



NOTICE
GLENPOOL CITY COUNCIL
REGULAR MEETING

A Regular Session of the Glenpool City Council will be held at 6:00 p.m. on, September 2, 2025, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

NOTE: The Glenpool City Council will be assembled for the meeting at the City Council Chambers, 12205 S. Yukon Ave, Glenpool, Oklahoma. Members of the public are invited to attend the in-person meeting, or join a live broadcast at this link:

Join Zoom Meeting

<https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFIKbUNrUUxtdz09>

Meeting ID: 897 5355 5435

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The City Council welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending in **PERSON** are required to complete the Request to Speak form located on the agenda table and return to the City Clerk **PRIOR TO THE CALL TO ORDER.**
- Speakers attending via **ZOOM** are required to complete the Request to Speak form located on our website: <https://glenpoolonline.civicweb.net/document/19057/Request%20to%20Speak%20Form.pdf> and email it to the City Clerk: lasmith@cityofglenpool.com **PRIOR TO 6:00 PM, SEPTEMBER 2, 2025.**

AGENDA

Page

- A) **Call to Order - Joyce G. Calvert, Mayor**
- B) **Roll Call, Declaration of Quorum – Lesli Smith, City Clerk; Joyce G. Calvert, Mayor**
- C) **Invocation –Jason Cowan of Faith Church in Glenpool**
- D) **Pledge of Allegiance – Joyce G. Calvert, Mayor**
- E) **Management Report**
 - 1) [CM Report.09022025](#)
- F) **Mayor Report – Joyce G. Calvert, Mayor**
- G) **Council Comments**

4 - 40

H) **Public Comments**

I) **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)**

- 1) To approve the minutes from the August 18, 2025, meeting. 41 - 44
[City Council Regular Meeting - 18 Aug 2025 - Minutes - Pdf](#)
- 2) To approve FY 25-26 Budget Amendment CITY-03, appropriating \$514,377.00 from General Fund balance for the unspent and unencumbered prior year balance for Street Repairs to be expended in the current year, and appropriating \$105,25.00 from Capital Fund balance for the unspent and unencumbered prior year balance of the Helms and Associates contract for architectural services for the design of a second fire station to be expended in the current year. 45 - 46
[FY 25-26 Budget Amendment CITY-03 - Staff Report Budget Rollovers 09-02-25](#)
[FY 25-26 Budget Amendment CITY-03 - Budget Rollovers 09-02-25](#)

J) **Consideration and appropriate action relating to items removed from the Consent Agenda**

K) **Scheduled Business**

- 1) Discussion and possible action to approve, amend, or deny the 2025-2026 Agreement between the Glenpool Chamber of Commerce, the Glenpool Industrial Authority, and the City. 47 - 51
(Joe Wuest, Chief Operating Officer)
[Staff Report Chamber of Commerce COG GIA 2025-2026 Agreement](#)
[COG GIA CHAMBER AGREEMENT FY25-26](#)
- 2) Discussion and possible action to approve, amend, or deny the 2025 BlackGold Days Park & Recreation User Agreement between the Glenpool Chamber of Commerce and the City of Glenpool. 52 - 61
(Joe Wuest, Chief Operating Officer)
[Staff Report-2025 Chamber BlackGold Days User Park Agreement FINAL](#)
- 3) Discussion and possible action to enter into Executive Session for the purposes of (A) discussing the purchase or appraisal of certain real property located in the City of Glenpool, pursuant to 25 O.S. § 307.B.3 of the Open Meeting Act; and (B) engaging in confidential communications between the City council and its attorney concerning a pending claim, action or possible litigation to acquire certain real property located in the City of Glenpool through the power of eminent domain, the City council having been advised by its attorney that disclosure will seriously impair the ability of the council to process or conduct the claim, action or possible litigation in the public interest, pursuant to 25 O.S. § 307.B.4 of the Open Meeting Act.
(David Tillotson, City Manager)
- 4) Discussion and possible action to reconvene in Regular Session.
(Joyce G. Calvert, Mayor)
- 5) Discussion and possible action for City Manager David Tillotson to proceed in a manner consistent with the discussion in Executive Session.

(David Tillotson, City Manager)

L) Adjournment

This notice and agenda were posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on August 29, 2025, at 11:30am.

Signed: Lesli Smith

City Clerk

City Manager's Report

September 2, 2025



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Executive Summary

Mayor and Council,

August has been a very busy month, and September is shaping up to be busy as well. Thankfully, we had very few problems as school started back up this year. Our School Resource Officers did an amazing job and our partnership with the school has helped make the transitions into and out of the school year very successful. Additionally, we have several projects underway that I will touch on momentarily. Finally, I want to touch on an ending and some new beginnings. Pictured on the cover page this month is a photo of Captain Brandon Reed's last shift before retirement. Captain Reed served this City faithfully for thirty years! We wish him well on his retirement. Pictured below are our newest police officers to be sworn in and those that recently graduated the CLEET Academy.



I am blessed to have a great staff who continue to hire amazing people to join our Glenpool Family and can rest easily knowing that even when we lose tremendous leaders and team members like Captain Reed to his well-deserved retirement, we routinely find, train and grow new families to fill these gaps and expand our capabilities.

As you review the following departmental reports, I hope you take notice of the number of different projects that have been completed or are in progress. Allow me to take a moment and highlight a few of

those that are in the report and add a few others that I believe are informative.

- City Council and staff members toured the Wastewater Treatment Facility Construction Project on August 18, 2025. Our construction team and engineers are working diligently to bring this project in and on-time and under budget. Even through the recent rains, we have been able to keep the project on schedule!



- The Highway 75 bridge over 141st E. Ave. is officially open. ODOT continues to work on the frontage roads and merge ramps with the curb lines, for the U-turn lanes being poured recently. These are expected to be completed by October this year. We have seen an increase in the crashes at northbound merge lanes since the bridge opened. Staff are researching the issue to see what options we can recommend to ODOT to help alleviate this situation.
- Our staffing levels have stabilized recently. After spending more than two years short-staffed, our police department is finally fully staffed in our certified officer positions. They have one opening in dispatch, but we have already made an offer to an individual and if their pre-employment screen is successful, we should have them on board within a few weeks. Additionally, our vacant Court Clerk position has been filled, and they will be starting on the 8th. Our only vacancy (outside of our summer part-time positions) is for a fire department employee. The application period will close in mid-September, and we will begin the testing process.
- Our sales tax revenues for the year are slightly down compared to our budget, although they are up over last year. We will continue to keep an eye on them moving forward, but unless things change significantly by the end of the calendar year, we will not likely consider adjustments to the current budget.
- The Utility Rate study is currently underway, and I expect a draft report within the next couple of months. Additionally, we have interviewed five different consultants to perform our housing study and have narrowed the list to two. We are working with each vendor to answer some questions and refine the scope of work before finalizing our selection for Council consideration. I anticipate we will have that selection in mid-September or the first of October. Development Services is working to finalize the scope of work and RFP on both the Dawes study as well as the Comp Plan Update. I anticipate both will be completed in the fourth quarter of the calendar year.
- Thank you for your approval of the first of three bid packages I expect this budget year for our road package. I anticipate we will start working on those projects later in September or early October. The second bid package has now been sent out to bid and we will have those results for you at the first

meeting in October. We are still working through several issues, including scope, and safety access issues before our third bid can go out, but we are pushing hard to get it out before the end of the calendar year.

- The Elwood Lift Station has become a priority over the last couple of months. Unfortunately, the inflow from new residential growth has finally pushed this station to its maximum capacity. The Public Works team is currently working on alternatives, but it will require an upgrade to the pumps at a minimum and may also require a re-build of the wet well. We should have recommendations completed in September or October.
- The Conference Center once again hosted the House Divided Sports Card Show. This event brings over 300 visitors from across the region each day.
- Glenpool social media presence was second, to Owasso, this month of those government agencies in the Tulsa metro that we track. Our team internally and externally is doing an amazing job getting posts ready and sent out across three different platforms and seven different accounts.
- I want to introduce Brie; the City's newest K-9 officer! Brie specializes in electronic storage detection and works with our detective division.
- Upcoming Community Events/City Holidays:
 - BlackGold Days: September 25-28th
 - BlackGold Car Show: October 18th
 - Spooktacular Fest: October 26th
 - Halloween: October 31st



As you can see from this report our teams are working daily to diligently provide value for those who live in Glenpool and those who choose to locate their businesses in our community. I am thankful for a team that strives relentlessly to fulfill our mission to “develop a culture of trust”.

“Alone, we can do so little; together, we can do so much.” — Helen Keller

David

Human Resources

Open Positions

We currently have (4) Four Open Positions

- Police Department: (1) One Position
 - Dispatch - Candidate in the Pre-Employment Process
- Public Works: (3) Three Positions
 - Seasonal Parks Laborers (3) Three Positions - This position has been closed and will reopen in early spring 2026.
- Utility Billing:
 - Court Clerk Filled – Starts 09/08/2025

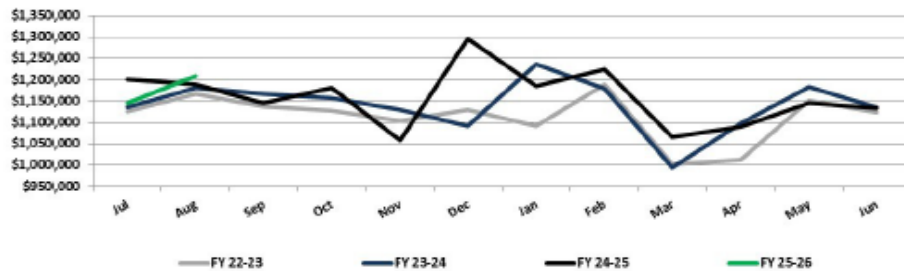
Finance

SALES TAX

FY 25-26 Combined Sales Tax for all funds in August totaled \$1,209,259, 1.7% higher than FY 24-25 revenues for the same period. Further details on August financial results will be reported next month after the accounting period is closed.

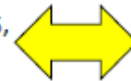


Sales Tax Revenue by Month
FY 25-26 Actual Compared to Previous 3 Fiscal Years Actual



GENERAL FUND REVENUES

FY 25-26 General Fund revenues totaled \$1,378,394, which is \$27,897, or 0.9%, lower than July FY 24-25. Revenues were 2.0% below budget through July.



GENERAL FUND EXPENDITURES

FY 25-26 General Fund expenditures totaled \$1,586,073. This is \$590,449 higher than FY 24-25 expenditures through the same period., in part due to having 3 pay dates in July 2025.



REPORT LEGEND

Better Than Expected



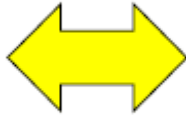
Expected, or Minor Variance



Monitor and Consider Taking Action



SALES TAX REVENUES—ALL FUNDS



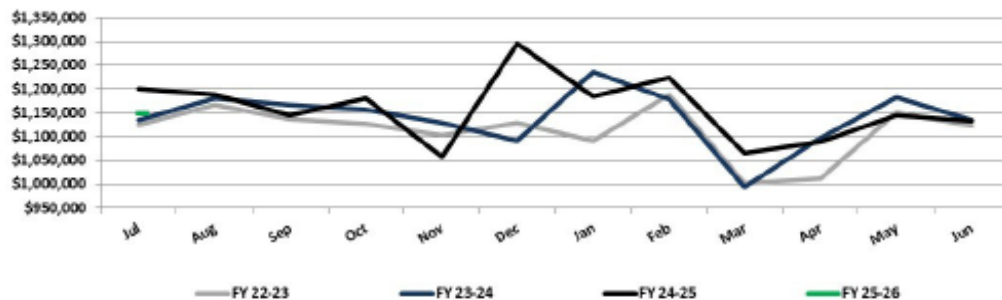
FY25-26 Sales Tax collections through July were 6.0% below budget, and 4.6% below FY24-25 collections.

