

NOTICE
GLENPOOL CITY COUNCIL
MEETING

A Regular Session of the Glenpool City Council will be held at 6:00 p.m. on Monday, March 3, 2014, at Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma.

The City Council welcomes comments from citizens of Glenpool who wish to address any item on the agenda. Speakers are requested to complete one of the forms located on the agenda table and return to the City Clerk PRIOR TO THE CALL TO ORDER.

AGENDA

- A. Call to Order
- B. Roll call, declaration of quorum
- C. Invocation
- D. Pledge of Allegiance
- E. Scheduled Business
 - 1. Discussion and possible action to approve minutes from February 18, 2014 meeting.
 - 2. PUBLIC HEARING for the purpose of receiving public comment and recommendations on suggested projects for Community Development Block Grant application.
 - A. Open Public Hearing – Mayor Ceesay
 - B. Public Comment and Recommendations – Rick Malone, City Planner
 - C. Close Public Hearing – Mayor Ceesay
 - 3. Discussion and possible action to renew the Collective Bargaining Agreement with the Fraternal Order of Police, Lodge #133, effective July 1, 2014, for year three of the original four-year agreement approved by Council on May 7, 2012.
(Dan Haney, FOP President)
 - 4. Discussion and possible action to approve Master Street Repair Program Phase IV Project list and authorize staff to proceed with bid process.
(Lynn Burrow, Community Development Director)

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5. Presentation of a report to the Council by the ad hoc committee jointly appointed by the City Council and the City Manager on November 12, 2013, for the purpose of collaborating on the review of and, as necessary or appropriate, the proposed amendment of City policies, procedures, ordinances and practices with respect to the City's compliance with statutory law and best business practices governing the application or implementation of the Open Records Act, the Records Maintenance Act as it applies to local government, the annual budget presentation, the Public Competitive Bidding Act and public trust bidding requirements, email retention, and such other policies, procedures, ordinances and practices as the committee deemed appropriate.
(Lowell Peterson, City Attorney; Susan White, City Clerk; Lynn Burrow, Community Development Director; Alyce Korb, Vice Mayor; Trish Agee, Councilor; Deb Cutsor, Citizen Volunteer)
6. Discussion and possible action to adjourn Regular Session and move into Executive Session.
(Momodou Ceesay, Mayor)
7. Executive Session for the purpose of discussing the prospective employment, hiring or appointment of a final candidate for the position of Glenpool City Manager, to include evaluation of background information for that purpose and discussion of prospective contractual terms and conditions, pursuant to Title 25 Sec. 307(B)(1) of the Oklahoma Statutes (Open Meeting Act).
(Momodou Ceesay, Mayor)
8. Discussion and possible action to reconvene in Regular Session.
(Momodou Ceesay, Mayor)
9. Discussion and possible action, by separate votes, to:
 - a. Vote upon selected candidate for the position of City Manager.
 - b. Authorize the Mayor, Vice Mayor, City Attorney and Interim City Manager to negotiate and draft a City Manager Employment Agreement with the selected candidate, subject to approval by the City Council of all terms and conditions.
 - c. Set a target date for approval of a final City Manager Employment Agreement and announcement/presentation of new City Manager.
 - d. Such other action as the Council deems necessary or appropriate in connection with the final selection.
(Momodou Ceesay, Mayor)

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10. Possible action to adjourn Regular Session and move into Executive Session.
(Momodou Ceesay, Mayor)
11. Executive Session for the purpose of discussing confidential communications between the Glenpool City Council, acting as such and as beneficiary of the Glenpool Utility Services Authority, and the City Attorney concerning a pending investigation, claim, or action as to which the City, with the advice of the City Attorney, has determined that disclosure will seriously impair the ability of the City and the Glenpool Utility Services Authority to process the claim or conduct a pending investigation, litigation or proceeding in the public interest, pursuant to Title 25 Sec. 307(B)(4) of the Oklahoma Statutes (Open Meeting Act). *to wit*, discussion of forthcoming procedural requirements and costs of litigation in the U.S. District Court, Northern District, Creek County Rural Water District # 2 v. City of Glenpool and the Glenpool Utility Services Authority.
(Momodou Ceesay, Mayor)
12. Discussion and possible action to reconvene in Regular Session.
(Momodou Ceesay, Mayor)
13. Discussion and possible action by the City Council, acting as such and as beneficiary of the Glenpool Utility Services Authority, authorizing the City Attorney to conduct depositions, undertake federal rules discovery process, retain an expert witness, contract the services of a professional paralegal for document discovery and exhibit preparation, use the services of a trial consultant, enter all appropriate pleadings and motions, and take any and all such other actions as deemed necessary and appropriate in connection with pending litigation in the U.S. District Court, Northern District, Creek County Rural Water District # 2 v. City of Glenpool and the Glenpool Utility Services Authority.
(Lowell Peterson, City Attorney)
14. Discussion and possible action by the City Council, acting as such and as beneficiary of the Glenpool Utility Services Authority, authorizing the City Finance Director, acting as such and as Treasurer of the Glenpool Utility Services Authority, to appropriate, transfer and/or encumber Glenpool Utility Services Authority trust funds for the purpose of funding costs of pending litigation in the U.S. District Court, Northern District, Creek County Rural Water District # 2 v. City of Glenpool and the Glenpool Utility Services Authority, to include without limitation budgeting for legal services, related expenditures, reporting costs, court costs and professional services; and designating a maximum amount that may be expended for such costs without further action by the City or the Glenpool Utility Services Authority.
(Charles Barnes, Finance Director and GUSA Treasurer)
15. Discussion and possible action to adjourn Regular Session and move into Executive Session.
(Momodou Ceesay, Mayor)

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16. Executive Session for the purpose of discussing the performance, actions, commendation, discipline or counseling of the Interim City Manager, pursuant to Title 25 Sec. 307(B)(1) of the Oklahoma Statutes (Open Meeting Act).
(Momodou Ceesay, Mayor)
17. Discussion and possible action to reconvene in Regular Session.
(Momodou Ceesay, Mayor)

- F. Other Public Comments
- G. City Manager Report - Dennis Waller, Interim
- H. Mayor Report - Momodou Ceesay, Mayor
- I. Adjournment

This notice and agenda was posted at the Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on _____, 2014.

Signed: _____
City Clerk

MINUTES CITY COUNCIL MEETING February 18, 2014

The Regular Session of the Glenpool City Council was held at 6:00 p.m., Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present were: Momodou Ceesay, Mayor; Alyce Korb, Vice-Mayor; Tim Fox, Councilor; Patricia Agee, Councilor and Tommy Carner, Councilor.

Staff present was: Dennis Waller, Interim City Manager; Lowell Peterson, City Attorney; Gina Copeland, Administrative Clerk; Lynn Burrow, Community Development Director and Rick Malone, City Planner.

Absent were: Susan White, City Clerk and Charles Barnes, Finance Director

Citizens who addressed the Council were: Debra Cutsor

- A. Mayor Ceesay called the meeting to order at 6:00 p.m.**
- B. Gina Copeland, Administrative Clerk called the roll. Mayor Ceesay declared a quorum present.**
- C. Aaron Hunter, Extreme Grace Church offered the Invocation.**
- D. Mayor Ceesay led the Pledge of Allegiance.**
- E. Reading of Proclamation** - Mayor Ceesay read a Proclamation designating March 4, 2014 as "IHOP's" National Pancake Day and Shriner's Hospitals for Children Day.
- F. Scheduled Business**
 - 1. Discussion and possible action to approve minutes from February 3, and February 10, 2014 meetings.**
MOTION: Councilor Carner moved, second by Councilor Agee to approve minutes as presented.
FOR: Councilor Fox; Councilor Agee; Councilor Carner; Vice-Mayor Korb; Mayor Ceesay
AGAINST: None
Motion carried.
 - 2. Discussion concerning Plan for Improvement to baseball fields at Morris Park.**
Tim Isham and Marty Cox presented a verbal request to Council regarding specific improvements to Morris Park including, but not limited to dirt, fencing, mowing and a special emphasis on especially lighting. The League representatives asserted their opinion that better playing fields will entice leagues to stay in Glenpool rather than going to surrounding areas such as Jenks or Bixby.
 - 3. Discussion and possible action to appoint a representative from Glenpool to The M.e.t. Board of Trustees, filling the vacancy left by David Tillotson.**
Dennis Waller, Interim City Manager recommended Council consideration to appoint Lynn Burrow, Community Development Director as the representative from Glenpool to The M.e.t. Board.
MOTION: Councilor Agee moved, second by Councilor Carner to appoint Lynn Burrow, Community Development Director as the representative from Glenpool to The M.e.t. Board of Trustees.
FOR: Councilor Agee; Councilor Carner; Councilor Fox; Vice-Mayor Korb; Mayor Ceesay
AGAINST: None.
Motion carried.

4. Discussion and possible action to authorize City Manager to attend ICSC in Las Vegas, NV, May 18-20, 2014 and pay all business related expenses; tabled from February 3, 2014 meeting.

Councilor Agee suggested once again the council table this item.

MOTION: Councilor Agee moved, second by Vice Mayor Korb to table action on Item 4.

FOR: Councilor Carner; Councilor Fox; Councilor Agee; Vice Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

5. Discussion and possible action to approve and accept the Storm Water Detention Easement dedication from C. Dewayne and Angela M. Hall.

Lynn Burrow, Community Development Director presented exhibits regarding the Storm Water Detention Easement dedication from C. Dewayne and Angela M. Hall and recommended approval.

MOTION: Councilor Carner moved, second by Councilor Agee to approve and accept the Storm Water Detention Easement dedication from C. Dewayne and Angela M. Hall.

FOR: Councilor Agee; Councilor Carner; Vice Mayor Korb; Mayor Ceesay

AGAINST: None

Councilor Fox recused himself since he is an adjacent land owner.

Motion carried.

6. Discussion and possible action to approve and accept the General Storm Sewer Easement dedication from Marty and Anita Gordy-Watkins; tabled from February 3, 2014 meeting.

Lynn Burrow, Community Development Director presented exhibits regarding the General Storm Sewer Easement dedication from Marty and Anita Gordy-Watkins and recommended approval.

MOTION: Councilor Carner moved, second by Councilor Agee to approve and accept the General Storm Sewer Easement dedication from Marty and Anita Gordy-Watkins as presented.

FOR: Councilor Agee, Councilor Carner, Vice Mayor Korb; Mayor Ceesay

AGAINST: None

Councilor Fox recused himself since he is an adjacent land owner.

Motion Carried.

7. Discussion and possible action to adjourn into Executive Session.

MOTION: Councilor Agee moved, second by Councilor Carner to adjourn into Executive Session.

FOR: Councilor Carner; Councilor Fox; Councilor Agee; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

8. Executive Session for the following purpose:

Discussing a transaction pertaining to the purchase, sale, exchange or appraisal of real property, as authorized by 25 O.S. § 307(D) of the Oklahoma Statutes (the Open Meeting Act).

The Council convened into Executive Session at 6:48 p.m.

9. Discussion and possible action to reconvene in Regular Session.

MOTION: Vice Mayor Korb moved, second by Councilor Agee to reconvene in Regular Session at 7:20 p.m.

FOR: Councilor Fox; Councilor Agee; Councilor Carner; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

10. Discussion and possible action to adopt Joint Resolution No. 14-02-01, "APPROVING A REAL ESTATE PURCHASE AND EXCHANGE AGREEMENT BETWEEN THE CITY OF GLENPOOL, ACTING BY ITS GLENPOOL INDUSTRIAL TRUST AUTHORITY, AND SHARP MORTGAGE COMPANY PERTAINING TO THE DISPOSITION OF CERTAIN REAL PROPERTY BELONGING TO THE GLENPOOL INDUSTRIAL TRUST AUTHORITY, AUTHORIZING EXECUTION OF SAID AGREEMENT BY THE CITY MANAGER (OR INTERIM CITY MANAGER) ON BEHALF OF THE CITY AND BY THE CHAIRMAN OF THE BOARD OF TRUSTEES ON BEHALF OF THE GLENPOOL INDUSTRIAL TRUST AUTHORITY, AND AUTHORIZING STAFF OF THE CITY AND THE GLENPOOL INDUSTRIAL TRUST AUTHORITY TO UNDERTAKE ALL SUCH INSTRUMENTS, DOCUMENTS AND SUCH OTHER ACTIONS AS NEEDED TO CONCLUDE THE TRANSACITON CONTEMPLATED BY SAID AGREEMENT."

MOTION: Councilor Carner moved, second by Councilor Agee to approve and adopt Joint Resolution No. 14-02-01.

FOR: Councilor Agee; Councilor Fox; Vice-Mayor Korb; Mayor Ceesay

AGAINST: Councilor Carner

Motion carried.

G. Other Public Comments

- Debra Cutsor addressed the Council and encouraged them to consider setting aside a fund to help with improvements in Parks and Recreations for our children and families.

H. City Manager Report - Dennis Waller, Interim

- Mr. Waller reported that sales tax is up 4.99% from last year.
- He announced there will be a workshop in March over Animal Control.
- There will be testing performed at the liftstations by Severn Trent.
- 24 applications have been submitted for the City Manager position.

I. Mayor's Report

- Mayor Ceesay shared his appreciation for the staff and thanked everyone for moving forward. He also stated he appreciates all the hard work given by everyone.

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J. Adjournment

Meeting was adjourned at 7:41 p.m.

Date

Mayor

ATTEST:

City Clerk



To: HONORABLE MAYOR AND CITY COUNCIL
From: Rick Malone, City Planner
Date: March 3rd, 2014
Subject: CDBG Grant Application 2014

Background:

Applications are being accepted for the 2014 CBDG program in which \$73,641.66 of funds are available for improving the City of Glenpool and they accept only one application per year. We are in competition for this grant with Collinsville, Skiatook, Sperry and incorporated Tulsa County.

We are also receiving recommendations on non-housing community development needs for the City of Glenpool. Citizens are requested to participate in the hearing and express their views on the allocation of these funds. All recommendations are required to be located in the Low-Mod area, (see attached map). Recommendations received will be considered in developing the application to be submitted to Tulsa County. Comments or proposals, where feasible, will be incorporated into the application to be submitted to Tulsa County before April 17th, 2014. Community Development Block Grant, ("CDBG"), funds may be used for the support of activities that provide decent housing and suitable living environments and expanded economic opportunities principally for persons of low and moderate-income; and The CDBG Program funds a broad array of projects and activities including but not limited to the following:

- Water and wastewater system improvements,
- Solid waste,
- Fire protection,
- Streets,
- Parks,
- Housing activities including construction, emergency repair, rehabilitation,
- Acquisition of real property for eligible public purposes,
- Clearance, demolition and removal of buildings and improvements,
- Senior citizen centers, Gas and electrical system improvements,
- Removal of architectural barriers associated with handicapped areas,
- Storm water drainage improvements,
- Economic Development.

Right now, we are proposing to replace the Senior Citizen Bus. The existing bus is a 1999 model and it has required extensive repair the last few years. This grant does not require matching funds by the city, however, it does increase the chances of approval of one point per 10% of leverage of grant request. (1 point = \$6,000).

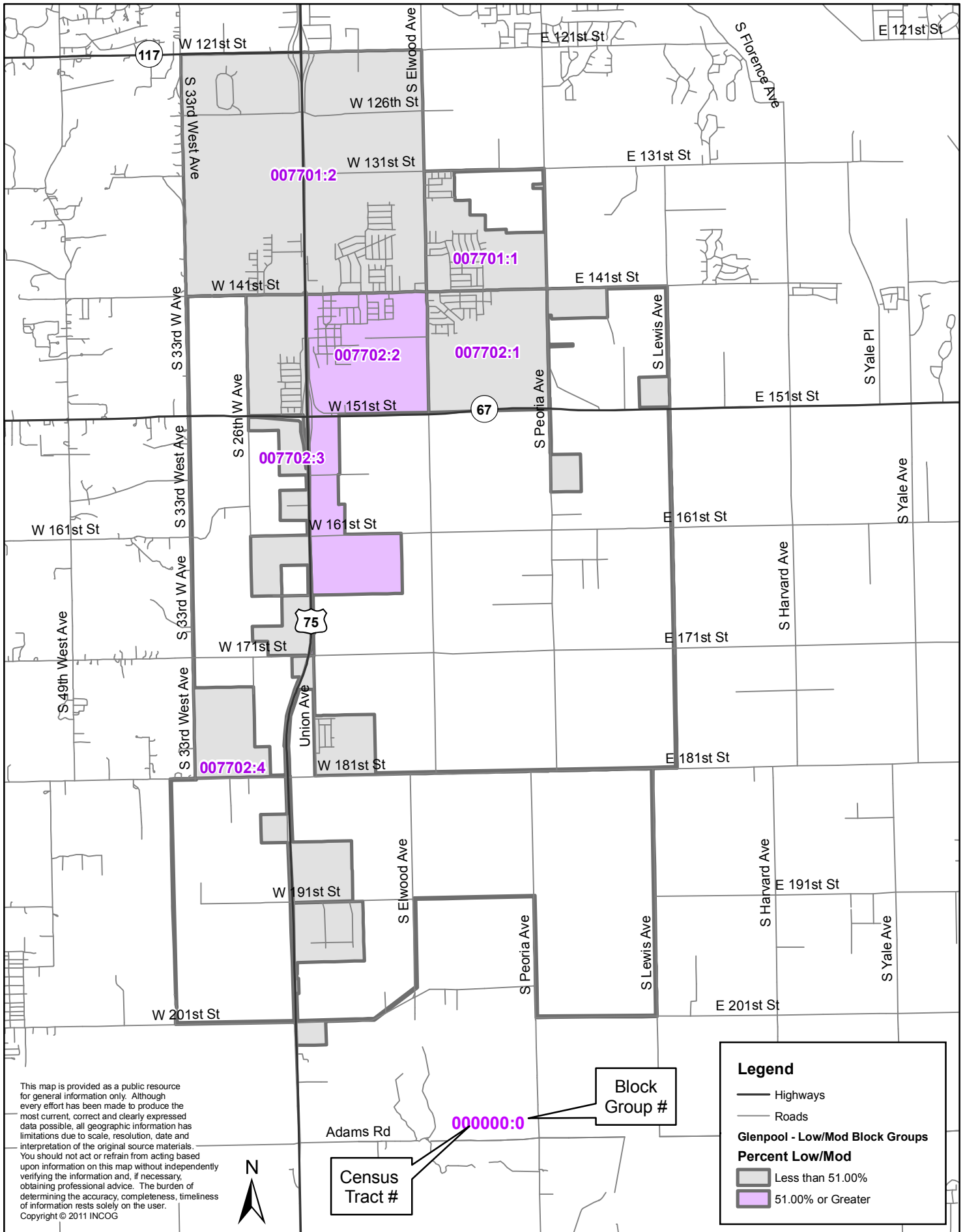
Staff Recommendation:

Staff recommends that the City Council approve this resolution allowing submittal of the CBDG grant application .

Attachments:

- Low-Mod Income Area Map

Glenpool Area Low-Mod Block Groups



MEMORANDUM

TO: HONORABLE MAYOR and CITY COUNCIL

FROM LYNN BURROW
COMMUNITY DEVELOPMENT DIRECTOR

RE: MASTER STREET REPAIR PROGRAM
ESTIMATED COST - PHASE VI PROJECTS

DATE: February 24, 2014

Background:

This is a request for consideration and action regarding Phase VI of our comprehensive Master Plan regarding street paving removal, replacement, milling, and re-surfacing improvement projects at various locations within the City. As you are aware, the Community Development Department has developed and maintains a Master Plan of problem areas and situations within our public street system that require varying degrees of repair and/or replacement. This Master Plan prioritizes these identified areas to be addressed as funding becomes available. To date, Phase's I, II, III, IV, and V, of this master repair program - along with a special project that accomplished the re-sealing and striping of 141st Street last summer have expended a total of approximately \$1,415,500 in miscellaneous street repair and asphalt overlay projects dispersed around the City since June of 2009. In an effort to continue this street repair program, preliminary bid documents in the format of an engineering cost estimate have been prepared, covering fifteen (15) additional projects referred to as being Phase VI of the Master Plan. The attached maps and aerial and site photos illustrate the various locations chosen to be included in the group of Phase VI projects. As you will note, the majority of these new project sites are located with the various Kendalwood neighborhoods – especially along Poplar Place north of 141st Street. Other projects are located in Taylor's Pond, Rolling Meadows, and Glenn Pines additions. As noted in the attached document package, the estimated cost of these fifteen projects totals approximately \$187,500. The current City fiscal budget approved for this type of street improvement project has \$190,000 left unused at this time. It should be noted that the various unit costs used to develop these estimated cost totals are those derived from similar projects in the Phase V program that were bid and contracted in June of last year. Allowing for a normal annual inflation rate of two percent (2%) and a conservative five percent (5%) contingency, the actual cost for the Phase VI project could be in excess of \$200,000. As in the past, the goal will be to bid all fifteen projects and, if necessary, eliminate one or more of the projects to stay within the allotted budget amount available.

Staff Recommendation:

The Staff recommends Council approval of the listed projects and authorization to advertise publically and accept bids for the specified work in Phase VI of the Master Repair Program.

Attachments:

Master Street Repair And Drainage Improvement Program

Estimated Costs for PHASE VI PROJECTS

Date: Feb. 24, 2013

Project No.	Location and Description
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1. Kendalwood Addition: Paving Repair on Poplar Place from 30' North of 137th Street to 50' South of 137th Street and on 137th Street from the East Curb on Poplar Place - East 30'	
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- Mill approximately 4,000 sf. of existing asphaltic surfacing, 2" in depth, the full width of street paving from face of gutter to face of gutter within the limits marked in red at the site – the Project Area.
- Remove millings from the Project Area to an offsite location specified by the City Engineer.
- Sweep and clean the milled surfacing, removing all loose material.
- Seal all existing sub-surface cracking within the Project Area with an ODOT approved bituminous crack sealing compound.
- Apply an O.D.O.T. approved bituminous tack coat to all milled surfaces within the Project Area.
- Place 2" of Type "C" asphaltic concrete overlay in the Project Area
- Compact placed asphaltic overlay to 95% of std. density, continuous from face of gutter to face of gutter.
- Maintain proper gutter drainage through the Poplar Place/137th Street Intersection.
- Match existing paving and gutter grade at all transition points connecting with undisturbed existing paving surfacing.

Lump Sum in Words: _____

Total Estimated Price: \$15,300.00

2. Kendalwood Addition: Paving Repair on Poplar Place at the Intersection of 139th Street.	
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- Saw cut, remove, and dispose of approximately 350 sf. of existing concrete surfacing and a minimum of 12" of existing sub-grade material within the limits marked in red at the site – the Project Area.
- Compact exposed paving subgrade to within 95% of standard density.

