



**NOTICE
GLENPOOL CITY COUNCIL
REGULAR MEETING**

A Regular Session of the Glenpool City Council will be held at 6:00 p.m. on July 19, 2021, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

NOTE: The Glenpool City Council will be assembled for the meeting at the City Council Chambers, 12205 S. Yukon Ave, Glenpool, Oklahoma. Members of the public are invited to attend the in-person meeting, or join a live broadcast at this link:

Join Zoom Meeting

<https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFIKbUNrUUxtdz09>

Meeting ID: 897 5355 5435

Passcode: 974088

One tap mobile

+13462487799, US (Houston)

+14086380968, US (San Jose)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 897 5355 5435

Passcode: 974088

Find your local number: <https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFIKbUNrUUxtdz09>

The City Council welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending in **PERSON** are required to complete the Request to Speak form located on the agenda table and return to the City Clerk **PRIOR TO THE CALL TO ORDER.**
- Speakers attending via **ZOOM** are required to complete the Request to Speak form located on our website: <https://glenpoolonline.civicweb.net/document/19057/Request%20to%20Speak%20Form.pdf> and email it to the City Clerk: Wknight@cityofglenpool.com **PRIOR TO 6:00 PM JULY 19, 2021.**

AGENDA

Page

- A) **Call to Order - Joyce G. Calvert, Mayor**
- B) **Roll Call, Declaration of Quorum – Wendy Knight, City Clerk; Joyce G. Calvert, Mayor**
- C) **Invocation – Rod Baker, NorthStar Church**
- D) **Pledge of Allegiance – Joyce G. Calvert, Mayor**
- E) **City Manager Report – David Tillotson, City Manager**
 - 1) [CM Report.07192021](#)
[FYE21.Q4 Expense Report](#)
- F) **Mayor Report – Joyce G. Calvert, Mayor**
- G) **Council Comments**
- H) **Public Comments**

3 - 38

I) **Scheduled Business**

- 1) Discussion and possible action to approve, deny, amend or revise minutes from July 6, 2021 meeting. 39 - 50
(Wendy Knight, City Clerk)
[City Council Regular Meeting - 06 Jul 2021 - Minutes - Html](#)
- 2) Discussion and possible action to approve, deny or amend the Glenpool School District School Resource Officer Agreement for Fiscal Year 2021-2022. 51 - 56
(David Tillotson, City Manager)
[Staff Report - SRO Agreement](#)
[SRO Agreement](#)
- 3) Discussion and possible action to approve or deny the Equitable Sharing Agreement and Certification for FYE 6/30/2021 and authorize Wendy Knight to electronically submit the report on behalf of the Mayor. 57 - 63
(Wendy Knight, City Clerk)
[Equitable Sharing Agreement and Certification](#)
- 4) Discussion and possible action to enter into Executive Session for the purpose of discussing confidential communications between the City Council and the City Attorney concerning a pending action because the City Council, with the advice of the City Attorney, has determined that disclosure will seriously impair the ability of the City Council to proceed with the action in the public interest; *to wit*, a discussion of the feasibility and terms of settlement in the *Matter of the Appeal from the City of Glenpool Board of Adjustment in Case No. BOA-477 by Jenks Outdoor Advertising, LLC*, Case No. CV-2020-399, in the Tulsa County District Court, pursuant to 25 O.S. § 307(B)(45) (Open Meeting Act).
(Lowell Peterson, City Attorney)
- 5) Discussion and possible action to reconvene in Regular Session.
(Joyce G. Calvert, Mayor)
- 6) Discussion and possible action to authorize and direct the City Attorney to settle the *Matter of the Appeal from the City of Glenpool Board of Adjustment in Case No. BOA-477 by Jenks Outdoor Advertising, LLC*, Case No. CV-2020-399, in accordance with terms discussed in executive session without a vote and specifically in accordance with terms to be fully articulated in a motion regarding this matter, if any.
(Joyce G. Calvert, Mayor)

J) **Adjournment**

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on July 16, 2021, by 4:00 pm.

Signed: Wendy Knight

City Clerk



To: Mayor and Council

From: David Tillotson

Date: July 16, 2021

Re: City Manager Report

Finance

We completed our Finance Director interviews on Thursday, July 15th and will be deciding as quickly as we can on an offer to a candidate.

Open Positions

The City currently has positions open in the following departments:

- Finance: 1 position
- Public Works: 4 positions
 - Public Works Operations Manager
 - City Engineer/Public Works Director *new in FY21-22 budget
 - Water/Sewer Laborer *new in FY21-22 budget
 - Not advertised yet
 - Administrative Assistant *new in FY21-22 budget
 - Not advertised yet
- Administration:
 - Part-time Administrative Assistant *new in FY21-22 budget
 - Not advertised yet

We are still finalizing job descriptions for several of the new positions approved in the budget and will be opening those positions up soon.

New Housing

You have likely noticed on our monthly Community Development Reports that permits for new residential construction has been down over the past couple of months. Based on conversations with

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

www.glenpoolonline.com

Community Development and home builders and developers in the area, it appears most of the issue is with labor and/or material shortages as opposed to a lack of interest in the market. We continue to see a shortage in the labor market across multiple industries.

Miscellaneous

- None

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

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Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

www.glenpoolonline.com



To: Mayor and Council

From: David Tillotson, City Manager

Date: July 16, 2021

Re: Quarterly Expense Report

Attached are my expenses on the City Purchasing Card for the fourth quarter of the Fiscal Year Ending 2021 per my contract.

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

www.glenpoolonline.com

P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected

PURCHASE ORDER # 21-11699

04/13/2021

ISSUED TO: VEND #: 01-000913
JPMORGAN CHASE BANK NA
PO BOX 4475
CAROL STREAM, IL 60197-447

SHIP TO:
COMMUNITY DEVELOPMENT
12205 S YUKON AVE
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN
ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT
THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF
SAID APPROPRIATION.

04/13/2021

04/13/2021

PURCHASING OFFICER

DATE

ENCUMBERING OFFICER

DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	LANDI.COM		00025827	01 -6-01-6202		0.00	8.71 *
0.00	LANDI.COM		00025827	01 -6-01-6202		0.00	8.71 *
0.00	APPLE.COM		00025827	01 -6-01-6202		0.00	0.99 *
0.00	LUNCH MTG		00025827	01 -6-11-6262		0.00	7.44 *
0.00	PARKING FOR MEETING		00025827	01 -6-11-6262		0.00	2.00 *

JP CHGS D TILLOTSON MAR 21

** TOTAL **

27.85

*** APPROVAL FOR PURCHASE ***

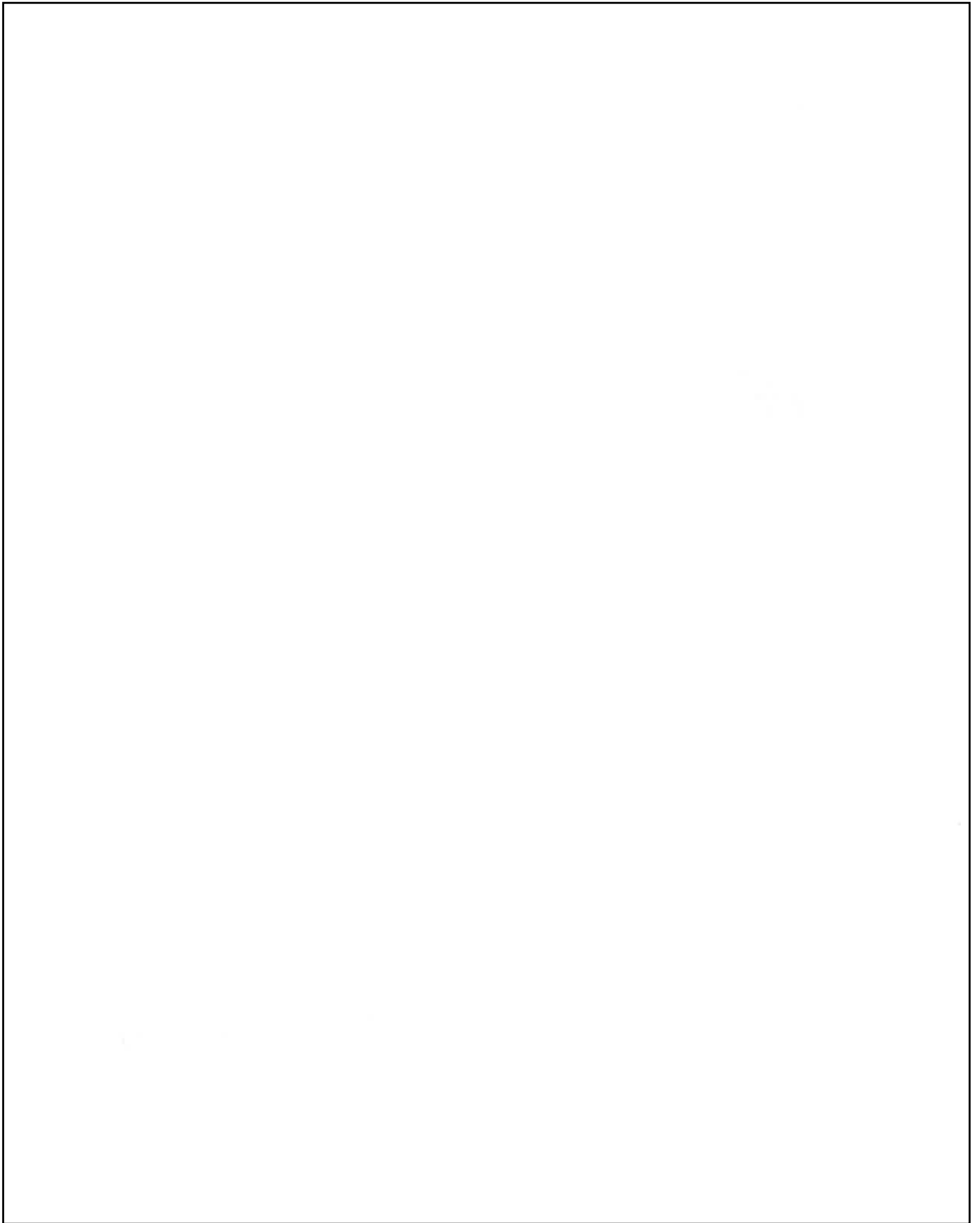
I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE
ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

OFFICER OR DEPARTMENT HEAD IN CHARGE

DATE

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VENDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLITICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT. ANY VENDOR WHO SUBMITS AND INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE VENDOR IS FALSE.

THE VENDOR SHALL FURNISH ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS. A CLEAR DESCRIPTION OF EACH ITEM PURCHASED IT'S PRICE, THE NUMBER OR VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.



J.P.Morgan

JPMORGAN CHASE BANK NA
P.O. BOX 15918
MAIL SUITE DE1-1404
WILMINGTON DE 19850

MEMO STATEMENT THIS IS NOT A BILL

ACCOUNT NUMBER 5405-0169-0573-0756

STATEMENT DATE 04-04-21

NET CHARGES \$27.85

DAVID TILLOTSON
OTC EXEMPT 670630
12205 S YUKON AVE
GLENPOOL OK 74033-6635

**T0000609

FOR RECONCILIATION PURPOSES ONLY. DO NOT SEND PAYMENT.

