



**NOTICE
GLENPOOL CITY COUNCIL
REGULAR MEETING**

A Regular Session of the Glenpool City Council will be held at 6:00 p.m. on May 3, 2021, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

NOTE: The Glenpool City Council will be assembled for the meeting at the City Council Chambers, 12205 S. Yukon Ave, Glenpool, Oklahoma. Members of the public are invited to attend the in-person meeting, or join a live broadcast at this link:

Join Zoom Meeting

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The City Council welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending in **PERSON** are required to complete the Request to Speak form located on the agenda table and return to the City Clerk **PRIOR TO THE CALL TO ORDER.**
- Speakers attending via **ZOOM** are required to complete the Request to Speak form located on our website: <https://glenpoolonline.civicweb.net/document/19057/Request%20to%20Speak%20Form.pdf> and email it to the City Clerk: Wknight@cityofglenpool.com **PRIOR TO 6:00 PM MAY 3, 2021.**

AGENDA

Page

- A) **Call to Order - Joyce Calvert, Mayor**
- B) **Roll Call, Declaration of Quorum – Wendy Knight, City Clerk; Joyce Calvert, Mayor**
- C) **Invocation – Sean Farver, Kirk Crossing**
- D) **Pledge of Allegiance – Joyce Calvert, Mayor**
- E) **Proclamations - Joyce Calvert, Mayor**
 - 1) **a. Police Week and Peace Officers Memorial Day**
 - b. IIMC City Clerk**
 - [Police Week 2021](#)
 - [IIMC City Clerk Proclamation](#)
- F) **Community Development Report – Lynn Burrow, Community Development Director**

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1)	Community Development Director's Report - May 3 2021	6 - 12
G)	City Manager Report – David Tillotson, City Manager	
1)	CM Report.05032021	13 - 14
H)	Mayor Report – Joyce Calvert, Mayor	
I)	Council Comments	
J)	Public Comments	
K)	Scheduled Business	
1)	Discussion and possible action to approve, deny, amend or revise the minutes from April 19, 2021, meeting. (Wendy Knight, City Clerk) City Council Regular Meeting - 19 Apr 2021 - Minutes - Html City Council Regular Meeting - 19 Apr 2021 - Minutes - Pdf	15 - 51
2)	Discussion and possible action to approve, deny, amend or revise the Ambulance Service Agreement, by and among the City of Glenpool; Centurion Health Systems Inc., d/b/a Mercy Regional of Oklahoma; and the Glenpool Area Emergency Medical Service District, as provided for by Title 63 - Public Health and Safety, Article 25 - Oklahoma Emergency Response Systems Development Act, Section 1-2515 - Authority to Regulate and Control Ambulance Service Transports, and by Title 5, Chapter 2, Article A of the Code of Ordinances of the City of Glenpool, made and entered into as of July 1, 2021. (Susan White, Assistant City Manager/GEMS District Administrator) Staff Report - Ambulance Agmt Renewal (003) Ambulance Service Agreement 2021 Exhibit A	52 - 66
3)	Discussion and possible action to approve or deny the recommendation to Tulsa County Board of Commissioners that Trustee Jacqueline Triplett-Lund should be reappointed to the GEMS Board for an additional five-year term, expiring May 31, 2026. (Susan White, Assistant City Manager/GEMS District Administrator) Staff Report Council-Lund Reappointment	67
4)	Discussion and possible action to approve, deny, amend or revise the Employee Benefits Package for FYE 2022. (David Tillotson, City Manager) Benefits Renewal	68 - 76
5)	Discussion and possible action to approve, deny, amend or revise the proposed FY 2020-2021 Budget Amendment - CITY-04 to transfer money from the General Fund to the Public Safety Capital Fund in order make the final balloon payment on the Fire Department pumper lease agreement in the amount of \$290,655.45 (David Tillotson, City Manager) Budget Amendment CITY-04	77 - 78
6)	Discussion and possible action to approve, deny, amend or revise the Proposed Budget Transfer - City-7 to effectuate the transfer of funds requested in the foregoing budget amendment, if approved. (David Tillotson, City Manager) Budget Transfer CITY-7	79 - 80
7)	Discussion and possible action to approve or deny the proposed appointment of Susan	81

White as Interim City Treasurer.
(David Tillotson, City Manager)

[Staff Report - Interim Treasurer](#)

- 8) Discussion and possible action to approve, deny, amend or revise the nomination of 2 candidates to the OMAG Board of Trustees. 82 - 86
(David Tillotson, City Manager)
[OMAG Trustee Election](#)
- 9) Discussion and possible action to enter into Executive Session for the purpose of discussing negotiations concerning employees and representatives of employee groups, specifically for the purpose of discussing possible amendments to, and terms and conditions of, a collective bargaining agreement with the Fraternal Order of Police, Lodge 133, for the 2021-2022 Fiscal Year, pursuant to 25 O.S. § 307(B)(2) (Open Meeting Act).
(Susan White, Assistant City Manager)
- 10) Discussion and possible action to reconvene in Regular Session.
(Joyce Calvert, Mayor)

L) Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on April 30, 2021, by 4:00 pm.

Signed: Wendy Knight

City Clerk



PROCLAMATION

WHEREAS, established in 1962 by President John F. Kennedy and a joint resolution in Congress, designating May 15 as Peace Officers Memorial Day in honor of those peace officers who, through their courageous deeds, have lost their lives or have become disabled in the performance of duty, and, the week in which May 15 falls as National Police Week; and,

WHEREAS, the members of the Glenpool Police Department play an essential role in safeguarding the rights and freedoms of the citizens of the City of Glenpool; and,

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agencies and that members of our law enforcement agencies recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and,

WHEREAS, each May, during National Police Week, the nation pauses to recognize and honor the men and women of our law enforcement agencies who increasingly provide a high level of accountable, essential, and professional public service;

NOW, THEREFORE, I, Joyce G. Calvert, Mayor, do hereby proclaim May 9-15, 2021, as

Police Week

and Saturday, May 15, 2021 as

Peace Officers Memorial Day

and call upon all citizens of the City of Glenpool to join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

Signed this the 3rd day of May, 2021.

City of Glenpool

Joyce G. Calvert, Mayor

Proclamation

52nd ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK

May 2 - May 8, 2021

Whereas, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Professional Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Professional Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

Now, Therefore, I, Joyce G. Calvert, Mayor of Glenpool, Oklahoma, do recognize the week of May 2 through May 8, 2021, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, Wendy Knight and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this 3rd day of May, 2021

Joyce G. Calvert, Mayor

Attest: -----



COMMUNITY DEVELOPMENT DIRECTOR'S REPORT

To: Honorable Mayor and Glenpool City Council
From: Lynn Burrow, PE Community Development Director
Date: May 3, 2021

This report summarizes development improvement related activities within the City of Glenpool, documenting: (1) major public and private projects in the design process; (2) approved projects under construction, (3) current Planning Department items being processed; (4) Building and Field Inspection Department activities; and (5) Code Enforcement Department cases within the City of Glenpool:

I. CURRENT CITY OF GLENPOOL PUBLIC IMPROVEMENT PROJECTS

A. WARRIOR ROAD REHABILITATION PROJECT: PHASE III

- The Contract Bid received from Dirt Wurx, LLC covering Phase III of the overall project was accepted and awarded by the City Council at the April 19th meeting. The actual start of construction is scheduled for May 22nd - after the final day of Glenpool School system classes. The project is required to be fully complete within a 75-day contract duration leading to full completion by August 4th. The 2021/2022 school year is scheduled to start August 10th.
- Phase III of the project will fully complete the paving rehabilitation from 146th Street on the north end to the intersection with 151st Street at the south end of the overall project.

II. CURRENT PRIVATE CONSTRUCTION ACTIVITY:

A. ELM POINTE II: RESIDENTIAL ADDITION

- Currently, there are nine (9) active residential building permits within this addition and an additional sixteen (16) homes that have been completed.

B. GLEN HILLS (PHASE I): RESIDENTIAL ADDITION

- Currently, there are a total of sixteen (16) residences under construction in this addition in various stages of completion with an additional forty eight (48) homes having been completed.

D. THE PINES: RESIDENTIAL ADDITION

- Currently, there are four (4) residences under construction in this addition in various stages of completion with an additional seven (7) homes having been completed.

E. SCISSORTAIL: RESIDENTIAL ADDITION

- Underground private utility services and street lighting are currently being installed throughout Phase I of the Addition.
- Public sanitary sewer and private waterline utilities installed to serve Phase I of the Addition have been completed. The public sanitary sewer improvements serving this addition were submitted to and approved by GUSA at the March 1st meeting. Paving and Stormwater Management improvements will be presented to the City Council for final acceptance upon the submittal of required Maintenance Bonding and approved Record Construction Drawings.

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Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

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- Home building in the Phase I portion of the overall project has begun with the issuance of six (6) building permits in the month of March and three additional permits in April.

F. PARK 151 ADDITION: COMMERCIAL PROJECT

- Construction of all site-related improvements have been completed.
- Tenant build-out in all seven building within the development is on-going currently.

G. DOLLAR TREE: COMMERCIAL PROJECT

- This Commercial project is located within Southwest Crossroads Addition on a parcel immediately west of the Chick-Fil-A restaurant.
- Site grading and a required public waterline extension serving the facility has been completed.
- Building construction is nearing completion with building and interior tenant improvements projected to be completed in May.

H. ELWOOD CREEK ADDITION: COMMERCIAL PROJECT

- This project is located immediately east of the PARK 151 project on the north side of 151st Street - west of Elwood Avenue consisting of 6.01 acres in total tract size.
- Site grading and erosion control measures are currently under construction.
- The installation of a public sanitary sewer service main extension serving this project is anticipated to be completed in May.
- The final subdivision plat has been approved and is anticipated to be released for recording in May.
- Building permits for the project will be issued in May following recordation of the Final Subdivision Plat

I. MAMMOTH LUXURY GARAGE CONDOMINIUMS: COMMERCIAL PROJECT

- This project is located at the northeast corner of 166th Street and Broadway Avenue and is a part Lot 1, Block 2, South 75 Business Park: Phase III.
- Site grading is underway currently.

III. PLANNING DEPARTMENT ACTIVITIES:

A. SUBDIVISION PLATS, PLANNED UNIT DEVELOPMENS, AND SPECIFIC USE PERMIT APPLICATIONS

REDBUD GLEN ADDITION (PUD 30A):

- This project involves a 25.29-acre residential subdivision located at 149th street along the west side of Elwood Avenue and is being developed under the provisions approved for PUD 30A.
- A Major PUD Amendment and revised Preliminary Subdivision Plat was approved by the City Council on August 17th. The amendment added 10 acres to the original site and increased the number of lots from 64 to 74.
- The Final Subdivision Plat is scheduled for review and action by the Planning Commission on May 10, 2021 and by the City Council on May 17, 2021.

CARSON TRAILS: (PUD 43) RESIDENTIAL PROJECT

- A Planned Unit Development (PUD 43) application has been submitted covering a 124.2-acre site located north and east of the corner of 181st Street and South Union Avenue. This project proposes up to 450 single-family residential lots in two development areas. Area 'A' features a minimum lot size of 6,000 square feet and Area 'B' proposes 7,200 square foot as the minimum lot size.

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The minimum dwelling unit size is 1,200 square feet for either development area of the project.

- A TAC meeting review is scheduled for February 26, 2021.
- The Conceptual Preliminary Development Plan was presented to the Planning Commission on April 12, 2021 for Commission input.

SOUTH 75 BUSINESS PARK PHASE III, IV, & V: PUD 42A & 42B

- Minor Amendment #2 to PUD-42A has been submitted for approval to reduce the minimum lot width and street frontage in the addition to 80 feet.
- A TAC meeting review for this amendment is scheduled for February 26, 2021.
- A Modification of the Limits of Access (MLOA2021-01) was reviewed and approved by the Planning Commission on March 8, 2021 and by the City Council on March 15, 2021.

GLENPOOL RIDGE ADDITION: SENIOR LIVING APARTMENT PROJECT

- This project involved the review and processing of a Specific Use Permit, Site Plan, and Variance Request applications for a proposed 76-unit senior living apartment project located approximately 625 feet west of US Highway 75 along the south side of West 161st Street.
- An Earth Change Permit application for the project was approved for site grading activities.
- Site Clearing and grubbing, grading, and erosion control activities have commenced.
- The Building Permit application for the project has been approved and issued to the General Contractor
- Building construction is underway currently.

GRANDVIEW HEIGHTS NORTH: MULTI-FAMILY PROJECT

- Specific Use Permit and Site Plan applications were received and have been processed for this 120-unit apartment project located at 12150 South Yukon Avenue.
- The Specific Use Permit and Site Plan applications were approved by the Planning Commission on October 12th and by the City Council on October 19th.
- Site improvement and building design document submittals are anticipated in April.

ELWOOD CREEK ADDITION: COMMERCIAL PROJECT

- This project is located on the north side of E. 151st Street South (Highway 67) immediately east of Park 151 Addition and contains two commercial lots.
- The Final Subdivision Plat application has been reviewed and approved by the Planning Commission on December 14th, 2021.
- The Final Subdivision Plat was reviewed and approved by the City Council on January 19th, 2021.
- The public sanitary sewer extension required to provide service to this project is anticipated to begin construction in April.

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KUM & GO: COMMERCIAL PROJECT

- The Final Subdivision Plat was reviewed and approved by the Planning Commission on December 14th and by the City Council on January 19th, 2021.

FRANKOMA POTTERY: COMMERCIAL PROJECT

- The Final Subdivision Plat was reviewed and approved by the Planning Commission on February 8, 2021
- The Final Subdivision Plat was approved by the City Council on February 16, 2021.
- Final Site Improvement and Building plans have been submitted for review, approval, and related permits

B. SITE PLAN APPLICATIONS:

FRANKOMA POTTERY: COMMERCIAL PROJECT

- A proposed 10,900 square foot commercial pottery operation located on 4.7 acre site located on the SW Corner of W 171st St South and S Union Ave.
- A TAC meeting review of this project was held January 29, 2021.
- The Applicant's Engineering Consultant is currently preparing corrections to site improvement construction plans resulting from TAC and City Staff review comments.

QUALITY HEATING AND COOLING: OFFICE/WAREHOUSE PROJECT

- This project consists of the construction of a proposed 8,100 square foot building on a 1.81-acre site located at 200 East 161st Street South in South 75 Business Park: Phase III
- A TAC meeting review for this project was held January 29, 2021
- The Applicant's Engineering Consultant is preparing corrections to site improvement construction plans resulting from TAC and City Staff review comments.
- The Site Plan was reviewed and approved by the Planning Commission on April 12, 2021
- A Pre-Construction meeting was held with the Project Engineer on April 22, 2021.

MCGRAW/WINFIELD: OFFICE PROJECT

- A Site Plan application covering a proposed 4,434 square foot office building on a 1.15-acre site located at 12189 S Yukon Ave has been submitted for review and approval.
- A TAC meeting review of the project was held January 29, 2021
- The Applicant's Engineering and Architectural consultants are preparing corrections to construction plans resulting from TAC and City Staff review comments.