- Re-fill excavated paving base with 3/4" diameter crushed limestone aggregate material to an elevation that is level with the existing paving base grade.
- Compact placed aggregate to within 95% of standard density.
- Place a minimum of 6" of Class 'A' Portland cement concrete having a minimum compressive strength of 3,500 psi within the excavated, re-filled, and compacted Project Area.
- The final grade of placed concrete surfacing shall match existing paving grade at all transition points connecting with undisturbed existing paving surfacing. All existing gutter and surface drainage patterns shall be maintained.

Lump Sum in Words: _____

Total Estimated Price: \$2,800.00

3. Kendalwood Addition: Paving Repair at Street Address 13930 on Poplar Place.

- Saw cut, remove, and dispose of approximately 650 sf. of existing concrete and asphaltic surfacing and a minimum of 12" of existing sub-grade material within the limits marked in red at the site – the Project Area.
- Compact exposed paving subgrade to within 95% of standard density.
- Re-fill excavated paving base with 3/4" diameter crushed limestone aggregate material to an elevation that is level with the existing paving base grade.
- Compact placed aggregate to within 95% of standard density.
- Place a minimum of 6" of Class 'A' Portland cement concrete having a minimum compressive strength of 3,500 psi within the excavated, re-filled, and compacted Project Area.
- The final grade of placed concrete surfacing shall match existing paving grade at all transition points connecting with undisturbed existing paving surfacing. All existing gutter and surface drainage patterns shall be maintained.

Lump Sum in Words: _____

Total Estimated Price: \$5,150.00

4. Kendalwood Addition: Paving Repair at Street Address 13990 on Poplar Place.

- Saw cut, remove, and dispose of approximately 1500 sf. of existing concrete and asphaltic surfacing and a minimum of 12" of existing sub-grade material within the limits marked in red at the site – the Project Area.
- Compact exposed paving subgrade to within 95% of standard density.
- Re-fill excavated paving base with 3/4" diameter crushed limestone aggregate material to an elevation that is level with the existing paving base grade.
- Compact placed aggregate to within 95% of standard density.
- Place a minimum of 6" of Class 'A' Portland cement concrete having a minimum compressive strength of 3,500 psi within the excavated, re-filled, and compacted Project Area.
- The final grade of placed concrete surfacing shall match existing paving grade at all transition points connecting with undisturbed existing paving surfacing. All existing gutter and surface drainage patterns shall be maintained.

Lump Sum in Words: _____

Total Estimated Price: \$11,900.00

5. Kendalwood Addition: Paving Repair at Street Address 14012 on Poplar Place.

- Saw cut, remove, and dispose of approximately 450 sf. of existing concrete surfacing and a minimum of 12" of existing sub-grade material within the limits marked in red at the site – the Project Area.
- Compact exposed paving subgrade to within 95% of standard density.
- Re-fill excavated paving base with 3/4" diameter crushed limestone aggregate material to an elevation that is level with the existing paving base grade.
- Compact placed aggregate to within 95% of standard density.
- Place a minimum of 6" of Class 'A' Portland cement concrete having a minimum compressive strength of 3,500 psi within the excavated, re-filled, and compacted Project Area.
- The final grade of placed concrete surfacing shall match existing paving grade at all transition points connecting with undisturbed existing paving surfacing. All existing gutter and surface drainage patterns shall be maintained.

Lump Sum in Words: _____

Total Estimated Price: \$3,550.00

6. Taylors Pond Addition: Paving Repair on Taylors Lane at Intersection of 150th Place.

- Saw cut, remove, and dispose of approximately 2050 sf. of existing asphaltic surfacing, 40 lf of concrete curb and guttering, and a minimum of 12” of existing sub-grade material, within the limits marked in red at the site – the Project Area.
- Compact exposed paving and curb & gutter subgrade to within 95% of standard density.
- Re-fill excavated paving and curb & gutter base with 3/4” diameter crushed limestone aggregate material to an elevation that is level with the existing paving and curb & gutter base grade.
- Compact placed aggregate to within 95% of standard density.
- Re-install concrete curb & gutter within the Project Area utilizing Class “A” Portland cement concrete having a minimum compressive strength of 3500 psi.
- Place a minimum of 4 1/2” of Type “A” asphaltic concrete base material within the excavated, re-filled, and compacted Project Area.
- Compact to a minimum of 95% of standard density.
- Place a minimum of 2” of Type “C” asphaltic concrete wearing surface material within the Project Area.
- Compact wearing surface material to a minimum of 95% of standard density.
- The final grade of placed asphaltic concrete wearing surface shall match existing paving grade at all transition points connecting with undisturbed existing paving surfacing. All existing gutter and surface drainage patterns shall be maintained.

Lump Sum in Words: _____

Total Estimated Price: \$13,300.00

7. Villages at Taylors Pond Addition: Paving Repair on 145th Place at 26th West Avenue.

- Saw cut, remove, and dispose of approximately 300 sf. of existing asphaltic surfacing and a minimum of 12” of existing sub-grade material within the limits marked in red at the site – the Project Area.
- Compact exposed paving subgrade to within 95% of standard density.
- Re-fill excavated paving base with 3/4” diameter crushed limestone aggregate material to an elevation that is level with the existing paving base grade.
- Compact placed aggregate to within 95% of standard density.

- Place a minimum of 4 1/2" of Type "A" asphaltic concrete base material within the excavated, re-filled, and compacted Project Area.
- Compact placed asphaltic base material to a minimum of 95% of standard density.
- Place a minimum of 2" of Type "C" asphaltic concrete wearing surface material within the Project Area.
- Compact placed wearing surface material to a minimum of 95% of standard density.
- The final grade of placed asphaltic concrete wearing surface shall match existing paving grade at all transition points connecting with undisturbed existing paving surfacing. All existing gutter and surface drainage patterns shall be maintained.

Lump Sum in Words: _____

Total Estimated Price: \$1,800.00

8. Kendalwood Addition: Paving Repair on Kendalwood Boulevard from 30' East of 144th Street to 30' East of 143th Street.

- Mill approximately 12,000 sf. of existing asphaltic surfacing, 2" in depth, the full width of street paving from face of gutter to face of gutter within the limits marked in red at the site – the Project Area.
- Remove millings from the Project Area to an offsite location specified by the City Engineer.
- Sweep and clean the milled surfacing, removing all loose material.
- Seal all existing sub-surface cracking within the Project Area with an ODOT approved bituminous crack sealing compound.
- Apply an O.D.O.T. approved bituminous tack coat to all milled surfaces within the Project Area.
- Place 2" of Type "C" asphaltic concrete overlay in the Project Area
- Compact placed asphaltic overlay to 95% of std. density, continuous from face of gutter to face of gutter.
- Maintain proper gutter drainage through the Kendalwood Boulevard/144th Street & 143rd Street Intersections.
- Match existing paving and gutter grade at all transition points connecting with undisturbed existing paving surfacing.

Lump Sum in Words: _____

Total Estimated Price: \$45,800.00

9. Kendalwood Addition: Paving Repair at the Intersection of Nyssa Place and 138th Street from the West Curb on Nyssa Place - 30' East on 138th Street.

- Mill approximately 1,000 sf. of existing asphaltic surfacing, 2" in depth, the full width of street paving from face of gutter to face of gutter within the limits marked in red at the site – the Project Area.
- Remove millings from the Project Area to an offsite location specified by the City Engineer.
- Sweep and clean the milled surfacing, removing all loose material.
- Seal all existing sub-surface cracking within the Project Area with an ODOT approved bituminous crack sealing compound.
- Apply an O.D.O.T. approved bituminous tack coat to all milled surfaces within the Project Area.
- Place 2" of Type "C" asphaltic concrete overlay in the Project Area
- Compact placed asphaltic overlay to 95% of std. density, continuous from face of gutter to face of gutter.
- Maintain proper gutter drainage through the Nyssa Place/138th Street Intersection.
- Match existing paving and gutter grade at all transition points connecting with undisturbed existing paving surfacing.

Lump Sum in Words: _____

Total Estimated Price: \$3,800.00

10. Taylors Pond Addition: Paving Repair at Street Address 795 on 148th Street.

- Saw cut, remove, and dispose of approximately 2250 sf. of existing asphaltic surfacing and a minimum of 12" of existing sub-grade material within the limits marked in red at the site – the Project Area.
- Compact exposed paving subgrade to within 95% of standard density.
- Re-fill excavated paving base with 3/4" diameter crushed limestone aggregate material to an elevation that is level with the existing paving base grade.
- Compact placed aggregate to within 95% of standard density.
- Place a minimum of 4 1/2" of Type "A" asphaltic concrete base material within the excavated, re-filled, and compacted Project Area.
- Compact to a minimum of 95% of standard density.
- Place a minimum of 2" of Type "C" asphaltic concrete wearing surface material within the Project Area.
- Compact wearing surface material to a minimum of 95% of standard density.

- The final grade of placed asphaltic concrete wearing surface shall match existing paving grade at all transition points connecting with undisturbed existing paving surfacing. All existing gutter and surface drainage patterns shall be maintained.

Lump Sum in Words: _____

Total Estimated Price: \$13,500.00

11. Kendalwood Addition: Paving Repair on Nyssa Court Between 136th Street to 30' South of 137th Street.

- Mill approximately 7,250 sf. of existing asphaltic surfacing, 2" in depth, the full width of street paving from face of gutter to face of gutter within the limits marked in red at the site – the Project Area.
- Remove millings from the Project Area to an offsite location specified by the City Engineer.
- Sweep and clean the milled surfacing, removing all loose material.
- Seal all existing sub-surface cracking within the Project Area with an ODOT approved bituminous crack sealing compound.
- Apply an O.D.O.T. approved bituminous tack coat to all milled surfaces within the Project Area.
- Place 2" of Type "C" asphaltic concrete overlay in the Project Area
- Compact placed asphaltic overlay to 95% of std. density, continuous from face of gutter to face of gutter.
- Maintain proper gutter drainage through the Nyssa Court/136th Street Intersection.
- Match existing paving and gutter grade at all transition points connecting with undisturbed existing paving surfacing.

Lump Sum in Words: _____

Total Estimated Price: \$27,700.00

12. Kendalwood Addition: Paving Repair at the Intersection of Poplar Street and 138th Street from the North Curb on 138th Street - 30' North on Poplar Street.

- Mill approximately 1,000 sf. of existing asphaltic surfacing, 2" in depth, the full width of street paving from face of gutter to face of gutter within the limits marked in red at the site – the Project Area.

- Remove millings from the Project Area to an offsite location specified by the City Engineer.
- Sweep and clean the milled surfacing, removing all loose material.
- Seal all existing sub-surface cracking within the Project Area with an ODOT approved bituminous crack sealing compound.
- Apply an O.D.O.T. approved bituminous tack coat to all milled surfaces within the Project Area.
- Place 2" of Type "C" asphaltic concrete overlay in the Project Area
- Compact placed asphaltic overlay to 95% of std. density, continuous from face of gutter to face of gutter.
- Maintain proper gutter drainage through the Nyssa Street/138th Street Intersection.
- Match existing paving and gutter grade at all transition points connecting with undisturbed existing paving surfacing.

Lump Sum in Words: _____

Total Estimated Price: \$3,800.00

13. Glenn Pines Addition: Paving and Drainage Piping and Structure Repair on Peabody Street Located 175' North of 138th Street.

- Saw cut, remove, and dispose of approximately 2750 sf. of existing asphaltic surfacing, asphaltic base material, and a minimum of 6" of existing sub-grade material within the limits marked in red at the site – the Project Area.
- Remove all asphaltic paving material from the top of an existing 15'X15' concrete storm sewer junction box located in the Project Area.
- Excavate and completely remove existing structural backfill material from around and under existing twin storm sewer piping located on the west and south sides of the existing storm sewer junction box sufficient to provide adequate working space.
- Form and place a 24" wide concrete collar completely around existing storm sewer piping on the west and south sides of the existing junction box sufficient in thickness and configuration to provide a positive water-tight seal between the junction box structure and the storm sewer piping.
- Compact all exposed paving and storm sewer piping subgrade to within 95% of standard density.
- Re-fill all excavated storm sewer piping and paving subgrade with 3/4" diameter crushed limestone aggregate material to an elevation that is level with the existing paving base grade and to within 6" of the top of the existing concrete storm sewer junction box.
- Compact all placed aggregate to within 95% of standard density.

- Place a minimum of 4 1/2" of Type "A" asphaltic concrete base material within the excavated, re-filled, and compacted Project Area – level with, but excluding the top of the existing concrete storm sewer junction box.
- Compact placed asphaltic base material to a minimum of 95% of standard density.
- Place a minimum of 2" of Type "C" asphaltic concrete wearing surface material within the Project Area – including over the top of the existing concrete junction box.
- Compact placed wearing surface material to a minimum of 95% of standard density.
- The final grade of placed asphaltic concrete wearing surface shall match existing paving grade at all transition points connecting with undisturbed existing paving surfacing. All existing gutter and surface drainage patterns shall be maintained.

Lump Sum in Words: _____

Total Estimated Price: \$33,500.00

14. Rolling Meadows Addition: Paving Repair on Yukon Avenue - 25' North of the 149th Street Intersection.

- Saw cut, remove, and dispose of approximately 750 sf. of existing asphaltic surfacing and a minimum of 12" of existing sub-grade material within the limits marked in red at the site – the Project Area.
- Compact exposed paving subgrade to within 95% of standard density.
- Re-fill excavated paving base with 3/4" diameter crushed limestone aggregate material to an elevation that is level with the existing paving base grade.
- Compact placed aggregate to within 95% of standard density.
- Place a minimum of 4 1/2" of Type "A" asphaltic concrete base material within the excavated, re-filled, and compacted Project Area.
- Compact placed asphaltic base material to a minimum of 95% of standard density.
- Place a minimum of 2" of Type "C" asphaltic concrete wearing surface material within the Project Area.
- Compact placed wearing surface material to a minimum of 95% of standard density.
- The final grade of placed asphaltic concrete wearing surface shall match existing paving grade at all transition points connecting with undisturbed existing paving surfacing. All existing gutter and surface drainage patterns shall be maintained.

Lump Sum in Words: _____

Total Estimated Price: \$4,500.00

15. Rolling Meadows Addition: Paving Repair at the Intersection of 150th Street and Vancouver Avenue.

- Mill approximately 2,000 sf. of existing asphaltic surfacing, 2" in depth, the full width of street paving from face of gutter to face of gutter within the limits marked in red at the site – the Project Area.
- Remove millings from the Project Area to an offsite location specified by the City Engineer.
- Sweep and clean the milled surfacing, removing all loose material.
- Seal all existing sub-surface cracking within the Project Area with an ODOT approved bituminous crack sealing compound.
- Apply an O.D.O.T. approved bituminous tack coat to all milled surfaces within the Project Area.
- Place 2" of Type "C" asphaltic concrete overlay in the Project Area
- Compact placed asphaltic overlay to 95% of std. density, continuous from face of gutter to face of gutter.
- Maintain proper gutter drainage through the 150th Street/Vancouver Avenue intersection.
- Match existing paving and gutter grade at all transition points connecting with undisturbed existing paving surfacing.

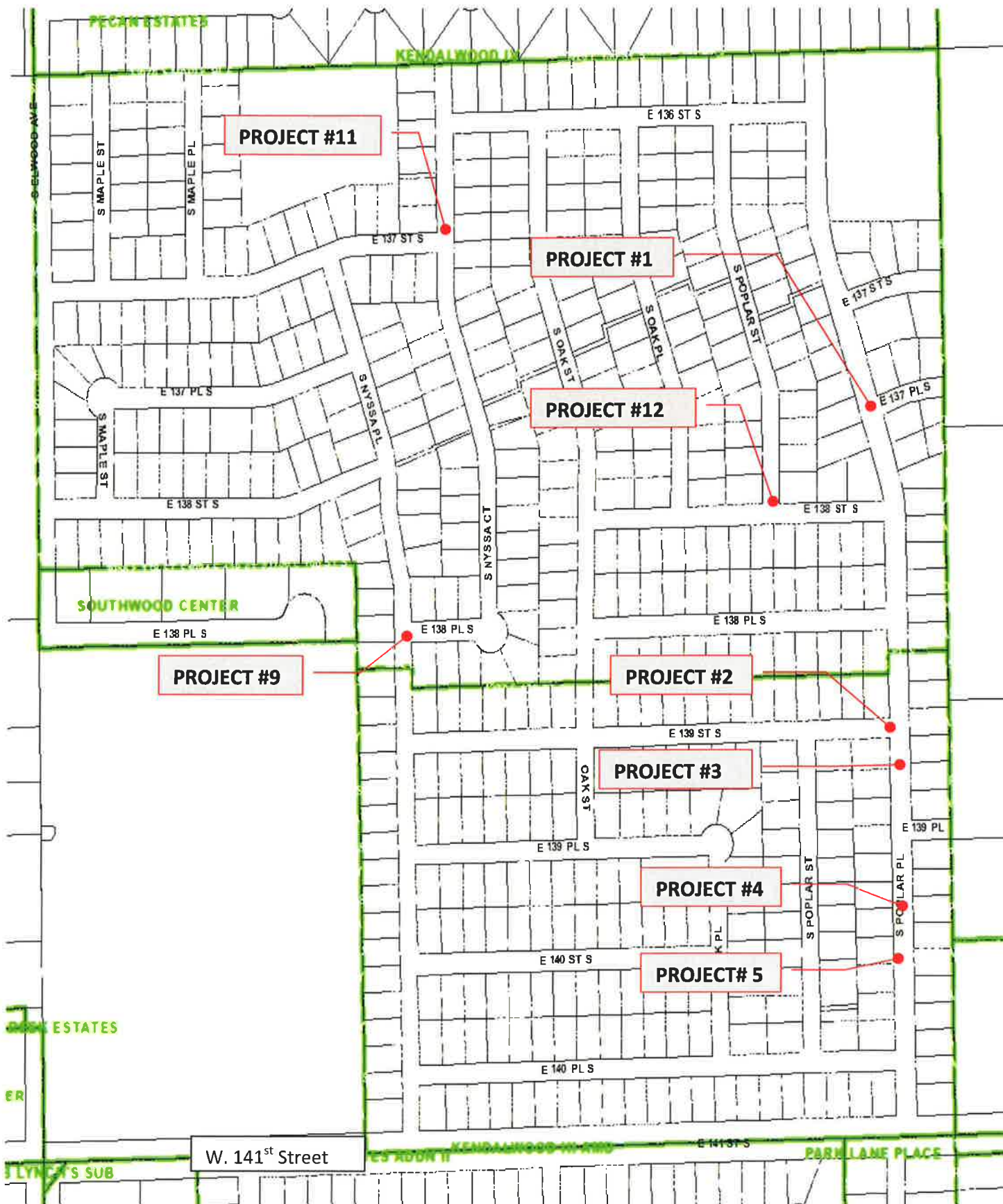
Lump Sum in Words: _____

Total Estimated Price: \$7650.00

Total Phase VI Estimated Cost: (Projects 1 Thru 15)