NAME: DAVID TILLOTSON

CYCLE LIMIT: \$15,000

ACCOUNTING CODE:

CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-08	03-05	55546501065047436769785	WWW.1AND1.COM 6105601589 PA	8.71 ✓
03-15	03-15	55432861074200019879943	APPLE.COM/BILL 866-712-7753 CA	0.99 ✓
04-02	04-01	55546501092047446178164	WWW.1AND1.COM 6105601589 PA	8.71 ✓
Total Purchasing Activity				18.41

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-09	03-08	25247801067000961053395	053 BRAUMS STORE GLENPOOL OK	7.44 ✓
03-26	03-26	55432861085200027925370	PARKMOBILE 770-818-9036 GA P.O.S.: 397820853 SALES TAX: 0.00	2.00 ✓

FOR CUSTOMER SERVICE CALL: 1-800-316-6056 FOR LOST/STOLEN CARDS CALL: 1-800-316-6056 FOR TTY/TDD SERVICE CALL: 1-800-955-8060	ACCOUNT NUMBER XXXX-XX69-0573-0756	ACCOUNT SUMMARY PURCHASES & OTHER CHARGES 27.85 CASH ADVANCES .00 CREDITS .00 CASH ADVANCE FEE .00 NET CHARGES \$27.85 DISPUTE AMOUNT .00
	STATEMENT DATE: 04/04/21	
SEND BILLING INQUIRIES TO: JPMORGAN CHASE BANK NA COMMERCIAL CARD SOLUTIONS P.O. BOX 2015 MAIL SUITE IL1-6225 ELGIN, IL 60121		

DAVID TILLOTSON
OTC EXEMPT 670630
12205 S YUKON AVE
GLENPOOL OK 74033-6635

ACCOUNT NUMBER
5405-0169-0573-0756

STATEMENT DATE: 04/04/21

CARDHOLDER ACTIVITY					
Travel Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
Total Travel Activity					9.44



1&1 IONOS Inc.
701 Lee Road
Suite 300
Chesterbrook, PA 19087
USA

David Tillotson
City of Glenpool
12205 S Yukon Ave

Glenpool, OK 74033-6635
UNITED STATES

Invoice Date: 03/30/2021
Invoice: 202032385284
Contract: 22279993
Customer ID: 20288230
Help Center: ionos.com/help
PHP Extended Support: ionos.com/help/hosting/php
My IONOS: my.ionos.com/invoices
Phone support: 1-877-300-8316
E-mail support: billing@ionos.com
Service hours: 24/7

Please have your personal phone PIN available for quick and secure authentication when speaking with our agents. You can set and manage this by logging in to my.ionos.com.

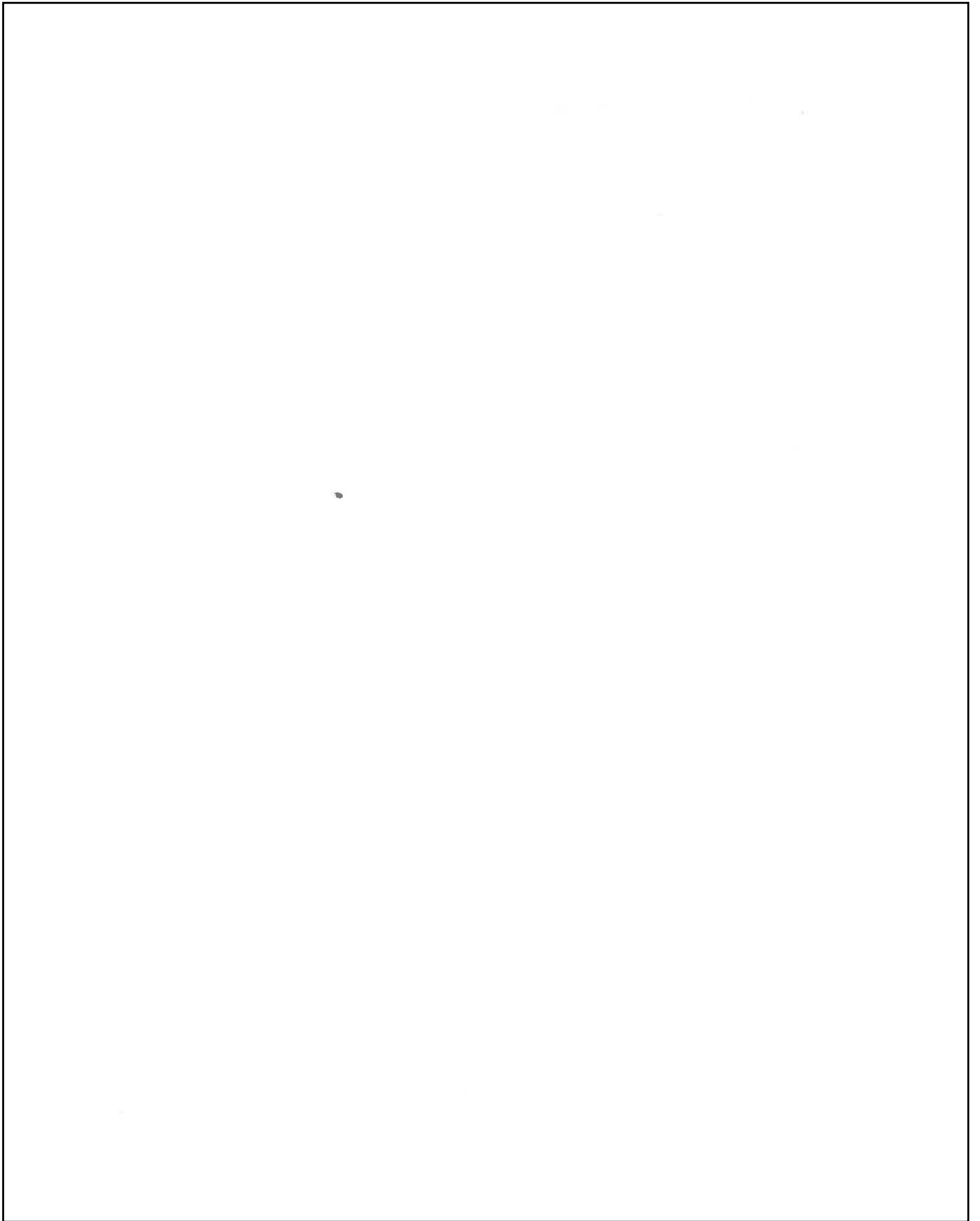
Invoice Summary (1&1 Unlimited Pro)

Billing period starting: 03/29/2021

Item	Service	Charges	Usage	Total
1	PHP4 Extended Support 03/14/2021-04/14/2021	\$8.71 a month	1 mo.	\$8.71
Total amount due				\$8.71
Please DO NOT send cash, check or money order				

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice? Please refer to your [Help Center](https://ionos.com/help) or log in to my.ionos.com for further information.



5/11/2020

Yahoo Mail - Your receipt from Apple.

Your receipt from Apple.

From: Apple (no_reply@email.apple.com)
To: david.tillotson@yahoo.com
Date: Sunday, March 15, 2020, 10:39 PM CDT



Receipt

Save 3% on all your Apple purchases with Apple Card. [Apply and use in minutes](#)

APPLE ID
david.tillotson@yahoo.com

DATE
Mar 14, 2020

ORDER ID
MMQ2XV22KY

DOCUMENT NO.
132327987334

BILLED TO
MasterCard 9023
David Tillotson
13329 S Poplar St.
Glenpool, OK 74033-3214
USA

iCloud



iCloud: 50GB Storage Plan
Monthly
Renews Apr 14, 2020

\$0.99

TOTAL \$0.99



Save 3% on all your Apple purchases.



[Apply and use in minutes](#)

If you have any questions about your bill, [contact support](#). This email confirms payment for the iCloud storage plan listed above. You will be billed each plan period until you cancel by [downgrading](#) to the free storage plan from your iOS device.

5/11/2020

Yahoo Mail - Your receipt from Apple.

Mac or PC.

You may contact Apple for a full refund within 15 days of a monthly subscription upgrade or within 45 days after a yearly payment. Partial refunds are available where required by law.

You have the option to stop receiving email receipts for your subscription renewals. If you have opted out, you can still view your receipts in your account under Purchase History. To manage receipts or to opt in again, go to **Account Settings**.



[Apple ID Summary](#) • [Purchase History](#) • [Terms of Sale](#) • [Privacy Policy](#)

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One Apple Park Way, Cupertino, CA 95014, United States.



1&1 IONOS Inc.
701 Lee Road
Suite 300
Chesterbrook, PA 19087
USA

David Tillotson
City of Glenpool
12205 S Yukon Ave

Glenpool, OK 74033-6635
UNITED STATES

Invoice Date: 03/03/2021
Invoice: 202031961327
Contract: 22279993
Customer ID: 20288230
Help Center: ionos.com/help
PHP Extended Support: ionos.com/help/hosting/php
My IONOS: my.ionos.com/invoices
Phone support: 1-877-300-8316
E-mail support: billing@ionos.com
Service hours: 24/7

Please have your personal phone PIN available for quick and secure authentication when speaking with our agents. You can set and manage this by logging in to my.ionos.com.

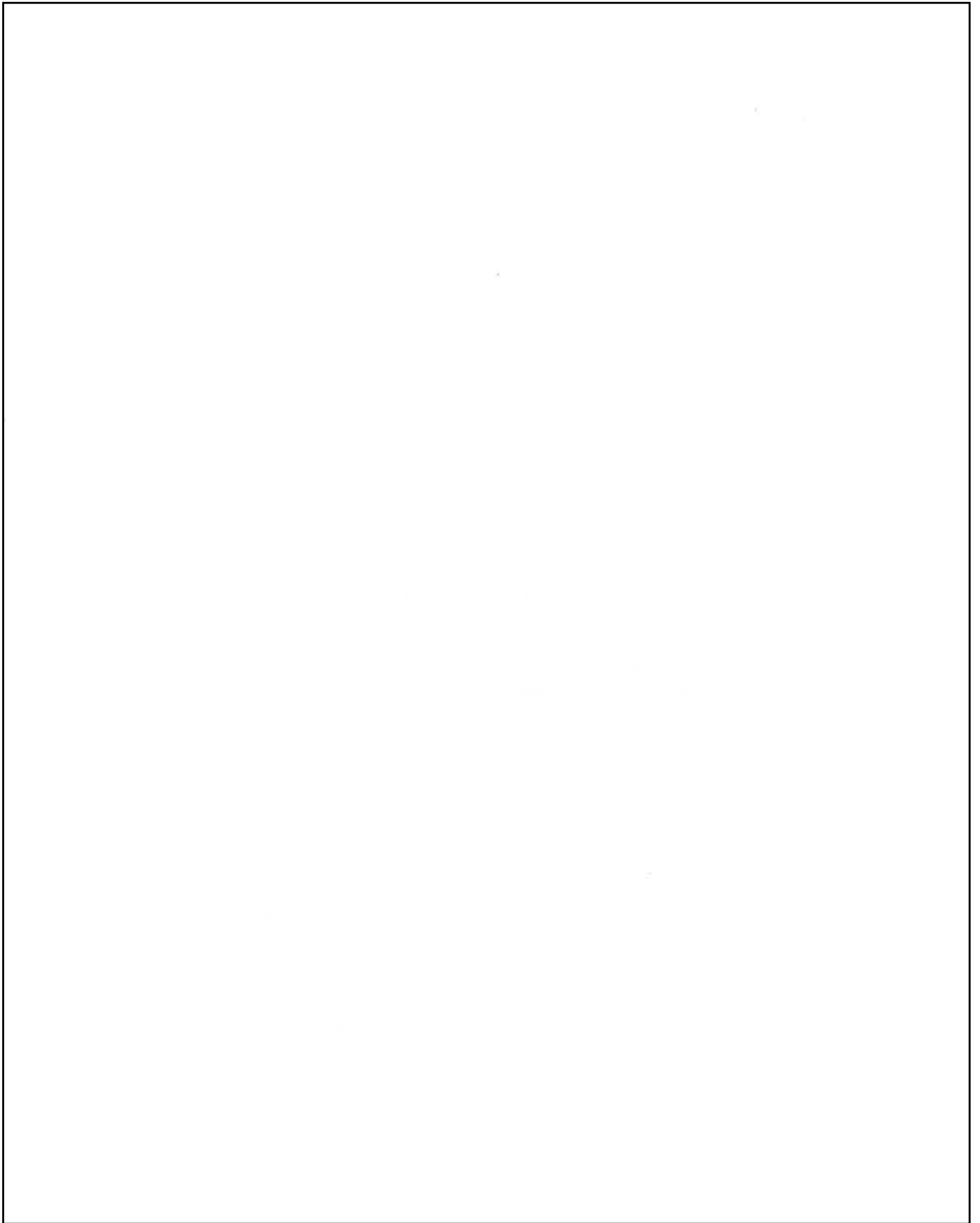
Invoice Summary (1&1 Unlimited Pro)

