

**NOTICE
GLENPOOL CITY COUNCIL
REGULAR MEETING**

A Regular Session of the Glenpool City Council will be held at 6:00 PM p.m. on Monday, April 16, 2018, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rdFloor, Glenpool, Oklahoma.

The City Council welcomes comments from citizens of Glenpool who wish to address any item on the agenda. Speakers are requested to complete one of the forms located on the agenda table and return to the City Clerk PRIOR TO THE CALL TO ORDER

AGENDA

	Page
A) Call to Order - Timothy Lee Fox, Mayor	
B) Roll Call, Declaration of Quorum – Susan White, City Clerk; Timothy Lee Fox, Mayor	
C) Invocation –Rev. Rick Tabisz, King of Kings Lutheran Church	
D) Pledge of Allegiance – Timothy Lee Fox, Mayor	
E) Community Development Report – Lynn Burrow, Community Development Director	
1) Community Development Director's Report 04 16 18	4 - 34
F) Treasurers Report – John Gonsalves, Finance Director	
1) 2018-03-Treasurers-Report	35 - 48
G) City Manager Report – David Tillotson, City Manager	
H) Mayor Report – Timothy Lee Fox, Mayor	
I) Council Comments	
J) Public Comments	
K) Scheduled Business	
1) City Council Public Hearing for the purpose of providing information and answering questions regarding Increment District Number Two, City of Glenpool, Oklahoma ("Brookover Corner Increment District")	49 - 54

As required by the Local Development Act, at Title 62, Section 859(B) of the Oklahoma Statutes, the City Council of the City of Glenpool has caused notice of this public hearing to be published in a newspaper with circulation in the City of Glenpool no later than 14 days before the public hearing, has published the same on the City's internet website and has mailed, upon request if any, notice to any person, entity, or organization that has registered with the City, along with a copy of the Impact Analysis required in subsection A of said Section 859.

This public hearing is held solely for the purpose of providing information and answering questions regarding proposed Tax Increment Financing District Number Two, City of Glenpool, Oklahoma (Brookover Corner Increment District).

No action on this item will be taken by the City Council at this meeting.

(Lowell Peterson, City Attorney/Local Counsel for Increment District)

[PowerPoint -041618](#)

[Appx H - Impact Analysis](#)

- 2) Discussion and possible action to establish and announce the date, time and location of the required second public hearing for the purpose of giving any interested persons the opportunity to express their views on the proposed Project Plan for the Brookover Corner Increment District, as required by Title 62 § 859(C) of the Oklahoma Statutes, the Local Development Act.
(Lowell Peterson, City Attorney/Local Counsel in re Increment District)
- 3) Discussion and possible action to approve minutes from April 2, 2018 meetings. 55 - 59
(Susan White, City Clerk)
[Regular Meeting - 02 Apr 2018 - Minutes - Html](#)
- 4) Discussion and possible action to approve First Amendment to Contract for Sale of Real Estate between the City of Glenpool and Glenpool Public Schools. 60 - 63
(David Tillotson, City Manager)
[1st Amd Sale Cnt.GPS.20180416](#)
- 5) Discussion and possible action to approve the Third Amended Interlocal Agreement for the purpose stated. 64 - 71
(Lowell Peterson, City Attorney)
[Staff Memo re 911 ILA 3d Am 041618](#)
[Third Amended Interlocal Agreement](#)
- 6) Discussion and possible action to approve siren replacement at 148th Street/Yukon Ave., and purchase and installation of siren at Saddleback Estates, at an aggregate cost not to exceed \$24,964.23. 72 - 83
(Paul Newton, Fire Chief)
[Staff Report 148 & Yukon - Saddleback](#)
[2018 quote letter](#)
[City of Glenpool, Oklahoma Proposal October 2016](#)
[Estimate 1064 from Electric Racing LLC State Lic 46543](#)
[148th & Yukon Estimate](#)
[2016-3V8-H](#)
[2016-10V](#)
[Glenpool Siren Map April 2018](#)
- 7) Discussion and possible action to surplus vehicles listed and authorize City Manager or his designee to conduct sale of surplus property. 84 - 85
(Dennis Waller, Police Chief)
[STAFF REPORT](#)
[VEHICLE LIST](#)
- 8) Discussion and possible action to approve and accept General Utility Easement dedication from Northeast Oklahoma Church of the Nazarene Advisory Board, Inc. 86 - 89
(Lynn Burrow, Community Development Director)
[04 16 18 Glen Hills Easement Dedication 1](#)
- 9) Discussion and possible action to approve and accept a fifteen foot General Utility Easement from Glenpool Real Estate Investment Partners, LLC, projecting thirty-nine feet from the west boundary of Glen Hills Phase I subdivision plat. 90 - 93
(Lynn Burrow, Community Development Director)
[04 16 18 Glen Hills Easement Dedication 2](#)
- 10) Discussion and possible action to approve and accept a fifteen foot General Utility Easement from Glenpool Real Estate Investment Partners, LLC, projecting forty feet 94 - 97

from the east boundary of Glen Hills Phase I subdivision plat.

(Lynn Burrow, Community Development Director)

[04 16 18 Glen hills Easement Dedication 3](#)

- 11) Discussion and possible action to approve and accept a General Utility Easement from South 75 Business Park, LLC. 98 - 104
(Lynn Burrow, Community Development Director)
[04 16 18 S 75 Bus Park Easement Dedication 1](#)
- 12) Discussion and possible action to approve and accept a General Utility Easement from TUL Partners, LLC. 105 - 112
(Lynn Burrow, Community Development Director)
[04 16 18 - S 75 Bus Park 2](#)
- 13) Discussion and possible action to reschedule dates for a City Council retreat.
(David Tillotson, City Manager)
- 14) Discussion and possible action to cast a vote for two candidates to the Oklahoma Municipal Assurance Group (OMAG) Board of Trustees, three-year terms commencing July 1, 2018. 113 - 116
(David Tillotson, City Manager)
[OMAG ELEC.20180416](#)
- 15) Discussion and possible action to enter into executive session for the purposes of:
(A) Discussing negotiations concerning employees and representatives of employee groups, specifically for the purpose of discussing possible amendments to, and terms and conditions of, a collective bargaining agreement with the International Association of Fire Fighters, Local 2990, for the 2018-2019 Fiscal Year, pursuant to 25 O.S. § 307(B)(2) (Open Meeting Act).
(B) Discussing negotiations concerning employees and representatives of employee groups, specifically for the purpose of discussing possible amendments to, and terms and conditions of, a collective bargaining agreement with the Fraternal Order of Police, Lodge 133, for the 2018-2019 Fiscal Year, pursuant to 25 O.S. § 307(B)(2) (Open Meeting Act).
(C) Discussing confidential communications between the City Council and the City Attorney concerning a pending action in the Tulsa County District Court because the City Council, with the advice of the City Attorney, has determined that disclosure will seriously impair the ability of the City Council to process such pending action; to wit: Summit Properties, Inc., v. City of Glenpool, Case No. CJ-2016-2222, pursuant to § 307(B)(4) (Open Meeting Act).
(Lowell Peterson, City Attorney)
- 16) Discussion and possible action to reconvene in Regular Session.
(Timothy Fox, Mayor)

L) **Adjournment**

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on April 12, 2018 at 5:00 pm.

Signed: Susan White

City Clerk



Community Development Director's Report

Date: April 16, 2018

To: Glenpool City Council

Mayor and Councilors;

The following report highlights and summarizes the various activities that are currently being addressed and process by the Community Development Department related to major public and private improvement and construction projects within the City of Glenpool.

On-going Private Development and/or Building Projects

St. Francis Health Center Southwest: (151st Street & Broadway Ave.)

- The full Building Permit for the project was issued by the City on February 1st, 2017.
- Site improvement installation is approximately 95% complete.
- Public improvements associated with Broadway Avenue construction are fully complete.
- Improvements regarding existing paving modifications and additions on 151st Street are currently 100% complete.
- Full project completion and building turnover is predicted to be by the end of the second quarter, 2018.

Mark Allen Chevy Dealership: (168th Street & U.S. Highway 75

- Site grading, earthwork, and paving is approximately 90% complete.
- Domestic water and sanitary sewer service construction is fully complete.
- The current project schedule indicates full project completion by the end of the second quarter, 2018.

Financial Equipment Company: Building Expansion (131st Street & Elwood Ave.)

- The project consists of the construction of a third building on the site including certain parking and drives.
- Interior finishes are approximately 95% complete
- Full project completion is anticipated in April of 2018.

Jiffy Lube & Car Wash: Southwest Crossroads Addition (122nd Street & Waco Ave.)

- Site grading and erosion control is 90% complete.
- The site utility service installation is 100% complete currently.
- Access drive and interior paving construction have not started as of this date.
- Full completion of the auto service portion of the project is anticipated on or before August 1, 2018.
- Full completion of the carwash portion of the project is also anticipated on or before August 1, 2018.

Elm Pointe Commercial Center: Elm Pointe Addition (141st Street & Peoria Ave.)

- The engineering design covering public utility extensions necessary to serve the project is fully complete.
- The engineering design of grading, drainage, and erosion control improvements is also fully complete.
- The Earth Change Permit for the site clearing & grading was issued in November, 2017.
- Site clearing and disposal is fully complete.
- Site grading is underway and is approximately 75% complete.
- To date, there have been four (4) building permit applications and permits issued on four individual building structures within the project.
- Building construction currently ranges from foundation installation to structural steel erection.
- The construction plans covering the installation of the concrete retaining wall along the 141st Street frontage have been approved and permitted.
- Construction of the 141st Street retaining wall is approximately 50% complete.
- The Developer estimates full completion of the multi-tenant commercial buildings fronting onto Peoria Ave. by August 1st, 2018
- Full project completion (all building construction) is anticipated by the end of 2018.

BrookOver Corner: Commercial Complex (151st Street & Broadway Avenue)

- This is a multi-lot commercial development covering approximately 30 acres located at the northeast corner of 151st Street and US Highway 75.
- The property owner and the City are currently in the process of facilitating the creation and approval of a Tax Increment Financing (TIF) District.
- The Developer has submitted a project Earth Change Permit limited to the site clearing, grubbing, and disposal process necessary to prepare the site for infrastructure installation.
- At this time, the process of clearing the site is well underway and is anticipated to be complete by June 1st, 2018.
- It is anticipated that supporting site development grading, paving, storm water management, and public utility service construction plans will be submitted for review and permitting during the month of May, 2018.
- The Developer has indicated actual infrastructure improvement related construction is anticipated to start in June, 2018.

Glenpool Elementary School: Elwood Avenue & 138th Street

- This project is located at the southeast corner of 138th Street and Elwood Avenue.
- The subdivision platting process for the project has been completed and the final plat has been recorded with Tulsa County.
- The project site improvement and building construction plans have been fully approved and permitted for construction.
- An official groundbreaking for the site and building improvements was held in the first week of March.
- All proposed and approved site improvement construction is well underway at this time.
- Building construction start is anticipated in April.
- The Glenpool School Administration has predicted a full project completion in the second quarter of 2019.

Glen Hills, Blocks 1 thru 6: Residential Addition (141st Street & Iroquois Avenue)

- This is a single-family residential project being developed under the conditions and development standards set forth and approved per PUD No. 34 and is generally located on the north side of 141st Street at Iroquois Avenue.
- All Planning related processing and approvals have been completed regarding zoning and preliminary and final subdivision platting, covering the first phase of the project
- All site related improvement plan approvals and permitting for the first phase of the project have been completed.
- Phase I site improvements consisting of clearing, grubbing, and rough area grading is underway currently and is approximately 80% complete.
- The construction of public improvements necessary to serve the addition is anticipated to start within the month of April.
- Full completion of the development and the start of actual home construction is anticipated by December 1st, 2018.

The Pines: Residential Addition (141st Street & Ironwood Avenue)

- This is a single-family residential project being developed under the conditions and development standards set forth and approved per PUD No. 32.
- At this time, an Earth Change Permit limited to site clearing, grubbing, and disposal has been issued for the project.
- Clearing and disposal for the entire project has been completed.
- The project engineer indicates that the submittal of the preliminary subdivision plat and all required public infrastructure improvement construction plans is anticipated within the month of April, 2018.

Current Planning Department and Planning Commission Activities:

SUBDIVISION PLAT APPLICATIONS PENDING REVIEW:

GLEN HILLS – BLOCKS 1 THRU 6: (Final Subdivision Plat) K & S Development Inc.

This residential development is located west of the northwest corner of 141st Street and Peoria Avenue and contains 28.82 acres. This proposed subdivision covers the development of 86 single family residential lots under the concepts and development standards established and previously approved in PUD No. 34.

- 04/27/18 Technical Advisory Committee Review
- 05/14/18 Planning Commission Review
- 05/21/18 City Council Review

ELM POINTE II (Preliminary Subdivision Plat) Elm Pointe PC, LLC

This residential project is located west of the northwest corner of 141st St. and Peoria Ave. and contains 14.33 acres. This proposal covers the development of 47 single-family lots under the concepts and development standards established in PUD 38 (pending City Council review and approval).

- 04/27/18 Technical Advisory Committee Review
- 05/14/18 Planning Commission Review
- 05/21/18 City Council Review

ZONING CHANGE APPLICATIONS PENDING REVIEW:

PUD 38 (Elm Pointe PC, LLC)

This project is located west of the northwest corner of 141st St. and Peoria Ave. and contains 14.33 acres. The Planned Unit Development proposed for the development of the property specifies the creation of 47 single-family lots, certain common areas for recreational uses and the creation of a Homeowner's Association.

- 04/27/18 Technical Advisory Committee Review
- 05/14/18 Planning Commission Review
- 05/21/18 City Council Review

Current Building & Inspection Department Activity: March, 2018

Current On-Going Commercial and Residential Projects Permitted for Construction:

- St. Francis Health System Hospital: Located on 151st Street - East of US Highway 75
- Mark Allen Chevy Dealership Project: 166th Street & U.S. Highway 75
- Jiffy Auto Lube. and Car Wash: Southwest Crossroads Addition
- BrookOver Corner Commercial Complex: 151st Street & Broadway Avenue
- Glenpool Elementary School: Elwood Avenue & 138th Street
- Elm Pointe Commercial Development: 141st Street & Peoria Avenue
- Glen Hills Residential Addition: 141st Street & Iroquois Avenue
- The Pines Residential Addition: 141st Street & Ironwood Avenue

Glenpool Residential and Commercial Building Permit Statistics:

• New Residential Permits Issued in March, 2018:	1 Total
• New Commercial Permits Issued in March, 2018:	-0- Total
• Current Active Residential Permits:	44 Total
• Current Active Commercial Permits:	187 Total
• 2017 Residential Permits thru March:	23 Total
• 2018 Residential Permits issued thru March:	7 Total
• 2017 Commercial Permits Issued Thru March:	2 Total
• 2018 Commercial Permits Issued Thru March:	4 Total

Code Enforcement Department: March, 2018**Typical Issues Addressed by the Code Enforcement Department: Public Nuisance**

- Inoperable or abandoned vehicles being stored on private property.
 - Trash or debris on private property
 - Excessively high grass on private property
 - Special Assessment requests researched and issued to real estate lenders.
 - Filing and releasing Mechanic Liens with the Tulsa County Recorder's Office.
 - Illegal vehicle parking on private property yards.
 - Visual impairments caused by trees, shrubs, vehicles, etc. interfering with traffic flow.
-
- Bidding and subcontracting involved with nuisance abatement.
 - Enforcement of Health and Safety Code violations.

Department Activity for the Month of March:

• Year-to-Date complaint calls received and investigated:	127
• Public nuisance cases remaining open thru March:	8
• New Code Enforcement cases processed in March:	
1. Calls reporting high grass:	-0-
2. Structures damaged by fire:	-0-
3. Notices issued for vehicles illegally parked:	12
4. Nuisance abatements performed by contractors:	2
5. Notices issued for residences without water service:	8
6. Tulsa County Health Department Citations issued:	-0-
7. Notices issued for illegally placed signs:	8
8. Damage to public facilities citations:	-0-
9. Excessive trash & debris:	25
10. Dilapidated vacant structures and properties:	-0-
11. Trash can/receptacle placement:	-0-
12. Misc. cases:	26

Total New Cases Opened in March: 39

• Real Estate Special Assessment Determinations: March, 2018	
1. Special Assessment Letters Issued to Title Companies	50
2. Assessment Letter Fee Collection Notices Issued	65