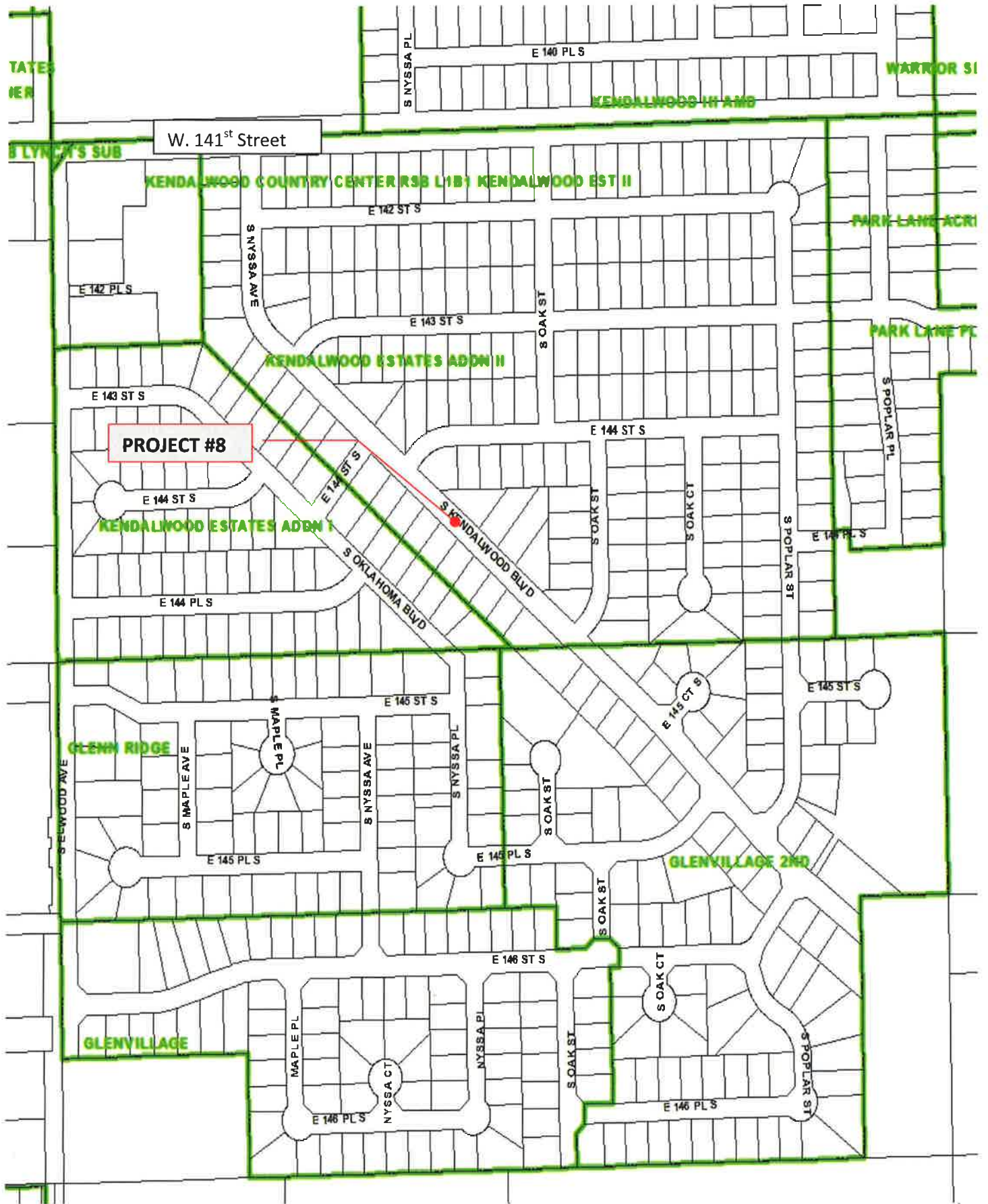
Lump Sum in Words: _____

Grand Total Estimated Price: \$187,100.00



PROJECTS 1-5, 9, 11 & 12





PROJECT #8







PROJECTS 6, 7, 10, 14, 15





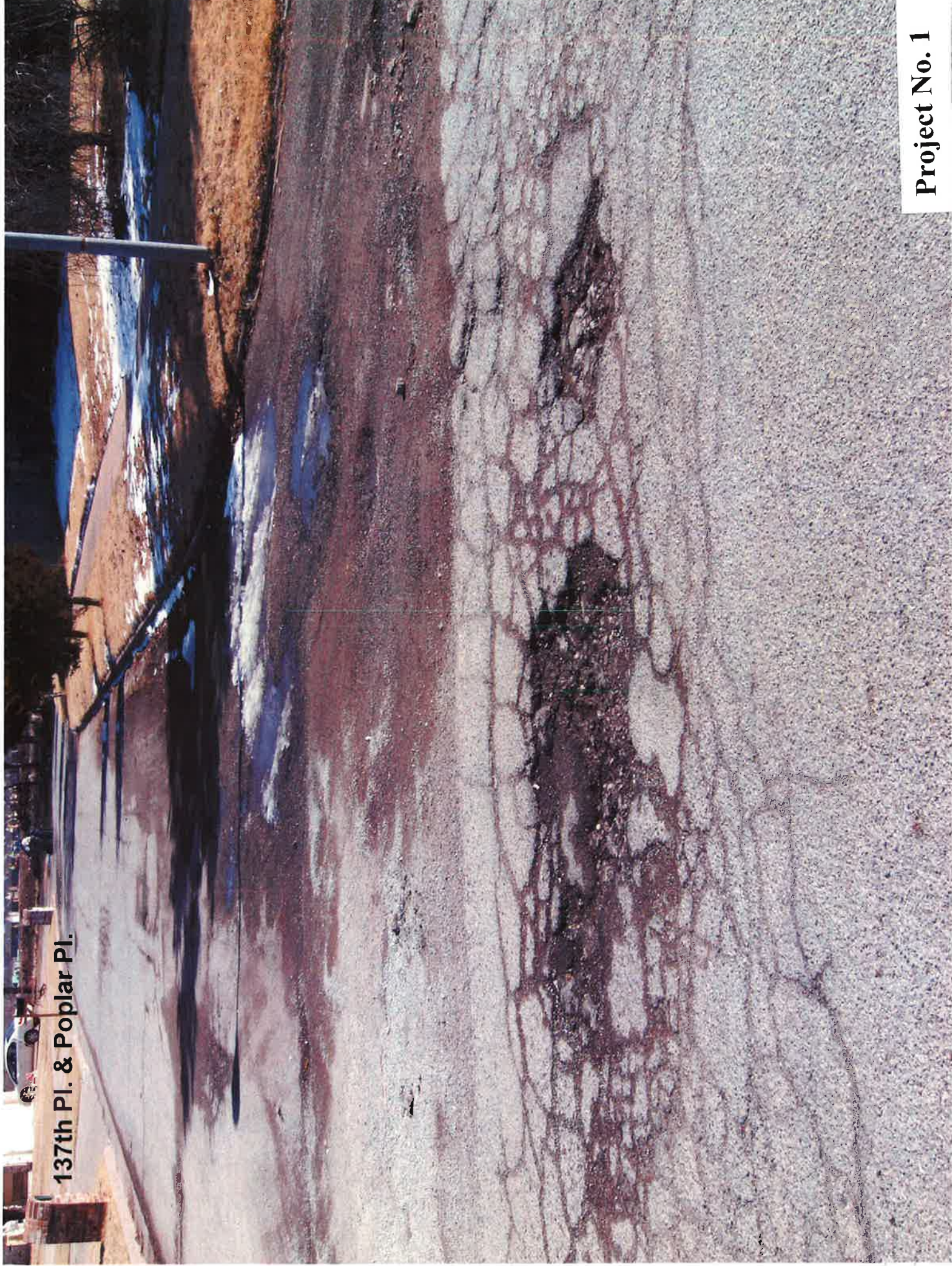
Project # 1 137th Place & Poplar Place

137th Pl. & Poplar Pl.



Project No. 1

137th Pl. & Poplar Pl.



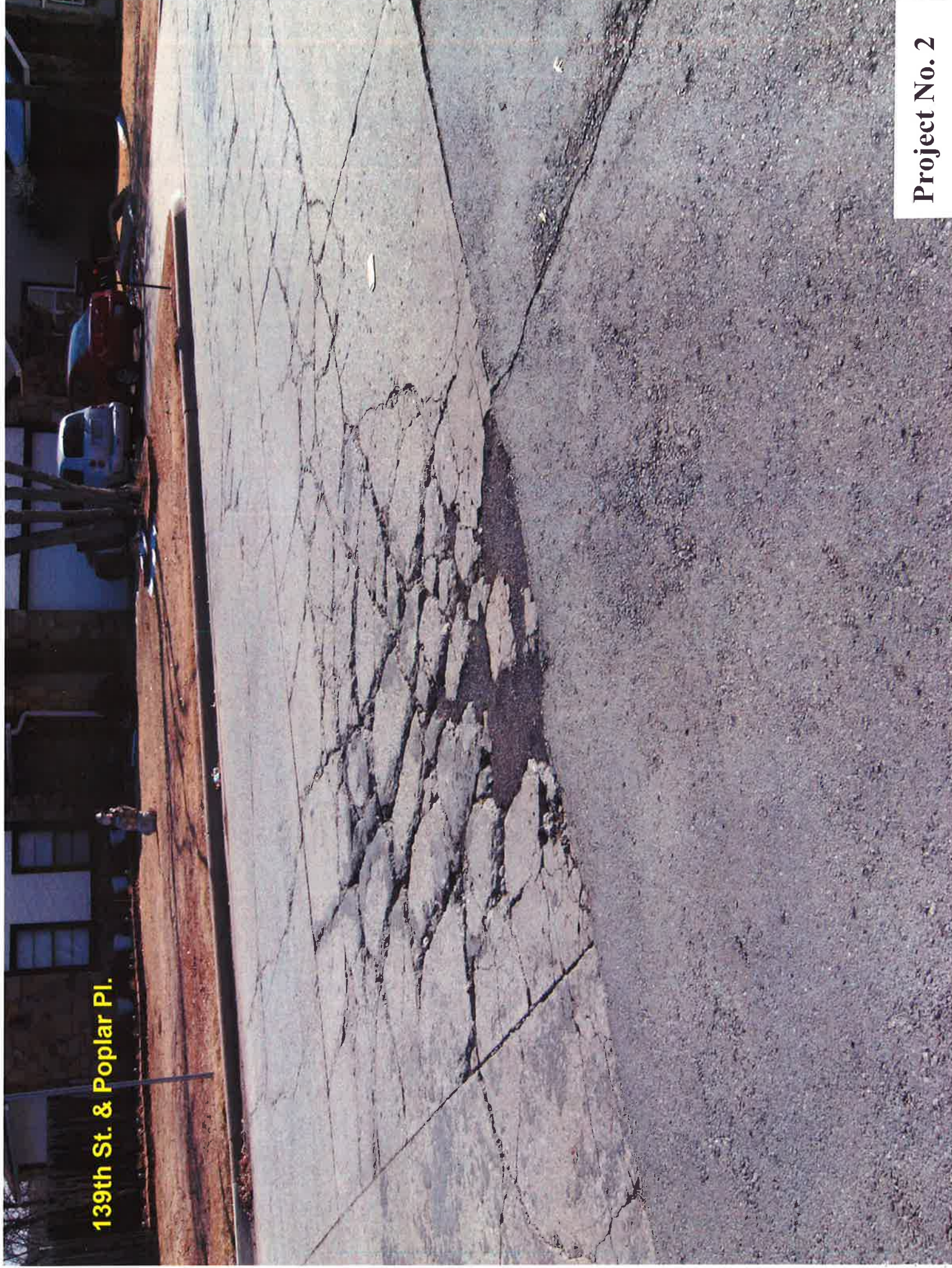
Project No. 1



Project# 2 139th Street & Poplar Place



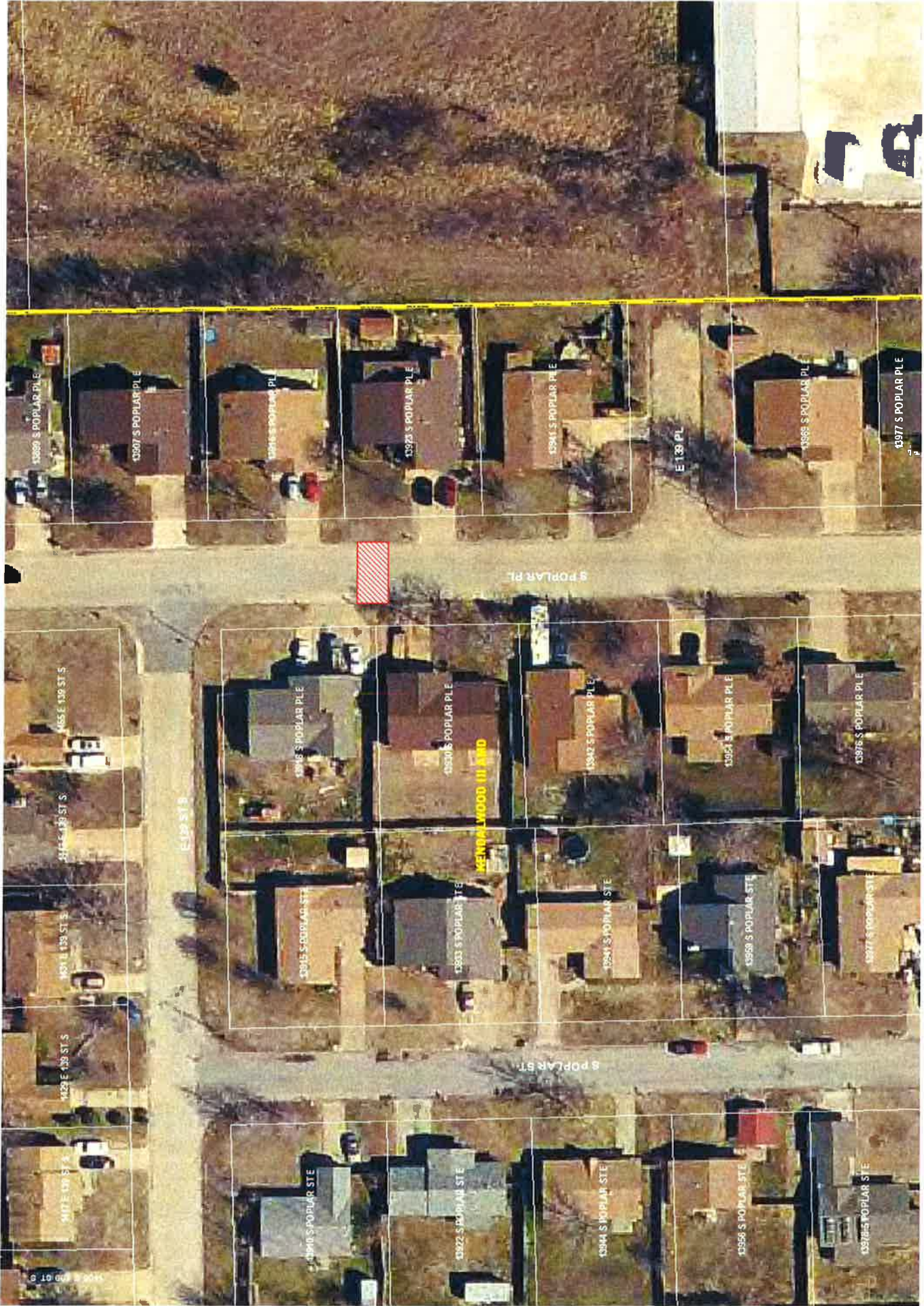
139th St. & Poplar Pl.



Project No. 2

139th St. & Poplar Pl.





Project #3 13930 South Poplar Place

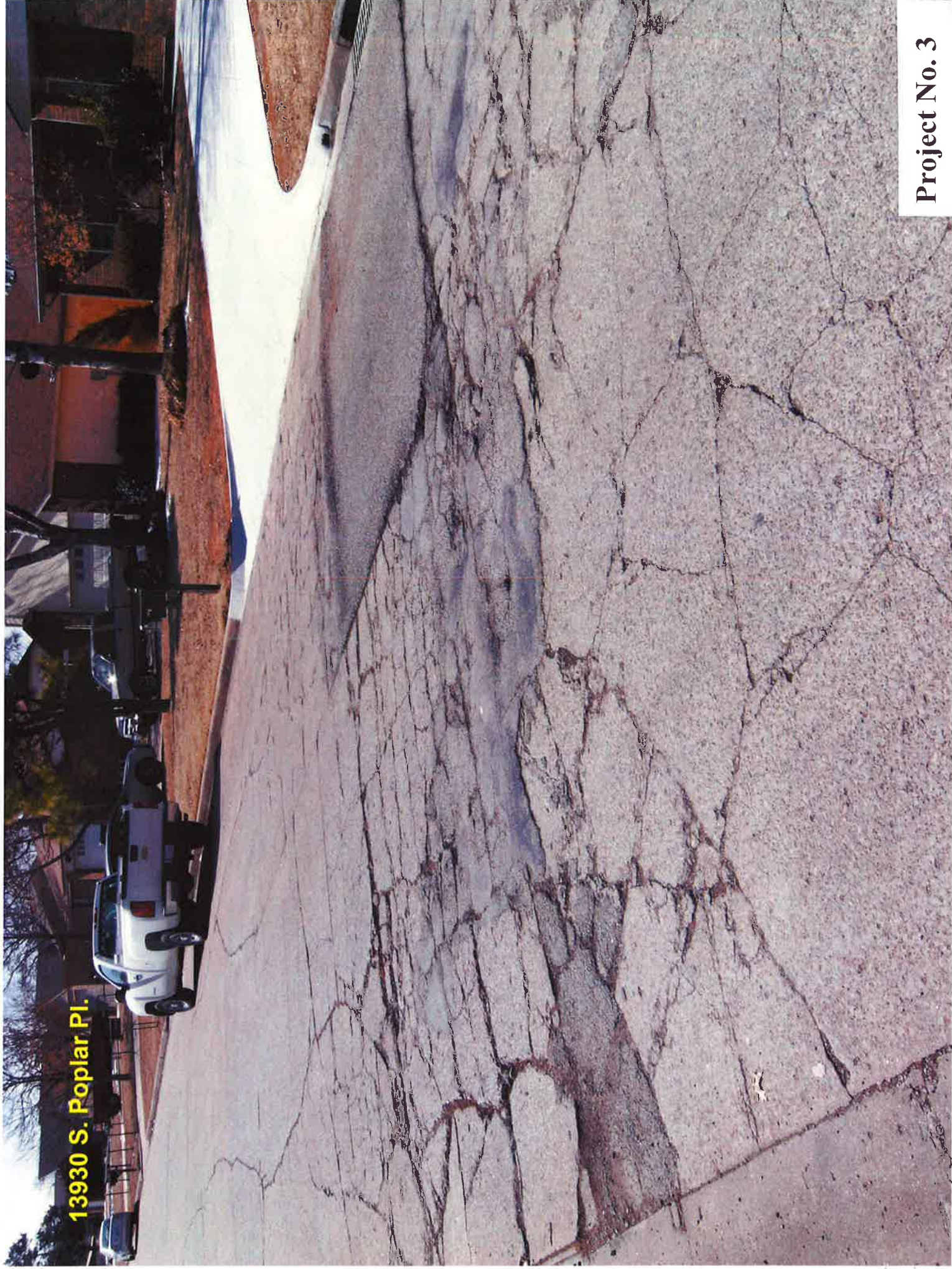


13930 S. Poplar Pl.



Project No. 3

13930 S. Poplar Pl.



Project No. 3



Project #4
13990 South Poplar Place

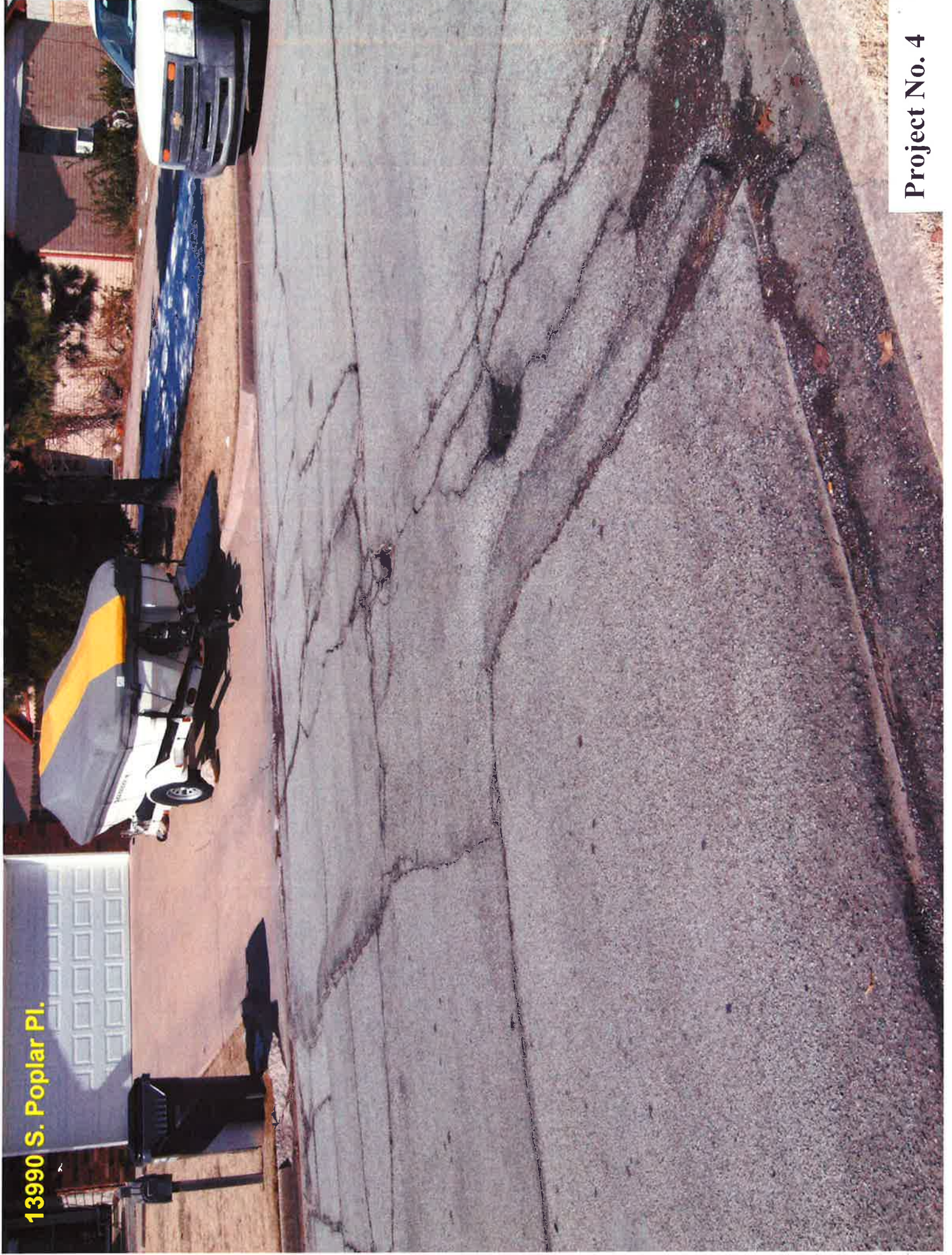


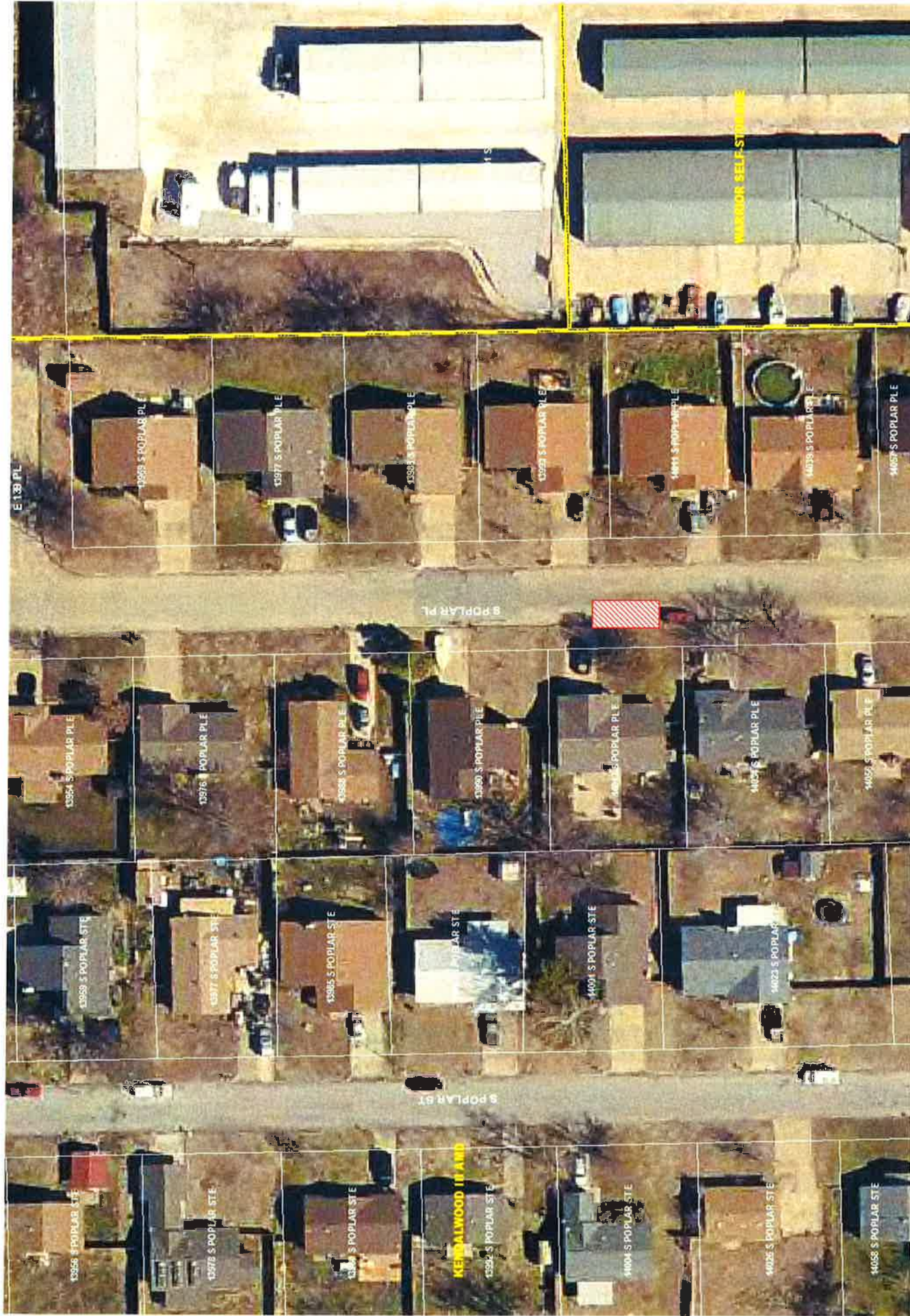
13900 S. Poplar Pl.