Billing period starting: 02/28/2021

Item	Service	Charges	Usage	Total
1	PHP4 Extended Support 02/14/2021-03/14/2021	\$8.71 a month	1 mo.	\$8.71
Total amount due Please DO NOT send cash, check or money order				\$8.71

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice? Please refer to your [Help Center](https://ionos.com/help) or log in to my.ionos.com for further information.



David + Jaci

TO GO

Order# 947

BRAUM'S
Ice Cream & Hamburgers
Fresh Market

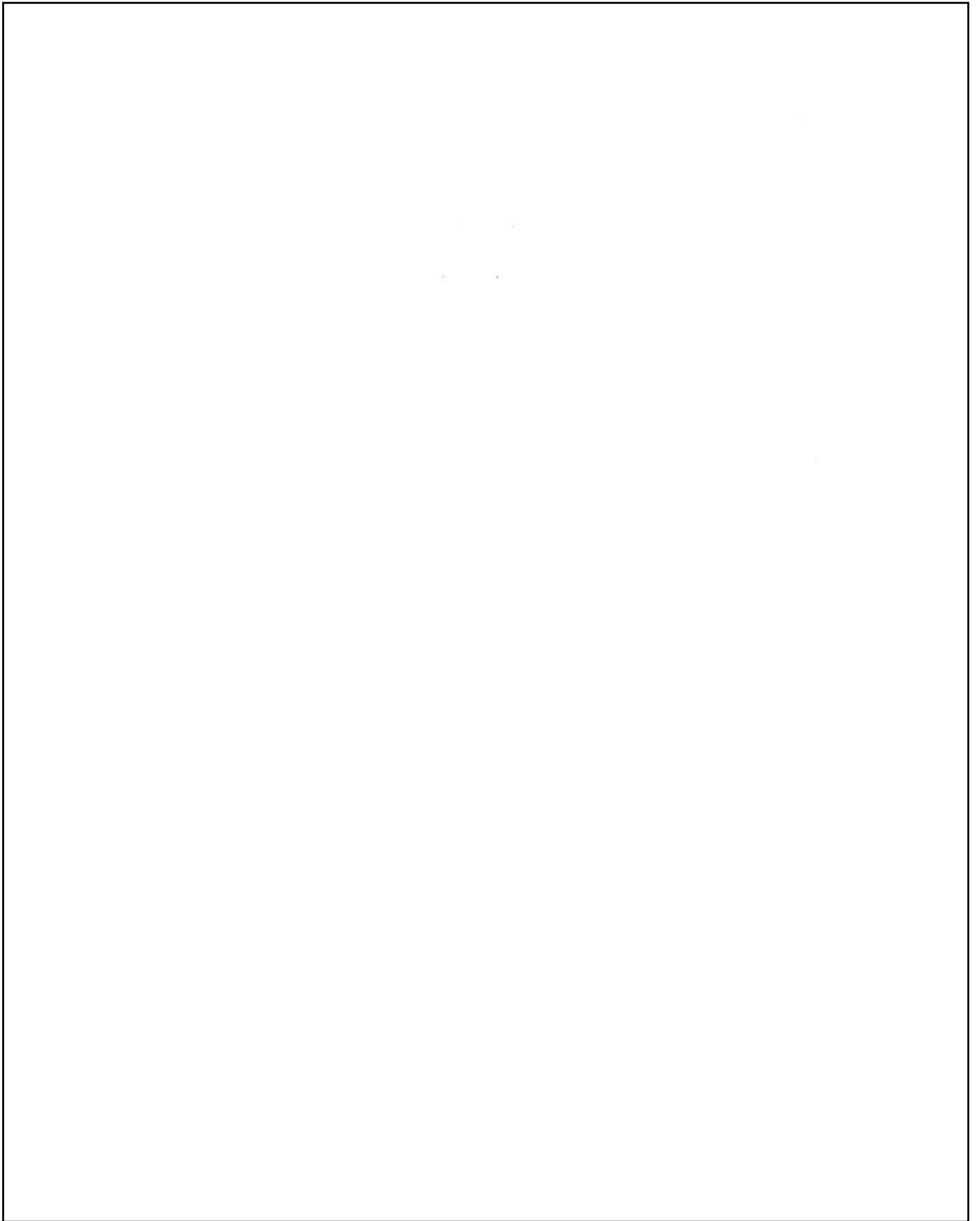
*We are Growing with
New Stores!*
Join our Management Team
apply: braumscareers.com
or text: braumjobs to 97211

Store #53, 15050 S BROADWAY ST
GLENPOOL, OK 74033
Phone (918) 938-0662

3/8/2021	Order 301280	9:04:21 AM
1	Country Breakfast w/ Gravy	3.99
	HashBrown	
2	Biscuit With Jelly	2.78
	SubTotal	6.77
	Tax	0.67
	Total	7.44
	Master Card	7.44

Account XXXXXXXXXXXX0756
Authorization 098936

Thank You for choosing Braum's !
We are proud of the products we offer.
However, if you are not satisfied
with a Braum's product
we will refund your money or replace it.
Both Product and Receipt are Required



David Tillotson

From: ParkMobile Notifications <alerts@parkmobileglobal.com>
Sent: Thursday, March 25, 2021 11:46 AM
To: David Tillotson
Subject: Your Parking Receipt



Payment Processed Successfully

Thank you for using Parkmobile. **Your Payment is processed successfully.**

Payment Date:	03/25/2021 11:45 AM Central Standard Time
Auth Id:	460308039
Description:	ParkingAction
PaymentMethod:	MASTERCARD ending in 0756
Amount Paid:	\$2.00

Description	Parking EQQ134 in 3230 at 03/25/2021 11:45 AM
Parking Ref	397820853
End time	NA
Parking fee	\$2.00
Total	\$2.00

To manage your account, log in to your app or online at parkmobile.us.
For questions regarding this charge, email Member Services at helpdesk@parkmobileglobal.com.



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To stop receiving ALL notification emails sent by Parkmobile, [click this link](#).

J.P.Morgan

JPMORGAN CHASE BANK NA
P.O. BOX 15918
MAIL SUITE DE1-1404
WILMINGTON DE 19850

MEMO STATEMENT THIS IS NOT A BILL

ACCOUNT NUMBER 5405-0169-0573-0756

STATEMENT DATE 05-04-21

NET CHARGES \$112.28

DAVID TILLOTSON
OTC EXEMPT 670630
12205 S YUKON AVE
GLENPOOL OK 74033-6635

**T0000865

FOR RECONCILIATION PURPOSES ONLY. DO NOT SEND PAYMENT.

NAME: DAVID TILLOTSON

CYCLE LIMIT: \$15,000

ACCOUNTING CODE:

CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-15	04-15	55432861105200672621924	APPLE.COM/BILL 866-712-7753 CA	0.99 ✓
05-03	05-02	55546501123047455960562	WWW.1AND1.COM 6105601589 PA	59.68 ✓
Total Purchasing Activity				60.67

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-07	04-07	55432861097200366111752	PARKMOBILE 770-818-9036 GA P.O.S.: 401400223 SALES TAX: 0.00	1.00 ✓
04-12	04-08	25247801099001029069367	MAMADOUS RESTAURANT GLENPOOL OK	48.61 ✓
04-30	04-30	55432861120200721858262	PARKMOBILE 770-818-9036 GA P.O.S.: 408362826 SALES TAX: 0.00	2.00 ✓

FOR CUSTOMER SERVICE CALL:
1-800-316-6056

FOR LOST/STOLEN CARDS CALL:
1-800-316-6056

FOR TTY/TDD SERVICE CALL:
1-800-955-8060

ACCOUNT NUMBER

XXXX-XX69-0573-0756

STATEMENT DATE:

05/04/21

ACCOUNT SUMMARY

PURCHASES & OTHER CHARGES	112.28
CASH ADVANCES	.00
CREDITS	.00
CASH ADVANCE FEE	.00
NET CHARGES	\$112.28
DISPUTE AMOUNT	.00

SEND BILLING INQUIRIES TO:

JPMORGAN CHASE BANK NA
COMMERCIAL CARD SOLUTIONS
P.O. BOX 2015
MAIL SUITE IL1-6225
ELGIN, IL 60121

5/14/2021

Yahoo Mail - Your receipt from Apple.

Your receipt from Apple.

From: Apple (no_reply@email.apple.com)

To: david.tillotson@yahoo.com

Date: Wednesday, April 14, 2021, 06:14 PM CDT



Receipt

Save 3% on all your Apple purchases with Apple Card.¹ [Apply and use in minutes](#)²

APPLE ID
david.tillotson@yahoo.com

DATE
Apr 14, 2021

ORDER ID
[MMQ626YYVL](#)

DOCUMENT NO.
185427902433

BILLED TO
MasterCard 0756
David Tillotson
12205 S. Yukon Ave.
Glenpool, OK 74033
USA

iCloud



iCloud: 50 GB Storage Plan
Monthly
Renews May 14, 2021

\$0.99

TOTAL \$0.99



Save 3% on all your Apple purchases.



[Apply and use in minutes](#)

1. 3% savings is earned as Daily Cash and is transferred to your Apple Cash card when transactions post to your Apple Card account. If you do not have an Apple Cash card, Daily Cash can be applied by you as a credit on your statement balance. 3% is the total amount of Daily Cash earned for these purchases. See the Apple Card Customer



1&1 IONOS Inc.
701 Lee Road
Suite 300
Chesterbrook, PA 19087
USA

David Tillotson
City of Glenpool
12205 S Yukon Ave

Glenpool, OK 74033-6635
UNITED STATES

Invoice Date: 04/30/2021
Invoice: 202032823042
Contract: 22279993
Customer ID: 20288230
Help Center: ionos.com/help
PHP Extended Support: ionos.com/help/hosting/php
My IONOS: my.ionos.com/invoices
Phone support: 1-877-300-8316
E-mail support: billing@ionos.com
Service hours: 24/7

Please have your personal phone PIN available for quick and secure authentication when speaking with our agents. You can set and manage this by logging in to my.ionos.com.

