

NOTICE
GLENPOOL CITY COUNCIL
MEETING

A Regular Session of the Glenpool City Council will be held at 6:00 p.m. on Monday, January 13, 2014, at Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma.

The City Council welcomes comments from citizens of Glenpool who wish to address any item on the agenda. Speakers are requested to complete one of the forms located on the agenda table and return to the City Clerk PRIOR TO THE CALL TO ORDER.

AGENDA

- A. Call to Order
- B. Roll call, declaration of quorum
- C. Invocation
- D. Pledge of Allegiance
- E. Scheduled Business
 - 1. Discussion and possible action to approve minutes from December 16, December 19, 2013 and January 6, 2014.
 - 2. Discussion and possible action to appoint Shayne Buchanan to the Glenpool Board of Adjustment and Planning Commission.
(Momodou Ceesay, Mayor)
 - 3. Discussion and possible action to authorize Mayor Momodou Ceesay to attend ICSC in Las Vegas, NV, May 18-20, 2014 and pay all business related expenses.
(Momodou Ceesay, Mayor)
 - 4. Discussion and possible action to pay State Auditor and Inspector invoice for \$35,000.
(Charles Barnes, Finance Director)
 - 5. Discussion and possible action to adjourn into Executive Session.
(Momodou Ceesay, Mayor)
 - 6. Executive Session for the following purpose:

Discussing the possible employment, hiring or appointment of an Interim City Manager, pursuant to Title 25, Sec. 307(B)(1) of the Oklahoma Statutes (Open Meeting Act)
(Momodou Ceesay, Mayor)

City of Glenpool
City Council Meeting
Agenda
January 13, 2014
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7. Discussion and possible action to reconvene into Regular Session.
(Momodou Ceesay, Mayor)
 8. Discussion and possible action to appoint an Interim City Manager.
(Momodou Ceesay, Mayor)
- F. Other Public Comments
- G. Chamber of Commerce Report - Jennifer Cook, President
- H. Mayor Report - Momodou Ceesay
- I. Adjournment

This notice and agenda was posted at the Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on _____, 2014.

Signed: _____
City Clerk

MINUTES

CITY COUNCIL MEETING

December 16, 2013

The Regular Session of the Glenpool City Council was held at 6:00 p.m., Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present were: Momodou Ceesay, Mayor; Alyce Korb, Vice-Mayor; Tim Fox, Councilor; Patricia Agee, Councilor and Tommy Carner, Councilor.

Staff present was: Ed Tinker, City Manager; David Tillotson, Assistant City Manager; Lowell Peterson, City Attorney; Susan White, City Clerk; Charles Barnes, Finance Director; Lynn Burrow, Community Development Director and Rick Malone, City Planner.

Also present were: Nick Doctor, Tulsa Regional Chamber; Marty Cox, Glenpool Youth Baseball; Trevor Hinson, Attorney representing Thunder Petroleum; and Jennifer Cook, Glenpool Chamber of Commerce.

A. Mayor Ceesay called the meeting to order at 6:02 p.m.

B. Susan White, City Clerk called the roll. Mayor Ceesay declared a quorum present.

C. David Tillotson offered the Invocation.

D. Mayor Ceesay led the Pledge of Allegiance.

E. Scheduled Business

- 1. Discussion and possible action to approve minutes from November 12, November 20, November 26, and December 2, 2013.**

MOTION: Councilor Agee moved, second by Councilor Carner to approve minutes as presented.

FOR: Councilor Fox; Councilor Agee; Councilor Carner; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

- 2. Discussion and possible action to adopt RESOLUTION NO. 13-12-01 OF THE CITY OF GLENPOOL SUPPORTING THE 2014 TULSA REGIONAL ONE-VOICE LEGISLATIVE AGENDA.**

Mr. Tinker introduced Nick Doctor with Tulsa Regional Chamber to describe the purpose and goals set forth in the 2014 Tulsa Regional One-Voice Legislative Agenda. Resolution No. 13-12-01 was presented for adoption to establish official support for the One-Voice Agenda.

MOTION: Councilor Carner moved, second by Councilor Agee to adopt Resolution No. 13-12-01 as presented.

FOR: Councilor Agee; Councilor Carner; Councilor Fox; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None.

Motion carried.

- 3. Presentation of financial report as required by contract with Glenpool Youth Baseball.**

Mr. Tillotson introduced Marty Cox, representing Glenpool Youth Baseball. Mr. Cox presented the financial report and answered questions from Council concerning the Organization.

4. Discussion and possible action to renew the contract with Glenpool Youth Baseball for CY 2014.

David Tillotson, Asst. City Manager presented the contract and recommended renewal with no changes from the current year's contract. Councilor Carner pointed out that the Agreement required a \$350 User Fee, further stating that other sports do not pay a User Fee to utilize the city parks. Following discussion, Mayor Ceesay recommended waiver of User Fee.

MOTION: Councilor Carner moved, second by Councilor Agee to approval renewal of contract, waiving \$350 User Fee.

FOR: Councilor Carner; Councilor Fox; Councilor Agee; Vice Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

5. Discussion and possible action to follow the recommendation of the Oklahoma Municipal Assurance Group that the City deny Tort Claim No. 134635-KW, Brittany Mears, pursuant to provisions of the Governmental Tort Claims Act.

Mr. Lowell Peterson described the damage alleged by the claimant and OMAG's conclusions drawn from their investigation, resulting in a recommendation for denial of the tort claim. Mr. Peterson recommended action to follow OMAG's recommendation.

MOTION: Vice Mayor Korb moved, second by Councilor Agee to follow recommendation of OMAG to deny Tort Claim No. 134635-KW.

FOR: Councilor Fox; Councilor Agee; Councilor Carner; Vice Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

6. Discussion and possible action to approve Specific Use Permit # 2013-03, as approved by the Glenpool Planning Commission on December 9, 2012.

Rick Malone, City Planner described the application for Permit, including background information related to the project. Mr. Malone recommended approval.

MOTION: Councilor Fox moved, second by Councilor Carner to approve Specific Use Permit #2013-03.

FOR: Councilor Agee, Councilor Carner, Councilor Fox, Vice Mayor Korb; Mayor Ceesay

AGAINST: None

7. Discussion and possible action to adopt ORDINANCE NO. 681, AN ORDINANCE AMENDING ORDINANCE NO. 458, REZONING APPROVED UNDER GZ-240, REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; AND DECLARING AN EMERGENCY, giving effect to the approval of Zone Change GZ-240 on October 21, 2013.

Rick Malone, City Planner presented Zoning Case GZ-240, to change zoning from RS-1 to RS-3. Mr. Malone recommended approval, noting it is consistent with the Glenpool Comprehensive Plan and current zoning patterns.

MOTION: Councilor Carner moved, second by Councilor Agee to approve Ordinance No. 681.

FOR: Councilor Carner; Councilor Fox; Councilor Agee; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

8. **Discussion and possible action to approve EMERGENCY CLAUSE on ORDINANCE NO. 681, upon a finding that immediate operation of the provisions of this Ordinance is necessary for the preservation of the peace, health, and safety of the City of Glenpool and the inhabitants thereof, in as much as it causes actions taken by the City Council to conform to actions taken by the Planning Commission in recognition of the rights of property owners in the City of Glenpool, that an emergency exists and that, therefore, the Ordinance shall take effect and be in full force from and after its passage as provided by law.**
Lowell Peterson recommended approval of Emergency Clause because the ordinance affects property rights and particularly in this case, since presentation of the ordinance had been delayed.
MOTION: Councilor Carner moved, second by Councilor Agee to approve Emergency Clause.
FOR: Councilor Fox; Councilor Agee; Councilor Carner; Vice-Mayor Korb; Mayor Ceesay
AGAINST: None
Motion carried.
9. **Discussion and possible action to waive the re-platting requirements for GZ-240.**
Rick Malone, City Planner recommended waiver of re-plat.
MOTION: Councilor Carner moved, second by Councilor Agee to waive re-platting requirement as recommended by staff.
FOR: Councilor Agee; Councilor Carner; Councilor Fox; Vice Mayor Korb; Mayor Ceesay.
AGAINST: None
Motion carried.
10. **Discussion and possible action to adopt ORDINANCE NO. 682, AN ORDINANCE AMENDING ORDINANCE NO. 458, REZONING APPROVED UNDER GZ-241, REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; AND DECLARING AN EMERGENCY.**
Rick Malone, City Planner recommended approval of Ordinance, as presented.
MOTION: Councilor Agee moved, second by Vice Mayor Korb to adopt Ordinance No. 682
FOR: Councilor Carner; Councilor Fox; Councilor Agee; Vice Mayor Korb; Mayor Ceesay.
AGAINST: None
Motion carried.
11. **Discussion and possible action to approve EMERGENCY CLAUSE on ORDINANCE NO. 682, upon a finding that immediate operation of the provisions of this Ordinance is necessary for the preservation of the peace, health, and safety of the City of Glenpool and the inhabitants thereof, in as much as it causes actions taken by the City Council to conform to actions taken by the Planning Commission in recognition of the rights of property owners in the City of Glenpool, that an emergency exists and that, therefore, the Ordinance shall take effect and be in full force from and after its passage as provided by law.**
MOTION: Vice Mayor Korb moved, second by Councilor Agee to approve Emergency Clause.
FOR: Councilor Fox; Councilor Agee; Councilor Carner; Vice Mayor Korb; Mayor Ceesay.
AGAINST: None
Motion carried.

12. Discussion to clarify whether a Request For Proposals (RFP) satisfies the requirements of the Public Competitive Bidding Act.

Councilor Carner engaged in discussion regarding his opinion that an RFP differs from a request for bid. His conclusion, the RFP rendered by city staff regarding restoration of the burned Public Works garage does not meet the requirements of the PCBA. He further stated his concern as, "The proposals we are getting is not what we had agreed to as a Council."

Lowell Peterson, City Attorney asked Lynn Burrow, Community Development Director to give a practical explanation of why an RFP is appropriate for this bid process. Mr. Burrow described reasons that the city chose the RFP method, mainly that city staff is not knowledgeable enough concerning fire rehab and restoration to develop a scope of work for contractors to bid on. It's simply not the staff's area of expertise. Additionally, he informed the Council that Oklahoma Department of Central Services recognizes RFPs as a process that satisfies the PCBA.

After further discussion Councilor Carner inquired if the insurance adjuster had prepared a scope of work. Mr. Peterson declared that one of the contractors which had received an RFP from the city, only hours earlier had asked the same question of him. Mr. Peterson stated, "No, the insurance adjuster did not prepare a scope of work." He continued to explain, although Burggraf had created a "scope" for their purposes, which was submitted to the city's insurance company for approval, which took place before the Council chose to solicit competitive bids, even though competitive bidding was not legally required in the emergency situation. It would be unethical to use Burggraf's scope, it is considered proprietary.

13. Discussion and possible action to adopt ORDINANCE NO. 683, AN ORDINANCE AMENDING SECTION 2-2-5: COMPETITIVE BIDDING REQUIREMENTS, TO PROVIDE THAT ALL SEALED BIDS SUBMITTED TO THE CITY OF GLENPOOL IN ACCORDANCE WITH SAID SECTION 2-2-5 SHALL BE OPENED IN OPEN SESSION AT A DULY NOTICED MEETING OF THE CITY COUNCIL; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH.

Councilor Carner declared his reason to suggest the proposed Ordinance was "...in discussion with some other people, this is actually helping to get the liability off of staff." To clarify his point he stated that staff could not be accused of leaving bids out of the process, if bids were always opened during a council meeting. He further stated, "We want transparency....if we open up everything here (during a council meeting), everybody that has bid on a project are here, and everybody knows what's going on."

Mayor Ceesay read a statement of support for the Ordinance from Debra Cutsor.

Mr. David Tillotson, Assistant City Manager asserted that staff has no opinion on the outcome of the item, it is strictly a decision of the Council, however for information purposes he clarified that adoption of the practice set forth in the proposed ordinance would not relieve any liability from city staff. Staff is still required to receive, prepare and submit bids to the Council.

Mr. Tinker, City Manager pointed out that bid openings are always open and advertised. He stated that Council is welcome to attend any and all bid openings.

MOTION: Councilor Carner moved, second by Vice Mayor Korb to adopt Ordinance No. 683.

FOR: Councilor Carner

AGAINST: Councilor Agee; Councilor Fox; Vice Mayor Korb; Mayor Ceesay.

Motion failed.

14. Discussion and possible action to approve Audit of Financial Statements, City of Glenpool, FY July 1, 2012 – June 30, 2013, as prepared by CBEW Professional Group, LLP.

Mr. Charles Barnes, Finance Director reported that the Audit Committee met with Charles Crooks, CBEW Professional Group, LLC. on November 21. During that meeting Mr. Crooks reported that his firm has conducted the annual audit for the City of Glenpool for the past five years. Each year the audit has improved and this year the auditor issued a clean opinion with no findings and no management report. Mr. Barnes also pointed out that the date on the report, as required by Governmental Accounting Standards, must be the date the auditor forms his opinion and not the date the report is ready to be published. Mr. Barnes detailed other important information included in the report that should be considered as the reader seeks to determine the financial health of the City. Mr. Barnes further reported, "During the Audit Committee meeting Mr. Crooks stated the financial health of the City and GUSA is good, and all indications are that the continued bond payments can and will be made as they become due." Mr. Barnes recommended approval.

MOTION: Councilor Agee moved, second by Councilor Fox to approve the Audit and Financial Statements as presented.

FOR: Councilor Carner; Councilor Fox; Councilor Agee; Vice Mayor Korb; Mayor Ceesay.

AGAINST: None

Motion carried.

Mayor Ceesay called on Jennifer Cook to give the Chamber of Commerce Report at this time.

G. Chamber of Commerce Report - Jennifer Cook, President

- Miss Cook reported on topics such as, Golden Ticket sweepstakes, and the Christmas parade, as well as highlighting some upcoming events, including the Annual Awards Banquet. She reminded Council members that the financial report for November was included in packet.

Mayor Ceesay declared a recess of the City Council meeting to convene into the scheduled Trust meetings before proceeding with the Executive Sessions scheduled on the Council agenda. Recess declared at 7:28 p.m.

Mayor Ceesay reconvened the City Council meeting at 8:08 p.m.

15. Discussion and possible action to adjourn into Executive Session.

MOTION: Councilor Agee moved, second by Councilor Carner to adjourn into Executive Session for the purpose described in Item 16.

FOR: Councilor Fox; Councilor Agee; Councilor Carner; Vice Mayor Korb; Mayor Ceesay.

AGAINST: None

Motion carried.

