



NOTICE
GLENPOOL CITY COUNCIL
REGULAR MEETING

A Regular Session of the Glenpool City Council will be held at 6:00 p.m. on June 17, 2024, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

NOTE: The Glenpool City Council will be assembled for the meeting at the City Council Chambers, 12205 S. Yukon Ave, Glenpool, Oklahoma.

The City Council welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending in **PERSON** are required to complete the Request to Speak form located on the agenda table and return to the City Clerk **PRIOR TO THE CALL TO ORDER.**

AGENDA

	Page
A) Call to Order - Joyce G. Calvert, Mayor	
B) Roll Call, Declaration of Quorum – Lesli Smith, City Clerk; Joyce G. Calvert, Mayor	
C) Invocation –	
D) Pledge of Allegiance – Joyce G. Calvert, Mayor	
E) Management Report	
F) Mayor Report – Joyce G. Calvert, Mayor	
G) Council Comments	
H) Public Comments	
I) Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)	
1) Approval of the Minutes from June 3, 2024, meeting. City Council Regular Meeting - 03 Jun 2024 - Minutes - Pdf	3 - 630
2) Approval of the City's continued participation in the HOME Consortium program for FY 2025-2027. Staff Report - HOME Consortium	631 - 633
3) Approval of Budget Amendment CITY-17 for FY23-24, increasing General Fund revenue account 5-00-5409 (Transfer from Fund Balance) by \$8,273.20, increasing expense account 6-90-6740 (Transfer to GIA) by \$8,273.20, to account for final cost, including closing costs, of acquiring the Dawe's property during the fiscal year. FY24 Budget Amendment CITY-17 City Council Staff Report 06-17-24 updated FY24 Budget Amendment City-17 updated	634 - 635
4) Approval of Budget Amendment CITY-18 for FY23-24, increasing General Fund revenue account 5-00-5002 (Dedicated Tax) by \$33,143.00, increasing	636 - 637

expense account 6-90-6732 (Transfer to GUSA) by \$75,689.00 to align the accounts, increasing the GUSA Fund revenue account 5-00-5401 (Transfer from General Fund – Sales Tax) by \$75,689.00, and increasing GUSA expense account 6-90-6745 (Transfer to Reserves) by \$75,689.00, to account for Sales Tax received in excess of current budget.

[FY24 Budget Amendment CITY-18_City Council_Staff Report 06-17-24](#)

[FY24 Budget Amendment City-18](#)

- 5) Approval of Fund Transfers-01, completing budgeted transfers between funds for FY23-24. 638 - 639

[FY24 Transfers between Funds_Staff Report 06-17-24](#)

[FY24 Budget Amendment City-17 transfer](#)

J) **Consideration and appropriate action relating to items removed from the Consent Agenda**

K) **Scheduled Business**

- 1) Discussion and possible action on the tabled motion from June 3, 2024, regarding the closure of city facilities on Friday, July 5th (David Tillotson, City Manager)
- 2) Discussion and possible action to approve, modify or deny the purchase contract with Axon Enterprises Inc for 25 Tasers. 640 - 660
(Jeremy Plane, Chief of Police)
[Staff Report - Tasers](#)
- 3) Presentation and discussion related to the creation of a Strategic Plan for the City of Glenpool.
(David Tillotson, City Manager)

L) **Adjournment**

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on June 14, 2024, at 11:30 am.

Signed: Lesli Smith

City Clerk



MINUTES
City Council Regular Meeting
Monday, June 3, 2024 Council Chambers 6:00 PM

COUNCIL PRESENT: Joyce Calvert
Brandon Kearns
Tim Fox
Chris Brobst
Jacqueline Triplett-Lund

COUNCIL ABSENT:

STAFF PRESENT: David Tillotson
Susan White
Lesli Smith
David Agbetunsin
Lea Ann Reed
Elizabeth Miller
Jesse Hale
Joe Wuest
Joshua Brannon
Gerald S. Gilbert

STAFF ABSENT:

Page

- A) Call to Order - Joyce G. Calvert, Mayor**
Mayor Calvert called the meeting to order at 6:03 p.m.
- B) Roll Call, Declaration of Quorum – Lesli Smith, City Clerk; Joyce G. Calvert, Mayor**
Lesli Smith called the roll; Mayor Calvert declared a quorum present.
Scott Major Attorney, of Rosenstein, Fist & Ringold was also in attendance.
- C) Invocation – Brent McClure, Woodlake Church, Glenpool**
- D) Pledge of Allegiance – Joyce G. Calvert, Mayor**
- E) Management Report**
City Manager Tillotson wanted to remind the council and public of the dates allowed by permit for upcoming July 4th Fireworks. Those dates are Thursday July 4th, Friday July 5th and Saturday July 6th. He also extended his appreciation for all those who

Page 1 of 628

have been working on this years Red White and Boom bash that is scheduled for Saturday June 29, 2024.

[CM Report.06032024](#)

14 - 50

F) Mayor Report – Joyce G. Calvert, Mayor

Mayor Calvert wanted to remind the citizens and council of all the upcoming summer activities in the City of Glenpool. She noted the Farmers Market, Summer Concert Series, City wide Garage Sale, and the Red White and Boom Bash, reminding everyone the details for all events can be found on the City's website. She thanked all the staff and volunteers who work on these summer projects.

G) Council Comments

Vice Mayor Kearns congratulated the Glenpool Youth baseball for successful tournaments held over Mother's Day and subsequent weekends in May. He thanked the Public Works Department for working on areas of the Morris Park Baseball fields and facilities during those events.

H) Public Comments

There were no public comments.

I) Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)

- | | | |
|----|---|-----------|
| 1) | Approval of Minutes from May 6, 2024, meeting.
City Council Regular Meeting - 06 May 2024 - Minutes - Pdf | 51 - 413 |
| 2) | Approval of the Agreement with Retail Attractions LLC for Economic Development Consulting Services for FY2024-2025.
Staff Report - Retail Attractions Agreement | 414 - 422 |
| 3) | Approval of the FY24-25 Property, General Liability and Workers' Compensation insurance renewals from Oklahoma Municipal Assurance Group.
FY25 OMAG Insurance Renewals Staff Report 06-03-24
OMAG Renewal Invoices GENERAL LIAB WC | 423 - 426 |
| 4) | Approval of Resolution 2024007, a resolution authorizing the City of Glenpool and the Glenpool Utility Services Authority to renew that certain security agreement by and between the City of Glenpool and the Glenpool Utility Services Authority with respect to the issuance of the Glenpool Utility Services Authority Utility System Revenue Bonds, Taxable Refunding Series 2019, dated as of September 1, 2019.
Staff Report - Resolution to Renew Security Agreement | 427 - 428 |

- 5) Approval of the FY2024-2025 Agreement between the City of Glenpool, the Glenpool Industrial Authority and the Glenpool Chamber of Commerce. 429 - 433
[Staff Report - Chamber Agreement](#)
- 6) Approval of the Engagement Letter from Crawford & Associates, P.C. to perform monthly financial accounting services, as needed, for Fiscal Year 2024-2025. 434 - 437
[FY25 Monthly Acct Service CRAWFORD ASSOC Engagement Letter Staff Report 06-03-24](#)
[FY25 Monthly Acct Service CRAWFORD ASSOC. Engagement Letter](#)
- 7) Approval of the Engagement Letter from Crawford & Associates, P.C. to prepare the financial statements for fiscal year ending June 30, 2024. 438 - 443
[FY24 Financial Statement Engagement Letter Staff Report 06-03-24](#)
[FY24 Financial Stmt Engagement Letter](#)
- 8) Approval of the Engagement Letter from Hinkle & Company, PC to conduct the fiscal year ending June 30, 2024, Annual Audit. 444 - 453
[FY24 Audit Engagement Letter Staff Report 06-03-24](#)
[Audit Engagement Letter](#)
- 9) Approval of the Administrative Operations Agreement between the GEMS District and the City of Glenpool setting out certain clerical and accounting services to be provided by the City to GEMS as well as Emergency Medical Response Agency emergency medical services for Fiscal Year 2024-2025. 454 - 460
[Staff Report - FY 25 GEMS-City Operational Agreement](#)
- 10) Approval of the Fiscal Year 2024-2025 Agreement with Glenpool Public School for School Resource Officers Services in the amount of \$97,190.00. 461 - 466
[Staff Report - SRO Agreement](#)
- 11) Approval of the Memorandum of Understanding with INCOG regarding mapping and MSAG maintenance for FY24-25 in the amount of \$2,548.00 467 - 469
[Staff Report - INCOG 911 Mapping MOU](#)
- 12) Approval of Budget Amendment CITY-16 for FY23-24, increasing the General Fund revenue account 01-5-00-5355 (Miscellaneous) by \$18,820.87, and increasing the General Fund Police expenditure account 01-6-03-6357 (Police Equipment) by \$18,820.87, to appropriate the use of forfeiture funds received from Tulsa County. 470 - 471

Moved by Jacqueline Triplett-Lund, seconded by Chris Brobst

To approve the consent agenda.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			

Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	5	0	0	0

CARRIED.

[FY24 Budget Amendment CITY-16 City Council Staff Report 06-03-24](#)
[FY24 Budget Amendment City-16](#)

J) Consideration and appropriate action relating to items removed from the Consent Agenda

No items removed from the consent agenda.

K) Scheduled Business

- 1) Presentation and discussion of the Glenpool Chamber of Commerce Annual Report.
(Sydney Bland, Chamber Director)

David Gonzalez at 103 E. 119th Jenks OK, Chairperson of the Glenpool Chamber of Commerce, gave a presentation on the Annual Chamber of Commerce Report. He stated that the Chamber ended its membership in December of 2023 with 102 members, and Director Sydney Bland is hoped to return from extended medical leave in July 2024.

- 2) Discussion and possible action to appoint Mickey Wilburn to serve in the currently vacant seats on the Planning Commission and Board of Adjustment for the remainder of the 3-year term, ending May 9, 2026.
(Joyce Calvert, Mayor)

472 - 473

Mayor Calvert introduced Mickey Wilburn to the council and read his bio. Mr. Wilburn thanked the mayor for the honor of consideration of the appointment and expressed his intention to work hard on behalf of the City of Glenpool if voted to appoint was approved by the council. Mayor Calvert asked if any Council members had questions for Mr. Wilburn.

There were no Council questions of Mr. Wilburn.

Councilor Fox made the following statement regarding the discussion and possible action to appoint Mickey Wilburn to serve in the currently vacant seats on the Planning Commission and Board of Adjustment for the remainder of the 3-year term, ending May 9, 2026, by Joyce Calvert, Mayor.

"So, I'm assuming we have vacated all transparency with the public, with the Mayoral appointments, or did I miss the public notice of a vacant seat?"

Understand it is a mayoral appointment, but without allowing the public at large, to express their interest in serving, in my opinion you have lost the transparency in the appointment, and it gives the further appearance, it's another good ole' boy appointment! I understand Mickey Wilburn may be a great choice (which I think "choice" has become an oxymoron), but without opening it up, the known aspect of appointing the best candidate, remains to be seen! Been involved in this process for over 22 years, up until three years ago, the process had been the same, going back to the Charles Campbell days. He may have done what he wanted to, but he gave the appearance of transparency! Transparency seems to be a thing of the past! Just my humble opinion!!"

Moved by Brandon Kearns, seconded by Jacqueline Triplett-Lund

To appoint Mickey Wilburn to serve in the currently vacant seats on the Planning Commission and Board of Adjustment for the remainder of the 3-year term, ending May 9, 2026.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	5	0	0	0

CARRIED.

[Wilburn PC.BOA Appointment and Bio](#)

- 3) Discussion and possible action to approve the request from American Waste Control, Inc. for a 5% rate increase to their contract with the City, effective July 1, 2024.
(Susan White, Assistant City Manager)

474 - 476

Paul Ross, at 9812 S. Knoxville, Tulsa OK, of American Waste Control Inc, gave a report advising that the City of Glenpool has some of the lowest rates in the area. Glenpool's current rate is \$14.75 with proposed new pricing \$15.49. He compared this to the following surrounding area rates, Bixby \$30 Owasso \$17.45 Coweta \$17.80 Jenks \$17.17 Broken Arrow \$21.75, and Tulsa at \$21.46. He stated that 2022 was the last time a rate increase was brought before the council by American Waste. He thanked the Glenpool community and council for the opportunity to serve.

After Mr. Ross concluded his report, City Manager Tillotson clarified that the city rates are not affected by this 5% increase. The city is doing a rate study but that is a separate action item on the agenda tonight. This item is specifically on

the contract of what the City pays American Waste, not on what our customers pay the city.

Moved by Brandon Kearns, seconded by Jacqueline Triplett-Lund

To approve the request from American Waste Control, Inc. for a 5% rate increase to their contract with the City, effective July 1, 2024.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	5	0	0	0

CARRIED.

Staff Report - 2024 Increase

- 4) Scissortail Phase II– A proposed Comprehensive Plan Amendment (CPA-01-2024) and proposed Zone Amendment (GZA-309). The subject site is approximately 40.1989-acres in overall size and is located east of E. 148th Street S and north of S. Poplar Street. The proposed Comprehensive Plan Amendment (CPA-01-2024) will change the land use designation for the subject site from Suburban Residential to General Residential. The Zone Amendment (GZA-309) will change the zoning for a 36.3989-acre portion of the site from AG (Agricultural) to RS-3 (Single Family High Density). The remaining 3.8-acre portion of the site situated in the northwest corner will retain the RS-3 (Single Family High Density). 477 - 607

a. Public Hearing on the proposed Comprehensive Plan (CPA-01-2024) and Zone Amendment (GZA-309).
(Gerald Gilbert, Development Services Director)

Mayor Calvert opened the Public Hearing on the proposed Comprehensive Plan (CPA-01-2024) and Zone Amendment (GZA-309). at 6:21 pm.

Gerald Gilbert, Development Services Director gave his staff report to the Mayor and Council regarding the proposed Comprehensive Plan (CPA-01-2024) and Zone Amendment (GZA-309).

Tom Vogt, Attorney with Jones Gotcher Law firm at 15 E. 5th St. STE 3800, Tulsa OK, gave a presentation to the council representing the Applicant property owners and Glenwood Homes who would be developing and building

the planned subdivision together.

Public Comments:

Isaac Ellis, Attorney with Conner & Winters, LLP at 15 E. 5th St. STE 4100, Tulsa OK, stated he was representing John Lindsey and Kristy Nightengale Lindsey and their Ranch Properties that are to the east of the property discussed by Applicant representative Tom Vogt. He presented their reasons for opposition to the proposed Comprehensive Plan (CPA-01-2024) and Zone Amendment (GZA-309).

Jan Woodcock, Glenpool resident at 1338 E. 146th Pl. S. Glenpool OK, expressed her opposition to the proposed Comprehensive Plan (CPA-01-2024) and Zone Amendment (GZA-309). Mrs. Woodcock, stated she is opposed to any amendment or plan that will result in cutting down all the trees in the area, and reducing any more green spaces in Glenpool.

Alan Woodcock, Glenpool resident at 1338 E. 146th Pl S. Glenpool OK, expressed his opposition to the proposed Comprehensive Plan (CPA-01-2024) and Zone Amendment (GZA-309). Mr. Woodcock stated he has been a resident of Glenpool for 40 years. He opposes the proposed amendment based on the guidelines outlined in the current comprehensive plan and the result the amendment would have on trees in that area being cut down.

Tom Vogt, Attorney with Jones Gotcher Law firm at 15 E. 5th St. STE 3800, Tulsa OK, representing the Applicant property owners and Glenwood Homes, addressed those who made public comments to clarify that his clients are doing this process the right way according to the guidelines in the Comprehensive Plan.

Mayor Calvert closed the public hearing at 7:25pm.

b. Discussion and possible action to approve, approve with conditions, deny, or amend proposed Resolution No. 2024006, a resolution of the City of Glenpool, Oklahoma, amending the Comprehensive Plan Map in accordance with the 2017 Interim Update of the City of Glenpool Comprehensive Plan, by redesignating certain property described therein from the Suburban Residential land use designation to General Residential land use designation as recommended by the Planning Commission under Application CPA-01-2024; and repealing all resolutions or parts of resolutions in conflict therewith.

c. Discussion and possible action to approve, approve with conditions, deny, or amend proposed Ordinance No. 821, an ordinance amending Ordinance No. 746, Title 11 of the City Code of the City of Glenpool (Zoning Regulations), by rezoning certain property described therein from AG (Agricultural) to RS-3

(Single Family High Density), as recommended by the Planning Commission under Application GZA-309; and repealing all ordinances or parts of ordinances in conflict herewith.

(Gerald Gilbert, Development Services Director)

Moved by Brandon Kearns, seconded by Jacqueline Triplett-Lund

To approve proposed Resolution No. 2024006, a resolution of the City of Glenpool, Oklahoma, amending the Comprehensive Plan Map in accordance with the 2017 Interim Update of the City of Glenpool Comprehensive Plan, by redesignating certain property described therein from the Suburban Residential land use designation to General Residential land use designation as recommended by the Planning Commission under Application CPA-01-2024; and repealing all resolutions or parts of resolutions in conflict therewith.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox		x		
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	4	1	0	0

CARRIED.

Moved by Brandon Kearns, seconded by Chris Brobst

To approve Ordinance No. 821, an ordinance amending Ordinance No. 746, Title 11 of the City Code of the City of Glenpool (Zoning Regulations), by rezoning certain property described therein from AG (Agricultural) to RS-3 (Single Family High Density), as recommended by the Planning Commission under Application GZA-309; and repealing all ordinances or parts of ordinances in conflict herewith.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox		x		
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	4	1	0	0

CARRIED.

[Staff Report - Scissortail](#)

- 5) Discussion and possible action to apply for a COPS Hiring Grant for three additional police officers in the amount of \$202,791.62 in federal funds with a required City match of \$67,597.20. 608 - 610
(Elizabeth Miller, Grants /Special Projects)

David Tillotson, City Manager presented the clarification that the number \$202,791.62 with a required match in the proposal and staff report as presented to the council and public are incorrect. He stated that the \$303,104.52 is the total 25% match over the course of the 3-year program. Which means that the total Federal request would be \$909,313.56 for a total grant cost and grant match total of \$1.212,418.08 million dollars. He apologized for the mistake and any confusion or inconvenience it had caused the council. He clarified that the correct motion should be Discussion and possible action to apply for a COPS Hiring Grant for three additional police officers in the amount of \$1.212,418.08 million dollars with total federal funds being \$909,313.56 with a city match of \$303,104.52.

Moved by Chris Brobst, seconded by Jacqueline Triplett-Lund

To apply for a COPS Hiring Grant for three additional police officers in the amount of \$1.212,418.08 million dollars with total federal funds being \$909,313.56 with a city match of \$303,104.52.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	5	0	0	0

CARRIED.

[COPS Hiring Program Staff Report](#)

- 6) Discussion and possible action to approve or deny closing City Facilities on Friday, July 5th. 611
(David Tillotson, City Manager)

Moved by Brandon Kearns, seconded by Chris Brobst

Motion to table the Discussion and possible action to approve or deny closing City Facilities on Friday, July 5th until the next regular council meeting.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	5	0	0	0

CARRIED.

Staff Report - Closing City Facilities

- 7) Public Hearing for the purpose of receiving public comments, if any, on the proposed FY 2024-2025 Annual Budget. 612 - 626
- a. Open Public Hearing – Joyce G. Calvert, Mayor
Mayor Calvert opened the Public Hearing for the purpose of receiving public comments, if any, on the proposed FY 2024-2025 Annual Budget. at 7:48 pm.
- b. Presentation of Proposed Budget – Josh Brannon, Finance Director
Josh Brannon, Finance Director gave his staff report to the Mayor and Council regarding the proposed FY 2024-2025 Annual Budget
- c. Facilitate Public Comments – Joyce G. Calvert Mayor
There were no public comments.
- d. Close Public Hearing – Joyce G. Calvert, Mayor
Mayor Calvert closed the public hearing at 7:56pm.
[FY24-25 Proposed Budget Staff Report Letter](#)
[FY24-25 Proposed Budget](#)
- 8) Discussion and possible action to approve, deny, or amend Resolution No. 2024008, a Resolution of the Governing Body of the City of Glenpool to Comply with and Operate in Accordance with the Municipal Budget Act and Approve the Fiscal Year 2024-2025 Annual Budget. 627 - 628
(Josh Brannon, Finance Director)

Prior to the making of a motion Vice Mayor Kearns made the following statement.

"We have ten funds across our city government. As I sit up here going on my 9th year, I am a little frustrated because I think that we continue to offer our citizens lip service over our Parks and Recs fund; and once again we have not improved our Parks and Recs budget. We continue to lose good citizens in this

town because there is no place for our kids to go to for sports and athletics. I know Councilor Fox and I worked years and years ago on some big-league dreams that failed a vote and did not come to fruition. I think everyone in this room is predominately staff and councilman and women. You all know how near and dear sports are to my family's heart with both of my kids playing D1 and D2 college athletes. Ok, Student athletes. Students for a reason, and I know Glenpool Public Schools and the City of Glenpool have to stand on their own legs and their own towers, but our youth sports program is nothing but a feeder program to our Jr. High and our Highschool. If you look at the records and look at the papers our Highschool continues to get their teeth kicked in because kids are moving out of this because there is not a basis of youth sports. So once again I am terribly heartbroken and saddened that we could not increase our Parks and Recs budget and put money back into our youth.

Moved by Chris Brobst, seconded by Tim Fox

To approve Resolution No. 2024008, a Resolution of the Governing Body of the City of Glenpool to Comply with and Operate in Accordance with the Municipal Budget Act and Approve the Fiscal Year 2024-2025 Annual Budget

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	5	0	0	0

CARRIED.

[Resolution No.2024008 CITY
FY24-25 Budget Exhibit A](#)

- 9) Discussion and possible action to enter into Executive Session for the purpose of A) discussing negotiations concerning employees and representatives of employee groups, specifically for the purpose of discussing possible amendments to, and terms and conditions of, a collective bargaining agreement with the International Association of Fire Fighters, Local 2990, pursuant to 25 O.S. § 307(B)(2) (Open Meeting Act); and B) conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate within the City of Glenpool because public disclosure of the matter discussed would interfere with the development of products or services and would violate the confidentiality of such business, pursuant to 25 O.S. § 307.C.11 of the Open Meeting Act.

(David Tillotson, City Manager), (Susan White, Assistant City Manager),
(Joyce G. Calvert, Mayor)

Moved by Jacqueline Triplett-Lund, seconded by Chris Brobst

To enter into Executive Session for the purpose of A) discussing negotiations concerning employees and representatives of employee groups, specifically for the purpose of discussing possible amendments to, and terms and conditions of, a collective bargaining agreement with the International Association of Fire Fighters, Local 2990, pursuant to 25 O.S. § 307(B)(2) (Open Meeting Act); and B) conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate within the City of Glenpool because public disclosure of the matter discussed would interfere with the development of products or services and would violate the confidentiality of such business, pursuant to 25 O.S. § 307.C.11 of the Open Meeting Act.

Council convened into Executive Session at 8:01 p.m.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	5	0	0	0

CARRIED.

- 10) Discussion and possible action to reconvene in Regular Session.
(Joyce G. Calvert, Mayor)

Moved by Jacqueline Triplett-Lund, seconded by Chris Brobst

Action to reconvene in Regular Session.

Regular Session reconvened at 9:16 p.m.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			

Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	5	0	0	0

CARRIED.

- 11) Discussion and possible action to approve, deny, or amend the collective bargaining agreement with the International Association of Fire Fighters, Local 2990 for FYs 2024-2025 and 2025-2026.
(Susan White, Assistant City Manager)

Moved by Chris Brobst, seconded by Brandon Kearns

To approve the collective bargaining agreement with the International Association of Fire Fighters, Local 2990 for FYs 2024-2025 and 2025-2026.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	5	0	0	0

CARRIED.

L) Adjournment

Mayor Calvert declared the meeting adjourned at 9:17 p.m.

City Manager's Report

June 3, 2024



City Of
Glenpool
Creating Opportunity

Table of Contents

Executive Summary	3
Human Resources	6
Finance	7
Development Services	14
Public Works	19
Engineering	26
Conference Center/Public Relations	30
Economic Development/Grants.....	32
Fire Department	34
Police Department.....	35

Executive Summary

Mayor and Council,

I want to express my gratitude to the Glenpool VFW for the great Memorial Day Ceremony at our Veteran's Memorial. The VFW does an amazing job recognizing, honoring, and serving Glenpool's military community. This month's cover page photo was taken during the Memorial Day Ceremony. The VFW had a great turnout for the event.

Our summer programs kicked off this month with the Farmer's Market and the Glenpool Summer Concert Series. We have had an amazing response from the community for both events. There are so many things going on that I have added a few photos to this summary! The first is a picture of our Streets and Parks Crews replacing flowers and shrubs at the Glenpool Conference Center flower beds. The guys do an amazing job beautifying our parks, keeping the parks and rights-of-way mowed and cleaned and working on our streets! The other pictures are from the Concert Series at BlackGold Park and the Animal Control Officers and Police Week Proclamations at the Council meeting. Thank you, Council, for recognizing these hardworking members of the Glenpool family!

I also want to give a quick shout-out to our amazing school system, as the 8th graders were out painting crosswalks again along Warrior Road, and to the Beautify Glenpool group members who have done some amazing work planting trees and cleaning up flower beds throughout the City. All of you are shining examples of community service and selflessness!

As you will see in the following departmental reports, there are a number of ongoing projects throughout the City. Allow me to take a moment and highlight a few that are in the report and add a few others that I believe are informative.

- All dispatch positions have been filled.
- General Fund revenue is up 5.9% over budget.
- The City's residential building permits are up almost double (36 vs 19) over this same time period last year.
- The large play structure in Kendalwood Park North has been completed and work had begin on the smaller playset. Work on the shade structures should immediately follow the playsets.
- Engineering staff is working with ODOT on three different sidewalk grant projects. All three await ODOT contracts to move forward to the next steps.
- The Hwy 75 and 141st Interim Fix Project has been awarded by ODOT. We are being told that construction will start in mid-September and will last approximately one year.

Finally, let me highlight a couple of upcoming Community Events that we hope everyone circles on their calendars:

- Glenpool Farmer's Market: BlackGold Park, runs every Saturday throughout the summer

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

- Glenpool Summer Concert Series: 6:30pm, BlackGold Park
 - June 20th – Bad Decisions
 - July 18th – 1994
 - August 15th – Empire
- Citywide Garage Sale: June 8th
- Red, White and Boom Bash: Saturday, June 29th
- Independence Day: City Offices closed Thursday, July 4th

Once final point of interest. Firework season is fast approaching for the July 4th celebration. While fireworks are legal in the City, anyone choosing to shoot fireworks are required to have a permit. By ordinance, the City Manager is required to set the dates that using fireworks will be allowed with a permit. I have set July 4, 5th and 6th as eligible days this year.



City Council Regular Meeting - 03 Jun 2024 Minutes Attachment



Human Resources

Open Positions

We currently have 7 open positions. These vacancies include those new positions approved in the FY2023-2024 budget.

- Public Works: 4 Positions, all have been posted
 - Water & Sewer Laborer (1)
 - Streets & Parks Laborer (1)
 - Seasonal Streets and Parks Laborers (2)
- Police Department: 1 Position, posted
 - Police Officer (1)
- Administration: 1 Position
 - IT Director
- General Government: 1 Position
 - Deputy City Clerk/Administrative Assistant

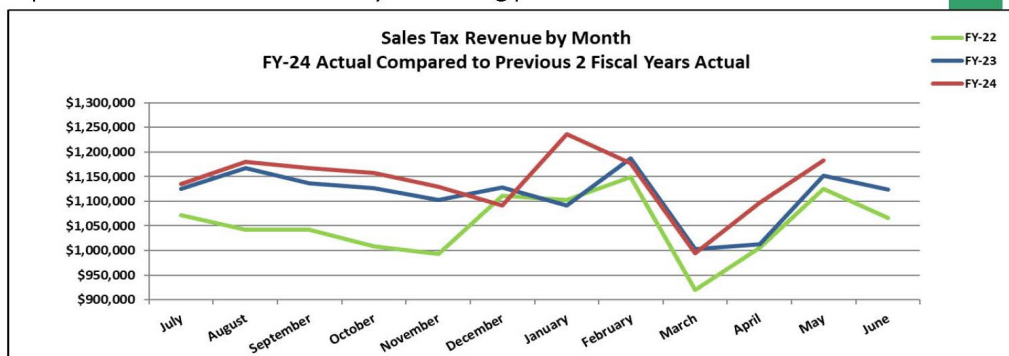
Projects and Training

- Employee Open Enrollment: 05/13/2024 – 05/15/2024
- Participated in SHRM Webinars
 - Stress, Burnout, and the Workplace: Strategies for Enhancing Employee Engagement
 - Unlocking Employee Engagement: The Power of Employee Care in Talent Management
 - The Real Cost of Payroll Errors and How to Avoid Them

Finance

SALES TAX

FY24 Combined Sales Tax for all funds in May totaled \$1,182,207, 2.7% higher than FY23 revenues for the same period. Further details on May financial results will be reported next month after the May accounting period is closed.



GENERAL FUND REVENUES

FY24 General Fund year-to-date revenues in April totaled \$13,613,145 approximately \$351,942 or 2.7% higher than FY23 revenues for the same period. The change is primarily due to a 3.6% increase in total tax revenues compared to the same period of FY23.



GENERAL FUND EXPENDITURES

FY24 General Fund year-to-date expenditures in April totaled \$15,198,089, approximately \$5,036,613 higher than FY23 expenditures YTD. The increase is largely due to a one-time transfer of \$2,550,000 to the Glenpool Industrial Authority for the purchase of property. Excluding this transfer, expenditures are up 24.5% over prior year-to-date.

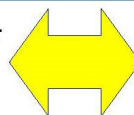


REPORT LEGEND

Better Than
Expected



Expected, or
Minor
Variance



Monitor and
Consider
Taking
Action



SALES TAX REVENUES—ALL FUNDS

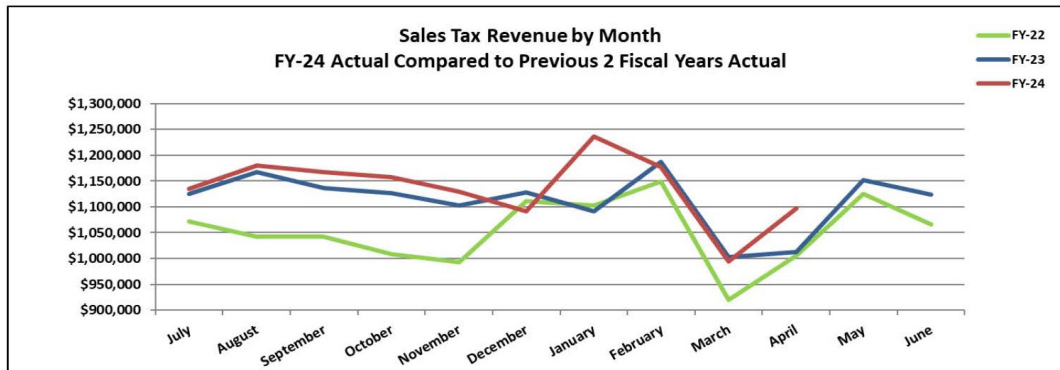


FY24 Sales Tax collections year-to-date in April were 1.6% above budget, and also 2.6% higher than FY23 collections for the same period.

MONTH	COMPARISON TO BUDGET			COMPARISON TO PRIOR YEAR			PERCENTAGE	
	REVISED BUDGET	FY2024 ACTUAL	AMT INC/(DEC)	FY2024 ACTUAL	FY2023 ACTUAL	AMT INC/(DEC)	INC(DEC) BUDGET	INC(DEC) PRIOR YR
July	\$ 1,142,094	\$ 1,134,751	\$ (7,343)	\$ 1,134,751	\$ 1,125,530	\$ 9,221	-0.6%	0.8%
August	\$ 1,148,637	1,179,694	31,057	1,179,694	1,167,026	12,667	2.7%	1.1%
September	\$ 1,132,475	1,167,426	34,951	1,167,426	1,136,626	30,800	3.1%	2.7%
October	\$ 1,110,095	1,157,352	47,257	1,157,352	1,126,462	30,891	4.3%	2.7%
November	\$ 1,089,369	1,128,880	39,511	1,128,880	1,102,424	26,457	3.6%	2.4%
December	\$ 1,164,263	1,091,433	(72,830)	1,091,433	1,128,358	(36,925)	-6.3%	-3.3%
January	\$ 1,140,534	1,236,268	95,734	1,236,268	1,090,804	145,464	8.4%	13.3%
February	\$ 1,214,932	1,177,808	(37,125)	1,177,808	1,187,747	(9,939)	-3.1%	-0.8%
March	\$ 999,718	994,130	(5,588)	994,130	1,002,690	(8,560)	-0.6%	-0.9%
April	\$ 1,049,085	1,097,606	48,521	1,097,606	1,012,534	85,072	4.6%	8.4%
May	\$ 1,183,624			-	1,151,247			
June	\$ 1,138,469			-	1,123,707			
TOTAL	\$ 13,513,295	\$ 11,365,348	\$ 174,146	\$ 11,365,348	\$ 13,355,155	\$ 285,147	2.6%	4.2%

Y-T-D Budget \$ 11,191,202
Y-T-D Actual 11,365,348
Y-T-D Variance 174,146
Y-T-D % Var 1.6%

Prior Year \$ 11,080,201
Y-T-D Actual 11,365,348
Y-T-D Variance 285,147
Y-T-D % Var 2.6%

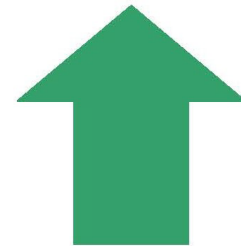
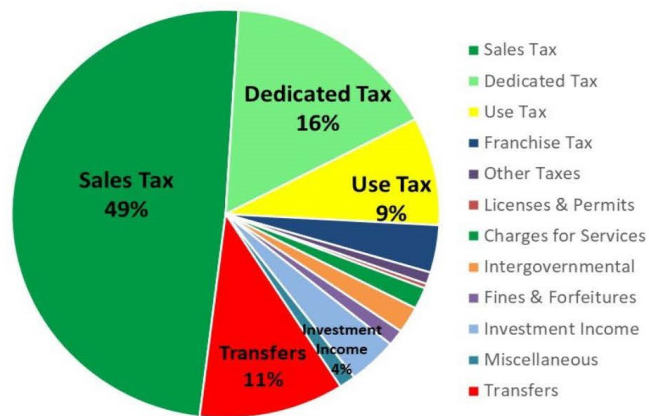


GENERAL FUND REVENUES

	YTD FY24 Budget	YTD FY24 Actual	Budget Over/(Under)	YTD FY23 Actual
Sales Tax	\$ 6,582,945	\$ 6,685,098	\$ 102,153	\$ 6,517,651
Dedicated Tax	2,194,315	\$ 2,228,745	34,430	\$ 2,172,550
Use Tax	1,016,748	\$ 1,159,541	142,793	1,012,008
Franchise Tax	500,000	\$ 503,814	3,814	531,968
Other Taxes	107,083	\$ 132,895	25,811	100,892
Licenses & Permits	57,083	\$ 50,611	(6,472)	43,709
Charges for Services	286,163	\$ 263,734	(22,428)	243,516
Intergovernmental	289,701	\$ 279,592	(10,109)	243,862
Fines & Forfeitures	175,833	\$ 180,229	4,396	177,344
Investment Income	83,333	\$ 460,796	377,462	543,224
Miscellaneous	67,546	\$ 168,091	100,546	152,690
Transfers	1,500,000	1,500,000	-	1,521,788
Totals	\$ 12,860,751	\$ 13,613,145	\$ 752,395	\$ 13,261,203

Over (Under) Budget year to date: **5.9%**

Increase (Decrease) over prior year: **2.7%**



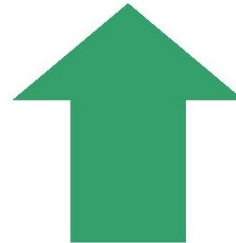
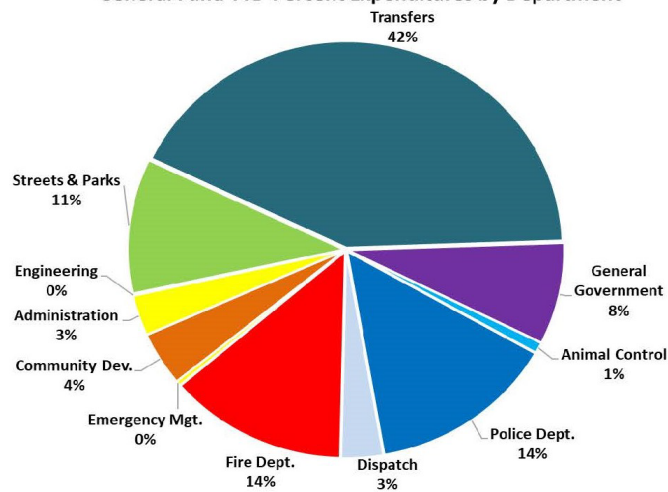
GENERAL FUND EXPENDITURES BY DEPARTMENT

DEPARTMENT	YTD FY24 Budget	YTD FY24 Actual	Budget Under/(Over)	YTD FY23 Actual
General Government	\$ 1,342,861	\$ 1,206,891	\$ 135,970	\$ 1,045,760
Animal Control	143,418	126,705	16,713	116,944
Police Dept.	2,342,973	2,131,744	211,229	1,537,439
Dispatch	515,766	474,088	41,678	415,467
Fire Dept.	2,550,681	2,034,871	515,810	1,753,778
Emergency Mgt.	91,037	54,346	36,691	1,798
Community Dev.	768,631	636,543	132,088	568,639
Administration	637,115	480,759	156,356	479,413
Engineering	178,583	17,550	161,033	-
Streets & Parks	1,569,058	1,600,983	(31,925)	569,410
Transfers	6,522,776	6,433,607	89,169	3,672,827
Totals	\$ 16,662,899	\$ 15,198,089	\$ 1,464,810	\$ 10,161,476

Under (Over) Budget year to date: 8.8%

Increase over prior year: 49.6%

General Fund YTD Percent Expenditures by Department



GLENPOOL UTILITY SERVICES AUTHORITY REVENUES YEAR-TO-DATE

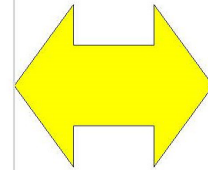
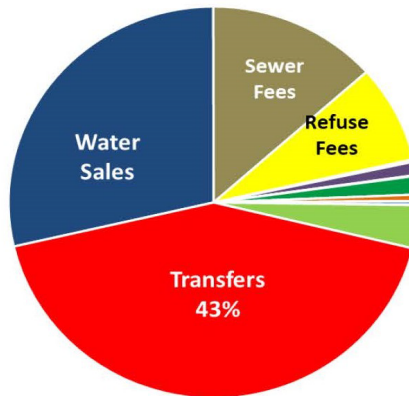
	YTD FY24 Budget	YTD FY24 Actual	Budget Over/(Under)	YTD FY23 Actual
Water Sales	\$ 2,833,333	\$ 2,501,124	\$ (332,210)	\$ 2,532,483
Sewer Fees	1,333,333	1,173,607	(159,726)	1,185,508
Refuse Fees	770,833	706,216	(64,617)	692,318
Solid Waste Mgt Fee	18,333	16,763	(1,570)	16,522
Storm Water Mgt Fee	105,000	96,059	(8,941)	94,727
Water/Wastewater Fee	2,417	5,982	3,565	2,690
Misc Fees	122,258	134,129	11,872	147,507
Taps	45,833	46,200	367	34,700
CCRWD 2	26,250	29,285	3,035	23,311
Investment Income	95,216	311,252	216,036	102,826
Transfers	3,672,843	3,728,745	55,902	3,672,827
Totals	\$ 9,025,649	\$ 8,749,362	\$ (276,287)	\$ 8,505,419

Over (Under) Budget year to date: -3.1%

Increase over prior year: 2.9%

GUSA YTD Revenues by Type

- Water Sales
- Sewer Fees
- Refuse Fees
- Solid Waste Mgt Fee
- Storm Water Mgt Fee
- Water/Wastewater Fee
- Misc Fees
- Taps
- CCRWD 2
- Investment Income
- Transfers

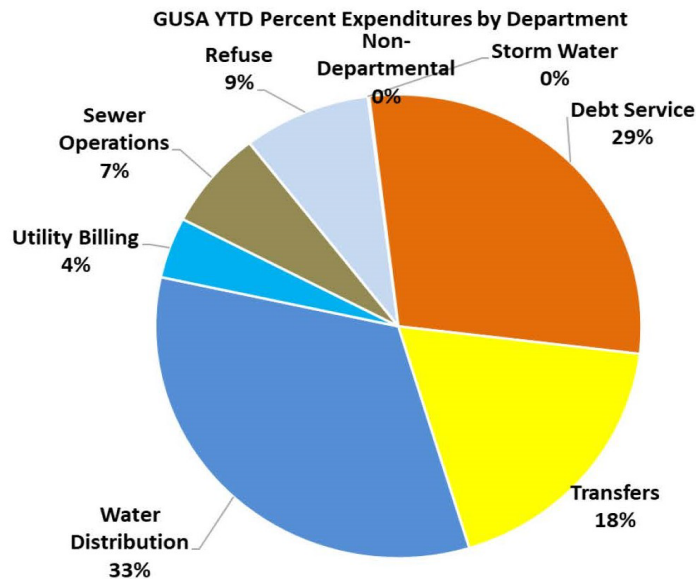


GLENPOOL UTILITY SERVICES AUTHORITY EXPENSES YEAR-TO-DATE

DEPARTMENT	YTD FY24 Budget	YTD FY24 Actual	Budget (Over)/Under	YTD FY23 Actual
Water Distribution	\$ 2,897,727	\$ 2,704,262	\$ 193,464	\$ 2,270,983
Utility Billing	365,555	345,856	19,699	295,614
Sewer Operations	783,951	559,763	224,188	-
Refuse	646,667	693,379	(46,712)	589,779
Storm Water	432,500	-	432,500	-
Non-Departmental	7,716	6,794	921	-
Debt Service	2,445,718	2,351,913	93,805	1,951,484
Transfers	1,500,000	1,500,000	-	1,500,000
Totals	\$ 9,079,833	\$ 8,161,967	\$ 917,866	\$ 6,607,859

Under (Over) Budget year to date: **10.1%**

Increase over prior year: **23.5%**



FUND DASHBOARD			
FUND	REVENUES	EXPENDITURES	CHANGE IN FUND BALANCE
GENERAL FUND	\$13,613,146	\$15,198,089	<\$1,584,943>
GLENPOOL UTILITY SERVICES AUTHORITY FUND	\$8,749,362	\$8,161,967	\$587,395
GLENPOOL INDUSTRIAL AUTHORITY FUND	\$3,443,031	\$3,404,782	\$38,249
STREETS & INFRASTRUCTURE FUND	\$807,690	\$75,300	\$732,390
PUBLIC SAFETY CAPITAL FUND	\$1,013,573	\$954,229	\$59,344
PUBLIC SAFETY PERSONNEL FUND	\$1,421,733	\$1,221,814	\$199,919
CAPITAL FUND	\$4,694	\$237	\$4,457
ARPA FUND	\$880,216	\$1,743,905	<\$863,689>
PARKS AND RECREATION FUND	\$27,365	\$495	\$26,870
HOTEL FUND	\$226,258	\$197,186	\$29,072

Development Services

Listed below are current development related activities within the City of Glenpool **through the month of May 2024**. These activities listed include Projects Under Construction, Planning Applications Under Review, Approved Projects Not Under Construction, Building Permits and Inspections, and Code Enforcement Activity. The most recent activities are highlighted in **red**.

Commercial/Industrial Projects Under Construction:

1. **C & C Office Complex** – A Site Plan review of a proposed 2,672 sf office building located 459 E 151st S. The existing single-family residence will be converted into an office building.

Commercial/Industrial Occupancy Permits Issued in April:

1. **Tan Your Ta TA's (Tanning Salon) – 13809 S Casper Suite D**
2. **Unique Cleaners (Dry Cleaners Expansion) – 480 E 141St**

Earth Change Permits Issued:

1. **Eagle I Investments (The Lakes at Twin Mounds Commercial)** – Southwest corner of W. 161st Street and US 75. The owner is clearing, grading and preparing the 11-acre site for future commercial uses.
2. **South 75 Business Park** – 2.5-acre site near northwest and northeast corner of 166th Street South and South Broadway Street. The owner is clearing, grading and installing drainage improvements to serve the area.
3. **Grandview Heights Apartments North Expansion** – A 120-unit apartment project on 6.8-acre site located at 12150 South Yukon Avenue. This is an expansion of the existing Grandview Heights Apartment project.
4. **146th and Vancouver Commercial:** An earth change permit for future commercial uses.

Residential Projects Under Construction:

	Subdivision Name	Lots Approved	Under Construction	Completed	Lots Available
1	Glen Hills I (Phase 1-6)	84	0	82	2
2	Glen Hills II (Phase 7-11)	78	24	43	11
3	Scissortail	88	10	46	32
4	Redbud Glen	74	15	16	43
5	Twin Ponds	25	1	1	23
	Totals	349	50	188	111

Planning Applications Under Review:

1. Annexation(s): **No New Applications**
2. Comprehensive Plan Amendment(s):
 1. Scissortail II - A proposed Comprehensive Plan Amendment (CPA-01-2024) to change the Land Use Designation of a 40.2-acre site from Suburban Residential to General Residential.
3. Zone Amendment(s):
 1. Scissortail II – A proposed Zone Amendment to change the zoning of a 40.2-acre site from AG (Agricultural) to RS-3 (Single Family High Density).
4. Planned Unit Development (PUD): **No New Applications**
5. Subdivision Plat(s): **No New Applications**
6. Lot Split Application(s): **Lot Split Application(s): Banning Real Estate Group LLC. – A Lot Split (GLS 265) to split a 14.70-acre site into two (2) 7.35-acre lots. The subject site is located is located on the north side of W 161st St. S approximately 2,300 feet west of US Hwy 75.**
7. Site Plan Applications:
 1. State Farm Office – Marvin Manns – A Site Plan review of a proposed office building located at 201 E 141st St.
8. Specific Use Permits: **No New Applications**
9. Variance(s): **No New Applications**

Approved Projects Not Under Construction

1. **McGraw Winfield Realtors** – A proposed 4,434sf office building located at 12189 South Yukon Avenue.
2. **Carson Trails** – A 497-lot residential Planned Unit Development (PUD) located north and east of the northeast corner of West 181st Street and South Union Avenue directly adjacent to Eden South neighborhood. A subdivision plat for Phase I of Carson Trails PUD-43. The plat consists of 82 residential lots and four (4) reserve areas.
3. **Grandview Heights Apartments North Expansion** – A 120-unit apartment project on 6.8-acre site located at 12150 South Yukon Avenue. This is an expansion of the existing Grandview Heights Apartment project.
4. **Redbud Glen II** – A Preliminary Plat to subdivide a 25.729-acre site into sixty-seven (67) lots in eight (8) blocks and four (4) reserve areas. The subject site is generally located north of E. 149th Street S. and West of S. Elwood Ave.
5. **Twin Ponds Phase II** – Preliminary Plat of a 12.29-acre site. The plat proposes to subdivide the site into ten (10) lots and four (4) reserve areas. The subject site is generally located north of West 181st Street South – ½ mile west of Highway 75.

Items Scheduled for BOA Meeting – June 10, 2024

No items

Items Scheduled for Planning Commission Meeting – June 10, 2024

1. **Banning Real Estate Group LLC. – A Lot Split (GLS 265) to split a 14.70-acre lot into two (2) 7.35-acre lots. The subject site is located on the north side of W 161st St. S approximately 2,300 feet west of US Hwy 75.**

Current Residential and Commercial Building Permit Statistics

New Residential Permits Issued May 2024	3
New Commercial Permits Issued May 2024	0
Current Active Residential Permits	59
Current Active Commercial Permits	1
Residential Permits thru May 2023	19
Residential Permits thru May 2024	36
Commercial Permits thru May 2023	0
Commercial Permits thru May 2024	0
Assessment Letters Issued in May 2024	0
Total Assessment Letters Issued in 2024	3

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

Code Enforcement Activity for May 2024

ACTIVITY DESCRIPTION:	Totals			
Complaints received and investigated Year to Date	457			
Open public nuisance cases through May 2024	45			
CODE ENFORCEMENT CASES	Feb 2024	Mar 2024	Apr 2024	May 2024
	74	62	160	103
High grass:	-0-	-0-	4	19
Fire damaged structures:	-0-	-0-	-0-	-0-
Illegally parked vehicles:	6	4	4	5
Nuisance abatements (contractor):	-0-	-0-	-0-	-0-
Notices issued for residents with no water service:	-0-	-0-	-0-	-0-
Tulsa County Health Department citations:	-0-	-0-	-0-	-0-
Illegally placed signs:	44	44	138	61
Damage to public facilities citations:	-0-	-0-	-0-	-0-
Excessive trash & debris notices:	4	6	10	10
Dilapidated structures/property notices:	1	-0-	-0-	-0-
Trash can/receptacle placement notices:	-0-	-0-	-0-	-0-
Building demolition & removal:	-0-	-0-	-0-	-0-
Inoperable/abandoned vehicles:	3	3	2	2
Visual impairments caused by trees, shrubs, vehicles, basketball goals, etc. interfering with traffic flow:	1	2	1	4
Stagnant water causing mosquito issues:	-0-	1	1	-0-
Pest issue:	-0-	-0-	-0-	1
Dilapidated fencing:	1	2	-0-	-0-
Noxious odor:	-0-	-0-	-0-	1

Public Works

The following details of all work completed between April 27 – May 23, 2024

Streets

- Crack sealed - NA
- Filled potholes
 - Rolling Meadows
 - Eden South
- Fixed downed streets signs
 - Waco & Vancouver – Speed Limit
 - 138th & Fern – Stop Sign with New Pole
- Cleaned storm drains
 - Misc around town
 - 126th & 33rd West – completely blocked culvert
 - 130th Pl & Peabody – storm drain repair
 - 138th Pl & Zenith – cleared drain
- Picked up trash around town.
- Weeded –
 - Sprayed sidewalks on 141st
- Trimmed trees
 - 141st from Elwood to Peoria
 - 138th Pl & Zenith – near stop sign
- Swept several areas of town with a street sweeping vendor on a trial run.
 - Around City Hall
 - 141st from US-75 to Elwood
 - Kendalwood North
- Mowed and trimmed alleys in old town
- Chipped up tree limbs at City purchased house on Barber St
- Assisted in planting flowers and shrubs at City Hall

Parks

- Black Gold
 - Changed out rope on flagpole with Fire Department's assistance.
 - Limbed up trees
 - Mowed & trimmed x4
- Kendalwood North -
 - Construction of the large playset has completed. Focus will now be on the small playset and 3 shades.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

- Mowed & trimmed x3
- Kendalwood South
 - Mowed & trimmed x3
- Lambert
 - Mowed & trimmed x3
 - Mowed walking trail
- Morris
 - Mowed & trimmed x3
 - Cut up fallen tree from wind storm
 - Cut up fell dead tree.
- Rolling Meadows
 - Mowed & trimmed x3
- South County Soccer
 - Mowed & trimmed x1
- Picked up trash and emptied trash cans daily at all city parks.

Facilities Maintenance

- Repaired Splash Pad cracks and opened for the season
- With the help of the distribution crew, rehabilitated the sewer sump pump and rewired the pump so the pump is above overflow.
- Installed new belt on vent exhaust at Fire Department
- Outstanding Projects:
 - The north waterfall pump at city hall is out of service. Replacement pump is pending.
 - An RFQ for AC Maintenance program throughout the city has been issued. Three responses have been received.

Wastewater Treatment Plant:

- Daily calibration and testing performed (CL, DO, pH)
- Daily readings performed.
- Daily flow monitoring performed.
- Daily addition of chemicals to lagoon
- Weekly Biological Oxygen Demand and Total Suspended Solids samples to Green Co. Testing
- Mowed, weeded, and sprayed (where needed)
- Vehicle and equipment maintenance performed.
- Using Hydrogen Peroxide at 20 gpd to reduce odor and raise DO
- Running Venturi pump to raise DO in lagoon
- Effluent pump VFDs are acting up. Running in bypass and running smooth.
- Blower status:
 - Blower 1: non-operational... needs motor & blower
 - Blower 2: functional
 - Blower 3: functional
 - Blower 4: non-operational... needs blower
 - Blower for #4 has been ordered

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

- #1 will be left non-operational for the time being.

Lift Stations:

- Prepping for season of mowing, weeding, and spraying
- Inspected all lift stations
 - Cleaned floats
- Assisted WWTF operator with daily tasks

Distribution:

- 222 Utility locates
- 127 service orders completed for the utility office
- 91 turn offs for non-payment – April 30
- 11 lock outs for non-payment – May 2
- Performed monthly meter reads and with 20 bad registers
- 3 leaks repaired (1 major, 2 minor, 1 minor repairs pending)
- 11 meter(s) set (11 residential, 0 commercial, meter was set for Kendalwood North Park)
- 12 pending meter sets (10 residential, 2 commercial)
- Bi-weekly water samples taken and failed due to contaminated sample
 - Per regulations, samples were taken up and down stream and they passed
- Mowed, weeded, and sprayed (where needed) at water towers and booster stations
- Cleaned and serviced vehicles and equipment
- Jetrodded 3 possible sewer backup(s) (2 on city side, 1 on customer side)
- Diagnosed 2 hydrants, put 2 back in service and ordered parts for all others.
 - Major replacement of Hydrant from 1979 in Rolling Meadows
- Repaired 0 Sewer Manholes
- Booster Pump station on US75 at 131st has had it's pin hole leak temporarily repaired. The station is now mostly isolated from distribution. Awaiting further instruction from city engineer on path forward.
- 120Water has begun collecting data for our lead service line inventory
- Received two quotes for replacing SCADA system.
- Four water operators took and passed the Waste Water Lab License C level
- Two water operators took and passed the Waste Water Lab License B level

Misc:

- 14314 Barber – Removed temporary fencing. Assisted with demo of house. Mulched trees and spread mulch at Lambert Park.
- 1122 E 156th - Mowed & trimmed x3

Community:

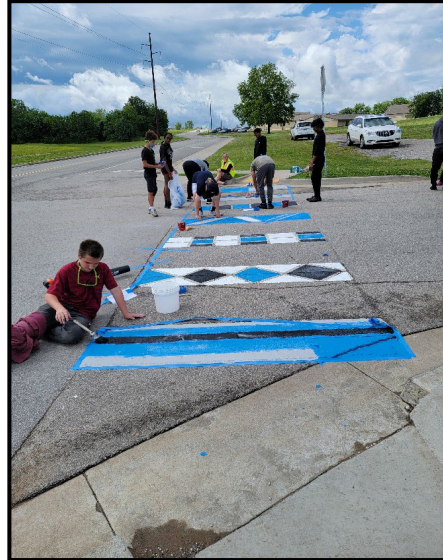
- Assisted 8th grade students in painting crosswalks near the high school at 146th & Warrior Road. 2024 Clear Paths Glenpool
- Replaced Flags at VFW Memorial in preparation for the Memorial Day event.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

- Mulch bags were placed at VFW, VFW Memorial, and Utility billing for volunteers to clean the flower beds.
- Loaded all scrap metal from the community cleanup and sent to metal recycler.
- Setup Black Gold Park for the first of four concerts in the park.

The kids in Ms. Blades class enjoyed the 2024 Clear Paths Glenpool program so much that they asked to do it again. In about 3 hours they repainted 19 crosswalk bars.





City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

The Beautify Glenpool group got together again to make a difference. This time they attacked the flower beds at Utility Billing as well as planted some trees and spread mulch at Lambert.





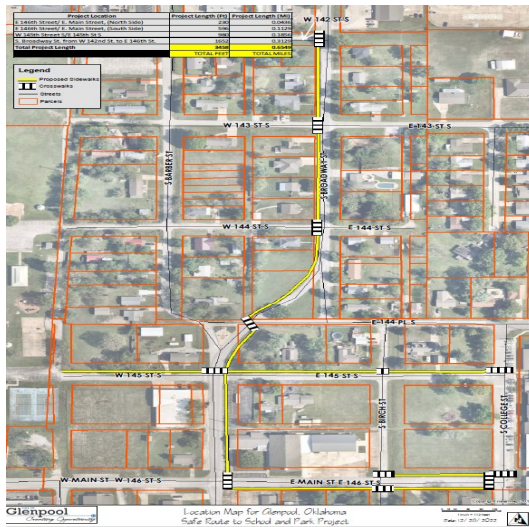
Engineering

Introduction

This report summarizes the activities of the engineering department and infrastructure projects in the City of Glenpool during the stated period.

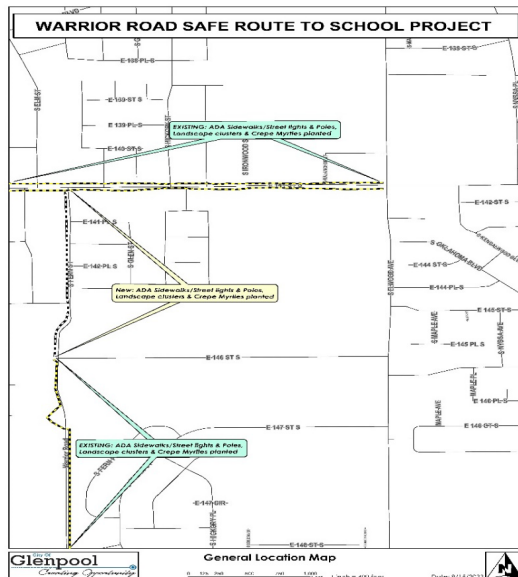
Glenpool Safe Route To School Project JP#3810404

The project establishes an ADA-compliant sidewalk network linking Glenpool Public School to Black Gold Park. Glenpool City has contracted with ODOT under the TAP3-8104 DOT Agreement to finance it. Consultant selection is in progress, with the RFQ sent out on August 30, 2023. Following interviews with two respondents, Kimley-Horn was chosen as the design consultant. Currently, ODOT is coordinating scope and fees with the consultant. The total project cost is \$1,202,760.00, with a matching fund of \$240,552.00. *(No updates have been reported since the November 2023 Engineering Departmental Report.)*



TAP Grant Sidewalk Improvement Project on Warrior Road. JP#3802804

The City has received the Urban Funding Agreement from Oklahoma Department of Transportation. City Staff sent out a request for qualification for this project on December 13, 2023. Staff received 3 statements of qualification for this project in response to the Request for Qualification. The consultant selection is evaluated based on qualification. The selection committee has concluded its evaluations. ODOT is coordinating the contracts with the selected firm.



Sidewalk & Beautification Phase II Project JP#28845(05)

The project final plans, specifications and estimates have been received. The engineering department is currently coordinating the final review process. Staff would be collaborating with the consultant and ODOT on the next phases of this project.

The estimate for this project is summarized below:

Project	Description	Estimate
Base Bid	E 141 st Street North Side: Between Elwood Ave and Peoria Ave. S Peoria Ave: Between E 141 st St & Recreation Center	\$624,323.82
Add Alternate 1	E 141 st Street South Side: Between S Elwood Ave & S Peoria Ave	\$812,962.56

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

Add Alternate 2	S. Peoria Ave: In Front of Recreation Center to 137 th Pl	\$108,849.24
Add Alternate 3	E 146 th St: Between Warrior Road & S Elwood Ave. S. Elwood Ave: Between E 146 th St & E. 141 st St	\$998,925.36

The initial project estimate was \$688,500. The awarded transportation enhancement program grant being 80% of the estimate is \$550,800, with a city match of \$137,700.

The awarded grant would be insufficient to cover the base bid of this project. There is a need for additional funding to fund this project. City Staff is considering additional grant options including the Transportation Alternatives Program (TAP).

SH67/151st Corridor Study

This is a progress update on the SH 67/151st St Corridor Study. The City of Glenpool in conjunction with Kimley-Horn, Oklahoma Department of Transportation, INCOG and the City of Bixby, held its 3rd Public Meeting on the SH 67/151st corridor on September 5th, 2023. City Staff has received the Draft State Highway 67 Corridor Study for final comments and review. A final review meeting was held with Kimley Horn, ODOT, Glenpool and Bixby representatives in attendance. Kimley Horn will take the review comments and update the traffic study.

US 75/141st

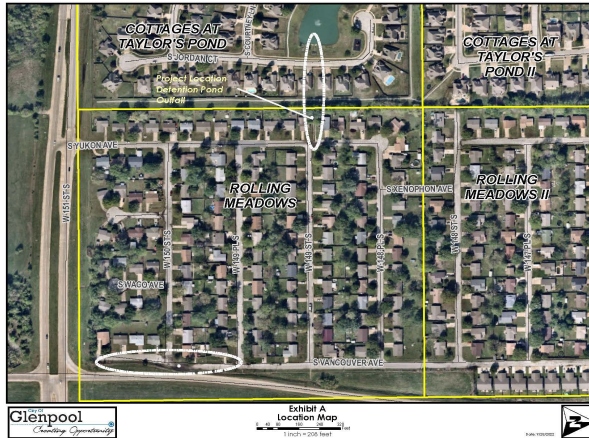
The project duration is estimated at 315 days. The project cost is estimated to be approximately \$27.5 Million. The lowest bid on the project was Sherwood Construction Co at \$31.4. Addenda issues to start construction September 16, 2024 due to FEMA approvals.

Rolling Meadows Stormwater

This project aims to address surface water runoff issues affecting residents of Rolling Meadows near the Taylor's Pond Subdivision. It entails adding stormwater collection infrastructure in the utility easement between the two subdivisions, incorporating storm inlets to gather water flowing from west to east. The Request for Qualifications (RFQ) was issued on February 1, 2024, and was available on the City of Glenpool website. Responses were due by February 26, 2024, with three submissions received. The evaluation committee has concluded its evaluation and is currently in the proposal phase with the shortlisted consultant.

Community Development Block Grant

The City of Glenpool is eligible to apply for the Community Development Block Grant (CDBG) this FY2024. The proposed allocated amount is \$120,143.00. The CDBG program is to provide decent housing and suitable living environment, particularly for persons of Low and Moderate Incomes (LMI). City Staff have evaluated projects within the LMI areas in Glenpool and is proposing a Street and Stormwater Improvement Project in Glen Village Addition II. This project involves repairing a sink hole, stormwater improvements and street repair.



Bicycle/ Pedestrian Masterplan Update

This is an update to the City of Glenpool's Bicycle and Pedestrian plan, which would become part of the INCOG Regional Go Masterplan. The City entered into agreement with INCOG on February 21st, 2024, to update the City bicycle/pedestrian plan. The selected consultant is RDG-Garver LLC. *(This project is in progress, no recent update)*

GIS Project

The Engineering Department is in the process of obtaining GIS Services to facilitate GIS Data collection in the field. This project migrates our water, stormwater, and sanitary sewer systems information from Arc GIS desktop to ArcGIS Online. The City is currently discussing proposals with the shortlisted consultant to provide this service.

Lagoon Smell

City staff are applying the use of a venturi-meter and pump system to improve the dissolved oxygen in the lagoon consequently alleviating the odor issues. This system is currently being tested and evaluated for its performance. Staff received proposals to survey the volume of sludge in the lagoon, as we evaluate options for sludge removal.

Floodplain Management

The designated Floodplain Administrator (FPA) of the City resigned in April 2024. Staff are currently working on finding a replacement for this position. The City Engineer passed the Certified Floodplain Management (CFM) certification in April and is now a Certified Floodplain Manager CFM®.

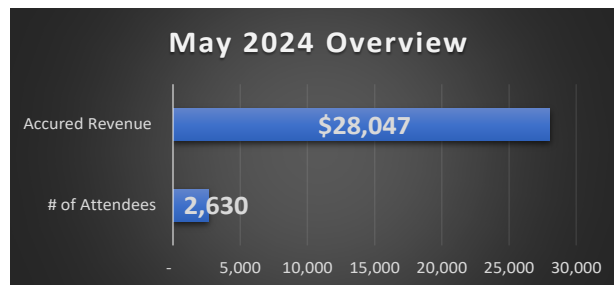
Conference Center/Community Relations

Conference Center

In May, the conference center hosted a total of 27 events. These events included end-of-the-year banquets, weddings, quinceañeras, training meetings, and numerous graduation parties. Among these, several notable events stood out:

- **MCN Childcare Training:** MCN (Muscogee (Creek) Nation) hosted a meeting for their childcare workers. The event featured a presentation by their tribe's general attorney, providing valuable information and training to the attendees on proper way to handle various situations with children.
- **TAT Limco Town Hall:** TAT Limco held their company-wide Town Hall meeting at the conference center. This meeting included discussions about company updates and future plans. The event was significant as it brought together top executives, including the CEO, CFO, and COO, with the CEO traveling from abroad to attend.
- **Epic Charter School End-of-Year Bash:** Epic Charter School organized an end-of-year celebration to honor their students and create a fun evening for families. The event was designed to celebrate the students' achievements and provide a memorable experience for everyone involved.

These highlighted events, among others, contributed to a successful and busy month at the conference center.



30



Community Event planning & promotion

- Farmers Market
- Summer Concert Series
- City Wide Garage Sale
- Red, White & Boom Bash
 - Securing sponsorships
 - Finalizing event details
 - Vendors
 - Kid's Fun Zone activities
 - Volunteers

Video filming/editing

- May Glenpool at a Glance

Attended

- May Chamber luncheon
- May Concert in the Park
- VFW Memorial Day ceremony
- Optimist Club meeting planning the annual BlackGold Car Show
- Monthly communications meeting with Crossroads Communications

Facebook	4/28 - 5/4	5/5 - 5/11	5/12 - 5/18	5/19 - 5/25
Impressions	40,242	43,860	52,975	38,528
Engagements	1,832	2,675	2,891	3,457
Page Likes	27	24	35	17
Post Link Clicks	1	1	5	2
Received Messages	24	480	47	48
Sent Messages	17	21	18	19

Economic Development/Grants

May:

- *Business, Retention, & Expansion (BR&E)*
 - Visits & Outreach: Economic Development Director has been reaching out to local businesses and manufacturers regarding BR&E visits for 2024.
 - For 2024, Economic Development has visited with over 40 businesses regarding their needs, incentives/resources, and to establish rapport.
 - Oklahoma Innovation Expansion Program (OIEP): The Department of Commerce has continued the OIEP program for 2024 and has awarded businesses in the state of Oklahoma over \$14 million.
 - T&L Foundry was awarded \$80,000 for 2024. This marks the second year in a row T&L were able to use additional funds for business growth.
 - Morning BREW: The Glenpool Chamber of Commerce along with the Economic Development Department and Keller Williams, are partnering together for monthly gatherings for businesses around coffee.
 - Working towards getting a speaker for June centered around small business incentives and resources.
- *New Business/Sites*
 - Oklahoma Department of Commerce (ODOC) SITES (Supporting Industrial Transformation and Economic Success) Program: ODOC has ramped up their site selection process and have provided local Economic Development Organizations with the ability to submit sites to be analyzed by professional site selectors through InSite Consulting.
 - Utility information is being gathered for each site by resource partners and will be sent back to InSite for further analysis.
 - Incentive Research: Research into local incentives for future businesses is being conducted to ensure that the City is both competitive and positioned for future success.
 - Business Inquiries: Economic Development has had continued conversations with potential businesses regarding relocating aspects of their operation to Glenpool.
- *Travel/Training/Misc:*
 - Select Oklahoma Annual Conference: Director of Economic Development was selected to be on the Education Committee and is helping plan and organize the 2024 Annual Conference for Select Oklahoma. Select Oklahoma is a coalition of Economic Development entities throughout the state of Oklahoma.
 - Tulsa's Future Regional Economic Development: Director of Economic Development and City Manager will be attending the "Bridge to the Future 2030" event discussion the 5-Year Strategic Plan for the Tulsa Region.
 - The event will take place at Bob Knight Ford on May 29th.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

- *Grants:*
 - Beth Miller (Grants – Special Projects Coordinator) worked with staff and Council to submit applications for various grants.
 - CDBG Grant submitted 4/12 for the repair of sinkhole/storm drains at 145th Pl and Kendalwood BLVD. This approval will not happen until July.
 - TAP (Oklahoma Dept of Transportation Assistance Program) call for projects submitted 4/30. The Call for Projects is now closed. The project managers are doing drive outs and will provide feedback.
 - Initial research occurring for the FHWA Active Transportation Infrastructure Investment Program (ATIIP)
 - Two additional grants are being written or are in the research phase for future submission for Council.
- *Special Projects:*
 - Farmers Market
 - Farmers Market was cancelled for the first weekend because of rain (5/4)
 - Staff pleased with overall attendance and vendor participation.
 - As of 5.28, there have been 62 applications submitted and 61 accepted (only about 33 of them are full time)

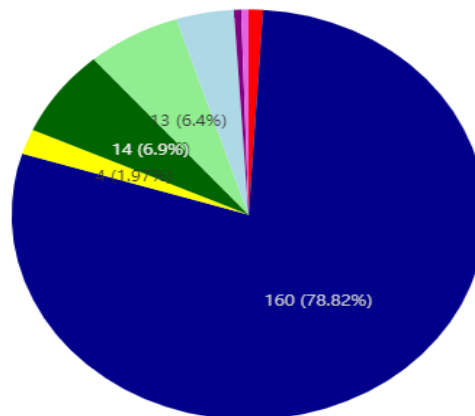


Fire Department

Glenpool Fire Department Operations May 2024 4/26/24-5/23/24

Run Type	# of Calls	Totals Calls
EMS Runs	160	203
Fire Runs	43	
Overlapping	54	

Total (203)



Incident Type Series

2	1 - Fire
160	3 - Rescue & Emergency Medical Service Incident
4	4 - Hazardous Condition (No Fire)
14	5 - Service Call
13	6 - Good Intent Call
8	7 - False Alarm & False Call
1	8 - Severe Weather & Natural Disaster
1	9 - Special Incident Type
203	

Police Department

STAFFING

Currently we have two officers at CLEET who will be graduating in June. Once they return to the department, they will be assigned to a shift as they have already completed their FTO. We are currently taking applications for the one open position we have left.

The communications division filled their last spot and we are currently fully staffed.

PROJECTS

The detectives have moved into the recently constructed offices on the second floor. We have received the property lockers and will be installing those in the very near future.

Earlier this year the department changed the patrol unit's graphics. We realize this change will take several years before all units are uniformed. In an attempt to keep things as uniformed as possible, we have updated the graphics on the existing white units to match the new gray units. There will still be a few units with the old graphics. These units will be rotated out as we purchase new ones in the future.

With the updated property ordinance, the property technician was able to utilize the recently purchased incinerator to begin disposing of old property within the property room.

HIGHLIGHTS

The department recognized four students as the Glenpool Police Department Students of the Month for May. Intermediate Ahtziri Perez Lopez, Upper Elementary Jackson Harrison, Middle School James Gunn and High School Reagan Combs

TRAINING

Every officer completed 4 hours of building clearing and search warrant training. The department has turned a corner and now has the manpower to allow us to be more proactive. We are in the process of creating a Street Crimes Unit which will assist the detective division with their investigations. One of their duties will be to serve search warrants as needed.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

JANUARY 1 – JANUARY 24	
Calls for Service	1006
Arrest	33
DUI	8
Collisions	31
Alarm Calls	45
Animal Control	64
Burglary	16
Disturbance	22
Domestic	16
Fraud	11
Harassment	10
Larceny	18
Loud Noise	4
Motorist Assist	31
Suspicious Activity	32
Trespassing	4
Traffic Stops	315



Building clearing training
Search Warrants



36



Always be *truthful & transparent.*

OUR CORE *Savor*
Show that you *care.* the journey.
Create **WOW** moments. **VALUES**
Make learning a *habit.*

**OUR MISSION: DEVELOPING A CULTURE OF TRUST
TO BETTER SERVE OUR COMMUNITY**

City Of
Glenpool
Creating Opportunity



MINUTES
City Council Regular Meeting
Monday, May 6, 2024 Council Chambers 6:00 PM

COUNCIL PRESENT: Joyce Calvert
Brandon Kearns
Tim Fox
Chris Brobst
Jacqueline Triplett-Lund

COUNCIL ABSENT:

STAFF PRESENT: David Tillotson
Susan White
David Agbetunsin
Lea Ann Reed
Jeremy Plane
Gerald S. Gilbert
Joe Wuest
Joshua Brannon
Debbie Pengelly
Elizabeth Miller
Paul Newton

STAFF ABSENT: Lesli Smith

Page

- A) Call to Order - Joyce G. Calvert, Mayor**
Mayor Calvert called the meeting to order at 6:00 p.m.
- B) Roll Call, Declaration of Quorum – Lesli Smith, City Clerk; Joyce G. Calvert, Mayor**
Susan White called the roll, Mayor Calvert declared a quorum present.
Scott Major Attorney, of Rosenstein, Fist & Ringold was also in attendance.
- C) Invocation – Rick Tabisz, King of Kings Lutheran Church**
Invocation was led by Councilor Lund.
- D) Pledge of Allegiance – Joyce G. Calvert, Mayor**
- E) Proclamations-**
- 1) Proclamation- Declaring Animal Control Officers Week in the City of

6

Page 1 of 363

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting
May 6, 2024

Glenpool.

Mayor Calvert formally declared Animal Control Officers Week in the City of Glenpool by reading the proclamation aloud to the council chamber.

[ACO Week 2024](#)

- 2) Proclamations- Declaring Police Week and Peace Officers Memorial Day in the City of Glenpool. 7

Mayor Calvert formally declared Police and Peace Officers Memorial Week in the City of Glenpool by reading the proclamation aloud to the council chamber.

[Police Week 2024](#)

- 3) Proclamation- Declaring Public Safety Telecommunicators Week in the City of Glenpool. 8

Mayor Calvert formally declared Public Safety Telecommunicators Week in the City of Glenpool by reading the proclamation aloud to the council chamber.

[Dispatchers Week 2024](#)

F) Management Report

City Manager Tillotson highlighted the crosswalk painting that was coordinated with Glenpool Public Schools and the City of Glenpool Public Works Director Jesse Hale. He also, thanked Councilors, Staff and Citizens for all their help and participation in the recent city wide cleanup day.

[CM Report.05062024](#)

9 - 49

G) Mayor Report – Joyce G. Calvert, Mayor

Mayor Calvert expressed great honor in attending the April State of the Tribal Nations and having the privilege to meet with the Muskogee Creek Secretary of State.

H) Council Comments

Councilor Lund thanked all students who recently participated in the citywide cleanup day especially the boy scouts and school athletic teams. She expressed hope that Glenpool Leadership is trying to organize a monthly trash cleanup day, and reminded everyone that there is only 9 more days of school left on the calendar. Councilor Kearns reminded everyone that GHS graduation is on Monday May 20, 2024.

I) Public Comments

There were no public comments.

J) Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)

Page 2 of 363

Page 52 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting
May 6, 2024

- 1) Minutes from February 5, 2024, April 1, 2024, and April 15, 2024 meetings. 50 - 293
[FEB 5, 2024 MINUTES](#)
[City Council Regular Meeting - 01 Apr 2024 - Minutes - Pdf](#)
[City Council Regular Meeting - 15 Apr 2024 - Minutes - Pdf](#)
- 2) Budget Amendment CITY-15 for FY23-24, increasing revenue budgets for Interest Income, and increasing expenditure budgets for Investment Expenses incurred in generating such income across applicable City funds during FY23-24. 294 - 295
[FY24 Budget Amendment CITY-15 City Council Staff Report 05-06-24](#)
[FY24 Budget Amendment City-15](#)
- 3) Certificate and Order to Tulsa County Clerk and Treasurer. 296 - 301

Moved by Brandon Kearns, seconded by Jacqueline Triplett-Lund

To approve the consent agenda.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	5	0	0	0

CARRIED.

[CERTIFICATE AND ORDER TO TULSA COUNTY CLERK AND COUNTY TREASURER JOSHUA BRANNON CITY COUNCIL](#)

K) Consideration and appropriate action relating to items removed from the Consent Agenda

No items removed from the consent agenda.

L) Scheduled Business

- 1) Discussion and possible action to approve, deny, or amend Resolution No.2024005, a Resolution declaring the eligibility of City of Glenpool to submit an application to the Oklahoma Department of Transportation for use of transportation alternative program funds set forth by IIJA for the City of Glenpool sidewalk and beautification project in the City of Glenpool, and authorizing the Mayor of Glenpool to sign this application. 302 - 306
(Beth Miller, Grants and Special Projects Coordinator)

ITEM PULLED FROM AGENDA WITH NO MOTION OR VOTE BY

Page 3 of 363

Page 53 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting
May 6, 2024

COUNCIL.

[Staff Report - ODOT Transportation Alternatives Program Grant Resolution 2025005 with maps ODOT Transportation Alternatives Program](#)

- 2) Discussion and possible action to approve, deny or amend the Memorandum of Agreement between the City and the US Department of Homeland Security to become a partner on the Tornado Alley Child Exploitation Trafficking Task Force (TACETT) 307 - 347
(Jeremy Plane, Chief of Police)

Moved by Chris Brobst, seconded by Tim Fox

To approve the Memorandum of Agreement between the City and the US Department of Homeland Security to become a partner on the Tornado Alley Child Exploitation Trafficking Task Force (TACETT).

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	5	0	0	0

CARRIED.

[Staff Report-TACETT MOA](#)
[MOA - Tornado Alley Child Exploitation and Trafficking Task Force TACETT For Signature](#)

- 3) Discussion and possible action to vote for two trustees to serve a three-year term starting July 1, 2024, on the Oklahoma Municipal Assurance Group Board of Directors. 348 - 353
(David Tillotson)

Moved by Joyce Calvert, seconded by Jacqueline Triplett-Lund

Action to vote for two trustees to serve a three-year term starting July 1, 2024, on the Oklahoma Municipal Assurance Group Board of Directors.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			

Page 4 of 363

Page 54 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting
May 6, 2024

Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	5	0	0	0

CARRIED.

OMAG TRUSTEE BALLOTS

- 4) Discussion and possible action to approve, deny or amend the employee benefit plan renewal for Fiscal Year 2024-2025. 354 - 361
(David Tillotson)

Moved by Brandon Kearns, seconded by Tim Fox

To approve the employee benefit plan renewal for Fiscal Year 2024-2025.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	5	0	0	0

CARRIED.

Staff Report - Benefits Renewal

- 5) Presentation of the proposed FY 2024-2025 Annual Budget. 362 - 363
(Josh Brannon, Finance Director)

Mr. Brannon presented to the council the proposed FY 2024-2025 Annual Budget.

[Staff Report FY24-25 Proposed Budget](#)
[FY24-25 Proposed Budget Summary](#)

M) Adjournment

Mayor Calvert declared the meeting adjourned at 6:58 p.m.

Page 5 of 363

Page 55 of 628



PROCLAMATION

WHEREAS, the National Animal Control Association has designated the second week of April each year as Animal Control Officer Appreciation Week; and

WHEREAS, the various federal, state and local government officials throughout the country take this time to recognize, thank, and commend all Animal Control Officers for the dedicated service they provide to various public safety and public service agencies and departments across the country; and

WHEREAS, the City of Glenpool Animal Control Officers provide outstanding service on a daily basis to the residents of the City; and

WHEREAS, Animal Control Officers dedicate many long hours of service to this community and fulfill the Animal Control Division's commitment to providing the highest and most efficient level of customer service; and

WHEREAS, in recognition of the service provided by the Glenpool Animal Control Officers and keeping with the long and distinguished tradition of the animal control profession.

NOW, THEREFORE, I, Joyce G. Calvert, Mayor, do hereby proclaim May 12-18, 2024, as

Glenpool Animal Control Officers Appreciation Week

Signed this the 6th day of May, 2024.

City of Glenpool

Joyce G. Calvert, Mayor



PROCLAMATION

WHEREAS, established in 1962 by President John F. Kennedy and a joint resolution in Congress, designating May 15 as Peace Officers Memorial Day in honor of those peace officers who, through their courageous deeds, have lost their lives or have become disabled in the performance of duty, and, the week in which May 15 falls as National Police Week; and,

WHEREAS, the members of the Glenpool Police Department play an essential role in safeguarding the rights and freedoms of the citizens of the City of Glenpool; and,

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agencies and that members of our law enforcement agencies recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and,

WHEREAS, each May, during National Police Week, the nation pauses to recognize and honor the men and women of our law enforcement agencies who increasingly provide a high level of accountable, essential, and professional public service;

NOW, THEREFORE, I, Joyce G. Calvert, Mayor, do hereby proclaim May 12-18, 2024, as

Police Week

and Monday, May 12, 2024 as

Peace Officers Memorial Day

and call upon all citizens of the City of Glenpool to join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

Signed this the 6th day of May, 2024.

City of Glenpool

Joyce G. Calvert, Mayor



PROCLAMATION

WHEREAS, emergencies can occur at any time that require police, fire or emergency medical services; and,

WHEREAS, when an emergency occurs the prompt response of police officers, firefighters, and paramedics is critical to the protection of life and preservation of property; and,

WHEREAS, the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Glenpool Emergency Communication Center; and,

WHEREAS, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and,

WHEREAS, Public Safety Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information, and insuring their safety; and,

WHEREAS, Public Safety Telecommunicators of the Glenpool Emergency Communications Center have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and,

WHEREAS, each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

NOW, THEREFORE, I, Joyce G. Calvert, Mayor, do hereby proclaim May 12-18, 2024, as

Public Safety Telecommunicators Week

Signed this the 6th day of May, 2024.

City of Glenpool

Joyce G. Calvert, Mayor

City Manager's Report May 6, 2024



City Of
Glenpool
Creating Opportunity

Table of Contents

Executive Summary	3
Human Resources	5
Finance	6
Development Services	13
Public Works	18
Engineering	28
Conference Center/Public Relations	32
Economic Development/Grants.....	35
Fire Department	38
Police Department	39

Executive Summary

Mayor and Council,

Summer is here!! (Well maybe not officially, but close enough for me!) May is the month that many of our summer activities kick off, and there are a number of great things happening throughout the City that I want to bring your attention to.

In April, we conducted several great community partnership events. We highlighted two of them on the cover page of this report. The top picture includes a few of our Glenpool Public School art students who helped us out by painting decorative crosswalks along Warrior Road. This program provides us with an amazing opportunity to further our partnership with GPS, and it gives our students a chance to express their artistic side in a way that beautifies the City and promotes their school pride. The bottom picture is just a small portion of the many wonderful community volunteers who came out and helped us plant trees and clean up our parks during the Glenpool Community Cleanup. While the cleanup event started several years ago simply as a way for residents to get rid of trash and debris from their homes, we are ecstatic that it has grown beyond the original trash-off event into a full-fledged "spring clean" and beautifications of the City. In addition to volunteers in our parks and over 400 visits to our collection site, we also had volunteers and city staff picking up trash and clearing out weeds at one of the City's stormwater detention ponds. Thank you so much to the City staff and members of the public, including the local Scout packs, Glenpool Public School's student-athletes, Leadership Glenpool participants and many other local residents, for all their hard work to make Glenpool a beautiful place to live and work. We love finding ways to fulfill our Core Value of creating "WOW" moments, and this is definitely a great WOW moment in the City to me!

In addition to these events our public safety agencies also participated in Glenpool School's Career Fair by showcasing the wonderful ways to serve this community as a police officer or firefighter; while our Public Works Department celebrated Arbor Day with 8th grades by planting over 20 trees in our City Parks.

As you will see in the following departmental reports, there are a number of ongoing projects throughout the City. Allow me to take a moment and highlight a few that are in the report and add a few others that I believe are informative.

- Two new police officers started in April.
- Budgeted sales taxes are up 8.4% this year over last fiscal year.
- GUSA's budgeted revenues are down slightly this year, they are still up 3.4% as compared to last year at this time.
- Residential building permits are almost twice as high this year as they were through April of last year.
- The Glenpool Conference Center hosted 31 different events in April, including a several school proms, a three-day cybersecurity conference and a three-day transportation conference with the Muscogee Creek Nation.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Finally, let me highlight a couple of upcoming Community Events that we hope everyone circles on their calendars:

- Glenpool Farmer's Market: Kickoff May 4th; 8am – 12pm, BlackGold Park, runs every Saturday throughout the summer
- Glenpool Summer Concert Series: 6:30pm, BlackGold Park
 - May 16th – Wyatt Justice
 - June 20th – Bad Decisions
 - July 18th – 1994
 - August 15th – Empire
- City Offices closed May 27th for Memorial Day
- Citywide Garage Sale: June 8th

Human Resources

Open Positions

We currently have 7 open positions. These vacancies include those new positions approved in the FY2023-2024 budget.

- Public Works: 5 Positions, all have been posted
 - Water & Sewer Laborer (1)
 - Streets & Parks Laborer (1)
 - Seasonal Streets and Parks Laborers (3)
- Police Department: 1 Position, posted
 - Police Officer (1)
- Administration: 1 Position
 - IT Director

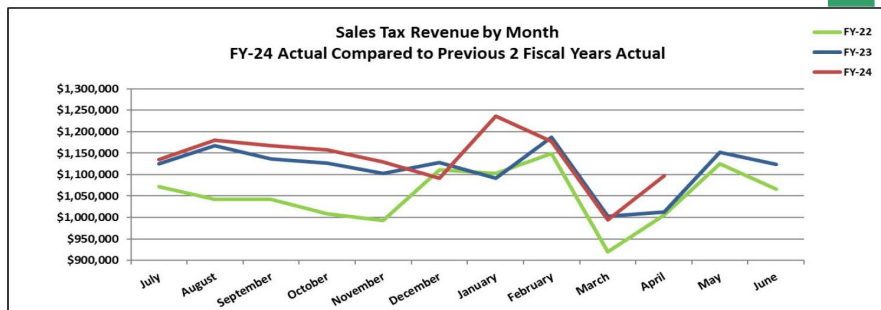
Projects and Training

- Participated in webinar
 - SHRM: I-9 Compliance Success: Must-Know Tips and Troubleshooting

Finance

SALES TAX

FY24 Combined Sales Tax for all funds in April totaled \$1,097,606, 8.4% higher than FY23 revenues for the same period. Further details on April financial results will be reported next month after the April accounting period is closed.



GENERAL FUND REVENUES

FY24 General Fund year-to-date revenues in March totaled \$12,319,662 approximately \$678,320 or 7.1% higher than FY23 revenues for the same period. The change is primarily due to a 3.1% increase in total tax revenues combined with a 48.0% increase in investment income compared to February FY23.

GENERAL FUND EXPENDITURES

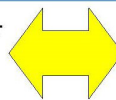
FY24 General Fund year-to-date expenditures in March totaled \$14,141,862, approximately \$4,922,883 higher than FY23 expenditures YTD. The increase is largely due to a one-time transfer of \$2,550,000 to the Glenpool Industrial Authority for the purchase of property. Excluding this transfer, expenditures are up 25.7% over prior year-to-date.

REPORT LEGEND

Better Than Expected



Expected, or Minor Variance



Monitor and Consider Taking Action



City Council Regular Meeting - 06 May 2024 Minutes Attachment

SALES TAX REVENUES—ALL FUNDS

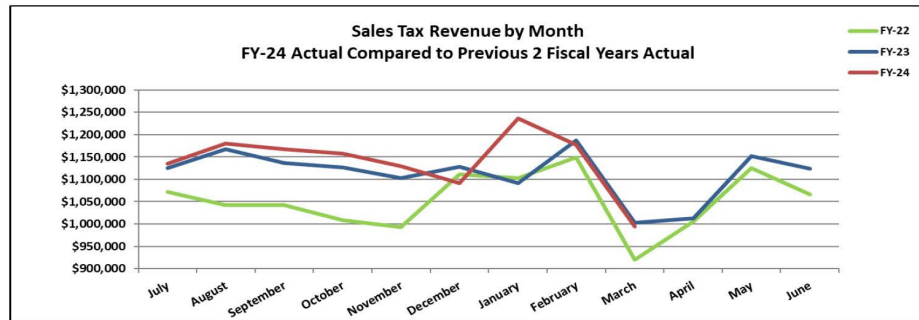


FY24 Sales Tax collections year-to-date in March were 1.2% above budget, and also 2.0% higher than FY23 collections for the same period.

MONTH	COMPARISON TO BUDGET			COMPARISON TO PRIOR YEAR			PERCENTAGE	
	REVISED BUDGET	FY2024 ACTUAL	AMT INC/(DEC)	FY2024 ACTUAL	FY2023 ACTUAL	AMT INC/(DEC)	INC/(DEC) BUDGET	INC/(DEC) PRIOR YR
July	\$ 1,142,094	\$ 1,134,751	\$ (7,343)	\$ 1,134,751	\$ 1,125,530	\$ 9,221	-0.6%	0.8%
August	\$ 1,148,637	\$ 1,179,694	\$ 31,057	\$ 1,179,694	\$ 1,167,026	\$ 12,667	2.7%	1.1%
September	\$ 1,132,475	\$ 1,167,426	\$ 34,951	\$ 1,167,426	\$ 1,136,626	\$ 30,800	3.1%	2.7%
October	\$ 1,110,095	\$ 1,157,352	\$ 47,257	\$ 1,157,352	\$ 1,126,462	\$ 30,891	4.3%	2.7%
November	\$ 1,089,369	\$ 1,128,880	\$ 39,511	\$ 1,128,880	\$ 1,102,424	\$ 26,457	3.6%	2.4%
December	\$ 1,164,263	\$ 1,091,433	\$ (72,830)	\$ 1,091,433	\$ 1,128,358	\$ (36,925)	-6.3%	-3.3%
January	\$ 1,140,534	\$ 1,236,268	\$ 95,734	\$ 1,236,268	\$ 1,090,804	\$ 145,464	8.4%	13.3%
February	\$ 1,214,932	\$ 1,177,808	\$ (37,125)	\$ 1,177,808	\$ 1,187,747	\$ (9,939)	-3.1%	-0.8%
March	\$ 999,718	\$ 994,130	\$ (5,588)	\$ 994,130	\$ 1,002,690	\$ (8,560)	-0.6%	-0.9%
April	\$ 1,049,085			-	\$ 1,012,534			
May	\$ 1,183,624			-	\$ 1,151,247			
June	\$ 1,138,469			-	\$ 1,123,707			
TOTAL	\$ 13,513,295	\$ 10,267,742	\$ 125,625	\$ 10,267,742	\$ 13,355,155	\$ 200,075	1.9%	2.9%

Y-T-D Budget \$ 10,142,117
Y-T-D Actual 10,267,742
Y-T-D Variance 125,625
Y-T-D % Var 1.2%

Prior Year \$ 10,067,667
Y-T-D Actual 10,267,742
Y-T-D Variance 200,075
Y-T-D % Var 2.0%



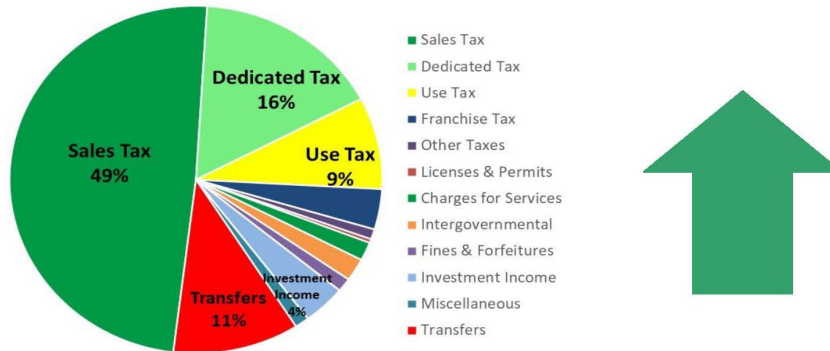
City Council Regular Meeting - 06 May 2024 Minutes Attachment

GENERAL FUND REVENUES

	YTD FY24 Budget	YTD FY24 Actual	Budget Over/(Under)	YTD FY23 Actual
Sales Tax	\$ 5,965,847	\$ 6,039,486	\$ 73,639	\$ 5,332,019
Dedicated Tax	1,988,616	2,013,504	24,889	2,564,052
Use Tax	926,711	1,053,976	127,265	915,061
Franchise Tax	450,000	462,022	12,022	487,874
Other Taxes	96,375	116,328	19,953	91,243
Licenses & Permits	51,475	44,490	(6,985)	40,473
Charges for Services	257,546	209,938	(47,608)	238,763
Intergovernmental	260,731	258,764	(1,966)	223,132
Fines & Forfeitures	158,250	156,164	(2,086)	153,698
Investment Income	75,000	460,794	385,794	311,309
Miscellaneous	60,791	154,196	93,404	88,519
Transfers	1,350,000	1,350,000	-	1,058,400
Totals	\$ 11,641,341	\$ 12,319,662	\$ 678,320	\$ 11,504,542

Over (Under) Budget year to date: 5.8%

Increase (Decrease) over prior year: 7.1%



GENERAL FUND EXPENDTURES BY DEPARTMENT

DEPARTMENT	YTD FY24 Budget	YTD FY24 Actual	Budget Under/(Over)	YTD FY23 Actual
General Government	\$ 1,170,280	\$ 1,121,977	\$ 48,303	\$ 984,049
Animal Control	128,327	114,820	13,506	106,094
Police Dept.	2,109,426	1,919,547	189,879	1,370,455
Dispatch	464,189	428,528	35,661	361,417
Fire Dept.	2,295,613	1,870,769	424,843	1,599,081
Emergency Mgt.	81,933	53,068	28,865	1,523
Community Dev.	691,768	571,308	120,460	520,951
Administration	588,404	440,010	148,394	435,923
Engineering	160,725	11,890	148,835	-
Streets & Parks	1,412,153	1,541,577	(129,425)	515,216
Transfers	6,145,498	6,068,367	77,132	3,324,269
Totals	\$ 15,248,314	\$ 14,141,862	\$ 1,106,453	\$ 9,218,978

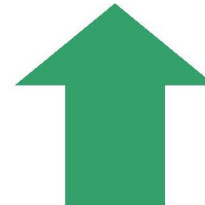
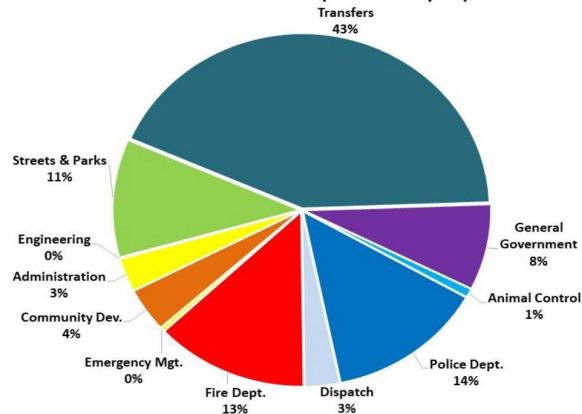
Under (Over) Budget year to date:

7.3%

Increase over prior year:

53.4%

General Fund YTD Percent Expenditures by Department



City Council Regular Meeting - 06 May 2024 Minutes Attachment

**GLENPOOL UTILITY SERVICES AUTHORITY
REVENUES YEAR-TO-DATE**

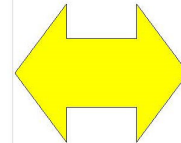
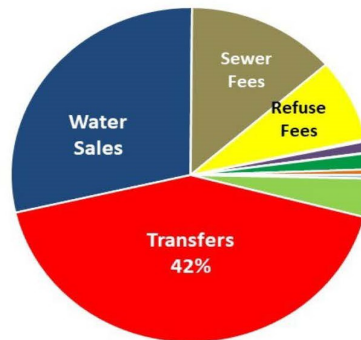
	YTD FY24 Budget	YTD FY24 Actual	Budget Over/(Under)	YTD FY23 Actual
Water Sales	\$ 2,550,000	\$ 2,282,869	\$ (267,131)	\$ 2,304,077
Sewer Fees	1,200,000	1,067,784	(132,216)	1,073,767
Refuse Fees	693,750	635,009	(58,741)	622,356
Solid Waste Mgt Fee	16,500	15,077	(1,423)	14,858
Storm Water Mgt Fee	94,500	86,397	(8,103)	85,183
Water/Wastewater Fee	2,175	5,490	3,315	1,917
Misc Fees	110,032	123,651	13,620	114,854
Taps	41,250	42,600	1,350	31,700
CCRWD 2	23,625	27,132	3,507	20,101
Investment Income	78,750	293,995	215,245	86,636
Transfers	3,305,558	3,363,504	57,946	3,324,269
Totals	\$ 8,116,140	\$ 7,943,509	\$ (172,631)	\$ 7,679,718

Over (Under) Budget year to date: -2.1%

Increase over prior year: 3.4%

GUSA YTD Revenues by Type

- Water Sales
- Sewer Fees
- Refuse Fees
- Solid Waste Mgt Fee
- Storm Water Mgt Fee
- Water/Wastewater Fee
- Misc Fees
- Taps
- CCRWD 2
- Investment Income
- Transfers

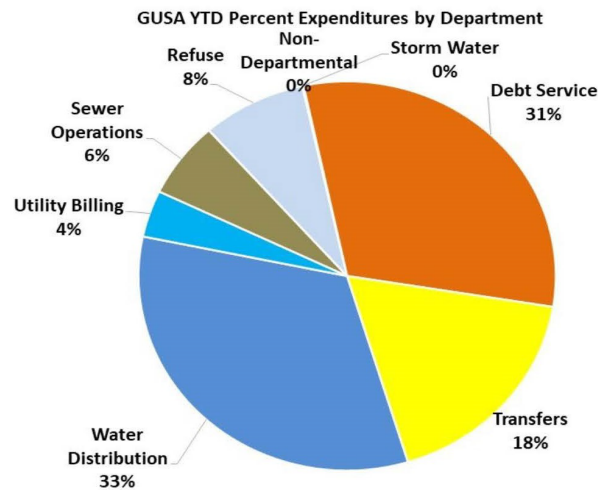


**GLENPOOL UTILITY SERVICES AUTHORITY
EXPENSES YEAR-TO-DATE**

DEPARTMENT	YTD FY24 Budget	YTD FY24 Actual	Budget (Over)/Under	YTD FY23 Actual
Water Distribution	\$ 2,607,954	\$ 2,510,337	\$ 97,617	\$ 2,053,832
Utility Billing	296,750	295,846	903	266,929
Sewer Operations	705,556	481,955	223,601	-
Refuse	582,000	615,255	(33,255)	524,144
Storm Water	421,500	-	421,500	-
Non-Departmental	-	6,794	(6,794)	-
Debt Service	2,201,147	2,351,913	(150,766)	1,951,484
Transfers	1,350,000	1,350,000	-	1,350,000
Totals	\$ 8,164,906	\$ 7,612,101	\$ 552,805	\$ 6,146,389

Under (Over) Budget year to date: 6.8%

Increase over prior year: 23.8%



FUND DASHBOARD			
FUND	REVENUES	EXPENDITURES	CHANGE IN FUND BALANCE
GENERAL FUND	\$12,319,662	\$14,141,861	<\$1,822,199>
GLENPOOL UTILITY SERVICES AUTHORITY FUND	\$7,943,509	\$7,612,101	\$331,408
GLENPOOL INDUSTRIAL AUTHORITY FUND	\$3,371,173	\$3,351,282	\$19,891
STREETS & INFRASTRUCTURE FUND	\$737,578	\$75,300	\$662,278
PUBLIC SAFETY CAPITAL FUND	\$950,731	\$830,021	\$120,710
PUBLIC SAFETY PERSONNEL FUND	\$1,288,901	\$1,116,967	\$171,934
CAPITAL FUND	-	-	-
ARPA FUND	\$880,216	\$1,711,076	<\$830,860>
PARKS AND RECREATION FUND	\$25,915	\$495	\$25,420
HOTEL FUND	\$205,927	\$176,584	\$29,343

Development Services

Listed below are current development related activities within the City of Glenpool **through the month of April 2024**. These activities listed include Projects Under Construction, Planning Applications Under Review, Approved Projects Not Under Construction, Building Permits and Inspections, and Code Enforcement Activity. The most recent activities are highlighted in **red**.

Commercial/Industrial Projects Under Construction:

1. **Wade's RV Service Center** - Commercial RV Sales, Service and Storage project located at 16059 S Us Hwy 75. Estimated completion April 2024.
2. **C & C Office Complex** – A Site Plan review of a proposed 2,672 sf office building located 459 E 151st S. The existing single-family residence will be converted into an office building.

Commercial/Industrial Occupancy Permits Issued in April:

1. **Vapor Maven (Vape Shop) – 12190 S Waco Ste. D**
2. **Pioneer Farms (Hemp Packaging) – 14070 S Peoria Ave. Ste. #102**
3. **Miller Tippens Construction (Office and storage building) – 437 E 141st St.**

Earth Change Permits Issued:

1. **Eagle I Investments (The Lakes at Twin Mounds Commercial)** – Southwest corner of W. 161st Street and US 75. The owner is clearing, grading and preparing the 11-acre site for future commercial uses.
2. **South 75 Business Park** – 2.5-acre site near northwest and northeast corner of 166th Street South and South Broadway Street. The owner is clearing, grading and installing drainage improvements to serve the area.
3. **Grandview Heights Apartments North Expansion** – A 120-unit apartment project on 6.8-acre site located at 12150 South Yukon Avenue. This is an expansion of the existing Grandview Heights Apartment project.
4. **146th and Vancouver Commercial:** An earth change permit for future commercial uses.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Residential Projects Under Construction:

	Subdivision Name	Lots Approved	Under Construction	Completed	Lots Available
1	Glen Hills I (Phase 1-6)	84	0	82	2
2	Glen Hills II (Phase 7-11)	78	23	43	12
3	Scissortail	88	9	45	34
4	Redbud Glen	74	12	16	46
5	Twin Ponds	25	1	1	23
	Totals	349	45	187	117

Planning Applications Under Review:

5. Annexation(s): **No New Applications**
6. Comprehensive Plan Amendment(s):
 1. Scissortail II - A proposed Comprehensive Plan Amendment (CPA-01-2024) to change the Land Use Designation of a 40.2-acre site from Suburban Residential to General Residential
7. Zone Amendment(s):
 1. Scissortail II – A proposed Zone Amendment to change the zoning of a 40.2-acre site from AG (Agricultural) to RS-3 (Single Family High Density).
8. Planned Unit Development (PUD): **No New Applications**
9. Subdivision Plat(s): **No New Applications**
10. Lot Split Application(s): **No New Applications**
11. Site Plan Applications:
 1. State Farm Office – Marvin Manns – A Site Plan review of a proposed office building located at 201 E 141st St.
12. Specific Use Permits: **No New Applications**
13. Variance(s): **No New Applications**

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Approved Projects Not Under Construction

1. **McGraw Winfield Realtors** – A proposed 4,434sf office building located at 12189 South Yukon Avenue.
2. **Carson Trails** – A 497-lot residential Planned Unit Development (PUD) located north and east of the northeast corner of West 181st Street and South Union Avenue directly adjacent to Eden South neighborhood. A subdivision plat for Phase I of Carson Trails PUD-43. The plat consists of 82 residential lots and four (4) reserve areas.
3. **Grandview Heights Apartments North Expansion** – A 120-unit apartment project on 6.8-acre site located at 12150 South Yukon Avenue. This is an expansion of the existing Grandview Heights Apartment project.
4. **Redbud Glen II** – A Preliminary Plat to subdivide a 25.729-acre site into sixty-seven (67) lots in eight (8) blocks and four (4) reserve areas. The subject site is generally located north of E. 149th Street S. and West of S. Elwood Ave.
5. **Twin Ponds Phase II** – Preliminary Plat of a 12.29-acre site. The plat proposes to subdivide the site into ten (10) lots and four (4) reserve areas. The subject site is generally located north of West 181st Street South – ½ mile west of Highway 75.

Items Scheduled for BOA Meeting – May 13, 2024

No items

Items Scheduled for Planning Commission Meeting – May 13, 2024

1. **Scissortail II** - A proposed Comprehensive Plan Amendment (CPA-01-2024) to change the Land Use Designation of a 40.2-acre site from Suburban Residential to General Residential and a proposed Zone Amendment to change the zoning of the 40.2-acre site from AG (Agricultural) to RS-3 (Single Family High Density).

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Current Residential and Commercial Building Permit Statistics

New Residential Permits Issued April 2024	6
New Commercial Permits Issued April 2024	0
Current Active Residential Permits	49
Current Active Commercial Permits	1
Residential Permits thru April 2023	18
Residential Permits thru April 2024	33
Commercial Permits thru April 2023	0
Commercial Permits thru April 2024	0
Assessment Letters Issued in April 2024	0
Total Assessment Letters Issued in 2024	3

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Code Enforcement Activity for April 2024

ACTIVITY DESCRIPTION:	Totals			
Complaints received and investigated Year to Date	354			
Open public nuisance cases through April 2024	40			
CODE ENFORCEMENT CASES	Jan 2024	Feb 2024	March 2024	April 2024
	58	74	62	160
High grass:	-0-	-0-	-0-	4
Fire damaged structures:	-0-	-0-	-0-	-0-
Illegally parked vehicles:	4	6	4	4
Nuisance abatements (contractor):	-0-	-0-	-0-	-0-
Notices issued for residents with no water service:	-0-	-0-	-0-	-0-
Tulsa County Health Department citations:	-0-	-0-	-0-	-0-
Illegally placed signs:	44	44	44	138
Damage to public facilities citations:	-0-	-0-	-0-	-0-
Excessive trash & debris notices:	4	4	6	10
Dilapidated structures/property notices:	1	1	-0-	-0-
Trash can/receptacle placement notices:	-0-	-0-	-0-	-0-
Building demolition & removal:	-0-	-0-	-0-	-0-
Inoperable/abandoned vehicles:	3	3	3	2
Visual impairments caused by trees, shrubs, vehicles, basketball goals, etc. interfering with traffic flow:	1	1	2	1
Stagnant water causing mosquito issues:	-0-	-0-	1	1
Pest issue:	-0-	-0-	-0-	-0-
Dilapidated fencing:	1	1	2	-0-
Noxious odor:	-0-	-0-	-0-	-0-

Public Works

The following details of all work completed between March 23 – April 26, 2024

Streets

- Crack sealed - NA
- Filled potholes
 - 406 W 147th St
 - Misc around town on 4/02
 - Sink hole at 176th & Union
- Fixed downed streets signs
 - 138th Pl & Hickory – Stop
 - 141st St & Lansing – Street name
- Cleaned storm drains
 - Misc around town 4/02
- Picked up trash around town.
- Weeded - NA
- Trimmed trees - NA

Parks

- Black Gold
 - Repaired basketball goal
 - Changed out flag
 - Limbed up trees
 - Mowed & trimmed x4
- Kendalwood North -
 - Plant redbud tree as Class of 2030 class tree
 - Filled in low spots in preparation for playsets
 - Construction of large playset has begun. Should take 4 weeks to complete
 - Mowed & trimmed x3
- Kendalwood South
 - Mowed & trimmed x3
 - ADA swing arrived and installed
- Lambert
 - Mowed & trimmed x3
 - Mowed walking trail
 - Placed wood chips on trail and seeded areas along trail
- Morris
 - Mowed & trimmed x3

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

- Rolling Meadows
 - Planted 4 crabapple trees for Arbor Week 2024
 - Watered trees
 - Mowed & trimmed x3
- South County Soccer
 - Mowed & trimmed x1
- Picked up trash and emptied trash cans daily at all city parks.

Facilities Maintenance

- Repaired damaged 30A outlet on block building
- Rehabbed Black Gold restrooms and set lock timer for 8a-8p (see pictures below)
- Replaced filter on PW ice machine
- Update alarms at VFW/Sr Center
- Completed semi-yearly inspections on elevators at PD and City Hall
- Hung Farmers Market banner in Black Gold Park
- Outstanding Projects:
 - The north waterfall pump at city hall is out of service. Replacement pump is pending.
 - An RFQ for AC Maintenance program throughout the city has been issued. Three responses have been received.

Wastewater Treatment Plant:

- Daily calibration and testing performed (CL, DO, pH)
- Daily readings performed.
- Daily flow monitoring performed.
- Daily addition of chemicals to lagoon
- Weekly Biological Oxygen Demand and Total Suspended Solids samples to Green Co. Testing
- Mowed, weeded, and sprayed (where needed)
- Vehicle and equipment maintenance performed.
- Using Hydrogen Peroxide at 20 gpd to reduce odor and raise DO
- Blower status:
 - Blower 1: non-operational... needs motor & blower
 - Blower 2: functional
 - Blower 3: functional
 - Blower 4: non-operational... needs blower
 - Blower for #4 has been ordered
 - #1 will be left non-operational for the time being.

Lift Stations:

- Prepping for season of mowing, weeding, and spraying
- Inspected all lift stations
 - Cleaned floats
- Assisted WWTF operator with daily tasks

19

Page 27 of 363

Page 77 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Distribution:

- 253 Utility locates
- 147 service orders completed for the utility office
- 146 turn offs for non-payment – March 26
- 12 lock outs for non-payment – March 28
- Performed monthly meter reads and with 20 bad registers
- 5 leaks repaired (0 major, 5 minor, 0 minor repairs pending)
- 1 meter(s) set (0 residential, 0 commercial, meter was set for Kendalwood North Park)
- 27 pending meter sets (25 residential, 2 commercial)
- Monthly water samples taken and passed
- Mowed, weeded, and sprayed (where needed) at water towers and booster stations
- Cleaned and serviced vehicles and equipment
- Jetrodded 3 possible sewer backup(s) (1 on city side, 2 on customer side)
- Diagnosed 2 hydrants, put 2 back in service and ordered parts for all others.
- Repaired 1 Sewer Manholes
- Booster Pump station on US75 at 131st has had it's pin hole leak temporarily repaired. The station is now mostly isolated from distribution. Awaiting further instruction from city engineer on path forward.
- 120Water has begun collecting data for our lead service line inventory
- Picked up four lagoon aerators on loan from Bixby
- Received two quotes for replacing SCADA system.

Misc:

- 14314 Barber – Removed temporary fencing. Assisted with demo of house. Mulched trees and spread mulch at Lambert Park.
- 1122 E 156th - Mowed & trimmed x3

Community:

- Assisted 8th grade students in painting crosswalks near the elementary and intermediate schools. 2024 Clear Paths Glenpool
- Assisted 6th grade students in Arbor Week Celebration by planting over 20 trees in city parks. 2024 Growing Up Glenpool
- Assisted community with 2024 Community Cleanup day.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

The 2024 Growing Up Glenpool program allowed 36 sixth graders from Glenpool Intermediate School the opportunity to plant trees and explore Glenpool's park system while learning about the value of trees and the importance of storm water management.



21

Page 29 of 363

Page 79 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

The 2024 Clear Paths Glenpool program allowed 8th graders from Ms. Blades Health and Wellness class the opportunity to take on the task of repainting some crosswalks near the school on Warrior Road. In about four hours the 18 students repainted the 14 bars that make up the two crosswalks.





City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

The 2024 Community Cleanup was a success. Over 400 loads filled up 28 dumpsters. With the help of the Met, a full 30-yard rolloff of tires was collected as well as a full rolloff of cardboard. Although the total number of rolloffs came in lower than last year's 35 dumpsters, we collected more trash as we implemented the Crushr service that minimizes the amount of empty space in each dumpster by compacting the trash with a weighted roller.



City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

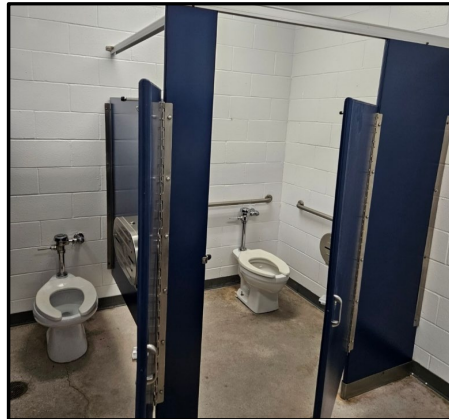
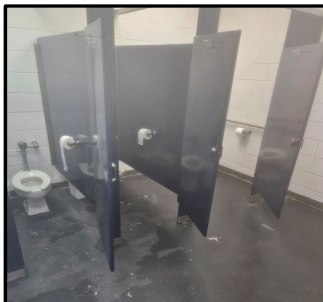
As an added bonus to the 2024 Community Cleanup, some volunteers assembled themselves to do some cleanup "somewhere in Glenpool." After some debate on what projects this group could handle, it was decided to send the group to Lambert park and assist in planting trees, pulling weeds and spreading mulch throughout the park. **40 volunteers** showed up and planted 30 trees. The group hopes to continue helping with cleaning up / beautifying Glenpool with monthly projects.



City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Black Gold park bathrooms have needed an update for some time now. Riley and JJ took it upon themselves to grind the floor paint off, reseal the floor, repaint everything, and add new high capacity toilet paper holders to the stalls. New lights were also added to give a bright and clean look.



City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

14314 Barber was purchased by the city. Demolition of the house and 3 outbuildings took 4 days. Site to be graded and seeded with some trees planted in the weeks to come.

Veneer Great Plains allowed us free usage of their BC1000XL wood chipper. This allowed us to save money by using the chips at Lambert park instead of paying to send them to the landfill.



City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Add Alternate 2	S. Peoria Ave: In Front of Recreation Center to 137 th Pl	\$108,849.24
Add Alternate 3	E 146 th St: Between Warrior Road & S Elwood Ave.	\$998,925.36
	S. Elwood Ave: Between E 146 th St & E. 141 st St	

The initial project estimate was \$688,500. The awarded transportation enhancement program grant being 80% of the estimate is \$550,800, with a city match of \$137,700.

The awarded grant would be insufficient to cover the base bid of this project. There is a need for additional funding to fund this project. City Staff is considering additional grant options including the Transportation Alternatives Program (TAP).

SH67/151st Corridor Study

This is a progress update on the SH 67/151st St Corridor Study. The City of Glenpool in conjunction with Kimley-Horn, Oklahoma Department of Transportation, INCOG and the City of Bixby, held its 3rd Public Meeting on the SH 67/151st corridor on September 5th, 2023. City Staff has received the Draft State Highway 67 Corridor Study for final comments and review. A final review meeting was held with Kimley Horn, ODOT, Glenpool and Bixby representatives in attendance. Kimley Horn will take the review comments and update the traffic study.

US 75/141st

The project duration is estimated at 315 days. The project cost is estimated to be approximately \$27.5 Million. Construction is estimated to begin Summer 2024. (*This project is on-going, no updates since the November Engineering Departmental Report*).

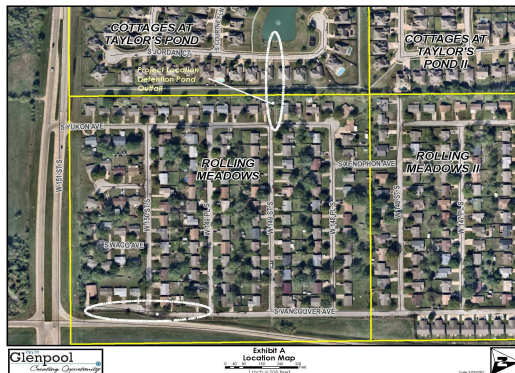
Rolling Meadows Stormwater

This project aims to address surface water runoff issues affecting residents of Rolling Meadows near the Taylor's Pond Subdivision. It entails adding stormwater collection infrastructure in the utility easement between the two subdivisions, incorporating storm inlets to gather water flowing from west to east. The Request for Qualifications (RFQ) was issued on February 1, 2024, and was available on the City of Glenpool website. Responses were due by February 26, 2024, with three submissions received. The evaluation committee has concluded its evaluation and is currently in the proposal phase with the shortlisted consultant.

Community Development Block Grant

The City of Glenpool is eligible to apply for the Community Development Block Grant (CDBG) this FY2024. The proposed allocated amount is \$120,143.00. The CDBG program is to provide decent housing and suitable living environment, particularly for persons of Low and Moderate Incomes (LMI). City Staff have evaluated projects within the LMI areas in Glenpool and is proposing a Street and Stormwater Improvement Project in Glen Village Addition II. This project involves repairing a sink hole, stormwater improvements and street repair.

City Council Regular Meeting - 06 May 2024 Minutes Attachment



Bicycle/ Pedestrian Masterplan Update

This is an update to the City of Glenpool's Bicycle and Pedestrian plan, which would become part of the INCOG Regional Go Masterplan. The City entered into agreement with INCOG on February 21st, 2024, to update the City bicycle/pedestrian plan. The selected consultant is RDG-Garver LLC. *(This project is in progress, no recent update)*

GIS Project

The Engineering Department is in the process of obtaining GIS Services to facilitate GIS Data collection in the field. This project migrates our water, stormwater, and sanitary sewer systems information from Arc GIS desktop to ArcGIS Online. The City is currently discussing proposals with the shortlisted consultant to provide this service.

Lagoon Smell

City staff are applying the use of a venturi-meter and pump system to improve the dissolved oxygen in the lagoon consequently alleviating the odor issues. This system is currently being tested and evaluated for its performance.

Floodplain Management

The designated Floodplain Administrator (FPA) of the City resigned in April 2024. Staff are currently working on finding a replacement for this position. The City Engineer passed the Certified Floodplain Management (CFM) certification in April and is now a Certified Floodplain Manager CFM®.

Conference Center/Community Relations

Conference Center

April was a busy month at the conference center, with a total of 31 events taking place. Among these events were a range of gatherings, including conferences, concerts, proms, weddings, trainings, parties, and memorials services. Throughout the month, the conference center welcomed approximately 5,600 attendees. Some key events to highlight are:

- **BSides of Oklahoma Information Security Conference:** They were back with their free information security conference which focused on practical, hands-on training for improving security. This is the premier security conference for the state of Oklahoma, pulling speakers from around the country and attendees from several surrounding states. BSidesOK is completely non-profit and volunteer-driven.
- **Creek Tribal Transportation Conference:** This was a three-day conference hosted by Creek Tribal Transportation and MCN. This gathering brought together experts and policymakers to explore the improvements of transportation infrastructure and services.
- **Proms:** The conference center played host to four proms during April, including Glenpool, Kellyville, Preston, and Jenks. These events showcased each school's creativity and uniqueness.
- **Tulsa Community Band Concert:** This event provided an opportunity for music lovers to enjoy an evening of delightful performances by local talents, creating a sense of community and appreciation for music.



City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment



Community Event planning & promotion

- Community Cleanup
- Farmers Market
- Summer Concert Series
- Red, White & Boom Bash

Video filming/editing

- April Glenpool at a Glance
- Arbor Day tree planting
- School Crosswalk painting
- Community Clean-up reminder
- Community Clean-up recap

Attended

- April Chamber luncheon
- Participated in Leadership Glenpool day at City Hall

33

Page 41 of 363

Page 91 of 628

Page 93 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

- School crosswalk painting planning meeting
- Chamber Morning Brew networking opportunity
- Senior Citizen luncheon
- Monthly communications meeting with Crossroads Communications
 - Discussed community survey results
 - Began plans for OMAG Mayor's conference proposal
 - Requested help with media promos for upcoming community events

Facebook	3/31 - 4/6	4/7 - 4/13	4/14 - 4/20	4/21 - 4/27
Impressions	32,542	21,243	26,068	62,644
Engagements	294	173	353	4,431
Page Likes	22	12	14	33
Post Link Clicks	75	19	0	0
Received Messages	14	7	22	72
Sent Messages	19	12	12	27

Economic Development/Grants

April:

- *Business, Retention, & Expansion (BR&E)*
 - Visits & Outreach: Economic Development Director has been reaching out to local businesses and manufacturers regarding BR&E visits for 2024.
 - Met with a local manufacturer who is struggling with sales to run their operation. Economic Development provided several resources to assist in overcoming this obstacle.
 - For 2024, Economic Development has visited with over 40 businesses regarding their needs, incentives/resources, and to establish rapport.
 - Oklahoma Innovation Expansion Program (OIEP): The Department of Commerce has continued the OIEP program for 2024 and are looking to award businesses in the state of Oklahoma a total of \$15 million.
 - During the months of March & April, the Director of Economic Development visited with 22 businesses who would be eligible for this benefit. There were 4 businesses who were very interested in applying. Applications closed on April 12th.
 - For 2023, there were 3 local businesses that were awarded through this program, which was the most for the City of Glenpool since the program was implemented.
 - Morning BREW: The Glenpool Chamber of Commerce along with the Economic Development Department and Keller Williams, are partnering together for monthly gatherings for businesses around coffee.
 - On April 19th, Sam Mulready, Field Representative for Congressman Kevin Hern, led a discussion around the resources that they can provide to citizens and businesses.
- *New Business/Sites*
 - Oklahoma Department of Commerce (ODOC) SITES (Supporting Industrial Transformation and Economic Success) Program: ODOC has ramped up their site selection process and have provided local Economic Development Organizations with the ability to submit sites to be analyzed by professional site selectors through InSite Consulting.
 - On April 8th, The Director of Economic Development was informed by ODOC that both sites submitted will be moving to the next phase of the OK SITES Program.
 - April 30th, a regional meeting is being set up by ODOC & InSite to discuss the next steps for the program. Service providers for the site as well as the Director of Economic Development will be in attendance.
 - Business Inquiries: Economic Development has had continued conversations with potential businesses regarding relocating aspects of their operation to Glenpool.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

- *Travel/Training/Misc:*
 - Economic Development Networking: On Friday, April 12th, OG&E hosted a networking night at the Oklahoma City Thunder game at Paycom Stadium.
 - State of the Tribal Nations: On April 19th, the Director of Economic Development was in attendance for the "State of the Tribal Nations" discussion through the Tulsa Regional Chamber and OG&E.
 - The Osage, Muscogee, & Cherokee Nations provided an update on their tribes as well as their economic development initiatives across the region.
 - Short-Term Plans for New Property: Director of Economic Development leading discussions around short-term usage for buildings on the city's 40-acre site. The goal is to help offset maintenance costs as a master plan for the long-term usage of the site is being developed.
 - Community Relations and Public Works department collaborating with Economic Development on this initiative.
- *Grants:*
 - Beth Miller (Grants – Special Projects Coordinator) worked with staff and Council to submit applications for various grants.
 - OG&E "Keep America Beautiful": Grant from OG&E approved for \$300 to assist with City Wide Cleanup day on April 27th.
 - Lighting Retrofit Grant: Bid proposal paperwork sent to attorney on April 12th for \$134k grant for lighting improvements to City Hall/Conference Center. Awaiting approval to post publicly.
 - CDBG Grant: This grant was submitted on April 12th for the repair of sinkhole/storm drains at 145th Pl and Kendalwood BLVD.
 - Public Hearing was held at Glenpool Conference Center to discuss proposed project on April 10th led by Director of Economic Development.
 - A representative from INCOG, Grants/Special Projects Coordinator and City Engineer were present to help answer questions.
 - TAP (Oklahoma Dept of Transportation Assistance Program): call for projects is due 4/30, approved to submit by council on 4.15.
 - Submitted 4/24.
 - Additional Grants: 3 additional grants centered around parks, police, and transportation infrastructure are currently being researched and vetted.
- *Special Projects:*
 - Farmers Market:
 - 2nd Annual Farmers Market will be opening on Saturday, May 4th.
 - 43 applications submitted and 42 approved to move forward.
 - We are anticipating a bigger market this year. The largest number of vendors in one week was 37.
 - Vendor rules and signage for vendor placement created.
 - Miscellaneous Projects: Concert Series
 - Next Scheduled Events Committee Meeting for April 24th.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

- The first Concert Series, featuring “Wyatt Justice,” will be held at Black Gold Park on May 16th.
- Historical projects
 - Continuing work to locate the exact location of Ida E. Glenn Oil Well #1.
 - Ongoing research regarding grants for the possibility of creating a museum in Glenpool.

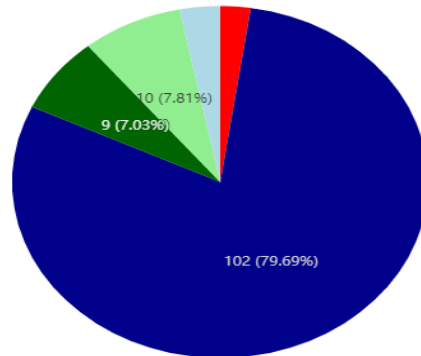
Fire Department

Glenpool Fire Department Operations April 2024

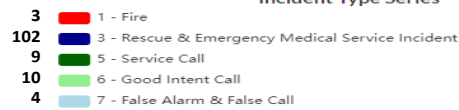
4/1/2024-4/25/2024

Run Type	# of Calls	Totals Calls
EMS Runs	102	128
Fire Runs	26	
Overlapping	23	

Total (128)



Incident Type Series



128

38

Police Department

STAFFING

Two new officers, Kyle Wells and James Heather, started on April 22. Both are not certified and we plan on sending them to the June academy. Currently we have two officers at CLEET who are about half way finished. This will leave the department with one opening, and we will be posting applications.

The communications division filled their last spot and we are currently fully staffed. Emily Stevens started on April 16.

PROJECTS

Construction is 95 percent complete second floor remodel. The remodel included three new offices with furniture, all new paint throughout and new furniture in the courtroom. (See attached photographs) The last remaining project will be the evidence lockers, which are due to ship the first week of May.

HIGHLIGHTS

April 14-20 was National Telecommunications Week as well as Animal Control appreciation Week. I am late getting the proclamations, but we were still able to celebrate it within the department.

The department recognized four students as the Glenpool Police Department Students of the Month for April. Intermediate nominated Ahtziri Perez Lopez, Elementary nominated Jackson Harrison, Middle School nominated James Gunn and the High School nominated Reagan Combs.

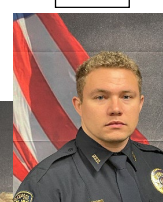
2nd Floor Remodel



Heather



Wells



Stevens



City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

	JANUARY 1 – JANUARY 24	
	Calls for Service	1006
	Arrest	33
	DUI	8
	Collisions	31
	Alarm Calls	45
	Animal Control	64
	Burglary	16
	Disturbance	22
	Domestic	16
	Fraud	11
	Harassment	10
	Larceny	18
	Loud Noise	4
	Motorist Assist	31
	Suspicious Activity	32
	Trespassing	4
	Traffic Stops	315

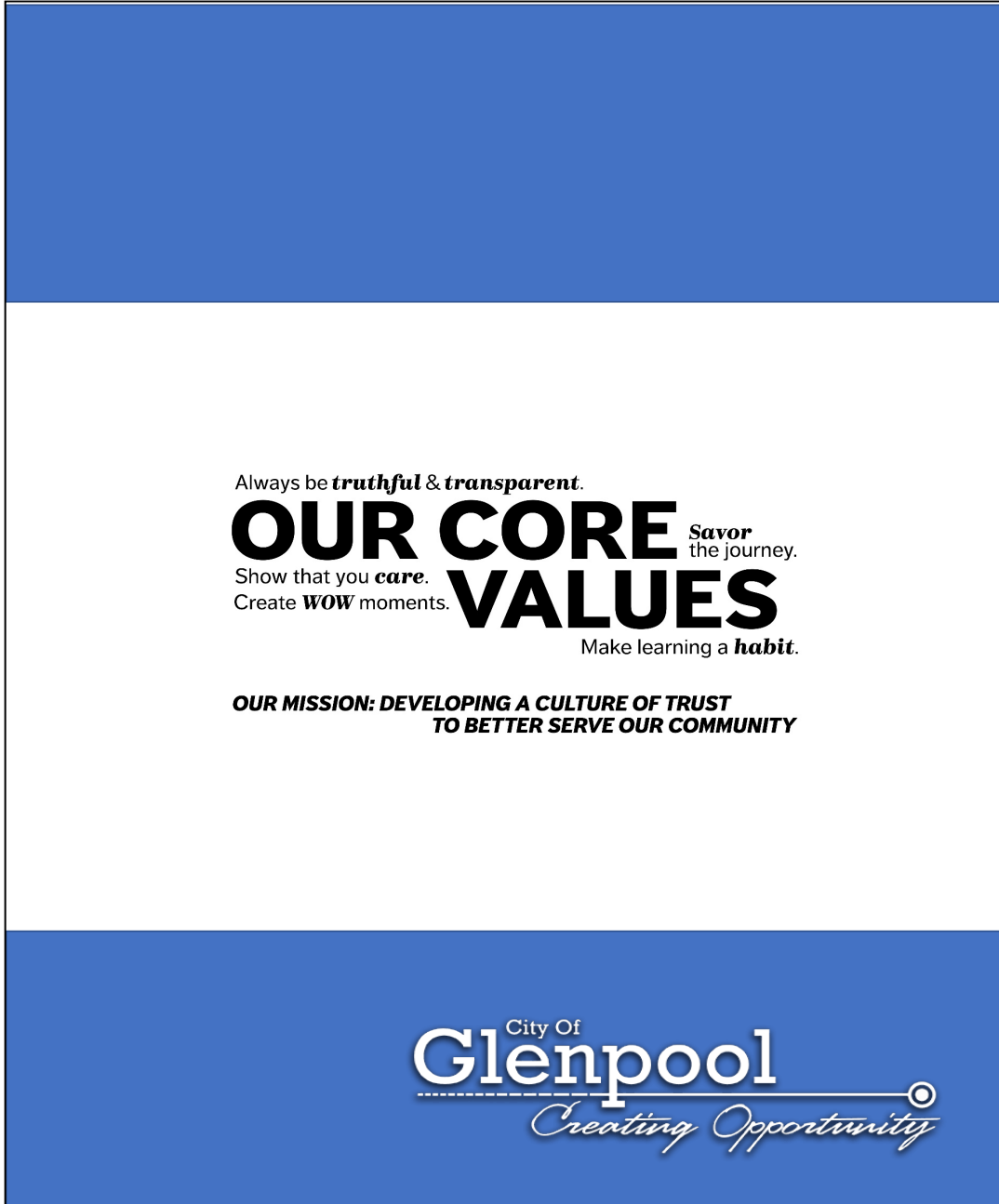


40



Page 48 of 363

Page 98 of 628



City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment



MINUTES
City Council Regular Meeting
Monday, February 5, 2024 Council Chambers 6:00 PM

COUNCIL PRESENT: Joyce Calvert
Brandon Kearns
Tim Fox
Chris Brobst
Jacqueline Triplett-Lund

COUNCIL ABSENT:

STAFF PRESENT: David Tillotson
Susan White
Lesli Smith
David Agbetunsin
Jeremy Plane
Duy Nguyen
Gerald S. Gilbert
Jesse Hale

STAFF ABSENT:

Page

- A) Call to Order - Joyce G. Calvert, Mayor**
Mayor Calvert called the meeting to order at 6:01 p.m.
- B) Roll Call, Declaration of Quorum – Lesli Smith, City Clerk; Joyce G. Calvert, Mayor**
Scott Major Attorney, of Rosenstein, Fist & Ringold, George Miles, Municipal Judge, and Officer Clint Morgan were also in attendance.
- C) Invocation – Greg Connor - Faith Church**
- D) Pledge of Allegiance – Joyce G. Calvert, Mayor**
- E) Swearing-In Ceremony – Jeremy Plane, Police Chief; George Miles, Municipal Judge-Swearing in of Officer Clint Morgan.**
- F) Management Report**
City Manager Tillotson updated the Council that the closing on the purchase of the "Barber St." Property had been finalized. Mr. Tillotson expressed

Page 1 of 68

Page 50 of 363

Page 100 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting
February 5, 2024

appreciation to the mayor for her support during that process and to the council for their support on getting the purchase approved. He advised the council that he sees this property as a great long-term addition for the City of Glenpool. Mr. Tillotson wanted to publicly acknowledge Jesse Hale as recipient of the Glenpool Citizen of the Year. Jesse received the award at the recent Chamber of Commerce Banquet. He stated he was very excited to see that happen while in attendance at the banquet, and Jesse is very appreciated for what he does for the City of Glenpool.

[CM Report.02052024- FINAL](#)

5 - 35

G) Mayor Report – Joyce G. Calvert, Mayor

Mayor Calvert wanted to highlight other notable awards from the recent Chamber of Commerce Banquet. She recognized the 2023 Leadership Graduates, Volunteer of the Year, Small & Large Business of the Year, and the Lifetime Achievement Award.

Mayor Calvert advised she will be traveling to various governmental events in the next few weeks, with some being as far as Washington DC in which she expressed great honor in doing so as a representative of our city.

H) Council Comments

Tim Fox offered the following remarks.

I would like to make a Public Statement concerning the recent Annual Glenpool Chamber Banquet held in Tulsa. Let me first state, I did not attend the banquet. Furthermore, let me state I was very disappointed in the Glenpool Chamber of Commerce and the Chamber Board for moving the event to Tulsa. I have supported the Chamber for many years, but in the last couple of years, I have been dissatisfied with the Chamber and the direction it seemingly has taken. It seems its focused on South Tulsa County and not trying to reach businesses that are not members in the City of Glenpool. I understand this event requires a lot of preparations and planning. But moving the event to downtown Tulsa when we have a premier event center right here in our city was a big mistake. I can't believe that the cost of this event was cheaper than hiring an event planner to do all the set up and tear down when the Chamber got our Conference Center at no rental cost, than what they spent on the venue in Tulsa. Again, given my past history of years of support, the dollars this city puts into the Chamber on an annual basis, the disappointment is huge. I was planning on attending this year, til I learned where the event was being held. My hope is the Chamber will re-think the location of these events in the future.

I) Public Comments

There were no public comments.

J) Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any

Page 2 of 68

Page 51 of 363

Page 101 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting
February 5, 2024

Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)

- 1) Minutes from January 16, 2024 meeting. 36 - 39
[City Council Regular Meeting - 16 Jan 2024 - Minutes - Html](#)
- 2) Designate Lesli Smith as OMRF Authorized Agent for the City of Glenpool retirement plans and authorize the mayor to sign notification form. 40 - 42

Moved by Brandon Kearns, seconded by Chris Brobst

To approve the consent agenda.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	5	0	0	0

CARRIED.

[Staff Report - OMRF Authorized Agent 02.05.2024](#)
[Authorized-Agent-Notification OMRF FOR AGENDA 2 pages](#)

K) Consideration and appropriate action relating to items removed from the Consent Agenda

No items removed from the consent agenda.

L) Scheduled Business

- 1) Discussion and possible action to approve or deny acceptance of Deeds of Dedications from Joe and Tracie Sexson for street right-of-way and utility installation purposes. Sexson Property (GLS 260) Right of Way Dedication 43 - 63
(Duy Nguyen, City Planner)

Moved by Chris Brobst, seconded by Brandon Kearns

To approve acceptance of Deeds of Dedications from Joe and Tracie Sexson for street right-of-way and utility installation purposes. Sexson Property (GLS 260) Right of Way Dedication.

	For	Against	Abstained	Absent
Joyce Calvert	x			

Page 3 of 68

Page 52 of 363

Page 102 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting
February 5, 2024

Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	5	0	0	0

CARRIED.

[STAFF REPORT SEXSON PROPERTY RIGHT OF WAY
ACCEPTANCE - Feb 5 2024](#)
[GLS 260 SEXSON PROPERTY RIGHT OF WAY ACCEPTANCE
ATTACHMENTS - Feb 5 2024](#)

- 2) Discussion and possible action to approve an application for lot combination (GLS 264) which will consolidate four (4) lots totaling 36.67 acres into one (1) lot. The subject lots are located at the northeast corner of the intersection of U.S. Highway 75 and West 141st Street South approximately 500 feet east of U.S. Highway 75 and 575 feet north of West 141st Street South.
(David Agbetunsin, City Engineer).

64 - 68

Moved by Joyce Calvert, seconded by Jacqueline Triplett-Lund

To approve an application for lot combination (GLS 264) which will consolidate four (4) lots totaling 36.67 acres into one (1) lot. The subject lots are located at the northeast corner of the intersection of U.S. Highway 75 and West 141st Street South approximately 500 feet east of U.S. Highway 75 and 575 feet north of West 141st Street South.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	5	0	0	0

CARRIED.

[Staff Report-Lot Combination- FINAL](#)

M) Adjournment

Mayor Calvert adjourned the meeting to order at 6:19 p.m.

Page 4 of 68

Page 53 of 363

Page 103 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment



MINUTES
City Council Regular Meeting
Monday, April 1, 2024 Council Chambers 6:00 PM
Continued to Monday April 15, 2024

COUNCIL PRESENT: Joyce Calvert
Brandon Kearns
Chris Brobst
Jacqueline Triplett-Lund
Tim Fox

COUNCIL ABSENT:

STAFF PRESENT: David Tillotson
Lesli Smith
Susan White

STAFF ABSENT:

Page

A) Call to Order - Joyce G. Calvert, Mayor

Mayor Calvert called the meeting to order at 6:00 p.m. on April 1, 2024.

Mayor Calvert introduced Item K.7 and asked for possible motions. (SEE ITEM K.7 BELOW)

Mayor Calvert requested a motion to continue the meeting until April 15, 2024 (SEE ITEM L.1 BELOW)

The April 1, 2024, City Council regular meeting was recessed at 6:04 p.m.

On April 15, 2024, Mayor Calvert reconvened the April 1, 2024, continued meeting at 6:00 p.m. to conduct business on all remaining items.

B) Roll Call, Declaration of Quorum – Lesli Smith, City Clerk; Joyce G. Calvert, Mayor

Councilor Tim Fox was absent on April 1, 2024, but was in attendance at the continued meeting on April 15, 2024.

Scott Major, Attorney with Rosenstein, Fist & Ringold, and Melissa Westfall, and John David Wideman Attorneys with Hilborne & Weidman were also present at the

Page 1 of 229

Page 54 of 363

Page 104 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting
April 1, 2024

continued meeting on April 15, 2024.

C) Invocation – Susan White, Assistant City Manager

D) Pledge of Allegiance – Joyce G. Calvert, Mayor

E) Management Report

City Manager David Tillotson mentioned that the installation of the Kendalwood North playground upgrades has begun. He also praised Public Works Director Jesse Hale for his contributions on Arbor Day, specifically his collaboration with Glenpool 6th graders in planting trees.

[CM Report.04012024](#)

[FYE24.Q2 Expense Report 04012024](#)

11 - 112

F) Mayor Report – Joyce G. Calvert, Mayor

Mayor Calvert conveyed her enthusiasm for the influx of new hires and filled positions in recent times and how well the city staff has worked together to get many projects completed.

G) Council Comments

There were no council comments.

H) Public Comments

There were no public comments.

I) Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)

- 1) Minutes from March 18, 2024, meeting.

113 - 115

[City Council Regular Meeting - 18 Mar 2024 - Minutes - Html](#)

- 2) Budget Amendment CITY-12 for FY23-24, increasing the General Fund revenue account 01-5-00-5362 (Insurance Reimbursements) by \$3,431.00, and increasing the General Fund Streets & Parks expenditure account 01-6-14-6271 (Vehicle Repairs & Maintenance) by \$3,431.00 to appropriate insurance claim proceeds.

116 - 117

[City Council Staff Report FY24 Budget Amendment CITY-12_04-01-24](#)
[CITY COUNCIL FY24 Budget Amendment City-12](#)

- 3) Budget Amendment CITY-13 for FY23-24, increasing the General Fund revenue account 01-5-00-5001 (Sales Tax) by \$36,070.00, and increasing the General Fund Streets & Parks expenditure account 01-6-14-6202 (Operating Expenses) by \$750.00, account 01-6-14-6230 (Equipment Rental) by \$500.00,

118 - 119

Page 2 of 229

Page 55 of 363

Page 105 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting
April 1, 2024

and account 01-6-14-6235 (Contract Services) by \$34,820.00, for 2023 Father's Day storm clean-up and for clearing and seed/sod at City-owned property located at 14314 S. Barber Street.

Moved by Jacqueline Triplett-Lund, seconded by Brandon Kearns

To approve the consent agenda.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
Tim Fox	x			
	5	0	0	0

CARRIED.

[Staff Report FY24 Budget Amendment CITY-13 City Council 04-01-24](#)
[FY24 Budget Amendment City Council -13 04012024](#)

J) Consideration and appropriate action relating to items removed from the Consent Agenda

K) Scheduled Business

- 1) Discussion and possible action to approve, deny, or amend Resolution No. 2024003, a Resolution relating to the incurring of indebtedness by the Trustees of The Glenpool Utility Services Authority in the aggregate amount of not to exceed Thirty-Five Million and no/100s Dollars (\$35,000,000.00), Approving a Sales Tax Agreement and other documents as may be necessary or required and declaring an Emergency. 120 - 126
(David Tillotson, City Manager)

Moved by Brandon Kearns, seconded by Jacqueline Triplett-Lund

To approve Resolution No. 2024003, a Resolution relating to the incurring of indebtedness by the Trustees of The Glenpool Utility Services Authority in the aggregate amount of not to exceed Thirty-Five Million and no/100s Dollars (\$35,000,000.00), Approving a Sales Tax Agreement and other documents as may be necessary or required and declaring an Emergency.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			

Page 3 of 229

Page 56 of 363

Page 106 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting
April 1, 2024

Chris Brobst	x			
Jacqueline Triplett-Lund	x			
Tim Fox	x			
	5	0	0	0

CARRIED.

[Staff Report - OWRB Application Resolution 04012024](#)

- 2) Discussion and possible action to approve or deny the Emergency Clause for Resolution 2024003.
(David Tillotson, City Manager)

Moved by Joyce Calvert, seconded by Jacqueline Triplett-Lund

To approve the Emergency Clause for Resolution 2024003

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
Tim Fox	x			
	5	0	0	0

CARRIED.

- 3) Discussion and possible action to accept or deny a General Utility Easement from David Jesse Pope and Amy Pope. The utility easement is located at 2225 West 181st Street South, Mounds, OK 74047. 127 - 133
(Duy Nguyen, City Planner)

Moved by Chris Brobst, seconded by Brandon Kearns

To approve and accept a General Utility Easement from David Jesse Pope and Amy Pope. The utility easement is located at 2225 West 181st Street South, Mounds, OK 74047.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			

Page 4 of 229

Page 57 of 363

Page 107 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting
April 1, 2024

Tim Fox	x			
	5	0	0	0

CARRIED.

