

**NOTICE
GLENPOOL CITY COUNCIL
REGULAR MEETING**

A Regular Session of the Glenpool City Council will be held at 6:00 p.m. on Monday, November 9, 2015, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

The City Council welcomes comments from citizens of Glenpool who wish to address any item on the agenda. Speakers are requested to complete one of the forms located on the agenda table and return to the City Clerk PRIOR TO THE CALL TO ORDER

AGENDA

- A) Call to Order - Timothy Lee Fox, Mayor**
- B) Roll call, declaration of quorum – Susan White, City Clerk; Timothy Lee Fox, Mayor**
- C) Invocation – Pastor Bodie Sanders, The Landing**
- D) Pledge of Allegiance – Timothy Lee Fox, Mayor**
- E) Glenpool Conference Center Report – Lea Ann Reed, Conference Center Director**
- F) Community Development Report – Lynn Burrow, Community Development Director**
- G) City Manager Report – Roger Kolman, City Manager**
- H) Mayor Report – Timothy Lee Fox, Mayor**
- I) Council Comments**
- J) Public Comments**
- K) Scheduled Business**
 - 1) Discussion and possible action to approve minutes from October 19, and October 26, 2015 meetings.**
 - 2) Discussion and possible action to approve 2016 Schedule of Regular Meetings.
(Susan White, City Clerk)**
 - 3) Discussion regarding possible propositions to be placed before the voters related to the extension of the expiring Tulsa County Vision 2025 sales tax.
(Roger Kolman, City Manager)**
- L) Adjournment**

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on _____,
2015 at _____am/pm.

Signed: _____
City Clerk



Glenpool Conference Center
12205 S. Yukon Ave.
PO Box 70
Glenpool, OK 74033

MEMORANDUM

TO: HONORABLE MAYOR and CITY COUNCIL

FROM: LEA ANN REED
CONFERENCE CENTER DIRECTOR

RE: CONFERENCE CENTER REPORT OCTOBER 2015

DATE: NOVEMBER 4, 2015

BACKGROUND

During the month of September, the conference center hosted 7 weddings, 3 Quincenearas as well as company meetings for Community Care, Sam's Club, USA Compression, Keller Williams, Homebuilders of Tulsa and Employment Resources. There are two upcoming events in November that are open to the public. The Christmas Gathering will be on November 19th & 20th, you can visit their website www.everydayministry.com for further information. The Black Friday Coin Show will be held on November 27th & 28th, this is the 4th annual show and it continues to grow every year.

The Public Safety Day held on October 24th was a huge success with approximately 400 people in attendance. In addition to our police officers and firefighters, there were representatives from Oklahoma Highway Patrol, Southwest Area Tactical, Safe Kids Coalition, Crime Stoppers, Oklahoma Wildlife Department and EMS Plus. We had a Halloween theme this year so kids dressed up in their Halloween costumes and had the opportunity to "trick or treat" with the various organizations handing out candy and other goodies. A big thank you to Corporal Shelton Fair for securing \$1,500 in sponsorship as well as in-kind donations.

We are planning a family Christmas movie matinee at the conference center on December 19th. Church on the Move is sponsoring the movie and will use their set-up and sound.







Community Development Director's Report

November 2, 2015

To: Glenpool City Council & Glenpool Utility Services Authority

Councilors and Board Members,

The following report highlights and summarizes the various activities that are currently being addressed and processed by the Community Development Department related to major public and private improvement and construction projects:

City/Public Related Activities and Projects:

Traffic Signalization Project – 121st Street & US Highway No.75:

- The project has been bid and a contract awarded to Midstate Traffic Control, Inc. located in Oklahoma City.
- The total construction contract amount for the project is \$139,365.
- A Pre-Construction Meeting was held October 6th at which time the start of construction was set for January 4, 2016.
- Contract duration is forty five (45) calendar days from the Notice-to-Proceed date.
- ODOT will administer the contracted work through completion.
- Project completion is estimated to be before February 21st, 2016.
- The City will be required to accept the new improvements for maintenance purposes upon final inspection and ODOT approval.

Master Paving Repair Program – Phase VII

- Pavement Conservation Specialist has been awarded the contract covering twenty one (21) individual paving repair projects throughout the City.
- The first project addressed and completed was the bridge deck replacement located on 126th Street - east of the Explorer Pipeline Company tank farm.
- The balance of the repair projects in the contract are on-going at various locations around the City and are predicted to be fully complete by the end of November.

Glenpool Vision 2025 Projects:

Master Water Distribution System Study:

- The Cowan Group Consulting Engineers was retained to produce this Master Study.
- The scope of work involved with this project covers the engineering analysis of the current distribution system and its ability to provide adequate water supply for domestic use and fire protection throughout the City.
- The study has been completed and identifies several weaknesses in the existing network of water distribution and supply lines as well as listing recommendations as to what improvements are needed to supplement the existing system.
- The study also predicts future growth patterns in the area of the City generally located south of 151st Street along and either side of US Highway 75.
- Cowan Group Consulting Engineers made a formal presentation to the GUSA Board of Trustees on September 8th. This presentation contained a summary of findings resulting from the Master Study.
- One of the improvement items specified in the Master Study is the recommendations revolving around the installation of a second water storage facility located on City-owned property on 156th Street - east of US Highway 75.
- Several other items are included in the study regarding additional cross-connecting waterlines at various locations around the City in order to increase fire-flow capability and to provide more uniform water delivery rates in general.

Water Storage Facility and Supporting Infrastructure Improvement Project:

- The scope of work involved with this project generally consists of the engineering design, permitting, contracting, and construction of a new water storage structure (tower) and supporting infrastructure improvements necessary to augment the existing water system south of 151st Street. The tower is to be located on City owned property on 156th Street - approximately ¼ mile east of US Highway 75.
- Cowan Group Consulting Engineers have been retained to produce the design and construction permitting necessary to accomplish the project.
- All project contractual documentation between the Engineering Consultant and the City has been submitted to the Tulsa County Vision 2025 Program Management consultant to support Glenpool's funding agreement covering this project.
- City Construction plan review of the improvements contemplated in this project was fully completed by City Staff as of October 1st.
- Construction plan submittal, review, and permitting by ODEQ is currently in process. An ODEQ issued Permit to Construct is anticipated by November 15th.
- The project bid process is currently underway with a pre-bid meeting scheduled to be held November 10th and formal bids received November 20th.

- Construction contract approval and formal award is scheduled for the December 14th GUSA meeting.
- Start of project construction is anticipated approximately January 1st with completion predicted by August 1st, 2016.

On-Going Private Development and/or Building Projects:

Grandview Heights Apartments: (MonTapp Addition)

- All buildings in the project are in various stages of completion.
- To-date, 26 of 32 buildings in the project, have been issued Certificates of Occupancy including the project Club House.
- Leasing activities are on-going with approximately 30 units leased and occupied at this time
- At this time, the Developer and General Contractor have not disclosed a full project completion date.

Mansfield Lane Residential Subdivision:

- Home Creations Building Company has submitted and received a total of twenty seven (27) building permits in the addition.
- Currently, fifteen (15) homes are under construction in various stages of completion.
- The City has issued nine (9) Certificates of Occupancies for completed homes.

Glen Abbey Addition: Phase II

- As of this date, the City Building Department has received, processed, and issued twenty eight (28) building permits in this phase of the addition.
- Currently, there are a total of twelve (12) homes under construction in various stages of completion.
- The City has issued sixteen Certificates of Occupancies for completed homes.

The Crossings at Glenpool Phase V:

- The development construction and installation of utility system infrastructure within this last phase of the overall project is fully complete and contains a total of forty two (42) residential lots.
- At this time there have been a total of thirty eight (38) building permit applications received, processed, and issued on lots in this phase of the project.
- There are currently twenty (20) homes under construction in Phase V.
- The City has issued eighteen (18) Certificates of Occupancies for completed homes.

Sunoco Corporation

- Sunoco Corporation has announced their intent to develop and construct a butane fuel blending facility on a parcel located on the east side of US Highway 75 at approximately 128th Street - immediately north of the new Texon facility.
- A conceptual sketch plat and associated concept site plan for the property has been reviewed and approved by the City Planning Commission.
- No definitive project schedule has been issued by the Owner at this time.

Ford Development Company

- Ford Development Company has been granted annexation into the Glenpool City corporate limits along with commercial zoning approval covering an eighty (80) acre tract located along the east side of US Highway 75 between 166th Street and 171st Street.
- The developer's intent is to subdivide the tract into various sized commercial lots and to begin the development process necessary to provide for the construction of a trucking company on one of the resulting parcels near 166th Street.