Invoice Summary (1&1 Unlimited Pro)

Billing period starting: 04/29/2021

Item	Service	Charges	Usage	Total
1	Basic Fee 04/29/2021-07/29/2021 glenpoolonline.com	\$16.99 a month	3 mo.	\$50.97
2	PHP4 Extended Support 04/14/2021-05/14/2021	\$8.71 a month	1 mo.	\$8.71
Total amount due Please DO NOT send cash, check or money order				\$59.68

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice? Please refer to your [Help Center](https://ionos.com/help) or log in to my.ionos.com for further information.

David Tillotson

From: ParkMobile Notifications <alerts@parkmobileglobal.com>
Sent: Tuesday, April 6, 2021 3:12 PM
To: David Tillotson
Subject: Your Parking Receipt



Payment Processed Successfully

Thank you for using Parkmobile. **Your Payment is processed successfully.**

Payment Date:	04/06/2021 03:12 PM Central Standard Time
Auth Id:	464950040
Description:	ParkingAction
PaymentMethod:	MASTERCARD ending in 0756
Amount Paid:	\$1.00

Description	Parking EQQ134 in 3230 at 04/06/2021 03:12 PM
Parking Ref	401400223
End time	04/06/2021 04:12 PM
Parking fee	\$1.00
Total	\$1.00

To manage your account, log in to your app or online at parkmobile.us.
For questions regarding this charge, email Member Services at helpdesk@parkmobileglobal.com.



Welcome to Mamadou's !!!
918.322.1014

4/8/21, 12:48 PM Ticket: C1
Server: Sophie O
Dine In Table 34
Seat 1 TILLOTSON/DAVID
Invoice: 210408-05-1

1 Water	.00
1 Ice Tea	1.99
1 Ice Tea	1.99
1 Ice Tea	1.99
1 Soup & House Salad	8.99
SMALL	
1 Soup & House Salad	8.99
SMALL	
1 House Salad	3.99
1 Grilled Chicken Sandwich	8.99
Subtotal	36.93
Sales Tax	3.68
Total	40.61
M/C - xxxx0756	40.61
Balance Due	.00

Suggested Tips
15%=5.54 20%=7.39 25%=9.24

Thanks and visit us at
mamadous.com !!!

© 2020 Heartland Payment Systems

LYNN, Rob, Susan & David
PW Randall

Welcome to Mamadou's !!!
918.322.1014

4/8/21, 12:47 PM Ticket: C1
Server: Sophie O
Dine In Table 34
Seat 1 TILLOTSON/DAVID
Invoice: 210408-05-1

Credit Sale
Status: Approved
Card Type: M/C
Card Number: XXXXXXXXXXXX0756
Card Owner: TILLOTSON/DAVID
Entry Method: Chip
Auth Code: 067116
APPLAB: MASTERCARD
AID: A00000000011010
TC: F000000000000000

AMOUNT	40.61
TIP	8.00
TOTAL	48.61

Sign X _____

I agree to pay the total amount
above according to the card issuer
agreement.

Suggested Tips
15%=5.54 20%=7.39 25%=9.24

Duplicate Copy

Thanks and visit us at
mamadous.com !!!

© 2020 Heartland Payment Systems

David Tillotson

From: ParkMobile Notifications <alerts@parkmobileglobal.com>
Sent: Thursday, April 29, 2021 11:50 AM
To: David Tillotson
Subject: Your Parking Receipt



Payment Processed Successfully

Thank you for using Parkmobile. **Your Payment is processed successfully.**

Payment Date:	04/29/2021 11:49 AM Central Standard Time
Auth Id:	474016220
Description:	ParkingAction
PaymentMethod:	MASTERCARD ending in 0756
Amount Paid:	\$2.00

Description	Parking EQQ134 in 3230 at 04/29/2021 11:49 AM
Parking Ref	408362826
End time	NA
Parking fee	\$2.00
Total	\$2.00

To manage your account, log in to your app or online at parkmobile.us.
For questions regarding this charge, email Member Services at helpdesk@parkmobileglobal.com.



P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected

PURCHASE ORDER # 21-11877

06/24/2021

ISSUED TO: VEND #: 01-000913
 JPMORGAN CHASE BANK NA
 PO BOX 4475
 CAROL STREAM, IL 60197-447

SHIP TO:
 CITY HALL
 12205 S YUKON AVE
 GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.



06/24/2021

PURCHASING OFFICER

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN
 ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT
 THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF
 SAID APPROPRIATION.

06/24/2021

ENCUMBERING OFFICER

DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	APPLE.COM		00026101	01 -6-11-6262		0.00	0.99 *
0.00	APPLE.COM		00026101	01 -6-11-6262		0.00	99.99 *
0.00	DNH GODADDY.COM		00026101	01 -6-11-6281		0.00	94.99 *
0.00	LUNCH MTG		00026101	01 -6-11-6262		0.00	32.55 *
0.00	LUNCH MTG		00026101	01 -6-11-6262		0.00	49.34 *
0.00	LUNCH MTG		00026101	01 -6-11-6262		0.00	28.40 *
0.00	LUNCH MTG		00026101	01 -6-11-6262		0.00	38.94 *
0.00	LUNCH MTG		00026101	01 -6-11-6262		0.00	33.81 *

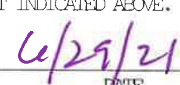
JP CHGS JUNE 21 D TILLOTSON

** TOTAL **

379.01

*** APPROVAL FOR PURCHASE ***

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE
 ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

OFFICER OR DEPARTMENT HEAD IN CHARGE

DATE

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VENDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLITICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT. ANY VENDOR WHO SUBMITS AND INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE VENDOR IS FALSE.

THE VENDOR SHALL FURNISH ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS. A CLEAR DESCRIPTION OF EACH ITEM PURCHASED IT'S PRICE, THE NUMBER OR VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.

J.P.Morgan

JPMORGAN CHASE BANK NA
P.O. BOX 15918
MAIL SUITE DE1-1404
WILMINGTON DE 19850

MEMO STATEMENT THIS IS NOT A BILL

ACCOUNT NUMBER 5405-0169-0573-0756

STATEMENT DATE 06-04-21

NET CHARGES \$371.61

DAVID TILLOTSON
OTC EXEMPT 670630
12205 S YUKON AVE
GLENPOOL OK 74033-6635

**T0001046

FOR RECONCILIATION PURPOSES ONLY. DO NOT SEND PAYMENT.

NAME: DAVID TILLOTSON

CYCLE LIMIT: \$15,000

ACCOUNTING CODE:

CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
05-17	05-15	55432861135200123278070	APPLE.COM/BILL 866-712-7753 CA	0.99 ✓
05-17	05-16	55432861136200554269373	DNH*GODADDY.COM 480-505-8855 AZ P.O.S.: 1870709095 SALES TAX: 0.00	94.99 ✓
05-21	05-20	55131581140828760551259	APPLE.COM/BILL 1111111111 CA	99.99 ✓
06-01	05-31	55546501152047465026689	WWW.1AND1.COM 6105601589 PA	7.40CR ✓

Total Purchasing Activity 188.57

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
05-19	05-17	25247801138002173167703	MAMADOUS RESTAURANT GLENPOOL OK	32.55 ✓
05-26	05-25	02305371146600053770769	CRACKER BARREL 661TULS TULSA OK	49.34 ✓

FOR CUSTOMER SERVICE CALL:
1-800-316-6056

FOR LOST/STOLEN CARDS CALL:
1-800-316-6056

FOR TTY/TDD SERVICE CALL:
1-800-955-8060

ACCOUNT NUMBER

XXXX-XX69-0573-0756

STATEMENT DATE:

06/04/21

ACCOUNT SUMMARY

PURCHASES &
OTHER CHARGES 379.01

CASH ADVANCES .00

CREDITS 7.40

CASH ADVANCE FEE .00

NET CHARGES \$371.61

DISPUTE AMOUNT .00

SEND BILLING INQUIRIES TO:

JPMORGAN CHASE BANK NA
COMMERCIAL CARD SOLUTIONS
P.O. BOX 2015
MAIL SUITE IL1-6225
ELGIN, IL 60121

DAVID TILLOISON
OTC EXEMPT 670630
12205 S YUKON AVE
GLENPOOL OK 74033-6635

ACCOUNT NUMBER
5405-0169-0573-0756

STATEMENT DATE: 06/04/21

CARDHOLDER ACTIVITY				
Travel Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
05-27	05-25	25247801146003225395060	MAMADOUS RESTAURANT GLENPOOL OK	33.81✓
05-28	05-26	15449851147031530369067	ON THE BORDER PROMENAD TULSA OK P.O.S.: 000000101942289210 SALES TAX: 1.70	28.40✓
05-31	05-28	52704871149722030847383	IHOP #3282 SAPULPA OK	38.94✓
Total Travel Activity				183.04

6/11/2021

Yahoo Mail - Your receipt from Apple.

Your receipt from Apple.

From: Apple (no_reply@email.apple.com)

To: david.tillotson@yahoo.com

Date: Friday, May 14, 2021, 07:20 PM CDT



Receipt

Save 3% on all your Apple purchases with Apple Card.¹ [Apply and use in minutes](#)²

APPLE ID
david.tillotson@yahoo.com

DATE
May 14, 2021

ORDER ID
[MMQ68V23TK](#)

DOCUMENT NO.
201436202204

BILLED TO
MasterCard 0756
David Tillotson
12205 S. Yukon Ave.
Glenpool, OK 74033
USA

iCloud



iCloud: 50 GB Storage Plan
Monthly
Renews Jun 14, 2021

\$0.99

TOTAL \$0.99



Save 3% on all your Apple purchases.



[Apply and use in minutes](#)

1. 3% savings is earned as Daily Cash and is transferred to your Apple Cash card when transactions post to your Apple Card account. If you do not have an Apple Cash card, Daily Cash can be applied by you as a credit on your statement balance. 3% is the total amount of Daily Cash earned for these purchases. See the Apple Card Customer

David Tillotson

From: GoDaddy Renewals <renewals@godaddy.com>
Sent: Sunday, May 16, 2021 10:39 AM
To: David Tillotson
Subject: Renewal receipt for order #1870709095.



Need Help? [Contact us.](#)
Customer #: 282135073

✓ **Thanks!**

Your items have been renewed.

Product	Quantity	Term	Price
Standard SSL Renewal	1 Certificate	1 Year	\$94.99
Subtotal:			\$94.99
Tax:			\$0.00
Total:			\$94.99

[Go to My Account →](#)

We have billed your MasterCard card ending with the last two digits: 56 for the amount of \$94.99. To review all your products and services, [sign in to your account.](#)

If your products are on a 1 month subscription term, they will automatically renew next month at the same price listed here, unless otherwise indicated.

From: Apple no_reply@email.apple.com
Subject: Your receipt from Apple.
Date: May 19, 2020 at 12:21:36 PM
To: david.tillotson@yahoo.com



Receipt

Save 3% on all your Apple purchases with Apple Card. Apply and use in minutes

APPLE ID
david.tillotson@yahoo.com

DATE
May 19, 2020

ORDER ID
MMQ3DVD670

DOCUMENT NO.
199343774194

BILLED TO
MasterCard 9023
David Tillotson
13329 S Poplar St.
Glenpool, OK 74033-3214
USA

App Store



Dropbox Plus - Annual (Automatic Renewal)
Dropbox Plus - Annual (Automatic Renewal) (Yearly)
Renews May 19, 2021

\$99.99

[Report a Problem](#)

TOTAL \$99.99



Save 3% on all your Apple purchases.