[CC STAFF REPORT TWIN PONDS II - GENERAL UTILITY
EASEMENT - APR 1 2024](#)

[Twin Ponds II - General Utility Easement Attachments CC 04012024](#)

- 4) Discussion and possible action to approve, deny or amend the Final Plat application for a 0.555-acre commercial site consisting of one (1) Lot. The subject site is generally located north and east of the northeast corner of East 141st Street South and South Birch Street. Applicant Representative: JR Donelson (Duy Nguyen, City Planner) 134 - 155

Moved by Brandon Kearns, seconded by Chris Brobst

To approve, the Final Plat application for a 0.555-acre commercial site consisting of one (1) Lot. The subject site is generally located north and east of the northeast corner of East 141st Street South and South Birch Street.
Applicant Representative: JR Donelson

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
Tim Fox	x			
	5	0	0	0

CARRIED.

[CC STAFF REPORT STATE FARM GLENPOOL FP - APR 1 2024](#)
[State Farm Glenpool FP Attachments CC 04012024](#)

- 5) Dawes Property Annexation - Annexation application (ANX2024-01) to annex a 42.77-acre site comprised of three (3) lots into the City of Glenpool corporate limits. The subject site is generally located on the south side of East 156th Street South approximately 1,236 feet east of the US Hwy 75 and East 156th Street intersection. Applicant – City of Glenpool (Duy Nguyen, City Planner) 156 - 172

- A. Public Hearing on the Annexation (ANX2024-01) application and Ordinance No. 820.

Page 5 of 229

Page 58 of 363

Page 108 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting
April 1, 2024

- B. Discussion and possible action to approve, deny or amend the
Annexation (ANX2024-01) application and Ordinance No. 820.

Mayor Calvert opened the Public Hearing on the Annexation (ANX2024-01)
application and Ordinance No. 820. at 6:17 pm.

No comments or questions were offered by the public.

Mayor Calvert closed the public hearing at 6:19pm.

Moved by Jacqueline Triplett-Lund, seconded by Joyce Calvert

To approve the Annexation (ANX2024-01) application and Ordinance No. 820.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
Tim Fox	x			
	5	0	0	0

CARRIED.

[CC STAFF REPORT \(ANX2024-01\) DAWES PROPERTY - APR 1 2024](#)
[ANX2024-01 Dawes Property Attachments CC 04012024](#)

- 6) Discussion and possible action to approve, modify, or deny submission of a "Call for Projects" form to the Oklahoma Department of Transportation-Transportation Alternatives Program, for the reconstruction of sidewalks from 146th Street to the Glenpool Schools, Elwood Avenue, and the South County Recreational Center. This grant will fund the construction of two add alternates on the Sidewalk and Beautification Phase II Project JP#28845 (05). 173 - 206
(Beth Miller, Grants and Special Projects Coordinator)

Moved by Jacqueline Triplett-Lund, seconded by Chris Brobst

To approve the submission of a "Call for Projects" form to the Oklahoma Department of Transportation- Transportation Alternatives Program, for the reconstruction of sidewalks from 146th Street to the Glenpool Schools, Elwood Avenue, and the South County Recreational Center. This grant will fund the construction of two add alternates on the Sidewalk and Beautification Phase II Project JP#28845 (05).

	For	Against	Abstained	Absent
--	-----	---------	-----------	--------

Page 6 of 229

Page 59 of 363

Page 109 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting
April 1, 2024

Joyce Calvert	x			
Brandon Kearns	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
Tim Fox	x			
	5	0	0	0

CARRIED.

[STAFF REPORT- ODOT GRANT 04012024 AGENDA](#) [ODOT GRANT DOCS CC 04012024](#)

- 7) Discussion and possible action to approve, modify or deny a CDBG grant application in the amount of \$120,143.00 in federal funds to replace storm drain inlets, and pavement reconstruction at 145th Place and Kendalwood Bvd. in the Glenn Village II Addition. There is no required local match for this grant. (Beth Miller, Grants and Special Projects Coordinator) 207 - 226

Moved by Chris Brobst, seconded by Brandon Kearns

To approve a CDBG grant application in the amount of \$120,143.00 in federal funds to replace storm drain inlets, and pavement reconstruction at 145th Place and Kendalwood Bvd. in the Glenn Village II Addition. There is no required local match for this grant.

MOTION AND ACTION TAKEN PRIOR TO CONTINUING THE APRIL 1, 2024, MEETING.

Mayor Calvert recessed the continued City Council Regular meeting at 6:22 p.m. in order to open the other Trust Authority meetings.

Mayor Calvert reconvened the previously continued City Council Regular meeting at 6:41p.m.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
Tim Fox				x
	4	0	0	1

CARRIED.

Page 7 of 229

Page 60 of 363

Page 110 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting
April 1, 2024

[STAFF REPORT CDB GRANT](#)
[CDB GRANT DOCS 04012024](#)

- 8) Discussion and possible action to enter into Executive Session for the purposes of (A) conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate within the City of Glenpool because public disclosure of the matter discussed would interfere with the development of products or services and would violate the confidentiality of such business, pursuant to 25 O.S. § 307.C.11 of the Open Meeting Act; and (B) discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of David Tillotson, an individual salaried employee, in accordance with 25 O.S. § 307.B.1. (Open Meeting Act), to wit, discussion of annual evaluation provision. (David Tillotson, City Manager), (Joyce G. Calvert, Mayor)

Moved by Joyce Calvert, seconded by Chris Brobst

To enter into Executive Session for the purposes of (A) conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate within the City of Glenpool because public disclosure of the matter discussed would interfere with the development of products or services and would violate the confidentiality of such business, pursuant to 25 O.S. § 307.C.11 of the Open Meeting Act; and (B) discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of David Tillotson, an individual salaried employee, in accordance with 25 O.S. § 307.B.1. (Open Meeting Act), to wit, discussion of annual evaluation provision.

Council convened into Executive Session at 6:43 p.m.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
Tim Fox	x			
	5	0	0	0

CARRIED.

- 9) Discussion and possible action to reconvene in Regular Session. (Joyce G. Calvert, Mayor)

Moved by Jacqueline Triplett-Lund, seconded by Chris Brobst

Page 8 of 229

Page 61 of 363

Page 111 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting
April 1, 2024

Action to reconvene in Regular Session.

Regular Session reconvened at 8:52 p.m.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
Tim Fox	x			
	5	0	0	0

CARRIED.

- 10) Discussion and possible action to send one or more Council members to the ICSC Las Vegas Conference in May 2024. 227 - 229
(David Tillotson, City Manager)

Moved by Jacqueline Triplett-Lund, seconded by Chris Brobst

Not to send Council members to the ICSC Las Vegas Conference in May 2024.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
Tim Fox	x			
	5	0	0	0

CARRIED.

[Staff Report - ICSC Las Vegas 04012024](#)

- 11) Discussion and possible action to approve or deny A) an increase in base salary and fringe benefits; and B) a performance incentive bonus for David Tillotson, City Manager, as required in Sections 6 and 7 of the City Manager Employment Contract, as amended; and authorize the mayor to execute such documents, if any, that are required under the employment contract.
(Joyce G. Calvert, Mayor)

Moved by Brandon Kearns, seconded by Joyce Calvert

Page 9 of 229

Page 62 of 363

Page 112 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting
April 1, 2024

To approve a one-time performance incentive bonus for the City Manager in the amount of \$8,200.00 payable by June 15, 2024.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
Tim Fox	x			
	5	0	0	0

CARRIED.

L) **Adjournment**

At 6:04 p.m. the April 1, 2024, meeting was not adjourned but continued to April 15, 2024. (SEE RECORDED MOTION AND VOTE BELOW)

The meeting continued from April 1, 2024 was adjourned on April 15, 2024 at 8:55 p.m.

- 1) A motion to continue and reconvene this meeting to April 15, 2024, at 6 p.m. at Glenpool City Hall, City Council Chambers, 12205 S, Yukon Avenue, 3rd Floor, Glenpool, Oklahoma, at which time the Council will take up all items on the agenda.

Moved by Chris Brobst, seconded by Brandon Kearns

To continue and reconvene this meeting to April 15, 2024, at 6 p.m. at Glenpool City Hall, City Council Chambers, 12205 S, Yukon Avenue, 3rd Floor, Glenpool, Oklahoma, at which time the Council will take up all items on the agenda.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
Tim Fox				x
	4	0	0	1

CARRIED.

Page 10 of 229

Page 63 of 363

Page 113 of 628

City Manager's Report April 1, 2024



City Of
Glenpool
Creating Opportunity

Page 11 of 229

Page 64 of 363

Page 114 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Executive Summary

Mayor and Council,

We are excited to enter the spring and summer months and are looking forward to seeing our community in full bloom again. There are a number of great things happening throughout the City that I want to bring your attention to.

To start, as part of our Strategic Planning Process, we are in the midst of conducting a survey of our residents and businesses to find out what they believe we should be focusing on over the next several years. We have had great feedback so far and will finalize this survey prior to our next Strategic Planning meeting on April 15th. It is my goal to present the results of the survey that evening.

I would like to add that because of the Council's comments at the last Strategic Planning session, we will be updating the former Move Glenpool Forward reports that were previously used to track the projects and will create a new report for public dissemination in July. This start date will give our departments time to create new forms and update the data amid our annual budgeting process. I would add that the Council and the public will be able to get an update on the financial side of these projects as part of the budget process.

Speaking of budget, the Finance Department and Executive Team are working diligently to prepare our new budgets for the 2024-2025 fiscal year. Our budget calendar calls for a draft budget to be presented to you at the May meeting with final approvals happening in June. This calendar may shift slightly as we finalize the budgets for the various department and funds within the City and its trust authorities, but we are doing our best to hit these targets. As part of the budget process, we are working with our benefits consultants on medical insurance rates for next year. The members of the Employee Benefits Committee have been finalized and are ready to delve into the options available to the city and make a recommendation.

As you will see in the following departmental reports, there are a number of ongoing projects throughout the City. Allow me to take a moment and highlight a few that are in the report and add a few others that I believe are informative.

- We anticipate two new police officers starting in April.
- Budgeted sales taxes are up 1.4% this year over last fiscal year, while GUSA's budgeted revenues are down 1.2% as compared to last year at this time.
- Residential building permits are up slightly this month compared to last March.
- The Kendalwood Park North playground equipment is in and will be installed in the coming weeks. We do not have a final delivery timeline from the manufacturer on the rest of the equipment.
- Public Works Director Jesse Hale partnered with 6th graders from Glenpool Public Schools to plant trees in our public parks as part of our Arbor Day celebrations, tour City Hall and educate them on the City.
- ODOT's 141st Street Highway Project has been let for bid. We are estimating that bids should be back and awarded in June or July. Construction will likely start late summer or in the fall. We will have more information in a few months.
- The City is in the implementation and training phase on two new software systems:
 - GovInvest is a wage and benefits survey software that will allow us to track and compare our

Page 12 of 229

Page 65 of 363

Page 115 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

positions with other governmental entities in the region. We are starting small but believe this software will allow us to be more competitive in hiring and retaining talented individuals to our team.

- We are excited about the benefits provided by the second software package that we are currently implementing. Waterworth is a utility planning software that strengthens our capital planning for the water system. Once we have implemented the software and proven its capabilities, we intend to expand it to our other utilities and processes as long-term capital planning is one of our internal continuous improvement goals.
- We have begun early-stage work with INCOG, the Tulsa Metro's regional transportation council, to update the Functional Classification Plan for Glenpool and the region. This plan sets the classification for all the roads in Glenpool and allows us to target certain roads, like Elwood, for expansion or other improvements and to solicit grant funds for these expansion or improvement projects. Neighborhood roadways are not typically eligible for classification as part of this program. Federal grant dollars may only be awarded for roads that are on this Functional Classification Plan and that meet certain conditions, so this process is extremely important for our future transportation infrastructure planning.

Finally, let me highlight a couple of upcoming Community Events that we hope everyone circles on their calendars:

- Community Development Block Grant Public Hearing: April 10th, 6pm, Glenpool Conference Center
- Glenpool Community Cleanup: April 27th, 8am – 2pm, GHS Football Stadium Parking Lot
- Glenpool Farmer's Market: Kickoff May 4th; 8am – 12pm, BlackGold Park
- Glenpool Summer Concert Series: 6:30pm, BlackGold Park
 - May 16th – Wyatt Justice
 - June 20th – Bad Decisions
 - July 18th – 1994
 - August 15th – Empire
- Citywide Garage Sale: June 8th

Page 13 of 229

Page 66 of 363

Page 116 of 628

Human Resources

Open Positions

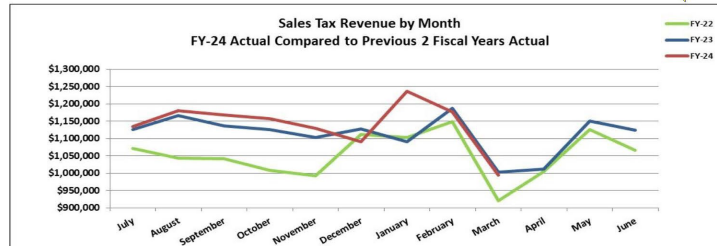
We currently have 9 open positions. These vacancies include those new positions approved in the FY2023-2024 budget.

- Public Works: 4 Positions
 - Water & Sewer Laborer (1) – Post in April
 - Streets & Parks Laborer (1) – Post in April
 - Seasonal Streets and Parks Laborers (2) – Post in April
- Police Department: 4 Positions
 - Police Officer (3) – 2 offers made and accepted, pending pension board approval. Tentative start date late April. Remaining position will be re-advertised.
 - Dispatch (1) – Offer made and accepted. Start date pending pre-employment qualifications.
- Administration: 1 Position
 - IT Director

Finance

SALES TAX

FY24 Combined Sales Tax for all funds in March totaled \$994,130, 0.0% lower than FY23 revenues for the same period. Further details on March financial results will be reported next month after the March accounting period is closed.



GENERAL FUND REVENUES

FY24 General Fund year-to-date revenues in February totaled \$11,053,927 approximately \$546,357 or 5.2% higher than FY23 revenues for the same period. The change is primarily due to a 3.6% increase in total tax revenues combined with an 8.5% increase in investment income compared to February FY23. Investment income was previously shown for all funds, but has been revised and allocated across all funds based on applicable fund balance at the close of each month.



GENERAL FUND EXPENDITURES

FY24 General Fund year-to-date expenditures in February totaled \$12,757,406, approximately \$4,657,530 higher than FY23 expenditures YTD. The increase is largely due to a one-time transfer of \$2,550,000 to the Glenpool Industrial Authority for the purchase of property. Excluding this transfer, expenditures are up 54% over prior year-to-date.



REPORT LEGEND

Better Than Expected



Expected, or Minor Variance



Monitor and Consider Taking Action



SALES TAX REVENUES—ALL FUNDS

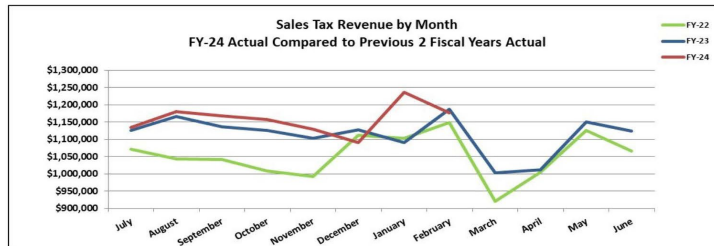


FY24 Sales Tax collections year-to-date in January were 1.4% above budget, and also 2.3% higher than FY23 collections for the same period.

MONTH	COMPARISON TO BUDGET			COMPARISON TO PRIOR YEAR			PERCENTAGE	
	REVISED BUDGET	FY2024 ACTUAL	AMT INC/(DEC)	FY2024 ACTUAL	FY2023 ACTUAL	AMT INC/(DEC)	INC/(DEC) BUDGET	INC/(DEC) PRIOR YR
July	\$ 1,142,094	\$ 1,134,751	\$ (7,343)	\$ 1,134,751	\$ 1,125,530	\$ 9,221	-0.6%	0.8%
August	\$ 1,148,637	\$ 1,179,694	\$ 31,057	\$ 1,179,694	\$ 1,167,026	\$ 12,667	2.7%	1.1%
September	\$ 1,132,475	\$ 1,167,426	\$ 34,951	\$ 1,167,426	\$ 1,136,626	\$ 30,800	3.1%	2.7%
October	\$ 1,110,095	\$ 1,157,352	\$ 47,257	\$ 1,157,352	\$ 1,126,462	\$ 30,891	4.3%	2.7%
November	\$ 1,089,369	\$ 1,128,880	\$ 39,511	\$ 1,128,880	\$ 1,102,424	\$ 26,457	3.6%	2.4%
December	\$ 1,164,263	\$ 1,091,433	\$ (72,830)	\$ 1,091,433	\$ 1,128,358	\$ (36,925)	-6.3%	-3.3%
January	\$ 1,140,534	\$ 1,236,268	\$ 95,734	\$ 1,236,268	\$ 1,090,804	\$ 145,464	8.4%	13.3%
February	\$ 1,214,932	\$ 1,177,808	\$ (37,125)	\$ 1,177,808	\$ 1,187,747	\$ (9,939)	-3.1%	-0.8%
March	\$ 999,718			-	\$ 1,002,690			
April	\$ 1,049,085			-	\$ 1,012,534			
May	\$ 1,183,624			-	\$ 1,151,247			
June	\$ 1,138,469			-	\$ 1,123,707			
TOTAL	\$ 13,513,295	\$ 9,273,612	\$ 131,213	\$ 9,273,612	\$ 13,355,155	\$ 208,635	1.9%	3.1%

Y-T-D Budget \$ 9,142,399
Y-T-D Actual 9,273,612
Y-T-D Variance 131,213
Y-T-D % Var 1.4%

Prior Year \$ 9,064,977
Y-T-D Actual 9,273,612
Y-T-D Variance 208,635
Y-T-D % Var 2.3%

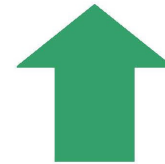
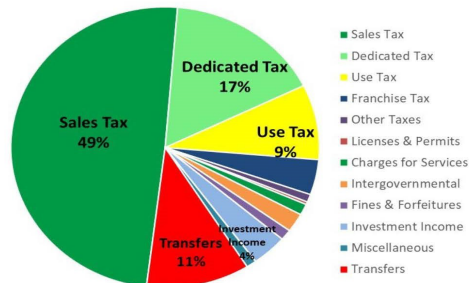


GENERAL FUND REVENUES

	YTD FY24 Budget	YTD FY24 Actual	Budget Over/(Under)	YTD FY23 Actual
Sales Tax	\$ 5,377,789	\$ 5,454,739	\$ 76,950	\$ 5,332,019
Dedicated Tax	1,792,596	1,818,555	25,959	1,777,642
Use Tax	841,123	955,064	113,941	835,934
Franchise Tax	400,000	447,125	47,125	444,588
Other Taxes	85,667	99,610	13,943	81,209
Licenses & Permits	44,867	33,982	(10,885)	37,795
Charges for Services	228,930	140,916	(88,014)	216,264
Intergovernmental	231,761	238,652	6,892	198,688
Fines & Forfeitures	140,667	134,513	(6,153)	125,203
Investment Income	66,667	413,530	346,863	311,309
Miscellaneous	40,254	117,240	76,986	88,519
Transfers	1,200,000	1,200,000	-	1,058,400
Totals	\$ 10,450,319	\$ 11,053,927	\$ 603,608	\$ 10,507,570

Over (Under) Budget year to date: 5.8%

Increase (Decrease) over prior year: 5.2%



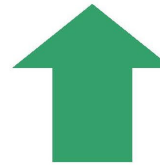
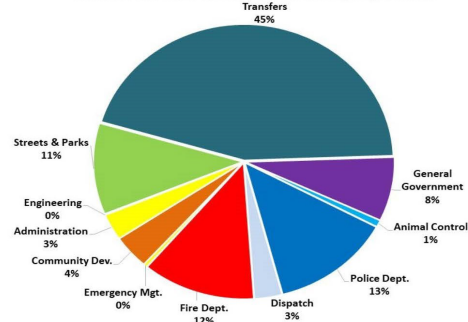
GENERAL FUND EXPENDITURES BY DEPARTMENT

DEPARTMENT	YTD FY24 Budget	YTD FY24 Actual	Budget Under/(Over)	YTD FY23 Actual
General Government	\$ 1,031,582	\$ 968,223	\$ 63,359	\$ 851,317
Animal Control	111,068	102,511	8,557	92,597
Police Dept.	1,867,045	1,668,207	198,838	1,164,404
Dispatch	412,613	382,070	30,543	381,086
Fire Dept.	2,037,041	1,564,212	472,829	1,369,060
Emergency Mgt.	52,996	50,811	2,185	1,258
Community Dev.	614,905	507,863	107,042	449,797
Administration	529,025	396,549	132,477	363,098
Engineering	142,867	11,189	131,677	-
Streets & Parks	1,228,913	1,382,355	(153,442)	449,618
Transfers	5,768,221	5,723,418	44,803	2,977,642
Totals	\$ 13,796,275	\$ 12,757,406	\$ 1,038,868	\$ 8,099,877

Under (Over) Budget year to date: 7.5%

Increase over prior year: 57.5%

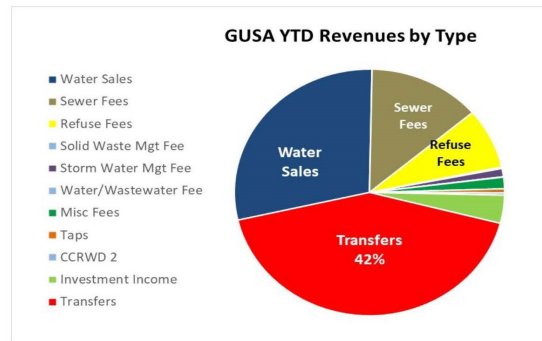
General Fund YTD Percent Expenditures by Department



**GLENPOOL UTILITY SERVICES AUTHORITY
REVENUES YEAR-TO-DATE**

	YTD FY24 Budget	YTD FY24 Actual	Budget Over/(Under)	YTD FY23 Actual
Water Sales	\$ 2,266,667	\$ 2,060,903	\$ (205,764)	\$ 2,078,039
Sewer Fees	1,066,667	960,554	(106,112)	963,346
Refuse Fees	616,667	563,944	(52,723)	552,518
Solid Waste Mgt Fee	14,667	13,396	(1,271)	13,197
Storm Water Mgt Fee	84,000	76,768	(7,232)	75,661
Water/Wastewater Fee	1,933	4,125	2,192	1,424
Misc Fees	95,000	107,629	12,629	103,074
Taps	36,667	37,000	333	30,500
CCRWD 2	21,000	22,334	1,334	18,388
Investment Income	70,000	262,128	192,128	73,026
Transfers	2,938,274	3,018,555	80,281	2,977,642
Totals	\$ 7,211,541	\$ 7,127,336	\$ (84,205)	\$ 6,886,814

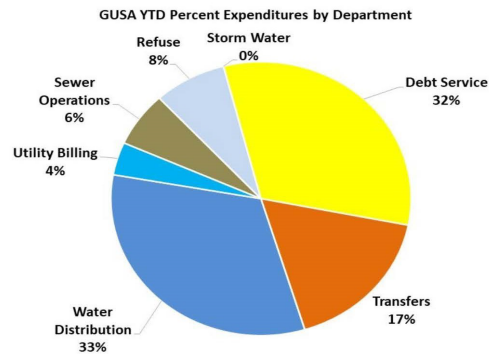
Over (Under) Budget year to date: -1.2%
Increase over prior year: 3.5%



**GLENPOOL UTILITY SERVICES AUTHORITY
EXPENSES YEAR-TO-DATE**

DEPARTMENT	YTD FY24 Budget	YTD FY24 Actual	Budget (Over)/Under	YTD FY23 Actual
Water Distribution	\$ 2,316,897	\$ 2,273,708	\$ 43,189	\$ 1,809,093
Utility Billing	259,111	270,996	(11,885)	231,786
Sewer Operations	631,827	451,599	180,229	-
Refuse	517,333	547,591	(30,258)	458,134
Storm Water	374,667	-	374,667	-
Debt Service	1,956,575	2,245,772	(289,197)	1,971,567
Transfers	1,200,000	1,200,000	-	1,200,000
Totals	\$ 7,256,410	\$ 6,989,666	\$ 266,744	\$ 5,670,580

Under (Over) Budget year to date: 3.7%
Increase over prior year: 23.3%



City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

FUND DASHBOARD			
FUND	REVENUES	EXPENDITURES	CHANGE IN FUND BALANCE
GENERAL FUND	\$11,053,928	\$12,757,406	<\$1,703,478>
GLENPOOL UTILITY SERVICES AUTHORITY FUND	\$7,127,336	\$6,989,666	\$137,670
GLENPOOL INDUSTRIAL AUTHORITY FUND	\$3,251,299	\$3,301,435	<\$50,136>
STREETS & INFRASTRUCTURE FUND	\$663,730	\$51,012	\$612,718
PUBLIC SAFETY CAPITAL FUND	\$891,144	\$768,064	\$123,080
PUBLIC SAFETY PERSONNEL FUND	\$1,163,562	\$999,224	\$164,338
CAPITAL FUND	-	-	-
ARPA FUND	\$873,790	\$1,146,502	<\$272,712>
PARKS AND RECREATION FUND	\$21,083	\$438	\$20,645
HOTEL FUND	\$179,951	\$153,999	\$25,952

Page 21 of 229

Page 74 of 363

Page 124 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Development Services

Listed below are current development related activities within the City of Glenpool **through the month of March 2024**. These activities listed include Projects Under Construction, Planning Applications Under Review, Approved Projects Not Under Construction, Building Permits and Inspections, and Code Enforcement Activity. The most recent activities are highlighted in **red**.

Commercial/Industrial Projects Under Construction:

1. **Wade's RV Service Center** - Commercial RV Sales, Service and Storage project located at 16059 S Us Hwy 75. Estimated completion late March 2024.
2. **C & C Office Complex** – A Site Plan review of a proposed 2,672 sf office building located 459 E 151st S. The existing single-family residence will be converted into an office building.

Commercial/Industrial Occupancy Permits Issued in March:

None

Earth Change Permits Issued:

1. **Eagle I Investments (The Lakes at Twin Mounds Commercial)** – Southwest corner of W. 161st Street and US 75. The owner is clearing, grading and preparing the 11-acre site for future commercial uses.
2. **South 75 Business Park** – 2.5-acre site near northwest and northeast corner of 166th Street South and South Broadway Street. The owner is clearing, grading and installing drainage improvements to serve the area.
3. **Grandview Heights Apartments North Expansion** – A 120-unit apartment project on 6.8-acre site located at 12150 South Yukon Avenue. This is an expansion of the existing Grandview Heights Apartment project.
4. **146th and Vancouver Commercial:** An earth change permit for future commercial uses including a restaurant and retail space.

Residential Projects Under Construction:

	Subdivision Name	Lots Approved	Under Construction	Completed	Lots Available
1	Glen Hills I (Phase 1-6)	84	0	82	2
2	Glen Hills II (Phase 7-11)	78	19	40	19
3	Scissortail	88	3	42	43
4	Redbud Glen	74	12	16	46

Page 22 of 229

Page 75 of 363

Page 125 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

5	Twin Ponds	25	1	1	23
	Totals	349	35	181	133

Planning Applications Under Review:

A. Annexation(s):

1. **Dawes Property Annexation** - An Annexation (ANX2024-01) application to annex a 42.74-acre into the City of Glenpool corporate limits.

B. Comprehensive Plan Amendment(s):

1. **Scissortail II** - A proposed Comprehensive Plan Amendment (CPA-01-2024) to change the Land Use Designation of a 40.2-acre site from Suburban Residential to General Residential

C. Zone Amendment(s):

1. **Scissortail II** - A proposed Zone Amendment to change the zoning of a 40.2-acre site from AG (Agricultural) to RS-3 (Single Family High Density).

D. Planned Unit Development (PUD):

1. **S75 Business Park (PUD 42B)** - A proposed major amendment to the PUD 42B regulations to allow a campground within the PUD 42B boundaries.

E. Subdivision Plat(s):

1. **State Farm Office Marvin Manns** - A plat map for a proposed office building located at 201 E 141st St.

F. Lot Split Application(s): **No New Applications**

G. Site Plan Applications:

1. **State Farm Office - Marvin Manns** - A Site Plan review of a proposed office building located at 201 E 141st St.

H. Specific Use Permits: **No New Applications**

I. Variance(s): **No New Applications**

Approved Projects Not Under Construction

1. **McGraw Winfield Realtors** - A proposed 4,434sf office building located at 12189 South Yukon Avenue.
2. **Carson Trails** - A 497-lot residential Planned Unit Development (PUD) located north and east of the northeast corner of West 181st Street and South Union Avenue directly adjacent to Eden South neighborhood. A subdivision plat for Phase I of Carson Trails PUD-43. The plat consists of 82 residential lots and four (4) reserve areas.
3. **Grandview Heights Apartments North Expansion** - A 120-unit apartment project on 6.8-acre site located at 12150 South Yukon Avenue. This is an expansion of the existing Grandview Heights Apartment

Page 23 of 229

Page 76 of 363

Page 126 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

project.

4. **Redbud Glen II** – A Preliminary Plat to subdivide a 25.729-acre site into sixty-seven (67) lots in eight (8) blocks and four (4) reserve areas. The subject site is generally located north of E. 149th Street S. and West of S. Elwood Ave.
5. **Twin Ponds Phase II** – Preliminary Plat of a 12.29-acre site. The plat proposes to subdivide the site into ten (10) lots and four (4) reserve areas. The subject site is generally located north of West 181st Street South – ¼ mile west of Highway 75.

Items Scheduled for BOA Meeting – April 8, 2024

No items

Items Scheduled for Planning Commission Meeting – April 8, 2024

1. **Scissortail II** - A proposed Comprehensive Plan Amendment (CPA-01-2024) to change the Land Use Designation of a 40.2-acre site from Suburban Residential to General Residential and a proposed Zone Amendment to change the zoning of the 40.2-acre site from AG (Agricultural) to RS-3 (Single Family High Density).

Current Residential and Commercial Building Permit Statistics

New Residential Permits Issued March 2024	1
New Commercial Permits Issued March 2024	0
Current Active Residential Permits	38
Current Active Commercial Permits	2
Residential Permits thru March 2023	8
Residential Permits thru March 2024	15
Commercial Permits thru March 2023	0
Commercial Permits thru March 2024	0
Assessment Letters Issued in March 2024	0
Total Assessment Letters Issued in 2024	3

Page 24 of 229

Page 77 of 363

Page 127 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Code Enforcement Activity for March 2024

ACTIVITY DESCRIPTION:	Totals			
Complaints received and investigated Year to Date	194			
Open public nuisance cases through March 2024	50			
CODE ENFORCEMENT CASES	Dec	Jan 2024	Feb 2024	March 2024
	62	58	74	62
High grass:	-0-	-0-	-0-	-0-
Fire damaged structures:	-0-	-0-	-0-	-0-
Illegally parked vehicles:	3	4	6	4
Nuisance abatements (contractor):	-0-	-0-	-0-	-0-
Notices issued for residents with no water service:	-0-	-0-	-0-	-0-
Tulsa County Health Department citations:	-0-	-0-	-0-	-0-
Illegally placed signs:	49	44	44	44
Damage to public facilities citations:	-0-	-0-	-0-	-0-
Excessive trash & debris notices:	4	4	4	6
Dilapidated structures/property notices:	-0-	1	1	-0-
Trash can/receptacle placement notices:	-0-	-0-	-0-	-0-
Building demolition & removal:	-0-	-0-	-0-	-0-
Inoperable/abandoned vehicles:	4	3	3	3
Visual impairments caused by trees, shrubs, vehicles, basketball goals, etc. interfering with traffic flow:	1	1	1	2
Stagnant water causing mosquito issues:	-0-	-0-	-0-	1
Pest issue:	-0-	-0-	-0-	-0-
Dilapidated fencing:	-0-	1	1	2
Noxious odor:	-0-	-0-	-0-	-0-

Page 25 of 229

Page 78 of 363

Page 128 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Public Works

The following details of all work completed between February 24 – March 22, 2024

Streets

- Crack sealed - NA
- Filled potholes
 - 148th & Birch
- Fixed downed streets signs
 - 141 & Warrior
- Cleaned storm drains
 - Curb & Gutter in Kendalwood South (4 days)
 - Curb & Gutter in Kendalwood North (2 days)
 - various areas
- Picked up trash around town.
- Weeded - NA
- Trimmed trees
 - 144th & Broadway
 - 137th & Elwood – 2 trees removed
 - Crepe & Myrtles along 141st
- Cleaned all four Welcome to Glenpool sign areas and seeded with wildflowers
- West Welcome to Glenpool sign received a new solar light
- Cleaned up south fence at 156th water tower
- Serviced Hotbox
- Changed blades on mowers

Parks

- Black Gold
 - Cut back all crepe myrtles
 - Fill ruts in open field from Black Gold Days festival
 - Put wood chips under swing set and monkey bars.
- Kendalwood North -
 - Playground is on order
 - Dirt was moved about to smooth the layout in preparation for the playset
- Kendalwood South
 - Playset installation is COMPLETE
 - Concrete slab placed under shade
 - Dirt was moved about to smooth out the ruts from playset construction.
- Lambert
- Morris
 - Planted saplings in bags and spread mulch
 - Glenpool Youth Baseball has received sponsorships to replace dugout roofs. 2 dugouts, both on field 3, have been replaced so far.
- Rolling Meadows

Page 26 of 229

Page 79 of 363

Page 129 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

- Put wood chips under playset.
- South County Soccer
 - Building was opened for the season
- Picked up trash and emptied trash cans daily at all city parks.
- Initiated a tree inventory utilizing GIS to capture data of all trees in the city parks.

Facilities Maintenance

- Prepped Morris bathrooms for season. Various repairs. Opened and Ready.
- Repaired 120VAC light on North Welcome to Glenpool sign
- Assembled furniture for Finance Director
- Prepped South County building for season. Various repairs. Opened and Ready
- Prepped Black Gold building for season. Large water leak repaired. Open and Ready
- Rearranged Black Gold storage closet.
- Moved light at Public Works to accommodate for new tool lockup.
- Added truck decal for newer Public Work trucks.
- Outstanding Projects:
 - The north waterfall pump at city hall is out of service. Replacement pump is pending.
 - An RFQ for AC Maintenance program throughout the city has been issued. Three responses have been received.

Wastewater Treatment Plant:

- Daily calibration and testing performed (CL, DO, pH)
- Daily readings performed.
- Daily flow monitoring performed.
- Daily addition of chemicals to lagoon
- Weekly Biological Oxygen Demand and Total Suspended Solids samples to Green Co. Testing
- Mowed, weeded, and sprayed (where needed)
- Vehicle and equipment maintenance performed.
- Blower status:
 - Blower 1: non-operational... needs motor & blower
 - Blower 2: functional
 - Blower 3: functional
 - Blower 4: non-operational... needs blower
 - Blower for #4 has been ordered
 - #1 will be left non-operational for the time being.
- Maintained WWTF SOP to maintain 2 blowers running for 24 hours after a low (<4.0 mg/L) Dissolved Oxygen sample at the river effluent.
- To aid in odor reduction at the plant, Hydrogen Peroxide was introduced beginning on March 11. Adjustments to the rate have been made to try to optimize usage of the chemical.
- Began taking extra Dissolved Oxygen readings at the influent and effluent of the lagoon.
- Acreage south of the WWTF has been cleared in preparation for the new WWTF
- Trimmed/Removed trees on east side of property to ease future mowing and weeding.

Lift Stations:

- Prepping for season of mowing, weeding, and spraying
- Inspected all lift stations
 - Cleaned floats
- Working with vendors to get quotes to redo Rolling Meadows lift station

Page 27 of 229

Page 80 of 363

Page 130 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

- Reset iTrackers and move mounts on some units to the top of lid.
- Vacuum out Shell, Twin Mounds, Scissortail, and Newman lift stations,
- Added bubbler system to Newman Lift station to increase biologic activity

Distribution:

- 302 Utility locates
- 130 service orders completed for the utility office
- 17 turn offs for non-payment – Feb 27
- 14 lock outs for non-payment – Feb 29
- Performed monthly meter reads and with 14 bad registers
- 5 leaks repaired (0 major, 5 minor, 1 minor repairs pending)
- 1 meters set (0 residential, 1 commercial)
- 25 pending meter sets (23 residential, 2 commercial)
- Monthly water samples taken and passed
- Mowed, weeded, and sprayed (where needed) at water towers and booster stations
- Cleaned and serviced vehicles and equipment
- Jetrodded 4 possible sewer backup(s) (1 on city side, 3 on customer side)
- Diagnosed 10 hydrants, put 10 back in service and ordered parts for all others.
- Repaired 2 Sewer Manholes
- Booster Pump station on US75 at 131st has had it's pin hole leak temporarily repaired. The station is now mostly isolated from distribution. Awaiting further instruction from city engineer on path forward.
- 120Water has begun collecting data for our lead service line inventory

Community:

- Picked up astro turf purchased by volunteers from Keifer and delivered to the animal shelter.
- Placed barricades at 1122 in preparation for council meeting.

Page 28 of 229

Page 81 of 363

Page 131 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Kendalwood South Playset and shade are installed. Picnic benches under the shade are pending.



Roughly 170 saplings were placed in bags to be grown at Morris Park for future use in the city.



Page 29 of 229

Page 82 of 363

Page 132 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Crew cleaning flower beds and placing new solar light at west Welcome to Glenpool sign.



Crew spreading engineered wood at Black Gold Park



Page 30 of 229

Page 83 of 363

Page 133 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Long view of brush and trees being cleared and then burned at the Waste Water Treatment Facility in preparation for the new WWTF



Tote of Hydrogen Peroxide after being setup to be pumped into the WWTF influent pump station



Page 31 of 229

Page 84 of 363

Page 134 of 628

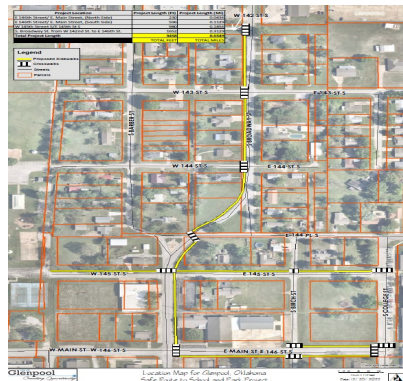
Engineering

Introduction

This report summarizes the activities of the engineering department and infrastructure projects in the City of Glenpool for March.

Glenpool Safe Route To School Project JP#3810404

The project establishes an ADA-compliant sidewalk network linking Glenpool Public School to Black Gold Park. Glenpool City has contracted with ODOT under the TAP3-8104 DOT Agreement to finance it. Consultant selection is in progress, with the RFQ sent out on August 30, 2023. Following interviews with two respondents, Kimley-Horn was chosen as the design consultant. Currently, ODOT is coordinating scope and fees with the consultant. The total project cost is \$1,202,760.00, with a matching fund of \$240,552.00. *(No updates have been reported since the November Engineering Departmental Report.)*



TAP Grant Sidewalk Improvement Project on Warrior Road. JP#3802804

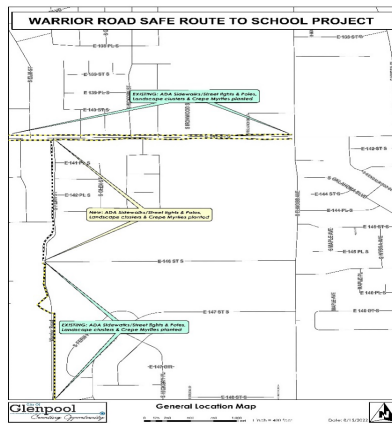
The City has received the Urban Funding Agreement from Oklahoma Department of Transportation. City Staff sent out a request for qualification for this project on December 13, 2023. Staff received 3 statements of qualification for this project in response to the Request for Qualification. The consultant selection is evaluated

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

based on qualification. Selection committee has concluded its evaluations. ODOT is coordinating the contracts with the selected Firm.



Sidewalk & Beautification Phase II Project JP#28845(05)

The project final plans, specifications and estimates have been received. The engineering department is currently coordinating the final review process. Staff would be collaborating with the consultant and ODOT on the next phases of this project.

The estimate for this project is summarized below:

Project	Description	Estimate
Base Bid	E 141 st Street North Side: Between Elwood Ave and Peoria Ave. S Peoria Ave: Between E 141 st St & Recreation Center	\$624,323.82
Add Alternate 1	E 141 st Street South Side: Between S Elwood Ave & S Peoria Ave	\$812,962.56
Add Alternate 2	S. Peoria Ave: In Front of Recreation Center to 137 th Pl	\$108,849.24
Add Alternate 3	E 146 th St: Between Warrior Road & S Elwood Ave. S. Elwood Ave: Between E 146 th St & E. 141 st St	\$998,925.36

The initial project estimate was \$688,500. The awarded transportation enhancement program grant being 80% of the estimate is \$550,800, with a city match of \$137,700.

Page 33 of 229

Page 86 of 363

Page 136 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

The awarded grant would be insufficient to cover the base bid of this project. There is a need for additional funding to fund this project. City Staff is considering additional grant options including the Transportation Alternatives Program (TAP).

SH67/151st Corridor Study

This is a progress update on the SH 67/151st St Corridor Study. The City of Glenpool in conjunction with Kimley-Horn, Oklahoma Department of Transportation, INCOG and the City of Bixby, held its 3rd Public Meeting on the SH 67/151st corridor on September 5th, 2023. City Staff has received the Draft State Highway 67 Corridor Study for final comments and review. Staff are reviewing the final draft and will provide comments to the consultant as needed.

US 75/141st

The project duration is estimated at 315 days. The project cost is estimated to be approximately \$27.5 Million. Construction is estimated to begin Summer 2024. *(This project is on-going, no updates since the November Engineering Departmental Report).*

Rolling Meadows Stormwater

This project aims to address surface water runoff issues affecting residents of Rolling Meadows near the Taylor's Pond Subdivision. It entails adding stormwater collection infrastructure in the utility easement between the two subdivisions, incorporating storm inlets to gather water flowing from west to east. The Request for Qualifications (RFQ) was issued on February 1, 2024, and was available on the City of Glenpool website. Responses were due by February 26, 2024, with three submissions received. City Staff will evaluate these responses and schedule interviews for further assessment.

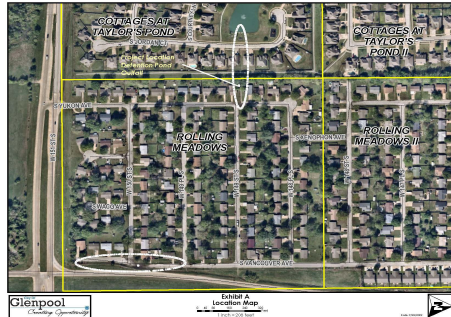
Community Development Block Grant

The City of Glenpool is eligible to apply for the Community Development Block Grant (CDBG) this FY2024. The proposed allocated amount is \$120,143.00. The CDBG program is to provide decent housing and suitable living environment, particularly for persons of Low and Moderate Incomes (LMI). City Staff have evaluated projects within the LMI areas in Glenpool and is proposing a Street and Stormwater Improvement Project in Glen Village Addition II. This project involves repairing a sink hole, stormwater improvements and street repair.

Page 34 of 229

Page 87 of 363

Page 137 of 628



Bicycle/ Pedestrian Masterplan Update

This is an update to the City of Glenpool's Bicycle and Pedestrian plan, which would become part of the INCOG Regional Go Masterplan. The City entered into agreement with INCOG on February 21st, 2024, to update the City bicycle/pedestrian plan. The selected consultant is RDG-Garver LLC. *(This project is in progress, no recent update)*

GIS Project

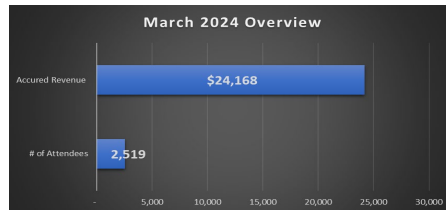
The Engineering Department is in the process of obtaining GIS Services to facilitate GIS Data collection in the field. This project migrates our water, stormwater, and sanitary sewer systems information from Arc GIS desktop to ArcGIS Online.

Conference Center

Throughout the month of March, the Conference Center hosted 21 events. These events included baby showers, meetings, trainings, weddings, and banquets which highlight the versatility of our facility. A few events to highlight:

- Epic Charter Schools hosted a Read Across America Event. Read Across America is an annual event in the United States that celebrates reading and literacy. The purpose of Read Across America and the reason Epic hosted the event is to promote reading among children and encourage them to develop a love for books, aiming to inspire children to become lifelong readers.
- Bixby Congregation of Jehovah's Witness with their Lord's Evening Meal with 500 guests in attendance. This event is once a year and is a very important part of their religion.
- The Oklahoma and Community NE District Meeting. Oklahoma Home and Community Education is an organization committed to education about family and consumer issues, community service, and bringing friends together. OHCE members are adults of all ages and genders who are interested in continuing their education in family life skills. This specific meeting is held four times a year in different parts of the state, and they chose the conference center for the NE Meeting. It is the largest meeting they hold with over 400 attendees and utilizing the entire first floor to host large general sessions and our meeting room for breakouts.

In summary, March was a month filled with a diverse range of events, each showcasing our venue's ability to cater to various needs and occasions.



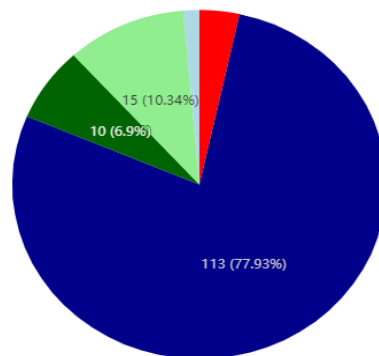
Fire Department

Glenpool Fire Department Operations March 2024

3/1/24-3/21/24

Run Type	# of Calls	Totals Calls
EMS Runs	113	145
Fire Runs	5	
Overlapping	43	

Total (145)



Incident Type Series

5	1 - Fire
113	3 - Rescue & Emergency Medical Service Incident
10	5 - Service Call
15	6 - Good Intent Call
2	7 - False Alarm & False Call
145	

Economic Development

March:

- *Business, Retention, & Expansion (BR&E)*
 - Visits & Outreach: Economic Development Director has been reaching out to local businesses and manufacturers regarding BR&E visits for 2024.
 - In March, over 25 visits/conversations with local businesses occurred.
 - Oklahoma Innovation Expansion Program (OIEP): The Department of Commerce has continued the OIEP program for 2024 and needs to award businesses in the state of Oklahoma a total of \$15 million. During the month of March, the Director of Economic Development visited with 17 businesses who would be eligible for this benefit. Follow up conversations are occurring as well as visiting the last several businesses who will be eligible. Applications open on April 1 and close on April 12th.
 - For 2023, there were 3 local businesses that were awarded through this program, which was the most for the City of Glenpool since the program was implemented.
- *New Business/Sites*
 - Oklahoma Department of Commerce (ODOC) SITES (Supporting Industrial Transformation and Economic Success) Program: ODOC has ramped up their site selection process and have provided local Economic Development Organizations with the ability to submit sites to be analyzed by professional site selectors through InSite Consulting.
 - On March 21, The Director of Economic Development submitted two sites (each community has a limit of 2). Next steps for the process are in the works. Staff is hopeful that this information will be integral in understanding what work needs to be done to be competitive in attracting new businesses. New business growth will create new jobs in Glenpool.
 - Business Inquiries: Economic Development has had continued conversations with several potential businesses regarding relocating aspects of their operation to Glenpool.
 - Exploratory discussions have centered around sites, existing buildings, current/future infrastructure needs, and job creation.
- *Grants:*
 - Beth Miller (Grants – Special Projects Coordinator) worked with staff and Council to submit applications for various grants.
 - AARP grant submitted March 6th to repair/replace ADA handicap accessible ramps at the Senior Center at Black Gold Park.
 - Bids are being posted March 25th for the \$134,000 Lighting Retrofit Grant to upgrade lighting and reduce electricity bill at City Hall.
 - 4 grants actively working on with the goal to get them approved through City Council after research and need is finalized.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

- *Special Projects:*
 - Farmers Market Ramp-Up.
 - Coordinator of Grants/Special Projects attended the Oklahoma Local Ag Summit Annual Conference on March 1. Free resources were shared that will benefit the Glenpool Farmer's Market.
 - 25 vendor applications accepted.
 - Miscellaneous Projects; Concert Series
 - Next Scheduled Events Committee Meeting for April 3rd.
 - Bands have been selected for the concert series along with the 4th of July Red, White & Boom Bash.
 - Agreed to move Concert Series to Black Gold Park instead of City Hall

Page 39 of 229

Page 92 of 363

Page 142 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Police Department

STAFFING

The Police Department has extended job offers to two individuals. Once both have completed their pension physical process they will begin their employment. Their estimated start date will be April 22. This will leave the department with one opening, and we will be posting applications soon.

The communications division extended a job offer to an individual who currently lives out of state. She will be moving here the first week of April and will begin her employment shortly after. Once she starts the communications division will be fully staffed.

TRAINING

Corporal Mitchell and Weygand completed collision reconstruction training this month. This certification is not easy to complete. They have gone through six weeks of training that will assist the department in moving forward without goals.

Every officer completed a six hour update on Law Enforcement Drivers Training (LEDT) in a partnership with the Jenks Police Department. The training was conducted at the Hallett Driving Track and is vital to keeping officers safe.

PROJECTS

Construction has started on the police department's second floor remodel. We anticipate the project being completed within the next month.

HIGHLIGHTS

The Department held its Annual Awards Banquet. I appreciate everyone who was able to attend.

Officer of the Year- Bryan Patino

Supervisor of the Year- Lt. Robert Glasby

Civilian Employee of the Year- Jasmine Cervantes

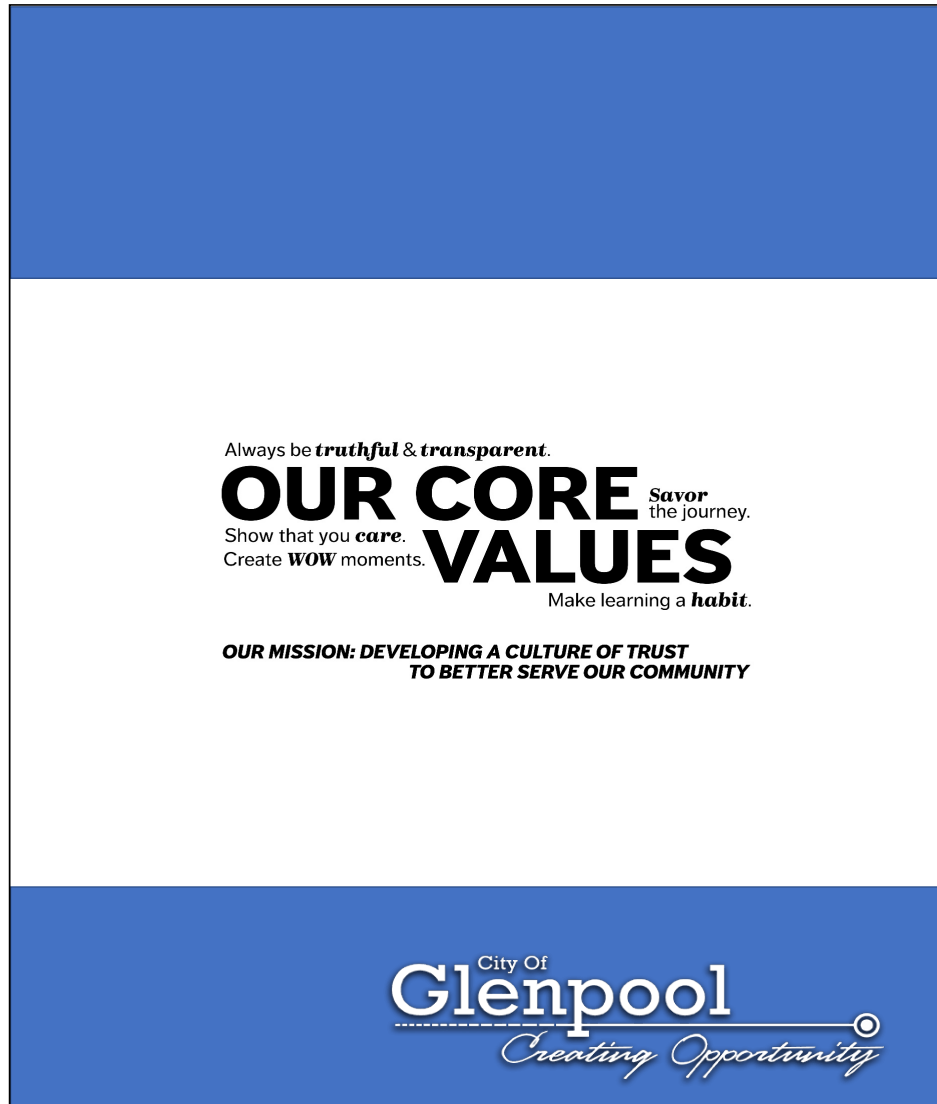
The department presented twenty-three awards for exceptional service during 2023.



Page 40 of 229

Page 93 of 363

Page 143 of 628



City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



To: Mayor and Council

From: David Tillotson, City Manager

Date: March 27, 2024

Re: Quarterly Expense Report

Attached are my expenses on the City Purchasing Card for the second quarter of Fiscal Year 2023-2024 per my contract.

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;
Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4
City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Leslie Smith
www.glenpoolonline.com

Page 42 of 229

Page 95 of 363

Page 145 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

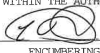
City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

PURCHASE ORDER
CITY OF GLENPOOL, OK
Email invoices: AP@cityofglenpool.com
Subject line must include PO and Vendor name or emails will be rejected
PURCHASE ORDER # 24-17617 11/06/2023

ISSUED TO: VEND #: 01-000913 SHIP TO:
JPMORGAN CHASE BANK NA ADMINISTRATION
PO BOX 4475 12205 S YUKON AVE
CAROL STREAM, IL 60197-447 3RD FLOOR
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER. 11/06/2023

PURCHASING OFFICER DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF SAID APPROPRIATION. 11/06/2023

ENCUMBERING OFFICER DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	APPLE ICLOUD STORAGE		00033950	01 -6-11-6235		0.00	0.99 *
0.00	DAVID & SUSAN LUNCH-SNME PAGE		00033950	01 -6-11-6262		0.00	39.62 *
0.00	DAVID, SUSAN & JOE LUNCH MTG		00033950	01 -6-11-6262		0.00	56.23 *
0.00	ICMA CONFERENCE		00033950	01 -6-11-6262		0.00	865.00 *
0.00	ICMA CONFERENCE DINNER		00033950	01 -6-11-6262		0.00	21.73 *
0.00	ICMA CONFERENCE DINNER		00033950	01 -6-11-6262		0.00	48.02 *
0.00	ICMA CONFERENCE LUNCH		00033950	01 -6-11-6262		0.00	14.75 *
0.00	ICMA CONFERENCE LUNCH		00033950	01 -6-11-6262		0.00	16.93 *
0.00	ICMA CONFERENCE PARKING		00033950	01 -6-11-6262		0.00	255.82 *
0.00	IONOS WEB HOSTING INC 2509		00033950	01 -6-11-6235		0.00	35.89 *
0.00	IONOS WEB HOSTING INV 7967		00033950	01 -6-11-6235		0.00	35.89 *
0.00	LUNCH WITH CHRIS BROEST		00033950	01 -6-11-6289		0.00	39.85 *
0.00	LUNCH WITH CURTIS LAYTON		00033950	01 -6-01-6202		0.00	40.77 *
0.00	LUNCH WITH MAYOR, GUSA LAND		00033950	01 -6-11-6289		0.00	12.70 *
0.00	LUNCH WITH TIM FOX		00033950	01 -6-11-6289		0.00	40.24 *
0.00	QML CONF DINNER X 4		00033950	01 -6-11-6262		0.00	118.08 *
0.00	QML CONF DINNER X 6		00033950	01 -6-11-6262		0.00	133.37 *

** CONTINUED **

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VENDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLITICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT. ANY VENDOR WHO SUBMITS AND INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE VENDOR IS FALSE.

THE VENDOR SHALL FURNISH ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS. A CLEAR DESCRIPTION OF EACH ITEM PURCHASED IT'S PRICE, THE NUMBER OR VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.

Page 43 of 229

Page 96 of 363

Page 146 of 628

Page 148 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

J.P.Morgan

JPMORGAN CHASE BANK NA
P.O. BOX 15918
MAIL SUITE DE1-1404
WILMINGTON DE 19850

**MEMO STATEMENT
THIS IS NOT A BILL**

ACCOUNT NUMBER 8405-0169-0573-0756
STATEMENT DATE 10-04-23
NET CHARGES \$3,080.37

DAVID TILLOTSON
OTC EXEMPT 670630
12205 S YUKON AVE
GLENPOOL OK 74033-6635

***T0000235

FOR RECONCILIATION PURPOSES ONLY. DO NOT SEND PAYMENT.

NAME: DAVID TILLOTSON

CYCLE LIMIT: \$15,000

ACCOUNTING CODE:

CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-07	09-06	75418233249182154875084	IONOS INC. CHESTERBROOK PA	35.89
09-28	09-26	55429503270894287120504	ICMA ONLINE 2022894262 DC P.O.S.: 28712050 SALES TAX: 78.40	865.00
10-02	09-29	75418233272183819245630	IONOS INC. CHESTERBROOK PA	35.89
Total Purchasing Activity				936.78

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-07	09-05	85177483249001180831385	MI TIERRA COCINA MEXIC GLENPOOL OK P.O.S.: 1 SALES TAX: 0.00	39.85
09-11	09-08	05227023252500286197118	SANTA FE CATTLE COMPAN SAPULPA OK	40.77

FOR CUSTOMER SERVICE CALL:
1-800-316-6056
FOR LOST/STOLEN CARDS CALL:
1-800-316-6056
FOR TTY/TDD SERVICE CALL:
1-800-955-8060

ACCOUNT NUMBER
XXXX-XX69-0573-0756
STATEMENT DATE:
10/04/23

ACCOUNT SUMMARY

PURCHASES & OTHER CHARGES	3,080.37
CASH ADVANCES	.00
CREDITS	.00
CASH ADVANCE FEE	.00
NET CHARGES	\$3,080.37
DISPUTE AMOUNT	.00

SEND BILLING INQUIRIES TO:
JPMORGAN CHASE BANK NA
COMMERCIAL CARD SOLUTIONS
P.O. BOX 2015
MAIL SUITE IL1-6225
ELGIN, IL 60121

PAGE 1 OF 3

Page 45 of 229

Page 98 of 363

Page 148 of 628

Page 150 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

DAVID TILLOTSON
OTC EXEMPT 6/0630
12205 S YUKON AVE
GLENPOOL OK 74033-6635

ACCOUNT NUMBER
5405-0169-0573-0756

STATEMENT DATE: 10/04/23

CARDHOLDER ACTIVITY

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-11	09-07	15449853251213100586191	ON THE BORDER PROMENAD TULSA OK P.O.S.: 000000104925631155 SALES TAX: 2.41	40.24
09-13	09-13	55432863256202180987451	PARKMOBILE 770-818-9036 GA P.O.S.: 742906321 SALES TAX: 0.16	2.00
09-21	09-19	75369433263446506169074	PEARLS CRABTOWN OKLAHOMA CITY OK P.O.S.: 1 SALES TAX: 1.00	118.08
09-22	09-20	05140483264710009837165	CHICK-FIL-A #01448 TULSA OK	12.70
09-25	09-19	55432863266205448240975	COURTYARD OKC DOWNTOWN OKLAHOMA CITY OK M26734 ARRIVAL: 09-19-23	477.48
09-25	09-19	55432863266205448240983	COURTYARD OKC DOWNTOWN OKLAHOMA CITY OK M26735 ARRIVAL: 09-19-23	373.20
09-25	09-19	55432863266205448240991	COURTYARD OKC DOWNTOWN OKLAHOMA CITY OK M26736 ARRIVAL: 09-19-23	373.20
09-25	09-21	55457373265207888600602	BRICKTOWN BREWERY DT O OKLAHOMA CITY OK	133.37
09-26	09-25	05227023269500203887032	SANTA FE CATTLE COMPAN SAPULPA OK	39.62
09-28	09-27	55432863270206533039953	PARKMOBILE 770-818-9036 GA P.O.S.: 748987283 SALES TAX: 0.16	2.00
09-29	09-28	05227023272500230760082	SANTA FE CATTLE COMPAN SAPULPA OK	56.23
10-02	09-30	15449853274015600120527	CHICKEN EXPRESS DURANT DURANT OK P.O.S.: 000000105022221875 SALES TAX: 0.88	14.75
10-02	10-01	55506293275286788802558	GUS'S FRIED CHICKEN - AUSTIN TX	21.73
10-03	10-02	55506293276286788800171	GUS'S FRIED CHICKEN - AUSTIN TX	16.93
10-03	10-02	82711163276000003020402	HOBOKEN PI* HOBOKEN PI AUSTIN TX	48.02
10-04	10-03	55432863276208446237108	SO *VALET - PARKING MA GOSQ.COM TN P.O.S.: 00011529215132588 SALES TAX: 0.00	255.82
Total Travel Activity				2,065.99

Fleet Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-25	09-22	22303793265001449529854	PHILLIPS 66 - ONCUE 01 EDMOND OK P.O.S.: P27015 SALES TAX: 0.00	71.00
09-25	09-22	22303793265001451490490	PHILLIPS 66 - ONCUE 01 EDMOND OK P.O.S.: P29005 SALES TAX: 0.00	5.61

PAGE 2 OF 3

Page 46 of 229

Page 99 of 363

Page 149 of 628

Page 151 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

DAVID TILLOTSON
OTC EXEMPT 670630
12205 S YUKON AVE
GLENPOOL OK 74033-6635

ACCOUNT NUMBER
5405-0169-0573-0756

STATEMENT DATE: 10/04/23

CARDHOLDER ACTIVITY					
Fleet Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
				Total Fleet Activity	75.61
Miscellaneous Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
09-15	09-15	55432863258202876276597	APPLE.COM/BILL 866-712-7753 CA		0.99
				Total Miscellaneous Activity	0.99

PAGE 3 OF 3

Page 47 of 229

Page 100 of 363

Page 150 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



IONOS Inc.
2 Logan Square, 100 N 18th St., Suite 400
Philadelphia, PA 19103
USA

Invoice: 202045437967
Invoice Date: 08/28/2023
Customer ID: 20288230
Contract ID: 22279993

Help Center: ionos.com/help
My IONOS: my-ionos.com/invoices

Your IONOS Personal Consultant:
[Rona Mae Argones](#)
[2673666039](tel:2673666039)

2 Logan Square, 100 N 18th St. - Suite 400
Philadelphia, PA 19103 - USA

David Tillotson
City of Glenpool
12205 S Yukon Ave
Glenpool, OK 74033-6635
UNITED STATES

Invoice

Billing period starting: 08/27/2023

Item	Service	Charges	Usage	Taxable Portion	Total
Contract: 22279993 - Web Hosting Premium					
Basic fee (\$19.00)					
1	Basic Fee	\$20.00 a month	1 mo.	\$0.00	\$20.00
08/27/2023-09/27/2023 glenpoolonline.com					
2	Special Offer	Special Offer		\$0.00	\$-1.00
Discount for line-item 1					
Additional services (\$16.89)					
3	PHP 4.0 Extended Support	\$16.89 a month	1 mo.	\$0.00	\$16.89
08/14/2023-09/14/2023					
Net Total					\$35.89
Net (non-taxable portion)					\$35.89
Net (taxable portion)					\$0.00
Tax					\$0.00
Total amount due					\$35.89

Please **DO NOT** send cash, check or money order

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice?
Please refer to your [Help Center](#) or log in to my-ionos.com for further information.

IONOS Inc. - Citibank, N.A. - Account #: 54345236 - ABA #: 021000089 - Swift code: CITIUS33

Page 1 of 1

Page 48 of 229

Page 101 of 363

Page 151 of 628

Page 153 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

David Tillotson

From: 2023 ICMA Annual Conference <email_confirm@confmail.experient-inc.com>
Sent: Thursday, September 28, 2023 11:24 AM
To: David Tillotson
Subject: 2023 ICMA: Austin - Registration Confirmation {ICM231:11426}



*** Please do not reply to this e-mail. It was sent from an automated system. ***

CONFIRMATION

Confirmation ID: 11426
David Tillotson
City Manager
City of Glenpool
12205 S. Yukon Ave.
Glenpool, OK 74033

Thank you for registering for the **2023 ICMA Annual Conference** to be held September 30 - October 4, at the Austin Convention Center, located at 500 E Cesar Chavez St, Austin, TX. This is a reminder to have your barcode readily available at on-site registration.

As a full conference attendee, you will also receive complimentary access to the On-Demand content. A separate email confirmation will be sent to you at a later date containing login information and how to access the On-Demand content.

Click the link below to return to your registration record to add/edit hotel reservations, purchase events, or add guests.



[CLICK HERE TO ACCESS YOUR RECORD](#)

1

Page 49 of 229

Page 102 of 363

Page 152 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



Bring this confirmation to the registration area, located in the Austin Convention Center and scan the QR code at any self-serve registration kiosk to print your badge and tickets. Conference personnel will be on site to answer questions and provide assistance.

11426



Add to
Apple Wallet



Add to
Google Wallet

PREVIEW THE MEETING

REVIEW SCHEDULE AT A GLANCE

CHECK OUT THE EXHIBIT
FLOORPLAN

ATTENDEE EXPERIENCES

SEARCH FULL SCHEDULE OF
EVENTS

MEET OUR SPONSORS AND
SUPPORTERS

MEET OUR ANNUAL PARTNERS

If you haven't already downloaded the mobile app, we encourage you to do that before you arrive in Austin. The mobile app has the most up-to-date conference information and will be an invaluable resource for you to create your own personal schedule, connect with other attendees, and find out about the latest happenings at the conference.

Here are the easy steps to [download the app](#):

1. Go to the App Store on your device and search "ICMA Conferences".
2. Find the app (Navy colored tile with white ICMA lettering).
3. Download the App to your device; then open the app.
4. Click the 2023 ICMA Annual Conference tile towards the bottom left-hand corner.
5. Login by clicking the Login button, then enter the email address you used to Register, and your Confirmation ID number (See the Confirmation # above your name at the top of this email).

Registration will be open during the following hours at the Austin Convention Center:

Saturday, September 30

7:30 AM - 5:00 PM

2

Page 50 of 229

Page 103 of 363

Page 153 of 628

Page 155 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Sunday, October 1	6:45 AM - 5:00 PM
Monday, October 2	7:00 AM - 5:00 PM
Tuesday, October 3	7:00 AM - 5:00 PM
Wednesday, October 4	7:30 AM - 11:45 AM

REGISTRATION DETAILS

David Tillotson

Registration Type: ICMA Member Registration, Regular Rate

Description	Item Total
Access to On-Demand Content (Qty: 1)	\$0.00
Registration (Qty: 1)	\$865.00

If you made a reservation with one of the ICMA partner hotels using the official housing provider, Maritz, your reservation has been forwarded to the hotel and your hotel confirmation # is noted below. Please use this as reference when you check in, or if you need to make any changes to your reservation in the meantime. Any change to your reservation must be made by contacting your hotel directly. Any changes already made directly with the hotel will not be included below.

HOUSING DETAILS

No Hotel Arrangements: Our records indicate that your requested hotel(s) were unavailable. Please contact our office for current availability.

PAYMENT HISTORY

Payment #1

09/27/2023 — \$865.00 [Payment]

David Tillotson / MasterCard / *****0756

Payment Allocation

09/27/2023 — Applied: David Tillotson's Registration	\$865.00
Total Amount Applied:	\$865.00
Total Amount Not Used:	\$0.00

Payment Totals

Total Payments:	\$865.00
Total Refunds:	\$0.00

3

Page 51 of 229

Page 104 of 363

Page 154 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Total Net Paid:

\$865.00

CANCELLATION POLICY

CANCELLATIONS

Cancellations for the in-person conference in Austin must be received in writing (conference@icma.org) by Wednesday, September 6, 2023. Cancellations will not be accepted after this time. All in-person conference cancellations will have a \$75 processing fee deducted from their refund, if applicable.

SUBSTITUTIONS

Substitutions may be made for the in-person event in Austin. There is no processing fee for a substitution, and you will either be charged or refunded the difference between the two registration fees. Substitutions must be received in writing (conference@icma.org) by Wednesday, September 6, 2023.

QUESTIONS?

We are here for you if you need anything. If you have any questions regarding registration, please contact Customer Service Monday through Friday from 9:00 a.m. to 5:00 p.m. EST at (219) 354-6679, or by email at icma@maritz.com.

Keep up with us on [Facebook](#), [YouTube](#), [Twitter](#), [Instagram](#), and [Linked In](#).

Photography | Video | Audio Recording Policy

During the Annual Conference, photos, video and/or audio may be taken of attendees for use in either publicizing the conference and activities that ensued, or for use in ICMA promotional materials. Such photos, video or audio may be available in the public domain and accessible via the ICMA website, social media, and photo sharing sites.

We look forward to seeing you in Austin!

Thank you,

International City/County Management Association

[Maritz Privacy Policy](#) | [Maritz Terms of Use](#)

4

Page 52 of 229

Page 105 of 363

Page 155 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



IONOS Inc.
2 Logan Square, 100 N 18th St., Suite 400
Philadelphia, PA 19103
USA

Invoice: 202045882509
Invoice Date: 09/28/2023
Customer ID: 20288230
Contract ID: 22279993

Help Center: ionos.com/help
My IONOS: my.ionos.com/invoices

Your IONOS Personal Consultant:
[Rona Mae Argones](#)
[2673666039](tel:2673666039)

2 Logan Square, 100 N 18th St. - Suite 400
Philadelphia, PA 19103 - USA

David Tillotson
City of Glenpool
12205 S Yukon Ave
Glenpool, OK 74033-6635
UNITED STATES

Invoice

Billing period starting: 09/27/2023

Item	Service	Charges	Usage	Taxable Portion	Total
Contract: 22279993 - Web Hosting Premium					
Basic fee (\$19.00)					
1	Basic Fee	\$20.00 a month 09/27/2023-10/27/2023 glenpoolonline.com	1 mo.	\$0.00	\$20.00
2	Special Offer	Special Offer Discount for line-item 1		\$0.00	\$-1.00
Additional services (\$16.89)					
3	PHP 4.0 Extended Support	\$16.89 a month 09/14/2023-10/14/2023	1 mo.	\$0.00	\$16.89
Net Total					\$35.89
Net (non-taxable portion)					\$35.89
Net (taxable portion)					\$0.00
Tax					\$0.00
Total amount due					\$35.89

Please **DO NOT** send cash, check or money order

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice?
Please refer to your [Help Center](#) or log in to my.ionos.com for further information.

IONOS Inc. - Cubanli, N.A. - Account #: 54343256 - ABA #: 021000089 - Swift code: CITIUS33

Page 1 of 1

Page 53 of 229

Page 106 of 363

Page 156 of 628

Page 158 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

DAVID T. CARLOS
MI TIERRA
Cocina Mexicana
480 E 141st St
Suite D
Glenpool, OK 74033
(918) 322-8037

Server: ALEJANDRO
DINE IN
Table: uests: 2

1	Dr Pepper	\$2.25
1	Peppi	\$2.25
1	Queso Dip 8oz	\$5.95
1	L-Pollo Al Queso	\$8.95
	Rice	
	Flour Tortillas	
1	L-S: ita Fe	\$9.95
	Flour Tortillas	

Item Count: 5
Subtotal: \$29.35
Tax: \$2.62

Total : \$33.25

Charge On Credit Card: \$33.25

Created: Tue, Sep 5 '23 12:28 PM
SETTLED: Tue, Sep 5 '23 01:17 PM
Cashier: ALEJANDRO

PRE-AUTH
9/5/2023 1:17:47 PM
MER#: _____
TERMINAL ID: LK
CASHIER #: ALEJANDRO
TRANSACTION #: 3530606357
TABLE: 11
SERVER#: ALEJANDRO

AMOUNT : 33.25

15% Tip \$4.99	Total \$38.24	[]
18% Tip \$5.99	Total \$39.24	[]
20% Tip \$6.65	Total \$39.90	[]

OR
\$ 6.60 Tip \$ 37.85 Total

ACCT: *****0756
CARD TYPE:
AUTH CODE: 091008
NAME: DAVID TILLOTSON
Station 2

*****APPROVED*****

CUSTOMER COPY
Ticket #: 14773

3530606357

Page 54 of 229

Page 107 of 363

Page 157 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

DAVID + CURTIS
Santa Fe

Santa Fe Cattle Co.
12131 S Vancouver
918-321-2727

Server: Mel
Table: 34/1
Guests: 2
Receipt #: 30005

09/08/2023
12:46 PM

2.69
2.99
13.49
11.99

Subtotal: 31.16
Tax: 3.11
Total: 34.27

Auth: 077213

Suggested Tip
20% Tip = 6.23
18% Tip = 5.61
15% Tip = 4.67
--- Check Closed ---

Santa Fe Cattle Co.
12131 S Vancouver
918-321-2727

Server: Mel
Table: 34/1
Guests: 2
Receipt #: 30005

09/08/2023
12:46 PM

2.69
2.99
13.49
11.99

Subtotal: 31.16
Tax: 3.11
Total: 34.27

Auth: 077213

Suggested Tip
20% Tip = 6.23
18% Tip = 5.61
15% Tip = 4.67
--- Check Closed ---

I agree to pay the above
total amount according to the
restaurant's policy.

Restaurant Copy

Page 55 of 229

Page 108 of 363

Page 158 of 628

Page 160 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

David + Tim
On the Border Business

ON THE BORDER
Mexican Grill & Cantina
5340 E. 41st Street South
918-948-8580

Server: Eric DOB: 09/07/2023
12:53 PM 09/07/2023
Table 62/1 3/30001

SALE

09/07/2023 12:53:20
MID: TID: RRN: 700008

PURCHASE - APPROVED
MASTERCARD Entry Method: Chip
CARD #: XXXXXXXXXXXX0756
AUTH CODE:049913

Mode: TOSUCH
AID: A0000000041010
TVR: 0000008000
IAD:
0110A040012200000000000000000000FF
TSI: E800 ARC: 00
TC: B161A23C0DA2AE8E
SubTotal USD \$ 34.24
Tip USD \$ 6-
Total USD \$ 40.24

Signature: _____
DAVID TILLOTSON
I agree to pay above total amount
according to card issuer agreement.
(Merchant agreement if Credit Voucher)
Retain this copy for your records

Suggested Tip
18%=\$ 5.68
20%=\$ 6.31
22%=\$ 6.94
**18% gratuity added for parties
of 8 or more**
THANK YOU!

Guest Copy

ON THE BORDER
Mexican Grill & Cantina
5340 E. 41st Street South
918-948-8580

Server: Eric 09/07/2023
Table 62/1 12:50 PM
Guests: 2 30001
Order Type: Dine In

2 Dr Pepper (@2.99) 5.98
Grilled Queso Chicken 14.29
Lunch CVO Combo 2 10.29
Cheese Queso 1ea 0.99

ARE YOU A BORDER REWARDS MEMBER?
Sign up: get a free item!
Download the OTB app: get 25 bonus pts!
www.ontheborder.com/border-rewards/

YOUR OPINION MATTERS!
Review us on Facebook, Google or Yelp.
QUESTIONS or COMMENTS: Contact us at
www.ontheborder.com/contact

Subtotal 31.55
Total Tax 2.69
Total 34.24
Balance Due 34.24

No Waiting
Easy Pay & Split Check
Apple Pay, Google Pay, & CC

Page 56 of 229

Page 109 of 363

Page 159 of 628

Page 161 of 660

David Tillotson

From: noreply@parkmobileglobal.com
Sent: Tuesday, September 13, 2022 1:21 PM
To: David Tillotson
Subject: Your Parking Receipt



You're all set!
Payment processed.

This confirmation indicates that your session has been paid for successfully. Please see below to review the complete details of your transaction.

Parking Session Details

Payment Date	09/13/2022 01:21 PM Central Standard Time
Auth ID	729237301
Description	ParkingAction
Payment Method	MASTERCARD ending in 0756
Amount Paid	\$2.00

Description	Parking CI40489 in 3230 at 09/13/2022 01:21 PM
Parking Ref	603675742
End Time	NA
Parking Fee	\$2.00
Total	\$2.00

For questions about your parking session, submit a support ticket to our Member Services Team [here](#), and include the transaction details listed above.



[Terms of Use](#) | [Unsubscribe From This List](#) | [Unsubscribe All](#)

© 2022 ParkMobile, LLC 1100 Spring St. NW, Suite 200, Atlanta, GA 30309

1

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Crabtown
303 E. Sheridan
OKC, OK 73104
405-23-CRABS

Check 131	Table 61
Maria B.	9/19/2023
Guests 4	7:54 PM

COCONUT APP	13.00
CUP CHOWDER	7.00
C/S SKILLET	22.00
FRIED CLAMS	5.00
FRIED SHRIMP	20.00
SIDE SALAD	7.00
3 WATER (0.00)	0.00
DR. PEPPER	3.29

Subtotal	90.29
Sales Tax 2290	7.79
TOTAL	98.08

BALANCE DUE 98.08

If split among 4 guests
each pay \$24.52

Questions or Comments
Go To Our Website!

Visit Us At WWW.Pearlsokc.com

ONE CONF.
MARIE, SUSAN, ROBBIE +
DAVID

Crabtown
303 E. Sheridan
OKC, OK 73104
405-23-CRABS

Tue 9/19/2023 7:57:21 PM
Check 131-1 Table 61
Maria B.
Station Term6

MasterCard 1102 XXXXXXXXXX
0756
Approval 065977

BASE	\$98.08
TIP	20
TOTAL	118.08

Customer Copy

Questions or Comments
Go To Our Website!

Visit Us At WWW.Funfresh.com

Page 58 of 229

Page 111 of 363

Page 161 of 628

Page 163 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Page 59 of 229

Page 112 of 363

Page 162 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

**EXPENSE AFFIDAVIT
CITY OF GLENPOOL**

This form is to be used in lieu of providing Accounts Payable with actual expense receipts in the event that receipts are lost or unavailable.

This is to certify that I have incurred the following expense(s) on behalf of the City of Glenpool:

Date: 09/20/2023

Vendor: Chick-fil-A

Amount: 12.70

Description of goods/services: Lunch with
Mayor Calvert - GUSA Property Closing

Date: _____

Vendor: _____

Amount: _____

Description of goods/services: _____

Signature _____ Date 08/09/2023

Please submit signed form to Accounts Payable
Attach any supporting documentation available

Rev. 1/20/2016

Page 60 of 229

Page 113 of 363

Page 163 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

COURTYARD®
BY MARRIOTT

OMC - David Tillotson

Courtyard by Marriott® Oklahoma City Downtown
2 W Reno Avenue, Oklahoma City OK 73102 P 405.232.2290
Marriott.com/OKCDT

David/Mr Tillotson
Po Box 70
Glenpool OK 74033-0070

Room: 411
Room Type: OMGL
Number of Guests: 1
Rate: \$109.00
Clerk: ALH

Arrive: 19Sep23 Time: 03:29PM Depart: 22Sep23 Time: 09:35AM Folio Number: 59880

DATE	DESCRIPTION	CHARGES	CREDITS
19Sep23	Valet Parking	32.00	
19Sep23	Parking Tax	2.76	
19Sep23	Room Charge	109.00	
19Sep23	Room Tax	9.40	
19Sep23	City Tax	6.00	
20Sep23	Valet Parking	32.00	
20Sep23	Parking Tax	2.76	
20Sep23	Room Charge	109.00	
20Sep23	Room Tax	9.40	
20Sep23	City Tax	6.00	
21Sep23	Valet Parking	32.00	
21Sep23	Parking Tax	2.76	
21Sep23	Room Charge	109.00	
21Sep23	Room Tax	9.40	
21Sep23	City Tax	6.00	
22Sep23	Master Card		477.48

Card #: MCXXXXXXXXXXXX0756XXXX
Card Type: MASTERCARD Card Entry: CHIP Approval Code: 035488
App Label: MASTERCARD AID: A0000000041010

BALANCE: 0.00

Marriott Bonvoy Account # XXXXX9058. Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account.
Check your Marriott Bonvoy account statement or your online statement for updated activity.

See our "Privacy & Cookie Statement" on Marriott.com.

Operated under license from Marriott International, Inc. or one of its affiliates.

Bring the Courtyard sleep experience home with you. Visit ShopCourtyard.com.

Page 61 of 229

Page 114 of 363

Page 164 of 628

Page 166 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

DNL- Debbie Penney

**Courtyard Oklahoma City Downtown**
2 West Reno Avenue
Oklahoma City, OK, US 73102
+1 (405) 232-2290

Page 1 of 2

Summary of Charges

Guest Information	TILLOTSON/DAVID PO BOX 70 GLENPOOL, OK 740330070 US	Dates Of Stay 09/19/2023 - 09/22/2023 Room Number 434 Guest Number 59882 Member Number *****058 Group Number
--------------------------	--	---

Date	Description	Reference	Charges	Credits
09/19/2023	ROOM CHARGE	RB434	109.00	
09/19/2023	ROOM TAX	RT434	9.40	
09/19/2023	CITY TAX	CT434	6.00	
09/20/2023	ROOM CHARGE	RB434	109.00	
09/20/2023	ROOM TAX	RT434	9.40	
09/20/2023	CITY TAX	CT434	6.00	
09/21/2023	ROOM CHARGE	RB434	109.00	
09/21/2023	ROOM TAX	RT434	9.40	
09/21/2023	CITY TAX	CT434	6.00	
09/22/2023	MASTER CARD	MC09:28AM		373.20
Total Charges			373.20	
Total Balance				0.00 USD

Questions about your bill? Please contact your hotel directly at +1 (405) 232-2290

Page 62 of 229

Page 115 of 363

Page 165 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

ONLY - SWAN WHITE

COURTYARD
BY HARRIOTT

Courtyard Oklahoma City Downtown
2 West Reno Avenue
Oklahoma City, OK, US 73102
+1 (405) 232-2290

Page 1 of 2

Summary of Charges

Guest Information	TILLOTSON/DAVID PO BOX 70 GLENPOOL, OK 740330070 US	Dates Of Stay 09/19/2023 - 09/22/2023 Room Number 434 Guest Number 59882 Member Number *****058 Group Number
--------------------------	--	---

Date	Description	Reference	Charges	Credits
09/19/2023	ROOM CHARGE	RB434	109.00	
09/19/2023	ROOM TAX	RT434	9.40	
09/19/2023	CITY TAX	CT434	6.00	
09/20/2023	ROOM CHARGE	RB434	109.00	
09/20/2023	ROOM TAX	RT434	9.40	
09/20/2023	CITY TAX	CT434	6.00	
09/21/2023	ROOM CHARGE	RB434	109.00	
09/21/2023	ROOM TAX	RT434	9.40	
09/21/2023	CITY TAX	CT434	6.00	
09/22/2023	MASTER CARD	MC09:28AM		373.20
Total Charges			373.20	
Total Balance				0.00 USD

Questions about your bill? Please contact your hotel directly at +1 (405) 232-2290

Page 63 of 229

Page 116 of 363

Page 166 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Bricktown Brewery
1 North Oklahoma Ave
OKC, OK 73102
405-232-2739

Server: Noel
Table 61/1
Guests: 1

09/21/2023
2:14 PM
70019

CHOP&CHIP NACHOS 14.25
Water (5 @0.00) 0.00
Avocado Melt 12.95
Sweet Potato Fries 1.50
Roast Beef Ranch Dip 14.50
Protein Bowl 12.95
Dr. Pepper (2 @5.99) 5.98
Buttermilk Chicken Sand 11.95
BBQ Chicken Pizza 14.50
Berry Poppyseed Salad 13.95

Subtotal 102.53
Tax 8.84
Total 111.37
Balance Due 111.37

Love Great Food?
We'll reward you for that.
Download the Bricktown Brewery
Fan Club mobile app.
Eat. Earn. Enjoy Rewards!

Bricktown Brewery
1 North Oklahoma Ave
OKC, OK 73102
405-232-2739

02:18 PM
Table 61/1

09/21/2023
7/70019

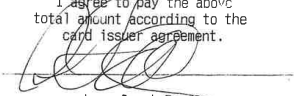
SALE

MasterCard 2097167
Card #XXXXXXXXXXXX
Magnetic card present TILLOTSON JAVID
Card Entry Method: J

Approval: 024997

Amount: \$111.37
+ Gratuity: 22-
= Total: 133.37

I agree to pay the above
total amount according to the
card issuer agreement.

X. 

Love Great Food?
We'll reward you for that.
Download the Bricktown Brewery
Fan Club mobile app.
Eat. Earn. Enjoy Rewards!

Join our E-Club at Bricktownbrewery.com

Guest Copy

Page 64 of 229

Page 117 of 363

Page 167 of 628

Page 169 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

DAVID + SUZAN
SAME AS MEETING

Santa Fe Cattle Co.
12131 S Vancouver
918-321-2727

Server: Chloe DOB: 09/25/2023
01:26 PM 09/25/2023
Table 30/1 3/30002

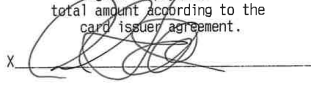
SALE

M/C 4194324
Card #XXXXXXXXXX0756
Magnetic card present: TILLOTSON DAVID
Card Entry Method: S

Approval: 065585

Amount: \$33.62
+ Tip: 6-
= Total: 39.62

I agree to pay the above
total amount according to the
card issuer agreement.

X 

Suggested Tip
20% Tip = 6.11
18% Tip = 5.50
15% Tip = 4.59

Customer Copy

Santa Fe Cattle Co.
12131 S Vancouver
918-321-2727

Server: Chloe 09/25/2023
Table 30/1 12:54 PM
Guests: 2 30002

Big "A" Salad (2 @12.79) 25.58
Salad-Steak (2 @1.00) 2.00
Dr Pepper 2.99

Subtotal 30.57
Tax 3.05
Total 33.62

Balance Due 33.62

Suggested Tip
20% Tip = 6.11
18% Tip = 5.50
15% Tip = 4.59

Page 65 of 229

Page 118 of 363

Page 168 of 628

David Tillotson

From: ParkMobile <noreply@alerts.parkmobile.io>
Sent: Wednesday, September 27, 2023 10:28 AM
To: David Tillotson
Subject: Your Parking Receipt



You're all set!
Payment processed.

This confirmation indicates that your session has been started and paid for successfully. Please see below to review the complete details of your transaction.

Parking Session Details

Payment Date	09/27/2023 10:28 AM Central Standard Time
Auth ID	925731466
Description	ParkingAction
Payment Method	MASTERCARD ending in 0756

1

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

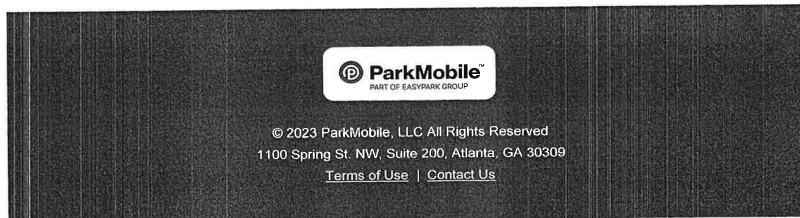
City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Amount Paid

\$2.00

Description	Parking CI40489 in 3230 @ On Street - City of Tulsa at 9/27/2023 10:28:03 AM
Space Number	NA
Parking Ref	748987283
End Time	09/27/2023 12:28 PM
Parking Fee	\$2.00
Non Parking	\$0.00
Fee	
Transaction	\$0.00
Fee	
Discounts	\$0.00
Taxes	\$0.00
Total	\$2.00

For questions about your parking session, submit a support ticket to our Member Services Team [here](#), and include the transaction details listed above.



City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

DAVID SUSAN & JOE
ELLEN EDV

Santa Fe Cattle Co.
12131 S Vancouver
918-321-2727

Server: Chloe DOB: 09/28/2023
01:32 PM 09/28/2023
Table 30/1 7/70003

SALE

M/C 4194319
Card #XXXXXXXXXX0756
Magnetic card present: TILLOTSON DAVID
Card Entry Method: S

Approval: 003009

Amount: \$47.23

+ Tip: 9-

= Total: 56.23

I agree to pay the above
total amount according to the
card issuer's agreement.

X

Suggested Tip
20% Tip = 8.59
18% Tip = 7.73
15% Tip = 6.44

Customer Copy

Santa Fe Cattle Co.
12131 S Vancouver
918-321-2727

Server: Chloe 09/28/2023
Table 30/1 12:57 PM
Sales: 3 70003

M. Pepper 2.99
Juch 6oz Sirloin 12.99
Eggs 10.99
M Gr Chk Sand 0.99
Sweet P Fries 14.99
B. Breast Chicken Pasta

Subtotal 42.95
Tax 4.28

Total 47.23

Balance Due 47.23

Suggested Tip
20% Tip = 8.59
18% Tip = 7.73
15% Tip = 6.44

Page 68 of 229

Page 121 of 363

Page 171 of 628

Page 173 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

ICMA CONFERENCE
Chicken
EXPRESS
Welcome To
Chicken Express
227 Radio
Durant, OK 74701
PH:580-924-4300
Order#1107

Host: REGISTER #1	09/30/2023
Order#1107	8:19 PM
	10107
Combo #2 (7 Tenders)	13.49
Regular	
Regular Fries	
Roll	
32oz Sweet Tea	
Subtotal	13.49
Tax	1.26
ToGo Total	14.75
09/30/2023	20:19:33
MID: 001	TID: RRN: 700069
PURCHASE	- APPROVED
W/STERCARD	Entry Method: Chip
CARD #:	XXXXXXXXXX0756
AUTH CODE:045275	
Mode:	Issuer
AID:	A0000000041010
TVR:	0000008000
IAD:	
0110A040012200000000000000000000FF	00
TSI: E800	ARC: 00
TC:	86CD059584E789E3
Total:	USD\$ 14.75

DAVID TILLOTSON

You had a choice, thanks for
choosing Chicken Express!!
--- Check Closed ---

Page 69 of 229

Page 122 of 363

Page 172 of 628

Page 174 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

ICMA
Gus's
World Famous Fried Chicken
117 San Jacinto Blvd
Austin, TX 78701
(512) 474-4877

DAVID
Tbl: Walk-In Gsts: 1 Srvr: Draper
Date: 10-01-2023 6:22pm 5.2314.00441

1 3 Piece White P1 14.00
To-Go
Breast
Breast
Wing
Side Beans
Side Okra 0.50
1 Sweet Tea 2.80
To-Go
* Guest # 1 Total: 18.73

Sub-Total: 17.30
Tax: 1.43
Total Due: 18.73
Pymt Credit 18.73
Card Number: *****0756

EMV 441-77608 SALE
Card Number: *****0756
Crd Type/Trc: 2
Apprvl Code: 041940

AMOUNT: 18.73
TIP: 3-
TOTAL: 21.73

MID: TID:
Entry: Chip CVN: none
ApplicationLabel: MASTERCARD
AID: A0000000041010
TVR: 0000008000
IAD: 0110A040012200000000
TSI: E800
ARC: ARQC

Cardmember agrees to pay total in
accordance with agreement governing
use of such card.

For Your Convenience:
15%=\$2.59 18%=\$3.11 20%=\$3.46

Page 70 of 229

Page 123 of 363

Page 173 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

ICMA
Gus's
World Famous Fried Chicken
117 San Jacinto Blvd
Austin, TX 78701
(512) 474-4877

Tbl: 25 Gsts: 1 Srvr: CJ
Date: 10-02-2023 12:08pm 5.2315.00035

1 2 Piece Breast S	10.25
Breast	
Breast	
Side Beans	
Side Slaw	
1 Dr. Pepper	2.80
* Guest # 1 Total:	14.13
Sub-Total:	13.05
Tax:	1.08
Total Due:	14.13
Pymt Credit	14.13
Card Number:	*****0756

EMV 35-77934 SALE
Card Number: *****0756
Crd Type/Trc: 2
Apprvl Code: 080990

AMOUNT: 14.13
TIP: 2.80
TOTAL: 16.93

MID: TID:
Entry: Chip CVM: none
ApplicationLabel: MASTERCARD
AID: A0000000041010
TVR: 0000008000
IAD: 0110A040012200000000
TSI: E800
ARC: ARQC

Cardmember agrees to pay total in
accordance with agreement governing
use of such card.

For Your Convenience:
18%=\$2.34 20%=\$2.81

Page 71 of 229

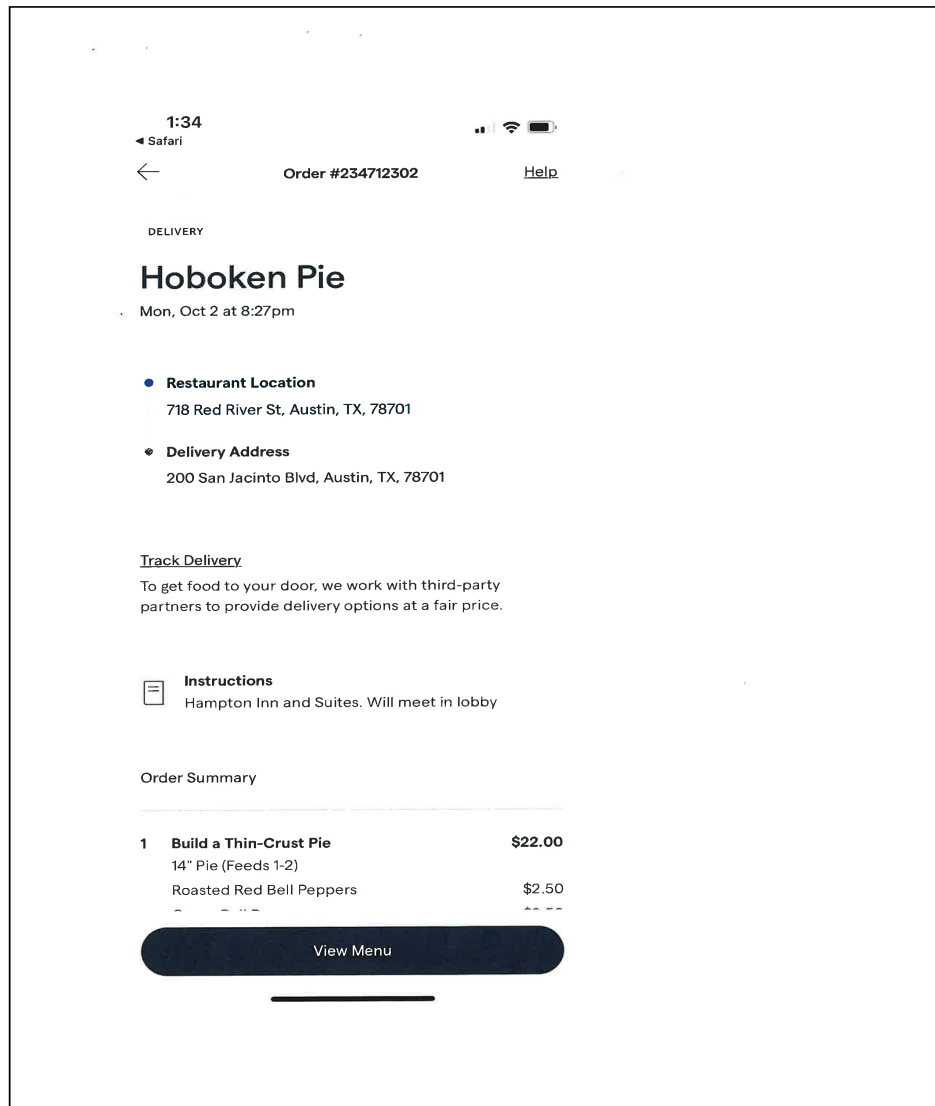
Page 124 of 363

Page 174 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



Page 72 of 229

Page 125 of 363

Page 175 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

1:34

◀ Safari

Order #234712302

Help

1

Build a Thin-Crust Pie

14" Pie (Feeds 1-2)

Roasted Red Bell Peppers

Green Bell Peppers

Pepperoni

\$22.00

\$2.50

\$2.50

\$3.00

1

Cinnamon Sugar Knots

6 Knots

\$5.99

1

2 Liter Soda

Regular

Dr Pepper

\$4.50

Payment Method

Ending in 0756

Subtotal

\$32.49

Taxes

\$2.68

Tip

\$4.87

Delivery Fee

\$7.98

Total

\$48.02

View Menu

Page 73 of 229

Page 126 of 363

Page 176 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

10/27/23, 1:39 PM

Your Parking Receipt

PMC
PARKINGMGT.COM

Customer	TILLOTSON, DAVID
Location	Hampton Inn and Suites Austin Downtown
Time Dropped Off	10/1/2023 12:53 AM CDT
Time Picked Up	10/3/2023 12:26 PM CDT
Parking fee	\$220.00
Processing Fee	\$11.70
Tip	\$5.00
State Sales Tax	\$19.12
Total paid	\$255.82

(512) 472-1500
200 San Jacinto Blvd
Austin, TX 78701

https://vale.to/visits/NzIzMDU5OQ/display_receipt/

1/1

Page 74 of 229

Page 127 of 363

Page 177 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

OnCue 120
4100 E. 15th
Edmond, Ok 73013
405-509-8701

DML

ONCUE 0120
4100 E 15TH ST
EDMOND
OK 73013
STORE ID:09448838

9/22/2023
10:05:45
Pump # 05 - Self
REG E10 19.403g
Price/Gal 3.659
Fuel Ttl \$71.00
Completion
MC PURCH Acct: 0756
Chip Read

USD\$ 71.00

MASTERCARD
AID: A0000000041010
TVR: 0000000000
IAD:
XXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXX
TSI: E800
ARQC:
9F1951B5611CBBFA
Chip Read
AUTH: 00-068617
STAN: 464200
Batch: 27 Seq: 15
INVOICE: 100246
TRAN: 12221211

Tell us about
your visit for a
chance to win
a gas gift card!
Gasfeedback.com

Page 75 of 229

Page 128 of 363

Page 178 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

OnCue CONF

OnCue 120
4100 E. 15th
Edmond, Ok 73013
405-509-8701

Store ID: 09448338 Term ID: 21
3/22/2023 10:09:59
2, trainee

Description	Qty	Price	Amount
4INI FRSTD CONU	1		2.59
3R PEPPER 200Z	1		2.59
Sub Total			5.18
Tax			0.43
Total			\$5.61

SALE MC PURCH: \$5.61
Change \$0.00

Sale
MC PURCH A Acct: 0756 \$5.61
AUTH: 00-063623
Batch: 29 Seq: 5
System Trace Audit #: 409260
INVOICE: 100956

JSID: 5.61

MASTERCARD
AID: A0000000041010
TVR: 0000008000
[AID]:
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
TSI: E800
ARQC: 44F53CCF832C9E36
Chip Read

Workstation ID: 3 Tran: 21269
Print Time:

Tell us about your visit for a
chance to win a gas gift card!
Go to Gasfeedback.com

Page 76 of 229

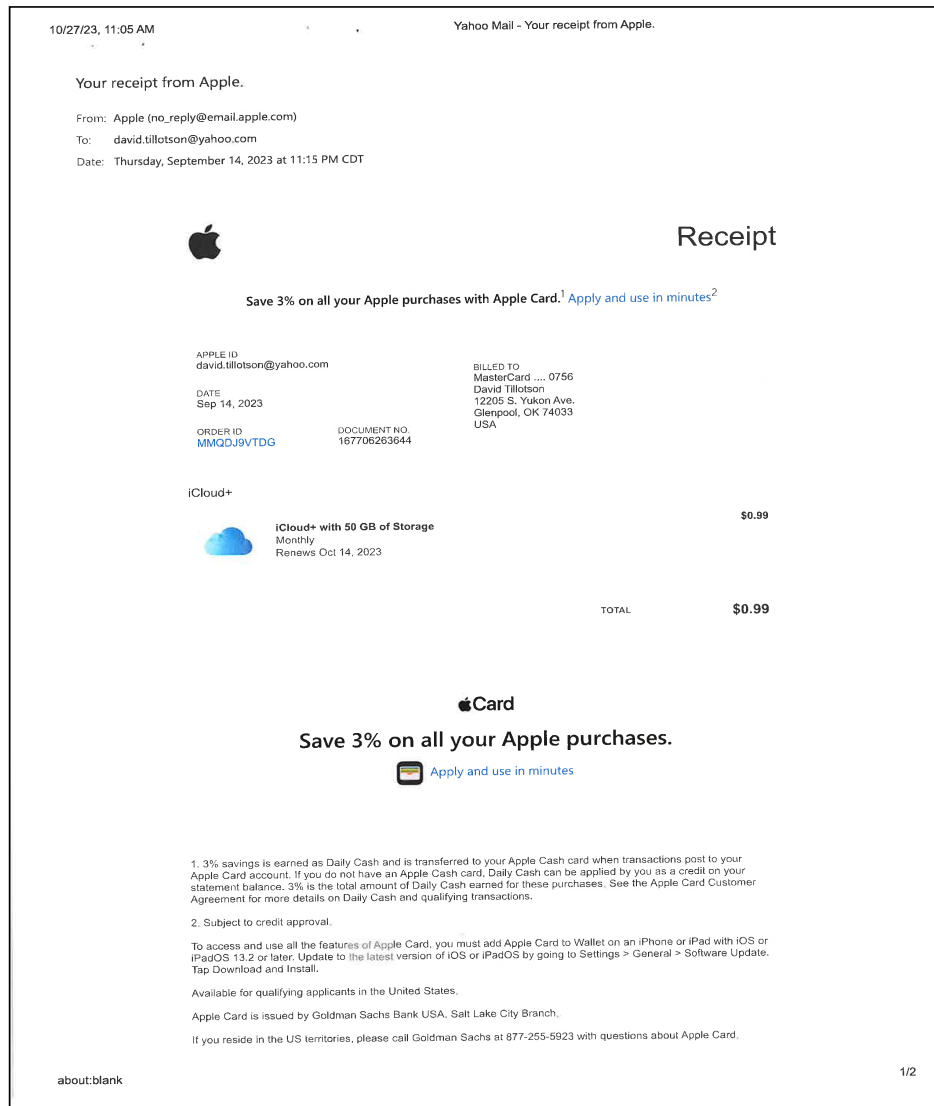
Page 129 of 363

Page 179 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



Page 77 of 229

Page 130 of 363

Page 180 of 628

Page 182 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

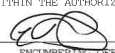
City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

P U R C H A S E O R D E R
CITY OF GLENPOOL, OK
Email invoices: AP@cityofglenpool.com
Subject line must include PO and Vendor name or emails will be rejected
PURCHASE ORDER # 24-17745 11/28/2023

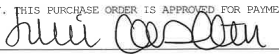
ISSUED TO: VEND #: 01-000913 SHIP TO:
JPMORGAN CHASE BANK NA ADMINISTRATION
PO BOX 4475 12205 S YUKON AVE
CAROL STREAM, IL 60197-447 3RD FLOOR
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER. 11/28/2023

PURCHASING OFFICER DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF SAID APPROPRIATION. 11/28/2023

ENCUMBERING OFFICER DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	APPLE STORAGE	00034086	01	-6-01-6202		0.00	0.99 *
0.00	CITY OF TULSA PARKING	00034086	01	-6-01-6202		0.00	2.00 *
0.00	CMAO MEMBERSHIP DUES	00034086	01	-6-11-6281		0.00	750.00 *
0.00	DAVID & SUSAN SAME PAGE MTG	00034086	01	-6-01-6202		0.00	30.92 *
0.00	FUEL	00034086	01	-6-01-6271		0.00	52.00 *
0.00	ICMA CONFERENCE - DINNER	00034086	01	-6-11-6262		0.00	16.72 *
0.00	ICMA CONFERENCE - HOTEL	00034086	01	-6-11-6262		0.00	1,468.36 *
0.00	INK PEN REFILLS	00034086	01	-6-11-6201		0.00	21.68 *
0.00	LUNCH W COUNCILOR BROBST	00034086	01	-6-11-6289		0.00	35.87 *
0.00	LUNCH W MAYOR CALVERT	00034086	01	-6-11-6289		0.00	35.78 *
0.00	LUNCH WITH COUNCILOR LUND	00034086	01	-6-11-6289		0.00	38.17 *
0.00	MGMT LUNCH W CHIEF NEWTON	00034086	01	-6-01-6202		0.00	50.96 *
0.00	MGMT LUNCH W COUNCILOR FOX	00034086	01	-6-11-6289		0.00	51.60 *
0.00	WEB HOSTING	00034086	01	-6-11-6235		0.00	38.76 *
	OCTOBER P-CARD TILLOTSON						
** TOTAL **							2,593.81

*** APPROVAL FOR PURCHASE ***
I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

OFFICER OR DEPARTMENT HEAD IN CHARGE 11/29/23
DATE

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VENDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLITICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT. ANY VENDOR WHO SUBMITS AN INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE VENDOR IS FALSE.

THE VENDOR SHALL FURNISH ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS, A CLEAR DESCRIPTION OF EACH ITEM PURCHASED IT'S PRICE, THE NUMBER OR VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.

Page 78 of 229

Page 131 of 363

Page 181 of 628

Page 183 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

J.P.Morgan

JPMORGAN CHASE BANK NA
P.O. BOX 15918
MAIL SUITE DE1-1404
WILMINGTON DE 19850

MEMO STATEMENT
THIS IS NOT A BILL

ACCOUNT NUMBER 5405-0181-9836-2099
STATEMENT DATE 11-04-23
NET CHARGES \$2,643.81

DAVID TILLOTSON
OTC EXEMPT 670630
12205 S YUKON AVE
GLENPOOL OK 74033-6635

***T0001103

FOR RECONCILIATION PURPOSES ONLY. DO NOT SEND PAYMENT.

NAME: DAVID TILLOTSON CYCLE LIMIT: \$15,000
ACCOUNTING CODE:

CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-12	10-11	55432863284200903991731	AMZN MKTP US*TE0936P21 AMZN.COM/BILL WA P.O.S.: 111-6117619-50586 SALES TAX: 1.33	21.68 ✓
10-20	10-19	75306373292171200714442	CMAO 844-2602626 OK	750.00 ✓
10-30	10-29	75418233302186000249570	IONOS INC. CHESTERBROOK PA	38.76 ✓
11-03	11-02	55432863306207607031346	COX TULSA COMM 800-234-3993 OK P.O.S.: 001196014624411 SALES TAX: 0.00	50.00 ✓
Total Purchasing Activity				860.44

INVALID
CHARGE
ENOUGH
FOR CREDIT?
Check w/
Julie.

FOR CUSTOMER SERVICE CALL:
1-800-318-6056
FOR LOST/STOLEN CARDS CALL:
1-800-318-6056
FOR TTY/TDD SERVICE CALL:
1-800-955-8060

ACCOUNT NUMBER
XXXX-XX81-9836-2099
STATEMENT DATE:
11/04/23

ACCOUNT SUMMARY

PURCHASES & OTHER CHARGES	2,643.81
CASH ADVANCES	.00
CREDITS	.00
CASH ADVANCE FEE	.00
NET CHARGES	\$2,643.81
DISPUTE AMOUNT	.00

SEND BILLING INQUIRIES TO:
JPMORGAN CHASE BANK NA
COMMERCIAL CARD SOLUTIONS
P.O. BOX 2015
MAIL SUITE IL1-6225
ELGIN, IL 60121

PAGE 1 OF 2

Page 79 of 229

Page 132 of 363

Page 182 of 628

Page 184 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

DAVID TILLOTSON
OTC EXEMPT 870630
12205 S YUKON AVE
GLENPOOL OK 74033-6635

ACCOUNT NUMBER
5405-0181-9836-2099

STATEMENT DATE: 11/04/23

CARDHOLDER ACTIVITY				
Travel Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-05	10-03	55432863277208714714605	RAISING CANES 0123 MCKINNEY TX P.O.S.: 10092 SALES TAX: 1.27	16.72 ✓
10-05	10-03	55500363277036009046831	HAMPTON INN AUSTIN DOW AUSTIN TX 904683 ARRIVAL: 09-30-23	1,468.36 ✓
10-06	10-05	15449853279015600563812	ON THE BORDER PROMENAD TULSA OK P.O.S.: 00000200447196874 SALES TAX: 3.09	51.60 ✓
10-09	10-06	25247803280000517038434	MAMADOUS RESTAURANT GLENPOOL OK	35.87 ✓
10-09	10-06	55432863279209331311195	PARKMOBILE 770-818-9036 GA P.O.S.: 752759488 SALES TAX: 0.16	2.00 ✓
10-17	10-16	55457373289200188400262	WATERFRONT GRILL JENKS OK	35.78 ✓
10-26	10-25	05227023299500209847257	SANTA FE CATTLE COMPAN SAPULPA OK	50.96 ✓
10-26	10-24	25247803298001817102995	MAMADOUS RESTAURANT GLENPOOL OK	30.92 ✓
11-02	10-31	85184123305900017039530	SPEEDY GONZALEZ - GLEN GLENPOOL OK	38.17 ✓
Total Travel Activity				1,730.38
Fleet Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-05	10-03	55432863277208677537134	QT 963 MCKINNEY TX P.O.S.: 0096301PGAQF7N SALES TAX: 10.22	52.00 ✓
Total Fleet Activity				52.00
Miscellaneous Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-17	10-16	55432863289202354378892	APPLE.COM/BILL 866-712-7753 CA	0.99 ✓
Total Miscellaneous Activity				0.99

PAGE 2 OF 2

Page 80 of 229

Page 133 of 363

Page 183 of 628

Page 185 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

11/10/23, 2:53 PM Amazon.com - Order 111-6117619-5058659

amazon.com

Final Details for Order #111-6117619-5058659
[Print this page for your records.](#)

Order Placed: October 9, 2023
Amazon.com order number: 111-6117619-5058659
Order Total: \$21.68

Shipped on October 11, 2023

Items Ordered	Price
1 of: Retro 1951 Short Capless Rollerball Ink Refill, Black, 3-Pack (REF5P-B) Sold by: Hyatt's All Things Creative (seller profile) Supplied by: Hyatt's All Things Creative (seller profile) Condition: New	\$13.36

Shipping Address:
David Tillotson
12205 S YUKON AVE
GLENPOOL, OK 74033-6635
United States

Shipping Speed:
Standard Shipping

Payment information

Payment Method: Mastercard ending in 0756	Item(s) Subtotal: \$13.36
	Shipping & Handling: \$6.99

	Total before tax: \$20.35
	Estimated tax to be collected: \$1.33

	Grand Total: \$21.68

Billing address
David Tillotson
12205 S YUKON AVE
GLENPOOL, OK 74033-6635
United States

Credit Card transactions MasterCard ending in 0756: October 11, 2023: \$21.68

To view the status of your order, return to [Order Summary](#).

[Conditions of Use](#) | [Privacy Notice](#) © 1996-2023, Amazon.com, Inc. or its affiliates

https://www.amazon.com/ap/css/summary/print.html?orderId=111-6117619-5058659&ref=ppx_vo2ov_dt_b_invoice 1/1

Page 81 of 229

Page 134 of 363

Page 184 of 628

Page 186 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

David Tillotson

From: info@okmms.org
Sent: Wednesday, October 18, 2023 8:48 PM
To: David Tillotson
Subject: Online Submission for Oklahoma Municipal Management Services (OMMS)

Oklahoma Municipal Management Services (OMMS)

Thank you for joining. Please see below for a summary of your application.

David Tillotson
Glenpool, OK, 74033
(918) 322-5409

Invoice Number: 15986

Item	Price
CMAO Dues Full Member	\$700.00
CMAO AMP Fees	\$50.00
Total: \$750.00	
Amount Paid: \$750.00	
Amount Due: \$0.00	

First Name: David
Last Name: Tillotson
Title: City Manager
Home Address: 13329 S. Poplar St.
Address 2:
City: Glenpool
State: Oklahoma
Zip: 74033
Home Phone: 9187206703
Cell Phone: (918) 720-6703
Personal Email: dtillotson@cityofglenpool.com
Under \$50k: Not Selected
\$50k to \$74,999: Not Selected
\$75k to \$99,999: Not Selected
\$100k to \$124,999: Not Selected
\$125k to \$149,999: Selected

1

Page 82 of 229

Page 135 of 363

Page 185 of 628

Page 187 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



IONOS Inc.
2 Logan Square, 100 N 18th St., Suite 400
Philadelphia, PA 19103
USA

Invoice: 202046376395
Invoice Date: 10/28/2023
Customer ID: 20288230
Contract ID: 22279993

Help Center: ionos.com/help
My IONOS: my.ionos.com/invoices

Your IONOS Personal Consultant:
[Rona Mae Argones](#)
[2673666039](tel:2673666039)

2 Logan Square, 100 N 18th St. - Suite 400
Philadelphia, PA 19103 - USA
David Tillotson
City of Glenpool
12205 S Yukon Ave
Glenpool, OK 74033-6635
UNITED STATES

Invoice

Billing period starting: 10/27/2023

Item	Service	Charges	Usage	Taxable Portion	Total
Contract: 22279993 - Web Hosting Premium					
Basic fee (\$19.00)					
1	Basic Fee	\$20.00 a month	1 mo.	\$0.00	\$20.00
	10/27/2023-11/27/2023 glenpoolonline.com				
2	Special Offer	Special Offer		\$0.00	\$-1.00
	Discount for line-item 1				
Additional services (\$19.76)					
3	PHP 4.0 Extended Support	\$19.76 a month	1 mo.	\$0.00	\$19.76
	10/14/2023-11/14/2023				
Net Total					\$38.76
Net (non-taxable portion)					\$38.76
Net (taxable portion)					\$0.00
Tax					\$0.00
Total amount due					\$38.76
Please DO NOT send cash, check or money order					

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice?
Please refer to your [Help Center](#) or log in to my.ionos.com for further information.

IONOS Inc., Citibank, N.A., Account ID: 54343256 - ABA ID: 021000089 - Swift code: CITIUS33

Page 1 of 1

Page 83 of 229

Page 136 of 363

Page 186 of 628

Page 188 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

1CMA CONF


1902 N. Central Expresswa
McKinney, TX 75069
214-491-4128

Check Number:
10092

10/03/2023 4:05 PM

Order Type: Dine In
'CANIAC COMBO' 15.45
'LG FOUNTAIN DRNK'
No slaw extra toast
Subtotal 15.45
Total Tax 1.27
Dine In Total 16.72
M/C #XXXXXXXXXX0756 16.72
Auth:034090

* * Customer's Copy * *
Questions or Comments?
Customer Relations
WWW.HICANES.COM
833-HI-CANES (833-442-2637)

--- Check Closed ---

10/03/2023 4:05 PM
Order Type: Dine In
'CANIAC COMBO' 15.45
'LG FOUNTAIN DRNK'
No slaw extra toast
Subtotal 15.45
Total Tax 1.27
Dine In Total 16.72
M/C #XXXXXXXXXX0756 16.72
Auth:034090

* * Customer's Copy * *
Questions or Comments?
Customer Relations
WWW.HICANES.COM
833-HI-CANES (833-442-2637)

--- Check Closed ---


1902 N. Central Expresswa
McKinney, TX 75069
214-491-4128

1CMA CONF

Page 84 of 229

Page 137 of 363

Page 187 of 628

Page 189 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Tillotson, David
12205 S. YUKON AVE
GLENPOOL OK 74033
UNITED STATES OF AMERICA

1013/NKJMX
9/30/2023 5:37:00 PM
10/4/2023

Rate Plan:
HH #
AL
Car

1/0
449.77
H1P
1124761410 BLUE

Confirmation Number: 83906222

10/3/2023

9/30/2023	3957363	GUEST ROOM	\$449.77
9/30/2023	3957363	STATE TAX	\$27.17
9/30/2023	3957363	CITY TAX	\$40.48
9/30/2023	3957363	CITY VENUE TAX	\$9.00
9/30/2023	3957363	TEXAS RECOVERY FEE	\$2.92
10/1/2023	3957873	GUEST ROOM	\$367.67
10/1/2023	3957873	STATE TAX	\$22.20
10/1/2023	3957873	CITY TAX	\$33.09
10/1/2023	3957873	CITY VENUE TAX	\$7.35
10/1/2023	3957873	TEXAS RECOVERY FEE	\$2.39
10/2/2023	3958293	GUEST ROOM	\$430.22
10/2/2023	3958293	STATE TAX	\$25.98
10/2/2023	3958293	CITY TAX	\$38.72
10/2/2023	3958293	CITY VENUE TAX	\$8.60
10/2/2023	3958293	TEXAS RECOVERY FEE	\$2.80
10/3/2023	3958583	MC *0756	(\$1,468.36)
		BALANCE	\$0.00

Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 6,500+ hotels and resorts in 119 countries, please visit [Honors.com](https://honors.com)

MC *0756

10/3/2023

904683 A

Tillotson, David

037848

THANK YOU FOR STAYING WITH US!

-1,468.36

Page 85 of 229

Page 138 of 363

Page 188 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

*Tim, Susan & David
Cory Louisa Cerkoff*

ON THE BORDER
Mexican Grill & Cantina
5340 E. 41st Street South
918-948-8580

Server: Mary 10/05/2023
Table 61/1 12:37 PM
Guests: 3 50001
Order Type: Dine In

ON THE BORDER
Mexican Grill & Cantina
5340 E. 41st Street South
918-948-8580

Server: Mary DOB: 10/05/2023
Table 61/1 12:53 PM 10/05/2023
5/50001

SALE

10/05/2023 12:53:56
MID: TID: RRN: 100004

2 Dr Pepper (@2.99) 5.98
2 Grilled Queso Chicken (@14.29) 28.58
Water 0.00
Border Bowl Chicken 12.99

PURCHASE - APPROVED
MASTERCARD Entry Method: Chip
CARD #: XXXXXXXXXXXX0756
AUTH CODE: 055387

Mode: Issuer:
AID: A0000000041010
TVR: 0000008000
IAD: 0110A040012200000000000000000000FF
TSI: E800 ARC: 00
IC: 00AAE95FD5F64192
SubTotal USD \$ 51.60

Tip USD \$ 10.00
Total USD \$ 61.60

Signature: *DAVID TILLOTSON*

I agree to pay above total amount
according to card issuer agreement.
(Merchant agreement if Credit Voucher)
Retain this copy for your records

No Waiting
Easy Pay & Split Check
Apple Pay, Google Pay, & CC

\$\$\$ PAY BY PHONE \$\$\$

QR Code

Scan w Phone Camera

Suggested Tip
18%=\$ 8.56
20%=\$ 9.51
22%=\$10.46
**18% gratuity added for parties
of 8 or more**
THANK YOU!

Guest Copy

*Did not
change
T.P*

Page 86 of 229

Page 139 of 363

Page 189 of 628

Page 191 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

David + Chris
CITY COUNCIL LUNCH
Mamadou's
Restaurant
Welcome to Mamadou's !!!
918.322.1014

Mamadou's
Restaurant
Welcome to Mamadou's !!!
918.322.1014

10/6/23, 2:26 PM Ticket: C14
Server: Sophie O
Dine In Table 13
Seat 1
Invoice: 231006-05-14

10/6/23, 2:26 PM Ticket: C14
Server: Sophie O
Dine In Table 13
Seat 1
Invoice: 231006-05-14

1 Dr Pepper	2.59
1 Dr Pepper	2.59
1 Cheeseburger	10.99
1 Grilled Chicken Sandwich	10.99
Subtotal	27.16
Sales Tax	2.71
Total	29.87
Tax included	.00

Suggested Tips
15%=4.08 20%=5.44 25%=6.79

Thanks and visit us at
mamadous.com !!!

1 2023 Heartland Payment Systems

Credit Sale
Status: 000000 -- Approved

Card Type: M/C
Card Number: XXXXXXXXXXXX0756
Card Owner: TILLOTSON/DAVID
Entry Method: Chip
Auth Code: 073873
APPLAB: MASTERCARD
AID: A00000000041010
TC: 8A7CF0241701FA7D

AMOUNT 29.87
TIP 6 -
TOTAL 35.87

Sign X 

I agree to pay the total amount
above according to the card issuer
agreement.

Suggested Tips
15%=4.08 20%=5.44 25%=6.79

Duplicate Copy

Thanks and visit us at
mamadous.com !!!

1 2023 Heartland Payment Systems

Page 87 of 229

Page 140 of 363

Page 190 of 628

Page 192 of 660

David Tillotson

From: ParkMobile <noreply@alerts.parkmobile.io>
Sent: Friday, October 6, 2023 10:00 AM
To: David Tillotson
Subject: Your Parking Receipt



You're all set!
Payment processed.

This confirmation indicates that your session has been started and paid for successfully. Please see below to review the complete details of your transaction.

Parking Session Details

Payment Date	10/06/2023 10:00 AM Central Standard Time
Auth ID	930802555
Description	ParkingAction
Payment Method	MASTERCARD ending in 0756

1

Page 88 of 229

Page 141 of 363

Page 191 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Amount Paid

\$2.00

Description	Parking CI40489 in 3230 @ On Street - City of Tulsa at 10/6/2023 10:00:19 AM
Space Number	NA
Parking Ref	752759488
End Time	10/06/2023 12:00 PM
Parking Fee	\$2.00
Non Parking	\$0.00
Fee	
Transaction	\$0.00
Fee	
Discounts	\$0.00
Taxes	\$0.00
Total	\$2.00

For questions about your parking session, submit a support ticket to our Member Services Team [here](#), and include the transaction details listed above.



City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

MAYOR + DAVID
CITY ISSUES

REF:1228564
Waterfront Grill SVP
Payment Approved
MasterCard
Tab:26
Garret C 10/16/2023 12:52 PM
Card Num:XXXXXXXXXXXX0756
Response:044993
Transaction # 1161016

MasterCard
Amount \$29.78
TIP: 6 -
TOTAL: 35.78
Signature X

Waterfront Grill SVP
Waterfront Grill
120 Aquarium Drive
Jenks, OK 74037
(918)518-6300
www.waterfrontgrilljenks.com

Trans #: 1161016
10/16/2023 12:25 PM
Serv: Garret C
Dst:2

Quan	Descript	Cost
1	DR PEPPER	\$3.99
1	LUNCH FRIED CHK	\$13.49
1	WEDGE SAL	\$9.99
Net Total:		\$27.47
Sales Tax		\$2.31
TOTAL:		\$29.78

Food: \$23.48
Beverage: \$3.99
Amount Due: \$29.78

Join us for the Holidays
Book your party now!

Page 90 of 229

Page 143 of 363

Page 193 of 628

Page 195 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

↑↑↑
SUSAN, DAVID + DAVID
FD BUSINESS

Santa Fe Cattle Co.
12131 S Vancouver
918-321-2727

Server: David DOB: 10/25/2023
Server: Laura 10/25/2023
Server: 3 5/60002

SALE

Card: 3145729
Card: 0000000000755
Card: card present: TILLOTSON DAVID
Card: Entry Method: S
Card: Serial: 076908

Amount: \$42.46
Tip: 8.50
Total: 50.96

I agree to pay the above
total amount according to the
cardholder's agreement.

Suggested Tip
20% Tip = 9.09
18% Tip = 8.18
15% Tip = 6.82

Customer Copy

Server: David	10/25/2023
Server: Laura	12/27/23
Server: 3	12/27/23
Server: 1	12/27/23
Server: 2	12/27/23
Server: 3	12/27/23
Server: 4	12/27/23
Server: 5	12/27/23
Server: 6	12/27/23
Server: 7	12/27/23
Server: 8	12/27/23
Server: 9	12/27/23
Server: 10	12/27/23
Server: 11	12/27/23
Server: 12	12/27/23
Server: 13	12/27/23
Server: 14	12/27/23
Server: 15	12/27/23
Server: 16	12/27/23
Server: 17	12/27/23
Server: 18	12/27/23
Server: 19	12/27/23
Server: 20	12/27/23
Server: 21	12/27/23
Server: 22	12/27/23
Server: 23	12/27/23
Server: 24	12/27/23
Server: 25	12/27/23
Server: 26	12/27/23
Server: 27	12/27/23
Server: 28	12/27/23
Server: 29	12/27/23
Server: 30	12/27/23
Server: 31	12/27/23
Server: 32	12/27/23
Server: 33	12/27/23
Server: 34	12/27/23
Server: 35	12/27/23
Server: 36	12/27/23
Server: 37	12/27/23
Server: 38	12/27/23
Server: 39	12/27/23
Server: 40	12/27/23
Server: 41	12/27/23
Server: 42	12/27/23
Server: 43	12/27/23
Server: 44	12/27/23
Server: 45	12/27/23
Server: 46	12/27/23
Server: 47	12/27/23
Server: 48	12/27/23
Server: 49	12/27/23
Server: 50	12/27/23
Server: 51	12/27/23
Server: 52	12/27/23
Server: 53	12/27/23
Server: 54	12/27/23
Server: 55	12/27/23
Server: 56	12/27/23
Server: 57	12/27/23
Server: 58	12/27/23
Server: 59	12/27/23
Server: 60	12/27/23
Server: 61	12/27/23
Server: 62	12/27/23
Server: 63	12/27/23
Server: 64	12/27/23
Server: 65	12/27/23
Server: 66	12/27/23
Server: 67	12/27/23
Server: 68	12/27/23
Server: 69	12/27/23
Server: 70	12/27/23
Server: 71	12/27/23
Server: 72	12/27/23
Server: 73	12/27/23
Server: 74	12/27/23
Server: 75	12/27/23
Server: 76	12/27/23
Server: 77	12/27/23
Server: 78	12/27/23
Server: 79	12/27/23
Server: 80	12/27/23
Server: 81	12/27/23
Server: 82	12/27/23
Server: 83	12/27/23
Server: 84	12/27/23
Server: 85	12/27/23
Server: 86	12/27/23
Server: 87	12/27/23
Server: 88	12/27/23
Server: 89	12/27/23
Server: 90	12/27/23
Server: 91	12/27/23
Server: 92	12/27/23
Server: 93	12/27/23
Server: 94	12/27/23
Server: 95	12/27/23
Server: 96	12/27/23
Server: 97	12/27/23
Server: 98	12/27/23
Server: 99	12/27/23
Server: 100	12/27/23

Balance Due: 42.46

Suggested Tip
20% Tip = 9.09
18% Tip = 8.18
15% Tip = 6.82

Page 91 of 229

Page 144 of 363

Page 194 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Susan D. Davis
Sen. (D) - Nevada
Mamadou's
Restaurant
Welcome to Mamadou's !!!
918.322.1014

Mamadou's
Restaurant
Welcome to Mamadou's !!!
918.322.1014

10/24/23, 12:48 PM Ticket: C6
Server: Jennifer W
Dine In Table 13
Seat 1
Invoice: 231024-05-6

10/24/23, 2:14 PM Ticket: C6
Server: Jennifer W
Dine In Table 13
Seat 1
Invoice: 231024-05-6

Credit Sale
Status: 000000 - Approved

Card Type: M/C
Card Number: XXXXXXXXXXXX0756
Card Owner: TILLOTSON/DAVID
Entry Method: Chip
Auth Code: 038067
APPLAB: MASTERCARD
AID: A0000000041010
TC: F065DD34F268F295

10/24/23, 12:48 PM Ticket: C6
Server: Jennifer W
Dine In Table 13
Seat 1
Invoice: 231024-05-6

1 Water .00
1 Dr Pepper 2.59
1 Grilled Chicken Sandwich 10.99
1 Hamburger 9.99

Subtotal 23.57
Sales Tax 2.35
Total 25.92

Tax included .00

Suggested Tips
15%=3.54 20%=4.72 25%=5.90

Thanks and visit us at
mamadous.com !!!

AMOUNT 25.92
TIP 5.00
TOTAL 30.92

Sign *DAVID*

I agree to pay the total amount
above according to the card issuer
agreement.

Suggested Tips
15%=3.54 20%=4.72 25%=5.90

Duplicate Copy

Thanks and visit us at
mamadous.com !!!

(c) 2023 Heartland Payment Systems

Page 92 of 229

Page 145 of 363

Page 195 of 628

Page 197 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Jaci + Danny
STORE COPY

Speedy's Mexican Grill
1479 S. Casper
Glenpool, Oklahoma 74033
918-322-1600

Date: 10/31/2023 12:01 PM
Check #: 00509
Station: TP2 Server: Erica
Tab: Table 11 Check 1

Card Number: XXXXXXXXXXXX0756 (MC)
Account Name: Tillotson David
Authorization: 037660
Trans Type: Swipe

1 D. Pepper	3.00
1 Ice	3.00
1 Grilled Chicken Rice Queso	11.25
White	0.00
Flour Tortillas	0.00
1 44 Chicken Fajita Salad	12.00
Sub Total	29.25
Sales Tax	2.92
TOTAL	32.17
CHARGE	32.17

TIP 6.00
TOTAL 38.17

X *[Signature]*
Tillotson David

STORE COPY

Page 93 of 229

Page 146 of 363

Page 196 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

**EXPENSE AFFIDAVIT
CITY OF GLENPOOL**

This form is to be used in lieu of providing Accounts Payable with actual expense receipts in the event that receipts are lost or unavailable.

This is to certify that I have incurred the following expense(s) on behalf of the City of Glenpool:

Date: 10/3/2023

Vendor: J.P. Morgan

Amount: \$52.00

Description of goods/services: Q.T. fuel -

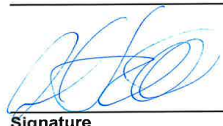
ICMA Conference

Date: _____

Vendor: _____

Amount: _____

Description of goods/services: _____



Signature

11/27/23
Date

Please submit signed form to Accounts Payable
Attach any supporting documentation available

Rev. 1/20/2016

Page 94 of 229

Page 147 of 363

Page 197 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

10/27/23, 11:05 AM

Yahoo Mail - Your receipt from Apple.

Your receipt from Apple.

From: Apple (no_reply@email.apple.com)
To: david.tillotson@yahoo.com
Date: Sunday, October 15, 2023 at 06:51 PM CDT



Receipt

Save 3% on all your Apple purchases with Apple Card.¹ [Apply and use in minutes²](#)

APPLE ID david.tillotson@yahoo.com	BILLED TO MasterCard 0756 David Tillotson 12205 S. Yukon Ave. Glenpool, OK 74033 USA
DATE Oct 14, 2023	
ORDER ID MMQDL02L6N	DOCUMENT NO. 202717644648

iCloud+

	iCloud+ with 50 GB of Storage Monthly Renews Nov 14, 2023	\$0.99
TOTAL		\$0.99



Apple Card

Save 3% on all your Apple purchases.

 [Apply and use in minutes](#)

1. 3% savings is earned as Daily Cash and is transferred to your Apple Cash card when transactions post to your Apple Card account. If you do not have an Apple Cash card, Daily Cash can be applied by you as a credit on your statement balance. 3% is the total amount of Daily Cash earned for these purchases. See the Apple Card Customer Agreement for more details on Daily Cash and qualifying transactions.

2. Subject to credit approval.

To access and use all the features of Apple Card, you must add Apple Card to Wallet on an iPhone or iPad with iOS or iPadOS 13.2 or later. Update to the latest version of iOS or iPadOS by going to Settings > General > Software Update. Tap Download and Install.

Available for qualifying applicants in the United States.

Apple Card is issued by Goldman Sachs Bank USA, Salt Lake City Branch.

If you reside in the US territories, please call Goldman Sachs at 877-255-5923 with questions about Apple Card.

about:blank

1/2

Page 95 of 229

Page 148 of 363

Page 198 of 628

Page 200 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

P U R C H A S E O R D E R
CITY OF GLENPOOL, OK
Email invoices: AP@cityofglenpool.com
Subject line must include PO and Vendor name or emails will be rejected
PURCHASE ORDER # 24-17923 12/13/2023

ISSUED TO: VEND #: 01-000913 SHIP TO:
JPMORGAN CHASE BANK NA CITY HALL
PO BOX 4475 12205 S YUKON AVE
CAROL STREAM, IL 60197-447 GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER. 12/13/2023

PURCHASING OFFICER DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF SAID APPROPRIATION. 12/13/2023

ENCUMBERING OFFICER DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	APPLE.COM ICLOUD STORAGE		00034316	01 -6-11-6235		0.00	0.99 *
0.00	CHAD WINTER CONF REGISTER		00034316	01 -6-11-6262		0.00	450.00 *
0.00	ICSC RED RIVER CONFERENCE REG		00034316	01 -6-11-6262		0.00	1,000.00 *
0.00	IONOS WEB HOSTING		00034316	01 -6-11-6235		0.00	38.76 *
0.00	LUNCH W/JOE & SUSAN DEPT MTG		00034316	01 -6-11-6262		0.00	55.30 *
0.00	LUNCH WITH SUSAN SAME PAGE		00034316	01 -6-11-6262		0.00	44.90 *
0.00	LUNCH WITH TIM FOX		00034316	01 -6-11-6269		0.00	42.50 *
0.00	REGISTER WEB HOSTING		00034316	01 -6-11-6235		0.00	10.00 *
	JP MORGAN D. TILLOTSON						

** TOTAL ** 1,642.45

*** APPROVAL FOR PURCHASE ***
I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.
 12/14/23
OFFICER OR DEPARTMENT HEAD IN CHARGE DATE

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VENDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLITICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT. ANY VENDOR WHO SUBMITS AN INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS THEIR INTEREST MAY AFFECT, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE VENDOR IS FALSE.

THE VENDOR SHALL FURNISH ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS. A CLEAR DESCRIPTION OF EACH ITEM PURCHASED IT'S PRICE, THE NUMBER OR VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.

Page 96 of 229

Page 149 of 363

Page 199 of 628

Page 201 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

J.P.Morgan
JPMORGAN CHASE BANK NA
P.O. BOX 15918
MAIL SUITE DE1-1404
WILMINGTON DE 19850

MEMO STATEMENT
THIS IS NOT A BILL

ACCOUNT NUMBER 5405-0181-9836-2099
STATEMENT DATE 12-04-23
NET CHARGES \$1,592.45

DAVID TILLOTSON
OTC EXEMPT 670630
12205 S YUKON AVE
GLENPOOL, OK 74033-6635

FOR RECONCILIATION PURPOSES ONLY. DO NOT SEND PAYMENT.

NAME: DAVID TILLOTSON CYCLE LIMIT: \$15,000
ACCOUNTING CODE:

CARDHOLDER ACTIVITY				
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-06	11-03	55432863307207937133050	PSO TELPAY 888-216-3523 OH P.O.S.: 95315634600 SALES TAX: 1.77	41.18
11-10	11-10	55432863306207607031346	FRAUD CREDIT CHICAGO IL	50.00CR
11-10	11-10	55432863307207937133050	FRAUD CREDIT CHICAGO IL	41.18CR
12-04	12-01	75306373335172000958659	CMAO 844-2602626 OK	450.00
12-04	12-01	75418233335188408831729	IONOS INC. CHESTERBROOK PA	38.76
12-04	12-01	754182333335188411376340	WEB*REGISTERWEBSITE JACKSONVILLE FL	10.00
12-04	12-01	82711163335000024702730	ICSC-NY NEW YORK NY	1,000.00
Total Purchasing Activity				1,448.76

FOR CUSTOMER SERVICE CALL: 1-800-318-6056	ACCOUNT NUMBER XXXX-XX81-9836-2099	ACCOUNT SUMMARY
FOR LOST/STOLEN CARDS CALL: 1-800-318-6056	STATEMENT DATE: 12/04/23	PURCHASES & OTHER CHARGES 1,683.63
FOR TTY/TDD SERVICE CALL: 1-800-955-8060		CASH ADVANCES .00
		CREDITS 91.18
		CASH ADVANCE FEE .00
		NET CHARGES \$1,592.45
		DISPUTE AMOUNT .00

SEND BILLING INQUIRIES TO:
JPMORGAN CHASE BANK NA
COMMERCIAL CARD SOLUTIONS
P.O. BOX 2015
MAIL SUITE IL1-6225
ELGIN, IL 60121

PAGE 1 OF 2

Page 97 of 229

Page 150 of 363

Page 200 of 628

Page 202 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

DAVID TILLOTSON
OTC EXEMPT 670630
12206 S YUKON AVE
GLENPOOL OK 74033-6635

ACCOUNT NUMBER
5405-0181-9836-2099

STATEMENT DATE: 12/04/23

CARDHOLDER ACTIVITY

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount	
11-06	11-02	15449853307221700573331	ON THE BORDER PROMENAD TULSA OK P.O.S.: 000000105153200693 SALES TAX: 2.55	42.50	✓
11-28	11-27	55457373331200188400237	WATERFRONT GRILL JENKS OK	44.90	✓
11-30	11-29	05227023334500209084502	SANTA FE CATTLE COMPAN SAPULPA OK	55.30	✓
Total Travel Activity				142.70	

Miscellaneous Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount	
11-24	11-24	55432863328201260425758	APPLE.COM/BILL 866-712-7753 CA	0.99	✓
Total Miscellaneous Activity				0.99	

PAGE 2 OF 2

Page 98 of 229

Page 151 of 363

Page 201 of 628

Page 203 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

12/1/23, 1:06 PM

Registration Summary

Oklahoma Municipal Management Services (OMMS)

Thank you for registering for [2024 CMAO Winter Conference Registration](#)

1/24/2024 - 1/26/2024 8:00 AM - 12:00 Noon
Edmond Conference Center
2833 Conference Drive
Edmond, OK 73034

Thank you for registering for the 2024 CMAO Winter Conference. More information will be available at a later date.

If you have any questions, please do not hesitate to reach out! Have a great day!

Below are the details of your registration.

Sign Up Date: 12/1/2023

Sign Up Information: David Tillotson
City Manager
City of Glenpool
12205 S. Yukon Ave.
Glenpool, OK 74033
9183225409
dtillotson@cityofglenpool.com

Registration Item	Confirmation #	Quantity	Price
Conference Registration	14418	1	\$450.00
Attendees:			
David Tillotson dtillotson@cityofglenpool.com			
First Time Attendee?: No			
Community Basket: No			
Sub-Total			\$450.00
Taxes			\$0.00
Total			\$450.00
Amount Paid			\$450.00
Amount Due			\$0.00

<https://web.okmms.org/events/2024-CMAO-Winter-Conference-Registration-1031/registrationsummary?eventsignupids=14418>

1/1

Page 99 of 229

Page 152 of 363

Page 202 of 628

Page 204 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

David Tillotson

From: David Tillotson
Sent: Monday, December 4, 2023 3:57 PM
To: Julie Casteen
Cc: Susan White
Subject: FW: J.P. Morgan Commercial Card: Claim Confirmation - Case # R-205602

FYI...

From: JPMorganChase Fraud Recovery <JPMorganChase.Fraud.Recovery@chase.com>
Sent: Monday, December 4, 2023 3:31 PM
To: David Tillotson <DTillotson@cityofglenpool.com>
Subject: J.P. Morgan Commercial Card: Claim Confirmation - Case # R-205602

December 04, 2023
Account ending in 0756

Dear David Tillotson :

Thank you for contacting us about the charge(s) to your Commercial Card account. We've opened a claim and began to research for the following transaction(s):

CASE ID	POST DATE	Merchant	TXN AMOUNT
F-679845	11/03/23	COX TULSA COMM 800-234-3993 OK	\$50.00
F-680239	11/06/23	PSO TELPAY 888-216-3523 OH	\$41.18

Here is what to expect:

- We've issued temporary credit(s) to your account while we research your claim
- We will contact you at the phone number(s) or email address we have on file if we need additional information
- If your claim has been opened 60 days post the statement cycle date in which the transaction was charged, as a courtesy to you, we will review your request however, it may result in a rebill of the temporary credit(s) and case closure

If you have any questions, please contact us at 1-800-895-7074 or reply to this email. We're here Monday through Friday 8 a.m. to 6 p.m. Eastern Time.

Sincerely,

Joshua Giuliano | Account Specialist, Commercial Card | J.P. Morgan Payments | **Card Operations** | Phone: 1-800-895-7074

Data Privacy: For your protection, please remember to mask sensitive data, such as account numbers and tax identification numbers on all emails (e.g for TIN XX-XXX1234, for account XXXXX5789)

1

Page 100 of 229

Page 153 of 363

Page 203 of 628

Page 205 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



IONOS Inc.
2 Logan Square, 100 N 18th St., Suite 400
Philadelphia, PA 19103
USA

Invoice: 202046851212
Invoice Date: 11/28/2023
Customer ID: 20288230
Contract ID: 22279993

Help Center: ionos.com/help
My IONOS: my.ionos.com/invoices

Your IONOS Personal Consultant:
[Rona Mae Argones](#)
 2673666039

2 Logan Square, 100 N 18th St. - Suite 400
Philadelphia, PA 19103 - USA

David Tillotson
City of Glenpool
12205 S Yukon Ave
Glenpool, OK 74033-6635
UNITED STATES

Invoice

Billing period starting: 11/27/2023

Item	Service	Charges	Usage	Taxable Portion	Total
Contract: 22279993 - Web Hosting Premium					
Basic fee (\$19.00)					
1	Basic Fee	\$20.00 a month	1 mo.	\$0.00	\$20.00
11/27/2023-12/27/2023 glenpoolonline.com					
2	Special Offer	Special Offer		\$0.00	\$-1.00
Discount for line-item 1					
Additional services (\$19.76)					
3	PHP 4.0 Extended Support	\$19.76 a month	1 mo.	\$0.00	\$19.76
11/14/2023-12/14/2023					
Net Total					\$38.76
Net (non-taxable portion)					\$38.76
Net (taxable portion)					\$0.00
Tax					\$0.00
Total amount due					\$38.76

Please **DO NOT** send cash, check or money order

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice?
Please refer to your [Help Center](#) or log in to my.ionos.com for further information.

IONOS Inc., Citibank, N.A., Account #: 54348256 - ABA #: 021000089 - Swift code: CITIUS33

Page 1 of 1

Page 101 of 229

Page 154 of 363

Page 204 of 628

Page 206 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

David Tillotson

From: Register.com <support@Register.com>
Sent: Friday, December 1, 2023 12:06 PM
To: David Tillotson
Subject: Your Register.com Order is Confirmed

register.com®

Call 1-866-888-6306

Thank you!

Order confirmation: 1659197257

Hi David,

We're honored that when it comes to growing your business online, you chose us.

