

MINUTES

CITY COUNCIL MEETING

September 2, 2014

The Regular Session of the Glenpool City Council was held at 6:00 p.m., Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Momodou Ceesay, Mayor; Alyce Korb, Vice-Mayor; Tim Fox, Councilor; Patricia Agee, Councilor and Jennifer Ballew, Councilor.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Susan White, City Clerk; Charles Barnes, Finance Director; Lynn Burrow, Community Development Director; Rick Malone, City Planner; and Dennis Waller, Police Chief.

- A. Mayor Ceesay called the meeting to order at 6:00 p.m.**
- B. Susan White, City Clerk called the roll. Mayor Ceesay declared a quorum present.**
- C. Reverend Heather Scherer of Living Water United Methodist Church gave the Invocation.**
- D. Momodou Ceesay, Mayor led the Pledge of Allegiance.**
- E. Other Public Comments**
 - **None**
- F. Community Development Report**
(Lynn Burrow, Community Development Director)
 - Mrs. Burrow highlighted and summarized the various activities of the Longhorn Sewage lift station improvement project, construction of Grandview Heights Apartments, Mansfield Lane Residential Subdivision, Glen Abbey Addition Phase II, Elwood Corner, Starbucks, Mastercraft Floor Covering, and the request for approval for traffic lights at HWY 75 & 121st to the Oklahoma Department of Transportation (ODOT), that are currently being administered by the Community Development Department.
 - The new Kubota equipment is working perfectly and has made a big difference in overall park maintenance production efficiency and quality results.
- G. City Manager Report**
(Roger Kolman, City Manager)
 - Recognized the Police Chief & the Glenpool Police Department (GPD) for their hard work and dedication in the closing of a horrible case that happened in Glenpool.
 - Glenpool's Chamber of Commerce President/CEO is moving on after two and one-half years of service. I wish her good luck and Godspeed in her travels.
- H. Mayor Report**
(Momodou Ceesay, Mayor)
 - Advised that school was in session and to watch out for children and don't speed.
 - City is growing. The traffic count at Highway 75 and Highway 117 is building up.

I. Scheduled Business

1. Discussion and possible action to approve minutes from August 13, August 18, and August 20, meetings.

MOTION: Vice Mayor Korb moved, second by Councilor Agee to approve minutes as presented.

FOR: Councilor Fox; Councilor Agee; Councilor Ballew; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

2. Discussion and possible action to approve recommendation from Mayor Ceesay for appointee to the Planning Commission and Board of Adjustment to fill the unexpired term of Robert Ranford, which expires May 8, 2017.

(Momodou Ceesay, Mayor)

Mayor Ceesay nominated Brandon Kerns to fill the remaining term of the Planning Commission and Board of Adjustment.

MOTION: Councilor Ballew moved, second by Councilor Agee to accept Mayor Ceesay's, nominating Brandon Kerns to the Planning Commission and Board of Adjustment.

FOR: Councilor Agee; Councilor Ballew; Councilor Fox; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

3. Discussion and possible action to approve RESOLUTION NO. 14-09-01, A RESOLUTION OF THE CITY COUNCIL OF GLENPOOL APPROVING AN INCREASE IN THE RATES CHARGED FOR WATER DISTRIBUTION AND SEWER COLLECTION AND TREATMENT SERVICES.

(Charles Barnes, Finance Director)

MOTION: Vice-Mayor Korb moved, second by Councilor Ballew to adopt "RESOLUTION NO. 14-09-01" as presented.

FOR: Councilor Ballew; Councilor Fox; Councilor Agee; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

4. Discussion and possible action to appoint an Audit Committee in preparation for upcoming annual audit to be performed by CBEW, Professional Group, LLC.

(Charles Barnes, Finance Director)

Mayor Ceesay volunteered to serve on the committee and asked for another volunteer from the Council. Councilor Ballew agreed to serve on the committee with Mayor Ceesay.

MOTION: Councilor Fox moved, second by Councilor Agee to appoint Momodou Ceesay, Mayor; Jennifer Ballew, Councilor; Roger Kolman, City Manager; Charles Barnes, Finance Director; and Susan White, City Clerk; to the Audit Committee.

FOR: Councilor Fox; Councilor Agee; Councilor Ballew; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

5. Discussion and possible action to approve a Franchise Agreement with CoxCom, Inc., to provide terms and conditions for the use of City rights-of-way for the delivery of cable subscription services in the City of Glenpool.

(Roger Kolman, City Manager).

Mr. Kolman described the cable franchise as an agreement between a governmental body and a cable provider allowing the cable provider access to the rights of way owned by the government in

exchange for a fee. That fee, which is regulated and set by federal statute, may be passed on to the customers of the franchised entity.

MOTION: Councilor Agee moved, second by Vice Mayor Korb to approve the Franchise agreement with CoxCom, Inc., as presented.

FOR: Councilor Agee; Councilor Ballew; Councilor Fox; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

6. Discussion and possible action to authorize City Manager and Mayor to attend ICSC in Dallas, TX, November 12-14, 2014 and pay all business related expenses.

(Roger Kolman, City Manager)

MOTION: Councilor Fox moved, second by Councilor Agee to approve authorization for City Manager and Mayor to attend ICSC in Dallas November 12-14 and pay all related expenses.

FOR: Councilor Ballew; Councilor Fox; Councilor Agee; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

7. Discussion and possible action to accept ownership and maintenance of public improvements in Mansfield Lane Addition.

(Lynn Burrow, Community Development Director)

Mrs. Burrow recommended Council approval to accept ownership and maintenance of Mansfield Lane public infrastructural improvements.

MOTION: Councilor Fox moved, second by Councilor Agee to accept ownership and maintenance of public infrastructural improvements in Mansfield Lane Addition

FOR: Councilor Fox; Councilor Agee; Councilor Ballew; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

8. Discussion and possible action to enter into Executive Session.

(Momodou Ceesay, Mayor)

MOTION: Councilor Agee moved, second by Councilor Ballew to enter into Executive Session at 6:33 pm.

FOR: Councilor Agee; Councilor Ballew; Councilor Fox; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

9. Executive Session for the purpose of discussing confidential communications from the City and Trust Authority Attorney concerning a pending investigation, claim, or action as to which the City and the Glenpool Utility Services Authority, with the advice of their Attorney, have determined that disclosure will seriously impair the ability of the City and the Authority to process the claim or conduct the pending investigation, litigation or proceeding in the public interest, pursuant to Title 25 Sec. 307(B)(4) of the Oklahoma Statutes (Open Meeting Act), to wit, a status report on the course of pending litigation in U.S District Court Case No. 11-cv-441, Creek County Rural Water District #2 vs City of Glenpool and Glenpool Utility Services Authority.

(Lowell Peterson, City Attorney)

10. Possible action to reconvene in Regular Session.

(Momodou Ceesay, Mayor)

MOTION: Vice-Mayor Korb moved, second by Councilor Agee to reconvene into Regular Session at 6:57 pm.

FOR: Councilor Ballew; Councilor Fox; Councilor Agee; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

J. Adjournment

- Meeting was adjourned at 6:58 p.m.

Date

Mayor

ATTEST:

City Clerk