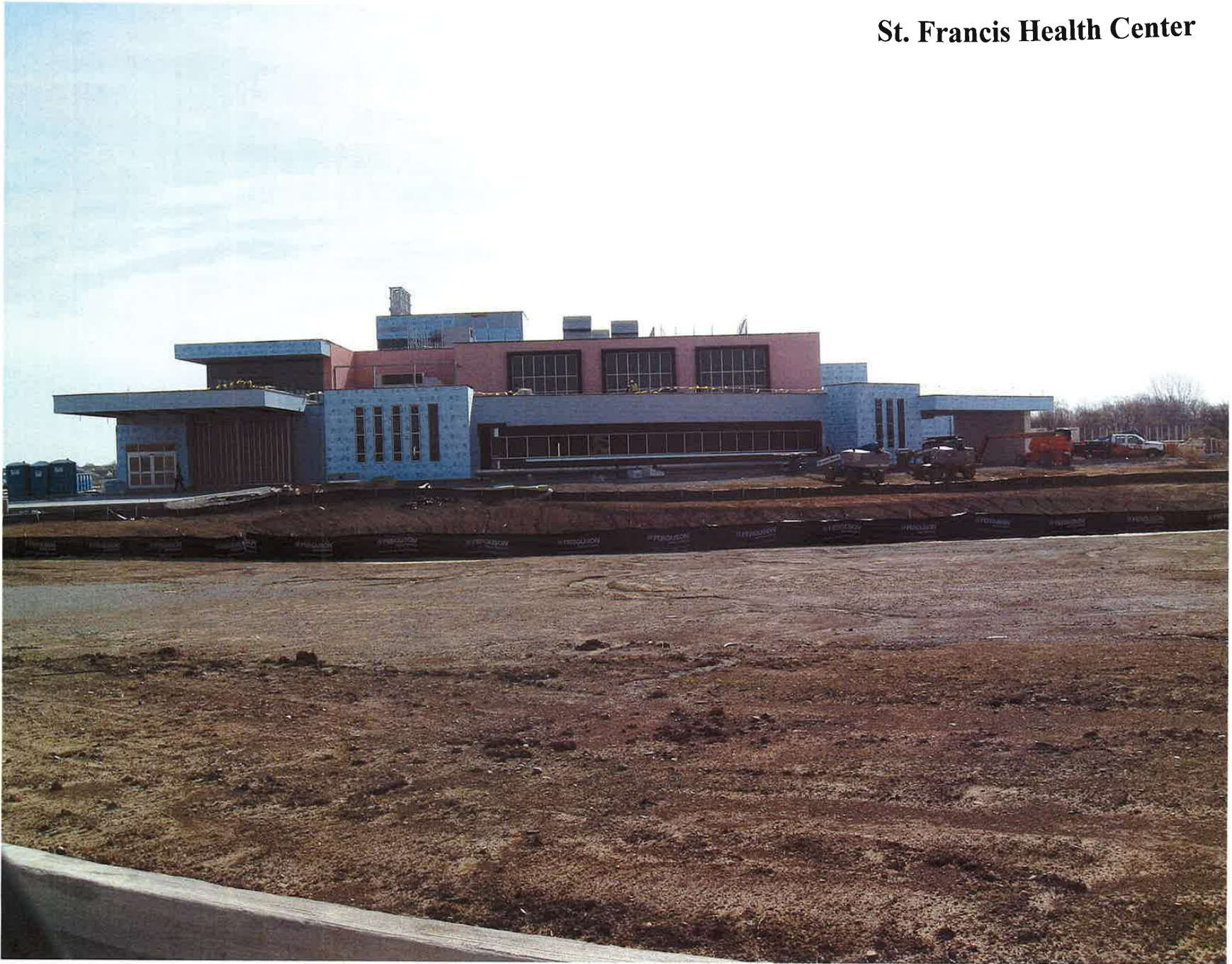
St. Francis Health Center



St. Francis Health Center



St. Francis Health Center



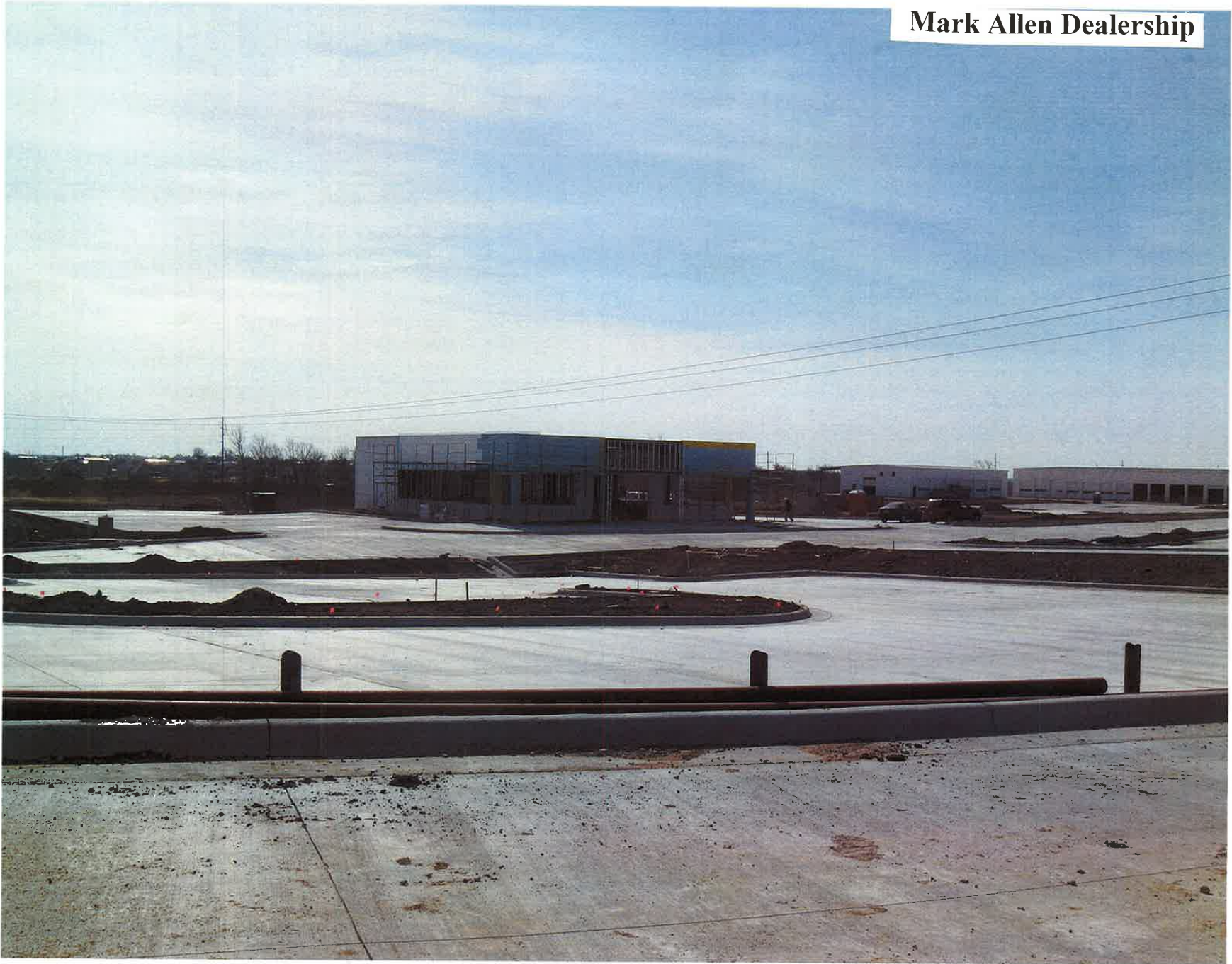
St. Francis Health Center



St. Francis Health Center



Mark Allen Dealership



Mark Allen Dealership



Mark Allen Dealership



Mark Allen Dealership



Mark Allen Dealership

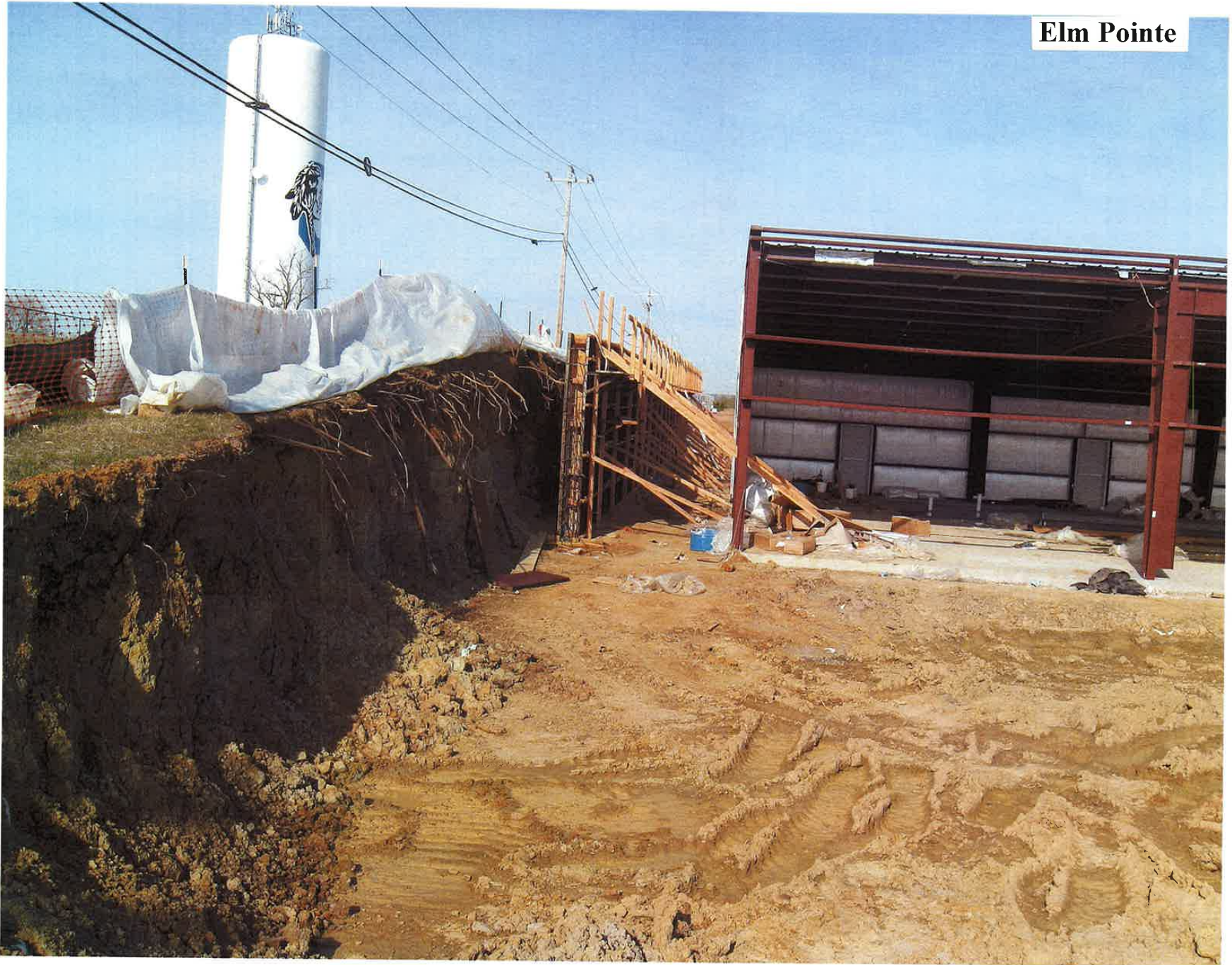


JIFFY LUBE



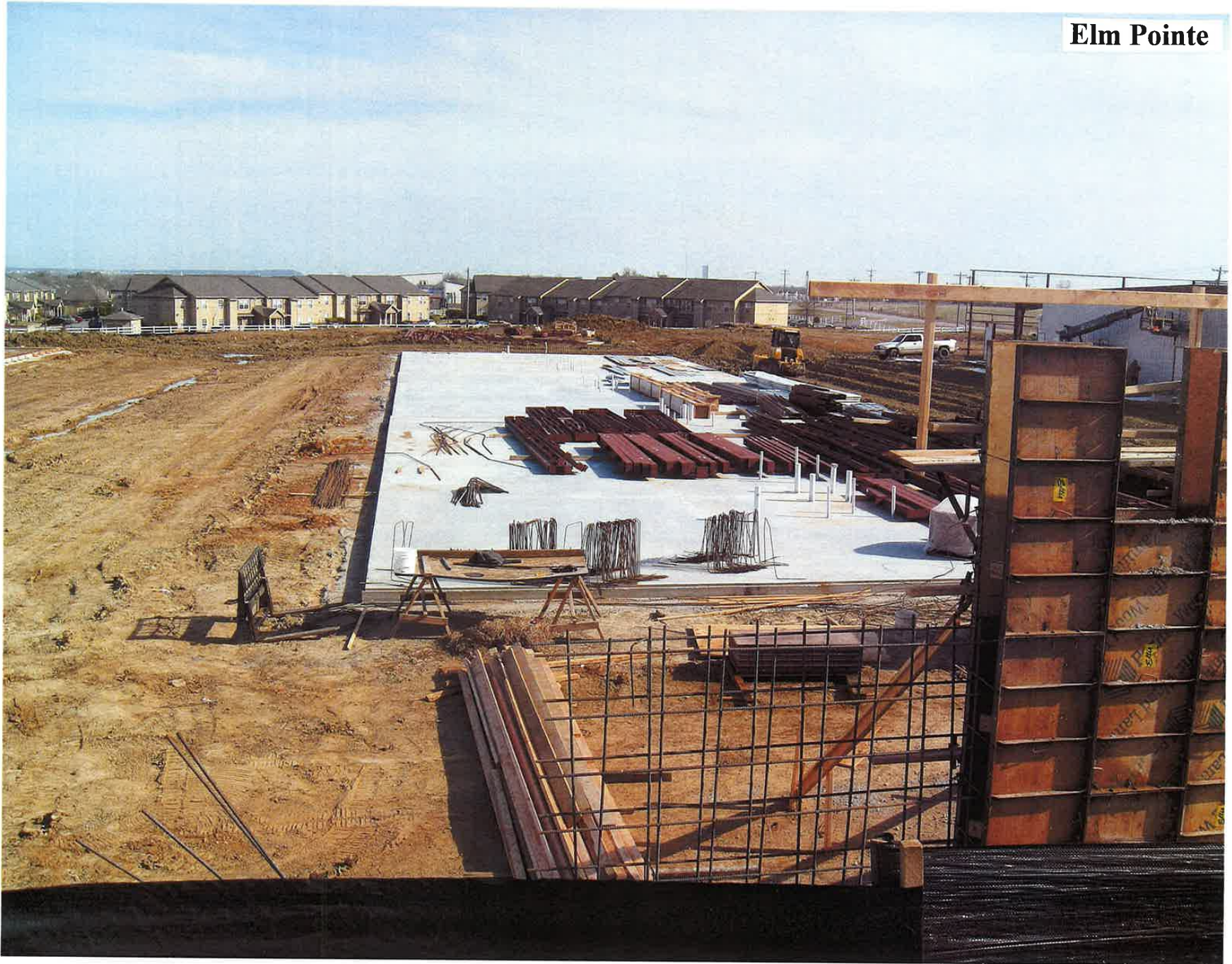
JEFFY LUBE





Elm Pointe







Elm Pointe



Brook Over Corner



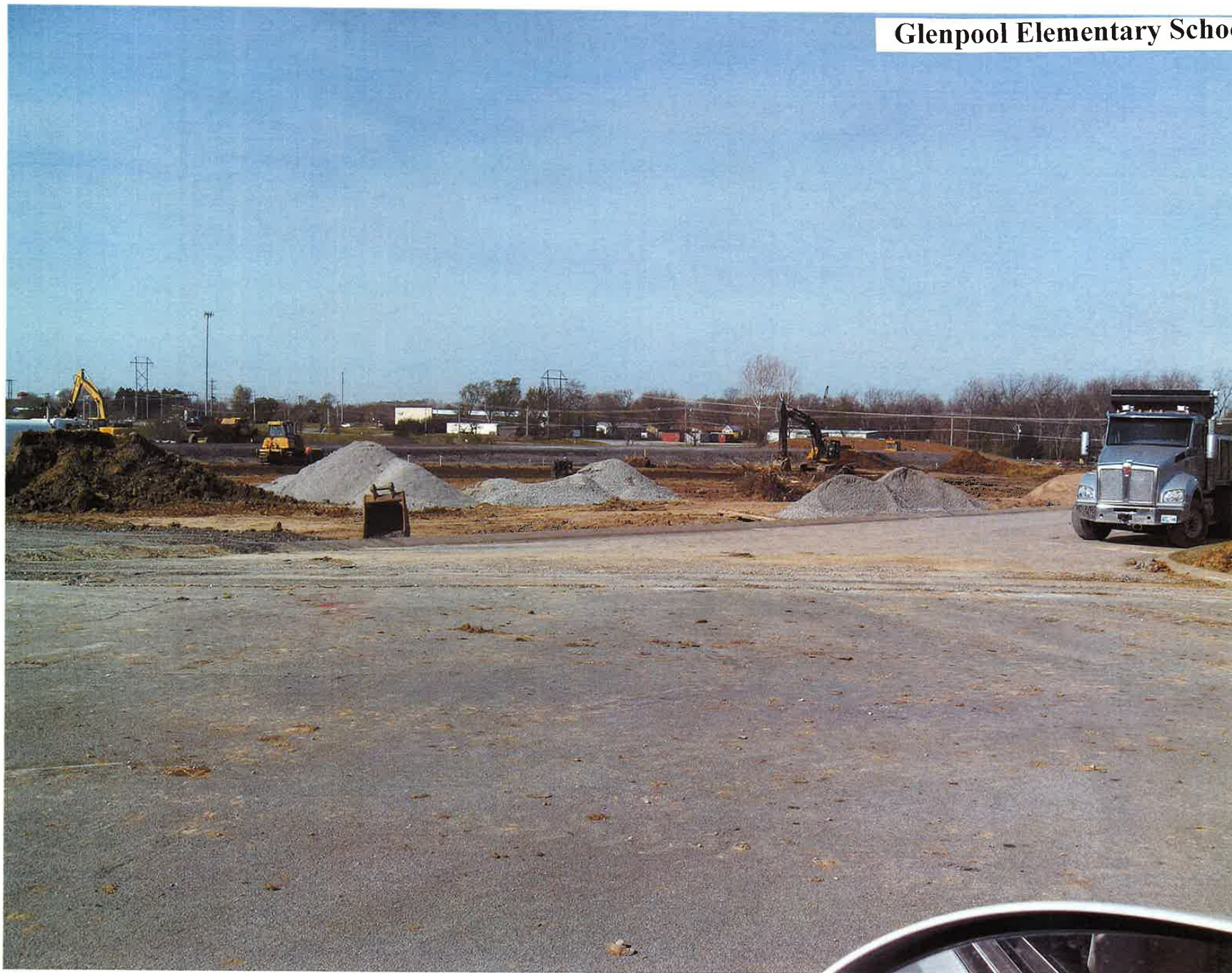
Brook Over Corner



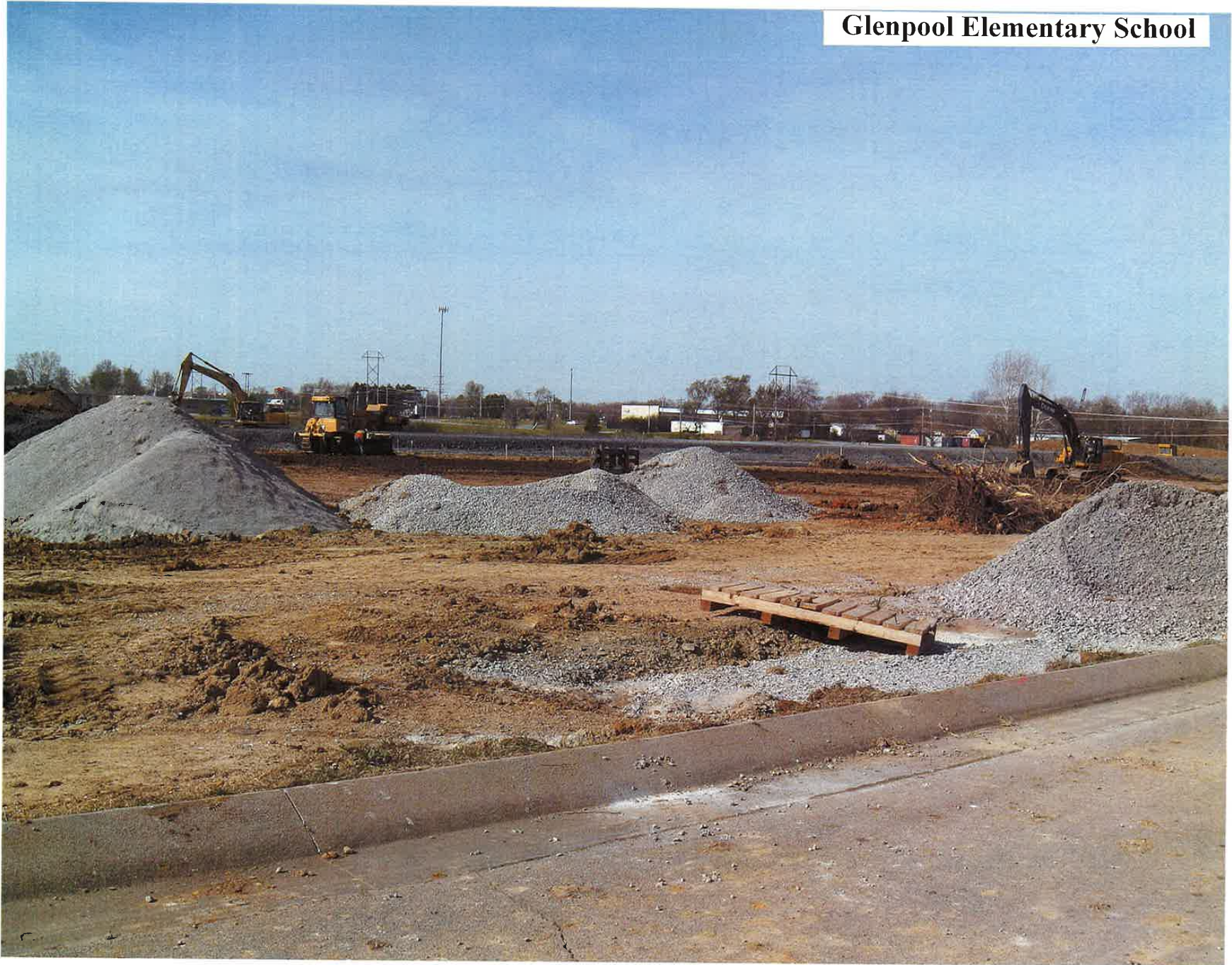
Glenpool Elementary School



Glenpool Elementary School



Glenpool Elementary School











Treasurer's Report March 31st, 2018

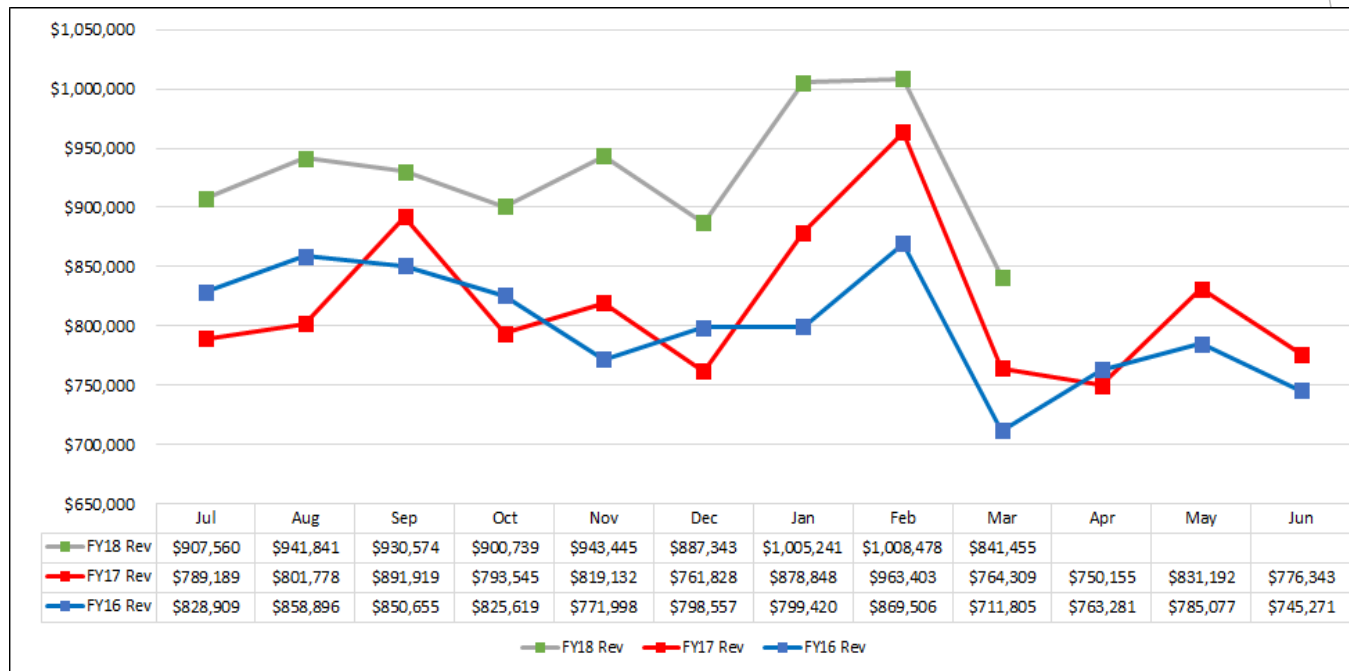
City of Glenpool

Summary of Revenues and Expenditures as of March, 2018
9th month in Fiscal year 2017-2018 or 75% completed as of March 31, 2018

FUND	Total Revenues			Total Expenditures		
	FY18 Budget	FY18 Actual YTD	% of Budget	FY18 Budget	FY18 Actual YTD	% of Budget
General Fund	\$10,959,503	\$8,366,675	76%	\$10,959,503	\$7,588,320	69%
Hotel-Motel Tax	\$400,685	\$130,373	33%	\$400,685	\$57,275	14%
Public Safety Personnel Fund	\$946,715	\$802,034	85%	\$946,715	\$577,466	61%
GUSA	\$9,398,278	\$6,695,468	71%	\$9,398,278	\$4,534,175	48%
GIA	\$493,636	\$276,617	56%	\$493,636	\$303,263	61%
Streets & Infrastructure Capital Fund	\$908,502	\$526,805	58%	\$908,502	\$284,994	31%
Public Safety Capital Fund	\$1,831,906	\$379,441	21%	\$1,831,906	\$276,672	15%

City of Glenpool

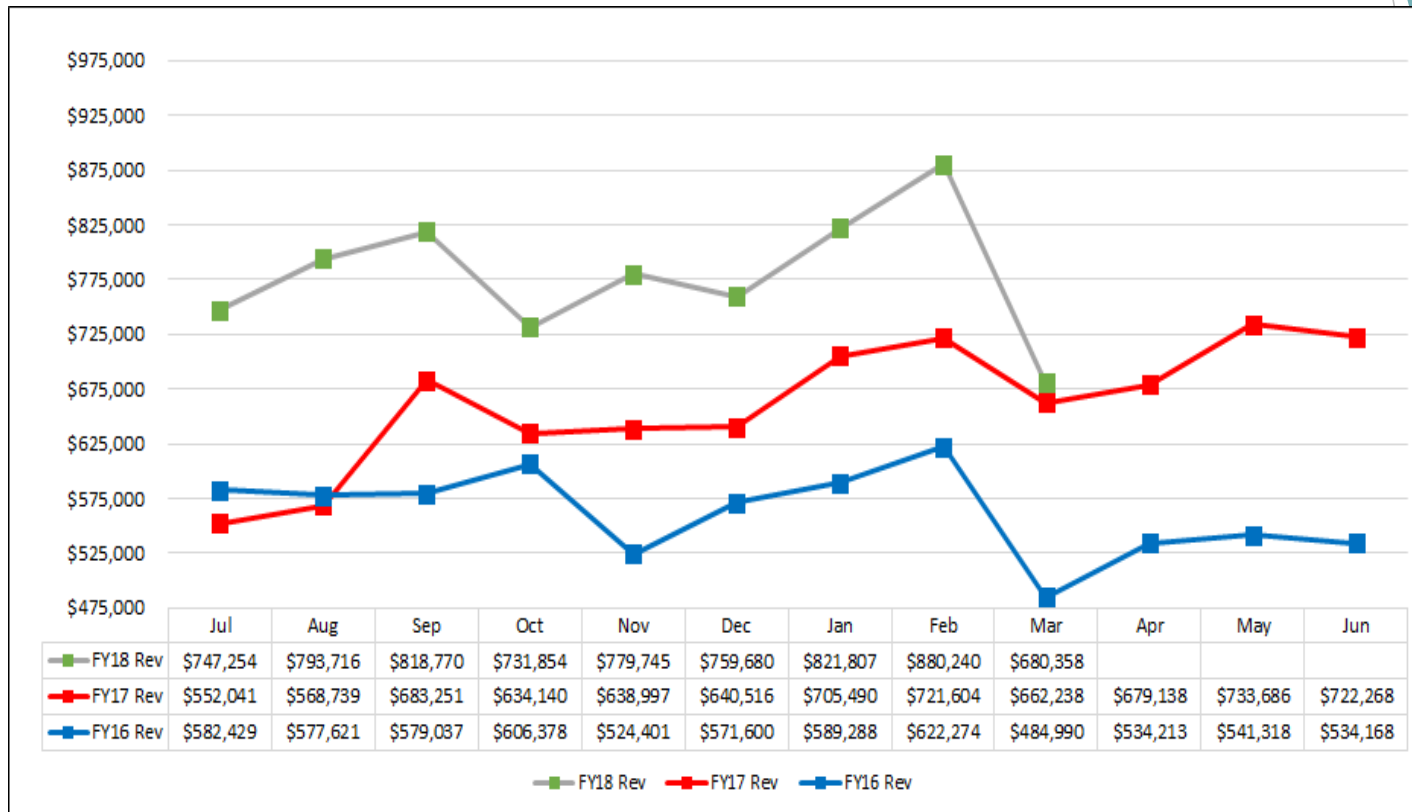
General Fund Revenues as of March 31st, 2018



12.1% INCREASE COMPARED TO
PREVIOUS YTD

City of Glenpool

Sales Tax Revenues – All Funds as of March 31st, 2018

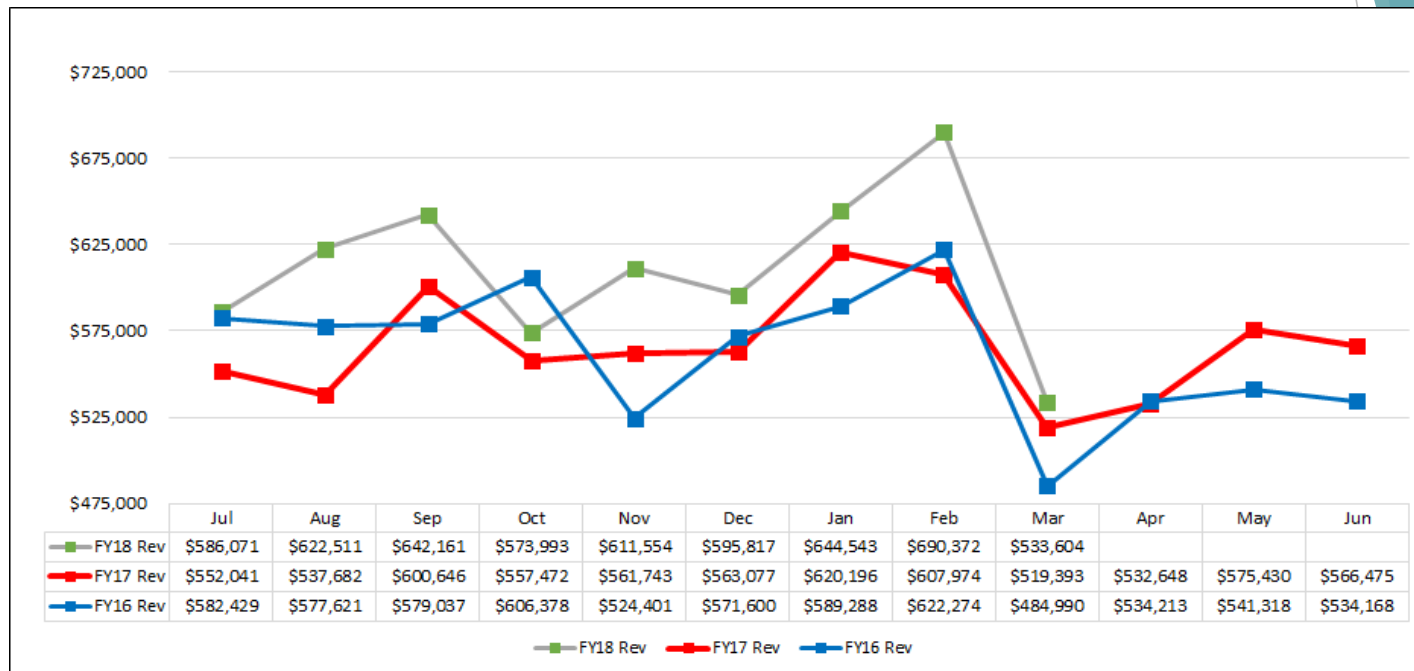


20.8% INCREASE COMPARED TO PREVIOUS YTD

- 0.55% Sales tax for Public Safety personnel effective July 1, 2016
- 0.29% Sales tax for capital improvements/economic development effective Jan 1, 2017
- 0.26% Sales tax for Public Safety equipment effective Jan 1, 2017