16. Executive Session for the following purposes:

Discussing confidential communications between the Council and the City Attorney concerning a pending action where the City Attorney has advised that disclosure of such communications will seriously impair the ability of the City to conduct the litigation in the public interest, as authorized by 25 O.S. § 307(B)(4) of the Oklahoma Statutes (the Open Meeting Act).

17. Discussion and possible action to reconvene in Regular Session.

MOTION: Councilor Carner moved, second by Councilor Agee to reconvene in Regular Session.

FOR: Councilor Agee; Councilor Carner; Councilor Fox; Vice Mayor Korb; Mayor Ceesay.

AGAINST: None

Motion carried.

18. Discussion and possible action (a) to approve a Joint Motion to Dismiss Case No. CS-2013-00257, Fraternal Order of Police, Lodge 133 and Randall “Randy” Rains vs. City of Glenpool, Oklahoma, incorporated by reference herein, in accordance with its provisions; (b) to authorize the City Attorney to sign the Joint Motion to Dismiss on behalf of the City and to execute such other pleadings or take such other actions as may be necessary to settle the underlying litigation; and (c) to authorize the City Manager to direct payment in the amount of \$9,892.00 into the Oklahoma Police Pension and Retirement System account of Plaintiff Randall “Randy” Rains in full satisfaction of all claims in the underlying case and all of the City of Glenpool’s obligations pursuant to the final award of the arbitrator dated April 20, 2006, as provided in such Joint Motion.

MOTION: Councilor Agee moved, second by Councilor Fox to approve a Joint Motion to Dismiss Case No. CS-2013-00257; to authorize City Attorney to execute all related documents or take other necessary actions to settle; and to authorize City Manager to direct payment in the amount of \$9,892.00 to OPPRS account of Plaintiff Randall Rains.

FOR: Councilor Carner; Councilor Fox; Councilor Agee; Vice Mayor Korb; Mayor Ceesay.

AGAINST: None

Motion carried.

19. Discussion and possible action to adjourn into Executive Session.

MOTION: Vice Mayor Korb moved, second by Councilor Fox to adjourn into Executive Session for the purpose described in Item 20.

FOR: Councilor Fox; Councilor Agee; Vice Mayor Korb; Mayor Ceesay.

AGAINST: Councilor Carner

Motion carried.

20. Executive Session for the following purposes:

Discussing a transaction pertaining to the acquisition, sale and/or exchange of real property, as authorized by 25 O.S. § 307(D) of the Oklahoma Statutes (the Open Meeting Act).

21. Discussion and possible action to reconvene in Regular Session.

MOTION: Vice Mayor Korb moved, second by Councilor Agee to reconvene in Regular Session.

FOR: Councilor Agee; Councilor Carner; Councilor Fox; Vice Mayor Korb; Mayor Ceesay.

AGAINST: None

Motion carried.

22. **Discussion and possible action (a) to approve a proposed real estate transaction in accordance with the terms and conditions discussed in Executive Session as referenced in item 2.b.; (b) to authorize the City Manager and Chairman of the GITA Board of Trustees to enter into a third-party Letter of Intent indicating agreement to such terms and conditions; and (c) to authorize the City Manager to negotiate the details of a final agreement for the consummation of the proposed transaction, provided that such final agreement shall be subject to approval by the City Council and GITA Board of Trustees in open session, and execution by the Mayor/Chairman of the Board of Trustees, before it is binding or otherwise of any effect.**

MOTION: Councilor Fox moved, second by Vice Mayor Korb to approve action (a) to approve a proposed real estate transaction in accordance with the terms and conditions discussed in Executive Session as referenced in item 22.b.; (b) to authorize the City Manager and Chairman of the GITA Board of Trustees to enter into a third-party Letter of Intent indicating agreement to such terms and conditions, to include the option of a lump sum payment; and (c) to authorize the City Manager to negotiate the details of a final agreement for the consummation of the proposed transaction, provided that such final agreement shall be subject to approval by the City Council and GITA Board of Trustees in open session, and execution by the Mayor/Chairman of the Board of Trustees, before it is binding or otherwise of any effect.

FOR: Councilor Carner; Councilor Fox; Councilor Agee; Vice Mayor Korb; Mayor Ceesay.

AGAINST: None

Motion carried.

23. **Discussion and possible action to adjourn into Executive Session.**

Mayor Ceesay recognized members of the audience that registered to speak to the Council, concerning the Executive Session purpose. Those citizens were: Cecil Calvert, Joyce Calvert, Shayne Buchanan, and Margaret Petty. Each person expressed favorable statements on behalf of the city manager, and encouraged the Council to consider the comments expressed and the future of Glenpool.

MOTION: Councilor Agee moved, second by Vice Mayor Korb to adjourn into Executive Session.

FOR: Councilor Agee; Councilor Carner; Vice Mayor Korb; Mayor Ceesay.

AGAINST: Councilor Fox

Motion carried.

24. **Executive Session for the following purposes:**

Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of the City Manager, pursuant to Title 25 Sec. 307(B)(1) of the Oklahoma Statutes (Open Meeting Act), and specifically to discuss the City Manager's response to such grievances, complaints and/or disputes pertaining to the City Manager's performance, actions and decisions during his employment as City Manager as were presented to the City Manager following Executive Session on November 12, 2013, in accordance with section 9, paragraph C, items 1, 2, 3 and 4 in the First Amended City of Glenpool Employment Agreement with City Manager, effective July 1, 2013.

25. **Discussion and possible action to reconvene in Regular Session.**
MOTION: Vice Mayor Korb moved, second by Councilor Agee to reconvene in Regular Session.
FOR: Councilor Agee; Councilor Carner; Councilor Fox; Vice Mayor Korb; Mayor Ceesay.
AGAINST: None
Motion carried.
26. **Discussion and possible action with respect to matters discussed in Executive Session referenced in item 24.**
Mayor Ceesay declared Item 26 stricken from the agenda.

F. Other Public Comments

- None

G. Chamber of Commerce Report - Jennifer Cook, President

Report presented earlier in the meeting.

H. Mayor's Report

- None

I. City Manager's Report

- City offices will be closed December 23 through December 27 for the Christmas holiday; however the Water Department will be open Thursday and Friday for four hours each day.
- The next City of Glenpool/Chamber of Commerce planning workshop is January 6, 2014 at 6:00 p.m.

J. Adjournment

Meeting was adjourned at 11:16 p.m.

Date

Mayor

ATTEST:

City Clerk

MINUTES CITY COUNCIL SPECIAL MEETING December 19, 2013

The Special Session of the Glenpool City Council was held at 7:30 p.m., Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present were: Momodou Ceesay, Mayor; Alyce Korb, Vice-Mayor; and Patricia Agee, Councilor. Tim Fox, Councilor; and Tommy Carner, Councilor were absent.

Staff present was: Lowell Peterson, City Attorney; Susan White, City Clerk and Charles Barnes, Finance Director. Ed Tinker, City Manager; and David Tillotson, Assistant City Manager were absent.

A. Mayor Ceesay called the meeting to order at 7:32 p.m.

B. Susan White, City Clerk called the roll. Mayor Ceesay declared a quorum present.

C. Scheduled Business:

- 1. Discussion and possible action to approve and adopt a proposed Release and Settlement Agreement between the City and Ed Tinker and to authorize Mayor Momodou Ceesay to execute the same on behalf of the City and to offer the same to the City Manager for his consideration and possible action.**

Lowell Peterson, City Attorney, made a few announcements concerning the proposed action, including informing the audience that if the agreement is adopted, it will be entered as a public record; additionally, public comments should be directed to the constituent's Councilor. Mr. Peterson pointed out an inadvertent error of the attestation date recorded on the Special agenda, however he confirmed that the agenda was posted within the legal deadline and the corrected date will be reflected on the official record.

Mr. Peterson announced that Councilor Carner was absent from the meeting because of business and Councilor Fox chose not to attend the meeting and asked that the following statement be read:

It is with great forethought I have made the decision not to attend tonight's meeting, in an effort to protest the decision that may be made tonight. If you will follow the minutes of the last meetings, you will find that I have voted NO, to entering into executive session each time this item has been on the agenda. I see no positive outcome for our City and Citizens, in making this grave mistake and want no part of the proceedings tonight. In making this decision I want it noted, that this will be my only second meeting that I have missed since I was elected 2005, I take my responsibility as an elected official seriously, as I do my absence tonight.

Vice Mayor Korb expressed her hope that all members of Council had an opportunity to look over the Agreement and apologized for the suddenness of the action. She went on to say, "I feel like this proposal is a fair agreement and I think we should adopt it."

MOTION: Councilor Agee moved, second by Vice Mayor Korb to approve and adopt the Release and Settlement Agreement.

FOR: Councilor Agee; Vice-Mayor Korb

AGAINST: Mayor Ceesay

ABSENT: Councilor Fox; Councilor Carner;

Motion carried.

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Special Meeting
Minutes
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D. Adjournment

Meeting was adjourned at 7:37 p.m.

ATTEST:

City Clerk

Date

Mayor

GLENPOOL CITY COUNCIL
WORKSHOP
MINUTES

The Glenpool City Council met at 6:00 p.m. on Monday, January 6, 2014, at Glenpool Conference Center, 1st Floor, Exhibit Hall A, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma. City Council present was: Momodou Ceesay, Mayor; Alyce Korb, Vice Mayor; Tim Fox, Councilor; and Patricia Agee, Councilor.

Absent was: Tommy Carner, Councilor

Staff present was: David Tillotson, Assistant City Manager, Susan White, City Clerk; Lynn Burrow, Community Development Director; Rick Malone, City Planner; Dennis Waller, Police Chief; and Lea Ann Reed, Community Relations and Conference Center Director. Ed Tinker, City Manager and Lowell Peterson, City Attorney were absent.

Also present were: Mandy Vavrinak, Crossroads Communications; Members of the Glenpool Chamber of Commerce; various community leaders and members of the general public.

Mayor Ceesay called the workshop to order at 6:00 p.m.

Discussion Item:

1. Discussion with Glenpool Chamber of Commerce Board and other community leaders on strategies for crafting a long term vision for Glenpool.

Attendees participated in round-table discussions regarding visionary strategies for Glenpool's future.

Mayor Momodou closed the workshop at 7:30 p.m.

Date

Mayor

ATTEST:

City Clerk



GARY A. JONES, CPA
STATE AUDITOR AND INSPECTOR

October 12, 2012

Invoice: 00-00-10863

Tommy Carner
City of Glenpool
12205 S. Yukon Avenue
Glenpool, OK 74033

INVOICE FOR AUDITING SERVICES

DUE UPON RECEIPT

City of Glenpool
GlenpoolCity.1818112
FY: June 30, 2012

Services For The Period:

7/1/2012 TO 9/30/2012

	<u>Hours</u>	<u>Amount</u>
Total Professional Services	415:18	\$27,555.00
Travel and Misc		\$447.90
Audit costs for this billing period		<u>\$28,002.90</u>

Total Amount Payable To The State Auditor's Office **\$28,002.90**

Thank you,

FOR GARY A. JONES, CPA, CFE
OKLAHOMA STATE AUDITOR & INSPECTOR

Diane L. Thomas, CPA
Director of Financial Services & CFO

Posting Date: 10/12/2012 Fund Type: 1000 Business Unit: 30000 Class Funding: 20000 Account: 454103 18

Please return a copy of this invoice with payment to:

2300 North Lincoln Boulevard, Room 100 State Capitol, Oklahoma City, OK 73105-4801, (405) 521-3495, Fax (405) 521-3426



GARY A. JONES, CPA
STATE AUDITOR AND INSPECTOR

November 14, 2012

Invoice: 00-00-108782

Tommy Carner
City of Glenpool
12205 S. Yukon Avenue
Glenpool, OK 74033

INVOICE FOR AUDITING SERVICES

DUE UPON RECEIPT

Final Bill

City of Glenpool
GlenpoolCity.1818112
FY: June 30, 2012

Services For The Period:

10/1/2012 TO 10/31/2012

	<u>Hours</u>	<u>Amount</u>
Total Professional Services	115:06	\$7,498.00
Travel and Misc		\$138.75
Audit costs for this billing period		\$7,636.75

Total Amount Payable To The State Auditor's Office **\$6,997.10**

Thank you,

FOR GARY A. JONES, CPA, CFE
OKLAHOMA STATE AUDITOR & INSPECTOR

Diane L. Thomas, CPA
Director of Financial Services & CFO

Posting Date: 11/14/2012 Fund Type: 1000 Business Unit: 30000 Class Funding: 20000 Account: 454103 18

Please return a copy of this invoice with payment to:

2300 North Lincoln Boulevard, Room 100 State Capitol, Oklahoma City, OK 73105-4801, (405) 521-3495, Fax (405) 521-3426



Glenpool Chamber of Commerce

Monthly Executive Report for November 2013

<i>Member Statistics</i>		<i>Contacts made:</i>		
	Actual New Members	In Person	Phone	Email
Potential Membership	3	25+	30+	50
New Members: ORU Athletics, Prime Source Mortgage, Dr. Bryan Bonnet				
	Actual Current Membership	In Person	Phone	Email
Current Membership	207	50+	30+	100+
Luncheon Attendance: 2012 - February (about 70), March (45), April (87), May (96), June (62), July (67), August (55), September (69), October (97), November (72), December (68), 2013 - January (0), February (68), March (57), April (66), May (83), June (53), July (64), August (73), September (63), October (71), November (62), December (67)				

	<i>Contacts made:</i>	<i>In Person</i>	<i>Phone</i>	<i>Email</i>
Economic Development	10	4	4	
City Wide Vision Meeting - December 2				

	<i>Contacts made:</i>	<i>Ribbon Cuttings</i>	<i>In Person</i>	<i>Phone</i>	<i>Email</i>
Community Marketing-Events	2	25	11	25	
Toy Drive at Walmart for Christmas Store - end of November and Beginning of December Ambassador Committee meeting - December 6 Optimist Club Meeting - December 5 Glenpool Chamber Luncheon - December 11 South County Liquor Ribbon Cutting and After Hours - December 12 First Baptist Christmas Store - December 14 Christmas Parade, Glenpool Golden Tickets - December 14 City Council Meeting - December 16 Glenpool Chamber Board Meeting - December 18 Leadership Glenpool, Public Safety - December 19					

	<i>Contacts made:</i>	<i>NewComer Packs Distributed</i>	<i>In Person</i>	<i>Phone</i>	<i>Email</i>
Public Relations	50	X	X	X	
Multiple 1 year anniversary visits with members Board of Education Meeting - December 9					

