



NOTICE
GLENPOOL CITY COUNCIL
REGULAR MEETING

A Regular Session of the Glenpool City Council will be held at 6:00 p.m. on February 7, 2022, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

NOTE: The Glenpool City Council will be assembled for the meeting at the City Council Chambers, 12205 S. Yukon Ave, Glenpool, Oklahoma. Members of the public are invited to attend the in-person meeting, or join a live broadcast at this link:

Join Zoom Meeting

<https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFlKbUNrUUxtdz09>

Meeting ID: 897 5355 5435

Passcode: 974088

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The City Council welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending in **PERSON** are required to complete the Request to Speak form located on the agenda table and return to the City Clerk **PRIOR TO THE CALL TO ORDER.**
- Speakers attending via **ZOOM** are required to complete the Request to Speak form located on our website: <https://glenpoolonline.civicweb.net/document/19057/Request%20to%20Speak%20Form.pdf> and email it to the City Clerk: Wknight@cityofglenpool.com **PRIOR TO 6:00 PM FEBRUARY 7, 2022.**

AGENDA

Page

- A) **Call to Order - Joyce G. Calvert, Mayor**
- B) **Roll Call, Declaration of Quorum – Wendy Knight, City Clerk; Joyce G. Calvert, Mayor**
- C) **Invocation – Carlos Barahona, Prayer & Healing Center**
- D) **Pledge of Allegiance – Joyce G. Calvert, Mayor**
- E) **Public Safety Swearing-In Ceremony and Introduction– George Miles, Municipal Judge; Jim Martin, Police Chief**
- F) **City Manager Report – David Tillotson, City Manager**
 - 1) [CM Report.02072022](#)
- G) **Mayor Report – Joyce G. Calvert, Mayor**
- H) **Council Comments**

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I) **Public Comments**

J) **Scheduled Business**

- 1) Discussion and possible action to approve, deny, or amend minutes from January 18, 2022, and January 26, 2022 meetings. 6 - 18
(Wendy Knight, City Clerk)
[City Council Regular Meeting - 18 Jan 2022 - Minutes - Html](#)
[City Council Emergency Meeting - 26 Jan 2022 - Minutes - Html](#)
- 2) Discussion and possible action to approve, deny, or amend Ordinance No. 798, an Ordinance partially closing/vacating a general utility easement within the NW/4 of the NW4 of Section 8, Township 17 North, Range 13 East, Tulsa County, Oklahoma, and repealing all Ordinances or parts of Ordinances in conflict herewith. **Tabled from January 18, 2022 Council meeting.** 19 - 28
(David Tillotson, City Manager)
***STAFF WILL BE RECOMMENDING COUNCIL TABLE THIS ITEM AT THE APPLICANT'S REQUEST**
[Ordinance No. 798 Easement Closure](#)
[Request to table](#)
- 3) Discussion and possible action to approve, deny or amend Ordinance 799, an ordinance of the City of Glenpool, Oklahoma, amending Title 2 (Finance and Taxation), Chapter 2 (Contracts and Purchases), Section 2-2-3 (City Council Approval Required) of the Code of Ordinances for the City of Glenpool for the purpose of increasing the City Manager's discretionary spending limit; repealing conflicting ordinances; containing a partial invalidity savings clause; and containing other provisions related thereto. 29 - 30
(David Tillotson, City Manager)
[Staff Report - CM Spending Limit.Ord 799](#)
- 4) Discussion and possible action to determine which, if any, council members attend the ICSC@Red River Conference in Dallas on March 30-April 1, 2022. 31 - 34
(David Tillotson, City Manager)
[Staff Report - ICSC Texas](#)
- 5) Discussion and possible action to approve or deny purchasing the equipment, software and services needed to complete the in-car computer project for the Police Department from funds in the CARES Funds designated reserve in the FY21-22 Budget. 35 - 49
(David Tillotson, City Manager)
[Staff Report - Final PD In-Car Computers 2](#)
- 6) Discussion and possible action to approve or deny FY21-22 Budget Amendment CITY-08 in the amount of \$146,739. 50
(Frank Ordaz, Finance Director)
[Budget Amendment for Police In-car Computer Project City08](#)
- 7) Discussion and possible action to approve or deny FY21-22 Budget Amendment CITY-07 in the amount of \$1,216,998.26. 51 - 52
(Frank Ordaz, Finance Director)
[Staff Report - ARPA Special Purpose Fund - Budget Amendment](#)
[Budget Amendment for FY2021-2022 ARPA Funds City07](#)
- 8) Discussion and possible action to approve or deny acceptance of public paving and storm sewer improvements, serving Glenn Hills Phase II residential development. 53 - 62
(Lynn Burrow, Community Development Director)

[Acceptance Paving Stormsewer Glenn Hills Phase II](#)

- 9) Discussion and possible action to enter Executive Session for the purpose of engaging in confidential communications between the City Council and its attorney concerning a pending tort claim by Christa Baker, an individual, the Council having been advised by its attorney that disclosure will seriously impair the ability of the Council to process the claim in the public interest, pursuant to Title 25, Section 307(B)(4) of the Oklahoma Statutes.

(David Tillotson, City Manager)

- 10) Discussion and possible action to reconvene in Regular Session.

(Joyce G. Calvert, Mayor)

- 11) Discussion and possible action to approve or disapprove OMAG recommendation to deny Tort Claim No. 21047-4-BD, Claimant Christa Baker.

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(Wendy Knight, City Clerk)

[Tort Claim Denial Recommendation Letter](#)

[Redacted Tort Claim](#)

K) Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on February 4, 2022, by 4:00 pm.

Signed: Wendy Knight

City Clerk



To: Mayor and Council

From: David Tillotson

Date: February 7, 2022

Re: City Manager Report

COVID

I am hopeful we might have turned the corner on the latest variant of COVID. The number of active cases has declined by 87 over the last week. Thankfully we have not experienced any new additional deaths in Glenpool. I have attached the regional chart that Sand Springs has been coordinating and our internal tracking chart showing state, county, and Glenpool cases.

City	Total Cases	Current Deaths	Death ↑ or =	Recovered	Current Cases	Case ↑ ↓ =	Population	Current Infection Rate %	Total Infection Rate %	Death % of Infected	Death % of Population
Collinsville	5,441	88	↑02	4,771	602	↓51	7,069	8.52%	76.97%	1.25%	0.96%
Skiatook	3,806	40	↑01	3,354	412	↓36	7,953	5.18%	47.86%	1.05%	0.50%
Sapulpa	8,095	119	↑02	6,951	1,025	↓14	20,802	4.93%	38.91%	1.47%	0.57%
Sand Springs	7,857	114	↑01	6,802	941	↓63	19,897	4.73%	39.49%	1.45%	0.57%
Broken Arrow	36,291	377	↑04	32,039	3,875	↓864	109,171	3.55%	33.24%	1.04%	0.35%
Owasso	11,976	144	↑02	10,562	1,270	↓213	36,722	3.46%	32.61%	1.20%	0.39%
Glenpool	3,755	44	=	3,308	403	↓87	13,391	3.01%	28.04%	1.17%	0.33%
Bixby	8,163	61	=	7,309	793	↓11	27,454	2.89%	29.73%	0.75%	0.22%
Tulsa	98,509	1,212	↑13	86,849	10,448	↓1765	400,669	2.61%	24.59%	1.23%	0.30%
Jenks	5,907	45	=	5,369	493	↓194	23,354	2.11%	25.29%	0.76%	0.19%
Total	189,800	2,224	↑25	167,314	20,262	↓3298	666,482	3.04%	28.48%	1.17%	0.33%

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

www.glenpoolonline.com

Glenpool						State				County			
Date	Cumulative	Recovered	Active	Deaths	Level	Cumulative	Recovered	Active	Deaths	Cumulative	Recovered	Active	Deaths
3/24/2021	1587	1539	48	17		435449	419693	15756	4850	72378	71231	1147	774
3/31/2021	1589	1547	42	17	Yellow	437853	422360	15493	4953	72684	71625	1059	794
4/7/2021	1590	1546	44	24	Yellow	440023	423402	16621	6669	73012	71990	1022	1014
4/14/2021	1597	1546	51	24	Yellow	443756	427029	16727	6697	73345	72320	1025	1022
4/21/2021	1602	1551	51	24	Yellow	445649	428811	16838	6716	73773	72686	1087	1022
4/28/2021	1605	1559	46	24	Yellow	447279	430095	17184	6788	74049	72957	1092	1033
5/5/2021	1605	1559	46	24		448872	439686	9186	6832	74382	73925	457	1044
5/12/2021	1616	1585	31	25	Green	450315	441302	9013	6878	74684	74238	446	1054

8/11/2021	1884	1748	109	27	Extreme Severe Risk	500311	472124	20593	7594	85186	80090	3916	1180
8/18/2021	1944	1805	111	28	Extreme Severe Risk	515801	484745	23380	7676	87935	82426	4313	1196
8/25/2021	2006	1873	103	30	Extreme Severe Risk	530594	499290	23492	7812	90347	85134	3985	1228
9/1/2021	2114	1939	145	30	Extreme Severe Risk II	550239	515598	26640	8001	93253	88009	3971	1273
9/8/2021	2192	2023	139	30	Extreme Severe Risk II	568874	533334	27332	8208	96102	90763	4027	1312
9/15/2021	2250	2135	90	35	Severe Risk	584692	552719	23533	8440	98668	93463	3840	1365
9/22/2021	2303	2188	77	38	Severe Risk	598072	569264	20093	8715	100900	95852	3642	1406
9/29/2021	2352	2256	57	39	High Risk	609737	584478	16310	8949	102751	98516	2795	1440
10/6/2021	2397	2301	57	39	High Risk	619056	596855	12988	9213	104222	100525	2215	1482
10/13/2021	2432	2333	59	40	Severe Risk	627699	606392	11905	9402	105510	102002	2003	1505
10/20/2021	2453	2366	46	41	High Risk	635447	615193	9714	10540	106577	103367	1570	1640
10/27/2021	2482	2409	32	41	High Risk	641051	622476	7865	10710	107493	104509	1315	1669
11/3/2021	2503	2441	21	41	Moderate	645352	628075	6398	10879	108272	105438	1140	1694
11/10/2021						650004	632942	6051	11011	109083			1713
11/17/2021	2526	2470	15	41	Moderate	655511	636463	7961	11087	110000			1729
11/24/2021	2542	2477	24	41	Moderate	661289	641092	8976	11221	110875			1759
12/1/2021	2553	2492	20	41	Moderate	666040	647177	7594	11269	111492			1766
12/8/2021	2578	2506	31	41	High Risk	674758	652632	10742	11384	113212			1788
12/15/2021	2600	2527	31	42	Low Risk	681991	659026	11530	11435	114575			1797
12/22/2021	2615	2537	36	42	High Risk	689236	665696	12037	11503	115760			1805
12/29/2021	2643	2562	39	42	High Risk	697590	672972	13066	11552	117449			1810
1/5/2022	2701	2582	76	43	Severe Risk	716870	681503	23720	11647	118783			1816
1/12/2022	2857	2626	187	44	Extreme Risk III	765013	693016	60256	11741	126355			1829
1/19/2022	3128	2724	360	44	Extreme Risk III	836756	728060	96823	11873	137519			1854
1/26/2022	3427	2893	490	44	Extreme Risk III	914062	777497	124521	12044	150136			1880
2/2/2022	3755	3308	403	44	Extreme Risk III	976914	862703	102018	12193	161879			1899

Open Positions

The City currently has positions open in the following departments:

- Public Works: 5 positions
 - City Engineer ***new in FY21-22 budget**
 - Equipment Operator
 - Liftstation Operations
 - Administrative Assistant
 - Water/Sewer Laborer
- Police Department: 2 Positions
 - Animal Control Officer ***new in FY21-22 budget**
 - Police Officer ***new in FY21-22 budget**
- Administration: 1 Position
 - Part-time Administrative Assistant ***new in FY21-22 budget**
- Fire Department: 3 Positions
 - Firefighter ***new in FY21-22 budget**
- Finance Department: 1 Position
 - Controller ***new in FY21-22 budget**

Miscellaneous

- President's Day Holiday set for February 21st.
- Next Council Meeting will be Tuesday, February 22nd because of the holiday.

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

www.glenpoolonline.com



MINUTES
City Council Regular Meeting
Tuesday, January 18, 2022 Council Chambers 6:00
PM

COUNCIL PRESENT: Joyce Calvert
Brandon Kearns
Tim Fox
Jacqueline Triplett-Lund

COUNCIL ABSENT: Chris Brobst

STAFF PRESENT: David Tillotson
Susan White
Wendy Knight
Frank Ordaz
Lynn Burrow
Jim Martin
Paul Newton

- A) Call to Order - Joyce G. Calvert, Mayor**
Mayor Calvert called the meeting to order at 6:01 p.m.
- B) Roll Call, Declaration of Quorum – Wendy Knight, City Clerk; Joyce G. Calvert, Mayor**
Wendy Knight called the roll, Mayor Calvert declared a quorum present.
- C) Invocation – David Gray, Glenpool Church of Christ**
- D) Pledge of Allegiance – Joyce G. Calvert, Mayor**
- E) Community Development Report – Lynn Burrow, Community Development Director**

[Community Development Director's Report 01 18 22](#)

F) City Manager Report – David Tillotson, City Manager

Introduced attorney Eric Wade, with Rosenstein, Fist & Ringold, assisting this evening.

[CM Report.01182022](#)

G) Mayor Report – Joyce G. Calvert, Mayor

- Reminder of regular Chamber meeting, and annual Chamber Banquet next month in February.
- Also in February, will be the meeting of Congress of Mayors in Midwest City, which Mayor Calvert will be attending.

H) Council Comments

Councilor Lund said Kevin Lund and 3 other wrestlers came in first place at the Malcom Wade Invitational at Carl Albert High School. The team came in fourth overall.

