



NOTICE
GLENPOOL CITY COUNCIL
REGULAR MEETING

A Regular Session of the Glenpool City Council will be held at 6:00 p.m. on April 15, 2024, immediately following the meetings continued from April 1, 2024, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

The Glenpool City Council will be assembled for the meeting at the City Council Chambers, 12205 S. Yukon Ave, Glenpool, Oklahoma. Members of the public are invited to attend the in-person meeting, or join a live broadcast at this link:

Join Zoom Meeting

<https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFIKbUNrUUxtdz09>

Meeting ID: 897 5355 5435

Passcode: 974088

One tap mobile

+13462487799, US (Houston)

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Meeting ID: 897 5355 5435

Passcode: 974088

Find your local number: <https://us02web.zoom.us/u/kdrY6w7ABX>

The City Council welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending in **PERSON** are required to complete the Request to Speak form located on the agenda table and return to the City Clerk **PRIOR TO THE CALL TO ORDER.**
- Speakers attending via **ZOOM** are required to complete the Request to Speak form located on our website: <https://glenpoolonline.civicweb.net/document/19057/Request%20to%20Speak%20Form.pdf> and email it to the City Clerk: lasmith@cityofglenpool.com **PRIOR TO 6:00 PM APRIL 15, 2024.**

AGENDA

Page

- A) **Call to Order - Joyce G. Calvert, Mayor**
- B) **Roll Call, Declaration of Quorum – Lesli Smith, City Clerk; Joyce G. Calvert, Mayor**
- C) **Proclamation- DECLARING PUBLIC WORKS WEEK IN THE CITY OF GLENPOOL.**
 - 1) [2024-04-15 Proclamation - Public Works Week](#)
- D) **Management Report**
- E) **Mayor Report – Joyce G. Calvert, Mayor**
- F) **Council Comments**
- G) **Public Comments**
- H) **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)**

3

- 1) Recommendation to Tulsa County Board of Commissioners to reappoint Chris Brobst to the GEMS Board of Trustees for a term ending May 31, 2029. 4 - 5
[GEMS BD APPT Brobst.2024](#)
- 2) Reappoint Keith Robinson to the Planning Commission and Board of Adjustment for a term ending May 11, 2027. 6
[Robinson PC Appointment](#)
- 3) Budget Amendment CITY-14 for FY23-24, increasing General Fund revenue account 01-5-00-5167 (Farmers Market Fees) by \$4,000.00, and increasing expenditure account 01-6-01-6210 (Farmers Market) by \$4,000.00 to appropriate permit fee proceeds to operational expenses associated with the Farmers Market. 7 - 8
[FY24 Budget Amendment CITY-14 City Council Staff Report 04-11-24](#)
[FY24 Budget Amendment City-14 \(Final\)](#)
- 4) Approve City of Glenpool Community Development Block Grant (CDBG) 2024 Tulsa County Urban County Resolution 2024004 9 - 10
(David Tillotson, City Manager)
[Staff Report - CDBG Resolution 2024004](#)

I) **Consideration and appropriate action relating to items removed from the Consent Agenda**

J) **Scheduled Business**

K) **Adjournment**

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on April 12, 2024, at 11:30 am.

Signed: Lesli Smith

City Clerk

PROCLAMATION DECLARING PUBLIC WORKS WEEK IN GLENPOOL

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the people of Glenpool; and,

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in Glenpool to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2024 marks the 64th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association be it now,

NOW THEREFORE IT IS HEREBY PROCLAIMED that the week May 19–25, 2024, as National Public Works Week. I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and advancing quality of life for all.

ADOPTED and SIGNED this 15th day of April 2024.

Joyce Calvert, Mayor

ATTEST: _____
Lesli Smith, City Clerk

City Of
Glenpool
Creating Opportunity

**NATIONAL PUBLIC
WORKS WEEK**
MAY 19-25, 2024





To: HONORABLE MAYOR AND CITY COUNCIL
From: Susan White, GEMS District Administrator
Date: April 15, 2024
Subject: GEMS Trustee Appointment

Background

The GEMS District was created by virtue of Section 9c, Article X, of the Constitution of the State of Oklahoma. It provides for trustees to be appointed to five-year terms by the County Commissioners.

The Tulsa County Commission desires that the Glenpool City Council recommend appointments to the Board.

The term of Chris Brobst will expire on May 31, 2024. Trustee Brobst has agreed to serve for an additional term.

Recommendation

Recommend City Council consideration to request the Tulsa County Commission reappoint GEMS Trustee Chris Brobst for an additional five-year term, expiring May 31, 2029, and authorize the Mayor to sign the letter of request.

Attachment

Recommendation Letter to Tulsa County Board of Commissioners



April 15, 2024

Tulsa County Board of Commissioners
Ray Jordan Administration Building
500 S. Denver Avenue
Tulsa, OK 74103

Re: Trustee Appointment – Chris Brobst
Glenpool Area Emergency Medical Service District

Honorable Board of Commissioners,

The term of Trustee Chris Brobst will expire May 31, 2024. Glenpool City Council met on April 15, 2024 and approved a recommendation to the Tulsa County Board of Commissioners that Mr. Brobst be considered for reappointment. Mr. Brobst has agreed to serve for another term.

It is my pleasure to recommend to the Tulsa County Board of Commissioners that Mr. Chris Brobst be appointed to the Glenpool Area Emergency Medical Service District Board of Trustees for an additional five-year term, expiring May 31, 2029.