MONTH	COMPARISON TO BUDGET			COMPARISON TO PRIOR YEAR			PERCENTAGE	
	BUDGET	FY 25-26 ACTUAL	AMT INC/(DEC)	FY 25-26 ACTUAL	FY 24-25 ACTUAL	AMT INC/(DEC)	INC(DEC) BUDGET	INC(DEC) PRIOR YR
July	\$ 1,218,819	\$ 1,145,396	\$ (73,423)	\$ 1,145,396	\$ 1,200,807	\$ (55,411)	-6.0%	-4.6%
August			-			-		
September			-			-		
October			-			-		
November			-			-		
December			-			-		
January			-			-		
February			-			-		
March			-			-		
April			-			-		
May			-			-		
June			-			-		
TOTAL	\$ 1,218,819	\$ 1,145,396	\$ (73,423)	\$ 1,145,396	\$ 1,200,807	\$ (55,411)	-6.0%	-4.6%

Y-T-D Budget \$ 1,218,819
 Y-T-D Actual 1,145,396
 Y-T-D Variance (73,423)
 Y-T-D % Var -6.0%

Prior Year \$ 1,200,807
 Y-T-D Actual 1,145,396
 Y-T-D Variance (55,411)
 Y-T-D % Var -4.6%

**Sales Tax Revenue by Month
 FY 25-26 Actual Compared to Previous 3 Fiscal Years Actual**

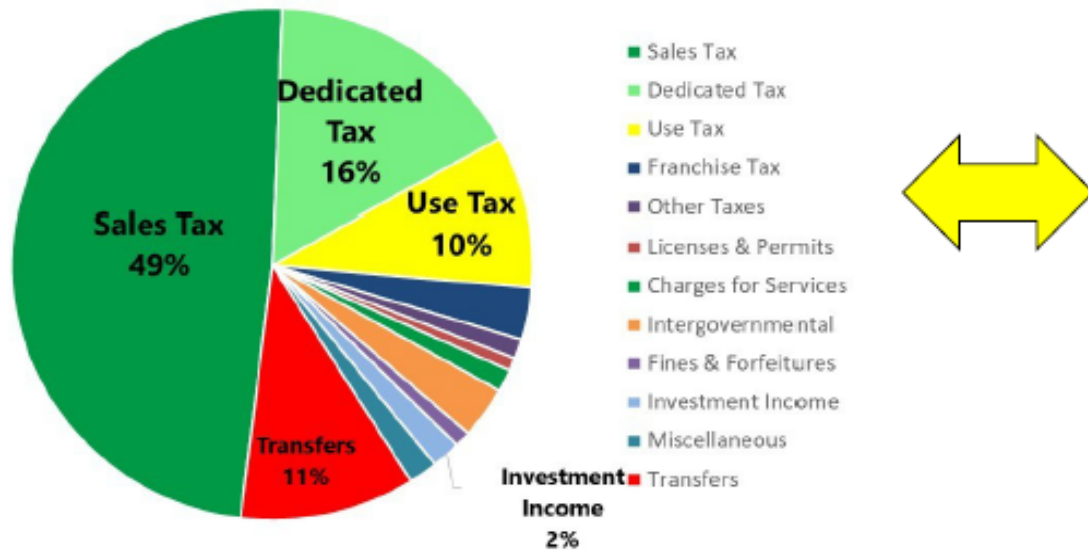


GENERAL FUND YEAR-TO-DATE REVENUES

	YTD FY25-26 Budget	YTD FY25-26 Actual	Budget Over/(Under)	YTD FY24-25 Actual
Sales Tax	\$ 716,939	\$ 671,200	\$ (45,739)	\$ 706,345
Dedicated Tax	238,980	\$ 223,771	(15,208)	235,448
Use Tax	105,233	\$ 131,295	26,062	102,167
Franchise Tax	50,000	\$ 45,471	(4,529)	39,255
Other Taxes	16,667	\$ 17,237	570	17,077
Licenses & Permits	6,450	\$ 11,238	4,788	8,386
Charges for Services	30,271	\$ 19,382	(10,888)	18,731
Intergovernmental	26,167	\$ 45,311	19,144	44,605
Fines & Forfeitures	19,208	\$ 13,643	(5,565)	23,805
Investment Income	25,883	\$ 25,059	(824)	48,551
Miscellaneous	4,792	\$ 24,785	19,994	11,921
Transfers	150,000	150,000	-	150,000
Totals	\$ 1,390,589	\$ 1,378,394	\$ (12,195)	\$ 1,406,291

Over (Under) Budget Year-to-Date: -0.9%

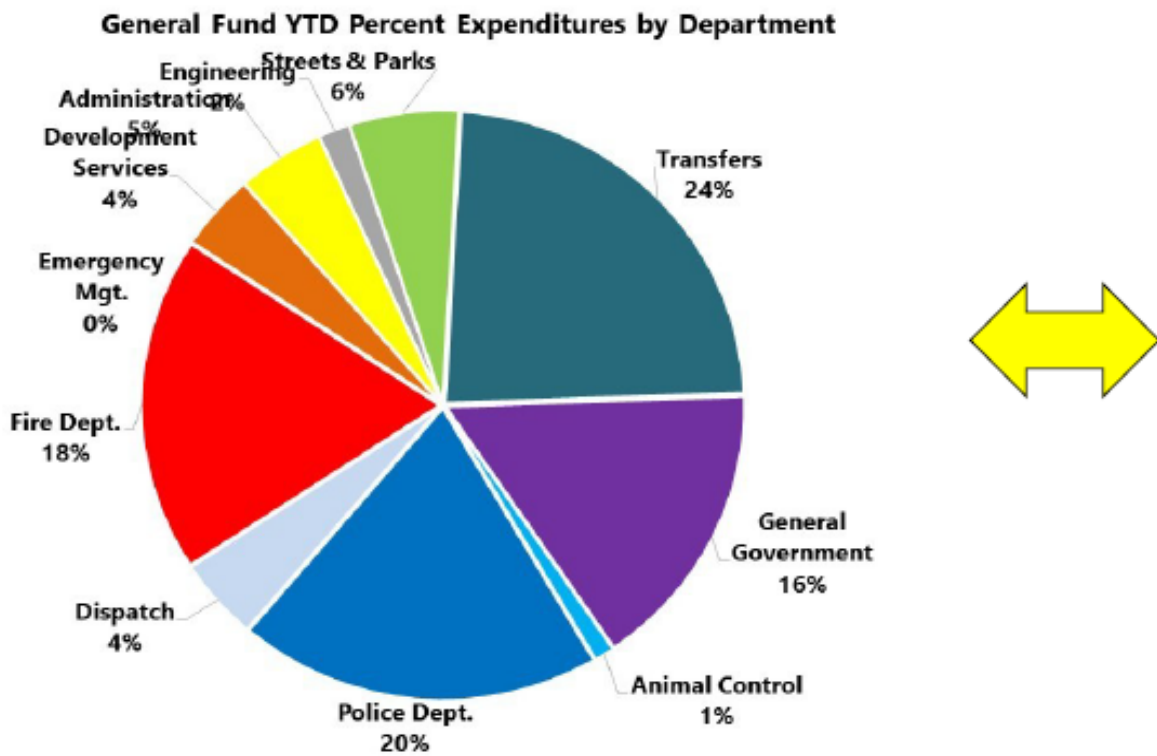
Increase (Decrease) over Prior Year: -2.0%



GENERAL FUND YEAR-TO-DATE EXPENDITURES

DEPARTMENT	YTD FY25-26 Budget	YTD FY25-26 Actual	Budget Over/(Under)	YTD FY24-25 Actual
General Government	\$ 157,718	\$ 254,153	\$ (96,435)	\$ 144,034
Animal Control	14,303	17,336	(3,033)	11,286
Police Dept.	252,005	312,071	(60,065)	195,385
Dispatch	58,218	72,006	(13,788)	55,307
Fire Dept.	246,526	294,003	(47,477)	18,487
Emergency Mgt.	10,608	49	10,560	41
Development Services	63,686	66,883	(3,197)	40,882
Administration	63,737	75,038	(11,301)	52,872
Engineering	26,875	26,851	24	17,142
Streets & Parks	151,874	93,913	57,961	74,711
Transfers	373,243	373,771	(528)	385,478
Totals	\$ 1,418,794	\$ 1,586,073	\$ (167,280)	\$ 995,624

Under (Over) Budget year to date: -11.8%
 Increase (Decrease) over Prior Year: 59.3%



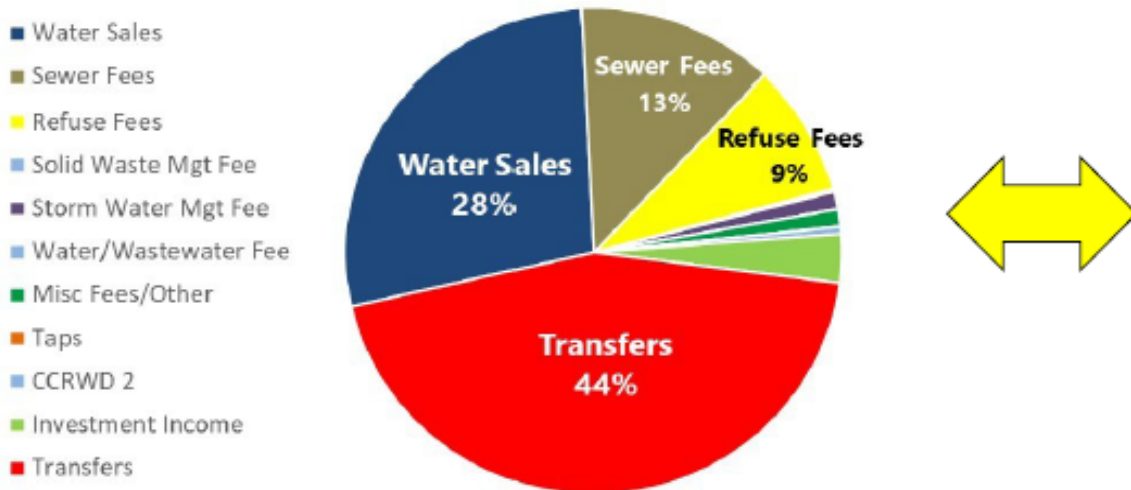
GLENPOOL UTILITY SERVICES AUTHORITY YEAR-TO-DATE REVENUES

	YTD FY25-26 Budget	YTD FY25-26 Actual	Budget Over/(Under)	YTD FY24-25 Actual
Water Sales	\$ 277,410	\$ 234,057	\$ (43,353)	\$ 256,495
Sewer Fees	127,007	108,518	(18,489)	117,852
Refuse Fees	73,365	73,666	300	71,539
Solid Waste Mgt Fee	1,833	1,715	(118)	1,688
Storm Water Mgt Fee	9,833	9,826	(7)	9,672
Water/Wastewater Fee	417	63	(354)	136
Misc Fees/Other	14,113	9,554	(4,559)	12,935
Taps	4,750	200	(4,550)	2,000
CCRWD 2	3,958	4,016	57	3,319
Investment Income	24,490	27,293	2,803	34,315
Transfers	373,243	373,771	528	385,478
Totals	\$ 910,421	\$ 842,679	\$ (67,742)	\$ 895,429

Over (Under) Budget Year-to-Date: -7.4%

Increase (Decrease) over Prior Year: -5.9%

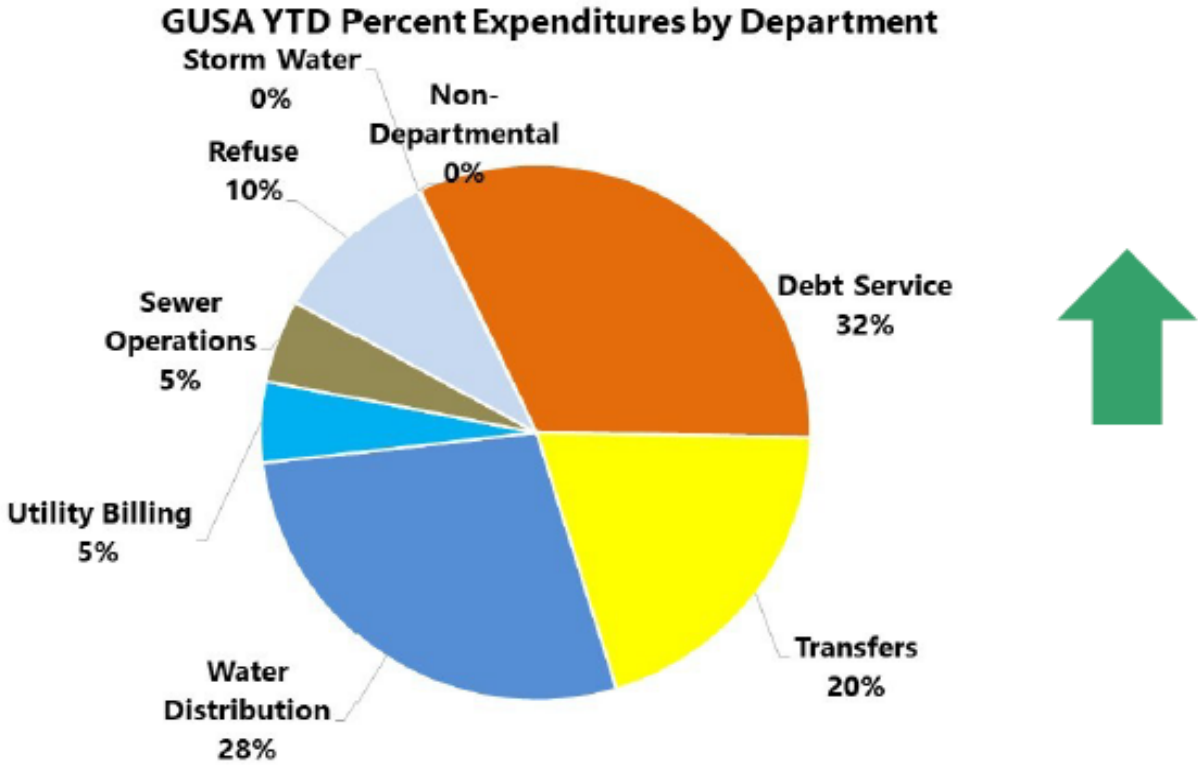
GUSA YTD Revenues by Type



GLENPOOL UTILITY SERVICES AUTHORITY YEAR-TO-DATE EXPENDITURES

DEPARTMENT	YTD FY25-26 Budget	YTD FY25-26 Actual	Budget Over/(Under)	YTD FY24-25 Actual
Water Distribution	\$ 341,889	\$ 209,571	\$ 132,318	\$ 112,596
Utility Billing	43,872	36,634	7,238	36,607
Sewer Operations	48,922	37,506	11,416	21,178
Refuse	78,696	73,624	5,072	68,274
Storm Water	14,500	-	14,500	-
Non-Departmental	870	852	18	816
Debt Service	253,789	242,665	11,124	242,916
Transfers	150,000	150,000	-	150,000
Totals	\$ 932,537	\$ 750,852	\$ 181,686	\$ 632,388

