



**NOTICE
GLENPOOL CITY COUNCIL
REGULAR MEETING**

A Regular Session of the Glenpool City Council will be held at 6:00 p.m. on August 1, 2022, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

NOTE: The Glenpool City Council will be assembled for the meeting at the City Council Chambers, 12205 S. Yukon Ave, Glenpool, Oklahoma. Members of the public are invited to attend the in-person meeting, or join a live broadcast at this link:

Join Zoom Meeting

<https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFlKbUNrUUxtdz09>

Meeting ID: 897 5355 5435

Passcode: 974088

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The City Council welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending in **PERSON** are required to complete the Request to Speak form located on the agenda table and return to the City Clerk **PRIOR TO THE CALL TO ORDER.**
- Speakers attending via **ZOOM** are required to complete the Request to Speak form located on our website: <https://glenpoolonline.civicweb.net/document/19057/Request%20to%20Speak%20Form.pdf> and email it to the City Clerk: Wknight@cityofglenpool.com **PRIOR TO 6:00 PM AUGUST 1, 2022 .**

AGENDA

	Page
A) Call to Order - Joyce G. Calvert, Mayor	
B) Roll Call, Declaration of Quorum – Wendy Knight, City Clerk; Joyce G. Calvert, Mayor	
C) Invocation – Greg Conner, Faith Church	
D) Pledge of Allegiance – Joyce G. Calvert, Mayor	
E) Departmental Reports	
1) Development Services Report - Aug 1 2022	4 - 8
2) Streets & Parks Monthly Report July 2022	9
3) CM Report.08012022	10 - 13
F) Mayor Report – Joyce G. Calvert, Mayor	
G) Council Comments	

H) **Public Comments**

I) **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)**

- | | | |
|----|---|---------|
| 1) | Minutes from July 18, 2022 meeting.
City Council Regular Meeting - 18 Jul 2022 - Minutes - Html | 14 - 20 |
| 2) | Purchase of 4 ton hotbox asphalt trailer.
Asphalt Trailer Purchase | 21 - 24 |
| 3) | Memorandum of Understanding (MOU) with Indian Nations Council of Government (INCOG) regarding 911 monthly billing.
Staff Report - INCOG 911 Regional Board | 25 - 28 |
| 4) | Annual Equitable Sharing Agreement and Certification.
Equitable Sharing Agreement and Certification - 2022 | 29 - 35 |

J) **Consideration and appropriate action relating to items removed from the Consent Agenda**

K) **Scheduled Business**

- | | | |
|----|--|---------|
| 1) | Discussion and possible action to approve, deny or amend Ordinance No. 808, an ordinance of the City of Glenpool, Oklahoma, amending Title 10 (Building Regulations), Chapter 6 (Flood Controls), Section 10-6-7 (Floodplain Administrator) of the Code of Ordinances for the City of Glenpool for the purpose of updating the appointment process for a Floodplain Administrator; repealing conflicting ordinances; containing a partial invalidity savings clause; containing other provisions related thereto; and declaring and emergency.
(David Tillotson, City Manager)
Staff Report - Floodplain Administrator Ordinance | 36 - 39 |
| 2) | Discussion and possible action to approve or deny the emergency clause for Ordinance No. 808, finding that it is necessary for the preservation of the safety, health and welfare of the City's residents, guests, businesses and properties.
(David Tillotson, City Manager) | |
| 3) | Discussion and possible action to enter into Executive Session for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate within the City of Glenpool because public disclosure of the matter discussed would interfere with the development of products or services and would violate the confidentiality of such business, pursuant to 25 O.S. § 307.C.11 of the Open Meeting Act.
(David Tillotson, City Manager) | |
| 4) | Discussion and possible action to reconvene in Regular Session.
(Joyce G. Calvert, Mayor) | |
| 5) | Discussion and possible action to approve or deny authorizing the City Manager to proceed in a manner consistent with the discussion in executive session.
(David Tillotson, City Manager) | |

L) **Adjournment**

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on July 29, 2022, by 4:00 pm.

Signed: Wendy Knight

City Clerk

To: Honorable Mayor and Glenpool City Council

From: Gerald S. Gilbert, Development Services Director

Date: August 1, 2022

RE: Development Services Monthly Report for July 2022

Listed below are current development related activities within the City of Glenpool **through the month of July 2022**. These activities listed include Projects Under Construction, Planning Applications Under Review, Approved Projects Not Under Construction, Building Permits and Inspections, and Code Enforcement Activity. The most recent activities are highlighted in **red**.

Commercial/Industrial Projects Under Construction:

1. **Glenpool Ridge Senior Living** - Multi-Family Senior Apartment project located at 1922 W 161st Street South. **(Occupancy anticipated by the end of August 2022)**
2. **Cotton Creek** – Mini Storage project (Second Phase) located at 2155 W 181st St S.
3. **Elwood Creek Addition** - Commercial/Office project located at the northeast corner of 151st and S Elwood Ave.
4. **Floyd's RV Dealership** - Commercial RV Sales, Service and Storage project located on the southeast corner of US Highway 75 and West 171st Street South.
5. **Wade's RV Service Center** - Commercial RV Sales, Service and Storage project located at 16059 S Us Hwy 75.
6. **Frankoma Pottery** – Commercial Pottery Sales and Manufacturing located at 17117 S. Union Ave. **(Temporary Occupancy Issued. Final Occupancy will be issued once all landscaping is installed)**
7. **Mammoth Luxury Garage Condos** – Commercial storage with office space project located at 16571 S. Broadway St.
8. **Old School Bagel** – A 1,555 sf bagel restaurant located at 12165 Waco Avenue, adjacent to Sonic, within the Southwest Crossroads Shopping Center.

Commercial/Industrial Projects Under Construction (Continued):

9. **Arvest Bank** – A 5,000 sf bank on a 1.51-acres site located on South Casper Street and E. 151st Street.
10. **King of Kings** – A 6,627sf church located at 15251 South Broadway Street.
(Completion anticipated by April 2022)
11. **Arrowhead Mini Storage** – A Site Plan application for Phase II of the Arrowhead Mini Storage located at 14801 S. Elwood Ave.

Residential Projects Under Construction:

	Subdivision Name	Lots Approved	Under Construction	Completed	Lots Available
1	Elm Pointe II	47	1	46	0
2	The Pines	31	14	17	0
3	Glen Hills I	84	4	78	2
4	Glen Hills II	78	40	0	38
5	Scissortail	88	15	8	65
6	Redbud Glen	74	16	0	58
7	Twin Ponds	25	1	0	24
Totals		427	91	149	187

Planning Applications Under Review:

A. Annexation(s):

1. **King of Kings** - An Annexation application for a 6.74-acre site located directly adjacent and east of 15251 South Broadway St. (Church under construction)

B. Subdivision Plat(s):

1. **Miller-Tippens** - A plat map application for an existing building and lot located at 437 E 141st St. S.

