



**NOTICE
GLENPOOL CITY COUNCIL
REGULAR MEETING**

A Regular Session of the Glenpool City Council will be held at 6:00 p.m. on, July 7, 2025, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

NOTE: The Glenpool City Council will be assembled for the meeting at the City Council Chambers, 12205 S. Yukon Ave, Glenpool, Oklahoma. Members of the public are invited to attend the in-person meeting, or join a live broadcast at this link:

Join Zoom Meeting

<https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFIKbUNrUUxtdz09>

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The City Council welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending in **PERSON** are required to complete the Request to Speak form located on the agenda table and return to the City Clerk **PRIOR TO THE CALL TO ORDER.**
- Speakers attending via **ZOOM** are required to complete the Request to Speak form located on our website: <https://glenpoolonline.civicweb.net/document/19057/Request%20to%20Speak%20Form.pdf> and email it to the City Clerk: lasmith@cityofglenpool.com **PRIOR TO 6:00 PM, JULY 7, 2025.**

AGENDA

Page

- A) **Call to Order - Joyce G. Calvert, Mayor**
- B) **Roll Call, Declaration of Quorum – Lesli Smith, City Clerk; Joyce G. Calvert, Mayor**
- C) **Invocation – Nate Brumley of First Baptist Church in Glenpool**
- D) **Pledge of Allegiance – Joyce G. Calvert, Mayor**
- E) **Management Report**
 - 1) [CM report July 2025](#)
- F) **Mayor Report – Joyce G. Calvert, Mayor**
- G) **Council Comments**
- H) **Public Comments**

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- I) **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)**
- 1) To approve the minutes from the June 16, 2025, meeting. 44 - 155
[City Council Regular Meeting - 16 Jun 2025 - Minutes - Pdf](#)
 - 2) To approve the FY25-26 Lease Agreement with VFW Post 9126, granting use of designated space within the Bonnie Chapman Senior Center from July 1, 2025, through June 30, 2026, under the terms and conditions outlined in the agreement, as recommended by staff. 156 - 163
[2025 VFW Contract Staff Report](#)
[2025 VFW Lease Agreement](#)
 - 3) To approve the Professional Services Agreement with Crossroads Communications, LLC for public relations, communications, and marketing services for the City of Glenpool for the term July 1, 2025, through June 30, 2026, at a monthly fee of \$2,900, as presented in the agreement and staff report. 164 - 172
[Staff Report - Crossroads Agreement](#)
 - 4) To approve the Professional Services Agreement with Retail Attractions, LLC for economic development consulting services for a twelve-month term commencing July 1, 2025, and concluding June 30, 2026, with a monthly retainer of \$4,000, as presented in the agreement and staff report. 173 - 181
[Staff Report - Retail Attractions Agreement](#)
 - 5) To approve execution of the reimbursement contract with the Oklahoma Department of Environmental Quality (DEQ) for the FY 2026 Collection Event Grant in the amount of \$20,350.00 to support the City's 2026 Spring Collection Event for household hazardous waste and other eligible materials. 182 - 198
[DEQ FY2026 Collection Event Grant](#)
 - 6) To approve the School Resource Officer Agreement with Glenpool Public Schools for FY 2025-2026 contingent on school board approval. 199 - 204
[SRO 2025-2026 \(002\)](#)
 - 7) To approve acceptance of the 2026 Oklahoma Highway Safety Office (OHSO) Grant to support traffic enforcement and DUI overtime shifts. 205
[OHSO 2026](#)
 - 8) To approve authorization for the execution of a contract extension for the FY 2024 CDBG Project in the reimbursable amount of \$120,143.00, extending the project deadline to June 30, 2026. 206 - 217
[CDBG extension staff report and docs](#)
 - 9) To approve the submission of an application for the Oklahoma SAFE Grant in the amount of \$71,330.90. This is a non-matching, non-reimbursable grant, meaning no matching funds are required and there are no reimbursement obligations. The application deadline is July 25, 2025. 218 - 230
[Staff Report - SAFE Grant 2025](#)
[UAV ATV Dell Quotes for the SAFE Grant 2025](#)

- 10) To approve Resolution 2025011, a resolution authorizing the City of Glenpool and the Glenpool Utility Services Authority to renew that certain security agreement by and between the City of Glenpool and the Glenpool Utility Services Authority with respect to the issuance of the Glenpool Utility Services Authority Utility System Revenue Bonds, Taxable Refunding Series 2019, dated as of September 1, 2019. 231 - 232

[Staff Report Resolution to Renew Security Agreement 07-07-25](#)

- 11) To approve the Administrative Operations Agreement between the GEMS District and the City of Glenpool setting out certain clerical and accounting services to be provided by the City of Glenpool to GEMS as well as Emergency Medical Response Agency emergency medical services for Fiscal Year 2025-2026. 233 - 239

[Staff Report FY 2025-2026 GEMS-City Operational Agreement](#)

J) **Consideration and appropriate action relating to items removed from the Consent Agenda**

K) **Scheduled Business**

- 1) Discussion and possible action to approve or deny a Professional Services Agreement from Municipal Finance Services, Inc. for consulting services regarding a utility rate study, in the total amount of \$50,000.00 to be funded from the Glenpool Utility Service Authority Fund. 240 - 248

(Josh Brannon, Finance Director)

[Municipal Finance Service Utility Rate Study Engagement Letter Staff Report 07-07-25](#)

[Municipal Finance Services Inc. Professional Services Agreement](#)

- 2) Discussion and possible action to approve, amend, or deny execution of the Memorandum of Understanding between the City of Glenpool and the Internet Crimes Against Children (ICAC) Task Force, as recommended by staff. 249 - 256

(Jeremy Plane, Police Chief)

[ICAC](#)

- 3) Discussion and possible action to approve, amend, or deny execution of the Memorandum of Understanding for the City of Glenpool to join the South West Area Tactical Team, thereby enhancing regional collaboration and providing the city with critical tactical response capabilities, as recommended by Police Department leadership. 257 - 262

(Jeremy Plane, Police Chief)

[SWAT \(002\)](#)

- 4) Discussion and possible action to approve, amend, or deny acceptance of the sales quotes received from Bob Moore, Phillong, Dana Safety Inc., White Glove Auto, and Kustom Radar for the purchase of four Ford Police Interceptor vehicles and one civilian model CID vehicle, including all described equipment, for a total purchase price of \$362,648.76. 263 - 288

[PD vehicles with quotes](#)

- 5) Discussion and possible action to approve, amend, or deny the Engagement Letter with David Clanin CPA, PLLC for FY 2025-2026 Annual Audit of Compliance with Glenpool/Creek II Settlement (Agreement of May 2015). The total cost of the engagement is \$14,000, to be equally shared by the City and 289 - 294

Creek-2 (\$7,000 each) as provided in Section 10 of the agreement.

(Joe Wuest- Chief Operations Officer)

[Staff Report FY 25-26 Audit Creek 2](#)

[Engagement Letter Creek 2 audit 063025](#)

- 6) Discussion and possible action to approve, modify or deny the proposed modifications to the Strategic Priorities and Action Plans previously approved for the Strategic Plan. 295 - 303
(David Tillotson, City Manager)
[Staff Report - Strategic Plan Priority Modification](#)
- 7) Discussion and possible action to enter into Executive Session for the purposes of (A) discussing the employment and disciplining of Anthony Wind, an individual salaried public officer or employee, where disclosure of the information discussed would violate confidentiality requirements of state or federal law, pursuant to Title 25, Section 307.B.1 & B.7 of the Open Meeting Act; and (B) confidential communications between the City Council and its attorney concerning a pending claim or action by Anthony Wind, the City Council having been advised that disclosure will seriously impair the ability of the public body to process the claim or conduct the pending action in the public interest, pursuant to Title 25, Section 307.B.4 of the Open Meeting Act; (C) discussing negotiations concerning employees and representatives of employee groups, specifically for the purpose of discussing possible amendments to, and terms and conditions of, a collective bargaining agreement with the Fraternal Order of Police, Lodge 133, pursuant to Title 25, Section 307.B.2 of the Open Meeting Act, and (D) conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate within the City of Glenpool because public disclosure of the matter discussed would interfere with the development of products or services and would violate the confidentiality of such business, pursuant to 25 O.S. § 307.C.11 of the Open Meeting Act.
(David Tillotson, City Manager)
- 8) Discussion and possible action to reconvene in Regular Session.
(Joyce G. Calvert, Mayor)
- 9) Discussion and possible action to approve, modify, or deny the Collective Bargaining Agreement and associated Memorandum of Understanding with the Fraternal Order of Police, Lodge 133, for Fiscal Years 2025-2026 and 2026-2027.
(David Tillotson, City Manager)

L) Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on _____, _____ at _____ am/pm.

Signed:

City Clerk

City Manager's Report

July 7, 2025



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Executive Summary

Mayor and Council,

We recently celebrated our 5th Annual Red, White and Boom Bash! The City's Events Committee did an amazing job planning and managing this event. I believe that this event was not only our most well-run Boom Bash that we have had to-date, but that the Kid's Zone expansion and vendor expansion provided new and fun entertainment for our residents and guests. Plus, it definitely helped that our fireworks show was the biggest and best that we have had since we started! Finally, I want to say thank you to not only our amazing City staff that came out and worked the event, but also our community volunteers from First Baptist Church and others from across the city as well as all our corporate sponsors who helped make this event successful. There is no way this event is successful without their assistance and hard work!



Pictured on the cover page this month is a photo of the Red, White, and Blue Boom Bash from Saturday, June 28th. Below are a few other pictures from the event below.





Black Gold Park- Splash Pad and City of Glenpool Ladies
lunch June 26,2025



As you review the following departmental reports, I hope you take notice of the number of different projects that have been completed or are in progress. Allow me to take a moment and highlight a few that are in the report and add a few others that I believe are informative.

- The City and its two major trust authorities (GUSA and GIA) all realized positive fund balance increases as of the end of June.
- I am pleased to report that outside of two police officers (of which candidates are currently undergoing final background and compliance checks) and three seasonal workers in Streets and Parks, we have finally been able to catch up with our large number of vacancies we carried for much of the last year.
- The Hwy 75 Project continues to progress at a steady pace. Staff were recently able to get a tour of the project with ODOT representatives, and we are told the highway mainline could be open sometime in August with work transitioning to the frontage roads. The expectation is still that the project will be completed in October.
- City facilities will be receiving an upgraded phone system and security system over the next few months. Currently we have several different phone systems in place across the City that don't allow us to have seamless transitions from building to building. Additionally, technology has increased significantly since our last phone system (Conference Center/City Hall) was installed 15 years ago. The security system will likewise tie multiple systems into a single cohesive program and will allow us greater control over our building security.

- As part of our core value of “Always be truthful and transparent”, our staff is always looking for new opportunities to communicate with the public. We recently started two new programs to increase this transparency.
 - First, we have implemented a quarterly newsletter that will be attached to the water bills for all our customers. This inaugural newsletter was attached to our June billing. We are striving to keep this newsletter to a single page that prints with the bill, but we hope our customers find the information helpful.
 - Secondly, we implemented a new monthly video series today. It is called Glenpool Gives Back. This series is about highlighting business, non-profits, and individuals who are improving people’s lives through their acts of service across the city. Our first video highlighted one of our community treasurers, Gayla Seaton with Mercy Mission II. I am so thankful for the many people like Gayla and Mercy Mission II that work so diligently to lend a helping hand and improve this city.
- Upcoming Community Events/City Holidays:
 - Labor Day: September 1st

In closing, and on behalf of our Executive Team and the broader City of Glenpool Family, I want to say, “Thank You!” to all of you who volunteer your time serving on the City Council. We are all very grateful for the support and respect you show to each of us. It is only through this successful partnership that we are able to accomplish the beneficial and needed projects happening across this community.

David

“The greatness of a community is most accurately measured by the compassionate action of its members.”
– Coretta Scott King

Human Resources

Open Positions

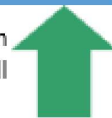
We currently have 5 open positions.

- Police Department: 2 Positions
 - Police Officer (2) – Candidates in the Background Process
- Public Works: 3 Positions
 - Seasonal Parks Laborers (3) – interview process

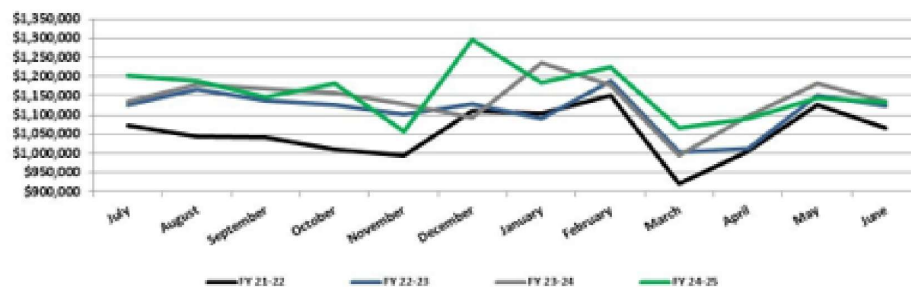
Finance

SALES TAX

FY 24-25 Combined Sales Tax for all funds in June totaled \$1,144,582, 0.2% lower than FY 23-24 revenues for the same period. Further details [on](#) June financial results will be reported next month after the accounting period is closed.



Sales Tax Revenue by Month
FY 24-25 Actual Compared to Previous 3 Fiscal Years Actual



GENERAL FUND REVENUES

FY 24-25 General Fund revenues through May totaled \$15,286,518, which is \$180,569, or 1.2%, higher than FY 23-24 revenues for the same period. Year-to-date revenues are \$417,642 above [budget](#), with Sales Tax, Investment Income, Intergovernmental, and Miscellaneous revenues all up.



GENERAL FUND EXPENDITURES

FY 24-25 General Fund [expenditures](#) through May totaled \$13,904,570, or \$242,161 (1.8%) higher than FY 23-24 expenditures through the same [period](#). These expenditures were 10.7% under budget year-to-date.



REPORT LEGEND

Better Than
Expected



Expected, or
Minor
Variance



Monitor and
Consider
Taking
Action



SALES TAX REVENUES—ALL FUNDS



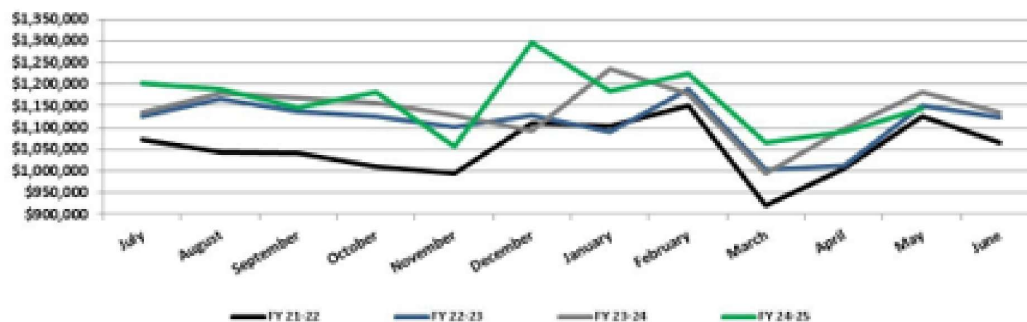
FY24-25 year-to-date Sales Tax collections through May were 0.9% above budget, and 1.8% higher than FY23-24 collections for the same period.

MONTH	COMPARISON TO BUDGET			COMPARISON TO PRIOR YEAR			PERCENTAGE	
	BUDGET	FY 24-25 ACTUAL	AMT INC(DEC)	FY 24-25 ACTUAL	FY 23-24 ACTUAL	AMT INC(DEC)	INC(DEC) BUDGET	INC(DEC) PRIOR YI
July	\$ 1,146,098	\$ 1,200,807	\$ 54,709	\$ 1,200,807	\$ 1,134,751	\$ 66,057	4.8%	5.8%
August	\$ 1,191,491	1,189,253	(2,238)	1,189,253	1,179,694	9,559	-0.2%	0.8%
September	\$ 1,179,101	1,145,831	(33,470)	1,145,831	1,167,426	(21,796)	-2.8%	-1.9%
October	\$ 1,168,926	1,181,483	12,557	1,181,483	1,157,352	24,130	1.1%	2.1%
November	\$ 1,140,169	1,056,590	(83,579)	1,056,590	1,128,880	(72,290)	-7.3%	-6.4%
December	\$ 1,102,348	1,295,899	193,551	1,295,899	1,091,433	204,466	17.6%	18.7%
January	\$ 1,248,631	1,183,889	(64,742)	1,183,889	1,236,268	(52,379)	-5.2%	-4.2%
February	\$ 1,189,584	1,224,229	34,645	1,224,229	1,177,808	46,421	2.9%	3.9%
March	\$ 1,004,070	1,065,806	61,736	1,065,806	994,130	71,676	6.1%	7.2%
April	\$ 1,108,582	1,090,028	(18,554)	1,090,028	1,097,606	(7,578)	-1.7%	-0.7%
May	\$ 1,186,013	1,144,582	(41,431)	1,144,582	1,182,207	(37,625)	-3.5%	-3.2%
June			-			-		
TOTAL	\$ 12,665,013	\$ 12,778,197	\$ 113,184	\$ 12,778,197	\$ 12,547,555	\$ 230,642	0.9%	1.8%

Y-T-D Budget \$ 12,665,013
Y-T-D Actual 12,778,197
Y-T-D Variance 113,184
Y-T-D % Var 0.9%

Prior Year \$ 12,547,555
Y-T-D Actual 12,778,197
Y-T-D Variance 230,642
Y-T-D % Var 1.8%

Sales Tax Revenue by Month
FY 24-25 Actual Compared to Previous 3 Fiscal Years Actual

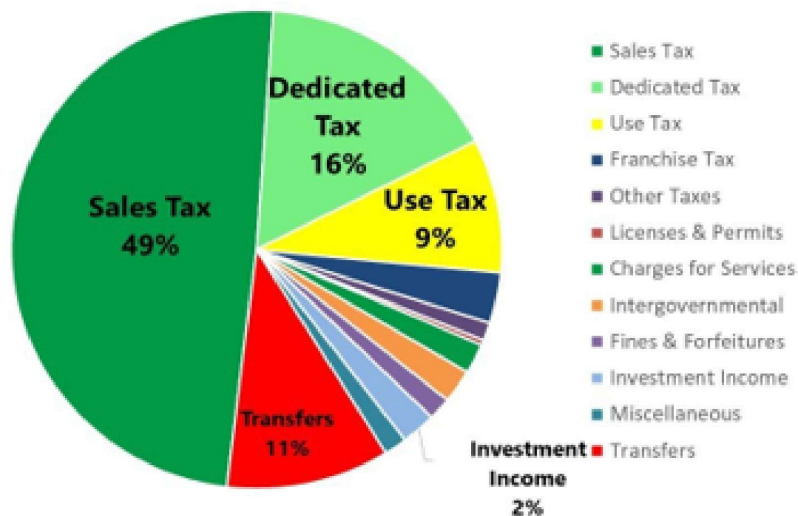


GENERAL FUND YEAR-TO-DATE REVENUES

	YTD FY24-25 Budget	YTD FY24-25 Actual	Budget Over/(Under)	YTD FY23-24 Actual
Sales Tax	\$ 7,449,877	\$ 7,516,138	\$ 66,259	\$ 7,380,788
Dedicated Tax	2,483,292	\$ 2,505,805	22,512	2,460,262
Use Tax	1,397,976	\$ 1,383,638	(14,340)	1,289,762
Franchise Tax	582,083	\$ 521,945	(60,139)	544,414
Other Taxes	125,583	\$ 184,005	58,422	150,096
Licenses & Permits	72,050	\$ 54,200	(17,850)	60,481
Charges for Services	309,622	\$ 307,700	(1,922)	302,753
Intergovernmental	307,539	\$ 347,170	39,632	306,215
Fines & Forfeitures	183,792	\$ 233,501	49,710	201,684
Investment Income	288,197	\$ 351,761	85,564	554,341
Miscellaneous	40,865	\$ 230,659	189,794	205,158
Transfers	1,850,000	1,850,000	-	1,850,000
Totals	\$ 14,868,876	\$ 15,286,518	\$ 417,642	\$ 15,105,948

Over (Under) Budget year to date: 2.8%

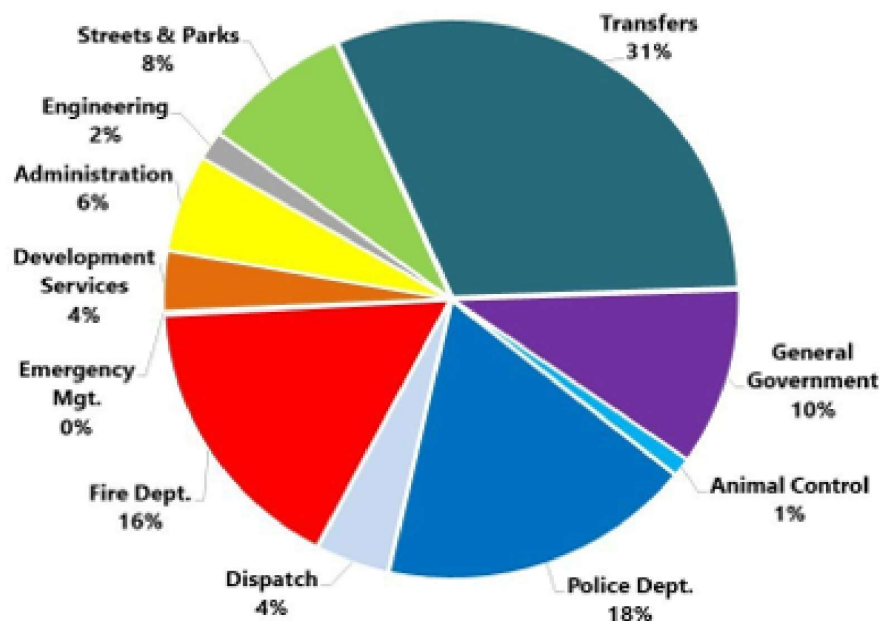
Increase (Decrease) over prior year: 1.2%



GENERAL FUND YEAR-TO-DATE EXPENDITURES

DEPARTMENT	YTD FY24-25 Budget	YTD FY24-25 Actual	Budget <u>Under/(Over)</u>	YTD FY23-24 Actual
General Government	\$ 1,634,957	\$ 1,394,899	\$ 240,057	\$ 1,325,921
Animal Control	158,113	146,186	11,927	141,133
Police Dept.	2,577,764	2,515,787	61,978	2,401,553
Dispatch	653,367	567,075	86,292	519,459
Fire Dept.	2,636,858	2,289,671	347,187	2,260,978
Emergency Mgt.	104,042	47,878	56,164	55,780
Development Services	549,966	490,083	59,903	692,374
Administration	855,652	804,199	51,453	524,783
Engineering	358,331	225,936	132,396	20,885
Streets & Parks	1,730,379	1,107,835	622,544	1,608,969
Transfers	4,318,071	4,315,040	3,031	4,110,576
Totals	\$ 15,577,499	\$ 13,904,570	\$ 1,672,930	\$ 13,662,409
Under (Over) Budget year to date:		10.7%		
Increase over prior year:		1.8%		

General Fund YTD Percent Expenditures by Department



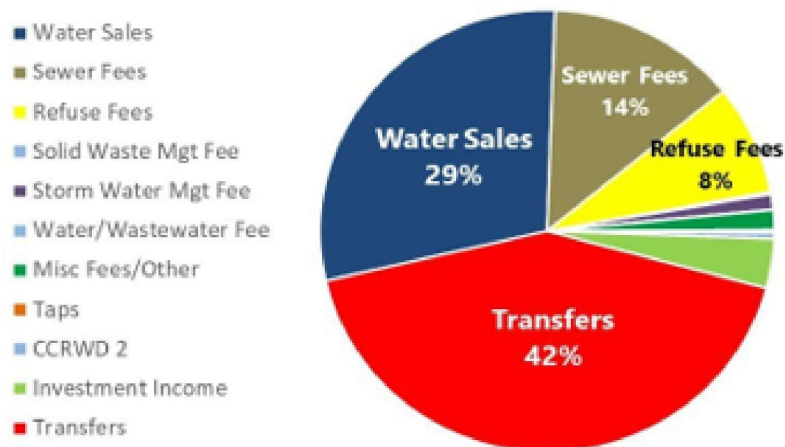
GLENPOOL UTILITY SERVICES AUTHORITY YEAR- TO- DATE REVENUES

	YTD FY24-25 Budget	YTD FY24-25 Actual	Budget Over/(Under)	YTD FY23-24 Actual
Water Sales	\$ 2,832,814	\$ 2,839,520	\$ 6,707	\$ 2,762,396
Sewer Fees	1,332,693	1,324,475	(8,218)	1,296,490
Refuse Fees	790,206	796,888	6,682	777,474
Solid Waste Mgt Fee	20,167	18,710	(1,457)	18,453
Storm Water Mgt Fee	108,167	107,200	(967)	105,743
Water/Wastewater Fee	4,583	4,114	(469)	6,080
Misc Fees/Other	136,583	154,239	17,656	145,265
Taps	52,250	19,000	(33,250)	47,200
CCRWD 2	30,708	46,719	16,011	32,043
Investment Income	82,698	345,559	262,861	380,780
Transfers	4,134,738	4,155,805	21,067	4,110,576
Totals	\$ 9,525,607	\$ 9,812,230	\$ 286,623	\$ 9,662,481

Over (Under) Budget year to date: 3.0%

Increase over prior year: 1.5%

GUSA YTD Revenues by Type



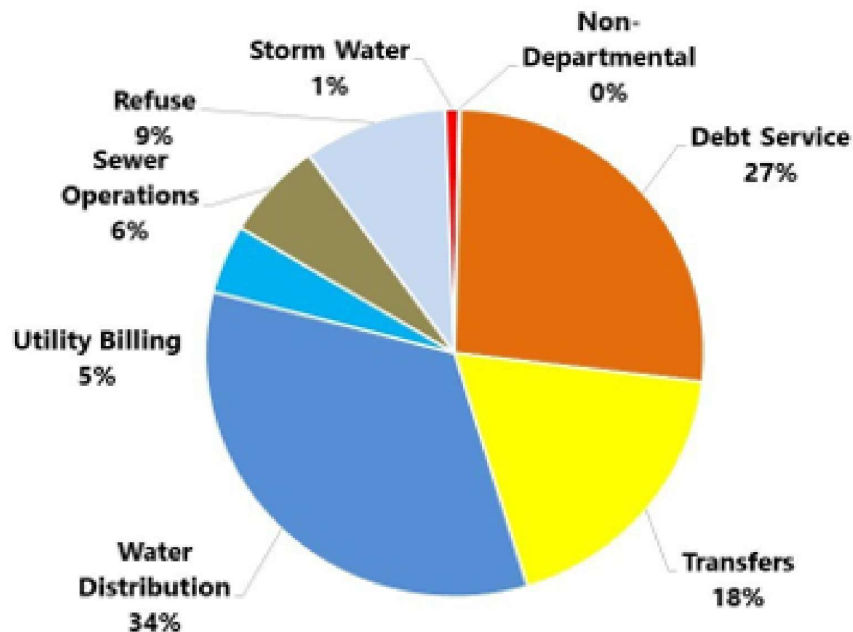
GLENPOOL UTILITY SERVICES AUTHORITY YEAR-TO-DATE EXPENDITURES

DEPARTMENT	YTD FY24-25 Budget	YTD FY24-25 <u>Actual</u>	Budget (Over)/Under	YTD FY23-24 <u>Actual</u>
Water Distribution	\$ 3,492,494	\$ 3,028,271	\$ 464,223	\$ 2,925,430
Utility Billing	400,983	407,029	(6,045)	374,830
Sewer Operations	624,657	580,498	44,159	585,375
Refuse	835,358	838,373	(3,014)	777,509
Storm Water	162,250	77,539	84,711	-
Non-Departmental	8,487	9,438	(949)	8,418
Debt Service	2,376,411	2,376,411	0	2,353,538
Transfers	1,850,000	1,850,000	-	1,850,000
Totals	\$ 9,550,641	\$ 8,967,556	\$ 583,085	\$ 8,675,100

Under (Over) Budget year to date: 6.1%

Increase over prior year: 3.4%

GUSA YTD Percent Expenditures by Department



FUND DASHBOARD

FUND	REVENUES	EXPENDITURES	CHANGE IN FUND BALANCE
GENERAL FUND	\$15,286,518	\$13,904,570	\$1,381,948
GLENPOOL UTILITY SERVICES AUTHORITY FUND	\$9,812,230	\$8,967,556	\$844,674
GLENPOOL INDUSTRIAL AUTHORITY FUND	\$1,059,957	\$883,007	\$176,950
STREETS & INFRASTRUCTURE FUND	\$933,367	\$426,851	\$506,516
PUBLIC SAFETY CAPITAL FUND	\$1,113,744	\$1,121,311	<\$7,567>
PUBLIC SAFETY PERSONNEL FUND	\$1,613,594	\$1,497,020	\$116,574
CAPITAL FUND	\$130,425	\$368,091	<\$237,666>
ARPA FUND	\$8,057,274	\$8,502,397	<\$445,123>
PARKS AND RECREATION FUND	\$22,837	\$21,953	\$884
HOTEL FUND	\$262,829	\$230,484	\$32,345

Development Services

Listed below are current development related activities within the City of Glenpool **through the month of June 2025**. These activities listed include Projects Under Construction, Planning Applications Under Review, Approved Projects Not Under Construction, Building Permits and Inspections, as well as Code Enforcement Activity. The most recent activities are highlighted in **red**.

Commercial/Industrial Projects Under Construction:

1. **C & C Office Complex** – A proposed 2,672 sf office building located 459 E 151st S. The existing single-family residence will be converted into an office building.
2. **Brown Veterinary Clinic – S75 Business Park** – A proposed Veterinary Clinic located at the southeast corner of W 161st St. S and S Broadway St.

Commercial/Industrial Occupancy Permits Issued in June 2025:

1. **Curious Bison (Gifts/Laser Etching) – 14070 S. Peoria Ave #112**
2. **Shaggy Dog (Pet Care) – 1155 S. 151st St. #116 and 117**
3. **American Eagle (Transportation/Logistics) - 1161 S. 151st St. #105**
4. **Advanced EMC Tech (Sales Office) - 14040 S. Peoria #110**
5. **Foundation Baptist Church (Religious Assembly) - 14274 S. Elwood Ave.**
6. **Heritage Contractor Supply (Supply Co.) – 14070 S. Peoria Ave #108**
7. **Napa Auto Parts (Parts/Supplies and Sales Office) – 548 W. 125th Pl. #300**
8. **Walk Your Plans (Sales Office) – 548 W. 125th Pl. #200**
9. **Stone Creek Plumbing (Plumbing Office) – 14060 S. Peoria Ave. #109**

Earth Change Permits Issued:

1. **Eagle I Investments (The Lakes at Twin Mounds Commercial)** – Southwest corner of W. 161st Street and US 75. The owner is clearing, grading and preparing the 11-acre site for future commercial uses.
2. **South 75 Business Park** – 2.5-acre site near northwest and northeast corner of 166th Street South and South Broadway Street. The owner is clearing, grading and installing drainage improvements to serve the area.
3. **Grandview Heights Apartments North Expansion** – A 120-unit apartment project on 6.8-acre site located at 12150 South Yukon Avenue. This is an expansion of the existing Grandview Heights Apartment project.
4. **146th and Vancouver:** ODT staging and storage area for the US75 improvement project.

Residential Projects Under Construction:

	Subdivision Name	Lots Approved or Units	Under Construction	Completed	Lots Available
1	Glen Hills I (Phase 1-6)	84	1	83	0
2	Glen Hills II (Phase 7-11)	78	0	73	5
3	Scissortail	88	13	67	8
4	Redbud Glen	74	18	32	24
5	Twin Ponds	25	0	2	23
6	Grandview Heights Apts	120 (units)	0	0	120 (units)
	Totals	469	32	257	180

Planning Applications Under Review:

1. Annexation(s): **No New Applications**

2. Comprehensive Plan Amendment(s): **No New Applications**

3. Zone Amendment(s): **No New Applications**

4. Planned Unit Development (PUD):

1. **151-75 Crossing Planned Unit Development** – A proposed Planned Unit Development (PUD 45) for a mixed-use development consisting of light industrial and commercial uses. The subject site is 76.6-acres in size and is located on the southwest corner of US Highway 75 and State Highway 67.

5. Subdivision Plat(s):

1. **The Lakes at Twin Ponds** – A Preliminary Plat to subdivide a 94.0918-acre site into two-hundred and fifty-one (251) lots in nine (9) blocks and seven (7) reserve areas. The subject site is generally located on the south side of W 161st S and west of US75.

6. Lot Split Application(s):

1. **Tucker Family Lot Split** – A Lot Split application (GLS 271) to split a 40.1-acre tract into two (2) parcels and right-of-way dedication. Parcel 1 is approximately 19.3 acres in size. Parcel 2 is approximately 19.3 acres. Both parcels are generally located on the west side of S. Elwood Ave., approximately a half mile north of E. 141st St. S.

7. Site Plan Application(s):

1. **State Farm Office – Marvin Manns** – A Site Plan review of a proposed office building located at 201 E 141st St.

8. Specific Use Permits: **No New Applications**

9. Variance(s): **No New Applications**

Approved Projects Not Under Construction

1. **McGraw Winfield Realtors** – A proposed 4,434sf office building located at 12189 South Yukon Avenue.
2. **Carson Trails** – A 497-lot residential Planned Unit Development (PUD) located north and east of the northeast corner of West 181st Street and South Union Avenue directly adjacent to Eden South neighborhood. A subdivision plat for Phase I of Carson Trails PUD-43. The plat consists of 82 residential lots and four (4) reserve areas.
3. **Grandview Heights Apartments North Expansion** – A 120-unit apartment project on 6.8-acre site located at 12150 South Yukon Avenue. This is an expansion of the existing Grandview Heights Apartment project.
4. **Redbud Glen II** – A Preliminary Plat to subdivide a 25.729-acre site into sixty-seven (67) lots in eight (8) blocks and four (4) reserve areas. The subject site is generally located north of E. 149th Street S. and West of S. Elwood Ave.
5. **Twin Ponds Phase II** – Preliminary Plat of a 12.29-acre site. The plat proposes subdividing the site into ten (10) lots and four (4) reserve areas. The subject site is generally located north of West 181st Street South – ½ mile west of Highway 75.
6. **Scissortail Phase 2** – A Preliminary Plat to subdivide an approximately 40.20-acre site into one-hundred and eleven (111) residential lots and four (4) reserve areas. The subject site is located east of E. 148th St. S and north of S. Poplar St.
7. **Housley Group Plat** – A proposed Preliminary Plat of a 14.63-acre site located on the north side of West 161st Street South, approximately a half mile east of U.S. Highway 75. The preliminary plat proposes to subdivide the site into three (3) lots.

Items Scheduled for BOA Meeting – July 14, 2025

No items scheduled.

Items Scheduled for Planning Commission Meeting – July 14, 2025

1. **Tucker Family Lot Split** – A Lot Split application (GLS 271) to split a 40.1-acre tract into two (2) parcels and right-of-way dedication. Parcel 1 is approximately 19.3 acres in size. Parcel 2 is approximately 19.3 acres. Both parcels are generally located on the west side of S. Elwood Ave., approximately a half mile north of E. 141st St. S.
2. **151-75 Crossing Planned Unit Development** – A proposed Planned Unit Development (PUD 45) for a mixed-use development consisting of light industrial and commercial uses. The subject site is 76.6-acres in size and is located on the southwest corner of US Highway 75 and State Highway 67.

Current Residential and Commercial Building Permit Statistics

Current Active Residential Permits	39
Current Active Commercial Permits	4
New Residential Permits Issued June 2025 (New Construction)	7
New Commercial Permits Issued June 2025 (New Construction)	0
Residential Permits through June 2025 (New Construction)	36
Residential Permits through June 2024 (New Construction)	46
Assessment Letters Issued in 2024 (Total)	0
Assessment Letters Issued in 2025 (Total)	3

Code Enforcement Activity for **June 2025**

ACTIVITY DESCRIPTION:	Totals			
Complaints received and investigated Year to Date	730			
Open public nuisance cases through June 2025	21			
CODE ENFORCEMENT CASES	Mar 2025	Apr 2025	May 2025	June 2025
	107	162	155	160
High grass:	-0-	1	46	47
Fire damaged structures:	-0-	-0-	-0-	-0-
Illegally parked vehicles:	5	14	6	5
Nuisance abatements (contractor):	-0-	-0-	-0-	-0-
Notices issued for residents with no water service:	-0-	-0-	-0-	-0-
Tulsa County Health Department citations:	-0-	-0-	-0-	-0-
Illegally placed signs:	91	92	47	48
Damage to public facilities citations:	-0-	-0-	-0-	-0-
Excessive trash & debris notices:	11	19	10	10
Dilapidated structures/property notices:	-0-	-2-	-0-	-0-
Trash can/receptacle placement notices:	-0-	-0-	-0-	-0-
Building demolition & removal:	-0-	-0-	-0-	-0-
Inoperable/abandoned vehicles:	-0-	-0-	6	5
Visual impairments caused by trees, shrubs, vehicles, basketball goals, etc. interfering with traffic flow:	-0-	-0-	-0-	-0-
Stagnant water causing mosquito issues:	-0-	-0-	-0-	-0-
Pest issue:	-0-	-0-	-0-	-0-
Dilapidated fencing:	-0-	-0-	1	1
Noxious odor:	-0-	-0-	-0-	-0-

Public Works

The following details of all work completed between May 24 – June 26, 2025

Admin / Community

- Planned and hosted monthly Public Works luncheon.
- Conducted weekly recycling pickups at PW and GCC for delivery to the MET
- Set up and took down barricades for Memorial Day ceremony at VFW
- Helped set up for Red White and Boom
- Began work on prepping green waste sites.
- Visited Crow Creek Meadow for tour

Streets

- Crack sealed – NA
- Filled potholes - 146th & South Waco, 138th and Fern
- Fixed downed streets signs – Elwood and Pecan Estates
- Cleaned storm drains – NA
- Picked up trash around town.
- Weeded – Fencelines on R.O.W.
- Cut up large tree that fell at 148th and Broadway
- Jet rodded storm drains on 141st in front of Glenpool Liquor
- Contractor fixed broken manhole at 121st and Waco (near QT)

Parks

- Black Gold
 - Mowed and Trimmed x4
 - Clean graffiti at skate park x2
 - Hung new basketball nets
 - Sprayed weeds around fence line
- Kendalwood North
 - Mowed and Trimmed x3
 - Hung new basketball nets
- Kendalwood South
 - Mowed and Trimmed x3
 - Hung new baseball nets and one new goal
 - Sprayed fence line
- Lambert
 - Mowed and Trimmed x2 – North Side of creek
 - Weeded around saplings throughout park
- Morris
 - Mowed and Trimmed x3
 - USSSA continues to utilize fields 2, 3, and 4
 - 3 large trees fell during a storm
- Rolling Meadows
 - Mowed and Trimmed x3

- Hung new basketball nets
- South County Soccer
 - Mowed and Trimmed x4
- Dawes
 - Mowed and Trimmed x4
- City picked up trash and emptied trash cans daily at all city parks.

Beautification

- City cleaned up flower beds at all gateway signs, began planning fall plantings
- Cleaned up flower beds at Dawes
- Mulched trees at utility billing and Kendalwood North
- Coordinated with native flower nursery in OKC for fall deliveries.

Facilities Maintenance

- One Facilities staffer is out on medical leave
- Installed Mini-Split Air Conditioner at Black Gold Concession Stand
- Pulled 2 of the 3 Aerators at City Hall to perform general maintenance.
- Began design work of Disc Golf driveway gate
- Light Check at City Hall
- General Maintenance at City Hall.
- Cleaned and tested 1122A pool weekly

Wastewater Treatment Plant:

- Daily calibration and testing performed (CL, DO, pH)
- Daily readings performed.
- Daily flow monitoring performed.
- Daily addition of chemicals to lagoon
- Weekly Biological Oxygen Demand and Total Suspended Solids samples to Green Co. Testing
- Mowed, weeded, and sprayed (where needed)
- Vehicle and equipment maintenance performed.
- Only 3 of the 8 lateral lines are functional at this time
- Running two 4" Venturi pumps as needed to raise DO in lagoon
- Blower 2,3,4: functional; Blower 1 will remain offline

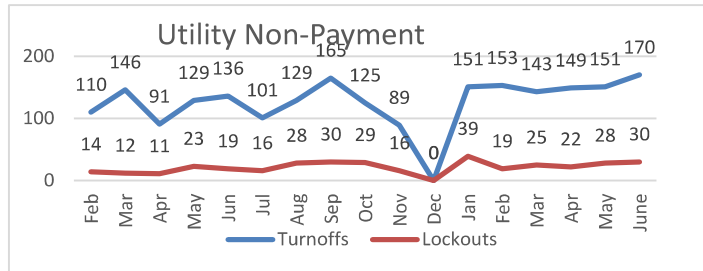
Lift Stations:

- Inspected all lift stations
 - Cleaned floats
 - Repaired fencing and prepped for latch replacement on many stations.
 - Mowed, weeded, and sprayed all stations
- Assisted WWTF operator with daily tasks
- Newman LS second pump has been rebuilt and is awaiting installation
- Elwood LS is not keeping up with flow. Bypass pump is on site until rainy season ends
- Shell lift station has a rewiring project to allow for easier and safer wiring for all devices in the wet well

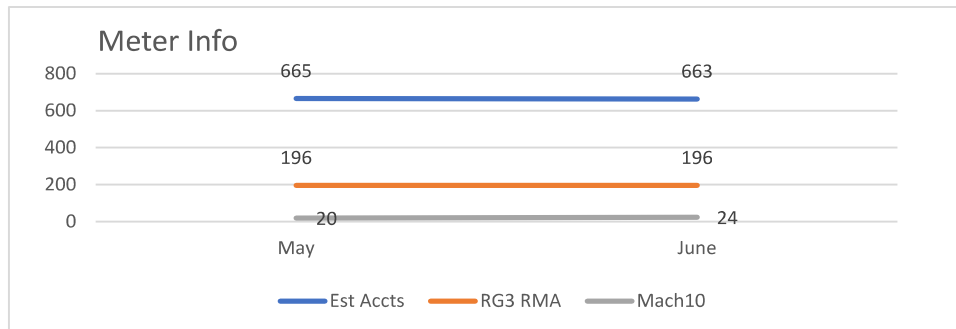
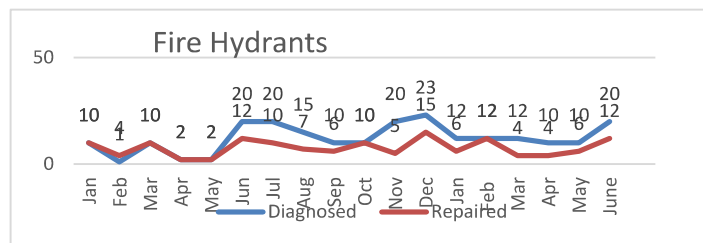
Distribution:

- 381 Utility locates
- 220 service orders completed for the utility office
- 151 turn offs for non-payment – (5/27)

- 170 turn offs for non-payment – (6/24)
- 28 lock outs for non-payment – (5/29)
- 30 lock outs for non-payment – (6/26)
- Performed monthly meter reads with unknown bad registers
- 4 leaks repaired (0 major, 4 minor, 2 pending)
- 4-meter(s) set (1 residential, 3 commercial)



- 2 pending meter sets (0 residential, 2 commercial)
- Bi-weekly water samples taken and FAILED. Retake Failed. Poison Oak could be culprit. Waiting on DEQ as to procedure to move forward. Samples up and downstream PASSED
- Mowed, weeded, and sprayed (where needed) at water towers and booster stations
- Cleaned and serviced vehicles and equipment
- Repaired 1 Sewer Manholes
- Jet rodded 2 possible sewer backup(s) (1 on city side, 1 on customer side)
- Diagnosed 20 hydrants, put 12 back in service and ordered parts for all others.
- Booster Pump station on US75 at 131st has had its pin hole leak temporarily repaired. The station is now mostly isolated from distribution. Awaiting further instruction from the city engineer on a path forward.
- Elwood Lift Station has demonstrated that it cannot keep up with flow during rain events. We have purchased a used bypass pump to use here whenever it rains.



WWTF Build - UPDATE

Work continues at full force. The south digester has three of the four walls up and the north digester has rebar on all sides. The foundation for the administration building is prepped and ready to be poured. The dewatering building foundation has been started. The UV foundation is close to completion. The rebar for the foundation of the SBR has started. Additionally, Crossland's workshop (the roof can be seen in several photos, has been erected and is in use.



Disc Golf Course - UPDATE

The area designated for the parking lot at Morris Park was cleared. This clears the way for a parking lot to be created as funds become available



Manhole Repair at 121st and Waco

The manhole at the south east corner of the QuikTrip property on 121st had failed, with multiple chunks of concrete popping out of place. Three quotes were received and 3 Angels was selected to do the work. The project took two days with two more days for curing.



Library Water Main Repair

A plumber was working on some issues at the Glenpool Library and noticed that the shut off valve at the meter was no longer functional. After some back and forth, it was decided that we would replace that entire feed for the building and bring the plumbing current to this century. City water operators removed a 2" Neptune manual read meter and an ABB 5/8" manual read meter. After completion the library has two brand new Neptune Mach10 meters with new fittings, piping and most importantly, a new shutoff.

This type of transition will be happening as often as we can manage to purge our system of the manual read meters in an effort to read more efficiently and better track usage throughout the city.



Concession Stand A/C Install

After many years of faithful and marginal service, the window unit at the concession stand at Black Gold finally died. The option to replace with a similar unit that made the same noise and offered the same output wasn't very appealing, so staff decided that a mini split installation was the best option. After installation the tenant can barely hear the unit run and no matter what the outside temperature is, the room sits at the desired temperature



Blue Thumb Creek Mini Adventure

For the second year in a row, Blue Thumb (a program of the Oklahoma Conservation Commission), has organized a creek walk for interested individuals to come explore the life in Coal Creek @ Morris Park.



National Public Works Week

A HUGE thank you to all those businesses that helped us Celebrate National Public Works Week this year. NPWW was held between May 18 – 25 this year and Public Works staff was overwhelmed by the support from our community. Every day of the work we, there was a sponsored lunch or breakfast. There was so much support, we had to continue into the next week



Engineering

This report summarizes the activities of the engineering department and infrastructure projects in the City of Glenpool during the stated period. The most recent activities are highlighted in **red**.



Glenpool Safe Route to School Project JP#3810404

The project establishes an ADA-compliant sidewalk network linking Glenpool Public School to Black Gold Park.

- Total cost: \$1,202,760 (City match: \$240,552 - paid). Kimley Horn was selected as the consultant. Contract signed by Kimley-Horn
- **Kickoff meeting held on 06/17/2025**

Elwood Ave. Widening from 151st – 137th Street, State JP#36939(05)

Expands 1.42 miles from two to four lanes, improving pavement, traffic flow,

safety, and aesthetics.

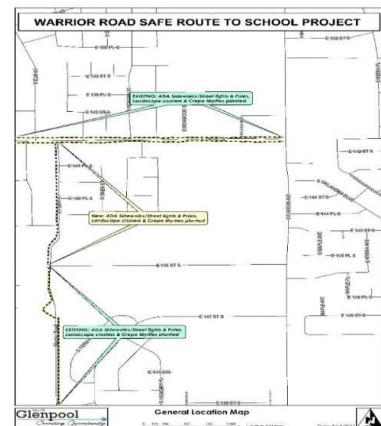
- STP grant: \$902,880 (City match: \$225,720 - paid).
- RFQ issued November 19, 2024; responses received from 10 firms by December 17, 2024.
- **Awaiting finalization of the consultant contract by ODOT**



TAP Grant Sidewalk Improvement Project on Warrior Road. JP#3802804

The Warrior Road Project aims to construct a sidewalk from 146th to 141st Street, covering survey, environmental, geotechnical, and engineering studies, culminating in final design and project plans.

- Urban Funding Agreement received from ODOT.
- Kimley Horn was selected as consultant.
- City match: \$119,920 - paid.
- Contract signed by Kimley-Horn
- Awaiting Notice to Proceed.



Sidewalk & Beautification Phase II Project JP#28845(05)

Construction of 2 miles of sidewalks linking Glenpool School to the Glenpool Community Center along 146th street, Elwood Avenue, 141st street and Peoria Ave. Project includes installing decorative lighting along 141st street.

- Final plans and estimates received; under final review with ODOT.
- Transportation grant: \$550,800 (City match: \$137,700).
- Additional funding needed; applied for 2024 INCOG TAP grant.

The estimate for this project is summarized below:

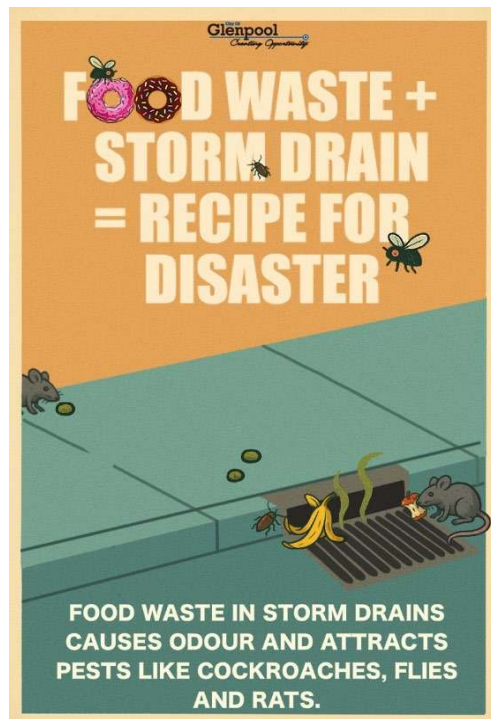
Project	Description	Estimate
Base Bid	E 141 st Street North Side: Between Elwood Ave and Peoria Ave. S Peoria Ave: Between E 141 st St & Recreation Center	\$624,323.82
Add Alternate 1	E 141 st Street South Side: Between S Elwood Ave & S Peoria Ave	\$812,962.56
Add Alternate 2	S. Peoria Ave: In Front of Recreation Center to 137 th Pl	\$108,849.24
Add Alternate 3	E 146 th St: Between Warrior Road & S Elwood Ave. S. Elwood Ave: Between E 146 th St & E. 141 st St	\$998,925.36

This project was recommended to receive Transportation Alternatives Program grant by the INCOG Transportation Technical Committee. The grant award is \$1,500,974 in Federal Funds. Received the agreement for the grant. The agreement shall be presented to the Council at the June 2nd Council Meeting. **Bid letting scheduled for September 2025.**

US 75/141st Bridge Project

This project constructs a bridge on US-75 over 141st Street, providing frontage roads and signalization.

- Estimated duration: 315 days.
- Project cost: \$27.5M; lowest bid: \$31.4M (Sherwood Construction Co.).
- Currently under construction.



Stormwater Management

- DEQ conducted a routine MS4 compliance inspection on June 11th to review the City's stormwater practices and documentation. The engineering team attended. Site visits included the Public Works building, Redbud Glen, Mammoth luxury garage, and the WWTP. DEQ recommended updating the City's SWMP to reflect recent infrastructure improvements and emphasized the need for staff training on dry weather testing and illicit discharge response.
- EPA will be conducting a community Compliance Evaluation Inspection on our MS4 program from July 28 -31st 2025.
- Issued two (2) Notice of Violations (NOVs) to developers for erosion control violations at active construction sites within the City.
- Complied and resubmitted the DEQ Annual Report for the 2024 calendar year. The report included updates on our Stormwater activities, compliance and community outreach activities.

Rolling Meadows Stormwater This project aims to address surface water runoff issues affecting residents of Rolling Meadows near Taylor's Pond Subdivision.

- Crafton, Tull & Associates are engineers for design (30% of design plans are received).

Community Development Block Grant

- FY2024 grant: \$120,143 for Glen Village Addition II improvements (stormwater, sinkhole, and street repairs).
- Next step: Develop design and specifications.

Bicycle/ Pedestrian Masterplan Update

This is an update to the City of Glenpool's Bicycle and Pedestrian plan, which would become part of the INCOG Regional Go Masterplan. The city entered into an agreement with INCOG on February 21st, 2024, to update the city bicycle/pedestrian plan. The selected consultant is RDG-Garver LLC.

- Project is underway.

Road Maintenance Project

- The bid for the City of Glenpool Micro surfacing and Crack Sealing project was advertised on April 10th, 2025. The Bids are due May 1st, 2025. **This bid was rejected. Staff will reprogram several maintenance projects to be bid on a future date.**
- Preparing an RFQ for storm drain and sinkhole repairs on Longhorn Avenue

Conference Center & Community Relations

June 2025 Report

CONFERENCE CENTER

In June, the Glenpool Conference Center hosted a total of 18 events. These included a variety of celebrations and gatherings such as weddings, quinceañeras, baby showers, workshops, and seminars. Several were multi-day events, and we welcomed an estimated 2,300 guests throughout the month.

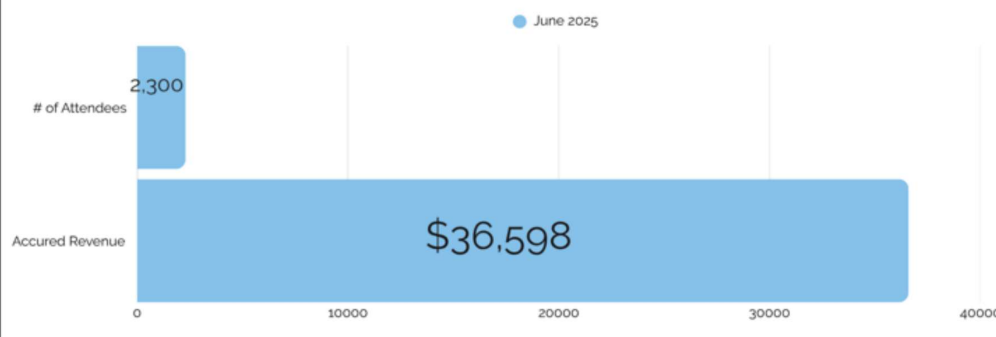
EVENTS TO HIGHLIGHT

CPO Workshop: This two day hands-on training brought in chiropractors and students for micro-needling instruction. It was a well-attended event that offered both learning and skill-building.

Oklahoma Pecan Growers Association Conference: Their yearly two-day conference brought people from across Oklahoma. The event focused on education and networking within the pecan industry and featured speakers, vendors, and group sessions.

Evangelical Baptist Conference of America: This national faith-based three-day conference welcomed attendees from across the U.S. The three-day event included worship, guest speakers, and breakout sessions.

June was a strong month with a wide variety of events and great attendance, showing that the Glenpool Conference Center continues to be a great place for both local and statewide gatherings.





Social Media Monthly Stats:

Account	Audience	New Audience	Published Posts	Impressions	Engagements
City	9,037	314	40	508,758	111,711
Conference Center	2,283	14	7	189,556	13
Police Department	2,257	280	8	59,176	13,616
Animal Control	9,998	101	50	152,723	13,924

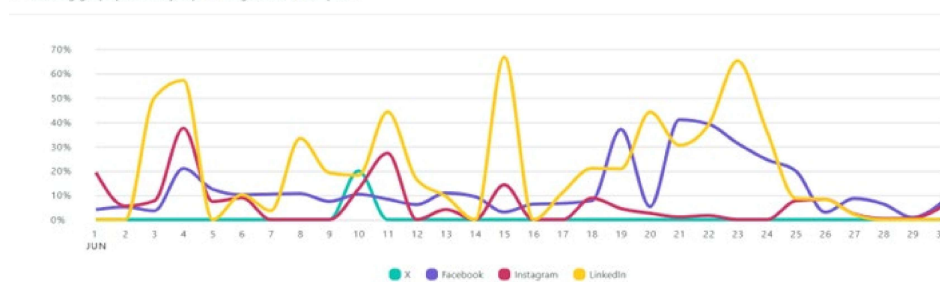
Top City Social Media

City of Glenpool, Oklah... Thu 6/20/2023 3:07 am EDT UPDATE 06.25.23: At this weekend's Red, White, and Boom Bash community event, look for our table set up to find out more and, if you wish, to donate to a piece of your choice. Total Engagements 30,895 Reactions 3,896 Comments 2,892 Shares 404 Post Link Clicks 47 Other Post Clicks 83,936	Glenpool Police Depart... Wed 6/14/2023 3:23 am EDT About 4:30am on 6/4/23, Glenpool Police Department responded to the scene of a fatality car accident on Highway 75 near 136th Street South. One adult male, the driver of one... Total Engagements 12,311 Reactions 674 Comments 177 Shares 141 Post Link Clicks — Other Post Clicks 11,319	City of Glenpool, Oklah... Wed 6/14/2023 3:15 am EDT Glenpool on the Move! City staff and local officials recently toured two major infrastructure projects... Total Engagements 4,659 Reactions 332 Comments 40 Shares 41 Post Link Clicks — Other Post Clicks 4,246	City of Glenpool, Oklah... Thu 6/8/2023 3:28 am EDT Know before you go! Here's your official event map for the Red, White & Boom Bash happening this... Total Engagements 1,845 Reactions 94 Comments 19 Shares 45 Post Link Clicks 2 Other Post Clicks 1,685	City of Glenpool, Oklah... Thu 6/8/2023 3:04 am EDT It's the first official day of summer—and we've got the ultimate Glenpool-style barbeque for the price of... Total Engagements 1,072 Reactions 147 Comments 32 Shares 12 Post Link Clicks — Other Post Clicks 881	City of Glenpool, Oklah... Wed 6/7/2023 3:27 am EDT The countdown is ON! Glenpool's 10th Annual Red, White & Boom Bash is just 3 DAYS away, and... Total Engagements 1,060 Reactions 133 Comments 22 Shares 39 Post Link Clicks — Other Post Clicks 846
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Posts:

Engagement Rate

See how engaged people are with your posts during the selected time period.



City Comparative Performance Overview:

Profile	Audience	Net Audience Growth	Published Posts	Public Engagements	Public Engagements per Post	% Audience Growth	Published Carousels	Published Videos	Published Photos
Your Profiles Average	9,509.00	314.00	39.00	10,621.00	272.33	3.41%	—	5.00	30.00
Competitor Profiles Average	10,820.33	179.17	44.17	2,600.00	58.87	1.68%	—	2.33	36.00
1 City of Owasso, OK ...	13,814	533	160	10,883	68.02	4.01%	N/A	6	135
2 City of Sand Spring...	11,586	137	18	1,857	103.17	1.20%	N/A	0	12
3 City of Bixby - Muni...	11,246	38	16	232	14.50	0.34%	N/A	3	13
4 City of Jenks - Muni...	10,810	123	23	929	40.39	1.15%	N/A	3	14
5 City of Coweta	9,702	147	34	1,210	35.59	1.54%	N/A	1	32
6 City of Glenpool, ...	9,509	314	39	10,621	272.33	3.41%	N/A	5	30
7 City of Sapulpa Gov.	7,764	97	14	489	34.93	1.27%	N/A	1	10

Information Technology

The most recent activities are highlighted in **red**.

Phone System Update

The final steps to new 3CX phone system are currently in the works, and we will be working with BTC (current vendor) to port all phone numbers on Wednesday, June 4th. Training will take place two days prior to cutover. The new phone system has many features that will improve phone performance for all employees. It will also give us the ability to make/update changes in-house. These additional features will also make incoming calls to the City of Glenpool an improved experience and anticipate less hold times and call routing improvements.

After a quick vacation trip, I will be working with our current IT Vendor and new phone vendor to make updates to the switches for the project

Cyber-Security Grant

IT is collaborating with Police Chief Jeremy Plane to replace critical antiquated hardware and repurpose old server for back-up storage. **The new server that was awarded with a Cyber-Security grant has been installed and operational. Old server will be repurposed for storing backups.**

Security System Upgrade

IT will also be working alongside the police to update our current security cameras and access control system. This will enhance the current system and make management easier across a single platform. **This is an ongoing project, and we will be meeting with vendors this week for an update.**

Future Projects

IT department is also working on evaluating the current software provider and seeing what departments' needs that are/aren't being met. There are many areas within our current provider that need improvement.

Website Redesign

I am currently working on updates to our current City of Glenpool website and will begin working with Civic Plus on entire website refresh beginning in July.

Economic Development/Grants

Business, Retention, & Expansion (BR&E)

Morning BREW: The Glenpool Chamber of Commerce—partnering with the City’s Economic Development Department and Keller Williams—hosts monthly gatherings for local businesses, offering coffee, networking, and helpful resources. At the June 19 event, sponsored by Curtis Evans (Brian Frere Team – Keller Williams Realty), attendees were introduced to Jen Fertig, the new Glenpool Chamber Director, who shared her vision and plans for the organization. Additional announcements included:



- The upcoming application for the **Cox Small Business Leadership Academy (Fall 2025)**
 - Glenpool’s **Red, White & Boom Bash** on June 28
 - The Chamber’s **Pizza Mingle & Chill** event on **July 31 from 6:00–8:30 p.m.** (\$20 per person or \$30 for two; RSVP by July 25)
 - Volunteer opportunities for the **Women’s Leadership Brunch** in August with date TBD—contact Chamber for more information.
- The event is wrapped up with prize drawings and time for attendees to connect and network.

Next Morning BREW: July 17 at Roast House Coffee

The Glenpool Economic Development Team is a newly formed, collaborative team focused on strengthening relationships with local businesses and supporting long-term economic growth. Our purpose is to conduct regular outreach, identify business needs, and connect employers with helpful resources through a formal Business Retention and Expansion (BRE) program. Committee members, made up of local, regional, and state partners, will meet monthly and conduct structured business visits to listen, learn, and provide support. In June, our team received training from Charlotte Howe with the Oklahoma Department of Commerce, who guided us through best practices in BRE, including interview techniques, confidentiality, and strategies for building lasting business partnerships.