Apply and use in minutes

Privacy: We use a Subscriber ID to provide reports to developers.

Get help with subscriptions and purchases. Visit [Apple Support](#).

Learn how to manage your password preferences for iTunes, Apple Books, and App Store purchases.

You have the option to stop receiving email receipts for your subscription renewals. If you have opted out, you can still view your receipts in your account under Purchase History. To manage receipts or to opt in again, go to [Account Settings](#).



1&1 IONOS Inc.
701 Lee Road
Suite 300
Chesterbrook, PA 19087
USA

David Tillotson
City of Glenpool
12205 S Yukon Ave

Glenpool, OK 74033-6635
UNITED STATES

Invoice Date: 05/29/2021
Invoice: 202033264288
Contract: 22279993
Customer ID: 20288230
Help Center: ionos.com/help
PHP Extended Support: ionos.com/help/hosting/php
My IONOS: my.ionos.com/invoices
Phone support: 1-877-300-8316
E-mail support: billing@ionos.com
Service hours: 24/7

Please have your personal phone PIN available for quick and secure authentication when speaking with our agents. You can set and manage this by logging in to my.ionos.com.

Invoice Summary (Web Hosting Premium)

Billing period starting: 05/27/2021

Item	Service	Charges	Usage	Total
1	Basic Fee 05/27/2021-07/29/2021 - Cancellation of invoice-item 202032823042/1	Partial Credit (Switch Package)	2.07 mo.	\$-35.11
2	Basic Fee 05/27/2021-06/27/2021 glenpoolonline.com	\$20.00 a month	1 mo.	\$20.00
3	Special Offer Discount for line-item 2	Special Offer		\$-1.00
4	PHP4 Extended Support 05/14/2021-06/14/2021	\$8.71 a month	1 mo.	\$8.71
				\$-7.40

In the event of an unpaid balance, the credit would be applied to your account. Any remaining credit would be refunded to the payment method on file.
We will transfer the amount to the payment method you provided.

Do you have questions regarding this invoice? Please refer to your [Help Center](https://ionos.com/help) or log in to my.ionos.com for further information.

DAVID + SUSAN
SANTO PAGO MEETING
Mamadou's
Restaurant
Welcome to Mamadou's !!!
918.322.1014

5/17/21, 2:07 PM Ticket: C9
Server: Sophie O
Dine In Table 33
Seat 1 TILLOTSON/DAVID
Invoice: 210517-05-9

Credit Sale
Status: Approved

Card Type: M/C
Card Number: XXXXXXXXXXXX0756
Card Owner: TILLOTSON/DAVID
Entry Method: Chip
Auth Code: 010007
APPLAB: M TERCARD
AID: A0000000041010
IC: 28157F88

AMOUNT 28.55
TIP 4
TOTAL 32.55

Sign X _____

I agree to pay the total amount
above according to the card issuer
agreement.

Suggested Tips
15%=3.90 20%=5.20 25%=6.49

Duplicate Copy

Thanks and visit us at
mamadous.com !!!

© 2020 Heartland Payment Systems

Mamadou's
Restaurant
Welcome to Mamadou's !!!
918.322.1014

5/17/21, 2:08 PM Ticket: C9
Server: Sophie O
Dine In Table 33
Seat 1 TILLOTSON/DAVID
Invoice: 210517-05-9

1 Half Pound Chicken Chunks 8.99
1 Santa Fe Chicken Dinner 12.99
SMALL
House Salad .00
1 Ice Tea 1.99
1 Ice Tea 1.99

Subtotal 25.96
Sales Tax 2.59

Total 28.55
M/C - xxxxx0756 28.55
Balance Due .00

Suggested Tips
15%=3.90 20%=5.20 25%=6.49

Thanks and visit us at
mamadous.com !!!

© 2020 Heartland Payment Systems

DAVID, STEVE, AND
DEVELOPER
CITY PROPERTY DISCUSSION

***** How did We Do? *****
*
* At Cracker Barrel, our mission *
* of pleasing people guides *
* everything we do. *
*
* We appreciate your visit *
* and we'd love to know how *
* we can make it even better! *
*
* We welcome your feedback *
* about your visit today. *
*
* Visit us ONLINE at *
* crackerbarrel-survey.com *
* or by PHONE at *
* (800) 651-6565 *
*
* Enter your ACCESS *
* Code =661-145-367-411 *
*(Access code expires in 7 days) *
*



Cracker Barrel Store #661
Tulsa , OK
1337698 KELLY N 1

TBL 111/1 3674 GST 4
111T3674
MAY25'21 8:15AM

1 CC. MORNING	6.79
ADD 1 EGG	
SCRAMBLED	
1 WATER	0.00
1 ONE EGG & 1/2	4.99
OVER	
1 COFFEE	2.59
1 WATER	0.00
1 EGG (2)	2.99
SCRAMBLED	
1 BACON STE	3.59
1 C. BREAD	
1 SINK	2.79
1 SAU	9.78
ADD 1 EGG	
EGG WHITES	
Subtotal	38.10
Tip	8.00
State&Local Tax	3.24
Total	49.34
Charged Tip \$	8.00
REF:949362	



Welcome to Mamadou's !!!
918.322.1014

5/25/21, 2:42 PM Ticket: C7
Server: Isatou C
Dine In Table 34
Seat 1 & 2 TILLOTSON/DAVID
Invoice: 210525-05-7

Credit Sale
Status: Approved

Card Type: M/C
Card Number: XXXXXXXXXXXX0756
Card Owner: TILLOTSON/DAVID
Entry Method: Chip
Auth Code: 031717
APPLAB: MASTERCARD
AID: A0000000041010
TC: 3265610B96E637E6

AMOUNT 28.81

TIP

TOTAL

Sign X

I agree to pay the total amount
above according to the card issuer
agreement.

Suggested Tips
15%=3.93 20%=5.24 25%=6.55

Duplicate Copy

Thanks and visit us at
mamadous.com !!!

© 2020 Heartland Payment Systems



Welcome to Mamadou's !!!
918.322.1014

5/25/21, 2:42 PM Ticket: C7
Server: Isatou C
Dine In Table 34
Seat 1 & 2
Invoice: 210525-05-7

1 Chicken Chef Salad	9.99
1 Ice Tea	1.99
1 Ice Tea	1.99
1 Grilled Chicken Sandwich	8.99
SUB Baked Potato	1.25
1 Ice Tea	1.99

Subtotal 26.20
Sales Tax 2.61

Total 28.81

Suggested Tips
15%=3.93 20%=5.24 25%=6.55

Thanks and visit us at
mamadous.com !!!

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BRANDON, JOYCE +
DAVID

Store #3282

12101 S. Maco Ave.

OK 74033

Phone: (918) 296-9625

TABLE# 44.1
CHECK# 8174
TYPE PRE AUTH
ACCOUNT TYPE MasterCard
CARD NUMBER *****0756
DATE/TIME 05/28/2021 08:40
REC 011396
INV/CHK 3174
REFERENCE MR0703679428
SEQUENCE 001099
AUTH 049255
CASH METHOD CHIP
AMOUNT \$32.94
TOTAL \$32.94

Tax: 6 -
TOTAL: 38.94

APPROVED - THANK YOU

TILLOTSON/DAVID

MODE Issuer
APP MASTERCARD
AID A0000000041010
TVR 0000008000
TSI E800
ARC 00

IMPORTANT -- retain this copy
for your records.
CUSTOMER COPY

We Want Your Feedback!

ON YOUR NEXT VISIT

Receive one (1) Free

Short Stack of

Buttermilk Pancakes

when you complete our survey.

Follow these easy steps:

1) Call 1-800-852-9076 or visit
www.talktoihop.com
within 3 days

2) Enter the following code:
3282052881749

3) Complete the brief

4) Fill in the coupon code you
receive here: _____

5) Bring this receipt to IHOP
and Enjoy!

#3282

12101 S. Maco Ave.

OK 74033

Phone: (918) 296-9625

140 n° and

Tab 44 Chk 8174 Est 3
May 28 '21 07:15AM

1 Hot Tex	\$2.49
1 Fruit Power	\$2.50
1 Sdk Soy/Egg	\$9.29
1 OM	
1 Quick 2 Egg	\$8.29
1 OM	
1 2Hag	
1H Isi	
1 Dry	
1 2 x 2 x 2	\$7.20
1 OM	
1 2Hag	

We Want Your Feedback!

ON YOUR NEXT VISIT

Receive one (1) Free

Short Stack of

Buttermilk Pancakes

when you complete our survey.

Follow these easy steps:

1) Call 1-800-852-9076 or visit
www.talktoihop.com
within 3 days

2) Enter the following code:
3282052881749

3) Complete the brief survey

4) Fill in the coupon code you
receive here: _____

5) Bring this receipt to IHOP
and Enjoy!

Limit one coupon per check.

Expires 30 days after visit.

Subtotal \$29.95
Tax \$2.99
07:39AM Total \$32.94

Questions, Comments or Concerns

Please contact Natalie Hernandez

at 903-621-6703 or by email at

natalie.hernandez

@ihopfranchiseops.com

PLEASE PAY YOUR SERVER

05/28/2021 07:39:13



MINUTES
Regular Meeting
Tuesday, July 6, 2021 Council Chambers 6:00 PM

COUNCIL PRESENT: Joyce Calvert
Brandon Kearns
Tim Fox
Jacqueline Triplett-Lund

COUNCIL ABSENT: Chris Brobst

STAFF PRESENT: David Tillotson
Susan White
Lowell Peterson
Wendy Knight
Gerald Gilbert
Bart Harris

STAFF ABSENT: Lynn Burrow
Jim Martin

- A) Call to Order - Joyce G Calvert, Mayor**
Mayor Calvert called the meeting to order at 6:01 p.m.
- B) Roll Call, Declaration of Quorum – Wendy Knight, City Clerk; Joyce G. Calvert, Mayor**
Wendy Knight called the roll, Mayor Calvert declared a quorum present.
- C) Invocation – Jason Cowan, Faith Church**
- D) Pledge of Allegiance – Joyce G. Calvert, Mayor**
- E) Community Development Report – David Tillotson, City Manager**

[Community Development Director's Report June 7 2021](#)
- F) City Manager Report – David Tillotson, City Manager**

- Introduced Sarah Griffin, Code Enforcement Officer

[CM Report.07062021](#)

G) Mayor Report – Joyce G. Calvert, Mayor

- Thanked City staff, David, Susan and Lea Ann, for the fantastic 4th of July celebration on July 3rd. It was enjoyed by everyone she spoke with, and everyone loved the fireworks display.
- Attended the Mayor's Summer Conference a week ago, and thoroughly enjoyed it. She came back invigorated about City government, meeting with other Mayors, and attending break out sessions. She would like every Council Member to have opportunity to attend that conference.

H) Council Comments

There were no Council comments.

I) Public Comments

There were no Public comments.

J) Scheduled Business

- 1) Discussion and possible action to approve, deny, or amend minutes from June 21, 2021 meeting.
(Wendy Knight, City Clerk)

Moved by Brandon Kearns, seconded by Joyce Calvert

To approve the minutes as presented.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst				x
Jacqueline Triplett-Lund	x			
	4	0	0	1

CARRIED.

