



**NOTICE
GLENPOOL CITY COUNCIL
REGULAR MEETING**

A Regular Session of the Glenpool City Council will be held at 6:00 p.m. on September 3, 2024, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

NOTE: The Glenpool City Council will be assembled for the meeting at the City Council Chambers, 12205 S. Yukon Ave, Glenpool, Oklahoma. Members of the public are invited to attend the in-person meeting, or join a live broadcast at this link:

Join Zoom Meeting

<https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFIKbUNrUUxtdz09>

Meeting ID: 897 5355 5435

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The City Council welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending in **PERSON** are required to complete the Request to Speak form located on the agenda table and return to the City Clerk **PRIOR TO THE CALL TO ORDER.**
- Speakers attending via **ZOOM** are required to complete the Request to Speak form located on our website: <https://glenpoolonline.civicweb.net/document/19057/Request%20to%20Speak%20Form.pdf> and email it to the City Clerk: lasmith@cityofglenpool.com **PRIOR TO 6:00 PM. SEPTEMBER 3, 2024.**

AGENDA

Page

- A) **Call to Order - Joyce G. Calvert, Mayor**
- B) **Roll Call, Declaration of Quorum – Lesli Smith, City Clerk; Joyce G. Calvert, Mayor**
- C) **Invocation –Rick Tabisz, King Of Kings Lutheran Church**
- D) **Pledge of Allegiance – Joyce G. Calvert, Mayor**
- E) **Swearing-In Ceremony – Jeremy Plane, Police Chief; George Miles, Municipal Judge-Swearing in of new Officers**
- F) **Management Report**
- G) **Mayor Report – Joyce G. Calvert, Mayor**

H) **Council Comments**

I) **Public Comments**

J) **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)**

- 1) Approval of the Minutes from the August 19, 2024, meeting. 3 - 7
[City Council Regular Meeting - 19 Aug 2024 - Minutes - Pdf](#)
- 2) Approval of the minutes from the August 26, 2024, special meeting. 8 - 18
[City Council Special Meeting - 26 Aug 2024 - Minutes - Pdf](#)
- 3) Approval of Budget Amendment CITY-03, increasing General Fund revenues for drug asset forfeiture funds received, and increasing the General Fund Police operating expenses budget in an equal amount to purchase a portable command station for use with department drones. 19 - 20
[FY 24-25 Budget Amendment CITY-03 - Staff Report](#)
[FY 24-25 Budget Amendment CITY-03 - Drug Forfeiture Funds 08-21-24](#)

K) **Consideration and appropriate action relating to items removed from the Consent Agenda**

L) **Scheduled Business**

- 1) Discussion and possible action to approve, amend or deny a grant application to the T-Mobile Hometown Grant "gifting grant" of \$50,000 (no required match nor is this for reimbursement) with a deadline of September 30th, 2024. 21 - 31
(Elizabeth Miller, Grants - Special Projects Coordinator)
[Staff Report - T-Mobile Hometown Grant](#)
- 2) Discussion and possible action to approve, amend or deny the park user agreement for Glenpool Chamber of Commerce BlackGold Festival and presentation by Chamber Director Sydney Bland outlining the details for the event. 32 - 44
(Sydney Bland, Glenpool Chamber of Commerce Director)
[2024 Chamber BlackGold Days agreement for council agenda](#)
- 3) Discussion and Possible Action to accept, amend or deny the Final Draft of the State Highway 67/ 151st Street Corridor Study. 45 - 54
(David Agbetunsin, City Engineer)
[Staff Report SH 67 Corridor Study](#)
[Staff Presentation SH 67 Corridor Study](#)

M) **Adjournment**

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on August 30, 2024, at 11:30 am.

Signed: Lesli Smith

City Clerk



MINUTES
City Council Regular Meeting
Monday, August 19, 2024 Council Chambers 6:00 PM

COUNCIL PRESENT:

Joyce Calvert
Tim Fox
Chris Brobst
Jacqueline Triplett-Lund
Brandon Kearns

COUNCIL ABSENT:

STAFF PRESENT:

David Tillotson
Lesli Smith
David Agbetunsin
Lea Ann Reed
Jeremy Plane
Gerald S. Gilbert
Jesse Hale
Joe Wuest
Joshua Brannon
Duy Nguyen
Debbie Pengelly
Paul Newton

STAFF ABSENT:

Page

- A) Call to Order - Joyce G. Calvert, Mayor**
Mayor Calvert called the meeting to order at 6:01 p.m.
- B) Roll Call, Declaration of Quorum – Lesli Smith, City Clerk; Joyce G. Calvert, Mayor**
Lesli Smith called the roll; Mayor Calvert declared a quorum present.
Jana Burk Attorney, of Rosenstein, Fist & Ringold was also in attendance.
- C) Invocation –**
Alan Woodcock gave the invocation.
- D) Pledge of Allegiance – Joyce G. Calvert, Mayor**
- E) Public Comments**

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There were no public comments.

