

MINUTES

CITY COUNCIL MEETING

December 14, 2015

The Regular Session of the Glenpool City Council was held at 6:00 p.m., Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Jennifer Ballew, Councilor; Patricia Agee, Councilor; Brandon Kearns, Councilor; Momodou Ceesay, Vice Mayor; and Tim Fox, Mayor.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Susan White, City Clerk; Julie Casteen, Finance Director; Lynn Burrow, Community Development Director; Lea Ann Reed, Conference Center Director; Dennis Waller, Police Chief and Paul Newton, Fire Chief.

Also present were: Reverend Jason Yarbrough, Glenpool First Baptist Church, Kelly Fitzpatrick, Glenpool Chamber of Commerce Board Chairman, and Richard Oltmann, Blue Sky Technologies.

- A) Mayor Fox called the meeting to order at 6:00 p.m.**
- B) Susan White, City Clerk called the roll. Mayor Fox declared a quorum present.**
- C) Pastor Jason Yarbrough offered the Invocation.**
- D) Mayor Fox led the Pledge of Allegiance.**
- E) Glenpool Conference Center Report – Lea Ann Reed**
 - Lea Ann Reed highlighted past and upcoming events, including The Christmas Shoppe and the Family Movie Night. Mrs. Reed reported the Christmas Shoppe is expected to assist approximately 120 Glenpool families this year. Movie Night is scheduled for December 19 at 6:00 p.m. Church On The Move will host the event at the Glenpool Conference Center and will feature The Santa Clause movie.
- F) Community Development Report – Lynn Burrow, Community Development Director**
 - Lynn Burrow updated the City Council on the progress of various private and public construction projects throughout the city; an update on the number of residential and commercial building permits issued in November; as well as current activities in the Planning, Building, and Code Enforcement Departments.
- G) Chamber of Commerce Report -- Kelly Fitzpatrick, Board Chairman**
 - Mr. Fitzpatrick updated the Council on recent Chamber activities. He stressed the Chamber staff is diligently working on reorganization.
 - Mr. Fitzpatrick reminded the audience that a box has been placed in the Chamber lobby to collect items for the local food bank during the holiday season.
- H) City Manager Report – Roger Kolman, City Manager**
 - Mr. Kolman reported that the street striping in Southwest Crossroads Addition has been completed and at a cost significantly less than expected. He expects striping on 141st Street to commence sometime in late Summer 2016.

- He announced that the Utility Billing Department is hosting a drawing for a \$50 Wal-Mart gift card for customers that update their contact information before December 18. The card was donated by Mr. Kolman.
- Mr. Kolman expressed his thanks to the Glenpool employees whom volunteered their time to help with the Christmas Shoppe, benefiting families in the Glenpool community.

I) Mayor Report – Tim Fox, Mayor

- Mayor Fox reported that while attending the recent INCOG meeting, he was privileged to witness the unveiling of the Master Plan for an interconnecting pathway in Tulsa County. The path will extend throughout the metro area, including Glenpool.
- Mayor Fox and Vice Mayor Ceesay attended funeral services for Herman Alfred "Pistol" Bell. Mr. Bell was a founding member of the Glenpool Fire Department. Members of the Glenpool FD honored his life and contribution to Glenpool during the service.
- Mayor Fox expressed his appreciation to King of Kings Lutheran Church for hosting the live nativity, stating, "It is a great addition to our community." He also thanked Pastor Jason Yarbrough and those that helped with the Christmas Shoppe.

J) Council Comments

- Councilor Kearns reminded attendees that City Council meetings will begin at 6:30 p.m., effective January 4, 2016.

K) Public Comments

- None

L) Scheduled Business

1) Discussion and possible action to approve minutes from November 9, 2015 meeting.

MOTION: Councilor Agee moved, second by Vice Mayor Ceesay to approve minutes as presented.

FOR: Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None

Motion carried.

2) Discussion and possible action to approve/deny Tort Claim No. 201118-BD, Claimant: Royal Trip.

Lowell Peterson, City Attorney detailed the claimant's alleged damage due to a water leak from a city main line. The maintenance and repairs were conducted by Severn Trent a contractor of GUSA. Mr. Peterson explained the City and Trusts enjoy a statutory exemption from work performed by a contractor. He informed the Council that the city's insurance provider recommended denial based on that exemption. Mr. Peterson concurred with OMAG's recommendation.

MOTION: Councilor Kearns moved, second by Councilor Agee to deny Tort Claim No. 201118-BD.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Ballew

AGAINST: None

Motion carried.

