NOTICE
SPECIAL JOINT SESSION OF THE
GLENPOOL CITY COUNCIL
GLENPOOL UTILITY SERVICE AUTHORITY
GLENPOOL INDUSTRIAL AUTHORITY
AND
GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISCTRICT

A Special Joint Session will be held at 6:00 p.m. on Monday, June 16, 2014, at Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma.

AGENDA

A. Call to Order

B. Roll call, declaration of quorum

C. Scheduled Business

1. Conduct a public hearing on the proposed Fiscal Year 2014 – 2015 Budget, for the purpose of receiving public comments, recommendations or information on any part of the proposed budgets.
(Charles Barnes, Finance Director)

D. Adjournment

This notice and agenda was posted at the Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on _______________ 2014.
Signed:_______________________________________
City Clerk

City Of
Glenpool
Creating Opportunity

FY 2014-2015

Budget Presentation

City Of Glenpool

Creating Opportunity

May 22, 2014

Dear Mayor and Members of the City Council:

The accompanying proposed budget for the 2014-2015 fiscal year is submitted for your review and discussion. The annual budget process provides the city with the opportunity to review not only where it has been historically, but where it is headed in the future. The results of that process are encapsulated in the estimated revenues and expenditures/expenses that are included in the accompanying fund and department level budget proposals.

This year's budget proposal is prepared and presented in accordance with the Oklahoma Municipal Budget Act and includes budgets required for all funds under the control of the City of Glenpool and its various Trust Authorities.

Highlights of the proposed budget include:

- A full year of operations of the city's Streets and Parks Department.
- The reintegration of Animal Control Services under the umbrella of the Police Department.
- Salary increases for all represented and non-represented employees.
- Matching funds for CDBG funding to purchase a new Senior Citizen Van.
- The continuation of the expenditure of $200,000 for needed road maintenance projects.
- Funding for another $30,000 in park improvements.

Glenpool has outpaced the Tulsa Metro in the percentage of residential growth seen year over year, and we expect that trend to continue over the next several fiscal years. As a result of that growth, we anticipate that private enterprises will also continue to locate new commercial and retail facilities in Glenpool; helping to provide the funding for the amenities that our citizens demand and deserve.

I am proud of the hard work that the staff put into creating this year's proposed budget, and for that matter for all that they do on a daily basis for our citizens.

Sincerely,

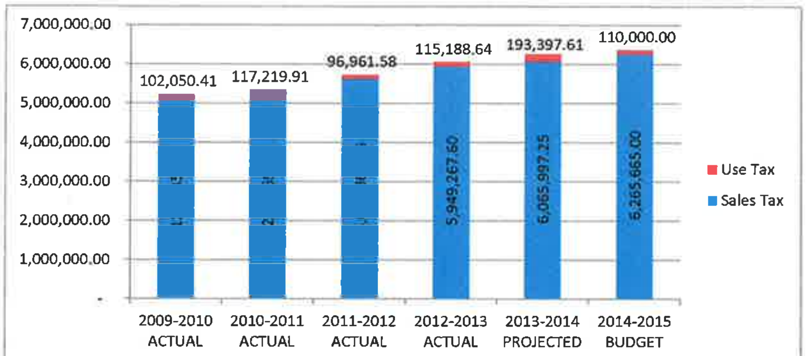
Roger Kolman, M. Admin, CPA
City Manager

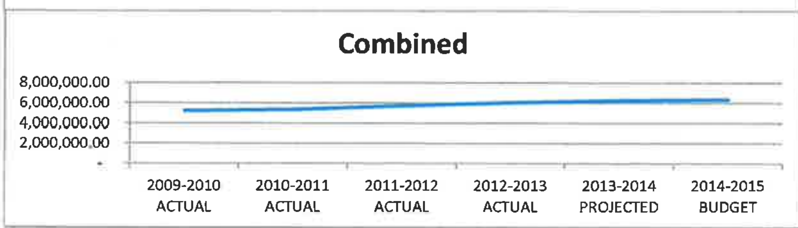
PO Box 70, 12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Momodou Ceesay, Vice-Mayor Alyce Korb, Councilors: Tim Fox, and Patricia Agee
City Manager Roger Kolman, City Clerk Susan White
www.glenpoolonline.com

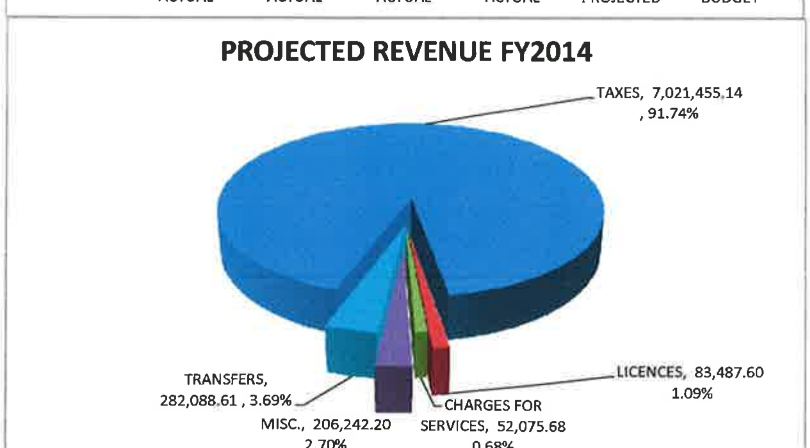
General Fund

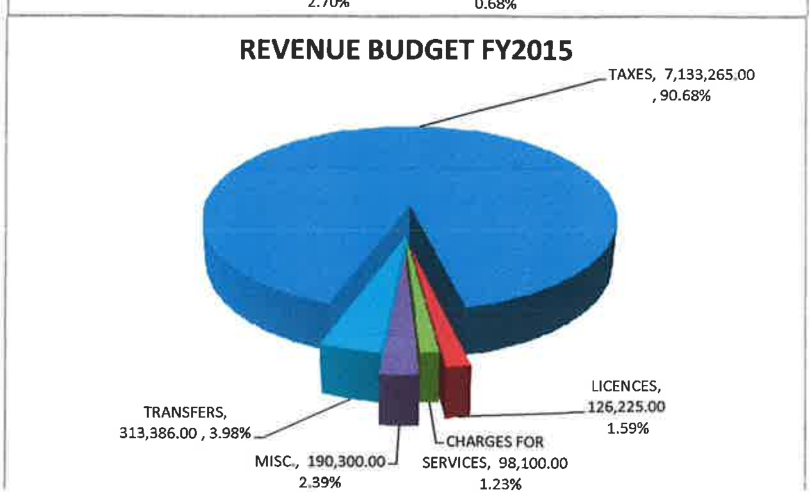
GENERAL FUND REVENUE	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 PROJECTED YEAR END	2014-2015 BUDGET PROPOSAL
SALES TAX	3,826,467.47	3,937,459.70	4,227,406.91	4,464,546.41	4,707,644.00	4,550,336.85	4,700,199.00
DEDICATED TAX	1,300,168.20	1,302,199.33	1,401,456.05	1,484,721.19	1,564,382.00	1,515,660.40	1,565,466.00
USE TAX	102,050.41	117,219.91	96,961.58	115,188.64	110,000.00	193,397.61	110,000.00
EXCISE TAX	18,941.20	19,373.30	20,100.71	20,136.37	20,100.00	20,551.47	20,100.00
CIGARETTE TAX	72,452.78	76,262.48	81,025.55	74,594.63	77,500.00	71,394.17	77,500.00
AD VALOREM TAX	186,584.28	15,028.57	2,276.49	1,296.41	20.00	1.58	-
ALCOHOLIC BEVERAGE TAX	13,357.42	14,361.15	17,467.74	18,409.00	19,000.00	19,374.48	20,000.00
COMMERCIAL VEHICLE TAX	57,965.94	59,248.25	75,072.62	77,616.12	80,000.00	86,993.95	90,000.00
LODGING TAX	44,361.62	74,622.59	87,580.16	91,485.66	130,000.00	90,911.14	100,000.00
FRANCHISE TAX	422,414.67	440,184.75	397,725.45	435,436.12	450,000.00	472,833.49	450,000.00
TOTAL TAXES	**6,044,763.99**	**6,055,960.03**	**6,407,073.26**	**6,783,430.55**	**7,158,646.00**	**7,021,455.14**	**7,133,265.00**
SOLICITORS LICENSE	318.74	525.00	291.68	1,612.50	925.00	695.45	925.00
BUILDING PERMITS	22,236.19	23,422.03	20,381.90	25,681.24	30,000.00	29,754.83	71,000.00
OCCUPATION TAX/ALC BEV LICENSE	4,059.20	4,580.00	2,500.00	3,418.36	1,750.00	4,434.55	3,000.00
PLUMBING LICENSE	6,220.00	5,390.00	5,355.00	7,825.00	8,000.00	5,983.64	8,000.00
ELECTRICAL LICENSE	5,180.00	6,555.00	7,135.00	8,865.00	8,800.00	6,240.00	8,800.00
MECHANICAL LICENSE	5,520.00	4,840.00	4,530.00	3,915.00	3,700.00	3,261.82	3,700.00
PET LICENSE	408.00	888.75	602.00	419.00	500.00	310.91	500.00
DEVELOPMENT FEES	27,282.00	30,567.20	16,581.07	23,425.66	23,500.00	25,739.45	20,000.00
ASSESSMENT LETTERS	4,595.00	3,000.00	3,455.00	3,950.00	3,300.00	3,897.82	3,300.00
FIREWORKS PERMITS	5,140.00	5,375.00	5,785.00	7,440.00	5,000.00	9,774.55	6,000.00
SIGN PERMITS	170.00	100.00	-	675.00	120.00	927.27	800.00
STATE PERMIT FEES	-	18.50	45.00	60.00	50.00	53.45	200.00
TOTAL LICENSES	**81,129.13**	**85,261.48**	**66,661.65**	**87,286.76**	**85,645.00**	**91,073.74**	**126,225.00**
ZONING FEES	4,220.00	3,632.89	3,775.00	5,192.50	5,500.00	3,000.00	3,500.00
INSPECTION FEES	33,340.08	32,558.17	43,965.08	45,599.56	48,000.00	59,878.43	89,000.00
DOG POUND	3,336.00	7,764.00	6,991.00	4,827.00	5,000.00	6,044.73	5,000.00
POLICE REPORTS	702.25	826.50	611.00	563.75	600.00	468.55	600.00
TOTAL CHARGES FOR SERVICES	**41,598.33**	**44,781.56**	**55,342.08**	**56,182.81**	**59,100.00**	**69,391.70**	**98,100.00**
FIRE DEPT GRANT	5,100.00	4,397.72	-	-	-		
EMERGENCY MGT GRANT			25,351.72	8,767.20	-	-	-
POLICE DEPT GRANT	69,778.00	12,669.98	1,202.69	15,239.09	-	1,352.56	-
CDBG				-	-	73,603.34	43,915.00
TOTAL GRANTS	**74,878.00**	**17,067.70**	**26,554.41**	**24,006.29**	**-**	**74,955.90**	**43,915.00**
MUNICIPAL COURT	221,855.23	280,570.37	399,844.28	350,322.64	350,000.00	290,014.36	320,000.00
SRO CONTRACT	15,498.20	29,498.20	29,498.20	29,498.20	29,498.00	29,498.20	29,498.00
DEA OT REIMBURSEMENT	12,953.28	15,665.39	19,546.93	8,598.37	-	-	-
FEDERAL FORFEITURES	-	28,301.50	39,825.88	8,219.03	-	-	-
TOTAL FINES & FORFEITURES	**250,306.71**	**354,035.46**	**488,715.29**	**396,638.24**	**379,498.00**	**319,512.56**	**349,498.00**
INTEREST INCOME	2,358.84	4,672.85	3,552.93	970.90	1,200.00	296.63	300.00
DONATIONS	-	3,335.00	50.00	-	-	1,030.00	-
REFUNDS	28,481.91	7,938.67	17,209.94	122,955.30	15,000.00	28,118.41	35,000.00
MISCELLANEOUS	100,571.74	2,532.80	10,808.63	30,154.96	15,000.00	20,066.83	20,000.00
SALE OF ASSETS	-	86,800.00	-	13,300.00	-	-	-
E 911 FEES	66,898.30	64,783.22	73,261.58	64,939.86	65,000.00	76,447.04	80,000.00
RENTAL INCOME	18,169.25	20,756.75	42,095.00	45,038.80	45,000.00	63,381.40	60,000.00
TOTAL MISCELLANEOUS	**216,480.04**	**190,819.29**	**146,978.08**	**277,359.82**	**141,200.00**	**189,340.31**	**195,300.00**
TRANSFER FROM GUSA	200,000.00	200,000.00	204,000.00	222,170.00	205,119.00	205,119.00	236,619.00
TRANSFER FROM INDUSTRIAL AUTH	-	32,466.00	32,466.00	32,466.00	32,466.00	32,467.08	32,467.00
TRANSFER FROM GEMS	30,000.00	31,907.14	33,747.99	45,791.02	33,748.00	44,502.53	44,300.00
TOTAL TRANSFERS	**230,000.00**	**264,373.14**	**270,213.99**	**300,427.02**	**271,333.00**	**282,088.61**	**313,386.00**
FUND BALANCE				-			
TOTAL REVENUE	**6,939,156.20**	**7,012,298.66**	**7,461,538.76**	**7,925,331.49**	**8,095,422.00**	**8,047,817.96**	**8,259,689.00**

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 PROJECTED	2014-2015 BUDGET
Sales Tax	5,126,635.67	5,239,659.03	5,628,862.96	5,949,267.60	6,065,997.25	6,265,665.00
Use Tax	102,050.41	117,219.91	96,961.58	115,188.64	193,397.61	110,000.00
Combined	5,228,686.08	5,356,878.94	5,725,824.54	6,064,456.24	6,259,394.86	6,375,665.00
SALES TAX ANALYSIS						
$ Change		113,023.36	389,203.93	320,404.64	116,729.65	199,667.75
% Change		2.20%	7.43%	5.69%	1.96%	3.29%
USE TAX ANALYSIS						
$ Change		15,169.50	(20,258.33)	18,227.06	78,208.97	(83,397.61)
% Change		14.86%	-17.28%	18.80%	67.90%	-43.12%
COMBINED SALES AND USE TAX ANALYSIS						
$ Change		128,192.86	368,945.60	338,631.70	194,938.62	116,270.14
% Change		2.45%	6.89%	5.91%	3.21%	1.86%



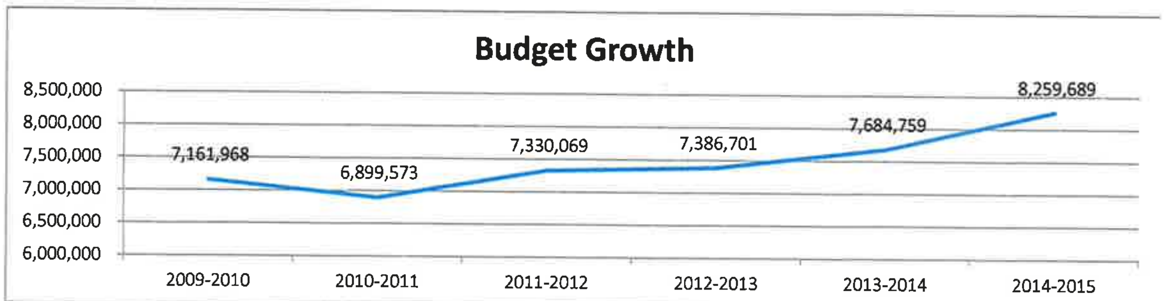


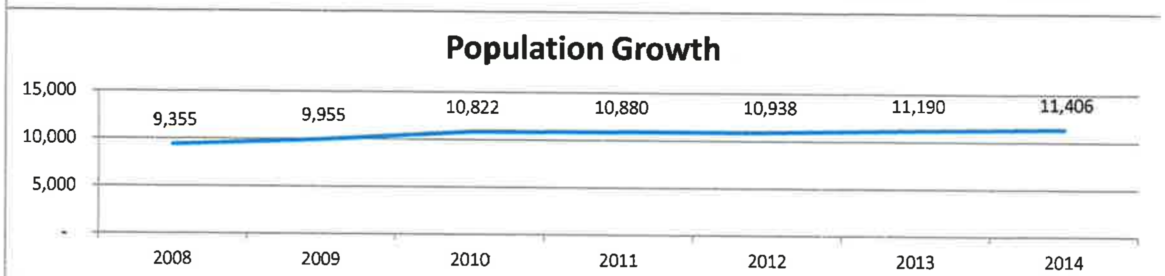


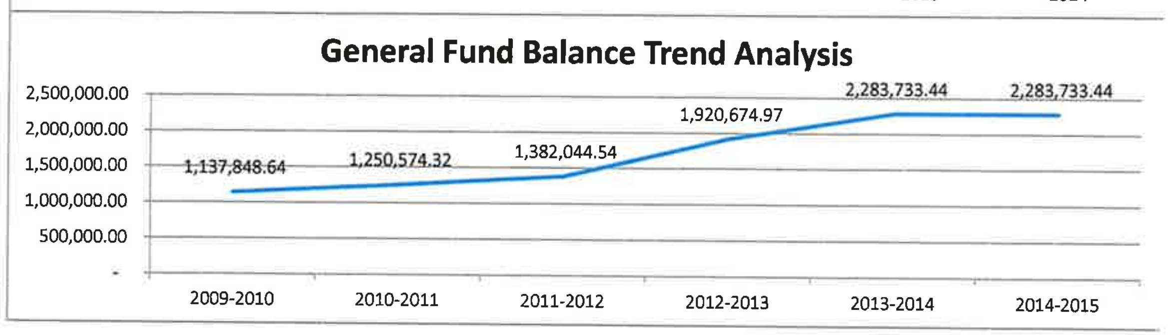


GENERAL FUND EXPENDITURES	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 PROJECTED YEAR END	2014-2015 BUDGET PROPOSAL
GENERAL GOVT	3,307,470.09	3,047,481.04	2,678,213.87	2,749,769.34	2,921,485.00	2,855,401.78	2,940,437.00
POLICE	1,557,028.14	1,612,241.70	1,785,200.43	1,875,930.99	2,016,242.00	1,885,728.79	2,077,474.00
FIRE	1,091,720.87	1,125,232.95	1,187,852.38	1,238,743.94	1,332,587.00	1,356,578.77	1,519,356.00
EMERGENCY MGT	6,907.99	11,648.02	25,577.75	12,635.56	36,000.00	15,600.00	33,500.00
COMMUNITY DEVELOPMENT	314,518.18	317,085.07	409,936.91	395,533.00	383,814.00	329,091.62	378,933.00
GEN GOVT ADMIN	490,870.64	466,367.68	509,261.82	541,753.29	718,457.00	593,428.09	541,092.00
STREETS & PARKS	393,452.23	319,516.52	734,025.38	572,334.94	686,837.00	648,930.44	768,897.00
TOTAL GENERAL FUND	7,161,968.14	6,899,572.98	7,330,068.54	7,386,701.06	8,095,422.00	7,684,759.49	8,259,689.00

