

**NOTICE
GLENPOOL CITY COUNCIL
REGULAR MEETING**

A Regular Session of the Glenpool City Council will be held at 6:00 p.m. on Monday, February 2, 2015, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

The City Council welcomes comments from citizens of Glenpool who wish to address any item on the agenda. Speakers are requested to complete one of the forms located on the agenda table and return to the City Clerk PRIOR TO THE CALL TO ORDER

AGENDA

- A)** Call to Order - Mayor Ceesay
- B)** Roll call, declaration of quorum – Susan White, City Clerk; Mayor Ceesay
- C)** Invocation - Jason Yarbrough, Pastor at Glenpool First Baptist Church
- D)** Pledge of Allegiance – Mayor Ceesay
- E)** Glenpool Conference Center Report – Lea Ann Reed, Conference Center Director
- F)** Community Development Report -- Lynn Burrow, Community Development Director
- G)** Chamber of Commerce Report - Amy Rogers, President
- H)** City Manager Report – Roger Kolman, City Manager
- I)** Mayor Report – Momodou Ceesay, Mayor
- J)** Council Comments
- K)** Public Comments
- L)** Reading of Proclamation - Momodou Ceesay, Mayor
- M)** Scheduled Business
 - 1)** Discussion and possible action to approve minutes from January 20, 2015 meeting.
 - 2)** Discussion and possible action to authorize registration and related expenses for City Manager to attend ICSC Las Vegas, May 2015.
(Roger Kolman, City Manager)
 - 3)** Discussion of proposed City of Glenpool Social Media Policy.
(Lowell Peterson, City Attorney)
- N)** Adjournment.

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on _____,
2015 at _____am/pm.

Signed: _____
City Clerk



Glenpool Conference Center
12205 S. Yukon Ave.
PO Box 70
Glenpool, OK 74033

MEMORANDUM

TO: HONORABLE MAYOR and CITY COUNCIL

FROM: LEA ANN REED
CONFERENCE CENTER DIRECTOR

RE: CONFERENCE CENTER REPORT JANUARY 2015

DATE: JANUARY 28, 2015

BACKGROUND

January is typically a slow month for event venues but the conference center still hosted three weddings, nine corporate meetings and the Glenpool Chamber of Commerce Banquet. On January 24th, the conference center hosted a Family Movie night with about 120 people in attendance. The movie goers enjoyed free popcorn, face painting, balloon sculptures and snocones. The next movie night will be in April at Black Gold Park.

WeddingWire, the nation's leading online wedding marketplace, named Glenpool Conference Center as a winner of the prestigious WeddingWire Couples' Choice Awards® 2015 for wedding venues! The WeddingWire Couples' Choice Awards® 2015 recognizes the top five percent of wedding professionals in the WeddingWire Network who demonstrate excellence in quality, service, responsiveness and professionalism. I've attached the full press release along with the reviews we have received from some of our clients.

Over the past month, the conference center revenue was \$12,130 bringing the total revenue for the fiscal year to \$167,372.

Upcoming community events at the conference center include the Just Between Friends Sale from February 6th - 8th as well as the Greater Tulsa Indian Art Festival starting February 12th through February 15th. Glenpool High School Music Theatre is hosting a Valentine Dinner Theatre on February 9th at 5:30 p.m. and 7:30 p.m. For more information contact Mrs. Kristen Hayes at kdhayes@glenpoolps.org.

Glenpool Conference Center Wins a WeddingWire Couples' Choice Award® 2015

Glenpool, OK – January 28, 2015 – WeddingWire, the nation's leading online wedding marketplace, named Glenpool Conference Center as a winner of the prestigious WeddingWire Couples' Choice Awards® 2015 for wedding venues!

The WeddingWire Couples' Choice Awards® 2015 recognizes the top five percent of wedding professionals in the WeddingWire Network who demonstrate excellence in quality, service, responsiveness and professionalism. The esteemed awards are given to the top local wedding vendors in more than 20 service categories, from wedding venues to wedding photographers, based on their professional achievements from the previous year.

While many industry award winners are selected by the host organization, the WeddingWire Couples' Choice Awards® winners are determined solely based on reviews from real newlyweds and their experiences working with Glenpool Conference Center. Award-winning vendors are distinguished for the quality, quantity, consistency and timeliness of the reviews they have received from their past clients.

"It's always exciting to start the year by honoring the top-rated wedding professionals within the WeddingWire Network who represent more than two million reviews on our website," said Timothy Chi, CEO, WeddingWire. "Each of the businesses recognized are committed to quality, professionalism and all around top-notch service. We applaud Glenpool Conference Center for their impressive achievements within the wedding industry."

As a Couples' Choice Awards® winner, Glenpool Conference Center is highlighted within the WeddingWire Network, which is comprised of more than 200,000 wedding professionals throughout North America and abroad.

"Glenpool Conference Center is proud to be one of the top wedding venues in the WeddingWire Network" stated Lea Ann Reed, Glenpool Conference Center Director. "We would like to thank our past clients for taking the time to review our business on WeddingWire. We value all of our clients and truly appreciate the positive feedback that helped us earn the WeddingWire Couples' Choice Awards® 2015."

WeddingWire, the leading technology company serving the \$100 billion wedding and events industry, is the largest online vertical marketplace connecting engaged couples with event professionals. With more than two million consumer reviews, it is the industry leader in consumer reviews. The site enables engaged couples to search, compare and book from an extensive database of more than 200,000 recently reviewed event professionals, from venues to photographers. WeddingWire provides event professionals with the technology they need to serve their clients, including a SaaS platform, which powers advertising, marketing, and CRM needs of local wedding and events businesses nationwide.



★★★★☆

4.6

of 5.0

Quality of Service:	4.6
Responsiveness:	4.6
Professionalism:	4.6
Value:	4.5
Flexibility:	4.7

[Wedding](#) 26 [Event](#) 9

Sort by Rating: Highest ▼

★★★★★ 5.0/5.0

Quality of Service: 5.0 Responsiveness: 5.0 Professionalism: 5.0 Value: 5.0 Flexibility: 5.0

Katherine said...

Just outside of Tulsa, this venue offers beautiful glass windows and a large open space. They let you decorate however you want and really don't have any restrictions. You can bring in your own food/alcohol which is why we had our NYE wedding there. We bought all of our alcohol which saved us a ton of money. They have a very nice kitchen with prep areas and huge walk in cooler. They have tables and chairs you can rent but the chairs are brown so would need covers. Everyone that worked there was so nice. There were no events the few days before our wedding so they allowed us to come in within normal business hours to start setting up and decorating. Rehearsal had to be done early or you have to pay to have it past 5:00 but it ended up working out for us. Everyone complimented on how clean and beautiful the venue was and how there was so much space to move around and they weren't cramped. I would definitely host another event at the Glenpool Conference Center.

Wedding: 12/31/2014

Services Used: Ceremony & Reception Venue

Reviewed On: 01/12/2015

[Highlight This Review](#) • [Respond](#) • [Dispute](#) • [Share to Social Network](#)

★★★★★ 5.0/5.0

Quality of Service: 5.0 Responsiveness: 5.0 Professionalism: 5.0 Value: 5.0 Flexibility: 5.0

Leeann said...

Everything was perfect. LeaAnn was very helpful and so was the rest of the staff. Our wedding was planned in a very short time and I was very worried about the venue. But luckily I found them and the wedding was perfect.

Wedding: 12/20/2014

Services Used: Ceremony & Reception Venue

Reviewed On: 01/08/2015

Highlight This Review • Respond • Dispute • Share to Social Network

★★★★★ 5.0/5.0

Quality of Service: **5.0** Responsiveness: **5.0** Professionalism: **5.0** Value: **5.0** Flexibility: **5.0**

Kathy said...

The staff at Glenpool Conference Center were very helpful to us at every stage for our event; planning, setting up, and helping while the wedding was going on. We enjoyed the friendly and supportive attitudes each staff member demonstrated and the wedding was a big success thanks to them. The venue is beautiful and very affordable, and we were given access to the center for setting up and planning. Many family members stayed right next door at the Holiday Inn Express. They really enjoyed their stay there and just walked next door for a great night's rest after the wedding! We also had to make several trips to WalMart for last minute items and it was right next door! This location is perfect because of the proximity to fast food, nail salons, and hotels. It is just off highway 75 and easy to find. We ordered our flowers from Whole Foods, and they did a fantastic job making the special arrangements. It saved a bundle to order flowers from them and we were pleased with the workmanship. Merritt's Bakery made our baked goods, and we ordered a sandwich for the setup crew which was perfect for feeding a huge crew, beautiful, inexpensive, and delicious! We rented some things from Integrity Rentals in Kiefer and were very impressed with the equipment, and it is a short drive from Glenpool Conference Center to their store.

Wedding: 12/19/2014

Services Used: Ceremony & Reception Venue, Event Rentals & Photobooths, Lighting & Decor, Rehearsal Dinner

Location, Unique Services (Other)

Reviewed On: 01/09/2015

Highlight This Review • Respond • Dispute • Share to Social Network

★★★★★ 5.0/5.0

Quality of Service: **5.0** Responsiveness: **5.0** Professionalism: **5.0** Value: **5.0** Flexibility: **5.0**

Jasmine said...

We were very happy to have our wedding at the Glenpool Conference Center. LeAnne is great to work with. I had no worries or problems. We used the outside amphitheater for our ceremony and reception hall A for our reception. Our wedding was on Halloween at 7PM and we brought outside lights since it was so dark. Just a thought if you are going to have a night wedding you will probably need more lighting. But the venue is great about letting you use whatever lights or decorations you would like. The price is very reasonable (especially for the wedding industry). I would highly recommend this venue for a wedding or even just an event.

Wedding: 10/31/2014

Services Used: Ceremony & Reception Venue

Reviewed On: 11/14/2014

Highlight This Review • Respond • Dispute • Share to Social Network

★★★★★ 5.0/5.0

Quality of Service: **5.0** Responsiveness: **5.0** Professionalism: **5.0** Value: **5.0** Flexibility: **5.0**

Christa said...

Excellent ! You get the whole building to yourself & don't have to worry about rushing because of other weddings.

Wedding: 06/05/2014

Services Used: Ceremony & Reception Venue

Reviewed On: 06/19/2014

Highlight This Review • Respond • Dispute • Share to Social Network

★★★★★ 5.0/5.0

Quality of Service: **5.0** Responsiveness: **5.0** Professionalism: **5.0** Value: **5.0** Flexibility: **5.0**

Delda said...

Excellent setting. The staff was very accommodating and easy to work with.

Wedding: 03/22/2014

Services Used: Ceremony & Reception Venue

Reviewed On: 03/25/2014

Highlight This Review • Respond • Dispute • Share to Social Network

★★★★★ 5.0/5.0

Quality of Service: **5.0** Responsiveness: **5.0** Professionalism: **5.0** Value: **5.0** Flexibility: **5.0**

Jennifer said...

I am so glad I chose your facility. Everything was beautiful and I will definitely refer and reuse your venue.

Wedding: 08/29/2013

Services Used: Ceremony & Reception Venue

Reviewed On: 10/24/2013

Highlight This Review • Respond • Dispute • Share to Social Network

★★★★★ 5.0/5.0

Quality of Service: **5.0** Responsiveness: **5.0** Professionalism: **5.0** Value: **5.0** Flexibility: **5.0**

Emily said...

I had my wedding at the Glenpool Conference Center and would recommend it to anyone having a special event. Everyone I encountered who worked at the center was very helpful, knowledgeable and considerate. The price for an event is very very affordable and it is quite a lovely venue: for either daytime or evening. Highly recommended!!

Wedding: 08/15/2013

Services Used: Ceremony & Reception Venue

Reviewed On: 10/23/2013

Highlight This Review • Respond • Dispute • Share to Social Network

★★★★★ 5.0/5.0

Quality of Service: 5.0 Responsiveness: 5.0 Professionalism: 5.0 Value: 5.0 Flexibility: 5.0

Susan said...

The staff was very helpful and wonderful to work with.

Wedding: 07/06/2013

Services Used: Ceremony & Reception Venue

Reviewed On: 10/30/2013

Highlight This Review • Respond • Dispute • Share to Social Network

★★★★★ 5.0/5.0

Quality of Service: 5.0 Responsiveness: 5.0 Professionalism: 5.0 Value: 5.0 Flexibility: 5.0

Lisa said...

This is one of the best venues for the money you can find in the Tulsa area. They walked us through every detail and were always prompt to e-mail us back when we had questions. I went over there several times just to visualize and measure. They were always so helpful! It has a beautiful pond and fountain in front with glass windows in the foyer. It was very clean with plenty of restrooms! You also have plenty of rental time and don't feel rushed to get out. Also, you can rent their kitchen for your caterer. Our caterer was very impressed with the kitchen. There was someone there the entire day in case we needed anything!

Wedding: 12/08/2012

Services Used: Ceremony & Reception Venue

Reviewed On: 12/23/2012

Highlighted Review • Respond • Dispute • Share to Social Network

★★★★★ 5.0/5.0

Quality of Service: 5.0 Responsiveness: 5.0 Professionalism: 5.0 Value: 5.0 Flexibility: 5.0

Channing said...

I had my reception at the conference center and was very happy with my choice. Leann made my bridal experience laid back and easy. I wasn't worried about my reception when the day came because I trusted Leann and her staff. Leann was very prompt about answering my emails and questions and made me feel confident about my choice. The venue is absolutely beautiful inside and out. I used the big room and the foyer and the view of the fountain as the background was wonderful!

Wedding: 07/13/2012

Services Used: Ceremony & Reception Venue

Reviewed On: 08/08/2012

Highlight This Review • Respond • Dispute • Share to Social Network

★★★★★ 5.0/5.0

Quality of Service: 5.0 Responsiveness: 5.0 Professionalism: 5.0 Value: 5.0 Flexibility: 5.0

Emily said...

Beautiful facility at a very reasonable price! The staff was friendly and helpful in every way possible.

Wedding: 06/09/2012

Services Used: Ceremony & Reception Venue, Event Rentals & Photobooths

Reviewed On: 11/04/2013

Highlight This Review • Respond • Dispute • Share to Social Network

★★★★★ 5.0/5.0

Quality of Service: 5.0 Responsiveness: 5.0 Professionalism: 5.0 Value: 5.0 Flexibility: 5.0

Anonymous said...

We received so many compliments on how nice the place was. The staff was wonderful and super helpful! We are already ready to have another event so we can have it there again (and I'm not lying about that one bit.)

Wedding: 2+ years ago

Services Used: Ceremony & Reception Venue

Reviewed On: 06/25/2012

Highlight This Review • Respond • Dispute • Share to Social Network

★★★★★ 4.8/5.0

Quality of Service: 4.0 Responsiveness: 5.0 Professionalism: 5.0 Value: 5.0 Flexibility: 5.0

Jessica said...

Everything was great! Easy to work with and great pricing.

Wedding: 10/25/2014

Services Used: Ceremony & Reception Venue, Rehearsal Dinner Location

Reviewed On: 11/05/2014

Highlight This Review • Respond • Dispute • Share to Social Network

★★★★★ 4.8/5.0

Quality of Service: 4.5 Responsiveness: 4.5 Professionalism: 5.0 Value: 5.0 Flexibility: 5.0

Amanda said...

Beautiful venue for the money. They were easy and flexible to work with.

Wedding: 10/04/2014

Services Used: Ceremony & Reception Venue

Reviewed On: 11/08/2014

Highlight This Review • Respond • Dispute • Share to Social Network

★★★★☆ 4.7/5.0

Quality of Service: 5.0 Responsiveness: 5.0 Professionalism: 5.0 Value: 3.5 Flexibility: 5.0

Carrie said...

The staff was fantastic, so friendly, helpful, collaborative and cooperative ... Highly recommend their services. We heard wonderful comments regarding the venue from our guests. The only

thing I would have done differently would be not to have paid for an additional hour for our ceremony prior too the date as we did not need it ... our entire party left the premises much earlier than we anticipated. We are very pleased with the experience.