Your recent order

Date: 2023-12-01
Account number: 50828174
Account holder: David Tillotson
Today's Charges: \$10.00
Credit Card: xxxxxxxxxxxx2099

Order Description

1

Page 102 of 229

Page 155 of 363

Page 205 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Product	Today's Price
Domain Expiration Protection	\$10.00
CITYOFGLENPOOL.COM	
Term	
Subtotal	\$10.00
Tax Amount	\$0.00
Today's Total: \$10.00	

Want to simplify future orders? Set up your products for auto-renewal by [logging into the renewal center](#).

We're here for you.

Whatever your goals, we have a portfolio of products and services to help. For instant answers, please visit our [Help Center](#). Rather speak with a person? Give us a call at 1-866-888-6306.

LOG IN TO GET STARTED

Username: DTILLOTSON@CITYOFGLENPOOL.COM

Password: Created when you set up your account.

[Forgot your password?](#)

register.com®



Auto Renewal Terms: All plans and products will automatically renew unless you cancel prior to being charged. Annual services set to auto-renew will renew approximately 30 day(s) prior to Expire Date. Monthly and four-week billing services will renew on the Expire Date. Introductory prices apply to the first term and services set to auto renew will automatically renew at the regular rates reflected in your account for the same term length to the credit card provided today as the payment method on file, unless you change it or cancel. You may cancel at any time by contacting us at 1-866-888-6306 or [login](#) to your account prior to your renewal

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Your purchase and use of [Register.com](#) products and services are subject to our [Service Agreement](#), [Privacy Policy](#), and [Cancellation Policy](#).

©2023 by Register.com, Inc. All Rights Reserved. 5335 Gate Parkway | Jacksonville, FL 32256
Register.com® is a Web.com Group, Inc. company.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

David Tillotson

From: no-reply@icsc.com
Sent: Friday, December 1, 2023 11:17 AM
To: David Tillotson
Subject: ICSC Order Confirmation



Thank you for your order.

Your total: \$1000
Your order ID: 476632

Product	MemberPrice	Quantity	Total
ICSC@RED RIVER Full Program	\$500.00	1	\$500.00
ICSC@RED RIVER Full Program	\$500.00	1	\$500.00
Subtotal			\$1,000.00
Total			\$1000

Bill To:

12205 S Yukon Ave
Glenpool, OK 74033
US

Credit Card

*****2099
Cardholder Name: David Tillotson
Card Type: mastercard
Expires: 07/26

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

ON THE BORDER
Mexican Grill & Cantina
5340 E. 41st Street South
918-948-8580

Server: Mary 11/02/2023
Table 43/1 12:33 PM
Guests: 2 30010
Order Type: Dine In

2 Dr Pepper (@2.99) 5.98
2 Grilled Queso Chicken (@14.29) 28.58

ARE YOU A BORDER REWARDS MEMBER?
Sign up: get a free item!
Download the OTB app: get 25 bonus pts!
www.ontheborder.com/border-rewards/

YOUR OPINION MATTERS!
Review us on Facebook, Google or Yelp.
QUESTIONS or COMMENTS: Contact us at
www.ontheborder.com/contact

Subtotal 34.56
Total Tax 2.94
Total 37.50
Balance Due 37.50

No Waiting
Easy Pay & Split Check
Apple Pay, Google Pay, & CC

\$\$\$ PAY BY PHONE \$\$\$



Scan w Phone Camera

ON THE BORDER
Mexican Grill & Cantina
5340 E. 41st Street South
918-948-8580

Server: Mary DOB: 11/02/2023
12:51 PM 11/02/2023
Table 43/1 3/30010

SALE
11/02/2023 12:51:42
MID: TID: RRN: 700005

PURCHASE - APPROVED
MASTERCARD Entry Method: Chip
CARD #: XXXXXX XXXX0756
AUTH CODE:036706

Mode: Issuer
AID: A0000000041010
TVR: 0000008000
IAD:
0110A0400122000000000000000000FF
TSI: E800 ARC: 00
TC: E38F224D274DE789
SubTotal USD \$ 37.50
Tip USD \$ 7.00
Total USD \$ 44.50

Signature: DAVID TILLOTSON
I agree to pay above total amount
according to card issuer agreement.
(Merchant agreement if Credit Voucher)
Retain this copy for your records

Suggested Tip
18%=\$ 6.22
20%=\$ 6.91
22%=\$ 7.60
**18% gratuity added for parties
of 8 or more**
THANK YOU!

Guest Copy

Page 106 of 229

Page 159 of 363

Page 209 of 628

Page 211 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Waterfront Grill SVP
Waterfront Grill
120 Aquarium Drive
Jenks, OK 74037
(918) 619-6300
www.waterfrontgrilljenks.com

Table #33
Trans #: 117124
11/27/2023 1:07 PM
Serv: KK
Cust: 2

Quan	Descript	Cost
1	SOUP N SALAD	\$11.99
1	LUNCH STIR FRY	\$12.99
1	\$ W/ CHICKEN	\$5.99
1	DR PEPPER	\$3.99

Net Total: \$34.96
SallTax: \$2.94

TOTAL: \$37.90
Amount Due: \$37.90
Food: \$30.97
Beverage: \$3.99

Join us for the Holidays
Book your party now!

DAVID + SUSAN
SAVE DATE

** Customer Copy **
Waterfront Grill SVP
Tab: 33
KK 11/27/2023 1:38 PM

Transaction # 117124
MasterCard

Amount \$37.90
TIP: 7-
TOTAL: 44.90

Page 107 of 229

Page 160 of 363

Page 210 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Tim & David
MONTHLY LUNCH

ON THE BORDER
Mexican Grill & Cantina
5340 E. 41st Street South
918-948-8580

Server: Mary 11/02/2023
Table 43/1 12:33 PM
Guests: 2 30010
Order Type: Dine In

2 Dr Pepper (@2.99) 5.98
2 Grilled Queso Chicken (@14.29) 28.58

ARE YOU A BORDER REWARDS MEMBER?
Sign up: get a free item!
Download the OTB app: get 25 bonus pts!
www.ontheborder.com/border-rewards/

YOUR OPINION MATTERS!
Review us on Facebook, Google or Yelp.
QUESTIONS or COMMENTS: Contact us at
www.ontheborder.com/contact

Subtotal 34.56
Total Tax 2.94
Total 37.50
Balance Due 37.50

No Waiting
Easy Pay & Split Check
Apple Pay, Google Pay, & CC

\$\$\$ PAY BY PHONE \$\$\$



Scan w Phone Camera

ON THE BORDER
Mexican Grill & Cantina
5340 E. 41st Street South
918-948-8580

Server: Mary DOB: 11/02/2023
12:51 PM 11/02/2023
Table 43/1 3/30010

SALE

11/02/2023 12:51:42
MID: TID: RRN: 700005

PURCHASE - APPROVED
MASTERCARD Entry Method: Chip
CARD #: XXXXXX XXXX0756
AUTH CODE: 036706

Mode: Issuer
AID: A0000000041010
TVR: 0000008000
IAD:
0110A040012200000000000000000000FF
TSI: E800 ARC: 00
TC: E38F224D274DE789
SubTotal USD \$ 37.50

Tip USD \$ 7.50
Total USD \$ 44.50

Signature: *DAVID FILLITSON*

I agree to pay above total amount
according to card issuer agreement.
(Merchant agreement if Credit Voucher)
Retain this copy for your records

Suggested Tip
18%=\$ 6.22
20%=\$ 6.91
22%=\$ 7.60
**18% gratuity added for parties
of 8 or more**
THANK YOU!

Guest Copy

Page 109 of 229

Page 162 of 363

Page 212 of 628

Page 214 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Waterfront Grill SVP
Waterfront Grill
120 Aquarium Drive
Jenks, OK 74037
(918)518-6300
www.waterfrontgrilljenks.com
Table #33
Trans #: 1171274 Serv: KK
11/27/2023 1:07 PM # Cust:2
=====

Quan	Descript	Cost
1	SOUP N SALAD	\$11.99
1	LUNCH STIR FRY	\$12.99
1	\$ W/ CHICKEN	\$5.99
1	DR PEPPER	\$3.99

=====

Net Total: \$34.96
Tax: 1.00
TOTAL: \$37.90
Amount Due: \$37.90
Food: \$30.97
Beverage: \$3.99

DAVID + SUSAN
SAME PAGE.
=====

** Customer Copy **
Waterfront Grill SVP
Tab: 33
KK 11/27/2023 1:08 PM
=====

Trans #: 1171274
MasterCard
Amount: \$37.90
TIP: 7-
TOTAL: 44.90

Page 110 of 229

Page 163 of 363

Page 213 of 628

Page 215 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

DAVID, SUSAN, & JOE
DEPT MEETING

Santa Fe Cattle Co.
12131 S Vancouver
918-321-2727

Server: Matt DOB: 11/29/2023
Time: 6:23 PM 11/29/2023
Table: 6574 2/2000F

SALE

Card: 2097153
Card: XXXXXXXXXX2293
Server's card present: TILLOTSON DAVID
Card Entry Method: S

Amount: 090574

Amount: 85.00
Tip: 85.00
Total: 55.30

I agree to pay the above
total amount according to the
card entry method.

Suggested Tip
20% Tip = 8.51
18% Tip = 7.66
15% Tip = 6.38

Customer Copy

Santa Fe Cattle Co.
12131 S Vancouver
918-321-2727

Server: Matt 11/29/2023
Time: 6:23 PM 1:23 PM
Table: 6574 20005

Server: Matt
Black Grilled Shrimp
Broccoli
Nick's Salad
Nick's Salad
Grilled Steak

2.99
72.99
12.79
12.79
1.00

Subtotal 42.56
Tax 4.24
Total 46.80
Cash 46.80
Cash 250674
Bill Amount: 0.00

Suggested Tip
20% Tip = 8.51
18% Tip = 7.66
15% Tip = 6.38

Page 111 of 229

Page 164 of 363

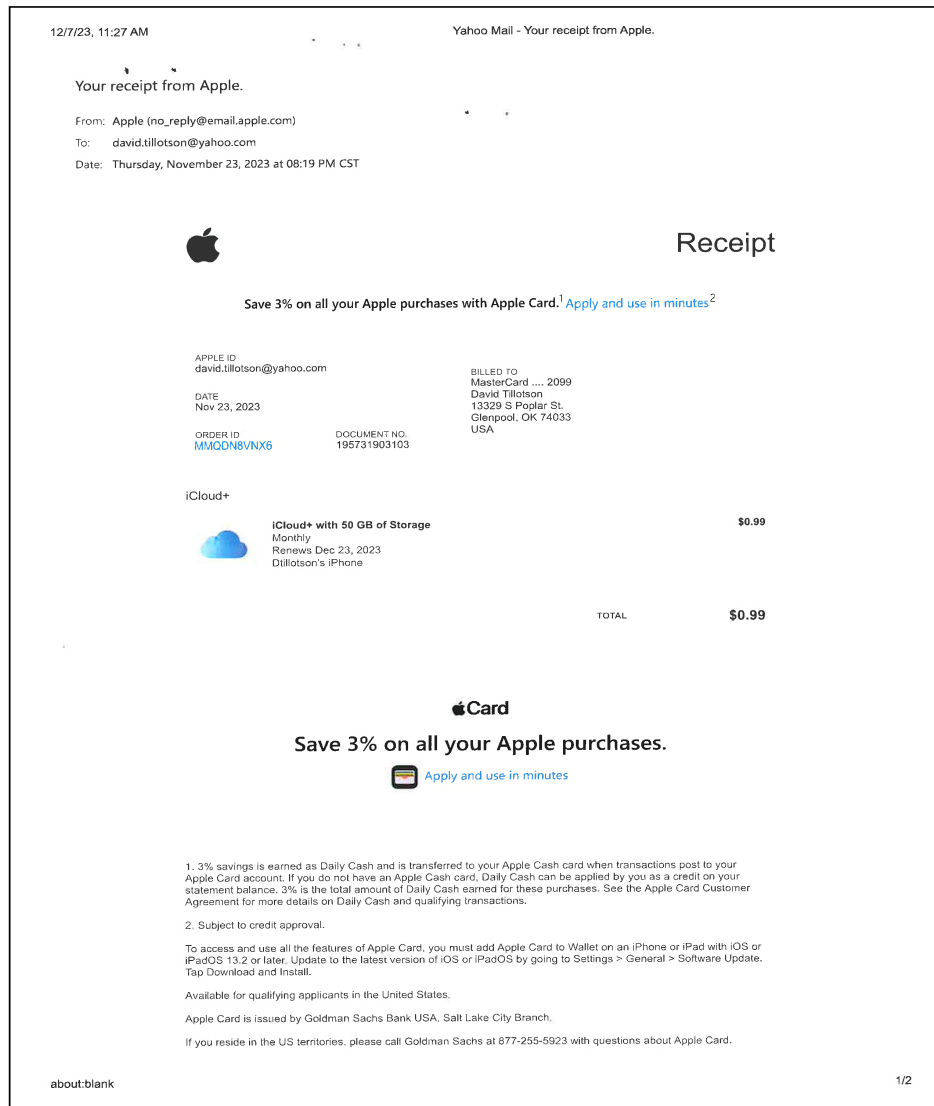
Page 214 of 628

Page 216 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



Page 112 of 229

Page 165 of 363

Page 215 of 628

Page 217 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



MINUTES
City Council Regular Meeting
Monday, March 18, 2024 Council Chambers 6:00 PM

COUNCIL PRESENT: Joyce Calvert
Tim Fox
Chris Brobst
Jacqueline Triplett-Lund

COUNCIL ABSENT: Brandon Kearns

STAFF PRESENT: David Tillotson
Susan White
Lesli Smith
David Agbetunsin
Lea Ann Reed
Jeremy Plane
Debbie Pengelly
Gerald S. Gilbert
Joe Wuest
Joshua Brannon
Paul Newton

STAFF ABSENT:

- A) Call to Order - Joyce G. Calvert, Mayor**
Mayor Calvert called the meeting to order at 6:02 p.m.
- B) Roll Call, Declaration of Quorum – Lesli Smith, City Clerk; Joyce G. Calvert, Mayor**
Eric Wade, an attorney from Rosenstein, Fist & Ringold, was also present. Councilor Lund arrived at 6:09 p.m.
- C) Invocation – Joe Wuest, Economic Development Director**
- D) Pledge of Allegiance – Joyce G. Calvert, Mayor**
- E) Management Report**
David Tillotson introduced the planned schedule of events for the meeting to the council and audience.
[CM Memo_03.18.24](#)

Page 113 of 229

Page 166 of 363

Page 216 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

City Council Regular Meeting
March 18, 2024

F) Mayor Report – Joyce G. Calvert, Mayor

Mayor Calvert did not have a formal report but expressed enthusiasm for the tour of the newly acquired city property and strategic planning presentations.

G) Council Comments

There were no council comments.

H) Public Comments

There were no public comments.

I) Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)

- 1) Minutes from March 4, 2024, meeting.
[City Council Regular Meeting - 04 Mar 2024 - Minutes - Html](#)
- 2) Approval of Budget Amendment CITY-11, increasing revenue account 01-5-00-5350 (Sale of Assets) by \$16,500.00, and increasing expenditure accounts 01-6-02-6202 (Operating Expenses) by increasing revenue account 01-5-00-5350 (Sale of Assets) by \$16,500.00, and increasing expenditure accounts 01-6-02-6202 (Operating Expenses) by \$4,500.00 and 01-6-03-6333 (Capital Purchases) by \$12,000.00.

Moved by Chris Brobst, seconded by Tim Fox

To approve the consent agenda.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns				x
	4	0	0	1

CARRIED.

[Staff Report - PD Sale of Assets ANIMAL CONTROL 3.18.2024](#)
[City-11 Amendment Sale of PD vehicles ANIMAL CONTROL](#)

J) Consideration and appropriate action relating to items removed from the Consent Agenda

Page 114 of 229

Page 167 of 363

Page 217 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

City Council Regular Meeting
March 18, 2024

No items removed from the consent agenda.

K) Scheduled Business

- 1) Discussion and possible action to approve a modification to the deadline in Section 7 of the City Manager Employment Contract, as amended, for the City Council to complete the City Manager's annual evaluation and consider a performance incentive bonus from "not later than the final Council meeting in March" to "not later than April 30" for the current fiscal year (FY2024) only.
(David Tillotson, City Manager)

Moved by Chris Brobst, seconded by Joyce Calvert

To approve a modification to the deadline in Section 7 of the City Manager Employment Contract, as amended, for the City Council to complete the City Manager's annual evaluation and consider a performance incentive bonus from "not later than the final Council meeting in March" to "not later than April 30" for the current fiscal year (FY2024) only.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns				x
	4	0	0	1

CARRIED.

[Modification to Deadline in Section 7 of CM Contract 2024](#)

- 2) Presentation and discussion related to the creation of a Strategic Plan for the City of Glenpool and tour of City facilities.
(David Tillotson, City Manager)

No action taken on the presentations related to the creation of a Strategic Plan for the City of Glenpool discussion.

L) Adjournment

Mayor Calvert declared the meeting adjourned at 8:45 p.m.

Page 115 of 229

Page 168 of 363

Page 218 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



To: Honorable Mayor and City Council

From: Joshua Brannon, Finance Director

Date: April 1, 2024

Re: FY23-24 City Budget Amendment CITY-12

Background:

The attached budget amendment requests an increase to the General Fund FY23-24 revenue budget for Insurance Reimbursements and an increase to the General Fund expenditure budget for Street & Parks Vehicle Repair & Maintenance to appropriate insurance claim proceeds in the amount of \$3,431.00.

Staff Recommendation

Staff recommends approval of Budget Amendment CITY-12, increasing revenue account 01-5-00-5362 (Insurance Reimbursements) by \$3,431.00, and increasing expenditure account 01-6-14-6271 (Vehicle Repairs & Maintenance) by \$3,431.00.

Attachment:

Budget Amendment Form CITY-12.

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;
Tim Fox, Ward 1; Chris Brabst, Ward 2; Jacqueline Triplett-Lund, Ward 4
City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Leslie Smith
www.glenpoolonline.com

Page 116 of 229

Page 169 of 363

Page 219 of 628

City of Glenpool
Budget Amendment

Fiscal Year: 2023 - 2024
Amendment No: CITY-12
Date Requested: 4/1/2023

Revenue:					Expense:						
	Fund	Account Number	Acct Name	Increase / (Decrease)	New Budget Amount		Fund	Account Number	Acct Name	Increase / (Decrease)	New Budget Amount
1	01	5-00-5362	Insurance Reimbursements	\$ 3,431	\$ 8,825		01	6-14-6271	Vehicle Repairs	\$ 3,431	\$ 31,345
2											
3											
4											
5											
6											
8											
9											
10											
11											
12											
13											
14											
			Total	\$ 3,431.00	\$ 8,825.00				Total	\$ 3,431.00	\$ 31,345.00

Notes:
Lines 1: OMAG Insurance reimbursement for Kubota mower

Approved by the City of Glenpool

Mayor

Date

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



To: Honorable Mayor and City Council

From: Joshua Brannon, Finance Director

Date: April 1, 2024

Re: FY23-24 City Budget Amendment CITY-13

Background:

The attached budget amendment requests an increase to the General Fund FY23-24 revenue budget for Sales Tax in the amount of \$36,070.00 and an increase to the General Fund Streets & Parks expenditure budgets for Operating Expenses, Equipment Rental, and Contract Services in a total amount of \$36,070.00 for 2023 Father's Day storm clean-up and for clearing and seed/sod at City-owned property located at 14314 S. Barber Street. Staff has applied for federal reimbursement of the applicable Father's Day storm clean-up expenses, but does not anticipate receiving reimbursement in the current fiscal year. Lastly, year-to-date Sales Tax is 1.2%, or \$125,625.00, above budget.

Staff Recommendation

Staff recommends approval of Budget Amendment CITY-13, increasing General Fund revenue account 01-5-00-5001 (Sales Tax) by \$36,070.00, and increasing expenditure account 01-6-14-6202 (Operating Expenses) by \$750.00, 01-6-14-6230 (Equipment Rental) by \$500.00, and 01-6-14-6235 (Contract Services) by \$34,820.00.

Attachment:

Budget Amendment Form CITY-12.

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;
Tim Fox, Ward 1; Chris Brabst, Ward 2; Jacqueline Triplett-Lund, Ward 4
City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Leslie Smith
www.glenpoolonline.com

Page 118 of 229

Page 171 of 363

Page 221 of 628

City of Glenpool
Budget Amendment

Fiscal Year: 2023 - 2024
Amendment No: CITY-13
Date Requested: 4/1/2023

Revenue:					Expense:						
	Fund	Account Number	Acct Name	Increase / (Decrease)	New Budget Amount		Fund	Account Number	Acct Name	Increase / (Decrease)	New Budget Amount
1	01	5-00-5001	Sales Tax	\$ 36,070.00	\$ 7,984,591.00		01	6-14-6202	Operating Expenses	\$ 750.00	\$ 25,054.00
2							01	6-14-6230	Equipment Rental	\$ 500.00	\$ 7,000.00
3							01	6-14-6235	Contract Services	\$ 34,820.00	\$ 78,535.00
4											
5											
6											
8											
9											
10											
11											
12											
13											
14											
			Total	\$ 36,070.00	\$ 7,984,591.00				Total	\$ 36,070.00	\$ 110,589.00

Notes:
Lines 1: Appropriation of additional Sales Tax proceeds for expenses associated with Father's Day storm clean-up and for upcoming clearing and seed/sod at City-owned property located at 14314 S. Barber St.

Approved by the City of Glenpool

Mayor _____ Date _____

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



To: Mayor and Council
GUSA Chair and Board of Trustees

From: David Tillotson, City Manager

Date: March 27, 2024

Re: Approval of Resolution #2024003 and #2024001GUSA

Background:

As staff has discussed with Council and GUSA over the past couple of months, the City through GUSA will need to supplement the \$44 million ARPA grant that was awarded to GUSA to fully fund the almost \$63 million estimated cost. As such, we are making application to the Oklahoma Water Resources Board (OWRB) for \$35 million in low interest loans through the Clean Water SRF program (CWSRF). The loans will be issued as bonds sold to OWRB for the benefit of GUSA. As part of this application process, the City and GUSA are both required to approve resolutions relating to this indebtedness, to pledge sales tax, approve a loan agreement, promissory note, and other provisions. GUSA's bond Counsel, John Weidman, will be present to speak about this issue and answer questions pertaining to the resolutions.

I realize you may have some questions about why we are applying to borrow \$35 million when we only need \$19 million to fund the current project estimate. The CWSRF program acts similarly to a construction loan in that we only pay back the money we draw down to pay for our construction project. We believe it is prudent to estimate in the extreme high end when making this application in the event construction prices increase again between today and when the project is bid. If we don't use all the funds we are approved for, then those funds won't be part of the note when the loan is finalized. This also means that we won't need to go back to OWRB and request additional funds through a second application should bids come in higher than expected.

Staff Recommendation:

Staff recommends approval of:

- Resolution 2024003, a Resolution relating to the incurring of indebtedness by the Trustees of the Glenpool Utility Services Authority in an aggregate principal amount of not to exceed thirty-five million and no/100s dollars (\$35,000,000.00), approving a sales tax agreement and other documents as may be necessary or required and declaring an emergency; and
- Resolution 2024001GUSA, a resolution authorizing the issuance of not to exceed \$35,000,000.00 the Glenpool Utility Services Authority Clean Water SRF promissory note, series 2024; approving a loan agreement, promissory note, mortgage, sales tax agreement, and security agreement; and authorizing such other documents and agreements as may be necessary or required; authorizing

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;
Tim Fox, Ward 1; Chris Brabst, Ward 2; Jacqueline Lund, Ward 4
City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Leslie Smith
www.glenpoolonline.com

Page 120 of 229

Page 173 of 363

Page 223 of 628

Page 225 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

the sale of the note to the Oklahoma Water Resources Board and containing other provisions relating thereto.

Attachments:

- Resolution No. 2024003
- Resolution No. 2024001GUSA

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;
Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4
City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Leslie Smith
www.glenpoolonline.com

Page 121 of 229

Page 174 of 363

Page 224 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

RESOLUTION NO. 2024003

A RESOLUTION RELATING TO THE INCURRING OF INDEBTEDNESS BY THE TRUSTEES OF THE GLENPOOL UTILITY SERVICES AUTHORITY IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED THIRTY FIVE MILLION AND NO/100S DOLLARS (\$35,000,000.00), APPROVING A SALES TAX AGREEMENT AND OTHER DOCUMENTS AS MAY BE NECESSARY OR REQUIRED AND DECLARING AN EMERGENCY.

WHEREAS, The Glenpool Utility Services Authority (the "Authority") was created by a Declaration of Trust dated as of June 12, 1967, as amended (the "Trust Indenture"), for the use and benefit of the City of Glenpool, Oklahoma (the "City"), under authority of and pursuant to the provisions of Title 60, Oklahoma Statutes 2021, Sections 176 to 180.3, inclusive, as amended and supplemented, and other applicable statutes of the State of Oklahoma; and

WHEREAS, the Authority has determined that, in order to provide funds for making necessary improvements to the wastewater treatment system leased to the Authority by the City, it will issue its Clean Water SRF Promissory Note, Series 2024 (the "Note"), in the aggregate principal amount of not to exceed \$35,000,000.00; and

WHEREAS, there has been presented to this meeting a form of Sales Tax Agreement by and between the Authority and the City providing for the appropriation of certain sales tax to the payment of the Note on a year to year basis as provided therein.

BE IT RESOLVED BY THE CITY OF GLENPOOL, OKLAHOMA:

Section 1. The incurring of indebtedness by the Trustees of The Glenpool Utility Services Authority in the aggregate principal amount of not to exceed \$35,000,000.00 to be evidenced by the Note of the Authority is hereby approved by the Council of the City of Glenpool, Oklahoma, the governing body of said City.

Section 2. The form of Sales Tax Agreement is hereby approved and the Mayor is hereby authorized and directed to execute and deliver in the name and on behalf of the City the Sales Tax Agreement and all other documents, closing papers, certificates and such other documents as are necessary to accomplish the transactions contemplated thereby.

Section 3. The signatures of the officers of the City appearing on the Sales Tax Agreement and such other agreements, documents, closing papers and certificates executed and delivered pursuant to this Resolution shall be conclusive evidence of their approval thereof and of their authority to execute and deliver such agreements and documents on behalf of the City.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Section 4. The Chairman of the Council and City Clerk of the City be, and they hereby are, authorized and empowered for and on behalf of the City, to execute and deliver such further agreements and documents and take such action as such officer or officers may deem necessary or desirable in order to accomplish the issuance of the Note.

Section 5. By reason of the urgent need to provide permanent funding for certain public improvements, facilities and services relating to the waste water collection, treatment, transportation and disposal system leased to the Authority by the City, and for the furtherance and preservation of the public peace, health, safety and welfare of the City and the inhabitants thereof, an emergency is declared to exist for reason whereof this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED AND PASSED this 1st day of April, 2024.

Joyce G. Calvert, Mayor

ATTEST:

Lesli Smith, City Clerk

(SEAL)

APPROVED AS TO FORM:

Scott Major, City Attorney

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

RESOLUTION NO. 2024001GUSA

A RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$35,000,000.00 THE GLENPOOL UTILITY SERVICES AUTHORITY CLEAN WATER SRF PROMISSORY NOTE, SERIES 2024; APPROVING A LOAN AGREEMENT, PROMISSORY NOTE, MORTGAGE, SALES TAX AGREEMENT AND SECURITY AGREEMENT; AND AUTHORIZING SUCH OTHER DOCUMENTS AND AGREEMENTS AS MAY BE NECESSARY OR REQUIRED; AUTHORIZING THE SALE OF THE NOTE TO THE OKLAHOMA WATER RESOURCES BOARD AND CONTAINING OTHER PROVISIONS RELATING THERETO.

WHEREAS, the Authority was created by a Declaration of Trust dated as of June 12, 1967, as amended (the "Trust Indenture"), for the use and benefit of the City of Glenpool, Oklahoma (the "City"), under authority of and pursuant to the provisions of Title 60, Oklahoma Statutes 2021, Sections 176 to 180.3, inclusive, as amended and supplemented, and other applicable statutes of the State of Oklahoma; and

WHEREAS, the Authority has determined that, in order to provide funds for making necessary improvements to the wastewater treatment system leased to the Authority by the City, it will issue its Clean Water SRF Promissory Note, Series 2024 (the "Note"), in the aggregate principal amount of not to exceed \$35,000,000.00; and

WHEREAS, the Authority has determined in connection with the issuance of the Note that Hilborne & Weidman, a professional corporation (the "Bond Counsel"), provide necessary bond counsel services to the Authority in connection with the issuance of the Note; and

WHEREAS, there has been presented to this meeting a form of Loan Agreement, Note, Mortgage, Sales Tax Agreement and Security Agreement (collectively the "Loan Documents"), authorizing and providing for the issuance of and security for the Note.

BE IT RESOLVED BY THE TRUSTEES OF THE GLENPOOL UTILITY SERVICES AUTHORITY:

Section 1. The general counsel, Bond Counsel and the staff of the Authority are hereby authorized and directed to prepare all documents and instruments necessary or convenient for the application for loan to the Oklahoma Water Resources Board and for the sale, issuance and delivery of the Note.

Section 2. The forms of Loan Documents presented to this meeting be, and hereby are approved, and the Chairman or Vice Chairman of Trustees and the Secretary or any Assistant Secretary of Trustees of the Authority be, and they hereby are, authorized, directed and empowered to execute and deliver in the name of the Authority the Loan Documents and other documents and

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

agreements in said forms and containing substantially the terms and provisions as shall be approved by the officers executing the Loan Documents and other documents and agreements, the execution thereof by such officers being conclusive evidence of such approval, and to execute and deliver in the name and on behalf of the Authority all documents, closing papers, certificates and such other documents as are necessary to accomplish the issuance and sale of the Note.

Section 3. The signatures of the officers of the Authority appearing on the Loan Documents and documents and other agreements, documents, closing papers and certificates executed and delivered pursuant to this Resolution shall be conclusive evidence of their approval thereof and of their authority to execute and deliver such agreements and documents on behalf of the Authority.

Section 4. The Chairman or Vice Chairman of Trustees and the Secretary or any Assistant Secretary of Trustees of the Authority be, and they hereby are, authorized and empowered for and on behalf of the Authority, to execute and deliver such further agreements and documents and to take such action as such officer or officers may deem necessary or desirable in order to carry out and perform the Loan Documents and any contracts, documents, or instruments executed and delivered in connection with the issuance of the Note, and to effect the purposes thereof and to consummate the transactions contemplated thereby.

Section 5. It is hereby determined to be necessary and in the best interest of the trust estate that the Note be issued in the aggregate principal amount of not to exceed \$35,000,000.00, the exact principal amount thereof, the maturity date thereof, not to exceed thirty (30) years, and the average rate of interest thereon, not to exceed 4.00% per annum, to be determined by the Chairman or Vice Chairman of Trustees of the Authority as set forth in the Note. It is further hereby determined to be necessary and in the best interest of the trust estate that the Note be issued and sold to the OWRB at a price equal to one hundred percent (100%) of the principal amount thereof and the issuance and sale of the Note is hereby specifically approved.

ADOPTED the 1st day of April, 2024.

Joyce G. Calvert, Chairman of Trustees

ATTEST:

Lesli Smith, Secretary of Trustees

(SEAL)

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Approved as to Form:

Scott Major, Authority Counsel

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: DUY NGUYEN, CITY PLANNER

RE: REVIEW AND ACCEPTANCE OF A GENERAL UTILITY EASEMENT FROM DAVID JESSE POPE & AMY POPE

DATE: APRIL 1, 2024

BACKGROUND

This item under consideration is the acceptance of a General Utility Easement from David Jesse Pope & Amy Pope to the City of Glenpool for utility installation purposes. This easement is associated with the Twin Ponds Phase II Subdivision and was a part of the preliminary plat that was approved at the August 14, 2023, Planning Commission Meeting.

The subject property is located at 2225 West 181st Street South, Mounds, OK 74047. The proposed utility easement is 20-foot by 20-foot tract of land situated at the northeast corner of the property (see attached Exhibits). The utility easement will allow the extension of water and sewer lines to the Twin Ponds Phase II Subdivision. In addition, this dedication also establishes a public easement for public and private franchise utility service.

STAFF RECOMMENDATION:

Staff recommends the City Council approve and accept the General Utility Easement as presented.

ATTACHMENTS:

1. Aerial Photo
2. General Utility Easement Deed, Legal Description, & Exhibit

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;
Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4
City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Leslie Smith
www.glenpoolonline.com

Page 127 of 229

Page 180 of 363

Page 230 of 628

Page 232 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

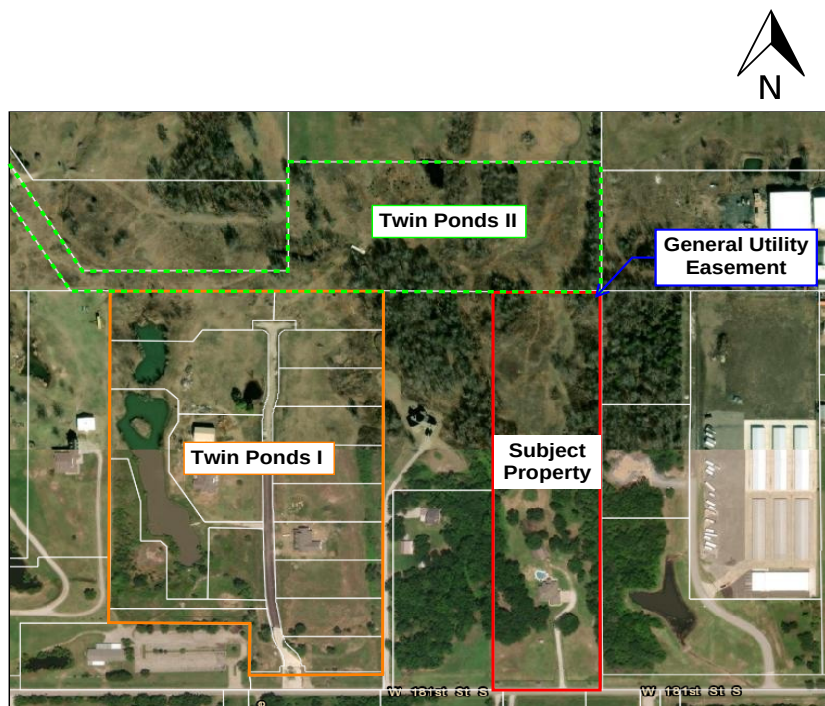
City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Aerial Photo

Page 128 of 229

Page 181 of 363

Page 231 of 628



City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

**General Utility Easement Deed,
Legal Description, & Exhibit**

Page 130 of 229

Page 183 of 363

Page 233 of 628

GENERAL UTILITY EASEMENT

That the undersigned, David Jesse Pope, Amy Pope, husband and wife
(Grantor), as the owner of the legal and equitable title
of the following described real estate (Property), for and in consideration of the sum of TEN
DOLLARS (\$10.00), and other good and valuable considerations, the receipt of which is
acknowledged, does hereby grant and convey to the City of Glenpool, a Municipal Corporation
(GRANTEE), an easement through, over, and across the following described Property:

See Exhibit 'A' attached herewith and made a part of this easement grant:

for the purpose of permitting Grantee and Franchise Utility services thereon, through, over, or across
said property, together with all necessary and convenient appurtenances thereto; to use and maintain
the same; and affording Grantee and Franchise Utility service provider officers, agents, employees,
and/or all persons under contract with either, the right of access to and upon said premises and strip
of land for the purposes of surveying, excavating for, operating, repairing, and maintaining all such
utility services and associated appurtenances.

The Grantee and Franchise Utility service providers are hereby given and granted the exclusive
possession of said above described premises for the purposes aforesaid and Grantor, for itself and its
heirs, administrators, successors, and assigns, covenants and agrees that no building, structure, fence,
wall, or other above ground obstruction will be placed, erected, installed, or permitted upon the
above described real estate; and further covenants and agrees that, in the event the terms of this
paragraph are violated by the Grantor or other persons in privity with it, such violation will promptly
be corrected and eliminated upon receipt of notice from the Grantee or Franchise Utility supplier, or
the Grantee or Franchise Utility supplier shall have right to remove or otherwise eliminate such
violation, and Grantor, its heirs, administrators, successors and assigns, shall promptly pay the actual
cost thereof.

TO HAVE AND TO HOLD such easement unto to the City of Glenpool (Grantee), its successors
or assigns as aforesaid:

Dated this 7 day of 3 2024

By: Jesse Pope, Amy Pope, David Jesse Pope (Grantors)

Name: Jesse Pope, Amy Pope

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

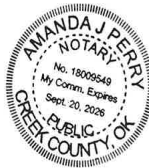
City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

STATE OF OKLAHOMA)
) ss.
COUNTY OF TULSA)

Before me, the undersigned, a Notary Public, in and for said County and State on this the 7 day of March, 2024, personally appeared Daniel Jesse Roper Amy Roper to me known to be the identical persons who subscribed as the makers to the foregoing as Owners (Grantees) and acknowledge to me that they executed the same as their free will and voluntary acts and deeds for the uses and purposes there in set forth.

Amanda J Perry
Name:
Notary Public

My Commission Expires:
Sept 20 2026



ACCEPTED BY:

CITY of GLENPOOL
A Municipal Corporation

Dated this: _____, day of _____, 2024

By: _____
Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

Page 132 of 229

Page 185 of 363

Page 235 of 628

Page 237 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: DUY NGUYEN, CITY PLANNER

DATE: APRIL 1, 2024

ITEM: STATE FARM GLENPOOL & FINAL PLAT

REQUEST: A FINAL PLAT FOR A 0.555-ACRE COMMERCIAL SITE CONSISTING OF ONE (1) LOT.

APPLICANT: MANNS PROPERTIES AND HOLDING, LLC

LOCATION: THE SUBJECT SITE IS GENERALLY LOCATED NORTH AND EAST OF THE NORTHEAST CORNER OF EAST 141ST STREET SOUTH AND SOUTH BIRCH STREET.

ZONING: CS (COMMERCIAL SHOPPING CENTER)

COMP PLAN: SPECIAL DISTRICT 5

APPLICANT'S REPRESENTATIVE: JR DONELSON

BACKGROUND

The subject site is generally located north and east of the northeast corner of East 141st Street South and South Birch Street. The site is currently zoned CS (Commercial Shopping Center) with a Comprehensive Plan designation of Special District 5.

The subject site was originally created by grant deed in 2005 and is 0.555 acres in size. To develop the site, a subdivision plat would need to be processed, approved, and recorded prior to development occurring. The applicant intends to develop the site with an office building similar to the State Farm office building located at 259 E 141st Street South, directly adjacent to the subject site.

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;
Tim Fox, Ward 1; Chris Brabst, Ward 2; Jacqueline Lund, Ward 4
City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Leslie Smith
www.glenpoolonline.com

Page 134 of 229

Page 187 of 363

Page 237 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

SURROUNDING ZONING / COMP PLAN / LAND USES

	Zoning	Comp Plan Designation	Land Use
North	RS (Single-Family Medium Density)	Neighborhood Conservation	Single-Family Subdivision
South	CS (Commercial Shopping Center)	Special District 5	Commercial
East	CS (Commercial Shopping Center)	Special District 5	General Office
West	CS (Commercial Shopping Center)	Special District 5	Single-Family Residential

PROJECT DESCRIPTION

As mentioned, the subject site was originally created in 2005. To develop the site, a subdivision plat would need to be processed, approved, and recorded. As such, a Preliminary Plat was reviewed and approved by the Commission on March 11, 2024, along with the proposed Final Plat.

Attached to the staff report is the Final Plat map. In addition to the Preliminary and Final Plat applications, a Site Plan application for an office building of approximately 3,103sf has also been submitted for staff review.

Physical Features of the Property: There are no FIRM Flood Hazard Areas within the subject site. The subject site is relatively flat and drains to the southern edge of the property.

Access: The main access to the project site is via East 141st St. South.

Services: The property is served by the City of Glenpool water and sewer and OG&E for electricity. Utilities within the immediate area are adequate to serve the project area.

TAC

The Technical Advisory Committee (TAC) reviewed the Preliminary Plat and Final Plat on January 19, 2024. There are no additional comments.

ANALYSIS

The Final Plat is substantially the same as the Preliminary Plat and Final Plat approved by the Commission on March 11, 2024. The applicant has prepared and submitted the required infrastructure improvement documents for the Final Plat application.

PLANNING COMMISSION ACTION: The Planning Commission meeting on the proposed Final Plat was held on Monday, March 11, 2024. After deliberating, the Planning Commission on a 5-0 vote recommended that the City Council approve the Final Plat.

STAFF RECOMMENDATION:

Staff recommends the City Council affirm the Planning Commission action; and Approve the Final Plat as presented.

ATTACHMENTS:

1. Aerial Photo/Zoning Map
2. Application(s)
3. Proposed Final Plat
4. Legal Description

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;
Tim Fox, Ward 1; Chris Brabst, Ward 2; Jacqueline Lund, Ward 4
City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Leslie Smith
www.glenpoolonline.com

Page 135 of 229

Page 188 of 363

Page 238 of 628

Page 240 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

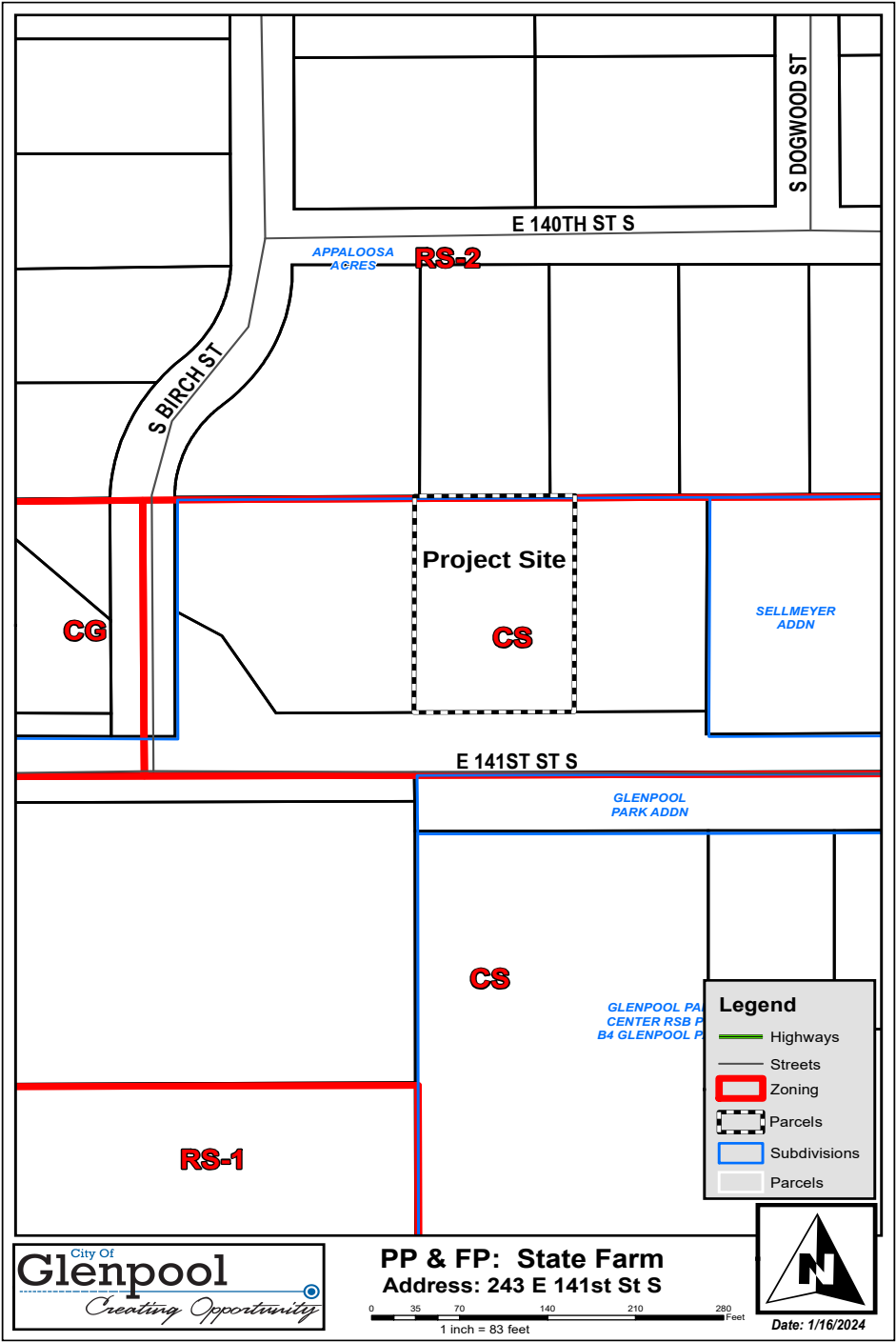
Aerial Photo / Zoning Map

Page 136 of 229

Page 189 of 363

Page 239 of 628





**Preliminary Plat
Application**

Page 139 of 229

Page 192 of 363

Page 242 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

		RECEIVED: <u>1-24-2024</u>
		TAC CONFERENCE: _____
		PC HEARING: _____

APPLICATION FOR APPROVAL OF A PRELIMINARY AND FINAL SUBDIVISION PLAT

There is a fee for submittal and review of both a (1) preliminary plat and a (2) final plat; fee must be paid at the time of application. Before a preliminary or final plat submission, the applicant or representative shall schedule a pre-submittal meeting with the Community Development Department.

CHECK BOX INDICATING PRELIMINARY OR FINAL PLAT SUBMISSION

PRELIMINARY PLAT ☒

A preliminary subdivision plat submitted for city approval shall be prepared by a registered professional land surveyor licensed in the state of Oklahoma, the preliminary plat shall illustrate, contain, or be accompanied by the information required in Section 12-5A-3 of the City's Subdivision Regulations (Title 12).

ITEM NO.	APPLICANT INITIAL	COG INITIAL	SUBMITTAL MATERIALS
1	<i>YRD</i>		COMPLETED APPLICATION SIGNED BY THE DEVELOPER/OWNER OR AGENT
2	<i>YRD</i>		LEGAL DESCRIPTION (WORD.DOC OR PDF)
3	<i>YRD</i>		PROCESSING FEE + \$1.00 FOR EACH REQUIRED PUBLIC HEARING NOTICE
4	<i>YRD</i>		LIST OF ALL ABUTTING: ¹ PROPERTY OWNERS OF SUBJECT SITE, AS WELL AS ADDRESSED ADHESIVE ENVELOPE LABELS FOR SUCH PROPERTY OWNERS AS LISTED IN THE OFFICE OF COUNTY CLERK COMPILED BY A FULLY BONDED ABSTRACT AND TITLE COMPANY
5	<i>YRD</i>		(5) PAPER (FOLDED TO 8-1/2" X 11") AND ONE ELECTRONIC (PDF) COPY OF PRELIMINARY SUBDIVISION PLAT
6	<i>YRD</i>		(5) PAPER COPIES (FOLDED TO 8-1/2" X 11") AND ONE ELECTRONIC (PDF) COPY OF THE PRELIMINARY CONSTRUCTION DOCUMENTS COVERING THE PUBLIC AND PRIVATE INFRASTRUCTURE IMPROVEMENTS NECESSARY TO SUPPORT THE PROJECT

¹ ABUTTING: In addition to the customary meaning, abutting, for the purposes of notice, shall mean contiguous or separated therefrom only by a non-arterial street.

12205 S Yukon Ave • Glenpool, OK 74033 • P: (918) 322-5409 • F: (918) 322-5432
www.glenpoolonline.com

Updated: 2020/15/05
Page 1 of 5

Page 140 of 229

Page 193 of 363

Page 243 of 628

Page 245 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



FINAL PLAT ☐

The final subdivision plat shall be drawn at the same scale as the preliminary subdivision plat, and shall include all of the information required as a condition of approval of the preliminary subdivision plat, and shall be prepared by a registered professional land surveyor licensed in the state of Oklahoma.

The final subdivision plat shall be developed and drawn in accordance with the requirements of Oklahoma state statutes and the City's Subdivision Regulations (Title 12) and shall illustrate, contain, or be accompanied by the information required in Section 12-5A-6 of the City's Subdivision Regulations (Title 12).

ITEM NO.	APPLICANT INITIAL	COG INITIAL	SUBMITTAL MATERIALS
1			COMPLETED APPLICATION SIGNED BY THE DEVELOPER/OWNER OR AGENT
2			PROCESSING FEE
3			(3) COPIES OF THE FINAL INFRASTRUCTURE CONSTRUCTION DOCUMENTS COVERING ALL REQUIRED PUBLIC AND PRIVATE INFRASTRUCTURE IMPROVEMENTS TO SUPPORT THE SUBDIVISION SITE AS APPROVED BY THE APPROPRIATE CITY COMMUNITY DEVELOPMENT DEPARTMENTS.
4			(5) PAPER COPIES OF FINAL SUBDIVISION PLAT IN COMPLIANCE WITH THE PRELIMINARY SUBDIVISION PLAT AND ALL CONDITIONS OF APPROVAL AS WAS APPROVED BY THE PLANNING COMMISSION.

APPLICATION PROCESSING FEE

	PRELIMINARY PLAT FEE	FINAL PLAT FEE
PLAT APPLICATION FEE:	\$200.00	\$250.00
\$1.00 PER PROPERTY OWNER ON TITLE ABSTRACT REPORT:	(24) X \$1.00 = 24 ⁰⁰	NO FEE/NOTICE FOR FINAL PLAT
TOTAL:	\$ 224 ⁰⁰	\$250.00

RECEIVED
JAN 24 2024
BY: MB

12205 S Yukon Ave • Glenpool, OK 74033 • P: (918) 322-5409 • F: (918) 322-5432
www.glenpoolonline.com

Updated: 2020/15/05
Page 2 of 5

Page 141 of 229

Page 194 of 363

Page 244 of 628

Page 246 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

City of Glenpool
Creating Opportunity

Complete information below and return with submittal materials as outlined in the checklist on page 1 of the Application for Approval of Subdivision Plat; call the City Planner with questions.

PROPOSED SUBDIVISION NAME: STATE FARM GLENPOOL

DEVELOPER'S NAME: MAINS PROPERTIES AND HOLDING, LLC

DEVELOPER'S ADDRESS: 3902 E 51st ST, TULSA, OK 74135

DEVELOPER'S PHONE: 918-859-9343 DEVELOPER'S EMAIL: JRD@C.TULSAOK.COM

ENGINEER'S NAME: BDB ENGINEERING GROUP

ENGINEER'S ADDRESS: 4150 S. 100th E. AVE, STE 109 Tulsa OK

ENGINEER'S PHONE: 918-392-8400 ENGINEER'S EMAIL: Carl@BDBGRP.COM

ZONING: CS PUD: Y/N N PUD NO.: _____

SANITARY SEWER: ☒ CITY ☐ LAGOON ☐ SEPTIC ☐ OTHER _____

WATER PURVEYOR: ☒ CITY ☐ OTHER _____

STREET SURFACING: ☐ PORTLAND CEMENT ☐ CONCRETE ASPHALTIC CONCRETE

NO PUBLIC STREET

IF SUBMITTING FINAL PLAT, DATE OF PRELIMINARY PLAT PLANNING BOTH TOGETHER

COMMISSION APPROVAL:

I, the undersigned applicant, certify information contained within this application is true and correct.

APPLICANT SIGNATURE: [Signature] DATE: 1/3/2023

PROPERTY OWNER SIGNATURE: [Signature] DATE: 1/3/2023

RECEIVED
JAN 24 2024
BY: [Signature]

12205 S Yukon Ave • Glenpool, OK 74033 • P: (918) 322-5409 • F: (918) 322-5432
www.glenpoolonline.com

Updated: 2020/15/05
Page 3 of 5

Page 142 of 229

Page 195 of 363

Page 245 of 628

Page 247 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



RECEIVED
JAN 24 2024

CITY OF GLENPOOL PRELIMINARY & FINAL PLATTING PROCEDURES

PRELIMINARY PLAT:

Any application submitted incomplete will not be placed on the Technical Advisory Committee (TAC) agenda (per meeting schedule). The application must be submitted by the Community Development Department cutoff deadline (per meeting schedule) in order to make the next meeting of the TAC.

The preliminary plat should be drawn in accordance with the Subdivision Regulations (Title 12), available to download on the Community Development Department webpage.

The TAC and City Staff will review the preliminary plat and recommend conditions, if any, to the Planning Commission.

The Planning Commission will review the preliminary plat and conditions recommended by TAC and Staff at the Planning Commission meeting, they may approve the preliminary plat upon these conditions, they may add or delete others, or they may deny the plat.

THE CITY OF GLENPOOL PLANNING COMMISSION MEETS AT 6:30 PM ON THE 2ND (SECOND) MONDAY OF EVERY MONTH, BE SURE TO CHECK THE OFFICIAL MEETING CALENDAR TO CONFIRM (MEETINGS ARE SOMETIMES SHIFTED TO ACCOMMODATE CITY RECOGNIZED HOLIDAYS).

MEETINGS ARE HELD AT THE GLENPOOL CITY HALL, COUNCIL CHAMBERS ON THE 3RD FLOOR, 12205 S. YUKON AVENUE, GLENPOOL, OK 74033

FINAL PLAT:

Following approval of the preliminary subdivision plat by the Planning Commission, the applicant shall file an application for approval of the final subdivision plat. The application must be submitted by the Community Development Department cutoff deadline (per meeting schedule) in order to make the next meeting of the TAC.

The final plat should be drawn in accordance with the Subdivision Regulations (Title 12), available to download on the Community Development Department webpage.

The TAC and City Staff will review the final plat and recommend conditions, if any, to the Planning Commission. The applicant or the representative for the applicant should make arrangements to attend the TAC meeting (per meeting schedule).

The Planning Commission will review the plat for final approval, subject to the conditions of the TAC and City Staff. If the Planning Commission denies a plat, an appeal may be made to the

12205 S Yukon Ave • Glenpool, OK 74033 • P: (918) 322-5409 • F: (918) 322-5432
www.glenpoolonline.com

Updated: 2020/15/05
Page 4 of 5

Page 143 of 229

Page 196 of 363

Page 246 of 628

Page 248 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



Glenpool City Council. Upon approval of the final plat by the Planning Commission, the City Council will review the plat, acting to approve or deny it. The City Council has final approval on all final plats.

THE CITY OF GLENPOOL PLANNING COMMISSION MEETS AT 6:30 PM ON THE 2ND (SECOND) MONDAY OF EVERY MONTH, BE SURE TO CHECK THE OFFICIAL MEETING CALENDAR TO CONFIRM (MEETINGS ARE SOMETIMES SHIFTED TO ACCOMMODATE CITY RECOGNIZED HOLIDAYS).

MEETING ARE HELD AT THE GLENPOOL CITY HALL, COUNCIL CHAMBERS ON THE 3RD FLOOR, 12205 S. YUKON AVENUE, GLENPOOL, OK 74033

After receiving notice of final approval by Council, upon revising the final approved plat to meet all conditions of approval, submit application for Corrected Final Plat, all necessary bonds to be submitted to the City Engineer.

After the plat is recorded, the applicant submits to the Community Development Department One (1) recorded paper copy of the plat.

FOR ADDITIONAL INFORMATION, PLEASE CALL THE CITY OF GLENPOOL COMMUNITY DEVELOPMENT DEPARTMENT AT 918-209-4610 OR VISIT THE CITY'S WEBSITE: <https://www.glenpoolonline.com/>.

RECEIVED
JAN 24 2024
BY: *MD*

12205 S Yukon Ave • Glenpool, OK 74033 • P: (918) 322-5409 • F: (918) 322-5432
www.glenpoolonline.com

Updated: 2020/15/05
Page 5 of 5

Page 144 of 229

Page 197 of 363

Page 247 of 628

Page 249 of 660

**Final Plat
Application**

Page 145 of 229

Page 198 of 363

Page 248 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



City of Glenpool
Creating Opportunity

FINAL PLAT ~~X~~

The final subdivision plat shall be drawn at the same scale as the preliminary subdivision plat, and shall include all of the information required as a condition of approval of the preliminary subdivision plat, and shall be prepared by a registered professional land surveyor licensed in the state of Oklahoma.

The final subdivision plat shall be developed and drawn in accordance with the requirements of Oklahoma state statutes and the City's Subdivision Regulations (Title 12) and shall illustrate, contain, or be accompanied by the information required in Section 12-5A-6 of the City's Subdivision Regulations (Title 12).

ITEM NO.	APPLICANT INITIAL	COG INITIAL	SUBMITTAL MATERIALS
1	JRD		COMPLETED APPLICATION SIGNED BY THE DEVELOPER/OWNER OR AGENT
2	JRD		PROCESSING FEE
3	JRD		(3) COPIES OF THE FINAL INFRASTRUCTURE CONSTRUCTION DOCUMENTS COVERING ALL REQUIRED PUBLIC AND PRIVATE INFRASTRUCTURE IMPROVEMENTS TO SUPPORT THE SUBDIVISION SITE AS APPROVED BY THE APPROPRIATE CITY COMMUNITY DEVELOPMENT DEPARTMENTS.
4	JRD		(5) PAPER COPIES OF FINAL SUBDIVISION PLAT IN COMPLIANCE WITH THE PRELIMINARY SUBDIVISION PLAT AND ALL CONDITIONS OF APPROVAL AS WAS APPROVED BY THE PLANNING COMMISSION.

APPLICATION PROCESSING FEE

	PRELIMINARY PLAT FEE	FINAL PLAT FEE
PLAT APPLICATION FEE:	(\$200.00)	\$250.00
\$1.00 PER PROPERTY OWNER ON TITLE ABSTRACT REPORT:	(24) X \$1.00 = 24	NO FEE/NOTICE FOR FINAL PLAT
TOTAL:	\$ 200.00	\$250.00

~~(\$224.00)~~ (\$250.00)
~~\$474.00~~

12205 S Yukon Ave • Glenpool, OK 74033 • P: (918) 322-5409 • F: (918) 322-5432

www.glenpoolonline.com

Updated: 2020/15/05
Page 2 of 5

Page 146 of 229

Page 199 of 363

Page 249 of 628

Page 251 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

City Of Glenpool
Creating Opportunities

Complete information below and return with submittal materials as outlined in the checklist on page 1 of the Application for Approval of Subdivision Plat; call the City Planner with questions.

PROPOSED SUBDIVISION NAME: STATE FARM GLENPOOL

DEVELOPER'S NAME: MANNS PROPERTIES AND HOLDING, LLC

DEVELOPER'S ADDRESS: 3902 E 51st ST, TULSA, OK 74135

DEVELOPER'S PHONE: 918.859.9343 DEVELOPER'S EMAIL: JRDON@TULSACOMAIL.CO

ENGINEER'S NAME: BDB ENGINEERING GROUP

ENGINEER'S ADDRESS: 4150 S. 100th E. AVE, STE 109 Tulsa OK

ENGINEER'S PHONE: 918.392-8400 ENGINEER'S EMAIL: Carl@BDBGRP.COM

ZONING: CS PUD: Y/N N PUD NO.: _____

SANITARY SEWER: ☒ CITY ☐ LAGOON ☐ SEPTIC ☐ OTHER _____

WATER PURVEYOR: ☒ CITY ☐ OTHER _____

STREET SURFACING: ☐ PORTLAND CEMENT ☐ CONCRETE ASPHALTIC CONCRETE

NO PAVED STREET POOTH TOGETHER

IF SUBMITTING FINAL PLAT, DATE OF PRELIMINARY PLAT PLANNING COMMISSION APPROVAL: _____

I, the undersigned applicant, certify information contained within this application is true and correct.

APPLICANT SIGNATURE: [Signature] DATE: 1/3/2023

PROPERTY OWNER SIGNATURE: [Signature] DATE: 1/3/2023

12205 S Yukon Ave • Glenpool, OK 74033 • P: (918) 322-5409 • F: (918) 322-5432
www.glenpoolonline.com Updated: 2020/15/05
Page 3 of 5

Page 147 of 229

Page 200 of 363

Page 250 of 628

Page 252 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



CITY OF GLENPOOL PRELIMINARY & FINAL PLATTING PROCEDURES

PRELIMINARY PLAT:

Any application submitted incomplete will not be placed on the Technical Advisory Committee (TAC) agenda (per meeting schedule). The application must be submitted by the Community Development Department cutoff deadline (per meeting schedule) in order to make the next meeting of the TAC.

The preliminary plat should be drawn in accordance with the Subdivision Regulations (Title 12), available to download on the Community Development Department webpage.

The TAC and City Staff will review the preliminary plat and recommend conditions, if any, to the Planning Commission.

The Planning Commission will review the preliminary plat and conditions recommended by TAC and Staff at the Planning Commission meeting, they may approve the preliminary plat upon these conditions, they may add or delete others, or they may deny the plat.

THE CITY OF GLENPOOL PLANNING COMMISSION MEETS AT 6:30 PM ON THE 2ND (SECOND) MONDAY OF EVERY MONTH, BE SURE TO CHECK THE OFFICIAL MEETING CALENDAR TO CONFIRM (MEETINGS ARE SOMETIMES SHIFTED TO ACCOMMODATE CITY RECOGNIZED HOLIDAYS).

MEETING ARE HELD AT THE GLENPOOL CITY HALL, COUNCIL CHAMBERS ON THE 3RD FLOOR, 12205 S. YUKON AVENUE, GLENPOOL, OK 74033

FINAL PLAT:

Following approval of the preliminary subdivision plat by the Planning Commission, the applicant shall file an application for approval of the final subdivision plat. The application must be submitted by the Community Development Department cutoff deadline (per meeting schedule) in order to make the next meeting of the TAC.

The final plat should be drawn in accordance with the Subdivision Regulations (Title 12), available to download on the Community Development Department webpage.

The TAC and City Staff will review the final plat and recommend conditions, if any, to the Planning Commission. The applicant or the representative for the applicant should make arrangements to attend the TAC meeting (per meeting schedule).

The Planning Commission will review the plat for final approval, subject to the conditions of the TAC and City Staff. If the Planning Commission denies a plat, an appeal may be made to the

12205 S Yukon Ave • Glenpool, OK 74033 • P: (918) 322-5409 • F: (918) 322-5432
www.glenpoolonline.com

Updated: 2020/15/05
Page 4 of 5

Page 148 of 229

Page 201 of 363

Page 251 of 628

Page 253 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



Glenpool City Council. Upon approval of the final plat by the Planning Commission, the City Council will review the plat, acting to approve or deny it. The City Council has final approval on all final plats.

THE CITY OF GLENPOOL PLANNING COMMISSION MEETS AT 6:30 PM ON THE 2ND (SECOND) MONDAY OF EVERY MONTH, BE SURE TO CHECK THE OFFICIAL MEETING CALENDAR TO CONFIRM (MEETINGS ARE SOMETIMES SHIFTED TO ACCOMMODATE CITY RECOGNIZED HOLIDAYS).

MEETINGS ARE HELD AT THE GLENPOOL CITY HALL, COUNCIL CHAMBERS ON THE 3RD FLOOR, 12205 S. YUKON AVENUE, GLENPOOL, OK 74033

After receiving notice of final approval by Council, upon revising the final approved plat to meet all conditions of approval, submit application for Corrected Final Plat, all necessary bonds to be submitted to the City Engineer.

After the plat is recorded, the applicant submits to the Community Development Department One (1) recorded paper copy of the plat.

FOR ADDITIONAL INFORMATION, PLEASE CALL THE CITY OF GLENPOOL COMMUNITY DEVELOPMENT DEPARTMENT AT 918-209-4610 OR VISIT THE CITY'S WEBSITE: <https://www.glenpoolonline.com/>.

12205 S Yukon Ave • Glenpool, OK 74033 • P: (918) 322-5409 • F: (918) 322-5432
www.glenpoolonline.com

Updated: 2020/15/05
Page 5 of 5

Page 149 of 229

Page 202 of 363

Page 252 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

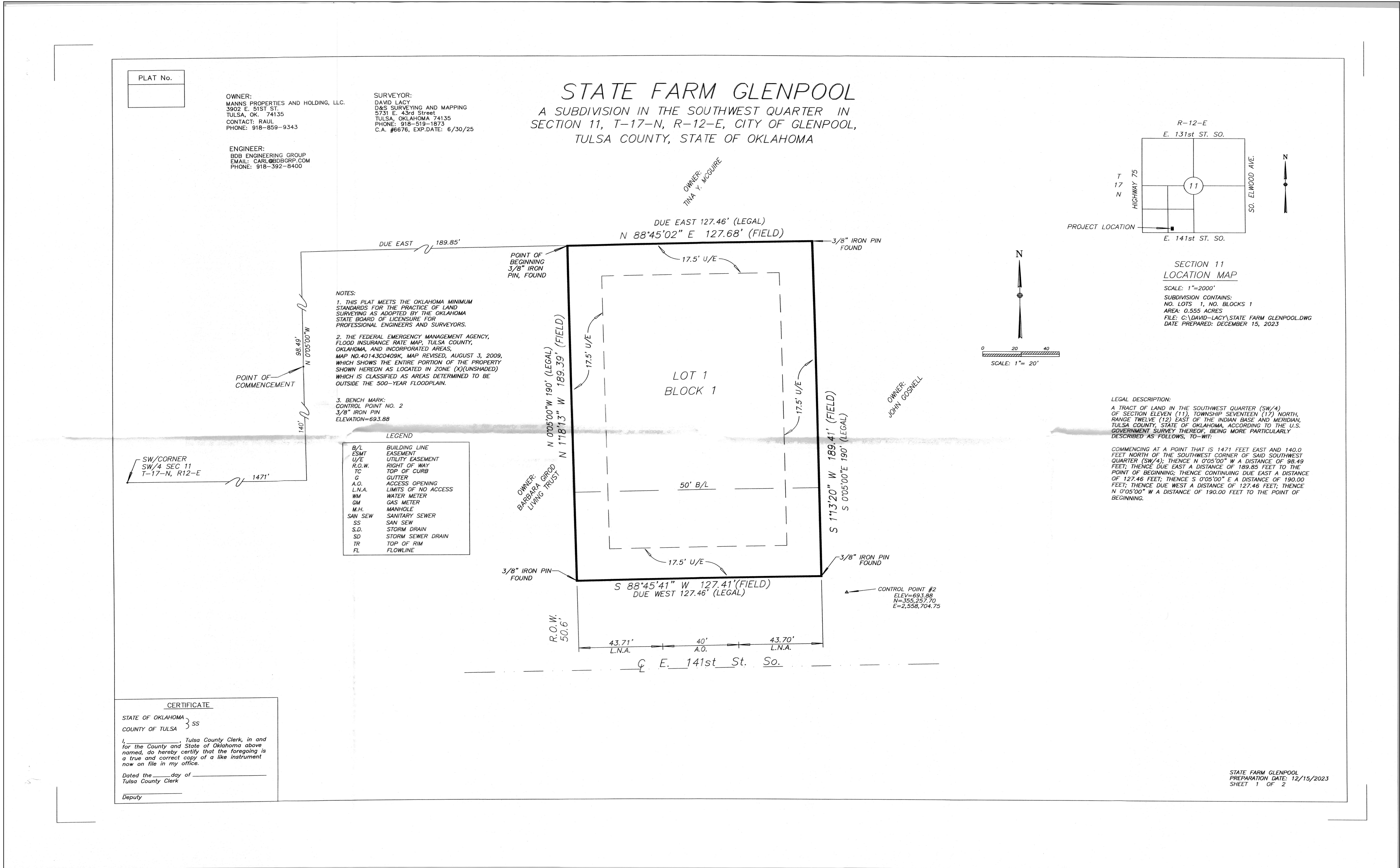
City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Plat Map

Page 150 of 229

Page 203 of 363

Page 253 of 628



STATE FARM GLENPOOL
DEED OF DEDICATION AND STATEMENT OF RESTRICTIVE COVENANTS

KNOW ALL MEN BY THESE PRESENTS:

MINNEHAHA PROPERTIES AND HOLDING, LLC is the owner in fee simple to the following described property in the City of Glenpool, Tulsa County, Oklahoma, to-wit:

A tract of land located in the Southeast Quarter (SW/4) of Section 11, Township 17 North, Range 12 East, of the Indian Base and Meridian, Tulsa County, State of Oklahoma, being more particularly described as follows, to-wit:

Commencing at a point that is 1471.00 feet East and 140.0 feet North of the Southwest Corner of said Southwest Quarter (SW/4); thence N 00°05'00" W a distance of 16.43 feet; thence Due East a distance of 189.85 feet to the point of beginning; thence continuing Due East a distance of 127.46 feet; thence S 00°05'00" W a distance of 190.00 feet; thence Due West a distance of 127.46 feet; thence N 00°05'00" W a distance of 190.00 feet to the point of beginning.

and Minna Properties and Holding, LLC have caused the above-described land to be surveyed, staked, platted, granted, donated, conveyed, and dedicated, access rights reserved, and subdivided into a lot, a block, platted and subdivided into one lot and one block and have designated the same as "State Farm Glenpool", on Addition to the City of Glenpool, Tulsa County Oklahoma (hereinafter sometimes referred to as the "Subdivision").

SECTION 1. PUBLIC COVENANTS.

A. UTILITY EASEMENTS

The Owner hereby dedicates to the public use forever the easements as shown and designated on the accompanying plat for the several purposes of constructing, maintaining, operating, repairing, removing, replacing any and all utilities including storm sewer, sanitary sewer, telephone and communication lines, electric power lines and transformers, gas lines and water lines, together with all fittings including the poles, wires, conduits, pipes, valves, meters and equipment for each of such facilities and the other appurtenances thereto with the rights of ingress and egress into and upon said utility easements and rights-of-way for the uses and purposes aforesaid. No building, structure, or other above or below ground obstruction that will interfere with the purposes aforesaid, will be placed, erected, installed or permitted upon the easement or rights-of-way as shown, provided however, that the owner hereby reserves the right to construct, maintain, operate, lay and relay water lines and sanitary sewer lines together with the right of ingress and egress for such construction, maintenance, operation, laying and relaying and, within and along all of public streets, alleys, and utility easements, shown on said plat, for the purposes of furnishing water and/or sanitary sewer services to the area included in said plat.

B. WATER AND SANITARY SEWER SERVICE

In connection with the provision of water and sanitary sewer service, the lot is subject to the following provisions, to-wit:

The owner of the lot shall be responsible for the protection of the public water mains and the public sanitary sewer facilities located on the lot and utility easement areas. If ground elevations are altered from the contours existing upon the completion of the installation of a public water or sewer main, all ground level elevations, to include valve boxes, fire hydrants and manholes will be adjusted to the new grade by the owner at the owner's expense and subject to the City of Glenpool approval.

The Owner or its successors will pay damage for relocation of public water mains and public sanitary sewer facilities, or necessitated by the acts of the owner or his agents or contractors.

The City of Glenpool or its successors through its agents and employees shall at all times have the right of access with their equipment to all such easement ways shown on said plat, including the "Mutual Access Easements", or provided for in this deed or dedication for the purpose of installing, maintaining, removing or replacing any portion of the public underground water, storm sewer and sanitary sewer facilities.

The foregoing covenants concerning water and sewer facilities shall be enforceable by the City of Glenpool or its successors, and the owner of the lot agrees to be bound hereby.

C. ELECTRIC, TELEPHONE, CABLE TELEVISION AND NATURAL GAS SERVICE.

In connection with the installation of underground electric, telephone, cable television and natural gas service lines, the lot is subject to the following:

1. Street light poles or standards shall be served by underground cable and elsewhere throughout said Addition all supply lines shall be located underground. In the easement-ways reserved for the several utility services and streets shown on the attached plat. Service pedestals and transformers, as sources of supply of secondary voltages, may also be located in said easement-ways.

2. All supply lines in the Subdivision including electric, telephone, cable television and natural gas service lines shall be located underground in the easements reserved for general utility services and streets shown on the plan of the subdivision. Service pedestals and transformers, as sources of supply of secondary voltages, may also be located in said easement-ways.

3. Underground service cables and natural gas service lines to all buildings which may be located in the Subdivision may be run from the nearest natural gas main, service pedestal or transformer to the building as may be located upon said plat provided that upon the installation of such a service cable or a natural gas service line to a particular building, the supplier of service shall thereafter be deemed to have a definitive, permanent, and effective right-of-way easement on said lot, covering a first-foot strip extending 2.5 feet on each side of such service cable or line, extending from the service pedestal, transformer or natural gas main to the service entrance on the building.

4. The supplier of electric, telephone, cable television and natural gas services, through its authorized agents and employees, shall at all times have right of access to all such easements shown on the plat to the Subdivision or provided for in this deed of dedication for the purpose of installing, maintaining, removing or replacing any portion of the underground electric, telephone, cable television or natural gas service facilities as installed by it.

5. The owner of the lot in the Subdivision shall be responsible for the protection of the underground utility facilities located on his property and shall prevent the installation of grade or any construction activity which may interfere with said electric, telephone, cable television or natural gas facilities. The supplier of service will be responsible for the ordinary maintenance of underground facilities, but the owner of the lot in the Subdivision will pay for damage or relocation of such facilities caused or necessitated by acts of such owner or his agents or contractors.

D. STORM SEWER

1. Any storm sewers will be privately owned and privately maintained.

2. Minna Properties and Holding, LLC or their successors, through their proper agents and employees, shall at all times have right of access with their equipment to all storm sewer systems for the purpose of installing, maintaining, removing or replacing any portion of the underground storm sewer system.

3. No permanent fence, permanent wall, permanent building, or permanent structure which would cause an obstruction shall be placed on the storm sewer that will interfere with the storm sewer system.

4. The storm sewers shall be owned by and maintained, at the sole cost and expense, of the owner of the lot upon which the storm sewers are located.

5. The owner of each lot shall be responsible for the protection of the storm sewer located on their lot and shall prevent the alteration of grade or any construction activity which may interfere with said storm sewer. The alteration of grade from the contours existing upon the completion of the installation of storm sewer, or any construction activity which would interfere with storm, shall be prohibited.

E. SURFACE DRAINAGE

1. Surface Drainage. The lot shall receive and drain, in an unobstructed manner, the storm and surface waters from lots and drainage areas of higher elevation and from public streets and easements.

2. No property owner shall construct or permit to be constructed any fence or other obstruction which would impede the drainage of storm and surface waters over and across his lot. No property owner shall modify or change the direction of drainage of surface stormwater from the original approved construction plans on file at the City of Glenpool.

3. The property owner shall prevent the alteration of grade within all easement areas from the original contours (finish grade) and shall prevent any construction activity which may interfere with such public water mains, valves, storm sewers, and or public sanitary sewer facilities.

4. The covenants set forth in this section shall be enforceable by any affected property owner and by the City of Glenpool, Oklahoma.

F. OWNER RESPONSIBILITY WITHIN EASEMENTS.

The owner of the lots shall be responsible for the repair and replacement of any properly permitted landscaping and paving within the utility easements on the lot in fee except it is necessary to repair any underground water or sewer mains, electric, natural gas, cable television, or telephone service.

G. LAND USE

All construction shall be strictly according to the zoning ordinances of the City of Glenpool, Oklahoma.

SECTION 2. DEVELOPMENT STANDARDS

The Standard Requirements of the City of Glenpool Fire Marshal, City Engineer, and City Attorney shall be met as a condition of approval.

1. LANDSCAPED AREA AND SCREENING

a. All development and construction in shall comply with all applicable zoning codes and regulations of the City of Glenpool.

2. SIGNS

a. Signage shall comply with the requirements of the City of Glenpool Zoning Code.

b. Flashing signs, changeable copy signs, running light or blink signs, animated signs, revolving or rotating signs with movement shall be prohibited, except as allowed by the City of Glenpool Zoning Code and Sign Permit process and part of the approved detail sign plan.

3. LIGHTING

a. Lighting used to illuminate the development area shall be so arranged as to shield and direct the light away from adjacent residential areas and residential uses within the plot. No light windward or building-mounted light shall exceed 14 feet. Light, as measured in footcandles, shall not exceed 0.0 footcandles at any of the plot boundaries shared with a residential property.

4. TRASH, MECHANICAL AND EQUIPMENT AREAS

a. There shall be no storage of recyclable materials, trash or similar material outside a screened receptacle. All trash, mechanical and equipment areas, including building mounted, shall be screened from public view in such a manner that the areas cannot be seen by persons standing at ground level.

5. TOPOGRAPHY, DRAINAGE AND UTILITIES

A Professional Engineer registered in the State of Oklahoma shall certify to the appropriate City official that all required storm water drainage structures serving the Site have been installed in accordance with the approved plans prior to issuance of an Occupancy Permit on that lot.

During construction on the property, the owner of the development areas, and any platted lot within the development areas, will provide adequate erosion control, and after construction, they will provide in compliance with the City of Glenpool Standards and maintain vegetation, landscaped ground cover so that soil does not erode on or from the property.

6. ACCESS, CIRCULATION AND PARKING

All drives and parking areas within the subdivision shall be privately owned and maintained. Mutual access between and across the lot and mutual parking privileges shall be shown by and limited to mutual access easements as shown on the plat.

7. RESTRICTIVE COVENANTS ENFORCEMENT

Restrictive covenants will be adopted and recorded for the subdivision as platted. Owners of the respective platted lots and or buildings in the subdivision will be required by the covenants to keep and maintain the lot and improvements in a clean and professional manner (the "Maintenance Covenant"). The Maintenance Covenant will be enforced by the owner or the owner's association for each platted lot or building in the subdivision.

SECTION 3. PRIVATE COVENANTS AND RESTRICTIONS.

Usage of the following words shall having the following meanings, unless the context clearly requires otherwise. "City" shall mean the City of Glenpool. "Lot" shall mean a lot in the Subdivision. "Lot owner" shall mean a lot owner in the Subdivision; "plat" shall mean the accompanying plat of the Subdivision; and "zoning code" shall mean the City of Glenpool Zoning Code.

For the purpose of providing an orderly development of the Subdivision and for maintaining conformity of the improvements therein, the following covenants and restrictions hereby are imposed upon the use and occupancy of the lots within the Subdivision.

1. Private Covenants and Restrictions Applicable to all Lots. The following standards shall apply to all lots of the Subdivision unless specifically modified or superseded by more specific provisions adopted by the Owner as hereinafter provided.

a. Mutual Access Easements. Mutual Access Easements, as depicted on the accompanying plat, are hereby established for the purposes of permitting vehicular and pedestrian access to and from all areas adjacent to and contained within the plat, and such easements shall be for the mutual use and benefit of each affected lot owner, their guests, and invitees. One shall be apportioned to each affected lot. Provided, however, governmental agencies and suppliers of utilities shall have the reasonable use of the easements insofar as the provision of services within the lots within the plat.

b. Mutual Access Easement Maintenance. Minna Properties and Holding, LLC their successors or assigns will be responsible for the maintenance, upkeep, repairing, replacing of pavement, storm sewer pipe, and storm sewer inlets in the Mutual Access Easements.

c. Landscaping and Common - Elements. Minna Properties and Holding, LLC their successors or assigns will be responsible for the maintenance of the landscaping, screening fences, gates and other potentially-common-elements.

SECTION 4. ENFORCEMENT, AMENDMENT, ETC.

A. Duration, Amendment and Severability.

1. Duration. These restrictions shall remain in full force and effect until January 1, 2035, and shall automatically be extended thereafter for successive periods of ten (10) years each unless terminated or amended as hereinafter provided.

2. Amendment or Termination. The private covenants and restrictions contained in this Deed of Dedication may be amended, modified, changed or canceled by a written instrument signed and acknowledged by the Minna Properties and Holding, LLC, except Section 1.

3. Severability. Invalidation of any restriction set forth herein, or any part thereof by an order, judgment or decree of any court or otherwise, shall not invalidate or affect any of the other restrictions of any part thereof as set forth herein, which shall remain in full force and effect.

4. Enforcement. The restrictions herein set forth are covenants to run with the land and shall be binding upon the Owner, its successors and assigns and all parties claiming under and otherwise shall be enforceable as set forth and shall be binding upon the Owner, its successors and assigns and all parties claiming under it. If the Owner, or its successors or assigns, shall violate any of the covenants herein, it shall be lawful for the City of Glenpool, Oklahoma (as to the violation of the covenants contained in Section 1) to maintain any action at law or in equity against the Owner to prevent the Owner from so doing, to compel compliance with the covenants, or to recover damages for such compliance with the covenant.

FINAL PLAT
CERTIFICATION OF APPROVAL

I hereby certify that this plat was approved by the Glenpool Planning Commission on this _____ day of _____, 20____.

Chairperson, Vice Chairperson or Secretary

I hereby certify that this plat was approved by the Glenpool City Council on this _____ day of _____, 20____.

Mayor or Vice Mayor

This approval is void if the above signatures are not endorsed by the City Manager.

City Manager

This approval shall not be interpreted to mean streets, sanitary sewers, storm drainage or other utilities are constructed as shown on this plat.

As owner, Minna Properties and Holding, LLC, hereby certifies that they have caused the land described in this plat to be surveyed, divided, mapped, granted, donated, conveyed, dedicated and access rights reserved as represented on the plat.

In witness whereof the owner have executed this Deed of Dedication on this _____ day of _____, 20____.

Minna Properties and Holding, LLC

By: Member/Manager

STATE OF OKLAHOMA)
COUNTY OF TULSA)

Before me, the undersigned, a Notary Public in and for said County and State, on this _____ day of _____, 20____, personally appeared _____ to me known to be the identical person who subscribed the name thereof to the foregoing instrument and acknowledged to me that he executed the same as his free and voluntary act and deed and as the free and voluntary act and deed for said limited liability company, for the uses and purposes therein set forth.

Given under my hand and seal the day and year last above written.

Notary Public
My commission expires: _____

STATE OF OKLAHOMA)
COUNTY OF TULSA)

Before me, the undersigned, a Notary Public in and for said County and State, on this _____ day of _____, 20____, personally appeared David Lacy, to me known to be the identical person who executed the foregoing instrument, and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

Given under me hand and seal the day and year last above written.

Notary Public
My Commission expires: _____

STATE FARM GLENPOOL
12/21/2023
SHEET 2 OF 2

Page 152 of 229

Page 205 of 363

Page 235 of 628

Page 257 of 660

Legal Description & Closure Report

Page 153 of 229

Page 206 of 363

Page 256 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Manns Property Legal Description
State Farm Glenpool

A tract of land located in the Southwest Quarter (SW/4) of Section 11, Township 17 North, Range 12 East, of the Indian Base and Meridian, Tulsa County, State of Oklahoma, being more particularly described as follows, to-wit:

Commencing at a point that is 1471.00 feet East and 140.00 feet North of the Southwest Corner of said Southwest Quarter (SW/4); thence N 00 05'00"W a distance of 98.49 feet; thence Due East a distance of 189.85 feet to the point of beginning; thence continuing Due East a distance of 127.46 feet; thence S 00 05'00"E a distance of 190.00 feet; thence Due West a distance of 127.46 feet; thence N 00 05'00"W a distance of 190.00 feet to the point of beginning.

Page 154 of 229

Page 207 of 363

Page 257 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

D&S Surveying and Mapping
5731 E. 43rd Street
Tulsa, Oklahoma 74135
CA #6676, Exp.Date: 6/30/25

Closure Report Form
SW/4, Section 11, T-17-N, R-12-E

Owner:
Manns Properties and Holding, LLC

Beginning point is the southwest corner of the property

	North: 355264.165	East: 2558564.279
Line 1	Course: N 00 05'00"W	Length: 190.00'
Line 2	North: 355453.506	East: 2558559.97
	Course: N 90 E	Length: 127.46'
Line 3	North: 355456.290	East: 2558687.620
	Course: S 00 05'00"E	Length: 190.00'
Line 4	North: 355266.923	East: 2558691.660
	Course: S 90 W	Length: 127.46'

Perimeter: 634.92 ft.

Area: 24217.40 sq.ft. 0.555 acres

Error Closure: 0.00

Page 155 of 229

Page 208 of 363

Page 258 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: DUY NGUYEN, CITY PLANNER

DATE: APRIL 1, 2024

ITEM: CITY OF GLENPOOL: ANNEXATION (ANX2024-01)

REQUEST: ANNEXATION (ANX2024-01). THE APPLICANT IS REQUESTING A 42.77-ACRE SITE BE ANNEXED INTO THE CITY OF GLENPOOL CORPORATE LIMITS.

APPLICANT: CITY OF GLENPOOL

LOCATION: THE SUBJECT SITE IS SITUATED ON THE SOUTH SIDE OF EAST 156TH STREET SOUTH APPROXIMATELY 1,236 FEET EAST OF THE U.S. HWY 75 AND EAST 156TH STREET SOUTH INTERSECTION.

ZONING: AG (AGRICULTURAL)

COMP PLAN: SUBURBAN RESIDENTIAL

APPLICANT REP: DUY NGUYEN, CITY OF GLENPOOL

BACKGROUND

The subject site is situated on the south side of East 156th Street South, approximately 1,236 feet east of the US 75 and East 156th Street South intersection. The site is comprised of three (3) parcels and right-of-way which total 42.77 acres in overall size. There exist several structures onsite including a 3,565sf residential structure (Barndominium) and a 24,000sf warehouse building. The majority of the site is undeveloped pasture. The entire site is fenced. The City purchased the site in December 2023 and anticipates a future planning process to determine the best use of the site.

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;
Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4
City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Leslie Smith
www.glenpoolonline.com

Page 156 of 229

Page 209 of 363

Page 259 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

SURROUNDING ZONING / COMP PLAN / LAND USES

	Zoning	Comp Plan	Land Use
North	AG (Agricultural) / CS (Commercial Shopping Center)	General Commercial	Vacant Undeveloped
South	AG (Agricultural) / IL (Industrial Light) / CG (Commercial General)	Suburban Residential	Vacant Undeveloped
East	AG (Agricultural)	Suburban Residential	Vacant Undeveloped
West	RS-3 (Single-Family High Density)	Neighborhood Conservation	Single-Family

PROJECT DESCRIPTION

Annexation request to place the site into the City's corporate limits. State law requires to annex land the site must abut land that is currently within the city limits. As such, the site abuts the City's corporate limits along its western and northern boundaries.

ANALYSIS

The Glenpool 2030 Plan (Comprehensive Plan) encourages "orderly annexation and extension of utilities and services in conjunction with future development when it occurs." The site is currently being supplied water by Creek County Rural Water District No. 2. There is an existing septic system that serves the existing residence and warehouse. However, a sewer connection will be required when future development of the site occurs. Electricity for the site is currently being supplied by OG&E.

As mentioned, the overall use and development of the site will be determined through a future planning process. The current zoning classification is AG (Agricultural) and the land use designation is suburban residential. The annexation request will not change the zoning classification or land use designation.

TAC

The Technical Advisory Committee (TAC) reviewed the Annexation application on February 16, 2024. There are no additional comments.

PLANNING COMMISSION ACTION: The Planning Commission public hearing on the proposed annexation was held on Monday, March 11, 2024. After deliberating, the Planning Commission on a 4-0 vote recommended that the City Council approve the annexation request.

STAFF RECOMMENDATION:

Staff recommends the City Council affirm the Planning Commission action and recommendation by taking the following actions:

1. Approve the Annexation (ANX2024-01); and
2. Adopt Ordinance No. 820

ATTACHMENTS:

1. Aerial Photo/Parcel Map
2. Application
3. ALTA Survey & Legal Description
4. Draft Ordinance No. 820

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;
Tim Fox, Ward 1; Chris Brabst, Ward 2; Jacqueline Lund, Ward 4
City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Leslie Smith
www.glenpoolonline.com

Page 157 of 229

Page 210 of 363

Page 260 of 628

Page 262 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

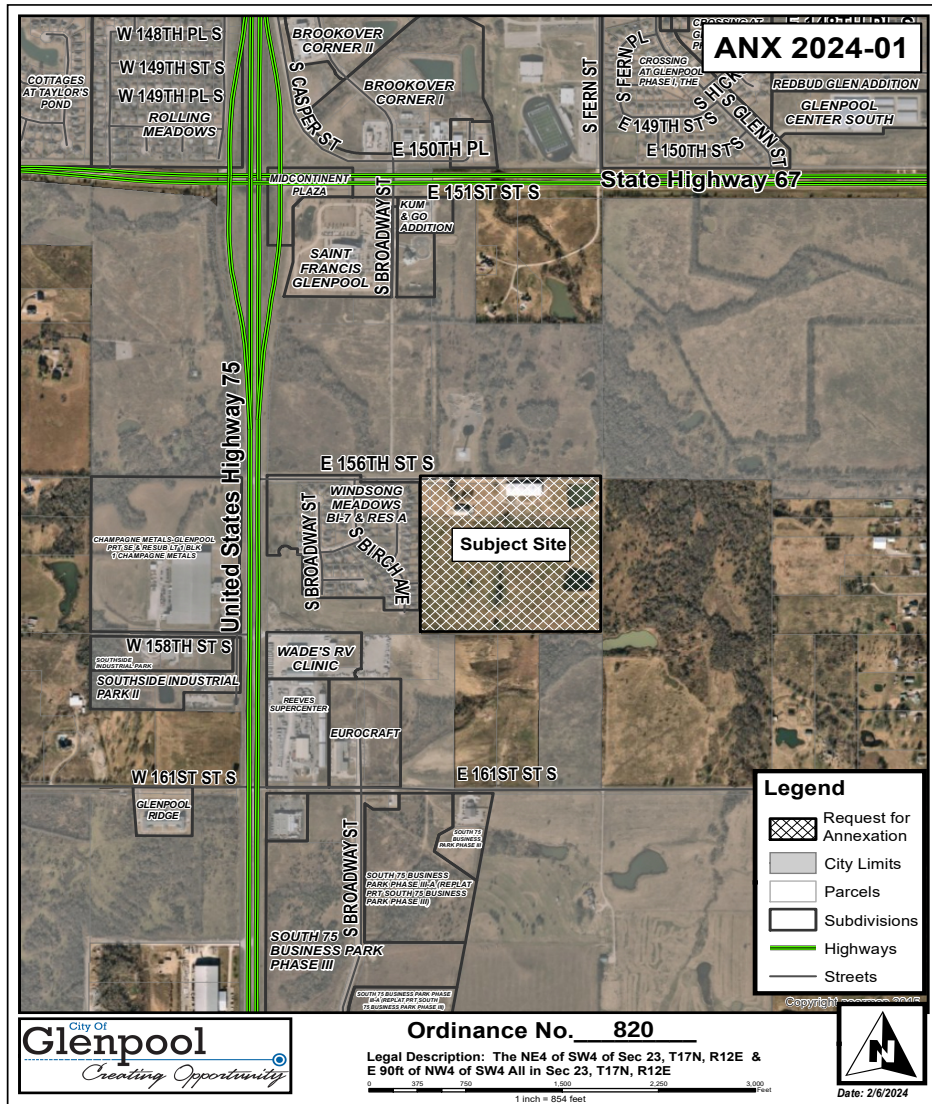
City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

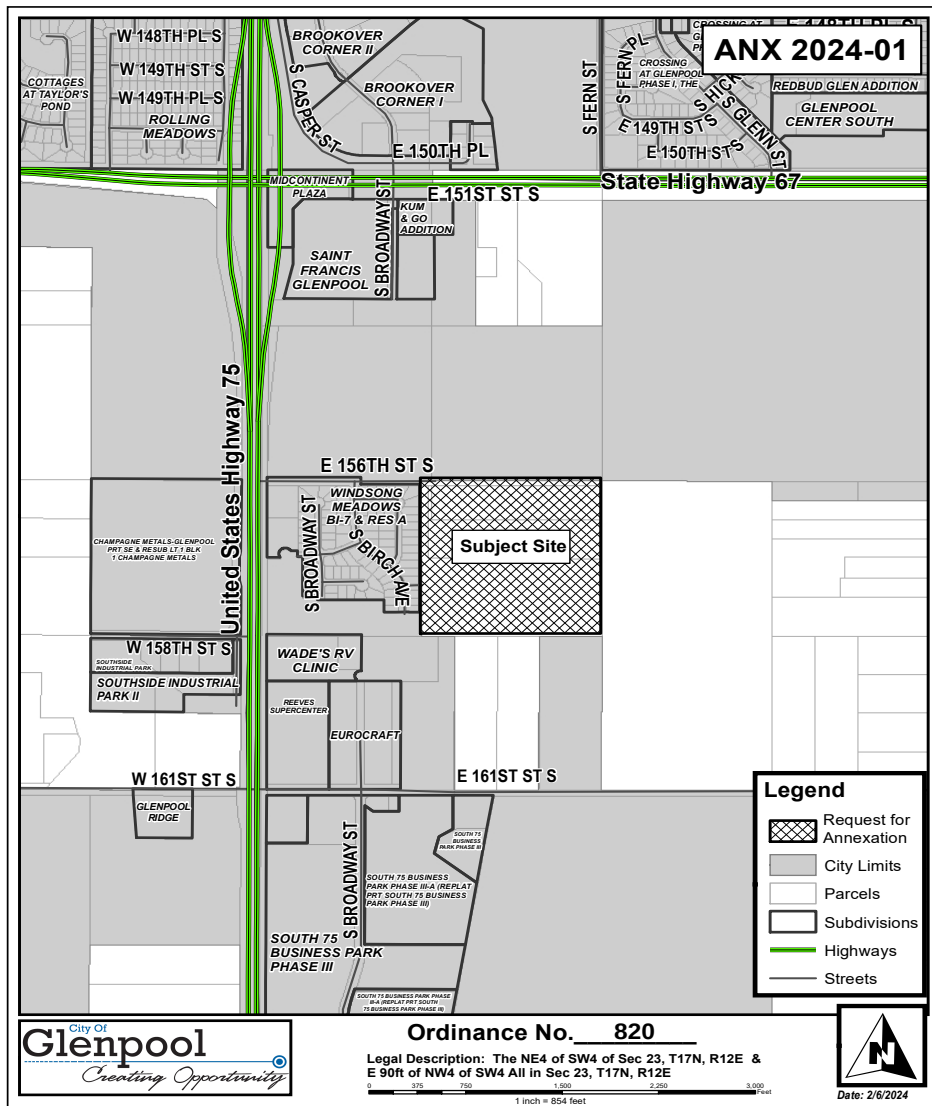
Aerial Photo / Parcel Map

Page 158 of 229

Page 211 of 363

Page 261 of 628







Application

Page 162 of 229

Page 215 of 363

Page 265 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



CITY OF GLENPOOL
REQUEST FOR ANNEXATION

APPLICANT: City of Glenpool 918-322-5409
Name Phone Number
12205 S Yukon Ave, Glenpool, OK 74033
Address
permit@cityofglenpool.com
Email Address

OWNER: City of Glenpool 918-322-5409
Name Phone Number
12205 S Yukon Ave, Glenpool, OK 74033
Address
permit@cityofglenpool.com
Email Address

COMMON DESCRIPTION: 1122 E 156th Street S, Glenpool, OK 74033
(Use common descriptive street name & number)

LEGAL DESCRIPTION (INCLUDING SECTION, TOWNSHIP & RANGE)

The NE/4 of SW/4 of Section 23, Township 17 North, Range 12 East, and
the East 90ft of NW4 of SW4 of Section 23, Township 17 North, Range 12 East
of the Indian Base and Meridian, Tulsa County, State of Oklahoma.

Developed (10% Residential) %
Undeveloped (90% Agricultural) %
Platted (0) %
Unplatted (100) %

Page 1 of 2
September 2019

Page 163 of 229

Page 216 of 363

Page 266 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Size of Area: 42.77 acres Existing Zoning: AG (Agricultural)

Current Assessed Valuation:

Land: 1.2 million Improvements: \$650,000 Total: 1.85 million

Is existing and/or anticipated development in conformance with existing zoning districts? Yes ☒ No ☐

If no, what zoning changes will be requested?

Name of company providing legal description, survey and other information:

White Surveying Company

Type of Development Existing: Agricultural & Residential

Type of Development Anticipated: None at this time.

Please identify existing structure/s:

Large multi-functional Barn, house/office with in-ground pool, parking lot, two horse stalls in pasture.

Application Fee: \$100.00 + publication

I, Gerald S. Gilbert, hereby request the annexation of described property into the City of Glenpool.



Full Legal Signature

Full Legal Signature

Gerald S. Gilbert

Name (print)

Name (print)

2-27-2024

Date

Date

NOTE:

1. Application form has to be signed by existing (authorized) legal owner/s of property.
2. A pre-application meeting with city staff is required prior to application being submitted.

Page 2 of 2
September 2019

Page 164 of 229

Page 217 of 363

Page 267 of 628

Page 269 of 660

ALTA Survey & Legal Description

Page 165 of 229

Page 218 of 363

Page 268 of 628

THE SOUTH HALF OF THE NORTH HALF OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (3/2 N/2 E/4 SW/4) OF SECTION TWENTY-THREE (23), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF.

AND

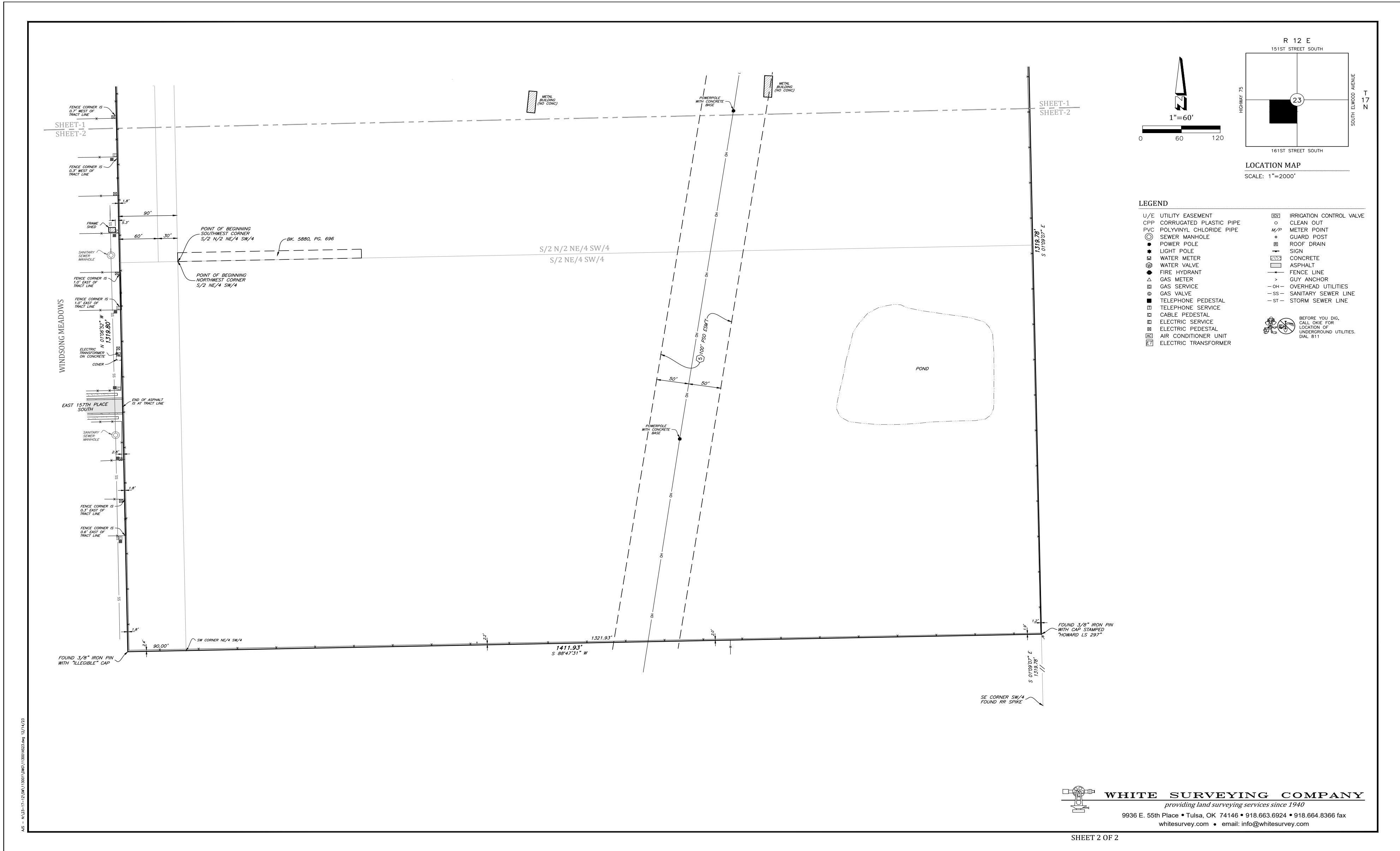
A STRIP OF LAND BEGINNING AT THE SOUTHWEST CORNER OF THE SOUTH HALF OF THE NORTH HALF OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (3/2 N/2 NE/4 SW/4) OF SECTION TWENTY-THREE (23), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF, THENCE WEST 30 FEET, THENCE NORTH 660 FEET, THENCE EAST 30 FEET; THENCE SOUTH 660 FEET TO THE POINT OF BEGINNING.

THIS IS TO CERTIFY THAT THIS MAP OR PLAT AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH THE 2021 MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA/NSPS LAND TITLE SURVEYS JOINTLY ESTABLISHED AND ADOPTED BY ALTA AND NSPS, AND INCLUDES ITEMS 1, 2, 3, 4, 8 AND 16 OF TABLE A THEREOF. THE FIELD WORK WAS COMPLETED ON DECEMBER 8, 2023.

WHITE SURVEYING COMPANY
CERTIFICATE OF
AUTHORIZATION NO. CA1098

SHEET 1 OF 2

REVISIONS			
NO.	DATE	BY	DESCRIPTION
1.	2/21/24	AJS	REVISED NORTH/SOUTH TRACT LINES



City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

LEGAL DESCRIPTION OF SITE TO BE ANNEXED INTO CITY OF GLENPOOL CORPORATE LIMITS

The NE/4 of SW/4 of Section 23, Township 17 North, Range 12 East, and the East 90ft of NW4 of SW4 of Section 23, Township 17 North, Range 12 East of the Indian Base and Meridian, Tulsa County, State of Oklahoma.

Page 168 of 229

Page 221 of 363

Page 271 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Draft Ordinance No. 820

Page 169 of 229

Page 222 of 363

Page 272 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

ORDINANCE NO. 820

**AN ORDINANCE ANNEXING CERTAIN REAL PROPERTY INTO
THE CITY OF GLENPOOL, OKLAHOMA, MUNICIPAL LIMITS**

WHEREAS, the owners of certain real property have requested of the City of Glenpool, Oklahoma, that such real property be annexed into the City of Glenpool, Oklahoma; and,

WHEREAS, the City Council, upon having lawfully given notice of a public hearing on this matter, having held such public hearing on the date herewith, having considered comments from the public and from City staff, and having determined in accordance with the foregoing that it is in the best interest of the City of Glenpool, Oklahoma, to accept and act upon the petitioners' request for incorporation into the municipal limits; and,

WHEREAS, such annexation is pursuant to the Code of Ordinances of the City of Glenpool, Oklahoma, and further complies with all requirements of the Statutes of the State of Oklahoma.

NOW, THEREFORE, IT SHALL BE ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLENPOOL THAT:

1. The following described real property be and hereby is annexed to the City of Glenpool: Location: South side of East 156th Street South approximately 1,236 feet east of the U.S.HWY 75 and East 156th Street South intersection.

THE NE/4 OF SW/4 OF SECTION 23, TOWNSHIP 17 NORTH, RANGE 12 EAST, AND THE EAST 90FT OF NW4 OF SW4 OF SECTION 23, TOWNSHIP 17 NORTH, RANGE 12 EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA.

2. The real property as described above and illustrated in Exhibit A as attached.
3. That all ordinances or parts of ordinances in conflict herewith shall be and hereby are repealed and of no effect.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

PASSED AND APPROVED by the City Council of the City of Glenpool this 1st day of April 2024.

Joyce G. Calvert, Mayor

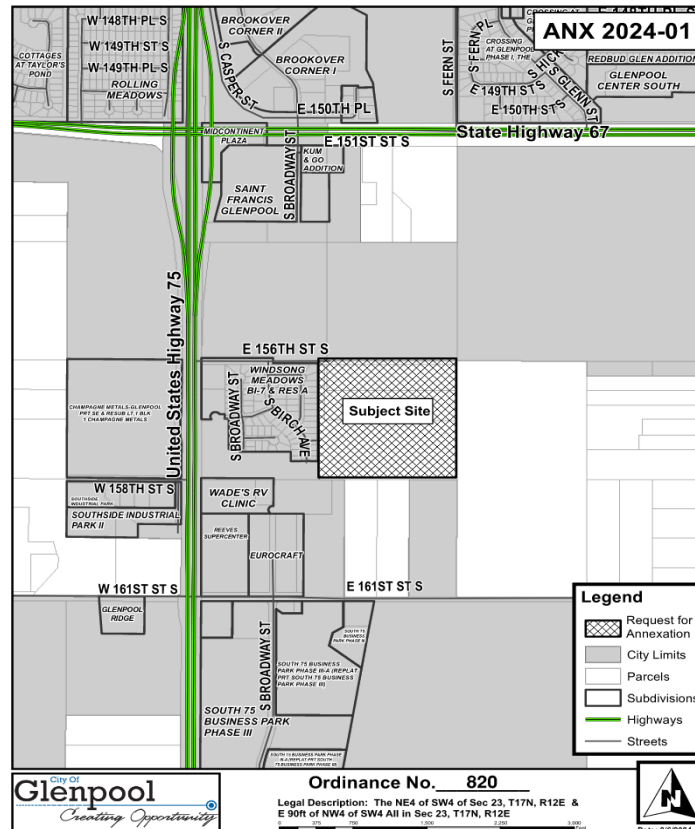
Attest:

Lesli Smith, City Clerk

Approved to Form:

City Attorney

Exhibit A



City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



To: Mayor and Council
From: Beth Miller, Grants – Special Projects Coordinator
Date: April 1, 2024
Re: ODOT – Transportation Alternatives Program (TAP)

Background:

Staff is requesting Council approval to submit a "Call for Projects" form to the Oklahoma Department of Transportation - Transportation Alternatives Program. The proposed project involves the addition and reconstruction of sidewalks from 146th Street to the Glenpool Schools, Elwood Avenue, and the South County Recreational Center. This grant will fund the construction of two add alternates on the Sidewalk and Beautification Phase II Project JP #28845(05).

This grant is a matching grant with a 20% match required from the City. Grants will be awarded up to \$1.2 million and the matching requirement would be \$240,000 if awarded the full amount. The Call for Projects form is due April 30th, 2024. Once the form is submitted, ODOT Project Managers review the proposed projects to provide recommendations and guidance *prior* to the application process. Final applications are due May 31st, 2024 with selections being made in October – November 2024.

Staff Recommendations:

Staff Recommends the Council approve pursuing these grant funds and allow staff to submit the Call for Projects form.

Attachments:

- Cover Page for Sidewalk and Beautification Phase II Project JP #28845(05)
- Call for Projects Form
- ODOT TAP Guidance & Application Packet
- Project Location Map

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;
Tim Fox, Ward 1; Chris Brabst, Ward 2; Jacqueline Lund, Ward 4
City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Leslie Smith
www.glenpoolonline.com

Page 173 of 229

Page 226 of 363

Page 276 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Sponsor Information

Primary Sponsor *

City of Glenpool

Secondary Sponsor

Sponsor Category *

Local government

Contact Person *

First and Last Name

Elizabeth Miller

Sponsor Address *

Street, City, State, Zip

12205 S Yukon Ave

Sponsor Phone No. *

(Area Code) XXX-XXXX

+1 (918) 209-4646

Sponsor E-mail *

emiller@cityofglenpool.com

PLANNING AND DESIGN

Project Description *

This should include the purpose of the project and who will benefit from the completed project.

The purpose of this project is to establish and close a gap of ADA-compliant sidewalks, signage and a lighting network linking residents to local businesses and shopping. Another section of the project is to connect a subdivision to the South County Recreation Center. Those benefitting from the completed project will be school students, subdivision residents, and anyone accessing those areas by foot, bicycle, or wheelchair.

Page 175 of 229

Page 228 of 363

Page 278 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Project Location - Street *

Identify the street that the proposed project is located on as well as the project's beginning and end points. For trails, identify the street it runs along or the closest street to the beginning of the trail.

146th to Elwood (.87 mile) and along S. Peoria from i37th to the Recreation Center (.16 mile)

Project Location - City, Town or Unincorporated *

Glenpool

Location - Other

Project Length *

In miles

1.03 miles

Project Components *

Select all that apply.

Utility Relocation (Relocating of public and some private utilities that are in direct conflict with pro... ☒

Construction (to include 6% construction inspection cost) ☒

Project Readiness - Design *

Does the proposed project have a stamped and signed set of plans? If so, upload plans at the bottom of the form.

Yes

Project Readiness - Environmental Study *

Does the proposed project have a completed federal environmental study?

No

Project Readiness - Right of Way *

Is all of the proposed project within the existing Right of Way owned by the Sponsor or Co-Sponsor?

Yes

Page 176 of 229

Page 229 of 363

Page 279 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Project Readiness - Utilities *

Are there any known utilities that will need to be moved before construction?

Yes

Project Readiness - Railroad *

Is there a railroad track within or next to the proposed project?

No

Project Readiness - Known Obstacles *

Are there any other known obstacles such as legal, political or physical that may effect the proposed project?

No

Population Size Category *

Counties will apply under the category that their unincorporated population falls into. For example, if the County population is 40,000 and the Cities' population total 36,000, then county would apply in the under 5,000 category.

5,001 - 50,000

County *

In what county is the proposed project located?

Tulsa

Safety, Connectivity, and Equity Concerns *

Have any safety, connectivity and/or equity concerns been identified? If so, how does the proposed project address the concerns?

No known concerns, however, the project will take into account the future expansion of Elwood Ave.

Safety *

Are any of the below safety features are proposed to be part of the proposed project. Select all that apply. If none, select "N/A".

Signage x Crosswalk Improvements x School Zones x Bump-Outs x

Page 177 of 229

Page 230 of 363

Page 280 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Community and Network Context *

Have the surrounding physical features like buildings, parks, landmarks, wildlife habitats, streams and air quality been taken into consideration regarding the proposed project? If so, how?

Have the goals of the community and what they envision for their future, including their future transportation system been taken into consideration? If so, how?

Yes. There are no buildings, parks, landmarks, wildlife habitats, or streams impacted by the proposed project.

TRANSPORTATION NETWORK

Enhances Existing Transportation System *

Does the proposed project enhance the quality or utility of existing or new transportation facilities or services? If so, how?

Yes. The project enhances existing transportation system with the construction of 5 feet concrete sidewalk with a 1-foot buffer, installation of traffic signage, and encourages the use of the ADA compliant buffered sidewalk. The proposed street lighting would bolster a safer and well-lit environment along the paths of the adjoining neighborhoods.

Benefits to Multiple Transportation Mode Users *

Does the proposed project benefit users of multiple modes of transportation ie, biking + mass transit, wheelchair + mass transit, walking/running + biking, etc.

Yes, wheelchair, walking, running, and biking.

Eligible TA Activities *

Select all categories that align with the proposed project.

Sidewalks ☒ Bicycle infrastructure ☒ Lighting and other safety-related infrastructure ☒
Americans with Disabilities Act of 1990 compliance ☒ Safe routes for non-drivers ☒

Page 178 of 229

Page 231 of 363

Page 281 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Transportation Plan *

Yes

New and Innovative Approaches *

Are any new or innovative approaches being applied to the proposed project? If so, please explain.

No

Connectivity to Community Resources *

Does the proposed project connect routes such as sidewalks, trails, bicycle lanes, and public transit to destinations such as grocery stores, schools, worksites, libraries, parks, or health care facilities? If so, please explain.

Yes, this will help connect routes to schools, grocery stores, libraries, parks, banks, and the South County Recreation Center

COST BENEFIT

Enhancement of State's Travel and Tourism Efforts *

Does the proposed project enhance Oklahoma's current travel and tourism efforts? If so, how?

No

Enhancement of Local Economic Opportunities *

Does the proposed project enhance local economic opportunities? If so, how?

Yes, it will provide connectivity walkability to schools, stores, South County Recreation Center, and more. Letters of Support will be provided with application.

Page 179 of 229

Page 232 of 363

Page 282 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Match Funding

Estimated Project TOTAL Cost *

Example \$1,000,000

Must include costs for all components of the project that are identified in the application.

*If project has potential RR involvement, the estimate will need to include \$15,000 in design for RR preliminary engineering and \$35,000 for construction of RR crossing.

1200000.00

FEDERAL Funds Requested (80% Maximum) *

Example \$800,000

This amount plus the SPONSOR amount must equal the TOTAL cost.

960000.00

SPONSOR Match (20% Min) *

Example \$200,000

This amount plus the FEDERAL amount must equal the TOTAL cost.

*In-kind and other federal monies are not eligible to be used as a match.

240000.00

PUBLIC SUPPORT

Partnerships *

How has the proposed project created partnerships at the local level?

By providing walkability access to local businesses/schools/recreation center.

PROJECT DELIVERY AND MAINTENANCE

Maintenance *

If the proposed project includes construction, the Sponsor understands they will be responsible for maintenance of the project once it is constructed and is willing to sign a maintenance agreement.

Yes

Page 180 of 229

Page 233 of 363

Page 283 of 628

Page 285 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

PROJECT DELIVERY AND MAINTENANCE

Maintenance *

If the proposed project includes construction, the Sponsor understands they will be responsible for maintenance of the project once it is constructed and is willing to sign a maintenance agreement.

Yes

Project Attachments - Limited to 10 files

****Refer to [ODOT TA Program Guidance & Application Packet](#)****

Required for Call for Projects Submission

1. Basic map(s) of the project location

Required for Final Application Submission

1. Resolution of Project Sponsorship (see packet for example)
2. Letter(s) of Support
3. Itemized Cost Estimate
4. Basic map(s) of the project location (updated with any changes made since Call for Projects)
5. Other (As indicated in the form or additional documents that might be helpful in scoring the proposed project)

File Attachments *

Drag and drop files here or [browse files](#)

☐ Send me a copy of my responses

[Submit](#)

Page 181 of 229

Page 234 of 363

Page 284 of 628

Transportation Alternatives Program
Guidance & Application Packet
2024 Edition



City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



TRANSPORTATION ALTERNATIVES PROGRAM GUIDANCE & APPLICATION

Table of Contents

Contents

1. Program Background.....	4
a. Introduction	4
b. Legislative History	4
c. Performance Management	4
2. Program Structure	5
a. Funding	5
b. Local Match	6
c. Funding Limitations and Availability	6
d. Project Timeline	6
e. Eligible Entities.....	7
f. Eligible Projects and Activities.....	7
g. Ineligible Projects and Activities	8
3. Program Requirements.....	9
a. Compliance with Federal and State Requirements	9
b. Minimum Project Requirements.....	10
4. TA Application and Selection Process Overview	11
a. Call for Projects.....	11
b. Application Process.....	11
c. MPO Contacts.....	12
d. Required Documents.....	12
e. Project Submission and Selection Process.....	12
f. Important Dates and Deadlines	13
g. Oklahoma Transportation Contacts and Resources	13
5. Oklahoma Transportation TA Program Project Scoring Process	13
a. Introduction and Process.....	13
b. Project Scoring Criteria	13
Appendix A	18
Appendix B	20
Appendix C	21
Appendix D	22
Appendix E	23
FAQ's	233

Page 183 of 229

Page 236 of 363

Page 286 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



TRANSPORTATION ALTERNATIVES PROGRAM GUIDANCE & APPLICATION

**Transportation Alternatives Program
Guidance & Application Packet**

This document is intended to be used as a guide for potential Transportation Alternatives (TA) program applicants. This document includes information on Oklahoma's TA program structure, project scoring and selection criteria, eligibility requirements, and application process. If you have any questions about the contents within this document, please contact:

Matt VanAuken

Transportation Alternatives Program Manager
Oklahoma Department of Transportation
200 N.E. 21st Street
Oklahoma City, OK 73105
Phone: (405) 436-3734
Email: mvanauken@odot.org

Page | 3

Page 184 of 229

Page 237 of 363

Page 287 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



TRANSPORTATION ALTERNATIVES PROGRAM GUIDANCE & APPLICATION

1. Program Background

a. Introduction

The Transportation Alternatives (TA) program provides funding for projects and programs defined as transportation alternatives that advance non-motorized transportation opportunities, including on- and off-road pedestrian and bicycle facilities, infrastructure projects for improving non-driver access to public transportation and enhanced mobility, community improvement activities, historic transportation preservation, environmental mitigation and vegetation management activities; recreational trail program projects; safe routes to school projects; and projects for planning, designing, or constructing boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways.

TA continues to build upon the legacy of the Transportation Enhancements (TE) and Safe Routes to Schools (SRTS) programs by providing funding opportunities for local projects that support additional transportation options, strengthen local economies, improve quality of life, protect the natural environment, and enhance transportation infrastructure.

b. Legislative History

The IIJA Act replaced TA with a set-aside of Surface Transportation Block Grant (STBG) Program funding for transportation alternatives (TA). These set-aside funds include all projects and activities that were previously eligible under TA, encompassing a variety of transportation projects that prioritize safety, comfort, and connectivity to destinations for all people who use the street network such as pedestrian and bicycle facilities, recreational trails, safe routes to school projects, community improvements such as historic preservation and vegetation management, and environmental mitigation related to stormwater and habitat connectivity.

TA provides funding for programs and projects defined as transportation alternatives, replacing the funding from pre- FAST act programs including TE, Recreational Trails Program (RTP), and SRTS, wrapping them into a single funding source.

c. Performance Management

A significant part of the reforms made by MAP-21 included transitioning to a performance-based program, including establishing national performance goals for Federal-aid highway programs. The IIJA Act supports and continues this overall performance management approach, within which states invest resources in projects that collectively will make progress toward national goals.

The Federal Highway Administration (FHWA) encourages state DOTs to develop creative approaches to program administration and project implementation procedures. The development of a competitive process for TA funds is an opportunity to develop transparent project solicitation, prioritization and selection processes. ODOT expects this method to deliver high project quality, and infrastructure improvements that are supported by local, regional and state transportation planning efforts.

Page | 4

Page 185 of 229

Page 238 of 363

Page 288 of 628

Page 290 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



TRANSPORTATION ALTERNATIVES PROGRAM GUIDANCE & APPLICATION

2. Program Structure

Included in the following information is a summary of the FHWA TA Guidance. For more information, please visit the following FHWA website:

https://www.fhwa.dot.gov/environment/transportation_alternatives/guidance/ta_guidance_2022.pdf

a. Funding

The IIJA Act provides a set-aside of STBG funding for transportation alternatives. These set-aside funds include all projects and activities that were previously eligible under TA, encompassing a variety of transportation projects that prioritize safety, comfort, and connectivity to destinations for all people who use the street network such as pedestrian and bicycle facilities, recreational trails, safe routes to school projects, community improvements such as historic preservation and vegetation management, boulevards, and environmental mitigation related to stormwater and habitat connectivity as well as allowing projects eligible under the Recreational Trails Program(RTP) to be eligible under TAP. Oklahoma will receive a little over \$24 million annually for all categories of sub-allocation. See [Appendix E](#)

States and MPOs for urbanized areas with more than 200,000 people will conduct a competitive application process for the use of TA funds; eligible applicants include tribal governments, local governments, transit agencies, school districts, and a new eligibility for nonprofit organizations responsible for local transportation safety programs. The IIJA Act also newly allows each urbanized area of this size to use up to half of its sub allocated TA funds for any STBG-eligible purpose (but still subject to the TA-wide requirement for competitive selection of projects). **All applicants regardless of population will be eligible for the statewide TAP program under the Flex category. Applicants that are under 15,000 population that fall within the ACOG/INCOG adjusted urbanized boundaries are eligible to apply for statewide funding in whichever population category they fall. All applicants will be limited to 2 applications per cycle.**

Oklahoma's TA Funding level is determined by the state's proportionate share of the national total from FFY 2022 TE funding. Additionally, Oklahoma has also elected to continue the Recreational Trails Program, which is administered by the [Oklahoma Department of Tourism](#)

Under the IIJA ACT, the suballocation apportionments are shown in Appendix E. The categories for participation are based on populations from the 2020 census. The sub-allocated funds are divided into four categories based on population:

- Urbanized areas with populations $\geq$ 200,000
- Areas with populations $\geq$ 50,001 and $<$ 200,000
- Areas with populations $\geq$ 5,001 and $<$ 50,000
- Areas with populations $\leq$ 5,000
- **Flex – these funds can be used in any of the areas above.**

Applicants within the ACOG and INCOG boundaries should work with their respective MPO and ODOT contact to accurately determine eligibility for statewide funding.

Counties will use their unincorporated population to determine what category to apply under.

Recommended federal fund request per project based on population category is as follows.

1. Urbanized areas with populations $\geq$ 200,000 (**See COG rules**)(1.2 million per project under the flex category)

Page | 5

Page 186 of 229

Page 239 of 363

Page 289 of 628

Page 291 of 660



TRANSPORTATION ALTERNATIVES PROGRAM GUIDANCE & APPLICATION

- 2.Areas with populations $\geq$ 50,001 and $<$ 200,000 (1.2 million per project)
- 3.Areas with populations $\geq$ 5,001 and $<$ 50,000 (1.2 million per project)
- 4.Areas with populations $\leq$ 5,000 (700,000 per project)

b. Local Match

Based on 2020 census data applicants with populations of 0-5000, may apply for TA funds up to **90%** of eligible construction project costs. A local match is required to pay for **10%** of the construction project costs. Matching funds in excess of 10% are allowed and are a consideration for scoring. Federal funds cannot be used as matching funds, unless expressly permitted by law. State funds are eligible for use as match.

Based on 2020 census data applicants with populations of 5,001 or greater, may apply for TA funds up to **80%** of eligible project costs. A local match is required to pay for **20%** of the project costs. Matching funds in excess of 20% are allowed and are a consideration for scoring. Federal funds cannot be used as matching funds, unless expressly permitted by law. State funds are eligible for use as match.

Costs incurred prior to the authorization of federal funds are not eligible project costs.

ODOT reserves the right to reduce or adjust TA funding requests.

Please note that if an agency's application is selected for funding, the agency will enter into a City/State Funding Agreement with ODOT and will serve as the official sponsoring agency. All costs incurred during the project process are subject to Federal and state eligibility requirements.

c. Funding Limitations and Availability

TA funds will be available for the year awarded plus three federal fiscal years. Entities awarded funds will have approximately three years from award prepare projects for ODOT letting, unless ODOT determines otherwise, or they risk forfeiture of any remaining funds for the project. Please note that the obligation of construction funds is contingent upon completion of the design phase of a project; therefore, **the design phase must be completed** within the appropriate timeframe to obligate your construction funds.

d. Generic Project Timeline

- Agreement – 2 months
- Consultant Selection to NTP – 4-6 months
- 30% Design, QC/QA, and NEPA Submittal – 3 months
- NEPA (Standard) – 6-9 months (Historic District or Buildings add 6 months to a year)
- 60-65% Design (ROW and needed for NEPA completion) – 2 months
- ROW Submittal and Clearance (if no new row is needed) – 1 month
- 90% Design, QC/QA – 2 months
- PS&E Submittal – 2 months

Page | 6

Page 187 of 229

Page 240 of 363

Page 290 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



TRANSPORTATION ALTERNATIVES PROGRAM GUIDANCE & APPLICATION

• Bidding Process

- a. PS&E Submittal – 3 months prior to letting
- b. Award – 1 month
- c. Contracting – 1.5 -2 months
- d. Flex Start – 3 months (This allows contractor to start within 3 months of contracts being signed)
- e. The above means that a contractor may not start on a project 8.5 to 9 months after final PS&E has been submitted to the department for a letting.

- Total time to start construction on a project from start to finish is 24 to 36 months. Please take this into consideration when applying for projects that need to be done in a certain timeframe.

e. Eligible Entities

The IIJA Act authorizes the following entities to apply for TA Program funding:

- Local governments
- Regional Transportation Authorities
- Transit agencies
- Natural resource or public lands agencies
- School Districts, local education agencies or schools
- Tribal governments
- A metropolitan planning organization that serves an urbanized area with a population of 200,000 or fewer
- A nonprofit entity.
- A State, at the request of an eligible entity listed above.
- Any other local or regional governmental entity with responsibility or oversight of transportation or recreational trails that the state determines to be eligible, consistent with the goals of Subsection (c) of Section 213 of Title 23.

Please note that “high-risk” entities determined at ODOT’s discretion will not be awarded funds, even if they are otherwise eligible. High-risk entities include those defined by financial risk or historical lack of capacity to adequately manage Federally-funded projects

f. Eligible Projects and Activities

The following categories of activities are eligible for funding under ODOT’s Statewide TA:

(1) Transportation Alternatives as defined in 23 U.S.C. 101(a)(29) as it appeared prior to changes made by the FAST Act: The term “transportation alternatives” means any of the following activities when carried out as part of any program or project authorized or funded under title 23 U.S.C., or as an independent program or project related to surface transportation: Note: TA projects are **not** required to be located along a Federal-aid highway.

Eligible projects must meet one or more of these eligibilities and must relate to surface transportation:

(A) Construction, planning, and design of on-road and off-road trail facilities for pedestrians, bicyclists, and other nonmotorized forms of transportation, including sidewalks, bicycle

Page | 7

Page 188 of 229

Page 241 of 363

Page 291 of 628

Page 293 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



TRANSPORTATION ALTERNATIVES PROGRAM GUIDANCE & APPLICATION

infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting and other safety-related infrastructure, and transportation projects to achieve compliance with the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.).

(B) Construction, planning, and design of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs.

(C) Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other nonmotorized transportation users.

(D) Construction of turnouts, overlooks, and viewing areas.

(E) Community improvement activities, including:

- (i) inventory, control, or removal of outdoor advertising;
- (ii) historic preservation and rehabilitation of historic transportation facilities;
- (iii) vegetation management practices in transportation rights-of-way to improve roadway safety, prevent against invasive species, and provide erosion control (see State DOTs Leveraging Alternative Uses of the Highway Right-of-Way Guidance); and
- (iv) archaeological activities relating to impacts from implementation of a transportation project eligible under title 23, U.S.C.

(F) Any environmental mitigation activity, including pollution prevention and pollution abatement activities and mitigation to:

- (i) address stormwater management, control, and water pollution prevention or abatement related to highway construction or due to highway runoff; 1 or 1 This includes activities described in 23 U.S.C. 119(g), 328(a), and 329, Transportation Alternatives (TA) Set-Aside Implementation Guidance March 30, 2022 Page 22 of 30
 - (ii) reduce vehicle-caused wildlife mortality or to restore and maintain connectivity among terrestrial or aquatic habitats.
- (2) The recreational trails program under 23 U.S.C. 206 of title 23. (See the Recreational Trails Program section. Any project eligible under the RTP also is eligible under the TA Set Aside.)
- (3) The safe routes to school program under section 1404 of the SAFETEA-LU (23 U.S.C. 402 note; Public Law 109-59) [now codified as 23 U.S.C. 208 and including]:
- Infrastructure-related projects eligible under section 1404(f)(1) [now eligible under 23 U.S.C. 208(g)(1)].
 - Non-infrastructure-related activities eligible under section 1404(f)(2) [(now eligible under 23 U.S.C. 208(g)(2))].
 - SRTS coordinators eligible under section 1404(f)(3) [now eligible under 23 U.S.C. 208(g)(3)].
- (4) Planning, designing, or constructing boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways. • See Boulevards from Divided Highways for examples.

g. Ineligible Projects and Activities

- TA Set-Aside funds cannot be used for the following activities:
- MPO administrative purposes. Exceptions:
 - o See FHWA's [Memo](#) Allocating Indirect Costs to Projects, dated September 4, 2015.
- Promotional activities, except as permitted under the SRTS (2 CFR 200.421(e)(3)).

Page | 8

Page 189 of 229

Page 242 of 363

Page 292 of 628

Page 294 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



TRANSPORTATION ALTERNATIVES PROGRAM GUIDANCE & APPLICATION

- Routine maintenance and operations, except trail maintenance and restoration as permitted under the RTP.
- General recreation and park facilities, playground equipment, sports fields, campgrounds, picnic areas, pavilions, or other facilities that do not serve an eligible TA Set-Aside, RTP, or SRTS purpose.

*This is not a comprehensive list. If you have any questions or concerns, please contact the State TA Program Coordinator, or your regional representative at your local MPO.

3. Program Requirements

Since the Statewide TA is a part of the Federal-aid highway program, awarded projects are subject to certain Federal laws and regulations. The following is a list of the basic eligibility requirements that all ODOT TA projects **must** meet.

a. Compliance with Federal and State Requirements

- Involvement of the public, including any adjacent property owners, in the development of the project.
- Compliance with the Uniform Relocation Property Assistance and Real Property Acquisition Policies Act (the Uniform Act) for the acquisition of easements or the purchase of land in fee simple, as defined by 23 CFR 710. This includes fair treatment practices and may include the completion of an appraisal on parcels to be acquired. This requirement applies whether or not federal funds will be used for the acquisition costs.
- National Environmental Policy Act (NEPA) 23 CFR 771. (See following page for further NEPA guidance) This requires verification the project is not harmful to the environment in the following areas:
 - Noise - impacts of noise during and after construction
 - Air Quality – impacts to air quality
 - Cultural Resources - disturbances to areas of archaeological or historical significance. Properties proposed for rehabilitation or preservation must be eligible for or on the list of the National Register of Historic Places. (Section 106 of the National Historic Preservation Act)
 - Water Quality - impacts to water quality
 - Wetlands - impacts to wetlands
 - Floodplains - impacts to regulatory floodways or to a 110-year floodplain
 - Farmland Protection - impacts to surrounding farmland
 - Hazardous Waste Sites - location of and impacts to hazardous waste sites
- Americans with Disabilities Act (ADA). Projects must conform to the Americans with Disabilities Act, which allows for reasonable access to the project for persons with disabilities.
- Disadvantaged Business Enterprises (DBE). Verification must be received that efforts have been made to solicit bids from disadvantaged business enterprises.
- Other required federal special provisions.
- Davis-Bacon Wage Requirements. Projects will be required to comply with Davis-Bacon wage requirements, which state that contractors will conform to federal minimum wage requirements.
- Competitive bidding requirements. Construction projects are required to be let through ODOT unless otherwise approved.

Page | 9

Page 190 of 229

Page 243 of 363

Page 293 of 628

Page 295 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



TRANSPORTATION ALTERNATIVES PROGRAM GUIDANCE & APPLICATION

- Permits or Other Approvals. It is the project owner/sponsor's responsibility to obtain all permits, inspections, or other approvals that may be required as a result of the activities proposed as part of the project.

National Environmental Policy Act (NEPA)

This act requires Federal agencies to disclose and consider, through an Environmental Assessment and, sometimes, through an Environmental Impact Statement, any significant effect a project may have on the environment (including cultural, natural, social and historical resources).

Except in unusual circumstances, a TA project will be processed as a categorical exclusion (CE). A CE does not mean that no environmental work is required, only that there is not a significant environmental effect; therefore, less documentation is required.

Section 4(f) of the U.S. Department of Transportation Act

The FHWA cannot approve a project that uses land from a Section 4(f) resource (publicly owned parks, recreation areas, wildlife and waterfowl refuges, and national, state, or local historical sites) unless the Project Sponsor is also the owner/administrator of the park, or FHWA determines that no feasible alternative exists. In such a case, all efforts must be made to minimize harm to the resource. Note that this Section does not apply to restoration, rehabilitation or maintenance of historic transportation facilities if the work does not adversely affect the resource's historic qualities.

Section 106 National Historic Preservation Act (NHPA) of 1966

Federal agencies are required to consider the potential effects of a project on a property that is listed in or eligible for the National Register of Historic Places.

Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, As Amended

This act provides requirements in the real property acquisition and provides for relocation payments. Note that all TA projects are subject to the Act except those that do not involve acquisition of additional property or relocations.

Brooks Act

Federally assisted consultant contracts for engineering and related design services must use qualification-based selection procedures, which disallow price as a factor in the selection process. Note that Oklahoma's procedures mirror the Brooks Act.

Competitive Bidding

Construction projects must be advertised and awarded to the lowest responsible and responsive bidder through open competitive bidding.

This is not a comprehensive list. Federal requirements should be discussed with the state TA Project Manager(s), or your regional representative at your local MPO. The IIJA Act requires that projects funded by the TA must be carried out under the same rules and procedures as a highway project on a Federal-aid highway.

b. Minimum Project Requirements

In addition to the above requirements, applicants for TA funds **must** meet the following minimum requirements:

- The Sponsoring Agency and the proposed activity or project **must** meet the program's eligibility requirements.
- The Sponsoring Agency **must** provide a Resolution of Project Sponsorship indicating proof of

Page | 10

Page 191 of 229

Page 244 of 363

Page 294 of 628

Page 296 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



TRANSPORTATION ALTERNATIVES PROGRAM GUIDANCE & APPLICATION

local match (according to funding criteria) commitment to operating and maintaining the proposed project for the useful life of the project, and availability of funds in the agency's budget to pay all matching costs at the time of invoice. [Appendix A](#) –

- The Sponsoring Agency **must** submit letter(s) of support from the jurisdiction(s) that has ownership over the affected right(s)-of-way. This requirement only applies when a project is not entirely located within the jurisdiction of the sponsoring entity.
- The Sponsoring Agency **must** submit letter(s) of support from the ODOT Field Division Engineer when the project includes any portion of an ODOT owned facility.
- The Sponsoring Agency **must** submit a basic map identifying the location of the proposed project.
- The Sponsoring Agency **must** submit a formal cost estimate for the project completed by a licensed architect, landscape architect, or engineer. A list of ODOT Pre-Approved Engineering Firms can be found [here](#).
- Sponsoring Agencies **will not** be reimbursed for any costs incurred prior to the execution of the City/State Funding Agreement.

4. TA Application and Selection Process Overview

The goal of ODOT's TA project selection process is to encourage and reward efforts that meet and exceed the minimum program requirements listed above.

a. Call for Projects

The intent of the call for projects is to allow ODOT's TA Project Managers time to meet with Sponsoring Agencies in order to review proposed TA projects and applications, and provide recommendations and guidance prior to the application process. All Sponsoring Agencies are strongly encouraged to register and submit a Call for Projects Form, found on the ODOT TA submission [website](#).

Preliminary Application for TA projects will run from **January 30th – April 30, 2024**.

b. Application Process

If a Sponsoring Agency is located within an MPO's Urbanized Area (UA) [Appendix D](#), the agency should work with the MPO staff to ensure that the project meets the minimum requirements listed in the previous section, as well as discuss engineering estimates, project phasing, the agency's familiarity project maintenance, whether the agency has previously had difficulty meeting deadlines for Federal or state-funded projects, and other items as needed. **Full applications will only be accepted from those sponsors who fill out a preliminary application.**

Page | 11

Page 192 of 229

Page 245 of 363

Page 295 of 628

Page 297 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



TRANSPORTATION ALTERNATIVES PROGRAM GUIDANCE & APPLICATION

c. MPO Contacts

Association of Central Oklahoma Governments (ACOG)
Hannah Nolen, AICP
Mobility & Planning
hnolen@acogok.org
4205 N. Lincoln Blvd.
Oklahoma City, OK 73105
405-234-2264

Indian Nations Council of Governments (INCOG)
Jane Ziegler, Transportation Planner
jziegler@incog.org
Two West Second St., Suite 800
Tulsa, OK 74103
(918) 579-9427

d. Required Documents

All applicants **must** submit the following documents as part of the TA application packet:

- TA Call for Projects/Final Application
- Resolution of Project Sponsorship indicating proof of match, maintenance and budget capabilities from sponsoring agency [Appendix A](#)
- Letter(s) of Support
- Cost Estimate and Match/Share Breakdown from a licensed engineer, architect, or landscape architect
- Basic map(s) of the project location

e. Project Submission and Selection Process

Consistent with other Federal-aid highway programs, TA funds are administered by ODOT. TA funds **must** be used for eligible projects that are submitted by eligible entities and selected through a competitive process (23 U.S.C. 213(c)(4)(A)). Federal TA requirements do not establish minimum standards or procedures for the competitive process. The project scoring and selection process is conducted by a Transportation Alternative Advisory Committee (TAAC) appointed by the Local Government Division Engineer.

For areas throughout the state outside of the Large Urbanized Areas, sponsoring agencies **must** submit their completed application packets through the ODOT TA submission [website](#). **Email submissions will not be accepted.**

Deadline — all Call for Projects must be received by ODOT no later than Tuesday, April 30th, 2024 at 4p.m. CST.

All application packets submitted to ODOT for inclusion in the statewide competitive selection process will be scored by the Transportation Alternative Advisory Committee and according to the criteria listed in this Guide. **Incomplete application packets will not be accepted.** Project funding is limited by the total TA Program allocation, as well as the sub-allocations to the population areas, which ODOT is required by FHWA to meet.

After the Transportation Alternative Advisory Committee meets and selects projects and funding awards, the Local Government Project Manager(s) will send out agreements to the Project Sponsors of the selected projects. ODOT will also provide the applicants and their respective MPOs or RTPOs (if applicable) with information on the selected projects.

Page | 12

Page 193 of 229

Page 246 of 363

Page 296 of 628

Page 298 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



TRANSPORTATION ALTERNATIVES PROGRAM GUIDANCE & APPLICATION

f. Important Dates and Deadlines

Date	Activity
January 30, 2024	Call for Projects Form opens. TA Website will be live with Application Guidance and Required Documentation information.
January 30 – April 31, 2024	Call for Projects Form is open. Once a TA Project Call for Project form is submitted, ODOT Project Managers will schedule, conduct and provide feedback to Sponsors from site review and/or project review session.
May 1, 2024	The TA Application Form will be live for Sponsor Agencies to submit Final Application.
May 31 st , 2024	FINAL Applications are due.
June 1 st – Sept 1 st	Application scoring period.
October/November 2024 ODOT Commission Meeting	ODOT will announce final project selections and awards.

g. Oklahoma Transportation Contacts and Resources

For more information on the Department's Transportation Alternatives Program, interested applicants should contact:

TA Program Coordinator
Local Government Division
Matt VanAuken
MVanauken@odot.org
Phone: (405) 436-3734

5. Oklahoma Transportation TA Program Project Scoring Process

a. Introduction and Process

ODOT developed the following TA project scoring and selection criteria using input from various stakeholders and partners.

Once submitted, all applications will go through a multi-phase review process. During this process, the applications are screened for accuracy and completeness before being evaluated based on the supplemental materials provided by the applicant. All applications should contain detailed information that promotes the needs and benefits associated with the proposed project(s).

b. Project Scoring Criteria

Page | 13

Page 194 of 229

Page 247 of 363

Page 297 of 628

Page 299 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



TRANSPORTATION ALTERNATIVES PROGRAM GUIDANCE & APPLICATION

Points will be awarded on the technical aspects to determine the need and quality of the project and its potential to strengthen the state's transportation system for users of all ages and abilities. This assessment evaluates projects based upon perceived strengths and weaknesses, project readiness, accuracy of estimate and schedule, appropriateness of scope, potential obstacles, experience with the Project Sponsors.

[Pedestrian & Bicycle / Non-Motorized Transportation Projects](#)

Pedestrian & Bicycle

Construction, planning, and design of on-road and off-road facilities for pedestrians, bicyclists, and other non-motorized forms of transportation, including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting and other safety-related infrastructure, and transportation projects to achieve compliance with the Americans with Disabilities Act of 1990 (42 USC 12101 et seq.). Project examples include, but are not limited to:

- New or reconstructed sidewalks, walkways, or curb ramps
- Bike lane striping
- Wide paved shoulders
- Bike parking and bus racks
- New or reconstructed hard surface trails
- Bike and pedestrian bridges and underpasses

Infrastructure related projects to provide safe routes for non-drivers

Construction, planning, and design of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs. Communities applying for TA funding in this category should consider ways to improve the ability of non-drivers to access daily needs, such as schools, clinics, libraries, markets, and public transportation.

Conversion of abandoned railway corridors to trails (Project sponsor will be required to provide proof of ownership and purchase agreement for the railroad)

Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other non-motorized transportation users. Project examples include:

- Planning, designing, and constructing multi-use trails along a railroad right-of-way
- Major reconstructions of multi-use trails along a railroad right-of-way
- Developing rail-with-trail projects
- Purchasing unused railroad property for reuse

Community improvement activities, including:

- inventory, control, or removal of outdoor advertising;
- historic preservation and rehabilitation of historic transportation facilities;
- vegetation management practices in transportation rights-of-way to improve roadway safety, prevent against invasive species, and provide erosion control (see [State DOTs Leveraging Alternative Uses of the Highway Right-of-Way Guidance](#));

[Historic / Scenic / Streetscape Transportation Projects](#)

Page | 14

Page 195 of 229

Page 248 of 363

Page 298 of 628

Page 300 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



TRANSPORTATION ALTERNATIVES PROGRAM GUIDANCE & APPLICATION

Construction of turnouts, overlooks, and viewing areas

- Note: **TA funds may not be used for the construction of visitor centers.** Additionally, funds cannot be used for marketing or promotion not related to the scenic or historic highway program, nor can they be used for the staffing, operating, or maintenance costs of facilities. TA funds also cannot be used for tourist and welcome centers.
- Note: TA funds may not be used for the sole purpose of replicating a historic building and cannot be used for the operation of historic sites.

Historic preservation and rehabilitation of historic transportation facilities

- Restoration and reuse of historic buildings with strong link to transportation history
- Restoration and reuse of historic buildings for transportation related purposes
- Interpretive displays at historic sites
- Access improvements to historic sites and buildings
- Restoration of railroad depots, bus stations, and lighthouses
- Rehabilitation of rail trestles, tunnels, bridges, and canals

Streetscapes, aesthetic improvements, transportation environment enhancements

- Streetscaping and/or outdoor landscaping to enhance the comfort of the traveling public
- Amenities to enhance the quality and character of the street, trail, or other transportation facility
- Improving access and traffic management for all transportation modes

Safe Routes to School Transportation Projects

Funding will be provided for selected projects, such as improvements to sidewalks, traffic calming, pedestrian and bicycle crossing, on- and off-street bicycle facilities, secure bicycle parking, and traffic diversions. Examples of projects include:

- Crosswalk improvements
- Bicycle routes, signage, or lanes providing access to a school
- Traffic control signals improving pedestrian and bicycle safety directly related to school access

The TAAC will use the evaluations described below to assign each project a score of 0 points to 100 points. This information should be found in the application materials submitted, including proposed budget, illustrations, and text narrative—**no external research will be done, so please be complete and specific in your application materials.**

Planning and Design – The proposed project is clearly described with a realistic schedule and has been properly vetted through community involvement. The total point value is 0 to 15.

