

December 1, 2025 - 6:00 PM  
Glenpool City Hall, City Council Chambers  
12205 S. Yukon Ave. 3rd Floor  
Glenpool, Oklahoma

NOTE: Members of the public are invited to attend the in-person meeting, or join a live broadcast at this link:

Join Zoom Meeting

<https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0IKa1ISUFIKbUNrUUxtdz09>

Meeting ID: 897 5355 5435

Passcode: 974088

One tap mobile

+13462487799, US (Houston)

+14086380968, US (San Jose)

Dial by your location

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The City Council welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending via ZOOM are required to complete the Request to Speak form located on our website: <https://www.glenpoolonline.com/DocumentCenter/View/2551/request-to-speak-at-open-meeting-forms-2025?bidId> = and email it to the City Clerk: [lasmith@cityofglenpool.com](mailto:lasmith@cityofglenpool.com) PRIOR TO 6:00 PM CALL TO ORDER.

## AGENDA

- A) **Call to Order - Joyce G. Calvert, Mayor**
- B) **Roll Call, Declaration of a Quorum - Lesli Smith, City Clerk; Joyce G. Calvert, Mayor**
- C) **Trustee Comments**
- D) **Public Comments**
- E) **Consideration and appropriate action relating to a request for approval of the Consent Agenda.**  
(All matters listed under "Consent" are considered by the GIA Board to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. (A motion to adopt the Consent Agenda is non-debatable.)
  - 1) To approve the minutes from the November 3, 2025, meeting.
- F) **Consideration and appropriate action relating to items removed from the Consent Agenda**
- G) **Scheduled Business**

- 1) Discussion and possible action to approve, modify, or deny a contract with Catalyst Commercial in the amount of \$51,232 for completion of the Glenpool Housing Study.  
(Chad Coomer, Economic Development Manager)
- 2) Discussion and possible action to approve, modify or deny the purchase of two LED walls from **All Media Integrations** at a total cost of **\$70,463.70**, and to transfer **\$10,767.30** from reserves to Capital Improvements, line **30-6-01-6333**.  
(Lea Ann Reed, Chief Administrative Officer)

H) **Adjournment**

This notice and agenda was posted at Glenpool City Hall, 12205 S Yukon Ave., Oklahoma, on 11/26/2025 at 5:30 p.m.

Signed: LeaAnn Reed  
CAO

## GLENPOOL INDUSTRIAL AUTHORITY

MEETING MINUTES

NOVEMBER 3, 2025

<b>COUNCIL PRESENT:</b>	Tim Fox, Jaci Triplett-Lund, Joyce Calvert, Chris Brobst, Shayne Buchanan
<b>COUNCIL ABSENT:</b>	
<b>STAFF PRESENT:</b>	David Tillotson, LeaAnn Reed, Joe Wuest, Lesli Smith
<b>STAFF ABSENT:</b>	

**A) Call to Order - Joyce G. Calvert, Chair**

Chair Calvert called the meeting to order at 6:52 p.m.

**B) Roll Call, Declaration of a Quorum - Lesli Smith, City Clerk; Joyce G. Calvert, Chair**

Lesli Smith called the roll; Chair Calvert declared a quorum present. Jana Burk, Attorney, of Rosenstein, Fist & Ringold, were also in attendance.

**C) Trustee Comments**

There were no trustee comments.

**D) Public Comments**

There were no public comments.

**E) Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

1) To approve the minutes from the October 6, 2025, meeting.

Moved by Jaci Triplett-Lund, seconded by Tim Fox

<b>For</b>	<b>Against</b>
Tim Fox, Jaci Triplett-Lund, Joyce Calvert, Chris Brobst, Shayne Buchanan	None
5	0
<b>Abstained</b>	<b>Absent</b>
None	
0	

To approve the consent agenda.

CARRIED.

F) **Consideration and appropriate action relating to items removed from the Consent Agenda**

No items were removed from the consent agenda.

G) **Scheduled Business**

- 1) Discussion and possible action to approve, amend or deny the 2026 Meeting Schedule.

Moved by Jaci Triplett-Lund, seconded by Joyce Calvert

<b>For</b>	<b>Against</b>
Tim Fox, Jaci Triplett-Lund, Joyce Calvert, Chris Brobst, Shayne Buchanan	None
5	0
<b>Abstained</b>	<b>Absent</b>
None	
0	

To approve the 2026 Meeting Schedule.

CARRIED.

H) **Adjournment**

The meeting was adjourned at 6:54 p.m.

**To:** To Honorable Chair and Trustees  
**From:** Chad Coomer, Economic Development Manager  
**Meeting Date:** December 1, 2025  
**Department/Office:** Economic Development  
**Item Name:** Glenpool Housing Study

**Summary:**

The Glenpool Strategic Plan identifies housing as a critical component of long-term community growth and economic vitality. Building on the foundation of community and business outreach included as part of the Strategic Plan, additional meetings were held with local home builders to review market trends and address challenges such as rising construction costs, lot size restrictions, and the need for more diverse housing options. Together, these efforts aim to create a balanced approach that supports growth, affordability, and quality of life for all residents.

An internal review team including the City Manager, COO, CAO, Development Services Director, City Planner, and Economic Development Manager evaluated proposals from four firms:

- Bowen National
- Catalyst Commercial
- Community Scale
- Community Development Strategies (ResIntel)

After the review, Catalyst Commercial was selected based on its presentation and understanding of Glenpool's needs, proven Oklahoma experience (Claremore & Weatherford), overall scope, and practical approach to implementation. The proposal includes a stakeholder feedback meeting to ensure input from local builders, developers, and realtors, which stood out compared to other presentations.

Key Points

- The study will analyze housing inventory, demographics, and market conditions.
- Catalyst will also provide regional comparisons, land cost data, and development recommendations.
- The findings will guide future housing policies, incentives, and zoning strategies.

**Recommended Action:**

Staff recommends the Board approve the agreement with Catalyst Commercial in the amount of \$51,232 for completion of the Glenpool Housing Study.

**Budget:**

NA

**Attachments:**

1. 2025 Prof Svcs Contract Catalyst 11.14.2025

## EXHIBIT "A"

### AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF GLENPOOL and CATALYST COMMERCIAL, INC

This Contract, dated December \_\_\_\_\_, 2025 is between the City of Glenpool (the "Client") and Catalyst Commercial, Inc. (the "Contractor"), whereby the Contractor agrees to provide the Client with certain services as described herein and the Client agrees to pay the Contractor for those services (individually, the "Party" and collectively, the "Parties").

- 1) **Scope of Services.** In consideration of the compensation stated in Paragraph 2, the Contractor agrees to provide the Client with the services as described in Exhibit A (the "Scope of Services") which is incorporated herein by reference for all purposes.

In consideration of the Contractor's provision of the services in compliance with all terms and conditions of this Contract, the Client shall pay the Contractor according to the schedule set forth in Exhibit B.

- 2) **Payment.** Contractor shall invoice Client on a monthly basis pursuant to a percentage completion of the tasks delineated in Exhibit "A", along with approved reimbursable expenses incurred to date. All undisputed invoices shall be due upon receipt and paid within thirty (30) days. Payment later than thirty (30) calendar days shall include interest at one percent (1%) per month or lesser maximum enforceable interest rate, from the date Client received the invoice until the date Contractor receives payment. Such interest is due and payable when the overdue payment is made.

Any additional services undertaken by Contractor and authorized by Client in a separate agreement shall be compensated at the following rates:

- A) \$550.00 per hour for principal
- B) \$250.00 per hour for senior consultants
- C) \$175.00 per hour associates
- D) \$105.00 per hour for professional support staff

Mileage will be billed at current IRS rates.

### 3) **Time of Performance.**

- A) All work and services provided under this Contract must be completed as outlined in Exhibit C.
- B) Time is of the essence of this Contract. The Contractor shall provide the professional services in the most expedient and efficient manner possible.

This Contract will be effective upon approval by the City Council and execution hereof by both parties, and shall remain in effect until June 30, 2026 or the completion of the services, whichever is later. In the event the services are not completed by June 30, 2026, the Contract may be renewed, upon mutual ratification, for an additional one year one-year term beginning on July 1, 2026, and expiring upon the completion of the services, or June 30, 2027, whichever is later. Nothing in this Contract shall obligate Client or create a debt of Client beyond the current fiscal year.

- C) .

### 4) **Warranty, Indemnification, & Release.**

- A) As an experienced and qualified Contractor, the Contractor warrants that the information provided by the Contractor reflects high professional and industry standards, procedures, and performances. The Contractor warrants that the performance of all services under this Contract will be pursuant to a high standard of performance in the profession.

## EXHIBIT "B"

- B) The Contractor warrants that the Contractor will exercise diligence and due care and perform in a good and workmanlike manner all of the services pursuant to this Contract.
  - C) Approval of the Client shall not constitute, or be deemed, a release of the responsibility and liability of the Contractor, its employees, agents, or associates for the exercise of skill and diligence to promote the accuracy and competency of their services, or any document, nor shall the Client's approval be deemed to be the assumption of responsibility by the Client for any defect or error in the aforesaid documents prepared by the Contractor, its employees, associates, agents, or subcontractors.
  - D) In all activities or services performed hereunder, the Contractor is an independent contractor and not an agent or employee of the Client. The Contractor and its employees are not the agents, servants, or employees of the Client. As an independent contractor, the Contractor shall be responsible for the professional services and the final work product contemplated under this Contract.
  - E) Except for materials and information furnished by the Client, the Contractor shall supply all materials, equipment, and labor required for the professional services to be provided under this Contract.
  - F) The Contractor shall have ultimate control over the execution of the professional services. The Contractor shall have the sole obligation to employ, direct, control, supervise, manage, discharge, and compensate all of its employees or subcontractors, and the Client shall have no control of or supervision over the employees of the Contractor or any of the Contractor's subcontractors. The Contractor must at all times exercise reasonable precautions on behalf of, and be solely responsible for, the safety of its officers, employees, agents, subcontractors, licensees, and other persons, as well as their personal property, while in the vicinity of the project or any of the work being done on or for the project. It is expressly understood and agreed that the Client shall not be liable or responsible for the negligence of the Contractor, its officers, employees, agents, subcontractors, invitees, licensees, and other persons.
- 5) **Indemnification.** Contractor shall defend, indemnify and save harmless the Client and all its officers, agents, and employees from all suits, actions, or claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person or persons or property resulting from the Contractor's and Contractor's subcontractor's, agent's, and assign's negligent performance of the work, or by or on account of any claims or amounts recovered under the Worker's Compensation Law or any other law, ordinance, order or decree, and his sureties shall be held until such suit or suits, action or actions, claim or claims for injury or damages as aforesaid shall have been settled and satisfactory evidence to the effect furnished the Client.
- A) The Contractor shall defend, indemnify and save harmless the Client, its officers, agents and employees in accordance with this indemnification clause only for that portion of the damage caused by Contractor's and Contractor's subcontractor's, agent's, and assign's negligence.
  - B) The Contractor releases, relinquishes, and discharges the Client, its officers, agents, and employees from all claims, demands, and causes of action of every kind and character, including the cost of defense thereof, for any injury to, sickness or death of the Contractor or its employees, subcontractors, agents, and assigns and any loss of or damage to any property of the Contractor or its employees, subcontractors, agents, and assigns that is caused by or alleged to be caused by, arises out of, or is in connection with the Contractor's and Contractor's subcontractor's, agent's, and assign's negligent performance of the work. Both the Client and the Contractor expressly intend that this release shall apply regardless of whether said claims, demands, and causes of action are covered, in whole or in part, by insurance.
  - C) The obligations under this Section 5 shall survive termination of this Contract.