Current Planning Department and Planning Commission Activity

- **Glenpool Medical Clinic: GLS No. 211** (submitted by Tapp Development Company)
 1. This project is located in MonTapp Addition near 121st Street on the west side of Yukon Ave.
 2. Lot split application was reviewed by City Staff and the T.A.C. on August 8th.
 3. Lot Split Application will be reviewed by the P.C. on September 14th.
 4. A Site Plan review application has been reviewed by the TAC on October and is scheduled to be reviewed by the Planning Commission on 11/9/15.
- **Sunoco Glenpool Butane Blending Facility:** (Submitted by SVT Energy Services, Inc.)
 1. This project is located at 127th Street on the east side of US Highway 75.
 2. The conditional Final Subdivision Plat has been submitted to and reviewed by City Staff and reviewed by the T.A.C. on August 28th.
 3. The Conditional Final Subdivision Plat will be reviewed by the P.C. on September 14th and by the City Council on September 21st.
 4. An application for Site Plan review has been received and reviewed by City Staff.
 5. The Site Plan application will be reviewed by the P.C. on September 14th.
 6. The City Staff has received applications for Earth Change and Floodplain Development Permits for this project. These applications are pending and waiting on approval of the various elements of the Site Plan application and supporting site improvement construction documents.

- **South 75 Business Park Phase II:** (Submitted by Ford Development Company)
 1. This project is located at 166th Street on the east side of US Highway 75.
 2. A preliminary subdivision plat has been submitted to and reviewed by City Staff and was reviewed and approved by the T.A.C. on June 26th and by the Planning Commission on July 13th.
 3. City Staff is anticipating the submittal of applications for a final subdivision plat, site plan review, Earth Change permit, along with supporting infrastructure construction documents in November.

- **Byers Company Addition:** (Commercial Development Submitted by Tanner Consulting)
 1. This project is located on the west side of Union Avenue at 173rd Street.
 2. Staff has received and reviewed a Preliminary Subdivision Plat covering the project.
 3. The Preliminary Plat was reviewed by the T.A.C. on July 24th and reviewed and approved by the Planning Commission on August 10th.
 4. A Site Plan application for the project was submitted to Staff and was also reviewed and approved by the Planning Commission on August 10th.
 5. The Final Subdivision Plat for the project is scheduled to be submitted on 11/5/15 and set for Planning Commission review on 12/12/15.

- **AutoZone:** (Commercial Project Submitted by Wallace Engineering)
 1. This project is located on the east side of Vancouver Ave. - immediately south of Starbucks and north of Santa Fe Steak House.
 2. Staff has received a building permit, earth change, and site plan applications for this facility. The site plan has been reviewed and approved by Staff, the T.A.C, and Planning Commission. The corresponding Earth Change and building permits have been issued.
 3. A pre-construction meeting was held on 11/2/15 between the City Staff and the General Contractor to discuss project scheduling, site related issues, and City construction inspection procedures and requirements.

- **Mansfield Lane Blocks 5 thru 13:** (Residential Project Submitted by Summit Properties)
 1. This project is located immediately east and south of Phase I of Mansfield Lane Addition and also fronts onto 151st Street consisting of approximately 67 acres.
 2. Staff has received a request to re-zone the property from AG to RS-4 (GZ-250)
 3. The applicant has also submitted a Planned Unit Development Application to support the requested RS-4 zoning. (PUD No. 29) Due to errors in the legal description submitted in support of these applications, the project had to be re-advertised and set for a public hearing at the November 9th Planning Commission meeting.
 4. The rezoning and related PUD applications will be reviewed by the T.A.C. on November 6th, the Planning Commission on November 9th; 2015, and the City Council on December 14th 2015.

- **GLS-213 Owens: (Lotsplit)**
 1. Request to split Lot 7, Block 1 Saddleback Estates located at the northeast corner of Arena Road and Carriage Court. This tract is currently zoned AG.
- **Annexation:**
 1. George Sharp has submitted a request for City annexation of a particular 147.05 acre parcel located at the southwest corner of 151st Street (State Hwy 67) and Elwood Ave.
 2. This application is currently being advertised and will be heard at the City Council meeting scheduled for December 14th.

FUTURE DEVELOPMENT PROJECTS AWAITING INFORMATION FOR CITY PLANNING DEPARTMENT PROCESSING:

- Knight Trucking: Site Plan Covering Lot 1, Block 1 of South 75 Business Park – Phase II
- SW Corner of 151st Street and US Highway 75: Subdivision Plat & Associated Site Plan applications (commercial/multifamily)
- South side of 161st Street - east of US Highway 75: Large Lot Residential Subdivision Plat
- CDBG Grant: (Senior Citizen Building A.D.A. rehabilitation) This project is pending until Tulsa County executes the contract documents with the City. At that time, project construction documents and bid documents will be developed, bid, and contract executed for the scope of work specified.
- ODOT Grant: (Sidewalk installation from Glenpool School property to the South County Recreation Center) This project is currently awaiting the completion of contract negotiation between ODOT and the Landscape and Civil Engineering consultants prior to the start of design work.

Current Building Department Activities:

- The City of Glenpool is currently in the process of obtaining a permit from Oklahoma Department of Environmental Quality (ODEQ) to discharge storm water from the City's storm sewer system into the waters of the U.S. The required Notice of Intent to discharge and Stormwater Pollution Prevention Plan are being developed at this time in support of the City's application for an MS4 discharge permit.
- Commercial projects currently permitted:
 1. Cotton Creek Mini Storage
 2. Sundown Marine
 3. Autozone

4. Glenpool Medical Clinic (MonTapp Addition)
 5. Saint Francis Health Systems Hospital project due to start first quarter of 2016.
- The 2015 version of the building construction codes listed below - along with statewide and local amendments, are currently in effect as of November 2, 2015:
 1. International Building Code
 2. International Fire Code
 3. International Existing Building Code
 4. International Mechanical Code
 5. International Plumbing Code
 6. International Fuel Gas Code
 - The 2014 versions of the building construction codes listed below - along with statewide and local amendments, are also in effect as of November 2, 2015:
 1. National Electrical Code
 2. Life Safety Code
 - The final version of the State amendments to the 2015 International Residential Code were presented by the various State technical committees to the Oklahoma Uniform Building Code Commission and approved in October. As a result, the 2015 International Residential Code (IRC) will be in effect approximately one year from this date.
 - Grandview Heights Apartments have received final building inspections on approximately $\frac{2}{3}$ of the buildings. The project should be substantially complete by December 31st, 2015

Glenpool Residential and Commercial Building Permit Statistics – October 31, 2015:

- | | |
|---|-----------|
| • New Residential Permits Issued in September 2015: | 11 Total |
| • New Commercial Permits Issued in September 2015: | -0- Total |
| • Current Active Residential Permits: | 98 Total |
| • Current Active Commercial Permits: | 7 Total |
| • 2014 Residential Permits Issued thru October: | 106 Total |
| • 2015 Residential Permits Issued thru October: | 114 Total |
| • 2014 Commercial Permits Issued thru October: | 9 Total |
| • 2015 Commercial Permits Issued thru October: | 6 Total |

Code Enforcement Department

General Departmental Information:

- The Code Enforcement Department enforces ordinances from the municipal codes and ordinances as well as the International Property Maintenance Code adopted by the City previously.

Typical issues addressed by the Code Enforcement Department: (Public Nuisance)

- Junk and/or abandoned vehicles on private property.
- Trash/Debris on private property.
- Excessively high grass on private property.
- Special Assessment letters to real estate lenders and closing companies.
- Filing and releasing mechanic liens with Tulsa County.
- Illegal vehicle parking in residential yards.
- Tree limbs that hang over a street affecting visibility.
- Visual impairments by shrubs, vehicles, equipment, etc. that interfere with traffic flow.
- The bidding and hiring of contractors for nuisance abatement.
- Enforces Health & Safety Violations including:
 1. Health Department Restaurant enforcement
 2. Residents and Businesses that do not have water
 3. Abandoned refrigerators
 4. Burned homes/structures
- Liquor licensing enforcement.
- Zoning and sign code violations.

Departmental activity for the month of October, 2015:

Total number of complaint calls received and investigated:	136
Total number of public nuisance cases open as of October 31, 2015:	47
New October cases being processed:	
• Calls reporting high grass and/or trash,	72
• Structures damaged by fire	2
• Vehicles illegally parked in the yard.	30
• Nuisance abatements performed by the City	3
• Customer accounts reported by the Utility Department as being in violation of having no water service in a residence	10
• Citations written for the Tulsa County Health Department related to restaurant violations.	3

MINUTES

CITY COUNCIL MEETING

October 19, 2015

The Regular Session of the Glenpool City Council was held at 6:00 p.m., Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Patricia Agee; Brandon Kearns; Momodou Ceesay, Vice Mayor; and Tim Fox, Mayor. Jennifer Ballew, Councilor was absent.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Susan White, City Clerk; Julie Casteen, Finance Director; Lynn Burrow, Community Development Director; Rick Malone, City Planner; John Staires, Building Official; Bart Harris, Asst. Police Chief and Paul Newton, Fire Chief. Dennis Waller, Police Chief was absent.