Under (Over) Budget year to date: 19.5%
 Increase (Decrease) over Prior Year: 18.7%



FUND DASHBOARD

FUND	REVENUES	EXPENDITURES	CHANGE IN FUND BALANCE
GENERAL FUND	\$1,378,394	\$1,586,074	<\$207,680>
GLENPOOL UTILITY SERVICES AUTHORITY FUND	\$842,679	\$750,852	\$91,827
GLENPOOL INDUSTRIAL AUTHORITY FUND	\$58,080	\$55,007	\$3,073
STREETS & INFRASTRUCTURE FUND	\$84,213	\$625	\$83,588
PUBLIC SAFETY CAPITAL FUND	\$67,934	\$173,260	<\$105,326>
PUBLIC SAFETY PERSONNEL FUND	\$144,706	\$191,835	<\$47,129>
CAPITAL FUND	\$12,389	\$793	\$11,596
ARPA FUND	\$1,192,394	\$450	\$1,191,944
PARKS AND RECREATION FUND	\$1,132	\$58	\$1,074
HOTEL-MOTEL FUND	\$26,020	\$23,369	\$2,651

Development Services

Listed below are current development related activities within the City of Glenpool **through the month of August 2025**. These activities listed include Projects Under Construction, Planning Applications Under Review, Approved Projects Not Under Construction, Building Permits and Inspections, as well as Code Enforcement Activity. The most recent activities are highlighted in **red**.

Commercial/Industrial Projects Under Construction:

1. **C & C Office Complex** – A proposed 2,672 sf office building located 459 E 151st S. The existing single-family residence will be converted into an office building.
2. **Brown Veterinary Clinic – S75 Business Park** – A proposed Veterinary Clinic located at 16161 South Broadway St. within the South 75 Business Park.
3. **Align Sport & Spine** - A proposed 6,632 sf chiropractic clinic located at 12155 South Yukon Ave.
4. **Phoenix Industrial** – A proposed 6,000 sf covered storage area within an existing industrial manufacturing business located at 18340 US Highway 75.
5. **Same Day Auto Repair** - Site plan amendment to add 14 new parking stalls and additional landscaping. The site is approximately 1.5 acres and is located at 14952 South Broadway Street West.

Commercial/Industrial Occupancy Permits Issued in August 2025:

1. **Sissy's Backwoods Barber Shop (Barber/Salon) – 780 E 141st St. Ste H**

Earth Change Permits Issued:

1. **Eagle I Investments (The Lakes at Twin Mounds Commercial)** – Southwest corner of W. 161st Street and US 75. The owner is clearing, grading and preparing the 11-acre site for future commercial uses.
2. **South 75 Business Park** – 2.5-acre site near northwest and northeast corner of 166th Street South and South Broadway Street. The owner is clearing, grading and installing drainage improvements

to serve the area.

3. **Grandview Heights Apartments North Expansion** – A 120-unit apartment project on 6.8-acre site located at 12150 South Yukon Avenue. This is an expansion of the existing Grandview Heights Apartment project.
4. **146th and Vancouver:** ODT staging and storage area for the US75 improvement project.

Residential Projects Under Construction:

	Subdivision Name	Lots Approved or Units	Under Construction	Completed	Lots Available
1	Glen Hills I (Phase 1-6)	84	1	83	0
2	Glen Hills II (Phase 7-11)	78	0	73	5
3	Scissortail	88	10	73	5
4	Redbud Glen	74	16	39	19
5	Twin Ponds	25	0	2	23
6	Grandview Heights Apts	120 (units)	0	0	120 (units)
	Totals	469	27	270	172

Planning Applications Under Review:

1. **Annexation(s): No New Applications**
2. **Comprehensive Plan Amendment(s): No New Applications**
3. **Zone Amendment(s): No New Applications**
4. **Planned Unit Development (PUD):**
 1. **151-75 Crossing Planned Unit Development** – A proposed Planned Unit Development (PUD 45) for a mixed-use development consisting of light industrial and commercial uses. The subject site is 76.6-acres in size and is located on the southwest corner of US Highway 75 and State Highway 67.
5. **Subdivision Plat(s) – Preliminary and Final:**
 1. **The Lakes at Twin Ponds** – A Preliminary Plat to subdivide a 94.0918-acre site into two-hundred and fifty-one (251) lots in nine (9) blocks and seven (7) reserve areas. The subject site is generally located on the south side of W 161st S and west of US75.
 2. **151-75 Crossing Preliminary Plat:** A Preliminary Plat for a commercial center of approximately 76.599 acres. There will be a total of seven (7) lots and three (3) reserve areas. The subject site is generally located at the southwest corner of US Highway 75 and State Highway 67.

3. Redbud Glen II Preliminary Plat: A Preliminary Plat to subdivide an approximately 25.729-acre site into eighty-two (82) residential lots and four (4) reserve areas. The subject site is generally located on the west side of South Elwood Avenue, approximately a quarter mile north of East 151st Street South.

4. Scissortail Phase 2 – A Final Plat to subdivide an approximately 40.20-acre site into one-hundred and eleven (111) residential lots and four (4) reserve areas. The subject site is located east of E. 148th St. S and north of S. Poplar St.

6. Lot Split Application(s):

1. Tucker Family Lot Split – A Lot Split application (GLS 271) to split a 40.1-acre tract into two (2) parcels and right-of-way dedication. Parcel 1 is approximately 19.3 acres in size. Parcel 2 is approximately 19.3 acres. Both parcels are generally located on the west side of S. Elwood Ave., approximately a half mile north of E. 141st St. S.

7. Site Plan Application(s):

1. State Farm Office – Marvin Manns – A Site Plan review of a proposed office building located at 201 E 141st St.

2. TSU One, Inc. - Site plan to add a shop building on an industrial site. The site is approximately 2.47 acres and is located at 700 West 138th Street South.

8. Specific Use Permits: No New Applications

9. Variance(s): No New Applications

Approved Projects Not Under Construction

1. McGraw Winfield Realtors – A proposed 4,434sf office building located at 12189 South Yukon Avenue.

2. Carson Trails – A 497-lot residential Planned Unit Development (PUD) located north and east of the northeast corner of West 181st Street and South Union Avenue directly adjacent to Eden South neighborhood. A subdivision plat for Phase I of Carson Trails PUD-43. The plat consists of 82 residential lots and four (4) reserve areas.

3. Grandview Heights Apartments North Expansion – A 120-unit apartment project on 6.8-acre site located at 12150 South Yukon Avenue. This is an expansion of the existing Grandview Heights Apartment project.

4. Redbud Glen II – A Preliminary Plat to subdivide a 25.729-acre site into sixty-seven (67) lots in eight (8) blocks and four (4) reserve areas. The subject site is generally located north of E. 149th Street S. and West of S. Elwood Ave.

5. **Twin Ponds Phase II** – Preliminary Plat of a 12.29-acre site. The plat proposal is to subdivide the site into ten (10) lots and four (4) reserve areas. The subject site is generally located north of West 181st Street South – ½ mile west of Highway 75.

6. **Scissortail Phase 2** – A Preliminary Plat to subdivide an approximately 40.20-acre site into one-hundred and eleven (111) residential lots and four (4) reserve areas. The subject site is located east of E. 148th St. S and north of S. Poplar St.

7. **Housley Group Plat** – A proposed Preliminary Plat of a 14.63-acre site located on the north side of West 161st Street South, approximately a half mile east of U.S. Highway 75. The preliminary plat proposes to subdivide the site into three (3) lots.

Items Scheduled for BOA Meeting – September 8, 2025

No items scheduled.

Items Scheduled for Planning Commission Meeting – September 8, 2025

No items scheduled.

Current Residential and Commercial Building Permit Statistics

Current Active Residential Permits	30
Current Active Commercial Permits	6
New Residential Permits Issued August 2025 (New Construction)	0
New Commercial Permits Issued August 2025 (New Construction)	3
Residential Permits through August 2025 (New Construction)	36
Residential Permits through August 2024 (New Construction)	55
Assessment Letters Issued in 2024 (Total)	0
Assessment Letters Issued in 2025 (Total)	3

Code Enforcement Activity for August 2025

ACTIVITY DESCRIPTION:	Totals			
Complaints received and investigated Year to Date	1,091			
Open public nuisance cases through August 2025	13			
CODE ENFORCEMENT CASES	May 2025	June 2025	July 2025	Aug 2025
	155	169	179	174
High grass:	46	32	33	33
Fire damaged structures:	-0-	-0-	-0-	0
Illegally parked vehicles:	6	3	1	1
Nuisance abatements (contractor):	-0-	-0-	-0-	1
Notices issued for residents with no water service:	-0-	-0-	-0-	0
Tulsa County Health Department citations:	-0-	-0-	-0-	0
Illegally placed signs:	47	80	75	69
Damage to public facilities citations:	-0-	-0-	-0-	-0-
Excessive trash & debris notices:	10	7	5	4
Dilapidated structures/property notices:	-0-	-0-	-0-	-0-
Trash can/receptacle placement notices:	-0-	-0-	-0-	-0-
Building demolition & removal:	-0-	-0-	-0-	-0-
Inoperable/abandoned vehicles:	6	6	5	-0-
Visual impairments caused by trees, shrubs, vehicles, basketball goals, etc. interfering with traffic flow:	-0-	1	-0-	-0-
Stagnant water causing mosquito issues:	-0-	-0-	-0-	-0-
Pest issue:	-0-	-0-	-0-	-0-
Dilapidated fencing:	1	-0-	-0-	-0-
Noxious odor:	-0-	-0-	-0-	-0-
Phone calls/inquiries	39	40	60	66

Public Works

The following details of all work completed between July 25th – August 23rd, 2025

Admin / Community

- Planned and hosted monthly Public Works luncheon.
- Conducted weekly recycling pickups at PW and GCC for delivery to the MET
- Council approved agenda item for micro surfacing, crack sealing, and striping project along 141st St, Warrior Rd, and Elwood Ave
- Attended multiple forums throughout the month
- Helped plan WWTP Progress Tour for City Council members

Streets

- Crack sealed – NA
- Filled potholes – Eden South, Rolling Meadows,
- Fixed downed streets signs – NA
- Cleaned storm drains – Various areas around town and in numerous detention ponds
- Picked up trash around town.
- Weeded – Fencelines on R.O.W.
- Installed flashing lights for signs on Peoria near 151st
- Removed downed tree in roadway at 26th W Ave & 147th St