I) Public Comments

There were no Public Comments

J) Scheduled Business

- 1) Discussion and possible action to approve, deny, or amend minutes from January 3, 2022 meeting.
(Wendy Knight, City Clerk)

Moved by Brandon Kearns, seconded by Jacqueline Triplett-Lund

To approve the minutes as presented.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst				x
Jacqueline Triplett-Lund	x			

	4	0	0	1
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CARRIED.

[City Council Regular Meeting - 03 Jan 2022 - Minutes - Html](#)

- 2) **GLEN HILLS BLOCK 7-11:** A Final Plat application to subdivide a 20.04-acre site into seventy-eight (78) lots in five (5) blocks and three (3) reserve areas. The subject site is generally located on the northwest corner of 141st Street and S. Peoria Avenue.
Applicant: K & S Development Inc.
(Gerald Gilbert, Planning Director)

A. Public Hearing on the proposed Final Plat.

B. Discussion and possible action to approve, deny or amend the Final Plat.

GLEN HILLS BLOCK 7-11

A. Public Hearing on the proposed Final Plat.

- Mayor Calvert opened the Public Hearing at **6:12 p.m.**
- Mr. Gilbert presented the Final Plat application to subdivide a 20.04-acre site into seventy-eight (78) lots in five (5) blocks and three (3) reserve areas. The subject site is generally located on the northwest corner of 141st Street and S. Peoria Avenue.
- Ryan McCarty spoke on behalf of the applicant.
- Joseph Kralicek, Glenpool resident, spoke in opposition of this item.
- Mayor Calvert Closed the Public Hearing at **6:40 p.m.**

B. Mr. Gilbert recommended Council approval of the Final Plat.

Moved by Brandon Kearns, seconded by Tim Fox

To approve GLEN HILLS BLOCK 7-11 Final Plat.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			

Chris Brobst				x
Jacqueline Triplett-Lund	x			
	4	0	0	1

CARRIED.

[CC STAFF REPORT GLEN HILLS BLOCKS 7-11 FINAL PLAT - JAN 18 2022](#)

[CC STAFF REPORT GLEN HILLS 7-11 FINAL PLAT ATTACHMENTS - JAN 18 2022](#)

- 3) **WENDY'S DIGITAL SIGN:** A Specific Use Permit (**SUP2021-02**) for a proposed digital reader board sign for a Wendy's restaurant located at 12101 Yukon Street.

Applicant: Bugaboo Properties LLC
(Gerald Gilbert, Planning Director)

A. Public Hearing on the proposed Specific Use Permit.

B. Discussion and possible action to approve, deny or amend the proposed Specific Use Permit.

WENDY'S DIGITAL SIGN

A. Public Hearing on the proposed Specific Use Permit.

- Mayor Calvert opened the Public Hearing at **6:41 p.m.**
- Mr. Gilbert presented Specific Use Permit (**SUP2021-02**) for a proposed digital reader board sign for a Wendy's restaurant located at 12101 Yukon Street.
- Derek Harris spoke on behalf of the applicant.
- Mayor Calvert closed the Public Hearing at **6:49 p.m.**

B. Mr. Gilbert recommended Council approval of the proposed **SUP2021-01**.

Moved by Jacqueline Triplett-Lund, seconded by Brandon Kearns

To approve Specific Use Permit (SUP2021-02) for a proposed digital reader board sign for a Wendy's restaurant located at 12101 Yukon Street.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst				x
Jacqueline Triplett-Lund	x			
	4	0	0	1

CARRIED.

[CC STAFF REPORT SUP2021-02 - WENDY'S DIGITAL SIGN - JAN 18 2022](#)
[CC STAFF REPORT SUP2021-02 ATTACHMENTS WENDY'S DIGITAL SIGN](#)

- 4) Discussion and possible action to approve, deny or amend Article 1: Introduction, Employee Handbook.
(Susan White, Asst. City Manager)

Ms. White presented and recommended Council approval of Article 1: Introduction, Employee Handbook. The Employee Handbook and Personnel Policies (the Policy) was adopted approximately thirteen years ago. Although several amendments have been applied throughout the years, it is time for a comprehensive update. Due to the volume of the Policy, staff will divide it up and place it on the next several agendas.

Moved by Jacqueline Triplett-Lund, seconded by Brandon Kearns

To approve Article 1: Introduction, Employee Handbook.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst				x
Jacqueline Triplett-Lund	x			
	4	0	0	1

CARRIED.

[Staff.EmpHnbk.Art1.01.18.22](#)

- 5) Discussion and possible action to approve, deny, or amend Ordinance No. 798, an Ordinance partially closing/vacating a general utility easement within the NW/4 of the NW4 of Section 8, Township 17 North, Range 13 East, Tulsa County, Oklahoma, and repealing all Ordinances or parts of Ordinances in conflict herewith.
(David Tillotson, City Manger)

***STAFF WILL BE RECOMMENDING COUNCIL TABLE THIS ITEM**

Mr. Tillotson recommended tabling this item for further legal review.

Moved by Jacqueline Triplett-Lund, seconded by Brandon Kearns

To table this item.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst				x
Jacqueline Triplett-Lund	x			
	4	0	0	1

CARRIED.

[Ordinance No. 798 Easement Closure](#)

- 6) Discussion and possible action to approve, deny or amend the Agreement for Component Executive Recruitment Services for City Engineer with Strategic Government Resources, Inc. (SGR).
(David Tillotson, City Manager)

Mr. Tillotson presented and recommended Council approval of the Agreement for Component Executive Recruitment Services for City Engineer with Strategic Government Resources, Inc. (SGR). This is the same company used when recruiting the Finance Director position.

Moved by Brandon Kearns, seconded by Joyce Calvert

To approve the Agreement for Component Executive Recruitment Services for City Engineer with Strategic Government Resources, Inc. (SGR).

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst				x
Jacqueline Triplett-Lund	x			
	4	0	0	1

CARRIED.

[SGR Contract Glenpool City Engineer 01-2022](#)

- 7) Discussion and possible action to approve, deny or modify the City Manager's request for additional positions in the Police, Fire and Finance Department's budgets for Fiscal Year 2021-2022.
(David Tillotson, City Manager)

Mr. Tillotson presented and recommended Council approval the City Manager's request for additional positions in the Police, Fire and Finance Department's budgets for Fiscal Year 2021-2022. During the budget approval process, we had promised to review the budget at the end of the calendar year to see if we would be able to fund additional positions in both the Police and Fire Departments.

- Fire Department – The addition of three new firefighter positions. These three positions would add one new firefighter to each shift.
- Police Department – The addition of a Lieutenant's position, a new patrol officer and the upgrading of our part-time animal control to full-time.
- Finance – The additional of a controller's position. While we hadn't planned on expanding the review beyond the police and fire departments, I have become convinced of the need for this position within our Finance Department. This position will be primarily responsible for all accounting related activities, including managerial accounting, financial statements, financial reports, and bank

reconciliations. It would consolidate duties spread amongst all three current department members allowing us to strengthen our compliance efforts, while reducing the workload of the other positions to a more manageable level.

Moved by Jacqueline Triplett-Lund, seconded by Joyce Calvert

To approve the City Manager's request for additional positions in the Police, Fire and Finance Department's budgets for Fiscal Year 2021-2022.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst				x
Jacqueline Triplett-Lund	x			
	4	0	0	1

CARRIED.

[Staff Report - Request for New Positions](#)

- 8) Discussion and possible action to enter into Executive Session for the purposes of **A)** conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate within the City of Glenpool because public disclosure of the matter discussed would interfere with the development of products or services and would violate the confidentiality of such business, pursuant to 25 O.S. § 307.C.11 of the Open Meeting Act; and **B)** discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of David Tillotson, an individual salaried employee, in accordance with 25 O.S. § 307.B.1. (Open Meeting Act), to wit, discussion of annual evaluation provision.
(David Tillotson, City Manager), (Joyce G. Calvert, Mayor)

Mr. Tillotson recommended entering into Executive Session.

Moved by Brandon Kearns, seconded by Jacqueline Triplett-Lund

To enter into Executive Session at 7:04 p.m.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst				x
Jacqueline Triplett-Lund	x			
	4	0	0	1

CARRIED.

- 9) Discussion and possible action to reconvene in Regular Session.
(Joyce G. Calvert, Mayor)

Moved by Jacqueline Triplett-Lund, seconded by Brandon Kearns

To reconvene in Regular Session at 7:36 p.m.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst				x
Jacqueline Triplett-Lund	x			
	4	0	0	1

CARRIED.

K) Adjournment

Mayor Calvert declared the meeting adjourned at 7:36 p.m.



MINUTES
City Council Emergency Meeting
Wednesday, January 26, 2022 Council Chambers 5:30 PM

COUNCIL PRESENT: Joyce Calvert
Tim Fox
Chris Brobst
Jacqueline Triplett-Lund

COUNCIL ABSENT: Brandon Kearns

STAFF PRESENT: David Tillotson
Susan White
Wendy Knight
Frank Ordaz

- A) Call to Order - Joyce G. Calvert, Mayor**
Mayor Calvert called the meeting to order at 5:30 p.m.
- B) Roll Call, Declaration of Quorum – Wendy Knight, City Clerk; Joyce G. Calvert, Mayor**
Wendy Knight called the roll, Mayor Calvert declared a quorum present.
Eric Wade was also in attendance.
- C) Statement of the Nature of the Emergency and the Reasons for Declaring an Emergency Meeting - Joyce G. Calvert, Mayor**
This emergency meeting has been called for the purpose of dealing with significant damage to a road; specifically, the intersection of 138th Street & Poplar Street, caused by a sudden and unexpected water line leak, which presents a public safety risk. The City Council cannot take care of this business at a special meeting because the time requirements for public notice of a special meeting make the procedure impractical and increase the likelihood of injury to persons or property or immediate financial loss. Accordingly, for the reasons I have just stated, this emergency meeting has been called. Written notice of this emergency meeting was provided in advance by posting a Notice of Emergency Meeting and Agenda at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma; and on the City of Glenpool website; and by sending a copy of the Notice of Emergency Meeting and Agenda to each person, business, newspaper, wire service, radio station and television station

that has previously filed with the City Clerk a written request for notice of meetings of the City of Glenpool.

D) Public Comments

There were no public comments.

E) Scheduled Business

- 1) Discussion and possible action approve or deny Resolution No. 2022001, declaring that an emergency exists within the meaning of the Public Competitive Bidding Act, Title 61, Section 130 of the Oklahoma Statutes, and that the provisions of the Act concerning notice and bids shall not apply to the emergency because (1) there are conditions resulting from a sudden unexpected happening or unforeseen occurrence or condition, that being a water line break that caused significant damage to a public road; specifically the intersection of 138th Street & Poplar Street on January 24th, 2022; and (2) that said conditions endanger public health and safety.
(David Tillotson, City Manager)

Mr. Tillotson presented and recommended Council approval of Resolution No. 2022001, declaring that an emergency exists within the meaning of the Public Competitive Bidding Act, Title 61, Section 130 of the Oklahoma Statutes, and that the provisions of the Act concerning notice and bids shall not apply to the emergency because (1) there are conditions resulting from a sudden unexpected happening or unforeseen occurrence or condition, that being a water line break that caused significant damage to a public road; specifically the intersection of 138th Street & Poplar Street on January 24th, 2022; and (2) that said conditions endanger public health and safety.

Moved by Jacqueline Triplett-Lund, seconded by Chris Brobst

To approve Resolution No. 2022001, declaring that an emergency exists within the meaning of the Public Competitive Bidding Act, Title 61, Section 130 of the Oklahoma Statutes, and that the provisions of the Act concerning notice and bids shall not apply to the emergency because (1) there are conditions resulting from a sudden unexpected happening or unforeseen occurrence or condition, that being a water line break that caused significant damage to a public road; specifically the intersection of 138th Street & Poplar Street on January 24th, 2022; and (2) that said conditions endanger public health and safety.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns				x

Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	4	0	0	1

CARRIED.

Resolution re Emergency under Competitive Bidding Act

- 2) Discussion and possible action to approve or deny a contract with Dunham's Asphalt Services Inc., in an amount not to exceed \$35,000.00 to make reasonably necessary repairs as soon as possible to address the emergency resulting from the water line break and road damage described in the above agenda item.
(David Tillotson, City Manager)

Mr. Tillotson presented and recommended Council approval of a contract with Dunham's Asphalt Services Inc., in an amount not to exceed \$35,000.00 to make reasonably necessary repairs as soon as possible to address the emergency resulting from the water line break and road damage described in the above agenda item.

Moved by Chris Brobst, seconded by Jacqueline Triplett-Lund

To approve a contract with Dunham's Asphalt Services Inc., in an amount not to exceed \$35,000.00 to make reasonably necessary repairs as soon as possible to address the emergency resulting from the water line break and road damage described in the above agenda item.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns				x
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	4	0	0	1

CARRIED.

Dunham Quote

- 3) Discussion, and possible action to approve or deny authorizing the City Manager to award without further approval by the City Council any other contract or contracts to any contractor(s) in a cumulative amount not to exceed \$15,000.00 that the City Manager determines to be qualified to

effect repairs to the road and water line described in the above agenda item.

(David Tillotson, City Manager)

Mr. Tillotson presented and recommended Council approval of authorizing the City Manager to award without further approval by the City Council any other contract or contracts to any contractor(s) in a cumulative amount not to exceed \$15,000.00 that the City Manager determines to be qualified to effect repairs to the road and water line described in the above agenda item.

Moved by Jacqueline Triplett-Lund, seconded by Joyce Calvert

To approve authorizing the City Manager to award without further approval by the City Council any other contract or contracts to any contractor(s) in a cumulative amount not to exceed \$25,000.00 that the City Manager determines to be qualified to effect repairs to the road and water line described in the above agenda item.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns				x
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	4	0	0	1

CARRIED.

