

MINUTES

CITY COUNCIL MEETING

August 17, 2015

The Regular Session of the Glenpool City Council was held at 6:00 p.m., Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Jennifer Ballew; Patricia Agee; Brandon Kearns; Momodou Ceesay, Vice Mayor; and Tim Fox, Mayor.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Susan White, City Clerk; Julie Casteen, Finance Director; Lynn Burrow, Community Development Director; Rick Malone, City Planner; Dennis Waller, Police Chief and Paul Newton, Fire Chief.

Also present were: Jason Yarbrough, Pastor; Katrina Stevens; and Mandy Vavrinak, Crossroads Communications, LLC

- A) Mayor Fox called the meeting to order at 6:00 p.m.**
- B) Susan White, City Clerk called the roll. Mayor Fox declared a quorum present.**
- C) Jason Yarbrough, Pastor at Glenpool First Baptist Church offered the Invocation.**
- D) Mayor Fox led the Pledge of Allegiance.**
- E) City Manager Report – Roger Kolman, City Manager**

Mr. Kolman boasted that the Glenpool Conference Center is leading in the Best in the World banquet facility contest which is sponsored by the Tulsa World.

Mr. Kolman reminded City Council and audience that school starts this week and cautioned everyone to be attentive to children in crosswalks and other public areas.

He reported that the 126th Street bridge project will begin later this week. The street will be closed during construction.

He announced that "Pink Out" order forms are available for all those wishing to order their "Pink Out" t-shirts which benefit the American Cancer Society and Glenpool Public Schools.

Mr. Kolman reviewed a cloud based work order system with staff.

F) Mayor Report – Tim Fox, Mayor

Mayor Fox reported on the 1st Annual Fishing Derby. He estimated 150 attended, including State Rep. Mark McCullough and his sons. Mayor Fox commended city staff for another successful event and extended his appreciation to the Optimist Club and Shriners for their assistance during the event.

Mayor Fox reminded the audience that coming up this weekend the Tulsa Culture Festival will be held at the Glenpool Conference Center.

G) Council Comments

None

H) Public Comments

None

I) Presentation of a Community Service Award to Katrina Stevens – Tim Fox, Mayor

Mayor Fox described an event he attended at Black Gold Park two weeks earlier. It was a birthday party for Katrina Stevens. Katrina was celebrating her eleventh birthday. She volunteers at the Glenpool Animal Shelter and experienced a desire to help the animals residing at the Shelter. She decided instead of a birthday party to honor herself, she would organize a fundraising event to benefit the Animal Shelter. The event was a huge success and the Animal Shelter benefited in excess of \$1,300 and many supplies. Additionally, three dogs found homes as a result of the event. Katrina was publically recognized by the Mayor and City Council for her selfless service.

J) Scheduled Business

1) Discussion and possible action to approve minutes from August 3, 2015 meeting.

MOTION: Councilor Agee moved, second by Councilor Kearns to approve minutes as presented.

FOR: Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None

Motion carried.

2) Discussion and possible action to adopt Ordinance No. 708, An Ordinance Amending Ordinance No. 458, By Rezoning Certain Property Described Herein From Agriculture (AG) To Commercial General (CG), As Recommended By The Planning Commission Under Application GZ-247; And Repealing All Ordinances Or Parts Of Ordinances In Conflict Herewith.

Rick Malone, City Planner presented Ordinance No. 708 to rezone 5.97 acres ± located approximately 475 feet north of the Northeast corner of 201st Street and Highway 75 from AG to CG. The property is owned by Sandra Licciardello.

MOTION: Vice Mayor Ceesay moved, second by Councilor Agee to adopt Ordinance No. 708 as presented.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Ballew

AGAINST: None

Motion carried.

3) Discussion and possible action to adopt Ordinance No. 709, An Ordinance Amending Ordinance No. 458, By Rezoning Certain Property Described Herein From Agriculture (AG) To Commercial General (CG), As Recommended By The Planning Commission Under Application GZ-248; And Repealing All Ordinances Or Parts Of Ordinances In Conflict Herewith.

Rick Malone, City Planner presented Ordinance No. 709 to rezone property located at the Southeast corner of 201st Street and Highway 75 from AG to CG. The property is owned by Sandra Licciardello.

MOTION: Vice Mayor Ceesay moved, second by Councilor Agee to adopt Ordinance No. 709 as presented.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Ballew; Vice-Mayor Ceesay

AGAINST: None

Motion carried.

- 4) **Discussion and possible action to adopt Ordinance No. 710, An Ordinance Amending Ordinance No. 458, By Rezoning Certain Property Described Herein From Agriculture (AG) To Industrial Light Manufacturing And Research And Development District (IL), As Recommended By The Planning Commission Under Application GZ-249; And Repealing All Ordinances Or Parts Of Ordinances In Conflict Herewith.**

Rick Malone, City Planner presented Ordinance No. 710 to rezone 20 acres ± located north of the Northwest corner of 158th Street and Highway 75 from AG to IL. The property is owned by Champagne Metals.

MOTION: Councilor Kearns moved, second by Vice Mayor Ceesay to adopt Ordinance No. 710 as presented.