Parks

- Black Gold
 - Mowed and Trimmed x4
 - Filled potholes in drive
 - Filled multiple sink holes along trail
- Kendalwood North
 - Mowed and Trimmed x4
- Kendalwood South
 - Mowed and Trimmed x4
 - Cleaned storm drain at this location
- Lambert
 - Mowed and Trimmed x2 – North Side of creek
- Morris
 - Mowed and Trimmed x4
 - USSSA continues to utilize fields 2, 3, and 4
- Rolling Meadows
 - Mowed and Trimmed x2
 - Weed-eated behind houses along Hwy 75 in Rolling Meadows
- South County Soccer
 - Mowed and Trimmed x4

- Dawes
 - Mowed and Trimmed x2
- Picked up trash and emptied trash cans daily at all city parks.
- Mowed and trimmed R.O.Ws around town x2
- Mowed vacant lot behind Papa John's
- Mowed and trimmed around welcome signs x3

Beautification

- Cleaned up flower beds at all gateway signs
- Began planting native plugs at all entry signs
- Attended meeting with Tulsa employee who is over meadow plantings at city owned properties around Tulsa
- Cleaned up flower beds at Dawes pool
- Cleaned up flower beds at Water Department
- Coordinated planning of Kendalwood North Nature Planting with volunteers
- Repaired north welcome sign irrigation system
- Planted native flowers at welcome signs from nursery in OKC for gateways paid for by KOB grant
- Trimmed trees at GCC
- Attended KOB affiliate meeting
- Coordination with GPS Upper Elementary on their raised garden bed installation
- Volunteered at GPS Upper Elementary and helped implement raised garden bed installation
- Installed Monarch Waystation signage around all entry signs

Facilities Maintenance

- Splash pad repairs began – possible completion date of 8/22/25
- Checked generator at EMS building that was having issue
- AC repairs at PD & FD
- Roof leak repaired at FD
- Light Check at City Hall
- General Maintenance at City Hall
- Located and repaired leak at 1122A pool
- Cleaned and tested 1122A pool weekly

Wastewater Treatment Plant:

- Daily calibration and testing performed (CL, DO, pH)
- Daily readings performed.
- Daily flow monitoring performed.
- Daily addition of chemicals to lagoon
- Weekly Biological Oxygen Demand and Total Suspended Solids samples to Green Co. Testing
- E-coli testing sent to Green Co. Testing
- We passed June, July, and August wet tests, so we are back to quarterly tests
- Hydrogen peroxide has been moved to Newman lift station
- Mowed, weeded, and sprayed (where needed)
- Vehicle and equipment maintenance performed.

Lift Stations:

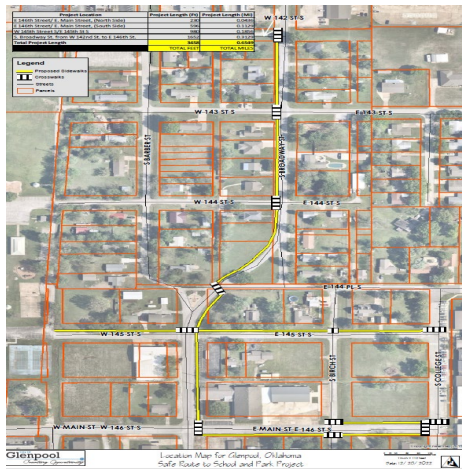
- Inspected all lift stations
 - Cleaned floats
 - Cleaned around stations and wells
 - Mowed, weeded, and sprayed all stations
- Assisted WWTF operator with daily tasks while Kyle was out of office
- Elwood LS is not keeping up with flow. Bypass pump is on site to prevent and overflows into neighboring property.
- Shell lift station has been rewired by Goodman Electric. New floats have been installed. Job is complete.
- Trained Jacob in reading manual.

Distribution:

- 316 Utility locates
- 124 service orders completed for the utility office
- 80 turn offs for non-payment
- 18 lock outs for non-payment
- Performed monthly meter reads with unknown bad registers
- 6 leaks repaired (0 major, 6 minor, 0 pending)
- 1 meter(s) set (0 residential, 1 commercial)
- 1 pending meter sets (0 residential, 1 commercial)
- Bi-weekly water samples taken and PASSED
- Mowed, weeded, and sprayed (where needed) at water towers and booster stations
- Cleaned and serviced vehicles and equipment
- Repaired 0 Sewer Manholes
- Jetrodded 2 possible sewer backup(s) (2 on city side, 0 on customer side)
- Diagnosed 12 hydrants, 6 repaired
- Elwood Lift Station has demonstrated that it cannot keep up with flow during rain events. We have purchased a used bypass pump to use here whenever it rains.

Engineering

This report summarizes the activities of the engineering department and infrastructure projects in the City of Glenpool during the stated period.



Glenpool Safe Route to School Project JP#3810404

The project establishes an ADA-compliant sidewalk network linking Glenpool Public School to Black Gold Park.

- Total cost: \$1,202,760 (City match: \$240,552 - paid).
- Kimley Horn was selected as the consultant.
- Contract signed by Kimley-Horn
- Awaiting Notice to Proceed from ODOT.

Elwood Avenue at: W 121st St. to E 137th St.

Received STP grant to design Elwood Avenue from: W 121st St. to E 137th St.

- Total Project cost \$500,000
- Grant Agreement presented on the City agenda for approval on August 4th, 2025.
- Next Step: Awaiting invoice of match funds from ODOT.



Elwood Ave. Widening from 151st – 137th Street, State JP#36939(05)

Expands 1.42 miles from two to four lanes, improving pavement, traffic flow, safety, and aesthetics.

- STP grant: \$902,880 (City match: \$225,720 - paid).
- RFQ issued November 19, 2024; responses received from 10 firms by December 17, 2024.
- Awaiting finalization of the consultant contract by ODOT

Elwood Avenue at: 141st and 151st Intersections

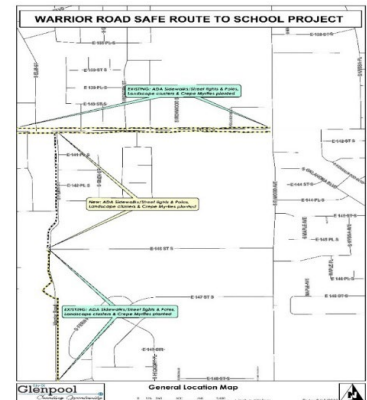
Received STP grant to construct 141st and 151st intersection on Elwood Avenue.

- Total Project cost \$4,274,980
- Grant Agreement presented on the City agenda for approval on August 4th, 2025.

TAP Grant Sidewalk Improvement Project on Warrior Road. JP#3802804

The Warrior Road Project aims to construct a sidewalk from 146th to 141st Street, covering survey, environmental, geotechnical, and engineering studies, culminating in final design and project plans.

- Urban Funding Agreement received from ODOT.
- Kimley Horn was selected as consultant.
- City match: \$119,920 - paid.
- Contract signed by Kimley-Horn
- Kickoff meeting held on 06/17/2025



Sidewalk & Beautification Phase II Project JP#28845(05)

Construction of 2 miles of sidewalks linking Glenpool School to the Glenpool Community Center along 146th street, Elwood Avenue, 141st street and Peoria Ave. Project includes installing decorative lighting along 141st street.

- Additional funding was received. Total project funding: \$2,564,786
- Plans, Specification and Estimates received. Bid Letting scheduled for October 2025.

The estimate for this project is summarized below:

Project	Description	Estimate
Base Bid	E 141 st Street North Side: Between Elwood Ave and Peoria Ave. S Peoria Ave: Between E 141 st St & Recreation Center	\$624,323.82

Add Alternate 1	E 141 st Street South Side: Between S Elwood Ave & S Peoria Ave	\$812,962.56
Add Alternate 2	S. Peoria Ave: In Front of Recreation Center to 137 th Pl	\$108,849.24
Add Alternate 3	E 146 th St: Between Warrior Road & S Elwood Ave. S. Elwood Ave: Between E 146 th St & E. 141 st St	\$998,925.36

This project was recommended to receive Transportation Alternatives Program grant by the INCOG Transportation Technical Committee. The grant award is \$1,500,974 in Federal Funds. Received the agreement for the grant. The agreement shall be presented to the Council at the June 2nd Council Meeting. Bid letting scheduled for October 2025.



US 75/141st Bridge Project

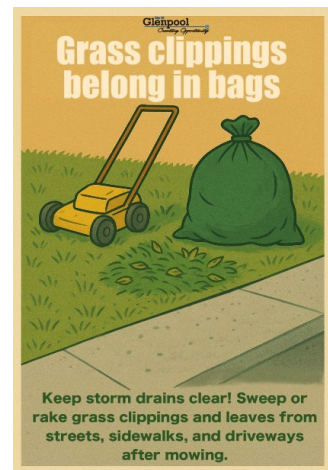
This project constructs a bridge on US-75 over 141st Street, providing frontage roads and signalization.

- Estimated duration: 315 days.
- Project cost: \$27.5M; lowest bid: \$31.4M (Sherwood Construction Co.)
- Currently under construction.

Stormwater Management

• DEQ conducted a routine MS4 compliance inspection on June 11th to review the City's stormwater practices and documentation. The engineering team attended. Site visits included the Public Works building, Redbud Glen, Mammoth luxury garage, and the WWTP. DEQ recommended updating the City's SWMP to reflect recent infrastructure improvements and emphasized the need for staff training on dry weather testing and illicit discharge response.

- EPA will be conducting a community Compliance Evaluation Inspection (CEI) on our MS4 program from July 30th - 31st 2025.
- EPA concluded the CEI on July 31st, 2025. Staff await an assessment report
- Okhai Akhigbe visited the City of Owasso to observe their Dry Weather Field Screening and other stormwater practices.
- Stormwater campaign for the month highlights the best practice for mowing the lawn.



Floodplain Management

- The engineering technician, Okhai Akhigbe, underwent the Floodplain Management 101 training and completed that on August 19th, 2025. FM101 is a training for administering and enforcing the flood damage prevention ordinance.

Rolling Meadows Stormwater

This project aims to address surface water runoff issues affecting residents of Rolling Meadows near Taylor's Pond Subdivision.

- Crafton, Tull & Associates is the engineer for design (30% of design plans are received).
- **Conducting a subsurface and Utility Exploration for the interim solution for nuisance water in this subdivision.**



Community Development Block Grant

- FY2024 grant: \$120,143 for Glen Village Addition II improvements (stormwater, sinkhole, and street repairs).
- Next step: Develop design and specifications.

Bicycle/ Pedestrian Masterplan Update

This is an update to the City of Glenpool's Bicycle and Pedestrian plan, which would become part of the INCOG Regional Go Masterplan. The City entered into an agreement with INCOG on

February 21st, 2024, to update the City bicycle/pedestrian plan. The selected consultant is RDG-Garver LLC.

- Project is underway.

Road Maintenance Project

- The bid for the City of Glenpool Micro surfacing and Crack Sealing project was advertised on April 10th, 2025. The Bids are due May 1st, 2025. This bid was rejected. Staff will reprogram several maintenance projects to be bid on a future date.
- Preparing an RFQ for storm drain and sinkhole repairs on Longhorn Avenue.
- **Micro surfacing bid project was approved by the City Council at the August 18th Council meeting.**

Conference Center/Public Relations

August 2025 Report

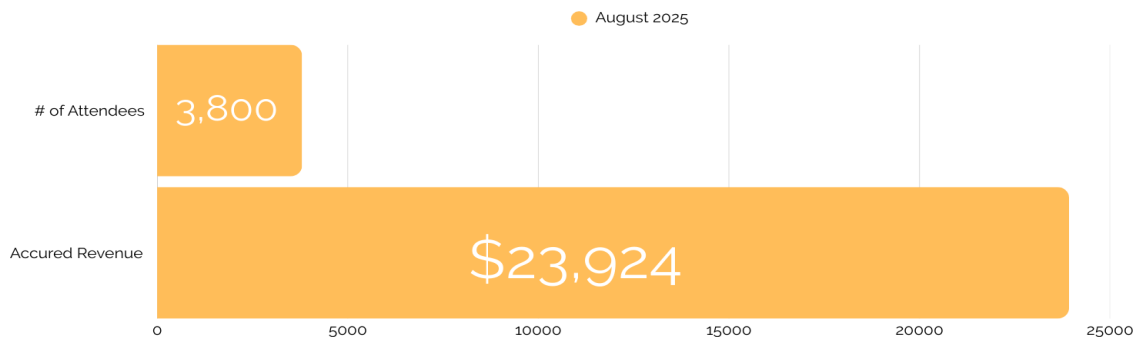
CONFERENCE CENTER

August proved to be both a busy and rewarding month at the Glenpool Conference Center, with a total of 34 events hosted. From Quinceañeras and birthday parties to weddings, trainings, baby showers, and meetings, our facility continues to demonstrate its versatility as a space that can seamlessly adapt to a wide variety of celebrations and professional gatherings.