Project No. 4

13990 S. Poplar Pl.





Project #5 14012 South Poplar Place



14012 S. Poplar Pl.

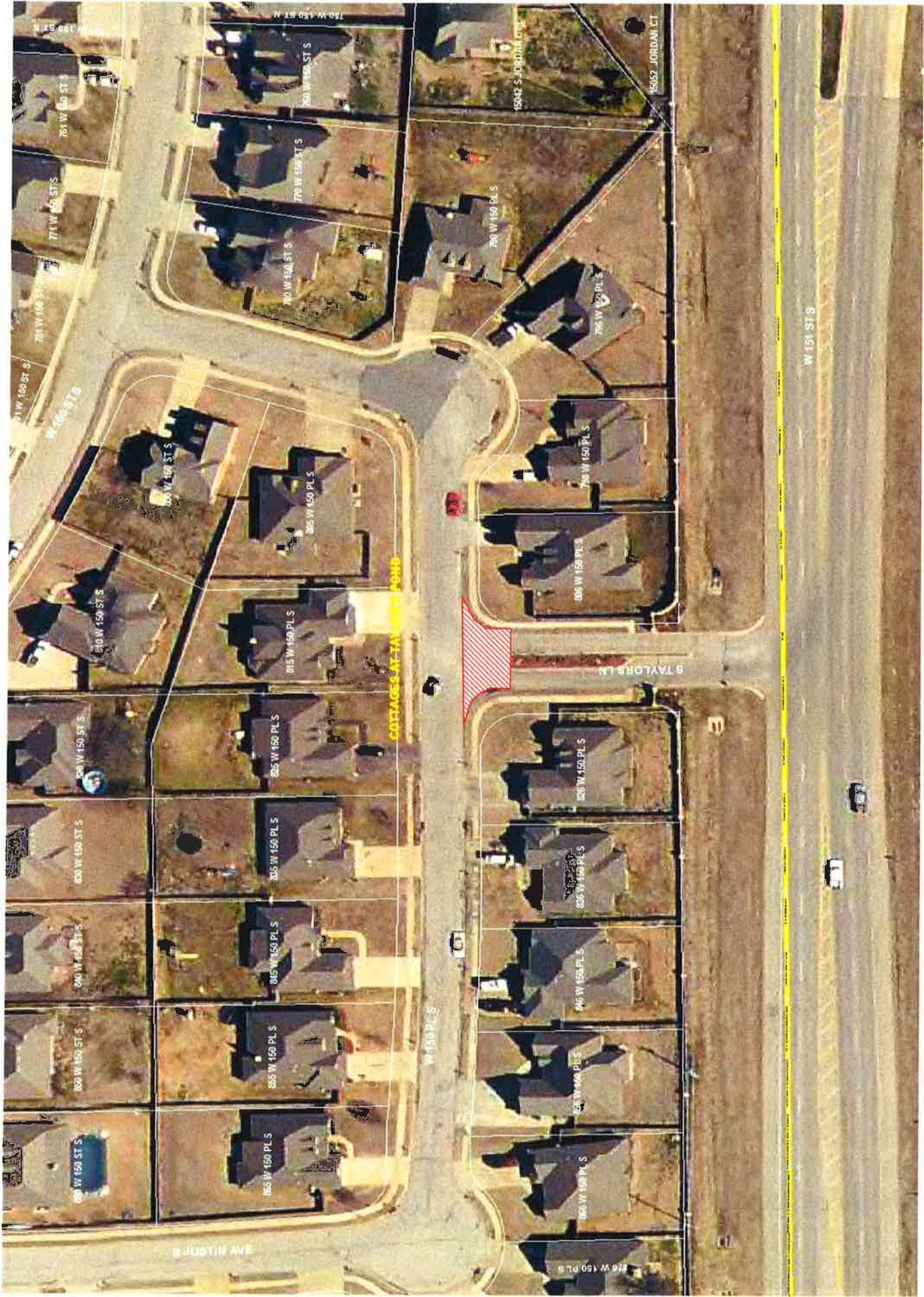


Project No. 5

14012 S. Poplar Pl.



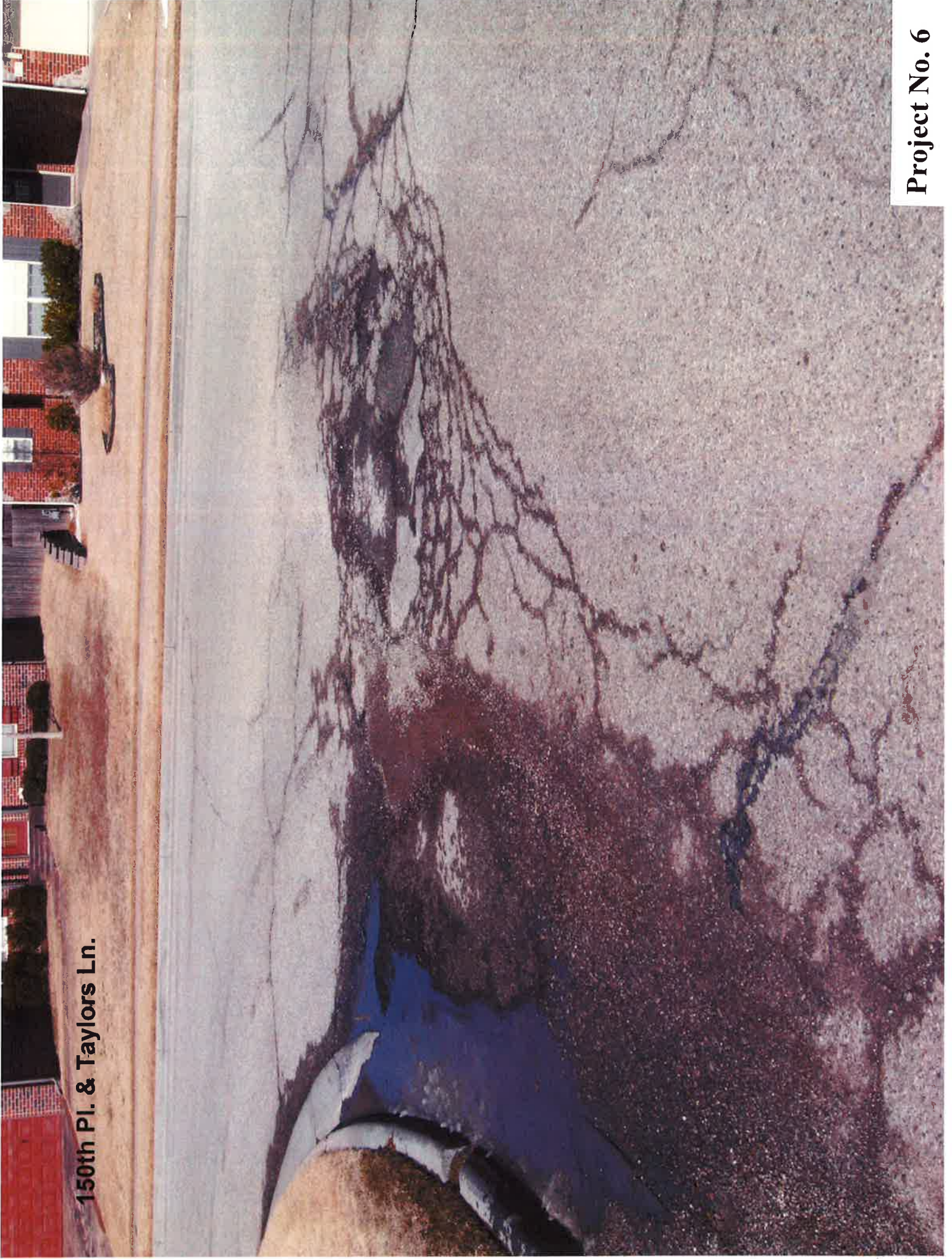
Project No. 5



Project #6 150th Place & Taylors Lane



150th Pl. & Taylors Ln.

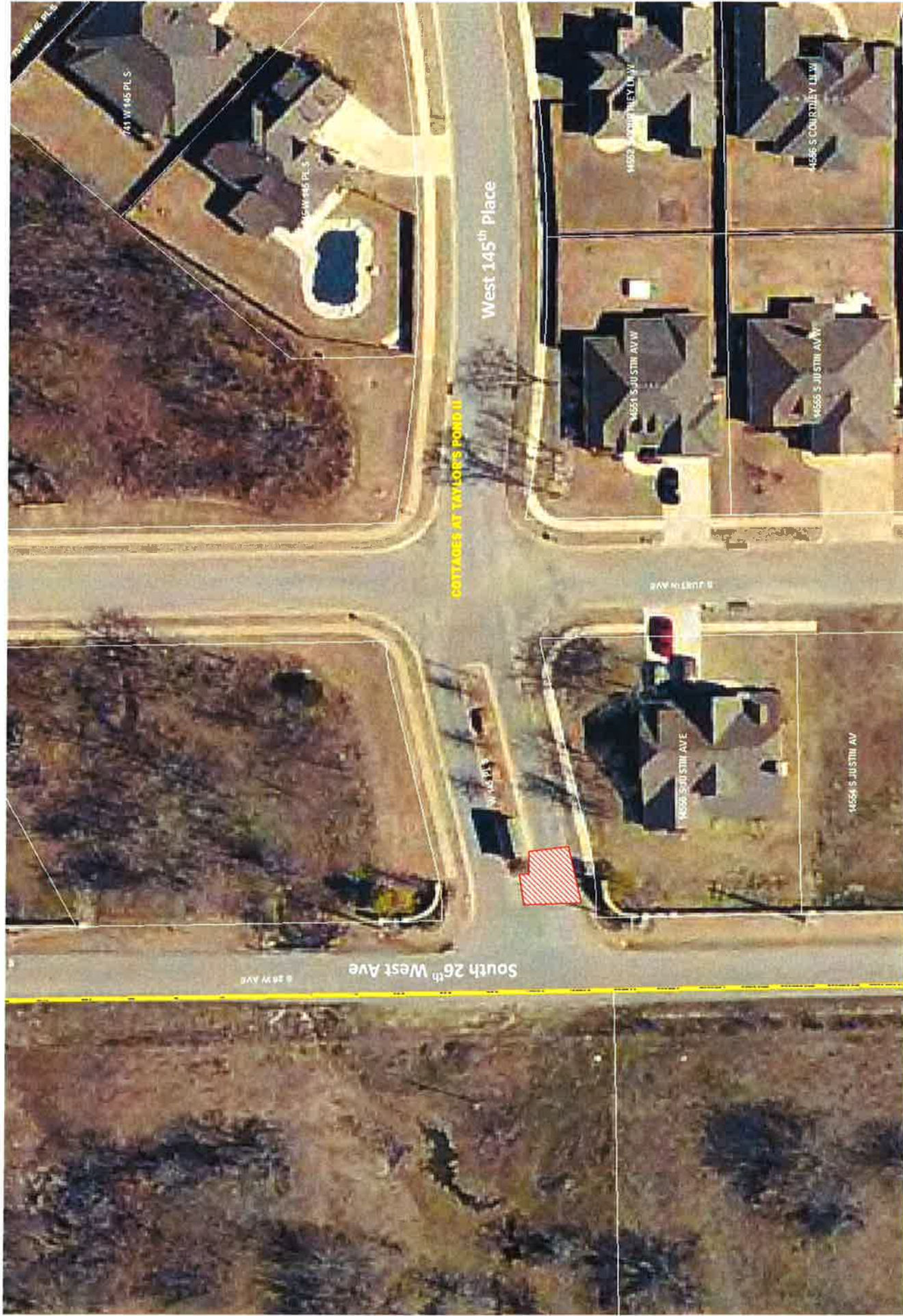


Project No. 6

150th Pl. & Taylors Ln.



Project No. 6



Project #7
145th Place & 26th West Avenue

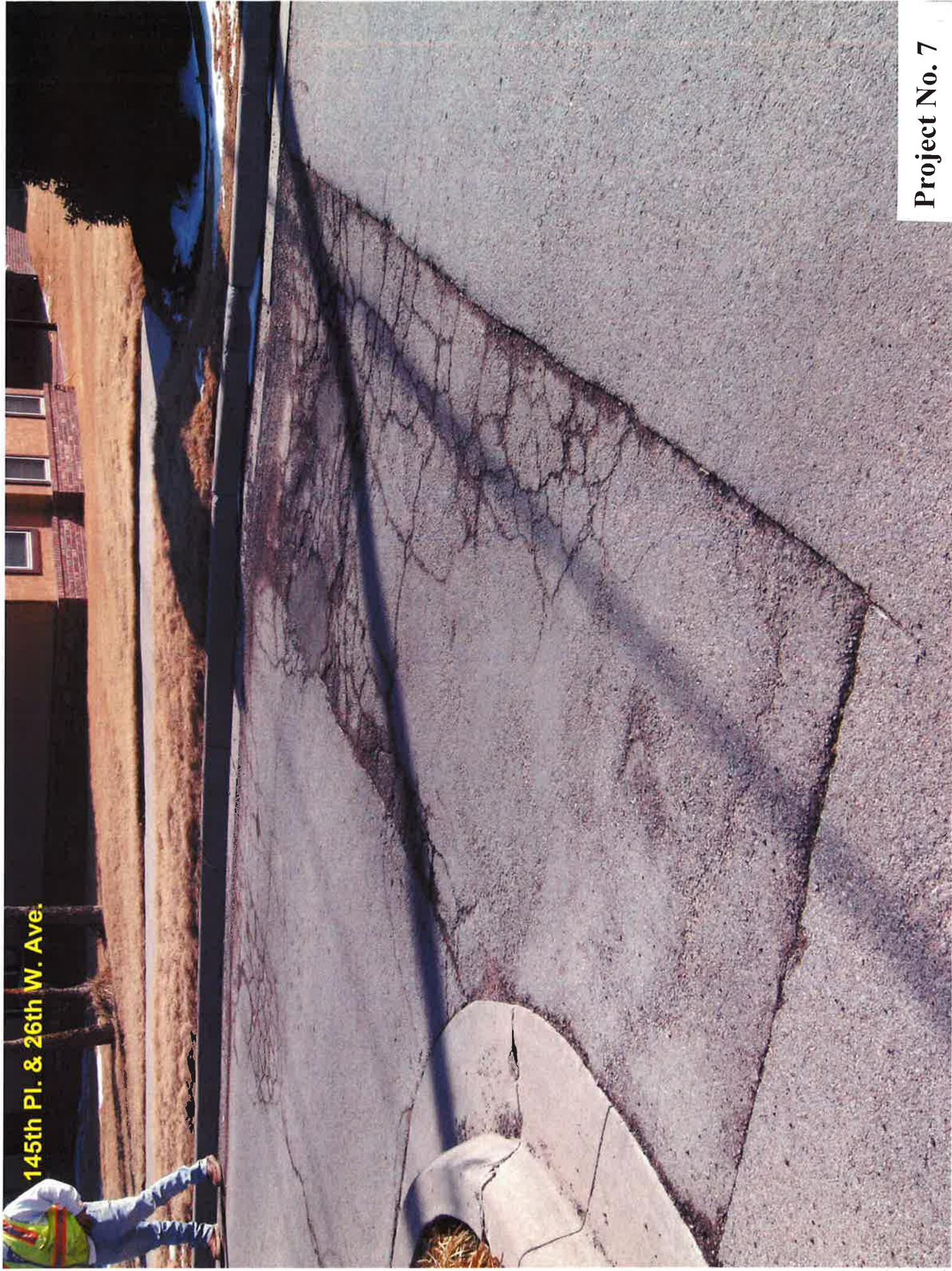


145th Pl. & 26th W. Ave.

Project No. 7



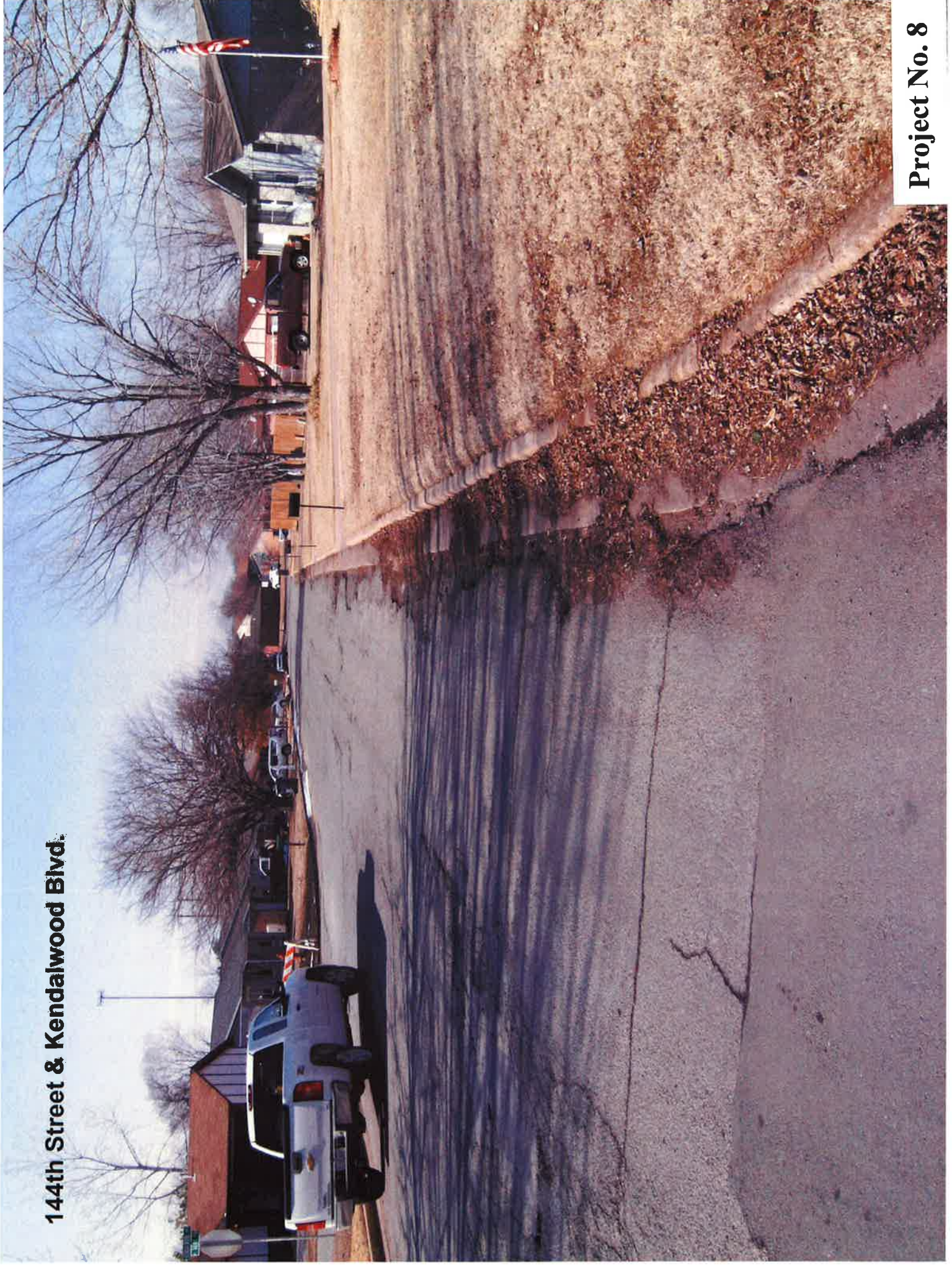
145th Pl. & 26th W. Ave.