Commerce Incentives

- **Oklahoma Business Expansion Incentive Program (BEIP):** This performance-based incentive supports existing Oklahoma companies expanding operations and creating new jobs. Eligible businesses must be profit, registered in Oklahoma, and demonstrate plans for significant job creation and capital investment. Incentives are tied to actual performance metrics such as payroll growth and investment levels.
- Met recently with a local business leader and a team member, along with our Commerce Department representative, to support their participation in the BEIP application process for planned growth and expansion.
- **Oklahoma Innovation Expansion Program (OIEP):** This competitive state incentive supports high-impact capital investment and job growth across key industries. To qualify, businesses must be for-profit, located in Oklahoma, maintain at least \$625,000 in annual payroll, and plan a minimum \$50,000 capital investment.
- **Glenpool Business Wins – OIEP Funding Secured:** Three Glenpool companies were approved for a combined \$255,000 in Oklahoma Innovation Expansion Program (OIEP) awards through the Oklahoma Department of Commerce. We are highlighting each business individually on City social media over the coming months. Our first spotlight, published on Facebook and LinkedIn, featured Eurocraft—a longtime Glenpool-based manufacturer specializing in custom stone design and fabrication. *(See full*

Spotlight on Glenpool Innovation: Eurocraft

For over 40 years, **Eurocraft** has been a cornerstone of craftsmanship and quality in Glenpool offering custom stone design, fabrication, and installation across Tulsa and surrounding areas. Specializing in granite, marble, and quartz, their team of artisans blends cutting-edge technology with the old-world artistry to deliver stunning, lasting results.

 Located right here in Glenpool, Eurocraft houses the region's largest selection of ethically sourced natural stone slabs—from rare boutique pieces to today's most in-demand styles.

We're proud to share that Eurocraft was recently awarded funding through the **Oklahoma Innovation Expansion Program (OIEP)**, administered by the Oklahoma Department of Commerce. This competitive program supports high-impact capital investments that drive economic growth and innovation.

Eurocraft will use their OIEP award to expand its facility, adding much-needed storage space to support continued growth.

 Congratulations to **Hjorny Skraftson (Operations Manager)**, **Kayla Hill (Accounts Manager)**, **Ryan Phillips (Project Manager)**, and the entire Eurocraft team for this exciting milestone!

As Glenpool's Economic Development Manager, I encourage other local businesses to explore the benefits of the OIEP when applications reopen in spring 2026. It's a valuable opportunity to invest in your future and in Glenpool's.

 I also invite any Glenpool business interested in growth and innovation to sit down with me to review the OIEP and other potential incentives available through the Oklahoma Department of Commerce, as well as additional local, state, and federal resources your company may qualify for.

 Visit Eurocraft:

16052 S. Broadway St., Glenpool, OK

 (918) 322-5500

 Mon–Fri. 8am–5pm | Evenings & weekends by appointment



New Business/Sites

- Housing Study – Proposals Under Review: We are currently evaluating proposals to conduct a Comprehensive Housing Study for Glenpool. Proposals under consideration include a range of deliverables such as digital reports, online dashboards, stakeholder engagement, and public surveys. The selected study will help guide future housing strategies in response to Glenpool’s continued growth.
- Contacted by a building owner preparing to sell; I was able to connect him with a prospective business owner in need of a building or property.
- Contacted about a property south of 161st; met with a prospective owner to discuss zoning questions and explore potential uses that would be a good fit for the site.
- Contacted by a commercial developer whose company recently purchased land in Glenpool; provided Glenpool-specific data including traffic counts, housing starts, and economic development indicators. We’re working to schedule a meeting with him and the property owner to discuss project specifics.
- In a follow-up meeting with the new manager of Glenpool company, we discussed site expansion needs and the role of the Economic Development team. We will be scheduling a visit and connecting him with school contacts to explore partnership opportunities. RFP (Request for Proposal) Submissions. We received 45 RFPs through “Tulsa’s Future” in 2025 and submitted 4.

Travel/Training/Misc:

- Participated in the Tulsa’s Future Quarterly Meeting hosted by the City of Sand Springs on June 5, featuring updates on regional business attraction efforts, economic development in Sand Springs, and insights from Webco’s Leadership Campus, followed by a reception with site selectors specializing in Data Centers.
- Participated in the Select Oklahoma Meeting on June 10 in Stillwater, which featured a presentation from Colliers site consultants Monty Turner and Anthony Burnett on location strategy and business development in Oklahoma.

Grants and Special Projects

Grants Summary

- 2024 STBG street widening grant (for Elwood) was awarded last year by ODOT. The signed contract was received on 1/7/2025 and on 1/13/25, David A. met with developers. Awaiting bid process as of 6/26/2026.
- INCOG CDBG Grant approved on 12/2/2024 to repair sinkhole at 145th and Kendalwood BLVD. Signatures were received from City and from County on 2/14/2025. The scope of the project changed in April, and an extension is set for signatures at the next council meeting on July 7th.
- Oklahoma Homeland Security State and Local Cybersecurity Program grant was approved on 12/20/24. Able to replace the server with the PD. Terms and conditions signed on 4/21/2025. Debra Wood is in the process of equipment purchase as of 6/26/2028. Awaiting purchase order and copy of payment to be sent for reimbursement.
- FY 2025-2026 Transportation Alternatives & FY 2022-2026 CRP. up to \$1,600,000 (20% matching), Application in collaboration with David A. was submitted on 1/13/25, for completing sidewalk projects on Elwood and 141st, and Peoria Ave. Approved on 3/19/2025. As of 6/26/2025 David A. is working on the bid process.
- Recreational Trails Program Grant 2025: 80% reimbursed up to \$300,000, with a total amount of \$375,000. This is for trails/parking lot/bridges at the new Morris Park Disc Golf and Nature Trails Park. Approvals to be sent out by June 30th.

- Opioid Grant 2025: Application submitted June 13th in the amount of \$203,303.26 in collaboration with Mercy Regional EMS for a First Watch System benefiting 6 counties.
- DEQ - Collection Event Grant FY26: Application submitted February 28, 2025. Application approved on 4/14/2025 with an unspecified amount. They were unsure if we would be able to get the full amount of our request. We DID end up getting the full amount after all and they sent the contract to be signed at the next council meeting on July 7th.
- SAFE Oklahoma Grant: \$59,544.30 with one more addition as soon as I receive the invoice. This will be for a drone and a UAV (drone), and an ATV. Applications are due July 25th. This is set to be on the next council agenda for approval July 7th.
- Keep Oklahoma Beautiful Roadside and Environmental Beautification grants were approved in the amount of \$3700 on 2/26/2025, and check received 3/7/2025. Emily, Landscape Manager, has started the projects as of 6/26/25 but are not completed. We will need to send pictures after completion. This is the last requirement to fulfill the grant.
- INCOG STBG FY 26 & 27 submitted March 14th: Three different projects submitted and two were selected on June 18. See below for more information:
 - Elwood Avenue : 141st to 151st Street Intersection Widening
Federal Funding Awarded: \$3,419,984
 - Elwood Avenue Design : 121st Street to 137th Street
Federal Funding Awarded: \$400,000
- On June 22–23, I attended a municipal-focused Grant Writing course hosted by Grant Writing USA at the Broken Arrow Police and Fire Training Facility. The training covered strategies for identifying funding opportunities, crafting effective proposals, and aligning projects with grantor priorities to enhance the success of future applications.

Special Projects

- BOOM BASH June 28th: I have signed up 43 vendors and Food Trucks to be at the festival, I will oversee that area, helping with set up and vendor needs. I will also be asking the PD to take some drone shots of the crowds so we can do an AI count. This will help us with future events, knowing the crowd size.



- Farmers Market
 - SNAP acceptance is NOW AVAILABLE! We processed our first transactions and gave out tokens to three shoppers on the June 21st market.
 - The June 21st market saw our BIGGEST turnout of vendors yet! We hosted a “Market Merriment” and had face painting, cotton candy, horse rides, baby goats to pet, and a LIVE band! The Glenpool Shelter also joined us for an adoption event. We had 51 booths and attractions, and it was a great hit for the community.
 - June 28th and July 5th Farmers Market we will host a Food Drive for Mercy Mission.

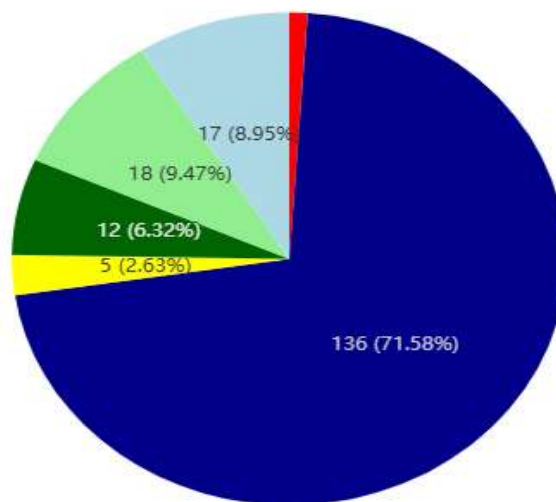
Fire Department

Glenpool Fire Department Operations June 2025

CM Report 5/23/25-6/27/25

Run Type	# of Calls	Totals Calls
EMS Runs	136	190
Fire Runs	54	
Overlapping	34	

Total (190)



Incident Type Series

2	1 - Fire
136	3 - Rescue & Emergency Medical Service Incident
5	4 - Hazardous Condition (No Fire)
12	5 - Service Call
18	6 - Good Intent Call
17	7 - False Alarm & False Call
190	

June 28th and July 5th Farmers Market we will host a Food Drive for Mercy Mission.

Police Department

June 2025

STAFFING

The department has offered employment for our two open-officer positions. The two officers are currently CLEET certified and are scheduled for the pension board in July. They will begin their FTO in late July.

The communications division is currently fully staffed.

HEADLINES

The department purchased an enclosed trailer for the Animal Control Division. They will utilize the trailer for their many adoption events.

We hosted the Bixby Junior Police Academy for our Simulator. The cadets utilized the system to learn more about firearm safety and to better understand the decisions that a police officer makes daily.

TRAINING

During the month of June, Officers attended training for the FBI LEEDA, Field Training and Basic Instructor Development. The department continues to find valuable training that will benefit the Officers and the community.



Calls for Service	1392
Arrest	32
DUI	7
Collisions	33
Alarm Calls	70
Animal Control	102
Burglary	1
Disturbance	6
Domestic	14
Fraud	5
Harassment	5
Larceny	21
Loud Noise	15
Motorist Assist	19
Suspicious Activity	13
Threats	6
Traffic Stops	546

Always be **truthful** & **transparent**.

OUR CORE Savor the journey. VALUES Create **WOW** moments. Make learning a **habit**.

**OUR MISSION: DEVELOPING A CULTURE OF TRUST
TO BETTER SERVE OUR COMMUNITY**

City Of
Glenpool
Creating Opportunity



MINUTES
City Council Regular Meeting
Monday, June 16, 2025 Council Chambers 6:00 PM

COUNCIL PRESENT: Chris Brobst
Shayne Buchanan
Jacqueline Triplett-Lund

COUNCIL ABSENT: Joyce G. Calvert, Tim Fox

STAFF PRESENT: David Tillotson
Lesli Smith
Lea Ann Reed
Joe Wuest

STAFF ABSENT:

Page

- A) Call to Order - Joyce G. Calvert, Mayor**
Vice Mayor Triplett-Lund called the meeting to order at 6:00 p.m.
- B) Roll Call, Declaration of Quorum – Lesli Smith, City Clerk; Joyce G. Calvert, Mayor**
Lesli Smith called the roll; Vice Mayor Triplett-Lund declared a quorum present. Jana Burk Attorney, of Rosenstein, Fist & Ringold, were also in attendance.
- C) Invocation – Mike Fanning of Sapulpa Bible Church**
Mike Fanning of Sapulpa Bible Church gave the invocation.
- D) Pledge of Allegiance – Joyce G. Calvert, Mayor**
Vice Mayor Triplett-Lund lead the Pledge of Allegiance.
- E) Management Report**
There was no formal Management Report submitted.
- F) Mayor Report – Joyce G. Calvert, Mayor**
Vice Mayor Triplett-Lund welcomed Girl Scout Troop 1188 to the meeting as they work toward gaining knowledge and earning upcoming badges.
- G) Council Comments**
There were no council comments.

Page 1 of 112

H) Public Comments

There were no public comments.

I) Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)

- 1) To approve the minutes from the June 2, 2025, meeting. 7 - 13
[City Council Regular Meeting - 02 Jun 2025 - Minutes - Pdf](#)
- 2) To approve the renewal of all OMAG insurance policies for FY 2025-2026. 14 - 17
[FY25-26 OMAG Insurance Renewals Staff Report 06-16-25](#)
[Glenpool GLA140047309 OMAG Renewal Invoice 20250505](#)
[Glenpool PRO140044409 OMAG Renewal Invoice 20250508](#)
[Glenpool WCV140012409 OMAG Invoice 20250602](#)
- 3) To approve the BlackGold Concession Lease Agreement with Kayla Randall dba Kone Headz Inc. for FY25-26. 18 - 28

Moved by Chris Brobst, seconded by Shayne Buchanan

	For	Against	Abstained	Absent
Joyce Calvert				x
Tim Fox				x
Chris Brobst	x			
Shayne Buchanan	x			
Jacqueline Triplett-Lund	x			
	3	0	0	2

Prior to making this motion and vote, Councilor Buchanan requested that consent agenda item #2 be removed for further discussion.

To approve items #1 and #3 only of the consent agenda.

Following the motion and vote, the Council invited Finance Director Josh Brannon to address item #2 of the consent agenda, which had been requested for removal. Director Brannon provided an explanation regarding the increase in the invoice for the upcoming fiscal year, citing standard rate adjustments as the primary reason. No further questions were posed by the Council to staff.

CARRIED.

[2025-06-16 PW Agreement - Kone Headz at BG Park with attachments](#)

J) Consideration and appropriate action relating to items removed from the Consent Agenda

- 1) To approve the renewal of all OMAG insurance policies for FY 2025-2026.

Moved by Shayne Buchanan, seconded by Chris Brobst

	For	Against	Abstained	Absent
Joyce Calvert				x
Tim Fox				x
Chris Brobst	x			
Shayne Buchanan	x			
Jacqueline Triplett-Lund	x			
	3	0	0	2

To approve the renewal of all OMAG insurance policies for FY 2025-2026.

CARRIED.

K) Scheduled Business

- 1) **Housley Planned Unit Development** – A Planned Unit Development application (PUD 45) for an industrial business park. The subject site is located at 1077 West 161st Street South and is approximately 14.63 acres in overall size.
Applicant: David Meek, Housley Group, Inc.
Applicant Representative: Justin DeBruin, Wallace Design Collective, PC
(Duy Nguyen, City Planner)

29 - 68

A. Public Hearing on the proposed Planned Unit Development (PUD 45) and Ordinance No. 827.

B. Discussion and possible action to recommend approval, approval with conditions, deny, or amend the Planned Unit Development (PUD 45) and Ordinance No. 827.

Vice Mayor Triplett-Lund opened the public hearing on the proposed Planned Unit Development (PUD 45) and Ordinance No. 827 at 6:10 pm.

Duy Nguyen, City Planner gave his staff report to the Vice Mayor and Council regarding the proposed Planned Unit Development (PUD 45) and Ordinance No. 827.

David Meek, representing Housley, addressed the council, provided a brief

overview of the company's history, and expressed Housley's interest in expanding their business by constructing a facility in Glenpool.

Public Comments: There were no public comments.

Vice Mayor Triplett-Lund closed the public hearing at 6:32pm.

Moved by Chris Brobst, seconded by Jacqueline Triplett-Lund

	For	Against	Abstained	Absent
Joyce Calvert				x
Tim Fox				x
Chris Brobst	x			
Shayne Buchanan	x			
Jacqueline Triplett-Lund	x			
	3	0	0	2

To approve with conditions, the Planned Unit Development (PUD 45) and Ordinance No. 827.

CARRIED.

[CC STAFF REPORT PUD 45 HOUSLEY - JUNE 16 2025 Staff Report](#)
[PUD 45 Attachments](#)
[Ordinance No. 827 - PUD 45 \(Housley\)](#)

- 2) **Annexation (ANX 2025-01)** – An Annexation Request (ANX 2025-01) of a 6-acre site into the City of Glenpool corporate limits. The applicant intends to create access to the lots they already own within the city limits. The subject site is generally located on the south side of West 171st Street South, approximately 1,000 feet east of South 33rd West Avenue. 69 - 100
Applicant: Jeff Selvidge
(Duy Nguyen, City Planner)

A. Public Hearing on the proposed Annexation Request (ANX 2025-01) and Ordinance No. 828.

B. Discussion and possible action to recommend approval, approval with conditions, deny, or amend the Annexation Request (ANX 2025-01) and Ordinance No. 828.

Vice Mayor Triplett-Lund opened the public hearing on the proposed Annexation Request (ANX 2025-01) and Ordinance No. 828. at 6:32 pm.

Duy Nguyen, City Planner gave his staff report to the Vice Mayor and Council

regarding the proposed Annexation Request (ANX 2025-01) and Ordinance No. 828.

Applicant Jeff Selvidge addressed the council and stated that his motivation for requesting the annexation is to facilitate easier access to the property.

Public Comments: There were no public comments.

Vice Mayor Triplett-Lund closed the public hearing at 6:37pm.

Moved by Shayne Buchanan, seconded by Chris Brobst

	For	Against	Abstained	Absent
Joyce Calvert				x
Tim Fox				x
Chris Brobst	x			
Shayne Buchanan	x			
Jacqueline Triplett-Lund	x			
	3	0	0	2

To approve the Annexation Request (ANX 2025-01) and Ordinance No. 828.

CARRIED.

[CC STAFF REPORT \(ANX2025-01\) SELVIDGE PROPERTY - JUNE 16 2025 Staff Report](#)
[ANX 2025-01 Attachments](#)
[Ordinance No. 828 - Jeffery Selvidge Annexation \(ANX2025-01\)](#)

- 3) Discussion and possible action to approve, amend or deny Resolution No. 2025010, a Resolution of the city council of the city of Glenpool, Oklahoma, authorizing the submission of an application to the Oklahoma Opioid Abatement Board for grant funding to support the implementation of the Firstwatch system partnership with Mercy Regional EMS, and authorizing the City Manager or Designee to execute all necessary documents related thereto.
(Beth Miller, Grants and Special Projects Coordinator)

101 - 104

Moved by Chris Brobst, seconded by Shayne Buchanan

	For	Against	Abstained	Absent
Joyce Calvert				x
Tim Fox				x
Chris Brobst	x			
Shayne Buchanan	x			
Jacqueline Triplett-Lund	x			

	3	0	0	2
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To approve, Resolution No. 2025010, a Resolution of the city council of the city of Glenpool, Oklahoma, authorizing the submission of an application to the Oklahoma Opioid Abatement Board for grant funding to support the implementation of the Firstwatch system partnership with Mercy Regional EMS, and authorizing the City Manager or Designee to execute all necessary documents related thereto.

CARRIED.

[Staff Report - Opioid Grant \(002\)](#)

[Glenpool FirstWatch Resolution 2025010](#)

[Mercy Regional EMS_DRAFT First Watch System_06052025](#)

- 4) Discussion and possible action to approve, amend or deny the agreement with The Metropolitan Environmental Trust (The M.e.t) for operation of Glenpool recycling depot and regional household hazardous waste disposal. 105 - 112
(Jesse Hale, Public Works Director)

Moved by Shayne Buchanan, seconded by Chris Brobst

	For	Against	Abstained	Absent
Joyce Calvert				x
Tim Fox				x
Chris Brobst	x			
Shayne Buchanan	x			
Jacqueline Triplett-Lund	x			
	3	0	0	2

To approve the agreement with The Metropolitan Environmental Trust (The M.e.t) for operation of Glenpool recycling depot and regional household hazardous waste disposal.

CARRIED.

[2025-06-16 Met Agreement w attachments](#)

L) Adjournment

Vice Mayor Triplett-Lund declared the meeting adjourned at 6:45 p.m.



MINUTES
City Council Regular Meeting
Monday, June 2, 2025 Council Chambers 6:00 PM

COUNCIL PRESENT: Joyce Calvert
Tim Fox
Shayne Buchanan
Chris Brobst
Jacqueline Triplett-Lund

COUNCIL ABSENT:

STAFF PRESENT: David Tillotson
Lesli Smith
Lea Ann Reed
Joe Wuest

STAFF ABSENT:

- A) Call to Order - Joyce G. Calvert, Mayor**
Mayor Calvert called the meeting to order at 6:01 p.m.
- B) Roll Call, Declaration of Quorum – Lesli Smith, City Clerk; Joyce G. Calvert, Mayor**
Lesli Smith called the roll; Mayor Calvert declared a quorum present. Jana Burk, Attorney, of Rosenstein, Fist & Ringold, were also in attendance.
- C) Invocation –Brad Ross of One Church in Glenpool**
Joe Wuest, Chief Operations Officer, gave the invocation.
- D) Pledge of Allegiance – Joyce G. Calvert, Mayor**
- E) Management Report**
No additional information was presented during the City Manager’s report.
- F) Mayor Report – Joyce G. Calvert, Mayor**
There was no official Mayor’s report; however, the mayor expressed her delight and humility at being appointed President at the recent State of Oklahoma Mayors Council Meeting.

City Council Regular Meeting - 16 Jun 2025 Minutes Attachment

City Council Regular Meeting
June 2, 2025

G) Council Comments

There were no council comments.

H) Public Comments

There were no public comments.

I) Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)

- 1) To approve the minutes from the May 2, 2025, meeting.
- 2) To approve the Certificate and Order to County Clerk and County Treasurer for Josh Brannon, City Treasurer.
- 3) To approve the Engagement Letter from Crawford & Associates, P.C. to perform monthly financial accounting services, as needed, for Fiscal Year 2025-2026.
- 4) To approve the Engagement Letter from Crawford & Associates, P.C. to prepare the financial statements for fiscal year ending June 30, 2025.
- 5) To approve FY 24-25 Budget Amendment CITY-10, recognizing \$10,703.15 in additional General Fund revenue per a Tulsa County order authorizing disposition of seized and unclaimed property, and appropriating the funds to be use for the purchase of Police equipment.
- 6) To approve FY 24-25 Budget Amendment CITY-11, appropriating \$488,470.00 from General Fund balance, to be transferred to and expensed from the City's Capital Fund (03-6-01-6360 Capital – Streets & Maintenance) as the 20% match for the Glenpool Pedestrian & Bicycle Sidewalk Expansion grant.
- 7) To approve the denial of the Marler tort claim, as recommended by Oklahoma Municipal Assurance Group (OMAG).
- 8) To approve the denial of the Schneider tort claim, as recommended by Oklahoma Municipal Assurance Group (OMAG).

Moved by Jacqueline Triplett-Lund, seconded by Chris Brobst

	For	Against	Abstained	Absent
Joyce Calvert	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
Shayne Buchanan	x			
	5	0	0	0

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City Council Regular Meeting - 16 Jun 2025 Minutes Attachment

City Council Regular Meeting
June 2, 2025

To approve all consent agenda items with the exclusion of consent agenda item #4.

CARRIED.

J) Consideration and appropriate action relating to items removed from the Consent Agenda

- 1) Councilor Buchanan requested that Consent Agenda Item #4 be removed for separate consideration and vote.
During discussion, Councilor Buchanan inquired about the services provided by Crawford and Associates and the related fees. Finance Director Josh Brannon informed the Mayor and Council that Crawford and Associates' involvement has been reduced from monthly services to annual audit assistance, utilizing their municipal expertise as needed.

Moved by Shayne Buchanan, seconded by Joyce Calvert

	For	Against	Abstained	Absent
Joyce Calvert	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
Shayne Buchanan	x			
	5	0	0	0

To approve the Engagement Letter from Crawford & Associates, P.C. to prepare the financial statements for fiscal year ending June 30, 2025.

CARRIED.

K) Scheduled Business

- 1) Discussion and possible action to appoint Matthew Hayes to the Planning Commission and Board of Adjustment for a 3-year term expiring May 8, 2028.
(Joyce G. Calvert, Mayor)

Prior to the motion and vote, Mr. Hayes addressed the Mayor and Council, expressing his appreciation for being considered for the role and opportunity.

Moved by Jacqueline Triplett-Lund, seconded by Shayne Buchanan

	For	Against	Abstained	Absent
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City Council Regular Meeting - 16 Jun 2025 Minutes Attachment

City Council Regular Meeting
June 2, 2025

Joyce Calvert	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
Shayne Buchanan	x			
	5	0	0	0

To appoint Matthew Hayes to the Planning Commission and Board of Adjustment for a 3-year term expiring May 8, 2028.

CARRIED.

- 2) Discussion and possible action to approve, amend or deny the State of Oklahoma Department of Transportation Supplemental and Modification Agreement No. 1 JP#28845(04)(05)
(David Agbetunsin, City Engineer)

Prior to the motion and vote, Vice Mayor Lund asked if staff had walked 146th Street from Warrior Road to Elwood during afterschool hours. City Engineer Agbetunsin confirmed that staff had walked the area and emphasized that installing sidewalks is a high priority for both staff and the city.

Councilor Tim Fox inquired about the anticipated timeline for sidewalk implementation under the current ODOT supplemental and modification agreement. City Engineer Agbetunsin stated that, while the process is managed by ODOT rather than the City of Glenpool, the bidding process could begin as early as September 2025.

Moved by Jacqueline Triplett-Lund, seconded by Joyce Calvert

	For	Against	Abstained	Absent
Joyce Calvert	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
Shayne Buchanan	x			
	5	0	0	0

To approve, the State of Oklahoma Department of Transportation Supplemental and Modification Agreement No. 1 JP#28845(04)(05).

CARRIED.

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City Council Regular Meeting - 16 Jun 2025 Minutes Attachment

City Council Regular Meeting
June 2, 2025

- 3) Discussion and possible action to approve, amend, or deny the Civic Plus Agenda Management and Codification Service Agreements.
(Lesli Smith, City Clerk)

Moved by Joyce Calvert, seconded by Jacqueline Triplett-Lund

	For	Against	Abstained	Absent
Joyce Calvert	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
Shayne Buchanan	x			
	5	0	0	0

To approve, the Civic Plus Agenda Management and Codification Service Agreements.

CARRIED.

- 4) Discussion and possible action to approve, deny, or amend Resolution No. 2025009, a Resolution of the Governing Body of the City of Glenpool to Comply with and Operate in Accordance with the Municipal Budget Act and Approve the Fiscal Year 2025-2026 Annual Budget.
(Josh Brannon, Finance Director)
Resolution No. 2025009
Exhibit A - FY 25-26 Budget

Moved by Chris Brobst, seconded by Jacqueline Triplett-Lund

	For	Against	Abstained	Absent
Joyce Calvert	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
Shayne Buchanan	x			
	5	0	0	0

To amend items #1 through #8 of the proposed Fiscal Year 2025–2026 Annual Budget, excluding item #5 on page 8; and to approve Resolution No. 2025-009, a Resolution of the Governing Body of the City of Glenpool to comply with and operate in accordance with the Municipal Budget Act, and to adopt the Fiscal Year 2025–2026 Annual Budget.

CARRIED.

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City Council Regular Meeting - 16 Jun 2025 Minutes Attachment

City Council Regular Meeting
June 2, 2025

- 5) Discussion and possible action to enter into Executive Session for the purpose of discussing negotiations concerning employees and representatives of employee groups, specifically for the purpose of discussing possible amendments to, and terms and conditions of, a collective bargaining agreement with the Fraternal Order of Police, Lodge 133, pursuant to 25 O.S. § 307(B)(2) (Open Meeting Act).
(David Tillotson, City Manager)

Moved by Chris Brobst, seconded by Jacqueline Triplett-Lund

	For	Against	Abstained	Absent
Joyce Calvert	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
Shayne Buchanan	x			
	5	0	0	0

To enter into Executive Session for the purpose of discussing negotiations concerning employees and representatives of employee groups, specifically for the purpose of discussing possible amendments to, and terms and conditions of, a collective bargaining agreement with the Fraternal Order of Police, Lodge 133, pursuant to 25 O.S. § 307(B)(2) (Open Meeting Act).

Recessed into Executive Session at 6:59 p.m.

CARRIED.

- 6) Discussion and possible action to reconvene in Regular Session.
(Joyce G. Calvert, Mayor)

Moved by Jacqueline Triplett-Lund, seconded by Tim Fox

	For	Against	Abstained	Absent
Joyce Calvert	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
Shayne Buchanan	x			
	5	0	0	0

To reconvene into Regular Session.

CARRIED.

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City Council Regular Meeting - 16 Jun 2025 Minutes Attachment

City Council Regular Meeting
June 2, 2025

- L) Adjournment**
The meeting was adjourned at 8:02 p.m.

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To: Honorable Mayor and City Council

From: Joshua M. Brannon, Finance Director

Date: June 16, 2025

Re: Renewal of Property, General Liability, and Workers' Compensation Insurance for FY 2025-2026

Background:

The current policies for Property, General Liability, and Workers' Compensation insurance expire on June 30, 2025. Oklahoma Municipal Assurance Group (OMAG) is asking for the renewal of the following:

Plan	FY25-26 Renewal	FY24-25 Premium	% Change	Comments
Municipal Property Protection	\$166,169	\$136,936	21%	Standard rate increase + 5% replacement cost inflation guard
Municipal Liability Protection	\$178,519	\$130,704	37%	4 additional vehicles + standard rate increase + high loss ratio (70%+)
Workers' Compensation	\$308,392	\$251,392	23%	Increased payroll costs + standard rate increase

Staff Recommendation:

Staff recommends renewal of all OMAG insurance policies for FY 2025-2026.

Attachments:

OMAG renewal invoices

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brabst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

City Council Regular Meeting - 16 Jun 2025 Minutes Attachment



3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

Date of Invoice: 5/5/2025

INVOICE

Mail To: City of Glenpool 12205 S. Yukon Ave. Glenpool, Oklahoma 74033	Insured: City of Glenpool Policy No.: GLA140047309 Policy Type: General Liability/Auto Effective Date: 7/1/2025 Expiration Date: 7/1/2026
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Inst. No.	Date	Transaction Type	Amount	Running Total
1	7/1/2025	Renewal	\$44,629.75	\$44,629.75
			Current Amount Due	\$44,629.75
Total Policy Balance Before Payment: \$178,519.00			Payment Due By	7/1/2025

**Thank you for your business. If you have questions about your account,
please call 1-800-234-9461 or 405-657-1400.**

If not paid within 45 days of due date, policy will be cancelled.

If you are interested in being able to make this payment via ACH, please contact Matt Jacobson at (405) 657-1429.

Detach along the perforation above. Keep top portion for your records. Return bottom portion with your remittance.

Policy No.: GLA140047309	Amount Due: \$44,629.75
Insured: City of Glenpool	Payment Due By: 7/1/2025

PLEASE REMIT PAYMENT TO:

OMAG
P.O. Box 3091
Edmond, OK 73083

City Council Regular Meeting - 16 Jun 2025 Minutes Attachment



3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

Date of Invoice: 5/8/2025

INVOICE

Mail To: City of Glenpool 12205 S. Yukon Ave. Glenpool, Oklahoma 74033	Insured: City of Glenpool Policy No.: PRO140044409 Policy Type: Property Effective Date: 7/1/2025 Expiration Date: 7/1/2026
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Inst. No.	Date	Transaction Type	Amount	Running Total
1	7/1/2025	Renewal	\$41,542.25	\$41,542.25
			Current Amount Due	\$41,542.25
Total Policy Balance Before Payment: \$166,169.00			Payment Due By	7/1/2025

**Thank you for your business. If you have questions about your account,
please call 1-800-234-9461 or 405-657-1400.**

If not paid within 45 days of due date, policy will be cancelled.

If you are interested in being able to make this payment via ACH, please contact Matt Jacobson at (405) 657-1429.

Detach along the perforation above. Keep top portion for your records. Return bottom portion with your remittance.

Policy No.: PRO140044409	Amount Due: \$41,542.25
Insured: City of Glenpool	Payment Due By: 7/1/2025

PLEASE REMIT PAYMENT TO:

OMAG
P.O. Box 3091
Edmond, OK 73083

City Council Regular Meeting - 16 Jun 2025 Minutes Attachment



3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

Date of Invoice: 6/2/2025

INVOICE-Workers' Compensation Standard Plan

Mail To: City of Glenpool 12205 S. Yukon Ave. Glenpool, OK 74033	Insured: City of Glenpool Policy No.: WCV140012409 Effective Date: 7/1/2025 Expiration Date: 7/1/2026
---	--

Inst. No.	Date	Transaction Type	Amount
1	7/1/2025	Renewal	\$77,098.00

Standard Plan Premium: 270,519.00 OMAG Admin. Fee: 37,873.00 Total Premium: 308,392.00 Total Policy Balance Before Payment: \$308,392.00	Current Amount Due: \$77,098.00 Payment Due By: 7/1/2025
--	---

**Thank you for your business. If you have questions about your account, please
call 1-800-234-9461 or 405-657-1400.**

Detach along the perforation below. Keep top portion for your records.

Return bottom portion with your remittance.

Policy Number: WCV140012409 Insured Name: City of Glenpool Invoice Number: 28167	Amount Due: \$77,098.00 Payment Due By: 7/1/2025
--	---

PLEASE REMIT PAYMENT TO:
OMAG
P. O. Box 3091
Edmond, OK 73083



To: Mayor and Council

From: Jesse Hale, Public Works Director

Date: June 16, 2025

Re: To approve, amend, or deny the User Agreement for Kone Headz for FY25-26

Background:

The City of Glenpool has leased the concession facility located at Black Gold Park to Kayla Randall dba Kone Headz Inc. since January 2025. The proposed User Agreement is an extension of that agreement.

Kayla Randall has agreed to the renewal terms and conditions and have supplied copies of their current insurance coverage as a listed condition with the Agreement. If approved the term of the agreement shall be a full one year running from July 1, 2025- June 30, 2026. Ms. Randall will pay a rental fee of \$300 per month they occupy the space full time (May – August), for a total of \$1200 per fiscal year.

Recommendation:

Staff recommends approval of the User Agreement with Kone Headz Inc. for FY25-26.

Attachments:

- Proposed Kone Headz Inc. Lease Agreement
- Certificate of Liability Insurance
- Food Employee Permit

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4
Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large
David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk
www.glenpoolonline.com

**Lease Agreement: City of Glenpool/Black Gold Park Concession Facility / City
Kayla Randall – Kone Headz /User
TERM: July 1, 2025 through June 30, 2026**

LEASE AGREEMENT

This Agreement ("**Agreement**") is made and entered into, and shall be deemed effective, as of the date executed by all undersigned parties, City being the City of Glenpool, a municipal corporation, ("**City**") and User being Kayla Randall, of Sapulpa, Oklahoma, as sole proprietor and doing business as "Koneheadz" (the "**User**").

A. City is the owner of certain real property commonly described as **Black Gold Park**, located in the City of Glenpool, County of Tulsa, State of Oklahoma and more particularly the concession stand located on Black Gold Park at 305 W. 144th Street, Glenpool, OK 74033 (the "**Premises**").

B. User desires to lease the Premises, subject to terms and conditions set forth below, for the primary purpose of making a concession stand available to residents of the City of Glenpool, their guests, and others who may visit Black Gold Park.

C. For valuable consideration recited in this Agreement, the receipt and sufficiency of which are hereby acknowledged, City and User agree as follows:

Section 1. Basic Information: In addition to any terms that may be defined elsewhere in this Agreement, the following terms have the following meaning:

a) Premises: Black Gold Park Concession Stand at 305 W. 144th Street, Glenpool, OK 74033, together with adjacent restrooms and unlimited usage of the adjacent parking lot

b) City: City of Glenpool

c) City's Address: 12205 S. Yukon Avenue, Glenpool, OK 74033

Attn: Mr. David Tillotson

Telephone: 918-322-5409

Email: dtillotson@cityofglenpool.com

d) User: Kayla Randall

e) User's Address for Notice Purposes:

620 South Apple Street, Sapulpa, OK 74066

Telephone: 918-310-0029

Email: K.randall0105@gmail.com

- f) Term: July 1, 2025 through June 30, 2026
- g) Rent: User shall pay rent to the City for the use of the Premises of \$300.00 per month for the months of July, August, May, and June during the term of this Agreement for a total of \$1200.00.
- h) Renewal Terms: This Agreement may be renewed for one or more consecutive annual periods following the Expiration Date, subject to negotiations of the parties with no obligation created by this Agreement.

Section 2. Right of Entry; Purpose. User shall have the unrestricted right to enter the Premises during the Term of the Lease for the purposes of:

- a) Offering for sale shaved ice products, chips, sodas, and sundry small, packaged food items;
- b) Producing and offering for sale the products of a hot dog machine, nacho maker, popcorn popper, ice machine, and soft drink dispenser;
- c) Utilizing the functions of an on-site refrigerator, sink, and other such equipment, machinery or fixtures commonly and reasonably understood to be consistent with the operation of a concession stand and with offering for sale to the public snack food items and soft drinks;
- d) Maintaining the cleanliness and ensuring the operating order of all fixtures in the adjacent restrooms, provided that City shall be responsible for all capital repairs; and
- e) Upkeep of adjacent grounds, to include the removal of all litter generated by operation of the Premises, in the parking lot and grassy areas, provided that the City shall be responsible for maintaining the surface and striping of the parking lot.

Items (a) through (e) shall be referred to collectively as “**Operations.**”

Section 3. Other Obligations of User. It shall be the duty of the User to:

- a) Maintain the concession stand within the standards of all applicable health and safety codes, whether city, county, state or federal.
- b) Obtain and maintain in good standing all applicable business licenses, food handler permits, sales tax registration and any other lawfully required conditions of operation, whether city, county or state.

- c) Maintain the operating hours of 9:00 a.m. to 9:00 p.m., seven days a week, provided that User may, upon notice to the City, amend such operating hours in ways that are consistent with the season, academic year and other conditions affecting volume of sales, provided that such hours shall be no earlier than 8:00 a.m. and no later than 11:00 p.m. on any date, unless User requests and City grants special exception for designated events.
- d) Conform all signage to the City of Glenpool Zoning Code, Sign Ordinance, provided that no signage shall be installed in a way that would cause damage to any surface if removed.
- e) Hold City harmless for any claims, liabilities, or damages attributable directly to Operations of the User, as described in section 2 above.

Section 4. Obligations of City. It shall be the duty of the City to:

- a) Perform all mowing, snow removal, and other similar grounds maintenance of the Premises.
- b) Provide all capital repairs and upgrades as well as install any permanent fixtures.
- c) Provide water and electric utilities without cost to the User.
- d) Provide police protection of the Premises and surrounding areas, to include, in particular, the skateboard arena.
- e) Hold User harmless for any claims, liabilities, or damages attributable directly to negligent or intentional actions of the City or of park patrons to the extent that User is without fault.

Section 5. Insurance, Indemnification and Release of Claims

- a) Prior Submission of Insurance Compliance. User shall arrange for certificates of insurance and endorsements to be submitted to the City Attorney for approval prior to allowing any person to commence work or engage in any Operations under this Agreement.
- b) Scope. Events within the scope of this provision include without limitation:
 - Failure by User to perform any of the terms or conditions of this Agreement;
 - Any injury or damage happening on or about the Premises;
 - Failure to comply with any law of any governmental authority; or
 - Any mechanic's lien or security interest filed against equipment, materials, or alterations of buildings or improvements that belong to City.

c) Minimum Amounts. User shall obtain and maintain insurance in no less than the following amounts and in terms no more restrictive than the following:

General Liability Insurance covering all Premises and activities. The applicable limit of liability shall not be less than One Million Dollars (\$1,000,000.00) per claimant, One Million Dollars (\$1,000,000.00) annual aggregate; and

Worker's Compensation Insurance Coverage in compliance with the Worker's Compensation Laws of the State of Oklahoma, to the extent required.

d) City as Additional Insured. User shall include the City of Glenpool, its officials, representatives, agents and employees as additional insured on all required insurance policies.

e) Notice of Insurance Cancellation. Such coverage shall not be canceled or materially changed without giving City at least thirty (30) days' prior written notification. The insurer shall have no recourse against City for payment of any insurance premium. Any insurance benefit protecting City against any loss relating to or arising out of the subject of this Agreement shall be made payable solely to City.

f) Indemnification. User shall indemnify, defend, and hold harmless the City, its officers, agents, representatives, volunteers, and employees against any and all liabilities, damages, injuries (including death), property damage (including loss of use), claims, liens, judgments, costs, expenses, suit, actions, or proceeding of any nature whatsoever, including reasonable attorney fees, by reason of or arising out of any act, omission, negligence or misconduct of User or of any of its employees, guests, invitees, representatives, officers, agents, or contractors or subcontractors in performing or failing to perform any of its obligations under this Agreement. This indemnification provision shall exclude only such actions as arise directly and solely out of negligence or willful misconduct of City or any of its officers, agents, representatives, volunteers and employees, and in accordance with the terms, conditions and exceptions provided by the Oklahoma Governmental Tort Claims Act.

g) Defense Against Liability Claims. During those times that User is in control of the Premises, City shall not be liable for any injury or damages to any property or to any person using the Premises nor for damage to any property of User. In the event that any suit based upon such a claim, action, liability, loss, costs, expenses and damages is brought against City, User shall defend the same at its sole cost and expense; *provided that*, City retains the right to participate in said suit if any principle of governmental or public law is involved. If a final judgment is rendered against City or any of its officers, agents, and employees, or jointly against City and User and/or their respective officers, agents, and employees, User shall satisfy such judgment in its entirety.

h) **Limitation of Liability.** User acknowledges and agrees that it shall be responsible for any damages occurring to the demised Premises that are directly attributable to deliberate or negligent acts of User or any of its employees, or by the general public during User's hours of operation. User shall not be responsible for damages or vandalism occurring while User is not using the Premises or attributable to the acts of persons beyond User's power to control.

Section 6. Option to Renew. City and User shall have the option, but not the obligation, to renew the term of this Agreement each successive operating season based on circumstances prevailing at that time.

Section 7. City's Right of Access. City shall have an unrestricted right to enter the Premises at its sole discretion, provided that City shall make a good faith effort to time and sequence any such access in such a manner as to be minimally disruptive of User's Operations.

Section 8. Termination. This Agreement may be terminated without any penalty or further liability in the following ways:

- a) On thirty days' written notice by either party;
- b) On default of any covenant or term hereof by either party;
- c) Immediately upon notice by City if User does not obtain or maintain any license, permit or other governmental approval necessary to its Operations;
- d) If the Premises are or become unusable for the intended purpose of operating User's business, with or without fault of either party;
- e) Expiration of the current term.

No later than thirty days after the termination of this Agreement, User will remove its personal property and fixtures and restore the Premises to their condition as of the Commencement Date, reasonable wear and tear excepted.

Section 9. Damage. If any portion of the Premises necessary for User's Operations is damaged during the Term of this Lease, other than by causes attributable to User, City will repair or rebuild such portion of the Premises to substantially the condition in which such portion was immediately prior to such damage. If the Premises are damaged to the extent that it would take, in City's reasonable judgment, more than thirty days to repair, then User may opt to terminate this Agreement without liability.

Section 10. Exclusivity of Lease. City shall not lease, license, or otherwise enter into any agreement with any party other than User for the use or occupancy of the Premises during the Term of this Agreement.

Section 11. Utilities. City will provide, at no cost to User, all utilities required by User's Operations so long as such use is within the scope of this Agreement.

Section 12. Successors and Assigns. User shall not enter into any assignment, transfer or sublease of the Premises or of any interest in its Operations without the written consent of the City.

Section 13. Complete Agreement. This Agreement contains all agreements, promises, and understandings between City and User and no other agreements, promises, or understandings shall or will be binding on either City or User. Any addition, variation, or modification to this Agreement shall be void and ineffective unless in writing and signed by the undersigned parties.

Section 14. Notices. All notices and other communications required or permitted under this Agreement may be oral or in writing, unless a writing is expressly required by any provision of this Agreement, and shall be given either in person, by telephone, by electronic transmission or by United States regular mail, addressed to the party for whom it is intended at its address set forth in Section 1. Either party may, by similar notice, change the address to which future notices or other communications shall be sent.

Section 15. Recording Not Required. City and User agree that this Agreement shall not be recorded in the Tulsa County land records or elsewhere.

City Council Regular Meeting - 16 Jun 2025 Minutes Attachment

IN WITNESS WHEREOF, the parties hereto have set their hand and affixed their respective seals on the day and year below written, the latter of which being the Commencement Date.

CITY: City of Glenpool

Jacqueline Triplett- Lund, Vice Mayor

Date

Attest:

Lesli Smith, City Clerk

Date

Approved as to Form:

City Attorney

Date

USER: Business Name "Koneheadz"

Kayla Randall, Proprietor

Date

City Council Regular Meeting - 16 Jun 2025 Minutes Attachment

ACKNOWLEDGMENT

STATE OF OKLAHOMA)
) SS.
COUNTY OF TULSA)

On this the ____ day of _____, 2025, personally appeared before me Kayla Randall, to me known or satisfactorily proven to be the User described in, and who executed, the foregoing Lease Agreement, and each acknowledged that he/she is duly authorized to sign such Lease Agreement and that he/she signed the same as his/her free and voluntary act and deed, for the uses and purposes stated therein.

GIVEN under my hand and seal

Notary Public

My commission expires:

Attachments:

- Insurance certificate in compliance with Section 5 of this Lease Agreement
- Copies of all required food handler permits



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/26/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marvin Manns 259 E. 141 St Glenpool OK 74033		CONTACT NAME: Marvin Manns PHONE (A/C, No, Ext): 918-995-2552 FAX (A/C, No): E-MAIL: marvin.manns.dhn8@statefarm.com ADDRESS:	
INSURED KONEHEADZ LLC 620 S APPLE ST SAPULPA OK 740664612		INSURER(S) AFFORDING COVERAGE INSURER A: State Farm Fire and Casualty Company NAIC # 25143 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:			
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☒ LOC OTHER:	N	N	96-GB-0592-5	02/26/2025	02/26/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPIOP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	N	36-2EAE	02/26/2025	02/26/2026
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)							

CERTIFICATE HOLDER 	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE This form was system-generated on 02/26/2025
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ACORD 25 (2016/03)

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1001486 2005 155279 205 01-19-2023

Food Employee Permit

		
Food Employee Permit		
(signature)		
KAYLA RANDALL		
	Valid from 07/31/2023 to 07/31/2026	
Health Officer Tulsa Health Department	1450K0087BW01R26	



TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: DUY NGUYEN, CITY PLANNER

DATE: JUNE 16, 2025

ITEM: PUD 45 (HOUSLEY) (GZA-312)

REQUEST: A PROPOSED PLANNED UNIT DEVELOPMENT (PUD 45) FOR AN INDUSTRIAL BUSINESS PARK

APPLICANT: DAVID MEEK, HOUSLEY GROUP, INC.

LOCATION: THE SUBJECT SITE IS LOCATED AT 1077 WEST 161ST STREET SOUTH, GLENPOOL, OK, 74033

ZONING: IL (LIGHT MANUFACTURING RESEARCH AND DEVELOPMENT)

COMP PLAN: LIGHT INDUSTRIAL

APPLICANT REP: JUSTIN DEBRUIN, WALLACE DESIGN COLLECTIVE, PC

BACKGROUND

The application under consideration is a Planned Unit Development (PUD 45) (GZA-312) for a 14.63-acre commercial site. The subject site is located at 1077 West 161st Street South. The site is zoned IL (Light Manufacturing Research and Development), and the Comprehensive Plan designation is Light Industrial. The property is unplatted, vacant, and undeveloped.

The table below illustrates the Zoning and land use of properties adjacent to the subject site:

SURROUNDING ZONING / LAND USES

	Zoning	Land Use
North	AG (Agricultural)	Vacant Undeveloped
South	RE (Residential Estate)	Single-Family Residence
East	AG (Agricultural)	Vacant Undeveloped & Indoor Sports Recreation
West	AG (Agricultural)	Vacant Undeveloped

PROJECT DESCRIPTION

The Housley Planned Unit Development (PUD 45) proposes the creation of an industrial business park designed with enhanced standards for outdoor storage. The development will be subdivided into three industrial lots (see attached concept plan), each zoned for IL (Light Manufacturing, Research, and Development) uses. The Housley Group intends to occupy the northern lot with an office and warehouse

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

*Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4
Tim Fox, Ward 1; Chris Brabst, Ward 2; Shayne Buchanan, At-Large
David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk
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facility that includes screened outdoor storage for construction vehicles, equipment, and materials. Similar light industrial uses are anticipated for the remaining two lots.

The PUD includes specific requirements for outdoor storage areas. While gravel surfacing is permitted, all storage areas must be fully screened, incorporate dust control measures, and include additional landscaping.

ANALYSIS

Planned Unit Development (PUD 45) permits outdoor storage, which is otherwise prohibited in the IL (Light Manufacturing Research and Development) zoning district. PUD 45 also establishes specific regulations for outdoor storage, including dust control measures and screening requirements. The proposed regulations are as follows:

- *The storage area(s) shall be screened with at least 80% opaque screening, attached to the outward facing side of the fence. The fence screening will be heavy duty edge binding and double grommets. Screening will be maintained and repairs or replacements will be completed, as needed.*
- *The parking and storage of fleet vehicles is only permitted on a hard surfaced area.*
- *The outdoor storage of materials and products shall not be greater than 12'.*
- *The parking and storage of equipment and materials is permitted on chemically treated gravel storage areas.*
- *Gravel storage areas must be chemically treated as needed to control dust and shall be maintained dust-free.*
- *Outdoor storage shall be allowed in an area greater than that of the first floor of buildings on the lot.*

Planned Unit Developments (PUDs) are intended to achieve a higher standard of design than what is typically required under conventional zoning. While the proposed guidelines for this PUD address elements such as dust control and visual screening, further measures are necessary to ensure consistent implementation of screening standards. To reinforce these expectations, all outdoor storage areas must be fully enclosed by an opaque fence. An opaque fence is defined as nontransparent and providing 100% visual screening. Suitable materials include solid wood, metal, or masonry. Chain-link fencing with privacy slats or fabric coverings does not meet this requirement. In addition, landscaping shall be integrated with the fence design to help soften its height and appearance.

Permitted Uses

All uses permitted by right, by Limited Use, and by Specific Use Permit within the IL, Light Manufacturing Research and Development, Zoning district, as per the City of Glenpool Zoning Code. All uses are subject to the provisions of the City of Glenpool Zoning Code. In addition to the uses permitted in the IL Zoning district, "Contractor Yard" shall be included and defined as follows:

Contractor Yard – A lot or portion of a lot or parcel used for outdoor storage and maintenance of construction equipment and other materials and facilities customarily required in the building trade by a construction contractor.

Platting and Site Plan

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

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David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Leslie Smith City Clerk

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Platting and Site Plan approval are required and will comply with the City of Glenpool Code of Ordinances. All Plats and Site Plans must be reviewed by the Glenpool Technical Advisory Committee. No building permit shall be issued for any building within the PUD until a Detailed Site Plan has been submitted to and approved by the City of Glenpool. Approved Final Plat, Site Plan and all Oklahoma Department of Environmental Quality (ODEQ) permits and documents are required prior to the issuance of a building permit.

Utilities and Drainage

The development will be supported by city water, individual septic systems, and a shared stormwater detention pond to manage runoff from the site.

Parking, Access, and Traffic Circulation

Parking requirements must comply with the City of Glenpool City Code of Ordinances. All parking areas and access drives must be paved with a dust-free, all-weather surface. Storage of vehicles, materials, supplies, and equipment is strictly prohibited on required parking spaces.

Two (2) private access drives will serve the development via West 161st Street South. The western access drive will serve the north lot and southwest lot, while the eastern drive will provide access to both southern lots. Access to private drives be shared between the subject lots. The property will have 484.58' of frontage on West 161st Street South.

Private drives will be built to City of Glenpool standards. Any private drives and gates shall be designed according to the Fire Code adopted by the City of Glenpool and approved by the Glenpool Fire Department.

TAC

The Technical Advisory Committee (TAC) reviewed the Planned Unit Development on April 25, 2025. There are no additional comments.

PLANNING COMMISSION ACTION:

The Planning Commission public hearing on the proposed Planned Unit Development (PUD 45) application was held on Monday, May 12, 2025. After deliberating, the Planning Commission on a 3-0 vote recommended that the City Council approve the Planned Unit Development (PUD 45) application with the conditions for screening of outdoor storage areas presented by staff and the flexibility to explore landscaping options during the site plan review process.

STAFF RECOMMENDATION:

The current IL (Light Manufacturing, Research, and Development) zoning district does not permit outdoor storage of equipment, materials, or vehicles. The applicant, Housley Group, is proposing a Planned Unit Development (PUD) to allow deviations from the standard IL zoning. The proposed deviations include:

- Allowing outdoor storage (Contractor's Yard) as a permitted use.
- Requiring at least 80% opaque screening for outdoor storage areas.

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- Permitting the parking and storage of equipment and materials on chemically treated gravel surfaces.

Planned Unit Developments are intended to promote a higher standard of design and development than traditional, straight zoning. Staff finds that the proposed PUD generally meets the City of Glenpool's requirements and development standards. The use of chemically treated gravel for parking and storage is considered acceptable. However, to better align with the intent of the City's screening regulations, staff recommends the following additional conditions:

- Storage areas shall be fully enclosed with an opaque fence. An opaque fence is defined as nontransparent and providing 100% visual screening.
- Acceptable materials for opaque fencing include solid wood, metal, or masonry walls. Chain-link fence covered with screening material, such as slats or fabric coverings, does not satisfy the opaque screening fence requirement.
- The opaque fence shall incorporate landscaping to soften the overall height and appearance. Landscaping options will be discussed during the site plan review.

During the public hearing the applicant stated that they are in agreement and accepts the additional conditions as presented by staff. Staff recommends the City Council affirm the Planning Commission action and recommendation by taking the following actions:

1. Approve the Planned Unit Development (PUD 45) as recommended by staff; and
2. Adopt Ordinance No. 827

ATTACHMENTS:

1. Aerial Photo
2. Zoning Map
3. Comprehensive Plan Map
4. Application
5. PUD 45 Document
6. Ordinance No. 827

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

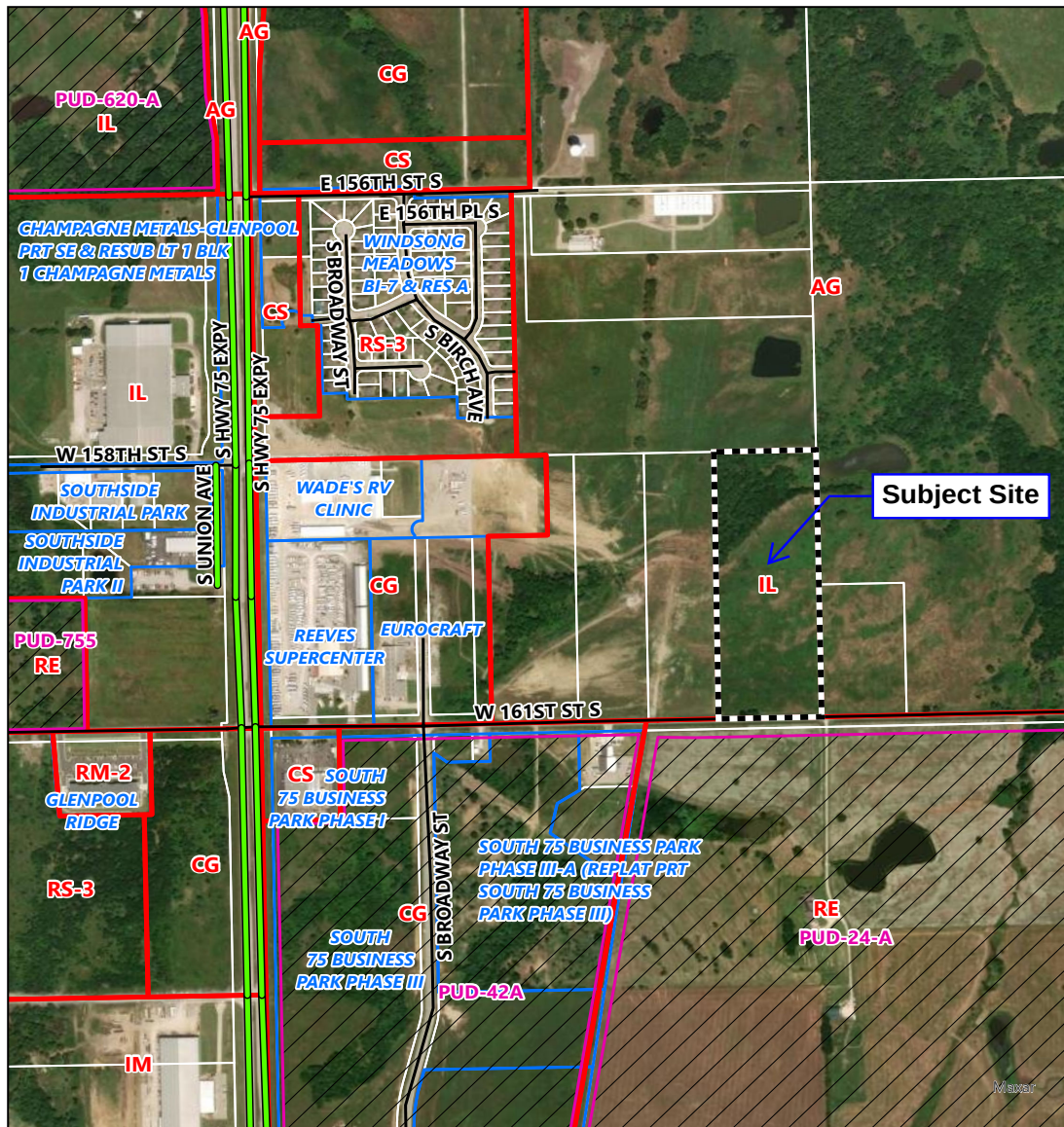
Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brabst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

Aerial Photo



Planned Unit Development (PUD 45)

PUD 45 proposes an industrial business park.
 Applicant: David Meek, Housley Group, Inc.
 Subject Property: Located at 1077 West 161st Street South
 Current Zoning: IL (Light Manufacturing Research and Development)

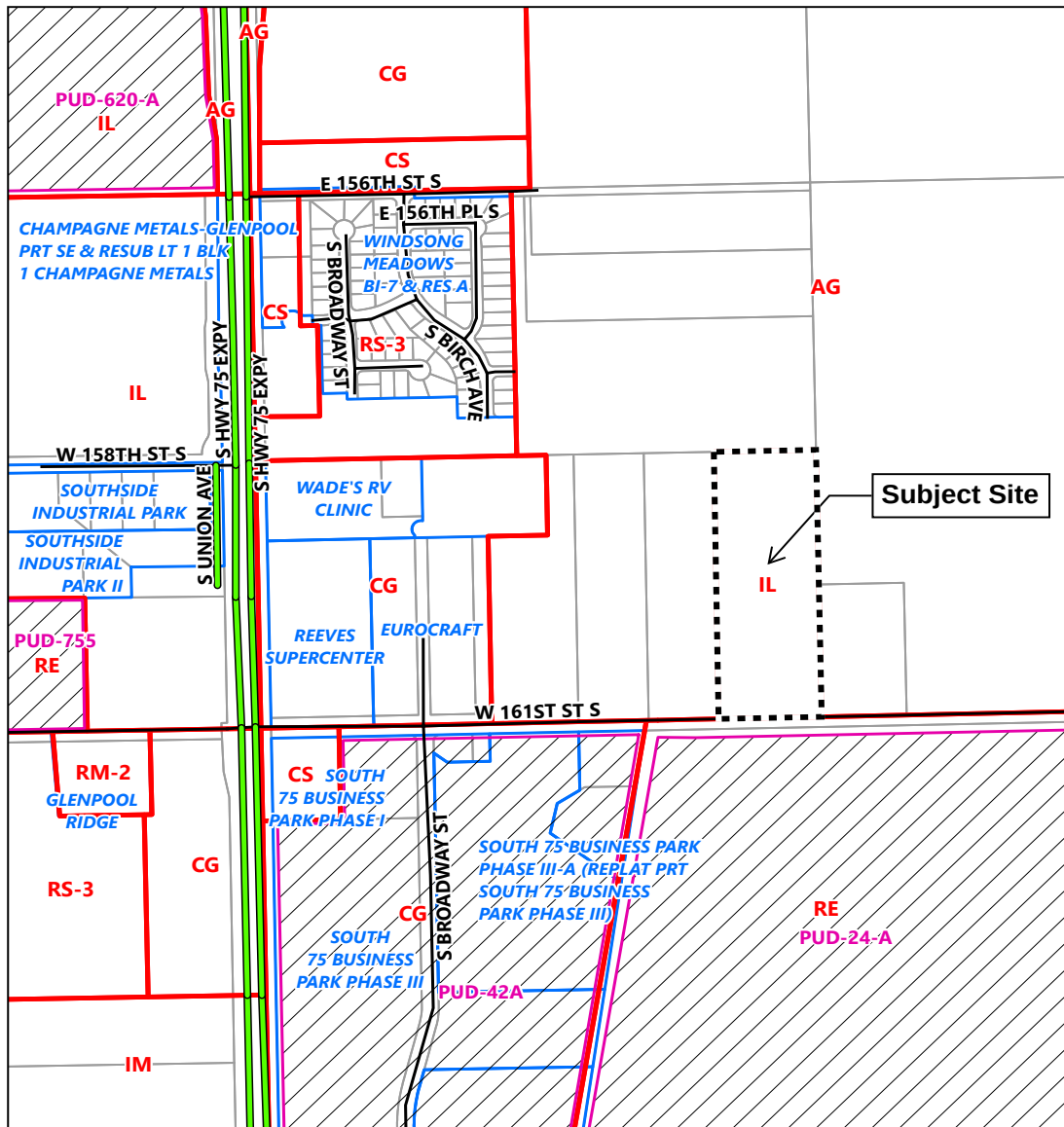
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Legend

- Highways
- Streets
- Subject Site
- Zoning
- PUDs
- Subdivisions
- Parcels



Zoning Map



Planned Unit Development (PUD 45)

PUD 45 proposes an industrial business park.
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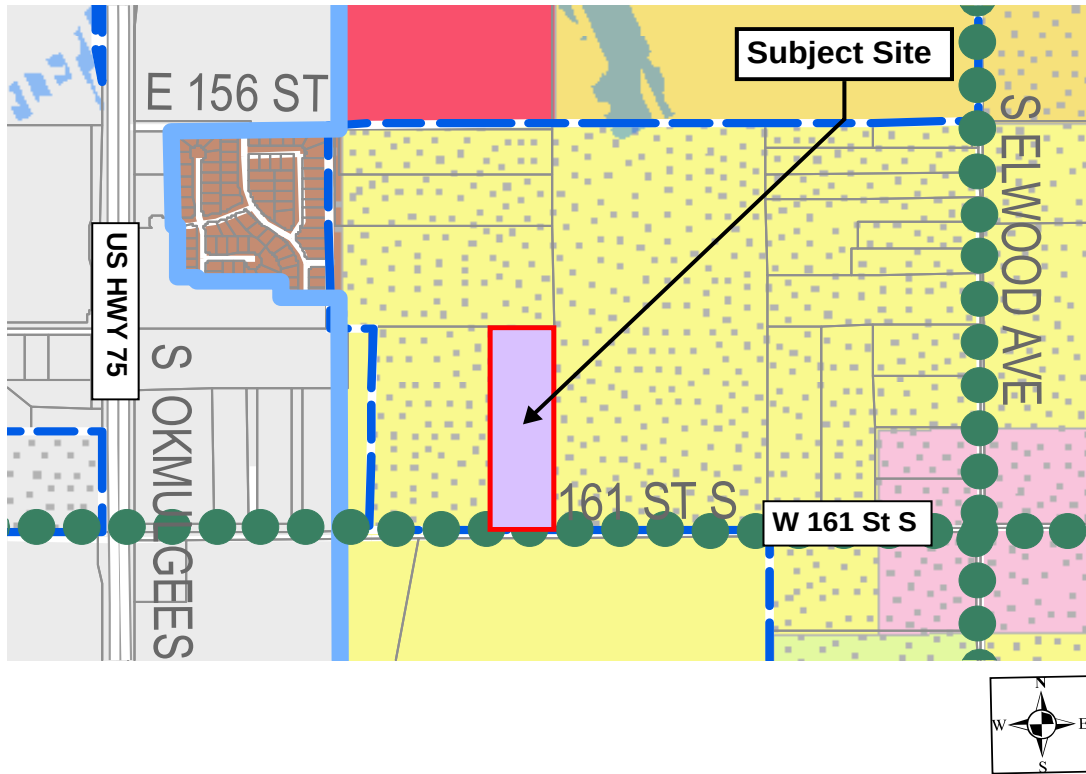
Feet 0 200 400 800

Legend

- Highways
- Streets
- Subject Site
- Zoning
- PUDs
- Subdivisions
- Parcels



Comprehensive Plan Map



Glenpool, Oklahoma Comprehensive Plan Map Legend

Land Use

- Rural
- Parks and Recreational Open Space
- Estate Residential
- Suburban Residential
- General Residential
- Neighborhood Conservation
- Attached Residential
- Multi-Family Residential
- Suburban Commercial

- General Commercial
- Industrial Light
- Industrial Medium

Districts

- Special District 1: Old Towne District
- Special District 2
- Special District 3
- Special District 5: Central Business District
- Special District 6

Corridors

- S.H. 67 Corridor (Former Special District 4)
- U.S. 75 Corridor

Note: See Plan text for more background and policy direction for future land use in Corridor and Special District areas.