1. Clear and adequate project descriptions.	15
2. The project has identified safety, connectivity, and equity concerns.	
3. The proposed project provides safety to the user by incorporating multiple safety components like signage, crosswalks improvement, school zones, and RRFB's.	
4. The project has taken into consideration the community and network context.	

Page | 15

Page 196 of 229

Page 249 of 363

Page 299 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



TRANSPORTATION ALTERNATIVES PROGRAM GUIDANCE & APPLICATION

Transportation Network – The proposed project provides benefits to users of multiple transportation modes and/or incorporates elements of more than one eligible Transportation Alternatives activity as well as provides enhancement to the existing transportation system. The total point value is 0 to 20.

1. Projects which clearly enhance the quality or utility of existing or new transportation facilities or services. Including Historic Facilities	20
2. Linking more than one mode of transportation.	
3. Number of federal Transportation Alternative categories the proposed project encompasses.	
4. Project is part of an adopted transportation plan.	
5. Project shows new and innovative approaches to enhancing the transportation system.	
6. The facility is safe and easy to walk, bike, or wheelchair roll for people of all ages and abilities.	

Cost/Benefit – Projects are scored based upon the quality of the estimated budget, population served, and economic benefit. The total point value is 0 to 15.

1. Projects which benefit underserved populations.	15
2. Projects which enhance the State's travel and tourism efforts. Including tourism efforts to historic sites.	
3. Projects which contribute to a wide geographical dispersion of the Transportation Alternative Funds within the State.	
4. Detailed, complete, and realistic project estimate.	
5. Projects which enhance local community's economic opportunities.	

Match Funding – Community's commitment and ability to provide required match funds. The total point value is 0 to 15.

1. Projects will be completed with the Transportation Alternative funds requested and the matching funds pledged by the applicant. The project must not be dependent on other funding contingencies. It must represent a complete, identifiable, and useable facility or entity rather than only a component of a larger project.	15
2. The extent to which applicants indicate a commitment to provide extra effort or contribution above the minimum matching fund requirement.	

Public Support – Sponsor provides evidence of local support. The total point value is 0 to 5.

1. Projects which have the support of community members, elected officials and local entities.	5
2. Project creates partnership at local levels.	

Project Delivery and Maintenance – Sponsor's past performance on the delivery and maintenance of ODOT projects. The total point value is 0 to 30.

Page | 16

Page 197 of 229

Page 250 of 363

Page 300 of 628

Page 302 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



TRANSPORTATION ALTERNATIVES PROGRAM GUIDANCE & APPLICATION

1. Ability of sponsor to maintain project.	30
2. Past experience in similar projects.	
3. Additional influencing factors as deemed appropriate by the evaluator.	

TOTAL SCORE POSSIBLE – COMPREHENSIVE REVIEW

Category	Low Score	High Score
Planning & Design	0	15
Transportation Network	0	20
Cost/Benefit	0	15
Match Funding	0	15
Public Support	0	5
Project Delivery and Maintenance	0	30
Total	0	100

Page | 17

Page 198 of 229

Page 251 of 363

Page 301 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



TRANSPORTATION ALTERNATIVES PROGRAM GUIDANCE & APPLICATION

Appendix A

RESOLUTION OF PROJECT SPONSORSHIP FOR A TRANSPORTATION ALTERNATIVES PROGRAM APPLICATION AND MAINTENANCE COMMITMENT

A RESOLUTION DECLARING THE ELIGIBILITY OF THE <LOCAL GOVERNMENTAL AGENCY> TO SUBMIT AN APPLICATION TO THE OKLAHOMA DEPARTMENT OF TRANSPORTATION FOR USE OF TRANSPORTATION ALTERNATIVES PROGRAM FUNDS SET FORTH BY IIJA FOR THE <PROJECT NAME> PROJECT IN <LOCAL JURISDICTION> AND AUTHORIZING THE <CHIEF PROJECT SPONSOR> TO SIGN THIS APPLICATION.

Whereas, the <local governmental agency>, Oklahoma, is submitting an application to the Oklahoma Department of Transportation for transportation alternatives program funds in the amount of <\$ > set forth by IIJA and as outlined in ODOT's transportation alternatives program guidance & application packet for 2022; and

Whereas, the <local governmental agency>, Oklahoma, is participating as an eligible project sponsor in the Oklahoma Department of Transportation's transportation alternatives program set forth by IIJA; and

Whereas, federal monies are available under a transportation alternatives program set forth by IIJA, administered by the state of Oklahoma, Department of Transportation, for the purpose of creating and promoting the planning and development of active transportation facilities and programs in Oklahoma; and

Whereas, the <local governmental agency>, Oklahoma, acknowledges availability of the required local match of no less than 20%; and,

Whereas, after appropriate public input and due consideration, the governing body of <local governmental agency>, Oklahoma, has recommended that an application be submitted to the state of Oklahoma for the <project name> project.

Now, therefore, be it resolved by the governing body of the <local governmental agency>, Oklahoma:

Section 1. That the <local governmental agency>, Oklahoma, does hereby authorize <the project sponsor> to submit an application to the Oklahoma Department of Transportation for transportation alternatives program funds set forth by IIJA on behalf of the citizens of <local governmental agency>, Oklahoma.

Section 2. That the <local governmental agency>, Oklahoma, hereby assures the Oklahoma Department of Transportation that sufficient funding for the <project name> project is available.

Section 3. That the <local governmental agency>, Oklahoma, hereby assures the Oklahoma Department of Transportation that sufficient funding for the operation and maintenance of the <project name> project will be available for the life of the project.

Page | 18

Page 199 of 229

Page 252 of 363

Page 302 of 628

Page 304 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



TRANSPORTATION ALTERNATIVES PROGRAM GUIDANCE & APPLICATION

Section 4. That the <local governmental agency>, Oklahoma, hereby assures the Oklahoma Department of Transportation that the <local governmental agency>, Oklahoma, will have title or permanent easement to the <project name> project by the time of project letting, if necessary.

Section 5. That the chief project sponsor of <local governmental agency>, Oklahoma, is authorized to sign the application to the Oklahoma Department of Transportation for transportation alternatives program funds set forth by IIJA on behalf of the citizens of <local governmental agency>, Oklahoma. The chief project sponsor is also authorized to submit additional information as may be required and act as the official representative of the <local governmental agency> in this and subsequent related activities.

Adopted and passed by the governing body of the <local governmental agency>, Oklahoma, this <day> of <month>, <year>.

Chief Project Sponsor: _____ (print)

_____ (sign)

ATTEST: <Seal>

Page | 19

Page 200 of 229

Page 253 of 363

Page 303 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



TRANSPORTATION ALTERNATIVES PROGRAM GUIDANCE & APPLICATION

Appendix B

Please click on the following items to access their content.

Planning, Design, and Safety Resources

- i. [Manual on Uniform Traffic Control Devices \(MUTCD\)](#)
- ii. [Guide for the Planning, Design, and Operation of Pedestrian Facilities, July 2004, \(AASHTO Pedestrian Guide\)](#)
- iii. [Guide for the Development of Bicycle facilities 2012, Fourth Edition \(AASHTO Bike Guide\)](#)
- iv. [Proposed Rights-of-Way Guidelines](#)
- v. [Separated Bike Lane Planning and Design guide \(FHWA\)](#)
- vi. National Association of City Transportation Officials (NACTO) Guides:
 1. [Urban Street Design Guide](#)
 2. [Urban Bikeway Design Guide](#)
 3. [Transit Street Design Guide](#)
- vii. FHWA Planning and Design Resources and Guides—a suite of tools produced by the FHWA to support the development of high-quality pedestrian and bicycle networks:
 1. [Small Town and Rural Multimodal Networks](#)
 2. [Achieving Multimodal Networks: Applying Design Flexibility and Reducing Conflicts](#)
 3. [Incorporating On-Road Bicycle Networks into Resurfacing Projects](#)
 4. [Pursuing Equity in Pedestrian and Bicycle Planning](#)
 5. [Guidebook for Developing Pedestrian and Bicycle Performance Measures](#)
 6. Case Studies in Delivering Safe, Comfortable and Connected Pedestrian and Bicycle Networks: [Volume 1](#) and [Volume 2](#)
 7. [Bike Network Mapping Idea Book](#)

Page | 20

Page 201 of 229

Page 254 of 363

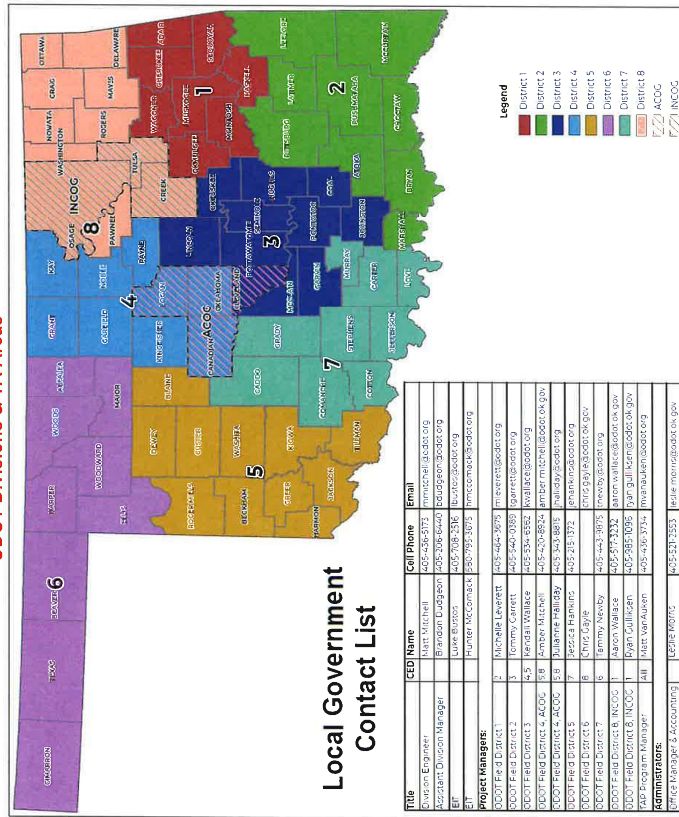
Page 304 of 628

Appendix C

TRANSPORTATION ALTERNATIVES PROGRAM GUIDANCE & APPLICATION

OKLAHOMA
Transportation

ODOT Divisions & TA Areas

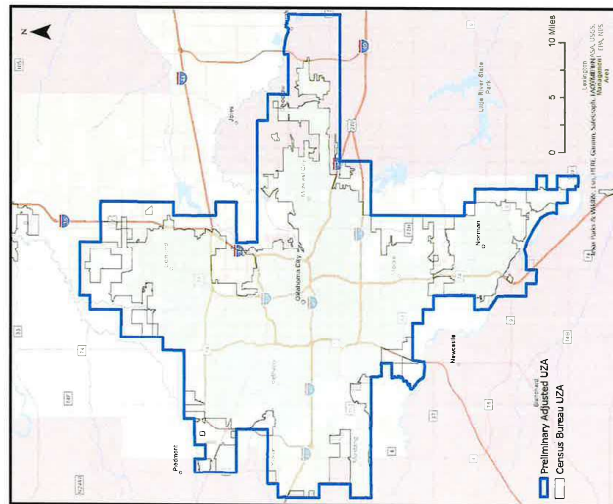


TRANSPORTATION ALTERNATIVES PROGRAM GUIDANCE & APPLICATION



Appendix D

Adjusted Urbanized Area Boundaries



City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Appendix E

The chart below is a per year breakdown of TAP funds per population category.

State	Total Reserved for TA	AREAS OVER 200K	50K < AREAS ≤ 200K	5K < AREAS ≤ 50K	AREAS < 5K	TA AVAILABLE TO ANY AREA
OKLAHOMA	\$22,314,802	\$5,324,004	\$703,983	\$2,288,847	\$4,848,899	\$9,149,069

Page | 23

Page 204 of 229

Page 257 of 363

Page 307 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

FAQ's

1. Can an applicant that mostly falls within an urbanized area AND is above the 15,000-population maximum apply for statewide funds if the project limits fall outside the urbanized boundary.
Yes
2. How does a County figure out what category they fall under?
Counties will apply under the category that their unincorporated population falls into. For example, if the County population is 40,000 and the Cities' population total 36,000, then county would apply in the under 5,000 category.
3. How many call for projects can you submit?
You can submit as many projects as you would like, as long as you have matching funds for each project. If you submit more than one project, please prioritize them in the case that they can't all be awarded.

Page | 24

Page 205 of 229

Page 258 of 363

Page 308 of 628



CITY OF GLENPOOL: SIDEWALK EXPANSION/BEAUTIFICATION PROJECT

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



To: Mayor and Council

From: Beth Miller, Grants – Special Projects Coordinator

Date: April 1, 2024

Re: INCOG Tulsa County Urban County Community Development Block Grant (CDBG)

Background:

Staff is requesting Councils approval to apply for the INCOG - CDBG for a drainage and pavement repair project. This project involves the repair of a sinkhole on the right of way, replacement of storm-drain inlets, and pavement reconstruction on 145th Pl and Kendalwood Blvd in the Glenn Village II housing addition. The total request under the grant is \$120,143.00.

The City is required to conduct a public hearing to inform citizens of the proposed project. The public hearing is scheduled to be held on April 10th 2024, at the Glenpool Conference Center at 6PM. Please find attached a Notice of Public Hearing.

This grant has no required match from the City. Applications are due April 12th, 2024.

Staff Recommendations:

Staff recommends the Council approves pursuing these grant funds and allow staff to submit an application.

Attachments:

- Notice of Public Hearing
- Project Summary and Cost Estimate
- CDBG FY 2024 Application Guidance and Application

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;
Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4
City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight
www.glenpoolonline.com

Page 207 of 229

Page 260 of 363

Page 310 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Tulsa Count Community Development Block Grant		
Drainage and Pavement Repair Project		
145th Street and Kendalwood Blvd		
Project Estimate		
Description	Unit	Price (\$)
Excavation	Lump Sum	16,500.00
Repair or Replacement of inlet structure(s)	Lump Sum	58,000.00
Backfill	Lump Sum	8,000.00
Replacement of Asphalt Pavement	Lump Sum	35,500.00
Curb and Gutter	Lump Sum	2,100.00
Total		120,100.00

Page 209 of 229

Page 262 of 363

Page 312 of 628

**TULSA COUNTY URBAN COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

FY2024 APPLICATION GUIDANCE

Due date for this Application is April 12, 2024

The CDBG program is authorized under Title I of the Housing and Community Development Act of 1974, as amended.

The purpose of this Application Guidance is to provide assistance in preparing a Community Development Block Grant application for the **FY2024** Tulsa County CDBG Urban County Program.

Eligible Entities

Entities included for FY2024 funding, the funding allocation to the entity, and the percentage of low and moderate income population for each is listed below:

	Proposed Allocation Amount	Percentage Low/Mod Population
<u>Metro Entities</u>		
Broken Arrow Infrast.	\$406,225.00	28.43
Bixby	\$ 93,603.27	23.03
Owasso	\$159,894.62	26.66
Sand Springs	\$ 93,867.17	38.12
Sapulpa	\$130,547.05	49.54
<u>Revolving Entities</u>		
Glenpool	\$120,143.00	38.36
Tulsa County	\$120,143.00	42.42

Threshold Requirements for FY2024 Metro City Applications

Due to HUD'S desire for all Entitlements to dramatically increase their expenditure rates and failure of select Entities to expend funds in a timely manner, the following expenditure criteria have been established for the **FY2024** Application cycle. To submit an application for **FY2024**, communities with open Metro Entities contracts must comply with the following Threshold Requirements:

100% of 2021 grant expended;
50% of 2022 grant expended and reimbursement request submitted;
2023 obligated through bid award or design process underway (documentation required).

If the above expenditure requirements have not been met by April 1, 2024, the community will not be eligible to submit an application. Staff will determine re-allocation of funds.

Guidance
Community Development Block Grant (CDBG)
2024 Tulsa County Urban County
Page 1 of 6

Page 210 of 229

Page 263 of 363

Page 313 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Applications should be submitted to:

INCOG
Claudia Brierre
2 West 2nd Street, Suite 800
Tulsa, OK 74103
cbrierre@incog.org

Section One

National Objective

The primary National Objective of the Community Development Block Grant (CDBG) Program is the "development of viable urban communities by providing decent housing and a suitable living environment, particularly for persons of low and moderate incomes." All project proposals submitted for funding through the CDBG Program must document the achievement of at least one of the following National Objectives:

- Provide benefit to low and moderate income persons.
- Aid in the prevention or elimination of slums or blight.
- Meet other community development needs having particular urgency, posing a serious or immediate threat to the health or welfare of a community.

Most CDBG applicants qualify their project activities under the National Objective of benefit to low and moderate income persons. Applicants are cautioned that qualifying a project under slum or blight or urgent need is a difficult process that has very limited application and can only be used under special conditions and circumstances. Therefore, you are urged to qualify your proposal under benefit to low and moderate income persons. Applicants who qualify a proposal using slum and blight or urgent need must receive guidance and approval from INCOG.

To qualify for CDBG funding under the National Objective of benefit to low and moderate income persons, the proposed project activities must show a positive or general improvement of living condition in a definable geographic target area where at least 51% of the occupied households/homes are of low and moderate income families. Low and moderate income families have an income equal to or less than the current Section 8 low income limits established by the United States Department of Housing and Urban Development (HUD). Each activity proposed for funding with Community Development Block Grant(CDBG) dollars claiming the National Objective of benefit to low and moderate income persons, must provide data indicating the percentage of low and moderate income beneficiaries.

Application Criteria

1. No matching funds are required.
2. No administration expenses will be funded with CDBG funds.

Guidance
Community Development Block Grant (CDBG)
2024 Tulsa County Urban County
Page 2 of 6

Page 211 of 229

Page 264 of 363

Page 314 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

3. When planning projects for FY2024, be aware that accumulating more than 2 years of grant funding is not permitted.

4. Engineering is a permissible use of CDBG funds but competitive procurement requirements must be followed.

5. Income surveys of the project target area must be conducted. The use of Census Tract or Block Group data to document the percentage of low and moderate income beneficiaries for any CDBG- funded activity should receive prior INCOG review and approval.

6. Applicants must hold an application phase Public Hearing informing citizens of the proposed project and submit documentation of the Public Hearing with this application. Notice must be given at least 15 days prior to the public hearing by publication in jurisdiction newspapers; or by posting at city halls. Acceptable documentation consists of the affidavit of publication or a copy of the newspaper article announcing the public hearing, copy of certified posted notice, screenshot of posting on City website. Tulsa County has prepared a Citizen Participation Plan on behalf of the Urban County communities; therefore, the individual community does not need to prepare a full Citizen Participation Plan.

7. Specific projects identified in the application must have cost estimates derived from professional sources. Water and wastewater projects that require Oklahoma Department of Environmental Quality (DEQ) construction permitting must have certified cost estimates from a professional engineer licensed to work in Oklahoma. For other types of projects, professional cost estimates may be derived from architects, engineers, vendors, construction companies, or appropriate personnel qualified to make such estimates.

Use of Funds

The CDBG Program funds a broad array of projects and activities including but not limited to the following:

- Water and wastewater system improvements
- Solid waste
- Fire protection
- Streets
- Neighborhood Parks
- Housing activities including construction, emergency repair, rehabilitation
- Acquisition of real property for eligible public purposes
- Clearance, demolition and removal of buildings and improvements
- Senior Citizen Centers
- Gas and electrical system improvements
- Removal of architectural barriers associated with handicapped areas *
- Storm water drainage improvements
- Economic Development
- Social services

Guidance
Community Development Block Grant (CDBG)
2024 Tulsa County Urban County
Page 3 of 6

Page 212 of 229

Page 265 of 363

Page 315 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Construction of ADA Sidewalks in non-low/mod census tracts is not an eligible project.

Guidance regarding eligibility requirements can be found in 24CFR 570.201 of the Federal Housing and Community Development Act of 1974, as amended.

Proposal Guidance

Applicants are encouraged to contact the staff persons listed below with questions regarding program requirements, project conceptualization, or any portion of the Application Packet and/or Guidelines.

Claudia Brierre	579-9431	cbrierre@incog.org
JT Darling	579-9494	jdarling@incog.org
Preslie Anderson	579-9452	panderson@incog.org

Guidance
Community Development Block Grant (CDBG)
2024 Tulsa County Urban County
Page 4 of 6

Page 213 of 229

Page 266 of 363

Page 316 of 628

Section Two

Required Application Documents

1. Application Summary

This form contains information about the specific project and includes a certification from the local government attesting to the accuracy and completeness of the application. The certification form must be completed and signed by the chief elected official of the local government.

2. Line Item Budget (Application Form Attachment A)

The description of project activities along with a budget (form provided as Attachment A) should be as specific as possible as they will form the basis of your contract. This Budget should match Professional Cost Estimates submitted with the application.

3. Direct Project Beneficiary Income Survey (Survey Summary Form Attachment B)

Income surveys for each proposed CDBG funded activity are a requirement unless using census tract or block group data.

Determination of project beneficiaries:

City-wide- An activity which will serve the entire city (such as wastewater treatment), provided that the city has a low and moderate income percentage at or above 51%. If the LMI percentage is below 51%, an income survey with a 75% response rate must be provided.

Area benefit- An activity which benefits all the residents in a particular area where at least 51 percent of the residents are low and moderate income persons. Examples would include resurfacing of a collector street or construction of a fire department substation.

Direct benefit- An activity which requires information on household size and income so that it is evident that at least 51 percent of the clientele are persons whose household income does not exceed the low and moderate income limit; or an activity which has income eligibility requirements which limit the activity exclusively to low and moderate income persons.

Presumed benefit- Benefit a clientele that is generally presumed to be principally low and moderate income persons. Activities that exclusively serve a group of persons in any one or a combination of the following categories may be presumed to benefit 51 percent low- and moderate-income persons: abused children, battered spouses, elderly persons, adults meeting the Bureau of the Census' Current Population Reports definition of "severely disabled," homeless persons, illiterate adults, persons living with AIDS, and migrant farm workers.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

Guidelines to identify specific beneficiaries for various activities:

- **Water or Wastewater Line Replacement or Rehabilitation.** Those households directly tapped to or receiving improved service from the lines. Generally, beneficiaries are considered those persons residing in houses who receive their water through new, replaced or upgraded lines, or houses that discharge sewage into or through an improved collection line or main en route to the treatment plant.
- **New Wastewater or Water Extensions to Previously Un-served Areas.** The households/homes that will actually be connected to the wastewater or water line extensions. Service to newly-constructed subdivisions will not be funded due to environmental review requirements.
- **Flood and Drainage Improvements.** Households/homes within the recognized drainage basin.
- **Fire Protection.** Households/homes (buildings, vehicles and equipment) residing within the response area of the fire station; or using actual residential calls made by a fire station over the prior 12 month period, conduct a survey of those residences obtaining no less than 75% response rate.
- **Senior Citizen Centers and Community Centers.** Households/homes within the designated service area of the proposed center. If there is only one center in the community, the service area can be considered to be the entire community. If there is more than one center, then the Applicant must delineate the service area of each center. Senior Citizen Centers are presumed to benefit low and moderate income persons.
- **Demolition/Clearance/Removal of Junk and Debris and/or Abandoned Inoperative Vehicles.** Households/homes within the geographic area designated to receive the focus of the demolition, clearance and/or removal activities. Typically, the properties located within the geographic area designated to receive the demolition/removal activities are considered to be beneficiaries.
- **Provision of Accessibility for the Handicapped to Public Buildings.** The households/homes within the geographic area that receive services from the assisted public building(s). Providing handicapped access to a city hall would provide benefit to the households/homes in the entire city. Proposed handicapped access activities in connection with limited clientele facilities are presumed to benefit low and moderate income persons.
- **Street Improvements/Sidewalk Improvements.** The households/homes that have at least one property line abutting the improvement.

Guidance
Community Development Block Grant (CDBG)
2024 Tulsa County Urban County
Page 6 of 6

Page 215 of 229

Page 268 of 363

Page 318 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

4. Identification of Other Project Funding Sources (Application Form Attachment C)

Match and leverage are not required for the grant, but should be identified if applicable to the project.

5. Certified Engineering Reports and Professional Cost Estimates (Application Form Attachment D)

Water and wastewater projects that require Oklahoma Department of Environmental Quality construction permitting must have certified cost estimates from a professional engineer licensed to work in Oklahoma. For projects not requiring DEQ permits, professional cost estimates must be derived from architects, engineers, vendors, construction companies, or appropriate personnel to make such estimates, and submitted with the application.

6. Applicant Resolution (Application Form Attachment E)

Applications must include a Resolution passed by the governing body requesting CDBG assistance from the Tulsa County Urban County program. A sample Resolution is provided as Attachment E of the application.

7. Readiness To Proceed (Attachment F- Applicant Provides own Form)

Applications must include an anticipated start date and projected timeline for completion. Documentation of the level of readiness to proceed must be submitted.

**TULSA COUNTY URBAN COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

APPLICATION CHECKLIST

Required Documents to be submitted with Applications

- ✓ W-9 Form
- ✓ Documentation of Current Registration in SAM
- ✓ Public Hearing Documentation: Affidavit of publication or certified posted notice.
- ✓ Application Summary Page which includes
 - Project Title
 - Detailed Project Description
 - Map with target area and Census Tract/Block Group (BG) clearly marked
 - Number of population served
 - Census Tract(s) and Block Groups(s) identified
- ✓ Application Certification
- ✓ Attachment A: Line Item Budget
- ✓ Attachment B: Income Survey Summary Form
 - Completed form if Income Survey
 - LM Percentage (%) if using CT/BG data
- ✓ Attachment C: Other Project Funding Sources
- ✓ Attachment D: Certified Professional Cost Estimates/Engineering Report
- ✓ Attachment E: Resolution
- ✓ Attachment F: Project Timeline

Application
Community Development Block Grant (CDBG)
2024 Tulsa County Urban County
Page 1 of 2

Page 217 of 229

Page 270 of 363

Page 320 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

**TULSA COUNTY URBAN COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

APPLICATION FOR FY2024 FUNDS

1. Name of Unit of Local Government City of Glenpool
Mailing Address 12205 S Yukon Ave Glenpool OK 74033
Physical Address 12205 S Yukon Ave Glenpool OK 74033

Zip Code +4 _____
Phone Number 918-209-4646 _____
FEI# 23-7196935 _____
SAM _____
Unique _____
Entity# JPRQJKV9ZKC1 _____
Chief Elected Official Mayor Joyce Calvert _____
Clerk Lesli Smith _____
2. Name of Staff Contact Elizabeth Miller
Phone Number 918-209-4646 E-mail emiller@cityofglenpool.com
3. Project Title, **Detailed** Description of Project
(Attach additional detail as needed. Provide Map)
this project involves the repair of a sinkhole on the right of way, replacement of storm drain inlets, and pavement reconstruction on 145th PI and Kendalwood Blvd in the Glenn Village II housing addition.
4. Number of population served: _____
☐ Census Tract/Block Group # _____
☐ Household Income Survey _____
5. Project Budget Summary:

CDBG Funds		\$ <u>120,143.00</u>
Other Sources	<u>City General Fund</u>	\$ _____
	_____	\$ _____
Total		\$ _____

Application
Community Development Block Grant (CDBG)
2024 Tulsa County Urban County
Page 2 of 2

Page 218 of 229

Page 271 of 363

Page 321 of 628

Page 323 of 660

**TULSA COUNTY URBAN COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

APPLICATION CERTIFICATION

The Applicant hereby certifies that all of the information contained in this application for community development assistance through the Tulsa County CDBG Urban County Program is true and accurate to the best of my knowledge and that all documentation supporting the information in this application is on file in the official offices of this unit of local government, available for review by Tulsa County/HUD during normal business hours. The Applicant also affirms that none of the activities set forth in this application have been initiated, nor shall they be initiated unless a grant has been awarded, a contract fully executed, and notice has been issued by Tulsa County that release of funds requirements have been met.

(Type) Name and Title of Chief Elected Official Date

x

Signature of Chief Elected Official

[S E A L]

State of Oklahoma
County of _____

Attest:

Subscribed and sworn to before me _____, 2024.

Application
Community Development Block Grant (CDBG)
2024 Tulsa County Urban County
Page 3 of 2

Page 219 of 229

Page 272 of 363

Page 322 of 628

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
TULSA COUNTY URBAN COUNTY
DIRECT PROJECT BENEFICIARY INCOME SURVEY SUMMARY FORM ATTACHMENT B

Activity Name: _____

COMPLETE THIS SECTION BY PLACING THE TOTAL NUMBER OF HOUSEHOLDS OBTAINED FROM THE HOUSEHOLD SURVEY IN EACH APPROPRIATE COLUMN.

Insert County Income Levels	\$47,750	\$4,550	\$61,350	\$68,150	\$73,6500	\$79,100	\$84,550	\$90,000
Number of People in Each Household	1	2	3	4	5	6	7	8
Below or Above the County Income Levels	Below Above	Below Above	Below Above	Below Above	Below Above	Below Above	Below Above	Below Above
Total Number Of Households	0						0	

Total Number of Occupied Households/Homes in Activity Target Area = _____
Total Number of Persons in Activity Target Area = _____
Total Number of Occupied Households/Homes Surveyed in Activity Target Area = _____
Total Number of Persons Accounted for by the Survey in the Activity Target Area = _____
Total Number of Households Below the Low and Moderate Income Level in the Activity Target Area = _____
Percentage of Total Households Below the Low and Moderate Income Level in the Activity Target Area = _____%

I hereby certify that the above information was obtained from the occupants of the addresses listed and the information is accurate:

City-wide Low and Moderate Income Level
(For use only when projects are of City-wide benefit.)

x _____
Signature of Chief Executive Official _____ Date _____

[Seal]

Subscribed and sworn to before me _____, 20 _____. My commission expires _____, 20 _____.
Commission No. _____

Clerk/Notary Signature _____

HUD Census Data for Low and Moderate Income Level for Block Groups, Enumeration Districts or Census Tracts as Provided by HUD (For use only when a project's target area boundaries are identical to BG, ED or Tracts) _____%

Community Development Block Grant (CDBG)
2024 Tulsa County Urban County
Beneficiary Income Survey Summary - Attachment B

Attachment C

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
TULSA COUNTY URBAN COUNTY

IDENTIFICATION OF OTHER PROJECT FUNDING SOURCES

Federal/State participation, if any (loans, grants, etc.) provide commitment letters.

Agency	Purpose	Amount	Present Status Comment

Other sources and amount of project financing including applicant's local contribution, if any.

Agency	Purpose	Amount	Present Status Comment
		\$	

X

Chief Elected Official Signature

Date

Other Funding Sources – Attachment C
Community Development Block Grant
2024 Tulsa County Urban County
Page 1 of 1

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

ATTACHMENT D

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2024 TULSA COUNTY URBAN COUNTY**

Attach Certified Professional Cost Estimates/Engineering Report (where applicable)

Page 223 of 229

Page 276 of 363

Page 326 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

ATTACHMENT E

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2024 TULSA COUNTY URBAN COUNTY**

RESOLUTION

WHEREAS, the Housing and Community Development Act of 1974, as amended (24 U.S.C. 93-383 et seq.), (the "Act"), provides that Community Development Block Grant, ("CDBG"), funds may be used for the support of activities that provide decent housing and suitable living environments and expanded economic opportunities principally for persons of low- and moderate-income; and,

WHEREAS, CDBG Regulations 24 CFR 570.307(a) allow counties having a total combined population of 200,000 or more from the unincorporated areas and participating incorporated areas to qualify as an urban county; and,

WHEREAS, Title I of the Housing and Community Development Act of 1974, Public Law 93-383, as amended, authorized the Secretary of Housing and Urban Development, as a representative of the United States of America, to grant to Tulsa County funds and administrative responsibility for the Tulsa County CDBG Urban County program; and

WHEREAS, a Cooperation Agreement between Tulsa County and the City has been executed for the purpose of participation in the Tulsa County Urban County Community Development Block Grant Program for Federal Fiscal Years 2023-2025; and,

NOW THEREFORE, BE IT RESOLVED by the _____ that the City of _____ desires to obtain assistance in addressing community development needs and hereby requests the Tulsa County CDBG Urban County program to provide assistance.

NOW THEREFORE, BE IT FURTHER RESOLVED by the _____ City Council/Commission that the City of _____ affirms its commitment to take all action within its power to facilitate the receipt of the assistance of community development funds, and upon receipt to administer said grant by the rules and regulations established by the United States of America, the State of Oklahoma, Tulsa County and all empowered agencies thereof.

ADOPTED this _____ day of _____, 2024, at a (regularly or specially) scheduled meeting of the governing body, in compliance with the Open Meeting Act, 25 O.S. §§ 301-314 (2001).

(Type) Name and Title of Chief Elected Official

Signature of Chief Elected Official

(S E A L)

Attest:

Subscribed and sworn to before me _____, 20____

Clerk Signature

Page 224 of 229

Page 277 of 363

Page 327 of 628

Page 329 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

ATTACHMENT F

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2024 TULSA COUNTY URBAN COUNTY**

Attach Project Timeline which clearly demonstrates Readiness To Proceed, including an anticipated start date and projected timeline for completion. Documentation of the level of readiness to proceed must be submitted.

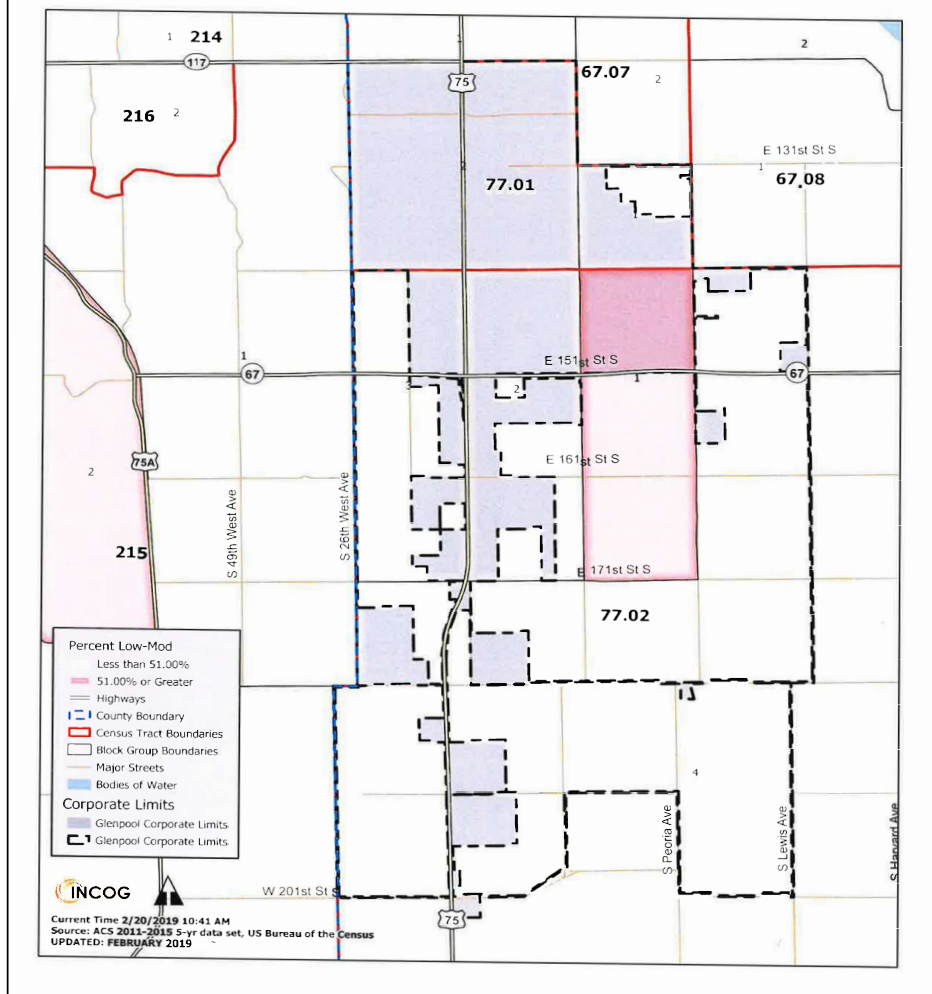
Award of construction bid and start of construction cannot be prior to completion of environmental review by INCOG.

Page 225 of 229

Page 278 of 363

Page 328 of 628

Low & Moderate Income Block Groups for the City of Glenpool



City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment



To: Mayor and Council
From: David Tillotson, City Manager
Date: March 27, 2024
Re: ICSC Las Vegas Conference

Background:

This item is on the agenda to allow the Council to determine which, if any, Council members will be attending the ICSC Las Vegas conference. The Council chose to scale back our attendance at the ICSC@Red River events in 2023 and 2024 by not sending any Council members and also chose not to send anyone to the 2023 Las Vegas conference. This year's ICSC Las Vegas conference is scheduled for May 19th through the 21st. Costs for the conference registration are \$1,050 per person, plus airfare, hotel, and meals. I will be attending the conference primarily to partner with our active developers on current projects.

Staff Recommendation:

Staff has no recommendation on this item.

Attachments:

- ICSC conference website info

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;
Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4
City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Leslie Smith
www.glenpoolonline.com

Page 227 of 229

Page 280 of 363

Page 330 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

3/27/24, 2:18 PM

ICSC LAS VEGAS | ICSC



ICSC LAS VEGAS is our premier event and takes place annually in May. It is a two- to three-day gathering of dealmakers and industry experts, who are driving innovation and evolution in commercial real estate.

Schedule At-a-Glance

Sunday, May 19 • Wynn

1:00 – 4:30 pm • Professional Development Workshops

Monday, May 20 • LVCC

8:00 am – 5:00 pm • Exhibit Hall Open

10:00 am – 4:30 pm • Sessions

Tuesday, May 21 • LVCC

8:00 am – 3:00 pm • Exhibit Hall Open

10:00 – 11:45 am • Sessions

https://www.icsc.com/attend-and-learn/events/details/las-vegas-2024?utm_source=modal_1&utm_medium=all_visitors&utm_campaign=2024LASVEG... 1/7

Page 228 of 229

Page 281 of 363

Page 331 of 628

Page 333 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 01 Apr 2024 Minutes Attachment

3/27/24, 2:18 PM

ICSC LAS VEGAS | ICSC

Registration Fees*

Register at the Standard Rate (ends May 16, 2024, at 11:59 pm EST)

Member • **\$1,050**
Non-Member • **\$1,975**
Retailer Member • **\$0**
Student Member • **\$50**

On-Site Rate (starts May 17, 2024, at 12:00 am EST)**

Member • **\$1,450**
Non-Member • **\$1,975**
Retailer Member • **N/A**
Student Member • **N/A**

*All cancellations are subject to a \$100 cancellation fee for members and non-members and \$25 for student members. Refunds will not be given for cancellations received after **4:59 pm ET on April 1, 2024**. All requests for refunds must be received by ICSC in writing.

** On-site registrations are not accepted for Retailer Members and Student Members.

Attendees can choose to have their badges mailed in advance for a \$25 fee. The deadline to select this option is 4:59 pm ET on April 1, 2024.

**Please note this badge mailing option applies to paid attendee badges only (no exhibitor or other comped badges). You must select the badge mailing option at checkout during the event registration process in order to have your badge mailed. Badges will only be mailed once to the primary address in your file. Please make sure this address is correct before you register. If you do not receive your badge or the badge is incorrect, we cannot resend. Badges are non-transferable. We cannot resend a badge to a different address or transfer the name on the badge. If you did not select to have your badge mailed at check out, we cannot mail your badge. You will need to pick up the badges and make corrections on-site at registration.*

Hotel Reservations

Rooms for ICSC LAS VEGAS book up fast. For discounted rates, reserve your hotel stay via onPeak, our official hotel partner, today. Hotel reservations are available on a first-come, first-served basis.

[Book Hotel](#)

Notice to all ICSC Members: Please be advised that ICSC will only contact you through onPeak, ICSC's official hotel provider. Any other email or phone solicitations offering hotel bookings are unauthorized and should be disregarded as spam notices.

Questions? Contact onPeak at (855) 992-3353 or icsc@onpeak.com.

https://www.icsc.com/attend-and-learn/events/details/las-vegas-2024?utm_source=modal_1&utm_medium=all_visitors&utm_campaign=2024LASVEG... 2/7

Page 229 of 229

Page 282 of 363

Page 332 of 628

Page 334 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment



MINUTES
City Council Regular Meeting
Monday, April 15, 2024 Council Chambers 6:00 PM

COUNCIL PRESENT:

Joyce Calvert
Brandon Kearns
Tim Fox
Chris Brobst
Jacqueline Triplett-Lund

COUNCIL ABSENT:

STAFF PRESENT:

David Tillotson
Susan White
Lesli Smith
David Agbetunsin
Lea Ann Reed
Jeremy Plane
Joshua Brannon
Gerald S. Gilbert
Elizabeth Miller
Duy Nguyen
Joe Wuest

STAFF ABSENT:

Page

- A) Call to Order - Joyce G. Calvert, Mayor**
Mayor Calvert called the meeting to order at 8:55 p.m.
- B) Roll Call, Declaration of Quorum – Lesli Smith, City Clerk; Joyce G. Calvert, Mayor**
Scott Major, Attorney with Rosenstein, Fist & Ringold, were also present.
- C) Proclamation- DECLARING PUBLIC WORKS WEEK IN THE CITY OF GLENPOOL.**
[2024-04-15 Proclamation - Public Works Week](#)
- D) Management Report**
There was no manger report.

4

Page 1 of 11

Page 283 of 363

Page 333 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting
April 15, 2024

E) Mayor Report – Joyce G. Calvert, Mayor

There was no mayor report.

F) Council Comments

There were no council comments.

G) Public Comments

There were no public comments.

H) Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)

- 1) Recommendation to Tulsa County Board of Commissioners to reappoint Chris Brobst to the GEMS Board of Trustees for a term ending May 31, 2029. [GEMS BD APPT Brobst.2024](#) 5 - 6
- 2) Reappoint Keith Robinson to the Planning Commission and Board of Adjustment for a term ending May 11, 2027. [Robinson PC Appointment](#) 7
- 3) Budget Amendment CITY-14 for FY23-24, increasing General Fund revenue account 01-5-00-5167 (Farmers Market Fees) by \$4,000.00, and increasing expenditure account 01-6-01-6210 (Farmers Market) by \$4,000.00 to appropriate permit fee proceeds to operational expenses associated with the Farmers Market. [FY24 Budget Amendment CITY-14 City Council Staff Report 04-11-24](#)
[FY24 Budget Amendment City-14 \(Final\)](#) 8 - 9
- 4) Approve City of Glenpool Community Development Block Grant (CDBG) 2024 Tulsa County Urban County Resolution 2024004 (David Tillotson, City Manager) 10 - 11

Moved by Brandon Kearns, seconded by Chris Brobst

To approve items 1, 3 and 4 only of the consent agenda.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	5	0	0	0

Page 2 of 11

Page 284 of 363

Page 334 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting
April 15, 2024

CARRIED.

[Staff Report - CDBG Resolution 2024004](#)

I) Consideration and appropriate action relating to items removed from the Consent Agenda

Reappoint Keith Robinson to the Planning Commission and Board of Adjustment for a term ending May 11, 2027.

- 1) Chair Tim Fox motioned for the removal of item #2 from the consent agenda, proposing a separate vote by the board to ensure transparency and provide visibility to the community.

Moved by Brandon Kearns, seconded by Joyce Calvert

To reappoint Keith Robinson to the Planning Commission and Board of Adjustment for a term ending May 11, 2027.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox		x		
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	4	1	0	0

CARRIED.

J) Scheduled Business

K) Adjournment

The meeting was adjourned at 9:00 p.m.

Page 3 of 11

Page 285 of 363

Page 335 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 15 Apr 2024 Minutes Attachment



PROCLAMATION DECLARING PUBLIC WORKS WEEK IN GLENPOOL

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the people of Glenpool; and,

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in Glenpool to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2024 marks the 64th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association be it now,

NOW THEREFORE IT IS HEREBY PROCLAIMED that the week May 19–25, 2024, as National Public Works Week. I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and advancing quality of life for all.

ADOPTED and SIGNED this 15th day of April 2024.

Joyce Calvert, Mayor

ATTEST: _____
Lesli Smith, City Clerk

City Of Glenpool
Creating Opportunity

NATIONAL PUBLIC WORKS WEEK
MAY 19-25, 2024

ADVANCING
Quality of Life
FOR ALL

Page 4 of 11

Page 286 of 363

Page 336 of 628

Page 338 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 15 Apr 2024 Minutes Attachment



To: HONORABLE MAYOR AND CITY COUNCIL
From: Susan White, GEMS District Administrator
Date: April 15, 2024
Subject: GEMS Trustee Appointment

Background

The GEMS District was created by virtue of Section 9c, Article X, of the Constitution of the State of Oklahoma. It provides for trustees to be appointed to five-year terms by the County Commissioners.

The Tulsa County Commission desires that the Glenpool City Council recommend appointments to the Board.

The term of Chris Brobst will expire on May 31, 2024. Trustee Brobst has agreed to serve for an additional term.

Recommendation

Recommend City Council consideration to request the Tulsa County Commission reappoint GEMS Trustee Chris Brobst for an additional five-year term, expiring May 31, 2029, and authorize the Mayor to sign the letter of request.

Attachment

Recommendation Letter to Tulsa County Board of Commissioners

12205 S. Yukon, Glenpool, OK 74033 • OFFICE: 918-209-4630 FAX: 918-209-4626

Page 5 of 11

Page 287 of 363

Page 337 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 15 Apr 2024 Minutes Attachment



April 15, 2024

Tulsa County Board of Commissioners
Ray Jordan Administration Building
500 S. Denver Avenue
Tulsa, OK 74103

Re: Trustee Appointment – Chris Brobst
Glenpool Area Emergency Medical Service District

Honorable Board of Commissioners,

The term of Trustee Chris Brobst will expire May 31, 2024. Glenpool City Council met on April 15, 2024 and approved a recommendation to the Tulsa County Board of Commissioners that Mr. Brobst be considered for reappointment. Mr. Brobst has agreed to serve for another term.

It is my pleasure to recommend to the Tulsa County Board of Commissioners that Mr. Chris Brobst be appointed to the Glenpool Area Emergency Medical Service District Board of Trustees for an additional five-year term, expiring May 31, 2029.

Respectfully,

Joyce G. Calvert
Mayor

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;
Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4
City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Leslie Smith
www.glenpoolonline.com

Page 6 of 11

Page 288 of 363

Page 338 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 15 Apr 2024 Minutes Attachment

Planning Commission Appointment

Joyce Calvert <jcalvertward3@gmail.com>

Thu 3/28/2024 8:41 AM

To:David Tillotson <DTillotson@cityofglenpool.com>

David, good morning. After having visited with Gerald and a couple of board members, I have again, decided to re appoint Keith Robinson to the Planning Commission/Board of Adjustment. Please place the item on the next agenda.

Joyce Calvert

Sent from my iPhone

Page 7 of 11

Page 289 of 363

Page 339 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 15 Apr 2024 Minutes Attachment



To: Honorable Mayor and City Council

From: Joshua Brannon, Finance Director

Date: April 11, 2024

Re: FY23-24 City Budget Amendment CITY-14

Background:

The attached budget amendment requests an increase to the General Fund FY 23-24 revenue budget for newly created Farmers Market Fees in the amount of \$4,000.00. This revenue represents permit fees paid by non-produce vendors for space at the City's seasonal Farmers Market. The amendment also requests an increase to the General Fund expenditure budget for Farmers Market in the amount of \$4,000.00 to appropriate permit fees for operational expenses associated with the Farmers Market.

Staff Recommendation

Staff recommends approval of Budget Amendment CITY-14, increasing newly created General Fund revenue account 01-5-00-5167 (Farmers Market Fees) by \$4,000.00, and increasing expenditure account 01-6-01-6210 (Farmers Market) by \$4,000.00

Attachment:

Budget Amendment Form CITY-14

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;
Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4
City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Leslie Smith
www.glenpoolonline.com

Page 8 of 11

Page 290 of 363

Page 340 of 628

City of Glenpool
Budget Amendment

Fiscal Year: 2023 - 2024
Amendment No: CITY-14
Date Requested: 4/11/2024

Revenue:						Expense:				
	Fund	Account Number	Acct Name	Increase / (Decrease)	New Budget Amount	Fund	Account Number	Acct Name	Increase / (Decrease)	New Budget Amount
1	01	5-00-5167	Farmers Market Fees	\$ 4,000.00	\$ 4,000.00	01	6-01-6210	Farmers Market	\$ 4,000.00	\$ 4,000.00
2										
3										
4										
5										
6										
8										
9										
10										
11										
12										
13										
14										
			Total	\$ 4,000.00	\$ 4,000.00			Total	\$ 4,000.00	\$ 4,000.00

Notes:
Line 1: Appropriation of newly created revenue and expenses associated with seasonal Glenpool Farmers Market

Approved by the City of Glenpool

Mayor

Date

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 15 Apr 2024 Minutes Attachment



To: Mayor and Council

From: David Tillotson, City Manager

Date: April 12, 2024

Re: CDBG Resolution 2024004

Background:

Council approved as part of the April 1, 2024, agenda, an application request to Tulsa County for CDBG grant funds in the amount of \$120,143.00 in federal funds to repair a sinkhole that is developing along 145th Pl. and Kendalwood Blvd. in the Glenn Village II subdivision. The application also required that the Council approve a resolution in support of the application. Although the resolution was included in the packet for Council review as part of the grant application the agenda language did not account for approval of the resolution specifically. Out of an abundance of caution, staff is requesting Council approve Resolution 2024004 so that we can include it with our previously approved and submitted application.

Staff Recommendation:

Staff recommends approval of City of Glenpool Community Development Block Grant (CDBG) 2024 Tulsa County Urban County Resolution 2024004

Attachments:

- Resolution 2024004

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;
Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4
City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Leslie Smith
www.glenpoolonline.com

Page 10 of 11

Page 292 of 363

Page 342 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

City Council Regular Meeting - 15 Apr 2024 Minutes Attachment

RESOLUTION #2024004

**CITY OF GLENPOOL
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2024 TULSA COUNTY URBAN COUNTY**

WHEREAS, the Housing and Community Development Act of 1974, as amended (24 U.S.C. 93-383 et seq.), (the "Act"), provides that Community Development Block Grant, ("CDBG"), funds may be used for the support of activities that provide decent housing and suitable living environments and expanded economic opportunities principally for persons of low- and moderate-income; and,

WHEREAS, CDBG Regulations 24 CFR 570.307(a) allow counties having a total combined population of 200,000 or more from the unincorporated areas and participating incorporated areas to qualify as an urban county; and,

WHEREAS, Title I of the Housing and Community Development Act of 1974, Public Law 93-383, as amended, authorized the Secretary of Housing and Urban Development, as a representative of the United States of America, to grant to Tulsa County funds and administrative responsibility for the Tulsa County CDBG Urban County program; and,

WHEREAS, a Cooperation Agreement between Tulsa County and the City has been executed for the purpose of participation in the Tulsa County Urban County Community Development Block Grant Program for Federal Fiscal Years 2023-2025;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Glenpool that the City desires to obtain assistance in addressing community development needs and hereby requests the Tulsa County CDBG Urban County program to provide assistance.

NOW THEREFORE, BE IT FURTHER RESOLVED by the Glenpool City Council that the City of Glenpool affirms its commitment to take all action within its power to facilitate the receipt of the assistance of community development funds, and upon receipt to administer said grant by the rules and regulations established by the United States of America, the State of Oklahoma, Tulsa County and all empowered agencies thereof.

ADOPTED this 15th day of April, 2024, at a regularly scheduled meeting of the governing body, in compliance with the Open Meeting Act, 25 O.S. §§ 301-314 (2001).

CITY OF GLENPOOL

Joyce G. Calvert, Mayor

(S E A L)

Subscribed and sworn to before me April 15, 2024.

Attest:

Lesli Smith, City Clerk

Page 11 of 11

Page 293 of 363

Page 343 of 628

Page 345 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment



To: Honorable Mayor and City Council

From: Joshua Brannon, Finance Director

Date: May 6, 2024

Re: FY23-24 City Budget Amendment CITY-15

Background:

The requested budget amendment is to appropriate a portion of interest income to account for investment expenses incurred in generating such income within each applicable City fund during FY23-24. To begin the fiscal year, all interest income and associated investment expenses were being recorded within the General Fund. These revenues and expenses have now been apportioned across each applicable fund based on pooled cash reports for each month of FY23-24.

Staff Recommendation:

Staff recommends approval of Budget Amendment CITY-15, increasing revenue accounts 5-00-5301 (Interest Income) by a total of \$48,572.00 across applicable City funds, and increasing expenditure accounts 6-01-6283 (Investment Expenses) by \$48,572.00 across applicable City funds.

Attachment:

Budget Amendment Form CITY-15

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;
Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4
City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Lesli Smith
www.glenpoolonline.com

City of Glenpool
Budget Amendment

Fiscal Year: 2023 - 2024
Amendment No: CITY-15
Date Requested: 5/6/2024

Revenue:							Expense:						
	Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget		Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget
1	01	5-00-5301	Interest Income	\$ 100,000	\$ 31,060.00	\$ 131,060.00		01	6-01-6283	Investment Expenses	\$ -	\$ 31,060.00	\$ 31,060.00
2	03	5-00-5301	Interest Income	\$ -	\$ 367.00	\$ 367.00		03	6-01-6283	Investment Expenses	\$ -	\$ 367.00	\$ 367.00
3	04	5-00-5301	Interest Income	\$ -	\$ 710.00	\$ 710.00		04	6-01-6283	Investment Expenses	\$ -	\$ 710.00	\$ 710.00
4	05	5-00-5301	Interest Income	\$ -	\$ 2,184.00	\$ 2,184.00		05	6-01-6283	Investment Expenses	\$ -	\$ 2,184.00	\$ 2,184.00
5	06	5-00-5301	Interest Income	\$ -	\$ 4,920.00	\$ 4,920.00		06	6-01-6283	Investment Expenses	\$ -	\$ 4,920.00	\$ 4,920.00
6	50	5-00-5301	Interest Income	\$ -	\$ 5,386.00	\$ 5,386.00		50	6-01-6283	Investment Expenses	\$ -	\$ 5,386.00	\$ 5,386.00
8	51	5-00-5301	Interest Income	\$ -	\$ 1,337.00	\$ 1,337.00		51	6-01-6283	Investment Expenses	\$ -	\$ 1,337.00	\$ 1,337.00
9	52	5-00-5301	Interest Income	\$ -	\$ 2,608.00	\$ 2,608.00		52	6-01-6283	Investment Expenses	\$ -	\$ 2,608.00	\$ 2,608.00
10													
11													
12													
13													
14													
			Total		\$ 48,572.00					Total		\$ 48,572.00	

Notes:
Lines 1: Appropriation of a portion of Interest Income to account for Investment Expenses incurred in generating such income within each applicable City fund

Approved by the City of Glenpool

Mayor

Date

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment



To: Honorable Mayor and Council
From: Lesli Smith, City Clerk
Date: May 6, 2024
Subject: Certificate and Order to Tulsa County Clerk and County Treasurer

Background: Tulsa County requires renewal of the Certificate and Order accompanied by a Treasurer's bond to be submitted every two years, or whenever a change in administration occurs. In this case, the County is requesting submittal of the Certificate and evidence of bond for Josh Brannon, Treasurer.

Staff Recommendation:

- Staff recommends Board approval of the Certificate and Order and authorization to submit to Tulsa County Clerk's office

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;
Tim Fox, Ward 1; Chris Brabst, Ward 2; Jacqueline Lund, Ward 4
City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Lesli Smith
www.glenpoolonline.com

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

S. A. & I. 127 (2016)

**CERTIFICATE AND ORDER
TO COUNTY CLERK AND COUNTY TREASURER**

Glenpool Oklahoma, May 6, 2024

To the County Clerk and County Treasurer of Tulsa County, Oklahoma.

We, the undersigned, presiding officer and Clerk of the Governing Board of (City, Town, Multi-County, Library, Board of Education, School District, (state which)
Glenpool City Council of Glenpool
("Public Body") in said County, State of Oklahoma, hereby authorize you, from and after the date hereof, for the current term or for the remainder of such current term in case of appointment to fill vacancy, such authority to continue until the end of such term, and no longer, unless sooner revoked, to pay over any public funds collected for the aforesaid Public Body in accordance with the provisions of 68 Okl.St. Ann. § 2923, to Joshua Brannon, Treasurer Address 12205 S. Yukon Ave, Glenpool OK, 74033, Oklahoma as TREASURER of said Public Body for the term stated; and his legal qualifications for said office are hereby certified to be truly and correctly stated as follows:

- (1) Date Elected or Re-elected 20 ;
- (2) Date Appointed or Re-Appointed March 30, 2024 (Note 1);
- (3) Filed Surety Bond in sum of Fifty Thousand Dollars (\$ 50,000.00)
with Western Surety Company as Surety;
- (4) Bond Terms begins March 30, 2024, and Expires/Renews March 30, 2025 ;
- (5) Number of Bond ;
- (6) Date Bond was approved by Governing Board May 6, 2024 (if applicable); and
- (7) Said new Bond is in custody and control of City of Glenpool (Note 2), or was deposited with City Clerk for safekeeping.

Approved on May 6, 2024 by Glenpool City Council endorsement made.

Signed and Certified at Glenpool, Oklahoma, this 6 day of May, 2024.

Presiding Officer

Official Title

**ATTESTING
OFFICER'S SEAL**

ATTEST:

Attesting Officer

Official Title

Note 1: Where Treasurer is appointed for an indefinite term, provide the original date of appointment. This form must be submitted annually even if Treasurer is appointed for an indefinite term, and must be submitted at any time a bond renews or the named Surety changes.

Note 2: Treasurer should not have custody of his own bond. If Financial Secretary of City serves both as Clerk and Treasurer, Mayor or other chief officer should have custody.

Note 3: See 11 Okl.St. Ann. § 8-105, requiring bond for Treasurer of a municipality; 70 Okl.St. Ann §§ 5-114 & 5-115 requiring bond for Treasurer of a Board of Education; and 65 Okl.St. Ann. § 4-105 requiring bond for Multi-County Library.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

CERTIFICATE AND
ORDER
OF Glenpool City Council
Name of Public Body
County of Tulsa
State of Oklahoma, to the County Clerk and
County Treasurer
Qualifying Joshua Brannon
Glenpool Okla.,
as Treasurer of said Public Body.
Received and Filed this _____ day of
_____ 20_____
County Clerk- County Treasurer

Deputy
Amount of Bond \$ 50,000.00
Date of Bond March 30 20 24
Bond Expires/Renews March 30 20 25
SURETIES

Page 298 of 363

Page 348 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Oklahoma



Western Surety Company

OFFICIAL BOND AND OATH

STATE OF OKLAHOMA }
County of TULSA } ss

KNOW ALL PERSONS BY THESE PRESENTS: Bond No. 67044153

That we, JOSHUA MICHAEL BRANNON, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Oklahoma, as Surety, are held and firmly bound unto the County of _____ and State of Oklahoma, in the penal sum of Fifty Thousand and 00/100 DOLLARS (\$50,000.00), for the payment of which we bind ourselves and our legal representatives, jointly and severally by these presents.

Signed this 29th day of April, 2024.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden Principal has been Appointed to the office of Treasurer/Finance Director in and for (Elected - Appointed) City of Glenpool, State of Oklahoma, for the term of 1 year, commencing on the 30th day of March, 2024.

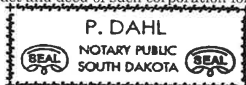
Now, if the said Principal shall render a true account of his office and the doings therein to the proper authority at the close of each month, each quarter, each year, and at the end of his term of office, as required thereby or by law; and shall promptly pay over to the person or officers entitled thereto, at the close of each day, month, or quarter, and term of office, all money which may come into his hands by virtue of his said office; and shall faithfully account for all the balances of money remaining in his hands at the termination of his office; and shall well and truly keep all books of record and books of account, required to properly record the doings of his office; and shall balance same monthly, and make all monthly, quarterly and annual reports to the boards, and officers required by law or by resolution of his governing board; and shall hereafter exercise all reasonable diligence and care in the preservation and lawful disposal of all money, books, papers and securities, or other property appertaining to his said office, and deliver them to his successor, or to any person authorized to receive the same; and if he shall faithfully and impartially, without fear, favor, fraud or apprehension, discharge all other duties, now or hereafter required of his office by law, then this bond to be void, otherwise in full force.



Joshua M. Brannon Principal
WESTERN SURETY COMPANY
By Larry Kasten Larry Kasten, Vice President

STATE OF SOUTH DAKOTA }
County of Minnehaha } ss

Before me, a Notary Public in and for said County and State on this 9th day of December, 2019, personally appeared Larry Kasten to me known to be the identical person who subscribed the name of WESTERN SURETY COMPANY, Surety, to the foregoing instrument as the aforesaid officer and acknowledged to me that he executed the same as his free and voluntary act and deed, and as the free and voluntary act and deed of such corporation for the uses and purposes therein set forth.


P. DAHL
NOTARY PUBLIC
SOUTH DAKOTA
My Commission Expires June 18, 2025

P. Dahl
Notary Public

Form 852-A-1-2024

Page 299 of 363

Page 349 of 628

Page 351 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

STATE OF OKLAHOMA		OATH OF OFFICE (Okla. Stat. Tit. 51 § 2)																																																												
County of <u>Tulsa</u>	}																																																													
I, <u>Joshua Brannon</u> , do solemnly swear (or affirm) that I will support, obey, and defend the Constitution of the United States, and the Constitution of the State of Oklahoma, and will discharge the duties of my office with fidelity; that I have not paid, or contributed, either directly or indirectly, any money or other valuable thing, to procure my nomination or election (or appointment), except for necessary and proper expenses expressly authorized by law; that I have not, knowingly, violated any election law of the State, or procured it to be done by others in my behalf; that I will not, knowingly, receive, directly or indirectly, any money or other valuable thing, for the performance or non-performance of any act or duty pertaining to my office, other than the compensation allowed by law, and I further swear (or affirm) that I will not receive, use or travel upon any free pass or on free transportation during my term of office."																																																														
		(Sign here) <u>Joshua M. Brannon</u>	Principal																																																											
SUBSCRIBED and sworn to before me this <u>30th</u> day of <u>April</u> , <u>2024</u>																																																														
My commission expires <u>10-11</u> , <u>2026</u>		<u>Lesli Ann Smith</u> Notary Public																																																												
(SEAL)																																																														
		LOYALTY OATH (Okla. Stat. Tit. 51, § 36.2A)																																																												
that I will support the Constitution and the laws of the United States of America and the Constitution and the laws of the State of Oklahoma, and that I will faithfully discharge, according to the best of my ability, the duties of my office or employment during such time as I am																																																														
(Here put name of office, or, if an employee, insert "An Employee of <u>City of Glenpool</u> " followed by the complete designation of the employing officer, agency, authority, commission, department or institution).																																																														
Subscribed and sworn to before me this <u>30th</u> day of <u>April</u> , <u>2024</u>		Affiant																																																												
My commission expires <u>10-11</u> , <u>2026</u>		<u>Lesli Ann Smith</u> Notary Public or other officer authorized to administer oaths or affirmations																																																												
																																																														
<table border="0"><tr><td rowspan="10">Western Surety Company</td><td>File No.</td><td>County,</td><td></td></tr><tr><td>OFFICIAL</td><td>State of Oklahoma</td><td></td></tr><tr><td>BOND AND OATH</td><td></td><td></td></tr><tr><td>On Behalf of</td><td></td><td></td></tr><tr><td>as</td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td>Filed this</td><td>day of</td><td></td></tr><tr><td></td><td>at</td><td>o'clock</td><td>m., and duly</td></tr><tr><td></td><td>recorded in book</td><td>on page</td><td></td></tr><tr><td></td><td>Clerk</td><td></td><td></td></tr><tr><td></td><td>Deputy</td><td></td><td></td></tr><tr><td></td><td>Approved this</td><td>day of</td><td></td></tr><tr><td></td><td>By</td><td></td><td></td></tr></table>				Western Surety Company	File No.	County,		OFFICIAL	State of Oklahoma		BOND AND OATH			On Behalf of			as																			Filed this	day of			at	o'clock	m., and duly		recorded in book	on page			Clerk				Deputy				Approved this	day of			By		
Western Surety Company	File No.	County,																																																												
	OFFICIAL	State of Oklahoma																																																												
	BOND AND OATH																																																													
	On Behalf of																																																													
	as																																																													
	Filed this	day of																																																												
	at	o'clock	m., and duly																																																											
	recorded in book	on page																																																												
	Clerk																																																													
	Deputy																																																													
	Approved this	day of																																																												
	By																																																													

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment



The State of Oklahoma requires we inform you of the following:

WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

Form F2637-3-2012

Page 301 of 363

Page 351 of 628



To: Mayor and Council
From: Beth Miller, Grants – Special Projects Coordinator
Date: May 6th, 2024
Re: ODOT – Transportation Alternatives Program (TAP)

Background:

Staff is requesting Council approval to submit a grant application and resolution #2024005 to the Oklahoma Department of Transportation - Transportation Alternatives Program. The proposed project involves the addition and construction of sidewalks from 146th Street to the Glenpool Schools, Elwood Avenue, and the South County Recreational Center. This grant will fund the construction of two add alternates on the Sidewalk and Beautification Phase II Project JP #28845(05).

This grant is a matching grant with a 20% match required from the City. The total amount of the project is \$1.2 million with grant awarded up to \$960,000 and City matching requirement of \$240,000 (to be funded from the City of Glenpool capital fund #03-06-01-6360). The Call for Projects form was submitted April 24th and final applications are due May 31st, 2024, with selections being made in October – November 2024.

Staff Recommendations:

Staff recommends the Council approve pursuing these grant funds and allow staff to submit the grant application and resolution #2024005.

Attachments:

- Resolution #2024005
- Cover Page for Sidewalk and Beautification Phase II Project JP #28845(05)
- Project Location Map
- Program Link: [KDOT—TRANsportation Alternatives Program guidance and Application Packet \(oklahoma.gov\)](#)

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;
Tim Fox, Ward 1; Chris Brabst, Ward 2; Jacqueline Lund, Ward 4
City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Leslie Smith
www.glenpoolonline.com

**RESOLUTION 2024005 CITY COUNCIL
RESOLUTION OF PROJECT SPONSORSHIP
FOR A
TRANSPORTATION ALTERNATIVES PROGRAM APPLICATION
AND
MAINTENANCE COMMITMENT**

A RESOLUTION DECLARING THE ELIGIBILITY OF CITY OF GLENPOOL TO SUBMIT AN APPLICATION TO THE OKLAHOMA DEPARTMENT OF TRANSPORTATION FOR USE OF TRANSPORTATION ALTERNATIVE PROGRAM FUNDS SET FORTH BY IJA FOR THE CITY OF GLENPOOL SIDEWALK AND BEAUTIFICATION PROJECT IN THE CITY OF GLENPOOL AND AUTHORIZING THE MAYOR OF GLENPOOL TO SIGN THIS APPLICATION.

Whereas, the City of Glenpool, Oklahoma, is submitting an application to the Oklahoma Department of Transportation for transportation alternatives program funds in the amount of \$960,000 set forth by IJA and as outlined in ODOT's transportation alternatives program guidance & application packet for 2024; and

Whereas, the City of Glenpool, Oklahoma, is participating as an eligible project sponsor in the Oklahoma Department of Transportation's transportation alternatives program set forth by IJA; and

Whereas, federal monies are available under a transportation alternatives program set forth by IJA, administered by the state of Oklahoma, Department of Transportation, for the purpose of creating and promoting the planning and development of active transportation facilities and programs in Oklahoma; and

Whereas, the City of Glenpool, Oklahoma, acknowledges availability of the required local match of no less than 20%; and,

Whereas, after appropriate public input and due consideration, the governing body of the City of Glenpool, Oklahoma, has recommended that an application be submitted to the state of Oklahoma for the City of Glenpool Sidewalk and Beautification Project.

Now, therefore, be it resolved by the governing body of the City of Glenpool, Oklahoma:

Section 1. That the City of Glenpool, Oklahoma, does hereby authorize to submit an application to the Oklahoma Department of Transportation for transportation alternatives program funds set forth by IJA on behalf of the citizens of the City of Glenpool, Oklahoma.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Section 2. That the City of Glenpool, Oklahoma, hereby assures the Oklahoma Department of Transportation that sufficient funding for the project is available.

Section 3. That the City of Glenpool, Oklahoma, hereby assures the Oklahoma Department of Transportation that sufficient funding for the operation and maintenance of the project will be available for the life of the project.

Section 4. That the City of Glenpool, Oklahoma, hereby assures the Oklahoma Department of Transportation that the City of Glenpool, Oklahoma, will have title or permanent easement to the project by the time of project letting, if necessary.

Section 5. That the chief project sponsor of the City of Glenpool, Oklahoma, is authorized to sign the application to the Oklahoma Department of Transportation for transportation alternatives program funds set forth by IJA on behalf of the citizens of the City of Glenpool, Oklahoma. The chief project sponsor is also authorized to submit additional information as may be required and act as the official representative of the City of Glenpool in this and subsequent related activities.

Adopted and passed by the governing body of the City of Glenpool, Oklahoma, this 6th of May, 2024.

Chief Project Sponsor: _____ JOYCE G. CALVERT _____ (print)

_____ (sign)

ATTEST: <Seal>



MEMORANDUM
May 6, 2024

To: Honorable Mayor and City Council

From: Jeremy Plane
Chief of Police

Re: Tornado Alley Child Exploitation Trafficking Task Force (TACETT)

Background:

The Department of Homeland Security, Homeland Security Investigations (HSI), has formed TACETT. This taskforce will incorporate 28 agencies across Oklahoma to investigate and combat organizations who sexually exploit and/ or trafficking of children.

These types of investigations take time and resources to complete. Joining TACETT will provide the Glenpool Police Department with an additional resource to investigate crimes against children. Prosecution can be on a state level or a federal level with the assistance of HSI. The department will assign two part-time taskforce members who will be available to assist other departments as requested. Likewise, we will be able to request assistance from any of the other 27 agencies in this program.

Staff Recommendation:

Staff recommends signing the MOA to become a partner on the Tornado Alley Child Exploitation Trafficking Task Force (TACETT)

Attachments:

MOA for the Tornado Alley Child Exploitation Trafficking Task Force (TACETT)

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Joyce Calvert, Vice-Mayor Brandon Kearns, Councilors: Tim Fox, Chris Brobst, and Jacqueline
Lund City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Lesli Smith
www.glenpoolonline.com

MEMORANDUM OF AGREEMENT
Regarding the Establishment of
the Tornado Alley Child Exploitation and Trafficking Task Force
(TACETT)

1. PURPOSE.

The U.S. Department of Homeland Security (DHS), U.S. Immigration and Customs Enforcement (ICE), Homeland Security Investigations (HSI), Dallas Field Office (HSI-Dallas) is establishing the Tornado Alley Child Exploitation and Trafficking Task Force (TACETT). This Memorandum of Agreement (MOA) delineates the responsibilities and commitments of the Partners in the TACETT. The MOA also outlines the purpose and procedures for the TACETT.

2. PARTNERS.

The Partners to this Memorandum of Agreement (MOA) are:

- **HSI-Dallas;**
- Dept. of Justice, U.S. Attorney's Office, Northern District of Oklahoma (**USAO-OKN**);
- Dept. of Justice, U.S. Attorney's Office, Eastern District of Oklahoma (**USAO-OKE**);
- Oklahoma State Bureau of Investigations, (**OSBI**);
- Tulsa County Sheriff's Office (**TCSO**);
- Tulsa Police Department (**TPD**);
- Oklahoma Attorney General's Office (**OAG**);
- Rogers County Sheriff's Office (**RCSO**);
- LeFlore County District Attorney's Office (**LCDA**);
- Muskogee Police Department (**MPD**);
- Tulsa County District Attorney's Office (**TCDA**);
- Pryor Creek Police Department (**PCPD**);
- Skiatook Police Department (**SPD**);
- Broken Arrow Police Department (**BAPD**);
- Wagoner County Sheriff's Office (**WCSO**);
- Collinsville Police Department (**CPD**);
- Owasso Police Department (**OPD**);
- Mayes County Sheriff's Office (**MCSO**);
- Cherokee Nation Marshal Service (**CNMS**);

Page 1 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)

This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

- Checotah Police Department (CPD);
- Oklahoma Bureau of Narcotics (OBN);
- Bristow Police Department (BPD);
- Glenpool Police Department (GPD);
- Tahlequah Police Department (TPD);
- Coweta Police Department (CPD);
- Muscogee Creek Nation Lighthorse Police Department (MCNLPD);
- Osage County Sheriff's Office (OCSO);
- McCurtain County Sheriff's Office (MCSO);

(collectively, the Partners, Task Force, Tornado Alley Child Exploitation and Trafficking Task Force, or TACETT).

3. AUTHORITY.

- a. HSI-Dallas is authorized by statute to enter into Memoranda of Agreements with other agencies and stakeholders. The Special Agent in Charge for HSI-Dallas is delegated the authority to enter into this agreement. Homeland Security Act of 2002, as amended, 116 Stat. 2135, Pub. L. No. 107-296, Nov. 25, 2002; ICE-HSI Delegation Order No. 10001.1 and all other applicable DHS/ICE delegation orders.
- b. HSI-Dallas is a federal law enforcement agency that possesses broad investigative and enforcement authorities, including but not limited to, 19 U.S.C. §§ 1589a, 1616a; 8 U.S.C. §§ 1103(c), 1357; 18 U.S.C. § 981(e); 21 U.S.C. § 873. Several of those statutory authorities are specific to offenses involving sexual exploitation and trafficking of persons, including but not limited to: 18 U.S.C., Chapter 77 (peonage, slavery, and trafficking in persons); 18 U.S.C., Chapter 109A (sexual abuse); 18 U.S.C., Chapter 110 (sexual exploitation and other abuse of children); 18 U.S.C., Chapter 117 (transportation for illegal sexual activity); 34 U.S.C., Chapter 207 (combating domestic trafficking in persons); 34 U.S.C., Chapter 209 (child protection and safety); 34 U.S.C., Chapter 211 (combating child exploitation); and 34 U.S.C. § 20141(c) (requiring assistance to victims through stabilization and support providers).
- c. Nothing in this MOA is intended to conflict with current law, regulation, or policy. Further, nothing in this MOA is intended to restrict the authority of any party to act as provided by law or regulation, or to restrict any agency from enforcing any laws within its authority or jurisdiction. If any term of this agreement is inconsistent with law, regulation, or other authority, then that term shall be invalid, but the remaining terms and conditions of this MOA shall remain in full force and effect.

4. BACKGROUND AND OBJECTIVES.

- a. As the largest investigative entity within DHS, ICE HSI is charged with enforcing a wide array of statutes, including those related to the exploitation and trafficking of children.

Page 2 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)

This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 309 of 363

Page 359 of 628

Page 361 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Consistent with this mission, HSI-Dallas seeks to partner with federal, tribal, state, and local law enforcement counterparts in the Northern and Eastern Districts of Oklahoma to create the TACETT.

- b. The main purpose and focus of the TACETT is to combat child exploitation and human trafficking through proactive investigations emphasizing crimes against children relating to the internet, including the distribution and production of child pornography, child enticement, and labor and sex trafficking.
- c. The TACETT is established on the premise that the capabilities of law enforcement agencies to investigate the targeted crimes are enhanced in a Task Force setting involving the sharing of resources and expertise.
- d. The guiding principle of the TACETT is to co-locate partner law enforcement officers and agents to force multiply each agency's resources, authority, and jurisdiction to prevent, investigate, and prosecute child exploitation related crimes. This partnership will foster a closer local-federal relationship as the Task Force will work together in active investigations originating in one or more of the Partner agencies.
- e. In pursuit of its mission of protecting our communities by preventing sexual crimes against children and trafficking victims, the TACETT will:
 - i. Conduct innovative operations involving a multitude of proactive undercover techniques;
 - ii. Seek to prosecute individuals and organizations who facilitate and profit from sexual crimes against children and victims of trafficking;
 - iii. Investigate other child-related cases, including but not limited to missing and abducted children, and sexting and indecent exposure involving child victims; and
 - iv. Conduct outreach to promote public awareness and help identify unreported crimes involving children within its area of responsibility, at schools, and in community youth organizations.
- f. Because of limited resources, full time co-location is not currently possible. The Task Force will therefore endeavor to meet every two weeks, or as required to discuss ongoing investigations, intelligence, and plan proactive operations. These meetings may take place at different partner agency facilities, as available, and will accommodate remote participation by Partners, as needed.

5. PRIORITIES

The TACETT will utilize its combined and specialized resources to prevent and investigate criminal cases involving the:

- a. Exploitation of children by sexual predators;
- b. Production, possession, or distribution of child pornography;
- c. Use of computers, the internet, and/or electronic devices to facilitate violations of other

Page 3 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)

This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 310 of 363

Page 360 of 628

Page 362 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

criminal laws involving harm or threats to children; and

- d. Human Trafficking of children and adults by use of force, fraud, or coercion to obtain some type of labor or commercial sex act.

6. OVERSIGHT.

- a. An Executive Board will be established and will create the operational priorities for the Task Force:
 - i. The TACETT Executive Board will consist of leadership or senior managers of the Partner agencies.
 - ii. The Assistant Special Agent in Charge (ASAC) for the Oklahoma and Texas Panhandle Division of HSI-Dallas, or his designee, shall convene and chair the Executive Board (the Chair).
 - iii. Each participating agency on the TACETT Executive Board will have input on all matters affecting the Task Force.
 - iv. The TACETT will prioritize targets, operations, and investigations based upon the parameters and guidance established by the Executive Board
- b. The Executive Board will convene periodically at least once every six months, or as required, or when requested by a Partner agency. These meetings may take place at different partner agency facilities, as available, and will accommodate remote participation by Partners, as needed.
 - i. Partner agencies shall send a representative who can make decisions and vote on behalf of that agency.
 - ii. The Executive Board shall review this MOA and the current priorities and direction of the TACETT, as needed.
 - iii. Executive Board Members shall discuss and decide matters requiring their attention for the effective and efficient operation of the Task Force.

7. PROSECUTIONS.

A determination will be made by or with the input of Partner agents, investigators, and prosecutors for each TACETT investigation on a case-by-case basis whether the matter should be presented for prosecution in federal or state court. This determination shall be based on:

- a. The evidence obtained;
- b. A consideration of whether federal or state prosecution will result in the greatest benefit and justice for the victim(s); and
- c. The overall objectives of the TACETT.

8. RESPONSIBILITIES.

All Partners agree that:

Page 4 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)

This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 311 of 363

Page 361 of 628

Page 363 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

- a. TACETT is a joint Task Force with Partners acting for a common purpose as outlined in this MOA. Accordingly, the guiding principles and objectives of the TACETT will be a shared responsibility of the Partners.
- b. Responsibility and accountability for the personal and professional conduct of the Partners remains with the respective agencies. Additionally, Partners agree to adhere to the personnel rules, regulations, laws, and policies of their respective agencies.
- c. Partners are responsible for the daily supervision of their respective officers and agents and the officers and agents will remain under the ultimate control of their respective agencies. The Task Force supervisor will be responsible for supervising officers during TACETT investigations and operations.
- d. Policy planning and resource allocation under this MOA will be managed by the respective Partners and the Executive Board.
- e. Representative of Partner agencies, or their designees, will meet on an as-needed basis to discuss the MOA, ongoing investigations, and any issues or concerns.
- f. Partners will maintain jurisdictional authority for their respective geographical and subject matter areas.
- g. Partners will support and provide assistance to other Task Force members in support of TACETT objectives regardless of the geographical and jurisdictional area in which they ordinarily operate, consistent with all applicable laws, regulations, and agency policies.
- h. Any Partner can bring investigative leads, sources of information, investigations, or missions for the Task Force to evaluate and pursue.
- i. Each Partner will be responsible for the base salaries, benefits, vacation, sick leave, and other compensation, except overtime of their own members assigned to the TACETT; overtime will be reimbursed as described below. Personnel will be assigned to the Task Force on a full-time basis or, depending on the needs of their respective agency, on a case-by-case basis according to the specific agreement between the Partner and the Task Force. The duration will be determined by the employing agency.
- j. Although Partners will provide personnel and assets for the purpose of interagency cooperation with a common goal, each participating employee shall remain accountable to his or her employing agency within the policies and procedures of that agency. While employees will serve under the direct control of the TACETT supervisor during Task Force activities, they remain under the legal, administrative, and disciplinary purview of their agency.
- k. Officers and agents assigned to the TACETT will abide by and adhere to the policies and procedures regarding conduct of their respective agencies. Any allegation of misconduct pertaining to a member will be investigated by his or her respective agency in conformance with its rules and regulations. TACETT Partners and members agree to cooperate with disciplinary investigators of Partner agencies.

9. LIMITATIONS.

Page 5 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)

This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 312 of 363

Page 362 of 628

Page 364 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

This MOA does not supersede any other current Memorandum of Understanding or MOA between Partners.

This MOA is not an obligation or commitment of funds nor does it serve as the basis for the transfer of funds.

10. OVERTIME REIMBURSEMENT.

HSI-Dallas will reimburse the overtime of those state and local Partners who are assigned to the TACETT in accordance with the provisions of the individual MOUs previously executed with each respective agency. HSI-Dallas will utilize SLOT funds authorized by the Treasury Executive Office of Asset Forfeiture, as available.

11. CROSS DESIGNATION.

State, and local law enforcement officers assigned to the TACETT will be cross designated by ICE with Title 19 U.S. Code Customs Officer authority. Credentials will be provided once all requirements are met, for the duration of the officer's assignment to the TACETT. The credentials convey status as "Customs Officer," subject to limitations.

12. REPORTING AND DOCUMENTATION OF INVESTIGATIONS AND ACTIVITY.

To ensure deconfliction, provide a uniformed reporting procedure and ensure accurate detailed monitoring of statistics, the TACETT shall utilize Investigative Case Management (ICM) to capture and report details of investigations, subjects, vehicle and business records, enforcement activity, and other pertinent activities. Where appropriate and required, and to the extent permissible under appropriate laws, regulations, and policy, duplicate reports will be provided on participating agency systems to ensure confidentiality and other necessary requirements are met.

The TACETT supervisor will provide a detailed briefing and summary of active cases accomplishments and significant activities of the Task Force to the TACETT Executive Board when it convenes and periodically as required by participating agencies.

13. INFORMATION SHARING

Any information exchanged between TACETT members under this MOA will be done in accordance with all applicable laws, regulations, and policies. Records that are provided to and maintained by federal agencies become federal records for the purpose of the Privacy Act and Freedom of Information Act. No party will disclose agency records related to TACETT activities or any other information that is privileged or confidential, law enforcement sensitive or otherwise prohibited from disclosure by law, regulation, or policy. Throughout the course of investigations and enforcement activities, legal advice will be obtained from the assigned prosecutors and/or parent agency counsel as required by law and policy.

TACETT members will not disclose to third parties any information received from member agencies under this MOA without first obtaining authorization from the member agency originating the information, unless compelled by legal obligation or court order. In the event the receiving TACETT member is compelled to disclose, the member must provide earliest possible

Page 6 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)

This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 313 of 363

Page 363 of 628

Page 365 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

notice to the originating member agency upon receipt of the order.

14. PARTNERS AND PARTICIPATION.

- a. **HSI-Dallas:** HSI-Dallas will be the lead agency for the Task Force and shall assign a Supervisory Special Agent to lead and provide day-to-day supervision of the TACETT. Additionally, HSI-Dallas shall assign at least three special agents and a certified computer forensics analyst for the purpose of initiating or assisting with investigations involving child exploitation. HSI-Dallas shall also assign one Criminal Analyst (CA) for intelligence support. HSI-Dallas will be responsible for, but not limited for the record keeping and reporting for all investigative and operational matters related to the Dallas Area of Responsibility.
- b. **United States Attorney's Office Northern District of Oklahoma:** The USAO-OKN shall assign one or more Assistant U.S. Attorney(s) to provide guidance, review, and ultimately prosecute criminal cases initiated by the TACETT on a federal level.
- c. **United States Attorney's Office Eastern District of Oklahoma:** The USAO-OKE shall assign one or more Assistant U.S. Attorney(s) to provide guidance, review, and ultimately prosecute criminal cases initiated by the TACETT on a federal level.
- d. **Oklahoma State Bureau of Investigations:** The OSBI shall assign one or more full-time investigator(s) to the TACETT for the purpose of initiating or assisting with investigations involving the exploitation of children. The investigator(s) will also coordinate the use of other OSBI personnel and assets that may be requested by the TACETT in the course of investigations and enforcement.
- e. **Tulsa County Sheriff's Office:** The TCSO shall assign one or more full-time investigator(s) to the TACETT for the purpose of initiating or assisting with investigations involving the exploitation of children. The investigator(s) will also coordinate the use of other TCSO personnel and assets that may be requested by the TACETT in the course of their investigations and enforcement.
- f. **Tulsa Police Department:** The TPD shall assign one or more full-time investigator(s) to the TACETT for the purpose of initiating or assisting with investigations involving the exploitation of children and/or human trafficking. The investigator(s) will also coordinate the use of other TPD personnel and assets that may be requested by the TACETT in the course of investigations and enforcement.
- g. **Oklahoma Attorney General's Office:** The OAG shall assign one or more investigator(s) to the TACETT for the purpose of initiating or assisting with investigations involving the exploitation of children. The investigator(s) will also coordinate the use of other OAG personnel and assets that may be requested by the TACETT in the course of investigations and enforcement.
- h. **Rogers County Sheriff's Office:** The RCSO shall assign one or more full-time investigator(s) to the TACETT for the purpose of initiating or assisting with investigations involving the exploitation of children. The investigator(s) will also coordinate the use of other RCSO personnel and assets that may be requested by the

Page 7 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)

This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 314 of 363

Page 364 of 628

Page 366 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

TACETT in the course of investigations and enforcement.

- i. **LeFlore County District Attorney's Office:** The LCDA shall assign one investigator to the TACETT for the purpose of initiating or assisting with investigations involving the exploitation of children. The investigator(s) will also coordinate the use of other LCDA personnel and assets that may be requested by the TACETT during investigations, enforcement and prosecutions.
- j. **Muskogee Police Department:** The MPD shall assign one or more investigator(s) to the TACETT for the purpose of initiating or assisting with investigations involving the exploitation of children. The investigator(s) will also coordinate the use of other MPD personnel and assets that may be requested by the TACETT in the course of investigations and enforcement.
- k. **Tulsa County District Attorney's Office:** The TCDA shall assign one Assistant District Attorney to the TACETT for the purpose of initiating or assisting with investigations involving the exploitation of children. The Assistant District Attorney will also coordinate the use of other TCDA personnel and assets that may be requested by the TACETT during investigations and prosecutions.
- l. **Pryor Creek Police Department:** The PCPD shall assign one or more investigator(s) to the TACETT for the purpose of initiating or assisting with investigations involving the exploitation of children. The investigator(s) will also coordinate the use of other PCPD personnel and assets that may be requested by the TACETT in the course of investigations and enforcement.
- m. **Skiatook Police Department:** The SPD shall assign one or more investigator(s) to the TACETT for the purpose of initiating or assisting with investigations involving the exploitation of children. The investigator(s) will also coordinate the use of other SPD personnel and assets that may be requested by the TACETT in the course of investigations and enforcement.
- n. **Broken Arrow Police Department:** The BAPD shall assign one or more investigator(s) to the TACETT for the purpose of initiating or assisting with investigations involving the exploitation of children. The investigator(s) will also coordinate the use of other BAPD personnel and assets that may be requested by the TACETT in the course of investigations and enforcement.
- o. **Wagoner County Sheriff's Office:** The WCSO shall assign one or more full-time investigator(s) to the TACETT for the purpose of initiating or assisting with investigations involving the exploitation of children. The investigator(s) will also coordinate the use of other WCSO personnel and assets that may be requested by the TACETT in the course of their investigations and enforcement.
- p. **Collinsville Police Department:** The CPD shall assign one or more investigator(s) to the TACETT for the purpose of initiating or assisting with investigations involving the exploitation of children. The investigator(s) will also coordinate the use of other CPD personnel and assets that may be requested by the TACETT in the course of investigations and enforcement.

Page 8 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)

This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 315 of 363

Page 365 of 628

Page 367 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

- q. **Owasso Police Department:** The OPD shall assign one or more investigator(s) to the TACETT for the purpose of initiating or assisting with investigations involving the exploitation of children. The investigator(s) will also coordinate the use of other OPD personnel and assets that may be requested by the TACETT in the course of investigations and enforcement.
- r. **Mays County Sheriff's Office:** The MCSO shall assign one or more investigator(s) to the TACETT for the purpose of initiating or assisting with investigations involving the exploitation of children. The investigator(s) will also coordinate the use of other MCSO personnel and assets that may be requested by the TACETT in the course of investigations and enforcement.
- s. **Cherokee Nation Marshal Service:** The CNMS shall assign one or more investigator(s) to the TACETT for the purpose of initiating or assisting with investigations involving the exploitation of children. The investigator(s) will also coordinate the use of other CNMS personnel and assets that may be requested by the TACETT in the course of investigations and enforcement.
- t. **Checotah Police Department:** The CPD shall assign one or more investigator(s) to the TACETT for the purpose of initiating or assisting with investigations involving the exploitation of children. The investigator(s) will also coordinate the use of other CPD personnel and assets that may be requested by the TACETT in the course of investigations and enforcement.
- u. **Oklahoma Bureau of Narcotics:** The OBN shall assign one or more investigator(s) to the TACETT for the purpose of initiating or assisting with investigations involving the exploitation of children. The investigator(s) will also coordinate the use of other OBN personnel and assets that may be requested by the TACETT in the course of investigations and enforcement.
- v. **Bristow Police Department:** The BPD shall assign one or more investigator(s) to the TACETT for the purpose of initiating or assisting with investigations involving the exploitation of children. The investigator(s) will also coordinate the use of other BPD personnel and assets that may be requested by the TACETT in the course of investigations and enforcement.
- w. **Glenpool Police Department:** The GPD shall assign one or more investigator(s) to the TACETT for the purpose of initiating or assisting with investigations involving the exploitation of children. The investigator(s) will also coordinate the use of other GPD personnel and assets that may be requested by the TACETT in the course of investigations and enforcement.
- x. **Tahlequah Police Department:** The TPD shall assign one or more investigator(s) to the TACETT for the purpose of initiating or assisting with investigations involving the exploitation of children. The investigator(s) will also coordinate the use of other TPD personnel and assets that may be requested by the TACETT in the course of investigations and enforcement.
- y. **Coweta Police Department:** The CPD shall assign one or more investigator(s) to the

Page 9 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)

This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 316 of 363

Page 366 of 628

Page 368 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

TACETT for the purpose of initiating or assisting with investigations involving the exploitation of children. The investigator(s) will also coordinate the use of other CPD personnel and assets that may be requested by the TACETT in the course of investigations and enforcement.

- z. **Muscogee Creek Nation Lighthouse Police Department:** The MCNLP shall assign one or more investigator(s) to the TACETT for the purpose of initiating or assisting with investigations involving the exploitation of children. The investigator(s) will also coordinate the use of other MCNLP personnel and assets that may be requested by the TACETT in the course of investigations and enforcement.
- aa. **Osage County Sheriff's Office:** The OCSO shall assign one or more investigator(s) to the TACETT for the purpose of initiating or assisting with investigations involving the exploitation of children. The investigator(s) will also coordinate the use of other OCSO personnel and assets that may be requested by the TACETT in the course of investigations and enforcement.
- bb. **McCurtain County Sheriff's Office:** The MCSO shall assign one or more investigator(s) to the TACETT for the purpose of initiating or assisting with investigations involving the exploitation of children. The investigator(s) will also coordinate the use of other MCSO personnel and assets that may be requested by the TACETT in the course of investigations and enforcement.

15. LIABILITY.

HSI-Dallas and all TACETT Partners understand and agree that, except as otherwise noted in this MOA, Partners will be responsible for their own liability and bear their own costs with regard to their property and resources or personnel expenses incurred by any reason, or incidents giving rise to liability, as required by applicable law. Each Partner is responsible for its own acts, the acts of its officers, agents, and employees, and the results thereof to the extent authorized by law. Partners shall not be responsible for the acts of officers, agents, or employees of other Partner agencies, or any results thereof.

16. TERM.

The term of this MOA shall be binding on each respective Partner from the date of signature by the representative of that Partner until terminated by that respective Partner. A Partner may withdraw from this agreement on thirty days advance written notice to the TACETT Executive Board.

17. MODIFICATION OF THE MOA.

The TACETT Executive Board may amend this MOA by unanimous concurrence of all the members of the Executive Board. Amendments can be made at any time to accommodate the specific needs and interests of the Partners.

Modifications to this MOA shall be incorporated into this agreement by a written amendment

Page 10 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)

This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 317 of 363

Page 367 of 628

Page 369 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

properly executed and signed by the person authorized to bind each of the Partners thereto.

18. PRESS RELEASES/MEDIA DISCLOSURE.

The Chair of the Executive Board (as designated in Section 6.a.ii, above) will coordinate dissemination of all information or press releases related to TACETT activities and investigations. Time permitting, all Partners will be notified prior to any press releases. Press releases will include opportunity for participation by all Partner agencies.

Media releases relating to ongoing investigations, prosecutions, or other matters concerning operations shall be made through the Chair.

Media releases may be made jointly by all participating agencies. Media releases shall not include information regarding confidential investigative sources, techniques, privileged information, or information protected from disclosure by law or policy.

A Partner wanting to issue an independent press release regarding TACETT operations and prosecutions shall consider Partner input, including any concerns based on sensitive, protected, or privileged information, collateral investigations, or other sensitive matters. In case of a conflict, Partner representatives shall meet to determine a means to accommodate the requested press release without jeopardizing ongoing or collateral operations, confidential investigative sources, techniques, privileged information, or protected information of the TACETT or of any Partner agency.

Nothing in the foregoing provisions is intended to conflict with Section 1-7.310 of the Department of Justice Confidentiality Media Contacts Policy, which provides that the "United States Attorney has responsibility for all matters involving the local media," and that "United States Attorneys will exercise discretion and sound judgment, consistent with this Policy, as to matters affecting their own district, but must coordinate their news media contacts with [the Office of Public Affairs, Department of Justice] in cases that transcend their district or are of national importance."

19. NO PRIVATE RIGHT CREATED.

This MOA is an internal agreement and does not create or confer any right or benefit on any other person or party, private or public.

20. POINTS OF CONTACT.

The point of contact for this MOA is Supervisory Special Agent John P. Reinosa at (202) 465-2137 or John.P.Reinosa@hsi.dhs.gov

21. EFFECTIVE DATE AND ADDITIONAL PARTNERS.

The terms of this MOA will become effective on the date the Partners sign the MOA. Once two or more Partners have signed this MOA, the terms of this MOA are effective upon those agencies that have signed regardless of the status of agreement of the other Partners.

Page 11 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)

This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 318 of 363

Page 368 of 628

Page 370 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

22. SIGNATORIES.

This MOA is agreed to by the official signatures of member Partners as set forth in Attachments A through BB, which are attached hereto and incorporated herein by reference. Each signatory warrants that he or she is authorized to bind his or her agency to this MOA.

Page 12 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)

This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 319 of 363

Page 369 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Memorandum of Agreement; TACETT

Attachment A; Signature Page Homeland Security Investigations - Dallas

The undersigned agree to the terms and conditions of the Memorandum of Agreement to establish the Tornado Alley Child Exploitation and Trafficking Task Force, TACETT, and hereby certify that they are authorized to bind their agencies thereto.

Date

Lester B. Hayes Jr.
Special Agent in Charge
Dallas, Texas
Homeland Security Investigations

Page 13 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)

This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 320 of 363

Page 370 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Memorandum of Agreement; TACETT
Attachment B; Signature Page USAO-Northern District Oklahoma

The undersigned agree to the terms and conditions of the Memorandum of Agreement to establish the Tornado Alley Child Exploitation and Trafficking Task Force, TACETT, and hereby certify that they are authorized to bind their agencies thereto.

Date

Clinton J. Johnson
U.S. Attorney
Northern District of Oklahoma
United States Attorney's Office
Department of Justice
Tulsa, Oklahoma

Page 14 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)
This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 321 of 363

Page 371 of 628

Page 373 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Memorandum of Agreement; TACETT
Attachment C; Signature Page USAO- Eastern District of Oklahoma

The undersigned agree to the terms and conditions of the Memorandum of Agreement to establish the Tornado Alley Child Exploitation and Trafficking Task Force, TACETT, and hereby certify that they are authorized to bind their agencies thereto.

Date

Christopher J. Wilson
U.S. Attorney
Eastern District of Oklahoma
United States Attorney's Office
Department of Justice
Muskogee, Oklahoma

Page 15 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)
This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 322 of 363

Page 372 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Memorandum of Agreement; TACETT
Attachment D; Signature Page Oklahoma State Bureau of Investigations

The undersigned agree to the terms and conditions of the Memorandum of Agreement to establish the Tornado Alley Child Exploitation and Trafficking Task Force, TACETT, and hereby certify that they are authorized to bind their agencies thereto.

Date

Aungela Spurlock
Director
Oklahoma State Bureau of Investigations
Oklahoma City, Oklahoma

Page 16 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)
This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 323 of 363

Page 373 of 628

Page 375 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Memorandum of Agreement; TACETT
Attachment E; Signature Page Tulsa County Sheriff's Office

The undersigned agree to the terms and conditions of the Memorandum of Agreement to establish the Tornado Alley Child Exploitation and Trafficking Task Force, TACETT, and hereby certify that they are authorized to bind their agencies thereto.

Date

Vic Regalado
Sheriff
Tulsa County Sheriff's Office
Tulsa, Oklahoma

Page 17 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)
This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 324 of 363

Page 374 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Memorandum of Agreement; TACETT
Attachment F; Signature Page Tulsa Police Department

The undersigned agree to the terms and conditions of the Memorandum of Agreement to establish the Tornado Alley Child Exploitation and Trafficking Task Force, TACETT, and hereby certify that they are authorized to bind their agencies thereto.

Date

Wendell Franklin
Chief of Police
Tulsa Police Department
Tulsa, Oklahoma

Page 18 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)
This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 325 of 363

Page 375 of 628

Page 377 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Memorandum of Agreement; TACETT
Attachment G; Signature Page Oklahoma Attorney General's Office

The undersigned agree to the terms and conditions of the Memorandum of Agreement to establish the Tornado Alley Child Exploitation and Trafficking Task Force, TACETT, and hereby certify that they are authorized to bind their agencies thereto.

Date

Gentner Drummond
Attorney General
Oklahoma Attorney General's Office
Oklahoma City, Oklahoma

Page 19 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)
This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 326 of 363

Page 376 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Memorandum of Agreement; TACETT
Attachment H; Signature Page Rogers County Sheriff's Office

The undersigned agree to the terms and conditions of the Memorandum of Agreement to establish the Tornado Alley Child Exploitation and Trafficking Task Force, TACETT, and hereby certify that they are authorized to bind their agencies thereto.

Date

Scott Walton
Sheriff
Rogers County Sheriff's Office
Claremore, Oklahoma

Page 20 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)
This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 327 of 363

Page 377 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Memorandum of Agreement; TACETT

Attachment I; Signature Page LeFlore County District Attorney's Office

The undersigned agree to the terms and conditions of the Memorandum of Agreement to establish the Tornado Alley Child Exploitation and Trafficking Task Force, TACETT, and hereby certify that they are authorized to bind their agencies thereto.

Date

Kevin Merritt
District Attorney
LeFlore County District Attorney's Office
Poteau, Oklahoma

Page 21 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)

This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 328 of 363

Page 378 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Memorandum of Agreement; TACETT
Attachment J; Signature Page Muskogee Police Department

The undersigned agree to the terms and conditions of the Memorandum of Agreement to establish the Tornado Alley Child Exploitation and Trafficking Task Force, TACETT, and hereby certify that they are authorized to bind their agencies thereto.

Date

Johnny Teehee
Chief of Police
Muskogee Police Department
Muskogee, Oklahoma

Page 22 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)
This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 329 of 363

Page 379 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Memorandum of Agreement; TACETT
Attachment K; Signature Page Tulsa County District Attorney

The undersigned agree to the terms and conditions of the Memorandum of Agreement to establish the Tornado Alley Child Exploitation and Trafficking Task Force, TACETT, and hereby certify that they are authorized to bind their agencies thereto.

Date

Steve Kunzweiler
Tulsa County District Attorney
Tulsa, Oklahoma

Page 23 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)
This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 330 of 363

Page 380 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Memorandum of Agreement; TACETT
Attachment L; Signature Page Pryor Creek Police Department

The undersigned agree to the terms and conditions of the Memorandum of Agreement to establish the Tornado Alley Child Exploitation and Trafficking Task Force, TACETT, and hereby certify that they are authorized to bind their agencies thereto.

Date

Jeremy Cantrell
Chief of Police
Pryor Creek Police Department
Pryor, Oklahoma

Page 24 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)
This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 331 of 363

Page 381 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Memorandum of Agreement; TACETT
Attachment M; Signature Page Skiatook Police Department

The undersigned agree to the terms and conditions of the Memorandum of Agreement to establish the Tornado Alley Child Exploitation and Trafficking Task Force, TACETT, and hereby certify that they are authorized to bind their agencies thereto.

Date

Billy Wakefield
Chief of Police
Skiatook Police Department
Skiatook, Oklahoma

Page 25 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)
This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 332 of 363

Page 382 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Memorandum of Agreement; TACETT

Attachment N; Signature Page Broken Arrow Police Department

The undersigned agree to the terms and conditions of the Memorandum of Agreement to establish the Tornado Alley Child Exploitation and Trafficking Task Force, TACETT, and hereby certify that they are authorized to bind their agencies thereto.

Date

Brandon Berryhill
Chief of Police
Broken Arrow Police Department
Broken Arrow, Oklahoma

Page 26 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)

This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 333 of 363

Page 383 of 628

Page 385 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Memorandum of Agreement; TACETT
Attachment O; Signature Page Wagoner County Sheriff's Office

The undersigned agree to the terms and conditions of the Memorandum of Agreement to establish the Tornado Alley Child Exploitation and Trafficking Task Force, TACETT, and hereby certify that they are authorized to bind their agencies thereto.

Date

Chris Elliott
Sheriff
Wagoner County Sheriff's Office
Wagoner, Oklahoma

Page 27 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)
This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 334 of 363

Page 384 of 628

Page 386 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Memorandum of Agreement; TACETT

Attachment P; Signature Page Collinsville Police Department

The undersigned agree to the terms and conditions of the Memorandum of Agreement to establish the Tornado Alley Child Exploitation and Trafficking Task Force, TACETT, and hereby certify that they are authorized to bind their agencies thereto.

Date

Matt Burke
Chief of Police
Collinsville Police Department
Collinsville, Oklahoma

Page 28 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)

This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 335 of 363

Page 385 of 628

Page 387 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Memorandum of Agreement; TACETT

Attachment Q; Signature Page Owasso Police Department

The undersigned agree to the terms and conditions of the Memorandum of Agreement to establish the Tornado Alley Child Exploitation and Trafficking Task Force, TACETT, and hereby certify that they are authorized to bind their agencies thereto.

Date

Dan Yancey
Chief of Police
Owasso Police Department
Owasso, Oklahoma

Page 29 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)

This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 336 of 363

Page 386 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Memorandum of Agreement; TACETT

Attachment R; Signature Page Mayes County Sheriff's Office

The undersigned agree to the terms and conditions of the Memorandum of Agreement to establish the Tornado Alley Child Exploitation and Trafficking Task Force, TACETT, and hereby certify that they are authorized to bind their agencies thereto.

Date

Mike Reed
Sheriff
Mayes County Sheriff's Office
Pryor, Oklahoma

Page 30 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)

This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 337 of 363

Page 387 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Memorandum of Agreement; TACETT

Attachment S; Signature Page Cherokee Nation Marshal Service

The undersigned agree to the terms and conditions of the Memorandum of Agreement to establish the Tornado Alley Child Exploitation and Trafficking Task Force, TACETT, and hereby certify that they are authorized to bind their agencies thereto.

Date

Mike Roach
Marshal
Cherokee Nation Marshal Service
Tahlequah, Oklahoma

Page 31 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)

This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 338 of 363

Page 388 of 628

Page 390 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Memorandum of Agreement; TACETT

Attachment T; Signature Page Checotah Police Department

The undersigned agree to the terms and conditions of the Memorandum of Agreement to establish the Tornado Alley Child Exploitation and Trafficking Task Force, TACETT, and hereby certify that they are authorized to bind their agencies thereto.

Date

Darren Glover
Chief of Police
Checotah Police Department
Checotah, Oklahoma

Page 32 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)

This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 339 of 363

Page 389 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Memorandum of Agreement; TACETT

Attachment U; Signature Page Oklahoma Bureau of Narcotics

The undersigned agree to the terms and conditions of the Memorandum of Agreement to establish the Tornado Alley Child Exploitation and Trafficking Task Force, TACETT, and hereby certify that they are authorized to bind their agencies thereto.

Date

Donnie Anderson
Director
Oklahoma Bureau of Narcotics
Oklahoma City, Oklahoma

Page 33 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)

This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 340 of 363

Page 390 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Memorandum of Agreement; TACETT

Attachment V; Signature Page Bristow Police Department

The undersigned agree to the terms and conditions of the Memorandum of Agreement to establish the Tornado Alley Child Exploitation and Trafficking Task Force, TACETT, and hereby certify that they are authorized to bind their agencies thereto.

Date

Kendra Raney
Chief of Police
Bristow Police Department
Bristow, Oklahoma

Page 34 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)

This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 341 of 363

Page 391 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Memorandum of Agreement; TACETT

Attachment W; Signature Page Glenpool Police Department

The undersigned agree to the terms and conditions of the Memorandum of Agreement to establish the Tornado Alley Child Exploitation and Trafficking Task Force, TACETT, and hereby certify that they are authorized to bind their agencies thereto.

Date

Jeremy Plane
Chief of Police
Glenpool Police Department
Glenpool, Oklahoma

Page 35 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)

This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 342 of 363

Page 392 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Memorandum of Agreement; TACETT

Attachment X; Signature Page Tahlequah Police Department

The undersigned agree to the terms and conditions of the Memorandum of Agreement to establish the Tornado Alley Child Exploitation and Trafficking Task Force, TACETT, and hereby certify that they are authorized to bind their agencies thereto.

Date

Nate King
Chief of Police
Tahlequah Police Department
Tahlequah, Oklahoma

Page 36 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)

This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 343 of 363

Page 393 of 628

Page 395 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Memorandum of Agreement; TACETT

Attachment Y; Signature Page Coweta Police Department

The undersigned agree to the terms and conditions of the Memorandum of Agreement to establish the Tornado Alley Child Exploitation and Trafficking Task Force, TACETT, and hereby certify that they are authorized to bind their agencies thereto.

Date

Mike Bell
Chief of Police
Coweta Police Department
Coweta, Oklahoma

Page 37 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)

This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 344 of 363

Page 394 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Memorandum of Agreement; TACETT

Attachment Z; Signature Page Muscogee Creek Nation Lighthorse Police Department

The undersigned agree to the terms and conditions of the Memorandum of Agreement to establish the Tornado Alley Child Exploitation and Trafficking Task Force, TACETT, and hereby certify that they are authorized to bind their agencies thereto.

Date

Richard Phillips
Chief of Police
Muscogee Creek Nation Lighthorse
Okmulgee, Oklahoma

Page 38 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)

This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 345 of 363

Page 395 of 628

Page 397 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Memorandum of Agreement; TACETT

Attachment AA; Signature Page Osage County Sheriff's Office

The undersigned agree to the terms and conditions of the Memorandum of Agreement to establish the Tornado Alley Child Exploitation and Trafficking Task Force, TACETT, and hereby certify that they are authorized to bind their agencies thereto.

Date

Eddie Virden
Sheriff
Osage County Sheriff's Office
Pawhuska, Oklahoma

Page 39 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)

This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 346 of 363

Page 396 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

Memorandum of Agreement; TACETT

Attachment BB; Signature Page McCurtain County Sheriff's Office

The undersigned agree to the terms and conditions of the Memorandum of Agreement to establish the Tornado Alley Child Exploitation and Trafficking Task Force, TACETT, and hereby certify that they are authorized to bind their agencies thereto.

Date

Kevin Clardy
Sheriff
McCurtain County Sheriff's Office
Idabel, Oklahoma

Page 40 of 40

Standard Tornado Alley Child Exploitation and Trafficking Task Force TACETT (December 2023)

This document contains neither recommendations nor conclusions of HSI. This document is the property of HSI and is loaned to your agency; it and its contents are not to be distributed outside your agency.

Page 347 of 363

Page 397 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment



To: Mayor and Council

From: David Tillotson, City Manager

Date: April 17, 2023

Re: OMAG Trustee Election

Background:

Oklahoma Municipal Assurance Group (OMAG) provides insurance and risk management needs to over five hundred municipalities in Oklahoma. OMAG services are designed specifically for Oklahoma municipalities which comprise its only market. Glenpool participates in the Municipal Liability, Municipal Property, and Workers' Compensation plans.

OMAG is governed by a seven-member Board of Trustees. Each Trustee must be an elected or appointed official of an OMAG Member Municipality. The OMAG Board designs and manages plan coverages with assistance from OMAG staff and outside consultants. The governing bodies of each member municipality are urged to vote in the election of Trustees to the OMAG Board.

The current ballot allows the City to vote for two candidates. Two trustee terms are expiring and both incumbents are seeking re-election. Those trustees are Mike Bailey, City of Bartlesville, and Craig Stevenson, City of Ponca City. The ballot is attached showing the other candidates seeking election to the Board of Trustees.

Staff Recommendation:

Staff recommends casting Glenpool's vote for incumbents Mike Bailey and Craig Stevenson.

Attachments:

- OMAG Trustee Ballot
- Candidate Letters

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Leslie Smith

www.glenpoolonline.com

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

BALLOT

**OKLAHOMA MUNICIPAL ASSURANCE GROUP
2024 Election of TWO Trustees
For a three-year term starting July 1, 2024**

The biographical sketch on the next page for each nominee was written by the person who made the nomination. YOU MAY VOTE FOR TWO (2) NOMINEES by placing a check mark next to their names below.

- ☐ Mike Bailey, City Manager, Bartlesville (Incumbent)
- ☐ Craig Stephenson, City Manager, Ponca City (Incumbent)
- ☐ Donalynn Blazek-Scherler, City Clerk, Lawton
- ☐ Gary A. Jones, City Manager, Altus
- ☐ Tammy Kretchmar, City Manager, Yukon
- ☐ David M. Mason, Mayor, Enid
- ☐ Cody Roe, City Manager, McLoud
- ☐ Micheal Shannon, Interim City Manager, Guymon

SIGN AND ATTEST

Ballot cast by the governing body of the municipality of

Signed: _____
Mayor

Attested: _____ Date: _____, 2024
Clerk

FAILURE TO PROPERLY SUBMIT THIS BALLOT WILL INVALIDATE THE BALLOT.

Your Ballot must be received by the OMAG no later than *May 15, 2024*, by:

- (1) emailing the ballot to elections@omag.org;
- (2) sending the ballot to OMAG by mail to 3650 S. Boulevard, Edmond, OK 73013; or
- (3) sending a facsimile of the ballot to OMAG at (405) 657-1401.

SEE REVERSE FOR BIOGRAPHICAL SKETCHES

Page 1 of 2

Page 349 of 363

Page 399 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

BIOGRAPHICAL SKETCHES

MIKE BAILEY (Incumbent) Mike is the City Manager for Bartlesville and has been with the City for 18 years. Mike is a licensed CPA who has worked with many local governments throughout his career. He has served on the OMAG Board since 2007 and is also on the boards of CMAO and OMSCC. (Bartlesville participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)

CRAIG STEPHENSON (Incumbent) Craig is a current incumbent on the OMAG Board. He has 37 years of municipal (government) experience serving communities as Assistant City Manager and City Manager. Craig holds Bachelor's and Master's degrees in Political Science and has earned the ICMA Credentialed and Oklahoma Accredited Manager designation. (Ponca City participates in the Municipal Property Protection Plan and the Municipal Liability Protection Plan.)

DONALYNN BLAZEK-SCHERLER Donalynn is an excellent candidate to serve as a trustee for the Oklahoma Municipal Assurance Group (OMAG). She's an extremely dedicated and hard working employee who will no doubt be an asset to the board. Ms. Blazek-Scherler has been an exemplary employee for the City of Lawton for several years. (Lawton participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)

GARY JONES City Manager Altus September 2019-present. Oklahoma State Auditor 2011-2019 where he received the 2016 "Sunshine Award" and was named an honorary Fire-Fighter and friend of retired Teachers. Comanche County Commissioner 1995-1999. Received the "Superior Achievement Award" from the Oklahoma Good Roads and Streets Association. BS Business Administration/Accounting-Cameron University. (Altus participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan, and the Workers' Compensation Plan.)

TAMMY KRETCHMAR Tammy Kretchmar, serving the City of Yukon since 1996, advanced to City Manager in 2021. She actively engages in professional associations like ICMA and CMAO. Tammy's exceptional leadership in Yukon has earned her the 2017 Don Rider Award and the 2022 Gerald Wilkins and Jeff Shockley Award. (Yukon participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)

DAVID MASON David has a BS degree in Education and a Master's Degree in Administration. He entered the insurance business in 2003 and quickly advanced to District Manager of 29 agencies. He later became VP/Director of Sales for a large Independent agency helping to increase sales \$100M over 5 years. (Enid participates in the Municipal Property Protection Plan and the Municipal Liability Protection Plan.)

CODY ROE Currently serving as City Manager for the city of McLoud, Cody has over 14 years in Municipal Government where he has served as the Parks Director, Emergency Manager, Operations Director, Public Works Director, and Assistant City Manager. Cody is actively involved in Pottawatomie County and serves on the COEDD Board. (McLoud participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)

MICHEAL SHANNON Mike Shannon, a lifelong cowboy and team roper of the Oklahoma Panhandle has worked in municipal government over 45 years. During that time, he worked in the private sector managing a small communication company for 9 years, returning to municipal government as Interim City Manager for the City of Guymon. (Guymon participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)

Page 3 of 3

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment



Craig Stephenson, City Manager

516 E. Grand
P.O. Box 1450
Ponca City, Oklahoma 74601
580-767-0339 Fax 580-767-0344

March 26, 2024

City of Glenpool
David Tillotson, City Manager
12205 S. Yukon Ave.
Glenpool, Oklahoma 74033

Dear Mr. Tillotson,

I am writing to notify you that I am seeking re-election to the OMAG Board. It has been an honor to serve alongside dedicated professionals who share a commitment to enhancing the welfare of our communities through effective risk management practices.

Over the years, OMAG has continuously strived to provide invaluable resources and support to its members, and I am proud to have been a part of this journey. As a seasoned city manager with 37 years of experience in municipal governance, including 15 years as a city manager, I bring a wealth of knowledge and expertise to the table. I firmly believe in OMAG's mission to empower municipalities with the tools necessary to mitigate risks and foster sustainable growth.

One of the key pillars of OMAG's initiatives is its comprehensive training opportunities, which are instrumental in equipping municipal leaders with the skills needed to navigate complex challenges effectively. Additionally, OMAG's safety grants, root control program, body-worn cameras, and recognition and retention program have played pivotal roles in enhancing operational efficiency and ensuring the well-being of our communities.

I am grateful for the trust and support you have placed in me thus far, and I humbly ask for your continued endorsement in the upcoming election. Together, let us continue to build a future where our municipalities flourish and prosper.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Craig Stephenson".

Craig Stephenson, ICMA-CM
City Manager

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment



City of Enid
P.O. Box 1768
Enid, Oklahoma 73702-1768
PH (580) 234-0400

Desk of Mayor David M. Mason

March 25, 2024

Mayors and Commissioners,

I certainly hope your 2024 has started off well and has been marked by numerous achievements within each of your respective communities.

I believe each of us understand the significance and vital role having a strong *Oklahoma Municipal Assurance Group* continues to play in protecting each of our communities. Given the unpredictable weather patterns in our great state, I believe it is crucial to make sure that our municipal assets and liabilities are always managed in a way that both protects and continues to benefit each of our municipalities.

On March 29th, 2024, voting ballots will be mailed. There will be an opportunity to elect an additional trustee to OMAG'S Board of Directors. I am pleased to announce that I have submitted my application for this position.

Having 23 years in the insurance sector, including overseeing compliance and production for 29 insurance agencies across Northwest Oklahoma for a national carrier as well as having a family owned agency today, I believe I can offer valuable insight from both perspective of a Mayor as well as an insurance professional to this board.

I am asking for your support and your vote for the Oklahoma Municipal Assurance Group Board of Trustees.

From our City, to yours,

A handwritten signature in black ink, appearing to read "D. M. Mason".

David M. Mason

Mayor of Enid

"A City on the Move"

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment



April 15, 2024

Dear Municipal Official,

I am writing to express my candidacy for reelection to the Oklahoma Municipal Assurance Group's (OMAG) Board of Trustees, representing Oklahoma's municipalities. Over the past sixteen years, it has been my privilege to serve in this capacity, and I am seeking your support once again for another term.

With a background as a licensed CPA and extensive experience in municipal leadership, including roles as City Clerk, Treasurer, Finance Director, Assistant City Manager, and currently as City Manager of the City of Bartlesville, I bring a wealth of knowledge and expertise to the position.

During my tenure on the OMAG Board of Trustees, I have held key positions such as Secretary, Vice Chairman, and Chairman. Through these roles, I have gained valuable insights into the diverse needs of our municipalities and have worked diligently to represent their interests effectively.

I believe that my comprehensive background and commitment to public service uniquely qualify me for continued service as an OMAG Trustee. I am dedicated to advocating for the interests of all member municipalities and ensuring the best possible outcomes for our communities.

I sincerely appreciate your consideration and hope to have the opportunity to continue serving as a trusted representative for our municipalities on the OMAG Board of Trustees. Thank you for your support.

Warm regards,

Mike Bailey
City Manager
City of Bartlesville, Oklahoma
(918) 338-4282
mlbailey@cityofbartlesville.org

Page 353 of 363

Page 403 of 628

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment



To: Mayor and Council

From: David Tillotson, City Manager

Date: April 30, 2024

Re: Benefits Renewal for FY24-25

Background:

The City continues to utilize an Employee Benefits Committee whose purpose is threefold: 1) to annually review the City's benefits package and make recommendations to me regarding any changes they would like to see in the benefit offered; 2) annually review the benefit pricing packages presented by our brokers, Relation Insurance, and make recommendations on the plans being considered; and 3) to act as another level of communication with the larger employee body regarding the benefit options available and those being considered. After meeting with Relation Insurance, the Benefits Committee voted to recommend the comprehensive benefits package you see before you. I agree with their recommendation and believe it represents a good choice for our employees.

I want to commend the employees who served on this committee for the time, effort, and professionalism they exhibited during this process.

Staff Recommendation:

Staff recommends the following benefits:

- Health – Community Care, Renewal at 6% increase
- GAP – American Public Life, Renewal at 0% increase
- Teledoc – Employee Voluntary Plan, Renew with 0% increase
- Dental – Guardian J1 Choice, Renewal at 0% increase
- Vision – BEAM, Renewal at 9% increase
- Life – Standard Life, Renewal at 0% increase

Attachments:

- Relation Insurance Rate Sheets

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;
Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4
City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Lesli Smith
www.glenpoolonline.com



Employee Benefits Marketing Analysis

City of Glenpool

Proposed effective date July 01, 2024



City of Glenpool
Medical Plan Analysis
July 1, 2024

Carrier Plan Name	Current / Renewal		Revised Renewal	
	CommunityCare IP8 CR17		CommunityCare IP8 CR17	
Benefits	In-Network		In-Network	
Network	CCOK Select HMO		CCOK Select HMO	
Deductible				
Individual	\$5,000	Emergency Only	\$5,000	Emergency Only
Family	\$10,000		\$10,000	
Coinsurance	100%		100%	
Out-of-Pocket Maximum				
Individual	\$6,250		\$6,250	
Family	\$12,500		\$12,500	
Professional Services				
Office Visit				
PCP	\$35		\$35	
Specialist	\$60		\$60	
Lab & X-Ray	10%		10%	
Diagnostic Imaging	\$750		\$750	
Hospital Services				
Inpatient Hospital	\$250/day, to max of \$1,000 AD		\$250/day, to max of \$1,000 AD	
Outpatient Hospital	\$200 AD		\$200 AD	
Emergency Services				
Urgent Care	\$50		\$50	
Emergency Room	\$150 AD		\$150 AD	
Prescription Drugs				
Pharmacy Copays	\$0 / \$15 / \$40 / \$70 / \$160		\$0 / \$15 / \$40 / \$70 / \$160	
Mail-Order	2 X Retail		2 X Retail	
Additional Information				
Rates				
Employee Only	46	Current	Renewal	
Employee + Spouse	12	\$479.60	\$525.16	\$508.38
Employee + Child(ren)	13	\$1,007.25	\$1,102.94	\$1,067.69
Family	28	\$863.86	\$945.93	\$915.69
		\$1,439.68	\$1,576.45	\$1,526.06
Estimated Monthly Premium		\$85,689.82	\$93,830.33	\$90,831.41
Estimated Annual Premium		\$1,028,277.84	\$1,125,963.96	\$1,089,976.92
% Change from Current		9.5%		6.0%
\$ Change from Current		\$97,686		\$61,699



For illustrative purposes only. See SBC for detailed plan information.
Composite rates are subject to change based on final enrollment.
(AD=After Deductible)

City of Glenpool

GAP Plan Analysis

July 1, 2024

Carrier		Current / Renewal	
Plan Name		MedLink 6	
Inpatient Benefit		\$5,000 GAP Plan	
Individual		\$5,000	
Family		\$10,000	
Outpatient Benefit		Combined benefit \$5,000/\$10,000	
Individual		\$4,500	
Family		\$9,000	
Benefit Notes		\$500 OP deductible	
Additional Outpatient Riders			
Cancer Outpatient		Included	
Independent Lab		Included	
Durable Medical Equipment		Included	
Rates <55			
Employee Only	32	\$76.52	
Employee + Spouse	11	\$153.03	
Employee + Child(ren)	12	\$155.44	
Family	28	\$231.97	
Rates 55+			
Employee Only	14	\$114.77	
Employee + Spouse	1	\$229.54	
Employee + Child(ren)	1	\$193.70	
Family	0	\$308.47	
Estimated Monthly Premium		\$14,522.43	
Estimated Annual Premium		\$174,269.16	



For Illustrative Purposes Only. See SBC for detailed plan information.

City of Glenpool

Telemedicine Proposal

July 1, 2024

Carrier	Current / Renewal	
Plan Name	Teladoc	
Basic Information	Consults included Telemedicine	
Plan Type	Voluntary or Employer Paid	
Eligibility	All Employees	
Copays	None - Consults included in PEPM Fee	
Additional Information		
Rate	Current	Renewal
Employee / Family 89	\$8.95	\$8.95
Estimated Monthly Premium	\$796.55	\$796.55
Estimated Annual Premium	\$9,558.60	\$9,558.60
% Change from Current	0.0%	
\$ Change from Current	\$0.00	

City of Glenpool

Dental Plan Analysis

July 1, 2024

Carrier	
Plan Name	
Benefits	
Network	
Annual Deductible	
Individual	
Family	
Annual Plan Maximum	
Coinsurance	
Diagnostic & Preventive	
Basic Services	
Major Services	
Services	
Perio	
Endo	
Oral Surgery	
Implants	
Orthodontic Services	
Lifetime Maximum	
Coinsurance	
Age Limitation	
Reasonable & Customary	
Dependent Limiting Age	
Additional Information	
Rates	
Employee Only	66
Employee + Spouse	7
Employee + Child(ren)	10
Family	12
Estimated Monthly Premium	
Estimated Annual Premium	
% Change from Current	
\$ Change from Current	

Current / Renewal

Guardian J1 Choice		Network Access Plan (NAP)	
Value Plan		Network Access Plan (NAP)	
In-Network	Out-of-Network	In-Network	Out-of-Network
DentalGuard Preferred		DentalGuard Preferred	
Waived for Preventive		Waived for Preventive	
\$100		\$100	
\$300		\$300	
\$5,000 plus Max Rollover		\$5,000 plus Max Rollover	
100%	100%	100%	100%
100%	100%	80%	80%
60%	60%	50%	50%
Major		Major	
Major		Major	
Major		Major	
Major		Major	
N/A		N/A	
N/A		N/A	
N/A		N/A	
Negotiated	MAC	Negotiated	UCR 90th
Age 26		Age 26	
Current		Renewal	
\$35.88		\$35.88	
\$75.19		\$75.19	
\$77.99		\$77.99	
\$125.09		\$125.09	
\$5,175.39		\$5,175.39	
\$62,104.68		\$62,104.68	
0.0%		0.0%	
\$0.00		\$0.00	

City of Glenpool

Vision Plan Analysis

July 1, 2024

Carrier		Current / Renewal	
Plan Name		BEAM	
Benefits		Vision	
Network		In-Network	Out-of-Network
Rate Guarantee		VSP	
Copay		Until July 2024	
Exams		\$10	
Materials		\$25	
Frequency of Services		12 Months	
Eye Exams		12 Months	
Lenses Benefit		12 Months	
Contact Lenses		24 Months	
Frames		\$150 Retail Allowance + 20% off balance	
Frames Allowance		\$150 Allowance	
Contact Lens Allowance			
Additional Information			
Rates		Current	Renewal
Employee Only	52	\$6.11	\$6.66
Employee + Spouse	14	\$12.23	\$13.33
Employee + Child(ren)	6	\$10.78	\$11.75
Family	13	\$16.90	\$18.42
Estimated Monthly Premium		\$773.32	\$842.90
Estimated Annual Premium		\$9,279.84	\$10,114.80
% Change from Current		9.00%	
\$ Change from Current		\$834.96	

City of Glenpool**Basic Life Plan Analysis***July 1, 2024*

Carrier			Current / Renewal	
Plan Name			The Standard	
Basic Information			\$200,000 - \$280,000 Basic Life	
Class / Eligibility			Class 1: City Managers Class 2: All other Members	
Rate Guarantee Period			Until July 2024	
Employee Coverage				
Benefit Amount			Class 1: \$280,000 Class 2: \$200,000	
Guarantee Issue			All amounts are GI	
Dependent Coverage				
Spouse Benefit Amount			\$45,000	
Child Benefit Amount			Birth to age 26: \$15,000	
Reduction Schedule			50% at age 70	
Additional Information				
Rates		Exposures	Volume	Current / Renewal
Life Rate				\$0.190
AD&D Rate				\$0.035
Combined Rate per \$1,000			\$18,300,000	\$0.225
Spouse Rate per Unit			\$2,542,500	\$0.17
Child Rate per Unit		59	\$885,000	\$0.20
Estimated Monthly Premium				\$4,564.07
Estimated Annual Premium				\$54,768.81

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment



May 6, 2024

Honorable Mayor and Members of the City Council,

The proposed budget for Fiscal Year 2024-2025 is submitted for your review and consideration. This budget has been prepared and is presented in accordance with the Oklahoma Municipal Budget Act and includes the required budgets for all funds under the control of the City of Glenpool and its trust authorities.

Over the last year we have continued to experience sales and use tax growth within the City, but at a lower rate of increase than in recent years. Year-to-date sales tax has increased 2.57% from the same period last year. Given the continued uncertainty in the national and regional economy, we have chosen to budget sales and use tax conservatively for the upcoming fiscal year. As such, the proposed sales tax budget is based on an increase of one percent over projected current year actuals. This growth in revenue, as well as our staff's ability to effectively manage costs across our major funds will allow us to add several positions in the budget. These new positions include: one Police Corporal, one Police Officer, two Firefighters, one Public Works Project Manager, one Streets and Parks Laborer, and one Human Resources Generalist.

This year's budget also includes Satisfactory Performance Increase (SPI) raises for the Police Department as required in the Collective Bargaining Agreement, SPI raises for the Fire Department in anticipation of a new Collective Bargaining Agreement, and a 4% raise for non-union employees. Additionally, as in recent years, we are again budgeting for one-time capital needs in FY 2024-2025 from the projected growth in fund balance from the current fiscal year. Lastly, the proposed budget strategically aims to enhance infrastructure throughout the City by including \$1,000,000 in stormwater projects, an increase in street repairs from \$400,000 to \$550,000, and the provision of matching funds for grants obtained for the addition of sidewalks.

Sincerely,

Josh Brannon
Finance Director

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;
Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4
City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Lesli Smith
www.glenpoolonline.com

Page 362 of 363

Page 412 of 628

Page 414 of 660

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City Council Regular Meeting - 06 May 2024 Minutes Attachment

**CITY OF GLENPOOL, OKLAHOMA
PROPOSED FY2024-2025 BUDGET**

The following is a preliminary summary of the proposed budget for Fiscal Year 2024-2025.

OPERATING FUND BUDGET			
	<u>Revenues</u>	<u>Expenditures</u>	<u>Transfers In (Out)</u>
General Fund	14,300,163		(6,840,591)
General Government		1,785,427	
Animal Control		180,133	
Police		2,744,681	
Dispatch		714,848	
Fire		2,834,581	
Emergency Management		113,500	
Development Services		587,743	
Engineering		360,980	
General Administration		728,622	
Streets & Parks		1,858,332	
Capital Improvement Fund	3,932,715	840,398	3,929,968
ARPA Fund	23,144,950	23,145,049	-
Park & Rec Fund	25,895	25,185	-
Hotel/Motel Fund	264,502	2,184	(262,318)
Streets & Infrastructure Fund	947,702		-
Capital Expenditures		225,720	
Water and Sewer		95,215	
Streets and Infrastructure		1,000,000	
Economic Development		-	
Public Safety Capital Fund	1,977,104		-
Police		425,265	
Fire		920,000	
Public Safety Personnel Fund	1,722,701		-
Police		762,951	
Fire		1,145,453	
Glenpool Utility Services Authority:	5,880,948		2,710,623
Water Distribution		3,824,727	
Utility Billing		433,621	
Sewer Operations		732,593	
Refuse		829,000	
Stormwater		187,000	
Glenpool Industrial Development Authority:	610,215		462,318
Conference Center		461,085	
Tax Increment Financing		350,000	
Economic Development		275,112	
Debt Service		3,567,654	
Total Operating Fund Budget	\$ 52,806,895	\$ 51,157,059	\$ -



To: Mayor and Council

From: David Tillotson, City Manager

Date: May 29, 2024

Re: Retail Attractions Contract

Background:

The City currently has a contract with Rickey Hayes, the owner of Retail Attractions LLC to assist the City with economic development activities. With the continued growth of our commercial and retail base I believe it is important that the City renew this contract. Mr. Hayes and Retail Attractions has played a vital role in our retail success, and we are currently working on another new project that will have a significant impact to our future if it comes to fruition. The only change to the contract is an increase in the monthly cost from \$3,500 to \$4,000. All other terms and conditions stay the same as last year. If you will remember, we did not have an increase in the contract total in FY23-24. As such, I believe this increase is reasonable.

Staff Recommendation:

Staff recommends approval of the Agreement for Economic Development Consulting Services with Retail Attractions LLC.

Attachments:

- Agreement for Economic Development Consulting Services

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Leslie Smith

www.glenpoolonline.com

**CONTRACT AGREEMENT
FOR
ECONOMIC DEVELOPMENT CONSULTING SERVICES**

PART I. PARTIES

THIS AGREEMENT is made on the 1st day of July, in the year 2024, between the CITY OF GLENPOOL, OKLAHOMA, hereinafter called the CITY, and RETAIL ATTRACTIONS, LLC, hereinafter called the CONSULTANT for professional consulting services as more fully described herein in an effort to attract appropriate retail, residential, office, and other ancillary mixed use development to CITY, subject to the terms and conditions specified in this Agreement.

PART II. TERM OF AGREEMENT

CITY intends to contract CONSULTANT for professional economic development consulting services for a TWELVE (12) MONTH period commencing JULY 1, 2024, and concluding JUNE 30, 2025. This Agreement is for a TWELVE (12) month period renewable for an additional twelve (12) month period(s) with mutually negotiated fees, terms, and conditions with written notification of continuation of services between both parties. However, CITY or CONSULTANT may terminate this Agreement as described in Part VII, Paragraph 1. CITY and Consultant acknowledge the state law limitation imposed upon the CITY which prohibits the CITY from entering into contracts which commit to the expenditure of funds beyond the term of the CITY's current fiscal year.

PART III. SCOPE OF SERVICES

CONSULTANT shall provide the following services:

1. Consultant will research, purchase, analyze, and collate a thorough and detailed market study that will prove up and validate retail and other development potential in the CITY and trade area. These reports will provide detailed demographic information, housing and residential data, income data and potential, ethnicity, age, and educational data, projected growth, and retail leakage and sales, as well as retail voids in the market area. Reports will contain the very latest data available and are pulled from the same data sources that national retail and restaurant development professionals currently access. The market reports include CITY limits; five (5), ten (10) and fifteen (15) mile radius reports. In addition to the radius data, drive times in increments of ten (10), fifteen (15), and thirty (30) minutes will also be included. A twenty (20) mile radius or a custom trade area report will also be included depending on your market geography, consumer access into the market, and other factors. The decision to provide the custom trade area or twenty mile radius will be determined after initial findings are evaluated. These detailed market reports will provide insight into the development potential for retail, office, medical and health services, hospitality, and residential (single family and multi-

family) growth potential. These reports will be updated with every new release of data from our data suppliers through the duration of the contract. [Data is usually released two to three times a year]. CONSULTANT will provide all data to CITY personnel as designated in this agreement. Data and market reports will be stored on our servers and will be available via the internet. CITY will own the data.

2. CONSULTANT will prepare a summary for Consultant's use to highlight the key demographics and attributes of the trade area. This marketing material will include a map of the trade area, and a condensed summary of market data and will be used to introduce the CITY's community to Consultant's extensive network of commercial and residential developers and retail, restaurant, hotel, and corporate tenants.
3. CONSULTANT will bring broad-based experience and knowledge of incentives and their practical applications to craft development agreements that will profit both the private and public sectors and truly encourage new investment. CONSULTANT will work with CITY staff to develop incentive packages that are advantageous to the CITY and the prospective businesses with priority given to needs of the local municipality. CITY administrators and elected officials should be prepared to deal with incentive requests from developers and retail and restaurant tenants in this very competitive economy.
4. CONSULTANT will work with CITY staff members, CITY officials and other agents of the CITY as designated by the CITY to identify recruitment targets that will meet the long term needs of the CITY and will be targeted in response to the leakage gaps identified. Also, Consultant's initial strategy will be to identify and target retail and restaurant entities that will draw consumers from outside the market area into CITY trade area. In addition to targeted retail and restaurant tenants, CONSULTANT will also work toward hotel/motel and other hospitality uses, mixed uses including medical, professional office, warehouse, and residential development as well as industrial and manufacturing deals through our ongoing relationship and work with the Oklahoma Department of Commerce.
5. CONSULTANT will actively recruit targets identified and approved by CITY and supported by data. Recruitment efforts will be through personal contact, mail, email, International Council of Shopping Centers ("ICSC") events, other retail and development conferences and development/industry contacts continually throughout the term of this contract.
6. CONSULTANT will work directly with our extensive network of developers to create interest in the market, define development opportunities and

coordinate/attend meetings with CITY and private sector investors. When timing indicates a deal with a target is imminent or when a target's response indicates the need to intensify our efforts, CONSULTANT will be available to mediate, schedule site tours and meetings and work to close the deal.

7. CONSULTANT will represent the CITY at the International Council of Shopping Centers conference in Texas and the International Council of Shopping Centers RECon conference in Las Vegas in May, and other ICSC and Retail Live! Conferences and other economic development conferences as they occur.
8. CONSULTANT will provide monthly updates to CITY's designated contact. As deemed necessary and requested by the City Manager of the CITY, Consultant will be present for public and private meetings in the CITY to provide status updates on the performance of services under this agreement, specialized training, meet with civic clubs, and meet with CITY staff and elected officials and other appropriate citizen groups, as CONSULTANT'S schedule allows. CONSULTANT will make every effort possible to meet CITY's scheduling.
9. CONSULTANT will bid any specialized marketing materials (printed or video) for local development sites, web updates, retail specific web sites, traffic counts, aerial photography, and grant research and writing under separate bids. The commitment of the CITY for the purchase of any such materials shall be in advance of the order or purchase of said materials in order to bind the CITY to the payment of the purchase. CITY's authorization for purchase shall be in written form, signed by the Mayor and CITY Clerk, evidencing its advance approval for purchase.
10. Standard marketing materials to be developed and supplied by the Consultant as a standard component of this agreement at no additional charge apart from the compensation stated in this agreement are as follows:

Deliverables include market reports for the following geographies: CITY Limits; Five (5), Ten (10), Fifteen (15) Mile Radius reports, Twenty (20) Mile Radius report; Ten (10) Fifteen (15) and Thirty Minute (30) Drive Time Reports. Void Analysis on each geography, Opportunity Gap (Leakage Report) on each geography. Consultant shall be provided by the CITY with a complete copy of the CITY's current Comprehensive Plan. Consultant shall endeavor in its economic development efforts to market the CITY in harmony with the objectives of the CITY's Comprehensive Plan.
11. Consultant and CITY acknowledge that the marketing and recruitment efforts of the Consultant and CITY with potential businesses interests often times involves

various degrees of protection of sensitive information as confidential information. Additionally, Consultant and CITY acknowledge the necessity of streamlined and well defined lines of communication as being important to orderly and effective planning and the execution of planning in economic development activities. In the interest of the protection of sensitive information and for the effective use of time and coordination of efforts communications from the CITY to the Consultant and from the Consultant to the CITY shall be limited. Communications with the Consultant by the CITY shall be limited to communications directed through the Mayor or the Manager, or the CITY Attorney. Communications from the Consultant to the CITY shall be directed to the Mayor, CITY Manager, or CITY Attorney. When appropriate and reasonably necessary the Mayor, CITY Manager, or the CITY Attorney may authorize communications between the Consultant and other designated CITY officials or staff.

Amendments to the above Scope of Services may be made as necessary, provided that such Amendments are agreed to in writing by both parties.

PART IV. CONSULTANT'S FEES

1. CITY shall pay CONSULTANT for the Scope of Services described in Part III as follows:

Commencing on July 1, 2024

- Includes all data updates and full access through consultant for Placer Ai data and access to other specialty economic development subscriptions for city staff use.

Retainer (paid monthly) on the first day of the month for length of contract

\$4000.00
per month

48,000 total for
12 month initial
term of contract
(July1 – June
30)

CITY pays all travel and expenses, (travel and expenses shall be approved by CITY prior to Consultant incurring expenses for same. Expenses may include but not necessarily be limited to air fare, lodging, and meals)

CITY shall pay CONSULTANT, a monthly retainer in the amount of FOUR THOUSAND DOLLARS (\$4000.00) due on the First day of the month of contracted scope of work.

PART V. CITY'S RESPONSIBILITIES

CITY shall:

1. Assist CONSULTANT by placing at his disposal all available pertinent information, including previous reports and any other data as required for performance of CONSULTANT'S Scope of Services. Retail Attractions, LLC will execute a confidentiality agreement with CITY. CITY will provide Retail Attractions, LLC monitored access to sales revenue data to analyze, but any release of sales revenue information must have CITY approval.
2. Represent that CONSULTANT shall be entitled to rely on the accuracy and completeness of any documents or other materials provided by CITY to CONSULTANT; and that CONSULTANT's use of such documents and materials will not infringe upon any third parties' rights.
3. Arrange for access to and make all provisions for CONSULTANT to enter upon public and private property as required for CONSULTANT to perform his services.
4. Designate one or more representatives authorized to act on the CITY'S behalf with respect to the Agreement. CITY or such authorized representative(s) shall examine the documents submitted by the CONSULTANT and shall render decisions pertaining thereto promptly, to avoid unreasonable delay in the progress of the CONSULTANT'S services except for those decisions or actions that must go before the CITY'S Board of Commissioner's for approval.
5. In the event that CITY needs CONSULTANT to travel to other locations to attend special meetings (outside of or in addition to the proposed scope of work in this proposal, CITY will pay all related travel and expenses for CONSULTANT). Travel pay must be approved by CITY in writing.

PART VI. NOTICES

Reports and notices shall be made by CONSULTANT to CITY'S representative:

David Tillotson
City Manager
City of Glenpool
11205 South Yukon Ave
Glenpool, OK 74033

Reports and notices shall be made by CITY to CONSULTANT or to CONSULTANT'S representative:

Mr. Rickey Hayes
CEO

Retail Attractions, LLC
10301 North 90th East Ave
PO Box 1617
Owasso, OK 74055

PART VII. MISCELLANEOUS PROVISIONS

1. Termination and Suspension. This Agreement may be terminated by either party for convenience or for cause. However, the terminating party must provide the other party no less than sixty (60) days prior, written notification of intent to terminate the Agreement.

CITY shall pay CONSULTANT for all the Services performed up to the date of termination.

The provisions of this Article shall also apply to each individual Amendment, separate and apart from any other Amendments, and without terminating or otherwise affecting this Agreement as a whole.

2. Ownership of Documents. Original documents developed in connection with services performed hereunder belong to, and remain the property of CITY. CONSULTANT shall store the originals and may retain reproducible copies of such documents.

All documents, including computer software prepared by CONSULTANT pursuant to this Agreement are instruments of service. They are not intended or represented to be suitable for reuse by CITY or others on modifications or extensions of the Project or on any other project. Any reuse without prior written verification or adaptation by CONSULTANT for the specific purpose intended will be at CITY's sole risk and without liability or legal exposure to CONSULTANT. CITY shall hold harmless CONSULTANT and its sub-consultants, if any, against all judgments, losses, damages, injuries, and expenses, including reasonable attorneys' fees, arising out of or resulting from such reuse.