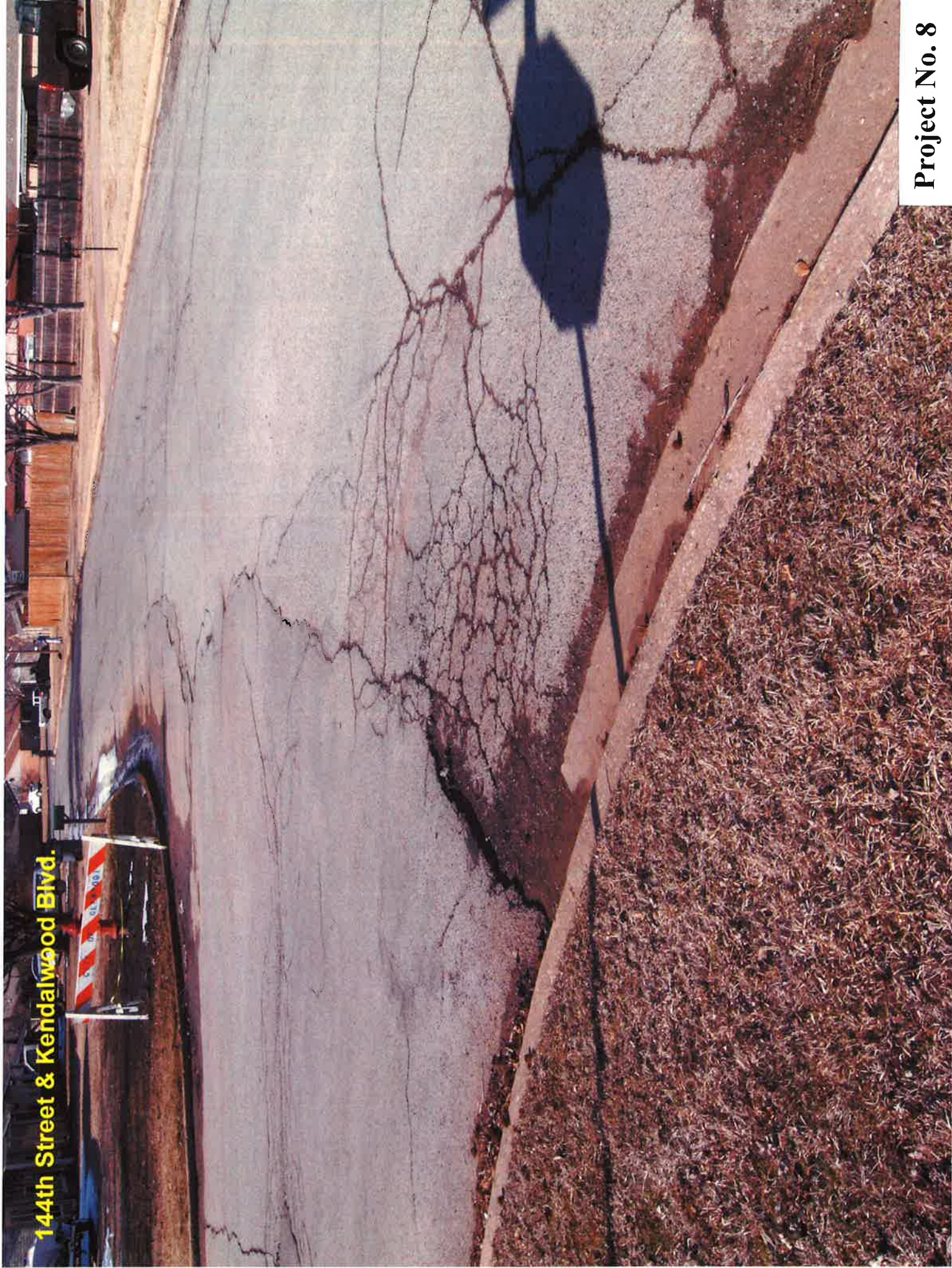


Project #8 144th Street & Kendalwood Blvd

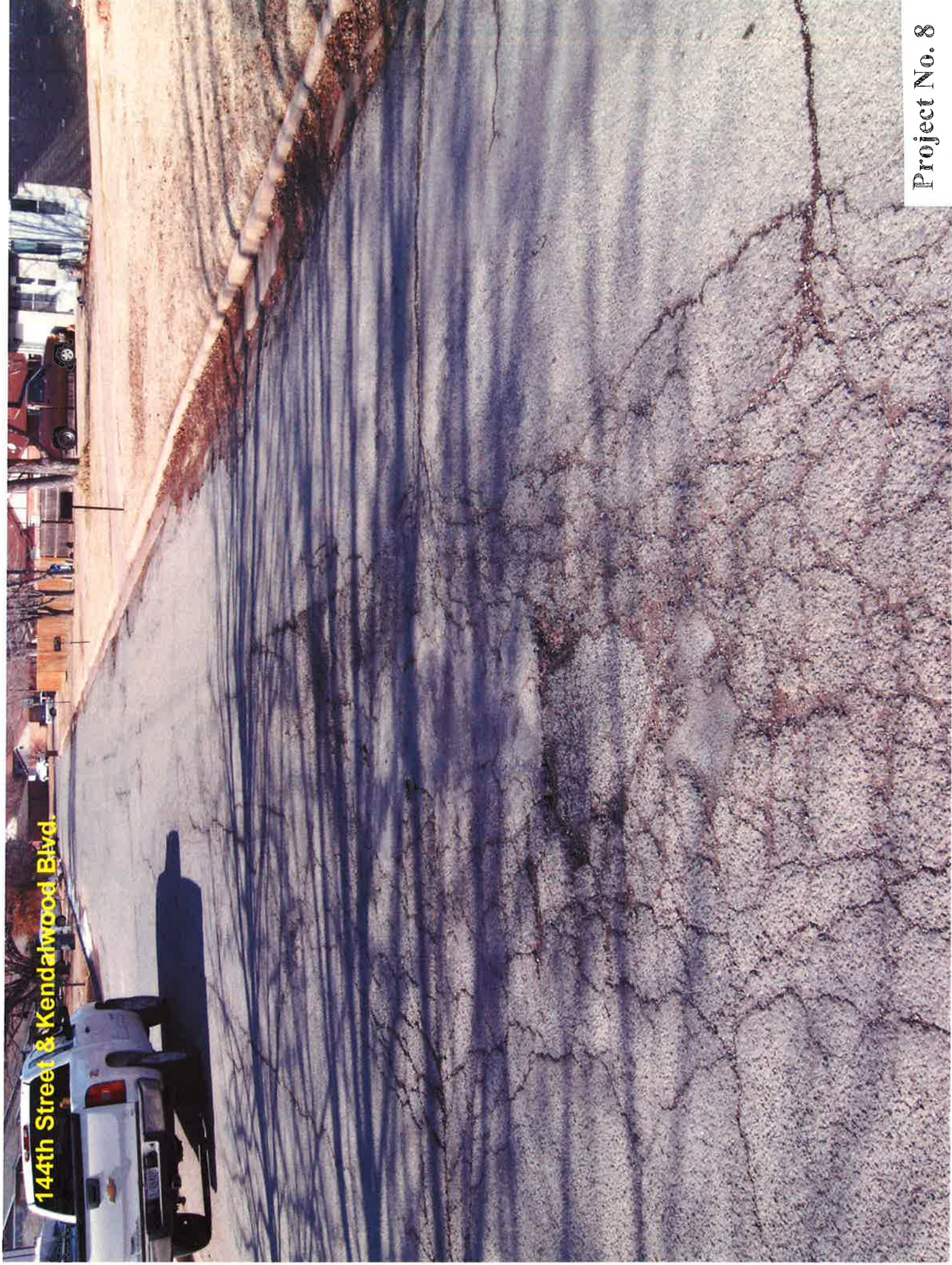
144th Street & Kendalwood Blvd.



144th Street & Kendalwood Blvd.



Project No. 8



144th Street & Kendalwood Blvd.

