

NOTICE
GLENPOOL CITY COUNCIL
MEETING

A Regular Session of the Glenpool City Council will be held at 6:00 p.m. on Monday, August 4, 2014, at Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave., Glenpool, Oklahoma.

The City Council welcomes comments from citizens of Glenpool who wish to address any item on the agenda. Speakers are requested to complete one of the forms located on the agenda table and return to the City Clerk PRIOR TO THE CALL TO ORDER.

AGENDA

- A. Call to Order - Mayor Ceesay
- B. Roll call, declaration of quorum - Susan White, City Clerk; Mayor Ceesay
- C. Invocation - Rev. Jason Yarbrough, First Baptist Church
- D. Pledge of Allegiance - Mayor Ceesay
- E. Scheduled Business
 - 1. Discussion and possible action to approve minutes from July 21, 2014 meeting.
 - 2. Discussion and possible action to approve RESOLUTION NO. 14-08-01, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENPOOL, AUTHORIZING THE PLAN ADMINISTRATOR FOR OMRP TO PAY MONTHLY RETIREMENT BENEFITS OF THE RETIREMENT SYSTEM OF THE CITY OF GLENPOOL, THROUGH THE AUTOMATED CLEARING HOUSE FOR DIRECT DEPOSIT INTO THE BANK OR SAVINGS ACCOUNT OF ANY PARTICIPANT OF THE RETIREMENT SYSTEM, OR TO MAIL CHECKS DIRECTLY TO A BANK OR SAVINGS INSTITUTION AS DIRECTED BY THE PARTICIPANT; AUTHORIZING THE MAYOR TO ENTER INTO THE ENCLOSED AUTHORIZATION AND INDEMNITY AGREEMENT; AND PROVIDING FOR REPEALER AND SEVERABILITY.
(Roger Kolman, City Manager)
 - 3. Discussion and possible action to approve RESOLUTION NO.14-08-02, A RESOLUTION OF THE CITY OF GLENPOOL CASTING A VOTE FOR ONE TRUSTEE OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND(OkMRP) TO FILL THE EXPIRING TERM OF TRUSTEE AT-LARGE.
(Roger Kolman, City Manager)
 - 4. Discussion and possible action to accept sidewalk easement dedication from Glenpool Real Estate Investment Partners, LLC.
(Lynn Burrow, Community Development Director)

5. Discussion and possible action to purchase parcel # 85215-72-03-15445 in the Land Records of Tulsa County, State of Oklahoma from Mr. Robert Scott in the amount of \$717.50 and direct the Mayor to execute all necessary documents to facilitate such purchase.
(Roger Kolman, City Manager)
 6. Discussion and possible action to enter into Executive Session.
(Momodou Ceesay, Mayor)
 7. Executive Session for the purpose of discussing confidential communications from the City and Trust Authority Attorney concerning a pending investigation, claim, or action as to which the City and the Glenpool Utility Services Authority, with the advice of their Attorney, have determined that disclosure will seriously impair the ability of the City and the Authority to process the claim or conduct the pending investigation, litigation or proceeding in the public interest, pursuant to Title 25 Sec. 307(B)(4) of the Oklahoma Statutes (Open Meeting Act), *to wit*, a status report on the course of pending litigation in U.S District Court Case No. 11-cv-441, *Creek County Rural Water District #2 vs City of Glenpool and Glenpool Utility Services Authority*.
(Lowell Peterson, City Attorney)
 8. Possible action to reconvene in Regular Session.
(Momodou Ceesay, Mayor)
 9. Discussion and possible action regarding matters discussed in Executive Session.
(Momodou Ceesay, Mayor)
- F. Other Public Comments
- G. Community Development Report
(Lynn Burrow, Community Development Director)
- H. City Manager Report
(Roger Kolman, City Manager)
- I. Mayor Report
(Momodou Ceesay, Mayor)
- J. Adjournment

MINUTES CITY COUNCIL MEETING July 21, 2014

The Regular Session of the Glenpool City Council was held at 6:00 p.m., Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Momodou Ceesay, Mayor; Alyce Korb, Vice-Mayor; Tim Fox, Councilor; Patricia Agee, Councilor and Jennifer Ballew, Councilor.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Susan White, City Clerk; Lynn Burrow, Community Development Director; Rick Malone, City Planner and Dennis Waller, Police Chief. Charles Barnes, Finance Director was absent.

Also present was Andy Armstrong, with Andy Armstrong Consulting, LLC.

- A. Mayor Ceesay called the meeting to order at 6:00 p.m.**
- B. Susan White, City Clerk called the roll. Mayor Ceesay declared a quorum present.**
- C. Joe Jones, with The Landing Community Church offered the Invocation.**
- D. Vice Mayor Korb introduced Dalton Woodring, an Eagle Scout with the Boy Scouts of America. Mr. Woodring led the Pledge of Allegiance.**
- E. Scheduled Business**
 - 1. Discussion and possible action to approve minutes from July 7 and July 14, 2014 meetings.**
MOTION: Vice Mayor Korb moved, second by Councilor Agee to approve minutes as presented.
FOR: Councilor Fox; Councilor Agee; Councilor Ballew; Vice-Mayor Korb; Mayor Ceesay
AGAINST: None
Motion carried.
 - 2. Discussion and possible action to approve RESOLUTION NO. 14-07-06, A RESOLUTION AUTHORIZING THE CITY OF GLENPOOL TO ENTER INTO A CERTAIN EQUIPMENT LEASE-PURCHASE AGREEMENT BY AND BETWEEN OKLAHOMA STATE BANK AS LESSOR AND CITY OF GLENPOOL AS LESSEE, FOR THE ACQUISITION OF CERTAIN IDENTIFIED KUBOTA BRAND MOWING EQUIPMENT FROM STEWART-MARTIN EQUIPMENT COMPANY.**
Mr. Lynn Burrow, Community Development Director presented for approval Resolution No. 14-07-06, A Resolution authorizing the City to enter into a lease-purchase agreement for the acquisition of mowing equipment. As part of his presentation Mr. Burrow described the need for the equipment; description of the proposed equipment; presented proposals from two dealers; recommended the purchase cost not to exceed \$63,372.32 and financing through Oklahoma State Bank, Vinita Oklahoma.
MOTION: Councilor Fox moved, second by Vice Mayor Korb to approve Resolution No. 14-07-06 as presented.
FOR: Councilor Agee; Councilor Ballew; Councilor Fox; Vice-Mayor Korb; Mayor Ceesay
AGAINST: None
Motion carried.

3. Discussion and possible action to approve RESOLUTION NO.14-07-05 OF THE CITY COUNCIL OF THE CITY OF GLENPOOL, OKLAHOMA ADOPTING THE UPDATED MULTI-HAZARD MITIGATION PLAN FOR THE CITY OF GLENPOOL.

Mr. Rick Malone, City Planner presented Resolution No. 14-07-05 for approval. Mr. Malone described the purpose and objective of the Plan Update. He introduced Mr. Andy Armstrong whom served as the consultant on the Project, to address questions from the Council.

MOTION: Councilor Agee moved, second by Councilor Fox to adopt Resolution No. 14-07-05 as presented.

FOR: Councilor Ballew; Councilor Fox; Councilor Agee; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

4. Discussion and possible action to approve an Agreement between the City of Glenpool and the Glenpool School District for the Provision of a School Resource Officer, including drug dog services to the extent available, for Academic Year 2014-2015.

Dennis Waller, Chief of Police submitted for approval the Agreement between the City and the Glenpool School District to provide a school resource officer for the upcoming academic year. Chief Waller acknowledged that the Agreement had already been approved by the School Board.

MOTION: Councilor Agee moved, second by Councilor Fox to approve the Agreement as presented.

FOR: Councilor Fox; Councilor Agee; Councilor Ballew; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

Mayor Ceesay declared that he was changing the order of the Agenda to move to Item F. Public Comments and would return to Items 5 and 6 later in the meeting.

F. Other Public Comments

- None

G. City Manager Report - Roger Kolman, City Manager

- The deadline has passed to return ballots on the zip code issue (included in July 7 City Manager Report). Rick Malone will call USPS on Tuesday, July 22 to retrieve the results of the survey.

H. Mayor's Report - Momodou Ceesay, Mayor

- None

Mayor Ceesay called for a motion to suspend the City Council meeting and convene into the Special GEMS meeting.

MOTION: Vice Mayor Korb moved, second by Councilor Agee to suspend City Council meeting and convene into the Special GEMS meeting.

FOR: Councilor Agee; Councilor Ballew; Councilor Fox; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

MOTION: Councilor Agee moved, second by Vice Mayor Korb to reconvene in City Council meeting at 6:29 p.m.

FOR: Councilor Ballew; Councilor Fox; Councilor Agee; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

5. Discussion and possible action to enter into Executive Session.

MOTION: Councilor Agee moved, second by Councilor Fox to convene into Executive Session.

FOR: Councilor Fox; Councilor Agee; Councilor Ballew; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

6. Executive Session for the purpose of discussing confidential communications from the City and Trust Authority Attorney concerning a pending investigation, claim, or action as to which the City and the Glenpool Utility Services Authority, with the advice of their Attorney, have determined that disclosure will seriously impair the ability of the City and the Authority to process the claim or conduct the pending investigation, litigation or proceeding in the public interest, pursuant to Title 25 Sec. 307(B)(4) of the Oklahoma Statutes (Open Meeting Act), to wit, a status report on the course of pending litigation in U.S District Court Case No. 11-cv-441, *Creek County Rural Water District #2 vs City of Glenpool and Glenpool Utility Services Authority*.

7. Possible action to reconvene in Regular Session.

MOTION: Councilor Agee moved, second by Councilor Fox to reconvene in Regular Session.

FOR: Councilor Agee; Councilor Ballew; Councilor Fox; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

I. Adjournment

Meeting was adjourned at 7:53 p.m.

Date

Mayor

ATTEST:

City Clerk



Staff Report

Date: August 4, 2014

To: Honorable Mayor and City Council

From: Roger Kolman, City Manager

Re: Direct Deposit Option for OMRF Retirement Plan

Background

The Glenpool Personnel Policy requires employee paychecks to be received as a direct deposit into their bank account. This method provides our employees with a secure and efficient system to receive their paycheck. It makes sense to provide the same privilege of security to our retiree benefit checks. Our current OMRF Retirement Plan provides only for paper checks delivered to the retiree's address. Checks left in a mailbox can leave the retiree more vulnerable for identity theft.

OMRF allows direct deposit as an option for retirees, however it requires a plan amendment and authorization to implement. Approval and submittal of the attached Resolution and Plan Authorization is required to make the amendment.

Staff Recommendation

Staff recommends: 1) Council approval of the Resolution and Plan Authorization; 2) Authorize the Mayor to execute documents.

Attachment

- Resolution No. 14-08-01
- Plan Authorization

RESOLUTION NO. 14-08-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENPOOL AUTHORIZING THE PLAN ADMINISTRATOR FOR THE OKLAHOMA MUNICIPAL RETIREMENT FUND TO PAY MONTHLY RETIREMENT BENEFITS OF THE RETIREMENT SYSTEM OF THE CITY OF GLENPOOL, THROUGH THE AUTOMATED CLEARING HOUSE FOR DIRECT DEPOSIT INTO THE BANK OR SAVINGS ACCOUNT OF ANY PARTICIPANT OF THE RETIREMENT SYSTEM, OR TO MAIL CHECKS DIRECTLY TO A BANK OR SAVINGS INSTITUTION AS DIRECTED BY THE PARTICIPANT; AUTHORIZING THE MAYOR TO ENTER INTO THE ENCLOSED AUTHORIZATION AND INDEMNITY AGREEMENT; AND PROVIDING FOR REPEALER AND SEVERABILITY.

WHEREAS, due to automated banking facilities and electronic transfer of funds it is possible to provide for direct deposit of funds from one bank to another; and,

WHEREAS, it is convenient and expedient to provide a method for participants of the Retirement System of the City of Glenpool to provide for direct deposit and/or direct bank mailing of monthly payments for its participants upon authorization of the participants.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CITY OF GLENPOOL, that Mayor is hereby authorized to enter into the attached agreements with the Plan Administrator for the Oklahoma Municipal Retirement Fund authorizing direct deposit and/or direct bank mailing of the monthly retirement benefits payments to a participant's bank upon proper request and authorization from the participant, and providing for indemnification of the Oklahoma Municipal Retirement Fund and its Trust Administrator for losses and expenses resulting from direct deposit or direct mailing of such benefit payments until such time as the Oklahoma Municipal Retirement Fund and/or its Trust Administrator receives written notice of the participant's death.

END

The undersigned hereby certify that the foregoing Resolution was duly adopted and approved by the City Council of City of Glenpool, on the _____ day of _____, 20____, after compliance with notice requirements of the Open Meeting Law (25 OSA, Sections 301, et seq.)

City of Glenpool

By _____
Mayor

ATTEST: _____
(City Clerk)

(seal)

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Plan Authorization For Direct Deposit

JP Morgan Chase
ATTN: OMRF
Suite 320
525 Central Park Drive
Oklahoma City, Oklahoma 73105

Gentlemen:

This letter is our direction and your authorization to pay monthly retirement benefits from the City of Glenpool Defined Benefit and/or Defined Contribution Plan through the Automated Clearing House for direct deposit into the bank or savings account of any participant of the plan, provided that the participant executes the Authorization for Direct Deposit and Payee's Authorizataion agreement form and obtains the depository institution's acceptance of the terms of said agreement.

The City of Glenpool indemnifies JP Morgan Chase and the Oklahoma Municipal Retirement Fund from and against any loss or expense, direct or indirect, which results from the direct deposit of the monthly retirement benefits from said Plan into a participant's banking or savings account, rather than sending checks to the participant's home address and requiring the participant's personal endorsement on the checks.

Date

Mayor

City of Glenpool

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Staff Report

Date: August 4, 2014

To: Honorable Mayor and City Council

From: Roger Kolman, City Manager

Re: Election of OMRF At-Large Trustee

Background

OMRF has divided the state into eight regions; each region is represented by one trustee whom is elected by the member cities of that region. An At-Large trustee is elected by the member cities across the entire state. Each trustee serves a five year term. The At-Large position is expiring soon. Twelve nominees from across the state are vying for the open position. The Glenpool governing body may cast by resolution one vote to fill the trustee position.

It would be advantageous for Glenpool if the newly elected trustee represented our region and the metro area. Mike Nunneley, Mannford Town Administrator and Jay L. Heinrichs, Broken Arrow Finance Manager are two nominees that fit that description.

A bio of each of the twelve nominees is included in the agenda packet materials.

Staff Recommendation

Staff recommends Council consideration and action to cast a vote for one of the two nominees representing Region 1, and the Tulsa metro area.

Attachment

- Resolution No. 14-08-02
- Nominee Bios

**BOARD OF
TRUSTEES**

July 14, 2014

DONNA DOOLEN
ADA
DISTRICT 3

Dear Member:

LEROY LAGE
WATONGA
DISTRICT 8

The Oklahoma Municipal Retirement Fund ("OkMRF") has received twelve (12) nominations for the position of Trustee at-large:

MARCY LAMB
STILLWATER
DISTRICT 5

1. Grayson Bottom
2. Ken Campbell
3. Ted Graham
4. Jay L. Heinrichs
5. John "Guy" Henson
6. Brian Holland
7. Robert Johnston
8. John Noblitt
9. Mike Nunneley
10. Mary Rupp
11. Gaylord Z. Thomas
12. Mark Whinnery

JIM LUCKETT, JR.
EL RENO
AT-LARGE

BOB PARK
SALLISAW
DISTRICT 2

JOHN SHUGART
BETHANY
DISTRICT 6

ED TINKER
GLENPOOL
DISTRICT 1

The governing body of each OkMRF member may cast by resolution one (1) vote to fill the Trustee position. Enclosed please find a sample resolution which can be used as your ballot in the 2014 OkMRF Board of Trustees election for the at-large position.

GEORGE WILKINSON
WEATHERFORD
DISTRICT 7

The list of nominees is enclosed including a brief bio with information provided by each nominee.

BERTHA ANN YOUNG
SHAWNEE
DISTRICT 4

The ballot must be returned to the OkMRF office **by August 30, 2014**. The nominee receiving the largest number of votes shall be elected to the office of OkMRF Trustee representing the entire membership.