Following the announcement that there were no public comments, Vice Mayor Kearns requested the opportunity to address the Mayor, Council, staff, and the public on the record. Vice Mayor Kearns then submitted a written statement of resignation which he read aloud to the mayor and council. This resignation was effective immediately, and Vice Mayor Kearns vacated the council chambers after reading his written statement.

NOTE: Vice Mayor Kearns was present for the Call to Order, Roll Call, and Declaration of Quorum. However, after delivering his statement of resignation and vacating the council chambers, he was no longer present for any subsequent voting on consent or scheduled items, and the minutes will reflect accordingly.

B. KEARNS WRITTEN RESIGNATION LETTER

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- F) Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)**

- 1) Approval of the minutes from the August 5, 2024, meeting.
- 2) Approval of Agreement with Clear Company for Human Resources Management software.

Moved by Jacqueline Triplett-Lund, seconded by Chris Brobst

	For	Against	Abstained	Absent
Joyce Calvert	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	4	0	0	0

To approve the consent agenda.

CARRIED.

- G) Consideration and appropriate action relating to items removed from the Consent Agenda**

No items removed from the consent agenda.

- H) Scheduled Business**

- 1) Discussion and possible action to approve, modify or deny the Development

Agreement between the City of Glenpool and the Glenpool Utility Services Authority to jointly finance and construct the Glenpool Wastewater Treatment Plant.
(David Agbetunsin, City Engineer)

Moved by Joyce Calvert, seconded by Chris Brobst

	For	Against	Abstained	Absent
Joyce Calvert	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	4	0	0	0

To approve the Development Agreement between the City of Glenpool and the Glenpool Utility Services Authority to jointly finance and construct the Glenpool Wastewater Treatment Plant.

CARRIED.

- 2) **GLENPOOL SCHOOL DISTRICT** -A Specific Use Permit (SUP 2024-01) application for a proposed LED sign for the Glenpool Public Schools building located at 140 West 141st Street South. The applicant is requesting to place a 40sf LED sign on an existing pole sign.
Applicant: Curtis Layton, Glenpool Board of Education
(Duy Nguyen, City Planner)

- A. Public Hearing on the proposed Specific Use Permit (SUP 2024-01).
- B. Discussion and possible action to approve, approve with conditions or deny the Specific Use Permit (SUP 2024-01).

Mayor Calvert opened the public hearing at 6:10 pm.

There were no public comments.

Mayor Calvert closed the public hearing at 6:13 pm.

Moved by Chris Brobst, seconded by Jacqueline Triplett-Lund

	For	Against	Abstained	Absent
Joyce Calvert	x			
Tim Fox	x			

Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	4	0	0	0

To approve, the Specific Use Permit (SUP 2024-01).

Mayor Calvert recessed the meeting at 6:14 p.m.

Mayor Calvert reconvened the meeting at 6:25 p.m.

CARRIED.

- 3) Presentation and discussion related to the creation of a Strategic Plan for the City of Glenpool, and a tour of the following places:
- A. Morris Park- 1602 W. 121st Street Glenpool, OK 74033
 - B. Kendallwood North Park- 13601 S. Poplar Place Glenpool OK 74033
 - C. Kendallwood South Park- 14450 S. Poplar Place Glenpool OK 74033
 - D. Rolling Meadows Park- 14612 S. Yukon Ave. Glenpool OK 74033
 - E. Black Gold Park- 95 West 145th Street Glenpool OK 74033
 - F. Bonnie Chapman Senior Center- 46 West 145th Street South Glenpool OK 74033
 - G. EMS Glenpool Station- 14522 S. Broadway Street Glenpool OK 74033
- (David Tillotson, City Manager)

Mayor Calvert continued the session by releasing the Council, staff, and public to commence the Strategic Planning tour of parks and building sites at 6:31 p.m.