## EXHIBIT "B"

- 6) **Integration, Merger and Severability.** This Agreement and the Scope of Services, including fee and schedule are fully incorporated herein and represent the entire understanding of Client and Contractor. No prior oral or written understanding shall be of any force or effect with respect to those matters covered herein. The Agreement may not be modified or altered except in writing signed by both Parties. This Agreement constitutes, represents and is intended by the Parties to be the complete and final statement and expression of all the terms and arrangements between the Parties to this Agreement with respect to the matters provided for in this Agreement.
- 7) **Entire Agreement.** This Agreement supersedes any and all prior or contemporaneous agreements, understandings, negotiations, and discussions between the Parties and all such matters are merged into this Agreement. Should any one or more of the provisions contained in this Agreement be determined by a court of competent jurisdiction or by legislative pronouncement to be void, invalid, illegal, or unenforceable in any respect, such voiding, invalidity, illegality, or unenforceability shall not affect any other provision hereof, and this Agreement shall be considered as if the entirety of such void, invalid, illegal, or unenforceable provision had never been contained in this Agreement.
- 8) **Dispute Resolution.** In the event of any disagreement or conflict concerning the interpretation of this Agreement, and such disagreement cannot be resolved by the Parties hereto, the Parties agree to schedule a series of no less than two (2) meetings of senior personnel of Client and Contractor in which the disagreement or conflict will be discussed. The first of such meetings will be scheduled as soon as possible following identification of such disagreement or conflict and the second meeting must occur within thirty (30) calendar days following the initial meeting. Subsequent meetings, if any, may be scheduled upon mutual agreement of the Parties. The Parties agree that these two (2) meetings are conditions precedent to the institution of legal proceedings unless such meetings will adversely affect the rights of one or more of the Parties as such rights relate to statutes of limitation or repose.
- 9) **Exclusivity of remedies.** The Parties acknowledge and agree that the remedies set forth in this Agreement (Agreed Remedies) are and shall remain the Parties' sole and exclusive remedy with respect to any claim arising from, or out of, or related to, the subject matter of this Agreement. The Parties agree that Contractor is to have no liability or responsibility whatsoever to Client for any claim(s) or loss(es) of any nature, except as set forth in this Agreement. No Party shall be able to avoid the limitations expressly set forth in this Agreement by electing to pursue some other remedy. Contractor's liability for any cause or combination of causes is, in the aggregate, limited to an amount no greater than the fee paid to Contractor hereunder or available insurance coverage delineated herein, whichever is greater.
- 10) **Contractor's Insurance.** The Contractor agrees to maintain and require the Contractor's subcontractors, agents, and assigns to maintain the minimum insurance coverage and comply with each condition set forth below during the duration of this contract with the Client. All parties to this contract hereby agree that the Contractor's coverage will be primary in the event of a loss, regardless of the application of any other insurance or self-insurance. Contractor must deliver to Client a certificate(s) of insurance including Client as an additional insured on the policies under subsections (B), (C), and (D) below, evidencing such policies are in full force and effect upon request. The contractor shall provide the following insurance:
  - A) Workers' Compensation Insurance & Employers' Liability Insurance - Contractor shall maintain Workers' Compensation insurance for statutory limits and Employers' Liability insurance with limits not less than \$500,000 each accident for bodily injury by accident or \$500,000 each employee for bodily injury by disease.

## EXHIBIT "B"

- B) Commercial General Liability Insurance - Contractor shall maintain Commercial General Liability (CGL) with a limit of not less than \$1,000,000 per occurrence and an annual aggregate of at least \$2,000,000.
- C) Business Automobile Liability Insurance - Contractor shall maintain Business Automobile Liability insurance with a limit of not less than \$1,000,000 each accident.
- D) Professional Liability Insurance - Contractor shall maintain Professional Liability (errors & omissions) insurance with a limit of not less than \$1,000,000 per occurrence

Evidence of Insurance – A valid certificate of insurance verifying each of the coverages required shall be issued directly to the Client within 10 business days by the successful Contractor's insurance agent or insurance company after contract award. Renewal certificates shall be sent a minimum of 10 days prior to coverage expiration. Failure of the Client to demand evidence of full compliance with these insurance requirements or failure of the Client to identify a deficiency shall not be construed as a waiver of Contractor's obligation to maintain such insurance.

### 11) Termination.

Either Client or Contractor may terminate this Agreement at any time with or without cause upon giving the other Party thirty (30) calendar days' prior written notice. Client agrees that termination of Consultant for Client's convenience shall only be utilized in good faith. Following Contractor's receipt of such termination notice Client shall, within thirty (30) calendar days of Client's receipt of Contractor's final invoice, pay Contractor for all services rendered and all costs incurred up to the date of Contractor's receipt of such notice of termination.

### 12) Miscellaneous Terms.

- A) This Agreement shall be administered under the substantive laws of the State of Oklahoma (and not its conflicts of law principles) which shall be used to govern all matters arising out of, or relating to, this Agreement and all of the transactions it contemplates, including without limitation, its validity, interpretation, construction, performance and enforcement. Exclusive venue shall lie in any court of competent jurisdiction in Tulsa County, Oklahoma.
- B) Notices may be made by electronic communication except for notice of default. Notices and other communications sent to an e-mail address shall be deemed received upon the senders receipt of an acknowledgement from the intended recipient (such as by the return receipt requested function, as available, return e-mail or other written acknowledgement), provided that if such notice or other communication is not sent during the normal business hours of the recipient, such notice or communication shall be deemed to have been sent at the opening of business on the next business day for the recipient. Any party hereto may change its address or telecopier number or email address for notices and other communications hereunder by notice to the other parties hereto. Notices shall be mailed to the addresses designated herein or as may be designated in writing by the parties from time to time and shall be deemed received when sent postage prepaid U.S. Mail either registered or certified, or electronically to the following addresses:

**The Client:**

The City of Glenpool  
Attn: Chad Coomer  
12205 S Yukon Avenue  
Glenpool, OK 74033  
[ccoomer@cityofglenpool.com](mailto:ccoomer@cityofglenpool.com)

**The Contractor:**

Catalyst Commercial, Inc.  
Attn: Jason Claunch, President  
3838 Oak Lawn, Suite 1230  
Dallas, Texas 75219  
[jason@catalystcommercial.net](mailto:jason@catalystcommercial.net)

## EXHIBIT "B"

- C) **Client objection to personnel.** If at any time after entering into this Agreement Client has any reasonable objection to any of Contractor's personnel, or any personnel, professionals and/or consultants retained by Contractor, Contractor shall promptly propose substitutes to whom Client has no reasonable objection, and Contractor's compensation shall be equitably adjusted to reflect any difference in Contractor's costs occasioned by such substitution.
- D) This Agreement is binding on the heirs, successors, and assigns of the Parties hereto. Neither this Agreement, nor any claims, rights, obligations, suits, or duties associated hereto, shall be assigned or assignable by either Client or Contractor without the prior written consent of the other Party. Further, nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than Contractor and Client and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole benefit of Contractor and Client and not for the benefit of any other party (no third-party beneficiaries).
- E) This Agreement and the Scope of Services, including fee and schedule are fully incorporated herein and represent the entire understanding of Client and Contractor. No prior oral or written understanding shall be of any force or effect with respect to those matters covered herein. The Agreement may not be modified or altered except in writing signed by both Parties. This Agreement constitutes, represents and is intended by the Parties to be the complete and final statement and expression of all the terms and arrangements between the Parties to this Agreement with respect to the matters provided for in this Agreement. This Agreement supersedes any and all prior or contemporaneous agreements, understandings, negotiations, and discussions between the Parties and all such matters are merged into this Agreement. Should any one or more of the provisions contained in this Agreement be determined by a court of competent jurisdiction or by legislative pronouncement to be void, invalid, illegal, or unenforceable in any respect, such voiding, invalidity, illegality, or unenforceability shall not affect any other provision hereof, and this Agreement shall be considered as if the entirety of such void, invalid, illegal, or unenforceable provision had never been contained in this Agreement.
- F) **Applicability.** The Contractor, its agents, employees, and subcontractors must comply with all applicable federal and state laws, the charter and local ordinances, and with all applicable rules and regulations promulgated by local, state, and national boards, bureaus, and agencies.
- G) **Permits.** The Contractor must obtain all necessary permits and licenses required in completing the work and providing the services required by this Contract.
- H) Client agrees that it will:
- i) designate a specific person to act as Client's representative,
  - ii) provide Contractor with any previous studies, reports, data, budget constraints, special Client requirements, or other pertinent information known to Client, when necessitated by a project,
  - iii) provide site access, and to provide those services described in the attached Scope of Services, assist Contractor in obtaining access to property necessary for performance of Contractor's work for Client,
  - iv) make prompt payments in response to Contractor's statements and respond in a timely manner to requests from Contractor. Contractor is entitled to rely upon and use, without independent verification and without liability, all information and services provided by Client or Client's representatives.

## EXHIBIT "B"

- I) **Ownership of documents and Grant of Non-Exclusive License.** Upon Contractor's completion of services and receipt of payment in full, Contractor grants to Client a non-exclusive, perpetual license to use, reproduce, modify, and distribute any market-ready documents or materials created by Contractor in the course of providing services under this Contract. This license is granted solely for the purpose of enabling Client to utilize the services and deliverables provided by Contractor. Contractor represents and warrants that it has the right to grant such a license and that the use of the documents or materials by Client will not infringe upon any third-party rights. Contractor shall indemnify, defend, and hold Client from any claims arising from the grant of the non-exclusive license. Client agrees that such documents are not intended or represented to be suitable for reuse by Client or others for purposes outside the Scope of Services of this Agreement. Notwithstanding the foregoing, Client understands and agrees that any and all computer programs, GIS applications, proprietary data or processes, and certain other items related to the services performable under this Agreement are and shall remain the sole and exclusive property of Contractor and may not be used or reused, in any form, by Client except as permitted herein. Client agrees that any reuse by Client, or by those who obtain said information from or through Client, without written verification or adaptation by Contractor, will be at Client's sole risk and without liability or legal exposure to Contractor or to Contractor's employees, agents, representatives, officers, directors, affiliates, shareholders, owners, members, managers, attorneys, subsidiary entities, advisors, subconsultants or independent contractors or associates. Contractor may reuse all drawings, reports, data, and other information developed in performing the services described by this Agreement in Contractor's other activities. Under no circumstances shall delivery of electronic files for use by Client be deemed a sale by Contractor. In no event shall Contractor be liable for any damages, including but not limited to indirect or consequential damages, as a result of Client's unauthorized use or reuse of the electronic files. Client is aware that differences may exist between the electronic files delivered and the printed hard-copy original documents. In the event of a conflict between the signed original documents prepared by Contractor and any electronic or other files or data provided, it is understood and agreed that the original signed or sealed hard-copy documents shall govern. The provisions of this section shall survive termination of the Agreement
- J) No Prejudice. Contractor, and/or its sub-contractors (if any) shall not be barred from representing or providing services to the private sector for additional services during or after the termination of this Agreement for any engagements related to this work.