C. Lot Split Application(s): No New Applications

D. Planned Unit Development (PUDs)

1. **Arrowhead Mini Storage Minor PUD Amendment** – Request to phase landscaping within Phase II of Arrowhead Mini Storage located at 14801 S

Elwood.

Planning Applications Under Review (Continued):

E. Site Plan Applications:

1. **17 Quincy, LLC Warehouse #2** - A Site Plan application for a proposed 16,000 sf warehouse office building on a 1.56-acre site in MonTapp Addition.
2. **Miller Tippens** – A Site Plan application for a 5,000sf addition to an existing building located at 437 E 141st St. S.

F. Specific Use Permits:

1. **Wachob Oil & Gas, LLC** - A proposed oil well located within the Bella Vista Estates on Lot 11 Block 12.
2. **Arvest Bank** – A proposed digital sign for a 5,000 sf bank on a 1.51-acres site located on South Casper Street and E. 151st Street.

G. Variance(s):

1. **Miller Tippens** – A reduction in side-yard setback for a 5,000 sf addition to an existing building located at 437 E 141st St. S.

Approved Projects Not Under Construction

1. **Glenpool Retail** – A proposed 6,095sf retail center located at 84 West 146th Street South.
2. **McGraw Winfield Realtors** – A proposed 4,434sf office building located at 12189 South Yukon Avenue.
3. **By-Weld Industries** - A proposed metal fabrication business located on a 6.81-acre lot within the S75 Business Park Phase III. The project consists of a 16,585sf building and related site improvements.
4. **Carson Trails** – A 394-lot residential subdivision located north and east of the northeast corner of West 181st Street and South Union Avenue directly adjacent to Eden South neighborhood.
5. **Grandview Heights Apartments North Expansion** – A 120-unit apartment project on 6.8-acre site located at 12150 South Yukon Avenue. This is an expansion of the existing Grandview Heights Apartment project.
6. **Ashton/Gray Retail Center** - A Site Plan application for 10,797sf retail building on a

1.93-acre site located adjacent to Dollar Tree within Southwest Crossroads.

Current Residential and Commercial Building Permit Statistics

New Residential Permits Issued July 2022	13
New Commercial Permits Issued July 2022	0
Current Active Residential Permits	101
Current Active Commercial Permits	20
Residential Permits thru July 2021	68
Residential Permits thru July 2022	67
Commercial Permits thru July 2021	11
Commercial Permits thru July 2022	4
Assessment Letters Issued in July 2022	1
Total Assessment Letters Issued in 2022	8

Code Enforcement Activity for 2022

ACTIVITY DESCRIPTION:	Yearly Totals			
Complaints received and investigated	635			
Open public nuisance cases through March	20			
CODE ENFORCEMENT CASES	April	May	June	July
	88	121	122	76
High grass:	3	34	24	6
Fire damaged structures:	-0-	-0-	-0-	-0-
Illegally parked vehicles:	5	4	8	4
Nuisance abatements (contractor):	-0-	-0-	-0-	-0-
Notices issued for residents with no water service:	-0-	-0-	-0-	-0-
Tulsa County Health Department citations:	-0-	-0-	-0-	-0-
Illegally placed signs:	67	54	62	48
Damage to public facilities citations:	-0-	-0-	-0-	-0-
Excessive trash & debris notices:	13	8	19	7
Dilapidated structures/property notices:	-0-	-0-	1	1
Trash can/receptacle placement notices:	-0-	-0-	-0-	-0-
Building demolition & removal:	-0-	-0-	-0-	-0-
Inoperable/abandoned vehicles:	4	4	2	4
Visual impairments caused by trees, shrubs, vehicles, basketball goals, etc. interfering with traffic flow:	3	1	12	1
Stagnant water causing mosquito issues:	-0-	-0-	-0-	1
Pest issue:	-0-	-0-	1	2
Dilapidated fencing:	-0-	-0-	3	1

Noxious odor:	1	1	1	1
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To: Mayor and Council

From: Rick Rumsey, Interim Public Works Director

Subject: July 2022 Street and Parks Monthly Report

The following contains details of all work completed including still in-progress projects being done by the streets and parks department.

- Pick up trash and empty trash cans daily at all city parks
- Mowing and weed eating
- Replaced 4 speed limit signs
- Replaced 3 stop signs
- Repaired 20 potholes
- Cleaned out two ditches that were overgrown
 - Barber & 142nd St.
 - Elwood & 146th St.
- Assisted contractor on repair of damaged playground at Black Gold Park
- Repaired wash out at culvert under road in Saddleback Estates
- Replaced collapsed culvert at 136th & Hwy 75
- Serviced mowing equipment
- Removed storm damaged tree at Morris Park

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

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To: Mayor and Council

From: David Tillotson

Date: July 28, 2022

Re: City Manager Report

Open Positions

We currently have 6 open positions.

I have noted those positions below that are in the process.

- Public Works: 1 Position
 - Public Works Director – position filled, starting date September 6th
 - Equipment Operator - advertised
- Police Department: 4 Positions
 - Police Officer (2 positions) – interviews set for August 4th
 - Dispatcher – position filled, starting August
 - Police Chief – advertised within 7-10 days
 - Assistant Police Chief – holding position open until new Chief hired
- Fire Department: 0 positions
 - Firefighter – position filled pending pension board evaluation
- Development Services: 1 Position
 - Planner - advertised

Housing Data

I have attached home start information through July 9th for the Tulsa metropolitan area as an information item.

Storm Debris

The City will be opening a storm debris site at Morris Park this week once the park is deemed safe and reopens. As you know, we closed the park while awaiting a tree trimming company to clean up some broken limbs that are suspended in the canopy. We do not have plans to send

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crews out to pick up the debris at this time. The debris site will be open from 9:00am to 3:00pm Monday through Saturday, August 13th.

Miscellaneous

- Alternative Office hours began August 1st for City Hall and Utility Billing
- Youth Outdoor Adventures – August 20th, 10am – 12pm
- Labor Day Holiday – September 5th
- September 6th Council Meeting (Tuesday night)
- BlackGold Days – October 20th – 23rd
- BlackGold Car Show – October 22nd