EVENTS TO HIGHLIGHT

- **House Divided Sports Card Show** Returning once again this year, the House Divided Sports Card Show continues to be one of our most popular and well-attended community events. With a consistent crowd throughout the day, the show welcomed roughly 300 or more guests each day, drawing both local residents and visitors from surrounding areas.
- **Jenks Middle School Conference** We were honored to host Jenks Middle School for a full day of professional development, welcoming approximately 200 principals, teachers, secretaries, and support staff. Providing a space for educators to collaborate, grow, and prepare for the school year is something we take pride in.

Overall, August reflected both the popularity and versatility of the Glenpool Conference Center. From meaningful community events to memorable celebrations, we are proud to be a trusted venue of choice.





Social media Monthly Stats:

Profile	Audience	Net Audience Growth	Published Posts	Impressions	Engagements
Reporting Period Jul 30, 2025 - Aug 22, 2025	25,197 ↑ 0.8%	209 ↑ 16.1%	103 ↑ 1.9%	403,231 ↑ 11.6%	36,416 ↑ 34.8%
Compare To Jul 6, 2025 - Jul 26, 2025	24,988	180	105	361,297	27,024
City of Glenpool, Oklah...	9,799	141	29	227,841	19,171
Glenpool Animal Contr...	10,253	37	52	119,174	14,376
Glenpool Conference C...	2,303	5	14	24,295	46
Glenpool Police Depart...	2,942	26	8	31,921	2,623

Top City Social Media Posts:

Post	Total Engagements	Reactions	Comments	Shares
1. We're glad to see traffic moving on the new bridge over 54th Street this week! According to 2025, an additional 60...	1,848	1,375	138	335
2. Last night's City Council meeting was a great success for the Glenpool Police Department! We welcome their...	1,871	1,668	96	86
3. Long before highways and interstates, Glenpool was connected by the historic paths of the Wetland Valley...	1,094	852	96	86
4. It's that time of year again — back to school! Parents are preparing their first day photos for Office...	1,191	870	8	87
5. The Backyard Park project just will be about done for maintenance starting Monday, August 18th. The project is...	976	86	8	58
6. Let's all show our support! Bring school supplies to the Back to School Fair at the Glenpool Station...	966	86	1	0

City Comparative Performance Overview:

Profile	Audience	Net Audience Growth	Published Posts	Public Engagements	Public Engagements per Post	% Audience Growth	Published Carousels	Published Videos	Published Photos	Published Links	Published Text	Reactions	Comments	Shares
Your Profiles Average	6,798.00	141.00	29.00	3,753.00	129.41	1.46%	—	2.00	25.00	1.00	1.00	2,891.00	410.00	452.00
Competitor Profiles Average	11,063.00	77.67	27.67	1,252.83	45.28	0.71%	—	2.50	23.00	2.00	0.17	1,000.67	104.00	146.17
1 City of Owasso, OK - Gov	14,674	241	94	5,704	60.68	1.09%	N/A	5	80	9	0	4,743	400	535
2 City of Glenpool, OK - Gov	9,799	141	29	3,753	129.41	1.46%	N/A	2	25	1	1	2,891	410	452
3 City of Jenks - Municipality	11,276	109	27	861	31.89	0.98%	N/A	3	22	2	0	629	96	136
4 City of Coverts	9,806	54	24	542	22.58	0.55%	N/A	4	20	0	0	339	67	136
5 City of Bixby - Municipality	11,321	32	10	218	21.80	0.28%	N/A	3	7	0	0	134	43	24
6 City of Sapulpa Gov	7,803	18	6	87	14.50	0.23%	N/A	0	4	1	1	56	10	21
7 City of Sand Springs - Municipality	11,686	13	5	105	21.00	0.10%	N/A	0	5	0	0	66	2	17

Publishing Behavior

View the types of posts you published compared to your competitors.



Information Technology

Phone System Update

The new 3CX phone system project has been successfully completed. This update provides several benefits, including the ability to work from anywhere (mobility), call recording, call queues, advanced call reporting, easy in-house management, and improved efficiency for phone calls. Additionally, this upgrade will result in a cost reduction of \$1,185 per month.

Security System Upgrade

The security system upgrade is currently in progress. Cabling has been completed at Public Safety, and work has now begun at the Utility Department. This new system will provide numerous benefits, including advanced analytics, streamlined operations, scalability, and remote access.

ERP Evaluations

IT will establish a team to evaluate our needs for an updated ERP system. Several factors will be considered to enhance our operations for both employees and citizens.

Website Redesign

Lea Ann and I have continued discussions with our website host about updates to the color, pictures, and an overall new look.

Economic Development/Grants

Economic Development

- Business, Retention, & Expansion (BR&E)



- **Morning BREW** was held on August 21, hosted by the Glenpool Chamber and Curtis Evans of the Brian Frere Team – Keller Williams Realty, with support from the city. The event brought together local business leaders for coffee, connection, and conversation. The next Morning BREW is scheduled for Thursday, September 18, from 7:30–9:00 a.m. at Roast House Coffee.

- **The Glenpool Economic Development Team** is a newly formed group dedicated to fostering strong relationships with local businesses and supporting long-term economic growth through a formal Business Retention and Expansion (BRE) program.
- Comprising local, regional, and state partners, the committee meets monthly to conduct structured business visits. In June, members participated in BRE training with Charlotte Howe from the Oklahoma Department of Commerce, focusing on interview techniques, confidentiality, and strategies for building effective partnerships.
- At our August 18th meeting, the team welcomed new members, received an update on Glenpool economic development activities, reviewed our purpose and goals, and discussed upcoming business visit assignments, including key questions, concerns, and best practices.



- New Business/Sites

- **Housing Study – Proposal Presentations:** After reviewing submissions, we have narrowed the list to four companies specializing in housing studies. The Development Services team and City Leadership have reviewed the presentations and related

materials and anticipate selecting a firm by the end of the month to guide Glenpool's future housing strategies.

- Met with a business owner and City leadership to discuss a potential manufacturing location in Glenpool, leading to an introductory meeting with the company's CEO scheduled for later this month.
- RFP (Request for Proposal) Submissions – To date in 2025, we have received 53 RFPs through Tulsa's Future and submitted 3.

- **Travel/Training/Misc:**

- **SEDC Attendance – August 10–12, Oklahoma City:** Attended the Southern Economic Development Council (SEDC) conference, North America's largest regional economic development association, with over 700 professionals. The event offered valuable opportunities to connect with peers, share insights, and learn best practices in business attraction, site development, and strategic resource alignment. Key sessions included trends in new business attraction, strategies for marketing 20–50-acre development sites, updates on the U.S. economic outlook and federal policies, and lessons from MidAmerica Industrial Park and the Choctaw Nation on long-term planning and collaborative resource alignment.



- On August 20th, I attended the **NAIOP** Oklahoma August Breakfast Meeting in Tulsa. NAIOP, the Commercial Real Estate Development Association, is the nation's leading organization for developers, owners, and investors in industrial, office, retail, and mixed-use real estate.
- On August 27, I will be meeting with the Executive Director of the Okmulgee Area **Development Corporation (OADC)** in Okmulgee to learn about their initiatives and tour current development projects.

Grants and Special Projects

- **Grants Summary August 2025**
 - 2024 STBG street widening grant (for Elwood) awarded last year from ODOT in the amount of \$677,160. The signed contract was received on 1/7/2025 and on 1/13/25, now awaiting finalization of contracts with Poe. Notice to proceed expected September 2025.
 - **INCOG CDBG Grant** was approved on 12/2/2024 to repair sinkholes at 145th and Kendalwood BLVD in the amount of \$120,143. Signatures were received from City and from the County on 2/14/2025. The scope of the project changed in April, and an extension contract was signed on July 7th and returned from INCOG with county signatures on July 14th. Bid advertisements were delayed until September 2025. [23 - Agreement Renewal - INCOG - Glenpool CMF# 20251428 \(1\)](#)
 - **OK Homeland Security State and Local Cybersecurity Program** grant in the amount of \$14,057 was approved on 12/20/24. Able to replace the server with the PD. Terms and conditions signed on 4/21/2025. Equipment has been purchased, and the Request for Reimbursement was sent out on 8/20/2025 in the amount of \$12,280.67 (we did not use the full amount, the quote came in larger than the actual price).
 - **FY 2025-2026 Transportation Alternatives & FY 2022-2026 CRP**. \$1,500,974 awarded with a 20% match. Application submitted on 1/13/25 for completing sidewalk projects on Elwood and 141st, and Peoria Ave. Approved on 3/19/2025. Awaiting contracts from ODOT as of 8/25/2025.
 - **Recreational Trails Program Grant** 2025 submitted 1/31/2025: 80% reimbursed up to \$300,000, with a total project cost of \$564,188.83. Grant declined on 8/17/2025.
 - Opioid Grant 2025: Application submitted June 13th in the amount of \$203,303.26 in collaboration with Mercy Regional EMS for a First Watch System benefiting 6 counties. Grant was denied 8/21/2025
 - **DEQ - Collection Event Grant** FY26: Application submitted February 28, 2025. Application approved on 4/14/2025 for \$20,350 for the Spring Collection Event in 2026. The contract, PO, and the grant guide was received on 7/21/2025.
 - **SAFE Oklahoma Grant**: \$71,330.91 was submitted on 7/9/2025. This will be for a drone and a UAV (drone), an ATV, and five police cruiser laptops. Awaiting approval/denial as of 8/25/2025.
 - **Keep Oklahoma Beautiful Roadside and Environmental Beautification grants** were approved in the amount of \$3700 on 2/26/2025, and check received 3/7/2025. Emily, Landscape Manager, completed the projects on 8/15/2025.
 - **INCOG STBG FY 26 & 27** submitted March 14th: Three different projects submitted and two were selected on June 18. Contracts received from ODOT on 7/28/2025 and signed on 8/4/2025. See below for more information:[38919\(04\) Combined Urban Funding Agreement - ODOT Let.pdf](#)
 - Elwood Avenue: 141st to 151st Street Intersection Widening
Federal Funding Awarded: \$3,419,984
 - Elwood Avenue Design: 121st Street to 137th Street
Federal Funding Awarded: \$400,000
 - **Keep Oklahoma Beautiful Pollinator Plot Grant** (a \$1500 value) was submitted 7/28/2028 to plant a butterfly garden in Morris Park in September 2025.

- **Special Projects**
- **Spooktacular** – Sunday, October 26 from 3-6 pm is the next City event:

Farmers Market

- **SNAP and SFMNP** acceptance have become very good additions for our community. I did over \$200 in SNAP/SFMNP one Saturday in August alone.
- **The Back-to-School event** with games and a school supply drive on August 9th was a good success; we were able to collect over 3 full bins of school supplies to bring Mercy Mission II to fill backpacks for kids.
- **McDonalds** donated 200 free ice cream cone vouchers to hand out at the market as well.
- **The markets after school** started have been a bit smaller but still over 30 vendors. On Saturday, August 23. We had a large turnout of shoppers. I will go with the Placer Team and see what I can find out for attendance with the markets this year so far.



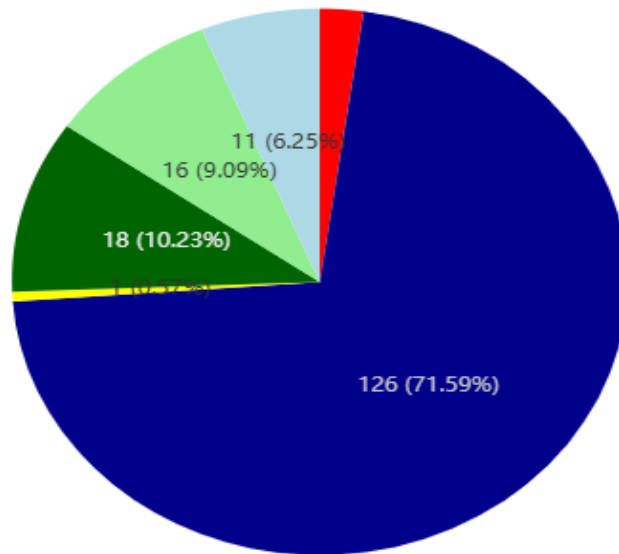
Fire Department

Glenpool Fire Department Operations August 2025

CM Report 7/25/2025-8/21/25

Run Type	# of Calls	Totals Calls
EMS Runs	126	176
Fire Runs	50	
Overlapping	38	

Total (176)



Incident Type Series

- 4 ■ 1 - Fire
- 126 ■ 3 - Rescue & Emergency Medical Service Incident
- 1 ■ 4 - Hazardous Condition (No Fire)
- 18 ■ 5 - Service Call
- 16 ■ 6 - Good Intent Call
- 11 ■ 7 - False Alarm & False Call

176

Police Department

STAFFING

Currently all positions within the department are filled! This is the first time in over four years all positions have been filled.