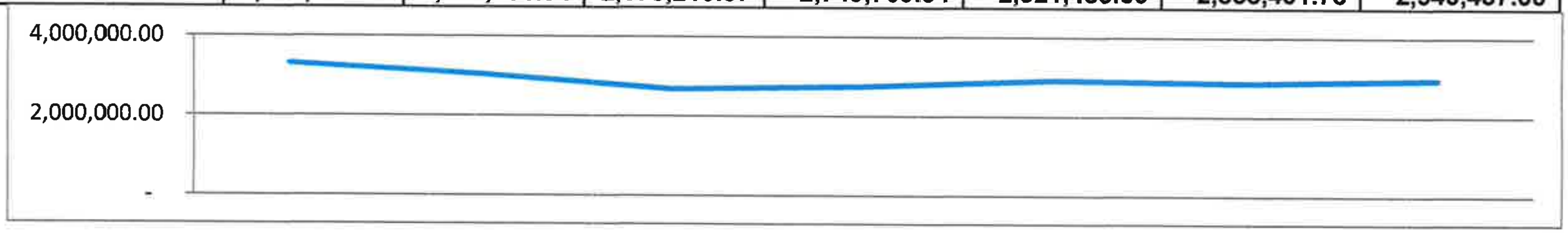
BEGINNING FUND BALANCE	1,360,660.58	1,137,848.64	1,250,574.32	1,382,044.54	1,920,674.97	1,920,674.97	2,283,733.44
REVENUE	6,939,156.20	7,012,298.66	7,461,538.76	7,925,331.49	8,095,422.00	8,047,817.96	8,259,689.00
EXPENDITURES	7,161,968.14	6,899,572.98	7,330,068.54	7,386,701.06	8,095,422.00	7,684,759.49	8,259,689.00
ENDING FUND BALANCE	1,137,848.64	1,250,574.32	1,382,044.54	1,920,674.97	1,920,674.97	2,283,733.44	2,283,733.44







GENERAL GOVERNMENT CITY CLERK & FINANCE DEPARTMENT	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 PROJECTED YEAR END	2014-2015 BUDGET PROPOSAL
TOTAL PERSONAL SERVICES & BENEFITS	261,190.82	310,974.47	358,357.30	394,660.32	453,907.00	455,633.93	423,204.00
TOTAL SUPPLIES	98,494.22	108,381.82	47,078.00	47,982.90	45,000.00	49,129.12	48,000.00
TOTAL OTHER SERVICES & CHARGES	357,302.52	279,308.84	368,904.68	305,154.97	259,025.00	250,017.07	272,117.00
TOTAL TRAVEL & TRAINING	8,741.23	9,964.05	11,982.92	12,288.11	9,500.00	5,980.21	10,000.00
TOTAL REPAIRS & MAINTENANCE	8,713.76	12,286.63	7,545.59	4,809.17	24,600.00	12,702.58	17,500.00
TOTAL MISCELLANEOUS	5,172.78	8,600.62	9,145.61	4,564.25	15,100.00	16,797.71	22,600.00
TOTAL CAPITAL & TRANSFERS	2,567,854.76	2,317,964.61	1,875,199.77	1,980,309.62	2,114,353.00	2,065,141.16	2,147,016.00
GENERAL GOVERNMENT TOTAL	3,307,470.09	3,047,481.04	2,678,213.87	2,749,769.34	2,921,485.00	2,855,401.78	2,940,437.00



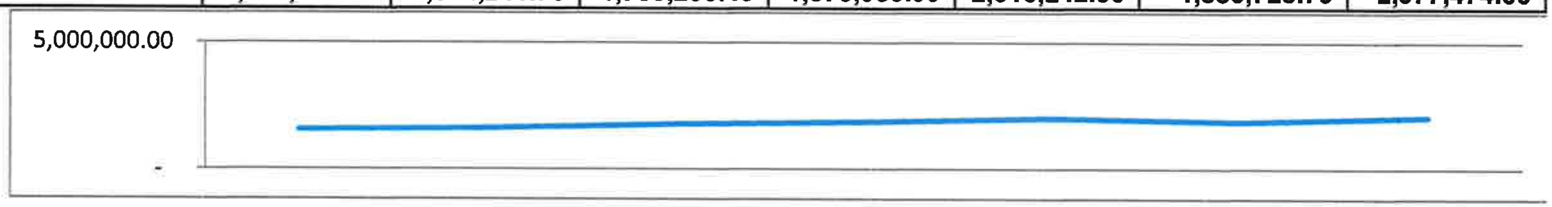
Department Description

This department is responsible for recording City Council meeting minutes, publication of legal notices, regulation of bid openings, preparation of reports and municipal elections. It is also responsible for the receipt, custody, safekeeping deposits and investment disbursements of City revenues, and maintains the general ledger accounting system.

STAFF
- City Clerk
- Finance Director
- Conference Center Director
- Finance Asst/PR Clerk
- Receptionist/AP Clerk
- Operations Coordinator
- Administrative Asst to City Clerk

CAPITAL & TRANSFERS
- To Capital - Lease and Bond Payments
- To Capital - 4th penny sales tax
- To GUSA - Impact fees

POLICE DEPARTMENT	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 PROJECTED YEAR END	2014-2015 BUDGET PROPOSAL
TOTAL PERSONAL SERVICES & BENEFITS	1,448,618.26	1,478,479.51	1,548,091.36	1,587,086.60	1,722,692.00	1,607,228.80	1,781,924.00
TOTAL SUPPLIES	33,433.26	44,760.17	125,248.64	118,081.36	123,000.00	103,525.27	117,000.00
TOTAL OTHER SERVICES & CHARGES	42,476.92	54,072.64	45,640.15	46,875.69	46,850.00	52,291.15	52,000.00
TOTAL TRAVEL & TRAINING	4,778.75	2,994.79	3,926.72	4,800.10	2,500.00	822.28	4,500.00
TOTAL REPAIRS & MAINTENANCE	27,670.95	31,919.59	34,161.89	28,614.92	30,650.00	31,538.97	31,500.00
TOTAL MISCELLANEOUS	50.00	15.00	28,131.67	90,472.32	90,550.00	90,322.32	90,550.00
POLICE DEPARTMENT TOTAL	1,557,028.14	1,612,241.70	1,785,200.43	1,875,930.99	2,016,242.00	1,885,728.79	2,077,474.00

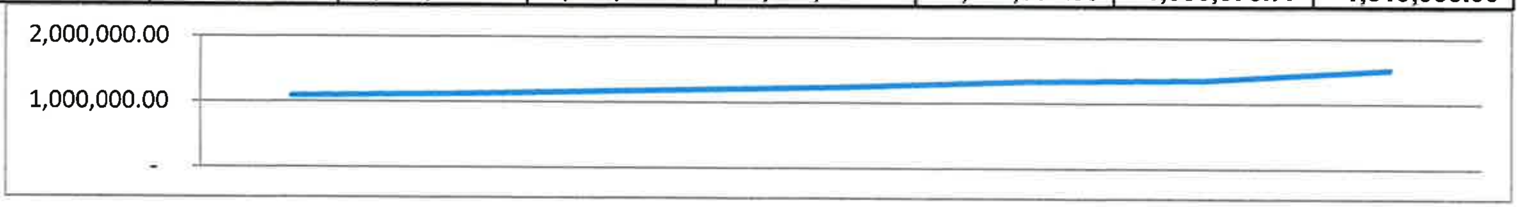


Department Description

Promotes and preserves safety and welfare of the public; maintains social order within carefully prescribed ethical and constitutional restrictions by prevention and repression of crime, apprehension of offenders, recovery of property, regulation on non-criminal conduct, and performance of miscellaneous services.

STAFF
Chief
Assistant Chief
17 Police Officers
Dispatch Supervisor
7 Dispatchers
1 Animal Control - FT
1 Animal Control - PT

FIRE DEPARTMENT	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 PROJECTED YEAR END	2014-2015 BUDGET PROPOSAL
TOTAL PERSONAL SERV & BENEFITS	1,039,962.34	1,055,524.95	1,090,780.13	1,163,638.69	1,222,987.00	1,269,535.97	1,404,856.00
TOTAL SUPPLIES	20,583.85	22,810.18	38,035.75	35,030.30	41,100.00	39,498.15	44,000.00
TOTAL SERVICES	1,308.67	7,322.41	9,681.18	9,232.00	15,000.00	9,674.18	17,500.00
TOTAL TRAVEL & TRAINING	8,902.97	11,152.78	13,001.22	6,564.24	14,000.00	9,112.66	12,500.00
TOTAL REPAIRS & MAINTENANCE	19,339.04	26,748.63	30,105.54	22,262.71	33,500.00	26,793.81	37,500.00
TOTAL MISCELLANEOUS	1,624.00	1,674.00	6,248.56	2,016.00	6,000.00	1,964.00	3,000.00
FIRE DEPARTMENT TOTAL	1,091,720.87	1,125,232.95	1,187,852.38	1,238,743.94	1,332,587.00	1,356,578.77	1,519,356.00



Department Description

This department is to provide professional services to the community in order to minimize loss of life and property through public education, fire prevention and suppression.

STAFF
Chief
Assistant Chief
13 Firefighters
18 Volunteer Firefighters
4 Volunteer EMS

EMERGENCY MANAGEMENT	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 PROJECTED YEAR END	2014-2015 BUDGET PROPOSAL
TOTAL SUPPLIES	2,713.13	373.30	200.00	-	5,500.00	-	5,500.00
TOTAL REPAIRS & MAINTENANCE	4,194.86	11,274.72	25,377.75	12,635.56	30,500.00	15,600.00	28,000.00
EMERGENCY MGT TOTAL	6,907.99	11,648.02	25,577.75	12,635.56	36,000.00	15,600.00	33,500.00

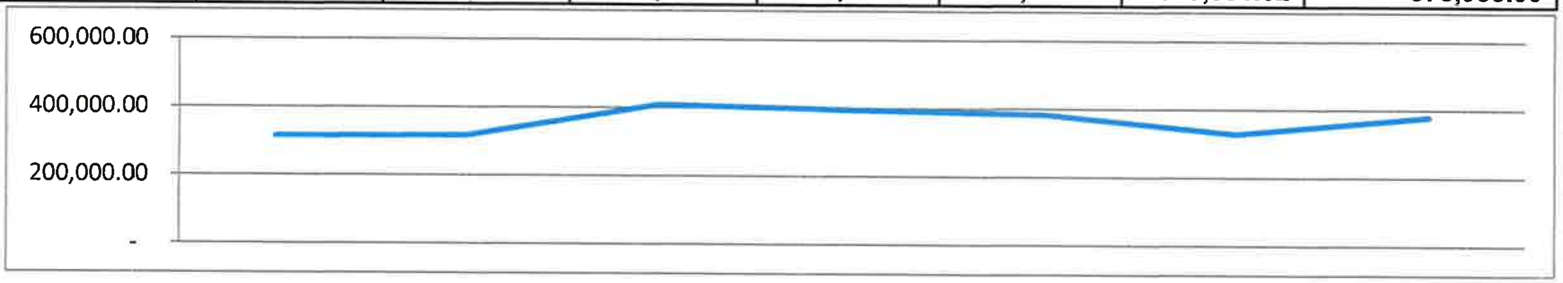
Department Description

This department is responsible for the emergency operations of the City.

STAFF

None

COMMUNITY DEVELOPMENT	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 PROJECTED YEAR END	2014-2015 BUDGET PROPOSAL
TOTAL PERSONAL SERV & BENEFITS	268,414.83	284,022.92	330,948.15	340,406.39	315,114.00	295,605.35	337,033.00
TOTAL SUPPLIES	5,947.98	8,985.51	22,916.98	17,535.85	20,000.00	14,421.01	15,500.00
TOTAL OTHER SERVICE & CHARGES	31,774.81	10,560.99	41,565.89	20,714.27	35,000.00	9,780.29	15,500.00
TOTAL TRAVEL & TRAINING	3,601.06	3,169.65	6,776.89	7,737.44	5,900.00	5,614.34	5,900.00
TOTAL MISCELLANEOUS	4,779.50	10,346.00	7,729.00	9,139.05	7,800.00	3,670.64	5,000.00
COMMUNITY DEVELOPMENT TOTAL	314,518.18	317,085.07	409,936.91	395,533.00	383,814.00	329,091.62	378,933.00



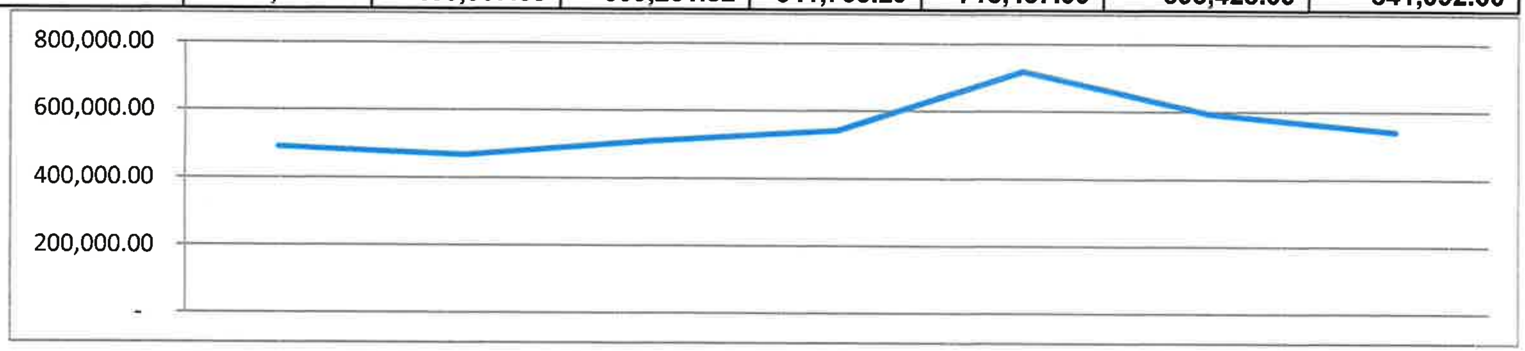
Department Description

This department is responsible for community development and numerous building, housing, property maintenance, electrical and plumbing codes. Also issues all City licenses and permits.

STAFF

Community Development Director
Building & Code Inspector
City Planner
Code Enforcement Officer
Administrative Clerk

ADMINSTRATION	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 PROJECTED YEAR END	2014-2015 BUDGET PROPOSAL
TOTAL PERSONAL SERV & BENEFITS	488,111.32	460,723.82	497,533.29	529,756.84	573,957.00	578,784.59	387,092.00
TOTAL SUPPLIES	-	-	6,391.09	5,751.59	5,500.00	4,378.36	5,000.00
TOTAL SERVICES & CHARGES	-	-	-	-	125,000.00	-	135,000.00
TOTAL TRAVEL & TRAINING	1,986.80	3,105.29	3,493.30	2,891.86	12,000.00	9,265.15	12,000.00
TOTAL MISCELLANEOUS	772.52	2,538.57	1,844.14	3,353.00	2,000.00	1,000.00	2,000.00
GEN GOVT ADMIN TOTAL	490,870.64	466,367.68	509,261.82	541,753.29	718,457.00	593,428.09	541,092.00

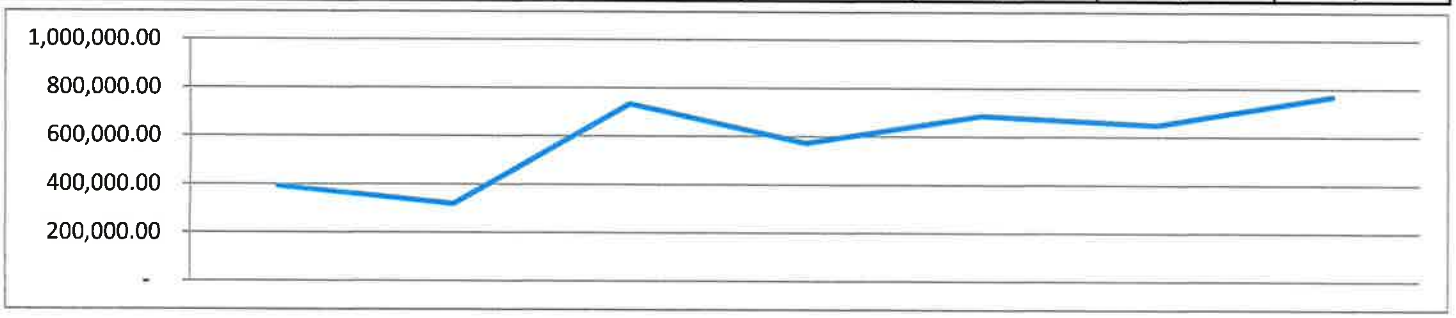


Department Description

This budget respresents all expenses directly related to the City Manager's office as the Chief Executive Office of the City. It includes legal representation of the City and prosecution of the City's position in Municipal Court. Human Resources expenses are also included in this budget.

City Manager
City Attorney
Human Resource Director

STREETS AND PARKS	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 PROJECTED YEAR END	2014-2015 BUDGET PROPOSAL
TOTAL PERSONAL SERV & BENEFITS	255,443.61	139,671.92	172,634.88	99,550.24	167,624.00	150,373.93	269,397.00
TOTAL SUPPLIES	27,367.75	31,071.92	56,590.69	47,341.31	48,500.00	39,704.82	41,000.00
TOTAL SERVICES	88,687.83	119,695.74	148,263.98	260,367.47	163,313.00	144,749.51	176,500.00
TOTAL TRAVEL & TRAINING	45.41	394.62	325.00	54.98	1,000.00	534.09	1,000.00
TOTAL REPAIRS & MAINTENANCE	21,907.63	28,682.32	356,210.83	165,020.94	306,400.00	313,568.08	281,000.00
STREETS AND PARKS TOTAL	393,452.23	319,516.52	734,025.38	572,334.94	686,837.00	648,930.44	768,897.00



Department Description

The function of this department is the maintenance of City streets, park facilities, equipment, and grounds.

STAFF

Streets, Parks and Building Maint. Dir.
Street & Parks Supervisor
Building Maintenance Techician
3 F/T Streets/Parks Laborers
3 P/T workers for 4 months

GUSA Fund

GLENPOOL UTILITY SERVICES AUTHORITY EXPENSE SUMMARY	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 PROJECTED YEAR END	2014-2015 BUDGET PROPOSAL
WATER/SEWER	5,348,591.29	9,928,426.15	7,891,879.61	11,774,347.14	5,645,053.00	5,194,400.10	5,739,696.00
REFUSE	466,565.76	480,467.78	496,699.74	506,645.32	508,032.00	524,602.43	530,000.00
STORM WATER	47,619.41	16,496.31	-	-	-	-	-
GUSA TOTAL	**5,862,776.46**	**10,425,390.24**	**8,388,579.35**	**12,280,992.46**	**6,153,085.00**	**5,719,002.53**	**6,269,696.00**

BEGINNING FUND BALANCE	**3,160,162.96**	**2,640,303.33**	**(1,917,373.84)**	**(3,361,094.42)**	**(7,776,946.20)**	**(7,776,946.20)**	**(6,926,081.63)**
REVENUE	5,342,916.83	5,428,672.02	6,944,858.77	7,865,140.68	6,153,085.00	6,569,867.10	6,269,696.00
EXPENDITURES	5,862,776.46	10,425,390.24	8,388,579.35	12,280,992.46	6,153,085.00	5,719,002.53	6,269,696.00
PRIOR YEAR ADJ.		(439,041.05)					
ENDING FUND BALANCE	**2,640,303.33**	**(1,917,373.84)**	**(3,361,094.42)**	**(7,776,946.20)**	**(7,776,946.20)**	**(6,926,081.63)**	**(6,926,081.63)**
ESCROW ACCOUNT CASH BALANCE		**30,343,956.58**	**11,358,493.91**	**10,952,278.16**	**10,561,098.15**	**10,561,098.15**	**10,561,098.15**

Note to reader: GUSA is the bond issuer for the City of Glenpool. These proceeds are then used to create assets for both the City and GUSA. Since the payments for principal and interest on the "current" bond series (2010 and 2011) is transferred to GUSA from City Sales Tax Collections, these revenues are shown on GUSA as Transfers In. Then, the payment of interest on the "current" bonds are captured as Interest Expense for GUSA. However, an Escrow Account for the purpose of paying off the "old" bond series (2001,2007, 2008 and 2009), when due or callable, was established in FY2011. That cash was not captured in GUSA as revenue; however, the payment of interest due on these "old" bonds is captured as Interest Expense. That gives the appearance of overspending the budget and thus reduces the Fund Balance for GUSA. That the reason for the presentation of the Escrow Account Balance on this sheet.

