

NOTICE
GLENPOOL CITY COUNCIL
MEETING

A Regular Session of the Glenpool City Council will be held at 6:00 p.m. on Monday, May 12, 2014, at Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma.

The City Council welcomes comments from citizens of Glenpool who wish to address any item on the agenda. Speakers are requested to complete one of the forms located on the agenda table and return to the City Clerk PRIOR TO THE CALL TO ORDER.

AGENDA

- A. Call to Order
- B. Roll call, declaration of quorum
- C. Invocation - Rev. Rick Tabisz, King of Kings Lutheran Church
- D. Pledge of Allegiance
- E. Scheduled Business
 - 1. Discussion and possible action to approve minutes from April 21, 2014 meeting.
 - 2. Announcement of resignation of Councilor Tommy Carner from the Ward 4 seat on the City Council and possible action to formally recognize his contributions to the Council and the citizens of Glenpool.
(Momodou Ceesay, Mayor)
 - 3. Discussion and possible action to declare by majority vote of the remaining members of the City Council that a vacancy exists on the Council for Ward 4.
(Momodou Ceesay, Mayor)
 - 4. Discussion and possible action to notify the public that the Council will: receive applications from qualified electors who reside in Ward 4 to fill the vacant Council seat from that ward, for a period of thirty days; give full consideration of such applications in a public workshop to be held in June 2014; and appoint, on or before July 7, 2014, by majority vote of the Council a qualified elector to fill the vacancy for the remainder of the term expiring in April of 2015.
(Momodou Ceesay, Mayor)
 - 5. Discussion and possible action to cast a vote for three nominees seeking election to the Oklahoma Municipal Assurance Group Board of Trustees.
(Susan White, City Clerk)

Glenpool City Council
Regular Meeting Agenda
May 12, 2014
Page Two

6. Discussion and possible action to enter into a contract with Signal Tek for the purpose of recommended maintenance and upgrades, at a cost not to exceed \$12,467.96.
(Lynn Burrow, Community Development Director)
7. Discussion and possible action to approve the Conditional/Final Plat of the "Crossings at Glenpool, Phase 4".
(Rick Malone, City Planner)
8. Discussion and possible action to approve Engagement Letter to conduct the annual financial and compliance audit for Fiscal Year Ending June 30, 2014 from CBEW Professional Group, LLC Audit, in an amount not to exceed \$20,000 plus expenses.
(Charles Barnes, Finance Director)
9. Discussion and possible action to enter into Executive Session.
(Momodou Ceesay, Mayor)
10. Executive Session for the purpose of discussing confidential communications between the Glenpool City Council, sitting as such and as Trustees of the Glenpool Utility Service Authority, and the City Attorney concerning a pending investigation, claim, or action as to which the City, acting in its own behalf and on behalf of the Authority, with the advice of their Attorney, have determined that disclosure will seriously impair the ability of the City and the Authority to process the claim or conduct a pending investigation, litigation or proceeding in the public interest, pursuant to Title 25 Sec. 307(B)(4) of the Oklahoma Statutes (Open Meeting Act).
(Lowell Peterson, City/Trust Attorney)
11. Possible action to reconvene in Regular Session.
(Momodou Ceesay, Mayor/Chair)
12. Discussion and possible action to appoint Mayor Momodou Ceesay and one other member of the City Council, along with City Manager Roger Kolman, to meet privately with representatives of the Creek County Rural Water District # 2, either with or without attorney present, for the purpose of conducting an exploratory session and preliminary discussions regarding possible opportunities to settle current federal litigation in Case No. 11-CV-441-JHP-FHM, *provided that* no representatives of the City or the Rural Water District shall have the authority to bind either entity in contract, settlement or any other obligation of any description without an affirmative majority vote of their respective governing bodies, and *further provided that* all such discussions shall remain confidential except as may be disclosed in executive session with the full Council and appropriate staff of the City.
(Lowell Peterson, City Attorney)

F. Other Public Comments

G. Chamber of Commerce Report - Jennifer Cook, President

Glenpool City Council
Regular Meeting Agenda
May 12, 2014
Page Three

- H. City Manager Report - Roger Kolman, City Manager
- I. Mayor Report - Momodou Ceesay, Mayor
- J. Adjournment

This notice and agenda was posted at the Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on _____, 2014.

Signed: _____
City Clerk

MINUTES

CITY COUNCIL MEETING

April 21, 2014

The Regular Session of the Glenpool City Council was held at 6:00 p.m., Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Momodou Ceesay, Mayor; Alyce Korb, Vice-Mayor; Tim Fox, Councilor; Patricia Agee, Councilor and Tommy Carner, Councilor.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Susan White, City Clerk; Charles Barnes, Finance Director; Lynn Burrow, Community Development Director; Rick Malone, City Planner and Dennis Waller, Police Chief.

Also present was Matt Bills from Extreme Worship and Outreach Center

A. Mayor Ceesay called the meeting to order at 6:00 p.m.

B. Susan White, City Clerk called the roll. Mayor Ceesay declared a quorum present.

C. Matt Bill, Extreme Worship and Outreach Center offered the Invocation.

D. Mayor Ceesay led the Pledge of Allegiance.

E. Scheduled Business

1. Discussion and possible action to approve minutes from April 7, 2014 meeting.

MOTION: Councilor Agee moved, second by Vice Mayor Korb to approve minutes as presented.

FOR: Councilor Fox; Councilor Agee; Councilor Carner; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

F. Other Public Comments

- None

G. Chamber of Commerce Report - Jennifer Cook, President

- Miss Cook was absent, however a written report was provided in the Council packet.

H. Community Development Director Report - Lynn Burrow, Director

- Mr. Burrow updated the Council on various projects including: Morris Park fencing and walkway improvements; Public Works Building restoration; Grandview Heights Apartment site construction; as well as, the Holiday Inn Express anticipated completion date is approximately May 30, 2015.

I. City Manager Report - Roger Kolman, City Manager

- Mr. Kolman expressed his appreciation to the Mayor and Council for the Welcome Reception and the warm greeting from the community, plus the opportunity to interact with members of the community, Council and staff. He reported that he had met many of the staff already and was very impressed with the quality team. He further stated that his family is very excited about moving to Glenpool.

J. Mayor's Report - Momodou Ceesay, Mayor

- Mayor Ceesay expressed his appreciation on behalf of the Council to Chief Waller for working "double duty" for the past few months, while serving as Interim City Manager.
- Mayor Ceesay on the Council's behalf welcomed Mr. Kolman and offered his support.

K. Adjournment

Meeting was adjourned at 6:16 p.m.

Date

Mayor

ATTEST:

City Clerk



Oklahoma Municipal Assurance Group

3650 S. Boulevard • Edmond, OK 73013-5581 • 405/657-1400 • 800/234-9461 • fax: 405/657-1401 • www.omag.org

TO: Members of the Oklahoma Municipal Assurance Group

FROM: Stephen Reel, Interim Chief Executive Officer

DATE: April 9, 2014

SUBJECT: Election of Three Trustees

Herein is the **OFFICIAL BALLOT** for the governing body of your municipality to use in electing three (3) members to the Board of Trustees of the Oklahoma Municipal Assurance Group for three-year terms commencing July 1, 2014.

Trustees whose terms expire on June 30, 2014 are:

Mr. Earl Burson, City Manager of Harrah
Ms. Janice Cain, Deputy City Treasurer of Duncan
Ms. Pam Polk, City Manager of Collinsville

PLEASE BE ADVISED THAT THE FAILURE TO PROPERLY SUBMIT THIS BALLOT
WILL INVALIDATE THE BALLOT!

Your Ballot must be:

- (1) Signed by the Mayor;
- (2) Attested by the City Clerk; and
- (3) Received by OMAG no later than May 31, 2014, by:
 - (a) sending a facsimile of the ballot to OMAG at (405) 657-1401;
 - (b) sending the ballot to Karen Jones at kjones@omag.org; or
 - (c) sending OMAG the ballot by certified mail.

BALLOT

OKLAHOMA MUNICIPAL ASSURANCE GROUP 2014 Election of Three Trustees

The biographical sketch for each nominee was written by the person(s) who made the nomination. Nominees are listed in alphabetical order. YOU MAY VOTE FOR THREE (3) NOMINEES.

____ **EARL BURSON, City Manager, City of Harrah.** Earl Burson has been in city management since 1990. He is presently City Manager of Harrah, Oklahoma. He's a graduate of Oral Roberts University. He's the Chairman of the Managers in Transition Committee through OCMA and credentialed through ICMA. He has served on the OMAG Board since 2009. **(The City of Harrah participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)**

____ **JANICE CAIN, Deputy City Treasurer, City of Duncan.** 30+ years local government experience; 23+ in City Manager position; current OMAG Trustee; representing cities' interests by participating on boards: Oklahoma Municipal Power Authority; City Management Association of Oklahoma; Municipal Electrical Systems of Oklahoma; recognized by American Public Power Association for accomplishments in 7 areas of local government management/leadership. **(The City of Duncan participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

____ **JOHN NOBLITT, City Manager, City of Lindsay.** Mr. Noblitt has over 20 years of experience leading, managing, and participating in comprehensive planning and policy programs in both the public and private sectors. As well as being a certified public manager, he is also a certified floodplain manager, and six sigma master black belt. **(The City of Lindsay participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)**

____ **PAM POLK, City Manager, City of Collinsville.** Pam became City Manager of Collinsville in July 2005. She has a Bachelor's in Business Administration and an MBA. Pam is the first, and only, female city manager in Oklahoma to be credentialed through the International City/County Management Association based in Washington, D.C. She currently serves on the OMAG Board. **(The City of Collinsville participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

____ **MARK WHINNERY, City Manager, City of Drumright.** Mark Whinnery became the City Manager in Drumright, Oklahoma in October 2012 after serving 25 years in the Air Force where he retired as a Colonel. His last military assignment was the Mission Support Group Commander at Scott Air Force Base, Illinois. Mark has a Master's Degree in Human Resources. **(The City of Drumright participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Municipal Workers' Compensation Plan.)**

Ballot cast for the governing body of the municipality of _____

Signed: _____
Mayor

Attested: _____ Date: _____, 2014
Clerk

**PLEASE BE ADVISED THAT THE FAILURE TO PROPERLY SUBMIT THIS BALLOT
WILL INVALIDATE THE BALLOT!**



P.O. Box 730 ■ Collinsville, OK 74021 ■ (918)371-1010 ■ Fax (918)371-1019

www.cityofcollinsville.com

April 15, 2014

Re: Pam Polk, Candidate for OMAG Board of Trustees

Dear Mayor, Council Members, City Manager and City Clerk:

Hello again comrades! My name is Pam Polk and I currently serve you as chairman of the Oklahoma Municipal Assurance Group's board of directors. My term on the board expires in June and I would very much appreciate your vote to continue working for you and your city.

I have served Oklahoma cities and towns on this board for the past nine years, and I can assure you that each decision made has been weighed carefully. There have been tough topics, questions and some tough decisions, but all were made with the best interest of our cities and towns at heart.

I started my municipal career in Mangum as city clerk in 1996. I was also city manager there for three years before accepting the city manager's position in Collinsville, where I presently serve. I have a B.S. (no jokes now!) in Business Administration/Management and a Master's of Business. I've also earned the credentialed manager accreditation through the International City/County Management Association.

I would be honored to continue serving as your advocate on the OMAG board. I will continue to work hard for all of us and would genuinely appreciate your vote of confidence.

Respectfully,

A handwritten signature in dark ink, appearing to read "Pam Polk", is written over the typed name and title.

Pam Polk
City Manager



City of Duncan, Oklahoma

BOX 969

73534

City of Glenpool
Ms. Susan White
P. O. Box 70
Glenpool, OK 74033-0070

Dear OMAG Member

It is that time again for elections for positions to serve on the Oklahoma Municipal Assurance Board. I am a current board member and have been nominated to participate in the election process to fill one of the three positions that are up for election. **I would appreciate your vote to serve another term on the board. You will receive a ballot that will need to be signed and returned to OMAG by the deadline.**

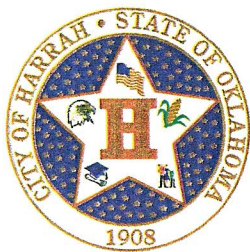
As a board member I am aware of the events of our Oklahoma weather, sometimes catastrophic, that affect our premiums when obtaining quotes for our renewal premiums. It is at this stage that as a board member, we strive to search for the best coverage/premium beneficial to our cities and towns.

If I am elected, I want to continue to improve upon additional services we can provide and also provide good communication with our staff members. The OMAG organization strives to provide good service, training opportunities and assistance for our member needs in managing insurance coverage all the way to claims processing. We are always seeking input from our member cities to assist us in providing the best coverage available.

Again, I would appreciate your vote to be elected to a three (3) year term on the OMAG board. Please feel free to call me if you have any question or have an idea that will make OMAG a better partner for insurance for your community's need.

Respectfully,

Janice Cain
Deputy City Treasurer
City of Duncan
jcain@cityofduncan.com
580-251-7706



City of Harrah

PO Box 636 * 19625 NE 23rd St. * Harrah, OK 73045 * 405-454-2951 * fax 405-454-2130

April 12, 2014

City of Glenpool
Attn: City Clerk
P. O. Box 70
Glenpool, Okla. 74033

Re: Earl Burson, Candidate for the OMAG Board of Trustees

Dear Mayor, Vice-Mayor, Council Members, City Manager and City Clerk:

My name is Earl Burson and I would like to ask in advance for your vote to continue to serve as a member of the OMAG Board of Trustees. I have had the privilege of serving on this Board since 2009. It has been my honor to work with the other members of the Board, as well as the outstanding staff of OMAG.

During my 26 years as a City Manager I have learned the importance of the many services provided to municipalities by OMAG. In my opinion OMAG goes above and beyond in order to assure that the needs of the member cities are met. Through my career I have always strived to do the best for the cities I serve, and have done so as a member of the Board of Trustees for OMAG.

Once again I would appreciate your vote of support to continue as a member of the Board of Trustees as we continue our efforts to maintain and expand the many services provided by the Oklahoma Municipal Assurance Group.

Respectfully,

Earl D. Burson, City Manager
City of Harrah
earl.burson@cityofharrah.com

EDB:smm

MEMORANDUM

TO: HONORABLE MAYOR and CITY COUNCIL

FROM LYNN BURROW
COMMUNITY DEVELOPMENT DIRECTOR

RE: TRAFFIC SIGNAL REPAIR WORK & MISCELLANEOUS
EQUIPMENT UPGRADES

DATE: April 30, 2014

Background:

This is a request for consideration and possible action regarding certain traffic signal equipment repairs and recommended upgrades specified in the 2013 Annual Inspection Report issued by Signal Tek. As you recall, Signal Tek has been retained on an annual basis as the City's traffic signalization consultant and repair and maintenance specialists regarding the signals on 141st Street and State Highway 117 (121st Street). As part of the scope of services outlined in our contract agreement, an annual on-site inspection is performed each spring to identify malfunctioning equipment and equipment that requires some type of adjustment as to cycle times, control timing and sequencing, etc. Another part of this annual inspection is to identify outdated equipment that, in their opinion, should be considered for upgrade or replacement to maximize efficient operations or to maintain or increase public safety issues. The attached 2013 report identifies various repairs and improvements they feel necessary to maintain a satisfactory level of operation and traffic safety pertaining to and listed for each of the existing signalization citywide. They are proposing to provide the various recommended maintenance and upgrade measures for a total price of \$12,467.96. It should be noted that the addition of a protected left turn arrow for east bound 141st Street traffic making a left turn onto north bound US Highway 75 from 141st Street is included in the proposed upgrades. If approved, funding for this proposed work will come from the remaining amount originally funded as part of the 2013/2014 fiscal budget identified under the Streets and Parks Department budget as Contract Services.

Staff Request:

In the interest of efficient traffic control and continued traffic safety, Staff recommends that these various repairs and equipment upgrades be commissioned and accomplished and therefore authorize Staff to prepare and enter into a contract agreement with Signal Tek covering this work in an amount not to exceed \$12,467.96.

Attachments:



1502 W. 37TH PLACE • TULSA, OK 74107
(918) 584-3636 • FAX (918) 582-6118



April 26, 2013

**City of Glenpool
P. O. Box 70
Glenpool, OK 74033**

Dear City of Glenpool,

Recently an annual inspection was performed on the intersections of your city. Enclosed you will find the Annual Inspection Reports. We hope that you will find this information useful.

Should you have any questions or concerns, please feel free to contact me on my mobile. 918-619-5775.

Sincerely,

A handwritten signature in black ink that reads 'Martha Metevelis'.

**Martha Metevelis, Assistant Operations Manager
SignalTek, Inc.**

LARRY@TULSOKC.COM

Glenpool, Ok. Repair List for 2013

141st St. & Fern St.

Pedestrian head inserts are going bad. The color is-
-peeling off, making it difficult to see the signal.

141st St. & US75

NB direction signal head No. 2 has broken back plate-
-and is missing a visor for the red light.

WB far right loop is damaged, wires are exposed. (6' by 30' has curb).

NW Pole luminaire is staying on during the day, it may be a bad photocell.

Noticed that the N & S directions, Signals are very dim, specially the green lights.

I suggest the LED lights to have better illumination. (12" Lights).

School flashers need to be tightened and a collar added, to add firmness.

SH117 & Waco Ave.

UPS Batteries are corroded and not charging at all.

UPS is inoperative. (Unit Power Supply).

NW Pole Luminaire is missing glass cover.

SH117 & Vancouver Ave.

EB direction Signal head No.3 is missing Visor for red ball.

SW Pole Luminaire has bad photocell, Light staying on during the day.

ANNUAL INSPECTION REPORT

S.L. #	10450	TECHNICIAN	LUIS DELGADO		
	CITY / TOWN / AGENCY	GLENPOOL, OK		DATE	3/8/2013
	LOCATION	141ST & FERN			
	CONTROLLER BRAND	EAGLE	MODEL #	EPAC 300	SERIAL # 44875
	CONFLICT MONITOR	EDI	MODEL #	NSM-12	SERIAL # 061201297
1	POLES W/ MAST ARMS OR SPAN WIRE	3 POLES, 3 MAST ARMS, 1 PED POLE			
2	SCHOOL ZONE SIGN	YES		NO	X
3	AMOUNT OF SCHOOL SIGNS AT THIS LOCATION	N/A			
4	FIXED MESSAGE SIGN - WHAT DOES IT READ?	LEFT TURN YIELD GREEN, ONLY X 1			
5	AMOUNT OF PHASES BEING USED	4			
6	AMOUNT OF PED PHASES	2			
7	SIGNAL HEADS:	INCANDESCENT	7	LED	3M STYLE
8	PEDESTRIAN HEADS:	INCANDESCENT	6	LED	
9	FILTER SIZE	12 X 16 X 1			
10	VEHICLE DETECTORS	BRAND	EDI		
		RACK MOUNT	X	SHELF MOUNT	

MAINTENANCE ACTIVITIES

		YES	NO		
11	CHANGE FILTER	X			
12	TEST FAN	X			
13	CHECK CONFLICT MONITOR	X			
14	VACUUM OUT CONTROLLER CABINET	X			
15	CHECK CABINET LIGHT AND SWITCH	X			
16	CHECK MERCURY CONTACTOR	X			
17	CHECK CONTROLLER OPERATION	X			
18	CHECK CONTROLLER DISPLAY	X			
19	TIGHTEN LUGS ON INCOMING POWER	X			
20	TEST POLARITY OF INCOMING POWER	X			
21	TEST VOLTAGE OF INCOMING POWER	X			
22	CHECK OPERATION OF ALL LOOPS	X			
23	CHECK OPERATION OF ALL VIDEO DETECTION		N/A		
24	CHECK OPERATION OF MICROWAVE DETECTION		N/A		
25	TEST UPS (IF APPLICABLE)		N/A		
26	CHECK LAMPS OR LED'S ON ALL SIGNAL INDICATION	X			
27	CHECK LAMPS OR LED INDICATION ON PED HEADS	X			
28	CHECK OPERATION OF ALL PED PUSH BUTTONS	X			
29	CHECK CONDITION OF PED PUSH BUTTONS & SIGNS	X			
30	CHECK CONDITION OF ALL SIGNALS AND BACKPLATES	X			
31	CHECK COND. OF ALL POLES AND MAST ARMS (INCL. POLE & ARM CAPS AND H.H. COVERS)	X			
32	CHECK CONDITION OF STREET NAME SIGNS	X			
33	CHECK CONDITION OF REGULATORY SIGNS	X			
34	CHECK CONDITION OF ALL SPAN WIRE POLES / DOWN GUYS / GUARDS / SPANS		N/A		
35	CHECK CONDITION AND OPERATION OF STREET LIGHTING	X			
36	CHECK OPER. & BRAND OF PREMT. :	R.R.	N/A	EMERG.	N/A
37	CHECK SIGNAL VISIBILITY PER LANE	3M MASKING	N/A	LOUVERS	N/A

BEGINNING TIME 10:00 ENDING TIME 11:30

USING ITEM NUMBERS IN LEFT COLUMN, PLEASE MAKE NOTES ON THE BACK OF THIS SHEET THAT YOU

FEEL IS USEFULL INFORMATION, BUT WOULD NOT FIT ON THIS PAGE.