- A) Mayor Fox called the meeting to order at 6:00 p.m.**
- B) Susan White, City Clerk called the roll. Mayor Fox declared a quorum present.**
- C) A member of Faith Church offered the Invocation.**
- D) Mayor Fox led the Pledge of Allegiance.**
- E) City Manager Report – Roger Kolman, City Manager**

Mr. Kolman reported that he and Mayor Fox had attended a Cities United meeting last week. Sand Springs VISION 2025 sales tax propositions passed during the election on Tuesday.

Grandview Apartments are open for lease.

Mansfield Lanes will celebrate a grand opening on Thursday, October 22 at noon.

- F) Mayor Report – Tim Fox, Mayor**

Mayor Fox reported that he had attended a number of events including, the regular monthly meeting of INCOG on October 6; Glenpool School Board meeting; Creek County Rural Water District II meeting; and a ribbon cutting for American T's.

Mayor Fox announced the Glenpool Public Safety Day, slated for Saturday, Oct 24th from 11 am to 2 pm at the Public Safety building.

Mayor Fox encouraged everyone to attend Glenpool Public School home football game on October 30.

- G) Council Comments**

None

- H) Public Comments**

None

I) Scheduled Business

1) Discussion and possible action to approve minutes from October 5, 2015 meeting.

MOTION: Councilor Agee moved, second by Vice-Mayor Ceesay to approve minutes as presented.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None

ABSENT: Councilor Ballew

Motion carried.

2) Discussion and possible action to approve Ordinance No. 712, An Ordinance Amending Title 10, Building And Development; Chapter 1, Administration And Enforcement; Article A, Building Inspection Process; Section 2, Time For Inspection; Reinspections, (§ 10-1A-2); Amending Title 10, Building And Development; Title 10, Building And Development; Chapter 2, Building Codes And Regulations; Article A, Building Codes; Section 1, Adoption Of Codes (§ 10-2A-1); And Amending Title 10, Building And Development; Chapter 2, Building Codes And Regulations; Article A, Building Codes; Section 2, Amendments To Codes (§ 10-2A-2) By Adding § 10-2A-2-2, Miscellaneous Amendments To Codes Identified In §10-2A-1, All Foregoing Amendments To The Code Of Ordinances For The City Of Glenpool At Title 10, Building And Development; Repealing Ordinances Or Parts Of Ordinances In Conflict Herewith; And Declaring An Emergency.

John Staires, Building Official presented for approval Ordinance No. 712. The ordinance gives the city authority to enforce the updated State building codes which become effective November 1, 2015.

MOTION: Councilor Kearns moved, second by Vice Mayor Ceesay to approve Ordinance No. 712 as presented.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns; Vice-Mayor Ceesay

AGAINST: None

ABSENT: Councilor Ballew

Motion carried.

3) Discussion and possible action to approve Emergency Clause, upon finding it immediately necessary for the preservation of the peace, health, and safety of the City of Glenpool and the inhabitants thereof that the provisions of Ordinance No. 712 be brought into immediate compliance with the Oklahoma Uniform Building Code Commission Act, an emergency is hereby declared to exist, by reason whereof Ordinance No. 712 shall take effect and be in full force from and after its passage as provided by law.

Lowell Peterson, City Attorney opined that an emergency exists because the State building code becomes effective on November 1, which is less than thirty days away and the Ordinance will bring us into compliance by November 1.

MOTION: Vice Mayor Ceesay moved, second by Councilor Kearns to approve Emergency Clause on Ordinance No. 712.

FOR: Councilor Agee; Councilor Kearns; Vice-Mayor Ceesay; Mayor Fox

AGAINST: None

ABSENT: Councilor Ballew

Motion carried.

4) Discussion and possible action to approve request to vacate Mid Continent Plaza Plat # 4107, request submitted on behalf of Saint Francis Hospital South, LLC.

Rick Malone, City Planner advised the Council that the previous Mid Continent Plaza Plat will need to be vacated to accommodate the necessary plat requirements of the Saint Francis Hospital South construction project. A request to vacate was submitted to the Planning Commission by Saint Francis. The Commission unanimously voted to recommend approval to the City Council.

MOTION: Vice Mayor Ceesay moved, second by Councilor Agee to approve request to vacate Mid Continent Plaza Plat #4107 as recommended.

FOR: Councilor Kearns; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee

AGAINST: None

ABSENT: Councilor Ballew

Motion carried.

5) Discussion regarding possible propositions to be placed before the voters related to the extension of the expiring Tulsa County Vision 2025 sales tax.

Roger Kolman, City Manager provided a recap of a previous discussion held during the October 5, 2015 City Council meeting. City Council continued discussion concerning possible projects of interest to Glenpool citizens to be placed on a ballot in 2016.

J) Adjournment.

- Meeting was adjourned at 8:07 p.m.

Date

Mayor

ATTEST:

City Clerk

**MINUTES
GLENPOOL CITY COUNCIL
WORKSHOP
October 26, 2015**

The Special Session Workshop of the Glenpool City Council was held at 6:00 p.m., Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Councilor Jennifer Ballew; Vice Mayor Momodou Ceesay; Mayor Tim Fox; Councilor Patricia Agee; and Councilor Brandon Kearns. Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Susan White, City Clerk; Julie Casteen, Finance Director; Rick Malone, City Planner; and Lynn Burrow, Community Development Director.

A) Mayor Fox called the Meeting to order at 6:04.

B) City Clerk White called the roll and Mayor Fox declared a quorum present.

C) Scheduled Discussion.

- 1) Discussion regarding possible propositions to be placed before the voters related to the extension of the expiring Tulsa County Vision 2025 sales tax.**

Mr. Kolman presented a synopsis of various projects discussed at earlier meetings. Other possible projects were discussed by council members and citizens in attendance.

D) The Workshop was adjourned at 7:18 p.m.

Date

Mayor

ATTEST:

City Clerk

**2016 CALENDAR YEAR
SCHEDULE OF REGULAR MEETINGS
GLENPOOL CITY COUNCIL
GLENPOOL, OKLAHOMA**

DATE	TIME	PLACE
JANUARY 4, 2016	6:00 P.M.	GLENPOOL CITY HALL
JANUARY 19, 2016 *	6:00 P.M.	GLENPOOL CITY HALL
FEBRUARY 1, 2016	6:00 P.M.	GLENPOOL CITY HALL
FEBRUARY 16, 2016 *	6:00 P.M.	GLENPOOL CITY HALL
MARCH 7, 2016	6:00 P.M.	GLENPOOL CITY HALL
MARCH 21, 2016	6:00 P.M.	GLENPOOL CITY HALL
APRIL 4, 2016	6:00 P.M.	GLENPOOL CITY HALL
APRIL 18, 2016	6:00 P.M.	GLENPOOL CITY HALL
MAY 2, 2016	6:00 P.M.	GLENPOOL CITY HALL
MAY 16, 2016	6:00 P.M.	GLENPOOL CITY HALL
JUNE 6, 2016	6:00 P.M.	GLENPOOL CITY HALL
JUNE 20, 2016	6:00 P.M.	GLENPOOL CITY HALL
JULY 5, 2016 *	6:00 P.M.	GLENPOOL CITY HALL
JULY 18, 2016	6:00 P.M.	GLENPOOL CITY HALL
AUGUST 1, 2016	6:00 P.M.	GLENPOOL CITY HALL
AUGUST 15, 2016	6:00 P.M.	GLENPOOL CITY HALL
SEPTEMBER 6, 2016 *	6:00 P.M.	GLENPOOL CITY HALL
SEPTEMBER 19, 2016	6:00 P.M.	GLENPOOL CITY HALL
OCTOBER 3, 2016	6:00 P.M.	GLENPOOL CITY HALL
OCTOBER 17, 2016	6:00 P.M.	GLENPOOL CITY HALL
NOVEMBER 14, 2016	6:00 P.M.	GLENPOOL CITY HALL
DECEMBER 12, 2016	6:00 P.M.	GLENPOOL CITY HALL

* Denotes Tuesday Meeting

Meetings held at GLENPOOL CITY HALL, City Council Chambers, 12205 S Yukon Ave., Glenpool Oklahoma

APPROVED BY:

GLENPOOL CITY COUNCIL
12205 S. YUKON
GLENPOOL, OK 74033
918-322-5409

Filed in the office of the City Clerk on the 9th day of November 2015

Signed: _____



To: HONORABLE MAYOR AND CITY COUNCIL
From: Roger Kolman, City Manager
Date: November 9, 2015
Subject: Vision 2025 Tax Renewal

Background:

Over the last few months, Council has debated the best possible ways to utilize funding from the possible extension of the existing Vision 2025 funding. Based upon the ideas brought forth in those meetings, staff has reworked the proposed project list. Significant changes from previous versions include:

- Elimination of the funding for public safety personnel costs in favor of infrastructure/equipment
- Addition of storm water improvement projects in several locations across Glenpool
- Movement of certain road projects between categories to better capture the nature of those improvements and the effect those improvements have on the citizens of Glenpool
- Change in the estimated costs of the Morris Park project to include the costs of financing the work
- Delination of projects within the Economic Development category
- Reallocation of potential funding between categories to accomodate the above changes

Staff Recommendation:

N/A, item is discussion only.