- Primary/Secondary Arterial
- Glenpool Annexation Fence Line
- Glenpool Corporate Limits
- Parcel Boundary
- 100-Year Flood Zone/Floodway

**ADOPTED
11/14/2017**

Application

City Council Regular Meeting - 16 Jun 2025 Minutes Attachment



RECEIVED: _____

TAC CONFERENCE: _____

PC HEARING: _____

APPLICATION FOR PUD MAJOR AMENDMENT

DETERMINATION OF MAJOR AMENDMENTS. In reaching a determination as to whether a change is minor and may be approved by the City Planner or is a major modification requiring Planning Commission review and recommendation and Council approval, the following criteria shall be used:

1. Any increase in intensity of use is a major amendment.
2. Any increase in total usable floor area, the total number of dwelling or lodging units, or the amount of outdoor area devoted to a use is a major amendment.
3. Any change that necessitates an increase of 10 percent or more in the number of parking spaces required is a major amendment.
4. Any structural alteration that significantly affects the basic size, form, style, and location of a building, particularly in relation to sensitive uses, is a major amendment.
5. Any reduction in the amount of open space or buffer yard, or any change in the location or characteristics of open space that, in judgment of the City Planner, diminishes their value added to the PUD is a major amendment.
6. Any change in use from one use group to another is a major amendment; and
7. Any proposed amendment of an approved PUD Development Plan for which the final plat has been approved, released and recorded shall be deemed a Major PUD Amendment.

REVIEW CRITERIA The review criteria for any Major PUD Amendment shall be the same as that used in the original review and approval of the PUD. The City is not obligated to amend the PUD but may consider an amendment if the original spirit and intent of the PUD is not adversely affected.

AMENDMENTS TO AN APPROVED PUD When a PUD has completed the entire zoning and platting processes and is recorded, the amendment process will typically require a revised FDP and an amended Final Plat, provided that the spirit and intent of the revised PUD is similar to the original PUD.

I, the undersigned applicant, certify information contained within this application is true and correct.

APPLICANT SIGNATURE: Justin Detreant DATE: 3/27/25

PROPERTY OWNER SIGNATURE: Daniel J. Meek DATE: 3/27/25

THE CITY OF GLENPOOL PLANNING COMMISSION MEETS AT 6:00 PM ON THE 2ND (SECOND) MONDAY OF EVERY MONTH, BE SURE TO CHECK THE OFFICIAL MEETING CALENDAR TO CONFIRM (MEETINGS ARE SOMETIMES SHIFTED TO ACCOMMODATE CITY RECOGNIZED HOLIDAYS).

MEETING ARE HELD AT THE GLENPOOL CITY HALL, COUNCIL CHAMBERS ON THE 3RD FLOOR, 12205 S. YUKON AVENUE, GLENPOOL, OK 74033

FOR ADDITIONAL INFORMATION, PLEASE CALL THE CITY OF GLENPOOL COMMUNITY DEVELOPMENT DEPARTMENT AT 918-209-4610 OR VISIT THE CITY'S WEBSITE:

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APPLICATION FOR PUD MAJOR AMENDMENT SUBMITTAL CHECKLIST

ITEM NO.	APPLICANT INITIAL	COG INITIAL	SUBMITTAL MATERIALS
1	JB		COMPLETED APPLICATION
2	JB		LIST OF PROPERTY OWNERS WITHIN 300 FOOT RADIUS OF OUTER BOUNDARIES OF SUBJECT SITE, AS WELL AS 2 COPIES OF ADDRESSED ADHESIVE ENVELOPE LABELS FOR SUCH PROPERTY OWNERS AS LISTED IN OFFICE OF COUNTY CLERK COMPILED BY FULLY BONDED ABSTRACT AND TITLE COMPANY
4	JB		PROCESSING FEE (\$250) + SIGN FEE (\$50.00) + (\$2.00) FOR EACH REQUIRED PUBLIC HEARING NOTICE. ¹
5	JB		REVISED ☐ CONCEPT ☐ PRELIMINARY OR ☒ FINAL DEVELOPMENT PLAN
6	JB		REVISED ☐ SKETCH PLAT ☒ PRELIMINARY PLAT OR ☐ FINAL PLAT APPLICATION SUBMITTED CONCURRENTLY
7	JB		APPLICANT PROPOSING TO AMEND AN APPROVED CDP, PDP, OR FDP SHALL FILE AN APPLICATION AND PLANS THAT CLEARLY DEPICT THE AREAS TO BE AMENDED, BOTH AS THEY WERE ORIGINALLY APPROVED AND AS THEY ARE PROPOSED TO BE REVISED. SEE PAGE 4-6 FOR UNIQUE SUBMITTAL REQUIREMENTS
8	JB		IF PROPERTY IS NOT PLATTED, ATTACH LEGAL DESCRIPTION (8.5 X 11 AND ELECTRONIC: WORD.DOC OR PDF)

A. APPLICANT

NAME: Justin DeBruin
 ADDRESS: Wallace Design Collective, PC
 CITY: Tulsa STATE: OK ZIP CODE: 74103
 PHONE: 918-584-5858 EMAIL: justin.debruin@wallace.design

B. PROPERTY OWNER

SAME AS APPLICANT: YES: ☐ NO: ☒
 NAME: David Meek
 ADDRESS: Housley Communications Inc San Angelo
 CITY: San Angelo STATE: TX ZIP CODE: 76903
 PHONE: 432-770-5533 EMAIL: dmeek@housleygroup.com

¹ Rezone application requires public hearing notice be published in newspaper of general circulation; Tulsa World will contact applicants, to collect publication fee prior to publication, failure to pay could result in delay of public hearing.

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C. SITE INFORMATION

PUD NO.: pending PRESENT USE: vacant
COMPREHENSIVE PLAN DESIGNATION: Res.
PARCEL NO. 97223722341010 PARCEL NO. _____
PARCEL NO. _____ PARCEL NO. _____

D. MAJOR AMENDMENT | RATIONALE FOR THE REVISION SHALL BE PROVIDED

WHY IS THE REVISION BEING PROPOSED?

Please see attached Development Statement.

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1. CONCEPTUAL DEVELOPMENT PLAN (CDP) FOR A PUD.

SUBMITTAL REQUIREMENTS.

CDP shall provide the information set out in Chapter 3, Subchapter 4, Planned Unit Developments, and the following additional information:

1. Existing and proposed land uses, their relationship to each other, and to surrounding uses. This plan may take the form of a "bubble" map that shows proposed use types in an approximate fashion, including tentative circulation diagrams and anticipated buffers or screening.
2. A map depicting physiographic information for the subject property such as soil types, topography and any severe slopes, geology, vegetation, flood plain boundaries and the location and availability of water and sanitary sewer services.
3. A written narrative that includes:
 - a. The approximate number of acres of each type of land use.
 - b. The character, density, and intensity of dwellings, structures, and uses on each section of the PUD.
 - c. Justification for the proposed uses, density and/or intensity in relation to existing or proposed surrounding uses.
 - d. Proposed phasing of the development, if any, and a general indication of the expected development schedule.
 - e. General discussion of the anticipated impacts that build-out may have on community facilities and the measures necessary to address those impacts.

EFFECT OF CDP PROCESS.

City staff will not approve or deny any CDP, but will offer comments and recommendations to address the review criteria in Subsection E above, to facilitate the preparation of a Preliminary Development Plan as set out in Section 11-9-10, below. Completion of the CDP process shall not provide any vesting for the development or obligate the City to approve a Preliminary or Final Development Plan when each is submitted.

2. PRELIMINARY DEVELOPMENT PLAN (PDP) FOR A PUD.

The purpose of a PDP is to provide a detailed site layout for the proposed PUD. Like a Preliminary Plat prior to a Final Plat, PDP approval provides the basis for approval of a Final Development Plan.

SUBMITTAL REQUIREMENTS. A PDP application shall include the following information:

1. Proposed building envelopes, common open areas, public uses, amenities and common use facilities to be dedicated to the City or reserved in common ownership.
2. Approximate locations of all buildings, structures, and improvements, and open space around buildings and structures.

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3. A written statement describing the proposed PUD character, to justify the creation of the PUD, and further narrative to elaborate on the overall design style, colors, materials, and sign program for the PUD, which may be accompanied by conceptual elevations or renderings.
4. Plans, reports, and diagrams that include:
 - a. Proposed off-street parking and loading areas.
 - b. A circulation plan showing the proposed car, truck, bicycle, and pedestrian networks and their relationship with existing or proposed streets.
 - c. Any special engineering features, such as, but not limited to, stormwater detention areas, drainage plan, utility plan and traffic control improvements.
 - d. Designation of any improvements to be dedicated to, or accepted by, the City.
 - e. Proposed open space, buffering, perimeter design treatments and amenity plans.
5. A development schedule indicating:
 - a. The approximate date when construction of the project is expected to commence.
 - b. The phases in which the project will be built and the approximate sequence and timing of when the public improvements, landscaping, buffering, and amenities are proposed to begin and be completed in conjunction with the phasing schedule.
 - c. Anticipated development rates per year in terms of acres, number of residential units, square footage of nonresidential floor area, or similar quantitative measures.
 - d. The location and area of common open spaces that will be provided at each stage.
6. Legal agreements, provisions, and/or covenants and restrictions to govern the use and maintenance of common areas.
7. The names and addresses of all property owners within 300 feet of the PUD boundary.

EFFECT OF PDP DECISION.

Following the approval of a PDP, the applicant may submit an application for a Final Development Plan and for a Preliminary or a Final Plat.

An approved PDP may be finalized by more than one FDP and Final Plat.

If the PDP is denied, the applicant may submit an amended PDP addressing the issues central to the denial of the PDP. Such a submittal will not be considered a substantially similar application.

3. FINAL DEVELOPMENT PLAN (FDP) FOR A PUD.

The purpose of an FDP is to finalize the approval of the PUD and provide documentation for the recordation of a Final Plat(s) to be submitted to complete the development of the PUD.

SUBMITTAL REQUIREMENTS. An FDP application shall include the following additional information:

1. All materials and information required for a Final Plat.
2. A list of all conditions of approval of the PDP and a statement of how each condition was addressed on the FDP.

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3. All of the items required for a site plan as set out in Appendix A, Site Plan Submittal Requirements, and the following information pertinent to the PUD:
 - a. The approved specific density, including the specific densities assigned to individual phases in a phased PUD.
 - b. Required setbacks along all street frontages and any build-to lines or other special building setback or spacing provisions within the interior of the development.
 - c. A list of all approved and specifically excluded uses, including the areas in which such uses are allowed or excluded. All uses shall be classified as provided in this Title, or, if alternative classifications are used, they shall be defined and justified.
 - d. A final narrative describing all aspects of the final PUD, to be incorporated by reference, along with the FDP, into the ordinance establishing the PUD district.
 - e. Proposed building footprints, or envelopes, for all buildings and major structures, excluding single-family dwellings
 - f. Sidewalks, pedestrian ways, trails, and associated structures.
 - g. Drainage facilities and stormwater best management practice improvements.
 - h. Open space and other amenities.
 - i. Major utility locations and easements.
 - j. All other improvements that reflect significant aspects of the approval of the PUD.
 - k. A development schedule for all private and commonly owned site improvements, including, but not limited to, circulation networks, curbs and gutters, signage and street and trail lighting.

EFFECT OF APPROVAL.

1. Upon approval of the FDP, a Final Plat and all related agreements shall be executed and shall be recorded by the County Clerk of Tulsa County.
2. Applications involving site plans, Zoning Clearance Permits, and building permits, consistent with the FDP, may then be filed, approved, and permits issued to implement the FDP.
3. Any property owner association created to administer the common land in the PUD shall be incorporated.

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SPECIAL CERTIFICATE

The TULSA ABSTRACT & TITLE COMPANY, a duly qualified and bonded abstract Company within and for the County of Tulsa, State of Oklahoma, does hereby certify:

There is shown herein a true and correct list of owners of record:

A 300 foot Radius surrounding a tract of land described as follows:

~ See attached Exhibit "A" for Legal Description ~

As shown by the current years tax rolls as the date of this certificate in the office of the County Treasurer within and for Tulsa County, Oklahoma

AND

That said list also shows the last GRANTEES of record in the Office of the County Clerk within and for Tulsa County, State of Oklahoma.

ADDRESSES given in this report are not certified to.

This certificate certifies to Tulsa County Treasurer 2024 Tax Rolls and last Grantees of record of the Tulsa County Clerk as of **December 26, 2024 at 7:59 A.M.**

IN WITNESS WHEREOF, the TULSA ABSTRACT & TITLE COMPANY has caused these presents to be signed, and its corporate seal to be affixed this **8th day of January, 2025.**

TULSA ABSTRACT & TITLE COMPANY

By


Vice-President

No. 517898



517898

EXHIBIT "A"
LEGAL DESCRIPTION

A tract of land in the **South Half of the Southwest Quarter (S/2 SW/4) of Section Twenty-three (23), Township Seventeen (17) North, Range Twelve (12) East** of the Indian Base and Meridian, Tulsa County, State of Oklahoma, according to the U.S. Government Survey thereof, being more particularly described as follows:

BEGINNING at the South Quarter corner (SE/4 SW/4) of said Section Twenty-three (23); Thence South 88°47'33" West along the South line of said Southwest Quarter (SW/4) a distance of 484.58 feet; Thence North 01°09'04" West a distance of 1320.03 feet; Thence North 89°52'09" East to a point on the East line of the Southwest Quarter (SW/4); Thence South along the East line of the Southwest Quarter (SW/4) to the POINT OF BEGINNING.



Names and Addresses

Housley Communications, Inc.
3550 South Bryant Boulevard
San Angelo, TX 76903

Wade T. Reeves Living Trust
16059 South Highway 75
Glenpool, OK 74033-5252

Glenpool Industrial Authority
12205 South Yukon Avenue
Glenpool, OK 74033-6635

Hye-Sain Trust
C/O Becky D. Hye and
Kathi D. Sain, Trustees
5716 East 72nd Court
Tulsa, OK 74136-7251

Edward H. Rucker Living Trust-1
P.O. Box 1450
Glenpool, OK 74033-1450

City of Glenpool
12205 South Yukon Avenue
Glenpool, OK 74033-6635

Legal Description

Beginning SE/C SW, W484.58' N1230.03' E to
point on E/L SW, S to POB,
23-17-12

Beginning 484.58'W SE/C SW, W330' N1320.04'
E331.35' S1320.03' to POB,
23-17-12

S/2 NE SW
and
Beginning NW/C S/2 NE NW, W30' N620' W60'
S1280' E90' N660' to POB,
23-17-12

W/2 SE,
Less S653.40' W400',
23-17-12

W/2 NE
and
NW,
Less W5.70 acres for road
and Less Beginning 43.25'E NW/C SW NW, E660'
S330' W660' N330' to POB,
and Less 45.75'E NW/C NW, E1769.32' SWly
2680.09' W1330.03' N1000.20' E660' N330' W660'
N1312.85' to POB,
and Less N50' for road,
26-17-12

N50' NW
and
N50' W/2 NE,
Less W45.75' NW for road,
26-17-12



**PUD 45
Document**

Design Guidelines for Housley Planned Unit Development

PUD - 45

May 08, 2025

Submitted to:

The City of Glenpool, Oklahoma

On Behalf of:



3550 South Bryant Boulevard
San Angelo, TX 76903

APPLICANT:



wallace
design
collective

wallace design collective, pc
structural • civil • landscape • survey
123 north martin luther king jr. boulevard
tulsa, oklahoma 74103
918.584.5858 • 800.364.5858
wallace.design

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May 08, 2025 | [Housley PUD](#) | 1

I. LEGAL DESCRIPTION

The entirety of this property consists of 14.63 acres located east of South Union Avenue and north of West 161st Street South in Glenpool, Oklahoma. The associated address is 1077 West 161st Street South and the property is more particularly described within the following statement:

A TRACT OF LAND IN THE SOUTH HALF OF THE SOUTHWEST QUARTER (S/2 SW/4) OF SECTION TWENTY-THREE (23), TOWNSHIP SEVENTEEN (17) NORTH, RANGE, TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTH QUARTER CORNER (SE/4 SW/4) OF SAID SECTION TWENTY-THREE (23); THENCE SOUTH 88°47'33" WEST ALONG THE SOUTH LINE OF SAID SOUTHWEST QUARTER (SW/4) A DISTANCE OF 484.58 FEET; THENCE NORTH 01°09'04" WEST A DISTANCE OF 1320.03 FEET; THENCE NORTH 89°52'09" EAST TO A POINT ON THE EAST LINE OF THE SOUTHWEST QUARTER (SW/4); THENCE SOUTH ALONG THE EAST LINE OF THE SOUTHWEST QUARTER (SW/4) TO THE POINT OF BEGINNING.

II. DEVELOPMENT CONCEPT

Housley PUD is comprised of 14.63 acres of land north of West 161st Street South and east of South Union Avenue. Currently, the property is vacant, with a stream flowing west to east along the northern side of the site. This land was previously annexed into the City of Glenpool and rezoned to Light Manufacturing, Research and Development (IL), a designation that aligns with the surrounding development patterns along Highway 75 and W. 161st St. S. Notable neighboring businesses include Quality Heating, Cooling, Plumbing & Electric directly to the south, Wade's RV and Eurocraft – Granite & Marble to the west, and a basketball training facility to the east.

The design of the Housley PUD involves subdividing the property into three (3) distinct lots, each subject to industrial-compliant land uses. The one addition will be "Contractor Yard", which will be further defined in Section III. The applicant, Housley Group, plans to utilize the larger northern lot for an office / warehouse facility with Contractor Yard allowance, which will be screened in accordance with the standards specified in Section VI.

Housley Group was founded in 1980, are based out of San Angelo, TX, and currently provide a wide range of construction services. Examples of these services include, but are not limited to, telecommunications construction, engineering & project management, buried service wire, and water, sewer, & storm drainage. The average daily expectation would be the use of a portion of the building as office / warehousing space for contractors with complementary parking and storage of construction vehicles, equipment, and materials.

While similar uses are expected for the remaining two (2) lots, the permitted uses in Section III will determine the allowed uses. Regarding utilities, each lot will be connected to city water, while separate septic systems will be designed for each lot. Additionally, a stormwater detention pond will be provided to manage runoff for all three (3) lots.

May 08, 2025 | [Housley PUD](#) | 2

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III. DEVELOPMENT STANDARDS

Land Area	14.63 acres	637,282.80 sf
-----------	-------------	---------------

PERMITTED USES:

All uses permitted by right, by Limited Use, and by Specific Use Permit within the IL, Light Manufacturing Research and Development, zoning district, as per the City of Glenpool Zoning Code. All uses are subject to the provisions of this PUD and the City of Glenpool Zoning Code. In addition, "Contractor Yard" shall be included and defined as follows:

Contractor Yard – A lot or portion of a lot or parcel used for outdoor storage and maintenance of construction equipment and other materials and facilities customarily required in the building trade by a construction contractor.

MINIMUM LOT WIDTH: 150 FT

MINIMUM LOT AREA: N/A

MAXIMUM BUILDING HEIGHT: N/A

MINIMUM SETBACK REQUIREMENTS:

Front Yard	
Abutting W. 161 st St. S.	50'
Not abutting W. 161 st St. S.	25'
Side Yard	
abutting AG / Residential	75'
Abutting Commercial / Industrial	0'
Rear Yard (when abutting AG / Residential)	75'

SIGNS:

Signage will be in conformance with the City of Glenpool Zoning Code.

IV. ACCESS AND TRAFFIC CIRCULATION

Two (2) private access drives will serve the development via West 161st Street South. The western access drive will serve the north lot and southwest lot, while the eastern drive will provide access to both southern lots. Access to private drives be shared between the subject lots. The property will have 484.58' of frontage on West 161st Street South.

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City Council Regular Meeting - 16 Jun 2025 Minutes Attachment

Private drives will be built to City of Glenpool standards. Any private drives and gates shall be designed according to the Fire Code adopted by the City of Glenpool and be approved by the Glenpool Fire Department.

V. PARKING REQUIREMENTS

Parking requirements must comply with the City of Glenpool City Code of Ordinances. All parking areas and access drives must be paved with a dust-free, all-weather surface. Storage of vehicles, materials, supplies, and equipment are strictly prohibited on required parking spaces.

VI. LANDSCAPE, SCREENING, AND OUTDOOR STORAGE

Landscaping and open space will be provided per the requirements of the City of Glenpool Zoning Code. This will include a 10' landscaped area along the frontage of West 161st Street South amounting to 15% of the street yard and a buffer along the east and west boundary line where fencing is not provided. The northern side of this development maintains a natural, vegetated buffer that will serve as a buffer to adjacent properties.

Outdoor storage of materials of products may be allowed on a gravel surface with the following conditions:

- The storage area(s) shall be screened with at least 80% opaque screening, attached to the outward facing side of the fence. The fence screening will be heavy duty edge binding and double grommited. Screening will be maintained and repairs or replacements will be completed, as needed.
- The parking and storage of fleet vehicles is only permitted on a hard surfaced area.
- The outdoor storage of materials and products shall not be greater than 12'.
- The parking and storage of equipment and materials is permitted on chemically treated gravel storage areas.
- Gravel storage areas must be chemically treated as needed to control dust and shall be maintained dust free.
- Outdoor storage shall be allowed in an area greater than that of the first floor of buildings on the lot.

VII. TOPOGRAPHY, UTILITIES, AND DRAINAGE

Housley Development is an undeveloped property with a jurisdictional stream running along the northern side of the site, which serves as the primary drainage point. Stormwater detention will be managed by an on-site detention pond located to the south of the stream, within the northern portion of the developable area. This pond will be designed to accommodate the detention needs of all three (3) lots, with stormwater being channeled / piped directly to the pond.

Water service will be provided by the City through the existing 12-inch gravity main, which will be extended east along W. 161st St. S. to serve the property. From there, a 6-inch line will extend into the property on the east side and loop back to the main line on the west. Due to the distance between the

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existing public sewer and the subject property, each lot will be equipped with a private sewer system, which will require permitting from the Oklahoma Department of Environmental Quality (ODEQ). The existing and proposed utilities are depicted in Exhibit D attached herewith.

VIII. EXISTING ZONING AND LAND USE

The property is currently zoned Light Manufacturing Research and Development (IL) and the city's Comprehensive Plan designates the future land use as Industrial Light (IL). The adjacent zoning districts include Agricultural (AG) to the east, west and north and Residential Estate (RE) to the south. The existing land uses are comprised of mostly undeveloped areas, a heating, plumbing & electric company and a single-family house to the south, and a basketball training facility to the east. Commercial General (CG) and IL zoning district are in close proximity, along the U.S. 75 Highway corridor.

IX. PLATTING AND SITE PLAN

Platting and Site Plan approval are required and will comply with the City of Glenpool Code of Ordinances. All Plats and Site Plans must be reviewed by the Glenpool Technical Advisory Committee. No building permit shall be issued for any building within the PUD until a Detailed Site Plan has been submitted to and approved by the City of Glenpool. Approved Final Plat, Site Plan and all Oklahoma Department of Environmental Quality (ODEQ) permits and documents are required prior to the issuance of a building permit.

X. APPLICABLE STANDARDS

In addition to the standards set forth by this PUD, the development on the site must comply with the City of Glenpool Code of Ordinances and all CCRs.

XI. EXHIBITS

EXHIBIT A – CONCEPTUAL SITE PLAN

EXHIBIT B – ACCESS AND CIRCULATION PLAN

EXHIBIT C – LANDSCAPE AND SCREENING PLAN

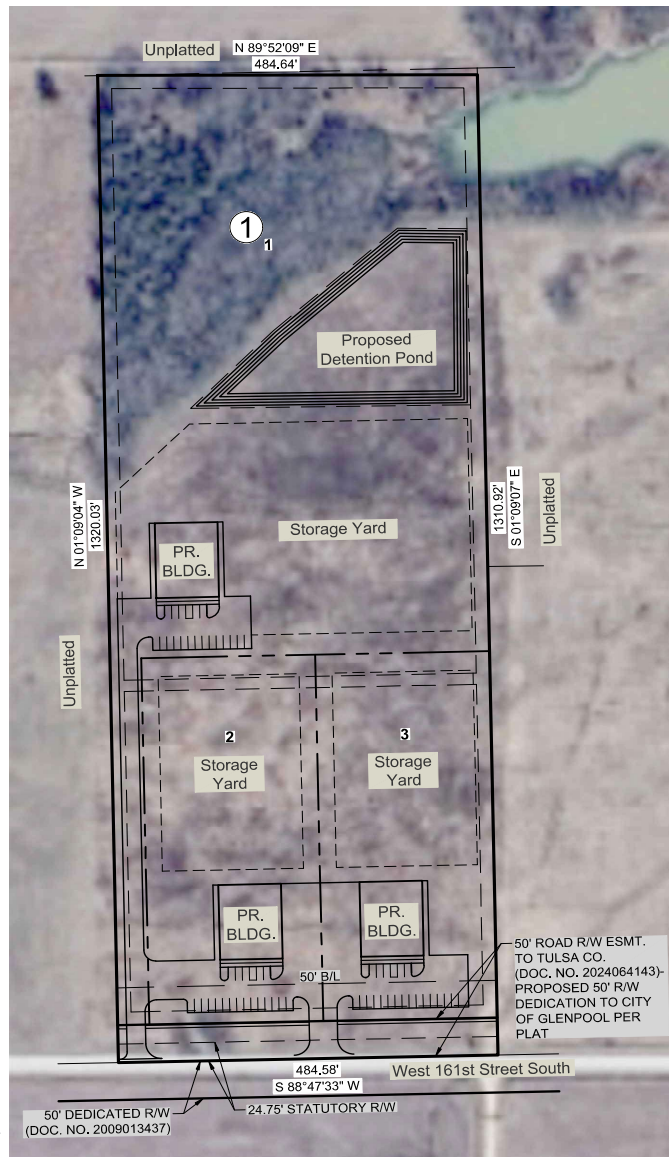
EXHIBIT D – EXISTING AND PROPOSED UTILITIES & TOPOGRAPHY

EXHIBIT E – AREA ZONING MAP

EXHIBIT F – AERIAL PHOTOGRAPHY

May 08, 2025 | [Housley PUD](#) | 5

EXHIBIT 'A'
CONCEPTUAL SITE PLAN
HOUSLEY DEVELOPMENT
PUD-45



\\nfs\env\projects\24\0408 Glenpool 10 Acre Tract\04 Production\01 Design Drawings\03 PUD\04\0408 Exhibit A-Concept Site Plan.dwg



wallace
design
collective

wallace design collective, pc
structural-civil-landscape-survey
123 north martin luther king jr. blvd.
tulsa, oklahoma 74103
918.584.5858
oklahoma.cad1460
exp: 6-30-25

Date: April 25, 2025

April 25, 2025 | Housley PUD | 6

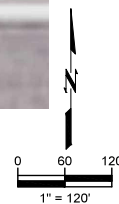
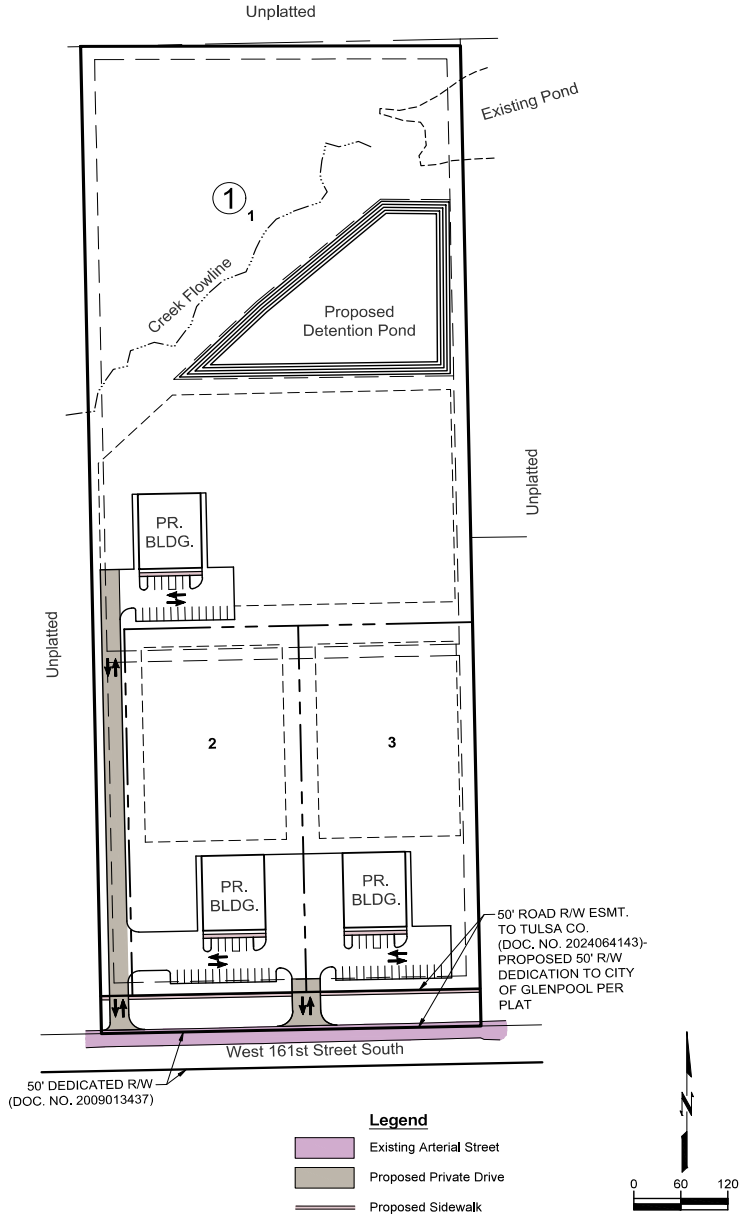


EXHIBIT 'B'
CONCEPTUAL ACCESS & CIRCULATION PLAN
HOUSLEY DEVELOPMENT
PUD-45



N:\oklahoma\projects\24\0408 Glenpool 10 Acre Tract\04 Production\01 Design Drawings\03 PUD\040408 Exhibit B-Access & Circ Plan.dwg



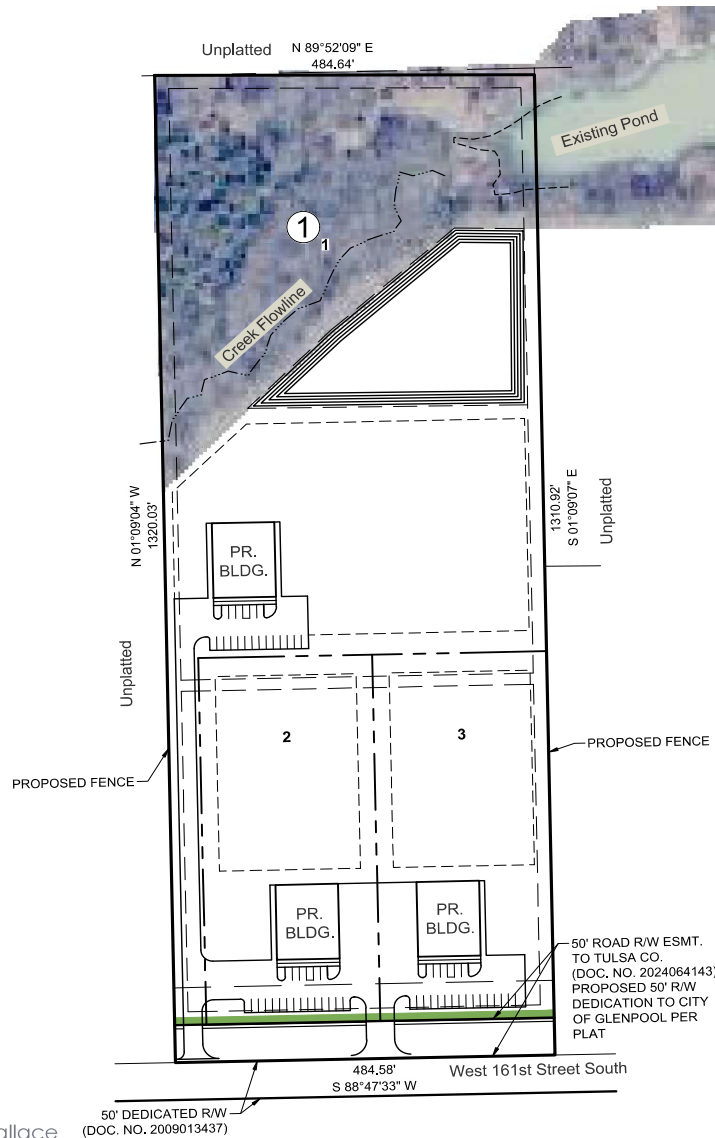
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123 north martin luther king jr. blvd.
tulsa, oklahoma 74103
918.584.5858
oklahoma cdl 1460
exp: 6-30-25

Date: April 25, 2025

April 25, 2025 | Housley PUD | 7

EXHIBIT 'C'
CONCEPTUAL LANDSCAPING & SCREENING PLAN
HOUSLEY DEVELOPMENT
PUD-45



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tulsa, oklahoma 74103
918.584.5858
oklahoma ccl1460
exp: 6-30-25

Date: April 25, 2025

Legend

10' Wide Landscape Buffer

April 25, 2025 | Housley PUD | 8

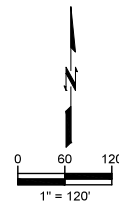
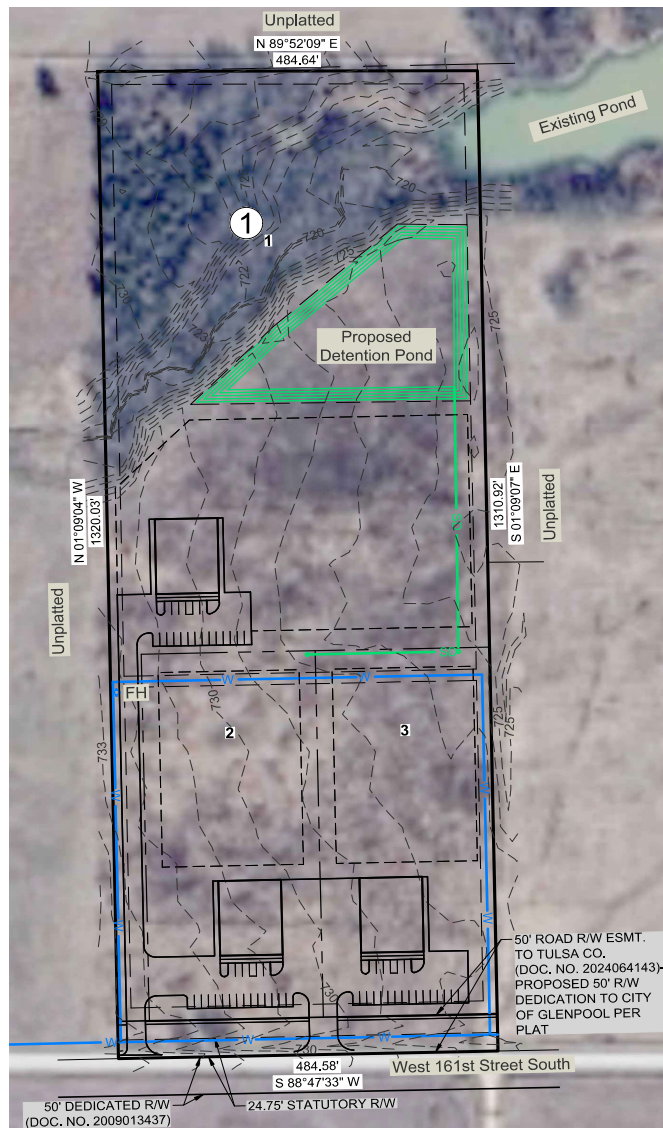


EXHIBIT 'D'
CONCEPTUAL UTILITIES & DRAINAGE PLAN
HOUSLEY DEVELOPMENT
PUD-45



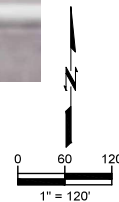
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123 north martin luther king jr. blvd.
tulsa, oklahoma 74103
918.584.5858
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exp: 6-30-25

Date: April 25, 2025

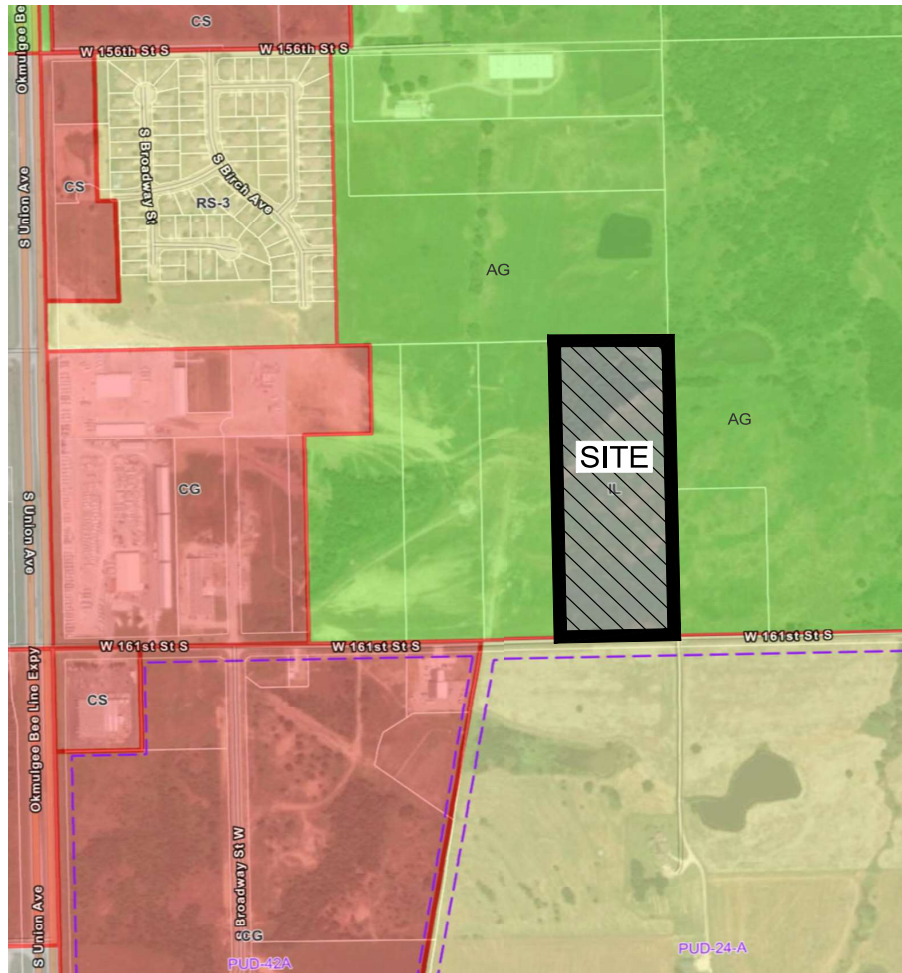
Legend

- FH Proposed Fire Hydrant
- W Proposed Water Line
- SD Proposed Storm Sewer
- Proposed Detention Pond



April 25, 2025 | Housley PUD | 9

EXHIBIT 'E'
AREA ZONING EXHIBIT
HOUSLEY DEVELOPMENT
PUD-45

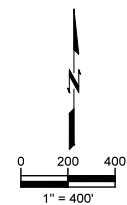


\\volkserver\projects\2024\0408 Clipped 10 Acre Tract\04 Production\03 PUD\040498 Exhibit E-Zoning Map.dwg

 **wallace
design
collective**
wallace design collective, pc
structural-civil-landscape-survey
123 north martin luther king jr. blvd.
tulsa, oklahoma 74103
918.584.5858
oklahoma.cad 1460
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Date: April 25, 2025

Zoning TulsaCo	
	Agriculture
	Commercial
	Downtown Core
	Office
	Industrial
	Public Facilities
	Flood District
	Master Planned Development
	Mixed-Use
	Residential Single-Family
	Residential Multi-Family



April 25, 2025 | Housley PUD | 10

EXHIBIT 'F'
AERIAL PHOTOGRAPHY EXHIBIT
HOUSLEY DEVELOPMENT
PUD-45



\\volkerveil\projects\2024\0498 Clipped 10 Acre Tract\04 Productions\01 Design Drawings\03 PUD\040498 Exhibit F-Aerial.dwg

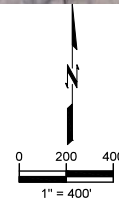


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918.584.5858
oklahoma cal 1460
exp: 6-30-25

Date: April 25, 2025

May 08, 2025 | Housley PUD | 11



Ordinance No. 827

ORDINANCE NO. 827

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF GLENPOOL, PURSUANT TO THE REQUIREMENTS OF THE ZONING CODE OF THE CITY OF GLENPOOL AS ADOPTED BY ORDINANCE NO. 746 ON NOVEMBER 14, 2017, AND CODIFIED AS TITLE 11, ZONING REGULATIONS, IN THE 2013 CITY CODE OF GLENPOOL (THE "ZONING CODE"), BY REZONING CERTAIN PROPERTY DESCRIBED HEREIN FROM IL (LIGHT MANUFACTURING RESEARCH AND DEVELOPMENT) TO PLANNED UNIT DEVELOPMENT (PUD 45), AS RECOMMENDED BY THE PLANNING COMMISSION UNDER APPLICATION NO. (GZA-312), AFTER DULY NOTICED PUBLIC HEARING ON MAY 12TH, 2025; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith

FINDINGS OF THE CITY COUNCIL:

WHEREAS, Planned Unit Development ("PUD") 45 is treated under the Zoning Code as a distinct zoning classification that combines the zoning, subdivision, and site plan processes in a manner that benefits the City by creating community character and benefits the developer by expanding development options and flexibility, and reducing uncertainty; and

WHEREAS, PUD 45 is an alternative form to standard development that include light industrial land uses, subject to the requirements of a PUD 45 zoning district approved by ordinance of the City Council; and

WHEREAS, To obtain approval of Application No. GZA-312, the applicant has submitted a concept plan and a Development Plan Text describing the development standards proposed to govern the PUD 45, and other documents to demonstrate that the development, if approved, will be of a higher quality than a standard development and will yield substantial community benefits as required by Sections 11-9-9, 11-9-10, and 11-9-11 of the Zoning Code; and

WHEREAS, The subject property is designated as Light Industrial in the Comprehensive Plan; and

WHEREAS, The developer is proposing a planned industrial development comprised of appropriate industrial uses with development standards to ensure the compatibility and design integration, as encouraged by the Zoning Code; and

WHEREAS, Implementation of this PUD 45 and the private CCRs will result in a development outcome that is superior to that possible through general zoning districts, will address the needs of the development market for greater flexibility and certainty, and will support the desire of the City to achieve the goals and objectives of the Comprehensive Plan, as provided in the Zoning Code provisions pertaining to PUDs; and

City Council Regular Meeting - 16 Jun 2025 Minutes Attachment

WHEREAS, Application No. GZA-312 has undergone rigorous staff review and the required public hearings, the result of which has led to the recommendation of the Planning Commission on May 12, 2025, and that PUD 45 is the highest and best use of the subject property and is most compatible with the spirit and intent of the 2030 Comprehensive Plan.

THEREFORE, BE IT ORDAINED by the City Council for the City of Glenpool, Oklahoma:

SECTION 1: That the zoning classification of the following described real property situated in the City of Glenpool, Tulsa County, State of Oklahoma, to wit:

A TRACT OF LAND IN THE SOUTH HALF OF THE SOUTHWEST QUARTER (S/2 SW/4) OF SECTION TWENTY-THREE (23), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTH QUARTER CORNER (SE/4 SW/4) OF SAID SECTION TWENTY-THREE (23); THENCE SOUTH 88°47'33" WEST ALONG THE SOUTH LINE OF SAID SOUTHWEST QUARTER (SW/4) A DISTANCE OF 484.58 FEET; THENCE NORTH 01°09'04" WEST A DISTANCE OF 1320.03 FEET; THENCE NORTH 89°52'09" EAST TO A POINT ON THE EAST LINE OF THE SOUTHWEST QUARTER (SW/4); THENCE SOUTH ALONG THE EAST LINE OF THE SOUTHWEST QUARTER (SW/4) TO THE POINT OF BEGINNING.

Shall be amended to Planned Unit Development (PUD 45), subject to all applicable Planned Unit Development, Zoning and Subdivision regulations; and

SECTION 2: That the approved Final Development Plan Text for PUD 45 shall be, and hereby are, incorporated by reference into this Ordinance No. 827 to govern the development of the Planned Unit Development No. PUD 45 and all related agreements and documents shall be executed and shall be recorded by the County Clerk of Tulsa County.

SECTION 3: That all ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed.

PASSED AND APPROVED by the City Council of the City of Glenpool this _____.

Joyce G. Calvert, Mayor

ATTEST:

[MUNICIPAL SEAL]

City Council Regular Meeting - 16 Jun 2025 Minutes Attachment

Lesli Smith, City Clerk

APPROVED AS TO FORM:

City Attorney

ORDINANCE NO. 827

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF GLENPOOL, PURSUANT TO THE REQUIREMENTS OF THE ZONING CODE OF THE CITY OF GLENPOOL AS ADOPTED BY ORDINANCE NO. 746 ON NOVEMBER 14, 2017, AND CODIFIED AS TITLE 11, ZONING REGULATIONS, IN THE 2013 CITY CODE OF GLENPOOL (THE "ZONING CODE"), BY REZONING CERTAIN PROPERTY DESCRIBED HEREIN FROM IL (LIGHT MANUFACTURING RESEARCH AND DEVELOPMENT) TO PLANNED UNIT DEVELOPMENT (PUD 45), AS RECOMMENDED BY THE PLANNING COMMISSION UNDER APPLICATION NO. (GZA-312), AFTER DULY NOTICED PUBLIC HEARING ON MAY 12TH, 2025; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith

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City Council Regular Meeting - 16 Jun 2025 Minutes Attachment

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BEGINNING AT THE SOUTH QUARTER CORNER (SE/4 SW/4) OF SAID SECTION TWENTY-THREE (23); THENCE SOUTH 88°47'33" WEST ALONG THE SOUTH LINE OF SAID SOUTHWEST QUARTER (SW/4) A DISTANCE OF 484.58 FEET; THENCE NORTH 01°09'04" WEST A DISTANCE OF 1320.03 FEET; THENCE NORTH 89°52'09" EAST TO A POINT ON THE EAST LINE OF THE SOUTHWEST QUARTER (SW/4); THENCE SOUTH ALONG THE EAST LINE OF THE SOUTHWEST QUARTER (SW/4) TO THE POINT OF BEGINNING.

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SECTION 3: That all ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed.

PASSED AND APPROVED by the City Council of the City of Glenpool this _____.

Jacqueline Triplett- Lund, Vice Mayor

ATTEST:

[MUNICIPAL SEAL]

City Council Regular Meeting - 16 Jun 2025 Minutes Attachment

Lesli Smith, City Clerk

APPROVED AS TO FORM:

City Attorney



TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: DUY NGUYEN, CITY PLANNER

DATE: JUNE 16, 2025

ITEM: ANNEXATION (ANX 2025-01)

REQUEST: ANNEXATION (ANX 2025-01). THE APPLICANT IS REQUESTING A 6-ACRE SITE BE ANNEXED INTO THE CITY OF GLENPOOL CORPORATE LIMITS.

APPLICANT: JEFFERY AND GAIL SELVIDGE

LOCATION: THE SUBJECT SITE IS SITUATED ON THE SOUTH SIDE OF WEST 171ST STREET SOUTH APPROXIMATELY 1,000 FEET EAST OF SOUTH 33RD WEST AVENUE.

ZONING: AG (AGRICULTURAL)

COMP PLAN: RURAL

APPLICANT REP: JEFFERY SELVIDGE

BACKGROUND

The subject site is located on the south side of West 171st Street South, approximately 1,000 feet east of South 33rd West Avenue. It comprises approximately 6 acres and is currently vacant and undeveloped. The applicant intends to use the site to access their adjacent property to the south, which is already within city limits.

SURROUNDING ZONING / COMP PLAN / LAND USES

	Zoning	Comp Plan	Land Use
North	AG (Agriculture)	Rural	Single-Family Residence
South	AG (Agricultural)	Rural	Vacant Undeveloped
East	AG (Agriculture)	Rural	Single-Family Residence
West	AG (Agriculture)	Rural	Agricultural/Horse Stable

PROJECT DESCRIPTION

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brabst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

City Council Regular Meeting - 16 Jun 2025 Minutes Attachment

This is a request to annex the site into the City's corporate limits. Under state law, annexation requires that the property abut existing city limits. The site meets this requirement, as it borders the City's corporate limits along its southern boundary.

The applicant recently purchased the subject property to provide access to their adjacent property to the south, which is already within city limits. A deed restriction on the site prohibits development for the next 10 years, limiting its use to access and utility purposes during that time. The applicant intends to combine the site with their existing property to create a parcel with proper access for their family.

ANALYSIS

The site will not be developed within the next 10 years. However, the applicant will create access to their other properties through this site. If development were to occur, Creek County Rural Water District No. 2 would serve water for this property, and the site will use a septic system. Oklahoma Department of Environmental Quality permits will be required for a septic system.

The current zoning classification is AG (Agricultural), and the Glenpool Comprehensive Plan land use designation is Rural. The annexation request will not change the zoning classification and land use designation.

TAC

The Technical Advisory Committee (TAC) reviewed the Annexation application on May 16, 2025. There are no additional comments.

PLANNING COMMISSION ACTION:

The Planning Commission public hearing on the proposed Annexation (ANX 2025-01) application was held on Monday, June 9, 2025. After deliberating, the Planning Commission on a 5-0 vote recommended that the City Council approve the Annexation (ANX 2025-01) application.

STAFF RECOMMENDATION:

Staff recommends the City Council affirm the Planning Commission action and recommendation by taking the following actions:

1. Approve the Annexation (ANX2025-01); and
2. Adopt Ordinance No. 828

ATTACHMENTS:

1. Aerial Photo
2. Zoning Map
3. Application
4. Surveys & Deed
5. Ordinance No. 828

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

Aerial Photo

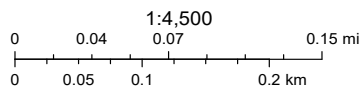


6/5/2025, 2:52:46 PM

- County Boundary
- Parcels CreekCo
- Parcels TulsaCo

- World Imagery
- Low Resolution 15m Imagery
- High Resolution 60cm Imagery

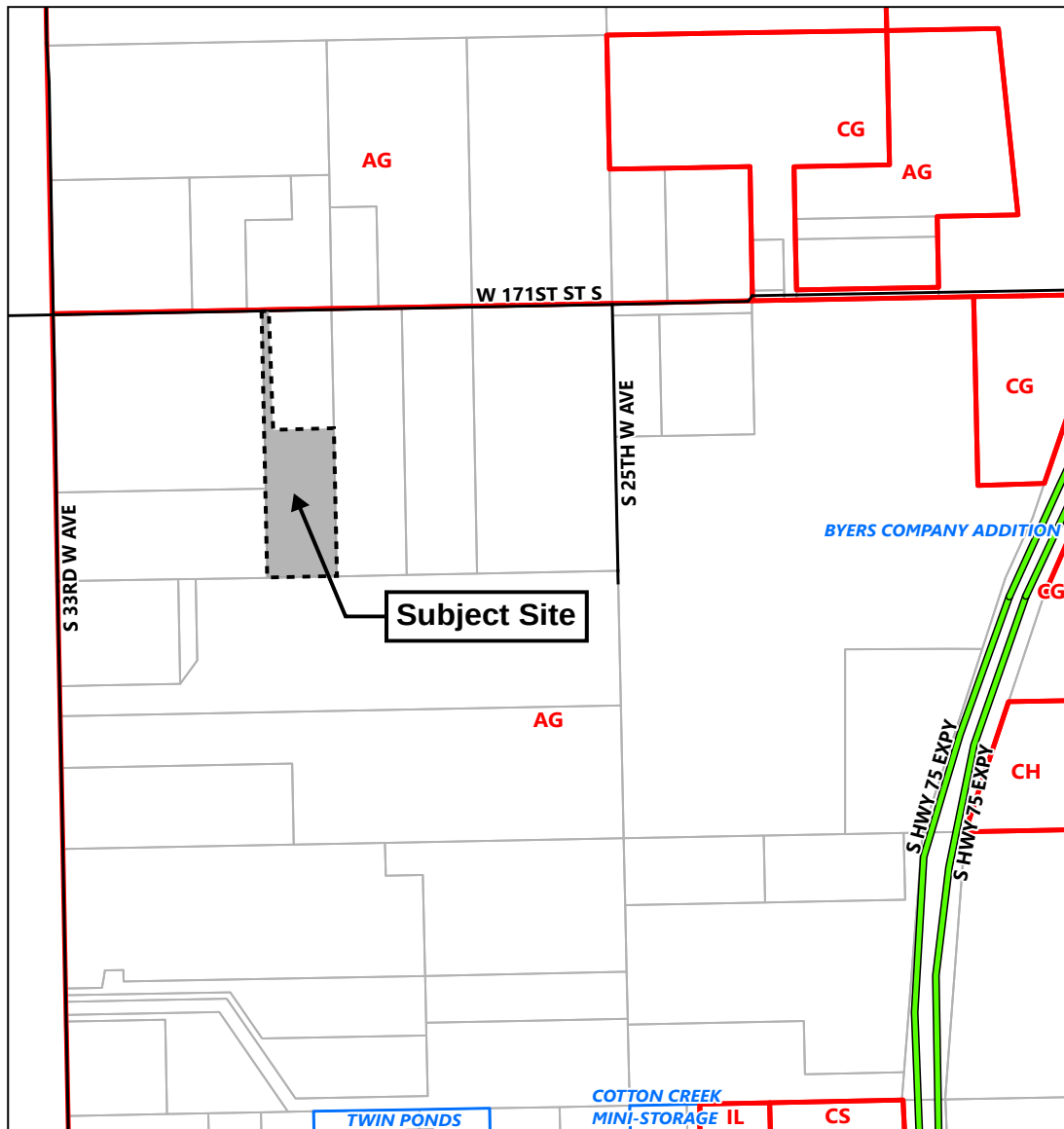
- High Resolution 30cm Imagery
- Citations
- 1.2m Resolution Metadata



Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, OpenStreetMap contributors, and the GIS User Community, Maxar

INCOG

Zoning Map



Annexation (2025-01)

Annexation request for a 6-acre site.

Applicant: Jeff Selvidge

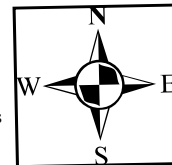
Subject Property: Located on the south side of W 171st St S, approximately a 1,000 feet east of S 33rd West Ave.

Current Zoning: AG (Agriculture) | Tulsa County

Feet 0 200 400 800

Legend

- Highways
- Streets
- Subject Site
- Zoning
- PUDs
- Subdivisions
- Parcels



Application



CITY OF GLENPOOL
REQUEST FOR ANNEXATION

APPLICANT: Jeff & Gail Selvioge 918-740-3741
Name Phone Number
17279 S. 33RD W. AVE MOUNDS, OK 74047
Address
jrs121424@gmail.com
Email Address

OWNER: Jeffery and Gail Selvioge Living Trust, dated July 1, 2016
Name Phone Number
17279 S. 33RD W. AVE MOUNDS, OK 74047
Address
jrs121424@gmail.com
Email Address

COMMON DESCRIPTION: 171st street, 1/4 mile east of 33RD W. Avenue
(Use common descriptive street name & number)

LEGAL DESCRIPTION (INCLUDING SECTION, TOWNSHIP & RANGE)

_____ The East Half of the East Half of the Northwest Quarter of the Northwest Quarter (E/2 E/2 NW/4 NW/4) of Section Thirty-four (34), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma according to the U.S. Government Survey thereof, LESS AND EXCEPT, the following tract of land:
_____ A tract of land in the East Half of the East Half of the Northwest Quarter of the Northwest Quarter (E/2 E/2 NW/4 NW/4) of Section Thirty-four (34), Township Seventeen (17) North Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma being described as follows: BEGINNING at the Northeast Corner of the E/2 of the E/2 of the NW/4 of the NW/4 of said Section 34; Thence S 01°04' 22" East along the East line of the E/2 of the E/2 of the NW/4 of the NW/4 a distance of 529.09 feet; Thence S 88°54'45" West a distance of 294.95 feet; Thence N 01°03' 44" West a distance of 529.09 feet to a point on the North line of said Section 34; Thence N 88°54'45" East along said North line a distance of 294.84 feet to the Point of Beginning.
Developed ()%
Undeveloped (100)%
Platted ()%
Unplatted ()%

City Council Regular Meeting - 16 Jun 2025 Minutes Attachment

Size of Area: 6 Acres Existing Zoning: Agricultural

Current Assessed Valuation:
Land: N/A Improvements: N/A Total: N/A

Is existing and/or anticipated development in conformance with existing zoning districts? Yes ☒ No ☐

If no, what zoning changes will be requested?

Name of company providing legal description, survey and other information:

Sandlin & Associates

Type of Development Existing: None

Type of Development Anticipated: None

Please identify existing structure/s:

None

Application Fee: \$100.00 + publication

I, Jeff & Gail Selvidge, hereby request the annexation of described property into the City of Glenpool.

Jeffery Ray Selvidge Gail Kay Selvidge
Full Legal Signature Full Legal Signature

Jeffery Ray Selvidge Gail Kay Selvidge
Name (print) Name (print)

April 17, 2025
Date Date

NOTE:

1. Application form has to be signed by existing (authorized) legal owner/s of property.
2. A pre-application meeting with city staff is required prior to application being submitted.

SPECIAL CERTIFICATE

The TULSA ABSTRACT & TITLE COMPANY, a duly qualified and bonded abstract Company within and for the County of Tulsa, State of Oklahoma, does hereby certify:

There is shown herein a true and correct list of owners of record:

A 300 foot Radius surrounding a tract of land described as follows:

~ See attached Exhibit "A" for Legal Description ~

As shown by the current years tax rolls as the date of this certificate in the office of the County Treasurer within and for Tulsa County, Oklahoma

AND

That said list also shows the last GRANTEES of record in the Office of the County Clerk within and for Tulsa County, State of Oklahoma.

ADDRESSES given in this report are not certified to.

This certificate certifies to Tulsa County Treasurer 2024 Tax Rolls and last Grantees of record of the Tulsa County Clerk as of April 9, 2025 at 7:59 A.M.

IN WITNESS WHEREOF, the TULSA ABSTRACT & TITLE COMPANY has caused these presents to be signed, and its corporate seal to be affixed this 23rd day of April, 2025.

TULSA ABSTRACT & TITLE COMPANY

By *Jocia Perry*
Vice-President

No. 519820



519820

EXHIBIT "A"
LEGAL DESCRIPTION

The East Half of the East Half of the Northwest Quarter of the Northwest Quarter (E/2 E/2 NW/4 NW/4) of Section Thirty-four (34), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma, according to the U.S. Government Survey thereof.

LESS AND EXCEPT the following tract of land:

A tract of land in the East Half of the East Half of the Northwest Quarter of the Northwest Quarter (E/2 E/2 NW/4 NW/4) of Section Thirty-four (34), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma, being described as follows:

BEGINNING at the Northeast corner of the E/2 of the E/2 of the NW/4 of the NW/4 of said Section Thirty-four (34); Thence S 01°04'22" East along the East line of the E/2 of the NW/4 of the NW/4 a distance of 529.09 feet; Thence S 88°54'45" West a distance of 294.95 feet; Thence N 01°03'44" West a distance of 529.09 feet to a point on the North line of said Section Thirty-four (34); Thence N 88°54'45" East along said North line a distance of 294.84 feet to the POINT OF BEGINNING.