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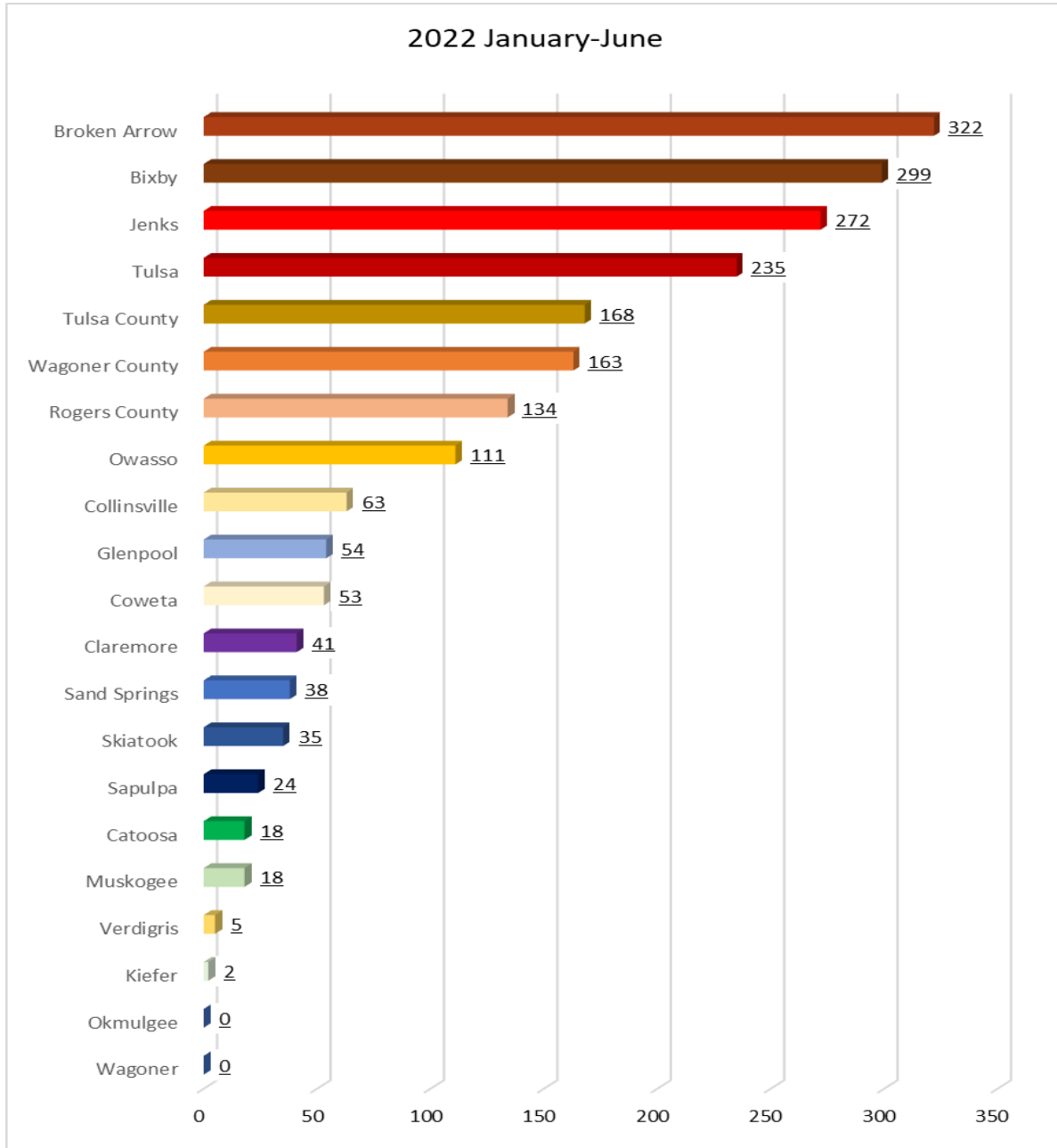
2022 METRO HOME STARTS BY JURISDICTION													
MONTH	JAN	FEB	MAR	APR	MAY	6/5-7/9/22	JUL	AUG	SEP	OCT	NOV	DEC	1/1-7/9/22
BIXBY	43	49	55	42	68	42							299
BROKEN AROW	56	36	75	47	65	43							322
CATOOSA	4	4	4	5	1	0							18
CLAREMORE	11	6	5	15	0	4							41
COLLINSVILLE	23	12	8	4	8	8							63
COWETA	0	6	6	6	26	9							53
GLENPOOL	3	14	5	23	0	9							54
JENKS	177	33	20	14	17	11							272
KIEFER	0	0	0	2	0	0							2
MUSKOGEE	0	8	5	1	1	3							18
OKMULGEE	0	0	0	0	0	0							0
OWASSO	36	11	8	25	24	7							111
ROGERS CO	21	15	44	19	17	18							134
SAND SPRINGS	7	5	10	11	5	0							38
SAPULPA	2	4	6	7	1	4							24
SKIATOOK	16	6	7	2	1	3							35
TULSA	78	46	41	22	20	28							235
TULSA CO	36	24	36	17	41	14							168
VERDIGRIS	0	1	1	3	0	0							5
WAGONER	0	0	0	0	0	0							0
WAGONER CO	18	21	35	31	17	41							163
TOTALS	531	301	371	296	312	244							2055
TULSA METRO PLANNING DATA													
METRO HOME STARTS		2020				2021				2022			
JUNE		299 (5 Wks)				312 (4 Wks)				244 (5 Wks)			
YEAR TO DATE		1682				2091				2055			
2022 (LAST 3 MONTHS)		4/10-5/7/22 (4 Wks)				5/8-6/4/22 (4 Wks)				6/5-7/9/22 (5 Wks)			
3 MONTH TOTALS		296				312				244			
PER WEEK TOTALS		74.00 Per Wk				78.00 Per Wk				48.80 Per Wk			

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New Orders Weekly

1/1/22 to 7/9/22 Metro Home Starts by Jurisdiction

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MINUTES
City Council Regular Meeting
Monday, July 18, 2022 Council Chambers 6:00 PM

COUNCIL PRESENT: Joyce Calvert
Brandon Kearns
Tim Fox
Chris Brobst

COUNCIL ABSENT: Jacqueline Triplett-Lund

STAFF PRESENT: David Tillotson
Susan White
Wendy Knight
Frank Ordaz
Gerald Gilbert
Jim Martin
Bart Harris
Lea Ann Reed
Paul Newton

- A) Call to Order - Joyce G. Calvert, Mayor**
Mayor Calvert called the meeting to order at 6:00 p.m.
- B) Roll Call, Declaration of Quorum – Wendy Knight, City Clerk; Joyce G. Calvert, Mayor**
Wendy Knight called the roll, Mayor Calvert declared a quorum present.
Brian Kuester was also in attendance.
- C) Invocation – David Gray, Church of Christ**
Susan White gave the invocation in David Gray's absence.
- D) Pledge of Allegiance – Joyce G. Calvert, Mayor**
- E) Public Safety Recognition, Introduction, Swearing-In Ceremony– Jim Martin, Police Chief; George Miles, Municipal Judge**
• Recognition of recently promoted officers - Lieutenant Jeremy Plane, Detective Corporal Robert Glasby, Sergeant Wesley Johnson, Sergeant Anthony Wind, Sergeant Daniel Haney, Corporal Sebastian Duque, Corporal

Taylor Mitchell, Corporal Benjamin Ossman

- Introduction of recently selected SRO - Officer Kevin Hill
- Recognition of recent CLEET graduates - Fire Marshal Kyle McMurrian, Officer Sydney Fleetwood, Officer Dillon Louk and Officer Jacob Weaver
- Swearing in of 3 new officers - Ashdon Perry, Bryan Patino and Myles Billy

F) Departmental Reports

[CM Report.07182022](#)

G) Mayor Report – Joyce G. Calvert, Mayor

- Recently attended INCOG meeting, where information was shared regarding the ozone, and everyone was encouraged to sign up for text message notifications. Tomorrow is an ozone alert day - drive less, take the free bus if you can, carpool, work remotely if able to, delay yardwork, and refuel at night.