FOR: Councilor Agee; Councilor Kearns; Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox

AGAINST: None

Motion carried.

- 5) **Discussion and possible action to approve Resolution No. 15-08-02, A Resolution Of The City Council Of The City Of Glenpool Amending The FY 2015-2016 General Fund Budget, To Recognize Receipt Of \$185,600 In Lease Proceeds And Make Supplemental Appropriations Of \$185,600 In Capital Expenditures And Lease Expense For The Purpose Of Acquiring Five Police Vehicles Pursuant To The Lease Purchase Agreement With Oklahoma State Bank Approved By Resolution No. 15-08-01, Adopted By The City Council On August 3, 2015.**

Julie Casteen, Finance Director submitted Resolution No. 15-08-02 for approval. She explained the purpose of the Resolution was to amend the FY 2015-2016 General Fund Budget and authorize supplemental appropriations to reflect the lease proceeds expense associated with the acquisition of five police vehicles. Note: City Council approved the lease purchase agreement for the vehicles on August 3, 2015.

MOTION: Vice Mayor Ceesay moved, second by Councilor Agee to approve Resolution No. 15-08-02 as presented.

FOR: Councilor Kearns; Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee

AGAINST: None

Motion carried.

- 6) **Discussion and possible action to approve Addendum 8 to the 2008 Master Services Agreement between the City of Glenpool, the Regional 9-1-1 Board, and Southwestern Bell Telephone, d/b/a A T & T Oklahoma.**

Lowell Peterson, City Attorney recommended approval of Addendum 8 to the 2008 Master Services Agreement. Mr. Peterson explained that the Addendum extends the services for an additional three one-year terms.

MOTION: Councilor Agee moved, second by Councilor Ballew to approve Addendum 8 as presented.

FOR: Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None
Motion carried.

7) Discussion and possible action to approve a Professional Services Contract with Crossroads Communications, LLC pertaining to economic development consulting services for FY 2015-2016.

Roger Kolman, City Manager presented the Contract for approval. He noted that the compensation represented a \$500/month increase over last year. The additional compensation is related to extra projects the contractor is expected to take on this year.

The Council discussed in depth with Ms. Vavrinak their expectations.

MOTION: Councilor Agee moved, second by Vice Mayor Ceesay to approve the Crossroads Communications, LLC Professional Services Contract.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Ballew

AGAINST: None
Motion carried.

8) Discussion and possible action to approve a Professional Services Contract with Retail Attractions, LLC pertaining to economic development consulting services for FY 2015-2016.

Roger Kolman, City Manager presented the Contract for approval. He pointed out the cost had not changed from the previous year; however the term was reduced to six months, expiring December 31, 2015. The Contract renewal is contingent upon results realized in the first six months.

Mayor Fox announced that Mr. Rickey Hayes, Retail Attractions had called him earlier in the day and reported that he had a scheduling conflict and would be unable to attend the Council meeting. Mr. Hayes expressed his apologies for the absence.

MOTION: Councilor Agee moved, second by Councilor Ballew to approve the Contract as presented.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Ballew; Vice-Mayor Ceesay

AGAINST: None
Motion carried.

9) Discussion and possible action to approve a Memorandum of Understanding between the Indian Nations Council of Governments and the City of Glenpool pertaining to the maintenance of the 9-1-1 electronic map street layer and the master street and address guide.

Roger Kolman, City Manager explained that the MOU defines the duties performed by INCOG to maintain 911 mapping for our City. Mr. Kolman articulated how important this service is to our community. The cost for the service is \$2,263 which is contained in the FY 2016 Budget.

MOTION: Councilor Agee moved, second by Councilor Kearns to approve the MOU with INCOG as presented.

FOR: Councilor Agee; Councilor Kearns; Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox

AGAINST: None
Motion carried.

10) Discussion and possible action to authorize Mayor Fox to attend ICSC Texas and pay all related costs, as set forth in Sec. 14 Expenses, The Code of Ethics and Policy Statement for Elected and Appointed Officials of the City of Glenpool.

Mayor Fox requested Council authorization to attend ICSC Texas. Councilors briefly discussed and expressed their opinions concerning the length of his attendance and whether or not his presence at certain events throughout the conference adds benefit.

MOTION: Councilor Kearns moved, second by Vice Mayor Ceesay to authorize the Mayor to attend the Conference and pay all related expenses associated with the Conference.

FOR: Councilor Kearns; Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee

AGAINST: None

Motion carried.

11) Discussion and possible action to enter into Executive Session.

MOTION: Councilor Kearns moved, second by Councilor Agee to enter into Executive Session for the purpose described in Item 12.

FOR: Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None

Motion carried.

12) Executive Session for the purpose of conferring on matters pertaining to economic development, such that public disclosure of the matter would interfere with the development of products or services or would violate the confidentiality of the business, pursuant to Title 25 O.S. § 307.C.10.

13) Discussion and possible action to reconvene in Regular Session.

MOTION: Councilor Kearns moved, second by Councilor Agee to reconvene in Regular Session.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Ballew

AGAINST: None

Motion carried.

L) Adjournment.

- Meeting was adjourned at 8:41 p.m.

Date

Mayor

ATTEST:

City Clerk