Glenpool Chamber of Commerce
Balance Sheet
As of December 31, 2013

	<u>Dec 31, 13</u>
ASSETS	
Current Assets	
Checking/Savings	
BancFirst	10,303.86
Total Checking/Savings	10,303.86
Accounts Receivable	
11000 · Accounts Receivable	11,810.00
Total Accounts Receivable	11,810.00
Total Current Assets	22,113.86
Fixed Assets	
15000 · Furniture and Equipment	4,461.45
17100 · Accum Depr - Furn and Equip	-2,677.00
Total Fixed Assets	1,784.45
TOTAL ASSETS	<u>23,898.31</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	-2,225.14
Total Accounts Payable	-2,225.14
Other Current Liabilities	
20999 · Accounts Payable Adjustment	2,173.41
Total Other Current Liabilities	2,173.41
Total Current Liabilities	-51.73
Total Liabilities	-51.73
Equity	
32000 · Unrestricted Net Assets	31,861.80
Net Income	-7,911.76
Total Equity	23,950.04
TOTAL LIABILITIES & EQUITY	<u>23,898.31</u>

Up Coming Events:

December 14 - Christmas Parade @ 141st and Fern 2pm with festivities after

December 23 - 27 and January 1st - Chamber, City Hall, and Conference Center closed

September 5 - January 24 Leadership Glenpool Class III

January 3 - Ambassador Committee Meeting @ GCC 12pm

January 8th - Monthly Luncheon (Legislative Preview) @ GCC 11:30-1pm

January 15th - Next Board Meeting @ GCC 8am

What We've Been Up To

- Discussing and planning of integration of social media through chamber's efforts in 2014
- Worked strategically with Ambassadors to define their role as well as communicated their importance
- Will execute Christmas Parade December 14th and Toys for Tots Drive November 15th - December 15th
- Glenpool Golden Ticket program promotion and execution around town
- Successfully executed toy drive with Walmart and Fire Department to benefit the Christmas Store
- Assisted in advertising toy donations and volunteer opportunities for community Christmas Store
- Begun work on Member Directory for 2014 - estimated print date early February
- Begun adding voter registration forms to New Resident Welcome Packets
- Attended 2013 OCCE Annual Convention, listened to several fantastic speakers about how to improve our chamber
- Created 2014 Sponsorship Guide to Glenpool, delivered these and maps/community guides around town
- Begun planning and preparation, sent donation letters, etc for Annual Awards Banquet January 24th.
- Preparing for November networking luncheon, great feedback from attendees
- Working on Leadership Glenpool Class III: agenda, curriculum, nominations, advertising applications, etc.
- Meeting with members for 1 year anniversary with cookies from Panera to say thank you and check in.

FIRST RESPONDER CALLS

PERIOD: DECEMBER 1, 2013 THRU: DECEMBER 31, 2013

DATE	TIME	701	702	703	704	705	706	707	708	709	710	713	716
12/2/13	10:32						✓						
12/2/13	14:15						✓						
12/2/13	18:53						✓						
12/2/13	21:26						✓						
12/7/13	14:02	✓											
12/7/13	16:56	✓											
12/7/13	18:49	✓											
12/7/13	19:23	✓											
12/14/13	18:46	✓											
12/14/13	19:23	✓											
12/17/13	19:09						✓						
12/18/13	08:06						✓						
12/18/13	08:56						✓						
12/18/13	14:03						✓						
12/18/13	17:18						✓						
12/20/13	08:00						✓						
12/20/13	16:50						✓						
12/21/13	09:37						✓						
12/21/13	12:29						✓						
12/23/13	12:42						✓						
12/23/13	13:25						✓						
12/23/13	14:05						✓						
12/26/13	08:38						✓						
12/26/13	10:35						✓						
12/26/13	19:22						✓						
12/27/13	13:40						✓						
12/28/13	15:10						✓						
12/28/13	16:24						✓						
12/28/13	17:22						✓						
12/28/13	20:31						✓						
12/30/13	07:35						✓						
12/30/13	10:34						✓						
12/30/13	14:27						✓						
12/30/13	18:53						✓						
12/30/13	19:12						✓						
12/30/13	19:54						✓						

TOTAL CALLS:	6					30							
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36

AMOUNT DUE:	\$166.00					\$330.00							
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✓-COMPENSATED RESPONSES

X-UNCOMPENSATED RESPONSES

2013 FIRST RESPONDER ACTIVITY
JANUARY 1 THRU DECEMBER 31

<u>NO. OF CALLS</u>	<u>AMOUNT PAID</u>	<u>MEDIC NO.</u>	<u>MEDIC NAME</u>
21	\$1,421.00	701	KEITH ROBINSON
648	\$6,654.00	706	JENNY WATTS
33	\$337.00	707	RICHARD WATTS

TOTAL EMERGENCIES RESPONDED BY YEAR

<u>NO. OF CALLS</u>	<u>YEAR</u>
692	2013
704	2012
702	2011
660	2010
752	2009
600	2008
314	2007
411	2006
477	2005

CITY OF GLENPOOL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

01 -GENERAL FUND

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
NON-DEPARTMENTAL						
TAXES						
01-5-00-5001 SALES TAX	4,707,644	351,373.74	2,257,215.25	0.00	2,450,428.75	47.95
01-5-00-5002 DEDICATED TAX	1,564,382	117,124.59	752,405.11	0.00	811,976.89	48.10
01-5-00-5003 USE TAX	110,000	34,134.06	84,808.43	0.00	25,191.57	77.10
01-5-00-5004 EXCISE	20,100	1,431.41	10,159.96	0.00	9,940.04	50.55
01-5-00-5005 CIGARETTE TAX	77,500	6,375.17	37,670.39	0.00	39,829.61	48.61
01-5-00-5006 AD VALOREM TAX - EXPIRED	20	0.00	1.58	0.00	18.42	7.90
01-5-00-5007 ALCOHOLIC BEVERAGE TAX	19,000	1,344.39	9,474.95	0.00	9,525.05	49.87
01-5-00-5008 COMMERCIAL VEHICLE	80,000	6,585.27	42,205.15	0.00	37,794.85	52.76
01-5-00-5009 HOTEL MOTEL TAX	130,000	8,298.53	53,037.86	0.00	76,962.14	40.80
01-5-00-5010 FRANCHISE	450,000	26,501.59	228,980.44	0.00	221,019.56	50.88
TOTAL TAXES	7,158,646	553,168.75	3,475,959.12	0.00	3,682,686.88	48.56
LICENSES & PERMITS						
01-5-00-5150 SOLICITORS LICENSE	925	0.00	300.00	0.00	625.00	32.43
01-5-00-5151 BUILDING PERMITS	30,000	1,907.80	13,770.50	0.00	16,229.50	45.90
01-5-00-5152 OCCUPATION TAX/AL BEV LICE	1,750	0.00	2,225.00	0.00 (	475.00)	127.14
01-5-00-5153 PLUMBING LICENSE	8,000	355.00	3,985.00	0.00	4,015.00	49.81
01-5-00-5154 ELECTRICAL LICENSE	8,800	10.00	3,560.00	0.00	5,240.00	40.45
01-5-00-5155 MECHANICAL LICENSE	3,700	100.00	2,390.00	0.00	1,310.00	64.59
01-5-00-5156 PET LICENSE	500	5.00	131.00	0.00	369.00	26.20
01-5-00-5158 DEVELOPMENT FEES	23,500	1,125.00	12,869.50	0.00	10,630.50	54.76
01-5-00-5159 ASSESSMENT LETTERS	3,300	180.00	1,780.00	0.00	1,520.00	53.94
01-5-00-5160 FIREWORKS PERMITS	5,000	0.00	3,710.00	0.00	1,290.00	74.20
01-5-00-5162 SIGN PERMITS	120	0.00	450.00	0.00 (	330.00)	375.00
01-5-00-5165 STATE PERMIT FEES	50	3.00	22.00	0.00	28.00	44.00
TOTAL LICENSES & PERMITS	85,645	3,685.80	45,193.00	0.00	40,452.00	52.77
CHARGES FOR SERVICES						
01-5-00-5201 ZONING FEES	5,500	150.00	1,200.00	0.00	4,300.00	21.82
01-5-00-5202 INSPECTION FEES	48,000	2,329.84	24,576.30	0.00	23,423.70	51.20
01-5-00-5204 DOG POUND	5,000	510.00	3,230.00	0.00	1,770.00	64.60
01-5-00-5206 POLICE REPORTS	600	64.00	317.50	0.00	282.50	52.92
TOTAL CHARGES FOR SERVICES	59,100	3,053.84	29,323.80	0.00	29,776.20	49.62
GRANTS						
01-5-00-5250 FIRE DEPT GRANT	0	0.00	0.00	0.00	0.00	0.00
01-5-00-5251 EMERGENCY MGT GRANT	0	0.00	0.00	0.00	0.00	0.00
01-5-00-5252 GRANT - POLICE	0	0.00	852.56	0.00 (	852.56)	0.00
01-5-00-5253 CDBG	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	0	0.00	852.56	0.00 (	852.56)	0.00
POLICE						
01-5-00-5260 MUNICIPAL COURT	350,000	15,013.71	134,239.42	0.00	215,760.58	38.35
01-5-00-5262 SRO CONTRACT	29,498	0.00	14,749.10	0.00	14,748.90	50.00

CITY OF GLENPOOL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

01 -GENERAL FUND

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
01-5-00-5265 DEA OT REIMBURSEMENT	0	0.00	0.00	0.00	0.00	0.00
01-5-00-5270 FEDERAL FORFEITURES	0	0.00	(15,217.14)	0.00	15,217.14	0.00
01-5-00-5272 LOAN PROCEEDS - 7 POLICE C	0	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE	379,498	15,013.71	133,771.38	0.00	245,726.62	35.25
<u>MISCELLANEOUS/OTHER</u>						
01-5-00-5301 INTEREST INCOME	1,200	0.00	154.80	0.00	1,045.20	12.90
01-5-00-5302 DONATIONS	0	30.00	30.00	0.00	(30.00)	0.00
01-5-00-5304 REFUNDS	15,000	2,940.00	14,845.90	0.00	154.10	98.97
01-5-00-5306 MISCELLANEOUS	15,000	0.00	17,084.17	0.00	(2,084.17)	113.89
01-5-00-5308 ANIMAL CONTROL DONATIONS	0	0.00	0.00	0.00	0.00	0.00
01-5-00-5350 SALE OF ASSETS	0	0.00	0.00	0.00	0.00	0.00
01-5-00-5352 TRANSFER FROM GUSA	205,119	17,093.25	102,559.50	0.00	102,559.50	50.00
01-5-00-5353 TRANSFER FROM INDUSTRIAL A	32,466	2,705.59	16,233.54	0.00	16,232.46	50.00
01-5-00-5354 TRANSFER FROM GEMS	33,748	3,083.00	18,498.00	0.00	15,250.00	54.81
01-5-00-5355 E 911 FEES	65,000	5,151.81	38,710.56	0.00	26,289.44	59.55
01-5-00-5358 RENTAL INCOME	45,000	4,224.35	25,346.10	0.00	19,653.90	56.32
01-5-00-5365 FUND BALANCE REVENUE	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS/OTHER	412,533	35,228.00	233,462.57	0.00	179,070.43	56.59
TOTAL NON-DEPARTMENTAL	8,095,422	610,150.10	3,918,562.43	0.00	4,176,859.57	48.40
TOTAL REVENUE	8,095,422	610,150.10	3,918,562.43	0.00	4,176,859.57	48.40

CITY OF GLENPOOL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

01 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>EXPENDITURE SUMMARY</u>						
<u>GENERAL GOVERNMENT</u>						
PERSONAL SERVICES	453,907	31,530.01	223,792.63	0.00	230,114.37	49.30
SUPPLIES	39,500	1,680.55	24,798.22	503.00	14,198.78	64.05
OTHER SERVICES & CHARGES	340,525	16,446.78	139,412.82	4,443.62	196,668.56	42.25
TRAVEL & TRAINING	20,000	96.35	2,224.68	0.00	17,775.32	11.12
REPAIRS & MAINTENANCE	19,100	515.16	6,499.13	30.75	12,570.12	34.19
MISCELLANEOUS	14,600	175.00	9,303.00	0.00	5,297.00	63.72
CAPITAL	<u>2,113,853</u>	<u>162,713.51</u>	<u>1,026,088.63</u>	<u>0.00</u>	<u>1,087,764.37</u>	<u>48.54</u>
TOTAL GENERAL GOVERNMENT	3,001,485	213,157.36	1,432,119.11	4,977.37	1,564,388.52	47.88
<u>ANIMAL CONTROL</u>						
SUPPLIES	<u>5,000</u>	<u>959.46</u>	<u>1,667.75</u>	<u>58.94</u>	<u>3,273.31</u>	<u>34.53</u>
TOTAL ANIMAL CONTROL	5,000	959.46	1,667.75	58.94	3,273.31	34.53
<u>POLICE DEPARTMENT</u>						
PERSONAL SERVICES	1,722,692	113,007.76	826,764.07	0.00	895,927.93	47.99
SUPPLIES	118,000	5,251.10	48,143.10	721.19	69,135.71	41.41
OTHER SERVICES & CHARGES	45,000	742.89	22,258.72	2,688.77	20,052.51	55.44
TRAVEL & TRAINING	5,000	97.67	353.42	29.51	4,617.07	7.66
REPAIRS & MAINTENANCE	30,000	5,985.27	16,155.17	1,405.28	12,439.55	58.53
MISCELLANEOUS	<u>90,550</u>	<u>7,526.86</u>	<u>45,161.16</u>	<u>0.00</u>	<u>45,388.84</u>	<u>49.87</u>
TOTAL POLICE DEPARTMENT	2,011,242	132,611.55	958,835.64	4,844.75	1,047,561.61	47.91
<u>FIRE DEPARTMENT</u>						
PERSONAL SERVICES	1,220,987	89,148.99	649,477.05	0.00	571,509.95	53.19
SUPPLIES	41,100	2,282.84	20,643.38	134.41	20,322.21	50.55
OTHER SERVICES & CHARGES	12,000	0.00	1,752.54	0.00	10,247.46	14.60
TRAVEL & TRAINING	14,000	3,632.10	5,420.08	168.53	8,411.39	39.92
REPAIRS & MAINTENANCE	31,000	4,921.64	11,831.27	2,288.59	16,880.14	45.55
MISCELLANEOUS	<u>6,000</u>	<u>1,964.00</u>	<u>1,964.00</u>	<u>0.00</u>	<u>4,036.00</u>	<u>32.73</u>
TOTAL FIRE DEPARTMENT	1,325,087	101,949.57	691,088.32	2,591.53	631,407.15	52.35
<u>EMERGENCY MGMT</u>						
SUPPLIES	5,500	0.00	1,163.16	0.00	4,336.84	21.15
REPAIRS & MAINTENANCE	<u>33,000</u>	<u>0.00</u>	<u>191.76</u>	<u>0.00</u>	<u>32,808.24</u>	<u>0.58</u>
TOTAL EMERGENCY MGMT	38,500	0.00	1,354.92	0.00	37,145.08	3.52
<u>COMMUNITY DEVELOPMENT</u>						
PERSONAL SERVICES	357,468	27,323.21	180,130.47	0.00	177,337.53	50.39
SUPPLIES	20,000	748.33	7,648.63	674.58	11,676.79	41.62
OTHER SERVICES & CHARGES	85,000	4,382.74	27,088.40	2,490.00	55,421.60	34.80
TRAVEL & TRAINING	5,900	611.43	2,782.28	0.00	3,117.72	47.16
MISCELLANEOUS	<u>7,800</u>	<u>246.00</u>	<u>3,585.64</u>	<u>50.00</u>	<u>4,164.36</u>	<u>46.61</u>
TOTAL COMMUNITY DEVELOPMENT	476,168	33,311.71	221,235.42	3,214.58	251,718.00	47.14