### 13) Agreed Remedies.

- A) It is the intent of the parties to this Agreement that Contractor's services under this Agreement shall not subject Contractor's individual employees, officers or directors acting within the scope of their employment to any personal legal exposure for claims and risks associated with the services that are either performed or performable under this Agreement.
- B) Notwithstanding any other provision of the agreement, Contractor shall have no liability to Client for contingent, consequential or other indirect damages including, without limitation, damages for loss of use, revenue or profit; operating costs and facility downtime; or other similar business interruption losses, however, the same may be caused.
- C) Client may not assert any claim against Contractor after the two (2) years from substantial completion of services giving rise to the claim, or (2) the statute of limitation provided by Oklahoma law.

EXHIBIT "B"

- D) It is understood and agreed by both parties to this Agreement that the first ten dollars (\$10.00) of remuneration paid to Contractor under this Agreement shall be in consideration for indemnity/indemnification provided for in this Agreement.
  - E) This Agreement shall not create any rights or benefits to anyone except Client and Contractor and contains the entire Agreement between the Parties. Oral modifications to this Agreement shall have no force or effect.
  - F) No waiver by either party hereto of any term or condition of this Agreement shall be deemed or construed to be a waiver of any other term or condition or subsequent waiver of the same term or condition. Any failure by either Party to require strict compliance with any provision of this Agreement shall not be construed as a waiver of such provision, and either Party may subsequently require strict compliance at any time, notwithstanding any prior failure to do so.
  - G) Upon a breach of the Contract, either Party may exercise termination as described in Section 11. This Agreement may be terminated by either party, per Section 11. In the event of termination for breach, Consultant shall be entitled to payment only for services rendered as of the date of termination, and City shall be entitled to receive only that work product created by Consultant as of the date of termination
  - H) Signatories. Client and contractor mutually warrant and represent that the representation of each who is executing this agreement on behalf of Client or contractor, respectively, has full authority to execute this agreement and bind the entity so represented. Client further acknowledges and warrants that all due process and necessary approvals were obtained prior to execution of this Agreement to ensure this Agreement is a binding, enforceable contract between Client and Contractor.
- 14) The Parties acknowledge that they have read, understood, and intend to be bound by the terms and conditions of this Contract.

CLIENT:

Signature: \_\_\_\_\_  
Joyce Calvert  
Its: Mayor  
Date: \_\_\_\_\_

CONTRACTOR:

Signature: \_\_\_\_\_  
Jason Claunch  
Its: President  
Date: \_\_\_\_\_

To be attached following this page

## **Exhibit A: Scope**

### **Task 1.1 Kick-off and Stakeholder Meeting**

Consultant shall prepare for and conduct a kick-off meeting (in-person) with city staff to outline project objectives, timing of deliverables, success factors, existing constraints, existing zoning, proposed land use, historical residential activity and other factors which might inform the housing analysis. Additionally, Consultant shall prepare beforehand a proposed map of Neighborhood Units by which Task 2.2 Existing Neighborhood Assessment will be delineated. Consultant shall participate in two (2) one-hour worksessions with local stakeholders (stakeholders identified and coordinated by city staff). This may include builders, developers, realtors, major employers, or other area leaders. These stakeholder interviews are intended to gain a wider understanding of the local market from a private industry perspective.

*Deliverable: Memorandum summarizing goals and priorities, participate in stakeholder interviews and summary of discussion.*

### **Task 2.1 Demographic Conditions**

Consultant shall provide a high-level snapshot of local, county, and regional demographic conditions and trends including income, population, age, race, ethnicity, poverty, psychographics, and housing status. These demographic trends and benchmarks will provide context for the housing assessment regarding the current and future market factors, in context of the region. Additionally, this task will include a comparison of housing-related demographic factors to peer/competitor cities.

*Deliverable: Write up with maps, tables, and analysis of existing demographic characteristics*

### **Task 2.2 Existing Neighborhood Assessment**

Consultant shall define neighborhood units (NUs) or smaller subdistricts based upon primarily geography and secondarily housing type or character. These Neighborhood Units will be analyzed to identify qualitative and quantitative characteristics of each and benchmarked with other Neighborhood Units within the city. Indicators in the Existing Neighborhood Assessment include housing typology, tenure, age, and adjacency to amenities. This task shall include an inventory of housing unit counts by housing type as well as square footage and lot sizes (as available from Tulsa County).

*Deliverable: Write up with maps, tables, and analysis of existing neighborhood health factors*

### **Task 3.1 Land Cost Comparison**

Consultant shall conduct a census of lot pricing for active residential developments, categorized by project and including lot price and home price, within and nearby Glenpool. This comparison will give a better understanding into the economics of regional competition in context of the regional market. Counties included in this analysis will be Creek, Muskogee, Okmulgee, Tulsa, and Wagoner.

*Deliverable: Data displayed in table and maps*

### **Task 4.1 Market Summary**

Consultant shall combine draft findings of all project work and submit to client for review. This draft report will include all sections above and their associated analyses, charts, tables, maps, methods of analysis, and data sources. This summary will include recommendations for programs, policies, and regulations to address the city's housing needs. Includes one round of revisions.

*Deliverable: Market Summary including text, maps, tables, and charts*

**Exhibit B: Budget**

<b><i>Task</i></b>	<b><i>Fee</i></b>
Task 1.1 Kick-off	\$3,850.00
Task 2.1 Demographic Conditions	\$5,375.00
Task 2.2 Existing Neighborhood Assessment	\$3,150.00
Task 3.1 Land Cost Comparison	\$27,500.00
Task 4.1 Market Summary	\$7,800.00
<b>Subtotal</b>	<b>\$45,125.00</b>
<i>Project Management and Overhead</i>	<i>\$3,557.00</i>
<b>Grand Total</b>	<b>\$51,232.00</b>

**To:** Honorable Chair and Trustees  
**From:** Lea Ann Reed, Chief Administrative Officer  
**Meeting Date:** December 1, 2025  
**Department/Office:** Administration  
**Item Name:** Purchase of LED Walls for Conference Center

**Summary:**

As part of the 2025–2026 budget, the Conference Center was approved for **\$60,000** to replace the aging projectors used in this space. These projectors were originally installed by Church on the Move, and the Conference Center has never purchased its own set. The equipment has reached the end of its lifespan, replacement bulbs and parts are no longer available or extremely difficult to find, and the units continue to dim and fail, resulting in frequent client complaints. Audio-visual capabilities are a crucial part of the majority of our rentals.

While reviewing options for new projectors, there was also a discussion regarding the placement of projector screens in Hall A, which drop down in front of the doors. We have had incidents where screens were ripped or damaged by people coming through the doors, and the current setup continues to pose a risk of future damage. During these discussions, LED walls were identified as a solution to eliminate this issue entirely by removing the need for drop-down screens. The plan calls for **two LED walls, each placed just inside the frames of the existing doors**, preserving the viewing area while eliminating the risk of damage.

In addition to resolving this issue, LED walls provide brighter, clearer visuals, better performance in well-lit rooms, lower maintenance, and a longer lifespan than traditional projectors. The recommended LED wall maintains the same viewing area currently offered by the projector screens. A smaller LED wall that fits within the original \$60,000 budget is available at **\$55,858.70**, but it would reduce the screen size, which we are hoping to avoid. The larger screen recommended is **\$70,463.70**, which requires an additional **\$10,767.30** to be transferred from reserves to Capital Improvements, line **30-6-01-6333**, to fund the project.

**Recommended Action:**

Staff recommends approval to move forward with **All Media Integrations** for the LED wall replacements at a total cost of **\$70,463.70**, with **\$10,767.30** transferred from reserves to Capital Improvements, line **30-6-01-6333**.

**Budget:**

**Attachments:**

1. DC PRO 459 - Glenpool Conference Center 459-006
2. All Media integrations Glenpool Conference Center - 2 x Small LED Walls - AMIQ17678-01

3. All Media Integrations Glenpool Conference Center - 2 x Medium LED Walls - AMIQ17678
4. AMI Glenpool Convention - Video Wall Examples
5. FY 25-26 Budget Amendment GIA-02 - GCC LED Screens 12-01-25
6. Image Net Consulting Glenpool Conference Center P-4231 v3

# 459 - Glenpool Conference Center

## LED Wall

PROJECT 459-006 V2

October 30, 2025

12205 S Yukon Ave  
Glenpool, OK 74033



MAIN PACKAGE

VIDEO

QTY	DESCRIPTION
1	LED Wall Estimate - Center Wall Unilumin ULuxe 2.5 Pro
1	LED Wall Estimate 15.75ft by 8.86ft
1	Custom Wall-Mount Frame
VIDEO TOTAL	
\$53,326.89	

CONTROL

QTY	DESCRIPTION
1	Bulk Install Cable
1	Bulk Cable Connectors
1	<b>OWNER FURNISHED</b> Generic --- **Existing Rack to install Processor**
2	DC Pro Custom Plates
CONTROL TOTAL	
\$6,294.06	

INSTALL

QTY	DESCRIPTION
1	DC Pro Design
1	DC Pro Install
1	DC Pro Commissioning Services
1	DC Pro Logistics
1	<b>OWNER FURNISHED</b> Generic --- ** Additional Electrical Work as Required **
INSTALL TOTAL	
\$19,534.29	
MAIN PACKAGE TOTAL	
\$79,155.24	

SIDE WALLS

VIDEO

QTY	DESCRIPTION
1	LED Wall Estimate - Side Walls Unilumin ULuxe 2.5 Pro
1	LED Wall Estimate 2 - 13.78ft by 7.75ft walls
2	Custom Wall-Mount Frame
VIDEO TOTAL	
\$60,841.89	

CONTROL

QTY	DESCRIPTION
1	Bulk Install Cable
1	Bulk Cable Connectors
1	<b>OWNER FURNISHED</b> Generic --- **Existing Rack to install Processor**
2	DC Pro Custom Plates
CONTROL TOTAL	
\$6,815.78	

INSTALL

QTY	DESCRIPTION
1	DC Pro Design
1	DC Pro Install
1	DC Pro Commissioning Services
1	DC Pro Logistics
1	<b>OWNER FURNISHED</b> Generic --- ** Additional Electrical Work as Required **
1	<b>OWNER FURNISHED</b> Generic --- ** Additional Electrical Work as Required **
INSTALL TOTAL	
\$28,114.29	

SUMMARY

SHIPPING	\$5,073.72
TAX	\$0.00
<b>SIDE WALLS TOTAL</b>	<b>+\$100,845.68</b>

ACCEPTANCE

FINANCIAL

PAYMENT SCHEDULE

A signed copy of this quote is required to begin the project. Payment in full required prior to release of any materials or equipment.