Wedding: 12/13/2014

Services Used: Ceremony & Reception Venue

Reviewed On: 01/14/2015

Highlight This Review • Respond • Dispute • Share to Social Network

★★★★☆ 4.7/5.0

Quality of Service: 4.5 Responsiveness: 4.5 Professionalism: 5.0 Value: 4.5 Flexibility: 5.0

Lisa said...

We loved using the Glenpool Conference Center as our wedding venue! It is a great value for such an amazing facility. We rented the amphitheater for an outdoor ceremony and used the inside for the reception. Everyone we talked to at the Conference Center was friendly and helpful. We were able to get everything we needed to make our wedding day perfect.

Wedding: 10/18/2014

Services Used: Ceremony & Reception Venue, Rehearsal Dinner Location

Reviewed On: 10/28/2014

Highlight This Review • Respond • Dispute • Share to Social Network

★★★★☆ 4.5/5.0

Quality of Service: 4.0 Responsiveness: 3.5 Professionalism: 5.0 Value: 5.0 Flexibility: 5.0

Kyla said...

The girls at GCC were very flexible in working with me, changing my rental times, and adding tables and chairs. Sometimes I felt like they were hard to get a hold of and they took a while to respond but were always very nice and professional. The value for the money is spectacular here!

Wedding: 05/24/2014

Services Used: Ceremony & Reception Venue

Reviewed On: 06/08/2014

Highlight This Review • Respond • Dispute

★★★★☆ 4.5/5.0

Quality of Service: 5.0 Responsiveness: 5.0 Professionalism: 5.0 Value: 3.5 Flexibility: 4.0

Ryan said...

We loved this place from the beginning!! Very beautiful and unique. LeAnn was great and met any need we had. It was a little pricier then we were expecting due to a price increase after the first of the year but still very reasonable and affordable. We would definitely use this place again and actually have friend getting married there in the spring that we recommended!!!

Wedding: 06/02/2013

Services Used: Ceremony & Reception Venue

Reviewed On: 10/24/2013

Highlight This Review • Respond • Dispute

★★★★☆ 4.4/5.0

Quality of Service: **4.0** Responsiveness: **4.0** Professionalism: **4.0** Value: **5.0** Flexibility: **5.0**

Private User said...

I had an incredibly positive experience using the Glenpool Conference Center as my reception venue throughout the entire planning process. My only complaint would be with the day-of coordinator who was assigned to me. I did not even have the her name until I arrived to decorate the afternoon of my wedding. I then had so much trouble finding her to answer any of my questions, I had no way to get in touch with her (did not give me a phone number, etc.) and when I arrived for the reception, things were not as we had discussed (i.e. the fireplaces were not lit, the lights were not dimmed). That being said, those were very minor things and I would certainly book GCC again.

Wedding: Recently Married

Services Used: Ceremony & Reception Venue

Reviewed On: 01/26/2015

Highlight This Review • Respond • Dispute

« Prev

Page 1 ▼

Next »



Community Development Director's Report

January 28, 2015

To: Glenpool City Council & Glenpool Utility Services Authority

Councilors and Board Members,

The following report highlights and summarizes the various activities that are currently being addressed and processed by the Community Development Department related to major public and private improvement and construction projects:

City/Public Related Projects:

Signalization Project – 121st Street & US Highway No.75:

- The engineering consultant is predicting final approval of the design and construction plans and specifications sometime in February, 2015.
- Upon approval by ODOT, the State will provide a final estimate of construction costs involved with the installation of these improvements based on other recent similar projects. At that point, ODOT will issue an invoice to the City for the 25% cost sharing agreed to by City Resolution to initiate the project last summer.
- Upon payment of the 25% share of estimated cost, ODOT will place the project out to public bid, receive bids, award the project to the successful Bidder, and administer the contracted work through completion.
- Actual construction is estimated to take approximately ninety (90) days to fully complete and become operational.
- Project completion is estimated to be on or before July 1st, 2015 - at which time the City must accept the new improvements for maintenance purposes.

Kendalwood North Park Walking Path Restoration:

- The restoration of the existing asphalt surfaced walking path located in Kendalwood North Park has been completed by OG&E per the attached photos.

- The walking trail and nearby grassed areas were damaged in November by OG&E utility construction trucks installing underground cabling to serve the new portion of the Glen Abbey subdivision located adjacent to the park.
- Through a cooperative effort between the City and OG&E, the park has been restored to like-new condition without cost to the City.

Longhorn Sewage Liftstation Rehabilitation Project:

- ONG has completed the relocation of an existing 4" gas line necessary to accommodate the revisions to the station.
- OG&E will be installing a new 3-phase electric service line and meter panel to the station sometime in February.
- Valve vault and exterior piping modifications have been started. (See attached photos)
- Retaining wall and perimeter security fence construction will begin in February.
- The Contractor is estimating approximately March 1st for delivery of pumps and motors in order to begin interior equipment and piping modifications.
- The completion of pump replacement, interior and exterior piping, and the installation of new 3-phase electrical service is projected to be on or before April 15th.
- Delivery and installation of the auxiliary emergency power generator is expected sometime in June.

Highway Right-of-Way Clean-up Project:

- The City Streets & Parks Department personnel have been addressing the need to cut and remove trees, overgrown vegetation, and general trash removal from a ½ mile section of right-of-way along the west side of US Highway 75 between 146th Street and 151st Street.
- Full Completion is predicted by February 1st.
- Before and after photos of the area being cleared and rehabilitated are attached.

Public Stormwater Detention Facility Rehabilitation Projects:

- Two existing publically owned stormwater detention facilities (ponds) are being cleared and rehabilitated by removing brush, trash, and misc. debris that has accumulated over time.
- Streets & Parks crews will be working to complete this work on facilities located in Glen Pines and Glenpark additions in early February.
- Completion of these projects is anticipated in the later part of February – depending on weather conditions.
- Attached photos illustrate the existing condition of these facilities.

Private Development and/or Building Projects:

Grandview Heights Apartments: MonTapp Addition

- At this time, all buildings in the project are in various stages of completion ranging from framing and 'rough-in' to full interior and exterior finishes. (See attached photos)
- Pre-leasing activities have started with accommodations having been made for office space on the first floor of the Conference Center to provide an area for the start-up of apartment unit lease reservations.
- The project clubhouse is anticipated to be complete and open for permanent leasing operations by the end of April.
- The Developer and General Contractor have not predicted a full project completion date.

Mansfield Lane Residential Subdivision:

- Currently, the Developer is finalizing the installation of the private improvements proposed and approved by the City under the provisions of the Planned Unit Development approved for the project. Those improvements include: subdivision entry walls, columns, and fencing, landscape planting, sod and seeding for permanent erosion control, and re-vegetation throughout the project.
- Home Creations Building Company has submitted and received a total of twelve (12) building permits and home construction has started. (See attached photos)

Glen Abbey Addition: Phase II

- This project is located immediately west and adjacent to the Phase I subdivision and contains 91 residential lots.
- As of this date, the City Building Department has received, processed, and issued seventeen (22) building permits in this phase of the addition.

The Crossings at Glenpool Phase IV:

- This phase of the overall addition features forty three (43) residential lots.
- At this time, there have been thirty five (35) building permits processed and issued within this phase.

The Crossings at Glenpool Phase V:

- The development construction within this last phase of the overall project is well underway and will contain a total of forty two (42) residential lots when completed.
- Completion of development improvements is anticipated to be approximately April 1, 2015.

Elwood Corner Commercial Center:

- This project is located at the northwest corner of 141st Street and Elwood Avenue and features an 11,300 s.f. multi-tenant single story building with associated parking, drives, and various other site related improvements.
- Site related improvement construction has commenced and is progressing parallel with the completion of the building structure.
- The building is in the tenant build-out stage of construction.
- At this time, the Developer has not indicated an anticipated completion date for the project, but states that the facility has been fully leased.

Starbucks:

- The site and building construction is in the top-out and tenant improvement build-out stage with completion of the building and site related improvements anticipated within 30 days.
- At this time, the developer has not indicated a tentative Grand Opening for the facility.

Texon Industrial Facility:

- This petroleum blending project is located on an Industrial Zoned 15.19 acre parcel at the northeast corner of 131st Street and US Highway 75.
- Actual construction of the site improvements is well underway at this time. (See attached photos)
- The developer is predicting final project completion and start-up of operations by May 1st.

Mastercraft Floor Covering Project:

- This commercial project is located on a platted lot in Rolling Meadow Apartment Addition on the south side of 146th Street approximately 500' west of US highway 75.
- The project consists of a single story, 8000 square foot, multi-tenant, office/warehouse type building situated on a 1.84 acre site.
- Currently, the project is in the building framing stage of construction. (See attached photos)
- The Developer has not released a tentative project completion date at this time.

Glenpool Residential and Commercial Building Permit Statistics thru January:

- | | |
|---|----------|
| • New Residential Permits Issued in January 2015: | 25 Total |
| • New Commercial Permits Issued in January 2015: | 1 Total |
| • Current Active Residential Permits: | 95 Total |
| • Current Active Commercial Permits: | 6 Total |
| • 2014 Residential Permits Issued thru January: | 9 Total |

- 2015 Residential Permits Issued thru January: 25 Total
- 2014 Commercial Permits Issued thru January: 11 Total
- 2015 Commercial Permits Issued thru January: 1 Total

Kendalwood North Park Walking Path



Kendalwood North Park Walking Path



Kendalwood North Park Walking Path



Kendalwood North Park Walking Path



Kendalwood North Park Walking Path



Kendalwood North Park Walking Path



Longhorn Liftstation Construction



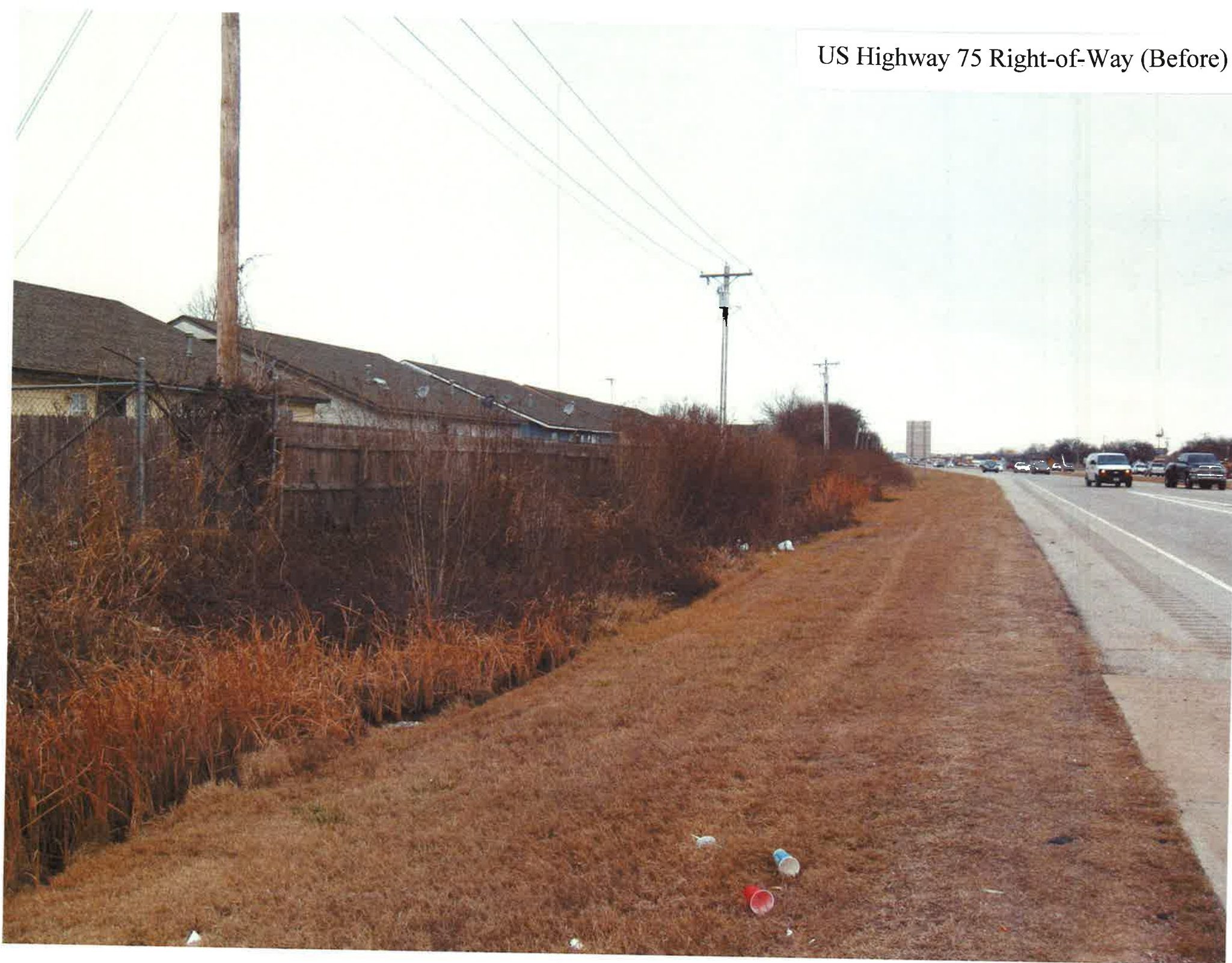
Longhorn Liftstation Construction



US Highway 75 Right-of-Way (Before)



US Highway 75 Right-of-Way (Before)



US Highway 75 Right-of-Way (Before)



US Highway 75 Right-of-Way (Before)



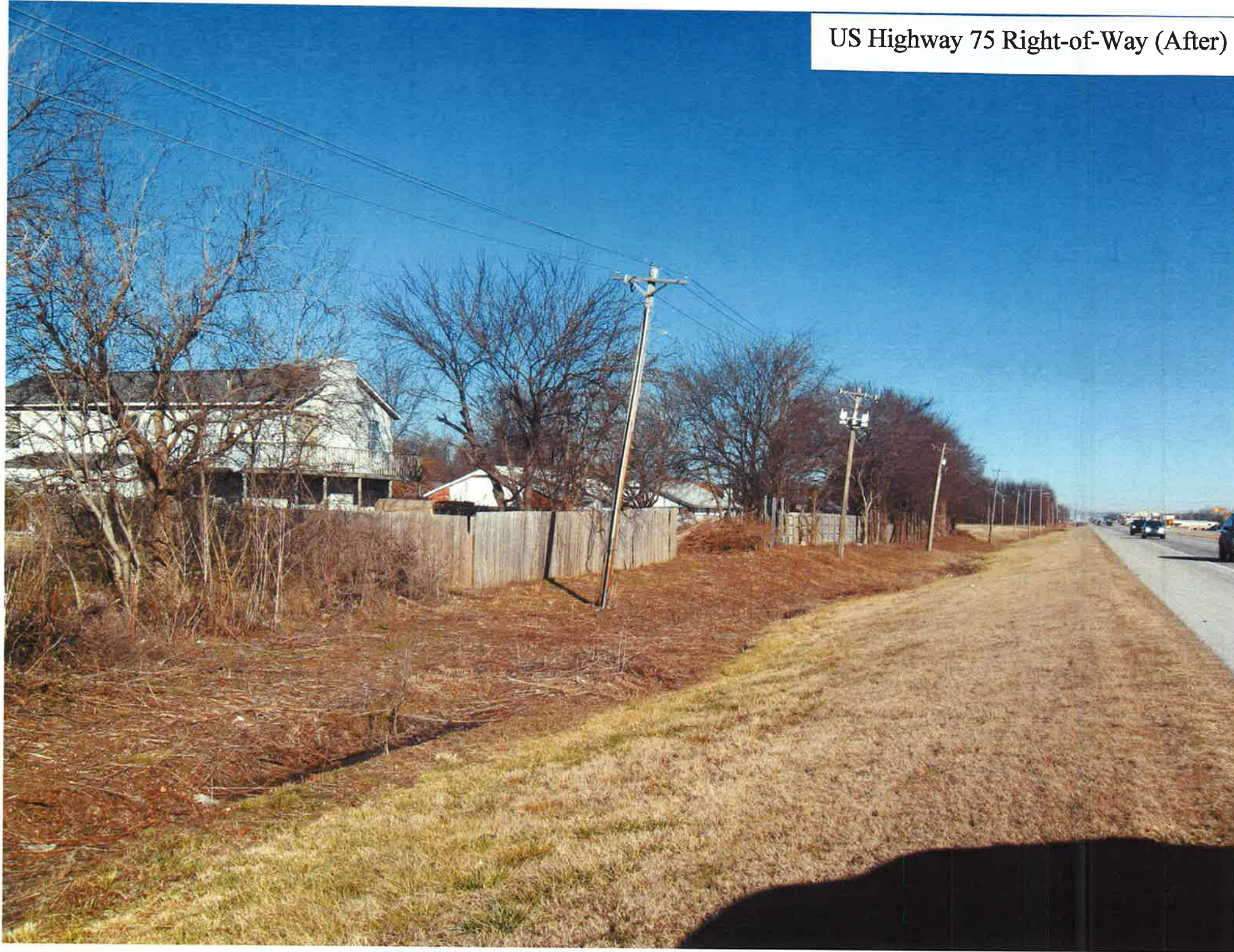
US Highway 75 Right-of-Way (After)