Names and Addresses

Legal Description

Nikki K. Longacre
3102 West 171st Street
Glenpool, OK 74033

NW NW NW
and
W/2 NE NW NW
and
N220' SW NW NW
and
N220' W/2 SE NW NW,
34-17-12

Deborah J. Huston and
Beverly Huston
2918 West 171st Street South
Glenpool, OK 74033-5005

Part E/2 E/2 NW NW,
Beginning NE/C S529.09' W294.95' N529.09'
E294.84' to POB,
34-17-12

Jeffrey R. & Gail K. Selvidge Trust
17279 South 33rd West Avenue
Mounds, OK 74047-4760

Part W/2 NW,
Beginning 651.52'E NW/C S/2 NW, E1990.01'
S664.57 W2642.08' N147.09' W568.67' NE140.87'
N402.57' to POB,
34-17-12
and
E/2 E/2 NW NW,
Less Beginning NE/C S529.09' W294.95' N529.09'
E294.84' to POB,
34-17-12

Gary Jones and
Jaden Jones
12305 South 18th Street East
Jenks, OK 74037-3758

W/2 W/2 NE NW,
34-17-12

Shaun Michael James and
Melissa James
3011 West 171st Street South
Glenpool, OK 74033-5004

Part of SW SW,
Beginning 660.8'E SW/C SW SW, N660.72'
E475.3' S215' W215' S445.72' W260.3' to POB,
27-17-12

Callie Ann Gudgel Trust
3001 West 171st Street South
Glenpool, OK 74033

SE SW SW,
Less Beginning 660.8'E SW/C SW, N660.72'
E475.3' S215' W215' S445.72' W260.3' to POB,
27-17-12



City Council Regular Meeting - 16 Jun 2025 Minutes Attachment

Bill Gilbert and
Tammy Gilbert
1111 North Moccasin Street
Sapulpa, OK 74066

W220' S500' SE SW,
27-17-12

Lynn Loebner Revocable Trust
1415 South Guthrie
Tulsa, OK 74119

SW NW NW,
Less N220'
and
W/2 SE NW NW,
Less N220',
34-17-12

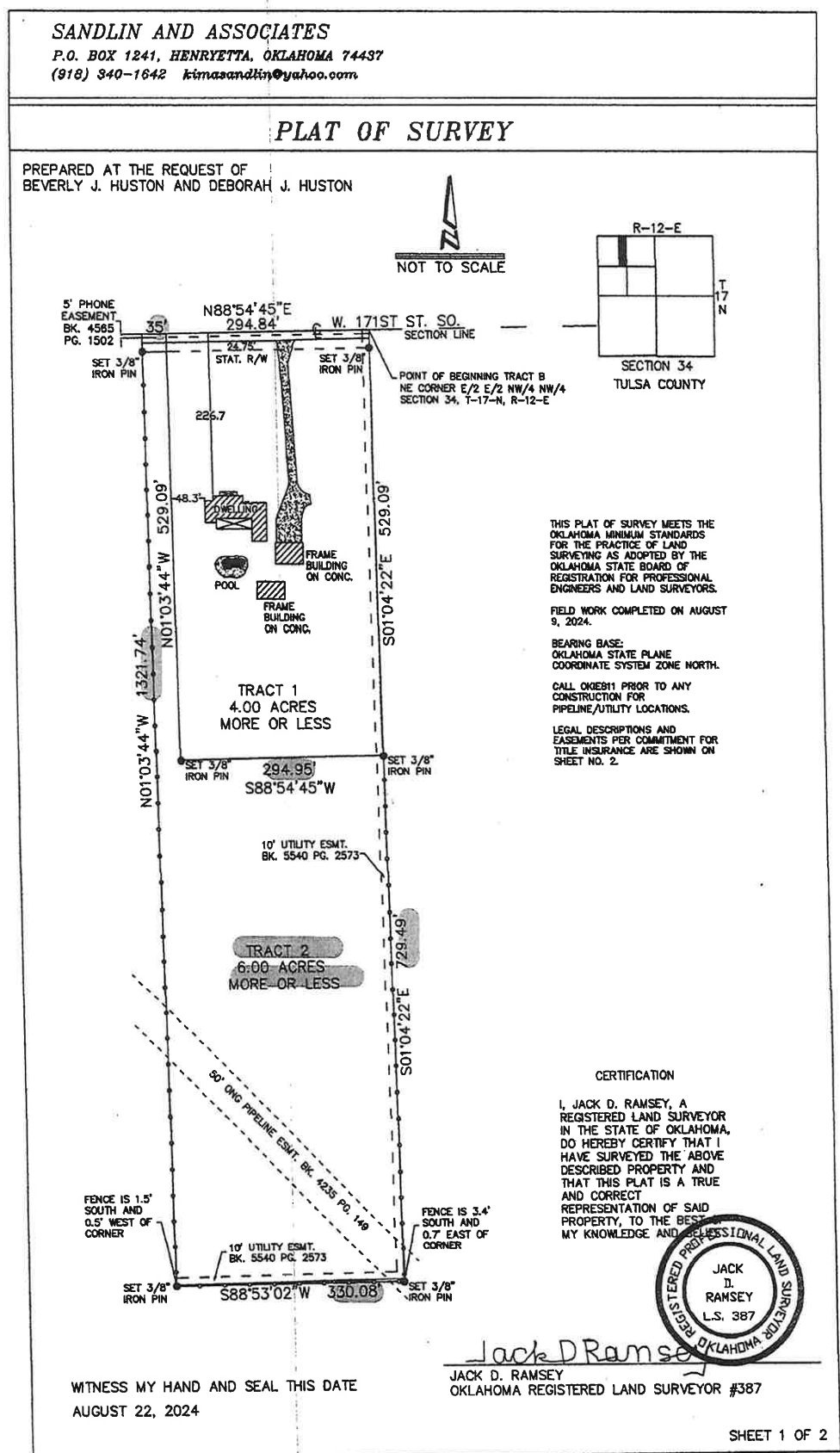


City Council Regular Meeting - 16 Jun 2025 Minutes Attachment

AVERY® 5963 TM TrueBlock® Shipping Labels Completely covers everything underneath		Go to avery.com/templates Use Avery Template 5163	
Nikki K. Longacre 3102 West 171st Street Glenpool, OK 74033	Deborah J. Huston and Beverly Huston 2918 West 171st Street South Glenpool, OK 74033-5005		
Jeffrey R. & Gail K. Selvidge Trust 17279 South 33rd West Avenue Mounds, OK 74047-4760	Gary Jones and Jaden Jones 12305 South 18th Street East Jenks, OK 74037-3758		
Shaun Michael James and Melissa James 3011 West 171st Street South Glenpool, OK 74033-5004	Callie Ann Gudgel Trust 3001 West 171st Street South Glenpool, OK 74033		
Bill Gilbert and Tammy Gilbert 1111 North Moccasin Street Sapulpa, OK 74066	Lynn Loebner Revocable Trust 1415 South Guthrie Tulsa, OK 74119		

Pat: avery.com/patents		Trueblock® Étiquettes d'expédition Masque tout		Allez à avery.ca/gabarits Utilisez le Gabarit Avery 5163	
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Surveys & Deed



SANDLIN AND ASSOCIATES
P.O. BOX 1241, HENRYETTA, OKLAHOMA 74437
(918) 340-1642 kimasandlin@yahoo.com

PREPARED AT THE REQUEST OF
BEVERLY J. HUSTON AND DEBORAH J. HUSTON

LEGAL DESCRIPTION:
THE EAST HALF OF THE EAST HALF OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER (E/2 E/2 NW/4 NW/4) OF SECTION THIRTY-FOUR (34), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE UNITED STATES GOVERNMENT SURVEY THEREOF.
PROPERTY ADDRESS: 2918 WEST 171ST STREET SOUTH, GLENPOOL, OKLAHOMA
EASEMENTS PER OKLAHOMA SECURED TITLE FILE NO. MT0014563:
RIGHT OF WAY AGREEMENT TO SOUTHWESTERN GAS COMPANY FILED IN BOOK 1045 AT PAGE 630; PARTIAL RELEASE FILED IN BOOK 4235 AT PAGE 149 (OKLAHOMA NATURAL GAS); ASSIGNMENT FILED IN BOOK 6201 AT PAGE 127 (ONEOK) APPLIES TO THE PROPERTY AS SHOWN.
TELEPHONE LINE RIGHT OF WAY TO OKLAHOMA COMMUNICATIONS SYSTEM FILED IN BOOK 4565 AT PAGE 1502 APPLIES AS SHOWN PER INSTRUMENT.
DECLARATION OF COVENANTS AND RESTRICTIONS FILED IN BOOK 5534 AT PAGE 1811 INCLUDES THE PROPERTY, PROPERTY IS SUBJECT TO 85' FRONT BUILDING LINE AND 25' REAR AND SIDE BUILDING LINE FOR DWELLING AND ALL STRUCTURES.
10 UTILITY EASEMENT CONTAINED IN WARRANTY DEED WITH EASEMENTS FILED IN BOOK 5540 AT PAGE 2573 APPLIES AS SHOWN.

LEGAL DESCRIPTION TRACT 1:
A TRACT OF LAND IN THE EAST HALF OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER (E/2 E/2 NW/4 NW/4) OF SECTION THIRTY-FOUR (34), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA BEING DESCRIBED AS FOLLOWS:
BEGINNING AT THE NORTHEAST CORNER OF THE E/2 OF THE E/2 OF THE NW/4 OF THE NW/4 OF SAID SECTION 34;
THENCE S01°04'22"E ALONG THE EAST LINE OF THE E/2 OF THE E/2 OF THE NW/4 OF THE NW/4 A DISTANCE OF 529.09 FEET;
THENCE S88°54'45"W A DISTANCE OF 294.95 FEET;
THENCE N01°03'44"W A DISTANCE OF 529.09 FEET TO A POINT ON THE NORTH LINE OF SAID SECTION 34;
THENCE N88°54'45"E ALONG SAID NORTH LINE A DISTANCE OF 294.84 FEET TO THE POINT OF BEGINNING.
CONTAINING 4 ACRES MORE OR LESS

LEGAL DESCRIPTION TRACT 2:
THE EAST HALF OF THE EAST HALF OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER (E/2 E/2 NW/4 NW/4) OF SECTION THIRTY-FOUR (34), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, LESS AND EXCEPT THE FOLLOWING TRACT OF LAND:
A TRACT OF LAND IN THE EAST HALF OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER (E/2 E/2 NW/4 NW/4) OF SECTION THIRTY-FOUR (34), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA BEING DESCRIBED AS FOLLOWS:
BEGINNING AT THE NORTHEAST CORNER OF THE E/2 OF THE E/2 OF THE NW/4 OF THE NW/4 OF SAID SECTION 34;
THENCE S01°04'22"E ALONG THE EAST LINE OF THE E/2 OF THE E/2 OF THE NW/4 OF THE NW/4 A DISTANCE OF 529.09 FEET;
THENCE S88°54'45"W A DISTANCE OF 294.95 FEET;
THENCE N01°03'44"W A DISTANCE OF 529.09 FEET TO A POINT ON THE NORTH LINE OF SAID SECTION 34;
THENCE N88°54'45"E ALONG SAID NORTH LINE A DISTANCE OF 294.84 FEET TO THE POINT OF BEGINNING.
CONTAINING 6 ACRES MORE OR LESS

City Council Regular Meeting - 16 Jun 2025 Minutes Attachment

Tulsa County Clerk - MICHAEL WILLIS
Doc #: 2025022536 Page(s): 5 Recorded: 03/20/2025 11:17:51 AM
Receipt #: 2025-15904 Fees: \$26.00 Doc Stamp: \$172.50



*****ELECTRONICALLY FILED DOCUMENT*****

Upon recording return to:
Oklahoma Secured Title
8215 S. Mingo Rd., Suite 130
Tulsa, OK 74133

Doc Stamps: \$172.50
Property Address: TBD, Glenpool, OK 74033
Buyer Mailing Address:

17279 S. 33rd W. Ave. **GENERAL WARRANTY DEED**
Mounds, OK 74047 (Statutory)

THIS INDENTURE, made this 14th day of March, 2025, between Deborah J. Huston and Beverly J. Huston, each a single person, parties of the first part, and Jeffery R. Selvidge and Gail K. Selvidge, Trustees of the Jeffery and Gail Selvidge Living Trust, dated July 1, 2016, party of the second part.

WITNESSETH: That parties of the first part, being in receipt of good and valuable consideration, do, by these presents, grant, bargain, sell and convey unto said party of the second part, its successors and assigns, all of the following described real estate, situated in the County of Tulsa, State of Oklahoma, to wit::

SEE ATTACHED EXHIBIT "A"

TO HAVE AND TO HOLD THE SAME, together with all and singular the tenements, hereditaments and appurtenances thereto belonging or in any wise appertaining forever.

And said parties of the first part, their successors and assigns, do hereby covenant, promise and agree to and with said party of the second part, at the delivery of these presents, that they are lawfully seized in their own right of an absolute and indefeasible estate of inheritance in fee simple, of and in, all and singular, the above granted and described premises, with the appurtenances; that the same are free, clear and discharged and unencumbered of and from all former and other grants, titles, charges, estates, judgments, taxes, assessments and encumbrances of whatsoever nature and kind, EXCEPT easements and building restrictions of record, and that said parties of the first part will WARRANT AND FOREVER DEFEND the same unto said party of the second part, its successors and assigns, against said party of the first part, their heirs or assigns, and all and every person or persons whomsoever lawfully claiming or to claim the same.

Filed presented for filing by: Oklahoma Secured Title
File Number: MT0015119
Title Insurer: Old Republic National Title Insurance Company

13

Upon recording return to:
Oklahoma Secured Title
8215 S. Mingo Rd., Suite 150
Tulsa, OK 74133

Doc Stamps: \$172.50
Property Address: TBD, Glenpool, OK 74033
Buyer Mailing Address:

17279 S. 33rd W. Ave
Mounds, OK 74047

GENERAL WARRANTY DEED
(Statutory)

THIS INDENTURE, made this 14th day of March, 2025, between **Deborah J. Huston and Beverly J. Huston, each a single person**, parties of the first part, and **Jeffery R. Selvidge and Gail K. Selvidge, Trustees of the Jeffery and Gail Selvidge Living Trust, dated July 1, 2016**, party of the second part,

WITNESSETH: That parties of the first part, being in receipt of good and valuable consideration, do, by these presents, grant, bargain, sell and convey unto said party of the second part, its successors and assigns, all of the following described real estate, situated in the County of Tulsa, State of Oklahoma, to wit::

SEE ATTACHED EXHIBIT "A"

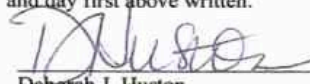
TO HAVE AND TO HOLD THE SAME, together with all and singular the tenements, hereditaments and appurtenances thereto belonging or in any wise appertaining forever.

And said parties of the first part, their successors and assigns, do hereby covenant, promise and agree to and with said party of the second part, at the delivery of these presents, that they are lawfully seized in their own right of an absolute and indefeasible estate of inheritance in fee simple, of and in, all and singular, the above granted and described premises, with the appurtenances; that the same are free, clear and discharged and unencumbered of and from all former and other grants, titles, charges, estates, judgments, taxes, assessments and encumbrances of whatsoever nature and kind, EXCEPT easements and building restrictions of record, and that said parties of the first part will WARRANT AND FOREVER DEFEND the same unto said party of the second part, its successors and assigns, against said party of the first part, their heirs or assigns, and all and every person or persons whomsoever lawfully claiming or to claim the same.

Deed presented for filing by: Oklahoma Secured Title
File Number: MT0015119
Title Insurer: Old Republic National Title Insurance Company

(3)

IN WITNESS WHEREOF, the said parties of the first part have executed these presents the year and day first above written.


Deborah J. Huston

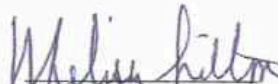

Beverly J. Huston

STATE OF OKLAHOMA)
) ss.
COUNTY OF TULSA)

Before me, the undersigned, a Notary Public in and for said County and State, on this 14th day of March, 2025, personally appeared **Deborah J. Huston and Beverly J. Huston, each a single person**, to me known to be the identical persons who executed the within and foregoing instrument, and acknowledged to me that they executed the same as their free and voluntary act and deed for the uses and purposes therein set forth.

IN WITNESS WHEREOF, I hereunto set my official signature and affixed my notarial seal the day and year last above written.




Notary Public

My commission expires:

File No.: MT0015119

EXHIBIT "A"

The East Half of the East Half of the Northwest Quarter of the Northwest Quarter (E/2 E/2 NW/4 NW/4) of Section Thirty-four (34), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma according to the U.S. Government Survey thereof, LESS AND EXCEPT, the following tract of land:

A tract of land in the East Half of the East Half of the Northwest Quarter of the Northwest Quarter (E/2 E/2 NW/4 NW/4) of Section Thirty-four (34), Township Seventeen (17) North Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma being described as follows: BEGINNING at the Northeast Corner of the E/2 of the E/2 of the NW/4 of the NW/4 of said Section 34; Thence S 01°04' 22" East along the East line of the E/2 of the E/2 of the NW/4 of the NW/4 a distance of 529.09 feet; Thence S 88°54'45" West a distance of 294.95 feet; Thence N 01°03' 44" West a distance of 529.09 feet to a point on the North line of said Section 34; Thence N 88°54'45" East along said North line a distance of 294.84 feet to the Point of Beginning.

The parties agree that the subject property will remain unimproved for a period of ten (10) years from the date of closing. Expressed written consent will be required from sellers to make any changes for said 10 year period to the subject property after the date of closing, with the following exceptions.

Buyer may at Buyers expense install 4 or 5 strand, barbed or smooth wire fence and metal access gates on the property boundary and may remove any unnecessary existing fencing and/or gates.

Buyer may, at Buyers expense, add landscaping to the property including but not limited to trees.

Buyer may, at Buyers expense, place protective guards or rails around the existing gas meter on the property.

Buyer may install underground gas, water, electric, or fiber optic utilities across the property.

Buyer may construct a barn or other small non-residential structure within 75 feet of the southern boundary of the property.

OAG 2024-2 - NON-EXEMPT BUSINESS/TRUST

Exhibit to Deed

AFFIDAVIT OF LAND OR MINERAL OWNERSHIP: BUSINESS OR TRUST

STATE OF OKLAHOMA)

) ss.

COUNTY OF TULSA)

TO: THE ATTORNEY GENERAL OF THE STATE OF OKLAHOMA

Before me, the undersigned JEFFERY R. SELVIDGE
(list legal name and any aliases) (the "Affiant"), who, having been first duly sworn, deposes and states:

1. I am eighteen (18) years of age or older and have personal knowledge of the statements made herein.
2. I am a/an TRUSTEE (role, such as titled officer or trustee) of THE JEFFERY AND GAIL SELVIDGE LIVING TRUST, DATED 7-1-2016 (legal name, along with any trade or fictitious names, of business, trust, or other legal entity) (referred to herein as the "Entity"). I am duly authorized to record this Affidavit on behalf of the Entity, which is taking title to the real property identified in the Deed to which this Affidavit is attached (the "Property"), and to bind the Entity for the consequences of any false statements in this Affidavit.
3. This Affidavit is executed in accordance with and pursuant to 60 O.S. § 121, which provides in part as follows:
No alien or any person who is not a citizen of the United States or foreign government adversary shall acquire title to or own land in this state either directly or indirectly through a business entity, trust, or foreign government enterprise, except as hereinafter provided, but they shall have and enjoy in this state such rights as to personal property as are, or shall be, accorded a citizen of the United States under the laws of the nation to which such alien belongs, or by the treaties of such nation with the United States, except as the same may be affected by the provisions of Section 121 et seq. of this title or the Constitution of this state. Provided, however, the requirements of this subsection shall not apply to a business entity that is engaged in regulated interstate commerce or has a national security agreement with the Committee on Foreign Investment in the United States (CFIUS) in accordance with federal law.
4. The Entity acquired title to the Property in compliance with the requirements of 60 O.S. § 121 and no funding source was used in the sale or transfer of the Property in violation of 60 O.S. § 121 or any other state or federal law.
5. If the Entity is a trust, its grantor(s), trustees and all direct and contingent beneficiaries are United States citizens or bona fide residents of the State of Oklahoma. If the Entity is a business, its direct and indirect owner(s) is/are United States citizens(s) or bona fide residents of the State of Oklahoma.
6. I acknowledge and understand that making or causing to be made a false statement in this affidavit may subject me to criminal prosecution for perjury and/or subject me and/or the Entity to being liable for actual damages suffered or incurred by any person or other entity as a result or consequence of the making of or reliance upon such false statement.

FURTHER AFFIANT SAYETH NOT.

Jeffery R. Selvidge
AFFIANT, individually and as authorized agent of the Entity

3-14-25
Date

The foregoing instrument was acknowledged before me this 14th day of MARCH, 2025,
By JEFFERY R. SELVIDGE, TRUSTEE OF THE JEFFERY AND GAIL SELVIDGE LIVING TRUST DATED
JULY 1, 2016.

Melissa Hilton
NOTARY PUBLIC

My Commission Expires:

4-19-27

My Commission Number:

03004880



OAG 2024-2 - NON-EXEMPT BUSINESS/TRUST

Exhibit to Deed

AFFIDAVIT OF LAND OR MINERAL OWNERSHIP: BUSINESS OR TRUST

STATE OF OKLAHOMA)
) ss.
COUNTY OF TULSA)
TO: THE ATTORNEY GENERAL OF THE STATE OF OKLAHOMA

Before me, the undersigned GAIL K. SELVIDGE
(list legal name and any aliases) (the "Affiant"), who, having been first duly sworn, deposes and states:

1. I am eighteen (18) years of age or older and have personal knowledge of the statements made herein.
2. I am a/an TRUSTEE (role, such as titled officer or trustee) of THE JEFFERY AND GAIL SELVIDGE LIVING TRUST, DATED 7-1-2016 (legal name, along with any trade or fictitious names, of business, trust, or other legal entity) (referred to herein as the "Entity"). I am duly authorized to record this Affidavit on behalf of the Entity, which is taking title to the real property identified in the Deed to which this Affidavit is attached (the "Property"), and to bind the Entity for the consequences of any false statements in this Affidavit.
3. This Affidavit is executed in accordance with and pursuant to 60 O.S. § 121, which provides in part as follows:
No alien or any person who is not a citizen of the United States or foreign government adversary shall acquire title to or own land in this state either directly or indirectly through a business entity, trust, or foreign government enterprise, except as hereinafter provided, but they shall have and enjoy in this state such rights as to personal property as are, or shall be, accorded a citizen of the United States under the laws of the nation to which such alien belongs, or by the treaties of such nation with the United States, except as the same may be affected by the provisions of Section 121 et seq. of this title or the Constitution of this state. Provided, however, the requirements of this subsection shall not apply to a business entity that is engaged in regulated interstate commerce or has a national security agreement with the Committee on Foreign Investment in the United States (CFIUS) in accordance with federal law.
4. The Entity acquired title to the Property in compliance with the requirements of 60 O.S. § 121 and no funding source was used in the sale or transfer of the Property in violation of 60 O.S. § 121 or any other state or federal law.
5. If the Entity is a trust, its grantor(s), trustees and all direct and contingent beneficiaries are United States citizens or bona fide residents of the State of Oklahoma. If the Entity is a business, its direct and indirect owner(s) is/are United States citizens(s) or bona fide residents of the State of Oklahoma.
6. I acknowledge and understand that making or causing to be made a false statement in this affidavit may subject me to criminal prosecution for perjury and/or subject me and/or the Entity to being liable for actual damages suffered or incurred by any person or other entity as a result or consequence of the making of or reliance upon such false statement.

FURTHER AFFIANT SAYETH NOT.

Gail K. Selvidge
AFFIANT, individually and as authorized agent of the Entity

3-14-25
Date

The foregoing instrument was acknowledged before me this 14th day of MARCH, 2025,
By GAIL K. SELVIDGE, TRUSTEE OF THE JEFFERY AND GAIL SELVIDGE LIVING TRUST DATED JULY 1,
2016.

Melissa Hilton
NOTARY PUBLIC

My Commission Expires:

4-19-27
03004880



**Ordinance
No. 828**

ORDINANCE NO. 828

**AN ORDINANCE ANNEXING CERTAIN REAL PROPERTY INTO
THE CITY OF GLENPOOL, OKLAHOMA, MUNICIPAL LIMITS**

WHEREAS, the owners of certain real property have requested of the City of Glenpool, Oklahoma, that such real property be annexed into the City of Glenpool, Oklahoma; and,

WHEREAS, the City Council, upon having lawfully given notice of a public hearing on this matter, having held such public hearing on the date herewith, having considered comments from the public and from City staff, and having determined in accordance with the foregoing that it is in the best interest of the City of Glenpool, Oklahoma, to accept and act upon the petitioners' request for incorporation into the municipal limits; and,

WHEREAS, such annexation is pursuant to the Code of Ordinances of the City of Glenpool, Oklahoma, and further complies with all requirements of the Statutes of the State of Oklahoma.

NOW, THEREFORE, IT SHALL BE ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLENPOOL THAT:

1. The following described real property be and hereby is annexed to the City of Glenpool: Located on the south side of West 171st Street South, approximately 1,000 feet east of South 33rd West Avenue.

The East Half of the East Half of the Northwest Quarter of the Northwest Quarter (E/2 E/2 NW/4 NW/4) of Section Thirty-four (34), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma according to the U.S. Government Survey thereof, LESS AND EXCEPT, the following tract of land: A tract of land in the East Half of the East Half of the Northwest Quarter of the Northwest Quarter (E/2 E/2 NW/4 NW/4) of Section Thirty-four (34), Township Seventeen (17) North Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma being described as follows: BEGINNING at the Northeast Corner of the E/2 of the E/2 of the NW/4 of the NW/4 of said Section 34; Thence S 01°04'22" East along the East line of the E/2 of the E/2 of the NW/4 of the NW/4 a distance of 529.09 feet; Thence S 88°54'45" West a distance of 294.95 feet; Thence N 01°03'44" West a distance of 529.09 feet to a point on the North line of said Section 34; Thence N 88°54'45" East along said North line a distance of 294.84 feet to the Point of Beginning.

City Council Regular Meeting - 16 Jun 2025 Minutes Attachment

2. The real property as described above and illustrated in Exhibit A, Tract 2, as attached.
3. That all ordinances or parts of ordinances in conflict herewith shall be and hereby are repealed and of no effect.

PASSED AND APPROVED by the City Council of the City of Glenpool this 16th day of June 2025.

Joyce G. Calvert, Mayor

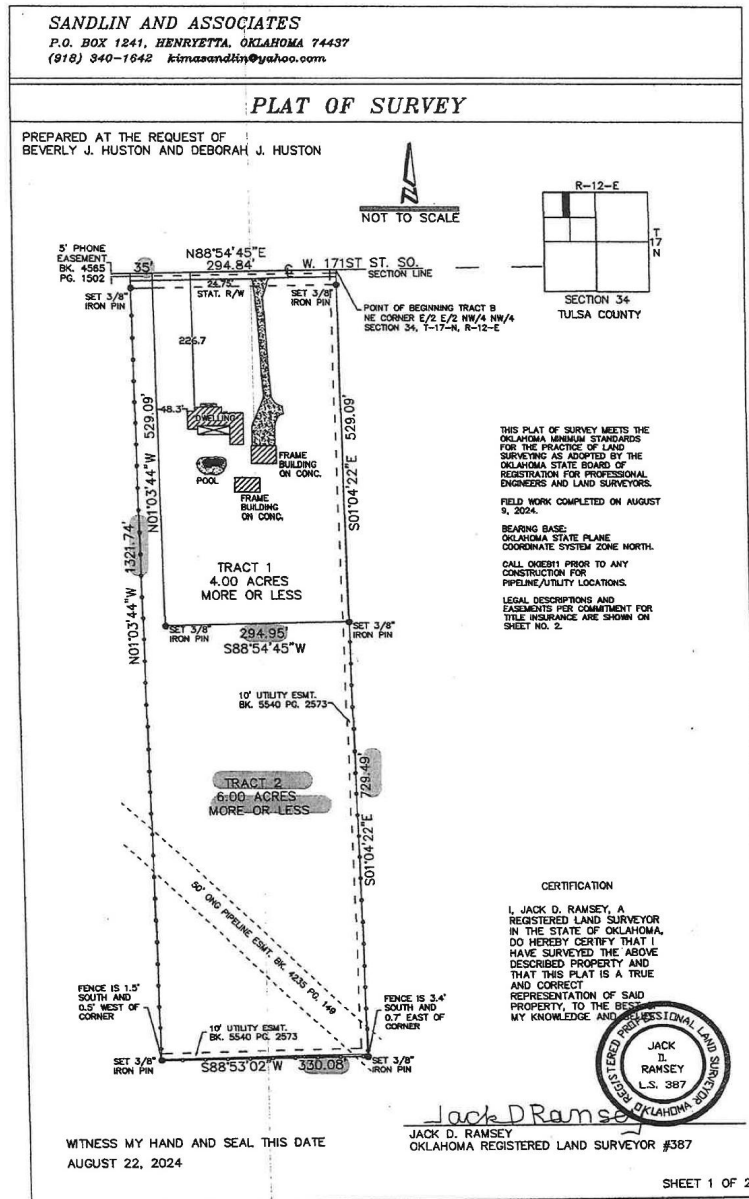
Attest:

Lesli Smith, City Clerk

Approved to Form:

City Attorney

Exhibit A



City Council Regular Meeting - 16 Jun 2025 Minutes Attachment

SANDLIN AND ASSOCIATES

P.O. BOX 1241, HENRYETTA, OKLAHOMA 74437
(918) 340-1642 kimasandlin@yahoo.com

PREPARED AT THE REQUEST OF
BEVERLY J. HUSTON AND DEBORAH J. HUSTON

LEGAL DESCRIPTION:

THE EAST HALF OF THE EAST HALF OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER (E/2 E/2 NW/4 NW/4) OF SECTION THIRTY-FOUR (34), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE UNITED STATES GOVERNMENT SURVEY THEREOF.

PROPERTY ADDRESS: 2918 WEST 171ST STREET SOUTH, GLENPOOL, OKLAHOMA

EASEMENTS PER OKLAHOMA SECURED TITLE FILE NO. MT0014563:

RIGHT OF WAY AGREEMENT TO SOUTHWESTERN GAS COMPANY FILED IN BOOK 1045 AT PAGE 630; PARTIAL RELEASE FILED IN BOOK 4235 AT PAGE 149 (OKLAHOMA NATURAL GAS); ASSIGNMENT FILED IN BOOK 6201 AT PAGE 127 (ONEOK) APPLIES TO THE PROPERTY AS SHOWN.

TELEPHONE LINE RIGHT OF WAY TO OKLAHOMA COMMUNICATIONS SYSTEM FILED IN BOOK 4565 AT PAGE 1502 APPLIES AS SHOWN PER INSTRUMENT.

DECLARATION OF COVENANTS AND RESTRICTIONS FILED IN BOOK 5534 AT PAGE 1811 INCLUDES THE PROPERTY, PROPERTY IS SUBJECT TO 85' FRONT BUILDING LINE AND 25' REAR AND SIDE BUILDING LINE FOR DWELLING AND ALL STRUCTURES.

10 UTILITY EASEMENT CONTAINED IN WARRANTY DEED WITH EASEMENTS FILED IN BOOK 5540 AT PAGE 2573 APPLIES AS SHOWN.

LEGAL DESCRIPTION TRACT 1:

A TRACT OF LAND IN THE EAST HALF OF THE EAST HALF OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER (E/2 E/2 NW/4 NW/4) OF SECTION THIRTY-FOUR (34), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA BEING DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF THE E/2 OF THE E/2 OF THE NW/4 OF THE NW/4 OF SAID SECTION 34;
THENCE S01°04'22"E ALONG THE EAST LINE OF THE E/2 OF THE E/2 OF THE NW/4 OF THE NW/4 A DISTANCE OF 529.09 FEET;

THENCE S88°54'45"W A DISTANCE OF 294.95 FEET;

THENCE N01°03'44"W A DISTANCE OF 529.09 FEET TO A POINT ON THE NORTH LINE OF SAID SECTION 34;

THENCE N88°54'45"E ALONG SAID NORTH LINE A DISTANCE OF 294.84 FEET TO THE POINT OF BEGINNING.

CONTAINING 4 ACRES MORE OR LESS

LEGAL DESCRIPTION TRACT 2:

THE EAST HALF OF THE EAST HALF OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER (E/2 E/2 NW/4 NW/4) OF SECTION THIRTY-FOUR (34), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, LESS AND EXCEPT THE FOLLOWING TRACT OF LAND:

A TRACT OF LAND IN THE EAST HALF OF THE EAST HALF OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER (E/2 E/2 NW/4 NW/4) OF SECTION THIRTY-FOUR (34), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA BEING DESCRIBED AS FOLLOWS:

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THENCE S01°04'22"E ALONG THE EAST LINE OF THE E/2 OF THE E/2 OF THE NW/4 OF THE NW/4 A DISTANCE OF 529.09 FEET;

THENCE S88°54'45"W A DISTANCE OF 294.95 FEET;

THENCE N01°03'44"W A DISTANCE OF 529.09 FEET TO A POINT ON THE NORTH LINE OF SAID SECTION 34;

THENCE N88°54'45"E ALONG SAID NORTH LINE A DISTANCE OF 294.84 FEET TO THE POINT OF BEGINNING.

CONTAINING 6 ACRES MORE OR LESS

SHEET 2 OF 2

ORDINANCE NO. 828

**AN ORDINANCE ANNEXING CERTAIN REAL PROPERTY INTO
THE CITY OF GLENPOOL, OKLAHOMA, MUNICIPAL LIMITS**

WHEREAS, the owners of certain real property have requested of the City of Glenpool, Oklahoma, that such real property be annexed into the City of Glenpool, Oklahoma; and,

WHEREAS, the City Council, upon having lawfully given notice of a public hearing on this matter, having held such public hearing on the date herewith, having considered comments from the public and from City staff, and having determined in accordance with the foregoing that it is in the best interest of the City of Glenpool, Oklahoma, to accept and act upon the petitioners' request for incorporation into the municipal limits; and,

WHEREAS, such annexation is pursuant to the Code of Ordinances of the City of Glenpool, Oklahoma, and further complies with all requirements of the Statutes of the State of Oklahoma.

NOW, THEREFORE, IT SHALL BE ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLENPOOL THAT:

1. The following described real property be and hereby is annexed to the City of Glenpool: Located on the south side of West 171st Street South, approximately 1,000 feet east of South 33rd West Avenue.

The East Half of the East Half of the Northwest Quarter of the Northwest Quarter (E/2 E/2 NW/4 NW/4) of Section Thirty-four (34), Township Seventeen (17) North, Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma according to the U.S. Government Survey thereof, LESS AND EXCEPT, the following tract of land: A tract of land in the East Half of the East Half of the Northwest Quarter of the Northwest Quarter (E/2 E/2 NW/4 NW/4) of Section Thirty-four (34), Township Seventeen (17) North Range Twelve (12) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma being described as follows: BEGINNING at the Northeast Corner of the E/2 of the E/2 of the NW/4 of the NW/4 of said Section 34; Thence S 01°04'22" East along the East line of the E/2 of the E/2 of the NW/4 of the NW/4 a distance of 529.09 feet; Thence S 88°54'45" West a distance of 294.95 feet; Thence N 01°03'44" West a distance of 529.09 feet to a point on the North line of said Section 34; Thence N 88°54'45" East along said North line a distance of 294.84 feet to the Point of Beginning.

City Council Regular Meeting - 16 Jun 2025 Minutes Attachment

2. The real property as described above and illustrated in Exhibit A, Tract 2, as attached.
3. That all ordinances or parts of ordinances in conflict herewith shall be and hereby are repealed and of no effect.

PASSED AND APPROVED by the City Council of the City of Glenpool this 16th day of June 2025.

Jacqueline Triplett- Lund, Vice Mayor

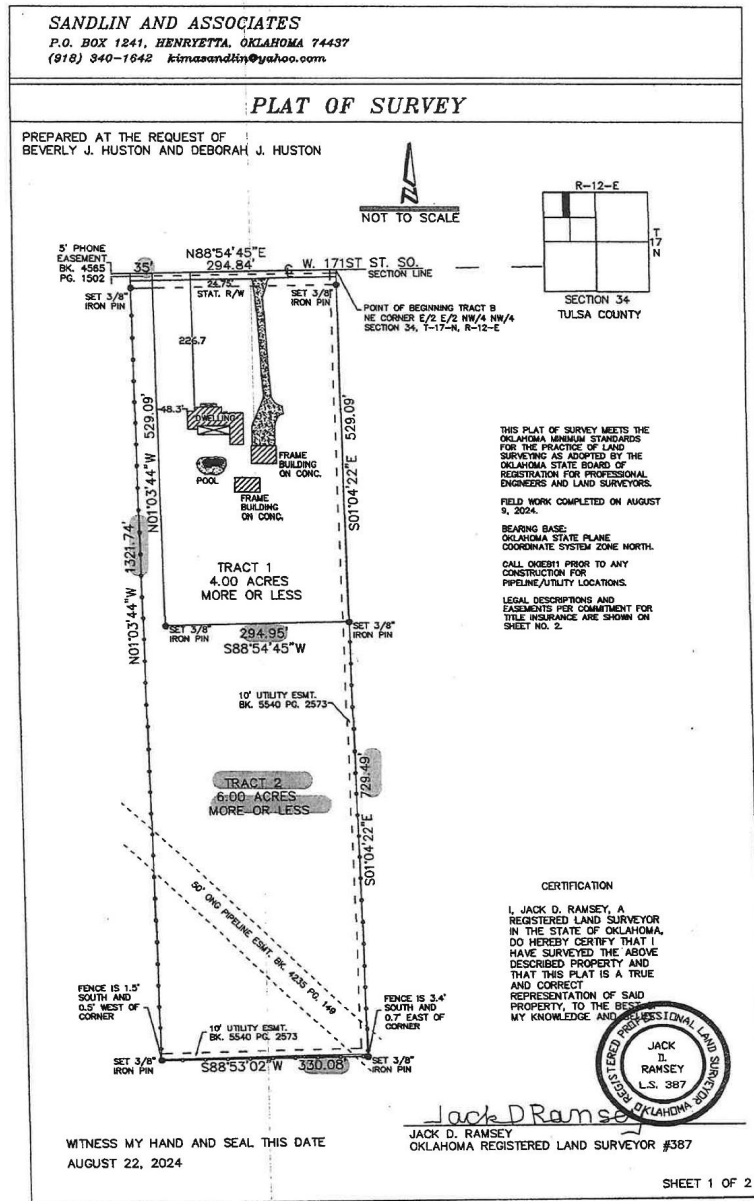
Attest:

Lesli Smith, City Clerk

Approved to Form:

City Attorney

Exhibit A



City Council Regular Meeting - 16 Jun 2025 Minutes Attachment

SANDLIN AND ASSOCIATES

P.O. BOX 1241, HENRYETTA, OKLAHOMA 74437
(918) 340-1642 kimasandlin@yahoo.com

PREPARED AT THE REQUEST OF
BEVERLY J. HUSTON AND DEBORAH J. HUSTON

LEGAL DESCRIPTION:

THE EAST HALF OF THE EAST HALF OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER (E/2 E/2 NW/4 NW/4) OF SECTION THIRTY-FOUR (34), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE UNITED STATES GOVERNMENT SURVEY THEREOF.

PROPERTY ADDRESS: 2918 WEST 171ST STREET SOUTH, GLENPOOL, OKLAHOMA

EASEMENTS PER OKLAHOMA SECURED TITLE FILE NO. MT0014563:

RIGHT OF WAY AGREEMENT TO SOUTHWESTERN GAS COMPANY FILED IN BOOK 1045 AT PAGE 630; PARTIAL RELEASE FILED IN BOOK 4235 AT PAGE 149 (OKLAHOMA NATURAL GAS); ASSIGNMENT FILED IN BOOK 6201 AT PAGE 127 (ONEOK) APPLIES TO THE PROPERTY AS SHOWN.

TELEPHONE LINE RIGHT OF WAY TO OKLAHOMA COMMUNICATIONS SYSTEM FILED IN BOOK 4565 AT PAGE 1502 APPLIES AS SHOWN PER INSTRUMENT.

DECLARATION OF COVENANTS AND RESTRICTIONS FILED IN BOOK 5534 AT PAGE 1811 INCLUDES THE PROPERTY, PROPERTY IS SUBJECT TO 85' FRONT BUILDING LINE AND 25' REAR AND SIDE BUILDING LINE FOR DWELLING AND ALL STRUCTURES.

10 UTILITY EASEMENT CONTAINED IN WARRANTY DEED WITH EASEMENTS FILED IN BOOK 5540 AT PAGE 2573 APPLIES AS SHOWN.

LEGAL DESCRIPTION TRACT 1:

A TRACT OF LAND IN THE EAST HALF OF THE EAST HALF OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER (E/2 E/2 NW/4 NW/4) OF SECTION THIRTY-FOUR (34), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA BEING DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF THE E/2 OF THE E/2 OF THE NW/4 OF THE NW/4 OF SAID SECTION 34;
THENCE S01°04'22"E ALONG THE EAST LINE OF THE E/2 OF THE E/2 OF THE NW/4 OF THE NW/4 A DISTANCE OF 529.09 FEET;

THENCE S88°54'45"W A DISTANCE OF 294.95 FEET;

THENCE N01°03'44"W A DISTANCE OF 529.09 FEET TO A POINT ON THE NORTH LINE OF SAID SECTION 34;

THENCE N88°54'45"E ALONG SAID NORTH LINE A DISTANCE OF 294.84 FEET TO THE POINT OF BEGINNING.

CONTAINING 4 ACRES MORE OR LESS

LEGAL DESCRIPTION TRACT 2:

THE EAST HALF OF THE EAST HALF OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER (E/2 E/2 NW/4 NW/4) OF SECTION THIRTY-FOUR (34), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, LESS AND EXCEPT THE FOLLOWING TRACT OF LAND:

A TRACT OF LAND IN THE EAST HALF OF THE EAST HALF OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER (E/2 E/2 NW/4 NW/4) OF SECTION THIRTY-FOUR (34), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA BEING DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF THE E/2 OF THE E/2 OF THE NW/4 OF THE NW/4 OF SAID SECTION 34;
THENCE S01°04'22"E ALONG THE EAST LINE OF THE E/2 OF THE E/2 OF THE NW/4 OF THE NW/4 A DISTANCE OF 529.09 FEET;

THENCE S88°54'45"W A DISTANCE OF 294.95 FEET;

THENCE N01°03'44"W A DISTANCE OF 529.09 FEET TO A POINT ON THE NORTH LINE OF SAID SECTION 34;

THENCE N88°54'45"E ALONG SAID NORTH LINE A DISTANCE OF 294.84 FEET TO THE POINT OF BEGINNING.

CONTAINING 6 ACRES MORE OR LESS

SHEET 2 OF 2



To: Mayor and Council

From: Beth Miller, Grants – Special Projects Coordinator

Date: June 16th, 2025

Re: Discussion and possible action to approve, amend or deny the Resolution #2025010 for the Opioid Abatement Board Grant 2025

Overview:

The City of Glenpool, in partnership with Mercy Regional EMS, has submitted a grant application to the Oklahoma Abatement Board for the acquisition of a FirstWatch System—an advanced, real-time data monitoring and alerting platform that will enhance emergency response capabilities across Tulsa, Pawnee, Craig, Delaware, and parts of Osage counties.

This is a no-cost, no-match, non-reimbursement gifting grant, meaning the full project cost of \$203,323.06 will be covered with no financial obligation to the City.

Although the application was submitted ahead of the June 13, 2025 deadline, the Oklahoma Attorney General's Office has confirmed that the signed resolution may be submitted by Tuesday, June 17, 2025.

Staff Recommendation:

Staff recommends approval of Resolution #2025010 to fulfill the final requirement for grant consideration and to formalize the City's support for this regional public safety initiative.

Attachments:

- Link to Opioid Grant information and application: [Application](#)
- FirstWatch Sytem Quote
- Resolution #2025010

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

RESOLUTION NO. 2025010

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENPOOL, OKLAHOMA, AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE OKLAHOMA OPIOID ABATEMENT BOARD FOR GRANT FUNDING TO SUPPORT THE IMPLEMENTATION OF THE FIRSTWATCH SYSTEM IN PARTNERSHIP WITH MERCY REGIONAL EMS, AND AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE ALL NECESSARY DOCUMENTS RELATED THERETO.

WHEREAS, the City of Glenpool recognizes the urgent need to address the opioid crisis affecting its residents and surrounding communities; and

WHEREAS, the City of Glenpool seeks to partner with Mercy Regional EMS to implement the FirstWatch System, a real-time data monitoring and alerting platform that will enhance emergency response and coordination related to opioid overdoses; and

WHEREAS, the Oklahoma Opioid Abatement Board has made grant funding available to political subdivisions for opioid abatement efforts; and

WHEREAS, the City of Glenpool desires to apply for such funding to support the purchase, implementation, and first-year operation of the FirstWatch System;

NOW, THEREFORE, be it resolved by the City Council of the City of Glenpool:

1. The City Council hereby authorizes the submission of a grant application to the Oklahoma Opioid Abatement Board for the purpose of funding the FirstWatch System project in partnership with Mercy Regional EMS.
2. The City Council designates the City Manager, or their designee, as the authorized representative to execute all necessary documents, agreements, and reports related to the grant application and project implementation.
3. This resolution shall take effect immediately upon its adoption.

ADOPTED AND APPROVED this ___ day of _____, 2025, by the City Council of the City of Glenpool, Oklahoma.

CITY OF GLENPOOL

Attest:

Jacqueline Triplett-Lund, Vice-Mayor

Lesli Smith, City Clerk

City Council Regular Meeting - 16 Jun 2025 Minutes Attachment



FirstWatch Solutions, Inc.
2035 Corte Del Nogal, Suite 101
Carlsbad, California 92011 USA
Phone: 760-943-9123 Fax: 760-268-6922
Attn: Phil Davis, Regional Manager (727.432.2312)

New System Quote

Customer Information:

Name: **Jeremy Fern, Operations Manager**
Organization: **Mercy Regional EMS**
Address: **9106 N Garnett Rd**
City, ST Zip: **Owasso, OK 74055**
Phone: **(918) 636-7795**
Email: **jfern@mercy-regional.com**

Quote Information:

Date: **6/5/2025**
Expiration Date: **12/2/2025**
Call Volume: **22,000**

Qty	Description	Unit Price	Item Total
1	FirstWatch System (FW) w/ Primary Data Source 1 (DS1) - LOGiS Cloud CAD		
1	(DS1) System License - CAD	\$18,735.00	\$18,735.00
1	(DS1) Annual Support & Maintenance	\$4,121.70	\$4,121.70
1	Installation / Configuration	\$3,500.00	\$3,500.00
1	(DS1) Data Source Integration	\$10,000.00	\$10,000.00
1	(DS1) AVL Add-on to CAD Data	\$4,500.00	\$4,500.00
1	(DS1) AVL Add-on to CAD Data Annual Support & Maintenance	\$2,500.00	\$2,500.00
1	(DS1) Training / Trigger Consultation	\$5,500.00	\$5,500.00
1	(DS1) Project Management	\$5,500.00	\$5,500.00
	Sub-total		\$54,356.70
1	Data Source 2 (DS2) - ImageTrend ePCR		
1	(DS2) System License - ePCR	\$14,988.00	\$14,988.00
1	(DS2) Annual Support & Maintenance	\$3,297.36	\$3,297.36
1	(DS2) Data Source Integration	\$7,500.00	\$7,500.00
	Sub-total		\$25,785.36
	Triggers & Report Development		
20	Standard FirstWatch Triggers (Included with new system)	\$0	\$0
10	Standard FirstWatch Triggers	\$400.00	\$4,000.00
10	Standard FirstWatch Triggers Annual Support & Maintenance	\$200.00	\$2,000.00
40	Customized FirstWatch Reports Development	\$225.00	\$9,000.00
40	Customized FirstWatch Reports Annual Support & Maintenance	\$49.50	\$1,980.00
	Sub-total		\$16,980.00
	Interactive Data Visualization Module (IDV)		
1	IDV Module (Included with new system)	\$0	\$0
	Sub-total		\$0.00
	Performance Plus Module (PP)		
1	Performance Plus Module (Included with new system)	\$0	\$0
	Sub-total		\$0.00
	Online Compliance Utility Module (OCU)		
1	Online Compliance Utility Module	\$41,000.00	\$41,000.00
1	Online Compliance Utility Annual Support & Maintenance	\$9,020.00	\$9,020.00
	Sub-total		\$50,020.00
	FirstPass Clinical QI Module (FP)		
1	FirstPass Module - Standard - Single ePCR & Agency OR Multi-Agency	\$33,000.00	\$33,000.00
1	FirstPass Module Annual Support & Maintenance	\$7,260.00	\$7,260.00
0	Custom Protocol (beyond the basic bundle)	\$1,500.00	\$0.00
0	Custom Protocol Annual Support & Maintenance	\$330.00	\$0.00
	Sub-total		\$40,260.00
	Live / Historical Workload Report		
1	Live Workload Report - Tier 2	\$6,000.00	\$6,000.00
1	Live Workload Report - Tier 2 - Annual Support & Maintenance	\$1,320.00	\$1,320.00
1	Historical Workload Report - Tier 2	\$1,500.00	\$1,500.00
1	Historical Workload Report - Tier 2 - Annual Support & Maintenance	\$330.00	\$330.00
	Sub-total		\$9,150.00
	Demand Analysis Module (DAM)		
1	Demand Analysis Module	\$5,550.00	\$5,550.00
1	Demand Analysis Module Annual Support & Maintenance	\$1,221.00	\$1,221.00
	Sub-total		\$6,771.00
	Total of Items Above (in USD)		\$203,323.96

FirstWatch offers the following payment option choices for your consideration

Option #1 - "Software as a Service" Payments

New System "Software as a Service" Start-up Services & 1st Month Subscription Fee - Total:	\$73,803.37
Monthly Subscription Fee:	\$5,136.71

- OR -

Option #2 - Payment of All Year One Fees

New System (Payment of All Year One Fees) - Total:	\$203,323.06
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Estimated Annual Support & Maintenance beyond Year 1 (not applicable to Software as a Service option above)

Estimated Annual Support & Maintenance for Year 2 (based on a 5% annual increase):	\$34,702.56
Estimated Annual Support & Maintenance for Year 3 (based on a 5% annual increase):	\$36,437.69

Important Project Notes

NOTE: If Customer's data from CAD, ePCR, RMS (or other system(s)) is to be provided to FirstWatch via another Vendor's Hosted Environment, fees payable to that Vendor (not reflected/included in this project quote) may be required. FirstWatch recommends that the Customer learn about options and costs associated with their Hosted Vendors approach & process - as fees will likely be required by Vendor to establish data feed/connection into FirstWatch.

If customer plans to switch Vendor for CAD, ePCR or RMS (other data system) from existing data interface feeding into FirstWatch, in addition to the Data Source Interface fee of \$7,500, additional work & fees will be required to convert specialized system enhancement modules such as FirstPass, OCU as well as Complex Triggers & Customized Reports, all of which can be Price upon Request (in advance). Also, when Customer selects a new Vendor (for CAD, ePCR or RMS (other data system)), FirstWatch highly recommends a minimum of 90-day advanced notice so as to provide quote for work required, as well as to allow FirstWatch enough lead time to plan conversion work prior to new system cut-over. Additional Details about Proposed Project and Data Source Interfaces and Changes are outlined on Page 2. All Fees Quoted are in US Dollars (USD).

Please see Page 2 for Additional Information

Thank you for the opportunity to present this quote.

To authorize FirstWatch to proceed with proposed enhancements, please send PO or signed copy (all pages) back to:
Fax - Sales @ (760) 268-0922 or Email - pdavis@firstwatch.net

Accepted:

Title: _____

Date: _____

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Mercy Regional EMS 'New System Quote' - 06/05/2025 - Additional Information

General Project Information

FirstWatch has worked diligently to keep pricing 'fair and reasonable,' as well as in developing a REMOTE approach to FirstWatch software sales, presentation, deployment, installation, data interface, system configuration and training; as such we have NOT included any fees for travel associated with this project. If travel is requested / required by customer, customer will be asked to pay for all travel-related expenses (e.g., transportation, accommodations, food) incurred by FirstWatch at the request of customer and approved by customer in advance, for software-related services such as on-site installation, training, customization, integration, support and maintenance.

This quotation is valid for 180 days from creation as noted on the top of page 1. For additional information or questions please contact the FirstWatch Representative also noted on the top of page 1.

Payment Option - New System Standard Purchase

This traditional software license payment program option includes all Year 1 project fees, with a typical project payment breakdown based upon the following project milestones: 50% of all Year 1 project fees payable at software license execution; 40% payable at system installation & Go Live of the Base FirstWatch System (typically DS1 & All Calls Trigger for DS1) and remaining balance (10%) payable at Acceptance of Base System functionality.

Payment Option - Software as a Service (Monthly Subscription)

Software as a Service (SaaS) Monthly Subscription Fee acquisition option offers a flexible, (pay-over-time style) payment program which offers a lower upfront investment requirement and is designed to help "operationalize" FirstWatch deployment costs over a number of years (not just Year 1). This SaaS payment program requires one initial payment which includes (all fees to install, configure, train and project manage the quoted products and services) and offers a monthly payment plan going forward. The fixed, ongoing monthly subscription payment includes all FirstWatch fees (including recurring annual support and maintenance).

FirstWatch - Primary Data Source #1 (LOGIS Cloud CAD)

Preliminary project pricing (in US Dollars, which does not include taxes or externally imposed fees), as outlined on page 1, is for a single FirstWatch remote-client system installed on client provided PC / Server / Virtual Server (configured to FirstWatch specifications and integrated with Data Source's outlined on page 1) using ODBC or client provided data path configuration to move data to the FirstWatch Data Centers. Preliminary pricing is based on customer provided annual call volume / annual patient encounters noted on page 1 (plus/minus 20%).

Primary FirstWatch System Data Source (DS1) is the first data source integration/interface to be made, regardless of type (CAD, ePCR, RMS, etc.). All Data Source Interfaces proposed on page 1 (DS1, DS2, DS3, etc.) are priced based on data availability via the same network and using the standard FirstWatch approach. Configurations outside standard FirstWatch approach (as outlined above) may require additional costs and may not include all functionality. All Data Analysis (including GIS mapping) is done within the FirstWatch Data Centers and is based on analyzing a subset of data elements present within client's database and will likely not contain every available data element. Interface will commonly include information related to location, times, symptoms, treatment and responses, but may include other available elements.

Unless quoted differently, this FirstWatch thin-client deployment includes Twenty (20) Regular FirstWatch Triggers. Default FirstWatch thin-client deployment also includes access (50) Simultaneous users. Additional Triggers or Simultaneous User accounts may be purchased at anytime. Trigger and Simultaneous User account fees recur annually and will be billed as separate line item on Annual Maintenance and Support invoice.

FirstWatch Training & Trigger Consultation includes up to 10 hours of Remote (online) FirstWatch Training & Trigger Configuration / System Orientation sessions.

FirstWatch Enhancement Modules are NOT included with Standard FirstWatch and instead are priced separately (if needed) based upon customer request. FirstWatch Enhancement Modules require Standard FirstWatch deployment be in place first. FirstWatch Enhancement Modules may require additional Triggers (like Online Compliance Utility - OCU) and Triggers for FirstWatch Enhancement Modules will appear as a separate line item in the Additional Options & Enhancement Modules Section of Worksheet on Page 1, or elsewhere on FirstWatch System Enhancement Quotes. At this time, the following FirstWatch Enhancement Modules are offered as System Enhancements / Upgrades (and require additional fees initially and annually recurring support fees): Performance PLUS, FW FTP Data Mover, Online Compliance Utility (OCU), FirstPass (FP), Demand Analysis, EMS Transport / Hospital Status Dashboard tool, Patient Transfer of Care (TOC) tool, Resource Planner, Fire Operations & Accreditation Module (FOAM), Interactive Data Visualization (IDV), Billing Analytics Module (IAM) and Upgraded SQL Reporting Services tools, features, assistance or automated report distribution functionality.

FirstWatch - Data Source #2 (ImageTrend ePCR)

This Data Source has a minimum prerequisite of a base FirstWatch system that includes Data Source #1. Should additional Triggers or customized Reports be needed for this Data Source or you need additional information, please notify the FirstWatch representative shown at the top of page 1.

This quote does not include allowance for any potential costs / fees (directly) payable to ImageTrend in order for them to provide FirstWatch with a full and comprehensive data set which is required for FirstWatch to perform the quality monitoring expected from this ePCR Data Source. FirstWatch recommends that you discuss this project and any potential associated fees directly with ImageTrend to fully understand their potential cost of this Data Source interface and ongoing process.

FirstWatch - Standard Triggers

Standard FirstWatch triggers are defined as: existing (commercially available) FirstWatch trigger technology that does not require any custom programming. Regular triggers are based on existing functionality related to existing data sources and data structures. Triggers requiring custom programming are considered non-standard or custom triggers and may have additional cost associated, which will be based on the estimated development efforts. Regular triggers are generally based on Syndromic Surveillance, Operational/Performance, or Situational Awareness monitoring. Details available upon request...or see Regular Trigger definition document for more details.

FirstWatch - Report Development

FirstWatch has used its best effort in estimating the number of Report Development hours required for this project. Depending upon the complexity of actually developing & testing the automated report, additional report development hours may be required (at additional cost) beyond estimated hours provided on this quote. If customer requires development of Reports beyond customer's authorization to begin (by signing and returning this quote sheet or issuing a P.O. to FirstWatch), customer will be responsible for all costs associated with actual work completed prior to cancellation notification to FirstWatch. Again, please note that ALL Report Development hours quoted are actually always ESTIMATED based on best effort of FW team, along with customer input and accurate description of report needs/objectives (purpose).

When customer has FirstWatch Customized Reports and switches to new CAD, ePCR, RMS (or other data system), a quote will be provided for the required Report Re-Configuration. This is in addition to a \$7,500 fee for each new Data Source Interface required (one each for new CAD, ePCR, RMS, etc.). Report Re-Configuration and data mapping, testing & validation is needed to confirm that all FirstWatch Report generation processes are functioning correctly against all new data sources.

Online Compliance Utility

Online Compliance Utility (OCU) is a FirstWatch System Enhancement Module and therefore requires a standard FirstWatch System deployment be in place first. Online Compliance Utility is a queue-based module used to help the Authority and Contractors manage contractual performance & response time compliance via a web-based utility.

When customer has FirstWatch OCU enhancement module LIVE and switches to new CAD system; a Data Source Re-Configuration Fee of up to \$12,000 will be required to modify and validate OCU compliance tests and automated queue-based processes as well as OCU reports against customers new CAD system data. This is in addition to a \$7,500 new Data Source Interface fee for the base FirstWatch system (for total of \$19,500). When customer has OCU live under one response time compliance contract, and their response time compliance contract requirements are changed such that the OCU must be changed, there will be a Contract Re-Configuration Fee of up to \$6,000.

FirstPass- w/ Standard Protocol, Clinical Triggers and Reports Bundle

FirstWatch System Enhancement: ADDING FirstPass (FP) enhancement module to existing FirstWatch Base System. Please NOTE: the FirstPass enhancement module requires a data source interface into ePCR data systems. FirstPass is a smart queue based QA/QI tool which includes a Recommended Base Bundle of (6) Standardized FirstPass Protocols (included with enhancement module) for: STEM, Stroke, Cardiac, Trauma, Airway and Universal. These protocols are designed to provide measures against predefined, evidence based quality metrics. While the initial 6 protocols included in the bundle are preconfigured, the customer agency will also have the ability to add or vary unique metrics specific to their locality. Report Development Hours for Standardized/Base FirstPass Reports are included in the Bundle pricing; and will be based upon the above Standardized/Base FirstPass Protocols. Future Reports may offer simple overviews on: Protocol Deviation within the context of overall system (or individual) performance, Benchmarking and Parametric Scorecards - all developed against the Standardized Protocols in the Bundle. Additional FirstPass Protocols, Reports and Clinical Triggers can be added (at additional cost initially/annually) and will be priced upon request. Please see Regional Manager for additional information.

When customer has FirstWatch FirstPass enhancement module LIVE and switches to new ePCR system; a FirstPass Re-Configuration Fee of up to \$12,000 will be required to modify and validate FirstPass protocol tests and automated queue-based processes and FirstPass reports against customers new ePCR system data. This is in addition to a \$7,500 new Data Source Interface fee (for total of \$19,500).

Demand Analysis Report

Demand Analysis Report (DAR) is a FirstWatch System Enhancement Module and therefore requires a standard FirstWatch System deployment be in place first. The Demand Analysis enhancement module provides real-time views of select customer data related to demand by hour of day & day of week. The Demand Analysis module also offers customers with quick and easy data export function, which can download demand data into Excel for 20, 40 or 60 week intervals for each day of the week by hour with all formulas intact. Authorized users also have the ability to manually edit formulas, percentages and schedules, to fit their own agency specific requirements or demand objectives.

Annual Support & Maintenance (ASM)

Annual Support recurs annually and includes: system enhancements, updates and patches, 24/7 urgent technical support, business hour support for routine issues and guidance with configuration of your FirstWatch System. Support fees increase annually. Annual Support fee increase is projected (for budget purposes) at 5% per year.



To: Mayor and Council

From: Jesse Hale, Public Works Director

Date: June 16, 2025

Re: Discussion and possible action to approve or deny the agreement with The Metropolitan Environmental Trust (The M.e.t) to operate a recycling depot in Glenpool as well as provide Glenpool citizens with the opportunity to dispose of household hazardous waste at a regional location.

Background

The M.e.t. (Metropolitan Environmental Trust) is a non-profit organization focused on environmental responsibility. It educates the public, hosts awareness and collection events, and partners with communities to create and support environmental programs. These programs aim to ensure regulatory compliance, promote good environmental practices, and reduce waste.