NEMA TS1 Conflict Monitor Certification Test Report

PAGE 1 OF 2

Agency : SignalTek
Tested By : Luis Delgado
Location : 141 St. & Fern St. (Gelenpool)
Date / Time : 08 Mar 2013, 10:11 am



MONITOR INFORMATION

Manufacturer : EDI
Model : NSM-12
Serial Number : 061201297

TEST EQUIPMENT

Software Version 6.1
PCMT-2600 Firmware v7.2
Serial Number : 2600-1610

SYSTEM TIMING TESTS

Interlock	: PASS	
Output Relay	: PASS	
Power Interrupt Timing	: PASS	483ms
Initial Flash Time	: PASS	4 sec
Start Delay Time	: PASS	2658ms
DC1 Monitor Timing	: PASS	
DC2 Monitor Timing	: PASS	
DC1 Monitor Auto Reset Timing	: PASS	3558ms
DC2 Monitor Auto Reset Timing	: PASS	3566ms
DC Monitor Inhibit	: PASS	
CVM Transfer Timing	: PASS	
CVM Auto Reset Timing	: PASS	3166ms
Conflict Timing	: PASS	266ms
Conflict Latching	: PASS	
Redfail Timing	: PASS	775ms
Redfail Latching	: PASS	

VOLTAGE TESTS (12 CHANNELS)

RED Channels 70Vrms Sine Wave	: PASS
RED Channels 50Vrms Sine Wave	: PASS
GRN Channels 25Vrms Sine Wave	: PASS
YEL Channels 25Vrms Sine Wave	: PASS
WLK Channels 25Vrms Sine Wave	: PASS
GRN Channels 25Vrms Positive Rectified	: PASS
YEL Channels 25Vrms Positive Rectified	: PASS
WLK Channels 25Vrms Positive Rectified	: PASS
GRN Channels 25Vrms Negative Rectified	: PASS
YEL Channels 25Vrms Negative Rectified	: PASS
WLK Channels 25Vrms Negative Rectified	: PASS
GRN Channels 15Vrms Sine Wave	: PASS
YEL Channels 15Vrms Sine Wave	: PASS
WLK Channels 15Vrms Sine Wave	: PASS
GRN Channels 15Vrms Positive Rectified	: PASS
YEL Channels 15Vrms Positive Rectified	: PASS
WLK Channels 15Vrms Positive Rectified	: PASS
GRN Channels 15Vrms Negative Rectified	: PASS
YEL Channels 15Vrms Negative Rectified	: PASS
WLK Channels 15Vrms Negative Rectified	: PASS
GRN Channels 120Vrms Through 1500pF	: PASS
YEL Channels 120Vrms Through 1500pF	: PASS
WLK Channels 120Vrms Through 1500pF	: PASS

OPTIONAL TESTS

Logic GND / Earth GND Isolation	: PASS
Redfail Indicator	: PASS
DC1 (24V1) Indicator	: PASS
DC2 (24V2) Indicator	: PASS
Manual Reset Button	: PASS
GRN-GRN Permissives (Programmed Card)	
1-5,1-6,2-5,2-6,3-7,3-8,4-7,	
GRN-YEL Permissives (Programmed Card)	
1-5,1-6,2-5,2-6,3-7,3-8,4-7,	
GRN-WLK Permissives (Programmed Card)	
1-5,1-6,2-5,2-6,3-7,3-8,4-7,	
YEL-GRN Permissives (Programmed Card)	
1-5,1-6,2-5,2-6,3-7,3-8,4-7,	
YEL-YEL Permissives (Programmed Card)	
1-5,1-6,2-5,2-6,3-7,3-8,4-7,	
YEL-WLK Permissives (Programmed Card)	
1-5,1-6,2-5,2-6,3-7,3-8,4-7,	
WLK-GRN Permissives (Programmed Card)	
1-5,1-6,2-5,2-6,3-7,3-8,4-7,	
WLK-YEL Permissives (Programmed Card)	

NEMA TS1 Conflict Monitor Certification Test Report

PAGE 2 OF 2

1-5,1-6,2-5,2-6,3-7,3-8,4-7,
WLK-WLK Permissives (Programmed Card)
1-5,1-6,2-5,2-6,3-7,3-8,4-7,
Permissives found match programmed card : PASS

Test complete 08 Mar 2013, 10:36 am

Passed All ATSI Certification Tests for NEMA TS1 Monitors.

ANNUAL INSPECTION REPORT

S.L. #	10452	TECHNICIAN	LUIS DELGADO			
	CITY / TOWN / AGENCY	GLENPOOL, OK		DATE	3/8/2012	
	LOCATION	141ST & GLENPOOL HS EB				
	CONTROLLER BRAND	RTC	MODEL #	AP21	SERIAL #	9442-11680
	CONFLICT MONITOR		MODEL #		SERIAL #	
1	POLES W/ MAST ARMS OR SPAN WIRE	1 POLE				
2	SCHOOL ZONE SIGN	YES	X	NO		
3	AMOUNT OF SCHOOL SIGNS AT THIS LOCATION	1				
4	FIXED MESSAGE SIGN - WHAT DOES IT READ?	SCHOOL SPEED LIMIT 25 WHEN FLASHING				
5	AMOUNT OF PHASES BEING USED	1				
6	AMOUNT OF PED PHASES	N/A				
7	SIGNAL HEADS:	INCANDESCENT	2	LED		3M STYLE
8	PEDESTRIAN HEADS:	INCANDESCENT		LED		
9	FILTER SIZE	N/A				
10	VEHICLE DETECTORS	BRAND	N/A			
		RACK MOUNT		SHELF MOUNT		

MAINTENANCE ACTIVITIES		YES	NO		
11	CHANGE FILTER		N/A		
12	TEST FAN		N/A		
13	CHECK CONFLICT MONITOR		N/A		
14	VACUUM OUT CONTROLLER CABINET	X			
15	CHECK CABINET LIGHT AND SWITCH		N/A		
16	CHECK MERCURY CONTACTOR		N/A		
17	CHECK CONTROLLER OPERATION	X			
18	CHECK CONTROLLER DISPLAY	X			
19	TIGHTEN LUGS ON INCOMING POWER	X			
20	TEST POLARITY OF INCOMING POWER	X			
21	TEST VOLTAGE OF INCOMING POWER	X			
22	CHECK OPERATION OF ALL LOOPS		N/A		
23	CHECK OPERATION OF ALL VIDEO DETECTION		N/A		
24	CHECK OPERATION OF MICROWAVE DETECTION		N/A		
25	TEST UPS (IF APPLICABLE)		N/A		
26	CHECK LAMPS OR LED'S ON ALL SIGNAL INDICATION	X			
27	CHECK LAMPS OR LED INDICATION ON PED HEADS		N/A		
28	CHECK OPERATION OF ALL PED PUSH BUTTONS		N/A		
29	CHECK CONDITION OF PED PUSH BUTTONS & SIGNS		N/A		
30	CHECK CONDITION OF ALL SIGNALS AND BACKPLATES	X			
31	CHECK COND. OF ALL POLES AND MAST ARMS (INCL. POLE & ARM CAPS AND H.H. COVERS)	X			
32	CHECK CONDITION OF STREET NAME SIGNS		N/A		
33	CHECK CONDITION OF REGULATORY SIGNS	X			
34	CHECK CONDITION OF ALL SPAN WIRE POLES / DOWN GUYS / GUARDS / SPANS		N/A		
35	CHECK CONDITION AND OPERATION OF STREET LIGHTING		N/A		
36	CHECK OPER. & BRAND OF PREMT. :	R.R.	N/A	EMERG.	N/A
37	CHECK SIGNAL VISIBILITY PER LANE	3M MASKING	N/A	LOUVERS	N/A

BEGINNING TIME 11:40 ENDING TIME 11:55

USING ITEM NUMBERS IN LEFT COLUMN, PLEASE MAKE NOTES ON THE BACK OF THIS SHEET THAT YOU
FEEL IS USEFULL INFORMATION, BUT WOULD NOT FIT ON THIS PAGE.

ANNUAL INSPECTION REPORT

S.L. #	10452	TECHNICIAN	LUIS DELGADO			
	CITY / TOWN / AGENCY	GLENPOOL, OK		DATE	3/8/2012	
	LOCATION	141ST & GLENPOOL HS WB				
	CONTROLLER BRAND	RTC	MODEL #	AP21	SERIAL #	9442-11679
	CONFLICT MONITOR		MODEL #		SERIAL #	
1	POLES W/ MAST ARMS OR SPAN WIRE	1 POLE				
2	SCHOOL ZONE SIGN	YES	X	NO		
3	AMOUNT OF SCHOOL SIGNS AT THIS LOCATION	1				
4	FIXED MESSAGE SIGN - WHAT DOES IT READ?	SCHOOL SPEED LIMIT 25 WHEN FLASHING				
5	AMOUNT OF PHASES BEING USED	1				
6	AMOUNT OF PED PHASES	N/A				
7	SIGNAL HEADS:	INCANDESCENT	2	LED		3M STYLE
8	PEDESTRIAN HEADS:	INCANDESCENT		LED		
9	FILTER SIZE	N/A				
10	VEHICLE DETECTORS	BRAND	N/A			
		RACK MOUNT		SHELF MOUNT		

MAINTENANCE ACTIVITIES		YES	NO		
11	CHANGE FILTER		N/A		
12	TEST FAN		N/A		
13	CHECK CONFLICT MONITOR		N/A		
14	VACUUM OUT CONTROLLER CABINET	X			
15	CHECK CABINET LIGHT AND SWITCH		N/A		
16	CHECK MERCURY CONTACTOR		N/A		
17	CHECK CONTROLLER OPERATION	X			
18	CHECK CONTROLLER DISPLAY	X			
19	TIGHTEN LUGS ON INCOMING POWER	X			
20	TEST POLARITY OF INCOMING POWER	X			
21	TEST VOLTAGE OF INCOMING POWER	X			
22	CHECK OPERATION OF ALL LOOPS		N/A		
23	CHECK OPERATION OF ALL VIDEO DETECTION		N/A		
24	CHECK OPERATION OF MICROWAVE DETECTION		N/A		
25	TEST UPS (IF APPLICABLE)		N/A		
26	CHECK LAMPS OR LED'S ON ALL SIGNAL INDICATION	X			
27	CHECK LAMPS OR LED INDICATION ON PED HEADS		N/A		
28	CHECK OPERATION OF ALL PED PUSH BUTTONS		N/A		
29	CHECK CONDITION OF PED PUSH BUTTONS & SIGNS		N/A		
30	CHECK CONDITION OF ALL SIGNALS AND BACKPLATES	X			
31	CHECK COND. OF ALL POLES AND MAST ARMS (INCL. POLE & ARM CAPS AND H.H. COVERS)	X			
32	CHECK CONDITION OF STREET NAME SIGNS		N/A		
33	CHECK CONDITION OF REGULATORY SIGNS	X			
34	CHECK CONDITION OF ALL SPAN WIRE POLES / DOWN GUYS / GUARDS / SPANS		N/A		
35	CHECK CONDITION AND OPERATION OF STREET LIGHTING		N/A		
36	CHECK OPER. & BRAND OF PREMT. :	R.R.	N/A	EMERG.	N/A
37	CHECK SIGNAL VISIBILITY PER LANE	3M MASKING	N/A	LOUVERS	N/A

BEGINNING TIME 11:40 ENDING TIME 11:55

USING ITEM NUMBERS IN LEFT COLUMN, PLEASE MAKE NOTES ON THE BACK OF THIS SHEET THAT YOU
FEEL IS USEFULL INFORMATION, BUT WOULD NOT FIT ON THIS PAGE.

ANNUAL INSPECTION REPORT

S.L. #	10453	TECHNICIAN	LUIS DELGADO		
	CITY / TOWN / AGENCY	GLENPOOL, OK		DATE	3/8/2013
	LOCATION	141ST & US 75			
	CONTROLLER BRAND	PEEK	MODEL #	3000E	SERIAL # 25231018
	CONFLICT MONITOR	EDI	MODEL #	NSM-12	SERIAL # 050703132
1	POLES W/ MAST ARMS OR SPAN WIRE	4 POLES, 4 MAST ARMS			
2	SCHOOL ZONE SIGN	YES		NO	X
3	AMOUNT OF SCHOOL SIGNS AT THIS LOCATION	N/A			
4	FIXED MESSAGE SIGN - WHAT DOES IT READ?	LEFT TURN ARROW ONLY X 2			
5	AMOUNT OF PHASES BEING USED	9			
6	AMOUNT OF PED PHASES	N/A			
7	SIGNAL HEADS:	INCANDESCENT	12	LED	3M STYLE 1
8	PEDESTRIAN HEADS:	INCANDESCENT		LED	
9	FILTER SIZE	16 X 25 X 1			
10	VEHICLE DETECTORS	BRAND	IDC, RENO DETECTORS		
		RACK MOUNT	X	SHELF MOUNT	

MAINTENANCE ACTIVITIES

		YES	NO		
11	CHANGE FILTER	X			
12	TEST FAN	X			
13	CHECK CONFLICT MONITOR	X			
14	VACUUM OUT CONTROLLER CABINET	X			
15	CHECK CABINET LIGHT AND SWITCH	X			
16	CHECK MERCURY CONTACTOR	X			
17	CHECK CONTROLLER OPERATION	X			
18	CHECK CONTROLLER DISPLAY	X			
19	TIGHTEN LUGS ON INCOMING POWER	X			
20	TEST POLARITY OF INCOMING POWER	X			
21	TEST VOLTAGE OF INCOMING POWER	X			
22	CHECK OPERATION OF ALL LOOPS	X			
23	CHECK OPERATION OF ALL VIDEO DETECTION		N/A		
24	CHECK OPERATION OF MICROWAVE DETECTION		N/A		
25	TEST UPS (IF APPLICABLE)		N/A		
26	CHECK LAMPS OR LED'S ON ALL SIGNAL INDICATION	X			
27	CHECK LAMPS OR LED INDICATION ON PED HEADS		N/A		
28	CHECK OPERATION OF ALL PED PUSH BUTTONS		N/A		
29	CHECK CONDITION OF PED PUSH BUTTONS & SIGNS		N/A		
30	CHECK CONDITION OF ALL SIGNALS AND BACKPLATES	X			
31	CHECK COND. OF ALL POLES AND MAST ARMS (INCL. POLE & ARM CAPS AND H.H. COVERS)	X			
32	CHECK CONDITION OF STREET NAME SIGNS	X			
33	CHECK CONDITION OF REGULATORY SIGNS	X			
34	CHECK CONDITION OF ALL SPAN WIRE POLES / DOWN GUYS / GUARDS / SPANS		N/A		
35	CHECK CONDITION AND OPERATION OF STREET LIGHTING	X			
36	CHECK OPER. & BRAND OF PREMT. :	R.R.	N/A	EMERG.	N/A
37	CHECK SIGNAL VISIBILITY PER LANE	3M MASKING	N/A	LOUVERS	N/A

BEGINNING TIME 1:30 ENDING TIME 3:00

USING ITEM NUMBERS IN LEFT COLUMN, PLEASE MAKE NOTES ON THE BACK OF THIS SHEET THAT YOU
FEEL IS USEFULL INFORMATION, BUT WOULD NOT FIT ON THIS PAGE.

NEMA TS1 Conflict Monitor Certification Test Report

PAGE 1 OF 2

Agency : SignalTek
Tested By : Luis Delgado
Location : 141 St. & US75 (Gelenpool)
Date / Time : 08 Mar 2013, 01:37 pm



MONITOR INFORMATION

Manufacturer : EDI
Model : NSM-12
Serial Number : 050703132

TEST EQUIPMENT

Software Version 6.1
PCMT-2600 Firmware v7.2
Serial Number : 2600-1610

SYSTEM TIMING TESTS

Interlock	: PASS	
Output Relay	: PASS	
Power Interrupt Timing	: PASS	483ms
Initial Flash Time	: PASS	4 sec
Start Delay Time	: PASS	2641ms
DC1 Monitor Timing	: PASS	
DC2 Monitor Timing	: PASS	
DC1 Monitor Auto Reset Timing	: PASS	3558ms
DC2 Monitor Auto Reset Timing	: PASS	3566ms
DC Monitor Inhibit	: PASS	
CVM Transfer Timing	: PASS	
CVM Auto Reset Timing	: PASS	3166ms
Conflict Timing	: PASS	258ms
Conflict Latching	: PASS	
Redfail Timing	: PASS	791ms
Redfail Latching	: PASS	

VOLTAGE TESTS (12 CHANNELS)

RED Channels 70Vrms Sine Wave	: PASS
RED Channels 50Vrms Sine Wave	: PASS
GRN Channels 25Vrms Sine Wave	: PASS
YEL Channels 25Vrms Sine Wave	: PASS
WLK Channels 25Vrms Sine Wave	: PASS
GRN Channels 25Vrms Positive Rectified	: PASS
YEL Channels 25Vrms Positive Rectified	: PASS
WLK Channels 25Vrms Positive Rectified	: PASS
GRN Channels 25Vrms Negative Rectified	: PASS
YEL Channels 25Vrms Negative Rectified	: PASS
WLK Channels 25Vrms Negative Rectified	: PASS
GRN Channels 15Vrms Sine Wave	: PASS
YEL Channels 15Vrms Sine Wave	: PASS
WLK Channels 15Vrms Sine Wave	: PASS
GRN Channels 15Vrms Positive Rectified	: PASS
YEL Channels 15Vrms Positive Rectified	: PASS
WLK Channels 15Vrms Positive Rectified	: PASS
GRN Channels 15Vrms Negative Rectified	: PASS
YEL Channels 15Vrms Negative Rectified	: PASS
WLK Channels 15Vrms Negative Rectified	: PASS
GRN Channels 120Vrms Through 1500pF	: PASS
YEL Channels 120Vrms Through 1500pF	: PASS
WLK Channels 120Vrms Through 1500pF	: PASS

OPTIONAL TESTS

Logic GND / Earth GND Isolation	: PASS
Redfail Indicator	: PASS
DC1 (24V1) Indicator	: PASS
DC2 (24V2) Indicator	: PASS
Manual Reset Button	: PASS
GRN-GRN Permissives (Programmed Card)	
1-5,1-6,1-9,1-10,2-5,2-6,2-9,2-10,2-11,5-10,5-11,6-9,6-10,6-11,7-9,7-10,8-11,9-10,9-11,10-11,	
GRN-YEL Permissives (Programmed Card)	
1-5,1-6,1-9,1-10,2-5,2-6,2-9,2-10,2-11,5-10,5-11,6-9,6-10,6-11,7-9,7-10,8-11,9-10,9-11,10-11,	
GRN-WLK Permissives (Programmed Card)	
1-5,1-6,1-9,1-10,2-5,2-6,2-9,2-10,2-11,5-10,5-11,6-9,6-10,6-11,7-9,7-10,8-11,9-10,9-11,10-11,	
YEL-GRN Permissives (Programmed Card)	
1-5,1-6,1-9,1-10,2-5,2-6,2-9,2-10,2-11,5-10,5-11,6-9,6-10,6-11,7-9,7-10,8-11,9-10,9-11,10-11,	
YEL-YEL Permissives (Programmed Card)	
1-5,1-6,1-9,1-10,2-5,2-6,2-9,2-10,2-11,5-10,5-11,6-9,6-10,6-11,7-9,7-10,8-11,9-10,9-11,10-11,	
YEL-WLK Permissives (Programmed Card)	
1-5,1-6,1-9,1-10,2-5,2-6,2-9,2-10,2-11,5-10,5-11,6-9,6-10,6-11,7-9,7-10,8-11,9-10,9-11,10-11,	
WLK-GRN Permissives (Programmed Card)	
1-5,1-6,1-9,1-10,2-5,2-6,2-9,2-10,2-11,5-10,5-11,6-9,6-10,6-11,7-9,7-10,8-11,9-10,9-11,10-11,	
WLK-YEL Permissives (Programmed Card)	

NEMA TS1 Conflict Monitor Certification Test Report

PAGE 2 OF 2

1-5,1-6,1-9,1-10,2-5,2-6,2-9,2-10,2-11,5-10,5-11,6-9,6-10,6-11,7-9,7-10,8-11,9-10,9-11,10-11,
WLK-WLK Permissives (Programmed Card)
1-5,1-6,1-9,1-10,2-5,2-6,2-9,2-10,2-11,5-10,5-11,6-9,6-10,6-11,7-9,7-10,8-11,9-10,9-11,10-11,
Permissives found match programmed card : PASS

Test complete 08 Mar 2013, 02:01 pm

Passed All ATSI Certification Tests for NEMA TS1 Monitors.

ANNUAL INSPECTION REPORT

S.L. #	10457	TECHNICIAN	LUIS DELGADO		
	CITY / TOWN / AGENCY	GLENPOOL, OK		DATE	3/11/2013
	LOCATION	SH 117 & S. VANCOUVER AVE.			
	CONTROLLER BRAND	ECONOLITE	MODEL #	ASC/ 3-2100	SERIAL # 4063
	CONFLICT MONITOR	RENO	MODEL #	MMU-1600	SERIAL # 799173
1	POLES W/ MAST ARMS OR SPAN WIRE	4 POLES, 4 MAST ARMS			
2	SCHOOL ZONE SIGN	YES		NO	X
3	AMOUNT OF SCHOOL SIGNS AT THIS LOCATION	N/A			
4	FIXED MESSAGE SIGN - WHAT DOES IT READ?	LEFT TURN YIELD ON GREEN X 1, LEFT TURN SIGNAL X 1			
5	AMOUNT OF PHASES BEING USED	7			
6	AMOUNT OF PED PHASES	N/A			
7	SIGNAL HEADS:	INCANDESCENT		LED	11 3M STYLE
8	PEDESTRIAN HEADS:	INCANDESCENT		LED	
9	FILTER SIZE	14 X 25 X 1			
10	VEHICLE DETECTORS	BRAND	ECONOLITE AUTOSCOPE		
		RACK MOUNT	X	SHELF MOUNT	

MAINTENANCE ACTIVITIES

		YES	NO		
11	CHANGE FILTER	X			
12	TEST FAN	X			
13	CHECK CONFLICT MONITOR	X			
14	VACUUM OUT CONTROLLER CABINET	X			
15	CHECK CABINET LIGHT AND SWITCH	X			
16	CHECK MERCURY CONTACTOR	X			
17	CHECK CONTROLLER OPERATION	X			
18	CHECK CONTROLLER DISPLAY	X			
19	TIGHTEN LUGS ON INCOMING POWER	X			
20	TEST POLARITY OF INCOMING POWER	X			
21	TEST VOLTAGE OF INCOMING POWER		N/A		
22	CHECK OPERATION OF ALL LOOPS	X			
23	CHECK OPERATION OF ALL VIDEO DETECTION	X			
24	CHECK OPERATION OF MICROWAVE DETECTION	X			
25	TEST UPS (IF APPLICABLE)	X			
26	CHECK LAMPS OR LED'S ON ALL SIGNAL INDICATION	X			
27	CHECK LAMPS OR LED INDICATION ON PED HEADS		N/A		
28	CHECK OPERATION OF ALL PED PUSH BUTTONS		N/A		
29	CHECK CONDITION OF PED PUSH BUTTONS & SIGNS		N/A		
30	CHECK CONDITION OF ALL SIGNALS AND BACKPLATES	X			
31	CHECK COND. OF ALL POLES AND MAST ARMS (INCL. POLE & ARM CAPS AND H.H. COVERS)	X			
32	CHECK CONDITION OF STREET NAME SIGNS	X			
33	CHECK CONDITION OF REGULATORY SIGNS	X			
34	CHECK CONDITION OF ALL SPAN WIRE POLES / DOWN GUYS / GUARDS / SPANS		N/A		
35	CHECK CONDITION AND OPERATION OF STREET LIGHTING	X			
36	CHECK OPER. & BRAND OF PREMT. :	R.R.	N/A	EMERG.	N/A
37	CHECK SIGNAL VISIBILITY PER LANE	3M MASKING	N/A	LOUVERS	N/A

BEGINNING TIME 12:00 ENDING TIME 2:00

USING ITEM NUMBERS IN LEFT COLUMN, PLEASE MAKE NOTES ON THE BACK OF THIS SHEET THAT YOU

FEEL IS USEFULL INFORMATION, BUT WOULD NOT FIT ON THIS PAGE.