City of Glenpool

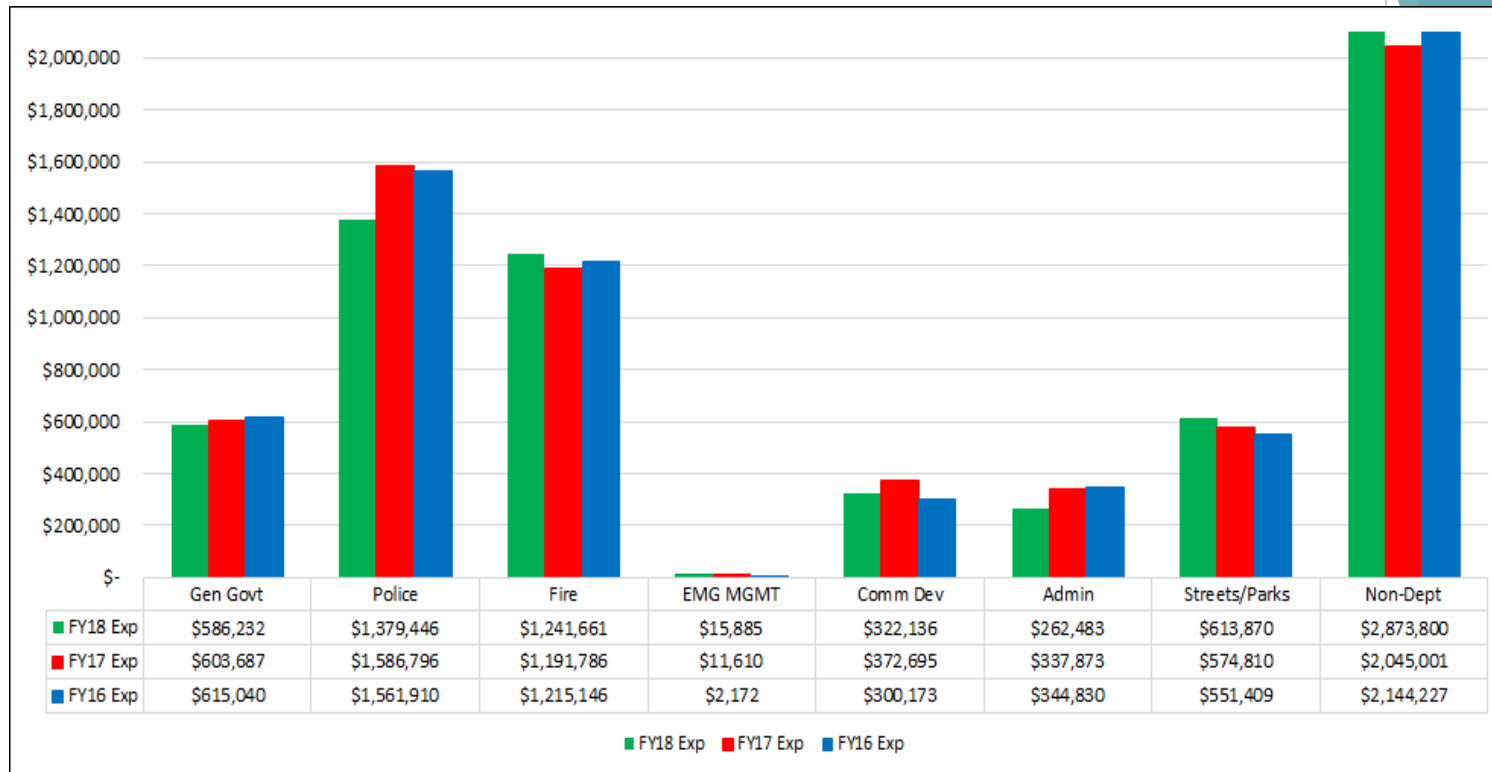
Sales Tax Revenues – General Fund as of March 31, 2018



7.4% INCREASE COMPARED TO
PREVIOUS YTD

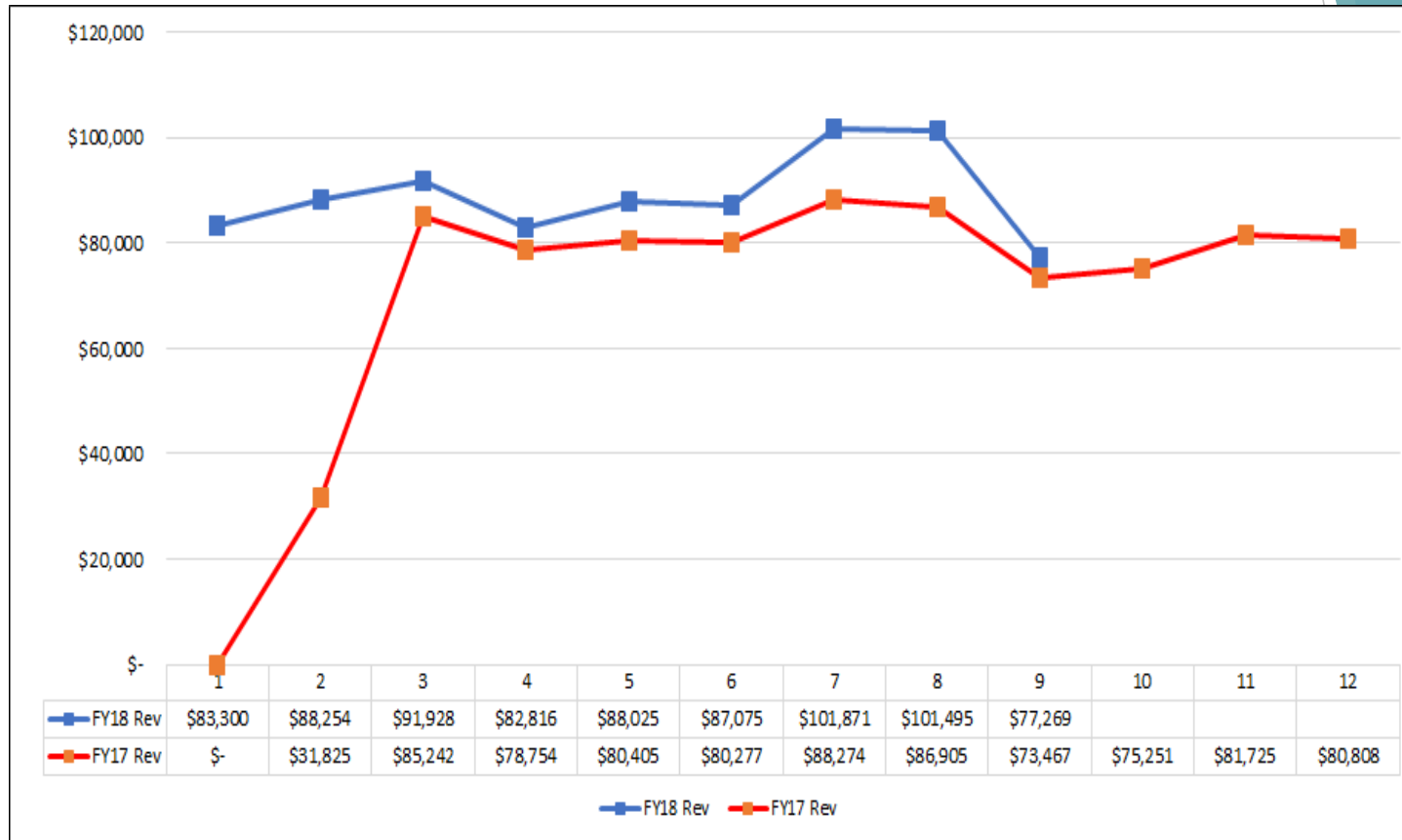
City of Glenpool

General Fund Expenditures as of March 31st, 2018



- **General Government** includes City Clerk, Finance, and Organizational Expenses
- **Police** includes Police, Animal Control and Dispatch
- **Community Services** includes Planning, Inspections and Code Enforcement
- **Administration** includes City Manager, City Attorney and Human Resources
- **Non-Departmental** includes transfers to other funds

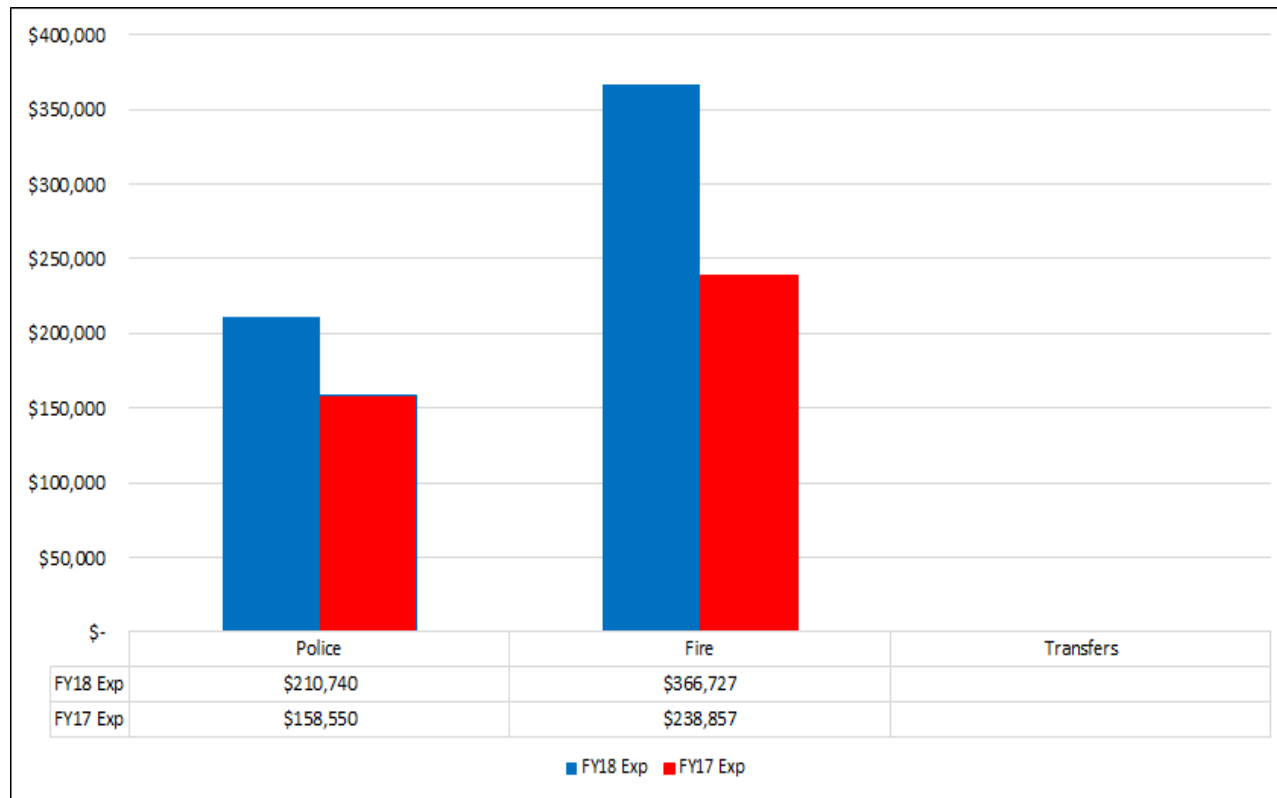
Public Safety Personnel Fund Revenues as of March 31st, 2018



- 0.55% Sales tax for Public Safety personnel effective July 1, 2016 (first collections received in August, 2016)

Public Safety Personnel Fund

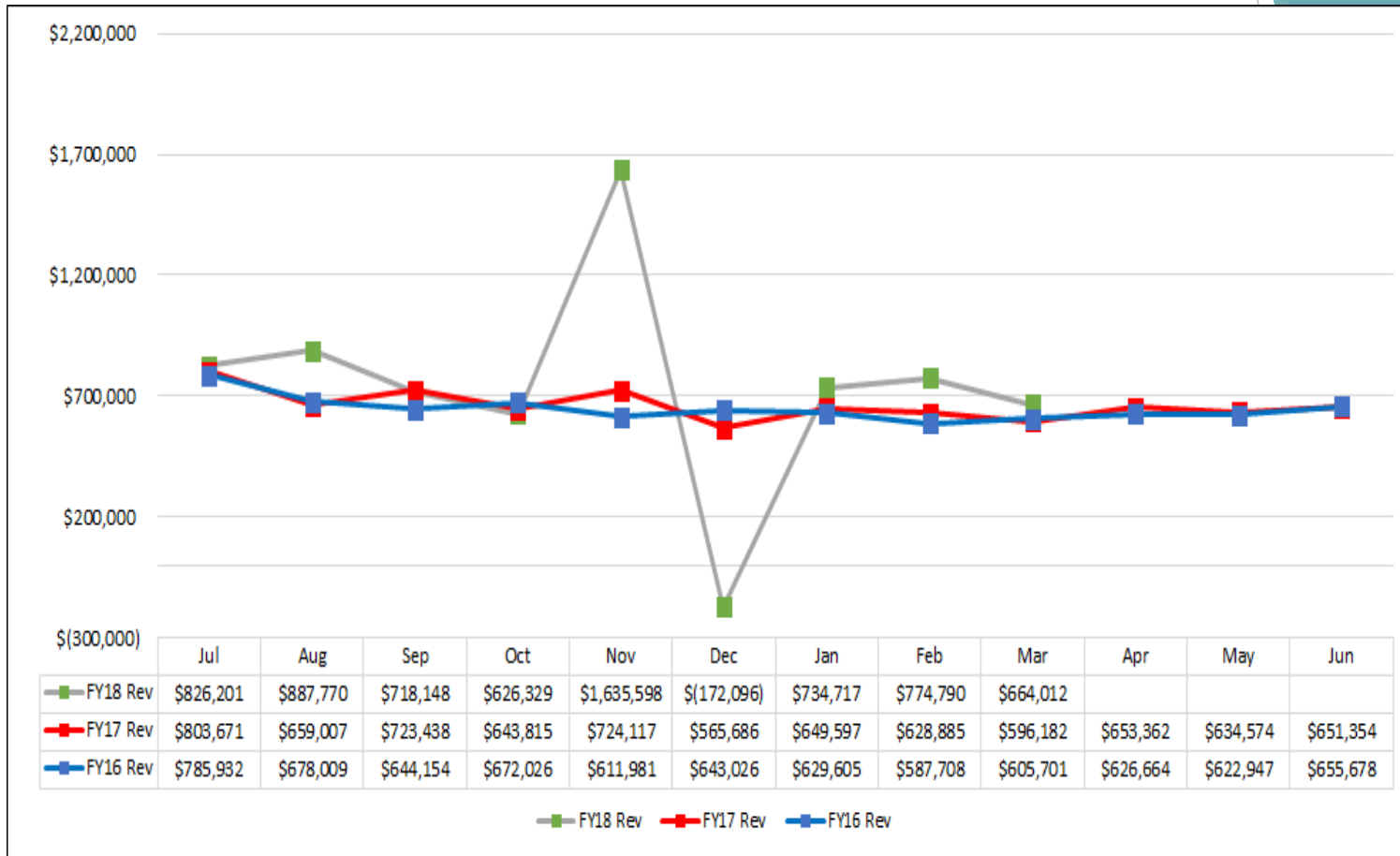
Expenditures as of March 31st, 2018



- **Police** includes five officers - personal services and operating expenses
- **Fire** includes seven firefighters - personal services and operating expenses