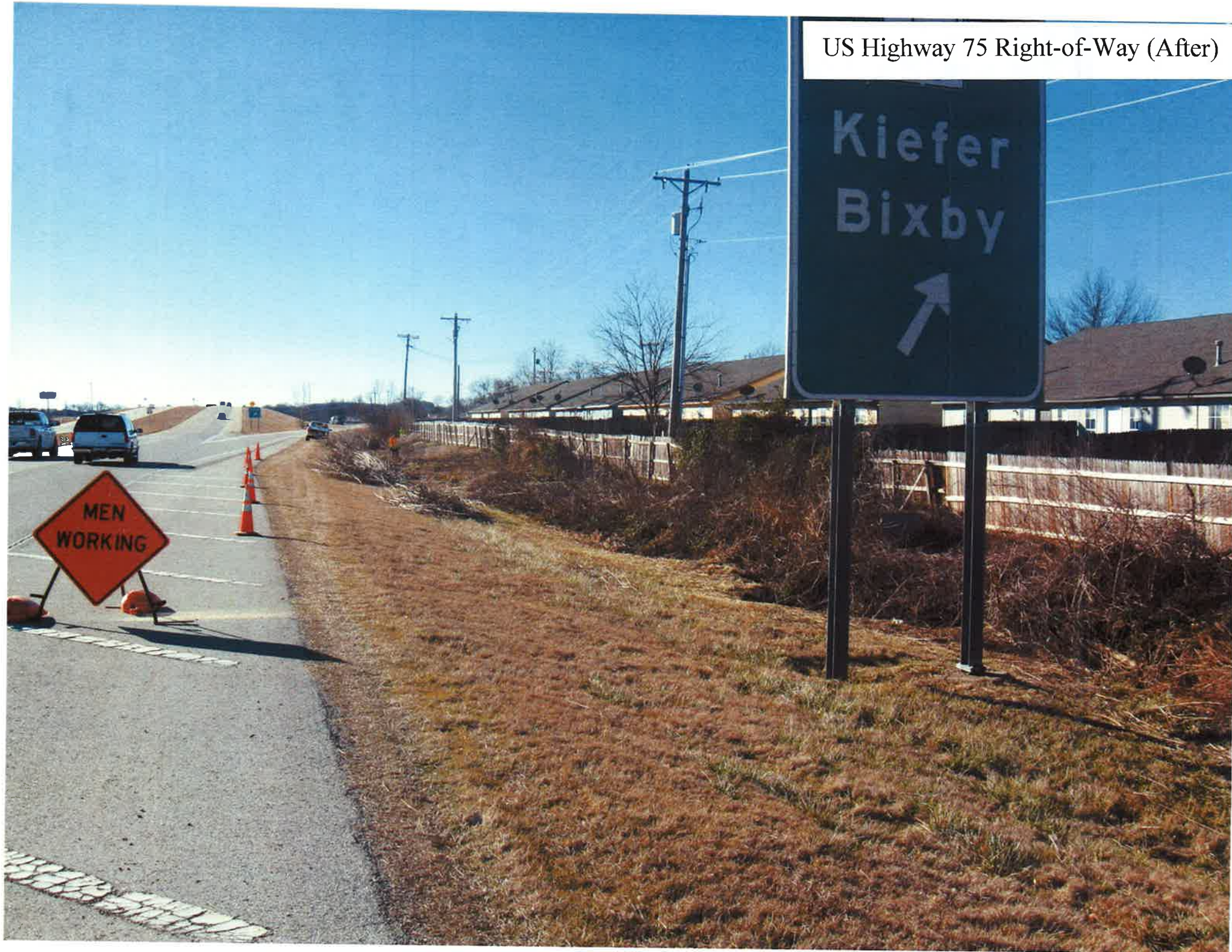
US Highway 75 Right-of-Way (After)



US Highway 75 Right-of-Way (After)



US Highway 75 Right-of-Way (After)