ANNUAL INSPECTION REPORT

S.L. #	10455	TECHNICIAN	LUIS DELGADO			
	CITY / TOWN / AGENCY	GLENPOOL, OK		DATE	3/11/2013	
	LOCATION	SH 117 & WACO AVE				
	CONTROLLER BRAND	ECONOLITE	MODEL #	ASC/ 3-2100	SERIAL #	3177
	CONFLICT MONITOR	RENO	MODEL #	MMU-1600	SERIAL #	716645
1	POLES W/ MAST ARMS OR SPAN WIRE	3 POLES, 3 MAST ARMS				
2	SCHOOL ZONE SIGN	YES		NO	X	
3	AMOUNT OF SCHOOL SIGNS AT THIS LOCATION	N/A				
4	FIXED MESSAGE SIGN - WHAT DOES IT READ?	ONLY X 2				
5	AMOUNT OF PHASES BEING USED	4				
6	AMOUNT OF PED PHASES	N/A				
7	SIGNAL HEADS:	INCANDESCENT		LED	8	3M STYLE
8	PEDESTRIAN HEADS:	INCANDESCENT		LED		
9	FILTER SIZE	14 X 25 X 1				
10	VEHICLE DETECTORS	BRAND	ECONOLITE AUTOSCOPE			
		RACK MOUNT	X	SHELF MOUNT		

MAINTENANCE ACTIVITIES		YES	NO				
11	CHANGE FILTER	X					
12	TEST FAN	X					
13	CHECK CONFLICT MONITOR	X					
14	VACUUM OUT CONTROLLER CABINET	X					
15	CHECK CABINET LIGHT AND SWITCH	X					
16	CHECK MERCURY CONTACTOR	X					
17	CHECK CONTROLLER OPERATION	X					
18	CHECK CONTROLLER DISPLAY	X					
19	TIGHTEN LUGS ON INCOMING POWER	X					
20	TEST POLARITY OF INCOMING POWER	X					
21	TEST VOLTAGE OF INCOMING POWER	X					
22	CHECK OPERATION OF ALL LOOPS		N/A				
23	CHECK OPERATION OF ALL VIDEO DETECTION	X					
24	CHECK OPERATION OF MICROWAVE DETECTION	X					
25	TEST UPS (IF APPLICABLE)	X					
26	CHECK LAMPS OR LED'S ON ALL SIGNAL INDICATION	X					
27	CHECK LAMPS OR LED INDICATION ON PED HEADS		N/A				
28	CHECK OPERATION OF ALL PED PUSH BUTTONS		N/A				
29	CHECK CONDITION OF PED PUSH BUTTONS & SIGNS		N/A				
30	CHECK CONDITION OF ALL SIGNALS AND BACKPLATES	X					
31	CHECK COND. OF ALL POLES AND MAST ARMS (INCL. POLE & ARM CAPS AND H.H. COVERS)	X					
32	CHECK CONDITION OF STREET NAME SIGNS	X					
33	CHECK CONDITION OF REGULATORY SIGNS	X					
34	CHECK CONDITION OF ALL SPAN WIRE POLES / DOWN GUYS / GUARDS / SPANS		N/A				
35	CHECK CONDITION AND OPERATION OF STREET LIGHTING	X					
36	CHECK OPER. & BRAND OF PREMT. :	R.R.		N/A	EMERG.		N/A
37	CHECK SIGNAL VISIBILITY PER LANE	3M MASKING		N/A	LOUVERS		N/A

BEGINNING TIME 9:45 ENDING TIME 11:00

USING ITEM NUMBERS IN LEFT COLUMN, PLEASE MAKE NOTES ON THE BACK OF THIS SHEET THAT YOU
FEEL IS USEFULL INFORMATION, BUT WOULD NOT FIT ON THIS PAGE.

Glenpool, Ok. Repair List for 2013

		Qty	Discription	Unit Price	Extension	
141st St. & Fern St.						
	Pedestrian head inserts are going bad. The color is-	6	LED Clamshell Inserts	139.29	\$835.74	
	peeling off, making it difficult to see the signal.	4	Labor	75.00	\$300.00	
	Total for 141st Street & Fern					\$1,135.74
141st St. & Highschool						
	School flashers need to be tightened and a collar added, to add firmness.	2	Ped Collar	60.00	\$120.00	
		2	Labor	75.00	\$150.00	
	Total for 141st Street & Highschool					\$270.00
141st St. & US75						
	WB far right loop is damaged, wires are exposed. (6' by 30' has curb).	1	6' x 30' Loop	1,100.00	\$1,100.00	
	EBLT needs a 5 Section Signal Head	1	5 Section Signal Head	842.87	\$842.87	
	NB direction signal head No. 2 has broken back plate-	1	3 Section Backplate	55.36	\$55.36	
	and is missing a visor for the red light.	1	Visor	21.54	\$21.54	
	NW Pole luminare is staying on during the day, it may be a bad photocell.	1	Photocell	10.14	\$10.14	
		2	Labor	75.00	\$150.00	
	Noticed that the N & S directions, Signals are very dim, specially the green lights.	8	Red Ball	58.58	\$468.64	
	I suggest the LED lights to have better illumination. (12" Lights).	8	Yellow Ball	62.86	\$502.88	
		8	Green Ball	68.58	\$548.64	
		5	Red Arrow	58.29	\$291.45	
		6	Yellow Arrow	63.22	\$379.32	
		6	Green Arrow	68.58	\$411.48	
		1	3M Red	76.22	\$76.22	
		1	3M Yellow	77.12	\$77.12	
		1	3M Green	119.29	\$119.29	
		16	Labor - 3 Man Crew	145.00	\$2,320.00	
		1	Traffic Control	1,500.00	\$1,500.00	
	Total for 141st Street & US 75					\$8,874.95

SH117 & Waco Ave.					
	UPS Batteries are corroded and not charging at all.	6	Batteries for Backup	242.30	\$1,453.80
	UPS is inoperative. (Unit Power Supply).				
	NW Pole Luminare is missing glass cover.	1	Luminare	214.29	\$214.29
		4	Labor	75.00	\$300.00
	Total for 117th Street & Waco Ave.				\$1,968.09
SH117 & Vancouver Ave.					
	EB direction Signal head No.3 is missing Visor for red ball.	1	Visor	21.54	\$21.54
	SW Pole Luminare has bad photocell, Light staying on during the day	1	Photocell	10.14	\$10.14
		2.5	Labor	75.00	\$187.50
	Total for 117th Street & Vancouver				\$219.18
	Grand Total of All Intersections				\$12,467.96

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: RICK MALONE, CITY PLANNER

RE: STAFF RECOMMENDATION
CONDITIONAL/FINAL PLAT OF "THE CROSSINGS AT GLENPOOL PHASE 4"

DATE: May 12th, 2014

BACKGROUND:

Kim Hesse, representing East Park Developers (Rausch Coleman Land Development) submitted the Conditional/Final Plat "THE CROSSINGS AT GLENPOOL, PHASE 4 for review and approval. The proposed subdivision is the next to last of remaining two phases of the original plat. Phase 4 contains 12.21 acres and will have 43 lots in 3 blocks. This property is zoned RS-3 (Residential Single Family High Density) zoned property is located west of the northwest corner of 151st street and Elwood Ave.

PUBLIC NOTIFICATION:

Notices were sent out notifying the abutting property owners of the Planning Commission meeting for review of the Plat as required by the Glenpool Subdivision Regulations.

ZONING:

This plat is the next to last of the remaining two phases of the original development of "The Crossings at Glenpool". This property is zoned RS-3 and the lot sizes and density is consistent with the underlying zoning.

TAC MEETING:

- The TAC meeting was held on 10/8/13 and the plat and construction drawings were reviewed for conformance with the Glenpool Subdivision Regulations and Glenpool Zoning Code and were determined to be in general compliance.

PLANNING COMMISSION MEETING:

- The Planning Commission meeting was held on 10/14/13 and the plat and construction drawings were found in conformance with the Glenpool Subdivision Regulations and Glenpool Zoning Code and were determined to be in general compliance. The Planning Commission voted with a vote of 4-0 to recommend to the City Council approval of the Conditional/Final Plat of The Crossings at Glenpool Phase 4.

RECOMMENDATION:

- Staff recommends approval of the CONDITIONAL/FINAL PLAT OF "THE CROSSINGS AT GLENPOOL, PHASE 4 subject to the conditions of the Staff and TAC and Planning Commission review.

ATTACHMENTS:

1. 11" X 17" Conditional/Final Plat of "THE CROSSINGS AT GLENPOOL PHASE 4.

An addition to the City of Glenpool, Tulsa County, Oklahoma being described as a tract of land located in and being a part of the Southeast Quarter (SE/4) of Section fourteen (14), Township seventeen (17) North, Range twelve (12) East of the Indian base and meridian, Tulsa County, Oklahoma

SURVEYOR:
American Eagle Land Survey
2023 West 111th Street
Jenks, Ok. 74037
(918)640-4162

OWNER:
East Park Developers, LLC
3420 N. Plainview Ave., Ste. 102
Fayetteville, Arkansas 72703
Phone: (479) 455-2023

ENGINEER:
EARTHPLAN DESIGN ALTERNATIVES, P.A.
134 W. EMMA AVE.
Springdale, Arkansas 72764
Phone: (479) 756-1266

A TRACT OF LAND IN THE NW/4 OF THE SE/4, SECTION 14, T-17-N, R-12-E, TULSA COUNTY, OKLAHOMA:

Legend:

Found Iron Pin

Set Iron Pin

Property Line

Lot Line

Right of Way Line

Utility Easement Line

Drainage Easement Line

Building Setback

Reserve Area / Drainage Easement

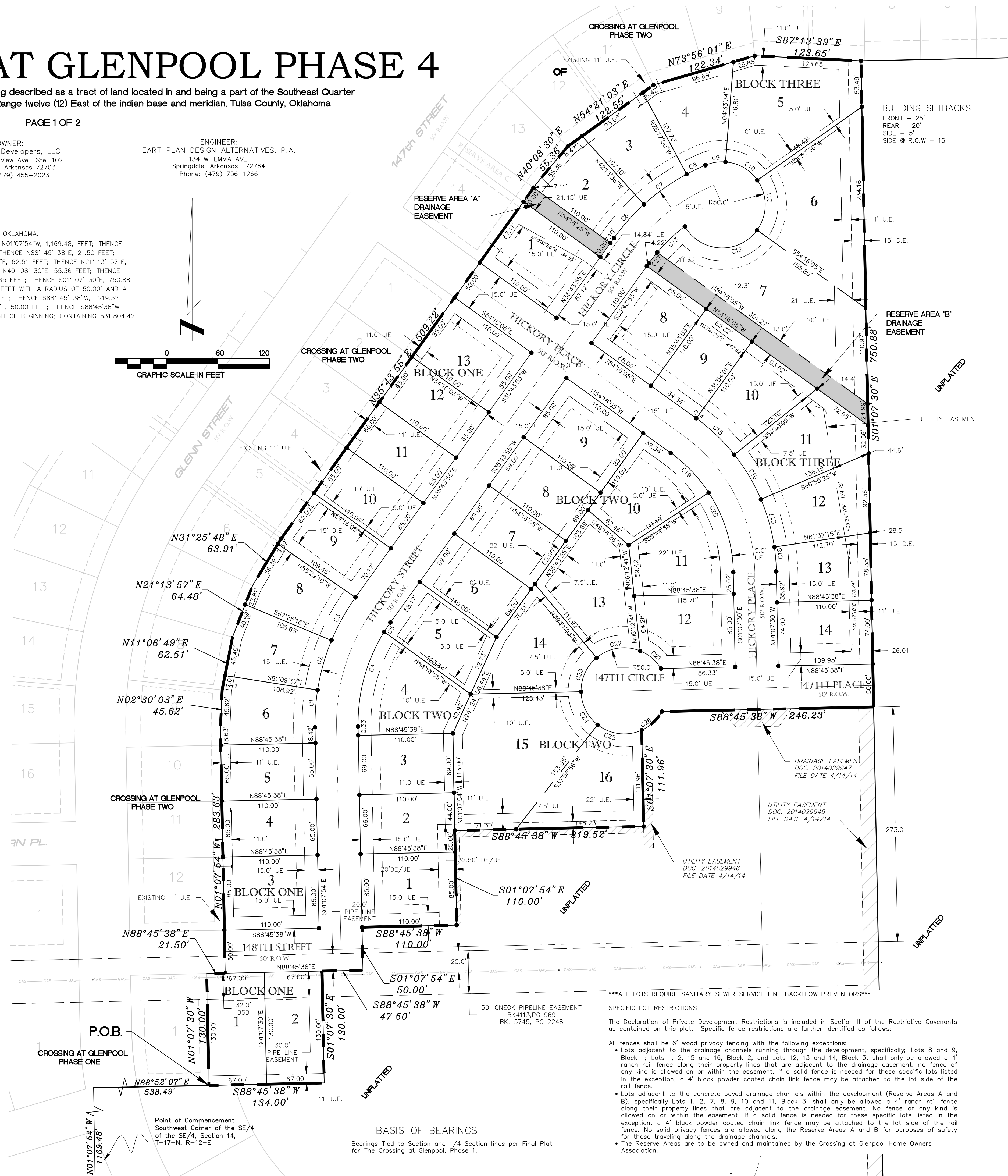
Curve #	Length	Radius	Delta	Chord Direction	Chord Length
C1	43.51	250.00	9.97	S3° 51' 15" W	43.45
C2	59.95	250.00	13.74	S1° 42' 34" W	59.80
C3	57.39	250.00	13.15	S29° 09' 20" W	57.27
C4	115.53	200.00	33.10	S15° 25' 00" W	113.95
C5	13.15	200.00	3.77	S33° 50' 55" W	13.13
C6	52.54	250.00	12.94	S41° 45' 10" E	52.44
C7	60.84	250.00	13.54	S54° 44' 42" E	60.69
C8	24.19	250.00	5.54	S64° 29' 19" E	24.18
C9	23.82	50.00	27.30	S80° 54' 36" E	23.60
C10	43.98	50.00	50.60	N60° 14' 24" E	42.58
C11	61.76	50.00	70.77	N0° 20' 47" E	57.91
C12	99.79	50.00	114.35	S87° 05' 38" E	84.03
C13	44.13	200.00	12.66	S46° 34' 41" E	44.04
C14	0.66	225.00	0.17	N54° 11' 02" E	0.66
C15	61.27	225.00	15.60	N46° 17' 57" E	61.08
C16	60.56	225.00	15.42	N30° 47' 15" E	60.36
C17	57.72	225.00	14.70	N19° 43' 45" E	57.58
C18	28.49	225.00	7.25	N4° 45' 07" E	28.47
C19	64.18	175.00	21.01	N43° 45' 43" E	63.82
C20	98.14	175.00	32.13	N17° 11' 26" E	96.59
C21	32.14	50.00	36.83	N49° 39' 31" E	31.86
C22	53.92	50.00	61.78	S81° 02' 26" W	51.36
C23	44.85	50.00	51.39	S24° 27' 18" W	43.34
C24	44.31	50.00	50.78	S26° 37' 43" E	42.88
C25	54.25	50.00	62.16	S83° 05' 59" E	51.63
C26	32.34	50.00	37.06	N47° 17' 22" E	31.78
C27	15.80	200.00	4.53	S33° 59' 41" E	15.79

2023 West 111th Street
Jenks, OK. 74037
OFFICE (918)640-4162
FAX (918)894-5248
CA #6588



0 60 120

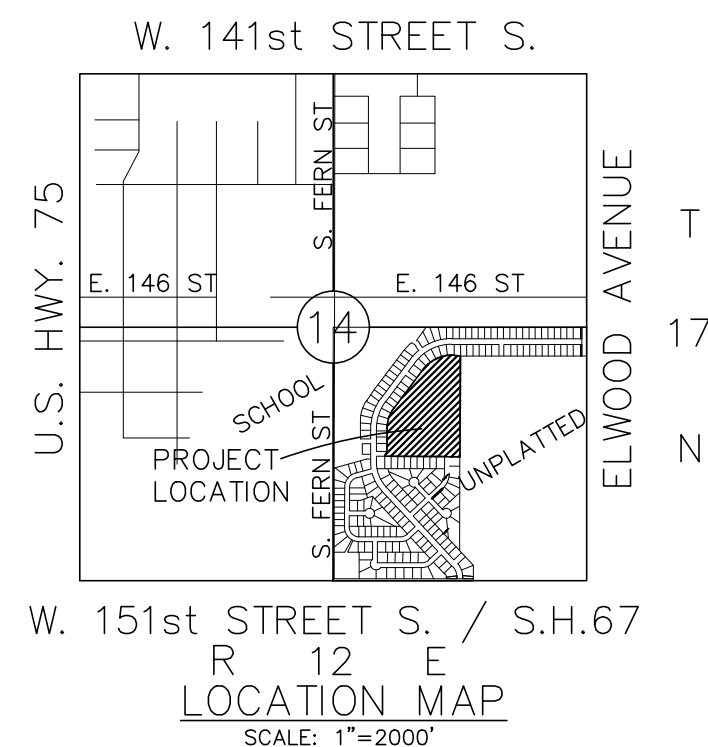
GRAPHIC SCALE IN FEET



3-Blocks & 43 Lots:
Block 1 – 13 Lots
Block 2 – 16 Lots
Block 3 – 14 Lots

NO PORTION OF THE PROPERTY DESCRIBED AND SHOWN
ON THIS SURVEY LIES WITHIN THE 100 YEAR NOR THE 500
YEAR FLOOD PLAIN.

REFERENCE: FEDERAL EMERGENCY MANAGEMENT AGENCY,
FLOOD INSURANCE RATE MAP, TULSA COUNTY, OK. AND
INCORPORATED AREAS
MAP NO. 40143C0428L DATED OCT. 16, 2012
MAP NO. 40143C0409K DATED AUG. 3, 2009



STATE OF OKLAHOMA }
COUNTY OF TULSA } SS.

I, Earlene Wilson, Tulsa County Clerk, in
and for the County and State above named,
do hereby certify that the foregoing is a true
and correct copy of a like instrument now
on file in my office.

Dated the ____ day of _____, 2014
Pat Key, Tulsa County Clerk

Deputy

I hereby certify that as to all real estate taxes involved in this plat, all such taxes have been paid as reflected by the current tax rolls and security as required by sale has been provided in the

amount of \$ _____ per trust receipt no.

_____ to be applied to 20_____ taxes not as yet

this certificate is NOT to be construed as payment of 20 _____
taxes in full but is given in order that this plat may be filed of record

20_____ taxes could exceed the amount of the security deposit.

Dated _____, 20____
Dennis Semler
Tulsa County Treasurer

By: _____ Deputy

BLOCK ONE	LOT ADDRESS
1	410 E. 148th Street
2	420 E. 148th Street
3	14798 S. Hickory St./405 E. 148th Street
4	14780 S. Hickory Street
5	14770 S. Hickory Street
6	14766 S. Hickory Street
7	14760 S. Hickory Street
8	14754 S. Hickory Street
9	14744 S. Hickory Street
10	14740 S. Hickory Street
11	14734 S. Hickory Street
12	14728 S. Hickory Street
13	14724 S. Hickory Street/14710 E. Hickory Place

BLOCK TWO	
LOT	ADDRESS
1	14795 S. Hickory Street/445 E. 148th Street
2	14785 S. Hickory Street
3	14775 S. Hickory Street
4	14765 S. Hickory Street
5	14745 S. Hickory Street
6	14735 S. Hickory Street
7	14729 S. Hickory Street
8	14725 S. Hickory Street
9	14721 S. Hickory Street/14720 S. Hickory Place
10	14730 S. Hickory Place
11	14740 S. Hickory Place
12	14750 S. Hickory Place/481 E. 147th Circle
13	471 E. 147th Circle
14	461 E. 147th Circle
15	462 E. 147th Circle
16	472 E. 147th Circle

BLOCK THREE	
LOT	ADDRESS
1	14720 S. Hickory Street/14705 S. Hickory Place
2	14718 S. Hickory Street
3	14712 S. Hickory Street
4	14708 S. Hickory Street
5	14704 S. Hickory Street
6	14703 S. Hickory Street
7	14709 S. Hickory Street
8	14715 S. Hickory Street/14715 S. Hickory Place
9	14723 S. Hickory Place
10	14727 S. Hickory Place
11	14735 S. Hickory Place
12	14745 S. Hickory Place
13	14755 S. Hickory Place
14	14759 S. Hickory Place/491 E. 147th Circle

ALL LOTS REQUIRE SANITARY SEWER SERVICE LINE BACKFLOW PREVENTORS

SPECIFIC LOT RESTRICTIONS

The Declaration of Private Development Restrictions is included in Section II of the Restrictive Covenants as contained on this plat. Specific fence restrictions are further identified as follows:

All fences shall be 6' wood privacy fencing with the following exceptions:

All fences shall be 6' wood privacy fencing with the following exceptions:

- Lots adjacent to the drainage channels running through the development, specifically: Lots 8 and 9, Block 1; Lots 1, 2, 15 and 16, Block 2, and Lots 12, 13 and 14, Block 3, shall only be allowed a 4' ranch rail fence along their property lines that are adjacent to the drainage easement, no fence of any kind is allowed on or within the easement. If a solid fence is needed for these specific lots listed in the exception, a 4' black powder coated chain link fence may be attached to the lot side of the rail fence.

- Lots adjacent to the concrete paved drainage channels within the development (Reserve Areas A and B) including Lots 1, 2, 7, 8, 9, 10 and 11, block 3, shall only be allowed a 2' high ranch rail fence along their property lines that are adjacent to the drainage easement. No fence of any kind is allowed on or within the easement. If a solid fence is needed for these specific lots listed in the exception, a 4" black powder coated chain link fence may be attached to the lot side of the rail fence. No solid privacy fences are allowed along the Reserve Areas A and B for purposes of safety for those travelling along the drainage channels.
- The Reserve Areas are to be owned and maintained by the Crossing at Glenpool Home Owners Association.

BASIS OF BEARINGS

Bearings Tied to Section and 1/4 Section lines per Final Plat
for The Crossing at Glenpool, Phase 1.

Deed of Dedication and Restrictive Covenants
The Crossing At Glenpool, Phase Four

Know all men by these presents

East Park Developers, LLC, (hereinafter referred to as the "Owner/Developer"), is the owner of the following described land in the City of Glenpool, Tulsa County, State of Oklahoma.