Attachments:

Exhibit A Vision 2025 Funding
Exhibit B Public Safety and Roads Projects
Exhibit C Quality of Life Projects
Exhibit D Economic Development Projects

Exhibit A

Vision 2025 Revenues

	<u>Existing Tax Base</u>					Total
	Existing Tax Base (b)	Additional Tax Base (c)	2.80/10 Penny Public Safety & Roads	2.10/10 Penny Quality of Life	.60/10 Penny Economic Development	
Year 1 (a)	916,113.00	-	466,384.80	349,788.60	99,939.60	916,113.00
Year 2	934,435.26	-	475,712.50	356,784.37	101,938.39	934,435.26
Year 3	953,123.97	113,437.50	485,226.75	363,920.06	103,977.16	953,123.97
Year 4	972,186.44	226,875.00	494,931.28	371,198.46	106,056.70	972,186.44
Year 5	991,630.17	340,312.50	504,829.91	378,622.43	108,177.84	991,630.17
Year 6	1,011,462.78	453,750.00	514,926.50	386,194.88	110,341.39	1,011,462.78
Year 7	1,031,692.03	567,187.50	525,225.03	393,918.78	112,548.22	1,031,692.03
Year 8	1,052,325.87	756,250.00	535,729.54	401,797.15	114,799.19	1,052,325.87
Year 9	1,073,372.39	771,375.00	546,444.13	409,833.09	117,095.17	1,073,372.39
Year 10	1,094,839.84	786,802.50	557,373.01	418,029.76	119,437.07	1,094,839.84
Year 11	1,116,736.64	802,538.55	568,520.47	426,390.35	121,825.81	1,116,736.64
Year 12	1,139,071.37	818,589.32	579,890.88	434,918.16	124,262.33	1,139,071.37
Year 13	1,161,852.80	834,961.11	591,488.70	443,616.52	126,747.58	1,161,852.80
Year 14	1,185,089.85	851,660.33	603,318.47	452,488.85	129,282.53	1,185,089.85
Year 15	1,208,791.65	868,693.54	615,384.84	461,538.63	131,868.18	1,208,791.65
Year 16	1,232,967.48	886,067.41	627,692.54	470,769.40	134,505.54	1,232,967.48
Year 17	1,257,626.83	903,788.76	640,246.39	480,184.79	137,195.65	1,257,626.83
Year 18	1,282,779.37	921,864.53	653,051.31	489,788.49	139,939.57	1,282,779.37
Year 19	1,308,434.95	940,301.82	666,112.34	499,584.26	142,738.36	1,308,434.95
Year 20	1,334,603.65	959,107.86	679,434.59	509,575.94	145,593.13	1,334,603.65
	22,259,136.34	12,803,563.21	11,331,923.95	8,498,942.97	2,428,269.42	22,259,136.34

(a) Year 1 is assumed to begin 1/1/2017.

(b) Based upon existing sales tax base using 5.5/10 of a penny as the tax and 2% annual growth in the tax base.

(c) Projected retail sales growth in the 151st Street corridor 15% of retail floor space per year develops until 500,000 sq feet is completed. Sales factor of \$275/sq foot used to predict annual sales.

Exhibit B

Public Safety and Roads

Project Name	Estimated Cost	Notes	New Proj or Replace/ Expansion	Joint Project
PS Radio System	1,000,000		Replacement	N
Police Patrol Units	96,000	3/yr replaced 2% cost inc. per year	Replacement	N
Police Patrol Units	97,920	3/yr replaced 2% cost inc. per year	Replacement	N
Ladder Truck	1,000,000		Replacement	N
Police Patrol Units	99,878	3/yr replaced 2% cost inc. per year	Replacement	N
Police Patrol Units	101,876	3/yr replaced 2% cost inc. per year	Replacement	N
Pumper Truck	500,000		Replacement	N
FD Command Truck	50,000		Replacement	N
Police Patrol Units	103,914	3/yr replaced 2% cost inc. per year	Replacement	N
Police Patrol Units	105,992	3/yr replaced 2% cost inc. per year	Replacement	N
Police Patrol Units	108,112	3/yr replaced 2% cost inc. per year	Replacement	N
Police Patrol Units	110,274	3/yr replaced 2% cost inc. per year	Replacement	N
PD Command Truck	50,000		Replacement	N
Police Patrol Units	112,479	3/yr replaced 2% cost inc. per year	Replacement	N
Police Patrol Units	114,729	3/yr replaced 2% cost inc. per year	Replacement	N
Police Patrol Units	117,024	3/yr replaced 2% cost inc. per year	Replacement	N
Police Patrol Units	119,364	3/yr replaced 2% cost inc. per year	Replacement	N
Police Patrol Units	121,751	3/yr replaced 2% cost inc. per year	Replacement	N
Police Patrol Units	124,186	3/yr replaced 2% cost inc. per year	Replacement	N
Police Patrol Units	126,670	3/yr replaced 2% cost inc. per year	Replacement	N
Police Patrol Units	129,203	3/yr replaced 2% cost inc. per year	Replacement	N
Police Patrol Units	131,788	3/yr replaced 2% cost inc. per year	Replacement	N
Police Patrol Units	134,423	3/yr replaced 2% cost inc. per year	Replacement	N
Airpack Replacement	250,000	Replace airpacks/cylinders	Replacement	N
Storm Water Imp. Eden South	500,000	Drainage facility improvements	Expansion	N
Storm Water Imp. Main/Hwy 75	100,000	Drainage facility improvements	Expansion	N
Storm Water Imp. 141st/Hwy 75	100,000	Drainage facility improvements	Expansion	N
Storm water Imp. Rolling Meadows	300,000	Install drainage facility	New Proj	N
Storm Water Imp. Vancouver	50,000	Install drainage facility	New Proj	N
Storm Water Imp. Fern Avenue	600,000	Drainage facility improvements	Expansion	N
Storm Water Imp. Hickory Pl	350,000	Install drainage facility	New Proj	N
Signalization 141/Elwood	410,000	Signalize and improve intersection	Expansion	N
Signalization 121/Elwood	150,000	Signalize and improve intersection	Expansion	Y
Signalization 151/Elwood	525,000	Signalize and improve intersection	New Proj	N
Signalization 141/Peoria	435,000	Signalize and improve intersection	New Proj	N
Lane Impr. 121st fr Hwy 75 to Elwood	635,000	Imp to support residential devel	Expansion	Y
Lane Impr. Elwood fr 141st to 151st	2,350,000	Imp to support residential devel	Expansion	N
Total	<u>11,410,584</u>			
Revenues	11,331,924			
	78,660			

Exhibit C
Quality of Life Projects

Project Name	Estimated Cost	Notes	New Proj or Replace/ Expansion	Joint Project
Wastewater Trmt Plant	550,000	Design, permit mechanical plant	Replace	N
Signalization/Infras. 151st	2,000,000	Signalize and improve intersection	New Proj	N
Morris Park Development	4,830,000	Improve and expand park	Expansion	N
Soccer Complex	150,000	Additional Improvements	Expansion	N
Turf Equipment	30,000	Mowing equip for athletic fields	New Proj	N
Radio Read Meter Conversion	850,000	Replace existing water meters	Replace	N
Snow Plow	150,000	Replace existing snow plow	Replace	N

Estimated Total	<u>8,560,000</u>
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Revenues	8,498,943
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61,057

Exhibit D

Quality of Life Projects

Project Name	Estimated Cost	Notes	New Proj or Replace/ Expansion	Joint Project
Signalization/Infras. 151st	2,000,000	Signalize and improve intersection	New Proj	N
Economic Development Projects	428,269		New Proj	N
Estimated Total	<u>2,428,269</u>			
Revenues	2,428,269			
	(0)			

**NOTICE
GLENPOOL UTILITY SERVICE AUTHORITY
REGULAR MEETING**

A Regular Session of the Glenpool Utility Service Authority will begin at 6:00 p.m. immediately following the Glenpool City Council meeting, on Monday, November 9, 2015, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

The following items are scheduled for consideration by the Authority at that time:

AGENDA

- A) Call to Order
- B) Roll call, declaration of quorum
- C) Public Works Director Report - Wes Richter, Director of Public Works
- D) Scheduled Business
 - 1) Discussion and possible action to approve minutes from October 5, 2015 meeting.
 - 2) Discussion and possible action to approve 2016 Schedule of Regular Meetings.
- E) Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on _____, 2015 at _____am/pm.