F) Adjournment

Mayor Calvert declared the meeting adjourned at 5:47 p.m.



MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: LYNN BURROW, PE
COMMUNITY DEVELOPMENT DIRECTOR

RE: REQUEST FOR REVIEW AND APPROVAL:
ORDINANCE NO. 798 - EASEMENT CLOSURE AND VACATION

DATE: JANUARY 18, 2022

BACKGROUND

This item is for Council consideration and action regarding the review and approval of proposed City of Glenpool Ordinance No. 798 covering the closure and vacation of a portion of an existing easement covering certain property as described in the attached documents. It should be noted that this requested closure and vacation covers property originally encumbered by Uplands Resources in 1959 as part of their installation of certain oilfield related waterline installation. In 1999, the City of Glenpool became co-owners of these easement rights to accommodate the construction and operation of a sanitary sewer discharge forcemain from the current wastewater treatment plant to a discharge point along the Arkansas River. However, the subject property was never part of that project and currently has no City of Glenpool facilities located thereon. Therefore, the current property owner on this subject parcel has requested the closure and vacation of this portion of the original overall easement per the attached exhibit drawings.

Staff Recommendation:

Staff has reviewed the issues involved with this requested closure and recommends Council approval of this proposed Ordinance No. 798 as described in the attached document and associated attachments.

Attachments:

- A. Proposed City of Glenpool Ordinance No. 798 including Exhibits A & B thereto.
- B. Publisher's Affidavit

ORDINANCE NO. 798

**AN ORDINANCE PARTIALLY CLOSING/VACATING A GENERAL UTILITY
EASEMENT WITHIN THE NW/4 OF THE NW4 OF SECTION 8, TOWNSHIP 17
NORTH, RANGE 13 EAST, TULSA COUNTY, OKLAHOMA, AND REPEALING ALL
ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH**

WHEREAS, The Legislature of the State of Oklahoma, by Title 11 O.S. § 42-110, has delegated to the municipal governing body of local municipalities the power, by ordinance, to close to the public use any public way or easement within the municipality whenever deemed necessary or expedient; and

WHEREAS, The City of Glenpool has given written notice of the proposed partial closing/vacating of a certain general utility easement described herein to all abutting property owners, holders of a utility franchise, and any other parties having a special right or privilege to use the described easement at least thirty days prior to passage of this ordinance; and

WHEREAS, No holder of a franchise located within said general utility easement nor any other party having a special right or privilege to use any part of said general utility easement raised any objection to the proposed partial closure within the statutory period for doing so; and

WHEREAS, Partial vacating of the described easement is necessary for use of a permanent residential structure without the conflict of having a permanent easement being located under said permanent structure; and

WHEREAS, City staff have determined that vacating of the described easement shall not affect the right of the City to maintain, repair, reconstruct, operate or remove utility, public service corporation, or transmission company facilities of service, if any, in the described easement; and

WHEREAS, The City shall retain, unless duly foreclosed by a court of competent jurisdiction, the absolute right by subsequent ordinance to reopen the described easement without expense to the City whenever this Council deems it necessary or upon application of the property owners owning more than one-half in area of the property abutting the described easement; and

WHEREAS, The described partial easement is no longer required for public purposes and its vacating is therefore necessary and expedient.

THEREFORE, BE IT ORDAINED by the City Council for the City of Glenpool, Oklahoma **THAT:**

Section 1.

The City Council of the City of Glenpool, after due investigation and consideration, does hereby close the following described portion of a general utility easement in NW/4 of the NW4 of Section 8, Township 17 North, Range 13 East, Tulsa County, State of Oklahoma, as shown on the approved plat thereof:

See Exhibits A and B attached hereto and incorporated by reference herein

Exhibit A contains the full Legal Description,

Subject to the absolute right of the City of Glenpool, by subsequent ordinance, to reopen the described easement without expense to the City whenever the City Council deems it necessary or upon application of the property owners owning more than one-half in area of the property abutting the described partial easement, unless such right is duly foreclosed by a court of competent jurisdiction.

PASSED and APPROVED, by the City Council of the City of Glenpool this **18^h day of January 2022**.

Joyce Calvert, Mayor

ATTEST:

Wendy Knight, City Clerk

[SEAL]

APPROVED AS TO FORM:

City Attorney

EXHIBIT A

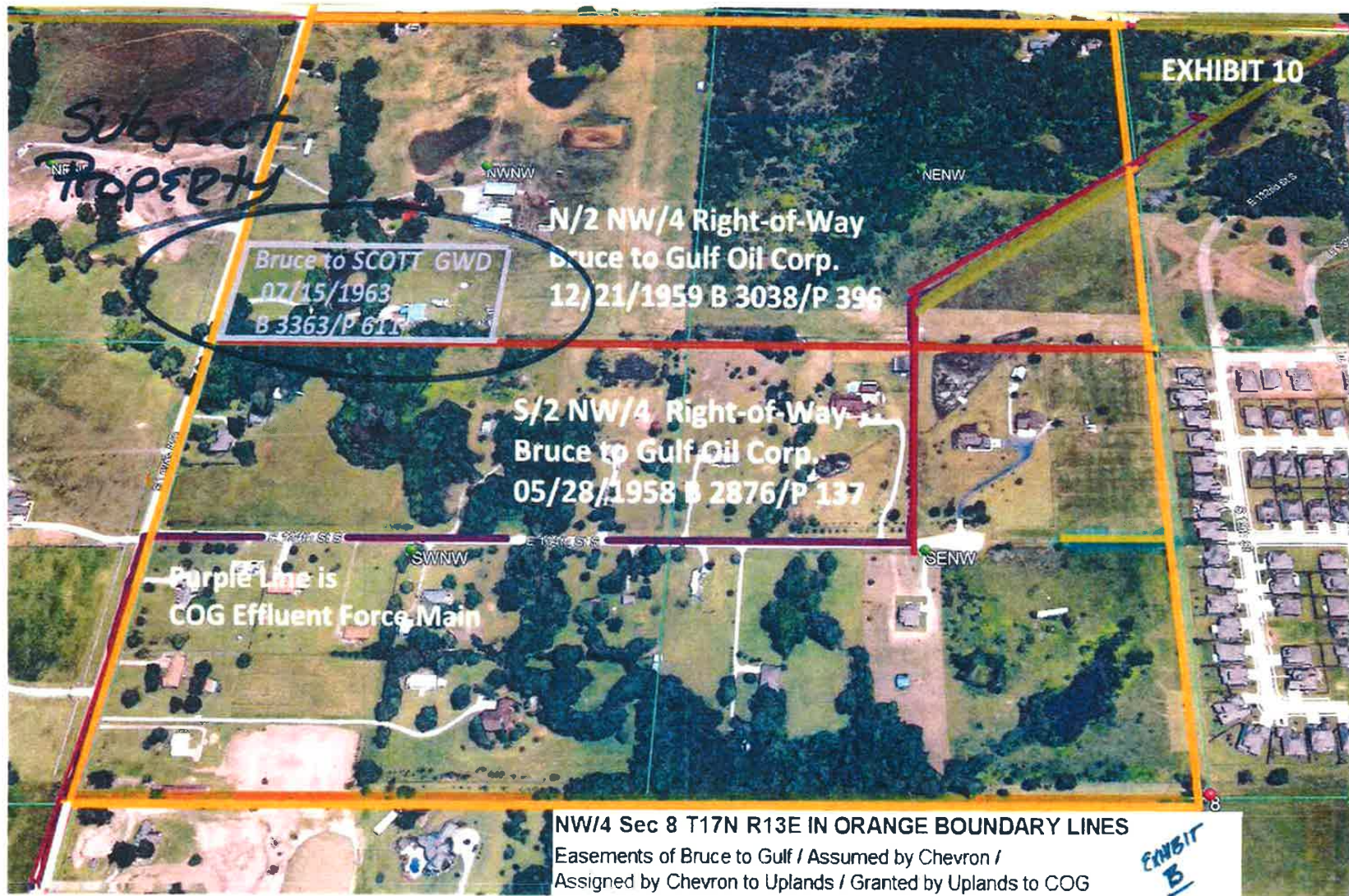
X LEGAL DESCRIPTION:

South 330 feet of West 792 feet of Northwest Quarter (NW/4) of Northwest Quarter (NW/4) of Section 8, Township 17 North, Range 13 East, of the Indian Base and Meridian, Tulsa County, State of Oklahoma according to the U.S. Government Survey thereof, containing six (6.0) acres, more or less.

PICTORIAL DESCRIPTION:

See below aerial view approximately locating that portion of a certain public utility easement dedicated to the City of Glenpool and to be closed, if at all, by ordinance pursuant to Title 11 Okla. Stat. §§ 42-110—115.





**EXHIBIT
B**

**EXHIBIT
B**

TULSA WORLD

P.O. Box 1770 Tulsa, Oklahoma 74102-1770 | tulsa-world.com

Account Number

1007193

CITY OF GLENPOOL
Attn: WENDY KNIGHT
12205 S. YUKON AVE
GLENPOOL, OK 74033

Date

December 16, 2021

Date	Category	Description	Ad Size	Total Cost
12/16/2021	Legal Notices	CLOSURE OF ROW OR EASEMENT	2 x 89.00 CL	138.24

Affidavit of Publication

737988
Published in the Tulsa World, Tulsa County, Oklahoma, December 16, 2021

CITY OF GLENPOOL, OKLAHOMA

NOTICE OF PROPOSED CLOSING OF PORTION OF
PUBLIC UTILITY RIGHT-OF-WAY

THE CITY OF GLENPOOL CITY COUNCIL WILL MEET AS
FOLLOWS TO CONSIDER CLOSING A PORTION OF THE
PUBLIC UTILITY RIGHT-OF-WAY DESCRIBED IN THIS
NOTICE:

DATE - TIME - and - LOCATION OF
PUBLIC HEARING BEFORE CITY COUNCIL:

JANUARY 18, 2022
6:30 P.M.
3rd FLOOR COUNCIL CHAMBERS
GLENPOOL CITY HALL
12205 S. YUKON AVENUE
GLENPOOL, OK 74033

TO: UTILITY FRANCHISEES AND OTHER PERSONS WHO
MAY HAVE LEGAL INTEREST IN SUBJECT PORTION
OF PUBLIC UTILITY RIGHT-OF-WAY TO BE CLOSED
and
PROPERTY OWNERS WITHIN 300-foot RADIUS OF SUB-
JECT PORTION OF PUBLIC RIGHT-OF-WAY TO BE
CLOSED

CITY COUNCIL WILL RECEIVE COMMENTS FROM THE
PUBLIC, INTERESTED PARTIES AND STAFF WITH RE-
SPECT TO PROPOSED CLOSURE OF A PORTION OF PUB-
LIC UTILITY RIGHT-OF-WAY.

POSSIBLE ACTION BY THE CITY COUNCIL INCLUDES (i)
GRANTING THE APPLICATION TO CLOSE DESCRIBED
PORTION OF PUBLIC RIGHT-OF-WAY, (ii) GRANTING
THE APPLICATION WITH CONDITIONS, AND (iii) DENY-
ING THE APPLICATION.

IF THE APPLICATION IS GRANTED, THE CITY COUNCIL
WILL ADOPT AN ORDINANCE CLOSING THE DESCRIBED
PORTION OF THE PUBLIC RIGHT-OF-WAY. THE AP-
PLICANT WILL THEN BE REQUIRED TO PETITION THE
TULSA COUNTY DISTRICT COURT FOR VACATION OF
THE CITY'S RIGHT TO REOPEN SAID PORTION OF THE
PUBLIC RIGHT-OF-WAY IN THE FUTURE.

* NOTE: FOR LOCATION OF SUBJECT PORTION OF
RIGHT-OF-WAY

SEE EXHIBIT A TO THIS NOTICE

FOR COPY OF SUBJECT RIGHT-OF-WAY AS TO WHICH A
PORTION MAY BE CLOSED

SEE EXHIBIT B TO THIS NOTICE

FOR QUESTIONS OR FURTHER INFORMATION, PLEASE
CONTACT:

CARL PRESCOTT, Technical Analyst
City of Glenpool
12205 S. Yukon Avenue
Glenpool, OK 74033
(918) 209-4416
cprescott@cityofglenpool.com

EXHIBIT A

LEGAL DESCRIPTION:

South 330 feet of West 792 feet of Northwest Quarter (NW1/4) of
Northwest Quarter, NW1/4 of Section 8, Township 17 North,
Range 13 East, of the Indian Base and Meridian, Tulsa Coun-
ty, State of Oklahoma according to the U.S. Government Sur-
vey thereof, containing six (6) acres, more or less.