PHASE 4 DESCRIPTION

A TRACT OF LAND IN THE NW/4 OF THE SE/4, SECTION 14, T-17-N, R-12-E, TULSA COUNTY, OKLAHOMA:
COMMENCING AT THE SOUTHWEST CORNER OF SAID SE/4 OF THE SE/4 AND RUNNING THENCE N01°54'54"W, 1,169.48 FEET; THENCE N88°52'07"E, 538.49 FEET TO THE POINT OF BEGINNING; THENCE N01° 07' 30"W, 130.00 FEET; THENCE N88° 45' 38"E, 21.50 FEET; THENCE N01° 07' 54"W, 283.63 FEET; THENCE N02° 30' 03"E, 45.62 FEET; THENCE N11° 06' 49"E, 62.51 FEET; THENCE N21° 13' 57"E, 64.48 FEET; THENCE N31° 25' 48"E, 63.91 FEET; THENCE N35° 43' 55"E, 509.22 FEET; THENCE N40° 08' 30"E, 55.36 FEET; THENCE N54° 21' 03"E, 122.55 FEET; THENCE N73° 56' 01"E, 122.34 FEET; THENCE N87° 13' 39"E, 123.65 FEET; THENCE S08° 07' 30"E, 150.88 FEET; THENCE S88° 45' 38"W, 148.23 FEET; THENCE ALONG A CURVE TO THE LEFT FOR 32.34 FEET WITH A RADIUS OF 50.00' AND A CHORD BEARING AND DISTANCE OF S47°17'22"W, 31.78 FEET; THENCE S01° 07' 30' E, 111.96 FEET; THENCE S88° 45' 38"W, 219.52 FEET; THENCE S01°07'54"E, 110.00 FEET; THENCE S88°45'38"W, 110.00 FEET; THENCE S01°07'54"E, 50.00 FEET; THENCE S88°45'38"W, 47.50 FEET; THENCE S01°07'30"E, 130.00 FEET; THENCE S88°45'38"W, 134.00 FEET TO THE POINT OF BEGINNING; CONTAINING 531,804.42 SQUARE FEET OR 12.21 ACRES, MORE OR LESS.

and has caused the above described land to be surveyed, staked, platted and subdivided into lots, blocks, streets and reserve areas in conformity with the accompanying plat and survey (hereinafter Plat) and has entitled and designed the subdivision as The Crossing at Glenpool, Phase Four, a subdivision in the City of Glenpool, Tulsa County, State of Oklahoma(hereinafter the Subdivision). The Lots depicted upon the Plat shall hereinafter be referred to collectively as the Lots, and individually as a Lot.

Section 1. Streets, Easements and Utilities

A. General Utility Easements

The Owner/Developer hereby dedicates to the public the utility easements as depicted on the accompanying Plat as "U/E" or "Utility Easement", for the several purposes of constructing, maintaining, operating, repairing, replacing, and/or removing any and all public utilities, including storm sewers, sanitary sewers, telephone and communication lines, electric and power lines, and transformers, gas lines, water lines and cable television lines, together with all fittings, including the poles, wires, conduits, pipes, valves, meters, and equipment for each of such facilities and any other appurtenances thereto, with the rights of ingress and egress to and upon the utility easement for the uses and purposes aforesaid, provided however, the Owner/Developer hereby reserves the right to construct, maintain, operate, lay and re-lay water lines and sewer lines, together with the right of ingress and egress for such construction, maintenance, operation, laying and relaying over, across and along all of the utility easement depicted on the Plat, for the purpose of furnishing water and/or sewer services to the Lots which are included in the Plat. The Owner/Developer herein imposes a restrictive covenant, which covenant shall be binding on each lot owner and shall be enforceable by the City of Glenpool, Oklahoma and by the supplier of any affected utility service, that within the Utility Easements depicted on the accompanying Plat no buildings, structure or other above or below-ground improvements shall be constructed for any other purpose and the purpose of an easement, shall be placed, erected, installed or maintained, provided however, nothing herein shall be deemed to prohibit drives, parking areas, curbing, landscaping and customary screening fences and walls that do not constitute an obstruction.

B. Underground Service

- All supply lines including electric, telephone, cable television and gas lines shall be located underground in the easements dedicated for general utility services and in the rights-of-way of the public streets as depicted on the accompanying Plat. Service pedestals and transformers, as sources of supply at secondary voltages, may also be located in the easements.
- Underground service cables and gas service lines to all structures which may be located within the Subdivision may be run from the nearest gas main, service pedestal or transformer to the point of usage determined by the location and construction of such structure as may be located upon the lot, provided that upon the installation of a service cable or gas service line to a particular structure, the supplier of service shall thereafter be deemed to have a definitive, permanent, effective and non-exclusive right-of-way easement on the lot, covering a 5 foot strip extending 2.5 feet on each side of the service cable or line, extending from the gas main, service pedestal or transformer to the service entrance of the structure.
- Each supplier of electric, telephone, cable television and gas services through its agents and employees, shall at all times have the right to access all easements shown on the Plat or otherwise provided for in this Deed of Dedication for the purpose of installing, maintaining, removing or replacing any portion of the underground electric, telephone, cable television or gas facilities installed by the supplier of the utility service.
- The owner of each Lot shall be responsible for the protection of the underground service facilities located on his Lot and shall prevent the alteration of grade or any construction activity which would interfere with the electric, telephone, cable television or gas facilities. Each supplier of service shall be responsible for ordinary maintenance of underground facilities, but the owner of the lot shall pay for damage or relocation of such facilities caused or necessitated by acts of the owner of the lot or his agents or contractors.
- The foregoing covenants set forth in this paragraph B shall be enforceable by each supplier of the electric, telephone, cable television or gas service and the owner of each Lot agrees to be bound hereby.

C. Water, Sanitary Sewer, and Storm Sewer Service

- The owner of each Lot shall be responsible for the protection of the public water mains, sanitary sewer mains, and storm sewers located on his Lot.
- Within the utility easement areas depicted on the accompanying Plat, the alteration of grade in excess of 1 foot from the contours existing upon the completion of the installation of a public water main, sanitary sewer main or storm sewer or any construction activity which would interfere with public water mains, sanitary sewer mains and storm sewers, shall be prohibited.
- Glenpool, Oklahoma, or its successors, shall be responsible for ordinary maintenance of public storm sewer, water mains and sanitary sewer mains but the owner of the Lot shall pay for damage or relocation of such facilities caused or necessitated by acts of the owner of the Lot, his agents or contractors. The maintenance of the open drainage swales and detention ponds are the responsibility of the Crossing at Glenpool Homeowners Association. The City of Glenpool and its assigns shall have the right to access, repair, maintain, remove and amend all open drainage channels and detention ponds.
- Glenpool, Oklahoma, or their successors, shall at all time have the right of access to all easements depicted on the accompanying plat, or otherwise provided for in this Deed of Dedication. For the purpose of installing, maintaining, removing or replacing any portion of underground water, sanitary sewer or storm sewer facilities.
- The foregoing covenants set forth in this paragraph C shall be enforceable by the City of Glenpool, Oklahoma, or its successors, and the owner of each Lot agrees to be bound hereby.

D. Surface Drainage

Each Lot shall receive and drain, in an unobstructed manner, the storm and surface waters from Lots and drainage areas of higher elevation and from public streets and easements. No lot owner shall construct, or permit to be constructed, any fencing or other obstructions which would impair the drainage of storm and surface waters over and across his lot. The foregoing covenants set forth in this paragraph D shall be enforceable by any affected lot owner and by the City of Glenpool, Oklahoma.

E. Gas Service

- The supplier of gas service through its agents and employees at all times have the right of access to all such easements shown on the Plat or as provided for in this Deed of Dedication for the purpose of installing, removing, repairing or replacing and portion of the facilities installed by the supplier of gas service.
- The owner of the Lot shall be responsible for the protection of the underground gas facilities located in their Lot and shall prevent alteration, grade or any other construction activity which would interfere with the gas service. The supplier of the gas service shall be responsible for the ordinary maintenance of the gas facilities, but the owner of the Lot shall pay for damage or relocation of such facilities caused or necessitated by acts of the owner or its agents or contractors.
- The foregoing covenants set forth in this paragraph E shall be enforceable by the supplier of the gas service and the owner of the lot agrees to be bound hereby.

F. Paving and Landscaping within Easements

- No lot owner shall plant any trees or shrubbery in dedicated utility easements or rights-of-way which would potentially endanger, threaten, or harm any utilities located within said easements or rights-of-way.
- If it is determined by the municipality that any trees or shrubbery located within said easements or rights-of-way are dying or endangering utilities in said easements or rights-of-way, the City shall have the right to remove said trees or shrubbery upon 5 days notice thereof at the lot owner's expense, or within such time the lot owner may remove the same.
- The owner of the Lot shall be responsible for repair of any damage to the landscaping and paving occasioned by the necessary installation of or maintenance to the underground water, sewer, storm water, gas, communication, cable television, or electric facilities within the easements depicted on the accompanying Plat, provided however, that the City of Glenpool or the supplier of the utility service shall use reasonable care in the performance of such activities.

G. Reservation of Rights in Common Areas (Reserve Areas A and B)

- Notwithstanding any other provision on this declaration, declarant reserves the right to grant easements within the common areas (reserve areas) for the installation, repair and maintenance of water mains, sewers, drainage course, public access, and other outdoor utilities, and that such utilities shall be installed in such a manner so as to minimize damage to the natural features of the common areas (reserve areas).
- There shall be no alteration of the grades or contours within easement areas unless approved by the City or responsible utility.
- All common areas (reserve areas) shall be maintained by the Crossing at Glenpool Homeowners Association.

H. Drainage Facilities and Detention

- Drainage swales required to convey storm water to the development detention ponds within the Crossing at Glenpool, shall be provided in Reserve Areas A and B and shall be maintained by the Crossing at Glenpool Home Owners Association.
- Drainage facilities including Detention Ponds, Drainage Swales, and Concrete Drainage Channels shall be in accordance with the adopted standards of the City of Glenpool, Oklahoma and plans and specifications approved by the City of Glenpool, Oklahoma.
- No fence, building, planting of trees or other obstruction may be placed or maintained in drainage easement or drainage facilities including Detention Ponds, Drainage Swales, and Concrete Drainage Channels unless approved by the City of Glenpool, Oklahoma.
- Maintenance for drainage easements or drainage facilities WITHIN RESERVE AREAS A AND B, including Drainage Swales, and Concrete Drainage Channels, shall be the responsibility of the Crossing at Glenpool Homeowners Association.
- Maintenance of drainage swales within easements shall be the responsibility of the home owners who own the lots where the easements exist.

Section II. Declaration of Private Development Restrictions

- All Lots in said Subdivision shall only be used for single family residences.
- The square footage of all dwellings, exclusive of open porches and garages, shall have a minimum of 850 square feet. Buildings shall not exceed two stories in height, with a minimum of 800 square feet located on the lower level.
- All homes shall have an attached garage providing space for a minimum of one automobile.
- Sidewalks are to be installed per City requirements on all lots.
- No building shall be located closer to the street than the minimum front and side street setback or building lines shown on the recorded Plat.
- No permanent building, whether principal or accessory, shall encroach upon any utility easement as depicted on the accompanying Plat.
- Lots cannot be split into more than one lot unless the minimum square foot of each lot meets the minimum size requirement for lots in that Subdivision and such lot split is approved by the Developer and the Glenpool, Oklahoma.
- Each lot, at a minimum shall have the front and side yards to the rear of the building fully sodded. Front yards are to be landscaped. All garbage cans or refuse areas are to be fully screened and covered from view from the street and from adjoining Lots.
- The construction or maintenance of advertising signs, or other advertising structures on any Lot is prohibited, except that signs advertising the sale or rental of a property are permitted, provided they do not exceed four square feet in display surface area.
- Temporary marketing signs by developers or builders will be allowed until residence have been constructed on all lots.
- All residence shall be completed using composition shingles and shall be "weatherwood" in color or the equivalent. The roofs must have a minimum pitch of 5 to 12 except for dormers, porch roofs or patios.
- No metal roofs allowed.
- The first story exterior walls of the dwelling erected on any residential Lot shall be of at least 20% brick, stone, or stucco less and except the exterior gabled areas extending above the exterior plate line of the first floor. When determining the area of exterior walls; the area of all windows and doors, the exterior walls adjacent to patios and open porches, and gabled areas extending above the exterior plate line of the first floor shall be excluded.
- All residences shall have a United States Postal Service approved mailbox. The type of construction shall be determined by the Subdivision.
- No noxious or offensive odor or activity shall be carried on upon any residential Lot, nor shall any trash or other refuse be thrown, placed or dumped upon any vacant residential Lot, nor shall anything be done which may be or become an annoyance to the neighborhood.
- No animals, livestock or poultry of any kind shall be raised, bred or kept on any Lot, except that no more than two dogs, two cats or other household pets may be kept, provided they are not kept, bred or maintained for any commercial purposes. Animals classified as exotic animals shall not be allowed. The total number of pets may not exceed four at any one time.
- No existing or erected building of any sort may be moved onto or placed on any residential lot and used as a residence.
- No trailer, tent, garage, barn, outbuilding, nor any structure of a temporary nature shall be at any time used for human habitation, temporarily or permanently.
- During the construction phase of the Subdivision, model homes may be built. The garages of model homes may be used as sales offices. Also, one trailer or temporary building may be located on a residential lot by the Developer and used for a construction office with the Subdivision.
- No inoperative vehicle shall be stored on any residential lot except within an enclosed garage.
- No motor home, boat, trailer, travel trailer, or similar recreation vehicle located, parked or stored within front yard for more than 48 hours.
- Any vehicle, motor home, boat, trailer, travel trailer, or similar recreation vehicle located, parked or stored within a back or side yard must be screened from view from any street.
- All vehicles parked in front of the front building line must be parked on concrete surfaces.
- No radio or cell phone towers, or collecting the use of antennas on the common areas.
- Satellite dishes cannot exceed 24 inches in diameter unless screened from view from any street.
- No satellite dishes shall be permitted in front yards, nor shall any satellite be mounted on the front portion of any residence.
- No more than 1 outbuilding is permitted on each lot. Out buildings may be placed on a lot provided the plans and specifications for the building and site plan are approved by the Developer.
- The minimum standards for storage buildings are as follows:
 - A. They must be located in the backyard and shall not encroach on any utility, access or drainage easement.
 - B. The maximum size shall be 36 square feet.
 - C. No storage building shall be in excess of 8 feet wide, 12 feet long and 8' in height.
 - D. If the building is of metal construction, the peak of the roof must be 6 feet or under including the foundation, if any, and the building shall not be visible above the privacy fence.
 - E. Out buildings exceeding 6 feet must be constructed of the same type and roof material as the house.
- No carports will be allowed on the side, rear or front yards of any lot.
- Every residence shall have a concrete driveway.
- No lot shall receive electric service from overhead wire facilities. No above ground tank shall be installed or placed on the lot, nor shall there be any antennas, transmission towers, etc. without written consent from the Developer.
- No fence or wall shall be erected, placed or altered on any lot that will extend beyond the front wall of the house.
- All fences shall be 6' wood privacy fencing with the following exceptions:
 - Lots adjacent to the drainage channels running through the development, specifically: Lots 8 and 9, Block 1; Lots 1, 2, 15 and 16, Block 2, and Lots 12, 13 and 14, Block 3, shall only be allowed a 4" ranch rail fence along their property lines that are adjacent to the drainage easement of any kind is allowed on or within the easement. If a solid fence is needed for these specific lots listed in the exception, a 4" black powder coated chain link fence may be attached to the lot side of the rail fence.
 - Lots adjacent to the concrete paved drainage channels within the development (Reserve Areas A and B), specifically Lots 1, 2, 7, 8, 9, 10 and 11, Block 3, shall only be allowed a 4" ranch rail fence along their property lines that are adjacent to the drainage easement. No fence of any kind is allowed on or within the easement. If a solid fence is needed for these specific lots listed in the exception, a 4" black powder coated chain link fence may be attached to the lot side of the rail fence. No solid privacy fences are allowed along the Reserve Areas A and B for purposes of safety for those traveling along the drainage channels.
 - The Reserve Areas are to be owned and maintained by the Crossing at Glenpool Home Owners Association.
- Exterior fences adjacent to public rights of way shall have the finished side facing the street.
- The Owner/Developer has formed or shall cause to be formed an Association or Associations of the owners of the residential Lots within the Crossing at Glenpool, Phase Four to be established in accordance with the statutes of the State of Oklahoma, and to be formed for the general purpose of development and maintenance of the common areas, and enhancing the value, desirability and attractiveness of the Crossing at Glenpool, Phase Four.
- Every person or entity who is a record owner of a residential lot shall be a member of the Association, and shall be subject to assessment for maintenance and development of the common areas. Membership shall be appurtenant to and may not be separated from the ownership of a residential Lot.
- No lot will be used for the storage of materials for a period greater than 30 days prior to the start of construction and then the construction shall be complete within 9 months. All lots shall be maintained in a neat and orderly condition at all times.
- All sodded areas are to be kept neatly mowed and edged at all times.
- All front yards are to be kept free of debris, sporting equipment, toys, lawn furniture and all unsightly items.
- All garage doors are to be kept closed when not entering or exiting the garage.
- It shall be the duty and obligation of the owners of each Lot to preserve and protect the trees located on such lots. The Association shall be responsible for protecting and preserving the trees located within the common areas, which shall be a common expense. The owner of each lot shall make an effort to save all trees possible and shall exercise care to protect the root systems of all trees during construction.
- Materials for walkways and driveways shall be concrete only and shall meet the local regulatory requirements.
- On-street parking is restricted per requirements established by the local regulatory authority.

Section III. Formation and functions of the association

- Formation of Association:** The Association shall be incorporated as a non-profit corporation for a perpetual term under the laws of the State of Oklahoma and may be merged with the Association of the Crossing at Glenpool Homeowners Associations.
- Purpose of Association:** The Association has been or will be formed to further the common interest of the members and to perform the functions hereinafter required or permitted to be performed by the Association.
- Association may take action if noncompliance by Lot owners compliance expenditures.** In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions contained within this Declaration, or the Association, or the Association may take action if noncompliance by Lot owners compliance expenditures. In the event of the failure by an owner of a Lot to comply with the provisions of any standards or any covenants, restrictions



Charles Barnes, CPA
City Treasurer/Finance Director
ofc: 918-209-4631
fax: 918-209-4626
cbarnes@cityofglenpool.com

To: Honorable Mayor and City Council

From: Charles Barnes, Finance Director

TO: Honorable Mayor and City Council

FROM: Charles Barnes, Finance Director

SUBJECT: ANNUAL AUDIT

Attached is the engagement letter from CBEW Professional Group, LLP regarding the Audit for the fiscal year ending June 30, 2014.

The fees for their services will be \$20,000 plus travel and other out of pocket expenses and \$100.00 filing fee for the State Auditor and Inspector. The report should be completed no later than December 15, 2014.

Scope of Services (Continued)

We have also been engaged to report on supplementary information other than RSI that accompanies the City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole.

1. Schedule of Expenditures of Federal Awards, if applicable.
2. Combining Statements-Non-Major Governmental Funds

The funds and Public Trusts encompassed in the audit scope of services will include all of those activities defined as a part of the City in accordance with the guidelines of the National Council on Government Accounting (NCGA) and the Governmental Accounting Standards Board (GASB). Therefore, in addition to the city, the audit will present the financial activities of the Glenpool Utility Services Authority as a blended component unit within the basic financial statements of the City of Glenpool. A separate audit report will not be issued for the Utility Services Authority.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America and to report on the fairness of any supplementary information when considered in relation to the financial statements taken as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the City and other procedures we consider necessary to enable us to express such opinions. If our opinions on the financial statements are other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*.

Audit Objectives (Continued)

The report on internal control and compliance will include a statement that the report is intended for the information and use of management, the body or individuals charged with governance, others within the entity, and specific legislative or regulatory bodies and is not intended to be and should not be used by anyone other than these specified parties. If during our audit we become aware that the City is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with generally accepted auditing standards in the United States and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. We may prepare a trial balance for use during the audit. Our preparation of the trial balance will be limited to formatting information into a working trial balance based on management's chart of accounts. As part of the audit, we will assist with preparation of your financial statements and related notes, schedule of expenditures of federal awards, other supplementary information in conformity with generally accepted accounting principles in the United States but the responsibility for the financial statements and related information remains with you. You are responsible for making all management decisions and performing all management functions relating to the financial statements and related notes, schedule of expenditures of federal awards, other supplementary information and for accepting full responsibility for them. You are responsible for the preparation and content of Management's Discussion and Analysis. *Government Auditing Standards* preclude the auditor from preparing management's discussion and analysis. If the MD&A is omitted our report will disclose its omission. We may propose standard, adjusting, or correcting journal entries to your financial statements. You are responsible for reviewing the entries and understanding the nature of any proposed entries and the impact they have on the financial statements. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and other supplementary information prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge or experience to oversee any nonaudit services we provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; for the selection and application of accounting principles; and for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City and the respective changes in financial position and cash flows, where applicable, in conformity with generally accepted accounting principles in the United States.

Management Responsibilities (Continued)

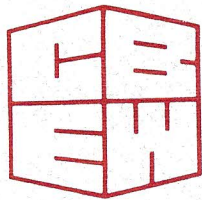
Management is also responsible for making all financial records and related information available to us and for ensuring that management is reliable and financial information is reliable and properly recorded. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request of the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (a) management, (b) employees who have significant roles in internal control, and (c) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are also responsible for identifying and ensuring that the City complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy any fraud, illegal acts, violations of contracts or grant agreements, or abuse that we may report.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process of tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits or other studies related to the audit objectives discussed in this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies.



**CBEW
Professional
Group, LLP**

Certified Public Accountants

206 N. HARRISON • P.O. BOX 790 • CUSHING, OKLAHOMA 74023 • 918-225-4216 • FAX 918-225-4315

DON K. ETHRIDGE, CPA
WALTER H. WEBB, CPA
JANE FRAZIER, CPA
CHARLES E. CROOKS, CPA
TRISHA J. RIEMAN, CPA

May 1, 2014

Charles Barnes, Finance Director
Honorable Mayor and City Council
And those charged with Governance
City of Glenpool
P.O. Drawer 70
Glenpool, OK 74033

RE: Financial and Compliance Audit for Fiscal Year Ending June 30, 2014 and subsequent years

Thank you for allowing CBEW Professional Group, LLP to perform auditing services for your city. This letter sets forth our understanding of the arrangements to conduct an audit of your financial statements and outlines the nature and scope of the services we will provide to you.

Scope of Services

We will audit the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information, which collectively comprise the basic financial statements of the City of Glenpool (City) as of and for the fiscal year ended June 30, 2014. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subject to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis.
2. Budgetary Comparison Schedules.

Management Responsibilities (Continued)

You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to using the auditor's report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents. With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from errors, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations that are attributable to the City or to acts by management or employees acting on behalf of the City. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with auditing standards generally accepted in the United States and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors' is limited to the period covered by our audit and does not extend to matters that might arise during any later periods for which we are not engaged as auditors.

Audit Procedures—General (Continued)

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of assets, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Controls

Our audit will include obtaining an understanding of the City and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under professional standards and *Government Auditing Standards*.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of significant deficiencies, such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or combination of deficiencies, in internal control, such that there is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention to those charged with governance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Audit Related Services

We will provide any proposed adjusting entries to the City's management for review and acceptance as well as a list of immaterial audit differences not proposed for adjustment. We may prepare a separate management letter setting forth findings and recommendations relative to internal control, fiscal affairs and other observations noted during the course of the audit not required to be included in the reports required by *Government Auditing Standards*. We will also provide a post-audit review for interested personnel of your City to discuss your accounting procedures and recommend measures that might be employed to correct problems, if any, that we may have observed during the audit. Upon completion of the audit we will compile and file the Annual Survey of City and Town Finances (form SA&I 2643), described in Section 17-105.1 of the Oklahoma Statutes. Further, we will assist in the preparation of other reports as determined by state law and will be available to answer questions throughout the year as part of the audit engagement.