Since April 1994, The M.e.t. has operated a recycling depot in Glenpool. This depot supplements the curb side recycling program in Glenpool, by accepting harder to gather recyclables such as glass, motor oil, cooking oil, batteries, and e-waste.

Glenpool's depot is staffed by workers from A New Leaf's vocational training program. This program offers vocational training for developmentally disabled members of the community.

Recommendation

Staff recommends approving the Agreement for the Provision of Services from The Metropolitan Environmental Trust (The M.e.t) and agrees to pay the \$27,314 assessment for FY 25/26 from the 02-6-19-6281.

Attached

Agreement for the Provision of Services

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4
Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large
David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk
www.glenpoolonline.com



WTI, One West Third Street, Suite 110, Tulsa, OK 74103 *918-584-0584*

City of Glenpool
CC: Jesse B. Hale

Hello Jesse Hale,

Enclosed are two copies of a contract that requires signatures by the city. Please review this document and sign both copies. Then, please retain one for your records and return the other to **The Metropolitan Environmental Trust** in the envelope provided addressed to the following location:

The Metropolitan Environmental Trust

1 W 3rd St.

Suite 110

Tulsa, OK 74103

We appreciate your time.

Sincerely,

Bobby Schultz
Executive Director

If you have any questions regarding this contract, please contact us at met@metrecycle.com or call at 918-584-0584. Thanks!

**AGREEMENT FOR THE PROVISION
OF SERVICES**

THIS AGREEMENT is entered into between the City of Glenpool (Glenpool), and The Metropolitan Environmental Trust (M.e.t.), a public trust, having Ten area jurisdictions as its beneficiaries including Glenpool.

I. RECITATIONS

Glenpool, in conjunction with its comprehensive approach to solid waste management, desires to provide for its citizens a waste reduction recycling program, public education concerning responsible solid waste disposal, and household hazardous waste collection.

The M.e.t. has the ability and facilities in place to continue to operate a recycling program at its depot located within the jurisdictional boundaries of . The M.e.t. also has the expertise and the existing relationships to provide public education and to facilitate the collection of household hazardous waste on a regional basis.

The City of Tulsa, Oklahoma, has created a household pollutant collection facility (Facility) for Tulsa citizens to dispose of certain hazardous waste which is deleterious to the environment if disposed of incorrectly. The facility is located at 4502 S. Galveston. TARE and the City of Tulsa desire to make the facility available to area jurisdictions in a manner that is beneficial to the local environment, and consistent with Oklahoma Department of Environmental Quality MS4 water permits.

In consideration of the foregoing, as well as, mutual promises and covenants contained in this agreement, the parties agree as follows:

II. M.e.t. DUTIES

Recycling Collection

1. The M.e.t. agrees to provide recycling services at the recycling depot located within the jurisdictional boundaries of Glenpool as specified in this agreement. The M.e.t. will provide equipment, materials, and management of operations for recycling services at the depot location. The M.e.t. will be responsible for and will pay for electricity charges at the depot location.
2. The parties reserve the right to change the location of the existing depot or to add depots upon mutual agreement reduced to writing and signed by each.
3. The M.e.t. shall maintain records showing the types and quantities of materials

recycled at the depot, the expenditures for the operation of the M.e.t. depot program, revenue and cost generated from the sale of recyclable materials and any other record which is required by local ordinance, state law, federal law or regulation. Reports shall be made available at the M.e.t. monthly board meetings or upon request and reasonable notice at the M.e.t.'s place of business during normal business hours.

4. It is understood by the parties that the M.e.t. will enter into contracts with organizations that provide employment opportunities for adults with disabilities to man the recycling depot. The hours of operation and the number of workers present at each depot will be dependent upon the contract with the organization and the volume of the stream of recyclables at the depot.

Public Education

5. The M.e.t. will promote the responsible disposal of solid waste and hazardous materials through messages to the public on television, radio, newspaper and social media; speeches to civic groups; and information booths at public events. Messages will include promotion of green businesses located within Glenpool, and anti-littering campaigns on the importance of composting to divert green waste from the public waste stream.

6. The M.e.t. will conduct a one-time event for the collection of tires, fire extinguishers, or other items not otherwise routinely collected by the M.e.t, at a regional location designed to attract citizens of Glenpool.

7. The M.e.t. will conduct the Enviro Expo event, or a similar event, that promotes area businesses and organizations dedicated to recycling and environmental responsibility.

III. HOUSEHOLD HAZARDOUS WASTE COLLECTION

8. The M.e.t. will field requests via telephone or email, screen, and provide vouchers for the Tulsa Facility to hazardous household waste from citizens of Glenpool.

9. Vouchers will be created using the system agreed to between the M.e.t. and Tulsa. The M.e.t. will enter the name of the citizen and the type of materials to be delivered. The M.e.t. will educate the citizens on the existence of the local recycling depot and items they can take there rather than at Tulsa's Household Pollutant (HHP) Facility, including the convenience and its reduction in the weight at the HHP Facility. The M.e.t. will instruct citizens to bring with them valid identification that matches the name of the citizen shown on the voucher and prove residency in the area jurisdiction. The M.e.t. will instruct the citizen as to the consequences of including poundage exceeding 45 pounds, or different items permitted by the voucher.

Item 12 e

citizens that have a voucher. Tulsa reserves the right to reject any materials that do not appear as acceptable on Exhibit A. Tulsa will not receive materials from any citizen of Glenpool that does not have a voucher.

11. Tulsa will charge the M.e.t. a fee for the disposal up to **45 pounds** for **\$62**. The Glenpool citizen is responsible for any additional fees for materials exceeding 45 pounds. at a cost of **\$1.37/lb**. Provided that automobile, boat and lawn equipment batteries will be accepted, but will not be included in the weight.

12. The M.e.t. will pay Tulsa for the voucher out of the funds provided to it by Glenpool under this agreement.

13. Glenpool authorizes the M.e.t. to make **15** vouchers available for its citizens to use the Tulsa facility plus any carryover vouchers from **FY 24/25**. Additional vouchers may be authorized in writing upon receiving notice from Glenpool and agreed to arrangements for payment.

14. The M.e.t. will deliver to Glenpool at the M.e.t. Board meeting, a monthly itemization showing the total number of vouchers. The poundage of and types of waste received, as well as the unanticipated items and excess poundage that were paid for by the citizen will be reported to Glenpool upon request.

Excess Poundage, Unanticipated Products, Excess Number of Visits

15. The parties anticipate that citizens may arrive at the facility with different products than they disclosed when making the voucher. The parties also anticipate that it may have more participation than anticipated and budgeted in this agreement.

16. In the event that the citizen has materials in excess of 45 pounds excluding batteries, Tulsa will require that the citizen pay Tulsa for the overage at the time they appear at the facility. The M.e.t. will not be responsible and will not pay for materials in excess of 45 pounds delivered by a citizen at a scheduled voucher. The M.e.t. will instruct the citizen as to the consequences of including more poundage, prior to arrival at the facility.

17. If the citizen includes materials routinely accepted at M.e.t. such as motor oil, batteries, cooking oil and grease, the M.e.t. will direct the citizen to deposit those materials at the M.e.t. recycling depot.

IV. PAYMENT

18. Glenpool will pay the M.e.t. a total of **\$27,314** payable in two equal installments due within 30 days after the receipt of invoices from the M.e.t. showing the duties performed and the amount due. In the event that Glenpool authorizes vouchers at the

performed and the amount due. In the event that Glenpool authorizes vouchers at the Tulsa Facility in excess of the number agreed to above, Glenpool will pay the M.e.t. in advance or in a mutually agreed upon manner for an additional number of vouchers at the rate of \$62 per voucher. Unused vouchers shall roll over to the next contract year.

V. TERM

19. The term of this Agreement shall commence on **July 1, 2025**, and conclude on **June 30, 2026**. This agreement may be renewed for a period equal to the initial term upon written agreement to the extension, signed by both parties. In no event shall an extension term be longer in duration than 1 year.

VI. TERMINATION

20. This agreement may be terminated by either party for cause after notice and an opportunity has been given to present reasons why such action should not be taken. Grounds constituting cause include but are not limited to, failure to comply with the provisions of this agreement, any applicable laws, ordinances or material regulations or guidelines; one party has been unduly dilatory in executing its duties under this agreement; or non-payment. In the event of termination, the M.e.t. shall be entitled to payment for otherwise valid and allowable obligations incurred in good faith prior to notice of termination. The M.e.t. shall make all necessary efforts to mitigate the damages caused by the termination.

21. Neither forbearance nor payment by either party shall constitute waiver of any remedies for any default or breach that exists then or occurs later.

VII. DISCLAIMER OF AGENCY

22. In the performance of this agreement, the parties shall be deemed to be and shall be independent contractors and, as such, neither shall be entitled to any benefits applicable to employees of the other. Neither party is authorized or empowered to act for the other for any purpose and shall not on behalf of the other enter into any contract, warranty and/or representation as to any matter. Neither shall be bound by the acts or conduct of the other except as expressly set out in this agreement.

VIII. AMENDMENT

23. This agreement may be amended only in writing and signed by all parties.

IX. SEVERABILITY

24. If any provision under this agreement, or its application to any person or

circumstance is held invalid by any court of competent jurisdiction, such invalidity does not affect any other provision of this contract or its application that can be given effect without the invalid provision or application.

X. ENTIRETY OF THE AGREEMENT & VENUE

25. This Agreement sets forth the entire understanding of the parties and supersedes any oral agreements. The terms of this agreement shall be interpreted and construed under the laws of the State of Oklahoma.

THIS AGREEMENT may be executed in several counterparts, each of which shall be deemed the original, but all of which shall constitute one and the same instrument.

City of Glenpool

The M.e.t.

(title)

Attest:

Clerk

Date: _____

(seal)

Approved as to form:

Attorney

(title)

Attest:

Secretary

Date: _____

Approved as to form:

Attorney

Exhibit A – Accepted and Non-Accepted Household Hazardous Waste

The waste list below is to be accepted by Tulsa from outside jurisdictions through

services provided by The M.e.t.

- Fluorescent and CFL Light Bulbs
- Oil Based Paints and Paint Thinner
- Latex Paint*
- Flammable Liquids
- Lawn Chemicals
- Automotive Fluids
- Cooking Oil/Grease
- Aerosols
- Household and Car Batteries
- Household Cleaners
- Pool Chemicals

The listed wastes below are not accepted by Tulsa.

- Industrial or Commercially Generated Waste (including non-hazardous waste)
- Medical or Biomedical Waste
- Asbestos
- Food or Organic Waste
- Radioactive Material
- Ammunition/Explosives
- Electronics
- Tires
- Compressed Gas Cylinders
- Unknown Materials or Substances

**Since latex paint is not harmful to the environment and due to budgetary concerns, M.e.t. staff encourages Glenpool citizens to dry out their latex paint and not bring it to the facility.*



To: Mayor and Council

From: David Tillotson, City Manager

Date: July 7, 2025

Re: VFW Lease Agreement

Background:

Since 2022, the City of Glenpool has maintained a Lease Agreement with Veterans of Foreign Wars (VFW) Post 9126, allowing the organization to utilize designated space within the Bonnie Chapman Senior Center. The agreement has enabled VFW Post 9126 to conduct meetings and activities that support local veterans and their families.

We are proud to support a group that continues to make meaningful contributions to the Glenpool community and our veterans. Renewing this agreement reflects the City's ongoing commitment to those who have served our country, and we look forward to continuing this partnership in the years to come. The renewal of the Lease Agreement for the upcoming fiscal year has *no changes* to the terms or conditions from the prior year.

Staff Recommendation:

Staff recommends approval of the Lease Agreement with VFW Post 9126 for FY2025-2026.

Attachments:

- VFW Lease Agreement

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

**LEASE AGREEMENT BETWEEN THE CITY OF GLENPOOL AND GLENPOOL VETERANS OF FOREIGN
WARS POST 9126**

This Agreement is entered into this _____ day of _____ 2025, by and between the City of Glenpool, Oklahoma, a municipal corporation (**City**) and the Glenpool Veterans of Foreign Wars Post 9126 (**Lessee**).

I. LICENSE

City leases to **Lessee** the southern portion of the **Bonnie Chapman Senior Center** located at 46 West 145th St S, Glenpool, OK 74033 (**Premises**) for **Lessee's** sole and exclusive use, together with the non-exclusive right to use the restrooms, kitchen, and storm shelter (emergency use only) (collectively the "**Common Areas**"), during the term of the Agreement. A site plan that shows the **Premises** and **Common Areas** is attached as Exhibit 1 and incorporation herein by reference. **Lessee** understands that the northern portion of the building is reserved for the exclusive use of the Glenpool Senior Citizens Group and any share used of that space must be authorized by and coordinated with this group.

City agrees to pay for the electrical, natural gas and water costs on behalf of the **Premises** during the full term of this Agreement.

Within its limitations as a non-profit 501(c)(19) organization, **Lessee** may charge an annual membership fee, activities/user fees, and hold fundraiser events to cover its operating expenses.

The Glenpool City Manager shall appoint one person to act as a **Liaison**. The **Liaison** may attend meetings as needed of the **Lessee** Board of Directors. **Lessee** shall send said appointee timely notice of all meetings. Said appointee shall serve as liaison between the **City**, the **Lessee** and community.

II. TERM AND CONSIDERATION

The term of this license shall commence July 1, 2025, and shall expire on June 30, 2026, unless sooner terminated in accordance with the terms and conditions of the Agreement. This agreement does not renew automatically. The Agreement may renew annually by

written agreement of the parties.

As consideration for the **Lessee** to use the **Premises**, **Lessee** agrees to all terms and conditions of this Agreement regarding use and maintenance of the property. Additionally, the **Lessee** agrees to provide the following services for the benefit of the **City** and the community:

1. Maintain the Veteran's Memorial, to include:
 - a. Replacement of the branch flags and POW/MIA flag as needed
 - b. Mowing regularly
 - c. All landscaping and mulching of the site

Note: The **City** agrees to purchase the US flags upon notice from the **lessee** of the need to replace them. Additionally, the **City** agrees to repair and/or replace the flagpoles as needed, unless the flagpoles are damaged as a result of negligence by **Lessee**.

2. Weed and mulch the landscape beds at the **Premises**.

Note: The **City** agrees to supply the mulch for both the Veteran's Memorial and the **Premises**.

3. Provide at least 9 hours of volunteer work at 3 different City events, for an annual cumulative total of 27 hours.
4. Host programs for veterans and citizens. These events may be held at City events or on Premises.

III. **IMPROVEMENTS**

The **Premises** shall remain the property of the **City**, and may not be modified, altered, or destroyed without the prior written permission of the City Manager. No other improvements, structures or fixtures of any kind may be built or brought upon said property without the prior written permission of the City Manager. The **City** shall have the absolute right to both choose and approve any contractor selected to perform any construction or alterations of the premises.

Lessee shall follow all Oklahoma State laws and City of Glenpool ordinances regarding improvements made to the premises.

Lessee shall contract directly with the telephone, cable and internet companies for installation and monthly service on the **Premises**. The cost of the installation and ongoing services shall be borne by the **Lessee**.

Any improvements, structures, or fixtures of any kind, which are built or brought upon said property, shall become the property of the **City** upon the termination of this Agreement unless the **City** gives prior written permission for their removal. Any structures added by the **Lessee**, as outlined in this Agreement, involved in displaying/exhibiting artifacts on the **Premises** shall remain the property of the **Lessee**. Any additions or modifications authorized to be removed shall be removed in a manner approved by the **Liaison** immediately upon termination of the Agreement and **lessee** shall restore the **Premises** to the condition that existed prior to the additions or modifications.

Lessee may not have, remove, or change any locks on the **Premises** without the prior approval of the **Liaison** and without first supplying the **Liaison** with combination or key to all locks. **City** understands that **Lessee** may from time-to-time store documents on the **Premises** that contain personal and medical information of those they serve, and as such agree to allow **Lessee** to designate one room for the storage of this information. **City** agrees that **Lessee** shall not be required to provide a key to the **City** for this room. The final location of this room shall be approved by the **Liaison** prior to storage of any records by **Lessee**.

City will work with **Lessee** to approve signage for the **Lessee** in or around the landscape beds at the **Premises** and on the front door of the **Lessee's** space.

IV. MAINTENANCE AND USE

Lessee acknowledges that it has inspected the **Premises** thoroughly and has full knowledge of the conditions of the **Premises**. The **City** makes no representations or warranties, express or implied, as to the condition of the **Premises**.

Lessee shall inspect the **Premises** immediately before and immediately after each use and shall immediately notify the **Liaison** of any damages or of any repairs, which may be required. If any defect threatens the safety and welfare of participants or the general public, **Lessee** shall not allow individuals to utilize the **Premises** until the defective portion of the **Premises** has been repaired or replaced.

Lessee agrees to take all reasonable precautions to prevent waste, damage, or injury to the

Premises by **Lessee** or by any competitors, volunteers, guests, invitees, or others who may be on the **Premises** that the **Lessee** has allowed use of the **Premises**.

Lessee acknowledges that access to mechanical rooms and the equipment therein is restricted to qualified **City** personnel and approved contractors. These areas are to remain locked and free from obstruction.

The **City** shall maintain, replace, or repair any major maintenance item that is not considered routine in nature of the **Premises** in need of such service due to normal and routine wear and tear, which may include the plumbing, electrical, HVAC systems and structural components of the **Premises**, and the parking areas and outdoor lighting fixtures.

Lessee shall perform all custodial duties of the leased **Premises**. **City** shall perform all custodial duties of the shared restrooms as needed, and on a regular basis, to ensure cleanliness of facility, and shall keep the shared restrooms stocked with paper towels, toilet paper, soap, and trash can liners.

Lessee shall maintain climate control devices at reasonable levels. **Lessee** shall keep the lights turned off in areas not being used, and turn off all lights when leaving the **Premises**.

Lessee shall lock and secure the **Premises** after each use.

Lessee shall promptly reimburse the **City** for the cost of parts and labor for any replacement or repair on the **Premises** because of the negligent acts of **Lessee** or by its competitors, volunteers, guests, or invitees, and for the **City's** cost in performing any of **Lessee's** contractual duties.

The **City** retains the right to enter any portion of the **Premises** at all times, except for the approved records storage area, without prior notice, to inspect the **Premises** or to conduct maintenance or repairs, or for the purpose of determining whether **Lessee** is complying with the terms and conditions hereof, or for any other purpose incidental to the rights of the **City** under this Agreement.

V. MILITARY EQUIPMENT (NON-OPERATIONAL)

Lessee may install and display non-operational military equipment at its own risk and expense, either inside or outside the building, as a means of increasing public awareness of

the VFW Post 9126. Before any non-operational military equipment can be displayed outside of the building, the City Manager or their designee must approve of the proposed display. If installed outdoors, this non-operational equipment shall be secured with suitable anchors to the ground or concrete pad to discourage theft and protect against injury.

City shall have no responsibility or liability for, and **Lessee** assumes the entire risk of any loss of, damage to, destruction or disappearance of any of **Lessee's** property on the **Premises** or elsewhere in the building or on its grounds. **Lessee** understands that **City** does not and will not maintain any casualty or other insurance on **Lessee's** property or the property of **Lessee's** invitees and licensees. **Lessee** waives any right of subrogation on behalf of its insurance carrier for any loss of, damage to, destruction or disappearance of **Lessee's** property or the property of **Lessee's** invitees and licensees.

VI. INDEMNIFICATION

Lessee is an independent contractor under this Agreement. This Agreement shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association as between the **City** and **Lessee** or its officers, employees, contractors, or representatives for any purpose.

As partial consideration for this Agreement, **Lessee** agrees to indemnify, defend (at the **City's** option), and hold harmless the **City**, its employees, officials, agents, representatives and volunteers from and against any and all liabilities, damages, injuries (including death), property damage (including loss of use), claims, liens, judgments, costs, expenses, suits, actions, or proceedings, reasonable attorney's fees, and actual damages of any kind or nature, arising out of or in connection with any aspect of the acts, omissions, negligence or misconduct of **Lessee**, its competitors, guests, invitees, licensees, members, volunteers, representatives, employees, agents, officers, contractors or subcontractors, including but not limited to any injury or damage that occurs relating to **Lessee** activities, or **Lessee's** performance or failure to perform the terms and conditions of this Agreement. Such obligation shall exclude only such liability actions as arise directly out of the sole negligence or willful misconduct of the **City** and in accordance with the terms, conditions, and exceptions in the Governmental Tort Claims Act. The indemnification and defense obligations set forth herein shall survive the termination of this Agreement.

Lessee shall provide the **City** with prompt written notice of any serious injuries (serious

injuries include all injuries which require medical treatment), written or oral complaints received, and actual or anticipated disputes with or claims by any individual.

VII. INSURANCE AND WAIVER OF SUBROGATION

Without limiting the **City's** right to indemnification **Lessee**, and each of its contractors, shall obtain insurance in no less than or in terms more restrictive than the following: General Liability Insurance covering all premises and activities, with an applicable limit of liability not less than One Million Dollars (\$1,000,000.00) per claimant, One Million Dollars (\$1,000,000.00) annual aggregate. **Lessee** shall include the **City** as an Additional Insured on all required insurance policies. **Lessee** shall also require its contractors to list the **City** as an Additional Insured. **Lessee** shall submit certificates of insurance to the **City's** Risk Manager for approval before allowing any individuals, including but not limited to any contractors, to commence work or engage in any activities under this Agreement. **Lessee** and its contractors shall maintain the required insurance with insurers that carry a Best's "A" rating, and which are licensed and admitted to write insurance business in Oklahoma. Failure of **Lessee** or its contractors to obtain and maintain any required insurance does not relieve **Lessee** from any liability hereunder.

VIII. DEFAULT/TERMINATION

This Agreement shall be subject to termination upon the failure of the **Lessee** to keep, perform and observe all promises, covenants, conditions, and agreements set forth in this Agreement. The right to terminate this Agreement upon default of **Lessee** is not exclusive and is in addition to any other rights and remedies provided by law or under this Agreement. Any waiver of any breach of any one or more of the covenants, conditions, terms and agreements herein contained shall not be construed to be a waiver of any subsequent or other breach of the same or of any other covenant, condition, term or agreement herein contained, nor shall failure to require exact, full, and complete compliance with any of the covenants, conditions, terms or agreements herein contained be construed as in any manner changing the terms of this Agreement or stopping the **City** from enforcing the full provisions thereof.

Neither this Agreement, nor any of the rights hereunder, shall be sold, assigned, or encumbered by **Lessee**.

This Agreement is not a waiver of any permit or other legal requirements and does not assure approval based upon any circumstances other than compliance with the law.

This Agreement shall be construed under the laws of the State of Oklahoma. Exclusive Original Jurisdiction and venue for any action relating to this Agreement shall be solely in the Tulsa County District Courts of Oklahoma. Lessee shall conform to and abide by all Federal, State, and local laws and regulations, including, but not limited to, all laws regarding employment of aliens, and that no person shall be subjected to discrimination under a project, program or activity supported by this Agreement.

This Agreement constitutes the entire agreement and understanding between the parties, and supersedes all proposals, oral or written, and all other communications between the parties with respect to the subject matter of this Agreement.

This document may be modified only by further written agreement between the parties. Any such modification shall not be effective unless and until executed by the parties.

The parties have caused this Agreement to be executed on the dates hereinafter set forth.
Signed this ____ day of _____ 2025.

VFW Post 9126

Scott Lowry, Post Commander

City of Glenpool

Joyce G. Calvert, Mayor

Attest:

Lesli Smith, City Clerk

Approved as to Form:

City Attorney



To: Mayor and Council

From: David Tillotson, City Manager

Date: July 1, 2025

Re: Crossroads Communication Agreement

Background:

The City currently has a professional services agreement with Crossroads Communications, LLC that staff wishes to renew for the 2025-2026 fiscal year. Crossroads continues to provide public relations, communications, and marketing services for the City. These services cannot currently be provided internally by existing City staff and the cost to hire additional staff to handle these services would exceed the cost of the agreement with Crossroads Communications. There are no changes to the contract.

Staff Recommendation:

Staff recommends approval of the Professional Services Agreement with Crossroads Communications, LLC.

Attachments:

- Professional Services Agreement with Crossroads Communications, LLC.

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www.glenpoolonline.com

CONTRACT FOR PROFESSIONAL SERVICES

Public Relations & Economic Development Consultation Services
Crossroads Communications, LLC

This Contract ("Contract") for Public Relations Consultation Services is made and entered into as of the 1st day of July 2025 by and between the City of Glenpool ("City"), an Oklahoma municipal corporation, and Crossroads Communications, LLC ("Consultant").

This Contract shall be in effect as of the 1st day of July 2025 and shall be in effect through the 30th day of June 2026. The Contract Term may be extended or renewed by written mutual agreement of both parties.

WHEREAS, the Consultant offers specialized services for which the Consultant is a uniquely and discretely qualified source, to wit: crisis communications and Public Information Officer (PIO) services; municipal-focused public relations and marketing strategy, communication, planning, and implementation; social media and citizen-outreach communications management and execution; providing expert support for economic development efforts; and in-depth research through public and private industry-leading sources to support data assessments and add strength and credibility to its recommendations; and

WHEREAS, the City desires to enter into a Contract with the Consultant for the purposes set forth below.

NOW THEREFORE, the City and the Consultant do mutually agree as follows:

I. Scope of Services

A. Objectives of Contract/Performance Criteria

The objectives of the contractual relationship between City and Consultant are to: manage the City's public image through public relations; provide consultation regarding community outreach and communication; improve the community environment through public communication across multiple channels; improve the retail environment by providing support, information, advice, assistance and publicity for existing or potential businesses/developers/retailers in the City. Consultant will serve as a resource for public relations advice and project management/execution for the City, and as a marketing and advertising advisor and resource for City staff.

B. Public Relations

1. Serve as PIO for City departments, including Police, Fire, and Public Works as necessary.
2. Serve as crisis communications point person when necessary or advisable.

3. Advise and assist the City pertaining to any aspect of communications planning, community or public relations where City has a need and Consultant has applicable knowledge or experience.
4. Manage public relations efforts for the City, including writing for the media, distribution, coordination efforts, utilizing media contacts, and event planning within reasonable limitations.
5. As necessary, serve as City spokesperson and media coordinator for interviews, information, and other necessary media contact; write, create graphics, and execute social media when needed under the direction of the Community Relations Director.
6. Work with City staff to identify, write, and share potential positive stories to build community image and engagement.

C. Marketing

1. Advise and assist the City with planning and execution of further specific marketing efforts geared toward events and/or other development or economic opportunities as they arise, including continued marketing assistance for the Glenpool Conference Center, updates to pertinent economic development information on the City website and other tools necessary to market the City.

D. Other

The foregoing scope of services is exemplary only, and Consultant may be called upon to perform other tasks that are reasonably consistent with, and will best facilitate achievement of, the stated Objectives.

E. Acknowledgement of Disclaimer and Representation of Good Faith

1. Although Consultant expects to complete successfully the Objectives identified in subsection A. of this section, City acknowledges and agrees it is impossible to guarantee any level of investment (or any investment at all) because market conditions, retailers' business plans, City policies and other market drivers are subject to change at any time and are beyond the control of Consultant. City acknowledges that Consultant expressly disclaims all warranties, either express or implied, with respect to general or specific results from services delivered.
2. In no event shall Consultant be liable for any damages whatsoever (including, without limitation, damages for loss of business profits, business interruption, loss of business information, internal expenses or opportunity costs, consequential damages, or other pecuniary loss) arising out of the use of, or failure of City to use, the services delivered or the results thereof, except to the extent such damages result from grossly negligent or intentional acts of Consultant.
3. The Consultant agrees that any advice or service provided under this Contract is true and correct to the best knowledge and ability of Consultant and will be provided in good faith.

II. Compensation

Description	Quantity	Unit Price	Cost
Consultation fee, per month, payable to Consultant monthly on the 15th of each month during the Term of the Agreement – Public Relations. Expected work load is 17 hours/month	12	\$2,900.00	\$34,800.00
Hourly rate for work outside of scope or beyond 17 hours per month average contracted work will be \$170.00/hr		\$170.00	
Notes: specific deliverables, such as city newsletter development, printing, web site development, and specific photography or videography that is not within the PR scope, etc., are not included in the consultation fee and, if required, will be estimated separately based on the City's specific public relations needs. Periodic reports and related information provided by Section J. of this Contract are included in the consultation fee and there will be no additional charge for such reports and information.			

IV. General Terms And Conditions

A. Termination.

City and Consultant agree that the term of this Contract is for twelve months, as specified above, and the Contract shall not be revoked, canceled or terminated by City except for gross negligence or intentional misconduct of Consultant or an unforeseeable bona fide change of circumstances rendering the Contract moot. The Contract shall not be revoked, canceled or terminated by Consultant except for a default of payment by City to Consultant that is not remedied within 30 days of notification by Consultant.

B. Subcontract/Assignment Notification

None of the work and services covered by this Contract may be subcontracted or assigned to any third party without written consent of the City. Any work or services subcontracted hereunder shall be specified by written agreement and shall be subject to each provision of this Contract.

C. Amendments

The work and services to be performed and any other terms or conditions of this Contract may be amended only upon written agreement of both parties.

D. Event of Default.

An "Event of Default" under this Agreement shall be defined as, and shall occur when, either party fails or refuses to perform and/or pay in connection with any of its obligations or representations provided for in this Agreement, and if such failure or refusal shall continue uncured for 30 days following written notice of default served on the defaulting party by the non-defaulting Party.

E. Disputes, Interpretation, Remedies

1. In the occurrence of an event of default as provided by subsection D., or the parties fail to agree on the interpretation and implementation of any material provision of this Contract, the details of such event of default or disagreement shall be forwarded to the legal counsels of both parties for review and recommendation. Both parties shall attempt in good faith to resolve any dispute without further recourse.
2. In the event that the parties are unable otherwise to resolve any dispute under this Contract, the parties agree that such dispute shall be resolved by an appropriate action to be submitted to Dispute Resolution Consultants of Tulsa, Oklahoma. The results of mediation by DRC shall be binding on the parties.
3. Remedies shall be limited to actual monetary damages, without consequential or punitive damages; all attorney fees to be paid by losing party; and specific performance, as appropriate.
4. Neither forbearance nor payment by the City shall be construed to constitute waiver of any remedies for any default by the Consultant that exists then or occurs later.

F. Severability Clause

If any provision under this Contract or its application to any person or circumstance is held invalid by any court of competent jurisdiction, such invalidity shall not affect any other provision of this Contract or its application that can be given effect without the invalid provision or application.

G. Hold Harmless Clause

The City understands and agrees that any advice or service provided under this Contract is true and correct to the best knowledge and ability of Consultant and will be provided in good faith. The City accepts full responsibility for its decisions to act or not act according to said advice pertaining to outcomes or situations that arise from the advice, materials or other items provided under this Contract, except to the extent otherwise provided by subsection E.

H. Personnel

1. The Consultant represents that it will secure all such personnel as may be required in performing the services provided under this Contract. Such personnel shall not be employees or agents of, or have any contractual relationship with, the City.
2. The Consultant has full responsibility for payment of workers' compensation insurance, unemployment insurance, social security, state and federal income tax and any other deductions required by law for its employees.
3. All of the services required hereunder will be performed by the Consultant or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under state and local law to perform such services.

I. Conflict of Interest

1. No member of the governing body of the City, and no other officer, employee, or agent of the City who exercises any function or responsibility in connection with

the planning and carrying out of any project or service pursuant to this Contract, shall have any personal financial interest, direct or indirect in such project or service, and the City shall take appropriate steps to assure compliance herewith.

2. The City covenants that it presently has no interest and shall not acquire interest, direct or indirect, which would conflict in any manner or degree with the performance of Consultant's services under this Contract. The City further covenants that, in the performance of this Contract, no person having any such interest shall be employed.
3. No partner, member, associate or employee of the Consultant who exercises any function or responsibility in connection with the planning and carrying out of any project or service pursuant to the Contract, shall have any personal financial interest, direct or indirect in such project or service, and the Consultant shall take appropriate steps to assure compliance herewith.
4. The Consultant covenants that it presently has no interest and shall not acquire interest, direct or indirect, which would conflict in any manner or degree with the performance of its services under this Contract. The Consultant further covenants that, in the performance of this Contract, no person having any such interest shall be employed.

J. Reports and Information

1. The Consultant, at such times and in such forms as the City may require, shall furnish the City such periodic reports as the City may reasonably request pertaining to the services undertaken pursuant to the Contract, costs and obligations incurred or to be incurred in connection therewith and any other matters covered by this Contract.
2. Consultant shall furnish the City narrative reports and financial reports, as applicable, related to the performance of this Contract in the forms and at such times as may be required by the City.

K. Records and Audits

1. The City and its authorized representatives shall have the right, at any time during normal business hours and subject to a three-day notice of request, to audit, examine and make copies of or extracts from all documents, reports, correspondence, records and any other materials without limitation, to the extent they pertain to performing such audit, examination, copying or extraction, whether maintained in written, electronic, or other form, relating to or pertaining to this Contract kept by or under the control of the Consultant, its employees, agents, assigns, successors, and subcontractors.
2. Consultant shall retain all books, documents, papers, records, and other materials involving all activities and transactions related to this Contract throughout the Term of this Contract and for a period of five years following the termination of this Contract or any extension or renewal of this Contract. Consultant shall, as often as deemed necessary by the City, permit authorized representatives of the City and its authorized representatives to have full access to and the right to examine fully all such materials.

3. Costs of any audits conducted under the authority of this right to audit and not addressed elsewhere will be borne by City. If an audit performed under this authority discovers substantive findings related to fraud, misrepresentation, or non-performance, City may recoup the costs of the audit from the Consultant. Any adjustments and/or payments that must be made as a result of any such audit of the Consultant's records shall be made within a reasonable amount of time (not to exceed 90 days) from presentation of City's findings to Consultant. Such reimbursement shall not exhaust City's remedies under this authority.

L. Choice of Law.

This Agreement is made and entered into in the State of Oklahoma and shall in all respects be interpreted, enforced and governed under the laws of that state.

M. Entire Agreement.

This Agreement sets forth the entire understanding between the parties, and there are no terms, conditions, representations, warranties or covenants other than those contained herein. This Agreement supersedes any and all prior discussions or negotiations, whether oral or written, of the Parties.

N. Amendment or Termination.

No term or provision of this Contract may be amended, waived, released, discharged or modified in any respect, nor may this Contract be terminated or cancelled, except in writing signed by the parties.

O. Notice.

All notices required under this Contract may be in writing, communicated by mail or electronic means, or verbal, including telephone and cell phone, as reasonably appropriate or as required elsewhere in this Contract.

For notices to City

City of Glenpool
Attn: City Manager
12205 S. Yukon Avenue
Glenpool, OK 74033
918-209-4645
dtillotson@cityofglenpool.com

For notices to Consultant:

Crossroads Communications, LLC
Attn: Mandy Vavrinak, President
6660 S. Sheridan, Suite 200
Tulsa OK 74133
(918)-633-4397
mandy@crossroads-team.com

In addition to any other notice required by this Agreement, the Parties shall provide each other notice in the event that the foregoing contact information changes or is updated within five business days of such change or update.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]
[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the City and Consultant have executed this Contract as of the date first written above.

Accepted for the City of Glenpool

David Tillotson, City Manager

Date _____

ATTEST:

Lesli Smith, City Clerk

Approved as to Form:

City Attorney

Accepted for Crossroads Communications, LLC

Mandy Vavrinak, President

Date _____



To: Mayor and Council

From: David Tillotson, City Manager

Date: July 1, 2025

Re: Retail Attractions Contract

Background:

The City currently has a contract with Rickey Hayes, the owner of Retail Attractions LLC to assist the City with economic development activities. With the continued growth of our commercial and retail base I believe it is important that the City renew this contract. Mr. Hayes and Retail Attractions has played a vital role in our retail success, and we are currently working on several new projects that will have a significant impact on our future should they come to fruition. There are no changes to the contract this year.

Staff Recommendation:

Staff recommends approval of the Agreement for Economic Development Consulting Services with Retail Attractions LLC.

Attachments:

- Agreement for Economic Development Consulting Services

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

**CONTRACT AGREEMENT
FOR
ECONOMIC DEVELOPMENT CONSULTING SERVICES**

PART I. PARTIES

THIS AGREEMENT is made on the 1st day of July, in the year 2025, between the CITY OF GLENPOOL, OKLAHOMA, hereinafter called the CITY, and RETAIL ATTRACTIONS, LLC, hereinafter called the CONSULTANT, for professional consulting services as more fully described herein in an effort to attract appropriate retail, residential, office, and other ancillary mixed use development to CITY, subject to the terms and conditions specified in this Agreement.

PART II. TERM OF AGREEMENT

CITY intends to contract CONSULTANT for professional economic development consulting services for a TWELVE (12) MONTH period commencing JULY 1, 2025, and concluding JUNE 30, 2026. This Agreement is for a TWELVE (12) month period renewable for an additional twelve (12) month period(s) with mutually negotiated fees, terms, and conditions with written notification of continuation of services between both parties. However, CITY or CONSULTANT may terminate this Agreement as described in Part VII, Paragraph 1. CITY and CONSULTANT acknowledge the state law limitation imposed upon the CITY which prohibits the CITY from entering into contracts which commit to the expenditure of funds beyond the term of the CITY's current fiscal year. CITY or CONSULTANT may terminate this agreement as described in Part VII, Paragraph 1.

PART III. SCOPE OF SERVICES

CONSULTANT shall provide the following services:

1. CONSULTANT will research, purchase, analyze, and collate a thorough and detailed market study that will prove up and validate retail and other development potential in the CITY and trade area. These reports will provide detailed demographic information, housing and residential data, income data and potential, ethnicity, age, and educational data, projected growth, and retail leakage and sales, as well as retail voids in the market area. Reports will contain the very latest data available and are pulled from the same data sources that national retail and restaurant development professionals currently access. The market reports include CITY limits; five (5), ten (10) and fifteen (15) mile radius reports. In addition to the radius data, drive times in increments of ten (10), fifteen (15), and thirty (30) minutes will also be included. A twenty (20) mile radius or a custom trade area report will also be included depending on your market geography, consumer access into the market, and other factors. The decision to provide the custom trade area or twenty-mile radius will be

determined after initial findings are evaluated. These detailed market reports will provide insight into the development potential for retail, office, medical and health services, hospitality, and residential (single family and multi-family) growth potential. These reports will be updated with every new release of data from our data suppliers through the duration of the contract. [Data is usually released two to three times a year]. CONSULTANT will provide all data to CITY personnel as designated in this agreement. Data and market reports will be stored on our servers and will be available via the internet. CITY will own the data.

2. CONSULTANT will prepare a summary for CONSULTANT's use to highlight the key demographics and attributes of the trade area. This marketing material will include a map of the trade area, and a condensed summary of market data and will be used to introduce the CITY's community to CONSULTANT's extensive network of commercial and residential developers and retail, restaurant, hotel, and corporate tenants.
3. CONSULTANT will bring broad-based experience and knowledge of incentives and their practical applications to craft development agreements that will benefit both the private and public sectors and truly encourage new investment. CONSULTANT will work with CITY staff to develop incentive packages that are advantageous to the CITY and the prospective businesses with priority given to the needs of the local municipality. CITY administrators and elected officials should be prepared to deal with incentive requests from developers and retail and restaurant tenants in this very competitive economy.
4. CONSULTANT will work with CITY staff members, CITY officials and other agents of the CITY as designated by the CITY to identify recruitment targets that will meet the long-term needs of the CITY and will be targeted in response to the leakage gaps identified. Also, CONSULTANT's initial strategy will be to identify and target retail and restaurant entities that will draw consumers from outside the market area into CITY trade area. In addition to targeted retail and restaurant tenants, CONSULTANT will also work toward hotel/motel and other hospitality uses, mixed uses including medical, professional office, warehouse, and residential development as well as industrial and manufacturing deals through our ongoing relationship and work with the Oklahoma Department of Commerce.
5. CONSULTANT will actively recruit targets identified and approved by CITY and supported by data. Recruitment efforts will be through personal contact, mail, email, International Council of Shopping Centers ("ICSC") events, other retail and development conferences and development/industry contacts continually throughout the term of this contract.

6. CONSULTANT will work directly with our extensive network of developers to create interest in the market, define development opportunities and coordinate/attend meetings with CITY and private sector investors. When timing indicates a deal with a target is imminent or when a target's response indicates the need to intensify our efforts, CONSULTANT will be available to mediate, schedule site tours and meetings and work to close the deal.
7. CONSULTANT will represent the CITY at the International Council of Shopping Centers conference in Texas and the International Council of Shopping Centers RECon conference in Las Vegas in May, and other ICSC and Retail Live! Conferences and other economic development conferences as they occur.
8. CONSULTANT will provide monthly updates to CITY's designated contact. As deemed necessary and requested by the Manager of the CITY, CONSULTANT will be present for public and private meetings in the CITY to provide status updates on the performance of services under this agreement, specialized training, meet with civic clubs, and meet with CITY staff and elected officials and other appropriate citizen groups, as CONSULTANT'S schedule allows. CONSULTANT will make every effort possible to meet CITY's scheduling.
9. CONSULTANT will bid any specialized marketing materials (printed or video) for local development sites, web updates, retail specific web sites, traffic counts, aerial photography, and grant research and writing under separate bids. The commitment of the CITY to the purchase of any such materials shall be in advance of the order or purchase of the said materials in order to bind the CITY to the payment of the purchase. CITY's authorization for purchase shall be in written form, signed by the Mayor and CITY Clerk, evidencing its advance approval for purchase.
10. Standard marketing materials to be developed and supplied by the CONSULTANT as a standard component of this agreement at no additional charge apart from the compensation stated in this agreement are as follows:

Deliverables include market reports for the following geographies: CITY Limits; Five (5), Ten (10), Fifteen (15) Mile Radius reports, Twenty (20) Mile Radius report; Ten (10) Fifteen (15) and Thirty Minute (30) Drive Time Reports. Void Analysis on each geography, Opportunity Gap (Leakage Report) on each geography. CITY shall provide CONSULTANT a complete copy of the CITY's current Comprehensive Plan. CONSULTANT shall endeavor in its economic development efforts to market the CITY in harmony with the objectives of the CITY's Comprehensive Plan.

11. CONSULTANT and CITY acknowledge that the marketing and recruitment efforts of the CONSULTANT and CITY with potential businesses interests often involves various degrees of protection of sensitive information as confidential information. Additionally, CONSULTANT and CITY acknowledge the necessity of streamlined and well defined lines of communication as being important to orderly and effective planning and the execution of planning in economic development activities. In the interest of the protection of sensitive information and for the effective use of time and coordination of efforts communications from the CITY to the CONSULTANT and from the CONSULTANT to the CITY shall be limited. Communications with the CONSULTANT by the CITY shall be limited to communications directed through the Manager, his designee, or the CITY Attorney. Communication from the CONSULTANT to the CITY shall be directed to the CITY Manager, his designee, or CITY Attorney. When appropriate and reasonably necessary the CITY Manager, his designee, or the CITY Attorney may authorize communications between the CONSULTANT and other designated CITY officials or staff.

Amendments to the above Scope of Services may be made as necessary, provided that such Amendments are agreed to in writing by both parties.

PART IV. CONSULTANT'S FEES

1. CITY shall pay CONSULTANT for the Scope of Services described in Part III as follows:

Commencing on July 1, 2025

- Includes all data updates and full access through consultant for Placer Ai data and access to other specialty economic development subscriptions for city staff use.

Retainer (paid monthly) on the first day of the month for length of contract

\$4000.00
per month

48,000 total for
12-month initial
term of contract
(July1 – June
30)

CITY pays all travel expenses, (travel and expenses shall be approved by CITY prior to CONSULTANT incurring expenses for same. Expenses may include but not necessarily be limited to airfare, lodging, and meals)

CITY shall pay CONSULTANT, a monthly retainer in the amount of FOUR THOUSAND DOLLARS (\$4,000.00) due on the first day of the month of contracted scope of work.

PART V. CITY'S RESPONSIBILITIES

CITY shall:

1. Assist CONSULTANT by placing at his disposal all available pertinent information, including previous reports and any other data as required for the performance of CONSULTANT'S Scope of Services. Retail Attractions, LLC will execute a confidentiality agreement with CITY. CITY will provide Retail Attractions, LLC monitored access to sales revenue data to analyze, but any release of sales revenue information must have CITY approval.
2. Represent that CONSULTANT shall be entitled to rely on the accuracy and completeness of any documents or other materials provided by CITY to CONSULTANT; and that CONSULTANT's use of such documents and materials will not infringe upon any third parties' rights.
3. Arrange for access to and make all provisions for CONSULTANT to enter upon public and private property as required for CONSULTANT to perform his services.
4. Designate one or more representatives authorized to act on the CITY'S behalf with respect to the Agreement. CITY or such authorized representative(s) shall examine the documents submitted by the CONSULTANT and shall render decisions pertaining thereto promptly, to avoid unreasonable delay in the progress of the CONSULTANT'S services except for those decisions or actions that must go before the CITY'S Board of Commissioner's for approval.
5. If CITY needs CONSULTANT to travel to other locations to attend special meetings (outside of or in addition to the proposed scope of work in this proposal, CITY will pay all related travel and expenses for CONSULTANT). Travel pay must be approved by CITY in writing.

PART VI. NOTICES

Reports and notices shall be made by CONSULTANT to CITY'S representative:

David Tillotson
City Manager
City of Glenpool
11205 South Yukon Ave
Glenpool, OK 74033

Reports and notices shall be made by CITY to CONSULTANT or to CONSULTANT'S representative:

Mr. Rickey Hayes
CEO
Retail Attractions, LLC
10301 North 90th East Ave
PO Box 1617
Owasso, OK 74055

PART VII. MISCELLANEOUS PROVISIONS

1. Termination and Suspension. This Agreement may be terminated by either party for convenience or for cause. However, the terminating party must provide the other party no less than sixty (60) days prior, written notification of intent to terminate the Agreement.

CITY shall pay CONSULTANT for all the Services performed up to the date of termination.

The provisions of this Article shall also apply to each individual Amendment, separate and apart from any other Amendments, and without terminating or otherwise affecting this Agreement as a whole.

2. Ownership of Documents. Original documents developed in connection with services performed hereunder belong to and remain the property of CITY. CONSULTANT shall store the originals and may retain reproducible copies of such documents.

All documents, including computer software prepared by CONSULTANT pursuant to this Agreement are instruments of service. They are not intended or represented to be suitable for reuse by CITY or others on modifications or extensions of the Project or on any other project. Any reuse without prior written verification or adaptation by CONSULTANT for the specific purpose intended will be at CITY's sole risk and without liability or legal exposure to CONSULTANT. CITY shall hold harmless CONSULTANT and its sub-consultants, if any, against all judgments, losses, damages, injuries, and expenses, including reasonable attorneys' fees, arising out of or resulting from such reuse.

3. Successors and Assigns

CITY and CONSULTANT each binds himself and his partners, successors, executors, administrators, assigns and legal representatives to the other party to this Agreement and to the partners, successors, executors, administrators,

assigns and legal representatives of such other party in respect to all covenants, agreements, and obligations of this Agreement.

Neither CITY nor CONSULTANT shall assign, sublet or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this Agreement without the written consent of the other, except to the extent that the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent CONSULTANT from employing such independent consultants, associates and sub-contractors as he may deem appropriate to assist him in the performance of services hereunder.

4. Relation of Parties. The parties to this Agreement shall not constitute nor create an employer/employee relationship. CONSULTANT is an independent contractor responsible for all obligations relating to federal income tax, self-employment Medicare and FICA taxes and contributions and all other employer taxes and contributions.
5. Controlling Law. This agreement is to be governed by the Law of the State of Oklahoma. Venue shall be in Tulsa County, Oklahoma.
6. Attorney's Fees. In the unlikely event that a dispute occurs which is litigated or arbitrated, or a cause of action in law or equity is filed concerning the operation, construction, interpretation or enforcement of this agreement, the losing party shall bear the cost of the attorney's fees incurred by the prevailing party and any and all costs applicable thereto, including but not limited to, court costs, deposition fees, expert witness fees, out of pocket expenses and travel expenses which are incurred by the prevailing party.
7. Approval Not Waiver. Approval by CITY shall not constitute nor be deemed a release of the responsibility and liability of the CONSULTANT, CONSULTANT'S employees, subcontractors, agents and consultants for the accuracy and competency of their designs, working drawings, specifications or other documents and work, nor shall that approval be deemed to be an assumption of that responsibility by the CITY for any defect in the designs, working drawings, and specifications or other documents prepared by the CONSULTANT, CONSULTANT'S employees, subcontractors, agents and consultants.
8. Compliance with Applicable Law. CONSULTANT, CONSULTANT'S consultants, agents, employees, and subcontractors shall comply with all applicable federal and state laws, the charter and ordinances of the CITY, and with all applicable rules and regulations promulgated by all local, state and national boards, bureaus, and agencies. CONSULTANT shall further obtain all permits and

licenses required in the preparation of the work contracted for in any Amendments to this Agreement.

9. The scope of work outlined in this agreement shall in no way prohibit CONSULTANT from working with any other clients or being compensated by other clients for work done while this agreement is in force in or out of the CITY.
10. This agreement shall require the approval of the City Council to be effective and obligatory upon the CITY. Termination of the agreement pursuant to the terms hereof by the CITY prior to the expiration of the term of the agreement shall be effective following CITY Council action taken to terminate same.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

CITY:

CONSULTANT:

RETAIL ATTRACTIONS, LLC

By: _____
David Tillotson, City Manager

By: _____
Rickey Hayes, CEO

Date: _____

Date: _____



Date: July 7th, 2025

To: Honorable Mayor and City Council

From: Beth Miller, Grants – Special Projects Coordinator

Re: Approval of the reimbursement contract with DEQ - FY 2026 Collection Event Grant in the amount of \$20,350.00.

Overview:

The City of Glenpool has been awarded a FY 2026 Collection Event Grant from the Oklahoma Department of Environmental Quality (DEQ) in the amount of \$20,350.00. This grant is structured as a reimbursement contract and is intended to support the City's efforts in hosting a community collection event for the proper disposal of household hazardous waste and other eligible materials.

The grant will help offset costs associated with the 2026 Spring Collection Event.

Staff Recommendation:

Staff recommends that the City Council approve and sign the reimbursement contract with DEQ for the FY 2026 Collection Event Grant in the amount of \$20,350.00.

Attachments:

- Reimbursement Contract
- Estimate of Costs

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Joyce Colvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4
Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large
David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk
www.glenpoolonline.com

Estimated Budget for 2026 Spring Collection Event

Item	Cost
Bin Rentals	\$4,700
Truck Hauling to Dump	\$4,700
Dumping Fees	\$4,700
Parking Lot Cleanup	\$1,250
Compactor Rental	\$5,000
Total Estimated Cost	\$20,350

REIMBURSEMENT CONTRACT

This Contract made for the reimbursement of the cost to collect difficult-to-manage waste streams at community-wide collection event(s) for purposes of administering the Oklahoma Solid Waste Management Act. by and between the State of Oklahoma, ex.rel. The Department of Environmental Quality hereinafter referred to as “Department” and/or DEQ and City of Glenpool hereinafter referred to as “Contractor”. In consideration of the provisions set forth herein; the parties mutually agree to the following provisions and any Addenda attached hereto and incorporated herein; Therefore, in consideration of the foregoing and the mutual Contracts set forth, Contractor and Department agree as follows:

I. STATUTORY AUTHORITY AND EFFECTIVE DATES OF CONTRACT

- i. This contract is authorized pursuant to and in accordance with the provisions of Title 74 O.S. §581 and/or Title 74 O.S. §1001 through §1008; and 27A O.S. § 1-3-101 and 27A O.S. § 2-10-202, 27A O.S. §§ 2-3-201, 2-3-202 and 27A O.S. § 2-10-802(C);
- ii. DEQ hereby agrees to grant the Contractor funding for reimbursement of expenses related to completion of the project as agreed by both parties, as further described by the scope of work and budget in Attachment A.
- iii. In consideration of Contractor’s completion of the work described, DEQ shall reimburse Contractor for eligible costs not otherwise reimbursed by another funding source. The maximum value of this Agreement shall not exceed \$20,350.00; however, DEQ must be billed for exact cost of the allowable services under this agreement; no overage will be paid.
- iv. The Contract shall be in effect for the period from the date the contract is signed by both parties, or the day an executed Purchase Order has been issued, whichever is later through June 30, 2026.

II. REQUIREMENTS FOR DEQ FUNDS:

- i. If equipment purchases are included as part of the project scope it shall be listed along with the work description of the project on Attachment A.
- ii. Records shall be maintained and accounts, including property, personnel and financial records that properly document and account for all contract funds in conformance with Generally Accepted Accounting Principles (GAAP), which can be found here if needed: <https://asc.fasb.org/>. Effective control and accountability is maintained for all funds, property and other assets.
- iii. Equipment means tangible, non-expendable, personal property having useful life of more than one (1) year and an acquisition cost of \$5,000 or more per unit.
- iv. Contractor is responsible for properly maintaining equipment and for obtaining all necessary permits associated with use.
- v. Contractor certifies that equipment proposed for administering this Contract is not already on hand and is required for the operation of the Contract. Equipment acquired with DEQ funds must be used in the program or project for which it was acquired.
- vi. Contractor must maintain records of property acquired with DEQ funds from the date of acquisition through final

disposition. A control system must be developed to ensure adequate safeguards against loss, damage, or theft, adequate property records must be maintained, and a physical inventory must be completed at least once every two years.

- vii. Contractor may use, manage, and dispose of equipment purchased in accordance with State laws and procedures. Equipment purchased with DEQ funds may not be offered as collateral in any transactions or sold within three (3) years from the date of purchase unless otherwise agreed by DEQ.
- viii. In consideration of the mutual covenants, Contracts, terms, conditions and provisions hereof, the Parties agree as follows:

III. COMPLIANCE

- i. Contractor agrees to possess and demonstrate compliance with all licenses, certifications, and permits that are required to lawfully perform the duties under this contract, including but not limited to Department Certification. Loss of required certification, permit, or license by the Contractor shall automatically terminate this contract.
- ii. DEQ reserves the right to request copies of licensure at any time and Contractor agrees to provide proof of licensure.
- iii. The products and services supplied under the Contract shall comply with all applicable Federal, State, and local laws, including any regulations and rules promulgated by any governmental authorities which are applicable to the Contract.
- iv. Observance of and compliance with these requirements shall be the sole responsibility of Contractor, without reliance on or direction by Department.
- v. The Contractor agrees to comply with the State of Oklahoma Contractor Registration Requirements. Requirements and Registration is available at: <https://oklahoma.gov/omes/divisions/central-purchasing/suppliers-and-payees/supplier-portal.html>
- vi. The Contractor certifies that it and all proposed subcontractors, whether known or unknown at the time this contract is executed or awarded, are in compliance with 25 O.S. §1313 and participate in the Status Verification System. The Status Verification System is defined in 25 O.S. §1312 and includes but is not limited to the free Employee Verification Program (E-Verify) available at www.dhs.gov/E-Verify.
- vii. Termination of Contract shall be based on:
 - a. **TERMINATION FOR CAUSE:** The Contractor may terminate the Contract for default or other just cause with a 30-day written request and upon written approval from the Central Purchasing Division. The State may terminate the Contract for default or any other just cause upon a 30-day written notification to the Contractor. The State may terminate the Contract immediately, without a 30-day written notice to the Contractor, when violations are found to be an impediment to the function of an agency and detrimental to its cause, when conditions preclude the 30-day notice, or when the State Purchasing Director determines that an administrative error occurred prior to Contract performance. If the Contract is terminated, the State shall be liable only for payment for products and/or services delivered and accepted.
 - b. **TERMINATION FOR CONVENIENCE:** The State may terminate the Contract, in whole or in part, for convenience if the State Purchasing Director determines that termination is in the State's best interest. The State Purchasing Director shall terminate the Contract by delivering to the Contractor a Notice of Termination for Convenience specifying the terms and effective date of Contract termination. The

Contract termination date shall be a minimum of 60 days from the date the Notice of Termination for Convenience is issued by the State Purchasing Director. If the Contract is terminated, the State shall be liable only for products and/or services delivered and accepted, and for costs and expenses (exclusive of profit) reasonably incurred prior to the date upon which the Notice of Termination for Convenience was received by the Contractor.

IV. COMPENSATION AND APPROPRIATIONS

- i. **COMPENSATION:** In consideration of the faithful performance by the Contractor of the services identified in the Statement of Work and in conformity with the administrative procedures set forth herein, the Department agrees to compensate Contractor an amount not to exceed twenty thousand three hundred fifty Dollars | \$20,350.00 unless amended in writing and approved by Contractor and Department. Compensation may be less than that requested in Contractor's application.
- ii. **INVOICES AND PAYMENTS** Invoices shall be submitted monthly along with monthly progress reports. Upon submission of an accurate and proper invoice, the invoice shall be paid in arrears after products have been delivered or services provided and in accordance with applicable law. Invoices shall contain the purchase order number, a description of the products delivered, or services provided, and the dates of such delivery or provision of services. An invoice is considered proper if sent to the proper recipient and goods or services have been received. State Acquisitions are exempt from sales taxes and federal excise taxes. Pursuant to 74 O.S. §85.44(B), invoices will be paid in arrears after products have been delivered or services provided. Payment terms will be net 45. Interest on late payments made by the State of Oklahoma is governed by 62 O.S. § 34.72. Additional terms which provide discounts for earlier payment may be evaluated when making an award. Any such additional terms shall be no less than ten (10) days increasing in five (5) day increments up to thirty (30) days. The date from which the discount time is calculated shall be the date of a proper invoice.
- iii. **TAX EXEMPTION:** State agency acquisitions are exempt from sales taxes and federal excise taxes. Contractors shall not include these taxes in price quotes.
- iv. **APPROPRIATIONS:** The terms of any Contract resulting from any Purchase Order issued for multiple years under the Contract are contingent upon sufficient appropriations being made by the Legislature or other appropriate government entity. Notwithstanding any language to the contrary in the solicitation, purchase order, or any other Contract document, the procuring agency may terminate its obligations under the Contract if sufficient appropriations are not made by the Legislature or other appropriate governing entity to pay amounts due for multiple year Contracts. The Requesting (procuring) Agency's decisions as to whether sufficient appropriations are available shall be accepted by the contractor and shall be final and binding. This contract is made subject to the availability of State and/or Federal funds and if such funds become unavailable during the term of this contract, then this Contract may be immediately reduced or terminated by the Department.

V. GENERAL PROVISIONS

- i. **PROVISIONS BINDING:** The provisions of this Contract shall be binding on and ensure to the benefit of the Department and the Contractor and their respective successors and permitted assigns.
- ii. **ASSIGNMENT AND SUBCONTRACTING:** This Contract may not be assigned without written approval from the Department. If approved, the assignment is subject to the terms of this contract or grantor agency; and, if the source of funding is federal, subcontractor is also subject to sub-recipient terms and conditions of that funding. The Contractor shall not engage in any subcontract to provide the services herein without prior written approval of the Department. If approved, the Contractor shall be liable for any act of the subcontractor, including any act that constitutes a breach of this contract. An approved subcontractor shall be subject to the terms of this contract

or grantor agency. Any subcontracts shall be terminated if a conflict of interest arises between the subcontractor and the Department.

- iii. **FORCE MAJEURE:** Performance may be suspended by either party in case of an Act of God, war, riots, fire, explosion, strike, injunction, inability to obtain fuel, labor, or transportation, accident, national defense requirement, or any cause beyond the control of such party, which prevents the performance of such party. In the event of any of the aforementioned circumstance, Contractor shall be obligated to provide for and Department to pay for only such services as are actually rendered.
- iv. **AFFIRMATION OF STATE EMPLOYMENT:** Contractor, by execution of this Contract, acknowledges and affirms that he/she (1) is not a current employee of the Department, an agency of the State of Oklahoma and (2) has not been an employee of the Department, an agency of the State of Oklahoma within the twelve (12) months next preceding the effective date of this Contract.
- v. **INDEPENDENT CONTRACTOR:** In the performance of all services rendered under this Contract, Contractor shall act solely as an independent contractor and nothing herein shall at any time be construed so as to create the relationship of employer and employee, partnership, principal and agent, or joint venture between the parties, and accordingly shall not be eligible for rights or benefits accruing to state employees.
- vi. **AUDIT AND RECORDS CLAUSE:** As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of whether such items are in written form, in the form of computer data or in any other form. In accepting any contract with the State, the contractor agrees any pertinent State or Federal agency will have the right to examine and audit all records relevant to the execution of the resultant contract. The contractor is required to retain all records and supporting documentation relative to this contract for the duration of the contract term and a period of seven years following completion and/or termination of the contract. If an audit, litigation, or other action involving such records is started before the end of the seven-year period, the records are required to be maintained for seven years from the date that all issues arising out of the action are resolved or until the end of the seven-year retention period, whichever is later. Contractor agrees the review of all records as they relate to the performance of professional services are to be subject to examination by the Department, the State Auditor and Inspector and the State Purchasing Director.
- vii. **NO GRANT OF AUTHORITY:** Nothing herein shall be construed as conferring upon Contractor the authority to assume or incur any liability or any obligation of any kind, express or implied, in the name of or on behalf of the Department, and Contractor agrees not to assume or incur any such liability or obligation without the prior express written consent of the Department.
- viii. **NO OTHER CONTRACT:** Contractor certifies and warrants that it has entered into no other Contract that would prevent performance of the services agreed to herein on the terms and conditions stated. Contractor further certifies and warrants that no such Contract will be entered into during the pendency of this Contract.
- ix. **ENTIRE CONTRACT:** This Contract, along with any quotes, the purchase order, change orders if applicable, amendments if applicable, and other attachments or supporting documentation constitutes the entire Contract and understanding between the parties with respect to the matters contained herein and supersedes all other Contracts between and representations by the parties with respect to such matters.
- x. **AMENDMENT AND MODIFICATION:** No oral statement of any person shall modify or otherwise affect the terms, conditions, or contract stated in the solicitation. All amendments to the solicitation shall be made in writing by the Agency. The Contract is issued under the authority of the State Purchasing Director who signs the Contract. The Contract may be modified only through a written Addendum, signed by the State Purchasing Director and the Contractor. Any change to the Contract, including but not limited to the addition of work or materials, the revision of payment terms, or the substitution of work or materials, directed by a person who is not specifically authorized by the Agency in writing, or made unilaterally by the Contractor, is a breach of the Contract. Unless otherwise

specified by applicable law or rules, such changes, including unauthorized written Addendums, shall be void and without effect, and the Contractor shall not be entitled to any claim under this Contract based on those changes. No oral statement of any person shall modify or otherwise affect the terms, conditions, or contract stated in the resultant Contract.