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 PROJECTED YEAR END	2014-2015 BUDGET PROPOSAL
WATER SALES	1,879,574.23	1,862,053.45	1,607,879.72	1,813,386.82	1,981,418.60	2,080,490.00
SEWER FEES	661,915.89	714,891.29	742,816.29	748,523.53	744,328.72	781,545.00
REFUSE FEES	454,189.24	499,086.00	509,969.40	518,396.07	527,568.36	530,000.00
COMBINED	2,995,679.36	3,076,030.74	2,860,665.41	3,080,306.42	3,253,315.68	3,392,035.00

WATER SALES ANALYSIS

$ Change	(17,520.78)	(254,173.73)	205,507.10	168,031.78	99,071.40
% Change	-0.93%	-13.65%	12.78%	9.27%	5.00%

SEWER FEES ANALYSIS

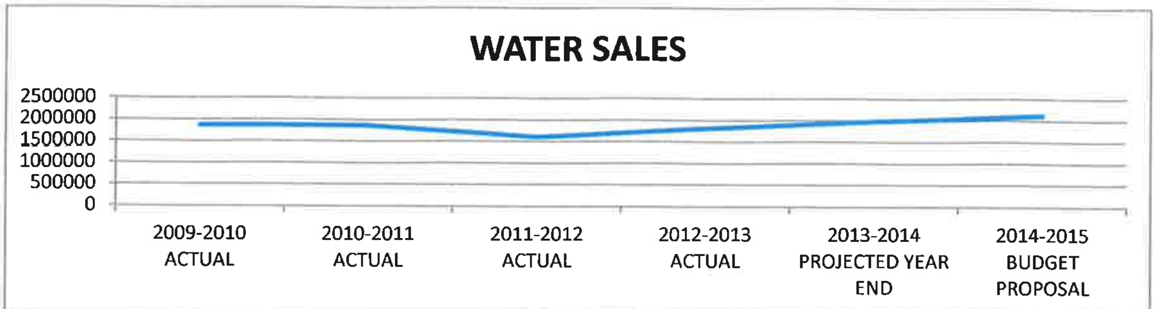
$ Change	52,975.40	27,925.00	5,707.24	(4,194.81)	37,216.28
% Change	8.00%	3.91%	0.77%	-0.56%	5.00%

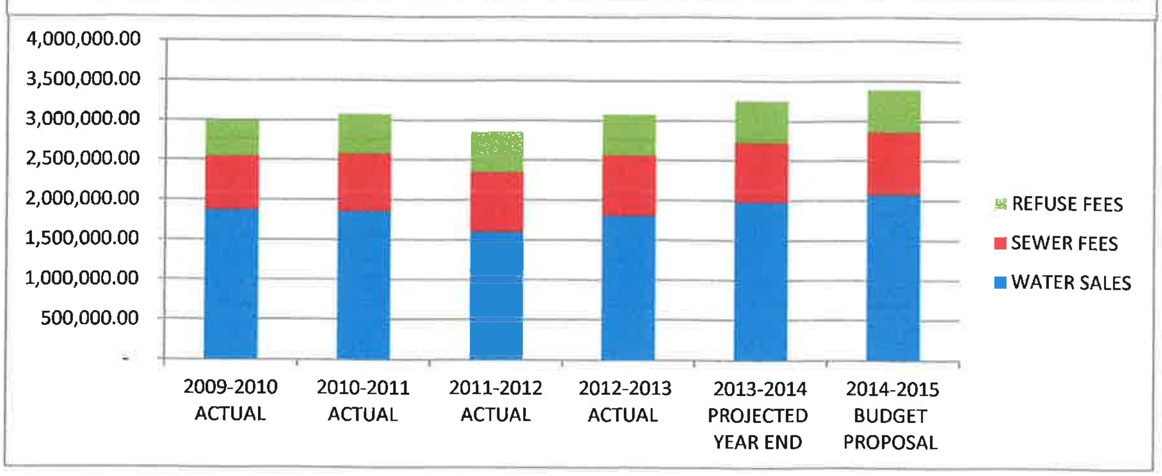
REFUSE FEES ANALYSIS

$ Change	44,896.76	10,883.40	8,426.67	9,172.29	2,431.64
% Change	9.89%	2.18%	1.65%	1.77%	0.46%

COMBINED ANALYSIS

$ Change	80,351.38	(215,365.33)	219,641.01	173,009.26	138,719.32
% Change	2.68%	-7.00%	7.68%	5.62%	4.26%





GLENPOOL UTILITY SERVICES AUTHORITY REVENUE	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 PROJECTED YEAR END	2014-2015 BUDGET PROPOSAL
WATER SALES	1,879,574.23	1,862,053.45	1,607,879.72	1,813,386.82	2,043,090.00	1,981,418.60	2,080,490.00
SEWER FEES	661,915.89	714,891.29	742,816.29	748,523.53	819,000.00	744,328.72	781,545.00
REFUSE FEES	454,189.24	499,086.00	509,969.40	518,396.07	520,000.00	527,568.36	530,000.00
SOLID WASTE MGMT FEES	13,913.60	15,457.75	15,667.57	15,943.60	16,000.00	16,284.01	16,000.00
STORM WATER MGMT FEES	79,458.13	88,435.65	89,662.94	91,298.29	91,000.00	93,269.90	93,000.00
WATER/WASTEWATER FEES	12,005.73	12,487.79	7,279.68	7,414.56	7,500.00	9,132.91	8,500.00
DELINQUENT FEES	73,408.51	79,539.26	85,112.83	92,408.28	93,000.00	96,683.08	95,000.00
CONNECT/TRANSFER FEES	6,670.00	5,755.00	6,420.64	6,808.66	6,900.00	6,420.00	6,900.00
RECONNECT FEES	31,254.51	35,620.00	36,437.05	37,961.06	37,350.00	33,518.74	37,350.00
WATER TAPS	108,903.10	52,252.50	62,175.00	80,004.99	85,000.00	63,840.00	114,946.00
SEWER TAPS	25,198.16	10,800.00	13,600.00	16,969.16	18,000.00	14,460.00	22,000.00
TOTAL SERVICES	**3,346,491.10**	**3,376,378.69**	**3,177,021.12**	**3,429,115.02**	**3,736,840.00**	**3,586,924.32**	**3,785,731.00**
FEMA	7,421.49	-	643,340.48	-	-	-	-
TOTAL GRANTS	**7,421.49**	**-**	**643,340.48**	**-**	**-**	**-**	**-**
INTEREST INCOME	2,594.17	529.11	361.25	2.86	10.00	49.65	10.00
INTEREST - CD	2,796.88	2,264.51	410.18	1,050.10	1,025.00	1,225.91	1,025.00
INTEREST - BOK	8,279.96	118,886.32	584.82	261,428.16	133,000.00	202.83	200.00
INTEREST - SPIRIT	97,764.58	-	-	-	-	-	-
ONLINE PAYMENT FEES	-	3,042.50	7,082.50	9,975.00	10,000.00	12,830.00	13,000.00
REFUNDS	23,838.10	1.81	998.70	-	221,910.00	221,983.38	-
RETURN CHECK FEES	2,445.00	3,090.00	3,060.00	3,090.00	3,200.00	2,680.00	3,200.00
COPIES	173.30	1,191.20	1,981.92	183.55	100.00	21.67	100.00
MISCELLANEOUS	814.02	3,460.62	7,776.19	241.32	1,500.00	-	1,500.00
TOTAL MISCELLANEOUS	**138,706.01**	**132,466.07**	**22,255.56**	**275,970.99**	**370,745.00**	**238,993.43**	**19,035.00**
TRANSFER IN - BOND PAYMENTS	1,850,298.23	1,919,827.26	1,884,342.21	2,006,875.72	2,020,500.00	2,413,216.99	2,333,430.00
TRANSFER IN - GENERAL FUND	-	-					100,000.00
TRANSFER IN - INDUSTRIAL AUTH.							31,500.00
OWRB LOAN PROCEEDS	-	-	1,217,899.40	2,153,178.95	25,000.00	330,732.36	-
BOND PROCEEDS	-	-		-	-	-	-
TOTAL BOND & LOAN PROCEEDS	**1,850,298.23**	**1,919,827.26**	**3,102,241.61**	**4,160,054.67**	**2,045,500.00**	**2,743,949.35**	**2,464,930.00**
	5,342,916.83	**5,428,672.02**	**6,944,858.77**	**7,865,140.68**	**6,153,085.00**	**6,569,867.10**	**6,269,696.00**

WATER/SEWER DEPARTMENT	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 PROJECTED YEAR END	2014-2015 BUDGET PROPOSAL
TOTAL PERSONAL SERV & BENEFITS	546,273.35	435,437.90	216,980.62	206,769.43	230,997.00	219,386.12	246,727.00
TOTAL SUPPLIES	187,320.15	131,535.65	53,039.49	68,807.73	83,950.00	80,959.31	83,250.00
TOTAL SERVICES	2,992,767.78	5,048,657.58	3,691,855.65	5,190,958.37	4,086,342.00	3,846,122.61	4,050,451.00
TOTAL TRAVEL & TRAINING	8,024.76	2,473.79	2,519.48	206.68	3,000.00	1,288.67	3,000.00
TOTAL REPAIRS & MAINTENANCE	13,782.19	5,594.97	4,930.20	-	5,000.00	-	244,300.00
TOTAL MISCELLANEOUS	1,518,093.12	32,848.32	2,487,336.47	29,935.00	266,145.00	285,500.04	580,000.00
TOTAL TRANSFERS & BONDS	82,329.94	4,271,877.94	1,435,217.70	6,277,669.93	969,619.00	761,143.35	531,968.00
WATER/SEWER TOTAL	5,348,591.29	9,928,426.15	7,891,879.61	11,774,347.14	5,645,053.00	5,194,400.10	5,739,696.00

REFUSE DEPARTMENT	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 PROJECTED YEAR END	2014-2015 BUDGET PROPOSAL
TOTAL SERVICES	456,950.05	469,288.59	480,120.47	487,966.26	487,000.00	499,786.43	500,000.00
TOTAL MISCELLANEOUS	9,615.71	11,179.19	16,579.27	18,679.06	21,032.00	24,816.00	30,000.00
REFUSE TOTAL	466,565.76	480,467.78	496,699.74	506,645.32	508,032.00	524,602.43	530,000.00

STORM WATER DEPARTMENT	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 PROJECTED YEAR END	2014-2015 BUDGET PROPOSAL
TOTAL PERSONAL SERV & BENEFITS	47,520.41	16,471.31	-	-	-	-	-
TOTAL MISCELLANEOUS	99.00	25.00	-	-	-	-	-
STORM WATER TOTAL	47,619.41	16,496.31	-	-	-	-	-

Department Description

These departments are responsible for billing and collection of the City's water, sewer and garbage accounts. Maintenance of the water distribution system, sewage collection system, and the storm water drainage system has been contracted to Severn Trent Services.

STAFF
Utility Billing Supervisor
Court Clerk
3 Billing Clerks

GP&R Fund

GLENPOOL PARKS & RECREATION FUND	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 PROJECTED YEAR END	2014-2015 BUDGET PROPOSAL
REVENUE							
DEVELOPMENT FEES	-	-	-	-	-	17,250.00	82,750.00
TOTAL REVENUE	-	-	-	-	-	**17,250.00**	**82,750.00**
EXPENSES							
PARK IMPROVEMENTS	-	-	-	-	-	-	74,000.00
TOTAL EXPENSES	-	-	-	-	-	-	**74,000.00**

BEGINNING FUND BALANCE	-	-	-	-	-	-	**17,250.00**
REVENUE	-	-	-	-	-	17,250.00	82,750.00
EXPENDITURES	-	-	-	-	-	-	74,000.00
ENDING FUND BALANCE	-	-	-	-	-	**17,250.00**	**26,000.00**

Fund Description

This fund is responsible for developing and maintaining the parks and recreational facilities for the City of Glenpool.

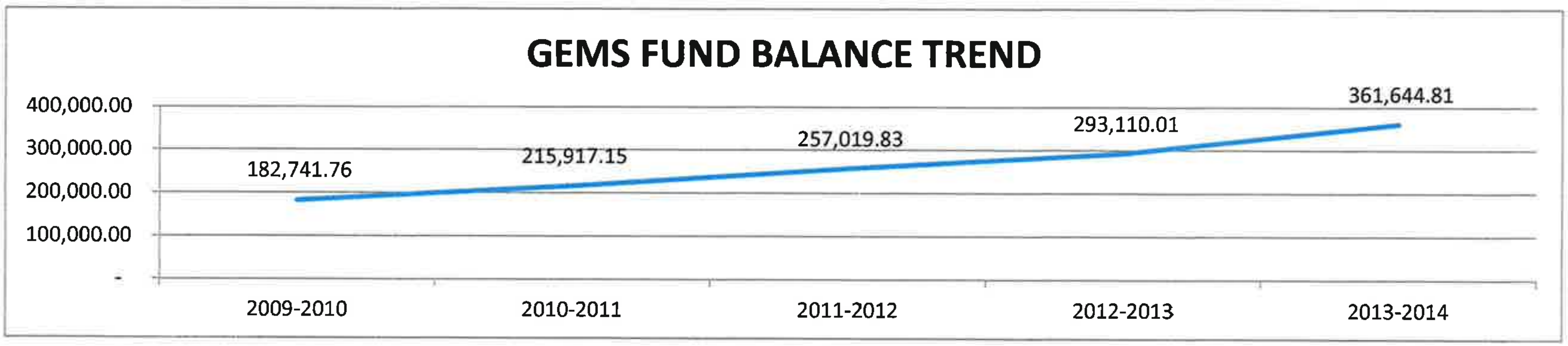
STAFF

None

GEMS Fund

GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 PROJECTED YEAR END	2014-2015 BUDGET PROPOSAL
REVENUE							
TAXES	183,862.02	187,518.29	200,160.27	212,637.83	220,000.00	241,619.03	240,000.00
INTEREST	247.13	270.08	222.15	175.14	220.00	117.48	220.00
TRANSFER FROM GUSA	-	-	-	-	-		
FUND BALANCE	-	-	-	-	-		
TOTAL REVENUE	**184,109.15**	**187,788.37**	**200,382.42**	**212,812.97**	**220,220.00**	**241,736.51**	**240,220.00**
EXPENSES							
PERSONAL SERVICES & BENEFITS			6,279.56	10,862.03	11,265.00	10,880.95	11,265.00
AMBULANCE	102,000.00	102,000.00	114,000.00	114,000.00	114,000.00	114,000.00	114,000.00
FIRST RESPONDER SUPPLIES	20,000.00	9,743.37	609.65	1,110.46	11,000.00	1,534.89	21,000.00
MISC	5,087.72	4,197.18	1,440.11	2,433.67	10,000.00	615.21	20,000.00
EQUIPMENT & SUPPLIES	10,014.08	6,765.29	3,202.43	2,525.61	26,955.00	-	26,955.00
TRANSFER TO CITY FOR ADMIN/PR	10,000.00	31,907.14	33,747.99	45,791.02	44,300.00	46,170.65	44,300.00
RENT EXPENSE					2,700.00	-	2,700.00
FUND BALANCE	-	-	-	-	-		
TOTAL EXPENSES	**147,101.80**	**154,612.98**	**159,279.74**	**176,722.79**	**220,220.00**	**173,201.71**	**240,220.00**

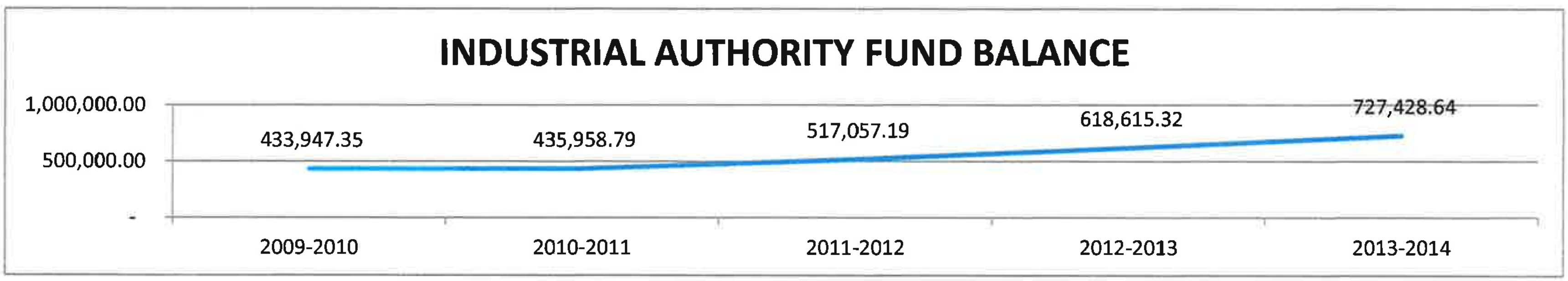
BEGINNING FUND BALANCE	**145,734.41**	**182,741.76**	**215,917.15**	**257,019.83**	**293,110.01**	**293,110.01**	**361,644.81**
REVENUE	184,109.15	187,788.37	200,382.42	212,812.97	220,220.00	241,736.51	240,220.00
EXPENDITURES	147,101.80	154,612.98	159,279.74	176,722.79	220,220.00	173,201.71	240,220.00
ENDING FUND BALANCE	**182,741.76**	**215,917.15**	**257,019.83**	**293,110.01**	**293,110.01**	**361,644.81**	**361,644.81**