Administration, Fees, and Other

We will perform these services as expeditiously as possible in order to meet the time requirements of the engagement. Chuck Crooks is the engagement partner and is responsible for supervising the engagement. We expect to submit the audit reports and management letter no later than December 15, 2014 barring unforeseen circumstances. It is understood that your accounting personnel would be available to answer questions and to provide assistance in locating records and any documents selected by us for testing, and to prepare schedules and analyses as may be necessary. A list of such schedules will be furnished to you shortly before or after we begin the engagement.

Our fee for the services set forth in this letter is based upon the value of the services rendered (rates determined by the nature of the services and the degree of skill required by our personnel). Every effort will be taken to keep that fee to a minimum consistent with the requirements of the engagement. We estimate that our fee for these services will be \$20,000.00 plus travel and other out-of-pocket expenses plus the \$100.00 filing fee with the State Auditor and Inspector unless the scope of our work changes.

This engagement does not include any services not specifically stated in this letter. The above fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. Additional fees may be incurred in performing the audit if information is not available when requested such as repeated attempts to obtain information previously requested and not remitted timely causing us to be unable to complete our work as scheduled. Other matters that may result in additional fees is time expended in reconciling significant differences in the accounting records, or time expended in making reclassification and adjustments to accounting information to properly report applicable accounting categories in the financial statements as a result of errors, mispostings and related adjustments. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoice for these services will be rendered upon completion of the audit and is payable upon presentation.

Administration, Fees, and Other (Continued)

If there is a change in scope of audit work requested by the City or if you request that we perform additional services not contemplated by this engagement letter, we will discuss those requirements with you and arrive at fee for those services before we begin. If authorized by the City, an amendment to the engagement letter, a separate engagement letter or other memorandum may be prepared to document such agreement. However, in the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter. Additional services, when requested, will be performed by the competent individuals with a rate most beneficial to the city based on the particular circumstances. Additional services of a significant nature, which you may request, will be billed separately.

Examples of significant changes in audit scope include, but are not limited to, the following:

- Assistance with the annual budgetary process (to the extent allowed by GAO independence rules)
- Applicability of the Single Audit Act (OMB Circular A-133) due to the expenditure of federal financial assistance funds in excess of \$500,000.
- Addition of new Authorities or other component units to the audit scope
- Creation of significant new funds or activities to audit

We will submit a copy of the audit to the Oklahoma State Auditor and Inspector (with the required \$100 fee). We will supply the City with copies of the audited financial statements and related reports; however, management is responsible for distribution of the reports and the financial statements. If other pass-through entities need copies of the reporting package and/or auditors' report management is responsible for seeing that such entities receive the required information; however, we may submit those copies at your request. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

Our Privacy Policy—Your Privacy is Important to Us

Preserving your trust is a core value of our practice and the accounting profession. CBEW Professional Group, LLP recognizes that you expect us to protect the information you provide to us and to use it responsibly. We highly value your trust and confidence in us, and we want to assure you that any personal information obtained during our audit is kept confidential and secure. We are strongly committed to fulfilling the trust that is the foundation of your expectations.

We follow standard industry practices to actively protect the confidentiality, security, and integrity of your information. We retain records relating to professional services that we provide so that we are better able to assist you with your professional needs and, in some cases, to comply with professional guidelines. We also maintain physical, electronic, and procedural safeguards that comply with our professional standards. In so doing, we restrict access to your personal information to those employees who need to know that information to provide services to you. Additionally, our employees are bound by strict internal confidentiality policies.

Our Privacy Policy (Continued)

The audit documentation (working papers) for this engagement is the property of CBEW Professional Group, LLP and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain documentation available to a Federal or State agency providing direct or indirect funding or its designee or to the U.S. Government Accountability Office for purpose of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such documentation will be provided under the supervision of our personnel. Furthermore, upon request, we may provide photocopies of selected documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by a Cognizant Agency, Oversight Agency for Audit, or Pass-through Entity. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

In the event we are requested or authorized by you or are required by government regulation, subpoena, or other legal process to produce our documents or our personnel as witnesses with respect to our engagement, you will, so long as we are not part to the proceeding in which the information is sought, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such requests.

Our firm, as well as other accounting firms, participates in the AICPA's peer review program covering our audit and accounting practice. This is also a requirement of *Government Auditing Standards*. Under this program, our system of quality control is subjected to a peer review by a team of certified public accountants approved by the state administering entity. As part of this peer review, the team will review a sample of our work. It is possible that the work performed for you may be selected for their review. If it is, the peer review team is bound by professional standards to keep all information confidential.

Government Auditing Standards (Yellow Book) require that we provide you with a copy of our most recent external peer review report. Our 2013 peer review report accompanies this letter.

City of Glenpool

May 1, 2014

Page 10

We appreciate the opportunity to be of service to you and are confident that CBEW Professional Group, LLP can continue to meet your current and ongoing needs. We believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please contact us at 918-225-4216 or 800-375-4216. If you agree with the terms of our engagement as described in this letter, please sign a copy and return it to us.

Very truly yours,

CBEW PROFESSIONAL GROUP, LLP

Certified Public Accountants



Walter H. Webb, CPA,
Partner and Audit Coordinator

ACKNOWLEDGMENT:

The foregoing letter fully describes the services required and is accepted by us.

CITY OF GLENPOOL

Signature: _____

Title: _____

Date: _____

YANARI WATSON MCGAUGHEY P.C.

DALE M. YANARI (1947-2004) ♦ RANDY S. WATSON ♦ G. LANCE MCGAUGHEY
FINANCIAL CONSULTANTS/CERTIFIED PUBLIC ACCOUNTANTS

System Review Report

June 4, 2013

To the Partners of
CBEW Professional Group, LLP
and the Peer Review Committee of the Oklahoma Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of CBEW Professional Group, LLP (the firm) in effect for the year ended December 31, 2012. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards*.

In our opinion, the system of quality control for the accounting and auditing practice of CBEW Professional Group, LLP in effect for the year ended December 31, 2012, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. CBEW Professional Group, LLP has received a peer review rating of *pass*.

Yanari Watson McGaughey P.C.
Yanari Watson McGaughey P.C.

9250 EAST COSTILLA AVENUE, SUITE 450
GREENWOOD VILLAGE, COLORADO 80112-3647
(303) 792-3020
FAX (303) 792-5153
web site: www.ywmcpa.com



	<i>Contacts made:</i>	<i>In Person</i>	<i>Phone</i>	<i>Email</i>
Economic Development		5	10	5
Community Guides printed and disbursed				
Multiple meetings with business prospect for new location in Glenpool				
Updated economic development binder of available commercial properties in Glenpool				
Fielded two relocation emails and phone calls				
Retrieved reports for city from Tulsa Chamber about regional data				

<i>Contacts made:</i>	<i>NewComer Packs Distributed</i>	<i>In Person</i>	<i>Phone</i>	<i>Email</i>
Public Relations	50	X	X	X
Multiple 1 year anniversary visits with members Eggs Over Issues with Senator Newberry - April 18 Tulsa Business and Legal News 40 Under 40 Reception - April 22 BTC Telephone 100 Year Anniversary Reception - April 24				

Up Coming Events:

May 14 - Monthly Luncheon with Cindy Morrison at GCC 11:30-1pm

May 16 - Eggs Over Issues with Senator Newbery at The Well Coffee 7:30-8:30am

May 21 - Next Board meeting at GCC 8-9am

May 29 - After Hours at Redbud Physical Therapy 5:30-7pm

June 3 - Congressional Luncheon with Congressman Jim Bridenstine at GCC 11:30-1pm

June 19-22 Black Gold Days at Black Gold Park

What We've Been Up To

- Updating the economic development binder of available commercial properties for sale and lease
- Black Gold Days has kicked into high gear
 - Accepting and denying food and other vendors
 - Working on volunteer schedules
 - Finalizing entertainment schedule
 - Working with newspapers, radio stations, media outlets for coverage
 - Meeting with committee chairmen
 - Working with Optimists to host horseshoe tournament
- Creating membership satisfaction survey for feedback regarding chamber's value and effectiveness
- Working with city to create an informational brochure for new and current residents
- Organizing a candidate meet and greet for elections for State Superintendent, US Senate, and Tulsa County District Attorney
- Planning 2nd Annual South County Business Expo
- Multiple new member prospect meetings
- Black Gold Classic Annual Golf Tournament registrations, donations, coordinating, etc.
- Zip code signatures from businesses and residents to change zip code to 74033

Glenpool Chamber of Commerce

Balance Sheet

As of April 30, 2014

	<u>Apr 30, 14</u>
ASSETS	
Current Assets	
Checking/Savings	
BancFirst	8,441.34
Total Checking/Savings	8,441.34
Accounts Receivable	
11000 · Accounts Receivable	4,457.50
Total Accounts Receivable	4,457.50
Total Current Assets	12,898.84
Fixed Assets	
15000 · Furniture and Equipment	4,461.45
17100 · Accum Depr - Furn and Equip	-2,677.00
Total Fixed Assets	1,784.45
TOTAL ASSETS	<u>14,683.29</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	-2,225.14
Total Accounts Payable	-2,225.14
Other Current Liabilities	
20999 · Accounts Payable Adjustment	2,173.41
Total Other Current Liabilities	2,173.41
Total Current Liabilities	-51.73
Total Liabilities	-51.73
Equity	
32000 · Unrestricted Net Assets	12,438.35
Net Income	2,296.67
Total Equity	14,735.02
TOTAL LIABILITIES & EQUITY	<u>14,683.29</u>

FIRST RESPONDER CALLS

PERIOD: MARCH 1, 2014 THRU: MARCH 31, 2014

DATE	TIME	701	702	703	704	705	706	707	708	709	710	713	716
3/2/14	22:51						✓						
3/3/14	02:18							✓					
3/3/14	11:01						✓						
3/3/14	16:42						✓						
3/3/14	17:31						✓						
3/4/14	09:18						✓						
3/4/14	12:31						✓						
3/5/14	07:57						✓						
3/5/14	08:43						✓						
3/6/14	15:09						✓						
3/7/14	08:25						✓						
3/7/14	13:45						✓						
3/7/14	20:59						✓						
3/8/14	09:32						✓						
3/8/14	11:12						✓						
3/8/14	11:28						✓						
3/8/14	12:03						✓						
3/8/14	14:11						✓						
3/8/14	16:50						✓						
3/8/14	20:40						✓						
3/8/14	21:14						✓						
3/9/14	20:59						✓						
3/10/14	11:26						✓						
3/10/14	12:23						✓						
3/11/14	10:39						✓						
3/11/14	16:46						✓						
3/11/14	19:20						✓						
3/11/14	20:26						✓						
3/11/14	20:40						✓						
3/12/14	16:20						✓						
3/12/14	21:44						✓						
3/13/14	09:54						✓						
3/13/14	16:12						✓						
3/14/14	12:06						✓						
3/14/14	14:12						✓						
3/14/14	17:28						✓						
3/14/14	18:10						✓						

- CONTINUED ON NEXT PAGE -

TOTAL CALLS:	2					66	3						
---------------------	---	--	--	--	--	----	---	--	--	--	--	--	--

71

AMOUNT DUE:	\$122.00					\$726.00	\$33.00						
--------------------	----------	--	--	--	--	----------	---------	--	--	--	--	--	--

✓-COMPENSATED RESPONSES

X-UNCOMPENSATED RESPONSES

FIRST RESPONDER CALLS

PERIOD: MARCH 1, 2014 THRU: MARCH 31, 2014

-CONTINUED-

DATE	TIME	701	702	703	704	705	706	707	708	709	710	713	716
3/14/14	20:41						✓						
3/15/14	11:55						✓						
3/18/14	16:53						✓						
3/19/14	11:38						✓						
3/19/14	12:40						✓						
3/19/14	15:59						✓						
3/19/14	16:39						✓						
3/19/14	20:13						✓						
3/20/14	08:19						✓						
3/21/14	19:27						✓						
3/22/14	08:17						✓						
3/22/14	12:58						✓						
3/24/14	05:12							✓					
3/24/14	16:56						✓						
3/25/14	19:07						✓						
3/26/14	11:03						✓						
3/26/14	11:15						✓						
3/26/14	19:04						✓						
3/27/14	07:41						✓						
3/28/14	08:21						✓						
3/28/14	10:02						✓						
3/28/14	12:21						✓						
3/28/14	14:29						✓						
3/29/14	14:18						✓						
3/29/14	14:59	✓											
3/29/14	15:28	✓											
3/29/14	17:26						✓						
3/29/14	19:08						✓						
3/29/14	21:33						✓						
3/30/14	15:50						✓						
3/30/14	22:20						✓						
3/31/14	03:30							✓					
3/31/14	13:11						✓						
3/31/14	17:44						✓						

TOTAL CALLS:													
---------------------	--	--	--	--	--	--	--	--	--	--	--	--	--

AMOUNT DUE:													
--------------------	--	--	--	--	--	--	--	--	--	--	--	--	--

✓-COMPENSATED RESPONSES

X-UNCOMPENSATED RESPONSES

FIRST RESPONDER CALLS

PERIOD: APRIL 1, 2014 THRU: APRIL 30, 2014

DATE	TIME	701	702	703	704	705	706	707	708	709	710	713	716
4/1/14	14:47						✓						
4/1/14	16:54						✓						
4/2/14	11:31						✓						
4/2/14	13:00						✓						
4/2/14	15:22						✓						
4/3/14	08:42						✓						
4/3/14	09:06						✓						
4/3/14	09:09						✓						
4/4/14	14:34						✓						
4/6/14	15:05						✓						
4/6/14	15:16						✓						
4/7/14	02:37							✓					
4/7/14	07:34						✓						
4/7/14	08:43						✓						
4/7/14	13:13						✓						
4/7/14	15:06						✓						
4/7/14	20:35						✓						
4/8/14	08:19						✓						
4/8/14	09:58						✓						
4/8/14	14:56						✓						
4/8/14	16:41						✓						
4/8/14	19:37						✓						
4/8/14	19:58						✓						
4/9/14	09:30						✓						
4/9/14	18:57						✓						
4/10/14	08:39						✓						
4/10/14	13:08						✓						
4/10/14	16:08						✓						
4/11/14	19:05						✓						
4/11/14	21:08						✓						
4/12/14	15:07						✓						
4/12/14	16:45						✓						
4/12/14	17:40						✓						
4/12/14	19:20						✓						
4/13/14	14:33						✓						
4/14/14	00:15							✓					
4/14/14	03:30							✓					

- CONTINUED ON NEXT PAGE -

TOTAL CALLS:							81	3					
	84												
AMOUNT DUE:	\$100.00						\$291.00	\$33.00					

✓-COMPENSATED RESPONSES

X-UNCOMPENSATED RESPONSES

FIRST RESPONDER CALLS

PERIOD: APRIL 1, 2014 THRU: APRIL 30, 2014

-CONTINUED-

DATE	TIME	701	702	703	704	705	706	707	708	709	710	713	716
4/14/14	20:39						✓						
4/15/14	11:07						✓						
4/15/14	13:39						✓						
4/15/14	14:36						✓						
4/15/14	16:06						✓						
4/16/14	12:30						✓						
4/16/14	18:50						✓						
4/17/14	13:19						✓						
4/17/14	14:43						✓						
4/18/14	11:19						✓						
4/19/14	11:12						✓						
4/19/14	14:34						✓						
4/19/14	17:20						✓						
4/19/14	19:19						✓						
4/20/14	18:32						✓						
4/21/14	08:57						✓						
4/21/14	09:25						✓						
4/21/14	16:04						✓						
4/22/14	11:06						✓						
4/22/14	11:17						✓						
4/23/14	13:15						✓						
4/23/14	14:54						✓						
4/24/14	08:19						✓						
4/25/14	12:46						✓						
4/25/14	13:02						✓						
4/25/14	13:46						✓						
4/25/14	14:02						✓						
4/25/14	15:42						✓						
4/25/14	16:12						✓						
4/25/14	19:46						✓						
4/25/14	20:15						✓						
4/26/14	11:51						✓						
4/26/14	20:19						✓						
4/28/14	09:16						✓						
4/28/14	09:51						✓						
4/28/14	10:45						✓						
4/28/14	12:33						✓						

-CONTINUED ON NEXT PAGE-

TOTAL CALLS:													
---------------------	--	--	--	--	--	--	--	--	--	--	--	--	--

AMOUNT DUE:													
--------------------	--	--	--	--	--	--	--	--	--	--	--	--	--

✓-COMPENSATED RESPONSES

X-UNCOMPENSATED RESPONSES

PERIOD: APRIL 1, 2014 THRU: APRIL 30, 2014

[illegible][illegible][illegible]

X-UNCOMPENSATED RESPONSES

CITY OF GLENPOOL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2014

01 -GENERAL FUND

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
NON-DEPARTMENTAL						
=====						
<u>TAXES</u>						
01-5-00-5001 SALES TAX	4,707,644	353,719.74	3,802,749.77	0.00	904,894.23	80.78
01-5-00-5002 DEDICATED TAX	1,564,382	117,906.59	1,266,557.92	0.00	297,824.08	80.96
01-5-00-5003 USE TAX	110,000	14,652.85	164,936.86	0.00 (	54,936.86)	149.94
01-5-00-5004 EXCISE	20,100	1,761.52	17,121.87	0.00	2,978.13	85.18
01-5-00-5005 CIGARETTE TAX	77,500	5,188.98	59,298.62	0.00	18,201.38	76.51
01-5-00-5006 AD VALOREM TAX - EXPIRED	20	0.00	1.58	0.00	18.42	7.90
01-5-00-5007 ALCOHOLIC BEVERAGE TAX	19,000	1,027.25	16,064.40	0.00	2,935.60	84.55
01-5-00-5008 COMMERCIAL VEHICLE	80,000	6,547.82	72,645.51	0.00	7,354.49	90.81
01-5-00-5009 HOTEL MOTEL TAX	130,000	7,737.12	74,318.51	0.00	55,681.49	57.17
01-5-00-5010 FRANCHISE	450,000	28,962.75	376,487.35	0.00	73,512.65	83.66
TOTAL TAXES	7,158,646	537,504.62	5,850,182.39	0.00	1,308,463.61	81.72
<u>LICENSES & PERMITS</u>						
01-5-00-5150 SOLICITORS LICENSE	925	162.50	637.50	0.00	287.50	68.92
01-5-00-5151 BUILDING PERMITS	30,000	5,150.30	23,438.10	0.00	6,561.90	78.13
01-5-00-5152 OCCUPATION TAX/AL BEV LICE	1,750	0.00	2,225.00	0.00 (	475.00)	127.14
01-5-00-5153 PLUMBING LICENSE	8,000	120.00	4,975.00	0.00	3,025.00	62.19
01-5-00-5154 ELECTRICAL LICENSE	8,800	380.00	5,330.00	0.00	3,470.00	60.57
01-5-00-5155 MECHANICAL LICENSE	3,700	200.00	2,890.00	0.00	810.00	78.11
01-5-00-5156 PET LICENSE	500	39.00	267.00	0.00	233.00	53.40
01-5-00-5158 DEVELOPMENT FEES	23,500	4,325.00	22,094.50	0.00	1,405.50	94.02
01-5-00-5159 ASSESSMENT LETTERS	3,300	360.00	2,933.00	0.00	367.00	88.88
01-5-00-5160 FIREWORKS PERMITS	5,000	1,500.00	5,960.00	0.00 (	960.00)	119.20
01-5-00-5162 SIGN PERMITS	120	100.00	700.00	0.00 (	580.00)	583.33
01-5-00-5165 STATE PERMIT FEES	50	9.50	42.00	0.00	8.00	84.00
TOTAL LICENSES & PERMITS	85,645	12,346.30	71,492.10	0.00	14,152.90	83.47
<u>CHARGES FOR SERVICES</u>						
01-5-00-5201 ZONING FEES	5,500	475.00	2,400.00	0.00	3,100.00	43.64
01-5-00-5202 INSPECTION FEES	48,000	6,127.28	37,174.52	0.00	10,825.48	77.45
01-5-00-5204 DOG POUND	5,000	616.00	5,006.00	0.00 (	6.00)	100.12
01-5-00-5206 POLICE REPORTS	600	0.00	389.50	0.00	210.50	64.92
TOTAL CHARGES FOR SERVICES	59,100	7,218.28	44,970.02	0.00	14,129.98	76.09
<u>GRANTS</u>						
01-5-00-5250 FIRE DEPT GRANT	0	0.00	0.00	0.00	0.00	0.00
01-5-00-5251 EMERGENCY MGT GRANT	0	0.00	0.00	0.00	0.00	0.00
01-5-00-5252 GRANT - POLICE	0	0.00	852.56	0.00 (	852.56)	0.00
01-5-00-5253 CDBG	0	0.00	73,603.34	0.00 (	73,603.34)	0.00
TOTAL GRANTS	0	0.00	74,455.90	0.00 (	74,455.90)	0.00
<u>POLICE</u>						
01-5-00-5260 MUNICIPAL COURT	350,000	30,343.90	236,881.63	0.00	113,118.37	67.68
01-5-00-5262 SRO CONTRACT	29,498	0.00	29,498.20	0.00 (	0.20)	100.00

CITY OF GLENPOOL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2014

01 -GENERAL FUND

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
01-5-00-5265 DEA OT REIMBURSEMENT	0	0.00	0.00	0.00	0.00	0.00
01-5-00-5270 FEDERAL FORFEITURES	0	0.00	(15,217.14)	0.00	15,217.14	0.00
01-5-00-5272 LOAN PROCEEDS - 7 POLICE C	0	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE	379,498	30,343.90	251,162.69	0.00	128,335.31	66.18
<u>MISCELLANEOUS/OTHER</u>						
01-5-00-5301 INTEREST INCOME	1,200	0.00	245.16	0.00	954.84	20.43
01-5-00-5302 DONATIONS	0	0.00	1,030.00	0.00	(1,030.00)	0.00
01-5-00-5304 REFUNDS	15,000	3,043.40	35,459.53	0.00	(20,459.53)	236.40
01-5-00-5306 MISCELLANEOUS	15,000	22.75	17,106.92	0.00	(2,106.92)	114.05
01-5-00-5308 ANIMAL CONTROL DONATIONS	0	0.00	0.00	0.00	0.00	0.00
01-5-00-5350 SALE OF ASSETS	0	0.00	0.00	0.00	0.00	0.00
01-5-00-5352 TRANSFER FROM GUSA	205,119	17,093.25	170,932.50	0.00	34,186.50	83.33
01-5-00-5353 TRANSFER FROM INDUSTRIAL A	32,466	2,705.59	27,055.90	0.00	5,410.10	83.34
01-5-00-5354 TRANSFER FROM GEMS	33,748	3,083.00	37,710.99	0.00	(3,962.99)	111.74
01-5-00-5355 E 911 FEES	65,000	6,655.95	64,684.70	0.00	315.30	99.51
01-5-00-5358 RENTAL INCOME	45,000	5,250.00	51,845.47	0.00	(6,845.47)	115.21
01-5-00-5365 FUND BALANCE REVENUE	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS/OTHER	412,533	37,853.94	406,071.17	0.00	6,461.83	98.43
TOTAL NON-DEPARTMENTAL	8,095,422	625,267.04	6,698,334.27	0.00	1,397,087.73	82.74
TOTAL REVENUE	8,095,422	625,267.04	6,698,334.27	0.00	1,397,087.73	82.74

