

**MINUTES
CITY COUNCIL
SPECIAL SESSION
December 3, 2014**

The Special Session of the Glenpool City Council was held at 6:02 p.m., Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Momodou Ceesay, Mayor; Alyce Korb, Vice-Mayor; Tim Fox, Councilor; Patricia Agee, Councilor; and Jennifer Ballew, Councilor.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Susan White, City Clerk; Lynn Burrow, Community Development Director; Rick Malone, City Planner; and Dennis Waller, Police Chief.

Also present were: Chuck Crooks CPA, of CBEW Professional Group, LLP, and Rick Smith of Municipal Finance Service (MFS).

A) Mayor Ceesay called the meeting to order at 6:02 p.m.

B) Susan White, City Clerk called the roll. Mayor Ceesay declared a quorum present.

C) Scheduled Business

**1) Presentation of FY 2013-2014 Audited Financial Statements.
(Chuck Crooks CPA, CBEW Professional Group, LLP)**

Mr. Crooks presented the 2013-2014 Audit Financial Statements. He briefly described for Council the processes they go thru to test for compliance and internal controls. As a result, there were no findings of noncompliance or internal control issues. Council members discussed the cash position of GUSA and the General Fund with Mr. Crooks.

2) Discussion of the City of Glenpool General Fund and the Glenpool Utility Services Authority Fund, cash position and debt schedule; and possible action to engage a consultant to conduct a utility rate study.

(Roger Kolman, City Manager)

Mr. Kolman recommended Council consideration to engage a consultant to conduct a utility rate study which would determine a rate that adequately covers the costs of operations for GUSA. Mr. Kolman received quotes from three separate consultants. He recommended Municipal Finance Services, Inc. (MFS) as the lowest and best quote. Rick Smith with MFS was present and presented a brief description of their services and answered Council questions. Councilor Fox expressed concern considering the current cash position, incurring an additional cost to fund a rate study may not be the best decision at this time.

MOTION: Councilor Ballew moved, second by Councilor Agee to engage Municipal Finance Services, Inc. to conduct a utility rate study.

FOR: Councilor Agee; Councilor Ballew; Vice-Mayor Korb; Mayor Ceesay

AGAINST: Councilor Fox

Motion carried.

3) Discussion and possible action by the City Council to approve and adopt Resolution No. 14-12-01, "Resolution of the City Council of Glenpool Approving and Increase in the Rates Charged for Water Delivery and Garbage and Refuse Collection and Disposal Services".

(Roger Kolman, City Manager)

Mr. Kolman recommended Council approval of the Resolution which imposes a temporary utility rate increase while the rate survey is being conducted. The rate will be adjusted accordingly dependent upon the results of the survey.

MOTION: Councilor Agee moved, second by Vice-Mayor Korb to adopt Resolution 14-12-01.

FOR: Councilor Agee; Councilor Ballew; Councilor Fox; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

D) Adjournment.

Meeting was adjourned at 6:44 p.m.

Date

Mayor

ATTEST:

City Clerk