SAME DAY AUTO: AUTOMOBILE TIRE AND REPAIR

- A Site Plan application for a 8,450 sq. ft. automobile repair and tire shop on a 1.5-acre site located within Brookover Corner II directly south of Sherwin Williams on South Broadway Street.
- A TAC meeting review was held February 26, 2021.
- The Applicant's Engineering and Architectural consultants are preparing corrections to construction plans resulting from TAC and City Staff review comments.
- Final Site Improvement and Building plans have been submitted for review, approval, and related permits. A pre-construction meeting is set for April 29, 2021.

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WENDY'S FASTFOOD RESTAURANT: MONTAPP ADDITION

- A Site Plan application has been received for a Wendy's restaurant to be located on the southeast corner of 121st and S. Yukon Ave.
- The Site Plan is scheduled for the April 30, 2021 TAC Meeting.

BTC BROADBAND: SWITCHING EQUIPMENT BUILDING

- A Site Plan application of a 400 sf equipment building on a 0.255 acre lot located within the South75 Business Park.
- The Site Plan is scheduled for review at the April 30, 2021 TAC Meeting.

C. LOT SPLIT APPLICATIONS:

SOUTH 75 BUSINESS PARK PHASE III – Lot 8 (GLS-255)

- A Lot Split application to subdivide an existing 38.45-acre site into a 6.81-acre lot resulting in a 20.55-acre and a 11.09-acre remainder lot.
- The site is located on the east side of South Broadway Street, approximately 1,200 feet south of 161st Street South.
- A TAC meeting review for this lot split application was held on March 26th, 2021.
- The Lot Split application was reviewed and approved by the Planning Commission on April 12th, 2021

IV. CURRENT BUILDING, CONSTRUCTION INSPECTION, AND CODE ENFORCEMENT
DEPARTMENT ACTIVITY: April, 2021

A. CURRENT COMMERCIAL AND RESIDENTIAL PROJECTS PERMITTED FOR DEVELOPMENT AND/OR BUILDING CONSTRUCTION:

- Brookover Corner I & II: Commercial Development
- Elm Pointe: Commercial Development
- Elm Pointe II: Residential Addition
- The Pines: Residential Addition
- Glen Hills Phase I: Residential Addition
- Scissortail Phase I: Residential Addition:
- Park 151: Commercial Development
- South 75 Business Park Phase III: Commercial Development
- Dollar Tree - Southwest Crossroads: Commercial Building Project
- Beehive – MonTapp: Senior Living Project
- Tractor Supply Company: Greenhouse Addition
- Elwood Creek Addition: Commercial Building Project
- Glenpool Ridge Senior Living Project

CURRENT RESIDENTIAL AND COMMERCIAL BUILDING PERMIT STATISTICS:

New Residential Permits Issued in April, 2021	29
New Commercial Permits Issued in April, 2021	0

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Current Active Residential Permits	97
Current Active Commercial Permits	34
2020 Residential Permits thru April	31
2021 Residential Permits Issued Thru April	65
2020 Commercial Permits Issued Thru April	2
2021 Commercial Permits Issued Thru April	3

B. CODE ENFORCEMENT DEPARTMENT: APRIL, 2021

Typical Issues Addressed by Code Enforcement Department:
Public Nuisances and Misc. Code Violations:

- Inoperable or abandoned vehicles stored on private property.
- Trash or debris on private property
- Excessively high grass on private property
- Illegal vehicle parking on private property.
- Visual impairments caused by trees, shrubs, vehicles, etc. interfering with traffic flow
- Enforcement of Health and Safety Code violations
- Illegally Placed Signs

DEPARTMENT ACTIVITY FOR THE MONTH: APRIL, 2021

ACTIVITY DESCRIPTION:	TOTALS:
Complaints received and investigated (year-to-date)	114
Open public nuisance cases thru March	67
Code Enforcement Cases in April	31
High grass:	4
Fire damaged structures:	-0-
Illegally parked vehicles:	8
Nuisance abatements (contractor):	-0-
Notices issued for residences with no water service:	-0-
Tulsa County Health Department citations:	-0-
Illegally placed sign notices:	11
Damage to public facilities citations:	-0-
Excessive trash & debris notices:	5
Dilapidated structure/property notices:	-0-

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Trash can/receptacle placement notices:	-0-
Misc.: Building Demolition & Removal	-0-
Inoperable/Abandoned Vehicles	-0-
Assessment Letters Issued in April	2
Total Assessment Letters Issued in April	8

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To: Mayor and Council

From: David Tillotson

Date: April 28, 2021

Re: City Manager Report

Community Clean-Up Event

The community wide clean-up day was very successful this year. We ended with day with a total of 18 dumpsters of trash and debris. This is an increase over last year's event. While there is a cost to this event for the City, we believe that offering these services to residents and voluntarily getting these materials out of yards and off the streets saves us money on code enforcement efforts and strengthens our relationships within the community. I appreciate Lynn Burrow, Rob Werley and the Public Works department for their work on this event.

I also want to thank Lea Ann Reed. For the past couple of years, Lea Ann has coordinated volunteer groups to help us clean up and beautify areas of the City. This year Lea Ann's crew worked to weed and mulch flower beds at the utility building and the Bonnie Chapman Senior Center.

COVID-19 (Coronavirus)

Our number of active cases continues to hold steady in the 40-50 range since the last Council Meeting. As of today's, date we are down 46 active cases from 51 at the last meeting. Glenpool continues to remain in the yellow threat level as of this week's update from the Tulsa Health Department.

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Open Positions

The City currently has positions open in the following departments:

- Public Works: 1 position
- Finance: 1 position

Miscellaneous

- Town Hall – Attended Sen. Lankford’s virtual Town Hall meeting the evening of April 26. He covered several topics pertinent to the City including the federal infrastructure improvement legislation being negotiated by Congress and the latest Coronavirus relief bill, the American Rescue Plan. I had hoped we would have an opportunity to discuss his position on the McGirt decision and what plans his office and the federal delegation had in place to deal with various City, State and Tribal issues created by this decision. Unfortunately, he ran out of time before reaching my point in the queue.
- Conference Center – The Conference Center currently has 31 events scheduled in May. These include the ROTC Formal Ball, the Glenpool and Kellyville proms, the Sapulpa and Jenks Baseball Banquets, and 8 different graduation parties.
- Census – The US Census Bureau has released state and federal population apportionment data as required to begin the redistricting process. City-level data has not been released yet. Oklahoma grew by 5.5% over the last decade and is the 28th largest state by total population.

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MINUTES
Regular Meeting
Monday, April 19, 2021 Council Chambers 6:00 PM

COUNCIL PRESENT:

Tim Fox
Chris Brobst
Joyce Calvert
Jacqueline Triplett-Lund
Brandon Kearns

STAFF PRESENT:

David Tillotson
Susan White
Lowell Peterson
Wendy Knight
Lynn Burrow
Jim Martin
Lea Ann Reed

- A) Administration of Oath - Wendy Knight, City Clerk**
Wendy Knight administered the Oath of Office to Councilors Timothy Fox, and Chris Brobst.
- B) Call to Order - Timothy Lee Fox, Mayor**
Mayor Fox called the meeting to order at 6:05 p.m.
- C) Roll Call, Declaration of Quorum – Wendy Knight, City Clerk; Timothy Lee Fox, Mayor**
Wendy Knight called the roll, Mayor Fox declared a quorum present.
- D) Invocation – Rick Tabisz, King of Kings Lutheran Church**
- E) Pledge of Allegiance – Timothy Lee Fox, Mayor**
- F) City Manager Report – David Tillotson, City Manager**

- Glenpool at a Glance video is available online.
- Reminder that council member pictures will be taken prior to the start of the next Council meeting.

[CM Report.04152021 \(003\)](#)

G) Mayor Report – Timothy Lee Fox, Mayor

Mayor Fox thanked the council members that were able to attend the VFW meeting this past weekend. He had notified Mr. Allen prior to the meeting date, that he would be out of state.

H) Council Comments

Councilor Calvert said she attended the VFW meeting this weekend, and thoroughly enjoyed herself. She also said if there is anything additional she can do to help the organization get started, she is more than willing to do so.

Councilor Kearns noted that the First Responders and Veterans baseball game has been rescheduled to Saturday, April 24th, 12:00 p.m., due to inclement weather.

Councilor Brobst said he is humbled and honored that the citizens of Glenpool elected him to this position, and plans to work hard the next four years to prove that he is the right person for the job to make the City and citizens proud.

I) Public Comments

- **Aaron Allen**, Glenpool resident, introduced himself and the Glenpool VFW. A Grand Opening will be held on June 6th, at Black Gold Park.
- **Brent Rouse**, Glenpool resident, spoke about the bridge located in the 1300 block of west 126th street, requesting an assessment and for a discussion item to be placed on a future agenda.

J) Scheduled Business

- 1) Discussion and possible action to elect Mayor.
(Timothy Fox, Mayor)

Moved by Brandon Kearns, seconded by Jacqueline Triplett-Lund

To elect Joyce Calvert as Mayor.

	For	Against	Abstained	Absent
Tim Fox		x		

Chris Brobst	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	4	1	0	0

CARRIED.

- 2) Discussion and possible action to elect Vice-Mayor.
(Joyce Calvert, Mayor)

Moved by Joyce Calvert, seconded by Jacqueline Triplett-Lund

To elect Brandon Kearns as Vice-Mayor.

	For	Against	Abstained	Absent
Tim Fox	x			
Chris Brobst	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

- 3) Discussion and possible action to approve minutes from April 5, 2021 meeting.
(Wendy Knight, City Clerk)

Moved by Jacqueline Triplett-Lund, seconded by Chris Brobst

To approve the minutes as presented.

	For	Against	Abstained	Absent
Tim Fox	x			
Chris Brobst	x			
Joyce Calvert	x			
Jacqueline Triplett-	x			

Lund				
Brandon Kearns	x			
	5	0	0	0

CARRIED.

[City Council Regular Meeting - 05 Apr 2021 - Minutes - Html](#)

- 4) Discussion and possible action to reappoint Keith Robinson to the Planning Commission and Board of Adjustment for a new three-year term expiring May 14, 2024, tabled from April 5, 2021.
(Joyce Calvert, Mayor)

A discussion was held regarding the expiration date of the current term. Councilor Fox explained that he had put it on the previous meeting agenda so that Momodou Ceesay could have the opportunity to vote on the reappointment of Mr. Robinson.

Moved by Brandon Kearns, seconded by Jacqueline Triplett-Lund

To reappoint Keith Robinson to the Planning Commission and Board of Adjustment for a new three-year term expiring May 14, 2024.

	For	Against	Abstained	Absent
Tim Fox		x		
Chris Brobst		x		
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	3	2	0	0

CARRIED.

- 5) Discussion and possible action to accept the resignation of Momodou Ceesay from the GEMS Board and recommend the Board of County Commissioners appoint Chris Brobst to fill the remainder of Mr. Ceesay's term on the GEMS Board.
(Susan White, Assistant City Manager/GEMS Board Administrator)

Ms. White presented and recommended Council acceptance of the

resignation of Momodou Ceesay from the GEMS Board and recommend the Board of County Commissioners appoint Chris Brobst to fill the remainder of Mr. Ceesay's term on the GEMS Board. The Tulsa County Commission desires a recommendation for appointment to the GEMS Board of Trustees from the Glenpool City Council and the GEMS Board.

Moved by Jacqueline Triplett-Lund, seconded by Joyce Calvert

To accept the resignation of Momodou Ceesay from the GEMS Board and recommend the Board of County Commissioners appoint Chris Brobst to fill the remainder of Mr. Ceesay's term on the GEMS Board.

	For	Against	Abstained	Absent
Tim Fox	x			
Chris Brobst	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

[Staff Report-Ceesay Resignation.Brobst Appt. 04.19.21](#)

- 6) Discussion and possible action to approve a proposal from Rainbow Fireworks in an amount to not exceed \$15,000.00, for a Glenpool Independence Day celebration.
(David Tillotson, City Manager)

Mr. Tillotson presented and recommended Council approval of a proposal from Rainbow Fireworks in an amount to not exceed \$15,000.00, for a Glenpool Independence Day celebration. Staff has been discussing the possibility of creating an Independence Day celebration that will become an annual event. We plan to host this evening event on the Saturday immediately prior to July 4th each year. This year, that Saturday would be July 3rd. Our desire is to have games and activities for the kids, food trucks, and live entertainment leading up to a fireworks show at the close of the evening.

Moved by Brandon Kearns, seconded by Chris Brobst

To approve a proposal from Rainbow Fireworks in an amount to not

exceed \$15,000.00, for a Glenpool Independence Day celebration.

	For	Against	Abstained	Absent
Tim Fox	x			
Chris Brobst	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

Rainbow Fireworks

- 7) Discussion and possible action to approve FY 2020-2021 Budget Amendment – CITY 3.
(David Tillotson, City Manager)

Mr. Tillotson presented and recommended Council approval of FY 2020-2021 Budget Amendment – CITY 3. The amendment will increase both the sales tax account and the operating expense account by \$15,000.00 to cover the cost of fireworks for the City's new Independence Day celebration.

Moved by Jacqueline Triplett-Lund, seconded by Tim Fox

To approve FY 2020-2021 Budget Amendment – CITY 3.

	For	Against	Abstained	Absent
Tim Fox	x			
Chris Brobst	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

Budget Amendment CITY-03

- 8) Discussion and possible action to enter into Executive Session for the purposes of **(A)** Discussing negotiations concerning employees and representatives of employee groups, specifically for the purpose of discussing possible amendments to, and terms and conditions of, collective bargaining agreement with the International Association of Fire Fighters, Local 2990, for the 2021-2022 Fiscal Year, pursuant to 25 O.S. § 307(B)(2) (Open Meeting Act); and **(B)** confidential communications between the City Council and the City Attorney concerning pending litigation because the City Council, with the advice of the City Attorney, has determined that public disclosure of such communications would seriously impair the ability of the City Council to conduct such pending litigation in the public interest; to wit, CCL Ranch Properties, LLC, et al v. City of Glenpool, et al, Case No. CV-2018-1202, in the Tulsa County District Court, pursuant to 25 O.S. § 307.B.4. (Open Records Act).
- (David Tillotson, City Manager) (Lowell Peterson, City Attorney)

Mr. Tillotson recommended Council enter into Executive Session Discussion for the purposes of **(A)** Discussing negotiations concerning employees and representatives of employee groups, specifically for the purpose of discussing possible amendments to, and terms and conditions of, collective bargaining agreement with the International Association of Fire Fighters, Local 2990, for the 2021-2022 Fiscal Year, pursuant to 25 O.S. § 307(B)(2) (Open Meeting Act); and **(B)** confidential communications between the City Council and the City Attorney concerning pending litigation because the City Council, with the advice of the City Attorney, has determined that public disclosure of such communications would seriously impair the ability of the City Council to conduct such pending litigation in the public interest; to wit, CCL Ranch Properties, LLC, et al v. City of Glenpool, et al, Case No. CV-2018-1202, in the Tulsa County District Court, pursuant to 25 O.S. § 307.B.4. (Open Records Act).