We sincerely appreciate and encourage your participation in the election process. If you should have any questions about the election process, please call.

Sincerely,



Enclosure

RESOLUTION NO. 14-08-02

OFFICIAL BALLOT

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF GLENPOOL CASTING A VOTE FOR ONE TRUSTEE
OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND
(OkMRF) TO FILL THE EXPIRING TERM OF TRUSTEE-
AT-LARGE**

WHEREAS, the City of Glenpool, Oklahoma participates in the Oklahoma Municipal Retirement Fund (OkMRF) and is eligible to cast one vote for the Trustee's office of the OMRF to fill the vacancy created by expiration of the term of the current Trustee-At-Large; and

WHEREAS, a vote cannot be split or cast in any fraction or part of the whole; and

WHEREAS, the Mayor of the City of Glenpool, as authorized by majority vote of the City Council, represents below the results of such vote on this ballot and returns this ballot to the Trust Administrator between July 20, 2014, and August 30, 2014.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Glenpool that its vote for the Trustee-At-Large shall be cast for the following one nominee, and that the Mayor of the City of Glenpool is hereby authorized to submit this ballot to the OkMRF Trust Administrator:

The undersigned hereby certifies that the foregoing Resolution was duly adopted and approved by a majority of the City Council of the City of Glenpool on the 4th day of August 2014.

Hon. Momodou Ceesay, Mayor

Attest:

Susan White, City Clerk

(SEAL)

**2014 ELECTION OF TRUSTEE – TRUSTEE-AT-LARGE
OKLAHOMA MUNICIPAL RETIREMENT FUND (“OkMRF”)**

The governing body of each employer is entitled to cast by resolution one vote for the office of OkMRF Trustee-at-Large. The resolution must be returned no later than August 30, 2014. Please note: **Resolutions should be signed with a seal affixed to the ballot. Any resolutions unsigned, will not be valid. To ensure your ballot has been received in the OkMRF office, please call 1-888-394-6673, Ext 100 on or before August 30, 2014.**

CAST ONE VOTE FOR ONE (1) OF THE TWELVE (12) FOLLOWING NOMINEES ON THE ENCLOSED RESOLUTION:

GRAYSON BOTTOM

- Mr. Bottom holds a Bachelor's degree in Business Administration and a Master's degree in Education from Southwestern State College.
- Presently he is the City Manager of Yukon.
- Mr. Bottom has been a teacher, coach, banker and an Economic Development Director.
- He started his career in City Management in 2003.
- He has held many post graduate certifications including Economic Development Finance Professional by the National Development Council, Master Consultant for Business Retention and Expansion International, Certified Lender for the Export Import Bank of the United States, Certified Community Developer by the Community Development Society and a graduate of Leadership Canadian County.
- He has been an instructor for the University of Oklahoma Economic Development Institute leading courses in Rural Development Issues and Finance as well as Community Development Institute at the University of Central Arkansas
- Mr. Bottom is currently a board member of the City Managers Association of Oklahoma.
- He is a member of the International City Managers Association.
- Mr. Bottom serves as a board member of the Yukon Chamber of Commerce.
- He is a member of the Governing Board of Integris Canadian Valley Hospital.
- He is a member of the Oklahoma Municipal League Legislative Committee.
- He has been recognized as 2012 Citizen of the Year by the Oklahoma Library Association.
- He was named 2013 Public Official of the Year by the Oklahoma Emergency Management Association of Oklahoma.

KEN CAMPBELL

- Mr. Campbell holds a Bachelor's degree with a major in Accounting and a minor in Computer Science from Southeastern Oklahoma State University.
- Presently he is the Finance Director/City Clerk for the City of Ardmore.
- Prior to that he was the accounting technician, internal auditor and City Treasurer for the City of Ardmore.
- Mr. Campbell started his career in Ardmore City Government in 1993.
- He currently serves as an ex officio member on the Board of Trustees of two Authorities of the City: the Ardmore Tourism Authority and the Hardy Murphy Coliseum Authority.
- He received the GFOA Distinguished Budget Award for the City of Ardmore for the past fifteen consecutive years.
- He has been married to his wife, Mary, for twenty-nine (29) years and has three sons, two grandsons and one granddaughter.
- He is a member of Faith Southern Church.
- Mr. Campbell is a member of IIMC, GFOA and OMCTFOA.
- He believes the Oklahoma Municipal Retirement Fund is an excellent organization with an exceptional staff.
- He is committed to hard work and keeping the great reputation intact that OkMRF has achieved.
- Mr. Campbell serves as the plan administrator of Ardmore's retirement fund and would consider it an honor to serve as an OkMRF Board Trustee.

TED GRAHAM

- Mr. Graham attended New Mexico State University in Las Cruces, New Mexico and is a graduate of Oklahoma Agriculture Leadership Program Class 13.
- He is presently the City Manager of the City of Henryetta.
- Prior to that he was the Guymon City Manager, where he started his Oklahoma career in City Management in 2005. He brings solid leadership and actively promotes employee benefits that are necessary for employee retention and career development.
- Mr. Graham has worked on having the best and most affordable retirement plan and has stressed retirement planning and investment strategy to help employees achieve their retirement goals.
- He is married to Nadine, who is an educator and coach, which has made their lives active in all sports.
- Together, he and Nadine have four children and uniquely they are two sets of twins, 11 years apart. His children are active in rodeo, basketball, softball, swimming, 4-H and FFA.
- He is a native New Mexican that transplanted to Oklahoma with an agricultural background in the livestock marketing and cattle raising sector.
- He is active in the City Management Association of Oklahoma (CMAO), Oklahoma Municipal Utility Providers (OMUP) and Oklahoma Municipal League (OML). His passion is wastewater reuse which is an integral part of Oklahoma's long term water plan. He also assisted in the accreditation program in CMAO and developing membership.
- His goal is to continue to manage Oklahoma's best assets – the people who work in municipal government statewide by providing them a quality retirement program.
- Mr. Graham believes that OkMRF has set a standard that needs to continue today and into the future.
- He is grateful for the opportunity and would appreciate your support. If selected, he looks forward to serving as an OkMRF Trustee.

JAY L. HEINRICHS

- Mr. Heinrichs holds a Bachelor's degree in Accounting with a minor in Economics from Southwestern State University.
- Presently he is the Finance Services Manager for the City of Broken Arrow where he has worked for twenty-six (26) years.
- Prior to that he was the Deputy City Clerk for two (2) years for the City of Sand Springs.
- He started his career in City Government in 1986.
- Mr. Heinrichs has previously served on the OkMRF Board of Trustees for seventeen (17) years.
- As an OkMRF Board member he was the Chair of the Administrative Committee.
- He was appointed by his community to serve on the City of Sand Springs Personnel Board from 1989 to 2007, serving as Chairman the last four (4) years.
- Mr. Heinrichs served as President of the Government Finance Officers Association and the Oklahoma Municipal Clerks, Treasurers, and Finance Officials Association.
- He has served on the Vo-Tech Advisory Board.
- Mr. Heinrichs is married and has 3 children, 3 grandchildren and enjoys playing pickle ball, tennis, fishing, golf and hiking in the Ozarks.
- He serves as his church treasurer and was elected by the District Church to serve on the Finance Committee for the North East Oklahoma District Church, which includes forty-three (43) churches.

JOHN "GUY" HENSON

- Mr. Henson holds a Bachelor's degree in Political Science with Urban Emphasis from Wittenberg University in Springfield, Ohio.
- Graduating in 1979, he obtained his Master's degree in Urban and Regional Planning from the University of Florida.
- Presently he is the City Manager for the City of Midwest City and oversees a budget of \$100,000,000.
- Prior to that he was a Zoning and Subdivision Administrator, Assistant City Planner, Grants Manager, Development Services Director and Assistant City Manager.
- He started his career in City Government with Midwest City in 1979 where he has worked for thirty-five (35) years.
- Mr. Henson serves as General Manager of three (3) public trusts, the most significant of which is the Midwest City Memorial Hospital Authority with a portfolio of \$70,000,000.
- Midwest City offers a Defined Contribution plan with the Employer contributing 13.5% and a 457 Deferred Compensation plan to their employees.
- Mr. Henson serves on the Deferred Compensation Plan Advisory Committee which provides fiduciary oversight.
- He is married to Teresa who is the Associate Vice President for Administrative Offices and Controller to O.U. Health Sciences Center.
- Together, he and Teresa have 2 sons, Drew and Will. Drew graduated from Southwestern Oklahoma State University and Will graduated from the University of Oklahoma.

BRIAN HOLLAND

- Mr. Holland holds a Bachelor's degree in Accounting from Oklahoma City University.
- He passed the CPA exam the same year he graduated from College earning the highest score and Gold Medal in the state of Oklahoma.
- Presently he is the Director of Finance and Administration for the Oklahoma Municipal Assurance Group ("OMAG") in Edmond.
- OMAG provides liability, property, and workers compensation coverages to over 500 Oklahoma cities and towns.
- Mr. Holland's role at OMAG includes oversight and responsibility of OMAG's cash flow and investments including management of external consultants.
- Prior to that he retired from Oklahoma City University where he was the Chief Financial Officer for twelve (12) years.
- Mr. Holland oversaw the university's endowment investments, facilities, budgeting, accounting and business services functions.

ROBERT JOHNSTON

- Mr. Johnston, immediately following high school, spent four (4) years in the U.S. Marine Corps and subsequently completed his Bachelor's degree in Business Management with a minor in Philosophy from Cameron University.
- He is presently the City Manager for the City of Frederick.
- Prior to that he was an Administrative Assistant/Public Works Director of Clinton and the Tonkawa City Manager.
- He started his career in City Government in 1981.
- He has been an OkMRF plan participant for thirty-three (33) years.
- Mr. Johnston is very active in many local government organizations.
- He served as Board Member and President of CMAO, MESO and OML.
- He was Regional Vice-President of the International City/County Management Association (ICMA).
- He currently serves as Board Member and Secretary of the OMPA Board.
- He has completed coursework for a Master's of Public Administration at the University of Oklahoma and is a Credentialed Manager by the ICMA.
- Mr. Johnston was honored as the recipient of MESO's Ray Duffy Award.
- He also was honored as the recipient of OML's Don Rider Award.
- In 2013, Mr. Johnston was inducted to the Oklahoma Hall of Fame for City and Town Officials.

JOHN NOBLITT

- Mr. Noblitt holds a Bachelor's degree in Business Administration from Letourneau University.
- He is a Certified Public Manager through William P. Hobby Center for Public Service at Texas State University.
- Presently he is the City Manager of Lindsay.
- Mr. Noblitt has over twenty (20) years of experience in leading, managing and participating in comprehensive planning and policy programs in both public and private sectors.
- He is a Certified Floodplain Manager.
- He is a Six Sigma Black Belt.

MIKE NUNNELEY

- Mr. Nunneley is a 1977 graduate of the Oklahoma State University and holds a Bachelor's degree in Education.
- He is presently the Town Administrator for City of Mannford.
- Prior to that he was the Town Administrator for five years for the Town of Granite.
- He started his career in City Government in 1997 as a Trustee and then Mayor of the Town of Granite.
- Mr. Nunneley is very active in many local government organizations.
- He serves as District 4 Board representative of the City Management Association of Oklahoma (CMAO).
- He currently serves as an Executive Board Member of the Indian Nation Council of Government (INCOG).
- Prior to municipal government, he taught science, coached girls' basketball and worked as a bank Vice-President.
- Mr. Nunneley states that his most rewarding phase of his municipal profession to-date has been the opportunity to help fifty-three (53) Oklahoma Cities and Towns. Over the past decade, through CMAO, he and other City Managers have aided City Councils. He has presented two CMAO programs: *How to Hire a City Manager* and *Changing the Form of City Government*.

MARY RUPP

- Ms. Rupp holds a Bachelor's degree in Education (Business) from Kansas State University.
- Presently she is the City Manager of Perry.
- Prior to that she was the Deputy City Manager and/or Assistant City Manager for twenty-three (23) years and the secretary to the City Manager for eleven (11) years for the City of Stillwater.
- She started her career in City Government in 1976.
- Ms. Rupp serves on the Oklahoma Municipal Power Authority Board of Directors.
- She is an active full member of International City and County Management Association (ICMA).
- She chaired ICMA Committee on Changing Role of Assistants, 1997-1999.
- Ms. Rupp co-authored an ICMA Public Management (PM) magazine article entitled "Survey Says Role of Assistants has Definitely Changed".
- She is an active full member of City Management Association of Oklahoma (CMAO); served in all officer positions including president and on numerous CMAO committees.
- She is a recipient of the Oklahoma Municipal League Don Rider Award for individuals who have made significant contributions to their community as well as to their profession through personal growth and involvement.
- Ms. Rupp has won Leader of the Year from Leadership Stillwater Alumni Association.
- She was named Friend of Downtown from Downtown Stillwater Main Street.
- She is a member of Perry Lions Club and Perry Chamber of Commerce.

GAYLORD Z. THOMAS

- Mr. Thomas holds a Master's degree in Business from Webster University in St. Louis, Missouri.
- He is a graduate from the United States Air Force Academy.
- He is presently the Executive Director for the Oklahoma State Board of Examiners for long term care administrators having experience with large, medium and small, non-profit and for-profit nursing facilities.
- Mr. Thomas is a Council member for the City of Guthrie and has served for the past five (5) years.
- Prior to that he was Commander of USAF Honor Guard in Washington DC and the basic training squadron; instructor of the Combat Crew Training School and the Combat Flight course; Chief of Training for the Headquarters Air Mobility Command of the Inspector General's team; and planner at Joint Force Command (NATO) in Brunssum, Netherlands.
- Mr. Thomas received two (2) "outstanding" ratings in Operation Readiness Inspections and led planning efforts for NATO's International Security Assistance Force in Afghanistan.
- He is married to Linda and together they have 2 daughters, Jennifer and Linzi. Jennifer resides in Tulsa and Linzi is a cadet at the United States Air Force Academy in Colorado Springs, Colorado.
- Mr. Thomas is a retired Lieutenant Colonel of the United States Air Force.

MARK WHINNERY

- Mr. Whinnery holds a Bachelor's degree in Communications.
- He has his Master's degree in Human Resources.
- Presently he is the City Manager for City of Drumright.
- Prior to that he served twenty-five (25) years in the Air Force.
- Mr. Whinnery is a retired Colonel.
- His last military assignment was as the Mission Support Group Commander at Scott Air Force Base in Illinois.
- Before serving in the Air Force, Mr. Whinnery worked for the New York State and Local Retirement System.

MEMORANDUM

TO: HONORABLE MAYOR and CITY COUNCIL

**FROM: LYNN BURROW, PE
COMMUNITY DEVELOPMENT DIRECTOR**

**RE: ACCEPTANCE: SIDEWALK EASEMENT
DEDICATED BY: GLENPOOL REAL ESTATE INVESTMENT
PARTNERS, LLC**

DATE: JULY 30, 2014

BACKGROUND

This item is for Council consideration and action regarding the acceptance of a Sidewalk Easement, generally located contiguous with, and immediately south of, the Phase II subdivision plat of Glenn Abbey Addition. This easement is being granted by Glenpool Real Estate Investment Partners, LLC and is to be dedicated to the City of Glenpool. The easement in question:

1. is eleven feet (11') in total width;
2. extends from the east boundary of Kendalwood Addition, easterly to the west boundary of the South County Community Center property per the attached Exhibit 'A'
3. is to be used by the public for pedestrian access to the South County Community Center from areas within Glenn Abbey II Addition
4. was required as a condition of approval for Planned Unit Development No. 27;
5. is to be used by the Developer to construct an aggregate surfaced all-weather pedestrian walkway a minimum of 6' in width as designated on the attached exhibit map;
6. is to be maintained by the Glenn Abbey Property Owner's Association;
7. is temporary in nature to be reconfigured or relocated by the Grantor or his assigns as may be necessary to accommodate the future development of the property located immediately south of the Glenn Abbey II Addition with the provision that should that relocation be necessary, some other approved method of pedestrian access to the Community Center be accommodated as a condition of approval for any future subdivision plat covering the subject property.

Recommendation:

At this time, Staff is asking Council consideration and approval to accept this Sidewalk Easement dedication from Glenpool Real Estate Investment Partners, LLC.