CITY OF GLENPOOL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2014

01 -GENERAL FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>EXPENDITURE SUMMARY</u>						
<u>GENERAL GOVERNMENT</u>						
PERSONAL SERVICES	453,907	30,166.81	366,476.22	0.00	87,430.78	80.74
SUPPLIES	45,000	2,407.14	38,483.71	250.52	6,265.77	86.08
OTHER SERVICES & CHARGES	339,025	13,788.41	282,078.01	8,104.95	48,842.04	85.59
TRAVEL & TRAINING	9,500	398.25	5,232.68	0.00	4,267.32	55.08
REPAIRS & MAINTENANCE	24,600	1,088.44	10,851.27	3,449.84	10,298.89	58.13
MISCELLANEOUS	15,100	2,582.50	14,698.00	64.90	337.10	97.77
CAPITAL	<u>2,114,353</u>	<u>165,457.51</u>	<u>1,724,559.12</u>	<u>0.00</u>	<u>389,793.88</u>	<u>81.56</u>
TOTAL GENERAL GOVERNMENT	3,001,485	215,889.06	2,442,379.01	11,870.21	547,235.78	81.77
<u>ANIMAL CONTROL</u>						
SUPPLIES	<u>5,000</u>	<u>65.81</u>	<u>2,206.21</u>	<u>0.00</u>	<u>2,793.79</u>	<u>44.12</u>
TOTAL ANIMAL CONTROL	5,000	65.81	2,206.21	0.00	2,793.79	44.12
<u>POLICE DEPARTMENT</u>						
PERSONAL SERVICES	1,722,692	114,553.09	1,356,850.00	0.00	365,842.00	78.76
SUPPLIES	118,000	13,621.81	83,482.18	874.55	33,643.27	71.49
OTHER SERVICES & CHARGES	46,350	4,430.47	43,767.67	0.00	2,582.33	94.43
TRAVEL & TRAINING	4,000	0.00	685.23	11.30	3,326.07	16.85
REPAIRS & MAINTENANCE	29,650	1,459.29	24,948.48	2,010.44	2,691.08	90.92
MISCELLANEOUS	<u>90,550</u>	<u>7,526.86</u>	<u>75,268.60</u>	<u>0.00</u>	<u>15,281.40</u>	<u>83.12</u>
TOTAL POLICE DEPARTMENT	2,011,242	141,591.52	1,585,002.16	2,873.69	423,366.15	78.95
<u>FIRE DEPARTMENT</u>						
PERSONAL SERVICES	1,222,987	94,702.22	1,071,437.50	0.00	151,549.50	87.61
SUPPLIES	41,100	3,621.21	32,651.97	215.75	8,232.28	79.97
OTHER SERVICES & CHARGES	10,000	4,901.62	8,171.41	0.00	1,828.59	81.71
TRAVEL & TRAINING	14,000	900.00	7,974.46	0.00	6,025.54	56.96
REPAIRS & MAINTENANCE	33,500	563.25	22,221.28	1,212.00	10,066.72	69.95
MISCELLANEOUS	<u>6,000</u>	<u>0.00</u>	<u>1,964.00</u>	<u>0.00</u>	<u>4,036.00</u>	<u>32.73</u>
TOTAL FIRE DEPARTMENT	1,327,587	104,688.30	1,144,420.62	1,427.75	181,738.63	86.31
<u>EMERGENCY MGMT</u>						
SUPPLIES	5,500	0.00	1,163.16	0.00	4,336.84	21.15
REPAIRS & MAINTENANCE	<u>30,500</u>	<u>0.00</u>	<u>2,684.16</u>	<u>0.00</u>	<u>27,815.84</u>	<u>8.80</u>
TOTAL EMERGENCY MGMT	36,000	0.00	3,847.32	0.00	32,152.68	10.69
<u>COMMUNITY DEVELOPMENT</u>						
PERSONAL SERVICES	315,114	22,979.69	249,019.51	0.00	66,094.49	79.03
SUPPLIES	20,000	1,177.68	11,365.19	31.72	8,603.09	56.98
OTHER SERVICES & CHARGES	85,000	8,516.92	40,790.25	0.00	44,209.75	47.99
TRAVEL & TRAINING	5,900	350.00	4,498.61	40.84	1,360.55	76.94
MISCELLANEOUS	<u>7,800</u>	<u>35.00</u>	<u>3,670.64</u>	<u>0.00</u>	<u>4,129.36</u>	<u>47.06</u>
TOTAL COMMUNITY DEVELOPMENT	433,814	33,059.29	309,344.20	72.56	124,397.24	71.32

CITY OF GLENPOOL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2014

01 -GENERAL FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>ADMINISTRATION</u>						
PERSONAL SERVICES	573,957	20,058.74	531,942.48	0.00	42,014.52	92.68
SUPPLIES	5,500	460.98	3,648.63	0.00	1,851.37	66.34
TRAVEL & TRAINING	12,000	0.00	5,447.78	1,267.00	5,285.22	55.96
MISCELLANEOUS	<u>2,000</u>	<u>170.00</u>	<u>839.00</u>	<u>50.00</u>	<u>1,111.00</u>	<u>44.45</u>
TOTAL ADMINISTRATION	593,457	20,689.72	541,877.89	1,317.00	50,262.11	91.53
<u>STREETS & PARKS</u>						
PERSONAL SERVICES	167,624	16,425.00	124,086.42	0.00	43,537.58	74.03
SUPPLIES	47,000	6,320.94	32,276.32 (	140.53)	14,864.21	68.37
OTHER SERVICES & CHARGES	165,813	18,840.25	116,524.48	287.93	49,000.59	70.45
TRAVEL & TRAINING	1,000	72.08	467.33	0.00	532.67	46.73
REPAIRS & MAINTENANCE	<u>305,400</u>	<u>25,519.74</u>	<u>108,311.46</u>	<u>1,547.58</u>	<u>195,540.96</u>	<u>35.97</u>
TOTAL STREETS & PARKS	686,837	67,178.01	381,666.01	1,694.98	303,476.01	55.82
<u>TOTAL EXPENDITURES</u>						
	8,095,422	583,161.71	6,410,743.42	19,256.19	1,665,422.39	79.43
<u>REVENUE OVER/(UNDER) EXPENDITURES</u>						
	0	42,105.33	287,590.85 (	19,256.19) (	268,334.66)	0.00

CITY OF GLENPOOL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2014

02 -GUSA

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
NON-DEPARTMENTAL						
=====						
CHARGES FOR SERVICES						
02-5-00-5210 WATER SALES	2,043,090	135,895.68	1,651,242.22	0.00	391,847.78	80.82
02-5-00-5211 SEWER FEES	819,000	53,225.58	620,260.62	0.00	198,739.38	75.73
02-5-00-5212 REFUSE FEES	520,000	44,132.61	439,640.30	0.00	80,359.70	84.55
02-5-00-5213 SOLID WASTE MGT FEE	16,000	1,365.35	13,570.01	0.00	2,429.99	84.81
02-5-00-5214 STORM WATER MANAGEMENT FEE	91,000	7,820.00	77,724.92	0.00	13,275.08	85.41
02-5-00-5215 WATER/WASTEWATER FEE	7,500	1,484.92	7,783.80	0.00	(283.80)	103.78
02-5-00-5216 DELINQUENT FEES	93,000	7,301.91	80,569.23	0.00	12,430.77	86.63
02-5-00-5217 CONNECT/TRANSFER FEE	6,900	530.00	5,530.00	0.00	1,370.00	80.14
02-5-00-5218 RECONNECT FEE	37,350	2,690.00	30,582.28	0.00	6,767.72	81.88
02-5-00-5219 METER PULL FEE	0	0.00	0.00	0.00	0.00	0.00
02-5-00-5220 WATER TAPS	85,000	15,000.00	57,000.00	0.00	28,000.00	67.06
02-5-00-5221 SEWER TAPS	18,000	3,400.00	12,650.00	0.00	5,350.00	70.28
TOTAL CHARGES FOR SERVICES	3,736,840	272,846.05	2,996,553.38	0.00	740,286.62	80.19
GRANTS						
02-5-00-5251 FEMA	0	0.00	0.00	0.00	0.00	0.00
02-5-00-5252 REIMBURSEMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	0	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS/OTHER						
02-5-00-5301 INTEREST INCOME	10	0.00	37.24	0.00	(27.24)	372.40
02-5-00-5303 INTEREST - BOK	133,000	0.00	152.12	0.00	132,847.88	0.11
02-5-00-5305 INTEREST - C D	1,025	94.01	919.43	0.00	105.57	89.70
02-5-00-5306 MISCELLANEOUS	1,500	194.25	1,594.25	0.00	(94.25)	106.28
02-5-00-5307 INTEREST - SPIRIT BANK	0	0.00	0.00	0.00	0.00	0.00
02-5-00-5310 ONLINE PYMT FEES	10,000	1,002.50	9,812.50	0.00	187.50	98.13
02-5-00-5311 REFUNDS	221,910	0.00	221,983.38	0.00	(73.38)	100.03
02-5-00-5312 RETURN CHECK FEES	3,200	60.00	2,010.00	0.00	1,190.00	62.81
02-5-00-5313 COPIES	100	39.00	55.25	0.00	44.75	55.25
02-5-00-5315 TRANSFER IN	2,020,500	0.00	1,740,573.91	0.00	279,926.09	86.15
02-5-00-5365 FUND BALANCE REVENUE	0	0.00	0.00	0.00	0.00	0.00
02-5-00-5366 BOND PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
02-5-00-5367 OWRB LOAN PROCEEDS	25,000	0.00	290,732.36	0.00	(265,732.36)	1,162.93
TOTAL MISCELLANEOUS/OTHER	2,416,245	1,389.76	2,267,870.44	0.00	148,374.56	93.86
TOTAL NON-DEPARTMENTAL						
	6,153,085	274,235.81	5,264,423.82	0.00	888,661.18	85.56
TOTAL REVENUE						
	6,153,085	274,235.81	5,264,423.82	0.00	888,661.18	85.56

CITY OF GLENPOOL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2014

02 -GUSA

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>EXPENDITURE SUMMARY</u>						
<u>WATER & SEWER</u>						
PERSONAL SERVICES	230,997	16,028.20	182,821.77	0.00	48,175.17	79.14
SUPPLIES	83,950	2,930.40	67,164.85	301.24	16,483.91	80.36
OTHER SERVICES & CHARGES	4,037,992	328,707.70	3,514,639.27	2,474.59	520,878.14	87.10
TRAVEL & TRAINING	3,000	390.00	557.89	516.00	1,926.11	35.80
REPAIRS & MAINTENANCE	6,000	700.71	3,486.37	0.00	2,513.63	58.11
MISCELLANEOUS	997,614	96,334.94	781,238.27	29,206.95	187,168.78	81.24
CAPITAL	<u>285,500</u>	<u>23,791.67</u>	<u>237,916.70</u>	<u>0.00</u>	<u>47,583.30</u>	<u>83.33</u>
TOTAL WATER & SEWER	5,645,053	468,883.62	4,787,825.12	32,498.78	824,729.04	85.39
<u>REFUSE</u>						
SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
OTHER SERVICES & CHARGES	487,000	40,882.96	416,488.69	0.00	70,511.31	85.52
MISCELLANEOUS	<u>21,032</u>	<u>0.00</u>	<u>20,680.46</u>	<u>0.00</u>	<u>351.54</u>	<u>98.33</u>
TOTAL REFUSE	508,032	40,882.96	437,169.15	0.00	70,862.85	86.05
TOTAL EXPENDITURES	6,153,085	509,766.58	5,224,994.27	32,498.78	895,591.89	85.44
REVENUE OVER/(UNDER) EXPENDITURES	0 (	235,530.77)	39,429.55 (	32,498.78) (	6,930.71)	1,283.33

CITY OF GLENPOOL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2014

03 -CAPITAL FUND

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
NON-DEPARTMENTAL						
=====						
<u>MISCELLANEOUS/OTHER</u>						
03-5-00-5301 INTEREST INCOME	0	0.00	0.00	0.00	0.00	0.00
03-5-00-5306 MISCELLANEOUS REVENUE	0	0.00	0.00	0.00	0.00	0.00
03-5-00-5352 TRANSFER IN - GUSA	285,500	23,791.67	237,916.70	0.00	47,583.30	83.33
03-5-00-5354 TRANSFER IN - GEMS	0	0.00	0.00	0.00	0.00	0.00
03-5-00-5500 TRANSFER IN - SALES TAX	1,564,382	117,906.59	1,266,557.92	0.00	297,824.08	80.96
03-5-00-5501 TRANSFER IN - CITY	546,971	45,588.92	455,889.20	0.00	91,081.80	83.35
03-5-00-5504 TRANSFER IN - BONDS	0	0.00	0.00	0.00	0.00	0.00
03-5-00-5505 FUND BALANCE REVENUE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS/OTHER	2,396,853	187,287.18	1,960,363.82	0.00	436,489.18	81.79
TOTAL NON-DEPARTMENTAL	2,396,853	187,287.18	1,960,363.82	0.00	436,489.18	81.79
TOTAL REVENUE	2,396,853	187,287.18	1,960,363.82	0.00	436,489.18	81.79

CITY OF GLENPOOL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2014

03 -CAPITAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>EXPENDITURE SUMMARY</u>						
<u>NON-DEPARTMENTAL</u>						
MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
CAPITAL	<u>2,396,853</u>	<u>182,459.09</u>	<u>2,005,061.50</u>	<u>0.00</u>	<u>391,791.50</u>	<u>83.65</u>
TOTAL NON-DEPARTMENTAL	2,396,853	182,459.09	2,005,061.50	0.00	391,791.50	83.65
TOTAL EXPENDITURES	2,396,853	182,459.09	2,005,061.50	0.00	391,791.50	83.65
REVENUE OVER/(UNDER) EXPENDITURES	0	4,828.09 (	44,697.68)	0.00	44,697.68	0.00

CITY OF GLENPOOL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2014

30 -INDUSTRIAL AUTHORITY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
NON-DEPARTMENTAL						
=====						
<u>MISCELLANEOUS/OTHER</u>						
30-5-00-5400 LEASE REVENUE - EMS PLUS	32,467	2,705.55	27,055.50	0.00	5,411.50	83.33
30-5-00-5410 LANDSCAPE REVENUE	0	0.00	0.00	0.00	0.00	0.00
30-5-00-5450 CONFERENCE CENTER REVENUE	200,000	27,000.52	212,267.65	0.00 (	12,267.65)	106.13
30-5-00-5500 TRANSFER IN	0	0.00	0.00	0.00	0.00	0.00
30-5-00-5505 MISCELLANEOUS INCOME	0	0.00	0.00	0.00	0.00	0.00
30-5-00-5510 INTEREST INCOME	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS/OTHER	232,467	29,706.07	239,323.15	0.00 (	6,856.15)	102.95
TOTAL NON-DEPARTMENTAL	232,467	29,706.07	239,323.15	0.00 (	6,856.15)	102.95
TOTAL REVENUE	232,467	29,706.07	239,323.15	0.00 (	6,856.15)	102.95

CITY OF GLENPOOL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2014

30 -INDUSTRIAL AUTHORITY
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>EXPENDITURE SUMMARY</u>						
<u>NON-DEPARTMENTAL</u>						
SUPPLIES	30,000	1,034.26	17,396.49	0.00	12,603.51	57.99
OTHER SERVICES & CHARGES	120,000	5,200.75	70,538.73	558.00	48,903.27	59.25
REPAIRS & MAINTENANCE	50,000	4,846.79	32,718.26	2,804.04	14,477.70	71.04
CAPITAL	32,467	2,705.59	27,055.90	0.00	5,411.10	83.33
TOTAL NON-DEPARTMENTAL	232,467	13,787.39	147,709.38	3,362.04	81,395.58	64.99
TOTAL EXPENDITURES	232,467	13,787.39	147,709.38	3,362.04	81,395.58	64.99
REVENUE OVER/(UNDER) EXPENDITURES	0	15,918.68	91,613.77 (	3,362.04) (	88,251.73)	0.00

CITY OF GLENPOOL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2014

31 -GEMS

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
NON-DEPARTMENTAL						
=====						
<u>TAXES</u>						
31-5-00-5006 TAXES	240,000	20,890.11	202,104.38	0.00	37,895.62	84.21
31-5-00-5012 FUND BALANCE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TAXES	240,000	20,890.11	202,104.38	0.00	37,895.62	84.21
 <u>MISCELLANEOUS/OTHER</u>						
31-5-00-5301 INTEREST	<u>220</u>	<u>0.00</u>	<u>102.54</u>	<u>0.00</u>	<u>117.46</u>	<u>46.61</u>
TOTAL MISCELLANEOUS/OTHER	220	0.00	102.54	0.00	117.46	46.61
TOTAL NON-DEPARTMENTAL	240,220	20,890.11	202,206.92	0.00	38,013.08	84.18
TOTAL REVENUE	240,220	20,890.11	202,206.92	0.00	38,013.08	84.18

CITY OF GLENPOOL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2014

31 -GEMS

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>EXPENDITURE SUMMARY</u>						
<u>NON-DEPARTMENTAL</u>						
PERSONAL SERVICES	11,265	922.07	9,082.78	0.00	2,182.22	80.63
SUPPLIES	26,955	80.12	8,187.74	52.09	18,715.17	30.57
OTHER SERVICES & CHARGES	157,700	9,500.00	96,612.58	0.00	61,087.42	61.26
CAPITAL	44,300	3,083.00	37,710.99	0.00	6,589.01	85.13
TOTAL NON-DEPARTMENTAL	240,220	13,585.19	151,594.09	52.09	88,573.82	63.13
TOTAL EXPENDITURES	240,220	13,585.19	151,594.09	52.09	88,573.82	63.13
REVENUE OVER/(UNDER) EXPENDITURES	0	7,304.92	50,612.83 (	52.09) (	50,560.74)	0.00

NOTICE
GLENPOOL UTILITY SERVICE AUTHORITY
MEETING

A Regular Session of the Glenpool Utility Service Authority will be held immediately following the Glenpool City Council meeting, which starts at 6:00 p.m. on Monday, May 12, 2014, at Glenpool City Hall, City Council Chambers, 3rd Floor, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma.

The following items are scheduled for consideration by the Authority at that time:

AGENDA

- A. Call to Order
- B. Roll call, declaration of quorum
- C. Scheduled Business
 - 1. Discussion and possible action to approve minutes from April 7, 2014 meeting.
 - 2. Discussion and possible action to endorse all actions taken by the City Council on this date, if any, regarding possible opportunities to settle current federal litigation in Case No. 11-CV-441-JHP-FHM.
(Lowell Peterson, City/Trust Attorney)
- D. Severn Trent Report
(Matt Lail, Project Manager, Severn Trent Environmental Services)
- E. Community Development Director Report
(Lynn Burrow, Community Development Director)
- F. Adjournment.

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma, on _____, 2014.

Signed: _____
Clerk

MINUTES
GLENPOOL UTILITY SERVICE AUTHORITY
REGULAR SESSION
April 7, 2014

The Regular Session of the Glenpool Utility Service Authority was held at 7:28 p.m., Glenpool City Hall. Trustees present: Momodou Ceesay, Chairman; Alyce Korb, Vice Chairman; Tim Fox, Trustee; Trish Agee, Trustee and Tommy Carner, Trustee.

Staff present: Dennis Waller, Interim City Manager; Lowell Peterson, City Attorney; Susan White, Secretary; Charles Barnes, Finance Director; Lynn Burrow, Community Development Director and Rick Malone, City Planner.

Also present: Matt Lail with Severn Trent Environmental Services

A. Chairman Ceesay called the meeting to order at 7:28 p.m.

B. Susan White, Secretary called the roll and Chairman Ceesay declared a quorum present.

C. Scheduled Business:

1. Discussion and possible action to approve minutes from March 3, 2014 meeting.

MOTION: Trustee Agee moved, second by Trustee Carner to approve minutes as presented.

FOR: Trustee Fox; Trustee Agee; Trustee Carner; Vice Chairman Korb; Chairman Ceesay

AGAINST: None

Motion carried.

D. Severn Trent Report

- Mr. Matt Lail, Project Manager announced that he had officially completed his first week in Glenpool. He extended his appreciation to city personnel for their helpfulness and warm welcome.
- Mr. Lail reported on the status of various activities including but not limited to: water sampling, meter repairs and current financials.

E. Community Development Director Report

- Lynn Burrow, Community Development Director highlighted and summarized various private and public improvement and construction projects including: Morris Park improvements, public works building restoration project, as well as private development projects.

F. Adjournment.

There being no further business, Chairman Ceesay declared the meeting adjourned 7:40 p.m.

Date

Chairman

ATTEST:

Secretary

APRIL 2014

**SEVERN TRENT ENVIRONMENTAL SERVICES, INC and GLENPOOL UTILITY SERVICES AUTHORITY
COUNCIL MEETING UPDATE**

Severn Trent Services
Margaret Montgomery
503 W. 138th ST – Glenpool OK, 74033
Sjeff@stservices.com
(Office) 918-322-3822 Cell # 208-899-3287



WASTEWATER PLANT/WATER SAMPLING

- Repaired minor chemical leaks on chlorine feed pump
- Mowed Lagoon & Sewer Plant area
- Making Chemical adjustment for Fecal Removal
- Replaced Pressure Relief Valve on Blower # 3

LIFT STATIONS

- Mowed & Weed-Eated all Lift Stations
- Rodded Elwood Force Main

FIRE HYDRANT REPAIR

- 1231 E 133rd Place (April 09, 2014)

METER READING

- We started meter readings on March 31st. All reads completed on March 4th.
- We completed 130 Service Orders from the billing department.
- We had a total of 100 turn-offs, 61 re-reads, and 7 blue tags.
- 11 new service taps, 8 meter swaps

ANIMAL CONTROL

- We had 70 Animal Control Calls for the month of March.
- We were able to adopt out 5 animals.
- We returned 3 animals to their owners

FINANCIALS

- Financials Materials Cap
 - We spent a total of **\$5291.88**
- Financials Maintenance Cap
 - We spent a total of **\$3793.76**



Community Development Director's Report

May 7, 2014

To: Glenpool City Council and GUSA Board of Trustees

Mayor, Councilors, and Board Members

Specified City Projects:

The following is a report highlighting and summarizing the various activities that are currently being administered by the Community Development Department related to the improvements being undertaken in Morris Park, the rehabilitation of the Public Works Department shop building, and certain on-going private commercial and residential development projects within the City:

Morris Park Improvements: Chainlink Fencing

- Pursuant to the Council approval of a particular contract proposal from 2 Men & A Hammer, LLC on April 7th, the City has entered into a formal contract with this firm that covers the demolition and re-installation of approximately 1400 LF of existing chainlink fencing that serves as the main north/south perimeter security fence separating the westerly parking and driveway areas from the playing fields.
- As you may recall, the total lump sum price for this improvement was \$19,000.
- At this time the contracts for the work were executed April 15th and work was commenced the following day.
- The attached site photos illustrate the current status of the project. As you will note, the demolition and disposal portion of the work has been accomplished.
- As of this date approximately 50% of the fencing has been re-installed as shown in the photos
- Contractually, the Contractor will have thirty (30) calendar days to fully complete the project on, or by, May 15th.
- See attached site progress photos.