Signed: _____
Clerk



Public Works Director's Report

November 4, 2015

To: Glenpool Utility Services Authority Board Members,

The following report highlights and summarizes the various activities that are currently being addressed by the Public Works Department.

Waste Water Treatment Plant:

- Received the quarterly bio monitoring results and submitted them to ODEQ there were no violations.
- Submitted Monthly DMR report to ODEQ there were no violations
- Submitted our response to ODEQ for the CEI inspection that was held at the Waste Water Treatment Plant in Sept.
- 3 sewer backups- 1 was on our line – 2 was on customers side.

Water Distribution:

- Meter reading started on October 1st.
- Meter reading was completed on October 12th.
- Total rereads for October were 111.
- Cut offs for October were 150.
- 183 Service orders and 6 blue tags were issued by the Water Billing Dept.
- 21 new construction meters were set and 7 meter replacements.

MINUTES
GLENPOOL UTILITY SERVICES AUTHORITY
REGULAR SESSION
October 5, 2015

The Regular Session of the Glenpool Utility Services Authority was held at 7:09 p.m., Glenpool City Hall. Trustees present: Jennifer Ballew; Momodou Ceesay; and Tim Fox. Patricia Agee and Brandon Kearns were absent.

Staff present: Roger Kolman, Trust Manager; Lowell Peterson, Trust Attorney; Susan White, Trust Secretary Julie Casteen, Trust Treasurer; Lynn Burrow, Community Development Director and Wes Richter, Public Works Director.

A) Chairman Fox called the meeting to order at 7:09 p.m.

B) Susan White, Secretary called the roll and Chairman Fox declared a quorum present.

C) Public Works Director Report - Wes Richter

- Wes Richter alerted Trustees that ODEQ performed an annual inspection at the Wastewater Treatment Plant. He also reported maintenance was performed on some of the equipment at the Plant.
- He gave statistics on various monthly duties related to the water distribution system.

D) Scheduled Business

1) Discussion and possible action to approve minutes from September 8, 2015 meeting.

MOTION: Vice Chairman Ceesay moved, second by Trustee Ballew to approve minutes as presented.

FOR: Trustee Ballew; Vice Chairman Ceesay; Chairman Fox

AGAINST: None

ABSENT: Trustee Agee; Trustee Kearns

Motion carried.

E) Adjournment.

- There being no further business, Chairman Fox declared the meeting adjourned at 7:16 p.m.

Date

Chairman

ATTEST:

Secretary

**2016 CALENDAR YEAR
SCHEDULE OF REGULAR MEETINGS
GLENPOOL UTILITY SERVICE AUTHORITY
GLENPOOL, OKLAHOMA**

DATE	TIME	PLACE
JANUARY 4, 2016	6:00 P.M.	GLENPOOL CITY HALL
FEBRUARY 1, 2016	6:00 P.M.	GLENPOOL CITY HALL
MARCH 7, 2016	6:00 P.M.	GLENPOOL CITY HALL
APRIL 4, 2016	6:00 P.M.	GLENPOOL CITY HALL
MAY 2, 2016	6:00 P.M.	GLENPOOL CITY HALL
JUNE 6, 2016	6:00 P.M.	GLENPOOL CITY HALL
JULY 5, 2016 *	6:00 P.M.	GLENPOOL CITY HALL
AUGUST 1, 2016	6:00 P.M.	GLENPOOL CITY HALL
SEPTEMBER 6, 2016 *	6:00 P.M.	GLENPOOL CITY HALL
OCTOBER 3, 2016	6:00 P.M.	GLENPOOL CITY HALL
NOVEMBER 14, 2016	6:00 P.M.	GLENPOOL CITY HALL
DECEMBER 12, 2016	6:00 P.M.	GLENPOOL CITY HALL

* Denotes Tuesday Meeting

GLENPOOL CITY HALL, City Council Chambers, 12205 S Yukon Ave., Glenpool Oklahoma

APPROVED BY:
TRUSTEES OF THE GLENPOOL UTILITY SERVICE AUTHORITY
12205 S. YUKON
GLENPOOL, OK 74033
918-322-5409
Filed in the office of the City Clerk on the 9th day of November 2015

Signed: _____

**NOTICE
GLENPOOL INDUSTRIAL AUTHORITY
MEETING**

A Regular Session of the Glenpool Industrial Authority will begin at 6:00 p.m. immediately following the Glenpool Utility Service Authority meeting, Monday, November 9, 2015, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon, 3rd Floor, Glenpool, Oklahoma.

The following items are scheduled for consideration by the Authority at that time:

AGENDA

- A) Call to Order.
- B) Roll call, declaration of quorum.
- C) Scheduled Business.
 - 1) Discussion and possible action to approve minutes from October 5, 2015 meeting.
 - 2) Discussion and possible action to approve 2016 Schedule of Regular Meetings.
- D) Adjournment.

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on _____, 2015 at _____ am/pm.

Signed: _____
City Clerk

MINUTES
GLENPOOL INDUSTRIAL AUTHORITY
October 5, 2015

The Regular Session of the Glenpool Industrial Authority was held at 7:16 p.m., Council Chambers, Glenpool City Hall. Trustees present: Jennifer Ballew; Momodou Ceesay; and Tim Fox. Trish Agee and Brandon Kearns were absent.

Staff present: Roger Kolman, Trust Manager; Lowell Peterson, Trust Attorney; Susan White, Trust Secretary and Julie Casteen, Trust Treasurer.

A) Tim Fox, Chairman called the meeting to order at 7:16 p.m.

B) Susan White, Secretary called the roll and Chairman Fox declared a quorum present.

C) Scheduled Business

1) Discussion and possible action to approve minutes from September 8, 2015 meetings.

MOTION: Vice Chairman Ceesay moved, second by Trustee Ballew to approve minutes as presented.

FOR: Trustee Ballew, Vice Chairman Ceesay, Chairman Fox

AGAINST: None

ABSENT: Trustee Agee, Trustee Kearns

Motion carried.

D) Adjournment

- There being no further business, Chairman Fox declared the meeting adjourned at 7:17 p.m.

Date

Chairman

ATTEST:

Secretary

**2016 CALENDAR YEAR
SCHEDULE OF REGULAR MEETINGS
GLENPOOL INDUSTRIAL AUTHORITY
GLENPOOL, OKLAHOMA**

DATE	TIME	PLACE
JANUARY 4, 2016	6:00 P.M.	GLENPOOL CITY HALL
FEBRUARY 1, 2016	6:00 P.M.	GLENPOOL CITY HALL
MARCH 7, 2016	6:00 P.M.	GLENPOOL CITY HALL
APRIL 4, 2016	6:00 P.M.	GLENPOOL CITY HALL
MAY 2, 2016	6:00 P.M.	GLENPOOL CITY HALL
JUNE 6, 2016	6:00 P.M.	GLENPOOL CITY HALL
JULY 5, 2016 *	6:00 P.M.	GLENPOOL CITY HALL
AUGUST 1, 2016	6:00 P.M.	GLENPOOL CITY HALL
SEPTEMBER 6, 2016 *	6:00 P.M.	GLENPOOL CITY HALL
OCTOBER 3, 2016	6:00 P.M.	GLENPOOL CITY HALL
NOVEMBER 14, 2016	6:00 P.M.	GLENPOOL CITY HALL
DECEMBER 12, 2016	6:00 P.M.	GLENPOOL CITY HALL

* Denotes Tuesday Meeting

GLENPOOL CITY HALL, City Council Chambers, 12205 S Yukon Ave., Glenpool Oklahoma

APPROVED BY:

TRUSTEES FROM THE GLENPOOL INDUSTRIAL AUTHORITY

12205 S. YUKON

GLENPOOL, OK 74033

918-322-5409

Filed in the office of the City Clerk on the 9th day of November 2015

Signed: _____

**NOTICE
GLENPOOL CEMETERY TRUST AUTHORITY
MEETING**

A Regular Session of the Glenpool Cemetery Trust Authority will begin at 6:00 p.m. immediately following the Glenpool Industrial Authority meeting, Monday, November 9, 2015, at Glenpool City Hall, City Council Chambers, 3rd Floor, 12205 S. Yukon Ave., Glenpool, Oklahoma.