CITY OF GLENPOOL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

01 -GENERAL FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>ADMINISTRATION</u>						
PERSONAL SERVICES	505,957	37,208.64	251,862.58	0.00	254,094.42	49.78
SUPPLIES	5,500	625.22	2,624.39	0.00	2,875.61	47.72
TRAVEL & TRAINING	12,000	2,070.56	4,797.78	0.00	7,202.22	39.98
MISCELLANEOUS	<u>2,000</u>	<u>0.00</u>	<u>669.00</u>	<u>0.00</u>	<u>1,331.00</u>	<u>33.45</u>
TOTAL ADMINISTRATION	525,457	39,904.42	259,953.75	0.00	265,503.25	49.47
<u>STREETS & PARKS</u>						
PERSONAL SERVICES	57,883	7,465.19	33,127.13	0.00	24,755.87	57.23
SUPPLIES	47,000	1,512.99	19,595.93	249.95	27,154.12	42.23
OTHER SERVICES & CHARGES	321,700	3,476.48	57,974.20	4,907.44	258,818.36	19.55
TRAVEL & TRAINING	1,000	394.50	394.50	0.00	605.50	39.45
REPAIRS & MAINTENANCE	<u>284,900</u>	<u>2,666.23</u>	<u>45,115.22</u>	<u>2,798.02</u>	<u>236,986.76</u>	<u>16.82</u>
TOTAL STREETS & PARKS	712,483	15,515.39	156,206.98	7,955.41	548,320.61	23.04
TOTAL EXPENDITURES	8,095,422	537,409.46	3,722,461.89	23,642.58	4,349,317.53	46.27
REVENUE OVER/(UNDER) EXPENDITURES	0	72,740.64	196,100.54 (	23,642.58) (	172,457.96)	0.00

CITY OF GLENPOOL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

02 -GUSA

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
NON-DEPARTMENTAL						
=====						
<u>CHARGES FOR SERVICES</u>						
02-5-00-5210 WATER SALES	2,043,090	151,662.60	1,052,530.86	0.00	990,559.14	51.52
02-5-00-5211 SEWER FEES	819,000	58,382.18	387,792.69	0.00	431,207.31	47.35
02-5-00-5212 REFUSE FEES	520,000	44,114.08	262,843.78	0.00	257,156.22	50.55
02-5-00-5213 SOLID WASTE MGT FEE	16,000	1,358.00	8,116.66	0.00	7,883.34	50.73
02-5-00-5214 STORM WATER MANAGEMENT FEE	91,000	7,778.00	46,490.92	0.00	44,509.08	51.09
02-5-00-5215 WATER/WASTEWATER FEE	7,500	356.88	4,681.96	0.00	2,818.04	62.43
02-5-00-5216 DELINQUENT FEES	93,000	10,184.99	49,998.78	0.00	43,001.22	53.76
02-5-00-5217 CONNECT/TRANSFER FEE	6,900	415.77	3,640.00	0.00	3,260.00	52.75
02-5-00-5218 RECONNECT FEE	37,350	2,700.00	16,392.28	0.00	20,957.72	43.89
02-5-00-5219 METER PULL FEE	0	0.00	0.00	0.00	0.00	0.00
02-5-00-5220 WATER TAPS	85,000	5,700.00	30,800.00	0.00	54,200.00	36.24
02-5-00-5221 SEWER TAPS	<u>18,000</u>	<u>1,250.00</u>	<u>6,850.00</u>	<u>0.00</u>	<u>11,150.00</u>	<u>38.06</u>
TOTAL CHARGES FOR SERVICES	3,736,840	283,902.50	1,870,137.93	0.00	1,866,702.07	50.05
<u>GRANTS</u>						
02-5-00-5251 FEMA	0	0.00	0.00	0.00	0.00	0.00
02-5-00-5252 REIMBURSEMENT	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL GRANTS	0	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS/OTHER</u>						
02-5-00-5301 INTEREST INCOME	10	0.00	35.98	0.00	(25.98)	359.80
02-5-00-5303 INTEREST - BOK	133,000	0.00	71.46	0.00	132,928.54	0.05
02-5-00-5305 INTEREST - C D	1,025	91.07	552.19	0.00	472.81	53.87
02-5-00-5306 MISCELLANEOUS	1,500	0.00	1,400.00	0.00	100.00	93.33
02-5-00-5307 INTEREST - SPIRIT BANK	0	0.00	0.00	0.00	0.00	0.00
02-5-00-5310 ONLINE PYMT FEES	10,000	1,115.00	5,780.00	0.00	4,220.00	57.80
02-5-00-5311 REFUNDS	0	0.00	0.00	0.00	0.00	0.00
02-5-00-5312 RETURN CHECK FEES	3,200	180.00	1,410.00	0.00	1,790.00	44.06
02-5-00-5313 COPIES	100	0.00	5.75	0.00	94.25	5.75
02-5-00-5315 TRANSFER IN	2,020,500	0.00	1,011,866.99	0.00	1,008,633.01	50.08
02-5-00-5365 FUND BALANCE REVENUE	0	0.00	0.00	0.00	0.00	0.00
02-5-00-5366 BOND PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
02-5-00-5367 OWRB LOAN PROCEEDS	<u>25,000</u>	<u>0.00</u>	<u>136,719.75</u>	<u>0.00</u>	<u>(111,719.75)</u>	<u>546.88</u>
TOTAL MISCELLANEOUS/OTHER	2,194,335	1,386.07	1,157,842.12	0.00	1,036,492.88	52.77
TOTAL NON-DEPARTMENTAL	5,931,175	285,288.57	3,027,980.05	0.00	2,903,194.95	51.05
TOTAL REVENUE	5,931,175	285,288.57	3,027,980.05	0.00	2,903,194.95	51.05

CITY OF GLENPOOL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

02 -GUSA

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>EXPENDITURE SUMMARY</u>						
<u>WATER & SEWER</u>						
PERSONAL SERVICES	230,997	15,861.70	110,958.96	0.00	120,037.98	48.03
SUPPLIES	68,950	779.12	26,989.86	1,090.10	40,870.04	40.73
OTHER SERVICES & CHARGES	3,359,352	135,295.31	1,546,196.44	20,442.54	1,792,713.02	46.64
TRAVEL & TRAINING	3,000	37.17	37.17	0.00	2,962.83	1.24
REPAIRS & MAINTENANCE	5,000	172.60	1,058.23	21.86	3,919.91	21.60
MISCELLANEOUS	1,470,344	23,664.20	336,300.14	89,429.19	1,044,614.67	28.95
CAPITAL	<u>285,500</u>	<u>23,791.67</u>	<u>142,750.02</u>	<u>0.00</u>	<u>142,749.98</u>	<u>50.00</u>
TOTAL WATER & SEWER	5,423,143	199,601.77	2,164,290.82	110,983.69	3,147,868.43	41.95
<u>REFUSE</u>						
SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
OTHER SERVICES & CHARGES	487,000	41,621.77	249,879.11	19.80	237,101.09	51.31
MISCELLANEOUS	<u>21,032</u>	<u>7,645.44</u>	<u>20,680.46</u>	<u>0.00</u>	<u>351.54</u>	<u>98.33</u>
TOTAL REFUSE	508,032	49,267.21	270,559.57	19.80	237,452.63	53.26
TOTAL EXPENDITURES	5,931,175	248,868.98	2,434,850.39	111,003.49	3,385,321.06	42.92
REVENUE OVER/(UNDER) EXPENDITURES	0	36,419.59	593,129.66 (	111,003.49) (	482,126.11)	3,616.67

CITY OF GLENPOOL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

03 -CAPITAL FUND

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
NON-DEPARTMENTAL						
=====						
<u>MISCELLANEOUS/OTHER</u>						
03-5-00-5301 INTEREST INCOME	0	0.00	0.00	0.00	0.00	0.00
03-5-00-5306 MISCELLANEOUS REVENUE	0	0.00	0.00	0.00	0.00	0.00
03-5-00-5352 TRANSFER IN - GUSA	285,500	23,791.67	142,750.02	0.00	142,749.98	50.00
03-5-00-5354 TRANSFER IN - GEMS	0	0.00	0.00	0.00	0.00	0.00
03-5-00-5500 TRANSFER IN - SALES TAX	1,564,382	117,124.59	752,405.11	0.00	811,976.89	48.10
03-5-00-5501 TRANSFER IN - CITY	546,971	45,588.92	273,533.52	0.00	273,437.48	50.01
03-5-00-5504 TRANSFER IN - BONDS	0	0.00	0.00	0.00	0.00	0.00
03-5-00-5505 FUND BALANCE REVENUE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS/OTHER	2,396,853	186,505.18	1,168,688.65	0.00	1,228,164.35	48.76
TOTAL NON-DEPARTMENTAL	2,396,853	186,505.18	1,168,688.65	0.00	1,228,164.35	48.76
TOTAL REVENUE	2,396,853	186,505.18	1,168,688.65	0.00	1,228,164.35	48.76

CITY OF GLENPOOL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

03 -CAPITAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>EXPENDITURE SUMMARY</u>						
<u>NON-DEPARTMENTAL</u>						
MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
CAPITAL	<u>2,396,853</u>	<u>202,200.97</u>	<u>1,258,764.90</u>	<u>15,456.02</u>	<u>1,122,632.08</u>	<u>53.16</u>
TOTAL NON-DEPARTMENTAL	2,396,853	202,200.97	1,258,764.90	15,456.02	1,122,632.08	53.16
TOTAL EXPENDITURES	2,396,853	202,200.97	1,258,764.90	15,456.02	1,122,632.08	53.16
REVENUE OVER/ (UNDER) EXPENDITURES	0 (	15,695.79) (	90,076.25) (	15,456.02)	105,532.27	0.00

CITY OF GLENPOOL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

30 -INDUSTRIAL AUTHORITY

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
NON-DEPARTMENTAL						
=====						
<u>MISCELLANEOUS/OTHER</u>						
30-5-00-5400 LEASE REVENUE - EMS PLUS	32,467	2,705.55	16,233.30	0.00	16,233.70	50.00
30-5-00-5410 LANDSCAPE REVENUE	0	0.00	0.00	0.00	0.00	0.00
30-5-00-5450 CONFERENCE CENTER REVENUE	200,000	15,805.95	109,412.05	0.00	90,587.95	54.71
30-5-00-5500 TRANSFER IN	0	0.00	0.00	0.00	0.00	0.00
30-5-00-5505 MISCELLANEOUS INCOME	0	0.00	0.00	0.00	0.00	0.00
30-5-00-5510 INTEREST INCOME	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS/OTHER	232,467	18,511.50	125,645.35	0.00	106,821.65	54.05
TOTAL NON-DEPARTMENTAL	232,467	18,511.50	125,645.35	0.00	106,821.65	54.05
TOTAL REVENUE	232,467	18,511.50	125,645.35	0.00	106,821.65	54.05

CITY OF GLENPOOL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

30 -INDUSTRIAL AUTHORITY
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>EXPENDITURE SUMMARY</u>						
<u>NON-DEPARTMENTAL</u>						
SUPPLIES	50,000	6,186.37	39,988.64	461.24	9,550.12	80.90
OTHER SERVICES & CHARGES	150,000	858.77	27,952.76	0.00	122,047.24	18.64
CAPITAL	<u>32,467</u>	<u>2,705.59</u>	<u>16,233.54</u>	<u>0.00</u>	<u>16,233.46</u>	<u>50.00</u>
TOTAL NON-DEPARTMENTAL	232,467	9,750.73	84,174.94	461.24	147,830.82	36.41
TOTAL EXPENDITURES	232,467	9,750.73	84,174.94	461.24	147,830.82	36.41
REVENUE OVER/(UNDER) EXPENDITURES	0	8,760.77	41,470.41 (	461.24) (	41,009.17)	0.00

CITY OF GLENPOOL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

31 -GEMS

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
NON-DEPARTMENTAL						
=====						
<u>TAXES</u>						
31-5-00-5006 TAXES	240,000	8,323.22	12,714.39	0.00	227,285.61	5.30
31-5-00-5012 FUND BALANCE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TAXES	240,000	8,323.22	12,714.39	0.00	227,285.61	5.30
<u>MISCELLANEOUS/OTHER</u>						
31-5-00-5301 INTEREST	<u>220</u>	<u>0.00</u>	<u>53.40</u>	<u>0.00</u>	<u>166.60</u>	<u>24.27</u>
TOTAL MISCELLANEOUS/OTHER	220	0.00	53.40	0.00	166.60	24.27
TOTAL NON-DEPARTMENTAL	240,220	8,323.22	12,767.79	0.00	227,452.21	5.32
TOTAL REVENUE	240,220	8,323.22	12,767.79	0.00	227,452.21	5.32

CITY OF GLENPOOL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

31 -GEMS

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>EXPENDITURE SUMMARY</u>						
<u>NON-DEPARTMENTAL</u>						
PERSONAL SERVICES	11,265	897.08	5,444.48	0.00	5,820.52	48.33
SUPPLIES	26,955	7.35	7,421.70	0.00	19,533.30	27.53
OTHER SERVICES & CHARGES	152,200	9,500.00	57,032.95	0.00	95,167.05	37.47
CAPITAL	<u>44,300</u>	<u>3,083.00</u>	<u>20,338.82</u>	<u>0.00</u>	<u>23,961.18</u>	<u>45.91</u>
TOTAL NON-DEPARTMENTAL	234,720	13,487.43	90,237.95	0.00	144,482.05	38.44
TOTAL EXPENDITURES	234,720	13,487.43	90,237.95	0.00	144,482.05	38.44
REVENUE OVER/(UNDER) EXPENDITURES	5,500 (	5,164.21) (	77,470.16)	0.00	82,970.16	1,408.55-