GIA Fund

GLENPOOL INDUSTRIAL AUTHORITY	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 PROJECTED YEAR END	2014-2015 BUDGET PROPOSAL
REVENUE							
LEASE/INTEREST INCOME	24,208.84	24,019.97	21,965.08	22,015.02	32,467.00	32,466.60	32,467.00
LANDSCAPE REVENE	-	-	-	-	-	-	-
CONFERENCE CENTER REVENUE	-	10,457.47	178,097.70	221,692.03	110,000.00	252,132.78	250,000.00
TRANSFER IN	336,201.61	-	-	-	-		
FUND BALANCE	-	-	-	-	-		
TOTAL REVENUE	**360,410.45**	**34,477.44**	**200,062.78**	**243,707.05**	**142,467.00**	**284,599.38**	**282,467.00**
EXPENSES							
PERSONAL SERV & BENEFITS							36,578.00
CONFERENCE CENTER: SUPPLIES	-		14,669.65	27,881.91	16,000.00	20,845.79	40,000.00
OTHER SERVICES & CHARGES	-		71,828.73	81,801.01	94,000.00	122,473.19	126,922.00
TRANSFER TO CITY - LEASE REVENUE	-	32,466.00	32,466.00	32,466.00	32,467.00	32,467.08	32,467.00
TRANSFER TO CAPITAL							15,000.00
TRANSFER TO GUSA - UTILITIES							31,500.00
FUND BALANCE	-	-	-	-			
TOTAL EXPENSES	**-**	**32,466.00**	**118,964.38**	**142,148.92**	**142,467.00**	**175,786.06**	**282,467.00**

BEGINNING FUND BALANCE	**73,536.90**	**433,947.35**	**435,958.79**	**517,057.19**	**618,615.32**	**618,615.32**	**727,428.64**
REVENUE	360,410.45	34,477.44	200,062.78	243,707.05	142,467.00	284,599.38	282,467.00
EXPENDITURES	-	32,466.00	118,964.38	142,148.92	142,467.00	175,786.06	282,467.00
ENDING FUND BALANCE	**433,947.35**	**435,958.79**	**517,057.19**	**618,615.32**	**618,615.32**	**727,428.64**	**727,428.64**



Capital Fund

CAPITAL FUND	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 PROJECTED YEAR END	2014-2015 BUDGET PROPOSAL
REVENUE							
INTEREST	136.12						
MISCELLANEOUS	20,988.37	56,500.00	-	-	-	-	
TRANSFER IN - GUSA	82,329.94	150,000.00	192,099.00	285,492.00	285,500.00	320,500.04	580,000.00
TRANSFER IN - INDUSTRIAL AUTHORITY							15,000.00
TRANSFER IN - CITY	1,330,821.60	1,008,000.00	483,963.00	503,950.00	546,971.00	547,067.04	479,050.00
TRANSFER IN - SALES TAX	703,840.14	1,148,186.08	1,388,960.29	1,473,073.21	1,564,382.00	1,515,660.40	1,565,466.00
TRANSFER IN - SINKING FUND							21,400.00
FUND BALANCE	3,831.96						-
TOTAL REVENUE	**2,141,948.13**	**2,362,686.08**	**2,065,022.29**	**2,262,515.21**	**2,396,853.00**	**2,383,227.48**	**2,660,916.00**
EXPENSES							
BOND PAYMENTS	1,052,553.86	1,557,508.75	1,943,190.55	2,039,680.74	2,106,370.00	2,146,193.71	2,437,520.00
CONSULTANT	80,000.00	66,000.00					
OK DOT PAYMENT	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00
DEPARTMENT OF COMMERCE	13,333.32	13,333.32	13,333.32	13,333.32	13,333.00	13,334.00	13,333.00
LEASE PAYMENTS-FIRE TRUCK	133,274.18	31,006.56	51,728.88	41,750.00	56,263.00	56,262.61	56,263.00
SOFTWARE MAINTANENCE	97,144.72	125,824.42	138,025.39	90,469.52	17,905.00	13,127.92	-
SIREN FOR EMERGENCY MGMT							25,000.00
REPLACE FIRE HOSES							15,000.00
NEW SCISSOR LIFT FOR CONF.CTR./P.W.							15,000.00
NEW BACK-UP SERVER FOR NETWORK							15,000.00
CAPITAL - POLICE	222,200.59	8,656.60					
CAPITAL - FIRE	10,013.07			35,045.80			
CAPITAL - ADMINISTRATION	63,000.52	73,260.96	4,312.99				
CAPITAL - COMMUNITY DEVELOPMENT	16,355.29						
CAPITAL - COMPUTERS				4,478.31	7,582.00	7,581.62	10,000.00
CAPITAL - GRANT MATCHING		129,745.00		-	143,000.00	81,553.99	50,000.00
CAPITAL - PARKS & MAINTENANCE	295,028.33	154,103.46		-	50,000.00	49,526.52	
CAPITAL - STREETS MAINTENANCE			23,361.00	35,386.00			
CAPITAL - WATER / SEWER	229,546.54	183,697.74					
CAPITAL - CONFERENCE CENTER					-	-	
TOTAL EXPENSES	**2,214,850.42**	**2,345,536.81**	**2,176,352.13**	**2,262,543.69**	**2,396,853.00**	**2,369,980.37**	**2,639,516.00**

NOTICE
GLENPOOL CITY COUNCIL
MEETING

A Regular Session of the Glenpool City Council will be held immediately following the Joint Public Hearing of the Glenpool City Council, Glenpool Utility Service Authority, Glenpool Industrial Authority and Glenpool Area Emergency Service District which convenes at 6:00 p.m. on Monday, June 16, 2014, at Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma.

The City Council welcomes comments from citizens of Glenpool who wish to address any item on the agenda. Speakers are requested to complete one of the forms located on the agenda table and return to the City Clerk PRIOR TO THE CALL TO ORDER.

AGENDA

A. Call to Order - Mayor Ceesay

B. Roll call, declaration of quorum - Susan White, City Clerk, Mayor Ceesay

C. Invocation

D. Pledge of Allegiance - Mayor Ceesay

E. Reading and Presentation of Proclamation - Mayor Ceesay

F. Scheduled Business

1. Discussion and possible action to approve minutes from June 2, 2014 meeting.
(Susan White, City Clerk)

2. Discussion and possible action to approve RESOLUTION NO. 14-06-01, A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF GLENPOOL TO COMPLY WITH AND OPERATE IN ACCORDANCE WITH THE MUNICIPAL BUDGET ACT AND APPROVE THE 2014-2015 ANNUAL BUDGET.
(Roger Kolman, City Manager)

3. Discussion and possible action on Project Proposal for consulting services with Crossroads Communications, LLC, for FY 2014-2015.
(Roger Kolman, City Manager)

4. Discussion and possible action on Agreement for Economic Development Consulting Services with Retail Attractions, LLC, for FY 2014-2015.
(Roger Kolman, City Manager)

5. Discussion and possible action to approve a Professional Services Agreement and Support Contract with Blue Sky Technologies for the provision of support and maintenance of the City's information technology systems and infrastructure.
(Roger Kolman, City Manager)

6. Discussion and possible action to adopt ORDINANCE NO. 687, AN ORDINANCE AMENDING ORDINANCE NO. 458, REZONING FROM RMH (RESIDENTIAL MOBILE HOME) TO AG (AGRICULTURAL), APPROVED UNDER GZ-242, REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND DECLARING AN EMERGENCY.
(Rick Malone, City Planner)

7. Discussion and possible action to approve EMERGENCY CLAUSE, upon finding the immediate operation of the provisions of the foregoing ORDINANCE NO. 687, is necessary for the preservation of the peace, health, and safety of the City of Glenpool and the inhabitants thereof, an Emergency is hereby declared to exist, the rules are suspended, and this ordinance shall be in full force and effect on its passage and approval.
(Lowell Peterson, City Attorney)

8. Discussion and possible action to waive the re-platting requirements for GZ-242.
(Rick Malone, City Planner)

9. Discussion and possible action to declare as surplus property, two 2007 Dodge Chargers, VINs 2B3KA43H27H708532 and 2B3KA43H17H817452; waive the requirement for competitive bidding; and approve sale of such vehicles to the Webbers Falls Police Department for $14,000.00.
(Dennis Waller, Police Chief)

10. Discussion and possible action to enter into Executive Session.
(Momodou Ceesay, Mayor)

11. Executive Session for the purpose of discussing confidential communications between the Glenpool City Council and the City Attorney concerning a pending investigation, claim, or action as to which the City, with the advice of its Attorney, has determined that disclosure will seriously impair the ability of the City or Glenpool Utility Service Authority to process the claim or conduct a pending investigation, litigation or proceeding in the public interest, pursuant to Title 25 Sec. 307(B)(4) of the Oklahoma Statutes (Open Meeting Act), specifically with respect to pending litigation between Creek Country Rural Water District No. 2, Plaintiff, and the City of Glenpool and Glenpool Utility Services Authority, Defendants.
(Lowell Peterson, City Attorney)

12. Possible action to reconvene in Regular Session.
(Momodou Ceesay, Mayor)

13. Discussion and possible action to receive and approve a proposal for legal services from the law firm of Doerner, Saunders, Daniel & Anderson, LLP.
(Lowell L. Peterson, City Attorney; together with Linda Cook Martin, Partner and Michael S. Linscott, Of Counsel with DSDA)

G. Other Public Comments

H. Chamber of Commerce Report - Jennifer Cook, President

I. Community Development Director Report - Lynn Burrow, Com. Dev. Director

J. City Manager Report - Roger Kolman, City Manager

K. Mayor Report - Momodou Ceesay, Mayor

L. Adjournment

This notice and agenda was posted at the Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on ________________________, 2014.

Signed:___________________________
City Clerk

KATHY COLEY, SUPERINTENDENT
GLENPOOL PUBLIC SCHOOLS
RETIREMENT PROCLAMATION

Whereas, the Glenpool Public Schools District exemplifies educational excellence in the State of Oklahoma; and

Whereas, Kathy Coley, Superintendent has led the District with unequivocal enthusiasm for providing quality education to all Glenpool students; and

Whereas, she began serving the students of Glenpool in 1976 as a High School teacher; and

Whereas, she compounded her skills and experience by also serving as Business Manager and Deputy Superintendent; and

Whereas, she has served with honor and distinction for the past eleven years as Superintendent of Schools; and

Whereas, she has served to enrich our community by promoting unmatched, quality education for Glenpool's youth; and

Whereas, the Glenpool City Council desires to recognize Kathy Coley for her years of service to the children of Glenpool Public Schools District and wishes her the best in her well deserved retirement.

NOW, THEREFORE, BE IT PROCLAIMED: That in honor and recognition of, on behalf of a grateful community, **June 19, 2014** shall be recognized within the City of Glenpool, Oklahoma as **Kathy Coley Day.**

CITY OF GLENPOOL OFFICIAL SEAL TULSA COUNTY, OKLAHOMA

Dated this 16th day of June, 2014.

Momodou Ceesay, Mayor

Attest:

Susan White, City Clerk

MINUTES
CITY COUNCIL MEETING
June 2, 2014

The Regular Session of the Glenpool City Council was held at 6:00 p.m., Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Momodou Ceesay, Mayor; Alyce Korb, Vice-Mayor; Tim Fox, Councilor; and Patricia Agee, Councilor.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Susan White, City Clerk; Charles Barnes, Finance Director; Lynn Burrow, Community Development Director; Rick Malone, City Planner and Dennis Waller, Police Chief.

Also present were Toby Youngblood, Pastor from Faith Church and Mandy Vavrinak with Crossroads Communications, LLC.

A. Mayor Ceesay called the meeting to order at 6:00 p.m.

B. Susan White, City Clerk called the roll. Mayor Ceesay declared a quorum present.

C. Pastor Toby Youngblood from Faith Church offered the Invocation.

D. Mayor Ceesay led the Pledge of Allegiance.

E. Scheduled Business

1. **Discussion and possible action to approve minutes from May 1, May 12, and May 22, 2014 meetings**.
Councilor Fox read a statement outlining his displeasure regarding the way the Council had dealt with Councilor Carner's resignation which was discussed and acted on during the May 12, 2014 meeting. Councilors entered into a brief discussion each sharing their perspective on the event.
MOTION: Vice Mayor Korb moved, second by Councilor Agee to approve minutes as presented.
FOR: Councilor Agee; Vice-Mayor Korb; Mayor Ceesay
AGAINST: Councilor Fox
Motion carried.

2. Presentation and discussion regarding compiled results and recommendations from VISION Meeting participants.
Mandy Vavrinak with Crossroads Communications LLC presented a report to Council on the results of the four VISION meetings conducted in late 2013 and early 2014. She identified the meeting participants as a cross-section of interested members of the public, City Council, City staff, and Chamber of Commerce members. Ms. Vavrinak suggested the goal of the group was to identify the challenges and opportunities for the present and future of Glenpool. She presented a list of ideas identified by the VISION group to present to Council for further consideration and action in the near future.

3. Presentation and update resulting from attendance by Glenpool representation at 2014 ICSC, Las Vegas, NV.
Mandy Vavrinak shared a very encouraging report regarding the meetings and contacts made during the Conference. To sum up the conference she stated, "All and all it was a very successful trip. My follow-up list is longer this year than it has ever been."

4. **Discussion and possible action to approve recommendation to deny Tort Claim No. 137293-TW, Troy Wilder, Claimant; recommendation from OMAG finding no liability on the City's part.**
Lowell Peterson, City Attorney presented the Tort Claim for consideration by the council. He shared the reasoning applied by OMAG to recommend denial.
MOTION: Councilor Agee moved, second by Vice Mayor Korb to approve recommendation to deny Tort Claim No. 137293-TW.
FOR: Councilor Agee; Vice-Mayor Korb; Mayor Ceesay
AGAINST: Councilor Fox
Motion carried.

5. **Discussion and possible action to adopt ORDINANCE NO. 686, AN ORDINANCE OF THE COUNCIL OF THE CITY OF GLENPOOL AMENDING TITLE 6, CHAPTER 3 OF THE GLENPOOL CITY CODE PERTAINING TO THE SALE OF FIREWORKS; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND DECLARING AN EMERGENCY.**
Roger Kolman, City Manager introduced the Ordinance, describing the primary amendment to waive the $750 fireworks stand license fee for all tax exempt entities as so designated by Internal Revenue Code. Mr. Kolman recommended approval of the amending ordinance.
MOTION: Vice Mayor Korb moved, second by Councilor Agee to approve Ordinance No. 686 as presented.
FOR: Councilor Fox; Councilor Agee; Vice-Mayor Korb; Mayor Ceesay
AGAINST: None
Motion carried.

6. **Discussion and possible action to approve EMERGENCY CLAUSE, upon finding the immediate operation of the provisions of the foregoing ORDINANCE NO. 686, is necessary for the preservation of the peace, health, and safety of the City of Glenpool and the inhabitants thereof, an Emergency is hereby declared to exist, the rules are suspended, and this ordinance shall be in full force and effect on its passage and approval.**
MOTION: Councilor Agee moved, second by Vice Mayor Korb to approve Emergency Clause as presented.
FOR: Councilor Agee; Councilor Fox; Vice-Mayor Korb; Mayor Ceesay
AGAINST: None
Motion carried by a 4/5ths majority.

7. **Discussion and possible action to approve and authorize the City Manager to execute the FY 2014 – 2015 Addendum to the Public Works Project Contract entered into by and between the Oklahoma Department of Corrections and the City of Glenpool, dated December 14, 2011, for the purpose of assigning minimum security and community release eligible offenders to a public works project in the City of Glenpool, and further authorizing the expenditure of up to a maximum of $750.00 base cost and a maximum of $60.00 per prisoner per month, as set forth in the proposed Addendum.**
Lynn Burrow, Community Development Director addressed the Council concerning consideration to approve renewal addendum. Mr. Burrow expressed the value of the added manpower and recommended approval.

MOTION: Councilor Agee moved, second by Vice Mayor Korb to approve the 2014-2015 Renewal Addendum to the Public Works Project Contract.
FOR: Councilor Fox; Councilor Agee; Vice-Mayor Korb; Mayor Ceesay
AGAINST: None
Motion carried.

8. **Discussion and possible action to join Oklahoma Municipal League for Fiscal Year 2014-2015, and if so authorized, direct payment of membership dues/service fees totaling $7,927.12.**
Mr. Kolman presented a membership request from OML for FY 2014-2015. He advised Council that the proposed FY 2014-2015 municipal budget reflected the suggested dues of $7,927.12.
MOTION: Councilor Agee moved, second by Vice Mayor Korb to join OML and authorize payment.
FOR: Councilor Agee; Vice-Mayor Korb; Mayor Ceesay
AGAINST: Councilor Fox
Motion carried.

9. **Discussion and possible action to authorize Police Chief to purchase ammunition at a cost not to exceed $16,506.00.**
Chief Dennis Waller submitted a request to Council to replenish necessary ammunition inventory. He further stated that the expenditure would be applied to DEA funds.
MOTION: Vice Mayor Korb moved, second by Councilor Agee to approve purchase of ammunition at a cost not to exceed $16,506.00.
FOR: Councilor Fox; Councilor Agee; Vice-Mayor Korb; Mayor Ceesay
AGAINST: None
Motion carried.

10. **Discussion and possible action to approve and accept a stormwater detention easement dedication from Amy Stone, generally located at the northwest corner of Elwood Avenue and 141st Street.**
Lynn Burrow, Community Development Director presented a stormwater detention easement dedication for Council consideration. Mr. Burrow explained acceptance of dedication would afford the city the right to access the area in the event the stormwater facility was not properly maintained. Staff recommended approval.
MOTION: Councilor Fox moved, second by Councilor Agee to approve and accept a stormwater detention easement dedication from Amy Stone.
FOR: Councilor Agee; Councilor Fox; Vice-Mayor Korb; Mayor Ceesay
AGAINST: None
Motion carried.

F. Other Public Comments

- None

G. Chamber of Commerce Report - Jennifer Cook, President

- Miss Cook highlighted areas of interest including, new memberships; monthly luncheon attendance; ribbon cuttings; etc. She invited the Council to attend an upcoming luncheon with Congressman Jim Bridenstine featuring a Q & A session.

H. City Manager Report - Roger Kolman, City Manager

- Mr. Kolman reported on his customary Glenpool businesses tour, noting a great interest from local businesses to resurrect the Sign Code amendment discussions.
- Mr. Kolman updated the Council on encouraging progress with USPS concerning changing the zip codes within Glenpool city limits.

I. Mayor's Report - Momodou Ceesay, Mayor

- Mayor Ceesay expressed his gratitude to Mandy Vavrinak for her excellent leadership and organization of prospective development meetings during ICSC.
- Mayor Ceesay and Vice Mayor Korb plan to attend the Oklahoma Mayors Conference in Stillwater later in June. He looks forward to networking with other cities.

J. Adjournment

Meeting was adjourned at 6:59 p.m.

____
Date

____
Mayor

ATTEST:

____
City Clerk

RESOLUTION 14-6-1

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF GLENPOOL TO COMPLY WITH AND OPERATE IN ACCORDANCE WITH THE MUNICIPAL BUDGET ACT AND APPROVE THE 2014-2015 ANNUAL BUDGET.