I) Adjournment

Mayor Calvert declared the meeting adjourned at 8:01 p.m.

Aug. 19, 2024

Dear Mayor CAVERE:

This letter is my formal resignation effective immediately from my position as an elected official, At-LARGE, & Vice Mayor from the City of Glenpool. I can no longer fulfill my duties of this office.

It has been an honor & privilege to serve this community for the last 10 years. This decision was not made lightly but due to personal & professional reasons; I can no longer hold this office & give the attention & dedication it deserves.

I'd like to thank the citizens of Glenpool for given me the opportunity to serve them & placing their vote of confidence in me years ago.

Being an elected official has created lifetime moments & memories I won't ever forget. Including valuable Friends! I am confident the City will continue to thrive under the leadership of David & you as Mayor along with the remaining team.

Respectfully,

BRANDY KEARNS

Vice Mayor, Formerly

City of Glenpool



MINUTES
City Council Special Meeting
Monday, August 26, 2024 Council Chambers 6:00 PM

COUNCIL PRESENT: Joyce Calvert
Tim Fox
Chris Brobst
Jacqueline Triplett-Lund

COUNCIL ABSENT:

STAFF PRESENT: David Tillotson
Lesli Smith
Lea Ann Reed

STAFF ABSENT:

Page

- A) Call to Order - Joyce G. Calvert, Mayor**
Mayor Calvert called the special meeting to order at 6:01 p.m.
- B) Roll Call, Declaration of Quorum – Lesli Smith, City Clerk; Joyce G. Calvert, Mayor**
Lesli Smith called the roll; Mayor Calvert declared a quorum present.
Jana Burk Attorney, of Rosenstein, Fist & Ringold was also in attendance.
- C) Invocation – David Tillotson, City Manager**
David Tillotson gave the invocation.
- D) Pledge of Allegiance – Joyce G. Calvert, Mayor**
- E) Council Comments**
There were no council comments.
- F) Public Comments**
There were no public comments.
- G) Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered**

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by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)

- 1) Approval of the Minutes from the August 19, 2024, meeting.

ITEM PULLED FROM THE AGENDA. NO VOTE OR ACTION TAKEN ON THIS CONSENT ITEM.

H) Consideration and appropriate action relating to items removed from the Consent Agenda

No items removed from the consent agenda.

I) Scheduled Business

- 1) Discussion and possible action to approve (1) an application form for appointment to the Glenpool City Council; (2) a deadline for submission of completed applications by individuals who are interested in being appointed to the vacant office on the Glenpool City Council; and (3) a process for the City Council’s consideration of applicants who meet the qualification requirements under state law for appointment to the Glenpool City Council.
(David Tillotson, City Manager)

5 - 11

Moved by Joyce Calvert, seconded by Jacqueline Triplett-Lund

	For	Against	Abstained	Absent
Joyce Calvert	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	4	0	0	0

To approve (1) the application form for appointment to the Glenpool City Council as submitted; (2) a deadline for submission of completed applications by individuals who are interested in being appointed to the vacant office on the Glenpool City Council by the close of business day (11:30 a.m.) on September 13,2024; and (3) Applications, Resumes, 2 Letters of Reference, and Questionnaires for the City Council's consideration of applicants who meet the qualification requirements under state law for appointment to the Glenpool City Council be received by the close of business day (5:30 p.m.) on September 23, 2024.

Prior to item 2 of scheduled business being addressed, Councilor Fox requested to make a comment on the record regarding item 2. Councilor Fox stated the following:

Being the senior member, I would like to comment, by senior, I mean longest tenure on the Council, not age, I believe Ms. Calvert has me beat in that department! I just want the Council to remember, the titles of Mayor and Vice Mayor, in our form of government are honorary titles "given" by this body. Those titles do not carry any more weight or voting power than the other three on the council. We each hold 20% of the decision-making power of this city. The mayor conducts the meeting, (and apparently assigns the seating arrangement), but should not speak for the council, unless given that directive through a vote to do so. During my tenure as Mayor, I was asked several different times, by a prominent member of the community, "you run this city don't you?" On each of those occasions, I'd tell her "No I don't, nor do I want to. We pay an individual (very well) to do that!" The City Manager holds that responsibility. So, what I'm trying to remind this body is, these titles are honorary names, given by this body and you serve with those titles, at the pleasure of this body! Just because you have a "title" doesn't give you any more credence, than any of the rest of us. Don't let egos intercede the intentions of said "titles"!

