

MINUTES

CITY COUNCIL MEETING

May 12, 2014

The Regular Session of the Glenpool City Council was held at 6:00 p.m., Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Momodou Ceesay, Mayor; Alyce Korb, Vice-Mayor; Tim Fox, Councilor; and Patricia Agee, Councilor.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Susan White, City Clerk; Charles Barnes, Finance Director; Lynn Burrow, Community Development Director; Rick Malone, City Planner and Dennis Waller, Police Chief.

Also present was Rick Tabisz, Pastor from King of Kings Lutheran Church.

A. Mayor Ceesay called the meeting to order at 6:00 p.m.

B. Susan White, City Clerk called the roll. Mayor Ceesay declared a quorum present.

C. Pastor Rick Tabisz from King of Kings Lutheran Church offered the Invocation.

D. Mayor Ceesay led the Pledge of Allegiance.

E. Scheduled Business

1. Discussion and possible action to approve minutes from April 21, 2014 meeting.

MOTION: Vice Mayor Korb moved, second by Councilor Agee to approve minutes as presented.

FOR: Councilor Fox; Councilor Agee; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

2. Announcement of resignation of Councilor Tommy Carner from the Ward 4 seat on the City Council and possible action to formally recognize his contributions to the Council and the citizens of Glenpool.

Mayor Ceesay announced Tommy Carner's resignation from the City Council. He commented on the excessive number of special meetings the Council had held recently and reminded the audience that Councilmembers volunteer their time. He went on to state that their first obligation is to their family. Mayor Ceesay commended Mr. Carner for his service to the city.

3. Discussion and possible action to declare by majority vote of the remaining members of the City Council that a vacancy exists on the Council for Ward 4.

MOTION: Vice Mayor Korb moved, second by Councilor Agee to declare that a Council vacancy exists in Ward 4.

FOR: Councilor Agee; Councilor Fox; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

4. **Discussion and possible action to notify the public that the Council will: receive applications from qualified electors who reside in Ward 4 to fill the vacant Council seat from that ward, for a period of thirty days; give full consideration of such applications in a public workshop to be held in June 2014; and appoint, on or before July 7, 2014, by majority vote of the Council a qualified elector to fill the vacancy for the remainder of the term expiring in April of 2015.**
MOTION: Councilor Agee moved, Vice Mayor Korb second by to accept applications from qualified electors to fill vacancy.
FOR: Councilor Fox; Councilor Agee; Vice-Mayor Korb; Mayor Ceesay
AGAINST: None
Motion carried.
Roger Kolman, City Manager announced that applications will be available on the city website, as well as hard copies may be obtained from either the City Clerk or City Manager offices.
5. **Discussion and possible action to cast a vote for three nominees seeking election to the Oklahoma Municipal Assurance Group Board of Trustees.**
Susan White, City Clerk described the traditional process to vote for a nominee for the OMAG Board
MOTION: Vice Mayor Korb moved, second by Councilor Agee to cast a vote for Earl Burson, Janice Cain, and Pam Polk to be re-elected to the OMAG Board of Trustees.
FOR: Councilor Agee; Councilor Fox; Vice-Mayor Korb; Mayor Ceesay
AGAINST: None
Motion carried.
6. **Discussion and possible action to enter into a contract with Signal Tek for the purpose of recommended maintenance and upgrades, at a cost not to exceed \$12,467.96.**
Lynn Burrow, Community Development Director recommended repairs and upgrades as identified in the 2013 Inspection Report. He further recommended that costs should be applied to Contract Services in FY 13-14 Streets and Parks Department budget.
MOTION: Vice Mayor Korb moved, second by Councilor Agee to enter into a contract with Signal Tek for the recommended purpose, at a cost not to exceed \$12,467.96.
FOR: Councilor Fox; Councilor Agee; Vice-Mayor Korb; Mayor Ceesay
AGAINST: None
Motion carried.
7. **Discussion and possible action to approve the Conditional/Final Plat of the "Crossings at Glenpool, Phase 4".**
Rick Malone, City Planner presented the plat for approval.
MOTION: Councilor Agee moved, second by Councilor Fox to approve the Conditional/Final plat for "Crossings at Glenpool, Phase 4".
FOR: Councilor Agee; Councilor Fox; Vice-Mayor Korb; Mayor Ceesay
AGAINST: None
Motion carried.

8. Discussion and possible action to approve Engagement Letter to conduct the annual financial and compliance audit for Fiscal Year Ending June 30, 2014 from CBEW Professional Group, LLC Audit, in an amount not to exceed \$20,000 plus expenses.