Moved by Brandon Kearns, seconded by Chris Brobst

To enter into Executive Session at 6:43 p.m.

	For	Against	Abstained	Absent
Tim Fox	x			
Chris Brobst	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			

5 0 0 0

CARRIED.

- 9) Discussion and possible action to reconvene in Regular Session.
(Joyce Calvert, Mayor)

Moved by Brandon Kearns, seconded by Jacqueline Triplett-Lund

*To reconvene in Regular Session at **8:17 p.m.***

	For	Against	Abstained	Absent
Tim Fox	x			
Chris Brobst	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

K) Adjournment

Mayor Calvert declared the meeting adjourned at 8:18 p.m.



MINUTES
Regular Meeting
Monday, April 19, 2021 Council Chambers 6:00 PM

COUNCIL PRESENT:

Tim Fox
Chris Brobst
Joyce Calvert
Jacqueline Triplett-Lund
Brandon Kearns

STAFF PRESENT:

David Tillotson
Susan White
Lowell Peterson
Wendy Knight
Lynn Burrow
Jim Martin
Lea Ann Reed

Page

- A) Administration of Oath - Wendy Knight, City Clerk**
Wendy Knight administered the Oath of Office to Councilors Timothy Fox, and Chris Brobst.
- B) Call to Order - Timothy Lee Fox, Mayor**
Mayor Fox called the meeting to order at 6:05 p.m.
- C) Roll Call, Declaration of Quorum – Wendy Knight, City Clerk; Timothy Lee Fox, Mayor**
Wendy Knight called the roll, Mayor Fox declared a quorum present.
- D) Invocation – Rick Tabisz, King of Kings Lutheran Church**
- E) Pledge of Allegiance – Timothy Lee Fox, Mayor**
- F) City Manager Report – David Tillotson, City Manager**
- Glenpool at a Glance video is available online.
 - Reminder that council member pictures will be taken prior to the start of the next Council meeting.

Page 1 of 29

[CM Report.04152021 \(003\)](#)

9 - 10

G) Mayor Report – Timothy Lee Fox, Mayor

Mayor Fox thanked the council members that were able to attend the VFW meeting this past weekend. He had notified Mr. Allen prior to the meeting date, that he would be out of state.

H) Council Comments

Councilor Calvert said she attended the VFW meeting this weekend, and thoroughly enjoyed herself. She also said if there is anything additional she can do to help the organization get started, she is more than willing to do so.

Councilor Kearns noted that the First Responders and Veterans baseball game has been rescheduled to Saturday, April 24th, 12:00 p.m., due to inclement weather.

Councilor Brobst said he is humbled and honored that the citizens of Glenpool elected him to this position, and plans to work hard the next four years to prove that he is the right person for the job to make the City and citizens proud.

I) Public Comments

- **Aaron Allen**, Glenpool resident, introduced himself and the Glenpool VFW. A Grand Opening will be held on June 6th, at Black Gold Park.
- **Brent Rouse**, Glenpool resident, spoke about the bridge located in the 1300 block of west 126th street, requesting an assessment and for a discussion item to be placed on a future agenda.

J) Scheduled Business

- 1) Discussion and possible action to elect Mayor.
(Timothy Fox, Mayor)

Moved by Brandon Kearns, seconded by Jacqueline Triplett-Lund

To elect Joyce Calvert as Mayor.

	For	Against	Abstained	Absent
Tim Fox		x		
Chris Brobst	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	4	1	0	0

CARRIED.

- 2) Discussion and possible action to elect Vice-Mayor.
(Joyce Calvert, Mayor)

Moved by Joyce Calvert, seconded by Jacqueline Triplett-Lund

To elect Brandon Kearns as Vice-Mayor.

	For	Against	Abstained	Absent
Tim Fox	x			
Chris Brobst	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

- 3) Discussion and possible action to approve minutes from April 5, 2021 meeting.
(Wendy Knight, City Clerk)

11 - 24

Moved by Jacqueline Triplett-Lund, seconded by Chris Brobst

To approve the minutes as presented.

	For	Against	Abstained	Absent
Tim Fox	x			
Chris Brobst	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

[City Council Regular Meeting - 05 Apr 2021 - Minutes - Html](#)

- 4) Discussion and possible action to reappoint Keith Robinson to the Planning Commission and Board of Adjustment for a new three-year term expiring May 14, 2024, tabled from April 5, 2021.
(Joyce Calvert, Mayor)

A discussion was held regarding the expiration date of the current term. Councilor Fox explained that he had put it on the previous meeting agenda so that Momodou Ceesay could have the opportunity to vote on the reappointment of Mr. Robinson.

Moved by Brandon Kearns, seconded by Jacqueline Triplett-Lund

To reappoint Keith Robinson to the Planning Commission and Board of Adjustment for a new three-year term expiring May 14, 2024.

	For	Against	Abstained	Absent
Tim Fox		x		
Chris Brobst		x		
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	3	2	0	0

CARRIED.

- 5) Discussion and possible action to accept the resignation of Momodou Ceesay from the GEMS Board and recommend the Board of County Commissioners appoint Chris Brobst to fill the remainder of Mr. Ceesay's term on the GEMS Board. (Susan White, Assistant City Manager/GEMS Board Administrator) 25

Ms. White presented and recommended Council acceptance of the resignation of Momodou Ceesay from the GEMS Board and recommend the Board of County Commissioners appoint Chris Brobst to fill the remainder of Mr. Ceesay's term on the GEMS Board. The Tulsa County Commission desires a recommendation for appointment to the GEMS Board of Trustees from the Glenpool City Council and the GEMS Board.

Moved by Jacqueline Triplett-Lund, seconded by Joyce Calvert

To accept the resignation of Momodou Ceesay from the GEMS Board and recommend the Board of County Commissioners appoint Chris Brobst to fill the remainder of Mr. Ceesay's term on the GEMS Board.

	For	Against	Abstained	Absent
Tim Fox	x			
Chris Brobst	x			
Joyce Calvert	x			

Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

[Staff Report-Ceesay Resignation.Brobst Appt. 04.19.21](#)

- 6) Discussion and possible action to approve a proposal from Rainbow Fireworks in an amount to not exceed \$15,000.00, for a Glenpool Independence Day celebration. 26 - 27
(David Tillotson, City Manager)

Mr. Tillotson presented and recommended Council approval of a proposal from Rainbow Fireworks in an amount to not exceed \$15,000.00, for a Glenpool Independence Day celebration. Staff has been discussing the possibility of creating an Independence Day celebration that will become an annual event. We plan to host this evening event on the Saturday immediately prior to July 4th each year. This year, that Saturday would be July 3rd. Our desire is to have games and activities for the kids, food trucks, and live entertainment leading up to a fireworks show at the close of the evening.

Moved by Brandon Kearns, seconded by Chris Brobst

To approve a proposal from Rainbow Fireworks in an amount to not exceed \$15,000.00, for a Glenpool Independence Day celebration.

	For	Against	Abstained	Absent
Tim Fox	x			
Chris Brobst	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

[Rainbow Fireworks](#)

- 7) Discussion and possible action to approve FY 2020-2021 Budget Amendment – CITY 3. 28 - 29
(David Tillotson, City Manager)

Mr. Tillotson presented and recommended Council approval of FY 2020-2021 Budget Amendment – CITY 3. The amendment will increase both the sales tax account and the operating expense account by \$15,000.00 to cover the cost of fireworks for the City's new Independence Day celebration.

Moved by Jacqueline Triplett-Lund, seconded by Tim Fox

To approve FY 2020-2021 Budget Amendment – CITY 3.

	For	Against	Abstained	Absent
Tim Fox	x			
Chris Brobst	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

Budget Amendment CITY-03

- 8) Discussion and possible action to enter into Executive Session for the purposes of **(A)** Discussing negotiations concerning employees and representatives of employee groups, specifically for the purpose of discussing possible amendments to, and terms and conditions of, collective bargaining agreement with the International Association of Fire Fighters, Local 2990, for the 2021-2022 Fiscal Year, pursuant to 25 O.S. § 307(B)(2) (Open Meeting Act); and **(B)** confidential communications between the City Council and the City Attorney concerning pending litigation because the City Council, with the advice of the City Attorney, has determined that public disclosure of such communications would seriously impair the ability of the City Council to conduct such pending litigation in the public interest; to wit, CCL Ranch Properties, LLC, et al v. City of Glenpool, et al, Case No. CV-2018-1202, in the Tulsa County District Court, pursuant to 25 O.S. § 307.B.4. (Open Records Act).
(David Tillotson, City Manager) (Lowell Peterson, City Attorney)

Mr. Tillotson recommended Council enter into Executive Session Discussion for the purposes of **(A)** Discussing negotiations concerning employees and representatives of employee groups, specifically for the purpose of discussing possible amendments to, and terms and conditions of, collective bargaining agreement with the International Association of Fire Fighters, Local 2990, for the 2021-2022 Fiscal Year,

pursuant to 25 O.S. § 307(B)(2) (Open Meeting Act); and **(B)** confidential communications between the City Council and the City Attorney concerning pending litigation because the City Council, with the advice of the City Attorney, has determined that public disclosure of such communications would seriously impair the ability of the City Council to conduct such pending litigation in the public interest; to wit, CCL Ranch Properties, LLC, et al v. City of Glenpool, et al, Case No. CV-2018-1202, in the Tulsa County District Court, pursuant to 25 O.S. § 307.B.4. (Open Records Act).

Moved by Brandon Kearns, seconded by Chris Brobst

To enter into Executive Session at 6:43 p.m.

	For	Against	Abstained	Absent
Tim Fox	x			
Chris Brobst	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

- 9) Discussion and possible action to reconvene in Regular Session.
(Joyce Calvert, Mayor)

Moved by Brandon Kearns, seconded by Jacqueline Triplett-Lund

To reconvene in Regular Session at 8:17 p.m.

	For	Against	Abstained	Absent
Tim Fox	x			
Chris Brobst	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

K) Adjournment

Mayor Calvert declared the meeting adjourned at 8:18 p.m.



To: Mayor and Council

From: David Tillotson

Date: April 16, 2021

Re: City Manager Report

COVID-19 (Coronavirus)

Our number of active cases continues to hold steady in the 40-50 range since the last Council Meeting. As of today's, date we are at 51 active cases. We continue to trend well below the median and average numbers per 1,000 population for both cumulative cases and active cases. Glenpool continues to remain in the yellow threat level as of this week's update from the Tulsa Health Department.

Open Positions

The City currently has positions open in the following departments:

- Utility Billing: **Filled**
- Public Works: 1 position
- Fire Department: 2 positions
 - **Filled**
- Police Department: 2 positions
 - **Conditional offer made and accepted for Police Officer**
 - **Part-time Animal Control Officer - filled**
- Finance: 1 position
- Community Development: 1 position
 - **Code Enforcement position – filled**

Warrior Road

Construction is slated to start on the final phase of the Warrior Road project Saturday, May 22nd. This project has a 75-day completion timeline on it. Warrior Road will be closed at 151st

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Tim Fox, Vice-Mayor Momodou Ceesay, Councilors: Joyce Calvert, Brandon Kearns and Jacqueline Lund
City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight
www.glenpoolonline.com

City Council Regular Meeting - 19 Apr 2021 Minutes Attachment

Street beginning on the 22nd. All access to the school facilities along Warrior Road must be from the north.

Conference Center

We are beginning to see events and bookings pick back up at the Conference Center. We have 17 events booked for April, including 3 weddings, a quincenera, the Preston School Prom, and the Mend Pregnancy Banquet. Additionally, the Oklahoma Virtual Academy has rented out all the individual meeting rooms for much of the month to conduct state testing.

The Conference Center hosted a COVID Vaccination Clinic on the 15th. The clinic administered 119 doses of two different vaccines.

Social Media

For those that may not know, staff is working diligently to increase our online presence and information sharing. In addition to our website at www.glenpoolonline.com, you will see us regularly posting information on the following social media pages:

- Facebook:
 - @CityofGlenpool
 - @conferencecenterglenpool
 - @GlenpoolAnimalControl
- Twitter:
 - @CityofGlenpool
- Instagram:
 - cityofglenpool
 - glenpool_conference_center
- YouTube:
 - City of Glenpool

Upcoming Events

- April 24th – Community Clean-up Event
- April 28th – Red Cross Blood Drive @ Conference Center

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Tim Fox, Vice-Mayor Momodou Ceesay, Councilors: Joyce Calvert, Brandon Kearns and Jacqueline Lund
City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight
www.glenpoolonline.com



MINUTES
City Council Regular Meeting
Monday, April 5, 2021 Council Chambers 6:00 PM

COUNCIL PRESENT: Tim Fox
Momodou Ceesay
Joyce Calvert
Jacqueline Triplett-Lund
Brandon Kearns

STAFF PRESENT: David Tillotson
Susan White
Lowell Peterson
Wendy Knight
Lynn Burrow
Jim Martin
Rob Werley
Lea Ann Reed

- A) Call to Order - Timothy Lee Fox, Mayor**
Mayor Fox called the meeting to order at 6:04 p.m.
- B) Roll Call, Declaration of Quorum – Wendy Knight, City Clerk; Timothy Lee Fox, Mayor**
Wendy Knight called the roll, Mayor Fox declared a quorum present.
- C) Invocation – Brent McClure, Woodlake Church Glenpool**
- D) Pledge of Allegiance – Timothy Lee Fox, Mayor**

E) Proclamations - Timothy Lee Fox, Mayor

- 1)
 - a. National Public Safety Telecommunicators Week
 - b. Animal Control Officer Appreciation Week
 - c. Recognition of Outgoing Council Member Momodou Ceesay

a. Mayor Fox read a Proclamation for National Public Safety Telecommunicators Week. **Chief Jim Martin** presented the proclamation to Abby Shaw, Communications Supervisor.

b. Mayor Fox read a Proclamation for Animal Control Officer Appreciation Week. **Chief Jim Martin** presented the proclamation to Michelle Stonecypher, Animal Control Officer.

c. Mayor Fox read a proclamation honoring Vice-Mayor Ceesay, and stated the following: "I asked staff to prepare this proclamation for Vice-Mayor Ceesay. Momodou and I started this adventure together, both elected in 2005, for our first term in office. He moved out of the city limits and had to step down after a couple of years in office. It took some time to get him annexed back in and back to City Hall. I might add, during his time as Mayor, he was noted worldwide for being the first Gambian National to become a Mayor of a U.S. City, which was huge in his homeland of Gambia. I have enjoyed working with Vice-Mayor Ceesay for all these years, but most of all, I cherish the friendship that we have cultivated, because of our combined desire to try and make a difference in our community. Vice-Mayor: your shoes are huge, and you will be missed." A video interview with Vice-Mayor Ceesay was also presented.