- xi. **CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS:** The prospective primary participant and any subcontractor certifies to the best of their knowledge and belief, that they and their principals or participants: A.) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal, State or local department or agency; B.) Have not within a three-year period preceding this proposal been convicted of or pled guilty or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) contract; or for violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; C.) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local); D.) Have not within a three-year period preceding this application/proposal had one or more public (Federal, State, or local) contracts terminated for cause or default.
- xii. **NOTICES:** Any notice hereunder to be given by either party to the other shall be in writing and shall be effective when received.
- xiii. **NO WAIVER:** Waiver by the Department of any breach of any provision of this Contract by Contractor shall not operate or be construed as a waiver of any subsequent breach by Contractor.
- xiv. **SEVERABILITY:** The Contracts and covenants contained herein are severable, and in the event any of them shall be held to be invalid by a court of competent jurisdiction, this Contract shall be interpreted as if such invalid Contracts or covenants were not contained herein.
- xv. **CHOICE OF LAW:** Any claims, disputes, or litigation relating to the solicitation, or the execution, interpretation, performance, or enforcement of the Contract shall be governed by the laws of the State of Oklahoma.
- xvi. **CHOICE OF VENUE:** Venue for any action, claim, dispute or litigation relating in any way to the Contract shall be in Oklahoma County, Oklahoma.
- xvii. **INDEMNIFICATION:** The Contractor shall obtain and retain insurance, including workers' compensation, automobile insurance, medical malpractice if applicable, and general liability insurance of no less than \$1,000,000.00 to adequately compensate persons for injury to their person or property occasioned by an act of negligence by the Contractor, its agents, employees or the like. Contractor may not cancel or transfer the policy without giving the State thirty (30) days written notice prior to the cancellation or transfer. The Contractor shall timely renew the policies to be carried pursuant to this section throughout the term of the contract and provide the State with evidence of such insurance and renewals upon request. Notice of Self Insurance can also constitute policies and shall be provided for proof at the beginning of any renewal. Contractor shall be entirely responsible during the existence of the Contract for the liability and payment of taxes payable by or assessed to Contractor or its employees, agents and subcontractors of whatever kind, in connection with the Contract. Contractor further agrees to comply with all state and federal laws applicable to any such persons, including laws regarding wages, taxes, insurance, and Workers' Compensation. Neither Customer nor the State shall be liable to the Contractor, its employees, agents, or others for the payment of taxes or the provision of unemployment insurance and/or Workers' Compensation or any benefit available to a State or Customer employee. The Policy Certificate Holder shall be listed as State of Oklahoma Department of Environmental Quality 707 N. Robinson | Post Office Box 1677 Oklahoma City, Oklahoma 73101-1677 on all insurance certificates.
- xviii. **DELIVERY: F.O.B. DESTINATION:** Delivery, Inspection and Acceptance: Unless otherwise specified in the contract documents, all deliveries shall be F.O.B. Destination. The Contractor(s) awarded the Contract shall prepay all

packaging, handling, shipping and delivery charges and firm prices quoted in the bid shall include all such charges. All products and/or services to be delivered pursuant to the Contract shall be subject to final inspection and acceptance by the State at destination. "Destination" shall mean delivered to the receiving dock or other point specified in the purchase order. The State assumes no responsibility for goods until accepted by the State at the receiving point in good condition. Title and risk of loss or damage to all items shall be the responsibility of the Contractor until accepted by the receiving agency. The Contractor(s) awarded the Contract shall be responsible for filing, processing, and collecting any and all damage claims accruing prior to acceptance. Contractor(s) awarded the Contract shall be required to deliver products and services as bid on or before the required date. Deviations, substitutions or changes in products and services shall not be made unless expressly authorized in writing by the Agency.

- xix. COMPLIANCE WITH THE OKLAHOMA TAXPAYER AND CITIZEN PROTECTION ACT OF 2007: The Contractor certifies that they, and any proposed subcontractors, are in compliance with 25 O.S. 1313 and participate in the Status Verification System. The Status Verification System is defined in 25 O.S. §1312 and includes but is not limited to the free Employment Verification Program (E-Verify) through the Department of Homeland Security and available at www.dhs.gov/E-Verify.
- xx. COMPLIANCE WITH APPLICABLE LAWS: The products and services supplied under the Contract shall comply with all applicable Federal, State, and local laws, and the Contractor shall maintain all applicable licenses and permit requirements.
- xxi. MONITORING AND FINANCIAL COMPLIANCE REVIEW: DEQ, through any authorized representative, has the authority, at reasonable times, to inspect, investigate or otherwise evaluate the services performed under this Contract and financial transactions related thereto. Such inspections, investigations or evaluations may be conducted on the premises where the services are being performed. If any inspection, investigation or evaluation is conducted by DEQ, Contractor shall provide all reasonable assistance necessary. All inspections, investigations or evaluations shall be performed in such manner as will not unduly interfere with the Contractor's performance of the services. DEQ shall have access to and the authority to examine and copy all records related to this Contract and the services to be provided under it at any time during the period such records are required to be maintained or retained by the Contractor. DEQ will not impose an unreasonable administrative burden on Contractor. Contractor shall establish and maintain confidential files or otherwise make such files available at the service delivery site for all program personnel and service recipients.
- xxii. UNALLOWABLE COSTS: In the event any audit, audit resolution, review, monitoring, or any other oversight results in the determination that Contractor has expended DEQ funds on unallowable costs on this or any previous Contract, Contractor shall reimburse DEQ in full for all such costs on demand. DEQ may, at its sole discretion, deduct and withhold such amounts from subsequent payments to be made to the Contractor under this or other contracts.
- xxiii. APPEAL: In the event any audit resolution, review, monitoring, or oversight results in the determination that DEQ has overpaid the Contractor for this or any previous Contract, Contractor has a right to file a written appeal to the DEQ Executive Director. DEQ will consider the appeal before final action or reimbursement is sought by DEQ. Payments under the Contract will continue while the appeal is pending unless the Contract is otherwise terminated.
- xxiv. **Proper Invoice:** An invoice is considered proper if sent to the proper recipient and goods or services have been received. Contractor shall invoice DEQ monthly for the costs specified within the contract and/or purchase orders. The proper recipient of invoices is DEQ Accounts Payable. Invoices shall be sent to: Oklahoma Department of Environmental Quality Attention: Accounts Payable P.O. Box 1677 Oklahoma City, Oklahoma 73101-1677 or mail to AccountsPayable@deq.ok.gov. Failure to comply may result in late payments. Invoices shall contain the purchase order number, a description of the products delivered or services provided, the dates of such delivery

or provision of services, and the Contractor's Federal Employer Identification number.

- xxv. **Unauthorized Obligation:** At no time during the performance of this contract shall the vendor have the authority to obligate DEQ for payment of any goods or services over and above the awarded contract. If the need arises for goods or services over and above the awarded contract for this project, vendor shall cease the project and contact the DEQ contract administrator for approval prior to proceeding. All work performed without an Executed Notice to Proceed and Purchase Order is an Unauthorized Obligation in which the agency will not be liable for.

In witness whereof, this Contract, consisting of fifteen (15) pages has been executed and delivered effective as of the date first above written.

Electronic Signature page will replace this page if applicable.

City of Glenpool
12205 S Yukon Ave
Glenpool, OK 74033

State of Oklahoma
Oklahoma Department of
Environmental Quality
707 N. Robinson, P.O. Box 1677, Oklahoma City,
Oklahoma, 73101-1677

Signature of Authorized Representative

Signature of Authorized Representative

Printed Name of Authorized Representative

Printed Name of Authorized Representative

Title of Authorized Representative

Title of Authorized Representative

Attachment A: Application

Community Based Environmental Protection Projects
Oklahoma Department of Environmental Quality
Request to Enter Contract for Reimbursement
Collection Event Grant Application FY26

The Oklahoma Department of Environmental Quality (DEQ) has the jurisdictional area of environmental responsibility over the prevention, control and abatement of pollution caused by solid waste which presents a threat to human health or the environment, under provisions of 27A O.S. § 1-3-101 and 27A O.S. § 2-10-202; and

The Executive Director of DEQ is authorized under the provisions of 27A O.S. §§ 2-3-201 and 2-3-202 to enter into contracts for the purpose of carrying out any of the purposes, objectives or provisions of the Environmental Quality Code, Title 27A of the Oklahoma Statutes, for which DEQ has jurisdiction.

DEQ is authorized under the provisions of 27A O.S. § 2-10-802(C) to expend funds and enter into contracts with units of local government and political subdivisions of this State for purposes of administering the Oklahoma Solid Waste Management Act.

DEQ does not reimburse for buildings, vehicles, laptops, or drones.

Grant money is not guaranteed. Funding is limited. DEQ's ability to fund requests to local governments is entirely dependent on the amount of money available to DEQ to issue grants.

Basic Information:

- Grants are provided on a reimbursement basis.
- **Grantees must enter into a formal Agreement with DEQ as vendors. Until a fully executed Agreement and Purchase Order are issued, no funds are available. Funds spent prior to a formal Agreement and Purchase Order are not reimbursable.**
- All awarded funding must be spent in the fiscal year granted.
- Agreements expire June 30, 2026.
- Final invoices are due by August 31, 2026. Invoices submitted after August 2026 may not be reimbursed.

Process for Receiving Funds

1. Applicant submit application.
2. DEQ reviews application. Discussion between DEQ and applicant may occur at this time. Applicant sends revised Scope of Work and Budget to DEQ, if necessary.
3. DEQ writes formal Agreement and sends through state's procurement process for approval.
4. DEQ sends applicant formal Agreement to sign and return, electronically.
5. DEQ signs, then sends an electronic copy of fully executed Agreement and Purchase Order to applicant.
6. Applicant may now begin to spend funds intended for reimbursement. **Funds spent prior to a fully executed Agreement and Purchase Order (between steps 1-5) are not reimbursable.**
7. Applicant sends invoices and monthly reports to DEQ.
8. DEQ reimburses invoices within 45 days.

For more information and application deadlines, visit the DEQ website at <https://www.deq.ok.gov/land-protection-division/waste-management/solid-waste/funding-opportunities-for-community-based-environmental-protection-projects/>.

Application Submittal Instructions

Return by e-mail to SWGrants@deq.ok.gov with the subject line,
"[Organization] FY26 [grant category] Grant Application DEQ"
e.g., Oklahoma County FY26 Equipment Grant Application DEQ

Or send a hard copy to:

Oklahoma Department of Environmental Quality
Attn: Libby McCaskill, Land Protection Division
P.O. Box 1677
Oklahoma City, OK 73101-1677
Phone: 405-702-5100
Fax: 405-702-5101

Collection Event Grant

Collection event grants are for hosting the collection of household hazardous waste (HHW) and typically also include the collection of electronic waste (e-waste), tires, unwanted residential pharmaceuticals, and used medical sharps, scrap metal, and/or other difficult-to-manage waste streams. These grants are typically provided for one, or a series of, discrete collection events.

- The contractor shall use an R2 or e-Steward certified electronics recycler. Contractor shall utilize vendors that are compliant with DEQ rules.
 - [Find a Recycler - e-Stewards](#)
 - [Find An R2 Certified Facility - SERI - Sustainable Electronics Recycling International](#)
 - Often, HHW collection services partner with a certified electronics recycler
- The contractor shall coordinate with the Oklahoma Bureau of Narcotics for coordination on pharmaceuticals.
 - Beau Ratke: (918) 446-1616: BRatke@Obn.ok.gov
- Used tires may be collected for recycling for free using DEQ's Tire Program.
 - Kole Kennedy: (405) 702-5177: Kole.Kennedy@deq.ok.gov
- The contractor shall ensure medical sharps are safely collected and properly disposed. This can be done through coordination with the HHW collection vendor and a regulated medical waste disposal facility. Sharps collection may also be arranged directly through appropriate vendors. For a list of sharps disposal vendors that service Oklahoma, see Figure 5 on page 26 of the Oklahoma Meds and Sharps Disposal Committee's (OMSDC) "Building a Municipal Program for Home-Generated Medical Sharps" guide. You can find the guide on the OMSDC website: [Safe Disposal of Pharmaceuticals and Medical Sharps in Oklahoma \(oksafemeddisposal.org\)](https://oksafemeddisposal.org/).
- After each collection event, the contractor shall provide an invoice including a description of the event, photos, and the types and amounts of waste collected.

Oklahoma Clean Community

If you collect tires at a collection event, you may be eligible to become an Oklahoma Clean Community. For more information, e-mail okcleancommunity@deq.ok.gov. Find the application here: [2024-Clean-Communities-Application.pdf \(ok.gov\)](#).

Collection Event Grant Application FY26

The following information must be provided before a contract for reimbursement will be considered. Scoring will be based on the following categories: types of materials being collected, environmental improvement, feasibility, collaboration, scope of work, budget, quality of proposal, and past performance, if applicable. This form has been prepared to be applicable to a wide range of projects and as a result some of the questions may not seem directly applicable to what you propose. Please answer the questions to the best of your ability based on the information you have.

1. Date: 02/18/2025

Name of entity that reimbursements will be issued to: City of Glenpool

2. Dollar amount being requested: \$20,350

3. Contact information

Name/Title:	Elizabeth Miller – Grants/Special Projects Coordinator
Phone Number:	918-209-4646
E-mail Address:	emiller@cityofglenpool.com

4. Signatory Authority with legal authority to sign contract with DEQ:

Name/Title:	David Tillotson – City Manager or Joyce Calvert - Mayor
Phone Number:	918-209-4645
E-mail Address:	dtillotson@cityofglenpool.com

5. Addresses

The contract will be sent here for signature (name and e-mail):	Elizabeth Miller emiller@cityofglenpool.com
Reimbursements will go to this mailing address*:	12205 S Yukon Ave Glenpool, OK 74033

*The address provided here must be registered in the Oklahoma Supplier Portal. If your organization is not registered as an Oklahoma Supplier, you must register here to be able to receive funds from the state: <https://oklahoma.gov/omes/divisions/central-purchasing/suppliers-and-payees/supplier-portal.html>

6. Project Description. Answer each question in its answer box to the right.

Question	Answer
a. What type of solid waste will be collected: HHW, electronic waste, medical pharmaceuticals, medical sharps, tires, scrap metal, green waste, others?	Electronic Waste, medical pharmaceuticals, medical sharps, tires, scrap metal, and HHW
b. When do you anticipate holding the event(s)? Please provide an estimated time of year, or specific date.	Spring of 2026
c. Describe your plans for advertising the event(s).	Online – social media – city website
d. Who will be served by the program: municipalities, counties, region, population estimate?	Municipality of Glenpool, population 14,561

Question	Answer
e. What is the total cost of this program?	\$20,530
f. Are you partnering with anyone else to implement this program? To make more efficient use of limited dollars DEQ will prioritize applications that propose partnerships and collaboration.	The Met American Waste
g. Have you received a previous grant from the DEQ? If yes, what years, what dollar amount of funding was provided, and how much of that funding did you spend?	Yes 2024 \$39,251.09 Full amount was utilized

h. Do you host collection events regularly? Provide details (annually/bi-annually, time of year, name of event, items collected, participating communities, partnerships, etc.).	Yes Annually Spring Glenpool Collection Event City of Glenpool HHW, tires, e-waste, pharmaceuticals The Met and American Waste
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Question	Answer
i. Detailed scope	Scope for Glenpool Spring 2026 Trash Collection Event Event Overview: The City of Glenpool will host its annual trash collection event in the spring of 2026. This event aims to provide residents with a convenient and environmentally responsible way to dispose of various types of waste. The event has been highly successful in previous years and continues to be a valuable service to the community. Event Details: • Date: Spring 2026 (Exact date to be determined) • Location: GHS Football Field Parking Lot • Population Served: 14,561 residents Budget: • Total Cost: \$20,350 ○ Bin Rentals: \$4,700 ○ Trucks Hauling to the Dump: \$4,700 ○ Dump Fees: \$4,700 ○ Parking Lot Cleanup: \$1,250 ○ Compactor: \$5,000 Accepted Items: • Household waste • Tires • Pharmaceuticals • E-waste (electronic waste) • Batteries

	Advertising and Promotion: • The event will be advertised online on the official Glenpool website. • Promotion will also take place on various social media platforms to ensure maximum reach and participation. Additional Information: • This event is part of an annual initiative that has consistently received positive feedback from the community. • The goal is to maintain the high level of success and community engagement seen in previous years.
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Question	Answer
j. Is there any other information that you would like to share?	We would like to emphasize the positive impact that DEQ's Solid Waste Management Grant Program has had on our community. The grant we received last year for our woodchipper significantly improved our waste management capabilities, and we have received excellent support from DEQ staff. We are excited about the potential for future collaborations and are committed to continuing our efforts in sustainable waste management.
k. How did you hear about DEQ's Solid Waste Management Grant Program?	We heard about DEQ's Solid Waste Management Grant Program through our previous successful grant application last year for our woodchipper. Our experience working with DEQ has been excellent, particularly with Libby McCaskill, who provided outstanding support throughout the process.



To: Mayor and Council

From: Jeremy Plane, Chief of Police

Date: July 7, 2025

Re: Glenpool Public Schools SRO Agreement

Background:

Glenpool Public Schools has contracted with the City for two school resource officers for a number of years. This contract extends the SRO program for the upcoming school year. The cost this year to the school is \$100,753.50.

The school board will meet to vote on the contract on July 14, 2025.

Staff Recommendation:

Staff recommends approval of the School Resource Officer Agreement with Glenpool Public Schools for Fiscal Year 2025-2026, upon the school board approving the contract.

Attachments:

- Glenpool School District School Resource Officer Agreement

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

**CITY OF GLENPOOL AND GLENPOOL SCHOOL DISTRICT SCHOOL RESOURCE
OFFICER AGREEMENT, INCLUDING DRUG DOG SERVICES (AS AVAILABLE)**

This Agreement ("Agreement") is made and entered into this ____ day of _____ 2025, between Independent School District No. 13 of Tulsa County, Oklahoma ("Glenpool School District") and the City of Glenpool ("City").

WHEREAS, the Glenpool School District and the City desire to enter into an agreement for the funding of two (2) City police officers to serve as School Resource Officers ("SRO") for the Glenpool School District for the 2025-2026 academic year; and

WHEREAS, the Glenpool School District desires to obtain drug dog services so that drug dog searches may be performed on Glenpool School District property; and

WHEREAS, the City desires to provide drug dog services, through one or more mutual aid agreements, to the Glenpool School District to the fullest feasible extent, pursuant to the terms of this Agreement and in accordance with current developments in the laws and cases interpreting the Fourth Amendment to the United States Constitution pertaining to search and seizure.

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein and intending to be legally bound hereby, the Glenpool School District and the City agree as follows:

I. Consideration for the Agreement

1. The Glenpool School District agrees to fund \$100,753.50 towards salary and all related employee benefits of two (2) SROs for any given academic year in which an SRO is assigned to the duties set forth in this Agreement.
2. The City agrees to invoice the Glenpool School District semi-annually from the City Finance Department. Once-half of the total billing for the academic year (i.e. \$50,376.75) shall be paid by the Glenpool School District no later than January 1, 2026, with the balance due no later than June 30, 2026.
3. The City agrees to administer all payroll functions with respect to payment of the SRO.

II. Qualifications and Duties of an SRO

1. The City, through the Glenpool Police Department, will screen any officer to be used as an SRO in the program and will be responsible for assuring his or her qualifications and training.
2. The City agrees to provide such basic training as may be needed for the SRO

without further charge to the Glenpool School District.

3. The SROs' duties will include:
 - a. Enforcing the laws of the State of Oklahoma, ordinances of the City of Glenpool and, to the extent applicable under current court decisions and interjurisdictional agreements, laws of the Muskogee Creek Nation ("MCN") while on school property (if a given student has verified membership in a tribe other than MCN, appropriate officials will be contacted);
 - b. Serving as an advisor to the Glenpool School District on issues of law enforcement;
 - c. Serving as a liaison to other support agencies, including the Glenpool Municipal Court and MCN Tribal Court, as appropriate within the scope of the SROs' duties;
 - d. Subject to separate informal agreement among the assigned SROs, the Glenpool Police Department and the Glenpool School District regarding frequency, schedule and subject matter, serving as an instructor to the Glenpool School District staff and students on law-related issues;
 - e. Subject to separate written agreement regarding frequency, schedule and scope of any proposed search, serving as liaison to any agency or police department that agrees to provide K-9 Unit services pursuant to this Agreement; and
 - f. Subject to availability and scheduling, providing traffic control assistance on public streets adjacent to Glenpool Public School's various school buildings to facilitate better traffic flow during peak traffic hours.

III. Dog Search/K-9 Provisions

1. Drug dog services will be coordinated and facilitated by the Glenpool Police Department, depending on the availability of K-9 Unit services (including dog and handler) through one or more interagency mutual aid agreement(s).
2. Drug dog searches will be coordinated and facilitated by the Glenpool Police Department on dates to be agreed upon by the parties and set in writing by the Superintendent or Assistant Superintendent in conjunction with the Glenpool Police Department. It is essential that dates, the frequency of visits and the scope/purpose of the search for scheduled searches be agreed upon in writing in advance. In addition to scheduled searches, and dependent on canine availability, emergency drug dog searches may be provided by the Glenpool Police Department upon sufficient notice from the Superintendent and/or Site Administrator.
3. The only additional cost to the Glenpool School District for such drug dog services as may be provided by the City, over the consideration amount provided by Section I above, is any actual cost incurred by the City for the provision of such services. It is anticipated, but not promised, that there will be no additional charge for drug dog services. If any instance of providing the services of a K-9 Unit will result in an additional charge, the City agrees to notify the Glenpool School District

of such charge as part of negotiating the supplemental agreement referenced in subsection III.2., thereby giving the Glenpool School District the opportunity to decline such services.

4. Except under exigent circumstances, each sniff search involving a drug dog shall last no longer than one hour and shall include all school property identified by the Superintendent and/or Site Administrator to be searched. Areas may include, but are not limited to, locker areas, restrooms, classrooms, parking areas, schoolyards and any other areas where prohibited substances could be stored, hidden, placed or found.
5. The drug dog shall sniff areas and not individual persons. However, if the drug dog alerts on an individual person, the SRO or the qualified dog handler will immediately notify a designated Glenpool School District administrator for a possible follow-up search based on reasonable suspicion.
6. Any drug dog involved in a sniff search that is used to provide services under this Agreement must conform to the following requirements:
 - a. The drug dog and the K-9 handler of the dog used must be properly certified under Oklahoma State law;
 - b. The drug dog will be handled only by a qualified K-9 handler with which the drug dog has been certified;
 - c. The K-9 handler must maintain proper training and working logs for the drug dog;
 - d. The drug dog must be experienced and shown reliable in alerting on prohibited substances;
 - e. The K-9 handler of the drug dog must be experienced and shown reliable in recognizing alerts by the drug dog the handler is handling;
 - f. The drug dog must be trained using actual prohibited drugs and not using "pseudo-drugs"; and
 - g. The drug dog must be trained to alert on at least the following substances: marijuana, cocaine, heroin, methamphetamines, and by-products of the listed substances.
7. The Glenpool School District shall identify the City of Glenpool as an additional insured on its general liability insurance, shall provide the City a copy of the declaration page verifying such addition and, to the extent allowed by law, shall waive any claim for liability against the City for any damage to property that may occur during the course of a search authorized by this provision, regardless of whether such damage shall be allegedly or actually caused by the drug dog engaged in the search.
8. The following is a chronology of steps that shall be followed during a routine (non-emergency) authorized drug dog search:
 - a. The Superintendent or Site Administrator will negotiate a schedule of one or more drug dog searches with the Glenpool Police Department as part of the written agreement referenced in Section III.2.;
 - b. Glenpool Police Department will, when possible, ensure that a certified dog is available through one or more mutual aid agreements to provide the trained

- and certified K-9 Unit and will oversee the search;
- c. If no certified K-9 unit is available on a date scheduled for a drug dog search, the Glenpool Police Department will arrange an alternative date or dates until a K-9 unit has been made available and a search is performed;
9. If there is no positive alert, the search shall be terminated.
 10. If there is a positive alert from the K-9 Unit, such positive alert shall establish probable cause for the police officer conducting the search and meets the reasonable suspicion standard applicable to a school official to authorize a search of the student. The SRO and/or school officials shall proceed with the next steps:
 - a. A duly authorized school official shall then conduct a warrantless search of any property or student as to which the dog alerted, in accordance with school board policy and any applicable law, and shall accept all liability for such compliance;
 - b. If contraband of any kind (not limited to illegal drugs) is found, the student will be subject to normal school disciplinary procedures as well as such criminal action as municipal, state or federal law may permit or require;
 - c. The police officer conducting the search will seize the contraband for destruction or to be retained as evidence, as applicable;
 - d. If a duly authorized school official requests criminal prosecution of the offending student, the Glenpool Police Department will forward all investigative reports to the office of the City Prosecutor, the Tulsa County District Attorney's office, or the appropriate Tribal Attorney General's office, as applicable, depending on the nature and quantity of the contraband or aggravating circumstances and the Tribal membership of the individual(s) involved.
 - e. In this event, the contraband will always be retained as evidence.
 11. The SRO (in conjunction with the K-9 Unit officer as appropriate) will provide a written report to the Glenpool School District Superintendent after each search providing the details of the search and its results. In addition, if the Glenpool School District is involved in any type of legal, administrative or other proceedings, including, but not limited to, administrative hearings, due process hearings, mediations, arbitrations or litigation involving a search performed pursuant to this Agreement, the City agrees to cooperate voluntarily with the Glenpool School District, free of charge, including, but not limited to, providing documents, testimony or affidavits from the SRO or any other employees of the City, as needed and appropriate.

IV. Miscellaneous Provisions

1. This Agreement is for the 2025-2026 academic year only and will expire by its terms on June 30, 2026.
2. This Agreement shall constitute the entire agreement of the parties and may only be modified in writing signed by both parties.

3. Any renewal of this Agreement shall require adoption by the City Council of the City and the Board of Education of the Glenpool School District and the mutual execution of a subsequent written agreement.
4. If either party desires to terminate this Agreement, the party desiring to terminate must give thirty days calendar notice to the other party of its decision to terminate the Agreement. If terminated by either party the Glenpool School District will be obligated for a pro rata payment to the City of only those school days for which the City provided the SROs and related services to the Glenpool School District.
5. The laws of the State of Oklahoma shall govern this Agreement.

WHEREFORE, the parties hereunto set their hands and seals.

**INDEPENDENT SCHOOL DISTRICT NO. 13
OF TULSA COUNTY, OKLAHOMA**

Attest:

President of the Board of Education

Clerk of the Board of Education

Date

CITY OF GLENPOOL

Attest:

Joyce G. Calvert, Mayor

Lesli Smith, City Clerk

Date

APPROVAL AS TO FORM:

City Attorney



MEMORANDUM
July 7, 2025

To: Honorable Mayor and City Council

From: Jeremy Plane
Chief of Police

Re: Oklahoma Highway Safety Grant

Background:

The police department has been awarded the Oklahoma Highway Safety Grant for 2026. The grant will begin on October 1, 2025, and end on September 30, 2026. The grant pays the officers overtime for traffic enforcement and DUI shifts. We will participate in Click-it-or-Ticket and all DUI initiatives as part of the grant award.

FFY 2026 Total Budget	\$45,000.00
Overtime Budget	\$43,000.00
Instate Travel	\$2,000.00

Staff Recommendation:

Staff recommends approval to accept the 2026 OHSO Grant to assist with traffic enforcement and DUI shifts.



To: Honorable Mayor and City Council

From: Beth Miller, Grants – Special Projects Coordinator

Date: July 7th, 2025

Re: Authorization to Sign Contract Extension for FY 2024 CDBG Project

Overview:

The City of Glenpool was awarded a Community Development Block Grant (CDBG) through the Indian Nations Council of Governments (INCOG) for Fiscal Year 2024 in the amount of \$120,143.00. The original contract, signed on April 15, 2024, was structured as a reimbursement-based agreement with a project completion deadline of June 30, 2025.

The CDBG grant contract was received in February 2025. Additional time is required to finalize the design, complete the bidding process, and construct the project. We have discussed this with INCOG, and they have requested that we submit an extension using the attached Contract Extension Agreement. The project is now anticipated to be advertised for bidding in July 2025.

To accommodate these changes, the City requested and received approval from INCOG for a contract extension, extending the project deadline to June 30, 2026.

Staff Recommendation:

Staff requests that the City Council authorize the Mayor or City Manager to sign the contract extension agreement with INCOG, extending the project deadline to June 30th, 2026.

Attachments:

- Resolution No. 2024004 (originally signed April 15, 2024)
- Original FY 2024 CDBG Contract
- Contract Extension Agreement with INCOG

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com



CONTRACT/AGREEMENT RENEWAL

Department: Tulsa County BOCC

Vendor: City of Glenpool

Describe Product/Service provided by this contract: Extension of the FY24 Contract
for Kendalwood Blvd Inlet and Street Rehab using Tulsa County Urban County CDBG Funds.

Original CMF # 20250192 Dated: 2/3/2025

Current CMF # 20250192 Dated: 2/3/2025

The Board of County Commissioners, on behalf of the department above, by this renewal adopts and ratifies all the provisions and terms in the original or the most recent renewal of the contract/agreement, without amendments or addendums, as if the terms and provisions were set out in full herein.

The terms of this contract/agreement shall be in full force and effect from July 1, 2025 - June 30, 2026 and shall be effective upon full execution of this contract/agreement renewal.

Vendor Signature: _____

Printed Name: _____ Date: _____

Approved by the Board of County Commissioners this ____ day of ____, 20__.

ATTEST:

Michael Willis
Tulsa County Clerk

Chairman, Board of County Commissioners
Tulsa County

NOTE: Original to County Clerk for placement on Board of County Commissioners' Meeting Agenda

Contract For Public Improvements For Community Development Block Grant Program

This Contract for Community Development Block Grant ("CDBG") funds is made and entered into by and between Tulsa County ("COUNTY"), and the City of Glenpool ("CITY").

This Contract shall be in effect as of the date signed below and shall be in effect through the 30th day of June, 2025. If the funds are not exhausted at the end of the contract period, the Contract period may be extended by mutual agreement of both parties.

WHEREAS, the Housing and Community Development Act of 1974, as amended (24 U.S.C. 93-383 et seq.), (the "Act"), provides that Community Development Block Grant, ("CDBG"), funds may be used for the support of activities that provide decent housing and suitable living environments and expanded economic opportunities principally for persons of low- and moderate-income; and,

WHEREAS, CDBG Regulations 24 CFR 570.307(a) allow counties having a total combined population of 200,000 or more from the unincorporated areas and participating incorporated areas to qualify as an urban county; and,

WHEREAS, a Cooperation Agreement between the County and the City has been executed for the purpose of participation in the Tulsa County Urban County Community Development Block Grant Program for Federal Fiscal Years 2023-2025 and,

WHEREAS, the City desires to enter into a Contract with Tulsa County, as lead entity of the Tulsa County Community Development Block Grant Urban County Program (CFDA 14.218) pursuant to Title I of the Housing and Community Development Act of 1974, as amended; to receive an allocation of FY2024 Tulsa County CDBG Urban County funds for the purpose of public improvements (**B-24-UC-40-0001**);

NOW THEREFORE, the parties do mutually agree as follows:

I. Scope of Services

The City shall be responsible for the oversight of projects to meet the objectives of the Community Development Block Grant program in accordance with the terms and conditions as set forth herein.

The City agrees to perform those duties, obligations, and representations contained in its application to Tulsa County and to be bound by the provisions of its application, all amendments thereto and all correspondence relating thereto, which were submitted to and accepted by Tulsa County in contemplation of this contract, said application being incorporated herein and made a part hereof by reference.

Project:

The project consists of the replacement of storm drain inlets and the reconstruction of pavement to address a sinkhole affecting the surrounding roadway. This project is located at the intersection of South Kendalwood Boulevard and East 145th Place. Driveways, sidewalks, and ADA ramps will also be replaced and repaired where necessary. All work will take place within the existing utility and street rights-of-way.

II. Budget

The City shall be allocated \$120,143.00 from Fiscal Year 2024 Tulsa County CDBG Urban County funds for infrastructure improvements.

III. Performance Measurement

The project must be under construction with a Notice To Proceed issued no later than 180 days from the date of approval of this contract by the County. Failure to commence construction within the timeframe may result in withdrawal of CDBG funds by the County for noncompliance of timely expenditure of funds.

IV. Method Of Payment

- a. Payment will be made to the City on a reimbursement of paid invoices basis. The City shall submit a "Request for Funds" form to the program administrator, INCOG for approval and payment by Tulsa County.
- b. City will maintain proper financial records for the project, which the County reserves the right to inspect on a periodic basis.
- c. In no event will the total compensation to be paid hereunder exceed the expressly agreed maximum sum of One Hundred Twenty Thousand One Hundred Forty-three dollars and No Cents (\$120,143.00) for all services required.

V. Reversion of Assets

After reconciliation of the project books and submittal of remaining unpaid claims to the County, the City shall return any unused CDBG funds within 30 days of the date this agreement terminates or expires.

GENERAL TERMS AND CONDITIONS

Subcontract Notification Provision

None of the work and services covered by this contract may be subcontracted without written consent of the County. Any work or services subcontracted hereunder shall be specified by written agreement and shall be subject to each provision of this agreement. In no event will the City incur any obligation on the part of the County.

Modification

This contract is subject to such modification as may be required by federal or state law or regulations. The work and services to be performed and the total contract amount may be modified only upon written agreement of both parties.

Disputes, Interpretation, Remedies

- a. In the event the parties fail to agree on interpretations of this contract, the details of such disagreement shall be forwarded to the legal counsels of both parties for review and recommendation and such recommendations forwarded to HUD, who shall make the final determination.
- b. Neither forbearance nor payment by the County shall be construed to constitute waiver of any remedies for any default or breach by the City that exists then or occurs later.

Severability Clause

If any provision under this contract or its application to any person or circumstance is held invalid by any court of competent jurisdiction, such invalidity does not affect any other provision of this contract or its application that can be given effect without the invalid provision or application.

Hold Harmless Clause

City shall, within limitations placed on such entities by any law, hold harmless the United States government, its agents, officers, and employees and the County, its agents, officers, and employees from all claims and actions, and all expenses defending same, that are brought as a result of any injury or damage sustained by any person or property which injury or damage is legally determined to be caused by any act or omission of City committed within the performance of its duties under this contract. City shall, within limitations placed on such entity by any law, hold harmless the United States government, its agents, officers, and employees and the County, its agents, officers and employees from any claim or amount recovered as a result of infringement of patent trademark, copyright, or from any claim or amounts arising or recovered under Workers' Compensation Laws, to the extent such claims arise out of acts committed in furtherance of this contract. In any agreement with any sub-recipient or any agent for City, City will specify that such sub-recipient or agents shall hold harmless the United States government, its agents, officers, and employees, and the County its agents, officers and employees for all the herein before described expenses, claims, actions, or amounts recovered, which is legally determined to be caused by this sub-recipient or agent in the performance of their duties relating to this contract.

Personnel

- a. The City represents that it will secure all personnel required in performing the services under this contract. Such personnel shall not be employees of or have any contractual relationship with the County.
- b. The City has full responsibility for payment of worker's compensation insurance, unemployment insurance, social security, state and federal income tax and any other deductions required by law for its employees.

- c. All services required hereunder will be performed by the City or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under state and local law to perform such services.

Termination of Contract for Cause

If, through any cause, the City shall fail to fulfill in a timely and proper manner its obligations under this contract, or if the City shall violate any of the covenants, agreements, or stipulations of this contract, the County shall thereupon have the right to terminate this contract by giving written notice to the City of such termination and specifying the effective date thereof, at least 15 days before the effective date of such termination. In such event, the City shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder.

Notwithstanding the above, the City shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of the contract by the City.

Termination of Contract for Convenience

Either the City or the County may terminate this contract at any time by giving at least 15 days notice in writing to the other party. If the contract is terminated as provided herein, the City will be paid for the services provided and all allowable expenses incurred up to the termination date.

Conflict of Interest

No member of the governing body of the City, and no other officer, employee, or agent of the City who exercises any function or responsibility in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this agreement, and the City shall take appropriate steps to assure compliance.

Interest of City and Employees

The City covenants that he presently has no interest and shall not acquire interest, direct or indirect, in the project area or any parcels therein or any other interest which would conflict in any manner or degree with the performance of his services hereunder. The City further covenants that in the performance of this agreement no person having any such interest shall be employed.

Reports and Information

The City, at such times and in such forms as the County may require, shall furnish the County such periodic reports as it may request pertaining to the work or services undertaken pursuant to the contract, costs and obligations incurred or to be incurred in connection therewith and any other matters covered by this contract.

City shall furnish the County narrative reports and financial reports related to the elements of this contract in the forms and at such times as may be required by the County or federal grantor agencies.

Compliance with Local Laws

The City shall comply with all applicable laws, ordinances, and codes of the state and local governments.

Copyright

No reports, maps, or other documents produced in whole or in part under this contract shall be the subject of an application for copyright by or on behalf of the City.

Records and Audits

City shall retain all books, documents, papers, records, and other materials involving all activities and transactions related to this contract for at least five (5) years from the date of submission of the final expenditure report or until all audit findings have been resolved, whichever is later. City shall, as often as deemed necessary by the County, permit authorized representatives of the County and its Auditors, the U.S. Department of Housing and Urban Development, the federal or state Department of Labor, and the U.S. Comptroller General to have full access to and the right to fully examine all such materials.

The City shall comply with 2 CFR Part 200 requirements, where applicable. The OMB guidance is hereby made a part of this contract. The City shall provide a copy of its annual audit to the County for the periods of these CDBG funds within the earlier of 30 days after the City's receipt of the auditor's report or nine months after the end of the audit period.

Federal Funds in Excess of \$750,000

If the City expends \$750,000 or more in a year in Federal awards from all sources, the City shall comply with 2 CFR 200 Subpart F requirements and have a Single Audit conducted. The OMB guidance is hereby made a part of this contract. The City shall provide a copy of its Single Audit to the County for the periods of these CDBG funds within the earlier of 30 days after the City's receipt of the auditor's report or nine months after the end of the audit period.

Anti-Kickback Regulations

The City shall comply with all applicable anti-kickback regulations covered under the Department of Labor Regulation 29 CFR, Part III.

Equal Employment Opportunity

The City shall comply with the following equal opportunity requirements as part of CDBG assurances:

a. **Civil Rights Act of 1964, Title VI**

City shall comply with Title VI of the Civil Rights Act of 1964, which provides that no person in the United States shall on the grounds of race, religion, color, or national origin be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives federal financial assistance.

b. **Housing and Community Development Act of 1974, Section 109**

City shall comply with Section 109 of the Housing and Community Development Act of 1974, which provides that no person in the United States shall on the grounds of race, color, religion, national origin or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded under the Act.

c. **Housing and Urban Development Act of 1968, Section 3**

City shall comply with Section 3, which provides that to the greatest extent feasible, training and employment opportunities shall be made available to lower-income residents of the unit of local government or metropolitan area (or non-metropolitan county) in which the project is located and that contracts be awarded to small businesses located within or owned in substantial part by residents of the same metropolitan area (or non-metropolitan county) as the project.

d. **Affirmative Action**

City shall take affirmative actions steps to contract with small and minority owned firms and women business enterprises in a part of the requirements of 24 CFR Part 85.36 or 24 CFR Part 570, Sub-part J. Affirmative Actions steps include, but are not limited to, the following:

1. Including qualified small, minority and women business enterprises on solicitation lists.
2. Assuring that small, minority and women business enterprises are solicited whenever they are potential sources.
3. When economically feasible, dividing total requirements into smaller tasks or quantities to permit maximum small, minority and women business enterprises participation.
4. Where the requirement permits, establishing delivery schedules which will encourage participation by small, minority and women business enterprises.
5. Using the services and assistance of the Small Business Administration, the Office of Minority Business Enterprise of the U.S. Department of Commerce and the local minority business development center that assists with management and technical aspects and maintains a directory of minority contractors, suppliers and vendors.

Labor Standards

The City shall comply with the requirements of:

- a. Davis-Bacon Act (40 USC Section 276a-276a-5), which requires payment of the prevailing wage for the locality to workers on construction contracts over \$2,000. Housing rehabilitation projects of fewer than eight units are exempt. Regulations are at 29 CFR, Part 5. The City further certifies that it shall include in its bidders' packages the U.S. Department of Labor Wage Determination List and a statement

that the Contractor and any subcontractors must comply with these wage rates in performance of the work required.

- b. Copeland (Anti-Kickback) Act (18 USC Section 874, 40 USC Section 176c), which applies to all contracts covered by Davis-Bacon and provides that workers must be paid weekly, with only permissible deductions allowed. Regulations are at 29 CFR, Part 3;
- c. Contract Work Hours and Safety Standards Act (40 USC Section 327, et seq.) which requires overtime compensation. Regulations are at 29 CFR, Part 5.
- d. Build America, Buy America Act (BABA), enacted as part of the Infrastructure Investment and Jobs Act (IIJA, P. L. 117-58), signed into law on November 15, 2021. This Act requires that certain products and materials must be produced in the United States for federally assisted infrastructure projects estimated at over \$250,000.

Acquisition and Relocation

Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (P.L. 91-646, P.L. 100-17) Section 305 of Title III and Section 210 of Title II require State and local recipients to comply with real property acquisition and relocation requirements set forth in said Act. Regulations are at 49 CFR, Part 24.

Age Discrimination Act of 1975

City shall comply with the provisions of the Age Discrimination Act of 1975, which prohibits discrimination on the basis of age in the delivery of services and benefits supported by federal funds.

Americans With Disabilities Act of 1990

City shall comply to the extent required with the provisions of the Americans with Disabilities Act of 1990 which prohibits discrimination on the basis of disabled status in any publicly funded program and activity.

Rehabilitation Act of 1973, Section 504

City shall comply with the provisions of Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of handicap in any programs or activities receiving federal financial assistance.

IN WITNESS WHEREOF, the City and County have executed this contract as of the date first written above.

City of Glenpool, Oklahoma

By James G. Brown the Honorable City Mayor

ATTEST: Leslie Smith

City Clerk

Approved: [Signature]
City Attorney



Tulsa County Board of Commissioners

By _____ Chair

ATTEST:

County Clerk

Approved As To Form:

Assistant District Attorney

RESOLUTION #2024004

**CITY OF GLENPOOL
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2024 TULSA COUNTY URBAN COUNTY**

WHEREAS, the Housing and Community Development Act of 1974, as amended (24 U.S.C. 93-383 et seq.), (the "Act"), provides that Community Development Block Grant, ("CDBG"), funds may be used for the support of activities that provide decent housing and suitable living environments and expanded economic opportunities principally for persons of low- and moderate-income; and,

WHEREAS, CDBG Regulations 24 CFR 570.307(a) allow counties having a total combined population of 200,000 or more from the unincorporated areas and participating incorporated areas to qualify as an urban county; and,

WHEREAS, Title I of the Housing and Community Development Act of 1974, Public Law 93-383, as amended, authorized the Secretary of Housing and Urban Development, as a representative of the United States of America, to grant to Tulsa County funds and administrative responsibility for the Tulsa County CDBG Urban County program; and,

WHEREAS, a Cooperation Agreement between Tulsa County and the City has been executed for the purpose of participation in the Tulsa County Urban County Community Development Block Grant Program for Federal Fiscal Years 2023-2025;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Glenpool that the City desires to obtain assistance in addressing community development needs and hereby requests the Tulsa County CDBG Urban County program to provide assistance.

NOW THEREFORE, BE IT FURTHER RESOLVED by the Glenpool City Council that the City of Glenpool affirms its commitment to take all action within its power to facilitate the receipt of the assistance of community development funds, and upon receipt to administer said grant by the rules and regulations established by the United States of America, the State of Oklahoma, Tulsa County and all empowered agencies thereof.

ADOPTED this 15th day of April, 2024, at a regularly scheduled meeting of the governing body, in compliance with the Open Meeting Act, 25 O.S. §§ 301-314 (2001).

CITY OF GLENPOOL


Joyce G. Colvert, Mayor

Subscribed and sworn to before me April 15, 2024.

Attest:


Lesli Smith, City Clerk



**TULSA COUNTY URBAN COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

APPLICATION CERTIFICATION

The Applicant hereby certifies that all of the information contained in this application for community development assistance through the Tulsa County CDBG Urban County Program is true and accurate to the best of my knowledge and that all documentation supporting the information in this application is on file in the official offices of this unit of local government, available for review by Tulsa County/HUD during normal business hours. The Applicant also affirms that none of the activities set forth in this application have been initiated, nor shall they be initiated unless a grant has been awarded, a contract fully executed, and notice has been issued by Tulsa County that release of funds requirements have been met.

Joyce G. Calvert - Mayor
(Type) Name and Title of Chief Elected Official

4-15-2024
Date

x Joyce G. Calvert
Signature of Chief Elected Official



State of Oklahoma
County of Tulsa

Attest:

Subscribed and sworn to before me April, 15, 2024
Leslie Smith - City Clerk



To: Honorable Mayor and City Council

From: Beth Miller, Grants – Special Projects Coordinator

Date: July 7th, 2025

Re: Approval to apply to the SAFE Oklahoma Grant in the amount of \$71,330.90.

Overview:

The Glenpool Police Department seeks approval to apply for the FY 2026 SAFE Oklahoma Grant in the amount of \$71,330.90. Administered by the Oklahoma Office of the Attorney General, this gifting grant requires no reimbursement and no local match. It is designed to support local law enforcement in reducing violent crime through strategic investments in equipment and technology. The proposed application includes funding for a UAV (drone), an ATV, and police vehicle computers to enhance field operations and public safety response. The grant application is due by July 25, 2025.

Staff Recommendation:

Staff recommends that the City Council approve the application to the SAFE Oklahoma Grant.

Attachments:

- Link to Grant Information: [Safe Oklahoma Grant](#)
- Estimates: UAV, ATV, Dell Computers

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com



Unmanned Vehicle Technologies, LLC
1722 N College Avenue, Suite D
Fayetteville, AR 72703

Invoicing Address:

Glenpool, OK Police Department
14536 S Elwood Avenue
Glenpool OK 74033
United States

Glenpool, OK Police Department, Sebastian Duque
14536 S Elwood Avenue
Glenpool OK 74033
United States

Shipping Address:

Glenpool, OK Police Department, Sebastian Duque
14536 S Elwood Avenue
Glenpool OK 74033
United States
☎ +1 918-322-8110

Quotation # S0224263

Quotation Date:

06/12/2025

Salesperson:

Randy O'Hanlon

DESCRIPTION	QUANTITY	UNIT PRICE	DISC. %	TAXES	AMOUNT
UVT QuickTac Bundle Matrice 400					
[101-158-1013] DJI Matrice 400 Combo w/Care Enterprise Plus	1.000 Units	13,920.00	0.00		\$ 13,920.00
Subtotal					\$ 13,920.00
Payloads					

Thank you for choosing UVT!



Unmanned Vehicle Technologies, LLC
1722 N College Avenue, Suite D
Fayetteville, AR 72703

[101-107-1179] DJI Zenmuse H30T w/Care Enterprise Plus The all-weather, multi-sensor flagship Zenmuse H30 Series integrates five major modules—a wide-angle camera, a zoom camera, an infrared thermal camera, a laser range finder, and an NIR auxiliary light. Employing cutting-edge intelligent algorithms, it revolutionizes perception and imaging standards, transcending the limitations of day and night vision. This makes it effortlessly suitable for a variety of operations, including public safety, energy inspection, water conservation, and forestry. In The Box 1x Zenmuse H30T 1x Zenmuse H30T Lens Cover 1x Lens Cleaning Cloth 1x H30T Storage Case 1x DJI Care Enterprise Basic 1-Year Plan (Auto-Activated)	1.000 Units	11,610.00	0.00		\$ 11,610.00
[101-107-1190] DJI Zenmuse S1 The DJI Zenmuse S1 is DJI's first high-performance spotlight purpose-built for multi-payload drone platforms, including the Matrice 350 RTK and Matrice 300 RTK. Featuring advanced LEP (Laser Excited Phosphor) technology, the Zenmuse S1 offers high-intensity, long-range illumination with multiple lighting modes for diverse mission profiles. Whether used for search and rescue, public safety, or industrial inspection, the S1 delivers precise, powerful lighting when it matters most. Designed for real-world fieldwork, the Zenmuse S1 offers intelligent protections, user-friendly controls, and strong environmental durability—ensuring your crew remains focused and mission-ready. Key Features: Three Lighting Modes: - Low Beam: 15° FOV, 150m range for close-range search. - High Beam: 4° FOV, 300m range using LEP technology for long-distance illumination. - Strobe Mode: High-frequency flashing for signaling and emergency alerting. Built-In Protections: - Temperature, overcurrent, and power fault safeguards. - Burn protection with low surface temperature casing. - Auto-dimming for eye protection when idle.	1.000 Units	1,720.00	0.00		\$ 1,720.00

Thank you for choosing UVT!



UVT

Unmanned Vehicle Technologies, LLC
1722 N College Avenue, Suite D
Fayetteville, AR 72703

Customizable Controls:

Remote controller shortcuts for quick lighting adjustments and mode switching.

Durable & Weather-Resistant:

IP54-rated with -20°C to 40°C operating range for tough environments.

Precise Gimbal Integration:

Aligns with cameras for targeted illumination during flight operations.

In the Box:

- 1 - Zenmuse S1 Spotlight Payload
- 1 - Gimbal Port Protection Cap
- 1 - Storage Box
- 1 - Lens Protection Rubber Cap
- 1 - Lens Cleaning Cloth
- 1 - Manuals

Thank you for choosing UVT!

Page: 3 / 6



UVT

Unmanned Vehicle Technologies, LLC
1722 N College Avenue, Suite D
Fayetteville, AR 72703

[101-107-1189] DJI Zenmuse V1 Designed for mission-critical communication, the DJI Zenmuse V1 combines a powerful 127 dB loudspeaker, directional microphone, and three flexible broadcast modes—all in a lightweight 0.69 kg form factor compatible with the Matrice 350 RTK and Matrice 300 RTK platforms. Whether issuing public safety announcements or coordinating across large worksites, the V1 delivers clear, targeted audio up to 500 meters away, even in harsh environments. Fully integrated with DJI Pilot 2, operators can seamlessly switch between live voice, text-to-speech, or pre-recorded messages—no external amps, cables, or ground-side hardware required. Key Features: Powerful Audio Output: 127 dB max volume at 1 meter; projects voice or audio clearly up to 500 m Versatile Broadcast Options: Live voice, adjustable text-to-speech, and pre-loaded audio playback Directional Audio Capture: Remote controller mic with built-in noise cancellation for clarity Targeted Delivery: Gimbal-synced sound projection aligns with visual payloads Rugged Design: IP54-rated for dust/water resistance; operates in -20 °C to 50 °C (-4 °F to 122 °F) Flexible Mounting: Compatible with single or dual downward gimbals and the upward gimbal Streamlined Control: One-touch playback and full DJI Mobile SDK support for integration In the Box: 1x Zenmuse V1 Loudspeaker Payload 1x Gimbal Port Protection Cap 1x Storage Box	1.000 Units	1,110.00	0.00	\$ 1,110.00
Subtotal				\$ 14,440.00

Thank you for choosing UVT!



UVT

Unmanned Vehicle Technologies, LLC
1722 N College Avenue, Suite D
Fayetteville, AR 72703

Batteries					
[101-158-1002] DJI TB100 Intelligent Flight Battery	3.000 Units	1,720.00	0.00		\$ 5,160.00
[101-115-1001] DJI WB37 Intelligent Battery The WB37 Intelligent Battery is a 2-cell (2S) LiPo battery with a maximum capacity of 4920 mAh and a maximum voltage of 7.6 V. The DJI WB37 Intelligent Battery is compatible with the Smart Controller Enterprise (for the M300 RTK), D-RTK 2 Mobile Station, CrystalSky Monitors, and the Cendence and Cendence S Remote Controllers.	2.000 Units	65.00	0.00		\$ 130.00
Subtotal					\$ 5,290.00
Accessories					
[101-158-1006] DJI Matrice 400 2510F Propeller	1.000 Units	56.00	0.00		\$ 56.00
[101-158-1010] DJI Matrice 400 Dual Gimbal Connector	1.000 Units	305.00	0.00		\$ 305.00
[101-158-1008] DJI Matrice 400 Gimbal Damper	2.000 Units	17.00	0.00		\$ 34.00
[118-101-1003] Hoodman Drone Launch Pad 5ft If there's one brand that resonates with drone pilots, it's Hoodman. This Hoodman drone launch pad is their 5-foot diameter landing pad designed to keep your small drone safe during takeoff and landing. This is the recommended landing pad for drones such as the DJI Matrice 300 RTK.	1.000 Units	139.99	0.00		\$ 139.99
[100-SD-103] SanDisk Extreme PRO microSDXC UHS-I Memory Card (128GB)	2.000 Units	39.99	0.00		\$ 79.98
[115-999-1002] Go Professional Cases microSD Card Holder	1.000 Units	7.95	0.00		\$ 7.95
[100-130-1001] UVT ProCare Lens Cleaning Pen	1.000 Units	14.95	0.00		\$ 14.95
Subtotal					\$ 637.87
ProLine Services					
[SRV-PL-104] UVT ProLine Pre-Flight Service Our ProLine Pre-Flight Service ensures you receive a turnkey system on day one. This service includes the activation of the hardware and any included service plans (ex. DJI Care Enterprise) and the updating and testing of all critical flight components. All ProLine services are performed in-house by our factory-trained technicians.	1.000 Units	499.00	100.00		\$ 0.00

Thank you for choosing UVT!

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UVT

Unmanned Vehicle Technologies, LLC
1722 N College Avenue, Suite D
Fayetteville, AR 72703

[SRV-PLS-103] UVT ProLine Support Premium UVT ProLine Support offers you direct access to our technical and operational support teams. With ProLine Support Premium, this access is provided 24x7x365 to ensure you always have the support you need. UPS Ground	1.000 Units	1,199.00	100.00		\$ 0.00
	1.000 Units	65.53	0.00		\$ 65.53
Subtotal					\$ 65.53

Total	\$ 34,353.40
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The completion of this transaction via payment, Purchase Order, or electronic signature indicates your acceptance of our Terms & Conditions, available online at www.uvt.us/terms.

The contents of this document are confidential and proprietary and are intended only for the recipient specified herein. It is strictly forbidden to share the contents of this document with any third party, without receiving the prior written consent of UVT.

Thank you for choosing UVT!

Page: 6 / 6

Tulsa Powersports
4926 E 21st St
Tulsa OK 74114
(918) 744-5551

Buyer's Order

GLENPOOL FIRE DEPT
POLICE

GLENPOOL, OK

H

W

C 9187609004

Email MGRAVES@CITYOFGLENPOOL.COM

Date

Deal No.

Salesperson HIRAM A HATTON

Lienholder

I hereby agree to purchase the following unit(s) from you under the terms and conditions specified. Delivery is to be made as soon as possible. It is agreed, however, that neither you nor the manufacturer will be liable for failure to make delivery.

Unit Information

New/U	Year	Make	Model	Serial No.	Odometer	Stock No.	Price (Incl factory options)
New	2025	CAN-AM	DEFENDER MAX DPS	3JBUBAP47SK000599	0	000599	\$21,399.00

Options:

INSTALL ACC, PANORAMIC CENTER MIRROR KIT, REAR WIN
tires

\$4,456.93 D
\$1,376.00 D

Dealer Unit Price
Factory Options
Added Accessories
Freight
Dealer Prep

\$21,399.00
\$0.00
\$5,832.93
\$0.00
\$0.00

Notes:
REFER FROM JOE THOMPSON CREEK COUNTY SHERIFF

Trade Information

Customer Rebate (\$1,500.00)

Cash Price \$25,731.93
Trade Allowance \$0.00
Payoff \$0.00

Net Trade \$0.00
Net Sale (Cash Price - Net Trade) \$25,731.93
Sales Tax \$290.96
Title/License/Registration Fees \$0.00
Document or Administration Fees \$159.00
Credit Life Insurance \$0.00
Accident & Disability \$0.00

Total Other Charges \$449.96
Sub Total (Net Sale + Other Charges) \$26,181.89
Cash Down Payment \$991.00

Amount to Pay/Finance \$25,190.89

Monthly Payment of \$0.00 For 0 Months at 0.00% Interest

NOTICE TO BUYER: (1) Do not sign this agreement before you read it or if it contains any blank spaces to be filled in. (2) You are entitled to a completely filled in copy of this agreement. (3) If you default in the performance of your obligations under this agreement, the vehicle may be repossessed and you may be subject to suit and liability for the unpaid indebtedness evidenced by this agreement.

TRADE-IN NOTICE: Customer represents that all trade in units described above are free of all liens and encumbrances except as noted.

*With Approved Credit. Interest rates and monthly payment are approximate and may vary from those determined by the lender.

Customer Signature _____ Dealer Signature _____

Thank You for Your Business!



Your quote is ready for purchase.

Complete the purchase of your personalized quote through our secure online checkout before the quote expires on **Jul. 27, 2025**.

You can download a copy of this quote during checkout.

[Place your order](#)

Quote No.	3000191762784.1	Sales Rep	Victoria Karger
Total	\$11,786.60	Phone	1(800) 4563355, 6184284
Customer #	26832244	Email	Victoria_Karger@Dell.com
Quoted On	Jun. 27, 2025	Billing To	ACCOUNTS PAYABLE
Expires by	Jul. 27, 2025		CITY OF GLENPOOL
	State of Oklahoma Office of		PO BOX 70
Contract Name	Management and		140 W 141ST ST
	Enterprise Services		GLENPOOL, OK 74033
	(OMES)		
Contract Code	C000001067537		
Customer Agreement #	SW1020D		
Deal ID	26744603		

Message from your Sales Rep

HJLSY7RZV8X6

Regards,
Victoria Karger

Additional Comments

DELL BUSINESS CREDIT[^]: If your purchase qualifies for a promotional offer, the promotion will automatically be applied to this quote and will be reflected in your monthly statement. NO INTEREST IF PAID IN FULL WITHIN 90 DAYS; Available at time of purchase on (1) qualifying XPS, Latitude, OptiPlex, Precision, Vostro, Inspiron, G-Series \$699 or more, (2) Dell monitors \$199 or more and (3) PowerEdge, PowerVault and Dell Networking, when using Dell Business Credit on June 27, 2022 through July 31, 2022. Minimum purchase amount may be required. Minimum monthly payments are required but may not pay your purchase in full by the end of the promotional period due to purchase amount, promotion length, additional purchases or allocation of payments in excess of the minimum payment. Promotional offer is valid only when account remains in good standing. Accrued Finance Charges will be billed from the transaction posting date, if the purchase balance is not paid in full within 90 days. RESTRICTIONS; Assumes product is available. Any promotional offer is limited-time and intended for qualified customers. Offers, including those at Dell.com may vary, are subject to credit approval and may be changed without notice. PROMOTION DOES NOT INCLUDE printer cables, toner, warranty or any peripheral items. Refurbished and/or used purchases do not qualify for promotions. Promotional financing is made available to Dell Direct customers only and is not combinable with other Dell, DFS or other vendor offers.

Shipping Group

Shipping To

SEBASTIAN DUQUE
CITY OF GLENPOOL
14536 S ELWOOD AVE
GLENPOOL, OK 74033
(918) 852-1579

Shipping Method

Standard Delivery

Product	Unit Price	Quantity	Subtotal
Dell Pro Rugged, RB14250 XCTO	\$2,357.32	5	\$11,786.60
Subtotal:			\$11,786.60
Shipping:			\$0.00
Non-Taxable Amount:			\$11,786.60
Taxable Amount:			\$0.00
Estimated Tax:			\$0.00
Total:			\$11,786.60

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of AI for your data

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Generative AI success

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Shipping Group Details

Shipping To

SEBASTIAN DUQUE
CITY OF GLENPOOL
14536 S ELWOOD AVE
GLENPOOL, OK 74033
(918) 852-1579

Shipping Method

Standard Delivery

Dell Pro Rugged, RB14250 XCTO

Estimated delivery if purchased today:

Jul. 24, 2025

Contract # C000001067537

Customer Agreement # SW1020D

		Unit Price	Quantity	Subtotal
		\$2,357.32	5	\$11,786.60
Description	SKU	Unit Price	Quantity	Subtotal
Dell Pro Rugged, RB14250 XCTO	210-BNNG	-	5	-
Intel R Core TM Ultra 5 125U (12 MB cache, 12 cores, up to 4.30 GHz, 15W)	379-BFTK	-	5	-
Windows 11 Pro	619-BBQD	-	5	-
Intel R Core TM Ultra 5 125U (12 MB cache, 12 cores, up to 4.30 GHz, 15W)	338-CQVF	-	5	-
16GB: 2 X 8 GB, DDR5, 5600, Non-ECC, SoDIMM	370-BCGC	-	5	-
512GB M.2 PCIe NVMe 2280 SSD, Opal 2.0 Self Encrypting Solid State Drive	400-BSFP	-	5	-
14" Touch, FHD 1920x1080, 60Hz, WVA, Anti-Glare, 1100nit, Low Blue Light, IR camera, Passive Pen	391-BJNQ	-	5	-
FHD HDR IR Camera + Microphone, Touch Display, WLAN/WWAN/GPS antenna	319-BBLD	-	5	-
4G CAT12 - Qualcomm(R) Snapdragon(TM) X12 LTE (DW5826e), eSIM capable, AT&T	556-BFRV	-	5	-
Intel® Wi-Fi 6E AX211, 2x2, 802.11ax, MU-MIMO, Bluetooth® 5.3 wireless card	555-BLHY	-	5	-
Wireless Intel AX211 WLAN Driver	555-BLJD	-	5	-
Core Ultra 5 non-vPro CPU Label, Gen 14th	389-FJFB	-	5	-
English US Rugged RGB Single Point backlit Copilot key keyboard	583-BMJG	-	5	-
No Fingerprint reader, no Smartcard reader	346-BLBK	-	5	-
65W AC adapter, USB Type-C	492-BDTG	-	5	-
E4 C5 black Power Cord 1M, US	470-BCRH	-	5	-
Primary 3 Cell 53.5 Whr ExpressCharge Capable Battery	389-FJFG	-	5	-
Battery Airbay Cover	325-BFXD	-	5	-
Service and Support Guide MUI for DAO (English, French, Multi)	340-DSGW	-	5	-
Quick setup guide, WW	340-DRXV	-	5	-
No Resource USB Media	430-XYPF	-	5	-
ME Disable - Manageability	631-BBYT	-	5	-
ENERGY STAR Qualified	387-BBLW	-	5	-
EPEAT 2018 Registered (Gold)	379-BFWZ	-	5	-

No Option Included	340-ACQQ	-	5	-
Mix Shipment, Dell Pro Rugged 14 RB14250	340-DSCG	-	5	-
Standard Shipment, VS	800-BBZV	-	5	-
English, French, Spanish, Brazilian Portuguese	619-BBPD	-	5	-
Additional TBT-4/Type-C port	325-BFXV	-	5	-
Additional rear USB 3.2 Type-A port	590-TFPW	-	5	-
Intel Responsiveness Technologies Driver	409-BCYL	-	5	-
Rigid Handle	750-BBMM	-	5	-
No Additional Software	658-BFOH	-	5	-
Custom Configuration	817-BBBB	-	5	-
Docking POGO connector with Antenna Passthru, WLAN+WWAN+GPS antenna	452-BDZH	-	5	-
ProSupport Plus: Next Business Day Onsite, 3 Years	713-0299	-	5	-
Dell Limited Hardware Warranty Initial Year	713-0305	-	5	-
ProSupport Plus: Accidental Damage Service, 3 Years	713-0317	-	5	-
ProSupport Plus: Keep Your Hard Drive, 3 Years	713-0318	-	5	-
ProSupport Plus: 7X24 Technical Support, 3 Years	713-0339	-	5	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit www.dell.com/contactdell or call 1-866-516-3115	997-8367	-	5	-
Dell Additional Software	634-CVYV	-	5	-

Subtotal:	\$11,786.60
Shipping:	\$0.00
Estimated Tax:	\$0.00
Total:	\$11,786.60

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All products, pricing, and other information is based on the latest information available and is subject to change for any reason, including but not limited to tariffs imposed by government authorities. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.