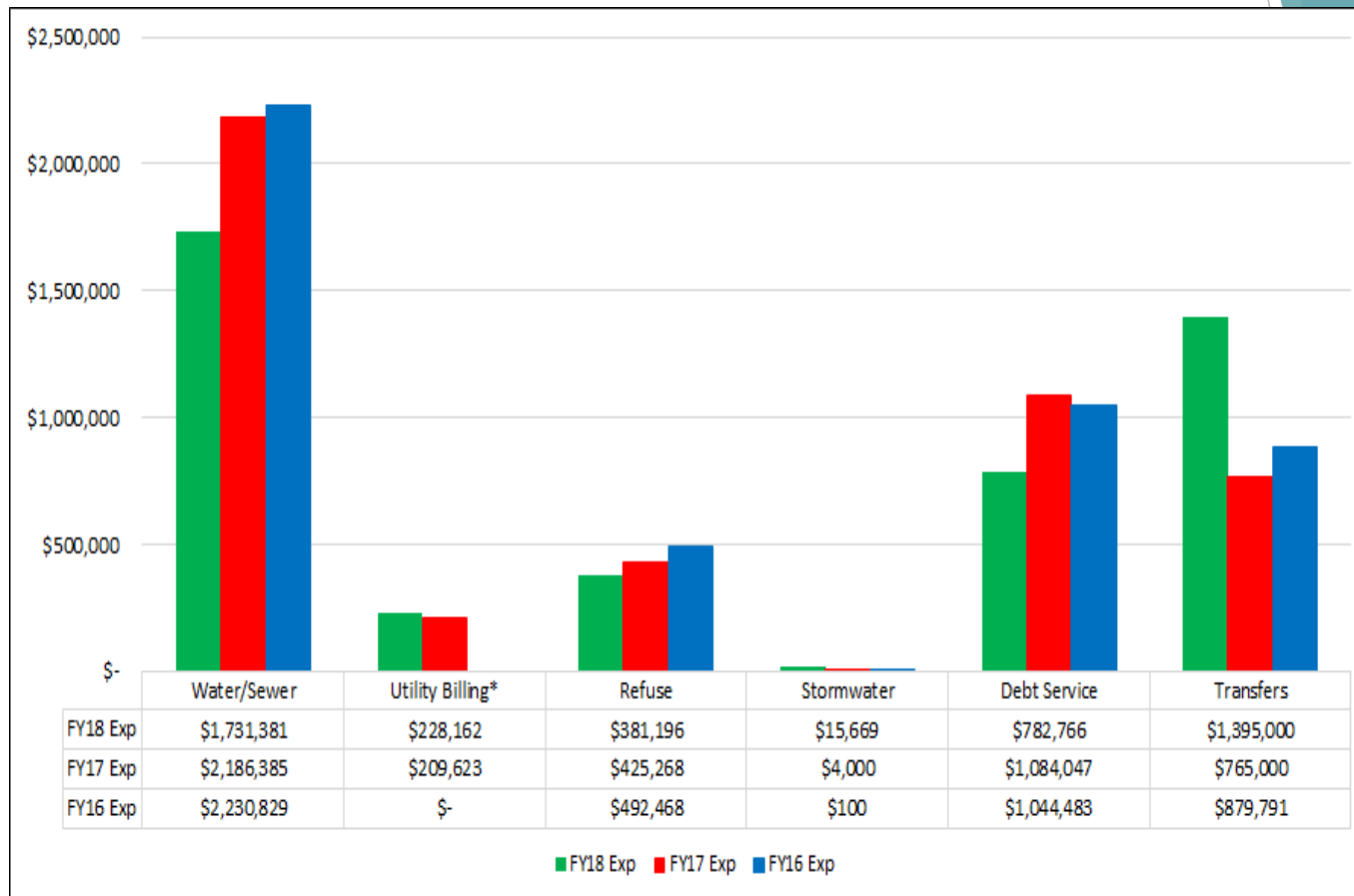
Glenpool Utility Services Authority

Revenues as of March 31st, 2018



Glenpool Utility Services Authority

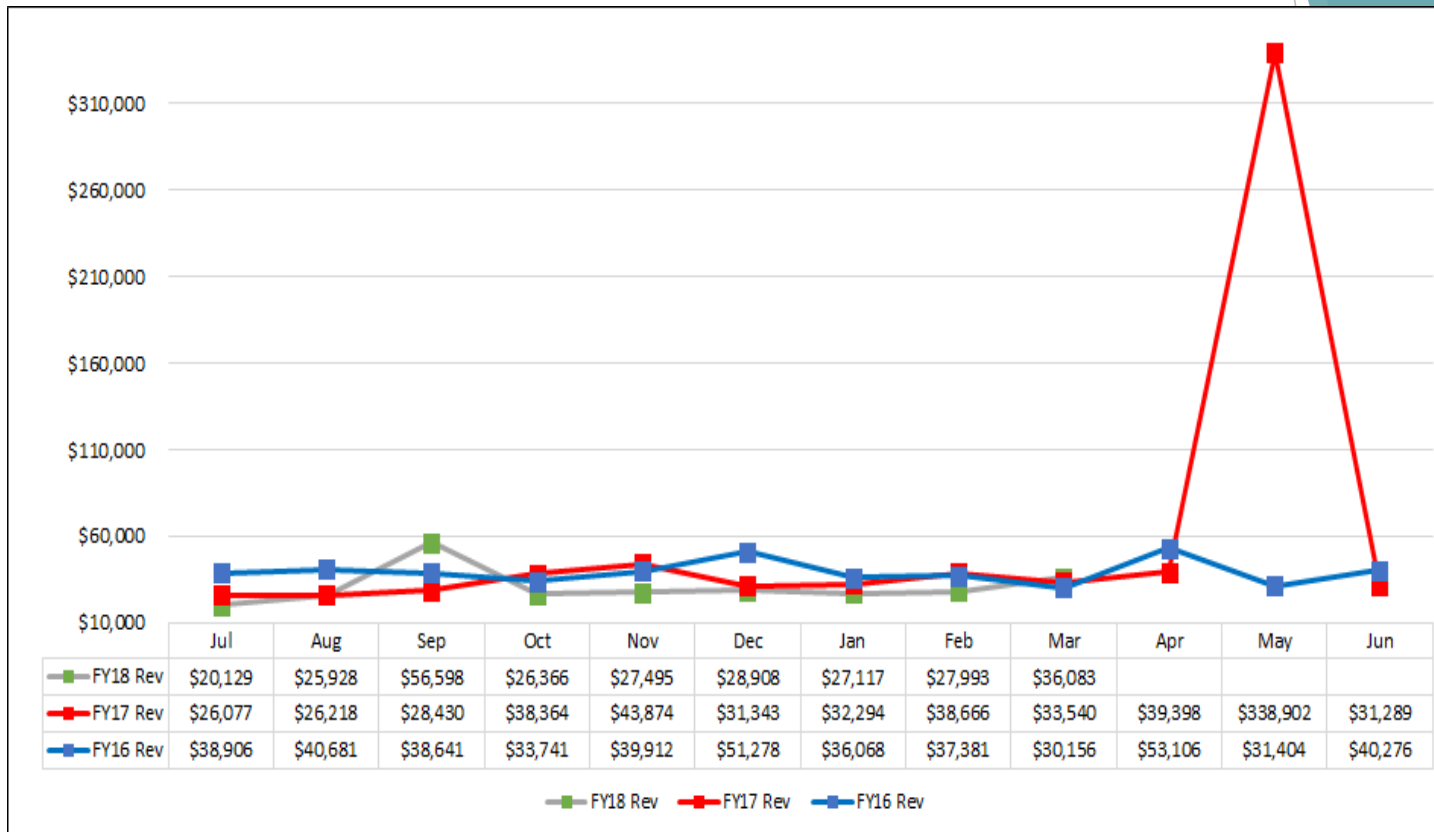
Expenses as of March 31st, 2018



➤ Utility Billing was reported with Water/Sewer in FY16

Glenpool Industrial Authority

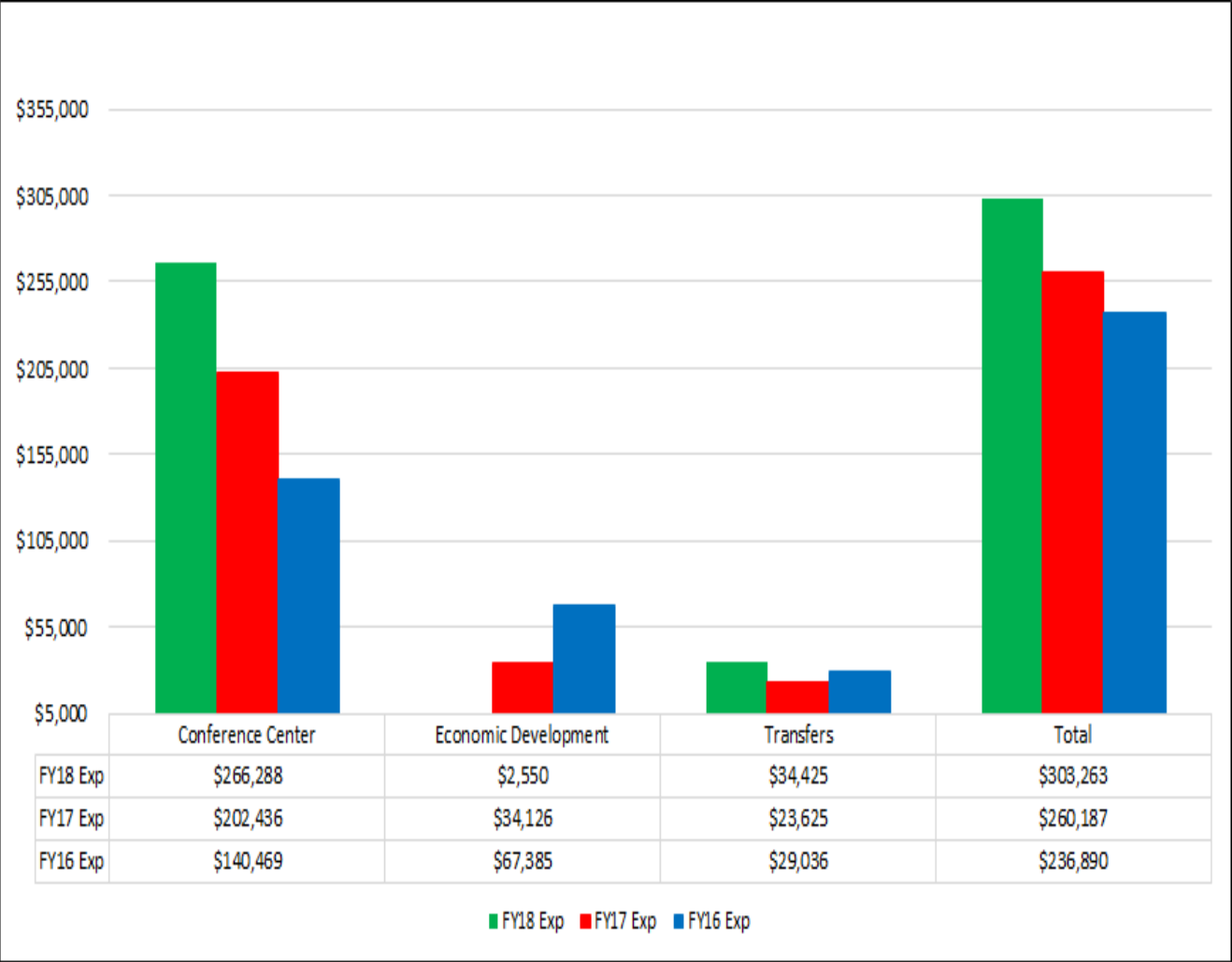
Revenues as of March 31st, 2018



- May FY17 includes \$338,902 in development reimbursements from St. Francis

Glenpool Industrial Authority

Expenses as of March 31st, 2018



Glenpool Industrial Authority

Net Income as of March 31st, 2018



Move Glenpool Forward

Progress as of March 31st, 2018

Project	Status	Allocated Budget	Budget Adj.	Final Budget	Expended to Date
Proposition 1 (0.29%)					
Signalization & Infrastructure 151st St.	IP	\$ 2,000,000	\$ -	\$ 2,000,000	\$ 750,000
Economic Development Projects	NS	1,035,337	-	1,035,337	-
Wastewater Treatment Plant Design/Permitting	NS	550,000	-	550,000	-
South County Soccer Complex Field Lighting	NS	150,000	-	150,000	-
Turf Equipment Parks	NS	30,000	-	30,000	-
Automatic Meter Reading Conversion	C	850,000	27,284	877,284	877,284
Snow Plow	C	150,000	-	150,000	108,000
Storm Water Imp. Eden South	NS	500,000	-	500,000	-
Storm Water Imp. Main St. @ Hwy 75	NS	100,000	-	100,000	-
Storm Water Imp. 141st St. @ Hwy 75	NS	100,000	-	100,000	-
Storm water Imp. Rolling Meadows	NS	300,000	-	300,000	-
Storm Water Imp. Vancouver Avenue	NS	50,000	-	50,000	-
Storm Water Imp. Fern Avenue	NS	600,000	-	600,000	-
Storm Water Imp. Hickory Pl	NS	350,000	-	350,000	-
Kendalwood Park Rehab	NS	200,000	-	200,000	-
Lift station Rehab Project - Oak Street	NS	132,500	-	132,500	-
Lift station Rehab Project - Eden South	NS	280,000	-	280,000	-
Signalization of 141st St & Elwood	NS	410,000	-	410,000	-
Signalization 121st Street & Elwood	NS	150,000	-	150,000	-
Lane Impr. 121st Street Elwood to Hwy 75	NS	635,000	-	635,000	-
Lane Impr. Elwood 141st St to 151st St	NS	2,350,000	-	2,350,000	-
Lane Impr. Warrior Road	IP	750,000	-	750,000	-
		\$ 11,672,837	\$ 27,284	\$ 11,700,121	\$ 1,735,284
Proposition 2 (0.26%)					
Public Safety Radio System	IP	\$ 1,250,000	\$ 35,079	\$ 1,285,079	\$ 1,285,079
Police Vehicles	IP	3,000,000	-	3,000,000	239,258
PD Mobile Computer System	NS	208,000	-	208,000	-
Firing Range/Training Center	NS	100,000	-	100,000	-
PD Capital Improvements	NS	1,100,000	-	1,100,000	-
Fire Apparatuses and Equipment	IP	4,640,000	-	4,640,000	788,967
Firefighter Air packs	IP	250,000	-	250,000	250,000
		\$ 10,548,000	\$ 35,079	\$ 10,583,079	\$ 2,563,304
Total Props 1 and 2		\$ 22,220,837	\$ 62,363	\$ 22,283,200	\$ 4,298,588
Proposition 3 (0.55%)					
Hire 7 additional Firefighters	C				
Hire 5 additional Police Officers	IP				
NS= Project not yet started, IP= Project in progress, C= Project is complete					

**IMPACT ANALYSIS
OF INCREMENT DISTRICT NUMBER TWO, CITY OF GLENPOOL
(BROOKOVER CORNER INCREMENT DISTRICT)**

As shown in the Project Plan, the creation of Increment District No. 2, City of Glenpool (the “District”) will have positive financial impacts on the ad valorem taxing jurisdictions that currently levy such taxes within the District’s Project Area. Appendix C to the Project Plan sets out in detail the anticipated increase in taxable value of the Project Area from \$2,650,000 to \$40,619,404 over the course of the ten-year District term. This will result, over the same period, in aggregate ad valorem tax increments totaling \$4,166,864. Although fifty-percent (50%) of the annual increments may be pledged to the Developer as reimbursement for qualified Project Costs, the remaining fifty-percent (50%) will be apportioned to the taxing jurisdictions in accordance with the respective current proportionate distribution of millage rates. At the conclusion of the ten-year term (or upon payments to the Developer totaling \$3,250,000, whichever occurs sooner), the taxing jurisdictions will reap the benefit of levying tax on one-hundred percent of the enhanced taxable value. Additionally, City of Glenpool sales tax rebates to the Developer (in an amount equivalent to one and one half-percent (1.50%) of taxable retail sales) will reduce the amount of payments that must be made to the Developer from ad valorem increments on a dollar-for-dollar basis. As required by the Local Development Act, all ad valorem increment collections in excess of \$3,250,000 shall be paid into the funds of the respective taxing entities.

Another tangible benefit of the District will be that extensive commercial development within the District can be expected to result in spinoff development in surrounding areas of the community.

Current State

The proposed tax increment district contains approximately 50 acres of property bounded on the east by U.S. Highway 75 and the south by State Highway 67. The property is approximately three miles south of the nexus of existing commercial development within Glenpool and is currently being not being utilized for any commercial or other purposes. It has no improvements as the majority is in the FEMA flood plain. It yields very minimal taxable value. There are no businesses or residences currently located within the boundaries of the District. As such, the property does not presently generate any sales or use taxes for the City of Glenpool, Tulsa County, or the State of Oklahoma and the net ad valorem taxes paid on the properties was approximately \$32.00 in 2017.

Expected Future State

The creation of the tax increment district, will provide the revenue stream necessary to allow the Developer to construct and install the infrastructure and utilities needed to serve proposed commercial development within the District substantially sooner than would otherwise occur. Once the infrastructure and utilities have been installed, the Developer expects that commercial users will begin to locate within the District, significantly increasing the ad valorem tax base as

well as generating sales and use taxes at a level that would not otherwise happen without the creation of the District. The Developer projects that within ten years of beginning the development, there will be an additional \$40 million in assessed valuation created within the District, resulting in an approximate increase in annual ad valorem taxes of more than \$475,000. Additionally, the Developer projects that the commercial tenants expected to locate within the District will annually generate approximately more than \$2.5 million in incremental sales and use taxes for the City of Glenpool, Tulsa County, and the State of Oklahoma.

The types of commercial tenants projected to locate within the District will create an additional 100 to 150+ full-time equivalent jobs in the local economy within the first few years of development. As the District reaches buildout, the number of full-time jobs will increase significantly, driving additional commercial and residential development in the surrounding community necessary to serve the needs of those employees and new residents attracted to a burgeoning community.

Background

Over the past decade, the City of Glenpool has undertaken a series of economic development strategies that have resulted in relatively rapid growth from a rural town, to a bedroom community for commuters and emerging as a self-contained full-service city. These strategies have focused on developing two sets of commercial corridors, one along U.S. Highway 75 and the other along State Highway 67 (151st Street South, Tulsa County). The Southwest Crossroads development at 121st & U.S. 75 and now the St. Francis satellite hospital are only two examples.

It is the objective of the City to further its economic development successes in other areas that face barriers to reinvestment without creative and targeted municipal assistance, such as that provided by the Local Development Act. The commercial enterprises that have expressed an interest in the Project Area will complement other developments and further attract both residential and commercial growth.

Tax Increment Financing

Under the mechanism of tax increment financing, two geographic areas are defined. The first is the Project Area. This is the area in which qualified Project Costs may be expended. The second area is the Increment District. This is the property from which ad valorem tax increments are generated. In the case of this Project Plan, the Project Area and the District are co-extensive.

The taxable value of property within an increment district is determined upon the effective date of the increment district. This is treated as the “base assessed value” of property within the increment district. Ad valorem tax revenues generated from this base assessed value are currently distributed to a variety of Tulsa County and local taxing jurisdictions according to a prescribed formula. In the case of the District under consideration, these taxing jurisdictions are currently apportioned voter-approved millage rates totaling 115.65 mills calculated on the “net assessed value” (the total taxable value x a current assessment ratio of 11%, less exemptions such as homestead). Because of the currently nominal economic value of the District, this results in the apportionment of a total of \$32.00 among seven taxing jurisdictions.

Throughout the term of the Project, the revenue calculated on the base assessed value of the District will continue to flow to the taxing jurisdictions. In the event of a general reassessment of property values within the District, the ad valorem tax revenue received by the taxing jurisdictions will be proportionately adjusted. To this extent, the taxing jurisdictions are not affected positively or negatively by the implementation of tax increment financing through ad valorem apportionment. Importantly, the taxing jurisdictions will benefit from a fifty- percent (50%) distribution of ad valorem increments during the ten-year term of the District and, of course, one-hundred percent (100%) upon termination of the District.

Once development of the Project Area within the District occurs, the market value and (consequently) the assessed value of that property increases. The difference between the ad valorem tax revenue produced by this increased value and that produced by the base assessed value—the incremental increase or “increment” – is paid into an apportionment fund that is used to pay the eligible public costs of the Project in the form of reimbursements to the Developer. The Developer undertakes all the risk of the Project and receives increments only so long as the property is developed as promised and economic gain is derived therefrom.

The apportionment of ad valorem tax increments may continue, under the Local Development Act, for a period of up to 25 fiscal years from the date of approval, or until all eligible public costs are paid, whichever occurs sooner. In our case, the District will yield apportionments to the Developer for a maximum of ten years and a cap on public improvement costs of \$3,250,000.

Once the tax apportionment period expires, the revenue from the increased assessed value of property within the increment district is divided among the taxing jurisdictions, in addition to the revenue from the base assessed value that the taxing entities received throughout the apportionment period.

The Proposed Project

The Brookover Corner Reinvestment Area’s Project Area/District embraces the previously described area of approximately 50 acres of land that are the crossroads of the highly traveled US Highway 75 and State Highway 67. The District and the corresponding Project Area are shown in Appendix A of the Project Plan.

The Project Plan seeks to enact an ad valorem increment district, which will also be a local sales and use tax increment district, to generate an active, high-density and high-quality mixed-use commercial District as envisioned by the City’s Comprehensive Plan and consistent with existing growth patterns in Glenpool. The Project Plan will do so by leveraging private development through agreements with investors and Developer equity.

Implementation of the Project Plan is anticipated to result in an increase in investment and development in the Project Area in the vicinity of \$45 million. Of that amount, roughly \$42 million is anticipated to be private investment and development equity, while approximately \$3.25 million will be dedicated to public improvements.

The economic impact analysis of this Project Plan is based on the impact of \$42 million in directly stimulated, private taxable investment. Projects such as those contemplated by the Project Plan have both direct and induced economic benefits. They also have design and construction impacts, which are generally one-time impacts, and continued annual impacts after completion. Under the Project Plan's budget, Fifty-percent (50%) of the generated increment is apportioned into the apportionment fund to pay for eligible Project Costs. The remaining fifty-percent (50%) of the increment will be distributed to affected ad valorem taxing jurisdictions in proportion to the net benefit each jurisdiction would have received in the absence of the increment district (*i.e.*, the proportion of their levied taxes, not including any sinking fund levies, to the entire ad valorem millage rate levied in the Project Area).

Impacts within the Increment District on Other Taxing Jurisdictions

Glenpool Independent Public School District No. 13

Significantly, increments in the Project Area must be disregarded in the calculation of State school aid. The Local Development Act specifically provides that, for purposes of calculating state school aid, only the base assessed value shall be used and increases above the base assessed value must be disregarded for the term of the District. Thus, the Glenpool Independent Public School District No. 13 stands to gain apportionments from the fifty-percent of increments not paid into the apportionment fund for the Developer but has no risk of loss of revenue.

Similar results are seen when examining impacts to other taxing jurisdictions. Based on current levies, the net impact of new revenues apportioned to taxing jurisdictions from the Project Plan is demonstrated by the tables at Appendix C to the Project Plan. The increase in revenues to taxing jurisdictions from increment distributions compared to revenues the taxing jurisdictions would have received with pre-Project growth rates and no increment district is substantial. Furthermore, without the District, the taxing jurisdictions stand to lose the opportunity created by growth stimulated beyond the District.

Tulsa County

No specific measurable demand for increased services upon Tulsa County is anticipated to result from this Project.

Tulsa City-County Health Department

TCCHD is currently negatively impacted by the health risks of unemployment and underemployment. New employment opportunities can create only positive impacts upon this taxing jurisdiction. Market-rate residential development expected to result indirectly from the District Project should have little or no impact upon the services provided.

Tulsa City-County Library System

TCCLS library facilities serve not only in Tulsa, but throughout the entire metropolitan area. Residential development stimulated by the Project will likely contribute to increased library usage by the Glenpool branch.

Tulsa Tech Center

The nature of the Project, particularly the non-sales components, makes it reasonably likely to create some increased demand for training with Tulsa Tech. Any increased demand for job training occasioned by the Project is likely to be complementary in its impact upon Tulsa Tech.

Tulsa Community College

As with Tulsa Tech, the nature of this Project may create some increased demand for educational benefits that can be derived from enrollment with TCC. Any increased demand for educational opportunities occasioned by the Project is likely to be complementary in its impact upon TCC.

Glenpool Area Emergency Medical Services District

Created by a vote of the residents within the Glenpool School District, this ambulance service is vital to the perceived quality of life in the Glenpool area. It is funded solely by a 3.0 mill ad valorem tax and increase in that funding can only be beneficial.

Induced Impacts Outside the Increment District

The induced growth in property values outside of the proposed increment district, as well as increased sales tax receipts and revenues derived from new building permits for the City, indicate additional financial benefits to the taxing jurisdictions

Stimulation of residential development of the neighboring off-site areas is critically linked to the conditions and perception of public facilities and such quality-of-life opportunities that would serve such residential development.

Summary of Financial Impacts upon the Affected Taxing Jurisdictions

The benefits of the proposed development under this Project Plan will be significant for the taxing jurisdictions located in the Project Area/Increment Districts and for the Glenpool community as a whole. The actual increase in demand for services upon those taxing jurisdictions represented by the proposed developments (if any) is certainly minimal and will be positively offset by the fifty-percent (50%) apportionment of tax increments during the ten-year term of the District and, more obviously, by the greatly enhanced ad valorem taxation resulting from implementation of the Project Plan.

Development of the Project Area is unlikely to occur without public assistance, as the history of the area shows. Concentrated and continuous stimulation of the redevelopment of this area, as contemplated by the Project Plan, will result in a greatly enhanced ad valorem tax base, from which all the affected taxing jurisdictions will benefit. In addition, the benefits of new employment in the community and the annual tax revenue that it generates will result in further enrichment to the taxing jurisdictions.

Isolating the specific impacts of the proposed increment district is not possible, but through correlation of demands for residential and commercial space within the surrounding host community, a meaningful expectation of positive effects on business activity is possible. Residential and commercial developments reflect corresponding growth in economic demands for a spectrum of business activities in the retail, commercial, technical, and office categories.

Conclusion

Clearly, the projected development will have a very positive long-term benefit for the Glenpool community, for Tulsa County and for the State of Oklahoma. Correspondingly, adverse impacts to result from the Project for the taxing jurisdictions within the Project Area are very limited or non-existent. The anticipated low impact of this development on the provision of governmental services is balanced by the advances in tax growth presented by the Project Plan. This also permits affected taxing jurisdictions to experience off-site development proposals to more than compensate for any such impact.

While it is difficult or impossible to predict any “downside” of the Project Plan, the collective benefits to development of the Project Area, increased tax revenues and advancement of communal identity and activity are certain to be impressive.

[Copy of Impact Analysis must be included with notice of, and included in presentation at, public hearings of Council.]

MINUTES
Regular City Council Meeting
Monday, April 2, 2018 Council Chambers 6:00 PM

COUNCIL PRESENT: Jacqueline Triplett-Lund
Momodou Ceesay
Tim Fox

COUNCIL ABSENT: Trish Agee
Brandon Kearns

STAFF PRESENT: Lowell Peterson
Susan White
Lynn Burrow
David Tillotson
John Gonsalves

STAFF ABSENT: Rick Malone
Dennis Waller
Paul Newton

- A) Call to Order - Timothy Lee Fox, Mayor**
- B) Roll Call, Declaration of Quorum – Susan White, City Clerk; Timothy Lee Fox, Mayor**
- C) Invocation – Councilor Jacqueline Lund**
- D) Pledge of Allegiance – Timothy Lee Fox, Mayor**
- E) City Manager Report – David Tillotson, City Manager**
 - 1)
 - Will schedule action to cancel the May 21, 2018 City Council meeting. Two councilors and city manager will be attending ICSC.
 - Consideration of another ninety-day extension to the sales agreement with Glenpool Public School for the property on 141st St. Mr. Tillotson has agreed to split the cost of a quiet title attorney with the School. The cost to the City is approximately \$2,000.
 - Mr. Tillotson has experienced a good amount of interest from developers. He and the Community Development Director have met with several developers recently.
 - Animal Control recently discovered a home inside city limits

harboring approximately thirty cats. The Humane Society will assist with relocation. The Health Department is involved as well.

- Mr. Tillotson asked Mandy Vavrinak and LeaAnn Reed to develop a comprehensive communications plan for the city that will incorporate methods and channels to help us effectively communicate with the public.
- April 21 is Trash-Off Day.

F) Mayor Report – Timothy Lee Fox, Mayor

- 1)
 - Mayor Fox reminded the audience the car show is slated for April 28.

G) Council Comments

- 1)
 - None.

H) Public Comments

- 1)
 - None.

I) Scheduled Business

- 1) Discussion and possible action to approve minutes from March 19, 2018.
(Susan White, City Clerk)

to approve as presented.

Moved by Momodou Ceesay, seconded by Tim Fox

Councilor Lund abstained because she was absent on March 19, 2018.

	For	Against	Abstained	Absent
Trish Agee				x
Brandon Kearns				x
Jacqueline Triplett-Lund			x	
Momodou Ceesay	x			
Tim Fox	x			
	2	0	1	2

CARRIED.

- 2) Discussion and possible action to approve proposal from Site Services Company for Public Safety Building parking lot reseal and striping at a cost not to exceed \$9,103.80.
(Lynn Burrow, Community Development Director)

Lynn Burrow, Community Development Director described the condition of parking and drive and recommended Council approval of proposal from Site Services Company for that purpose.

Moved by Momodou Ceesay, seconded by Jacqueline Triplett-Lund

to approve proposal from Site Services Co. at a cost not to exceed \$9,103.80.

	For	Against	Abstained	Absent
Trish Agee				x
Brandon Kearns				x
Jacqueline Triplett-Lund	x			
Momodou Ceesay	x			
Tim Fox	x			
	3	0	0	2

CARRIED.

- 3) Discussion and possible action to approve an Agreement Pursuant to Section 10(f) of the May 2015 Agreement of Compromise, Settlement, and Release between the City of Glenpool and the Glenpool Utility Services Authority (acting jointly) and Creek County Rural Water District No. 2 and authorizing the Mayor to execute said Agreement.
(Lowell Peterson, City Attorney and GUSA Counsel)

Lowell Peterson, City Attorney presented the Agreement explaining the Settlement provides for a reconciliation agreement resulting from the annual audit, to be approved by all parties.

Moved by Momodou Ceesay, seconded by Tim Fox

to approve the Reconciliation Agreement as presented and authorize the Mayor to execute said Agreement.

	For	Against	Abstained	Absent
Trish Agee				x
Brandon Kearns				x
Jacqueline Triplett-	x			

Lund				
Momodou Ceesay	x			
Tim Fox	x			
	3	0	0	2

CARRIED.

- 4) Discussion and possible action to schedule dates for a City Council Retreat.
(David Tillotson, City Manager)

Mr. Tillotson suggested two possible weekends for the first council retreat. Those dates were May 4-5, or May 18-19.

Moved by Jacqueline Triplett-Lund, seconded by Momodou Ceesay

to designate May 4-5 as first council retreat, contingent on entire council's ability to attend.

	For	Against	Abstained	Absent
Trish Agee				x
Brandon Kearns				x
Jacqueline Triplett-Lund	x			
Momodou Ceesay	x			
Tim Fox	x			
	3	0	0	2

CARRIED.

- 5) Discussion and possible action to enter into Executive Session for the purpose of conferring on matters pertaining to economic development because public disclosure of the matter discussed would interfere with the development of products or services or would violate the confidentiality of the business, pursuant to Title 25 § 307(C)(10) of the Oklahoma Statutes (Open Meeting Act.)
(Lowell Peterson, City Attorney)

Lowell Peterson, City Attorney advised discussion concerning confidential preliminary developments falls within the criteria in the Open Meeting Act for Executive Session.

Moved by Jacqueline Triplett-Lund, seconded by Momodou Ceesay

to enter into Executive Session for the purpose stated, at 6:32 p.m.

	For	Against	Abstained	Absent
Trish Agee				x
Brandon Kearns				x
Jacqueline Triplett-Lund	x			
Momodou Ceesay	x			
Tim Fox	x			
	3	0	0	2

CARRIED.

- 6) Discussion and possible action to reconvene in Regular Session.
(Timothy Fox, Mayor)

Moved by Jacqueline Triplett-Lund, seconded by Momodou Ceesay

to reconvene in Regular Session, at 7:35 p.m.

	For	Against	Abstained	Absent
Trish Agee				x
Brandon Kearns				x
Jacqueline Triplett-Lund	x			
Momodou Ceesay	x			
Tim Fox	x			
	3	0	0	2

CARRIED.

J) Adjournment

There being no further business, the meeting was adjourned at 7:35 p.m.



To: Mayor and Council

From: David Tillotson, City Manager 

Date: April 11, 2018

Re: Contract for Sale Amendment

Background:

The City and Glenpool Public Schools previously entered into a contract for the sale of the City's building and land at the corner of 141st and Hwy 75. We have run into two problems with the title to the land that have not been resolved yet. The first, encroachment onto ODOT's right-of-way, probably won't be able to be resolved quickly, but the school understands this issue and doesn't see it as an insurmountable problem. The second is needs to be resolved prior to the final transfer of title. There is a small piece of land that included in the lot which the City does not own. We have not been successful in tracking down the owners, or their heirs if any, to fix this title issue. In conversations with the school, both parties agree that a Quiet Title proceeding will need to be initiated prior to closing on the land. The contract amendment before you for consideration has been approved by the school. It extends the inspection period by 90 days making the new closing date approximately June 30th. It also authorizes the City to split the cost of the Quiet Title, which is being handled by an outside firm chosen by the school district, up to a maximum of \$2,000.

Staff Recommendation:

Staff recommends approval of the amended contract for sale.

Attachments:

- First Amendment to Contract for Sale of Real Estate

**FIRST AMENDMENT TO
CONTRACT FOR SALE OF REAL ESTATE
("FIRST AMENDMENT")**

That certain Contract for Sale of Real Estate ("Contract") made and entered into on the ninth day of October 2017, being the last date executed by either party thereto (the "**Effective Date**") by and between the **City of Glenpool**, an Oklahoma municipal corporation operating in accordance with Title 11 §§ 10-101 – 121 of the Oklahoma Statutes (Municipal Code) ("**Seller**," or "**City**") and Glenpool Public Schools Independent District No. I-13, an Oklahoma independent public school district operating in accordance with Title 70 §§ 5-101 – 5-190 of the Oklahoma Statutes (School Code) ("**District**" or "**Buyer**"), is hereby amended only as follows.

4. Inspection Period.

A. During the period beginning with the Effective Date and ending on the date which is one-hundred and eighty (180) calendar days following the Effective date (the "**Inspection Period**"), and extended an additional 90 days by this First Amendment, Buyer's agents, employees, independent contractors, engineers, surveyors and representatives shall have the right to enter upon the Property for the purpose of making tests, borings, inquiries, surveys and examinations of the elevations, engineering, soil and environmental conditions, fire protection, sewer, electricity, water, and the availability and presence of utilities on or adjacent to the Property, the physical condition of the Property, and any and all other matters that Buyer deems relevant to its inspection and intended use of the Property (such tests, borings, inquiries, surveys and examinations are collectively the "**Tests**").

...

5. Title Commitment and Policy.

...

E. It is expressly acknowledged and agreed by the Parties to this Contract that there exists a discrepancy between a metes and bounds legal description of the Property and the on-site physical location of improvements to the Property with the results that: ~~(i) a portion of the westernmost boundary of the Property as situated on-site and improvements thereon are outside the boundary lines of the metes and bounds legal description of the Property and encroach on property described as Stewart's Plat of Glenpool and is further subject to, and encroaches upon, a right-of-way easement held by the Oklahoma Department of Transportation; and (ii) a portion of the southernmost boundary of the Property as situated on-site and improvements thereon are outside the boundary lines of the metes and bounds legal description and encroach on property described as Lot 1 Block 1 of the Linda Mar Addition to the City of Glenpool.~~ The Parties expressly agree that the conditions as described affects merchantability of title. Further, Seller hereby acknowledges Buyer's objection to the conditions. ~~Seller shall have the right, but not the obligation, agrees with Buyer to share equally at Seller's sole the legal fees and costs (up to a maximum contribution of \$2,000.00) and expense, incurred to undertake a quiet title action and~~

such other reasonably necessary steps to lawfully obtain and record in the office of the Tulsa County County Clerk, before expiration of the Inspection Period as extended by this Amendment or in such other reasonable time as the Parties may agree, such instruments of conveyance from the applicable holders of title and easements with respect to the foregoing discrepancy sufficient to vest in Buyer merchantable title to the entirety of the Property as situated on-site, including all improvements thereto.