HEADLINES

The department has a new K9. Brie is a 16-month-old yellow lab. She is a certified electronics detection dog. She will be assigned to the detective division with Detective Mitchell and will assist with search warrants. She will eventually be crossed trained as an emotional support, trauma dog. We are very excited about this opportunity and welcome an introduction to council.

Students returned to school this month and our school resource officers have been busy getting everyone back into a routine. We have made several social media posts to help citizens along the way.

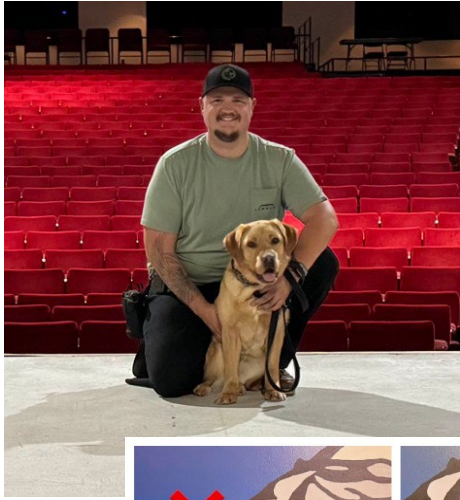
TRAINING

During the month of August, the department hosted training for the FBI Internal Affairs and Sirchie Evidence collection. Officers from the state of Oklahoma, Nevada, Texas and North Carolina, all attended this training at the conference center.



July 27 August 22, 2025

Calls for Service	1441
Arrest	46
DUI	14
Collisions	48
Alarm Calls	41
Animal Control	80
Burglary	1
Disturbance	26
Domestic	17
Fraud	7
Harassment	6
Larceny	14
Loud Noise	3
Motorist Assist	49
Suspicious Activity	21
Threats	9
Traffic Stops	601



- Detective Taylor Mitchell and K9 Brie



- Social Media post from SRO Hill reminding parents of social media safety.



🚗🚔 Lock It or Lose It! 🚔🚗

The Glenpool Police Department wants to remind everyone to lock your vehicles and remove valuables—even when parked at home.

🚫 Did you know? Most vehicle break-ins are crimes of opportunity. Thieves look for:

- Unlocked doors
- Visible electronics or cash
- Keys left inside

✅ Protect yourself:

- Always lock your doors and roll up windows
- Never leave valuables in plain sight
- Park in well-lit areas whenever possible
- Report suspicious activity immediately

Let's work together to keep Glenpool safe!



- Social Media Post helps reduce car burglaries

Always be *truthful & transparent.*

OUR CORE *Savor*
the journey.

Show that you *care.*

Create *WOW* moments.

VALUES

Make learning a *habit.*

**OUR MISSION: DEVELOPING A CULTURE OF TRUST
TO BETTER SERVE OUR COMMUNITY**

City Of
Glenpool

Creating Opportunity



MINUTES
City Council Regular Meeting
Monday, August 18, 2025 Council Chambers 6:00 PM

COUNCIL PRESENT: Joyce Calvert
Tim Fox
Shayne Buchanan
Jacqueline Triplett-Lund

COUNCIL ABSENT: Chris Brobst

STAFF PRESENT: David Tillotson
Lesli Smith
Lea Ann Reed
Joe Wuest

STAFF ABSENT:

- A) Call to Order - Joyce G. Calvert, Mayor**
Mayor Calvert called the meeting to order at 6:06 p.m.

- B) Roll Call, Declaration of Quorum – Lesli Smith, City Clerk; Joyce G. Calvert, Mayor**
Lesli Smith called the roll; Mayor Calvert declared a quorum present. Eric Nelson, Attorney, of Rosenstein, Fist & Ringold, were also in attendance.

- C) Invocation –**
Joe Wuest, Chief Operations Officer, gave the invocation.

- D) Pledge of Allegiance – Joyce G. Calvert, Mayor**

- E) Management Report**
City Manager Tillotson reported to the council that the Oklahoma Department of Transportation (ODOT) has not provided the city with any new updates regarding the Highway 75 project. He also noted that the city was not notified by ODOT in advance that Highway 75 would be reduced to one lane, nor was the duration of this lane reduction communicated.

- F) Mayor Report – Joyce G. Calvert, Mayor**
Mayor Calvert did not present a formal report at this meeting. She did, however, express her enthusiasm about touring the Wastewater Treatment Plant construction site.

G) Council Comments

There were no council comments.

H) Public Comments

There were no public comments.

I) Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)

- 1) To approve the minutes from the August 4, 2025, meeting.
- 2) To approve the engagement letter with Hinkle & Company, PC for the performance of the annual audit and federal single audit for the fiscal year ending June 30, 2025.
- 3) To approve FY 25-26 Budget Amendment CITY-02, appropriating \$954,996.00 from General Fund balance, to be transferred and expensed from the City's Capital Fund as the 20% match for the INCOG STBG Combined Urban Funding Agreement Project No. J3-8919(004)IG and Project No. J3-89209004)IG, projects encompassing Elwood Avenue intersection modifications and widening, respectively, previously approved on August 4, 2025.

Moved by Shayne Buchanan, seconded by Jacqueline Triplett-Lund

	For	Against	Abstained	Absent
Joyce Calvert	x			
Tim Fox	x			
Chris Brobst				x
Jacqueline Triplett-Lund	x			
Shayne Buchanan	x			
	4	0	0	1

To approve the consent agenda.

CARRIED.

J) Consideration and appropriate action relating to items removed from the Consent Agenda

No items were removed from the consent agenda.

K) Scheduled Business

- 1) Discussion and possible action to approve, amend, or deny the contract for the

City of Glenpool Micro surfacing and Crack Sealing Project (Project No. 2025-14002), and to authorize the City Manager to execute project documents and change orders as permitted by law.
(Sarah Griffin, Public Works Project Manager.)

Moved by Jacqueline Triplett-Lund, seconded by Tim Fox

	For	Against	Abstained	Absent
Joyce Calvert	x			
Tim Fox	x			
Chris Brobst				x
Jacqueline Triplett-Lund	x			
Shayne Buchanan	x			
	4	0	0	1

To approve, the contract for the City of Glenpool Micro surfacing and Crack Sealing Project (Project No. 2025-14002), and to authorize the City Manager to execute project documents and change orders as permitted by law.

CARRIED.

- 2) Discussion and possible action to approve, amend, or deny the Assignment and Assumption of Contingent Sales Tax Rebate Agreement and Consent Agreement by and among Doc's Food Stores, Inc., Harp's Food Stores, Inc., and the City of Glenpool.
(Josh Brannon, Finance Director)

Moved by Shayne Buchanan, seconded by Joyce Calvert

	For	Against	Abstained	Absent
Joyce Calvert	x			
Tim Fox	x			
Chris Brobst				x
Jacqueline Triplett-Lund	x			
Shayne Buchanan	x			
	4	0	0	1

To approve, the Assignment and Assumption of Contingent Sales Tax Rebate Agreement and Consent Agreement by and among Doc's Food Stores, Inc., Harp's Food Stores, Inc., and the City of Glenpool.

Mayor Calvert recessed the regular City Council Meeting at 6:29 p.m.

Mayor Calvert reconvened the regular City Council Meeting at 6:33 p.m.

Mayor Calvert invited Ethan Johnson, a member of Boy Scout Troop 85, to present himself to the council as part of earning his Communications Merit Badge. Ethan introduced himself by stating his name and troop number, and he expressed his gratitude to the council for allowing him the opportunity to participate in the meeting to help fulfill his badge requirements.

CARRIED.

- 3) **Tour of the following location related to the progress of the updated Wastewater Treatment Facility for the City of Glenpool:**
Glenpool Wastewater Treatment Plant - 11 E. 136th Place Glenpool, OK 74033
(David Tillotson, City Manager)

Prior to the council recessing to travel to the Wastewater Treatment Plant construction site for a tour, City Manager Tillotson advised all in attendance that, in accordance with OSHA requirements, all individuals participating in the tour must wear closed-toe shoes, hard hats, and safety vests.

Mayor Calvert recessed the regular City Council Meeting at 6:41 p.m.

Mayor Calvert reconvened the regular City Council meeting at 6:58 p.m.

L) Adjournment

The meeting was adjourned at 7:39 p.m.



To: Honorable Mayor and City Council

From: Joshua Brannon, Finance Director

Date: September 2, 2025

Re: FY 25-26 City Budget Amendment CITY-03

Background:

For FY 24-25, General Fund line-item Street Repairs (01-6-14-6274) had an unspent and unencumbered balance of \$514,377.00. This Budget Amendment appropriates \$514,377.00 from General Fund fund balance for Street Repairs to be expended in the current year, bringing the total FY 25-26 Street Repairs budget to \$1,064,377.00.

Additionally, in FY 24-25, Capital Fund line-item Capital-Fire (03-6-01-6358) had an unspent and unencumbered balance of \$105,625.00, representing the remainder of the Helms and Associates contract approved in April 2025 for architectural services for the design of a second fire station. This Budget Amendment appropriates \$105,625.00 from Capital Fund fund balance for Capital-Fire to be expended in the current year.

Staff Recommendation

Staff recommends approval of Budget Amendment CITY-03.

Attachment:

Budget Amendment Form CITY-03

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

City of Glenpool Budget Amendment

Fiscal Year: 2025-2026
 Amendment No: CITY-03
 Date Requested: 9/2/2025

Revenue					
Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget
01	5-00-5409	Transfer from Fund Balance	\$ 1,833,451.00	\$ 514,377.00	\$ 2,347,828.00
					\$ -
03	5-00-5409	Transfer from Fund Balance	\$ 120,143.00	\$ 105,625.00	\$ 225,768.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
		Total		\$ 620,002.00	

Expense					
Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget
01	6-14-6274	Street Repairs	\$ 550,000.00	\$ 514,377.00	\$ 1,064,377.00
					\$ -
03	6-01-6358	Capital - Fire	\$ 5,000.00	\$ 105,625.00	\$ 110,625.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
		Total		\$ 620,002.00	

Notes:

The first item is for appropriation of General Fund fund balance for the unspent and unencumbered prior year balance for Street Repairs to be expended in the current year.

The second item is for appropriation of Capital Fund fund balance for the unspent and unencumbered prior year balance of the Helms & Associates contract for architectural services for the design of a second fire station to be expended in the current year.

Approved by the City of Glenpool

 Mayor

 Date



Date: September 2, 2025

To: Honorable Mayor/Chairman and City Council/Trustees

From: Joe Wuest, Chief Operations Officer

Re: Discussion and possible action to approve, amend, or deny the 2025-2026 Agreement between the Glenpool Chamber of Commerce, the Glenpool Industrial Authority, and the City.

Background

The Chamber Contract for FY2025–2026 is submitted for your approval. The updated agreement includes an increase in annual compensation to the Chamber from \$32,000 to \$50,000, reflecting expanded responsibilities and continued partnership efforts. The additional \$18,000 is specifically allocated to support the Chamber’s provision of front desk services at City Hall, covering the hours of 7:30 a.m. to 5:30 p.m., Monday through Thursday, and 7:30 a.m. to 11:30 a.m. on Fridays. The \$5,000 contribution toward the Chamber’s BlackGold Days event remains unchanged. All other modifications to the agreement are minor in nature, consisting primarily of formatting and grammatical updates. No substantive changes have been made to the structure or intent of the agreement.

Recommendation

Staff recommends approval of the Agreement between the Glenpool Chamber of Commerce, the Glenpool Industrial Authority, and the City of Glenpool for FY2025–2026

Attached

2025-2026 Agreement

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

*Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4,
Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large
City Manager David Tillotson, Lea Ann Reed CAO, Joe Wuest COO, Lesli Smith City Clerk*
www.glenpoolonline.com

Glenpool Industrial Authority/ Glenpool Chamber of Commerce Agreement

This agreement (“Agreement”) is effective as of July 1, 2025, without regard to the date signed by either party; by and between the City of Glenpool, Oklahoma, a municipal corporation (the “City”); the Glenpool Industrial Authority, an Oklahoma public trust of which the City of Glenpool is beneficiary (“GIA”) and the Glenpool Chamber of Commerce, a not-for-profit corporation (“Chamber”).