Any invoice not paid within thirty (30) days from invoice date will be subject to a 2.5% monthly interest charge on balance due.

SHIPPING TOTAL	\$4,336.35
<b>SUBTOTAL</b>	<b>\$83,491.59</b>
<b>TOTAL TAX</b>	<b>\$0.00</b>
<b>PROJECT TOTAL</b>	<b>\$83,491.59</b>

OPTIONS Not included in the project total. Initial to the left to add the option to your project.

\_\_\_\_\_ SIDE WALLS +\$100,845.68

TERMS

This document is an Estimate only, and in no way constitutes an agreement between DC Pro.LVA and 459 - Glenpool Conference Center.



Connecting YOUR Business to Today's Technologies

# QUOTE

Date: 11/20/25  
 Quote #: AMIQ17678-01  
 Terms: Net 15 (WAC)  
 Sales Person: Keith Badgett

Sold To: Glenpool Conference Center  
 Katlyn Yarbrough  
 12205 S Yukon Ave  
 Glenpool, OK 74033  
 Phone: 918.209.4629  
 Fax:

**DETAILS:**

Quantity 2 x LED Walls and includes control system, Novastar VX1000 processor, wall mounted hanging structure, front servicing DIY vacuum tool and misc spare parts. 5 year parts warranty. Controls would integrate into existing 7" wall panels.

Cost includes 20' scissor lift rental. If one is available for us to use, then that rental cost will be given as savings back to the customer.

Includes removal of old projectors and screens.

3/4" plywood backing and all electrical work is required by customer for both LED walls. AMI can provide both for additional cost and is not included in this quote.

11.48' W x 6.56' H  
 PP 2.6 SMD  
 800nit brightness  
 768 x 1344 Resolution

Qty	Manufacturer	Part Number	Description	Unit Price	Ext. Price
1	Liantronics	BIM Plus 2.6	2 x LED Walls	\$39,165.00	\$39,165.00
4	Visionary	E5-WP-H-BLACK	A/V Encoder, 4K60 4:4:4 - HDMI Wall Plate Input	\$1,189.02	\$4,756.08
2	Visionary	D5100	A/V Decoder, 4K60 4:4:4 - One Per LED Wall	\$847.56	\$1,695.12
1	AMI	CC&H	Misc Cables, Connectors & Hardware	\$937.50	\$937.50
1	AMI	Labor	Installation & Configuration	\$9,305.00	\$9,305.00
				SubTotal	\$55,858.70
				Sales Tax	\$0.00
				<b>Total</b>	<b>\$55,858.70</b>

CONFIDENTIAL INFORMATION

THE INFORMATION CONTAINED IN THIS PROPOSAL IS CONFIDENTIAL AND MAY BE LEGALLY PRIVILEGED. THE PROPOSAL IS INTENDED SOLELY FOR THE PRIVATE USE OF THE ORGANIZATION LISTED ABOVE. ANY UNAUTHORIZED USE, DISSEMINATION, OR REPRODUCTION IS STRICTLY PROHIBITED AND MAY BE UNLAWFUL. IF ANY UNAUTHORIZED INDIVIDUAL OR ORGANIZATION IS IN POSSESSION OF THIS DOCUMENT, ALL COPIES SHOULD BE IMMEDIATELY DESTROYED

Phone: (918) 994-6450 - Email: kbadgett@pro-ami.com  
 12330 E 60th St - Suite B - Tulsa, OK 74146

---

Please contact me if I can be of further assistance.

*Prices Subject to change and will not be guaranteed beyond 30 days of the Quotation Date - Prices based upon Total Purchase. Unless otherwise stated, Sales tax, shipping, and insurance costs are not included in this proposal total. Sales tax will be invoiced according to point of delivery, unless a valid tax exemption certificate is provided. All shipping and insurance costs will be added to the invoice.*

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12330 E 60<sup>th</sup> St  
 Suite B  
 Tulsa, OK 74146  
 phone (918) 994-6450  
 fax (918) 516-0353  
<http://www.pro-ami.com/>

## Acceptance of Proposal

By executing this Acceptance of Proposal I have reviewed the Quote and agree with the quantities and equipment listed therein. I acknowledge the Terms and Conditions set forth herein and specifically agree that the Terms and Conditions shall solely and exclusively govern the purchase and sale of equipment, software and/or services described herein. In addition, I acknowledge that I am qualified and authorized to accept this proposal on behalf of the organization listed below on this proposal.

**Company:** Glenpool Conference Center  
**Phone #:** 918.209.4629  
**Fax #:**  
**Address:** 12205 S Yukon Ave  
 Glenpool, OK 74033

**Quote Number:** AMIQ17678-01  
**Quote Dated:** 11/20/2025  
**Submitted By:** Keith Badgett  
**Quote Total:** \$55,858.70

Partial Shipments are acceptable and will be invoiced/accepted according to the terms of this proposal.

Yes  No Initial \_\_\_\_\_

Purchase will be taxable according to state/local tax laws for point of delivery.

Yes  No Tax ID # \_\_\_\_\_

Each Shipment to be insured by All Media Integration unless otherwise specified on Customer Purchase Order.

Yes  No Initial \_\_\_\_\_

Accepted by: \_\_\_\_\_  
 Printed Name Title  
 \_\_\_\_\_  
 Signature Date

Please complete this and e-mail to [purchasing@pro-ami.com](mailto:purchasing@pro-ami.com) or fax it to (918) 516-0353



Connecting YOUR Business to Today's Technologies

# QUOTE

Date: 11/20/25  
 Quote #: AMIQ17678  
 Terms: Net 15 (WAC)  
 Sales Person: Keith Badgett

Sold To: Glenpool Conference Center  
 Katlyn Yarbrough  
 12205 S Yukon Ave  
 Glenpool, OK 74033  
 Phone: 918.209.4629  
 Fax:

**DETAILS:**

Quantity 2 x LED Walls and includes control system, Novastar VX1000 processor, wall mounted hanging structure, front servicing DIY vacuum tool and misc spare parts. 5 year parts warranty. Controls would integrate into existing 7" wall panels.

Cost includes 20' scissor lift rental. If one is available for us to use, then that rental cost will be given as savings back to the customer.

Includes removal of old projectors and screens.

3/4" plywood backing and all electrical work is required by customer for both LED walls. AMI can provide both for additional cost and is not included in this quote.

13.12' W x 8.2' H  
 PP 2.6 SMD  
 800nit brightness  
 1536 x 960 Resolution

Qty	Manufacturer	Part Number	Description	Unit Price	Ext. Price
1	Liantronics	BIM Plus 2.6	2 x LED Walls	\$53,770.00	\$53,770.00
4	Visionary	E5-WP-H-BLACK	A/V Encoder, 4K60 4:4:4 - HDMI Wall Plate Input	\$1,189.02	\$4,756.08
2	Visionary	D5100	A/V Decoder, 4K60 4:4:4 - One Per LED Wall	\$847.56	\$1,695.12
1	AMI	CC&H	Misc Cables, Connectors & Hardware	\$937.50	\$937.50
1	AMI	Labor	Installation & Configuration	\$9,305.00	\$9,305.00
				<b>SubTotal</b>	<b>\$70,463.70</b>
				<b>Sales Tax</b>	<b>\$0.00</b>
				<b>Total</b>	<b>\$70,463.70</b>

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**Company:** Glenpool Conference Center  
**Phone #:** 918.209.4629  
**Fax #:**  
**Address:** 12205 S Yukon Ave  
Glenpool, OK 74033

**Quote Number:** AMIQ17678  
**Quote Dated:** 11/20/2025  
**Submitted By:** Keith Badgett  
**Quote Total:** \$70,463.70

Partial Shipments are acceptable and will be invoiced/accepted according to the terms of this proposal.

Yes  No Initial \_\_\_\_\_

Purchase will be taxable according to state/local tax laws for point of delivery.