Attachments:

- A. Sidewalk Easement
- B. Supporting Documents.

SIDEWALK EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that Glenpool Real Estate Investment Partners, LLC, an Oklahoma company, hereinafter referred to as GRANTOR, in consideration of \$1.00 the receipt of which is hereby acknowledged, and in further consideration of the covenants of Grantee hereinafter set forth, hereby grant, bargain, sell and convey unto the City of Glenpool, a municipal corporation of the State of Oklahoma, its agents, franchisees, successors, hereinafter referred to as GRANTEE, the non-exclusive right, privilege and easement to lay, construct, maintain, alter, inspect, repair, replace, protect, operate and remove a sidewalk for public access across the Grantor's land. Such sidewalk Easement shall have reasonable right of ingress, egress and regress over the delineated land. Such land is situated in the County of Tulsa, State of Oklahoma, as described in Exhibit "A", attached hereto and incorporated herein by reference.

The current owner of the property underlying the Easement Area, as of the time such improvements are made, shall have the right, and obligation as necessary, to install concrete paving, grass, plantings, landscaping and various other types of related improvements. Grantor hereby covenants and agrees that no permanent buildings will be created, built, erected or constructed on, over or within the Easement Area.

Grantee shall use reasonable efforts to minimize to the extent reasonably practicable any damage to or interference with the use and enjoyment of any portion of Grantor's land located adjacent to the Easement Area or any business conducted thereon. Grantee shall exercise its rights hereunder in such a manner that will cause minimal disruption to the on-going business operation of Grantor.

Grantor, its successors and assigns, will not be responsible for damage by the public to the Utility Lines. Grantee shall indemnify, defend (with counsel acceptable to Grantor) and hold harmless Grantor from any damages or liability to persons or property that might arise from the use, construction, operation or maintenance of the Easement Area.

This grant shall be binding upon the parties hereto, their executors, administrators, heirs, successors. It is further understood that this sidewalk easement and any rights of usage will terminate with the filing of a development plat on the subject ground. It being the assumption that such a plat will relocate the subject sidewalk.

TO HAVE AND TO HOLD until the said Grantee, its agents, franchisees, successors and assigns, it being the intent of the parties hereto that Grantor, its heirs, successors and assigns, may use and enjoy the Easement Area except as inconsistent with the rights herein granted.

[Remainder of this page intentionally left blank.]

IN WITNESS WHEREOF, Grantor hereunto set its hand this 6TH day of March, 2014.

GRANTOR:

Glenpool Real Estate Investment Partners, LLC

BY:

Stephen M. Murphy, Manager

STATE OF OKLAHOMA)

) ss.

COUNTY OF TULSA)

On this 6th day of March, 2014, this instrument was acknowledged before me by Stephen M. Murphy, Manager of Glenpool Real Estate Investment Partners, LLC, and Oklahoma company, and that said instrument was signed and delivered on behalf of said company and acknowledged to me that he executed the same as the free act and deed of said limited liability company, duly authorized by its Members.

In Testimony Whereof, I have hereunto set my hand and affixed by official seal the day and year first above written.

Stephanie M. Love
Notary Public - Oklahoma
Commission #07008151
Commission Expires 8/22/2015

Stephanie Love

NOTARY PUBLIC

My Commission Expires: 8/22/2015

ACCEPTED BY CITY COUNCIL: City of Glenpool
A municipal Corporation

Date: _____

By: _____

Mayor: Momodou Ceesay

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

EXHIBIT 'A'

LEGAL DESCRIPTION

FOR

11 FOOT UTILITY EASEMENT

(SIDEWALK EASEMENT LIES WITHIN)

A TRACT OF LAND IN THE SOUTHEAST QUARTER (SE/4) OF SECTION TWELVE (12), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF.

MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF GLENN ABBEY, BLOCKS 1 THRU 6, A SUBDIVISION IN THE CITY OF GLENPOOL, TULSA COUNTY, STATE OF OKLAHOMA, RECORDED AS PLAT NO. 6121 AND DOCUMENT NUMBER 2007051131, IN THE OFFICE OF THE TULSA COUNTY CLERK, SAID POINT BEING THE SOUTHWEST CORNER OF LOT 30, BLOCK 5 OF SAID SUBDIVISION; THENCE N 89° 34' 38" E, ALONG THE SOUTH BOUNDARY OF SAID SUBDIVISION, A DISTANCE OF 262.45 FEET, TO THE NORTHWEST CORNER OF THE "GLENPOOL COMMUNITY CENTER"; THENCE S 00° 06' 52" E, ALONG THE WEST LINE OF SAID "GLENPOOL COMMUNITY CENTER", A DISTANCE OF 11.00 FEET; THENCE S 89° 34' 38" W, PARALLEL WITH AND 11.00 FEET SOUTH OF THE SOUTH LINE OF SAID SUBDIVISION, A DISTANCE OF 1655.46 FEET, TO THE WEST LINE OF THE SOUTHEAST QUARTER (SE/4) OF SAID SECTION 17, AND THE EAST LINE OF KENDALWOOD IV, AN ADDITION TO THE CITY OF GLENPOOL, OKLAHOMA, RECORDED AS PLAT NUMBER 4445 IN THE OFFICE OF THE TULSA COUNTY CLERK; THENCE N 00° 03' 17" W, ALONG THE WEST LINE OF SAID SOUTHEAST QUARTER (SE/4) AND THE EAST LINE OF SAID KENDALWOOD IV, A DISTANCE OF 11.00 FEET; THENCE N 89° 34' 38" E A DISTANCE OF 1393.00 FEET, TO THE POINT OF BEGINNING.

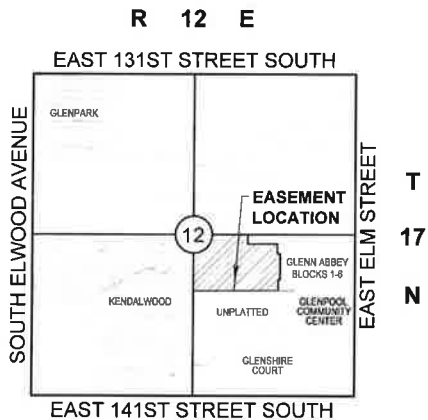
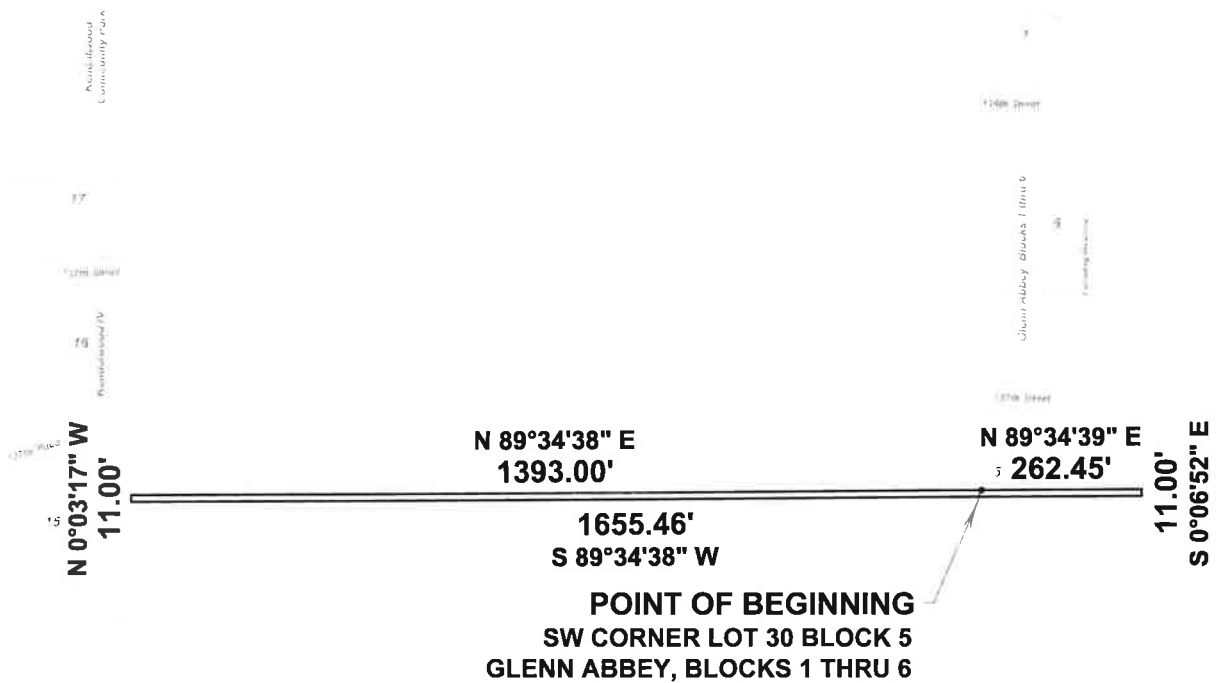
SAID TRACT OF LAND CONTAINING 0.4180 ACRES / 18, 209.96 SQUARE FEET.

THE BASIS OF BEARINGS FOR SAID TRACT IS N 89° 34' 38" E ALONG THE SOUTH LINE OF GLENN ABBEY, BLOCKS 1 THRU 6, A SUBDIVISION IN THE CITY OF GLENPOOL, TULSA COUNTY, STATE OF OKLAHOMA, RECORDED AS PLAT NUMBER 6121 AND DOCUMENT NUMBER 2007051131, IN THE OFFICE OF THE TULSA COUNTY CLERK.

EXHIBIT OF LEGAL DESCRIPTION

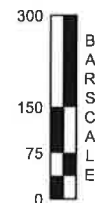
"SIDEWALK EASEMENT"

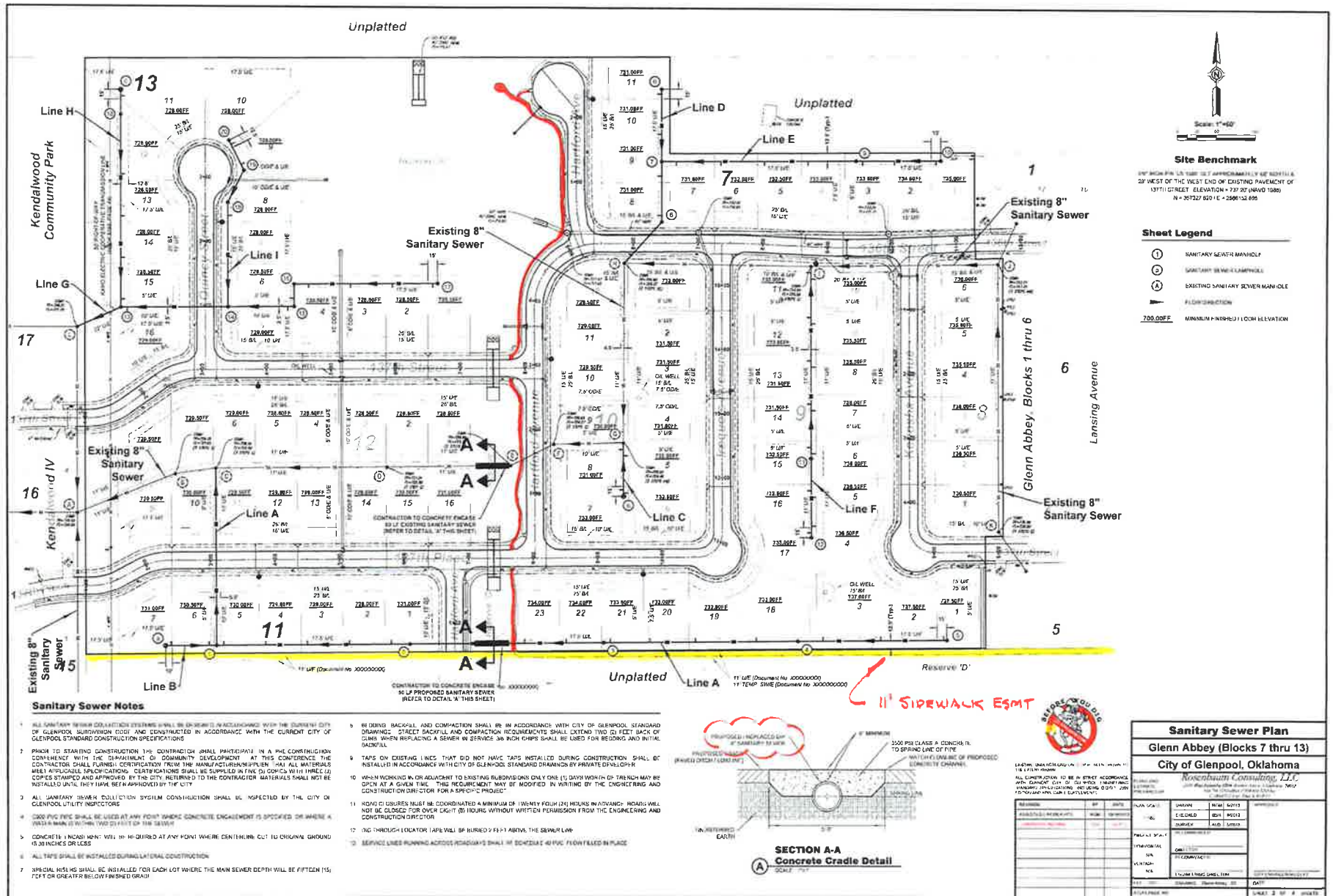
(EXHIBIT A1)



Location Map

SCALE: 1"=3000'







To: HONORABLE MAYOR AND CITY COUNCIL
From: Roger Kolman, City Manager
Date: July 30, 2014
Subject: Land Purchase

Background:

In 2002, developer Dan Newman submitted a plat to the City of Glenpool for the Newman Commercial development on the south side of SH 117. As required by the subdivision code, the plat included depictions, pictorially and in written form, of the required right of ways and easements for roadways and utilities. However, the written description did not match the pictorial depiction, and as a result the 30' of right of way for what became Longhorn Avenue was not properly dedicated. Later that year, the developer processed a lot split for the property, resulting in the creation of two large parcels and a smaller parcel which consisted of the right of way for Longhorn Avenue. For whatever reason, the City never obtained title to the smaller parcel from the developer following the lot split.

In 2014, Tulsa County sold the smaller parcel (right of way) via auction to Mr. Robert Scott of Sapulpa for back taxes and fees in the amount of \$667.50. Once Mr. Scott determined what he had actually purchased, he offered to sell the property to the City for his cost plus \$50 for his effort.