Glen Pines Stormwater Detention Facility



Glen Pines Stormwater Detention Facility



Glen Pines Stormwater Detention Facility



Glenpark Stormwater Detention Facility



Glenpark Stormwater Detention Facility



Glenpark Stormwater Detention Facility



Glenpark Stormwater Detention Facility



Grandview Heights Apartments





01.28.2015 10:30

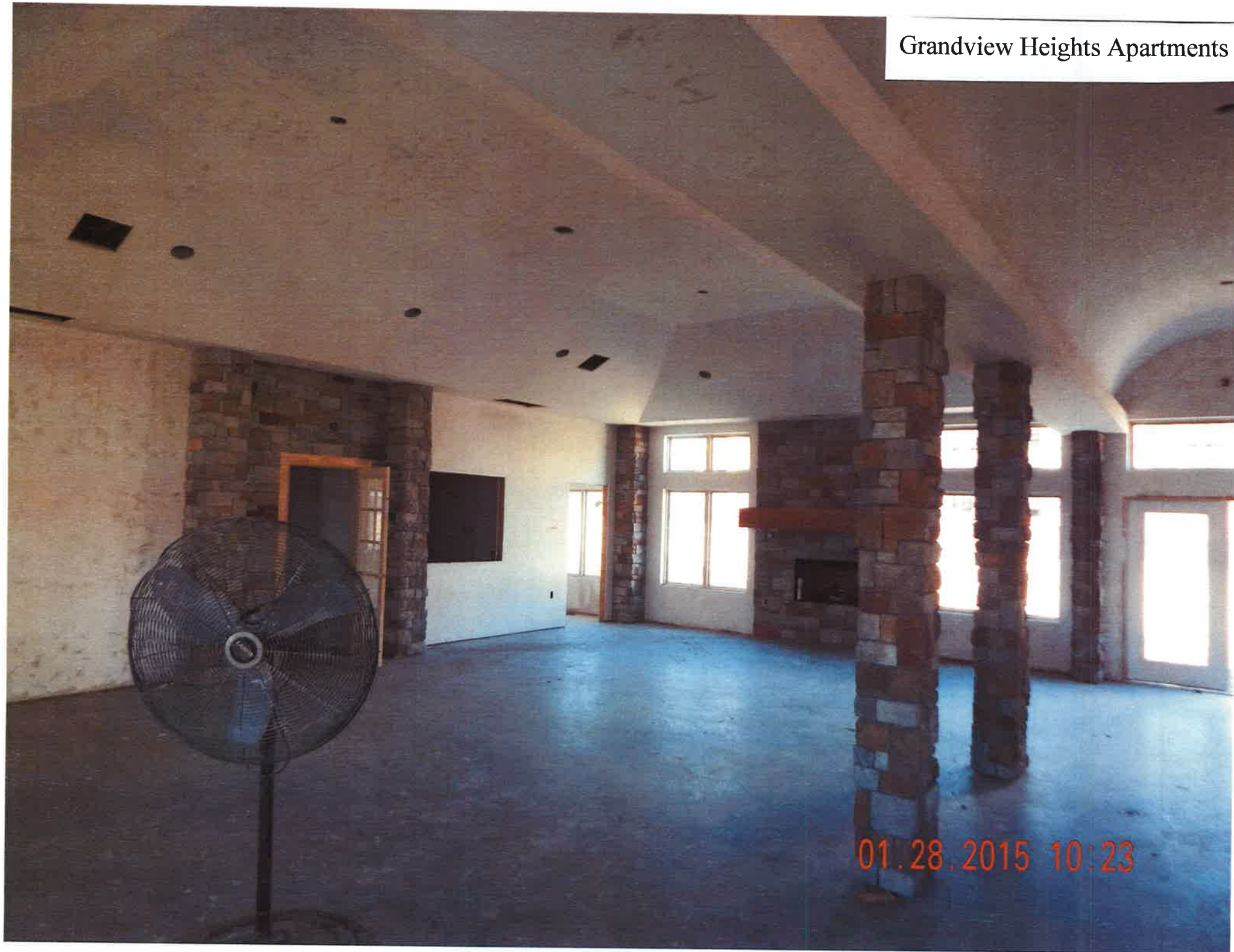


Grandview Heights Apartments





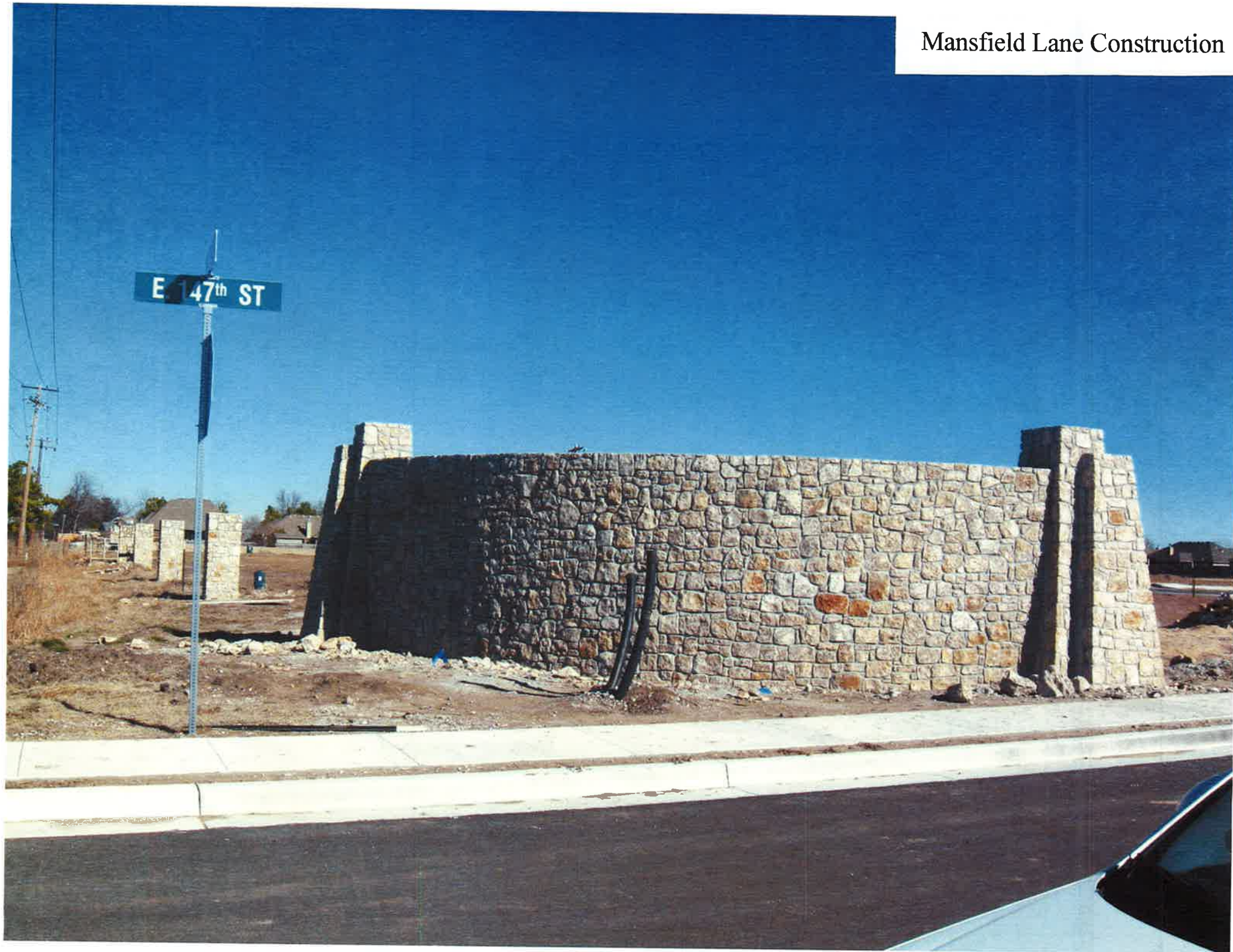
01.28.2015 10:23



01.28.2015 10:23

Grandview Heights Apartments













Elwood Corner Commercial Center



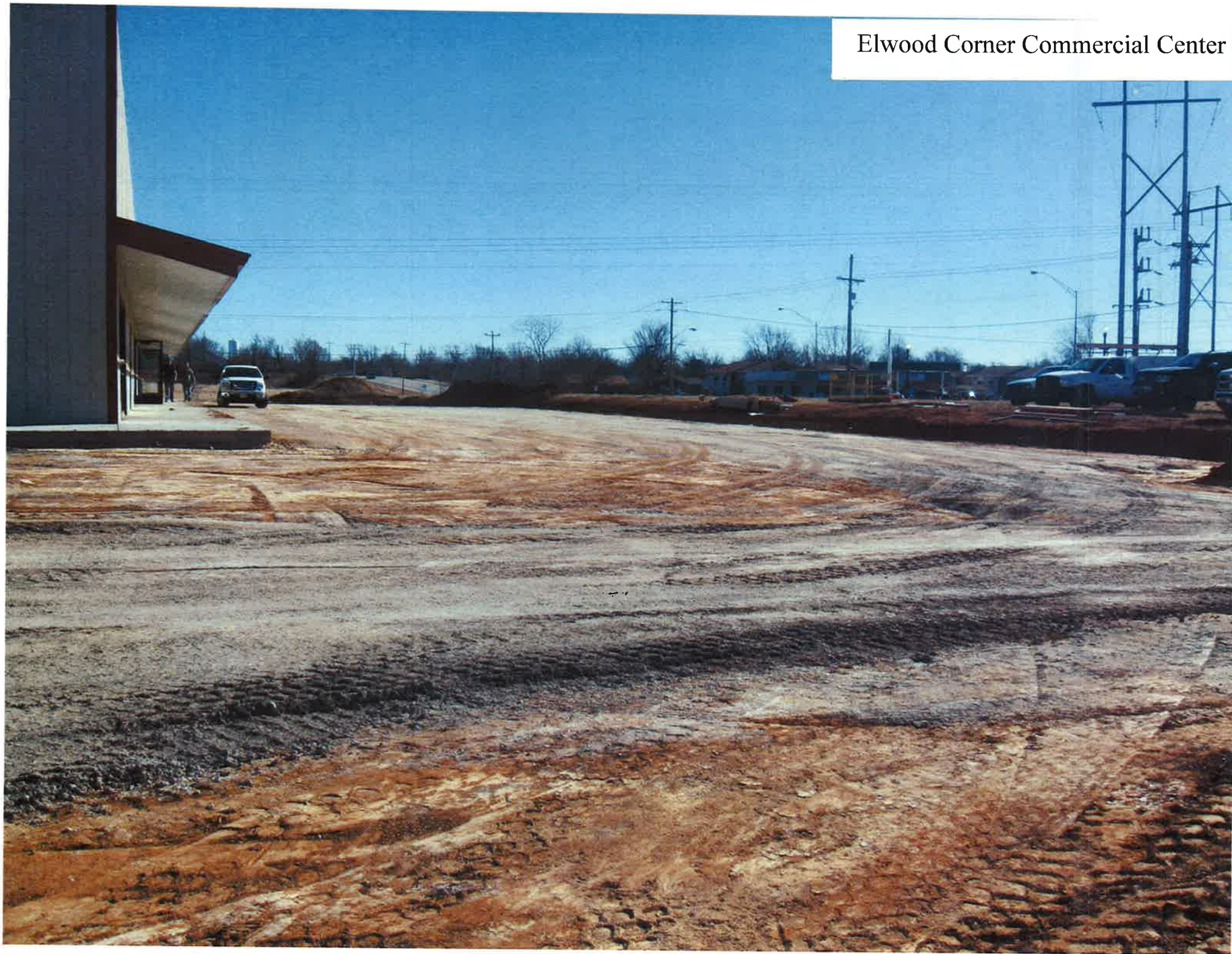
Elwood Corner Commercial Center



Elwood Corner Commercial Center



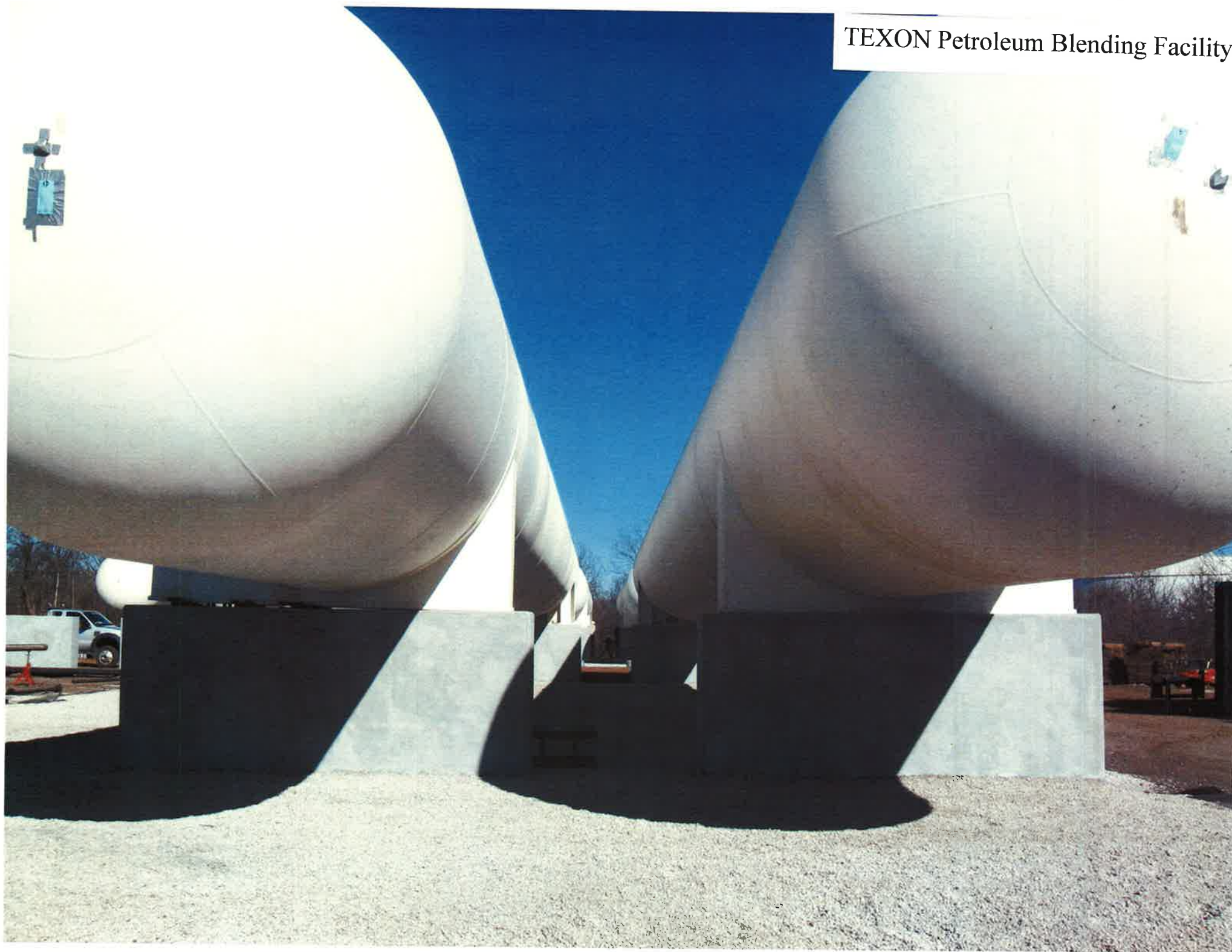
Elwood Corner Commercial Center



TEXON Petroleum Blending Facility



TEXON Petroleum Blending Facility



TEXON Petroleum Blending Facility



TEXON Petroleum Blending Facility



TEXON Petroleum Blending Facility



Mastercraft Floor Covering Center



Mastercraft Floor Covering Center



Glenpool City Council
Monday, February 2, 2015

PROCLAMATION

WHEREAS, Square Dancing is an integral part of authentic Western folklore; and

WHEREAS, Square Dance celebrates the pioneer spirit of cooperation and teamwork; and

WHEREAS, the Northeast Oklahoma Square Dance Association is sponsoring its 68th Annual Northeast Oklahoma Square Dance Association Festival at the City Hall and Conference Center, Glenpool, Oklahoma on April 10th and 11th of 2015.

NOW, THEREFORE, I, Momodou Ceesay, by the power vested in me as Mayor of the City of Glenpool, do hereby proclaim that April 11, 2015, shall be known by all and officially designated as:

“NORTHEAST OKLAHOMA SQUARE DANCE ASSOCIATION DAY”

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Glenpool to be affixed this 2nd day of February 2015.

CITY OF GLENPOOL

Momodou Ceesay, Mayor

Attested

Susan White, City Clerk

MINUTES

CITY COUNCIL MEETING

January 20, 2015

The Regular Session of the Glenpool City Council was held at 6:00 p.m., Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Momodou Ceesay, Mayor; Alyce Korb, Vice-Mayor; Tim Fox, Councilor; Patricia Agee, Councilor and Jennifer Ballew, Councilor.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Susan White, City Clerk; Lynn Burrow, Community Development Director; Rick Malone, City Planner; Dennis Waller, Police Chief; and Paul Newton, Fire Chief.

Also present were: Richard with Extreme Worship and Outreach; and Debra Cutsor, Secretary for Glenn Abbey HOA

- A) Mayor Ceesay called the meeting to order at 6:00 p.m.**
- B) Susan White, City Clerk called the roll. Mayor Ceesay declared a quorum present.**
- C) Richard from Extreme Worship and Outreach offered the Invocation.**
- D) Mayor Ceesay led the Pledge of Allegiance.**
- E) Chamber of Commerce Report --Amy Rogers, President**
 - Ms. Rogers was absent.
- F) City Manager Report – Roger Kolman, City Manager**
 - Mr. Kolman reminded citizens about the upcoming Warrant Amnesty Program scheduled for Feb 2015. Warrant fees will be waived for those that pay their outstanding fines in full.
 - Mr. Kolman recognized Rick Malone, City Planner for his outstanding customer service while he and Mr. Kolman rendered their assistance to a local businessman seeking commercial property.
- G) Mayor Report – Momodou Ceesay, Mayor**
 - Mayor Ceesay announced that letters were enclosed in the January utility bills which described the recently implemented flat fee of \$8.75 per month which was adopted by Resolution of the City Council in November 2014.
- H) Council Comments**
 - Councilor Fox reminded Council and citizens about Movie Night at the Glenpool Conference Center on Saturday, January 24th, doors open at 7:00 pm and movie starts at 7:30 p.m.
 - Councilor Fox also mentioned the Chamber of Commerce Banquet scheduled for Friday, January 23rd at 7:00 p.m. It too will be hosted at the Glenpool Conference Center.
- I) Public Comments**

- None

J) Scheduled Business

1) Discussion and possible action to approve minutes from January 5, 2015 meeting.

MOTION: Councilor Agee moved, second by Vice Mayor Korb to approve minutes as presented.

FOR: Councilor Fox; Councilor Agee; Councilor Ballew; Vice-Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

2) Discussion and possible action to adopt recommendations of the Vision 2025 Ad Hoc Committee and direct staff to make application for Vision 2025 surplus funding.

Roger Kolman, City Manager presented the projects recommended by the Ad Hoc Committee, as well as a detailed description including estimated costs for each project. The three projects recommended for Council consideration were: Feasibility Study for regional ballpark; Master Water Study and storage construction for the area south of 151st Street; Construction of two full sized soccer fields located behind the South County Recreation Center on South Peoria. Following a brief Council discussion, Mrs. Debra Cutsor, Glenn Abbey HOA Treasurer apprised the Council concerning independent research she conducted regarding anticipated parking accommodations for the soccer fields. She urged the Council to include parking space expansion in the soccer field project plans.

MOTION: Vice Mayor Korb moved, second by Councilor Ballew to adopt Vision 2025 Ad Hoc Committee recommendations and direct staff to submit application for the Vision 2025 Surplus funding.

FOR: Councilor Agee; Councilor Ballew; Councilor Fox; Vice Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

3) Discussion and possible action to enter into Executive Session.

Lowell Peterson, City Attorney recommended to convene in Executive Session noting the purpose is to discuss the terms of implementing the Settlement Agreement and certain issues with respect to the federal court's participation matters which should be discussed privately, and conform to the requirements of the Open Meeting Act.

MOTION: Councilor Agee moved, second by Vice Mayor Korb to convene into Executive Session at 6:29 p.m.

FOR: Councilor Ballew; Councilor Fox; Councilor Agee; Vice Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

4) Executive Session for the purpose of discussing confidential communications between the City Council and the City Attorney concerning a pending investigation, Claim, or action as to which the City, with the advice of its Attorney, has determined that disclosure will seriously impair the ability of the City to process the claim or conduct a pending investigation, litigation or

proceeding in the public interest, pursuant to Title 25 Sec. 307(B)(4) of the Oklahoma Statutes (Open Meeting Act), to wit, discussion regarding implementation of that certain 'Agreement of Compromise, Settlement and Release' between Creek County Rural Water District No. 2 and the City of Glenpool and the Glenpool Utility Services Authority, as approved and executed by the parties, respectively, on November 10 and 11, 2014, for the purpose of resolving and dismissing all claims in pending federal litigation [USDC ND/OK Case No. 11-cv-441-JHP-FHM] between the Parties.

City Council, City Attorney and City Manager convened into Executive Session at 6:29 p.m.

5) Discussion and possible action to reconvene in Regular Session.

MOTION: Councilor Agee moved, second by Vice Mayor Korb to reconvene in Regular Session at 6:41 p.m.

FOR: Councilor Fox; Councilor Agee; Councilor Ballew; Vice Mayor Korb; Mayor Ceesay

AGAINST: None

Motion carried.

K) Adjournment.

- Meeting was adjourned at 6:41 p.m.

Date

Mayor

ATTEST:

City Clerk

CITY OF GLENPOOL SOCIAL MEDIA POLICY

NOTE: Employees should carefully read this Policy and should also familiarize themselves with the City of Glenpool Employee Handbook and Personnel Policies, particularly with respect to the City's Affirmative Action Plan and Article 9, Employee Conduct and Relations.

PURPOSE

The use of social media sites, as defined in this City of Glenpool Social Media Policy (the "Policy"), provides the City and private persons with information channels to communicate with residents and the general public about such matters as public events, ordinances, proclamations, utilities, public safety and open meetings. However, if used incorrectly, improperly or maliciously, such use may result in the dissemination of false or misleading information and may create liability for the City and/or its agents, officers and employees. This is true whether the City social media site is being used on a computer, or other equipment or electronic device, owned by the City or owned by a private person.

These concerns have led to the establishment of the City of Glenpool Social Media Policy. This Policy creates a variety of guidelines regarding what an employee may or may not print or say while using social media site technology whether belonging to the City or otherwise.

DEFINITIONS

"Social media," due to rapidly expanding technologies and for purposes of this Policy, includes all means of communicating or posting information or content of any sort on the Internet, including to one's own or someone else's web page or blog, journal or diary, personal web site, social networking or affinity web site, web bulletin board or a chat room, as well as any other form of or device for electronic communication. For purposes of this Policy, as applicable, the term "social media" will likewise refer to telephone lines, cell phone accounts, text messaging and blogs.

"Social media site(s)," for purposes of this Policy, are defined as technological applications by which content is created and published, transmitted or otherwise disseminated by individuals, using accessible, expandable, and upgradable publishing technologies, through and on the Internet or other electronic devices or means. Examples of social media site(s) include but are not limited to an account or page created on: Facebook, Twitter, YouTube, MySpace, RSS, Second Life, LinkedIn, Instagram, Reddit or Flickr.

"City social media site(s)" refers to any of the foregoing social media site(s) that is directly created, sponsored or hosted on the Internet or other electronic media by duly authorized City personnel. To the extent that any City social media site is used for communication with members of the public who are not employees of the City, it will be equally accessible to persons who are employees.

"Personal social media site(s)" refers to any of the foregoing social media site(s) that is participated in by a "user" or directly created, sponsored or hosted by any City employee acting

in his/her private capacity and not in his/her role as a City employee, or by any third party not related to the City.

“Comments,” for purposes of this Policy, means any messages or other communications that originate with the person publishing, transmitting or disseminating information of any kind or format, including without limitation articles, pictures, videos or any other form of communicative content on either of a City or personal social media site.

“Confidential” means all such information or materials as to which the City has the benefit of a legally protected proprietary interest or legal privilege (including, but not limited to, attorney-client privilege, private personnel matters, HIPAA-protected medical information, personal financial data or information, religious or political matters, or matters discussed in executive session); *provided that* the City recognizes the constitutionally and statutorily protected right of employees to use (City or personal) social media sites to express to, or discuss with, other employees and non-employees facts or personal opinions regarding the workplace, work satisfaction or dissatisfaction, wages, hours, working conditions, employment or personnel policies and other City-related information, so long as:

- The information is not disclosed for commercial purposes;
- No statements are either maliciously false or “confidential” as defined in this Policy;
- Doing so during working hours or on any City-owned or licensed equipment or device does not jeopardize employee productivity standards;
- The employee differentiates expressly between the employee’s own opinions and official statements or policies of the City; and
- The employee acknowledges that, for this or any other purpose, no employee is allowed to access any personal media site on any communication device owned by the City without the express authorization of his department head or the City Manager.

A violation of City policies regarding confidential information will result in disciplinary action, up to and including termination. A violator may also be subject to legal action, including criminal prosecution. The City reserves the right to take any other action it believes is appropriate.