I. GIA agrees to provide the following:

A. GIA will provide space consisting of two office spaces, a storage room, and a reception area on the first floor of the City Hall/Conference Center to be occupied by the Chamber for its exclusive use.

B. Based upon availability as determined by its discretion, GIA will provide use of meeting space for periodic use by Chamber with reasonable notice to, and to be coordinated with, Conference Center Director and at no cost to Chamber. Chamber will be responsible for closing and locking the facility in the event their meeting concludes after City Hall business hours unless alternate arrangements are made with Conference Center Manager.

C. GIA will provide the most appropriate meeting space, as determined by Conference Center Manager, for eleven monthly business luncheons hosted by the Chamber, with reasonable notice to GIA, at no cost to Chamber.

D. GIA will provide, at no cost to Chamber, use of conference center space for the annual banquet hosted by Chamber. Chamber shall be responsible for reserving said space at least six months in advance to avoid potential conflicts with other leases at Conference Center.

E. GIA or City will provide and pay for all electricity, natural gas and City of Glenpool or Glenpool Utility Services Authority-owned or -managed utilities for the spaces described in subsections A., B., C. and D.

F. City will provide Chamber four thousand one hundred and sixty-six dollars and sixty- six cents monthly (\$\$4,166.66 monthly; aggregate of \$50,000 annually) as compensation for Chamber services that are of community-wide benefit to City of Glenpool and enumerated in Section II of this Agreement.

G. GIA will provide personnel to supplement the front desk support otherwise provided by Chamber as required under Section II, for up to one day per week. Such supplemental support shall only be required when existing Chamber personnel are needed to assist with an event being sponsored or promoted under the requirements of Section II of this Agreement. Routine requests for support will be submitted to City Manager, or his designee, at least 48 hours in advance or risk that such personnel will not be available. GIA shall not be required to provide such supplemental support for more than 15 days during any fiscal year that this Agreement is in force.

H. GIA will support the economic development goals of the annual BlackGold Days event by contributing \$5,000 subject to such reasonable restrictions on its use as GIA or City deems appropriate; provided that Chamber, or its vendors, will be responsible for the cost of making arrangements for additional trash service and portable restrooms. Costs for electrical work, park improvements requested by Chamber for BlackGold Days and the cost of labor for City or GIA personnel provided to Chamber for the performance, with limitation, of maintenance, setup assistance and/or security will be negotiated annually by Chamber Director and City Manager. Neither City nor GIA will be obligated to any monetary commitment for this event beyond the \$5,000 contributed under this subsection H.

II. Chamber agrees to provide the following:

A. At any time Chamber personnel are the last to leave the premises, it will be that person's (those persons') responsibility to ensure the Premises are closed and secured. Specifically, it is the responsibility of Chamber to ensure Conference Center is closed and secured properly at the end of any event hosted by Chamber.

B. Chamber will be responsible to pay: (i) annual rent to GIA for specified office, storage and conference room space in the amount not to exceed one hundred dollars (\$100) annually for the term of this Agreement; (ii) its own phone and Internet services, and (iii) signage pre-approved by City of Glenpool or GIA staff.

C. Chamber shall assist with business retention and expansion (BR&E) efforts with businesses residing within the City of Glenpool land shall continue to serve as a local business advocate addressing the concerns of local businesses. As such, Chamber will:

a. Collaborate with City staff to develop and implement the annual Business Retention and Expansion (BR&E) plan, and work cooperatively to achieve its objectives and address related issues.

b. Will organize meetings as needed between City Manager, or his designee and business leaders to improve communications and address area of concern within the business community; and

c. Shall periodically report significant area of concern with the business community to City Manager, or his designee.

D. Chamber shall provide front desk support for City Hall/Conference Center 7:30AM to 5:30PM Monday through Thursday, and 7:30AM to 11:30 AM on Fridays. No such services shall be required on days that are official holidays of the City of Glenpool. As part of this responsibility, Chamber shall assist with the check-in and check-out of all guests visiting City Hall by greeting them at the front desk, directing them to the appropriate City department or staff member, and coordinating communication with City personnel to ensure timely notification of incoming guests. As provided by Section 1(G), Chamber shall notify City Manager, or designee,

at least 48 hours in advance of non-emergent situations where supplemental personnel are needed by Chamber to fulfill the requirements of this section. In emergency situations (i.e. unexpected absences), Chamber shall immediately notify City Manager, or designee, of the need for supplemental personnel.

E. Chamber will provide an Annual Activity Report, in a format agreed upon between the parties; to be submitted to Glenpool City Manager by the 10th day of June of each fiscal year this Agreement is in effect.

F. Chamber agrees to provide one scholarship on behalf of City of Glenpool to a Glenpool resident to attend Leadership Glenpool. City Manager and Chamber Director will jointly approve the scholarship recipient.

III. Term, Renewal and Termination

A. The term of this Agreement shall be one year, to be measured on a City of Glenpool fiscal year (July 1, 2025 – June 30, 2026) basis (“Term”), with any payments to the Chamber provided as consideration for services to GIA or City of Glenpool, but not issued as of the effective date of this Agreement, being payable retroactively to July 1, 2025.

B. Although GIA, City and Chamber, by appropriate action of their respective governing bodies, may opt to extend this Agreement or negotiate a new agreement upon expiration of the term set forth in subsection III. A., GIA, City and Chamber understand and acknowledge that neither City of Glenpool, GIA nor Chamber intend this Agreement as a representation, nor should it be read to represent, that either party has any obligation either to extend or replace this Agreement. Under no circumstance will this Agreement automatically renew.

C. Either party may terminate this Agreement by providing written 60 days notice to the other party, provided that either party may immediately terminate this Agreement upon the breach of a material term by the other.

IV. Force Majeure

Neither GIA, City nor Chamber shall be responsible or liable for failure to perform any obligation under this Agreement if such failure is caused by or is due to acts or regulations of public authorities, civil unrest, epidemic or outbreak of infectious disease, interruption or delay of transportation service, acts of God, or any cause beyond the control of such party.

V. Entire Agreement

It is understood that this Agreement is a complete understanding of all terms and conditions governed by this Agreement during the stated term, and that said terms and conditions cannot be altered in any manner other than by written agreement of both parties.

IN WITNESS WHEREOF, the parties hereto set their hands on this 2nd day of September 2025.

THE CITY OF GLENPOOL, OKLAHOMA

A Municipal Corporation

By: _____

Joyce G. Calvert, Mayor

THE GLENPOOL INDUSTRIAL AUTHORITY

An Oklahoma Trust Authority

By: _____

Joyce G. Calvert, Mayor

Attest:

_____ Lesli Smith, City Clerk/Trust Authority Secretary

Approved as to Form:

City Attorney/Trust Authority Attorney

GLENPOOL CHAMBER OF COMMERCE

By: _____

Name: _____

Title: _____



Date: September 2, 2025

To: Honorable Mayor/Chairman and City Council/Trustees

From: Joe Wuest, Chief Operations Officer

Re: Discussion and possible action to approve, amend, or deny the 2025 BlackGold Days Chamber Park and Recreation User agreement.

Background

The BlackGold Days Park User Agreement with the Chamber of Commerce has been submitted for your review. The attached document authorizes the use of the park for BlackGold Days, outlines the operational times and regulations, includes insurance certificates listing the City as an additional insured, provides sales tax permits, and contains other necessary documents as required by the contract or provided by the Chamber.

Recommendation

Staff recommends approval of the 2025 BlackGold Days Chamber Park and Recreation User Agreement.

Attached

- 2025 BlackGold Days Chamber Park and Recreation User Agreement

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

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**CITY OF GLENPOOL
PARK AND RECREATION FACILITY USER AGREEMENT**

[INCLUDING ALCOHOLIC BEVERAGE SERVICE]

This Park and Recreation Facility User Agreement (“**Agreement**”) is between the City of Glenpool, Oklahoma, a municipal corporation, 12205 S. Yukon Avenue, Glenpool, Oklahoma 74033 (“**City**”) and the Glenpool Chamber of Commerce, a qualified 501(c)6 non-profit organization (Business League) with its mission to promote business and the general welfare in the City of Glenpool (“**User**”).

Section 1. Grant of User License. By this Agreement, the City grants an exclusive license to User to use the entirety of that portion of land and improvements located in the City commonly known as BlackGold Park (the “**Premises**”), including all structures, fixtures, playing surfaces, all stands or bleachers, splash pad, pavilion, playscapes, skateboard arena, associated concession stands, storage building, restrooms and any related improvements (“**Facilities**”), as illustrated on **Exhibit A** hereto and incorporated herein for the following:

Dates: Sept. 25-28, 2025
Hours: 10:00 a.m. – 11:59 p.m. throughout

Exclusively and solely for the designated purpose of sponsoring and/or operating an event known as BlackGold Days (the “**Event**”). The Event includes but is not limited to the operation of location(s) designated for the sale and service of Alcoholic Beverages as defined in and governed by Section 7 below.

Section 2. Capacity; Crowd Control. User’s best estimate of the number of attendees/guests at the Event on the designated dates and peak hours as follows:

Dates	Peak Hours	Anticipated Crowd Size
Sept. 25	10 a.m. – 3 p.m.	12 – 20 persons for set-up only
Sept. 26	5 p.m. – 10 p.m.	4,000
Sept. 27	5 p.m. – 11 p.m.	4,000
Sept. 28	8 a.m. – 11p.m.	7,000
Sept. 29	1 p.m. – 6 p.m.	2,000

User is responsible for taking reasonable measures to minimize potential traffic flow problems at the Premises during the Event. The Premises have a curfew of 11 p.m. Curfew may be extended by consent of the City Manager or his designee for adult use only to accommodate User’s requirements. No minors (persons under the age of 18 years) will be allowed on the Premises after 11 p.m. under any circumstance, whether or not accompanied by an adult. No persons

under the age of 21 years will at any time be allowed in space(s) designated for the sale and/or service of Alcoholic Beverages.

Section 3. Inclement Weather/Public Safety Cancellations. City staff, in consultation with the User, reserves the right to close the Premises and cancel any or all activities related to the Event when City staff determines that, due to inclement weather or other adverse conditions, public safety or preservation of the Premises is threatened. Any determination as to whether the Event or any part of the Event should be cancelled due to adverse conditions will be communicated at the earliest feasible opportunity. In all cases, such determination will be made, or not, in the sole discretion of one or more authorized City personnel. This section shall not limit the right or authority of the User to make an independent decision to cancel all or any part of the Event based on a reasonable belief that cancellation is warranted by any unforeseen event and that User might risk liability for its failure to do so.

Section 4. Event Open to Public. Except as otherwise provided with respect to the service of Alcoholic Beverages, the public will be invited to attend and participate in the Event. User shall assume all liability for claims or damages to persons or property resulting from the Event and shall comply with the insurance requirements set out in Section 18. User also agrees to ensure that no one under the age of 21 years is permitted in designated areas where Alcoholic Beverages may be served.

Section 5. Waiver of User Fee. The Park and Recreation Facility User Fee normally required for reserving exclusive use of any City park or other facility is waived for this Event.

Section 6. Operation of Concession Facility. User anticipates that the Event will include a variety of concession stands, and will allow the operation of the on-site concession facility owned by the City during the Event. Whether the concession facility will be operated by a third-party vendor in a contractual relationship with the City is a decision left to the sole discretion of City personnel.

Section 7. Alcoholic Beverages During Event. User expects that “Beer” as defined in Section 1-103(5) and “Wine” as defined in Section 1-103(67) of the Oklahoma Alcoholic Beverage Control Act at Title 37A of the Oklahoma Statutes, and no other alcoholic beverages as defined in subsection (3) thereof, (“**Alcoholic Beverages**”) will be available for purchase/dispensation during the Event at *only* the following designated locations and only during the stated hours:

Dates	Hours of Sales/Service	Designated Locations

User is responsible to comply, and ensure that its guests comply, with all applicable federal, state and local laws and regulations pertaining to the possession, distribution and consumption of Alcoholic Beverages in the State of Oklahoma. If Alcoholic Beverages are to be sold or given away to guests at the Event, such Alcoholic Beverages shall only be sold or given away by an organization or individual licensed by the State of Oklahoma to do so. User and its vendor(s) shall comply with all applicable rules and regulations promulgated in accordance with the Oklahoma Alcoholic Beverage Control Act as amended and codified at Title 37A of the Oklahoma Statutes.