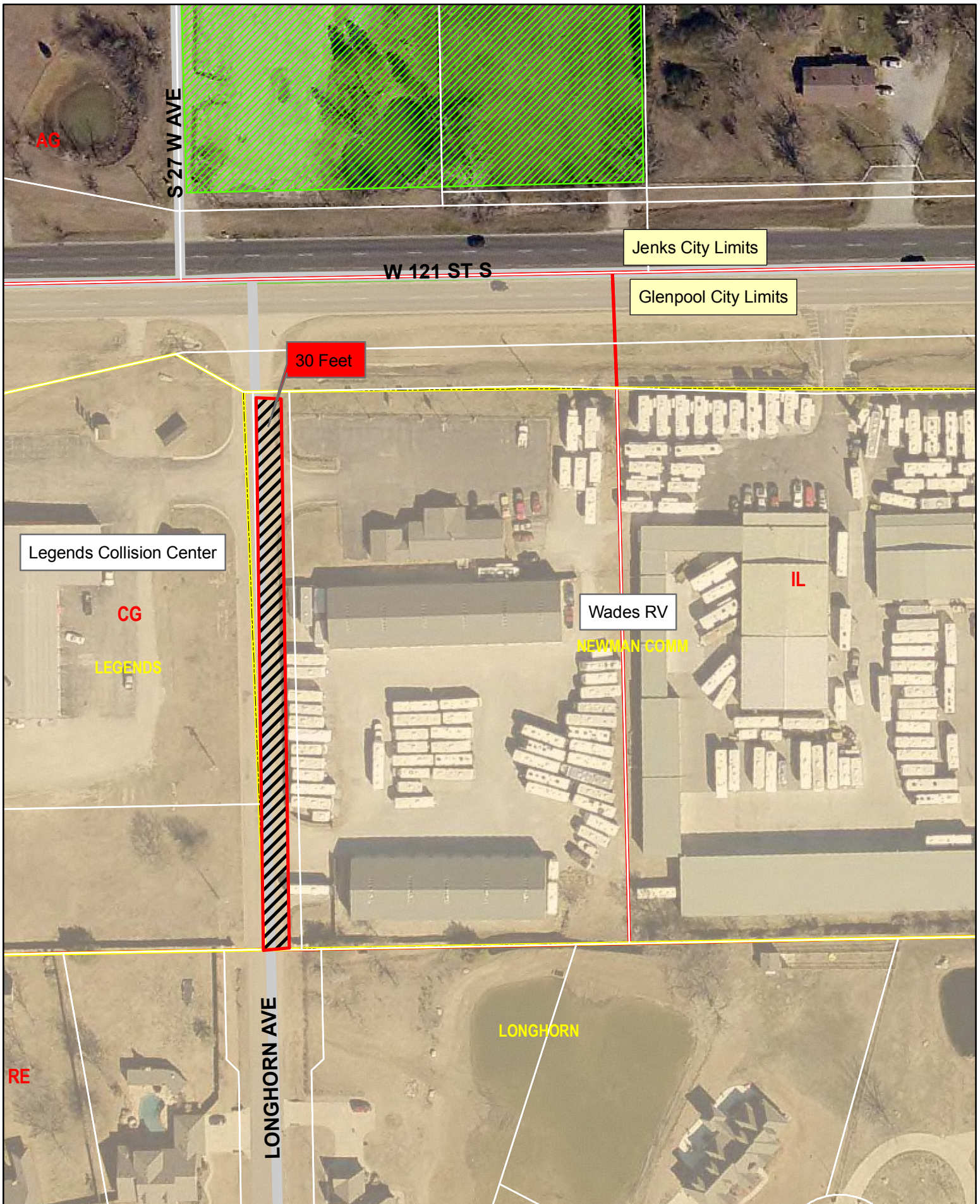
Funding for this purchase will come from the Streets and Parks budget at 01-6-14-6235.

Staff Recommendation:

Staff recommends purchasing the parcel from Mr. Scott in the amount of \$717.50.

Attachments:

Deed of Dedication and Bill of Sale.



Upon Recording Return To: City of Glenpool
ATTN: City Clerk
P.O. Box 70
Glenpool, OK 74033

DEED OF DEDICATION

This conveyance is made and entered into for the purposes stated herein, as of the date entered below, between ROBERT N. SCOTT, an individual herein called "Grantor", and the CITY OF GLENPOOL, a municipal corporation, whose mailing address is P. O. Box 70, Glenpool, OK 74033, herein called "Grantee."

FOR VALUABLE CONSIDERATION OF SEVEN HUNDRED SEVENTEEN DOLLARS AND 50/100 (\$717.50) and other good and valuable consideration, in hand paid, the receipt and sufficiency of which are hereby acknowledged, the Grantor does hereby grant, dedicate, bargain, sell, convey and warrant Grantee, its successors and assigns, for the benefit of the public, forever, the following described property together with all appurtenances thereto, shown as parcel # 85215-72-03-15445 in the Land Records of Tulsa County, State of Oklahoma, and more particularly described as follows to wit:

The west thirty feet (30') of LOT 1, BLOCK 1, NEWMAN COMMERCIAL SUBDIVISION, AN ADDITION TO THE CITY OF GLENPOOL, TULSA COUNTY, OKLAHOMA BEING A PART OF THE NW/4 OF SECTION 3, TOWNSHIP 17 NORTH, RANGE 12 EAST, TULSA COUNTY, OKLAHOMA

For use as a permanent, public right-of-way for the City of Glenpool, Oklahoma, and as a thoroughfare for ingress and egress to adjoining property and roadways for general public usage.

TO HAVE AND TO HOLD THE SAME, unto Grantee and Grantee's successors and assigns, together with all of Grantor's right, title and interest, in exclusive possession together with all and singular the tenements, hereditaments and appurtenances thereto belonging or in any wise appertaining forever.

IN WITNESS WHEREOF, Grantor and Grantee hereunto set their respective hands this _____ day of _____ 2014.

ROBERT N. SCOTT, An Individual
("Grantor")

Date: _____

STATE OF OKLAHOMA)
) ss.
COUNTY OF OKLAHOMA)

On this ____ day of _____ 2014 before me personally appeared _____ to me personally known, who being by me duly sworn represented that the foregoing instrument was signed and delivered on behalf of himself as Grantor identified therein and acknowledged to me that he executed the same as his free act and deed for the purposes set forth therein.

In Testimony Whereof, I have hereunto set my hand and affixed my official seal the day and year first above written.

NOTARY PUBLIC

My Commission Expires: _____

ACCEPTED BY CITY COUNCIL:

CITY OF GLENPOOL, A Municipal Corporation
("Grantee")

Date: _____

Momodou Ceesay, Mayor

ATTEST:

APPROVED AS TO FORM:

[SEAL]

City Clerk

City Attorney

Back to Item 5



Community Development Director's Report

July 30, 2014

To: Glenpool City Council

Mayor, Councilors

Specified City Projects:

The following is a report highlighting and summarizing the various activities that are currently being administered by the Community Development Department related to certain on-going public projects (City) and private commercial and residential development projects within Glenpool:

City and Public Projects:

Traffic Signalization Improvement Projects:

- All repair and/or replacement work specified in the previously approved contract with SignalTek, Inc. has been fully completed. That contract work was related to the existing traffic lights on both 121st Street and 141st street. The various work items included the installation of a new signal head at 141st Street and US Highway 75 that provides a protected left turn arrow for east bound traffic on 141st Street - west of the highway. The addition of this feature has increased overall traffic safety at this location and improved peak period traffic flow.
- The official request for approval to commission the design and installation of traffic signals on 121st Street at US Highway 75 is scheduled to be heard at the August 6th regular meeting of the ODOT Transportation Committee. Approval of this request is somewhat assured since the Traffic Engineering Section of the local Division VI branch of ODOT has documented the required number of 'warrants' necessary to justify the new improvements. Upon approval by the Transportation Committee, the engineering design phase of the project will begin. However, full completion of the project is not expected until sometime in the first quarter of 2015.
- Replacement pedestrian crosswalk signage is being installed on 141st Street between US Highway 75 and Elwood Ave. generally at the previous sign locations in advance of the start of school classes on August 12th.

Longhorn Sewage Liftstation Improvement Project:

- The engineering design plans and specifications have been fully completed by SKW, Inc.
- The required application for a construction permit from ODEQ was submitted for the project in July.
- The project is being advertised for bid currently with a mandatory pre-bid meeting scheduled for August 1st and an actual bid date set for August 8th.
- The request for City Council approval to enter into a construction contract with the successful bidder is anticipated for the August 18th Council meeting.
- Start of construction should occur on or before September 1st with a January 1st, 2015 completion date.

Streets & Parks Department Mowing Equipment:

- The Kubota brand mowing equipment lease/purchase agreement approved at the July 7th Council meeting has been finalized and the equipment delivered to the City July 29th. See attached photos.

Private Development and/or Building Projects:

Grandview Heights Apartments: MonTapp Addition

- On-site storm sewer construction is well underway and will likely take approximately 30 days to complete.
- Public waterline and sanitary sewer mainline construction is also underway with completion anticipated approximately October 1st.
- To-date, twenty nine (29) individual building permits out of a total of forty one (41) have been issued covering the project's clubhouse and a large number of individual apartment unit buildings located throughout the project site.
- The Developer estimates the \$28,000,000 project will take approximately 15 months from the ground breaking in April to fully complete. At this time, no official completion or grand opening date has been issued by the Developer.

Holiday Inn Express: MonTapp Addition

- The project is fully complete and in operation
- The Developer states that a formal Grand Opening event to be scheduled at some later date.

Mansfield Lane Residential Subdivision:

- This project is located on the east side of Elwood Avenue at 147th Street, abuts the south boundary of Glen Village, and consists of 88 single family residential lots.

- Public utility infrastructure improvement construction has been fully completed.
- Full completion of all other development improvements is anticipated by August 15th.
- Final Subdivision Plat release for recording will follow construction completion and acceptance by the City and is anticipated to occur later in August. At that time, the City should be in position to begin issuing building permits on individual lot in this project.

Glenn Abbey Addition: Phase II

- Public utility infrastructure improvements serving the development have been completed and are in the testing and final acceptance by City inspection staff currently.
- Paving construction within the development has started with completion anticipated by September 1st.
- Full project completion of the development improvements for the addition is being predicted to be on or before Sept 30th, at which time the City will be in position to accept the public improvements and release the Subdivision Plat for recording.
- City issued Building Permits within the development should begin to be issued by approximately October 15th.

Elwood Corner:

- This is a new 2.92 acre commercial project located at the northwest corner of 141st Street and Elwood Ave.
- The project proposes the construction of a new multi-tenant single story commercial building having approximately 11,300 sf of gross building floor area.
- As of July 1st, City Staff has issued all site related construction permits as well as the final the building City building permit for project startup.
- Site improvement construction is underway currently.
- The developer has not disclosed an anticipated completion date at this time.

Starbucks:

- This project is located on a commercial lot in Southwest Crossroads Addition fronting on Vancouver Ave. immediately across from Heritage National Bank.
- The project consists of the construction of a single story building structure having approximately 1950 s.f. of gross floor area along with supporting parking and drives featuring a drive-thru order and pick-up lane similar to several other Starbucks facilities in the Tulsa metro area.
- All Planning & Zoning approvals and site related construction permits have been processed and approved by City Staff.
- Building permits for the project have been approved for release.

- Start of construction is anticipated by August 15th.
- No project completion date has been established at this time.

Glenpool Residential and Commercial Building Permit Statistics Thru July:

• New Residential Permits Issued in July	10 Total
• New Commercial Permits Issued in July	2 Total
• Current Active Residential Permits:	79 Total
• Current Active Commercial Permits:	2 Total
• 2013 Residential Permits Issued thru July 31, 2013	66 Total
• 2014 Residential Permits Issued thru July 31, 2014	68 Total
• 2013 Commercial Permits Issued thru July 31, 2013	18 Total
• 2014 Commercial Permits Issued thru July 31, 2014.	4 Total









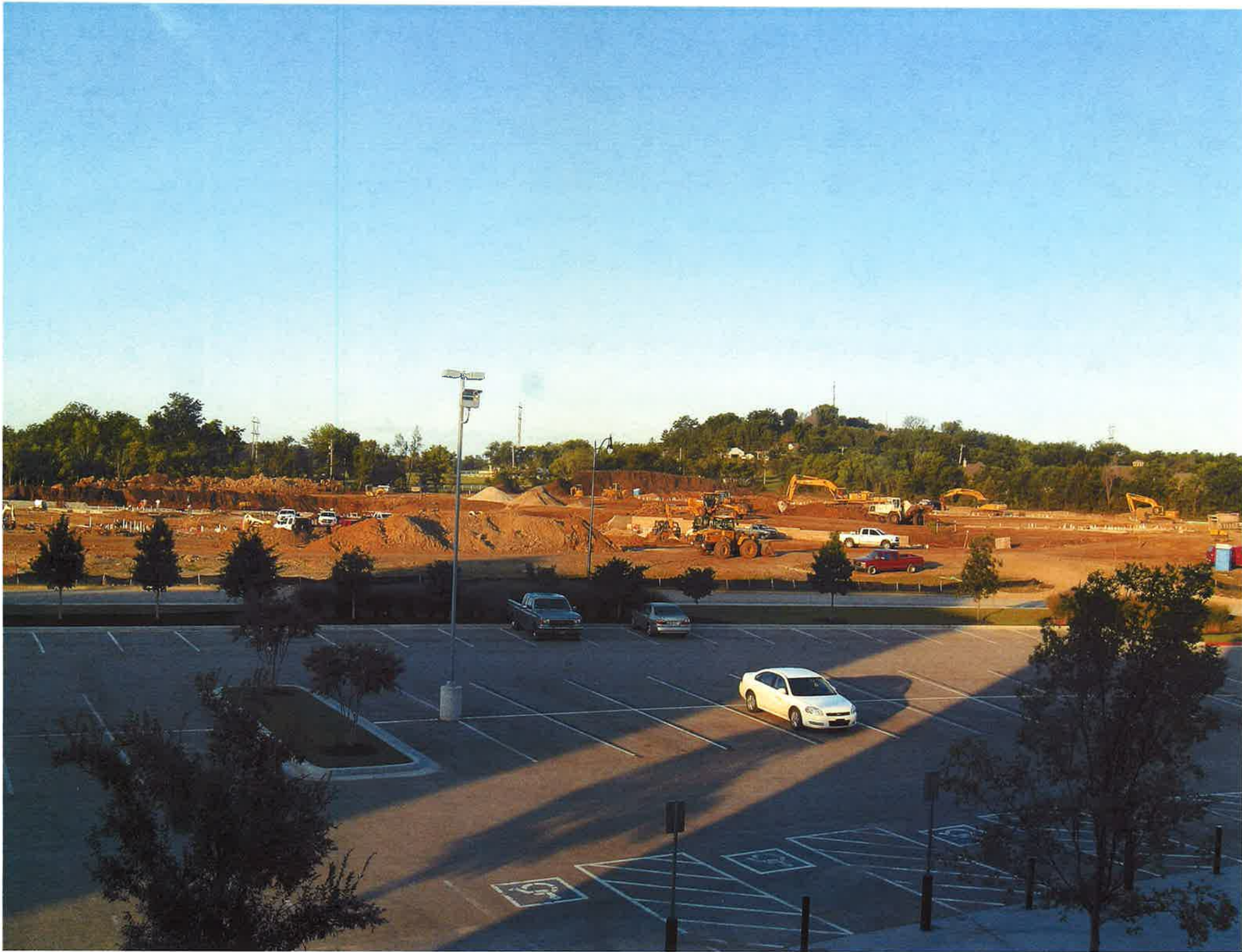
















NOTICE
GLENPOOL UTILITY SERVICE AUTHORITY
MEETING

A Regular Session of the Glenpool Utility Service Authority will begin at 6:00 p.m. immediately following the Glenpool City Council meeting, on Monday, August 4, 2014, at Glenpool City Hall, City Council Chambers, 3rd Floor, 12205 S. Yukon Ave., Glenpool, Oklahoma.

The following items are scheduled for consideration by the Authority at that time:

AGENDA

- A. Call to Order
- B. Roll call, declaration of quorum
- C. Scheduled Business
 - 1. Discussion and possible action to approve minutes from July 7, 2014 meeting.
- D. Severn Trent Report
(Matt Lail, Project Manager, Severn Trent Environmental Services)
- E. Adjournment.

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma, on _____, 2014.

Signed: _____
Clerk

MINUTES
GLENPOOL UTILITY SERVICE AUTHORITY
REGULAR SESSION
July 7, 2014

The Regular Session of the Glenpool Utility Service Authority was held at 7:12 p.m., Glenpool City Hall. Trustees present: Momodou Ceesay, Chairman; Alyce Korb, Vice Chairman; Tim Fox, Trustee; Trish Agee, Trustee and Jennifer Ballew, Trustee.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Charles Barnes, Finance Director; Lynn Burrow, Community Development Director and Rick Malone, City Planner. Susan White, Secretary was absent.
Also present: Matt Lail with Severn Trent Environmental Services

A. Chairman Ceesay called the meeting to order at 7:12 p.m.

B. Rick Malone, City Planner called the roll and Chairman Ceesay declared a quorum present.

C. Scheduled Business:

1. Discussion and possible action to approve minutes from June 2, and June 16, 2014 meetings.

MOTION: Trustee Agee moved, second by Trustee Fox to approve minutes as presented.

FOR: Trustee Fox; Trustee Agee; Trustee Ballew; Vice Chairman Korb; Chairman Ceesay

AGAINST: None

Motion carried.

D. Severn Trent Report

- Mr. Matt Lail, Project Manager updated the Trustees on recent activities including repairs and maintenance, meter reading, animal control and financials.
- Gearing up to return Animal Control responsibilities to the City effective September 1.

E. Adjournment.

There being no further business, Chairman Ceesay declared the meeting adjourned 7:29 p.m.