[Dispatchers Week 2021 Proclamation](#)

[ACO Week 2021 Proclamation](#)

[PROCLAMATION - Momodou Ceesay 0421 \(003\)](#)

F) Community Development Report – Lynn Burrow, Community Development Director

[Community Development Director's Report 04 05 21](#)

G) City Manager Report – David Tillotson, City Manager

- 1)
 - The 8 year plan is out and updated from Oklahoma

Department of Transportation. 141st street improvement specifically is not there, however, right-of-way acquisition and utility movement is now on the 8 year plan for the corridor of 121st street - 151st street on Highway 75. Mr. Tillotson also said he appreciates all the help from the residents that continue to call and continue to push ODOT on this process.

- Currently waiting on contracts back from the State to enter into a corridor study for 151st street from Memorial to Highway 75.

[CM Report.03312021](#)

[COVID Charts.03302021](#)

H) Mayor Report – Timothy Lee Fox, Mayor

- **Mayor Fox stated the following: "I am glad the Mayor's report came after the proclamations because I don't mean to diminish the Vice-Mayor's recognition in any way. At the end of tonight's meeting, it will mark the end of my 16th year as an elected official and 6 years as Mayor, in the City of Glenpool. We have seen a lot of changes and have made some great improvements to the City of Glenpool and I am honored to have played a very small part in that process. 16 years is a long time, but it has went very fast. I wish I had kept track of the number of meetings that it represents, but there has been many - with many hours at City Hall, on the phone, emails and social media. I can tell you that in 16 years in office, I have only missed 5 meetings. It has been a family effort to plan vacations, trips and medical procedures - which include 2 knee replacements, 4 heart caths, 1 heart stint, gall bladder removal and 9 weeks (45) radiation treatments. The 5 missed meetings - I was a sponsor on a high school choir trip to Florida; 1 was in protest of an agenda item; 2 were immediate family deaths; and my Nashville family in town during the pandemic. I take the commitment I made in 2005 very seriously and feel blessed to have had this experience. Next meeting will begin my 5th term in office. At the conclusion of the next 4 years, that will complete a 20 year tenure at City Hall and will make me eligible for full retirement at full salary. I'm thankful for the past 16 years, and look forward to Glenpool's adventures in the next 4 years.**

I) Council Comments

Councilor Lund welcomed Boy Scout Troop 188 of Glenpool, working on the Citizenship in the Community Merit Badge by attending tonight's Council meeting.

City Council Regular Meeting - 19 Apr 2021 Minutes Attachment

Councilor Kearns invited everyone to attend the First Responders baseball game on April 17th, at 12:00 p.m. hosted by the Glenpool High School baseball team.

Vice-Mayor Ceesay said "thank you everyone for the affirmation and plaque. I sincerely appreciate all of you. You all are amazing people who dedicate their time and their family's time to the betterment of Glenpool, and that is something to be proud of. We have something unique in this city - a City Council that cares, and professional city administration, first responders, firefighters, and police officers. I will forever be a part of Glenpool - this is my city".

J) Public Comments

There were no public comments.

K) Scheduled Business

- 1) Discussion and possible action to approve minutes from March 15, 2021 meeting.
(Wendy Knight, City Clerk)

Moved by Jacqueline Triplett-Lund, seconded by Brandon Kearns

To approve the minutes as presented.

	For	Against	Abstained	Absent
Tim Fox	x			
Momodou Ceesay	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

[City Council Regular Meeting - 15 Mar 2021 - Minutes - Html](#)

- 2) Discussion and possible action to accept the public paving, grading, and storm sewer improvements serving Scissortail addition: Blocks 1-3, tabled from March 15, 2021.
(Lynn Burrow, Community Development Director)

Mr. Burrow recommended this item be removed from this agenda with no further action until Staff can verify completion and compliance regarding the various erosion control and stormwater management issues.

This item was stricken from the agenda.

[Memorandum City Council Meeting 04 05 21 Acceptance of Paving and Grading Scissortail Addition](#)

- 3) Discussion and possible action to approve FY 2020-2021 Budget Amendment – CITY 2.
(Susan White, Assistant City Manager)

Ms. White presented and recommended Council approval of FY 2020-2021 Budget Amendment – CITY 2. On November 2, 2020, the City Council approved the purchase of six new patrol cars for the Police Department in the amount of \$272,958. Since the purchase was not budgeted in the current FY 2021-2022 Budget, an amendment is required to reflect the expenditure.

Moved by Momodou Ceesay, seconded by Brandon Kearns

To approve FY 2020-2021 Budget Amendment – CITY 2.

	For	Against	Abstained	Absent
Tim Fox	x			
Momodou Ceesay	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

[Staff Report -Budget Amd 04.05.21](#)

- 4) Discussion and possible action to reappoint Keith Robinson to the Planning Commission and Board of Adjustment for a new three-year term expiring May 14, 2024.

City Council Regular Meeting - 19 Apr 2021 Minutes Attachment

(Timothy Fox, Mayor)

Moved by Joyce Calvert, seconded by Brandon Kearns

To table this item.

	For	Against	Abstained	Absent
Tim Fox		x		
Momodou Ceesay	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	4	1	0	0

CARRIED.

- 5) Discussion and possible action to act on request submitted to the City Council by Barbara Horner to rename a City road in honor of her father.
(David Tillotson, City Manager)

Mr. Tillotson presented a request submitted to the City Council by Barbara Horner to rename a City road in honor of her father. Ms. Horner stated in her letter that she would like to have something to memorialize her family for having lived in 'Glenpool', Indian Territory before statehood. A discussion was held regarding ideas for a memorial and will be worked on by staff. Ms. Horner also spoke, and thanked the Council for its consideration of a memorial.

This item died for lack of a motion.

[Staff Report - Request to Name Road](#)

- 6) Discussion and possible action to approve and adopt Ordinance No. 787 for the purpose of repealing Ordinance No. 783, as amended by Ordinance No. 784, both said ordinances having codified Section 6-1c-15 of the Glenpool Code of Ordinances entitled "Face Covering And Social Distancing During COVID-19 Pandemic Civil Emergency," hereby terminating the mandated use of face coverings in public

City Council Regular Meeting - 19 Apr 2021 Minutes Attachment

places.

(David Tillotson, City Manager)

Mr. Tillotson presented Ordinance No. 787 for the purpose of repealing Ordinance No. 783, as amended by Ordinance No. 784, both said ordinances having codified Section 6-1c-15 of the Glenpool Code of Ordinances entitled "Face Covering And Social Distancing During COVID-19 Pandemic Civil Emergency," hereby terminating the mandated use of face coverings in public places. According to the March 30th statistics from the State, Glenpool has 42 active cases, and is currently in the yellow risk phase according to the Tulsa Health Department. Given the current CDC stance on states and localities continuing to keep mask mandates in place, staff will not be making a recommendation on Ordinance #787.

Moved by Jacqueline Triplett-Lund, seconded by Brandon Kearns

To approve and adopt Ordinance No. 787 for the purpose of repealing Ordinance No. 783, as amended by Ordinance No. 784, both said ordinances having codified Section 6-1c-15 of the Glenpool Code of Ordinances entitled "Face Covering And Social Distancing During COVID-19 Pandemic Civil Emergency," hereby terminating the mandated use of face coverings in public places.

	For	Against	Abstained	Absent
Tim Fox	x			
Momodou Ceesay	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

[Staff Report - Mask Ordinance Removal
Ordinance No. 787](#)

- 7) Discussion and possible action to approve an Emergency Clause for Ordinance No. 787.
(David Tillotson, City Manager)

Mr. Tillotson presented the Emergency Clause for Ordinance No. 787.

Moved by Brandon Kearns, seconded by Jacqueline Triplett-Lund

To approve an Emergency Clause for Ordinance No. 787.

	For	Against	Abstained	Absent
Tim Fox	x			
Momodou Ceesay	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

[Ordinance No. 787 Emergency Clause](#)

8) **Community Development Block Grant Project Discussion and Application Approval.**

(David Tillotson, City Manager)

a. Public Hearing on CDBG Projects

b. Discussion and possible action to select a project to include with the CDBG application and to approve Resolution 2021005 authorizing the CDBG application.

Mr. Tillotson presented two potential projects for the Community Development Block Grant application which is due to INCOG April 6th. The first option is \$123,856.50 in grant funds, with a match of \$643.50 for improvements to Kendalwood South Community Park. This project will add additional parking at the site, improve the current parking area, add sidewalks within the park, rehabilitate the existing playground equipment and add new ADA compliant playground equipment and encircle the park with chain link fencing. The second option is street drainage improvements along 145th Place South and South Nyssa Place in Glenn Ridge addition. This project would address chronic water issues in the street by adding paving subgrade french drains and an improved trench-cut to move the water off the street and into the proper drainage areas. This project requests \$123,856.50 in grant

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funds with a match of \$3,643.50.

a. Public Hearing on CDBG Projects

Mayor Fox opened the Public Hearing at **7:50 p.m.**

There were no public comments.

Mayor Fox closed the Public Hearing at **7:51 p.m.**

b. Discussion and possible action to select a project to include with the CDBG application and to approve Resolution 2021005 authorizing the CDBG application.

Moved by Brandon Kearns, seconded by Jacqueline Triplett-Lund

To select the Park Project to include with the CDBG application and to approve Resolution 2021005 authorizing the CDBG application.

	For	Against	Abstained	Absent
Tim Fox	x			
Momodou Ceesay	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

[Resolution No. 2021005 - CDBG](#)

[Park Project Option](#)

[Drainage Project Option](#)

- 9) Discussion and possible action to approve the Agreement for Component Executive Recruitment Services for Finance Director with Strategic Government Resources, Inc. (SGR).
(David Tillotson, City Manager)

Mr. Tillotson presented and recommended Council approval of the Agreement for Component Executive Recruitment Services for Finance Director with Strategic Government Resources, Inc. (SGR). Staff has spoken with several firms, including local staffing organizations that also conduct employment searches and believe SGR is the best option. While they offered the same full-service search process that the

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other local firms proposed, SGR also offered a lower priced option that included all the search process but passed the interview and hiring process details to the City. This proposal saved the City over 50% of the cost of the full-service searches proposed by both SGR and the other firms. Two Tulsa metro cities have used SGR for executive level searches, including one City who used SGR successfully to find a Finance Director.

Moved by Jacqueline Triplett-Lund, seconded by Joyce Calvert

To approve the Agreement for Component Executive Recruitment Services for Finance Director with Strategic Government Resources, Inc. (SGR).

	For	Against	Abstained	Absent
Tim Fox	x			
Momodou Ceesay	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

[Staff Report - SGR Contract](#)
[SGR Contract](#)

- 10) Discussion and possible action to approve the Contract Bid received from JE Dirt Wurx, LLC, for the Phase III Warrior Road Rehab Project in a total amount not to exceed \$314,202.25, to be funded from the approved FY 2020/2021 Budget Item No. 50-6-14-6360: Street Improvements, and to authorize the City Manager to execute the same. (Lynn Burrow, Community Development Director)

Mr. Burrow presented and recommended Council approval of the Contract Bid received from JE Dirt Wurx, LLC, for the Phase III Warrior Road Rehab Project in a total amount not to exceed \$314,202.25, to be funded from the approved FY 2020/2021 Budget Item No. 50-6-14-6360: Street Improvements. The scope of work covers the demolition and replacement of all existing asphalt paving surfacing, concrete curbing, and certain existing driveway approaches along the length of the southern portion of Warrior Road. Work is scheduled to begin May

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20th and be completed by (approximately) August 2nd barring weather-related delays.

Moved by Momodou Ceesay, seconded by Joyce Calvert

To approve the Contract Bid received from JE Dirt Wurx, LLC, for the Phase III Warrior Road Rehab Project in a total amount not to exceed \$314,202.25, to be funded from the approved FY 2020/2021 Budget Item No. 50-6-14-6360: Street Improvements, and to authorize the City Manager to execute the same.

	For	Against	Abstained	Absent
Tim Fox	x			
Momodou Ceesay	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

[Warrior Road Phase III Bid Acceptance](#)

- 11) Discussion and possible action to approve a quote from Midwest Engineering Group, for professional engineering services for Kendalwood North Park drainage improvements, in an amount not to exceed \$9,000.00, to be funded from the approved FY 2020/2021 Annual Budget Item No.01-6-14-6275: Park Improvements, and to authorize the City Manager to execute the same.
(Lynn Burrow, Community Development Director)

Mr. Burrow presented and recommended Council approval of a quote from Midwest Engineering Group, for professional engineering services for Kendalwood North Park drainage improvements, in an amount not to exceed \$9,000.00, to be funded from the approved FY 2020/2021 Annual Budget Item No.01-6-14-6275: Park Improvements. This project involves drainage improvements proposed to, and accepted by, the Oklahoma Department of Environmental Quality as an acceptable Special Environmental Project (SEP).

Moved by Brandon Kearns, seconded by Jacqueline Triplett-Lund

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To approve a quote from Midwest Engineering Group, for professional engineering services for Kendalwood North Park drainage improvements, in an amount not to exceed \$9,000.00, to be funded from the approved FY 2020/2021 Annual Budget Item No.01-6-14-6275: Park Improvements, and to authorize the City Manager to execute the same.

	For	Against	Abstained	Absent
Tim Fox	x			
Momodou Ceesay	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

[Acceptance of Midwest Engineering Agreement](#)

- 12) Discussion and possible action to approve the Equitable Sharing Agreement and Certification for FYE 6/30/2020 and authorize Wendy Knight to electronically submit the report on behalf of the Mayor.
(Wendy Knight, City Clerk)

Ms. Knight presented and recommended Council approval of the Equitable Sharing Agreement and Certification for FYE 6/30/2020 and authorize Wendy Knight to electronically submit the report on behalf of the Mayor. The Glenpool Police Department is an active participant in the Federal Equitable Sharing Program, through the U.S. Department of Justice and the U.S. Department of the Treasury, and is required to submit annual reports which demonstrate how these funds were utilized during the previous year.

Moved by Momodou Ceesay, seconded by Brandon Kearns

To approve the Equitable Sharing Agreement and Certification for FYE 6/30/2020 and authorize Wendy Knight to electronically submit the report on behalf of the Mayor.

	For	Against	Abstained	Absent
Tim Fox	x			

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Momodou Ceesay	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

[Equitable Sharing Agreement and Certification FY 2020](#)

- 13) **Mayor Fox called a recess at 8:15 p.m.**
Mayor Fox reconvened meeting at 8:28 p.m.

Discussion and possible action to enter into executive session for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of a salaried employee, in accordance with 25 O.S. § 307.B.1. (Open Meeting Act), to wit, discussion of annual evaluation provision.
(Timothy Fox, Mayor)

Moved by Brandon Kearns, seconded by Jacqueline Triplett-Lund

To enter into executive session at 8:28 p.m.

	For	Against	Abstained	Absent
Tim Fox	x			
Momodou Ceesay	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

- 14) Discussion and possible action to reconvene in regular session.
(Timothy Fox, Mayor)

Moved by Jacqueline Triplett-Lund, seconded by Brandon Kearns

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To reconvene in regular session at 9:53 p.m.