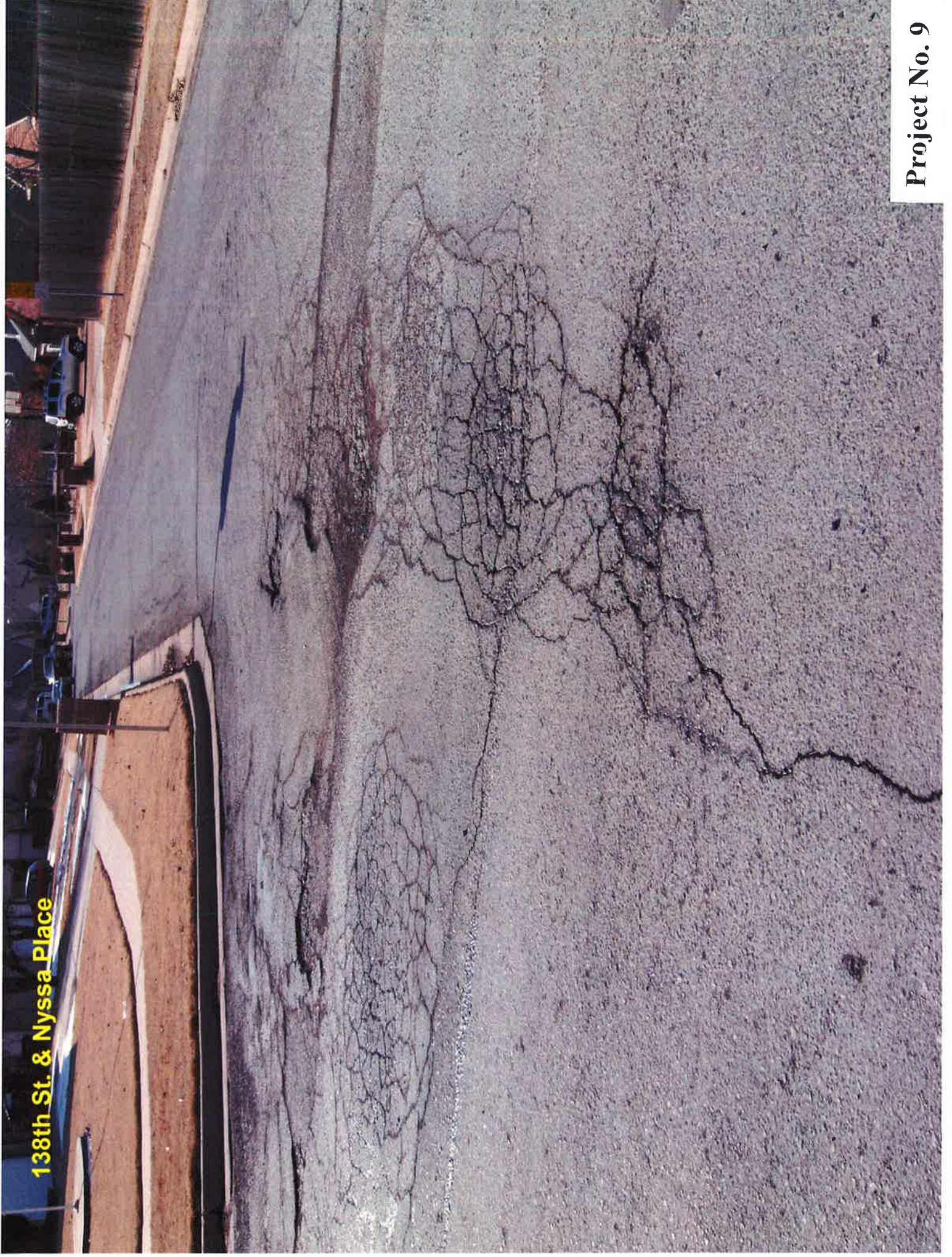
Project No. 8



Project #9 138th Place & Nyssa Place



138th St. & Nyssa Place

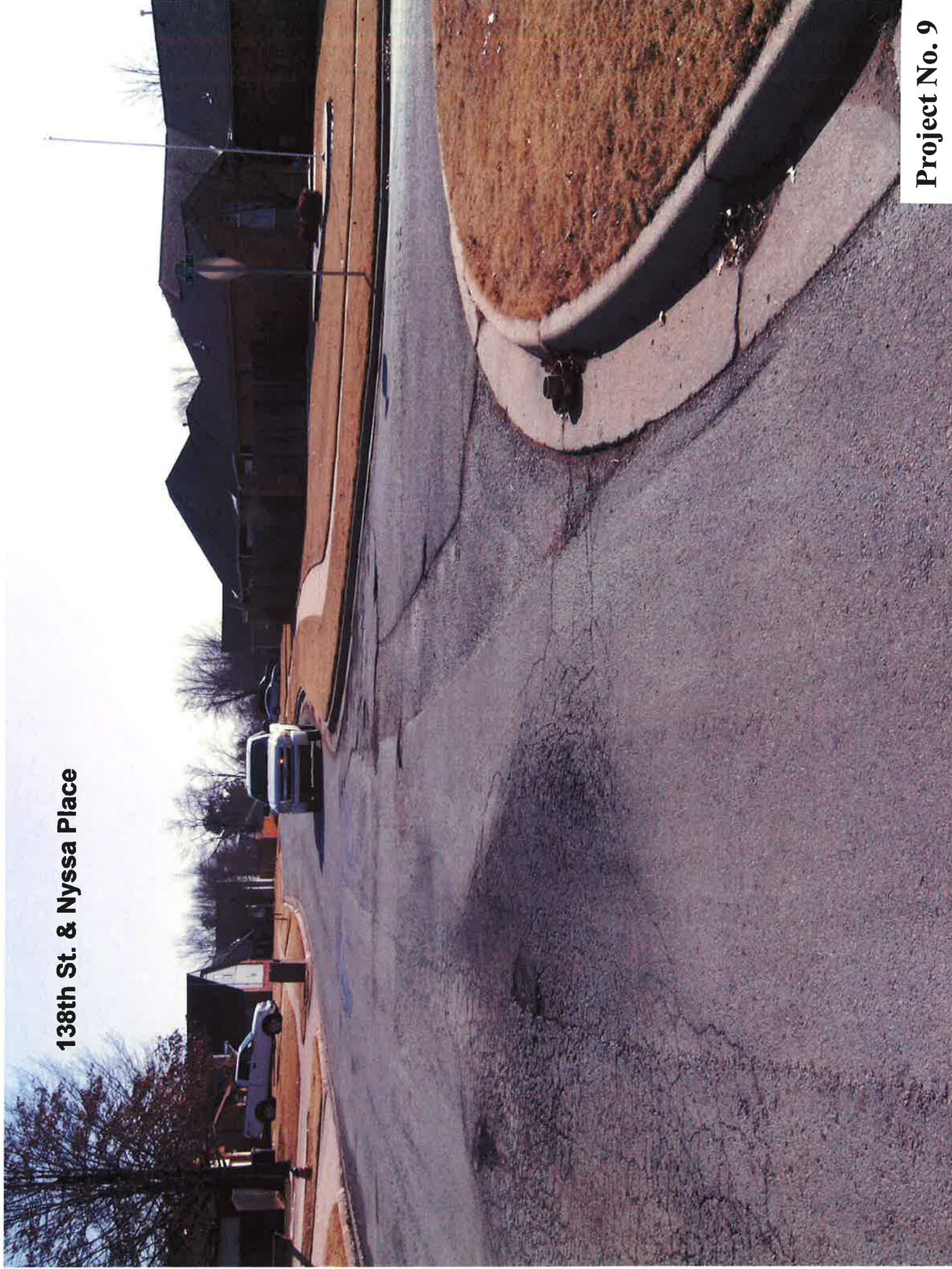


Project No. 9

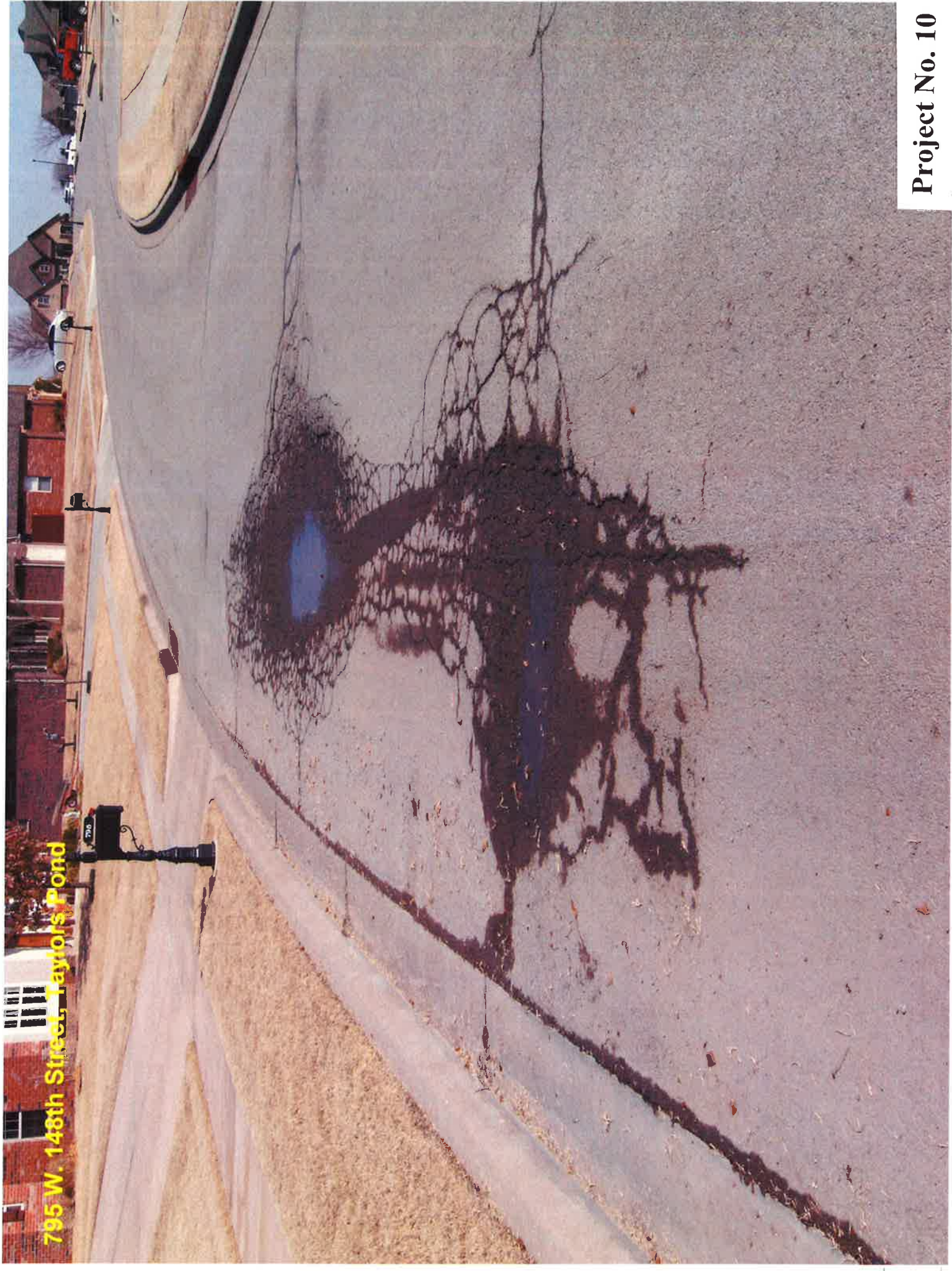
138th St. & Nyssa Place

Project No. 9

138th St. & Nyssa Place



795 W. 148th Street, Taylors Pond



793 W. 148th Street, Taylors Pond



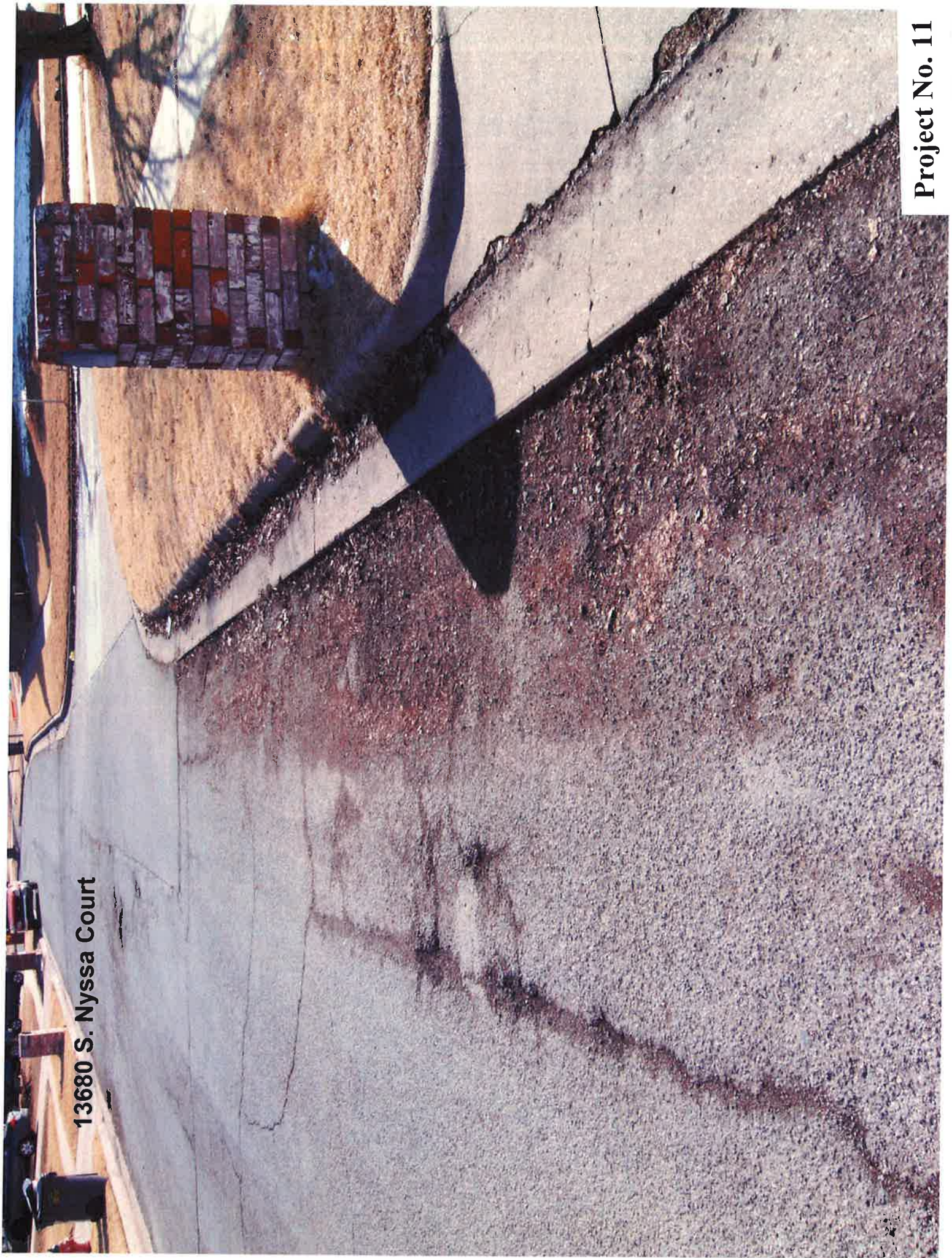


Project #11
13680 S. Nyssa Court

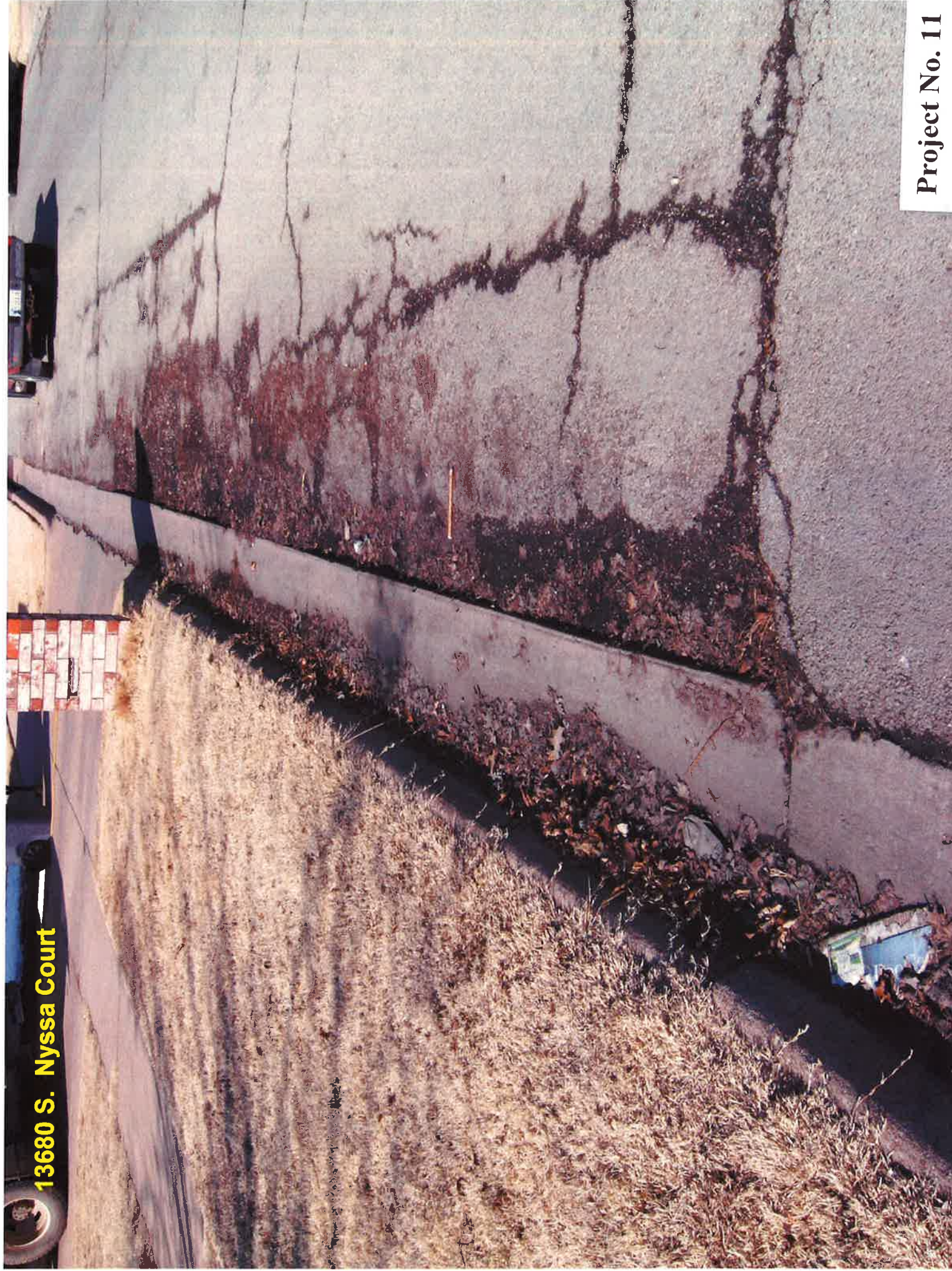


13680 S. Nyssa Court

Project No. 11



13680 S. Nyssa Court



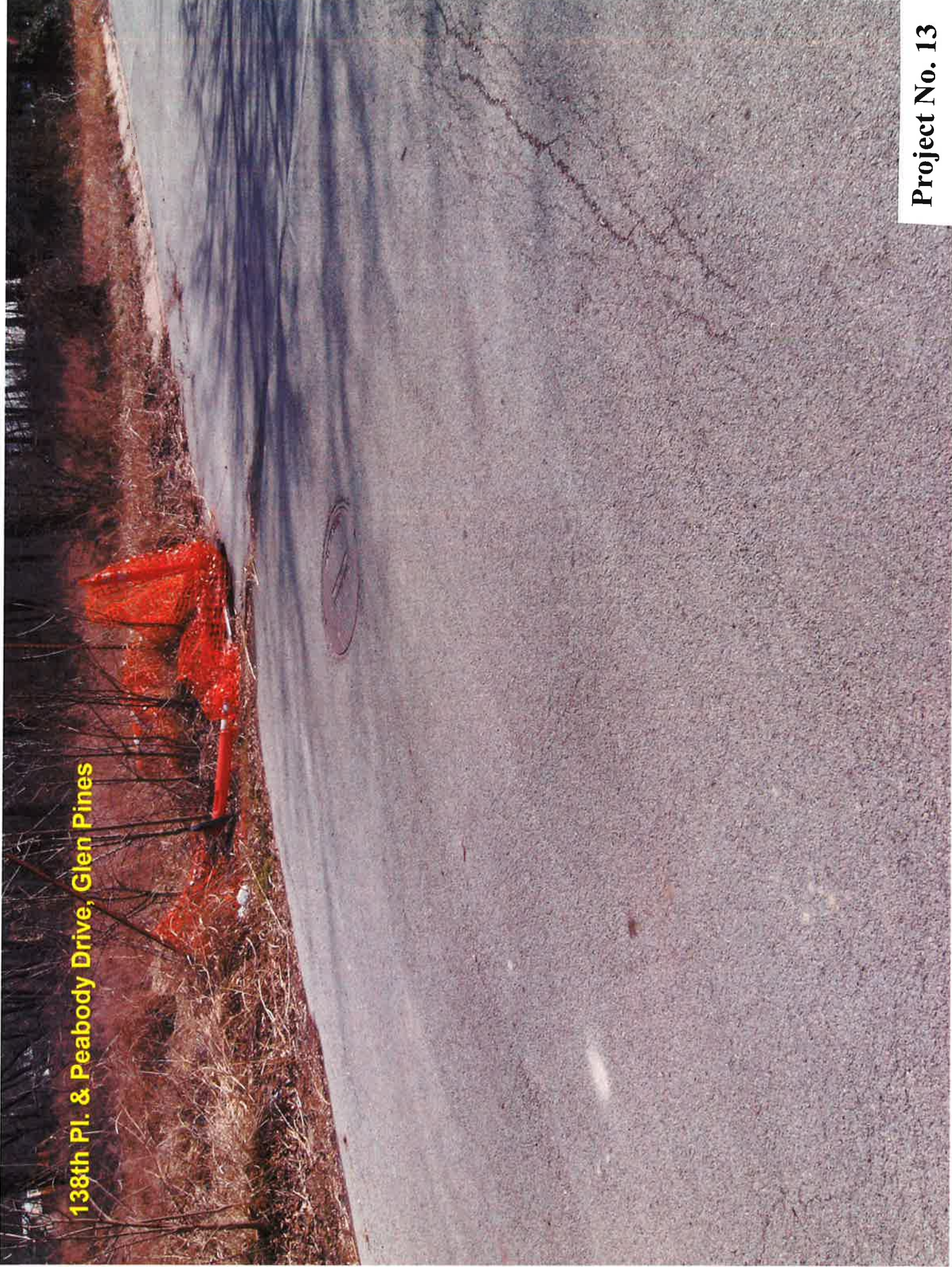
Project No. 11



13795 S. Poplar Street

Project No. 12

138th Pl. & Peabody Drive, Glen Pines



138th Pl. & Peabody Drive, Glen Pines



Project No. 13

138th Pl. & Peabody Drive, Glen Pines



Project No. 13



149th St. & Yukon Ave.

Project No. 14

149th St. & Yukon Ave.

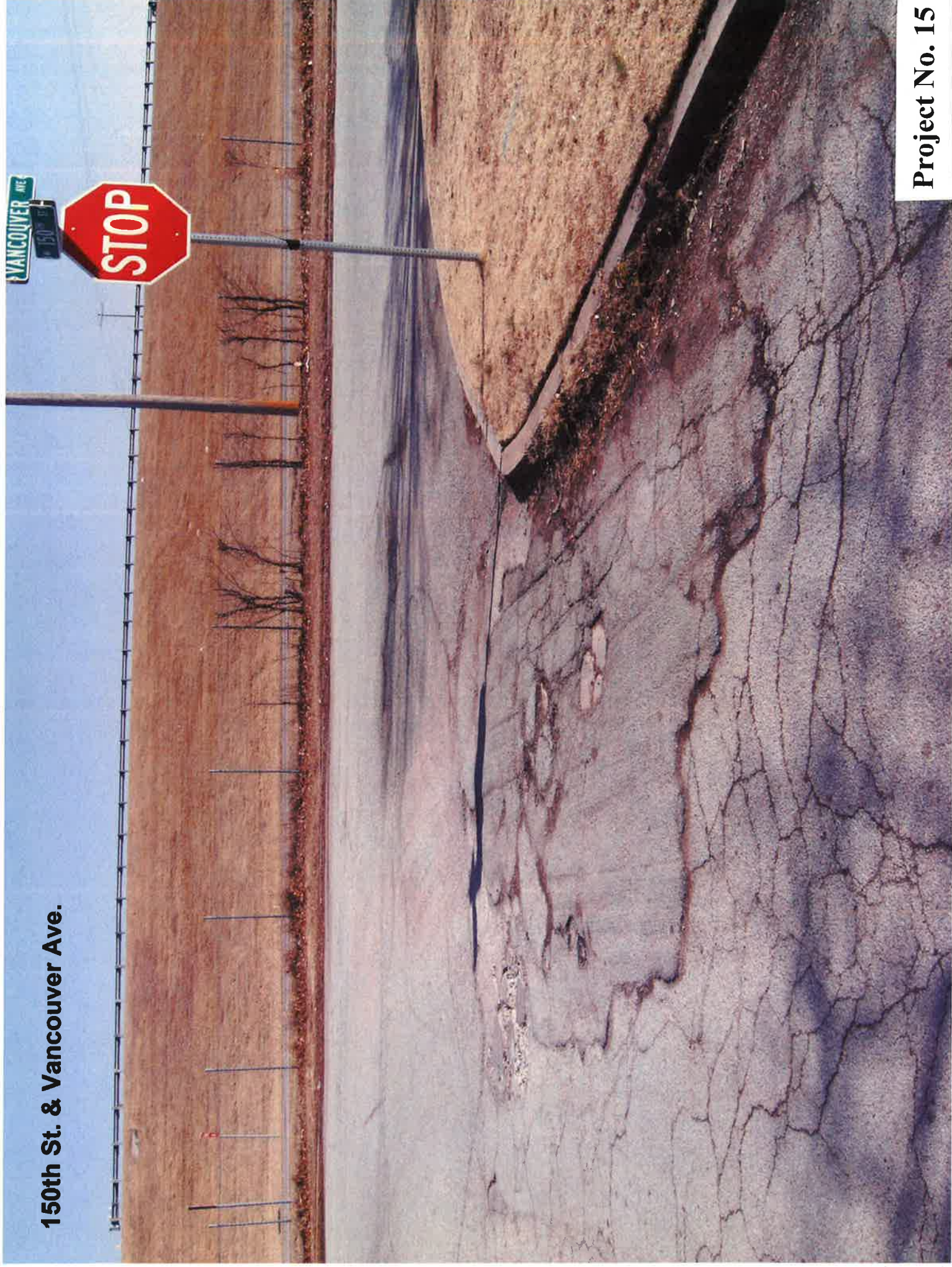
Project No. 14





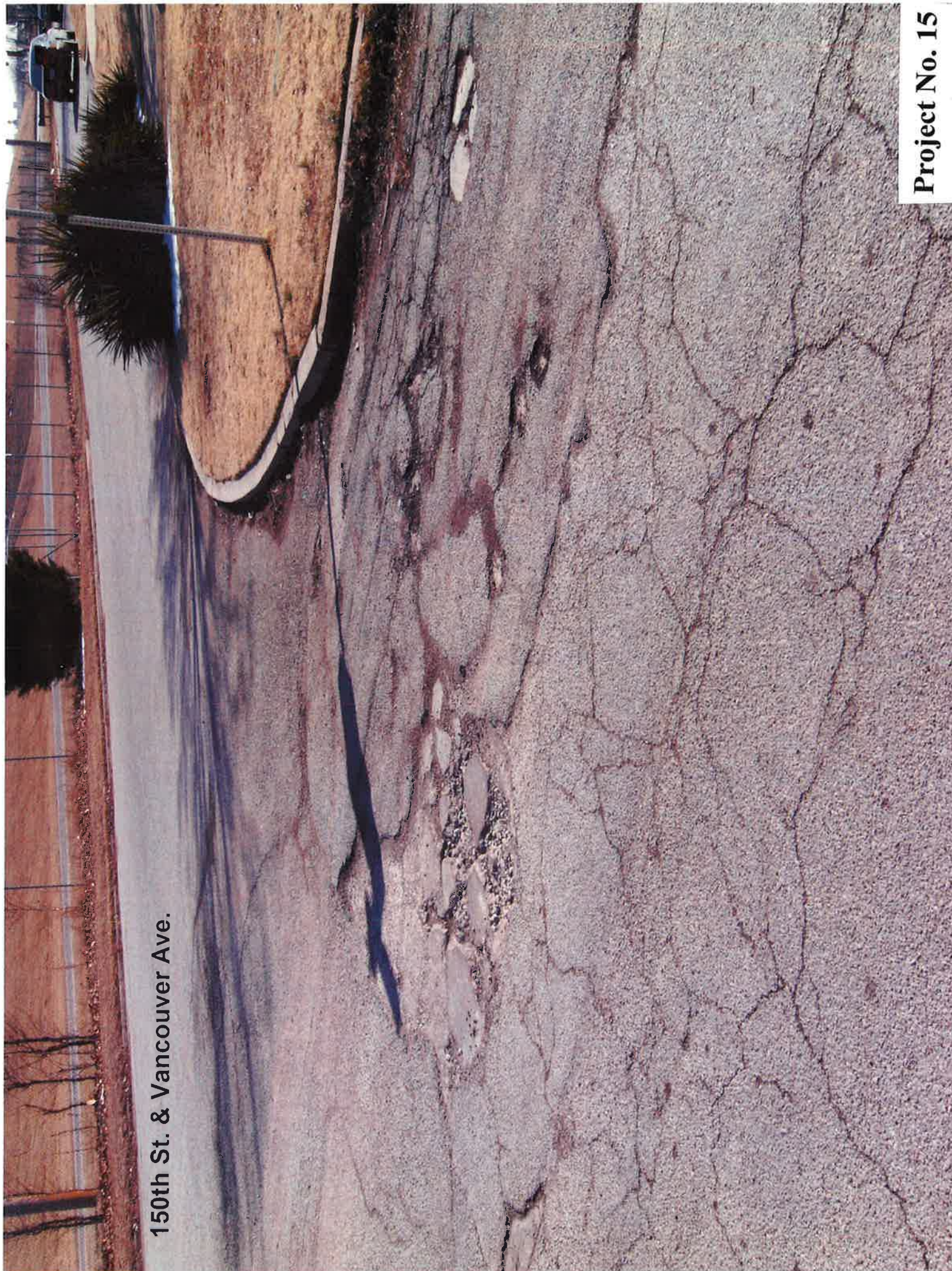
Project #15 150th Street & Vancouver Ave

150th St. & Vancouver Ave.



150th St. & Vancouver Ave.

Project No. 15



NOTICE
GLENPOOL UTILITY SERVICE AUTHORITY
MEETING

A Regular Session of the Glenpool Utility Service Authority will be held immediately following the Glenpool City Council meeting, which starts at 6:00 p.m. on Monday, March 3, 2014, at Glenpool City Hall, City Council Chambers, 3rd Floor, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma.

The following items are scheduled for consideration by the Authority at that time:

AGENDA

- A. Call to Order
- B. Roll call, declaration of quorum
- C. Scheduled Business
 - 1. Discussion and possible action to approve minutes from February 3, 2014 meeting.
 - 2. Discussion and possible action by the Glenpool Utility Services Authority, acting as such and as Trustees of the City of Glenpool, authorizing the City Attorney to conduct depositions, undertake federal rules discovery process, retain an expert witness, contract the services of a professional paralegal for document discovery and exhibit preparation, use the services of a trial consultant, enter all appropriate pleadings and motions, and take any and all such other actions as deemed necessary and appropriate in connection with pending litigation in the U.S. District Court, Northern District, Creek County Rural Water District #2 v. City of Glenpool and the Glenpool Utility Services Authority.
(Lowell Peterson, Trust Attorney)
 - 3. Discussion and possible action by the Glenpool Utility Services Authority, acting as such and as Trustee of the City of Glenpool, authorizing the Treasurer of the Glenpool Utility and/or encumber Glenpool Utility Services Authority trust funds for the purpose of funding costs of pending litigation in the U.S. District Court, Northern District, Creek Authority, to include without limitation budgeting for legal services, related expenditures, reporting costs, court costs and professional services; and designating a maximum amount that may be expended for such costs without further action by the City or the Glenpool Utility Services Authority.
(Charles Barnes, Finance Director and GUSA Treasurer)
- D. Severn Trent Report
(Shane Jeff, Senior Area Manager OK\KS Operations Severn Trent Environmental Services)
- E. Community Development Director Report
(Lynn Burrow, Community Development Director)

Glenpool Utility Service Authority
Meeting Agenda
March 3, 2014
Page Two

F. Adjournment.

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma, on _____, 2014.

Signed: _____
Clerk

MINUTES
GLENPOOL UTILITY SERVICE AUTHORITY
REGULAR SESSION
February 3, 2014

The Regular Session of the Glenpool Utility Service Authority was held at 7:00 p.m., Glenpool City Hall. Trustees present were: Momodou Ceesay, Chairman; Alyce Korb, Vice Chairman; Tim Fox, Trustee; Trish Agee, Trustee and Tommy Carner, Trustee.

Staff present was: Lowell Peterson, City Attorney; Susan White, Secretary; Charles Barnes, Finance Director; and Lynn Burrow, Community Development Director.

A. Chairman Ceesay called the meeting to order at 7:00 p.m.

B. Susan White, Secretary called the roll and Chairman Ceesay declared a quorum present.

C. Scheduled Business:

1. Discussion and possible action to approve minutes from January 13, 2014 meeting.

MOTION: Trustee Fox moved, second by Trustee Carner to approve minutes as presented.

FOR: Trustee Fox; Trustee Agee; Trustee Carner; Vice Chairman Korb; Chairman Ceesay

AGAINST: None

Motion carried.

2. Discussion and possible action to approve the ServPro Fire & Water Clean-Up & Restoration proposal, and to authorize the city manager to enter into, and execute a contract with this company to fully complete the restoration project as defined in their proposal for a total cost not to exceed \$234,440.32.

MOTION: Trustee Agee moved, second by Trustee Carner to approve the ServPro Fire & Water Clean-Up & Restoration proposal as presented.

FOR: Trustee Agee; Trustee Carner; Trustee Fox; Vice Chairman Korb; Chairman Ceesay

AGAINST: None

Motion carried.

3. Discussion and possible action to approve a budget amendment to increase Revenue \$221,910 and increase Expenditures \$221,910, resulting from a reimbursement of expenses associated with OMAG Claim No. 134516-BD, Public Works Garage Fire Loss.

MOTION: Trustee Fox moved, second by Trustee Agee to approve a budget amendment to increase Revenue and increase Expenditures of \$221,990, resulting from insurance claim proceeds.

FOR: Trustee Carner; Trustee Fox; Trustee Agee; Vice Chairman Korb; Chairman Ceesay

AGAINST: None

Motion carried.

4. Discussion and possible action to accept the Engineering Study and authorize SKW, Inc. to proceed with the development of construction documents.

MOTION: Trustee Carner moved, second by Trustee Agee to accept the Engineering Study and authorize SKW, Inc. to proceed with the development of construction documents as presented.

FOR: Trustee Fox; Trustee Agee; Trustee Carner; Vice Chairman Korb; Chairman Ceesay

AGAINST: None

Motion carried.

D. Severn Trent Report

- Working on replacement for Project Manager position.
- Participated in a meeting with Tetra Tech regarding the Treatment Plant operations.
- Working to identify the source of the cause for excessive ammonia and BOD levels.

E. Community Development Director Report

- Lynn Burrow, Community Development Director updated the Council on various private and public improvement and construction projects.
- The City has been notified by ODEQ that Consent Order No. 10-055, originally issued to GUSA in April of 2010, has been officially closed.
- Mr. Burrow expounded on the results from the meeting with Tetra Tech and Severn Trent regarding Wastewater Treatment Plant operations.

F. Adjournment.

There being no further business, Chairman Ceesay declared the meeting adjourned 7:40 p.m.

Date

Chairman

ATTEST:

Secretary

February 2014

**SEVERN TRENT ENVIRONMENTAL SERVICES, INC and GLENPOOL UTILITY SERVICES AUTHORITY
COUNCIL MEETING UPDATE**

Severn Trent Services
Margaret Montgomery
503 W. 138th ST – Glenpool OK, 74033
Sjeff@stservices.com
(Office) 918-322-3822 (Cell) 918-808-0231



WASTEWATER PLANT/WATER SAMPLING

- Break Point Chlorination is running in Auto – we are running test making adjustments for best results on Break Point
- While running plant in auto, we are experiencing very high usage of chlorine, at times the usage has been at the max of 50 gallons an hour, we have split up the flow and have been able to reduce the usage to 34 gallons an hour, which is still very high. This is due to the high concentration of ammonia. I will have more detail to cover during the meeting.
- Replaced Filter Probe on ammonia analyzer , recalibrated Break Point
- Pulled Stage II Testing
- Ordered mobile sampler for more testing on sewer system, starting at Conway Trucking. Sampling has begun and we will continue this for the next two weeks throughout the city to try and determine where we are receiving the high amounts of ammonia

PUMP STATIONS

- Routine checks, floats clean, run times recorded.
- All lifts stations are operational.
- Had to locate and help surveyor's at Newman's Pump Station

FIRE HYDRANT REPAIR

- 138TH PLACE & ELM

REPAIRS

- Crossovers – Main & Broadway – also at Glen Pines II
- H & V Manufacturing – Water meter blow out repaired
- 6 repairs Weather Related
- Raised sewer manholes - 143rd & Glenpool Blvd

METER READING

- We started meter readings on February 3rd. All reads completed on February 13th.
- We completed 123 Service Orders from the billing department.
- We had a total of 168 turn-offs, 72 re-reads, and 08 blue tags.
- 3 new service taps, 4 meter swaps

ANIMAL CONTROL

- We had 52 Animal Control Calls for the month of February.
- We were able to adopt out 7 animals.

FINANCIALS

- Financials Materials Cap
 - We spent a total of **\$10,006.95**
- Financials Maintenance Cap

- We spent a total of **\$2,827.73**



Community Development Director's Report

February 25, 2014

To: Glenpool City Council & Glenpool Utility Services Authority

Councilors and Board Members,

The following report highlights and summarizes the various activities that are currently being addressed and processed by the Community Development Department as related to major public and private improvement and construction projects:

City Related Projects and Issues:

City of Glenpool Wastewater Treatment Facility:

- Severn/Trent has been successful in relocating the ammonia detection analyzer equipment, re-calibrating the new installation, and performing start-up of the plant's chlorination processing in full automation.
- However, due to the excessively high ammonia content in the raw influent into the plant, very high concentrations of chlorine bleach is being required to oxidize the dissolved ammonia to levels at, or below, our discharge limits required by ODEQ.
- The excessive amount of chlorine being used to counter the high levels of ammonia being experience is compromising the system's ability to adequately de-chlorinate the plant's effluent prior to discharge at the Arkansas River.
- As a result, and in an effort to reduce the amount of chlorine being used, Severn/Trent has elected to return the treatment process to a manual mode of operation until such time the sources of high ammonia content influent can be located and be reduced significantly or eliminated.
- In response to these excessive levels of ammonia coming into the plant, Severn/Trent has initiated a field testing program designed to investigate and trace down all likely sources of ammonia containing discharges into the sewer system. Once these sources are located and identified, all such sources will be contacted in an attempt to get voluntary cooperation to reduce or eliminate this type of pollutant discharge.