WHEREAS, The Oklahoma State Statutes, Title 11, Section 201 authorizes a municipality to prepare and approve an annual budget, and

WHEREAS, The Glenpool City Council has met all requirements for publications and public input on the 2014-2015 budget, and

WHEREAS the Council members of the City of Glenpool has reviewed the proposed budget and is aware of the operations and projects planned for 2014-2015

NOW THERFORE, BE IT RESOLVED by the Council of the City of Glenpool:

A. That the budget for fiscal year 2014-2015 be approved for the following funds and amounts:

REVENUE	**General Fund**	**Glenpool Utility Service Authority**	**Glenpool Parks & Recreation Fund**	**Glenpool Emergency Medical Services**	**Glenpool Industrial Authority**	**Glenpool Capital Improvement Fund**
Taxes	7,133265			240,000		
Licenses	126,225		82,750			
Services	98,100	3,785,731				
Court & Fines	349,498					
Miscellaneous & Transfers	552,601	2,483,965		220		
Sale of Fire Station					32,467	
Conference Center Revenue					250,000	
Transfer from City, GUSA & GIA						2,660,916
Total Revenues	**8,259,689**	**6,269,696**	**82,750**	**240,220**	**282,467**	**2,660,916**

EXPENDITURES	General Fund	Glenpool Utility Service Authority	Glenpool Parks & Recreation Fund	Glenpool Emergency Medical Services	Glenpool Industrial Authority	Glenpool Capital Improvement Fund
General Government	2,940,437					
Police & Animal Control	2,077,474					
Fire	1,519,356					
Emergency Management	33,500					
Community Development	378,933					
Gen Gov't Administration	541,092					
Streets & Parks	768,897		74,000			
Utility Billing		5,739,696				
Refuse		530,000				
Ambulance Services				114,000		
Personnel Services				11,265	36,578	
Rent Expense				2,700		
Equipment & Supplies				67,955	40,000	
Transfer to City				44,300	32,467	
Transfer to GUSA					31,500	
Transfer to Capital					15,000	
Conference Center					126,922	
Bond & Lease Payments						2,639,516
Total Expenditures	**8,259,689**	**6,269,696**	**74,000**	**240,220**	**282,467**	**2,639,516**

A. That the Finance Director, with the approval of the City Manager, may make transfers between departments and accounts within a fund. Additional appropriations must be approved by the Council prior to implementation.

B. That the Finance Director shall be given blanket authority and directed to invest and reinvest available funds on a continuing basis during the fiscal year ending June 30, 2015 in a manner described in the City of Glenpool Investment Policy.

PASSED AND APPROVED this 16th day of June, 2014.

____

Name: Momodou Ceesay
Title: Mayor

Attest:

____

Name: Susan White
Title: City Clerk

City Of Glenpool
Creating Opportunity

To: HONORABLE MAYOR AND CITY COUNCIL

From: Roger Kolman, City Manager

Date: June 9, 2014

Subject: Professional Services Agreement – Crossroads Communications

Background:

The City has contracted with Crossroads Communications, LLC since 2007 to provide consulting in the areas of economic development, public relations, and communications. Ms. Vavrinak and her team have represented the city well during that time and staff sees great value in retaining their services for another year.

The proposed fees in this agreement for the 2014-2015 fiscal year are the same as those fees proposed for the current fiscal year.

Staff Recommendation:

Staff recommends approval of the proposed agreement with Crossroads Communications, LLC.

Attachments:

Proposed agreement and statement of work.

PO Box 70, 12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Momodou Ceesay, Vice-Mayor Alyce Korb, Councilors: Tim Fox, and Patricia Agee
City Manager Roger Kolman, City Clerk Susan White
www.glenpoolonline.com

Consulting Agreement
July 1, 2014 – June 30, 2015

Prepared for: Roger G. Kolman, City Manager – City of Glenpool, Oklahoma

Prepared by: Mandy Vavrinak, Principal, Crossroads Communications, LLC

June 10, 2014

Accepted for the City of Glenpool

____ Date ____________________

Accepted for Crossroads Communications, LLC

____ Date____________________

Crossroads Communications, LLC 3732 S. Canton, Tulsa OK 74135 T (918)-633-4397 mvavrinak@mac.com

Executive Summary

Objective

Our objectives remain to increase investment in the City of Glenpool, OK, by commercial business entities, to assist in managing the city’s public image through public relations, and to provide consultation regarding community outreach and communication. Over the past year, efforts have focused on providing information of past successful openings in Glenpool in a slowly improving retail environment and on providing support, information, advice, assistance and publicity for existing or potential businesses/developers/retailers in Glenpool. Continued new investment by commercial concerns increase the City of Glenpool’s ability to serve its citizens on many levels, including broadening and increasing the sales tax base, improving the quality of life for citizens who no longer have to travel to obtain goods and services, and enhancing the city’s ability to attract both new residents and new businesses who seek locations where they can find and retain talented employees. We will serve as a resource for public relations advice and project management/execution for city of Glenpool, as a marketing and advertising advisor and agency, and as an economic development resource for staff. Crossroads will also serve as a facilitator for new business development through active recruitment and through assistance in making needed connections or providing demographic information.

Qualifications

MANDY VAVRINAK (OFFICE 918-493-5700)

As an economic development consultant for cities and developers over the past eleven years I’ve been deeply involved in successful business attraction projects in numerous Oklahoma communities in addition to performing site studies and assessments for developers considering land acquisition and business development in Tulsa and across northeastern Oklahoma. Developments underway or completed in client communities subsequent to a completed project with Crossroads total more than three and one-half million square feet. I’ve been a public relations and marketing professional for almost twenty years and have a strong background in strategy, communication, planning, and implementation. I and my team use in-depth research through public and private industry-leading sources to back up our data assessments and add teeth to our recommendations. We know what information site selectors, developers, and retail prospects require to motivate them to move forward on a particular site offering and how to package it to attract their attention.

Process / Tactics

Just as every city is unique, every consultation project is unique. However, we propose to employ these tactics to achieve the stated objective of increasing commercial investment in the City of Glenpool:

- Advise and assist the City of Glenpool regarding follow-up, maintaining and growing relationships with site selection professionals and in general becoming more a part of the development community.
- Advise and assist the City of Glenpool regarding efforts to make the city an attractive new location for retailers using ICSC as a clearinghouse for remaining 2014 events and preparing for ICSC RECon 2015; apprise City Manager through regular meetings of the status of efforts such as specific data gathering, retailers requesting or receiving data about the City;
- Advise and assist the City of Glenpool pertaining to real estate transactions, opportunities or processes in regard to development efforts;
- Advise and assist the City of Glenpool pertaining to incentives, infrastructure needs, partnering with developers and using development agreements to the best advantage of the city;
- Advise and assist the City of Glenpool pertaining to public relations efforts regarding development in the city. It is important that whenever possible, the community is seen as welcoming and open to development. Good public relations efforts that keep the community informed of the process, the progress, and the opportunities are a vital component to smoothing the way for new development. Writing, distribution, coordination efforts, utilizing media contacts, and event planning at reasonable levels is covered by the contracted costs in this proposal;
- Engage network of contacts on behalf of the City of Glenpool to make sure the right people in the development community know about the opportunities in the city;
- Introduce City of Glenpool officials to network contacts to enhance the city's ability to market itself in the future where appropriate, such as at industry events like ICSC RECon;
- Serve as a liaison between the city and the development community as needed to facilitate the process of commercial investment in the community;
- Advise and assist the City of Glenpool with planning and execution of further specific marketing efforts geared toward Fall ICSC events and other development or economic opportunities as they arise, including continued marketing assistance for the Glenpool Conference Center, updates to pertinent economic development information on the city website and other tools necessary to market the city.

Benefits

Engaging a consulting company to fulfill the city’ s need for an economic development professional and a public relations expert allows the city to conserve resources that would otherwise be spent for no direct gain including insurance, employment taxes and other benefits. The city can reap the benefit of utilizing an experienced, successful economic development professional without incurring the expense of a full-time exempt employee. We are intimately familiar with the development dynamics in the northeastern Oklahoma area and can bring our experience, network and concentrated approach to bear immediately on behalf of the city. No valuable time is lost through a “learning the process” or “learning the area” acclimation period.

We are proposing 12-month term of engagement, commencing July 1st, 2014 and ending June 30th, 2015.

Compensation

Description	Quantity	Unit Price	Cost
Consultation fee, per month, payable upon the execution of this agreement and then monthly on the 15th of each month during the term of the agreement to Crossroads Communications, LLC	12	$3,000.00	$36,000.00
Travel and Lodging when on City of Glenpool business only when specifically requested by the city and pre-approved by the city. Does not apply to Fall / Texas ICSC event and RECON 2015 event.	TBD	TBD	TBD
Notes: specific deliverables, such as printing, web site development, posters, etc., are not included in the consultation fee and if required would be estimated separately based on the city's specific marketing needs.			
			$36,000.00

Terms

City of Glenpool affirms the term of this contract is for twelve months, as specified in this proposal, and the contract is not cancelable except in cases of gross negligence or misconduct.

Disclaimer

While we do expect to successfully complete the objective of increasing commercial investment in Glenpool, it is impossible to guarantee a level of investment or even any investment since market conditions, retailers' business plans, city policies and other market drivers are subject to change at any time and are beyond the control of Crossroads Communications, LLC. The City of Glenpool understands and agrees that any advice provided under this proposal is true and correct to the best knowledge and ability of Crossroads Communications, LLC and will be provided in good faith. The city accepts full responsibility for its decisions to act or not act according to said advice and agrees to indemnify and hold harmless Crossroads Communications, LLC, its principals, employees, sub-contractors and associates pertaining to outcomes or situations that arise from the advice, materials or other items provided under this proposal agreement.

City Of Glenpool
Creating Opportunity

To: HONORABLE MAYOR AND CITY COUNCIL

From: Roger Kolman, City Manager

Date: June 9, 2014

Subject: Contract – Retail Attractions, LLC

Background:

For the last several years, the City has contracted with Mr. Rickey Hayes of Retail Attractions, LLC to assist city staff in attracting and retaining retail businesses in Glenpool. Mr. Hayes has extensive experience in providing similar services to other governmental clients in Oklahoma and surrounding states. As the city continues to grow through residential development, the services offered by Retail Attractions, LLC will be needed to help attract the commercial and retail amenities that potential residents expect for their new home.

The proposed contract for FY 2015 contains the same terms and conditions as the current fiscal year's agreement with consideration of $ 2,250/month.

Staff Recommendation:

Staff recommends approval of the contract with Retail Attractions, LLC.

Attachments:

Proposed contract.

CONTRACT AGREEMENT
FOR
ECONOMIC DEVELOPMENT CONSULTING SERVICES

STATE OF OKLAHOMA §
COUNTY OF TULSA §

PART I. PARTIES

THIS AGREEMENT is made on the _____ day of __________, in the fiscal year 2014-15, between the CITY OF GLENPOOL, OKLAHOMA, hereinafter called the CITY, and RETAIL ATTRACTIONS, LLC, hereinafter called the CONSULTANT for consulting services in an effort to attract appropriate retail, residential, office, and other ancillary mixed use development to the City of Glenpool, subject to the terms and conditions specified in this Agreement.

PART II. TERM OF AGREEMENT

CITY intends to contract CONSULTANT for professional economic development consulting services for a twelve month period commencing July 1, 2014, and concluding June 30, 2015. This Agreement may be renewed for an additional twelve month period upon the fees, terms and conditions agreed to in writing by both parties. However, CITY or CONSULTANT may terminate this Agreement as described in Part VII, Paragraph 1.

PART III. SCOPE OF SERVICES

CONSULTANT shall provide the following Services:

1. Research, identify, and validate Glenpool, Oklahoma trade area market and retail, office, and residential growth potential. This information will be comprised of the latest market and 2014 data. CONSULTANT will provide all data to designated city personnel.

2. Prepare a focused marketing piece for our use to highlight the key demographics and attributes of the Glenpool trade area. This marketing material will include a map of the Glenpool trade area and will be used to introduce the Glenpool community to our extensive network of commercial and residential developers and retail and corporate tenants.

3. Use CONSULTANT's broad-based experience and knowledge of incentives and their practical applications to craft development agreements that will profit both the private and public sectors and truly encourage new investment. We will work

with CITY staff to develop incentive packages that are advantageous for both parties.

4. Consult with city staff and/or designated official(s) to identify targets that will meet the long term needs of the CITY and respond to the leakages identified. Our initial strategy is to target retail and restaurant entities that will draw consumers from the entire market into the Glenpool trade area.

5. Actively recruit targets identified and approved by CITY and supported by data. Recruitment efforts will be through personal contact, mail, email, International Council of Shopping Centers (“ICSC”) events, and development / industry contacts continually throughout the term of this Agreement.

6. When timing indicates a deal with a target is imminent or when a target’s response indicates the need to intensify our efforts, transport key personnel to Glenpool for meetings with CITY staff which CONSULTANT will be available to mediate.

7. Contact our extensive network of developers to create interest in the Glenpool market, define development opportunities and coordinate / attend meetings with CITY and developers.

8. Represent the CITY at the November 2014 ICSC conference in Texas and the May 2015 ICSC RECon conference in Las Vegas.

9. Provide monthly updates to designated contact.

10. Bid any specialized marketing materials, web updates, retail specific web sites, traffic counts, aerial photography, and grant research and writing under separate bids.

Amendments to the above Scope of Services may be made as necessary, provided that such Amendments are agreed to in writing by both parties.

PART IV. CONSULTANT'S FEES

CITY shall pay CONSULTANT for the Scope of Services described in Part III as follows:

1. Commencing on the first month of the Agreement through the twelfth month, CITY shall pay CONSULTANT, no later than the tenth day of each month, TWO THOUSAND TWO HUNDRED FIFTY DOLLARS and 00/THS ($2,250.00).

Any required travel shall be paid by CITY. All travel will be approved by city manager in advance.

PART V. CITY'S RESPONSIBILITIES

CITY shall:

1. Assist CONSULTANT by placing at his disposal all available pertinent information, including previous reports and any other data as required for performance of CONSULTANT'S Scope of Services. Retail Attractions, LLC will execute a confidentiality agreement with CITY. CITY will provide Retail Attractions, LLC monitored access to sales revenue data to analyze, but any release of sales revenue information must have CITY approval.

2. Represent that CONSULTANT shall be entitled to rely on the accuracy and completeness of any documents or other materials provided by CITY to CONSULTANT; and that CONSULTANT's use of such documents and materials will not infringe upon any third parties' rights.

3. Arrange for access to and make all provisions for CONSULTANT to enter upon public and, to the extent possible, private property as required for CONSULTANT to perform his services.

4. Designate one or more representatives authorized to act in the CITY'S behalf with respect to the Agreement. CITY or such authorized representative(s) shall examine the documents submitted by the CONSULTANT and shall render decisions pertaining thereto promptly, to avoid unreasonable delay in the progress of the CONSULTANT'S Services except for those decisions or actions that must go before the CITY'S City Council for approval.

PART VI. NOTICES

Reports and notices shall be made by CONSULTANT to CITY'S representative:

Roger Kolman
City Manager
City of Glenpool
12205 South Yukon Avenue
PO Box 70
Glenpool, OK 74402

Reports and notices shall be made by CITY to CONSULTANT'S representative:

Mr. Rickey Hayes
CEO
Retail Attractions, LLC
12150 East 96th Street, Suite 104
Owasso, OK 74055

PART VII. MISCELLANEOUS PROVISIONS

1. Termination and Suspension. This Agreement may be terminated by either party for convenience or for cause; however, the terminating party must provide the other party no less than 60 days prior, written notification of intent to terminate the Agreement.

   CITY shall pay CONSULTANT for all the Services performed up to the date of termination.

   The provisions of this Article shall also apply to each individual Amendment, separate and apart from any other Amendments, and without terminating or otherwise affecting this Agreement as a whole.

2. Ownership of Documents. Original documents developed in connection with services performed hereunder belong to, and remain the property of CITY. CONSULTANT shall store the originals and may retain reproducible copies of such documents.

   All documents, including computer software prepared by CONSULTANT pursuant to this Agreement are instruments of service. They are not intended or represented to be suitable for reuse by CITY or others on modifications or extensions of the Project or on any other project. Any reuse without prior written verification or adaptation by CONSULTANT for the specific purpose intended will be at CITY's sole risk and without liability or legal exposure to CONSULTANT. CITY shall hold harmless CONSULTANT and its sub-consultants, if any, against all judgments, losses, damages, injuries, and expenses, including reasonable attorneys' fees, arising out of or resulting from such reuse.

3. Successors and Assigns

CITY and CONSULTANT each binds itself/himself and its/his partners, successors, executors, administrators, assigns and legal representatives to the other party to this Agreement and to the partners, successors, executors, administrators, assigns and legal representatives of such other party in respect to all covenants, agreements, and obligations of this Agreement.

Neither CITY nor CONSULTANT shall assign, sublet or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this Agreement without the written consent of the other, except to the extent that the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent CONSULTANT from employing such independent consultants, associates and sub-contractors as he may deem appropriate to assist him in the performance of services hereunder.

4. Relation of Parties. This Agreement shall not constitute nor create an employer/employee relationship. CONSULTANT is an independent contractor responsible for all obligations relating to federal income tax, self-employment Medicare and FICA taxes and contributions and all other employer taxes and contributions.

5. Controlling Law. This Agreement is to be governed by the Law of the State of Oklahoma. Venue shall be in Tulsa County, Oklahoma.

6. Attorney's Fees. In the unlikely event that a dispute occurs which is litigated or arbitrated, or a cause of action in law or equity is filed concerning the operation, construction, interpretation or enforcement of this Agreement, the losing party shall bear the cost of the attorney's fees incurred by the prevailing party and any and all costs applicable thereto, including but not limited to, court costs, deposition fees, expert witness fees, out of pocket expenses and travel expenses which are incurred by the prevailing party.

7. Approval Not Waiver. Approval by CITY shall not constitute nor be deemed a release of the responsibility and liability of the CONSULTANT, CONSULTANT'S employees, subcontractors, agents and consultants for the accuracy and competency of their designs, working drawings, specifications or other documents and work, nor shall that approval be deemed to be an assumption of that responsibility by the CITY for any defect in the designs, working drawings, and specifications or other documents prepared by the CONSULTANT, CONSULTANT'S employees, subcontractors, agents and consultants.

8. Compliance with Applicable Law. CONSULTANT, CONSULTANT'S consultants, agents, employees, and subcontractors shall comply with all applicable federal and state laws, the charter and ordinances of the CITY, and with all applicable rules and regulations promulgated by all local, state and national boards, bureaus, and agencies. CONSULTANT shall further obtain all permits and licenses required in the preparation of the work contracted for in any Amendments to this Agreement.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

CITY:

CITY OF GLENPOOL, OKLAHOMA

By:________________________
Momodou Ceesay, Mayor

CONSULTANT:

RETAIL ATTRACTIONS, LLC

By:___________________________
Rickey Hayes, CEO

Attest:

____
Susan White, City Clerk

Approved As to Form:

____
Lowell Peterson, City Attorney

City Of Glenpool
Creating Opportunity

To: HONORABLE MAYOR AND CITY COUNCIL

From: Roger Kolman, City Manager

Date: June 9, 2014

Subject: Professional Services Agreement – Blue Sky Technologies

Background:

The City of Glenpool and the Glenpool Utility Services Authority do not currently have sufficiently knowledgeable staff to support and maintain its information technology infrastructure. For the last several years, the city and GUSA have contracted with a vendor from Tulsa to provide those services. Staff is now seeking to move that contract to Blue Sky Technologies of Bixby, which has ties to the Glenpool community.

In its proposal, Blue Sky lays out a roadmap to correct the issues that currently exist in our IT infrastructure, including the addition of a backup system for the servers, and virus and spam protection for the servers and the desktop environments. They will also be assisting us in determining whether or not to rebuild or replace our existing servers, and ensuring that software licenses are up to date.

The proposed services will be provided for $3,465/month which is included in the proposed budget for FY2015.