Date

Chairman

ATTEST:

Secretary



July 2014
Monthly Operations Report
And
Historical Data Tracking Report

Prepared For the City of Glenpool Ok



Created by:
Severn Trent Services

Report



Date: July 30, 2014
To: City of Glenpool
From: Matt Lail, Severn Trent Project Manager
Subject: July 2014 Monthly Report, &
Historical Data Tracking

Severn Trent Services, Inc.
503 West 138th Street
Glenpool OK 74033

Tel 918-322-3822
Fax 918-322-3778

Please find enclosed the monthly operations report for July 2014, and a summary of Historical Data that we are developing for council information. This report will focus on a summary of historical information and the activities that occurred within the report month. This report includes the following:

- I. Overview of the month,
- II. Permit Excursions (Water & Wastewater),
- III. Key Operating Issues,
- IV. Annual Maintenance & Material Cap Summary,
- V. Monthly Maintenance & Material Cap Expense Summary,
- VI. 2014 Water Loss Comparison,
- VII. TTHM Summary (South Peoria),
- VIII. TTHM Summary (Saddleback),
- IX. HAA-5 Summary (South Peoria), and
- X. HAA-5 Summary (Saddleback).

I. Overview of Month:

- The Animal Control Officer voluntarily terminated her employment with Severn Trent Services.
- Through the month the Maintenance & Material Caps totaled \$14,224.79, & \$5,384.71, for a total of \$19,609.50.
- Started reading meters on June 30, 2014.
- Completed 152 service orders.
- We had 100 turn-offs, 74 re-reads, & 12 blue tags.
- Completed 17 new service taps, & 10 meter swaps.
- We had 125 animal control calls.
- We returned 3 animals to their owners.

II. Permit Excursions –W&WW: (Attach investigative findings or RCA)

- WWTP – There were no excursions for the month at the WWTP. Also, the ammonia levels remained low through the month. We passed the quarterly Bio-Monitoring that was performed in early June.
- WTP –There were no excursions in the Water system.

III. Key Operating Issues:

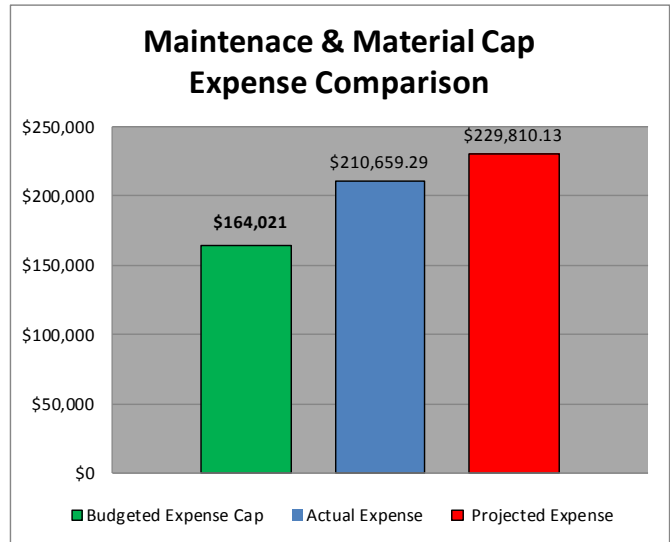
- July 3-Received a request from Lynn regarding the Elwood Electrician Affidavit.
- July 4-Sent PAF's to Shane for Glenpool employees regarding the spot bonus for Elwood Lift Station.
- July 7-Met with Lynn, Rick, Roger, Shane Buchannen, regarding the water line for the storage units that Shane wants to install. Met with Lynn regarding the monthly report.
- July 8-All Utility Vehicle signs were completed to match the new City Logo.
- July 8-Barney & Danny marked water line on 131st.
- July 8-Had several alarms regarding Hickory Lift Station. Old vacuum assist lift station in an older neighborhood.
- July 8-Meter Reader Danny Garcia notified us that his last day will be Friday, July 11th.
- July 9-Went to Hugo to do DMRs & MORs with Jason & sent them to Jimmy in Guyon. Glenpool to Antlers 135 miles, to Hugo 25 miles, around Hugo 20 miles, to home 25 miles, to Glenpool 135 miles, total = 340 miles.
- July 10-Barney & Danny had to re-mark the water line on 131st street due to someone brush hogging the area.
- July 14-Shane Starkey began his Class C WW Ops License Class.
- July 16-Removed trees from the Longhorn Lift Station.
- July 16-Shane passed his C Wastewater Operations License Exam.
- July 16-Jeremy McCool began his Class C Water Operation License class.
- July 21-Received a work order from Lynn to level hydrant & do sod work at Poplar Place. Jeremy checked & there was no hydrant work that needed to be done, so they cleaned up & sodded the area.
- July 21-AC is out at the WWTP building.
- July 21-Electrician is getting a price for the electric work to be done at the outfall disinfection building.
- July 24-Responded to a request from Lynn regarding Glenpool Water Quality.
- July 28-Hickory Lift Station is having problems. Barney & Wes were able to get it working. This lift station & two other vacuum assist lift station desperately need to be replaced with new technology systems.
- July 28-Removed trees from Longhorn Lift Station.
- July 29-Held safety meeting.
- July 29-Electrician received

IV. Annual Maintenance & Material Cap Summary



Fiscal Year September 2013 - August 2014	
Budgeted Maintenance Cap	\$89,290.08
Budgeted Material Cap	\$74,731.08
Total Budgeted Mtc & Material Cap	\$164,021.16

Mtc & Material Cap Comparison & Projection	Total Expense
Current Overage Expense	\$46,638.13
Budgeted Expense Cap	\$164,021.16
Actual Expense	\$210,659.29
Projected Expense	\$229,810.13

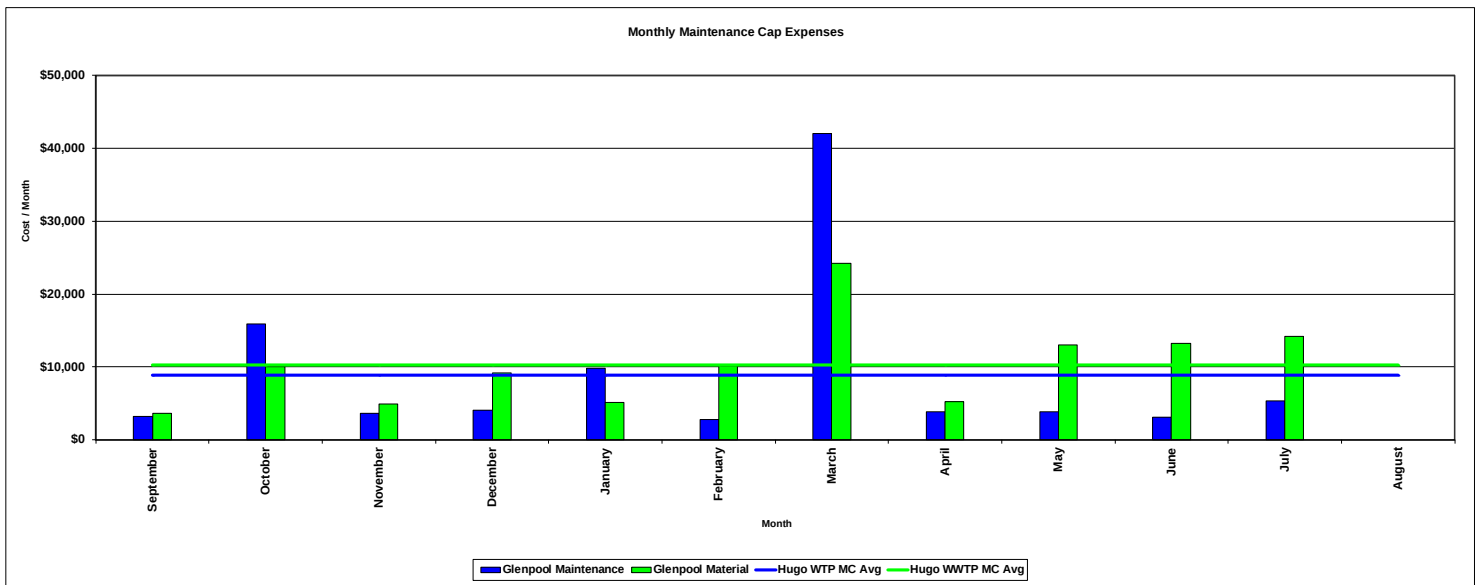


V. Monthly Maintenance & Material Cap Expense Summary



MONTHLY MAINTENANCE EXPENSE SUMMARY

Department	September 2013	October 2013	November 2013	December 2013	January 2014	February 2014	March 2014	April 2014	May 2014	June 2014	July 2014	August 2014	TOTAL	AVERAGE
Glenpool Maintenance	\$3,226.57	\$15,858.67	\$3,620.19	\$4,023.92	\$9,791.08	\$2,831.66	\$42,084.26	\$3,890.04	\$3,855.62	\$3,072.58	\$5,384.71		\$97,639.30	\$8,876.30
Glenpool Material	\$3,631.14	\$10,072.69	\$4,938.14	\$9,140.01	\$5,081.00	\$10,115.36	\$24,226.15	\$5,291.88	\$13,071.46	\$13,227.37	\$14,224.79		\$113,019.99	\$10,274.54
TOTAL	\$6,857.71	\$25,931.36	\$8,558.33	\$13,163.93	\$14,872.08	\$12,947.02	\$66,310.41	\$9,181.92	\$16,927.08	\$16,299.95	\$19,609.50		\$210,659.29	\$19,150.84
% of TOTAL MC	4.2%	15.8%	5.2%	8.0%	9.1%	7.9%	40.4%	5.6%	10.3%	9.9%	12.0%		128.4%	11.7%



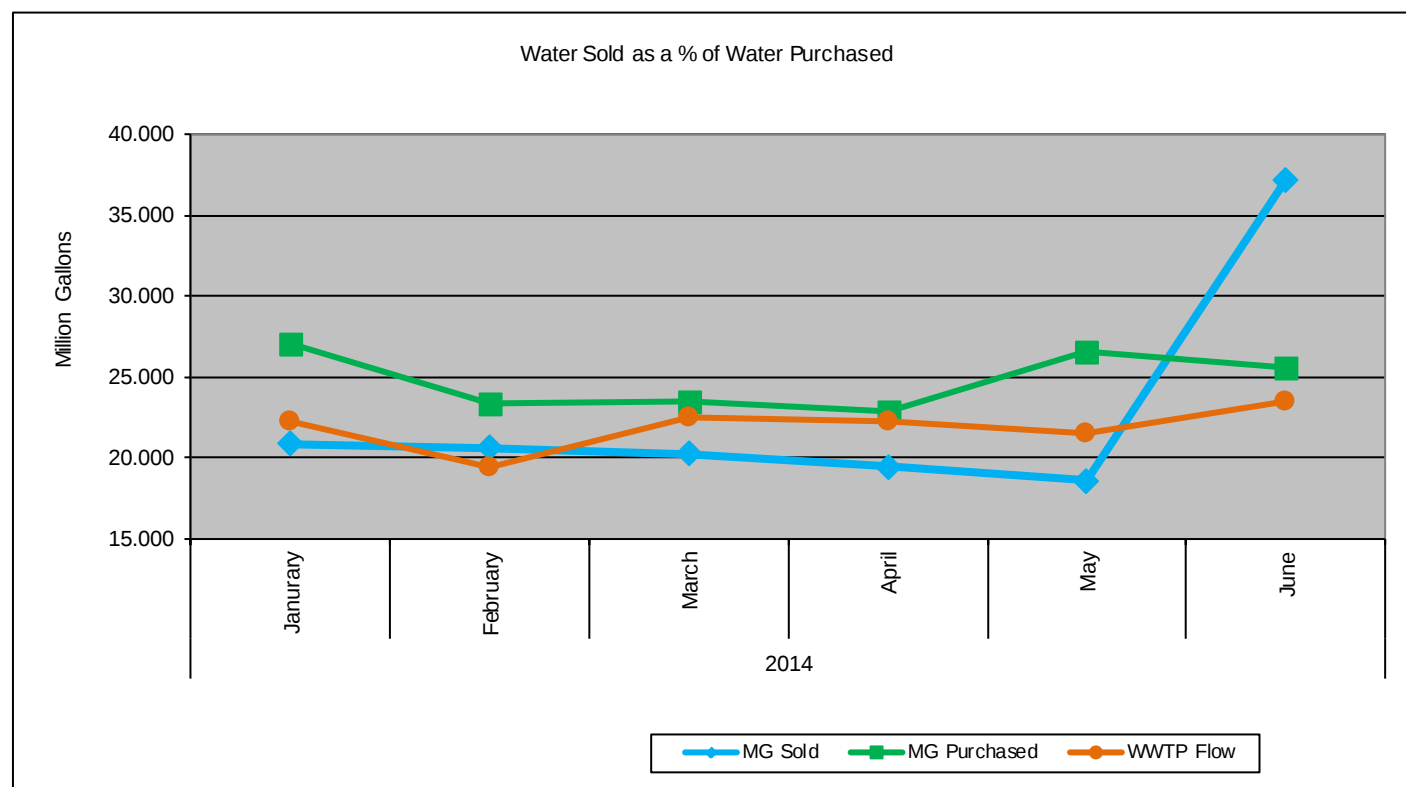
VI. 2014 Water Loss Comparison

Glenpool Water Purchased

Flow Summary

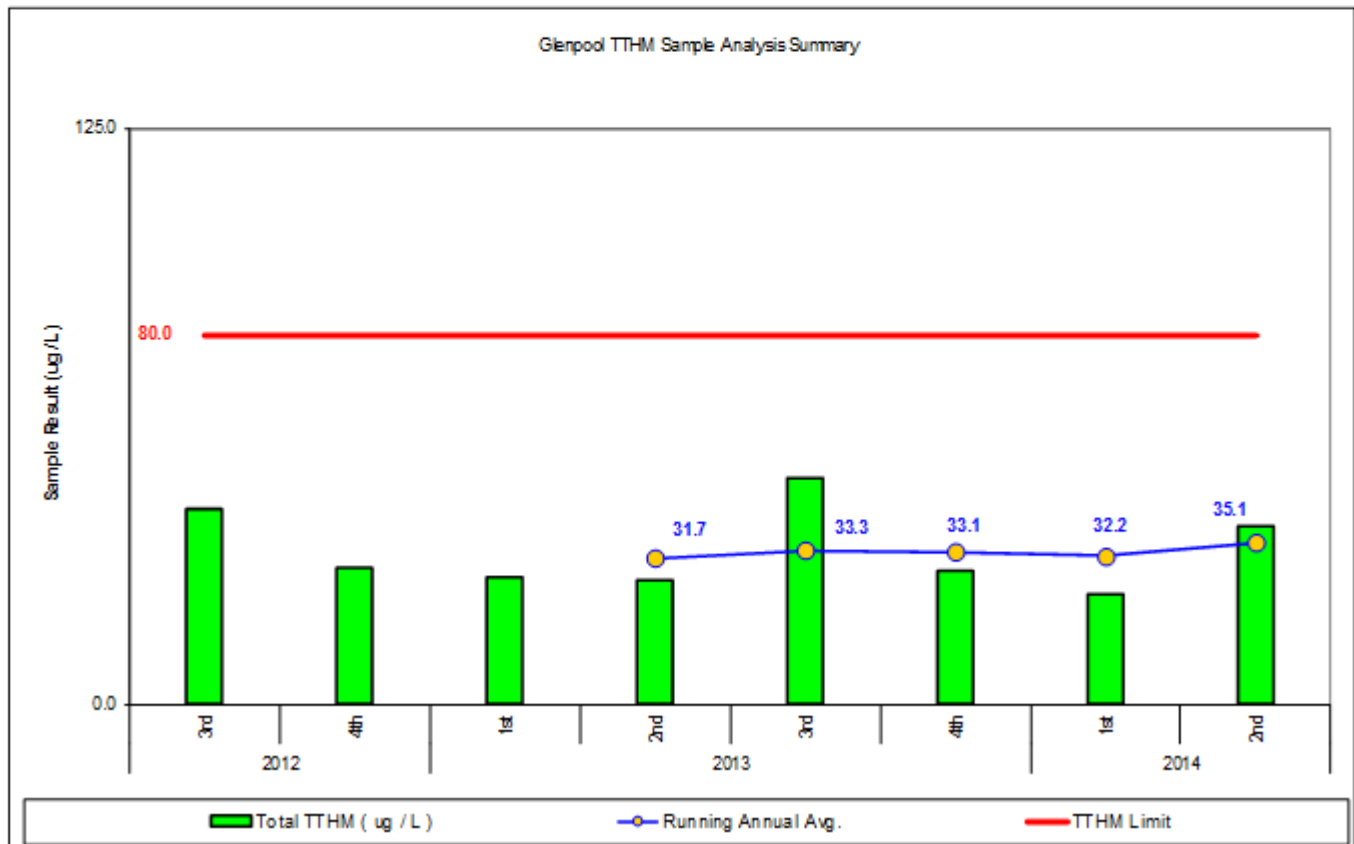
Total in Million Gallons Purchased Vs. Million Gallons Sold