- Depending on the level of effectiveness in our effort to gain voluntary compliance, it may become necessary to enact a comprehensive ordinance aimed at establishing limits of pollutant discharges in general; mandating mandatory compliance; and establishing a standardized testing regiment and routine by the City regarding commercial and industrial facilities that discharge into the City sewer collection system.
- City Staff will continue to monitor this situation and the investigate actions being taken by Severn/Trent; keep the Council and Board informed of findings; and develop an appropriate course of action to mitigate the problem - either by voluntary cooperation from system users or by strict effluent quality regulations established and enforceable by City ordinance.

Morris Park Improvements:

- Pursuant to the extensive conversations held at the February 18th City Council meeting, the Community Development and City Streets and Parks Department Staff has held several meetings with the Youth Baseball Association members regarding an extensive list of desired improvements associated with the baseball fields and related facilities located in Morris Park.
- As a result of these coordination meetings, a condensed list of improvement and/or repair items has been developed jointly. The following list focuses on the major items felt to be necessary to support the function of the ball fields for the upcoming league season:
 1. Investigate the extent of equipment repairs or replacements to existing facilities necessary to provide adequate lighting to each of the five playing fields.
 2. Investigate the various costs involved with the repair and replacement of existing perimeter, outfield, and back-stop fencing and gates.
 3. Provide 15-20 loads of acceptable soil material to address grading and drainage deficiencies on a minimum of 3 playing fields.
 4. Provide painting material and labor to address bull pen and concession building painting.
 5. Provide improvements to several existing pedestrian pathways inside the ball field area as well as to several paths connecting with the parking area west of the fenced ball field enclosure.
- The following actions are a result of these coordination meetings:
 1. The City has contacted two electrical contractors to provide a detailed analysis of the condition to the existing ball field lighting and develop a breakdown of estimated costs necessary to repair, replace, or re-hab. the lights on each of the playing fields-listed separately. Proposals are anticipated by March 3rd at which time a decision is to be made jointly how many and which fields can be made operational within the budget allocated for this fiscal year.
 2. Proposals have been solicited from several local fencing companies regarding the repairs to existing fencing and gates and the installation of backstop fencing materials supplied by the City. Receipt of proposals for this work is anticipated by March 3rd, at which time a joint decision between the City and the Baseball Association will be made determining what portion of these improvements can be accomplished in this year's budget allotment.

3. The City has ordered and received 15 loads of select top soil material at the site to be installed by the Baseball Association in the next week – barring inclement weather.
4. The City has delivered paint purchased last year to the Baseball Association for the dugout and concession area painting.
5. The City has solicited cost estimates from several asphalt paving contractors for the resurfacing of the pedestrian paths - both inside the ball field area as well as the parking lot connection. Pricing will be available by March 3rd at which time a joint decision will be made as to which (if any) of the pathways can be resurfaced within this year's budget allotment.

Public Works Shop Building Restoration Project:

- The contract with ServPro Fire and Water Restoration has been fully executed.
- A pre-work conference was held February 18th between the Contractor and City Staff to coordinate startup of the project and to discuss construction sequencing and the necessary interaction between the Contractor and City forces.
- A Notice to Proceed was issued to the Contractor February 19th.
- Work was started February 21st with the re-routing of temporary electric service between the shop building and the detached office to insure continuous power service to office during construction.
- The contractor estimates full completion of the project by approximately May 15th.

Private Development and/or Building Projects:

Grandview Heights Apartments: MonTapp Addition

- The project Site Plan, public and private utility design, and building construction documents have been fully approved.
- All building and site related permits are currently approved awaiting pickup by the Developer and/or their selected contractors.
- City Staff held a preliminary pre-construction meeting January 21st with Triangle Construction Company selected as the utility construction contractor for the project. It was disclosed that the project start-up is eminent and will likely break ground sometime in February.
- Conversations held directly with the Developer on February 14th reveals that a start date of somewhere around the middle of March is realistic - barring inclement weather.

Holiday Inn Express: MonTapp Addition

- Structural framing for the superstructure of the building and rough-in and top-out installation have been completed.
- Drywall and insulation installation is well underway at this time
- Anticipated full completion has been moved up to approximately May 15, 2014.

Mansfield Lane Residential Subdivision:

- This project is located on the east side of Elwood Avenue at 147th Street, abuts the south boundary of Glen Village, and consists of 88 single family residential lots.
- Public utility infrastructure improvement construction is under way currently and is progressing quickly.
- Final paving construction is anticipated to start approximately March 15th.
- Full completion of all development improvements is anticipated by April 15th, 2014.
- Final Subdivision Plat release for recording will follow construction completion and acceptance by the City and is anticipated to occur in late April or early May. At that time, the City should be in position to begin issuing building permits on property in this project.

The Crossings at Glenpool: Phases IV and V

- City Staff has approved all public infrastructure construction plans for the completion of Phase IV & V of the overall development.
- Grading and erosion control construction for these last phases started approximately November 15, 2013.
- The start of public infrastructure improvement construction serving these last phases started approximately December 15th, 2013.
- Final paving construction is scheduled to start approximately March 5th.
- Full project completion (Phase IV) is predicted to be on or before April 15th, 2014 at which time the City will be in position to accept the public improvements and release the Subdivision Plat for recording.
- City issued Building Permits within the development should begin to be available by approximately May 15th, 2014.

Glenn Abbey Addition: Phase II

- All infrastructure improvement construction documents for this subdivision have been reviewed and approved by City Staff.
- Street right of way and area grading for the addition has been ongoing since approximately November 15th and is nearing completion.
- A Permit to Construct issued by ODEQ covering the installation of public water and sanitary sewer lines was issued in early January and has been received by City Staff.
- The actual start of public utility infrastructure construction occurred January 20th.
- Full project completion of the development improvements for the addition is being predicted to be on or before July 1st, 2014, at which time the City will be in position to accept the public improvements and release the Subdivision Plat for recording.
- City issued Building Permits within the development should begin to be issued by approximately mid July, 2014.

Dumond Office Building: MonTapp Addition

- The Site Plan for a single story 6000 s.f. office building being proposed to serve as the corporate office for Simple Simon's Pizza has been reviewed and approved by City Staff, the T.A.C., and the City Planning Commission.
- All onsite and off-site construction documents covering the installation of improvements necessary to support the project have been reviewed and approved for construction by City Staff and ODEQ.
- The construction of an off-site sanitary sewer extension and mutual access drive installation serving the project site has been completed by Tapp Development Company.
- The submittal of construction documents covering building design and application for a City building permit is anticipated early in March.

QuikTrip Remodel Projects:

- Construction documents covering certain kitchen and food preparation related improvements have been received for review and building permits for the store facilities on 121st Street and 141st Street
- The proposed improvements to the 141st Street store have been permitted by City Staff and have been fully completed and inspected for operation.
- The proposed improvements to the 121st Street store have been permitted by City Staff and are currently under construction with completion anticipated in March.
- A lot split application has been approved by the TAC, City Staff, and City Planning Commission as part of QuikTrip's plan to purchase property immediately south of the existing store on 121st Street. The additional property is intended to accommodate a significant increase of vehicular parking necessary to facilitate store operation at this location.
- The submittal of a formal site plan and supporting improvement construction documents covering the installation of new parking lot surfacing and access drive re-alignment are anticipated in March.

Glenpool Residential and Commercial Building Permits:

- | | |
|---|----------|
| • New Residential Permits Issued in January | 7 Total |
| • New Commercial Permits Issued in January | 1 Total |
| • Current Active Residential Permits: | 56 Total |
| • Current Active Commercial Permits: | 6 Total |
| • 2013 Residential Permits Issued thru January 31 st . | 35 Total |
| • 2014 Residential Permits Issued thru January 31 st . | 15 Total |
| • 2013 Commercial Permits Issued thru January 31 st . | 7 Total |
| • 2014 Commercial Permits Issued thru January 31 st . | 1 Total |

NOTICE
GLENPOOL INDUSTRIAL AUTHORITY
MEETING

A Regular Session of the Glenpool Industrial Authority will be held immediately following the Glenpool Utility Service Authority meeting, which follows the Glenpool City Council meeting which begins at 6:00 p.m., Monday, March 3, 2014, at Glenpool City Hall, City Council Chambers, 3rd Floor, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma.

The following items are scheduled for consideration by the Authority at that time:

AGENDA

- A. Call to Order
- B. Roll call, declaration of quorum
- C. Scheduled Business
 - 1. Discussion and possible action to approve minutes from February 3, 2014 and February 18, 2014 meetings.
- D. Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma, on _____, 2014.

Signed: _____
City Clerk

MINUTES
GLENPOOL INDUSTRIAL AUTHORITY
February 3, 2014

The Regular Session of the Glenpool Industrial Authority was held at 7:51 p.m., Council Chambers, Glenpool City Hall. Trustees present were: Momodou Ceesay, Chairman; Alyce Korb, Vice Chairman; Tim Fox, Trustee; Trish Agee, Trustee and Tommy Carner, Trustee.

Staff present was: Lowell Peterson, City Attorney, Susan White, Secretary and Charles Barnes, Finance Director.

A. Chairman Ceesay called the meeting to order at 7:51 p.m.

B. Susan White, Secretary called the roll, Chairman Ceesay declared a quorum present.

C. Scheduled Business:

1. Discussion and possible action to approve minutes from January 13, 2014 meeting.

MOTION: Trustee Fox moved, second by Trustee Carner to approve the minutes as presented.

FOR: Trustee Fox; Trustee Agee; Trustee Carner; Vice-Chairman Korb; Chairman Ceesay

AGAINST: None

Motion carried.

D. Adjournment.

There being no further business, Chairman Ceesay declared the meeting adjourned at 7:52 p.m.

Date

Chairman

ATTEST:

Secretary

MINUTES
GLENPOOL INDUSTRIAL AUTHORITY
February 18, 2014

The Special Meeting of the Glenpool Industrial Authority was held at 7:42 p.m., Council Chambers, Glenpool City Hall. Trustees present were: Momodou Ceesay, Chairman; Alyce Korb, Vice Chairman; Tim Fox, Trustee; Trish Agee, Trustee; and Tommy Carner, Trustee.

Staff present was: Dennis Waller, Interim City Manager; Lowell Peterson, City Attorney; Gina Copeland, Administrative Clerk; Lynn Burrow, Community Development Director and Rick Malone, City Planner.

Absent were: Susan White, Secretary and Charles Barnes, Finance Director

A. Chairman Ceesay called the meeting to order at 7:42 p.m.

B. Gina Copeland, Administrative Clerk called the roll, Chairman Ceesay declared a quorum present.

C. Scheduled Business:

1. **Discussion and possible action to adopt Joint Resolution No. 14-02-01, "APPROVING A REAL ESTATE PURCHASE AND EXCHANGE AGREEMENT BETWEEN THE CITY OF GLENPOOL, ACTING BY ITS GLENPOOL INDUSTRIAL TRUST AUTHORITY, AND SHARP MORTGAGE COMPANY PERTAINING TO THE DISPOSITION OF CERTAIN REAL PROPERTY BELONGING TO THE GLENPOOL INDUSTRIAL TRUST AUTHORITY, AUTHORIZING EXECUTION OF SAID AGREEMENT BY THE CITY MANAGER (OR INTERIM CITY MANAGER) ON BEHALF OF THE CITY AND BY THE CHAIRMAN OF THE BOARD OF TRUSTEES ON BEHALF OF THE GLENPOOL INDUSTRIAL TRUST AUTHORITY, AND AUTHORIZING STAFF OF THE CITY AND THE GLENPOOL INDUSTRIAL TRUST AUTHORITY TO UNDERTAKE ALL SUCH INSTRUMENTS, DOCUMENTS AND SUCH OTHER ACTIONS AS NEEDED TO CONCLUDE THE TRANSACITON CONTEMPLATED BY SAID AGREEMENT."**

MOTION: Trustee Fox moved, second by Trustee Agee to adopt Joint Resolution No. 14-02-01 as presented.

FOR: Trustee Fox; Trustee Agee; Vice Chairman Korb; Chairman Ceesay

AGAINST: Trustee Carner

Motion carried.

D. Adjournment.

There being no further business, Chairman Ceesay declared the meeting adjourned at 7:44 p.m.

Date

Chairman

ATTEST:

Secretary

NOTICE
GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT
MEETING

A Regular Session of the Glenpool Area Emergency Medical Service District will be held immediately following the Glenpool Industrial Authority meeting which starts immediately following the Glenpool Utility Service Authority meeting which starts immediately following the Glenpool City Council meeting which begins at 6:00 P.M., Monday, March 3, 2014, at Glenpool City Hall, City Council Chambers, 3rd Floor, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma.

The following items are scheduled for consideration at that time:

AGENDA

- A. Call To Order
- B. Roll Call and Declaration of Quorum
- C. Scheduled Business
 - 1. Discussion and possible action to approve minutes from February 3, 2014 meeting.
 - 2. Discussion and possible action to accept the EMS Plus Activity Report for February 2014.
- D. District Administrator Report
- E. Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma on _____, 2014.

Signed: _____
District Clerk/Secretary

MINUTES
GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT
REGULAR SESSION
February 3, 2014

The Regular Meeting of the Glenpool Area Emergency Medical Service District was held at 7:52 p.m., Council Chambers, Glenpool City Hall. Members present were: Momodou Ceesay, Chairman; Alyce Korb, Vice Chairman; Tim Fox, Member; Patricia Agee, Member and Tommy Carner, Member.

Staff present was: Lowell Peterson, District Legal Counsel; Susan White, District Administrator, Clerk/Secretary; and Charles Barnes, District Treasurer.

A. Chairman Ceesay called the meeting to order at 7:52 p.m.

B. Susan White, Administrator, Clerk/Secretary called the roll and Chairman Ceesay declared a quorum present.

C. Scheduled Business:

1. Discussion and possible action to approve minutes from January 13, 2014 meeting.

MOTION: Member Agee moved, second by Member Carner to approve the minutes as presented.

FOR: Member Fox; Member Agee; Member Carner; Vice-Chairman Korb; Chairman Ceesay.

AGAINST: None

Motion carried.

2. Discussion and possible action to accept the EMS Plus Activity Report for January 2014.

MOTION: Member Agee moved, second by Member Carner to accept the EMS Plus Activity Report for January 2014 as presented.

FOR: Member Agee; Member Carner; Member Fox; Vice Chairman Korb; Chairman Ceesay

AGAINST: None

Motion carried.

D. District Administrator Report

- Susan White reported that she met with Kristie Walton, EMS Plus and discussed various topics related to the ambulance service. Kristie explained the circumstances surrounding one particular long response time. Her internal research indicated a personnel issue which she addressed. She pledged it wouldn't happen again.

E. Adjournment

There being no further business, the meeting was adjourned at 7:55 p.m.

Date

Chairman

ATTEST:

Clerk/Secretary



February 26, 2014

City of Glenpool
P O Box 70
Glenpool, OK 74033-0070

Enclosed, please find our report of ambulance response activity for the period of January 28th to February 24th, 2014.

During this time period, we logged 112 responses. The following is a breakdown of these responses:

| Emergency responses – 99 – 96% response time compliance.
Non-Emergency responses – 13 – response time not applicable.

Ten responses utilized a second ambulance, responding from Glenpool, on their way back from another call or another ambulance service responding from outside the area. Two responses required a third ambulance.

Six responses were outside the Glenpool response area.

Four responses had long response times. These long response times were due to slick road conditions.

Should you have any questions or concerns regarding this report, please feel free to contact me.

Respectfully,

Kristie A Walton

Kristie A Walton
Owner/Manager



Log Report**Glenpool - February 2014**

History ID : 1701932

Call Number Leg Call Date Level Of Care	Attendants	Day	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Availabl
107 1 01/28/2014 Paramedic	156 190	Tue	Police/Fire/911 Code 3	Unit 108 Code 1	10:32 10:32 10:32 10:34 E – 2	11:04 11:22 11:44
108 1 01/28/2014 Paramedic	29 132	Tue	Police/Fire/911 Code 3	Unit 107 Code 1	12:20 12:20 12:21 12:23 E – 3	12:42 13:00 13:13
109 1 01/28/2014 Paramedic	156 190	Tue	Police/Fire/911 Code 1	Unit 108 Blood Draw for Police Dept.	12:48 12:48 12:49 12:52 NE – 4	13:08 13:08
110 1 01/28/2014 Paramedic	29 132	Tue	Police/Fire/911 Code 3	Unit 107 Code 1	16:19 16:19 16:19 16:23 E – 4	16:51 17:16 17:34
111 1 01/28/2014 Paramedic	156 190	Tue	Police/Fire/911 Code 3	Unit 108 Code 1	22:23 22:23 22:24 22:28 E – 5	22:47 23:06 23:31
112 1 01/29/2014 Paramedic	29 132	Wed	EMSA Code 1	Unit 107 Code 1	02:51 02:51 02:51 03:07 NE – 16	03:20 03:38 03:50
113 1 01/29/2014 Paramedic	156 190	Wed	Police/Fire/911 Code 3	Unit 108 Code 1	06:30 06:30 06:33 06:37 E – 7	07:08 07:21 07:38
114 1 01/29/2014 Paramedic	10 189 Private Pay	Wed	Police/Fire/911 Code 3	Unit 107 Code 1	10:34 10:34 10:35 10:40 E – 6	11:01 11:19 11:37
115 1 01/29/2014 Paramedic	156 190	Wed	Police/Fire/911 Code 3	Unit 108 Patient Not Transported	13:51 13:51 13:52 13:56 E – 5	14:10 14:10
116 1 01/29/2014 Paramedic	156 190	Wed	Police/Fire/911 Code 3	Unit 108 Patient Not Transported	19:32 19:32 19:33 19:34 E – 2	19:55 19:55

Log Report**Glenpool - February 2014**

Call Number Leg	Day	Caller	Unit Description	Rcvd Paged	To Dest At Dest
Call Date	Attendants	Dispatch Urgency	Transport Urgency	Enroute On Scene	Availabl
Level Of Care					
117 1 01/29/2014 Paramedic	156 190	Wed Police/Fire/911 Code 3	Unit 108 Code 1	20:01 20:01 20:02 20:05	20:24 20:46 21:03 E - 4
118 1 01/30/2014 Paramedic	184 176	Thu Police/Fire/911 Code 3	Unit 107 Code 1	08:20 08:20 08:25 08:28	08:48 09:12 09:34 E - 8
119 1 01/30/2014 Paramedic	175 189	Thu Police/Fire/911 Code 3	Unit 108 Patient Not Transported	13:49 13:49 13:51 13:54	14:10 14:10 E - 5
120 1 01/30/2014 Paramedic	175 189	Thu EMSA Code 3	Unit 108 Code 1	14:56 14:56 14:57 15:01	15:13 15:51 16:54 E - 5
121 1 01/30/2014 Paramedic	184 190	Thu Police/Fire/911 Code 3	Unit 107 Code 1	19:37 19:37 19:37 19:42	20:03 20:18 20:43 E - 5
122 1 01/31/2014 Paramedic	185 132	Fri Nursing Home/Care Facility Code 1	Unit 102 Code 1	10:09 10:09 10:09 10:13	10:26 10:48 11:04 NE - 4
123 1 01/31/2014 Paramedic	184 190	Fri Family/Friend Code 3	Unit 107 Code 1	10:48 10:48 10:50 10:52	11:13 11:34 12:07 E - 4
124 1 01/31/2014 Paramedic	175 161	Fri Police/Fire/911 Code 3	Unit 108 Code 1	11:22 11:22 11:24 11:27	11:48 12:07 12:31 E - 5 @
125 1 01/31/2014 Paramedic	184 181	Fri Police/Fire/911 Code 3	Unit 107 Code 1	13:58 13:58 14:00 14:05	14:37 14:55 15:13 E - 7
G00137 1 02/01/2014	Glenpool, City of	Sat			

@ = Second ambulance responding

Log Report**Glenpool - February 2014**

Call Number Leg Call Date Level Of Care	Attendants	Day	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Availabl
126 1 02/01/2014 Paramedic	184 181	Sat	Police/Fire/911 Code 3	Unit 107 Patient Not Transported	06:37 06:37 06:40 06:47 E – 10 &	07:41 07:41
127 1 02/01/2014 Paramedic	185 148	Sat	Police/Fire/911 Code 3	Unit 107 Code 1	14:00 14:00 14:02 14:05 E – 5	14:22 14:34 14:48
128 1 02/02/2014 Paramedic	185 148	Sun	Police/Fire/911 Code 3	Unit 107 Patient Not Transported	09:52 09:52 09:53 09:59 E – 7	10:06 10:06
129 1 02/02/2014 Paramedic	185 148	Sun	Police/Fire/911 Code 3	Unit 107 Code 1	11:00 11:00 11:02 11:05 E – 5	11:13 11:31 11:45
130 1 02/02/2014 Intermediate	161 183	Sun	Police/Fire/911 Code 3	Unit 108 Code 1	11:03 11:03 11:04 11:14 E – 11 #	11:41 12:13 12:42
131 1 02/02/2014 Paramedic	185 148	Sun	Police/Fire/911 Code 3	Unit 107 No Patient Found	13:53 13:53 13:55 14:06 E – 13 #	14:06 14:06
132 1 02/02/2014 Paramedic	185 148	Sun	Police/Fire/911 Code 3	Unit 107 No Patient Found	14:11 14:11 14:13 14:20 E – 9 #	14:20 14:20
133 1 02/02/2014 Paramedic	185 148	Sun	Police/Fire/911 Code 3	Unit 107 Code 1	16:16 16:16 16:19 16:23 E – 7	16:39 17:06 17:43
134 1 02/02/2014 Paramedic	185 148	Sun	Police/Fire/911 Code 3	Unit 107 Code 1	21:13 21:13 21:15 21:18 E – 5	21:41 22:00 22:09
135 1 02/03/2014 Paramedic	185 148	Mon	Police/Fire/911 Code 3	Unit 108 Patient Not Transported	02:46 02:46 02:49 02:59 E – 13 *	03:19 03:19