H) Council Comments

Vice-Mayor Kearns stated that coming to meetings like tonight is well worth his time to be a volunteer for this city. He also said Councilor Fox has said numerous times, that they get paid nothing (Councilor Fox is approaching 17-18 years, Vice-Mayor Kearns, 7 years), but to come here tonight and see everyone being promoted, new officers, and honoring those that are retiring, is well worth what he does and the time away from his wife and kids, for the betterment of our city as a whole.

I) Public Comments

There were no public comments.

J) Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)

- 1) Minutes from July 5, 2022 meeting.
[City Council Regular Meeting - 05 Jul 2022 - Minutes - Html](#)
- 2) Resolution No. 2022004, User Agreement between the City of Glenpool and South County Soccer Club for operation of the Glenpool Soccer Complex (less concession facility).
[Staff Report - SoCo Soccer BOCC Resolution](#)
- 3) Resolution No. 2022005, updating signatories of Bancfirst accounts.
[Final Bancfirst Resolution No. 2022005](#)
- 4) Updating signatories of the Mabrey Bank accounts, and authorizing the City Manager to sign the necessary bank forms.

[Staff Report - MabreyBank Accounts Signatories](#)

- 5) Updating signatories of the American Heritage Bank account and authorizing the City Manager to sign the necessary bank forms.

[Staff Report - American Heritage Bank Account Signatories](#)

- 6) Purchase of Ti Recon Core simulation training equipment, at a cost not to exceed \$41,000.00, to be funded from the approved FY 22/23 City Budget: Capital Purchases.

Moved by Brandon Kearns, seconded by Chris Brobst

To approve the Consent Agenda

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund				x
	4	0	0	1

CARRIED.

[Final Ti Purchase](#)

K) Scheduled Business

- 1) **KING OF KINGS (ANX2022-03):** Application for Annexation. The subject site is approximately 7.01-acres in size and is located east of and directly adjacent to 15251 South Broadway Street. The owner, King of Kings Lutheran Church is requesting the site to be annexed into the City of Glenpool corporate limits.

Applicant's Representative: Grant Phillips, Wallace Engineering Collective PC

(Gerald S. Gilbert, Development Services Director)

A. Public Hearing on the proposed Annexation.

B. Discussion and possible action to approve, deny or amend the proposed Ordinance No. 807 adopting the proposed Annexation.

A. Public Hearing on the proposed Annexation.

- Mayor Calvert opened the Public Hearing at **6:29 p.m.**

- Mr. Gilbert presented **KING OF KINGS (ANX2022-03)**: Application for Annexation. The subject site is approximately 7.01-acres in size and is located east of and directly adjacent to 15251 South Broadway Street.
- Grant Phillips, Wallace Engineering Collective PC, spoke and offered to answer any questions from Council.
- Mayor Calvert closed the Public Hearing at **6:36 p.m.**

B. Mr. Gilbert recommended Council approval of Ordinance No. 807 adopting the proposed Annexation.

Moved by Tim Fox, seconded by Brandon Kearns

To approve Ordinance No. 807.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund				x
	4	0	0	1

CARRIED.

[CC STAFF REPORT - KING OF KINGS ANNEXATION \(ANX2022-03\) - JULY 18 2022](#)

[KING OF KINGS ANNEXATION \(ANX2022-03\) ORD NO. 807](#)

[CC STAFF REPORT ATTACHMENTS - KING OF KINGS ANNEXATION \(ANX2022-03\) - JULY 18 2022](#)

- 2) **WACHOB OIL WELL (SUP2022-01)**: A Specific Use Permit application for a proposed oil well on a 1-acre lot. The subject site is located approximately 700-feet north of West 126th Street South and approximately 150-feet east of South 33rd West Avenue. Applicant's Representative: David Widdoes
(Gerald S. Gilbert, Development Services Director)

A. Public Hearing on the proposed Specific Use Permit.

B. Discussion and possible action to approve, deny or amend the proposed Specific Use Permit.

Mr. Gilbert recommended Council table **SUP2022-01** to August 15, 2022

meeting, at the applicant's request.

Moved by Brandon Kearns, seconded by Chris Brobst

*To table **SUP2022-01** to August 15, 2022 meeting, at the applicant's request.*

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund				x
	4	0	0	1

CARRIED.

[CC STAFF REPORT WACHOB OIL GAS WELL \(SUP2022-01\) - JULY 18 2022](#)

[CC STAFF REPORT ATTACHMENTS - WACHOB OIL AND GAS \(SUP2022-01\) - JULY 18 2022](#)

- 3) Discussion and possible action to enter into Executive Session for the purpose of engaging in confidential communications between the City Council and its attorney concerning the appeal in Jenks Outdoor Advertising v. City of Glenpool Board of Adjustment, Oklahoma Supreme Court Case No. 120070, the Council having been advised by its attorney that disclosure will seriously impair the ability of the City to conduct the litigation in the public interests, pursuant to Title 25, Section 307.B.4 of the Oklahoma Statutes.
(David Tillotson, City Manager), (Brian Kuester, City Attorney)

Moved by Chris Brobst, seconded by Brandon Kearns

*To enter into Executive Session at **6:39 p.m.***

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund				x
	4	0	0	1

CARRIED.

- 4) Discussion and possible action to reconvene in Regular Session.
(Joyce G. Calvert, Mayor)

Moved by Brandon Kearns, seconded by Chris Brobst

To reconvene in Regular Session at 7:06 p.m.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund				x
	4	0	0	1

CARRIED.

- 5) Discussion and possible action to approve or deny authorizing the City Attorney to proceed in the pending appeal in Jenks Outdoor Advertising v. City of Glenpool Board of Adjustment, Oklahoma Supreme Court Case No. 120070, in a manner consistent with the discussion in executive session.
(David Tillotson, City Manager)

Moved by Chris Brobst, seconded by Brandon Kearns

To authorize the City Attorney to move forward in the pending appeal in Jenks Outdoor Advertising v. City of Glenpool Board of Adjustment, Oklahoma Supreme Court Case No. 120070, in a manner consistent with the discussion in executive session.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund				x
	4	0	0	1

CARRIED.

L) Adjournment

Mayor Calvert declared the meeting adjourned at 7:05 p.m.



To: Mayor and Council

From: Rick Rumsey, Interim Public Works Director

Date: July 25, 2022

Subject: 4-ton Asphalt Trailer Purchase – Street Department

The street department budget for 2022-2023 includes the purchase of a 4-ton hotbox asphalt trailer. After reviewing several different models, the Falcon Patcher 4-ton trailer was selected by the department. This model is sold by Kirby Smith Machinery, Inc. in the State of Oklahoma.