“Prohibited,” when applied to information, data, messages, comments or any other communication that is transmitted, published or disseminated on only a City social media site, means that such communication either:

- Is legally defamatory (*i.e.*, malicious and false) regarding any person, whether a member of the public or an employee, officer or agent of the City;
- Is profane (including the use of swear or “cuss” words), obscene, violent, sexually explicit or pornographic in content (including Internet links to such content);
- Contains explicit or implicit threats of violence or deprivation of rights to any person or organization;
- Is derogatory of, or promotes, fosters or perpetuates discrimination against, any employee, officer or agent of the City on the basis of race, creed, color, national origin,

age, religion, gender, marital status, status with regard to public assistance, perceived or actual physical or mental disability, or sexual orientation;

- Is derogatory or insulting regarding citizens, customers, defendants in court, utility rate payers or other members of the public, specifically in such capacity when on a personal social media site, provided that this does not impinge on any employee's lawful right to comment regarding facts or opinions related to working conditions;
- Includes comments in support of, or in opposition to, any political campaign or ballot measure;
- Solicits commercial, personal, religious or charitable contributions, including but not limited to advertising of any business or product for sale, without the express permission of the employee's department head or the City Manager;
- Includes information that may compromise the safety or security of the public or any member of the public;
- Impersonates or falsely represents any person or entity, or falsely states or otherwise misrepresents an employee's or the City's affiliation with any person or entity;
- Includes any unsolicited or unauthorized advertising, promotional materials, or any other form of solicitation, without express written approval of the City Manager;
- Includes any content or material that contains software viruses, worms or any other computer code, files or programs designed to interrupt, destroy or limit the functionality of any computer software or hardware or telecommunications or other equipment, or to cause a security breach of such software, hardware or telecommunications or other equipment;
- Violates any applicable local, state, national or international law;
- Has the effect of "stalking" or otherwise intimidating or threatening another person;
- Instigates or encourages others to commit illegal activities or cause injury or property damage to any person; or
- Collects or stores personal data about other users when the collection or storage of such data is not a part of an employee's authorized job duties.

NOTE: Without limiting the foregoing prohibitions, employees are hereby advised that no employee is allowed to access any personal media site on any communication device owned by the City without the express authorization of his department head or the City Manager.

"Prohibited," when applied to information, data, messages, comments or any other communication that is transmitted, published or disseminated on **either or both of** a City social media site or a personal social media site, means that such communication either:

- Includes confidential communications, as defined in this Policy;
- Is legally defamatory (i.e., malicious and false) regarding any employee, officer, agent or vendor of the City, in such respective capacity, whether on a City or personal social media site;

- Constitutes workplace harassment or contributes to a hostile working environment, as prohibited by applicable law;
- Is derogatory of, or promotes, fosters or perpetuates discrimination against, any employee, officer or agent of the City on the basis of race, creed, color, national origin, age, religion, gender, marital status, status with regard to public assistance, perceived or actual physical or mental disability, or sexual orientation;
- Is derogatory or insulting regarding citizens, customers, defendants in court, utility rate payers or other members of the public, specifically in such capacity when on a personal social media site, provided that this does not impinge on any employee's lawful right to comment regarding facts or opinions related to working conditions;
- Forges the City logo or otherwise manipulates City identifiers in a manner that disguises the origin of, or misrepresents, any content transmitted through any social media site;
- Includes content that employees do not have a right to make available under any law or under any contractual or fiduciary relationship (such as content that infringes any patent, trademark, trade secret, copyright or other proprietary right of any party or violates any non-disclosure agreement); or
- Interferes with or disrupts any servers or networks used to provide any social media site, or violates any requirements, procedures, policies or regulations of the networks or providers the City uses to access any social media site.

I. Guidelines for City Social Media Sites

The establishment and use by the City and its employees of City social media sites (as defined in this Policy) is a valuable means of conveying information of general interest to its citizens and the general public. The establishment and use by any City department, or individual City employee, of any City social media site are permissible only subject to approval by the City Manager. All City social media sites shall be administered by the Director of Community Relations, subject to approval by the City Manager. The City Manager, Director of Community Relations and respective department heads will monitor content on City social media sites to ensure adherence to this Policy and to the interests and goals of the City.

These guidelines provide for the communication of information by way of a technology that is within the control or possession of the City, regardless of whether the equipment, computer or other electronic device used to access such technology belongs to the City, an employee or a third person.

Professionalism – The City expects that all communications on City social media sites will be courteous and respectful in tone, regardless of the subject matter. This includes but is not limited to the expectation that employees shall refrain from prohibited and confidential communications (as those terms are defined in this Policy). When a City employee responds to a comment on a City social media site, in his/her capacity as a City employee, the employee shall not share confidential or prohibited information about himself or herself or any other City employee.

All City employees, to the extent any comments pertain to their job function, have a responsibility to communicate accurate and timely information to the public in a professional manner. Any employee who identifies a mistake in content on a City social media site should bring the error to the attention of his or her supervisor or other appropriate staff.

Interconnectedness – City social media sites shall state clearly and conspicuously that they are maintained by the City and that they follow this City of Glenpool Social Media Policy. Wherever possible, City social media sites shall link back to the official City of Glenpool website for forms, documents, online services and other information necessary to conduct business with the City.

Right to remove communications – The City reserves the right to restrict or remove any prohibited content placed on any City social media site at any time for any reason, without notice, unless such content is required by statute, ordinance or written rule, regulation, policy or procedure of the City. The City further reserves the right to deny access to any or all City social media sites for use by any individual who violates this Policy. With respect to employees, this action does not limit the right or duty of the City to take such additional disciplinary actions, up to and including termination of employment, as the City deems necessary and appropriate. Any content removed based on these guidelines, including the time, date and identity of the poster, when available, shall be disposed of or retained by the Director of Community Relations or the City Clerk as property of the City and may be subject to either or both of the Open Records Act or the City's retention policies.

Open Records Act compliance – City social media sites are subject to the Oklahoma Open Records Act. Any content maintained in a social media format that is related to City business, including a list of subscribers, posted communication, and communication submitted for posting, may be a public record subject to disclosure under applicable statutory provisions. Employees should be cognizant at all times that any comments or information placed on a City social media site may be available to the public as a whole, to the press and to parties with interests adverse to the City. Employees representing City government via City social media sites must conduct themselves at all times as representatives of the City and in accordance with all City policies.

Limitations on personal use – City social media sites do not exist for, and generally shall not be used for, comments of a personal nature. City resources, working time and/or the influence of official City positions must never be used for personal profit or business interests, or to participate in personal political activity. For example, an employee must not use the City's logo, e-mail or working time to promote his/her side business or political or religious viewpoint or interest.

Confidential or prohibited content – Comments containing any confidential or prohibited forms of content, as those terms are defined in this Policy, shall not be permitted on City social media sites and are subject to removal and/or restriction by the Director of Community Relations or City Manager. Any employee posting such content will be subject to disciplinary action, up to and including termination.

Public comments – Any comment posted by a member of the public on any City social media site is the opinion of the commentator or poster only, and publication of a comment does not imply endorsement of, or agreement by, the City, nor do such comments necessarily reflect the opinions or policies of the City of Glenpool, or any of its officers, agents or employees. The City reserves the right to restrict or remove any prohibited content placed on any City

social media site by any person, at any time and for any reason, without notice, unless such content is required by statute, ordinance or written rule, regulation, policy or procedure of the City. The City further reserves the right to deny access to any or all City social media sites for use by any individual who violates this Policy.

Commercial social media sites – All comments posted to any City social media site that is maintained as a commercial account (such as but not limited to Facebook) are bound by the applicable vendor's policies to the fullest extent permissible under law. The City reserves the right to report any violation of such policies to the vendor for such responsive action as the vendor deems necessary, appropriate and reasonable.

II. Guidelines for Personal Social Media Sites

The use of personal social media sites, as defined in this Policy, is generally not a matter regulated or controlled by the City. However, such use may, under carefully defined circumstances, violate City policy in such a way as to create liability for the City and/or the affected employee. In addition, the use of personal social media sites during work hours or on equipment owned or licensed by the City for the communication of information not related to business of the City may lead to a decrease in an employee's own or another employee's productivity and the potential for legal liability from several sources, including breach of privacy, defamation, harassment, discrimination, infringement of proprietary rights, and disclosure of confidential or privileged information. These Guidelines are designed to minimize such risks.

Linkage to City social media sites – Employees may not create a link from any personal social media site to a City social media site without express written permission of the City Manager or department head. When such linkages are permitted, employees must identify themselves as City employees and must notify readers that they have been authorized to speak on behalf of the City.

Differentiation of personal from City opinion – Although every employee has a right to speak out, when using personal social media, on issues facing the community, state and nation, including facts and personal opinions regarding City matters and working conditions (provided such communications are neither confidential nor prohibited, as defined in this Policy), they must take great care to make it clear that their personal opinions are their own and do not represent the official policy or position of the City. Personal communications of employees may reflect on the City, especially if employees are commenting on City business, supervisors or City policies. Employees should not comment on social media or publish anything related to City business without identifying themselves and using a disclaimer such as, "I am an employee of the City of Glenpool. However, these are my own opinions and do not represent the opinions or policies of the City of Glenpool."

Defamation – Employees are advised that the laws of defamation apply to the publication or dissemination of comments, information and opinions stated as fact, whenever such communications are false and malicious.

Discretion – Any comment or other communication that any employee writes or posts is public and may remain public indefinitely. It may be spread to larger audiences without the employee's knowledge or permission. Employees are encouraged to use common sense when using e-mail or personal social media sites. Employees are forbidden to post

confidential or prohibited communications, as those terms are defined in this Policy. In addition, it is recommended, though not prohibited, that employees refrain from sending or posting information that:

They would not want their supervisor or other employees to read, or that they would be embarrassed to see in the newspaper or viewed by their parents, spouse, friends or loved ones; or

Makes disparaging or disrespectful comments about the workplace, policies, co-workers or supervisors, or discusses internal employment disputes. Employees should assume anything written about a co-worker or supervisor will be read by that co-worker, their supervisor and an indefinite number of others. Employees are advised to be very careful never to publish anything they do not know to be true or that is false and malicious.

City identifiers – When employees create personal social media site accounts or e-mail names, they shall avoid selecting any name that could be confused with or mistaken for the City domain name (cityofglenpool.com) or copies or forges any City logo.

NOTE: Except to the extent limited by the right to constitutionally protected freedom of speech, comments made on personal media sites that are defamatory in character or disclose information about the City which the user knows, or reasonably should know, is of a confidential or privileged nature may result in disciplinary action up to and including termination, and may also result in civil or criminal liability.

III. General Guidelines for all Communications by Employees

Technology and computer use: City employees may occasionally use City technology for personal reasons, but only to the extent approved by their supervisor, provided that such personal use doesn't interfere with normal work performance of themselves or other employees. The City reserves the right to inspect any electronic data created by or stored on any City-owned computer, related system or other electronic device. Employees are expressly advised that they are not entitled to any expectation of privacy with respect to communications on any City-owned or operated communication device.

Data practices: Employees are prohibited, without respect to the category or ownership of the technological device or equipment used, from disclosing or disseminating data classified as private or confidential to anyone other than other City employees whose job duties require access to the data. Employees must also avoid releasing information that might lead to the release of private or confidential data. For example, employees must avoid discussing on City or personal social media sites information that might lead to the identification of a resident complaining about their neighbor's property, or the victim of a crime or a witness to a crime.

Political activity policy: Employees are altogether prohibited from using City resources to participate in any form of electoral or other political activity while on City time or while discharging City responsibilities. Employees are prohibited from, in any manner and on any device, implying or suggesting that the City either supports a particular candidate or position regarding a political issue or endorses the personal political opinions of any person or group.

With respect to personal social media sites, employees are expected to distinguish their personal opinions about candidates or political issues from those of the City and to refrain without exception from associating the former with the latter.

Media requests: With the exception of routine events and basic information that is readily available to the public, all requests for interviews or information from any form of media must be directed to the City Manager or such public relations spokesperson as has been designated by the City Manager or the City Council. Media requests include anything intended to be published or viewable to others in some form, such as television, radio, newspapers, newsletters, social media or “blog” stories and on websites.

Retaliation prohibited: The City prohibits taking negative (retaliatory) action against any employee for reporting a possible deviation from this Policy or for cooperating in any investigation of such a possible deviation. Any employee who retaliates against another employee for reporting a possible deviation from this Policy or for cooperating in an investigation will be subject to disciplinary action, up to and including termination. Employees are likewise prohibited from taking any kind of action intended to deprive a member of the public of the right, or discourage a member of the public from exercising the right, to report possible Policy violations.

This Social Media Policy may be revised at any time without notice by action of the City Manager subject to approval of the City Council.

CITY OF GLENPOOL SOCIAL MEDIA POLICY

HIGHLIGHTS / OVERVIEW

NOTE: Employees should carefully read and be familiar with the entire City of Glenpool Social Media Policy. These highlights are intended only for easy reference, although the entire Policy is binding in all cases.

DEFINITIONS

Please refer to the Social Media Policy for a complete list of Definitions.

Guidelines for Use of Social Media Sites

Professionalism – All City employees have a responsibility to communicate accurate and timely information to the public in a professional and courteous manner.

Right to remove communications – The City reserves the right to restrict or remove any prohibited content placed on any City social media site at any time for any reason, without notice.

Open Records Act compliance – City social media sites are subject to the Oklahoma Open Records Act and must be treated accordingly.

Limitations on personal use – City social media sites do not exist for, and generally shall not be used for, comments of a personal nature.

Linkage to City social media sites – Employees may not create a link from any personal social media site to a City social media site without express written permission of the City Manager or department head.

Differentiation of personal from City opinion – Employees must take great care to make it clear that their personal opinions are their own and do not represent the official policy or position of the City.

Defamation – The laws of defamation apply to the publication or dissemination of comments, information and opinions stated as fact whenever such communications are false and malicious.

Discretion – Employees are encouraged to use common sense when using e-mail or personal social media sites and to refrain from sending or posting information that makes disparaging or disrespectful comments about the workplace, policies, co-workers or supervisors, or discusses internal employment disputes.

City identifiers – When employees create personal social media site accounts or e-mail names, they shall avoid selecting any name that could be confused with or mistaken for the City domain name (cityofglenpool.com) or copies or forges any City logo.

General Guidelines for all Communications by Employees

Technology and computer use: City employees may occasionally use City technology for personal reasons, but only to the extent approved by their supervisor, provided that such personal use doesn't interfere with normal work performance of themselves or other employees.

Political activity policy: Employees are prohibited from using City resources to participate in any form of electoral or other political activity while on City time or while discharging City responsibilities.

Media requests: Requests for interviews or information from any form of media, such as television, radio, newspapers, newsletters, social media or “blog” stories and on websites, must be directed to the City Manager or such public relations spokesperson as has been designated by the City Manager or the City Council. .

Retaliation prohibited: The City prohibits taking negative (retaliatory) action against any employee for reporting a possible deviation from this Policy or for cooperating in any investigation of such a possible deviation.

DRAFT

**NOTICE
GLENPOOL UTILITY SERVICE AUTHORITY
REGULAR MEETING**

A Regular Session of the Glenpool Utility Service Authority will begin at 6:00 p.m. immediately following the Glenpool City Council meeting, on Monday, February 2, 2015, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

The following items are scheduled for consideration by the Authority at that time:

AGENDA

- A) Call to Order.
- B) Roll call, declaration of quorum.
- C) Severn Trent Report -Matt Lail, Project Manager, Severn Trent Environmental Services
- D) Scheduled Business.
 - 1) Discussion and possible action to approve minutes from January 5, 2015.
- E) Adjournment.

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on _____, 2015 at _____am/pm.

Signed: _____
Clerk



January 2014
Monthly Operations Report
And
Historical Data Tracking Report

Prepared For the City of Glenpool Ok



Created by:
Severn Trent Services

Report



Date: January 28, 2015
To: City of Glenpool
From: Matt Lail, Severn Trent Project Manager
Subject: January 2015 Monthly Report, &
Historical Data Tracking

Severn Trent Services, Inc.
503 West 138th Street
Glenpool OK 74033

Tel 918-322-3822
Fax 918-322-3778

Please find enclosed the monthly operations report for January 2015, and a summary of Historical Data that we are developing for council information. This report will focus on a summary of historical information and some of the main activities that occurred within the report month. This report includes the following:

- I. Overview of the month,
- II. Annual Maintenance & Material Cap Summary,
- III. Monthly Maintenance & Material Cap Expense Summary,
- IV. Permit Excursions (Water & Wastewater), and
- V. Key Operating Issues.