Respectfully,

Joyce G. Calvert
Mayor

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Lesli Smith

www.glenpoolonline.com

Planning Commission Appointment

Joyce Calvert <jcalvertward3@gmail.com>

Thu 3/28/2024 8:41 AM

To: David Tillotson <DTillotson@cityofglenpool.com>

David, good morning. After having visited with Gerald and a couple of board members, I have again, decided to re appoint Keith Robinson to the Planning Commission/Board of Adjustment. Please place the item on the next agenda.

Joyce Calvert

Sent from my iPhone



To: Honorable Mayor and City Council

From: Joshua Brannon, Finance Director

Date: April 11, 2024

Re: FY23-24 City Budget Amendment CITY-14

Background:

The attached budget amendment requests an increase to the General Fund FY 23-24 revenue budget for newly created Farmers Market Fees in the amount of \$4,000.00. This revenue represents permit fees paid by non-produce vendors for space at the City's seasonal Farmers Market. The amendment also requests an increase to the General Fund expenditure budget for Farmers Market in the amount of \$4,000.00 to appropriate permit fees for operational expenses associated with the Farmers Market.

Staff Recommendation

Staff recommends approval of Budget Amendment CITY-14, increasing newly created General Fund revenue account 01-5-00-5167 (Farmers Market Fees) by \$4,000.00, and increasing expenditure account 01-6-01-6210 (Farmers Market) by \$4,000.00

Attachment:

Budget Amendment Form CITY-14

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Leslie Smith

www.glenpoolonline.com

City of Glenpool
Budget Amendment

Fiscal Year: 2023 - 2024
Amendment No: CITY-14
Date Requested: 4/11/2024

	Revenue:					Expense:				
	Fund	Account Number	Acct Name	Increase / (Decrease)	New Budget Amount	Fund	Account Number	Acct Name	Increase / (Decrease)	New Budget Amount
1	01	5-00-5167	Farmers Market Fees	\$ 4,000.00	\$ 4,000.00	01	6-01-6210	Farmers Market	\$ 4,000.00	\$ 4,000.00
2										
3										
4										
5										
6										
8										
9										
10										
11										
12										
13										
14										
			Total	\$ 4,000.00	\$ 4,000.00			Total	\$ 4,000.00	\$ 4,000.00

Notes:
Line 1: Appropriation of newly created revenue and expenses associated with seasonal Glenpool Farmers Market

Approved by the City of Glenpool

Mayor

Date



To: Mayor and Council

From: David Tillotson, City Manager

Date: April 12, 2024

Re: CDBG Resolution 2024004

Background:

Council approved as part of the April 1, 2024, agenda, an application request to Tulsa County for CDBG grant funds in the amount of \$120,143.00 in federal funds to repair a sinkhole that is developing along 145th Pl. and Kendalwood Blvd. in the Glenn Village II subdivision. The application also required that the Council approve a resolution in support of the application. Although the resolution was included in the packet for Council review as part of the grant application the agenda language did not account for approval of the resolution specifically. Out of an abundance of caution, staff is requesting Council approve Resolution 2024004 so that we can include it with our previously approved and submitted application.

Staff Recommendation:

Staff recommends approval of City of Glenpool Community Development Block Grant (CDBG) 2024 Tulsa County Urban County Resolution 2024004

Attachments:

- Resolution 2024004

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Leslie Smith

www.glenpoolonline.com

RESOLUTION #2024004
CITY OF GLENPOOL
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2024 TULSA COUNTY URBAN COUNTY

WHEREAS, the Housing and Community Development Act of 1974, as amended (24 U.S.C. 93-383 et seq.), (the "Act"), provides that Community Development Block Grant, ("CDBG"), funds may be used for the support of activities that provide decent housing and suitable living environments and expanded economic opportunities principally for persons of low- and moderate-income; and,

WHEREAS, CDBG Regulations 24 CFR 570.307(a) allow counties having a total combined population of 200,000 or more from the unincorporated areas and participating incorporated areas to qualify as an urban county; and,

WHEREAS, Title I of the Housing and Community Development Act of 1974, Public Law 93-383, as amended, authorized the Secretary of Housing and Urban Development, as a representative of the United States of America, to grant to Tulsa County funds and administrative responsibility for the Tulsa County CDBG Urban County program; and,

WHEREAS, a Cooperation Agreement between Tulsa County and the City has been executed for the purpose of participation in the Tulsa County Urban County Community Development Block Grant Program for Federal Fiscal Years 2023-2025;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Glenpool that the City desires to obtain assistance in addressing community development needs and hereby requests the Tulsa County CDBG Urban County program to provide assistance.

NOW THEREFORE, BE IT FURTHER RESOLVED by the Glenpool City Council that the City of Glenpool affirms its commitment to take all action within its power to facilitate the receipt of the assistance of community development funds, and upon receipt to administer said grant by the rules and regulations established by the United States of America, the State of Oklahoma, Tulsa County and all empowered agencies thereof.

ADOPTED this 15th day of April, 2024, at a regularly scheduled meeting of the governing body, in compliance with the Open Meeting Act, 25 O.S. §§ 301-314 (2001).

CITY OF GLENPOOL

Joyce G. Calvert, Mayor

(S E A L)

Subscribed and sworn to before me April 15, 2024.

Attest:

Lesli Smith, City Clerk