PICTORIAL DESCRIPTION:

See below aerial view approximately locating that portion of
a certain public utility right-of-way dedicated to the City of
Glenpool and to be closed, if at all, by ordinance pursuant to
Title 11 Okla. Stat. §§ 27-110 115



I, Brenda Brumbaugh, of lawful age, am a
legal representative of the Tulsa World of Tulsa, Oklahoma, a
daily newspaper of general circulation in Tulsa County,
Oklahoma, a legal newspaper qualified to publish legal
notices, as defined in 25 O.S. § 106 as amended, and
thereafter, and complies with all other requirements of the
laws of Oklahoma with reference to legal publication. That
said notice, a true copy of which is attached hereto, was
published in the regular edition of said newspaper during the
period and time of publication and not in a supplement, on the
DATE(S) LISTED BELOW

12/16/2021

Newspaper reference: 0000737988

Brenda Brumbaugh
Legal Representative

Sworn to and subscribed before me this date:

12-16-21

Amber Shell
Notary Public

My Commission expires

AMBER SHELL
NOTARY PUBLIC - STATE OF OKLAHOMA
MY COMMISSION EXPIRES SEP. 11, 2023
COMMISSION # 19009197



Name and Address of Sender

Glenpool

**12205 S YUKON AVENUE
GLENPOOL, OK 74033**

Check type of mail or service

- ☐ Adult Signature Required ☐ Priority Mail Express
☐ Adult Signature Restricted Delivery ☐ Registered Mail
☐ Certified Mail ☐ Return Receipt for Merchandise
☐ Certified Mail Restricted Delivery ☐ Signature Confirmation
☐ Collect on Delivery (COD) ☐ Signature Confirmation Restricted Delivery
☐ Insured Mail ☐ Signature Confirmation Restricted Delivery
☐ Priority Mail

Firm Mailing Book For Accountable Mail



USPS Tracking/Article Number	Addressee (Name, Street, City, State, & ZIP Code™)	Postage (Extra Service) Fee	Charge	Actual Value if Registered	Insured Value	Due Sender if COD	ASR Fee	ASRD Fee	RD Fee	RR Fee	SC Fee	SCRD Fee	SH Fee
1 of 8	ON OK, INC C/O Registered Service Agent, NATE Registered Agents, Inc of OK 1833 S. MORGAN RD., OKC, OK 73128	.53											
2 of 8	OKLAHOMA GAS & ELECTRIC COMPANY C/O Registered Service Agent PATRICIA D. HORN 321 N. HARVEY, OKC, OK 73102	.53											
3 of 8	Kenneth L. BEETS 13201 S. LEWIS AVE BIXBY, OK 74008-3685	.53											
4 of 8	DANIEL & BELINDA MEYERS, ITES & REV TR 13416 S LEWIS AVE BIXBY, OK 74008	.53											
5 of 8	WILLIAM KAISER 1406 E 142ND ST GLENPOOL, OK 74033	.53											
6 of 8	RICKY & DAWN HUNTER 2609 E 134TH ST BIXBY, OK 74008	.53											
7 of 8	JAMES EARL SAGE III REV TR 13410 S. LEWIS AVE BIXBY, OK 74008-3614	.53											
8 of 8	JEFFERY D & JANE E GIBSON TREE JOG - JEG TRUST 13411 S LEWIS AVE BIXBY, OK 74008-3615	.53											



Total Number of Pieces Listed by Sender

8

Total Number of Pieces Received at Post Office

8

Postmaster, Per (Name of receiving employee)

Debbie Wescott

Complete in Ink

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PS Form 3877, January 2017 (Page 1 of 2)
PSN 7530-02-000-9096



Name and Address of Sender

Glenpool

**12205 S YUKON AVENUE
GLENPOOL, OK 74033**

Check type of mail or service

- ☐ Adult Signature Required ☐ Priority Mail Express
☐ Adult Signature Restricted Delivery ☐ Registered Mail
☐ Certified Mail ☐ Return Receipt for Merchandise
☐ Certified Mail Restricted Delivery ☐ Signature Confirmation
☐ Collect on Delivery (COD) ☐ Signature Confirmation Restricted Delivery
☐ Insured Mail ☐ Signature Confirmation Restricted Delivery
☐ Priority Mail

Firm Mailing Book For Accountable Mail



USPS Tracking/Article Number	Addressee (Name, Street, City, State, & ZIP Code™)	Postage	(Extra Service) Fee	Handling Charge	Actual Value if Registered	Insured Value	Due Sender if COD	ASR Fee	ASRD Fee	RD Fee	RR Fee	SC Fee	SCRD Fee	SH Fee
1 of 2	JEFFREY A. ROBBINS 2525 E. 134TH STS. BIXBY, OK 74008	.53												
2 of 2	PATRICIA ANN SCOTT, TRUSTEE 2428 E. 134TH ST BIXBY, OK 74008	.53												
3 of 8		.53												
4 of 8		.53												
5 of 8		.53												
6 of 8		.53												
7 of 8		.53												
8 of 8		.53												
9 of 8		.53												



Total Number of Pieces Listed by Sender

28

Total Number of Pieces Received at Post Office

28

Postmaster, Per (Name of receiving employee)

Debbie Wescott

Complete in Ink

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PS Form 3877, January 2017 (Page 1 of 2)
PSN 7530-02 000-9098

From: Eric Wade <ericw@rfrlaw.com>
Sent: Wednesday, February 2, 2022 4:23 PM
To: David Tillotson <dtillotson@cityofglenpool.com>
Cc: Carl Prescott <cprescott@cityofglenpool.com>
Subject: FW: Glenpool / Scott

David,

Below is a short e-mail exchange between me and Max in which he suggests that we table the item on Feb. 7. Thanks.



Eric D. Wade | Shareholder/Director
Rosenstein, Fist & Ringold
525 S. Main, Suite 700
Tulsa, OK 74103
T: 918.585.9211 | **F:** 918.583.5617
www.rfrlaw.com | [my bio](#) | [vcard](#)

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From: Max Harris [<mailto:max.harris@1926blaw.com>]
Sent: Wednesday, February 02, 2022 4:07 PM
To: Eric Wade
Cc: Bobbie English; Steve Harris
Subject: RE: Glenpool / Scott

Eric:

Thanks for calling. Based on our discussion, as I stated, my suggestion for now is that Glenpool again table our Application at the upcoming meeting. That way no one needs to ultimately decide what to do with the Application until we've had more time to consider it and you and I can likely agree on the language of an appropriate release to resolve this matter and have the necessary documents prepared in advance of Glenpool's February 22 meeting.

- Max Harris

Best Regards,

S. Max Harris

Doyle Harris Davis & Haughey
2419 East Skelly Drive
Tulsa, OK 74105
T: 918-592-1276 | F: 918-592-4389
max.harris@1926bLaw.com

From: Eric Wade <ericw@rflaw.com>
Sent: Wednesday, February 2, 2022 3:53 PM
To: Max Harris <max.harris@1926blaw.com>
Subject: Glenpool / Scott

Max,

I'm sending this e-mail in follow-up to our phone call this afternoon so that you have my contact info. Thanks.

Eric



Eric D. Wade | Shareholder/Director
Rosenstein, Fist & Ringold
525 S. Main, Suite 700
Tulsa, OK 74103
T: 918.585.9211 | F: 918.583.5617
www.rflaw.com | [my bio](#) | [vcard](#)

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To: Mayor and Council

From: David Tillotson, City Manager

Date: February 2, 2022

Re: Ordinance #799

Background:

Before you for consideration is Ordinance #799, which amends the City Manager spending limit as codified in Title 2 Chapter 2, Section 2-2-3 of the City Code. This ordinance is being placed on the agenda at the request of Mayor Calvert and Vice-Mayor Kearns.

The City Manager's spending limit in the current City Code is \$7,500. It has been at this level since at least 2002. Mayor Calvert and Vice-Mayor Kearns asked me to provide the spending limit for the Tulsa Metro municipalities, and have included them below:

- Claremore \$50,000.
- Mannford \$50,000.
- Bixby \$25,000.
- Broken Arrow \$25,000.
- Collinsville \$25,000.
- Jenks \$25,000.
- Owasso \$25,000.
- Sand Springs \$25,000.
- Coweta \$15,000.
- Glenpool \$ 7,500.

The ordinance as presented sets the City Manager spending limit at \$25,000.

Staff Recommendation:

Staff recommends the spending limit be increased but recognizes the Council's authority to set this level and therefore makes no recommendation on the final limit.

Attachments:

- Ordinance #799 Redline Version

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

www.glenpoolonline.com

ORDINANCE NO. 799

AN ORDINANCE OF THE CITY OF GLENPOOL, OKLAHOMA, AMENDING TITLE 2 (FINANCE AND TAXATION), CHAPTER 2 (CONTRACTS AND PURCHASES), SECTION 2-2-3 (CITY COUNCIL APPROVAL REQUIRED) OF THE CODE OF ORDINANCES FOR THE CITY OF GLENPOOL FOR THE PURPOSE OF INCREASING THE CITY MANAGER'S DISCRETIONARY SPENDING LIMIT; REPEALING CONFLICTING ORDINANCES; CONTAINING A PARTIAL INVALIDITY SAVINGS CLAUSE; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

BE IT ORDAINED BY THE CITY COUNCIL OF CITY OF GLENPOOL, OKLAHOMA, THAT TITLE 2, CHAPTER 2, SECTION 2-2-3 OF THE GLENPOOL CODE OF ORDINANCES SHALL BE AND IS HEREBY AMENDED TO PROVIDE AS FOLLOWS:

Section No. 1: Title 2, Chapter 2, Section 2-2-3 is amended to read as follows, to wit:

2-2-3: CITY COUNCIL APPROVAL REQUIRED:

Every contract for or purchase of supplies, materials, equipment or contractual services shall conform to the annual budget as approved by the city council; and under no circumstances may such contract or purchase be made for items not contained in the annual budget which cost more than ~~seven-twenty-five~~ thousand ~~five hundred~~ dollars (~~\$25,000~~~~\$7,500.00~~) without first obtaining the approval of the city council. The discretionary spending limit may from time to time be increased or decreased by action of the city council.

Section No. 2: All prior ordinances in conflict herewith or apparently in conflict, shall be and the same are hereby specifically repealed.

Section No. 3: If any provisions of this Ordinance, or of its application to any person or circumstance is declared invalid or unenforceable, as determined by a court of competent jurisdiction, the invalidity or unenforceability shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision or circumstance, and to this end, the provisions of this Ordinance are severable.

Section No. 4: The City Clerk is hereby ordered and directed to cause this Ordinance to be published as required by law.

PASSED AND APPROVED by City Council of the City of Glenpool, Oklahoma, this 7th day of February, 2022.

Joyce G. Calvert, Mayor

(SEAL)

ATTEST: _____
Wendy Knight, City Clerk

APPROVED AS TO FORM:

Eric D. Wade, City Attorney



To: Mayor and Council

From: David Tillotson, City Manager

Date: February 1, 2022

Re: Texas and Las Vegas ICSC

Background:

The City had attended the Texas ICSC conference consistently for several years until its cancellation due to COVID. This event is currently scheduled for March 30 – April 1. In the past this show has allowed us to visit with specific retailers, developers and brokers who are interested in Texas and Oklahoma development. This year, ICSC decided to rebrand the event as the ICSC@Red River to describe more accurately what the conference has evolved into over the last several years with the influx of Oklahoma cities and businesses researching and looking for deals in Oklahoma as well as Texas. The conference will be held at the Kay Bailey Hutchison Convention Center in Dallas.

This item is on the agenda to allow Council to determine which, if any, Council members will be attending the conference. Costs for the conference registration are \$450 per person, which is a significant jump over previous years, plus hotel and meals. Since rescheduling the conference after the COVID hiatus, the event has already been postponed once due to COVID and is just weeks before the ICSC Las Vegas Conference set for May 22-24. Additionally, Oklahoma cities will not have a joint booth this year to work from as we have in the past. Finally, I am being told by developers and consultants that participation is down at all ICSC events since they have started back up from their COVID cancellations. Given these significant changes, I would recommend we significantly cut back our commitment to this event. I will also be recommending we consider cutting back on our participation in the Las Vegas event when the item appears on a future Council agenda.

Staff Recommendation:

Staff recommends that the City Manager attend this event either without Council participation or with a single Council member.

Attachments:

- ICSC conference website info

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

www.glenpoolonline.com



Due to the increase in COVID 19 cases, we have rescheduled ICSC@RED RIVER to March 30 – April 1 at the Kay Bailey Hutchison Convention Center in Dallas, Texas.

All registrations as of January 10, 2022 for the March 2022 event, will automatically roll over to the rescheduled event date. Should there be conflicts with the new dates, all registrants are eligible for a credit toward a future ICSC meeting.

All hotel reservations will be canceled and will need to be rebooked through onPeak.

For more information, please contact the ICSC Membership team.

Create connections and catalyze deals with the innovators, dealmakers and changemakers driving the marketplaces industry forward in your region. Advance your business goals and experience the latest trends shaping the spaces where consumers shop, dine, work, play and gather.

Schedule At-a-Glance

Wednesday, March 30

- 11:30 am – 3:00 pm • Optional Events
- 2:00 – 6:30 pm • Badge Pickup & Registration
- 4:00 – 5:00 pm • Next Generation & Student Networking Reception
- 5:00 – 6:30 pm • Member-Hosted Reception

Thursday, March 31

- 7:00 am – 5:00 pm • Badge Pickup & Registration
- 8:00 – 9:00 am • Breakfast & Welcome Remarks
- 9:00 am – 5:00 pm • Deal Making & Retailer Central
- 9:00 am – 12:00 pm • Sessions
- 12:00 – 1:30 pm • Lunch & Keynote Speaker
Darren Woodson, Host of the Darren Woodson Podcast,
Former ESPN Analyst, Forever Dallas Cowboy, Entrepreneur
- 1:30 – 5:00 pm • Sessions

Friday, April 1

- 8:00 am – 12:00 pm • Badge Pickup & Registration
- 9:00 – 10:00 am • Breakfast & Retailer Runway
- 9:00 am – 12:00 pm • Deal Making & Retailer Central

Save Up to \$200 with the Advance rate!

Registration Fees*

Register at the Advance Rate (ends March 16, 2022)

Member • **\$450**

Non-member • **\$900**

Retailer Member • **\$0**

Student Member • **\$50**

Standard Rate (Registration closes March 25, 2022)

Member • **\$550**

Non-member • **\$1,100**

Retailer Member • **\$0**

Student Member • **\$50**

*All cancellations are subject to a \$100 cancellation fee for members and non-members; \$25 for student members. Refunds will not be given for cancellations received after **March 25, 2022**. All requests for refunds must be received by ICSC in writing.

Hotel Reservations

In partnership with onPeak, ICSC's official hotel provider, we are offering discounted rates at select hotels.

Book Hotel

Exhibitor Information

Direct all exhibitor inquiries to Carlos Baudett.

All live ICSC events will require proof of full vaccination or negative COVID-19 test within 48 hours of entry. Upon registration, attendees will receive instructions on how to submit proof of vaccination or test results prior to attendance. There will be no on-site registration for ICSC@REDRIVER.