3. Successors and Assigns

CITY and CONSULTANT each binds himself and his partners, successors, executors, administrators, assigns and legal representatives to the other party to this Agreement and to the partners, successors, executors, administrators, assigns and legal representatives of such other party in respect to all covenants, agreements, and obligations of this Agreement.

Neither CITY nor CONSULTANT shall assign, sublet or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this Agreement without the written consent of the other, except to the extent that the effect of this limitation may be restricted by law.

Unless specifically stated to the contrary in any written consent to an assignment no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent CONSULTANT from employing such independent consultants, associates and sub-contractors as he may deem appropriate to assist him in the performance of services hereunder.

4. Relation of Parties. The parties to this Agreement shall not constitute nor create an employer/employee relationship. CONSULTANT is an independent contractor responsible for all obligations relating to federal income tax, self-employment Medicare and FICA taxes and contributions and all other employer taxes and contributions.
5. Controlling Law. This agreement is to be governed by the Law of the State of Oklahoma. Venue shall be in Tulsa County, Oklahoma.
6. Attorney's Fees. In the unlikely event that a dispute occurs which is litigated or arbitrated, or a cause of action in law or equity is filed concerning the operation, construction, interpretation or enforcement of this agreement, the losing party shall bear the cost of the attorney's fees incurred by the prevailing party and any and all costs applicable thereto, including but not limited to, court costs, deposition fees, expert witness fees, out of pocket expenses and travel expenses which are incurred by the prevailing party.
7. Approval Not Waiver. Approval by CITY shall not constitute nor be deemed a release of the responsibility and liability of the CONSULTANT, CONSULTANT'S employees, subcontractors, agents and consultants for the accuracy and competency of their designs, working drawings, specifications or other documents and work, nor shall that approval be deemed to be an assumption of that responsibility by the CITY for any defect in the designs, working drawings, and specifications or other documents prepared by the CONSULTANT, CONSULTANT'S employees, subcontractors, agents and consultants.
8. Compliance with Applicable Law. CONSULTANT, CONSULTANT'S consultants, agents, employees, and subcontractors shall comply with all applicable federal and state laws, the charter and ordinances of the CITY, and with all applicable rules and regulations promulgated by all local, state and national boards, bureaus, and agencies. CONSULTANT shall further obtain all permits and licenses required in the preparation of the work contracted for in any Amendments to this Agreement.
9. The scope of work outlined in this agreement shall in no way prohibit CONSULTANT from working with any other clients, or being compensated by other clients for work done while this agreement is in force in or out of the CITY.
10. This agreement shall require approval of the CITY Council to be effective and obligatory upon the CITY. Termination of the agreement pursuant to the terms

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

hereof by the CITY prior to the expiration of the term of the agreement shall be effective following CITY Council action taken to terminate same.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

CITY:
CITY OF GLENPOOL

By: _____
Joyce G. Calvert, Mayor

Date: _____

CONSULTANT:
RETAIL ATTRACTIONS, LLC

By: _____
Rickey Hayes, CEO

Date: _____

Attest:

By: _____
Lesli Smith, City Clerk
(seal)

Approved as to Form:

By: _____
City Attorney



To: Honorable Mayor and City Council / Chair and Trustees

From: Joshua M. Brannon, Finance Director

Date: June 3, 2024

Re: Renewal of Property, General Liability, and Workers' Compensation Insurance for FY24-25

Background:

The current policies for Property, General Liability, and Workers' Compensation insurance expire at midnight on June 30, 2024. Oklahoma Municipal Assurance Group (OMAG) is asking for renewal of the following:

Plan	FY24-25 Renewal	FY23-24 Premium	% Change	Comments
Municipal Property Protection	\$136,936	\$113,711	20%	Addition of covered properties + standard rate increase
Municipal Liability Protection	\$130,704	\$96,122	36%	8 additional covered vehicles + standard rate increase
Workers' Compensation	\$251,392	\$223,151	13%	Increased employee count, payroll costs, + standard rate increase

Staff Recommendation:

Staff recommends renewal of all OMAG insurance policies for FY 2024-2025.

Attachments:

OMAG renewal invoices

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Leslie Smith

www.glenpoolonline.com

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment



3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

Date of Invoice: 5/13/2024

INVOICE

Mail To: City of Glenpool 12205 S. Yukon Ave. Glenpool, Oklahoma 74033	Insured: City of Glenpool Policy No.: PRO140044408 Policy Type: Property Effective Date: 7/1/2024 Expiration Date: 7/1/2025
---	---

Inst. No.	Date	Transaction Type	Amount	Running Total
1	7/1/2024	Renewal	\$34,234.00	\$34,234.00
Total Policy Balance Before Payment: \$136,936.00			Current Amount Due	\$34,234.00
			Payment Due By	7/1/2024

**Thank you for your business. If you have questions about your account,
please call 1-800-234-9461 or 405-657-1400.**

If not paid within 45 days of due date, policy will be cancelled.

If you are interested in being able to make this payment via ACH, please contact Matt Jacobson at (405) 657-1429.

Detach along the perforation above. Keep top portion for your records. Return bottom portion with your remittance.

Policy No.: PRO140044408	Amount Due: \$34,234.00
Insured: City of Glenpool	Payment Due By: 7/1/2024

PLEASE REMIT PAYMENT TO:

OMAG
P.O. Box 3091
Edmond, OK 73083

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment



3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

Date of Invoice: 5/13/2024

INVOICE

Mail To: City of Glenpool 12205 S. Yukon Ave. Glenpool, Oklahoma 74033	Insured: City of Glenpool Policy No.: GLA140047308 Policy Type: General Liability/Auto Effective Date: 7/1/2024 Expiration Date: 7/1/2025
---	---

Inst. No.	Date	Transaction Type	Amount	Running Total
1	7/1/2024	Renewal	\$32,676.00	\$32,676.00
Total Policy Balance Before Payment: \$130,704.00			Current Amount Due	\$32,676.00
			Payment Due By	7/1/2024

**Thank you for your business. If you have questions about your account,
please call 1-800-234-9461 or 405-657-1400.**

If not paid within 45 days of due date, policy will be cancelled.

If you are interested in being able to make this payment via ACH, please contact Matt Jacobson at (405) 657-1429.

Detach along the perforation above. Keep top portion for your records. Return bottom portion with your remittance.

Policy No.: GLA140047308	Amount Due: \$32,676.00
Insured: City of Glenpool	Payment Due By: 7/1/2024

PLEASE REMIT PAYMENT TO:

OMAG
P.O. Box 3091
Edmond, OK 73083

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment



3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

Date of Invoice: 5/29/2024

INVOICE-Workers' Compensation Standard Plan

Mail To: City of Glenpool 12205 S. Yukon Ave. Glenpool, OK 74033	Insured: City of Glenpool Policy No.: WCV140012408 Effective Date: 7/1/2024 Expiration Date: 7/1/2025
---	--

Inst. No.	Date	Transaction Type	Amount
1	7/1/2024	Renewal	\$62,848.00

Standard Plan Premium: 224,457.00 OMAG Admin. Fee: 26,935.00 Total Premium: 251,392.00 Total Policy Balance Before Payment: \$251,392.00	Current Amount Due: \$62,848.00 Payment Due By: 7/1/2024
--	---

**Thank you for your business. If you have questions about your account, please
call 1-800-234-9461 or 405-657-1400.**

Detach along the perforation below. Keep top portion for your records.

Return bottom portion with your remittance.

Policy Number: WCV140012408 Insured Name: City of Glenpool Invoice Number: 21526	Amount Due: \$62,848.00 Payment Due By: 7/1/2024
--	---

PLEASE REMIT PAYMENT TO:

OMAG
P. O. Box 3091
Edmond, OK 73083



To: Mayor and Council, GUSA Chair and Trustees

From: David Tillotson, City Manager

Date: May 28, 2024

Subject: Resolution #2024007

Background:

Based on Oklahoma law regarding the encumbrance of annual revenues, the City and GUSA have renewed certain Security Agreements whereby the City secured to bondholders payment of the debt service on the Glenpool Utility Services Authority Utility System Revenue Bonds, Taxable Refunding Series 2019, issued by GUSA as of September 1, 2019. Each year the City and GUSA have agreed to deposit in the general fund each month, as received from the Oklahoma Tax Commission, proceeds derived from sales tax to be paid by the City to GUSA to be used by GUSA for the funding of debt service on the projects for which the foregoing revenue bonds were issued.

The proposed Joint Resolution No. 2024007 is required to reaffirm annually the Security Agreement that collateralizes sales tax collected by the City for payment of GUSA debt service on the 2019 Refunding Bonds. This Resolution is required to be submitted to BOKF, National Association, as "Trustee" of the bonds no later than July 31, 2024, pursuant to Section 4 of the 2019 Security Agreement.

Staff Recommendation:

Staff recommends that the City and GUSA adopt Joint Resolution 2024007.

Attachment:

- Proposed Joint Resolution No. 2024007

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Lesli Smith

www.glenpoolonline.com

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

**JOINT RESOLUTION NO. 2024007 OF THE CITY OF GLENPOOL
AND THE GLENPOOL UTILITY SERVICES AUTHORITY**

A RESOLUTION AUTHORIZING THE CITY OF GLENPOOL AND THE GLENPOOL UTILITY SERVICES AUTHORITY TO RENEW THAT CERTAIN SECURITY AGREEMENT BY AND BETWEEN THE CITY OF GLENPOOL AND THE GLENPOOL UTILITY SERVICES AUTHORITY WITH RESPECT TO THE ISSUANCE OF THE GLENPOOL UTILITY SERVICES AUTHORITY UTILITY SYSTEM REVENUE BONDS, TAXABLE REFUNDING SERIES 2019, DATED AS OF SEPTEMBER 1, 2019

WHEREAS, the Glenpool Utility Services Authority (the "Authority") issued certain Glenpool Utility Services Authority Utility System Revenue Bonds, Taxable Refunding Series 2019, dated as of September 1, 2019, (the "Refunding Bonds") in order to fund a Project that consisted of paying the outstanding principal amount due at that time on the Series 2010 A, Series 2010 B and Series 2011 Utility System Revenue Bonds issued by the Authority as of December 1, 2010, and January 1, 2011, respectively (the "Prior Bonds").

WHEREAS, in order to better secure the payment of the Refunding Bonds, the City and the Authority entered into a certain Security Agreement whereby City tax revenues are pledged to debt service on the Bonds; and

WHEREAS, all things required to have been done to make the Security Agreement a valid and binding agreement by and between the City and the Authority have been done.

BE IT THEREFORE RESOLVED by the City Council for the City of Glenpool, Oklahoma, and the Board of Trustees for The Glenpool Utility Services Authority, **THAT**:

§ 1. The City Council and the Board of Trustees for The Glenpool Utility Services Authority shall and hereby do exercise the option provided by Section 4 of the Security Agreement to renew such Security Agreement for the fiscal year period commencing July 1, 2024, and concluding June 30, 2025.

§ 2. Notice of such renewal shall be provided to the Bond Trustee, as defined in such Security Agreement, and to Bond Counsel, not later than July 31, 2024.

PASSED AND APPROVED by the City Council of the City of Glenpool and the Board of Trustees of the Glenpool Utility Services Authority this 3rd day of June 2024.

CITY OF GLENPOOL

GLENPOOL UTILITY SERVICES AUTHORITY

Joyce G. Calvert, Mayor

Joyce G. Calvert, Chair, Board of Trustees

ATTEST:

APPROVED AS TO FORM:

Lesli Smith, City Clerk and GUSA Clerk

City Attorney and Trust Authority Counsel



To: Mayor, Council, Chair and Trustees

From: David Tillotson, City Manager

Date: May 28, 2024

Re: Chamber Agreement

Background:

The Chamber Contract is submitted for your approval. There are no monetary modifications from the previous contract, which calls for \$32,000 to be paid annually to the Chamber, plus \$5,000 for BlackGold Days. The only changes to the Agreement this year are either grammatical in nature or deal with formatting and none of these changes are substantive for any of the parties to the Agreement.

Staff Recommendation:

Staff recommends approval of the Agreement between the Glenpool Chamber of Commerce, the Glenpool Industrial Authority and the City for FY2024-2025.

Attachments:

- Chamber of Commerce Agreement

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Lesli Smith

www.glenpoolonline.com

Glenpool Industrial Authority/ Glenpool Chamber of Commerce Agreement

This agreement ("Agreement") is effective as of July 1, 2024, without regard to the date signed by either party, by and between the City of Glenpool, Oklahoma, a municipal corporation (the "City"); the Glenpool Industrial Authority, an Oklahoma public trust of which the City of Glenpool is beneficiary, ("GIA"); and the Glenpool Chamber of Commerce, a not-for-profit corporation ("Chamber").

I. GIA agrees to provide the following:

- A. Space consisting of two offices, a storage room and a reception area on the first floor of the City Hall/Conference Center to be occupied by the Chamber for its exclusive use.
- B. Use of the Conference Center meeting space for periodic use by Chamber at no cost, based upon availability and in GIA's sole discretion; provided Chamber furnishes reasonable notice to, and coordinates with the Conference Center Director. Chamber will be responsible for closing and locking the facility in the event their meeting concludes after City Hall business hours unless alternate arrangements are made with the Conference Center Director.
- C. Appropriate meeting space, as determined by the Conference Center Director, for eleven monthly business luncheons hosted by Chamber, with reasonable notice to GIA, at no cost to Chamber.
- D. Use of Conference Center space for the annual banquet hosted by Chamber, at no cost to the Chamber. Chamber shall be responsible for reserving said space at least six months in advance to avoid potential conflicts with other leases at the Conference Center.
- E. GIA, or City, will provide and pay for all electricity, natural gas and City or Glenpool Utility Services Authority-owned or -managed utilities for the spaces described in subsections A., B., C. and D.
- F. GIA will provide personnel to supplement the front desk support otherwise provided by Chamber as required under Section II, for up to one day per week. Such supplemental support shall only be required when existing Chamber personnel are needed to assist with an event being sponsored or promoted under the requirements of Section II of this Agreement. Routine requests for support will be submitted to the City Manager, or his designee, at least 48 hours in advance or risk that such personnel will not be available. GIA shall not be required to provide such supplemental support for more than 15 days during any fiscal year that this Agreement is in force.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

II. City agrees to provide the following:

- A. Two Thousand Six Hundred Sixty-Six Dollars and Sixty-Six Cents monthly (\$2,666.66 monthly; aggregate of \$32,000 annually) as consideration for Chamber services that are of community-wide benefit to City and enumerated in Section II of this Agreement, payable monthly.
- B. Five thousand dollars (\$5,000) support for the economic development goals of the Chamber's annual BlackGold Days event subject to such reasonable restrictions on its use City deems appropriate; provided that Chamber, or its vendors, will be responsible for the cost of making arrangements for additional trash service and portable restrooms. Costs for electrical work, park improvements requested by Chamber for BlackGold Days and labor for City or GIA personnel provided to Chamber for the performance, without limitation, of maintenance, setup assistance and/or security will be negotiated annually by the Chamber Director and City Manager. Neither the City nor GIA will be obligated to any monetary commitment for this event beyond the \$5,000 contributed under this subsection H.

III. Chamber agrees to the following:

- A. Closing and securing the Premises any time Chamber personnel are the last to leave the premises. Specifically, it is the responsibility of Chamber to ensure the Conference Center is closed and secured properly at the end of any event hosted by the Chamber.
- B. Chamber will pay:
 - a. Annual rent to GIA for specified office, storage and conference room space in an amount not to exceed one hundred dollars (\$100) annually for the term of this Agreement;
 - b. Its own phone and Internet services; and
 - c. Any Chamber affiliated signage to be displayed in the Conference Center; provide that such signage is pre-approved by City or GIA staff.
- C. Chamber shall work on business retention and expansion (BR&E) efforts with businesses residing within the City of Glenpool and shall continue to serve as a local business advocate addressing the concerns of local businesses. As such, Chamber will:
 - a. Develop a workable system for handling BR&E issues;
 - b. Will organize meetings as needed between the City Manager, or his designee, and business leaders to improve communications and address areas of concerns within the business community; and
 - c. Periodically report significant areas of concern within the business community to the City Manager.

- D. Chamber shall provide front desk support for the City Hall/Conference Center for the hours from 8 a.m. through 5:30 p.m. Monday through Thursday and 8 a.m. through 11:30 a.m. on Fridays. No such services shall be required on days that are official holidays of City. As provided by Section I(G), Chamber shall notify the City Manager, or his/her designee, at least 48 hours in advance of non-emergent situations where supplemental personnel are needed by Chamber to fulfill the requirements of this section. In emergency situations (i.e. unexpected absences), Chamber shall immediately notify the City Manager, or designee, of the need for supplemental personnel.
- E. Chamber will provide an Annual Activity Report, in a format agreed upon between the parties, to be submitted to the City Manager by the 10th day of June of each fiscal year this Agreement is in effect.
- F. Chamber agrees to provide one scholarship on behalf of City to a Glenpool resident to attend Leadership Glenpool. The City Manager and Chamber Director will jointly approve the scholarship recipient.

III. Term, Renewal and Termination

- A. The term of this Agreement shall be one year, to be measured on City's fiscal year (July 1, 2024 - June 30, 2025) basis ("Term"), with any payments to the Chamber provided as consideration for services to GIA or City, but not issued as of the effective date of this Agreement, being payable retroactively to July 1, 2024.
- B. Although GIA, City and Chamber, by appropriate action of their respective governing bodies, may opt to extend this Agreement or negotiate a new agreement upon expiration of the term set forth in subsection III. A., GIA, City and Chamber understand and acknowledge that neither City, GIA nor Chamber intend this Agreement as a representation, nor should it be read to represent, that either party has any obligation either to extend or replace this Agreement. Under no circumstance will this Agreement automatically renew.
- C. Either party may terminate this Agreement by providing written 60 days' notice to the other party, provided that either party may immediately terminate this Agreement upon the breach of a material term by the other.

IV. Force Majeure

Neither GIA, City nor Chamber shall be responsible or liable for failure to perform any obligation under this Agreement if such failure is caused by or is due to acts or regulations of public authorities, civil unrest, epidemic or outbreak of infectious disease, interruption or delay of transportation service, acts of God, or any cause beyond the control of such party.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

V. Entire Agreement

It is understood that this Agreement is a complete understanding of all terms and conditions governed by this Agreement during the stated term, and that said terms and conditions cannot be altered in any manner other than by written agreement of both parties.

IN WITNESS WHEREOF, the parties have hereto set their hands this 3rd day of June 2024.

THE CITY OF GLENPOOL, OKLAHOMA
A Municipal Corporation

By: _____
Joyce G. Calvert, Mayor

THE GLENPOOL INDUSTRIAL AUTHORITY,
An Oklahoma Trust Authority

By: _____
Joyce G. Calvert, Chairman

Attest:

Lesli Smith, City Clerk /Trust Authority Secretary

Approved as to form:

City Attorney/Trust Authority Attorney

THE GLENPOOL CHAMBER OF COMMERCE

By: _____

Name: _____

Title: _____



To: Honorable Mayor and City Council / Chair and Trustees

From: Joshua M. Brannon, Finance Director

Date: June 3, 2024

Re: Accounting Services

Background:

Crawford & Associates, P.C. has provided excellent accounting services in recent years and staff recommends continuing its services into FY 2025. With the City Finance Department now fully staffed, the scope of services provided by Crawford & Associates, P.C. has been reduced, and the associated cost has likewise been reduced from \$5,000 per month to \$2,500 per month.

Attached is the Engagement Letter for the purpose of providing accounting services on a monthly basis at approximately \$2,500 per month.

Staff Recommendation:

Staff recommends Council approval to engage Crawford & Associates, P.C. for monthly accounting services, at an estimated cost of \$2,500 per month.

Attachments:

Crawford & Associates, P.C. Engagement Letter

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Leslie Smith

www.glenpoolonline.com

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment



April 16, 2024

Ms. Susan White, Assistant City Manager
City of Glenpool
12205 S. Yukon Ave.
Glenpool, OK 74033

Dear Ms. White:

Crawford & Associates, P.C. is pleased that the City of Glenpool (the City) continues to express its confidence in our firm and our state and local government expertise. We look forward to a continued successful relationship as an integral financial management resource to the City of Glenpool management and governing body.

We are prepared to provide a full range of accounting and consulting services to the City of Glenpool contingent upon approval of your management and/or governing body. The purpose of this engagement letter is to identify the scope of available services from Crawford & Associates, the specific initial services requested at this time, and to confirm the terms, objectives, and limitations of our engagement services.

Scope of Services

The scope of professional services that are available and can be provided to the City of Glenpool are outlined below under the heading *Scope of Available Services*. While this listing includes a range of services available from Crawford & Associates, the specific initial services requested to be provided at the current time are separately identified under the heading *Initial Services Requested*. Any additional services that are available from Crawford & Associates beyond these initially requested services can be provided upon subsequent specific request and agreement.

Scope of Available Services

- Preparation of Annual Financial Statements
- General Accounting and Advisory Assistance
- Budget Preparation and Amendment Assistance
- Capital Asset Records and Accounting Assistance
- Information Technology System Assistance
- Internal Control Policies and Procedures Assistance
- Labor Relations Consulting
- Laws and Regulations Compliance Assistance
- Investigation of Allegations or Concerns
- Tax and Other Regulatory Report Assistance

Initial Services Requested

General Accounting, Balancing and Advisory Services for internal accounting records, month-to-month, as requested by City Management

T: 405-691-5550
F: 405-691-5646 | W: www.crawfordcpas.com
E: info@crawfordcpas.com | 10308 Greenbriar Place, Oklahoma City, OK 73159

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

CRAWFORD & ASSOCIATES P.C.

Requested and Available Services

In conjunction with the requested and available services as identified in the Scope of Services section of this letter, Crawford & Associates will be responsible for providing such services upon request in accordance with the applicable professional standards of the AICPA. It is anticipated that all of these services will be performed in accordance with the standards applicable to consulting services as prescribed by the AICPA.

Crawford & Associates, is not obligated to, but will report or otherwise communicate to management any recommendations it determines necessary, resulting from the professional services provided.

Management and the governing body will be responsible for establishing the scope of our other professional services to be provided and for providing the necessary resources allocated to the work; such responsibility includes determining the nature, scope, and extent of the services to be performed, providing sufficient appropriation for the estimated cost of these services, providing overall direction and oversight for each service, and reviewing and accepting the results of the work.

Access to Working Papers and Reports

Any working papers prepared by Crawford & Associates in connection with performing the compilation and other professional services are the property of Crawford & Associates. Upon request, copies of any or all working papers and reports that we consider to be nonproprietary will be provided to management. Management may make such copies available to its external auditors and to certain regulators in the exercise of their statutory oversight responsibilities. Such copies may not be made available to any other third party without the prior written consent from Crawford & Associates.

Fees and Costs

Fees and out-of-pocket expenses for this engagement will be billed as the work progresses and payable upon receipt of our invoices. Out-of-pocket expenses include such costs incurred by Crawford & Associates in providing the services including travel, lodging, telecommunications, printing, document reproduction, and the like. Our fees for these services will be billed at our standard hourly rates, as follows, for the individual performing such services based on the actual number of hours of work, including travel time, performed by that individual.

Standard Hourly Rates:

- Firm President \$265
- Shareholders \$180
- Senior Managers \$160
- Managers \$140
- Senior Professional Staff \$120
- Professional Staff \$80
- Clerical Staff \$50

Because Crawford & Associates has no direct control over the type and amount of services requested by the management or the governing body during the term of this engagement, nor does Crawford & Associates have direct control over the quality of your accounting system or records, potential turnover of your staff, or your staffing levels, resources, or capabilities, it is impractical for us to provide an accurate amount of hours that will be required for the services requested or a not-to-exceed limit on fees and expenses charged. We will rely on you to provide us with a copy of approved purchase orders, containing

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

CRAWFORD & ASSOCIATES P.C.

estimated fees and expenses, monitor the cumulative fees and expenses charged, and notify us if and when the cumulative amount approaches the total appropriated level estimated. You also agree to provide sufficient appropriation for all services requested prior to the services being performed. For purposes of purchase order preparation, we estimate the fees for the services anticipated at this time, as defined in the Scope of Services section of this letter, will approximate \$2,500 per month.

The term of this engagement is for services to be provided monthly, beginning July 1, 2024 and continuing monthly through June 30, 2025, unless City Management decides at their discretion to cease the monthly assistance with a one week notice prior to the first day of the subsequent month. Otherwise, the monthly contract will renew on the first of each month, up through the month of June 2024. Crawford & Associates may perform additional services upon receipt of a formal request from management or the governing body with terms and conditions that are acceptable to both parties.

The agreements and undertakings contained in this engagement letter, shall survive the completion or termination of this engagement.

Acceptance

Please indicate your acceptance of this agreement by signing in the space provided below and returning this engagement letter to us. A duplicate copy of this engagement letter is provided for your records. We look forward to continuing our professional relationship with the City of Glenpool.

Respectfully submitted and agreed to by,



Frank Crawford
Crawford and Associates, P.C.

Accepted and agreed to for the City of Glenpool:

By: _____

Title: _____

Date: _____



To: Honorable Mayor and City Council / Chair and Trustees

From: Joshua M. Brannon, Finance Director

Date: June 3, 2024

Re: Preparation of Annual Financial Statements for FYE June 30, 2024

Background:

The City requested a proposal from Crawford & Associates, P.C. to prepare the financial statements for the fiscal year ending June 30, 2024.

Attached is the Engagement Letter for the preparation of the annual financial statements and scope of work. The estimated cost to complete the financial statements is \$37,000.

Staff Recommendation:

Staff recommends Council approval to engage Crawford & Associates, P.C. for the preparation of financial statements for the fiscal year ending June 30, 2024, at an estimated cost of \$37,000.

Attachments:

Crawford & Associates, P.C. Engagement Letter

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Lesli Smith

www.glenpoolonline.com

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment



April 16, 2024

Ms. Susan White, Assistant City Manager
City of Glenpool
12205 S. Yukon Ave.
Glenpool, OK 74033

Dear Ms. White:

Crawford & Associates, P.C. is pleased that the City of Glenpool (the City) continues to express its confidence in our firm and our state and local government expertise. We look forward to a successful relationship as an integral financial management resource to the City of Glenpool management and governing body.

We are prepared to provide a full range of accounting and consulting services to the City of Glenpool contingent upon approval of your management and/or governing body. The purpose of this engagement letter is to identify the scope of available services from Crawford & Associates, the specific initial services requested at this time, and to confirm the terms, objectives, and limitations of our engagement services.

Scope of Services

The scope of professional services that are available and can be provided to the City of Glenpool are outlined below under the heading *Scope of Available Services*. While this listing includes a range of services available from Crawford & Associates, the specific initial services requested to be provided at the current time are separately identified under the heading *Initial Services Requested*. Any additional services that are available from Crawford & Associates beyond these initially requested services can be provided upon subsequent specific request and agreement.

Scope of Available Services

- Preparation of Annual Financial Statements
- General Accounting and Advisory Assistance
- Budget Preparation and Amendment Assistance
- Capital Asset Records and Accounting Assistance
- Information Technology System Assistance
- Internal Control Policies and Procedures Assistance
- Labor Relations Consulting
- Laws and Regulations Compliance Assistance
- Investigation of Allegations or Concerns
- Tax and Other Regulatory Report Assistance

Initial Services Requested

- Preparation of Annual Financial Statements for the fiscal year ended June 30, 2024

T: 405-691-5550
F: 405-691-5646 | W: www.crawfordcpas.com
E: info@crawfordcpas.com | 10308 Greenbriar Place, Oklahoma City, OK 73159

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

CRAWFORD & ASSOCIATES P.C.

Services Related to the Preparation of Annual Financial Statements

You have requested that we prepare the annual financial statements of the financial reporting entity of the City of Glenpool, Oklahoma as of and for the year ended June 30, 2024. Such financial statements will include:

- a. Basic Financial Statements, including notes to the financial statements
- b. Required Supplementary Information
- c. Supplementary Information (to the extent management elects to include)
- d. Other Information (to the extent management elects to include)

Crawford & Associates' Responsibilities

The objective of our engagement is to prepare the annual financial statements in accordance with accounting principles generally accepted in the United States of America based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARs) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Management Responsibilities

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARs:

- a. The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements
- b. The prevention and detection of fraud
- c. To ensure that the entity complies with the laws and regulations applicable to its activities
- d. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

CRAWFORD & ASSOCIATES P.C.

e. To provide us with:

- i. Documentation, and other related information that is relevant to the preparation and presentation of the financial statements,
- ii. Additional information that may be requested for the purpose of the preparation of the financial statements, and
- iii. Unrestricted access to persons within the City of Glenpool, Oklahoma, of whom we determine necessary to communicate.

The financial statements will not be accompanied by a report. However, you agree that the financial statements will clearly indicate that no assurance is provided on them.

Other Requested and Available Services

In conjunction with the other requested and available services (other than the preparation of the annual financial statements) as identified in the Scope of Services section of this letter, Crawford & Associates will be responsible for providing such services upon request in accordance with the applicable professional standards of the AICPA. It is anticipated that most if not all of these other services will be performed in accordance with the standards applicable to consulting services as prescribed by the AICPA.

Crawford & Associates, is not obligated to, but will report or otherwise communicate to management any recommendations, it determines necessary, resulting from the professional services provided.

Management and the governing body will be responsible for establishing the scope of our other professional services to be provided and for providing the necessary resources allocated to the work; such responsibility includes determining the nature, scope, and extent of the services to be performed, providing sufficient appropriation for the estimated cost of these services, providing overall direction and oversight for each service, and reviewing and accepting the results of the work.

Access to Working Papers and Reports

Any working papers prepared by Crawford & Associates in connection with performing the compilation and other professional services are the property of Crawford & Associates. Upon request, copies of any or all working papers and reports that we consider to be nonproprietary will be provided to management. Management may make such copies available to its external auditors and to certain regulators in the exercise of their statutory oversight responsibilities. Such copies may not be made available to any other third party without the prior written consent from Crawford & Associates.

Fees and Costs

Fees and out-of-pocket expenses for this engagement will be billed as the work progresses and payable upon receipt of our invoices. Out-of-pocket expenses include such costs incurred by Crawford & Associates in providing the services including travel, lodging, telecommunications, printing, document reproduction, and the like. Our fees for these services will be billed at our standard hourly rates, as follows, for the individual performing such services based on the actual number of hours of work, including travel time, performed by that individual.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

CRAWFORD & ASSOCIATES P.C.

Standard Hourly Rates:

- Firm President \$265
- Shareholders \$180
- Senior Managers \$160
- Managers \$140
- Senior Professional Staff \$120
- Professional Staff \$80
- Clerical Staff \$50

Because Crawford & Associates has no direct control over the type and amount of services requested by the management or the governing body during the term of this engagement, nor does Crawford & Associates have direct control over the quality of your accounting system or records, potential turnover of your staff, or your staffing levels, resources, or capabilities, it is impractical for us to provide an accurate amount of hours that will be required for the services requested or a not-to-exceed limit on fees and expenses charged. We will rely on you to provide us with a copy of approved purchase orders, containing estimated fees and expenses, monitor the cumulative fees and expenses charged, and notify us if and when the cumulative amount approaches the total appropriated level estimated. You also agree to provide sufficient appropriation for all services requested prior to the services being performed. For purposes of purchase order preparation, we estimate the fees for the services anticipated at this time, as defined in the Scope of Services section of this letter, will approximate \$37,000, unless the City requests additional services outside the scope of this agreement, or substantial changes are made to the City's reporting entity or annual activity, or turnover of key staff at the City occurs, at which we will approach management and possibly the governing body at that time about possible adjustments to our fee range. In the event we complete FY 2024 prior to the end of FY 2025, we may begin interim preparations in the spring of 2025 to facilitate a more timely issuance of FY 2025's financial statements.

The term of this engagement is a period from July 1, 2024 through the June 30, 2025. Crawford & Associates may perform additional services upon receipt of a formal request from management or the governing body with terms and conditions that are acceptable to both parties.

The agreements and undertakings contained in this engagement letter, shall survive the completion or termination of this engagement.

Acceptance

Please indicate your acceptance of this agreement by signing in the space provided below and returning this engagement letter to us. A duplicate copy of this engagement letter is provided for your records. We look forward to continuing our professional relationship with the City of Glenpool.

Respectfully submitted and agreed to by,



Frank Crawford
Crawford and Associates, P.C.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

CRAWFORD & ASSOCIATES P.C.

Accepted and agreed to for the City of Glenpool:

By: _____

Title: _____

Date: _____



To: Honorable Mayor and City Council / Chair and Trustees

From: Joshua M. Brannon, Finance Director

Date: June 3, 2024

Re: Audit Engagement for FYE June 30, 2024 with Hinkle & Company, PC

Background:

The City has engaged Hinkle & Company, PC for the past three years to conduct the Financial and Compliance audit. Staff is pleased with the quality of their work and professionalism.

Attached is the Engagement Letter for the purpose of providing audit services for the fiscal year ending June 30, 2024, at an estimated cost of \$28,500.

Staff Recommendation:

Staff recommends Council approval to engage Hinkle & Company, PC at an estimated cost of \$28,500.

Attachments:

Hinkle & Company, PC Engagement Letter

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Leslie Smith

www.glenpoolonline.com

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment



May 23, 2024

City of Glenpool
Josh Brannon, Finance Director
12205 South Yukon Avenue
Glenpool, Oklahoma 74033

The following represents our understanding of the services we will provide City of Glenpool (The City).

You have requested that we audit the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Glenpool, as of June 30, 2024 and for the year then ended and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) and in accordance with Government Auditing Standards, will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Accounting principles generally accepted in the United States of America require that supplementary information (RSI), such as management's discussion and analysis (MD&A), budgetary comparison schedule for the General Fund, schedules of the City's proportionate share of the net pension liability and the City's contributions, be presented to supplement the City of Glenpool basic financial statements. Such information, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board* who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI.

5028 E. 101st Street
Tulsa, OK 74137
TEL: 918.492.3388
FAX: 918.492.4443
www.hinklecpas.com

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City of Glenpool
Engagement Letter
Page 2

The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

- Management's Discussions and Analysis
- Schedule of the City's proportionate share of the net pension liability and Other Post-employment Benefits
- Schedule of the City's contributions
- Budgetary Comparison Schedule
- Notes to the Budgetary Comparison Schedule

Auditor Responsibilities

We will conduct our audit in accordance with GAAS. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about City's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.



City of Glenpool
Engagement Letter
Page 3

Compliance with Laws and Regulations

As previously discussed, as part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we will perform tests of City's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Management Responsibilities

Our audit will be conducted on the basis that management acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the basic financial statements in accordance with accounting principles generally accepted in the United States of America.
- b. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of basic financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and
- c. To provide us with:
 - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the basic financial statements such as records, documentation, and other matters;
 - ii. Additional information that we may request from management for the purpose of the audit;
 - iii. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
 - iv. A written acknowledgement of all the documents that [management] expects to issue that will be included in the annual report and the planned timing and method of issuance of that annual report; and
 - v. A final version of the annual report (including all the documents that, together, comprise the annual report) in a timely manner prior to the date of the auditor's report.
- d. For including the auditor's report in any document containing basic financial statements that indicates that such basic financial statements have been audited by us;
- e. For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities;
- f. For adjusting the basic financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the basic financial statements as a whole; and
- g. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
- h. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;



City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City of Glenpool
Engagement Letter
Page 4

- i. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on the financials; and
- j. For the accuracy and completeness of all information provided.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility: (a) for the preparation of the supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited basic financial statements, or if the supplementary information will not be presented with the audited basic financial statements, to make the audited basic financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management, written confirmation concerning representations made to us in connection with the audit.

Reporting

We will issue a written report upon completion of our audit of the City's basic financial statements. Our report will be addressed to the Mayor and City Council of the City of Glenpool. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s) to our auditor's report, or if necessary, withdraw from the engagement. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance will not be an objective of the audit and, therefore, no such opinion will be expressed



City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City of Glenpool
Engagement Letter
Page 5

Other

We understand that your employees will prepare all confirmations we request and will locate any documents or support for any other transactions we select for testing.

If you intend to publish or otherwise reproduce the basic financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

Provisions of Engagement Administration, Timing and Fees

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Kirk Vanderslice is the engagement partner for the audit services specified in this letter. His responsibilities include supervising the auditing services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report. *We will work with your staff to schedule the audit to meet the City's needs.*

Our fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses. Invoices will be rendered every two weeks and are payable upon presentation. We estimate that our fee for the audit will be \$28,500. We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use the City's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit.



City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City of Glenpool
Engagement Letter
Page 6

The audit documentation for this engagement is the property of Hinkle & Company, PC and constitutes confidential information. However, we may be requested to make certain audit documentation available to state and federal agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Hinkle & Company, PC's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies. We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

At the conclusion of our audit engagement, we will communicate to the Mayor and Audit Committee, the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.



City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

City of Glenpool
Engagement Letter
Page 7

In accordance with the requirements of *Government Auditing Standards*, we have attached a copy of our latest external peer review report of our firm for your consideration and files.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statement's compliance over major federal award programs including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Hill & Company, PC

This letter correctly sets forth our understanding of the City of Glenpool.

Mayor Joyce Calvert
City of Glenpool

Date





Finley & Cook, PLLC
405-878-7300
Finley-Cook.com
1421 East 45th Street
Shawnee, OK 74804

Report on the Firm's System of Quality Control

To the Partners of Hinkle & Company, PC and
the Peer Review Committee of the Oklahoma Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of Hinkle & Company, PC (the "firm") in effect for the year ended September 30, 2022. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants ("Standards").

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported on in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Innovation & Expertise Built Upon History & Heritage

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

To the Partners of Hinkle & Company, PC and
the Peer Review Committee of the Oklahoma Society of CPAs
Page -2-

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Hinkle & Company, PC in effect for the year ended September 30, 2022, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. Hinkle & Company, PC has received a peer review rating of *pass*.

A handwritten signature in cursive script that reads "Finley & Cook, PLLC".

Shawnee, Oklahoma
August 30, 2023



To: Mayor and City Council

From: Susan White, Assistant City Manager

Date: June 3, 2024

Re: Administrative Operations Agreement between GEMS and City

Background:

The GEMS/City Administrative Operations Agreement is set to expire June 30th. This agreement delineates the responsibilities of each organization related to EMS and First Responders within the City. There are no changes to this agreement from the current year except for the dates and Exhibit A. Exhibit A has been updated to reflect the FY24-25 proposed run rate calculation.

Staff Recommendation:

Staff recommends approval of the Administrative Operations Agreement between the City of Glenpool and the Glenpool Area Emergency Service District for FY24-25.

Attachments:

- Administrative Operations Agreement – FY24-25

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Leslie Smith

www.glenpoolonline.com

ADMINISTRATIVE OPERATIONS AGREEMENT – FISCAL YEAR 2024-2025
[City of Glenpool and “GEMS” District]

This Administrative Operations Agreement (“Agreement”) made and entered into on the date last written below, by and between the City of Glenpool, Oklahoma, a municipal corporation, (“City”) and the Glenpool Area Emergency Medical Service District (“GEMS” or “District”) (together with the City, the “Parties”), expressly amends, replaces and supersedes all agreements previously entered into by the Parties for the purposes set forth herein.

I. Stipulations

A. The Parties acknowledge and agree to the following:

1. City is a municipal corporation doing business within Tulsa County, State of Oklahoma.
2. GEMS is an emergency medical service district as defined in and having all powers, duties and privileges provided under the Oklahoma Constitution, Art. X, § 9C, and was created by vote of the qualified voters of the Glenpool Public School District on February 22, 1983. Since ratification, GEMS has continually functioned as an emergency medical service district and has been administered through five members appointed by the Tulsa County Board of County Commissioners and serving as a Board of Trustees as prescribed by the Oklahoma Constitution.
3. As provided by Title 5, Chapter 2, Article B, Section 1¹ of the Glenpool City Code, the Emergency Medical Response Agency consists of Glenpool Fire Department members who are certified by the Oklahoma Department of Health in accordance with the Oklahoma Emergency Response Systems Development Act and in accordance with rules and regulations promulgated by the Oklahoma Board of Health; and are so designated by the Medical Director, as defined in Title 5, Chapter 2, Article A, Section 1 of the City Code, to perform emergency medical services at the scene of an incident requiring emergency medical services, excluding transport, as further provided by Title 5, Chapter 2, Article B of the City Code.

II. City’s Responsibilities

City acknowledges that all GEMS funds are derived from the three-mill ad valorem levy approved by majority vote of the qualified voters of the Glenpool Public School District on the 22nd day of February 1983, and that all such funds shall only be expended for the purpose of providing for the support, organization, operation and maintenance of district ambulance services, including the provision of ambulance services by contract. City further agrees and promises to receive no portion of such GEMS funds beyond the extent to which the following services provided by City to GEMS incur costs for lawful emergency medical service district

¹ The “emergency medical response agency”, as defined in Title 5, Chapter 2, Article A, Section 1 of the City Code, consists of one or more employees of the City, one of whom shall be designated the Director of the Emergency Medical Response Agency, and all of whom shall at all times be certified by the State Department of Health in accordance with the Oklahoma Emergency Response Systems Development Act and in accordance with rules and regulations promulgated by the State Board of Health. The function of the Emergency Medical Response Agency is to provide assistance to the ambulance service provider, as provided by this “Operational Agreement” and the “Ambulance Service Agreement,” as those terms are defined and used in Title 5, Chapter 2, Article A of the City Code, under the direction and control of the Medical Director.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

purposes which GEMS may lawfully subsidize in accordance with the Emergency Medical Service District Budget Act, 19 O.S. §§ 1701 – 1723, inclusive²:

- A. City staff persons will provide general clerical and accounting services as requested by the GEMS District Administrator, District Treasurer/Finance Officer, or District Clerk. These services will include at a minimum, use of the City's Enterprise Resource Planning software (Incode), use of the City's online agenda preparation and administration software (iCompass/Diligent), use of City office supplies, computers, network and internet services, encumbrance and payment of approved purchase orders and invoices, and review of banking reconciliation and financial reports necessary to maintain segregation of duties and manage the GEMS approved budget.
- B. City will provide Emergency Medical Response Agency emergency medical services for GEMS, to include: the cost of all personnel dedicated to Emergency Medical Response ("EMR") runs and related functions, EMR contracted training, EMR durable and replaceable medical equipment, supplies, emergency vehicle maintenance and fuel expenses and related services as provided by Title 5, Chapter 2, Article B, Sections 1 and 2 of the City Code³ and will ensure that all persons acting as emergency medical responders shall be properly certified and shall be under the direct supervision of the GEMS Medical Director, as appointed by the GEMS District Board or by contract with an ambulance service provider pursuant to Title 5, Chapter 2, Article A, Section 2 of the City Code,⁴ at a cost to be subsidized by GEMS in an amount appropriated for

² 19 O.S. §1719 provides expressly:

Estimated revenues and appropriation expenditures in the budget of each fund shall be classified in conformity with the accounting system prescribed by the State Auditor and Inspector. Revenues shall be classified separately by source. Expenditures shall be departmentalized by appropriate functions and activities within each fund and shall be classified within the following categories:

1. Salaries and wages, which may include expenses for salaries, wages, per diem allowances and other forms of compensation;
2. Employee benefits paid to any member or employee of the board for services rendered or for employment. Employee benefits may include employer contributions to a retirement system, insurance, vacation allowances, sick leave, terminal pay or similar benefits;
3. Operating expenses, which may include materials and supplies, articles and commodities which are consumed or materially altered when used, such as office supplies, operating supplies and repair and maintenance supplies, and all items of expense to any persons, firm or corporation rendering a service in connection with repair, sale or trade of such articles or commodities, such as services or charges for communications, transportation, advertising, printing or binding, insurance, public utility services, repairs and maintenance, rentals, miscellaneous items and all items of operating expense to any person, firm or corporation rendering such services;
4. Other services and charges, which may include all current expenses other than those listed in paragraphs 1, 2, 3, 5 or 6 of this section;
5. Capital outlays, which may include outlays which result in acquisition of or additions to fixed assets purchased by the district, including land, buildings, improvements other than buildings, and all construction, reconstruction, appurtenances or improvements to real property accomplished according to the conditions of a contract, machinery and equipment, furniture and autos and trucks; and
6. Debt service, which may include outlays in the form of debt principal payments, periodic interest payments, paying agent's fees, or related service charges for benefits received in part in prior fiscal periods as well as in current and future fiscal periods.

³ The Emergency Medical Response Agency shall provide emergency medical services in accordance with the directives and perimeters identified in Title 5, Chapter 2, Article A of the City Code and under the direction of the Medical Director.

⁴ MEDICAL DIRECTOR: The licensed physician appointed by the GEMS district board, or by contract with the ambulance service provider, to perform the duties and responsibilities granted and ascribed to the medical director herein. The medical director may be an employee of the city in the absence of an ambulance service agreement, but is otherwise an employee of, or contractor with, the licensed ambulance service provider so designated by the ambulance service agreement.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

that purpose by the GEMS budget as adopted by the GEMS Board in accordance with the Emergency Medical Service District Budget Act.

III. GEMS' Responsibilities

- A. The GEMS Board of Trustees will be solely responsible for the appointment of and payment of compensation as provided by separate contract to a person qualified and acceptable to the Board of Trustees to perform administrative services for GEMS, including services as an administrative liaison between GEMS and City for the purpose of making and delivering such reports to the Board of Trustees as needed to provide information, answer questions and carry out administrative tasks assigned by the Board, ("**District Administrator**") and will ensure that such District Administrator is present at no fewer than nine scheduled meetings of the Board of Trustees during the term of this Agreement all at a cost to be borne by GEMS in an amount appropriated for that purpose by the GEMS FY 2024-2025 Budget as adopted by the GEMS Board in accordance with the Emergency Medical Service District Budget Act. For purposes of this Agreement, the District Administrator shall not be regarded or treated as an employee of either the City or the GEMS District but is in all respects an independent contractor in privity with GEMS.
- B. The GEMS Board of Trustees will be solely responsible for the appointment of and payment of compensation as provided by separate contract to a person qualified and acceptable to the Board of Trustees to perform organizational and record-keeping duties for GEMS in keeping with the Oklahoma Open Meeting Act and Open Records Act, including agenda preparation, minute-taking and documentation ("**District Clerk**"), and will ensure such District Clerk is present at no fewer than nine scheduled meetings of the Board of Trustees during the term of this Agreement all at a cost to be borne by GEMS in an amount appropriated for that purpose by the GEMS FY 2024-2025 Budget as adopted by the GEMS Board in accordance with the Emergency Medical Service District Budget Act. For purposes of this Agreement, the District Clerk shall not be regarded or treated as an employee of either the City or the GEMS District but is in all respects an independent contractor in privity with GEMS.
- C. The GEMS Board of Trustees will be solely responsible for the appointment of and payment of compensation as provided by separate contract to a person qualified and acceptable to the Board of Trustees to perform legal services for GEMS, to ensure that all GEMS activities, contracts and any other actions are in compliance with all applicable constitutional and statutory requirements ("**District Legal Counsel**"), and will ensure such District Counsel is present at no fewer than nine scheduled meetings of the Board of Trustees during the term of his Agreement all at a cost to be borne by GEMS in an amount appropriated for that purpose by the GEMS FY 2024-2025 Budget as adopted by the GEMS Board in accordance with the Emergency Medical Service District Budget Act. For purposes of this Agreement, the District Counsel shall not be regarded or treated as an employee of either the City or the GEMS District but is in all respects an independent contractor in privity with GEMS.
- D. The GEMS Board of Trustees will be solely responsible for the appointment of and payment of compensation as provided by separate contract to a person qualified and acceptable to the Board of Trustees to perform accounting and budgetary services for GEMS, including management of the accounts of GEMS in accordance with the Emergency Medical Service District Budget Act and making such reports to the GEMS Board of Trustees as needed to keep the Board of Trustees informed regarding its financial status and legal compliance ("**District Treasurer/Finance Officer**"), and will ensure such District Finance Officer is present at no fewer than nine scheduled meetings of the Board of Trustees during the term of this Agreement all at a cost to be borne by

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

GEMS in an amount appropriated for that purpose by the GEMS FY 2024-2025 budget as adopted by the GEMS Board in accordance with the Emergency Medical Service District Budget Act. For purposes of this Agreement, the District Finance Officer shall not be regarded or treated as an employee of either the City or the GEMS District but is in all respects an independent contractor in privity with GEMS.

- E. GEMS agrees to adopt such rules, policies, and procedures as will provide for orderly, lawful, and expedient emergency medical response agency services, as provided by a separate ambulance service provider agreement with a qualified ambulance service provider to the fullest extent permissible under Oklahoma law.
 - i. GEMS stipulates that the Board of Trustees has the power and duty to promulgate and adopt such rules, policies, and procedures pursuant to Art. X, § 9C of the Oklahoma Constitution.
 - ii. GEMS further stipulates and agrees that the clerical and accounting services provided by City personnel under Section II.A. of this Agreement shall be performed in accordance with the provisions of Title 5, Emergency Preparedness, Chapter 2, Medical Services, Article A, Emergency Medical Services; and Article B, First Responder Service, of the City of Glenpool Code of Ordinances, as amended by Ordinance 694, adopted by the City Council on March 2, 2015, and any such further amendments, ordinances, resolutions or policies adopted by the City or the Board of Trustees, as applicable and as may directly affect the provision of said services.
 - iii. GEMS further stipulates and agrees that the Emergency Medical Response Agency provided by the City under Section II.B. of this Agreement shall be supervised in such a way as to comply with all requirements of the Oklahoma Emergency Response Systems Development Act and any other applicable laws.
- F. GEMS agrees that it shall provide EMR contracted training, EMR certification fees, EMR durable and replaceable medical equipment, medical oxygen, and all supplies and equipment not otherwise provided by other parties.
- G. GEMS agrees that it shall annually prepare and adopt a budget in accordance with the provisions of the Emergency Medical Service District Budget Act and allocating sufficient funds to comply with all obligations and undertakings of this Agreement.
- H. In consideration of the administrative, financial and emergency medical response agency services provided by City as described in Sections II.A. and II.B. of this Agreement, GEMS agrees to reimburse the City at a mutually agreed upon cost for such services during the term of this Agreement. Such costs shall be included in the annual budget adopted by GEMS as provided in Section III.G. of this Agreement and in accordance with the Emergency Medical Response Service Rate Summary at **Exhibit A**, incorporated herein by reference.

IV. Term of Agreement

This Agreement shall be deemed effective as of July 1, 2024 and shall continue through June 30, 2025. This Agreement will automatically be renewed each subsequent year, beginning July 1, 2025, unless either party notifies the other at least 90 days prior to the same of its intention not to renew.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

V. Termination

Either party may cancel this Agreement, with or without cause, prior to the termination date by providing written notice to the other party at least 30 days before the cancelation date.

VI. Successors and Assigns

This Agreement shall be binding upon the successors and assigns of the Parties during the term of this Agreement and no provisions, terms or obligations herein contained shall be affected, modified, altered or changed in any respect whatsoever by the consolidation, merger or annexation, transfer or assignment of either party hereto, or affected, modified, altered or changed in any respect whatsoever by any change of any kind in the ownership or management of either party hereto, or by any change geographically of the place of business of either party hereto.

VII. Savings Clause

A. If any provisions of this Agreement, or the application thereof to any person or circumstance, is held invalid, such invalidity shall not affect other provisions or applications of this Agreement which can be given effect without the invalid provision or application, and to this end, the provisions of this Agreement are several.

B. It is understood that the foregoing is a complete understanding of all the terms and conditions governed by this Agreement during the term of this Agreement, and all renewals as provided by Section IV of this Agreement, and it cannot be altered in any manner, save by the complete written concurrence of the Parties subscribing hereto.

In Witness Whereof, the Parties have hereunto set their hands this 3rd day of June 2024.

City of Glenpool

Glenpool Area Emergency Medical Services District

Joyce G. Calvert, Mayor

Joyce G. Calvert, Chair of the Board of Trustees

Attest:

[SEAL]

Lesli Smith, City Clerk

Lesli Smith, District Clerk

Approved as to Form:

City Attorney

District Counsel

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

Exhibit A Emergency Medical Response Service Rate Summary

Runs Trailing 12 Previous Months		Ratio
EMR	1,560	74%
Fire	562	26%
Total	2,122	

Based on FY2024-2025 Proposed Budget:

	EMR Calls vs. Fire:		74% EMR
	Total		
Total Compensation/Benefits for EMR personnel	\$ 3,290,717	\$	2,419,189
Average per person (total/28)	\$ 117,526	\$	86,400
Annual hours per person	2,912		
Avg hourly personnel cost	\$ 40.36	\$	29.67
Three person crew (\$29.67 X 3)	\$ 121.08	\$	89.01

Fire Truck Expenses

	FY24-25
Maintenance	46,393
Fuel	18,778
Total truck expenses	\$ 65,171

	EMR Calls vs Fire	74%
Estimated number of runs FY2024-2025	2,122	
Average cost per run for truck (constant)	\$ 30.71	

	Total	EMR
Total rate per run (\$121.08 crew, \$30.71 truck)	\$ 151.79	\$ 111.59
Add'l Reimbursement for Accounting Services (12 months x \$275)	\$	\$ 3,300.00
Total Estimated EMR Reimbursement FY24-25	\$	\$ 177,379.00



To: Mayor and Council

From: David Tillotson, City Manager

Date: May 28, 2024

Re: Glenpool Public Schools SRO Agreement

Background:

Glenpool Public Schools has contracted with the City for two school resource officers for a number of years. This contract extends the SRO program for the upcoming school year. The cost this year to the school is \$97,190.00.

Staff Recommendation:

Staff recommends approval of the School Resource Officer Agreement with Glenpool Public Schools for Fiscal Year 2024-2025.

Attachments:

- Glenpool School District School Resource Officer Agreement

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Leslie Smith

www.glenpoolonline.com

**CITY OF GLENPOOL AND GLENPOOL SCHOOL DISTRICT SCHOOL RESOURCE
OFFICER AGREEMENT, INCLUDING DRUG DOG SERVICES (AS AVAILABLE)**

This Agreement ("Agreement") is made and entered into this ____ day of _____ 2024, between Independent School District No. 13 of Tulsa County, Oklahoma ("Glenpool School District") and the City of Glenpool ("City").

WHEREAS, the Glenpool School District and the City desire to enter into an agreement for the funding of two (2) City police officers to serve as School Resource Officers ("SRO") for the Glenpool School District for the 2024-2025 academic year; and

WHEREAS, the Glenpool School District desires to obtain drug dog services so that drug dog searches may be performed on Glenpool School District property; and

WHEREAS, the City desires to provide drug dog services, through one or more mutual aid agreements, to the Glenpool School District to the fullest feasible extent, pursuant to the terms of this Agreement and in accordance with current developments in the laws and cases interpreting the Fourth Amendment to the United States Constitution pertaining to search and seizure.

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein and intending to be legally bound hereby, the Glenpool School District and the City agree as follows:

I. Consideration for the Agreement

1. The Glenpool School District agrees to fund \$97,190.00 towards salary and all related employee benefits of two (2) SROs for any given academic year in which an SRO is assigned to the duties set forth in this Agreement.
2. The City agrees to invoice the Glenpool School District semi-annually from the City Finance Department. Once-half of the total billing for the academic year (i.e. \$48,595.00) shall be paid by the Glenpool School District no later than January 1, 2025, with the balance due no later than June 30, 2025.
3. The City agrees to administer all payroll functions with respect to payment of the SRO.

II. Qualifications and Duties of an SRO

1. The City, through the Glenpool Police Department, will screen any officer to be used as an SRO in the program and will be responsible for assuring his or her qualifications and training.
2. The City agrees to provide such basic training as may be needed for the SRO

without further charge to the Glenpool School District.

3. The SROs' duties will include:
 - a. Enforcing the laws of the State of Oklahoma, ordinances of the City of Glenpool and, to the extent applicable under current court decisions and interjurisdictional agreements, laws of the Muskogee Creek Nation ("MCN") while on school property (if a given student has verified membership in a tribe other than MCN, appropriate officials will be contacted);
 - b. Serving as an advisor to the Glenpool School District on issues of law enforcement;
 - c. Serving as a liaison to other support agencies, including the Glenpool Municipal Court and MCN Tribal Court, as appropriate within the scope of the SROs' duties;
 - d. Subject to separate informal agreement among the assigned SROs, the Glenpool Police Department and the Glenpool School District regarding frequency, schedule and subject matter, serving as an instructor to the Glenpool School District staff and students on law-related issues;
 - e. Subject to separate written agreement regarding frequency, schedule and scope of any proposed search, serving as liaison to any agency or police department that agrees to provide K-9 Unit services pursuant to this Agreement; and
 - f. Subject to availability and scheduling, providing traffic control assistance on public streets adjacent to Glenpool Public School's various school buildings to facilitate better traffic flow during peak traffic hours.

III. Dog Search/K-9 Provisions

1. Drug dog services will be coordinated and facilitated by the Glenpool Police Department, depending on the availability of K-9 Unit services (including dog and handler) through one or more interagency mutual aid agreement(s).
2. Drug dog searches will be coordinated and facilitated by the Glenpool Police Department on dates to be agreed upon by the parties and set in writing by the Superintendent or Assistant Superintendent in conjunction with the Glenpool Police Department. It is essential that dates, the frequency of visits and the scope/purpose of the search for scheduled searches be agreed upon in writing in advance. In addition to scheduled searches, and dependent on canine availability, emergency drug dog searches may be provided by the Glenpool Police Department upon sufficient notice from the Superintendent and/or Site Administrator.
3. The only additional cost to the Glenpool School District for such drug dog services as may be provided by the City, over the consideration amount provided by Section I above, is any actual cost incurred by the City for the provision of such services. It is anticipated, but not promised, that there will be no additional charge for drug dog services. If any instance of providing the services of a K-9 Unit will result in an additional charge, the City agrees to notify the Glenpool School District

of such charge as part of negotiating the supplemental agreement referenced in subsection III.2., thereby giving the Glenpool School District the opportunity to decline such services.

4. Except under exigent circumstances, each sniff search involving a drug dog shall last no longer than one hour and shall include all school property identified by the Superintendent and/or Site Administrator to be searched. Areas may include, but are not limited to, locker areas, restrooms, classrooms, parking areas, schoolyards and any other areas where prohibited substances could be stored, hidden, placed or found.
5. The drug dog shall sniff areas and not individual persons. However, if the drug dog alerts on an individual person, the SRO or the qualified dog handler will immediately notify a designated Glenpool School District administrator for a possible follow-up search based on reasonable suspicion.
6. Any drug dog involved in a sniff search that is used to provide services under this Agreement must conform to the following requirements:
 - a. The drug dog and the K-9 handler of the dog used must be properly certified under Oklahoma State law;
 - b. The drug dog will be handled only by a qualified K-9 handler with which the drug dog has been certified;
 - c. The K-9 handler must maintain proper training and working logs for the drug dog;
 - d. The drug dog must be experienced and shown reliable in alerting on prohibited substances;
 - e. The K-9 handler of the drug dog must be experienced and shown reliable in recognizing alerts by the drug dog the handler is handling;
 - f. The drug dog must be trained using actual prohibited drugs and not using "pseudo-drugs"; and
 - g. The drug dog must be trained to alert on at least the following substances: marijuana, cocaine, heroin, methamphetamines, and by-products of the listed substances.
7. The Glenpool School District shall identify the City of Glenpool as an additional insured on its general liability insurance, shall provide the City a copy of the declaration page verifying such addition and, to the extent allowed by law, shall waive any claim for liability against the City for any damage to property that may occur during the course of a search authorized by this provision, regardless of whether such damage shall be allegedly or actually caused by the drug dog engaged in the search.
8. The following is a chronology of steps that shall be followed during a routine (non-emergency) authorized drug dog search:
 - a. The Superintendent or Site Administrator will negotiate a schedule of one or more drug dog searches with the Glenpool Police Department as part of the written agreement referenced in Section III.2.;
 - b. Glenpool Police Department will, when possible, ensure that a certified dog is available through one or more mutual aid agreements to provide the trained

- and certified K-9 Unit and will oversee the search;
- c. If no certified K-9 unit is available on a date scheduled for a drug dog search, the Glenpool Police Department will arrange an alternative date or dates until a K-9 unit has been made available and a search is performed;
9. If there is no positive alert, the search shall be terminated.
10. If there is a positive alert from the K-9 Unit, such positive alert shall establish probable cause for the police officer conducting the search and meets the reasonable suspicion standard applicable to a school official to authorize a search of the student. The SRO and/or school officials shall proceed with the next steps:
- a. A duly authorized school official shall then conduct a warrantless search of any property or student as to which the dog alerted, in accordance with school board policy and any applicable law, and shall accept all liability for such compliance;
 - b. If contraband of any kind (not limited to illegal drugs) is found, the student will be subject to normal school disciplinary procedures as well as such criminal action as municipal, state or federal law may permit or require;
 - c. The police officer conducting the search will seize the contraband for destruction or to be retained as evidence, as applicable;
 - d. If a duly authorized school official requests criminal prosecution of the offending student, the Glenpool Police Department will forward all investigative reports to the office of the City Prosecutor, the Tulsa County District Attorney's office, or the appropriate Tribal Attorney General's office, as applicable, depending on the nature and quantity of the contraband or aggravating circumstances and the Tribal membership of the individual(s) involved.
 - e. In this event, the contraband will always be retained as evidence.
11. The SRO (in conjunction with the K-9 Unit officer as appropriate) will provide a written report to the Glenpool School District Superintendent after each search providing the details of the search and its results. In addition, if the Glenpool School District is involved in any type of legal, administrative or other proceedings, including, but not limited to, administrative hearings, due process hearings, mediations, arbitrations or litigation involving a search performed pursuant to this Agreement, the City agrees to cooperate voluntarily with the Glenpool School District, free of charge, including, but not limited to, providing documents, testimony or affidavits from the SRO or any other employees of the City, as needed and appropriate.

IV. Miscellaneous Provisions

- 1. This Agreement is for the 2024-2025 academic year only and will expire by its terms on June 30, 2025.
- 2. This Agreement shall constitute the entire agreement of the parties and may only be modified in writing signed by both parties.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

3. Any renewal of this Agreement shall require adoption by the City Council of the City and the Board of Education of the Glenpool School District and the mutual execution of a subsequent written agreement.
4. If either party desires to terminate this Agreement, the party desiring to terminate must give thirty days calendar notice to the other party of its decision to terminate the Agreement. If terminated by either party the Glenpool School District will be obligated for a pro rata payment to the City of only those school days for which the City provided the SROs and related services to the Glenpool School District.
5. The laws of the State of Oklahoma shall govern this Agreement.

WHEREFORE, the parties hereunto set their hands and seals.

**INDEPENDENT SCHOOL DISTRICT NO. 13
OF TULSA COUNTY, OKLAHOMA**

Attest:

President of the Board of Education

Clerk of the Board of Education

Date

CITY OF GLENPOOL

Attest:

Joyce G. Calvert, Mayor

Lesli Smith, City Clerk

Date

APPROVAL AS TO FORM:

City Attorney



To: Mayor and Council

From: David Tillotson, City Manager

Date: June 3, 2024

Re: INCOG 911 Mapping MOU

Background:

The City has maintained an agreement with INCOG for a number of years to maintain the master street and address guide (MSAG) for 911 mapping. The MSAG is the controlling document that determines how all calls for emergency service are routed through the Public Safety Answering Points (PSAP) and as such, it is an integral part of the City's ability to provide 911 services to our residents and businesses and make sure those calls are answered as promptly as possible by the correct dispatching agency. The Memorandum of Understanding with INCOG is the same as last year, with an increase to the cost from \$2,427 to 2,548.

Staff Recommendation:

Staff recommends approval of the Memorandum of Understanding between INCOG and the City for FY24-25.

Attachments:

- INCOG 911 Mapping MOU

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Leslie Smith

www.glenpoolonline.com

**MEMORANDUM OF UNDERSTANDING BETWEEN
THE INDIAN NATIONS COUNCIL OF GOVERNMENT (INCOG) & GLENPOOL**

This Memorandum of Understanding outlines the duties of INCOG and Glenpool to maintain the NG9-1-1 electronic map street layer, address point layer, ESN, Fire, Law, Ambulance, Public Service Answering Point (PSAP) boundaries, and the master street and address guide (MSAG).

Glenpool desires to maintain the accuracy of its street layer used in its 9-1-1 center for locating callers and directing emergency personnel to the correct location, to update and maintain the MSAG, which is the database containing the address information necessary to locate a 9-1-1 caller and plot the call on the electronic map, and to verify the correct routing of wireless cell towers to its jurisdiction.

INCOG desires to assist Glenpool by performing the following tasks.

1. INCOG will acquire all newly platted subdivisions, new streets, street closures and any alterations of the PSAP, fire, law, and ambulance boundaries promptly upon approval by the governing body.
2. Using the information acquired, INCOG will:
 - a. Update and maintain an accurate emergency services number (ESN) map layer, according to the State of Oklahoma Geographic Information NG9-1-1 and Addressing Standard.
 - b. Update and maintain accurate street files based on the updated ESN layer, according to the State of Oklahoma Geographic Information NG9-1-1 and Addressing Standard.
 - c. Update and maintain an accurate address point layer based upon the updated ESN layer, according to the State of Oklahoma Geographic Information NG9-1-1 and Addressing Standard.
 - d. Create associated 911 GIS data and perform any changes to the MSAG to accommodate newly platted subdivisions and newly assigned unplatted addresses.
 - e. Perform MSAG, street, address point, and boundary layer (fire, law, ambulance, ESZ and PSAP) validations as a part of the Oklahoma NG9-1-1 GIS Toolkit
 - (i) Identifying and correcting street mapping errors
 - (ii) Identifying and correcting address point mapping errors
 - (iii) Identifying and correcting boundary layer (fire, law, ambulance, ESZ and PSAP) mapping errors, and
 - (iv) Identifying and correcting MSAG errors.
 - f. Provide quarterly the newly updated street and address point file to the Glenpool 9-1-1 center.

3. INCOG will acquire annually the geo-coded location of all cell phone towers for wireless service providers that have deployed Phase II wireless service in the Glenpool PSAP boundary.
4. Using the information acquired, INCOG will:
 - a. Place the cell tower location on the map,
 - b. Calculate the footprint of the tower based on data provided by the wireless service provider,
 - c. Establish or verify the routing for each tower to the correct PSAP and send corrections for routing back to the cell phone provider, and
 - d. Verify new tower locations and routing upon request of wireless providers.

Glenpool agrees to pay INCOG \$2,548 for the performance of its duties outlined in this agreement. Payments shall be made upon receipt of an invoice from INCOG in the total amount.

This Memorandum of Understanding shall become effective July 1, 2024, and continue until June 30, 2025. This MOU may be extended in time or amended upon written agreement of the parties.

**INDIAN NATIONS COUNCIL OF
GOVERNMENTS**

CITY OF GLENPOOL


Chair of the Board

(Name)
(Title)

(Clerk)
(seal)



To: Honorable Mayor and City Council

From: Joshua Brannon, Finance Director

Date: June 3, 2024

Re: FY23-24 City Budget Amendment CITY-16

Background:

The requested budget amendment requests an increase to the General Fund FY23-24 revenue budget for forfeiture funds received from the Tulsa County District Attorney's Office. The amendment also requests an increase to the General Fund expenditure budget for Police Equipment to appropriate the forfeiture proceeds to purchase police equipment.

Staff Recommendation:

Staff recommends approval of Budget Amendment CITY-16, increasing revenue accounts 5-00-5355 (Miscellaneous) by a total of \$18,820.87, and increasing expenditure accounts 6-03-6357 (Police Equipment) by \$18,820.87 in the General Fund.

Attachment:

Budget Amendment Form CITY-16

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Lesli Smith

www.glenpoolonline.com

City of Glenpool
Budget Amendment

Fiscal Year: 2023 - 2024
Amendment No: CITY-16
Date Requested: 6/3/2024

	Revenue:						Expense:					
	Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget	Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget
1	01	5-00-5355	Miscellaneous	\$ 400.00	\$ 18,820.87	\$ 19,220.87	01	6-03-6357	Police Equipment	\$ -	\$ 18,820.87	\$ 18,820.87
2												
3												
4												
5												
6												
8												
9												
10												
11												
12												
13												
14												
			Total		\$ 18,820.87				Total		\$ 18,820.87	

Notes:
Lines 1: Appropriation of forfeiture funds received from the Tulsa County District Attorney to purchase police equipment

Approved by the City of Glenpool

Mayor

Date

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

Appointment to Planning Commission/Board of Adjustment

Joyce Calvert <jcalvertward3@gmail.com>

Thu 5/23/2024 5:42 PM

To:David Tillotson <DTillotson@cityofglenpool.com>;Susan White <SWhite@cityofglenpool.com>

Please add the appointment of Mickey Wilburn to our next meeting agenda on June 3rd, 2024. Mr Wilburn has agreed to serve and is sending his bio for my introduction of him at the next meeting. He is with American Heritage Bank has served on numerous committees and boards. Has a pleasant, professional and reserved mannerism and knowing the others now serving on the Planning Commission/Board of Adjustment, I think he will be an excellent addition when ratified by the council!

Thanking you in advance,

Joyce Calvert

Sent from my iPhone

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

Personal Biography

May 23, 2023

Mickey Wilburn
811 W 148th St S
Glenpool, OK 74033

I was born in October of 1959, in Tulsa, Oklahoma. My parents moved us to Beggs, Oklahoma, at age 2-months. I grew up in Beggs and attended all grammar and high school years at Beggs Public Schools, graduating in 1977. I played football and baseball throughout my school years and was a player on the 1975 Class A State Championship Football Team. My years playing competitive amateur baseball extended until age 26, playing with various teams in Tulsa and Broken Arrow.

I am a "Community Minded" person. I like to trade with local merchants and understand when you do, you are helping the local wheels to turn. We moved to our current residence in August of 2015. My wife, Donna, and I have been married for almost 33 years. Donna has a master's degree in education administration and is a principal of an early childhood school in Tulsa. We have 2 daughters. The oldest is married, an ORU graduate and registered nurse. The youngest is a UCO graduate and is attending chiropractic school in Dallas, Texas.

A little over 46-years ago, I became a part-time employee at the Bank of Beggs in June of 1977, while attending college at Oklahoma State University. September, 1978, an opportunity came to remain as a full-time employee of the bank and I accepted. During the next 12-years I remained at The Bank of Beggs and was promoted to vice-president over all operations, was a loan officer and became the bank's first branch manager. The bank was merged with The American National Bank & Trust Company of Sapulpa in November 1991, which later changed to American Heritage Bank. I was promoted to the bank's internal auditor in 1994. February of 2000, another promotion to be the branch manager at Beggs and eventually, regional manager in 2015, over the South Region of American Heritage Bank's branches. January of 2018, the region was expanded to Glenpool and my office moved to the Glenpool Branch. February of 2020, my career shifted to become the trust officer of the bank as I am currently. I can honestly say that I have experienced every area of a community bank. I earned a Graduate Banking Degree from Conn's School of Business at Oklahoma City University in 2000 and completed 3-years of Trust School through Cannon Virtual Trust School in 2022.

Working in the bank presented an opportunity to participate in various civic organizations. I was a member and held all offices of the Beggs Lions Club, Mounds Lions Club and the Beggs Chamber of Commerce from 1979 to 2017. I began attending luncheons of the Glenpool Chamber of Commerce in 2018 and was appointed to complete a term for a vacancy on the board of directors in 2019. I was elected to the Chamber Board in 2020 as Secretary, Vice-chairman in 2021, Chairman in 2022, and served as Past-chairman in 2023.

I enjoy serving the communities where I live and work and always want to help where I can.



To: Honorable Mayor and City Council

From: Susan White, Assistant City Manager

Date: June 3, 2024

Subject: American Waste CPI Request

Background:

The City Council adopted an agreement with American Waste on February 5, 2018. Section 11 of the Agreement provides that a request for a rate increase of no more than five per cent (5%) per year is allowed. Such a request must be approved by the City Council. The latest request for rate increase from American Waste was presented to the City Council on April 4, 2022. The 2022 request for a 4.4% increase to curb service was approved, however the increase was absorbed by the City and not passed on to the customer.

American Waste Control has requested a 5% rate increase to curb service based on the June 2023 Consumer Price Index (CPI) which is 5.7%. If approved, the increase will result in \$0.74/mo. on a 95 gal. container, and \$0.65/mo. on a 65 gal. container. Furthermore, the effective date requested is July 1, 2024.

Customer rates have not increased since 2017. Staff is currently conducting a rate study and will share results for Council consideration in the future.

Recommendation:

Staff recommends Council approval of the request from American Waste Control to increase rates for curb service by 5% and the increase shall become effective on July 1, 2024.

Attachments:

Request letter from Paul Ross, VP, American Waste Control

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Leslie Smith

www.glenpoolonline.com

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

February 13, 2024

American Waste Control, Inc
Paul M Ross, Vice President
1420 W 35th Street Tulsa, OK 74107
Tel (918) 446-0023
Cell (918) 282-0490
paul@awcok.com
www.americanwastecontrol.com



CITY OF GLENPOOL, OKLAHOMA

David Tillotson City Manager
Susan White Assistant City Manager
12205 South Yukon Avenue
Glenpool, OK 74033

Re: Rate Adjustment – Refuse and Recycling Services

Section 11 of the Amended Refuse & Recycling Services Agreement between the Glenpool Utility Service Authority and American Waste Control Inc. provides for the request of a rate increase annually of not more than five percent (5%).

American Waste Control, Inc. is submitting for review and approval a 5% increase based on the CPI increase of the Unadjusted Percent Change for 12. The adjustment would be made according to the change in the Consumer Price Index for All Urban Consumers (CPI-U): U. S. city average, Housing expenditure category, for Garbage and Trash Collection which for the period was 5.7% and so we are requesting the maximum amount of 5%.

Accordingly, American Waste Control, Inc. requests the current rate to be updated, effective July 1st 2024, to the rate outlined below.

Service	Current Pricing	New Pricing	Difference
Curb Service 95g	\$14.75	\$15.49	\$0.74
Curb Service 65g	\$13.08	\$13.73	\$0.65

American Waste Control, Inc. appreciates the opportunity to provide Refuse & Recycling Services to the citizens of Glenpool. I am asking the Glenpool Utility Service Authority please approve our 5% increase, effective July 1st 2024. Please call me if there are questions or you want to meet to discuss our request.

Respectfully,

A handwritten signature in black ink, appearing to read 'Paul M Ross', written over a horizontal line.

Paul M Ross
Vice President

1420 W 35th Street Tulsa OK 74107 | www.americanwastecontrol.com | (918) 446-0023

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

Table 7. Consumer Price Index for All Urban Consumers (CPI-U): U.S. city average, by expenditure category, June 2023, 12-month analysis table — Continued
[1982-84=100, unless otherwise noted]

Expenditure category	Relative importance May 2023	Twelve Month				
		Unadjusted percent change Jun. 2022-Jun. 2023	Unadjusted effect on All Items Jun. 2022-Jun. 2023 ¹	Standard error, median price change ²	Largest (L) or Smallest (S) unadjusted change since: ³	
					Date	Percent change
Owners' equivalent rent of primary residence ¹⁵ ..	24.108	7.8	1.770	0.24	S-Jan.2023	7.8
Tenants' and household insurance ⁴	0.370	1.0	0.004	0.68	S-Mar.2023	0.9
Water and sewer and trash collection services⁴.....	1.060	5.7	0.060	0.37	—	—
Water and sewerage maintenance.....	0.756	4.9	0.037	0.44	—	—
Garbage and trash collection ¹²	0.304	7.7	0.023	0.80	S-Apr.2023	6.9
Household operations ⁴	0.879	5.2	0.045	0.80	L-Apr.2023	8.0
Domestic services ⁴	0.266	7.5	0.019	1.50	L-Apr.2023	9.5
Gardening and lawn care services ⁴	0.316		0.007	0.42	—	—
Moving, storage, freight expense ⁴	0.105	0.2	0.000	3.46	L-Mar.2023	0.8
Repair of household items ⁴						
Medical care services.....	6.400	-0.8	-0.049	0.39	S-EVER	—
Professional services.....	3.526	1.7	0.058	0.52	S-Mar.2022	1.7
Physicians' services.....	1.785	0.5	0.009	0.85	L-Mar.2023	0.5
Dental services.....	0.909	4.6	0.041	1.14	S-Jul.2022	4.1
Eyeglasses and eye care ⁸	0.308	1.7	0.005	0.94	—	—
Services by other medical professionals ⁸	0.523	0.0	0.002	2.53	S-Mar.2023	-0.2
Hospital and related services.....	2.257	4.2	0.098	0.49	L-Dec.2022	4.6
Hospital services ¹⁶	1.923	4.1	0.083	0.52	L-Dec.2022	4.4
Inpatient hospital services ^{16, 5}		3.7		1.01	L-Dec.2022	4.1
Outpatient hospital services ^{8, 5}		5.7		0.87	L-Jan.2018	6.0
Nursing homes and adult day services ¹⁶	0.186	3.3	0.006	0.63	S-Nov.2021	3.2
Care of invalids and elderly at home ⁷	0.148	5.8	0.009	1.24	S-Nov.2022	3.8
Health insurance ⁷	0.617	-24.9	-0.205	0.40	S-EVER	—
Transportation services.....	5.915	8.2	0.470	0.68	S-May 2022	7.9
Leased cars and trucks ¹³	0.739	11.6	0.088	2.86	L-May 2009	12.6
Car and truck rental ⁴	0.119	-12.4	-0.019	2.36	—	—
Motor vehicle maintenance and repair.....	1.110	12.7	0.130	0.90	S-Feb.2023	12.5
Motor vehicle body work.....	0.057	5.5	0.003	1.25	S-Jul.2021	5.5
Motor vehicle maintenance and servicing.....	0.573	8.6	0.048	1.22	S-Oct.2022	8.0
Motor vehicle repair ⁴	0.423	19.8	0.073	1.70	L-Apr.2023	20.2
Motor vehicle insurance.....	2.628	16.9	0.398	1.06	S-Apr.2023	15.5
Motor vehicle fees ⁴	0.490	2.7	0.013	0.71	S-Jan.2023	2.7
State motor vehicle registration and license fees ⁴	0.275	3.3	0.009	0.62	—	—
Parking and other fees ⁴	0.194	1.8	0.004	1.03	S-Dec.2022	0.7
Parking fees and tolls ^{4, 5}		2.1		1.37	S-Feb.2023	2.0
Public transportation.....	0.828	-13.3	-0.139	1.43	S-Feb.2021	-16.2
Airline fares.....	0.636	-18.9	-0.140	2.20	S-Feb.2021	-25.6
Other intercity transportation.....	0.048	4.7	0.003	1.61	L-Sep.2021	7.5
Ship fare ^{4, 5}		7.5		2.38	L-Sep.2021	10.8
Intracity transportation.....	0.139	-1.6	-0.002	1.93	S-Feb.2021	-2.2
Intracity mass transit ^{10, 5}		0.2		0.54	—	—
Recreation services ¹⁰	3.110	5.9	0.181	0.48	L-Apr.2023	6.4
Video and audio services ¹⁰	1.002	4.3	0.042	0.65	S-Jan.2023	3.9
Cable, satellite, and live streaming television service ¹²	0.886	4.4	0.038	0.60	S-Jan.2023	3.4
Purchase, subscription, and rental of video ⁴	0.116	4.2	0.004	4.14	S-May 2022	3.1
Video discs and other media ^{4, 5}		8.3		5.83	L-Feb.2023	11.2
Subscription and rental of video and video games ^{4, 5}		4.5		1.58	S-Mar.2022	4.4
Pet services including veterinary ⁴	0.557	10.4	0.054	0.97	L-Apr.2023	10.4
Pet services ^{4, 5}		6.3		1.28	L-Apr.2023	6.4
Veterinarian services ^{4, 5}		11.4		1.62	L-Sep.2022	11.6
Photographers and photo processing ⁴	0.039	4.8	0.002	2.07	L-Mar.2023	6.5

See footnotes at end of table.



STAFF REPORT

TO: HONORABLE MAYOR AND CITY COUNCILMEMBERS

FROM: GERALD S. GILBERT, DEVELOPMENT SERVICES DIRECTOR

DATE: JUNE 3, 2024

ITEM: COMPREHENSIVE PLAN AMENDMENT (CPA-01-2024) AND ZONE AMENDMENT (GZA-309).

REQUEST: A PROPOSED COMPREHENSIVE PLAN AMENDMENT (CPA-01-2024) AND PROPOSED ZONE AMENDMENT (GZA-309). THE SUBJECT SITE IS APPROXIMATELY 40.1989-ACRES IN OVERALL SIZE AND IS LOCATED EAST OF E. 148TH STREET S AND NORTH OF S. POPLAR STREET AS ILLUSTRATED ON THE MAP. THE PROPOSED COMPREHENSIVE PLAN AMENDMENT (CPA-01-2024) WILL CHANGE THE LAND USE DESIGNATION FOR THE SUBJECT SITE FROM SUBURBAN RESIDENTIAL TO GENERAL RESIDENTIAL. THE ZONE AMENDMENT (GZA-309) WILL CHANGE THE ZONING FOR A 36.3989-ACRE PORTION OF THE SITE FROM AG (AGRICULTURAL) TO RS-3 (SINGLE FAMILY HIGH DENSITY). THE REMAINING 3.8-ACRE PORTION OF THE SITE SITUATED IN THE NORTHWEST CORNER WILL RETAIN THE RS-3 (SINGLE FAMILY HIGH DENSITY).

APPLICANT: MCGUIRE BELL LAGO, LLC

LOCATION: LOCATED EAST OF E. 148TH STREET S AND NORTH OF S. POPLAR STREET

ZONING: AG (AGRICULTURAL) AND RS-3 (SINGLE FAMILY HIGH DENSITY)

COMP PLAN: SUBURBAN RESIDENTIAL

APPLICANT REP: THOMAS L. VOGT, JONES, GOTCHER & BOGAN, P.C.

BACKGROUND

The subject site is approximately 40.1989-acres in overall size, which consist of three (3) areas which are described as Tract A, Tract B and street right-of-way on the application Exhibits. The subject site has not been previously platted, however, for illustrative purposes the areas within the subject site are identified as Tract A, Tract B and Street. Listed in the table below are the areas with corresponding size.

<u>Area</u>	<u>Size</u>
Tract A	34.599 ac
Tract B	3.734 ac
<u>Street</u>	<u>1.8659 ac</u>
Total	40.1989 ac

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

Tracts A and B are owned by the applicant. The street was dedicated to the City of Glenpool in July of 2019 and is included in the overall acreage of the proposed changes. For reference, attached to the staff report are exhibits depicting these areas.

The subject site is currently designated Suburban Residential in the COG Comprehensive Plan and the Zoning for the site is AG (Agricultural) and RS-3 (Single-Family High Density). The applicant is requesting to change the Comprehensive Plan designation from Suburban Residential to General Residential as well as changing the Zoning from AG to RS-3 (Single Family High Density) and retain the area currently designated RS-3 (Single Family High Density). The applicant has indicated these changes are being requested for future residential development of the site.

SURROUNDING ZONING / LAND USES

	Comp Plan	Zoning	Land Use
North	Neighborhood Conservation	RS-3 (Single Family High Density) and AG (Agricultural)	Residential Single Family – Glen Village Neighborhood
South	Suburban Residential	RS-3 (Single Family High Density)	Residential Single Family
East	Suburban Residential	AG (Agricultural)	Vacant/Undeveloped
West	General Residential and Neighborhood Conservation	RS-3 (Single Family High Density) and PUD-27 (Mansfield Lane)	Vacant/Undeveloped and Residential Single Family – Mansfield Lane Neighborhood

Services:

The property will served by the City of Glenpool sewer; Glenpool or CCRWD 2 for water; ONG; OG&E; and BTC.

Physical Features of the Property:

There are no FIRM Flood Hazard Areas within the subject site. A portion of the site subject site had been previously graded for the existing street and detention pond. The site is relatively flat and drains to the northern edge of the property. There exists a stand of trees and varied vegetation along the northern edge of the site.

Comprehensive Plan

As mentioned, the subject site is designated Suburban Residential in the city's Comprehensive Plan. This designation is described in the Comp Plan as follows.

This "designation is for residential areas where suburban character is established and preserved by achieving a balance between buildings and other site improvements relative to the degree of open space maintained within the neighborhood. This distinguishes suburban character areas form more auto-oriented residential areas where site coverage predominates relative to undeveloped space."

Development Types

- Detached residential dwellings.
- Planned developments that integrate other housing types (e.g., attached residential), with increased open space to preserve an overall suburban character.
- Golf course subdivisions.
- Public/institutional uses
- Parks and public spaces

Characteristics

- A larger baseline minimum lot size allows for deeper front yards and building setbacks and greater side separation between homes.
- Less noticeable accommodation of the automobile compared to more intensive auto-oriented residential areas, especially where driveways are on the side of homes rather than occupying a portion of the front yard space, and where garages are situated to the side or rear of the dwelling.
- Either through permitted-by-right development options or a Planned Unit Development (PUD) approval process, can promote land planning approaches that discourage “cookie cutter” subdivision designs and allow for smaller lot sizes than the baseline in exchange for greater open space set-aside, with the additional open space devoted to maintaining the suburban character and buffering adjacent properties and roads.
- May include a cluster development option that further concentrates the overall development footprint while providing the developer the same lot yield—or even a density bonus to incent conservation designs with an even higher open space ratio.
- More opportunity for natural and/or swale drainage (and storm water retention/absorption) relative to concentrated storm water conveyance in auto-oriented areas.

Zoning

In order to implement the Comprehensive Plan, the city is divided into the zoning districts that are set out in Table 11-3-2 of the COG Zoning Ordinance. The subject site is currently zoned AG (Agricultural). The AG zone is intended to “preserve and protect agricultural lands and farmstead uses”. However, in instances where there are no agricultural or farmstead uses on site, the AG zone has been used as a holding zone for future changes in zoning that reflect the underlying Comprehensive Plan land use designation and where urban scale public utilities and transportation facilities become available. There are currently no agricultural uses or farmstead uses on the subject site.

PROJECT DESCRIPTION

The applicant is requesting to change the Comprehensive Plan designation of the 40.189-acre subject site from Suburban Residential to General Residential. The Zone Amendment request proposes to change the zoning for a 36.3989-acre portion of the site from AG (Agricultural) to RS-3 (Single Family High Density). The remaining 3.8-acre portion of the site situated in the northwest corner of the subject site will retain the existing RS-3 (Single Family High Density) zoning.

ANALYSIS

Comprehensive Plan: A major goal of the 2030 plan is to preserve a high quality of life necessary to support a single-family residential lifestyle. A significant amount of the residential land within the city is designated for Low Intensity single family land uses. The Comprehensive Plan encourages infill development between existing subdivisions to continue the pattern of orderly growth and planned extensions of public utilities.

Staff has inventoried the adjacent neighborhoods to determine the compatibility of the proposed land use designation with the existing development pattern for the area. As described in the surrounding zoning and land use table the subject site is bordered on three (3) sides with existing residential development as well as a large undeveloped parcel. They include the Glen Village and Glen Village 2nd neighborhoods to the north; the Mansfield Lane neighborhood and a undeveloped parcel to the west; and the Scissortail neighborhood to the south. Listed in the Surrounding Residential Development Comparison Table below are the Comp Plan land use designation, zoning, subdivision acreage, number of lots, minimum lot size, min lot width and density for each subdivision/neighborhood and parcel bordering the subject site.

Surrounding Residential Development Comparison Table

	Name of Subdivision or Owner	Comp Plan	Zoning	Subdivision or Parcel Size	No. of Lots	Min Lot Size	Min Lot Width	Project Density
1	Mansfield Lane	Neighborhood Conservation	PUD 27	22.3 ac	87	7,500 sf	60 feet	3.9 du/ac
2	Glen Village	Neighborhood Conservation	RS-3	21.2 ac	79	7,000 sf	65 feet	3.7 du/ac
3	Glen Village 2 nd	Neighborhood Conservation	RS-3	32.2 ac	98	7,000 sf	65 feet	3.0 du/ac
3	RH3 Properties LLC	General Residential	RS-3	38.6 ac	1	Undeveloped	N/A	N/A
4	Scissortail	Suburban Residential	RS-3	27 ac	88	9,000 sf	75 feet	3.3 du/ac

As shown in the above table there are three (3) residential neighborhoods (Mansfield Lane, Glen Village and Glen Village 2nd) designated Neighborhood Conservation, which are situated to the north and west of the subject site. The Neighborhood Conservation land use designation is described below.

Neighborhood Conservation

This designation is applied to established neighborhoods that are largely built-out and stable and where no significant change in development type or pattern is expected or desired. To implement a conservation strategy, the current zoning districts for these areas may warrant repurposing, and their uses and standards may require recalibration, to maintain the desired neighborhood character. This zoning approach is designed to “lock in” standards that reflect and reinforce how a neighborhood originally developed or has evolved over time, to preserve its existing, prevailing character. In other cases, a customized Neighborhood Conservation zone may serve to manage a neighborhood in transition, such as where older homes fronting on a perimeter street with

increasing traffic volumes could be allowed to convert to small-scale office uses over time while still maintaining a residential character and appearance.

Development Types

- Detached residential dwellings and some attached housing types in particular neighborhoods.
- Public/institutional uses.
- Parks and public spaces.

Characteristics

- Integrity of older, intact neighborhoods protected through customized Neighborhood Conservation zoning with standards that ensure no significant change in the development type or pattern and reinforce existing physical conditions (e.g., prevailing lot sizes, building setbacks, architectural elements such as front porches, etc.).
- Designed to preserve existing housing stock (and avoid excessive nonconformities and variance requests), and also to govern periodic infill and/or redevelopment activity within a neighborhood to ensure compatibility.
- Depending on the particular neighborhood, the customized zoning may provide for small-scale office or retail uses on vacant sites at the edge of the neighborhood or other appropriate locations.

The Neighborhood Conservation designation was placed on Mansfield Lane, Glen Village and Glen Village 2nd since these neighborhoods were developed under previous development standards and land use criteria. The purpose of the Neighborhood Conservation designation is preserve the existing neighborhood and prevent nonconformities when changes in land use and development codes occur. There is also a 38.6-acre tract that shares the western boundary with the subject site that has Comp Plan designation of General Residential and is zoned RS-3. This tract of land is currently undeveloped but is directly adjacent to Mansfield Lane and Scissortail residential developments.

As mentioned, the applicant is requesting the land use change to General Residential to be consistent with the development pattern existing in the adjacent area. The General Residential land use designation is further described below.

General Residential

This designation covers areas with predominantly single-family residential uses at typical in-city densities, often with limited open space set-asides or internal amenities for residents.

Development Types

- Detached residential dwellings.
- Planned development, potentially with a mix of housing types and varying densities, subject to compatibility and open space standards.
- Public/institutional uses
- Parks and public spaces

Characteristics

- Residential neighborhoods with less openness and separation between dwellings compared to Suburban Residential areas.

- Auto-oriented character, especially where driveways and front-loading garages dominate the front yard and building facades of homes. This can be offset by landscaping, “anti-monotony” standards that require varied dwelling appearance and floor plans on adjacent and nearby lots, and limitations on “cookie cutter” subdivision layouts characterized by straight streets and uniform lot sizes and arrangement.

Land Use Compatibility

One of the primary objectives for new development is to ensure land uses are harmonious with surrounding uses and at a scale that can be compatible with the surrounding area as well as be supported by adequate public facilities and transportation systems. Compatible transitions between differing uses are encouraged through the control of density and intensity with the intent to minimize potential impacts to surrounding properties. This control is actuated via the city’s zoning and subdivision regulations.

Zoning Code, § 11-9-15 outlines the Comprehensive Plan Amendment procedures as well as the criteria for approval. Specifically, § 11-9-15 (E) sets forth the criteria that the Planning Commission and City Council shall consider in determining if proposed amendments to the Comprehensive Plan should be approved. For amendments to the Plan Map, sufficient evidence must be provided to demonstrate that the Plan Map amendment meets the following criteria:

- a. The amendment is compatible with existing or planned land uses on adjacent properties.
- b. Adequate public utilities, facilities, and services are available, or proposed to be extended, to warrant an amendment.
- c. An amendment is warranted by changing conditions in the area or corrects an error when the map was originally adopted.
- d. Addresses a currently unaddressed need of the City.

Staff believes the proposed General Residential designation is an appropriate land use designation for the subject site and meets the criteria listed in the Plan Map amendment criteria for approval. Specifically:

- a. The amendment is compatible with existing or planned land uses on adjacent properties.

As illustrated in the above Surrounding Residential Development Comparison Table, surrounding “developed” areas are designated Neighborhood Conservation (Glen Village and Scissortail) and Planned Unit Development (PUD 27 Mansfield Lane). The General Residential land use designation is compatible with the adjacent Neighborhood Conservation. The Scissortail subdivision bordering the southern boundary has an underlying land use designation of Suburban Residential. However, the design and overall project density is compatible with the General Residential land use designation.

- b. Adequate public utilities, facilities, and services are available, or proposed to be extended, to warrant an amendment.

There are currently public utilities and services available within the immediate area to adequately serve the proposed amendment change. See Attachment No. 8 Surrounding Area Utilities Map which illustrates existing water and sewer locations within the area that would serve the subject site.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

- c. An amendment is warranted by changing conditions in the area or corrects an error when the map was originally adopted.

Since the adoption of the plan map, which was originally adopted in 1999 and subsequently updated in 2010 and 2017, several subdivisions have been developed that established the pattern for development within the area. These include the Mansfield Lane to the west; Glen Village and Glen Village 2nd subdivisions which are situated to the north; and the Scissortail subdivision to the south. These subdivisions are adjacent to the subject site on three (3) sides and have been developed under land uses and densities differing from what the subject site is currently designated under the Comp Plan. As designed, these subdivisions established a development pattern for the area through lot size, lot width and density which are comparable to the General Residential land use designation which the applicant is proposing.

Roadway connections, as well as utility services have been constructed within the adjacent subdivisions and connect in a manner which would adequately serve adjacent properties when needed.

- d. Addresses a currently unaddressed need of the City.

Currently, within the city there are five (5) single family residential subdivisions under construction which total 349 units. Of the 349 units approved for construction (final plats) only 117 lots are available for construction. As such, there is a current need for additional residential units within the city to meet future market demands.

Zoning Compatibility:

The applicant is requesting to change the Zoning from AG to RS-3 (Single Family High Density) 36.3989-acres of the site and retain the current RS-3 (Single Family High Density) zoning on the 3.8-acre portion of the site located at the northwest corner of the site. The purpose of the RS-3 zoning district is to "Allow conventional subdivisions of single-family detached dwellings". As illustrated in the above Surrounding Residential Development Comparison Table, surrounding "developed" areas are zoned RS-3 (Glen Village and Scissortail) and Planned Unit Development (PUD 27 Mansfield Lane) and was developed using the former RS-4 zoning classification development standards which has since been eliminated from the zoning code. Scissortail subdivision which is currently under construction is zoned RS-3 as well as the adjacent western 38.6-acre property.

The table also lists several development criterion used in the aforementioned subdivisions. They include minimum lot size, lot width and density. The minimum lot width is 60 feet and lot sizes range from 7,000 sf to 9,000 sf in size. Densities range from 3.0 to 3.5 dwelling units per acre. Under RS-3 zoning minimum lot size is 9,000 sf; minimum lot width is 75 feet and maximum dwelling units per acre is 4.0. Attachment No.2 Surrounding Subdivisions and Street Map provides an aerial view illustrating the development pattern within the immediate area as it relates to lot size, traffic circulation and density.

Attachment No. 7 Table 21: Future Land Use Designations Relative to Zoning Classifications lists the RS-3 (Single Family High Density) zoning as a classification that is closely associated with the proposed General Residential land use designation as defined in COG Comprehensive Plan. Staff believes the proposed RS-

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

3 zoning will continue the zoning, land use and development pattern established in the immediate area. Under the RS-3 zoning; lot size, lot width and depth; and densities will be similar to surrounding development. Coupled with other requirements contained within the zoning and subdivision regulations, future development of the site will be at a scale comparable to the surrounding neighborhoods. In addition, there are adequate public facilities and circulations systems to support future development typically found with uses developed within RS-3 zoning.

Zoning Code, § 11-9-7 outlines the Zoning Text Amendment procedures as well as the criteria for approval. Specifically, § 11-9-7 (E) sets forth the criteria for considering a proposed zone amendment. These are as follows:

1. The amendment will promote the health, safety, or general welfare of the City and the safe, orderly and efficient development of the City;
2. The amendment is consistent with other goals and policies of this Title and the Comprehensive Plan;
3. The amendment is consistent with the purposes of this Title, as stated herein; and
4. The amendment is consistent with other criteria deemed to be relevant.

Staff believes the proposed change to RS-3 zoning meets the criteria listed above. Specifically:

1. The amendment will promote the health, safety, or general welfare of the City and the safe, orderly and efficient development of the City;

Under the RS-3 zone, future development of the subject site is required to meet development standards and land use standards that are intended to ensure the health, safety or general welfare of future residents and existing adjacent neighborhoods. These standards include density, lot size, public infrastructure, such as street location and geometrics, water and sewer service and other utilities which will ensure orderly and efficient development. This will also be further accomplished through the requirements of the building code and fire code which will be enforced through the development review and construction process and has a primary purpose of protecting the public health, safety and general welfare in the construction and occupancy of structures.

2. The amendment is consistent with other goals and policies of this Title and the Comprehensive Plan;

Comprehensive Plan has defined the RS-3 zone as one of the appropriate zoning classifications for the General Residential land use designation. "The 2030 PLAN designates desired development patterns for Glenpool and the environs within the planning area according to the use of the land and the intended character of areas in which particular land uses occur." Specific residential area goals the proposed zone amendment is consistent with include:

Residential Area Goals

- Provide a variety of dwelling unit types, sizes, densities and price points in the residential areas to meet the needs of all citizens.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

- Promote the stability of existing and planned residential neighborhoods by consciously addressing matters of compatibility between residential and nonresidential uses giving due regard to the transition of land uses and intensities and using buffering, as well as Planned Unit Development (PUD) concepts.

The Surrounding Residential Development Comparison Table further illustrates how the amendment will meet the above goals.

2. The amendment is consistent with the purposes of this Title, as stated herein.

Purposes of the Zoning Code are set forth in §11-9-3: Purposes and they are listed below.

- | | |
|--|---|
| A. Promote health, safety, comfort, convenience, prosperity, order, and general welfare; | G. Streamline and simplify the development review process by clearly articulating the design and development expectations of the City and eliminating unnecessary process where prudent; |
| B. Improve traffic safety, minimize congestion, and improve connectivity between uses; | H. Provide code flexibility to allow the development community and City staff to adjust to evolving market conditions and trends for mixed housing neighborhoods and mixed-use development; |
| C. Promote safety from fire, flooding, overcrowding, and other natural and man-made dangers; | I. Enhance property values and improve community character by implementing minimum building and site design and buffering requirements; and |
| D. Provide adequate light, air, and open space and development amenities to improve livability and population concentration; | J. Implement the goals, policies, and recommendations of the Comprehensive Plan and other adopted City plans |
| E. Provide adequate, safe and affordable housing opportunities for all segments of the population; | |
| F. Provide opportunities for the economic development and expansion of the City in accordance with the Comprehensive Plan; | |

Staff believes the proposed zone amendment for the subject site meets the purposes as listed above and is an appropriate classification for the subject site.

3. The amendment is consistent with other criteria deemed to be relevant.

Oklahoma State Statute Title 11, § 43-103, sets forth a number of **objectives** by which a city may adopt zoning regulations for buildings and land in accordance with a Comprehensive Plan. Listed below are these objectives.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

1. To lessen congestion in the streets;

There exist several stub streets from adjacent properties that connect to the subject site that will allow for greater area traffic circulation once the site is developed. These connection points will provide additional north, west and southern street connections for added travel routes for existing and future development.

2. To secure safety from fire, panic and other dangers;

When developed the subject site will provide additional travel routes for use by safety service providers.

3. To promote health and the general welfare, including the peace and quality of life of the district;

The proposed RS-3 Zoning will allow a density project that is consistent with project densities and residential product types within the area. The Surrounding Residential Development Comparison Table illustrates surrounding development densities.

4. To provide adequate light and air;

Future development of the subject site is required to follow all adopted building codes. Contained within the building code are provisions for adequate light and air for structures.

4. To prevent the overcrowding of land;

The proposed RS-3 Zoning will allow a density project that is consistent with project densities within the area. The Surrounding Residential Development Comparison Table illustrates surrounding development densities.

5. To promote historical preservation;

There are no historic resources within the subject site.

6. To avoid undue concentration of population; or

The proposed RS-3 zoning will allow for densities similar to or less than surrounding neighborhoods.

7. To facilitate the adequate provision of transportation, water, sewerage, schools, parks and other public requirements.

There are currently public utilities and services available within the immediate area to adequately serve the proposed amendment change. See Attachment No. 8 Surrounding Area Utilities Map which illustrates existing water and sewer locations within the area that would serve the subject site.

TAC

The Technical Advisory Committee (TAC) reviewed the proposed Comprehensive Plan and Zone Amendment on March 15, 2024. No additional comments were presented by the TAC members.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

PLANNING COMMISSION ACTION: The Planning Commission meeting on the proposed Comprehensive Plan Amendment (CPA-01-2024) and Zone Amendment (GZA-309) was held on Monday, May 13, 2024. After deliberating, the Planning Commission on a 5-0 vote recommended the City Council approve the proposed Comprehensive Plan Amendment (CPA-01-2024). The Commission also on a 5-0 vote recommended the City Council approve the proposed Zone Amendment (GZA-309).

STAFF RECOMMENDATION:

Staff believes there is sufficient evidence to amend the Comp Plan and Zoning Map as requested by the applicant. The Comprehensive Plan encourages infill development between existing subdivisions to continue the pattern of orderly growth and planned extensions of public utilities. Zoning Code, § 11-9-15 outlines the Comprehensive Plan Amendment procedures as well as the criteria for approval and staff believes the proposed Comprehensive Plan Amendment meets these criteria as presented in the above analysis.

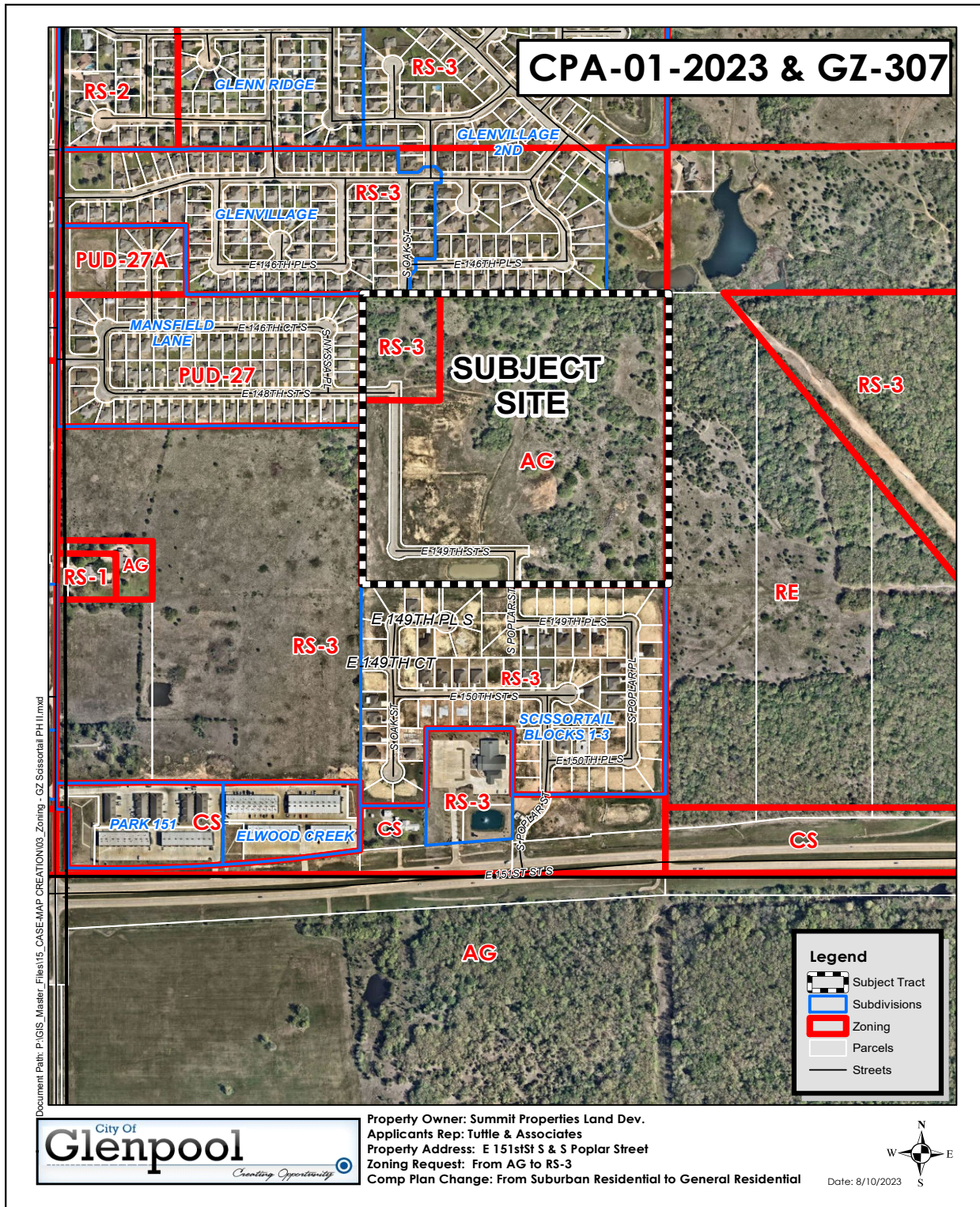
Staff also believes the proposed RS-3 zoning is the appropriate zoning for the General Residential land use designation in this case and will continue the zoning, land use and development pattern established in the immediate area. Zoning Code, § 11-9-7 outlines the Zoning Text Amendment procedures as well as the criteria for approval. Specifically, § 11-9-7 (E) sets forth the criteria for considering a proposed zone amendment. Staff believes the proposed Zone Amendment meets the criteria as presented in the above analysis. Staff recommends the City Council the following:

1. Approve Resolution No. 2024006 approving Comprehensive Plan Amendment (CPA-01-2024) proposed change for 40.1989-acres from Suburban Residential to General Residential; and
2. Adopt Ordinance No. 821 approving Zone Amendment (GZA-309) proposed change for 36.3989 acres from AG (Agricultural) to RS-3 (Single Family High Density).

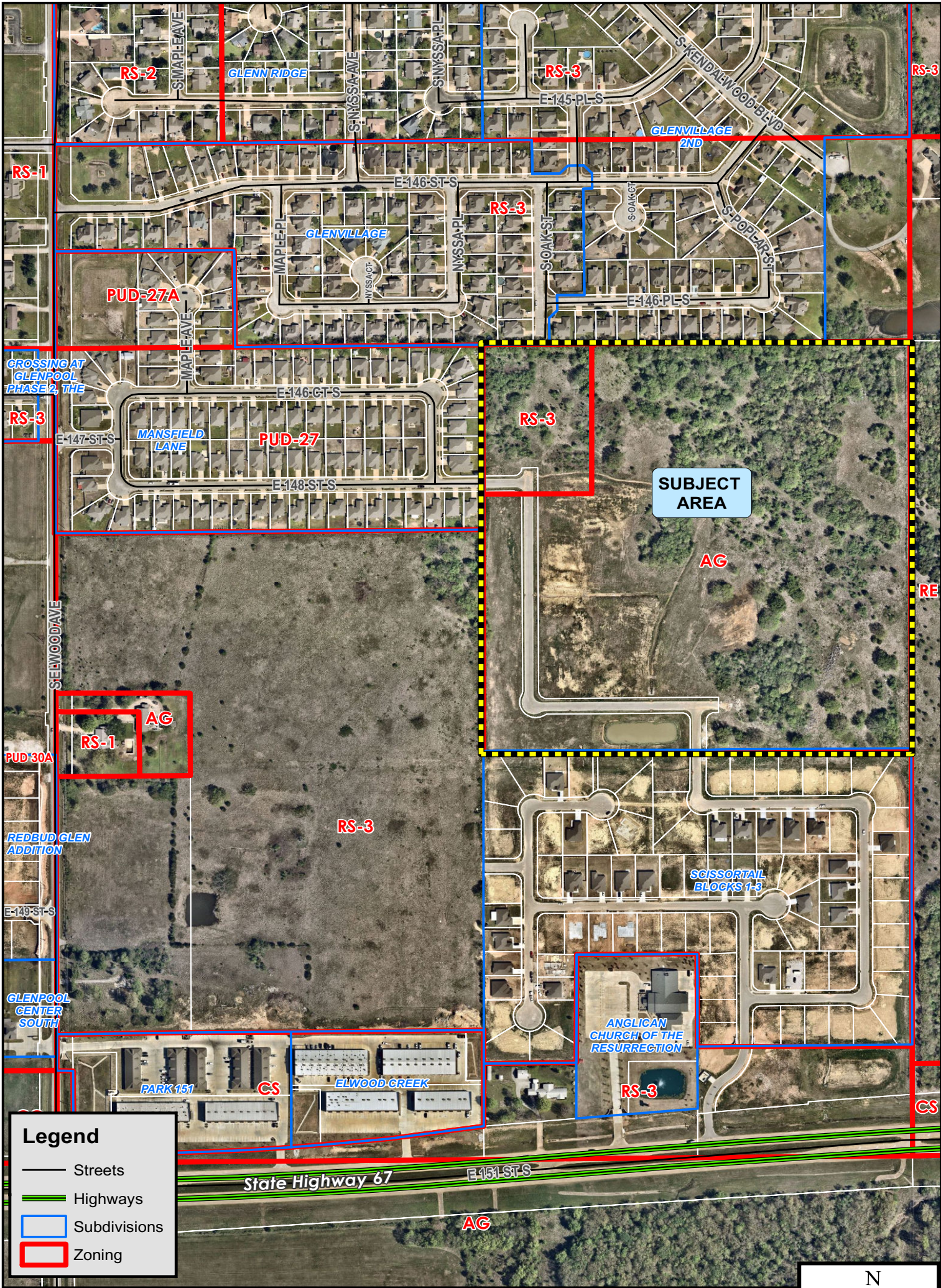
Attachments:

- | | |
|--|--|
| 1. Aerial Photo/Zoning Map | 13. Ad Proof of Public Hearing Publication for Planning Commission May 13, 2024 Meeting |
| 2. <u>Surrounding Neighborhood /Subdivisions</u> | 14. 300-foot Property Owners Notice and Certified Mailing Sheet for May 13, 2024 PC Mtg. |
| 3. Existing Comprehensive Plan Map | 15. Ad Proof of Public Hearing Publication for City Council June 3, 2024 Meeting |
| 4. Proposed Comprehensive Plan Map | 16. 300-foot Property Owners Notice and Certified Mailing Sheet for June 3, 2024 CC Mtg. |
| 5. Existing Zoning Map | 17. Draft Planning Commission Minutes for May 13, 2024 PC Mtg. |
| 6. Proposed Zone Amendment Map | 18. Comp Plan Amendment Resolution No. 2024006 |
| 7. <u>Table 21: Future Land Use Designations Relative to Zoning Classifications</u> | 19. Zone Amendment (GZA-309) Ordinance No. 821 |
| 8. <u>Surrounding Area Utilities Map</u> | |
| 9. Final Plats: Mansfield Lane, Glen Village, Glen Village 2 nd and Scissortail | |
| 10. Comprehensive Plan Amendment Application and Legal Description | |
| 11. Zone Amendment Application and Legal Description | |
| 12. TAC Minutes | |

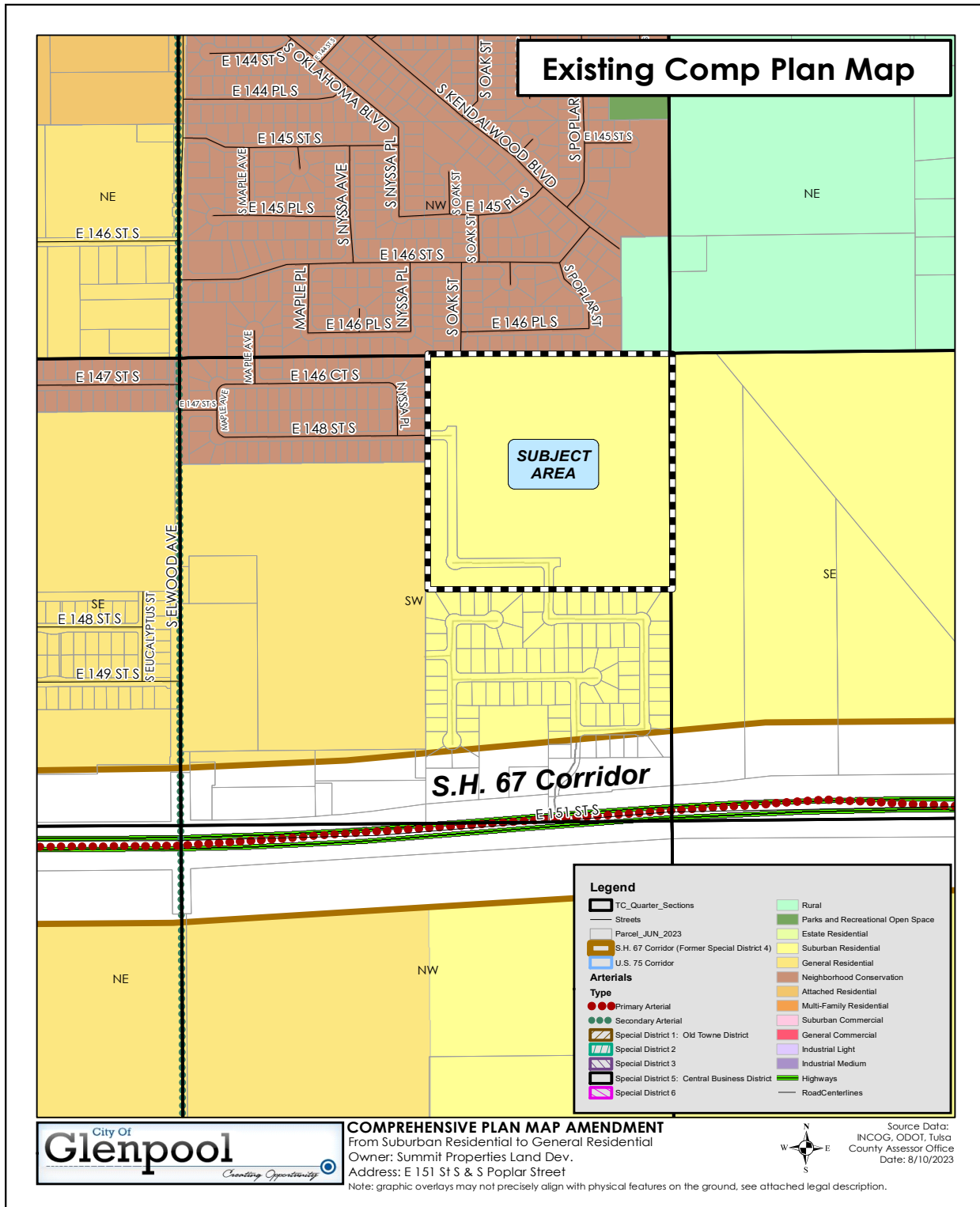
Aerial Photo / Zoning Map



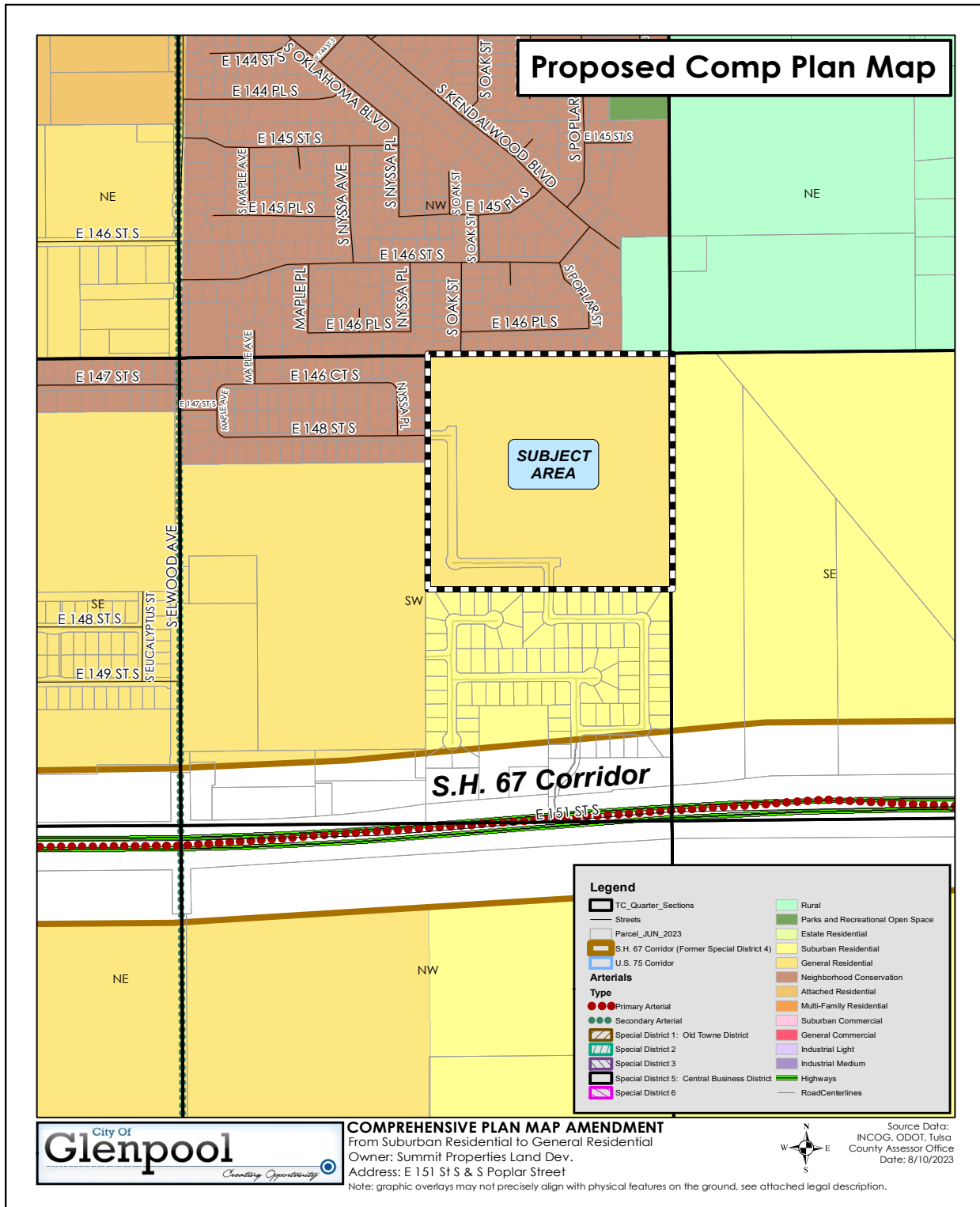
**Surrounding
Neighborhood/Subdivisions Map**



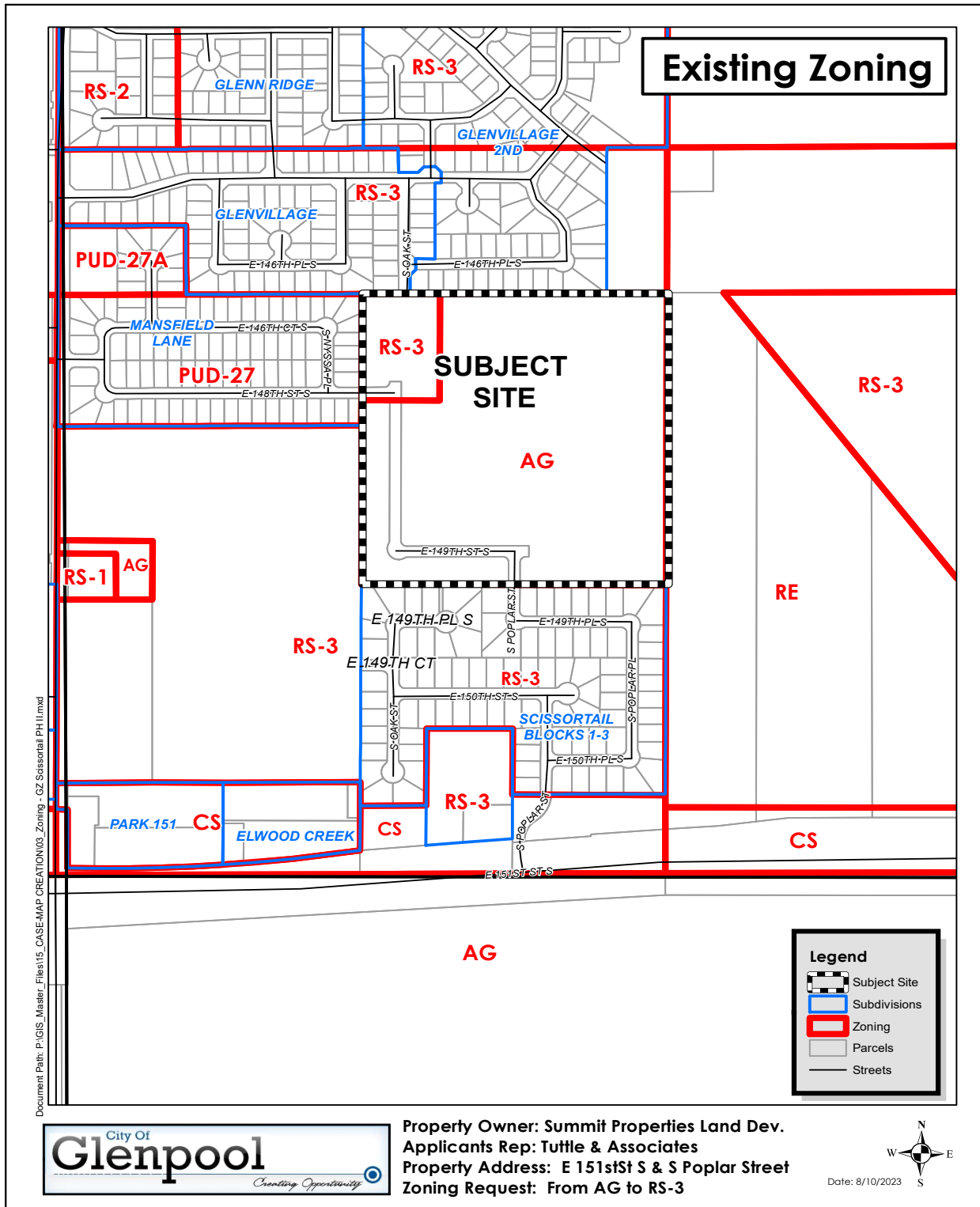
**Existing
Comprehensive Plan
Map**



**Proposed
Comprehensive Plan Amendment
Map**



Existing Zoning Map



**Proposed
Zone Amendment
Map**

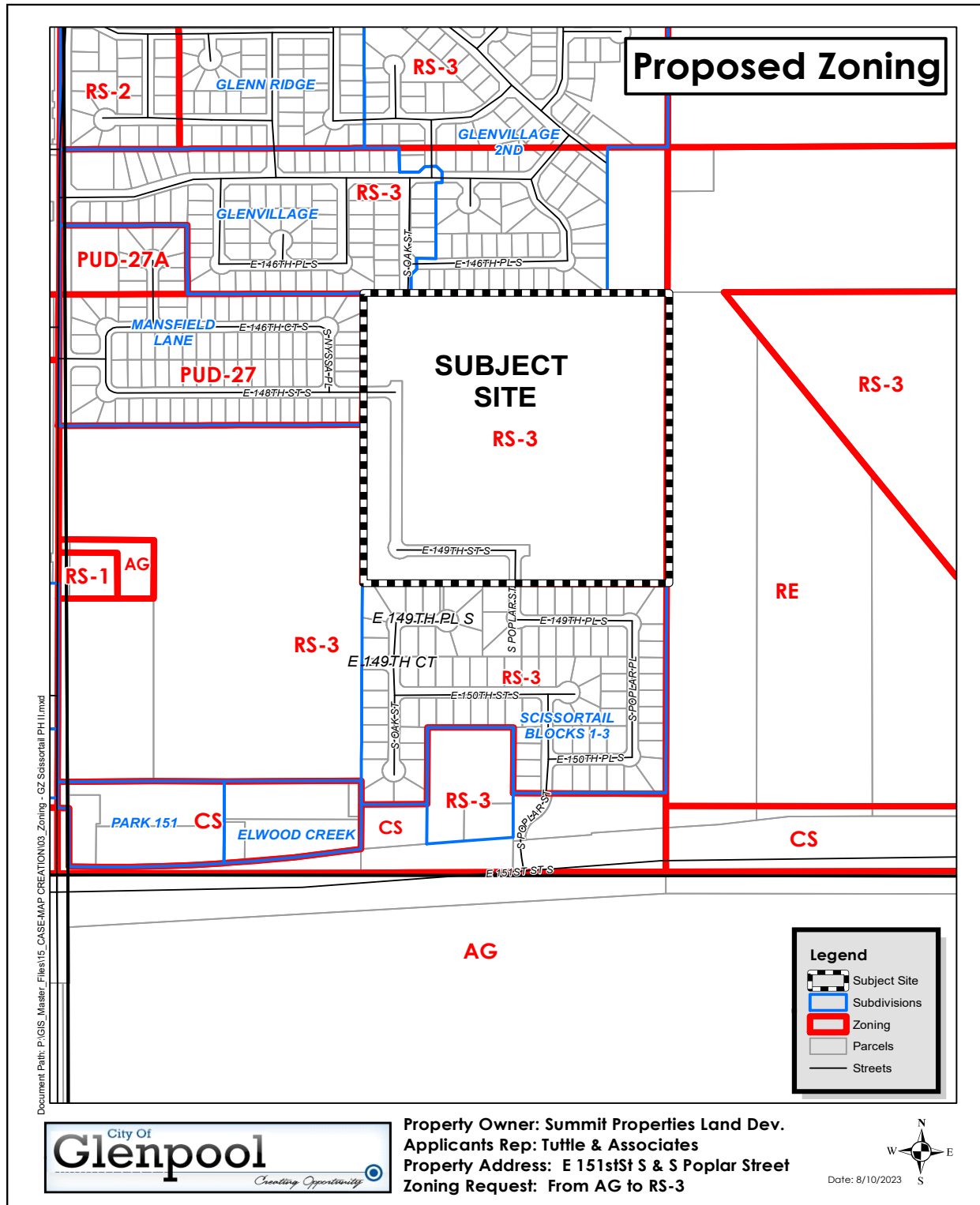
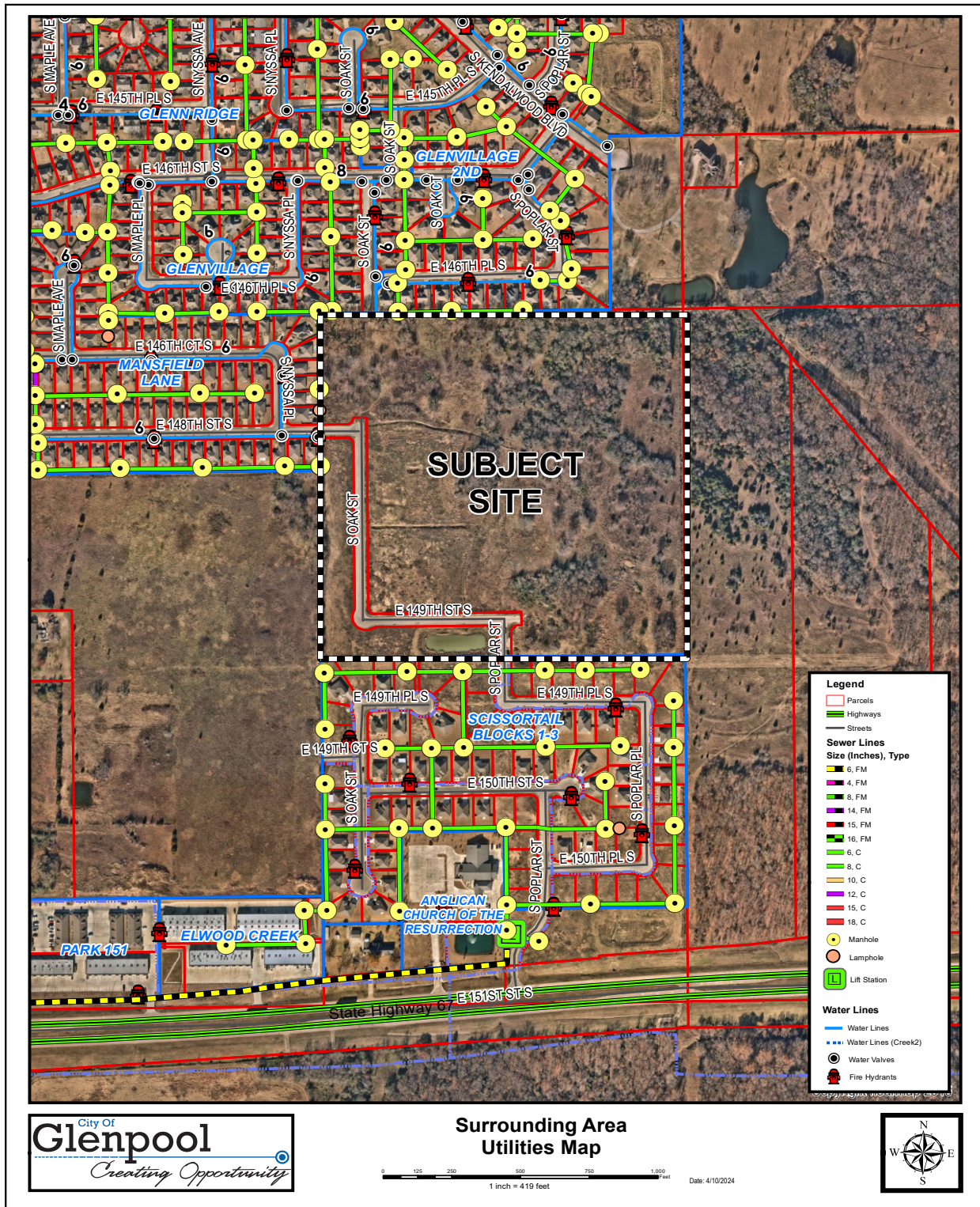


Table 21:
Future Land Use Designations
Relative to Zoning Classifications

TABLE 21: Future Land Use Designations Relative to Zoning Classifications

Future Land Use Designation	Mostly Closely Associated Zoning District(s)	Commentary
Rural	Agricultural (AG)	
Parks & Recreational Open Space	All but commercial and industrial districts	
Estate Residential	Residential Estate (RE)	Stands apart as a transitional character area between scattered residential uses in Rural character areas and more condensed subdivision layouts even in Suburban Residential character areas.
Suburban Residential	Single-Family Low Density (RS-1) Planned Unit Development (PUD)	Makes a distinction between more intensive General Residential character areas relative to Suburban Residential, with only RS-1 zoning considered appropriate for Suburban Residential areas. In contrast, the 2010 Comprehensive Plan equated all three RS zoning districts to "Low Intensity Residential."
General Residential	Single-Family Medium Density (RS-2) Single-Family High Density (RS-3) Residential Manufactured Home (RMH) Planned Unit Development (PUD)	
Neighborhood Conservation	<i>None currently</i>	The same residential zoning districts are currently applied to both contemporary new developments and to older, long-established neighborhoods.
Attached Residential	Duplex (RD) Multi-Family Townhouse (RMT) Planned Unit Development (PUD)	Makes a distinction between less intensive forms of attached housing, such as duplexes, patio homes and townhouses, relative to the most intensive forms—larger-scale and often multi-story apartment buildings—which are regulated by the RM zoning districts.
Multi-Family Residential	Multi-Family Low Density (RM-1) Multi-Family Medium Density (RM-2) Planned Unit Development (PUD)	
Suburban Commercial	Planned Unit Development (PUD)	The current zoning district options for commercial development will not necessarily produce a Suburban character outcome without the developer choosing to go beyond the minimum applicable standards.
General Commercial	Office Low Intensity (OL) Office Medium Intensity (OM) Commercial Shopping Center (CS) Commercial General (CG)	
Industrial - Light	Light Manufacturing Research and Development (IL)	A separate designation provided for the most intensive industrial uses allowed in the city as regulated by the IM zoning district.
Industrial – Medium	Industrial Moderate (IM)	

**Surrounding Area Utilities
Map**



Final Plats
Mansfield Lane, Glen Village,
Glen Village 2nd, Scissortail

Tulsa County Clerk - PAT KEY
Doc # 6559 Page(s) 3 Recorded 09/08/2014 at 02:41 PM
Receipt # 491274 Fee \$30.00

Notes

ALL STREET RIGHTS-OF-WAY ARE DEDICATED AS PUBLIC STREETS BY THIS PLAT.

ADDRESSES SHOWN ON THIS PLAT WERE ACCURATE AT THE TIME THIS PLAT WAS FILED. ADDRESSES ARE SUBJECT TO CHANGE AND SHOULD NEVER BE RELIED ON IN PLACE OF LEGAL DESCRIPTION.

ALL WATER AND SANITARY SEWER SERVICES WILL BE SUPPLIED AND MAINTAINED BY THE CITY OF GLENPOOL.

Summary

SUBDIVISION CONTAINS EIGHTY-SEVEN (87) LOTS IN FOUR (4) BLOCKS AND ONE (1) RESERVE AREA.
GROSS SUBDIVISION AREA: 969,746.14 SF / 22.262 AC

Legend

BL - BUILDING SETBACK LINE
FUE - FENCE AND LANDSCAPE EASEMENT
ODE - OVERLAND DRAINAGE EASEMENT
UE - UTILITY EASEMENT
[1073] - INDICATES STREET ADDRESS

PLANNED UNIT DEVELOPMENT NO. 27

Mansfield Lane

A SUBDIVISION IN THE CITY OF GLENPOOL, TULSA COUNTY, OKLAHOMA BEING A PART OF THE SOUTHWEST QUARTER (SW/4) AND THE NORTHWEST QUARTER (NW/4) OF SECTION 13, TOWNSHIP 17 NORTH, RANGE 12 EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA.

Owner / Developer

SUMMIT PROPERTIES, INC.
P.O. BOX 35218
TULSA, OKLAHOMA 74153
PHONE: (918) 299-0398
MR. BOB LEMONS

Engineer

ROSENBAUM CONSULTING, LLC
2608 WEST KENOSHA STREET #304
BROKEN ARROW, OK 74012
PHONE: (918) 798-0210
C.A. # 6470 EXPIRES 6-30-2014

Surveyor

ATLAS LAND OFFICE, LLC
202 SOUTH MAIN STREET
WAGONER, OKLAHOMA 74467
PHONE: (918) 485-9987
EMAIL: info@atlasklandoffice.com
C.A. # 6752 EXPIRES 6-30-2014

Basis of Bearings

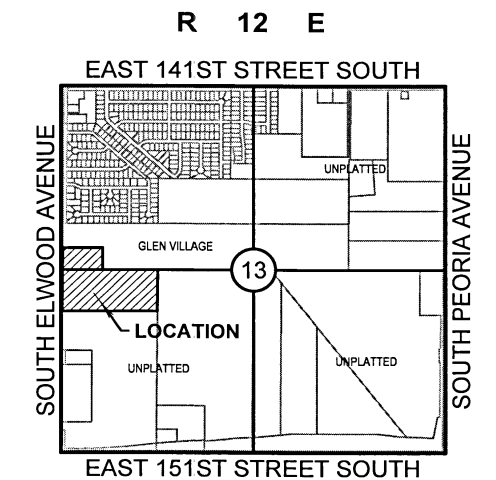
BASIS OF BEARINGS IS N 01°07'04" W ALONG THE WEST LINE OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW/4, SW/4) OF SECTION THIRTEEN (13), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF.

Monumentation

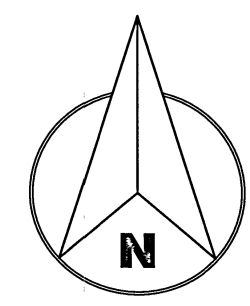
ALL CORNERS SHOWN HEREON WERE SET USING A 3/8" x 18" STEEL PIN WITH A PLASTIC CAP STAMPED "PLS 1580" AT ALL CORNERS.

Benchmark

5/8" REBAR - 1 1/2" ALUMINUM CAP-FLUSH-STAMPED "533", SET NORTHEAST OF 141ST STREET SOUTH AND ELWOOD AVENUE. ELEVATION = 715.276' (NAVD 1988)



Location Map
SCALE 1"=200'



FINAL PLAT

CERTIFICATE OF APPROVAL

I HEREBY CERTIFY THAT THIS PLAT WAS APPROVED BY THE GLENPOOL PLANNING COMMISSION ON

[Signature]
CHAIRPERSON, VICE CHAIRPERSON OR SECRETARY

I HEREBY CERTIFY THAT THIS PLAT WAS APPROVED BY THE GLENPOOL CITY COUNCIL ON

[Signature]
MAYOR OR VICE MAYOR

THIS APPROVAL IS VOID IF THE ABOVE SIGNATURES ARE NOT ENDORSED BY THE CITY MANAGER

[Signature]
CITY MANAGER

THIS APPROVAL SHALL NOT BE INTERPRETED TO MEAN STREETS, SANITARY SEWERS, STORM DRAINAGE OR OTHER UTILITIES ARE CONSTRUCTED AS SHOWN ON THIS PLAT.

STATE OF OKLAHOMA)
COUNTY OF TULSA) SS

I, EARLENE WILSON, TULSA COUNTY CLERK, IN A FOR THE COUNTY AND STATE ABOVE NAMED, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF A LIKE INSTRUMENT NOW ON FILE IN MY OFFICE.

DATED THE ____ DAY OF ____ 2014

PAT KEY, TULSA COUNTY CLERK

DEPUTY

CERTIFICATE

I hereby certify that all real estate taxes involved in this plat have been paid as reflected by the current tax rolls. Security as required has been provided in the amount of \$12976.64 per trust receipt no.13557 to be applied to 2014 taxes. This certificate is NOT to be construed as payment of 2014 taxes in full but is given in order that this plat may be filed on record. 2014 taxes may exceed the amount of the security deposit.

Dated: 09/08/2014
Dennis Schaefer
Tulsa County Treasurer
Deputy

CURVE NO.	LENGTH	RADIUS	BETA BEARING
1	39.27'	25.00'	90°00'00"
2	39.27'	25.00'	90°00'00"
3	39.13'	25.00'	89°41'17"
4	17.38'	25.00'	39°49'55"
5	148.06'	50.00'	169°39'50"
6	17.38'	25.00'	39°49'55"
7	39.27'	25.00'	90°00'00"
8	39.27'	25.00'	90°00'00"
9	39.27'	25.00'	90°00'00"
10	39.27'	25.00'	90°00'00"
11	17.38'	25.00'	39°49'55"
12	148.06'	50.00'	169°39'50"
13	17.38'	25.00'	39°49'55"
14	39.27'	25.00'	90°00'00"
15	21.03'	25.00'	48°11'23"
16	241.19'	50.00'	278°22'49"
17	21.03'	25.00'	48°11'23"
18	39.27'	25.00'	90°00'00"
19	17.38'	25.00'	39°49'55"
20	148.06'	50.00'	169°39'50"
21	17.38'	25.00'	39°49'55"
22	39.27'	25.00'	90°00'00"
23	39.41'	25.00'	90°18'43"

**MANSFIELD LANE
DEED OF DEDICATION AND RESTRICTIVE COVENANTS**

KNOW ALL MEN BY THESE PRESENTS:

SUMMIT PROPERTIES, INC., AN OKLAHOMA CORPORATION (HEREINAFTER THE "OWNER AND/OR DEVELOPER"), IS THE OWNER OF THE FOLLOWING DESCRIBED REAL PROPERTY SITUATED IN THE CITY OF GLENPOOL, TULSA COUNTY, STATE OF OKLAHOMA, TO-WIT:

A SUBDIVISION IN THE CITY OF GLENPOOL, TULSA COUNTY, OKLAHOMA BEING THE SOUTH 313.50 FEET OF THE WEST 556.50 FEET OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER (SW¼, NW¼) AND THE NORTH HALF OF THE NORTH HALF OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (N½, N½, NW¼, SW¼) AND THE NORTH 270.00 FEET OF THE SOUTH HALF OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (S½, N½, NW¼, SW¼) OF SECTION THIRTEEN (13), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF.

MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF GLEN VILLAGE, AN ADDITION TO THE CITY OF GLENPOOL, TULSA COUNTY, STATE OF OKLAHOMA, RECORDED AS PLAT NO. 5645, DOCUMENT NUMBER 02128208 AND IN BOOK 6843 AT PAGE 1843, IN THE OFFICE OF THE TULSA COUNTY CLERK, SAID POINT OF BEGINNING BEING THE NORTHWEST CORNER OF THE SOUTH 313.50 FEET OF THE WEST 556.50 FEET OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER (SW¼, NW¼); THENCE N 88° 34' 02" E, ALONG THE SOUTH LINE OF SAID GLEN VILLAGE AND THE NORTH LINE OF SAID SOUTH 313.50 FEET OF THE WEST 556.50 FEET OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER (SW¼, NW¼), A DISTANCE OF 566.50 FEET; THENCE S 01° 07' 04" E, ALONG THE WEST LINE OF SAID GLEN VILLAGE AND THE EAST LINE OF SAID SOUTH 313.50 FEET OF THE WEST 556.50 FEET OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER (SW¼, NW¼), A DISTANCE OF 313.50 FEET, TO A POINT ON THE NORTH LINE OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW¼, SW¼), SAID POINT BEING THE SOUTHEAST CORNER OF THE SOUTH 313.50 FEET OF THE WEST 556.50 FEET OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER (SW¼, NW¼); THENCE N 88° 34' 02" E, ALONG THE SOUTH LINE OF SAID GLEN VILLAGE AND ALONG THE NORTH LINE OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW¼, SW¼), A DISTANCE OF 567.76 FEET, TO THE NORTHEAST CORNER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW¼, SW¼); THENCE S 01° 07' 59" E, ALONG THE EAST LINE OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW¼, SW¼), A DISTANCE OF 800.56 FEET, TO THE SOUTHEAST CORNER OF THE NORTH 270.00 FEET OF THE SOUTH HALF OF THE NORTH HALF OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (S½, N½, NW¼, SW¼); THENCE S 88° 34' 13" W, ALONG THE SOUTH LINE OF THE NORTH 270.00 FEET OF THE SOUTH HALF OF THE NORTH HALF OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (S½, N½, NW¼, SW¼), A DISTANCE OF 1324.42 FEET, TO A POINT ON THE WEST LINE OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW¼, SW¼), SAID POINT BEING THE SOUTHWEST CORNER OF THE NORTH 270.00 FEET OF THE SOUTH HALF OF THE NORTH HALF OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (S½, N½, NW¼, SW¼); THENCE N 01° 07' 04" W, ALONG THE WEST LINE OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW¼, SW¼), A DISTANCE OF 604.49 FEET TO THE NORTHWEST CORNER OF THE SOUTHWEST QUARTER (SW¼), CONTINUING N 01° 07' 04" W, ALONG THE WEST LINE OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER (SW¼, NW¼), A DISTANCE OF 313.50 FEET, TO THE POINT OF BEGINNING.

SAID TRACT OF LAND CONTAINING 22.2623 ACRES / 969,748.13 SQUARE FEET.

THE BASIS OF BEARINGS FOR SAID TRACT IS N 01° 07' 04" W ALONG THE WEST LINE OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW¼, SW¼) OF SECTION THIRTEEN (13), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF.

AND HAS CAUSED THE ABOVE DESCRIBED LAND TO BE SURVEYED, STAKED, PLATTED AND SUBDIVIDED INTO LOTS, BLOCKS AND RESERVE AREAS IN CONFORMITY WITH THE ACCOMPANYING PLAT AND SURVEY (HEREINAFTER THE "PLAT") AND HAS ENTITLED AND DESIGNATED THE SUBDIVISION AS "MANSFIELD LANE," A SUBDIVISION IN THE CITY OF GLENPOOL, TULSA COUNTY, STATE OF OKLAHOMA (HEREINAFTER THE "SUBDIVISION" OR "MANSFIELD LANE").

SECTION I. PUBLIC STREETS, EASEMENTS AND UTILITIES

A. PUBLIC STREETS AND GENERAL UTILITY EASEMENTS

THE OWNER/DEVELOPER DOES HEREBY DEDICATE FOR PUBLIC USE THE STREETS DEPICTED ON THE ACCOMPANYING PLAT AND DOES FURTHER DEDICATE FOR PUBLIC USE THE UTILITY EASEMENTS DEPICTED ON THE ACCOMPANYING PLAT AS "UTL" OR "UTILITY EASEMENT" AND OVERLAND DRAINAGE EASEMENTS AS DEPICTED ON THE ACCOMPANYING PLAT AS "ODE" OR "OVERLAND DRAINAGE EASEMENT". FOR THE SEVERAL PURPOSES OF CONSTRUCTION, MAINTAINING, REPAIRING, REPLACING, AND/OR REMOVING AND ALL PUBLIC UTILITIES, INCLUDING STORM SEWERS, SANITARY SEWERS, TELEPHONE AND COMMUNICATION LINES, ELECTRIC POWER LINES AND TRANSFORMERS, GAS LINES, WATER LINES AND CABLE TELEVISION LINES, TOGETHER WITH ALL FITTINGS, INCLUDING THE POLES, WIRES, CONDUITS, PIPES, VALVES, METERS AND EQUIPMENT FOR EACH OF SUCH FACILITIES AND ANY OTHER APPURTENANCES THERETO, WITH THE RIGHTS OF INGRESS AND EGRESS TO AND UPON THE UTILITY EASEMENTS FOR THE USES AND PURPOSES AFORESAID, PROVIDED HOWEVER, THE OWNER/DEVELOPER HEREBY RESERVES THE RIGHT TO CONSTRUCT, MAINTAIN, OPERATE, LAY AND RE-LAY WATER LINES AND SEWER LINES, TOGETHER WITH THE RIGHT OF INGRESS AND EGRESS FOR SUCH CONSTRUCTION, MAINTENANCE, OPERATION, LAYING AND RE-LAYING OVER, ACROSS AND ALONG ALL OF THE UTILITY EASEMENTS DEPICTED ON THE PLAT, FOR THE PURPOSE OF FURNISHING WATER AND/OR SEWER SERVICES TO THE AREA INCLUDED IN THE PLAT. THE OWNER/DEVELOPER HERIN IMPOSES A RESTRICTIVE COVENANT, WHICH COVENANT SHALL BE BINDING ON EACH LOT OWNER AND SHALL BE ENFORCEABLE BY THE CITY OF GLENPOOL, OKLAHOMA, AND BY THE SUPPLIER OF ANY AFFECTED UTILITY SERVICE, THAT WITHIN THE UTILITY EASEMENTS DEPICTED ON THE ACCOMPANYING PLAT NO BUILDING, STRUCTURE OR OTHER ABOVE OR BELOW GROUND OBSTRUCTION SHALL BE PLACED, ERRECTED, INSTALLED OR MAINTAINED, PROVIDED HOWEVER, NOTHING HEREIN SHALL BE DEEMED TO PROHIBIT DRIVES, PARKING AREAS, CURBING, LANDSCAPING, CUSTOMARY SCREENING FENCES AND WALLS THAT DO NOT CONSTITUTE AN OBSTRUCTION.

B. UNDERGROUND ELECTRIC, TELEPHONE AND COMMUNICATION SERVICE

- OVERHEAD LINES FOR THE SUPPLY OF ELECTRIC, TELEPHONE AND COMMUNICATION SERVICES MAY BE LOCATED ALONG THE SOUTH SIDE PERIMETER BOUNDARY OF THE SUBDIVISION, IF LOCATED WITHIN A GENERAL UTILITY EASEMENT AS DEPICTED ON THE ACCOMPANYING PLAT. STREET LIGHT POLES OR STANDARDS MAY BE SERVED BY OVERHEAD LINE OR UNDERGROUND AND ELSEWHERE THROUGHOUT THE SUBDIVISION ALL SUPPLY LINES SHALL BE LOCATED UNDERGROUND IN THE GENERAL UTILITY EASEMENTS. SERVICE PEDESTALS AND TRANSFORMERS, AS SOURCES OF SUPPLY, AT SECONDARY VOLTAGES, MAY ALSO BE LOCATED IN THE GENERAL UTILITY EASEMENTS.
- UNDERGROUND SERVICE CABLES TO ALL STRUCTURES WHICH MAY BE LOCATED WITHIN THE SUBDIVISION MAY BE RUN FROM THE NEAREST SERVICE PEDESTAL OR TRANSFORMER TO THE POINT OF USAGE DETERMINED BY THE LOCATION AND CONSTRUCTION OF SUCH STRUCTURE AS MAY BE LOCATED UPON THE LOT, PROVIDED THAT UPON THE INSTALLATION OF A SERVICE CABLE TO A PARTICULAR STRUCTURE, THE SUPPLIER OF SERVICE SHALL BE DEEMED TO HAVE A DEFINITIVE, PERMANENT AND EFFECTIVE EASEMENT ON THE LOT, COVERING A 5 FOOT STRIP EXTENDING 2.5 FEET ON EACH SIDE OF THE SERVICE CABLE, EXTENDING FROM THE SERVICE PEDESTAL OR TRANSFORMER TO THE SERVICE ENTRANCE ON THE STRUCTURE.
- THE SUPPLIER OF ELECTRIC, TELEPHONE AND COMMUNICATION SERVICES, THROUGH ITS AGENTS AND EMPLOYEES, SHALL AT ALL TIMES HAVE RIGHT OF ACCESS TO AND UPON ALL GENERAL UTILITY EASEMENTS DEPICTED ON THE ACCOMPANYING PLAT OR OTHERWISE PROVIDED FOR IN THIS DEED OF DEDICATION FOR THE PURPOSE OF INSTALLING, MAINTAINING, REMOVING OR REPLACING ANY PORTION OF THE UNDERGROUND ELECTRIC, TELEPHONE OR CABLE TELEVISION FACILITIES INSTALLED BY THE SUPPLIER OF THE UTILITY SERVICE.
- LOT OWNERS SHALL BE RESPONSIBLE FOR THE PROTECTION OF THE UNDERGROUND SERVICE FACILITIES LOCATED ON THEIR RESPECTIVE LOTS AND EACH SHALL PREVENT THE ALTERATION OF GRADE OR ANY CONSTRUCTION ACTIVITY THAT WOULD INTERFERE WITH THE ELECTRIC, TELEPHONE OR COMMUNICATION FACILITIES. THE SUPPLIER OF SERVICE SHALL BE RESPONSIBLE FOR ORDINARY

MAINTENANCE OF UNDERGROUND FACILITIES, BUT THE OWNER SHALL PAY FOR DAMAGE OR RELOCATION OF SUCH FACILITIES CAUSED OR NECESSITATED BY ACTS OF THE OWNER OR HIS AGENTS OR CONTRACTORS.

- THE FOREGOING COVENANTS SET FORTH IN THIS PARAGRAPH B SHALL BE ENFORCEABLE BY THE SUPPLIER OF THE ELECTRIC, TELEPHONE OR COMMUNICATION SERVICE AND LOT OWNERS AGREE TO BE BOUND HEREBY.

C. WATER, SANITARY SEWER AND STORM SEWER SERVICE

- LOT OWNERS SHALL BE RESPONSIBLE FOR THE PROTECTION OF THE PUBLIC WATER MAINS, SANITARY SEWER MAINS AND STORM SEWERS LOCATED ON THEIR RESPECTIVE LOTS AND SHALL PREVENT THE ALTERATION OF GRADE OR ANY CONSTRUCTION ACTIVITY WHICH MAY INTERFERE WITH SAID PUBLIC WATER MAIN, PUBLIC SANITARY SEWER MAIN OR STORM SEWER.
- WITHIN THE UTILITY EASEMENT AREAS DEPICTED ON THE ACCOMPANYING PLAT, THE ALTERATION OF GRADE IN EXCESS OF ONE FOOT (1') FROM THE CONTOURS EXISTING UPON THE COMPLETION OF THE INSTALLATION OF A PUBLIC WATER MAIN, SANITARY SEWER MAIN OR STORM SEWER, OR ANY CONSTRUCTION ACTIVITY WHICH WOULD INTERFERE WITH PUBLIC WATER MAINS, SANITARY SEWER MAINS AND STORM SEWERS SHALL BE PROHIBITED.
- THE CITY OF GLENPOOL, OKLAHOMA, OR ITS SUCCESSORS, SHALL BE RESPONSIBLE FOR ORDINARY MAINTENANCE OF PUBLIC WATER AND SEWER MAINS, BUT LOT OWNERS SHALL PAY FOR DAMAGE OR RELOCATION OF SUCH FACILITIES CAUSED OR NECESSITATED BY THEIR ACTS AND/OR THE ACTS OF THEIR AGENTS OR CONTRACTORS.
- THE CITY OF GLENPOOL, OKLAHOMA, OR ITS SUCCESSORS, SHALL AT ALL TIMES HAVE RIGHT OF ACCESS TO AND UPON ALL EASEMENTS DEPICTED ON THE ACCOMPANYING PLAT, OR OTHERWISE PROVIDED FOR IN THIS DEED OF DEDICATION, FOR THE PURPOSE OF INSTALLING, MAINTAINING, REMOVING OR REPLACING ANY PORTION OF UNDERGROUND WATER OR SEWER FACILITIES.
- THE FOREGOING COVENANTS SET FORTH IN THIS PARAGRAPH C SHALL BE ENFORCEABLE BY THE CITY OF GLENPOOL, OKLAHOMA, OR ITS SUCCESSORS, AND LOT OWNERS AGREE TO BE BOUND HEREBY.

D. GAS SERVICE

- LOT OWNERS SHALL BE RESPONSIBLE FOR THE PROTECTION OF GAS FACILITIES LOCATED ON THEIR RESPECTIVE LOTS.
- WITHIN THE UTILITY EASEMENT AREAS DEPICTED ON THE ACCOMPANYING PLAT, THE ALTERATION OF GRADE IN EXCESS OF ONE FOOT (1') FROM THE CONTOURS EXISTING UPON THE COMPLETION OF THE INSTALLATION OF A GAS MAIN OR ANY CONSTRUCTION ACTIVITY WHICH WOULD INTERFERE WITH A GAS MAIN SHALL BE PROHIBITED.
- THE SUPPLIER OF GAS SERVICE SHALL BE RESPONSIBLE FOR ORDINARY MAINTENANCE OF GAS MAINS, BUT LOT OWNERS SHALL PAY FOR DAMAGE OR RELOCATION OF SUCH FACILITIES CAUSED OR NECESSITATED BY THEIR ACTS AND/OR THE ACTS OF THEIR AGENTS OR CONTRACTORS.
- THE SUPPLIER OF GAS SERVICE SHALL AT ALL TIMES HAVE RIGHT OF ACCESS TO AND UPON ALL EASEMENTS DEPICTED ON THE ACCOMPANYING PLAT, OR OTHERWISE PROVIDED FOR IN THIS DEED OF DEDICATION, FOR THE PURPOSE OF INSTALLING, MAINTAINING, REMOVING OR REPLACING ANY PORTION OF GAS FACILITIES.
- UNDERGROUND GAS SERVICE LINES TO ALL STRUCTURES WHICH MAY BE LOCATED WITHIN THE SUBDIVISION MAY BE RUN FROM THE NEAREST GAS MAIN TO THE POINT OF USAGE DETERMINED BY THE LOCATION AND CONSTRUCTION OF SUCH STRUCTURE AS MAY BE LOCATED UPON THE LOT, PROVIDED THAT UPON THE INSTALLATION OF A SERVICE LINE TO A PARTICULAR STRUCTURE, THE SUPPLIER OF SERVICE SHALL THEREAFTER BE DEEMED TO HAVE A DEFINITIVE, PERMANENT AND EFFECTIVE EASEMENT ON THE LOT, COVERING A 5 FOOT STRIP EXTENDING 2.5 FEET ON EACH SIDE OF THE SERVICE LINE, EXTENDING FROM THE GAS MAIN TO THE SERVICE ENTRANCE ON THE STRUCTURE.
- THE FOREGOING COVENANTS SET FORTH IN THIS PARAGRAPH D SHALL BE ENFORCEABLE BY THE SUPPLIER OF GAS SERVICE AND LOT OWNERS AGREE TO BE BOUND HEREBY.

E. STORMWATER DETENTION AND OVERLAND DRAINAGE EASEMENT

- THE OWNER/DEVELOPER DOES HEREBY GRANT AND ESTABLISH A PERPETUAL EASEMENT ON AND OVER RESERVE AREA "A" (HEREINAFTER REFERRED TO AS THE "DETENTION EASEMENT" AND OVERLAND DRAINAGE EASEMENT AREAS) FOR THE PURPOSES OF PERMITTING THE FLOW, CONVEYANCE, DETENTION AND DISCHARGE OF STORMWATER RUNOFF FROM THE VARIOUS LOTS WITHIN THE SUBDIVISION.
- DETENTION AND OTHER DRAINAGE FACILITIES CONSTRUCTED WITHIN THE DETENTION EASEMENT AREAS SHALL BE IN ACCORDANCE WITH STANDARDS AND SPECIFICATIONS APPROVED BY THE CITY OF GLENPOOL, OKLAHOMA.
- DETENTION AND OTHER ASSOCIATED DRAINAGE FACILITIES SHALL BE MAINTAINED BY THE HOMEOWNERS' ASSOCIATION (TO BE FORMED PURSUANT TO SECTION II) TO THE EXTENT NECESSARY TO ACHIEVE THE INTENDED DRAINAGE AND DETENTION FUNCTIONS INCLUDING REPAIR OF APPURTENANCES AND REMOVAL OF OBSTRUCTIONS AND SILTATION. THE HOMEOWNERS' ASSOCIATION SHALL PROVIDE ROUTINE AND CUSTOMARY GROUNDS MAINTENANCE WITHIN THE DETENTION EASEMENT AREAS WHICH SHALL BE IN ACCORDANCE WITH THE FOLLOWING STANDARDS:
 - THE DETENTION EASEMENT AREAS SHALL BE KEPT FREE OF LITTER.
 - THE DETENTION EASEMENT AREAS SHALL BE MOWED DURING THE GROWING SEASON AT INTERVALS NOT EXCEEDING 4 WEEKS.
 - IN THE EVENT THE HOMEOWNERS' ASSOCIATION SHOULD FAIL TO PROPERLY MAINTAIN THE DETENTION EASEMENT AREAS AS ABOVE PROVIDED, THE CITY OF GLENPOOL, OKLAHOMA, OR ITS DESIGNATED CONTRACTOR MAY ENTER THE DETENTION EASEMENT AREAS AND PERFORM SUCH MAINTENANCE, AND THE COST THEREOF SHALL BE PAID BY THE HOMEOWNERS' ASSOCIATION.
 - IN THE EVENT THE HOMEOWNERS' ASSOCIATION, AFTER COMPLETION OF THE MAINTENANCE AND RECEIPT OF A STATEMENT OF COSTS, FAILS TO PAY THE COST OF MAINTENANCE AS ABOVE SET FORTH, THE CITY OF GLENPOOL, OKLAHOMA MAY FILE OF RECORD A COPY OF THE STATEMENT OF COSTS AND THEREAFTER THE COSTS SHALL BE A LIEN AGAINST EACH RESIDENTIAL LOT WITHIN THE SUBDIVISION, PROVIDED HOWEVER, THE LIEN AGAINST EACH RESIDENTIAL LOT SHALL NOT EXCEED 1/8TH OF THE COSTS.
 - A LIEN ESTABLISHED AS ABOVE PROVIDED MAY BE FORECLOSED BY THE CITY OF GLENPOOL, OKLAHOMA.

F. SURFACE DRAINAGE AND LOT GRADING RESTRICTION

EACH LOT SHALL **RECEIVE AND DRAIN**, IN AN UNOBSTRUCTED MANNER, THE STORM AND SURFACE WATERS FROM LOTS, DRAINAGE AREAS OF HIGHER ELEVATION, AND PUBLIC STREETS AND EASEMENTS. NO LOT OWNER SHALL CONSTRUCT OR PERMIT TO BE CONSTRUCTED ANY FENCING OR OTHER OBSTRUCTIONS WHICH WOULD IMPAIR THE DRAINAGE OF STORM AND/OR SURFACE WATERS OVER AND ACROSS HIS LOT. THE FOREGOING COVENANTS SET FORTH IN THIS PARAGRAPH F SHALL BE ENFORCEABLE BY ANY AFFECTED LOT OWNER AND BY THE CITY OF GLENPOOL, OKLAHOMA.

G. LIMITS OF NO ACCESS

THE UNDERSIGNED OWNER/DEVELOPER HEREBY RELINQUISHES RIGHTS OF VEHICULAR INGRESS OR EGRESS FROM ANY PORTION OF THE PROPERTY ADJACENT TO SOUTH ELWOOD AVENUE DESIGNATED AS "LIMITS OF NO ACCESS" (LNA) ON THE ACCOMPANYING PLAT. THE LNA MAY BE AMENDED OR RELEASED BY THE GLENPOOL PLANNING COMMISSION, OR ITS SUCCESSOR, WITH THE APPROVAL OF THE CITY OF GLENPOOL, OKLAHOMA, OR AS OTHERWISE PROVIDED BY THE STATUTES AND LAWS OF THE STATE OF OKLAHOMA. THE LNA ESTABLISHED SHALL BE ENFORCEABLE BY THE CITY OF GLENPOOL, OKLAHOMA.

H. PAVING AND LANDSCAPING WITHIN EASEMENTS

LOT OWNERS AFFECTED SHALL BE RESPONSIBLE FOR THE REPAIR OF DAMAGE TO LANDSCAPING AND PAVING OCCASIONED BY NECESSARY INSTALLATION OR MAINTENANCE OF UNDERGROUND WATER, SEWER, STORM SEWER, NATURAL GAS, COMMUNICATION, CABLE TELEVISION OR ELECTRIC FACILITIES WITHIN THE EASEMENT AREAS DEPICTED UPON THE ACCOMPANYING PLAT. PROVIDED, HOWEVER, THE CITY OF GLENPOOL, OKLAHOMA OR THE SUPPLIER OF THE UTILITY SERVICE SHALL USE REASONABLE CARE IN THE PERFORMANCE OF SUCH ACTIVITIES.

I. MINIMUM BUILDING SETBACKS AND YARDS

- NO BUILDING OR PART THEREOF, EXCEPT OPEN PORCHES AND TERRACES, SHALL BE LOCATED NEARER TO THE RIGHT OF WAY OF AN ADJOINING PUBLIC STREET THAN THE BUILDING LINE DEPICTED ON THE ACCOMPANYING PLAT.
- NO RESIDENCE SHALL BE BUILT NEARER THAN FIVE (5) FEET TO ANY SIDE LOT ON ONE SIDE, AND FIVE (5) FEET ON THE OTHER SIDE, THIS REQUIREMENT A COMBINED TOTAL OF AT LEAST TEN (10) FEET BETWEEN THE RESIDENCE AND BOTH SIDE LOT LINES. WHERE SIDE LOT EASEMENTS ARE SHOWN GREATER THAN THE FOREGOING, NO ENCROACHMENT SHALL BE ALLOWED ON THE EASEMENT. BUILDINGS ABUTTING A SIDE STREET MAY BE CONSTRUCTED UP TO THE FIFTEEN (15) FOOT BUILDING LINE (EXCEPT WHERE EASEMENTS ARE GREATER), PROVIDED THAT IF THE GARAGE FACES THE SIDE STREET, THE SETBACK SHALL BE TWENTY-FIVE (25) FEET.
- THE MINIMUM REAR YARD SHALL BE TWENTY (20) FEET.
- THE MINIMUM FRONT YARD SHALL BE TWENTY-FIVE (25) FEET.
- NO BUILDING, WHETHER PRINCIPAL OR ACCESSORY, SHALL ENCROACH UPON ANY UTILITY EASEMENT AS DEPICTED ON THE ACCOMPANYING PLAT.

SECTION II. PLANNED UNIT DEVELOPMENT RESTRICTIONS

WHEREAS, MANSFIELD LANE WAS SUBMITTED AS A PLANNED UNIT DEVELOPMENT (DESIGNATED AS PUD NO. 27) AS PROVIDED WITHIN SECTION 100 OF TITLE, GLENPOOL REVISED ORDINANCES (GLENPOOL ZONING CODE); AND

WHEREAS, PUD NO. 27 WAS AFFIRMATIVELY RECOMMENDED BY THE GLENPOOL PLANNING COMMISSION ON SEPTEMBER 9, 2013, AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GLENPOOL, OKLAHOMA, ON SEPTEMBER 16, 2013, THE IMPLEMENTING ORDINANCE NO. 650 BEING ADOPTED ON SEPTEMBER 16, 2013, AND PUBLISHED ON SEPTEMBER 16, 2013, AND

WHEREAS, THE PLANNED UNIT DEVELOPMENT PROVISIONS OF THE GLENPOOL ZONING CODE REQUIRE THE ESTABLISHMENT OF COVENANTS OF RECORD, INURING TO AND ENFORCEABLE BY THE CITY OF GLENPOOL, OKLAHOMA, SUFFICIENT TO ASSURE THE IMPLEMENTATION AND CONTINUED COMPLIANCE WITH THE APPROVED PLANNED UNIT DEVELOPMENT, AND

WHEREAS, THE OWNER/DEVELOPER DESIRES TO ESTABLISH RESTRICTIONS FOR THE PURPOSE OF PROVIDING FOR AN ORDERLY DEVELOPMENT AND TO INSURE ADEQUATE RESTRICTIONS FOR THE MUTUAL BENEFIT OF THE OWNER/DEVELOPER, ITS SUCCESSORS AND ASSIGNS, AND THE CITY OF GLENPOOL, OKLAHOMA,

THEREFORE, THE OWNER/DEVELOPER DOES HEREBY IMPOSE THE FOLLOWING RESTRICTIONS AND COVENANTS WHICH SHALL BE COVENANTS RUNNING WITH THE LAND AND SHALL BE BINDING UPON THE OWNER/DEVELOPER, ITS SUCCESSORS AND ASSIGNS, AND SHALL BE ENFORCEABLE AS HEREINAFTER SET FORTH:

A. DEVELOPMENT IN ACCORDANCE WITH PUD

MANSFIELD LANE SHALL BE DEVELOPED AND USED IN ACCORDANCE WITH THE RESTRICTIONS AND DEVELOPMENT STANDARDS OF PUD NO. 27 APPROVED BY THE CITY COUNCIL OF THE CITY OF GLENPOOL, OKLAHOMA, OR IN ACCORDANCE WITH SUCH MODIFICATIONS OR AMENDMENTS OF THE RESTRICTIONS AND DEVELOPMENT STANDARDS OF PUD NO. AS MAY BE SUBSEQUENTLY APPROVED.

B. APPLICABLE ORDINANCE

THE DEVELOPMENT OF MANSFIELD LANE SHALL BE SUBJECT TO THE PLANNED UNIT DEVELOPMENT PROVISIONS OF THE GLENPOOL ZONING CODE, AS SUCH PROVISIONS EXISTED ON SEPTEMBER 16, 2013.

C. USE

ALL USES ALLOWED BY RIGHT IN THE RS-4 ZONING DISTRICT AND SPECIFICALLY SINGLE-FAMILY RESIDENTIAL HOMES.

D. DEVELOPMENT STANDARDS

DEVELOPMENT AREA - SINGLE FAMILY LOTS:

PERMITTED USES SINGLE FAMILY RESIDENCES AND CUSTOMARY ACCESSORY USES.

MINIMUM LOT FRONTAGE:	60 FEET, MEASURED AT THE BUILDING LINE IF THE LOT FRONTS A CUL-DE-SAC
MINIMUM FRONT YARD SETBACK:	25 FEET
MINIMUM SIDE YARD SETBACK:	5 FEET

OTHER BULK AND AREA REQUIREMENTS AS SET FORTH WITHIN AN RS-4 DISTRICT

E. SITE PLAN REVIEW AND COMPLIANCE WITH APPROVED PLANS

THE APPROVED FINAL PLAT OF THE SUBDIVISION SHALL CONSTITUTE THE DETAILED SITE PLAN REQUIRED BY THE GLENPOOL ZONING CODE. THE DEVELOPMENT AND USE OF MANSFIELD LANE SHALL BE IN COMPLIANCE WITH THE APPROVED BUILDING PLANS AND SIGN PLANS, AS MAY BE LATER APPROVED BY THE GLENPOOL PLANNING COMMISSION OR ITS SUCCESSOR.

F. DEFINITIONS

IN THE EVENT OF AMBIGUITY OF ANY WORD OR TERM SET FORTH IN THIS SECTION II, THE MEANING THEREOF SHALL BE DEEMED TO BE DEFINED AS SET FORTH WITHIN THE GLENPOOL ZONING CODE AS THE SAME EXISTED ON SEPTEMBER 16, 2013.

SECTION III. PRIVATE RESTRICTIONS

A. ARCHITECTURAL COMMITTEE

- PLAN REVIEW** NO BUILDING, FENCE, WALL OR EXTERIOR ANTENNA SHALL BE ERRECTED, PLACED OR ALTERED (INCLUDING EXTERIOR PAINTING) ON ANY LOT UNTIL THE PLANS AND SPECIFICATIONS HAVE BEEN APPROVED IN WRITING BY THE OWNER/DEVELOPER, ITS AUTHORIZED REPRESENTATIVES OR SUCCESSORS, HEREINAFTER REFERRED TO AS THE "ARCHITECTURAL COMMITTEE." FOR EACH BUILDING, THE REQUIRED PLANS AND SPECIFICATIONS SHALL BE SUBMITTED IN DUPLICATE AND INCLUDE A SITE PLAN, FLOOR PLAN, EXTERIOR ELEVATIONS, DRAINAGE AND GRADING PLANS, EXTERIOR MATERIALS AND COLOR SCHEME. IN THE EVENT THE ARCHITECTURAL COMMITTEE FAILS TO APPROVE OR DISAPPROVE PLANS AND SPECIFICATIONS SUBMITTED TO IT AS HEREIN REQUIRED WITHIN TEN (10) DAYS AFTER SUBMISSION, THE PLANS SO SUBMITTED SHALL BE DEEMED APPROVED. THE DEVELOPMENT AND USE OF THE SUBJECT LOT SHALL THEREAFTER BE IN SUBSTANTIAL COMPLIANCE WITH THE APPROVED PLANS OR APPROVED AMENDMENTS THERETO. IN THE EVENT NO SUIT TO ENJOIN THE ERECTION OF THE BUILDING OR STRUCTURE OR THE MAKING OF AN ALTERATION HAS BEEN COMMENCED PRIOR TO THE 30TH DAY FOLLOWING COMPLETION THEREOF, APPROVAL OF THE ARCHITECTURAL COMMITTEE SHALL NOT BE REQUIRED AND THIS COVENANT SHALL BE DEEMED TO HAVE BEEN FULLY COMPLIED WITH.

- COMMITTEE PURPOSE** THE ARCHITECTURAL COMMITTEE'S PURPOSE IS TO PROMOTE GOOD DESIGN AND COMPATIBILITY WITHIN THE SUBDIVISION AND IN ITS REVIEW OF PLANS OR DETERMINATION OF ANY WAIVER AS HEREINAFTER AUTHORIZED MAY TAKE INTO CONSIDERATION THE NATURE AND CHARACTER OF THE PROPOSED BUILDING OR STRUCTURE, THE MATERIALS OF WHICH IT IS TO BE BUILT, THE AVAILABILITY OF ALTERNATIVE MATERIALS, THE SITE UPON WHICH IT IS PROPOSED TO BE ERRECTED AND THE HARMONY THEREOF WITH THE SURROUNDING AREA. THE ARCHITECTURAL COMMITTEE SHALL NOT BE LIABLE FOR ANY APPROVAL, DISAPPROVAL OR FAILURE TO APPROVE HEREUNDER, AND ITS APPROVAL OF BUILDING PLANS SHALL NOT CONSTITUTE A WARRANTY OR RESPONSIBILITY FOR BUILDING METHODS, MATERIALS, PROCEDURES, STRUCTURAL DESIGN, GRADING OR DRAINAGE OR CODE VIOLATIONS. THE APPROVAL OR FAILURE TO APPROVE BUILDING PLANS SHALL NOT BE DEEMED A WAIVER OF ANY RESTRICTION. NOTHING HEREIN CONTAINED SHALL BE DEEMED TO PREVENT ANY LOT OWNER IN THE SUBDIVISION FROM PROSECUTING ANY LEGAL ACTION RELATING TO IMPROVEMENTS WITHIN THE SUBDIVISION WHICH THEY WOULD OTHERWISE BE ENTITLED TO PROSECUTE.

- TRANSFER OF DUTIES** THE POWERS AND DUTIES OF THE ARCHITECTURAL COMMITTEE SHALL, ON JANUARY 1, 2020, BE DEEMED TRANSFERRED TO THE MANSFIELD LANE HOMEOWNERS' ASSOCIATION, INC. (TO BE ESTABLISHED AS SET FORTH WITHIN SECTION III HEREOF), OR UPON WRITTEN ASSIGNMENT TO SAID HOMEOWNERS' ASSOCIATION BY THE ARCHITECTURAL COMMITTEE, WHICHEVER EVENT FIRST OCCURS, AND THEREAFTER THE FOREGOING POWERS AND DUTIES SHALL BE EXERCISED BY THE BOARD OF DIRECTORS OF THE ASSOCIATION.

B. USE

THE USE OF THE LOTS SHALL BE LIMITED TO DETACHED SINGLE-FAMILY RESIDENCES AND CUSTOMARY ACCESSORY USES. NO MORE THAN ONE RESIDENCE SHALL BE PERMITTED UPON EACH PLATTED LOT. LOT SPLITS SHALL BE PROHIBITED EXCEPT AS PROVIDED BY AMENDMENT EXERCISED UNDER SECTION IV (C) HEREIN.

C. FLOOR AREA

NO DWELLING ON ANY LOT SHALL BE CONSTRUCTED WITH LESS THAN ONE THOUSAND ONE HUNDRED (1,100) SQUARE FEET OF ENCLOSED LIVING AREA.

D. MAXIMUM BUILDING HEIGHT

NO BUILDING SHALL EXCEED TWO STORIES OR THIRTY FIVE FEET IN HEIGHT EXCEPT AS APPROVED BY THE ARCHITECTURAL COMMITTEE AND APPROVED BY THE GLENPOOL PLANNING COMMISSION.

E. GARAGES

GARAGES SHALL PROVIDE A MINIMUM OF TWO PARKING SPACES FOR AUTOMOBILES. ALL GARAGES SHALL BE ATTACHED TO THE RESIDENCE. GARAGES SHALL BE ENCLOSED. CARPORTS ARE PROHIBITED. GARAGE DOORS SHALL NOT CONTAIN GLASS. DETACHED GARAGES MAY BE PERMITTED WITH ARCHITECTURAL COMMITTEE APPROVAL.

F. FOUNDATIONS

ALL EXPOSED DWELING FOUNDATIONS AND/OR STEM WALLS SHALL BE OF MASONRY.

G. MASONRY

THE EXTERIOR SURFACE OF ALL DWELLINGS, EXCEPT WINDOWS AND DOORS, SHALL BE 75% MASONRY TO THE FIRST FLOOR PLATE LINE.

H. ROOF PITCH

NO DWELLING SHALL HAVE A ROOF PITCH OF LESS THAN 6/12. PORCHES AND PATIOS SHALL NOT HAVE A ROOF PITCH OF LESS THAN 4/12.

I. ROOFING MATERIALS

ROOFING FOR A DWELLING SHALL BE TAMKO HERITAGE 30 YEAR WEATHER WOOD COLOR. PROVIDED, HOWEVER, THAT IF SUCH ROOFING SHOULD NOT BE REASONABLY AVAILABLE, ALTERNATIVE ROOFING APPROVED BY THE ARCHITECTURAL COMMITTEE SHALL BE PERMITTED UPON DETERMINATION OF THE ARCHITECTURAL COMMITTEE THAT THE ALTERNATIVE IS OF EQUAL OR SUPERIOR QUALITY AND OF A DESIGN AND COLOR COMPATIBLE WITH THE ROOFING MATERIAL ABOVE SPECIFIED.

J. DRIVEWAYS

DRIVEWAYS SHALL BE CONCRETE AND REQUIRE APPROVAL OF THE ARCHITECTURAL COMMITTEE PRIOR TO CONSTRUCTION.

K. SIDEWALKS

REQUIRED ON ALL LOTS ALONG STREET FRONTAGE PER CITY OF GLENPOOL DESIGN STANDARDS.

L. FENCING

FENCES SHALL BE CONSTRUCTED OF BRICK, STONE, BRICK AND STONE, BRICK AND FRAME, STONE AND FRAME, WROUGHT IRON AND FRAME. NO FENCE MORE THAN SIX (6) FEET IN HEIGHT SHALL BE PERMITTED ON ANY LOT. NO CHAIN LINK FENCES SHALL BE PERMITTED WITHOUT APPROVAL OF THE ARCHITECTURAL COMMITTEE PRIOR TO CONSTRUCTION. NO FENCE, EXCEPT AS PROVIDED ABOVE, SHALL BE ERECTED NEARER TO THE FRONT LOT LINE THAN THE TWENTY-FIVE (25) FOOT BUILDING LINE OR NEARER TO THE SIDE STREET LOT LINE THAN THE SIDE BUILDING LINE SHOWN ON THE RECORDED PLAT.

M. SEASONAL DECORATIONS

ALL SEASONAL DECORATIONS SHALL BE REMOVED NO LATER THAN THIRTY (30) CALENDAR DAYS FROM THE DAY OF THE ACTUAL HOLIDAY.

N. ON-SITE CONSTRUCTION

NO RESIDENCE OR BUILDING BUILT OFF-SITE SHALL BE MOVED TO OR PLACED ON ANY LOT.

O. OUTBUILDINGS

NO TRAILER, TENT, SHACK, GARAGE, BARN OR OTHER OUT-BUILDING ERECTED ON A LOT SHALL AT ANY TIME BE USED AS A RESIDENCE, TEMPORARILY OR PERMANENTLY, NOR SHALL ANY STRUCTURE OF A TEMPORARY CHARACTER BE USED AS A RESIDENCE.

P. SWIMMING POOLS

ABOVE GROUND SWIMMING POOLS ARE PROHIBITED.

Q. ANTENNAS

NO RADIO OR TELEVISION ANTENNAS, PLACED ON ANY ROOF OF ANY BUILDING ERECTED ON ANY LOT, OR ANY FREE STANDING ANTENNAS ERECTED ON ANY LOT, SHALL BE PERMITTED AT A HEIGHT EXCEEDING THE ELEVATION OF THE TOP OF THE RIDGE LINE OF THE ROOF OF THE RESIDENCE ON THE LOT. ALL DISH-TYPE OR SIMILAR SATELLITE RECEIVING ANTENNAS ON ALL LOTS SHALL BE SCREENED FROM PUBLIC VIEW WHEN VIEWED FROM THE STREET AND SHALL NOT EXCEED 20" IN DIAMETER.

R. LOT MAINTENANCE

NO INOPERATIVE VEHICLE OR MACHINERY SHALL BE STORED ON ANY LOT. EACH LOT SHALL BE MAINTAINED IN A NEAT AND ORDERLY CONDITION FREE OF RUBBISH, TRASH AND OTHER DEBRIS AND SHALL BE CUT, TRIMMED OR MOWED TO PREVENT GROWTH OF WEEDS OR TALL GRASS.

S. RECREATIONAL VEHICLES

BOATS, TRAILERS, CAMPERS AND OTHER RECREATIONAL VEHICULAR EQUIPMENT SHALL NOT BE STORED ON ANY LOT, FOR MORE THAN TWENTY FOUR (24) HOURS, EXCEPT WITHIN AN ENCLOSED GARAGE.

T. NON-RECREATIONAL TRAILERS, MACHINERY AND EQUIPMENT

NO NON-RECREATIONAL TRAILERS, MACHINERY OR EQUIPMENT SHALL BE STORED, PLACED OR PARKED ON ANY LOT, EXCEPT WITHIN AN ENCLOSED GARAGE, OR ON ANY STREET WITHIN THE SUBDIVISION. PROVIDED HOWEVER, NOTHING HEREIN SHALL PROHIBIT THE PARKING OF VEHICLES, MACHINERY AND EQUIPMENT WHEN BEING UTILIZED IN CONNECTION WITH CONSTRUCTION SERVICES PERTAINING TO A RESIDENCE.

U. GARBAGE RECEP-TACLES

NO EXPOSED GARBAGE CAN, TRASH CAN, TRASH BURNING APPARATUS OR STRUCTURE, SHALL BE PLACED ON ANY LOT OR ANY RESERVE AREA.

V. ANIMALS

NO ANIMALS, LIVESTOCK OR POULTRY OF ANY KIND MAY BE MAINTAINED, BRED, SOLD OR KEPT EXCEPT THAT DOGS, CATS AND OTHER HOUSEHOLD PETS MAY BE KEPT PROVIDED THAT THEY ARE NOT USED FOR COMMERCIAL PURPOSES.

W. NOXIOUS ACTIVITY

NO NOXIOUS OR OFFENSIVE TRADE OR ACTIVITY SHALL BE CARRIED OUT UPON ANY LOT OR UPON ANY RESERVE AREA, NOR SHALL ANYTHING BE DONE THEREON THAT MAY BE OR MAY BECOME AN ANNOYANCE OR NUISANCE TO THE SUBDIVISION.

X. SIGNAGE

NO SIGN OF ANY KIND SHALL BE DISPLAYED TO THE PUBLIC VIEW ON ANY LOT EXCEPT ONE SIGN OF NOT MORE THAN 6 SQUARE FEET ADVERTISING THE SALE OR RENTAL OF THE REAL PROPERTY THEREON.

Y. MATERIALS AND STORAGE

NO LOT SHALL BE USED FOR THE STORAGE OF MATERIALS FOR A PERIOD OF GREATER THAN THIRTY (30) DAYS PRIOR TO THE START OF CONSTRUCTION AND THE CONSTRUCTION SHALL BE COMPLETED WITHIN NINE (9) MONTHS THEREAFTER. EACH LOT SHALL BE MAINTAINED IN A NEAT AND ORDERLY CONDITION DURING CONSTRUCTION.

Z. BASKETBALL GOALS

NO BASKETBALL GOAL, OR STRUCTURE SHALL BE PERMITTED IN ANY OF THE STREET RIGHTS OF WAY.

AA. INOPERATIVE VEHICLES

NO INOPERATIVE VEHICLE OR MACHINERY SHALL BE STORED ON ANY LOT. EACH LOT SHALL BE MAINTAINED FREE OF RUBBISH, TRASH, OR OTHER DEBRIS AND SHALL BE CUT, TRIMMED OR MOWED TO PREVENT GROWTH OF WEEDS OR TALL GRASS.

SECTION IV. HOMEOWNERS' ASSOCIATION

A. FORMATION OF HOMEOWNERS' ASSOCIATION

THE OWNER/DEVELOPER HAS FORMED OR SHALL CAUSE TO BE FORMED AN ASSOCIATION OF THE OWNERS OF THE LOTS WITHIN MANSFIELD LANE (HEREINAFTER REFERRED TO AS THE HOMEOWNERS' ASSOCIATION) TO BE ESTABLISHED IN ACCORDANCE WITH THE STATUTES OF THE STATE OF OKLAHOMA, AND TO BE FORMED FOR THE GENERAL PURPOSES OF MAINTAINING THE COMMON AREAS, INCLUDING BUT WITHOUT LIMITATION, THE STORM WATER DETENTION FACILITIES AND RESERVE AREAS, AND ENHANCING THE VALUE, DESIRABILITY AND ATTRACTIVENESS OF MANSFIELD LANE.

B. MEMBERSHIP

EVERY PERSON OR ENTITY WHO IS A RECORD OWNER OF THE FEE INTEREST OF A LOT SHALL BE A MEMBER OF THE HOMEOWNERS' ASSOCIATION. MEMBERSHIP SHALL BE APPURTENANT TO AND MAY NOT BE SEPARATED FROM THE OWNERSHIP OF A LOT.

C. ASSESSMENT

EACH RECORD OWNER OF A LOT SHALL BE SUBJECT TO ASSESSMENT BY THE HOMEOWNERS' ASSOCIATION FOR THE PURPOSES OF IMPROVEMENT AND MAINTENANCE OF THE STORM WATER DETENTION FACILITIES, RESERVE AREAS AND OTHER COMMON AREAS.

SECTION VI. ENFORCEMENT, DURATION, AMENDMENT & SEVERABILITY

A. ENFORCEMENT

THE RESTRICTIONS HEREIN SET FORTH ARE COVENANTS TO RUN WITH THE LAND AND SHALL BE BINDING UPON THE OWNER/DEVELOPER, ITS SUCCESSORS AND ASSIGNS. WITHIN THE PROVISIONS OF SECTION I, PUBLIC STREETS, EASEMENTS AND UTILITIES ARE SET FORTH CERTAIN COVENANTS AND THE ENFORCEMENT RIGHTS PERTAINING THERETO, AND ADDITIONALLY THE COVENANTS WITHIN SECTION I, WHETHER OR NOT SPECIFICALLY THEREIN SO STATED SHALL INURE TO THE BENEFIT OF AND SHALL BE ENFORCEABLE BY THE CITY OF GLENPOOL, OKLAHOMA. THE COVENANTS CONTAINED IN SECTION II, PLANNED UNIT DEVELOPMENT RESTRICTIONS ARE ESTABLISHED PURSUANT TO THE PLANNED UNIT DEVELOPMENT PROVISIONS OF THE GLENPOOL ZONING CODE AND SHALL INURE TO THE BENEFIT OF AND SHALL BE ENFORCEABLE BY THE CITY OF GLENPOOL, OKLAHOMA. ANY OWNER OF A LOT AND THE HOMEOWNERS' ASSOCIATION, IF THE UNDERSIGNED OWNER/DEVELOPER, OR ITS SUCCESSORS OR ASSIGNS, SHALL VIOLATE ANY OF THE COVENANTS WITHIN SECTION II, IT SHALL BE LAWFUL FOR THE CITY OF GLENPOOL, ANY OWNER OF A LOT OR THE HOMEOWNERS' ASSOCIATION TO MAINTAIN ANY ACTION AT LAW OR IN EQUITY AGAINST THE PERSON OR PERSONS VIOLATING OR ATTEMPTING TO VIOLATE ANY SUCH COVENANT, TO PREVENT HIM OR THEM FROM SO DOING OR TO COMPEL COMPLIANCE WITH THE COVENANT. THE COVENANTS CONTAINED IN SECTION III, PRIVATE RESTRICTIONS AND SECTION IV, HOMEOWNERS' ASSOCIATION SHALL INURE TO THE BENEFIT OF ANY OWNER OF A LOT AND THE HOMEOWNERS' ASSOCIATION IF THE UNDERSIGNED OWNER/DEVELOPER, OR ITS SUCCESSORS OR ASSIGNS, SHALL VIOLATE ANY OF THE COVENANTS WITHIN SECTION III IT SHALL BE LAWFUL FOR ANY OWNER OF A LOT OR THE HOMEOWNERS' ASSOCIATION TO MAINTAIN ANY ACTION AT LAW OR IN EQUITY AGAINST THE PERSON OR PERSONS VIOLATING OR ATTEMPTING TO VIOLATE ANY SUCH COVENANT, TO PREVENT HIM OR THEM FROM SO DOING OR TO COMPEL COMPLIANCE WITH THE COVENANT. IN ANY JUDICIAL ACTION BROUGHT TO ENFORCE THE COVENANTS ESTABLISHED WITHIN THIS DEED OF DEDICATION, THE DEFENSE THAT THE PARTY AFFECTED BY THE COVENANTS HAS AN ADEQUATE REMEDY AT LAW, IS HEREBY WAIVED. IN ANY JUDICIAL ACTION BROUGHT BY ANY OWNER OF A LOT OR THE ASSOCIATION, WHICH ACTION SEEKS TO ENFORCE THE COVENANTS CONTAINED IN SECTION IV AND/OR TO RECOVER DAMAGES FOR THE BREACH THEREOF, THE PREVAILING PARTY SHALL BE ENTITLED TO RECEIVE REASONABLE ATTORNEY FEES AND COSTS AND EXPENSES INCURRED IN SUCH ACTION.

B. DURATION

THESE RESTRICTIONS, TO THE EXTENT PERMITTED BY APPLICABLE LAW, SHALL BE PERPETUAL, BUT IN ANY EVENT SHALL BE IN FORCE AND EFFECT FOR A TERM OF NOT LESS THAN TWENTY (20) YEARS FROM THE DATE OF THE RECORDING OF THIS DEED OF DEDICATION UNLESS TERMINATED OR AMENDED AS HEREINAFTER PROVIDED.

C. AMENDMENT

THE COVENANTS CONTAINED WITHIN SECTION I, PUBLIC STREETS, EASEMENTS AND UTILITIES, MAY BE AMENDED OR TERMINATED AT ANY TIME BY A WRITTEN INSTRUMENT SIGNED AND ACKNOWLEDGED BY THE OWNER OF THE LAND TO WHICH THE AMENDMENT OR TERMINATION IS TO BE APPLICABLE AND APPROVED BY THE CITY OF GLENPOOL, OKLAHOMA, OR ITS SUCCESSORS. THE COVENANTS CONTAINED WITHIN SECTION II, PLANNED UNIT DEVELOPMENT RESTRICTIONS MAY BE AMENDED OR TERMINATED AT ANY TIME BY A WRITTEN INSTRUMENT SIGNED AND ACKNOWLEDGED BY THE OWNER OF THE LAND TO WHICH THE AMENDMENT OR TERMINATION IS TO BE APPLICABLE AND APPROVED BY THE GLENPOOL PLANNING COMMISSION, OR ITS SUCCESSORS. NOTWITHSTANDING THE FOREGOING THE COVENANTS CONTAINED WITHIN SECTION II, SHALL BE DEEMED AMENDED WITHOUT NECESSITY OF EXECUTION OF AN AMENDING DOCUMENT UPON APPROVAL OF A MINOR AMENDMENT TO PUD NO. BY THE GLENPOOL PLANNING COMMISSION OR ITS SUCCESSORS AND RECORDING OF A CERTIFIED COPY OF THE MINUTES OF THE GLENPOOL, PLANNING COMMISSION OR ITS SUCCESSORS WITH THE TULSA COUNTY CLERK. THE COVENANTS AND RESTRICTIONS CONTAINED WITHIN SECTION III, PRIVATE RESTRICTIONS, MAY BE AMENDED OR TERMINATED AT ANY TIME BY A WRITTEN INSTRUMENT SIGNED AND ACKNOWLEDGED BY THE OWNER/DEVELOPER DURING SUCH PERIOD THAT THE OWNER/DEVELOPER IS THE OWNER OF AT LEAST ONE (1) LOT, OR ALTERNATIVELY THE COVENANTS AND RESTRICTIONS MAY BE AMENDED OR TERMINATED AT ANY TIME BY A WRITTEN INSTRUMENT SIGNED AND ACKNOWLEDGED BY THE OWNERS OF 60% OF THE LOTS WITHIN THE SUBDIVISION. IN THE EVENT OF ANY CONFLICT BETWEEN AN AMENDMENT OR TERMINATION PROPERLY EXECUTED BY THE OWNER/DEVELOPER DURING ITS OWNERSHIP OF AT LEAST ONE (1) LOT AND ANY AMENDMENT OR TERMINATION PROPERLY EXECUTED BY THE OWNERS OF AT LEAST 60% OF THE LOTS, THE INSTRUMENT EXECUTED BY THE OWNER/DEVELOPER SHALL PREVAIL DURING ITS OWNERSHIP OF AT LEAST ONE (1) LOT. THE COVENANTS AND RESTRICTIONS CONTAINED WITHIN SECTION IV, HOMEOWNERS' ASSOCIATION MAY BE AMENDED OR TERMINATED AT ANY TIME BY A WRITTEN INSTRUMENT SIGNED AND ACKNOWLEDGED BY THE OWNER/DEVELOPER DURING SUCH PERIOD THAT THE OWNER/DEVELOPER IS THE OWNER OF AT LEAST ONE (1) LOT, OR ALTERNATIVELY THE COVENANTS AND RESTRICTIONS MAY BE AMENDED OR TERMINATED AT ANY TIME BY A MAJORITY VOTE OF THE MEMBERS OF THE HOMEOWNER ASSOCIATION AS EVIDENCED BY WRITTEN INSTRUMENT SIGNED AND ACKNOWLEDGED BY THE PRESIDENT OF THE HOMEOWNERS' ASSOCIATION. IN THE EVENT OF ANY CONFLICT BETWEEN AN AMENDMENT OR TERMINATION PROPERLY EXECUTED BY THE OWNER/DEVELOPER DURING ITS OWNERSHIP OF AT LEAST ONE (1) LOT AND ANY AMENDMENT OR TERMINATION EVIDENCED BY AN INSTRUMENT PROPERLY EXECUTED BY THE PRESIDENT OF THE HOMEOWNERS' ASSOCIATION, THE INSTRUMENT EXECUTED BY THE OWNER/DEVELOPER SHALL PREVAIL DURING ITS OWNERSHIP OF AT LEAST ONE (1) LOT. THE PROVISIONS OF ANY INSTRUMENT AMENDING OR TERMINATING COVENANTS AS ABOVE SET FORTH SHALL BE EFFECTIVE FROM AND AFTER THE DATE, IT IS PROPERLY RECORDED. NO AMENDMENT OR TERMINATION OF A COVENANT OR RESTRICTION SHALL BE DRAFTED AS TO AFFECT A SPECIFIC LOT(S) EXCEPT AS PROVIDED HEREIN UNDER SECTION II (B), USE.

D. SEVERABILITY

INVALIDATION OF ANY RESTRICTION SET FORTH HEREIN, OR ANY PART THEREOF, BY AN ORDER, JUDGMENT, OR DECREE OF ANY COURT, OR OTHERWISE, SHALL NOT INVALIDATE OR AFFECT ANY OF THE OTHER RESTRICTIONS OR ANY PART THEREOF AS SET FORTH HEREIN, WHICH SHALL REMAIN IN FULL FORCE AND EFFECT.

IN WITNESS WHEREOF, THE OWNER/DEVELOPER HAS EXECUTED THIS INSTRUMENT ON THIS 30th DAY OF July, 2014.

SUMMIT PROPERTIES, INC.

AN OKLAHOMA CORPORATION

Jared P. Lemons

JARED P. LEMONS, PRESIDENT

STATE OF OKLAHOMA)

) SS.

COUNTY OF TULSA)

BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC, IN AND FOR THE SAID COUNTY AND STATE, ON THIS DAY BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC, IN AND FOR THE SAID COUNTY AND STATE, ON THIS 30th DAY OF July, 2014, PERSONALLY APPEARED TO ME JARED P. LEMONS, PRESIDENT OF SUMMIT PROPERTIES, INC., AN OKLAHOMA CORPORATION, KNOWN TO BE THE IDENTICAL PERSON(S) WHO SUBSCRIBED HIS NAME TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME AS HIS FREE AND VOLUNTARY ACT AND DEED ON BEHALF OF SUMMIT PROPERTIES, INC. FOR THE USES AND PURPOSES THEREIN SET FORTH. GIVEN UNDER MY HAND AND SEAL THE DAY AND YEAR LAST ABOVE WRITTEN.

Jared P. Lemons

NOTARY PUBLIC

MY COMMISSION EXPIRES

MY COMMISSION NUMBER

CERTIFICATE OF SURVEY

I, ALBERT JONES III, A PROFESSIONAL LAND SURVEYOR IN THE STATE OF OKLAHOMA, DO HEREBY CERTIFY THAT, AT THE REQUEST OF THE OWNERS, I HAVE CAREFULLY AND ACCURATELY SURVEYED, SUBDIVIDED, AND PLATTED THE TRACT OF LAND DESCRIBED ABOVE, AND THAT THE ACCOMPANYING PLAT DESIGNATED HEREIN AS "MANSFIELD LANE" A SUBDIVISION IN THE CITY OF GLENPOOL, TULSA COUNTY, STATE OF OKLAHOMA, IS A TRUE REPRESENTATION OF THE SURVEY MADE ON THE GROUND USING GENERALLY ACCEPTED PRACTICES AND MEETS OR EXCEEDS THE OKLAHOMA MINIMUM STANDARDS FOR THE PRACTICE OF LAND SURVEYING ADOPTED BY THE STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AS OF THIS 4th DAY OF July, 2014.

Albert Jones III

ALBERT JONES III

REGISTERED PROFESSIONAL LAND SURVEYOR

OKLAHOMA NO. 1580

STATE OF OKLAHOMA)

) SS.

COUNTY OF TULSA)

BEFORE ME THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, ON THIS 4th DAY OF July, 2014, PERSONALLY APPEARED ALBERT JONES III, TO ME KNOWN TO BE THE IDENTICAL PERSON WHO SUBSCRIBED HIS NAME AS REGISTERED PROFESSIONAL LAND SURVEYOR TO THE FOREGOING CERTIFICATE OF SURVEY AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME AS HIS FREE AND VOLUNTARY ACT AND DEED FOR THE USES AND PURPOSES THEREIN SET FORTH.

IN WITNESS WHEREOF, I HAVE SET MY HAND AND SEAL THE DAY AND YEAR LAST WRITTEN ABOVE.

Roy Bingham

ROY BINGHAM

MY COMMISSION EXPIRES: 02/13/2017

MY COMMISSION NUMBER: 13001513

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

Tulsa County Clerk - EARLENE WILSON
Doc# 02128208 Page 1 of 1 6843/1843-1843
Recd: 10/10/02 15:50:08
Fee 30.00



5645

GlenVillage

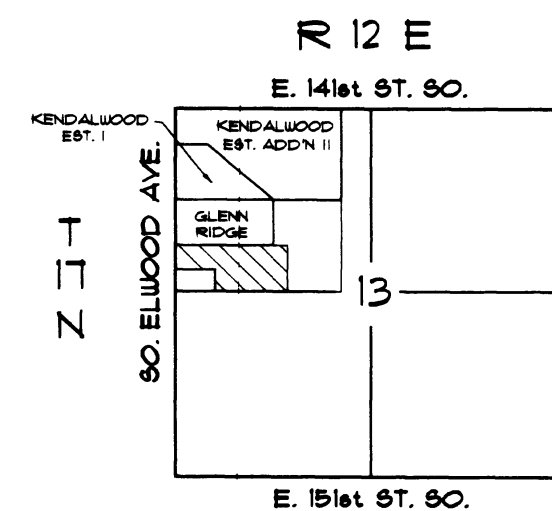
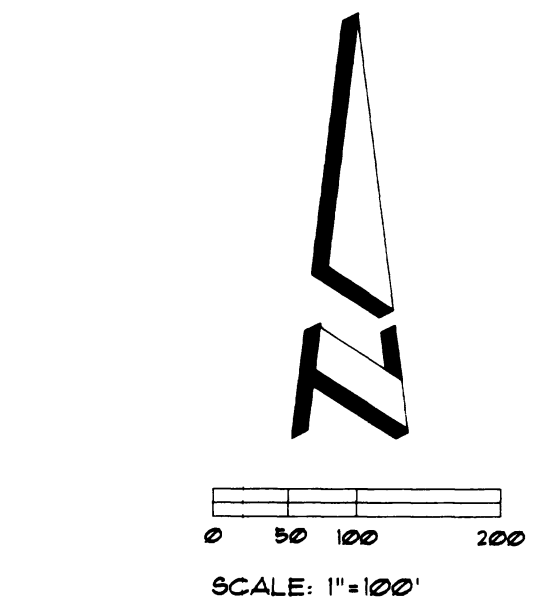
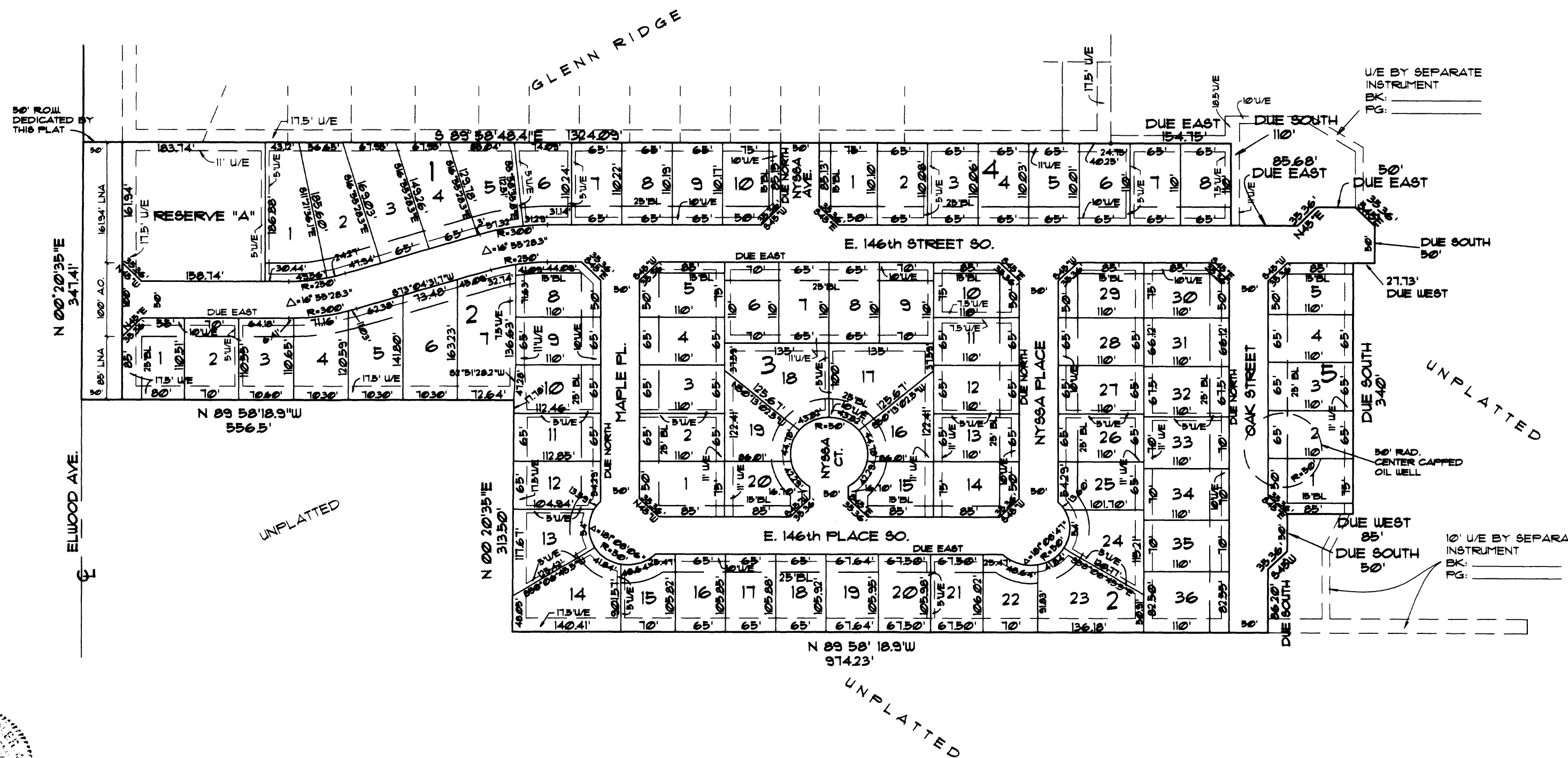
AN ADDITION TO THE CITY OF GLENPOOL,
TULSA COUNTY, OKLAHOMA, A SUBDIVISION OF
A PART OF THE S 1/2, NW 1/4 OF SECTION 13,
T-17-N, R-12-E OF THE 1B.M.

APPROVED 10/10/02 by the City
Manager of the City of Glenpool.
[Signature]
Attest: City Clerk

APPROVED 10/10/02 by the City
Council of the City of Glenpool.
[Signature]
Attest: City Clerk

OWNER:
GlenVillage LLC
P.O. BOX 611
JENKS, OKLAHOMA 74031
918-261-6351

ENGINEER/SURVEYOR:
JOE E. DONELSON
17440 SO. 89TH E. AVE.
BIXBY, OKLAHOMA 74008
918-366-3413
C.A. NO. 2034
EXP. DATE: 6/30/03



LOCATION MAP

SUBDIVISION CONTAINS
79 LOTS
20.15 ACRES
October 1, 2002
C:\GLENVILL\GFLAT.DWG

CERTIFICATE
I hereby certify that all real estate taxes involved in
this plat have been paid as reflected by the current tax
rolls. Security as required has been provided in the
amount of \$ 118.00 per trust receipt no.
3841 to be applied to 20 02 taxes. This
certificate is NOT to be construed as payment of
20 02 taxes in full but is given in order that this plat
may be filed on record. 20 02 taxes may exceed the
amount of the security deposit.
Dated October 10, 2002 20 02

Dennis Semler
Tulsa County Treasurer
By: *[Signature]*
Deputy

As provided in Title 11, Chapter 13, Section 514 of the Oklahoma
Statutes, I hereby certify that as to all real estates taxes involved in this
plat, all such taxes have been paid as reflected by the current tax rolls
and security as required by said Section 514, has been provided in the
amount of \$ 118.00 per trust receipt no.
3841 to be applied to 20 02 taxes not as yet
certified to me.
This certificate is NOT to be construed as payment of 20 02
taxes in full but is given in order that this plat may be filed of record.
20 02 taxes could exceed the amount of the security deposit.
Dated October 10, 2002 20 02

J. DENNIS SEMLER
TULSA COUNTY TREASURER
By: _____
DEPUTY

STATE OF OKLAHOMA }
COUNTY OF TULSA }

I, Earlene Wilson, Tulsa County Clerk, in and
for the County and State of Oklahoma above
named, do hereby certify that the foregoing is
a true and correct copy of a like instrument
now on file in my office.

Dated the 10 day of October,
Earlene Wilson, Tulsa County Clerk
Deputy

LEGEND
BL. BUILDING LINE
R.O.W. RIGHT OF WAY
CL. CENTER LINE
U/E UTILITY EASEMENT
A.O. ACCESS OPENING
L.N.A. LIMITS OF NO ACCESS

PLANNING COMMISSION APPROVAL

I, SHAYNE BUCHANAN Chairman/Vice-Chairman/Secretary of the
City of Glenpool Planning Commission hereby certify that the
said Commission duly approved the map of "GlenVillage",
on the 10 day of October, 2002.

[Signature]
Chairman/Vice-Chairman/Secretary

October 1, 2002
GlenVillage
SHEET 1 OF 2
[Signature]

DEED OF DEDICATION AND RESTRICTIVE COVENANTS

GlenVillage

KNOW ALL MEN BY THESE PRESENTS:

NOW THEREFORE, the Undersigned, GlenVillage L.L.C., an Oklahoma Limited Liability Company, being the owner in fee simple of the real estate and being situated in the City of Glenpool, Tulsa County, State of Oklahoma, and described as follows:

The following described property situated in the S/2 of the NW/4 of Section 13, T-17-N, R-12-E of the Indian Base Meridian, Tulsa County, Oklahoma according to the U.S. Government survey thereof and being more particularly described as follows, to-wit:

Beginning at a point on the West line of Said NW/4, said point being the Southwest Corner of Glen Ridge, a subdivision to the City of Glenpool, Tulsa County, Oklahoma according to the recorded plat thereof, Thence S 89° 58' 48.41" E along the South line of Said Glen Ridge for 1,324.09 feet, Thence Due East for 154.75 feet, Thence Due South for 110.00 feet, Thence Due East for 85.58 feet, Thence N 45° E for 35.36 feet, Thence Due East for 50.00 feet, Thence S 45° E for 35.36 feet, Thence Due South for 50.00 feet, Thence Due West for 85.00 feet, Thence Due South for 50.00 feet, Thence S 45° W for 35.36 feet, Thence Due South for 86.20 feet, Thence N 89° 58' 18.9" W for 974.23 feet, Thence N 00° 20' 35" E for 313.50 feet, Thence N 89° 58' 18.9" W for 556.50 feet to the West line of Said NW/4, Thence N 00° 20' 35" E along the West line of Said NW/4 for 347.41 feet to the point of beginning and containing 21.15 acres more or less,

and the Undersigned Owner has caused the described realty to be surveyed, staked and platred into lots and blocks in conformity with the accompanying plat, and have designated the same as "GlenVillage", an Addition to the City of Glenpool, Tulsa County, State of Oklahoma.

Now, therefore, the Undersigned Owner dedicates for public use of the streets as shown on said plat and do hereby guarantee clear title to all land that is so dedicated. The Owner does further dedicate for the public use the easements and rights of way as shown for the several purposes of constructing, maintaining, operating, repairing and restoring or replacing any and all public utilities, including storm and sanitary sewers, telephone lines, power lines and transformers, gas lines and water lines, and cable television lines, together with all fittings and equipment for each of such facilities, including the poles, wires, conduits, pipes, valves, meters and any other such appurtenances thereto with the right of ingress and egress to and upon such easements and rights of way for the uses and purposes aforesaid; provided, however, that the Owner hereby reserves the right to construct, maintain, operate, lay and re-lay water lines and sewer lines together with the right of ingress and egress over, across and along all of the utility easement areas as shown on the plat for the purpose of furnishing services to the area included within the plat.

The Undersigned Owner does hereby relinquish the rights of ingress and egress to the above described property within the bounds designated as "Limits of No Access" (LNA), and shown on the plat, except as may be hereafter released, altered, or amended by the City of Glenpool and approved by the Glenpool Planning Commission or its successors, or as otherwise provided by the Statutes and Laws of the State of Oklahoma pertaining thereto. The foregoing covenant shall be enforceable by the City of Glenpool, Oklahoma or its successors, and the owners of each lot agree to be bound thereby.

FURTHER, the Owner, for the purpose of providing and orderly development of the property above-described, (hereinafter referred to as GlenVillage), and for the purpose of insuring adequate restrictions for the mutual benefit of the undersigned Owner, its successors, grantees and assigns, does hereby impose the following restrictions and covenants, which shall be enforceable by the lots within GlenVillage.

A. In connection with the provisions for water and sanitary sewer services, all of the lots in GlenVillage are subject to the following covenants and restrictions, to-wit:

1. The owner of each lot shall be responsible for the protection of the public water mains and of the public sanitary sewer facilities located on his lot and shall prevent the alteration of grade within the easement areas (in excess of two feet) from the original contours or any construction activity which may interfere with such public water mains and/or public sewer facilities.
2. The City of Glenpool, Oklahoma, or it's successors will be responsible for ordinary maintenance of public water mains and sanitary sewer facilities, but the owner of any lot shall pay for damages or relocations of such facilities caused or necessitated by acts of the owner of his agents or contractors.
3. The City of Glenpool, Oklahoma, or it's successors, through it's proper agents and employees, shall at all times have the right of access with their equipment to all easement-ways shown on the plat or provided for in the Certificate of Dedication, for the purpose of installing, maintaining, removing, or replacing all or any portion of such underground water, sewer and storm sewer facilities.
4. The foregoing covenants and restrictions concerning water, sewer and drainage facilities shall be enforceable by the City of Glenpool, Oklahoma, or it's successors, and the lot owners shall be bound thereby.

B. In connection with the provisions for underground Electricity, Gas and Communication services, all of the property in GlenVillage is subject to the following covenants and restrictions, to-wit:

1. Overhead lines for the supply of electric and communication service may be located along the West, South and East Side of said addition as indicated on the attached plat. Street light poles or standards will be served by underground cable, and except as provided in the immediately preceding sentence, all electric and communication supply lines shall be located underground, in the easement-ways reserved for general utility services and streets, shown on the attached plat. Service pedestals and transformers, as sources of supply at secondary voltages, may also be located in said easement-ways.
2. Underground service cables to all houses which may be located on all lots in said addition may be run from the nearest service pedestal or transformer to the point of usage determined by the location and construction of such house as may be located upon each said lot; provided that upon the installation of such a service cable to a particular house, the supplier of electric and communication services shall thereafter be deemed to have a definitive, permanent, effective and exclusive right-of-way easement on said lot, covering a five-foot strip extending 2.5 feet on each side of such service cable, extending from the service pedestal or transformer to the service entrance on said house.
3. Electric, communications and natural gas services through its proper

easement-ways shown on said plat, or provided for in this Deed of Dedication for the purpose of installing, maintaining, removing or replacing any portion of said underground electric facilities, communications and natural gas services so installed by it.

4. The owner of each lot shall be responsible for the protection of the underground electric, communication or natural gas facilities located on his property and shall prevent the alteration of grade or any construction activity which may interfere with said electric facilities. The electric supplier will be responsible for ordinary maintenance of underground electric facilities, but the owner will pay for damage or relocation of such facilities caused or necessitated by acts of the owner or his agents or contractors.

5. This covenant and the foregoing covenants, 1 through 5, (or ones of similar language) concerning underground electric, communication and natural gas facilities shall be enforceable by the electric, the communication and natural gas suppliers and shall be covenant running with the land and shall be included in the Deed of Dedication.

C. The Undersigned Owner will do the following: All streets shall be graded, base material applied and surface paved in accordance with the current Engineering Design Standards of the City of Glenpool to include curbs and gutters, street name signs in place, visual screens established, utilities and street lights installed, drainage structures constructed in accordance with the approved plans on file in the office of the City Engineer by the Owner, at his expense, and in compliance with the Engineering Design Standards of the City of Glenpool. Interior sidewalks shall be constructed at the time of the construction of the lot improvements. The streets and storm sewer shall be maintained in good repair by the Owner for a period of (10) years after the City's written acceptance of the construction, and all other improvements shall be maintained in good repair by the Owner for a period of one (1) year after the City's written acceptance of the construction.

D. Architectural Committee and Construction Standards. An Architectural Committee will be formed to review and approve any structure to be built on any lot and shall also be responsible for the interpreting the construction and construction standards herein. GlenVillage, L.L.C., the Developer, its successors, assigns or appointees are hereafter referred to as the Architectural Committee. After sixty-five percent (65%) of the lots in the subdivision have been purchased and houses constructed, the "GlenVillage" Homeowners Association and the Developer shall form a duly elected Architectural Committee consisting of members of the Association. The Developer, GlenVillage, L.L.C. and builders within the addition shall hold a three to one (3:1) proxy vote for any of the lots that they hold. This three to one (3:1) vote for GlenVillage, L.L.C. and the builders shall be used in all votes concerning any item that comes before the Homeowners Association including but not limited to the approval and/or disapproval of any item brought before the Architectural Committee.

E. The minimum building set-backs for dwelling units shall be as follows:

- | | |
|---------------|--|
| 1. Front yard | Twenty-five feet (25') unless shown otherwise on the plat. |
| 2. Side yard | Five feet (5') |
| 3. Rear yard | Twenty feet (20') |

F. Lot use restrictions.

1. No lot shall be used for business or professional purposes of any kind or for any commercial or manufacturing purpose.
2. No noxious or offensive activity shall be carried on upon any lot. Nothing shall be done upon any lot which may be or become an annoyance or a nuisance to the neighborhood.

G. Fence restrictions and grassing.

1. No fence or wall shall be erected, placed or altered on any lot nearer to the street than the minimum front yard set-back established herein and shown on the attached plat of GlenVillage, and no fence or wall shall exceed six (6) feet in height above ground level. If there is any reason for a fence to be constructed in front of the house, then the height will not exceed four (4) feet.
2. No chain-link fences will be permitted in the subdivision.

3. All wood fences shall be constructed of #2 grade or better Cedar or Spruce.

4. All of the lots to be sodd within 30 days of the original buyers move in date.

H. Dwelling material and size restriction.

1. No building or dwelling unit on any lot shall be constructed with less than twelve-hundred (1200) square feet of enclosed living area for any single family unit, exclusive of open porches, garages, or breezeways; in the event of a dwelling having more than one (1) story, there shall be a minimum of eighteen hundred (1800) square feet of floor space with a minimum of One Thousand and fifty (1050) square feet on the first story, exclusive of open porches, garage, and breezeways.
2. No building or dwelling unit shall be erected, placed or constructed on any lot in this addition unless at least thirty-three percent (33%) of the exterior walls thereof be brick, brick veneer, stone or stone veneer, stucco-type plaster, up to the eight foot plate line. Any deviation of exterior construction materials shall be permitted only with the written consent of the Architectural Committee.

3. No dwelling, structure, garage, or accessory building shall have a roof pitch of less than 6 in 12 and any roof constructed of composition shingles, the shingles will be three-tab shingles, Weather Wood, or equal color with a minimum 20 year guarantee.

I. Antennae and aerial restrictions.

1. No exterior radio or television aerial wires or antennae shall be erected or attached on or near any structure on any lot of this subdivision.

J. Garages.

1. All houses shall have a minimum of one attached two (2) car garage with access to the interior of the dwelling structure, conforming to all restrictions and covenants and codes and approved by the developer of GlenVillage, and the architectural committee of the subdivision.

K. Temporary structures.

1. No out-building, garage, shed, tent, trailer (i.e. any mobile or manufactured home), basement or temporary building shall be used for permanent or temporary residence purposes; provided that this paragraph shall not be deemed or construed to prevent the use of a temporary shed during the period of actual construction of any structure on any such property, nor the use of adequate sanitary toilet facilities for workmen which shall be provided by the builder during such construction.

L. Accessory and out-buildings.

1. Accessory buildings shall conform to the dwelling structure architecture, and shall be behind a privacy fence. No accessory building shall have a roof pitch of less than 6 in 12 and similar in design to residence.
2. All mailboxes in the subdivision shall conform to the model as set forth by the standards committee. Such mailboxes shall be provided by the builder per the developer's specifications at the closing of the lot or home purchase.

- M. No truck, camper, motor home, trailer, boat, or vehicle of any type (whether operable or not) may be parked, kept or stored on any lot except in a garage or screened area behind the building line of the tract for more than forty-eight (48) hours during any seventy-two (72) hour period.
- N. Livestock and poultry prohibited: No animals, livestock, or poultry of any kind shall be raised, bred or kept on any part thereof, except that dogs, cats, or other household pets may be kept, provided they are not kept, bred or maintained for commercial purposes.

O. Billboards prohibited: The construction or maintenance of billboards or advertising boards or structures on any lot is specifically prohibited, except temporary billboards advertising sale or rental of such property are permitted, provided they do not exceed nine (9) square feet in size.

P. Existing structures: No existing, erected building or structure of any sort may be moved onto or placed on any of the lots in GlenVillage.

Q. Obstructions: No object, including vegetation, shall be permitted on any lot which obstructs reasonably safe and clear visibility of pedestrian or vehicular traffic through site lines parallel to the ground surface at elevations between two (2) feet and six (6) feet above the roadways.

R. Lot division: No lot shall be split or further subdivided so as to reduce the area thereof, except as necessitated by correction of encroachments or other boundary deficiencies caused by errors in the platting, re-platting or surveying of the subdivision. This shall also include any changes necessary pursuant to any municipal direction.

S. These restriction may be amended and changed after filing of the plat, if the amendment is acknowledged and agreed to by 75% of the lot owners in the subdivision. The amendment shall be acknowledged by the developer and lot owners and filed in the County Clerk's office in the Court House of Tulsa County, Oklahoma.

T. Reserve Areas and Common Areas

1. Reserve area designated "A" on the attached plat is an area that will be deeded to the Homeowners Association of GlenVillage for their use and benefit. However, this designated area may be reduced prior to the transfer should any portion of the property be reclaimable based on the standards set forth by the requisite governmental agency including the City of Glenpool. This area shall be transferred to the Homeowners Association of GlenVillage on or before the completion of the last home constructed in the subdivision. However, GlenVillage, L.L.C., at its sole discretion, may transfer ownership of the reserve area designated "A" less any retention at any time following the construction of the first home in the subdivision. Reserve area designated "B", will be used for water detention facility and may be used for single family construction, provided however, that it does meet the above building requirements.

2. Detention facilities are in an easement grant that will be deeded to the Homeowners Association and construction shall be in accordance with the current standards and specifications of the City of Glenpool, Oklahoma. No wall, fence, building or other structure shall be placed or maintained in the detention easement area, nor shall there be any alteration of grade or contours in the detention easement area unless approved by the City of Glenpool, Oklahoma.

3. The Storm Water Detention facility shall be maintained by the Owner until the establishment of the GlenVillage Homeowners Association. The Homeowners Association shall be thereafter responsible for the maintenance which shall be performed in the following manner: (1) The side slopes shall be maintained smooth at slopes not to exceed 4:1 ratio. (2) A cover of vegetation shall be maintained on all slopes. (3) Vegetation shall be watered as necessary to maintain a vigorous growth. (4) The facility shall be mowed regularly as required during the growing season. (5) All concrete, rip-rap and appurtenances shall be maintained in good condition. (6) A 20'x20' fountain area in the detention pond will be maintained in good working condition. (7) Outflow structures shall be kept free of debris. In the event the Owner or Homeowners Association shall fail to adequately and properly maintain the storm water detention facility, the City of Glenpool, Oklahoma or its designated contractor may enter the area, perform necessary maintenance, and the cost of said maintenance shall be paid for by the Property Owners Association.

4. In the event the Property Owners Association, after completion of the maintenance and receipt of a statement of costs, fails to pay the cost of maintenance as above set forth, the City of Glenpool, Oklahoma may file of record a copy of the statement of costs and thereafter the costs shall be a lien against each lot in the subdivision.

5. A lien established as above provided may be foreclosed by the City of Glenpool, Oklahoma.

U. Enforcement: Enforcement to restrain violation of the covenants or to recover damages shall be by proceedings at law in a court of competent jurisdiction or in equity against any person or persons violating or attempting to violate and covenant herein, and may be brought by the Owner or any Owners or any persons having any interest therein, whether acting jointly or severally. The developer or Property Owners Association shall not be obligated to enforce any covenant or restriction through legal proceedings.

V. Property Owners Association: GlenVillage, L.L.C., has formed or shall cause to be formed, the GlenVillage PROPERTY OWNERS ASSOCIATION, INC. (hereinafter referred to as the "Association") a non-profit entity

Oklahoma and formed for the general purposes of maintaining the common open areas and the storm water detention facility and for enhancing the value, desirability and attractiveness of GlenVillage. The creation of this Association shall be completed at the sole discretion of GlenVillage, L.L.C. However, the same shall be no later than the last day of construction of the last home in the subdivision.

W. Membership: At any time any house constructed on a Lot and that Lot and house has been sold and occupied, the Owner therefore becomes a member of the GlenVillage PROPERTY OWNERS ASSOCIATION, INC. and membership shall be apartment to and may not be separated from the ownership of a lot or portion thereof. The owner of vacant lots will not be members of the Association, unless through the written consent of the owner. The acceptance of a deed to a lot by the home owner shall constitute acceptance of the Association as of the date of incorporation, or as of the date of the recording of the deed, whichever occurs last.

X. Covenant for assessments: The homeowner, and each subsequent owner of a lot or portion thereof, by acceptance of a deed therefore, is deemed to covenant and agree to pay the Association an annual assessment as established by the board of directors. No vacant lot will be assessed, unless through a written consent of the owner. Annual assessment rates shall be established each year by the assent of 51% of the lot owners within the subdivision. Annual assessments together with 10% interest, costs and reasonable attorney's fees shall be continuing lien on the lot and the personal obligation of the ownership of the lot at the time of assessment. The lien of the assessments provided for herein shall be subordinate to the liens of any first mortgage. Notwithstanding anything to the contrary herein, the Owner and each subsequent owner of a lot, by acceptance of a deed thereto, are deemed to covenant and agree to pay to the Association an annual assessment which shall be no less than a minimum amount necessary to adequately maintain and support all common areas of interest including, without limitation, all Reserve Areas and the storm water detention facility.

Y. Duration, Amendment and Severability.

1. Duration: These restrictions shall remain in full force and effect until January 1, 2023, and shall automatically be extended thereafter for successive periods of ten (10) years each unless terminated or amended as hereinafter provided.

2. Amendment or Termination: The private covenants and restrictions contained in this Deed of Dedication may be amended, modified, changed or canceled by a written instrument signed and acknowledged by the owners of two-thirds (2/3) of the lots in GlenVillage. Provided, however, so long as the Owner, or any equity majority owned by a current shareholder of the Owner, owns a lot in GlenVillage, the Owner retains the right, IN ITS SOLE DISCRETION, to: (i) veto any proposed amendments and (ii) amend, in its discretion, any covenant or term contained herein (other than Sections A, B, C, E and T which may be altered only with the written consent of the City of Glenpool).

3. Severability: Invalidity of any restriction set forth herein, or any part thereof, by an order, judgement or decree of any court or otherwise, shall not invalidate or affect any of the other restrictions of any part thereof as set forth herein, which shall remain in full force and effect.

Any successor(s) in title to the lots within GlenVillage, to enforce any shall not be deemed to be a waiver or relinquishment of any right or remedy, nor a modification of the restrictions and protective covenants.

As owner we hereby certify that we have caused the land described in this plat to be surveyed, divided, mapped, dedicated and access rights reserved as represented on the plat.

In witness whereof the owner have executed this Deed of Dedication on this 14 day of October, 2002.

GlenVillage L.L.C.,
an Oklahoma Limited Liability Company

ATTEST:

Secretary

STATE OF OKLAHOMA

COUNTY OF TULSA

Before me the undersigned, a Notary Public in and for said County and State, on this 14 day of October, 2002, personally appeared Joe E. Donelson to me known to be the identical person who subscribed the name thereof to the foregoing instrument and acknowledged to me that he executed the same as his free and voluntary act and deed and as the free and voluntary act and deed for said limited liability company, for the uses and purposes therein set forth.

Given under my hand and seal the day and year last above written.
Joe E. Donelson
Notary Public

My commission expires: 5-4-2025

SURVEYORS CERTIFICATE

I, Joe E. Donelson, a Registered Land Surveyor in the State of Oklahoma, hereby certify that I have, at the instance of the owner designated above, caused the above described survey to be performed under my supervision, and that the accompanying plat is a true and correct representation of said survey to my best knowledge and belief.

WITNESS my hand and seal this 14 day of October, 2002.

STATE OF OKLAHOMA

COUNTY OF TULSA

Before me, the undersigned, a Notary Public in and for said County and State, on this 14 day of October, 2002, personally appeared Joe E. Donelson to me known to be the identical person who executed the foregoing instrument, and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

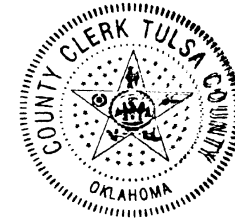
Given under me hand and seal the day and year last above written.

Joe E. Donelson

Notary Public

5-4-2025

Sheet 2 of 2 Sheets



OWNER:
GLENVILLAGE L.L.C.
P.O. BOX 677
JENKS, OKLAHOMA 74037
918-261-6351

ENGINEER/SURVEYOR:
JOE E. DONELSON
17440 SO. 89th E. AVE.
BIXBY, OKLAHOMA 74008
918-366-3413
C.A. NO.: 2094
EXP. DATE: 6/30/05

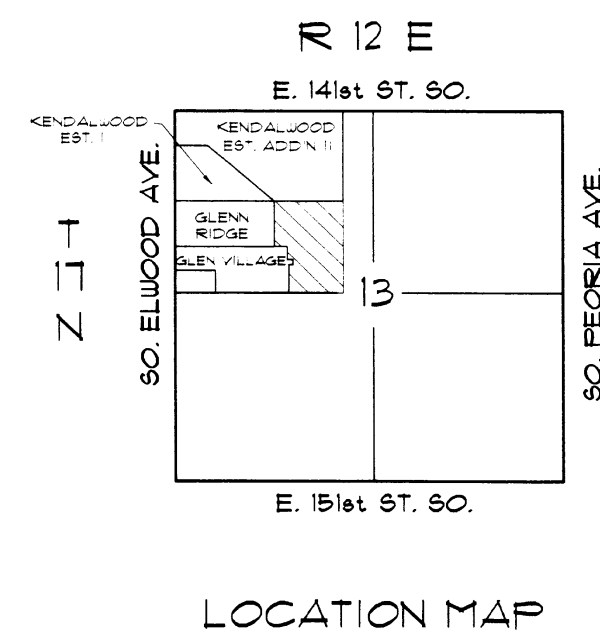
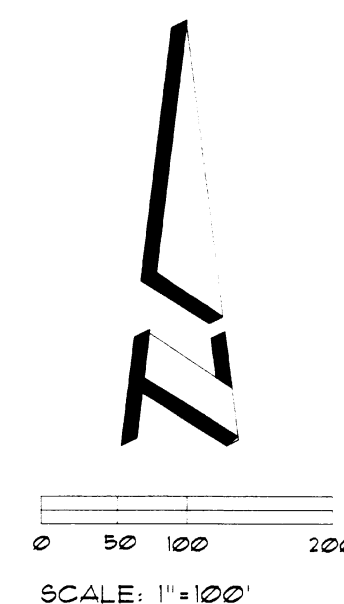
5785

FINAL PLAT
GlenVillage 2nd

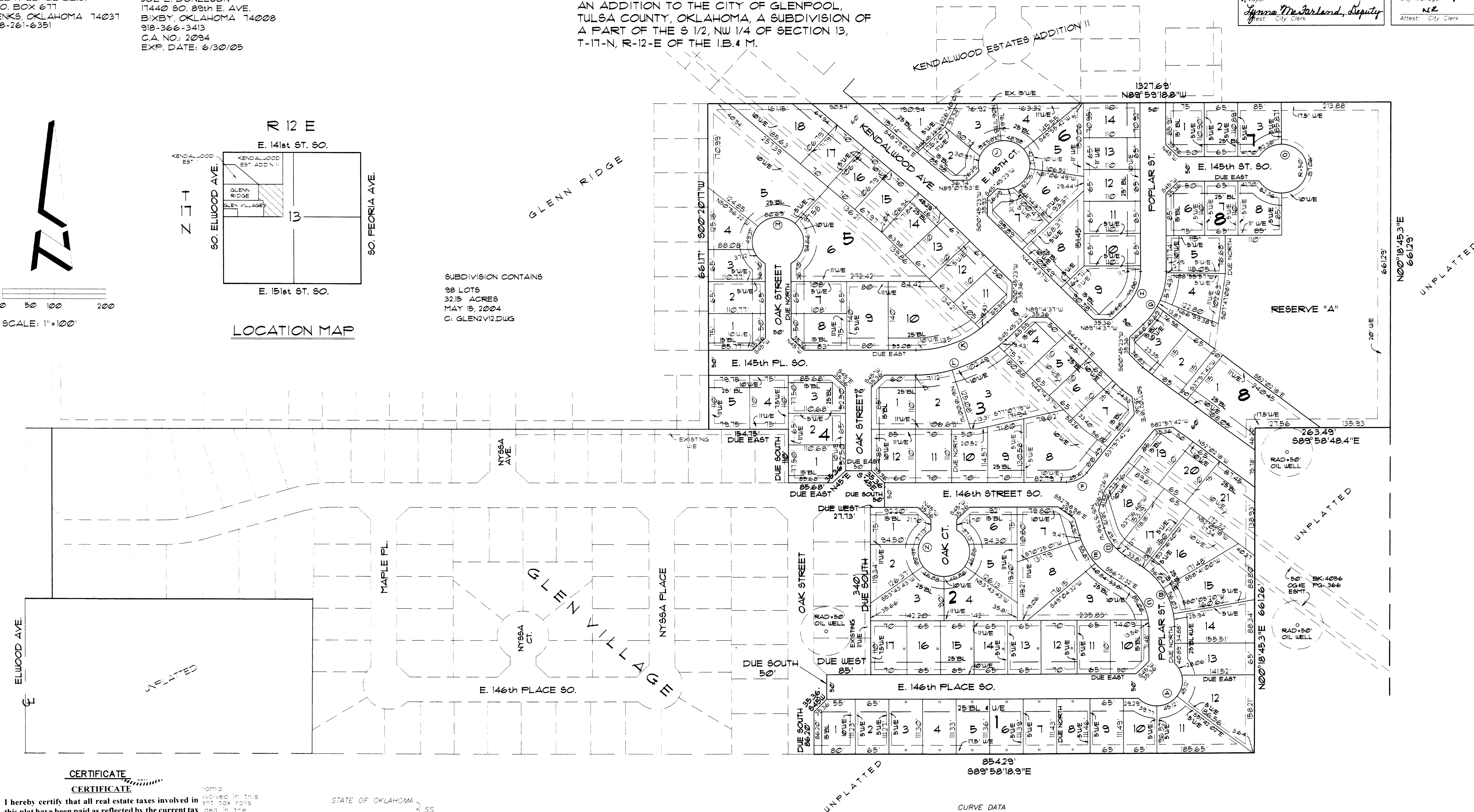
AN ADDITION TO THE CITY OF GLENPOOL,
TULSA COUNTY, OKLAHOMA, A SUBDIVISION OF
A PART OF THE S 1/2, NW 1/4 OF SECTION 13,
T-17-N, R-12-E OF THE 1.B. & M.

APPROVED 9/19/94 by the City
Council of the City of Glenpool,
Oklahoma.
Kurt C. Baker
V. Mayor
Lynda McFarland, Deputy
Attest: City Clerk

APPROVED 5/27/4 by the City
Manager of the City of Glenpool,
Oklahoma.
W. Taylor
City Manager
NR
Attest: City Clerk



SUBDIVISION CONTAINS
98 LOTS
32.15 ACRES
MAY 15, 2004
C: GLEN2V12.DWG



As provided in the
Statutes, the
plot, all such
and security
amount of

certified to
This certifi
taxes in f
20__

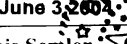
CERTIFICATE

I hereby certify that all real estate taxes involved in this plat have been paid as reflected by the current tax rolls. Security has been provided in the amount of \$ 2,878.00 to be applied to 20 04 taxes. This certificate is NOT to be construed as payment of 20 04 taxes in full but is given in order that this plat may be filed on record. 20 04 taxes may exceed the amount of the security deposit.

10m
included in this
plat tax rolls
per in the
tax
taxes not as yet
of record
pos.

THIS SEMI

Dated June 3, 2004
 Dennis Semler
 Tulsa County Treasurer
 By: [Signature]
 Deputy

The seal of the Tulsa County Auditor is circular with a five-pointed star in the center. The star contains a smaller circle with a figure. The words "TULSA COUNTY OKLA" are written around the perimeter of the seal.

STATE OF OKLAHOMA } ss
COUNTY OF TULSA }

I, Earlene Wilson, Tulsa County Clerk, in and for the County and State of Oklahoma above named, do hereby certify that the foregoing is a true and correct copy of a like instrument now on file in my office.

Dated the _____ day of _____
Earlene Wilson, Tulsa County Clerk

Deputy

PLANNING COMMISSION APPROVAL

I, Stacy Ewing, Chairman/Vice-Chairman/Secretary of the City of Glenpool Planning Commission, hereby certify that the said Commission duly approved the map of "GlenVillage 2nd", on the 6 day of April, 2004.

Stacy Ewing
Chairman/Vice-Chairman/Secretary

CURVE DATA				
ID	RAD	DELTA	LC	CH
A	50°	181°08'46"	158.07'	
B	110°	58°31'32"	158.66'	142.06'
C	100°	56°31'32"	98.66'	94.70'
D	100°	40°33'37"	70.78'	69.32'
E	150°	40°33'27"	106.18'	103.98'
F	50°	52°02'21"	45.41'	43.86'
G	110°	45°42'33"	119.78'	116.62'
H	100°	48°23'37"	79.86'	77.75'
J	50°	300°	261.78'	
K	200°	44°14'37"	154.43'	150.63'
L	250°	44°14'37"	193.04'	188.28'
M	50°	300°	261.78'	
N	50°	300°	261.78'	
O	50°	300°	261.78'	

LEGEND

B.L.	BUILDING LINE
I.P.	IRON PIN
C.L.	CENTER LINE
U/E	UTILITY EASEMENT

May 15, 2004
GlenVillage 2nd
SHEET 1 OF 3

DEED OF DEDICATION AND RESTRICTIVE COVENANTS

GlenVillage 2nd

KNOW ALL MEN BY THESE PRESENTS:

NOW THEREFORE, the Undersigned, GlenVillage L.L.C., an Oklahoma Limited Liability Company, being the owner in fee simple of the real estate and being situated in the City of Glenpool, Tulsa County, State of Oklahoma, and described as follows:

The following described property situated in the S/2 of the NW/4 of Section 13, T-17-N, R-12-E of the Indian Base Meridian, Tulsa County, Oklahoma according to the U.S. Government survey thereof and being more particularly described as follows, to-wit:

Beginning at a point on the West line of Said NW/4, said point being the Southwest Corner of Glen Ridge, a subdivision to the City of Glenpool, Tulsa County, Oklahoma according to the recorded plat thereof, Thence S 89°58'48.41" E along the South line of Said Glen Ridge for 1,324.09 feet to the point of beginning, Thence Due East for 154.75 feet to the northeast corner of lot 8, Block 4, GlenVillage, an addition to the City of Glenpool, Thence Due South for 110.00 feet, Thence Due East for 85.68 feet, Thence N 45° E for 35.36 feet, Thence Due East for 50.00 feet, Thence S 45° E for 35.36 feet, Thence Due South for 50.00 feet, Thence Due West for 27.73 feet, Thence Due South for 340.00 feet, Thence Due West for 85.00 feet, Thence Due South for 50.00 feet, Thence S 45° W for 35.36 feet, Thence Due South for 66.20 feet to the southeast corner of GlenVillage, Thence S 89°58'48.41" E for 854.29 feet, Thence N 00°18'45.3" E for 661.26 feet, Thence S 89°58'48.41" E for 263.49 feet, Thence N 00°18'45.3" E for 661.29 feet, Thence N 89°52'18.8" W and along the south line of Kendallwood Estates Addition, an addition to the City of Glenpool, for 1,327.69 feet to Lot 1, Block 2, Glenn Ridge, an addition to the City of Glenpool, Thence S 00°20'17" W and along the east line of Glenn Ridge for 661.17 feet to the point of beginning and containing 32.15 acres more or less.

and the Undersigned Owner has caused the described realty to be surveyed, staked and platted into lots and blocks in conformity with the accompanying plat, and have designated the same as "GlenVillage 2nd", an Addition to the City of Glenpool, Tulsa County, State of Oklahoma.

Now, therefore, the Undersigned Owner dedicates for public use of the streets as shown on said plat and do hereby guarantee clear title to all land that is so dedicated. The Owner does further dedicate for the public use the easements and rights of way as shown for the several purposes of constructing, maintaining, operating, repairing, and removing or replacing any and all public utilities, including storm transformers, gas lines and water lines, power lines and sanitary sewers, telephone lines, and cable television lines, together with all fittings and equipment for each of such facilities, including the poles, wires, conduits, pipes, valves, meters and any other such appurtenances thereto with the right of ingress and egress to and upon such easements and rights of way for the uses and purposes aforesaid; provided, however that the Owner hereby reserves the right to construct, maintain, operate, lay and re-lay water lines and sewer lines together with the right of ingress and egress over, across and along all of the utility easement areas as shown on the plat for the purpose of furnishing services to the area included within the plat.

The Undersigned Owner does hereby relinquish the rights of ingress and egress to the above described property within the bounds designated as "Limits of No Access" (LNA), and shown on the plat, except as may be hereafter released, altered, or amended by the City of Glenpool and approved by the Glenpool Planning Commission or its successors, or as otherwise provided by the Statutes and Laws of the State of Oklahoma pertaining thereto. The foregoing covenant shall be enforceable by the City of Glenpool, Oklahoma or its successors, and the owners of each lot agrees to be bound thereby.

FURTHER, the Owner, for the purpose of providing and orderly development of the property above-described, (hereinafter referred to as GlenVillage), and for the purpose of insuring adequate restrictions for the mutual benefit of the undersigned Owner, it's successors, grantees and assigns, does hereby impose the following restrictions and covenants, which shall be enforceable by the lots within GlenVillage.

A. In connection with the provisions for water and sanitary sewer services, all of the lots in GlenVillage 2nd are subject to the following covenants and restrictions, to-wit:

1. The owner of each lot shall be responsible for the protection of the public water mains and of the public sanitary sewer facilities located on his lot and shall prevent the alteration of grade within the easement areas (in excess of two feet) from the original contours or any

construction activity which may interfere with such public water mains and/or public sewer facilities. The City of Glenpool, or its successors will be responsible for ordinary maintenance of public water mains and sanitary sewer facilities, but the owner of any lot shall pay for damages or relocations of such facilities caused or necessitated by acts of the owner of his agents or contractors.

3. The City of Glenpool, Oklahoma, or it's successors, through it's proper agents and employees, shall at all times have the right of access with their equipment to all easement-ways shown on the plat or provided for in the Certificate of Dedication, for the purpose of installing, maintaining, removing, or replacing all or any portion of such underground water, sewer and storm sewer facilities.

4. The foregoing covenants and restrictions concerning water, sewer and drainage facilities shall be enforceable by the City of Glenpool, Oklahoma, or it's successors, and the lot owners shall be bound thereby.

B. In connection with the provisions for underground Electricity, Natural Gas and Communication services, all of the property in GlenVillage 2nd is subject to the following covenants and restrictions, to-wit:

1. Overhead lines for the supply of electric and communication service may be located along the West, South and East Side of said addition as indicated on the attached plat. Street light poles or standards will be served by underground cable, and except as provided in the immediately preceding sentence, all electric and communication supply lines shall be located underground, in the easement-ways reserved for general utility services and streets, shown on the attached plat. Service pedestals and transformers, as sources of supply at secondary voltages, may also be located in said easement-ways.

2. Underground service cables and natural gas service lines to all houses which may be located on all lots in said Addition may be run from the nearest service pedestal, transformer or natural gas service line to the point of usage determined by the location and construction of such house as may be located upon each said lot; provided that upon the installation of such a service cable or natural gas service line to a particular house, the supplier of electric, communication and natural gas services shall thereafter be deemed to have a definitive, permanent, effective and exclusive right-of-way easement on said lot, covering a five-foot strip extending 2.5 feet on each side of such service cable or natural gas service line extending from the service pedestal, transformer or natural gas service line to the service entrance on said house.

3. Electric, communications and natural gas services through its proper agents and employees, shall at all times have right of access to all such easement-ways shown on said plat, or provided for in this Deed of Dedication for the purpose of installing, maintaining, removing or replacing any portion of said underground electric facilities, communications and natural gas services so installed by it.

4. The owner of each lot shall be responsible for the protection of the underground electric, communication or natural gas facilities located on his property and shall prevent the alteration of grade or any construction activity which may interfere with said electric facilities. The electric supplier will be responsible for ordinary maintenance of underground electric facilities, but the owner will pay for damage or relocation of such facilities caused or necessitated by acts of the owner or his agents or contractors.

5. This covenant and the foregoing covenants, 1 through 5, (or ones of similar language) concerning underground electric, communication and natural gas facilities shall be enforceable by the electric, the communication and natural gas suppliers and shall be covenant running with the land and shall be included in the Deed of Dedication.

C. The Undersigned Owner will do the following: All streets shall be graded, base material applied and surface paved in accordance with the current Engineering Design Standards of the City of Glenpool to include curbs and gutters, street name signs in place, visual screens established, utilities and street lights installed, drainage structures constructed in accordance with the approved plans on file in the office of the City Engineer by the Owner, at his expense, and in compliance with the Engineering Design Standards of the City of Glenpool. Interior sidewalks shall be constructed at the time of the construction of the lot improvements. The streets and storm sewer shall be maintained in good repair by the Owner for a period of Two (2) years after the City's

written acceptance of the construction, and all other improvements shall be maintained in good repair by the Owner for a period of One (1) year after the City's written acceptance of the construction.

D. Architectural Committee and Construction Standards. An Architectural Committee will be formed to review and approve any structure to be built on any lot and shall also be responsible for the interpreting the development and construction standards contained herein. GlenVillage L.L.C., the Developer, its successors, assigns or appointees are hereafter referred to as the Architectural Committee. After sixty-five percent (65%) of the lots in the subdivision have been purchased and houses constructed, the "GlenVillage" Homeowners Association and the Developer shall form a duly elected Architectural Committee consisting of members of the Association. The Developer, GlenVillage, L.L.C. and builders within the any of the lots that they hold. This three to one (3:1) vote for GlenVillage, L.L.C. and the builders shall be used in all votes concerning any item that comes before the Homeowners Association including but not limited to the approval and/or disapproval of any item brought before the Architectural Committee.

E. The minimum building set-backs for dwelling units shall be as follows:

- | | |
|---------------|--|
| 1. Front yard | Twenty-five feet (25') unless shown otherwise on the plat. |
| 2. Side yard | Five feet (5') |
| 3. Rear yard | Twenty feet (20') |
- Easements take precedent to the above set-backs.

F. Lot use restrictions.

1. No lot shall be used for business or professional purposes of any kind or for any commercial or manufacturing purpose.

2. No noxious or offensive activity shall be carried on any lot. Nothing shall be done upon any lot which may be or become an annoyance or a nuisance to the neighborhood.

G. Fence restrictions and grassing.

1. No fence or wall shall be erected, placed or altered on any lot nearer to the street than the minimum front yard set-back established herein and shown on the attached plat of GlenVillage 2nd, and no fence or wall shall exceed six (6) feet in height above ground level. If there is any reason for a fence to be constructed in front of the house, then the height will not exceed four (4) feet.

2. No chain-link fences will be permitted in the subdivision.

3. All wood fences shall be constructed of #2 grade or better Cedar or Spruce.

4. All of the lots to be sodd within 30 days of the original buyers move in date.

H. Dwelling material and size restriction.

1. No building or dwelling unit on any lot shall be constructed with less than Twelve-Hundred (1200) square feet of enclosed living area for any single family unit, exclusive of open porches, garages, or breezeways; in the event of a dwelling having more than one (1) story, there shall be a minimum of Eighteen hundred (1800) square feet of floor space with a minimum of One Thousand and fifty (1050) square feet on the first story, exclusive of open porches, garage, and breezeways.

2. No building or dwelling unit shall be erected, placed or constructed on any lot in this addition unless at least thirty-three percent (33%) of the exterior walls thereof be brick, brick veneer, stone or stone veneer, stucco-type plaster, up to the eight foot plate line. Any deviation of exterior construction materials shall be permitted only with the written consent of the Architectural Committee.

3. No dwelling, structure, garage, or accessory building shall have a roof pitch of less than 6 in 12 and any roof constructed of composition shingles, the shingles will be three-tab shingles, Weather Wood, or equal color with a

May 15, 2004
GlenVillage 2nd
Sheet 2 of 3

minimum 20 year guarantee.

I. Antennae and aerial restrictions.

1. No exterior radio or television aerial wires or antennae shall be erected or attached on or near any structure on any lot of this subdivision.

J. Garages.

1. All houses shall have a minimum of one attached two (2) car garage conforming to the architecture of the dwelling structure, conforming to all restrictions and covenants and codes and approved by the developer of GlenVillage 2nd, and the architectural committee of the subdivision.

K. Temporary structures.

1. No out-building, garage, shed, tent, trailer (i.e. any mobile or manufactured home), basement or temporary building shall be used for permanent or temporary residence purposes; provided that this paragraph shall not be deemed or construed to prevent the use of a temporary shed during the period of actual construction of any structure on any such property, nor the use of adequate sanitary toilet facilities for workmen which shall be provided by the builder during such construction.

L. Accessory and out-buildings.

1. Accessory buildings shall conform to the dwelling structure architecture, and shall be behind a privacy fence. No accessory building shall have a roof pitch of less than 6 in 12 and similar in design to residence.

2. All mailboxes in the subdivision shall conform to the model as set forth by the standards committee. Such mailboxes shall be provided by the builder per the developer's specifications at the closing of the lot or home purchase.

- M. No truck, camper, motor home, trailer, boat, or vehicle of any type (whether operable or not) may be parked, kept or stored on any lot except in a garage or screened area behind the building line of the tract for more than forty-eight (48) hours during any seventy-two (72) hour period.

- N. Livestock and poultry prohibited: No animals, livestock, or poultry of any kind shall be raised, bred or kept on any part thereof, except that dogs, cats, or other household pets may be kept, provided they are not kept, bred or maintained for commercial purposes.

- O. Billboards prohibited: The construction or maintenance of billboards or advertising boards or structures on any lot is specifically prohibited, except temporary billboards advertising sale or rental of such property are permitted, provided they do not exceed nine (9) square feet in size.

- P. Existing structures: No existing, erected building or structure of any sort may be moved onto or placed on any of the lots in GlenVillage.

- Q. Obstructions: No object, including vegetation, shall be permitted on any corner lot which obstructs reasonably safe and clear visibility of pedestrian or vehicular traffic through site lines parallel to the ground surface at elevations between Two (2) feet and Six (6) feet above the roadways.

- R. Lot division: No lot shall be split or further subdivided so as to reduce the area thereof, except as necessitated by correction of encroachments or other boundary deficiencies caused by errors in the platting, re-platting or surveying of the subdivision. This shall also include any changes necessary pursuant to any municipal direction.

- S. These restriction may be amended and changed after filing of the plat, if the amendment is acknowledged and agreed to by 75% of the lot owners in the addition and that instrument is duly executed and acknowledged by the developer and lot owners and filed in the County Clerk's office in the Court House of Tulsa County, Oklahoma.

T. Reserve Areas and Common Areas

1. Reserve area designated "A" on the attached plat is an area that will be deeded to the Homeowners Association of GlenVillage for their use and benefit. However, this designated area may be reduced prior to the transfer should any portion of the property be reclaimable based on the standards set forth by the requisite governmental agency including the City of Glenpool. This area shall be transferred to the Homeowners Association of GlenVillage on or before the completion of the last home constructed in the subdivision. However, GlenVillage, L.L.C., at its sole discretion, may transfer ownership of the reserve area designated "A" less any detention at any time following the construction of the first home in the subdivision.

2. Detention facilities are in an easement grant that will be deeded to the Homeowners Association and construction shall be in accordance with the current standards and specifications of the City of Glenpool, Oklahoma. No wall, fence, building or other structure shall be placed or maintained in the detention easement area, nor shall there be any alteration of grade or contours in the detention easement area unless approved by the City of Glenpool, Oklahoma.

3. The Storm Water Detention facility shall be maintained by the Owner until the establishment of the GlenVillage Homeowners Association. The Homeowners Association shall be thereafter responsible for the maintenance which shall be performed in the following manner: (1) The side slopes shall be maintained smooth at slopes not to exceed 4:1 ratio. (2) A cover of vegetation shall be maintained on all slopes. (3) Vegetation shall be watered as necessary to maintain a vigorous growth. (4) The facility shall be mowed regularly as required during the growing season. (5) All concrete, rip-rap and appurtenances shall be maintained in good condition. (6) Outflow structures shall be kept free of debris. In the event the Owner or Homeowners association shall fail to adequately and properly maintain the storm water detention facility, the City of Glenpool, Oklahoma or its designated contractor may enter the area, perform necessary maintenance, and the cost of said maintenance shall be paid for by the Property Owners Association.

4. In the event the Property Owners Association, after completion of the maintenance and receipt of a statement of costs, fails to pay the cost of maintenance as above set forth, the City of Glenpool, Oklahoma may file of record a copy of the statement of costs and thereafter the costs shall be a lien against each lot in the subdivision.

5. A lien established as above provided may be foreclosed by the City of Glenpool, Oklahoma.

- U. Enforcement: Enforcement to restrain violation of the covenants or to recover damages shall be by proceedings at law in a court of competent jurisdiction or in equity against any person or persons violating or attempting to violate and covenant herein, and may be brought by the Owner or Owners of any lot or having any interest therein, whether acting jointly or severally. The developer or Property Owners Association shall not be obligated to enforce any covenant or restriction through legal proceedings.

- V. Property Owners Association: GlenVillage, L.L.C., has formed or shall cause to be formed, the GlenVillage PROPERTY OWNERS ASSOCIATION, INC. (hereinafter referred to as the "Association") a non-profit entity established pursuant to the Business Corporation Act of the State of Oklahoma and formed for the general purposes of maintaining the common open areas and the storm water detention facility and for enhancing the value, desirability and attractiveness of GlenVillage 2nd. The creation of this Association shall be completed at the sole discretion of GlenVillage, L.L.C. However, the same shall be no later than the last day of construction of the last home in the subdivision.

- W. Membership: At any time any house constructed on a lot and that lot and house has been sold and occupied, the Owner therefore becomes a member of the GlenVillage PROPERTY OWNERS ASSOCIATION, INC. and membership shall be apartment to and may not be separated from the ownership of a lot or portion thereof. The owner of vacant lots will not be members of the Association, unless through the written consent of the owner. The acceptance of a deed to a lot by the home owner shall constitute acceptance of the Association as of the date of incorporation, or as of the date of the recording of the deed, whichever occurs last.

- X. Covenant for assessments: The homeowner, and each subsequent owner of a lot or portion thereof, by acceptance of a deed therefore, is deemed to covenant and agree to pay the Association an annual assessment as established by the board of directors. No vacant lot will be assessed, unless through a written consent of the owner. Annual assessment rates shall be established each year by the assent of 51% of the lot owners within the subdivision. Annual assessments together with 10% interest, costs and reasonable attorney's fees shall be continuing lien on the lot and the personal obligation of the ownership of the lot at the time of assessment. The lien of the assessments provided for herein shall be subordinate to the liens of any first mortgage. Notwithstanding anything to the contrary herein, the Owner and each subsequent owner of a lot, by acceptance of a deed thereto, are deemed to covenant and agree to pay to the Homeowners Association an annual assessment which shall be no less than a minimum amount necessary to adequately maintain and support all common areas of interest including, without limitation, all Reserve Areas designated on the plat.

- Y. Duration, Amendment and Severability.

1. Duration. These restrictions shall remain in full force and effect until January 1, 2025, and shall automatically be extended thereafter for successive periods of ten (10) years each unless terminated or amended as hereinafter provided.

2. Amendment or Termination. The private covenants and restrictions contained in this Deed of Dedication may be amended, modified, changed or canceled by a written instrument signed and acknowledged by the owners of two-thirds (2/3) of the lots in GlenVillage 2nd. Provided, however, so long as the Owner, or any equity majority owned by a current shareholder of Owner, owns a lot in GlenVillage 2nd, the Owner retains the right, IN ITS SOLE DISCRETION, to: (i) veto any proposed amendments and (ii) amend, in its discretion, any covenant or term contained herein (other than Sections A, B, C, E and T which may be altered only with the written consent of the City of Glenpool).

3. Severability. Invalidation of any restriction set forth herein, or any part thereof, by an order, judgement or decree of any court or otherwise, shall not invalidate or affect any of the other restrictions of any part thereof as set forth herein, which shall remain in full force and effect.

Any successor(s) in title to the lots within GlenVillage 2nd, to enforce any given restriction or covenant or condition at any time, or from time to time, shall not be deemed to be a waiver or relinquishment of any right or remedy, nor a modification of these restrictions and protective covenants.

As owner we hereby certify that we have caused the land described in this plat to be surveyed, divided, mapped, dedicated and access rights reserved as represented on the plat.

In witness whereof the owner have executed this Deed of Dedication on this 26th day of May, 2004.

GlenVillage L.L.C., an Oklahoma Limited Liability Company
[Signature]

ATTEST:

Secretary

STATE OF OKLAHOMA)

COUNTY OF TULSA)

Before me the undersigned, a Notary Public in and for said County and State, on this 26th day of May, 2004, personally appeared Joe E. Donelson to me known to be the identical person who subscribed the name thereof to the foregoing instrument and acknowledged to me that he executed the same as his free and voluntary act and deed and as the free and voluntary act and deed for said limited liability company, for the uses and purposes therein set forth.

Given under my hand and seal the day and year last above written.

[Signature]
Notary Public

My commission expires: 4-26-25 *[Signature]*
SURVEYORS CERTIFICATE # 0007028

I, Joe E. Donelson, a Registered Land Surveyor in the State of Oklahoma, hereby certify that I have, at the instance of the owner designated above, caused the above described survey to be performed under my supervision, and that the accompanying plat is a true and correct representation of said survey to my best knowledge and belief.

WITNESS my hand and seal this 24th day of May, 2004.

[Signature]
Joe E. Donelson, RLS #399
C.A. No. 2094, Expires: 6/30/05

STATE OF OKLAHOMA)

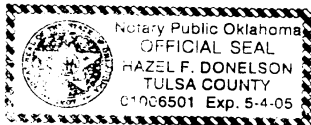
COUNTY OF TULSA)

Before me, the undersigned, a Notary Public in and for said County and State, on this 24th day of May, 2004, personally appeared Joe E. Donelson, to me known to be the identical person who executed the foregoing instrument, and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

Given under me hand and seal the day and year last above written.

[Signature]
Notary Public

My Commission expires: 5-4-2008



May 15, 2004
GlenVillage 2nd
Sheet 3 of 3

I. ROOFING MATERIALS.

ROOFING FOR A DWELLING SHALL BE TAMKO HERITAGE 30 YEAR WEATHER WOOD COLOR. PROVIDED, HOWEVER, THAT IF SUCH ROOFING SHOULD NOT BE REASONABLY AVAILABLE, ALTERNATIVE ROOFING APPROVED BY THE ARCHITECTURAL COMMITTEE SHALL BE PERMITTED UPON DETERMINATION OF THE ARCHITECTURAL COMMITTEE THAT THE ALTERNATIVE IS OF EQUAL OR SUPERIOR QUALITY AND OF A DESIGN AND COLOR COMPATIBLE WITH THE ROOFING MATERIAL ABOVE SPECIFIED.

J. DRIVEWAYS.

DRIVEWAYS SHALL BE CONCRETE AND REQUIRE APPROVAL OF THE ARCHITECTURAL COMMITTEE PRIOR TO CONSTRUCTION.

K. FENCING.

FENCES SHALL BE SIX (6) FEET IN HEIGHT AND MADE OF WOOD PRIVACY FENCING. NO CHAIN LINK FENCES SHALL BE PERMITTED WITHOUT APPROVAL OF THE ARCHITECTURAL COMMITTEE PRIOR TO CONSTRUCTION. NO FENCE SHALL BE ERRECTED NEARER TO THE FRONT LOT LINE THAN THE TWENTYFOUR (24) FOOT BUILDING LINE OR NEARER TO THE SIDE STREET LOT LINE THAN THE SIDE BUILDING LINE SHOWN ON THE RECORDED PLAT.

L. SEASONAL DECORATIONS

ALL SEASONAL DECORATIONS SHALL BE REMOVED NO LATER THAN THIRTY (30) CALENDAR DAYS FROM THE DAY OF THE ACTUAL HOLIDAY.

M. ON-SITE CONSTRUCTION.

NO RESIDENCE OR BUILDING BUILT OFF-SITE SHALL BE MOVED TO OR PLACED ON ANY LOT.

N. OUTBUILDINGS.

NO TRAILER, TENT, SHACK, GARAGE, BARN OR OTHER OUT-BUILDING ERRECTED ON A LOT SHALL AT ANY TIME BE USED AS A RESIDENCE, TEMPORARILY OR PERMANENTLY, NOR SHALL ANY STRUCTURE OF A TEMPORARY CHARACTER BE USED AS A RESIDENCE.

O. SWIMMING POOLS.

ABOVE GROUND SWIMMING POOLS ARE PROHIBITED.

P. ANTENNAS.

NO RADIO OR TELEVISION ANTENNAS, PLACED ON ANY ROOF OF ANY BUILDING ERRECTED ON ANY LOT, OR ANY FREE STANDING ANTENNAS SHALL BE ERRECTED ON ANY LOT EXCEPT AT A HEIGHT EXCEEDING THE ELEVATION OF THE TOP OF THE RIDGE LINE OF THE ROOF OF THE RESIDENCE ON THE LOT. ALL DISH TYPE OR SIMILAR SATELLITE RECEIVING ANTENNAS ON ALL LOTS SHALL BE SCREENED FROM PUBLIC VIEW WHEN VIEWED FROM THE STREET AND SHALL NOT EXCEED SIX (6) IN DIAMETER.

Q. LOT MAINTENANCE.

NO INOPERATIVE VEHICLE OR MACHINERY SHALL BE STORED ON ANY LOT. EACH LOT SHALL BE MAINTAINED IN A NEAT AND ORDERLY CONDITION FREE OF RUBBISH, TRASH AND OTHER DEBRIS AND SHALL BE CUT, TRIMMED OR MOWED TO PREVENT GROWTH OF WEEDS OR TALL GRASS.

R. RECREATIONAL VEHICLES.

BOATS, TRAILERS, CAMPERB AND OTHER RECREATIONAL VEHICULAR EQUIPMENT SHALL NOT BE STORED ON ANY LOT, FOR MORE THAN TWENTYFOUR (24) HOURS, EXCEPT WITHIN AN ENCLOSED GARAGE.

S. NON-RECREATIONAL TRAILERS, MACHINERY AND EQUIPMENT

NO NON-RECREATIONAL TRAILERS, MACHINERY OR EQUIPMENT SHALL BE STORED, PLACED OR PARKED ON ANY LOT, EXCEPT WITHIN AN ENCLOSED GARAGE, OR ON ANY STREET WITHIN THE SUBDIVISION, PROVIDED HOWEVER, NOTHING HEREIN SHALL PROHIBIT THE PARKING OF VEHICLES, MACHINERY AND EQUIPMENT WHEN BEING UTILIZED IN CONNECTION WITH CONSTRUCTION SERVICES PERTAINING TO A RESIDENCE.

T. GARAGE RECEIPTABLES.

NO EXPOSED GARAGEB CAN, TRASH CAN, TRASH BURNING APPARATUS OR STRUCTURE, SHALL BE PLACED ON ANY LOT OR ANY RESERVE AREA.

U. ANIMALS.

NO ANIMALS, LIVESTOCK OR POULTRY OF ANY KIND MAY BE MAINTAINED, BRED, SOLD OR KEPT EXCEPT THAT DOGS, CATS AND OTHER HOUSEHOLD PETS MAY BE KEPT PROVIDED THAT THEY ARE NOT USED FOR COMMERCIAL PURPOSES.

V. NOISIOUS ACTIVITY.

NO NOISIOUS OR OFFENSIVE TRADE OR ACTIVITY SHALL BE CARRIED OUT UPON ANY LOT OR UPON ANY RESERVE AREA, NOR SHALL ANYTHING BE DONE THEREIN THAT MAY BE OR MAY BECOME AN ANNOYANCE OR NUISANCE TO THE SUBDIVISION.

W. SIGNAGE.

NO SIGN OF ANY KIND SHALL BE DISPLAYED TO THE PUBLIC VIEW ON ANY LOT EXCEPT ONE SIGN OF NOT MORE THAN 6 SQUARE FEET ADVERTISING THE SALE OR RENTAL OF THE REAL PROPERTY THEREON.

X. MATERIALS AND STORAGE.

NO LOT SHALL BE USED FOR THE STORAGE OF MATERIALS FOR A PERIOD OF GREATER THAN THIRTY (30) DAYS PRIOR TO THE START OF CONSTRUCTION AND THE CONSTRUCTION SHALL BE COMPLETED WITHIN NINE (9) MONTHS THEREAFTER. EACH LOT SHALL BE MAINTAINED IN A NEAT AND ORDERLY CONDITION DURING CONSTRUCTION.

Y. GARAGE SALES/YARD SALES.

GARAGE SALES/YARD SALES SHALL NOT BE PERMITTED IN THE SUBDIVISION.

Z. BASKETBALL GOALS.

NO BASKETBALL GOAL OR STRUCTURE SHALL BE PERMITTED IN ANY OF THE STREET RIGHTS OF WAY.

AA. INOPERATIVE VEHICLES.

NO INOPERATIVE VEHICLE OR MACHINERY SHALL BE STORED ON ANY LOT. EACH LOT SHALL BE MAINTAINED FREE OF RUBBISH, TRASH, OR OTHER DEBRIS AND SHALL BE CUT, TRIMMED OR MOWED TO PREVENT GROWTH OF WEEDS OR TALL GRASS.

BB. AC PAD AND UNIT

FOR LOTS THAT UTILIZE A 4.5 SIDE YARD, THE AC PAD AND UNIT SHALL BE LOCATED BEHIND THE HOUSE AND OUTSIDE OF THE 9' SIDE YARD.

CC. MAILBOXES

ALL MAILBOXES SHALL BE OF A SINGLE-ARM DESIGN FOR THE LOTS WITHIN SUBSORTAL BLOCKS 1-3 AS APPROVED BY THE ARCHITECTURAL COMMITTEE. NO MAILBOXES SHALL BE ERRECTED ON ANY RESIDENTIAL LOT WITHOUT THE APPROVAL OF THE DESIGN BY THE ARCHITECTURAL COMMITTEE, AND SHALL CONFORM TO A DESIGN STANDARD. A CHARGE FOR MAILBOXES WILL BE COLLECTED BY THE OWNER/DEVELOPER AT THE CLOSING OF EACH LOT.

DD. FRONT YARD LANDSCAPING

ALL YARDS FACING A STREET SHALL BE PROFESSIONALLY LANDSCAPED WITH THE FOLLOWING STANDARDS PRIOR TO A CERTIFICATE OF OCCUPANCY ISSUED BY THE CITY OF GLENPOOL.
1. (1) 1" DIA. TREE (MAPLE, OAK, OR REDBUD) OR APPROVED EQUAL.
2. (2) 1-5 GAL CREPE MYRTLES OR APPROVED EQUAL.
3. (3) 1-3 GAL BOWDOUGES OR APPROVED EQUAL.
4. 250 SF (MIN.) MULCHED PLANTER BEDS WITH 2" MIN. MULCH DEPTH AND STEEL EDGING.

SECTION IV. HOMEOWNERS' ASSOCIATION

A. FORMATION OF HOMEOWNERS' ASSOCIATION

THE OWNER/DEVELOPER HAS FORMED OR SHALL CAUSE TO BE FORMED AN ASSOCIATION OF THE OWNERS OF THE LOTS WITHIN SUBSORTAL BLOCKS 1-3 HEREINAFTER REFERRED TO AS THE "HOMEOWNERS' ASSOCIATION" TO BE ESTABLISHED IN ACCORDANCE WITH THE STATUTES OF THE STATE OF OKLAHOMA, AND TO BE FORMED FOR THE GENERAL PURPOSES OF MAINTAINING RESERVE AREA X, AND ENHANCING THE VALUE, DESIRABILITY AND ATTRACTIVENESS OF SUBSORTAL BLOCKS 1-3.

B. MEMBERSHIP

EVERY PERSON OR ENTITY WHO IS A RECORD OWNER OF THE FEE INTEREST OF A LOT SHALL BE A MEMBER OF THE HOMEOWNERS' ASSOCIATION. MEMBERSHIP SHALL BE APPURTINANT TO AND MAY NOT BE SEPARATED FROM THE OWNERSHIP OF A LOT.

C. ASSESSMENT

EACH RECORD OWNER OF A LOT SHALL BE SUBJECT TO ASSESSMENT BY THE HOMEOWNERS' ASSOCIATION FOR THE PURPOSES OF IMPROVEMENT AND MAINTENANCE OF RESERVE AREA X.

SECTION V. ENFORCEMENT, DURATION, AMENDMENT AND SEVERABILITY

A. ENFORCEMENT

THE RESTRICTIONS HEREIN SET FORTH ARE COVENANTS TO RUN WITH THE LAND AND SHALL BE BINDING UPON THE OWNER/DEVELOPER, ITS SUCCESSORS AND ASSIGNS WITHIN THE PROVISIONS OF SECTION I, PUBLIC STREETS AND GENERAL UTILITY EASEMENTS AND SET FORTH CERTAIN COVENANTS AND THE ENFORCEMENT RIGHTS PERTAINING THEREIN. AND ADDITIONALLY, THE COVENANTS WITHIN SECTION I, WHETHER OR NOT SPECIFICALLY THEREIN SO STATED, SHALL INURE TO THE BENEFIT OF AND SHALL BE ENFORCEABLE BY THE CITY OF GLENPOOL, OKLAHOMA. THE COVENANTS CONTAINED IN SECTION II, PLANNED UNIT DEVELOPMENT RESTRICTIONS ARE ESTABLISHED PURSUANT TO THE PLANNED UNIT DEVELOPMENT PROVISIONS OF THE GLENPOOL ZONING CODE AND SHALL INURE TO THE BENEFIT OF AND SHALL BE ENFORCEABLE BY THE CITY OF GLENPOOL, OKLAHOMA. ANY OWNER OF A LOT AND THE HOMEOWNER ASSOCIATION IF THE UNDERSIGNED OWNER/DEVELOPER, OR ITS SUCCESSORS OR ASSIGNS, SHALL VIOLATE ANY OF THE COVENANTS WITHIN SECTION I, IT SHALL BE LIABLE TO THE CITY OF GLENPOOL, ANY OWNER OF A LOT OR THE HOMEOWNER ASSOCIATION TO MAINTAIN ANY ACTION AT LAW OR IN EQUITY AGAINST THE PERSON OR PERSONS VIOLATING OR ATTEMPTING TO VIOLATE ANY SUCH COVENANT TO PREVENT HIM OR THEM FROM SO DOING, OR TO COMPEL COMPLIANCE WITH THE COVENANT. IN ANY ACTION BROUGHT TO ENFORCE THE COVENANTS ESTABLISHED WITHIN THIS DEED OF DEDICATION, THE DEFENSE THAT THE PARTY INITIATES THE EQUITABLE PROCESSING AS AN ASSOCIATE RESIDENT AT LAW IS HEREBY WAIVED. IN ANY JUDICIAL ACTION BROUGHT BY ANY OWNER OF A LOT OR THE ASSOCIATION, WHEN ACTION BEGINS TO ENFORCE THE COVENANTS CONTAINED IN SECTION IV, ACTIONS TO RECOVER DAMAGES FOR THE BREACH THEREOF, THE PREVAILING PARTY SHALL BE ENTITLED TO RECOVER REASONABLE ATTORNEY FEES AND COSTS AND EXPENSES INCURRED IN SUCH ACTION.

B. DURATION

THESE RESTRICTIONS, TO THE EXTENT PERMITTED BY APPLICABLE LAW, SHALL BE PERPETUAL, BUT IN ANY EVENT SHALL BE IN FORCE AND EFFECT FOR A TERM OF NOT LESS THAN TWENTY (20) YEARS FROM THE DATE OF THE RECORDING OF THIS DEED OF DEDICATION UNLESS TERMINATED OR AMENDED AS HEREINAFTER PROVIDED.

C. AMENDMENT

THE COVENANTS CONTAINED WITHIN SECTION I, PUBLIC STREETS AND GENERAL UTILITY EASEMENTS MAY BE AMENDED OR TERMINATED AT ANY TIME BY A WRITTEN INSTRUMENT SIGNED AND ACKNOWLEDGED BY THE OWNER OF THE LAND TO WHICH THE AMENDMENT OR TERMINATION IS TO BE APPLICABLE AND APPROVED BY THE CITY OF GLENPOOL, OKLAHOMA, OR ITS SUCCESSORS. THE COVENANTS CONTAINED WITHIN SECTION II, PLANNED UNIT DEVELOPMENT RESTRICTIONS MAY BE AMENDED OR TERMINATED AT ANY TIME BY A WRITTEN INSTRUMENT SIGNED AND ACKNOWLEDGED BY THE OWNER OF THE LAND TO WHICH THE AMENDMENT OR TERMINATION IS TO BE APPLICABLE AND APPROVED BY THE GLENPOOL PLANNING COMMISSION, OR ITS SUCCESSORS. NOTWITHSTANDING THE FOREGOING, THE COVENANTS CONTAINED WITHIN SECTION II, SHALL BE DEEMED AMENDED WITHOUT NECESSITY OF EXECUTION OF AN AMENDING DOCUMENT UPON APPROVAL OF A MINOR AMENDMENT TO PLD NO. 59, MINOR AMENDMENT #1 BY THE GLENPOOL PLANNING COMMISSION OR ITS SUCCESSORS AND RECORDING OF A CERTIFIED COPY OF THE MINUTES OF THE GLENPOOL PLANNING COMMISSION OR ITS SUCCESSORS WITH THE TULSA COUNTY CLERK. THE COVENANTS AND RESTRICTIONS CONTAINED WITHIN SECTION II, PRIVATE RESTRICTIONS, MAY BE AMENDED OR TERMINATED AT ANY TIME BY A WRITTEN INSTRUMENT SIGNED AND ACKNOWLEDGED BY THE OWNER/DEVELOPER DURING SUCH PERIOD THAT THE OWNER/DEVELOPER IS THE OWNER OF AT LEAST ONE (1) LOT OR ALTERNATIVELY THE COVENANTS AND RESTRICTIONS MAY BE AMENDED OR TERMINATED AT ANY TIME BY A WRITTEN INSTRUMENT SIGNED AND ACKNOWLEDGED BY THE OWNER/DEVELOPER DURING SUCH PERIOD THAT THE OWNER/DEVELOPER IS THE OWNER OF AT LEAST ONE (1) LOT AND ANY AMENDMENT OR TERMINATION PROPERLY EXECUTED BY THE OWNER/DEVELOPER DURING ITS OWNERSHIP OF AT LEAST ONE (1) LOT AND ANY AMENDMENT OR TERMINATION PROPERLY EXECUTED BY THE PRESIDENT OF THE HOMEOWNERS' ASSOCIATION, THE INSTRUMENT EXECUTED BY THE OWNER/DEVELOPER DURING ITS OWNERSHIP OF AT LEAST ONE (1) LOT OR THE PRESIDENT OF ANY INSTRUMENT AMENDING OR TERMINATING COVENANTS AS ABOVE SET FORTH SHALL BE EFFECTIVE FROM AND AFTER THE DATE, IT IS PROPERLY RECORDED NO AMENDMENT OR TERMINATION OF A COVENANT OR RESTRICTION SHALL BE GRANTED AS TO AFFECT A SPECIFIC LOT(S) EXCEPT AS PROVIDED HEREIN UNDER SECTION II (B), USE.

D. SEVERABILITY

INVALIDATION OF ANY RESTRICTION SET FORTH HEREIN, OR ANY PART THEREOF, BY AN ORDER, JUDGMENT, OR DECREE OF ANY COURT, OR OTHERWISE, SHALL NOT INVALIDATE OR AFFECT ANY OF THE OTHER RESTRICTIONS OR ANY PART THEREOF AS SET FORTH HEREIN, WHICH SHALL REMAIN IN FULL FORCE AND EFFECT.

IN WITNESS WHEREOF, BLUMPT PROPERTIES LAND DEVELOPMENT 2018, LLC, AN OKLAHOMA LIMITED LIABILITY COMPANY, HAS EXECUTED THIS INSTRUMENT THIS 16TH DAY OF JUNE, 2020.

SUBMIT PROPERTIES LAND DEVELOPMENT 2018, LLC
AN OKLAHOMA LIMITED LIABILITY COMPANY

BY: James Lemon
JAMES LEMON, MANAGER

STATE OF OKLAHOMA)
COUNTY OF TULSA) SS.

BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID STATE AND COUNTY, ON THIS 18TH DAY OF August, 2020, PERSONALLY APPEARED JAMES LEMON, TO BE KNOWN TO BE THE IDENTICAL PERSON WHO SUBSCRIBED THEIR NAME TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME AS THEIR FREE AND VOLUNTARY ACT AND DEED, AND AS THE FREE AND VOLUNTARY ACT AND DEED OF SAID OKLAHOMA LIMITED LIABILITY COMPANY, FOR THE USES AND PURPOSES THEREIN SET FORTH.

James Lemon
NOTARY PUBLIC

MY COMMISSION EXPIRES

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

IN WITNESS WHEREOF, BLUMPT PROPERTIES LAND DEVELOPMENT 2018, LLC, AN OKLAHOMA LIMITED LIABILITY COMPANY, HAS EXECUTED THIS INSTRUMENT THIS 16TH DAY OF JUNE, 2020.

SUBMIT PROPERTIES LAND DEVELOPMENT 2018, LLC
AN OKLAHOMA LIMITED LIABILITY COMPANY

BY: James Lemon
JAMES LEMON, MANAGER

STATE OF OKLAHOMA)
COUNTY OF TULSA) SS.

BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID STATE AND COUNTY, ON THIS 18TH DAY OF August, 2020, PERSONALLY APPEARED JAMES LEMON, TO BE KNOWN TO BE THE IDENTICAL PERSON WHO SUBSCRIBED THEIR NAME TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME AS THEIR FREE AND VOLUNTARY ACT AND DEED, AND AS THE FREE AND VOLUNTARY ACT AND DEED OF SAID OKLAHOMA LIMITED LIABILITY COMPANY, FOR THE USES AND PURPOSES THEREIN SET FORTH.

James Lemon
NOTARY PUBLIC

MY COMMISSION EXPIRES

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

IN WITNESS WHEREOF, BLUMPT PROPERTIES LAND DEVELOPMENT 2018, LLC, AN OKLAHOMA LIMITED LIABILITY COMPANY, HAS EXECUTED THIS INSTRUMENT THIS 16TH DAY OF JUNE, 2020.

SUBMIT PROPERTIES LAND DEVELOPMENT 2018, LLC
AN OKLAHOMA LIMITED LIABILITY COMPANY

BY: James Lemon
JAMES LEMON, MANAGER

STATE OF OKLAHOMA)
COUNTY OF TULSA) SS.

BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID STATE AND COUNTY, ON THIS 18TH DAY OF August, 2020, PERSONALLY APPEARED JAMES LEMON, TO BE KNOWN TO BE THE IDENTICAL PERSON WHO SUBSCRIBED THEIR NAME TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME AS THEIR FREE AND VOLUNTARY ACT AND DEED, AND AS THE FREE AND VOLUNTARY ACT AND DEED OF SAID OKLAHOMA LIMITED LIABILITY COMPANY, FOR THE USES AND PURPOSES THEREIN SET FORTH.

James Lemon
NOTARY PUBLIC

MY COMMISSION EXPIRES

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

MY COMMISSION NUMBER

**Comprehensive Plan Amendment Application
And
Legal Description**



RECEIVED:	<u>Feb 1st 2024</u>
TAC CONFERENCE:	<u>N/A</u>
PC HEARING:	_____
FILE #:	<u>CPA-01-24</u>
STAFF USE ONLY	

Comprehensive Plan Map Amendment Application

PART I – PROPERTY OWNER INFORMATION:

Name: McGuire Bell Iago Phone: (918) 949-9268
Address: 5705 E 71st St., Suite 200, Tulsa, OK 74136
Email Address: LPATMCG@yahoo.com

PROJECT APPLICANT INFORMATION:

Name: Thomas L. Vogt Phone: (918) 581-8257
Address: 15 E. 5th St., Suite 3800
Email Address: tvogt@jgbok.com

APPLICANT'S REPRESENTATIVE INFORMATION:

Company Name: Jones, Gotcher & Bogan, P.C. Phone: (918) 581-8200
Address: 15 E. 5th St., Suite 3800, Tulsa, OK 74103
Contact Name: Thomas L. Vogt Phone: (918) 581-8257
Email Address: tvogt@jgbok.com

PART II – PROPERTY DESCRIPTION:

Legal Description: *(Please submit a digital copy as a Word document with application.)*
Property Site Address: 1220 E. 148th St. S., Glenpool, OK 74033
County: Tulsa Acreage: 38.33 (Tract A&B) + 1.87 (City Street)
Parcel No.: 97213-72-13-32080
Current Zoning: AGRICULTURAL Present Use: VACANT
Comprehensive Land Use Plan Designation: SUBURBAN RESIDENTIAL
Proposed Comprehensive Land Use Plan Designation: GENERAL RESIDENTIAL

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

PART III – PUBLICATION NOTICE:

Who is the person that shall be billed for publication?

☐ Present Owner ☒ Agent for Owner ☐ Purchaser
☐ Attorney for Owner ☐ Other: _____

Name: Thomas L. Vogt

Mailing Address: 15 E. 5th St., Suite 3800 Tulsa, OK 74103 Phone: (918) 581-8257

E-Mail Address: tvogt@jgbok.com

The individual listed above will be billed directly by the local newspaper for the advertising cost of the notice publication.

PART IV – SUBMITTAL ATTACHMENTS:

The following items shall also be attached to or submitted with this application form:

- ☒ Property Survey "Exhibit"
- ☒ 300' certified radius report with property owner mailing labels from a title or abstract company.
- ☒ Legal description of the property (if by metes and bounds, attach plat of survey)
- ☒ A certificate of closure from a licensed surveyor.
- ☒ Application Fee (See Fee Schedule for amounts)

Please submit this completed application with **all required** items to the Glenpool Development Services Department. All applicants must submit a paper copy and an electronic media of all required materials. Incomplete applications **will not be** accepted. The applicant or the applicant's representative must attend the Planning Commission and City Council meetings.

PART V – SIGNATURES:

I, Thomas L. Vogt (applicant name), hereby certify that the attached and completed application contains the information required by the City of Glenpool as specified above. I understand the submission of incomplete and inaccurate information may result in a delay in processing and action on this application.

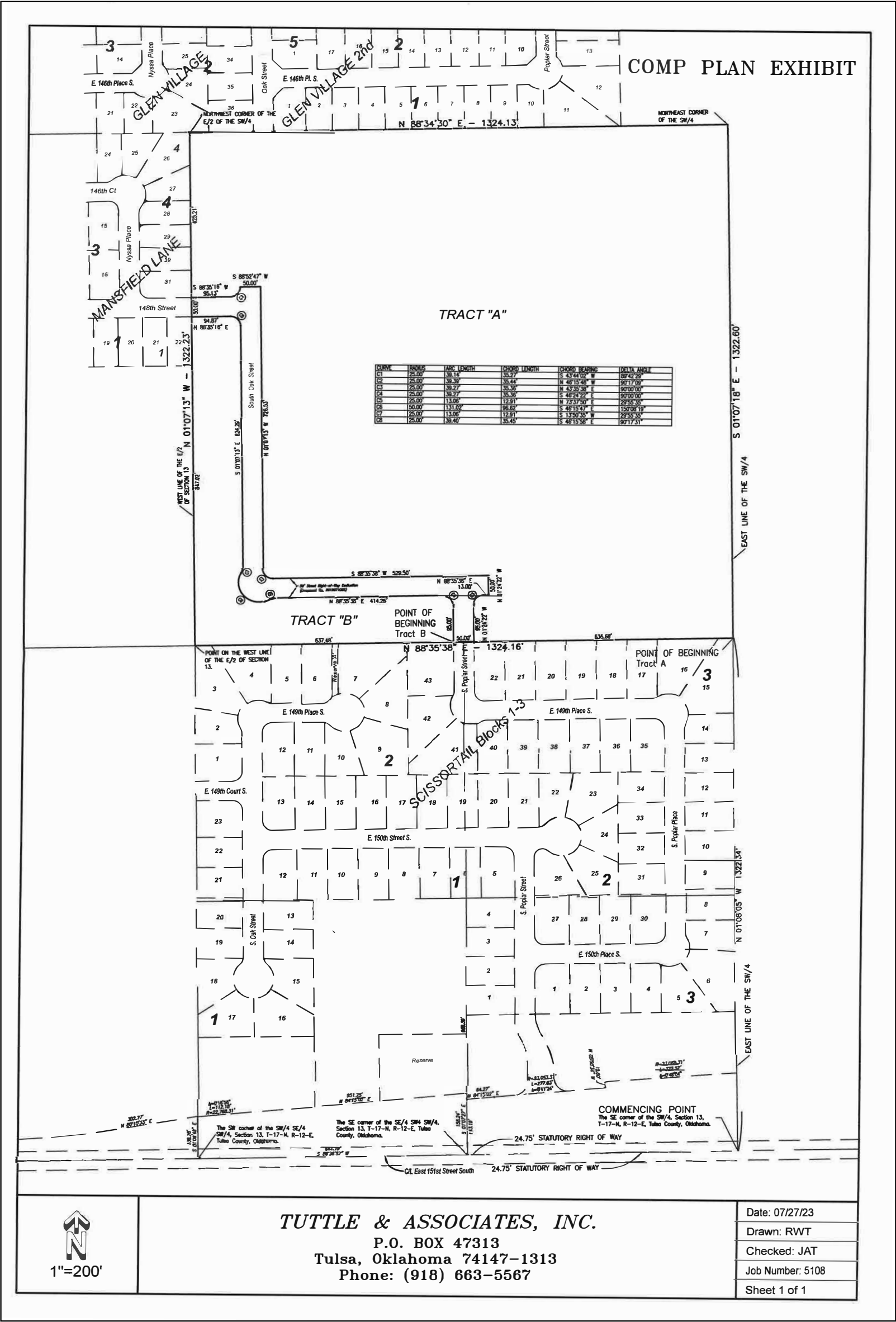
Project Applicant Name (Print Name): Thomas L. Vogt

Project Applicant Signature: [Signature] Date: 1-31-24

Property Owner Name (Print Name): GANCE P MCGUIRE

Property Owner Signature: [Signature] Date: 1-31-24

The property owner must sign the application, or it will not be processed.