I. Overview of Month,

- Completed 171 service orders.
- We had 263 turn-offs, 368 re-reads, & 23 blue tags.
- Completed 8 new service taps, & 8 meter swaps.
- We had 12 animal control calls & transferred to Police Dept.
- Summary by Month:

Glenpool Summary

Year	2014				2015	Total	Average
Month	September	October	November	December	January		
Service Orders	157	144	183	173	171	828	166
Turn Offs	90	161	121	108	263	743	149
Re-Reads	134	90	123	296	368	1,011	202
Blue Tags	12	13	9	14	23	71	14
Service Taps	5	5	14	5	8	37	7
Meter Swaps	16	7	9	14	8	54	11
Sewer Backups	0	1	0	2	1	4	1
Sewer Overflows	0	1	0	0	1	2	0
Animal Control Calls	26	19	28	40	12	125	25
WWTP Excursions	0	0	0	0	0	0	0
Water Excursions	0	0	0	0	0	0	0
Maintenance Cap Expense	\$20,448.43	\$32,950.41	\$47,479.68	\$32,407.23	\$5,445.14	\$138,731	\$27,746

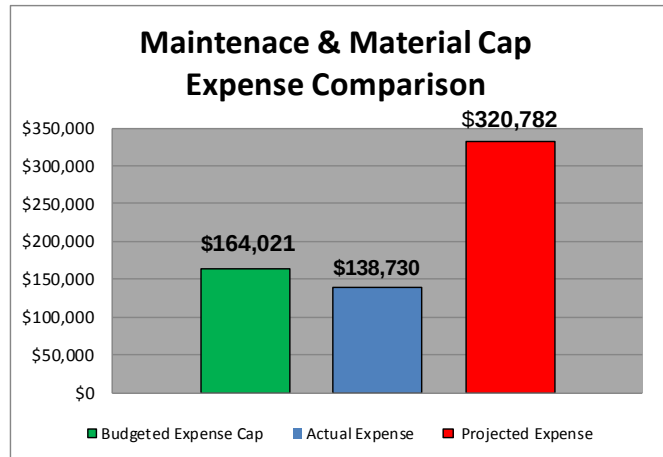
Average Service/Work Orders Performed Per Month	
Service Orders	166
Turn Offs	149
Re-Reads	202
Blue Tags	14
Service Taps	7
Meter Swaps	11
Average Monthly Total	549

II. Annual Maintenance & Material Cap Summary,



Fiscal Year September 2014 - August 2015	
Budgeted Maintenance Cap	\$89,290.08
Budgeted Material Cap	\$74,731.08
Total Budgeted Mtc & Material Cap	\$164,021.16

Mtc & Material Cap Comparison & Projection	Total Expense
Current Overage Expense	\$0.00
Budgeted Expense Cap	\$164,021.16
Actual Expense	\$138,730.89
Projected Expense	\$332,954.14

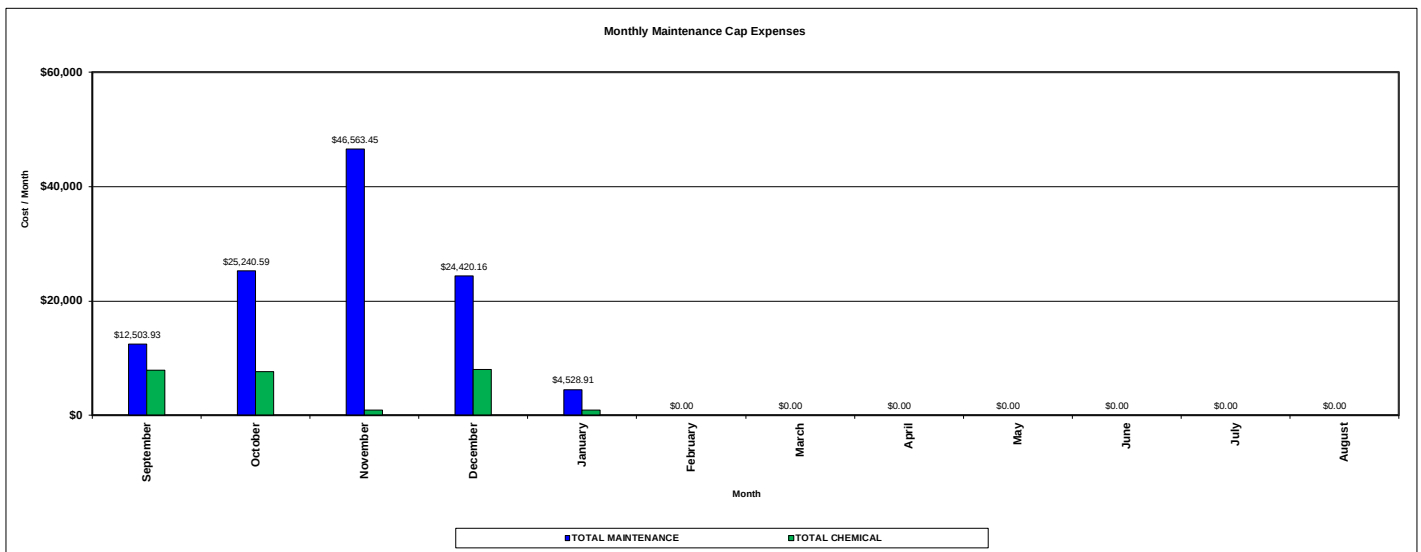


III. Monthly Maintenance & Material Cap Expense Summary,



MONTHLY MAINTENANCE EXPENSE SUMMARY

EXPENSE ITEM	September 2014	October 2014	November 2014	December 2014	January 2015	February 2015	March 2015	April 2015	May 2015	June 2015	July 2015	August 2015	TOTAL	AVERAGE
Glenpool Maintenance	\$11,497.23	\$13,984.69	\$7,670.41	\$5,670.98	\$2,041.47								\$40,864.78	\$8,172.96
Glenpool Material	\$8,951.20	\$18,965.72	\$39,809.27	\$26,736.25	\$3,403.67								\$97,866.11	\$19,573.22
TOTAL MAINTENANCE	\$12,503.93	\$25,240.59	\$46,563.45	\$24,420.16	\$4,528.91								\$113,257.04	\$22,651.41
TOTAL CHEMICAL	\$7,944.50	\$7,709.82	\$916.23	\$7,987.07	\$916.23								\$25,473.85	\$5,094.77
TOTAL MAINTENANCE CAP	\$20,448.43	\$32,950.41	\$47,479.68	\$32,407.23	\$5,445.14								\$138,730.89	\$27,746.18
% of TOTAL MC	12.5%	20.1%	28.9%	19.8%	3.3%								84.6%	16.9%



IV. Permit Excursions–W&WW:

- WWTP – There were no excursions for the month at the WWTP. Also, the ammonia levels remained elevated through the month.
- WTP – There were no excursions in the Water system.

V. Key Operating Issues, / Glenpool Utility / Severn Trent, Monthly Summary Report:

- Call-Outs:
 - January 5th;
 - Sewer backup on Sunday, January 4th at 955 East 140th Place.
 - January 12th;
 - January 10th called out for a leak on our side of the meter.
 - January 10th called out for a leak on customer side. We let them know.
 - January 11th called out for a leak on customer side, shut the meter off.
 - January 12th;
 - We changed one ball valve for Bobby. Two others are leaking slowly.
 - Maintenance Expenses completed for FY 13-14.
 - We should have no problems with supply on Saturday the 17th.
 - Will complete radio read information?
 - The sludge proposal is complete. The Regional Manager is finalizing the information for the proposal.
 - January 14th;
 - One emergency locate yesterday.
 - January 20th;
 - One emergency locate yesterday.
 - January 26th;
 - Glen Park lift station called out on the 24th. Replaced seals on the vacuum pump, cleaned probe on pump # 2.
 - Hickory lift station called out on the twice on the 24th, & once on the 25th. Thinks it is the electrical. Will repair it today.
 - January 27;
 - Called out on Speedy's Lift Station for odor. Checked & everything is fine. Will look into odor control strategies for the area.
- Leaks:
 - January 14th;
 - Called out on three leaks yesterday (all were the customers).
 - January 22nd;
 - Received a call regarding a Leak at Best Western Hotel yesterday. Locates have been called in & it will be repaired.
 - January 26th;
 - Repaired leak at Best Western on Friday. The hotel was out of water for approximately 30 minutes.

- Lift Stations:
 - January 5th;
 - Speedy's – Pump # 3. Will contact SCADA technician.
 - January 14th;
 - Hickory lift station alarming yesterday. Installed a new heater.
 - January 28th;
 - Hickory lift station was repaired. One pump was de-ragged & the station is pumping normally.
- Plant / Equipment Issues:
 - January 20th;
 - Track-hoe is in the shop. We can rent one for approximately \$675 for seven days, or \$283 per day. The unit is eleven years old.
- Sewer Overflows / Backups:
 - January 4th;
 - January 4th at 955 East 140th Place. Approximately 500 gallons. All reporting was completed to the ODEQ.
 - January 20th;
 - Rodded the line at 955 East 140th Street, & met Mr. Winters there. The crew did locate one manhole that had not been rodded before, & it was rodded.
- Miscellaneous:
 - January 8th;
 - Bobby with Grandview called & asked what we could do to get meters installed. He is having ball valves freeze & bust.
 - Maintenance Expenses completed & will bring them over tomorrow.
 - We should have no problems with supply on Saturday the 17th.
 - January 15th;
 - Delivered the sludge proposal yesterday.
 - Working on Radio Read Meter information.
 - Will be installing meters at Grandview apartments.
 - Have interviews scheduled for tomorrow.
 - We are instituting some measures to help prevent future meter reading issues.
 - January 21st;
 - Working on Radio Read Meter information.
 - Will be installing meters at Grandview apartments.
 - Have interviews scheduled for tomorrow.
 - January 22nd;
 - Will continue installing meters at Grandview apartments when the Track-Hoe is repaired.
 - Did interviews on Tuesday for the meter reader position & will make an offer by the end of the week.
 - The meter reading issue has made the news.
 - See attached conventional read meter costs vs. radio read meter costs.
 - January 26th;
 - Installed two meters at Grandview apartments today.
 - Made an offer on Friday to a perspective employee.

- Having to spend four hours per day at the Water Department (Through Wednesday).
 - Still working on radio read meter costs through T² Transparent Technologies VN Virtual Network.
 - The representatives with the vehicle monitoring devices are installing some more today.
 - The meter reading truck with the device on it has been discharging the battery on a routine basis.
- Re-Reads:
 - January 21st;
 - We are instituting some measures to help prevent future meter reading issues.
 - January 27th;
 - There were 155 cut-offs.
- Personnel:
 - January 22nd;
 - The Lead Operator is in a 32 hour Training Class this week & will test for his B Water Operations License.
 - January 26th;
 - The Lead Operator (Wes) attended a 32 hour Water Operators Class last week. He passed his Class B Water Operators License on Friday.

MINUTES
GLENPOOL UTILITY SERVICES AUTHORITY
REGULAR SESSION
January 5, 2015

The Regular Session of the Glenpool Utility Services Authority was held at 6:25 p.m., Glenpool City Hall. Trustees present: Momodou Ceesay, Chairman; Alyce Korb, Vice Chairman; Tim Fox, Trustee; Trish Agee, Trustee and Jennifer Ballew, Trustee.

Staff present: Roger Kolman, Trust Manager; Susan White, Trust Secretary; and Lynn Burrow, Community Development Director. Also present was Ashley Shiwarski with Utility Service Partners, Inc. Lowell Peterson, Trust Attorney was absent.

A) Chairman Ceesay called the meeting to order at 6:25 p.m.

B) Susan White, Trust Secretary called the roll and Chairman Ceesay declared a quorum present.

C) Severn Trent Report -Matt Lail, Project Manager, Severn Trent Environmental Services

- Mr. Matt Lail, Severn Trent Project Manager submitted the monthly operations report for December 2014 as well as historical data for comparison.

D) Scheduled Business

1) Discussion and possible action to approve minutes from December 15, 2014.

MOTION: Trustee Agee moved, second by Vice Chairman Korb to approve minutes as presented.

FOR: Trustee Fox; Trustee Agee; Trustee Ballew; Vice Chairman Korb; Chairman Ceesay

AGAINST: None

Motion carried.

2) Presentation and discussion concerning Service Line Warranty Program provided by Utility Service Partners, Inc.

Ms. Ashley Shiwarski described the program and answered various questions from the Trustees and staff. The item was not scheduled for action.

E) Adjournment.

- There being no further business, Chairman Ceesay declared the meeting adjourned at 7:06 p.m.

Date

Chairman

ATTEST:

Secretary

**NOTICE
GLENPOOL INDUSTRIAL AUTHORITY
MEETING**

A Regular Session of the Glenpool Industrial Authority will begin at 6:00 p.m. immediately following the Glenpool Utility Service Authority meeting, Monday, February 2, 2015, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon, 3rd Floor, Glenpool, Oklahoma.

The following items are scheduled for consideration by the Authority at that time:

AGENDA

- A) Call to Order.
- B) Roll call, declaration of quorum.
- C) Scheduled Business.
 - 1) Discussion and possible action to approve minutes from January 5, 2015 meeting.
 - 2)
- D) Adjournment.

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on _____, 2015 at _____ am/pm.

Signed: _____
City Clerk

MINUTES
GLENPOOL INDUSTRIAL AUTHORITY
January 5, 2015

The Regular Session of the Glenpool Industrial Authority was held at 7:06 p.m., Council Chambers, Glenpool City Hall. Trustees present: Momodou Ceesay, Chairman; Alyce Korb, Vice Chairman; Tim Fox, Trustee; Trish Agee, Trustee and Jennifer Ballew, Trustee.

Staff present: Roger Kolman, Trust Manager; and Susan White, Trust Secretary. Lowell Peterson, Trust Attorney was absent.

- A) Chairman Ceesay called the meeting to order at 7:06 p.m.
- B) Susan White, Secretary called the roll; Chairman Ceesay declared a quorum present.
- C) **Scheduled Business**
- 1) **Discussion and possible action to approve minutes from December 15, 2014 meeting.**
MOTION: Trustee Agee moved, second by Trustee Fox to approve the minutes as presented.
FOR: Trustee Fox; Trustee Agee; Trustee Ballew; Vice-Chairman Korb; Chairman Ceesay
AGAINST: None
Motion Carried.
- D) **Adjournment**
- There being no further business, Chairman Ceesay declared the meeting adjourned at 7:07 p.m.

Date

Chairman

ATTEST:

Secretary

NOTICE
GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT
REGULAR MEETING

A Regular Session of the Glenpool Area Emergency Medical Service District will begin at 6:00 p.m. immediately following the Glenpool Industrial Authority meeting, Monday, February 2, 2015, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

The following items are scheduled for consideration at that time:

AGENDA

- A)** Call to Order.
- B)** Roll call, declaration of quorum.
- C)** Guardian-EMS Plus Report -- Ed Fowler, Director of Operations
- D)** District Administrator Report – Susan White, District Administrator
- E)** Scheduled Business.
 - 1)** Discussion and possible action to approve minutes from January 5, 2015 meeting.
 - 2)** Discussion and possible action to accept the EMS Plus Activity Report for January, 2015.
- F)** Adjournment.

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma on _____, 2015, _____am/pm.

Signed: _____
District Clerk/Secretary



To: HONORABLE CHAIR AND GEMS DISTRICT BOARD MEMBERS
From: Susan White, District Administrator, Clerk/Secretary
Date: January 29, 2015
Subject: District Administrator Report

Treasurer responsibilities:

While we are experiencing a vacancy in the Treasurer position rest assured, all of the duties and responsibilities are being maintained by either capable staff members or Crawford and Associates, a financial consultant hired specifically to assist during this interim. The designated monthly Treasurer salary of \$250 per month has been applied to the costs incurred for the consulting services.