	For	Against	Abstained	Absent
Tim Fox	x			
Momodou Ceesay	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

- 15) Discussion and possible action as a result of executive session discussion.
(Timothy Fox, Mayor)

No action was taken on this item.

L) Adjournment

Mayor Fox declared the meeting adjourned at 9:54 p.m.



To: Honorable City Councilors
From: Susan White, Assistant City Manager
Date: April 19, 2021
Subject: Trustee Appointment

Background

The GEMS District was created under Section 9c, Article X of the Oklahoma Constitution. It provides for trustees to be appointed by the county commission to a five-year term.

Momodou Ceesay has resigned his position as a GEMS Trustee leaving a vacancy on the Board. Chris Brobst has agreed to fill the unexpired term of Mr. Ceesay.

The Tulsa County Commission desires a recommendation for appointment to the GEMS Board of Trustees from the Glenpool City Council and the GEMS Board.

Recommendation

Staff recommends City Council accept the resignation of Momodou Ceesay and request the County Commissioners to appoint Chris Brobst to fill Mr. Ceesay's unexpired term.

12205 S. Yukon, Glenpool, OK 74033 • OFFICE: 918-209-4630 FAX: 918-209-4626



To: Mayor and Council

From: David Tillotson, City Manager 

Date: April 15, 2021

Re: Fireworks Show

Background:

Staff has been discussing the possibility of creating an Independence Day celebration that will become an annual event. Our desire to host this evening event on the Saturday immediately prior to July 4th each year. This year, that Saturday would be July 3rd. Our desire is to have games and activities for the kids, food trucks, and live entertainment leading up to a fireworks show at the close of the evening.

This event will be hosted this year on the city's land at 156th and Hwy 75. Fireworks will be shot from the top of the hill by the water tower with the events and entertainment happening on the lower 36-acre tract west of the water tower. This will require us to work quickly to get organized for the event, but we believe we have the personnel and capabilities to get it done.

The attached proposal from Rainbow Fireworks represents a 20-25 minute show of continuous fireworks of varying types include a dramatic finale. I have used Rainbow in the past for other events and have been pleased with their product and presentation. Since we didn't budget for this event at the beginning of the fiscal year, I would also request approval of a budget amendment following this item.

Staff Recommendation:

Staff recommends approval of the proposal from Rainbow Fireworks in the amount of \$15,000.

Attachments:

- Rainbow Fireworks Proposal

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Tim Fox, Vice-Mayor Momodou Ceesay, Councilors: Brandon Kearns, Jacqueline Lund and Joyce Calvert
City Manager David Tillotson, City Clerk Wendy Knight
www.glenpoolonline.com

City Council Regular Meeting - 19 Apr 2021 Minutes Attachment



BATFE # 5-KS-00621

Office 620-663-7714
1-888-886-1008
Fax 1-800-884-1218
Email: info@fireworks-display.com
Website: www.fireworks-display.com
Steve & Peggy Showalter
Jason & Stephanie Ukele
76 Plum Avenue Inman, KS 67546

April 13, 2021

City of Glenpool
Attn: David Tillotson, City Manager
12205 S. Yukon Ave
Glenpool, OK 74033

RE: Proposal for the City of Glenpool Fireworks Display

June 26th or July 3rd, 2021 \$15,000.00

20 each – 2.5" Assorted Color Shells
100 each – 3" Assorted Color Shells
208 each – 4" Assorted Premium Color Shells
90 each – 5" Assorted Deluxe Color Shells
90 each – 6" Assorted High Quality Color Shells
4 each – 8" Assorted Superior Color Shells

The product totaling \$15,000.00, will provide 22 to 25 minutes of a continuous and entertaining show with a defined opening and a phenomenal finale. The total number of shell breaks will be 512. The show will be shot by electronic equipment.

We use high quality shells that are all crowd pleasers. The specialty patterned shells will vary from single or double hearts, golden spiders, smiling faces, mickey mice, different color willows, silver or golden horsetail, palm trees, and brocade crowns.

This proposal includes a trained operator with a license issued by the State of Oklahoma, all equipment, permit fee and transportation to the site, and a \$5million general liability insurance policy.

**** Both requested dates will be held open for your city until May 1st, 2021. A decision will need to be decided by then to secure a shooter. ****

Please call me at 918-938-2183, if you have any questions.

Sincerely,

Dale Ragains

Dale Ragains
General Manager
Rainbow Fireworks, Inc



To: Mayor and Council

From: David Tillotson, City Manager 

Date: April 15, 2021

Re: FY20-21 City Budget Amendment

Background:

The attached Budget Amendment for Fiscal Year 2020-2021 increase both the sales tax account and the operating expense account by \$15,000 to cover the cost of fireworks for the City's new Independence Day celebration. The increase to sales tax is based on the actual receipts to date in that a account.

Staff Recommendation:

- Staff recommends approval of Budget Amendment Form CITY-03

Attachments:

- Budget Amendment Form CITY-03

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Tim Fox, Vice-Mayor Momodou Ceesay, Councilors: Joyce Calvert, Brandon Kearns and Jacqueline Lund
City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight
www.glenpoolonline.com



To: Honorable Mayor and City Council
From: Susan White, Assistant City Manager
Date: May 3, 2021
Subject: Renewal of Ambulance Agreement

Background

The City of Glenpool and GEMS entered into an Ambulance Agreement with Centurion Health Systems, Inc., dba Mercy Regional of Oklahoma in 2016 for a five-year term. Since then, the City Council and GEMS Board of Trustees have approved two amendments to the agreement. The last amendment on June 13, 2019 increased the monthly subsidy to \$15,000.00. Mercy promised that if the amendment were approved, they would not request another increase for the remainder of the term of the Agreement. They kept their promise. Furthermore, Mercy has offered to renew the Agreement with no changes for an additional five-year term ending June 30, 2026.

This is a professional service and therefore not subject to the Competitive Bidding Act.

Recommendation

Staff recommends the Agreement be renewed at the same terms for an additional five years, term expiring June 30, 2026.

Attachment

Ambulance Agreement

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

www.glenpoolonline.com

AMBULANCE SERVICE AGREEMENT

This Ambulance Service Agreement, as provided for by Title 63 - Public Health and Safety, Article 25 - Oklahoma Emergency Response Systems Development Act, Section 1-2515 - Authority to Regulate and Control Ambulance Service Transports, and by Title 5, Chapter 2, Article A of the Code of Ordinances of the City of Glenpool, ("Agreement") made and entered into as of July 1, 2021 (the "Effective Date"), by and among the CITY OF GLENPOOL, OKLAHOMA ("GLENPOOL" or "CITY"); CENTURION HEALTH SYSTEMS, INC., 9106 N. GARNETT RD, PO BOX 2398, OWASSO, OK 74055, d/b/a MERCY REGIONAL OF OKLAHOMA ("MERCY"); and the GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT ("GEMS" or "GEMS District"), collectively the "Parties."

WHEREAS, GEMS has a need for emergency medical services provided by MERCY for the health, welfare, and safety of the residents within the GEMS District; and,

WHEREAS MERCY is engaged in the business of providing ambulance services and is willing and capable of supplying emergency and non-emergency medical services to GEMS.

NOW THEREFORE, for and in consideration of the terms, covenants and conditions as hereinafter set forth, the Parties hereby mutually agree as follows:

I. ADOPTION OF SERVICES

1.1 Operational Agreement. MERCY acknowledges and agrees to abide by, to the extent applicable, a certain operational agreement entered into between the City of Glenpool and the GEMS District to provide for specified administrative, clerical, legal and emergency medical responder functions to be provided by the CITY for the benefit of GEMS, and such other terms and conditions as may affect the working relationship between the CITY and GEMS as such terms and conditions are set forth in said operational agreement. Specifically, MERCY acknowledges and agrees that certain reporting or other requirements of MERCY to GEMS will be under the direction of the District Administrator, as set forth in this Agreement. Likewise, MERCY acknowledges and agrees that GEMS legal and financial arrangements will be governed by the terms of GEMS' operational agreement with the CITY.

1.2 Essential Services. MERCY will provide emergency and non-emergency medical services and qualified medical personnel to residents of the Service Area as defined herein.

1.3 Service Area ("Service Area"). The Service Area incorporated in this Agreement includes the Glenpool Public School District and the corporate limits of the City of Glenpool (together, the GEMS District boundaries).

1.4 Inspection. GEMS shall have the unconditional right to reasonable unannounced inspections by a qualified designee of the District Administrator of every ambulance utilized in

connection with this Agreement as to the clinical and mechanical worthiness of the vehicle. Additionally, the same right of inspection shall apply to personnel who directly operate or staff ambulances and to emergency equipment, including dispatching, any of whom or which shall be utilized in the fulfillment of the terms and conditions of this Agreement. All MERCY vehicles for use in conjunction with this Agreement shall be subject to unannounced inspections by a qualified designee of GEMS to ensure the clinical and mechanical worthiness of the vehicle.

1.5 Term (First Renewal Agreement). The Term of this Agreement shall commence on the Effective Date of July 1, 2021. It renews and renders void as of the Effective Date, that original Ambulance Service Agreement with an effective date March 22, 2016, and an expiration date of June 30, 2021. All rights, duties, obligations, authorizations, terms, and conditions created hereby shall commence on the Effective Date and shall continue thereafter through the 30th day of June 2026, ("Expiration Date"). The Parties understand, agree and acknowledge that the CITY shall incur no financial obligations whatsoever with respect to the performance of this Agreement and this Agreement is therefore exempt from limitations that the Constitution of the State of Oklahoma and Oklahoma Statutes would otherwise impose on obligations that extend beyond the current Fiscal Year.

1.6 Renewal. GEMS and MERCY agree that they shall have the option to renew this Agreement upon the expiration of the current Term and any subsequent term. Renewal may be for such term and contain such other provisions and conditions as the Parties negotiate prior to the Expiration Date. This Agreement shall be renewed for additional five-year terms unless either party notifies the other at least 90 days prior to the Expiration Date of its intent not to renew. Renewal shall be memorialized by the issuance of a subsequent agreement in substantially the form of this Agreement.

1.7 Termination. This Agreement may be canceled by either party with one hundred-eighty (180) days' notice for any stated reason or no reason. During such one hundred-eighty (180) day period, the parties may negotiate any objectionable terms or desire for amendment or the party giving notice may elect to act in accordance with its notice with no duty to negotiate.

1.8 Breach. In the event of a non-material breach of the conditions of this Agreement, the non-breaching party shall give the breaching party thirty (30) days' notice of such non-material breach as time to cure and may terminate this Agreement upon expiration of such thirty- (30) day notice period without cure. In addition, a non-breaching party shall further have the right to terminate this Agreement immediately upon the occurrence of any material breach by the other party, with no duty or obligation to provide notice or time to cure. Materiality shall include any breach that presents a serious risk of injury, mistreatment or death of a patient or presents a substantial likelihood of serious impairment to the rights and powers of the non-breaching part.

1.9 Material Change of Condition. MERCY must provide the Oklahoma Department of Health and the GEMS District written notice of any change in financial, staffing or other conditions that may reasonably be expected to affect adversely MERCY's capacity to provide

the services contracted for under this Agreement. Such notice must be submitted within ten (10) calendar days of any such change in conditions, as described.

II. RESPONSIBILITIES OF MERCY

2.1 Availability. MERCY shall assign at least one permanent ambulance to the Service Area, and such ambulance shall be based within the City of Glenpool on a 24-hour per day/7-day per week basis.

2.2 Advanced Life Support. MERCY shall provide at least one Advanced Life Support ambulance on a full time basis to the Service Area for emergency responses on a 24-hour per day/7-day per week basis.

2.3 Advanced Life Support Qualified Personnel. MERCY shall provide competent and duly qualified personnel to attend at least one Advanced Life Support ambulance on a full time basis in the Service Area for emergency responses. Such personnel shall be stationed within the City of Glenpool except only during transports that may temporarily remove them from the limits of the Service Area.

2.4 Additional Ambulance Service. For the provision of additional emergency or non-emergency transports that may be required when the primary ambulance that is stationed in the City of Glenpool is called to an emergency, MERCY shall dispatch an additional ambulance at the earliest possible opportunity so as to effect such additional transports without affecting the response time performance of the primary ambulance.

2.5 Emergency Response Coordination. The City of Glenpool Emergency Medical Response Agency (First Responders) ("EMRA") is established by and operates in accordance with Title 5, Chapter 2, Article B of the City of Glenpool Code of Ordinances. Glenpool Fire Department members who are certified by the Oklahoma Department of Health in accordance with the Oklahoma Emergency Response Systems Development Act and in accordance with rules and regulations promulgated by the Oklahoma Board of Health; are designated as the EMRA. Under the supervision of, and in accordance with protocols established by, the MERCY Medical Director, as set forth in Article V of this Agreement, the EMRA shall provide appropriate emergency medical services at the scene of an incident requiring emergency medical services, excluding transport. The EMRA may utilize certified emergency medical responders and/or licensed emergency medical personnel, as those terms are defined in Title 63 of the Oklahoma Statutes, Sections 1-2503(7) and (17), as so designated by the CITY, and under the direction and control of the MERCY Medical Director. MERCY, in connection with its provision of services to GEMS, shall coordinate its emergency medical response actions with the EMRA so as to provide the most prompt, efficient and professional emergency medical services.

III. AMBULANCE EQUIPMENT

3.1 Minimum Equipment Standards. MERCY will, at all times, supply emergency equipment in compliance with Oklahoma Emergency Medical Services Regulations, OAC 310:641-3- 23, Equipment for Ground Transport Vehicles, to include without limitation:

- Essential Basic Medical Equipment;
- Mandatory Extrication Equipment,*
* All heavy extrication services must be provided by the Glenpool Fire Department
- Advanced Life Support Medical Equipment

3.2 Business Name. The “Mercy Regional EMS” business name will be placed on each side and rear of each ambulance or other vehicle used for the purpose of providing medical services to the Service Area for ready identification.

3.3 Vehicle Maintenance. All MERCY vehicles shall be in good mechanical and serviceable condition at all times, so as not to be hazardous to patient(s) or crew members. All preventive maintenance schedules shall be readily accessible during regular business hours to a GEMS representative.

3.4 Emergency Permit. All MERCY vehicles utilized in connection with this Agreement shall have a permit and/or inspection decal affixed by the Oklahoma State Department of Health – EMS Division – with no less than a Class “A” permit which indicates compliance with applicable statutes and regulations as a primary “first out” emergency vehicle.

3.5 Disposable Medical Supplies. MERCY will replace all disposable medical supplies utilized by the Emergency Medical Response Agency as identified on **Exhibit A**, Inventory Resupply List, at no charge to the City of Glenpool or GEMS.

IV. STAFFING

4.1 Minimum Personnel. Each ambulance that MERCY dedicates to the GEMS Service Area shall have on staff an adequate number of emergency medical services personnel in order to respond effectively to all calls. Specifically, MERCY will provide as a minimum: one Emergency Medical Technician at the Basic level and one Emergency Medical Technician at the Paramedic level who will respond to any emergency. The only exception shall be in the event of a disaster or when a secondary ambulance is responding to an event pursuant to a mutual aid agreement.