SCISSORTAIL II

Tract A Legal Description:

A Tract of land that is a part of the of the East Half of THE Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma according to the U.S. Government Surey thereof, being more particularly described as follows, to-wit:

COMMENCING at the Southeast corner of the SW/4 of said section 13; THENCE North 01°08'05" West along the East line of the SW/4 a distance of 1322.34 feet to the POINT OF BEGINNING; THENCE South 88°35'38" West a distance of 636.68 feet to a point on the 50-foot-wide Street Right-of-Way Dedication recorded as Document No. 2019071005 in the records of the Tulsa County Clerk; THENCE along said Right-of-Way line for the next ten courses; THENCE North 01°24'22" West along said Right-of-Way line a distance of 95.00 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 90°00'00" for an arc distance of 39.27 feet and a chord which bears North 43°35'38" East a distance of 35.36 feet; THENCE North 88°35'38" East a distance of 13.00 feet; THENCE North 01°24'22" West a distance of 50.00 feet; THENCE South 88°35'38" West a distance of 529.50 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 90°17'09" for an arc distance of 39.39 feet and a chord which bears North 46°15'48" West a distance of 35.44 feet; THENCE North 01°07'13" West a distance of 726.53 feet; THENCE South 88°52'47" West for a distance of 50.00 feet to a point of non-tangent curve to the right; THENCE along said non-tangent curve to the right having a radius of 25.00 feet and a central angle of 89°42'29" for an arc distance of 39.14 feet and a chord which bears South 43°44'02" West a distance of 35.27 feet; THENCE South 88°25'16" West a distance of 95.13 feet to a point on the West line of the E/2 Section 13; THENCE leaving said Right-of-Way line North 01°07'13" West along said West line of the E/2 Section 13 a distance of 425.20 feet to the Northwest corner of the E/2 of the SW/4; THENCE North 88°34'30" East along said North line 1324.13 feet to the Northeast corner of the SW/4; THENCE South 01°07'18" East along said East line of the SW/4 a distance of 1322.60 feet to the POINT OF BEGINNING. Basis of Bearings is the GPS Bearing of North 01°07'18" West along the East line of Southwest Quarter (SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma.

Said tract contains 1,507,149.51 square feet, 34.599 acres more or less.

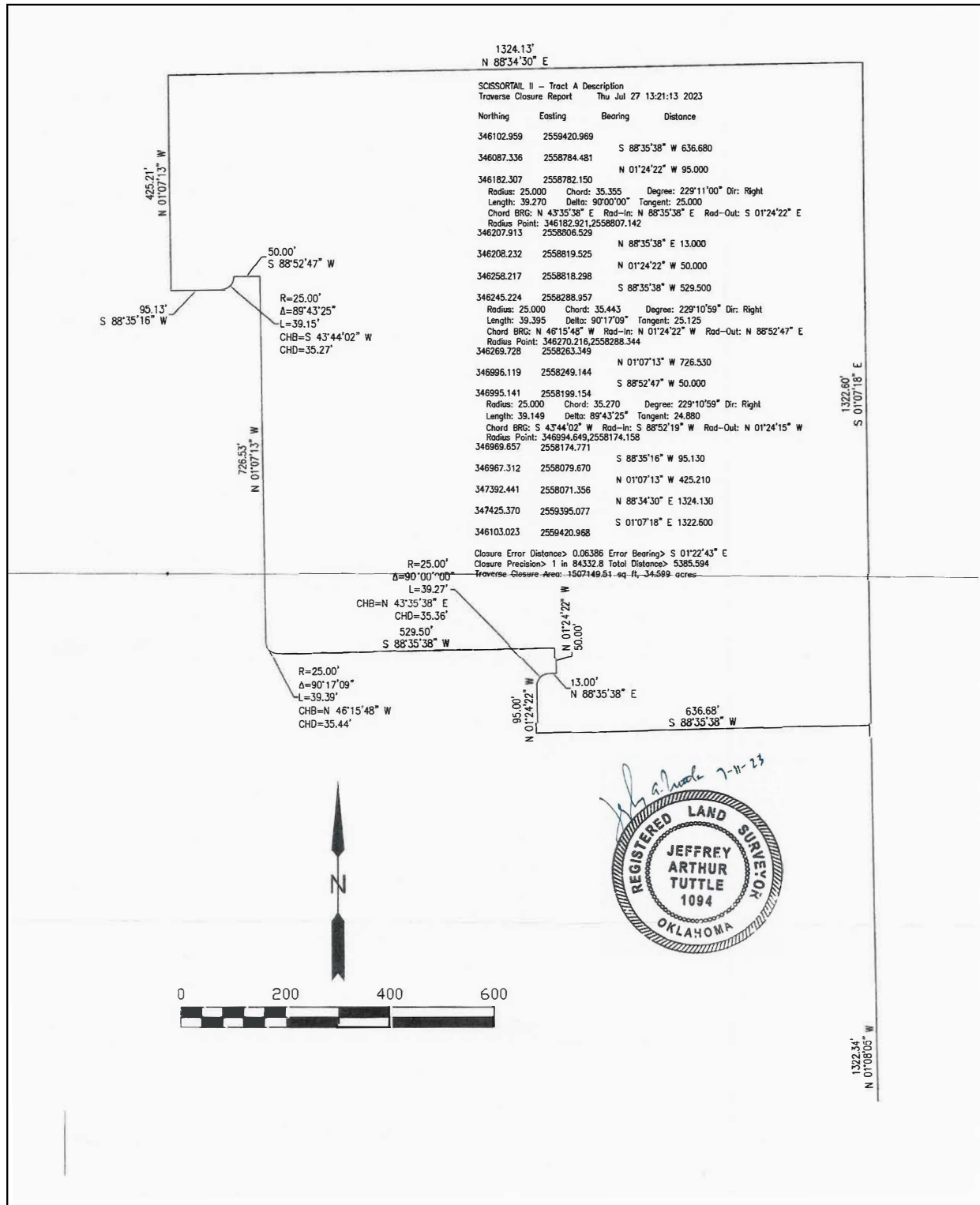
SCISSORTAIL II

Tract B Legal Description:

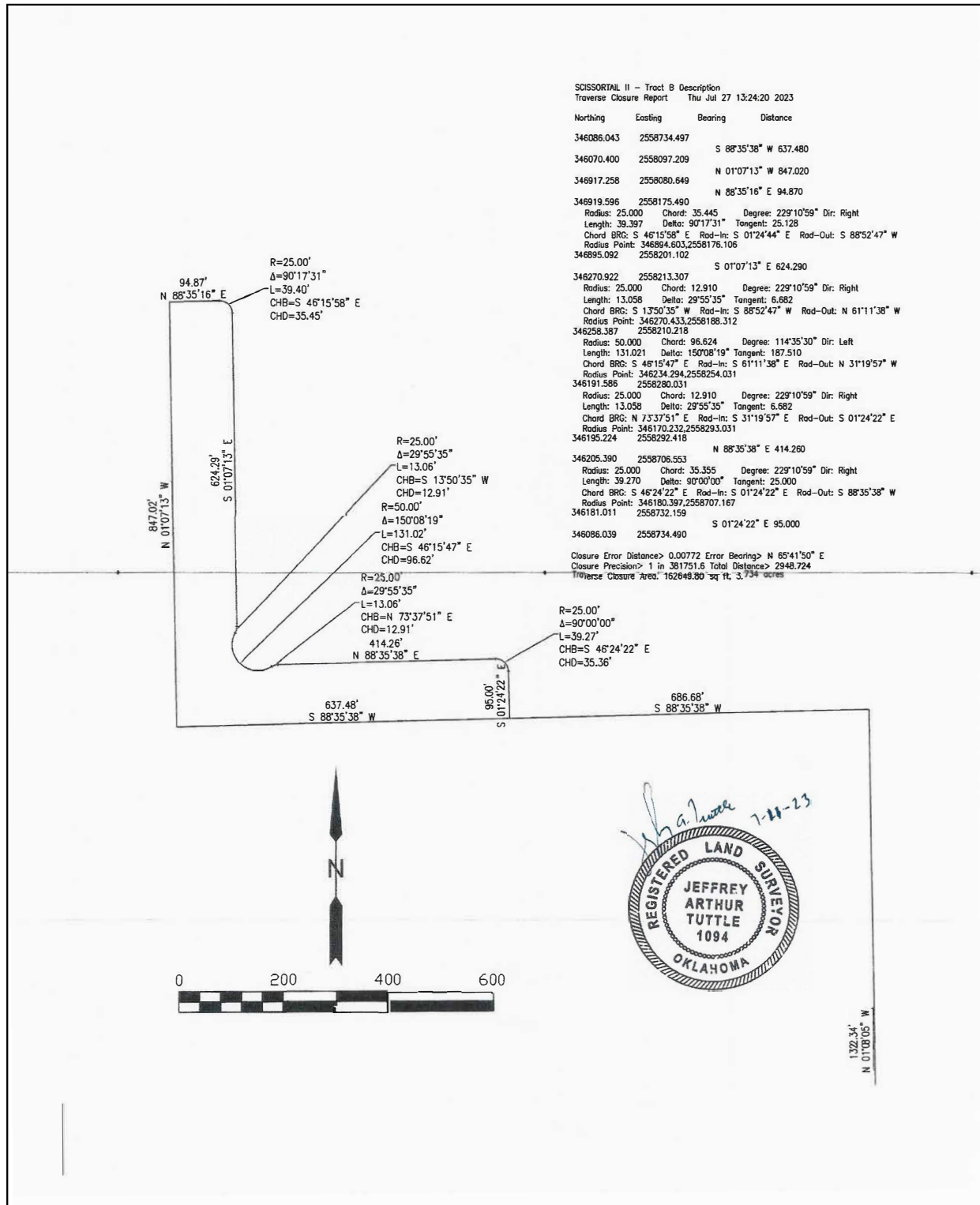
A Tract of land that is a part of the of the East Half of THE Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma according to the U.S. Government Survey thereof, being more particularly described as follows, to-wit:

COMMENCING at the Southeast corner of the SW/4 of said section 13; THENCE North $01^{\circ}08'05''$ West along the East line of the SW/4 a distance of 1322.34; THENCE South $88^{\circ}35'38''$ West a distance of 686.68 feet to a point on the West line of a 50-foot-wide Street Right-of-Way Dedication recorded as Document No. 2019071005 in the records of the Tulsa County Clerk, said point also being the POINT OF BEGINNING; Thence continuing South $88^{\circ}35'38''$ West a distance of 637.48 feet to a point on the West line of the E/2 Section 13; THENCE North $01^{\circ}07'13''$ West along said West line a distance of 847.02 feet to a point on South line of the aforementioned Street Right-of-Way Dedication; THENCE along said Right-of-Way line for the next nine courses; THENCE North $88^{\circ}35'16''$ East a distance of 94.87 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of $90^{\circ}17'31''$ for an arc distance of 39.40 feet and a chord which bears South $46^{\circ}15'58''$ East a distance of 35.45 feet; THENCE South $01^{\circ}07'13''$ East a distance of 624.29 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of $29^{\circ}55'35''$ for an arc distance of 13.06 feet and a chord which bears South $13^{\circ}50'35''$ West a distance of 12.91 feet to a point of reverse curve to the left; THENCE along said reverse curve to the left having a radius of 50.00 feet and a central angle of $150^{\circ}08'19''$ for an arc distance of 131.02 feet and a chord which bears South $46^{\circ}15'47''$ East a distance of 96.62 feet to a point of reverse curve to the right; THENCE along said reverse curve to the right having a radius of 25.00 feet and a central angle of $29^{\circ}55'35''$ for an arc distance of 13.06 feet and a chord which bears North $73^{\circ}37'50''$ East a distance of 12.91 feet; THENCE North $88^{\circ}35'38''$ East a distance of 414.26 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of $90^{\circ}00'00''$ for an arc distance of 39.27 feet and a chord which bears South $46^{\circ}24'22''$ East a distance of 35.46 feet; THENCE South $01^{\circ}24'22''$ East a distance of 95.00 feet to THE POINT OF BEGINNING. Basis of Bearings is the GPS Bearing of North $01^{\circ}07'18''$ West along the East line of Southwest Quarter (SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma.

Said tract contains 1626,49.80 square feet, 3.734 acres more or less.



City Council Regular Meeting - 03 Jun 2024 Minutes Attachment



City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

Tulsa County Clerk - Michael Willis

Doc # 2019071005 Page(s): 6 Recorded 08/12/2019 11:40:18 AM

Receipt # 19-43702 Fees: \$23.00



Copy

DO NOT REMOVE THIS PAGE

THIS IS PART OF YOUR RECORDED DOCUMENT

**THIS PAGE HAS BEEN ADDED TO PROVIDE ADEQUATE SPACE FOR RECORDING
INFORMATION.**



**CITY OF GLENPOOL
12205 S YUKON AVE
GLENPOOL, OK 74033**

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

Doc #2019071005 Page 2 of 6

DEED OF DEDICATION

KNOW ALL MEN BY THESE PRESENTS:

That SUMMIT PROPERTIES LAND DEVELOPMENT 2019, LLC, an Oklahoma Limited Liability Company, by Jared Lemons, its Member, of Tulsa County, State of Oklahoma, the owner of the legal and equitable title to the following described real estate ("Grantor"), in consideration of the sum of One Dollar, cash in hand paid, receipt of which is hereby acknowledged, does hereby dedicate to the City of Glenpool, Tulsa County, Oklahoma, a municipal corporation, ("Grantee"), its successors and assigns, for the benefit of the public, forever, the following described property, to wit:

See Attached Exhibits 'D1', 'D2' & 'D3'

together with all improvements thereon and appurtenances there-unto belonging.

TO HAVE AND TO HOLD such easement unto to the City of Glenpool (Grantee), its successors or assigns as aforesaid:

IN WITNESS WHEREOF, the parties have caused this instrument to be executed this 17 day of July 2019.

SUMMIT PROPERTIES LAND DEVELOPMENT 2019, LLC
(GRANTOR)

By Jared Lemons
Jared Lemons, Member

State of Oklahoma)
County of Tulsa) ss.

Before me, the undersigned Notary Public, in and for said County and State, on this 17 day of July 2019, personally appeared, Jared Lemons, known to me to be the identical person who subscribed the name of the maker thereof to the foregoing instrument as its Member and as the free and voluntary act and deed of such corporation for the uses and purposes therein set forth.

My Commission Expires:



Terri Hurt
Notary Public

ACCEPTED BY CITY COUNCIL:

City of Glenpool (GRANTEE)
A Municipal Corporation

Date: 8/5/2019

by Tim Fox
Mayor: Tim Fox

ATTEST:

APPROVED AS TO FORM:

Wendy Knight
Wendy Knight
City Clerk

Lowell Peters
Lowell Peters
City Attorney



Doc #2019071005 Page 3 of 6

EXHIBIT D1

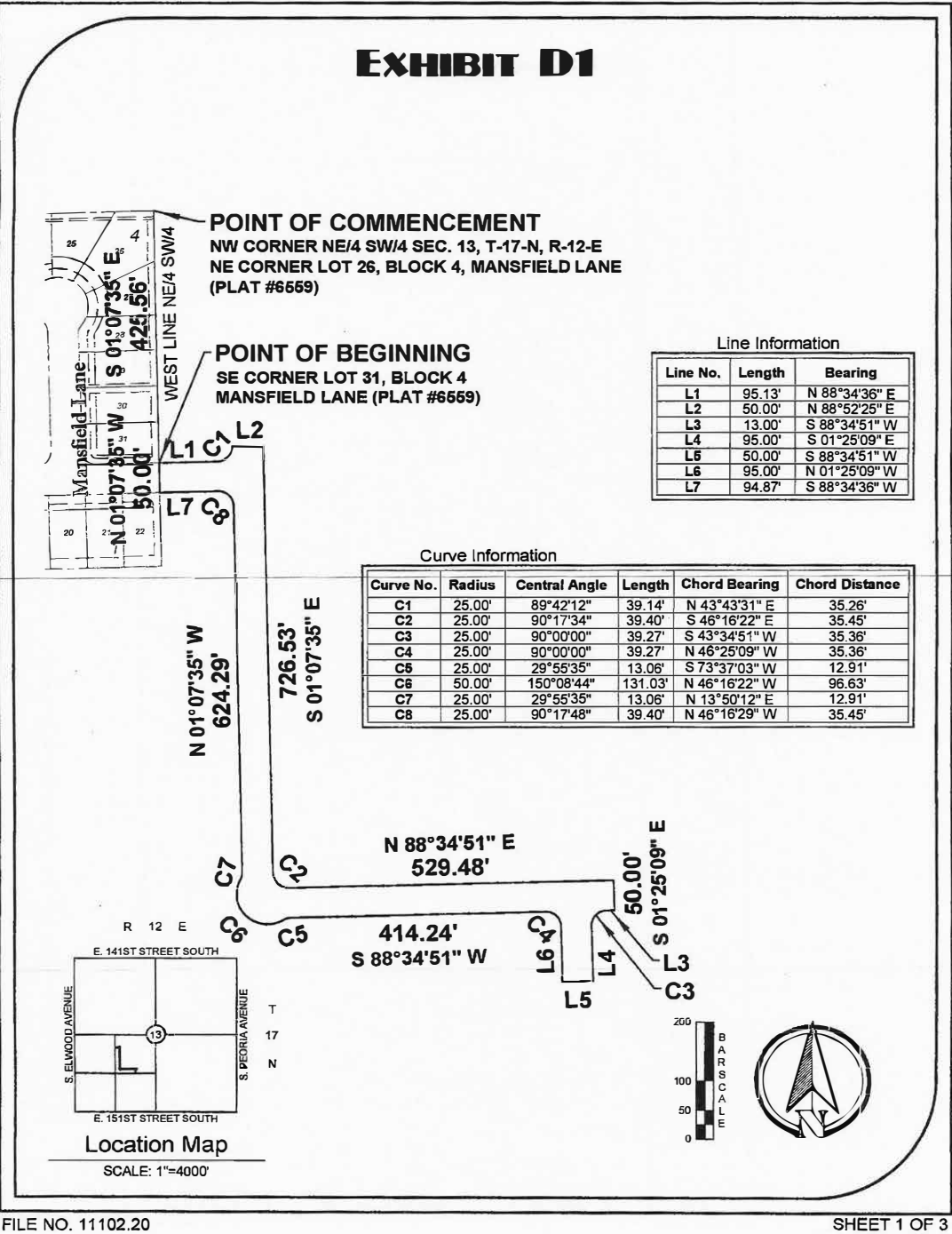


EXHIBIT D2

Legal Description

PART OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4) OF SECTION THIRTEEN (13), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF.

MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4) OF SECTION THIRTEEN (13), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF, SAID POINT OF COMMENCEMENT BEING THE NORTHEAST CORNER OF LOT 26, BLOCK 4, MANSFIELD LANE, A SUBDIVISION IN THE CITY OF GLENPOOL, TULSA COUNTY, RECORDED AS PLAT NO. 6559 IN THE OFFICE OF THE TULSA COUNTY CLERK; THENCE S 01° 07' 35" E, ALONG THE EAST LINE OF SAID MANSFIELD LANE AND THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), A DISTANCE OF 425.56 FEET, TO THE SOUTHEAST CORNER OF LOT 31, BLOCK 4, OF SAID MANSFIELD LANE AND **THE POINT OF BEGINNING**; THENCE N 88° 34' 36" E A DISTANCE OF 95.13 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.14 FEET, A CENTRAL ANGLE OF 89° 42' 12", A CHORD BEARING OF N 43° 43' 31" E AND A CHORD DISTANCE OF 35.26 FEET; THENCE N 88° 52' 25" E A DISTANCE OF 50.00 FEET; THENCE S 01° 07' 35" E, PARALLEL WITH THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), A DISTANCE OF 726.53 FEET; TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.40 FEET, A CENTRAL ANGLE OF 90° 17' 34", A CHORD BEARING OF S 46° 16' 22" E AND A CHORD DISTANCE OF 35.45 FEET; THENCE N 88° 34' 51" E A DISTANCE OF 529.48 FEET; THENCE S 01° 25' 09" E A DISTANCE OF 50.00 FEET; THENCE S 88° 34' 51" W A DISTANCE OF 13.00 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.27 FEET, A CENTRAL ANGLE OF 90° 00' 00", A CHORD BEARING OF S 43° 34' 51" W AND A CHORD DISTANCE OF 35.36 FEET; THENCE S 01° 25' 09" E A DISTANCE OF 95.00 FEET, TO A POINT ON THE SOUTH LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4); THENCE S 88° 34' 51" W A DISTANCE OF 50.00 FEET; THENCE N 01° 25' 09" W A DISTANCE OF 95.00 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.27 FEET, A CENTRAL ANGLE OF 90° 00' 00", A CHORD BEARING OF N 46° 25' 09" W AND A CHORD DISTANCE OF 35.36 FEET; THENCE S 88° 34' 51" W A DISTANCE OF 414.24 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 13.06 FEET, A CENTRAL ANGLE OF 29° 55' 35", A CHORD BEARING OF S 73° 37' 03" W AND A CHORD DISTANCE OF 12.91 FEET, TO A TANGENT POINT OF REVERSE CURVATURE; THENCE ALONG A CURVE TO THE RIGHT, HAVING A RADIUS OF 50.00 FEET, AN ARC LENGTH OF 131.03 FEET, A CENTRAL ANGLE OF 150° 08' 44", A CHORD BEARING OF N 46° 16' 22" W AND A CHORD DISTANCE OF 96.63 FEET, TO A TANGENT POINT OF REVERSE CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 13.06 FEET, A CENTRAL ANGLE OF 29° 55' 35", A CHORD BEARING OF N 13° 50' 12" E AND A CHORD DISTANCE OF 12.91 FEET; THENCE N 01° 07' 35" W, PARALLEL WITH THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), A DISTANCE OF 624.29 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.40 FEET, A CENTRAL ANGLE OF 90° 17' 48", A CHORD BEARING OF N 46° 16' 29" W AND A CHORD DISTANCE OF 35.45 FEET; ... (CONTINUED ON SHEET 3)



Doc #2019071005 Page 5 of 6

EXHIBIT D3

Legal Description

... (CONTINUED FROM SHEET 2) THENCE S 88° 34' 36" W A DISTANCE OF 94.87 FEET, TO A POINT ON THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), SAID POINT BEING THE NORTHEAST CORNER OF LOT 22, BLOCK 1 OF SAID MANSFIELD LANE; THENCE N 01° 07' 35" W, ALONG THE EAST LINE OF SAID MANSFIELD LANE AND THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), A DISTANCE OF 50.00, **TO THE POINT OF BEGINNING.**

SAID TRACT OF LAND CONTAINING 1.8659 ACRES / 81,278.03 SQUARE FEET.

THIS LEGAL DESCRIPTION WAS CREATED ON AUGUST 22, 2018 BY ALBERT R. JONES, III, OK PLS #1580, WITH THE BASIS OF BEARING BEING N 01° 07' 35" W ALONG THE WEST LINE OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4) OF SECTION THIRTEEN (13), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF.

Surveyor's Statement

I, ALBERT JONES III, CERTIFY THE ATTACHED LEGAL DESCRIPTION CLOSES IN ACCORD WITH EXISTING RECORDS, IS A TRUE REPRESENTATION OF THE LEGAL DESCRIPTION AS DESCRIBED, AND MEETS THE MINIMUM TECHNICAL STANDARDS FOR LAND SURVEYING OF THE STATE OF OKLAHOMA.




ALBERT JONES III
AJ@ATLASLANDOFFICE.COM
PROFESSIONAL LAND SURVEYOR
OKLAHOMA NO. 1580

1.3.19



FILE NO. 11102.20

SHEET 3 OF 3

Doc #2019071005 Page 6 of 6



MEMORANDUM

TO: HONORABLE MAYOR and CITY COUNCIL

FROM: LYNN BURROW, PE
COMMUNITY DEVELOPMENT DIRECTOR

RE: ACCEPTANCE OF DEED OF DEDICATION FOR
PUBLIC ROADWAY RIGHT-OF-WAY

DATE: AUGUST 5, 2019

BACKGROUND

This item is for Council consideration and action regarding the acceptance of a Deed of Dedication covering a certain tract of land from Summit Properties Land Development 2019, LLC. As illustrated on the map labeled Exhibit D1, the proposed Right-of-Way Dedication was required as a condition of subdivision plat approval for the Phase I area of Scissortail residential addition and covers a tract of land 50.00 feet in width located within the un-platted area known as Phase II of the overall Scissortail subdivision. The proposed street right-of-way is being dedicated as a public street necessary to provide secondary vehicular access to and from the Phase I portion of Scissortail Addition by connecting with the existing 148th Street in Mansfield Lane Addition. If accepted, the right-of-way being dedicated shall be known as a combination of 148th Street, Oak Street, 149th Street, and Poplar Street as illustrated on the attached exhibit. Street and drainage improvements currently being constructed within this proposed right-of-way are being installed per City of Glenpool standard design specifications and shall be accepted for ownership upon full completion and the provision of the required maintenance bonding.

Staff Recommendation:

Staff has reviewed and approved the document format and content of this right-of-way grant and is requesting Council approval and acceptance of this Deed of Dedication for public purposes as submitted.

Attachments:

- A. Deed of Dedication
- B. Vicinity Map

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Tim Fox, Vice-Mayor Mamadou Ceesay, Councilors: Joyce Calvert, Brandon Kearns, and Jacqueline Lund
City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight
www.glenpoolonline.com

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

**** Electronically Filed Document ****

County Clerk - Michael Willis

2022032930 Page(s): 2 Recorded 03/29/2022 04:18:41 PM

Receipt # 22-21757 Fees: \$20.00 Doc Stamp: \$ 1950.00



Return To:
✓ McGuire Bell Lago, LLC
3800 Whitehill Circle
Tulsa, OK 74132

WARRANTY DEED
(OKLAHOMA STATUTORY FORM)

Doc Stamps: **1,950.00** ✓
Filed/insured by: First American Title Insurance Company
File No.: **2705440-TU02 (KLS)** *GO*

Tax ID#: **97213-72-13-25820**

That **Summit Properties Land Development 2019, an Oklahoma limited liability company**, (the "Grantor"), in consideration of the sum of TEN & NO/100-----Dollars and other valuable considerations, in hand paid, the receipt of which is hereby acknowledged, do(es) hereby, grant, bargain, sell and convey unto **McGuire Bell Lago, LLC, an Oklahoma limited liability company**, (the "Grantee"), the following described real property and premises situated in **Tulsa County, State of Oklahoma**, to wit:

A Tract of land that is part of the East Half of the Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma, according to the U.S. Government Survey thereof, being more particularly described as follow, to-wit:

COMMENCING at the Southeast corner of the SW/4 of said Section 13; THENCE North 01°08'05" West along the East line of the SW/4 a distance of 1322.34 feet to the POINT OF BEGINNING; THENCE South 88°35'38" West 1324.16 feet to a point on the West line of the E/2 Section 13; THENCE North 01°07'13" West along said West line 1322.23 feet to the Northwest corner of the E/2 of the SW/4; THENCE North 88°34'30" East along said North line 1324.13 feet to the Northeast corner of the SW/4; THENCE South 01°07'18" East along the East line of the SW/4 a distance of 1322.60 feet to the POINT OF BEGINNING.

Property Address: **East 151 Street S, Glenpool, OK 74033**

Together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same. LESS AND EXCEPT any interest in and to oil, gas, coal, metallic ores and other minerals therein and thereunder previously reserved or conveyed of record and all rights, interests and estates of whatsoever nature incident thereto or arising thereunder, and SUBJECT TO easements, rights of way, restrictive covenants of record.

TO HAVE AND TO HOLD said described premises unto the Grantee, and to the heirs, successors and assigns, forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature.

Signed and delivered this **March 28, 2022**.

First American Title ✓
4880 S. Lewis Avenue, Suite 101
Tulsa, OK 74105

**Zone Amendment Application
And
Legal Description**



RECEIVED:	<u>Feb 1st 2024</u>
TAC CONFERENCE:	<u>N/A</u>
PC HEARING:	
FILE #:	<u>62A-01-24</u>
STAFF USE ONLY	<u>GLA-309</u>

Rezoning Application

PART I - PROPERTY OWNER INFORMATION:

Name: McGuire Bell Iago, LLC Phone: (918) 949-9268
Address: 5705 E 71st St., Suite 220 Tulsa, OK 74136
Email Address: LPATMCG@yahoo.com

PROJECT APPLICANT INFORMATION:

Name: Thomas L. Vogt Phone: (918) 581-8257
Address: 15 E. 5th St., Suite 3800 Tulsa, OK 74103
Email Address: tvogt@jgbok.com

APPLICANT'S REPRESENTATIVE INFORMATION:

Company Name: Jones, Gotcher & Bogan, P.C. Phone: (918) 581-8200
Address: 15 E. 5th St., Suite 3800 Tulsa, OK 74103
Contact Name: Thomas L. Vogt Phone: (918) 581-8257
Email Address: tvogt@jgbok.com

PART II - PROPERTY DESCRIPTION:

Legal Description: *(Please submit a digital copy as a Word document with application.)*
Property Site Address: 1220 E. 148th St. S., Glenpool, OK 74033
County: Tulsa Acreage: 38.33 (Tract A&B) + 1.87 (City Street)
Square Footage of Building(s) or Structures Onsite: VACANT
Current Zoning: AGRICULTURAL
Comprehensive Land Use Plan Designation: SUBURBAN RESIDENTIAL
Proposed Zoning: RS-3

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

PART III – PUBLICATION NOTICE:

Who is the person that shall be billed for publication?

☐ Present Owner ☒ Agent for Owner ☐ Purchaser
☐ Attorney for Owner ☐ Other: _____

Name: Thomas L. Vogt

Mailing Address: 15 E. 5th St., Suite 3800, Tulsa, OK 74103 Phone: (918) 581-8257

E-Mail Address: tvogt@jgbok.com

The individual listed above will be billed directly by the local newspaper for the advertising cost of the notice publication.

PART IV – SUBMITTAL ATTACHMENTS:

The following items shall also be attached to or submitted with this application form:

- ☒ Property Survey "Exhibit"
- ☒ 300' certified radius report with property owner mailing labels from a title or abstract company.
- ☒ Legal description of the property (If by metes and bounds, attach plat of survey)
- ☒ A certificate of closure from a licensed surveyor.
- ☒ Application Fee (See Fee Schedule for amounts)

Please submit this completed application with **all required** items to the Glenpool Development Services Department. All applicants must submit a paper copy and an electronic media of all required materials. Incomplete applications **will not be** accepted. The applicant or the applicant's representative must attend the Planning Commission and City Council meetings.

PART V – SIGNATURES:

I, Thomas L. Vogt (applicant name), hereby certify that the attached and completed application contains the information required by the City of Glenpool as specified above. I understand the submission of incomplete and inaccurate information may result in a delay in processing and action on this application.

Project Applicant Name (Print Name): Thomas L. Vogt

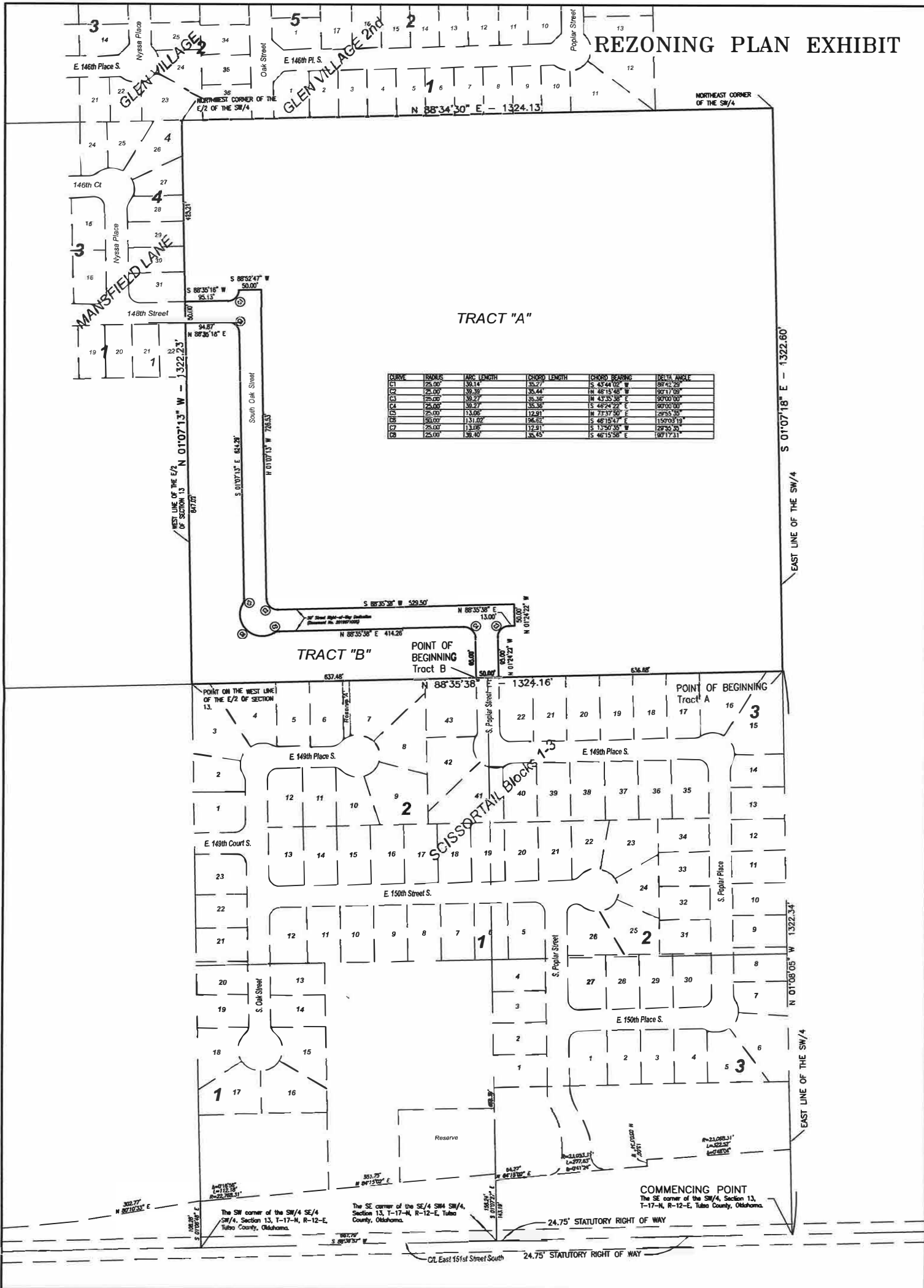
Project Applicant Signature: [Signature] Date: 1-31-24

Property Owner Name (Print Name): Lance P. McGinnis

Property Owner Signature: [Signature] Date: 1-31-24

The property owner must sign the application, or it will not be processed.

Page 2 of 2



TUTTLE & ASSOCIATES, INC.
P.O. BOX 47313
Tulsa, Oklahoma 74147-1313
Phone: (918) 663-5567

Date: 07/27/23
Drawn: RWT
Checked: JAT
Job Number: 5108
Sheet 1 of 1

SCISSORTAIL II

Tract A Legal Description:

A Tract of land that is a part of the of the East Half of THE Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma according to the U.S. Government Surety thereof, being more particularly described as follows, to-wit:

COMMENCING at the Southeast corner of the SW/4 of said section 13; THENCE North 01°08'05" West along the East line of the SW/4 a distance of 1322.34 feet to the POINT OF BEGINNING; THENCE South 88°35'38" West a distance of 636.68 feet to a point on the 50-foot-wide Street Right-of-Way Dedication recorded as Document No. 2019071005 in the records of the Tulsa County Clerk; THENCE along said Right-of-Way line for the next ten courses; THENCE North 01°24'22" West along said Right-of-Way line a distance of 95.00 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 90°00'00" for an arc distance of 39.27 feet and a chord which bears North 43°35'38" East a distance of 35.36 feet; THENCE North 88°35'38" East a distance of 13.00 feet; THENCE North 01°24'22" West a distance of 50.00 feet; THENCE South 88°35'38" West a distance of 529.50 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 90°17'09" for an arc distance of 39.39 feet and a chord which bears North 46°15'48" West a distance of 35.44 feet; THENCE North 01°07'13" West a distance of 726.53 feet; THENCE South 88°52'47" West for a distance of 50.00 feet to a point of non-tangent curve to the right; THENCE along said non-tangent curve to the right having a radius of 25.00 feet and a central angle of 89°42'29" for an arc distance of 39.14 feet and a chord which bears South 43°44'02" West a distance of 35.27 feet; THENCE South 88°25'16" West a distance of 95.13 feet to a point on the West line of the E/2 Section 13; THENCE leaving said Right-of-Way line North 01°07'13" West along said West line of the E/2 Section 13 a distance of 425.20 feet to the Northwest corner of the E/2 of the SW/4; THENCE North 88°34'30" East along said North line 1324.13 feet to the Northeast corner of the SW/4; THENCE South 01°07'18" East along said East line of the SW/4 a distance of 1322.60 feet to the POINT OF BEGINNING. Basis of Bearings is the GPS Bearing of North 01°07'18" West along the East line of Southwest Quarter (SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma.

Said tract contains 1,507,149.51 square feet, 34.599 acres more or less.

SCISSORTAIL II

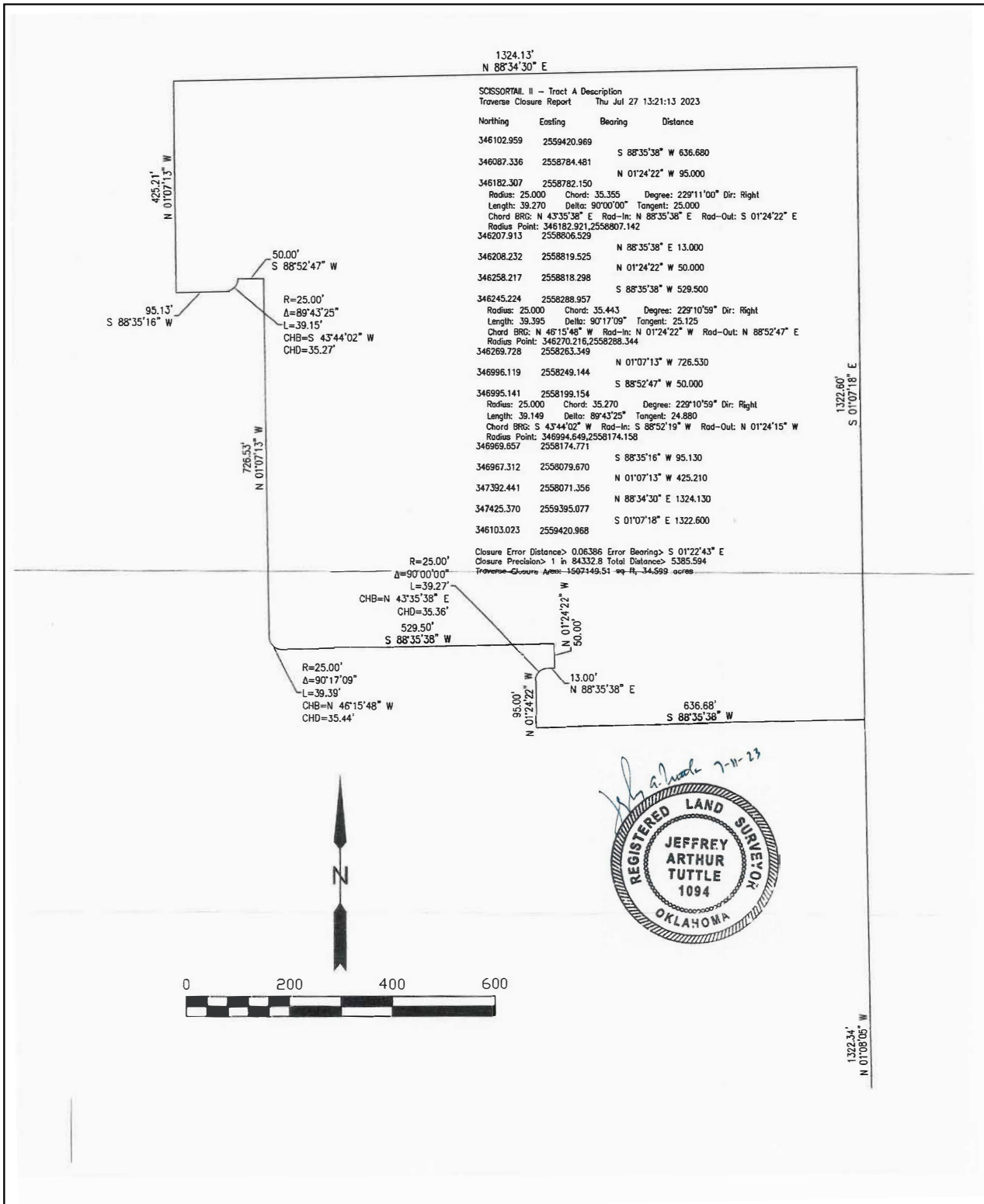
Tract B Legal Description:

A Tract of land that is a part of the of the East Half of THE Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma according to the U.S. Government Survey thereof, being more particularly described as follows, to-wit:

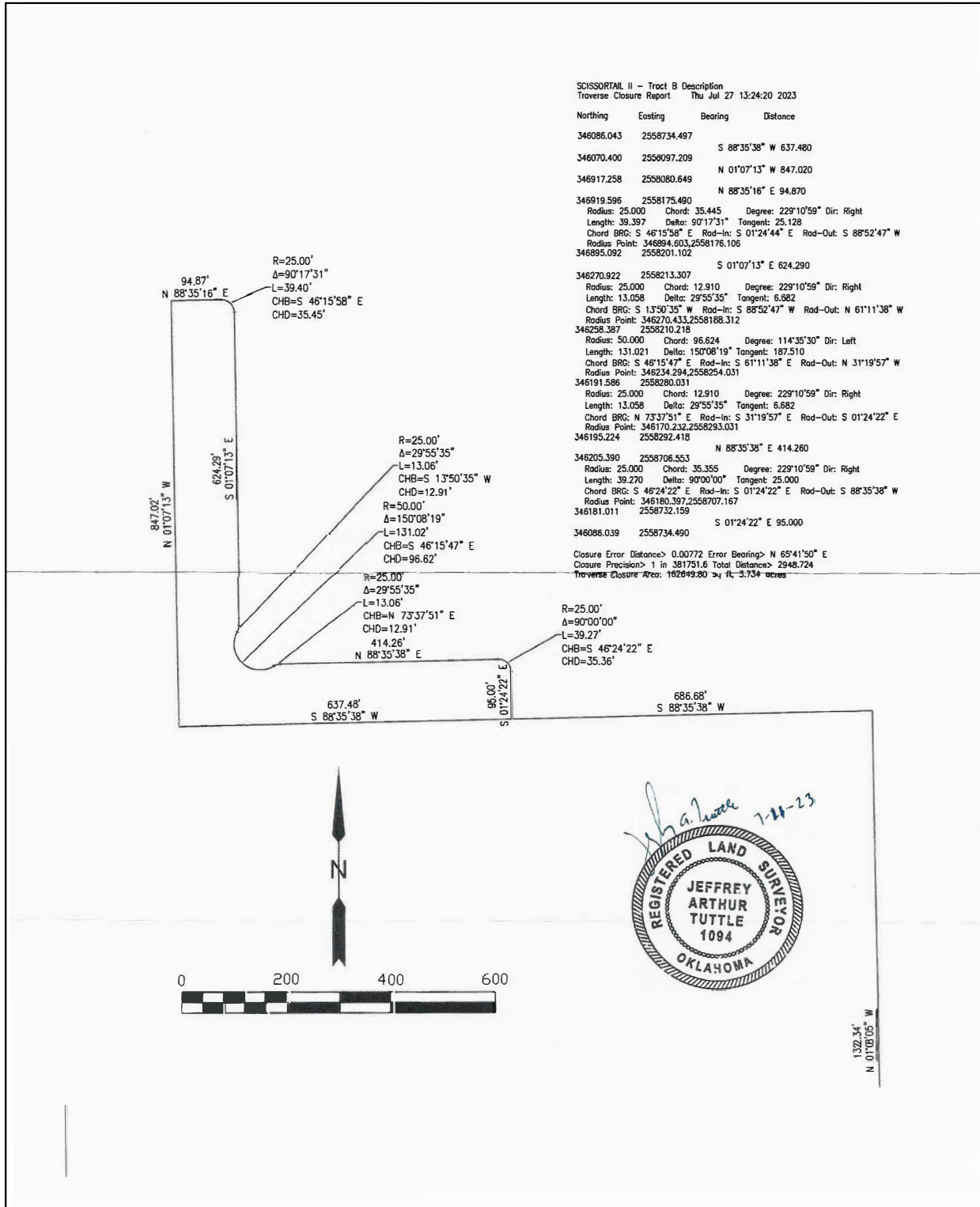
COMMENCING at the Southeast corner of the SW/4 of said section 13; THENCE North 01°08'05" West along the East line of the SW/4 a distance of 1322.34; THENCE South 88°35'38" West a distance of 686.68 feet to a point on the West line of a 50-foot-wide Street Right-of-Way Dedication recorded as Document No. 2019071005 in the records of the Tulsa County Clerk, said point also being the POINT OF BEGINNING; Thence continuing South 88°35'38" West a distance of 637.48 feet to a point on the West line of the E/2 Section 13; THENCE North 01°07'13" West along said West line a distance of 847.02 feet to a point on South line of the aforementioned Street Right-of-Way Dedication; THENCE along said Right-of-Way line for the next nine courses; THENCE North 88°35'16" East a distance of 94.87 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 90°17'31" for an arc distance of 39.40 feet and a chord which bears South 46°15'58" East a distance of 35.45 feet; THENCE South 01°07'13" East a distance of 624.29 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 29°55'35" for an arc distance of 13.06 feet and a chord which bears South 13°50'35" West a distance of 12.91 feet to a point of reverse curve to the left; THENCE along said reverse curve to the left having a radius of 50.00 feet and a central angle of 150°08'19" for an arc distance of 131.02 feet and a chord which bears South 46°15'47" East a distance of 96.62 feet to a point of reverse curve to the right; THENCE along said reverse curve to the right having a radius of 25.00 feet and a central angle of 29°55'35" for an arc distance of 13.06 feet and a chord which bears North 73°37'50" East a distance of 12.91 feet; THENCE North 88°35'38" East a distance of 414.26 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 90°00'00" for an arc distance of 39.27 feet and a chord which bears South 46°24'22" East a distance of 35.46 feet; THENCE South 01°24'22" East a distance of 95.00 feet to THE POINT OF BEGINNING. Basis of Bearings is the GPS Bearing of North 01°07'18" West along the East line of Southwest Quarter (SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma.

Said tract contains 1626,49.80 square feet, 3.734 acres more or less.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment



City Council Regular Meeting - 03 Jun 2024 Minutes Attachment



City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

Tulsa County Clerk - Michael Willis

Doc # 2019071005 Page(s): 6 Recorded 08/12/2019 11:40:18 AM

Receipt # 19-43702 Fees: \$23.00



Copy

DO NOT REMOVE THIS PAGE

THIS IS PART OF YOUR RECORDED DOCUMENT

**THIS PAGE HAS BEEN ADDED TO PROVIDE ADEQUATE SPACE FOR RECORDING
INFORMATION.**



CITY OF GLENPOOL
12205 S YUKON AVE
GLENPOOL, OK 74033

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

DEED OF DEDICATION

KNOW ALL MEN BY THESE PRESENTS:

That SUMMIT PROPERTIES LAND DEVELOPMENT 2019, LLC, an Oklahoma Limited Liability Company, by Jared Lemons, its Member, of Tulsa County, State of Oklahoma, the owner of the legal and equitable title to the following described real estate ("Grantor"), in consideration of the sum of One Dollar, cash in hand paid, receipt of which is hereby acknowledged, does hereby dedicate to the City of Glenpool, Tulsa County, Oklahoma, a municipal corporation, ("Grantee"), its successors and assigns, for the benefit of the public, forever, the following described property, to wit:

See Attached Exhibits 'D1', 'D2' & 'D3'

together with all improvements thereon and appurtenances thereunto belonging.

TO HAVE AND TO HOLD such easement unto to the City of Glenpool (Grantee), its successors or assigns as aforesaid:

IN WITNESS WHEREOF, the parties have caused this instrument to be executed this 17 day of July 2019.

SUMMIT PROPERTIES LAND DEVELOPMENT 2019, LLC
(GRANTOR)

By

Jared Lemons, Member

State of Oklahoma)
County of Tulsa) ss.

Before me, the undersigned Notary Public, in and for said County and State, on this 17 day of July 2019, personally appeared, Jared Lemons, known to me to be the identical person who subscribed the name of the maker thereof to the foregoing instrument as its Member and as the free and voluntary act and deed of such corporation for the uses and purposes therein set forth.

My Commission Expires:



Notary Public

ACCEPTED BY CITY COUNCIL:

Date:

8/5/2019

City of Glenpool (GRANTEE)
A Municipal Corporation

by:

Mayor: Tim Fox

ATTEST:

Wendy Knight
City Clerk

APPROVED AS TO FORM:

Lower Peterson
City Attorney



DOC #2019071000 Page 3 of 3

EXHIBIT D1



POINT OF COMMENCEMENT
NW CORNER NE/4 SW/4 SEC. 13, T-17-N, R-12-E
NE CORNER LOT 26, BLOCK 4, MANSFIELD LANE
(PLAT #6659)

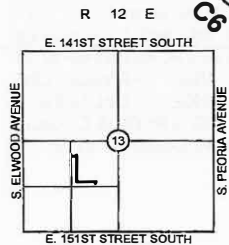
POINT OF BEGINNING
SE CORNER LOT 31, BLOCK 4
MANSFIELD LANE (PLAT #6659)

Line Information

Line No.	Length	Bearing
L1	95.13'	N 88°34'36" E
L2	50.00'	N 88°52'25" E
L3	13.00'	S 88°34'51" W
L4	95.00'	S 01°25'09" E
L5	50.00'	S 88°34'51" W
L6	95.00'	N 01°25'09" W
L7	94.87'	S 88°34'36" W

Curve Information

Curve No.	Radius	Central Angle	Length	Chord Bearing	Chord Distance
C1	25.00'	89°42'12"	39.14'	N 43°43'31" E	35.26'
C2	25.00'	90°17'34"	39.40'	S 46°16'22" E	35.45'
C3	25.00'	90°00'00"	39.27'	S 43°34'51" W	35.36'
C4	25.00'	90°00'00"	39.27'	N 46°25'09" W	35.36'
C5	25.00'	29°55'35"	13.06'	S 73°37'03" W	12.91'
C6	50.00'	150°08'44"	131.03'	N 46°16'22" W	96.63'
C7	25.00'	29°55'35"	13.06'	N 13°50'12" E	12.91'
C8	25.00'	90°17'48"	39.40'	N 46°16'29" W	35.45'



Location Map
SCALE: 1"=400'



FILE NO. 11102.20

SHEET 1 OF 3

EXHIBIT D2

Legal Description

PART OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4) OF SECTION THIRTEEN (13), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF.

MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4) OF SECTION THIRTEEN (13), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF, SAID POINT OF COMMENCEMENT BEING THE NORTHEAST CORNER OF LOT 26, BLOCK 4, MANSFIELD LANE, A SUBDIVISION IN THE CITY OF GLENPOOL, TULSA COUNTY, RECORDED AS PLAT NO. 6559 IN THE OFFICE OF THE TULSA COUNTY CLERK; THENCE S 01° 07' 35" E, ALONG THE EAST LINE OF SAID MANSFIELD LANE AND THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), A DISTANCE OF 425.56 FEET, TO THE SOUTHEAST CORNER OF LOT 31, BLOCK 4, OF SAID MANSFIELD LANE AND **THE POINT OF BEGINNING**; THENCE N 88° 34' 36" E A DISTANCE OF 95.13 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.14 FEET, A CENTRAL ANGLE OF 89° 42' 12", A CHORD BEARING OF N 43° 43' 31" E AND A CHORD DISTANCE OF 35.26 FEET; THENCE N 88° 52' 25" E A DISTANCE OF 50.00 FEET; THENCE S 01° 07' 35" E, PARALLEL WITH THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), A DISTANCE OF 726.53 FEET; TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.40 FEET, A CENTRAL ANGLE OF 90° 17' 34", A CHORD BEARING OF S 46° 16' 22" E AND A CHORD DISTANCE OF 35.45 FEET; THENCE N 88° 34' 51" E A DISTANCE OF 529.48 FEET; THENCE S 01° 25' 09" E A DISTANCE OF 50.00 FEET; THENCE S 88° 34' 51" W A DISTANCE OF 13.00 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.27 FEET, A CENTRAL ANGLE OF 90° 00' 00", A CHORD BEARING OF S 43° 34' 51" W AND A CHORD DISTANCE OF 35.36 FEET; THENCE S 01° 25' 09" E A DISTANCE OF 95.00 FEET, TO A POINT ON THE SOUTH LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4); THENCE S 88° 34' 51" W A DISTANCE OF 50.00 FEET; THENCE N 01° 25' 09" W A DISTANCE OF 95.00 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.27 FEET, A CENTRAL ANGLE OF 90° 00' 00", A CHORD BEARING OF N 46° 25' 09" W AND A CHORD DISTANCE OF 35.36 FEET; THENCE S 88° 34' 51" W A DISTANCE OF 414.24 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 13.06 FEET, A CENTRAL ANGLE OF 29° 55' 35", A CHORD BEARING OF S 73° 37' 03" W AND A CHORD DISTANCE OF 12.91 FEET, TO A TANGENT POINT OF REVERSE CURVATURE; THENCE ALONG A CURVE TO THE RIGHT, HAVING A RADIUS OF 50.00 FEET, AN ARC LENGTH OF 131.03 FEET, A CENTRAL ANGLE OF 150° 08' 44", A CHORD BEARING OF N 46° 16' 22" W AND A CHORD DISTANCE OF 96.63 FEET, TO A TANGENT POINT OF REVERSE CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 13.06 FEET, A CENTRAL ANGLE OF 29° 55' 35", A CHORD BEARING OF N 13° 50' 12" E AND A CHORD DISTANCE OF 12.91 FEET; THENCE N 01° 07' 35" W, PARALLEL WITH THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), A DISTANCE OF 624.29 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.40 FEET, A CENTRAL ANGLE OF 90° 17' 48", A CHORD BEARING OF N 46° 16' 29" W AND A CHORD DISTANCE OF 35.45 FEET; ... **(CONTINUED ON SHEET 3)**



FILE NO. 11102.20

SHEET 2 OF 3

DOC #2019071005 Page 3 of 6

EXHIBIT D3

Legal Description

... (CONTINUED FROM SHEET 2) THENCE S 88° 34' 36" W A DISTANCE OF 94.87 FEET, TO A POINT ON THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), SAID POINT BEING THE NORTHEAST CORNER OF LOT 22, BLOCK 1 OF SAID MANSFIELD LANE; THENCE N 01° 07' 35" W, ALONG THE EAST LINE OF SAID MANSFIELD LANE AND THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), A DISTANCE OF 50.00, **TO THE POINT OF BEGINNING.**

SAID TRACT OF LAND CONTAINING 1.8659 ACRES / 81,278.03 SQUARE FEET.

THIS LEGAL DESCRIPTION WAS CREATED ON AUGUST 22, 2018 BY ALBERT R. JONES, III, OK PLS #1580, WITH THE BASIS OF BEARING BEING N 01° 07' 35" W ALONG THE WEST LINE OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4) OF SECTION THIRTEEN (13), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF.

Surveyor's Statement

I, ALBERT JONES III, CERTIFY THE ATTACHED LEGAL DESCRIPTION CLOSES IN ACCORD WITH EXISTING RECORDS, IS A TRUE REPRESENTATION OF THE LEGAL DESCRIPTION AS DESCRIBED, AND MEETS THE MINIMUM TECHNICAL STANDARDS FOR LAND SURVEYING OF THE STATE OF OKLAHOMA.



ALBERT JONES III
AJ@ATLASLANDOFFICE.COM
PROFESSIONAL LAND SURVEYOR
OKLAHOMA NO. 1580

1.3.19



FILE NO. 11102.20

SHEET 3 OF 3

DOC #2019071005 Page 6 of 6



MEMORANDUM

TO: HONORABLE MAYOR and CITY COUNCIL

FROM: LYNN BURROW, PE
COMMUNITY DEVELOPMENT DIRECTOR

RE: ACCEPTANCE OF DEED OF DEDICATION FOR
PUBLIC ROADWAY RIGHT-OF-WAY

DATE: AUGUST 5, 2019

BACKGROUND

This item is for Council consideration and action regarding the acceptance of a Deed of Dedication covering a certain tract of land from Summit Properties Land Development 2019, LLC. As illustrated on the map labeled Exhibit D1, the proposed Right-of-Way Dedication was required as a condition of subdivision plat approval for the Phase I area of Scissortail residential addition and covers a tract of land 50.00 feet in width located within the un-platted area known as Phase II of the overall Scissortail subdivision. The proposed street right-of-way is being dedicated as a public street necessary to provide secondary vehicular access to and from the Phase I portion of Scissortail Addition by connecting with the existing 148th Street in Mansfield Lane Addition. If accepted, the right-of-way being dedicated shall be known as a combination of 148th Street, Oak Street, 149th Street, and Poplar Street as illustrated on the attached exhibit. Street and drainage improvements currently being constructed within this proposed right-of-way are being installed per City of Glenpool standard design specifications and shall be accepted for ownership upon full completion and the provision of the required maintenance bonding.

Staff Recommendation:

Staff has reviewed and approved the document format and content of this right-of-way grant and is requesting Council approval and acceptance of this Deed of Dedication for public purposes as submitted.

Attachments:

- A. Deed of Dedication
- B. Vicinity Map

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Tim Fox, Vice-Mayor Momodou Ceesay, Councilors: Joyce Calvert, Brandon Kearns, and Jacqueline Lund
City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight
www.glenpoolonline.com

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

**** Electronically Filed Document ****

County Clerk - Michael Willis

2022032930 Page(s): 2 Recorded 03/29/2022 04:18:41 PM

Receipt # 22-21757 Fees: \$20.00 Doc Stamp: \$ 1950.00



Return To:
✓ McGuire Bell Lago, LLC
3800 Whitehill Circle
Tulsa, OK 74132

WARRANTY DEED
(OKLAHOMA STATUTORY FORM)

Doc Stamps: **1,950.00** ✓
Filed/insured by: First American Title Insurance Company
File No.: **2705440-TU02 (KLS)** *GO*

Tax ID#: **97213-72-13-25820**

That **Summit Properties Land Development 2019, an Oklahoma limited liability company**, (the "Grantor"), in consideration of the sum of TEN & NO/100-----Dollars and other valuable considerations, in hand paid, the receipt of which is hereby acknowledged, do(es) hereby, grant, bargain, sell and convey unto **McGuire Bell Lago, LLC, an Oklahoma limited liability company**, (the "Grantee"), the following described real property and premises situated in **Tulsa County, State of Oklahoma**, to wit:

A Tract of land that is part of the East Half of the Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma, according to the U.S. Government Survey thereof, being more particularly described as follow, to-wit:

COMMENCING at the Southeast corner of the SW/4 of said Section 13; THENCE North 01°08'05" West along the East line of the SW/4 a distance of 1322.34 feet to the POINT OF BEGINNING; THENCE South 88°35'38" West 1324.16 feet to a point on the West line of the E/2 Section 13; THENCE North 01°07'13" West along said West line 1322.23 feet to the Northwest corner of the E/2 of the SW/4; THENCE North 88°34'30" East along said North line 1324.13 feet to the Northeast corner of the SW/4; THENCE South 01°07'18" East along the East line of the SW/4 a distance of 1322.60 feet to the POINT OF BEGINNING.

Property Address: **East 151 Street S, Glenpool, OK 74033**

Together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same. LESS AND EXCEPT any interest in and to oil, gas, coal, metallic ores and other minerals therein and thereunder previously reserved or conveyed of record and all rights, interests and estates of whatsoever nature incident thereto or arising thereunder, and SUBJECT TO easements, rights of way, restrictive covenants of record.

TO HAVE AND TO HOLD said described premises unto the Grantee, and to the heirs, successors and assigns, forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature.

Signed and delivered this **March 28, 2022**.

First American Title ✓
4880 S. Lewis Avenue, Suite 101
Tulsa, OK 74105

TAC Minutes

**MINUTES
CITY OF GLENPOOL
TECHNICAL ADVISORY COMMITTEE (TAC)
REGULAR MEETING**

Regular Session of the Glenpool Technical Advisory Committee was held at 10:30 a.m. on March 15, 2024, at Glenpool City Hall, Development Services Conference Room, 12205 S. Yukon Ave., 2nd Floor, Glenpool, Oklahoma.

AGENDA

- A) Call to Order** – Gerald S. Gilbert **10:30 A.M.**
B) Committee Attendance:

- None

Staff Present:

<u>X</u>	Gerald S. Gilbert, Development Services Director
<u>X</u>	Carl Prescott, Technical Assistant
<u>X</u>	David Agbetunsin, City Engineer
<u>X</u>	Duy Nguyen, City Planner

- C) Announcements**
• None

D) Scheduled Business

1. **Scissortail II** – A proposed Comprehensive Plan Amendment (CPA-01-2024) and Zone Amendment (GZA-308). The Comprehensive Plan Amendment will change the land use designation for the subject site from Suburban Residential to General Residential. The Zone Amendment will change the zoning from AG (Agricultural) to RS-3 (Single Family High Density). The site under consideration is 40.2 acres in overall size.

E) Adjournment 10:45 A.M.

Signed: _____
Gerald S. Gilbert
Development Services Director

**AD PROOF
OF
PUBLIC HEARING PUBLICATION
For
May 13, 2024
Planning Commission Meeting**



OFFICIAL AD PROOF

This is the proof of your ad scheduled to run in **Tulsa World** on the dates indicated below. If changes are needed, please contact us prior to deadline at help@column.us

Notice ID: 3u3s4bB8QcXX5xXVQNzi | **Proof Updated: Apr. 12, 2024 at 12:44pm CDT**
Notice Name: LEGAL NOTICE | City of Glenpool Planning Comm

See Proof on Next Page

This is not an invoice. Below is an estimated price, and it is subject to change. You will receive an invoice with the final price upon invoice creation by the publisher.

FILER

duy nguyen
dnguyen@cityofglenpool.com

FILING FOR

Tulsa World

Columns Wide: 2

Ad Class: Legals

04/16/2024: Legal Notice Notice

421.62

Total \$421.62

LEGAL NOTICE | City of Glenpool Planning Comm - Page 1 of 3

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

Published in the Tulsa World, Tulsa, Tulsa County, Oklahoma, April 16, 2024

LEGAL NOTICE OF A PUBLIC HEARING BEFORE THE PLANNING COMMISSION OF THE CITY OF GLENPOOL, OKLAHOMA

Notice is hereby given that a public hearing will be held before the Planning Commission on **Monday, May 13th, 2024, at 6:00 p.m.** This meeting will be held at the Glenpool Conference Center/City Hall, which is located at 12205 South Yukon Avenue, Glenpool, Oklahoma on the 3rd Floor in the City Council Chambers.

At which time and place, consideration will be given for a proposed Comprehensive Plan Amendment (CPA-01-2024) and proposed Zone Amendment (GZA-309) as described below:

The subject site is approximately 40.1999-acres in overall size and is located east of E. 148th Street S and north of S. Poplar Street as illustrated on the map and is comprised of 3 tracts as described below. The proposed Comprehensive Plan Amendment (CPA-01-2024) will change the land use designation for the subject site from Suburban Residential to General Residential. The Zone Amendment (GZA-309) will change the zoning for a 36,398.9-acre portion of the site from AG (Agricultural) to RS-3 (Single Family High Density). The remaining 3.8-acre portion of the site situated in the northwest corner will retain its current RS-3 (Single Family High Density) zoning.

LEGAL DESCRIPTION

Tract A

A Tract of land that is a part of the of the East Half of THE Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma according to the U.S. Government Survey thereof, being more particularly described as follows, to-wit:

COMMENCING at the Southeast corner of the SW/4 of said section 13; THENCE North 01°08'05" West along the East line of the SW/4 a distance of 1322.34 feet to the POINT OF BEGINNING; THENCE South 88°35'38" West a distance of 636.68 feet to a point on the 50-footwide Street Right-of-Way Dedication recorded as Document No. 2019071005 in the records of the Tulsa County Clerk; THENCE along said Right-of-Way line for the next ten courses; THENCE North 01°24'22" West along said Right-of-Way line a distance of 95.00 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 90°00'00" for an arc distance of 39.27 feet and a chord which bears North 43°35'38" East a distance of 35.36 feet; THENCE North 88°35'38" East a distance of 13.00 feet; THENCE North 01°24'22" West a distance of 50.00 feet; THENCE South 88°35'38" West a distance of 529.50 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 90°17'09" for an arc distance of 39.39 feet and a chord which bears North 46°15'48" West a distance of 35.44 feet; THENCE North 01°07'13" West a distance of 1726.53 feet; THENCE South 88°52'47" West for a distance of 50.00 feet to a point of non-tangent curve to the right; THENCE along said non-tangent curve to the right having a radius of 25.00 feet and a central angle of 89°42'29" for an arc distance of 39.14 feet and a chord which bears South 43°44'02" West a distance of 35.27 feet; THENCE South 88°25'16" West a distance of 95.13 feet to a point on the West line of the E/2 Section 13; THENCE leaving said Right-of-Way line North 01°07'13" West along said West line of the E/2 Section 13 a distance of 425.20 feet to the Northwest corner of the E/2 of the SW/4; THENCE North 88°34'30" East along said North line 1324.13 feet to the Northeast corner of the SW/4; THENCE South 01°07'18" East along said East line of the SW/4 a distance of 1322.60 feet to the POINT OF BEGINNING. Basis of Bearings is the GPS Bearing of North 01°07'18" West along the East line of Southwest Quarter (SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma.

Said tract contains 1,507,149.51 square feet, 34.599 acres more or less.

Tract B

A Tract of land that is a part of the of the East Half of THE Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma according to the U.S. Government Survey thereof, being more particularly described as follows, to-wit:

COMMENCING at the Southeast corner of the SW/4 of said section 13; THENCE North 01°08'05" West along the East line of the SW/4 a distance of 1322.34 feet; THENCE South 88°35'38" West a distance of 636.68 feet to a point on the West line of a 50-foot wide Street Right-of-Way Dedication recorded as Document No. 2019071005 in the records of the Tulsa County Clerk, said point also being the POINT OF BEGINNING; Thence continuing South 88°35'38" West a distance of 637.48 feet to a point on the West line of the E/2 Section 13; THENCE North 01°07'13" West along said West line a distance of 847.02 feet to a point on South line of the aforementioned Street Right-of-Way Dedication; THENCE along said Right-of-Way line for the next nine courses; THENCE North 88°35'16" East a distance of 94.87 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 90°17'31" for an arc distance of 39.40 feet and a chord which bears South 46°15'58" East a distance of 35.45 feet; THENCE South 01°07'13" East a distance of 624.29 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 29°55'35" for an arc distance of 13.06 feet and a chord which bears South 13°50'35" West a distance

of 12.91 feet to a point of reverse curve to the left; THENCE along said reverse curve to the left having a radius of 50.00 feet and a central angle of 150°08'19" for an arc distance of 131.02 feet and a chord which bears South 46°15'47" East a distance of 96.62 feet to a point of reverse curve to the right; THENCE along said reverse curve to the right having a radius of 25.00 feet and a central angle of 29°55'35" for an arc distance of 13.06 feet and a chord which bears North 73°37'50" East a distance of 12.91 feet; THENCE North 88°35'38" East a distance of 414.26 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 90°00'00" for an arc distance of 39.27 feet and a chord which bears South 46°24'22" East a distance of 35.46 feet; THENCE South 01°24'22" East a distance of 95.00 feet to the POINT OF BEGINNING. Basis of Bearings is the GPS Bearing of North 01°07'18" West along the East line of Southwest Quarter (SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma.

Said tract contains 162,649.80 square feet, 3.734 acres more or less.

Street Tract

COMMENCING AT THE NORTHWEST CORNER OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4) OF SECTION THIRTEEN (13), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF, SAID POINT OF COMMENCEMENT BEING THE NORTHEAST CORNER OF LOT 26, BLOCK 4, MANSFIELD LANE, A SUBDIVISION IN THE CITY OF GLENPOOL, TULSA COUNTY, RECORDED AS PLAT NO. 6559 IN THE OFFICE OF THE TULSA COUNTY CLERK; THENCE S 01° 07' 35" E ALONG THE EAST LINE OF SAID MANSFIELD LANE AND THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), A DISTANCE OF 425.56 FEET, TO THE SOUTHEAST CORNER OF LOT 31, BLOCK 4, OF SAID MANSFIELD LANE AND THE POINT OF BEGINNING; THENCE N 88° 34' 36" E A DISTANCE OF 95.13 FEET TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.14 FEET, A CENTRAL ANGLE OF 89° 42' 12", A CHORD BEARING OF N 43° 43' 31" E AND A CHORD DISTANCE OF 35.26 FEET; THENCE N 88° 52' 25" E A DISTANCE OF 50.00 FEET; THENCE S 01° 07' 35" E, PARALLEL WITH THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), A DISTANCE OF 726.53 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.40 FEET, A CENTRAL ANGLE OF 90° 17' 34", A CHORD BEARING OF S 46° 16' 22" E AND A CHORD DISTANCE OF 35.45 FEET; THENCE N 88° 34' 51" E A DISTANCE OF 529.48 FEET; THENCE S 01° 25' 09" E A DISTANCE OF 50.00 FEET; THENCE S 88° 34' 51" W A DISTANCE OF 13.00 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.27 FEET, A CENTRAL ANGLE OF 90° 00' 00", A CHORD BEARING OF S 43° 34' 51" W AND A CHORD DISTANCE OF 35.36 FEET; THENCE S 01° 25' 09" E A DISTANCE OF 95.00 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.27 FEET, A CENTRAL ANGLE OF 90° 00' 00", A CHORD BEARING OF N 46° 25' 09" W AND A CHORD DISTANCE OF 414.24 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 13.06 FEET, A CENTRAL ANGLE OF 29° 55' 35", A CHORD BEARING OF S 73° 37' 03" W AND A CHORD DISTANCE OF 12.91 FEET, TO A TANGENT POINT OF REVERSE CURVATURE; THENCE ALONG A CURVE TO THE RIGHT, HAVING A RADIUS OF 50.00 FEET, AN ARC LENGTH OF 131.03 FEET, A CENTRAL ANGLE OF 150° 08' 44", A CHORD BEARING OF N 46° 16' 22" W AND A CHORD DISTANCE OF 96.63 FEET, TO A TANGENT POINT OF REVERSE CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 13.06 FEET, A CENTRAL ANGLE OF 29° 55' 35", A CHORD BEARING OF N 13° 50' 12" E AND A CHORD DISTANCE OF 12.91 FEET; THENCE N 01° 07' 35" W, PARALLEL WITH THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), A DISTANCE OF 624.29 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.40 FEET, A CENTRAL ANGLE OF 90° 17' 48", A CHORD BEARING OF N 46° 16' 29" W AND A CHORD DISTANCE OF 35.45 FEET; THENCE S 88° 34' 36" W A DISTANCE OF 94.87 FEET, TO A POINT ON THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), SAID POINT BEING THE NORTHEAST CORNER OF LOT 22, BLOCK 1 OF SAID MANSFIELD LANE; THENCE N 01° 07' 35" W, ALONG THE EAST LINE OF SAID MANSFIELD LANE AND THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), A DISTANCE OF 50.00, TO THE POINT OF BEGINNING.

SAID TRACT OF LAND CONTAINING 1.8659 ACRES / 81,278.03 SQUARE FEET.

THIS LEGAL DESCRIPTION WAS CREATED ON AUGUST 22, 2018 BY ALBERT R. JONES, III, OK PLS #1580, WITH THE BASIS OF BEARING BEING N 01° 07' 35" W ALONG THE WEST LINE OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4) OF SECTION THIRTEEN (13), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, AC-

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

CORDING TO THE U.S. GOVERNMENT SURVEY THEREOF.

GENERAL LOCATION DESCRIPTION:

The subject site is 40.1989-acres in overall size and is located east of E. 148th Street S and north of S. Poplar Street in the City of Glenpool, Oklahoma. (See map below).

APPLICATION UNDER CONSIDERATION:

Comprehensive Plan Amendment (CPA-01-2024) and Zone Amendment (GZA-309)

APPLICANT:

McGUIRE BELL LAGO, LLC

PROPERTY OWNER:

McGUIRE BELL LAGO, LLC

Persons interested in this request are invited to attend the public hearing on **Monday, May 13th, 2024, at 6:00 p.m.** before the Planning Commission. This meeting will be held at the Glenpool Conference Center/City Hall, located at 12205 South Yukon Avenue, Glenpool, Oklahoma on the 3rd Floor in the City Council Chambers. If you have any questions or need additional information regarding the proposed amendments please contact the person listed below.

Gerald S. Gilbert
Development Services Director
City of Glenpool
(918) 209-4617 Office
(918) 209-4611 Fax
E-Mail: ggilbert@cityofglenpool.com



**300 foot Property Owners Notice
And
Certified Mailing Sheets
For
May 13, 2024
Planning Commission Meeting**

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

LEGAL NOTICE OF A PUBLIC HEARING BEFORE THE PLANNING COMMISSION OF THE CITY OF GLENPOOL, OKLAHOMA

Notice is hereby given that a public hearing will be held before the Planning Commission on **Monday, May 13th, 2024, at 6:00 p.m.** This meeting will be held at the Glenpool Conference Center/City Hall, which is located at 12205 South Yukon Avenue, Glenpool, Oklahoma on the 3rd Floor in the City Council Chambers.

At which time and place, consideration will be given for a proposed Comprehensive Plan Amendment (CPA-01-2024) and proposed Zone Amendment (GZA-309) as described below:

The subject site is approximately 40.1989-acres in overall size and is located east of E. 148th Street S and north of S. Poplar Street as illustrated on the map and is comprised of 3 tracts as described below. The proposed Comprehensive Plan Amendment (CPA-01-2024) will change the land use designation for the subject site from Suburban Residential to General Residential. The Zone Amendment (GZA-309) will change the zoning for a 36.3989-acre portion of the site from AG (Agricultural) to RS-3 (Single Family High Density). The remaining 3.8-acre portion of the site situated in the northwest corner will retain its current RS-3 (Single Family High Density) zoning.

You are being noticed of these amendments since you are a property owner within 300 feet of the proposed Comprehensive Plan and Zoning amendment boundaries.

LEGAL DESCRIPTION

Tract A

A Tract of land that is a part of the of the East Half of THE Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma according to the U.S. Government Survey thereof, being more particularly described as follows, to-wit:

COMMENCING at the Southeast corner of the SW/4 of said section 13; THENCE North 01°08'05" West along the East line of the SW/4 a distance of 1322.34 feet to the POINT OF BEGINNING; THENCE South 88°35'38" West a distance of 636.68 feet to a point on the 50-foot-wide Street Right-of-Way Dedication recorded as Document No. 2019071005 in the records of the Tulsa County Clerk; THENCE along said Right-of-Way line for the next ten courses; THENCE North 01°24'22" West along said Right-of-Way line a distance of 95.00 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 90°00'00" for an arc distance of 39.27 feet and a chord which bears North 43°35'38" East a distance of 35.36 feet; THENCE North 88°35'38" East a distance of 13.00 feet; THENCE North 01°24'22" West a distance of 50.00 feet; THENCE South 88°35'38" West a distance of 529.50 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 90°17'09" for an arc distance of 39.39 feet and a chord which bears North 46°15'48" West a distance of 35.44 feet; THENCE North 01°07'13" West a distance of 726.53 feet; THENCE South 88°52'47" West for a distance of 50.00 feet to a point of non-tangent curve to the right; THENCE along said non-tangent curve to the right having a radius of 25.00 feet and a central angle of 89°42'29" for an arc distance of 39.14 feet and a chord which bears South 43°44'02" West a distance of 35.27 feet; THENCE South 88°25'16" West a distance of 95.13 feet to a point on the West line of the E/2 Section 13; THENCE leaving said Right-of-Way line North 01°07'13" West along said West line of the E/2 Section 13 a distance of 425.20 feet to the Northwest corner of the E/2 of the SW/4; THENCE North 88°34'30" East along said North line 1324.13 feet to the Northeast corner of the SW/4; THENCE South 01°07'18" East along said East line of the SW/4 a distance of 1322.60 feet to the POINT OF BEGINNING. Basis of Bearings is the GPS Bearing of North 01°07'18" West along the East line of Southwest Quarter (SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma.

Said tract contains 1,507,149.51 square feet, 34.599 acres more or less.

Tract B

A Tract of land that is a part of the of the East Half of THE Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma according to the U.S. Government Survey thereof, being more particularly described as follows, to-wit:

COMMENCING at the Southeast corner of the SW/4 of said section 13; THENCE North 01°08'05" West along the East line of the SW/4 a distance of 1322.34 feet; THENCE South 88°35'38" West a distance of 686.68 feet to a point on the on the West line of a 50-foot-wide Street Right-of-Way Dedication recorded as Document No. 2019071005 in the records of the Tulsa County Clerk, said point also being the POINT OF BEGINNING; Thence continuing South 88°35'38" West a distance of 637.48 feet to a point on the West line of the E/2 Section 13; THENCE North 01°07'13" West along said West line a distance of 847.02 feet to a point on South line of the aforementioned Street Right-of-Way Dedication; THENCE along said Right-of-Way line for the next nine courses; THENCE North 88°35'16" East a distance of 94.87 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 90°17'31" for an arc distance of 39.40 feet and a chord which bears South 46°15'58" East a distance of 35.45 feet; THENCE South 01°07'13" East a distance of 624.29 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 29°55'35" for an arc distance of 13.06 feet and a chord which bears South 13°50'35" West a distance of 12.91 feet to a point of reverse curve to the left; THENCE along said reverse curve to the left having a radius of 50.00 feet and a central angle of 150°08'19" for an arc distance of 131.02 feet and a chord which bears South 46°15'47" East a distance of 96.62 feet to a point of reverse curve to the right; THENCE along said reverse curve to the right having a radius of 25.00 feet and a central angle of 29°55'35" for an arc distance of 13.06 feet and a chord which bears North 73°37'50" East a distance of 12.91 feet; THENCE North 88°35'38" East a distance of 414.26 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 90°00'00" for an arc distance of 39.27 feet and a chord which bears South 46°24'22" East a distance of 35.46 feet; THENCE South 01°24'22" East a distance of 95.00 feet to THE POINT OF BEGINNING. Basis of Bearings is the GPS Bearing of North 01°07'18" West along the East line of Southwest Quarter (SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma.

Said tract contains 162,649.80 square feet, 3.734 acres more or less.

Street Tract

COMMENCING AT THE NORTHWEST CORNER OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4) OF SECTION THIRTEEN (13), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF, SAID POINT OF COMMENCEMENT BEING THE NORTHEAST CORNER OF LOT 26, BLOCK 4, MANSFIELD LANE, A SUBDIVISION IN THE CITY OF GLENPOOL, TULSA COUNTY, RECORDED AS PLAT NO. 6559 IN THE OFFICE OF THE TULSA COUNTY CLERK; THENCE S 01° 07' 35" E, ALONG THE EAST LINE OF SAID MANSFIELD LANE AND THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), A DISTANCE OF 425.56 FEET, TO THE SOUTHEAST CORNER OF LOT 31, BLOCK 4, OF SAID MANSFIELD LANE AND **THE POINT OF BEGINNING**; THENCE N 88° 34' 36" E A DISTANCE OF 95.13 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.14 FEET, A CENTRAL ANGLE OF 89° 42' 12", A CHORD BEARING OF N 43° 43' 31" E AND A CHORD DISTANCE OF 35.26 FEET; THENCE N 88° 52' 25" E A DISTANCE OF 50.00 FEET; THENCE S 01°

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

07' 35" E, PARALLEL WITH THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), A DISTANCE OF 726.53 FEET; TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.40 FEET, A CENTRAL ANGLE OF 90° 17' 34", A CHORD BEARING OF S 46° 16' 22" E AND A CHORD DISTANCE OF 35.45 FEET; THENCE N 88° 34' 51" E A DISTANCE OF 529.48 FEET; THENCE S 01° 25' 09" E A DISTANCE OF 50.00 FEET; THENCE S 88° 34' 51" W A DISTANCE OF 13.00 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.27 FEET, A CENTRAL ANGLE OF 90° 00' 00", A CHORD BEARING OF S 43° 34' 51" W AND A CHORD DISTANCE OF 35.36 FEET; THENCE S 01° 25' 09" E A DISTANCE OF 95.00 FEET, TO A POINT ON THE SOUTH LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4); THENCE S 88° 34' 51" W A DISTANCE OF 50.00 FEET; THENCE N 01° 25' 09" W A DISTANCE OF 95.00 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.27 FEET, A CENTRAL ANGLE OF 90° 00' 00", A CHORD BEARING OF N 46° 25' 09" W AND A CHORD DISTANCE OF 35.36 FEET; THENCE S 88° 34' 51" W A DISTANCE OF 414.24 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 13.06 FEET, A CENTRAL ANGLE OF 29° 55' 35", A CHORD BEARING OF S 73° 37' 03" W AND A CHORD DISTANCE OF 12.91 FEET, TO A TANGENT POINT OF REVERSE CURVATURE; THENCE ALONG A CURVE TO THE RIGHT, HAVING A RADIUS OF 50.00 FEET, AN ARC LENGTH OF 131.03 FEET, A CENTRAL ANGLE OF 150° 08' 44", A CHORD BEARING OF N 46° 16' 22" W AND A CHORD DISTANCE OF 96.63 FEET, TO A TANGENT POINT OF REVERSE CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 13.06 FEET, A CENTRAL ANGLE OF 29° 55' 35", A CHORD BEARING OF N 13° 50' 12" E AND A CHORD DISTANCE OF 12.91 FEET; THENCE N 01° 07' 35" W, PARALLEL WITH THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), A DISTANCE OF 624.29 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.40 FEET, A CENTRAL ANGLE OF 90° 17' 48", A CHORD BEARING OF N 46° 16' 29" W AND A CHORD DISTANCE OF 35.45 FEET; THENCE S 88° 34' 36" W A DISTANCE OF 94.87 FEET, TO A POINT ON THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), SAID POINT BEING THE NORTHEAST CORNER OF LOT 22, BLOCK 1 OF SAID MANSFIELD LANE; THENCE N 01° 07' 35" W, ALONG THE EAST LINE OF SAID MANSFIELD LANE AND THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), A DISTANCE OF 50.00, **TO THE POINT OF BEGINNING.**

SAID TRACT OF LAND CONTAINING 1.8659 ACRES / 81,278.03 SQUARE FEET.

THIS LEGAL DESCRIPTION WAS CREATED ON AUGUST 22, 2018 BY ALBERT R. JONES, III, OK PLS #1580, WITH THE BASIS OF BEARING BEING N 01° 07' 35" W ALONG THE WEST LINE OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4) OF SECTION THIRTEEN (13), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF.

GENERAL LOCATION DESCRIPTION:

The subject site is 40.1989-acres in overall size and is located east of E. 148th Street S and north of S. Poplar Street in the City of Glenpool, Oklahoma. (See map below).

APPLICATION UNDER CONSIDERATION:

Comprehensive Plan Amendment (CPA-01-2024) and Zone Amendment (GZA-309)

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

APPLICANT:

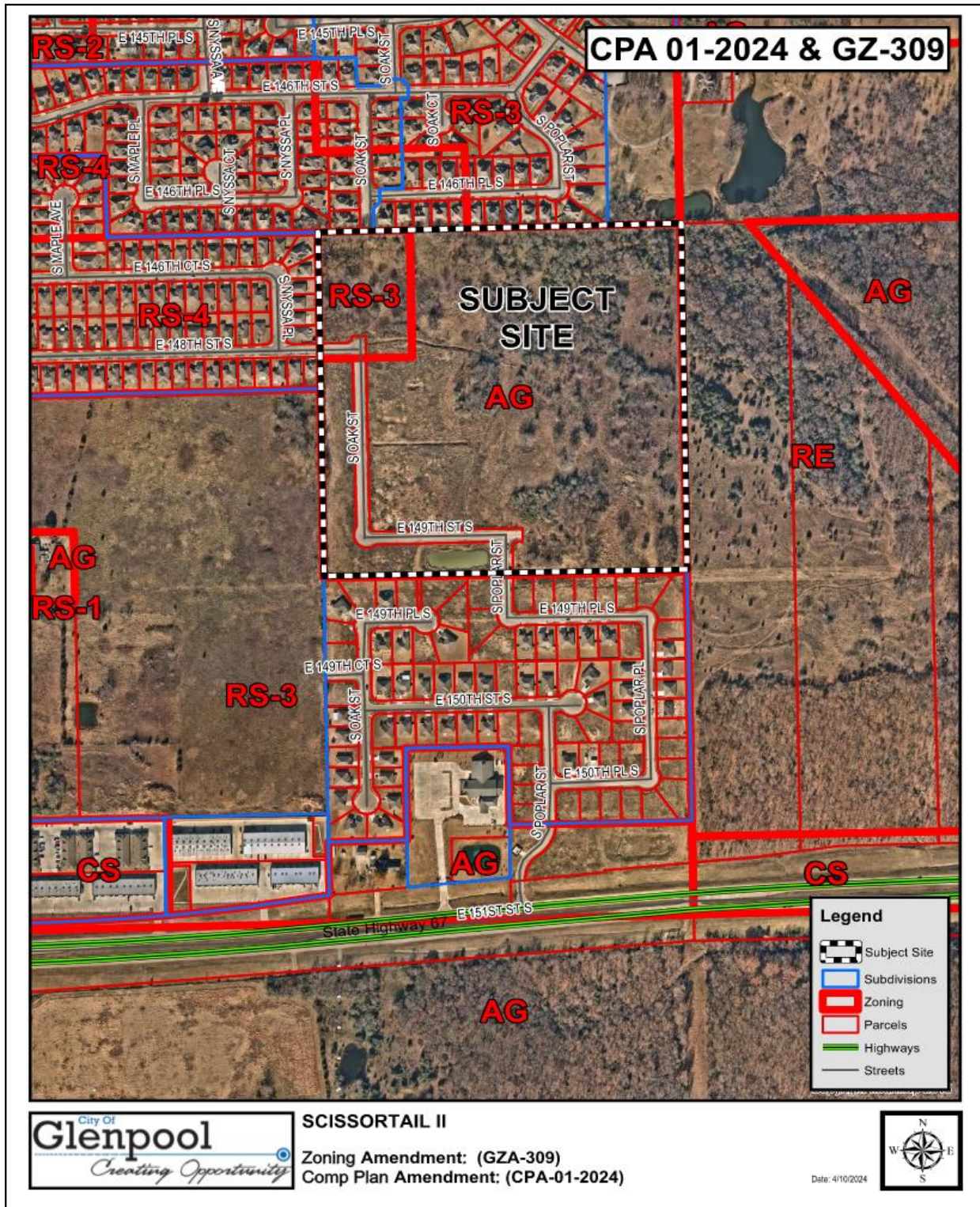
McGUIRE BELL LAGO, LLC

PROPERTY OWNER:

McGUIRE BELL LAGO, LLC

Persons interested in this request are invited to attend the public hearing on **Monday, May 13th, 2024, at 6:00 p.m.** before the Planning Commission. This meeting will be held at the Glenpool Conference Center/City Hall, located at 12205 South Yukon Avenue, Glenpool, Oklahoma on the 3rd Floor in the City Council Chambers. If you have any questions or need additional information regarding the proposed amendments please contact the person listed below.

Gerald S. Gilbert
Development Services Director
City of Glenpool
(918) 209-4617 Office
(918) 209-4611 Fax
E-Mail: ggilbert@cityofglenpool.com





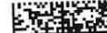
City Of
Glenpool
Creating Opportunity
12205 S. Yukon Ave.
Glenpool, OK 74033

CPA -01-2024 62A-309

- Check type of mail or service
- | | |
|--|---|
| ☐ Adult Signature Required | ☐ Priority Mail Express |
| ☐ Adult Signature Restricted Delivery | ☐ Registered Mail |
| ☐ Certified Mail | ☐ Return Receipt for Merchandise |
| ☐ Certified Mail Restricted Delivery | ☐ Signature Confirmation |
| ☐ Collect on Delivery (COD) | ☐ Signature Confirmation Restricted Delivery |
| ☐ Insured Mail | |
| ☐ Priority Mail | |

Affix Stamp
(for additional postage)
Postmark

\$5.44 0
US POSTAGE
FIRST CLASS
062S0001443334
FROM 74033



Firm Mailing **Back For Accountable Mail**



USPS Tracking/Article Number	Addressee (Name, Street, City, State, & ZIP Code™)	Postage	(Extra Service) Fee	Handling Charge	Actual Value if Registered	Insured Value	Due Sender if COD	ASR Fee	RD Fee	RR Fee	SC Fee	SCRD Fee	SH Fee
1.	Patricia D. Mason Separate Trust C/O Patricia D. Mason TTEE 1329 E 146th Pl. S Glenpool, OK 74033	0.68											
2.	Mark & Lori Etris 1325 E 146th Pl. Glenpool, OK 74033	0.68											
3.	Michael & Angela D. Guest 1321 E 146th Pl. Glenpool, OK 74033	0.68											
4.	Stephen L. & Donna J. Williams Trust 13406 S 19th St. Bixby, OK 74008	0.68											
5.	Mary Jay Teegarden 1210 E 146th Pl. S Glenpool, OK 74033	0.68											
6.	Edward H. Rucker Living Trust 1313 E 146th Pl. S Glenpool, OK 74033	0.68											
7.	Lang Cin & Cing Lun 14619 S Oak St. Glenpool, OK 74033	0.68											
8.	Ben Thompson 14615 S Oak St. Glenpool, OK 74033	0.68											

Total Number of Pieces
Listed by Sender

8

Total Number of Pieces
Received at Post Office

8

Postmaster, Per (Name of receiving employee)

Complete in Ink

Privacy Notice: For more information on USPS privacy policies, visit usps.com/privacypolicy.

PS Form 3877, January 2017 (Page 1 of 2)
PSN 7530-02-000-9098

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

CPA -01- 2024 GZA-309



City Of
Glenpool
Creating Opportunity

12205 S. Yukon Ave.
Glenpool, OK 74033

- Check type of mail or service
- | | |
|--|---|
| ☐ Adult Signature Required | ☐ Priority Mail Express |
| ☐ Adult Signature Restricted Delivery | ☐ Registered Mail |
| ☐ Certified Mail | ☐ Return Receipt for Merchandise |
| ☐ Certified Mail Restricted Delivery | ☐ Signature Confirmation |
| ☐ Collect on Delivery (COD) | ☐ Signature Confirmation Restricted Delivery |
| ☐ Insured Mail | |
| ☐ Priority Mail | |

Aff
(for
Post)

\$94134.169

Stamps

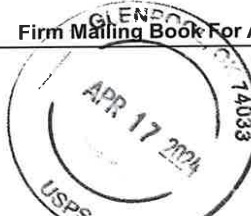
\$5.44 0

US POSTAGE
FIRST-CLASS
062S0001443334
FROM 74033



Receipt).

Firm Mailing Book For Accountable Mail



USPS Tracking/Article Number	Addressee (Name, Street, City, State, & ZIP Code™)	Postage	(Extra Service) Fee	Handling Charge	Actual Value if Registered	Insured Value	Due Sender if COD	ASR Fee	ASPD Fee	RD Fee	RR Fee	SC Fee	SCRD Fee	SH Fee
1.	CCL Ranch Properties LLC 14500 S Peoria Ave Bixby, OK 74008	0.68												
2.	Nightingale Ranch & Farm LLC 14500 S Peoria Ave. Bixby, OK 74008	0.68												
3.	RH3 Properties LLC PO Box 580494 Tulsa, OK 74158	0.68												
4.	City of Glenpool 12205 S Yukon Ave. Glenpool, OK 74033	0.68												
5.	Glenna L. & Jimmy E. Frazier 1306 E 146th Pl. Glenpool, OK 74033	0.68												
6.	Cole Mitchell & Margaret Dianne McClellan 1310 E 146th Pl. S Glenpool, OK 74033	0.68												
7.	Sashenn J. Evans Rev Trust 1314 E 146th Pl. S Glenpool, OK 74033	0.68												
8.	Michael Hunsley 1318 E 146th Pl. S Glenpool, OK 74033	0.68												

Total Number of Pieces
Listed by Sender

8

Total Number of Pieces
Received at Post Office

8

Postmaster, Per (Name of receiving employee)

Complete in Ink

Privacy Notice: For more information on USPS privacy policies, visit usps.com/privacypolicy.

PS Form 3877, January 2017 (Page 1 of 2)
PSN 7530-02-000-9098

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment



City Of
Glenpool
Creating Opportunity

12205 S. Yukon Ave.
Glenpool, OK 74033

LPA -01-2024 62A-309

Firm Mailing Book For Accountable Mail

Name and Address of Sender

Check type of mail or service

- ☐ Adult Signature Required ☐ Priority Mail Express
☐ Adult Signature Restricted Delivery ☐ Registered Mail
☐ Certified Mail ☐ Return Receipt for Merchandise
☐ Certified Mail Restricted Delivery ☐ Signature Confirmation
☐ Collect on Delivery (COD) ☐ Signature Confirmation Restricted Delivery
☐ Insured Mail ☐ Signature Confirmation Restricted Delivery
☐ Priority Mail

Affix St
(for addit
Postma

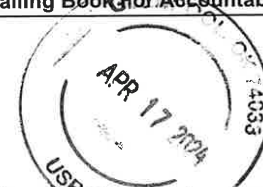
894134.167

stamps
\$5.44 0

US POSTAGE
FIRST-CLASS
06250001443334
FROM 74033



Stamps



USPS Tracking/Article Number	Addressee (Name, Street, City, State, & ZIP Code™)	Postage	(Extra Service) Fee	Handling Charge	Actual Value if Registered	Insured Value	Due Sender if COD	ASR Fee	ASD Fee	RD Fee	RR Fee	SC Fee	SCRD Fee	SH Fee
1.	Holly J. Ellman 14629 E Poplar St. Glenpool, OK 74033	0.68												
2.	Rodney & Debra George 14625 S Poplar St. Glenpool, OK 74033	0.68												
3.	Tracy T. & Teresa Dell Griffin 14608 S Oak Ct. Glenpool, OK 74033	0.68												
4.	Yvonne S. Austin 14609 S Oak Ct. Glenpool, OK 74033	0.68												
5.	Carrie Wynn Mason McKay & Frederick James McKay 14608 S Poplar St. Glenpool, OK 74033	0.68												
6.	Ronald G. & Janis Ann Slinkard 14612 S Poplar St. Glenpool, OK 74033	0.68												
7.	Hector Esquivel 9317 S 87th East Ave. Tulsa, OK 74133	0.68												
8.	Burdette E & Brenda J. Selle 1333 E 146th Pl. Glenpool, OK 74033	0.68												

Total Number of Pieces
Listed by Sender

8

Total Number of Pieces
Received at Post Office

8

Postmaster, Per (Name of receiving employee)

Complete in Ink

Privacy Notice: For more information on USPS privacy policies, visit usps.com/privacypolicy.

PS Form 3877, January 2017 (Page 1 of 2)
PSN 7530-02-000-9098

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

CPA - 01 - 2024 62A - 209



City Of
Glenpool
Creating Opportunity
12205 S. Yukon Ave.
Glenpool, OK 74033

Check type of mail or service

☐ Adult Signature Required	☐ Priority Mail Express
☐ Adult Signature Restricted Delivery	☐ Registered Mail
☐ Certified Mail	☐ Return Receipt for Merchandise
☐ Certified Mail Restricted Delivery	☐ Signature Confirmation
☐ Collect on Delivery (COD)	☐ Signature Confirmation Restricted Delivery
☐ Insured Mail	
☐ Priority Mail	

Stamps
\$5.44 0
US POSTAGE
FIRST-CLASS
062S0001443334
FROM 74033

Postmark
994134,168
1544222

Firm Mailing Book For Accountable Mail

GLENPOOL, OK 74033
APR 17 2024
USPS

USPS Tracking/Article Number	Addressee (Name, Street, City, State, & ZIP Code™)	Postage	(Extra Service) Fee	Handling Charge	Actual Value if Registered	Insured Value	Due Sender if COD	ASR Fee	ASRD Fee	RD Fee	RR Fee	SC Fee	SCRD Fee	SH Fee
1.	Jon A. & Anna M. Holman 1322 E 146th Pl. Glenpool, OK 74033	0.68												
2.	Richard V. Block 1326 E 146th Pl. S Glenpool, OK 74033	0.68												
3.	Kenia Cristina Ortiz 1330 E 146th Pl. S Glenpool, OK 74033	0.68												
4.	James M. & Shawnda N. Jones 1334 E 146th Pl. Glenpool, OK 74033	0.68												
5.	Alan R. & L. Jan Woodcock 1338 E 146th Pl. Glenpool, OK 74033	0.68												
6.	Thang C. Pau & Ciin K. Kim 1342 E 146th Pl. S Glenpool, OK 74033	0.68												
7.	Benjamin Rucker 1346 E 146th Pl. S Glenpool, OK 74033	0.68												
8.	Cameron K. Cruce 14633 S Poplar St. Glenpool, OK 74033	0.68												

Total Number of Pieces Listed by Sender **8**

Total Number of Pieces Received at Post Office **8**

Postmaster, Per (Name of receiving employee)

[Signature]

PS Form 3877, January 2017 (Page 1 of 2)
PSN 7530-02-000-9098

Complete in Ink

Privacy Notice: For more information on USPS privacy policies, visit usps.com/privacypolicy.

CPA-01-2024 62A-309



City Of
Glenpool
Creating Opportunity
12205 S. Yukon Ave.
Glenpool, OK 74033

- Check type of mail or service
- | | |
|--|---|
| ☐ Adult Signature Required | ☐ Priority Mail Express |
| ☐ Adult Signature Restricted Delivery | ☐ Registered Mail |
| ☐ Certified Mail | ☐ Return Receipt for Merchandise |
| ☐ Certified Mail Restricted Delivery | ☐ Signature Confirmation |
| ☐ Collect on Delivery (COD) | ☐ Signature Confirmation Restricted Delivery |
| ☐ Insured Mail | |
| ☐ Priority Mail | |

Affix Stamp
(for additional
Postmark)



Firm Mailing Book For Accountable Mail



USPS Tracking/Article Number	Addressee (Name, Street, City, State, & ZIP Code™)	Postage	(Extra Service) Fee	Handling Charge	Actual Value if Registered	Insured Value	Due Sender if COD	ASR Fee	ASD Fee	RD Fee	RR Fee	SC Fee	SCRD Fee	SH Fee
1.	Harriet N. Bossa & Sam Henry Ssenyonga 1422 E 149th Pl. S. Glenpool, OK 74033	0.68												
2.	Allison Michelle Kingsley 14963 S Poplar Pl. Glenpool, OK 74033	0.68												
3.	Preston Bullard 1324 E 149th Pl. S. Glenpool, OK 74033	0.68												
4.	SH100 LLC 320 S Boston Ave. Ste. 1030-5 Tulsa, OK 74103	0.68												
5.	Clyde B. Hickman & Rolinda J. Vreeland 1434 E 149th Pl. S. Glenpool, OK 74033	0.68												
6.	Eric Lee and Tonya Mitchell 1428 E 149th Pl. S. Glenpool, OK 74033	0.68												
7.														
8.														

Total Number of Pieces Listed by Sender

Total Number of Pieces Received at Post Office

Postmaster, Per (Name of receiving employee)

PS Form 3877, January 2017 (Page 1 of 2)
PSN 7530-02-000-9098

Complete in Ink

Privacy Notice: For more information on USPS privacy policies, visit usps.com/privacypolicy.



City Of
Glenpool
Creating Opportunity
12205 S. Yukon Ave.
Glenpool, OK 74033

CPA - 01-2024 62A-309

- Check type of mail or service
- | | |
|--|---|
| ☐ Adult Signature Required | ☐ Priority Mail Express |
| ☐ Adult Signature Restricted Delivery | ☐ Registered Mail |
| ☐ Certified Mail | ☐ Return Receipt for Merchandise |
| ☐ Certified Mail Restricted Delivery | ☐ Signature Confirmation |
| ☐ Collect on Delivery (COD) | ☐ Signature Confirmation Restricted Delivery |
| ☐ Insured Mail | |
| ☐ Priority Mail | |

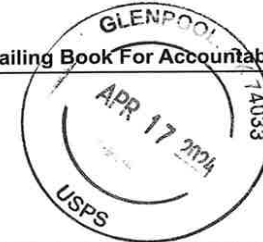
Affix Star
(for additional
Postmark)

994134.161

\$5.44 0
US POSTAGE
FIRST-CLASS
062S0001443334
FROM 74033



Firm Mailing Book For Accountable Mail



USPS Tracking/Article Number	Addressee (Name, Street, City, State, & ZIP Code™)	Postage	(Extra Service) Fee	Handling Charge	Actual Value if Registered	Insured Value	Due Sender if COD	ASR Fee	ASRD Fee	RD Fee	RR Fee	SC Fee	SCRD Fee	SH Fee
1.	Vungh Tung Pau & Awi Sian Nem 14657 S Nyssa Pl. Glenpool, OK 74033	0.68												
2.	Arlin Lee and Cynthia Renee Pierce 14659 S Nyssa Pl. Glenpool, OK 74033	0.68												
3.	Muscogee (Creek) Nation Housing Division ATT Development PO Box 297 Okmulgee, OK 74447	0.68												
4.	Glen Wood Homes LP 2252 N Broadway St. Moore, OK 73160	0.68												
5.	Chin Nuam 1416 E 149th Pl. S Glenpool, OK 74033	0.68												
6.	Saw Eh Mu & Naw M Sein 1410 E 149th Pl. S Glenpool, OK 74033	0.68												
7.	Summit Properties Land Development 2019 LLC PO Box 35218 Tulsa, OK 74153	0.68												
8.	Ashley Lynn and Matthew Keith Johnson 1309 E 149th Pl. S. Glenpool, OK 74033	0.68												

Total Number of Pieces
Listed by Sender

8

Total Number of Pieces
Received at Post Office

8

Postmaster, Per (Name of receiving employee)

PS Form 3877, January 2017 (Page 1 of 2)
PSN 7530-02-000-9098

Complete in Ink

Privacy Notice: For more information on USPS privacy policies, visit usps.com/privacypolicy.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

CPA-01-2024 62A-309



City of Glenpool
Creating Opportunity
12205 S. Yukon Ave.
Glenpool, OK 74033

Check type of mail or service

☐ Adult Signature Required
☐ Adult Signature Restricted Delivery
☐ Certified Mail
☐ Certified Mail Restricted Delivery
☐ Collect on Delivery (COD)
☐ Insured Mail
☐ Priority Mail

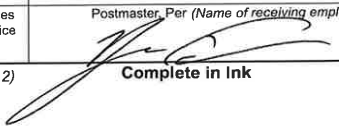
☐ Priority Mail Express
☐ Registered Mail
☐ Return Receipt for Merchandise
☐ Signature Confirmation
☐ Signature Confirmation Restricted Delivery

Firm Mailing Book For Accountable Mail

\$5.44 0
US POSTAGE
FIRST-CLASS
06250001443334
FROM 74033



APR 17 2024
74033

USPS Tracking/Article Number	Addressee (Name, Street, City, State, & ZIP Code™)	Postage	(Extra Service) Fee	Handling Charge	Actual Value If Registered	Insured Value	Due Sender if COD	PSR Fee	ASRD Fee	RD Fee	RR Fee	SC Fee	SCRD Fee	SH Fee
1.	Justin & Sara Leedy 1172 E 148th St. S Glenpool, OK 74033	0.68												
2.	Darla L. Kilgore & Gary W. Spencer 1184 E 148th St. S Glenpool, OK 74033	0.68												
3.	Linda C. Parise-Deerman 1196 E 148th St. S Glenpool, OK 74033	0.68												
4.	Daniel T. Kilgore & Alecia M. Gill 1204 E 148th St. S Glenpool, OK 74033	0.68												
5.	Pau Tek 1174 E 146th Ct. S Glenpool, OK 74033	0.68												
6.	Karen K. Gaylor 1186 E 146th Ct. S Glenpool, OK 74033	0.68												
7.	Cynthia Barlow 1183 E 148th St. S Glenpool, OK 74033	0.68												
8.	Hurst Family Trust 1171 E 148th St. S Glenpool, OK 74033	0.68												
Total Number of Pieces Listed by Sender: 8 Total Number of Pieces Received at Post Office: 8		Postmaster, Per (Name of receiving employee) 												

PS Form 3877, January 2017 (Page 1 of 2)
PSN 7530-02-000-9098

Complete in Ink

Privacy Notice: For more information on USPS privacy policies, visit usps.com/privacypolicy.

CPA -01-2024 62A-309



City Of
Glenpool
Creating Opportunity
12205 S. Yukon Ave.
Glenpool, OK 74033

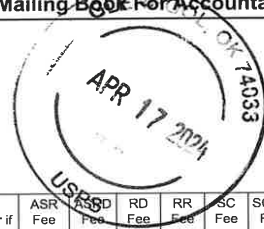
- Check type of mail or service
- | | |
|--|---|
| ☐ Adult Signature Required | ☐ Priority Mail Express |
| ☐ Adult Signature Restricted Delivery | ☐ Registered Mail |
| ☐ Certified Mail | ☐ Return Receipt for Merchandise |
| ☐ Certified Mail Restricted Delivery | ☐ Signature Confirmation |
| ☐ Collect on Delivery (COD) | ☐ Signature Confirmation Restricted Delivery |
| ☐ Insured Mail | |
| ☐ Priority Mail | |

USPS
\$5.44 0
US POSTAGE
FIRST CLASS
062S0001443334
FROM 74033

Affix Stamp
(for additional Postmark)

94134.162

Firm Mailing Book For Accountable Mail



USPS Tracking/Article Number	Addressee (Name, Street, City, State, & ZIP Code™)	Postage	(Extra Service) Fee	Handling Charge	Actual Value if Registered	Insured Value	Due Sender if COD	ASR Fee	ASD Fee	RD Fee	RR Fee	SC Fee	SCRD Fee	SH Fee
1.	Jeremy D. Plane 1159 E 146th St. S Glenpool, OK 74033	0.68												
2.	Joshua E. Bowler 1173 E 146th St. S Glenpool, OK 74033	0.68												
3.	Zam Pau & San Cing 1185 E 146th Ct. S Glenpool, OK 74033	0.68												
4.	Piper McMahon 1197 E 146th Ct. S Glenpool, OK 74033	0.68												
5.	David & Tonya Hunt 1201 E 146th Ct. S Glenpool, OK 74033	0.68												
6.	Kevin Caskey 14651 S Nyssa Pl. Glenpool, OK 74033	0.68												
7.	Thank Sawm Tung & Cing D. Ciin & Langh Deih Tuang 14653 S Nyssa Pl. Glenpool, OK 74033	0.68												
8.	Mary E. Workman Rev Trust C/O Mary E. Workman TTEE 14655 S Nyssa Pl. Glenpool, OK 74033	0.68												

Total Number of Pieces Listed by Sender: **8**

Total Number of Pieces Received at Post Office: **8**

Postmaster, Per (Name of receiving employee): *[Signature]*

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment



City of
Glenpool
Creating Opportunity

12205 S. Yukon Ave.
Glenpool, OK 74033

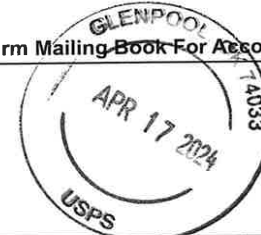
CPA-01-2024 62A-309

Firm Mailing Book For Accountable Mail

- Check type of mail or service
- | | |
|--|---|
| ☐ Adult Signature Required | ☐ Priority Mail Express |
| ☐ Adult Signature Restricted Delivery | ☐ Registered Mail |
| ☐ Certified Mail | ☐ Return Receipt for Merchandise |
| ☐ Certified Mail Restricted Delivery | ☐ Signature Confirmation |
| ☐ Collect on Delivery (COD) | ☐ Signature Confirmation Restricted Delivery |
| ☐ Insured Mail | |
| ☐ Priority Mail | |

Affix Star
(for additional
Postmark)

\$5.44 0
US POSTAGE
FIRST-CLASS
06250001443334
FROM 74033



USPS Tracking/Article Number	Addressee (Name, Street, City, State, & ZIP Code™)	Postage	(Extra Service) Fee	Handling Charge	Actual Value if Registered	Insured Value	Due Sender if COD	ASR Fee	ASRD Fee	RD Fee	RR Fee	SC Fee	SCRD Fee	SH Fee
1.	David R. & Hope P. Green 14616 S Oak St. Glenpool, OK 74033	0.68												
2.	Jeffrey & Kimberlee Green 14620 S Oak St. Glenpool, OK 74033	0.68												
3.	Bret W. Tucker 14624 S Oak St. Glenpool, OK 74033	0.68												
4.	Steve E. Evans 14614 S Nyssa Pl. Glenpool, OK 74033	0.68												
5.	George & Maile Pearman 14618 S Nyssa Pl. Glenpool, OK 74033	0.68												
6.	VGJJ Properties LLC 14609 S Nyssa Ct. Glenpool, OK 74033	0.68												
7.	Bryson and Annabel Tuttle 1146 E 148th St. S. Glenpool, OK 74033	0.68												
8.	Charity Irene & Justin Robert Gregory 1158 E 148th St. S Glenpool, OK 74033	0.68												

Total Number of Pieces
Listed by Sender 8

Total Number of Pieces
Received at Post Office

Postmaster, Per (Name of receiving employee)

Complete in Ink

Privacy Notice: For more information on USPS privacy policies, visit usps.com/privacypolicy.

PS Form 3877, January 2017 (Page 1 of 2)
PSN 7530-02-000-9098

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

LPA-01-2024 62A-309



City of
Glenpool
Creating Opportunity

12205 S. Yukon Ave.
Glenpool, OK 74033

- Check type of mail or service
- | | |
|--|---|
| ☐ Adult Signature Required | ☐ Priority Mail Express |
| ☐ Adult Signature Restricted Delivery | ☐ Registered Mail |
| ☐ Certified Mail | ☐ Return Receipt for Merchandise |
| ☐ Certified Mail Restricted Delivery | ☐ Signature Confirmation |
| ☐ Collect on Delivery (COD) | ☐ Signature Confirmation Restricted Delivery |
| ☐ Insured Mail | |
| ☐ Priority Mail | |

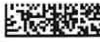
Affix Stamp
(for addition:
Postmark w

\$94134.165

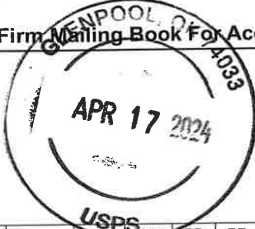
stamps

\$5.44 0

US POSTAGE
FIRST-CLASS
06250001443334
FROM 74033



Firm Mailing Book For Accountable Mail



USPS Tracking/Article Number	Addressee (Name, Street, City, State, & ZIP Code™)	Postage	(Extra Service) Fee	Handling Charge	Actual Value if Registered	Insured Value	Due Sender if COD	ASD Fee	DSRD Fee	RD Fee	RR Fee	SC Fee	SCRD Fee	SH Fee
1.	Marlee Michelle Shelton, Michael Walker & Rebecca Walker 1202 E 146th Pl. S. Glenpool, OK 74033	0.68												
2.	Peter Lian & Nuam Khan Noo 1214 E 146th Pl. S Glenpool, OK 74033	0.68												
3.	Melinda D. Nickerson 1218 E 146th Pl. Glenpool, OK 74033	0.68												
4.	Nikole Mauldin 14625 S Nyssa Pl. Glenpool, OK 74033	0.68												
5.	Jeffrey Scott Roberts Jr. 14617 S Nyssa Pl. Glenpool, OK 74033	0.68												
6.	Neverland Property LLC 14611 S Nyssa Pl. Glenpool, OK 74033	0.68												
7.	Floyd Earl & Mary L. Kirk 14608 S Oak St. Glenpool, OK 74033	0.68												
8.	Roxanne Janine Pack 14612 S Oak St. Glenpool, OK 74033	0.68												

Total Number of Pieces
Listed by Sender 8

Total Number of Pieces
Received at Post Office 8

Postmaster, Per (Name of receiving employee)

Complete in Ink

Privacy Notice: For more information on USPS privacy policies, visit usps.com/privacypolicy.

PS Form 3877, January 2017 (Page 1 of 2)
PSN 7530-02-000-9098

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

**AD PROOF
OF
PUBLIC HEARING PUBLICATION
For
June 3, 2024
City Council Meeting**



INTERIM AD DRAFT

This is the proof of your ad scheduled to run in **Tulsa World** on the dates indicated below. If changes are needed, please contact us prior to deadline at help@column.us

Notice ID: Oz9M4IDpF4BGeqzcKh0L | **Proof Updated: May. 03, 2024 at 11:12am CDT**
Notice Name: LEGAL NOTICE | City of Glenpool Planning Comm

See Proof on Next Page

This is not an invoice. Below is an estimated price, and it is subject to change. You will receive an invoice with the final price upon invoice creation by the publisher.

FILER

duy nguyen
dnguyen@cityofglenpool.com

FILING FOR

Tulsa World

Columns Wide: 2

Ad Class: Legals

05/07/2024: Legal Notice

437.51

Total \$437.51

LEGAL NOTICE | City of Glenpool Planning Comm - Page 1 of 3

TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE
INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, AC-
CORDING TO THE U.S. GOVERNMENT SURVEY THEREOF

GENERAL LOCATION DESCRIPTION:
The subject site is 40.1989-acres in overall size and is located east of E. 148th Street S and north of S. Poplar Street in the City of Glenpool, Oklahoma. (See map below).

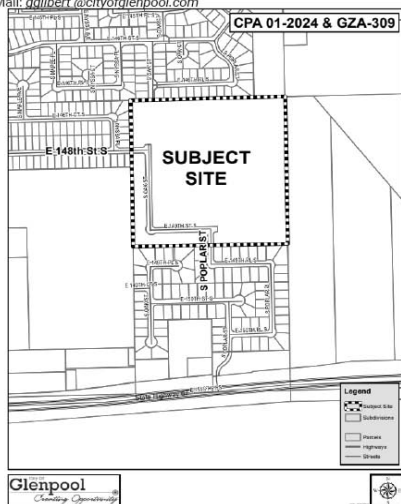
APPLICATION UNDER CONSIDERATION:
Comprehensive Plan Amendment (CPA-01-2024) and Zone Amendment
(GZA-309)

APPLICANT:
McGUIRE BELL LAGO, LLC

PROPERTY OWNER:
McGUIRE BELL LAGO, LLC

Persons interested in this request are invited to attend the public hearing on **Monday, June 3rd, 2024, at 6:00 p.m.** before the City Council. This meeting will be held at the Glenpool Conference Center/City Hall, located at 12205 South Yukon Avenue, Glenpool, Oklahoma on the 3rd Floor in the City Council Chambers. If you have any questions or need additional information regarding the proposed amendments please contact the person listed below.

Gerald S. Gilbert
Development Services Director
City of Glenpool
(918) 209-4617 Office
(918) 209-4611 Fax
E-Mail: gagilbert@cityofglenpool.com



**300 foot Property Owners Notice
And
Certified Mailing Sheets
For
June 3, 2024
City Council Meeting**

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

LEGAL NOTICE OF A PUBLIC HEARING BEFORE THE CITY COUNCIL OF THE CITY OF GLENPOOL, OKLAHOMA

Notice is hereby given that a public hearing will be held before the City Council on **Monday, June 3rd, 2024, at 6:00 p.m.** This meeting will be held at the Glenpool Conference Center/City Hall, which is located at 12205 South Yukon Avenue, Glenpool, Oklahoma on the 3rd Floor in the City Council Chambers.

At which time and place, consideration will be given for a proposed Comprehensive Plan Amendment (CPA-01-2024) and proposed Zone Amendment (GZA-309) as described below:

The subject site is approximately 40.1989-acres in overall size and is located east of E. 148th Street S and north of S. Poplar Street as illustrated on the map and is comprised of 3 tracts as described below. The proposed Comprehensive Plan Amendment (CPA-01-2024) will change the land use designation for the subject site from Suburban Residential to General Residential. The Zone Amendment (GZA-309) will change the zoning for a 36.3989-acre portion of the site from AG (Agricultural) to RS-3 (Single Family High Density). The remaining 3.8-acre portion of the site situated in the northwest corner will retain its current RS-3 (Single Family High Density) zoning.

You are being noticed of these amendments since you are a property owner within 300 feet of the proposed Comprehensive Plan and Zoning amendment boundaries.

LEGAL DESCRIPTION

Tract A

A Tract of land that is a part of the of the East Half of THE Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma according to the U.S. Government Survey thereof, being more particularly described as follows, to-wit:

COMMENCING at the Southeast corner of the SW/4 of said section 13; THENCE North 01°08'05" West along the East line of the SW/4 a distance of 1322.34 feet to the POINT OF BEGINNING; THENCE South 88°35'38" West a distance of 636.68 feet to a point on the 50-foot-wide Street Right-of-Way Dedication recorded as Document No. 2019071005 in the records of the Tulsa County Clerk; THENCE along said Right-of-Way line for the next ten courses; THENCE North 01°24'22" West along said Right-of-Way line a distance of 95.00 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 90°00'00" for an arc distance of 39.27 feet and a chord which bears North 43°35'38" East a distance of 35.36 feet; THENCE North 88°35'38" East a distance of 13.00 feet; THENCE North 01°24'22" West a distance of 50.00 feet; THENCE South 88°35'38" West a distance of 529.50 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 90°17'09" for an arc distance of 39.39 feet and a chord which bears North 46°15'48" West a distance of 35.44 feet; THENCE North 01°07'13" West a distance of 726.53 feet; THENCE South 88°52'47" West for a distance of 50.00 feet to a point of non-tangent curve to the right; THENCE along said non-tangent curve to the right having a radius of 25.00 feet and a central angle of 89°42'29" for an arc distance of 39.14 feet and a chord which bears South 43°44'02" West a distance of 35.27 feet; THENCE South 88°25'16" West a distance of 95.13 feet to a point on the West line of the E/2 Section 13; THENCE leaving said Right-of-Way line North 01°07'13" West along said West line of the E/2 Section 13 a distance of 425.20 feet to the Northwest corner of the E/2 of the SW/4; THENCE North 88°34'30" East along said North line 1324.13 feet to the Northeast corner of the SW/4; THENCE South 01°07'18" East along said East line of the SW/4 a distance of 1322.60 feet to the POINT OF BEGINNING. Basis of Bearings is the GPS Bearing of North 01°07'18" West along the East line of Southwest Quarter (SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma.

Said tract contains 1,507,149.51 square feet, 34.599 acres more or less.

Tract B

A Tract of land that is a part of the of the East Half of THE Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma according to the U.S. Government Survey thereof, being more particularly described as follows, to-wit:

COMMENCING at the Southeast corner of the SW/4 of said section 13; THENCE North 01°08'05" West along the East line of the SW/4 a distance of 1322.34 feet; THENCE South 88°35'38" West a distance of 686.68 feet to a point on the on the West line of a 50-foot-wide Street Right-of-Way Dedication recorded as Document No. 2019071005 in the records of the Tulsa County Clerk, said point also being the POINT OF BEGINNING; Thence continuing South 88°35'38" West a distance of 637.48 feet to a point on the West line of the E/2 Section 13; THENCE North 01°07'13" West along said West line a distance of 847.02 feet to a point on South line of the aforementioned Street Right-of-Way Dedication; THENCE along said Right-of-Way line for the next nine courses; THENCE North 88°35'16" East a distance of 94.87 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 90°17'31" for an arc distance of 39.40 feet and a chord which bears South 46°15'58" East a distance of 35.45 feet; THENCE South 01°07'13" East a distance of 624.29 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 29°55'35" for an arc distance of 13.06 feet and a chord which bears South 13°50'35" West a distance of 12.91 feet to a point of reverse curve to the left; THENCE along said reverse curve to the left having a radius of 50.00 feet and a central angle of 150°08'19" for an arc distance of 131.02 feet and a chord which bears South 46°15'47" East a distance of 96.62 feet to a point of reverse curve to the right; THENCE along said reverse curve to the right having a radius of 25.00 feet and a central angle of 29°55'35" for an arc distance of 13.06 feet and a chord which bears North 73°37'50" East a distance of 12.91 feet; THENCE North 88°35'38" East a distance of 414.26 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 90°00'00" for an arc distance of 39.27 feet and a chord which bears South 46°24'22" East a distance of 35.46 feet; THENCE South 01°24'22" East a distance of 95.00 feet to THE POINT OF BEGINNING. Basis of Bearings is the GPS Bearing of North 01°07'18" West along the East line of Southwest Quarter (SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma.

Said tract contains 162,649.80 square feet, 3.734 acres more or less.

Street Tract

COMMENCING AT THE NORTHWEST CORNER OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4) OF SECTION THIRTEEN (13), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF, SAID POINT OF COMMENCEMENT BEING THE NORTHEAST CORNER OF LOT 26, BLOCK 4, MANSFIELD LANE, A SUBDIVISION IN THE CITY OF GLENPOOL, TULSA COUNTY, RECORDED AS PLAT NO. 6559 IN THE OFFICE OF THE TULSA COUNTY CLERK; THENCE S 01° 07' 35" E, ALONG THE EAST LINE OF SAID MANSFIELD LANE AND THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), A DISTANCE OF 425.56 FEET, TO THE SOUTHEAST CORNER OF LOT 31, BLOCK 4, OF SAID MANSFIELD LANE AND **THE POINT OF BEGINNING**; THENCE N 88° 34' 36" E A DISTANCE OF 95.13 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.14 FEET, A CENTRAL ANGLE OF 89° 42' 12", A CHORD BEARING OF N 43° 43' 31" E AND A CHORD DISTANCE OF 35.26 FEET; THENCE N 88° 52' 25" E A DISTANCE OF 50.00 FEET; THENCE S 01°

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

07' 35" E, PARALLEL WITH THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), A DISTANCE OF 726.53 FEET; TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.40 FEET, A CENTRAL ANGLE OF 90° 17' 34", A CHORD BEARING OF S 46° 16' 22" E AND A CHORD DISTANCE OF 35.45 FEET; THENCE N 88° 34' 51" E A DISTANCE OF 529.48 FEET; THENCE S 01° 25' 09" E A DISTANCE OF 50.00 FEET; THENCE S 88° 34' 51" W A DISTANCE OF 13.00 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.27 FEET, A CENTRAL ANGLE OF 90° 00' 00", A CHORD BEARING OF S 43° 34' 51" W AND A CHORD DISTANCE OF 35.36 FEET; THENCE S 01° 25' 09" E A DISTANCE OF 95.00 FEET, TO A POINT ON THE SOUTH LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4); THENCE S 88° 34' 51" W A DISTANCE OF 50.00 FEET; THENCE N 01° 25' 09" W A DISTANCE OF 95.00 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.27 FEET, A CENTRAL ANGLE OF 90° 00' 00", A CHORD BEARING OF N 46° 25' 09" W AND A CHORD DISTANCE OF 35.36 FEET; THENCE S 88° 34' 51" W A DISTANCE OF 414.24 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 13.06 FEET, A CENTRAL ANGLE OF 29° 55' 35", A CHORD BEARING OF S 73° 37' 03" W AND A CHORD DISTANCE OF 12.91 FEET, TO A TANGENT POINT OF REVERSE CURVATURE; THENCE ALONG A CURVE TO THE RIGHT, HAVING A RADIUS OF 50.00 FEET, AN ARC LENGTH OF 131.03 FEET, A CENTRAL ANGLE OF 150° 08' 44", A CHORD BEARING OF N 46° 16' 22" W AND A CHORD DISTANCE OF 96.63 FEET, TO A TANGENT POINT OF REVERSE CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 13.06 FEET, A CENTRAL ANGLE OF 29° 55' 35", A CHORD BEARING OF N 13° 50' 12" E AND A CHORD DISTANCE OF 12.91 FEET; THENCE N 01° 07' 35" W, PARALLEL WITH THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), A DISTANCE OF 624.29 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.40 FEET, A CENTRAL ANGLE OF 90° 17' 48", A CHORD BEARING OF N 46° 16' 29" W AND A CHORD DISTANCE OF 35.45 FEET; THENCE S 88° 34' 36" W A DISTANCE OF 94.87 FEET, TO A POINT ON THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), SAID POINT BEING THE NORTHEAST CORNER OF LOT 22, BLOCK 1 OF SAID MANSFIELD LANE; THENCE N 01° 07' 35" W, ALONG THE EAST LINE OF SAID MANSFIELD LANE AND THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), A DISTANCE OF 50.00, **TO THE POINT OF BEGINNING.**

SAID TRACT OF LAND CONTAINING 1.8659 ACRES / 81,278.03 SQUARE FEET.

THIS LEGAL DESCRIPTION WAS CREATED ON AUGUST 22, 2018 BY ALBERT R. JONES, III, OK PLS #1580, WITH THE BASIS OF BEARING BEING N 01° 07' 35" W ALONG THE WEST LINE OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4) OF SECTION THIRTEEN (13), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF.

GENERAL LOCATION DESCRIPTION:

The subject site is 40.1989-acres in overall size and is located east of E. 148th Street S and north of S. Poplar Street in the City of Glenpool, Oklahoma. (See map below).

APPLICATION UNDER CONSIDERATION:

Comprehensive Plan Amendment (CPA-01-2024) and Zone Amendment (GZA-309)

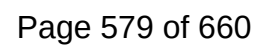
City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

APPLICANT:
McGUIRE BELL LAGO, LLC

PROPERTY OWNER:
McGUIRE BELL LAGO, LLC

Persons interested in this request are invited to attend the public hearing on **Monday, June 3rd, 2024, at 6:00 p.m.** before the City Council. This meeting will be held at the Glenpool Conference Center/City Hall, located at 12205 South Yukon Avenue, Glenpool, Oklahoma on the 3rd Floor in the City Council Chambers. If you have any questions or need additional information regarding the proposed amendments please contact the person listed below.

Gerald S. Gilbert
Development Services Director
City of Glenpool
(918) 209-4617 Office
(918) 209-4611 Fax
E-Mail: ggilbert@cityofglenpool.com





LL CPA-01-2024 62A 309

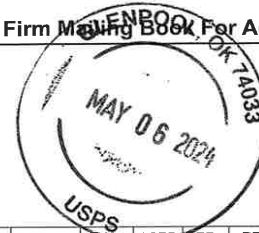
Firm Mail Book For Accountable Mail



12205 S. Yukon Ave.
Glenpool, OK 74033

Check type of mail or service

- | | |
|--|---|
| ☐ Adult Signature Required | ☐ Priority Mail Express |
| ☐ Adult Signature Restricted Delivery | ☐ Registered Mail |
| ☐ Certified Mail | ☐ Return Receipt for Merchandise |
| ☐ Certified Mail Restricted Delivery | ☐ Signature Confirmation |
| ☐ Collect on Delivery (COD) | ☐ Signature Confirmation Restricted Delivery |
| ☐ Insured Mail | |
| ☐ Priority Mail | |



USPS Tracking/Article Number	Addressee (Name, Street, City, State, & ZIP Code™)	Postage	(Extra Service) Fee	Handling Charge	Actual Value if Registered	Insured Value	Due Sender if COD	ASR Fee	ASPS Fee	RD Fee	RR Fee	SC Fee	SCRD Fee	SH Fee
1.	CCL Ranch Properties LLC 14500 S Peoria Ave Bixby, OK 74008	.68												
2.	Nightingale Ranch & Farm LLC 14500 S Peoria Ave. Bixby, OK 74008	.68												
3.	RH3 Properties LLC PO Box 580494 Tulsa, OK 74158	.68												
4.	City of Glenpool 12205 S Yukon Ave. Glenpool, OK 74033	.68												
5.	Glenna L. & Jimmy E. Frazier 1306 E 146th Pl. Glenpool, OK 74033	.68												
6.	Cole Mitchell & Margaret Dianne McClellan 1310 E 146th Pl. S Glenpool, OK 74033	.68												
7.	Sashenn J. Evans Rev Trust 1314 E 146th Pl. S Glenpool, OK 74033	.68												
8.	Michael Hunsley 1318 E 146th Pl. S Glenpool, OK 74033	.68												
Total Number of Pieces Listed by Sender	Total Number of Pieces Received at Post Office	Postmaster, Per (Name of receiving employee)												
8	8													

PS Form 3877, January 2017 (Page 1 of 2)
PSN 7530-02-000-9098

Complete in Ink

Privacy Notice: For more information on USPS privacy policies, visit usps.com/privacypolicy.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment



CC CPA-01-2024 62A309

Firm Mailing Book For Accountable Mail

Name and Address of Sender

City Of
Glenpool
Creating Opportunity
12205 S. Yukon Ave.
Glenpool, OK 74033

Check type of mail or service

- ☐ Adult Signature Required ☐ Priority Mail Express
☐ Adult Signature Restricted Delivery ☐ Registered Mail
☐ Certified Mail ☐ Return Receipt for Merchandise
☐ Certified Mail Restricted Delivery ☐ Signature Confirmation
☐ Collect on Delivery (COD) ☐ Signature Confirmation Restricted Delivery
☐ Insured Mail
☐ Priority Mail



USPS Tracking/Article Number	Addressee (Name, Street, City, State, & ZIP Code™)	Postage	(Extra Service) Fee	Handling Charge	Actual Value if Registered	Insured Value	Due Sender if COD	ASR Fee	ASRD Fee	RD Fee	RR Fee	SC Fee	SCRD Fee	SH Fee
1.	Jon A. & Anna M. Holman 1322 E 146th Pl. Glenpool, OK 74033	.68												
2.	Richard V. Block 1326 E 146th Pl. S Glenpool, OK 74033	.68												
3.	Kenia Cristina Ortiz 1330 E 146th Pl. S Glenpool, OK 74033	.68												
4.	James M. & Shawnda N. Jones 1334 E 146th Pl. Glenpool, OK 74033	.68												
5.	Alan R. & L. Jan Woodcock 1338 E 146th Pl. Glenpool, OK 74033	.68												
6.	Thang C. Pau & Ciin K. Kim 1342 E 146th Pl. S Glenpool, OK 74033	.68												
7.	Benjamin Rucker 1346 E 146th Pl. S Glenpool, OK 74033	.68												
8.	Cameron K. Cruce 14633 S Poplar St. Glenpool, OK 74033	.68												
Total Number of Pieces Listed by Sender	Total Number of Pieces Received at Post Office	Postmaster, Per (Name of receiving employee) <i>Brett Denson</i>												

PS Form 3877, January 2017 (Page 1 of 2)
PSN 7530-02-000-9098

Complete in Ink

Privacy Notice: For more information on USPS privacy policies, visit usps.com/privacypolicy.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment



CC CPA-01-2024 62A309

Firm Mailing Book For Accountable Mail

Name and Address of Sender

City Of
Glenpool
Creating Opportunity
12205 S. Yukon Ave.
Glenpool, OK 74033

Check type of mail or service

- ☐ Adult Signature Required ☐ Priority Mail Express
☐ Adult Signature Restricted Delivery ☐ Registered Mail
☐ Certified Mail ☐ Return Receipt for Merchandise
☐ Certified Mail Restricted Delivery ☐ Signature Confirmation
☐ Collect on Delivery (COD) ☐ Signature Confirmation Restricted Delivery
☐ Insured Mail
☐ Priority Mail

894134.074

\$5.44 0

US POSTAGE

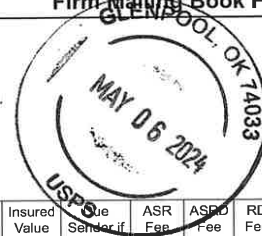
FIRST-CLASS

062S0001441586

FROM 74033



(this receipt).
* Receipt.



USPS Tracking/Article Number	Addressee (Name, Street, City, State, & ZIP Code™)	Postage	(Extra Service) Fee	Handling Charge	Actual Value if Registered	Insured Value	Due Sender if COD	ASR Fee	ASPD Fee	RD Fee	RR Fee	SC Fee	SCRD Fee	SH Fee
1.	Holly J. Ellman 14629 E Poplar St. Glenpool, OK 74033	.68												
2.	Rodney & Debra George 14625 S Poplar St. Glenpool, OK 74033	.68												
3.	Tracy T. & Teresa Dell Griffin 14608 S Oak Ct. Glenpool, OK 74033	.68												
4.	Yvonne S. Austin 14609 S Oak Ct. Glenpool, OK 74033	.68												
5.	Carrie Wynn Mason McKay & Fredrick James McKay 14608 S Poplar St. Glenpool, OK 74033	.68												
6.	Ronald G. & Janis Ann Slinkard 14612 S Poplar St. Glenpool, OK 74033	.68												
7.	Hector Esquivel 9317 S 87th East Ave. Tulsa, OK 74133	.68												
8.	Burdette E & Brenda J. Selle 1333 E 146th Pl. Glenpool, OK 74033	.68												
Total Number of Pieces Listed by Sender	Total Number of Pieces Received at Post Office	Postmaster, Per (Name of receiving employee) <i>Brett Jensen</i>												

PS Form 3877, January 2017 (Page 1 of 2)
PSN 7530-02-000-9098

Complete in Ink

Privacy Notice: For more information on USPS privacy policies, visit usps.com/privacypolicy.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment



CC CPA-01-2024 62A-309

Firm Mailing Book For Accountable Mail

Name and Address of Sender

City Of
Glenpool
Creating Opportunity

12205 S. Yukon Ave.
Glenpool, OK 74033

Check type of mail or service

- ☐ Adult Signature Required ☐ Priority Mail Express
☐ Adult Signature Restricted Delivery ☐ Registered Mail
☐ Certified Mail ☐ Return Receipt for Merchandise
☐ Certified Mail Restricted Delivery ☐ Signature Confirmation
☐ Collect on Delivery (COD) ☐ Signature Confirmation Restricted Delivery
☐ Insured Mail
☐ Priority Mail



USPS Tracking/Article Number	Addressee (Name, Street, City, State, & ZIP Code™)	Postage	(Extra Service) Fee	Handling Charge	Actual Value if Registered	Insured Value	Due Sender if COD	ASR Fee	ASRD Fee	RD Fee	RR Fee	SC Fee	SCRD Fee	SH Fee
1.	Patricia D. Mason Separate Trust C/O Patricia D. Mason TTEE 1329 E 146th Pl. S Glenpool, OK 74033	.68												
2.	Mark & Lori Etris 1325 E 146th Pl. Glenpool, OK 74033	.68												
3.	Michael & Angela D. Guest 1321 E 146th Pl. Glenpool, OK 74033	.68												
4.	Stephen L. & Donna J. Williams Trust 13406 S 19th St. Bixby, OK 74008	.68												
5.	Mary Jay Teegarden 1210 E 146th Pl. S Glenpool, OK 74033	.68												
6.	Edward H. Rucker Living Trust 1313 E 146th Pl. S Glenpool, OK 74033	.68												
7.	Lang Cin & Cing Lun 14619 S Oak St. Glenpool, OK 74033	.68												
8.	Ben Thompson 14615 S Oak St. Glenpool, OK 74033	.68												
Total Number of Pieces Listed by Sender 8		Postmaster, Per (Name of receiving employee) <i>Brett Jensen</i>												
Total Number of Pieces Received at Post Office 8														

PS Form 3877, January 2017 (Page 1 of 2)
PSN 7530-02-000-9098

Complete in Ink

Privacy Notice: For more information on USPS privacy policies, visit usps.com/privacypolicy.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment



City Of
Glenpool
Creating Opportunity
12205 S. Yukon Ave.
Glenpool, OK 74033

cc CPA-01-2024 62A-309

- Check type of mail or service
- | | |
|--|---|
| ☐ Adult Signature Required | ☐ Priority Mail Express |
| ☐ Adult Signature Restricted Delivery | ☐ Registered Mail |
| ☐ Certified Mail | ☐ Return Receipt for Merchandise |
| ☐ Certified Mail Restricted Delivery | ☐ Signature Confirmation |
| ☐ Collect on Delivery (COD) | ☐ Signature Confirmation Restricted Delivery |
| ☐ Insured Mail | |
| ☐ Priority Mail | |



Firm Mailing Book For Accountable Mail



USPS Tracking/Article Number	Addressee (Name, Street, City, State, & ZIP Code™)	Postage	(Extra Service) Fee	Handling Charge	Actual Value if Registered	Insured Value	Sender's COD	ASR Fee	ASRD Fee	RD Fee	RR Fee	SC Fee	SCRD Fee	SH Fee
1.	Marlee Michelle Shelton, Michael Walker & Rebecca Walker 1202 E 146th Pl. S. Glenpool, OK 74033	.68												
2.	Peter Lian & Nuam Khan Noo 1214 E 146th Pl. S Glenpool, OK 74033	.68												
3.	Melinda D. Nickerson 1218 E 146th Pl. Glenpool, OK 74033	.68												
4.	Nikole Mauldin 14625 S Nyssa Pl. Glenpool, OK 74033	.68												
5.	Jeffrey Scott Roberts Jr. 14617 S Nyssa Pl. Glenpool, OK 74033	.68												
6.	Neverland Property LLC 14611 S Nyssa Pl. Glenpool, OK 74033	.68												
7.	Floyd Earl & Mary L. Kirk 14608 S Oak St. Glenpool, OK 74033	.68												
8.	Roxanne Janine Pack 14612 S Oak St. Glenpool, OK 74033	.68												
Total Number of Pieces Listed by Sender	Total Number of Pieces Received at Post Office	Postmaster, Per (Name of receiving employee) <i>Brett Denson</i>												

PS Form 3877, January 2017 (Page 1 of 2)
PSN 7530-02-000-9098

Complete in Ink

Privacy Notice: For more information on USPS privacy policies, visit usps.com/privacypolicy.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment



Glenpool
City of
12205 S YUKON AVENUE
GLENPOOL, OK 74033

CC CPA-01-2024 62A-309

Firm Mailing Book for Accountable Mail

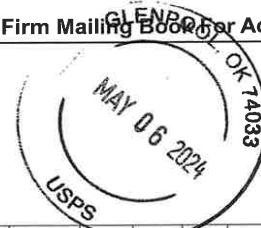
- Check type of mail or service
- | | |
|--|---|
| ☐ Adult Signature Required | ☐ Priority Mail Express |
| ☐ Adult Signature Restricted Delivery | ☐ Registered Mail |
| ☐ Certified Mail | ☐ Return Receipt for Merchandise |
| ☐ Certified Mail Restricted Delivery | ☐ Signature Confirmation |
| ☐ Collect on Delivery (COD) | ☐ Signature Confirmation Restricted Delivery |
| ☐ Insured Mail | |
| ☐ Priority Mail | |

Aff
(for
Po.

994134,078

stamps
\$5.44 0
US POSTAGE
FIRST-CLASS
062S0001441586
FROM 74033

receipt).
eipt.



USPS Tracking/Article Number	Addressee (Name, Street, City, State, & ZIP Code™)	Postage	(Extra Service) Fee	Handling Charge	Actual Value if Registered	Insured Value	Due Sender if COD	ASR Fee	ASPB Fee	RD Fee	RR Fee	SC Fee	SCRD Fee	SH Fee
1.	David R. & Hope P. Green 14616 S Oak St. Glenpool, OK 74033	.68												
2.	Jeffrey & Kimberlee Green 14620 S Oak St. Glenpool, OK 74033	.68												
3.	Bret W. Tucker 14624 S Oak St. Glenpool, OK 74033	.68												
4.	Steve E. Evans 14614 S Nyssa Pl. Glenpool, OK 74033	.68												
5.	George & Maile Pearman 14618 S Nyssa Pl. Glenpool, OK 74033	.68												
6.	VGJJ Properties LLC 14609 S Nyssa Ct. Glenpool, OK 74033	.68												
7.	Bryson and Annabel Tuttle 1146 E 148th St. S. Glenpool, OK 74033	.68												
8.	Charity Irene & Justin Robert Gregory 1158 E 148th St. S. Glenpool, OK 74033	.68												
Total Number of Pieces Listed by Sender 8		Total Number of Pieces Received at Post Office 8		Postmaster, Per (Name of receiving employee) <i>Brett Jensen</i>										

PS Form 3877, January 2017 (Page 1 of 2)
PSN 7530-02-000-9098

Complete in Ink

Privacy Notice: For more information on USPS privacy policies, visit usps.com/privacypolicy.



CC CPA -01-2024 62A-309

Firm Mailing Book For Accountable Mail

Name and Address of Sender

City of
Glenpool
Creating Opportunity
12205 S YUKON AVENUE
GLENPOOL, OK 74033

Check type of mail or service

- ☐ Adult Signature Required ☐ Priority Mail Express
☐ Adult Signature Restricted Delivery ☐ Registered Mail
☐ Certified Mail ☐ Return Receipt for Merchandise
☐ Certified Mail Restricted Delivery ☐ Signature Confirmation
☐ Collect on Delivery (COD) ☐ Signature Confirmation Restricted Delivery
☐ Insured Mail
☐ Priority Mail

Aff
(for
Pos

994134.077

stamps
\$5.44 0

US POSTAGE

FIRST-CLASS

062S0001441586

FROM 74033



receipt).
-pt.