Ambulance Service Monthly Report:

Mr. Ed Fowler, EMS Plus Director of Operations has graciously agreed to submit a monthly report to the Board, keeping the Board apprised to the activities and services provided by the ambulance service. His first report will be presented during the February 2, 2015 meeting.

Amendments to the GEMS Agreement:

Lowell Peterson, City/District Attorney has recently completed massive revisions of the GEMS agreement, city code, and ambulance agreement related to Glenpool emergency services and the First Responder program. Staff will meet to discuss the amendments and recommend action at the next City Council meeting.

MINUTES
GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT
REGULAR SESSION
JANUARY 5, 2015

The Regular Meeting of the Glenpool Area Emergency Medical Service District was held at 7:07 p.m., Council Chambers, Glenpool City Hall. Members present: Momodou Ceesay, Chairman; Alyce Korb, Vice Chairman; Tim Fox, Member; Patricia Agee, Member and Jennifer Ballew, Member.

Staff present: Susan White, District Administrator, Clerk/Secretary. Roger Kolman, City Manager was also present. Lowell Peterson, District Legal Counsel was absent.

- A) **Chairman Ceesay called the meeting to order at 7:07 p.m.**
- B) **Susan White, Clerk/Secretary called the roll and Chairman, Ceesay declared a quorum present.**
- C) **District Administrator Report – Susan White, District Administrator**
- None
- D) **Schedule Business**
- 1) **Discussion and possible action to approve minutes from December 15, 2014 meeting.**
MOTION: Member Agee moved, second by Member Ballew to approve the minutes as presented.
FOR: Member Fox; Member Agee; Member Ballew; Vice-Chairman Korb; Chairman Ceesay.
AGAINST: None
Motion carried.
- 2) **Discussion and possible action to accept the EMS Plus Activity Report for December 2014.**
MOTION: Member Agee moved, second by Vice-Chairman Korb to approve the Activity Report as presented.
FOR: Member Agee; Member Ballew; Member Fox; Vice Chairman Korb; Chairman Ceesay
AGAINST: None
Motion carried.
- E) **Adjournment.**
- There being no further business, the meeting was adjourned at 7:10 p.m.

ATTEST:

Clerk/Secretary

Date

Chairman



January 27, 2015

City of Glenpool
P O Box 70
Glenpool, OK 74033-0070

Enclosed, please find our report of ambulance response activity for the period of December 30th, 2014 to January 26th, 2015.

During this time period, we logged 120 responses. The following is a breakdown of these responses:

| Emergency responses – 111 –96% response time compliance.
Non-Emergency responses – 9 – response time not applicable.

Eleven responses utilized a second ambulance, responding from Glenpool, on their way back from another call or another ambulance service responding from outside the area.

Six responses were outside the Glenpool response area.

Four responses had long response times. The first call with a long response time was due to the ambulance crew being unfamiliar with that particular area. The location was in the rural part of the response area. It was after dark and the ambulance crew took extra caution in finding the residence.

The next two calls with long response times were due to the caller giving an incorrect address. In both instances, as soon as the correct address was received, the ambulance went directly to the scene without issue.

The last response with a long response time was due to the ambulance crew taking too long to leave the station. These employees have been counseled in reference to this issue.

Should you have any questions or concerns regarding this report, please feel free to contact me.

Sincerely,

Ed Fowler

Ed Fowler
Vice President of Operations

**Emergency Medical Services Plus
Ambulance report
Glenpool – January 2015**

Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Available Response Time
1408 12/30/2014 Paramedic	Police/911 code 1	106 code 1	11:21 11:25 11:29 11:29	11:44 12:04 13:06 NE -8
1409 12/30/2014 Intermediate	Police/911 code 3	107 no transport	11:26 11:26 11:28 11:30	11:34 E-4 @
1410 12/30/2014 Intermediate	Police/911 code 3	107 no transport	11:50 11:50 11:51 11:57	12:15 E-7
1411 12/30/2014 Paramedic	Patient code 3	106 code 1	22:16 22:16 22:17 22:28	22:53 23:19 23:50 E-12 + *
1412 12/31/2014 Paramedic	Police/911 code 3	107 code 1	9:26 9:26 9:27 9:33	9:57 10:20 10:39 E-7
1413 12/31/2014 Paramedic	Police/911 code 3	105 code 1	13:20 13:20 13:21 13:24	13:41 14:04 14:30 E-4
1414 12/31/2014 Paramedic	Police/911 code 3	107 code 1	13:23 13:23 13:24 13:27	13:55 14:17 14:36 E-4 @
1 1/1/2015 Paramedic	Police/911 code 3	106 no transport	15:46 15:46 15:47 15:55	16:10 E-9 +
2 1/1/2015 Paramedic	Police/911 code 3	107 code 1	19:36 19:36 19:37 19:40	19:58 20:12 20:27 E-4

@ = Second ambulance responding

+ = South of 181st Street

* = Long response time

= Outside of the Glenpool response area

% = Third ambulance responding

**Emergency Medical Services Plus
Ambulance report
Glenpool – January 2015**

Call Number	Caller	Unit Description	Rcvd	To Dest
Call Date			Paged	At Dest
Level of Care	Dispatch Urgency	Transport Urgency	Enroute	Available Response Time
			On Scene	
3	Family	106	21:36	21:48
1/1/2015			21:26	22:10
Paramedic	code 3	code 1	21:27	22:30
			21:35	E-9 +
4	Patient	107	2:35	3:07
1/2/2015			2:35	3:30
Paramedic	code 3	code 1	2:37	3:47
			2:41	E-6
5	Police/911	106	10:08	
1/2/2015			10:08	
Paramedic	code 3	no transport	10:10	10:33
			10:13	E-5
6	Police/911	105	21:09	
1/2/2015			21:09	
Paramedic	code 3	no transport	21:10	21:41
			21:18	E-9 +
7	Police/911	105	20:29	
1/3/2015			20:29	
Paramedic	code 3	no transport	20:31	20:51
			20:34	E-5
8	Police/911	106	10:21	10:45
1/4/2015			10:21	11:01
Paramedic	code 3	code 3	10:23	12:15
			10:26	E-5
9	Police/911	105	15:09	15:30
1/4/2015			15:09	15:51
Paramedic	code 3	code 1	15:11	16:08
			15:16	E-7
12	Police/911	105	5:37	
1/5/2015			5:37	
Paramedic	code 3	no transport	5:40	5:57
			5:43	E-6
13	Police/911	106	10:01	10:27
1/5/2015			10:01	10:44
Paramedic	code 3	code 1	10:03	11:04
			10:06	E-5

@ = Second ambulance responding

= Outside of the Glenpool response area

+ = South of 181st Street

% = Third ambulance responding

* = Long response time

**Emergency Medical Services Plus
Ambulance report
Glenpool – January 2015**

Call Date	Caller	Unit Description	Rcvd Paged	To Dest At Dest
Level of Care	Dispatch Urgency	Transport Urgency	Enroute On Scene	Available Response Time
14 1/5/2015 Paramedic	Police/911 code 3	106 code 1	18:19 18:19 18:20 18:23	18:36 18:58 19:17 E-4
15 1/6/2015 Paramedic	Police/911 code 3	105 code 1	0:47 0:47 0:48 0:51	1:05 1:24 2:05 E-4
16 1/6/2015 Paramedic	Police/911 code 3	107 no transport	10:08 10:08 10:08 10:10	10:27 E-2
17 1/6/2015 Paramedic	Police/911 code 3	107 code 1	16:04 16:04 16:05 16:08	16:14 16:32 16:40 E-4
19 1/7/2015 Paramedic	Police/911 code 3	105 no transport	8:32 8:32 8:34 8:43	9:49 E-11
20 1/7/2015 Paramedic	Police/911 code 3	105 code 1	10:35 10:35 10:38 10:41	11:21 11:43 12:18 E-6
21 1/7/2015 Intermediate	Hospital Staff code 1	107 code 1	17:12 17:12 17:12 17:48	18:10 18:35 18:58 NE-36
22 1/8/2015 Paramedic	Police/911 code 3	105 no transport	8:00 8:00 8:01 8:04	8:28 E-4
23 1/8/2015 Paramedic	Police/911 code 3	105 no transport	15:48 15:48 15:49 15:52	15:52 E-5

@ = Second ambulance responding

+ = South of 181st Street

* = Long response time

= Outside of the Glenpool response area

% = Third ambulance responding

**Emergency Medical Services Plus
Ambulance report
Glenpool – January 2015**

Call Number	Caller	Unit Description	Rcvd	To Dest
Call Date			Paged	At Dest
Level of Care	Dispatch Urgency	Transport Urgency	Enroute	Available Response Time
			On Scene	
24	Police/911	105	19:40	19:59
1/8/2015			19:40	20:16
Paramedic	code 3	code 1	19:42	20:49
			19:46	E-6
25	Police/911	109	1:04	1:34
1/9/2015			1:04	1:54
Paramedic	code 3	code 1	1:08	2:15
			1:12	E-8
26	Creek County EMS	106	10:55	11:36
1/10/2015			10:55	12:03
Paramedic	code 3	code 1	10:57	12:33
			11:14	E-19 #
27	Police/911	106	10:15	10:44
1/11/2015			10:15	11:00
Paramedic	code 3	code 1	10:17	11:25
			10:31	E-16 *
28	Police/911	106	13:05	13:29
1/11/2015			13:05	13:49
Paramedic	code 3	code 1	13:06	14:21
			13:10	E-5
29	Police/911	105	19:46	20:13
1/11/2015			19:46	20:35
Paramedic	code 3	code 1	19:46	21:43
			19:51	E-5
30	Police/911	105	23:05	
1/11/2015			23:05	
Paramedic	code 3	no transport	23:06	23:42
			23:10	E-5
31	Police/911	106	23:43	0:08
1/11/2015			23:43	0:29
Paramedic	code 3	code 1	23:43	0:47
			23:48	E-5
32	Police/911	105	23:47	0:13
1/11/2015			23:47	0:29
Paramedic	code 3	code 1	23:50	0:40
			23:50	E-3 @

@ = Second ambulance responding # = Outside of the Glenpool response area
+ = South of 181st Street % = Third ambulance responding
* = Long response time

**Emergency Medical Services Plus
Ambulance report
Glenpool – January 2015**

Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Available Response Time
33 1/12/2015 Paramedic	Police/911 code 3	105 no transport	7:41 7:41 7:43 7:45	7:56 E-4
34 1/12/2015 Paramedic	EMSA code 3	106 code 1	11:23 11:23 11:24 11:37	11:51 12:01 12:38 E-14 #
35 1/12/2015 Paramedic	Police/911 code 3	105 code 1	12:08 12:08 12:09 12:11	12:27 12:49 13:03 E-3 @
36 1/12/2015 Paramedic	Police/911 code 3	106 code 1	13:38 13:38 13:39 13:42	14:00 14:21 14:42 E-4
37 1/12/2015 Paramedic	Police/911 code 3	105 code 1	18:15 18:15 18:16 18:16	18:37 18:57 19:30 E-1
38 1/13/2015 Paramedic	Police/911 code 3	106 code 1	7:56 7:56 8:00 8:03	8:25 8:47 9:17 E-7
39 1/13/2015 Paramedic	Police/911 code 3	105 code 1	11:52 11:52 11:53 11:59	12:23 12:38 12:56 E-7
40 11/13/2015 Paramedic	Police/911 code 3	105 code 1	14:11 14:11 14:12 14:15	14:43 15:02 15:15 E-4
41 1/13/2015 Intermediate	Police/911 code 1	109 code 1	15:03 15:03 15:04 15:09	15:37 15:55 16:20 NE-6

@ = Second ambulance responding

+ = South of 181st Street

* = Long response time

= Outside of the Glenpool response area

% = Third ambulance responding

**Emergency Medical Services Plus
Ambulance report
Glenpool – January 2015**

Call Number	Caller	Unit Description	Rcvd	To Dest
Call Date			Paged	At Dest
Level of Care	Dispatch Urgency	Transport Urgency	Enroute	Available Response Time
			On Scene	
42	Okmulgee EMS	106	18:23	
1/13/2015			18:23	
Paramedic	code 3	code 1	18:23	19:49
			19:24	E-61 #
43	Police/911	105	20:19	
1/13/2015			20:19	
Paramedic	code 3	no transport	20:20	20:44
			20:23	E-4
44	EMSA	106	22:23	22:53
1/13/2015			22:23	23:00
Paramedic	code 3	code 1	22:25	23:53
			22:38	E-5
45	Police/911	105	5:08	5:57
1/14/2015			5:08	6:22
Paramedic	code 3	code 1	5:10	6:47
			5:23	E-15 *
46	Police/911	105	9:01	9:28
1/14/2015			9:01	9:49
Paramedic	code 3	code 1	9:01	10:02
			9:04	E-3
47	Police/911	106	9:40	9:58
1/14/2015			9:40	10:19
Paramedic	code 3	code 1	9:41	10:39
			9:44	E-4 @
48	Police/911	102	18:59	19:28
1/14/2015			18:59	19:43
Paramedic	code 3	code 1	19:00	19:59
			19:03	E-4
49	Police/911	106	22:38	
1/14/2015			23:38	
Paramedic	code 3	no transport	23:38	22:47
			22:38	E-0
50	Police/911	105	11:21	11:50
1/15/2015			11:21	12:10
Paramedic	code 3	code 1	11:21	12:23
			11:24	E-3

@ = Second ambulance responding # = Outside of the Glenpool response area
+ = South of 181st Street % = Third ambulance responding
* = Long response time

**Emergency Medical Services Plus
Ambulance report
Glenpool – January 2015**

Call Number	Caller	Unit Description	Rcvd	To Dest
Call Date			Paged	At Dest
Level of Care	Dispatch Urgency	Transport Urgency	Enroute	Available Response Time
			On Scene	
51	Hospital Staff	106	14:27	14:50
1/15/2015			14:27	15:12
Paramedic	code 1	code 1	14:27	15:26
			14:42	NE-15
52	Police/911	105	19:20	19:46
1/15/2015			19:20	20:01
Paramedic	code 3	code 3	19:21	20:24
			19:25	E-5
53	Police/911	105	4:55	
1/16/2015			4:55	
Paramedic	code 3	no transport	4:57	5:25
			5:01	E-6
54	EMSA	105	10:02	10:46
1/16/2015			10:02	10:54
Paramedic	code 3	code 1	10:04	11:15
			10:18	E-16 #
55	Police/911	107	12:53	13:17
1/16/2015			12:53	13:38
Paramedic	code 3	code 1	12:56	14:58
			12:58	E-5
56	Hospital Staff	105	15:47	16:37
1/16/2015			15:47	17:12
Paramedic	code 1	code 1	15:47	17:34
			16:08	NE-21
57	Police/911	105	17:57	
1/16/2015			17:57	
Paramedic	code 3	no transport	17:58	18:19
			18:01	E-4
58	Police/911	106	18:09	18:21
1/16/2015			18:09	18:45
Paramedic	code 3	code 1	18:09	19:20
			18:10	E-1 @
59	Police/911	105	18:29	
1/16/2015			18:29	
Paramedic	code 3	no transport	18:29	18:50
			18:32	E-3

@ = Second ambulance responding # = Outside of the Glenpool response area
+ = South of 181st Street % = Third ambulance responding
* = Long response time