...

7. **Closing.**

...

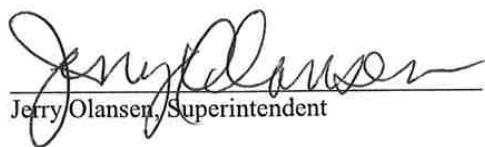
B. **Closing Date.** Subject to the foregoing provisions, the Closing shall be held on or before such date that is twenty-one (21) calendar days following the expiration of the Inspection Period as amended by this First Amendment, *i.e.*, an aggregate of Two Hundred and Ninety-One (2091) days from the Effective Date (the "**Closing Date**"), and shall be conducted by the Title Company. Exclusive possession of the Property shall be delivered to Buyer on the Closing Date. The Parties may agree to such adjustments of the Closing Date as best fulfill the consummation of this Contract without an amendment hereto.

...

The Parties to this First Amendment hereby agree and affirm, as evidenced by its execution by their respective chief administrative officers, that only the foregoing provisions of the original Contract as stated herein are amended and the original Contract is in all other respects effective and binding without alteration.

Glenpool Public Schools Independent District No. I-13, by the signature of its Superintendent below, agrees to the terms and conditions of the foregoing First Amendment to Contract for the Sale of Real Estate referenced herein on the _____ day of _____ 2018.

GLENPOOL PUBLIC SCHOOLS
DISTRICT NO. I-13



Jerry Olansen, Superintendent

Date 4/9/18

The City of Glenpool, by the signature of its City Manager below, agrees to the terms and conditions of the First Amendment to the Contract for Sale of Real Estate referenced herein on the _____ day of _____ 2018.

CITY OF GLENPOOL

David Tillotson, City Manager

Date

ATTEST:

Susan White, City Clerk

[SEAL]

APPROVED AS TO FORM:

Lowell Peterson, City Attorney



To: HONORABLE MAYOR AND CITY COUNCIL
From: Lowell Peterson, City Attorney
Date: April 16, 2018
Subject: Third Amended Interlocal Agreement Adding Tulsa County and Osage County to the Regional 9-1-1 Board (INCOG) and Changing Claremore and Rogers County to Northeast Oklahoma Enhanced 9-1-1 Trust Authority

Background:

The Interlocal Agreement (the "Agreement") among the regional "Members" listed on page 1 of the attached Third Amendment created the Regional 9-1-1 Board, was adopted by the original Members and approved by the Attorney General on June 19, 2006.

The Indian Nations Council of Governments (INCOG), under the Oklahoma 9-1-1 Management Act in Title 63 of the Oklahoma Statutes, has been designated since May 2008 as the Regional 9-1-1 Board for administration of the 9-1-1 Master Service Agreement under which AT&T Oklahoma provides equipment and related 9-1-1 emergency call services for its Members.

In 2009, the Interlocal Agreement was first amended to include Bixby as a Member and to make certain changes to the cost allocation and annual budget deadlines. On September 7, 2016, the Regional 9-1-1 Board voted to include Broken Arrow as a Member and the Second Amended Interlocal Agreement recognized that action.

All Members share proportionally to population in 9-1-1 related costs including equipment, database, end office trunks, selective routing, Phase II and other charges not related to the network. New Members of the Regional 911 Board may be added by a majority vote of the current Members. New Members must pay their share of costs of the regional 9-1-1 system in an amount to be determined by the Board. Such proportional cost may also include an adjustment to compensate existing and former Members for previous costs paid. The Agreement may be amended to add Members as the need arises.

The purpose of the proposed Third Amendment is to add Tulsa County and Osage County as Members of the Board and to change Claremore and Rogers County to Northeast Oklahoma Enhanced 9-1-1 Trust Authority.

Staff Recommendation:

Staff recommends that the Council approve the attached Third Amended Interlocal Agreement for the purpose stated.

Attachment:

- Third Amended Interlocal Agreement

THIRD AMENDED INTERLOCAL AGREEMENT

The Interlocal Agreement creating the Regional 9-1-1 Board was approved by the Attorney General on June 19, 2006. In 2009, this agreement was first amended to include Bixby as a member and to make certain changes to the cost allocation and annual budget deadlines.

The Interlocal Agreement was amended the second time after the Regional 9-1-1 Board voted to include Broken Arrow, Oklahoma as a member. The cost allocation formula for both Broken Arrow and Rogers County were amended to reflect the agreement of all the parties.

Since the last amendment, the Regional 9-1-1 Board has voted to include Tulsa County and Osage County as members. Claremore and Rogers County have consolidated operations into the Northeast Oklahoma Enhanced 9-1-1 Trust Authority. The amendments contained in this document reflect those changes.

In consideration of mutual promises herein contained, the Second Amended Interlocal Agreement is hereby amended by striking the entire agreement and substituting the following:

THIS AGREEMENT is entered into by and between the following parties:

City of Bixby
City of Broken Arrow
City of Collinsville
City of Glenpool
City of Jenks
City of Owasso
City of Sand Springs

City of Sapulpa
City of Skiatook
City of Tulsa
Osage County
Tulsa County
Northeast Oklahoma Enhanced 9-1-1
Trust Authority

(hereafter "Members")

WHEREAS pursuant to 74 O.S. §1001 et seq., the Members are authorized to enter into an Interlocal Agreement for the purpose of jointly cooperating for their mutual advantage; and

WHEREAS the Members desire to share in the costs of 911 related equipment, networking and database services in order to save money and enhance interoperability in case of a mass emergency,

THEREFORE, in consideration of the mutual obligations and benefits described herein, the parties hereby enter into this Agreement as follows.

I. REGIONAL 911 BOARD CREATED

A. There is hereby created by this Agreement a Board to be known as the Regional 911 Board, (Board) consisting of duly appointed representatives from each of the Members. The Board shall have the powers and duties outlined below. Quorum, voting procedures, representation on the Board, attendance, minutes of the meeting, officers, term of office, committees, and all other operational issues shall be specifically regulated in the by-laws of the Board, which must be approved by the Board by a majority vote of the Members. A representative of the Indian Nations Council of Governments (INCOG) shall be a nonvoting member of the Board.

B. The Board shall designate the time and place of all meetings, which shall be held no less frequently than quarterly and which shall be conducted in compliance with the Oklahoma Open Meetings Act.

II. PURPOSE

A. The purpose of the Regional 911 Board shall be to cooperate in the efficient administration of all 911 related duties in the jurisdictions represented by the Members. The Board shall procure 911 equipment and services in order to receive and to correctly route 911 calls to the appropriate jurisdiction. Costs for the purchase and on-going use of that equipment and services shall be shared among the Members in the manner more specifically set out below.

B. Each Member, not the Board, will be responsible for the daily operation of its 911 center, the delivery of 911 services, and interacting with vendors regarding equipment or service problems in its 911 center.

C. The Members may also share administrative, monitoring, mapping, addressing, database maintenance, training or other functions as the Board recommends from time to time, in a manner more specifically set out in a memorandum of understanding.

D. The Board may also share information on legislative policy and best practices with its Members, jurisdictions that subcontract with Members for 911 services, and representatives of other jurisdictions attending Board meetings.

III. PAYMENT OF COSTS

A. Each Member shall pay its share of equipment and other agreed-to costs in the manner set out in the Annual Budget adopted by the Board.

B. Members agree to make monthly payments to the Board, c/o INCOG, for its share of the total costs of maintaining the regional 9-1-1 system as calculated by the annual budget. Payments shall be mailed or delivered to the authorized notice address for the Board.

C. The Board will revise its population calculations, cost sharing proportions and cost allocation formula annually, using population estimates provided by INCOG.

D. Nothing in this Agreement imposes or implies any duty for any Member to indemnify the Board or any other Member or to contribute more than its agreed upon share as outlined in this Agreement or in a memorandum of understanding entered into by the Members.

IV. MEMORANDA OF UNDERSTANDING

The Members may, from time to time, agree to share other 911-related duties including, but not limited to contract administration, contract monitoring, mapping, addressing, training or other administrative duties. The Board may recommend memoranda of understanding setting forth the additional duties, the proposed proportional cost and terms for cost sharing, however, no Member shall be obligated to participate in or to pay for additional duties until it has approved each memorandum of understanding and its governing body has appropriated sufficient funds to pay the additional costs.

V. BUDGETING

On or before March 1, the Board shall adopt by resolution a proposed budget for the upcoming fiscal year. The budget shall include revised population estimates for the upcoming year, an itemization of annual equipment costs, an itemization of each jurisdiction's proportional share of the equipment costs, a detailed explanation for any and all additional costs to be shared during the upcoming fiscal year, and the proportional share of those costs attributable to each jurisdiction.

As of the date of this agreement, the Board has agreed that all parties share proportionally in the cost of the 9-1-1 network, which enables the regional interoperability between the parties. All parties with the exception of Broken Arrow, Osage County and Northeast Oklahoma Enhanced 9-1-1 Trust Authority also share proportionally in other 9-1-1 related costs including equipment, database, end office trunks, selective routing, Phase II and other charges not related to the network. Broken Arrow, Osage County and Northeast Oklahoma Enhanced 9-1-1 Trust Authority shall each pay 100 percent of those charges that are attributable to each of their 9-1-1 centers.

VI. DUTIES OF THE BOARD

A. The duties of the Board shall include the following:

1. Procure 911 equipment and services.
2. Enter into contracts with vendors for the delivery of 911 equipment or services.
3. Monitor contract performance by vendors.
4. Regularly provide information on performance by vendors, equipment and services.
5. Calculate and review cost allocations to assure fair and accurate distribution of costs among Members.
6. Resolve all disputes among Members regarding cost allocations.
7. Facilitate sharing of 911 functions among Members.
8. Enter into contracts with non-member jurisdictions for the sharing of 911 network facilities and equipment.
9. Recommend any memoranda of understanding prior to approval by the Members.
10. Review all requests to participate in the Regional 911 Board by other jurisdictions and make recommendations to the Members regarding the approval of such requests.
11. Adopt by-laws consistent with this Agreement. Adopt policies and procedures as directed by the Members.
12. Share 911 information, monitor and propose legislative initiatives and share best practices among Members and non-member jurisdictions that attend Board meetings.
13. Perform other tasks consistent with the purpose and intent of this Agreement and any memoranda of understanding entered into by the Members.

VII. PROPERTY ACQUISITION/HOLDING

The parties agree that no real property shall be acquired jointly during the course of this Agreement. Personal property that is acquired during the term of this Agreement and any renewals thereof shall be the property of the Regional 911 Board. The Board may own, maintain, upgrade, sell, lease, alter or dispose of the personal property at any time by action of the Board. Any property owned by the Board at the time of dissolution of the Board or upon termination of this Agreement shall become the property of the Members and former Members in undivided shares equal to the proportion of cost paid for the property by each Member and former Member as compared to the total cost paid by all Members and former Members.

VIII. DURATION/TERMINATION

A. This Agreement will become effective from the date of approval or deemed approval by the Attorney General (Effective Date) and will continue until June 30, 2018 (Initial Term). This Agreement shall be automatically renewed by each Member for one-year periods commencing on July 1 of each year and continuing until June 30 of the following year subject to the following conditions:

1. Renewal of this Agreement for each Member is subject to the Member's annual appropriation of sufficient funds for the Member's fiscal year (July 1 to June 30) to pay the costs allocated to the Member for that fiscal year. In the event that a Member does not appropriate or budget sufficient funds to pay its allocated share of costs for a fiscal year under this Agreement, the Agreement will not be renewed by the Member.
2. A Member must deliver written notice to terminate or not to renew its membership in the Regional 911 Board to the Board in an open meeting at least sixty days prior to the end of the fiscal year. Termination of all obligations for the terminating or nonrenewing Member will occur on the last day of the fiscal year in which the notice was received, provided that the provisions of the next paragraph are met.
3. Should a Member elect to terminate or not to renew its membership, the Board, in cooperation with the terminating or nonrenewing Member and any equipment vendors with which the Board has contracted for the purchase of equipment, will value the cost remaining to be paid for the purchase of equipment. The terminating or nonrenewing Member shall, subject to appropriation of funds by its governing body, pay its share of that cost to the Board.

B. Termination of membership in the Regional 911 Board will not alter any contractual rights or obligations a Member may have with a vendor.

IX. ADDITION OF MEMBERS/ DISSOLUTION OF BOARD

A. New members of the Regional 911 Board may be added by a majority vote of the current Members. New members shall pay the share of costs of the regional 9-1-1 system in an amount to be determined by the Board. Such proportional cost may include an adjustment to compensate existing and former Members for previous costs paid. This Agreement may be amended to add Members as the need arises.

B. This Agreement may be terminated and the Regional 911 Board may be dissolved by a majority vote of its Members.

X. NOTICE

A. Any notice to be given under this Agreement will be deemed given on the date of personal delivery or upon the date of mailing if mailed by certified mail, return receipt requested, with proper postage thereon, to a Member at the address indicated below the signature of each Member and to the Board at the following address:

REGIONAL 911 BOARD
c/o INCOG
2 W. 2nd Suite 800
TULSA, OK 74103

B. The authorized notice address for the Board or a Member may be changed by giving written notice to the Board and all Members.

XI. ADDITIONAL TERMS

This Agreement may be executed in parts, each of which shall be deemed an original and all of which shall constitute one and the same instrument. Upon execution of the parts, duplicate signature pages shall be sent to INCOG. INCOG shall compile the original, forward it to the Attorney General's office for approval and distribute fully executed copies to each Member.

APPROVED this ____ day of _____, 2018.

**MEMBER
CITY OF GLENPOOL, OKLAHOMA**

Timothy Lee Fox, Mayor

ATTEST

Susan White, City Clerk

(seal)

**Contact Person and Address for
Notices required under this Agreement:**

Lowell Peterson, City Attorney
City of Glenpool
12205 S. Yukon Avenue
Glenpool, OK 74033

Memo

To: Honorable Mayor and City Council
From: Paul Newton, Fire Chief
CC: File
Date: 04/02/18
Re: Storm Sirens

Background:

The tornado siren at 148th & Yukon suffered a lightning strike and is inoperable. The individual components for repair are no longer available for this model and replacement should be considered. We have a quote from Storm Sirens Inc., for the removal of existing equipment and replacement of this siren site as attached. (\$9,975.00)

Additionally, the City budgeted \$25,000 for the addition of a tornado siren at Saddle Back Estates. The estimates for completing this project are attached as well.

Staff Recommendation:

Staff recommends the acceptance of all quotes as follows:

148th & Yukon

Siren Equipment- Model 3V8-H	\$9,975.00
------------------------------	------------

Saddleback Estates

Siren and Equipment – Sentry Model 10V	\$14,250.00
--	-------------

Electric Service for Siren Operation	\$739.23
--------------------------------------	----------

Total - \$24,964.23

Attachments:

Proposal/Specification Sheet - Storm Sirens Inc.

Electric Installation Estimate – Electric Racing

Siren Coverage Map April, 2018

Storm Sirens, Inc.

3801 Harrogate Drive

Norman, Ok 73072

1-800-527-6375

stormsirens@aol.com

January 5, 2018

Paul Newton, Fire Chief
City of Glenpool
P.O. Box 70
Glenpool, Oklahoma 74033

Regarding: Storm Siren Pricing

Dear Chief Newton:

I do not know what the City's storm siren plans maybe for 2018, but the prices have not changed since the proposal that I gave you in October of 2016 (copy attached).

If you have any questions, please contact us at our toll free number 1 (800) 527-6375 or by e-mail stormsirens@aol.com.

Sincerely,



Frederick R. Engelbrecht
President

FRE:st

Storm Sirens, Inc.

3801 Harrogate Drive

Norman, Ok 73072

1-800-527-6375

stormsirens@aol.com

October 21, 2016

Paul Newton, Fire Chief
City of Glenpool
P.O. Box 70
Glenpool, Oklahoma 74033

Regarding: Storm Siren Proposals

Dear Mr. Newton:

In regard to our recent telephone conversation, you will find enclosed specifications and pricing on the Sentry model 3V8-H, model 10V, and model 15V2T Storm Warning Sirens.

Each Sentry siren is custom made using parts cast from the same metal ingot which means that the components expand and contract in the heat and cold at the same rate. This ensures significantly closer tolerances and longer operational life. When evaluated by the Nuclear Regulatory Commission for use around power plants, Sentry sirens were estimated to have a 53 year life expectancy.

Unlike most competitive sirens, Sentry sirens are covered by a complete 5 year warranty. Sentry is able to offer such a long warranty because they use superior components in the construction of each siren. For example, each Sentry siren use a continuous duty series wound motor rather than a permanent magnet motor. The benefit of a series wound motor is two-fold: as the load on the motor increases, the magnetic field from the coils in the motor increase at the same time, allowing more torque to be generated; and the Series Wound motor tends to be more energy efficient and last significantly longer than a permanent magnet motor. **ALL SENTRY SIRENS ARE PROUDLY MANUFACTURED IN THE UNITED STATES OF AMERICA.**

Proposal 1:

Qty. 1 Sentry Model 3V8-H Stationary Warning Siren
Omni-Directional
5 HP Continuous Duty AC Motor
dB Rating at 100 Feet: 109
Range: 1750 Ft Radius/3500 Ft Diameter
Magnetic Starter in a NEMA 3R Enclosure
Requires: 230 VAC, single phase, 40 amp Service

Storm Sirens, Inc.

3801 Harrogate Drive

Norman, Ok 73072

1-800-527-6375

stormsirens@aol.com

Qty. 1 CD&F Model SD2100 Radio Decoder
Weatherproof Cabinet (Lockable)
Antenna

Total Price \$11,250.00, Complete & Installed (Turn-Key)

Proposal 2:

Qty. 1 Sentry Model 10V Stationary Warning Siren
Omni-Directional
10 HP Continuous Duty AC Motor
dB Rating at 100 Feet: 115
Range: 3000 Ft Radius/6000 Ft Diameter
Magnetic Starter in a NEMA 3R Enclosure
Requires: 230 VAC, single phase, 70 amp Service

Qty. 1 CD&F Model SD2100 Radio Decoder
Weatherproof Cabinet (Lockable)
Antenna

Total Price \$14,250.00, Complete & Installed (Turn-Key)

Proposal 3:

Qty. 1 Sentry Model 15V2T Stationary Warning Siren
Omni-Directional
10 HP Continuous Duty AC Motor
dB Rating at 100 Feet: 124
Range: 4800 Ft Radius/9600 Ft Diameter
Magnetic Starter in a NEMA 3R Enclosure
Requires: 230 VAC, single phase, 100 amp Service

Storm Sirens, Inc.

3801 Harrogate Drive

Norman, Ok 73072

1-800-527-6375

stormsirens@aol.com

Qty. 1 CD&F Model SD2100 Radio Decoder
Weatherproof Cabinet (Lockable)
Antenna

Total Price \$19,500.00, Complete & Installed (Turn-Key)

The proposal for the model 3V8-H includes a 35' class IV telephone pole on which the siren would be mounted. The proposal for the model 10V includes a 40' class IV telephone pole on which the siren would be mounted. The proposal for the model 15V2T includes a 45' class II telephone pole on which the siren would be mounted. In all cases, the only items the City (or developer) would need to provide would be the siren site and appropriate electrical service to the siren pole.

All of these proposals also include a CD&F SD2100 Radio Decoder. The decoder would allow any of the sirens to be activated remotely from the same sign as the current system.

From date of order, any of the proposed sirens can be operational within 8 weeks or less. No money is due until after all work is completed.

The CD&F model SD2100 Radio Decoders are covered by a 2 year warranty.

If you have any questions, please contact us at our toll free number 1 (800) 527-6375 or by e-mail stormsirens@aol.com.

Sincerely,

Frederick R. Engelbrecht

Frederick R. Engelbrecht
President

FRE:st

Electric Racing, L.L.C. State Lic.# 46543

P.O. Box 392

Jenks, OK. 74037

(918)527-9138

jt.electricracing@yahoo.com

ESTIMATE

ADDRESS

Chief Paul Newton

City of Glenpool

140 W. 141st St

Glenpool, Ok. 74033

ESTIMATE # 1064

DATE 03/08/2018

JOB LOCATION

Saddle Back

ACTIVITY	QTY	RATE	AMOUNT
Electric wire up new Civil Defense siren	1	0.00	0.00
Labor 1-Journeyman at \$60.00 per hour and 1 apprentice at \$50.00 for approx 4 hrs	4	110.00	440.00
Material material totaling	1	299.23	299.23
TOTAL			\$739.23

Accepted By

Accepted Date

WE APPRECIATE YOUR BUSINESS

Storm Sirens, Inc.

3801 Harrogate Drive Norman, Ok 73072 1-800-527-6375 stormsirens@aol.com

March 21, 2018

Paul Newton, Fire Chief
City of Glenpool
P.O. Box 70
Glenpool, Oklahoma 74033

Regarding: Storm Siren Repairs

Dear Mr. Newton:

In regard to Dan Chaney's recent service call yesterday, the siren on 148th & Yukon has been damaged beyond repair by lightning. He recommends replacing the siren, magnetic starter, and radio decoder at that site.

Proposal:

Qty. 1 Sentry Model 3V8-H Stationary Warning Siren
Omni-Directional
Magnetic Starter in a NEMA 3R Enclosure
Requires: 230 VAC, single phase

Qty. 1 CD&F Model SD2100 Radio Decoder
Weatherproof Cabinet (Lockable)
Antenna

Total Price \$9,975.00, Complete & Installed (Turn-Key)

The Sentry Model 3V8-H would be covered by a 7 year parts and labor warranty. The CD&F model SD2100 Radio Decoders are covered by a 2 year warranty.

If you have any questions, please contact us at our toll free number 1 (800) 527-6375 or by e-mail stormsirens@aol.com.

Sincerely,

Frederick R. Engelbrecht

Frederick R. Engelbrecht
President

FRE:st

3V8-H

Premium Warning Siren

Big Coverage Area, Small Price, Huge Smile.....



**SENTRY
SIREN** Inc.®

- **100% Maintenance Free,** not just the siren, the whole system!
- **Non-Rotating:** Forget the worries of rotating sirens, this unit has only two moving parts and does not require lubrication or any type of scheduled adjustment or maintenance.
- **Compatibility:** This siren will integrate seamlessly with most existing siren systems.
- **5 year Warranty:** rest assured your siren will be functional at all times and enjoy the confidence of free lifetime tech support and the best customer service in the industry.

The power-packed, entry-level siren in our family is the 3V8-H. With over 3,000 units in service world-wide, this rock solid unit has seen it all. At a price point anyone can appreciate, this siren is 100% FEMA and USDA grant compliant. With a 5 HP, continuous duty motor pushing its aluminum rotor, this siren produces 109 dB(c) @ 100 ft. continuously*. Peak volume is not just for 25% of its cycle time, like its rotating competitors, but for 100% of its full RPM run time. Plus, the sound output is produced in a 460 Hz tone, the lowest pitch in the industry. Therefore, its sound will fade at a lower rate than its competitors, giving the user more distance per decibel. This pitch has been shown to stand up to wind fade and tree cover better than its high pitch competitors. At home in a variety of

environments, the 3V8-H is a seamless fit in the Mining, Industrial, Shipping, and Manufacturing industries. Of course, the majority of 3V8-H's will find their way to the tops of utility poles where they will warn of approaching tornadoes or burning fires. Like all our products, the 3V8-H is backed with the industry's longest warranty and best customer service.

The 3V8-H's exposed siren components are of powder coated metals, providing the most durable finish available. The siren can be upgraded to Stainless Steel for use in harsh environments. The 3V8-H, another state of the art system from Sentry Siren, created with tried and true technology for a winning combination.

ELECTRO-MECHANICAL SIRENS

produce stronger and further reaching sound than electronic sirens while providing far better reliability.

OMNI-DIRECTIONAL DEVICES

"..present a distinct advantage.. over rotational devices," according to FEMA's warning system guide. It says "a rotational device will have an overall lower dB level when assessed across a given time period than an Omni-directional device operating at the same frequency." (4.4.5 FEMA OWS Technical Bulletin 2.0)

Further, the guide states: "Omni-directional sirens provide a greater area of coverage than do rotating or directional devices. They provide a more constant signal that improves public alerting..." (4.4.5 FEMA OWS Technical Bulletin 2.0)

2812 N. 9th St.
Canon City, CO 81212

www.SentrySiren.com
mail@SentrySiren.com

T: 866-427-4736
F: 719-269-3397

3V8-H

Premium Warning Siren

Performance

*This siren is rated by Sentry @ 109 dB(c) at 100 ft.**

*Estimated sound radius is 2,000 ft. continuous.***

Sound pattern is Omni-Directional producing 100% volume at peak RPM 100% of the siren cycle time.