[City Council Regular Meeting - 21 Jun 2021 - Minutes - Html](#)

- 2) Discussion and possible action to approve, deny or amend proposed Ordinance No. 789, amending Title 6 of the Code of Ordinances for the City of Glenpool in order to adopt a more effective noise ordinance in compliance with statutory requirements.
(Lowell Peterson, City Attorney)

Mr. Peterson presented and recommended Council approval of Ordinance No. 789, amending Title 6 of the Code of Ordinances for the City of Glenpool in order to adopt a more effective noise ordinance in compliance with statutory requirements. The City Council has previously adopted Sections 6-1C-8 (Disturbing the Peace; Disorderly Conduct), 6-1C-9 (Noisy Conditions), 6-1C-10 (Unlawful Signs, Literature or Language) and 6-1C-11 (Insults To Teachers) of the City Code of Ordinances for the purpose of implementing the statutory provisions. However, many of the ordinances are outdated, do not accurately reflect the statutes and do not include a penalty provision.

Moved by Jacqueline Triplett-Lund, seconded by Brandon Kearns

To table this item to August 2, 2021 meeting.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox		x		
Chris Brobst				x
Jacqueline Triplett-Lund	x			
	3	1	0	1

CARRIED.

[Staff Report - Amd Noise Ord 070621](#)
[Ordinance No. 789 AMD Title 6 Art C - Disturbing the Peace](#)

- 3) Discussion and possible action to approve, deny or amend an Emergency Clause in order to cause Amendment No. 789 (noise ordinance) to become effective immediately upon adoption.
(Lowell Peterson, City Attorney)

No action taken on this item.

[Emergency Clause Ordinance No. 789](#)

- 4) **HYE – SAIN TRUST (BANNING CS):** Applications for Annexation (ANX2021-01), Comprehensive Plan Amendment (GCPA2021-01) and Zone Amendment (GZ-304). The subject site is approximately 14.7 acres in size and is situated on the north side of West 161st South approximately 2,000 feet east of the US75 and West 161st South intersection. The applicant is requesting the 14.7-acre site be annexed into the City of Glenpool corporate limits. The proposed Comprehensive Plan Amendment will change the underlying land use from Suburban Residential to Industrial-Light and Medium. The proposed Zone Amendment will change the zoning from AG (Agricultural) to IL (Industrial Light).

Applicant's Representative: JR Donelson
(Gerald Gilbert, Planning Director)

A. Public Hearing on the proposed Annexation.

B. Discussion and possible action to approve, deny, or amend Ordinance No. 790 adopting the proposed Annexation.

C. Public Hearing on the proposed Comprehensive Plan Amendment.

D. Discussion and possible action to approve, deny, or amend Resolution No. 2021008 adopting the proposed Comprehensive Plan Amendment.

E. Public Hearing on the proposed Zone Amendment.

F. Discussion and possible action to approve, deny, or amend Ordinance No. 791 the proposed Zone Amendment.

Mr. Gilbert presented: Applications for Annexation (ANX2021-01), Comprehensive Plan Amendment (GCPA2021-01) and Zone Amendment (GZ-304). The subject site is approximately 14.7 acres in size and is situated on the north side of West 161st South approximately 2,000 feet east of the US75 and West 161st South intersection. The applicant is requesting the 14.7-acre site be annexed into the City of Glenpool corporate limits. The proposed Comprehensive Plan Amendment will change the underlying land use from Suburban Residential to Industrial-Light and Medium. The proposed Zone Amendment will change the zoning from AG (Agricultural) to IL (Industrial Light).

A. Public Hearing on the proposed Annexation.

- Mayor Calvert opened the Public Hearing at **6:20 p.m.**
- Chris Banning spoke in favor of this item, and answered questions from Council.
- Mayor Calvert closed the Public Hearing at **6:26 p.m.**

B. Mr. Gilbert recommended council approval of Ordinance No. 790 adopting the proposed Annexation.

C. Public Hearing on the proposed Comprehensive Plan Amendment.

- Mayor Calvert opened the Public Hearing at **6:27 p.m.**
- There were no public comments.
- Mayor Calvert closed the Public Hearing at **6:27 p.m.**

D. Mr. Gilbert recommended Council approval of Resolution No. 2021008 adopting the proposed Comprehensive Plan Amendment.

E. Public Hearing on the proposed Zone Amendment.

- Mayor Calvert opened the Public Hearing at **6:28 p.m.**
- There were no public comments.
- Mayor Calvert closed the Public Hearing at **6:28 p.m.**

F. Mr. Gilbert recommended Council approval of Ordinance No. 791 the proposed Zone Amendment.

Moved by Jacqueline Triplett-Lund, seconded by Brandon Kearns

B. To approve Ordinance No. 790 adopting the proposed Annexation.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst				x
Jacqueline Triplett-Lund	x			
	4	0	0	1

CARRIED.

Moved by Brandon Kearns, seconded by Jacqueline Triplett-Lund

D. To approve Resolution No. 2021008 adopting the proposed Comprehensive Plan Amendment.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst				x
Jacqueline Triplett-Lund	x			
	4	0	0	1

CARRIED.

Moved by Brandon Kearns, seconded by Jacqueline Triplett-Lund

F. To approve Ordinance No. 791 the proposed Zone Amendment.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst				x
Jacqueline Triplett-Lund	x			
	4	0	0	1

CARRIED.

[FINAL - STAFF REPORT ANX2021-01 - HYE-SAIN - BANNING CS - JULY 6 2021](#)

[FINAL - STAFF REPORT ATTACHMENTS ANX2021-01 - HYE-SAIN - BANNING CS - JULY 6 2021](#)

[HYE-SAIN TRUST ANX ORD 790](#)

[RES NO. 2021008 GCPA2121-01](#)

[ORD 791 Zone Change Amendment GZ-304](#)

- 5) **CARSON TRAILS PUD-43 PRELIMINARY DEVELOPMENT PLAN AND PRELIMINARY PLAT:** An Application for Preliminary

Development Plan (PUD 43) and Preliminary Plat for a 124.166-acre site. The subject site is generally located north and east of the northeast corner of West 181st Street and South Union Avenue. The applicant proposes a rezone of the subject site from RS-3 (Single Family High Density), CS (Commercial Shopping) & AG (Agriculture) to Planned Unit Development (PUD 43). The proposed Preliminary Development Plan and Preliminary Plat are for a 394-unit subdivision of the subject site. Applicant's Representative: Tanner Consulting LLC (Gerald Gilbert, Planning Director)

A. Public Hearing on Preliminary Development Plan **PUD 43**, *Carson Trails Subdivision*.

B. Discussion and possible action to approve, deny, or amend Preliminary Development Plan **PUD 43**, *Carson Trails Subdivision*.

C. Discussion and possible action to approve, deny, or amend Preliminary Development Plat, *Carson Trails Subdivision*.

Mr. Gilbert presented: CARSON TRAILS **PUD-43** PRELIMINARY DEVELOPMENT PLAN AND PRELIMINARY PLAT: An Application for Preliminary Development Plan (**PUD 43**) and Preliminary Plat for a 124.166-acre site. The subject site is generally located north and east of the northeast corner of West 181st Street and South Union Avenue. The applicant proposes a rezone of the subject site from RS-3 (Single Family High Density), CS (Commercial Shopping) & AG (Agriculture) to Planned Unit Development (**PUD 43**). The proposed Preliminary Development Plan and Preliminary Plat are for a 394-unit subdivision of the subject site.

A. Public Hearing on Preliminary Development Plan **PUD 43**, *Carson Trails Subdivision*.

- Mayor Calvert opened the Public Hearing at **7:17 p.m.**
- Ricky Jones, Tanner Consulting, spoke in favor of this item, and answered questions from Council.
- Bob Scott, Glenpool resident, spoke in favor of this item.
- Justin Morgan, Tanner Consulting, spoke in favor of this item, and answered questions from Council.
- Mayor Calvert closed the Public Hearing at **7:31**.

B. Mr. Gilbert recommended Council approval of Preliminary Development Plan **PUD-43**, *Carson Trails Subdivision*, subject to the following conditions:

- The modification to the Preliminary Development Plan text that the minimum lot width within the project area be 65 feet.

- Minimum square footage per dwelling unit of 1,700 square feet
- Minimum side setback of 7.5 feet.
- Minimum lot width of 65 feet and minimum side yard width of 7.5 feet will be included as part of the Final Plat submitted for review and approval by the City.
- Corrections to the Preliminary Plat provided to the applicant on June 3, 2021

C. Mr. Gilbert recommended Council approval Preliminary Development Plat, *Carson Trails Subdivision*, with the modifications to **PUD-43** as previously approved.

Moved by Brandon Kearns, seconded by Jacqueline Triplett-Lund

B. To approve Preliminary Development Plan **PUD 43**, *Carson Trails Subdivision*, with the following modifications: Area A & B, 65 feet wide lots; Area A & B, minimum 1500 square feet per dwelling; Area A & B, minimum side setback of 15 feet - either a combination of 10 & 5 feet, or 7 1/2 on each side.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst				x
Jacqueline Triplett-Lund	x			
	4	0	0	1

CARRIED.

Moved by Brandon Kearns, seconded by Tim Fox

C. To approve Preliminary Development Plat, *Carson Trails Subdivision*, with the amended **PUD 43** context.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst				x

Jacqueline Triplett-Lund	x			
	4	0	0	1

CARRIED.

[CC Staff Report CARSON TRAILS PUD AND PRELIMINARY PLAT
STAFF MEMO - JULY 6 2021
CC - CARSON TRAILS PUD AND PRELIMINARY PLAT
ATTACHMENTS - JULY 6 2021](#)

- 6) Discussion and possible action to approve or deny the Contract Bid received from Dunham's Asphalt Services Inc. for the 2021 Paving Repair Program Phase II Projects, in a total amount not to exceed \$246,000.00, to be funded from the approved FY 21/22 Budget Item No. 01- 6-14-6274: Street improvements, and to authorize the City Manager to execute the same.
(David Tillotson, City Manager)

Mr. Tillotson presented and recommended Council approval of the Contract Bid received from Dunham's Asphalt Services Inc. for the 2021 Paving Repair Program Phase II Projects, in a total amount not to exceed \$246,000.00, to be funded from the approved FY 21/22 Budget Item No. 01- 6-14-6274: Street improvements. The proposed package of Phase II Projects includes Project No.: 1, 2, 11, 12, 18, 20, 21, and 22.

Moved by Tim Fox, seconded by Jacqueline Triplett-Lund

To approve the Contract Bid received from Dunham's Asphalt Services Inc. for the 2021 Paving Repair Program Phase II Projects, in a total amount not to exceed \$246,000.00, to be funded from the approved FY 21/22 Budget Item No. 01- 6-14-6274: Street improvements, and to authorize the City Manager to execute the same.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst				x
Jacqueline Triplett-Lund	x			
	4	0	0	1

CARRIED.

Phase II 2021 Paving Repair Program Projects

- 7) Discussion and possible action to approve or deny the Contract Bid received from JE Dirt Wurx, LLC, for the Kendalwood North Park Drainage Improvement Project in a total amount not to exceed \$102,200.00, to be funded from the approved FY 21/22 Budget Item No. 01-6-14-6275: Park Improvements, and to authorize the City Manager to execute the same.
(David Tillotson, City Manager)

Mr. Tillotson presented and recommended Council approval of the Contract Bid received from JE Dirt Wurx, LLC, for the Kendalwood North Park Drainage Improvement Project in a total amount not to exceed \$102,200.00, to be funded from the approved FY 21/22 Budget Item No. 01-6-14-6275: Park Improvements. Tabulation, bids were submitted by five (5) different construction contractors with total prices ranging from a low of \$102,200.00 to a high of \$351,649.00.