ICSC is committed to bringing our event attendees together safely and with the proper health precautions in place. We continue to follow guidelines and recommendations by the Centers for Disease Control (CDC) and state and local governments on public events and gatherings.

Given the extremely contagious nature of COVID-19 and the fact that it is primarily transmitted by person-to-person contact, ICSC has put several preventative measures in place to help reduce its spread. However, ICSC cannot guarantee that event attendees, exhibitors, vendors, or other participants will not become infected with COVID-19, and by voluntarily attending an ICSC event, you accept and assume the risk of possible exposure or contraction of the same.

Read ICSC's Event Terms and Conditions for more information here.



To: Mayor and Council

From: David Tillotson, City Manager

Date: February 4, 2022

Re: In-Car Computer Project for PD

Background:

The City Council authorized the police department to move forward with an in-car computer system in 2019 utilizing iPads and software through Tyler Technologies. Tyler had just released updates for their software that would allow it to work on the iPads and we believed this would be a better alternative for our officers. Unfortunately, Tyler has been unable to make the iPads work as promised in their demonstrations and have subsequently scaled back their software capabilities on that platform. As a result, the software no longer offers many of the functions that we desire. We believe it would be best to pivot to a Windows based platform to finalize this project. This would give our officers all the functionality that we had been promised as part of the iPad software.

We have been negotiating with Tyler Technologies on future discounts for the software and/or payments from them for our costs with the project to date. Although we have not finalized these conversations yet, I believe it is imperative that we move forward with the project. Our officers need these tools with them in their vehicles and we have the funds available to purchase the necessary equipment. I will continue to negotiate with Tyler Technologies, but I do not want to wait any longer on these negotiations.

The cost for the needed equipment, installation and software changes are outlined below. I would propose using designated reserve funds for this project. The recurring annual costs for year two and beyond will need to be budgeted as part of our regular operating expenses in future budgets.

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

www.glenpoolonline.com

Item	Vendor	One-Time Cost	Recurring Cost	Total
Ruggedized Laptop	Dell	\$ 77,291.40		\$ 77,291.40
Vehcile Mounts	Turn-Key Mobile	\$ 34,774.00		\$ 34,774.00
Card Readers	E-Seek	\$ 8,800.00		\$ 8,800.00
Laptop Configuration	Springpoint	\$ 8,575.00		\$ 8,575.00
Monthly Maintenance (thru 6/2022)	Springpoint		\$ 11,437.50	\$ 11,437.50
NetMotion Mobility Software	Tyler Technologies		\$ 3,360.00	\$ 3,360.00
Brazos Configuration	Tyler Technologies	\$ 2,500.00		\$ 2,500.00
	Total	\$ 131,940.40	\$ 14,797.50	\$ 146,737.90

Staff Recommendation:

Staff recommends approval of the costs for the In-Car Computer Project and a transfer from the designated fund balance in the amount of \$146,739. for these purchases.

Attachments:

- Quotes
- Budget Amendment-City08

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City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

www.glenpoolonline.com



A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your [Premier page](#), or, if you do not have Premier, use this [Quote to Order](#).

Quote No.	3000110989303.1	Sales Rep	Ryan Moreno
Total	\$77,291.40	Phone	(800) 456-3355, 80000
Customer #	26832244	Email	Ryan_Moreno@Dell.com
Quoted On	Feb. 02, 2022	Billing To	ACCOUNTS PAYABLE
Expires by	Mar. 04, 2022		CITY OF GLENPOOL
Contract Name	Dell NASPO Computer		12205 S YUKON AVE
	Equipment PA - State of OK		GLENPOOL, OK 74033-6635
Contract Code	C000000181161		
Customer Agreement #	MNWNC-108 / SW1020D		
Deal ID	23302052		

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
Ryan Moreno

Shipping Group

Shipping To	Shipping Method
JOHN GONSALVES CITY OF GLENPOOL 12205 S YUKON AVE GLENPOOL, OK 74033-6635 (918) 209-4628	Standard Delivery Free Cost

Product	Unit Price	Quantity	Subtotal
Dell Latitude 5430 Rugged	\$2,576.38	30	\$77,291.40
Subtotal:			\$77,291.40
Shipping:			\$0.00
Environmental Fee:			\$0.00
Non-Taxable Amount:			\$77,291.40
Taxable Amount:			\$0.00
Estimated Tax:			\$0.00
Total:			\$77,291.40

Shipping Group Details

Shipping To

JOHN GONSALVES
CITY OF GLENPOOL
12205 S YUKON AVE
GLENPOOL, OK 74033-6635
(918) 209-4628

Shipping Method

Standard Delivery Free Cost

	Quantity	Subtotal
Dell Latitude 5430 Rugged	30	\$77,291.40

Estimated delivery if purchased today:

Mar. 02, 2022

Contract # C000000181161

Customer Agreement # MNWNC-108 / SW1020D

Description	SKU	Unit Price	Quantity	Subtotal
Dell Latitude 5430 Rugged	210-BCFW	-	30	-
Intel Core Processor i5-1145G7, (QC, 2.6 to 4.0 GHz, 28W, vPro)	379-BERS	-	30	-
Windows 11 Pro, English, French, Spanish	619-AQLP	-	30	-
No Carrying Case	460-BBEX	-	30	-
No Microsoft Office License Included – 30 day Trial Offer Only	658-BCSB	-	30	-
Intel® Core™ vPro i5-1145G7 with Iris Xe Graphics	338-CCRI	-	30	-
Intel vPro Technology Advanced Management Features	631-ADEE	-	30	-
16GB, 2x8GB, 3200 MHz DDR4 Non-ECC	370-AGTH	-	30	-
512GB M.2 PCIe NVMe Class 35 Solid State Drive	400-BMRW	-	30	-
14" Touch 1100 nits WVA FHD (1920 x 1080) 100% sRGB Anti-Glare, Outdoor Viewable	391-BGGI	-	30	-
English US RGB Backlit Sealed Internal keyboard	583-BILF	-	30	-
No Mouse	570-AADK	-	30	-
Intel AX210 WLAN Driver	555-BHCC	-	30	-
Intel AX210 Wireless Card with Bluetooth	555-BHCH	-	30	-
DW5930E w/o eSIM WWAN Card Qualcomm SDX55 5G-NR for AT&T	556-BCYJ	-	30	-
Hot surface warning label	389-ECGC	-	30	-
Primary 3 Cell 53.5 Whr ExpressCharge Capable Battery	451-BCWC	-	30	-
90W 461G Type-C EPEAT Adapter	492-BDEL	-	30	-
No Fingerprint, no Smartcard reader	346-BHQQ	-	30	-
No Anti-Virus Software	650-AAAM	-	30	-
OS-Windows Media Not Included	620-AALW	-	30	-
E5 Power Cord 1M US	450-AAEJ	-	30	-
Setup and Features Guide	340-CXCE	-	30	-
Dummy Airbay Cover	325-BEIV	-	30	-
No Resource USB Media	430-XXYG	-	30	-
SERI Guide (ENG/FR/Multi)	340-AGIK	-	30	-
ENERGY STAR Qualified	387-BBPC	-	30	-
Custom Configuration	817-BBBB	-	30	-

Dell Applications for Windows 11	658-BFIP	-	30	-
Shuttle Ship, Notebook, 5430 Rugged	340-CXHM	-	30	-
11th Gen Intel Core i5 vPro label	340-CTSV	-	30	-
BTO Standard Shipment (VS)	800-BBQK	-	30	-
No UPC Label	389-BCGW	-	30	-
Microphone +RGB HD camera; Touch; WLAN/WWAN antennae; Pogo vehicle docking and RF passthrough	319-BBHV	-	30	-
EPEAT 2018 Registered (Silver)	379-BDTP	-	30	-
Dedicated u-blox NEO GPS Card	540-BDCC	-	30	-
No AutoPilot	340-CKSZ	-	30	-
Additional USB-A rear port	590-TFHR	-	30	-
Additional TBT/Type-C port	325-BEJZ	-	30	-
Rigid handle	750-ADPK	-	30	-
ProSupport Plus: Next Business Day Onsite, 3 Years	808-6797	-	30	-
Dell Limited Hardware Warranty Initial Year	808-6805	-	30	-
ProSupport Plus: Accidental Damage Service, 3 Years	808-6817	-	30	-
ProSupport Plus: Keep Your Hard Drive, 3 Years	808-6818	-	30	-
ProSupport Plus: 7X24 Technical Support, 3 Years	808-6847	-	30	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit www.dell.com/contactdell or call 1-866-516-3115	997-8367	-	30	-

Subtotal:	\$77,291.40
Shipping:	\$0.00
Environmental Fee:	\$0.00
Estimated Tax:	\$0.00
Total:	\$77,291.40

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.



Turn-Key Mobile, Inc.

4510 Country Club Dr
Jefferson City, MO 65109

573-893-9888 Office 314-754-9794 Fax

Proposal

Date	Proposal #
1/26/2022	28001

Name / Address

City of Glenpool Police Department
14536 South Elwood Avenue
Glenpool, OK 74033

Sales Rep	Prepared By	PO #	Accepted By
Keith	Amy		

Item	Description	Qty	Rate	Total
7160-0546	GAMBER JOHNSON Magnetic Stripe Reader Mount	21	30.00	630.00
7170-0551-00	Gamber Johnson Dell Latitude Rugged Laptop Docking Station with Lind 90W Power Supply (No RF)	27	741.00	20,007.00
7170-0148	Gamber Johnson 2013-2019 Ford Police Interceptor® Sedan/Utility, Taurus and Explorer Pedestal System Kit - includes vehicle base, lower & upper poles, mongoose, & support brace	10	463.00	4,630.00
7170-0814-01	Gamber 2020+ Ford Police Interceptor® Utility Pedestal Kit with Mongoose® Slide Arm	15	549.00	8,235.00
7170-0214	Gamber Johnson Chevrolet Silverado, Suburban, Tahoe and GMC Sierra, Yukon (2014+) Pedestal System Kit	2	515.00	1,030.00
SHIP	SHIPPING AND HANDLING	1	242.00	242.00
Proposals are good for 30 days. Please ask your rep for updated pricing and availability.			Total	\$34,774.00

Shipping is not included.

Signature _____

Price Quotation

Date: January 26, 2022

To: Glenpool Police Department

From: E-Seek Inc.

<u>Quantity</u>	<u>Description</u>	<u>Part Number</u>	<u>Unit Price</u>
22	Model 260 Reader	M-260	\$385.00
22	USB Cable M-260	CN8000	\$ 15.00
			+ Shipping

Total= \$8,800.00

Availability : In stock

Terms: Net 30

Pricing is valid for 90 days.

FOB San Diego, CA.

Sales e-mail: ann@e-seek.com

Order e-mail: order@e-seek.com



COG - Sebastian D - 30 laptops for Patrol Vehicles

Quote Information:

Quote #: 000612

Version: 4

Delivery Date: 02/03/2022

Expiration Date: 02/11/2022

Prepared for:

City of Glenpool

12205 S Yukon Ave

Glenpool, OK 74033

David Tillotson

(918) 209-4645

dtillotson@cityofglenpool.com

Prepared by:

SpringPoint Technologies

Lauren Lafortune

llafortune@myspringpoint.com

Quote Summary

Description	Amount
Labor	\$8,575.00
Total:	\$8,575.00

Monthly Expenses Summary

Description	Amount
Increase to Monthly Service Invoice	\$2,287.50
Monthly Subtotal:	\$2,287.50
Estimated Tax:	\$194.83
Monthly Total:	\$2,482.33

Prices good for 15 days from receipt of quote. SpringPoint reserves the right to require 50% of the balance to be paid before work begins. Cancelled orders will incur return shipping and restocking fees.

By accepting this quote, you agree to the Terms set forth in the attached Master Services Agreement. Please review prior to signing quote.

SpringPoint Technologies

City of Glenpool

Signature: _____

Name: Lauren LaFortune

Title: _____

Date: 02/03/2022

Signature: _____

Name: David Tillotson

Date: _____



Project Plan and Scope

Client: City of Glenpool

Project: Laptops for Patrol Vehicles

Date: 9/23/2021

OVERVIEW

1. Project Background and Description

City of Glenpool is replacing the iPads in the patrol vehicles with a suite of thirty (30) Dell laptops. SpringPoint will be installing the Windows Operating System (OS), Microsoft Office, SpringPoint agent, and joining the devices to the City of Glenpool's domain. TylerTech will be responsible for installing the NetMotion application for VPN access. SpringPoint has already assisted TylerTech with installing NetMotion on COG-PSP-COM-01 and assigned the server a temporary license for testing. City of Glenpool will be purchasing laptops directly from Dell and will be responsible for shuttling the devices to and from the SpringPoint offices once the setups are complete. The shuttling of the devices by the City was self-assigned to contain the project labor costs associated with this effort.

2. High-Level Requirements

- Laptops delivered to SpringPoint offices for configuration.
- Laptops must be business grade with Windows 10 Pro Operating System.
- NetMotion Licenses must be obtained by City of Glenpool.

3. Deliverables

- 30 laptops with the following configuration:
 - Base image to include:
 - Windows Operating System
 - SpringPoint Agent
 - Microsoft Office
 - Joined to the City of Glenpool domain

4. Affected Parties

All users that were previously using iPads in patrol vehicles will be affected by this change.

5. Affected Business Processes or Systems

Officers will log into laptops using existing Windows login credentials. NetMotion is a VPN solution that will be installed by Tyler Tech.