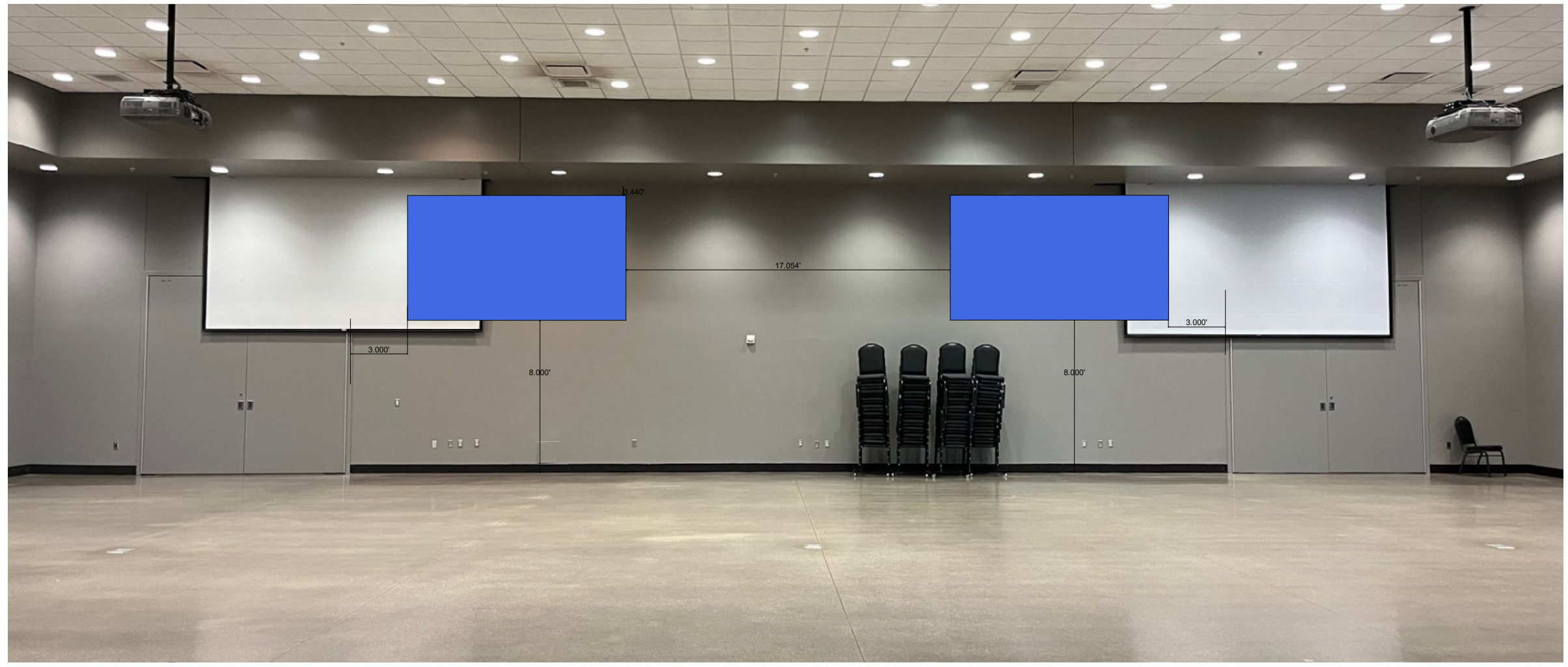
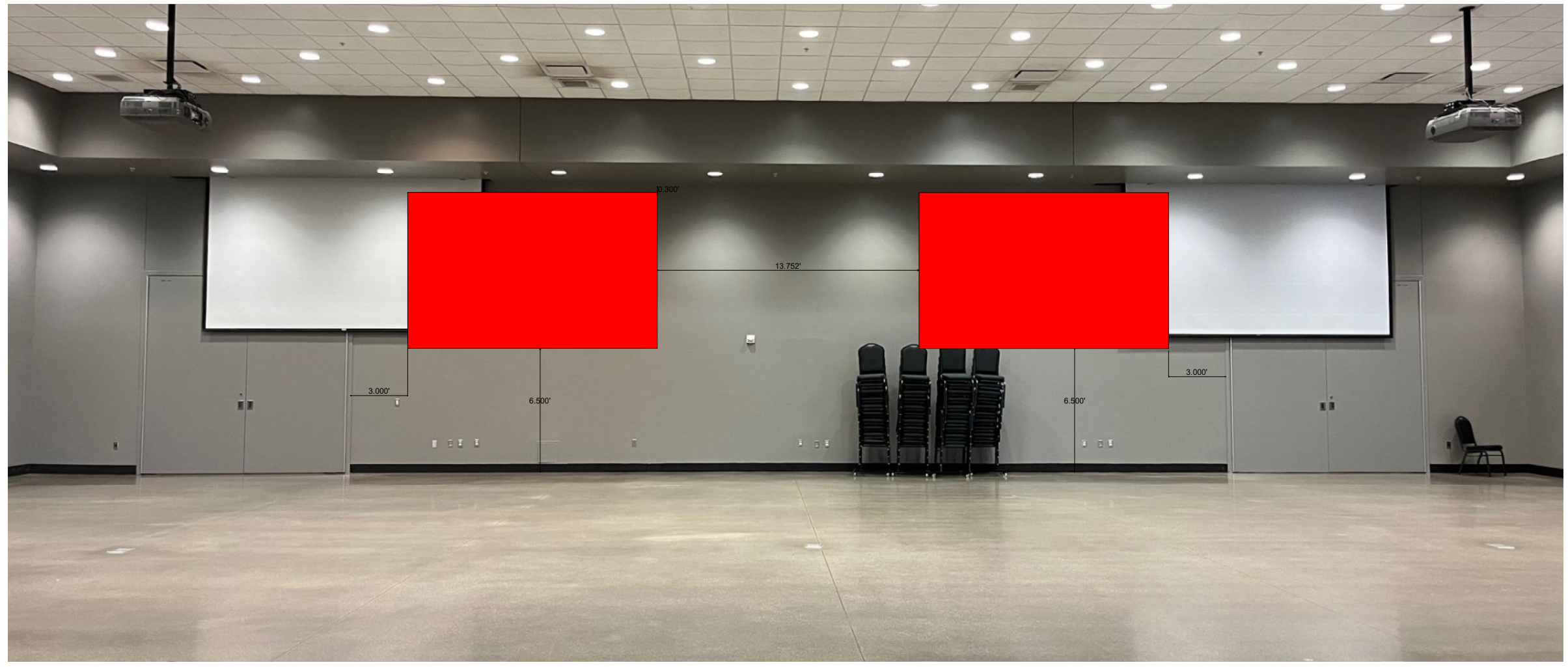
Yes  No Tax ID # \_\_\_\_\_

Each Shipment to be insured by All Media Integration unless otherwise specified on Customer Purchase Order.

Yes  No Initial \_\_\_\_\_

Accepted by: \_\_\_\_\_  
Printed Name Title  
\_\_\_\_\_  
Signature Date

Please complete this and e-mail to [purchasing@pro-ami.com](mailto:purchasing@pro-ami.com) or fax it to (918) 516-0353



REV	DATE	DESCRIPTION

PROJECT: **Glennpool Convention Center  
Video Wall Upgrade**

DRAWING TITLE: **Example Drawings**

DATE: 9/26/2025  
 DRAWN BY: Trey Quaranta, CTS-D  
 PROJECT NUMBER: AMIQ17678  
 DRAWING NUMBER: AV-000

## Glenpool Industrial Authority Budget Amendment

Fiscal Year: 2025-2026

Amendment No: GIA-02

Date Requested: 12/1/2025

<b>Revenue</b>					
Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget
30	5-00-5409	Transfer from Fund Balance	\$ 60,000.00	\$ 10,767.30	\$ 70,767.30
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
		<b>Total</b>		<b>\$ 10,767.30</b>	

<b>Expense</b>					
Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget
30	6-01-6333	Capital Purchases	\$ 60,000.00	\$ 10,767.30	\$ 70,767.30
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
		<b>Total</b>		<b>\$ 10,767.30</b>	

**Notes:**

Appropriates use of fund balance for the additional costs for LED screens in Hall A, above and beyond the \$60,000 originally budgeted for projectors.

**Approved by the Glenpool Industrial Authority**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

## OUR HISTORY

ImageNet Consulting was founded as Southwest Typewriter Company in 1956.

**As times and technology changed, so did our name.**

Southwest Typewriter Company began a legacy of providing superior solutions, products, and service. Over the years, we've seen constant innovations in office equipment and communication technology and as the copy machine revolution began in the 1970s, we supplied our clients with the products that met their budgets and provided the best solution. Through the generations we continue to utilize the platforms of leading technology companies to maximize efficiencies and lower costs for our clients.

See more of our story at [ImageNet.com/History](https://ImageNet.com/History)

## PROJECT PROPOSAL FOR:

# Glenpool Conference Center

PROJECT: P-4231 2025 Video Update

PREPARED ON\*: November 20, 2025

12205 S Yukon Avenue

Glenpool, OK 74033

**Priced Under**

Oklahoma State Contract SW1021

Technology Solutions, Products, and Services



\*Pricing is subject to change at any time, and this proposal's pricing is valid for thirty (30) calendar days from proposal creation.

Should the proposal be signed after this thirty (30) day period, ImageNet Consulting reserves the right to update any pricing based on current market rates.

# SCOPE OF WORK

**Project Description:** New LED display and Extron Control to replace existing projection system.

## Project Deliverables

### Audio/Video System Installation:

- Install two (2) Maxhub LX180V07 2.0mm LED Wall that measures 180" diagonally.
  - The LED displays will utilize the manufacturer's wall mount to be installed at the selected location.
  - The LED displays have a resolution of 1920 x 1080
- Install one (1) Extron IN2004DI/DO Seamless Scaling Video Switcher in the existing equipment rack
  - The video switcher will allow multiple input sources to be routed to the LED wall
  - The video switcher is expected to be installed in the equipment rack where the current control and video distribution components are located
  - The video switcher includes an audio line level output to send the video audio to the existing audio system head-end
    - It is expected that this new video system will reuse the existing audio pathway and cabling
    - PLEASE NOTE: The audio system head end was not observed during the site survey and may or may not be able to accommodate the changes, if additional equipment is required there will be additional cost to complete the project
- Install one (1) Extron MLC Plus 100 MediaLink Plus Controller to control the LED video wall
  - The controller will provide control for the LED wall system
    - Typical controls include:
      - Power On/Off
      - Source selection (Wallplate Input, Local Input)
      - Volume (Adjust Output Volume of Video Switcher)
- Install one (1) Extron DTP3 T 101 D Wall plate DTP3 Transmitter for HDMI to replace one of the existing SDI Video Coax wall plate inputs
  - The wall plate will connect to the video switcher to provide an HDMI input from a selected location in the exhibit hall to the LED wall
  - A second input is provided as an option if it is desired.
- Install one (1) Extron DTP3 R 201 DTP3 Receiver for HDMI to connect the video switcher to the first LED wall
  - The receiver will connect the output of the video switcher to the LED wall and be located in the in-wall storage box behind the LED wall
- Install one (1) Extron DTP3 T 202 and DTP3 R 201 DTP3 Transmitter and Receiver set for HDMI to connect the video switcher to the second LED wall
  - The transmitter will connect to an HDMI output of the video switcher and will be installed in the rack adjacent to the IN2004
  - The receiver will connect the transmitter to the LED wall and be located in the in-wall storage box behind the LED wall
- Install one (1) Netgear GSM4212P Network switch to provide power and control connectivity for the MLC Plus 100 and the IN2004DI/DO.
  - Contingent on the exact equipment currently installed in the audio system head-end, controls may be available for those additional components.

### Cabling and Infrastructure:

- Each LED Display will require (2) 120V 20A dedicated power circuits from the supply panel to the LED display
- In-Wall Storage Box to conceal connections behind display
- Two (2) WB-820-IPVM-2 behind each display to provide power conditioning and remote power cycling functions
- Cabling, Connectors, and Hardware

### **System Functionality:**

- The LED display will:
  - Replace the existing projection display system in the Exhibit Hall.
- The LED display will not:
  - Change any other functions of the space
- The system does not include video conference application credentials

### **Site Requirements and Customer Provisions:**

- Owner furnished equipment
  - The existing AV system components
- Power and data requirements:
  - Two (2) 120v 20A electrical circuits will be required at each LED display location
- Teams/Zoom Room Licenses
  - ImageNet's proposal does not include video conference application credentials. All login credentials are expected to be provided by the owner and will be required before system commissioning can be completed.

### **Specific Exclusions:**

- ImageNet's proposal excludes special working hours or after hours work.
- ImageNet's proposal excludes any programming updates necessary to integrate the LED display into the existing control system.
  - The existing control system is currently unknown, and any attempt to estimate the time needed to update the code to provide control of the new display will not be accurate.
  - ImageNet's proposal includes a replacement control system to provide control of the LED video system from the equipment rack room
- Electrical and Data drops will be provided by others
- The site must be Dust free, with the work of other trades completed.
- O365 or Zoom Admin Maintenance is not included.
- ImageNet is not responsible for repair or painting of old mounting locations where equipment was removed.

### **Project Timeline**

- Typical installation lead time of 6–8 weeks from signed order, dependent on equipment availability.
- Major Phases:
  - **Site Survey and Planning:**
    - Assess existing infrastructure.
    - Determine cable routes and equipment placement.
  - **Installation:**
    - Install transmitter and receiver
    - Install LED video wall
    - Connect and test audio/video cables.
  - **Testing and Commissioning:**
    - Verify system functionality.
    - Conduct user training.