- 3) **Discussion and possible action to adopt Resolution No. 15-12-01, A Resolution Of The City Council Of Glenpool, Oklahoma For The Purpose Of Supporting The Governor's Task Force In Recommending The Tulsa Base Of The Oklahoma Air National Guard As The Optimum Location For The New F-35 Lightning II Fighter Aircraft Fleet; Acknowledging The 138th Fighter Wing, Located At Tulsa Air National Guard Base, As One Of The Premier Combat Units In The United States Air Force; And Urging The Pentagon To Station The Next Generation Of Fighter Aircraft At Tulsa.**

Mr. Kolman, City Manager briefly described the substance of the Resolution and recommended Council approval to support Tulsa as the location for the fleet of new F-35 Lightning II Fighter Aircraft.

MOTION: Councilor Agee moved, second by Vice Mayor Ceesay to adopt Resolution No. 15-12-01 as presented.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Ballew; Vice-Mayor Ceesay

AGAINST: None

Motion carried.

- 4) **Discussion and possible action to approve the purchase of hardware/software for network server replacement at a cost of \$16,626.95.**

Mr. Kolman introduced Richard Oltmann, Blue Sky Technologies to present the item and answer questions relevant to the acquisition of the recommended server replacement.

MOTION: Vice Mayor Ceesay moved, second by Councilor Agee to approve purchase of hardware/software for network server replacement at a cost of \$16,626.95.

FOR: Councilor Agee; Councilor Kearns; Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox

AGAINST: None

Motion carried.

- 5) **Discussion and possible action to approve the Sales and Use Tax Administration Agreement between the City of Glenpool and the Oklahoma Tax Commission.**

Julie Casteen, Finance Director presented the Agreement for approval. She pointed out the changes represented in the new document.

MOTION: Councilor Kearns moved, second by Councilor Agee to approve the Sales and Use Tax Administration Agreement as presented.

FOR: Councilor Kearns; Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee

AGAINST: None

Motion carried.

- 6) **Discussion and possible action to approve bid for construction of elevated water storage tower facility and related water system improvements to be located on property belonging to the City at 156th Street South, east of US Highway 75 and enter into a contract with Goins Enterprises, Inc. in an amount not to exceed \$2,202,414.00.**

Mr. Lynn Burrow, Community Development Director presented for approval the bid to construct an elevated water storage facility and related improvements. He shared that staff explored the consideration of an elevated tower vs. standpipe. Staff recommended approval of the bid from Goins Enterprises, Inc. to construct an elevated tower facility at the cost represented.

MOTION: Vice Mayor Ceesay moved, second by Councilor Agee to approve the bid with Goins Enterprises, Inc. in an amount not to exceed \$2,202,414.00.

FOR: Councilor Kearns; Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee

AGAINST: None

Motion carried.

7) Discussion and possible action to accept General Utility Easement dedication from Auto Zone Investment Corp.

Lynn Burrow, Community Development Director advised the Council that the Easement has been found to be compliant with the requirements of the site plan and recommended approval.

MOTION: Councilor Agee moved, second by Councilor Kearns to accept the General Utility Easement dedication as presented.

FOR: Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None

Motion carried.

8) Discussion regarding concerns stated by Councilor Kearns with respect to a Council member having a contractual relationship with, and sitting on the board of, an entity with which the City has contracted for services and regarding possible violation(s) of the Glenpool City Council Code of Ethics and Policy Statement (the "Code of Ethics") and possible action to impose sanctions pursuant to Section 21 of the Code of Ethics.

Councilor Kearns delineated his concerns about Councilor Ballew holding an employment contract with the Chamber of Commerce, while the Chamber is engaged in a contract with the City. Following comments from Councilor Ballew and the rest of the Council, Mayor Fox invited a motion from the Council. A motion wasn't offered. The item died for lack of motion.

9) Discussion and review of the Agreement for an exchange of mutual benefits between the City of Glenpool and the Glenpool Chamber of Commerce, and possible action.

Mayor Fox requested that the Council discuss whether the employment of Councilor Ballew by the Chamber violates the Agreement between the City and the Chamber and if it is an inappropriate use of City funds.

MOTION: Mayor Fox moved to give the Chamber of Commerce a thirty day notice to vacate the Agreement because money is being exchanged between the Chamber and an elected official.

Motion died for lack of Second.

L) Adjournment.

- Meeting was adjourned at 7:48 p.m.

Date

Mayor

ATTEST:

City Clerk