The following items are scheduled for consideration by the Authority at that time:

AGENDA

- A)** Call to Order
- B)** Roll call, declaration of quorum.
- C)** Scheduled Business
 - 1)** Discussion and possible action to approve minutes from November 10, 2014 meeting.
 - 2)** Discussion and possible action to approve 2016 Schedule of Regular Meetings.
- D)** Adjournment.

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma on _____, 2015, at ____:_____ am/pm.

Signed: _____
City Clerk

**MINUTES
GLENPOOL CEMETERY TRUST AUTHORITY
November 10, 2014**

A Regular Session of the Glenpool Cemetery Trust Authority was held at 8:12 p.m., Council Chambers, Glenpool City Hall. Trustees present were: Momodou Ceesay, Chairman; Alyce Korb, Vice Chairman; Tim Fox, Trustee; Patricia Agee, Trustee and Jennifer Ballew, Trustee.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; and Susan White, Secretary.

A) Chairman Ceesay called the meeting to order at 8:12 p.m.

B) Susan White, Secretary called the roll; Chairman Ceesay declared quorum present.

C) Scheduled Business:

1) Discussion and possible action to approve minutes from the November 12, 2013 and May 12, 2014 meetings.

MOTION: Trustee Fox moved, second by Trustee Agee to approve minutes as presented.

FOR: Trustee Fox; Trustee Agee; Trustee Ballew; Vice Chairman Korb; Chairman Ceesay

AGAINST: None

Motion carried.

2) Discussion and possible action to approve 2015 Schedule of Regular Meetings.

MOTION: Trustee Ballew moved, second by Vice-Chairman Korb to amend 2015 Schedule changing the meeting dates for November and December to November 9 and December 14, and approve as amended.

FOR: Trustee Agee; Trustee Ballew; Trustee Fox; Vice-Chairman Korb; Chairman Ceesay

AGAINST: None

Motion carried.

D) Adjournment

- There being no further business, Chairman Ceesay declared the meeting adjourned at 8:14 p.m.

ATTEST:

Date

Chairman

Secretary

**2016 CALENDAR YEAR
SCHEDULE OF REGULAR MEETINGS
GLENPOOL CEMETERY TRUST AUTHORITY
GLENPOOL, OKLAHOMA**

DATE	TIME	PLACE
NOVEMBER 14, 2016	6:00 P.M.	GLENPOOL CITY HALL

GLENPOOL CITY HALL, City Council Chambers, 12205 S Yukon Ave., Glenpool Oklahoma

APPROVED BY:
TRUSTEES OF THE GLENPOOL CEMETERY TRUST AUTHORITY
12205 S. YUKON
GLENPOOL, OK 74033
918-322-5409
Filed in the office of the City Clerk on the 9th day of November 2015

Signed: _____

NOTICE
GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT
REGULAR MEETING

A Regular Session of the Glenpool Area Emergency Medical Service District will begin at 6:00 p.m. immediately following the Glenpool Cemetery Trust Authority meeting, Monday, November 9, 2015, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

The following items are scheduled for consideration at that time:

AGENDA

- A)** Call to Order
- B)** Roll call, declaration of quorum
- C)** EMS Plus Activity Report - Josh Forrest, EMS Plus Operations Manager
- D)** District Administrator Report - Susan White, District Administrator
- E)** Scheduled Business
 - 1)** Discussion and possible action to approve minutes from October 5, 2015 meetings.
 - 2)** Discussion and possible action to approve the 2016 Schedule of Regular Meetings.
- F)** Adjournment.

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma on _____, 2015, _____am/pm.

Signed: _____
District Clerk/Secretary



October 30, 2015

City of Glenpool
P O Box 70
Glenpool, OK 74033-0070

Enclosed, please find our report of ambulance response activity for the period of September 30th, 2015 to October 29th, 2015.

During this time period, we logged 104 responses. The following is a breakdown of these responses:

Emergency responses – 97 – 99% response time compliance.
Non-Emergency responses – 7 – response time not applicable.

Six responses utilized a second ambulance, responding from Glenpool, on their way back from another call or another ambulance service responding from outside the area.

Fifteen responses were outside the Glenpool response area.

Three responses had long response times. Two were due to the ambulance crew taking too long to leave the station after the pagers had gone off. One was due to wrong address. This issue has been addressed and corrective action has been taken.

Should you have any questions or concerns regarding this report, please feel free to contact me.

Sincerely,

Joshua Forrest

Joshua Forrest
Operations Manager-Glenpool District

Emergency Medical Services Plus
Ambulance Report
Glenpool – October, 2015

Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Available Response Time	
1013 9/30/2015 Paramedic	Police/911 Code 3	5570 Code 1	11:45 11:45 11:46 11:48	12:05 12:27 12:58	E-3
1014 9/30/2015 Paramedic	Facility Code 3	5570 Code 1	13:25 13:25 13:26 13:31	13:58 14:18 14:57	E-6
1015 9/30/2015 Paramedic	Family Code 3	5570 Code 1	16:16 16:16 16:17 16:22	16:41 16:54 17:28	E-6
1016 9/30/2015 Paramedic	EMSA Code 3	5570 Code 1	21:18 21:19 21:19 21:37	21:44 21:52 22:12	E-19#
1017 10/02/2015 Paramedic	Police/911 Code 3	5580 Code 1	01:28 01:28 01:30 01:31	01:43 01:59 02:15	E-3
1018 10/02/2015 Paramedic	Police/911 Code 3	5580 Code 1	17:56 17:56 17:56 17:58	18:16 18:44 19:06	E-2
1019 10/02/2015 Paramedic	Police/911 Code 3	5580 Code 1	22:01 22:01 22:01 22:04	22:32 22:51 23:10	E-3
1020 10/02/2015 Paramedic	Police/911 Code 3	5572 Code 1	23:50 23:51 23:51 23:53	00:32 00:57 01:15	E-3
1021 10/03/2015 Paramedic	Police/911 Code 3	5580 Code 1	02:04 02:04 02:05 02:07	02:27 02:45 03:15	E-3

@ = Second ambulance responding

* = Long response time

= Outside of the Glenpool response area

+ = South of 181 Street

% = Third ambulance responding

! = Fourth ambulance responding

Emergency Medical Services Plus
Ambulance Report
Glenpool – October, 2015

Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Available Response Time	
1022 10/03/2015 Paramedic	Police/911 Code 3	5570 No Transport	17:34 17:34 17:34 17:39	18:01	E-5
1023 10/03/2015 Paramedic	EMSA Code 3	5570 No Transport	21:02 21:03 21:05 21:15	21:33	E-12#
1024 10/04/2015 Paramedic	Police/911 Code 3	5580 No Transport	14:33 14:22 14:23 14:25	14:44	E-3
1025 10/04/2015 Paramedic	EMSA Code 3	5570 Code 1	18:34 18:36 18:36 18:44	19:15 19:32 20:01	E-10#
1026 10/04/2015 Paramedic	Police/911 Code 3	5580 Code 1	19:26 19:26 19:27 19:41	20:03 20:24 20:47	E-15*
1027 10/04/2015 Paramedic	Police/911 Code 3	5580 Code 1	23:36 23:36 23:37 23:48	00:12 00:34 00:58	E-12*
1028 10/05/2015 Paramedic	Police/911 Code 3	5570 Code 1	08:17 08:18 08:18 08:22	08:36 08:59 09:17	E-5
1029 10/05/2015 Paramedic	Police/911 Code 3	5580 Code 1	08:35 08:35 08:36 08:38	09:22 09:46 10:08	E-3
1030 10/05/2015 Paramedic	Police/911 Code 3	5570 Code 1	20:16 20:17 20:17 20:23	20:48	

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Emergency Medical Services Plus
Ambulance Report
Glenpool – October, 2015

Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Available Response Time	
1031 10/05/2015 Paramedic	Police/911 Code 3	5580 No Transport	20:33 20:33 20:34 20:36	20:37	E-3
1032 10/06/2015 Paramedic	Police/911 Code 3	5580 Code 1	16:31 16:31 16:31 16:38	16:55 17:13 17:49	E-7
1033 10/06/2015 Intermediate	Hospital Code1	5571 Code 1	17:28 17:28 17:45 18:21	18:52 19:12 19:31	NE-53#
1034 10/07/2015 Paramedic	Police/911 Code 3	5580 Code 1	09:58 09:58 09:58 10:01	10:17 10:40 11:04	E-2
1035 10/07/2015 Paramedic	Police/911 Code 3	5580 Code 1	17:30 17:30 17:30 17:38	18:10 18:32 20:20	E-8#
1036 10/08/2015 Paramedic	Police/911 Code 3	5580 No Transport	03:02 03:02 03:03 03:08	03:43	E-5
1037 10/08/2015 Paramedic	Police/911 Code 3	5570 Code 1	14:45 14:45 14:46 14:51	15:03 15:22 15:47	E-6
1038 10/08/2015 Paramedic	Police/911 Code 3	5580 Code 1	14:59 15:00 15:00 15:03	15:26 15:44 15:56	E-4
1039 10/08/2015 Paramedic	EMSA Code 3	5570 No Transport	18:01 18:02 18:05 18:17	18:28	E-16#