The funding for this purchase will come from the FY 2022-2023 Street and Parks capital purchases account 01-6-14-6333.

The model quoted by Kirby Smith is on the state contract (SW195) in the amount of \$61,742.47.

Staff recommendation:

Staff recommends approval for the purchase of the trailer quoted by Kirby Smith Machinery, Inc. in the amount of \$61,742.47.

Attachments:

1. Kirby Smith Machinery, Inc. quote
2. Falcon Hot Box Trailer Brochure

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

www.glenpoolonline.com



7/18/2022

Quote #: jshaw-1650

State Contract SW195

RON MOREY
City of Glenpool
503 W 138TH ST.
GLENPOOL, OK 74033

We are pleased to quote the following for your consideration:

FALCON PATCHER 4T 2022 model

The following Factory and Dealer Options are included in the package:

- **FALCON PATCHER 4T 2022, FALCON 4-TON ASPHALT RECYCLER**
- **30-Gallon Heated Rejuvenator**
- **Compactor basket 24x24**
- **Flaming river disconnect**
- **Holst with 12v winch**
- **Hose Reel for Rejuvenator Spray System**
- **Rejuvenator Spray System Honda 5.5 HP Motor**
- **Solar Battery Maintainer**
- **VIBCO GR1600 ROLLER**

Additional Details:

List Price:	\$63,846.00
State Contract SW195 discount 14%:	(\$8,938.44)
Freight, PDI, Material Surcharge	\$6,834.91
Total Price:	\$61,742.47

We believe the equipment as quoted will exceed your expectations. On behalf of Kirby-Smith Machinery, Inc., thank you for the opportunity to quote you this package.

Sincerely,

Jeff Shaw
Governmental Sales Manager
Kirby-Smith Machinery, Inc.
Phone: 918-438-1700
Cell: 918-264-3769
Email: jshaw@kirby-smith.com

www.kirby-smith.com | 888-861-0219

Oklahoma City * Tulsa * McAlester * Dallas * Fort Worth * Abilene * Amarillo * Lubbock
Waco * Odessa * St. Louis * Kansas City



4 TON ASPHALT HOT BOX AND RECYCLER

STANDARD:

- Battery charger package
- Automatic temperature control
- VIP technology
- One piece ceramic combustion chamber (diesel)
- Diamond tread plate hopper access platform
- Heated shoveling platform
- 12 volt deep cycle batteries
- Conspicuity tape

OPTIONS:

- Hydraulic dump function
- Dual burner recycling package
- Hydraulic loading and unloading doors
- LED light upgrades including LED arrow board
- 30 gallon tack tank with spray system and hose reel
- Basket for mounting compactor
- Wash-down system
- 24-hour or 7-day timer
- Short frame - 14'
- XL frame - 18', 20'
- Electric overnight heat
- Hoist - manual or electric
- Tire upgrade
- Propane torch with bracket
- Other customizable options available

Falcon hot boxes and recyclers give you unparalleled **versatility**. You can **transport cold mix**, keeping it warm during the winter months and making it easier to work with; you can **transport hot mix and keep it hot all day**; and you can **hold hot mix overnight**, keeping it warm for up to 48 hours. You can also **reclaim unused hot mix**, eliminating the waste of good material, and you can **recycle asphalt chunks and millings**. All of this makes Falcon the most versatile machine you can buy for pavement preservation.

All Falcon machines are built with pride in Michigan and come with the following standard features: **patented heat management system** featuring a 5-year maintenance-free combustion chamber, **large unloading door** for easy access, **patented VIP system** to eliminate damage from low voltage, a **2-year machine warranty and lifetime frame warranty**, an emphasis on **curbside safety** and easy platform work surfaces, and a durable and **reliable dump system**.

THE FALCON ADVANTAGE



Large Unloading Door
For Easy Access



Patented Heat
Management System



Platform For Safe, Easy
Hopper Access



Patented VIP - Low
Voltage Shutdown

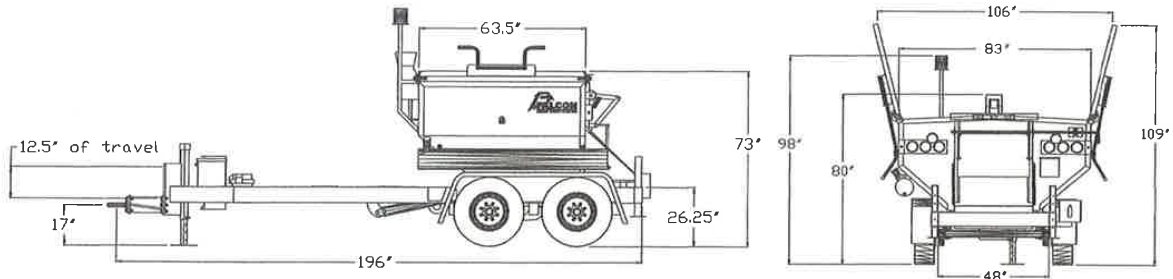


Dump System - Pivot
Point & V-Body



Lifetime Frame
Warranty

4 TON ASPHALT HOT BOX AND RECYCLER



Type	4 Ton Trailer
Capacity	8,000 lbs of material
Base Weight	4,340 lbs
Weight loaded with material	12,340lbs
GVWR	14,000 lbs
Fuel Source	Diesel
Fuel Capacity	15 gallons on dump box - 18 gallons on fixed trailer
Burner Type	105,000 BTU Diesel Beckett burner w/electronic spark ignition
Number of burners	1 or 2
Unloading door	Insulated guillotine, 18"Hx33" W
Loading doors	Manual 63"L x 41"W
Hopper opening	106" - doors open
Width	83"
Length	16'
Height	73"
Construction	Triple wall insulated – air jacketed
	10 gauge capping channel and corner molding
	Hopper floor ¼" steel
	Wiring is external to hopper
Axles	Tandem slipper leaf spring
Tires	8-bolt wheels w/9x16" tires
Brakes	Electric brakes with safety breakaway
Hitch	2.5" pintle eye
Paint	Blasted and painted with two coats of epoxy primer and urethane finish
Frame	2"x6"x1/4" tubular steel frame with boxed-in and enclosed gussets
Asphalt repair areas	9'x9'x4" depth (80 potholes 1'x1'x4" depth)
Warranty	2 year machine warranty, 5 year maintenance free combustion chamber, lifetime frame warranty



To: Mayor and Council

From: David Tillotson, City Manager

Date: July 25, 2022

Re: INCOG 9-1-1 Regional Board MOU

Background:

The City previously entered into an Second Amended Interlocal Agreement creating a Regional 9-1-1 Board to share duties and costs associated with 911 services. INCOG and the Regional 9-1-1 Board have changed the billing process to create better budgetary certainty for participants and to create efficiencies in the payment process. This process is laid out in the Memorandum of Understanding (MOU) between INCOG and Glenpool.

These changes will result in all the participating members paying a flat monthly fee based on a twelve- to eighteen-month average billing pro-rated by each community's population. This amount will be adjusted from time to time should actual billing exceed the estimates for a set period as outlined in the MOU. Glenpool's annual cost is set for FY2022-2023 at \$37,464.