CARRIED.

[Appointment to Council Packet with application](#)
[Tim Fox written statement on Vice Mayor](#)

- 2) Discussion regarding the process for appointment of a council member to the vacant office of Vice-Mayor of the City of Glenpool, followed by discussion and possible action to appoint a council member as Vice-Mayor of the City of Glenpool.
(David Tillotson, City Manager)

Moved by Joyce Calvert, seconded by Jacqueline Triplett-Lund

	For	Against	Abstained	Absent
Joyce Calvert	x			
Tim Fox	x			
Chris Brobst			x	
Jacqueline Triplett-Lund	x			
	3	0	1	0

To wait and select a Vice Mayor after all vacant seats have been filled.

CARRIED.

J) Adjournment

Mayor Calvert declared the special meeting adjourned at 6:32 p.m.

City Council Meeting



To: Mayor and Council

From: David Tillotson, City Manager

Date: August 26, 2024

Re: Appointment to Council

I believe you are all aware of the state law regarding the replacement of Vice-Mayor Brandon Kearns, but I wanted to put together a quick summary of the issues and timelines involved for the purposes of tonight's special meeting. There are two separate issues that need to be addressed. The first is the replacement of Vice-Mayor Kearns on the Council and the second is the appointment by the Council of a Vice-Mayor. As you know these issues cannot be combined.

I. Vacancy Options

a. Replacement of Council Member:

Title 11-8-109.A of the Oklahoma Statutes has the following to say regarding the replacement of a Council member:

A. When a vacancy occurs in an office of an elected municipal official except the mayor, the governing body shall appoint, by a majority vote of the remaining members, a person to fill the vacancy until the next general municipal election, or the next biennial town meeting if the municipality is subject to the Oklahoma Town Meeting Act, Section 11-16-301 et seq. of this title, and to serve until a successor is elected and qualified. Any vacancy shall then be filled at the next general municipal election or biennial town meeting by election of a person to complete the balance of any unexpired term. If the vacancy has not been filled within sixty (60) days after it occurs, the governing body shall call for a special election or a special town meeting for the purpose of filling the vacancy for the duration of the unexpired term unless said vacancy occurs or said election would occur within one hundred twenty (120) days prior to the first day of the filing period for the next general municipal election or within one hundred twenty (120) days prior to the next biennial town meeting. If a vacancy is not filled by the special election or at a special town meeting, it shall be filled by appointment as provided for in this subsection.

City Council Meeting

1. Appointment by Council.

Based on this statute, there are two options available to the Council under state law to replace a sitting Council member who resigns their seat. The first option is to appoint a new member within 60 days of the vacancy. This newly appointed member will serve until the next general election of the City. At such time, the new member, should they so choose, and any other members of the public who so desire and are eligible will then run to fill the remainder of the term. Effectively, any appointment that the Council may choose to make would only serve until the next municipal election in April of 2025. Service after that would be decided by the results of the election, and would only be for the remaining two years on Vice-Mayor Kearns original term of office.

2. Public Election.

The Council also has the ability to call for a special election instead of appointing someone to serve. Since we are more than 120 days prior to the next scheduled municipal election, we cannot wait to hold this election until then, but would need to call for the election as soon as practicable.

Should the Council decide to appoint an individual to fill the seat until the April 2025 election but is unable to agree on a candidate within the 60-day statutorily allowable timeline, then the Council **must** call a special election. Given that this timeline would also be more than 120 days prior to the April 2025 municipal election, the Council would need to call a special election as soon as practicable once the 60-day deadline has passed.

b. Appointment Process:

Staff has reviewed the application that was used by the City in the past and has compared it to the application from another municipality that recently went through the appointment process. As a result of this review process and discussion with our City Attorney, we have revised the original application slightly to account for staff and attorney recommendations and to make the application applicable to all Boards for potential future use. The application is attached to this memo for review and approval by the Council. Additionally, during the last appointment process, the Council required applicants to complete a short questionnaire. It is also attached to this memo in the event that the Council wants to use it as well.