Quoted By: Madonna Allen
Quote Expiration: 2/28/22
Quote Number: 2021-272692-D6H1X3
Quote Name: 28 NM Licenses

Sales Quotation For:
Glenpool Police Department
12205 S Yukon
Glenpool OK 74033
Phone: 918/322-8110

Annual / SaaS

Description	Quantity	Fee	Discount	Annual
Incode				
Hardware				
NetMotion Mobility COMPLETE	28	\$ 120	\$ 0	\$ 3,360
TOTAL				\$ 3,360

Summary	One Time Fees	Recurring Fees
Total Tyler Software	\$ 0	\$ 0
Total Annual	\$ 0	\$ 3,360
Total Tyler Services	\$ 0	\$ 0
Total Third-Party Hardware, Software, Services	\$ 0	\$ 0
Summary Total	\$ 0	\$ 3,360
Contract Total	\$ 3,360	
Travel (Not included in Contract Total)		

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held For six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: _____ Date: _____

Print Name: _____ P.O.#: _____

Comments

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms:

- License fees for Tyler and third party software are invoiced upon the earlier of (i) deliver of the license key or (ii) when Tyler makes such software available for download by the Client;
- Fees for hardware are invoiced upon delivery;
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware;
- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software available for download by the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS,



Quoted By:
Quote Expiration:
Quote Name:

James Mulvey
5/13/22

Sales Quotation For:
City of Glenpool
140 W 141st St
Glenpool, OK 74033-3555
Phone: +1 (918) 322-5442

Shipping Address:
City of Glenpool
14600 S Elwood Avenue ATTN: Sgt. Graves
Glenpool, OK 74033-3555

Tyler Software

Description	License	Discount	License Total	Year One Maintenance
Brazos				
Interface				
Device Level - IPS	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	\$ 0	\$ 0	\$ 0	\$ 0

Services

Description	Quantity	Unit Price	Discount	Total	Maintenance
Brazos					
Set-Up & Configuration for hardware platform - LAPTOP	1	\$ 2,500	\$ 0	\$ 2,500	\$ 0
TOTAL				\$ 2,500	\$ 0

2021-270029-R6F3Q7

Page 1



INVESTMENT SUMMARY

Tyler Software	\$ 0
Services	\$ 2,500
Third-Party Products	\$ 0
Other Cost	\$ 0
Travel	
Total One-Time Cost	\$ 2,500
Annual Recurring Fees/SaaS	\$ 0
Tyler Software Maintenance	\$ 0

2021-270029-R6F3Q7

City of Glenpool
Budget Amendment

Fiscal Year: 2021-2022
Amendment No: CITY 08
Date Requested: 7-Feb-22

REVENUE					EXPENSES				
Fund	Account Number	Acct Name	Increase/(Decrease)	New Budget Amount	Fund	Account Number	Acct Name	Increase/(Decrease)	New Budget Amount
01	01-5-00-5409	TRANSFER FROM FUND BALANCE	\$ 146,739	\$ 788,990.25	01	01-6-03-6357	Police Equipment	\$ 131,941	\$ 136,941
					01	01-6-03-6235	Contract Services	\$ 14,798	\$ 99,798
Total:			\$ 146,739		Total:			\$ 146,739	

Notes:
Funding in the amount of \$146,739 for the Police In-Car Computer Project is transferred from the General Fund Fund Balance in the current fiscal year.

Approved by the City of Glenpool:

Mayor

Date

**City of Glenpool
Budget Amendment**

Fiscal Year: 2021-2022
 Amendment No: CITY 08
 Date Requested: 7-Feb-22

REVENUE

Fund	Account Number	Acct Name	Increase/(Decrease)	New Budget Amount
01	01-5-00-5409	TRANSFER FROM FUND BALANCE	\$ 146,739	\$ 788,990.25

Total: \$ 146,739

EXPENSES

Fund	Account Number	Acct Name	Increase/(Decrease)	New Budget Amount
01	01-6-03-6357	Police Equipment	\$ 131,941	\$ 136,941
01	01-6-03-6235	Contract Services	\$ 14,798	\$ 99,798

Total: \$ 146,739

Notes:

Funding in the amount of \$146,739 for the Police In-Car Computer Project is transferred from the General Fund Fund Balance in the current fiscal year.

Approved by the City of Glenpool:

Mayor

Date



To: Mayor and Council

From: Frank Ordaz, Finance Director

Date: February 1, 2022

Re: FY21-22 ARPA Special Purpose Fund

Background:

The City of Glenpool has been designated as a recipient of Coronavirus Local Fiscal Recovery Funds (ARPA Funds) for Non-Entitlements Units of Government in the amount of \$1,216,998.26 for this fiscal year and \$1,216,998.26 for next fiscal year in October 2022.

To budget these funds, in accordance with applicable federal guidelines, staff recommends a budget amendment in the amount of \$1,216,998.26 in the ARPA Special Purpose Fund for this fiscal year.

Staff Recommendation:

- Staff recommends approval of a budget amendment in the ARPA Special Purpose Fund in the amount of \$1,216,998.26 for this fiscal year.

Attachment:

- Budget Amendment CITY07

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

www.glenpoolonline.com

City of Glenpool
Budget Amendment

Fiscal Year: 2021-2022
Amendment No: CITY 07
Date Requested: 7-Feb-21

REVENUE					EXPENSES				
Fund	Account Number	Acct Name	Increase/(Decrease)	New Budget Amount	Fund	Account Number	Acct Name	Increase/(Decrease)	New Budget Amount
06	06-5-00-5250	ARPA Grant Revenue	\$ 1,216,998.26	\$ 1,216,998.26	06	06-6-90-6235	CONTRACT SERVICES	\$ 1,216,998.26	\$ 1,216,998.26
Total:			\$ 1,216,998.26		Total:			\$ 1,216,998.26	

Notes:
Funding received in the amount of \$1,216,998.26 is budgeted in the ARPA Grant Fund.

Approved by the City of Glenpool:

Mayor

Date



MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL

**FROM: LYNN BURROW, PE
COMMUNITY DEVELOPMENT DIRECTOR**

**RE: ACCEPTANCE OF PUBLIC PAVING & STORM SEWER
IMPROVEMENTS SERVING GLEN HILLS: PHASE II BLOCKS 7
THRU 11 RESIDENTIAL ADDITION**

DATE: FEBRUARY 7, 2022

BACKGROUND

This item is for City Council consideration and action regarding the approval and acceptance for ownership certain public paving and storm sewer related improvements designed and constructed to serve the Glenn Hills Phase II residential development located immediately north and west of the first phase of the Glenn Hills residential subdivision. These public paving and storm sewer related improvements were permitted for construction by the City of Glenpool and were inspected by City staff during construction for compliance with the approved construction plans as well as with City of Glenpool design criteria. It should be noted that these paving and storm sewer improvements were constructed within public street rights-of-way and general utility easements created by the approved final subdivision plat for Glenn Hills Phase II: Blocks 7 thru 11. The attached Maintenance Bonds issued by the Contractors (A & A Asphalt, Inc. and Morton Excavating, LLC) cover 100% of the total cost of the paving and storm sewer facilities in question for the required one-year period from City Council acceptance.

Staff Recommendation:

Staff recommends that the Council approve the acceptance of these facilities for City ownership as illustrated in the corresponding 'As-Built' construction documents and as supported by the required one-year Maintenance Bond.

Attachments:

- A. 'As-Built' Paving and Storm Sewer Construction Plans
- B. Associated Maintenance Bond

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brabst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

www.glenpoolonline.com

MID-CONTINENT CASUALTY COMPANY

P. O. Box 1409
TULSA, OKLAHOMA 74101

MAINTENANCE BOND

BOND NUMBER 1022145

KNOW ALL MEN BY THESE PRESENTS:

THAT WE, A & A Asphalt, Inc.

P.O. Box 1323, Broken Arrow, Ok 74013 as Principal,
and **MID-CONTINENT CASUALTY COMPANY**, an Ohio corporation, having its principal place of business in the City of Tulsa and State of Oklahoma,

as Surety, are held and firmly bound unto City of Glenpool

12205 S Yukon Ave, Glenpool, Ok 74033 as Oblgee,

in the penal sum of Four Hundred Forty One Thousand Five Hundred Eighty Nine Dollars and Twenty Five Cents----

----- Dollars (\$ 441,589.25-----),

lawful money of the United States of America, for the payment of which, well and truly to be made, we bind ourselves, and each of our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS the said Principal has constructed certain improvements described as follows:

Glenn Hills Blocks 7-11

Subgrade Stabilization, Curb & Gutter, Asphalt Paving & Sod

Which said improvements have been constructed to conform with specifications prepared by -----

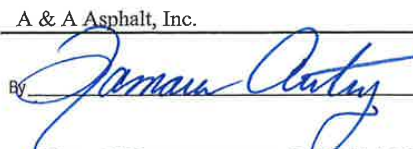
NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that, if the said Principal shall maintain said improvements for a period of Two year(s) against any failure due to defective workmanship or defective materials, said Two year(s) period to begin with the date of completion and acceptance of such completed improvements described above, then this obligation shall be null and void, otherwise to remain in full force and effect, subject however to the following express provision:

The Oblgee, by and through its proper representative, shall give the Principal and the Surety written notice of all repairs required to fulfill the terms of this maintenance guarantee; and the said Principal and Surety shall, after receipt of any such notice, be allowed a reasonable period of time in which to make any such repairs.

Signed, Sealed and Dated this 13th day of December, 2021.


Witness

A & A Asphalt, Inc.
Principal

By 
Sharon Sappington

MID-CONTINENT CASUALTY COMPANY

By 
Sharon Sappington Attorney-in-fact

MID-CONTINENT CASUALTY COMPANY

1437 South Boulder, Suite 200, Tulsa, Oklahoma 74119 • Ph: 918-587-7221 • Fax: 918-588-1296

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the **Mid-Continent Casualty Company**, a corporation organized and existing under and by virtue of the laws of the State of Ohio, does hereby nominate, constitute and appoint the person or persons named below, each individually if more than one is named, its true and lawful attorney-in-fact, for it and in its name, place and stead to execute on behalf of the said Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof. Amanda Applegate, James Beavers, Terry D. Cupp, Sharon Sappington, Kristie Thompson, Jamie Wilson, all of BROKEN ARROW, OK.

IN WITNESS WHEREOF, the **Mid-Continent Casualty Company** has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 07 day of October, 2021.



ATTEST:

Sharon Hackl

Sharon Hackl, Assistant Secretary

MID-CONTINENT CASUALTY COMPANY

Todd Bazata

Todd Bazata, Vice President

On this 07 day of October, 2021 before me personally appeared Todd Bazata, to me known, being duly sworn, deposes and says that s/he resides in Broken Arrow, Oklahoma, that s/he is a Vice President of **Mid-Continent Casualty Company**, the company described in and which executed the above instrument; that s/he knows the seal of the said Company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by authority of her/his office under the By-Laws of said Company, and that s/he signed his name thereto by like authority.

STATE OF OKLAHOMA

COUNTY OF TULSA

} SS



Commission # 11008253

My Commission Expires: 09-08-23

Julie Callahan

Julie Callahan, Notary Public

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of **Mid-Continent Casualty Company** by unanimous written consent dated September 25, 2009.

RESOLVED: That the President, the Executive Vice President, the several Senior Vice Presidents and Vice Presidents or any one of them, be and hereby is authorized, from time to time, to appoint one or more Attorneys-in-Fact to execute on behalf of the Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke any such appointment at any time.

RESOLVED FURTHER: That the Company seal and the signature of any of the aforesaid officers and any Secretary or Assistant Secretary of the Company may be affixed by facsimile to any power of attorney or certificate of either given for the execution of any bond, undertaking, contract of suretyship, or other written obligation in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

CERTIFICATION

I, Sharon Hackl, Assistant Secretary of **Mid-Continent Casualty Company**, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of September 25, 2009 have not been revoked and are now in full force and effect.

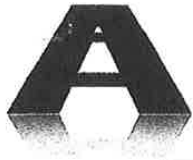


Signed and sealed this 13th day of December, 2021

Sharon Hackl

Sharon Hackl, Assistant Secretary

VOID IF BOX IS EMPTY



A&A ASPHALT

P.O. Box 1323 Broken Arrow, OK 74013-1323 Phone: (918) 486-1204 -- Fax (918) 486-1205

August 25th, 2021

Cord Bugg
S+K Commercial Construction, LLC
12150 E. 96th St. N., Ste. 200
Owasso, OK 74055

Project -- Glenn Hills Blocks 7-11

Dear Mr. Bugg,

A & A Asphalt's prices for this project are below as well as any inclusions/exclusions:

Description	Quantity	Unit	Unit Price	Extension
8" Lime Stabilized Subgrade (Including Fine Grading & Curb Backfill) (2' behind BOC)	12,774	SY	\$8.00	\$102,192.00
6" Concrete Curb & Gutter (6.5" Thick Gutter)(with Inlet Adjustments to Grade)	6,715	LF	\$14.20	\$95,353.00
Water Valve Adjust to Grade (in Paving only)	3	EA	\$525.00	\$1,575.00
4.5" Type A Asphalt	9,665	SY	\$16.25	\$157,056.25
2" Type B Insol Asphalt	9,665	SY	\$8.20	\$79,253.00
Solid Slab Sodding (3.5' Behind Curb)	2,240	SY	\$2.75	\$6,160.00
Bonding	1	LS	\$8,490.00	\$8,490.00
			Total	\$450,079.25

441,589.25

-Surveying, existing pavement/curb & gutter removal, erosion control & testing are excluded.

- Asphalt price is based on the ODOT asphalt binder adjustment special provision. The price will be adjusted per ODOT special provision 109-7(a-b)99, when there is a change of +/-3% in the index (August 2021 Index is \$470.00/ton).

Please let me know if you have any questions regarding this quote.