3V8 produces 460 Hz pitch

Power Requirements

Three Phase Siren:

5 HP: 208/230 (460V-special order), 60 Hz

NP/NEC FLA (230V) - 12.0 / 15.0

Uses Starter # S3W

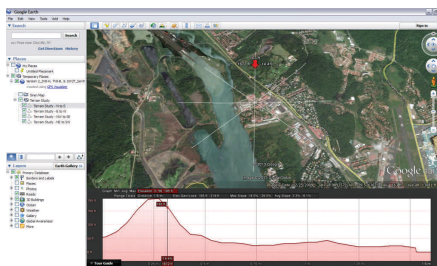
Single Phase Siren:

5 HP: 208/230, 60 Hz

NP/NEC FLA (230V) - 23.0 / 28.0

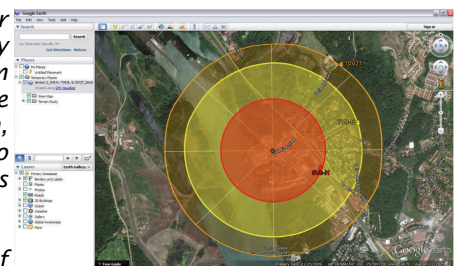
Uses Starter # S4W

Additional Services / Accessories



Need a site design? One of our engineers will work with you step by step to determine the optimum location for your siren(s). We analyze topography and terrain, population, available infrastructure, and more to design a siren system that best suits your community's needs.

Best of all, this is done 100% free of charge, no obligation!



Siren Starters and Controllers:

Our "S" series siren motor starters and "Generation" series siren controllers make powering and activating your siren simple and easy. Call us today and let our knowledgeable staff help you select the perfect control solution for your system!



"S" series motor starter

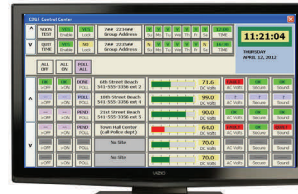


GEN-1 manual controller



GEN-3 radio controller

Be sure to ask about our full line of siren activation, weather monitoring and communication packages including "Storm Sentry", the world's first fully automatic siren activation system, "S.T.A.R.", our state-of-the-art report-back status monitoring system, and "E.P.I.C.", the world's first PC-based FEMA IPAWS interface.



* - Sentry rating based on field tests using FEMA Guidelines; assumes perfect conditions, actual coverages may vary based on multiple factors. No guarantee is expressed or implied concerning dB or SPL of sirens.

** - Based on FEMA guidelines of 9 dB drop and assumes perfect conditions, actual coverages may vary based on unforeseen factors. No guarantee is expressed or implied concerning sound coverage of sirens.

10V

Premium Warning Siren

Tested, established, proven and trusted.....

SENTRY SIREN Inc.®



- **100% Maintenance Free**, not just the siren, the whole system!
- **Non-Rotating**: Forget the worries of rotating sirens, this unit has only two moving parts and does not require lubrication or any type of scheduled adjustment or maintenance.
- **Compatibility**: This siren will integrate seamlessly with most existing siren systems.
- **5 year Warranty**: rest assured your siren will be functional at all times and enjoy the confidence of free lifetime tech support and the best customer service in the industry.

Dependability, we all want it, in our cars, dishwashers, lawnmowers, even in ourselves. The 10V, introduced in 1981, was designed to be just that. With over 5,000 units in service world-wide, this rock solid siren is our cornerstone. Of course, this siren is 100% FEMA and USDA grant compliant, and with a 10 HP, continuous duty motor pushing it's aluminum rotor, this siren produces 115 dB(c) @ 100 ft. continuously*. This rating is not just for 25% of its cycle time, like its rotating competitors, but for 100% of its full RPM run time. Plus, this sound output is produced in a 460 Hz tone, the lowest pitch in the industry. Therefore, its sound will fade at a lower rate than its competitors, giving the user more distance per decibel. This pitch has been shown to stand up to

wind fade and tree cover better than its high pitch competitors.

The 10V utilizes staged horn projectors, 4 long and 4 short. This design helps to spread sound over the coverage area more evenly, balancing the need for short distance penetration with long distance throw. Again, like all our products, the 10V is backed with the industry's longest warranty and best customer service.

The 10V's exposed siren components are of powder coated metals, providing the most durable finish available. The siren can be upgraded to Stainless Steel for use in harsh environments. Another state of the art system from Sentry Siren, created with tried and true technology for a winning combination.

ELECTRO-MECHANICAL SIRENS

produce stronger and further reaching sound than electronic sirens while providing far better reliability.

OMNI-DIRECTIONAL DEVICES

"..present a distinct advantage.. over rotational devices," according to FEMA's warning system guide. It says "a rotational device will have an overall lower dB level when assessed across a given time period than an Omni-directional device operating at the same frequency." (4.4.5 FEMA OWS Technical Bulletin 2.0)

Further, the guide states: "Omni-directional sirens provide a greater area of coverage than do rotating or directional devices. They provide a more constant signal that improves public alerting..." (4.4.5 FEMA OWS Technical Bulletin 2.0)

2812 N. 9th St.
Canon City, CO 81212

www.SentrySiren.com
mail@SentrySiren.com

T: 866-427-4736
F: 719-269-3397

10V

Premium Warning Siren

Performance

*This siren is rated by Sentry @ 115 dB(c) at 100 ft.**

*Estimated sound radius is 3,300 ft. continuous.***

Sound pattern is Omni-Directional producing 100% volume at peak RPM 100% of the siren cycle time.

The 10V produces a 460 Hz pitch.

Power Requirements

Three Phase Siren:

10 HP: 208/230 (460V-special order), 60 Hz

NP/NEC FLA (230V) - 24.0 / 28.0

Uses Starter # S7W

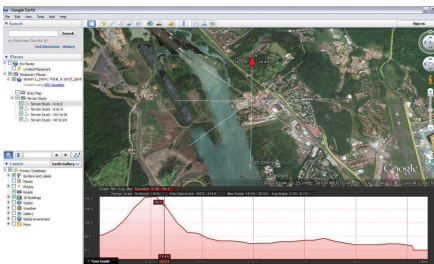
Single Phase Siren:

10 HP: 208/230, 60 Hz

NP/NEC FLA (230V) - 48.0 / 50.0

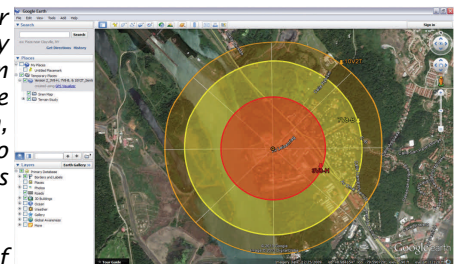
Uses Starter # S8W

Additional Services / Accessories



Need a site design? One of our engineers will work with you step by step to determine the optimum location for your siren(s). We analyze topography and terrain, population, available infrastructure, and more to design a siren system that best suits your community's needs.

Best of all, this is done 100% free of charge, no obligation!



Siren Starters and Controllers:

Our "S" series siren motor starters and "Generation" series siren controllers make powering and activating your siren simple and easy. Call us today and let our knowledgeable staff help you select the perfect control solution for your system!



"S" series motor starter

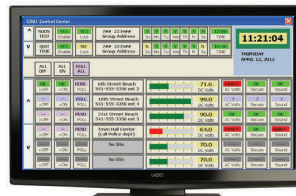


GEN-1 manual controller



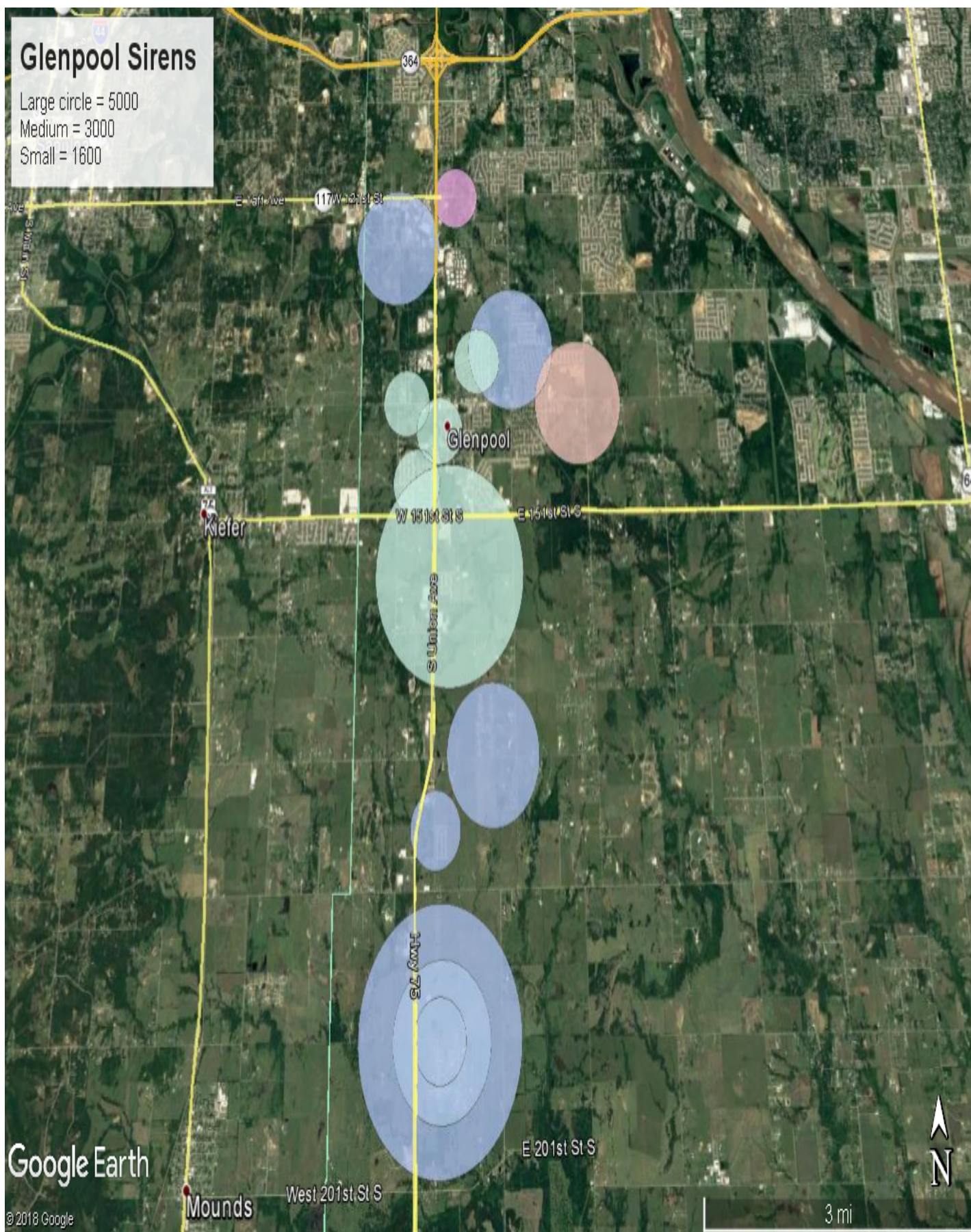
GEN-3 radio controller

Be sure to ask about our full line of siren activation, weather monitoring and communication packages including "Storm Sentry", the world's first fully automatic siren activation system, "S.T.A.R.", our state-of-the-art report-back status monitoring system, and "E.P.I.C.", the world's first PC-based FEMA IPAWS interface.



* - Sentry rating based on field tests using FEMA Guidelines; assumes perfect conditions, actual coverages may vary based on multiple factors. No guarantee is expressed or implied concerning dB or SPL of sirens.

** - Based on FEMA guidelines of 9 dB drop and assumes perfect conditions, actual coverages may vary based on unforeseen factors. No guarantee is expressed or implied concerning sound coverage of sirens.





DENNIS WALLER
Chief of Police

GLENPOOL POLICE DEPARTMENT

P.O. BOX 70 / 14536 S. ELWOOD AVENUE
GLENPOOL, OK 74033
(918) 322-8110 MAIN
(918) 322-3011 FAX



BART HARRIS
Assistant Chief of Police

To: City Council

From: Chief of Police

RE: Surplus cars

Date: 4/16/2018

Mayor and Council;

Over the last several years we have had Police Units go out of service for several reasons mostly the motors went bad in these units. Do to the cost of repairing upwards of \$7,000.00 to replace motors we have accumulated 11 Police Cars that are no longer operational and are setting and deteriorating behind the Public Safety Center. We have taken usable parts when needed to keep current cars operational but I am now asking that we surplus these vehicles so they can be removed from the City Property.

Thanks for your help in this matter:

Dennis Waller

Chief of Police



DENNIS WALLER
Chief of Police

GLENPOOL POLICE DEPARTMENT

P.O. BOX 70 / 14536 S. ELWOOD AVENUE
GLENPOOL, OK 74033
(918) 322-8110 MAIN
(918) 322-3011 FAX



BART HARRIS
Assistant Chief of Police

POLICE DEPT. CARS TO BE SURPLUSED

ITEM	VIN/SERIAL#	UNIT#	
2007 Dodge Magnum	2D8GV47297H770610	PD110	BAD MOTOR
2007 DODGE CHARGER	2B3KA43H074758653	PD113	BAD MOTOR
2009 DODGE CHARGER	2B3KA43H17H708537	PD114	BAD MTR/TRN
2009 DODGE CHARGER	2B3KA43T49H537015	PD116	BAD SUSPENSION
2009 DODGE CHARGER	2B3KA43T59H537010	PD119	BAD MOTOR
2009 DODGE CHARGER	2B3KA43T79H512867	PD120	BAD STEERING SYS
2009 DODGE CHARGER	2B3KA43T69H537016	PD121	BAD MOTOR
1999 FORD F250	1FDNX2051XEA36068	PD123	BAD MOTOR
2009 DODGE CHARGER	2B3KA43T39H537040	PD126	BAD MOTOR
2009 DODGE CHARGER	2B3KA43T594512849	PD128	BAD MOTOR
2012 DODGE CHARGER	2C3CDXATXCH196813	PD134	BAD MOTOR



MEMORANDUM

TO: HONORABLE MAYOR and CITY COUNCIL

FROM: LYNN BURROW, PE
COMMUNITY DEVELOPMENT DIRECTOR

RE: ACCEPTANCE OF GENERAL UTILITY EASEMENT DEDICATION

DATE: APRIL 16, 2018

BACKGROUND

This item is for Council consideration and action regarding the acceptance of a certain General Utility Easement dedicated to the public granted by the underlying property owner that will allow the installation of public and private franchise utility service extensions in the location described. The proposed easement has been determined to be necessary to provide services to the Phase I section of the Glen Hills Residential Addition project. The attached vicinity map, General Utility Easement document, and associated exhibit drawing describe the easement in question. As noted on Exhibit 'A', the grant document covers the creation of a certain 11' wide General Utility Easement projecting 20.00 feet from the west boundary of the Glen Hills Phase I subdivision plat as necessary for public storm sewer installation.

Staff Recommendation:

Staff has reviewed and approved the document format and content of the proposed General Utility Easement grant and is requesting Council approval and acceptance of the dedications as submitted.

Attachments:

- A. General Utility Easement Dedication and Supporting Documents

GENERAL UTILITY EASEMENT

That the undersigned, NORTHEAST OKLAHOMA CHURCH OF THE NAZARENE ADVISORY BOARD, INC., an Oklahoma not for profit corporation (Grantor), as the owner of the legal and equitable title of the following described real estate (Property), for and in consideration of the sum of TEN DOLLARS (\$10.00), and other good and valuable considerations, the receipt of which is acknowledged, does hereby grant and convey to the City of Glenpool, a Municipal Corporation (GRANTEE), an easement through, over, and across the following described Property:

See Exhibit 20' x 11' Utility Easement Exhibit "A" attached herewith and made a part of this easement grant:

for the purpose of permitting Grantee and Franchise Utility services thereon, through, over, or across said property, together with all necessary and convenient appurtenances thereto; to use and maintain the same; and affording Grantee and Franchise Utility service provider officers, agents, employees, and/or all persons under contract with either, the right of access to and upon said premises and strip of land for the purposes of surveying, excavating for, operating, repairing, and maintaining all such utility services and associated appurtenances.

The Grantee and Franchise Utility service providers are hereby given and granted the exclusive possession of said above described premises for the purposes aforesaid and Grantor, for itself and its heirs, administrators, successors, and assigns, covenants and agrees that no building, structure, wall, or other above ground obstruction will be placed, erected, installed, or permitted upon the above described real estate; and further covenants and agrees that, in the event the terms of this paragraph are violated by the Grantor or other persons in privity with it, such violation will promptly be corrected and eliminated upon receipt of notice from the Grantee or Franchise Utility supplier, or the Grantee or Franchise Utility supplier shall have right to remove or otherwise eliminate such violation, and Grantor, its heirs, administrators, successors and assigns, shall promptly pay the actual cost thereof.

TO HAVE AND TO HOLD such easement unto to the City of Glenpool (Grantee), its successors or assigns as aforesaid:

Dated this 5 day of March, 2018.

By: Dr. H. David McKellips (Grantor)
Dr. H. David McKellips, District Superintendent
Northeast Oklahoma Church of the Nazarene Advisory Board, Inc.

STATE OF OKLAHOMA)
) ss.
COUNTY OF TULSA)

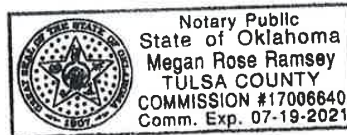
Before me, the undersigned, a Notary Public, in and for said County and State on this 5
day of March, 2018, personally appeared Dr. H. David McKellips to me known
to be the identical person who subscribed as the maker to the foregoing as District
Superintendent of Northeast Oklahoma Church of the Nazarene Advisory Board, Inc., an
Oklahoma not for profit corporation, and acknowledge to me that he executed the same
as his free will and voluntary act and deed for the uses and purposes there in set forth.

M

Notary Public

My Commission Expires:

7/19/2021



ACCEPTED BY:

CITY of GLENPOOL
A Municipal Corporation

Dated this: _____, day of _____, 2018

By: _____
Mayor: Tim Fox

ATTEST:

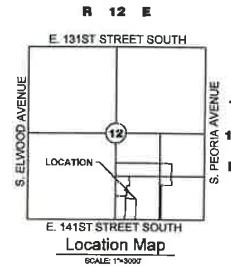
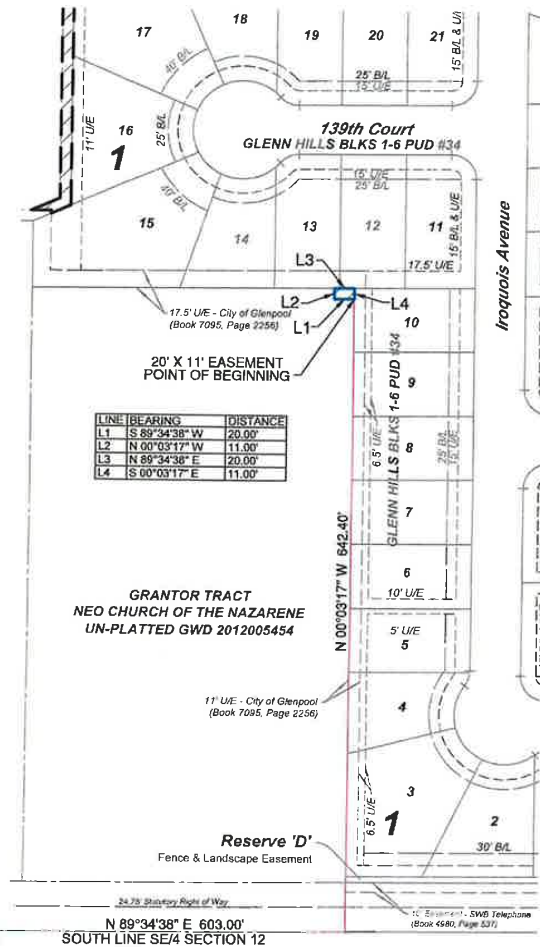
Susan White
City Clerk

APPROVED AS TO FORM:

Lowell Peterson
City Attorney

LEGAL DESCRIPTION FOR PROPOSED 20' x 11' UTILITY EASEMENT

A TRACT OF LAND THAT IS PART OF THE SOUTHEAST QUARTER (SE/4) OF SECTION TWELVE (12), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:
 COMMENCING AT THE SOUTHWEST CORNER OF THE SE/4 OF SAID SECTION 12; THENCE NORTH 89°34'38" EAST ALONG THE SOUTH LINE THEREOF 603.00 FEET; THENCE NORTH 00°03'17" WEST ALONG THE WEST LINE OF GLENN HILLS BLOCKS 1 THRU 6, PUD #34 A DISTANCE OF 642.40 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 89°34'38" WEST 20.00 FEET; THENCE NORTH 00°03'17" WEST 11.00 FEET TO THE SOUTHERLY LINE OF SAID GLENN HILLS; THENCE NORTH 89°34'38" EAST ALONG SAID LINE OF GLENN HILLS 20.00 FEET; THENCE SOUTH 00°03'17" EAST ALONG THE LINE OF GLENN HILLS 11.00 FEET TO THE POINT OF BEGINNING. SAID TRACT OF LAND CONTAINS 220.0 SQUARE FEET OR 0.01 ACRES.

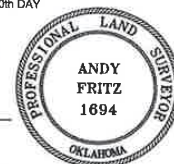


SURVEYOR'S STATEMENT

FRITZ LAND SURVEYING, LLC AND THE UNDERSIGNED PROFESSIONAL LAND SURVEYOR, UNDER CERTIFICATE OF AUTHORIZATION CA #5848, DO HEREBY STATE THAT THIS EXHIBIT IS A TRUE AND ACCURATE REPRESENTATION OF THE EXISTING CONDITIONS AND THAT THE LEGAL DESCRIPTIONS CREATED BY THIS EXHIBIT AND SHOWN HEREON WERE WRITTEN IN ACCORD WITH EXISTING RECORDS AND DO MATHEMATICALLY CLOSE BASIS FOR BEARING IS THE SOUTH LINE OF SE/4 OF SECTION 12 AS N 89°34'38" E.

WITNESS MY HAND AND SEAL THIS 30th DAY OF JANUARY, 2018.

Andy Fritz



ANDY FRITZ, PLS
 OK LIC. 1694
 CA #5848

20' x 11' UTILITY EASEMENT EXHIBIT "A"

PART OF THE SE/4 OF SECTION 12, T-17-N, R-12-E,
 TULSA COUNTY, STATE OF OKLAHOMA

DRAWN: RLL	DATE: 01.29.18	PREPARED BY: FRITZ LAND SURVEYING, LLC
APPROVED: PLS	DATE: 01.30.18	2017 W. 91ST STREET
SCALE: 1"=100'	REV:	TULSA, OK 74192
PROJECT NO.: 16342		PH: 918.231.0575
		FRITZLANDSURVEYING@GMAIL.COM



MEMORANDUM

TO: HONORABLE MAYOR and CITY COUNCIL

FROM: LYNN BURROW, PE
COMMUNITY DEVELOPMENT DIRECTOR

RE: ACCEPTANCE OF GENERAL UTILITY EASEMENT DEDICATION

DATE: APRIL 16, 2018

BACKGROUND

This item is for Council consideration and action regarding the acceptance of a certain General Utility Easement dedication to the public granted by the underlying property owner that will allow the installation of public and private franchise utility service extensions in the location described. The proposed easement has been determined to be necessary to provide services to the Phase I section of the Glen Hills Residential Addition project. The attached vicinity map, General Utility Easement document, and associated exhibit drawing describe the easement in question. As noted on Exhibit 'A', the grant document covers the creation of a certain 15' wide General Utility Easement projecting 39.00 feet from the west boundary of the Glen Hills Phase I subdivision plat as necessary for public storm sewer installation.

Staff Recommendation:

Staff has reviewed and approved the document format and content of the proposed General Utility Easement grant and is requesting Council approval and acceptance of the dedications as submitted.

Attachments:

A. General Utility Easement Dedication and Supporting Documents

GENERAL UTILITY EASEMENT

That the undersigned, GLENPOOL REAL ESTATE INVESTMENT PARTNERS LLC, an Oklahoma limited liability company (Grantor), as the owner of the legal and equitable title of the following described real estate (Property), for and in consideration of the sum of TEN DOLLARS (\$10.00), and other good and valuable considerations, the receipt of which is acknowledged, does hereby grant and convey to the City of Glenpool, a Municipal Corporation (GRANTEE), easements through, over, and across the following described Property:

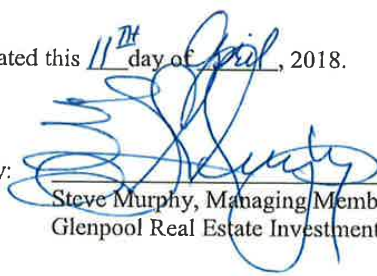
See Exhibit 39'x15' Utility Easement Exhibit "A" attached herewith and made a part of this easement grant:

for the purpose of permitting Grantee and Franchise Utility services thereon, through, over, or across said property, together with all necessary and convenient appurtenances thereto; to use and maintain the same; and affording Grantee and Franchise Utility service provider officers, agents, employees, and/or all persons under contract with either, the right of access to and upon said premises and strip of land for the purposes of surveying, excavating for, operating, repairing, and maintaining all such utility services and associated appurtenances.

The Grantee and Franchise Utility service providers are hereby given and granted the exclusive use of said above described premises for the purposes aforesaid and Grantor, for itself and its heirs, administrators, successors, and assigns, covenants and agrees that no building, structure, wall, or other above ground obstruction will be placed, erected, installed, or permitted upon the above described real estate, except a fence; and further covenants and agrees that, in the event the terms of this paragraph are violated by the Grantor or other persons in privity with it, such violation will promptly be corrected and eliminated upon receipt of notice from the Grantee or Franchise Utility supplier, or the Grantee or Franchise Utility supplier shall have right to remove or otherwise eliminate such violation, and Grantor, its heirs, administrators, successors and assigns, shall promptly pay the actual cost thereof.