Year	Month	MG Purchased	MG Sold	Sold as % of Purchased	WWTP Flow
2014	January	27.116	20.879	77.0%	22.261
	February	23.401	20.614	88.1%	19.486
	March	23.551	20.259	86.0%	22.566
	April	22.872	19.496	85.2%	22.270
	May	26.599	18.634	70.1%	21.590
	June	25.531	37.215	145.8%	23.460
Total		149.070	137.097	92.0%	131.633
Avg		24.845	22.850	92.0%	21.939



VII. TTHM Summary-South Peoria

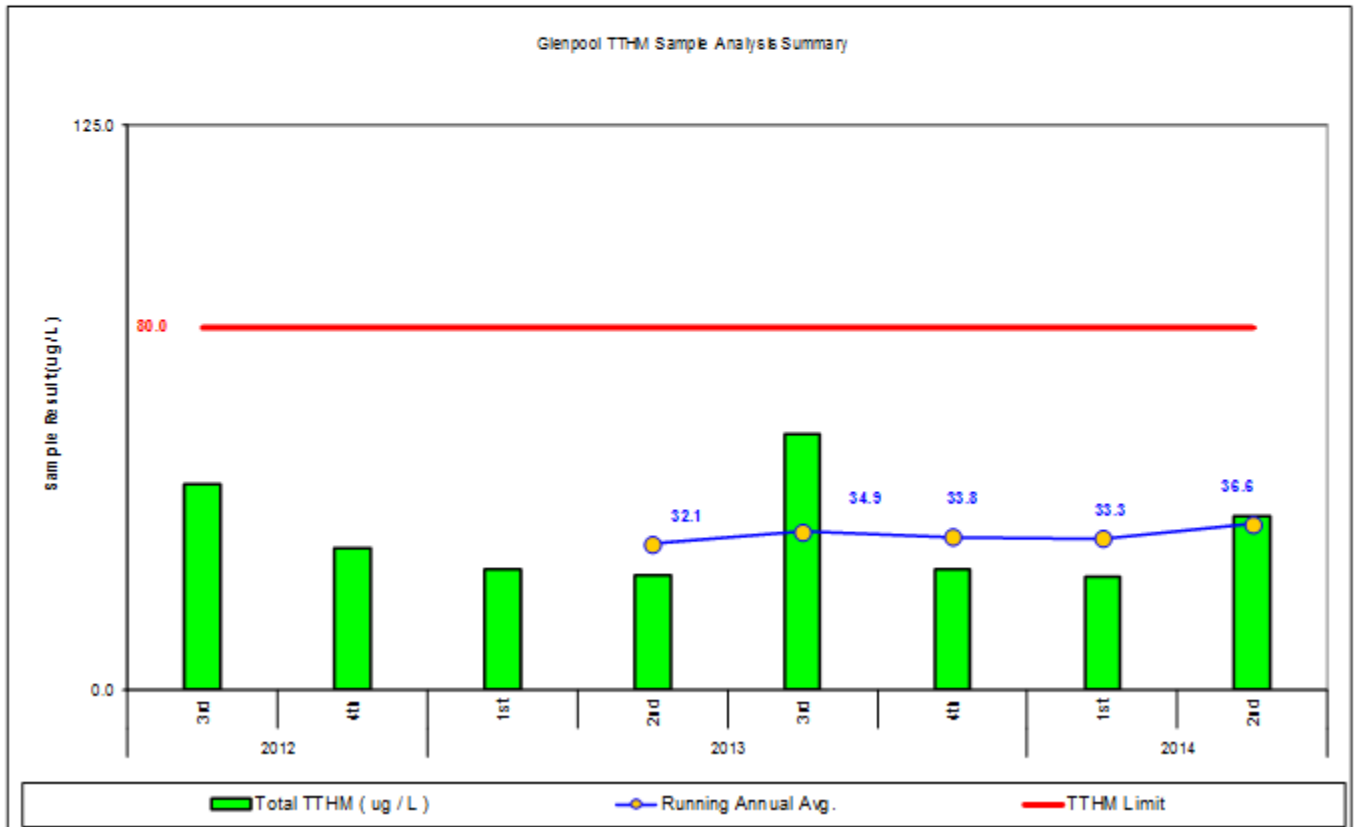
Glenpool Water Analysis TTHM Sample Analysis Summary									
Location	Date	Year	Quarter	Bromodi chloromethane	Bromoform	Dibromo chloromethane	Chloroform	Total TTHM (ug / L)	Running Annual Avg.
S. Peoria	08/08/12	2012	3rd					42.5	
	11/05/12		4th					29.7	
	02/20/13	2013	1st					27.6	
	05/14/13		2nd					28.9	31.7
	08/13/13		3rd	15.6	<1.0	6.0	27.3	48.9	33.3
	11/25/13	4th	8.9	<1.0	3.3	16.7	28.9	33.1	
	02/11/14	2014	1st	8.4	<1.0	3.1	12.5	24.0	32.2
	05/13/14		2nd	14.5	<1.0	6.0	18.0	38.5	35.1
Avg				11.9		4.6	18.6	33.4	33.1



The above results are from the South Peoria location. The TTHM results are reported based on a locational rolling quarter running average. The results are reported in parts per billion. The red line indicates the limit for the rolling quarter annual average. The blue line indicates the running annual average that is used to determine compliance. As you can see this location is well below the limit.

VIII. TTHM Summary-Saddleback

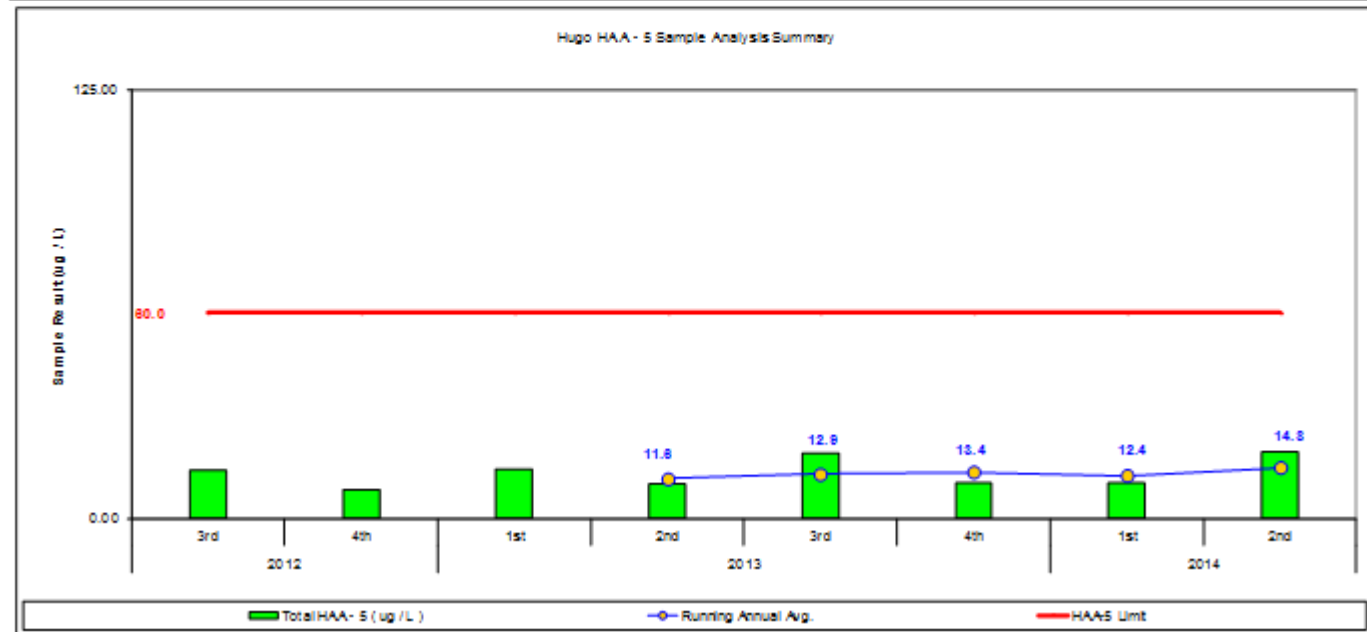
Glenpool Water Analysis TTHM Sample Analysis Summary									
Location	Date	Year	Quarter	Bromodi chloromethane	Bromoform	Dibrom o chloromethane	Chloroform	Total TTHM (ug / L)	Running Annual Avg.
Saddleback	08/08/12	2012	3rd					45.4	
	11/05/12		4th					31.1	
	03/11/13	2013	1st					26.7	
	05/14/13		2nd					25.3	32.1
	08/13/13		3rd	17.3	<1.0	6.3	32.8	56.4	34.9
	11/25/13	4th	8.3	<1.0	3.5	14.8	26.6	33.8	
	02/11/14	2014	1st	8.4	<1.0	3.0	13.6	25.0	33.3
	05/13/14		2nd	14.6	< 1.0	6.8	16.8	38.2	36.6
Avg				12.2		4.9	19.5	34.3	34.1



The above results are from the Saddleback location. The TTHM results are reported based on a locational rolling quarter running average. The results are reported in parts per billion. The red line indicates the limit for the rolling quarter annual average. The blue line indicates the running annual average that is used to determine compliance. As you can see this location is well below the limit.

IX. HAA-5 Summary-S. Peoria

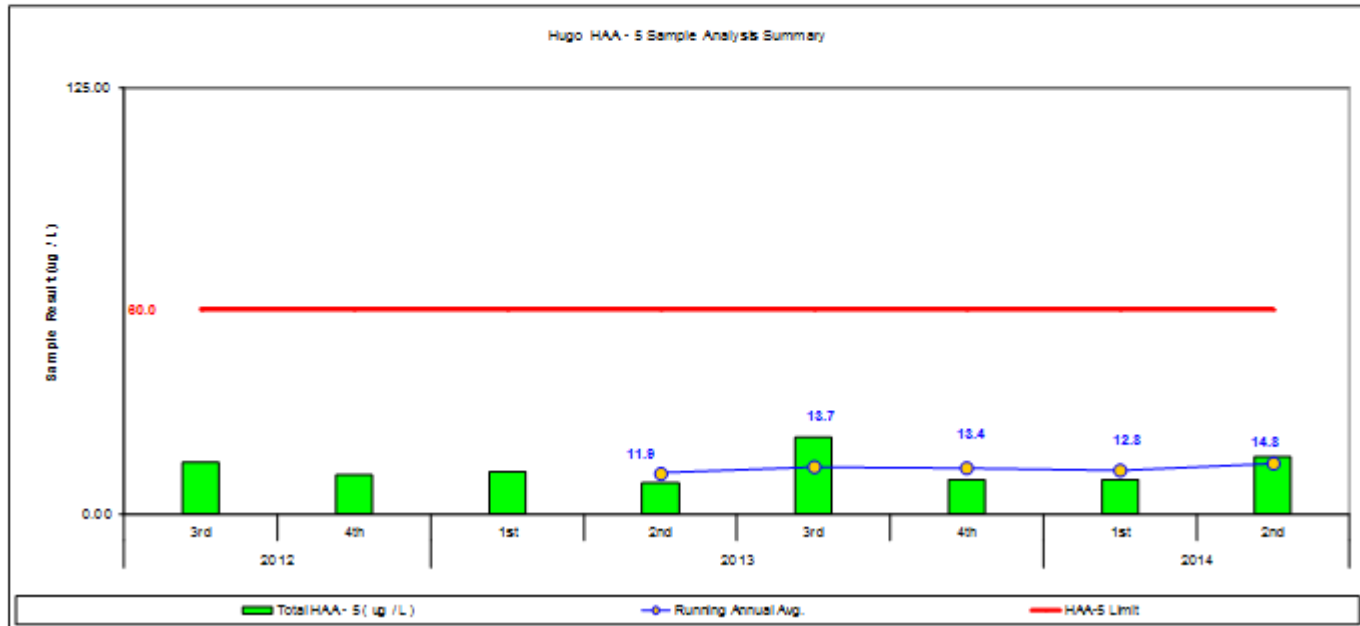
Glenpool Water Analysis HAA - 5 Sample Analysis Summary													
Location	Date	Year	Quarter	Date pon	HAA-5	Bromochloroacetic acid	Dibromochloroacetic acid	Dichloroacetic acid	Monobromochloroacetic acid	Monochloroacetic acid	Trichloroacetic acid	Total HAA - 5 (ug / L)	Running Annual Avg.
S. Peoria	08/08/12	2012	3rd		13.90							13.90	
	11/06/12		4th		8.40							8.40	
	02/20/13	2013	1st		14.20							14.20	
	05/14/13		2nd		9.90							9.90	11.60
	08/13/13		3rd		19.10							19.10	12.90
	11/26/13	2014	4th		10.30	3.00	<1.0	6.70	<1.0	<2.0	3.60	10.30	13.38
	02/11/14		1st		10.40	2.40	<1.0	6.10	<1.0	<2.0	4.30	10.40	12.43
	05/13/14		2nd		19.20	5.70	1.60	12.10	< 1.0	< 2.0	5.50	19.20	14.75
Avg					13.2	3.7	1.6	8.3	#DIV/0!	#DIV/0!	4.5	13.2	13.0



The above results are from the South Peoria location. The TTHM results are reported based on a locational rolling quarter running average. The results are reported in parts per billion. The red line indicates the limit for the rolling quarter annual average. The blue line indicates the running annual average that is used to determine compliance. As you can see this location is well below the limit.

X. HAA-5 Summary-Saddleback

Glenpool Water Analysis HAA - 5 Sample Analysis Summary													
Location	Date	Year	Quarter	Dalapon	HAA-5	Bromochloroac	Dibromochloroac	Dichloroacetic	Mono bromoac	Mono chloroac	Trichloroacetic	Total HAA - 5 (ug / L)	Running Annual Avg.
Saddleback	08/08/12	2012	3rd		15.10							15.10	
	11/06/12		4th		11.20							11.20	
	03/11/13	2013	1st		12.40							12.40	
	06/14/13		2nd		9.00							9.00	11.93
	09/18/13		3rd		22.20							22.20	13.70
	11/26/13	2014	4th		10.10	2.80	<1.0	6.10	<1.0	<2.0	4.00	10.10	13.43
	02/11/14		1st		9.90	2.30	<1.0	5.60	<1.0	<2.0	4.30	9.90	12.80
	06/18/14		2nd		16.80	5.50	1.70	10.00	<1.0	<2.0	5.10	16.80	14.75
Avg					13.3	3.5	1.7	7.2	#DIV/0!	#DIV/0!	4.5	13.3	13.3



The above results are from the Saddleback location. The TTHM results are reported based on a locational rolling quarter running average. The results are reported in parts per billion. The red line indicates the limit for the rolling quarter annual average. The blue line indicates the running annual average that is used to determine compliance. As you can see this location is well below the limit.

[Back to Agenda](#)

NOTICE
GLENPOOL INDUSTRIAL AUTHORITY
MEETING

A Regular Session of the Glenpool Industrial Authority will begin at 6:00 p.m. immediately following the Glenpool Utility Service Authority meeting, Monday, August 4, 2014, at Glenpool City Hall, City Council Chambers, 3rd Floor, 12205 S. Yukon Ave., Glenpool, Oklahoma.

The following items are scheduled for consideration by the Authority at that time:

AGENDA

- A. Call to Order
- B. Roll call, declaration of quorum
- C. Scheduled Business
 - 1. Discussion and possible action to approve minutes from July 7, 2014 meeting.
- D. Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma, on _____, 2014.