4.2 EMS Paramedic. Under no circumstance during the transport of an emergency ambulance patient by the primary ambulance assigned to the Service Area will the attendant be qualified as less than a licensed EMS Paramedic.

4.3 Driver Qualifications. In addition, each ambulance shall have a driver who is qualified as not less than an EMT Basic.

4.4 Exceptions for Documented Disasters. In unique and unexpected circumstances, including a disaster, the minimum driver requirement may be altered to facilitate a transport of an emergency patient with a law enforcement officer, fireman or authorized Emergency Medical Responder as driver. In this event, a written report of the circumstances, reason and any other pertinent information regarding the call will be forwarded to the State of Oklahoma Department of Health, EMS Division with copies forwarded to GEMS within ten working days.

V. PHYSICIAN MEDICAL DIRECTOR

5.1 Medical Director Qualifications. MERCY shall agree at all times to employ a physician Medical Director who is a fully licensed, non-restricted Doctor of Medicine (M.D.) or a Doctor of Osteopathy (D.O.) in the State of Oklahoma and who shall act as the medical advisor to MERCY and shall monitor and direct patient care provided by MERCY and by the City of Glenpool Emergency Medical Response Agency, as set out in Section 2.5 of this Agreement. The Medical Director shall meet all qualifications and requirements stated in the Emergency Response Systems Development Act at Title 63, Sections 1-5201 *et. seq.* of the Oklahoma Statutes (the "Act"), and shall comply with all regulations that have been or may be promulgated by the Oklahoma Board of Health, to include without limitation Title 310, Chapter 641, Subchapter 3, Part 11 of the Oklahoma Administrative Code (Medical Control of Ambulance Services).

5.2 Medical Director Duties. Specifically, the Medical Director shall:

- (a) Demonstrate appropriate training and experience in adult and pediatric emergency medical services by being Board Certified in emergency, family, internal, or surgical medicine or possess and maintain current certification in Advanced Cardiac Life Support (ACLS) and Advanced Trauma Life Support (ATLS); Pediatric Advanced Life Support (PALS), Advanced Disaster Life Support (ADLS) or other equivalent training.
- (b) Be familiar with the design and operation of pre-hospital emergency medical services systems, and knowledgeable about the capabilities of the different levels of licensed personnel and of the established protocols.
- (c) Have experience in the emergency department management of acutely ill or injured patients.
- (d) Be knowledgeable and actively involved in quality assurance and the educational activities of MERCY and EMRA emergency response personnel and supervise a quality assurance (QA) program by either direct involvement or appropriate designation and surveillance of his responsible designee. The QA program, or policy, shall be submitted with treatment protocols for approval by the Department of Health.
- (e) Have knowledge and a relationship with MERCY and the CITY's Emergency Medical Response Agency and the GEMS Service Area.
- (f) Provide a written statement to the Department of Health and to the GEMS District Administrator that includes:

- Agreement to provide medical direction and establish the standard of care provided by the service;
 - Regular mail and email addresses;
 - An Oklahoma Bureau of Narcotics and Dangerous Drugs (OBNDD) number or appropriate state equivalent;
 - Current medical license;
 - A curriculum vita that includes active involvement in pre-hospital care.
- (g) Develop medical protocols for patient care techniques, both on-line and off-line standing orders and present written EMT Intermediate and EMT Paramedic life support protocols to the Department of Health for approval before use. Protocols shall include medications to be used, treatment modalities for patient care procedures, and appropriate security procedures for controlled and dangerous drugs.
- (h) List all medications with quantities to be carried on each emergency vehicle.
- (i) Participate in the statewide emergency medical services system.
- (j) Maintain Oklahoma State Department of Health, Emergency Medical Services Division certification / approval as a Medical Director.
- (k) Develop medical protocols for patient care techniques, both on line and off line, and present said protocols for approval by the Department of Health – Emergency Medical Services Division. Protocols shall include medications to be utilized, treatment modalities for patient care procedures, and appropriate security procedures for controlled and dangerous drugs.
- (l) Work together with MERCY and EMRA staff to offer optimal care to all ambulance patients in the most efficient manner available within the Service Area.
- (m) Agree to provide medical direction to the Emergency Medical Response Agency (EMRA) duly authorized by the City of Glenpool.

5.3 Verification. Evidence of compliance with these qualifications shall be made available to the GEMS District Administrator upon request.

VI. COMMUNICATIONS

6.1 Dispatch. The Glenpool Police Department shall provide emergency (911) call reception services for the GEMS Service Area and be responsible for initial notification of the MERCY dispatch center. Any request for ambulance service received by the Glenpool 911 system shall be forwarded directly to the MERCY control center. After initial notification of MERCY, MERCY dispatchers shall assume the responsibility of completing all further dispatch functions, to include priority classification; ambulance dispatching (whether MERCY or mutual aid if necessary); emergency medical responder dispatching; and pre-arrival instructions for the

reporting party. Performance of these duties is subject to periodic review and approval by the GEMS District Board.

6.2 Call Classification. MERCY shall be responsible for determining call priority and utilizing an appropriate classification system approved by the Medical Director.

VII. RESPONSE TIME

7.1 Response Time Standards. The following response times shall be monitored and accurately recorded so that continual audit of these times may be performed as a method to assure the most efficient responses are being performed:

- Time request for EMS response is received at the dispatch center (this time shall be indicated when sufficient information has been received from the caller to initiate a response)
- Time ambulance is notified
- Time ambulance is en route
- Time ambulance is on the scene
- Time ambulance is en route to the hospital or is available if not needed
- Time ambulance arrives at the hospital
- Time ambulance is back in Service Area

7.2 Response Time Reliability Standards. MERCY agrees to maintain a service response time of eight minutes or less with 90% reliability for each calendar month during the term of the Agreement for all emergency calls within the Service Area north of 181st Street South. A response time of ten minutes or less with 90% reliability will be maintained for all emergency calls in all portions of the Service Area south of 181st Street South. These minimum response times apply equally to secondary ambulance responses by MERCY when a secondary ambulance is located within the Service Area at the time and an additional unit is required for an existing emergency or a new emergency.

7.3 Secondary Response Time Standards. MERCY agrees that MERCY ambulances responding to requests for secondary ambulance service (*i.e.*, requests for one or more additional ambulances while the primary MERCY ambulance permanently assigned to the GEMS District is on call) will be held to the same response time and response time reliability standards as those established for the primary ambulance in Sections 7.1 and 7.2 of this Agreement. In the event that the MERCY dispatch center determines that there is not a MERCY ambulance immediately available capable of meeting the agreed upon response time standards, MERCY agrees to take responsibility for contacting and dispatching a mutual aid response within not more than three minutes from the time that the call is received by the MERCY dispatch center. A mutual aid response is defined as an ambulance responding, at the request of MERCY, from another ambulance service in the surrounding area, to the request for an ambulance in the Service Area.

Mutual aid responses from an ambulance service provider outside the Service Area responding to a call from MERCY, as well as mutual aid responses performed by MERCY to an ambulance service provider located outside of the Service Area, are exempt from required response times.

VIII. PURCHASES

8.1 Local Support. MERCY shall agree to purchase fuel and supplies from merchants in the City of Glenpool, if possible and at its own expense, but shall not be obligated to do so if prices are not comparable or less or specific supplies and/or services are not available in the City of Glenpool.

IX. INSURANCE REQUIREMENTS

9.1 Commercial Liability Coverage. MERCY shall keep in full force and effect a policy or policies of public liability and property damage insurance, issued by a casualty insurance company authorized to do business in the State of Oklahoma, with coverage provisions insuring the public from any loss or damage that may arise to any person or property by reason of the operation of MERCY ambulance(s) or other actions by MERCY or any of its officers, agents or employees, and providing that the amount of recovery shall be in limits of not less than the following sums:

- (a) For damages arising out of bodily injury to, or death of, one person in any one incident, not less than one million dollars (\$1,000,000.00).
- (b) For damages arising out of bodily injury to, or death of, two or more persons in any one incident, not less than three million dollars (\$3,000,000.00).
- (c) For injury to, or destruction of, property in any one incident, not less than five hundred thousand dollars (\$500,000.00).

9.2 Workers' Compensation. MERCY shall maintain, during the term of this Agreement, Worker's Compensation insurance as prescribed by the laws of the State of Oklahoma.

9.3 Certificate of Insurance. MERCY agrees to furnish to the GEMS district administrator, as a condition of this Agreement, an original and duplicate certificate of insurance which shall indicate the types of insurance, the amounts of insurance and the expiration dates of all policies carried by MERCY. Each certificate of insurance shall name the GEMS District as an additional named insured, and shall contain a statement by the insurer issuing the certificate that the policies of insurance listed thereon will not be canceled or materially altered by the insurer without thirty days' written notice received by the GEMS District.

9.4 Change of Coverage. Cancellation or material alteration of a required insurance policy or coverage shall automatically terminate this Agreement and MERCY shall thereupon cease and desist from further operations in the GEMS District.

X. ACCESSIBILITY

10.1 No Ability to Pay Exemption. MERCY shall deny no one access to emergency care and transportation, regardless of ability to pay.

10.2 Offsets. MERCY shall provide mechanisms to offset out-of-pocket costs to patients. Examples are subscriptions, third party reimbursement invoicing, scheduled payment programs, etc.

XI. OPERATIONS REPORTS AND RECORDS

11.1 Reporting Requirements. MERCY agrees to make all HIPAA-compliant records and reports in connection with the Service Area available to the GEMS District Board upon request and shall submit a monthly log report prior at each GEMS District Board meeting held on dates as noticed by the Glenpool City Clerk. The log report shall include, without limitation, the following information:

- Call number
- Unit number
- Call times
- Call date
- The record of response times required by Section 6.4 of this Agreement.

All reports shall be sanitized of protected health information, as defined and mandated by the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

11.2 Meeting Schedule. Unless notified otherwise, an authorized MERCY representative will attend GEMS District Board meetings scheduled at 6:00 on the first Monday of every month and located at the Glenpool City Hall/Conference Center Council Chambers (Third Floor), 12205 S. Yukon Avenue, Glenpool, OK 74033.

XII. COMMUNITY EDUCATION

12.1 Availability. MERCY agrees, at reasonable times and upon sufficient notice, to be available upon request to aid in and/or conduct community education programs, including, but

not limited to, CPR and First Aid programs. MERCY shall agree to make community education an integral part of this Agreement and of its operations in the GEMS District.

12.2 Cost Limitation. All courses administered in GEMS by MERCY shall be at no expense to the participants except for actual cost of materials and instructor fees.

12.3 Continuing Education. Members of the Glenpool Emergency Medical Response Agency may attend any classes held as continuing education for the employees of MERCY at no charge.

12.4 Medical Responder Training. MERCY shall provide to the Glenpool Emergency Medical Response Agency biannual Emergency Medical Responder Courses and Emergency Medical Responder Refresher Courses, as needed. MERCY shall also provide Quality Improvement/Quality Assurance oversight services for the Glenpool Emergency Medical Response Agencies.

XIII. STANDBY SERVICES

13.1 Public Events. MERCY agrees to be available, upon the request of the Glenpool Police Chief or Fire Chief to "stand by" on location at public events, including, but not limited to, football games, basketball games, baseball/softball games, firework displays, etc. MERCY shall respond as needed to the scene of any incident at such events which could result in possible personal injury or death to the persons involved. There shall be no charge for standby services, at Glenpool-sanctioned events, within the city limits of the City of Glenpool.

13.2 Emergency Calls. Any time MERCY is performing standby service as described in Section 12.1, MERCY agrees that either a MERCY ambulance other than the ambulance on standby or a mutual aid response ambulance will be available to respond to emergency calls until such time as the standby ambulance is released from service at the public event.

XIV. PATIENT CHOICE

14.1 Choice of Facility. MERCY shall honor the patient's choice of hospital, medical facility, nursing home or other facility when the patient's condition permits a choice to be made and the choice of facility is at a location within a 30-mile radius of the GEMS Service Area.

14.2 Incapacity of Patient to Choose. Should a patient be unconscious or without family to direct his/her destination to a medical facility for treatment, he/she shall be transported to the nearest hospital where appropriate services are available.

14.3 Traumatic Injury. In the case of traumatic injury, under certain circumstances, the patient's destination shall be directed by the Tulsa Regional Trauma Advisory Board, Trauma Referral Center, as mandated by the Tulsa Regional Trauma Triage and Transport Plan.

XV. MEMBERSHIP PROGRAM

15.1 Cost. MERCY will offer to all residents in the Service Area, an Ambulance Membership Program to be available for purchase by the public during the month of January. The fee schedule for this Program is \$60.00 annually.

15.2 Benefit. The membership program will cover the coinsurance or deductible portion of the ambulance bill for all medically necessary emergency ambulance services.

15.3 Medical Necessity. Membership program benefits will apply only in the case of medically necessary emergency calls, as determined in accordance with protocols established by the Medical Director.

15.4 Right to Bill. MERCY reserves the right to bill any insurance plan of which the membership holder may be a beneficiary.

XVI. PRIMARY PROVIDER

16.1 Statutory Compliance. The Parties agree that MERCY shall be responsible for responding to all emergency and non-emergency ambulance calls within the Service Area for the term of this Agreement or any extensions thereof, pursuant to the Oklahoma Emergency Medical Response Systems Development Act at Title 63 O.S. §§ 1-2501 *et seq.*

16.2 Mutual Aid. The foregoing paragraph to the contrary notwithstanding, the Parties hereto understand and agree that, in the event that services provided by MERCY are not available due to emergency, such emergency may from time to time necessitate utilization of another emergency medical service. In that event, MERCY will have the duty to arrange for the services of another ambulance service provider not affiliated with MERCY. All requests for mutual aid from other ambulance services will be the responsibility of MERCY.

XVII. SUBSIDY ARRANGEMENT

17.1 Terms. GEMS and MERCY agree that a subsidy arrangement will be implemented, and that any subsidy paid to MERCY by GEMS must be limited to funds available from the ad

17.3 Subsequent Agreement(s). By no later than 90 days before the expiration of this Agreement, MERCY will notify the GEMS District Administrator by written letter of intent of its intent either to renew or not renew this Agreement. Should GLENPOOL, GEMS and MERCY agree to renew this Agreement, the monthly subsidy arrangement shall be negotiated for the renewal period.

ACCEPTED AND APPROVED by the Parties hereto on the dates respectively entered below.