**Emergency Medical Services Plus
Ambulance report
Glenpool – January 2015**

Call Number	Caller	Unit Description	Rcvd	To Dest
Call Date			Paged	At Dest
Level of Care	Dispatch Urgency	Transport Urgency	Enroute	Available Response Time
			On Scene	
60	Police/911	109	18:33	18:58
1/16/2015			18:33	19:23
Intermediate	code 3	code 1	18:34	20:03
			18:39	E-6
61	Police/911	105	19:13	19:52
1/16/2015			19:13	20:15
Paramedic	code 3	code 1	19:15	20:38
			19:25	E-12 #
62	Police/911	106	18:16	18:46
1/17/2015			18:16	19:05
Paramedic	code 3	code 1	18:17	20:02
			18:20	E-4
63	Police/911	105	1:14	1:47
1/18/2015			1:14	2:08
Paramedic	code 3	code 1	1:16	2:36
			1:19	E-5
64	Police/911	106	1:38	
1/18/2015			1:38	
Paramedic	code 3	no transport	1:40	2:05
			1:43	E-5 @
65	Police/911	106	14:17	
1/18/2015			14:17	
Paramedic	code 3	no transport	14:18	14:37
			14:27	E-10 +
66	Police/911	105	19:11	
1/18/2015			19:11	
Paramedic	code 3	no transport	19:12	19:34
			19:13	E-2
67	Police/911	105	21:15	
1/18/2015			21:15	
Paramedic	code 3	no transport	21:17	21:41
			21:19	E-4
68	Police/911	105	2:33	2:54
1/19/2015			2:33	3:17
Paramedic	code 3	code 1	2:35	3:32
			2:39	E-6

@ = Second ambulance responding # = Outside of the Glenpool response area
+ = South of 181st Street % = Third ambulance responding
* = Long response time

**Emergency Medical Services Plus
Ambulance report
Glenpool – January 2015**

Call Number	Caller	Unit Description	Rcvd	To Dest
Call Date			Paged	At Dest
Level of Care	Dispatch Urgency	Transport Urgency	Enroute	Available Response Time
			On Scene	
69	Police/911	105	7:52	8:19
1/19/2015			7:52	8:41
Paramedic	code 3	code 1	7:52	9:24
			7:55	E-3
70	Police/911	106	10:40	
1/19/2015			10:40	
Paramedic	code 3	no transport	10:41	10:53
			10:43	E-3
71	Police/911	105	12:17	12:40
1/19/2015			12:17	12:55
Paramedic	code 3	code 1	12:18	15:50
			12:21	E-4
72	Police/911	106	12:35	12:57
1/19/2015			12:35	13:26
Paramedic	code 3	code 1	12:36	13:46
			12:38	E-3 @
73	Police/911	107	17:30	18:04
1/19/2015			17:30	18:28
Paramedic	code 3	code 1	17:31	19:30
			17:34	E-4
74	Police/911	106	17:47	18:16
1/19/2015			17:47	18:44
Paramedic	code 3	code 1	17:48	19:24
			17:52	E-5 @
75	Police/911	109	18:53	19:27
1/19/2015			18:53	19:44
Intermediate	code 3	code 3	18:53	20:30
			18:57	E-4 %
76	Police/911	105	7:05	7:36
1/20/2015			7:05	8:05
Paramedic	code 3	code 1	7:07	8:27
			7:11	E-6
77	Police/911	106	10:09	10:34
1/20/2015			10:09	10:56
Paramedic	code 3	code 1	10:10	12:10
			10:14	E-5

@ = Second ambulance responding # = Outside of the Glenpool response area
+ = South of 181st Street % = Third ambulance responding
* = Long response time

**Emergency Medical Services Plus
Ambulance report
Glenpool – January 2015**

Call Number	Caller	Unit Description	Rcvd	To Dest
Call Date			Paged	At Dest
Level of Care	Dispatch Urgency	Transport Urgency	Enroute	Available Response Time
			On Scene	
78	Police/911	105	10:16	10:39
1/20/2015			10:16	11:00
Paramedic	code 3	code 1	10:17	11:25
			10:22	E-6 @
79	Police/911	105	11:57	12:23
1/20/2015			11:57	12:36
Paramedic	code 3	code 1	11:58	12:48
			12:00	E-3
80	Police/911	105	15:06	15:30
1/20/2015			15:06	15:49
Paramedic	code 3	code 3	15:07	16:10
			15:10	E-4
81	EMSA	106	16:38	16:58
1/20/2015			16:39	17:28
Paramedic	code 3	code 1	16:40	18:19
			16:44	E-6
82	Police/911	105	18:46	19:08
1/20/2015			18:46	19:31
Paramedic	code 3	code 1	18:47	19:44
			18:50	E-4
83	EMSA	106	21:12	
1/20/2015			21:15	
Paramedic	code 3	Cancelled enroute	21:16	21:20
				E-0
84	Police/911	106	4:44	5:01
1/21/2015			4:44	5:17
Paramedic	code 3	code 1	4:46	5:44
			4:48	E-4
85	Police/911	105	11:51	12:36
1/21/2015			11:51	12:49
Paramedic	code 3	code 1	11:52	13:02
			11:54	E-3
86	Police/911	106	12:00	12:36
1/21/2015			12:00	12:49
Paramedic	code 3	code 1	12:00	13:13
			12:02	E-2 @

@ = Second ambulance responding # = Outside of the Glenpool response area
+ = South of 181st Street % = Third ambulance responding
* = Long response time

**Emergency Medical Services Plus
Ambulance report
Glenpool – January 2015**

Call Number	Caller	Unit Description	Rcvd	To Dest
Call Date			Paged	At Dest
Level of Care	Dispatch Urgency	Transport Urgency	Enroute	Available Response Time
			On Scene	
87	Police/911	107	13:35	14:02
1/21/2015			13:35	14:23
Paramedic	code 3	code 1	13:37	15:03
			13:40	E-5
88	Police/911	107	15:03	15:25
1/21/2015			15:03	15:51
Paramedic	code 1	code 1	15:03	16:02
			15:03	NE-0
89	Police/911	105	19:06	19:30
1/21/2015			19:06	19:55
Paramedic	code 3	code 1	19:07	20:08
			19:10	E-4
90	Police/911	106	21:01	21:37
1/21/2015			21:01	21:56
Paramedic	code 3	code 1	21:02	22:32
			21:07	E-6
91	EMSA	109	21:11	21:50
1/21/2015			21:11	22:15
Intermediate	code 3	code 1	21:13	22:49
			21:20	E-9 #
92	Hospital Staff	107	11:08	12:09
1/22/2015			11:08	12:33
Intermediate	code 1	code 1	11:08	12:55
			11:37	NE-29
93	Police/911	105	12:15	12:49
1/22/2015			12:15	13:10
Paramedic	code 3	code 1	12:16	14:28
			12:18	E-3
94	Police/911	105	14:35	15:07
1/22/2015			14:35	15:27
Paramedic	code 3	code 1	14:36	15:45
			14:38	E-3
95	Hospital Staff	106	19:23	19:54
1/22/2015			19:23	20:16
Paramedic	code 1	code 1	19:23	20:27
			19:42	NE-19

@ = Second ambulance responding # = Outside of the Glenpool response area
+ = South of 181st Street % = Third ambulance responding
* = Long response time

**Emergency Medical Services Plus
Ambulance report
Glenpool – January 2015**

Call Number	Caller	Unit Description	Rcvd	To Dest
Call Date			Paged	At Dest
Level of Care	Dispatch Urgency	Transport Urgency	Enroute	Available Response Time
			On Scene	
96	Police/911	105	19:28	
1/22/2015			19:28	
Paramedic	code 3	no transport	19:29	19:49
			19:31	E-3
97	Police/911	109	9:48	
1/23/2015			9:48	
Paramedic	code 3	no transport	9:50	10:14
			9:55	E-7
98	Police/911	109	12:36	13:13
1/23/2015			12:36	13:31
Paramedic	code 3	code 1	12:37	13:59
			12:39	E-3
99	Police/911	109	18:06	
1/23/2015			18:06	
Paramedic	code 3	no transport	18:07	18:34
			18:09	E-3
100	Police/911	106	18:40	
1/24/2015			18:40	
Paramedic	code 3	no transport	18:41	19:31
			18:44	E-4
101	Police/911	106	22:40	23:00
1/24/2015			22:40	23:16
Paramedic	code 3	code 3	22:41	23:59
			22:46	E-6
102	Police/911	106	0:45	
1/25/2015			0:45	
Paramedic	code 3	no transport	0:45	2:40
			0:50	E-5
103	Police/911	105	2:38	
1/25/2015			2:38	
Paramedic	code 1	Blood draw	2:44	2:56
		For PD	2:48	NE-10
104	Police/911	106	6:01	7:02
1/25/2015			6:01	7:23
Paramedic	code 3	code 1	6:06	7:50
			6:14	E-13 *

@ = Second ambulance responding

+ = South of 181st Street

* = Long response time

= Outside of the Glenpool response area

% = Third ambulance responding

**Emergency Medical Services Plus
Ambulance report
Glenpool – January 2015**

Call Number	Caller	Unit Description	Rcvd	To Dest
Call Date			Paged	At Dest
Level of Care	Dispatch Urgency	Transport Urgency	Enroute	Available Response Time
			On Scene	
105	Family	105	8:57	9:14
1/25/2015			8:57	9:38
Paramedic	code 3	code 1	8:57	10:17
			9:01	E-4
106	Nursing Home Staff	106	10:36	11:15
1/25/2015			10:36	11:35
Paramedic	code 3	code 1	10:38	12:30
			10:40	E-4
107	Police/911	105	15:40	
1/25/2015			15:40	
Paramedic	code 3	no transport	15:42	15:57
			15:45	E-5
108	EMSA	106	17:52	
1/25/2015			17:54	
Paramedic	code 3	cancelled		17:56
				E-0
109	Police/911	106	0:13	0:51
1/26/2015			0:13	1:03
Paramedic	code 3	code 1	0:15	1:23
			0:18	E-5
110	Police/911	105	7:20	
1/26/2015			7:20	
Paramedic	code 3	cancelled enroute	7:22	7:25
				E-0
111	Police/911	105	10:07	10:36
1/26/2015			10:07	10:55
Paramedic	code 3	code 1	10:08	11:16
			10:11	E-4
112	Police/911	105	14:01	14:25
1/26/2015			14:01	14:45
Paramedic	code 3	code 1	14:02	15:16
			14:07	E-6
113	EMSA	106	15:13	16:02
1/26/2015			15:13	16:26
Paramedic	code 1	code 1	15:13	16:37
			15:36	NE-23

@ = Second ambulance responding # = Outside of the Glenpool response area
+ = South of 181st Street % = Third ambulance responding
* = Long response time

**Emergency Medical Services Plus
Ambulance report
Glenpool – January 2015**

Call Number	Caller	Unit Description	Rcvd	To Dest
Call Date			Paged	At Dest
Level of Care	Dispatch Urgency	Transport Urgency	Enroute	Available Response Time
			On Scene	
114	Police/911	107	14:11	
1/26/2015			14:11	
Paramedic	code 3	no transport	14:12	14:39
			14:17	E-6
115	Police/911	105	16:16	16:33
1/26/2015			16:16	16:50
Paramedic	code 3	code 1	16:17	17:05
			16:19	E-3
116	Police/911	105	18:55	19:17
1/26/2015			18:55	19:36
Paramedic	code 3	code 1	18:56	20:16
			18:59	E-4

@ = Second ambulance responding

= Outside of the Glenpool response area

+ = South of 181st Street

% = Third ambulance responding

* = Long response time

FIRST RESPONDER CALLS

PERIOD: NOVEMBER 1, 2014 THRU: NOVEMBER 30, 2014

DATE	TIME	701	702	703	704	705	706	707	708	709	710	713	716
11/1/14	20:56						✓						
11/2/14	18:39						✓						
11/3/14	11:13						✓						
11/3/14	11:36						✓						
11/3/14	12:58						✓						
11/3/14	15:19						✓						
11/4/14	08:43						✓						
11/4/14	16:32						✓						
11/4/14	16:43						✓						
11/5/14	13:24						✓						
11/5/14	21:57						✓						
11/6/14	09:05						✓						
11/6/14	17:11						✓						
11/7/14	10:16						✓						
11/7/14	14:46						✓						
11/8/14	14:18						✓						
11/8/14	15:22						✓						
11/8/14	16:23						✓						
11/8/14	17:08						✓						
11/8/14	17:34						✓						
11/9/14	17:42						✓						
11/9/14	17:47						✓						
11/9/14	18:45						✓						
11/11/14	10:00						✓						
11/11/14	12:05						✓						
11/11/14	15:50						✓						
11/11/14	19:19						✓						
11/12/14	10:43						✓						
11/12/14	13:35						✓						
11/12/14	18:16						✓						
11/13/14	07:55						✓						
11/13/14	17:12						✓						
11/14/14	10:30						✓						
11/14/14	11:36						✓						
11/15/14	12:14						✓						
11/15/14	12:33						✓						
11/15/14	20:39						✓						

- CONTINUED ON NEXT PAGE -

TOTAL CALLS:	2					66							
---------------------	---	--	--	--	--	----	--	--	--	--	--	--	--

66

AMOUNT DUE:	\$122.00					\$726.00							
--------------------	----------	--	--	--	--	----------	--	--	--	--	--	--	--

✓-COMPENSATED RESPONSES

X-UNCOMPENSATED RESPONSES

PERIOD: NOVEMBER 1, 2014 THRU: NOVEMBER 30, 2014

[illegible][illegible][illegible]

X-UNCOMPENSATED RESPONSES

FIRST RESPONDER CALLS

PERIOD: DECEMBER 1, 2014 THRU: DECEMBER 31, 2014

DATE	TIME	701	702	703	704	705	706	707	708	709	710	713	716
12/1/14	13:55						✓						
12/6/14	19:05						✓						
12/6/14	20:24						✓						
12/18/14	12:04						✓						
12/18/14	13:14						✓						
12/19/14	10:12						✓						
12/19/14	16:38						✓						
12/19/14	19:36						✓						
12/21/14	16:15						✓						
12/21/14	17:49						✓						
12/21/14	19:07						✓						
12/22/14	11:06						✓						
12/23/14	08:58						✓						
12/23/14	09:56						✓						
12/23/14	13:34						✓						
12/23/14	16:15						✓						
12/23/14	19:07						✓						
12/23/14	21:45						✓						
12/24/14	09:35						✓						
12/24/14	17:53						✓						
12/24/14	19:17						✓						
12/26/14	15:52						✓						
12/26/14	17:23						✓						
12/27/14	13:31	✓					✓						
12/27/14	13:34						✓						
12/27/14	13:50	✓											
12/28/14	20:07						✓						
12/29/14	08:40						✓						
12/29/14	12:41						✓						
12/29/14	15:31						✓						
12/29/14	18:40						✓						
12/30/14	11:22						✓						
12/30/14	11:50						✓						
12/31/14	09:27						✓						
12/31/14	13:21						✓						

-CONTINUED ON NEXT PAGE-

TOTAL CALLS:	2					34							
	35												
AMOUNT DUE:	\$122.00					\$374.00							

✓-COMPENSATED RESPONSES

X-UNCOMPENSATED RESPONSES

QUARTERLY FIRST RESPONDER ACTIVITY
OCTOBER THRU DECEMBER, 2014

<u>NO. OF CALLS</u>	<u>AMOUNT DUE</u>	<u>MEDIC NO.</u>	<u>MEDIC NAME</u>
6	\$366.00	701	KEITH ROBINSON
153	\$1,683.00	706	JENNY WATTS

2014 FIRST RESPONDER ACTIVITY
JANUARY 1 THRU DECEMBER 31

<u>NO. OF CALLS</u>	<u>AMOUNT PAID</u>	<u>MEDIC NO.</u>	<u>MEDIC NAME</u>
10	\$ 1,310.00	701	KEITH ROBINSON
679	\$ 7,469.00	706	JENNY WATTS
20	\$ 220.00	707	RICHARD WATTS

TOTAL EMERGENCIES RESPONDED BY YEAR

<u>NO. OF CALLS</u>	<u>YEAR</u>
704	2014
692	2013
704	2012
702	2011
660	2010
752	2009
600	2008
314	2007
411	2006
477	2005