Staff Recommendation:

Staff recommends approval of the proposed Professional Services Agreement and Support Contract.

Attachments:

Proposed Professional Services Agreement, Proposed Support Contract, and Management Services Proposal.

BLUE SKYTECHNOLOGIES

CITY OF GLENPOOL PROPOSAL

IT MANAGED SERVICES

www.BlueSkyTechOK.COM

(PH) 918-991-8060

Dear Roger,

Blue Sky Technologies is pleased to present our propsal of services to the **City of Glenpool/Glenpool Utility Services Authority, hereinafter "City of Glenpool"**. We appreciate you taking the time to reach out to us and allowing us to learn more about your I.T. needs. The **City of Glenpool** recognizes the importance of IT Managed Services which includes mitigating major security risks, having a better onsite and offsite backup of critical information, and streamlining the City's operations for assured accountability and civic trust. Blue Sky Technologies is pleased that you are considering us as your professional partner in helping you achieve your goals.

Our priorities are providing security and cultivating relationships based on trust, reliability and expertise.

Based upon our conversation, Blue Sky Technologies proposes a suite of professional IT Managed Services for the **City of Glenpool**. We appreciate your time and consideration. The Blue Sky Technologies team is excited about this new venture and we look forward to working together soon.

Regards,

Victoria Oltmann President / CEO
Blue Sky Technologies

EXECUTIVE SUMMARY

The Objective…

To provide the **CITY OF GLENPOOL** with professional and efficient service options resulting in a well-planned technology roadmap.

Blue Sky Technologies proposes a suite of professional services for IT Managed Services support offered to small – midsize business owners, providing flexibility and growth options as your business expands, increasing your administrative needs.

Goals…

The goals of Blue Sky Technologies are to provide the City with professional Information Technology services that are fitting & efficient, allowing City staff and officials to focus on core initiatives. These include:

- cost structure that is competitive and provides maximum value to the **CITY OF GLENPOOL,** thus reducing overhead costs and freeing up resources.
- infrastructure protection, enhanced network security and compliance.
- complete disaster recovery solution.
- onsite and offsite backup of critical information.
- guaranteed accuracy and on-time delivery of all objectives outlined by the **CITY OF GLENPOOL** and/or Blue Sky Technologies.

The anticipated outcomes will realize improved network performance and address liability and transparency for increased organizational accountability.

The Solution…

Blue Sky Technologies specializes in IT Managed Services and Consulting Services for commercial enterprises. Our service expert is Microsoft Certified and is supported by a qualified team. Blue Sky Technologies believes in quality professional service and serving our community. Recognized as the 2013 Small Business of the Year in Bixby, community leadership and committment are the backbone of our success.

Blue Sky Technologies provides all the functions of traditional in-house IT departments, while offering a breadth and depth of solutions and expertise generally found only in the largest companies. Blue Sky Technologies works with organization decision makers to align their organizaion's vision with the daily operations. Our Partners' goals are our first priority. Blue Sky Technologies is the solution center for our Partners' IT management needs.

DELIVERABLES

Managed Services will provide:

1. Initial Setup of environment.
   - Cleanup of current environment and complete documentation of the environment.
   - This process will include onsite inspection and documentation of each facility.

2. Creation of a SharePoint site hosted on Blue Sky Technologies (BST) corporate system which will provide access to documentation and current status information of the corporate environment. This site will be secured to the City only.

3. Creation of either an internal SharePoint for the purpose of issuing trouble tickets for Blue Sky Technologies to address and document resolution information for the City.

4. Monitor the server, desktop and network environment on a daily basis to prevent major issues from occurring. Provide The **CITY OF GLENPOOL** with a recommended upgrade plan for both the server infrastructure and the desktop environment. Provide backup of all major file structures.

5. Monitor and respond to incidents for the workstations in the City of Glenpool's offices. Provide educational help, not limited to repairing the issue, but educating the user on how to avoid the issue in the future.

6. Blue Sky Technologies will assist the **CITY OF GLENPOOL** in the procurement of technology from your vendors. We do not directly purchase equipment and resell to our clients. This allows you to save as much money as possible in inventory costs.

7. Keep all computers current with service packs and security updates. Implement testing procedures to protect the City from experiencing disabling events that may be related to updates.

8. Review and update the antivirus and anti- spam software on client desktops and the server infrastructure.

9. Provide 1 hour response time to desktop and server issues during normal business hours.

10. Provide after-hours support with a 1.5 hour response time for desktop and server issues.

11. Onsite quarterly review of the City's facilities.

12. Rebuild of production computers as needed and setup of new computers.

Services will be provided to the following facilities and equipment

Glenpool Conference Center Facility

Public Works Facility

Glenpool Fire and Police Station

Glenpool Water Department/Court Clerk Building

Upon project award and contract execution, Blue Sky Technologies will:

Conduct Client Assessment - Engaging Blue Sky Technologies and the **CITY OF GLENPOOL** in a detailed process and readiness assessment to clearly develop expectations, uncover any risks or non-standard practices, policies and procedures to ensure long term client satisfaction.

Provide Post Implementation Status Check – Recommended at 30/60/90 days – through end of first quarter.   Blue Sky Technologies is committed to client satisfaction and we find early and continuous communication ensures maximum success and satisfaction for our clients.

Provide Effective Managed Services - Backed by trustworthy experts, specializing in Server Management, Desktop Management, Help Desk and Backup Planning. Serving businesses nationwide, Blue Sky Technologies has developed our Managed Services with your industry in mind.

Services Cost Summary

IT Managed Services

IT Managed Services Fees

Set-Up Fees:
One-Time Fee: ***$5,000.00***

IT Managed Services Pricing
Monthly pricing: ***$ 3,465 .00/mo.***

Terms of Contract: Effective July 1, 2014

- *Start-Up Fees ($ 5,000.00)due at signing*
- *$ 3,465 .00 invoiced monthly, net due upon receipt*

Projects not included in the managed service agreement will be billed at $100.00 per hour

Standard Disclaimer: The numbers represented above are to be used as an estimate for the services discussed.

The above Cost Summary does in no way constitute a warranty of final price. Estimates are subject to change if project specifications are changed or costs for outsourced services change before being locked in by a binding contract.

SCOPE

Blue Sky Technologies will provide efficient, on-time and confidential services to support the needs of the **CITY OF GLENPOOL.**

Leveraging our expertise in IT Managed Services and maximizing economies of scale; our goal is to provide excellent partner communication and support, lower IT operating costs and ensure IT continuity services, while troubleshooting and preparing for any challenge that may overpower a technology system. Above all, our priority is to lead the City through a seamless IT performance transformation.

Specializing in Consulting and Managed Services which include:

Microsoft SharePoint

Microsoft Exchange

Virtualization

Disaster Preparedness and Recovery

Cloud Services

Blue Sky Technologies is dedicated to providing dependable Managed Services within a monthly projected IT budget. With our all-inclusive approach to network security and computer support, we are your one-stop shop for all things IT, reducing the time spent contemplating solutions and the overall cost of your business technology.

The Blue Sky Technologies team will supply personnel dedicated to your business and unique experience combining standard IT Managed Services practices, quality and process improvements and complex analysis that offer clients maximum value.

KEY BENEFITS

The **CITY OF GLENPOOL** will realize the following benefits provided by this project:

Increased productivity – improved network performance means more time to focus on core initiatives and increasing organizational capabilities.

Increased security of your resources –management and use of network and data assets by managing and classifying the growing volume of data.

Improved network performance – mitigate risk and operate with increased transparency and accountability.

You can rest assured – knowing your IT problems have a dedicated team focused on deploying and implementing solutions to meet the City's responsibility to the residents and businesses of Glenpool.

ABOUT US

We are Blue Sky Technologies, a family-owned company located in Bixby Oklahoma operated by Victoria and Richard Oltmann. We specialize in IT consulting, managed services and cloud computing. Blue Sky Technologies has a proven track record, with acclaimed ability for providing secure IT management services and close relationships to our clients. Blue Sky technologies was honored professionally as the 2013 Small Business of the Year and on a personal note, President, Victoria Oltmann was honored as the 2013 Citizen of the Year.

Blue Sky Technologies clients are industry leaders in marketing, healthcare, manufacturing, equipment sales and education, all of which testify to the impeccable attention to detail, our focus on trust, attentive listening skills and our passion for finding the right solution for our partners. If you chose us, you can be confident that we will provide the best service possible, while maintaining focus on the pursuit of excellence and state of the art technology efficiencies as our top priority. Our goal is to build and maintain trusted relationships with all of our clients.

One of Blue Sky Technologies' greatest satisfactions is serving our community. From our involvement in the Glenpool and Bixby Chambers of Commerce, we believe in giving back to our community. One of our passions is to help grow our community and be a catalyst in making our community a better place for business and families. If we can help our partners grow by referring business and sharing their story, we feel we've accomplished a big part of our mission in partnership.

Blue Sky Technologies believes in security and relationship. We approach our clients as business partners. We aspire to understand our partners' businesses - from the company culture to the vision of leadership. That understanding allows us to troubleshoot and be prepared for any challenge that may endanger their information technology system – keeping it secure and readily restored. It also allows us to prepare an information system for growth and expansion. By developing a strong relationship based on trust, reliability and expertise we become a solution center in our partnership.

Blue Sky Technologies Support Contract

Company: City of Glenpool/Glenpool Utility Services Authority

Address: PO Box 70

City: Glenpool State: Oklahoma Zip Code: 74033

Phone: (918) 322-5409 Fax:

Primary Contact Name: Roger Kolman

Additional Contacts: ____

Support Option

Server / Desktop Monitoring:	Monthly Price: $3,465.00
Total Monthly Fee:	$3,465.00

Normal Business Hours Project Rate: $100.00 per hour
After Hours Rate: $100.00 per hour Holiday and Weekend Rate: $100.00 per hour

Your signature (required) indicates your understanding that the persons listed above may contact Blue Sky Technologies for service under this contract. Your signature also indicates that you have read and signed to the Professional Services Agreement accompanying this contract. This contract will automatically renew one calendar year from the date of acceptance unless Blue Sky Technologies is otherwise notified in writing 30 days prior to the renewal date. Either party may cancel this contract at any time by providing Blue Sky Technologies written notice. Furthermore, by signing this contract you understand that the costs of parts, software and hardware, are not included in this contract and will be billed accordingly.

The terms of any contract and any Purchase Order issued for multiple years under the contract are contingent upon sufficient appropriations being made by the City Council or other appropriate government entity. Notwithstanding any language to the contrary in the solicitation, purchase order, or any other contract document, the procuring agency may terminate its obligations under the contract if sufficient appropriations are not made by the City Council or other appropriate governing entity to pay amounts due for multiple year agreements. The Requesting (procuring) Agency's decisions as to whether sufficient appropriations are available shall be accepted by the contractor and shall be final and binding.

Authorized Customer Signature: ________________________________ Date: ___________

Blue Sky Technologies Representative: ___________________________ Date:___________

Professional Services Agreement

In order that we may have a mutual understanding, we set forth in the following our plan for Professional Services and method of payment. This Agreement (hereinafter "Agreement") dated 6/9/2014 between City of Glenpool/Glenpool Utility Services Authority (hereinafter "You" or "Your") and Blue Sky Technologies, LLC (hereinafter "Blue Sky") (together hereinafter "Party" or "Parties").

1. Throughout the period of engagement, Blue Sky will, by discussions, recommendations and progress reports, keep You informed as to its progress. As provided in Section 12 below, in order that You and Blue Sky are in agreement as to the scope, status and acceptability of services performed and, particularly, in order that the continuation of Blue Sky services is at all times within Your control, acceptance or rejection of all, or any part of, matters covered in discussions, recommendations, action programs, projects and progress reports shall be by You.

2. For the guidance of consulting services development and progress, the assigned Blue Sky consultants will design an action program around each major objective sought. A major objective is attained through a precisely formulated phase or unit of consulting services termed a Project (hereinafter "Project"). Each engagement requires the adaptation of one of more Projects, depending upon the number of major objectives. Blue Sky consultant assignment and time required on each Project depends upon the number of Projects and content of each Project. Authorized Projects may run concurrently or consecutively, depending upon mutual agreement. Each authorized Project shall be described in a Blue Sky Professional Services Agreement – Statement of Work mutually agreed upon by the Parties. To the extent that You have requested that Blue Sky provide services that are not covered by a Statement of Work, Blue Sky will provide those services at its standard hourly rates.

3. Consulting services are custom adapted around each Project. Consequently, initial steps of the engagement require sufficient time to adequately develop a Project plan. Documentation of work performed, Project progress and status reporting, Project change orders, and continued updating of the Project plan are a part of Projects and service engagements.

4. Achievements realized from consulting services depend upon many factors, including human aptitudes and cooperation of Your staff, which factors are not within the control of Blue Sky. *Therefore, it is understood and agreed that no express or implied warranty of any general or specific results shall apply to the work done under this Agreement. Notwithstanding the foregoing, Blue Sky shall be liable for any actual damages to City-owned hardware, software and/or work products of the same to the extent that such damages are shown to be attributable to the negligent or intentional acts of Blue Sky or any of its employees, subcontractors or agents. Otherwise, the entire liability of Blue Sky and Your exclusive remedy shall be re-performance of the professional services, provided that You notify Blue Sky within fifteen (15) days following the delivery of the services, or within seven (7) days following the receipt of a billing invoice for the delivery of the services, whichever is later, and further provided You are current on your account with Blue Sky as explained in Section 9.*

5. All Blue Sky consultants are contractually restricted from working for Blue Sky clients for a period of time after leaving Blue Sky's employ. You agree not to knowingly employ or engage the services, directly or indirectly, of any person now or previously employed by Blue Sky for a period of one

year from date of last consulting services delivered. Blue Sky agrees not to employ or otherwise engage any of Your employees for the same period of time.

6. Blue Sky does not practice law. You are specifically informed that any discussion with Blue Sky on legal matters, including taxes, must be taken up with Your own attorney or tax expert.

7. To facilitate the delivery of services, You will provide suitable working space at Your place(s) of business for Blue Sky consultants recognizing the sometimes confidential character of the work being performed. You will provide access to the internet for Blue Sky consultants to use throughout the engagement.

8. Depending upon the nature and requirements of the Project, services may be delivered both at Your place(s) of business and at offsite locations. Along with actual consulting, billable services include research, preparing written reports on Project activities, progress and results, and other clerical and administrative functions.

9. Blue Sky invoices monthly for services rendered under this Agreement. All invoices are delivered by email. You agree to pay Blue Sky upon receipt of its invoice, the hourly rated specified in Section 18 below for each hour worked by each Blue Sky consultant on Your Project. Failure to pay an invoice within fifteen (15) days of receipt will result in cancellation of the Project and further legal action for collecting the unpaid balance and expenses of collection. Overdue invoices will be assessed a finance charge of 1-1/2% per month, which You agree to pay.

10. Printed educational and training materials, manuals and other publications, and other incidental expenses related to the delivery of services will be billed as incurred.

11. Blue Sky shall bill You for actual time, including travel from Blue Sky's office in Bixby, Oklahoma, for time incurred on any project outside of the monthly maintenance agreement. .

12. You may terminate the services of Blue Sky at any time by presenting the Blue Sky consultant with a written statement indicating that the Project is to be discontinued. You agree to pay for all Blue Sky services rendered up to that point in time.

13. You agree to allow Blue Sky to profile You as a customer and to use that profile in sales and marketing; and You agree to act as a reference for Blue Sky when requested from time to time.

14. Each Party agrees that the other shall not be liable for any delay in delivery of products or services resulting from strikes, labor disputes, acts of God, governmental acts, laws, regulations or requirements, war, riot, terrorist act, or other cause beyond the Party's reasonable control.

15. It is expressly agreed that this Agreement embodies the entire agreement of the Parties in relation to the subject matter of consulting services to be rendered by Blue Sky, and that no understandings or agreement, verbal or otherwise, in relation thereto, exist between the Parties except as herein expressly set forth.

16. It is agreed by and between the parties that this Agreement shall be governed and construed in accordance with the laws of the state of Oklahoma. Any disputes concerning this Agreement, or concerning services, results from services, and custom programs, shall be submitted to binding arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association, and the parties agree that jurisdiction and venue for such arbitration shall be proper in Tulsa County, Oklahoma.

17. Signatures submitted by facsimile or electronic imaging will be accepted as originals.

18. *Blue Sky warrants that custom software programs developed under this Agreement will perform substantially in accordance with the written specification for a period of ninety (90) days from the date of receipt. The entire liability of Blue Sky and Your exclusive remedy shall be re-performance of*

the custom programming services, or repair or replacement of the custom software programs, provided that You notify Blue Sky within the ninety (90) day warranty period following the receipt of the custom software programs, and providing that You are the original user of the software, and providing that You are current on your account with Blue Sky as explained in Section 9.

19. *Except as otherwise set forth in Section 4 of this Agreement, Blue Sky disclaims all other warranties, either express or implied, including but not limited to implied warranties of merchantability and fitness for a particular purpose, with respect to general or specific results from services delivered, and with respect to custom programs, and limits Your remedy is limited to re-performance of the services or return of the custom program to Blue Sky for replacement. This limited warranty gives specific legal rights. You may have other rights, which may vary from state to state.*

20. *Except as otherwise set forth in Section 4 of this Agreement, in no event shall Blue Sky be liable for any damages whatsoever (including, without limitation, damages for loss of business profits, business interruption, loss of business information, internal expenses or opportunity costs, consequential damages, or other pecuniary loss) arising out of the use, or inability to use the services delivered or the results thereof, or custom programs, or the inability to use Your business system, even if Blue Sky has been advised of the possibility of such damages.*

21. Projects noted on a Blue Sky Professional Services Agreement – Statement of Work are hereby incorporated into and governed by this Agreement. You acknowledge that the hours noted are estimates only. Actual hours may vary as noted in Section 3 of this Agreement. You acknowledge that the hourly rates associated with each Project noted herein are the approximate rates per hour that Blue Sky will bill You for services delivered under each Project based on using intermediate level consultants. Senior or Junior level consultants may be billed at higher or lower rates. You acknowledge that Projects with zero estimated hours on the Statement of Work are specifically excluded unless you subsequently request work to be performed that would fall under one or more of the excluded Projects.

22. A retainer is required for new customers and for larger Projects. The retainer amount indicated below shall be on deposit with Blue Sky and is refundable to You at the conclusion of the Project(s). All or part of the retainer amount may be used by Blue Sky to offset any invoice not paid according to the terms noted in Section 9. In this event, You will be required to replenish the retainer to restore it to the retainer amount indicated in the statement of work before the Project(s) can be continued.

ACCEPTED AND AGREED TO BY ________________________________:

____

Signature Date

____

Printed Name and Title

ACCEPTED AND AGREED TO BY BLUE SKY TECHNOLOGIES, LLC:

____

Signature Date

Printed Name and Title

City Of Glenpool
Creating Opportunity
12205 S. Yukon Ave • Glenpool, OK 74033 • P: (918) 322-5409 • F: (918) 322-5432

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: RICK MALONE, CITY PLANNER

RE: GZ-242/Plat Waiver: Request from Nick Hoffman for a waiver of the platting requirement per section 260 of the Glenpool Zoning Code.