Centurion Health Systems, Inc., d/b/a
Mercy Regional of Oklahoma

By: [Signature]
Duke Dixon
President

Date: 4-28-2021

Attest:

By: [Signature]
Name: Tia Barton
Title: Comptroller

Glenpool Area Emergency Medical Service
District, Tulsa County, Oklahoma

By: _____

Chairman

Date: _____

Attest:

By: _____
Wendy Knight
District Secretary

City of Glenpool

By: _____
Joyce Calvert
Mayor

Date: _____

Attest:

By: _____
Wendy Knight
City Clerk

Approved as to Form:

By: _____
Lowell Peterson
GEMS & City Attorney

DRUGS	Min	Truck	IV's Cont	Min	Truck	Airway Cont	Min	Truck	Trauma Cont	Min	Truck
Act Charcoal 50gr	1		Sharps Box	1		NRB Adult	5		Window Punch	1	
Adenosine 12mg/4mL	2		Adult B.I.G. IO	1		NC PEDI	2		Alcohol Preps	25	
Albuterol 2.5mg/3mL	8		PEDI B.I.G. IO	1		NC Adult	5		Coban	3	
Amiodarone 150mg/3mL	2		Carpuject	1		BVM Infant	1		PPE Packs	3	
ASA 81mg/tab	1		10gtt set	6		BVM PEDI	1		Razors	2	
Atropine 1mg/10mL	2		60gtt set	2		BVM Adult	1		Soft Restraint	2	
Atrivent 0.5mg/2.5mL	8		Saline Lock	6		Nebulizer	3		Bulb Syringe	2	
Calcium Chloride 1gr/mL	1		Lancets	10		Disp CPAP	2		OB Kits	1	
D50 25gr/50mL	2		Dial a flow	2		Vent Tubing	2		Tape	2 ea	
Diltiazem 5mg/mL	2		Tourniquets	6		Vent PEEP Valve	1		Glucometer Strips	2	
Diphenhydramine 50mg/mL	2		Tegaderms	6		Capnography ET	2		Band Aid	1bx	
Dopamine GTT 500mg/500mL	1		NS Flushes	10		Cric Kit	1		Large O2 cyl (full)	1	
Epi 1:1 1mg/1mL	4		NS 250mL	2		BIPAP Circ	2		Small O2 cyl (full)	3	
Epi 1:10 1mg/10mL	6		NS 1000mL	6		SUCTION			UNIT EQUIP		
Etomidate 2mg/10mL	1					Canister 800mL	3		Narc Keys	1	
Glucagon 1mg	1		D5W 250mL	2		Tubing w/Tip	4		Portable Suction	1	
Glucose 37.5gr	1		Buretrol	1		Suction Cath 6fr	1		Thomas Pack	1	
Labetalol 100mg/20mL	2		MAD	2		Suction Cath 8fr	1		Cardiac Monitor	1	
Lidocaine 2%/5mL	4		MONITOR			Suction Cath 10fr	1		KED	1	
Lidocaine GTT 0.4%/500mL	1		Adult Pads LP	1		Suction Cath 12fr	1		Adult Traction	1	
Mag Sulfate 50%/10mL	2		PEDI Pads LP	n/a					PEDI Traction	1	
Narcan 2mg/2mL	1		Electrodes	3 pkgs		TRAUMA			Rigid Splint Set	1	
Nitro tabs 0.4mg/tab	1		LP Paper	2		PEDI C-Collar	2		Ventilator w/ hoses	1	
Rocuronium 100mg/10mL	3		PEDI O2 sensor	2		Adult C-Collar	3		Stethoscope 1 ea	2	
Sodium Bicarb 8.4%/50mL	2		AIRWAY			Head Blocks	3		Fuel Card	1	
Solumedrol 125mg/vial	2		OPA O-5	1 ea		Back Boards	2		5 lb extinguisher	2	
Succinylcholine 20mg/3mL	2		NPA 24f-34f	1 ea		Sam Splints	2		Portable Radio	1	
Vecuronium 10mg/vial	1		ETT holder Adult	1		Kerlix 4"	5		Toughbook	1	
Xopenex 1.25mg/3mL	4		ETT holder PEDI	1		4x4 Sterile	50		Flash Lights	2	
Xopenex PEDI 0.32mg/3mL	4		ETT 2.0	1		5x9 ABD Pads	5		Triangles	3	
Zofran 4mg/2mL	2		ETT 2.5	1		Vaseline Gauze	6		Hard Hat	2	
IV's			ETT 3.0	1		Trauma Dressing	2		Work Gloves	2 pr	
14g	4		ETT 3.5	1		Burn Sheets	2		BP Kit	1	
16g	6		ETT 4.0	1		Sterile Water	2		AED (BLS Truck only)	1	
18g	6		ETT 4.5	1		Triangle Bandage	8		Mega Mover	1	
20g	6		ETT 5.0	1		Kling 2"	10		SAFETY	OK	NOT OK
22g	6		ETT 5.5	1		Cold Pack	8		Oil Level		
24g	6		ETT 6.0	1		Hot Pack	8		Trans Fluid		
18g Hypo	4		ETT 6.5	1		Bio Bags	8		Wipers/Blades		
EZ IO Yellow 911 truck only	2		ETT 7.0	1		Lubricating Jelly	10		Windshield		
EZ IO Blue 911 truck only	2		ETT 7.5	1		Pen Lights	1		Brake/turn lights		
EZ IO stabilizer 911 truck only	2		ETT 8.0	1		Urinal	2		Head lights		
Infusion bag	1		ETT 8.5	1		Wash Basin	2		Emergency lights		
1cc Syringe	5		ETT 9.0	1		Emesis Bags	2		Pt comp lights		
3cc Syringe	5		Miller O-3	1ea		Bed Pans	2		Tire Tread		
10cc Syringe	5		Mac 1-4	1ea		Sm Gloves	2		Siren		
20cc Syringe	2		Bougie	1		Med Gloves	2		UNIT CONDITION	Yes	NO
30cc Syringe	2		King LTD sz 2,3,4	1ea		LG Gloves	2		Unit Clean		
60cc Syringe	2		NRB Infant	1		XL Gloves	2		Fuel Above 3/4?		
	2		NRB PEDI	2		Seat Belt Cutter	1		Narc Log Signed?		

Rev: 04/26/21



To: Honorable City Councilors
From: Susan White, Assistant City Manager/District Administrator
Date: May 3, 2021
Subject: Trustee Appointment

Background

The GEMS District was created under Section 9c, Article X of the Oklahoma Constitution. It provides for trustees to be appointed by the county commission to a five-year term.

The Tulsa County Commission desires a recommendation for appointment to the GEMS Board of Trustees from the Glenpool City Council and the GEMS Board.

Trustee Jacqueline Triplett-Lund's term expires May 31, 2021. Trustee Lund has agreed to remain on the GEMS board following her appointment by the Tulsa County Commission.

Recommendation

Staff recommends City Council propose to Tulsa County Board of Commissioners to reappoint Jacqueline Triplett-Lund to an additional five-year term, expiring May 31, 2026.



To: Mayor and Council

From: David Tillotson, City Manager

Date: April 28, 2021

Re: Benefits Renewal for FY21-22

Background:

The City continues to utilize an Employee Benefits Committee whose purpose is threefold: 1) to annually review the City's benefits package and make recommendations to me regarding any changes they would like to see in the benefit offered; 2) annually review the benefit pricing packages presented by our brokers, Premier Consulting, and make recommendations on the plans being considered; and 3) to act as another level of communication with the larger employee body regarding the benefit options available and those being considered. The Benefits Committee has met multiple times over the last year to discuss options and changes they would like to see to our benefits, and I am very pleased with the role and responsibilities they have taken up on themselves to help shape our policy and act as a conduit for our larger Glenpool family. During their latest meeting they voted to recommend the comprehensive benefits package you see before you. I agree with their recommendation and believe it represents a good choice for our employees and one that falls balances my desire to minimize the budget impact to the City and maximize the insurance options for our employees. Additionally, we are adding a wellness benefit through Total Wellness that has no cost to the City. This benefit offers both free and paid screenings for the employees to allow them to customize the benefit for their families.

Finally, the Committee has recommended we begin to phase in more City funding for the family coverages that we have available to us, and while I support this endeavor it will necessitate a larger conversation centered around budgeting priorities. As I continue to work on a balanced budget to present to Council, I intend to address this funding issue at that time.

I want to commend the employees who served on this committee for the time, effort, and professionalism they exhibited during this process.

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

www.glenpoolonline.com

Staff Recommendation:

Staff recommends the following benefits:

- Health – Community Care, Renewal at 0% increase with 2-year guarantee
- GAP – MedLink 6, Renewal
- Teledoc – Employee Voluntary Plan, Renewal
- Dental – Guardian J1 Choice, Renewal with a 2-year rate guarantee
- Vision – Renewal
- Life – The Standard, Renewal

Attachments:

- Premier Consulting Partners Rate Sheets

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City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

www.glenpoolonline.com

City of Glenpool
Medical Plan Analysis
July 1, 2021

Carrier		Community Care		Community Care		Community Care		
Plan Name	IP8 CR 17	IP8 CR 17	CC 5000/70 CR 17	CC 100/6600	CC 100/6600	CC 100/6600	CC 100/6600	
Benefits	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network
Network	CCOK Select HMO	CCOK Select HMO	CCOK Select HMO	CCOK Select HMO	CCOK Select HMO	CCOK Select HMO	CCOK Select HMO	CCOK Select HMO
Deductible	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Individual	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Family	100%	100%	100%	70%	70%	70%	100%	100%
Consurance	\$6,250	\$6,250	\$6,250	\$6,350	\$6,350	\$6,600	\$6,600	\$6,600
Out of Pocket Maximum	\$12,500	\$12,500	\$12,500	\$12,700	\$12,700	\$13,200	\$13,200	\$13,200
Individual								
Family								
Professional Services								
Office Visit								
PCP	\$35	\$35	\$35	\$20	\$20	\$35 for 1st 3 visits, then \$0 AD	\$35 for 1st 3 visits, then \$0 AD	\$35 for 1st 3 visits, then \$0 AD
Specialist	\$60	\$60	\$60	\$50	\$50	\$0 AD	\$0 AD	\$0 AD
Lab & X-Ray	10%	10%	10%	30%	30%	\$0 AD	\$0 AD	\$0 AD
Diagnostic Imaging	\$750	\$750	\$750	\$750	\$750	0% AD	0% AD	0% AD
Hospital Services								
Inpatient Hospital	\$250/day, to max of \$1,000 AD	\$250/day, to max of \$1,000 AD	\$250/day, to max of \$1,000 AD	30% AD	30% AD	0% AD	0% AD	0% AD
Outpatient Hospital	\$200 AD	\$200 AD	\$200 AD	30% AD	30% AD	0% AD	0% AD	0% AD
Emergency Services	\$50	\$50	\$50	\$50	\$50	\$0 AD	\$0 AD	\$0 AD
Urgent Care								
Emergency Room								
Deductible	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pharmacy Copays	\$0 / \$15 / \$40 / \$70 / \$160	\$0 / \$15 / \$40 / \$70 / \$160	\$0 / \$15 / \$40 / \$70 / \$160	\$0 / \$15 / \$40 / \$70 / \$160	\$0 / \$15 / \$40 / \$70 / \$160	\$0 / \$15 / \$40 / \$70 / \$160	\$0 / \$15 / \$40 / \$70 / \$160	\$0 / \$15 / \$40 / \$70 / \$160
Mail Order	2 x Retail	2 x Retail	2 x Retail	2 x Retail	2 x Retail	2 x Retail	2 x Retail	2 x Retail
Additional Information								
Rates								
Employee Only	\$532.89	\$532.89	\$532.89	\$532.89	\$532.89	\$532.89	\$532.89	\$532.89
Employee - Spouse	\$1,119.17	\$1,119.17	\$1,119.17	\$1,119.17	\$1,119.17	\$1,108.51	\$1,108.51	\$1,108.51
Employee - Child(ren)	\$959.84	\$959.84	\$959.84	\$959.84	\$959.84	\$950.70	\$950.70	\$950.70
Family	\$1,599.64	\$1,599.64	\$1,599.64	\$1,599.64	\$1,599.64	\$1,584.41	\$1,584.41	\$1,584.41
Estimated Monthly Premium	\$52,284.52	\$52,284.52	\$52,284.52	\$50,965.29	\$50,965.29	\$51,786.45	\$51,786.45	\$51,786.45
Estimated Annual Premium	\$627,414.24	\$627,414.24	\$627,414.24	\$611,590.77	\$611,590.77	\$621,437.35	\$621,437.35	\$621,437.35
% Change from Current	7.0%	0.0%	0.0%	-2.5%	-2.5%	-1.0%	-1.0%	-1.0%
\$ Change from Current	\$49,916.88	\$0.00	\$0.00	-\$5,976.89	-\$5,976.89	-\$5,976.89	-\$5,976.89	-\$5,976.89

* 2 year rate guarantee

* 2 year rate guarantee

* 2 year rate guarantee

City of Glenpool
Medical Plan Analysis
July 1, 2021

Carrier		Option 3		Option 4	
Plan Name		United Healthcare		Aetna	
Benefits		BU6W		OAMC 5000 50/50	
Network		In-Network	Out-of-Network	In-Network	Out-of-Network
Deductible		Select HMO		Open Access	
Individual		\$5,000		\$5,000	\$10,000
Family		\$10,000		\$10,000	\$20,000
Consurance		80%		50%	\$50
Out-of-Pocket Maximum					
Individual		\$6,350		\$6,500	\$13,000
Family		\$12,700		\$13,000	\$26,000
Professional Services					
Office Visit					
PCP		\$35		\$30	30% AD
Specialist		\$70		\$75	30% AD
Lab & X-Ray		\$0		50% AD	50% AD
Diagnostic Imaging		20% AD		50% AD	50% AD
Hospital Services					
Inpatient Hospital		20% AD		50% AD	50% AD
Outpatient Hospital		20% AD		50% AD	50% AD
Emergency Services					
Urgent Care		\$50		\$75	30% AD
Emergency Room		\$250 + 20% AD		\$250 + 50% AD	
Prescription Drugs					
Deductible		\$0		\$0	
Pharmacy Copays		\$15 / \$45 / \$85		\$10/\$35/\$60/20% up to \$150/20% up to \$250	
Mail-Order		2.5 X Retail		2.5 X Retail	
Additional Information					
Rates					
Employee Only	69	\$509.95		\$557.00	
Employee + Spouse	3	\$1,070.99		\$1,169.00	
Employee + Child(ren)	6	\$918.53		\$1,003.00	
Family	4	\$1,530.78		\$1,671.00	
Estimated Monthly Premium		\$50,033.82		\$54,642.00	
Estimated Annual Premium		\$600,405.84		\$655,704.00	
% Change from Current		-4.3%		4.5%	
\$ Change from Current		-\$27,008.40		\$28,289.76	