Morris Park Improvements: Asphalt Pedestrian Walkways

- Following Council approval on April 7th, the City developed and entered into a contract agreement with Boe Colston, dba Colston Asphalt Company on April 21st regarding removal of most of the existing aggregate walking paths within the ball field area of the park and the re-installation of approximately 1,200 LF of new 6' wide asphalt surfaced walking paths - generally in the same location.
- The Contractor has executed the contract agreement for this work and has provided the other necessary documentation to complete the contract portion of the project.
- As you may recall, the total lump sum contract price for this project was \$26,000.
- As of this date, the entire scope of work covered in the agreement with the contractor has been completed.
- However, the installation of a certain amount of backfill and sod on either side of the pathways will be accomplished by City Parks Department personnel as weather conditions allow.
- The contractor has also committed to re-seal the asphalt surfacing later this summer after the sports league playing season has been completed.
- See attached site progress photos.

Public Works Shop Building Restoration Project:

- The contract with ServPro Fire and Water Restoration has been fully executed and the work on the project was started on February 21st.
- To-date, the following work items have either been completed or are in progress:
 1. Temporary electrical service was installed from the existing electric breaker panel in the east shop building to the mobile office building (Severn/Trent) to insure uninterrupted service to that facility during the overall rehab. project.
 2. All remaining materials and equipment being stored in the east wing of the building have been moved to the west side for cleaning while the east wing is being rehabilitated.
 3. The exterior sheet metal siding and roof panels were completely removed from the east wing of the building and have been replaced with all new materials.
 4. All interior painting regarding the structural steel framing and sidewall panels is fully complete on the east wing of the building
 5. The concrete slab in the east wing has been power washed.
 6. Two existing overhead doors in the east wing of the building have been fully replaced.
 7. All materials and equipment being stored on the west side of the building has been moved to the completed east wing. in preparation for
 8. The roof and exterior wall panels have been fully removed from the west wing of the building.
 9. The structural steel in the west portion of the building has been power washed and is in the process of being re-painted.

10. All sidewall and roofing panels have been fully re- installed
11. The concrete slab on the west wing of the building has been power washed.
12. The Contractor still estimates full completion of the project by approximately May 23th.
13. Photographs are attached covering the project construction as of this date along with a brief status report from the contractor covering what work was accomplished the week of April 28th and what items will be addressed this week..

Private Development and/or Building Projects:

Grandview Heights Apartments: MonTapp Addition

- The project Site Plan, public and private utility design, and building construction documents have been fully approved.
- All building and site related permits are currently approved awaiting pickup by the Developer and/or their selected contractors.
- City Staff held a preliminary pre-construction meeting January 21st with Triangle Construction Company selected as the utility construction contractor for the project. It was disclosed that the project start-up is eminent and will likely break ground sometime in February.
- ***The project actually started construction on Wednesday, April 16.***
- Currently, the entire sixteen acre site has been cleared and grubbed with associated debris disposal and actual earth excavation well underway.
- The site grading portion of the project is likely to take approximately sixty (60) days to complete which will allow public utility and stormwater infrastructure improvements to start approximately July 1st or sooner.
- The Developer estimates the \$28,000,000 project will take approximately 15 months to fully complete. No official completion date or grand opening date has been issued by the Developer.

Holiday Inn Express: MonTapp Addition

- The exterior of the building is approximately 95% complete at this time.
- The interior improvements and finishes are approximately 75% complete at this time.
- Anticipated full completion has been moved up to approximately May 30, 2014.

Mansfield Lane Residential Subdivision:

- This project is located on the east side of Elwood Avenue at 147th Street, abuts the south boundary of Glen Village, and consists of 88 single family residential lots.
- Public utility infrastructure improvement construction is under way currently and is progressing quickly.

- Final paving construction started approximately April 15th.
- Full completion of all development improvements is anticipated by June 15, 2014.
- Final Subdivision Plat release for recording will follow construction completion and acceptance by the City and is anticipated to occur in late May or early June. At that time, the City should be in position to begin issuing building permits on property in this project.
- See attached site photos.

The Crossings at Glenpool: Phases IV and V

- Final paving construction started approximately April 15th with completion anticipated May 1st.
- Full project completion (Phase IV) is predicted to be on or before May 15, 2014 at which time the City will be in position to accept the public improvements and release the Subdivision Plat for recording.
- City issued Building Permits within the development should begin to be available by approximately June 1, 2014.
- See attached site photos.

Glenn Abbey Addition: Phase II

- All infrastructure improvement construction documents for this subdivision have been reviewed and approved by City Staff.
- Street right of way and area grading for the addition has been ongoing since approximately November 15th and is nearing completion.
- A Permit to Construct issued by ODEQ covering the installation of public water and sanitary sewer lines was issued in early January and has been received by City Staff.
- The actual start of public utility infrastructure construction occurred January 20th.
- Full project completion of the development improvements for the addition is being predicted to be on or before July 15st, 2014, at which time the City will be in position to accept the public improvements and release the Subdivision Plat for recording.
- City issued Building Permits within the development should begin to be issued by approximately mid July, 2014.
- See attached site photos.

Dumond Office Building: MonTapp Addition

- The Site Plan for a single story 6000 s.f. office building being proposed to serve as the corporate office for Simple Simon's Pizza has been reviewed and approved by City Staff, the T.A.C., and the City Planning Commission.
- All onsite and off-site construction documents covering the installation of improvements necessary to support the project have been reviewed and approved for construction by City Staff and ODEQ.

- The construction of an off-site sanitary sewer extension and mutual access drive installation serving the project site has been completed by Tapp Development Company.
- The submittal of construction documents covering building design and application for a City building permit is anticipated summer 2014.

Mastercraft Carpet & Tile:

- This is a new 1.50 acre commercial project located on 146th Street - west of US Highway 75 immediately east of Rolling Meadows Apartments.
- The project consists of the construction of a strip type, multi-tenant, commercial center containing approximately 14,000 sf of gross building floor area.
- The facility is to be constructed to accommodate showroom/warehouse type commercial users.
- The site plan for this facility and its supporting property improvements was reviewed by the Glenpool T.A.C. April 4th and was approved with various comments from City Staff.
- The project will likely be reviewed by the Planning Commission as part of the next regular meeting scheduled for May 14th.

Elwood Center:

- This is a new 2.92 acre commercial project located at the northwest corner of 141st Street and Elwood Ave.
- The project proposes the construction of a new multi-tenant single story commercial building having approximately 11,300 sf of gross building floor area.
- The site plan for the proposed facility and its supporting site improvements was reviewed by the T.A.C April 4th and was approved subject to various comments from City Staff.
- The project was reviewed and conditionally approved by the Planning Commission at the April 14th meeting.
- The Developer indicates that final building and site related construction documents are being finalized currently to support the application for City building permit in the near future.

Glenpool Residential and Commercial Building Permits:

• New Residential Permits Issued in March	15 Total
• New Commercial Permits Issued in March	1 Total
• Current Active Residential Permits:	58 Total
• Current Active Commercial Permits:	4 Total
• 2013 Residential Permits Issued thru March 31 st .	45 Total
• 2014 Residential Permits Issued thru March 31 st .	30 Total
• 2013 Commercial Permits Issued thru March 31 st .	7 Total
• 2014 Commercial Permits Issued thru March 31 st .	1 Total



































































GLENPOOL
UTILITY SERVICE AUTHORITY

508



Lynn Burrow

From: Dave Jones [dave@servprostulsaedmond.com]
Sent: Friday, May 02, 2014 2:27 PM
To: Lynn Burrow
Cc: Robert Gayle
Subject: Utility Services Authority Update 5/2/2014
Attachments: GLENPOOLPUBLICWORKS4_Final Draft.pdf

Lynn,

We are getting closer every day. This past week saw the metal work to the northwest building get 100% complete. At this time, both buildings look like new from the outside. The two new overhead doors were completed on Monday, making the five that were in our contract complete.

In addition to the doors, two new, very quiet, openers were installed on the designated 12x12 doors. We did need to run two new outlets for the openers to plug into.

The glue down carpet and cove base has been completed in the conference room. The ceiling tiles and insulation were installed in the conference room Wednesday night.

The electricians and HVAC men are finishing up their duties this afternoon. The three new space heaters look great but were no fun hanging up on the ceiling.

We are finishing up painting the liner panels in the northwest building this afternoon. Next week we will be priming and painting the bathrooms, top to bottom.

On Monday, 5/5/14, I will have several men over in the northwest building power washing and cleaning the slab. I anticipate that being completed by Tuesday afternoon.

I am attaching a supplemental estimate that I'd like for you to review. When the project is complete, I would like to submit this to the insurance adjuster for him to review and process. I will be happy to discuss any of the items on the estimate with you.

Have a good weekend.



Dave Jones | President
SERVPRO of South Tulsa County
SERVPRO of Edmond
(918) 437-2095 – Tulsa
(405) 330-2095 – OKC
(918) 437-2095 – Fax
(918) 406-9721 – Cell
dave@servprostulsaedmond.com

Mansfield Lane 5/1/14























Glenn Abbey on 5/2/14









NOTICE
GLENPOOL INDUSTRIAL AUTHORITY
MEETING

A Regular Session of the Glenpool Industrial Authority will be held immediately following the Glenpool Utility Service Authority meeting, which follows the Glenpool City Council meeting which begins at 6:00 p.m., Monday, May 12, 2014, at Glenpool City Hall, City Council Chambers, 3rd Floor, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma.

The following items are scheduled for consideration by the Authority at that time:

AGENDA

- A. Call to Order
- B. Roll call, declaration of quorum
- C. Scheduled Business
 - 1. Discussion and possible action to approve minutes from April 7, 2014 meeting.
- D. Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma, on _____, 2014.

Signed: _____
City Clerk

MINUTES
GLENPOOL INDUSTRIAL AUTHORITY
April 7, 2014

The Regular Session of the Glenpool Industrial Authority was held at 7:41 p.m., Council Chambers, Glenpool City Hall. Trustees present: Momodou Ceesay, Chairman; Alyce Korb, Vice Chairman; Tim Fox, Trustee; Trish Agee, Trustee and Tommy Carner, Trustee.

Staff present: Dennis Waller, Interim City Manager; Lowell Peterson, City Attorney; Susan White, Secretary and Charles Barnes, Finance Director.

A. Chairman Ceesay called the meeting to order at 7:41 p.m.

B. Susan White, Secretary called the roll, Chairman Ceesay declared a quorum present.

C. Scheduled Business:

1. Discussion and possible action to approve minutes from March 3, 2014 meeting.

MOTION: Trustee Agee moved, second by Trustee Carner to approve the minutes as presented.

FOR: Trustee Fox; Trustee Agee; Trustee Carner; Vice-Chairman Korb; Chairman Ceesay

AGAINST: None

Motion carried.

D. Adjournment.

There being no further business, Chairman Ceesay declared the meeting adjourned at 7:41 p.m.

Date

Chairman

ATTEST:

Secretary

NOTICE
GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT
MEETING

A Regular Session of the Glenpool Area Emergency Medical Service District will be held immediately following the Glenpool Industrial Authority meeting which starts immediately following the Glenpool Utility Service Authority meeting which starts immediately following the Glenpool City Council meeting which begins at 6:00 P.M., Monday, May 12, 2014, at Glenpool City Hall, City Council Chambers, 3rd Floor, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma.

The following items are scheduled for consideration at that time:

AGENDA

- A. Call To Order
- B. Roll Call and Declaration of Quorum
- C. Scheduled Business
 - 1. Discussion and possible action to approve minutes from April 7, 2014 meeting.
 - 2. Discussion and possible action to accept the EMS Plus Activity Report for April 2014.
- D. District Administrator Report
- E. Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma on _____, 2014.

Signed: _____
District Clerk/Secretary

MINUTES
GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT
REGULAR SESSION
April 7, 2014

The Regular Meeting of the Glenpool Area Emergency Medical Service District was held at 7:42 p.m., Council Chambers, Glenpool City Hall. Members present: Momodou Ceesay, Chairman; Alyce Korb, Vice Chairman; Tim Fox, Member; Patricia Agee, Member and Tommy Carner, Member.

Staff present: Lowell Peterson, District Legal Counsel; Susan White, District Administrator, Clerk/Secretary; and Charles Barnes, District Treasurer.

A. Chairman Ceesay called the meeting to order at 7:42 p.m.

B. Susan White, Administrator, Clerk/Secretary called the roll and Chairman Ceesay declared a quorum present.

C. Scheduled Business:

- 1. Discussion and possible action to approve minutes from March 3, 2014 meeting.**

MOTION: Member Agee moved, second by Member Carner to approve the minutes as presented.

FOR: Member Fox; Member Agee; Member Carner; Vice-Chairman Korb; Chairman Ceesay.

AGAINST: None

Motion carried.

- 2. Discussion and possible action to accept the EMS Plus Activity Report for March 2014.**

MOTION: Member Carner moved, second by Member Agee to accept the EMS Plus Activity Report for March 2014 as presented.

FOR: Member Agee; Member Carner; Member Fox; Vice Chairman Korb; Chairman Ceesay

AGAINST: None

Motion carried.

D. District Administrator Report

- None

E. Adjournment

There being no further business, the meeting was adjourned at 7:43 p.m.

Date

Chairman

ATTEST:

Clerk/Secretary



May 6, 2014

City of Glenpool
P O Box 70
Glenpool, OK 74033-0070

Enclosed, please find our report of ambulance response activity for the period of April 1st to April 30th, 2014.

During this time period, we logged 119 responses. The following is a breakdown of these responses:

| Emergency responses – 111 – 100% response time compliance.
Non-Emergency responses – 8 – response time not applicable.

Fifteen responses utilized a second ambulance, responding from Glenpool, on their way back from another call or another ambulance service responding from outside the area. One response required a third ambulance.

Three responses were outside the Glenpool response area.

Should you have any questions or concerns regarding this report, please feel free to contact me.

Respectfully,

Kristie A Walton

Kristie A Walton
Owner/Manager



Log Report

Glenpool - April 2014

History ID : 1702230

Call Number Leg Call Date Level Of Care	Attendants	Day	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Availabl
G00139 1 04/01/2014	Glenpool, City of	Tue	----			
348 1 04/01/2014 Paramedic	185 195	Tue	Police/Fire/911 Code 3	Unit 108 Code 1	00:37 00:37 00:38 00:39	00:59 01:17 01:31 E – 2
349 1 04/01/2014 Paramedic	29 132	Tue	Police/Fire/911 Code 3	Unit 107 Code 3	05:46 05:46 05:48 05:52	06:04 06:19 06:29 E – 6
350 1 04/01/2014 Paramedic	156 171	Tue	Police/Fire/911 Code 3	Unit 108 Code 1	14:47 14:47 14:48 14:53	15:12 15:36 16:14 E – 6
351 1 04/01/2014 Paramedic	156 171	Tue	Police/Fire/911 Code 3	Unit 108 Patient Not Transported	16:52 16:52 16:54 16:59	17:19 17:19 E – 7
352 1 04/02/2014 Paramedic	10 161	Wed	Police/Fire/911 Code 1	Unit 107 Patient Not Transported	11:30 11:30 11:31 11:33	11:46 11:46 NE – 3
353 1 04/02/2014 Paramedic	156 171	Wed	Police/Fire/911 Code 3	Unit 108 Patient Not Transported	13:00 13:00 13:01 13:05	13:31 13:31 E – 5
354 1 04/02/2014 Paramedic	192 195	Wed	Police/Fire/911 Code 3	Unit 103 Code 1	15:20 15:20 15:23 15:26	15:56 16:18 17:08 E – 6
355 1 04/02/2014 Paramedic	10 161	Wed	Police/Fire/911 Code 3	Unit 107 Code 1	22:33 22:33 22:33 22:36	22:56 23:12 23:22 E – 3
356 1 04/03/2014 Paramedic	156 171	Thu	Police/Fire/911 Code 3	Unit 108 Patient Not Transported	00:58 00:58 00:59 01:03	01:26 01:26 E – 5

Log Report**Glenpool - April 2014**

Call Number Leg Call Date Level Of Care	Attendants	Day	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Availabl
357 1 04/03/2014 Paramedic	175 189	Thu	Other Code 3	Unit 108 Patient Not Transported	08:41 08:41 08:42 08:42 E – 1	08:59 08:59
357 1 04/03/2014 Paramedic	175 189	Thu	Other Code 3	Unit 108 Patient Not Transported	08:41 08:41 08:42 08:42 E – 1	08:59 08:59
358 1 04/03/2014 Paramedic	175 189	Thu	Police/Fire/911 Code 3	Unit 108 Code 1	09:04 09:04 09:05 09:09 E – 5	09:29 09:44 10:09
359 1 04/03/2014 Paramedic	193 176	Thu	Police/Fire/911 Code 3	Unit 107 Code 1	09:07 09:07 09:09 09:15 E – 8 @	09:34 10:00 10:29
360 1 04/03/2014 Paramedic	193 176	Thu	Police/Fire/911 Code 3	Unit 107 Cancelled Enroute	18:30 18:30 18:31 E - %	18:33
361 1 04/04/2014 Paramedic	175 161	Fri	Police/Fire/911 Code 3	Unit 108 Code 1	14:32 14:32 14:34 14:38 E – 6	15:04 15:24 15:45
362 1 04/05/2014 Paramedic	175 161	Sat	Police/Fire/911 Code 3	Unit 108 Code 3	00:13 00:13 00:16 00:31 E – 18 #	00:59 01:25 01:56
363 1 04/05/2014 Paramedic	193 71	Sat	Police/Fire/911 Code 3	Unit 107 Patient Not Transported	00:58 00:58 01:01 01:07 E – 9 #	01:39 01:39
364 1 04/05/2014 Paramedic	193 71	Sat	Police/Fire/911 Code 3	Unit 107 Code 1	02:22 02:22 02:24 02:30 E – 8	02:38 03:11 03:25
365 1 04/05/2014 Paramedic	175 161	Sat	Police/Fire/911 Code 3	Unit 108 Patient Not Transported	03:03 03:03 03:04 03:07 E – 4 @	03:24 03:24

@ = Second ambulance responding

% = Canceled enroute

= Outside the Glenpool response area

Log Report

Glenpool - April 2014

History ID : 1702230

Call Number Leg	Day	Caller	Unit Description	Rcvd Paged	To Dest At Dest
Call Date	Attendants			Enroute	Availabl
Level Of Care		Dispatch Urgency	Transport Urgency	On Scene	
366 1 04/05/2014 Paramedic	185 71	Sat	Police/Fire/911 Code 3	Unit 107 Code 1	07:28 07:28 07:29 07:32 E – 4
367 1 04/05/2014 Paramedic	185 148	Sat	Police/Fire/911 Code 3	Unit 107 Code 1	09:35 09:35 09:38 09:42 E – 7
368 1 04/05/2014 Paramedic	185 148	Sat	Police/Fire/911 Code 3	Unit 107 Code 1	21:45 21:45 21:46 21:49 E – 4
368 1 04/05/2014 Paramedic	185 148	Sat	Police/Fire/911 Code 3	Unit 107 Code 1	21:45 21:45 21:46 21:49 E – 4
369 1 04/06/2014 Paramedic	185 148	Sun	Police/Fire/911 Code 3	Unit 107 Patient Not Transported	01:51 01:51 01:53 01:57 E – 6
370 1 04/06/2014 Paramedic	185 148	Sun	Police/Fire/911 Code 3	Unit 107 Code 1	15:05 15:05 15:06 15:08 E – 3
371 1 04/06/2014 Paramedic	29 161	Sun	Police/Fire/911 Code 3	Unit 108 Code 1	15:16 15:16 15:18 15:21 E – 5 @
372 1 04/06/2014 Paramedic	185 148	Sun	Self Code 3	Unit 107 Code 1	17:22 17:22 17:22 17:22 E – 0
373 1 04/06/2014 Paramedic	185 148	Sun	Police/Fire/911 Code 1	Unit 107 Patient Not Transported	18:55 18:55 18:57 18:59 NE – 4
374 1 04/06/2014 Intermediate	161 176	Sun	Hospital Staff Code 1	Unit 108 Code 1	23:35 23:35 23:35 23:59 NE – 24

@ = Second ambulance responding

Log Report**Glenpool - April 2014**

Call Number Leg	Call Date	Attendants	Day	Caller	Unit Description	Rcvd Paged Enroute On Scene	To Dest At Dest Availabl
Level Of Care				Dispatch Urgency	Transport Urgency		
375 1 04/07/2014 Paramedic		185 148	Mon	Police/Fire/911 Code 3	Unit 107 Code 1	02:33 02:33 02:35 02:40 E – 7	03:00 03:21 03:57
376 1 04/07/2014 Paramedic		185 148	Mon	Police/Fire/911 Code 3	Unit 107 Code 1	07:34 07:34 07:38 07:41 E – 7	07:53 08:15 08:30
377 1 04/07/2014 Intermediate		176 132	Mon	Police/Fire/911 Code 3	Unit 108 Code 1	08:43 08:43 08:44 08:47 E – 4 @	09:00 09:21 09:50
378 1 04/07/2014 Paramedic		185 148	Mon	Police/Fire/911 Code 3	Unit 107 Code 1	13:13 13:13 13:15 13:16 E – 3	13:24 13:41 14:01
379 1 04/07/2014 Paramedic		185 148	Mon	Police/Fire/911 Code 3	Unit 107 Patient Not Transported	15:05 15:05 15:07 15:10 E – 5	15:30 15:30
380 1 04/07/2014 Paramedic		185 148	Mon	Police/Fire/911 Code 3	Unit 107 No Patient Found	20:31 20:31 20:32 20:35 E – 4	21:12 21:12
381 1 04/08/2014 Paramedic		185 181	Tue	Police/Fire/911 Code 3	Unit 107 Code 1	08:19 08:19 08:22 08:26 E – 7	08:39 09:01 09:21
382 1 04/08/2014 Paramedic		156 132	Tue	Police/Fire/911 Code 3	Unit 108 Code 1	09:58 09:58 09:59 10:02 E – 4 @	10:32 10:53 11:11
383 1 04/08/2014 Paramedic		185 181	Tue	Police/Fire/911 Code 3	Unit 107 Cancelled Enroute	14:56 14:56 14:57 E - %	14:59
384 1 04/08/2014 Paramedic		185 181	Tue	Police/Fire/911 Code 3	Unit 107 Patient Not Transported	16:39 16:39 16:42 16:45 E – 6	17:16 17:16