Thank you,

Chris Sanders, PE
Construction Engineer
C: 918.688.9323
O: 918.486.1204
F: 918.486.1205



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/13/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Arrow Group 2720 North Hemlock Ct. Ste. A Broken Arrow OK 74012		CONTACT NAME: Sharon Sappington PHONE (A/C, No, Ext): (918) 258-6681 FAX (A/C, No): (918) 251-7893 E-MAIL ADDRESS: sharon@arrow-group.com	
INSURED A & A Asphalt Inc P O Box 1323 Broken Arrow OK 74013-1323		INSURER(S) AFFORDING COVERAGE INSURER A: USI - Acadia Insurance Company NAIC # 31325 INSURER B: CompSource Mutual Ins Co 31688 INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL2152810860 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC ☐ OTHER:			CPA4354979	6/1/2021	6/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Employee Benefits \$ 1,000,000
	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS			CPA4354979	6/1/2021	6/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$			CUA4780249-13	6/1/2021	6/1/2022	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ N/A		03048340 21 1	6/1/2021	6/1/2022	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Leased or Rented Equipment			CPA4354979	6/1/2021	6/1/2022	Limit \$300,000 Deductible \$1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: Gleen Hills Blocks 7-11

CERTIFICATE HOLDER

City of Glenpool
12205 S Yukon Ave
Glenpool, OK 74033

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

James Beavers/SS

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ACORD 25 (2014/01)
INS025 (201401)

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MID-CONTINENT CASUALTY COMPANY

P. O. Box 1409
TULSA, OKLAHOMA 74101

MAINTENANCE BOND

BOND NUMBER 1022919

KNOW ALL MEN BY THESE PRESENTS:

THAT WE, Morton Excavating, LLC

PO Box 482 Coweta, OK 74429 as Principal,
and **MID-CONTINENT CASUALTY COMPANY**, an Ohio corporation, having its principal place of business in the City of Tulsa and State of Oklahoma,

as Surety, are held and firmly bound unto City of Glenpool

12205 South Yukon Glenpool, OK 74033 as Oblige,

in the penal sum of Five Hundred Sixty-one Thousand Nine Hundred Eighty-three Point Two Five

Dollars (\$ \$561,983.25),

lawful money of the United States of America, for the payment of which, well and truly to be made, we bind ourselves, and each of our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS the said Principal has constructed certain improvements described as follows:

Storm Sewer, Sanitary Sewer and Waterline to Serve Glenn Hills Phase II - Blocks 7/11 located at 139th

St. South & Irongate Ave. Glenpool, OK

Which said improvements have been constructed to conform with specifications prepared by _____

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that, if the said Principal shall maintain said improvements for a period of one (1) year(s) against any failure due to defective workmanship or defective materials, said one (1) year(s) period to begin with the date of completion and acceptance of such completed improvements described above, then this obligation shall be null and void, otherwise to remain in full force and effect, subject however to the following express provision:

The Oblige, by and through its proper representative, shall give the Principal and the Surety written notice of all repairs required to fulfill the terms of this maintenance guarantee; and the said Principal and Surety shall, after receipt of any such notice, be allowed a reasonable period of time in which to make any such repairs.

Signed, Sealed and Dated this 20th day of January, 2022

Morton Excavating, LLC

Principal

By _____

Witness

MID-CONTINENT CASUALTY COMPANY

By _____

Jamie Burris

Attorney-in fact

mccMaintN



CERTIFICATE OF LIABILITY INSURANCE

MORTEXC-01

CFENTRESS

DATE (MM/DD/YYYY)
1/21/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Rich & Cartmill, Inc. 2738 E. 51st Street, Suite 400 Tulsa, OK 74105	CONTACT NAME: Christine Yount		
	PHONE (A/C, No, Ext): (918) 293-7178	FAX (A/C, No):	
	E-MAIL ADDRESS: cyount@rcins.com		
INSURED Morton Excavating, LLC PO Box 482 Coweta, OK 74429	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Ohio Security Ins Co		24082
	INSURER B: OHIO CASUALTY INS CO		24074
	INSURER C: American Fire & Casualty Company		24066
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY ☐ PRO. JECT ☐ LOC OTHER:			BKS55796017	6/1/2021	6/1/2022	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
							MED EXP (Any one person) \$ 15,000
							PERSONAL & ADV INJURY \$
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COM/OP AGG \$ 2,000,000
B	☒ UMBRELLA LIAB ☒ EXCESS LIAB DED ☒ RETENTION \$ 10,000			USO55796017	6/1/2021	6/1/2022	EACH OCCURRENCE \$ 3,000,000
							AGGREGATE \$ 3,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y ☒ N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	XWS55796017	6/1/2021	6/1/2022	☒ PER STATUTE ☐ OTH-ER \$ 1,000,000
							E.L. EACH ACCIDENT \$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Equipment Floater			BMO58677691	6/1/2021	6/1/2022	L/R Equip \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Project: Glenn Hills Blocks 7/11
Location: 139th St South & Iroquois Ave Glenpool, OK
Description of Operations: Storm Sewer, Sanitary Sewer & Water

CERTIFICATE HOLDER

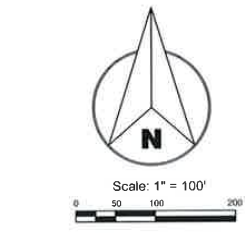
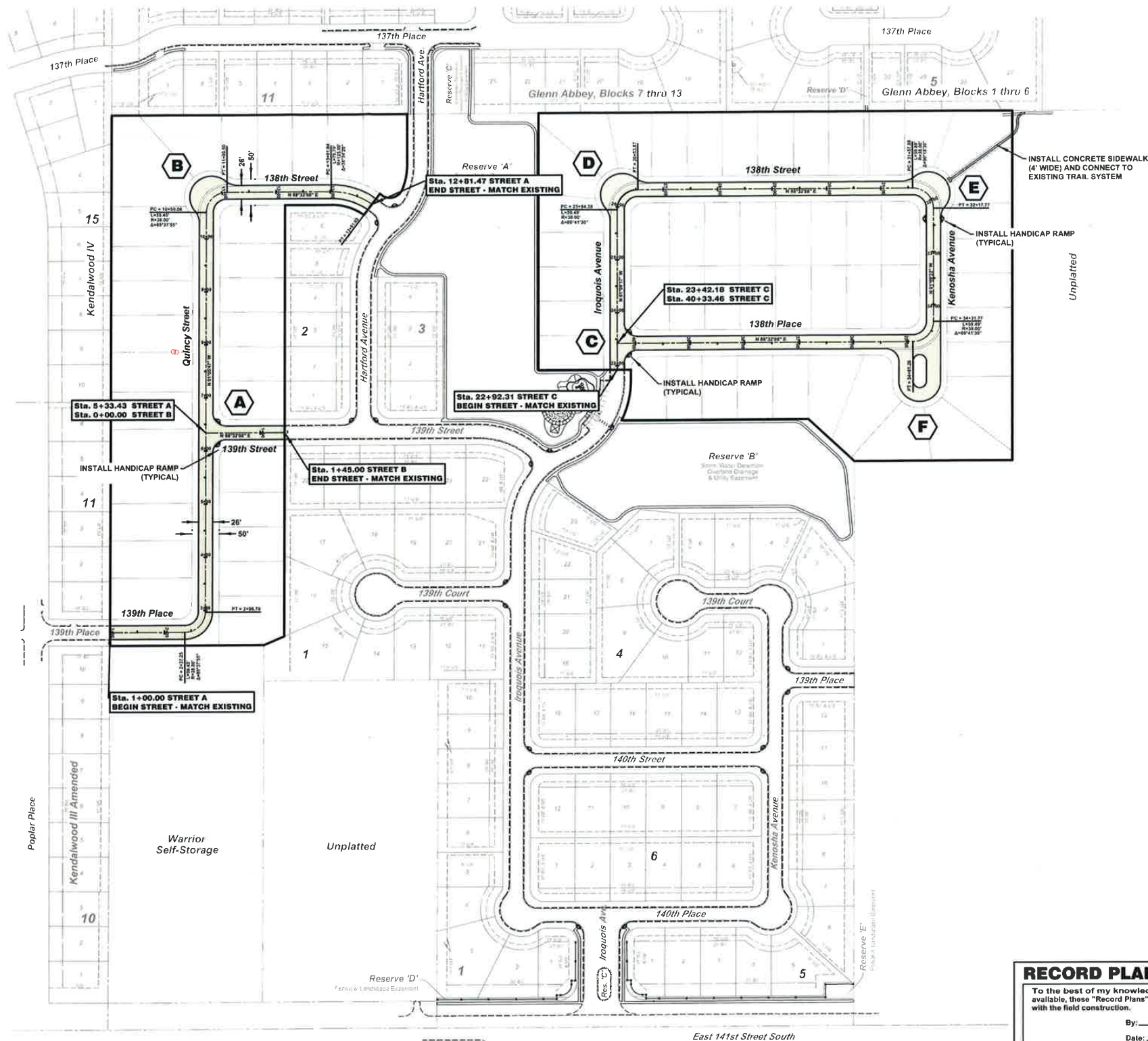
CANCELLATION

City of Glenpool 12205 S Yukon Ave Glenpool, OK 74033	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Jony D. Holmes</i>

ACORD 25 (2016/03)

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Sheet Legend

- A INTERSECTION DETAIL DESIGNATION (REFER TO SHEETS C16 FOR DETAILS)

Paving Notes

- ALL PAVING, DRAINAGE AND EROSION CONTROL SHALL BE DESIGNED IN ACCORDANCE WITH THE CURRENT CITY OF GLENPOOL ENGINEERING CRITERIA AND SUBDIVISION CODE AND CONSTRUCTED IN ACCORDANCE WITH THE CURRENT CITY OF GLENPOOL STANDARD CONSTRUCTION SPECIFICATIONS.
- PRIOR TO STARTING CONSTRUCTION THE CONTRACTOR SHALL PARTICIPATE IN A PRE-CONSTRUCTION CONFERENCE WITH THE DEPARTMENT OF COMMUNITY DEVELOPMENT. AT THIS CONFERENCE THE CONTRACTOR SHALL FURNISH CERTIFICATION FROM THE MANUFACTURER/SUPPLIER THAT ALL MATERIALS MEET APPLICABLE SPECIFICATION. THIS INFORMATION SHALL INCLUDE MOISTURE DENSITY CURVES FOR MATERIAL TO BE USED FOR EMBANKMENT OR SUBGRADE CONSTRUCTION, AGGREGATE GRADATION TESTS, AND MIX DESIGNS. FOR PORTLAND CEMENT CONCRETE AND/OR ASPHALTIC CONCRETE. CERTIFICATIONS SHALL BE SUPPLIED IN FIVE (5) COPIES WITH THREE (3) COPIES STAMPED AND APPROVED, BY THE CITY, RETURNED TO THE CONTRACTOR. MATERIALS SHALL NOT BE INSTALLED UNTIL THEY HAVE BEEN APPROVED BY THE CITY.
- ALL UTILITY CONSTRUCTION (WATER, SEWER, AND STORM WATER) SHALL BE COMPLETED PRIOR TO SUBGRADE PREPARATION ACCORDING TO THE PREPARED GEOTECHNICAL REPORT.
- SUBGRADE SHALL BE FREE OF ALL ORGANIC MATTER, TREATED, AND COMPACTED ACCORDING TO THE PREPARED GEOTECHNICAL REPORT.
- COMPACTION TESTS SHALL BE TAKEN A MINIMUM OF ONCE EVERY 4,500 SQUARE FEET FOR EACH EIGHT (8) INCH LIFT OF MATERIAL.
- SUBGRADES SHALL BE PROOF ROLLED ACCORDING TO THE PREPARED GEOTECHNICAL REPORT.
- PAVING SHALL BE A MINIMUM OF 26" FACE TO FACE OF CURB AND CENTERED IN THE RIGHT OF WAY AND 36" FACE TO FACE OF CURB FOR COLLECTOR STREETS.
- THE CONTRACTOR SHALL FURNISH THE FOLLOWING TESTING SERVICES BY A REPUTABLE INDEPENDENT TESTING LABORATORY APPROVED BY THE CITY:
 - a. FIELD DENSITY TESTS OF EMBANKMENT, SUBGRADE, OR BASE, AT LOCATIONS SPECIFIED BY THE INSPECTOR.
 - b. STABILITY, DENSITY, BITUMEN CONTENT AND GRADATION TESTS OF ASPHALTIC CONCRETE EVERY 250 TONS OR DAILY WHICH EVER IS LESS.
 - c. COMPRESSION TEST OF CONCRETE CYLINDERS AT SEVEN (7) AND TWENTY-EIGHT (28) DAYS WITH ONE (1) OF EACH TESTS CONDUCTED FOR EVERY 100 CUBIC YARDS PLACED.
 - d. ONE CORE SAMPLE, AT A LOCATION SPECIFIED BY THE INSPECTOR FOR EVERY 8,000 SQUARE FEET OF ASPHALT PAVEMENT.
- THE PAVING CONTRACTOR SHALL ADJUST ALL VALVE BOXES TO GRADE AFTER PAVING OF STREETS HAS BEEN COMPLETED.
- THE PAVING CONTRACTOR SHALL PLACE A CONCRETE COLLAR TWO (2) FEET SQUARE AND EQUIVALENT IN THICKNESS TO THE STREET BEING CONSTRUCTED, AROUND EACH VALVE BOX NOT LOCATED IN A PAVED AREA. THE VALVE BOX SHALL BE ADJUSTED TO GRADE PRIOR TO PLACING OF THE CONCRETE COLLAR.
- THE PAVING CONTRACTOR SHALL MARK ALL WATER LINE CROSSINGS BY CUTTING A "W" 1/4 INCH DEEP IN THE FACE OF THE CURB, OVER THE CROSSING, AND PAINTING THE "W" BLUE. THE PAVING CONTRACTOR SHALL MARK ALL WATER VALVE LOCATIONS BY CUTTING A "V" 1/4 INCH DEEP IN THE FACE OF THE CURB, OVER THE VALVE, AND PAINTING THE "V" BLUE.
- ROAD CLOSURES MUST BE COORDINATED A MINIMUM OF TWENTY FOUR (24) HOURS IN ADVANCE. ROADS WILL NOT BE CLOSED FOR OVER EIGHT (8) HOURS WITHOUT WRITTEN PERMISSION FROM THE CITY ENGINEER.