Prior to the Event, User shall provide to the City a copy of the Alcoholic Beverage license(s) and liability insurance certificate(s) for all persons or organizations that will be selling or giving away Alcoholic Beverages. Additionally, **User [or User's third-party vendor(s)] shall provide sufficient security for the Event, at User's [or such third-party vendor(s)] sole cost, to ensure the safety and well-being of guests at the Event as well as the safety and security of the Premises and Facilities.** User accepts full liability and responsibility for all damages to property and/or injuries to persons during the Term of the Event that are in any way related to use of the Premises by persons consuming Alcoholic Beverages.

Although Alcoholic Beverages purchased/served at the designated locations may be consumed elsewhere on the Premises, Alcoholic Beverages will not be permitted to leave the Premises under any circumstance. User or its third-party vendor(s) may bring in and remove products and equipment as necessary for the service of Alcoholic Beverages from the Premises during or at the conclusion of the Term of this Agreement, as defined in Sections 1 and 8.

**** NOTE: User must submit at Exhibit B: (1) Approved Application for permit to serve Alcoholic Beverages at City Park; (2) Oklahoma Tax Commission License/Permit; and (3) ABLE Charitable Event License**

Section 8. Term of Agreement. This Agreement shall commence and be effective on and during and terminate on the times designated in Section 1 (the "**Term**") unless sooner terminated in accordance with the terms and conditions of this Agreement. Such Term shall not be extended without express written approval by the City.

Section 9. Restrictions on Alteration of Premises. Premises shall remain property of the City and may not be modified, altered, or destroyed without the prior written permission of City. Further, no improvements, structures or fixtures of any kind may be built or brought upon said Premises without the prior written permission of City and in accordance with terms and conditions to be recorded by separate agreement: *provided that* the parties agree that certain equipment, rides, games and other temporary improvements, structures or fixtures necessarily related to the Event's authorized purposes may be brought onto the Premises without any further agreement being necessary.

Section 10. No Warranty by City. User acknowledges that it has inspected the Premises thoroughly and has determined that the Premises are satisfactory for its intended use. City makes no representations or warranties, express or implied, as to the condition of Premises. **User assumes all risk and liability of using the Premises for its stated purposes and indemnifies and holds City harmless for all damages to property or injuries to persons on the Premises during the Event.**

Section 11. Cleanup. After each daily use of Premises, or more often as reasonably necessary, User [or its third-party vendor(s)] shall pick up, or arrange to be picked up, all trash on and around play areas, parking lots and structures and deposit the same in trash cans or commercial dumpsters provided by City prior to concluding the Event. Failure to clean up to a reasonable degree and to the satisfaction of City will result in a ban of any responsible person from future uses and may result in a civil claim for damages or criminal prosecution, depending on severity.

Section 12. User to Provide Traffic and Parking Control. User agrees to provide staff or volunteers to control the parking lot(s) during all User activities and to prevent individuals from parking on any unauthorized areas. **User assumes all risk and liability of using the parking areas connected to the Premises for its stated purposes and holds City harmless for all damages to property or injuries to persons on the Premises related to traffic/parking control.**

Section 13. City Retains Right of Entry and Inspection. City retains the right to enter Premises without prior notice, to inspect Premises or to conduct maintenance or repairs, or to determine whether User is complying with the terms and conditions of this Agreement, or for any other purpose incidental to the rights of City under this Agreement and applicable law.

Section 14. Reimbursement to City for Certain Maintenance and Repairs. User shall reimburse City for the cost of parts and labor for the replacement or repair of any personal property on, fixtures attached to, or any other improvements on the Premises for any cause other than normal and routine wear and tear and disaster, to the extent such maintenance is a direct result of User's or its guests' activities. User shall not be liable to City for any acts of vandalism which, upon investigation, are not attributable to the acts, omissions, negligence or misconduct of User, its guests, invitees, members, volunteers, representatives, employees, agents, officers, contractors or subcontractors.

Section 15. City to Provide Utilities. City shall provide all utilities needed and used by User upon the Premises without cost to User.

Section 16. Indemnification of the City. As partial consideration for this Agreement, User agrees to indemnify, defend (at City's option) and hold harmless City, its employees, officials, agents, representatives and volunteers from and against any and all liabilities, damages, injuries (including death), property damage (including loss of use), claims, liens, judgments, costs, expenses, suits, actions, or proceedings and reasonable attorney's fees, and actual damages of any kind or nature, arising out of or in connection with any aspect of the acts, omissions, negligence or misconduct of User, its guests, invitees, members, volunteers, representatives,

employees, agents, officers, contractors or subcontractors, including but not limited to permitted and non-permitted uses of Premises, whether during an approved, supervised activity or not, any injury or damage that occurs on or about the Premises relating to User activities, or User's performance or failure to perform the terms and conditions of this Agreement. Indemnification, hold harmless and defense obligations shall exclude any actions that arise directly out of the negligence or willful misconduct of the City or any of its agents, in accordance with the terms, conditions and exceptions in the Governmental Tort Claims Act.

Section 17. Prompt Notice to City of Serious Bodily Injury or Dispute. User shall provide City with prompt written notice of any serious injuries (serious injuries include all injuries however serious that require medical treatment), written or oral complaints received, actual or anticipated disputes with or claims by any individual, and any lawsuits by any individual relating to any activities on or about Premises connected to the Event.

Section 18. Insurance Required. Without limiting City's right to indemnification, User, its contractors and subcontractors shall obtain insurance in amounts no less than, or in terms no more restrictive than, such as are appropriate to the nature and scope of the proposed Event and as attached hereto at **Exhibits B, C and D**. User, or Event vendor(s), will be required to maintain general liability insurance covering the Premises and proposed activities naming the City of Glenpool as additional insured. Worker's Compensation insurance coverage will be required to the extent that it is required by the Worker's Compensation laws of the State of Oklahoma. Comprehensive automobile liability insurance will be required to the extent applicable to all owned, hired and non-owned vehicles connected in any way with the Event.

Section 19. Termination. User may terminate this Agreement for any reason upon giving City prior written notice or by abandoning the Premises (not using the park during a scheduled time). City may terminate this Agreement for any reason upon giving User prior written notice of at least 24 hours or for good cause at any time. Good cause shall include, without limitation, severe damage to the Premises or violation of any park rules, regulations or City ordinances. If this Agreement is terminated, User will pay City for any costs City has incurred up to and including the date of termination, including but not limited to the costs of repairing Premises to the condition existing prior to any damage caused by User. Termination of this Agreement shall not terminate User's liability for any losses, which have occurred on or prior to that date, regardless of whether either party has received notice of the claimed loss.

Section 20. Termination upon Substantial or Total Destruction of Premises. In the event of substantial or total destruction of Premises from any cause, and if repairs or restoration cannot be effectively accomplished on or prior to the date of the Event and the Premises have been rendered unusable for such use, either party may declare this Agreement terminated with no further obligation or liability.

Section 21. Agreement to be Construed Under Oklahoma Law. This Agreement shall be construed under the laws of the State of Oklahoma. Exclusive original jurisdiction for any action relating to this Agreement shall be solely in the Tulsa County District Courts of Oklahoma. Prior to the filing of any action in the district court arising out of this Agreement, the

User and the City shall first attempt in good faith to mediate such dispute by negotiations between the City Manager or his/her designee and User.

Section 22. Notice. Any notice or demand required or permitted to be given by the terms of this Agreement or by law shall be in writing and may be given by depositing said notice or demand in the U.S. Mail, certified mail with return receipt requested, addressed to the other party's address, or by personal delivery. Service of said notice or demand shall be complete upon receipt of said notice or demand.

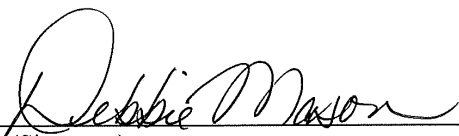
Section 23. Entirety of Agreement. This Agreement constitutes the entire agreement and understanding between the parties, and supersedes all proposals, oral or written, and all other communications between the parties with respect to the subject matter of this Agreement.

Section 24. Severability. If any provision of this Agreement shall be held invalid, such invalidity shall not affect the other provisions hereof, and to this extent, the provisions of this Agreement are intended to be and shall be deemed severable.

Section 25. Amendment of Agreement. This document may be modified only by written agreement between the parties. Any such modification shall not be effective unless and until executed by the parties.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the dates indicated by their names below.

**GLENPOOL CHAMBER OF COMMERCE
USER**

By: 
(Signature)

Debbie Mason
(Printed Name of User's Authorized Representative)

12205 S. Yukon Ave., Glenpool (918) 322-3505
(Address and Telephone Contact for User)

VERIFICATION

State of Oklahoma)
) SS
County of Tulsa)

Before me, a notary public, on this ____ day of _____ 20__, personally appeared _____ known to me to be the _____ [title] of the Chamber of Commerce and to be the identical person who executed the foregoing

Agreement, and acknowledged to me that he/she executed the same as his/her free and voluntary act and deed for the uses and purposes therein set forth.

My Commission Expires:

Notary Public

**CITY OF GLENPOOL, OKLAHOMA
PARK OWNER**

Joyce Calvert, Mayor

Date: _____

ATTESTED:

SEAL

Lesli Smith, City Clerk

APPROVED:

Eric Wade, City Attorney

Exhibits

L&L Entertainment

P.O. Box 1027 Rush Springs, Ok 73082

This contract and agreement is entered into this 20th day of August, 2025, at Rush Springs, Ok by and between Robert and Brittany Lujan, Owners, L&L Entertainment, party of the first part, and Glenpool Chamber of Commerce party of the second part.

Witnesseth: The party of the first part agrees to furnish to the party of the second part, attraction known as L&L Entertainment, a carnival, and to exhibit same at Glenpool, Ok for a period of 4 days commencing on Sept. 25-28, 2025/ Aug. 27-30, 2026/ Sept. 23-26, 2027, and are to have exclusive rights on all rides, shows and concessions during the life of this contract.

The party of the second part agrees to furnish and pay for any tax or license that may be required, and all lot and street privileges necessary for the satisfactory operation conducting and placing of all attractions (location of which must be agreeable and acceptable to party of the first part), also to furnish and pay for the following: Sufficient police protection, water, 400amp/220v service, all newspaper and bill posting.

First party will furnish electrical power by means of generators for the rides and concessions during opening hours of the event.

In consideration of the above, the party of the first party agrees to pay the party of the second party 25 percent of the gross received on rides during the above agreement, after tax and liability insurance deductions.

It is further agreed that said party of the first part is to pay the party of the second part the sum of \$450.00 for concession operated during the life of this contract.

Settlement and payments to be made at the close of above engagement. Should any unforeseen calamity, or act of God arise such as strikes, floods, wrecks, tornadoes, war, rationing, or drafting of employees or operations neither party shall hold the other liable for damages. **Party of the first has jurisdiction over locations of local concessions allowed by party of the second part. Party of the first has exclusive rights to the following food sold at concessions: Corn Dogs, Funnel Cakes, Turkey Legs, Cotton Candy, Snow Cones and Kettle Corn.**

First Party will have Wristbands: Thursday 6-10pm @ \$25.00ea. : Friday 5-11pm @ \$35.00ea. :

Advance Sale Wristbands to be sold at \$30.00 ea

Sponsor Night : Thursday 5-7pm \$1000.00/hr.

Each Wristband Session will Require a New Wristband

Party of the First Part:

Robert Lujan • RobertRLujan@yahoo.com • Cell: 405-826-3698

Brittany Lujan • bmoney_10@hotmail.com • Cell: 405-428-2916

L&L Entertainment

By: _____

Robert Lujan

Brittany Lujan

Party of the Second Part:

Sponsor: _____

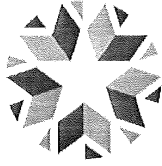
By: _____

Address: _____

Ave

Phone: _____

322-3505



OKLAHOMA
Tax Commission



|||||
GLENPOOL CHAMBER OF COMMERCE
PO BOX 767
GLENPOOL OK 74033-0767

Date Issued: August 7, 2025
Letter ID: L2038804000
Taxpayer ID: **-***1488

TRO

Licenses/Permits at this Location

SPECIAL EVENT PROMOTER/ORGANIZER

Non-Transferable

If the business changes location or ownership or is discontinued for any reason, this permit must be returned to the Oklahoma Tax Commission for cancellation WITH AN EXPLANATION ON THE REVERSE SIDE.

Permit Number
SLP1004461444

Business Location	Industry Code	City Code	Permit Effective	Permit Expires
BLACKGOLD DAYS 12205 S YUKON AVE GLENPOOL OK 74033	711320	7207	September 25, 2025	September 28, 2025

PLEASE POST IN CONSPICUOUS PLACE

Mark Wood, Chairman
Shelly Paulk, Vice-Chairman
Zack Taylor, Secretary Member