Moved by Brandon Kearns, seconded by Jacqueline Triplett-Lund

To approve the Contract Bid received from JE Dirt Wurx, LLC, for the Kendalwood North Park Drainage Improvement Project in a total amount not to exceed \$102,200.00, to be funded from the approved FY 21/22 Budget Item No. 01-6-14-6275: Park Improvements, and to authorize the City Manager to execute the same.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst				x
Jacqueline Triplett-Lund	x			
	4	0	0	1

CARRIED.

Kendalwood North Park Drainage Improvement Contract Bid

- 8) Discussion and possible action to enter into Executive Session for the purposes of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate within their jurisdiction because public disclosure of the matter discussed would interfere with the development of products or services if public disclosure would violate the confidentiality of the business; pursuant to 25 O.S. § 307.C.10. (Open Meeting Act).
(David Tillotson, City Manager)

Moved by Jacqueline Triplett-Lund, seconded by Brandon Kearns

To enter into Executive Session at 7:56 p.m.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst				x
Jacqueline Triplett-Lund	x			
	4	0	0	1

CARRIED.

- 9) Discussion and possible action to reconvene in Regular Session.
(Joyce Calvert, Mayor)

Moved by Jacqueline Triplett-Lund, seconded by Brandon Kearns

To reconvene in Regular Session at 8:36 p.m.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst				x
Jacqueline Triplett-Lund	x			
	4	0	0	1

CARRIED.

K) Adjournment

Mayor Calvert declared the meeting adjourned at 8:36 p.m.



To: Mayor and Council

From: David Tillotson, City Manager

Date: July 16, 2021

Re: Glenpool Public Schools SRO Agreement

Background:

Glenpool Public Schools has contacted with the City for school resource officers for a number of years. Traditionally they pay 50% of the costs for salaries and benefits for those officers. This contract extends the SRO program for the current school year. The cost this year for the school is \$97,189.76.

Staff Recommendation:

Staff recommends approval of the School Resource Officer Agreement with Glenpool Public Schools for Fiscal Year 2021-2022.

Attachments:

- Glenpool School District School Resource Officer Agreement

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

www.glenpoolonline.com

**CITY OF GLENPOOL AND GLENPOOL SCHOOL DISTRICT SCHOOL RESOURCE
OFFICER AGREEMENT, INCLUDING DRUG DOG SERVICES (AS AVAILABLE)**

This Agreement ("Agreement") is made and entered into this 12 day of July 2021, between Independent School District No. 13 of Tulsa County, Oklahoma ("Glenpool School District") and the City of Glenpool ("City").

WHEREAS, the Glenpool School District and the City desire to enter into an agreement for the funding of two (2) City police officers to serve as School Resource Officers ("SRO") for the Glenpool School District for the 2021-2022 academic year; and

WHEREAS, the Glenpool School District desires to obtain drug dog services so that drug dog searches may be performed on Glenpool School District property; and

WHEREAS, the City desires to provide drug dog services, through one or more mutual aid agreements, to the Glenpool School District to the fullest feasible extent, pursuant to the terms of this Agreement and in accordance with current developments in the laws and cases interpreting the Fourth Amendment to the United States Constitution pertaining to search and seizure.

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein and intending to be legally bound hereby, the Glenpool School District and the City agree as follows:

I. Consideration for the Agreement

1. The Glenpool School District agrees to fund up to one-half of the currently paid salary and all related employee benefits of two (2) SROs for any given academic year in which an SRO is assigned to the duties set forth in this Agreement. For the Glenpool officers designated as SROs for academic year 2021-2022, one-half support equals \$97,189.76.
2. The City agrees to invoice the Glenpool School District from the City Finance Department. One-half of the total billing for the academic year (i.e. (\$48,594.88) shall be paid by the Glenpool School District no later than January 14, 2022, with the balance due no later than June 30, 2022.
3. The City agrees to administer all payroll functions with respect to payment of the SRO.

II. Qualifications and Duties of an SRO

1. The City, through the Glenpool Police Department, will screen any officer to be used as an SRO in the program and will be responsible for assuring his or her

- qualifications and training.
2. The City agrees to provide such basic training as may be needed for the SRO without further charge to the Glenpool School District.
 3. The SROs' duties will include:
 - a. Enforcing the laws of the State of Oklahoma, ordinances of the City of Glenpool and, to the extent applicable under current court decisions and interjurisdictional agreements, laws of the Muskogee Creek Nation ("MCN") while on school property (if a given student has verified membership in a tribe other than MCN, appropriate officials will be contacted);
 - b. Serving as an advisor to the Glenpool School District on issues of law enforcement;
 - c. Serving as a liaison to other support agencies, including the Glenpool Municipal Court and MCN Tribal Court, as appropriate within the scope of the SROs' duties;
 - d. Subject to separate informal agreement among the assigned SROs, the Glenpool Police Department and the Glenpool School District regarding frequency, schedule and subject matter, serving as an instructor to the Glenpool School District staff and students on law-related issues;
 - e. Subject to separate written agreement regarding frequency, schedule and scope of any proposed search, serving as liaison to any agency or police department that agrees to provide K-9 Unit services pursuant to this Agreement; and
 - f. Subject to availability and scheduling, providing traffic control assistance on public streets adjacent to Glenpool Public School's various school buildings to facilitate better traffic flow during peak traffic hours.

III. Dog Search/K-9 Provisions

1. Drug dog services will be coordinated and facilitated by the Glenpool Police Department, depending on the availability of K-9 Unit services (including dog and handler) through one or more interagency mutual aid agreement(s).
2. Drug dog searches will be coordinated and facilitated by the Glenpool Police Department on dates to be agreed upon by the parties and set in writing by the Superintendent or Assistant Superintendent in conjunction with the Glenpool Police Department. It is essential that dates, the frequency of visits and the scope/purpose of the search for scheduled searches be agreed upon in writing in advance. In addition to scheduled searches, and dependent on canine availability, emergency drug dog searches may be provided by the Glenpool Police Department upon sufficient notice from the Superintendent and/or Site Administrator.
3. The only additional cost to the Glenpool School District for such drug dog services as may be provided by the City, over the consideration amount provided by Section I above, is any actual cost incurred by the City for the provision of such services. It is anticipated, but not promised, that there will be no additional

charge for drug dog services. If any instance of providing the services of a K-9 Unit will result in an additional charge, the City agrees to notify the Glenpool School District of such charge as part of negotiating the supplemental agreement referenced in subsection III.2., thereby giving the Glenpool School District the opportunity to decline such services.

4. Except under exigent circumstances, each sniff search involving a drug dog shall last no longer than one hour and shall include all school property identified by the Superintendent and/or Site Administrator to be searched. Areas may include, but are not limited to, locker areas, restrooms, classrooms, parking areas, schoolyards and any other areas where prohibited substances could be stored, hidden, placed or found.
5. The drug dog shall sniff areas and not individual persons. However, if the drug dog alerts on an individual person, the SRO or the qualified dog handler will immediately notify a designated Glenpool School District administrator for a possible follow-up search based on reasonable suspicion.
6. Any drug dog involved in a sniff search that is used to provide services under this Agreement must conform to the following requirements:
 - a. The drug dog and the K-9 handler of the dog used must be properly certified under Oklahoma State law;
 - b. The drug dog will be handled only by a qualified K-9 handler with which the drug dog has been certified;
 - c. The K-9 handler must maintain proper training and working logs for the drug dog;
 - d. The drug dog must be experienced and shown reliable in alerting on prohibited substances;
 - e. The K-9 handler of the drug dog must be experienced and shown reliable in recognizing alerts by the drug dog the handler is handling;
 - f. The drug dog must be trained using actual prohibited drugs and not using "pseudo-drugs"; and
 - g. The drug dog must be trained to alert on at least the following substances: marijuana, cocaine, heroin, methamphetamines, and by-products of the listed substances.
7. The Glenpool School District shall identify the City of Glenpool as an additional insured on its general liability insurance, shall provide the City a copy of the declaration page verifying such addition and, to the extent allowed by law, shall waive any claim for liability against the City for any damage to property that may occur during the course of a search authorized by this provision, regardless of whether such damage shall be allegedly or actually caused by the drug dog engaged in the search.
8. The following is a chronology of steps that shall be followed during a routine (non-emergency) authorized drug dog search:
 - a. The Superintendent or Site Administrator will negotiate a schedule of one or more drug dog searches with the Glenpool Police Department as part of the written agreement referenced in Section III.2.;

- b. Glenpool Police Department will, when possible, ensure that a certified dog is available through one or more mutual aid agreements to provide the trained and certified K-9 Unit and will oversee the search;
 - c. If no certified K-9 unit is available on a date scheduled for a drug dog search, the Glenpool Police Department will arrange an alternative date or dates until a K-9 unit has been made available and a search is performed;
- 9. If there is no positive alert, the search shall be terminated.
- 10. If there is a positive alert from the K-9 Unit, such positive alert shall establish probable cause for the police officer conducting the search and meets the reasonable suspicion standard applicable to a school official to authorize a search of the student . The SRO and/or school officials shall proceed with the next steps:
 - a. A duly authorized school official shall then conduct a warrantless search of any property or student as to which the dog alerted, in accordance with school board policy and any applicable law, and shall accept all liability for such compliance;
 - b. If contraband of any kind (not limited to illegal drugs) is found, the student will be subject to normal school disciplinary procedures as well as such criminal action as municipal, state or federal law may permit or require;
 - c. The police officer conducting the search will seize the contraband for destruction or to be retained as evidence, as applicable;
 - d. If a duly authorized school official requests criminal prosecution of the offending student, the Glenpool Police Department will forward all investigative reports to the office of the City Prosecutor, the Tulsa County District Attorney's office, or the appropriate Tribal Attorney General's office, as applicable, depending on the nature and quantity of the contraband or aggravating circumstances and the Tribal membership of the individual(s) involved.
 - e. In this event, the contraband will always be retained as evidence.
- 11. The SRO (in conjunction with the K-9 Unit officer as appropriate) will provide a written report to the Glenpool School District Superintendent after each search providing the details of the search and its results. In addition, if the Glenpool School District is involved in any type of legal, administrative or other proceedings, including, but not limited to, administrative hearings, due process hearings, mediations, arbitrations or litigation involving a search performed pursuant to this Agreement, the City agrees to cooperate voluntarily with the Glenpool School District, free of charge, including, but not limited to, providing documents, testimony or affidavits from the SRO or any other employees of the City, as needed and appropriate.

IV. Miscellaneous Provisions

- 1. This Agreement is for the 2021-2022 academic year only and will expire by its

terms on June 30, 2022.

2. This Agreement shall constitute the entire agreement of the parties and may only be modified in writing signed by both parties.
3. Any renewal of this Agreement shall require adoption by the City Council of the City and the Board of Education of the Glenpool School District and the mutual execution of a subsequent written agreement.
4. If either party desires to terminate this Agreement, the party desiring to terminate must give thirty days calendar notice to the other party of its decision to terminate the Agreement. If terminated by either party the Glenpool School District will be obligated for a pro rata payment to the City of only those school days for which the City provided the SROs and related services to the Glenpool School District.
5. The laws of the State of Oklahoma shall govern this Agreement.