Staff Recommendation:

Staff recommends approval of the Memorandum of Understanding between INCOG and the City.

Attachments:

- INCOG 9-1-1 Regional Board MOU

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

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City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

www.glenpoolonline.com

**MEMORANDUM OF UNDERSTANDING BETWEEN
THE INDIAN NATIONS COUNCIL OF GOVERNMENT (INCOG)
&
CITY OF GLENPOOL**

Under the terms of the Second Amended Interlocal Agreement entered into by the members jurisdictions creating the Regional 9-1-1 Board (Board), jurisdictions may enter into Memoranda of Understanding to share 9-1-1 related duties and costs.

This Memorandum of Understanding outlines the agreement between INCOG and City of Glenpool, Oklahoma, for the payment of 9-1-1 equipment and services (9-1-1 Costs) as determined by the annual budget approved by the Board.

The Board adopts a budget containing the projected 9-1-1 Costs for the upcoming fiscal year. Each Member pays its proportional share of 9-1-1 Costs based on the proportion its population bears to the total population of the area represented by the participating jurisdictions of the Board. The proportions are updated annually using the latest available census estimates.

Historically, INCOG has assembled monthly bills and invoiced jurisdictions their proportional amount based on the total monthly bills due. This has caused delayed payment to 9-1-1 vendors, late charges, and therefore fluctuation as to what amount is actually due each month.

In order to avoid late charges and to facilitate enough cash flow to timely pay the 9-1-1 bills, the Board adopted a budget which anticipates that each jurisdiction will pay a flat monthly amount. That monthly amount will be calculated by applying the jurisdiction's proportional share to an average of actual billing over the past 12 to 18 months. The actual time period will be selected to avoid billing anomalies which may provide an inaccurate average.

The parties to this Memorandum of Understanding agree that INCOG may bill a flat monthly amount and the jurisdiction will pay that amount under these terms and conditions. The proportional amount for each jurisdiction as approved by the Regional 9-1-1 Board for 2022-2023 is attached to this MOU.

INCOG will make the most recent 9-1-1 bills available by posting them on its website each month and providing a link to the information in the monthly invoice.

INCOG will pay the actual amount due to all 9-1-1 vendors. INCOG will calculate monthly the difference whether positive or negative between the payment revenue and the actual bills. Payment revenue in excess of 9-1-1 Costs will be held at INCOG and may, at the Board's discretion, become a part of the next fiscal year's budget, be used for 9-1-1 related expenditures, or be returned in whole or in part to the jurisdictions in the form of a credit to billing.

Should the difference between the payment revenue and the actual billing be negative for 3 months in a row, or be negative after any 6-month period, INCOG may adjust the amount of the flat fee to an amount calculated to bring the amount of the difference to zero by the end of the fiscal year. The adjustment must be approved by the Board.

In the event that the Board fails to approve the adjustment, INCOG will change the billing from a flat fee to actual costs plus an amount calculated to bring the revenue payment balance to zero by the end of the fiscal year.

INCOG will provide a monthly report to the Board showing the payment revenue and the actual expenses.

The monthly amount may also be adjusted upon approval of the Board in the event that the budget is amended to add new equipment, service or programs.

City of Glenpool agrees to pay INCOG a monthly fee calculated as outlined above for 9-1-1 costs. Payments shall be made monthly upon receipt of an invoice from INCOG.

This Memorandum of Understanding shall become effective July 1, 2022 and continue until June 30, 2023. This MOU will automatically renew annually on July 1 for a period of 1 year unless either party delivers notice in writing by June 30 of its desire to end the Understanding. In the event any Member of the Board terminates this MOU, INCOG may revert to actual billing for all Members at INCOG's discretion.

This MOU may be amended or extended upon written agreement by the parties.

**INDIAN NATIONS COUNCIL OF
GOVERNMENTS**

CITY OF GLENPOOL


Chair of the Board

(Name)
(Title)

(clerk)
(seal)

Approved by:

Assistant City Attorney

2022-2023 Flat Billing by Jurisdiction

Jurisdiction	Equipment Monthly	Network Monthly	Total	Annually
ANNUALLY	\$120,000	\$30,000	\$150,000	\$1,800,000
Bixby	\$5,520	\$1,004	\$6,524	\$78,286
Broken Arrow		\$3,986	\$3,986	\$47,829
Collinsville	\$1,520	\$277	\$1,797	\$21,566
Glenpool	\$2,641	\$481	\$3,122	\$37,464
Jenks	\$5,006	\$911	\$5,917	\$71,007
Osage County		\$1,180	\$1,180	\$14,155
Owasso	\$7,378	\$1,342	\$8,720	\$104,641
NOETA		\$3,000	\$3,000	\$36,003
Sand Springs	\$3,834	\$698	\$4,532	\$54,384
Sapulpa	\$4,231	\$770	\$5,001	\$60,007
Skiatook	\$1,630	\$297	\$1,927	\$23,123
Tulsa	\$79,693	\$14,500	\$94,193	\$1,130,321
Tulsa County Total	\$8,546	\$1,555	\$10,101	\$121,215



To: Honorable Mayor and Council

From: Wendy Knight, City Clerk

Date: August 1st, 2022

Re: Equitable Sharing Agreement and Certification

Background:

The Glenpool Police Department is an active participant in the Federal Equitable Sharing Program, through the U.S. Department of Justice and the U.S. Department of the Treasury. This program shares monetary assets collected during the adjudication of federal crimes in which the Glenpool Police Department assisted.

Glenpool is required to submit annual reports which demonstrate how these funds were utilized during the previous year. As designated Jurisdiction Finance Contact, it is my responsibility to submit the annual reports on behalf of the Glenpool Police Department.

Attached is the completed FY ending June 30, 2022, Equitable Sharing Agreement and Certification report. The report requires that I obtain approval and authorization from Lieutenant Jeremy Plane, Agency Head, as well as Mayor Calvert, Governing Body Head, before submitting the report.

Staff Recommendation:

Staff recommends approval and authorization for Wendy Knight to electronically submit the 2022 Annual Report on behalf of the Mayor.