@ = Second ambulance responding

% = Canceled enroute

Log Report**Glenpool - April 2014**

Call Number Leg	Day	Caller	Unit Description	Rcvd Paged	To Dest At Dest
Call Date	Attendants			Enroute	Availabl
Level Of Care		Dispatch Urgency	Transport Urgency	On Scene	
385 1 04/08/2014 Paramedic	156 132	Tue	Police/Fire/911 Code 3	Unit 108 Code 1	19:36 19:36 19:37 19:40 E – 4
386 1 04/08/2014 Paramedic	185 181	Tue	Police/Fire/911 Code 3	Unit 107 Code 1	19:57 19:57 19:58 20:01 E – 4 @
388 1 04/08/2014 Paramedic	156 132	Tue	Police/Fire/911 Code 3	Unit 108 Code 1	23:01 23:01 23:01 23:03 E – 2
389 1 04/09/2014 Paramedic	10 161	Wed	Police/Fire/911 Code 3	Unit 107 Code 1	09:29 09:29 09:30 09:33 E – 4
390 1 04/09/2014 Paramedic	156 171	Wed	Other Code 3	Unit 108 Code 1	18:55 18:55 18:57 19:03 E – 8
391 1 04/10/2014 Paramedic	175 189	Thu	Police/Fire/911 Code 3	Unit 107 Code 1	08:39 08:39 08:41 08:43 E – 4
392 1 04/10/2014 Paramedic	192 195	Thu	Police/Fire/911 Code 3	Unit 105 Code 1	13:07 13:07 13:09 13:13 E – 6
393 1 04/10/2014 Paramedic	175 189	Thu	Police/Fire/911 Code 3	Unit 107 Code 1	16:06 16:06 16:09 16:14 E – 8
394 1 04/10/2014 Paramedic	156 176	Thu	Police/Fire/911 Code 3	Unit 108 Code 3	18:12 18:12 18:14 18:17 E – 5
395 1 04/11/2014 Paramedic	193 181	Fri	Hospital Staff Code 1	Unit 108 Code 1	16:59 16:59 16:59 16:59 NE – 0

@ = Second ambulance responding

Log Report

Glenpool - April 2014

History ID : 1702230

Call Number Leg	Call Date	Attendants	Day	Caller	Unit Description	Rcvd Paged Enroute On Scene	To Dest At Dest Availabl
Level Of Care				Dispatch Urgency	Transport Urgency		
396 1 04/11/2014 Paramedic	192 132	Fri	Police/Fire/911	Unit 103	19:03 19:03 19:04 19:07	19:24 19:39 20:28	
			Code 3	Code 3	E – 4		
397 1 04/11/2014 Paramedic	175 161	Fri	Police/Fire/911	Unit 107	21:08 21:08 21:09 21:14	21:33 21:48 22:20	
			Code 3	Code 3	E – 6		
398 1 04/12/2014 Paramedic	175 161	Sat	Police/Fire/911	Unit 107	00:47 00:47 00:49 00:50	01:16 01:16	
			Code 3	Patient Not Transported	E – 3		
399 1 04/12/2014 Paramedic	193 181	Sat	Police/Fire/911	Unit 108	01:02 01:02 01:06 01:09	01:27 01:45 01:56	
			Code 3	Code 1	E – 7 @		
400 1 04/12/2014 Paramedic	185 148	Sat	Police/Fire/911	Unit 107	15:06 15:06 15:08 15:11	15:26 15:50 16:23	
			Code 3	Code 1	E – 5		
401 1 04/12/2014 Paramedic	193 189	Sat	Police/Fire/911	Unit 108	16:44 16:44 16:46 16:48	17:00 17:00	
			Code 3	Patient Not Transported	E – 4 @		
402 1 04/12/2014 Paramedic	193 189	Sat	Police/Fire/911	Unit 108	17:39 17:39 17:41 17:47	18:00 18:06 18:24	
			Code 3	Code 3	E – 8		
403 1 04/12/2014 Paramedic	185 148	Sat	Police/Fire/911	Unit 107	19:20 19:20 19:22 19:25	19:52 20:06 20:50	
			Code 3	Code 3	E – 5		
404 1 04/13/2014 Paramedic	193 161	Sun	Police/Fire/911	Unit 108	14:31 14:31 14:34 14:38	14:55 14:55	
			Code 3	Patient Not Transported	E – 7		
405 1 04/14/2014 Paramedic	185 148	Mon	Police/Fire/911	Unit 107	00:14 00:14 00:16 00:18	00:27 00:45 00:59	
			Code 3	Code 1	E – 4		

@ = Second ambulance responding

Log Report**Glenpool - April 2014**

Call Number Leg	Day	Caller	Unit Description	Rcvd Paged	To Dest At Dest
Call Date	Attendants	Dispatch Urgency	Transport Urgency	Enroute On Scene	Availabl
Level Of Care					
406 1 04/14/2014 Paramedic	193 161	Mon Police/Fire/911 Code 3	Unit 108 Code 1	03:29 03:29 03:32 03:37	04:01 04:22 04:38 E – 8
407 1 04/14/2014 Paramedic	185 132	Mon Police/Fire/911 Code 3	Unit 107 Code 1	20:39 20:39 20:40 20:42	20:57 21:16 21:35 E – 3
408 1 04/14/2014 Paramedic	185 195	Mon Police/Fire/911 Code 3	Unit 107 Code 3	23:01 23:01 23:02 23:06	23:25 23:40 00:15 E – 5
409 1 04/14/2014 Intermediate	176 132	Mon Police/Fire/911 Code 3	Unit 108 Code 1	23:10 23:10 23:11 23:13	23:34 23:54 00:22 E – 3 @
410 1 04/15/2014 Paramedic	156 189	Tue Creek County EMS Code 3	Unit 108 Code 1	11:07 11:07 11:07 11:08	11:12 11:26 11:49 E – 1
411 1 04/15/2014 Paramedic	192 161	Tue Police/Fire/911 Code 3	Unit 103 Patient Not Transported	13:38 13:38 13:38 13:40	14:03 14:03 E – 2
412 1 04/15/2014 Paramedic	192 161	Tue Police/Fire/911 Code 3	Unit 103 Code 1	14:36 14:36 14:36 14:39	15:04 15:24 15:45 E – 3
413 1 04/15/2014 Paramedic	156 132	Tue Police/Fire/911 Code 3	Unit 108 Cancelled Enroute	16:06 16:06 16:07	16:08 E – 0 @
414 1 04/16/2014 Paramedic	156 195	Wed Police/Fire/911 Code 3	Unit 108 Code 1	12:30 12:30 12:31 12:33	12:56 13:18 13:33 E – 3
415 1 04/16/2014 Paramedic	10 161	Wed Police/Fire/911 Code 3	Unit 107 Patient Not Transported	18:50 18:50 18:52 18:55	19:23 19:23 E – 5

@ = Second ambulance responding

Log Report

Glenpool - April 2014

History ID : 1702230

Call Number Leg	Day	Caller	Unit Description	Rcvd Paged	To Dest At Dest
Call Date	Attendants	Dispatch Urgency	Transport Urgency	Enroute On Scene	Availabl
Level Of Care					
416 1 04/17/2014 Paramedic	156 195	Thu Police/Fire/911 Code 3	Unit 108 Code 1	02:19 02:19 02:21 02:25 E – 6	02:46 03:05 03:31
417 1 04/17/2014 Paramedic	156 195	Thu Police/Fire/911 Code 3	Unit 108 Code 1	13:19 13:19 13:20 13:24 E – 5	13:37 13:57 14:13
418 1 04/17/2014 Paramedic	156 195	Thu Police/Fire/911 Code 3	Unit 108 Code 1	14:43 14:43 14:44 14:46 E – 3	14:59 15:16 15:27
419 1 04/17/2014 Paramedic	156 195	Thu Police/Fire/911 Code 3	Unit 108 Code 1	18:11 18:11 18:13 18:18 E – 7	18:37 19:04 19:29
420 1 04/17/2014 Paramedic	156 176	Thu Police/Fire/911 Code 3	Unit 108 Code 1	22:09 22:09 22:11 22:14 E – 5	22:34 23:00 23:27
421 1 04/18/2014 Paramedic	156 176	Fri Police/Fire/911 Code 3	Unit 108 Code 1	01:49 01:49 01:50 01:52 E – 3	01:58 02:18 02:38
422 1 04/18/2014 Paramedic	10 181	Fri Police/Fire/911 Code 3	Unit 108 Code 1	11:17 11:17 11:19 11:20 E – 3	11:42 12:01 12:18
423 1 04/19/2014 Paramedic	185 181	Sat Police/Fire/911 Code 3	Unit 107 Code 1	02:12 02:12 02:15 02:17 E – 5	02:31 02:45 03:05
424 1 04/19/2014 Paramedic	185 148	Sat Police/Fire/911 Code 3	Unit 108 Code 1	11:12 11:12 11:14 11:17 E – 5	11:29 11:51 12:11
425 1 04/19/2014 Paramedic	185 148	Sat Police/Fire/911 Code 3	Unit 108 Code 1	14:34 14:34 14:37 14:39 E – 5	14:52 15:16 15:22

Log Report**Glenpool - April 2014**

Call Number Leg	Day	Caller	Unit Description	Rcvd Paged	To Dest At Dest
Call Date	Attendants	Dispatch Urgency	Transport Urgency	Enroute On Scene	Availabl
Level Of Care					
426 1 04/19/2014 Paramedic	185 148	Sat Police/Fire/911 Code 3	Unit 108 Patient Not Transported	17:19 17:19 17:21 17:25 E – 6	17:31 17:31
427 1 04/19/2014 Paramedic	185 148	Sat Police/Fire/911 Code 3	Unit 108 Code 1	19:16 19:16 19:19 19:24 E – 8	19:33 19:53 20:11
428 1 04/20/2014 Paramedic	185 148	Sun Police/Fire/911 Code 3	Unit 108 Patient Not Transported	18:31 18:31 18:34 18:36 E – 5	18:47 18:47
429 1 04/21/2014 Paramedic	192 132	Mon Police/Fire/911 Code 3	Unit 107 Cancelled Enroute	08:56 08:56 08:57 E - %	09:05
430 1 04/21/2014 Paramedic	185 195	Mon Police/Fire/911 Code 3	Unit 108 Patient Not Transported	09:24 09:24 09:26 09:28 E – 4	10:13 10:13
431 1 04/21/2014 Paramedic	192 132	Mon Police/Fire/911 Code 3	Unit 107 Code 1	16:01 16:01 16:04 16:11 E – 10 ^	16:21 16:45 17:27
432 1 04/22/2014 Paramedic	185 195	Tue Police/Fire/911 Code 3	Unit 108 Patient Not Transported	06:19 06:19 06:20 06:25 E – 6	07:03 07:03
433 1 04/22/2014 Paramedic	193 161	Tue Police/Fire/911 Code 3	Unit 103 Code 3	11:06 11:06 11:07 11:10 E – 4	11:34 11:51 11:59
434 1 04/22/2014 Paramedic	156 171	Tue Police/Fire/911 Code 3	Unit 108 Code 1	11:19 11:19 11:19 11:24 E – 5 @	11:51 12:08 12:15
435 1 04/22/2014 Paramedic	156 171	Tue Police/Fire/911 Code 3	Unit 108 Code 1	22:11 22:11 22:12 22:17 E – 6	22:31 22:49 23:05

^ = South of 181 Street

@ = Second ambulance responding

Log Report**Glenpool - April 2014**

Call Number Leg	Day	Caller	Unit Description	Rcvd Paged	To Dest At Dest	
Call Date	Attendants			Enroute	Availabl	
Level Of Care		Dispatch Urgency	Transport Urgency	On Scene		
436 1 04/22/2014 Paramedic	156 171	Tue	Police/Fire/911	Unit 108	23:49 23:49 23:52 23:56	00:15 00:15 NE – 7
437 1 04/23/2014 Paramedic	156 171	Wed	Police/Fire/911	Unit 108	13:16 13:16 13:17 13:21	13:40 14:03 14:39 E – 5
438 1 04/23/2014 Paramedic	10 161 196	Wed	Police/Fire/911	Unit 107	14:53 14:53 14:55 14:58	15:19 15:42 16:00 E – 5 @
439 1 04/23/2014 Paramedic	10 161	Wed	EMSA	Unit 107	21:19 21:19 21:19 21:45	22:04 22:28 22:37 NE – 26
440 1 04/24/2014 Paramedic	156 176	Thu	Police/Fire/911	Unit 108	08:18 08:18 08:22	08:28 E - %
441 1 04/25/2014 Paramedic	185 181	Fri	Police/Fire/911	Unit 108	12:47 12:47 12:48 12:51	12:59 13:23 14:26 E – 4
442 1 04/25/2014 Paramedic		Fri	Police/Fire/911	Creek County EMS	13:03 13:03 13:06 13:19	14:11 13:30 E – 16 @
443 1 04/25/2014 Paramedic		Fri	Police/Fire/911	Creek County EMS	13:45 13:45 13:49 14:02	15:04 14:13 E – 17 &
444 1 04/25/2014 Paramedic	175 161	Fri	Police/Fire/911	Unit 107	14:02 14:02 14:03 14:12	14:29 14:29 NE – 10
445 1 04/25/2014 Paramedic	175 161	Fri	Police/Fire/911	Unit 107	15:42 15:42 15:44 15:47	16:12 16:38 16:56 E – 5

@ = Second ambulance responding

& = Third ambulance responding

% = Canceled enroute

Log Report

Glenpool - April 2014

History ID : 1702230

Call Number Leg	Call Date	Attendants	Day	Caller	Unit Description	Rcvd Paged	To Dest At Dest
Level Of Care				Dispatch Urgency	Transport Urgency	Enroute On Scene	Availabl
446 1 04/25/2014 Paramedic	192 132	Fri	Police/Fire/911	Unit 103	19:46 19:46 19:48 19:51	20:07 20:28 20:54 E – 5	
447 1 04/25/2014 Paramedic	185 181	Fri	Police/Fire/911	Unit 108	20:15 20:15 20:17 20:21	20:38 21:05 21:18 E – 6 @	
448 1 04/26/2014 Paramedic	185 148	Sat	Police/Fire/911	Unit 108	11:51 11:51 11:53 11:56	12:07 12:31 12:45 E – 5	
449 1 04/26/2014 Paramedic	185 148	Sat	Police/Fire/911	Unit 108	20:19 20:19 20:21 20:24	20:33 20:53 21:12 E – 5	
450 1 04/26/2014 Paramedic	185 148	Sat	Police/Fire/911	Unit 108	22:14 22:14 22:16 22:19	22:28 22:28 E – 5	
451 1 04/28/2014 Paramedic	193 132	Mon	Police/Fire/911	Unit 107	09:16 09:16 09:16 09:19	09:30 09:30 E – 3	
452 1 04/28/2014 Paramedic	193 132	Mon	Police/Fire/911	Unit 107	09:51 09:51 09:51 09:55	10:09 10:09 E – 4	
453 1 04/28/2014 Paramedic	193 132	Mon	Police/Fire/911	Unit 107	10:45 10:45 10:46 10:48	11:16 11:16 E – 3	
454 1 04/28/2014 Paramedic	185 195	Mon	Police/Fire/911	Unit 108	12:34 12:34 12:34 12:37	13:20 13:44 14:06 E – 3	
455 1 04/28/2014 Paramedic	193 132	Mon	Police/Fire/911	Unit 107	15:15 15:15 15:16 15:20	15:38 16:01 16:46 E – 5	

@ = Second ambulance responding

Log Report**Glenpool - April 2014**

Call Number Leg	Day	Caller	Unit Description	Rcvd Paged	To Dest At Dest
Call Date	Attendants	Dispatch Urgency	Transport Urgency	Enroute On Scene	Availabl
Level Of Care					
456 1 04/28/2014 Paramedic	185 195	Mon Police/Fire/911 Code 3	Unit 108 Code 1	15:44 15:44 15:45 15:50	16:02 16:30 16:42 E – 6 @
457 1 04/28/2014 Paramedic	193 132	Mon Creek County EMS Code 3	Unit 107 Patient Not Transported	17:23 17:23 17:25 17:30	17:49 17:49 E – 7
458 1 04/28/2014 Paramedic	185 195	Mon Police/Fire/911 Code 3	Unit 108 Code 1	17:59 17:59 18:00 18:12	18:23 18:53 19:14 E – 13 #
459 1 04/28/2014 Paramedic	193 132	Mon Police/Fire/911 Code 3	Unit 107 Code 1	20:17 20:17 20:18 20:20	20:39 20:53 21:06 E – 3
460 1 04/28/2014 Paramedic	185 195	Mon Police/Fire/911 Draw Blood for PD Code 1	Unit 108 Blood Draw for Police Dept.	21:21 21:21 21:23 21:28	21:45 21:45 NE – 7
461 1 04/28/2014 Paramedic	185 195	Mon Police/Fire/911 Code 3	Unit 108 Code 1	21:46 21:46 21:46 21:48	21:55 22:17 22:40 E – 2
462 1 04/29/2014 Paramedic	193 132	Tue Police/Fire/911 Code 3	Unit 107 Code 1	09:42 09:42 09:43 09:46	10:20 10:37 11:11 E – 4
463 1 04/29/2014 Paramedic	156 171	Tue Self Code 3	Unit 108 Patient Not Transported	16:20 16:20 16:20 16:20	16:39 16:39 E – 0
464 1 04/29/2014 Paramedic	193 132	Tue Police/Fire/911 Code 3	Unit 107 Code 1	21:55 21:55 21:56 21:58	22:26 22:41 22:52 E – 3
465 1 04/30/2014 Paramedic	156 171	Wed Police/Fire/911 Code 3	Unit 108 Code 1	01:22 01:22 01:24 01:28	01:48 02:07 02:28 E – 6

@ = Second ambulance responding

= Outside the Glenpool response area

Log Report

Glenpool - April 2014

Call Number Leg Call Date Level Of Care	Attendants	Day	Caller	Unit Description	Rcvd Paged Enroute On Scene	To Dest At Dest Available
			Dispatch Urgency	Transport Urgency		
466 1 04/30/2014 Paramedic	192 195	Wed	Police/Fire/911	Unit 103	10:44 10:44 10:45	10:46
			Code 3	Cancelled Enroute	E - %	
467 1 04/30/2014 Paramedic	10 161 196	Wed	Police/Fire/911	Unit 107	16:44 16:44 16:46 16:48	17:15 17:34 18:20
			Code 3	Code 3	E – 4	
Total For All				% = Canceled enroute		
Total Calls:						



To: HONORABLE CHAIR AND GEMS DISTRICT BOARD MEMBERS
From: Susan White, District Administrator, Clerk/Secretary
Date: May 12, 2014
Subject: District Administrator Report

EMS PLUS:

- I recently conducted an audit of the response times as authorized by Section 6.4 of the Ambulance Service Agreement. Since the beginning of the year, EMS Plus has never exceeded the eight minute limit, averaging 5.63 minutes per response over the four month period. For reference, the average number of responses over the same four month period was 117 per month.

BUDGET:

- Preparation of the 2014-2015 Budget is well underway. The draft budget will be presented for discussion at an upcoming Budget workshop.

AUDIT:

- To date, we still haven't received the audit which was conducted by the State Auditor and Inspector's office in September/October 2013. District Treasurer Charles Barnes contacted the Auditor's office last week seeking a status update. He was able to track down the contact, and confirm that she has received his email of inquiry. As of publication, she hasn't replied. It is my intent to get this resolved before the next GEMS meeting. I will keep you updated.

NOTICE
GLENPOOL CEMETERY TRUST AUTHORITY
SPECIAL MEETING

A Special Session of the Glenpool Cemetery Trust Authority will be held immediately following the Glenpool Area Emergency Medical Service District meeting, which follows the Glenpool Industrial Authority meeting, which follows the Glenpool Utility Service Authority meeting, which follows the Glenpool City Council meeting which begins at 6:00 p.m., Monday, May 12, 2014, at Glenpool City Hall, City Council Chambers, 3rd Floor, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma.

The following items are scheduled for consideration by the Authority at that time:

AGENDA

- A. Call to Order
- B. Roll call, declaration of quorum
- C. Scheduled Business
 - 1. Discussion and possible action to approve a certain quit claim deed from the Glenpool Cemetery Trust Authority to the Glenpool Industrial Authority of all interest that the Glenpool Cemetery Trust Authority may now have, ever has had or ever will have in real property owned by the Glenpool Industrial Authority and located on the southeast corner of 161st & Elwood, Glenpool, Oklahoma, as more particularly described in said quit claim deed.
(Lowell Peterson, Trust Attorney)
- D. Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma, on _____2014.

Signed: _____
City Clerk

PHIL FRAZIER
pfrazlaw@swbell.net

Frazier & Phillips
Attorneys at Law
A Professional Association

SHARON PHILLIPS
sharon.phillips@swbell.net

1424 Terrace Drive • Tulsa, Oklahoma 74104-4626
Phone (918) 744-7200 • FAX (918) 744-7210

April 30, 2014

Mr. Lowell Peterson
Glenpool City Attorney
P.O. Box 70
Glenpool, OK 74033

Dear Lowell:

I am enclosing a Quit-Claim Deed for conveyance by the Glenpool Cemetery Trust Authority to Glenpool Industrial Authority. This is one of the requirements made toward completion of our transaction to Sharp.

I am providing this to you now inasmuch as it will need to be an item for the agenda at the Glenpool Cemetery Trust Authority's next meeting.

Please do not hesitate to call should you have any questions.

Yours truly,



Phil Frazier
Attorney at Law

aal

Enclosure



P.O. BOX 70
GLENPOOL, OK 74033

Grantee's Address: _____

QUIT CLAIM DEED

THIS INDENTURE, Made this ____ day of _____, 2014, between Glenpool Cemetery Trust Authority, Party of the First Part, conveying to the Glenpool Industrial Authority, Party of the Second Part.

WHEREAS, That said Party of the First Part, in consideration of the sum of Ten and no/100 (\$10.00) Dollars to it duly paid, the receipt whereof is hereby acknowledged, does hereby quit-claim, grant, bargain, sell and convey unto the said Glenpool Industrial Authority, to take the entire fee simple title, both at law and in equity, of, in and to, the following described real estate, situated in the County of Tulsa, State of Oklahoma, to-wit:

The Northwest Quarter of the Northwest Quarter (NW/4 NW/4) of Section 25, Township 17 North, Range 12 East, of the Indian Base and Meridian, Tulsa County, State of Oklahoma, such tract being forty (40) acres, more or less,

together with all and singular the hereditaments and appurtenances thereunto belonging.

TO HAVE AND TO HOLD the above granted premises unto the said Party of the Second Part, its respective successors and assigns, forever.

IN WITNESS WHEREOF, the said Party of the First Part has hereunto set its hand the day and year above written.

GLENPOOL CEMETERY TRUST AUTHORITY

By _____
Chairman

ATTEST:

Secretary

SEAL OF AUTHORITY AFFIXED HERETO

STATE OF OKLAHOMA)
) ss.
COUNTY OF TULSA)

Before me, the undersigned, a Notary Public, in and for said County and State on this _____ day of _____, 2014, personally appeared, _____ to me known to be the identical person who subscribed his or her name to the foregoing and acknowledged to me that he or she executed the same as his or her free and voluntary act and deed and as the free and voluntary act and deed of such Glenpool Cemetery Trust Authority for the uses and purposes therein set forth.

Given under my hand and seal of office the day and year last above written.

Notary Public, Commission # _____

My Commission Expires: _____