City of Glenpool
GAP Plan Analysis
July 1, 2021

Carrier		Option 1	
Plan Name		MedLink 6	
Inpatient Benefit		\$4,000 GAP Plan	
Individual		\$4,000	
Family		\$8,000	
Outpatient Benefit		Combined benefit \$4,000/\$8,000	
Individual		\$3,500	
Family		\$7,000	
Benefit Notes		\$500 OP deductible	
Additional Outpatient Riders		Included	
Cancer Outpatient		Included	
Independent Lab		Included	
Durable Medical Equipment		Included	
Rates <55			
Employee Only		\$64.47	
Employee + Spouse		\$128.94	
Employee + Child(ren)		\$131.00	
Family		\$195.47	
Rates 55+			
Employee Only		\$96.70	
Employee + Spouse		\$193.40	
Employee + Child(ren)		\$163.24	
Family		\$259.94	
Estimated Monthly Premium		\$7,015.50	
Estimated Annual Premium		\$84,186.00	
Estimated Annual Employer Cost		EMPLOYER COST	
		\$69,627	

City of Glenpool
Telemedicine Proposal
July 1, 2021

Carrier	
Plan Name	
Basic Information	
Plan Type	
Eligibility	
Copays	
Additional Information	
Rate	
Employee / Family	90
% Change from Current	
\$ Change from Current	

Current/Renewal

Teladoc	
Consults included Telemedicine	
Voluntary or Employer Paid	
All Employees	
None - Consults included in PEPM Fee	
Current	Renewal
\$5.67	\$5.95
	4.9%
	\$0.28

City of Glenpool
Dental Plan Analysis
July 1, 2021

Carrier		Guardian J1 Choice		Network Access Plan (NAP)	
Plan Name	Value Plan	In-Network	Out-of-Network	In-Network	Out-of-Network
Benefits		DentalGuard Preferred	DentalGuard Preferred	DentalGuard Preferred	DentalGuard Preferred
Annual Deductible		Waived for Preventive	Waived for Preventive	Waived for Preventive	Waived for Preventive
Individual		\$100	\$100	\$100	\$100
Family		\$300	\$300	\$300	\$300
Annual Plan Maximum		\$5,000 plus Max Rollover	\$5,000 plus Max Rollover	\$5,000 plus Max Rollover	\$5,000 plus Max Rollover
Coinurance					
Diagnostic & Preventive		100%	100%	100%	100%
Basic Services		100%	100%	80%	80%
Major Services		60%	60%	50%	50%
Services					
Periodo		Major	Major	Major	Major
Endo		Major	Major	Major	Major
Oral Surgery		Major	Major	Major	Major
Implants		Major	Major	Major	Major
Orthodontic Services					
Lifetime Maximum		N/A	N/A	N/A	N/A
Coinurance		N/A	N/A	N/A	N/A
Age Limitation		N/A	N/A	N/A	N/A
Reasonable & Customary					
Dependent Limiting Age		Negotiated	MAC	Negotiated	UCR 90th
Additional Information		Age 26		Age 26	
Rates		Current		Renewal	
Employee Only	55	\$33.85		\$35.88	
Employee + Spouse	10	\$70.93		\$75.19	
Employee + Child(ren)	7	\$73.58		\$77.99	
Family	10	\$118.01		\$125.09	
Estimated Monthly Premium		\$4,266.21		\$4,522.13	
Estimated Annual Premium		\$51,194.52		\$54,265.56	
% Change from Current			6.0%		
\$ Change from Current			\$3,071.04		

* Offering a 2 year rate guarantee OR a month of premium credit. Premium credit brings annual cost difference to a -2.8%.

City of Glenpool
Vision Plan Analysis
July 1, 2021

Carrier		Standard	
Plan Name	Benefits	In-Network	Out-of-Network
Network		VSP	
Rate Guarantee		Until 2022	
Copay			
Exams		\$10	
Materials		\$25	
Frequency of Services			
Eye Exams		12 Months	
Lenses Benefit		12 Months	
Contact Lenses		12 Months	
Frames		24 Months	
Frames Allowance		\$130 Retail Allowance + 20% off balance	
Contact Lens Allowance		\$130 Allowance	
Additional Information			
Rates			
Employee Only	53	\$6.29	
Employee + Spouse	14	\$10.06	
Employee + Child(ren)	6	\$10.27	
Family	13	\$17.78	
Estimated Monthly Premium		\$766.97	
Estimated Annual Premium		\$9,203.64	

Current

City of Glenpool
Basic Life Plan Analysis
July 1, 2021

Carrier		The Standard	
Plan Name		\$200,000 - \$280,000 Basic Life	
Basic Information		Class 1: City Managers Class 2: All other Members Until 2022	
Employee Coverage		Class 1: \$280,000 Class 2: \$200,000 All amounts are GI	
Benefit Amount		\$45,000	
Guarantee Issue		Birth to age 26: \$15,000	
Dependent Coverage		50% at age 70	
Spouse Benefit Amount			
Child Benefit Amount			
Reduction Schedule			
Additional Information			
Rates		Current	
Life Rate		\$0.190	
AO&D Rate		\$0.035	
Combined Rate per \$1,000		\$0.225	
Spouse Rate per Unit		\$0.17	
Child Rate per Unit		\$0.20	
Estimated Monthly Premium		\$4,226.57	
Estimated Annual Premium		\$50,718.81	



To: Mayor and Council

From: David Tillotson, City Manager

Date: April 27, 2021

Re: FY20-21 City Budget Amendment

Background:

The attached Budget Amendment for Fiscal Year 2020-2021 is needed to cover the final balloon payment for the fire department pumper lease purchase agreement. The payment is for \$290,655.45. Because we do not have enough Fund Balance in Fund 51, Public Safety Capital, we will need to transfer monies from Fund Balance in the General Fund, Fund 1.

Additionally, we are also submitting a Transfer Form to cover the movement from Fund 1 to Fund 51.

Staff Recommendation:

- Staff recommends approval of Budget Amendment Form CITY-04.

Attachments:

- Budget Amendment Form CITY-04.

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

www.glenpoolonline.com

Fiscal Year:	2020-2021
Amendment No:	CITY-04
Date Requested:	4/27/2021

Notes:
Amends budget to account for balloon payment for fire truck lease purchase agreement that was not budgeted in this year's budget. This amendment accounts for the use of fund balance from both Fund 51 (PSC) as well as Fund 1 (General Fund) because we do not have enough funds budgeted in the PSC Fund Balance to cover the balloon payment.

Mayor

Date



To: Mayor and Council

From: David Tillotson, City Manager

Date: April 28, 2021

Re: FY20-21 Budget Transfer

Background:

The attached budget transfer covers the transfer of funds approved in the prior budget amendment. This transfer will allow us to move the funds appropriately to make the final balloon payment on the fire pumper lease purchase agreement.

Staff Recommendation:

- Staff recommends approval of Budget Transfer Form CITY-7.

Attachments:

- Budget Transfer Form CITY-7

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Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

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City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

www.glenpoolonline.com

**City of Glenpool
Transfer**

Fiscal Year:	FY20-21
Budget Transfer:	CITY-07
Date Requested:	27-Apr-21

Transfer From:				Transfer To:			
Fund	Account Number	Acct Name	Amount	Fund	Account Number	Acct Name	Amount
1	01-6-90-6742	TSF To PSC	\$ 215,656.00	51	51-9-90-6550	Principal-Capital Lease	\$ 290,656.00
51	51-5-00-5409	TSF From Fund Balance	\$ 75,000.00				

Approved by the City of Glenpool: _____

(if transfers are across funds)

Mayor

Date

Approved by the City Manager: _____ Date _____

(If transfers are within the same fund)



To: Mayor and Council

From: David Tillotson, City Manager

Date: April 29, 2021

Re: Interim Treasurer

Background:

As we finish up the search process for our open Finance Director position over the next 30-45 days, we have reached a point where we need to go ahead and appoint an Interim Treasurer to deal with those specific issues that require a treasurer's signature or approval under Oklahoma law and other governmental policies. Susan and I have discussed this topic and she has agreed to act in that capacity until we have someone in place.

Staff Recommendation:

- Staff recommends appointing Susan White as Interim City Treasurer.

Attachments:

- None

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

www.glenpoolonline.com



To: Mayor and Council

From: David Tillotson, City Manager

Date: April 27, 2021

Re: OMAG Trustee Election

Background:

Oklahoma Municipal Assurance Group (OMAG) provides insurance and risk management needs to over five hundred municipalities in Oklahoma. OMAG services are designed specifically for Oklahoma municipalities which comprise its only market. Glenpool participates in the Municipal Liability, Municipal Property, and Workers' Compensation plans.

OMAG is governed by a seven-member Board of Trustees. Each Trustee must be an elected or appointed official of an OMAG Member Municipality. The OMAG Board designs and manages plan coverages with assistance from OMAG staff and outside consultants. The governing bodies of each member municipality are urged to vote in the election of Trustees to the OMAG Board.

Two trustee terms are expiring and both incumbents are seeking re-election. Those trustees are: Mike Bailey, City of Bartlesville and Craig Stephenson, City of Ponca City. The ballot is attached showing the other candidates seeking election to the Board of Trustees.

Staff Recommendation:

Staff recommends casting Glenpool's vote for incumbents Mike Bailey and Craig Stephenson.

Attachments:

- OMAG Trustee Ballot

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

www.glenpoolonline.com

BALLOT

OKLAHOMA MUNICIPAL ASSURANCE GROUP

2021 Election of Two Trustees

The biographical sketch on the next page for each nominee was written by the person(s) who made the nomination. YOU MAY VOTE FOR TWO (2) NOMINEES.

- _____ MIKE BAILEY, City Manager, City of Bartlesville (Incumbent)
- _____ CRAIG STEPHENSON, City Manager, City of Ponca City (Incumbent)
- _____ MIKE CARTER, City Manager, City of Sand Springs
- _____ RICK GOODMAN, Mayor / Trustee, Town of Meno
- _____ GERALD HAURY, Town Administrator, Town of Mannford
- _____ MARK WHINNERY, City Manager, City of Drumright

SIGN AND ATTEST

Ballot cast for the governing body of the municipality of

Signed: _____
Mayor

Attested: _____ Date: _____, 2021
Clerk

**PLEASE BE ADVISED THAT THE FAILURE TO PROPERLY SUBMIT THIS BALLOT
WILL INVALIDATE THE BALLOT!**

**Your Ballot must be received by the Oklahoma Municipal Assurance Group, 3650 S.
Boulevard, Edmond, OK 73013 no later than *May 31, 2021*, by:**

- (1) sending a facsimile of the ballot to OMAG at (405) 657-1401;
- (2) emailing the ballot to elections@omag.org; or
- (3) sending the ballot to OMAG by certified mail.

SEE REVERSE FOR BIOGRAPHICAL SKETCHES

BIOGRAPHICAL SKETCHES

MIKE BAILEY (Incumbent) Mike is the City Manager for Bartlesville and has been with the City for 15 years. Mike is also a licensed CPA who has worked with many local governments throughout his career. Mike has served on the OMAG Board since 2007 and is currently the vice chair. **(Bartlesville participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

CRAIG STEPHENSON (Incumbent) Craig is a current incumbent on the OMAG Board. He has 34 years of municipal government experience serving communities as Assistant City Manager and City Manager. Craig holds Bachelor's and Master's degrees in Political Science and has earned the ICMA Credentialed and Oklahoma Accredited Manager designation. **(Ponca City participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

MIKE CARTER Mike Carter is the City Manager of Sand Springs. Carter served as Police Chief from 2015 until 2021 and was a Sand Springs Police Officer for 28 years. Carter was born and raised in Tulsa and was awarded a degree from NSU and is a graduate of the FBI Academy. **(Sand Springs participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)**

RICK GOODMAN Rick has served the Meno community as an elected board trustee / mayor for the past six years. Rick has seen firsthand some of the challenges that small communities face and would like the opportunity to be the voice for small communities on the OMAG Board of Trustees. **(Meno participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)**

GERALD HAURY A Town Administrator for Mannford, Gerald manages the Town's natural gas and electric distribution and senior housing operations. Gerald believes in the OMAG model using OMAG's programs and training for his employees. Gerald supports these programs and will work to ensure OMAG stays a strong partner for cities and towns. **(Mannford participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)**

MARK WHINNERY Mark Whinnery became Drumright's City Manager in 2012. He's a retired Air Force Colonel with 25 years of service. Mark has a Bachelor's in Communication, a Master's in Human Resources, and a Master's of Military Operational Art and Science. Mark was also an Air Force Fellow at the Rand Corporation. **(Drumright participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)**



**Mike Carter, City Manager, City of Sand Springs
Nominee for OMAG Board of Trustees**

The City of Sand Springs respectfully requests your consideration of nominee Mike Carter to serve on the Oklahoma Municipal Assurance Group Board of Trustees.

Mike Carter has served the City of Sand Springs for nearly 30 years. He recently transitioned from Chief of Police to City Manager.

Mike has long been a strong advocate of OMAG's value-added services and training, particularly the use of Lexipol. He has collaborated with OMAG to provide statewide educational content for new Police Chief training conferences and seminars. Mike excels in municipal operations. His experience in law enforcement and his partnership with OMAG's training outreach provide valuable insight in keeping claims down and cost to OMAG members low.

Under Mike's leadership, the City of Sand Springs received local, national, and international recognition from the International Association of Chiefs of Police (IACP)/Cisco Leadership as the recipient of the Community Policing Award for developing the concept of a Policing Plan for the community. The City of Sand Springs has continued this concept for over five years. Mike has promoted this award-winning approach to policing statewide through training events with the City Management Association of Oklahoma and the Oklahoma Association of Chiefs of Police.

Mike is a graduate of the 221st session of the FBI National Academy and served at the scene of the Murrah Federal Building bomb attack in Oklahoma City. During his service to the City of Sand Springs, Mike has received the Medal of Valor, two Life-Saving awards, Employee of the Year, and Police Officer of the Year.

The City of Sand Springs appreciates your consideration of Mike Carter to serve on the OMAG Board of Trustees.



CITY of MANNFORD, OK

P.O. Box 327 / 300 Coonrod

Mannford, OK 74044

Ph. (918) 865-4314

April 15, 2021

Dear Mayor and Council Members,

I'm Gerald Haury, Town Administrator for Mannford, and I am on the ballot as a candidate for the OMAG Board of Trustee election.

You should receive a ballot from OMAG for your governing body to act on at your city council meeting.

I'm asking for your consideration and vote.

I have spent most of my professional career in management, both in the public and private sector. I am responsible for all aspects of operations in Mannford, including the natural gas and electric distribution, recreational campgrounds and a senior housing facility owned by the City of Mannford, in addition to town departments.

Managing Mannford's municipal operations – a community of 3,500 on Keystone Lake – puts me in a position to understand the smaller communities in OMAG and the wide array of duties that Town Administrators face. Additionally, as Mannford operates both municipal electric and natural gas distribution systems, I would bring a unique perspective to the OMAG Board of Trustees.

I served the Town of Okeene as their Town and Public Works Authority Administrator from 2015 to 2018, overseeing the Okeene Public Works Authority and all city services, including several major infrastructure projects and the town's electric service.

I am very involved in statewide municipal organizations, including Oklahoma Municipal Management Services (OMMS) and the City Management Association of Oklahoma where I serve on the board. I believe in OMAG's training and value-added services, with our Town Board participating in the OMAG Recognition program since its inception.

Thank you for your consideration and vote.

Sincerely,

Gerald Haury