TO HAVE AND TO HOLD such easement unto to the City of Glenpool (Grantee), its successors or assigns as aforesaid:

Dated this 11TH day of April, 2018.

By:  (Grantor)
Steve Murphy, Managing Member
Glenpool Real Estate Investment Partners, LLC

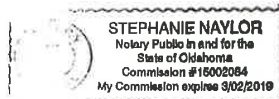
STATE OF OKLAHOMA)
) ss.
COUNTY OF TULSA)

Before me, the undersigned, a Notary Public, in and for said County and State on this 11th
day of April, 2018, personally appeared Steve Murphy to me known to be the
identical person who subscribed as the maker to the foregoing as Managing Member of
Glenpool Real Estate Investment Partners, LLC, an Oklahoma limited liability company,
and acknowledge to me that he executed the same as his free will and voluntary act and
deed for the uses and purposes there in set forth.

Stephanie Naylor
Notary Public

My Commission Expires:

3/2/19



ACCEPTED BY:

CITY of GLENPOOL
A Municipal Corporation

Dated this: _____, day of _____, 2018

By: _____
Mayor: Tim Fox

ATTEST:

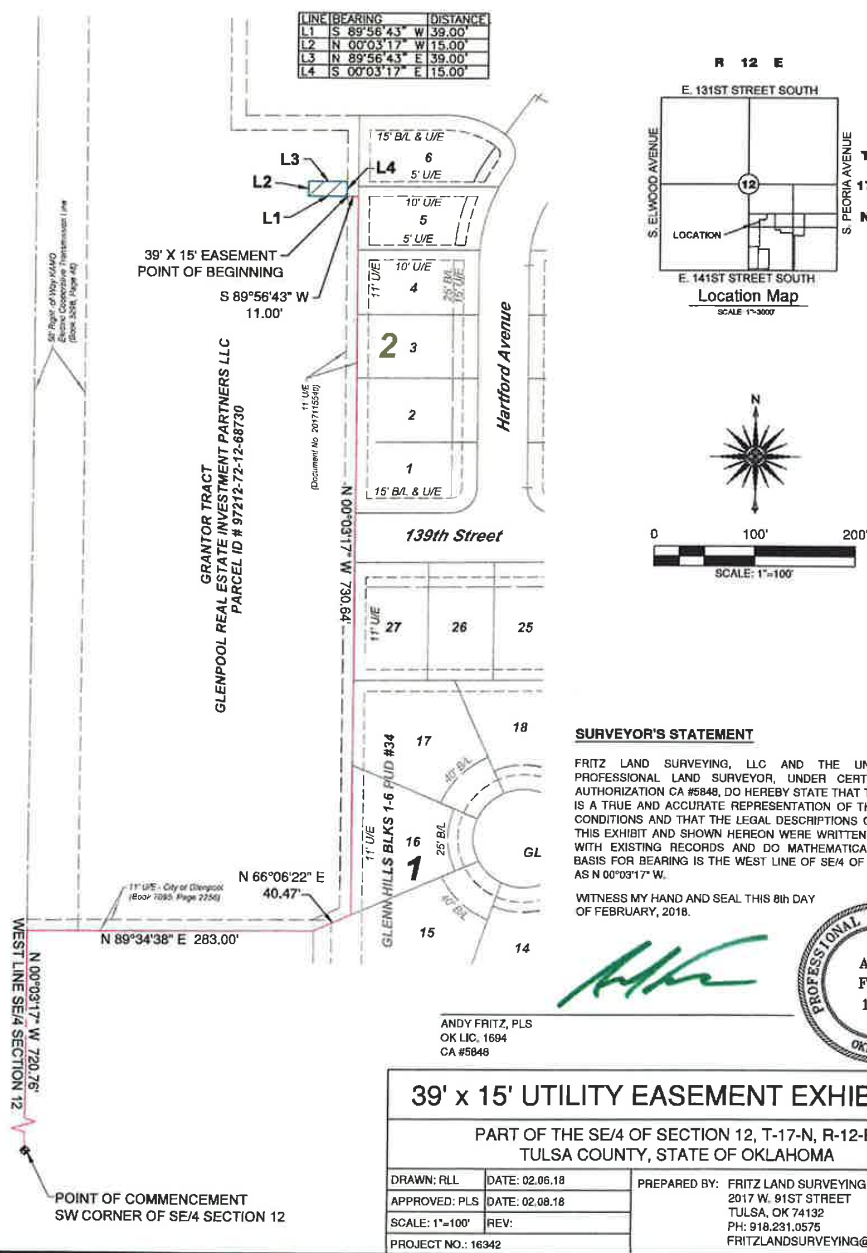
Susan White
City Clerk

APPROVED AS TO FORM:

Lowell Peterson
City Attorney

A TRACT OF LAND THAT IS PART OF THE SOUTHEAST QUARTER (SE/4) OF SECTION TWELVE (12), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF THE SE/4 OF SAID SECTION 12; THENCE NORTH 00°03'17" WEST 720.76 FEET; THENCE NORTH 89°34'38" EAST 283.00 FEET; THENCE NORTH 66°06'22" EAST 40.47 FEET; THENCE NORTH 00°03'17" WEST 730.64 FEET; THENCE SOUTH 89°56'43" WEST 11.00 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 89°56'43" WEST 39.00 FEET; THENCE NORTH 00°03'17" WEST 15.00 FEET; THENCE NORTH 89°56'43" EAST 39.00 FEET; THENCE SOUTH 00°03'17" EAST 15.00 FEET TO THE POINT OF BEGINNING. SAID TRACT OF LAND CONTAINS 585.0 SQUARE FEET OR 0.01 ACRES.





MEMORANDUM

TO: HONORABLE MAYOR and CITY COUNCIL

FROM: LYNN BURROW, PE
COMMUNITY DEVELOPMENT DIRECTOR

RE: ACCEPTANCE OF GENERAL UTILITY EASEMENT DEDICATION

DATE: APRIL 16, 2018

BACKGROUND

This item is for Council consideration and action regarding the acceptance of a certain General Utility Easement grant to the public granted by the underlying property owner that will allow the installation of public and private franchise utility service extensions in the location described. The proposed easement has been determined to be necessary to provide services to the Phase I section of the Glen Hills Residential Addition project. The attached vicinity map, General Utility Easement document, and associated exhibit drawing describe the easement in question. As noted on Exhibit 'B', the grant document covers the creation of a certain 15' wide General Utility Easement projecting 40.00 feet from the east boundary of the Glen Hills Phase I subdivision plat as necessary for public storm sewer installation.

Staff Recommendation:

Staff has reviewed and approved the document format and content of the proposed General Utility Easement grant and is requesting Council approval and acceptance of the dedications as submitted.

Attachments:

- A. General Utility Easement Dedication and Supporting Documents

GENERAL UTILITY EASEMENT

That the undersigned, GLENPOOL REAL ESTATE INVESTMENT PARTNERS LLC, an Oklahoma limited liability company (Grantor), as the owner of the legal and equitable title of the following described real estate (Property), for and in consideration of the sum of TEN DOLLARS (\$10.00), and other good and valuable considerations, the receipt of which is acknowledged, does hereby grant and convey to the City of Glenpool, a Municipal Corporation (GRANTEE), easements through, over, and across the following described Property:

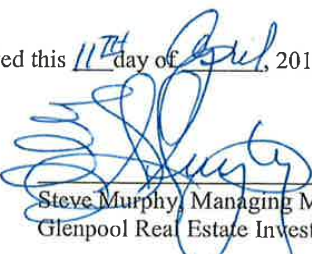
See Exhibit 40'x15' Utility Easement Exhibit "B" attached herewith and made a part of this easement grant:

for the purpose of permitting Grantee and Franchise Utility services thereon, through, over, or across said property, together with all necessary and convenient appurtenances thereto; to use and maintain the same; and affording Grantee and Franchise Utility service provider officers, agents, employees, and/or all persons under contract with either, the right of access to and upon said premises and strip of land for the purposes of surveying, excavating for, operating, repairing, and maintaining all such utility services and associated appurtenances.

The Grantee and Franchise Utility service providers are hereby given and granted the exclusive use of said above described premises for the purposes aforesaid and Grantor, for itself and its heirs, administrators, successors, and assigns, covenants and agrees that no building, structure, wall, or other above ground obstruction will be placed, erected, installed, or permitted upon the above described real estate, except a fence; and further covenants and agrees that, in the event the terms of this paragraph are violated by the Grantor or other persons in privity with it, such violation will promptly be corrected and eliminated upon receipt of notice from the Grantee or Franchise Utility supplier, or the Grantee or Franchise Utility supplier shall have right to remove or otherwise eliminate such violation, and Grantor, its heirs, administrators, successors and assigns, shall promptly pay the actual cost thereof.

TO HAVE AND TO HOLD such easement unto to the City of Glenpool (Grantee), its successors or assigns as aforesaid:

Dated this 11TH day of Jul, 2018.

By:  (Grantor)
Steve Murphy, Managing Member
Glenpool Real Estate Investment Partners, LLC

[illegible]

Before me, the undersigned, a Notary Public, in and for said County and State on this 11th day of April, 2018, personally appeared Steve Murphy to me known to be the identical person who subscribed as the maker to the foregoing as Managing Member of Glenpool Real Estate Investment Partners, LLC, an Oklahoma limited liability company, and acknowledge to me that he executed the same as his free will and voluntary act and deed for the uses and purposes there in set forth.

Stephanie Naylor
Notary Public

My Commission Expires:

3/2/19



ACCEPTED BY:

CITY of GLENPOOL
A Municipal Corporation

Dated this: _____, day of _____, 2018

By: _____
Mayor: Tim Fox

ATTEST:

Susan White
City Clerk

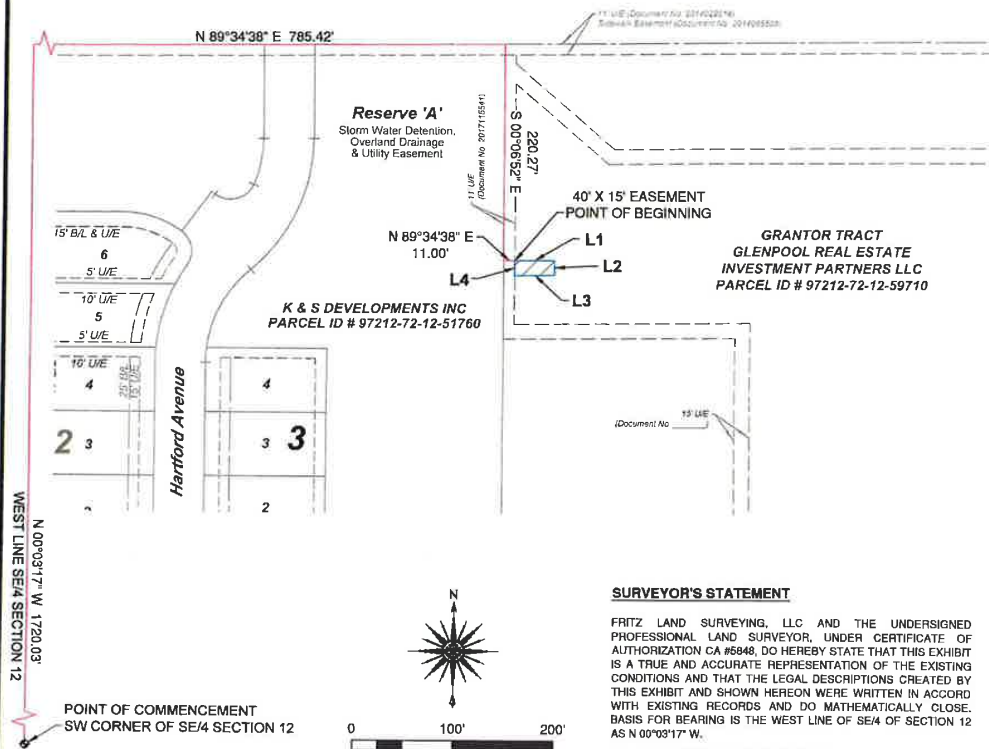
APPROVED AS TO FORM:

Lowell Peterson
City Attorney

LEGAL DESCRIPTION FOR PROPOSED 40' x 15' UTILITY EASEMENT

A TRACT OF LAND THAT IS PART OF THE SOUTHEAST QUARTER (SE/4) OF SECTION TWELVE (12), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF THE SE/4 OF SAID SECTION 12; THENCE NORTH 00°03'17" WEST ALONG THE WEST LINE THEREOF 1720.03 FEET; THENCE NORTH 89°34'38" EAST 785.42 FEET; THENCE SOUTH 00°06'52" EAST 220.27 FEET; THENCE NORTH 89°34'38" EAST 11.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 89°34'38" EAST 40.00 FEET; THENCE SOUTH 00°06'52" EAST 15.00 FEET; THENCE SOUTH 89°34'38" WEST 40.00 FEET; THENCE NORTH 00°06'52" WEST 15.00 FEET TO THE POINT OF BEGINNING. SAID TRACT OF LAND CONTAINS 600.0 SQUARE FEET OR 0.01 ACRES.

LINE	BEARING	DISTANCE
L1	N 89°34'38" E	40.00'
L2	S 00°06'52" E	15.00'
L3	S 89°34'38" W	40.00'
L4	N 00°06'52" W	15.00'



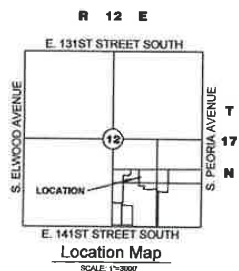
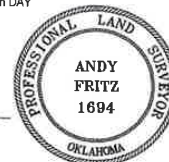
SURVEYOR'S STATEMENT

FRITZ LAND SURVEYING, LLC AND THE UNDERSIGNED PROFESSIONAL LAND SURVEYOR, UNDER CERTIFICATE OF AUTHORIZATION CA #5848, DO HEREBY STATE THAT THIS EXHIBIT IS A TRUE AND ACCURATE REPRESENTATION OF THE EXISTING CONDITIONS AND THAT THE LEGAL DESCRIPTIONS CREATED BY THIS EXHIBIT AND SHOWN HEREON WERE WRITTEN IN ACCORD WITH EXISTING RECORDS AND DO MATHEMATICALLY CLOSE. BASIS FOR BEARING IS THE WEST LINE OF SE/4 OF SECTION 12 AS N 00°03'17" W.

WITNESS MY HAND AND SEAL THIS 8th DAY OF FEBRUARY, 2018.

Andy Fritz

ANDY FRITZ, PLS
OK LIC. 1694
CA #5848



40' x 15' UTILITY EASEMENT EXHIBIT "B"

PART OF THE SE/4 OF SECTION 12, T-17-N, R-12-E,
TULSA COUNTY, STATE OF OKLAHOMA

DRAWN: RLL DATE: 02.06.18
APPROVED: PLS DATE: 02.08.18
SCALE: 1"=100' REV:
PROJECT NO.: 16342

PREPARED BY: FRITZ LAND SURVEYING, LLC
2017 W. 51ST STREET
TULSA, OK 74132
PH: 918.231.0575
FRITZLANDSURVEYING@GMAIL.COM



MEMORANDUM

TO: HONORABLE MAYOR and CITY COUNCIL

FROM: LYNN BURROW, PE
COMMUNITY DEVELOPMENT DIRECTOR

RE: ACCEPTANCE OF GENERAL UTILITY EASEMENT DEDICATION

DATE: APRIL 16, 2018

BACKGROUND

This item is for Council consideration and action regarding the acceptance of a certain General Utility Easement dedication to the public granted by the underlying property owner that will allow the installation of public and private franchise utility service extensions in the location described. The proposed easement has been determined to be necessary to provide services to the Phase III section of the South 75 Business Park commercial development project. The attached vicinity map, General Utility Easement document, and associated exhibit drawings describe the easement in question. As noted on Exhibit 'A.2', the grant document covers the creation of a certain 80' wide General Utility Easement extending from the north boundary of the South 75 Business Park: Phase III subdivision plat southerly to a point along the north right-of-way line of West 166th Street. The creation of this easement is necessary to provide public waterline installation along this alinement from West 161st Street south to West 166th Street.

Staff Recommendation:

Staff has reviewed and approved the document format and content of the proposed General Utility Easement grant and is requesting Council approval and acceptance of the dedication as submitted.

Attachments:

- A. General Utility Easement Dedication and Supporting Documents

GENERAL UTILITY EASEMENT

STATE OF OKLAHOMA)
) SS
COUNTY OF TULSA)

South 75 Business Park, LLC, the undersigned (Grantor), as the owner of the legal and equitable title of the following described real estate (Property), for and in consideration of the sum of TEN DOLLARS (\$10.00), and other good and valuable considerations, the receipt of which is acknowledged, does hereby grant and convey to the City of Glenpool, a Municipal Corporation (GRANTEE), a general utility easement through, over, and across the following described Property:

See Exhibits "A.1" and "A.2" attached herewith and made a part of this easement grant:

for the purpose of permitting Grantee and Franchise Utility services thereon, through, over, under, and across said property, together with all necessary and convenient appurtenances thereto; to use and maintain the same; and affording Grantee and Franchise Utility service provider officers, agents, employees, and/or all persons under contract with either, the right of access at all times to and upon said premises and strip of land for the purposes of surveying, excavating for, constructing, building, operating, repairing, and maintaining all such utility services and associated appurtenances.

The Grantee and Franchise Utility service providers are hereby given and granted the non-exclusive possession of said above described premises for the purposes aforesaid and Grantor, for itself and its heirs, administrators, successors, and assigns, covenants and agrees, which covenant and agreement shall be binding on the Grantor, its heirs, administrators, successors and assigns, and shall be enforceable by the City of Glenpool, Oklahoma and by Franchise Utility service providers that:

- 1) Within the general utility easement, no building, structure, or other above or below ground obstruction that interferes with stated uses and purposes of the general utility easement shall be placed, erected, installed, or maintained, provided nothing herein shall be deemed to prohibit drives, parking areas, curbing, landscaping, retaining walls, signs, and customary screening fences, provided such improvements do not constitute an obstruction, as determined by the City of Glenpool, and are permitted by the City of Glenpool;
- 2) Grantee shall not be responsible for damage to permitted improvements placed within the general utility easement by the Grantor or third party resulting from repair, maintenance, or the installation of Grantee facilities;
- 3) Grantee has the right to recover the costs of any repairs necessary, due to the actions of the Grantor or other persons in privity with it, to the facilities the Grantee has installed within the general utility easement;
- 4) Changes in finished grade in excess of twelve (12) inches shall be prohibited;

- 5) In the event these terms are violated by the Grantor or other persons in privity with it, such violation will promptly be corrected and eliminated upon receipt of notice from the Grantee or Franchise Utility supplier, or the Grantee or Franchise Utility supplier shall have right to remove or otherwise eliminate such violation, and Grantor, its heirs, administrators, successors and assigns, shall promptly pay the actual cost thereof.

TO HAVE AND TO HOLD such easement unto to the City of Glenpool (Grantee), its successors or assigns as aforesaid:

Signed and delivered this 6 day of April, 2018.



South 75 Business Park, LLC (Grantor)
By: Rex F. Robertson, Manager of LLC

STATE OF Texas)
COUNTY OF Dallas) SS

CORPORATE ACKNOWLEDGEMENT

Before me, the undersigned, a Notary Public in and for said County and State, this 6th day of April, 2018, personally appeared Rex F. Robertson, to me known to be the identical person who executed the foregoing instrument, as manager of South 75 Business Park, LLC, and acknowledged to me that he executed the same as his free and voluntary act and deed, and as the free and voluntary act and deed of such corporation for the uses and purposes therein set forth.

IN WITNESS WHEREOF, I hereunto set my official signature and affixed my notarial seal the day and year last above written.

My Commission Expires: 09/24/2021



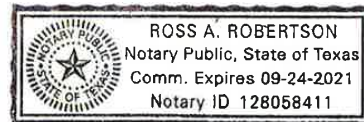
Notary Public

ACCEPTED BY:

CITY of GLENPOOL
A Municipal Corporation

Dated this: _____, day of _____, 2018

By: _____
Mayor: Tim Fox



ATTEST:

Susan White
City Clerk

APPROVED AS TO FORM:

Lowell Peterson
City Attorney

Exhibit "A.1"
South 75 Business Park Phase III
Utility Easement Description

PAGE 1 OF 1

Description

A TRACT OF LAND THAT IS A PART OF THE NORTHWEST QUARTER (NW/4) OF SECTION TWENTY-SIX (26), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF, SAID TRACT BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF LOT ONE (1), BLOCK ONE (1), "SOUTH 75 BUSINESS PARK PHASE I", AN ADDITION TO THE CITY OF GLENPOOL, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF (PLAT NO. 6273); THENCE NORTH 88°47'32" EAST, PARALLEL WITH AND 50.00 FEET SOUTHERLY OF THE NORTH LINE OF THE NORTHWEST QUARTER OF SAID SECTION 26, FOR A DISTANCE OF 365.59 FEET TO THE POINT OF BEGINNING;

THENCE NORTH 88°47'32" EAST AND CONTINUING PARALLEL WITH SAID NW/4 FOR A DISTANCE OF 80.00 FEET; THENCE SOUTH 1°03'42" EAST FOR A DISTANCE OF 1340.32 FEET; THENCE ALONG A 360.00 FOOT RADIUS CURVE TO THE RIGHT, HAVING A CENTRAL ANGLE OF 15°56'05", A CHORD BEARING AND DISTANCE OF SOUTH 6°54'21" WEST FOR 99.80 FEET, FOR AN ARC DISTANCE OF 100.12 FEET; THENCE SOUTH 14°52'24" WEST FOR A DISTANCE OF 311.51 FEET; THENCE ALONG A 730.00 FOOT RADIUS CURVE TO THE LEFT, HAVING A CENTRAL ANGLE OF 16°05'41", A CHORD BEARING AND DISTANCE OF SOUTH 6°49'34" WEST FOR 204.39 FEET, FOR AN ARC DISTANCE OF 205.06 FEET; THENCE SOUTH 1°13'17" EAST FOR A DISTANCE OF 611.88 FEET; THENCE SOUTH 88°46'43" WEST FOR A DISTANCE OF 80.00 FEET; THENCE NORTH 1°13'17" WEST FOR A DISTANCE OF 611.88 FEET; THENCE ALONG A 810.00 FOOT RADIUS CURVE TO THE RIGHT, HAVING A CENTRAL ANGLE OF 16°05'41", A CHORD BEARING AND DISTANCE OF NORTH 6°49'34" EAST FOR 226.79 FEET, FOR AN ARC DISTANCE OF 227.53 FEET; THENCE NORTH 14°52'24" EAST FOR A DISTANCE OF 311.51 FEET; THENCE ALONG A 280.00 FOOT RADIUS CURVE TO THE LEFT, HAVING A CENTRAL ANGLE OF 15°56'05", A CHORD BEARING AND DISTANCE OF NORTH 6°54'21" EAST FOR 77.62 FEET, FOR AN ARC DISTANCE OF 77.87 FEET; THENCE NORTH 1°03'42" WEST FOR A DISTANCE OF 1340.12 FEET TO THE POINT OF BEGINNING;

SAID TRACT CONTAINING 205,512 SQUARE FEET OR 4.718 ACRES.

Basis of Bearing

THE BEARINGS SHOWN HEREON ARE BASED UPON THE OKLAHOMA STATE PLANE COORDINATE SYSTEM, NORTH ZONE (3501), NORTH AMERICAN DATUM 1983 (NAD83); SAID BEARINGS ARE BASED LOCALLY UPON FIELD-OBSERVED TIES TO THE FOLLOWING MONUMENTS:

- (1) MAGNETIC CONCRETE NAIL FOUND AT THE NORTHWEST CORNER OF THE NORTHWEST QUARTER (NW/4) OF SECTION 26;
- (2) 3/8" IRON PIN FOUND AT THE SOUTHWEST CORNER OF THE NORTHWEST QUARTER (NW/4) OF SECTION 26;

THE BEARING BETWEEN SAID MONUMENTS BEING SOUTH 1°06'59" EAST.

Certification

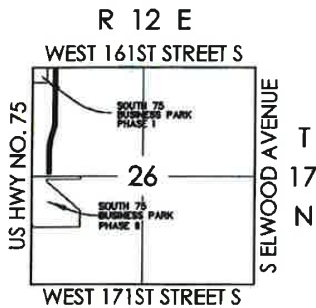
I, DAN E. TANNER, OF TANNER CONSULTING, LLC, CERTIFY THAT THE ATTACHED DESCRIPTION CLOSES IN ACCORD WITH EXISTING RECORDS, IS A TRUE REPRESENTATION OF THE REAL PROPERTY AS DESCRIBED, AND MEETS THE MINIMUM TECHNICAL STANDARDS FOR LAND SURVEYING OF THE STATE OF OKLAHOMA.