### **Project Milestones**

- Completion of cabling and infrastructure setup.
- Successful installation of audio/video components.

- System commissioning and testing
- Client acceptance and training
- As-built drawings and documentation delivered to client







### **Project Reports**

- Installation Progress Reports: Weekly updates on installation progress.
- Punch List Reports: List of any outstanding issues or adjustments.

**\*\*THIS QUOTE IS FOR PRELIMINARY ESTIMATIONS ONLY - SUBJECT TO FINAL VENDOR PRICING\*\***

EXHIBIT HALL

VIDEO SYSTEM

IMAGE	QTY	DESCRIPTION	MSRP	DISC	DISCOUNT	PRICE	PRICE EXT	LABOR EXT
	2	Maxhub LX180V07 RAPTOR 3 dvLED AIO 180" Display, P2.0mm; 1920x1080p. Wall Mount Inc., 8% spares	\$56,555.00	22.1%	\$12,486.17	\$44,068.83	\$88,137.66	\$0.00
	1	Extron Electronics 60-1902-52 4K/60 DTP3 Transmitter for HDMI - Decorator-Style Wallplate, Black	\$1,360.00	30%	\$408.00	\$952.00	\$952.00	\$0.00
	1	Extron Electronics 60-1869-62 4K/60 HDMI DTP3 Transmitter with Input Loop-Through and Audio Embedding	\$1,210.00	30%	\$363.00	\$847.00	\$847.00	\$0.00
	2	Extron Electronics 60-1869-63 4K/60 HDMI DTP3 Receiver with Audio De-Embedding	\$1,040.00	30%	\$312.00	\$728.00	\$1,456.00	\$0.00
	1	Extron Electronics 60-1962-03 Four Input 4K/60 Scaler, DTP3 I/O	\$4,600.00	30%	\$1,380.00	\$3,220.00	\$3,220.00	\$0.00
	1	Extron Electronics 60-1469-03 MLC Plus 100	\$1,450.00	30%	\$435.00	\$1,015.00	\$1,015.00	\$0.00
	1	Netgear GSM4212P-100NAS M4250-10G2F-POE+8X1G POE	\$951.54	40%	\$380.62	\$570.92	\$570.92	\$0.00
VIDEO SYSTEM TOTAL								\$96,198.58

MISC HARDWARE







IMAGE	QTY	DESCRIPTION	MSRP	DISC	DISCOUNT	PRICE	PRICE EXT	LABOR EXT
	4	Binary B64K22 Binary™ B6 Series 4K Ultra HD Premium Certified High Speed HDMI® Cable with GripTek™ - 2M (6.5 ft)	\$31.99	45.7%	\$14.62	\$17.37	\$69.48	\$0.00
	4	Wattbox Power WB-820-IPVM-2 WattBox® 820 Series 20A IP Power Conditioner   2 Individually Controlled and Metered Outlets	\$537.99	26.5%	\$142.53	\$395.46	\$1,581.84	\$0.00
	2	Strong SM-RBX-PRO-14-BLK VersaBox Behind Screen Storage Solution - 14" x 14"	\$181.99	30%	\$54.60	\$127.39	\$254.78	\$0.00
	1	ImageNet Mounting Hardware and Installation Cable			\$0.00	\$1,500.00	\$1,500.00	\$0.00

IMAGE	QTY	DESCRIPTION	MSRP	DISC	DISCOUNT	PRICE	PRICE EXT	LABOR EXT
	3	ImageNet Daily Lift Rental Daily Lift Rental			\$0.00	\$750.00	\$2,250.00	\$225.00
<b>MISC HARDWARE TOTAL</b>								<b>\$5,881.10</b>

## LABOR FOR INSTALL

IMAGE	QTY	DESCRIPTION	MSRP	DISC	DISCOUNT	PRICE	PRICE EXT	LABOR EXT
	1	ImageNet Labor Project Coordination, Delivery, Project Management, Installation, and Commissioning of AV Project			\$0.00	\$0.00	\$0.00	\$11,360.00
<b>LABOR FOR INSTALL TOTAL</b>								<b>\$11,360.00</b>
<b>EXHIBIT HALL TOTAL</b>								<b>\$113,439.68</b>



OPTION - SECOND WALLPLATE INPUT

SCOPE


This option will add a second wall plate transmitter to the base proposal to replace the second SDI video input plate with an HDMI input.

A second receiver will be required in the equipment rack to interface a second wall plate with the IN2004DI/DO and make a second input source available to share to the LED wall.


VIDEO SYSTEM

IMAGE	QTY	DESCRIPTION	MSRP	DISC	DISCOUNT	PRICE	PRICE EXT	LABOR EXT
	1	Extron Electronics 60-1902-52 4K/60 DTP3 Transmitter for HDMI - Decorator-Style Wallplate, Black	\$1,360.00	30%	\$408.00	\$952.00	\$952.00	\$0.00
	1	Extron Electronics 60-1869-63 4K/60 HDMI DTP3 Receiver with Audio De-Embedding	\$1,040.00	30%	\$312.00	\$728.00	\$728.00	\$0.00

MISC HARDWARE

IMAGE	QTY	DESCRIPTION	MSRP	DISC	DISCOUNT	PRICE	PRICE EXT	LABOR EXT
	1	ImageNet Installation Materials			\$0.00	\$175.00	\$175.00	\$0.00

LABOR FOR INSTALL

IMAGE	QTY	DESCRIPTION	MSRP	DISC	DISCOUNT	PRICE	PRICE EXT	LABOR EXT
	1	ImageNet Labor Project Coordination, Delivery, Project Management, Installation, and Commissioning of AV Project			\$0.00	\$0.00	\$0.00	\$395.00

SUMMARY

OPTION - SECOND WALLPLATE INPUT TOTAL + \$2,305.65

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**IMAGENET ANNUAL BLOCK TIME SERVICE AGREEMENT - 25 HOURS**

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Audio/Video Annual Block Time Service Agreement Terms and Conditions:

**1. Extended "White Glove" Support**

ImageNet offers White Glove Service for work on Audio/Video ("AV") systems beyond the standard manufacturer's warranty. We will help solve issues including troubleshooting, dismounting, shipping, and remounting. This coverage and service begins on the first (1st) day after acceptance of the services and pertains to all ImageNet provided AV hardware. The price of this agreement is assessed annually. An ImageNet Service Technician will respond via phone or email with initial troubleshooting within one business day once the request is submitted (via <https://forms.clickup.com/f/86564-392/9B5UOFBPHHIRG4D40K>). A technician then will be on site, if needed, within 72 hours from initial request.

**I. What's Included:**

- a. This agreement contains an allowable block of time totaling 25 hours for the year. Time includes travel to and from the client's site from the closest AV-supported ImageNet Consulting office location. By signing this agreement, calls are no longer billed at a two hour minimum. This could yield more service calls than the normal service rates allow should issues be quickly attended to, in addition to the discounted hourly rate for signing this agreement. Once block time is used, the client will be billed at the block time rate of \$150/hr without a two hour minimum, per the agreement. Unused block time does not roll over year to year.
- b. The manufacturer's original equipment warranty including labor coverage for removal and installation of any warranted equipment (coverage length typically between one to seven years, unique per manufacturer).
- c. Protection against damage to system equipment from power surges, lightning, brownouts, or other high/low voltage/current conditions experienced on customer's power grid if a failure occurs while properly connected to a surge protector approved by the Underwriter's Laboratory. Your surge protector may be collected by the Administrator for examination.
- d. Labor for replacement of consumable items such as batteries, mishandled/damaged cabling, damaged LCD/LED panels, miscellaneous system light sources, or projection lamps/light sources if they are the cause of system performance issues. Consumable parts themselves will be provided by the Customer or purchased and billed to the Customer by ImageNet.
- e. Any desired software/firmware updates and feature enhancements on system components will be covered only if permission is granted by the customer stakeholder/manager/IT Department to the system for such updates. Contact ImageNet AV prior to updating your other networking/PC peripherals if software/firmware compatibility could be a concern for AV system performance.
- f. Training on ImageNet provided AV systems and requests for service not related to technical problems but classified as "operator error".
- g. Assistance with set up and training on Loaner equipment.

**II. What's Not Included:**

- g. Uninterrupted or error-free operation of the product.
- h. We shall not be liable for the loss or destruction of data or media resulting from the use or service of the equipment, system failure, misuse, or damage. It is your responsibility to secure and back-up all programs and data contained or affected by the equipment.
- i. Support of any modifications/connections to the system made by others, without prior written permission from ImageNet AV.
- j. Any software/firmware updates/redactions needed for restored functionality on the ImageNet installed AV system or peripherals when updates were not performed by ImageNet technicians.
- k. Any damage caused directly to the equipment by the customer or their guests.

**2. Authorization to Install software**

As part of the Professional Services, ImageNet may be required to install copies of third-party or ImageNet-branded software products (the "Software"). Customer authorizes ImageNet to accept the license terms accompanying the software (collectively "Shrink-wrap Terms") on Customer behalf, and acknowledge it is the Customer responsibility to review any Shrink-wrap Terms associated with the software. Shrink-wrap Terms may be in electronic format, embedded in software, or contained within the Software documentation.

**3. Agreement Terms**

This Agreement will begin upon delivery of Equipment and continue for twelve (12) months (the "Initial Term"). This Agreement will be automatically extended upon expiration of the Initial Term for an additional twelve (12) months (the "Renewal Term") unless you provide written notice to us of your intent to cancel the Agreement at least thirty (30) days prior to the last day of the Initial Term. Either party may cancel this Agreement at the end of the Initial Term or any Renewal Term with at least thirty (30) day written notice. We reserve the right to increase contract rates annually, not to exceed 15% of the previous year's rates.

**4. Payment**

Payment is due ten (10) days from date of invoice. Payment by credit card may incur a non-refundable convenience fee. Delinquent amounts will accrue interest at a rate of one and one-half percent (1.5%) of the past due amount per month (or, if lower, the maximum rate of interest chargeable under applicable law). You will pay all federal, state and local sales, use property, excise or other taxes

imposed with respect to the equipment listed on this Agreement. We will provide electronic copies of invoices via email to you on a monthly, quarterly, or annual basis. Should you elect to have invoices mailed to you, we will charge you \$3.00 per invoice as an administration fee to print, package, and mail requested invoices.

## 5. Indemnification

Each party agrees to hold harmless, defend, and indemnify the other party against any liability, demand, claim or cause of action for personal injury or property damage due to or arising out of the acts of that party, its agents and employees. You agree to defend us, at your sole expense, against all suits, action or proceedings in which we are made a defendant for actual or alleged infringement of any intellectual rights. However, each party shall have no obligation to hold harmless, defend or indemnify the other from or for liability arising from the other's own intentional or negligent acts. In no event will either party be liable to the other for consequential damages due to non-performance, any breach of this Agreement, or any act of its employees or agents.