& = South of 181 St

= Outside the Glenpool response area

* = Long response time – slick road conditions

Log Report**Glenpool - February 2014**

Call Number Leg	Day	Caller	Unit Description	Rcvd Paged	To Dest At Dest
Call Date	Attendants	Dispatch Urgency	Transport Urgency	Enroute On Scene	Availabl
Level Of Care					
136 1 02/03/2014 Paramedic	185 148	Mon Police/Fire/911 Code 3	Unit 107 Code 1	04:20 04:20 04:23 04:24	04:35 04:54 05:22 E – 4
137 1 02/03/2014 Intermediate	161 183	Mon Police/Fire/911 Code 3	Unit 108 Code 1	05:15 05:15 05:18 05:21	05:50 06:11 06:32 E – 6 @
138 1 02/03/2014 Paramedic	185 183	Mon Nursing Home/Care Facility Code 3	Unit 107 Code 1	07:51 07:51 07:55 08:01	08:14 08:41 09:39 E – 10 *
139 1 02/03/2014 Paramedic	29 132	Mon Police/Fire/911 Code 3	Unit 108 Code 1	08:33 08:33 08:34 08:42	09:01 09:20 09:35 E – 9 * @
140 1 02/03/2014 Paramedic	29 132	Mon Police/Fire/911 Code 3	Unit 108 Patient Not Transported	15:10 15:10 15:11 15:15	15:21 15:21 E – 5
140 1 02/03/2014 Paramedic	29 132	Mon Police/Fire/911 Code 3	Unit 108 Patient Not Transported	15:10 15:10 15:11 15:15	15:21 15:21 E – 5
141 1 02/05/2014 Paramedic	156 190	Wed Police/Fire/911 Code 3	Unit 107 Code 1	04:35 04:35 04:38 04:42	05:02 05:16 05:44 E – 7
142 1 02/05/2014 Paramedic	29 132	Wed Hospital Staff Code 1	Unit 108 Code 1	06:52 06:52 06:52 07:02	07:12 07:28 07:30 NE – 10
143 1 02/05/2014 Paramedic	156 171	Wed Other Code 3	Unit 108 Code 1	11:38 11:38 11:40 11:48	12:14 12:35 13:08 E – 10 *
144 1 02/05/2014 Paramedic	156 171	Wed Nursing Home/Care Facility Code 3	Unit 107 Code 1	15:43 15:43 15:44 15:49	16:11 16:27 16:48 E – 6

@ = Second ambulance responding

* = Long response time – slick road conditons

Log Report**Glenpool - February 2014**

Call Number Leg Call Date Level Of Care	Attendants	Day	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Availabl
145 1 02/05/2014 Paramedic	10 190	Wed	Police/Fire/911 Code 3	Unit 108 Code 3	19:50 19:50 19:50 19:53 E – 3	20:28 20:45 21:19
146 1 02/05/2014 Paramedic	156 171	Wed	Police/Fire/911 Code 3	Unit 107 Code 1	22:42 22:42 22:44 22:47 E – 5	23:05 23:22 23:41
147 1 02/06/2014 Paramedic	156 171	Thu	Police/Fire/911 Code 3	Unit 107 Patient Not Transported	01:29 01:29 01:30 01:34 E – 5	02:10 02:10
148 1 02/06/2014 Paramedic	156 171	Thu	Police/Fire/911 Code 3	Unit 107 Code 1	03:42 03:42 03:44 03:47 E – 5	04:12 04:34 04:53
149 1 02/06/2014 Paramedic	10 161	Thu	EMSA Code 1	Unit 108 Code 1	05:35 05:35 05:48 06:06 NE – 31	06:32 06:57 07:09
150 1 02/06/2014 Paramedic	175 189	Thu	Police/Fire/911 Code 3	Unit 107 Code 1	16:56 16:56 16:57 17:02 E – 6	17:18 17:42 18:05
151 1 02/06/2014 Paramedic	184 176	Thu	Police/Fire/911 Code 3	Unit 108 Code 1	23:05 23:05 23:06 23:11 E – 6	23:29 23:49 00:08
152 1 02/06/2014 Paramedic	175 189	Thu	Police/Fire/911 Code 3	Unit 107 Code 1	23:10 23:10 23:12 23:18 E – 8 @	23:37 00:01 00:31
153 1 02/06/2014 Paramedic		Thu	Family/Friend Code 3	Creek County EMS Transported by Creek Coun	23:28 23:28 23:32 23:42 E – 20 %	00:50 00:01
154 1 02/07/2014 Paramedic	175 161	Fri	Police/Fire/911 Code 3	Unit 107 Code 1	10:22 10:22 10:24 10:27 E – 5	10:51 11:11 12:38

@ = Second ambulance responding

% = Third ambulance responding

Log Report**Glenpool - February 2014**

Call Number Leg	Day	Caller	Unit Description	Rcvd Paged	To Dest At Dest
Call Date	Attendants	Dispatch Urgency	Transport Urgency	Enroute On Scene	Availabl
Level Of Care					
155 1 02/07/2014 Paramedic	184 181	Fri Police/Fire/911 Code 3	Unit 108 Code 1	12:17 12:17 12:18 12:24	13:08 13:43 14:16 E - 7 @
156 1 02/07/2014 Paramedic	175 161	Fri Police/Fire/911 Code 3	Unit 107 Code 1	13:57 13:57 13:59 14:03	14:38 14:57 15:39 E - 6
157 1 02/07/2014 Paramedic	175 161	Fri Nursing Home/Care Facility Code 1	Unit 107 Code 1	18:27 18:27 18:27 18:30	18:44 19:03 19:24 NE - 3
158 1 02/08/2014 Paramedic	184 181	Sat Creek County EMS Code 3	Unit 108 Code 1	01:20 01:20 01:21 01:42	02:10 02:35 03:04 E - 22 #
159 1 02/08/2014 Paramedic	185 148	Sat Police/Fire/911 Code 3	Unit 108 Code 1	14:08 14:08 14:11 14:13	14:38 14:52 15:10 E - 5
160 1 02/08/2014 Paramedic	185 148	Sat Police/Fire/911 Code 3	Unit 108 Code 1	17:19 17:19 17:20 17:23	17:49 18:09 18:32 E - 4
161 1 02/08/2014 Paramedic	185 148	Sat Police/Fire/911 Code 3	Unit 108 Code 1	20:50 20:50 20:51 20:52	21:08 21:16 21:42 E - 2
162 1 02/08/2014 Paramedic	185 148	Sat Police/Fire/911 Code 3	Unit 108 Code 1	22:26 22:26 22:27 22:31	22:56 23:15 23:53 E - 5
162 1 02/08/2014 Paramedic	185 148	Sat Police/Fire/911 Code 3	Unit 108 Code 1	22:26 22:26 22:27 22:31	22:56 23:15 23:53 E - 5
163 1 02/08/2014 Intermediate	161 189	Sat Police/Fire/911 Code 3	Unit 102 Code 1	23:33 23:33 23:34 23:38	23:54 00:19 00:58 E - 5 @

@ = Second ambulance responding

= Outside the Glenpool response area

Log Report**Glenpool - February 2014**

History ID : 1701932

Call Number Leg Call Date Level Of Care	Attendants	Day	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Availabl
164 1 02/10/2014 Paramedic	185 148	Mon	Police/Fire/911 Code 3	Unit 107 Code 1	00:43 00:43 00:44 00:46 E – 3	01:02 01:11 01:23
165 1 02/10/2014 Paramedic	185 148	Mon	Police/Fire/911 Code 3	Unit 107 No Patient Found	05:17 05:17 05:19 05:23 E – 6	05:31 05:31
166 1 02/10/2014 Paramedic	29 132	Mon	Police/Fire/911 Code 3	Unit 108 Code 3	08:50 08:50 08:53 08:55 E – 5	09:09 09:28 09:38
167 1 02/10/2014 Paramedic	185 183 192	Mon	Police/Fire/911 Code 3	Unit 107 Code 1	11:34 11:34 11:34 11:38 E – 4	11:58 12:21 13:16
168 1 02/10/2014 Paramedic	29 132	Mon	EMSA Code 1	Unit 108 Code 1	15:00 15:00 15:00 15:22 NE – 22	15:38 16:08 16:18
169 1 02/10/2014 Paramedic	29 132	Mon	Police/Fire/911 Code 3	Unit 108 Code 1	13:18 13:18 13:19 13:21 E – 3	13:38 13:56 15:00
170 1 02/10/2014 Paramedic	29 132	Mon	Police/Fire/911 Code 3	Unit 108 Code 1	17:24 17:24 17:26 17:29 E – 5	17:47 18:02 18:23
170 1 02/10/2014 Paramedic	29 132	Mon	Police/Fire/911 Code 3	Unit 108 Code 1	17:24 17:24 17:26 17:29 E – 5	17:47 18:02 18:23
171 1 02/11/2014 Paramedic	156 171	Tue	Police/Fire/911 Code 3	Unit 107 Code 1	15:23 15:23 15:25 15:29 E – 6	15:52 16:14 16:53
172 1 02/11/2014 Paramedic	29 132 192	Tue	Police/Fire/911 Code 1	Unit 108 Patient Not Transported	19:42 19:42 19:43 19:46 NE – 4	20:28 20:28

Log Report**Glenpool - February 2014**

Call Number Leg	Call Date	Attendants	Day	Caller	Unit Description	Rcvd Paged Enroute On Scene	To Dest At Dest Availabl
Level Of Care				Dispatch Urgency	Transport Urgency		
173 1 02/11/2014 Paramedic		29 132	Tue	Police/Fire/911 Code 3	Unit 108 Cancelled Enroute	22:59 22:59 23:00 E – 0	23:03
174 1 02/12/2014 Paramedic		29 132	Wed	Police/Fire/911 Code 3	Unit 108 Code 1	04:51 04:51 04:54 04:57 E – 6	05:22 05:42 06:08
175 1 02/12/2014 Paramedic		10 190	Wed	Police/Fire/911 Code 3	Unit 108 Code 1	18:06 18:06 18:06 18:11 E – 5	18:31 18:58 19:33
176 1 02/12/2014 Paramedic		156 171	Wed	Police/Fire/911 Code 3	Unit 107 Patient Not Transported	19:57 19:57 19:59 20:03 E – 6 @	20:20 20:20
177 1 02/13/2014 Paramedic		184 181	Thu	Police/Fire/911 Code 3	Unit 108 Code 1	15:40 15:40 15:41 15:45 E – 5	16:02 16:20 16:33
178 1 02/13/2014 Paramedic		184 190	Thu	Police/Fire/911 Code 3	Unit 108 Patient Not Transported	16:51 16:51 16:51 16:52 E – 1	17:04 17:04
179 1 02/13/2014 Paramedic		184 190	Thu	Police/Fire/911 Code 3	Unit 108 Code 1	17:04 17:04 17:04 17:04 E – 0	17:19 17:43 18:08
180 1 02/13/2014 Paramedic		184 190	Thu	EMSA Code 3	Unit 108 Cancelled Enroute	20:14 20:14 20:15 E – 0	20:17
181 1 02/13/2014 Paramedic		184 190	Thu	Other Code 3	Unit 108 Patient Not Transported	20:17 20:17 20:17 20:17 E – 0	20:45 20:45
182 1 02/14/2014 Paramedic		175 189	Fri	Police/Fire/911 Code 1	Unit 107 Blood Draw for Police Dept.	03:25 03:25 03:26 03:30 NE – 5	03:51 03:51

@ = Second ambulance responding

Log Report**Glenpool - February 2014**

Call Number Leg	Day	Caller	Unit Description	Rcvd Paged	To Dest At Dest
Call Date	Attendants	Dispatch Urgency	Transport Urgency	Enroute On Scene	Availabl
Level Of Care					
183 1 02/14/2014 Paramedic	184 181	Fri Police/Fire/911 Code 3	Unit 108 Code 1	09:05 09:05 09:07 09:10	09:26 09:50 10:00 E – 5
184 1 02/14/2014 Paramedic	184 181	Fri Police/Fire/911 Code 3	Unit 108 Code 1	14:50 14:50 14:52 14:56	15:17 15:32 16:00 E – 6
185 1 02/14/2014 Paramedic	184 181	Fri Police/Fire/911 Code 3	Unit 108 Patient Not Transported	17:17 17:17 17:19 17:21	17:44 17:44 E – 4
185 1 02/14/2014 Paramedic	184 181	Fri Police/Fire/911 Code 3	Unit 108 Patient Not Transported	17:17 17:17 17:19 17:21	17:44 17:44 E – 4
185 1 02/14/2014 Paramedic	184 181	Fri Police/Fire/911 Code 3	Unit 108 Patient Not Transported	17:17 17:17 17:19 17:21	17:44 17:44 E – 4
185 1 02/14/2014 Paramedic	184 181	Fri Police/Fire/911 Code 3	Unit 108 Patient Not Transported	17:17 17:17 17:19 17:21	17:44 17:44 E – 4
185 1 02/14/2014 Paramedic	184 181	Fri Police/Fire/911 Code 3	Unit 108 Patient Not Transported	17:17 17:17 17:19 17:21	17:44 17:44 E – 4
185 1 02/14/2014 Paramedic	184 181	Fri Police/Fire/911 Code 3	Unit 108 Patient Not Transported	17:17 17:17 17:19 17:21	17:44 17:44 E – 4
186 1 02/14/2014 Paramedic	184 181	Fri Police/Fire/911 Code 3	Unit 108 Code 1	19:21 19:21 19:22 19:29	19:46 20:11 20:43 E – 8
186 1 02/14/2014 Paramedic	184 181	Fri Police/Fire/911 Code 3	Unit 108 Code 1	19:21 19:21 19:22 19:29	19:46 20:11 20:43 E – 8
186 1 02/14/2014 Paramedic	184 181	Fri Police/Fire/911 Code 3	Unit 108 Code 1	19:21 19:21 19:22 19:29	19:46 20:11 20:43 E – 8

Log Report**Glenpool - February 2014**

Call Number Leg	Day	Caller	Unit Description	Rcvd Paged	To Dest At Dest
Call Date	Attendants	Dispatch Urgency	Transport Urgency	Enroute On Scene	Availabl
Level Of Care					
186 1 02/14/2014 Paramedic	175 132	Fri Police/Fire/911 Code 3	Unit 107 Code 1	19:35 19:35 19:36 19:42	19:52 20:11 20:31 E – 7 @
188 1 02/14/2014 Intermediate	161 190	Fri Police/Fire/911 Code 3	Unit 102 Patient Not Transported	19:37 19:37 19:38 19:54	20:17 20:17 E – 17 %
188 1 02/14/2014 Intermediate	161 190	Fri Police/Fire/911 Code 3	Unit 102 Patient Not Transported	19:37 19:37 19:38 19:54	20:17 20:17 E – 17 %
189 1 02/14/2014 Intermediate	161 190	Fri Family/Friend Code 1	Unit 102 Code 1	20:40 20:40 20:40 20:47	20:55 21:25 21:46 NE – 7
190 1 02/15/2014 Paramedic	175 161	Sat Police/Fire/911 Code 3	Unit 107 Code 1	00:48 00:48 00:50 00:54	01:15 01:34 01:59 E – 6
191 1 02/15/2014 Paramedic	185 148	Sat Police/Fire/911 Code 3	Unit 108 Code 1	10:41 10:41 10:43 10:45	11:04 11:24 12:01 E – 4
192 1 02/15/2014 Paramedic	185 148	Sat Police/Fire/911 Code 3	Unit 108 Patient Not Transported	14:46 14:46 14:48 14:49	15:07 15:07 E – 3
193 1 02/15/2014 Paramedic	185 148	Sat Police/Fire/911 Code 3	Unit 108 Code 1	16:45 16:45 16:47 16:52	16:56 17:23 17:35 E – 7
194 1 02/15/2014 Paramedic	185 148	Sat Police/Fire/911 Code 3	Unit 108 Code 1	19:49 19:49 19:50 19:52	20:43 20:53 21:10 E – 3
195 1 02/15/2014 Paramedic	185 148	Sat Police/Fire/911 Code 3	Unit 108 Patient Not Transported	21:24 21:24 21:25 21:27	21:40 21:40 E – 3

@ = Second ambulance responding

% = Third ambulance responding

Log Report**Glenpool - February 2014**

Call Number Leg	Day	Caller	Unit Description	Rcvd Paged	To Dest At Dest
Call Date	Attendants			Enroute	Availabl
Level Of Care		Dispatch Urgency	Transport Urgency	On Scene	
196 1 02/15/2014 Intermediate	161 189	Sat	Police/Fire/911	Unit 107	21:32 21:32 21:34 22:04 22:19 22:53
197 1 02/16/2014 Paramedic	185 148	Sun	Police/Fire/911	Unit 108	04:09 04:09 04:11 04:16 E – 5 @
198 1 02/16/2014 Paramedic	185 148	Sun	Police/Fire/911	Unit 108	18:53 18:53 18:56 18:59 E – 7
199 1 02/16/2014 Paramedic	185 148	Sun	Police/Fire/911	Unit 108	20:10 20:10 20:11 20:18 E – 6
200 1 02/17/2014 Paramedic	185 148	Mon	Police/Fire/911	Unit 108	02:10 02:10 02:13 02:16 E – 8
201 1 02/17/2014 Paramedic	185 132 192	Mon	Okmulgee EMS	Unit 108	08:37 08:37 08:37 09:05 E – 28 #
202 1 02/17/2014 Paramedic	29 132 192	Mon	Police/Fire/911	Unit 107	15:08 15:08 15:10 15:13 E – 5
203 1 02/17/2014 Paramedic	29 132 192	Mon	Police/Fire/911	Unit 107	16:41 16:41 16:42 16:48 E – 7
204 1 02/17/2014 Paramedic	185 183	Mon	Police/Fire/911	Unit 108	21:19 21:19 21:19 21:22 E – 3
205 1 02/18/2014 Paramedic	29 132	Tue	EMSA	Unit 107	14:41 14:41 14:44 14:54 E – 13 #

@ = Second ambulance responding

= Outside the Glenpool response area

Log Report**Glenpool - February 2014**

History ID : 1701932

Call Number Leg Call Date Level Of Care	Attendants	Day	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Availabl
206 1 02/18/2014 Paramedic	156 171	Tue	Police/Fire/911 Code 3	Unit 108 Code 1	20:02 20:02 20:03 20:07 E – 5	20:25 20:45 21:30
207 1 02/20/2014 Paramedic	156 171	Thu	Police/Fire/911 Code 3	Unit 108 Patient Not Transported	07:08 07:08 07:11 07:13 E – 5	07:41 07:41
208 1 02/20/2014 Paramedic	184 176	Thu	Police/Fire/911 Code 3	Unit 107 Patient Not Transported	21:51 21:51 21:54 21:56 E – 5	22:22 22:22
208 1 02/20/2014 Paramedic	184 176	Thu	Police/Fire/911 Code 3	Unit 107 Patient Not Transported	21:51 21:51 21:54 21:56 E – 5	22:22 22:22
208 1 02/20/2014 Paramedic	184 176	Thu	Police/Fire/911 Code 3	Unit 107 Patient Not Transported	21:51 21:51 21:54 21:56 E – 5	22:22 22:22
209 1 02/20/2014 Paramedic	184 176	Thu	Police/Fire/911 Code 3	Unit 107 Patient Not Transported	23:43 23:43 23:47 23:50 E – 7	00:11 00:11
210 1 02/21/2014 Paramedic	192 132	Fri	EMSA Code 1	Unit 105 Code 1	12:35 12:35 12:35 13:04 NE – 29	13:32 13:59 14:20
211 1 02/21/2014 Paramedic	192 132	Fri	Police/Fire/911 Code 3	Unit 105 Patient Not Transported	15:29 15:29 15:31 15:33 E – 4	15:40 15:40
212 1 02/22/2014 Paramedic	185 148	Sat	Police/Fire/911 Code 3	Unit 107 Code 1	10:40 10:40 10:40 10:43 E – 3	11:00 11:19 12:07
213 1 02/22/2014 Intermediate	161 189	Sat	EMSA Code 1	Unit 108 Code 1	15:10 15:10 15:11 15:40 NE – 30	15:56 16:20 16:29

Log Report**Glenpool - February 2014**

Call Number Leg Call Date Level Of Care	Attendants	Day	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Availabl
214 1 02/22/2014 Paramedic	185 148	Sat	Police/Fire/911 Code 3	Unit 107 Code 1	16:53 16:53 16:55 16:59 E – 6 @	17:13 17:34 17:45
215 1 02/23/2014 Paramedic	185 148	Sun	Other Code 3	Unit 107 Cancelled Enroute	09:46 09:46 09:49 E – 0	09:56
216 1 02/23/2014 Paramedic	185 148	Sun	Police/Fire/911 Code 3	Unit 107 Code 1	10:35 10:35 10:37 10:39 E – 4	10:52 11:11 12:06
217 1 02/23/2014 Intermediate	161 183	Sun	Hospital Staff Code 1	Unit 108 Code 1	14:41 14:41 14:41 14:57 NE – 16	15:10 15:29 15:39
218 1 02/23/2014 Paramedic	185 148	Sun	EMSA Code 3	Unit 107 Code 1	20:48 20:48 20:50 21:02 E – 14 #	21:12 21:24 21:35
219 1 02/23/2014 Paramedic	185 148	Sun	Police/Fire/911 Code 3	Unit 107 Patient Not Transported	23:01 23:01 23:03 23:05 E – 4	23:35 23:35

Total For All**Total Calls: 1**

@ = Second ambulance responding

= Outside the Glenpool response area



To: HONORABLE CHAIR AND GEMS DISTRICT BOARD MEMBERS
From: Susan White, District Administrator, Clerk/Secretary
Date: February 26, 2013
Subject: District Administrator Report

EMS PLUS:

- Promissory Note Update
 - Staff is conducting an internal audit of payments received from EMS Plus against their Promissory Note. All payments are currently up-to-date. Payments are \$2,705.55 per month and the final payment is due February 1, 2028.

- Activity Report
 - As evidenced in the February Activity Report the ambulance service experienced four response times that exceeded the eight minute limit. Ms. Walton explained that slick and hazardous road conditions were the cause for the delays. The excess times ranged from one to five minutes in overages. Although the obvious goal is to arrive on scene at an emergency as soon as possible, it is equally important to exercise caution to avoid further tragedies while enroute.

 - In addition to the four long response times previously mentioned, the Report indicated two long out-of-area response times. Both were mutual aid calls, one to Kellyville and the other to Beggs.

 - Overall EMS maintained compliance within the parameters set forth in the Agreement.

- Annual subscriptions
 - It is time to renew subscriptions for 2014. Subscriptions are available for \$30 annually to residents living within the District.