Signed: _____
City Clerk

MINUTES
GLENPOOL INDUSTRIAL AUTHORITY
July 7, 2014

The Regular Session of the Glenpool Industrial Authority was held at 7:29 p.m., Council Chambers, Glenpool City Hall. Trustees present: Momodou Ceesay, Chairman; Alyce Korb, Vice Chairman; Tim Fox, Trustee; Trish Agee, Trustee and Jennifer Ballew, Trustee.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; and Charles Barnes, Finance Director. Susan White, Secretary was absent.

A. Chairman Ceesay called the meeting to order at 7:29 p.m.

B. Susan White, Secretary called the roll, Chairman Ceesay declared a quorum present.

C. Scheduled Business:

- 1. Discussion and possible action to approve minutes from June 2, and June 16, 2014 meetings.**

MOTION: Trustee Fox moved, second by Trustee Agee to approve the minutes as presented.

FOR: Trustee Fox; Trustee Agee; Trustee Ballew; Vice-Chairman Korb; Chairman Ceesay

AGAINST: None

Motion carried.

- 2. Discussion and possible action to ratify the action of the Glenpool City Council adopting Resolution 14-07-04 as it pertains to the FY 2014-2015 Budget amendment of the Glenpool Industrial Authority.**

MOTION: Trustee Agee moved, second by Vice Chairman Korb ratify action taken by City Council to adopt Resolution No. 14-07-04.

FOR: Trustee Agee; Trustee Ballew; Trustee Fox; Vice-Chairman Korb; Chairman Ceesay

AGAINST: None

Motion carried.

D. Adjournment.

There being no further business, Chairman Ceesay declared the meeting adjourned at 7:30 p.m.

Date

Chairman

ATTEST:

Secretary

Back to Item 1

NOTICE
GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT
MEETING

A Regular Session of the Glenpool Area Emergency Medical Service District will begin at 6:00 p.m. immediately following the Glenpool Industrial Authority meeting, Monday, August 4, 2014, at Glenpool City Hall, City Council Chambers, 3rd Floor, 12205 S. Yukon Ave., Glenpool, Oklahoma.

The following items are scheduled for consideration at that time:

AGENDA

- A. Call To Order
- B. Roll Call and Declaration of Quorum
- C. Scheduled Business
 - 1. Discussion and possible action to approve minutes from July 7, and July 21, 2014 meetings.
 - 2. Discussion and possible action to accept the EMS Plus Activity Report for July 2014.
- D. District Administrator Report
- E. Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma on _____, 2014.

Signed: _____
District Clerk/Secretary

MINUTES
GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT
REGULAR SESSION
July 7, 2014

The Regular Meeting of the Glenpool Area Emergency Medical Service District was held at 7:31 p.m., Council Chambers, Glenpool City Hall. Members present: Momodou Ceesay, Chairman; Alyce Korb, Vice Chairman; Tim Fox, Member; and Patricia Agee, Member.

Staff present: Lowell Peterson, District Legal Counsel; and Charles Barnes, District Treasurer. Roger Kolman, City Manager was also present. Susan White, District Administrator, Clerk/Secretary was absent.

A. Chairman Ceesay called the meeting to order at 7:31 p.m.

B. Rick Malone called the roll and Chairman Ceesay declared a quorum present.

C. Scheduled Business:

1. Discussion and possible action to approve minutes from June 2, and June 16, 2014 meetings.

MOTION: Member Agee moved, second by Vice Chairman Korb to approve the minutes as presented.

FOR: Member Fox; Member Agee; Vice-Chairman Korb; Chairman Ceesay.

AGAINST: None

Motion carried.

2. Discussion and possible action to renew the Agreement between the City of Glenpool and the Glenpool Area Emergency Services District ("GEMS") governing the operations of GEMS for FY 2014-2015.

MOTION: Member Agee moved, second by Vice Chairman Korb to renew the Agreement between GEMS and the City of Glenpool for FY 2014-2015.

FOR: Member Agee; Member Fox; Vice Chairman Korb; Chairman Ceesay

AGAINST: None

Motion carried.

3. Discussion and possible action to renew the Agreement among EMS Plus, the Glenpool Area Emergency Medical Services District ("GEMS") and the City of Glenpool to provide ambulance service for Glenpool for FY 2014-2015.

MOTION: Member Fox moved, second by Member Agee to renew the Agreement for ambulance service with EMS Plus for FY 2014-2015.

FOR: Member Fox; Member Agee; Vice Chairman Korb; Chairman Ceesay

AGAINST: None

Motion carried.

4. Discussion and possible action to accept the EMS Plus Activity Report for June 2014.

MOTION: Member Agee moved, second by Member Fox to accept the EMS Plus Activity Report for June 2014 as presented.

FOR: Member Fox; Member Agee; Vice Chairman Korb; Chairman Ceesay

AGAINST: None

Motion carried.

D. District Administrator Report

- Written Report submitted.

E. Adjournment

There being no further business, the meeting was adjourned at 7:34 p.m.

Glenpool Area Emergency
Medical Service District
Meeting Minutes
July 7, 2014
Page Two

Date

Chairman

ATTEST:

Clerk/Secretary

MINUTES
GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT
SPECIAL SESSION
July 21, 2014

The Special Meeting of the Glenpool Area Emergency Medical Service District was held at 6:22 p.m., Council Chambers, Glenpool City Hall. Members present: Momodou Ceesay, Chairman; Alyce Korb, Vice Chairman; Tim Fox, Member; Patricia Agee, Member and Jennifer Ballew, Member.

Staff present: Lowell Peterson, District Legal Counsel; and Susan White, District Administrator, Clerk/Secretary. Roger Kolman, City Manager was also present. Charles Barnes, District Treasurer was absent.

A. Chairman Ceesay called the meeting to order at 6:22 p.m.

B. Susan White, Clerk called the roll and Chairman Ceesay declared a quorum present.

C. Scheduled Business:

- 1. Discussion and possible action to approve the Representation Letter for the audit performed for the period of July 1, 2008 through June 30, 2013.**

Ms. White presented the Letter for approval.

MOTION: Member Fox moved, second by Member Agee to approve Letter as presented.

FOR: Member Fox; Member Agee; Member Ballew; Vice-Chairman Korb; Chairman Ceesay.

AGAINST: None

Motion carried.

- 2. Discussion and possible action to approve the Management Response Letter to Gary Jones, Oklahoma State Auditor and Inspector regarding the Schedule of Findings contained in the audit conducted for the period of July 1, 2008 through June 30, 2013.**

Mr. Wayne Clark, Oklahoma News Weekly asked a few questions pertaining to the findings, which were answered by Ms. White.

MOTION: Member Fox moved, second by Vice Chairman Korb to approve the Management Response Letter as presented.

FOR: Member Agee; Member Ballew; Member Fox; Vice Chairman Korb; Chairman Ceesay

AGAINST: None

Motion carried.

D. Adjournment

There being no further business, the meeting was adjourned at 6:29 p.m.

Date

Chairman

ATTEST:

Clerk/Secretary



July 29, 2014

City of Glenpool
P O Box 70
Glenpool, OK 74033-0070

Enclosed, please find our report of ambulance response activity for the period of July 1st to July 28th, 2014.

During this time period, we logged 102 responses. The following is a breakdown of these responses:

| Emergency responses – 87 – 99% response time compliance.
Non-Emergency responses – 15 – response time not applicable.

Ten responses utilized a second ambulance, responding from Glenpool, on their way back from another call or another ambulance service responding from outside the area.

Five responses were outside the Glenpool response area.

One response had a response time of more than eight minutes. This was due to an incorrect address being given to the ambulance crew. Once the address was corrected, the ambulance arrived at the residence within three minutes.

Should you have any questions or concerns regarding this report, please feel free to contact me.

Respectfully,

Kristie A Walton

Kristie A Walton
Owner/Manager

Log Report

Glenpool - July 2014

History ID : 1702532

Call Number Leg Call Date Level Of Care	Attendants	Day	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Availabl
G00142 1 07/01/2014	Glenpool, City of	Tue				
708 1 07/01/2014 Paramedic	156 132	Tue	Police/Fire/911 Code 3	Unit 108 Code 1	05:47 05:47 05:50 05:54	06:23 06:46 07:07 E – 7
709 1 07/01/2014 Paramedic	10 198	Tue	Police/Fire/911 Code 3	Unit 107 Patient Not Transported	15:25 15:25 15:26 15:29	15:49 15:49 E – 4
710 1 07/01/2014 Paramedic	156 132	Tue	Police/Fire/911 Code 3	Unit 108 Code 1	16:09 16:09 16:11 16:15	16:20 16:59 17:26 E – 6
711 1 07/01/2014 Paramedic	192 161	Tue	Police/Fire/911 Code 3	Unit 103 Code 1	18:08 18:08 18:12 18:15	18:35 18:53 19:45 E – 7
712 1 07/01/2014 Paramedic	156 132	Tue	Police/Fire/911 Code 3	Unit 108 Code 1	22:25 22:25 22:26 22:30	22:48 23:18 23:34 E – 5
713 1 07/02/2014 Paramedic	10 171	58 Year(s) Wed	Police/Fire/911 Code 3	Unit 107 Code 1	15:00 15:00 15:01 15:05	15:26 15:46 18:02 E – 5
714 1 07/03/2014 Paramedic	10 171	Thu	Police/Fire/911 Code 3	Unit 107 Code 1	23:58 23:58 23:59 00:04	00:41 00:58 01:13 E – 6
715 1 07/03/2014 Paramedic	201 198	Thu	Police/Fire/911 Code 3	Unit 108 Patient Not Transported	19:12 19:12 19:12 19:14	20:12 20:12 E – 2
716 1 07/03/2014 Paramedic	192 71 Private Pay	Thu	Police/Fire/911 Code 3	Unit 103 Code 1	22:50 22:50 22:52 22:56	23:21 23:40 01:33 E – 6

Log Report**Glenpool - July 2014**

Call Number Leg	Day	Caller	Unit Description	Rcvd Paged	To Dest At Dest
Call Date	Attendants	Dispatch Urgency	Transport Urgency	Enroute On Scene	Availabl
Level Of Care					
717 1 07/04/2014 Paramedic	201 198	Fri Police/Fire/911 Code 3	Unit 108 Code 1	23:57 23:57 23:58 00:12	00:38 01:02 01:32 E – 15 @
718 1 07/04/2014 Paramedic	175 181	Fri EMSA Code 1	Unit 107 Code 1	14:28 14:28 14:28 14:44	15:11 15:33 15:44 NE – 16
719 1 07/04/2014 Paramedic	10 71	Fri Police/Fire/911 Code 3	Unit 108 Code 1	15:22 15:22 15:23 15:25	16:18 16:35 16:55 E – 3
720 1 07/04/2014 Paramedic	10 71	Fri Hospital Staff Code 1	Unit 108 Stand By for Fire	17:20 17:20 17:22 17:23	18:18 18:18 NE – 3
721 1 07/05/2014 Paramedic	175 181	Sat Police/Fire/911 Code 3	Unit 107 Patient Not Transported	01:38 01:38 01:40 01:43	02:17 02:17 E – 5
722 1 07/05/2014 Paramedic	175 181	Sat Police/Fire/911 Code 3	Unit 107 Code 1	03:46 03:46 03:49 03:52	04:13 04:32 06:37 E – 6
723 1 07/05/2014 Paramedic	10 71	Sat Police/Fire/911 Code 3	Unit 108 Code 1	06:08 06:08 06:11 06:16	06:32 06:53 07:12 E – 8 @
724 1 07/05/2014 Intermediate	161 148	Sat Hospital Staff Code 1	Unit 107 Code 1	17:38 17:38 17:40 17:55	18:21 18:44 18:59 NE – 17
725 1 07/05/2014 Paramedic	200 189	Sat Police/Fire/911 Code 3	Unit 108 Code 1	20:21 20:21 20:22 20:25	20:43 21:06 21:23 E – 4
726 1 07/06/2014 Paramedic	200 189	Sun Police/Fire/911 Code 3	Unit 108 Patient Not Transported	03:06 03:06 03:09 03:12	03:27 03:27 E – 6

@ = Second ambulance responding

Log Report**Glenpool - July 2014**

Call Number Leg	Day	Caller	Unit Description	Rcvd Paged	To Dest At Dest
Call Date	Attendants	Dispatch Urgency	Transport Urgency	Enroute On Scene	Availabl
Level Of Care					
727 1 07/06/2014 Paramedic	200 199	Sun Police/Fire/911 Code 3	Unit 108 Code 1	09:26 09:26 09:27 09:30 E – 4	09:59 10:20 10:40
728 1 07/06/2014 Paramedic	200 199	Sun Police/Fire/911 Code 3	Unit 108 Code 1	10:51 10:51 10:52 10:58 E – 7	11:26 11:46 11:58
729 1 07/07/2014 Paramedic	192 132	Mon Police/Fire/911 Code 3	Unit 107 Patient Not Transported	16:35 16:35 16:36 16:38 E – 3	16:51 16:51
730 1 07/08/2014 Paramedic	156 195	Tue Police/Fire/911 Code 3	Unit 108 Patient Not Transported	04:40 04:40 04:42 04:47 E – 7	06:03 06:03
730 1 07/08/2014 Paramedic	156 195	Tue Police/Fire/911 Code 3	Unit 108 Patient Not Transported	04:40 04:40 04:42 04:47 E – 7	06:03 06:03
731 1 07/08/2014 Paramedic	192 198	Tue EMSA Code 3	Unit 108 Code 3	10:54 10:54 10:56 11:14 E – 20 #	11:19 11:36 12:08
732 1 07/08/2014 Paramedic	201 132	Tue EMSA Code 1	Unit 107 Code 1	12:13 12:13 12:13 12:21 NE – 8	12:41 12:55 13:22
733 1 07/08/2014 Paramedic	193 171	Tue Police/Fire/911 Code 3	Unit 103 Code 1	14:13 14:13 14:14 14:18 E – 5	14:52 15:04 15:20
734 1 07/08/2014 Paramedic	192 198	Tue Police/Fire/911 Code 3	Unit 108 Code 1	15:05 15:05 15:07 15:12 E – 7 @	15:40 15:56 16:34
735 1 07/08/2014 Paramedic	193 171 Medicare Carrier	Tue Police/Fire/911 Code 3	Unit 103 Code 1	15:28 15:28 15:29 15:33 E – 5	16:01 16:22 16:33

= Outside the Glenpool response area

@ = Second ambulance responding

Log Report

Glenpool - July 2014

History ID : 1702532

Call Number Leg	Call Date	Attendants	Day	Caller	Unit Description	Rcvd Paged Enroute On Scene	To Dest At Dest Availabl
Level Of Care				Dispatch Urgency	Transport Urgency		
736 1 07/08/2014 Paramedic	201 132		Tue	Police/Fire/911 Code 3	Unit 105 Patient Not Transported	17:35 17:35 17:37 17:41 E – 6	18:06 18:06
737 1 07/09/2014 Paramedic	201 132		Wed	Police/Fire/911 Code 3	Unit 105 Code 1	23:56 23:56 23:58 00:01 E – 5	00:17 00:36 00:52
738 1 07/09/2014 Paramedic	10 161		Wed	Police/Fire/911 Code 3	Unit 103 Code 3	07:53 07:53 07:54 07:55 E – 2	08:17 08:33 08:57
739 1 07/09/2014 Paramedic	201 171		Wed	Police/Fire/911 Code 3	Unit 105 Code 1	09:52 09:52 09:54 10:00 E – 8	10:25 10:52 11:02
740 1 07/09/2014 Paramedic	10 161		Wed	Police/Fire/911 Code 3	Unit 103 Patient Not Transported	11:07 11:07 11:10 11:15 E – 8 @	11:30 11:30
741 1 07/09/2014 Paramedic	10 161		Wed	Police/Fire/911 Code 3	Unit 107 Patient Not Transported	23:24 23:24 23:25 23:30 E – 6	23:51 23:51
742 1 07/10/2014 Paramedic	175 189		Thu	Police/Fire/911 Code 3	Unit 105 Code 1	12:52 12:52 12:55 12:58 E – 6	13:14 13:37 13:54
743 1 07/10/2014 Paramedic	156 176		Thu	EMSA Code 3	Unit 107 Patient Not Transported	15:24 15:24 15:29 15:31 E – 7	15:45 15:45
743 1 07/10/2014 Paramedic	156 176		Thu	EMSA Code 3	Unit 107 Patient Not Transported	15:24 15:24 15:29 15:31 E – 7	15:45 15:45
744 1 07/10/2014 Paramedic	175 189		Thu	Police/Fire/911 Code 3	Unit 105 Cancelled Enroute	15:47 15:47 15:49 E – 0 @	15:50