	2012-2013	SALES TAX		DIFF FROM	% Change
		Jan 13	Jan 14	2012-2013	2012-2013
7207	Glenpool	526,371.23	550,451.37	24,080.14	4.57%
7208	Jenks	373,700.59	406,468.11	32,767.52	8.77%
7203/7316	Bixby	753,566.43	748,513.69	(5,052.74)	-0.67%
5722/7222	Sand Springs	873,497.00	903,154.59	29,657.59	3.40%
7303	Coweta	251,772.35	288,665.56	36,893.21	14.65%
1931/7225	Sapulpa	975,423.95	960,644.22	(14,779.73)	-1.52%
5781/7281/7381	Tulsa	20,742,901.28	20,064,424.98	(678,476.30)	-3.27%
7204/7304	Broken Arrow	3,131,010.35	3,210,712.17	79,701.82	2.55%
6614/7214	Owasso	1,792,033.55	2,073,564.27	281,530.72	15.71%
6604/7302	Catoosa	249,841.41	252,829.96	2,988.55	1.20%
6606	Claremore	883,530.31	954,065.27	70,534.96	7.98%
6610/7205	Collinsville	123,572.58	118,923.64	(4,648.94)	-3.76%

	2012-2013	SALES TAX		DIFF FROM	% Change
		YTD 12/13	YTD 13/14	PRIOR YEAR	2012-2013
7207	Glenpool	3,480,642.30	3,560,071.73	79,429.43	2.28%
7208	Jenks	2,727,516.36	2,933,792.29	206,275.93	7.56%
7203/7316	Bixby	4,750,213.93	5,655,499.43	905,285.50	19.06%
5722/7222	Sand Springs	6,017,475.20	6,015,635.84	(1,839.36)	-0.03%
7303	Coweta	1,677,374.88	1,817,623.80	140,248.92	8.36%
1931/7225	Sapulpa	6,635,636.10	6,810,755.45	175,119.35	2.64%
5781/7281/7381	Tulsa	133,777,524.86	134,817,488.15	1,039,963.29	0.78%
7204/7304	Broken Arrow	20,779,838.33	21,509,063.35	729,225.02	3.51%
6614/7214	Owasso	11,043,911.27	12,113,457.44	1,069,546.17	9.68%
6604/7302	Catoosa	1,920,019.72	2,033,526.19	113,506.47	5.91%
6606	Claremore	6,118,450.91	6,375,971.47	257,520.56	4.21%
6610/7205	Collinsville	831,574.46	857,545.11	25,970.65	3.12%

NOTICE
GLENPOOL UTILITY SERVICE AUTHORITY
MEETING

A Regular Session of the Glenpool Utility Service Authority will be held immediately following the Glenpool City Council meeting, which starts at 6:00 p.m. on Monday, January 13, 2014, at Glenpool City Hall, City Council Chambers, 3rd Floor, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma.

The following items are scheduled for consideration by the Authority at that time:

AGENDA

- A. Call to Order
- B. Roll call, declaration of quorum
- C. Scheduled Business
 - 1. Discussion and possible action to approve minutes from December 16, 2013 meeting.
 - 2. Discussion of Sewer Plant Operations and Upgrade Project.
(Tommy Carner, Councilor)
- D. Severn Trent Report
- E. Community Development Director Report
(Lynn Burrow, Community Development Director)
- F. Adjournment.

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma, on _____, 2014.

Signed: _____
Clerk

MINUTES
GLENPOOL UTILITY SERVICE AUTHORITY
REGULAR SESSION
December 16, 2013

The Regular Session of the Glenpool Utility Service Authority was held at 7:28 p.m., Glenpool City Hall. Trustees present were: Momodou Ceesay, Chairman; Alyce Korb, Vice Chairman; Tim Fox, Trustee; Trish Agee, Trustee and Tommy Carner, Trustee.

Staff present was: Ed Tinker, City Manager; David Tillotson, Assistant City Manager; Lowell Peterson, City Attorney; Susan White, Secretary; Charles Barnes, Finance Director; and Lynn Burrow, Community Development Director.

Also present was: Robert Morgan, Severn Trent Project Manager

A. Chairman Ceesay called the meeting to order at 7:28 p.m.

B. Susan White, Secretary called the roll and Chairman Ceesay declared a quorum present.

C. Scheduled Business:

1. Discussion and possible action to approve minutes from November 12, 2013 meeting.

MOTION: Trustee Agee moved, second by Vice Chairman to approve minutes as presented.

FOR: Trustee Fox; Trustee Agee; Trustee Carner; Vice Chairman Korb; Chairman Ceesay

AGAINST: None

Motion carried.

2. Discussion and possible action to approve FY 2013 Annual Audit.

MOTION: Trustee Carner moved, second by Trustee Agee to approve the FY 2013 Annual Audit as presented.

FOR: Trustee Agee; Trustee Carner; Trustee Fox; Vice Chairman Korb; Chairman Ceesay

AGAINST: None

Motion carried.

D. Severn Trent Report

- Robert Morgan, Severn Trent Project Manager, updated trustees on various November activities including, Wastewater Treatment Plant Operations; Mobile Generator Repair; Pump Stations; Meter Reading; Animal Control; and Financials.
- Robert announced that his last day will be December 23, 2013. He received a promotion and will be transferring to Louisiana. Mr. Morgan thanked the Council and staff for the opportunity to serve in Glenpool.

E. Community Development Director Report

- Lynn Burrow, Community Development Director updated the Council on various private and public improvement and construction projects, included but not limited to: private housing and business developments; projects funded by the OWRB construction loan; US Highway 75 cable barrier installation; and City Public Works Shop building and equipment repair and re-habilitation from the recent fire.

City of Glenpool
Glenpool Utility Service Authority
Meeting Minutes
December 16, 2013
Page Two

F. Adjournment.

There being no further business, Chairman Ceesay declared the meeting adjourned 7:45 p.m.

Date

Chairman

ATTEST:

Secretary

December , 2013

**SEVERN TRENT ENVIRONMENTAL SERVICES, INC and GLENPOOL UTILITY SERVICES AUTHORITY
COUNCIL MEETING UPDATE**

Severn Trent Services
Robert J. Morgan Jr., Project Manager
503 W. 138th ST – Glenpool OK, 74033

RMorgan@STES.com

(Office) 918-322-3822 (Cell) 918-808-0231



WASTEWATER PLANT/WATER SAMPLING

- Completed Bio Monitoring
- Completed DMR Report
- Worth Co. worked on Scada System
- Schulz 's checked out PLC (Display Parnell) December 23, 2013
- Worked on Blowers at Sewer Plant – Retune Maintenance
- Removed Snow & Ice from Catwalk at the Outfault
- Worked on Auger water system

PUMP STATIONS

- Routine checks, floats clean, run times recorded.
- All lifts stations are operational.

Tree Removal

- Assisted City with debris removal from Ice & Snow Storm December 21-22, 2013

METER READING

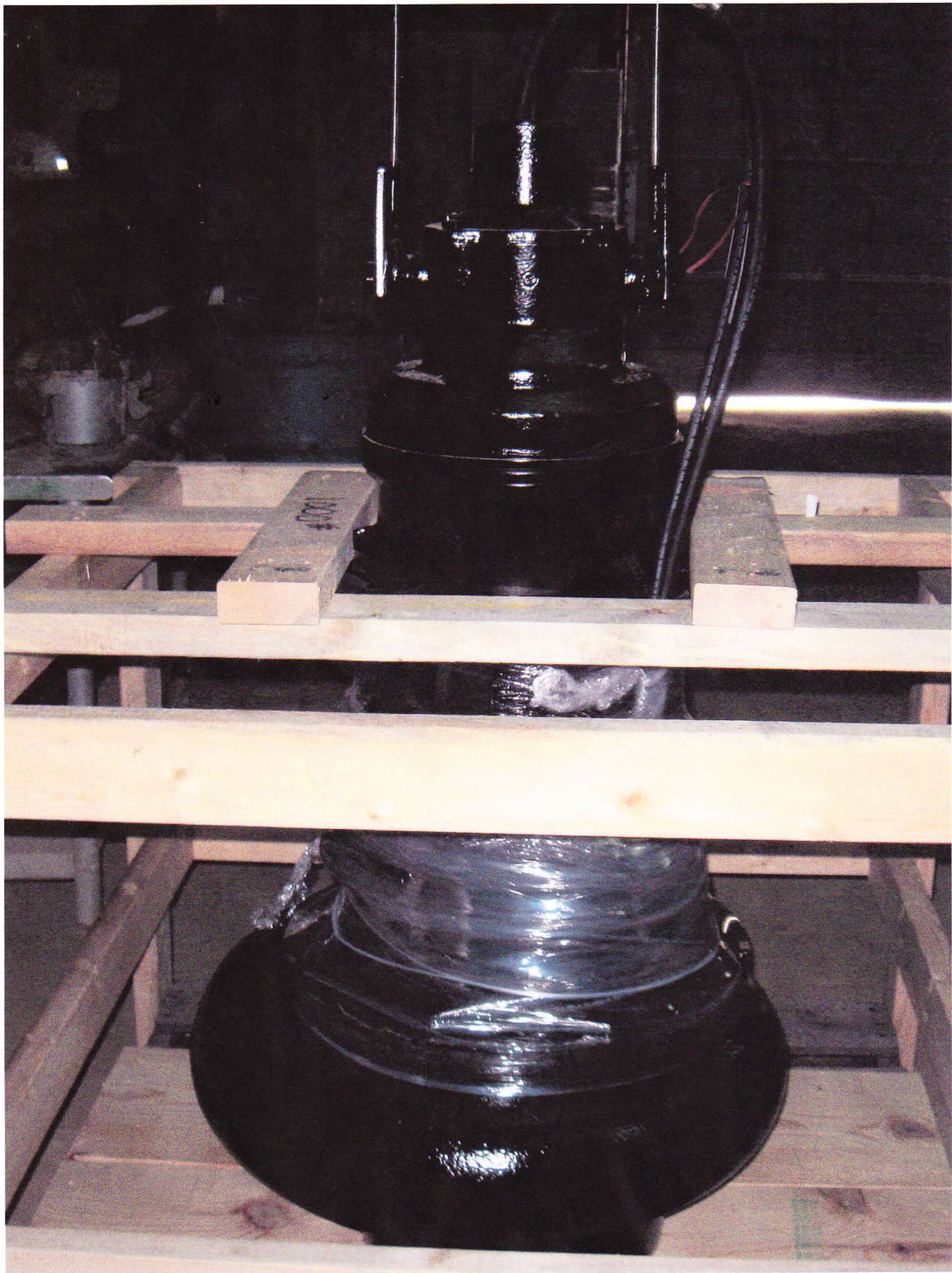
- We started meter readings on December 2nd. All reads are to be completed by December 13th.
- We completed 121 Service Orders from the billing department.
- We had a total of (0-Holiday) turn-offs, 81 re-reads, and 10 blue tags.
- 2 new service taps, 5 meter swaps

ANIMAL CONTROL

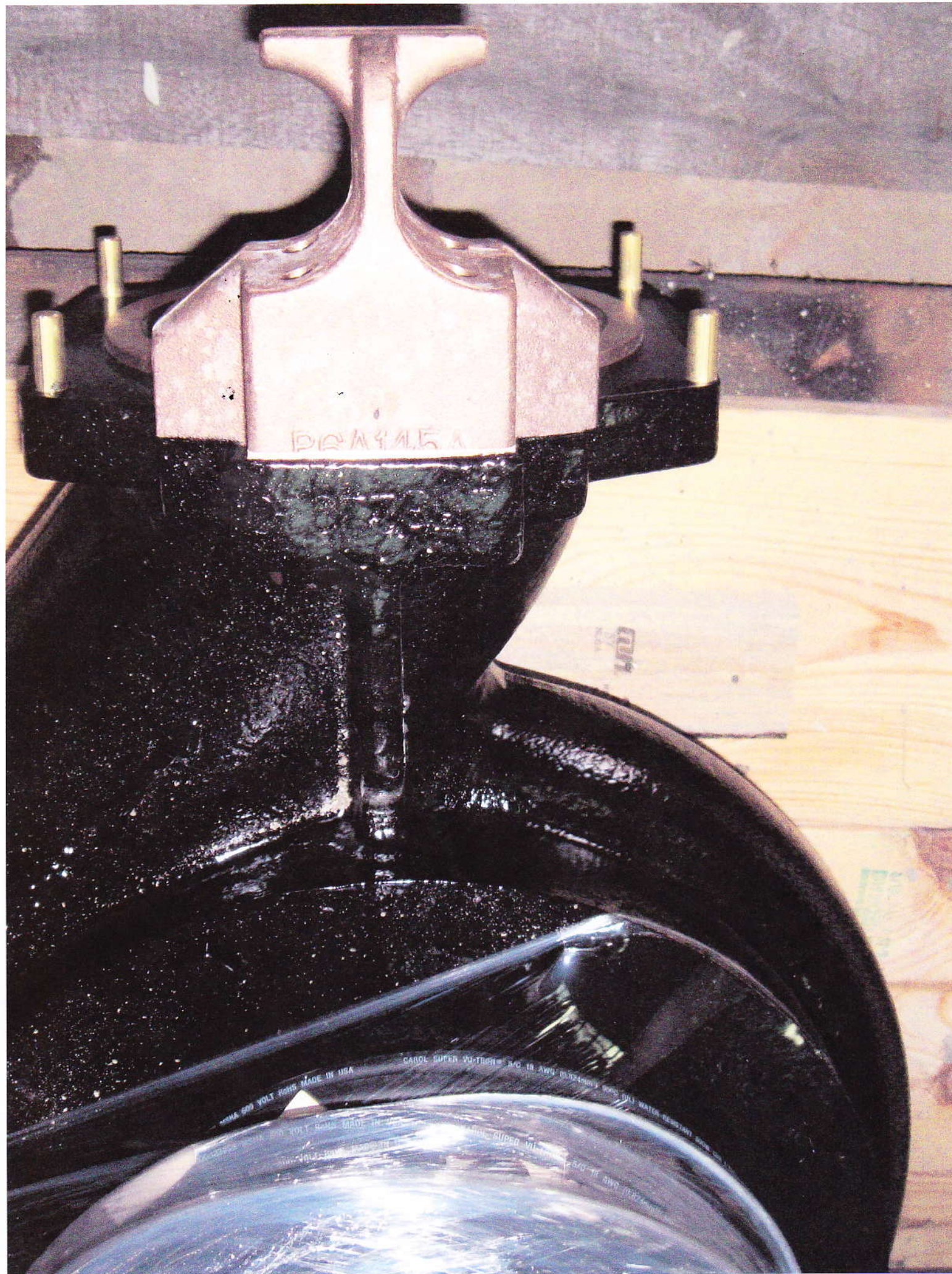
- We had 78 Animal Control Calls for the month of October.
- We were able to adopt out 7 animals.

