

MINUTES

CITY COUNCIL MEETING

September 15, 2014

The Regular Session of the Glenpool City Council was held at 6:00 p.m., Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Momodou Ceesay, Mayor; Alyce Korb, Vice-Mayor; Tim Fox, Councilor; Patricia Agee, Councilor and Jennifer Ballew, Councilor.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Susan White, City Clerk; Charles Barnes, Finance Director; Lynn Burrow, Community Development Director; and Rick Malone, City Planner.

A. Mayor Ceesay called the meeting to order at 6:00 p.m.

B. Susan White, City Clerk called the roll. Mayor Ceesay declared a quorum present.

C. Pastor Joe Jones of The Landing Community Church gave the Invocation.

D. Momodou Ceesay, Mayor led the Pledge of Allegiance.

E. Other Public Comments

- Karen Provenzano a Glenpool resident complained to the Council that she is experiencing a noise nuisance from her neighbors. She declared that she tried to reason with the neighbors but they have ignored her requests. City Manager Kolman shared his business card with her and offered his assistance.

F. City Manager Report
(Roger Kolman, City Manager)

- Mr. Kolman announced the Chamber is currently looking for a new president and encouraged all qualified candidates to visit the Chamber of Commerce website to apply.
- Mr. Kolman reminded Council that their packets contained a new report from the Treasurer, entitled Performance at a Glance. The report contains current fiscal data represented in graphs and charts.

G. Mayor Report
(Momodou Ceesay, Mayor)

- Mayor Ceesay announced that the high school football homecoming is this weekend and encouraged everyone to get out and root for the home team.
- Mayor Ceesay thanked Vice Mayor Korb and City Manager Roger Kolman for attending the I-244 bridge opening ceremony in Tulsa.
- Council Member Fox relayed a question to Mr. Kolman on behalf of a constituent concerning the status of the sidewalk grant. Mr. Kolman referred the question to Rick Malone, City Planner. Mr. Malone advised that Oklahoma Department of Transportation (ODOT) is assembling the procedures and he expects a meeting with ODOT next week.
- Council Member Fox asked Mr. Kolman how many days he and Mayor Ceesay planned to spend at the ICSC conference in Dallas November 12-14. Mr. Kolman replied that they would be spending one day at the conference. Mr. Fox opined that the conference is a good networking opportunity and he suggested they consider spending additional time there.

Mayor Ceesay declared a change to the order of Scheduled Business to discuss Item 3 first, then return to the original order.

H. Scheduled Business

3. Discussion and possible action to approve Specific Use Permit #2014-01, Wachob Oil & Gas, LLC to allow oil well drilling on property located north of the NE corner of 33rd West Ave. and 126th Street.

(Rick Malone, City Planner)

The Planning Commission voted 4-0 to recommend approval of this request to the City Council in order to allow Use Unit #27 Oil Well Drilling on said property. The only condition of approval imposed by the Planning Commission was that the nomenclature for the permit omit any reference to gas or cleaning operations. Staff has determined the impact to the surrounding properties to be minimal. Staff recommended approval subject to the same condition stated by the Planning Commission.

MOTION: Vice Mayor Korb moved, second by Councilor Agee to approve Specific Use Permit #2014-01 to allow oil well drilling on subject property and that the nomenclature for the permit omit any reference to gas or cleaning operations.

FOR: Councilor Fox; Councilor Agee; Councilor Ballew; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

Council returned to scheduled Order of Business.

1. Discussion and possible action to approve minutes from September 2, 2014 meeting.

Motion: Councilor Agee moved, second by Councilor Ballew to approve minutes as presented.

FOR: Councilor Agee; Councilor Ballew; Councilor Fox; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

2. Discussion and possible action to approve the contract between Tulsa County and the City of Glenpool to receive CDBG funding in the amount of \$43,915.00 from the 2014 Tulsa County Urban County Community Development Block Grant Program for the purchase of a 2014 Starcraft Allstar 22' 14 Passenger ADA Shuttle Bus; to authorize the expenditure of \$6,000 in local matching funds; and to authorize the Mayor to sign the contract and all related documents, for submittal to Tulsa County.

(Rick Malone, City Planner)

Mr. Malone recommended the City Council approve the contract with Tulsa County and authorize the mayor to sign it and the sales order form from Creative Bus Sales thereby authorizing expenditure of funds for the stated purpose. Additionally Mr. Malone advised that funding for this purchase will come from the Capital Fund budget 03-6-01-6350.

MOTION: Councilor Fox moved, second by Vice Mayor Korb to approve CDBG grant funds contract in the amount of \$43,915.00; authorize the \$6,000.00 local matching funds expenditure; and authorize the Mayor to execute all necessary documents for the procurement of the bus.

FOR: Councilor Ballew; Councilor Fox; Councilor Agee; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

4. Discussion and possible action to approve acceptance for ownership and maintenance of public improvements of “Glenn Abbey II” addition.

(Lynn Burrow, Community Development Director)

Mr. Lynn Burrow, Community Development Director requested Council approval to accept ownership and maintenance of Glenn Abbey II public improvements, and release final subdivision plat.

Ms. Debra Cutsor, member of the Glenn Abbey HOA addressed the Council and raised a concern about incomplete improvements which are represented in PUD #28.

MOTION: Vice-Mayor Korb moved, second by Councilor Fox to approve acceptance for ownership and maintenance of public improvements; authorize release of final subdivision plat and withhold building permits until requirements of PUD #28 are completed.

FOR: Councilor Fox; Councilor Agee; Councilor Ballew; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

5. Discussion and possible action to accept General Utility Easement dedication from Monument Trading Company LLC and authorizing the City Manager to execute all related documents.

(Lynn Burrow, Community Development Director)

Mr. Burrow reviewed the General Utility Easement for technical merit and recommended Council approval and acceptance of Monument Trading Company LLC general utility easement dedication.

MOTION: Councilor Agee moved, second by Vice-Mayor Korb to accept General Utility Easement dedication as presented.

FOR: Councilor Agee; Councilor Ballew; Councilor Fox; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

6. Discussion and possible action to enter into Executive Session.

(Momodou Ceesay, Mayor)

MOTION: Councilor Ballew moved, second by Councilor Agee to enter into Executive Session at 6:50 pm.

FOR: Councilor Ballew; Councilor Fox; Councilor Agee; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

7. Executive Session for the purpose of discussing confidential communications from the City and Trust Authority Attorney concerning a pending investigation, claim, or action as to which the City and the Glenpool Utility Services Authority, with the advice of their Attorney, have determined that disclosure will seriously impair the ability of the City and the Authority to process the claim or conduct the pending investigation, litigation or proceeding in the public interest, pursuant to Title 25 Sec. 307(B)(4) of the Oklahoma Statutes (Open Meeting Act), to wit, a status report on the course of pending litigation in U.S District Court Case No. 11-cv-441, Creek County Rural Water District #2 vs City of Glenpool and Glenpool Utility Services Authority.

(Lowell Peterson, City Attorney)

8. Possible action to reconvene in Regular Session.

(Momodou Ceesay, Mayor)

MOTION: Councilor Agee moved, second by Councilor Fox to reconvene into Regular Session at 7:32 pm.

FOR: Councilor Fox; Councilor Agee; Councilor Ballew; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

I. Adjournment

Meeting was adjourned at 7:33 p.m.

Date

Mayor

ATTEST:

City Clerk