To: Mayor and Council, GUSA Chair and Trustees

From: Joshua Brannon, Finance Director

Date: July 7, 2025

Subject: Resolution #2025011

Background:

Based on Oklahoma law regarding the encumbrance of annual revenues, the City and GUSA have renewed certain Security Agreements whereby the City secured to bondholders payment of the debt service on the Glenpool Utility Services Authority Utility System Revenue Bonds, Taxable Refunding Series 2019, issued by GUSA as of September 1, 2019. Each year the City and GUSA have agreed to deposit in the general fund each month, as received from the Oklahoma Tax Commission, proceeds derived from sales tax to be paid by the City to GUSA to be used by GUSA for the funding of debt service on the projects for which the foregoing revenue bonds were issued.

The proposed Joint Resolution No. 2025011 is required to reaffirm annually the Security Agreement that collateralizes sales tax collected by the City for payment of GUSA debt service on the 2019 Refunding Bonds. This Resolution is required to be submitted to BOKF, National Association, as "Trustee" of the bonds no later than July 31, 2025, pursuant to Section 4 of the 2019 Security Agreement.

Staff Recommendation:

Staff recommends that the City and GUSA adopt Joint Resolution 2025011.

Attachment:

- Proposed Joint Resolution No. 2025011

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

**JOINT RESOLUTION NO. 2025011 OF THE CITY OF GLENPOOL
AND THE GLENPOOL UTILITY SERVICES AUTHORITY**

A RESOLUTION AUTHORIZING THE CITY OF GLENPOOL AND THE GLENPOOL UTILITY SERVICES AUTHORITY TO RENEW THAT CERTAIN SECURITY AGREEMENT BY AND BETWEEN THE CITY OF GLENPOOL AND THE GLENPOOL UTILITY SERVICES AUTHORITY WITH RESPECT TO THE ISSUANCE OF THE GLENPOOL UTILITY SERVICES AUTHORITY UTILITY SYSTEM REVENUE BONDS, TAXABLE REFUNDING SERIES 2019, DATED AS OF SEPTEMBER 1, 2019

WHEREAS, the Glenpool Utility Services Authority (the "Authority") issued certain Glenpool Utility Services Authority Utility System Revenue Bonds, Taxable Refunding Series 2019, dated as of September 1, 2019, (the "Refunding Bonds") in order to fund a Project that consisted of paying the outstanding principal amount due at that time on the Series 2010 A, Series 2010 B and Series 2011 Utility System Revenue Bonds issued by the Authority as of December 1, 2010, and January 1, 2011, respectively (the "Prior Bonds").

WHEREAS, in order to better secure the payment of the Refunding Bonds, the City and the Authority entered into a certain Security Agreement whereby City tax revenues are pledged to debt service on the Bonds; and

WHEREAS, all things required to have been done to make the Security Agreement a valid and binding agreement by and between the City and the Authority have been done.

BE IT THEREFORE RESOLVED by the City Council for the City of Glenpool, Oklahoma, and the Board of Trustees for The Glenpool Utility Services Authority, **THAT**:

§ 1. The City Council and the Board of Trustees for The Glenpool Utility Services Authority shall and hereby do exercise the option provided by Section 4 of the Security Agreement to renew such Security Agreement for the fiscal year period commencing July 1, 2025, and concluding June 30, 2026.

§ 2. Notice of such renewal shall be provided to the Bond Trustee, as defined in such Security Agreement, and to Bond Counsel, not later than July 31, 2025.

PASSED AND APPROVED by the City Council of the City of Glenpool and the Board of Trustees of the Glenpool Utility Services Authority this 7th day of July, 2025.

CITY OF GLENPOOL

GLENPOOL UTILITY SERVICES AUTHORITY

Joyce G. Calvert, Mayor

Joyce G. Calvert, Chair, Board of Trustees

ATTEST:

APPROVED AS TO FORM:

Lesli Smith, City Clerk and GUSA Clerk

City Attorney and Trust Authority Counsel



To: Mayor and City Council, Chair and Trustees

From: Joshua Brannon, Finance Director /District Treasurer

Date: July 7, 2025

Re: Administrative Operations Agreement between GEMS and City

Background:

The GEMS/City Administrative Operations Agreement delineates the responsibilities of each organization related to EMS and First Responders within the City. There are no changes to this agreement from the previous fiscal year except for the dates and Exhibit A. Exhibit A has been updated to reflect the FY 2025-2026 run rate calculation.

Staff Recommendation:

Staff recommends approval of the Administrative Operations Agreement between the City of Glenpool and the Glenpool Area Emergency Service District for FY 2025-2026.

Attachments:

- Administrative Operations Agreement – FY 2025-2026

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

ADMINISTRATIVE OPERATIONS AGREEMENT – FISCAL YEAR 2025-2026
[City of Glenpool and “GEMS” District]

This Administrative Operations Agreement (“Agreement”) made and entered into on the date last written below, by and between the City of Glenpool, Oklahoma, a municipal corporation, (“City”) and the Glenpool Area Emergency Medical Service District (“GEMS” or “District”) (together with the City, the “Parties”), expressly amends, replaces and supersedes all agreements previously entered into by the Parties for the purposes set forth herein.

I. Stipulations

A. The Parties acknowledge and agree to the following:

1. City is a municipal corporation doing business within Tulsa County, State of Oklahoma.
2. GEMS is an emergency medical service district as defined in and having all powers, duties and privileges provided under the Oklahoma Constitution, Art. X, § 9C, and was created by vote of the qualified voters of the Glenpool Public School District on February 22, 1983. Since ratification, GEMS has continually functioned as an emergency medical service district and has been administered through five members appointed by the Tulsa County Board of County Commissioners and serving as a Board of Trustees as prescribed by the Oklahoma Constitution.
3. As provided by Title 5, Chapter 2, Article B, Section 1¹ of the Glenpool City Code, the Emergency Medical Response Agency consists of Glenpool Fire Department members who are certified by the Oklahoma Department of Health in accordance with the Oklahoma Emergency Response Systems Development Act and in accordance with rules and regulations promulgated by the Oklahoma Board of Health; and are so designated by the Medical Director, as defined in Title 5, Chapter 2, Article A, Section 1 of the City Code, to perform emergency medical services at the scene of an incident requiring emergency medical services, excluding transport, as further provided by Title 5, Chapter 2, Article B of the City Code.

II. City’s Responsibilities

City acknowledges that all GEMS funds are derived from the three-mill ad valorem levy approved by majority vote of the qualified voters of the Glenpool Public School District on the 22nd day of February 1983, and that all such funds shall only be expended for the purpose of providing for the support, organization, operation and maintenance of district ambulance services, including the provision of ambulance services by contract. City further agrees and promises to receive no portion of such GEMS funds beyond the extent to which the following services provided by City to GEMS incur costs for lawful emergency medical service district

¹ The "emergency medical response agency", as defined in Title 5, Chapter 2, Article A, Section 1 of the City Code, consists of one or more employees of the City, one of whom shall be designated the Director of the Emergency Medical Response Agency, and all of whom shall at all times be certified by the State Department of Health in accordance with the Oklahoma Emergency Response Systems Development Act and in accordance with rules and regulations promulgated by the State Board of Health. The function of the Emergency Medical Response Agency is to provide assistance to the ambulance service provider, as provided by this "Operational Agreement" and the "Ambulance Service Agreement," as those terms are defined and used in Title 5, Chapter 2, Article A of the City Code, under the direction and control of the Medical Director.

purposes which GEMS may lawfully subsidize in accordance with the Emergency Medical Service District Budget Act, 19 O.S. §§ 1701 – 1723, inclusive²:

- A. City staff persons will provide general clerical and accounting services as requested by the GEMS District Administrator, District Treasurer/Finance Officer, or District Clerk. These services will include at a minimum, use of the City's Enterprise Resource Planning software (Incode), use of the City's online agenda preparation and administration software (iCompass/Diligent), use of City office supplies, computers, network and internet services, encumbrance and payment of approved purchase orders and invoices, and review of banking reconciliation and financial reports necessary to maintain segregation of duties and manage the GEMS approved budget.
- B. City will provide Emergency Medical Response Agency emergency medical services for GEMS, to include: the cost of all personnel dedicated to Emergency Medical Response ("EMR") runs and related functions, EMR contracted training, EMR durable and replaceable medical equipment, supplies, emergency vehicle maintenance and fuel expenses and related services as provided by Title 5, Chapter 2, Article B, Sections 1 and 2 of the City Code³ and will ensure that all persons acting as emergency medical responders shall be properly certified and shall be under the direct supervision of the GEMS Medical Director, as appointed by the GEMS District Board or by contract with an ambulance service provider pursuant to Title 5, Chapter 2, Article A, Section 2 of the City Code,⁴ at a cost to be subsidized by GEMS in an amount appropriated for

² 19 O.S. §1719 provides expressly:

Estimated revenues and appropriation expenditures in the budget of each fund shall be classified in conformity with the accounting system prescribed by the State Auditor and Inspector. Revenues shall be classified separately by source. Expenditures shall be departmentalized by appropriate functions and activities within each fund and shall be classified within the following categories:

- 1. Salaries and wages, which may include expenses for salaries, wages, per diem allowances and other forms of compensation;
- 2. Employee benefits paid to any member or employee of the board for services rendered or for employment. Employee benefits may include employer contributions to a retirement system, insurance, vacation allowances, sick leave, terminal pay or similar benefits;
- 3. Operating expenses, which may include materials and supplies, articles and commodities which are consumed or materially altered when used, such as office supplies, operating supplies and repair and maintenance supplies, and all items of expense to any persons, firm or corporation rendering a service in connection with repair, sale or trade of such articles or commodities, such as services or charges for communications, transportation, advertising, printing or binding, insurance, public utility services, repairs and maintenance, rentals, miscellaneous items and all items of operating expense to any person, firm or corporation rendering such services;
- 4. Other services and charges, which may include all current expenses other than those listed in paragraphs 1, 2, 3, 5 or 6 of this section;
- 5. Capital outlays, which may include outlays which result in acquisition of or additions to fixed assets purchased by the district, including land, buildings, improvements other than buildings, and all construction, reconstruction, appurtenances or improvements to real property accomplished according to the conditions of a contract, machinery and equipment, furniture and autos and trucks; and
- 6. Debt service, which may include outlays in the form of debt principal payments, periodic interest payments, paying agent's fees, or related service charges for benefits received in part in prior fiscal periods as well as in current and future fiscal periods.

³ The Emergency Medical Response Agency shall provide emergency medical services in accordance with the directives and perimeters identified in Title 5, Chapter 2, Article A of the City Code and under the direction of the Medical Director.

⁴ MEDICAL DIRECTOR: The licensed physician appointed by the GEMS district board, or by contract with the ambulance service provider, to perform the duties and responsibilities granted and ascribed to the medical director herein. The medical director may be an employee of the city in the absence of an ambulance service agreement, but is otherwise an employee of, or contractor with, the licensed ambulance service provider so designated by the ambulance service agreement.

that purpose by the GEMS budget as adopted by the GEMS Board in accordance with the Emergency Medical Service District Budget Act.

III. GEMS' Responsibilities

- A. The GEMS Board of Trustees will be solely responsible for the appointment of and payment of compensation as provided by separate contract to a person qualified and acceptable to the Board of Trustees to perform administrative services for GEMS, including services as an administrative liaison between GEMS and City for the purpose of making and delivering such reports to the Board of Trustees as needed to provide information, answer questions and carry out administrative tasks assigned by the Board, ("**District Administrator**") and will ensure that such District Administrator is present at no fewer than nine scheduled meetings of the Board of Trustees during the term of this Agreement all at a cost to be borne by GEMS in an amount appropriated for that purpose by the GEMS FY 2025-2026 Budget as adopted by the GEMS Board in accordance with the Emergency Medical Service District Budget Act. For purposes of this Agreement, the District Administrator shall not be regarded or treated as an employee of either the City or the GEMS District but is in all respects an independent contractor in privity with GEMS.
- B. The GEMS Board of Trustees will be solely responsible for the appointment of and payment of compensation as provided by separate contract to a person qualified and acceptable to the Board of Trustees to perform organizational and record-keeping duties for GEMS in keeping with the Oklahoma Open Meeting Act and Open Records Act, including agenda preparation, minute-taking and documentation ("**District Clerk**"), and will ensure such District Clerk is present at no fewer than nine scheduled meetings of the Board of Trustees during the term of this Agreement all at a cost to be borne by GEMS in an amount appropriated for that purpose by the GEMS FY 2025-2026 Budget as adopted by the GEMS Board in accordance with the Emergency Medical Service District Budget Act. For purposes of this Agreement, the District Clerk shall not be regarded or treated as an employee of either the City or the GEMS District but is in all respects an independent contractor in privity with GEMS.
- C. The GEMS Board of Trustees will be solely responsible for the appointment of and payment of compensation as provided by separate contract to a person qualified and acceptable to the Board of Trustees to perform legal services for GEMS, to ensure that all GEMS activities, contracts and any other actions are in compliance with all applicable constitutional and statutory requirements ("**District Legal Counsel**"), and will ensure such District Counsel is present at no fewer than nine scheduled meetings of the Board of Trustees during the term of his Agreement all at a cost to be borne by GEMS in an amount appropriated for that purpose by the GEMS FY 2025-2026 Budget as adopted by the GEMS Board in accordance with the Emergency Medical Service District Budget Act. For purposes of this Agreement, the District Counsel shall not be regarded or treated as an employee of either the City or the GEMS District but is in all respects an independent contractor in privity with GEMS.
- D. The GEMS Board of Trustees will be solely responsible for the appointment of and payment of compensation as provided by separate contract to a person qualified and acceptable to the Board of Trustees to perform accounting and budgetary services for GEMS, including management of the accounts of GEMS in accordance with the Emergency Medical Service District Budget Act and making such reports to the GEMS Board of Trustees as needed to keep the Board of Trustees informed regarding its financial status and legal compliance ("**District Treasurer/Finance Officer**"), and will ensure such District Finance Officer is present at no fewer than nine scheduled meetings of the Board of Trustees during the term of this Agreement all at a cost to be borne by

GEMS in an amount appropriated for that purpose by the GEMS FY 2025-2026 Budget as adopted by the GEMS Board in accordance with the Emergency Medical Service District Budget Act. For purposes of this Agreement, the District Finance Officer shall not be regarded or treated as an employee of either the City or the GEMS District but is in all respects an independent contractor in privity with GEMS.

- E. GEMS agrees to adopt such rules, policies, and procedures as will provide for orderly, lawful, and expedient emergency medical response agency services, as provided by a separate ambulance service provider agreement with a qualified ambulance service provider to the fullest extent permissible under Oklahoma law.
 - i. GEMS stipulates that the Board of Trustees has the power and duty to promulgate and adopt such rules, policies, and procedures pursuant to Art. X, § 9C of the Oklahoma Constitution.
 - ii. GEMS further stipulates and agrees that the clerical and accounting services provided by City personnel under Section II.A. of this Agreement shall be performed in accordance with the provisions of Title 5, Emergency Preparedness, Chapter 2, Medical Services, Article A, Emergency Medical Services; and Article B, First Responder Service, of the City of Glenpool Code of Ordinances,, as amended by Ordinance 694, adopted by the City Council on March 2, 2015, and any such further amendments, ordinances, resolutions or policies adopted by the City or the Board of Trustees, as applicable and as may directly affect the provision of said services.
 - iii. GEMS further stipulates and agrees that the Emergency Medical Response Agency provided by the City under Section II.B. of this Agreement shall be supervised in such a way as to comply with all requirements of the Oklahoma Emergency Response Systems Development Act and any other applicable laws.
- F. GEMS agrees that it shall provide EMR contracted training, EMR certification fees, EMR durable and replaceable medical equipment, medical oxygen, and all supplies and equipment not otherwise provided by other parties.
- G. GEMS agrees that it shall annually prepare and adopt a budget in accordance with the provisions of the Emergency Medical Service District Budget Act and allocating sufficient funds to comply with all obligations and undertakings of this Agreement.
- H. In consideration of the administrative, financial and emergency medical response agency services provided by City as described in Sections II.A. and II.B. of this Agreement, GEMS agrees to reimburse the City at a mutually agreed upon cost for such services during the term of this Agreement. Such costs shall be included in the annual budget adopted by GEMS as provided in Section III.G. of this Agreement and in accordance with the Emergency Medical Response Service Rate Summary at **Exhibit A**, incorporated herein by reference.

IV. Term of Agreement

This Agreement shall be deemed effective as of July 1, 2025 and shall continue through June 30, 2026. This Agreement will automatically be renewed each subsequent year, beginning July 1, 2026, unless either party notifies the other at least 90 days prior to the same of its intention not to renew.

V. Termination

Either party may cancel this Agreement, with or without cause, prior to the termination date by providing written notice to the other party at least 30 days before the cancelation date.

VI. Successors and Assigns

This Agreement shall be binding upon the successors and assigns of the Parties during the term of this Agreement and no provisions, terms or obligations herein contained shall be affected, modified, altered or changed in any respect whatsoever by the consolidation, merger or annexation, transfer or assignment of either party hereto, or affected, modified, altered or changed in any respect whatsoever by any change of any kind in the ownership or management of either party hereto, or by any change geographically of the place of business of either party hereto.

VII. Savings Clause

- A. If any provisions of this Agreement, or the application thereof to any person or circumstance, is held invalid, such invalidity shall not affect other provisions or applications of this Agreement which can be given effect without the invalid provision or application, and to this end, the provisions of this Agreement are several.
- B. It is understood that the foregoing is a complete understanding of all the terms and conditions governed by this Agreement during the term of this Agreement, and all renewals as provided by Section IV of this Agreement, and it cannot be altered in any manner, save by the complete written concurrence of the Parties subscribing hereto.

In Witness Whereof, the Parties have hereunto set their hands this 7th day of July 2025.

City of Glenpool

Glenpool Area Emergency Medical Services District

Joyce G. Calvert, Mayor

Joyce G. Calvert, Chair of the Board of Trustees

Attest:

[SEAL]

Lesli Smith, City Clerk

Lesli Smith, District Clerk

Approved as to Form:

City Attorney

District Counsel

Exhibit A
Emergency Medical Response Service Rate Summary

Runs Trailing 12 Previous Months		Ratio
EMR	1,725	75.4%
Fire	564	24.6%
Total	2,289	

Based on FY 2025-2026 Proposed Budget:

	EMR Calls vs. Fire:		75%
	Total		EMR
Total Compensation/Benefits for EMR personnel	\$ 3,376,057	\$	2,544,211
Average per person (total/28)	\$ 120,573	\$	90,865
Annual hours per person	2,912		
Avg hourly personnel cost	\$ 41.41	\$	31.20
Three person crew (\$41.41 X 3)	\$ 124.22	\$	93.61

Fire Truck Expenses

	FY 2025-2026
Maintenance	48,759
Fuel	19,736
Total truck expenses	\$ 68,495

	EMR Calls vs Fire	75%
Estimated number of runs FY 2025-2026	2,289	
Average cost per run for truck (constant)	\$ 29.92	

	Total		EMR
Total rate per run (\$124.22 crew, \$29.92 truck)	\$ 154.14	\$	116.16
Add'l Reimbursement for Accounting Services (12 months x \$275)	\$	\$	3,300.00
Total Estimated EMR Reimbursement FY 2025-2026	\$	\$	203,678.00



To: Honorable Mayor and City Council / Chair and Trustees

From: Joshua Brannon, Finance Director

Date: July 7, 2025

Re: Utility Rate Study Agreement with Municipal Finance Service, Inc.

Background:

The City and the Glenpool Utility Service Authority (GUSA) seek to conduct a utility rate study. The proposed rate study would analyze water and sewer utility rates, taking into account the Glenpool Utility Service Authority's ongoing operational costs, debt service requirements, and ongoing and future capital needs, to provide recommendations to assist the Authority in maintaining financial health to ensure it continues to provide the type of services upon which Glenpool customers rely.

The most recent rate study was completed in June 2015 by Municipal Finance Services, Inc., a leader in municipal financial advisor services in Oklahoma. The City and GUSA again propose to engage the services of Municipal Finance Services, Inc. to conduct a utility rate study at a cost of \$50,000.

Staff Recommendation

Staff recommends approval of the Professional Services Agreement with Municipal Finance Services, Inc.

Attachment:

Municipal Finance Services, Inc. Professional Services Agreement

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

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mfsok.com

P: 405.340.1727

1017 N. Bryant Ave., Ste 100
Edmond, OK 73034

P.O. Box 747
Edmond, OK 73083-0747

June 4, 2025

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is entered by and among MUNICIPAL FINANCE SERVICES, INC. ("MFSOK") and the City of Glenpool, Oklahoma, and its public trusts, including the Glenpool Utility Services Authority (collectively, the "Client"). THIS AGREEMENT supersedes all existing agreements between MFSOK and the Client.

The Client desires to engage MFSOK and agrees as follows:

I. Scope of Services.

Some or all of the following services listed below shall be provided under this Agreement and pertain to the Client's new and outstanding debt obligations, including general obligation bonds, revenue bonds, bank notes, lease financings, and loans from the Oklahoma Water Resources Board or other state or federal agencies during the term of the Agreement (the "Issues"). The Client designates MFSOK as the Client's independent registered municipal advisor ("IRMA") for purposes of SEC Rule 15Ba1-1(d)(3)(vi) (the "IRMA Exemption").

A. New Issue and Refunding of Existing Client Issues

1. Evaluate options or alternatives with respect to the proposed new Issue.
2. Provide financial analysis to the Client to assist in understanding the benefits, costs, and risks of the proposed new Issue.
3. Review recommendations made by other parties to the Client.
4. Assist Client in preparing a plan of finance.
5. Advise Client on structure, terms and timing of the proposed new Issue.
6. Prepare financing schedule.
7. Attend meetings as requested by the Client.
8. Assist the Client in preparation of their loan applications, loan proposals, offering documents, notices of sale, instructions to bidders, or official statements, as appropriate.
9. Coordinate as appropriate with Client staff, legal representatives, government agencies, accountants, auditors, engineers, consultants, rating agencies, banks, lenders, placement agents, trustees, paying agents, escrow agents, bond insurers and other credit enhancers, to facilitate the plan of finance.
10. If new Issue is a competitive bond sale, assist Client in collecting and analyzing bids submitted by underwriters and selecting the winning bidder.
11. If new Issue is a loan, assist Client in collecting and analyzing proposals submitted by banks.
12. If the new Issue is a negotiated bond sale, assist client in selecting an underwriter and coordinate the bond sales process.
13. Coordinate closing of the new Issue with Client and other parties.
14. Evaluate potential refunding opportunities on outstanding Issues.

B. Other Services Under Separate Agreement. If requested by Client, MFSOK may provide other services including but not limited to:

1. Utility rate analysis [**PLEASE SEE ATTACHED EXHIBIT**]
2. Estimate of Needs review or preparation.
3. Debt capacity analysis.
4. Cash defeasance or redemption services.

C. Continuing Disclosure Assistance

1. Assisting the Client annually in compiling the financial information and operating data set forth in their Continuing Disclosure Agreement ("CDA") included in any Official Statement; and
2. If necessary, assisting the Client in preparing their "Failure to File Notice" should documents not be available for filing within the prescribed time frame designated in the CDA; and
3. Upon request, assisting the Client in their submission of the aforementioned information to the Electronic Municipal Marketplace Access system ("EMMA").

MFSOK and the Client acknowledge that the Client will engage Bond Counsel and other legal service providers under separate contracts. MFSOK may rely on opinions and advice from legal representatives of the Client and will not be held responsible for any legal advice, directly or indirectly, rendered by the legal representatives.

Neither MFSOK as Municipal Advisor nor its Municipal Advisor Representatives are licensed to engage in the practice of law and, consequently, will offer no legal advice. None of the fee for services under this Agreement relates to legal services. If such legal services are necessary, it shall be the responsibility of the Client to obtain them.

MFSOK's services are limited to those specifically set forth herein.

II. Compensation and Reimbursements

A. New Issues and Refunding Issues. MFSOK shall be paid at the time of closing a fee calculated as follows:

1. For a bank loan or lease financing, 1.00% of par amount with a minimum fee of \$30,000.00.
2. For a loan through the Oklahoma Water Resources Board, including the Clean Water State Revolving Fund (CWSRF), the Drinking Water State Revolving Fund (DWSRF), or the Financial Assistance Program (FAP), 1.00% of the gross proceeds of the note with a minimum fee of \$30,000.00
3. For revenue bonds, 1.00% of par amount with a minimum fee of \$30,000.00.
4. For general obligation bonds, 1.00% of par amount with a minimum fee of \$30,000.00.

B. Compensation for Continuing Disclosure Assistance. MFSOK will receive a fee annually of \$3,500.00 for the services performed.

C. Expenses for New Issues and Refunding Issues. MFSOK shall also be paid a fixed amount of \$2,500.00 per transaction to cover expenses incurred as part of the transaction, provided that any filing, publication, recording or printing costs or similar third-party costs required in connection with the Issue shall be paid directly by the Client.

D. Payment and Contingency for New Issues and Refunding Issues. Payment for all fees and expenses shall be made at closing from proceeds of the Issue or from other available funds of the Client and shall be contingent upon closing of the Issue.

E. Other Services Under Separate Agreement. If requested by Client, MFSOK may provide other services including but not limited to:

1. Utility rate analysis. **[PLEASE SEE ATTACHED EXHIBIT]**
2. Estimate of Needs review or preparation.
3. Debt capacity analysis.
4. Cash defeasance or redemption services.

III. Term and Termination

- A. Term of Agreement. Unless terminated as provided herein, the terms of this Agreement shall be in place from the date approved by the Client until June 30, 2026.
- B. Termination of Agreement and Services. This Agreement and all Municipal Advisor services to be rendered hereunder may be terminated at any time by written notice from either party, with or without cause, with at least thirty (30) days' notice. In that event, all finished and unfinished documents prepared for the Client, shall, at the option of Client, become its property and shall be delivered to it or any party it may designate, provided that MFSOK shall have no liability whatsoever for any subsequent use of such documents.

IV. Successors and Assigns

MFSOK may not assign its obligations under this Agreement without the written consent of Client except to a successor partnership or corporation to which all or substantially all of the assets and operations of MFSOK are transferred. Client may assign its rights and obligations under this Agreement to (but only to) any other public entity that incurs the loan. Client shall not otherwise assign its rights and obligations under this Agreement without written consent of MFSOK. All references to MFSOK and Client in this Agreement shall be deemed to refer to any successor of MFSOK and to any such assignee of Client and shall bind and inure to the benefit of such successor and assignee whether so expressed or not.

V. Municipal Advisor Registration and Acknowledgement

Pursuant to Municipal Securities Rulemaking Board Rule (MSRB) G-10, on Investor and Municipal Advisory Client Education and Protection, Municipal Advisors are required to provide certain written information to their municipal advisory client and/or obligated person clients which include the following:

Municipal Finance Services, Inc. is currently registered as a Municipal Advisor with the U.S. Securities and Exchange Commission (SEC) and the MSRB.

Within the MSRB website at www.msrb.org, the Client may obtain the Municipal Advisory client brochure that is posted on the MSRB website. The brochure describes the protections that may be provided by the MSRB Rules along with how to file a complaint with financial regulatory authorities.

VI. Conflict of Interest Statement

As of the date of this agreement, MFSOK has performed a reasonable diligence to determine if there are any conflicts of interest that should be brought to the attention of the Client. During the diligence process, MFSOK has determined that no material conflict of interest has been identified, however, would like to provide the following disclosures:

MFSOK serves a wide variety of other clients that may from time to time have interests that could have a direct or indirect impact on the interests of another MFSOK client. For example, MFSOK serves as municipal advisor to other clients and, in such cases, owes a regulatory duty to such other clients just as it does to the Client. These other clients may, from time to time and depending on the specific circumstances, have competing interests. In acting in the interests of its various clients, MFSOK could potentially face a conflict of interest arising from these competing client interests. MFSOK fulfills its regulatory duty and mitigates such conflicts through dealing honestly and with the utmost good faith with its clients.

The compensation arrangement included in Section II includes a component that is based on the size and completion of a transaction. Consistent with certain regulatory requirements, MFSOK hereby discloses that such contingent and/or transactional compensation presents a conflict of interest regarding MFSOK's ability to provide unbiased advice to enter into such transaction. The contingent fee arrangement creates an incentive for MFSOK to recommend unnecessary financings or financings that are disadvantages to the client, or to advise client to increase the size of the issue. This viewed conflict of interest will not impair MFSOK's ability to render unbiased and competent advice or to fulfill its fiduciary duty. The fee paid to MFSOK increases the cost of borrowing to the Client. The increased cost occurs from compensating MFSOK for municipal advisory services provided.

If MFSOK becomes aware of any other actual or potential conflict of interest not mentioned above during this agreement, MFSOK will promptly provide the Client a supplement written disclosure with sufficient details of the change, if any, which will allow the Client to evaluate the situation.

VII. Legal Events and Disciplinary History

A regulatory disclosure action has been made on MFSOK's Form MA and on Form MA-I for two of MFSOK's municipal advisory personnel relating to a 2017 U.S. Securities and Exchange Commission ("SEC") order. The details of which are available in Item 9; C (2), C (4), C (5) and the corresponding regulatory action DRP section on Form MA and Item 6: C (2), C (4), C (5), C (6) and the corresponding regulatory action DRP section on Form MA-I for both Rick A. Smith and Jon Wolff. In addition, the Oklahoma Department of Securities adopted the above proceedings which are identified in Item 9; D (2), D (4) and the corresponding regulatory action DRP section on Form MA.

The Client may electronically access MFSOK's most recent Form MA and each most recent Form MA-I filed with the Commission at the following website:

www.sec.gov/edgar/searchedgar/companysearch.html.

There has been no change to any legal or disciplinary event that has been disclosed on MFSOK's SEC registration for MA filings since December 18, 2017.

VIII. Fiduciary Duty

MFSOK is registered as a Municipal Advisor with the SEC and MSRB. As such, MFSOK has a Fiduciary duty to the Client and must provide both a Duty of Care and a Duty of Loyalty that entails the following.

Duty of Care:

- A. exercise due care in performing its municipal advisory activities;
- B. possess the degree of knowledge and expertise needed to provide the Client with informed advice;
- C. make a reasonable inquiry as to the facts that are relevant to the Client's determination as to whether to proceed with a course of action or that form the basis for any advice provided to the Client; and
- D. undertake a reasonable investigation to determine that MFSOK is not forming any recommendation on materially inaccurate or incomplete information; MFSOK must have a reasonable basis for:
 - a. any advice provided to or on behalf of the Client;
 - b. any representations made in a certificate that it signs that will be reasonably foreseeably relied upon by the Client, any other party involved in the municipal securities transaction or municipal financial product, or investors in the Client's securities; and
 - c. any information provided to the Client or other parties involved in the municipal securities transaction in connection with the preparation of an official statement.

Duty of Loyalty:

MFSOK must deal honestly and with the utmost good faith with the Client and act in the Client's best interests without regard to the financial or other interests of MFSOK. MFSOK will eliminate or provide full and fair disclosure (included herein) to Client about each material conflict of interest (as applicable). MFSOK will not engage in municipal advisory activities with the Client as a municipal entity, if it cannot manage or mitigate its conflicts in a manner that will permit it to act in the Client's best interests. As of the date of receipt of this attachment, MFSOK has performed a reasonable diligence to determine if there are any conflicts of interest that should be brought to the attention of the Client.

IX. Recommendations

If MFSOK makes a recommendation of a municipal securities transaction or municipal financial product or if the review of a recommendation of another party is requested in writing by the Client and is within the scope of the engagement, MFSOK will determine, based on the information obtained through reasonable diligence of MFSOK whether a municipal securities transaction or municipal financial product is suitable for the Client. In addition, MFSOK will inform the Client of:

- A. the evaluation of the material risks, potential benefits, structure, and other characteristics of the recommendation;
- B. the basis upon which MFSOK reasonably believes that the recommended municipal securities transaction or municipal financial product is, or is not, suitable for the Client; and
- C. whether MFSOK has investigated or considered other reasonably feasible alternatives to the recommendation that might also or alternatively serve the Client's objectives.

June 4, 2025
Page 6

If the Client elects a course of action that is independent of or contrary to the advice provided by MFSOK, MFSOK is not required on that basis to disengage from the Client.

X. Record Retention

Pursuant to SEC and MSRB record retention regulations, Municipal Finance Services, Inc. will maintain in writing, all communication and created documents between Municipal Finance Services, Inc. and the Client for six (6) years.

Notices

Any and all notices pertaining to this Agreement shall be sent by U.S. Postal Service, first class, postage prepaid to:

MFSOK:

Municipal Finance Services, Inc.
Attn: Jon Wolff, President
P.O. Box 747
Edmond, OK 73034

CLIENT:

City of Glenpool
Glenpool Utility Services Authority
Attn: Mayor/Chairman
12205 S. Yukon Ave.
Glenpool, OK 74033

June 4, 2025
Page 7

Acceptance

If there are any questions regarding the above, please do not hesitate to contact MFSOK. If the foregoing terms meet with your approval, please indicate your acceptance by executing all original copies of this letter and keeping one copy for your file.

By signing this agreement, the Client acknowledges the provisions set forth in the agreement and understands its respective rights, duties, and responsibilities. Furthermore, the Scope of Services contained herein have been reviewed and are hereby approved.

Client and MFSOK have entered into this Agreement by the duly authorized representatives which was approved on _____, 2025, at a meeting duly called and held in full compliance with the Oklahoma Open Meeting Act.

MUNICIPAL FINANCE SERVICES, INC.

By: _____
Jon Wolff, President

CITY OF GLENPOOL

By: _____
Mayor

GLENPOOL UTILITY SERVICES AUTHORITY

By: _____
Chairman



EXHIBIT
CONSULTING SERVICES
UTILITY RATE STUDY

I. Scope of Services.

MFSOK will render the following services as consultant to the Client:

- A. Review recent financial performance of the Client; and
- B. Assessment of the client's past and current utility system performance; and
- C. Prepare financial projections based on revenue and expense forecasts including future needs for capital improvements, related debt service, and cash reserves; and
- D. Assess current impact fees and provide analysis and recommendations for adjustments along with rationales for such recommendations.
- E. Identify future revenue requirements to meet ongoing operating and maintenance expenses, capital expenditures, debt service, and cash reserve needs; and
- F. Present findings and recommendations to the Client for utility rates/charges along with rationales for such recommendations. Presentation will be in writing and can also be presented orally at Client's discretion.

MFSOK's services are limited to those specifically set forth in this exhibit.

MFSOK's services do not extend past the presentation of findings and recommendations.

II. Compensation and Reimbursements

- A. Compensation for Consulting Services. For services as consultant to the Client, MFSOK shall be paid a fixed fee of \$50,000.00.
- B. Payment and Contingency. Fees and expense shall be payable by Client at the time of the presentation of findings and recommendations.



MEMORANDUM
July 7, 2025

To: Honorable Mayor and City Council

From: Jeremy Plane
Chief of Police

Re: Internet Crimes Against Children (ICAC)

Background:

The mission of the Task Force is to deter, prevent, investigate, and prosecute predators who seek to exploit or engage minors in sexual activity through the use of computers and the Internet. The Task Force will engage in reactive and proactive investigations targeting those offenders who are actively involved in this type of criminal activity. Additionally, the Task Force will participate in a statewide effort to educate the public on issues regarding Internet safety for children. Training opportunities will be made available to Task Force members so they can become familiar with the most current trends and developments in the area of on-line child exploitation.

The purpose of this MOU is to outline the relationship between all participating agencies in order to ensure that each understands and agrees to guidelines concerning policy, supervision, planning, training, and public relations. This document is devised to formalize the association between agencies and to foster an understanding of each agency's role within the Task Force. The goal of this MOU is to promote efficiency in operations and provide guidelines necessary to ensure standardization in policies and procedures among Task Force participants.

All Task Force members shall contribute case information for inclusion into one or more common databases. Access to the ICAC investigative website is available only to ICAC members and serves as a pointer system to assist in investigations. Basic case information (submitting Task Force information, Offender's screen name, identifiers, synopsis of investigation), as well as case update information (criminal proceedings, sentencing information, additional data on suspect) shall be submitted to the OSBI analyst assigned to support the ICAC Unit on a timely basis for inclusion in the database.

Each participating agency agrees to provide wages and benefits for its personnel assigned to the Task Force. Payment of overtime expenses is the responsibility of each member agency.

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4
Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large
David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk
www.glenpoolonline.com

ICAC will add an additional tool to the police department, specifically the detective division, to help with investigating internet crimes against children. We will join other agencies within our area to combat crimes by working together and sharing information.

Staff Recommendation:

Staff recommends signing the MOU between Internet Crimes Against Children (ICAC) and the City of Glenpool.

Agency: _____

Oklahoma Internet Crimes Against Children Task Force

MEMORANDUM OF UNDERSTANDING

Parties

The Oklahoma Internet Crimes Against Children (ICAC) Task Force is a multi-agency, multi-jurisdictional initiative, funded with a grant from the Office of Juvenile Justice and Delinquency Prevention (OJJDP). This Memorandum of Understanding (MOU) is entered into by and between the Oklahoma State Bureau of Investigation (OSBI) and the various federal, state, tribal and local law enforcement agencies that have signed this document. No part of this MOU shall be viewed as limiting or impeding the spirit of cooperation that exists among the agencies.

Mission

The mission of the Task Force is to deter, prevent, investigate, and prosecute predators who seek to exploit or engage minors in sexual activity through the use of computers and the Internet. The Task Force will engage in reactive and proactive investigations targeting those offenders who are actively involved in this type of criminal activity. Additionally, the Task Force will participate in a statewide effort to educate the public on issues regarding Internet safety for children. Training opportunities will be made available to Task Force members so they can become familiar with the most current trends and developments in the area of on-line child exploitation.

Purpose

The purpose of this MOU is to outline the relationship between all participating agencies in order to ensure that each understands and agrees to guidelines concerning policy, supervision, planning, training, and public relations. This document is devised to formalize the association between agencies and to foster an understanding of each agency's role within the Task Force. The goal of this MOU is to promote efficiency in operations and provide guidelines necessary to ensure standardization in policies and procedures among Task Force participants.

Organizational Structure

The Oklahoma ICAC Task Force includes investigators and supervisors from various local, state, tribal and federal law enforcement agencies who provide assistance subject to availability.

Direction

All participants acknowledge the Task Force is a joint operation in which all agencies act as partners. The chain of command and supervision of the OSBI ICAC Unit is responsible for the policy and general direction of the Task Force. The Task Force supervisor will periodically contact supervisors and investigators from other participating

agencies to keep them informed of training opportunities, unusual circumstances, problems and successes of the Task Force.

Activities of the ICAC Task Force are further governed by the Operational and Investigative Standards of the United States Department of Justice, Office of Juvenile Justice and Delinquency Prevention. Member agencies must understand and comply with the standards. The standards are proprietary to the ICAC Board. Release of the standards is protected because release will likely jeopardize ongoing investigations.

Supervision

The day-to-day operational supervision of the Task Force is the responsibility of the OSBI Assistant Special Agent in Charge (ASAC) assigned to the ICAC Unit. The supervisor will work cooperatively with other supervisors and investigators from the participating agencies to keep them informed of Task Force issues and progress. Responsibility for the personal and professional conduct of Task Force members remains with the respective agencies, in keeping with each agency's rules regarding conduct. The administrative control of the Task Force is the responsibility of the OSBI Special Agent in Charge (SAC) who manages the OSBI ICAC Unit.

Investigator Selection Criteria

Each agency will identify specific officers who will be assigned to the Task Force. Only these officers will be permitted to conduct ICAC online investigations or perform forensic examinations pursuant to this agreement and ICAC operational and investigative standards.

Potential ICAC investigators should be evaluated for assignment to the Task Force based upon their work history, prior investigative experience, familiarity with computers and networks, court testimony skills, ability to handle sensitive information prudently, and a genuine interest in the protection of children. Each officer assigned to the Oklahoma ICAC Task Force must receive appropriate training prior to initiating online investigations.

The OSBI ICAC Unit ASAC is responsible for assigning and coordinating daily operational and administrative activities of the Task Force. The ICAC ASAC will maintain regular contact with ICAC Task Force officers in participating agencies to determine the status of investigations, provide supporting investigative and analytical information, and to identify and address issues pertaining to the overall operation of the Task Force. Each agency is responsible for the personal and professional conduct of its Task Force personnel.

Personnel

Personnel assigned to the Task Force will be evaluated by their respective agency heads/supervisors. Continued assignment to the Task Force will be dependent upon a satisfactory supervisory evaluation. At no time will the employees of a participating agency be deemed employees of another participating agency.

Investigations

All Task Force investigations will be conducted in the spirit of cooperation among agencies.

Proper execution and documentation of undercover operations provides the well-trained investigator with virtually incontrovertible evidence regarding a suspect's intent to exploit children. Investigations will follow ICAC operational and investigative standards and principles of law and due process.

Prosecution

When necessary, case-by-case analysis will be performed on each potential prosecution to determine in which jurisdiction the case will be prosecuted. A preference will be given to the jurisdiction initiating the prosecution. Those cases being considered for federal prosecution will be investigated pursuant to guidelines established by the appropriate United States Attorney.

Prevention and Education

Public education and awareness are key components of the ICAC initiative. Task Force agencies will provide information and guidance to children, parents, educators, and any other individuals concerned with child safety issues, through public presentations. These presentations will not depict identifiable victims or use pornographic or sexually explicit images, nor will confidential investigative techniques be discussed. No member of the Task Force may endorse any product or service without the express consent of the OJJDP Program Manager. Statistics concerning the number of presentations and participants reached will be reported to the ICAC task Force ASAC when requested.

Case Administration

As the lead law enforcement agency, the Oklahoma State Bureau of Investigation will be responsible for compiling and reporting Task Force activities to the ICAC Program Manager at OJJDP. Information on the activities of participating agencies will be collected in a prescribed format and reported in a timely fashion to the Oklahoma ICAC SAC.

Cases will be handled in compliance with each agency's case management policies and procedures.

Information Sharing

All Task Force members shall contribute case information for inclusion into one or more common databases. Access to the ICAC investigative website is available only to ICAC members and serves as a pointer system to assist in investigations. Basic case information (submitting Task Force information, Offender's screen name, identifiers, synopsis of investigation), as well as case update information (criminal proceedings, sentencing information, additional data on suspect) shall be submitted to the OSBI analyst assigned to support the ICAC Unit on a timely basis for inclusion in the database.

If any common target is identified, the initiating agency is responsible for contacting the other law enforcement agency targeting the suspect. Initiating agencies should also consider contacting other local, state, tribal and federal agencies, which may be involved in similar investigations.

Records, Reports and Evidence

Task Force members will maintain their own agency records and reports. All necessary case information will be provided to the OSBI analyst assigned to support the ICAC Unit on a timely basis for reporting purposes as outlined above.

Evidence will be impounded in the evidence room of the appropriate participating agency. Evidence will be handled by established rules of law regarding chain of evidence and property release.

The storage, security and destruction of investigative information shall be consistent with agency policy. At a minimum, information should be maintained in locked cabinets and under the control of Task Force personnel. Access to these files should be restricted to authorized personnel with a legitimate need to know.

Absent the availability of a trained and experienced forensic examiner in the investigator's agency, the OSBI's Digital Evidence Unit or other trained Task Force member will conduct forensic examinations of computers and related evidence in ICAC cases.

Media Relations and Releases

No information pertaining to Task Force operations will be released to the media without prior approval of all agencies with an immediate investigative or prosecutorial interest in the case. Media releases may be made jointly by all agencies participating in the case. Media releases shall not include information regarding confidential investigative techniques.

For coordination purposes, media releases relating to on-going prosecutions, crime alerts, or other matters concerning ICAC operations shall be made through the Oklahoma ICAC SAC.

Workplace and Equipment

Each participating agency agrees to make available its resources in support of a joint Task Force investigation. These may include, but are not limited to:

1. **Vehicles:** When appropriate, each agency will supply vehicles for its participating personnel.
2. **Communication Equipment:** Each agency will supply their personnel with two-way radios, and if available, cellular telephones. A list of current cellular telephone numbers will be provided to the ICAC ASAC. Email addresses, if

deemed security compliant with OSBI IT systems by OSBI/IT personnel, may be added to the OSBI ICAC Task Force message group.

3. **Safety Equipment:** Each agency will ensure its officers and agents assigned to the Task Force shall have all necessary equipment including, but not limited to, agency-authorized firearms, handcuffs, ballistic protective vests, audio recording devices, and any other equipment judged to be essential by the ICAC Commander.
4. **Dedicated Computer Hardware, Software, and Network Access Services:** Each agency shall provide or make available computer and peripheral hardware, software, and network access services dedicated to the exclusive use of its Task Force members. No personally owned equipment shall be used in ICAC investigations, and all software shall be properly acquired and licensed. The ICAC Commander, in an effort to standardize certain investigative and forensic procedures, may formulate guidelines for the selection, purchase and use of equipment and software. If sufficient funds are available, the purchase of equipment and services may be made through the ICAC grant.
5. **Dedicated Work Space:** In lieu of establishing a centralized facility or regional locations, each agency shall make available to its Task Force personnel sufficient workspace and office equipment in a secure area. This space must allow officers, agents and representatives to perform their duties away from public view and without undue distractions from personnel not assigned to the Task Force.

Compensation

Each participating agency agrees to provide wages and benefits for its personnel assigned to the Task Force. Payment of overtime expenses is the responsibility of each member agency.

Training

Task Force members will be provided advanced training to improve and enhance the job skills required to combat Internet crimes against children. Grant funds may be used to finance the training, subject to the availability of funding for this purpose.

Liability

Each agency shall assume responsibility and liability for the acts and omissions of its own officers, agents or employees in connection with the performance of their official duties under this MOU. It is expressly understood and agreed that no agency or governmental entity executing this agreement in any way agree to alter or waive in whole or in part any privileges or immunities otherwise enjoyed by the agency or governmental entity executing this agreement. All agencies and governmental entities to this agreement agree to hold harmless all other agencies and governmental entities to this agreement for any liability, claim or damages arising by reason of negligence or

other wrongful acts of any officer, agent or employee of any agency or governmental entity to this agreement.

Term of Agreement

It is agreed that this MOU will be in force one (1) year from the final date of execution. Unless either party gives notice of their intent to allow the MOU to expire, this MOU shall automatically renew for another one (1) year term on the anniversary of the effective date. The MOU may be terminated at any time by a participating agency or the OSBI Director by delivering a written notice of termination to the ICAC SAC who will, in turn, notify all other participating agencies. An agency's termination of its involvement in ICAC will not negate the remaining agencies' participation and agreement under the MOU

In case any one or more of the provisions contained in this MOU shall be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision.

_____ Signature	_____ Date
_____ Please Print Name Appearing as Signature	_____ Title (e.g., Chief, Sheriff, Agent in Charge, etc.)
_____ Agency ORI Number	_____ Agency Name
_____ Agency Telephone Number (with area code)	_____ Address
_____ Director, OSBI	_____ Date

For OSBI ICAC Administrative Use Only:

EFFECTIVE DATE OF MOU:	_____	ICAC Commander: _____
RENEWAL DATE OF MOU:	<u>June 30, 2025</u>	Inv. Div. Director : _____
COPY ON FILE OSBI LEGAL:	_____	



MEMORANDUM
July 7, 2025

To: Honorable Mayor and City Council

From: Jeremy Plane
Chief of Police

Re: South West Area Tactical Team (SWAT)

Background:

The City of Glenpool is seeking to join the South West Area Tactical Team (SWAT), a regional law enforcement coalition formed to enhance tactical response capabilities through interagency collaboration. This strategic move aligns with our goal to improve public safety, resource sharing, and regional preparedness in response to high-risk law enforcement scenarios.

The South West Area Tactical Team was established to provide participating municipalities with access to highly trained tactical units for incidents that exceed the capabilities of standard patrol or investigative divisions. The police departments that currently participate in the regional SWAT initiative include Sapulpa, Sand Springs, Jenks and Bixby

These cities benefit from a shared pool of tactical officers, training resources, specialized equipment, and coordinated response protocols.

The Glenpool Police Department recognizes the increasing demand for specialized tactical support due to evolving threats, such as active shooter incidents, high-risk warrant service, and barricaded suspects. Joining SWAT would provide:

- **Access to Enhanced Tactical Resources:** Including armored vehicles, breaching tools, and specialty-trained personnel.
- **Improved Officer Safety:** Through better coordination, additional manpower, and advanced support.
- **Faster Response Times:** With integrated regional planning and mutual aid agreements.
- **Training and Professional Development:** Through joint exercises and standardized tactical procedures.

The Glenpool Police Department would commit a select number of officers who meet SWAT standards to participate in monthly regional training and call-out rotations.

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

The annual cost to the city to join the regional team is \$12,500.00. The first year's fee is waived so we can purchase any necessary equipment for our officer's. Each year after, the city will pay the listed amount.

Staff Recommendation:

Police Department leadership recommends signing the MOU for the City of Glenpool to join the South West Area Tactical Team. This partnership strengthens regional collaboration and provides the City with critical tactical capabilities.

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INTERLOCAL COOPERATION AGREEMENT

THIS CONTRACT AND AGREEMENT supersedes all prior contracts, commitments, agreements, and writings concerning the subject matter hereof and is made and entered into this _____ day of _____ 2025 by and between the City of Sand Springs (Sand Springs), a municipal corporation, the City of Bixby (Bixby), a municipal corporation, the City of Sapulpa (Sapulpa) a municipal corporation, and the City of Jenks (Jenks), a municipal corporation, and the City of Glenpool (Glenpool), a municipal corporation as authorized by 74 Okla. Stat. §1008, as a contract for governmental services, to promote mutual aid as the South West Area Tactical Team. The primary representatives of each member agency shall make up the Board of Administrators including the Chiefs of Police of each agency as the primary representative of the agency on the board. Such Chiefs may be represented at meetings or during votes by their respective Assistant or Deputy Chief. Each agency shall count as a single vote when deciding issues.

Whereas the execution of law enforcement power and authority outside the territorial limits of a peace Officer's primary jurisdiction is authorized by Oklahoma Statute Title 21; Chapter 2 - General Provisions; Section 99a - Peace Officer - powers; and,

Whereas Oklahoma Statutes Title 21; Chapter 2; Section 99a; empowers peace officers to exercise their powers outside of their normal jurisdictions when a request for assistance is forthcoming from another law enforcement agency; and

Whereas while serving as a peace officer of the State of Oklahoma and rendering assistance under the circumstances enumerated herein, peace officers shall have the same powers and duties as though employed by and shall be deemed to be acting within the scope of authority of the law enforcement agency in whose or under whose investigatory authority and territorial jurisdiction they are serving. Salaries, insurance, and other benefits shall be the responsibility of a law enforcement agency that is the regular and customary employing agency of the officer.

Whereas a peace officer may exercise the authority provided by this agreement only in the performance of official acts pursuant to policies and procedures adopted by the governing body;

Whereas the governing bodies of the undersigned municipalities, hereinafter denominated as "signatories", have determined that it is in the public interest and of mutual advantage to enter into an agreement for the provisions of inter-agency police services in the form of the South West Area Tactical Team.

NOW THEREFORE, pursuant to the above considerations, and the covenants and mutual benefits herein expressed, the parties hereby agree as follows:

I. Purpose

The signatories intend to secure through the mechanisms hereby created:

- A. More efficient utilization of police services and resources;

- B. An enhanced degree of cooperation between law enforcement agencies within the participating communities and areas;
- C. More timely and effective response to calls for specialized police assistance;
- D. Adequate manpower levels of highly trained law enforcement officers to resolve crisis and high-risk situations and events.

II. Duration

The agreement will take effect between and among those signatories that are party to it upon approval by their respective governing bodies and will remain in full force and effect until the governing body of any one or more approving agencies provides written notice to the other parties to this agreement of their withdrawal.

III. Participation

This agreement is strictly voluntary and places no jurisdiction participating in it under any obligation to respond to a request for tactical unit services that it is unable or unwilling to honor. All participating jurisdictions should make every accommodation possible to allow team members the opportunity to assist with requests for services or corresponding training. Furthermore, the implementation, Command, Administration, and Operations of the South West Area Tactical Team as detailed in the South West Area Tactical Team Manual is referenced to and incorporated herein.

- A. When an event involving the South West Area Tactical Team necessitates an investigation of a crime the agency of geographic jurisdiction shall conduct the criminal investigation or direct the investigation to an appropriate agency and report the results to the affected team agencies. This does not preclude or prevent any agency from conducting an internal investigation or review of member conduct.
- B. It shall be the policy of the Board of Administrators to utilize the Oklahoma State Bureau of Investigation for use-of-force investigations involving the South West Area Tactical Team which results in a death or injury of any person.

IV. Approval of Procedures and Financial Obligation

By approval of this agreement, each governing body authorizes its respective Police Chief to adopt and approve procedures for the operation of the South West Area Tactical Team, as recommended by its Board of Administrators made up of the Chiefs of Police and Assistant Chiefs of Police or Deputy Chiefs of the participating agencies pursuant to this agreement. The Board of Administrators is authorized to collect an annual operations fee in the amount of twelve thousand dollars (\$12,000) per participating agency per annum unless modified by a majority agreement of participating agencies in writing and signed by the majority of the board. New participating agencies may reduce this amount only during the first year by the actual expenditures for any entry-level or initial equipment purchases provided an accounting of expenses is provided to the other members of the board. Equipment purchased by individual agencies shall remain the property of the purchasing agency if a team member resigns or is removed from the team. Notwithstanding the foregoing, the parties to this agreement acknowledge that they are political subdivisions of the State of Oklahoma and, as such, they are subject to the fiscal year debt

limitations in Article 10, Section 26 of the Oklahoma Constitution, which prohibit the parties from contractually obligating their future fiscal year funds. Therefore, to the extent that this agreement contemplates payments beyond the current fiscal year (ending June 30, 2025) or any subsequent fiscal year, each party's obligation to make such payments is contingent on that party's appropriation of funds during each fiscal year while this agreement is in effect.

Further, the Chiefs of Police of participating agencies are authorized to deposit fees associated with the agreement to a revolving fund. The fund shall be a continuing fund, not subject to fiscal year limitations, and shall consist of all receipts designated for deposit thereto within the budget of one of the participating agencies selected by the Board of Administrators, who shall account to all members for all approved expenditures and comply with all applicable municipal, state, and federal purchasing rules and requirements as prescribed by law. The agency designated by the Board of Administrators shall provide at least two (2) financial statements per fiscal year to the other member agencies including the current fund balance.

All expenditures in excess of five-hundred dollars (\$500) must be approved by a majority vote of the agencies represented on the Board of Administrators. One agency equates to one vote as a member agency.

Reviewed and approved by the City Council of the City of Bixby on ____ day of
_____, 20____.

City of Bixby

Mayor

City Clerk

Reviewed and approved by the City Council of the City of Glenpool on ____ day of
_____, 20____.

City of Glenpool

Mayor

City Clerk

Reviewed and approved by the City Council of the City of Jenks on ____ day of
____ 20 ____.

City of Jenks

Mayor

City Clerk

Reviewed and approved by the City Council of the City of Sand Springs on ____ day of
____ 20 ____.

City of Sand Springs

Mayor

City Clerk

Reviewed and approved by the City Council of the City of Sapulpa on ____ day of
____ 20 ____.

City of Sapulpa

Mayor

City Clerk



MEMORANDUM
July 7, 2025

To: Honorable Mayor and City Council

From: Jeremy Plane
Chief of Police

Re: Vehicle Purchase: Police Department

Background:

This item is for council consideration and action regarding the approval and acceptance of quotes solicited and received from Bob Moore Ford, Phillong, Harris Radios, Dana Safety, White Glove Auto, Kustom Signal Radar and various equipment. The attached quotes cover the price for 4 Ford Police Interceptor AWD Vehicles and 1 civilian model CID vehicle, emergency lighting and interior equipment purchase and installation, vehicle graphics application for all vehicles, and radar units. Below is the breakdown of vehicle and equipment costs.

Item	Cost	Amount	Total Cost
2025 Ford Interceptor	\$50,526.90	5	\$252,634.50
White Glove	\$1,083.24	4	\$4,332.96
Emergency Vehicle Equipment	\$15,953.00	4	\$63,812.00
Harris Radios	\$5,409.60	5	\$27,048.00
Kustom Signal Radar Unit	\$1,667.04	4	\$6,668.16
Various Equipment	\$	4	\$8,153.14
Grand Total			\$362,648.76

This purchase will replace high mileage police vehicles and aging and non-functioning vehicle equipment. These vehicles will be purchased through Bob Moore Ford and Phillong.

The department attempted to order all of the vehicles from one dealership however, Ford changed the order date without notifying dealerships. Bob Moore has been able to locate and have transferred four of the five vehicle and Phillong was able to get the fifth.

The funding for this purchase will come from FY 2025/2026 Public Safety Capital Budget under item 51-6-03-6350 (Vehicles). A separate agenda item will be scheduled for a future council meeting that will address any financing/ leasing once a bid process is complete.

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David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk
www.glenpoolonline.com

Staff Recommendation:

Staff recommends approval of the sales quotes received from Bob Moore, Phillong, Dana Safety Inc., White Glove Auto, and Kustom Radar for the purchase of 4 Ford Police Interceptor vehicles and 1 civilian model CID vehicle, as well as all equipment described for a total purchase price of \$362,648.76.

Attachments:

A. Purchase Quotes:

- Dana Safety Inc.,
- Bob Moore
- Phillong
- White Glove Auto
- Kustom Signal Radar

BOB MOORE FORD LLC
 9120 S I-35 SERVICE ROAD, MOORE, OK 73160
 CELL: 405-423-9431 OFFICE: 405-246-2359



BID PROPOSAL - STATE CONTRACT SW035

Category # 25101702

Item # 1000009398

DATE: 06/05/2025

CUSTOMER INFO

COMPANY: Glenpool Police Department
ADDRESS: 14536 S. Elwood Ave, Glenpool, OK 74033
NAME: Deputy Chief Matthew Graves
PHONE: 918-322-8110
E-MAIL: mgraves@cityofglenpool.com

STATUS

ORDER	
IN STOCK	
IN TRANSIT	
AT PLANT	X
LOCATE	

VEHICLE DESCRIPTION

25 POLICE INTERCEPTOR UTILITY 500A AWD 3.0L V6 ECOBOOST CARBONIZED GRAY

VIN: 1FM5K8AC8SGC40961

WITH ROAD READY PACKAGE

STOCK #: SGC40961

ITEM	DESCRIPTION	CODE	QUANTITY	PRICE	TOTAL
SELLING PRICE	Vehicle Cost	K8A	1	\$55,774.00	\$55,774.00
DELIVERY	Glenpool, OK		1	\$300.00	\$300.00
DISCOUNT				\$0.00	\$0.00
FIN	QW680		1	(\$2,200.00)	(\$2,200.00)
OPTIONAL ITEMS				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
Subtotal:				\$53,874.00	\$53,874.00
FINAL PRICE:					\$53,874.00

THANK YOU!
DERRICK FAST
 Cell: 405-423-9431
 DFAST@BOBMOORE.COM

Build date scheduled for 6/21/25.

BOB MOORE FORD LLC
 9120 S I-35 SERVICE ROAD, MOORE, OK 73160
 CELL: 405-423-9431 OFFICE: 405-246-2359



BID PROPOSAL - STATE CONTRACT SW035

Category # 25101702

Item # 1000009398

DATE: 06/05/2025

CUSTOMER INFO

COMPANY: Glenpool Police Department
ADDRESS: 14536 S. Elwood Ave, Glenpool, OK 74033
NAME: Deputy Chief Matthew Graves
PHONE: 918-322-8110
E-MAIL: mgraves@cityofglenpool.com

STATUS

ORDER	
IN STOCK	
IN TRANSIT	
AT PLANT	
LOCATE	X

VEHICLE DESCRIPTION

25 POLICE INTERCEPTOR UTILITY 500A AWD 3.0L V6 ECOBOOST CARBONIZED GRAY
VIN: 1FM5K8AC6SGB13058
STOCK #: SGB13058

ITEM	DESCRIPTION	CODE	QUANTITY	PRICE	TOTAL
SELLING PRICE	Vehicle Cost	K8A	1	\$51,969.00	\$51,969.00
DELIVERY	Glenpool, OK		1	\$300.00	\$300.00
DISCOUNT				\$0.00	\$0.00
FIN	QW680			\$0.00	\$0.00
OPTIONAL ITEMS				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
Subtotal:				\$52,269.00	\$52,269.00
FINAL PRICE:				\$52,269.00	

THANK YOU!
DERRICK FAST
 Cell: 405-423-9431
 DFAST@BOBMOORE.COM

Currently available at another Ford dealer for me to bring in.