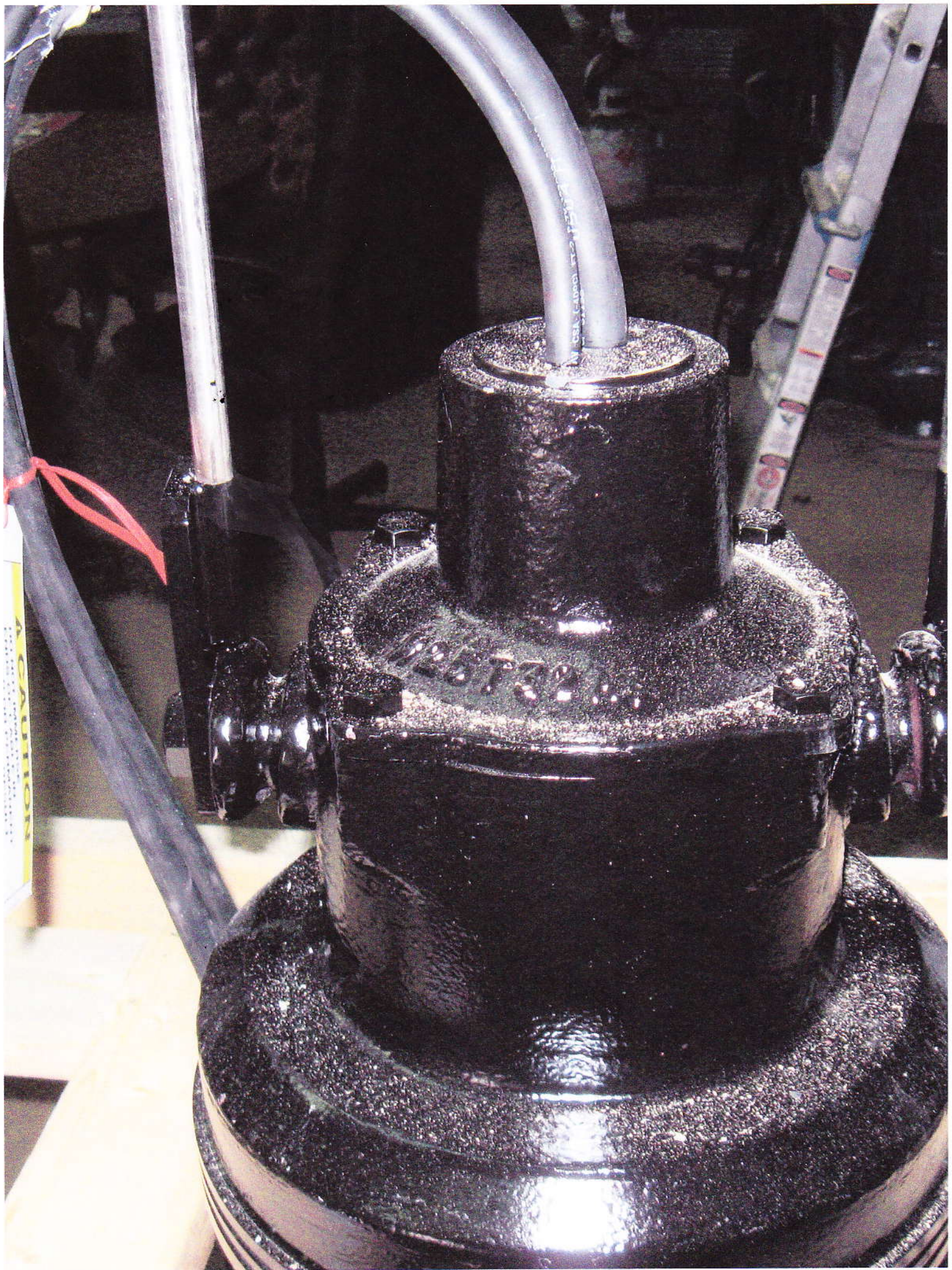
FINANCIALS

- Financials Materials Cap
 - We spent a total of **\$9,140.01.**
- Financials Maintenance Cap
 - We spent a total of **\$4,023.92.**











Community Development Director's Report

January 6, 2014

To: Glenpool City Council & Glenpool Utility Services Authority

Councilors and Board Members,

The following report highlights and summarizes the various activities that are currently being addressed and processed by the Community Development Department as related to major public and private improvement and construction projects:

City Related Projects:

Additional Projects funded by the OWRB construction loan:

OWRB has officially approved the following supplemental project to be funded from remaining contingency funds left in the original construction loan covering the Glenpool wastewater treatment facility improvements and the replacement of the Shell liftstation:

1. The commissioning of an engineering study and analysis of the upstream sewer collection system and downstream force main and station pumping capacities related to the Longhorn sanitary sewer liftstation has been awarded to SKW, Inc. and is currently underway. A draft copy of the resulting Engineering Report has been completed and submitted to City Staff for review and preliminary comment. Staff has reviewed the preliminary data and is currently working with the consultant in developing the final report and recommendations regarding what improvements are needed and the various options that may be available to extend the useful life of the facility. Once completed, the results of this final report will be submitted to GUSA for consideration regarding findings and recommendations.

US Highway 75 Cable Barrier Project:

- For all intent and purposes, the project commissioned by ODOT to install a continuous cable barrier system along Highway 75 from 131st Street to 81st Street has been completed and is operational. Only minor clean-up and the installation of a few project

related signs remains and should be fully complete within a few days – barring more inclement weather.

Senior Citizen Activity Center Improvement Project (CDBG):

- The work specified in the contract with S. & J. Construction Specialists has been fully completed and approved by City Staff.
- Numerous additional improvements to the facility have also been completed by City Staff. Those additional items include four (4) replacement kitchen appliances and numerous other smaller repair and/or replacement items throughout the facility.
- Proposals and pricing quotes were solicited from various subcontractors regarding the installation of landscape beds, planting, and a small amount of irrigation located along the north end of the building near the main entry. The installation of those items was completed prior to the week of Christmas by A.C.E.YARDCO - a local Landscape Contractor. A public “Grand Re-Opening” event for the completion of the overall project will be scheduled, announced, and held later in January.

City Public Works Shop Building and Equipment Repair and Re-habilitation:

- A vehicle fire occurred within the Public Works Shop building the night of October 31st destroying one truck and causing significant damage to other vehicles and equipment stored in the building and to the structure itself.
- Burggraf Disaster Restoration Specialist was retained by the City initially to coordinate recovery efforts regarding clean-up, damage repair, and other activities believed necessary to get the facility back in operation. However, due to the cost magnitude of the overall restoration work necessary to rehabilitate the structure and its contents back to pre-disaster condition, the balance of this work was suspended until such time as competitive proposals have been solicited, received, evaluated, and approved by the Council in order to comply with the State Competitive Bidding Statutes.
- A formal Request for Proposal (RFP) for this work is being advertised currently specifying a deadline of January 10th for submittal to City Staff for consideration and processing leading to a Contractor selection and City Council approval later in January.
- At this time, thirteen (13) restoration specialty companies have been provided RFP packages for their use in developing and submitting proposals for the completion of the work. Eight (8) of those companies attended a Pre-Submittal meeting January 3rd to discuss various elements of the work and to obtain certain clarifications regarding the overall scope of work the City anticipates to be included in any proposal submitted for consideration.
- In the interim, the majority of equipment normally stored within the building has been temporarily relocated to other City facilities. Access to the building by City and Severn/Trent personnel has been restricted to emergencies only due to potential health concerns until such time as full restoration is achieved.

Private Development and/or Building Projects:

Grandview Heights Apartments: MonTapp Addition

- The project Site Plan, public and private utility design, and building construction documents have been fully approved.
- All building and site related permits are currently approved awaiting pickup by the Developer and/or their selected contractors.
- Conversations with the Developer and others associated with the project indicate project start-up is scheduled to occur in early January.

Holiday Inn Express: MonTapp Addition

- Structural framing for the superstructure of the building and rough-in and top-out installation is currently under way.
- Anticipated full completion is approximately June 1st, 2014

Mansfield Lane Residential Subdivision:

- This project is located on the east side of Elwood Avenue at 147th Street, abuts the south boundary of Glen Village, and consists of 88 single family residential lots.
- Actual ground breaking for this addition occurred approximately October 30th with the start-up of demolition and debris removal activities.
- Public utility infrastructure improvement construction is under way currently.
- Full completion of all development improvements is anticipated by April 1st, 2014.
- Final Subdivision Plat release for recording will follow construction completion and acceptance by the City anticipated in early April leading to City issued Building Permits by approximately May 1st.

The Crossings at Glenpool: Phases IV and V

- City Staff has approved all public infrastructure construction plans for the completion of Phase IV & V of the overall development.
- Grading and erosion control construction for these last phases started approximately November 15, 2013.
- The start of public infrastructure improvement construction serving these last phases started approximately December 15th, 2013.
- Full project completion (Phase IV) is predicted to be on or before April 1st, 2014 at which time the City will be in position to accept the public improvements and release the Subdivision Plat for recording.
- City issued Building Permits within the development should begin to be issued by approximately May 1st, 2014.

Glen Abby Addition: Phase II

- Infrastructure improvement construction documents for this subdivision have been reviewed and approved by City Staff.

- A Permit to Construct issued by ODEQ covering the installation of public water and sanitary sewer lines has been received by City Staff.
- Street right of way and area grading for the addition has been ongoing since approximately November 15th and is nearing completion.
- The start of start of public utility infrastructure construction is anticipated later in January.
- Full project completion of the development improvements for the addition is predicted to be on or before July 1st, 2014 at which time the City will be in position to accept the public improvements and release the Subdivision Plat for recording.
- City issued Building Permits within the development should begin to begin to be issued by approximately mid July, 2014.

Glenpool Residential and Commercial Building Permits:

• New Residential Permits Issued in December	3 Each
• New Commercial Permits Issued in December	-0- Each
• Current Active Residential Permits:	46 Total
• Current Active Commercial Permits:	6 Total
• 2012 Residential Permits Issued thru December 31 st .	66 Total
• 2013 Residential Permits Issued thru December 31 st .	93 Total
• 2012 Commercial Permits Issued thru December 31 st .	12 Total
• 2013 Commercial Permits Issued thru December 31 st .	16 Total

NOTICE
GLENPOOL INDUSTRIAL AUTHORITY
MEETING

A Regular Session of the Glenpool Industrial Authority will be held immediately following the Glenpool Utility Service Authority meeting, which follows the Glenpool City Council meeting which begins at 6:00 p.m., Monday, January 13, 2014, at Glenpool City Hall, City Council Chambers, 3rd Floor, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma.

The following items are scheduled for consideration by the Authority at that time:

AGENDA

- A. Call to Order
- B. Roll call, declaration of quorum
- C. Scheduled Business
 - 1. Discussion and possible action to approve minutes from December 16, 2013 meeting.
- D. Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma, on _____, 2014.

Signed: _____
City Clerk

MINUTES
GLENPOOL INDUSTRIAL AUTHORITY
December 16, 2013

The Regular Session of the Glenpool Industrial Authority was held at 11:16 p.m., Council Chambers, Glenpool City Hall. Trustees present were: Momodou Ceesay, Chairman; Alyce Korb, Vice Chairman; Tim Fox, Trustee; Trish Agee, Trustee and Tommy Carner, Trustee.

Staff present was: Ed Tinker, City Manager; David Tillotson, Assistant City Manager; Lowell Peterson, City Attorney and Susan White, Secretary.

A. Chairman Ceesay called the meeting to order at 11:16 p.m.

B. Susan White, Secretary called the roll, Chairman Ceesay declared a quorum present.

C. Scheduled Business:

1. Discussion and possible action to approve the minutes from November 12, 2013.

MOTION: Trustee Carner moved, second by Trustee Agee to approve the minutes as presented.

FOR: Trustee Fox; Trustee Agee; Trustee Carner; Vice-Chairman Korb; Chairman Ceesay

AGAINST: None

Motion carried.

2. Discussion and possible action to concur with action taken by the City Council in connection with item # 22 on the City Council for December 16, 2013, pertaining to a proposed real estate transaction.

MOTION: Trustee Agee moved, second by Vice Chairman Korb

FOR: Trustee Agee; Trustee Carner; Trustee Fox; Vice-Chairman Korb; Chairman Ceesay

AGAINST: None

Motion carried.

3. Discussion and possible action to approve FY 2013 Annual Audit.

MOTION: Trustee Carner moved, second by Vice Chairman Korb to approve FY 2013 Annual Audit as presented.

FOR: Trustee Carner; Trustee Fox; Trustee Agee; Vice Chairman Korb; Chairman Ceesay

Motion carried.

D. Adjournment.

There being no further business, Chairman Ceesay declared the meeting adjourned at 11:19 p.m.

Date

Chairman

ATTEST:

Secretary

NOTICE
GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT
MEETING

A Regular Session of the Glenpool Area Emergency Medical Service District will be held immediately following the Glenpool Industrial Authority meeting which starts immediately following the Glenpool Utility Service Authority meeting which starts immediately following the Glenpool City Council meeting which begins at 6:00 P.M., Monday, January 13, 2014, at Glenpool City Hall, City Council Chambers, 3rd Floor, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma.

The following items are scheduled for consideration at that time:

AGENDA

- A. Call To Order
- B. Roll Call and Declaration of Quorum
- C. Scheduled Business
 - 1. Discussion and possible action to approve minutes from December 16, 2013 meeting.
 - 2. Discussion and possible action to appoint GEMS District Administrator to fill vacancy left by David Tillotson.
(David Tillotson)
 - 3. Discussion and possible action to accept the EMS Plus Activity Report for December 2013.
- D. District Administrator Report
- E. Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma on _____, 2014.

Signed: _____
District Clerk/Secretary

MINUTES
GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT
REGULAR SESSION
December 16, 2013

The Regular Meeting of the Glenpool Area Emergency Medical Service District was held at 7:46 p.m., Council Chambers, Glenpool City Hall. Members present were: Momodou Ceesay, Chairman; Alyce Korb, Vice Chairman; Tim Fox, Member; Patricia Agee, Member and Tommy Carner, Member.

Staff present was: David Tillotson, District Administrator; Lowell Peterson, District Legal Counsel; Susan White, District Clerk/Secretary; and Charles Barnes, District Treasurer. Ed Tinker, City Manager was also present.

A. Chairman Ceesay called the meeting to order at 7:46 p.m.

B. Susan White, Clerk/Secretary called the roll and Chairman Ceesay declared a quorum present.

C. Scheduled Business:

1. Discussion and possible action to approve minutes from November 12, 2013 meeting.

MOTION: Member Agee moved, second by Member Carner to approve the minutes as presented.