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Emergency Medical Services Plus
Ambulance Report
Glenpool – October, 2015

Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Available Response Time	
1040 10/08/2015 Paramedic	Police/911 Code 3	5570 Code 1	20:03 20:03 20:03 20:09	20:39 21:02 21:32	E-6
1041 10/08/2015 Paramedic	Police/911 Code 3	5580 Code 1	22:28 22:28 22:30 22:32	22:55 23:13 23:38	E-4
1042 10/09/2015 Paramedic	Police/911 Code 3	5580 No Transport	06:33 06:33 06:33 06:36	06:50	E-3
1043 10/09/2015 Paramedic	Police/911 Code 3	5580 Code 1	06:51 06:51 06:51 06:54	07:13 07:34 07:49	E-3
1044 10/09/2015 Paramedic	Police/911 Code 3	5570 Code 1	07:24 07:24 07:28 07:30	07:49 08:09 08:33	E-6@
1045 10/09/2015 Paramedic	Nursing Home Code 1	5571 Code 1	16:54 16:54 16:56 17:03	17:30 17:57 18:52	NE-9
1046 10/10/2015 Paramedic	Police/911 Code 3	5580 Code 1	00:07 00:07 00:08 00:12	00:27 00:46 00:58	E-5
1047 10/10/2015 Paramedic	Police/911 Code 3	5580 No Transport	19:55 19:55 19:55 20:00	20:08	E-5
1048 10/11/2015 Paramedic	Police/911 Code 3	5580 Code 1	00:47 00:47 00:48 00:54	01:14 01:34 01:47	E-7

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 % = Third ambulance responding
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Emergency Medical Services Plus
Ambulance Report
Glenpool – October, 2015

Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Available Response Time	
1049 10/11/2015 Paramedic	Police/911 Code 3	5570 Code 1	02:39 02:39 02:42 02:44	03:06 03:24 03:53	E-5
1050 10/11/2015 Paramedic	Police/911 Code 3	5570 Code 1	10:27 10:27 10:27 10:30	10:55 11:15 11:46	E-3
1051 10/11/2015 Paramedic	Police/911 Code 3	5580 Code 1	16:22 16:22 16:23 16:30	16:45 17:08 17:20	E-8
1052 10/11/2015 Paramedic	POLICE/911 Code 3	5570 Code 1	17:48 17:48 17:49 17:53	18:14 18:38 18:51	E-5
1053 10/11/2015 Paramedic	Police/911 Code 3	5580 Code 1	18:17 18:17 18:17 18:20	18:36 19:00 19:23	E-3@
1054 10/12/2015 Paramedic	Police/911 Code 3	5570 Code 1	08:53 08:53 08:53 08:59	09:11 09:28 09:41	E-6
1055 10/12/2015 Paramedic	Police/911 Code 3	5580 Code 1	09:51 09:51 09:51 09:55	10:16 10:36 10:47	E-4
1056 10/12/2015 Paramedic	Police/911 Code 3	5570 No Transport	11:09 11:09 11:09 11:12	11:32	E-3
1057 10/12/2015 Paramedic	Police/911 Code 3	5570 No Transport	20:21 20:22 20:25 20:28	20:45 21:06 21:38	E-7

@ = Second ambulance responding

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= Outside of the Glenpool response area

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Emergency Medical Services Plus
Ambulance Report
Glenpool – October, 2015

Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Available Response Time	
1058 10/12/2015 Paramedic	Police/911 Code 3	5580 Code 1	21:34 21:34 21:34 21:37	21:51 22:09 22:20	E-3
1059 10/12/2015 Intermediate	Nursing Home Code 1	5571 No Transport	21:53 21:55 21:57 22:02	22:32	NE-7@
1060 10/13/2015 Paramedic	EMSA Code 1	5570 No Transport	17:05 17:05 17:05 17:20	17:58	E-15#
1061 10/13/2015 Paramedic	Police/911 Code 3	5580 Code 1	17:52 17:52 17:53 17:53	18:37 18:39 18:58	E-1
1062 10/13/2015 Paramedic	Police/911 Code 3	5570 Code 1	18:35 18:37 18:37 18:39	18:50 19:10 19:20	E-4
1063 10/13/2015 Paramedic	Police/911 Code 3	5570 Code 1	21:51 21:51 21:51 21:55	22:14 22:36 23:02	E-4
1064 10/13/2015 Paramedic	Police/911 Code 3	5580 No Transport	23:54 23:54 23:55 00:01	00:11	E-6
1065 10/14/2015 Paramedic	Police/911 Code 3	5570 Code 1	02:24 02:24 02:25 02:31	02:54 03:11 03:24	E-7
1066 10/14/2015 Paramedic	Police/911 Code 3	5570 No Transport	18:47 18:47 18:47 18:48	19:12	E-1

@ = Second ambulance responding
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Emergency Medical Services Plus
Ambulance Report
Glenpool – October, 2015

Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Available Response Time	
1067 10/14/2015 Paramedic	Police/911 Code 3	5570 No Transport	18:47 18:47 18:47 18:48	19:12	E-1
1068 10/14/2015 Paramedic	Police/911 Code 3	5570 No Transport	22:07 22:07 22:08 22:11	23:19	E-4
1069 10/15/2015 Paramedic	EMSA Code 3	5580 Code 1	21:00 21:01 21:01 21:13	21:31 21:46 22:00	E-13#
1070 10/16/2015 Paramedic	Family Code 3	5580 No Transport	10:12 10:12 10:13 10:18	10:45	E-6
1071 10/16/2015 Paramedic	Police/911 Code 3	5580 Code 1	12:41 12:41 12:41 12:44	12:55 13:15 13:32	E-3
1072 10/16/2015 Paramedic	Police/911 Code 3	5580 No Transport	15:45 15:45 15:46 15:48	16:07	E-3
1073 10/16/2015 Paramedic	Police/911 Code 3	5580 Code 3	23:41 23:41 23:42 23:48	00:15 00:40 00:58	E-7
1074 10/17/2015 Paramedic	Police/911 Code 3	5570 No Transport	00:36 00:36 00:36 00:39	02:03	E-3
1075 10/17/2015 Paramedic	Police/911 Code 3	5580 Code 3	05:10 05:10 05:12 05:16	05:41 06:04 06:26	E-6

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Emergency Medical Services Plus
Ambulance Report
Glenpool – October, 2015

Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Available Response Time	
1076 10/17/2015 Paramedic	Police/911 Code 3	5570 Code 1	17:55 17:56 17:56 17:59	18:28 18:44 19:01	E-4
1077 10/18/2015 Paramedic	Police/911 Code 3	5580 Code 1	20:31 20:32 20:32 20:34	20:42 20:46 21:02	E-3
1078 10/19/2015 Paramedic	Police/911 Code 3	5580 Code 1	19:01 19:01 19:01 19:05	19:23 19:45 19:54	E-4
1079 10/19/2015 Paramedic	Police/911 Code 3	5570 No Transport	21:07 21:08 21:09 21:15	21:19	E-8
1080 10/19/2015 Paramedic	Police/911 Code 3	5570 No Transport	23:36 23:36 23:36 23:41	00:00	E-5
1081 10/19/2015 Intermediate	Nursing Home Code 1	5571 Code 1	13:27 13:27 13:36 14:03	14:34 14:59 15:16	NE-36
1082 10/20/2015 Paramedic	Police/911 Code 3	5570 Code 1	04:39 04:39 04:39 04:49	05:03 05:26 06:07	E-10
1083 10/20/2015 Paramedic	Police/911 Code 3	5580 No Transport	07:01 07:01 07:02 07:06	08:04	E-5
1084 10/20/2015 Paramedic	Police/911 Code 3	5570 Code 1	09:59 09:59 10:00 10:05	10:20 10:45 11:20	E-6

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Emergency Medical Services Plus
Ambulance Report
Glenpool – October, 2015

Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Available Response Time
1085 10/20/2015 Paramedic	Glenwood Healthcare Code 1	5580 Code 1	12:25 12:25 12:26 12:30	12:48 13:09 13:55 NE-5
1086 10/20/2015 Intermediate	Glenwood Healthcare Code 1	5571 Code 1	16:24 16:26 16:33 16:39	17:04 18:10 18:39 NE-15
1087 10/21/2015 Paramedic	Police/911 Code 3	5570 No Transport	12:05 12:05 12:05 12:08	12:31 E-3
1088 10/21/2015 Paramedic	Police/911 Code 3	5570 No Transport	15:35 15:35 15:37 15:39	15:48 E-4
1089 10/21/2015 Paramedic	EMSA Code 3	5580 Code 1	21:34 21:34 21:37 21:53	22:13 22:29 23:19 E-19#
1090 10/21/2015 Paramedic	Police/911 Code 3	5570 Code 1	23:15 23:15 23:16 23:19	23:38 23:57 00:30 E-4
1091 10/21/2015 Paramedic	Police/911 Code 1	5570 No Transport	00:54 00:54 00:55 01:04	01:25 NE-10#
1092 10/22/2015 Paramedic	Police/911 Code 3	5570 Code 1	11:29 11:30 11:30 11:31	11:56 12:20 12:48 E-2
1093 10/23/2015 Paramedic	Police/911 Code 3	5580 No transport	14:38 14:39 14:39 14:43	14:57 E-5

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Emergency Medical Services Plus
Ambulance Report
Glenpool – October, 2015

Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Available Response Time	
1093 10/22/2015 Paramedic	Police/911 Code 3	5580 Code 1	14:38 14:39 14:39 14:43	14:57	E-4
1094 10/22/2015 Paramedic	Police/911 Code 3	5580 Code 1	16:10 16:11 16:11 16:19	16:37 17:02 17:32	E-9+
1095 10/22/2015 Paramedic	Police/911 Code 3	5570 No Transport	16:13 16:14 16:14 16:22	17:00	E-6@
1096 10/22/2015 Paramedic	Police/911 Code 3	5570 Code 1	19:14 19:14 19:15 19:19	19:38 20:06 20:35	E-5
1097 10/22/2015 Paramedic Mutual Aid	Police/911 Code 3	Creek County EMS No Transport	19:24 19:24 19:27 19:41	20:01	E-17@
1098 10/22/2015 Paramedic Mutual Aid	Police/911 Code 3	Creek County EMS Code 1	20:02 20:02 20:04 20:13	20:36 20:55 21:17	E-11%
1099 10/23/2015 Paramedic	Police/911 Code 3	5580 No Transport	04:49 04:49 04:51 04:55	05:12	E-6
2000 10/23/2015 Paramedic	Police/911 Code 3	5570 Code 1	04:54 04:54 05:04 05:05	05:23 05:35 05:54	E-11@
2001 10/24/2015 Paramedic	Police/911 Code 3	5570 Code 1	22:21 22:21 22:21 22:36	22:37	E-15*

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Emergency Medical Services Plus
Ambulance Report
Glenpool – October, 2015

Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Available Response Time
2002 10/25/2015 Paramedic	EMSA Code 3	5570 Code 1	13:21 13:21 13:22 13:37	14:04 14:27 14:55 E-16#
2003 10/25/2015 Paramedic	Police/911 Code 3	5580 Code 1	14:49 14:49 14:49 14:52	15:20 15:43 17:13 E-3
2004 10/26/2015 Paramedic	Police/911 Code 3	5580 Code 1	10:14 10:14 10:14 10:19	10:35 11:08 11:05 E-6
2005 10/26/2015 Paramedic	Police/911 Code 3	5580 No Transport	15:03 15:03 15:04 15:09	15:27 E-6
2006 10/26/2015 Paramedic	Police/911 Code 3	5580 Code 1	23:00 23:00 23:01 23:04	23:19 23:39 00:25 E-4
2007 10/27/2015 Paramedic	Police/911 Code 3	5580 Code 1	07:55 07:55 07:55 07:57	08:17 08:31 09:35 E-3
2008 10/27/2015 Paramedic	EMSA Code 3	5570 Code 1	16:35 16:36 16:36 16:50	17:02 17:32 17:56 E-14#
2009 10/27/2015 Paramedic	Police/911 Code 3	5580 Code 1	19:15 19:15 19:16 19:19	19:33 20:07 21:10 E-4
2010 10/28/2015 Paramedic	Police/911 Code 3	5570 Code 1	09:03 09:03 09:03 09:04	09:35 09:58 10:17 E-1

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Emergency Medical Services Plus
Ambulance Report
Glenpool – October, 2015

Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Available Response Time	
2010 10/28/2015 Paramedic	Police/911 Code 3	5570 Code 1	09:03 09:03 09:03 09:04	09:35 09:58 10:17	E-1
2011 10/28/2015 Paramedic	Police/911 Code 3	5570 Code 1	19:16 19:16 19:16 19:24	19:46 20:14 20:33	E-8
2012 10/28/2015 Paramedic	EMSA Code 3	5570 No Transport	20:46 20:46 20:46 20:53	21:26	E-7#
2013 10/28/2015 Paramedic	Creek County Code 3	5580 Code 1	22:36 22:36 22:39 22:51	23:08 23:10 23:42	E-15#
2014 10/29/2015 Paramedic	Police/911 Code 3	5570 No transport	00:27 00:27 00:29 00:31	01:21	E-4

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MINUTES
GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT
REGULAR SESSION
October 5, 2015

The Regular Meeting of the Glenpool Area Emergency Medical Service District was held at 7:17 p.m., Council Chambers, Glenpool City Hall. Members present: Jennifer Ballew; Momodou Ceesay; and Tim Fox. Patricia Agee and Brandon Kearns were absent.

Staff present: Lowell Peterson, District Legal Counsel; Susan White, District Administrator, Clerk/Secretary; and Julie Casteen, District Treasurer. Roger Kolman, City Manager was also present.

A) Chairman Fox called the meeting to order at 7:17 p.m.

B) Secretary White called the roll and Chairman Fox declared a quorum present.

C) District Administrator Report

- Susan White informed the Board Members that effective November 2015, the EMS Plus Activity report will appear at the beginning of the agenda as is consistent with the City Council and Authority agenda format. Joshua Forrest, EMS Plus Operations Manager will attend the meeting and present the report monthly.
- Ms. White had scheduled to meet with Joshua Forrest later in the week. She invited members to share any questions or concerns they wished to convey to Mr. Forrest.

D) Schedule Business

1) Discussion and possible action to approve minutes from September 8 and September 21, 2015 meetings.

MOTION: Vice Chairman Ceesay moved, second by Member Ballew to approve minutes as presented.

FOR: Member Ballew; Vice Chairman Ceesay; Chairman Fox

AGAINST: None

ABSENT: Member Agee; Member Kearns

Motion Carried

2) Discussion and possible action to accept the EMS Plus Activity Report for September 2015.

MOTION: Vice Chairman Ceesay moved, second by Member Ballew to September Activity Report.

FOR: Member Ballew; Vice Chairman Ceesay; Chairman Fox

AGAINST: None

ABSENT: Member Agee; Member Kearns

Motion Carried

E) Adjournment.

- There being no further business, the meeting was adjourned at 7:20 p.m.

ATTEST:

Clerk/Secretary

Date

Chairman

**2016 CALENDAR YEAR
SCHEDULE OF REGULAR MEETINGS
GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT
GLENPOOL, OKLAHOMA**

DATE	TIME	PLACE
JANUARY 4, 2016	6:00 P.M.	GLENPOOL CITY HALL
FEBRUARY 1, 2016	6:00 P.M.	GLENPOOL CITY HALL
MARCH 7, 2016	6:00 P.M.	GLENPOOL CITY HALL
APRIL 4, 2016	6:00 P.M.	GLENPOOL CITY HALL
MAY 2, 2016	6:00 P.M.	GLENPOOL CITY HALL
JUNE 6, 2016	6:00 P.M.	GLENPOOL CITY HALL
JULY 5, 2016 *	6:00 P.M.	GLENPOOL CITY HALL
AUGUST 1, 2016	6:00 P.M.	GLENPOOL CITY HALL
SEPTEMBER 6, 2016 *	6:00 P.M.	GLENPOOL CITY HALL
OCTOBER 3, 2016	6:00 P.M.	GLENPOOL CITY HALL
NOVEMBER 14, 2016	6:00 P.M.	GLENPOOL CITY HALL
DECEMBER 12, 2016	6:00 P.M.	GLENPOOL CITY HALL

* Denotes Tuesday Meeting

GLENPOOL CITY HALL, City Council Chambers, 12205 S Yukon Ave., Glenpool Oklahoma

APPROVED BY:

MEMBERS OF GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT

12205 S. YUKON

GLENPOOL, OK 74033

918-322-5409

Filed in the office of the City Clerk on the 9th day of November 2015

Signed: _____