BOB MOORE FORD LLC
 9120 S I-35 SERVICE ROAD, MOORE, OK 73160
 CELL: 405-423-9431 OFFICE: 405-246-2359



BID PROPOSAL - STATE CONTRACT SW035

Category # 25101702

DATE: 06/05/2025

Item # 1000009398

CUSTOMER INFO		STATUS	
COMPANY:	Glenpool Police Department	ORDER	
ADDRESS:	14536 S. Elwood Ave, Glenpool, OK 74033	IN STOCK	
NAME:	Deputy Chief Matthew Graves	IN TRANSIT	
PHONE:	918-322-8110	AT PLANT	
E-MAIL:	mgraves@cityofglenpool.com	LOCATE	X

VEHICLE DESCRIPTION
25 POLICE INTERCEPTOR UTILITY 500A AWD 3.0L V6 ECOBOOST CARBONIZED GRAY
VIN: 1FM5K8AC2SGB14286
STOCK #: SGB14286

ITEM	DESCRIPTION	CODE	QUANTITY	PRICE	TOTAL
SELLING PRICE	Vehicle Cost	K8A	1	\$51,969.00	\$51,969.00
DELIVERY	Glenpool, OK		1	\$300.00	\$300.00
DISCOUNT				\$0.00	\$0.00
FIN	QW680			\$0.00	\$0.00
OPTIONAL ITEMS				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
Subtotal:				\$52,269.00	\$52,269.00
FINAL PRICE:					\$52,269.00

THANK YOU! DERRICK FAST Cell: 405-423-9431 DFAST@BOBMOORE.COM	Currently available at another Ford dealer for me to bring in.
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BOB MOORE FORD LLC
 9120 S I-35 SERVICE ROAD, MOORE, OK 73160
 CELL: 405-423-9431 OFFICE: 405-246-2359



BID PROPOSAL

DATE: 06/09/2025

CUSTOMER INFO	
COMPANY:	Glenpool Police Department
NAME:	Deputy Chief Matthew Graves
PHONE:	918-322-8110
E-MAIL:	mgraves@cityofglenpool.com

IN STOCK	
IN TRANSIT	
AT PLANT	
DEALER TRADE	X
ORDER	

VEHICLE DESCRIPTION
25 EXPLORER ACTIVE 200A 4X4 CARBONIZED GRAY - DARK SPACE GRAY CLOTH SEATS
VIN: 1FMUK8DH6SGA37389
STOCK #: SGA37389

ITEM	DESCRIPTION	QUANTITY	PRICE	TOTAL
SELLING PRICE	Invoice	1	\$42,064.00	\$42,064.00
HOLDBACK	Dealer trade holdback loss		\$0.00	\$0.00
DOC FEE	Processing Fee	1	\$699.00	\$699.00
DELIVERY	Glenpool, OK	1	\$300.00	\$300.00
DEALER TRADE	Dealer trade transport	1	\$2,090.00	\$2,090.00
DISCOUNT	Discount	1	(\$1,454.00)	(\$1,454.00)
FIN CPA			\$0.00	\$0.00
UPFIT			\$0.00	\$0.00
UPFIT			\$0.00	\$0.00
UPFIT			\$0.00	\$0.00
UPFIT			\$0.00	\$0.00
UPFIT			\$0.00	\$0.00
UPFIT			\$0.00	\$0.00
UPFIT			\$0.00	\$0.00
UPFIT			\$0.00	\$0.00
UPFIT			\$0.00	\$0.00
UPFIT			\$0.00	\$0.00
UPFIT			\$0.00	\$0.00
Subtotal:			\$43,699.00	\$43,699.00
FINAL PRICE:				\$43,699.00

THANK YOU! DERRICK FAST CELL: 405-423-9431 DFAST@BOBMOORE.COM	
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QUOTE TO: Glenpool Police Department
ATTN Scott Ward

QUOTE NUMBER	062425-2
QUOTE DATE	June 24, 2025
Agency PO #.	
CES PO#	
TERMS	Due on Receipt
SALES REP	Stephen Fruen
SHIPPED VIA	Driver
F.O.B.	
PREPAID or COLLECT	

PRICE AGREEMENT: T.I.P.S.(The Interlocal Purchasing System) #240901			
2025 Ford Explorer PIU EcoBoost-Carbonized Gray			
QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	2025 Ford Explorer PIU EcoBoost-Carbonized Gray	52,130.00	\$52,130.00
1	TIPS USA Discount 5%	(2,606.50)	(\$2,606.50)
1	Delivery to Dana Safety-Edmond, OK	1,000.00	\$1,000.00
Additional Information:			50,523.50
Proposal valid for 30 Days			
			\$50,523.50
			Total
			AMOUNT

DIRECT ALL INQUIRIES TO:
Stephen Fruen
918-647-1630
email: sfruen@phillong.com

Phil Long Ford of Denver
7887 W. Tufts Ave.
Denver, CO 80123

THANK YOU FOR YOUR BUSINESS!

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Sales Quote

Telephone: 800-847-8762

Sales Quote No.	566114-B
Customer No.	GLENPOOLPD

Bill To

Glenpool Police Department
14600 S Eldwood Avenue
Glenpool, OK 74033
United States

Ship To

Glenpool Police Department
14600 S Eldwood Avenue
Glenpool, OK 74033
United States

Contact: Matt Graves
Telephone: 918-322-8110
E-mail: mgraves@cityofglenpool.com

Contact: Matt Graves
Telephone: 918-322-8110
E-mail: mgraves@cityofglenpool.com

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method	
02/18/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30	
Entered By		Salesperson	Ordered By	Resale Number	
Cody Craig		Cody Craig - Oklahoma	DC Graves - Chief Plane		
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
4	4	N	BK0534ITU20 SMC PB400 VS ALUM BUMPER 2020+ FORD PIUT Warehouse: OKLA	450.0000	1,800.00
4	4	N	BK0534ITU20 EMPLB SMOKED MPOWER LIGHTBAR 48 R/B W SCENE/ AMBER SEE ATTACHED Vin #: Warehouse: OKLA SOI mPower 48" LED Lightbar RWBW/RABA	2,050.0000	8,200.00
4	4	N	PNFLBF32 SOI, HOOK KIT, 2020-23 FORD PIU, 54" SEE WEB Warehouse: OKLA https://soundoffsignal.com/support-page/vehicle-specific-lookup/	0.0000	0.00
4	4	N	PMPLBKXT SOI Fixed Height Extension Plate for mPower Lightbar Warehouse: OKLA	0.0000	0.00
4	4	N	ENGSA5200RSP 500 Series 200 W Siren Control Warehouse: OKLA	837.0000	3,348.00
8	8	N	ETSSVBK01 SOI 2020 FORD PIUT SPEAKER BUMPER MNT BRACKET Warehouse: OKLA	45.0000	360.00

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Continued on Next Page

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote

Sales Quote No.	566114-B
Customer No.	GLENPOOLPD

Bill To

Glenpool Police Department
14600 S Eldwood Avenue
Glenpool, OK 74033
United States

Ship To

Glenpool Police Department
14600 S Eldwood Avenue
Glenpool, OK 74033
United States

Contact: Matt Graves
Telephone: 918-322-8110
E-mail: mgraves@cityofglenpool.com

Contact: Matt Graves
Telephone: 918-322-8110
E-mail: mgraves@cityofglenpool.com

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method	
02/18/25	UPS GROUND FREIGHT		QUOTED FREIGHT		NET30	
Entered By		Salesperson		Ordered By	Resale Number	
Cody Craig		Cody Craig - Oklahoma		DC Graves - Chief Plane		
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price
8	8	N	ETSS100J SOI 100J SERIES COMPOSITE SPEAKER Warehouse: OKLA 100J series composite speaker w/ universal bail brkt-100 watt		202.0000	1,616.00
4	4	N	EMPSCG1SLS3E SOI, MPWR FASCIA C-N-G, 3", STM, BLK HSG, BLU/WHT Warehouse: OKLA		135.0000	540.00
4	4	N	NO SOI CONFIG ONLINE EMPSCG1SLS3D SOI, MPWR FASCIA C-N-G, 3", STM, BLK HSG, RED/WHT Warehouse: OKLA 3" 3-Wire Light w/ Stud Mount, for use with mpower Arrow Kit and Connect-n-Go, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 8 LED, Dual Color - Red/White		135.0000	540.00
8	8	N	EMPSCG2QMS5RBW SIDE OF PB @ 45 Warehouse: OKLA mpower® 4" 3-Wire Light w/ Quick Mount, for use with mpower Arrow Kit and Connect-n-Go, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/White		135.0000	1,080.00

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DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote

Sales Quote No.	566114-B
Customer No.	GLENPOOLPD

Bill To
Glenpool Police Department 14600 S Eldwood Avenue Glenpool, OK 74033 United States

Ship To
Glenpool Police Department 14600 S Eldwood Avenue Glenpool, OK 74033 United States

Contact: Matt Graves
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Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method	
02/18/25	UPS GROUND FREIGHT		QUOTED FREIGHT		NET30	
Entered By		Salesperson		Ordered By	Resale Number	
Cody Craig		Cody Craig - Oklahoma		DC Graves - Chief Plane		
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price
40	40	N	EMPSCG2STS5RBW TRIO MPOWER STUD Warehouse: OKLA		135.0000	5,400.00
			1 EACH SIDE OF TAG 1 FRONT OF EACH PB 1 FOG 1 1/4 GLASS 1 WHEN OPEN HATCH			
8	8	N	PMP2WDG35B SOI MPOWER 4" 35 DEGREE WEDGE BLACK Warehouse: OKLA		16.0000	128.00
8	8	N	ENT2B3RBW UNDER MIRROR LIGHT - RED/BLUE/WHITE Warehouse: OKLA		185.0000	1,480.00
4	4	N	PNT1CRV05 SOI INTERSECTOR UNDER MIRROR ADPTR SET 2013+ PJ SU Warehouse: OKLA		15.0000	60.00
8	8	N	PMP2BKDGJ 1/4 GLASS BRACKET FOR MPOWER Warehouse: OKLA		30.0000	240.00
12	12	N	3SRCCDCR 2 IN CARGO AREA / 1 IN PRISONER AREA Warehouse: OKLA		55.0000	660.00

Print Date	06/30/25
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Continued on Next Page

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote

Sales Quote No.	566114-B
Customer No.	GLENPOOLPD

Bill To
Glenpool Police Department 14600 S Eldwood Avenue Glenpool, OK 74033 United States

Ship To
Glenpool Police Department 14600 S Eldwood Avenue Glenpool, OK 74033 United States

Contact: Matt Graves
Telephone: 918-322-8110
E-mail: mgraves@cityofglenpool.com

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Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method	
02/18/25	UPS GROUND FREIGHT		QUOTED FREIGHT		NET30	
Entered By			Salesperson	Ordered By	Resale Number	
Cody Craig			Cody Craig - Oklahoma	DC Graves - Chief Plane		
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price
8	8	N	INSTALL KIT CARGO DOME SWITCH RED/WHITE DUAL SWITCH Warehouse: OKLA LOOM, WIRE, HARDWARE, CONNECTORS, ETC *****		20.0000	160.00
4	4	N	SHOP CARGO DOME SWITCH RED/WHITE DUAL SWITCH Warehouse: OKLA		20.0000	80.00
4	4	N	ESLRL6105E SOI, SL RUNNING, 61", 5MOD, B/W, 2CLR/DUO Warehouse: OKLA		333.0000	1,332.00
4	4	N	ESLRL6105D SOI, SL RUNNING, 61", 5MOD, R/W, 2CLR/DUO Warehouse: OKLA		333.0000	1,332.00
8	8	N	PSLVBK01 SOI MOUNT KIT FOR SL LIGHTS 2020+ PIU Warehouse: OKLA		55.0000	440.00
4	4	N	ENGSYMD01 SOI SOUND OFF / BLUEPRINT SYNC MODULE Warehouse: OKLA		250.0000	1,000.00
4	4	N	ENGLMK008 SOI BLUEPRINT PIU LINK MICRO KIT Warehouse: OKLA		300.0000	1,200.00

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DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote

Sales Quote No.	566114-B
Customer No.	GLENPOOLPD

Bill To

Glenpool Police Department
14600 S Eldwood Avenue
Glenpool, OK 74033
United States

Ship To

Glenpool Police Department
14600 S Eldwood Avenue
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United States

Contact: Matt Graves
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E-mail: mgraves@cityofglenpool.com

Contact: Matt Graves
Telephone: 918-322-8110
E-mail: mgraves@cityofglenpool.com

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method	
02/18/25	UPS GROUND FREIGHT		QUOTED FREIGHT		NET30	
Entered By		Salesperson		Ordered By	Resale Number	
Cody Craig		Cody Craig - Oklahoma		DC Graves - Chief Plane		
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price
4	4	N	PMP1BK004 SOI D-PILLARD WEDGE KIT FOR 2020 PIU, 6-PIECE Warehouse: OKLA		75.0000	300.00
24	24	N	EMPS700BB-8 SOI, MPWR FASCIA C-N-G, 3", QM, BLK HSG, RED/BLU/WHI Warehouse: OKLA 3" mpower Fascia Connect-n-Go with Quick Mount 12 LED 9-32 Volt SAE with 3" Pigtail w/ Connector Black Housing with Clear Lens RED/BLU/WHI		130.0000	3,120.00
4	4	N	7170-0735-09 GJ 2020+ Ford Police Interceptor® Utility Short Consol Warehouse: OKLA 7170-0735-09 2020+ Ford Police Interceptor® Utility Short Console Box with Cup Holder, Armrest, and Mongoose® XE 9" Motion Attachment		1,031.0000	4,124.00
8	8	N	MMSU-1 MAGNETIC MIC SINGLE UNIT CONVERSION KIT Warehouse: OKLA		40.0000	320.00
4	4	N	475-0063 JOTTO 2020 JOTTO PI UTILTY CAGE Warehouse: OKLA		821.0000	3,284.00
4	4	N	GK10342UHK SMC DUAL VERT. RACK 2 UNIV. LOCKS W/ HC KEY Warehouse: OKLA "Dual T-Rail Mount2 Universal XL Handcuff Key Override"		450.0000	1,800.00

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DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote

Sales Quote No.	566114-B
Customer No.	GLENPOOLPD

Bill To
Glenpool Police Department 14600 S Eldwood Avenue Glenpool, OK 74033 United States

Ship To
Glenpool Police Department 14600 S Eldwood Avenue Glenpool, OK 74033 United States

Contact: Matt Graves
Telephone: 918-322-8110
E-mail: mgraves@cityofglenpool.com

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Telephone: 918-322-8110
E-mail: mgraves@cityofglenpool.com

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method	
02/18/25	UPS GROUND FREIGHT		QUOTED FREIGHT		NET30	
Entered By		Salesperson		Ordered By	Resale Number	
Cody Craig		Cody Craig - Oklahoma		DC Graves - Chief Plane		
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price
4	4	N	475-0067 JOTTO 2020 FORD PI UTILITY CARGO BARRIER Warehouse: OKLA		445.0000	1,780.00
4	4	N	15371 GJ DUAL USB POWER PORT 4.2 A Warehouse: OKLA FITS ROCKER SWITCH KNOCK-OUT *****		100.0000	400.00
4	4	N	475-1251 JD REAR DOOR HANDLE AND LOCK COVER SET Warehouse: OKLA		85.0000	340.00
4	4	N	INFO customer supplied Printer / E-Seek Reader M-260 Warehouse: OKLA		0.0000	0.00
4	4	N	7160-0546 GJ MAGNETIC STRIPE READER MOUNT Warehouse: OKLA		43.0000	172.00
4	4	N	INFO customer supplied COMPUTER DOCK Warehouse: OKLA YEAR: MAKE: MODEL: PACKAGE:		0.0000	0.00

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DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote

Sales Quote No.	566114-B
Customer No.	GLENPOOLPD

Bill To

Glenpool Police Department
14600 S Eldwood Avenue
Glenpool, OK 74033
United States

Ship To

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Contact: Matt Graves
Telephone: 918-322-8110
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Contact: Matt Graves
Telephone: 918-322-8110
E-mail: mgraves@cityofglenpool.com

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method	
02/18/25	UPS GROUND FREIGHT		QUOTED FREIGHT		NET30	
Entered By		Salesperson		Ordered By	Resale Number	
Cody Craig		Cody Craig - Oklahoma		DC Graves - Chief Plane		
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price
4	4	N	P1063406-034 BLUESTAR ZEBRA AIT CONVERT CABLE, 6IN, ZQ500 SERIE Warehouse: OKLA		25.0000	100.00
			ZEBRAAIT, ACCESSORY, KIT, CONVERT CABLE, 6 INCH, ZQ500 SERIES			
4	4	N	P1063406-062 Zebra Printer Vehicle Cradle w/ USB Lock ZQ500 series Warehouse: OKLA		159.0000	636.00
4	4	Y	INSTALL 34 Hours @ 92.50 Warehouse: OKLA		3,145.0000	12,580.00
4	4	N	INSTALL KIT MISC INSTALLATION SUPPLIES I.E. Warehouse: OKLA		315.0000	1,260.00
			LOOM, WIRE, HARDWARE, CONNECTORS, ETC *****			
8	8	N	5026B BlueSea 12 Circuit Fuse Block w/ Ground Bus and Cover Warehouse: OKLA		50.0000	400.00
4	4	N	MB8U25 25 FT ANTENNA CABLE WITH 3/4 IN BRASS MOUNT Warehouse: OKLA		25.0000	100.00

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DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote

Sales Quote No.	566114-B
Customer No.	GLENPOOLPD

Bill To

Glenpool Police Department
14600 S Eldwood Avenue
Glenpool, OK 74033
United States

Ship To

Glenpool Police Department
14600 S Eldwood Avenue
Glenpool, OK 74033
United States

Contact: Matt Graves
Telephone: 918-322-8110
E-mail: mgraves@cityofglenpool.com

Contact: Matt Graves
Telephone: 918-322-8110
E-mail: mgraves@cityofglenpool.com

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method	
02/18/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30	
Entered By		Salesperson	Ordered By	Resale Number	
Cody Craig		Cody Craig - Oklahoma	DC Graves - Chief Plane		
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
4	4	N	QWB800 MOTOROLA 1/4 WAVE BLACK ANTENNA Warehouse: OKLA	25.0000	100.00
4	4	N	83-0115 AFS SINGLE ENTRY CABLE SEAL W/HEATSHRINK GASKET ASSY Warehouse: OKLA Single Entry Cable Seal with Heatshrink Gasket Assembly L: 1.25" ID" 0.75", Hole: 1"	0.0000	0.00
4	4	N	CB-150A BI MANUAL RESET CIRCUIT BREAKER 150A Warehouse: OKLA	0.0000	0.00
1	1	N	INFO install customer supplied RADIO - RADAR Warehouse: OKLA	0.0000	0.00
Approved By: _____ ☐ Approve All Items & Quantities Quote Good for 30 Days					

Print Date	06/30/25
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Printed By: Cody Craig

Subtotal	61,812.00
Freight	2,000.00
Order Total	63,812.00



L3Harris Technologies, Inc.
Public Safety and Professional Communications
221 Jefferson Ridge Parkway
Lynchburg, Virginia 24501
Phone: 1-800-368-3277
Fax: 321-409-4393

Quote Name: GLENPOOL PD_XL85M RHHC_16075_02052025

Lieutenant Robert Glasby
Glenpool Police Dept,
14536 S, Elwood Ave
Glenpool, OK 74033
(918)322-8110

Date: 2/5/2025 Valid for 30 days
Sales POC: Greg Kolsut
Sr. Specialist Critical Communication
Account Manager- Oklahoma
+1 405-315-2741
greg.kolsut@l3harris.com

L3Harris' Internal Use Only
Quote by: C. Corrigan
CRM #
CCC Case # INC000350907

Item	Part Number	Description	Qty	List Price	Discount	Sale Price	Extended Sale Price
1	XQ-M78B	MOBILE, XL-85M, 700/800 MHZ	1	\$ 2,500.00	30%	\$ 1,750.00	\$ 1,750.00
2	XQ-PL8Y	FEATURE, ENCRYPTION LITE	1	\$ 0.01	100%	\$ -	\$ -
3	XQ-PL4F	FEATURE, PHASE 2 TDMA	1	\$ 275.00	30%	\$ 192.50	\$ 192.50
4	XQ-PKG8F	FEATURE, 256-AES, 64-DES ENCRYPTION	1	\$ 785.00	30%	\$ 549.50	\$ 549.50
5	XQ-PL4L	FEATURE, SINGLE BAND, 7/800	1	\$ 0.01	100%	\$ -	\$ -
6	XQ-PKGPT	FEATURE PACKAGE, P25 TRUNKING	1	\$ 1,200.00	30%	\$ 840.00	\$ 840.00
7	XQ-AN3H	ANTENNA, ELEMENT, 700/800,900, 3DB	1	\$ 75.00	30%	\$ 52.50	\$ 52.50
8	XQ-AN6U	ANTENNA, BASE, STD ROOF MOUNT LOW LOSS	1	\$ 80.00	30%	\$ 56.00	\$ 56.00
9	XQ-CP6B	CONTROL UNIT, XL-MOBILE, RHHC	1	\$ 1,225.00	30%	\$ 857.50	\$ 857.50
10	XQ-ZM6B	KIT, INSTALLATION, XL-MOBILE RHHC	1	\$ 750.00	30%	\$ 525.00	\$ 525.00
11	XQ-ZM2Z	KIT, CONVERSION, XL-85M, REMOTE CTRL HD	1	\$ 750.00	30%	\$ 525.00	\$ 525.00

Lead time is subject to material availability at time of order

Total Sale Price \$ 5,348.00

Terms and Conditions:

- The terms and conditions are governed by the agreement between City of Norman, Agreement # 1518, and L3Harris Technologies, Inc., dated April 28, 2017, as amended, if applicable.
Internal reference # MBP 16075.
- Storing battery packs is not recommended because the chemicals in the battery degrade over time and this affects the functionality of the battery. Improper storage of batteries may void warranty.
- Pricing does not include installation, programming, taxes or shipping (if applicable), unless otherwise noted. These items may be waived based on the terms and conditions which are applicable to this quote (Item 1) and could be subject to change.

Purchase Order requirements:

Purchase Order issued to L3Harris Technologies - PSPC - 221 Jefferson Ridge Parkway - Lynchburg, VA 24501

The Purchase Order should include the following references:

Must include Quote Name and Date. If applicable, include MBP#.

All orders must contain valid model number, quantity, and price for each item.

Frequencies must be supplied with order if applicable.

Requested Delivery Date; If related to Grant Funding, important to provide Grant name, Agency, deadline and product receipt deadline, when applicable.

Shipping will default to Best Way ground, unless otherwise specific. Special shipping/delivery instructions (ex. Delivery lift gate required?) must be noted if applicable. Non Standard packing will be billed to the customer.

Bill to and Ship to addresses along with contact information must be included. Provide customer account number if readily available.

L3Harris DUNS#: 101474992; Cage Code: 1PNR4; Tax ID 34-0276860.

Confidential, Proprietary, & Competition Sensitive



L3Harris Technologies, Inc.
Public Safety and Professional Communications
221 Jefferson Ridge Parkway
Lynchburg, Virginia 24501
Phone: 1-800-368-3277
Fax: 321-409-4393

Quote Name: GLENPOOL PD_XL85M RM_16075_02052025

Lieutenant Robert Glasby
Glenpool Police Dept.
14536 S. Elwood Ave
Glenpool, OK 74033
(918)322-8110

Date: 2/5/2025 Valid for 30 days
Sales POC: Greg Kolsut
Sr. Specialist Critical Communication
Account Manager- Oklahoma
+1 405-315-2741
greg.kolsut@l3harris.com

L3Harris Internal Use Only
Quote by: C. Corrigan
CRM #
CCC Case # INC000350907

Item	Part Number	Description	Qty	List Price	Discount	Sale Price	Extended Sale Price
1	XQ-M78B	MOBILE, XL-85M, 700/800 MHZ	4	\$ 2,500.00	30%	\$ 1,750.00	\$ 7,000.00
2	XQ-PL8Y	FEATURE, ENCRYPTION LTE	4	\$ 0.01	100%	\$ -	\$ -
3	XQ-PL4F	FEATURE, PHASE 2 TDMA	4	\$ 275.00	30%	\$ 192.50	\$ 770.00
4	XQ-PKG8F	FEATURE, 256-AES, 64-DES ENCRYPTION	4	\$ 785.00	30%	\$ 549.50	\$ 2,198.00
5	XQ-PL4L	FEATURE, SINGLE BAND, 7/800	4	\$ 0.01	100.0%	\$ -	\$ -
6	XQ-PKGPT	FEATURE PACKAGE, P25 TRUNKING	4	\$ 1,200.00	30%	\$ 840.00	\$ 3,360.00
7	XQ-MC6A	MICROPHONE, XL, STANDARD MOBILE	4	\$ 105.00	30%	\$ 73.50	\$ 294.00
8	XQ-AN3H	ANTENNA, ELEMENT, 700/800,900, 3DB	4	\$ 75.00	30%	\$ 52.50	\$ 210.00
9	XQ-AN6U	ANTENNA, BASE, STD ROOF MOUNT LOW LOSS	4	\$ 80.00	30%	\$ 56.00	\$ 224.00
10	XQ-LS6A	SPEAKER, EXTERNAL, MOBILE	4	\$ 60.00	30%	\$ 42.00	\$ 168.00
11	XQ-CA6F	CABLE, XL-MOBILE, SPEAKER ACCY	4	\$ 120.00	30%	\$ 84.00	\$ 336.00
12	XQ-MA4F	KIT, MOUNTING XL-85 MOBILE UNIVERSAL	4	\$ 250.00	30%	\$ 175.00	\$ 700.00
13	XQ-ZM2Z	KIT, CONVERSION, XL-85M, REMOTE CTRL HD	4	\$ 750.00	30%	\$ 525.00	\$ 2,100.00

Lead time is subject to material availability at time of order

Total Sale Price \$ ~~62,366.00~~

21,700

Terms and Conditions:

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Internal reference # MBP 16075.
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Bill to and Ship to addresses along with contact information must be included. Provide customer account number if readily available.

L3Harris DUNS#: 101474992; Cage Code: 1PNR4; Tax ID 34-0276860.

Confidential, Proprietary, & Competition Sensitive



White Glove Auto Group LLC
4121 South 72nd East Avenue
Tulsa, OK 74145
(918) 806-2780
Info@whitegloveautotulsa.com
www.whitegloveautotulsa.com

Estimate #11683
Created: 02/19/2025 at 9:16AM
Payment Term: On Receipt
Service Writer: Jay Gonzalez

GLENPOOL POLICE DEPARTMENT

14536 South Elwood Avenue
Glenpool, OK 74033
Mobile: (918) 807-9577
ap@cityofglenpool.com

2025 Ford Explorer Platinum

#	Services	Service Total
1	Custom Printed Decal Install <i>Note: Glenpool PD - gray scale police graphics</i>	\$979.20
2	Standard Wrap Package - Solid Color	\$104.04

WINDOW TINTING: Oklahoma law states that no tint may be applied to full windshields. It also states that you may not have anything less than 25% opacity on the front door windows. It is unlawful to have a windshield strip that comes down further than 5 inches. You assume all responsibility for any window tint that does not abide by Oklahoma state law.

TINT INSTALLATION/REMOVAL: Any window or piece of glass with defrosters is at risk of being ruined upon tint removal and or installation. This is especially common with any Tesla Model 3, Model S, Model X, and Model Y. the customer assumes all risk.

PAINT PROTECTION FILM and/or VINYL REMOVAL: White Glove Auto always takes precautions and ensures to remove the film to the best of our ability. In some instances paint or clear coat may peel up with the film, White Glove Auto can not be held responsible for these instances.

PHOTOGRAPHY: INITIAL:_____ This says you allow us to Take & Share photos of your vehicle on our social media profiles (no personal information is shared)

PRIOR SERVICE DISCLAIMER: White Glove Auto is not responsible for damage that existed prior to service.

White Glove Auto reserves the right to drive your vehicle for repositioning, and performance service testing purposes

Estimates provided are an approximation of timing and charges to you for the services requested. They are based on the anticipated work to be done. It is possible for unexpected complications to cause some deviation from the original quote. You hereby authorize the repair work described in this estimate to be done along with the procurement of the necessary material(s), including permission to operate the vehicle for on-road testing or inspection. If any additional repairs are required, we will prepare a revised work order providing the cost of additional parts and labor and the total revised cost. All parts are new unless specified otherwise.

Deposits are non-refundable. No returns or refunds on specially ordered items or electrical parts. There is no warranty for customer supplied materials.

Signature _____

Authorizations

In Person by GLENPOOL POLICE DEPARTMENT 2/19/2025 at 9:22 AM CST	+ Custom Printed Decal Install + Standard Wrap Package - Solid Color	\$1,098.98
--	--	------------

Subtotal	\$1,203.60
Discount	\$120.36
Tax	\$0.00
Grand Total	\$1,083.24
Paid to Date	(\$0.00)

REMAINING BALANCE	\$1,083.24
-------------------	------------



White Glove Auto Group LLC
4121 South 72nd East Avenue
Tulsa, OK 74145
(918) 806-2780
Info@whitegloveautotulsa.com
www.whitegloveautotulsa.com

Estimate #11683

Created: 02/19/2025 at 9:16AM
Payment Term: On Receipt
Service Writer: Jay Gonzalez

Messages

Jay Gonzalez

2/19/2025 9:23 AM CST

WHITE GLOVE AUTO - Hi GLENPOOL,

Below is a link to the estimate you requested from White Glove Auto Group LLC. Please review and let us know if you have any questions.

File: order-11683-estimate-2025-02-19_09-23-05.pdf

Quote Number 00014818



Prepared By Jenny Coughenour
Phone (913) 428-3280
Fax (913) 492-1703
Email jcoughenour@kustomsignals.com

Address 10901 W 84th Terrace, Suite 100
Lenexa, Kansas 66214
United States
Created Date 6/30/2025
Expiration Date 8/18/2025

Quote To:

Name Chief JEREMY PLANE
Bill To Name GLENPOOL POLICE DEPARTMENT
Bill To PO BOX 400
GLENPOOL, OK 74033-0070
USA

Ship To Name GLENPOOL POLICE DEPARTMENT
Ship To 14600 S ELWOOD AVE
GLENPOOL, OK 74033-0070
USA

Product Code	Quantity	Product Description	Sales Price	Total Price
833	4.00	Raptor RP-1 Dual Directional K-Band Antennas with Same Direction and DuraTrak™	\$1,667.04	\$6,668.16

Totals

Subtotal	\$6,668.16
Shipping and Handling	\$0.00
Total Amount	\$6,668.16

* Applicable Sales Tax Not Included. Seller may charge Buyer a 25% restocking fee.

OK NASPO Contract #SW0140

Includes Shipping
27-Month Standard Warranty

Quote Acceptance

Signature _____
Name _____
Title _____
Date _____

Quote Number 00014818



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Lenexa, Kansas 66214
United States
Created Date 6/30/2025
Expiration Date 8/18/2025

KUSTOM SIGNALS, INC. TERMS AND CONDITIONS

1. **APPLICABILITY.** Unless otherwise specified in a written bid, quote or contract, the following terms and conditions shall apply.

2. **PRICES AND TAXES.** Prices will be Kustom Signals, Inc.'s ("Seller") prices in effect on the date a purchase order is accepted by Seller, and Seller may change its prices at any time, in its sole discretion. All prices will be F.O.B. Chouteau, Kansas, and net of any duties, sales, use or similar taxes, fees or assessments, and do not include shipping, packaging or any insurance costs, all of which are Buyer's responsibility.

3. **PAYMENT.** Unless otherwise provided on the face of the invoice, payment is due 30 days after invoice date in US dollars. Partial payments are not permitted unless authorized in writing. Partial payments will be treated as non-payment. Each invoice is independent from shipping sequence and disputes relating to other invoices. Failure to pay an invoice within 30 days will be considered a default.

4. **DELIVERY AND PERFORMANCE.** Delivery dates are approximate. Seller disclaims all liability for late or partial delivery. Seller may deliver in such lots and at such times as is convenient for Seller.

5. **LOSS IN TRANSIT.** Risk of loss will pass to Buyer upon delivery of the goods to the carrier. In case of breakage or loss in transit, Buyer will have violation of same made on expense bill before paying freight. Seller may reject claims for shortages not made within 15 days of Buyer's receipt of the goods.

6. **TERMINATION, RESTOCKING CHARGES.** Buyer may terminate this purchase order for its convenience, in whole or in part, by written, faxed or telegraphic notice at any time. If Buyer terminates this purchase order for convenience, Buyer will be liable to Seller for Seller's reasonable costs incurred in the performance of this purchase order that Seller cannot mitigate. Unless otherwise agreed upon in advance in writing by Seller, Seller may charge Buyer a 25% restocking fee, if: (a) upon approval by Seller, the Buyer returns any non-defective goods covered by this invoice; or (b) prior to shipment, but after the goods are produced by Seller, Buyer cancels the order for the subject goods.

7. **WARRANTY.** Seller's warranty is provided separately.

8. **LIMITATION OF LIABILITY.** SELLER IS NOT LIABLE FOR ANY CONSEQUENTIAL, INDIRECT, OR INCIDENTAL DAMAGES, OR ANY LOST PROFITS OR LOST SAVINGS, EVEN IF A SELLER REPRESENTATIVE HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS, DAMAGES, CLAIMS OR COSTS, NOR IS SELLER LIABLE FOR ANY CLAIM BY ANY THIRD PARTY. SELLER'S AGGREGATE LIABILITY UNDER OR IN CONNECTION WITH THIS PURCHASE ORDER IS LIMITED TO THE AMOUNT PAID FOR THE GOODS.

9. **INDEMNIFICATION.** Buyer will indemnify, defend and hold Seller harmless from all losses, damages, liabilities and costs, including attorneys' fees, incurred or sustained by Seller as a result of any third party claim made against Seller, including a claim by a customer of Buyer, arising from its negligent, reckless, willful, or intentional actions in marketing and reselling the goods.

10. **EXPORT RULES.** Exports and re-exports of the goods may be subject to United States export controls and sanctions administered by the U.S. Department of Commerce Bureau of Industry and Security under its Export Administration Regulations ("EAR"). Buyer shall comply with all laws, rules and regulations applicable to the export or re-export of goods including but not limited to EAR which includes, among other things, screening potential transactions against the U.S. Government's list of prohibited end users, and (ii) list of prohibited countries. Buyer represents and warrants that (i) it has not been charged with, convicted of, or pending for, any violation of EAR or any statute referenced in EAR 176.25, and (ii) it has not been notified by any government official of competent authority that it is under investigation for any violation of EAR or any statute referenced in EAR 176.25.

11. **MISCELLANEOUS.** These terms and conditions, together with any other written agreement between Buyer and Seller, if any, (i) are the exclusive statements of the parties with respect to the subject matter and supersede any prior or contemporaneous communications; (ii) may not be amended except in writing executed by the parties and will prevail in any case where the terms of Buyer's purchase order or other communication are inconsistent; (iii) will be interpreted and enforced in accordance with the laws of the State of Kansas, without giving effect to principles of conflicts of law. These terms and conditions are: (1) solely for the benefit of the parties, and no provision of these terms and conditions will be deemed to confer upon any other person any remedy, claim, liability, reimbursement, cause of action or other right. Each party consents to the exclusive personal jurisdiction of the state and federal courts located in the State of Kansas for purposes of any suit, action or other proceeding arising out of this Agreement, waives any argument that venue in any such forum is not convenient and agrees that the venue of any litigation initiated by either of them in connection with this Agreement will be in either the District Court of Johnson County, Kansas, or the United States District Court, District of Kansas. If any provision of these terms and conditions is unenforceable, the remaining provisions will remain in effect. No waiver (whether by course of dealing or otherwise) is effective unless it is made in writing and signed by the party to be charged with such waiver. Unless otherwise specified in writing, notices must be given in writing by registered or certified mail, return receipt requested, addressed to:

Kustom Signals, Inc.
Attn: Sales Dept.
9652 Lister
Lenexa, KS 66219

Quote Acceptance

Signature _____
Name _____
Title _____
Date _____



Quotation

Quote Number 2025-37141
Terms Net 30 Days
Date 06/30/2025
Sales Person Cyndi Alley
Valid Until 07/30/2025
Shipping Fedex
Contract Number
Cooperative

Ship To

Jeremy Plane
Glenpool Police Department
14536 S. Elwood Ave.
Glenpool, OK 74033
United States
918-230-1101
jplane@cityofglenpool.com

Bill To

Jeremy Plane
Glenpool Police Department
Po Box 70
Glenpool, OK 74033
United States
918-230-1101
jplane@cityofglenpool.com

#	Qty.	Product	Item Code	Unit Price	Ext. Price
1	4	9' Stop Stick Kit w/Tray - Red	S3011K	\$ 519.00	\$ 2,076.00

Quotation Totals

Currency: US Dollar
Subtotal: \$ 2,076.00
Shipping Provider: Fedex
Shipping: \$ 71.00
Total: \$ 2,147.00

Quotation Accepted By

Quote Number 2025-37141

P.O. Number

Tax Exempt # 670630

Print Name _____

Title _____

Signature _____

Date _____

Stop Stick LTD • 365 Industrial Drive • Harrison, Ohio 45030 • United States
Phone: 513-202-5500 • Fax: 513-202-0240
<http://stopstick.com>

1 / 1

Unless otherwise stated, sales are U.S. Dollars, EXW Harrison, OH. Payment Net 30 Days from ship date.



Quoted By:
Quote Expiration:
Quote Name:

James Mulvey
4/30/25

Sales Quotation For:
Glenpool Police Department

12205 S Yukon
Glenpool, OK 74033
Phone: 918/322-8110

Shipping Address:
Glenpool Police Department
14536 S Elwood Ave ATTN: Sebastian
Duque
Glenpool, OK 74033

Third-Party Hardware, Software and Services

Description	Quantity	Unit Price	Total	Unit Maintenance	Year One Maintenance
Enforcement Mobile					
ZQ52-BUE0000-00 / Zebra, Printer, ZQ521	5	\$630	\$3,150	\$ 0	\$ 0
TOTAL			\$3,150		\$ 0

4 \$630 2520

Summary
Total Tyler Software
2024-501442-B2P9Q9

One Time Fees
\$ 0

Recurring Fees
\$ 0

CONFIDENTIAL

Page 1



CORPORATE ADDRESS:
825 Bloomfield Ave., Ste 105, Verona, NJ 07044

WAREHOUSE ADDRESS:
3811 East Wier Ave. Phoenix, AZ 85040

Website: www.arcantenna.com
Email: customerservice@arcadianinc.com

****Due to ongoing uncertainties related to tariff regulations, prices are subject to change at the time of shipment.****

Quotation

Quote Number: 6118

Quote Date: Jul 1, 2025

Good Thru: Jul 8, 2025

Payment Terms: Prepaid

Quoted to:

Sebastian Duque

14536 S Elwood Ave
Glenpool, OK 74033
United States

QTY	U/M	Item ID/ SKU	NOTES	UNIT PRICE	LEADTIME
4	Each	RBDM-G5W-17-TTT-B	**BRICK** RBDM-G5W-17-TTT-B: 3 leads 1 5G, 1 wifi, 1 gps black direct mount, TNC	217.80	STOCK
4	Each	RBDM-GASKET	GASKET FOR RBDM	13.75	STOCK
	EACH	NC/NR	NON-CANCELABLE / NON-RETURNABLE Sebastian Duque sduque@cityofglenpool.com		

ARCADIAN INC. - Terms & Conditions of Quotation

*All amounts are quoted in USD - U.S. Dollars (\$)
*This quotation is subject to the standard terms and conditions of sale from Arcadian Inc. All orders are subject to a \$100 USD minimum value.
*All parts that are identified as NCNR are Non-Cancellable / Non-Returnable and not re-schedulable after your order is placed.
*Any freight estimates on this quotation are ESTIMATED, and subject to change.
*This quotation does NOT include any applicable duties, taxes or customs clearance fees. These charges are the responsibility of the consignee.
*Credit terms / payment terms must be determined prior to placing a PO.
*Warranty on any parts purchased through Arcadian Inc. are subject to the warranty issued by the manufacturer, TYPICALLY but NOT ALWAYS, 1 year.

<https://www.arcantenna.com/pages/arcadian-inc-terms-and-conditions>

Arcadian Inc. - your source for:

*Antennas
*Cable assemblies
*Antenna mounts
*Enclosures

Submitted By:

ELAYNE MCINNIS

7/1/25

Authorized Arcadian Representative

Date

E-Seek Incorporated

Sales/Administrative Offices

Attn: Ann Scott

9471 Ridgehaven Court

San Diego, CA 92123

858-495-1900 x100

Price Quotation

Date: February 18, 2025

To: Glenpool Police Department

From: E-Seek Inc.

<u>Quantity</u>	<u>Description</u>	<u>Part Number</u>	<u>Unit Price</u>
5 4	Model 260 Reader	M-260	\$400.00
5 4	USB Cable M-260	CN8000	\$ 15.00
			+ Shipping

1600
60

Availability: In stock

Terms: Net 30

Pricing is valid for 30 days.

FOB San Diego, CA.

Sales e-mail:

ann@e-seek.com

Order e-mail:

order@e-seek.com

Secure checkout

Delivering to Darrell C

12205 S YUKON AVE, GLENPOOL, OKLAHOMA, 74033-6635,
United States[Add delivery instructions](#)[Pickup available nearby](#)[Change](#)

Place your order

By placing your order, you agree to Amazon's [privacy notice](#) and [conditions of use](#).

Paying with Mastercard 5345

[Select a payment plan](#)[Use a gift card, voucher, or promo code](#)[Change](#)

Items (6):	\$899.94
Shipping & handling:	\$6.99
Free Shipping:	-\$6.99
Estimated tax to be collected:	\$0.00
Order total:	\$899.94

Important message

If tax exemption is applied to this order, you acknowledge your tax exemption certificate may be provided to any marketplace seller you purchase from when applicable.

Darrell, we're giving you 3 months of Prime for just ~~\$14.99/month~~ **\$7.49/month**. After 3 months, Prime auto-renews at \$14.99/month. Cancel anytime.» [Try Amazon Prime and instantly enjoy Prime Video, Prime Music and more](#)

Arriving Feb 24, 2025

If you order in the next 9 hours and 44 minutes [Details](#)

Streamlight 78104 Stinger 2020
2000-Lumen Rechargeable
Professional Flashlight with 12V
DC 1 Holder Charger, Black
\$149.99 (\$75.00 / Count)
& [FREE Returns](#)
Ships from and sold by [Amazon.com](#)

☒ **Monday, Feb 24**
FREE DeliveryQuantity: 6 [Change](#)Tax Exemption Applied. [Remove](#)[Add gift options](#)

Place your order

Order total: \$899.94

By placing your order, you agree to Amazon's [privacy notice](#) and [conditions of use](#).Do you need help? Explore our [Help pages](#) or [contact us](#)

For an item sold by Amazon.com: When you click the "Place your order" button, we'll send you an email message acknowledging receipt of your order. Your contract to purchase an item will not be complete until we send you an email notifying you that the item has been shipped.

Colorado Purchasers: [Important information regarding sales tax you may owe in your State](#)Within 30 days of delivery, you may return new, unopened merchandise in its original condition. Exceptions and restrictions apply. See Amazon.com's [Returns Policy](#)



Date: July 7, 2025

To: Honorable Mayor/Chairman and City Council/Trustees

From: Joe Wuest, Chief Operations Officer

Re: Discussion and possible action to approve, amend, or deny the Engagement Letter with David Clanin CPA, PLLC for FY 2025-2026 Annual Audit of Compliance with Glenpool/Creek II Settlement (Agreement of May 2015). The total cost of the engagement is \$14,000, to be equally shared by the City and Creek-2 (\$7,000 each) as provided in Section 10 of the agreement.

Background

Creek-2 and Glenpool have used the service of Elfrink and Associates, PLLC, (Anne Elfrink) since inception. She has since retired, and we set out to find a firm who could oversee this audit. After several months of reaching out to various firms, David Clanin from Clanin CPA agreed to work with the City and Creek-2 in achieving compliance for the annual audit. He comes highly recommended from other municipalities and rural water districts. In response he sent the attached engagement letter, representing that he is prepared to do the FY25-26 Annual Audit in accordance with the same agreed-upon procedures used during previous audits.

In the Settlement Agreement that terminated the litigation between the City of Glenpool and the Glenpool Utility Services Authority (together "Glenpool") and Creek County Rural Water District #2 ("Creek-2") in May of 2015, Glenpool proposed, and Creek-2 accepted, a methodology for minimizing and hopefully preventing any future disputes or claims based on multiple years of real or perceived non-compliance by either party. The parties agreed to retain, annually, an independent auditor who will examine all pertinent records and accounts to determine whether the parties have met their respective reporting and payment obligations during the "Auditable Period" under review. Auditable Period has been defined, to conform to the parties' fiscal years, as the 12-month period from July 1 - June 30 of each year of the Agreement.

Essential terms of the Settlement Agreement that are audited include:

- Whether Glenpool has accurately reported all new water customer connections within the "Permissive Area" and paid to Creek-2 the corresponding Meter Connection.
- Whether Glenpool has accurately reported all Active Water Connections maintained by Glenpool within the Permissive Area and paid to Creek-2 the required royalty fee.
- Confirm that no Meter Connection Fees and no Royalty payments have been paid to Creek-2 for Glenpool water customers situated in the Released Area, defined as the

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

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Glenpool city limits as of March 2, 2012.

- Whether Creek-2 has charged its water customers who choose to connect to the Glenpool sanitary sewer system the applicable sewer rate, based on water usage, and remitted the corresponding amount to Glenpool on a monthly basis (whether or not the customer pays Creek-2 the amount of the bill).

Recommendation

Staff recommends approval of the engagement letter from David Clanin CPA, PLLC to conduct the required performance audit for Fiscal Year 2025–2026 pursuant to the Agreement of Compromise, Settlement, and Release entered into with Creek County Rural Water District No. 2 in May 2015.

Attached

- Engagement Letter for FY 2025-2026

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4,

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

City Manager David Tillotson, Lea Ann Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

Office:
2498 N. Third St.
Langley, OK 74301
(918) 782-3773



Mailing:
PO Box 745
Langley, OK 74350
(918) 519-8336

July 1, 2025

City of Glenpool
Glenpool Utility Service Authority
12205 S. Yukon Ave
Glenpool, OK 74033

Creek County Rural Water District No. 2
2425 West 121st Street South
Jenks, OK 74037

We are pleased to confirm our understanding of the terms of our engagement and the nature and limitations of the services we are to provide for the City of Glenpool and Creek County Rural Water District No. 2 “specified parties”.

We will apply the procedures described in the attachment to this letter to comply as required by Agreement of Compromise, Settlement and Release (the “Agreement”) entered into between the specified parties, effective May 15, 2015. By signing this engagement letter, you agree to those procedures and acknowledge that the procedures to be performed are appropriate for the intended purpose of the engagement, which is complying with the requirements of the agreement previously noted. We understand this engagement is not required pursuant to law or regulation. Our engagement to apply agreed-upon procedures will be conducted in accordance with attestation standards established by the AICPA. Those standards require that we obtain your written agreement to the procedures to be applied and your acknowledgment that those procedures are appropriate for the intended purpose of the engagement, as described in this letter. A refusal to provide such agreement and acknowledgment will result in our withdrawal from the engagement. No other parties will be requested to agree to the procedures and acknowledge that the procedures performed are appropriate for their purposes. We make no representation that the procedures we will perform are appropriate for the intended purpose of the engagement or for any other purpose.

Because the agreed-upon procedures do not constitute an examination or review, we will not express an opinion. In addition, we have no obligation to perform any procedures beyond those to which you agree.

We plan to begin our procedures in August 2025 and conclude by September 30, 2025.

We will issue a written report upon completion of our engagement that lists the procedures performed and our findings. Our report will be addressed to specified users noted above. If we encounter restrictions in performing our procedures, we will discuss the matter with you. If we determine the restrictions are appropriate we will disclose the restrictions in our report. Our report will contain a paragraph indicating that had we performed additional procedures, other matters might have come to our attention that would have been reported to you. Our report is not expected to be restricted to the use of specified parties.

There may exist circumstances that, in our professional judgment, will require we withdraw from the engagement. Such circumstances include the following:

- You refuse to provide written agreement to the procedures and acknowledge that they are appropriate for the intended purpose of the engagement.

- You fail to provide requested written representations, or we conclude that there is sufficient doubt about the competence, integrity, ethical values, or diligence of those providing the written representations, or we conclude that the written representations provided are otherwise not reliable.
- We determine that the description of the procedures performed, or the corresponding findings are misleading in the circumstances of the engagement.
- We determine that restrictions on the performance of procedures are not appropriate.

An agreed-upon procedures engagement is not designed to detect instances of fraud or noncompliance with laws or regulations; however, should any such matters come to our attention, we will communicate them in accordance with professional standards and applicable law. In addition, if, in connection with this engagement, matters come to our attention that contradict requirements of the Agreement, we will communicate such matters to you.

You are responsible for compliance with the Agreement, you are responsible for providing us with (1) access to all information of which you or the appropriate party are aware that is relevant to the performance of the agreed-upon procedures on the subject matter, (2) additional information that we may request from the appropriate party for the purpose of performing the agreed-upon procedures, and (3) unrestricted access to persons within the entity from whom we determine it necessary to obtain evidence relating to performing those procedures.

At the conclusion of our engagement, we will require certain written representations in the form of a representation letter from management that, among other things, will confirm management's responsibility for requirements of the Agreement

David Clanin, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

We estimate our fee to be \$14,000. Each of the specified parties is responsible for one half of the fee. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoices for these fees are payable on presentation.

You agree to hold us harmless and to release, indemnify, and defend us from any liability or costs, including attorney's fees, resulting from knowing misrepresentations to us.

We appreciate the opportunity to assist you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us. If the need for additional procedures arises, or the procedures need to be modified, our agreement with you will need to be revised. It is customary for us to enumerate these revisions in an addendum to this letter. If additional specified parties of the report are added, we may require that they acknowledge in writing their agreement with the procedures performed, or to be performed, and their acknowledgment that the procedures are appropriate for their purposes.

Very truly yours,

David Clanin, CPA, PLLC

RESPONSE:

This letter correctly sets forth the understanding of the City of Glenpool:

By:

Title:

Date:

This letter correctly sets forth the understanding of Creek County Rural Water District No. 2

By:

Title:

Date:

AGREED UPON PROCEDURES

1. We will update our understanding of the policies, procedures, and methodologies used by Glenpool to create, maintain, bill, and terminate water utility customers, particularly those existing within the Permissive Area, as that term is defined in the Agreement. Such understanding shall be documented by us in writing.
2. We will obtain building permit records for all new construction within the Permissive Area during the Audit Period and compare such records to records maintained within Glenpool's utility billing system pertaining to the installation of new water meters at the physical addresses on the building permits to ensure that information regarding new meter installations reported to Creek-2 is timely and accurate.
3. We will examine Glenpool's records (including, but not limited to raw computer billing data, customer reports, software billing programs) to determine whether amounts paid to Creek-2 for Royalty Fees due on Active Water Connections in the Permissive Area during the Audit Period are correct. We will reconcile any differences noted and determine the correct amount due to Creek-2 during the Audit Period.
4. We will obtain documentation of the CPI-U adjustments made to Meter Connection Fees and Royalty Fees paid by Glenpool to Creek-2 during the Audit Period and determine whether such adjustments were accurate and made in a timely manner.
5. We will update our understanding of the policies, procedures, and methodologies used by Creek-2 to create, maintain, bill, and terminate Shared Utility Customers. Such understanding shall be documented by the Auditor in writing.
6. We will obtain and compare records maintained by Glenpool pertaining to wastewater taps made or maintained at addresses served by Creek-2's domestic water and compare such records to Creek-2's billing records for Shared Utility Customers.
7. We will examine Creek-2's records (including but not limited to raw computer billing data, customer reports, software billing programs) regarding water consumption by Shared Utility Customers and calculate the amounts due Glenpool for wastewater collection services for those customers. The Auditor shall compare the calculation above to the actual amounts paid to Glenpool for the Audit Period and reconcile any differences noted.
8. We will perform any other procedures we deem reasonable and necessary to ensure that the purpose and intent of the Agreement has been met by both Creek-2 and Glenpool.



To: Mayor and Council

From: David Tillotson, City Manager

Date: July 2, 2025

Re: Proposed Modification of Strategic Priorities and Action Plans

Background:

While working with Crossroads Communication and City's Leadership Team on the final design of the Strategic Plan, it was suggested we consider some modifications to the priorities and action plans. One of the concerns that we discussed was the lack of Public Safety as a priority in the plan. As you may remember from our discussions during the priority selection process, Public Safety fell just outside the categories that were ultimately chosen. The numerical limit to the original five categories was discussed extensively by the Council, with the board ultimately deciding to limit the priorities and exclude Public Safety.

After significant discussions amongst the Leadership Team and Crossroads, Crossroads suggested a modification of the priorities that combines a few categories included in our original five and adds Public Safety. The changes are as follows:

<u>Original</u>	<u>New</u>
Economic Vitality	Streets and Infrastructure
Transportation	Culture and Entertainment
Infrastructure	Economic Development and Housing
Culture and Entertainment	Public Safety
Housing Vitality	

This proposed modification keeps all the originally approved action plans with one exception (marked in red highlights on the attachment). While we kept the action plan, we simplified the wording slightly to make it easier to understand and report on. Additionally, we added one new action plan for your consideration (marked in yellow highlights on the attachment). This action plan is intended as a broad-based recognition of the public's desire to see the City focus on its infrastructure over the next five years. While the other action plans in the Streets and

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

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David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

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Infrastructure Priority all engage this focus in specific ways, we didn't have a broad acknowledgement of the public's concerns as outlined in the community survey.

Staff Recommendation:

Staff recommends approval of the modified Strategic Plan with Action Plans.

Attachments:

- Approved Strategic Plan with Action Plans
- Proposed Strategic Plan with Action Plans

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

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Strategic Plan

(w/ Action Plans)

Final Date: 09/19/2024

I. Economic Vitality:

- A. Strengthen existing local businesses by engaging in opportunities for business growth through increased City outreach and support.
- B. Improve business attraction programs that target new primary and secondary jobs and retail sales tax.
- C. Invest in, and maintain, utility infrastructure and services while ensuring predictable and sustainable utility rates.
- D. Work with state and regional partners to grow diverse employment opportunities in the community.
- E. Enhance community branding and image as a prime location for future business investment.

II. Transportation:

- A. Improve safety across all modes of transportation to achieve a system with no fatalities or serious injuries.
- B. Craft community-wide alternative transportation plans to increase equitable access to walking, biking and other alternative transportation opportunities.
- C. Develop funding alternative strategies for system expansion and improvements.
- D. Create a comprehensive street inventory program to facilitate ongoing maintenance, improvement and expansion of the City's street and right-of-way infrastructure.

III. Infrastructure:

- A. Create and implement a Capital Improvement Plan (CIP) to expand and revitalize city-owned infrastructure.

- B. Craft a long-range utility pricing model that allows for sustainable and predicable growth of City-owned utilities.
- C. Enhance the City's asset management program to ensure proper planning of preventative maintenance, repairs and replacement of major capital assets.
- D. Design, construct and operate a new wastewater treatment plant to promote continued controlled growth of residential and commercial development.
- E. Implement long-range strategies to increase capacity and efficiency of water, sewer, and stormwater infrastructure to allow expansion of targeted high-growth areas and to minimize utility and maintenance costs in established developments.

IV. Culture and Entertainment:

- A. Work collaboratively with the community stakeholders to develop master improvement plans for City-owned parks and underutilized buildings.
- B. Enhance the quality of life and sense of belonging within our neighborhoods by connecting City services to our neighbors, and fostering community through targeted engagement, group recreation and civic pride.
- C. Address sidewalks, bike paths, trails, parks and recreation facilities infrastructure and amenity replacement, maintenance and expansion.
- D. Pursue opportunities to develop entertainment and sports districts with community and private sector input.

- E. Seek to develop a downtown business district that addresses opportunities for local and regional businesses to locate and thrive within the community while focusing on walkability, formal and informal public gathering spaces and connection to public amenities.

V. Housing Vitality:

- A. Increase housing supply while ensuring opportunities for residents to benefit from a diverse blend of housing options.
- B. Assess public utilities to determine operational capabilities and constraints for future residential development, focusing on realistic implementation plans and funding opportunities through public/private partnerships to invest in utility infrastructure growth and maintenance.
- C. Address public safety growth opportunities to maintain and increase law enforcement and firefighting capabilities within neighborhoods.
- D. Transform regulations and revise procedures to increase community and private development clarity and predictability and to ensure new development advances are adopted and incorporated in the building process.
- E. Encourage the incorporation of greenspaces within new residential development using neighborhood parks, amenities and the creative use of walkability and stormwater detention requirements.

Strategic Priorities & Action Plans

After conducting a community survey, gathering and reviewing survey data, and completing an assessment of Glenpool's strengths, weaknesses, opportunities, and threats, the City Council determined strategic priorities for the City. Then, City staff crafted the necessary action plans to address those priorities over the next five years.

The four strategic priorities and key objectives identified for the City are:

1. **Streets & Infrastructure** – improving street and sewer infrastructure
2. **Culture & Entertainment** – increasing shopping, dining, and recreation opportunities
3. **Economic Development** – encouraging economic and housing growth
4. **Public Safety** – enhancing public safety through growth, funding, and transportation safety

Strategic Priority 1 – Streets & Infrastructure

One of the greatest opportunities for growth identified by citizens through the community survey, and agreed upon by the City Council, is within our existing city infrastructure—specifically the streets and sewers in Glenpool. The following action plans were developed to improve existing street and sewer infrastructure, ensure the expansion of targeted high-growth areas, and minimize utility and maintenance costs in established developments.

Action Plans

- a. Create and implement a Capital Improvement Plan (CIP) to expand and revitalize city-owned infrastructure
- b. Enhance the City's asset management program to ensure proper planning of preventative maintenance, repairs, and replacement of major capital assets (i.e. roads, water, and sewer assets)
- c. Design, construct, and operate a new wastewater treatment plant to promote continued controlled residential and commercial development growth
- d. Implement long-range strategies to increase the capacity and efficiency of water, sewer, and stormwater infrastructure to allow expansion of targeted high-growth areas and to minimize utility and maintenance costs in established developments
- e. Improve the water, sewer, and other infrastructure identified as important in the community survey
[Added to tie into survey]
- f. Craft a long-range utility pricing model that allows for sustainable and predictable growth of City-owned utilities
- g. Create a comprehensive street inventory program to facilitate ongoing maintenance, improvement, and expansion of street and right-of-way infrastructure
[Moved from Transportation]
- h. Invest in and maintain utility infrastructure and services while ensuring predictable and sustainable utility rates
[Moved from Economic Vitality]

- i. Craft community-wide transportation plans to increase equitable access to biking, walking, and other alternative transportation opportunities
[Moved.from.Transportation]
- j. Develop funding alternative strategies for system expansion and improvements
[Moved.from.Transportation]
- k. Address sidewalks, bike paths, trails, parks, and recreation facilities' infrastructure and amenity replacement, maintenance, and expansion
[Moved.from.Culture.™.Entertainment]
- l. Assess public utilities to determine operational capabilities and constraints for future residential development, focusing on realistic implementation plans and funding opportunities through public-private partnerships to invest in utility infrastructure growth and maintenance
[Moved.from.Housing.Vitality]

Strategic Priority 2 – Culture & Entertainment

Culture and entertainment—whether through commercial or recreational development—are essential to the successful long-term growth and expansion plans for the City of Glenpool. Citizens and the City Council identified this as another opportunity for improvement. The following action plans were developed to make Glenpool more desirable to potential developers, improve recreation options, and prioritize new entertainment development.

Action.Plans

- a. Work collaboratively with the community stakeholders to develop master improvement plans for City owned parks and underutilized buildings
- b. Enhance the quality of life and sense of belonging within our neighborhoods by connecting City services to our neighbors and fostering community through targeted engagement, group recreation, and civic pride
- c. Pursue opportunities to develop entertainment and sports districts with community and private sector input
- d. Encourage the incorporation of green spaces within a new residential development, using neighborhood parks and amenities, and creatively using walkability and stormwater detention requirements
[Moved.from.Housing.Vitality]

Strategic Priority 3 – Economic Development & Housing

To improve city infrastructure and capitalize on new recreation and entertainment opportunities, it's necessary to further Glenpool's development as a community through housing and employment opportunities. The following action plans were developed to accommodate housing growth and stimulate economic growth.

Action Plans

- a. Increase housing supply while ensuring opportunities for residents to benefit from diverse housing options
- b. Strengthen existing local businesses by engaging in business growth through increased City outreach
- c. Work with state and regional partners to grow diverse employment opportunities to bring new businesses to the Glenpool community
- d. Enhance community brand and image as a prime location for future business investment
- e. Transform regulations, revise procedures, and ensure new development advances are adopted and incorporated to increase clarity and predictability in community/private development
- f. Improve business attraction programs that target new primary and secondary jobs and retail sales
- e. Seek to develop a downtown business district that addresses opportunities for local and regional businesses to locate and thrive within the community while focusing on walkability, formal and informal public gathering spaces, and connection to public amenities. The addition of this district would provide countless opportunities for growth in the city, through jobs, revenue, and entertainment
[Moved from Culture.™.Entertainment]

Strategic Priority 4 – Public Safety

To capitalize on growth without damaging the safety of our community, it's necessary to continue focusing on ongoing opportunities to enhance public safety. The following action plans were developed to enhance public safety through growth opportunities, funding alternatives, and transportation safety.

Action Plans

- a. Address public safety growth opportunities to maintain a safe community and increase neighborhood law enforcement and firefighting capabilities
- b. Improve safety across all modes of transportation to achieve a system with no fatalities or serious injuries