Attachments:

Equitable Sharing Agreement and Certification

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

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City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

www.glenpoolonline.com



Equitable Sharing Agreement and Certification



NCIC/ORI/Tracking Number: OK0720700
Agency Name: City Of Glenpool Police Department
Mailing Address: 12205 S Yukon Ave
Glenpool, OK 74033

Type: Police Department

Agency Finance Contact

Name: Plane, Jeremy
Phone: (918)322-8110 **Email:** jplane@cityofglenpool.com

Jurisdiction Finance Contact

Name: Knight, Wendy
Phone: (918) 209-4630 **Email:** wknight@cityofglenpool.com

ESAC Preparer

Name: Knight, Wendy
Phone: (918) 209-4630 **Email:** wknight@cityofglenpool.com

FY End Date: 06/30/2022

Agency FY 2023 Budget: \$3,895,880.00

Annual Certification Report

Summary of Equitable Sharing Activity		Justice Funds ¹	Treasury Funds ²
1	Beginning Equitable Sharing Fund Balance	\$9.49	\$2,726.41
2	Equitable Sharing Funds Received	\$0.00	\$0.00
3	Equitable Sharing Funds Received from Other Law Enforcement Agencies and Task Force	\$0.00	\$0.00
4	Other Income	\$0.00	\$0.00
5	Interest Income	\$0.00	\$0.28
6	Total Equitable Sharing Funds Received (total of lines 2-5)	\$0.00	\$0.28
7	Equitable Sharing Funds Spent (total of lines a - n)	\$0.00	\$0.00
8	Ending Equitable Sharing Funds Balance (difference between line 7 and the sum of lines 1 and 6)	\$9.49	\$2,726.69

¹Department of Justice Asset Forfeiture Program Investigative Agency participants are: FBI, DEA, ATF, USPIS, USDA, DCIS, DSS, and FDA

²Department of the Treasury Asset Forfeiture Program participants are: IRS-CI, ICE, CBP and USSS.

Summary of Shared Funds Spent		Justice Funds	Treasury Funds
a	Law Enforcement Operations and Investigations	\$0.00	\$0.00
b	Training and Education	\$0.00	\$0.00
c	Law Enforcement, Public Safety, and Detention Facilities	\$0.00	\$0.00
d	Law Enforcement Equipment	\$0.00	\$0.00
e	Joint Law Enforcement/Public Safety Equipment and Operations	\$0.00	\$0.00
f	Contracts for Services	\$0.00	\$0.00
g	Law Enforcement Travel and Per Diem	\$0.00	\$0.00
h	Law Enforcement Awards and Memorials	\$0.00	\$0.00
i	Drug, Gang, and Other Education or Awareness Programs	\$0.00	\$0.00
j	Matching Grants	\$0.00	\$0.00
k	Transfers to Other Participating Law Enforcement Agencies	\$0.00	\$0.00
l	Support of Community-Based Programs	\$0.00	\$0.00
m	Non-Categorized Expenditures	\$0.00	\$0.00
n	Salaries	\$0.00	\$0.00
Total		\$0.00	\$0.00

Date Printed: 07/26/2022

Page 1 of 5

Equitable Sharing Funds Received From Other Agencies

Transferring Agency Name	Justice Funds	Treasury Funds

Other Income

Other Income Type	Justice Funds	Treasury Funds

Matching Grants

Matching Grant Name	Justice Funds	Treasury Funds

Transfers to Other Participating Law Enforcement Agencies

Receiving Agency Name	Justice Funds	Treasury Funds

Support of Community-Based Programs

Recipient	Justice Funds	

Non-Categorized Expenditures

Description	Justice Funds	Treasury Funds

Salaries

Salary Type	Justice Funds	Treasury Funds

Paperwork Reduction Act Notice

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Money Laundering and Asset Recovery Section at 1400 New York Avenue, N.W., Washington, DC 20005.

Privacy Act Notice

The Department of Justice is collecting this information for the purpose of reviewing your equitable sharing expenditures. Providing this information is voluntary; however, the information is necessary for your agency to maintain Program compliance. Information collected is covered by Department of Justice System of Records Notice, 71 Fed. Reg. 29170 (May 19, 2006), JMD-022 Department of Justice Consolidated Asset Tracking System (CATS). This information may be disclosed to contractors when necessary to accomplish an agency function, to law enforcement when there is a violation or potential violation of law, or in accordance with other published routine uses. For a complete list of routine uses, see the System of Records Notice as amended by subsequent publications.

Single Audit Information**Independent Auditor****Name:****Company:** N/A**Phone:** N/A**Email:** Na@notapplicable.com

Date Printed: 07/26/2022

Page 2 of 5

Were equitable sharing expenditures included on the Schedule of Expenditures of Federal Awards (SEFA) for the jurisdiction's Single Audit for the prior fiscal year? If the jurisdiction did not meet the threshold to have a Single Audit performed, select Threshold Not Met.

YES ☐ NO ☐ THRESHOLD NOT MET ☒

Prior Year Single Audit Number Assigned by Federal Audit Clearinghouse: Threshold not met

Affidavit

Under penalty of perjury, the undersigned officials certify that they have read and understand their obligations under the *Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies (Guide)* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations. The undersigned officials certify that the information submitted on the Equitable Sharing Agreement and Certification form (ESAC) is an accurate accounting of funds received and spent by the Agency.

The undersigned certify that the Agency is in compliance with the applicable nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 *et seq.*), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 *et seq.*), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

Equitable Sharing Agreement

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the Agency, and (3) the Agency's governing body, sets forth the requirements for participation in the federal Equitable Sharing Program and the restrictions upon the use of federally forfeited funds, property, and any interest earned thereon, which are equitably shared with participating law enforcement agencies. By submitting this form, the Agency agrees that it will be bound by the *Guide* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations. Submission of the ESAC is a prerequisite to receiving any funds or property through the Equitable Sharing Program.

1. Submission. The ESAC must be signed and electronically submitted within two months of the end of the Agency's fiscal year. Electronic submission constitutes submission to the Department of Justice and the Department of the Treasury.

2. Signatories. The ESAC must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body head is the head of the agency that appropriates funding to the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, administrator, commissioner, and governor. The governing body head cannot be an official or employee of the Agency and must be from a separate entity.

3. Uses. Shared assets must be used for law enforcement purposes in accordance with the *Guide* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations.

4. Transfers. Before the Agency transfers funds to other state or local law enforcement agencies, it must obtain written approval from the Department of Justice or Department of the Treasury. Transfers of tangible property are not permitted. Agencies that transfer or receive equitable sharing funds must perform sub-recipient monitoring in accordance with the Code of Federal Regulations.

5. Internal Controls. The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury, funds from state and local forfeitures, joint law enforcement operations funds, and any other sources must not be commingled with federal equitable sharing funds.

The Agency certifies that equitable sharing funds are maintained by its jurisdiction and the funds are administrated in the same manner as the jurisdiction's appropriated or general funds. The Agency further certifies that the funds are subject to the standard accounting requirements and practices employed by the Agency's jurisdiction in accordance with the requirements set forth in the *Guide*, any subsequent updates, and the Code of Federal Regulations, including the requirement to maintain relevant documents and records for five years.

The misuse or misapplication of equitably shared funds or assets or supplantation of existing resources with shared funds or assets is prohibited. The Agency must follow its jurisdiction's procurement policies when expending equitably shared funds. Failure to comply with any provision of the *Guide*, any subsequent updates, and the Code of Federal Regulations may subject the Agency to sanctions.

6. Single Audit Report and Other Reviews. Audits shall be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards. The Agency must report its equitable sharing expenditures on the jurisdiction's Schedule of Expenditures of Federal Awards (SEFA) under Assistance Listing Number 16.922 for Department of Justice and 21.016 for Department of the Treasury. The

Department of Justice and the Department of the Treasury reserve the right to conduct audits or reviews.