Staff's recommendation is to allow approximately three weeks for applications to be submitted to me. At the end of the submittal period, I am recommending that staff have one week to review the applications and make sure all applicants are eligible to serve on the Council (per 11-8-101 of the Oklahoma Statutes). This would mean checking the address to verify that the individual lives within the city

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Joyce Calvert, Ward 3; Vice-Mayor, At-Large;
Tim Fox, Ward 1; Chris Brabst, Ward 2; Jacqueline Lund, Ward 4
David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Leslie Smith City Clerk
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City Council Meeting

limits (there is no need to check that they live in a specific ward since this would be replacing the At-Large seat), and that they are registered to vote in the City. Finally, I am recommending that the Council call a special meeting to interview the applicants and to deliberate on a possible appointment. This interview and deliberation cannot be done in executive session. By moving the process to a special meeting, you would allow the process as much time as necessary without feeling the need to rush through other businesses.

I have outlined a potential timeline for applications to be turned in, reviewed for completeness and eligibility, and for discussion at a future council meeting that will also need to be accepted or revised by Council.

c. Timeline:

Council Approval of the Process:	August 26 th	
Publishing of Application:	August 27 th	
Application Submittal Deadline:	September 13 th COB	<i>Friday</i>
Interviews, Deliberation and Appointment:	September 23 rd or 24 th	
Deadline for Appointment Process:	October 18 th	

II. Appointment of Vice-Mayor:

As we discussed, the appointment of a Vice-Mayor by the Council is different from the appointment of a Council Member. Oklahoma Statute 11-10-104 requires the Council to elect from among themselves a Mayor and Vice-Mayor. While the statutes set a timetable for initial appointment of a Mayor and Vice-Mayor, they do not explicitly set one for a replacement according to 11-10-110:

When a vacancy occurs in the office of mayor, the vice-mayor shall become the mayor for the duration of the unexpired term. When a vacancy occurs in the office of vice-mayor, the council shall elect another vice-mayor from among its members for the duration of the unexpired term.

The agenda for this evening's meeting takes this lack of timing into account and gives the Council the opportunity to debate options to appoint a Vice-Mayor at a future date or to move forward with the process during the meeting.

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor, At-Large;

Tim Fox, Ward 1; Chris Brabst, Ward 2; Jacqueline Lund, Ward 4

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

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City Council Meeting



Please return to the City of Glenpool – City Clerk's Office – 12205 S. Yukon Ave., Glenpool, OK 74033
Telephone: (918) 209-4647 – Fax: (918) 209-4641

Application for City of Glenpool Authorities, Boards, Commissions and Committees

By submitting this application, the applicant authorizes any background check which may be helpful in the selection process, including, but not limited to, criminal background checks. All questions must be completed in order for this application to be considered. Your completed application will constitute a public record. Please submit your resume with this application along with any additional information you believe the Council may find useful. **Please print.**

FULL NAME: _____ PHONE: _____ EMAIL: _____

ADDRESS: STREET _____ CITY _____ STATE _____ ZIP _____

DO YOU RESIDE WITHIN THE CITY LIMITS OF GLENPOOL AND IF YES, HOW LONG? (REQUIRED FOR SERVING ON BOARDS/COMMISSIONS)

ARE YOU A FULL TIME GLENPOOL RESIDENT?

COUNCIL WARD IN WHICH YOU LIVE (see attached map):

1 ☐ 2 ☐ 3 ☐ 4 ☐

ARE YOU A REGISTERED VOTER? ☐ YES ☐ NO

DO YOU CURRENTLY HOLD ANY OFFICES UNDER THE LAWS OF THE STATE OF OKLAHOMA? SUCH OFFICES WOULD INCLUDE BUT NOT BE LIMITED TO WORKING FOR A MUNICIPALITY, COUNTY, OR STATE.

☐ YES ☐ NO

PLEASE SPECIFY IF YOUR HOME ADDRESS DIFFERS FROM YOUR VOTER REGISTRATION, PLEASE INDICATE VOTER ADDRESS

EMPLOYER _____

BUSINESS ADDRESS _____

OCCUPATION _____

Have you had previous experience working for or with a Municipality, its Boards, Commissions or Trusts?

On what Authority, Board, Commission, or Committee are you most interested in serving?

City Council Meeting

Describe any skills, training, expertise or experience that would qualify you for service on an Authority, Board, Commission or Committee:

Please discuss your educational background.

Do you anticipate any conflicts of interest on issues which may be decided by the Authority, Board, Commission or Committee on which you are interested in serving?