WHEREFORE, the parties hereunto set their hands and seals.

**INDEPENDENT SCHOOL DISTRICT NO. 13
OF TULSA COUNTY, OKLAHOMA**

President of the Board of Education^x



Date 7-12-2021

^xClerk of the Board of Education



CITY OF GLENPOOL

Joyce G. Calvert, Mayor

Wendy Knight, City Clerk

Date

APPROVAL AS TO FORM:

Lowell Peterson, City Attorney



To: Honorable Mayor and Council

From: Wendy Knight, City Clerk

Date: July 19, 2021

Re: Equitable Sharing Agreement and Certification

Background:

The Glenpool Police department is an active participant in the Federal Equitable Sharing Program, through the U.S. Department of Justice and the U.S. Department of the Treasury. This program shares monetary assets collected during the adjudication of federal crimes in which the Glenpool Police Department assisted.

Glenpool is required to submit annual reports which demonstrate how these funds were utilized during the previous year. As designated Jurisdiction Finance Contact, it is my responsibility to submit the annual reports on behalf of the Glenpool police Department.

Attached is the completed FY ending June 30, 2021, Equitable Sharing Agreement and Certification report. The report requires that I obtain approval and authorization from Chief Martin, Agency Head, as well as Mayor Calvert, Governing Bod Head, before submitting the report.

Staff Recommendation:

Staff recommends approval and authorization for Wendy Knight to electronically submit the 2021 Annual Report on behalf of the Mayor.

Attachments:

Equitable Sharing Agreement and Certification
Expense Report

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

www.glenpoolonline.com



Equitable Sharing Agreement and Certification



NCIC/ORI/Tracking Number: OK0720700
Agency Name: City Of Glenpool Police Department
Mailing Address: 12205 S Yukon Ave
Glenpool, OK 74033

Type: Police Department

Agency Finance Contact

Name: Martin, James
Phone: (918)322-8110 **Email:** jmartin@cityofglenpool.com

Jurisdiction Finance Contact

Name: Knight, Wendy
Phone: (918) 209-4630 **Email:** wknight@cityofglenpool.com

ESAC Preparer

Name: Bell, K. Michele
Phone: 918-209-4625 **Email:** kmbell@cityofglenpool.com

FY End Date: 06/30/2021

Agency FY 2022 Budget: \$2,949,113.00

Annual Certification Report

Summary of Equitable Sharing Activity		Justice Funds ¹	Treasury Funds ²
1	Beginning Equitable Sharing Fund Balance	\$9.49	\$10,266.52
2	Equitable Sharing Funds Received	\$0.00	\$0.00
3	Equitable Sharing Funds Received from Other Law Enforcement Agencies and Task Force	\$0.00	\$0.00
4	Other Income	\$0.00	\$0.00
5	Interest Income	\$0.00	\$1.89
6	Total Equitable Sharing Funds Received (total of lines 2-5)	\$0.00	\$1.89
7	Equitable Sharing Funds Spent (total of lines a - n)	\$0.00	\$7,542.00
8	Ending Equitable Sharing Funds Balance (difference between line 7 and the sum of lines 1 and 6)	\$9.49	\$2,726.41

¹Department of Justice Asset Forfeiture Program participants are: FBI, DEA, ATF, USPIS, USDA, DCIS, DSS, and FDA

²Department of the Treasury Asset Forfeiture Program participants are: IRS, ICE, CBP and USSS.

Summary of Shared Funds Spent		Justice Funds	Treasury Funds
a	Law Enforcement Operations and Investigations	\$0.00	\$0.00
b	Training and Education	\$0.00	\$0.00
c	Law Enforcement, Public Safety, and Detention Facilities	\$0.00	\$0.00
d	Law Enforcement Equipment	\$0.00	\$0.00
e	Joint Law Enforcement/Public Safety Equipment and Operations	\$0.00	\$7,542.00
f	Contracts for Services	\$0.00	\$0.00
g	Law Enforcement Travel and Per Diem	\$0.00	\$0.00
h	Law Enforcement Awards and Memorials	\$0.00	\$0.00
i	Drug, Gang, and Other Education or Awareness Programs	\$0.00	\$0.00
j	Matching Grants	\$0.00	\$0.00
k	Transfers to Other Participating Law Enforcement Agencies	\$0.00	\$0.00
l	Support of Community-Based Programs	\$0.00	\$0.00
m	Non-Categorized Expenditures	\$0.00	\$0.00
n	Salaries	\$0.00	\$0.00
	Total	\$0.00	\$7,542.00

Date Printed: 07/15/2021

Page 1 of 5

Equitable Sharing Funds Received From Other Agencies

Transferring Agency Name	Justice Funds	Treasury Funds

Other Income

Other Income Type	Justice Funds	Treasury Funds

Matching Grants

Matching Grant Name	Justice Funds	Treasury Funds

Transfers to Other Participating Law Enforcement Agencies

Receiving Agency Name	Justice Funds	Treasury Funds

Support of Community-Based Programs

Recipient	Justice Funds	

Non-Categorized Expenditures

Description	Justice Funds	Treasury Funds

Salaries

Salary Type	Justice Funds	Treasury Funds

Paperwork Reduction Act Notice

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Asset Forfeiture and Money Laundering Section at 1400 New York Avenue, N.W., Washington, DC 20005.

Privacy Act Notice

The Department of Justice is collecting this information for the purpose of reviewing your equitable sharing expenditures. Providing this information is voluntary; however, the information is necessary for your agency to maintain Program compliance. Information collected is covered by Department of Justice System of Records Notice, 71 Fed. Reg. 29170 (May 19, 2006), JMD-022 Department of Justice Consolidated Asset Tracking System (CATS). This information may be disclosed to contractors when necessary to accomplish an agency function, to law enforcement when there is a violation or potential violation of law, or in accordance with other published routine uses. For a complete list of routine uses, see the System of Records Notice as amended by subsequent publications.

Single Audit Information**Independent Auditor****Name:****Company:** N/A**Phone:** N/A**Email:** Na@notapplicable.com

Date Printed: 07/13/2021

Page 2 of 5

Were equitable sharing expenditures included on your jurisdiction's prior fiscal year's Schedule of Expenditures of Federal Awards (SEFA)?

YES ☐ NO ☒

Prior year Single Audit Number Assigned by Harvester Database: Threshold not met

Affidavit

Under penalty of perjury, the undersigned officials certify that they have read and understand their obligations under the *Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies (Guide)* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations. The undersigned officials certify that the information submitted on the Equitable Sharing Agreement and Certification form (ESAC) is an accurate accounting of funds received and spent by the Agency.

The undersigned certify that the Agency is in compliance with the applicable nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 *et seq.*), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 *et seq.*), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

Equitable Sharing Agreement

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the Agency, and (3) the Agency's governing body, sets forth the requirements for participation in the federal Equitable Sharing Program and the restrictions upon the use of federally forfeited funds, property, and any interest earned thereon, which are equitably shared with participating law enforcement agencies. By submitting this form, the Agency agrees that it will be bound by the *Guide* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations. Submission of the ESAC is a prerequisite to receiving any funds or property through the Equitable Sharing Program.

1. Submission. The ESAC must be signed and electronically submitted within 60 days of the end of the Agency's fiscal year. Electronic submission constitutes submission to the Department of Justice and the Department of the Treasury.

2. Signatories. The ESAC must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body head is the head of the agency that appropriates funding to the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, administrator, commissioner, and governor. The governing body head cannot be an official or employee of the Agency and must be from a separate entity.

3. Uses. Shared assets must be used for law enforcement purposes in accordance with the *Guide* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations.

4. Transfers. Before the Agency transfers funds to other state or local law enforcement agencies, it must obtain written approval from the Department of Justice or Department of the Treasury. Transfers of tangible property are not permitted. Agencies that transfer or receive equitable sharing funds must perform sub-recipient monitoring in accordance with the Code of Federal Regulations.

5. Internal Controls. The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury, funds from state and local forfeitures, joint law enforcement operations funds, and any other sources must not be commingled with federal equitable sharing funds.

The Agency certifies that equitable sharing funds are maintained by the entity that maintains the Agency's appropriated or general funds and agrees that the funds will be subject to the standard accounting requirements and practices employed by the Agency's jurisdiction in accordance with the requirements set forth in the *Guide*, any subsequent updates, and the Code of Federal Regulations, including the requirement to maintain relevant documents and records for five years.

The misuse or misapplication of equitably shared funds or assets or supplantation of existing resources with shared funds or assets is prohibited. The Agency must follow its jurisdiction's procurement policies when expending equitably shared funds. Failure to comply with any provision of the *Guide*, any subsequent updates, and the Code of Federal Regulations may subject the Agency to sanctions.

6. Single Audit Report and Other Reviews. Audits shall be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards. The Agency must report its equitable sharing expenditures on the Schedule of Expenditures of Federal Awards (SEFA) under Catalog of Federal Domestic Assistance number 16.922 for Department of Justice and 21.016 for Department of the Treasury. The Department of Justice and the Department of the Treasury reserve the right to conduct audits or reviews.

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7. Freedom of Information Act (FOIA). Information provided in this Document is subject to the FOIA requirements of the Department of Justice and the Department of the Treasury. Agencies must follow local release of information policies.

8. Waste, Fraud, or Abuse. An Agency or governing body is required to immediately notify the Money Laundering and Asset Recovery Section of the Department of Justice and the Executive Office for Asset Forfeiture of the Department of the Treasury of any allegations or theft, fraud, waste, or abuse involving federal equitable sharing funds.

Civil Rights Cases

During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above?

☐ Yes ☒ No

Agency Head

Name: Martin, Jim
Title: Chief of Police
Email: jmartin@cityofglenpool.com

Signature: _____ Date: _____

To the best of my knowledge and belief, the information provided on this ESAC is true and accurate and has been reviewed and authorized by the Law Enforcement Agency Head whose name appears above. Entry of the Agency Head name above indicates his/her agreement to abide by the Guide, any subsequent updates, and the Code of Federal Regulations, including ensuring permissibility of expenditures and following all required procurement policies and procedures.

Governing Body Head

Name: Joyce G. Calvert
Title: Mayor
Email: Jcalvertward3@gmail.com

Signature: _____ Date: _____

To the best of my knowledge and belief, the Agency's current fiscal year budget reported on this ESAC is true and accurate and the Governing Body Head whose name appears above certifies that the agency's budget has not been supplanted as a result of receiving equitable sharing funds. Entry of the Governing Body Head name above indicates his/her agreement to abide by the policies and procedures set forth in the Guide, any subsequent updates, and the Code of Federal Regulations.

☐ I certify that I have obtained approval from and I am authorized to submit this form on behalf of the Agency Head and the Governing Body Head.

2/18/2021 5:01 PM
 PACKET: 08764 Regular Payments
 VENDOR SET: 01
 BANK : 03 GF-MABREY DEA FORFEITURES

A / P CHECK REGISTER

PAGE: 1

**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
001667	SMARTSAFETY SOFTWARE INC. I-XT00001136	SCENE PD ENT/LICENSE/MAINT	H	2/18/2021		7,542.00CR	001039	7,542.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	1	0.00	7,542.00	7,542.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	7,542.00	7,542.00

TOTAL ERRORS: 0 TOTAL WARNINGS: 0