7. Freedom of Information Act (FOIA). Information provided in this Document is subject to the FOIA requirements of the Department of Justice and the Department of the Treasury. Agencies must follow local release of information policies.

8. Waste, Fraud, or Abuse. An Agency or governing body is required to immediately notify the Department of Justice's Money Laundering and Asset Recovery Section and the Department of the Treasury's Executive Office for Asset Forfeiture of any allegations or theft, fraud, waste, or abuse involving federal equitable sharing funds.

Civil Rights Cases

During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above?

☐ Yes ☒ No

Agency Head

Name: Plane, Jeremy
Title: Lieutenant/Interim Police Chief
Email: jplane@cityofglenpool.com

Signature: _____ Date: _____

To the best of my knowledge and belief, the information provided on this ESAC is true and accurate and has been reviewed and authorized by the Law Enforcement Agency Head whose name appears above. Entry of the Agency Head name above indicates his/her agreement to abide by the Guide, any subsequent updates, and the Code of Federal Regulations, including ensuring permissibility of expenditures and following all required procurement policies and procedures.

Governing Body Head

Name: Calvert, Joyce G.
Title: Mayor
Email: Jcalvertward3@gmail.com

Signature: _____ Date: _____

To the best of my knowledge and belief, the Agency's current fiscal year budget reported on this ESAC is true and accurate and the Governing Body Head whose name appears above certifies that the agency's budget has not been supplanted as a result of receiving equitable sharing funds. Entry of the Governing Body Head name above indicates his/her agreement to abide by the policies and procedures set forth in the Guide, any subsequent updates, and the Code of Federal Regulations.

☐ I certify that I have obtained approval from and I am authorized to submit this form on behalf of the Agency Head and the Governing Body Head.

Summary of ESA	Justice Funds	Treasury Funds
Beginning ES Fund Balance	9.49	2,726.41
ES Funds Received	-	-
ES Funds Received from other Law Enforcement Agencies & Task Force	-	-
Other Income	-	-
Interest Income	-	0.28
Total Equitable Sharing Funds Balance	-	-
Ending Equitable Sharing Funds Balance	9.49	2,726.69

Total Funds	2,736.18
June 30, 2022 end bal.	<u>2,736.18</u>
Variance	-



To: Mayor and Council

From: David Tillotson, City Manager

Date: July 27, 2022

Re: Revisions to Floodplain Administrator Ordinance #808

Background:

Our current ordinances require that the Community Development Director be automatically named the Floodplain Administrator for the City. This worked fine while Lynn Burrow was here because he was certified as a floodplain administrator. When Gerald was promoted, we began the process of moving away from this title and using Development Services Director to reflect the changes within the department structure. As such, we need to amend the ordinance to allow for an appointment of a Floodplain Administrator.

I would suggest the Council delegate the responsibility of naming this individual to me instead of mandating this position by title. This will give us the flexibility needed as we grow to maximize the effectiveness of this position and to make sure we take advantage of individuals we hire who may already have qualifications and experience from other municipalities that would make them a natural fit for this position. In addition to the ordinance, I have attached a redline of the changes so you can see the original and modified language.

Staff Recommendation:

Staff recommends Council approve Ordinance 808, an ordinance of the City of Glenpool, Oklahoma, amending Title 10 (Building Regulations), Chapter 6 (Flood Controls), Section 10-6-7 (Floodplain Administrator) of the Code of Ordinances for the City of Glenpool for the purpose of updating the appointment process for a Floodplain Administrator; repealing conflicting ordinances; containing a partial invalidity savings clause; containing other provisions related thereto; and declaring and emergency.

Attachments:

- Ordinance #808
- 10-6-7 Redline Language

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

www.glenpoolonline.com

ORDINANCE NO. 808

AN ORDINANCE OF THE CITY OF GLENPOOL, OKLAHOMA, AMENDING TITLE 10 (BUILDING REGULATIONS), CHAPTER 6 (FLOOD CONTROL), SECTION 10-6-7 (FLOODPLAIN ADMINISTRATOR) OF THE CODE OF ORDINANCES FOR THE CITY OF GLENPOOL FOR THE PURPOSE OF UPDATING THE APPOINTMENT PROCESS FOR A FLOODPLAIN ADMINISTRATOR; REPEALING CONFLICTING ORDINANCES; CONTAINING A PARTIAL INVALIDITY SAVINGS CLAUSE; CONTAINING OTHER PROVISIONS RELATED THERETO; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF CITY OF GLENPOOL, OKLAHOMA, THAT TITLE 10, CHAPTER 6, SECTION 10-6-7 OF THE GLENPOOL CODE OF ORDINANCES SHALL BE AND IS HEREBY AMENDED TO PROVIDE AS FOLLOWS:

Section No. 1: Title 10, Chapter 6, Section 10-6-7 is amended to read as follows, to wit:

A. 10-6-7: FLOODPLAIN ADMINISTRATOR:

City Manager to Appoint: The city council delegates the appointment of the floodplain administrator to the City Manager. The City Manager shall designate a floodplain administrator as is properly qualified for the position to serve as the floodplain administrator to administer and implement the provisions of this chapter and appropriate sections of the national flood insurance program regulations in title 44 CFR pertaining to floodplain management.

Section No. 2: All prior ordinances in conflict herewith or apparently in conflict, shall be and the same are hereby specifically repealed.

Section No. 3: If any provisions of this Ordinance, or of its application to any person or circumstance is declared invalid or unenforceable, as determined by a court of competent jurisdiction, the invalidity or unenforceability shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision or circumstance, and to this end, the provisions of this Ordinance are severable.

Section No. 4: The City Clerk is hereby ordered and directed to cause this Ordinance to be published as required by law.

Section No. 5: Finding that Ordinance No. 808, is necessary for the preservation of the safety, health and welfare of the City's residents, guests, businesses and properties, the City Council declares that an emergency exists and therefore finds that this Ordinance shall be immediately effective upon its passage by a separate vote.

PASSED AND APPROVED by City Council of the City of Glenpool, Oklahoma, this ____ day of _____, 2022.

Joyce G. Calvert, Mayor

(SEAL)

ATTEST: _____
Wendy Knight, City Clerk

APPROVED AS TO FORM:

Eric D. Wade, City Attorney

10-6-7: Floodplain Administrator: (Redline)

A. ~~Director Of Community Development Serve As~~City Manager to Appoint: The city council designates the director of community development, and subsequently to the director of community~~delegates the appointment of the floodplain administrator to the City Manager. The City Manager shall designate a floodplain administrator-development such successor~~ as is properly qualified for the position ~~and selected by the city manager,~~ to serve as floodplain administrator to administer and implement the provisions of this chapter and appropriate sections of the national flood insurance program regulations in title 44 CFR pertaining to floodplain management. ~~(Ord. 640, 9-20-2010)~~