Charles Barnes, Finance Director presented the CBEW Engagement Letter for approval. Mr. Barnes advised Council that the city has engaged CBEW to conduct the annual audit over the past several years and staff has been satisfied with the performance. He pointed out that the proposed cost did not increase over last year.

MOTION: Councilor Agee moved, second by Vice Mayor Korb to engage CBEW Professional Group, LLC to conduct the FYE June 30, 2014 Annual Audit, at a cost not to exceed \$20,000.00, plus expenses.

FOR: Councilor Fox; Councilor Agee; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

9. Discussion and possible action to enter into Executive Session.

MOTION: Vice Mayor Korb moved, second by Councilor Agee to enter into Executive Session for the purpose of discussing confidential communications between the Glenpool City Council, sitting as such and as Trustees of the Glenpool Utility Service Authority, and the City Attorney concerning a pending investigation, claim, or action as to which the City, acting in its own behalf and on behalf of the Authority, with the advice of their Attorney, have determined that disclosure will seriously impair the ability of the City and the Authority to process the claim or conduct a pending investigation, litigation or proceeding in the public interest.

FOR: Councilor Agee; Councilor Fox; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

10. Executive Session for the purpose of discussing confidential communications between the Glenpool City Council, sitting as such and as Trustees of the Glenpool Utility Service Authority, and the City Attorney concerning a pending investigation, claim, or action as to which the City, acting in its own behalf and on behalf of the Authority, with the advice of their Attorney, have determined that disclosure will seriously impair the ability of the City and the Authority to process the claim or conduct a pending investigation, litigation or proceeding in the public interest, pursuant to Title 25 Sec. 307(B)(4) of the Oklahoma Statutes (Open Meeting Act).

11. Possible action to reconvene in Regular Session.

MOTION: Councilor Agee moved, second by Councilor Fox to reconvene in Regular Session.

FOR: Councilor Fox; Councilor Agee; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

12. **Discussion and possible action to appoint Mayor Momodou Ceesay and one other member of the City Council, along with City Manager Roger Kolman, to meet privately with representatives of the Creek County Rural Water District # 2, either with or without attorney present, for the purpose of conducting an exploratory session and preliminary discussions regarding possible opportunities to settle current federal litigation in Case No. 11-CV-441-JHP-FHM, *provided that* no representatives of the City or the Rural Water District shall have the authority to bind either entity in contract, settlement or any other obligation of any description without an affirmative majority vote of their respective governing bodies, and *further provided that* all such discussions shall remain confidential except as may be disclosed in executive session with the full Council and appropriate staff of the City.**

MOTION: Vice Mayor Korb moved, second by Councilor Agee to appoint Mayor Momodou Ceesay, Councilman Tim Fox and City Manager Roger Kolman to meet with Creek County Rural Water Dist. #2 representatives for the purpose as outlined in the agenda item.

FOR: Councilor Agee; Councilor Fox; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

F. Other Public Comments

- None

G. Chamber of Commerce Report - Jennifer Cook, President

- Miss Cook highlighted areas of interest including, four new memberships this month; monthly luncheon attendance continues to rise; Chamber added a new scholarship for a Glenpool Senior; scheduled a Congressional luncheon with Federal and State legislators; and Black Gold Days slated for June 19-22. She also expressed her appreciation to Mr. Kolman, City Manager for taking an interest in Glenpool business by setting aside time each Friday to visit local businesses.

H. City Manager Report - Roger Kolman, City Manager

- Mr. Kolman further explained his Outreach for Businesses plan, explaining that he intends to begin with downtown businesses and then meet with businesses in the newer developments. He hopes to learn some things the City can do to make our local businesses more successful.
- Rick Malone, City Planner will be giving a presentation to the Chamber of Commerce concerning the Sign Code. He will bring recommended amendments from that meeting to Council for consideration.
- Mr. Kolman went on a ride-along with Patrolman Dan Haney. He was very impressed with the professionalism demonstrated by Officer Haney as he engaged the public. He encouraged the public to approach the Chief
- The moving truck will arrive on Friday with the Kolman's belongings. He will be away from the office that day to get moved in.

I. Mayor's Report - Momodou Ceesay, Mayor

- Mayor Ceesay invited everyone to the Chamber of Commerce luncheon slated for Wednesday.
- Mayor Ceesay and Mr. Kolman will be leaving for ICSC this weekend. Hoping to make a lot of good contacts for Glenpool.
- Mayor Ceesay encouraged all those interested in serving on the Council in Ward 4 to apply.

J. Adjournment

Meeting was adjourned at 7:29 p.m.

Date

Mayor

ATTEST:

City Clerk