Personal References (at least one must be a professional reference)

NAME: LAST

FIRST

E-MAIL:

ADDRESS: STREET

CITY

STATE

ZIP

HOME TELEPHONE

WORK TELEPHONE

MOBILE TELEPHONE

NAME: LAST

FIRST

E-MAIL:

ADDRESS: STREET

CITY

STATE

ZIP

HOME TELEPHONE

WORK TELEPHONE

MOBILE TELEPHONE

NAME: LAST

FIRST

E-MAIL:

ADDRESS: STREET

CITY

STATE

ZIP

HOME TELEPHONE

WORK TELEPHONE

MOBILE TELEPHONE

I attest that all information herein is true and accurate

SIGN AND DATE

Updated 8-22-2024

City Council Meeting



SHORT ESSAY QUESTIONS (USE ADDITIONAL SHEET OF PAPER IF NECESSARY)

1. In 300 words or less, please tell us why you are the BEST candidate to fill the vacancy on the Glenpool City Council.

2. In 300 words or less, please tell us what attributes, qualities, special skills, talents, awards, knowledge and leadership roles you would offer to further enhance and diversify this city council.

3. In 300 words or less, please discuss the 3 most important issues you see facing the City of Glenpool today.

4. In 300 words or less, please discuss what it means to you to be a good policy maker and serve the common good. Have you ever been involved in helping develop public policy at any government level?

PLEASE ATTACH:

1. Current Resume
2. 2 Letters of Recommendations or Endorsement
 - a. Letters should include:
 - i. How long the endorser has known the applicant.
 - ii. Why the applicant meets the ideal candidate profile.
 - iii. Any other pertinent information the council might need to consider the applicant.

Electing Vice Mayor

Being the senior member, I would like to comment, by senior, I mean longest tenure on the Council, not age, I believe Ms. Calvert has me beat in that department! I just want the Council to remember, the titles of Mayor and Vice Mayor, in our form of government, are honorary titles "given" by this body. Those titles do not carry any more weight or voting power than the other three on the council. We each hold 20% of the decision-making power of this city. The mayor conducts the meeting, (and apparently assigns the seating arrangement), but should not speak for the council, unless given that directive through a vote to do so. During my tenure as Mayor, I was ask several different times, by a prominent member of the community, "you run this city, don't you?" On each of those occasions, I'd tell her, "No I don't, nor do I want to. We pay an individual (very well) to do that!" The City Manager holds that responsibility. So, what I'm trying to remind this body is, these titles are honorary names, given by this body and you serve with those titles, at the pleasure of this body! Just because you have a "title" doesn't give you any more credence, than any of the rest of us. Don't let egos intercede the intentions of said "titles"!



To: Honorable Mayor and City Council

From: Joshua Brannon, Finance Director

Date: September 3, 2024

Re: FY 24-25 City Budget Amendment CITY-03

Background:

The attached budget amendment requests an increase to the General Fund FY 24-25 revenue budget for Miscellaneous Revenue in the amount of \$6,985.00 for drug asset forfeiture funds received from the Tulsa County District Attorney. The amendment also requests an increase to the General Fund expenditure budget for Police Operating Expenses in the amount of \$6,985.00 to appropriate the funds to purchase a portable command station for use with department drones.

Staff Recommendation

Staff recommends approval of Budget Amendment CITY-03, increasing General Fund revenue account 01-5-00-5355 (Miscellaneous) by \$6,985.00, and increasing expenditure account 01-6-03-6202 (Police Operating Expenses) by \$6,985.00

Attachment:

Budget Amendment Form CITY-03

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

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City of Glenpool
Budget Amendment

Fiscal Year: 2024-2025
Amendment No: CITY-03
Date Requested: 9/3/2024

	Revenue:						Expense:					
	Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget	Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget
1	01	5-00-5355	Miscellaneous	\$ 1,000.00	\$ 6,985.00	\$ 7,985.00	01	6-03-6202	Operating Expenses	\$ 48,000.00	\$6,985.00	\$ 54,985.00
2												
3												
4												
5												
6												
7												
8												
9												
10												
			Total		\$ 6,985.00				Total		\$ 6,985.00	

Notes:
Lines 1: Increase in General Fund Miscellaneous revenue for drug asset forfeiture funds received from the Tulsa County District Attorney, and appropriation of the funds within the Police Operating Expenses budget to be used to purchase a portable command station for use with department drones