USPS Tracking/Article Number	Addressee (Name, Street, City, State, & ZIP Code™)	Postage	(Extra Service) Fee	Handling Charge	Actual Value if Registered	Insured Value	Due Sender if COD	ASR Fee	ASRD Fee	RD Fee	RR Fee	SC Fee	SCRD Fee	SH Fee
1.	Justin & Sara Leedy 1172 E 148th St. S Glenpool, OK 74033	.68												
2.	Darla L. Kilgore & Gary W. Spencer 1184 E 148th St. S Glenpool, OK 74033	.68												
3.	Linda C. Parise-Deerman 1196 E 148th St. S Glenpool, OK 74033	.68												
4.	Daniel T. Kilgore & Alecia M. Gill 1204 E 148th St. S Glenpool, OK 74033	.68												
5.	Pau Tek 1174 E 146th Ct. S Glenpool, OK 74033	.68												
6.	Karen K. Gaylor 1186 E 146th Ct. S Glenpool, OK 74033	.68												
7.	Cynthia Barlow 1183 E 148th St. S Glenpool, OK 74033	.68												
8.	Hurst Family Trust 1171 E 148th St. S Glenpool, OK 74033	.68												
Total Number of Pieces Listed by Sender	Total Number of Pieces Received at Post Office	Postmaster, FBI (name or receiving employee)												

PS Form 3877, January 2017 (Page 1 of 2)
PSN 7530-02-000-9098

Complete in Ink

Privacy Notice: For more information on USPS privacy policies, visit usps.com/privacypolicy.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment



Glenpool
City of
Creating Opportunity
12205 S YUKON AVENUE
GLENPOOL, OK 74033

CC CPA -01- 2024 624-309

Firm Mailing Book For Accountable Mail

- Check type of mail or service
- | | |
|--|---|
| ☐ Adult Signature Required | ☐ Priority Mail Express |
| ☐ Adult Signature Restricted Delivery | ☐ Registered Mail |
| ☐ Certified Mail | ☐ Return Receipt for Merchandise |
| ☐ Certified Mail Restricted Delivery | ☐ Signature Confirmation |
| ☐ Collect on Delivery (COD) | ☐ Signature Confirmation Restricted Delivery |
| ☐ Insured Mail | |
| ☐ Priority Mail | |

Affirmation
(for use with
Postage)

\$5.44 0
US POSTAGE
FIRST-CLASS
062S0001441586
FROM 74033
Receipt.



USPS Tracking/Article Number	Addressee (Name, Street, City, State, & ZIP Code™)	Postage	(Extra Service) Fee	Handling Charge	Actual Value If Registered	Insured Value	Due Sender if COD	ASR Fee	ASRD Fee	RD Fee	RR Fee	SC Fee	SCRD Fee	SH Fee
1.	Jeremy D. Plane 1159 E 146th St. S Glenpool, OK 74033	.68												
2.	Joshua E. Bowler 1173 E 146th St. S Glenpool, OK 74033	.68												
3.	Zam Pau & San Cing 1185 E 146th Ct. S Glenpool, OK 74033	.68												
4.	Piper McMahon 1197 E 146th Ct. S Glenpool, OK 74033	.68												
5.	David & Tonya Hunt 1201 E 146th Ct. S Glenpool, OK 74033	.68												
6.	Kevin Caskey 14651 S Nyssa Pl. Glenpool, OK 74033	.68												
7.	Thank Sawm Tung & Cing D. Ciin & Langh Deih Tuang 14653 S Nyssa Pl. Glenpool, OK 74033	.68												
8.	Mary E. Workman Rev Trust C/O Mary E. Workman TTEE 14655 S Nyssa Pl. Glenpool, OK 74033 Businessmaster, Per (name of receiving employee)	.68												
Total Number of Pieces Listed by Sender	Total Number of Pieces Received at Post Office													

PS Form 3877, January 2017 (Page 1 of 2)
PSN 7530-02-000-9098

Complete in Ink

Privacy Notice: For more information on USPS privacy policies, visit usps.com/privacypolicy.

Brett Jensen

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment



City of
Glenpool
Creating Opportunity
**12205 S YUKON AVENUE
GLENPOOL, OK 74033**

LC CPA-01-2024 6217-309

Firm Mailings Risk For Accountable Mail

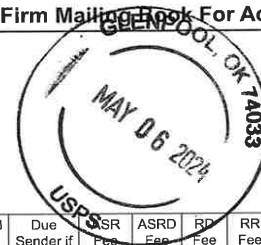
Name and Address of Sender

Check type of mail or service

- ☐ Adult Signature Required ☐ Priority Mail Express
☐ Adult Signature Restricted Delivery ☐ Registered Mail
☐ Certified Mail ☐ Return Receipt for Merchandise
☐ Certified Mail Restricted Delivery ☐ Signature Confirmation
☐ Collect on Delivery (COD) ☐ Signature Confirmation Restricted Delivery
☐ Insured Mail
☐ Priority Mail

Affix :
(for ad
Postm.

stamps
\$5.44 0
US POSTAGE
FIRST CLASS
062S0001441586
FROM 74033 t.



USPS Tracking/Article Number	Addressee (Name, Street, City, State, & ZIP Code™)	Postage	(Extra Service) Fee	Handling Charge	Actual Value if Registered	Insured Value	Due Sender if COD	ASR Fee	ASRD Fee	RD Fee	RR Fee	SC Fee	SCRD Fee	SH Fee
1.	Vungh Tung Pau & Awi Sian Nem 14657 S Nyssa Pl. Glenpool, OK 74033	.68												
2.	Arlin Lee and Cynthia Renee Pierce 14659 S Nyssa Pl. Glenpool, OK 74033	.68												
3.	Muscogee (Creek) Nation Housing Division ATT Development PO Box 297 Okmulgee, OK 74447	.68												
4.	Glen Wood Homes LP 2252 N Broadway St. Moore, OK 73160	.68												
5.	Chin Nuam 1416 E 149th Pl. S Glenpool, OK 74033	.68												
6.	Saw Eh Mu & Naw M Sein 1410 E 149th Pl. S Glenpool, OK 74033	.68												
7.	Summit Properties Land Development 2019 LLC PO Box 35218 Tulsa, OK 74153	.68												
8.	Ashley Lynn and Matthew Keith Johnson 1309 E 149th Pl. S. Glenpool, OK 74033	.68												
Total Number of Pieces Listed by Sender	Total Number of Pieces Received at Post Office	Postmaster, Per (Name of receiving employee) <i>Brett Denser</i>												

PS Form 3877, January 2017 (Page 1 of 2)
PSN 7530-02-000-9098

Complete in Ink

Privacy Notice: For more information on USPS privacy policies, visit usps.com/privacypolicy.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

LL CPA-01-2024 62A-309

UNITED STATES POSTAL SERVICE®

Glenpool
Creating Opportunity
12205 S YUKON AVENUE
GLENPOOL, OK 74033

Firm Mailing Book For Accountable Mail

Check type of mail or service

☐ Adult Signature Required ☐ Priority Mail Express
☐ Adult Signature Restricted Delivery ☐ Registered Mail
☐ Certified Mail ☐ Return Receipt for Merchandise
☐ Certified Mail Restricted Delivery ☐ Signature Confirmation
☐ Collect on Delivery (COD) ☐ Signature Confirmation Restricted Delivery
☐ Insured Mail ☐ Signature Confirmation Restricted Delivery
☐ Priority Mail

USPS Tracking/Article Number

Addresssee (Name, Street, City, State, & ZIP Code™)

Postage

(Extra Service) Fee

Handling Charge

Actual Value if Registered

Insured Value

Due Sender if COD

ASRD Fee

RD Fee

RR Fee

SC Fee

SCRD Fee

SH Fee

1. Harriet N. Bossa & Sam Henry Ssenyonga
1422 E 149th Pl. S.
Glenpool, OK 74033 .68

2. Allison Michelle Kingsley
14963 S Poplar Pl.
Glenpool, OK 74033 .68

3. Preston Bullard
1324 E 149th Pl. S.
Glenpool, OK 74033 .68

4. SH100 LLC
320 S Boston Ave. Ste. 1030-5
Tulsa, OK 74103 .68

5. Clyde B. Hickman & Rolinda J. Vreeland
1434 E 149th Pl. S.
Glenpool, OK 74033 .68

6. Eric Lee and Tonya Mitchell
1428 E 149th Pl. S.
Glenpool, OK 74033 .68

7.

8.

Total Number of Pieces Listed by Sender 6

Total Number of Pieces Received at Post Office 6

Postmaster, Per (Name of receiving employee)
Brett Densen

Complete in Ink

Privacy Notice: For more information on USPS privacy policies, visit usps.com/privacypolicy.

USPS Tracking/Article Number

Addresssee (Name, Street, City, State, & ZIP Code™)

Postage

(Extra Service) Fee

Handling Charge

Actual Value if Registered

Insured Value

Due Sender if COD

ASRD Fee

RD Fee

RR Fee

SC Fee

SCRD Fee

SH Fee

1. Harriet N. Bossa & Sam Henry Ssenyonga
1422 E 149th Pl. S.
Glenpool, OK 74033 .68

2. Allison Michelle Kingsley
14963 S Poplar Pl.
Glenpool, OK 74033 .68

3. Preston Bullard
1324 E 149th Pl. S.
Glenpool, OK 74033 .68

4. SH100 LLC
320 S Boston Ave. Ste. 1030-5
Tulsa, OK 74103 .68

5. Clyde B. Hickman & Rolinda J. Vreeland
1434 E 149th Pl. S.
Glenpool, OK 74033 .68

6. Eric Lee and Tonya Mitchell
1428 E 149th Pl. S.
Glenpool, OK 74033 .68

7.

8.

Total Number of Pieces Listed by Sender 6

Total Number of Pieces Received at Post Office 6

Postmaster, Per (Name of receiving employee)
Brett Densen

Complete in Ink

Privacy Notice: For more information on USPS privacy policies, visit usps.com/privacypolicy.

Draft
Planning Commission Minutes
For
May 13, 2024

**DRAFT
MINUTES
CITY OF GLENPOOL
PLANNING COMMISSION
REGULAR MEETING**

Regular Session of the Glenpool Planning Commission was held at 6:00 p.m. on May 13, 2024, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

AGENDA

A) Call to Order – Keith Robinson, Chairman **6:04 P.M.**

B) Roll Call, Declaration of a Quorum – Gerald S. Gilbert, Secretary; Keith Robinson, Chairman

<u>X</u>	Keith Robinson, Chairman
<u>X</u>	Kevin Norton, Vice-Chairman
<u>X</u>	Shayne Buchanan, Commissioner
<u>X</u>	April Henderson, Commissioner
<u>X</u>	Kim Hanson-Mercier, Commissioner

Staff Present:

<u>X</u>	Gerald S. Gilbert, Development Services Director
<u>X</u>	Duy Nguyen, City Planner

C) Announcements

- Chairman Keith Robinson announced that the May 13, 2024, Planning Commission Meeting will be Commissioner April Henderson's last meeting.

D) Director's Report

- None

E) Scheduled Business

1. SELECTION OF CHAIRMAN, VICE CHAIRMAN AND SECRETARY

- A. Motion to Recommend member of the Board of Adjustment as Chairman of the Board of Adjustment.

Motion: Shayne Buchanan made a motion to recommend Keith Robinson as the Chairman of the Board of Adjustment.

Second: Kim Hanson-Mercier

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

Voting Aye: Keith Robinson, Kevin Norton, Shayne Buchanan, April Henderson, Kim Hanson-Mercier

Motion Passed: 5-0.

- B. Motion to Recommend member of the Board of Adjustment as Vice-Chairman of the Board of Adjustment.

Motion: Shayne Buchanan made a motion to recommend Kevin Norton as the Vice-Chairman of the Board of Adjustment.

Second: Kim Hanson-Mercier

Voting Aye: Keith Robinson, Kevin Norton, Shayne Buchanan, April Henderson, Kim Hanson-Mercier

Motion Passed: 5-0

- C. Motion to Recommend a Secretary for the Board of Adjustment.

Motion: Keith Robinson made a motion to recommend Duy Nguyen as the Secretary of the Board of Adjustment.

Second: Shayne Buchanan

Voting Aye: Keith Robinson, Kevin Norton, Shayne Buchanan, April Henderson, Kim Hanson-Mercier

Motion Passed: 5-0

2. MINUTES:

- A. Discussion and possible action to approve, deny, or amend the meeting minutes of the April 8, 2024, Planning Commission Meeting.

Motion: Kim Hanson-Mercier made a motion to accept and approve the minutes.

Second: Shayne Buchanan

Voting Aye: Keith Robinson, Kevin Norton, Shayne Buchanan, April Henderson, Kim Hanson-Mercier

Motion Passed: 5-0

3. Scissortail Phase II – A proposed Comprehensive Plan Amendment (CPA-01-2024) and proposed Zone Amendment (GZA-309). The subject site is approximately 40.2-acres in overall size and is located east of E. 148th Street S and north of S. Poplar Street as illustrated on the map. The proposed Comprehensive Plan Amendment (CPA-01-2024) will change the land use designation for the subject site from Suburban Residential to General Residential. The Zone Amendment (GZA-309) will change the zoning for a 36.4-acre portion of the site from AG (Agricultural) to RS-3 (Single Family High Density). The remaining 3.8-acre portion of the site situated in the northwest corner will retain the RS-3 (Single Family High Density).

A. Public Hearing on the proposed Comprehensive Plan (CPA-01-2024) and Zone Amendment (GZA-309).

- **OPEN PH 6:09 P.M.**
- Gerald S. Gilbert, Development Services Director, gave a presentation. Mr. Gilbert says the applicant's request meets the criteria for a Comprehensive Plan Amendment and Zone Amendment.
- The Commission asked if the road through the subject property has been constructed and accepted by the city.
- Mr. Gilbert said the city owns the road, but the last two inches of surface layer has not been installed to discourage construction traffic going through the Mansfield Lane neighborhood.
- Keith Robinson, Chairman, asked if S. Oak Street would be a potential connection.
- Mr. Gilbert stated that the connection will be based on the subdivision plat map. Staff would support the connection; however, we are currently discussing the Comprehensive Plan and Zone amendments, and street connections will be addressed during the platting process.
- Keith Robinson, Chairman, asked if the property would connect to Creek County Rural Water District 2 or City Water.
- Mr. Gilbert stated that the decision has not been made and that a discussion needs to be held with Creek County.
- Tom Vogt, Applicant Representative, spoke in support of this item. Mr. Vogt presented a concept plan and discussed the lot dimensions and the product types for the proposed Scissortail Phase 2 subdivision. Mr. Vogt also addressed drainage issues and assured that erosion control measures would be implemented. Additionally, the existing drainage pond will be transformed into an amenity by adding sidewalks, a pavilion, and other features.
- The Commission asked Mr. Vogt if the development will be straight zoning or a PUD.

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

- Mr. Vogt stated that the development will be straight zoning.
- Isaac Ellis, attorney representing John & Christine Nightingale Lindsey and their properties, COO Ranch Properties and Nightingale Ranch & Farm LLC, spoke in opposition to this item. Mr. Ellis mentioned the previous hearing on Scissortail Phase 2 was denied by the Planning Commission in August 2023. Mr. Ellis added that there was previous litigation that struck down PUD-39 for Scissortail Phase 1. Mr. Ellis stated that the proposed development is inconsistent with the current comprehensive plan designation and zoning district. He disagrees with the staff report and stated that the Comprehensive Plan amendment does not meet the criteria for approval.
- Steve Evans, a resident, spoke in opposition to this item, expressing concerns about potential traffic issues in the surrounding areas caused by the proposed Scissortail Phase 2
- Keith Robinson, Chairman, asked whether Glenpool schools had decided not to service Scissortail Phase 1.
- Mr. Evans stated that the school buses cannot physically fit into the Scissortail Phase 1 neighborhood.
- Kevin Norton, Vice-Chairman, stated that the proposed Scissortail Phase 2 subdivision will provide a connection for school buses to loop around.
- Jan Woodcock, a resident, spoke in opposition to this item.
- Alan Woodcock, a resident, spoke in opposition to this item. Mr. Woodcock is concerned that Vice Chairman Kevin Norton had a private conversation with a member of the public several minutes earlier. Mr. Woodcock stated that the Comprehensive Plan designation should not be amended to support the proposed development.
- Clyde Hickman, a resident, requested additional details on this item. Mr. Hickman stated that the proposed development would improve traffic circulation and benefit emergency responders and school bus drivers.
- Kevin Norton, Vice Chairman, addressed Mr. Woodcock's concern about a private conversation that took place between him and Steve Evans. Mr. Norton clarified that he discussed the concept plan provided by the applicant and the street connections during the conversation. Mr. Evans confirmed that he understood the conversation to be true.
- Shayne Buchanan, Commissioner, asked Mr. Ellis to clarify which criteria for a Comprehensive Plan Amendment he disagreed with.
- Mr. Ellis stated that he disagreed with the assertion that the Comprehensive Plan Amendments meet the following criteria: "An amendment is warranted by changing conditions in the area or corrects an error when the map was originally adopted." Mr. Ellis stated that

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

there have been no changing conditions since the 2017 update to the Comprehensive Plan.

- Tom Vogt, Applicant Representative, stated that Scissortail Phase 2 will alleviate the school bus routing concerns.
- **CLOSED PH 7:29 P.M.**
- Mr. Gilbert stated that a Comprehensive Plan can be updated and the criteria in the zoning code is the methodology for a comprehensive plan amendment. Mr. Gilbert stated there is enough evidence to meet the criteria.
- Kevin Norton, Vice Chairman, stated that the City of Glenpool could benefit from more housing. Million-dollar homes might not be the best option and RS-3 will provide a better housing stock.
- Shayne Buchanan, Commissioner, stated that Scissortail Phase 1 was approved after the 2017 Comprehensive Plan update.
- Kevin Norton, Vice Chairman, reiterated that a Comprehensive Plan Amendment and Zone Amendment to allow an RS-3 development would be consistent with adjacent properties zoned RS-3.

- B. Discussion and possible action to recommend that the City Council approve, approve with conditions, deny, or amend the Comprehensive Plan Amendment (CPA-01-2024).

Motion: Kevin Norton made a motion to recommend approval of the Comprehensive Plan Amendment (CPA-01-2024).

Second: April Henderson

Voting Aye: Keith Robinson, Kevin Norton, Shayne Buchanan, April Henderson, Kim Hanson-Mercier

Motion Passed: 5-0

- C. Discussion and possible action to recommend that the City Council approve, approve with conditions, deny, or amend the Zone Amendment (GZA-309).

Motion: Kevin Norton made a motion to recommend approval of the Zone Amendment (GZA-309).

Second: April Henderson

Voting Aye: Keith Robinson, Kevin Norton, Shayne Buchanan, April Henderson, Kim Hanson-Mercier

Motion Passed: 5-0

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

F) Adjournment 8:05 P.M.

Signed: _____
Gerald S. Gilbert
Development Services Director

Signed: _____
Keith Robinson
Chairman

**Comprehensive Plan Amendment
(CPA-01-2024)
Resolution No. 2024006**

RESOLUTION NO. 2024006

A RESOLUTION AMENDING THE CITY OF GLENPOOL COMPREHENSIVE PLAN MAP IN ACCORDANCE WITH THE 2017 INTERIM UPDATE OF THE CITY OF GLENPOOL COMPREHENSIVE PLAN, BY REDESIGNATING CERTAIN PROPERTY DESCRIBED THEREIN FROM THE SUBURBAN RESIDENTIAL LAND USE DESIGNATION TO GENERAL RESIDENTIAL LAND USE DESIGNATION AS RECOMMENDED BY THE PLANNING COMMISSION UNDER APPLICATION CPA-01-2024; AND REPEALING ALL RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HERewith

WHEREAS, the City of Glenpool Planning Commission has determined that certain property described herein is more compatible with the General Residential Land Use Designation as described in the 2017 Interim Update of the City of Glenpool Comprehensive Plan adopted by the City Council on November 14, 2017, than it is with the Suburban Residential Land Use Designation likewise described therein and by which it is now designated; and

WHEREAS, the Planning Commission has therefore recommended that such property is more suitable for the RS-3 (Single Family High Density) Zoning district than it is for the current Agricultural zoning district and has accordingly recommended adoption by the City Council of Ordinance No. 821; and

WHEREAS, Zoning Code, § 11-9-15 outlines the Comprehensive Plan Amendment procedures as well as the criteria for approval; and

WHEREAS, to amend the Comprehensive Plan Map, there is sufficient evidence presented to demonstrate that the amendment meets the following criteria:

- a. The amendment is compatible with existing or planned land uses on adjacent properties.
- b. Adequate public utilities, facilities, and services are available, or proposed to be extended, to warrant an amendment.
- c. An amendment is warranted by changing conditions in the area or corrects an error when the map was originally adopted.
- d. Addresses a currently unaddressed need of the City.

THEREFORE, BE IT RESOLVED by the City Council for the City of Glenpool, Oklahoma:

SECTION 1: That the Land Use Character and Designation of the following described property situated in the City of Glenpool, Tulsa County, State of Oklahoma, *to wit*:

LEGAL DESCRIPTION

Tract A

A Tract of land that is a part of the of the East Half of THE Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma according to the U.S. Government Survey thereof, being more particularly described as follows, to-wit:

COMMENCING at the Southeast corner of the SW/4 of said section 13; THENCE North 01°08'05" West along the East line of the SW/4 a distance of 1322.34 feet to the POINT OF BEGINNING; THENCE South 88°35'38" West a distance of 636.68 feet to a point on the 50-foot-wide Street Right-of-Way Dedication recorded as Document No. 2019071005 in the records of the Tulsa County Clerk; THENCE along said Right-of-Way line for the next ten courses; THENCE North 01°24'22" West along said Right-of-Way line a distance of 95.00 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 90°00'00" for an arc distance of 39.27 feet and a chord which bears North 43°35'38" East a distance of 35.36 feet; THENCE North 88°35'38" East a distance of 13.00 feet; THENCE North 01°24'22" West a distance of 50.00 feet; THENCE South 88°35'38" West a distance of 529.50 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 90°17'09" for an arc distance of 39.39 feet and a chord which bears North 46°15'48" West a distance of 35.44 feet; THENCE North 01°07'13" West a distance of 726.53 feet; THENCE South 88°52'47" West for a distance of 50.00 feet to a point of non-tangent curve to the right; THENCE along said non-tangent curve to the right having a radius of 25.00 feet and a central angle of 89°42'29" for an arc distance of 39.14 feet and a chord which bears South 43°44'02" West a distance of 35.27 feet; THENCE South 88°25'16" West a distance of 95.13 feet to a point on the West line of the E/2 Section 13; THENCE leaving said Right-of-Way line North 01°07'13" West along said West line of the E/2 Section 13 a distance of 425.20 feet to the Northwest corner of the E/2 of the SW/4; THENCE North 88°34'30" East along said North line 1324.13 feet to the Northeast corner of the SW/4; THENCE South 01°07'18" East along said East line of the SW/4 a distance of 1322.60 feet to the POINT OF BEGINNING. Basis of Bearings is the GPS Bearing of North 01°07'18" West along the East line of Southwest Quarter (SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma. **Said tract contains 1,507,149.51 square feet, 34.599 acres more or less.**

Tract B

A Tract of land that is a part of the of the East Half of THE Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma according to the U.S. Government Survey thereof, being more particularly described as follows, to-wit:

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

COMMENCING at the Southeast corner of the SW/4 of said section 13; THENCE North 01°08'05" West along the East line of the SW/4 a distance of 1322.34 feet; THENCE South 88°35'38" West a distance of 686.68 feet to a point on the on the West line of a 50-foot-wide Street Right-of-Way Dedication recorded as Document No. 2019071005 in the records of the Tulsa County Clerk, said point also being the POINT OF BEGINNING; Thence continuing South 88°35'38" West a distance of 637.48 feet to a point on the West line of the E/2 Section 13; THENCE North 01°07'13" West along said West line a distance of 847.02 feet to a point on South line of the aforementioned Street Right-of-Way Dedication; THENCE along said Right-of-Way line for the next nine courses; THENCE North 88°35'16" East a distance of 94.87 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 90°17'31" for an arc distance of 39.40 feet and a chord which bears South 46°15'58" East a distance of 35.45 feet; THENCE South 01°07'13" East a distance of 624.29 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 29°55'35" for an arc distance of 13.06 feet and a chord which bears South 13°50'35" West a distance of 12.91 feet to a point of reverse curve to the left; THENCE along said reverse curve to the left having a radius of 50.00 feet and a central angle of 150°08'19" for an arc distance of 131.02 feet and a chord which bears South 46°15'47" East a distance of 96.62 feet to a point of reverse curve to the right; THENCE along said reverse curve to the right having a radius of 25.00 feet and a central angle of 29°55'35" for an arc distance of 13.06 feet and a chord which bears North 73°37'50" East a distance of 12.91 feet; THENCE North 88°35'38" East a distance of 414.26 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 90°00'00" for an arc distance of 39.27 feet and a chord which bears South 46°24'22" East a distance of 35.46 feet; THENCE South 01°24'22" East a distance of 95.00 feet to THE POINT OF BEGINNING. Basis of Bearings is the GPS Bearing of North 01°07'18" West along the East line of Southwest Quarter (SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma. **Said tract contains 162,649.80 square feet, 3.734 acres more or less.**

Street Tract

COMMENCING AT THE NORTHWEST CORNER OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4) OF SECTION THIRTEEN (13), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF, SAID POINT OF COMMENCEMENT BEING THE NORTHEAST CORNER OF LOT 26, BLOCK 4, MANSFIELD LANE, A SUBDIVISION IN THE CITY OF GLENPOOL, TULSA COUNTY, RECORDED AS PLAT NO. 6559 IN THE OFFICE OF THE TULSA COUNTY CLERK; THENCE S 01° 07' 35" E, ALONG THE EAST LINE OF SAID MANSFIELD LANE AND THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), A DISTANCE OF 425.56 FEET, TO THE SOUTHEAST CORNER OF LOT 31, BLOCK 4, OF SAID MANSFIELD LANE AND THE POINT OF BEGINNING; THENCE N 88° 34' 36" E A DISTANCE OF 95.13 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00

FEET, AN ARC LENGTH OF 39.14 FEET, A CENTRAL ANGLE OF 89° 42' 12", A CHORD BEARING OF N 43° 43' 31" E AND A CHORD DISTANCE OF 35.26 FEET; THENCE N 88° 52' 25" E A DISTANCE OF 50.00 FEET; THENCE S 01° 07' 35" E, PARALLEL WITH THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), A DISTANCE OF 726.53 FEET; TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.40 FEET, A CENTRAL ANGLE OF 90° 17' 34", A CHORD BEARING OF S 46° 16' 22" E AND A CHORD DISTANCE OF 35.45 FEET; THENCE N 88° 34' 51" E A DISTANCE OF 529.48 FEET; THENCE S 01° 25' 09" E A DISTANCE OF 50.00 FEET; THENCE S 88° 34' 51" W A DISTANCE OF 13.00 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.27 FEET, A CENTRAL ANGLE OF 90° 00' 00", A CHORD BEARING OF S 43° 34' 51" W AND A CHORD DISTANCE OF 35.36 FEET; THENCE S 01° 25' 09" E A DISTANCE OF 95.00 FEET, TO A POINT ON THE SOUTH LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4); THENCE S 88° 34' 51" W A DISTANCE OF 50.00 FEET; THENCE N 01° 25' 09" W A DISTANCE OF 95.00 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.27 FEET, A CENTRAL ANGLE OF 90° 00' 00", A CHORD BEARING OF N 46° 25' 09" W AND A CHORD DISTANCE OF 35.36 FEET; THENCE S 88° 34' 51" W A DISTANCE OF 414.24 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 13.06 FEET, A CENTRAL ANGLE OF 29° 55' 35", A CHORD BEARING OF S 73° 37' 03" W AND A CHORD DISTANCE OF 12.91 FEET, TO A TANGENT POINT OF REVERSE CURVATURE; THENCE ALONG A CURVE TO THE RIGHT, HAVING A RADIUS OF 50.00 FEET, AN ARC LENGTH OF 131.03 FEET, A CENTRAL ANGLE OF 150° 08' 44", A CHORD BEARING OF N 46° 16' 22" W AND A CHORD DISTANCE OF 96.63 FEET, TO A TANGENT POINT OF REVERSE CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 13.06 FEET, A CENTRAL ANGLE OF 29° 55' 35", A CHORD BEARING OF N 13° 50' 12" E AND A CHORD DISTANCE OF 12.91 FEET; THENCE N 01° 07' 35" W, PARALLEL WITH THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), A DISTANCE OF 624.29 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.40 FEET, A CENTRAL ANGLE OF 90° 17' 48", A CHORD BEARING OF N 46° 16' 29" W AND A CHORD DISTANCE OF 35.45 FEET; THENCE S 88° 34' 36" W A DISTANCE OF 94.87 FEET, TO A POINT ON THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), SAID POINT BEING THE NORTHEAST CORNER OF LOT 22, BLOCK 1 OF SAID MANSFIELD LANE; THENCE N 01° 07' 35" W, ALONG THE EAST LINE OF SAID MANSFIELD LANE AND THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), A DISTANCE OF 50.00, TO THE POINT OF BEGINNING. SAID TRACT OF LAND CONTAINING 1.8659 ACRES / 81,278.03 SQUARE FEET.

THIS LEGAL DESCRIPTION WAS CREATED ON AUGUST 22, 2018 BY ALBERT R. JONES, III, OK PLS #1580, WITH THE BASIS OF BEARING BEING N 01° 07' 35" W ALONG THE WEST LINE OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

SW/4) OF SECTION THIRTEEN (13), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF.

Be, and hereby is, amended from Suburban Residential to General Residential.

SECTION 2: That all resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed.

PASSED AND APPROVED by the City Council of the City of Glenpool this 3rd day of June 2024.

Joyce G. Calvert, Mayor

Attest:

Lesli Smith, City Clerk

[MUNICIPAL SEAL]

Approved as to Form:

City Attorney

Zone Amendment (GZA-309)
Ordinance No. 821

**ORDINANCE NO.
821**

AN ORDINANCE AMENDING ORDINANCE NO. 746, TITLE 11 OF THE CITY CODE OF THE CITY OF GLENPOOL (ZONING REGULATIONS), BY REZONING CERTAIN PROPERTY DESCRIBED HEREIN FROM AG (AGRICULTURAL) TO RS-3 (SINGLE FAMILY HIGH DENSITY), AS RECOMMENDED BY THE PLANNING COMMISSION UNDER APPLICATION GZA-309; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith

WHEREAS, an application was submitted by a developer to rezone certain real property generally located east of E. 148th Street S and north of S. Poplar Street from AG (Agriculture) to RM-3 (Single Family High Density), for the purpose of allowing development of a single family residential development; specifically, on the following described real property situated in the City of Glenpool, Tulsa County, State of Oklahoma, to wit:

LEGAL DESCRIPTION

Tract A

A Tract of land that is a part of the of the East Half of THE Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma according to the U.S. Government Survey thereof, being more particularly described as follows, to-wit:

COMMENCING at the Southeast corner of the SW/4 of said section 13; THENCE North 01°08'05" West along the East line of the SW/4 a distance of 1322.34 feet to the POINT OF BEGINNING; THENCE South 88°35'38" West a distance of 636.68 feet to a point on the 50-foot-wide Street Right-of-Way Dedication recorded as Document No. 2019071005 in the records of the Tulsa County Clerk; THENCE along said Right-of-Way line for the next ten courses; THENCE North 01°24'22" West along said Right-of-Way line a distance of 95.00 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 90°00'00" for an arc distance of 39.27 feet and a chord which bears North 43°35'38" East a distance of 35.36 feet; THENCE North 88°35'38" East a distance of 13.00 feet; THENCE North 01°24'22" West a distance of 50.00 feet; THENCE South 88°35'38" West a distance of 529.50 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 90°17'09" for an arc distance of 39.39 feet and a chord which bears North 46°15'48" West a distance of 35.44 feet; THENCE North 01°07'13" West a distance of 726.53 feet; THENCE South 88°52'47" West for a distance of 50.00 feet to a point of non-tangent curve to the right; THENCE along said non-tangent curve to the right having a radius of 25.00 feet and a central angle of 89°42'29" for an arc distance of 39.14 feet and a chord which bears South 43°44'02" West a distance of 35.27 feet; THENCE South 88°25'16" West a distance of 95.13 feet to a point on the West line of the E/2 Section 13; THENCE leaving said Right-of-Way line North 01°07'13" West along said West line of the E/2 Section 13 a distance of 425.20 feet to the Northwest corner of the E/2 of the SW/4; THENCE North 88°34'30" East along said North line 1324.13 feet to the Northeast corner of the SW/4; THENCE South 01°07'18" East along said East line of the SW/4 a distance of 1322.60 feet to the POINT OF BEGINNING. Basis of Bearings is the GPS Bearing of North 01°07'18" West along the East line of Southwest Quarter (SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

Indian Base and Meridian, Tulsa County, State of Oklahoma. **Said tract contains 1,507,149.51 square feet, 34.599 acres more or less.**

Tract B

A Tract of land that is a part of the of the East Half of THE Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma according to the U.S. Government Survey thereof, being more particularly described as follows, to-wit:

COMMENCING at the Southeast corner of the SW/4 of said section 13; THENCE North 01°08'05" West along the East line of the SW/4 a distance of 1322.34 feet; THENCE South 88°35'38" West a distance of 686.68 feet to a point on the on the West line of a 50-foot-wide Street Right-of-Way Dedication recorded as Document No. 2019071005 in the records of the Tulsa County Clerk, said point also being the POINT OF BEGINNING; Thence continuing South 88°35'38" West a distance of 637.48 feet to a point on the West line of the E/2 Section 13; THENCE North 01°07'13" West along said West line a distance of 847.02 feet to a point on South line of the aforementioned Street Right-of-Way Dedication; THENCE along said Right-of-Way line for the next nine courses; THENCE North 88°35'16" East a distance of 94.87 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 90°17'31" for an arc distance of 39.40 feet and a chord which bears South 46°15'58" East a distance of 35.45 feet; THENCE South 01°07'13" East a distance of 624.29 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 29°55'35" for an arc distance of 13.06 feet and a chord which bears South 13°50'35" West a distance of 12.91 feet to a point of reverse curve to the left; THENCE along said reverse curve to the left having a radius of 50.00 feet and a central angle of 150°08'19" for an arc distance of 131.02 feet and a chord which bears South 46°15'47" East a distance of 96.62 feet to a point of reverse curve to the right; THENCE along said reverse curve to the right having a radius of 25.00 feet and a central angle of 29°55'35" for an arc distance of 13.06 feet and a chord which bears North 73°37'50" East a distance of 12.91 feet; THENCE North 88°35'38" East a distance of 414.26 feet to a point of curve to the right; THENCE along said curve to the right having a radius of 25.00 feet and a central angle of 90°00'00" for an arc distance of 39.27 feet and a chord which bears South 46°24'22" East a distance of 35.46 feet; THENCE South 01°24'22" East a distance of 95.00 feet to THE POINT OF BEGINNING. Basis of Bearings is the GPS Bearing of North 01°07'18" West along the East line of Southwest Quarter (SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma Southwest Quarter (E/2 SW/4) of Section Thirteen (13), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma. **Said tract contains 162,649.80 square feet, 3.734 acres more or less.**

Street Tract

COMMENCING AT THE NORTHWEST CORNER OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4) OF SECTION THIRTEEN (13), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF, SAID POINT OF COMMENCEMENT BEING THE NORTHEAST CORNER OF LOT 26, BLOCK 4, MANSFIELD LANE, A SUBDIVISION IN THE CITY OF GLENPOOL, TULSA COUNTY, RECORDED AS PLAT NO. 6559 IN THE OFFICE OF THE TULSA COUNTY CLERK; THENCE S 01° 07' 35" E, ALONG THE EAST LINE OF SAID MANSFIELD LANE AND THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), A DISTANCE OF 425.56 FEET, TO THE SOUTHEAST CORNER OF LOT 31, BLOCK 4, OF SAID MANSFIELD LANE AND THE POINT OF BEGINNING; THENCE N 88° 34' 36" E A DISTANCE OF 95.13 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

39.14 FEET, A CENTRAL ANGLE OF 89° 42' 12", A CHORD BEARING OF N 43° 43' 31" E AND A CHORD DISTANCE OF 35.26 FEET; THENCE N 88° 52' 25" E A DISTANCE OF 50.00 FEET; THENCE S 01° 07' 35" E, PARALLEL WITH THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), A DISTANCE OF 726.53 FEET; TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.40 FEET, A CENTRAL ANGLE OF 90° 17' 34", A CHORD BEARING OF S 46° 16' 22" E AND A CHORD DISTANCE OF 35.45 FEET; THENCE N 88° 34' 51" E A DISTANCE OF 529.48 FEET; THENCE S 01° 25' 09" E A DISTANCE OF 50.00 FEET; THENCE S 88° 34' 51" W A DISTANCE OF 13.00 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.27 FEET, A CENTRAL ANGLE OF 90° 00' 00", A CHORD BEARING OF S 43° 34' 51" W AND A CHORD DISTANCE OF 35.36 FEET; THENCE S 01° 25' 09" E A DISTANCE OF 95.00 FEET, TO A POINT ON THE SOUTH LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4); THENCE S 88° 34' 51" W A DISTANCE OF 50.00 FEET; THENCE N 01° 25' 09" W A DISTANCE OF 95.00 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.27 FEET, A CENTRAL ANGLE OF 90° 00' 00", A CHORD BEARING OF N 46° 25' 09" W AND A CHORD DISTANCE OF 35.36 FEET; THENCE S 88° 34' 51" W A DISTANCE OF 414.24 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 13.06 FEET, A CENTRAL ANGLE OF 29° 55' 35", A CHORD BEARING OF S 73° 37' 03" W AND A CHORD DISTANCE OF 12.91 FEET, TO A TANGENT POINT OF REVERSE CURVATURE; THENCE ALONG A CURVE TO THE RIGHT, HAVING A RADIUS OF 50.00 FEET, AN ARC LENGTH OF 131.03 FEET, A CENTRAL ANGLE OF 150° 08' 44", A CHORD BEARING OF N 46° 16' 22" W AND A CHORD DISTANCE OF 96.63 FEET, TO A TANGENT POINT OF REVERSE CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 13.06 FEET, A CENTRAL ANGLE OF 29° 55' 35", A CHORD BEARING OF N 13° 50' 12" E AND A CHORD DISTANCE OF 12.91 FEET; THENCE N 01° 07' 35" W, PARALLEL WITH THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), A DISTANCE OF 624.29 FEET, TO A TANGENT POINT OF CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.40 FEET, A CENTRAL ANGLE OF 90° 17' 48", A CHORD BEARING OF N 46° 16' 29" W AND A CHORD DISTANCE OF 35.45 FEET; THENCE S 88° 34' 36" W A DISTANCE OF 94.87 FEET, TO A POINT ON THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), SAID POINT BEING THE NORTHEAST CORNER OF LOT 22, BLOCK 1 OF SAID MANSFIELD LANE; THENCE N 01° 07' 35" W, ALONG THE EAST LINE OF SAID MANSFIELD LANE AND THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4), A DISTANCE OF 50.00, TO THE POINT OF BEGINNING. SAID TRACT OF LAND CONTAINING 1.8659 ACRES / 81,278.03 SQUARE FEET.

THIS LEGAL DESCRIPTION WAS CREATED ON AUGUST 22, 2018, BY ALBERT R. JONES, III, OK PLS #1580, WITH THE BASIS OF BEARING BEING N 01° 07' 35" W ALONG THE WEST LINE OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4) OF SECTION THIRTEEN (13), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF.

WHEREAS, the subject site is approximately 40.1989-acres in overall size and is comprised of 3 tracts as legally described herein; and

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

WHEREAS, Title 11, Oklahoma State Statutes, Section 43-101 et. seq. empowers the City to engage in City planning, building and zoning, and to enact suitable ordinances carrying out the purposes of said laws; and

WHEREAS, the City Council of the City of Glenpool, Oklahoma, deems it necessary for carrying out the purpose of said laws and promoting health, safety and/or general welfare of the community to make certain amendments to the ordinance regulating the zoning of certain land within the City of Glenpool; and

WHEREAS, the City Council of the City of Glenpool, Oklahoma, has appointed a Planning Commission which reviews all proposed zoning amendments; and

WHEREAS, the City of Glenpool, Oklahoma, has given public notice of a public hearing relating to this proposed rezoning GZA-309 by publication in the April 16th, 2024, edition of the *Tulsa World* and, the Planning Commission held such public hearing on the 13th day of May 2024; and

WHEREAS, the City of Glenpool Planning Commission recommended approval of the proposed zoning amendment set forth herein; and

WHEREAS, the City of Glenpool, Oklahoma, has given public notice of a public hearing relating to this proposed rezoning GZA-309 by publication in the May 7th, 2024, edition of the *Tulsa World* and, the City Council held such public hearing on the 3rd day of June 2024; and

WHEREAS, the City Council has reviewed Application GZA-309 for a rezone of the property described herein and found that the proposed zone change is consistent with the Glenpool Comprehensive Plan as amended by Resolution No. 2024006, and considered the comments of staff and has concluded that the Council agrees with the recommendation of the Planning Commission; and

WHEREAS, Zoning Code, § 11-9-7 outlines the Zoning Text Amendment procedures as well as the criteria for approval. Specifically, § 11-9-7 (E) sets forth the criteria for considering a proposed zone amendment; and

WHEREAS, the City Council has considered the criteria set forth in Zoning Code, § 11-9-7 when making their decision on the proposed zone amendment; and

WHEREAS, all applicable requirements of Oklahoma State Statutes with regard to adoption of this ordinance have been met.

NOW THEREFORE, BE IT ORDAINED by the City Council for the City of Glenpool, Oklahoma:

SECTION 1: The zoning classification of the above-described property shall be changed from AG (Agriculture) to RM-3 (Single Family High Density).

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

SECTION 2: The zoning map of the City of Glenpool is hereby directed to be changed to reflect said change.

SECTION 3: That all Ordinances in conflict herewith or apparently in conflict, if any, herewith be and the same are hereby specifically repealed. However, nothing in this ordinance shall be construed to prevent the enforcement of other ordinances, laws, or regulations which prescribe more restrictive limitations. If any one or more of the sections, sentences, clauses, or parts of this ordinance shall for any reason be held invalid, the invalidity of such section, sentence, clause, or part shall not affect or prejudice in any way the applicability and validity of any other section, sentence, clause, or provision of this ordinance.

PASSED AND APPROVED by the City Council of the City of Glenpool this 3rd day of June, 2024.

Joyce G. Calvert, Mayor

ATTEST:

[MUNICIPAL SEAL]

Lesli Smith, City Clerk

APPROVED AS TO FORM:

City Attorney

LAST PAGE



MEMORANDUM
June 3, 2024

To: Honorable Mayor and City Council

From: Jeremy Plane Elizabeth Miller
Chief of Police Grants/Special Projects

Re: COPS Hiring Program

Background:

The COPS Hiring Program (CHP) is currently accepting grant applications to assist in the hiring of new officers and School Resource officers. Step 1 in the application process must be completed and submitted by June 6, 2024. Step 2 must be completed and submitted by June 12, 2024. The grant will pay 75% of the officer's salary and fringe benefits. There is a mandatory match of 25% the department is required to contribute. If granted, the award is for three years, and all positions filled from the grant must be retained for at least twelve months following the expiration of the grant.

Currently the police department has 27 full time positions for sworn officers. This includes three administration, two detectives, two SRO's and twenty patrol officers. As the City of Glenpool continues to grow in both residential and business areas, the police department will see an increase in call volume.

The department's strategic plan calls for three additional officers, the creation of two full-time traffic units and one additional SRO.

The addition of three patrol officers will continue to grow the department and prepare us for future city growth. I believe it will benefit the citizens of Glenpool and plan to prepare for the future rather than playing catch up once growth has already taken place.

The two traffic units would be assigned to enforce traffic laws and respond to minor collisions during their shift. As you are aware we have a significant number of collisions related to traffic infractions throughout the city. We have received the OHSO grant that has allowed us to combat this area, but the grant is limited. Traffic units will also be used for normal patrol functions in the event the department finds itself short for a shift.

I have spoken with Curtis Layton with Glenpool Schools about the possibility of adding a third SRO. He is open to the idea and asked if we proceed to include one position for him.

The police department would like to apply for the grant and ask for a total of three positions. I will prepare a separate sheet with initial city cost and salary for 25%.

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Joyce Calvert, Vice-Mayor Brandon Kearns, Councilors: Tim Fox, Chris Brobst, and Jacqueline Lund
City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Lesli Smith
www.glenpoolonline.com



Staff Recommendation:

Staff recommends approval to proceed with the application process for the 2024 COPS Hiring Program

Attachments:

Estimated financial obligations from the city.

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Joyce Calvert, Vice-Mayor Brandon Kearns, Councilors: Tim Fox, Chris Brabst, and Jacqueline
Lund City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Lesli Smith
www.glenpoolonline.com

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

ESTIMATED CITY COST YEAR 1-3

YEAR-1	Per Officer	3-Officers
Salary/ Benefits	22,818.56	68,455.68
Equipment	<u>18,499.60</u>	<u>55,498.80</u>
	41,318.16	123,954.48

YEAR-2		
Salary/ Benefits	23,471.30	70,413.90
Equipment	<u>465.00</u>	<u>1,395.00</u>
	23,936.30	71,808.90

YEAR-3		
Salary/ Benefits	24,410.15	73,230.45
Equipment	<u>465.00</u>	<u>1,395.00</u>
	24,875.15	74,625.45

ESTIMATED CITY COST YEAR 4

Salary/ Benefits	100,569.84	301,709.52
Equipment	<u>465.00</u>	<u>1,395.00</u>
	101,034.84	303,104.52

All cost estimates are based on the employee maxing out all available benefits. Each year there is an increase of 4% based on the current CBA. If the department is approved for the grant and prior to council accepting, these numbers will be verified by finance.



To: Mayor and Council

From: David Tillotson, City Manager

Date: May 29, 2024

Re: Independence Day Holiday

Background:

The current City Code calls for City offices to be closed and a holiday declared for July 4th, Independence Day. This year, July 4th falls on a Thursday, which means City office will be closed on Thursday, but will re-open on Friday for our normal 4-hour day (7:30-11:30 AM). I had two Council members ask that I place an item on the agenda for discussion and consideration to extend the closing of City facilities through Friday.

Staff Recommendation:

- Staff has no recommendation on this item.

Attachments:

- None

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Leslie Smith

www.glenpoolonline.com



June 3, 2024

Honorable Mayor and Members of the City Council,

The proposed budget for Fiscal Year 2024-2025 is submitted for your review and consideration. This budget has been prepared and is presented in accordance with the Oklahoma Municipal Budget Act and includes the required budgets for all funds under the control of the City of Glenpool and its trust authorities.

Over the last year we have continued to experience sales and use tax growth within the City, however, at a lower rate of increase than in recent years. Year-to-date sales tax has increased 2.58% from the same period last year. Given the continued uncertainty in the national and regional economy, we have chosen to budget sales and use tax conservatively for the upcoming fiscal year. While the trending shows us that we should be able to expect some level of increase in sales and use tax for this new budget, we believe it is prudent to limit that budgeted increase. As such, the proposed sales tax budget is based on an increase of one percent over projected current year actuals. Our total General Fund revenues have increased by 2.7% this year as compared to last year, primarily from increased tax collections.

Within our two other major funds, we are budgeting a 3% increase in water and sewer sales in GUSA, as well as an increase in the sales tax pass through for bond payments, and within GIA we are budgeting a 2% increase in Conference Center fees.

This growth in revenue, as well as our staff's ability to effectively manage costs across our major funds will allow us to add several positions in the budget. These new positions include: one Police Corporal, one Police Officer, two Firefighters, one Public Works Project Manager, one Streets and Parks Laborer, and one Human Resources Generalist. These new positions will bring our total authorized positions to 121 full-time and 5 part-time. While this total lags the statewide municipal employee per population average that we see across the state (Glenpool should have approximately 147 employees based on our current population), we have made significant strides in addressing needed personnel shortages over the last several years.

This year's budget also includes Satisfactory Performance Increase (SPI) raises for the Police Department as required in the Collective Bargaining Agreement, SPI raises for the Fire Department in anticipation of a new Collective Bargaining Agreement, and a 4% raise for non-union employees. Additionally, as in recent years, we are again budgeting for one-time capital needs in FY 2024-2025 from the projected growth in fund balance from the current fiscal year.

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Leslie Smith

www.glenpoolonline.com

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

Lastly, the proposed budget strategically aims to enhance infrastructure throughout the City by including \$1,000,000 in Move Glenpool Forward stormwater projects, a 37.5% increase in street repairs from \$400,000 to \$550,000, and the provision of matching funds for grants obtained for the addition of sidewalks.

I cannot commend our staff enough for their hard work and diligence this year. While we recognize that we continue to have work to do to achieve our mission of **DEVELOPING A CULTURE TO BETTER SERVE OUR COMMUNITY**, I am excited to see our employees routinely exhibiting our Core Values in their interactions with each other and their service to this community. I am proud to have the opportunity to serve this great community alongside these employees.

Sincerely,



David Tillotson
City Manager

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Lesli Smith

www.glenpoolonline.com

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

**CITY OF GLENPOOL
GENERAL FUND
FY 2024-2025 PROPOSED BUDGET**

	FY22-23 ACTUAL	FY23-24 BUDGET (as amended)	FY23-24 PROJECTED (06/30/2024)	FY24-25 PROPOSED BUDGET	CHANGE OVER FY23-24 BUDGET AS AMENDED	
					\$	%
Gross Revenues:						
Taxes	\$ 12,463,910	\$ 12,597,496	\$ 12,898,568	\$ 13,129,381	\$ 531,885	4.2%
Licenses & Permits	74,336	71,300	79,785	78,600	7,300	10.2%
Charges for Services	306,863	343,395	312,315	337,769	(5,626)	-1.6%
Intergovernmental	378,159	347,641	320,003	250,000	(97,641)	-28.1%
Fines & Forfeitures	211,518	211,000	208,202	200,500	(10,500)	-5.0%
Investment Income	725,610	100,000	580,794	290,397	190,397	190.4%
Other Revenues	174,215	81,055	157,095	37,595	(43,460)	-53.6%
Total Gross Revenues	\$ 14,334,611	\$ 13,751,887	\$ 14,556,762	\$ 14,324,242	\$ 572,355	4.2%
Expenditures:						
General Government	\$ 1,205,940	\$ 1,560,373	\$ 1,441,611	\$ 1,781,089	\$ 220,716	14.1%
Animal Control	141,818	171,102	166,017	172,487	1,385	0.8%
Police	1,922,745	2,812,568	2,668,101	2,745,282	(67,286)	-2.4%
Dispatch	497,837	618,919	573,861	712,764	93,845	15.2%
Fire	2,300,895	3,060,817	2,697,371	2,803,265	(257,552)	-8.4%
Emergency Management	38,709	109,244	96,767	113,500	4,256	3.9%
Community Development	663,211	922,357	796,873	599,963	(322,394)	-35.0%
General Administration	569,046	784,538	588,403	727,796	(56,742)	-7.2%
Engineering	-	214,300	199,515	361,927	147,627	68.9%
Streets & Parks	804,798	1,882,870	1,803,241	1,844,842	(38,028)	-2.0%
Total Expenditures	\$ 8,144,998	\$ 12,137,088	\$ 11,031,761	\$ 11,862,915	\$ (274,173)	-2.3%
Excess (deficiency) of Revenues over Expenditures	\$ 6,189,614	\$ 1,614,799	\$ 3,525,001	\$ 2,461,327	\$ 846,528	52.4%
Other Financing Sources (Uses):						
Capital Lease Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	-
Transfers In	1,814,400	1,800,000	1,800,000	1,800,000	-	0.0%
Transfers Out	(4,418,946)	(7,277,331)	(7,353,706)	(8,640,591)	(1,363,260)	18.7%
Total Other Financing Sources (Uses)	\$ (2,604,546)	\$ (5,477,331)	\$ (5,553,706)	\$ (6,840,591)	\$ (1,363,260)	24.9%
Use of Fund Balance						
Beginning Fund Balance	\$ 12,076,751	\$ 15,661,819	\$ 15,661,819	\$ 13,633,115	\$ (2,028,705)	-13.0%
Additions/(Reductions) to Fund Balance	3,585,068	(3,862,532)	(2,028,705)	(4,379,264)	(516,732)	13.4%
Ending Fund Balance	\$ 15,661,819	\$ 11,799,287	\$ 13,633,115	\$ 9,253,851	\$ (2,545,437)	-21.6%
Restricted:						
Police Forfeitures	10,275	10,275	10,275	10,275	-	0.0%
Warrior Road Project	-	-	-	-	-	NA
Animal Control Building	744,000	744,000	744,000	-	(744,000)	-100.0%
Muni Court Bonds	333	333	333	333	-	0.0%
Safety Program	58,373	58,373	58,373	58,373	-	0.0%
CARES Funds	1,184,416	1,184,416	1,184,416	-	(1,184,416)	-100.0%
Juvenile Program	19,606	19,853	19,622	19,622	(231)	-1.2%
CDBG Match	-	799	-	-	(799)	-100.0%
STP Elwood Widening	-	225,720	225,720	-	(225,720)	-100.0%
ODOT Safe Routes to School Grant	-	-	-	-	-	NA
INCOG Safe Routes to School Grant	-	240,552	240,552	-	(240,552)	-100.0%
Unassigned:						
Designated Emergency Reserve	4,500,000	6,875,944	7,278,381	7,162,121	286,178	4.2%
Undesignated	9,144,452	2,439,023	3,871,443	2,003,127	(435,896)	-17.9%
Total Ending Fund Balance	\$ 15,661,819	\$ 11,799,287	\$ 13,633,115	\$ 9,253,851	\$ (149,719)	-1.3%
Transfer Detail:						
Operating Transfers In:						
GUSA Fund	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ -	0.0%
Capital Improvement Fund	-	-	-	-	-	NA
GIA Fund	14,400	-	-	-	-	NA
Total Operating Transfers In	\$ 1,814,400	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ -	0.0%

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

**CITY OF GLENPOOL
GENERAL FUND
FY 2024-2025 PROPOSED BUDGET**

	FY22-23 ACTUAL	FY23-24 BUDGET (as amended)	FY23-24 PROJECTED (06/30/2024)	FY24-25 PROPOSED BUDGET	CHANGE OVER FY23-24 BUDGET AS AMENDED	
					\$	%
Operating Transfers Out:						
Capital Fund	\$ -	\$ 119,920	\$ 119,920	\$ 3,929,968	\$ 3,810,048	3177.2%
GUSA - 1 Penny Sales Tax	2,618,946	2,607,411	2,683,786	2,710,623	103,212	4.0%
GIA	-	2,750,000	2,750,000	200,000	(2,550,000)	-92.7%
GUSA - Bond pledge	1,800,000	1,800,000	1,800,000	1,800,000	-	0.0%
Total Operating Transfers Out	\$ 4,418,946	\$ 7,277,331	\$ 7,353,706	\$ 8,640,591	\$ 1,363,260	18.7%

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

**CITY OF GLENPOOL
GLENPOOL UTILITY SERVICES AUTHORITY FUND
FY 2024-2025 PROPOSED BUDGET**

	FY21-22 ACTUAL	FY22-23 BUDGET (as amended)	FY22-23 PROJECTED 06/30/2023	FY23-24 BUDGET ESTIMATE	CHANGE OVER FY22-23 BUDGET AS AMENDED	
					\$	%
Operating Revenues:						
Water/Sewer	\$ 4,619,320	\$ 5,197,900	\$ 4,620,478	\$ 4,752,689	\$ (445,211)	-8.6%
Refuse	852,338	947,000	865,243	884,043	(62,957)	-6.6%
Stormwater	113,855	126,000	115,197	118,000	(8,000)	-6.3%
Other	25,619	31,500	36,176	33,500	2,000	6.3%
Intergovernmental	-	2,283	2,253	-	(2,283)	-100.0%
Total Operating Revenues	\$ 5,611,133	\$ 6,304,683	\$ 5,639,347	\$ 5,788,232	\$ (516,451)	-8.2%
Operating Expenses:						
Water Distribution	\$ 3,005,931	\$ 3,477,272	\$ 3,338,195	\$ 3,843,293	\$ 366,021	10.5%
Utility Billing	353,993	388,666	416,467	422,069	33,403	8.6%
Sewer Operations	-	947,741	808,928	731,444	(216,297)	-22.8%
Refuse	734,155	776,000	828,711	829,000	53,000	6.8%
Stormwater	-	562,000	-	187,000	(375,000)	-66.7%
Total Operating Expenses	\$ 4,094,079	\$ 6,151,679	\$ 5,392,301	\$ 6,012,806	\$ (138,873)	-2.3%
Operating Inc/(Loss) Before Trans	\$ 1,517,054	\$ 153,004	\$ 247,047	\$ (224,574)	\$ (377,578)	-246.8%
Non-Operating Rev(Exp)						
Interest Income	\$ 136,836	\$ 105,000	\$ 383,183	\$ 90,216	\$ (14,784)	-14.1%
Other Income	33,434	4,426	14,253	2,500	(1,926)	-43.5%
Investment Expenses	-	-	(9,259)	(9,259)	(9,259)	NA
Debt Service	(2,517,739)	(2,934,862)	(2,899,760)	(2,906,490)	28,372	-1.0%
Total Non-Operating Rev(Exp)	\$ (2,347,468)	\$ (2,825,436)	\$ (2,511,583)	\$ (2,823,033)	\$ 2,403	-0.1%
Net Income(Loss) Before Transfers	\$ (830,415)	\$ (2,672,432)	\$ (2,264,537)	\$ (3,047,607)	\$ (375,175)	14.0%
Other Financing Sources (Uses):						
Transfers In	\$ 4,428,218	\$ 4,407,411	\$ 4,483,786	\$ 4,510,623	\$ 103,212	2.3%
Transfers Out	(1,800,000)	(1,800,000)	(1,800,000)	(1,800,000)	-	0.0%
Capital Lease Proceeds	-	-	-	-	-	NA
Total Other Fin Sources (Uses)	\$ 2,628,218	\$ 2,607,411	\$ 2,683,786	\$ 2,710,623	\$ 103,212	4.0%
Change in Net Assets	\$ 1,797,803	\$ (65,021)	\$ 419,249	\$ (336,984)	\$ (271,963)	418.3%
Use of Fund Balance						
Beginning Fund Balance	\$ 1,914,367	\$ 3,712,170	\$ 3,712,170	\$ 4,131,420	\$ 419,249	11.3%
Additions/(Reductions) to Fund Balance	1,797,803	(65,021)	419,249	(336,984)	(271,963)	418.3%
Ending Fund Balance	\$ 3,712,170	\$ 3,647,149	\$ 4,131,420	\$ 3,794,436	\$ 147,286	4.0%
Restricted	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Unrestricted:						
Designated Emergency Reserve	-	-	-	-	-	NA
Undesignated	3,712,170	3,647,149	4,131,420	3,794,436	147,286	4.0%
Total Ending Fund Balance	\$ 3,712,170	\$ 3,647,149	\$ 4,131,420	\$ 3,794,436	\$ 147,286	4.0%
Transfer Detail:						
Transfer In:						
General Fund (1 Penny)	\$ 2,618,946	\$ 2,607,411	\$ 2,683,786	\$ 2,710,623	\$ 103,212	4.0%
General Fund (Bond Pledge)	1,800,000	1,800,000	1,800,000	1,800,000	-	0.0%
GIA	-	-	-	-	-	NA
PFPI	9,272	-	-	-	-	NA
Total	\$ 4,428,218	\$ 4,407,411	\$ 4,483,786	\$ 4,510,623	\$ 103,212	2.3%
Transfer Out:						
General Fund	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ -	0.0%
Capital Improvement Fund	-	-	-	-	-	NA
Glenpool Industrial Authority	-	-	-	-	-	NA
Total	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ -	0.0%

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

**CITY OF GLENPOOL
GLENPOOL INDUSTRIAL AUTHORITY
FY 2024-2025 PROPOSED BUDGET**

	FY22-23 ACTUAL	FY23-24 BUDGET (as amended)	FY23-24 PROJECTED (06/30/2024)	FY24-25 PROPOSED BUDGET	CHANGE OVER FY23-24 BUDGET AS AMENDED	
					\$	%
Operating Revenues:						
Conference Center	\$ 380,150	\$ 375,107	\$ 400,966	\$ 429,015	\$ 53,908	14.4%
TIF Income	\$ 148,462	\$ 170,000	\$ 162,981	\$ 150,000	\$ (20,000)	-11.8%
Economic Development	\$ 14,400	\$ 14,400	\$ 14,400	\$ 14,400	\$ -	0.0%
Total Operating Revenues	\$ 543,011	\$ 559,507	\$ 578,347	\$ 593,415	\$ 33,908	6.1%
Operating Expenses:						
Conference Center	\$ 480,352	\$ 524,784	\$ 513,654	\$ 470,481	\$ (54,303)	-10.3%
TIF Expense	292,438	350,000	313,725	350,000	-	0.0%
Economic Development	6,516	2,814,271	2,819,828	275,364	(2,538,907)	-90.2%
Total Operating Expenses	\$ 779,306	\$ 3,689,055	\$ 3,647,207	\$ 1,095,845	\$ (2,593,210)	-70.3%
Operating Inc/(Loss) Before Trans	\$ (236,294)	\$ (3,129,548)	\$ (3,068,860)	\$ (502,430)	\$ 2,627,118	-83.9%
Non-Operating Rev(Exp)						
Donations	\$ 3,850	\$ -	\$ -	\$ -	\$ -	NA
Interest Income	-	-	33,601	16,800	16,800	NA
Investment Expenses	-	-	(1,995)	(1,995)	(1,995)	NA
Total Non-Operating Rev(Exp)	\$ 3,850	\$ -	\$ 31,606	\$ 14,805	\$ 16,800	NA
Net Income(Loss) Before Transfers	\$ (232,444)	\$ (3,129,548)	\$ (3,037,254)	\$ (487,625)	\$ 2,643,918	-84.5%
Other Financing Sources (Uses):						
Transfers In	\$ -	\$ 3,000,000	\$ 3,027,475	\$ 462,318	\$ (2,537,682)	-84.6%
Transfers Out	(14,400)	-	-	-	-	NA
Capital Lease Proceeds	-	-	-	-	-	NA
Total Other Fin Sources (Uses)	\$ (14,400)	\$ 3,000,000	\$ 3,027,475	\$ 462,318	\$ (2,537,682)	-84.6%
Change in Net Assets	\$ (246,844)	\$ (129,548)	\$ (9,779)	\$ (25,307)	\$ 106,236	-82.0%
Use of Fund Balance						
Beginning Fund Balance	\$ 751,108	\$ 504,264	\$ 504,264	\$ 494,485	\$ (9,779)	-1.9%
Additions/(Reductions) to Fund Balance	(246,844)	(129,548)	(9,779)	(25,307)	104,241	-80.5%
Ending Fund Balance	\$ 504,264	\$ 374,716	\$ 494,485	\$ 469,178	\$ 94,462	25.2%
Restricted	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Unrestricted:						
Designated Emergency Reserve	-	-	-	-	-	NA
Undesignated	504,264	374,716	494,485	469,178	94,462	25.2%
Total Ending Fund Balance	\$ 504,264	\$ 374,716	\$ 494,485	\$ 469,178	\$ 94,462	25.2%
Transfer Detail:						
Transfer In:						
General Fund	\$ -	\$ 2,750,000	\$ 2,750,000	\$ 200,000	\$ (2,550,000)	-92.7%
Hotel/Motel	-	250,000	277,475	262,318	12,318	4.9%
Total	\$ -	\$ 3,000,000	\$ 3,027,475	\$ 462,318	\$ (2,537,682)	-84.6%
Transfer Out:						
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	NA
General Fund - Lease Pmt	14,400	-	-	-	-	NA
Total	\$ 14,400	\$ -	\$ -	\$ -	\$ -	NA

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

**CITY OF GLENPOOL
CAPITAL FUND
FY 2024-2025 PROPOSED BUDGET**

	FY22-23 ACTUAL	FY23-24 BUDGET (as amended)	FY23-24 PROJECTED (06/30/2024)	FY24-25 PROPOSED BUDGET	CHANGE OVER FY23-24 BUDGET AS AMENDED	
					\$	%
Gross Revenues:						
ODOT Grant	\$ -	\$ 479,680	\$ -	\$ -	\$ (479,680)	-100.0%
Investment Income	-	-	5,494	2,747	2,747	NA
Total Gross Revenues	\$ -	\$ 479,680	\$ 5,494	\$ 2,747	\$ (476,933)	-99.4%
Expenditures:						
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Capital Expenditures	-	737,313	-	840,031	102,718	13.9%
Investment Expenses	-	-	367	367	367	NA
Debt Service	-	-	-	-	-	NA
Total Expenditures	\$ -	\$ 737,313	\$ 367	\$ 840,398	\$ 103,085	14.0%
Excess (deficiency) of Revenues over Expenditures	\$ -	\$ (257,633)	\$ 5,127	\$ (837,651)	\$ (580,018)	225.1%
Other Financing Sources (Uses):						
Capital Lease Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	-
Transfers In	-	119,920	119,920	3,929,968	3,810,048	3177.2%
Transfers Out	-	-	-	-	-	NA
Total Other Financing Sources (Uses)	\$ -	\$ 119,920	\$ 119,920	\$ 3,929,968	\$ 3,810,048	3177.2%
Use of Fund Balance						
Beginning Fund Balance	\$ 121,277	\$ 121,277	\$ 121,277	\$ 246,324	\$ 125,047	103.1%
Additions/(Reductions) to Fund Balance	-	(137,713)	125,047	3,092,317	3,230,030	-2345.5%
Ending Fund Balance	\$ 121,277	\$ (16,436)	\$ 246,324	\$ 3,338,641	\$ 3,355,077	-20413.0%
Restricted:						
ODOT Safe Routes to School Grant	-	-	119,920	-	-	NA
INCOG Safe Routes to School Grant	-	-	-	-	-	NA
Animal Control Building	-	-	-	1,000,000	1,000,000	NA
CARES Funds	-	-	-	984,857	984,857	NA
Fire Station Two Design	-	-	-	-	-	NA
131st Bridge	-	-	-	225,000	-	-
Park Expansion	-	-	-	1,000,000	1,000,000	NA
Unassigned:						
Designated Emergency Reserve	-	-	-	-	-	NA
Undesignated	121,277	(16,436)	126,404	128,784	145,220	-883.5%
Total Ending Fund Balance	\$ 121,277	\$ (16,436)	\$ 246,324	\$ 3,338,641	\$ 145,220	-883.5%
Transfer Detail:						
Operating Transfers In:						
General Fund	\$ -	\$ 119,920	\$ 119,920	\$ 3,929,968	\$ 3,810,048	3177.2%
Total Operating Transfers In	\$ -	\$ 119,920	\$ 119,920	\$ 3,929,968	\$ 3,810,048	3177.2%
Operating Transfers Out:						
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Total Operating Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -	NA

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

**CITY OF GLENPOOL
ARPA FUND
FY 2024-2025 PROPOSED BUDGET**

	FY22-23 ACTUAL	FY23-24 BUDGET (as amended)	FY23-24 PROJECTED (06/30/2024)	FY24-25 PROPOSED BUDGET	CHANGE OVER FY23-24 BUDGET AS AMENDED	
					\$	%
Gross Revenues:						
ARPA Grant	\$ 1,228,536	\$ -	\$ 1,542,943	\$ 21,039,751	\$ 21,039,751	NA
Investment Income	-	-	92,157	46,079	46,079	NA
Total Gross Revenues	\$ 1,228,536	\$ -	\$ 1,635,100	\$ 21,085,830	\$ 21,085,830	NA
Expenditures:						
Contract Services	80,893	578,695	1,086,156	2,540,129	1,961,434	338.9%
Capital Improvements	-	621,305	621,305	20,600,000	19,978,695	3215.6%
Investment Expenses	-	-	4,920	4,920	4,920	NA
Total Expenditures	\$ 80,893	\$ 1,200,000	\$ 1,712,381	\$ 23,145,049	\$ 21,945,049	1828.8%
Excess (deficiency) of Revenues over Expenditures	\$ 1,147,642	\$ (1,200,000)	\$ (77,282)	\$ (2,059,219)	\$ (859,219)	71.6%
Other Financing Sources (Uses):						
Capital Lease Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	-
Transfers In	-	-	-	-	-	NA
Transfers Out	-	-	-	-	-	NA
Total Other Financing Sources (Uses)	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Use of Fund Balance						
Beginning Fund Balance	\$ 1,152,553	\$ 2,300,195	\$ 2,300,195	\$ 2,222,914	\$ (77,282)	-3.4%
Additions/(Reductions) to Fund Balance	1,147,642	(1,200,000)	(77,282)	(2,059,219)	(859,219)	71.6%
Ending Fund Balance	\$ 2,300,195	\$ 1,100,195	\$ 2,222,914	\$ 163,695	\$ (936,501)	-85.1%
Restricted:						
Restricted:	2,300,195	1,100,195	2,222,914	163,695	(936,501)	-85.1%
Unassigned:						
Designated Emergency Reserve	-	-	-	-	-	NA
Undesignated	-	-	-	-	-	NA
Total Ending Fund Balance	\$ 2,300,195	\$ 1,100,195	\$ 2,222,914	\$ 163,695	\$ -	0.0%
Transfer Detail:						
Operating Transfers In:						
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Total Operating Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Operating Transfers Out:						
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Total Operating Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -	NA

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

**CITY OF GLENPOOL
PARKS AND RECREATION FUND
FY 2024-2025 PROPOSED BUDGET**

	FY22-23 ACTUAL	FY23-24 BUDGET (as amended)	FY23-24 PROJECTED (06/30/2024)	FY24-25 PROPOSED BUDGET	CHANGE OVER FY23-24 BUDGET AS AMENDED	
					\$	%
Gross Revenues:						
Development Fees	\$ 9,325	\$ 10,000	\$ 19,500	\$ 19,500	\$ 9,500	95.0%
Investment Income	-	-	12,790	6,395	6,395	NA
Total Gross Revenues	\$ 9,325	\$ 10,000	\$ 32,290	\$ 25,895	\$ 15,895	159.0%
Expenditures:						
Capital Expenditures	-	10,000	10,000	25,185	15,185	151.9%
Debt Service	-	-	-	-	-	NA
Investment Expenses	-	-	710	710	710	NA
Total Expenditures	\$ -	\$ 10,000	\$ 10,710	\$ 25,895	\$ 15,895	159.0%
Excess (deficiency) of Revenues over Expenditures	\$ 9,325	\$ -	\$ 21,580	\$ -	\$ -	NA
Other Financing Sources (Uses):						
Capital Lease Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	-
Transfers In	-	-	-	-	-	NA
Transfers Out	-	-	-	-	-	NA
Total Other Financing Sources (Uses)	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Use of Fund Balance						
Beginning Fund Balance	\$ 235,608	\$ 244,933	\$ 244,933	\$ 266,513	\$ 21,580	8.8%
Additions/(Reductions) to Fund Balance	9,325	-	21,580	-	-	NA
Ending Fund Balance	\$ 244,933	\$ 244,933	\$ 266,513	\$ 266,513	\$ 21,580	8.8%
Restricted:						
Restricted:	-	-	-	-	-	NA
Unassigned:						
Designated Emergency Reserve	-	-	-	-	-	NA
Undesignated	244,933	244,933	266,513	266,513	21,580	8.8%
Total Ending Fund Balance	\$ 244,933	\$ 244,933	\$ 266,513	\$ 266,513	\$ 21,580	8.8%
Transfer Detail:						
Operating Transfers In:						
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Total Operating Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Operating Transfers Out:						
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Total Operating Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -	NA

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

**CITY OF GLENPOOL
HOTEL MOTEL FUND
FY 2024-2025 PROPOSED BUDGET**

	FY22-23 ACTUAL	FY23-24 BUDGET (as amended)	FY23-24 PROJECTED (06/30/2024)	FY24-25 PROPOSED BUDGET	CHANGE OVER FY23-24 BUDGET AS AMENDED	
					\$	%
Gross Revenues:						
Hotel Motel Tax	\$ 247,186	\$ 250,000	\$ 239,754	\$ 244,549	\$ (5,451)	-2.2%
Investment Income	-	-	39,905	19,953	19,953	NA
Total Gross Revenues	\$ 247,186	\$ 250,000	\$ 279,659	\$ 264,502	\$ 14,502	5.8%
Expenditures:						
Economic Development	176,197	39	-	-	(39)	-100.0%
Parks and Culture	-	-	-	-	-	NA
Investment Expenses	-	-	2,184	2,184	2,184	NA
Total Expenditures	\$ 176,197	\$ 39	\$ 2,184	\$ 2,184	\$ 2,145	5500.0%
Excess (deficiency) of Revenues over Expenditures	\$ 70,989	\$ 249,961	\$ 277,475	\$ 262,318	\$ 12,357	4.9%
Other Financing Sources (Uses):						
Capital Lease Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	-
Transfers In	-	-	-	-	-	NA
Transfers Out	-	(250,000)	(277,475)	(262,318)	(12,318)	4.9%
Total Other Financing Sources (Uses)	\$ -	\$ (250,000)	\$ (277,475)	\$ (262,318)	\$ (12,318)	4.9%
Use of Fund Balance						
Beginning Fund Balance	\$ 739,443	\$ 810,432	\$ 810,432	\$ 810,432	\$ -	0.0%
Additions/(Reductions) to Fund Balance	70,989	(39)	-	-	39	-100.0%
Ending Fund Balance	\$ 810,432	\$ 810,393	\$ 810,432	\$ 810,432	\$ 39	0.0%
Restricted:						
Restricted:	-	-	-	-	-	NA
Unassigned:						
Designated Emergency Reserve	-	-	-	-	-	NA
Undesignated	810,432	810,393	810,432	810,432	39	0.0%
Total Ending Fund Balance	\$ 810,432	\$ 810,393	\$ 810,432	\$ 810,432	\$ 39	0.0%
Transfer Detail:						
Operating Transfers In:						
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Total Operating Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Operating Transfers Out:						
GIA	\$ -	\$ 250,000	\$ 277,475	\$ 262,318	\$ 12,318	4.9%
Total Operating Transfers Out	\$ -	\$ 250,000	\$ 277,475	\$ 262,318	\$ 12,318	4.9%

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

**CITY OF GLENPOOL
STREETS AND INFRASTRUCTURE
FY 2024-2025 PROPOSED BUDGET**

	FY22-23 ACTUAL	FY23-24 BUDGET (as amended)	FY23-24 PROJECTED (06/30/2024)	FY24-25 PROPOSED BUDGET	CHANGE OVER FY23-24 BUDGET AS AMENDED	
					\$	%
Gross Revenues:						
Dedicated Tax	\$ 759,908	\$ 768,906	\$ 778,722	\$ 786,509	\$ 17,603	2.3%
Use Tax	89,688	89,558	101,855	110,004	20,446	22.8%
Investment Income	-	-	102,379	51,189	51,189	NA
Total Gross Revenues	\$ 849,596	\$ 858,464	\$ 982,956	\$ 947,702	\$ 89,238	10.4%
Expenditures:						
Capital Expenditure	\$ -	\$ 200,000	\$ 200,000	\$ 225,720	\$ 25,720	12.9%
Water and Sewer	95,214	550,000	95,215	95,215	(454,785)	-82.7%
Streets and Infrastructure	-	350,000	350,000	1,000,000	650,000	185.7%
Economic Development	-	95,500	-	-	(95,500)	-100.0%
Debt Service	-	95,214	-	-	(95,214)	-100.0%
Investment Expenses	-	-	5,386	5,386	5,386	NA
Total Expenditures	\$ 95,214	\$ 1,290,714	\$ 650,601	\$ 1,326,321	\$ 35,607	2.8%
Excess (deficiency) of Revenues over Expenditures	\$ 754,382	\$ (432,250)	\$ 332,355	\$ (378,619)	\$ 53,631	-12.4%
Other Financing Sources (Uses):						
Capital Lease Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	-
Transfers In	-	-	-	-	-	NA
Transfers Out	-	-	-	-	-	NA
Total Other Financing Sources (Uses)	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Use of Fund Balance						
Beginning Fund Balance	\$ 1,004,324	\$ 1,758,706	\$ 1,758,706	\$ 2,091,060	\$ 332,355	18.9%
Additions/(Reductions) to Fund Balance	754,382	(432,250)	332,355	(378,619)	53,631	-12.4%
Ending Fund Balance	\$ 1,758,706	\$ 1,326,456	\$ 2,091,060	\$ 1,712,441	\$ 385,986	29.1%
Restricted:						
Restricted:	-	-	-	-	-	NA
Unassigned:						
Designated Emergency Reserve	-	-	-	-	-	NA
Undesignated	1,758,706	1,326,456	2,091,060	1,712,441	385,986	29.1%
Total Ending Fund Balance	\$ 1,758,706	\$ 1,326,456	\$ 2,091,060	\$ 1,712,441	\$ 385,986	29.1%
Transfer Detail:						
Operating Transfers In:						
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Total Operating Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Operating Transfers Out:						
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Total Operating Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -	NA

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

**CITY OF GLENPOOL
PUBLIC SAFETY CAPITAL
FY 2024-2025 PROPOSED BUDGET**

	FY22-23 ACTUAL	FY23-24 BUDGET (as amended)	FY23-24 PROJECTED (06/30/2024)	FY24-25 PROPOSED BUDGET	CHANGE OVER FY23-24 BUDGET AS AMENDED	
					\$	%
Gross Revenues:						
Dedicated Tax	\$ 681,113	\$ 689,178	\$ 697,976	\$ 704,956	\$ 15,778	2.3%
Use Tax	80,388	80,271	91,294	98,597	18,326	22.8%
Investment Income	-	-	24,337	12,169	12,169	NA
Total Gross Revenues	\$ 761,501	\$ 769,449	\$ 813,607	\$ 815,722	\$ 46,273	6.0%
Expenditures:						
Police Department	\$ 187,200	\$ 444,044	\$ 429,870	\$ 425,266	\$ (18,778)	-4.2%
Fire Department	-	1,000,000	-	920,000	(80,000)	-8.0%
Debt Service	448,188	547,269	546,647	667,771	120,502	22.0%
Investment Expenses	-	-	1,337	1,337	1,337	NA
Total Expenditures	\$ 635,389	\$ 1,991,313	\$ 977,854	\$ 2,014,374	\$ 23,061	1.2%
Excess (deficiency) of Revenues over Expenditures	\$ 126,112	\$ (1,221,864)	\$ (164,246)	\$ (1,198,652)	\$ 23,212	-1.9%
Other Financing Sources (Uses):						
Capital Lease Proceeds	\$ -	\$ 1,006,198	\$ 340,203	\$ 1,161,382	\$ 155,184	15.4%
Transfers In	-	-	-	-	-	NA
Transfers Out	-	-	-	-	-	NA
Total Other Financing Sources (Uses)	\$ -	\$ 1,006,198	\$ 340,203	\$ 1,161,382	\$ 155,184	15.4%
Use of Fund Balance						
Beginning Fund Balance	\$ 413,223	\$ 539,336	\$ 539,336	\$ 715,292	\$ 175,956	32.6%
Additions/(Reductions) to Fund Balance	126,112	(215,666)	175,956	(37,270)	178,396	-82.7%
Ending Fund Balance	\$ 539,336	\$ 323,670	\$ 715,292	\$ 678,022	\$ 354,352	109.5%
Restricted:						
Restricted:	-	-	-	-	-	NA
Unassigned:						
Designated Emergency Reserve	-	-	-	-	-	NA
Undesignated	539,336	323,670	715,292	678,022	354,352	109.5%
Total Ending Fund Balance	\$ 539,336	\$ 323,670	\$ 715,292	\$ 678,022	\$ 354,352	109.5%
Transfer Detail:						
Operating Transfers In:						
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Total Operating Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Operating Transfers Out:						
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Total Operating Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -	NA

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

**CITY OF GLENPOOL
PUBLIC SAFETY PERSONNEL FUND REVENUE
FY 2024-2025 PROPOSED BUDGET**

	FY22-23 ACTUAL	FY23-24 BUDGET (as amended)	FY23-24 PROJECTED (06/30/2024)	FY24-25 PROPOSED BUDGET	CHANGE OVER FY23-24 BUDGET AS AMENDED	
					\$	%
TAXES:						
Dedicated Tax	1,439,686	1,456,733	1,475,329	1,490,083	\$ 33,350	2.3%
Use Tax	169,918	169,672	192,969	208,407	\$ 38,735	22.8%
INVESTMENT INCOME:						
Interest Earned	-	-	48,422	24,211	24,211	NA
TOTAL REVENUES	\$ 1,609,604	\$ 1,626,405	\$ 1,716,720	\$ 1,722,701	\$ 96,296	5.9%
NET REVENUES CALCULATION:						
Gross Revenues	\$ 1,609,604	\$ 1,626,405	\$ 1,716,720	\$ 1,722,701	\$ 96,296	5.9%
Add: Transfers In	-	-	-	-	-	NA
Add: Use of Fund Balance	-	41,703	-	-	(41,703)	-100.0%
Net Revenues	\$ 1,609,604	\$ 1,668,108	\$ 1,716,720	\$ 1,722,701	\$ 54,593	3.3%

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

CITY OF GLENPOOL
Budgeted Positions by Department

<u>FULL TIME</u>	<u>FY24-25</u>	<u>FY23-24</u>	<u>FY22-23</u>	<u>FY21-22</u>
General Government	9	9	9	5
Animal Control	2	2	2	1
Police	30	28	26	24
Dispatch	9	9	9	7
Fire	31	29	28	24
Development Services	5	7	8	8
Engineering	2	1	0	0
General Administration	4	3	3	4
Streets & Parks	10	8	7	7
Water & Sewer	12	11	10	11
Utility Billing	3	3	4	3
Conference Center	3	3	3	2
Economic Development	1	1	0	0
Total Full Time	121	114	109	96
<u>PART TIME</u>				
General Government	0	0	0	1
Animal Control	0	0	0	1
Utility Billing	1	1	1	1
Streets and Parks	3	3	0	0
Conference Center	1	1	0	2
Total Part Time	5	5	1	5
Total Positions	126	119	110	101

City Council Regular Meeting - 03 Jun 2024 Minutes Attachment

CITY OF GLENPOOL							
DEBT SERVICE							
FY2024-2025 PROPOSED BUDGET							
GENERAL FUND (01)	Original Amount	Annual Payment	Balance 7/1/2024	Annual Interest	Trustee Admin Fees	Maturity	
<u>Department of Transportation Note 5/18/87</u>	\$ 56,761	\$ 1,200	\$ 11,161	\$ -	\$ -	Jun 2028	
<u>Department of Transportation Note 10/24/91</u>	63,571	1,200	4,725	-	-	Jun 2034	
TOTAL	\$ 120,332	\$ 2,400	\$ 15,886	\$ -	\$ -		
STREETS AND INFRASTRUCTURE FUND (50)							
St. Francis Reimbursement Agreement	\$ 952,142	\$ 95,214	\$ 285,643	\$ -	\$ -	Oct 2028	
TOTAL	\$ 952,142	\$ 95,214	\$ 285,643	\$ -	\$ -		
PUBLIC SAFETY CAPITAL FUND (51)							
FY17 Public Safety Communications System Infrastructure	\$ 521,003	\$ 45,266	\$ 244,738	\$ 8,887	\$ -	Nov 2028	
FY21 PD Vehicles (6)	273,446	55,821	112,819	2,380	-	Mar 2026	
FY22 PD Vehicles (5)	243,658	48,697	149,613	3,569	-	Sep 2026	
FY23 2023 Pierce Velocity Pumper	780,000	156,086	491,335	8,874	-	Sep 2026	
FY24 PD Vehicles (5)	340,203	81,955	258,038	10,903	-	May 2027	
FY24 Fire Truck Refurb (2)	615,400	99,177	615,400	46,797	-	Apr 2029	
FY25 PD Vehicles (5)	361,382	87,692	361,382	11,666	-		
TOTAL	\$ 3,135,092	\$ 574,694	\$ 2,233,325	\$ 93,076	\$ -		
GLENPOOL UTILITY SERVICES AUTHORITY FUND (02)							
<u>2011 QWRB Loan (ORF-11-0002-CW)</u>	\$ 3,137,186	\$ 173,607	\$ 1,634,974	\$ 34,871	\$ 8,072	Sep 2032	
<u>2019 Series Utility Revenue Bond</u>	40,485,000	1,610,000	34,410,000	1,073,437	-	Dec 2040	
TOTAL MUNICIPAL AUTHORITY	\$ 43,622,186	\$ 1,783,607	\$ 36,044,974	\$ 1,108,309	\$ 8,072		
GRAND TOTAL	\$ 47,829,752	\$ 2,455,914	\$ 38,579,828	\$ 1,201,385	\$ 8,072		

RESOLUTION NO. 2024008

**A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF GLENPOOL TO COMPLY
WITH AND OPERATE IN ACCORDANCE WITH THE MUNICIPAL BUDGET ACT AND
APPROVE THE FISCAL YEAR 2024-2025 ANNUAL BUDGET.**

WHEREAS, the Oklahoma State Statutes, Title 11, Section 201 authorizes a municipality to prepare and approve an annual budget, and

WHEREAS, the Glenpool City Council has met all requirements for publications and public input on the Fiscal Year 2024-2025 budget, and

WHEREAS, the Council members of the City of Glenpool have reviewed the proposed budget and are aware of the operations and projects planned for Fiscal Year 2024-2025;

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Glenpool that:

- A. The budget for Fiscal Year 2024-2025 be approved for the funds and amounts as listed in Exhibit A.
- B. The Finance Director, with the approval of the City Manager, may make transfers between departments and accounts within a fund. Additional appropriations and transfers between funds must be approved by the City Council prior to implementation.
- C. The Finance Director, with the approval of the City Manager, shall be directed to invest and reinvest available funds on a continuing basis during the fiscal year ending June 30, 2025.

PASSED AND APPROVED this 3rd day of June 2024.

Joyce G. Calvert, Mayor

Attest:

Lesli Smith, Clerk

EXHIBIT A

CITY OF GLENPOOL
PROPOSED FY2024-2025 BUDGET

OPERATING FUND BUDGET			
	<u>Revenues</u>	<u>Expenditures</u>	<u>Transfers In (Out)</u>
General Fund	18,749,438		(6,840,591)
General Government		1,781,089	
Animal Control		172,487	
Police		2,745,282	
Dispatch		712,764	
Fire		2,803,265	
Emergency Management		113,500	
Development Services		599,963	
Engineering		361,927	
General Administration		727,796	
Streets & Parks		1,844,842	
Capital Improvement Fund	2,747	840,398	3,929,968
ARPA Fund	23,145,049	23,145,049	-
Park & Rec Fund	25,895	25,895	-
Hotel/Motel Fund	264,502	2,184	(262,318)
Streets & Infrastructure Fund	1,326,321		-
Capital Expenditures		225,720	
Water and Sewer		-	
Streets and Infrastructure		1,000,000	
General Administration		5,386	
Public Safety Capital Fund	1,977,104		-
Police		426,603	
Fire		920,000	
Public Safety Personnel Fund	1,722,701		-
Police		768,458	
Fire		1,129,278	
Glenpool Utility Services Authority:	6,217,932		2,710,623
Water Distribution		3,859,052	
Utility Billing		422,069	
Sewer Operations		731,444	
Refuse		829,000	
Stormwater		187,000	
Glenpool Industrial Development Authority:	635,522		462,318
Conference Center		472,476	
Tax Increment Financing		350,000	
Economic Development		275,364	
Debt Service		3,665,371	
Total Operating Fund Budget	\$ 54,067,211	\$ 51,143,662	\$ -



To: Mayor and Council

From: David Tillotson, City Manager

Date: June 10, 2024

Re: Tulsa County Home Consortium

Background:

Tulsa County is preparing to seek re-qualification with HUD to continue their participation in the HOME Investment Partnership Program as a HOME Consortium for FY2025-2027. Glenpool joined this consortium on May 7, 2012, and has continued in the program since that time. Tulsa County/INCOG is asking if we would like to continue our participation in the program. We only need to notify the County if we decide not to participate since the Cooperation Agreement approved in 2012 contains an automatic renewal clause absent notification from the City to withdraw from the program.

Staff Recommendation:

Staff recommends that the City continue to participate in the HOME Consortium program for FY2025-2027.

Attachments:

- Letter from Tulsa County Board of Commissioners Chairman Stan Sallee

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Lesli Smith

www.glenpoolonline.com



Board of County Commissioners

Tulsa County HQ
218 W. 6th St.
Tulsa, OK 74119-1004
918.596.5000

STAN SALLEE
DISTRICT #1
918-596-5020

KAREN KEITH
DISTRICT #2
918-596-5015

KELLY DUNKERLEY
DISTRICT #3
918-596-5010

May 22, 2024

Mayor Joyce Calvert
City of Glenpool
12205 S. Yukon Avenue
Glenpool, OK 74033

Dear Mayor Calvert:

Tulsa County will seek re-qualification with HUD to receive HOME Investment Partnership Program (HOME) funds as a HOME Consortium for the period of FY2025-2027. Tulsa County first formed the Consortium for the qualification period FY1995-1997 with Tulsa County acting as the "lead entity".

The HOME Investment Partnership Program provides federal funds to states and population-eligible local governments for affordable housing programs. The HOME Investment Partnership Act allows contiguous local governments to form a Consortium to qualify as a participating jurisdiction for its own allocation of funds.

Advantages for the Consortium include an annual allocation of funds to the consortium and flexibility in program design. The Consortium does not include the City of Tulsa as they receive their own allocation of funds. Affordable housing activities undertaken by our Consortium have included the construction of nearly 500 elderly affordable apartments, housing rehabilitation of existing single-family homes, new construction of single-family homes, and homebuyer assistance to over 750 households.

The annual funding amount for the Consortium is dependent upon the annual appropriation level of the program at the federal level and the number of participating local governments. The Tulsa County HOME Consortium will receive \$1,049,423 in FY 2024 HOME funds from the Department of Housing and Urban Development.

While the HOME program requires a 25 percent match, there are no Consortium membership assessments or fees. Currently, the Consortium has "banked" match in an amount to meet match requirements for approximately three years.

HUD's HOME regulations provide that, at the option of the consortium, the consortium may automatically renew participation in successive three-year periods. A Cooperation Agreement between the County and Glenpool was executed May 7, 2012, which contained an automatic renewal clause after the FY2013-2015 qualification period. You are hereby notified that this agreement will automatically be renewed unless you notify the County in writing by June 15, 2024, of your intent to terminate the agreement at the end of the current qualification period.

Mayor Joyce Calvert
May 22, 2024
Page 2

As required by HUD CPD Notice 13-002, this letter is to notify the City of Glenpool of its rights in the matter of Tulsa County's requalification as a HOME Consortium. This letter notifies you that Glenpool has the option to be excluded from continued participation in the HOME Consortium for the next qualification period of FY2025-2027.

This letter also notifies you that Glenpool must notify Tulsa County and the HUD OKC Field Office of its wish to continue the same relationship with the HOME Consortium for the next qualification period, or its wish to opt out of participation in the HOME Consortium

The City, as a member of the Tulsa County HOME Consortium, is not precluded from applying for HOME funds from the State, if the State allows.

If the City of Glenpool elects to be excluded from the HOME Consortium, please notify INCOG and the HUD Field Office in Oklahoma City in writing to the parties below by **June 15, 2024**, of your election to be excluded. If the City of Glenpool desires to be included in the Tulsa County HOME Consortium program, ***no response letter is needed at this time.***

Claudia Brierre
INCOG
2 West 2nd Street
Suite 800
Tulsa, OK 74103

Jackie McBride
Office of CPD
U.S. Dept. of HUD
301 NW 6th St., Ste. 200
Oklahoma City, OK 73102

If you have any questions concerning Tulsa County's requalification as a HOME Consortium, please contact Claudia Brierre at 918-584-7526.

We look forward to continuing the partnership with Glenpool in this exciting opportunity to enhance affordable housing opportunities in Glenpool and other communities in our region.

Sincerely,



Stan Sallee, Chair
Tulsa County Board of Commissioners

cc. David Tillotson, City Manager



To: Honorable Mayor and City Council

From: Joshua Brannon, Finance Director

Date: June 17, 2024

Re: FY23-24 City Budget Amendment CITY-17

Background:

The requested budget amendment requests an increase to the General Fund FY23-24 budgets of \$8,273.20 for use fund balance and transfer to the GIA Fund to account for the final cost, including closing costs, of acquiring the Dawe's property during the fiscal year.

Staff Recommendation:

Staff recommends approval of Budget Amendment CITY-17, increasing General Fund revenue account 5-00-5409 (Transfer from Fund Balance) by \$8,273.20, increasing expense account 6-90-6740 (Transfer to GIA) by \$8,273.20.

Attachment:

Budget Amendment Form CITY-17

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Lesli Smith

www.glenpoolonline.com

City of Glenpool
Budget Amendment

Fiscal Year: 2023 - 2024
Amendment No: CITY-17
Date Requested: 6/17/2024

	Revenue:						Expense:					
	Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget	Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget
1	01	5-00-5409	Transfer from Fund Balance	\$ 3,588,603.00	\$ 8,273.20	\$ 3,596,876.20	01	6-90-6740	Transfer to GIA	\$ 2,750,000.00	\$ 8,273.20	\$ 2,758,273.20
2												
3												
4												
5												
6												
7												
8												
9												
10												
			Total		\$ 8,273.20				Total		\$ 8,273.20	

Notes:
Line 1: Increase General Fund Transfer to GIA Fund to account for final cost, including closing costs, of acquiring the Dawe's property during the fiscal year
Complimentary to Budget Amendment GIA-17

Approved by the City of Glenpool

Mayor

Date



To: Honorable Mayor and City Council / Honorable Chair & Trustees, Glenpool Utility Services Authority

From: Joshua Brannon, Finance Director

Date: June 17, 2024

Re: FY23-24 City Budget Amendment CITY-18

Background:

The requested budget amendment requests an increase to the General Fund FY23-24 budgets for Dedicated Sales Tax and the associated Transfer to GUSA of such tax, to account for the increase in Dedicated Sales Tax above the currently budgeted amount.

Staff Recommendation:

Staff recommends approval of Budget Amendment CITY-18, increasing General Fund revenue account 5-00-5002 (Dedicated Tax) by \$33,143.00, increasing expense account 6-90-6732 (Transfer to GUSA) by \$75,689.00 to align the accounts, and increasing the GUSA Fund revenue account 5-00-5401 (Transfer from General Fund – Sales Tax) by \$75,689.00, and increasing GUSA expense account 6-90-6745 (Transfer to Reserves) by \$75,689.00.

Attachment:

Budget Amendment Form CITY-18

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Lesli Smith

www.glenpoolonline.com

**City of Glenpool / Glenpool Utility Services Authority
Budget Amendment**

Fiscal Year: 2023 - 2024
Amendment No: CITY-18
Date Requested: 6/17/2024

	Revenue:							Expense:					
	Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget		Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget
1	01	5-00-5002	Dedicated Tax	\$ 2,649,957.00	\$ 33,143.00	\$ 2,683,100.00		01	6-90-6732	Transfer to GUSA	\$ 2,607,411.00	\$ 75,689.00	\$ 2,683,100.00
2													
3			Total		\$ 33,143.00				Total		\$ 75,689.00		
4													
5	02	5-00-5401	Transfer from GF - Sales Tax	\$ 2,607,411.00	\$ 75,689.00	\$ 2,683,100.00		02	6-90-6745	Transfer to Reserves	\$ 256,024.00	\$ 75,689.00	\$ 331,713.00
6													
8													
9													
10													
11													
12													
13													
14													
			Total		\$ 75,689.00				Total		\$ 75,689.00		

Notes:

Lines 1-2: Increase General Fund Transfer to GUSA Fund of Dedicated Sales Tax revenue in excess of current budget

Approved by the City of Glenpool / Glenpool Utility Services Authority

Mayor / Chair

Date



To: Honorable Mayor and City Council / Honorable Chair & Trustees, Glenpool Utility Services Authority / Honorable Chair & Trustees, Glenpool Industrial Authority

From: Joshua Brannon, Finance Director/Treasurer

Date: June 17, 2024

Re: Transfers between Funds

Background:

The FY2023-2024 Adopted Budget includes various transfers between different funds. Some of these transfers are completed on a monthly basis and others are customarily done near the end of the fiscal year. The list below shows the amount and reason for each transfer.

Transfers	Amount	Comments
From General to Capital Improvement	\$119,920.00	ODOT TAP grant match
From General to GUSA	\$2,638,009.15	Dedicated Sales Tax
From General to GUSA	\$1,800,000.00	Bond pledge
From General to GIA	\$35,323.25	FY24 Q1-Q3 TIF 1 Sales Tax
From General to GIA	\$123,386.74	FY24 Q1-Q3 TIF 2 Sales Tax
From General to GIA	\$8,273.20	To account for final costs of acquiring Dawe's property
From GUSA to General	\$1,800,000.00	Return of bond pledge
From Hotel-Motel to GIA	\$250,000.00	Economic Development

Staff Recommendation:

Staff recommends approval of these budgeted transfers to close out FY2023-2024.

Attachment:

FY24 Fund Transfers-01

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Lesli Smith

www.glenpoolonline.com

**City of Glenpool / Glenpool Utility Services Authority / Glenpool Industrial Authority
Fund Transfers**

Fiscal Year: 2023 - 2024
Fund Transfers: 1
Date Requested: 6/17/2024

Transfers From:					Transfers To:			
	Fund	Account Number	Account Name	Amount	Fund	Account Number	Account Name	Amount
1	01	6-90-6731	Transfer to Capital Imp Fund	\$ 119,920.00	03	5-00-5400	Transfer from General Fund	\$ 119,920.00
2	01	6-90-6732	Transfer to GUSA	\$ 2,638,009.15	02	5-00-5401	Transfer from General Fund - Sales tax	\$ 2,638,009.15
3	01	6-90-6737	Transfer to GUSA Bond Pledge	\$ 1,800,000.00	02	5-00-5402	Transfer from General Fund - Bond Pledge	\$ 1,800,000.00
4	01	6-90-6740	Transfer to GIA	\$ 35,323.25	30	5-00-5400	Transfer from General Fund	\$ 35,323.25
5	01	6-90-6740	Transfer to GIA	\$ 123,386.74	30	5-00-5400	Transfer from General Fund	\$ 123,386.74
6	01	6-90-6740	Transfer to GIA	\$ 8,273.20	30	5-00-5400	Transfer from General Fund	\$ 8,273.20
7	02	6-90-6730	Transfer to General Fund	\$ 1,800,000.00	01	5-00-5404	Transfer from GUSA	\$ 1,800,000.00
8	05	6-90-6740	Transfer to GIA	\$ 250,000.00	30	5-00-5410	Transfer from Hotel-Motel	\$ 250,000.00
9								
10								
11								
			Total	\$ 6,774,912.34			Total	\$ 6,774,912.34

Notes:

Line 1: ODOT TAP grant match
Line 2: Dedicated Sales Tax
Line 3: Bond pledge
Line 4: FY24 Q1-Q3 TIF 1 Sales Tax
Line 5: FY24 Q1-Q3 TIF 2 Sales Tax
Line 6: Remainder of final Dawe's property acquisiton costs
Line 7: Return of bond pledge
Line 8: Economic Development; year-end to be determined after receipt of June Hotel-Motel Tax

Approved by the City of Glenpool / Glenpool Utility Services Authority / Glenpool Industrial Authority

Mayor / Chair



MEMORANDUM
June 17, 2024

To: Honorable Mayor and City Council

From: Jeremy Plane
Chief of Police

Re: Axon Taser

Background:

The police department is seeking to continue our technological advances. Currently the department utilizes Taser X2. These Tasers were purchased in 2017 and are currently not being serviced by Axon.

Axon discontinued the X2 in 2020. Since then, departments were still able to purchase batteries and cartridges. Axon will no longer sell these items and they can only be purchased through a third party vendor. Axon will not support the use of these third party parts should someone experience a failure.

During the proposed budget the department asked for funds to replace the current X2 with the new Taser 10. The council approved the budget request during the June 3rd meeting. In order to guarantee the current quote we received from Axon, we need to sign the contract and submit it by June 30, 2024.

Axon Enterprise is a five-year contract and will be paid once a year based on the contract. The total cost for twenty-five Taser 10 units for the five years will be \$117,967.86.

DATE	SUBTOTAL	TAX	TOTAL
July 2024	\$10,023.28	\$593.81	\$10,617.09
July 2025	\$25,336.68	\$1,501.03	\$26,837.71
July 2026	\$25,336.68	\$1,501.03	\$26,837.71
July 2027	\$25,336.68	\$1,501.03	\$26,837.71
July 2028	\$25,336.68	\$1,500.96	\$26,837.64
TOTAL	\$111,370.00	\$6,597.86	\$117,967.86

Staff Recommendation:

Staff recommends approval to use the funds approved in the 2024-2025 budget for the purchase of twenty-five Taser 10.

Attachments:

A. Purchase Quotes: Axon Enterprise Inc.



Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-546837-45455.666TC

Issued: 06/12/2024

Quote Expiration: 06/28/2024

Estimated Contract Start Date: 11/01/2024

Account Number: 198644

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO
Glenpool Police Dept. - OK 14536 S Elwood Ave Glenpool, OK 74033-4005 USA	Glenpool Police Dept. - OK 12205 S Yukon Ave Glenpool OK 74033-6635 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Travis Cole Phone: (480) 463-2200 Email: tc@axon.com Fax: 480-463-2200	Sebastian Duque Phone: 9188079563 Email: sduque@cityofglenpool.com Fax: 918-322-5432

Quote Summary

Program Length	60 Months
TOTAL COST	\$111,370.00
ESTIMATED TOTAL W/ TAX	\$111,370.00

Discount Summary

Average Savings Per Year	\$7,260.00
TOTAL SAVINGS	\$36,300.00

Payment Summary

Date	Subtotal	Tax	Total
Oct 2024	\$10,023.28	\$0.00	\$10,023.28
Oct 2025	\$25,336.68	\$0.00	\$25,336.68
Oct 2026	\$25,336.68	\$0.00	\$25,336.68
Oct 2027	\$25,336.68	\$0.00	\$25,336.68
Oct 2028	\$25,336.68	\$0.00	\$25,336.68
Total	\$111,370.00	\$0.00	\$111,370.00

Quote Unbundled Price: \$147,670.00
Quote List Price: \$124,360.00
Quote Subtotal: \$111,370.00

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
C00010	BUNDLE - TASER 10 CERTIFICATION	25	60	\$96.78	\$81.24	\$72.58	\$108,870.00	\$0.00	\$108,870.00
A la Carte Services									
101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1			\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00
Total							\$111,370.00	\$0.00	\$111,370.00

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
BUNDLE - TASER 10 CERTIFICATION	100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	25	2	10/01/2024
BUNDLE - TASER 10 CERTIFICATION	100393	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK	25	1	10/01/2024
BUNDLE - TASER 10 CERTIFICATION	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	4	1	10/01/2024
BUNDLE - TASER 10 CERTIFICATION	100395	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE	3	1	10/01/2024
BUNDLE - TASER 10 CERTIFICATION	100396	AXON TASER 10 - MAGAZINE - INERT RED	25	1	10/01/2024
BUNDLE - TASER 10 CERTIFICATION	100399	AXON TASER 10 - CARTRIDGE - LIVE	500	1	10/01/2024
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	150	1	10/01/2024
BUNDLE - TASER 10 CERTIFICATION	100401	AXON TASER 10 - CARTRIDGE - INERT	250	1	10/01/2024
BUNDLE - TASER 10 CERTIFICATION	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	25	1	10/01/2024
BUNDLE - TASER 10 CERTIFICATION	100623	AXON TASER - TRAINING - ENHANCED HALT SUIT V2	1	1	10/01/2024
BUNDLE - TASER 10 CERTIFICATION	20018	AXON TASER - BATTERY PACK - TACTICAL	25	1	10/01/2024
BUNDLE - TASER 10 CERTIFICATION	20018	AXON TASER - BATTERY PACK - TACTICAL	5	1	10/01/2024
BUNDLE - TASER 10 CERTIFICATION	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1	1	10/01/2024
BUNDLE - TASER 10 CERTIFICATION	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	1	1	10/01/2024
BUNDLE - TASER 10 CERTIFICATION	74200	AXON TASER - DOCK - SIX BAY PLUS CORE	1	1	10/01/2024
BUNDLE - TASER 10 CERTIFICATION	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	1	1	10/01/2024
BUNDLE - TASER 10 CERTIFICATION	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1	1	10/01/2024
BUNDLE - TASER 10 CERTIFICATION	100399	AXON TASER 10 - CARTRIDGE - LIVE	80	1	10/01/2025
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	200	1	10/01/2025
BUNDLE - TASER 10 CERTIFICATION	100399	AXON TASER 10 - CARTRIDGE - LIVE	70	1	10/01/2026
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	200	1	10/01/2026
BUNDLE - TASER 10 CERTIFICATION	100399	AXON TASER 10 - CARTRIDGE - LIVE	80	1	10/01/2027
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	200	1	10/01/2027
BUNDLE - TASER 10 CERTIFICATION	100399	AXON TASER 10 - CARTRIDGE - LIVE	70	1	10/01/2028
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	200	1	10/01/2028

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - TASER 10 CERTIFICATION	101180	AXON TASER - DATA SCIENCE PROGRAM	25	11/01/2024	10/31/2029
BUNDLE - TASER 10 CERTIFICATION	20248	AXON TASER - EVIDENCE.COM LICENSE	25	11/01/2024	10/31/2029
BUNDLE - TASER 10 CERTIFICATION	20248	AXON TASER - EVIDENCE.COM LICENSE	1	11/01/2024	10/31/2029

Services

Bundle	Item	Description	QTY
BUNDLE - TASER 10 CERTIFICATION	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	25
BUNDLE - TASER 10 CERTIFICATION	101193	AXON TASER - ON DEMAND CERTIFICATION	1
A la Carte	101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - TASER 10 CERTIFICATION	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	25	10/01/2025	10/31/2029
BUNDLE - TASER 10 CERTIFICATION	80374	AXON TASER 7 - EXT WARRANTY - BATTERY PACK	25	10/01/2025	10/31/2029
BUNDLE - TASER 10 CERTIFICATION	80374	AXON TASER 7 - EXT WARRANTY - BATTERY PACK	5	10/01/2025	10/31/2029
BUNDLE - TASER 10 CERTIFICATION	80396	AXON TASER 7 - EXT WARRANTY - DOCK SIX BAY	1	10/01/2025	10/31/2029

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	14536 S Elwood Ave	Glenpool	OK	74033-4005	USA
2	14536 S Elwood Ave	Glenpool	OK	74033-4005	USA

Payment Details

Oct 2024

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1	\$225.00	\$0.00	\$225.00
Year 1	C00010	BUNDLE - TASER 10 CERTIFICATION	25	\$9,798.28	\$0.00	\$9,798.28
Total				\$10,023.28	\$0.00	\$10,023.28

Oct 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1	\$568.75	\$0.00	\$568.75
Year 2	C00010	BUNDLE - TASER 10 CERTIFICATION	25	\$24,767.93	\$0.00	\$24,767.93
Total				\$25,336.68	\$0.00	\$25,336.68

Oct 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1	\$568.75	\$0.00	\$568.75
Year 3	C00010	BUNDLE - TASER 10 CERTIFICATION	25	\$24,767.93	\$0.00	\$24,767.93
Total				\$25,336.68	\$0.00	\$25,336.68

Oct 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1	\$568.75	\$0.00	\$568.75
Year 4	C00010	BUNDLE - TASER 10 CERTIFICATION	25	\$24,767.93	\$0.00	\$24,767.93
Total				\$25,336.68	\$0.00	\$25,336.68

Oct 2028

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1	\$568.75	\$0.00	\$568.75
Year 5	C00010	BUNDLE - TASER 10 CERTIFICATION	25	\$24,767.93	\$0.00	\$24,767.93
Total				\$25,336.68	\$0.00	\$25,336.68

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at <https://www.axon.com/sales-terms-and-conditions>), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

6/12/2024





Axon Enterprise, Inc.'s TASER Energy Weapon Agreement

This TASER Energy Weapon Agreement ("**Agreement**") applies to Agency's TASER 7 or TASER 10 purchase from Axon Enterprise, Inc. ("**Axon**"). Agency will receive TASER 7 or TASER 10 Conducted Energy Weapon ("**CEW**") hardware, accessories, warranty, and services documented in the attached Quote Appendix ("**Quote**").

1. **Term.** The start date is based on the initial shipment of TASER 7 or TASER 10 hardware ("**Start Date**"). If shipped in the first half of the month, the Start Date is the 1st of the following month. If shipped in the last half of the month, the Start Date is the 15th of the following month. The TASER 7 or TASER 10 term will end upon completion of the associated TASER 7 or TASER 10 subscription in the Quote ("**Term**"). If the Quote has multiple TASER 7 or TASER 10 ship dates, each shipment will have a sixty- (60-) month term, starting on the shipment of TASER 7 or TASER 10 as described above.
2. **Payment.** Axon invoices upon shipment, or on the date specified within the invoicing plan in the Quote. Payment is due net thirty (30) days from the invoice date. Payment obligations are non-cancelable. Unless otherwise prohibited by law, Agency will pay interest on all past-due sums at the lower of one-and-a-half percent (1.5%) per month or the highest rate allowed by law. Agency will pay invoices without setoff, deduction, or withholding. If Axon sends a past due account to collections, Agency is responsible for collection and attorneys' fees.
3. **Taxes.** Agency is responsible for sales and other taxes associated with the order unless Agency provides Axon a valid tax exemption certificate.
4. **Shipping.** Axon may make partial shipments and ship any hardware provided by Axon under this Agreement ("**Axon Devices**") from multiple locations, including Axon-manufactured Devices, which are a subset of Axon Devices. All shipments are EXW (Incoterms 2020) via common carrier. Title and risk of loss pass to Agency upon Axon's delivery to the common carrier. Agency is responsible for any shipping charges in the Quote.
5. **Returns.** All sales are final. Axon does not allow refunds or exchanges, except warranty returns or as provided by state or federal law.
6. **Warranty.**
 - 6.1. **Limited Warranty; Disclaimer.** Axon warrants that Axon-manufactured Devices are free from defects in workmanship and materials for one (1) year from the date of Agency's receipt, except Signal Sidearm and Axon-manufactured accessories, which Axon warrants for thirty (30) months and ninety (90) days, respectively, from the date of Agency's receipt. Used conducted energy weapon ("**CEW**") cartridges are deemed to have operated properly. Extended warranties run from the expiration of the one- (1-) year hardware warranty through the extended warranty term. **All software and Axon Cloud Services are provided "AS IS," without any warranty of any kind, either express or implied, including without limitation the implied warranties of merchantability, fitness for a particular purpose and non-infringement. Axon Devices and Services that are not manufactured, published or performed by Axon ("Third-Party Products") are not covered by Axon's warranty and are only subject to the warranties of the third-party provider or manufacturer.**
 - 6.2. **Claims.** If Axon receives a valid warranty claim for an Axon-manufactured Device during the warranty term, Axon's sole responsibility is to repair or replace the Axon-manufactured Device with the same or like Axon-manufactured Device, at Axon's option. A replacement Axon-manufactured Device will be new or like new. Axon will warrant the replacement Axon-manufactured Device for the longer of (a) the remaining warranty of the original Axon-manufactured Device or (b) ninety (90) days from the date of repair or replacement.
 - 6.2.1. If Agency exchanges an Axon Device or part, the replacement item becomes Agency's property, and the replaced item becomes Axon's property. Before delivering an Axon-manufactured Device for service, Agency must upload Axon-manufactured Device data to Axon Evidence or download it and retain a copy. Axon is not responsible for any loss of software, data, or other information contained in storage media or any part of the Axon-manufactured Device sent to Axon for service.
 - 6.3. **Spare Axon Devices.** At Axon's reasonable discretion, Axon may provide Agency a predetermined number of spare Axon Devices as detailed in the Quote ("**Spare Axon Devices**"). Spare Axon Devices



Axon Enterprise, Inc.'s TASER Energy Weapon Agreement

are intended to replace broken or non-functioning units while Agency submits the broken or non-functioning units, through Axon's warranty return process. Axon will repair or replace the unit with a replacement Axon Device. Title and risk of loss for all Spare Axon Devices shall pass to Agency in accordance with shipping terms under Section 5. Axon assumes no liability or obligation in the event Agency does not utilize Spare Axon Devices for the intended purpose.

- 6.4. **Limitations.** Axon's warranty excludes damage related to: (a) failure to follow Axon Device use instructions; (b) Axon Devices used with equipment not manufactured or recommended by Axon; (c) abuse, misuse, or intentional damage to Axon Device; (d) force majeure; (e) Axon Devices repaired or modified by persons other than Axon without Axon's written permission; or (f) Axon Devices with a defaced or removed serial number. Axon's warranty will be void if Agency resells Axon Devices.

6.4.1. **To the extent permitted by law, the above warranties and remedies are exclusive. Axon disclaims all other warranties, remedies, and conditions, whether oral, written, statutory, or implied. If statutory or implied warranties cannot be lawfully disclaimed, then such warranties are limited to the duration of the warranty described above and by the provisions in this Agreement. Agency confirms and agrees that, in deciding whether to sign this Agreement, it has not relied on any statement or representation by Axon or anyone acting on behalf of Axon related to the subject matter of this Agreement that is not in this Agreement.**

6.4.2. **Axon's cumulative liability to any Party for any loss or damage resulting from any claim, demand, or action arising out of or relating to any Axon Device or Service will not exceed the purchase price paid to Axon for the Axon Device, or if for Services, the amount paid for such Services over the twelve (12) months preceding the claim. Neither Party will be liable for direct, special, indirect, incidental, punitive or consequential damages, however caused, whether for breach of warranty or contract, negligence, strict liability, tort or any other legal theory.**

- 6.5. **Online Support Platforms.** Use of Axon's online support platforms (e.g., Axon Academy and MyAxon) is governed by the Axon Online Support Platforms Terms of Use Appendix available at www.axon.com/sales-terms-and-conditions.

- 6.6. **Third-Party Software and Services.** Use of software or services other than those provided by Axon is governed by the terms, if any, entered into between Agency and the respective third-party provider, including, without limitation, the terms applicable to such software or services located at www.axon.com/sales-terms-and-conditions, if any.

- 6.7. **Axon Aid.** Upon mutual agreement between Axon and Agency, Axon may provide certain products and services to Agency, as a charitable donation under the Axon Aid program. In such event, Agency expressly waives and releases any and all claims, now known or hereafter known, against Axon, and its officers, directors, employees, agents, contractors, affiliates, successors, and assigns (collectively, "Releasees"), including but not limited to, on account of injury, death, property damage, or loss of data, arising out of or attributable to the Axon Aid program whether arising out of the negligence of any Releasees or otherwise. Agency agrees not to make or bring any such claim against any Releasee, and forever release and discharge all Releasees from liability under such claims. Agency expressly allows Axon to publicly announce its participation in Axon Aid and use its name in marketing materials. Axon may terminate the Axon Aid program without cause immediately upon notice to the Agency.

7. **Axon Device Warnings.** See www.axon.com/legal for the most current Axon Device warnings.
8. **Design Changes.** Axon may make design changes to any Axon Device or Service without notifying Agency or making the same change to Axon Devices and Services previously purchased by Agency.
9. **Bundled Offerings.** Some offerings in bundled offerings may not be generally available at the time of Agency's purchase. Axon will not provide a refund, credit, or additional discount beyond what is in the Quote due to a delay of availability or Agency's election not to utilize any portion of an Axon bundle.
10. **Insurance.** Axon will maintain General Liability, Workers' Compensation, and Automobile Liability insurance. Upon request, Axon will supply certificates of insurance.



Axon Enterprise, Inc.'s TASER Energy Weapon Agreement

11. **IP Rights.** Axon owns and reserves all right, title, and interest in Axon-manufactured Devices and Services and suggestions to Axon, including all related intellectual property rights. Agency will not cause any Axon proprietary rights to be violated.
12. **Agency Responsibilities.** Agency is responsible for (a) Agency's use of Axon Devices; (b) breach of this Agreement or violation of applicable law by Agency or an Agency end user; (c) disputes between Agency and a third-party over Agency's use of Axon Devices; (d) ensuring Axon Devices are destroyed and disposed of securely and sustainably at Agency's cost; and (e) any regulatory violations or fines, as a result of improper destruction or disposal of Axon Devices.
13. **Termination.**
 - 13.1. **For Breach.** A Party may terminate this Agreement for cause if it provides thirty (30) days written notice of the breach to the other Party, and the breach remains uncured at the end of thirty (30) days. If Agency terminates this Agreement due to Axon's uncured breach, Axon will refund prepaid amounts on a prorated basis based on the effective date of termination.
 - 13.2. **By Agency.** If sufficient funds are not appropriated or otherwise legally available to pay the fees, Agency may terminate this Agreement. Agency will deliver notice of termination under this section as soon as reasonably practicable.
 - 13.3. **Effect of Termination.** Upon termination of this Agreement, Agency rights immediately terminate. Agency remains responsible for all fees incurred before the effective date of termination. If Agency purchases Axon Devices for less than the manufacturer's suggested retail price ("**MSRP**") and this Agreement terminates before the end of the Term, Axon will invoice Agency the difference between the MSRP for Axon Devices received, including any Spare Axon Devices, and amounts paid towards those Axon Devices. Only if terminating for non-appropriation, Agency may return Axon Devices to Axon within thirty (30) days of termination. MSRP is the standalone price of the individual Axon Device at the time of sale. For bundled Axon Devices, MSRP is the standalone price of all individual components.
14. **General.**
 - 14.1. **Force Majeure.** Neither Party will be liable for any delay or failure to perform due to a cause beyond a Party's reasonable control.
 - 14.2. **Independent Contractors.** The Parties are independent contractors. Neither Party has the authority to bind the other. This Agreement does not create a partnership, franchise, joint venture, agency, fiduciary, or employment relationship between the Parties.
 - 14.3. **Third-Party Beneficiaries.** There are no third-party beneficiaries under this Agreement.
 - 14.4. **Non-Discrimination.** Neither Party nor its employees will discriminate against any person based on race; religion; creed; color; sex; gender identity and expression; pregnancy; childbirth; breastfeeding; medical conditions related to pregnancy, childbirth, or breastfeeding; sexual orientation; marital status; age; national origin; ancestry; genetic information; disability; veteran status; or any class protected by local, state, or federal law.
 - 14.5. **Export Compliance.** Each Party will comply with all import and export control laws and regulations.
 - 14.6. **Waiver.** No waiver or delay by either Party in exercising any right under this Agreement constitutes a waiver of that right.
 - 14.7. **Severability.** If a court of competent jurisdiction holds any portion of this Agreement invalid or unenforceable, the remaining portions of this Agreement will remain in effect.
 - 14.8. **Survival.** The following sections will survive termination: Payment, Warranty, Axon Device Warnings, Indemnification, IP Rights, and Agency Responsibilities.
 - 14.9. **Governing Law.** The laws of the state where Agency is physically located, without reference to conflict of law rules, govern this Agreement and any dispute arising from it. The United Nations Convention for the International Sale of Goods does not apply to this Agreement.
 - 14.10. **Notices.** All notices must be in English. Notices posted on Agency's Axon Evidence site are effective



Axon Enterprise, Inc.'s TASER Energy Weapon Agreement

upon posting. Notices by email are effective on the sent date of the email. Notices by personal delivery are effective immediately. Notices to Agency shall be provided to the address on file with Axon. Notices to Axon shall be provided to Axon Enterprise, Inc. Attn: Legal, 17800 North 85th Street, Scottsdale, Arizona 85255 with a copy to legal@axon.com.

- 18.12 **Entire Agreement.** This Agreement, including the Appendices and any SOW(s), represents the entire agreement between the Parties. This Agreement supersedes all prior agreements or understandings, whether written or verbal, regarding the subject matter of this Agreement. This Agreement may only be modified or amended in a writing signed by the Parties.

Each representative identified below declares they have been expressly authorized to execute this Agreement as of the date of signature.

Axon Enterprise, Inc.

Agency

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Axon Enterprise, Inc.'s TASER Energy Weapon Agreement

TASER Energy Weapon Axon Evidence Terms of Use Appendix

- 1 **Definitions.**

"Agency Content" is data uploaded into, ingested by, or created in Axon Evidence within Agency's tenant, including media or multimedia uploaded into Axon Evidence by Agency. Agency Content includes Evidence but excludes Non-Content Data.

"Evidence" is media or multimedia uploaded into Axon Evidence as 'evidence' by an Agency. Evidence is a subset of Agency Content.

"Non-Content Data" is data, configuration, and usage information about Agency's Axon Evidence tenant, Axon Devices and client software, and users that is transmitted or generated when using Axon Devices. Non-Content Data includes data about users captured during account management and customer support activities. Non-Content Data does not include Agency Content.

"Provided Data" means de-identified, de-personalized, data derived from Agency's TASER energy weapon deployment reports, related TASER energy weapon logs, body-worn camera footage, and incident reports.

"Transformed Data" means the Provided Data used for the purpose of quantitative evaluation of the performance and effectiveness of TASER energy weapons in the field across a variety of circumstances.
- 2 **Subscription Term.** The TASER 7 or TASER 10 Axon Evidence Subscription Term begins on the Start Date.
- 3 **Access Rights.** Upon Axon granting Agency a TASER 7 or TASER 10 Axon Evidence subscription, Agency may access and use Axon Evidence for the storage and management of data from TASER 7 or TASER 10 CEW devices during the TASER 7 or TASER 10 Axon Evidence Subscription Term. Agency may not upload any non-TASER 7 or TASER 10 data or any other files to Axon Evidence. Agency may not exceed the number of end-users than the Quote specifies.
- 4 **Agency Owns Agency Content.** Agency controls and owns all right, title, and interest in Agency Content. Except as outlined herein, Axon obtains no interest in Agency Content, and Agency Content is not Axon's business records. Agency is solely responsible for uploading, sharing, managing, and deleting Agency Content. Axon will only have access to Agency Content for the limited purposes set forth herein. Agency agrees to allow Axon access to Agency Content to (a) perform troubleshooting, maintenance, or diagnostic screenings; and (b) enforce this Agreement or policies governing use of the Axon products.
- 5 **Security.** Axon will implement commercially reasonable and appropriate measures to secure Agency Content against accidental or unlawful loss, access, or disclosure. Axon will maintain a comprehensive information security program to protect Axon Evidence and Agency Content including logical, physical access, vulnerability, risk, and configuration management; incident monitoring and response; encryption of uploaded digital evidence; security education; and data protection. Axon agrees to the Federal Bureau of Investigation Criminal Justice Information Services Security Addendum.
- 6 **Agency Responsibilities.** Agency is responsible for (a) ensuring Agency users comply with this Agreement; (b) ensuring Agency owns Agency Content and no Agency Content or Agency end user's use of Agency Content or Axon Evidence violates this Agreement or applicable laws; and (c) maintaining necessary computer equipment and Internet connections for use of Axon Evidence. If Agency becomes aware of any violation of this Agreement by an end-user, Agency will immediately terminate that end user's access to Axon Evidence.



Axon Enterprise, Inc.'s TASER Energy Weapon Agreement

Agency is also responsible for maintaining the security of end-user names and passwords and taking steps to maintain appropriate security and access by end-users to Agency Content. Login credentials are for Agency internal use only and Agency may not sell, transfer, or sublicense them to any other entity or person. Agency may download the audit log at any time. Agency shall contact Axon immediately if an unauthorized third party may be using Agency's account or Agency Content or if account information is lost or stolen.

- 7 **Privacy.** Your use of Axon Cloud Services is subject to the Axon Cloud Services Privacy Policy, a current version of which is available at <https://www.axon.com/legal/cloud-services-privacy-policy>. Agency agrees to allow Axon access to Non-Content Data from Agency to (a) perform troubleshooting, maintenance, or diagnostic screenings; (b) provide, develop, improve, and support current and future Axon products and related services; and (c) enforce this Agreement or policies governing the use of Axon products.
 - 8 **Storage.** Axon may place Agency Content that Agency has not viewed or accessed for six (6) months into archival storage. Agency Content in archival storage will not have immediate availability and may take up to twenty-four (24) hours to access.
 - 9 **Location of Data Storage.** Axon may transfer Agency Content to third party subcontractors for storage. Axon will determine the locations of data centers where Agency Content will be stored. Axon will ensure all Agency Content stored in Axon Evidence remains within the country the Agency is located. Ownership of Agency Content remains with Agency.
 - 10 **Suspension.** Axon may suspend Agency access or any end-user's right to access or use any portion or of Axon Evidence immediately upon notice, if:
 - 10.1. The Termination provisions of the TASER 7 or TASER 10 Terms and Conditions apply;
 - 10.2. Agency or an end-user's use of or registration for Axon Evidence (i) poses a security risk to Axon Evidence or any third party, (ii) may adversely impact Axon Evidence or the systems or content of any other customer, (iii) may subject Axon, Axon's affiliates, or any third party to liability, or (iv) may be fraudulent;
- Agency remains responsible for all fees incurred through the date of suspension without any credits for any period of suspension. Axon will not delete any of Agency Content on Axon Evidence due to suspension, except as specified elsewhere in this Agreement.
- 11 **Axon Evidence Warranty.** Axon warrants that Axon Evidence will not infringe or misappropriate any patent, copyright, trademark, or trade secret rights of any third party. Axon disclaims any warranties or responsibility for data corruption or errors before the data is uploaded to Axon Evidence.
 - 12 **TASER Data Science Program.** Axon will provide a qualitative evaluation on the performance and effectiveness of TASER energy weapons in the field across a variety of circumstances.

If Customer purchases the TASER Data Science Program, Customer grants Axon, its affiliates and assignees an irrevocable, perpetual, fully paid, royalty-free and worldwide right and license to use Provided Data solely for the purposes of this Agreement and to create Transformed Data. Customer shall own all rights and title to Provided Data. Axon will own all rights and title to Transformed Data and any derivatives of Transformed Data.

Axon grants to Customer an irrevocable, perpetual, fully paid, royalty-free license to use the Data Science report provided to Customer for its own internal purposes. The Data Science report is provided "as is" and without any warranty of any kind.

In the event, Customer seeks Axon's deletion of Provided Data, it may submit a request to privacy@axon.com. Where reasonably capable of doing so, Axon will implement the request but at a minimum will not continue to collect Provided Data for the Customer.



Axon Enterprise, Inc.'s TASER Energy Weapon Agreement

- 13 **Axon Evidence Restrictions.** All Axon Evidence subscriptions will immediately terminate if Agency does not comply with any term of this Agreement. Agency and Agency end-users (including employees, contractors, agents, officers, volunteers, and directors), may not, or may not attempt to:
- 13.1. copy, modify, tamper with, repair, or create derivative works of any part of Axon Evidence;
 - 13.2. reverse engineer, disassemble, or decompile Axon Evidence or apply any other process to derive any source code included in Axon Evidence, or allow any others to do the same;
 - 13.3. access or use Axon Evidence with the intent to gain unauthorized access, avoid incurring fees or exceeding usage limits or quotas;
 - 13.4. use trade secret information contained in Axon Evidence, except as expressly permitted in this Agreement;
 - 13.5. access Axon Evidence to build a competitive product or service or copy any features, functions, or graphics of Axon Evidence;
 - 13.6. remove, alter, or obscure any confidentiality or proprietary rights notices (including copyright and trademark notices) of Axon's or Axon's licensors on or within Axon Evidence; or
 - 13.7. use Axon Evidence to store or transmit infringing, libelous, or otherwise unlawful or tortious material, material in violation of third-party privacy rights, or malicious code.
- 14 **After Termination.** Axon will not delete Agency Content for ninety (90) days following termination. During these ninety (90) days, Agency may retrieve Agency Content only if all amounts due have been paid. There will be no application functionality of Axon Evidence during these ninety (90) days other than the ability to retrieve Agency Content. Agency will not incur any additional fees if Agency Content is downloaded from Axon Evidence during these ninety (90) days. Axon has no obligation to maintain or provide any Agency Content after these ninety (90) days and will thereafter, unless legally prohibited delete all of Agency Content stored in Axon Evidence. Upon request, Axon will provide written proof that all Agency Content has been successfully deleted and fully removed from Axon Evidence.
- 15 **Post-Termination Assistance.** Axon will provide Agency with the same post-termination data retrieval assistance that Axon generally makes available to all customers. Requests for Axon to provide additional assistance in downloading or transferring Agency Content, including requests for Axon's Data Egress Services, will result in additional fees and Axon will not warrant or guarantee data integrity or readability in the external system.
- 16 **U.S. Government Rights.** If Agency is a U.S. Federal department or using Axon Evidence on behalf of U.S. Federal department, Axon Evidence is provided as a "commercial item," "commercial computer software," "commercial computer software documentation," and "technical data," as defined in the Federal Acquisition Regulation and Defense Federal Acquisition Regulation Supplement. If Agency is using Axon Evidence on behalf of the U.S. Government and these terms fail to meet the U.S. Government's needs or are inconsistent in any respect with federal law, Agency will immediately discontinue the use of Axon Evidence.
- 17 **Survival.** Upon any termination of this Agreement, the following sections will survive: Agency Owns Agency Content, Storage, Axon Evidence Warranty, and Axon Evidence Restrictions.



Axon Enterprise, Inc.'s TASER Energy Weapon Agreement

Axon Customer Experience Improvement Program Appendix

- 1 **Axon Customer Experience Improvement Program (ACEIP).** The ACEIP is designed to accelerate Axon's development of technology, such as building and supporting automated features, to ultimately increase safety within communities and drive efficiency in public safety. To this end, subject to the limitations on Axon as described below, Axon, where allowed by law, may make limited use of Agency Content from all of its customers, to provide, develop, improve, and support current and future Axon products (collectively, "**ACEIP Purposes**"). However, at all times, Axon will comply with its obligations pursuant to the Axon Cloud Services Terms of Use Appendix to maintain a comprehensive data security program (including compliance with the CJIS Security Policy for Criminal Justice Information), privacy program, and data governance policy, including high industry standards of de-identifying Personal Data, to enforce its security and privacy obligations for the ACEIP. ACEIP has 2 tiers of participation, Tier 1 and Tier 2. By default, Agency will be a participant in ACEIP Tier 1. If Agency does not want to participate in ACEIP Tier 1, Agency can revoke its consent at any time. If Agency wants to participate in Tier 2, as detailed below, Agency can check the ACEIP Tier 2 box below. If Agency does not want to participate in ACEIP Tier 2, Agency should leave box unchecked. At any time, Agency may revoke its consent to ACEIP Tier 1, Tier 2, or both Tiers.

1.1 ACEIP Tier 1.

1.1.1.

When Axon uses Agency Content for the ACEIP Purposes, Axon will extract from Agency Content and may store separately copies of certain segments or elements of the Agency Content (collectively, "**ACEIP Content**"). When extracting ACEIP Content, Axon will use commercially reasonable efforts to aggregate, transform or de-identify Agency Content so that the extracted ACEIP Content is no longer reasonably capable of being associated with, or could reasonably be linked directly or indirectly to a particular individual ("**Privacy Preserving Technique(s)**"). For illustrative purposes, some examples are described in footnote ¹. For clarity, ACEIP Content will still be linked indirectly, with an attribution, to the Agency from which it was extracted. This attribution will be stored separately from the data itself, but is necessary for and will be solely used to enable Axon to identify and delete all ACEIP Content upon Agency request. Once de-identified, ACEIP Content may then be further modified, analyzed, and used to create derivative works. At any time, Agency may revoke the consent granted herein to Axon to access and use Agency Content for ACEIP Purposes. Within 30 days of receiving the Agency's request, Axon will no longer access or use Agency Content for ACEIP Purposes and will delete any and all ACEIP Content. Axon will also delete any derivative works which may reasonably be capable of being associated with, or could reasonably be linked directly or indirectly to Agency. In addition, if Axon uses Agency Content for the ACEIP Purposes, upon request, Axon will make available to Agency a list of the specific type of Agency Content being used to generate ACEIP Content, the purpose of such use, and the retention, privacy preserving extraction technique, and relevant data protection practices applicable to the Agency Content or ACEIP Content ("Use Case"). From time to time, Axon may develop and deploy new Use Cases. At least 30 days prior to authorizing the deployment of any new Use Case, Axon will provide Agency notice (by updating the list of Use Case at <https://www.axon.com/aceip> and providing Agency with a mechanism to obtain

¹ For example; (a) when extracting specific text to improve automated transcription capabilities, text that could be used to directly identify a particular individual would not be extracted, and extracted text would be disassociated from identifying metadata of any speakers, and the extracted text would be split into individual words and aggregated with other data sources (including publicly available data) to remove any reasonable ability to link any specific text directly or indirectly back to a particular individual; (b) when extracting license plate data to improve Automated License Plate Recognition (ALPR) capabilities, individual license plate characters would be extracted and disassociated from each other so a complete plate could not be reconstituted, and all association to other elements of the source video, such as the vehicle, location, time, and the surrounding environment would also be removed; (c) when extracting audio of potential acoustic events (such as glass breaking or gun shots), very short segments (<1 second) of audio that only contains the likely acoustic events would be extracted and all human utterances would be removed.



Axon Enterprise, Inc.'s TASER Energy Weapon Agreement

notice of that update or another commercially reasonable method to Agency designated contact) ("**New Use Case**").

1.1.2. Expiration of ACEIP Tier 1. Agency consent granted herein, will expire upon termination of the Agreement. In accordance with section 1.1.1, within 30 days of receiving the Agency's request, Axon will no longer access or use Agency Content for ACEIP Purposes and will delete ACEIP Content. Axon will also delete any derivative works which may reasonably be capable of being associated with, or could reasonably be linked directly or indirectly to Agency.

1.2 ACEIP Tier 2. In addition to ACEIP Tier 1, if Agency wants to help further improve Axon's services, Agency may choose to participate in Tier 2 of the ACEIP. ACEIP Tier 2, grants Axon certain additional rights to use Agency Content, in addition to those set forth in Tier 1 above, without the guaranteed deployment of a Privacy Preserving Technique to enable product development, improvement, and support that cannot be accomplished with aggregated, transformed or de-identified data.

☐ Check this box if Agency wants to help further improve Axon's services by participating in ACEIP Tier 2 in addition to Tier 1. By checking this box, Agency hereby agrees to the Axon Customer Experience Improvement Program Tier 2 Terms of Service, available at <https://www.axon.com/sales-terms-and-conditions> and incorporated herein by reference.



Axon Enterprise, Inc.'s TASER Energy Weapon Agreement

TASER 10 Appendix

This TASER 10 Appendix applies to Agency's TASER 10, OSP 10, OSP Plus, or OSP 10 Plus Premium purchase from Axon, if applicable.

1. **Duty Cartridge Replenishment Plan.** If the Quote includes "Duty Cartridge Replenishment Plan", Agency must purchase the plan for each CEW user. A CEW user includes officers that use a CEW in the line of duty and those that only use a CEW for training. Agency may not resell cartridges received. Axon will only replace cartridges used in the line of duty.
2. **Training.** If the Quote includes a training voucher, Agency must use the voucher within one (1) year of issuance, or the voucher will be void. Axon will issue Agency a voucher annually beginning on the start of the TASER Subscription Term. The voucher has no cash value. Agency cannot exchange it for another device or service. Unless stated in the Quote, the voucher does not include travel expenses and will be Agency's responsibility. If the Quote includes Axon Online Training or Virtual Reality Content Empathy Development for Autism/Schizophrenia (collectively, "Training Content"), Agency may access Training Content. Axon will deliver all Training Content electronically.
3. **Extended Warranty.** If the Quote includes an extended warranty, the extended warranty coverage period warranty will be for a five- (5-) year term, which includes the hardware manufacturer's warranty plus the four- (4-) year extended term.
4. **Trade-in.** If the Quote contains a discount on CEW-related line items, including items related to OSP, then that discount may only be applied as a trade-in credit, and Agency must return used hardware and accessories associated with the discount ("Trade-In Units") to Axon. Agency must ship batteries via ground shipping. Axon will pay shipping costs of the return. If Axon does not receive Trade-In Units within the timeframe below, Axon will invoice Agency the value of the trade-in credit. Agency may not destroy Trade-In Units and receive a trade-in credit.

<u>Agency Size</u>	<u>Days to Return from Start Date of TASER 10 Subscription</u>
Less than 100 officers	60 days
100 to 499 officers	90 days
500+ officers	180 days

5. **TASER 10 Subscription Term.** The TASER 10 Subscription Term for a standalone TASER 10 purchase begins on shipment of the TASER 10 hardware. The TASER 10 Subscription Term for OSP 10 begins on the OSP 10 Start Date.
6. **Access Rights.** Upon Axon granting Agency a TASER 10 Axon Evidence subscription, Agency may access and use Axon Evidence for the storage and management of data from TASER 10 CEW devices during the TASER 10 Subscription Term. Agency may not exceed the number of end users the Quote specifies.
7. **Agency Warranty.** Agency warrants and acknowledges that TASER 10 is classified as a firearm and is being acquired for official Agency use pursuant to a law enforcement agency transfer under the Gun Control Act of 1968.
8. **Purchase Order.** To comply with applicable laws and regulations, Customer must provide a purchase order to Axon prior to shipment of TASER 10.
9. **Apollo Grant (US only).** If Agency has received an Apollo Grant from Axon, Agency must pay all fees in the Quote prior to upgrading to any new TASER CEW offered by Axon.



Axon Enterprise, Inc.'s TASER Energy Weapon Agreement

Axon Application Programming Interface Appendix

This Appendix applies if Axon's API Services are included on the Quote.

1. Definitions.

- 1.1. **"API Client"** means the software that acts as the interface between Agency's computer and the server, which is already developed or to be developed by Agency.
- 1.2. **"API Interface"** means software implemented by Agency to configure Agency's independent API Client Software to operate in conjunction with the API Service for Agency's authorized Use.
- 1.3. **"Axon Evidence Partner API, API or Axon API"** (collectively **"API Service"**) means Axon's API which provides a programmatic means to access data in Agency's Axon Evidence account or integrate Agency's Axon Evidence account with other systems.
- 1.4. **"Use"** means any operation on Agency's data enabled by the supported API functionality.

2. Purpose and License.

- 2.1. Agency may use API Service and data made available through API Service, in connection with an API Client developed by Agency. Axon may monitor Agency's use of API Service to ensure quality, improve Axon devices and services, and verify compliance with this Agreement. Agency agrees to not interfere with such monitoring or obscure from Axon Agency's use of API Service. Agency will not use API Service for commercial use.
- 2.2. Axon grants Agency a non-exclusive, non-transferable, non-sublicensable, worldwide, revocable right and license during the Term to use API Service, solely for Agency's Use in connection with Agency's API Client.
- 2.3. Axon reserves the right to set limitations on Agency's use of the API Service, such as a quota on operations, to ensure stability and availability of Axon's API. Axon will use reasonable efforts to accommodate use beyond the designated limits.

3. Configuration. Agency will work independently to configure Agency's API Client with API Service for Agency's applicable Use. Agency will be required to provide certain information (such as identification or contact details) as part of the registration. Registration information provided to Axon must be accurate. Agency will inform Axon promptly of any updates. Upon Agency's registration, Axon will provide documentation outlining API Service information.

4. Agency Responsibilities. When using API Service, Agency and its end users may not:

- 4.1. use API Service in any way other than as expressly permitted under this Agreement;
- 4.2. use in any way that results in, or could result in, any security breach to Axon;
- 4.3. perform an action with the intent of introducing any viruses, worms, defect, Trojan horses, malware, or any items of a destructive nature to Axon Devices and Services;
- 4.4. interfere with, modify, disrupt or disable features or functionality of API Service or the servers or networks providing API Service;
- 4.5. reverse engineer, decompile, disassemble, or translate or attempt to extract the source code from API Service or any related software;
- 4.6. create an API Interface that functions substantially the same as API Service and offer it for use by third parties;
- 4.7. provide use of API Service on a service bureau, rental or managed services basis or permit other individuals or entities to create links to API Service;
- 4.8. frame or mirror API Service on any other server, or wireless or Internet-based device;



Axon Enterprise, Inc.'s TASER Energy Weapon Agreement

- 4.9. make available to a third-party, any token, key, password or other login credentials to API Service;
- 4.10. take any action or inaction resulting in illegal, unauthorized or improper purposes; or
- 4.11. disclose Axon's API manual.
- 5. **API Content**. All content related to API Service, other than Agency Content or Agency's API Client content, is considered Axon's API Content, including:
 - 5.1. the design, structure and naming of API Service fields in all responses and requests;
 - 5.2. the resources available within API Service for which Agency takes actions on, such as evidence, cases, users, or reports;
 - 5.3. the structure of and relationship of API Service resources; and
 - 5.4. the design of API Service, in any part or as a whole.
- 6. **Prohibitions on API Content**. Neither Agency nor its end users will use API content returned from the API Interface to:
 - 6.1. scrape, build databases, or otherwise create permanent copies of such content, or keep cached copies longer than permitted by the cache header;
 - 6.2. copy, translate, modify, create a derivative work of, sell, lease, lend, convey, distribute, publicly display, or sublicense to any third-party;
 - 6.3. misrepresent the source or ownership; or
 - 6.4. remove, alter, or obscure any confidentiality or proprietary rights notices (including copyright and trademark notices).
- 7. **API Updates**. Axon may update or modify the API Service from time to time ("**API Update**"). Agency is required to implement and use the most current version of API Service and to make any applicable changes to Agency's API Client required as a result of such API Update. API Updates may adversely affect how Agency's API Client access or communicate with API Service or the API Interface. Each API Client must contain means for Agency to update API Client to the most current version of API Service. Axon will provide support for one (1) year following the release of an API Update for all depreciated API Service versions.