@ = Second ambulance responding

Log Report

Glenpool - July 2014

History ID : 1702532

Call Number Leg	Call Date	Attendants	Day	Caller	Unit Description	Rcvd Paged Enroute On Scene	To Dest At Dest Availabl
Level Of Care				Dispatch Urgency	Transport Urgency		
745 1 07/10/2014 Paramedic		175 189	Thu	Police/Fire/911 Code 3	Unit 105 Code 1	17:39 17:39 17:41 17:45 E – 6	18:07 18:27 18:56
746 1 07/10/2014 Paramedic			Thu	Police/Fire/911 Code 3	Creek County EMS Transported by Creek Coun	18:01 18:01 18:09 18:24 E – 23 @	19:38 18:38
747 1 07/11/2014 Paramedic		175 198	Fri	Police/Fire/911 Code 3	Unit 105 Patient Not Transported	11:25 11:25 11:28 11:29 E – 4	11:46 11:46
748 1 07/11/2014 Paramedic		192 132	Fri	Police/Fire/911 Code 3	Unit 103 Code 1	14:47 14:47 14:48 14:55 E – 8	15:11 15:34 16:03
749 1 07/11/2014 Paramedic		156 195	Fri	Police/Fire/911 Code 3	Unit 107 Code 3	18:22 18:22 18:24 18:28 E – 6	19:05 19:24 19:45
750 1 07/11/2014 Paramedic		156 195	Fri	Police/Fire/911 Code 3	Unit 107 Code 1	21:30 21:30 21:31 21:37 E – 7	21:59 22:26 22:57
751 1 07/11/2014 Paramedic		175 198	Fri	Police/Fire/911 Code 1	Unit 108 Blood Draw for Police Dept.	22:08 22:08 22:10 22:13 NE – 5	22:46 22:46
752 1 07/12/2014 Paramedic		156 195	Sat	Police/Fire/911 Code 3	Unit 107 Code 1	06:47 06:47 06:51 06:55 E – 8	07:23 07:44 08:10
753 1 07/12/2014 Paramedic		200 189	Sat	Police/Fire/911 Code 3	Unit 108 Code 1	09:34 09:34 09:36 09:46 E – 12 #	10:00 10:26 10:45
754 1 07/12/2014 Paramedic		185 148	Sat	Police/Fire/911 Code 3	Unit 107 Code 1	15:22 15:22 15:24 15:28 E – 6	15:37 15:58 16:10

@ = Second ambulance responding from Creek County

= Outside the Glenpool response area

Log Report**Glenpool - July 2014**

Call Number Leg	Day	Caller	Unit Description	Rcvd Paged	To Dest At Dest
Call Date	Attendants	Dispatch Urgency	Transport Urgency	Enroute On Scene	Availabl
Level Of Care					
755 1 07/12/2014 Paramedic	185 148	Sat Police/Fire/911 Code 3	Unit 107 Code 1	19:32 19:32 19:33 19:34 E – 2	19:54 20:06 20:23
756 1 07/12/2014 Paramedic	200 189	Sat Police/Fire/911 Code 3	Unit 108 Code 1	20:00 20:00 20:01 20:04 E – 4 @	20:28 21:05 21:31
757 1 07/12/2014 Paramedic	185 148	Sat Nursing Home/Care Facility Code 1	Unit 107 Code 1	21:58 21:58 21:58 22:01 NE – 3	22:14 22:36 22:57
758 1 07/13/2014 Paramedic	200 189	Sun Police/Fire/911 Code 3	Unit 108 Code 1	00:01 00:01 00:03 00:08 E – 7	00:26 00:49 01:30
759 1 07/13/2014 Paramedic	185 148	Sun EMSA Code 1	Unit 107 Code 1	02:04 02:04 02:04 02:24 NE – 20	02:33 02:56 03:06
760 1 07/13/2014 Paramedic	185 148	Sun EMSA Code 3	Unit 107 Code 1	13:09 13:09 13:11 13:20 E – 11	13:36 13:57 14:13
761 1 07/13/2014 Paramedic	200 161	Sun Police/Fire/911 Code 3	Unit 108 Code 1	16:08 16:08 16:10 16:16 E – 8	16:31 16:47 16:59
762 1 07/13/2014 Paramedic	185 148	Sun Police/Fire/911 Code 3	Unit 107 Code 1	19:34 19:34 19:36 19:39 E – 5	19:48 20:09 20:42
763 1 07/14/2014 Paramedic	185 195	Mon Police/Fire/911 Code 3	Unit 107 Patient Not Transported	08:04 08:04 08:08 08:12 E – 8	08:26 08:26
764 1 07/15/2014 Paramedic	192 198	Tue Police/Fire/911 Code 3	Unit 103 Code 1	11:25 11:25 11:27 11:32 E – 7	11:54 12:10 12:40

@ = Second ambulance responding

Log Report

Glenpool - July 2014

History ID : 1702532

Call Number Leg	Day	Caller	Unit Description	Rcvd Paged	To Dest At Dest
Call Date	Attendants	Dispatch Urgency	Transport Urgency	Enroute On Scene	Availabl
Level Of Care					
765 1 07/15/2014 Paramedic	192 198	Tue	Police/Fire/911 Code 3	Unit 103 Patient Not Transported	15:34 15:34 15:38 15:42 E – 8
766 1 07/15/2014 Paramedic	201 171	Tue	Police/Fire/911 Code 3	Unit 107 Code 1	17:46 17:46 17:49 17:53 E – 7
767 1 07/15/2014 Paramedic	200 132	Tue	Police/Fire/911 Code 1	Unit 108 PD Assest	19:26 19:26 19:26 19:28 NE – 2
768 1 07/16/2014 Paramedic	201 171	Wed	Police/Fire/911 Code 3	Unit 107 Code 1	07:03 07:03 07:06 07:09 E – 6
769 1 07/16/2014 Paramedic	192 161	Wed	Police/Fire/911 Code 3	Unit 108 Code 3	08:58 08:58 09:02 09:04 E – 6
770 1 07/16/2014 Intermediate	176 199	Wed	EMSA Code 1	Unit 103 Code 1	11:07 11:07 11:07 11:26 NE – 19
771 1 07/16/2014 Paramedic	201 171	Wed	Police/Fire/911 Code 3	Unit 107 Code 1	18:18 18:18 18:20 18:25 E – 7
772 1 07/17/2014 Paramedic	192 198	Thu	Police/Fire/911 Code 3	Unit 103 Patient Not Transported	17:38 17:38 17:40 17:41 E – 3
773 1 07/18/2014 Paramedic	156 198	Fri	Police/Fire/911 Code 1	Unit 108 PD Assest	08:20 08:20 08:20 08:22 NE – 2
774 1 07/18/2014 Paramedic	192 132	Fri	Police/Fire/911 Code 3	Unit 103 Code 1	16:42 16:42 16:43 16:46 E – 4

Log Report**Glenpool - July 2014**

Call Number Leg	Day	Caller	Unit Description	Rcvd Paged	To Dest At Dest	
Call Date	Attendants			Enroute	Availabl	
Level Of Care		Dispatch Urgency	Transport Urgency	On Scene		
775 1 07/18/2014 Paramedic	175 198	Fri	Other	Unit 107	21:38 21:38 21:40 21:44	22:49 22:49
			Code 1	Patient Not Transported	NE – 6	
776 1 07/19/2014 Paramedic	175 198	Sat	Police/Fire/911	Unit 107	00:45 00:45 00:47 00:50	01:09 01:26 01:39
			Code 3	Code 1	E – 5	
777 1 07/19/2014 Paramedic	175 198	Sat	Police/Fire/911	Unit 107	03:30 03:30 03:32 03:38	04:23 04:40 04:56
			Code 3	Code 1	E – 8	
778 1 07/20/2014 Paramedic	185 148	Sun	Police/Fire/911	Unit 108	12:55 12:55 12:58 13:01	13:14 13:34 13:49
			Code 3	Code 1	E – 6	
779 1 07/20/2014 Paramedic	200 161	Sun	Police/Fire/911	Unit 107	14:31 14:31 14:33 14:34	14:38 14:38
			Code 3	Cancelled Enroute	E – 3	
781 1 07/20/2014 Paramedic	185 148	Sun	Police/Fire/911	Unit 108	19:09 19:09 19:10 19:13	19:23 19:42 20:27
			Code 3	Code 1	E – 4	
782 1 07/20/2014 Paramedic	200 161	Sun	Police/Fire/911	Unit 107	20:05 20:05 20:05 20:19	20:51 21:09 21:37
			Code 3	Code 1	E – 14 @	
783 1 07/21/2014 Paramedic	185 148	Mon	Police/Fire/911	Unit 108	01:46 01:46 01:48 01:51	02:16 02:35 03:02
			Code 3	Code 1	E – 5	
784 1 07/21/2014 Paramedic	192 199	Mon	Police/Fire/911	Unit 103	10:38 10:38 10:39 10:42	10:57 11:19 11:48
			Code 3	Code 1	E – 4	
785 1 07/21/2014 Paramedic	193 195	Mon	Police/Fire/911	Unit 108	17:04 17:04 17:05 17:09	17:29 17:51 18:23
			Code 3	Code 1	E – 5	

@ = Second ambulance responding

Log Report

Glenpool - July 2014

History ID : 1702532

Call Number Leg	Day	Caller	Unit Description	Rcvd Paged	To Dest At Dest
Call Date	Attendants	Dispatch Urgency	Transport Urgency	Enroute On Scene	Availabl
Level Of Care					
786 1 07/22/2014 Paramedic	193 132	Tue Police/Fire/911 Code 3	Unit 108 Patient Not Transported	11:08 11:08 11:10 11:14 E – 6	11:27 11:27
787 1 07/22/2014 Paramedic	192 198	Tue Police/Fire/911 Code 3	Unit 103 Code 1	20:11 20:11 20:12 20:18 E – 7	20:34 20:56 21:37
788 1 07/22/2014 Paramedic	193 132	Tue Police/Fire/911 Code 3	Unit 108 Code 1	23:24 23:24 23:25 23:34 E – 10 #	23:55 00:22 00:45
789 1 07/23/2014 Paramedic	201 171	Wed Police/Fire/911 Code 3	Unit 107 Patient Not Transported	13:32 13:32 13:33 13:38 E – 6	13:50 13:50
790 1 07/23/2014 Intermediate	176 199	Wed Nursing Home/Care Facility Code 1	Unit 103 Code 1	14:20 14:20 14:20 14:42 NE – 22	15:10 15:30 16:05
791 1 07/23/2014 Paramedic	201 171	Wed EMSA Code 1	Unit 107 Code 1	19:52 19:52 19:52 20:12 NE – 20	20:27 20:48 21:00
792 1 07/24/2014 Paramedic	10 161	Thu Police/Fire/911 Code 3	Unit 108 Code 1	04:57 04:57 05:00 05:03 E – 6	05:45 06:07 06:47
793 1 07/24/2014 Paramedic	201 171	Thu Police/Fire/911 Code 3	Unit 107 Code 1	06:24 06:24 06:26 06:30 E – 6 @	06:51 07:13 07:22
794 1 07/24/2014 Paramedic	192 198	Thu Hospital Staff Code 1	Unit 103 Code 1	10:24 10:24 10:28 10:50 NE – 26	11:09 11:33 11:47
795 1 07/24/2014 Paramedic	175 189	Thu Police/Fire/911 Code 3	Unit 107 Patient Not Transported	19:49 19:49 19:51 19:52 E – 3	20:21 20:21

= Outside of the Glenpool response area

@ = Second ambulance responding

Log Report

Glenpool - July 2014

History ID : 1702532

Call Number Leg	Day	Caller	Unit Description	Rcvd Paged	To Dest At Dest
Call Date	Attendants	Dispatch Urgency	Transport Urgency	Enroute On Scene	Availabl
Level Of Care					
796 1 07/25/2014 Paramedic	156 195	Fri Police/Fire/911 Code 3	Unit 108 Code 1	08:40 08:40 08:42 08:45	09:07 09:31 09:56 E – 5
797 1 07/25/2014 Paramedic	175 198	Fri Police/Fire/911 Code 3	Unit 107 Patient Not Transported	09:00 09:00 09:02 09:04	09:24 09:24 E – 4 @
798 1 07/25/2014 Paramedic	156 195	Fri Police/Fire/911 Code 3	Unit 108 Code 1	14:19 14:19 14:21 14:22	14:47 15:10 15:51 E – 3
799 1 07/25/2014 Paramedic	156 195	Fri EMSA Code 3	Unit 108 Cancelled Enroute	19:07 19:07 19:09	19:12 E – 0
800 1 07/25/2014 Paramedic	175 198	Fri Police/Fire/911 Code 3	Unit 105 Patient Not Transported	22:21 22:21 22:23 22:35	22:52 22:52 E – 14 *
801 1 07/26/2014 Paramedic	175 198	Sat Police/Fire/911 Code 3	Unit 105 Patient Not Transported	01:10 01:10 01:13 01:16	01:31 01:31 E – 6
802 1 07/26/2014 Paramedic	185 148	Sat Police/Fire/911 Code 3	Unit 108 Code 1	08:36 08:36 08:38 08:41	08:57 09:19 09:38 E – 5
803 1 07/26/2014 Paramedic	200 189	Sat Police/Fire/911 Code 3	Unit 107 Patient Not Transported	16:57 16:57 16:59 17:00	17:29 17:29 E – 3
804 1 07/26/2014 Paramedic	200 189	Sat Police/Fire/911 Code 3	Unit 108 Patient Not Transported	19:58 19:58 19:59 20:05	20:25 20:25 E – 7
805 1 07/26/2014 Paramedic		Sat Police/Fire/911 Code 3	Creek County EMS Transported by Creek Coun	17:07 17:07 17:08 17:21	17:39 17:39 E – 14 #

@ = Second ambulance responding

* = Long response time – incorrect address given to crew

= Outside the Glenpool response area

Log Report**Glenpool - July 2014**

Call Number Leg	Day	Caller	Unit Description	Rcvd Paged	To Dest At Dest
Call Date	Attendants	Dispatch Urgency	Transport Urgency	Enroute On Scene	Availabl
Level Of Care					
806 1 07/27/2014 Paramedic	185 148	Sun Police/Fire/911 Code 3	Unit 108 Code 1	10:38 10:38 10:41 10:46	11:13 11:35 12:09 E - 8
807 1 07/28/2014 Paramedic	185 148	Mon Police/Fire/911 Code 3	Unit 108 Code 1	06:42 06:42 06:47 06:50	07:09 07:30 07:37 E - 8
808 1 07/28/2014 Paramedic	192 199	Mon EMSA Code 3	Unit 103 Code 1	12:00 12:00 12:00 12:15	13:10 13:18 13:46 E - 15 #
809 1 07/28/2014 Paramedic	192 199	Mon Police/Fire/911 Code 1	Unit 103 Patient Not Transported	18:19 18:19 18:21 18:24	18:38 18:38 NE - 5
810 1 07/28/2014 Paramedic	200 161	Mon Police/Fire/911 Code 3	Unit 107 Patient Not Transported	20:37 20:37 20:39 20:43	21:09 21:09 E - 6

Total For All

= Outside the Glenpool response area

Total Calls: 102[Back to Agenda](#)



To: HONORABLE CHAIR AND GEMS DISTRICT BOARD MEMBERS
From: Susan White, District Administrator, Clerk/Secretary
Date: July 21, 2014
Subject: District Administrator Report

AUDIT:

The Management Representation letter, and Response to draft findings which were approved by the Board at the July 21, 2014 Special Session have been submitted to the State Auditor and Inspector's office by GEMS District Treasurer, Charles Barnes. Upon the conclusion of the auditor's review and consideration of our submitted Response, the Final Audit will be released.

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