RECORD PLANS

To the best of my knowledge, from the information available, these "Record Plans" are in substantial compliance with the field construction.

By: *[Signature]*

Date: 1/16/2022



EXISTING UNDERGROUND LINES HAVE BEEN SHOWN TO THE EXTENT KNOWN.

ALL CONSTRUCTION TO BE IN STRICT ACCORDANCE WITH CURRENT CITY OF GLENPOOL ENGINEERING STANDARD SPECIFICATIONS, INCLUDING C.D.O.T. 2009 EDITION AND APPLICABLE SUPPLEMENTS.

CONSULTANTS

ENGINEERED BY DESIGN

Engineered by Design, PLLC
P.O. Box 15547 Del City, OK 73155
Ph: 816-899-8253
CA# 7655 - Expires 6/30/2020

Select design

DEVELOPMENT ANALYSIS
PROJECT MANAGEMENT
DRAFTING & DESIGN

20 East Dawes Avenue
Bixby, Oklahoma 74008
Phone: (918) 798-8356

PROJECT NAME

Glenn Hills
BLOCKS 7-11

Glenpool, Oklahoma
Project No. 2001

SEAL

SIGNATURE ON FILE

REVISIONS

ISSUE DATE

1/17/2022

SCALE

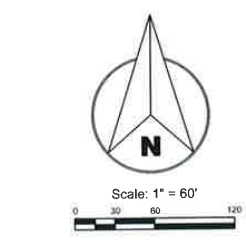
1"=100'

SHEET NAME

PAVING PLAN

SHEET NO.

C12



- Sheet Legend**
- H1 STORM SEWER INLET LABEL
 - A2 STORM SEWER STRUCTURE LABEL

RECORD PLANS

To the best of my knowledge, from the information available, these "Record Plans" are in substantial compliance with the field construction.

By: *[Signature]*
Date: 1/16/2022



EXISTING UNDERGROUND LINES HAVE BEEN SHOWN TO THE EXTENT KNOWN
ALL CONSTRUCTION TO BE IN STRICT ACCORDANCE WITH CURRENT CITY OF GLENPOOL, OKLAHOMA STANDARD SPECIFICATIONS, INCLUDING D.I.O.T. 2009 EDITION AND APPLICABLE SUPPLEMENTS

CONSULTANTS

ENGINEERED BY DESIGN

Engineered by Design, PLLC
P.O. Box 15567 Del City, OK 73155
Ph: 816-809-8253
CA# 7655 - Expires 6/30/2020

Select design

DEVELOPMENT ANALYSIS
PROJECT MANAGEMENT
DRAFTING & DESIGN

20 East Dawes Avenue
Bixby, Oklahoma 74008
Phone: (918) 798-8356

PROJECT NAME

Glenn Hills
BLOCKS 7-11

Glenpool, Oklahoma
Project No. 2001



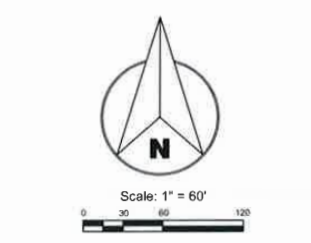
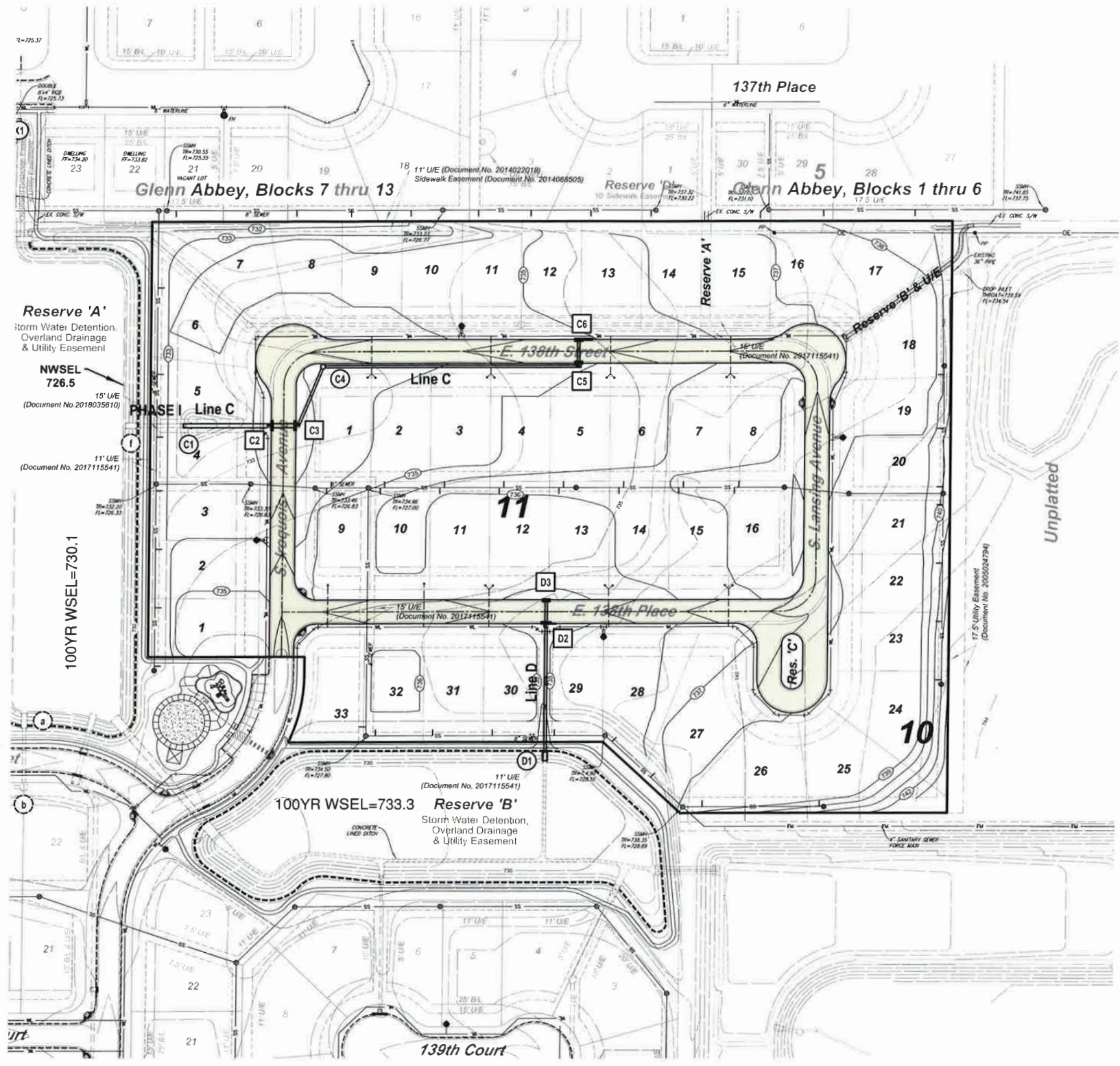
REVISIONS

ISSUE DATE 1/17/2022

SCALE 1"=60'

SHEET NAME
STORM SEWER PLAN
(WEST)

SHEET NO.
C8



Sheet Legend

	STORM SEWER INLET LABEL
	STORM SEWER STRUCTURE LABEL

RECORD PLANS
To the best of my knowledge, from the information available, these "Record Plans" are in substantial compliance with the field construction.
By: *[Signature]*
Date: 1/18/2022

EXISTING UNDERGROUND LINES HAVE BEEN SHOWN TO THE EXTENT KNOWN.
ALL CONSTRUCTION TO BE IN STRICT ACCORDANCE WITH CURRENT CITY OF GLENPOOL ENGINEERING STANDARD SPECIFICATIONS INCLUDING O.D.T. 2009 EDITION AND APPLICABLE SUPPLEMENTS

CONSULTANTS

ENGINEERED BY DESIGN
Engineered by Design, PLLC
P.O. Box 15547 Dal City, OK 73155
Ph: 816-809-8253
CA# 7655 - Expires 6/30/2020

Select design
DEVELOPMENT ANALYSIS
PROJECT MANAGEMENT
DRAFTING & DESIGN
20 East Dawes Avenue
Bixby, Oklahoma 74008
Phone: (918) 798-8356

PROJECT NAME
Glenn Hills
BLOCKS 7-11
Glenpool, Oklahoma
Project No. 2001

SEAL

SIGNATURE ON FILE

REVISIONS

ISSUE DATE 1/17/2022
SCALE 1"=60'
SHEET NAME
STORM SEWER PLAN (EAST)
SHEET NO.

C9



3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

January 10, 2022

City of Glenpool
Attn: Wendy Knight
12205 S. Yukon Ave.
Glenpool, Oklahoma 74033

RE: Member : City of Glenpool
 Claimant : Christa Baker
 Date of Loss : August 3, 2021
 Claim No. : 210147-4-BD

Dear Ms. Knight:

We have completed our investigation regarding the above referenced claim. It is our recommendation to the City of Glenpool that this claim be denied. We find no liability on the City of Glenpool's part regarding this incident.

Under the Governmental Tort Claims Act, 51 Okla. Sec. 157(A), this claim will be deemed denied ninety (90) days after it was received by the City of Glenpool. 51 Okla. Stat. Sec. 157 (B) requires any lawsuit under the Act to be commenced within one hundred eighty (180) days after denial of the claim.

Thus to begin the 180-day statute of limitations prior to 3/30/2022, you must deny this claim in writing before 3/30/2022. For the 180-day period to start running, the claimant **must be notified at the address on the claim within five (5) days of the denial.** To document compliance with the Act, we recommend that you send notice of denial of this claim by certified mail.

Please advise us as soon as possible of any official action taken by you on denial of this claim.

Sincerely,

Brad Doublehead,
Senior Claims Adjuster

NOTICE OF TORT CLAIM**OKLAHOMA MUNICIPAL ASSURANCE GROUP (OMAG) – MUNICIPAL LIABILITY PROTECTION PLAN****A. CLAIMANT REPORT**

To the _____ CITY OF GLENPOOL
Public entity you are filing the claim against.

PLEASE PRINT OR TYPE AND SIGN

IMPORTANT NOTICE: This notice will be sent to OMAG Claims Dept. for investigation. You may expect them to contact you.

CLAIMANT(S) CHRISTA BAKER
ADDRESS _____
GLENPOOL, OK 74033

CLAIMANT(S) SOCIAL SECURITY NO. _____
CLAIMANT(S) DATE OF BIRTH _____ 1987 Circle: M ☒ F
PHONE: HOME (____) _____ BUS. (____) _____

- (Exact Date Required) (Continue on another sheet if needed for any information requested)
1. DATE AND TIME OF INCIDENT 8/3/2021 @22:03 (____) a.m. (X) p.m.
 2. LOCATION OF INCIDENT UNION & VANCOUVER ON SH-117 (JENKS, OK) TULSA COUNTY
 3. DESCRIBE INCIDENT I was on a ride along with Corporal Graham with Glenpool Police and was on our way to a call about a man with a knife. When going through the Union & Vancouver intersection we were t-boned by a truck that hit the driver's side door & front panel of the police vehicle Airbags deployed. When the truck hit us, it then caused us to slam head on into a large pole.
 4. LIST ALL PERSONS AND/OR PROPERTY FOR WHICH YOU ARE CLAIMING DAMAGES:

BODILY INJURY: WAS CLAIMANT INJURED? YES ☒ NO ____ If yes, complete this section

Describe injury _____

WERE YOU ON THE JOB AT THE TIME OF INJURY? YES ____ NO ☒ If so, please provide Employer info. ^L

Employer's Name _____

Address _____

Phone _____

ALL MEDICAL BILLS (attach copies) \$ 13,398.69

LIST OTHER DAMAGES CLAIMED \$ 1,601.31

MEDICARE/MEDICAID/SOCIAL SECURITY DISABILITY:

Is there any Social Security Disability involvement ____ Yes ☒ No

Has any medical bill been paid or will be paid by Medicare/Medicaid? ____ Yes ☒ No. If so, list Medicare/Medicaid Number.

Medicare/Medicaid Number _____

If the City is responsible for such bills, the City must report any settlement to Medicare/Medicaid.

I understand that the information requested is to assist the requesting insurance information arrangement to accurately coordinate benefits with Medicare/Medicaid and to meet its mandatory reporting obligation under Medicare Secondary Payer Act 42 U.S.C§1395y.

Medicare/Medicaid Beneficiary Name (please print) _____

Medicare/Medicaid Beneficiary Name Signature _____

PROPERTY DAMAGE: Proof that you are the owner of the vehicle or property allegedly damaged as specified in your claim will be required.

VEHICLE YEAR _____ MAKE _____ MODEL _____

NOTE: If damage is to a vehicle, a photocopy of your motor vehicle title is required.

IF NOT A VEHICLE, DESCRIBE PROPERTY AND LOSS _____

PROPERTY DAMAGE (Attach repair bills or estimates if available) \$ _____

LIST OTHER DAMAGES CLAIMED \$ _____

5. NAME OF YOUR INSURANCE CO.	POLICY NO.	AMOUNT CLAIMED	AMOUNT RECEIVED
<u>AETNA</u>	<u>1</u>	<u>\$ 13,398.69</u>	<u>\$ 0.00</u>

6. The names of any witnesses known to you:

Name	Address	Phone Number

Name	Address	Phone Number

STATE THE EXACT AMOUNT OF COMPENSATION YOU WOULD ACCEPT AS FULL SETTLEMENT ON THIS CLAIM.

TOTAL CLAIM..... \$ 15,000.00

Chaker
SIGNATURE(S)

10/1/2021
DATE

CONTINUE ON THE BACK