Approved by the City of Glenpool

Mayor

Date



To: Mayor and Council

From: Beth Miller, Grants – Special Projects Coordinator

Date: September 3rd, 2024

Re: T-Mobile Hometown Grant Application for Morris Park Disc Golf Course

Background:

Staff is requesting Council approval to apply for the T-Mobile Hometown Grant to benefit the Morris Park Disc Golf Course. The proposed project involves the installation of a disc golf course and hiking trails. This would increase the quality of life for the citizens of Glenpool with a low impact on the environment and a relatively inexpensive investment. The total request under the grant would be for \$50,000 which would help with our total project cost estimated at \$110,000.

This grant is a gifting grant with no required match from the City. Applications are due September 30th, 2024. Grant awards will be determined within 60 days of the deadline and a timeline of the work will be required after acceptance (with no specific end date).

Staff Recommendations:

Staff Recommends the Council approve pursuing these grant funds and allow staff to submit an application.

Attachments:

- T-Mobile Hometown Grant Application
- Project Summary and Cost Analysis

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

T-Mobile Hometown Grant Program Q3 2024 (July 1 - September 30, 2024)

Ends on Mon, Sep 30, 2024 11:59 PM

T-Mobile Hometown Grants is a \$25 million, five-year initiative to support the people and organizations who help small towns across America thrive and grow. Hometown Grants are given every quarter to up to 25 small towns. Apply for funding to support a community project of your choice, like revitalizing or repurposing a historic structure, creating a downtown asset or destination, or improving a space where friends and neighbors gather. Projects that add to a sense of place or could lead to further investment are of particular interest. We look forward to learning more about your town and your project.

 [Manage Collaborators](#)

Thank you for your interest in the T-Mobile Hometown Grants Program. Your application will be reviewed by an internal T-Mobile review committee and non-profit partner based upon the following criteria. Please note that the letters of support for your project are an important part of this application.

- **Community need** - Proposed project should fill a demonstrated need in the community. This grant funding is intended for shovel-ready projects that would not otherwise be possible to implement through municipal funding. Proposal & letters of support should demonstrate strong community support for the project.
- **Community impact** - Project should connect the community in meaningful, innovative, and creative ways.
- **Partners, engagement, and resources leveraged for the project** - Strong applications actively involve local organizations by incorporating them into the planning and execution processes and engaging the community in activating the project site. Letters of support should come from a variety of stakeholders within the community. While match funding is not required, applicants are encouraged to be resourceful in identifying additional sources of funding and/or in-kind donations relevant to the project to supplement funding from T-Mobile. Examples of in-kind donations include: volunteer involvement, working with partners that contribute graphic design services, space, or other resources.
- **Feasibility** - You should have a shovel-ready plan ready to go and be able to complete your project within your detailed budget and within 12 months of receiving funding, if selected. **Note:** When developing your proposed project budget, keep in mind that funds may *not* be used for engineering and architectural plans or fees, salaries or annual operating expenses, or reimbursement for projects that are already completed.
- **Alignment with T-Mobile's small town strategy** - T-Mobile strives to be a force for good. To read more about T-Mobile's many corporate initiatives and key segments, visit <https://www.t-mobile.com/responsibility>.

Tip: To help avoid losing any work as you complete your application, we encourage you to type your responses into a separate document, saving your work frequently, and then copy and paste your responses into this form.

Award determinations will be made in mid-November 2024 and funds will be disbursed approximately December 1, 2024, if selected.

You will receive a notification about award determinations via your Submittable account that you use to submit your application.

Please note that you cannot make any changes to your application once it has been submitted. We look forward to receiving your project proposal.

Questions? Email TMobileGrant@mainstreet.org

What is your connection in the community? *

City/Town/County Employee

Job title *

Grants - Special Projects Coordinator

First name *

Elizabeth

Last name *

Miller

Email address *

emiller@cityofglenpool.com

Phone number (xxx-xxx-xxxx) *

 +1 918 209 4646

Organization requesting funds *

City of Glenpool

City *

Glenpool

State/Territory *

OK

Zip code *

74033

Tribal affiliation or indigenous organization, if applicable

Population size *

14,211

How did you hear about the T-Mobile Hometown Grants Program? *

Are you willing to serve as your community's key contact/sponsor for the grant? *