## 6. Assignment

Neither party may sell or assign, by operation of law or otherwise, any, or all, of its responsibilities hereunder or attempt to transfer any, or all, of its interest in this Agreement without written consent of the other party, such consent not to be unreasonably withheld. Any attempt to sell, assign, or transfer this Agreement in violation of this paragraph shall be void. You agree that if we sell, assign, or transfer this Agreement, the new owner will have the same rights and benefits that we now have. You agree that the right of the new owner will not be subject to any claims, defenses, or set offs that you may have against us. In the event of a sale, assignment, or transfer, we agree to remain responsible for our obligations hereunder.

## 7. Miscellaneous

This Agreement supersedes all prior discussions or understandings between the parties. This Agreement cannot be changed or terminated orally. No modification of this Agreement shall be binding unless signed by both parties. If any provision of this Agreement is held to be invalid or unenforceable, the remainder of the Agreement shall still be construed as valid and enforceable. No waiver shall be deemed to be made by any party of any of its rights hereunder unless, the same shall be in writing signed by the waiving party and any waiver shall be a waiver only with respect to the specific instance involved and shall in no way impair the rights or obligations of any party in any respect at any other time.

OTHER THAN THE OBLIGATIONS SET FORTH HEREIN, WE DISCLAIM ALL WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OR MERCHANTABILITY FOR USE OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT WILL EITHER PARTY WILL BE RESPONSIBLE FOR DIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO, DAMAGES ARISING OUT OF THE PERFORMANCE OF THE EQUIPMENT, INABILITY TO USE ANY SOFTWARE LICENSED BY US, OR THE LOSS OF THE USE OF THE EQUIPMENT, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND YOU HEREBY WAIVE ANY CLAIMS RELATED THERETO.

## 8. Breach or Default

If you do not pay all charges for services as provided hereunder, promptly when due: (1) we may (a) refuse to provide service for the Equipment or (b) furnish service on a C.O.D. (cash on deliver) "Per Call" basis at our current labor rates and (2) you agree to pay us all costs and expenses of collection including the reasonable attorney's fee permitted by law in addition to all other rights and remedies available to us.

## 9. Jurisdiction

This Agreement will be construed, performed, and enforced in accordance with, and governed by, the laws of the State of Oklahoma (excluding its conflict of laws provision). Both parties consent to the exclusive jurisdiction of any claims related to this Agreement in the state or federal courts of Oklahoma, and each party irrevocably waives any objection, including any objection of laying venue, which it may have, or hereafter have, to the bringing of any action or proceeding in any such court in respect of this Agreement. BOTH PARTIES WAIVE ANY RIGHT TO TRIAL BY JURY OF ANY DISPUTE ARISING OUT OF, OR RELATING TO, THIS AGREEMENT.

## 10. Signer Authority

Each person signing this Agreement represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Agreement. Each party represents and warrants to the other that the execution and delivery of the Agreement and the performance of such party's obligations hereunder have been duly authorized and that the Agreement is a valid and legal agreement binding on such party and enforceable in accordance with its terms.

## 11. Entire Agreement

This Agreement constitutes the entire agreement between parties and may not be modified except in writing signed by duly authorized officers of both parties.

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IMAGENET ANNUAL BLOCK TIME SERVICE AGREEMENT - 25 HOURS	+\$3,750.00
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ACCEPTANCE

FINANCIAL

PAYMENT SCHEDULE	SHIPPING	\$3,055.64
20% Down, Net 30 upon completion.		
	<b>SUBTOTAL</b>	<b>\$116,495.32</b>
	<b>PROJECT TOTAL</b>	<b>\$116,495.32</b>

OPTIONS Not included in the project total. Initial to the left to add the option to your project.

_____ OPTION - SECOND WALLPLATE INPUT	+ \$2,305.65
_____ IMAGENET ANNUAL BLOCK TIME SERVICE AGREEMENT - 25 HOURS	+ \$3,750.00 (ANNUALLY)

TERMS

To the extent allowed by Oklahoma Law, If payment is not received when due we may assess an administrative charge to offset our collection expenses, an amount calculated at the rate of ten cents per one dollar as listed above "Total Purchase Amount". If payment is not received within thirty days of invoice date we may take immediate possession of the Equipment and charge a restocking fee of no more than twenty five percent (25%) of the original purchase price. Such an addition to any other remedies provided for by law and may be, to the extent permitted by law, exercised either concurrently or separately. No failure on our part to exercise any right or remedy and no delay in exercising any right or remedy shall operate as a waiver of any right or remedy or to modify the terms of this Agreement. A waiver of default shall not be construed as a waiver of any other subsequent default.

*\*\*Current equipment pricing is subject to change at any time, and ImageNet reserves the right to requote this project at any time should new pricing be received from vendors and equipment suppliers before project acceptance. Tax will be calculated in the project invoicing phase via ImageNet Accounts Receivable, and is not able to be provided in this document.*

**Must include P-4231 in all POs**

ACCEPTANCE

GLENPOOL CONFERENCE CENTER

\_\_\_\_\_  
SIGNED

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
TITLE

IMAGENET CONSULTING - TULSA

\_\_\_\_\_  
SIGNED

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
TITLE

Statement of Work

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ImageNet AV Statement of Work (SOW) Contract

Project completion is subject to receipt of equipment. Estimated minimum 6-8 weeks for equipment delivery unless otherwise specified in contract agreement. Installation will be scheduled once 100% of equipment has been received, unless otherwise requested or agreed upon.

Once Project Contract (SOW) paperwork has been received from the client by ImageNet, ImageNet will manage the ordering of all components. At that time, all sales are final and any changes to the scope of work will be subject to a Request For Change, revised PO, and will be at the expense of the client unless otherwise noted. A Request for Change will need to be completed and signed by both an approved Customer Representative/Project Manager and ImageNet Consulting Representative.

This Consulting Services Agreement (the "Statement of Work") is made and entered into as of "Date" below between ImageNet Consulting, with a place of business at 913 North Broadway, Oklahoma City, OK 73102 and Customer.

If any changes or additions are required outside of the defined scope and deliverables previously listed, a Request for Change will need to be completed and signed by both the Customer Representative, Project Manager, and ImageNet Consulting representative(s).

Pursuant to this Agreement, Customer is engaging ImageNet to provide certain consulting services as more fully described herein. This Agreement consists of the following documents, incorporated herein by this reference:

- Attachment A: Individual Project Requirements
- Attachment B: Request For Change
- Attachment C: Project Substantial Completion Form
- Attachment D: Project System Warranty Terms
- Attachment E: Project Final Completion Form

Customer has read and agrees to the terms and conditions and attachments listed. This Agreement will be effective only when executed below by an authorized representative.

AGREED TO:

\_\_\_\_\_  
DATE OF AGREEMENT

\_\_\_\_\_  
AUTHORIZED CUSTOMER REPRESENTATIVE

\_\_\_\_\_  
CUSTOMER NAME

\_\_\_\_\_  
CUSTOMER ADDRESS

## Statement of Work

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### Attachment A: Individual Project Requirements

#### 1. PROPOSAL TERMS & CONDITIONS

- a. All pricing listed in Proposal include labor. Rates are based on a commitment that work is to be performed during regular business hours; 8AM to 5PM local time, Monday through Friday. Should project work push beyond these normal hours without prior agreement with ImageNet, additional labor rates/charges may apply.
- b. It is assumed that all work will be completed as a continuous effort. Disruptions of this continuous effort beyond the control of ImageNet Consulting may require additional labor costs. Additionally, if the project is finished ahead of the estimated completion, there will be no credit issued to the customer.
- c. All System Engineer/Programming work outside of work defined within the SOW is billed at \$175.00 per hour.
- d. ImageNet Consulting will install, test, and verify that the AV solution is working as designed. Following the install, ImageNet will conduct training with the end users of the system so that it will be utilized as desired. Additional training and materials outside of what is outlined in the proposal will be an additional charge based upon the scope of the project.

#### 2. CUSTOMER SITE/PROJECT REQUIREMENTS

- a. Power will be needed at the mounting locations of all electrical components, provided by a licensed electrician, and is the responsibility of the client. It is recommended that all AV hardware be installed on their own circuit(s) to reduce interference, surges, and other issues.
- b. Network drops are recommended at the mounting location of all equipment and are the responsibility of the client to provide and maintain. Certain equipment cannot be installed without PoE/PoE+ network drops, and many components require internet connection to perform maintenance tasks and basic functions.
- c. Customer to identify and provide an IT Administrator for solution implementation and support interaction.
- d. Customer will provide access to all areas required to complete this project. Any areas of high security or hazard should be made known prior to project commencement.
- e. Customer will provide access to all information and documentation required to complete this project.
- f. Customer will provide an onsite contact person responsible for providing direction and approvals on completion of work.
- g. Customer will directly provide all non-ImageNet hardware and software support required unless specifically indicated in the proposal.
- h. Customer will ensure that any customer provided hardware will meet all required specifications for the project.
- i. Customer will assure that all required LAN/WAN access and administrative rights are made available to complete the installation.
- j. Customer is solely responsible for updating PC OS and 3rd party software. i.e. Windows 10, Zoom, MS Teams etc.
- k. Customer will provide Remote Access capabilities and credentials so that ongoing support can be provided as necessary via phone and remote desktop support, or an onsite resource that can accommodate remote support.
- l. Customer is solely responsible for maintaining agreed upon timeline, customer-side delays may push back launch dates by a ratio that exceeds 1:1 and may incur further service costs.
- m. Customer is solely responsible for required A/C power at device location as needed.
- n. Customer is solely responsible for required data connections at device location as needed.
- o. Customer is solely responsible for ceiling grid modification unless specified otherwise.
- p. Customer is solely responsible for providing adequate trash and old equipment disposal in accordance with local ordinances.
- q. Customer is solely responsible for providing parking availability, loading and unloading access, access control, and hours of operation.
- r. Customer is solely responsible for providing an OSHA approved lift or scaffolding unless otherwise specified in the proposal.
- s. Customer must ensure install site meets agreed upon standards and is free of obstruction.
- t. Customer is solely responsible for modification to furniture unless otherwise specified in the proposal.
- u. Customer is solely responsible for modification of existing walls to properly support new equipment and patch/repair of old/unused mounting holes/damage unless specified otherwise in the proposal.
- v. If any of the above items are not met by the client at the time ImageNet arrives on site to install, a revised PO for additional labor may be assessed unless otherwise noted by ImageNet.
- w. All project/shipping timelines are approximate until items are received in our warehouse. Project completion is subject to receipt of equipment. Estimated 6-8 weeks for equipment delivery unless otherwise specified in contract agreement. Installation will be scheduled once 100% of equipment has been received unless otherwise specified in the contract agreement.
- x. ImageNet will work with the client to schedule installation based on: a) the estimated arrival time of the components, b) all necessary action items required by the client as listed above, and c) any additional needs.
- y. ImageNet Consulting does its best to anticipate conversion changes and user needs. However, once a design agreement is established, changes requiring more than 1 hour of work could require a Request For Change and may incur additional costs.