FOR: Member Fox; Member Agee; Member Carner; Vice-Chairman Korb; Chairman Ceesay.

AGAINST: None

Motion carried.

2. Discussion and possible action to approve FY 2013 Annual Audit.

MOTION: Member Fox moved, second by Vice Mayor Korb to approve financials included in the FY 2013 Annual Audit conducted by CBEW Professional Group.

FOR: Member Agee; Member Carner; Member Fox; Vice Chairman Korb; Chairman Ceesay

AGAINST: None

Motion carried.

3. Discussion and possible action to accept the EMS Plus Activity Report for November 2013.

MOTION: Member Agee moved, second by Member Fox to accept the EMS Plus Activity Report for November 2013 as presented.

FOR: Member Carner; Member Fox; Member Agee; Vice Chairman Korb; Chairman Ceesay

AGAINST: None

Motion carried.

D. District Administrator Report

- There were two late calls this month, which appear to have been the fault of EMS Plus.

E. Adjournment

There being no further business, the meeting was adjourned at 7:51 p.m.

Date

Chairman

ATTEST:

Clerk/Secretary



January 7, 2014

City of Glenpool
P O Box 70
Glenpool, OK 74033-0070

Enclosed, please find our report of ambulance response activity for the period of December 1st thru December 31st, 2013.

During this time period, we logged 107 responses. The following is a breakdown of these responses:

| Emergency responses – 99 – 97% response time compliance.
Non-Emergency responses – 8 – response time not applicable.

Seventeen responses utilized a second ambulance, responding from Glenpool, on their way back from another call or another ambulance service responding from outside the area.

Four responses required a third ambulance.

Three responses were outside the Glenpool response area.

Three responses had long response times. The first was due to the dispatcher taking the call being given three different addresses. Once the correct address was given to the ambulance crew, they went directly to the scene of the call.

The second call with a long response time was located in the 171 St and Hwy 75 area. The roads were slick on this date and the ambulance crew had to drive at a safe speed for the conditions.

The third call with a long response time was due to the ambulance crew not hearing the page. Once our dispatcher realized the crew had not responded to the call, they were notified and the ambulance was enroute.

Should you have any questions or concerns regarding this report, please feel free to contact me.

Respectfully,

Kristie A Walton

Kristie A Walton
Owner/Manager



Log Report**Glenpool - December 2013**

History ID : 1701737

Call Number Leg Call Date Level Of Care	Attendants	Day	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Availabl
G00135 1 12/01/2013	Glenpool, City of	Sun				
1221 1 12/01/2013 Paramedic	185 189	Sun	Police/Fire/911 Code 3	Unit 107 Code 1	02:42 02:42 02:43 02:48	02:58 03:18 03:32 E – 6
1222 1 12/02/2013 Paramedic	29 132	Mon	Police/Fire/911 Code 3	Unit 108 Code 1	10:31 10:31 10:33 10:37	10:49 11:12 11:23 E – 6
1223 1 12/02/2013 Paramedic	191 183 185	Mon	Police/Fire/911 Code 3	Unit 107 Code 1	14:14 14:14 14:15 14:18	14:50 15:06 16:05 E – 4
1223 1 12/02/2013 Paramedic	191 183 185	Mon	Police/Fire/911 Code 3	Unit 107 Code 1	14:14 14:14 14:15 14:18	14:50 15:06 16:05 E – 4
1223 1 12/02/2013 Paramedic	191 183 185	Mon	Police/Fire/911 Code 3	Unit 107 Patient Not Transported	14:14 14:14 14:15 14:18	14:50 15:06 E – 4
1224 1 12/02/2013 Paramedic	191 183 185	Mon	Police/Fire/911 Code 3	Unit 107 Patient Not Transported	18:53 18:53 18:53 18:57	19:09 19:09 E – 4
1225 1 12/02/2013 Paramedic	191 183 185	Mon	Creek County EMS Code 3	Unit 107 Code 1	21:25 21:25 21:26 21:29	21:48 22:10 22:39 E – 4
1226 1 12/03/2013 Paramedic	29 132	Tue	Police/Fire/911 Code 3	Unit 108 Code 1	07:20 07:20 07:22 07:24	07:43 08:10 08:21 E – 4
1227 1 12/03/2013 Paramedic	156 171	Tue	EMSA Code 3	Unit 107 Code 1	20:45 20:46 20:46 20:55	21:18 21:41 22:02 E – 10 &

& = South of 181 St

Log Report**Glenpool - December 2013**

History ID : 1701737

Call Number Leg	Day	Caller	Unit Description	Rcvd Paged	To Dest At Dest
Call Date	Attendants	Dispatch Urgency	Transport Urgency	Enroute On Scene	Availabl
Level Of Care					
1228 1 12/03/2013 Paramedic	29 132	Tue Police/Fire/911 Code 3	Unit 108 Code 1	21:46 21:46 21:46 21:49	22:04 22:15 22:30 E – 3 @
1229 1 12/04/2013 Paramedic	10 161	Wed Police/Fire/911 Public Assist Code 3	Unit 108 Patient Not Transported	11:57 11:57 11:58 12:01	12:41 12:41 E – 4
1230 1 12/05/2013 Paramedic	184 176	Thu Police/Fire/911 Public Assist Code 3	Unit 108 Patient Not Transported	13:54 13:54 14:00 14:07	14:23 14:23 E – 11 *
1231 1 12/05/2013 Paramedic	175 189	Thu Police/Fire/911 Code 3	Unit 107 Code 1	19:15 19:15 19:17 19:24	19:46 20:18 20:47 E – 9 *
1231 1 12/05/2013 Paramedic	175 189	Thu Police/Fire/911 Code 3	Unit 107 Code 1	19:15 19:15 19:17 19:24	19:46 20:18 20:47 E – 9
1232 1 12/06/2013 Paramedic	175 189	Fri Nursing Home/Care Facility Code 1	Unit 107 Code 1	04:48 04:48 04:48 04:56	05:16 05:48 06:00 NE – 8
1233 1 12/06/2013 -Paramedic	184 181	Fri Police/Fire/911 Code 3	Unit 108 Code 1	13:40 13:40 13:42 13:46	14:07 14:33 15:06 E – 6
1234 1 12/07/2013 Paramedic	175 161	Sat Police/Fire/911 Code 3	Unit 107 Code 1	03:31 03:31 03:35 03:38	04:06 04:31 04:46 E – 7
1235 1 12/07/2013 Paramedic	156 148	Sat Police/Fire/911 Code 3	Unit 107 Patient Not Transported	16:57 16:57 16:58 17:02	17:27 17:27 E – 5
1236 1 12/07/2013 Paramedic	185 148	Sat Police/Fire/911 Code 3	Unit 108 Code 1	16:17 16:17 16:17 16:17	16:31 16:55 17:13 E – 0 @

* = Long response time

@ = Second ambulance responding

Log Report**Glenpool - December 2013**

History ID : 1701737

Call Number Leg	Day	Caller	Unit Description	Rcvd Paged	To Dest At Dest
Call Date	Attendants			Enroute	Availabl
Level Of Care		Dispatch Urgency	Transport Urgency	On Scene	
1237 1 12/07/2013 Paramedic	156 148	Sat	Police/Fire/911 Code 3	Unit 107 Code 1	14:01 14:01 14:03 14:07 E – 6
1238 1 12/07/2013 Paramedic	185 148	Sat	Police/Fire/911 Code 3	Unit 108 Code 1	18:47 18:47 18:49 18:53 E – 6
1239 1 12/07/2013 Paramedic	156 148	Sat	Police/Fire/911 Code 3	Unit 107 Code 1	19:21 19:21 19:23 19:29 E – 8 @
1240 1 12/07/2013 Paramedic	185 148	Sat	Police/Fire/911 Code 3	Unit 108 Code 1	22:23 22:23 22:24 22:29 E – 6
1241 1 12/08/2013 Paramedic	185 183	Sun	Police/Fire/911 Code 3	Unit 102 Code 1	13:15 13:15 13:16 13:21 E – 6
1242 1 12/08/2013 Paramedic	185 183	Sun	Police/Fire/911 Code 3	Unit 102 Code 1	16:18 16:18 16:19 16:26 E – 8
1243 1 12/08/2013 Intermediate	161 190	Sun	Police/Fire/911 Code 3	Unit 108 Code 1	17:00 17:00 17:01 17:05 E – 5 @
1244 1 12/09/2013 Paramedic	156 132	Mon	Police/Fire/911 Code 3	Unit 107 Patient Not Transported	07:51 07:51 07:53 07:56 E – 5
1245 1 12/09/2013 Paramedic	156 132	Mon	Family/Friend Public Assist Code 3	Unit 107 Patient Not Transported	08:53 08:53 08:53 09:08 E – 15 #
1246 1 12/09/2013 Paramedic	185 183	Mon	Police/Fire/911 Code 3	Unit 102 Code 1	20:13 20:13 20:14 20:23 E – 10 &

@ = Second ambulance responding

= Outside the Glenpool response area

& = South of 181 St

Log Report**Glenpool - December 2013**

History ID : 1701737

Call Number Leg	Day	Caller	Unit Description	Rcvd Paged	To Dest At Dest
Call Date	Attendants	Dispatch Urgency	Transport Urgency	Enroute On Scene	Availabl
Level Of Care					
1247 1 12/09/2013 Paramedic	185 183	Mon Police/Fire/911 Code 3	Unit 102 Code 1	21:53 21:53 21:54 22:02	22:14 22:28 22:39 E – 9 @
1248 1 12/10/2013 Paramedic	29 132	Tue Police/Fire/911 Code 3	Unit 107 Code 1	07:08 07:08 07:11 07:15	07:39 08:06 08:21 E – 7
1249 1 12/10/2013 Paramedic	185 171	Tue Police/Fire/911 Code 3	Unit 102 Code 1	08:34 08:34 08:38 08:42	08:58 09:21 09:37 E – 8 @
1250 1 12/11/2013 Paramedic	156 171	Wed Police/Fire/911 Code 3	Unit 102 Code 1	05:46 05:46 05:48 05:54	06:22 06:49 07:12 E – 8
1251 1 12/11/2013 Paramedic	10 190	Wed Police/Fire/911 Code 3	Unit 108 Code 1	10:04 10:04 10:05 10:08	10:38 11:00 11:19 E – 4
1252 1 12/11/2013 Paramedic	29 161	Wed Police/Fire/911 Code 3	Unit 107 Code 1	14:08 14:08 14:09 14:13	14:41 15:08 15:23 E – 5
1253 1 12/11/2013 Paramedic	10 190	Wed Police/Fire/911 Code 3	Unit 108 Patient Not Transported	16:05 16:05 16:06 16:10	16:31 16:31 E – 5
1254 1 12/12/2013 Paramedic	156 176	Thu Police/Fire/911 Code 3	Unit 102 Patient Not Transported	13:19 13:19 13:22 13:24	13:40 13:40 E – 6
1255 1 12/12/2013 Paramedic	175 189	Thu Police/Fire/911 Code 3	Unit 108 Code 1	17:30 17:30 17:32 17:37	17:50 18:15 18:27 E – 7
1256 1 12/12/2013 Paramedic	185 148	Thu Police/Fire/911 Code 3	Unit 107 No Patient Found	20:55 20:55 20:57 21:03	21:06 21:06 E – 8

@ = Second ambulance responding

Log Report**Glenpool - December 2013**

History ID : 1701737

Call Number Leg	Call Date	Attendants	Day	Caller	Unit Description	Rcvd Paged Enroute On Scene	To Dest At Dest Availabl
Level Of Care				Dispatch Urgency	Transport Urgency		
1257 1 12/13/2013 Paramedic		175 161	Fri	Police/Fire/911 Code 3	Unit 108 Code 1	18:24 18:24 18:25 18:30 E – 6	18:54 19:16 19:30
1258 1 12/14/2013 Paramedic		119 148	Sat	Police/Fire/911 Code 3	Unit 108 Code 3	10:48 10:48 10:50 10:52 E – 4	11:10 11:20 11:40
1259 1 12/14/2013 Paramedic		119 148	Sat	Police/Fire/911 Code 3	Unit 108 Code 1	13:55 13:55 13:58 14:02 E – 7	14:43 14:56 15:02
1260 1 12/14/2013 Paramedic		184 189	Sat	Police/Fire/911 Code 3	Unit 107 Code 1	18:45 18:45 18:47 18:52 E – 7	19:19 19:45 20:34
1260 1 12/14/2013 Paramedic		184 189	Sat	Police/Fire/911 Code 3	Unit 107 Code 1	18:45 18:45 18:47 18:52 E – 7	19:19 19:45 20:34
1260 1 12/14/2013 Paramedic		184 189	Sat	Police/Fire/911 Code 3	Unit 107 Patient Not Transported	18:45 18:45 18:47 18:52 E – 7	20:34 19:19
1261 1 12/14/2013 Paramedic		119 148	Sat	Police/Fire/911 Code 3	Unit 108 Code 1	19:22 19:22 19:25 19:28 E – 6 @	19:44 20:06 20:24
1262 1 12/15/2013 Paramedic		119 148	Sun	Police/Fire/911 Code 3	Unit 108 Code 1	13:31 13:31 13:33 13:38 E – 7	13:52 14:08 14:21
1263 1 12/15/2013 Paramedic		185 183	Sun	Police/Fire/911 Code 3	Unit 105 Code 3	14:13 14:13 14:13 14:14 E – 1 @	14:20 14:34 14:56
1264 1 12/15/2013 Paramedic		119 148	Sun	Police/Fire/911 Code 3	Unit 108 Code 1	14:46 14:46 14:46 14:53 E – 7	14:58 15:15 15:23