DATE: June 16th, 2014

Zoning Section:

SECTION 260. PLATTING REQUIREMENT

For the purposes of providing a proper arrangement of streets and assuring the adequacy of open spaces for traffic, utilities, and access of emergency vehicles, commensurate with the intensification of land use customarily incident to a change of zoning, a platting requirement is established as follows:

For any land which has been rezoned upon application of a private party, ….no building permit shall be issued until that portion of the tract on which the permit is sought has been included within a subdivision plat or replat, as the case may be …provided that the City Council, pursuant to their exclusive jurisdiction over subdivision plats, may remove the platting requirement upon a determination that the above stated purposes have been achieved by previous platting or could not be achieved by a plat or replat.

Background:

The applicant owns 15.66 acres of land that is located approximately 2500 feet south of the southeast corner of Peoria Ave and US 67 (151st), and is otherwise known as 15611 South Peoria Ave. The bulk of the land is zoned AG, but 3.81 acres that abuts Peoria Ave (subject tract) is zoned RMH (Residential Mobile Home) This zoning appears to be left over from when this property was in Tulsa County jurisdiction and it contained mobile homes. Mr. Hoffman wants to rezone this tract in order to build a large single family residence.

Access:

The property is currently accessed from Peoria Ave.

Services:

The property currently lies outside of the City of Glenpool service area but it has access to water from RWD #2 and a septic tank or aerobic system will be required along with approval from ODEQ for sewer disposal.

Surrounding Land Uses:

The subject property contains a barn and agriculturally oriented buildings and is zoned RMH. It is abutted to the north by a large lot single family residences zoned AG (city), to the east by vacant land zoned AG (city) to the south by mostly vacant land zoned RMH (city), and to the west by mostly vacant land with some scattered single family residence and is zoned AG (county)

Staff Recommendation:

The staff recommends approval of the request for a waiver of the platting requirement per section 260 of the Glenpool Zoning Code in this case because platting into a single lot and block subdivision would not achieve any of the goals that platting was designed to provide in order to build a single family residence.

Planning Commission Recommendation:

The Glenpool Planning Commission reviewed this case on June 9th, 2014 and voted 5-0 to recommend to the City Council approval of waiving the platting requirement for case GZ-242.

ORDINANCE NO. 687

AN ORDINANCE AMENDING ORDINANCE NO. 458, REZONING APPROVED UNDER GZ-242, REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the City Council for the City of Glenpool, Oklahoma:

SECTION 1: That the zoning classification of the following described property situated in the City of Glenpool, Tulsa County, State of Oklahoma, to-wit:

This property is described as follows:

A Tract of Land Being a part of Lot 2 of Section Nineteen (19), Township Seventeen (17) North, Range Thirteen (13) East of the I.B.& M., Tulsa County, Oklahoma, described by metes and bounds as follows: Commencing at the southwest corner of said Lot 2; thence N 01° 06' 47" W long the West line of said Lot 2 a distance of 42.56 feet to the point of beginning; thence continuing N 01° 06' 47" W distance of 251.99 feet; thence N 88° 53' 46" E a distance of 660.00 feet; thence S 01°06' 47" W a distance of 251.99 feet; thence S 88° 53' 46" W a distance of 660.00 feet; to the point of beginning; containing 3.81 acres of land, more or less.

Be amended from RMH (Residential Mobile Home Park District) to AG (Agriculture District)
.

SECTION 2: That all ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed.

PASSED AND APPROVED by the City Council of the City of Glenpool this 16th day of June, 2014.

____
Momodou Ceesay, Mayor

Attest:

____
Susan White, City Clerk

Approved as to Form:

____
Lowell Peterson, City Attorney

WHEREAS, it being immediately necessary for the preservation of the peace, health, and safety of the City of Glenpool and the inhabitants thereof that the provisions of this Ordinance be put into full force and effect, an emergency is hereby declared to exist by reason whereof the Ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED and the Emergency Clause ruled upon separately and approved this 16th day of June, 2014.

____
Momodou Ceesay, Mayor

Attest:

____
Susan White, City Clerk

Approved as to Form:

____
Lowell Peterson, City Attorney

GLENPOOL POLICE DEPARTMENT

P.O. BOX 70 / 14536 S. ELWOOD AVENUE
GLENPOOL, OK 74033
(918) 322-8110 MAIN
(918) 322-3011 FAX

DENNIS WALLER
Chief of Police

BART HARRIS
Assistant Chief of Police

To: Mayor and City Council 06-11-14
Thru: City Manager Roger Kolman
Fr: Assistant Chief of Police Bart Harris
Re: Surplus and sale of two 2007 Dodge Chargers

Mayor/Members of the City Council,

Chief Waller has been involved with negotiations with Chief Kevin Guy of the Webbers Falls Police Department since April of this year over the possibility of their city purchasing two of our 2007 Dodge Chargers that are currently not in use by our agency. Webbers Falls is a small agency and Chief Guy has been tasked with re-establishing the department for the city on limited resources and funding. He has obtained a grant through the EODD for the use of purchasing vehicles for the department which unfortunately he will lose without an immediate action for the purchase of vehicles by June 30th, 2014. Through negotiations with Chief Waller the agreed upon price for the vehicles is $7,000.00 each with each vehicle sold to them in an as/is condition with no type of guarantee or warranty.

The vehicles at issue are as follows:
2007 Dodge Charger, VIN # 2B3KA43H17H817452
2007 Dodge Charger VIN # 2B3KA43H27H708532

Both vehicles are white and are equipped with minimal emergency lighting and siren package that no longer interchange with any of the patrol units currently in our fleet operations. Due to manufacturer and engineering changes these vehicles are not viable candidates for parts or equipment on our newer vehicles and would cost more in repair and upkeep to maintain in a safe working order as a spare line unit for the department. There is no radio system in the units and all city owned equipment have been removed or relocated to other units in use by the department.

Both vehicles have been out of service for the past two years and will not need to be replaced at this time.

It is the request of Chief Waller for Staff and Council to declare as surplus the two above mentioned police units, waive the requirement for the competitive bidding process and approve the sale of the two vehicles to the City of Webbers Falls for the sum of $14,000.00.

Assistant Chief of Police, Bart Harris

DOERNER | SAUNDERS
DANIEL & ANDERSON
LLP LAWYERS

June 10, 2014

Mr. Lowell Peterson, City Attorney
Mr. Roger Kolman, City Manager
Mr. Momodou Ceesay, Mayor of the City of Glenpool
and Chair of the Board of Trustees of the Glenpool Utility Services Authority
12205 S. Yukon
P.O. Box 70
Glenpool, OK 74033

Re: Engagement Letter for Clients City of Glenpool ("City") and The Glenpool Utility Services Authority ("Authority") (collectively referred to as the "Client" or "Glenpool")

Dear Messrs. Peterson, Kolman and Ceesay,

Thank you, the City Council on behalf of the City and the Authority for selecting Doerner Saunders as legal counsel for the City and the Authority. This letter confirms our engagement as counsel and governs the attorney-client relationship stemming from that engagement. Please know that we send this type of letter to all of our clients as a matter of Firm policy in order to acquaint them with our policies and procedures and ensure there is a clear and mutual understanding about our services and our rights and responsibilities.

<u>The Client; Communications</u>

The City Council and the Board of Trustees of the Authority have engaged our firm to represent the City and the Authority, in connection with litigation brought against Glenpool by Rural Water District No. 2, Creek County, Oklahoma (the "Representation"). Our engagement as legal counsel creates an attorney-client relationship with the Client. Please be advised that it does not, however, create an attorney-client relationship with persons other than the Client. In addition, it does not create a separate attorney-client relationship with any affiliates, officers, directors, shareholders, managers or members other than Client, unless otherwise stated in this letter.

Michael S. Linscott

P: 918.591.5288
F: 918.925.5288
mlinscott@dsda.com
Tulsa, OK

P: 918.582.1211
F: 918.591.5360
Williams Center Tower II
Two West Second Street, Suite 700
Tulsa, OK 74103-3117

P: 405.319.3500
F: 405.319.3509
105 N. Hudson Avenue, Suite 500
Oklahoma City, OK 73102-4805

www.dsda.com

All communications between our lawyers or legal staff and the Client are intended to be confidential and made for the purpose of rendering legal advice to the Client or receiving information that will enable us to render such advice to or represent the Client. We agree that acceptable means of communication between us are: e-mail, telephone, letter and facsimile, and we are authorized to communicate with officers, directors, managers or key employees of the Client as authorized by the Client for purposes of the Representation.

Engagement Scope

Our work related to the Representation will include research and analysis, fact and legal investigation, communications, strategy analyses and determinations, drafting and preparation of legal documents, appearing and/or negotiating on Glenpool's behalf, and performing other work on Glenpool's behalf. The scope of our engagement is limited to the Representation. However, if Glenpool engages us in a matter beyond the scope of the Representation, that engagement and our respective rights and obligations thereunder will be governed by the terms of this letter agreement unless a separate letter is required by applicable law and executed.

Conflicts

We have a diversified legal practice, and our attorneys are called upon to represent clients in many fields with many interests. Understanding this, Glenpool consents to our representation of other clients on matters unrelated to this engagement unless the representation of the other client is directly adverse to Glenpool, substantially related to our representation of Glenpool in this matter when other interests or responsibilities materially limit our ability to give advice and/or where there is a reasonable probability confidential information Glenpool furnished us in connection with the Representation could be used to Glenpool's disadvantage. With those exceptions, we are free to represent other clients, including clients whose interests may conflict with Glenpool's in other litigation, business transactions, or other legal matters.

Conducting the Representation

I will provide primary advice and assistance in respect to the Representation, and I may also determine Glenpool's Representation requires assistance by one or more of my Partners, Associates or Paralegals. Glenpool agrees to assist us, cooperate and facilitate our efforts in connection with the performance of all services related to the Representation. We may determine it necessary to employ or associate with other professionals, experts and/or consultants, and possibly with other lawyers, in connection with the Representation. Before we do so, we will discuss the matter with Glenpool.

Glenpool further understands that, as a result of the inherent risks and uncertainties in undertaking the Representation, it is impossible for us to guarantee any results or success of any effort undertaken on Glenpool's behalf. Glenpool acknowledges no results have been guaranteed to Glenpool by me or our Firm, and Glenpool's engagement of our Firm through this agreement is not based upon any promised or anticipated results.

Billing and Payment Process

Legal Fees. Our legal fees will be billed to the Client based upon the time spent by the legal staff (lawyers and paralegals) who perform the work on the matter, in 0.10 hour increments. Billing rates for our attorneys and paralegals vary according to the experience of the individuals and are reviewed and adjusted annually after notice to our clients My current hourly rate is $330.00. Current hourly rates for our Partners run between $240.00 - $390.00, those of our Associates run between $180.00 - $240.00, and our Paralegals are $130.00.

A. For our services rendered in connection with the Representation, I will charge my time at the reduced hourly rate of $275.00 and Linda Martin at $325.00. To secure payment of all unpaid legal fees and expenses incurred in connection with the Representation, the Client grants our firm an attorney's retaining lien and an attorney's charging lien. Those liens extend to any sums or property in our possession which may be applied toward any indebtedness of the Client to us arising out of this or any other matter in which we represent or have represented the Client.

B. ***Expenses.*** Although we are not required to advance expenses in connection with the Representation, all expenses our Firm may advance on Glenpool's behalf in connection with the Representation, such as filing fees, statutory fees, charges for data processing or network access, deposition expenses, long distance telephone expenses, witness, expert or consultant charges, mailing, duplicating (copying), courier, travel-related expenses, meals, and computer-assisted research fees, will be reimbursed to us by the Client in the same manner as attorney's fees.

C. ***Billing & Payment Process.*** After the beginning of each month, we will transmit to Mr. Peterson, or other designated representative, an Invoice reflecting all time expended by our legal staff and all expenses incurred and advanced by our Firm for the applicable billing period. **Note: Payment of all Invoices is due no later than 20 days after the invoice date, and we accept cash, check and credit card (AMEX, Visa, MasterCard) payment**. Glenpool agrees to be responsible for paying all Invoices generated during the course of the Representation. All balances due after expiration of the 60th day from the invoice date will accrue interest at the rate of 10.00% *per annum*. **In connection with this agreement, it is expressly understood, acknowledged and agreed that Mr. Kolman, acting within his lawful spending authority as the City Manager, is hereby requesting that, until this agreement has been duly adopted by the City and the Authority and is executed by the Mayor/Chair of the Board of Trustees, and we agree that, billing pursuant to this agreement shall not exceed the sum of $7,500.00, provided it is understood, acknowledged and agreed by us and by you that we will not**

provide legal services or incur costs beyond those for which payment is provided, subject to applicable ethical rules.

You are encouraged to inquire as to any matter, description or sum contained in the Invoice, or as to any fees or expenses charged that you believe to be unreasonable. You must do so no later than 20 calendar days after the invoice date so the matter can be promptly resolved. Absent receipt of timely notification of an inquiry or dispute, it is presumed Glenpool has accepted the Invoice as rendered, our future services will be based upon that presumption, and the time and charges recorded on the Invoice are agreed to have been "reasonable" and will be paid.

Withdrawal or Termination

Either an authorized representative of Glenpool or we may terminate the Representation at any time, with or without cause and subject to our ethical responsibilities. Termination of our services will not affect Glenpool's responsibility for payment of legal fees for services rendered or of expenses incurred before termination or in connection with the orderly transition of the Representation. Subject to applicable ethical rules, you and we acknowledge our obligation to provide continued representation is conditioned upon timely payment of our Invoices.

Document Retention

After conclusion of our Representation, all documents and files, whether in paper or electronic format, will be subject to our standard document retention policy, as may be periodically adjusted. If Glenpool wishes to retain originals or copies of any such documents or files, please request them before the Representation has concluded.

With regard to Glenpool's documents, files, records, e-mails or other physical items or electronic data Glenpool may have in its possession, custody or control that might relate to or serve as evidence in respect to the Representation (whether favorable to Glenpool or not), please know that Glenpool has a duty to take appropriate actions to preserve those items and prevent them from being altered, destroyed, lost or deteriorated by passage of time. As soon as you or any officer or employee of Glenpool has knowledge that a legal claim has or will be made against Glenpool, you should act immediately with respect to the gathering and proper preservation of all such documents, files, records, e-mails, or other items or data.

General Provisions

Our agreement and the attorney-client relationship are effective as of the date set forth below but shall cover all work performed prior to execution hereof and during our investigation of matters incident to the Representation. Our agreement is executed at Tulsa, Oklahoma and is the sole and entire agreement between Glenpool and our Firm in respect to the

Representation. It replaces and supersedes all prior agreements, statements and representations with respect to the Representation and is the full integration of all terms related to the subject matter hereof. It may not be amended except in writing authorized by the applicable governing body and signed by a duly authorized representative of Glenpool and us and shall be binding upon Glenpool and us and each of our personal representatives, heirs, successors and assigns. Our agreement, the Representation and the actions and relationships of the parties to this letter agreement shall be governed by and interpreted according to the laws of the State of Oklahoma, and in any dispute concerning nonpayment hereunder, the prevailing party shall be entitled to recover his, her or its attorneys' fees and expenses incurred in connection with such dispute.

If this accurately reflects your understanding and agreement to the terms and conditions of our representation of Glenpool, please so indicate by having the appropriate person with authority for each Client above execute a copy of this letter in the space provided below and returning it to me. You and we agree an electronic or facsimile signature will be valid as an original. Again, on behalf of our Firm and me, we are pleased to have this opportunity to be of service and to work with Glenpool. Please contact me at any time if you should ever have questions about our engagement or the services provided to Glenpool.

Sincerely,

Michael S. Linscott of
DOERNER, SAUNDERS, DANIEL & ANDERSON, L.L.P.

READ, ACCEPTED AND AGREED AS APPLICABLE TO NO MORE THAN THE FIRST $7,500 IN LEGAL FEES AND/OR RELATED COSTS WHICH MAY BE INCURRED UNDER THE TERMS OF THIS AGREEMENT (Until adopted and approved by the City Council and the Board of Trustees of the Authority):

City of Glenpool

By ______________________________

Name: **Roger Kolman**
Title: **City Manager**

Dated: 6/11/14

READ, ACCEPTED AND AGREED WITHOUT LIMITATION: **City of Glenpool** **By** ______________________________ **Name:** **Momodou Ceesay** **Title:** **Mayor** **Dated:** ______________________________

READ, ACCEPTED AND AGREED WITHOUT LIMITATION: **The Glenpool Utility Services Authority** **By** ______________________________ **Name:** **Momodou Ceesay** **Title:** **Chair, Board of Trustees** **Dated:** ______________________________

ATTEST:

____
Susan White, City Clerk/Trust Secretary

APPROVED AS TO SUBSTANCE AND FORM:

____
Lowell L. Peterson, City/Trust Attorney

Glenpool Chamber of Commerce
Monthly Executive Report for May 2014

Member Statistics		*Contacts made:*		
	Actual New Members	In Person	Phone	Email
Potential Membership	4	10+	30+	50

New Members: Marvin Manns State Farm, Safe Homecare, South County Law Firm, Greg Goodin Farmers Insurance
Dropped Members:

	Actual Current Membership	In Person	Phone	Email
Current Membership	202	50+	30+	100+

Danger of Drop: **30 Days Past Due -** Clark Signs, Glen Mulready, Klugh Chiropractic, Oklahoma News Weekly, Premier Consulting Partners; **60 Days Past Due -**Just Catering by Orr, Edison Electric, Burger King; **90 Days Past Due-** China Cafe, Lithaprint, Nowlin Orthodontics, Santa Fe

Luncheon Attendance: **2012 -** February (about 70), March (45), April (87), May (96), June (62), July (67), August (55), September (69), October (97), November (72), December (68), **2013 -** January (0), February (68), March (57), April (66), May (83), June (53), July (64), August (73), September (63), October (71), November (62), December (67), **2014 -** January (68), February (73), March (75), April (80), May (103)

Contacts made:	*In Person*	*Phone*	*Email*
Economic Development	5	10	5

Multiple phone calls/casual visits with business prospects for relocation or expansion in Glenpool
Worked with city on FAQ brochure for public
Distributed community guides around Glenpool and neighboring towns
Business retention and expansion visits with city manager - May 9 and 30
Tulsa's Future opportunity presentation to city - May 29

Contacts made:	*Ribbon Cuttings*	*In Person*	*Phone*	*Email*
Community Marketing-Events	1	25	11	25

Grandview Heights Apartment Groundbreaking and Economic Update - May 1
Optimist Club Meeting - May 1
Mathews and Associates Skinny Wrap Ribbon Cutting - May 1
Ambassador Committee meeting - May 2
City Council Meeting - May 12
Glenpool Chamber Luncheon, Cindy Morrison - May 14
Glenpool Lions Club Meeting - May 15
Glenpool Chamber Board Meeting - May 21
After Hours at Red Bud Physical Therapy - May 29

Contacts made:	*NewComer Packs Distributed*	*In Person*	*Phone*	*Email*
Public Relations	50	X	X	X

Multiple meeting with media about Black Gold Days and other community stories
Kathy Coley retirement celebration - May 27
Tulsa Business and Legal News 40 Under 40 Reception - April 22
BTC Telephone 100 Year Anniversary Reception - April 24

Up Coming Events:

June 19-22 Black Gold Days at Black Gold Park

June 19 Lion's Club Meeting at BancFirst at 6:30pm

June 26 Glenpool Public Schools Academic Foundation Meeting at GPS 12pm

June 26 South County Law Firm Ribbon Cutting at 13809 S Casper Suite H Glenpool at 5pm

July 7 City Council Meeting at GCC at 6pm

July 9 Glenpool Chamber Monthly Luncheon at GCC 11:30am

July 10 Zeal Ribbon Cutting at GCC at 10am

July 14 Board of Education Meeting at GPS at 6:30pm

July 14 Planning Commission/Board of Adjustments Meeting at GCC at 6:30pm

July 16th Next Board Meeting at GCC at 8am

What We've Been Up To

- Updating the economic development binder of available commercial properties for sale and lease
- Black Gold Days has kicked into high gear
    - Accepting and denying food and other vendors
    - Working on volunteer schedules
    - Finalizing entertainment schedule
    - Working with newspapers, radio stations, media outlets for coverage
    - Meeting with committee chairmen
    - Working with Optimists to host horseshoe tournament
- Promoting collection of membership satisfaction survey for feedback regarding chamber's value and effectiveness
- Working with city to create an informational brochure for new and current residents
- Planning 2nd Annual South County Business Expo
- Multiple new member prospect meetings

10:24 AM
06/11/14
Accrual Basis

Glenpool Chamber of Commerce
Balance Sheet
As of May 31, 2014

	May 31, 14
ASSETS	
Current Assets	
Checking/Savings	
BancFirst	11,864.62
Total Checking/Savings	11,864.62
Accounts Receivable	
11000 · Accounts Receivable	4,962.50
Total Accounts Receivable	4,962.50
Total Current Assets	16,827.12
Fixed Assets	
15000 · Furniture and Equipment	5,263.45
17100 · Accum Depr - Furn and Equip	-3,811.00
Total Fixed Assets	1,452.45
TOTAL ASSETS	**18,279.57**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	-2,225.14
Total Accounts Payable	-2,225.14
Other Current Liabilities	
20999 · Accounts Payable Adjustment	2,173.41
Total Other Current Liabilities	2,173.41
Total Current Liabilities	-51.73
Total Liabilities	-51.73
Equity	
32000 · Unrestricted Net Assets	12,273.14
Net Income	6,058.16
Total Equity	18,331.30
TOTAL LIABILITIES & EQUITY	**18,279.57**

City Of
Glenpool
Creating Opportunity

Community Development Director's Report

June 12, 2014

To: Glenpool City Council

Mayor, Councilors

Specified City Projects:

The following is a report highlighting and summarizing the various activities that are currently being administered by the Community Development Department related to the miscellaneous street repairs being completed and certain on-going private commercial and residential development projects within the City:

Phase VI Street Repair Projects:

Project Status as of June 12th:

- Project No. 1 – 137th Place South & Poplar Place (Kendalwood) - Started May 12th, **100% complete**, Finish date: May 30th
- Project No. 2 – 139th Street South & Poplar Place (Kendalwood) - Started May 8th, **100 % complete**
- Project No. 3 – 13930 Poplar Place (Kendalwood) - Started May 8th, **100% complete**
- Project No. 4 – 13990 Poplar Place (Kendalwood) - Started May 8th, **100% complete**
- Project No. 5 – 14012 Poplar Place (Kendalwood) - Started May 6th, **100% complete**
- Project No. 9 – 138th Street and Nyssa Place (Kendalwood) - Started May 20th, **100% complete**.
- Project No. 11 – 137th Street and Nyssa Court (Kendalwood) – Started May 16th, **100% complete.**
- Project No. 12 – 138th Street & Poplar Street (Kendalwood) – Started June 2nd, **100% complete.**
- Project No. 8 – Kendalwood Blvd between Oak St and 144th Street – Started May 19th, **100% complete**.

- Project No. 14 – Yukon Ave & 149th Street (Rolling Meadows) – Started May 27th, **100% complete.**
- Project No. 15 – Vancouver Av & 150th Street (Rolling Meadows) – Started May 27th, **100% complete**.
- Project No. 7 – 146th Street & W 126th Street (Taylors Pond) – Started June 2nd, **100% complete.**
- Project No. 10 – 795 148th Street (Taylors Pond) – Started June 2nd, **100% complete**.
- Project No. 6 – Taylor's Lane & 150th Place (Taylors Pond) – Started May 23rd, **100% complete.**
- Project No. 13 – 138th Place & Peabody Drive (Glen Pines) – Starting June 9th thru June 13th, **75% complete**.

All individual Phase VI projects are anticipated to be fully complete by June 13th, 2014.

Private Development and/or Building Projects:

Grandview Heights Apartments: MonTapp Addition

- The project Site Plan, public and private utility design, and building construction documents have been fully approved.
- All building and site related permits are currently approved awaiting pickup by the Developer and/or their selected contractors.
- City Staff held a preliminary pre-construction meeting January 21st with Triangle Construction Company selected as the utility construction contractor for the project. It was disclosed that the project start-up is eminent and will likely break ground sometime in February.
- The project actually started construction on Wednesday, April 16.
- Currently, the entire sixteen acre site has been cleared and grubbed with associated debris disposal and actual earth excavation well underway over the entire site
- On-site storm sewer construction has started and will likely take 45-60 days to complete.
- Public waterline and sanitary sewer mainline construction is anticipated to start by July 1st.
- To-date, twelve (12) individual building permits have been issued covering the project's clubhouse and a certain number of apartment unit buildings located primarily along the west portion of the project.
- The Developer estimates the $28,000,000 project will take approximately 15 months from the ground breaking in April to fully complete. At this time, no official completion or grand opening date has been issued by the Developer.

Holiday Inn Express: MonTapp Addition

- The exterior of the building structure is 100% complete at this time.
- The interior improvements and finishes are 100% complete at this time.

- Final inspections covering the building improvements are scheduled for the week of June 16th.
- Site related improvements are approximately 90% complete with full completion anticipated by July 1st..
- Landscape and hardscape improvements will be complete by July 1st.
- Full project completion is anticipated approximately July 7, 2014.
- At this time, no official grand opening date has been issued by the project developer.

Mansfield Lane Residential Subdivision:

- This project is located on the east side of Elwood Avenue at 147th Street, abuts the south boundary of Glen Village, and consists of 88 single family residential lots.
- Public utility infrastructure improvement construction is under way currently and is progressing quickly.
- Final paving construction started approximately April 15th.
- Full completion of all development improvements is anticipated by July 1, 2014.
- Final Subdivision Plat release for recording will follow construction completion and acceptance by the City and is anticipated to occur in early July. At that time, the City should be in position to begin issuing building permits on property in this project.

Glenn Abbey Addition: Phase II

- All infrastructure improvement construction documents for this subdivision have been reviewed and approved by City Staff.
- Street right of way and area grading for the addition has been ongoing since approximately November 15th and is nearing completion.
- A Permit to Construct issued by ODEQ covering the installation of public water and sanitary sewer lines was issued in early January and has been under construction since that time.
- Full project completion of the development improvements for the addition is being predicted to be on or before July 15st, 2014, at which time the City will be in position to accept the public improvements and release the Subdivision Plat for recording.
- City issued Building Permits within the development should begin to be issued by approximately August 1, 2014.

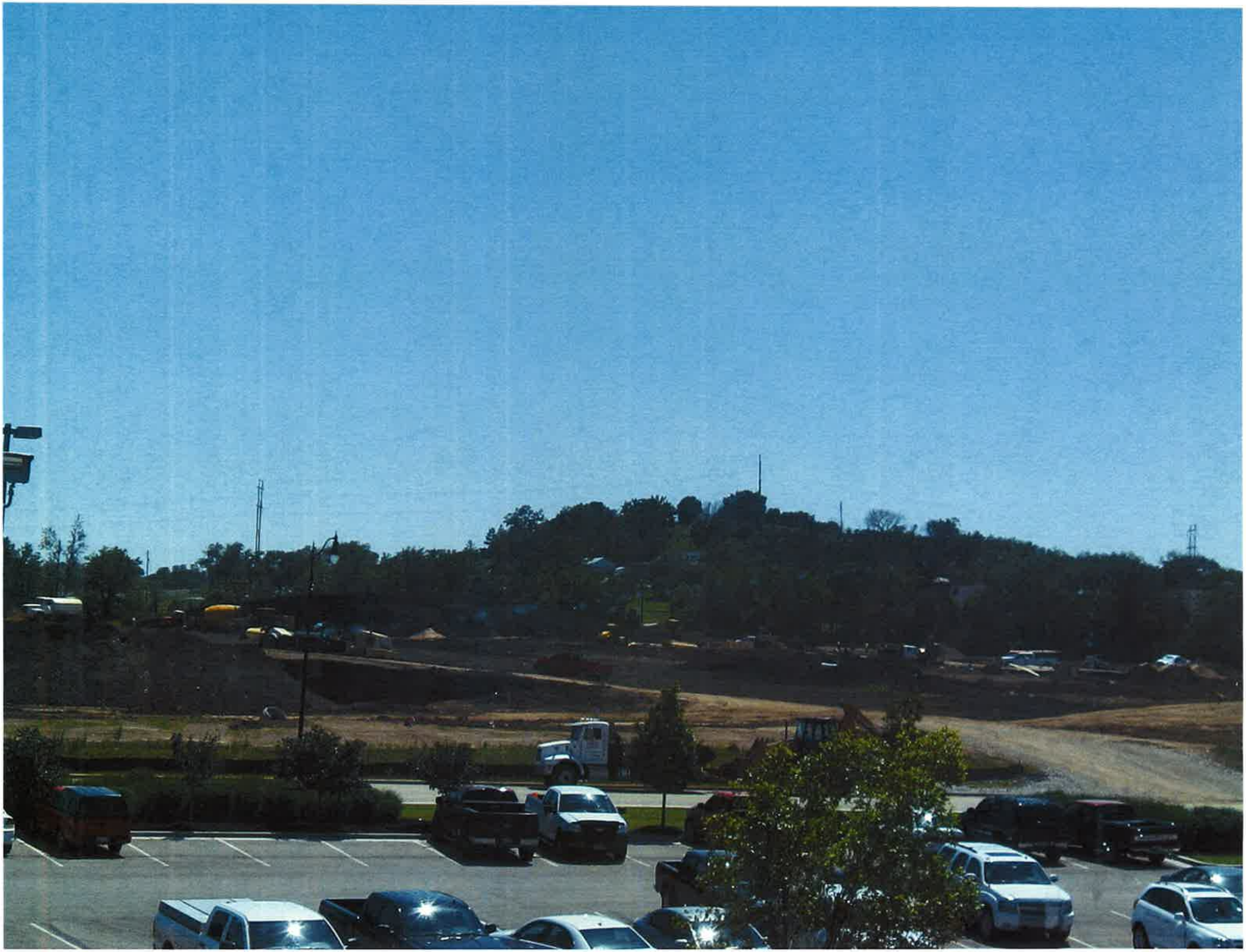
Elwood Corner:

- This is a new 2.92 acre commercial project located at the northwest corner of 141st Street and Elwood Ave.
- The project proposes the construction of a new multi-tenant single story commercial building having approximately 11,300 sf of gross building floor area.

- The site plan for the proposed facility and its supporting site improvements was reviewed by the T.A.C April 4th and was approved subject to various comments from City Staff.
- The project site plan was reviewed and conditionally approved by the Planning Commission at the April 14th meeting and by City Council at the May 12th meeting.
- The City Building Department has received a building permit application and final building construction documents.
- City Staff anticipates the issuance of all site related construction permits as well as the final the building City building permit by approximately June 13th.

Glenpool Residential and Commercial Building Permits:

• New Residential Permits Issued in May	12 Total
• New Commercial Permits Issued in May	0 Total
• Current Active Residential Permits:	60 Total
• Current Active Commercial Permits:	3 Total
• 2013 Residential Permits Issued thru May 31, 2013	57 Total
• 2014 Residential Permits Issued thru May 31, 2014	42 Total
• 2013 Commercial Permits Issued thru May 31, 2013	8 Total
• 2014 Commercial Permits Issued thru May 31, 2014.	1 Total



	2013-2014	SALES TAX		DIFF FROM	% Change
		Jun 13	Jun 14	2012-2013	2013-2014
7207	Glenpool	478,814.13	516,514.77	37,700.64	7.87%
7208	Jenks	428,435.14	427,412.74	(1,022.40)	-0.24%
7203/7316	Bixby	826,371.67	880,260.86	53,889.19	6.52%
5722/7222	Sand Springs	834,902.66	917,859.21	82,956.55	9.94%
7303	Coweta	258,061.04	266,089.52	8,028.48	3.11%
1931/7225	Sapulpa	933,685.36	943,745.18	10,059.82	1.08%
5781/7281/7381	Tulsa	18,667,403.54	19,761,174.81	1,093,771.27	5.86%
7204/7304	Broken Arrow	2,860,649.47	3,126,551.14	265,901.67	9.30%
6614/7214	Owasso	1,643,877.95	1,864,532.80	220,654.85	13.42%
6604/7302	Catoosa	257,670.72	307,775.05	50,104.33	19.45%
6606	Claremore	925,725.60	934,807.38	9,081.78	0.98%
6610/7205	Collinsville	121,478.25	127,806.24	6,327.99	5.21%

	2013-2014	SALES TAX		DIFF FROM	% Change
		YTD 12/13	YTD 13/14	PRIOR YEAR	2013-2014
7207	Glenpool	5,902,675.67	6,073,936.07	171,260.40	2.90%
7208	Jenks	4,728,387.55	4,948,806.86	220,419.31	4.66%
7203/7316	Bixby	8,226,261.70	9,593,947.02	1,367,685.32	16.63%
5722/7222	Sand Springs	10,199,451.20	10,419,404.54	219,953.34	2.16%
7303	Coweta	2,919,927.09	3,095,281.13	175,354.04	6.01%
1931/7225	Sapulpa	11,416,301.75	11,666,762.58	250,460.83	2.19%
5781/7281/7381	Tulsa	228,880,735.32	232,022,893.48	3,142,158.16	1.37%
7204/7304	Broken Arrow	35,049,233.50	36,789,787.92	1,740,554.42	4.97%
6614/7214	Owasso	19,134,857.23	21,022,849.92	1,887,992.69	9.87%
6604/7302	Catoosa	3,376,825.02	3,525,680.62	148,855.60	4.41%
6606	Claremore	10,521,157.85	10,881,534.23	360,376.38	3.43%
6610/7205	Collinsville	1,468,784.95	1,502,238.46	33,453.51	2.28%

Fiscal Year 2012-13

	July	August	September	October	November	December	January	February	March	April	May	June	Total YTD
Sales Tax	533,627.10	469,142.74	535,424.78	508,380.55	448,207.97	469,870.93	526,371.23	534,995.88	453,997.47	452,941.20	490,901.70	478,814.10	5,902,675.65
Use Tax	9,722.95	6,885.40	6,060.83	9,893.27	12,456.53	8,938.73	8,840.60	13,271.67	6,651.19	11,633.52	8,408.87	11,537.11	114,300.67
Combined	$ 543,350.05	$ 476,028.14	$ 541,485.61	$ 518,273.82	$ 460,664.50	$ 478,809.66	$ 535,211.83	$ 548,267.55	$ 460,648.66	$ 464,574.72	$ 499,310.57	$ 490,351.21	$ 6,016,976.32

Fiscal Year 2013-14

	July	August	September	October	November	December	January	February	March	April	May	June	Total YTD
Sales Tax	502,873.76	546,488.01	505,438.82	499,756.28	486,565.16	468,498.33	550,451.37	561,693.67	472,839.78	471,626.33	491,189.79	516,514.77	6,073,936.07
Use Tax	8,319.13	9,177.19	10,443.94	13,184.98	9,549.13	34,134.06	8,782.32	28,787.89	27,905.37	14,652.85	12,344.28	13,035.95	190,317.09
Combined	$ 511,192.89	$ 555,665.20	$ 515,882.76	$ 512,941.26	$ 496,114.29	$ 502,632.39	$ 559,233.69	$ 590,481.56	$ 500,745.15	$ 486,279.18	$ 503,534.07	$ 529,550.72	$ 6,264,253.16
Change	$ (32,157.16)	$ 79,637.06	$ (25,602.85)	$ (5,332.56)	$ 35,449.79	$ 23,822.73	$ 24,021.86	$ 42,214.01	$ 40,096.49	$ 21,704.46	$ 4,223.50	$ 39,199.51	$ 247,276.84
% Change	-5.92%	16.73%	-4.73%	-1.03%	7.70%	4.98%	4.49%	7.70%	8.70%	4.67%	0.85%	7.99%	4.11%

GLENPOOL UTILITY SERVICES AUTHORITY
SPECIAL MEETING

A Special Session of the Glenpool Utility Services Authority will be held following the Regular Session of the Glenpool City Council. All meetings are scheduled to begin at 6:00 p.m. on Monday, June 16, 2014, at Glenpool City Hall, Council Chambers, 3rd Floor, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma.

The following items are scheduled for consideration by the Board of Trustees for the Glenpool Utility Services Authority at that time:

AGENDA

A. Call to Order

B. Roll call, declaration of quorum

1. Discussion and possible action to ratify the action of the Glenpool City Council adopting Resolution 14-06-01 as it pertains to the FY 2014-2015 Budget of the Glenpool Utility Service Authority.

2. Discussion and possible action to ratify action taken by the Glenpool City Council, to receive and approve a proposal for legal services from the law firm of Doerner, Saunders, Daniel & Anderson, LLP.
(Lowell L. Peterson, Trust Attorney; together with Linda Cook Martin, Partner and Michael S. Linscott, Of Counsel with DSDA)

3. Adjournment.

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma, at _____ p.m./a.m. on ___________________, 2014.

Signed:______________________________
City Clerk

NOTICE
GLENPOOL INDUSTRIAL AUTHORITY
SPECIAL MEETING

A Special Session of the Glenpool Industrial Authority will be held following the Special Session of the Glenpool Utility Service Authority. All meetings are scheduled to begin at 6:00 p.m. on Monday, June 16, 2014, at Glenpool City Hall, Council Chambers, 3rd Floor, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma.

The following items are scheduled for consideration by the Authority at that time:

AGENDA

A. Call to Order

B. Roll call, declaration of quorum

C. Scheduled Business

1. Discussion and possible action to ratify the action of the Glenpool City Council adopting Resolution 14-06-01 as it pertains to the FY 2014-2015 Budget of the Glenpool Industrial Authority

D. Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma, on ______________________, 2014.

Signed:___________________________
City Clerk

NOTICE
GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT
SPECIAL MEETING

A Special Session of the Glenpool Area Emergency Medical Service District will be held immediately following the Special Session of the Glenpool Industrial Authority. Meetings are scheduled to begin at 6:00 p.m. on Monday, June 16, 2014, at Glenpool City Hall, Council Chambers, 3rd Floor, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma.

The following items are scheduled for consideration at that time:

AGENDA

A. Call To Order

B. Roll Call and Declaration of Quorum

C. Scheduled Business

1. Discussion and possible action to ratify the action of the Glenpool City Council adopting Resolution 14-06-01 as it pertains to the FY 2014-2015 Budget of the Glenpool Area Emergency Medical Service District.

D. Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., P.O. Box 70, Glenpool, Oklahoma on ____________________, 2014.

Signed:______________________________
District Clerk/Secretary