#### 3. DATA & SOFTWARE/FIRMWARE

- a. ImageNet Consulting is not responsible for the loss of data or any A/V recordings due to system failure, misuse, or damage.
- b. Future 3rd party software installation or services by ImageNet Consulting are an added cost unless otherwise agreed upon.

#### 4. WALLBOARD DIGITAL SIGNAGE SOLUTIONS (if included in Project Scope)

- a. A "Welcome Letter" document will be sent out to the client on any project involving Wallboard Digital Signage Software. This document will help us outline training timeframes for the software, initial content design, and necessary network information so we can pre-configure the media players for easy installation. This document must be returned by the client for ImageNet to proceed with installation.

Attachment B: Request For Change

Request For Change

RFC Number: \_\_\_\_\_

Date: \_\_\_\_\_ Party requesting change: \_\_\_\_\_

Nature of the proposed change:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for the proposed change:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Impact of the proposed change on project:

Pricing: \_\_\_\_\_

P.O. to which changes will apply: \_\_\_\_\_

Schedule Changes: \_\_\_\_\_

\_\_\_\_\_

This Project Change Request is (circle):

Approved

Rejected

**Signatures:**

ImageNet Consulting Representative: \_\_\_\_\_

Customer Representative: \_\_\_\_\_

### Attachment C: Project Substantial Completion Form

ImageNet AV Project # \_\_\_\_\_ Date \_\_\_\_\_

Project Name: \_\_\_\_\_ PO # \_\_\_\_\_

Company Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Installation Site: \_\_\_\_\_

Room Number(s): \_\_\_\_\_

Client Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

AV System Warranty Dates Start: \_\_\_\_\_ End: \_\_\_\_\_

The audiovisual project described above has been found to be substantially complete and acceptable to the owner and/or their representative with the following exceptions:

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

4) \_\_\_\_\_

5) \_\_\_\_\_

To finalize project, client agrees to arrange and schedule training(s) in a timely manner following substantial completion. Training to include any client stakeholders in the project, facility managers who may be involved in the area(s) of the AV System, client system support technicians the design involves, and key end users who can pass on training to fellow coworkers.

AV System Training Date(s)/Time(s): \_\_\_\_\_

AV System Training Key Inclusion(s): \_\_\_\_\_

Client hereto acknowledges acceptance of the project and commencement of the warranty period and training for the systems noted according to the terms detailed in the attached warranty statement.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Statement of Work

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### Attachment D: Project System Warranty Terms

All new equipment contained in this system is warranted to be free of manufacturing defects per the terms and conditions of the original manufacturer's warranty. All manufacturers' warranties are honored and serviced by ImageNet Consulting. If not included in original project scope, purchasing additional warranty for equipment, or a preventative maintenance service agreement can be arranged after system is signed for substantial completion.

#### A. DURATION

1. Three (3) years, which will begin immediately following substantial completion of the installation and applicable training provided by ImageNet AV. The established start date is noted in the signed Substantial Completion Form above.

#### B. THE WARRANTY SHALL INCLUDE:

1. Maximum one (1) business day response via telephone and/or email following receipt of the AV Integrator's standard Request for Service by an authorized representative.
2. On-site response within three (3) business days if deemed necessary during the service inquiry/discovery process.
3. Small parts, cables, or system components to restore system performance as required.
4. Any failed field terminations of system cabling performed by ImageNet AV during the installation process.
5. Labor to repair/service the system, components, and parts to restore the system to complete operational condition should the issue be reasonably repairable on site.
6. The cost to remove, reinstall and transportation to and from our service center, or the supplier/factory for components covered under their standard manufacturer warranty.

#### C. THE WARRANTY SHALL NOT INCLUDE:

1. Replacement of consumable items such as batteries, mishandled cabling, damaged LED/LCD panels, miscellaneous system light sources, or projection lamps/light sources. Costs for such will be billed at current equipment and labor rates unless a manufacturing defect is discovered during the manufacturer's standard warranty period.
2. Issues due to software/firmware updates on system components or peripherals not performed by ImageNet AV technicians. Contact ImageNet AV prior to updating peripherals if software/firmware compatibility could be a concern for system performance. Charges could be applicable per our standard repair service policy of \$200/hour to restore original system performance.
3. Requests for service not related to technical AV system problems but classified as "operator error". Under these conditions service charges could be applicable as per our standard repair service policy of \$200/hour.
4. Service required because of negligence, misuse, attempted repairs by anyone other than ImageNet AV, or damage, or for equipment not related to the system supplied and installed by ImageNet AV. Under these conditions, the warranty will become void, and charges could be applicable per our standard repair service policy of \$200/hour.
5. Loaner equipment that is in place while the originally installed equipment it has replaced is under repair.
6. Connections to the contracted system made by others. Under these conditions service charges could be applicable as per our standard repair service policy of \$200/hour.
7. Modifications to the system made by others, without prior written permission from ImageNet AV. Under these conditions service charges could be applicable as per our standard repair service policy of \$200/hour.

#### D. REQUESTS FOR SERVICE

Requests for service must be made by contacting the ImageNet Consulting service helpdesk (800-937-2647) and stating the need for an AV System Service Ticket. Direct Service Ticket hyperlinks and/or QR Codes may also be provided for filling out the form during training. Tickets must be officially input via these means by an authorized customer representative prior to AV Service process inception. See Section B, Terms 1 & 2 for Ticket response times.

#### E. REPORT

A written report/invoice will be issued following each repair/service and must be acknowledged by an authorized representative.

Statement of Work

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Attachment E: Project Final Completion Form

Date: \_\_\_\_\_

I, \_\_\_\_\_(Project Manager)

agree that ImageNet Consulting has completed this project and associated system training to the satisfaction of

\_\_\_\_\_ (Company Name)

and achieved every goal outlined in this Statement of Work in addition to any change requests that were made during the project. No further work will be done for Client in regards to this project, any additional requests will detailed in a new document with a different project scope.

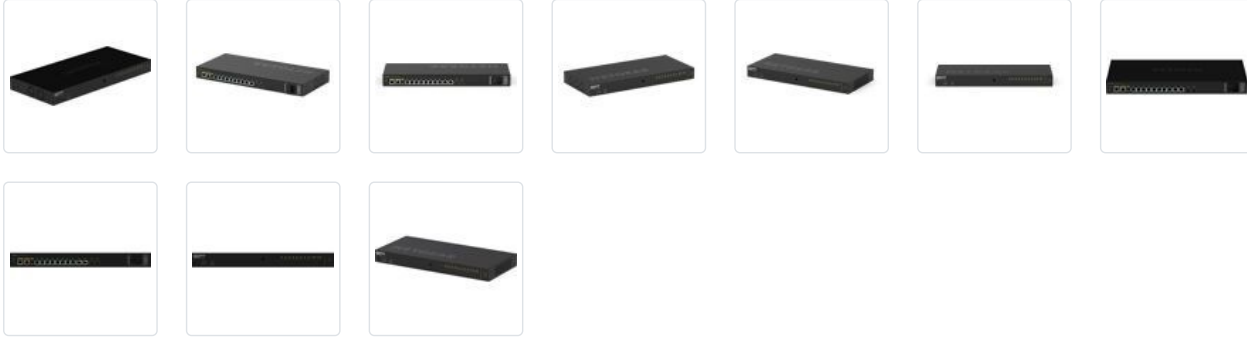
**AGREED TO:**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Authorized Representative Signature

## NETGEAR / GSM4212P-100NAS

M4250-10G2F-POE+ AV SWITCH PERP



Switching engineered for 1G AV over IP with PoE+, Ultra90 PoE++ and rear-facing ports ensuring a clean integration in AV racks. M4250 switches come pre-configured for standard audio and video signals. When requirements are more specific, an AV user interface offers customization with port-based profiles. For audio Dante, Q-SYS and AES67 profiles are available, as well as an AVB profile requiring an AVB license sold separately. For video the M4250 offers profiles for NVX, SVSI, Q-SYS, NDI, Dante etc. as well as audio/video/control mixed profiles. When multiple switches, NETGEAR IGMP Plus<sup>™</sup> brings automation for you to just connect them together.

- Expand your network capacity with the help of 10 networking ports and transfer your data quickly and easily
- Supports optical fiber cable to span longer distances and provided high data transmission rates between servers and network components
- Gigabit Ethernet port for ultra-fast network speeds
- Can work as layer 3 routing for scalable network design
- Managed switch provides a reliable foundation for your network
- Built-in power supply to ensure all components are being supplied with accurate voltage
- Rack mounting enables you to organize wires & secure cables for professional installation
- Pre-configured for Audio and Video over IP out of the box

# NETGEAR / GSM4212P-100NAS

M4250-10G2F-POE+ AV SWITCH PERP

## GENERAL INFORMATION

<b>Manufacturer Part Number</b>	GSM4212P-100NAS
<b>Manufacturer Website Address</b>	http://www.netgear.com
<b>Brand Name</b>	Netgear
<b>Product Line</b>	AV Line
<b>Product Model</b>	M4250-10G2F-PoE+
<b>Product Name</b>	AV Line M4250-10G2F-PoE+ 8x1G PoE+ 125W 2x1G and 2xSFP Managed Switch (GSM4212P)
<b>Product Type</b>	Ethernet Switch

## INTERFACES/PORTS

<b>Total Number of Network Ports</b>	10
<b>Modular</b>	Yes
<b>Port/Expansion Slot Details</b>	8 x Gigabit Ethernet PoE+ 2 x Gigabit Ethernet Network 2 x Gigabit Ethernet Expansion Slot

## MEDIA & PERFORMANCE

<b>Media Type Supported</b>	Optical Fiber Twisted Pair
<b>Ethernet Technology</b>	Gigabit Ethernet
<b>Network Technology</b>	1000Base-T 1000Base-X

## I/O EXPANSIONS

<b>Number of Total Expansion Slots</b>	2
<b>Expansion Slot Type</b>	SFP (mini-GBIC)
<b>Shared SFP Slot</b>	No
<b>Number of SFP Slots</b>	2

## NETWORK & COMMUNICATION

<b>Layer Supported</b>	3
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## MANAGEMENT & PROTOCOLS

<b>Manageable</b>	Yes
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## POWER DESCRIPTION

<b>PoE (RJ-45) Port</b>	Yes
<b>PoE Budget</b>	125 W
<b>Power Source</b>	Power Supply
<b>Power Plug Type</b>	Type C
<b>Plug/Connector Type</b>	IEC 60320 C14

## PHYSICAL CHARACTERISTICS

<b>Compatible Rack Unit</b>	1U
<b>Form Factor</b>	Rack-mountable

## MISCELLANEOUS

<b>Environmentally Friendly</b>	Yes
<b>Environmental Certification</b>	RoHS
	WEEE
	REACH
	ErP

## WARRANTY

<b>Limited Warranty</b>	Lifetime
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## ITEM DETAILS

<b>Category</b>	Networking
<b>UPS Shippable</b>	Y
<b>Shipping Weight</b>	9
<b>UPC Code</b>	606449149531

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