@ = Second ambulance responding

Log Report**Glenpool - December 2013**

History ID : 1701737

Call Number Leg Call Date Level Of Care	Attendants	Day	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Availabl
1265 1 12/15/2013 Paramedic	185 183	Sun	Hospital Staff Code 1	Unit 105 Code 1	14:56 14:56 14:56 14:56	15:24 15:44 15:58 NE – 0 @
1266 1 12/15/2013 Paramedic		Sun	Police/Fire/911 Code 3	EMSA Transported by EMSA	15:13 15:13 15:19 15:38	15:45 15:45 E – 25 %
1267 1 12/15/2013 Paramedic	119 148	Sun	Nursing Home/Care Facility Code 1	Unit 108 Code 1	16:11 16:11 16:11 16:14	16:30 17:01 17:12 NE – 3
1268 1 12/15/2013 Paramedic	185 183	Sun	Police/Fire/911 Code 3	Unit 105 Code 1	17:12 17:12 17:14 17:15	17:28 17:52 18:03 E – 3 @
1269 1 12/15/2013 Paramedic	185 183	Sun	Hospital Staff Code 1	Unit 105 Code 1	18:03 18:03 18:03 18:03	18:51 19:13 19:18 NE – 0
1270 1 12/15/2013 Paramedic	119 148	Sun	Police/Fire/911 Code 3	Unit 108 Code 1	21:12 21:12 21:13 21:16	21:34 21:55 22:10 E – 4
1271 1 12/15/2013 Paramedic	119 148	Sun	Police/Fire/911 Code 3	Unit 108 Code 1	00:52 00:52 00:54 00:58	01:09 01:21 01:31 E – 6
1272 1 12/16/2013 Paramedic	185 183	Mon	Police/Fire/911 Code 3	Unit 105 Code 1	15:23 15:23 15:24 15:29	15:45 16:00 16:25 E – 6
1273 1 12/16/2013 Intermediate	161 132	Mon	Police/Fire/911 Code 3	Unit 108 Code 1	16:23 16:23 16:24 16:27	16:43 17:07 17:34 E – 4 @
1274 1 12/16/2013 Intermediate	176 190	Mon	Police/Fire/911 Code 1	Unit 102 Stand By for Fire	16:43 16:43 16:44 16:54	17:42 17:42 NE – 11 %

@ = Second ambulance responding

% = Third ambulance responding

Log Report**Glenpool - December 2013**

History ID : 1701737

Call Number Leg Call Date Level Of Care	Attendants	Day	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Availabl
1275 1 12/17/2013 Paramedic	156 171	Tue	Police/Fire/911 Code 3	Unit 107 Cancelled Enroute	14:00 14:00 14:01	14:07 E - >
1276 1 12/17/2013 Paramedic	156 171	Tue	Police/Fire/911 Code 3	Unit 107 Code 1	19:07 19:07 19:09 19:13	19:28 19:48 20:29 E - 6
1277 1 12/18/2013 Paramedic	191 132	Wed	Police/Fire/911 Code 3	Unit 108 Code 3	04:35 04:35 04:36 04:40	04:59 05:16 05:55 E - 5
1278 1 12/18/2013 Paramedic	191 132	Wed	Police/Fire/911 Code 3	Unit 108 No Patient Found	06:48 06:48 06:49 06:52	06:54 06:54 E - 4
1279 1 12/18/2013 Paramedic	10 161	Wed	Police/Fire/911 Code 3	Unit 108 Code 1	08:05 08:05 08:07 08:10	08:39 09:02 09:39 E - 5
1279 1 12/18/2013 Paramedic	10 161	Wed	Police/Fire/911 Code 3	Unit 108 Code 1	08:05 08:05 08:07 08:10	08:39 09:02 09:39 E - 5
1279 1 12/18/2013 Paramedic	156 171	Wed	Police/Fire/911 Code 3	Unit 107 Code 1	08:16 08:16 08:18 08:20	08:31 08:57 09:32 E - 4 @
1280 1 12/18/2013 Paramedic		Wed	Police/Fire/911 Code 3	Creek County EMS Cancelled Enroute	08:55 08:56 09:58	09:10 E - > %
1281 1 12/18/2013 Paramedic	191 190	Wed	Police/Fire/911 Code 3	Unit 102 Code 1	14:02 14:02 14:02 14:07	14:32 14:53 15:15 E - 5
1281 1 12/18/2013 Paramedic	191 190	Wed	Police/Fire/911 Code 3	Unit 102 Patient Not Transported	14:02 14:02 14:02 14:07	14:32 14:53 E - 5

@ = Second ambulance responding

> = Canceled enroute

% = Third ambulance responding

Log Report**Glenpool - December 2013**

History ID : 1701737

Call Number Leg Call Date Level Of Care	Attendants	Day	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Availabl
1282 1 12/18/2013 Paramedic	156 171	Wed	Police/Fire/911 Code 3	Unit 107 Code 1	17:16 17:16 17:19 17:22 E – 6	17:53 18:18 18:50
1283 1 12/18/2013 Paramedic	191 190	Wed	EMSA Code 1	Unit 102 Code 1	18:17 18:17 18:17 18:36 NE – 19	19:05 19:23 19:39
1284 1 12/20/2013 Paramedic	184 176	Fri	Police/Fire/911 Code 3	Unit 108 Code 1	06:42 06:42 06:45 06:50 E – 8	07:27 08:02 08:21
1285 1 12/20/2013 Paramedic	175 189	Fri	Police/Fire/911 Code 3	Unit 107 Code 1	07:25 07:25 07:26 07:31 E – 6 @	07:43 08:09 08:35
1286 1 12/20/2013 Paramedic		Fri	Police/Fire/911 Code 3	Creek County EMS Transported by Creek Coun	07:59 07:59 08:08 08:21 E – 22 %	09:35 08:41
1287 1 12/20/2013 Paramedic	191 161	Fri	Police/Fire/911 Code 3	Unit 102 Code 1	16:49 16:49 16:50 16:51 E – 2	17:28 17:51 18:17
1288 1 12/21/2013 Paramedic	184 181	Sat	Police/Fire/911 Code 3	Unit 108 Code 3	04:21 04:21 04:22 04:25 E – 4	04:51 05:03 05:39
1289 1 12/21/2013 Paramedic	175 161	Sat	Police/Fire/911 Code 3	Unit 107 Code 1	07:06 07:06 07:11 07:16 E – 10 *	07:34 07:55 08:10
1290 1 12/21/2013 Paramedic	185 189	Sat	Okmulgee EMS Code 3	Unit 108 Code 1	09:36 09:36 09:37 09:41 E – 5	10:00 10:20 10:48
1291 1 12/21/2013 Paramedic	185 189	Sat	Police/Fire/911 Code 3	Unit 108 Patient Not Transported	12:28 12:28 12:29 12:35 E – 7	12:50 12:50

@ = Second ambulance responding

% = Third ambulance responding

* = Long response time

Log Report**Glenpool - December 2013**

History ID : 1701737

Call Number Leg Call Date Level Of Care	Attendants	Day	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Availabl
1292 1 12/22/2013 Paramedic	185 189	Sun	Police/Fire/911 Code 3	Unit 108 Code 1	00:58 00:58 01:00 01:03 E – 5	01:13 01:28 01:44
1293 1 12/23/2013 Paramedic	29 132	Mon	Police/Fire/911 Code 3	Unit 107 Patient Not Transported	12:41 12:41 12:42 12:46 E – 5	12:57 12:57
1294 1 12/23/2013 Paramedic	29 132	Mon	Police/Fire/911 Code 3	Unit 107 Code 1	13:25 13:25 13:26 13:28 E – 3	13:41 14:03 14:18
1295 1 12/23/2013 Paramedic	185 183	Mon	Police/Fire/911 Code 3	Unit 108 Code 1	14:05 14:05 14:06 14:08 E – 3 @	14:20 14:42 15:10
1296 1 12/24/2013 Paramedic	29 132	Tue	EMSA Code 1	Unit 108 Code 1	19:05 19:05 19:05 19:36 NE - 31	19:51 20:14 20:21
1297 1 12/25/2013 Paramedic	156 189	Wed	Police/Fire/911 Code 3	Unit 108 Patient Not Transported	06:38 06:38 06:41 06:45 E – 7	06:58 06:58
1298 1 12/25/2013 Paramedic	156 190	Wed	Creek County EMS Code 3	Unit 108 Patient Not Transported	19:03 19:03 19:04 19:13 E – 10 #	19:38 19:38
1299 1 12/25/2013 Paramedic	10 161	Wed	Police/Fire/911 Code 3	Unit 108 Code 3	21:50 21:50 21:50 21:53 E – 3	22:30 22:47 00:02
1300 1 12/26/2013 Paramedic	184 176	Thu	Police/Fire/911 Code 3	Unit 107 Code 1	08:37 08:37 08:39 08:43 E – 6	08:57 09:33 09:58
1301 1 12/26/2013 Paramedic	191 148	Thu	Police/Fire/911 Code 3	Unit 102 Code 3	10:33 10:33 10:34 10:38 E – 5	11:25 11:44 12:12

@ = Second ambulance responding

= Outside the Glenpool response area

Log Report**Glenpool - December 2013**

History ID : 1701737

Call Number Leg Call Date Level Of Care	Attendants	Day	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Availabl
1302 1 12/26/2013 Paramedic	184 176	Thu	Police/Fire/911 Code 3	Unit 107 Code 1	19:22 19:22 19:23 19:25 E – 3	19:42 20:03 20:57
1302 1 12/26/2013 Paramedic	184 176	Thu	Police/Fire/911 Code 3	Unit 107 Patient Not Transported	19:22 19:22 19:23 19:25 E – 3	20:57 19:42
1302 1 12/26/2013 Paramedic	184 176	Thu	Police/Fire/911 Code 3	Unit 107 Patient Not Transported	19:22 19:22 19:23 19:25 E – 3	20:57 19:42
1302 1 12/26/2013 Paramedic	184 176	Thu	Police/Fire/911 Code 3	Unit 107 Patient Not Transported	19:22 19:22 19:23 19:25 E – 3	20:57 19:42
1303 1 12/26/2013 Paramedic	184 176	Thu	Police/Fire/911 Code 3	Unit 107 Code 1	22:18 22:18 22:20 22:21 E – 3	22:43 23:06 23:28
1304 1 12/27/2013 Paramedic	191 189	Fri	Police/Fire/911 Code 3	Unit 108 Code 1	05:45 05:45 05:47 05:50 E – 5	06:24 06:42 07:00
1305 1 12/27/2013 Paramedic	191 132	Fri	Police/Fire/911 Code 3	Unit 102 Code 3	13:39 13:39 13:40 13:44 E – 5	14:06 14:26 14:59
1306 1 12/28/2013 Paramedic	185 161	Sat	Police/Fire/911 Code 3	Unit 108 Patient Not Transported	07:06 07:06 07:09 07:13 E – 7	08:53 08:53
1307 1 12/28/2013 Paramedic	185 148	Sat	Police/Fire/911 Code 3	Unit 108 Code 1	15:09 15:09 15:12 15:16 E – 7	15:33 15:48 16:29
1308 1 12/28/2013 Paramedic		Sat	Police/Fire/911 Code 3	Creek County EMS Transported by Creek Coun	16:22 16:22 16:29 16:43 E – 21 @	17:57 16:58

@ = Second ambulance responding

Log Report**Glenpool - December 2013**

History ID : 1701737

Call Number Leg	Call Date	Attendants	Day	Caller	Unit Description	Rcvd Paged Enroute On Scene	To Dest At Dest Availabl
Level Of Care				Dispatch Urgency	Transport Urgency		
1309 1 12/28/2013 Paramedic		185 148	Sat	Police/Fire/911 Code 3	Unit 108 Code 1	17:21 17:21 17:24 17:29 E – 8	17:46 18:07 18:26
1310 1 12/28/2013 Paramedic		185 148	Sat	Police/Fire/911 Code 3	Unit 108 Code 1	20:30 20:30 20:32 20:35 E – 5	20:57 21:18 21:39
1311 1 12/29/2013 Paramedic		185 148	Sun	Police/Fire/911 Code 3	Unit 108 Patient Not Transported	00:22 00:22 00:23 00:26 E – 4	00:54 00:54
1312 1 12/29/2013 Paramedic		185 148	Sun	Police/Fire/911 Code 3	Unit 108 Patient Not Transported	01:10 01:10 01:11 01:15 E – 5	01:33 01:33
1313 1 12/29/2013 Paramedic		185 148	Sun	Police/Fire/911 Code 3	Unit 108 Code 1	07:58 07:58 08:02 08:04 E – 6	08:31 08:51 09:08
1314 1 12/29/2013 Paramedic		161 183	Sun	Police/Fire/911 Code 3	Unit 107 Code 1	08:47 08:47 08:50 08:53 E – 6 @	09:09 09:28 09:57
1315 1 12/29/2013 Paramedic		185 148	Sun	Police/Fire/911 Code 3	Unit 108 Code 1	09:42 09:42 09:44 09:49 E – 7	10:00 10:17 10:30
1316 1 12/30/2013 Paramedic		185 183	Mon	Police/Fire/911 Code 3	Unit 108 Code 1	07:34 07:34 07:36 07:39 E – 5	08:12 08:30 08:55
1317 1 12/30/2013 Paramedic		29 132	Mon	Police/Fire/911 Code 3	Unit 107 Code 1	07:50 07:50 07:51 07:54 E – 4 @	08:13 08:31 08:43
1318 1 12/30/2013 Paramedic		29 132	Mon	Police/Fire/911 Code 3	Unit 107 Code 1	10:34 10:34 10:35 10:38 E – 4	10:53 11:12 11:27

@ = Second ambulance responding

Log Report**Glenpool - December 2013**

History ID : 1701737

Call Number Leg Call Date Level Of Care	Attendants	Day	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Availabl
1319 1 12/30/2013 Paramedic	185 161	Mon	Police/Fire/911 Code 1	Unit 108 Blood Draw for Police Dept.	11:49 11:49 11:51 11:54	12:07 12:07 NE – 5
1320 1 12/30/2013 Paramedic	29 132	Mon	Police/Fire/911 Code 3	Unit 107 Patient Not Transported	14:26 14:26 14:28 14:32	15:12 15:12 E – 6
1321 1 12/30/2013 Paramedic	185 161	Mon	Police/Fire/911 Code 3	Unit 108 No Patient Found	18:53 18:53 18:54	19:02 E – 0
1322 1 12/30/2013 Paramedic	29 132	Mon	Police/Fire/911 Code 3	Unit 105 Code 1	19:12 19:12 19:13 19:17	19:33 19:47 20:02 E – 5 @
1323 1 12/30/2013 Paramedic	185 161	Mon	Police/Fire/911 Code 3	Unit 108 Code 1	19:54 19:54 19:54 19:54	20:21 20:37 21:28 E – 0
1324 1 12/31/2013 Paramedic	29 132	Tue	Police/Fire/911 Code 3	Unit 107 Code 1	01:50 01:50 01:52 01:55	02:26 02:45 03:05 E – 5
1325 1 12/31/2013 Paramedic	185 161	Tue	Police/Fire/911 Code 3	Unit 108 Code 1	04:49 04:49 04:52 04:56	05:17 05:37 06:01 E – 7
1326 1 12/31/2013 Paramedic	29 132	Tue	Self Code 3	Unit 107 Code 1	10:17 10:17 10:17 10:18	10:44 11:04 11:21 E – 1
1327 1 12/31/2013 Intermediate	161 190	Tue	Creek County EMS Code 3	Unit 102 Patient Not Transported	13:19 13:19 13:20 13:44	14:26 14:26 E – 25 #

@ = Second ambulance responding
= Outside the Glenpool response area

Total Calls: 107