DAN E. TANNER, P.L.S.
OKLAHOMA P.L.S. #1435
OKLAHOMA CA #2661
EXPIRATION DATE: 6/30/19



03/27/2018 RMC GILL 16075EX WATERLINE PH 3

 **Tanner Consulting LLC**
5323 SOUTH LEWIS AVENUE, TULSA OKLAHOMA 74105-6539 | 918.745.9929

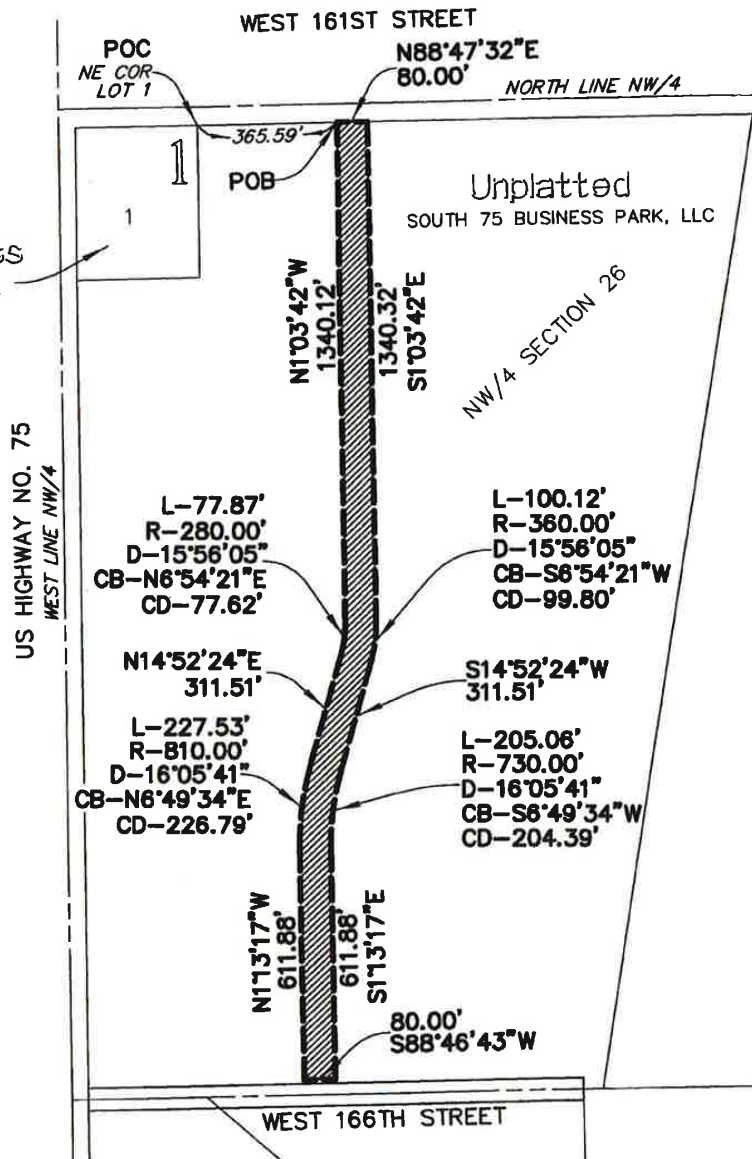


Location Map

South 75 Business
Park - Phase I
PLAT NO. 6723

Exhibit "A.2"

South 75 Business Park Phase III Utility Easement Exhibit



LEGEND

CB	CHORD BEARING
CD	CHORD DISTANCE
COR	CORNER
D	DELTA ANGLE
L	LENGTH
POB	POINT OF BEGINNING
POC	POINT OF COMMENCEMENT
R	RADIUS

03/27/2018 RMC GILL 16075EX WATERLINE PH 3

Tanner Consulting LLC
5323 SOUTH LEWIS AVENUE, TULSA OKLAHOMA 74105-6539 | 918.745.9929

Traverse Closure

Crandall's Method

Project: **16705Ex_Phase III Water Easement**

Leg#	Bearing	Direction	Distance	Radius	Northing	Easting	New Length	Adjusted Northing	Adjusted Easting
<i>Starting Coordinates:</i>					5,000.0000	5,000.0000		5,000.0000 0000	5,000.0000 0000
1	88.47 32	NE	80.00		5,001.6863	5,079.9822	80.000	5,001.6862 5295	5,079.9823 1796
2	1.03 42	SE	1,340.32		3,661.5963	5,104.8164	1,340.321	3,661.5952 2188	5,104.8164 8273
3		R	100.12	360.00	3,562.5207	5,092.8167	100.122	3,562.5195 5061	5,092.8168 5219
4	14.52 24	SW	311.51		3,261.4477	5,012.8574	311.510	3,261.4463 4334	5,012.8574 9374
5		L	205.06	730.00	3,058.5090	4,988.5651	205.061	3,058.5075 0615	4,988.5651 5431
6	1.13 17	SE	611.88		2,446.7680	5,001.6077	611.881	2,446.7660 1424	5,001.6077 8095
7	88.46 43	SW	80.00		2,445.0627	4,921.6259	80.000	2,445.0607 6474	4,921.6260 4871
8	1.13 17	NW	611.88		3,056.8037	4,908.5833	611.879	3,056.8012 2951	4,908.5834 4397
9		R	227.53	810.00	3,281.9828	4,935.5378	227.534	3,281.9801 9199	4,935.5379 7212
10	14.52 24	NE	311.51		3,583.0559	5,015.4971	311.510	3,583.0531 0439	5,015.4972 5226
11		L	77.87	280.00	3,660.1140	5,024.8303	77.872	3,660.1111 7596	5,024.8304 1754
End	1.03 42	NW	1,340.12		5,000.0040	4,999.9999	1,340.119	5,000.0000 0000	5,000.0000 0000
					0.0000	0.0000			
					0.0000	0.0000			
					0.0000	0.0000			
					0.0000	0.0000			
					0.0000	0.0000			
					0.0000	0.0000			
					0.0000	0.0000			
					0.0000	0.0000			
12	<i>Ending Coordinates:</i>				5,000.0040	4,999.9999			

Total Traverse Length:		5,297.81				
Closure:	1.43 38	NW	0.004	Closure Area:		205,511.911 SF
			1: 1,336,054.679	Closure Precision		4.718 Acres

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MEMORANDUM

TO: HONORABLE MAYOR and CITY COUNCIL

FROM: LYNN BURROW, PE
COMMUNITY DEVELOPMENT DIRECTOR

RE: ACCEPTANCE OF GENERAL UTILITY EASEMENT DEDICATION

DATE: APRIL 16, 2018

BACKGROUND

This item is for Council consideration and action regarding the acceptance of a certain General Utility Easement dedication to the public granted by the underlying property owner that will allow the installation of public and private franchise utility service extensions in the location described. The proposed easement has been determined to be necessary to provide services to the Phase II section of the South 75 Business Park commercial development project. The attached vicinity map, General Utility Easement document, and associated exhibit drawings describe the easement in question. As noted on Exhibit 'A.2', the grant document covers the creation of a certain 20' wide General Utility Easement extending from the south boundary of the South 75 Business Park; Phase II subdivision plat northerly along and parallel to the east right-of-way line of US Highway 75 necessary for a certain public waterline installation serving the Mark Allen auto dealership project.

Staff Recommendation:

Staff has reviewed and approved the document format and content of the proposed General Utility Easement grant and is requesting Council approval and acceptance of the dedication as submitted.

Attachments:

- A. General Utility Easement Dedication and Supporting Documents

GENERAL UTILITY EASEMENT

STATE OF OKLAHOMA)
) SS
COUNTY OF TULSA)

TUL Partners, LLC, the undersigned (Grantor), as the owner of the legal and equitable title of the following described real estate (Property), for and in consideration of the sum of TEN DOLLARS (\$10.00), and other good and valuable considerations, the receipt of which is acknowledged, does hereby grant and convey to the City of Glenpool, a Municipal Corporation (GRANTEE), a general utility easement through, over, and across the following described Property:

See Exhibits "A.1" and "A.2" attached herewith and made a part of this easement grant:

for the purpose of permitting Grantee and Franchise Utility services thereon, through, over, under, and across said property, together with all necessary and convenient appurtenances thereto; to use and maintain the same; and affording Grantee and Franchise Utility service provider officers, agents, employees, and/or all persons under contract with either, the right of access at all times to and upon said premises and strip of land for the purposes of surveying, excavating for, constructing, building, operating, repairing, and maintaining all such utility services and associated appurtenances.

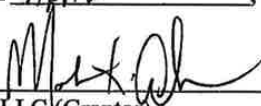
The Grantee and Franchise Utility service providers are hereby given and granted the non-exclusive possession of said above described premises for the purposes aforesaid and Grantor, for itself and its heirs, administrators, successors, and assigns, covenants and agrees, which covenant and agreement shall be binding on the Grantor, its heirs, administrators, successors and assigns, and shall be enforceable by the City of Glenpool, Oklahoma and by Franchise Utility service providers that:

- 1) Within the general utility easement, no building, structure, or other above or below ground obstruction that interferes with stated uses and purposes of the general utility easement shall be placed, erected, installed, or maintained, provided nothing herein shall be deemed to prohibit drives, parking areas, curbing, landscaping, retaining walls, signs, and customary screening fences, provided such improvements do not constitute an obstruction, as determined by the City of Glenpool, and are permitted by the City of Glenpool;
- 2) Grantee shall not be responsible for damage to permitted improvements placed within the general utility easement by the Grantor or third party resulting from repair, maintenance, or the installation of Grantee facilities;
- 3) Grantee has the right to recover the costs of any repairs necessary, due to the actions of the Grantor or other persons in privity with it, to the facilities the Grantee has installed within the general utility easement;
- 4) Changes in finished grade in excess of twelve (12) inches shall be prohibited;

- 5) In the event these terms are violated by the Grantor or other persons in privity with it, such violation will promptly be corrected and eliminated upon receipt of notice from the Grantee or Franchise Utility supplier, or the Grantee or Franchise Utility supplier shall have right to remove or otherwise eliminate such violation, and Grantor, its heirs, administrators, successors and assigns, shall promptly pay the actual cost thereof.

TO HAVE AND TO HOLD such easement unto to the City of Glenpool (Grantee), its successors or assigns as aforesaid:

Signed and delivered this 10 day of April, 2018.


TUL Partners, LLC (Grantor)
By: Mark Gregory Allen, Manager of LLC

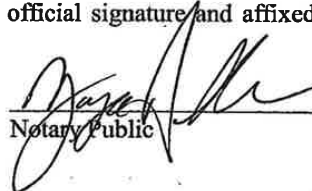
STATE OF Oklahoma)
COUNTY OF Creek) SS

CORPORATE ACKNOWLEDGEMENT

Before me, the undersigned, a Notary Public in and for said County and State, this 10 day of April, 2018, personally appeared Mark Gregory Allen, to me known to be the identical person who executed the foregoing instrument, as manager of TUL Partners, LLC, and acknowledged to me that he executed the same as his free and voluntary act and deed, and as the free and voluntary act and deed of such corporation for the uses and purposes therein set forth.

IN WITNESS WHEREOF, I hereunto set my official signature and affixed my notarial seal the day and year last above written.

My Commission Expires: 1/27/21


Notary Public

ACCEPTED BY:

CITY of GLENPOOL
A Municipal Corporation

Dated this: _____, day of _____, 2018

By: _____
Mayor: Tim Fox





ATTEST:

Susan White
City Clerk

APPROVED AS TO FORM:

Lowell Peterson
City Attorney

Exhibit "A.1"
South 75 Business Park Phase II
General Utility Easement Description

PAGE 1 OF 1

Description

A TRACT OF LAND THAT IS A PART OF LOT ONE (1), BLOCK ONE (1), "SOUTH 75 BUSINESS PARK PHASE II", AN ADDITION TO THE CITY OF GLENPOOL, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF (PLAT NO. 6749), SAID TRACT BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID LOT 1, BLOCK 1, "SOUTH 75 BUSINESS PARK PHASE II"; THENCE NORTH 1°06'05" WEST AND ALONG THE WESTERLY LINE OF SAID LOT 1 FOR A DISTANCE OF 58.74' FEET; THENCE SOUTH 88°53'54" WEST AND CONTINUING ALONG SAID WESTERLY LINE FOR A DISTANCE OF 17.50 FEET; THENCE NORTH 1°06'05" WEST AND PARALLEL WITH SAID WESTERLY LINE FOR A DISTANCE OF 17.50 FEET TO THE POINT OF BEGINNING;

THENCE NORTH 1°06'05" WEST AND PARALLEL WITH SAID WESTERLY LINE OF LOT 1 FOR A DISTANCE OF 141.37 FEET; THENCE SOUTH 16°43'44" EAST FOR A DISTANCE OF 74.25 FEET; THENCE SOUTH 1°06'05" EAST FOR A DISTANCE OF 69.87 FEET; THENCE SOUTH 88°53'54" WEST FOR A DISTANCE OF 20.00 FEET TO THE POINT OF BEGINNING;

SAID TRACT CONTAINS 2,112 SQUARE FEET OR 0.048 ACRES.

Basis of Bearing

THE BEARINGS SHOWN HEREON ARE BASED UPON THE OKLAHOMA STATE PLANE COORDINATE SYSTEM, NORTH ZONE (3501), NORTH AMERICAN DATUM 1983 (NAD83); SAID BEARINGS ARE BASED LOCALLY UPON FIELD-OBSERVED TIES TO THE FOLLOWING MONUMENTS:

- (1) MAGNETIC CONCRETE NAIL FOUND AT THE NORTHWEST CORNER OF THE NORTHWEST QUARTER (NW/4) OF SECTION 26;
- (2) 3/8" IRON PIN FOUND AT THE SOUTHWEST CORNER OF THE NORTHWEST QUARTER (NW/4) OF SECTION 26;

THE BEARING BETWEEN SAID MONUMENTS BEING SOUTH 1°06'59" EAST.

Certification

I, DAN E. TANNER, OF TANNER CONSULTING, LLC, CERTIFY THAT THE ATTACHED DESCRIPTION CLOSES IN ACCORD WITH EXISTING RECORDS, IS A TRUE REPRESENTATION OF THE REAL PROPERTY AS DESCRIBED, AND MEETS THE MINIMUM TECHNICAL STANDARDS FOR LAND SURVEYING OF THE STATE OF OKLAHOMA.

DAN E. TANNER, P.L.S.
OKLAHOMA P.L.S. #1435
OKLAHOMA CA #2661
EXPIRATION DATE: 6/30/19



03/27/2018 RMC GILL 16075EX WATERLINE MARK ALLEN

 **Tanner Consulting LLC**
5323 SOUTH LEWIS AVENUE, TULSA OKLAHOMA 74105-6539 | 918.745.9929

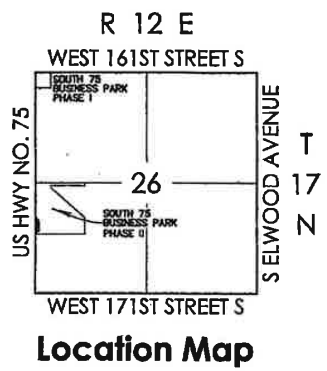
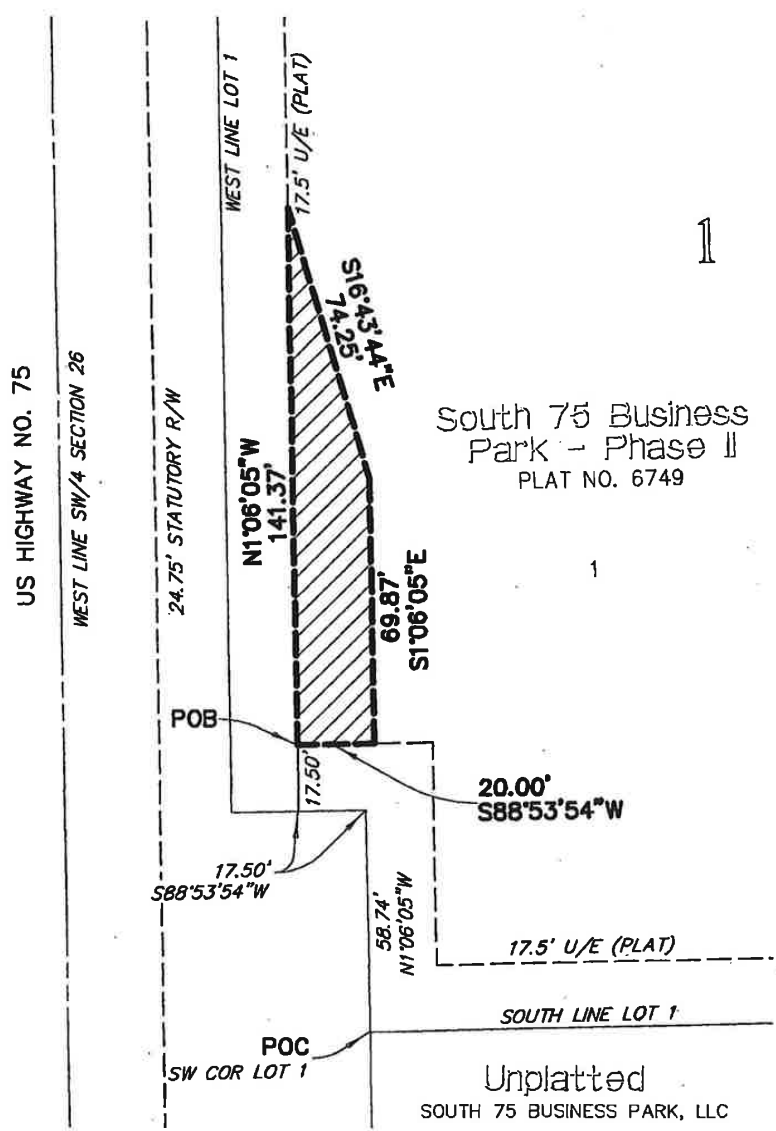


Exhibit "A.2" **South 75 Business Park Phase II** **General Utility Easement Exhibit**



- LEGEND**
- COR CORNER
 - POB POINT OF BEGINNING
 - POC POINT OF COMMENCEMENT
 - R/W RIGHT OF WAY
 - U/E UTILITY EASEMENT

03/27/2018 RMCGILL 16075EX WATERLINE MARK ALLEN

Tanner Consulting LLC
 5323 SOUTH LEWIS AVENUE, TULSA OKLAHOMA 74105-6539 | 918.745.9929

Traverse Closure

Crandall's Method

Project: 16075_ Phase II - Mark Allen Waterline Easement

[illegible]

Total Traverse Length:		305.48		
Closure:	29. 09 35 SE	0.001	Closure Area:	2,112.402 SF
	Perfect	<i>Closure Precision</i>		0.048 Acres

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To: Mayor and Council

From: David Tillotson, City Manager



Date: April 11, 2018

Re: OMAG Trustee Election

Background:

Oklahoma Municipal Assurance Group (OMAG) provides insurance and risk management needs to over five hundred municipalities in Oklahoma. OMAG services are designed specifically for Oklahoma municipalities which comprise its only market. Glenpool participates in the Municipal Liability, Municipal Property, and Workers' Compensation plans.

OMAG is governed by a seven-member Board of Trustees. Each Trustee must be an elected or appointed official of an OMAG Member Municipality. The OMAG Board designs and manages plan coverages with assistance from OMAG staff and outside consultants. The governing bodies of each member municipality are urged to vote in the election of Trustees to the OMAG Board.

Two trustee terms are expiring and both incumbents are seeking re-election. Those trustees are: Mike Bailey, City of Bartlesville and Craig Stephenson, City of Ponca City. The ballot is attached showing the other candidates seeking election to the Board of Trustees.

Staff Recommendation:

Staff recommends casting Glenpool's vote for incumbents Mike Bailey and Craig Stephenson.

Attachments:

- OMAG Trustee Ballot

BALLOT

OKLAHOMA MUNICIPAL ASSURANCE GROUP 2018 Election of Two Trustees

The biographical sketch on the next page for each nominee was written by the person(s) who made the nomination. Nominees are listed in alphabetical order. YOU MAY VOTE FOR TWO (2) NOMINEES.

_____ MIKE BAILEY, Acting City Manager/Finance Director, City of Bartlesville.

_____ JUSTIN BATTLES, Assistant City Manager, City of Mustang.

_____ JASON HULIN, Ward One Councilman, City of Clinton.

_____ RUSS MEACHAM, CFO, City of Perry.

_____ KIMBERLY MEEK, City Manager, City of Duncan.

_____ STEPHEN MILLS, City Manager, City of Lindsay.

_____ JASON ORR, City Manager, City of Piedmont.

_____ CRAIG STEPHENSON, City Manager, City of Ponca City.

_____ MARK WHINNERY, City Manager, City of Drumright.

SIGN AND ATTEST

Ballot cast for the governing body of the municipality of _____

Signed: _____
Mayor

Attested: _____ Date: _____, 2018
Clerk

**PLEASE BE ADVISED THAT THE FAILURE TO PROPERLY SUBMIT THIS BALLOT
WILL INVALIDATE THE BALLOT!**

**Your Ballot must be received by the Oklahoma Municipal Assurance Group, 3650 S.
Boulevard, Edmond, OK 73013 no later than *May 31, 2018*, by:**

- (1) sending a facsimile of the ballot to OMAG at (405) 657-1401;**
- (2) sending the ballot to Kelsie Willis at kwillis@omag.org; or**
- (3) sending OMAG the ballot by certified mail.**

SEE REVERSE FOR BIOGRAPHICAL SKTECHES

BIOGRAPHICAL SKETCHES

— **MIKE BAILEY, Acting City Manager/Finance Director, City of Bartlesville.** Mike is currently serving as the Acting City Manager for Bartlesville. He also serves as Bartlesville's Assistant City Manager and Finance Director. Mike is a CPA who has worked with local governments for sixteen years. Mike has served on the OMAG Board since 2007 as well as many other boards. **(The City of Bartlesville participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

— **JUSTIN BATTLES, Assistant City Manager, City of Mustang.** Currently the Assistant City Manager for the City of Mustang, Justin has been employed with Mustang for 16 years – previously as their Parks and Recreation Director. Justin is a member of the City Manager's Association of Oklahoma and Oklahoma Recreation and Parks Society. Justin interacts with citizens regarding Tort Claims. **(The City of Mustang participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

— **JASON HULIN, Ward One Councilman, City of Clinton.** Jason Hulin attended Southwestern Oklahoma State University and has served 28 years with the Oklahoma Department of Transportation. Currently, he is serving his fourth consecutive term as Clinton City Councilman and is a board member of the Oklahoma Municipal League and Midwestern Oklahoma Industrial Foundation. **(The City of Clinton participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)**

— **RUSS MEACHAM, CFO, City of Perry.** Russ Meacham, CPA, has served as the CFO for the City of Perry since June 2008. Russ also serves as a consultant to over 40 municipalities across the state, assisting them with their financial needs. Russ's career began at Deloitte & Touche after graduation from the University of Oklahoma. **(The City of Perry participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)**

— **KIMBERLY MEEK, City Manager, City of Duncan.** Kimberly Meek has worked in municipal government since 2006 for Poteau, Guymon and Duncan. Kimberly has a MBA, is a member of ICMA and is a Paul Harris Fellow Rotarian. She served on the ODEQ Wastewater Reuse Committee, serves on the ASPA Oklahoma Membership Committee and the CMAO Manager-in. **(The City of Duncan participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

— **STEPHEN MILLS, City Manager, City of Lindsay.** Stephen is currently the City Manager for City of Lindsay. Stephen, a retired army officer, has a degree in Public Administration and serves on several local boards related to city government, is a national speaker for law enforcement and has been called upon to speak on government policy in Washington D.C. **(The City of Lindsay participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan and the Workers' Compensation Plan.)**

— **JASON ORR, City Manager, City of Piedmont.** Jason currently serves as the City Manager in Piedmont and has a total of eight years of municipal government experience in Oklahoma. Jason earned a degree in Public Administration from OU and is pursuing a Masters in Community and Economic Development from Penn State University. **(The City of Piedmont participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

— **CRAIG STEPHENSON, City Manager, City of Ponca City.** Craig is a current incumbent and serves as Chair on the OMAG Board. He has over 30 years municipal government experience serving communities as Assistant City Manager and City Manager. Craig holds Bachelor's and Master's degrees and has earned the ICMA Credentialed Manager designation. He is CMAO Past President. **(The City of Ponca City participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

— **MARK WHINNERY, City Manager, City of Drumright.** Mark Whinnery became Drumright's City Manager in 2012. He's a retired Air Force Colonel with 25 years of service. Mark has a bachelor's in Communication, a master's in Human Resources, and a Master's of Military Operational Art and Science. Mark was also an Air Force Fellow at the Rand Corporation. **(The City of Drumright participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)**



3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

TO: Members of the Oklahoma Municipal Assurance Group
FROM: Jon Woods, Chief Executive Officer
DATE: April 4, 2018
SUBJECT: Election of Two Trustees

Herein is the **OFFICIAL BALLOT** for the governing body of your municipality to use in electing two (2) members to the Board of Trustees of the Oklahoma Municipal Assurance Group for three-year terms commencing July 1, 2018.

Trustees whose terms expire on June 30, 2018 are:

Mr. Michael Bailey, Administrative Director/Finance Director of the City of Bartlesville
Mr. Craig Stephenson, City Manager of the City of Ponca City

PLEASE BE ADVISED THAT THE FAILURE TO PROPERLY SUBMIT THIS BALLOT
WILL INVALIDATE THE BALLOT!

Your Ballot must be:

- (1) Signed by the Mayor;
- (2) Attested by the City Clerk; and
- (3) Received by OMAG no later than May 31, 2018, by:
 - (a) sending a facsimile of the ballot to OMAG at (405) 657-1401;
 - (b) sending the ballot to Kelsie Willis at kwillis@omag.org; or
 - (c) sending OMAG the ballot by certified mail.