☒ Yes

☐ No

What is the name of your project? *

Morris Park Disc Golf Course

Please select the project category that most closely describes your proposal. *

- ☒ Accessibility
- ☐ Beautification
- ☐ Business Incubator/Entrepreneurship Support
- ☒ Community Center/Senior Center
- ☐ Education/Storytelling/Museum
- ☐ Historic Building Revitalization
- ☐ Library
- ☐ Park
- ☐ Playground
- ☐ Public Art
- ☐ Sports Complex
- ☐ Sustainability Upgrade
- ☐ Technology-focused Project
- ☐ Theater
- ☐ Trails/Nature
- ☐ Wayfinding/Signage

We understand that many projects incorporate several of these components. The review committee will evaluate eligible applications in their entirety, regardless of which project category is selected, allowing for a full picture of your proposal.

What is the physical address of your proposed project? *

Country

United States



Address

1602 W 121st Street S

Address Line 2 (optional)

City

Glenpool

State, Province, or Region

Oklahoma

Zip or Postal Code

74033

If your project spans an area larger than a single address, please use the address of the organization requesting funds and include a brief description in the following prompt.

If your project does not have one single address, please include a brief description of your proposed project's location, being as specific as possible. (If your project DOES have a single address, you may skip this question.)

Please summarize your proposed project. Note: you will be asked to include your full project plan as an attachment below. *

Disc Golf Course with integrated walking trails

47 / 1000 characters

T-Mobile Hometown Grants award up to \$50,000 for qualifying projects. How much funding are you requesting for your project? *

\$50,000.

If you need more than \$50,000 to complete your project, please describe how you will cover the remainder of the budget. Please be clear about the use of T-Mobile grant funds versus other sources, as well as the certainty of those other sources. *Enter N/A if the grant will complete funding. *

Total project cost estimated at \$100,000.00. City General Funds will cover the remainder of the budget with option for donations in lieu of advertising.

Who, specifically, in your community would benefit from this grant? Approximately how many people total do you anticipate would be impacted? *

Disc golfers and enthusiasts, as well as citizens of our community and surrounding areas that desire to be out in nature with easy (flat) trails. The approximate number of persons impacted: 1100 (daily visitors) x 2 (days of tournament) x 12 (number of total tournaments hosted by our site in a year) = 26,400. We also anticipate daily visitors/hikers/disc golfers of approximately 100 plus.

How will this grant help your community overcome a challenge that you're facing? Please describe the challenge, then how this grant would address that. *

A challenge the city has is low opportunities for activities within city limits. The grant would address this by adding a disc golf course and nature trails for all to enjoy. It will boost quality of life through needed recreational activities.

If you were to leave your current position, what steps would be taken to ensure this project would continue uninterrupted? *

Jesse Hale, our Public Works Director, is facilitating this project. If he were to leave, he has instilled enough interest in his staff to build the park. He has also let the Tulsa Disc Golf Community know the park is coming, the public also expect it to get done.

What is the name of the non-profit or government organization that will be receiving the funds? *

City of Glenpool

By selecting "Yes" in the dropdown you verify that you're 18 years or older. *

Yes

By selecting "Yes" in the dropdown, you agree that all of the information you've provided is accurate, that you're allowed to share this information and your submitted materials with T-Mobile, and that T-Mobile can use this information and any submitted materials in connection with the Hometown Grant program (including marketing and publicity efforts for the program). *

Yes

Detailed proposal

Instructions: Please upload the following files:

-Project plan or proposal, including:

- Detailed description of the project to be evaluated by an internal T-Mobile panel and nonprofit organization(s);
- Detailed budget, including a breakdown of budget line items - make sure to factor labor into the budget; and
- Timeline - must be able to complete project within 12 months of receiving funds, if selected

-"Shovel ready" plan, including:

- Outline of expected town outcomes, demonstrating how the project or strategy will lead to the anticipated result or change;
- Details on permits needed or already obtained, if applicable, to begin work upon receipt of funds; and
- Any additional companies or business partnerships to be contracted for the work

-Up to five letters of support from local government and/or community organizations, partners, or members demonstrating community alignment, engagement, and consensus for the proposed project. The Letters of Support can be combined into one document.

Project plan or proposal, including a detailed description of the project to be evaluated by an internal T-Mobile panel and nonprofit organization(s). *

Morris_Park_Disc_Golf_Project_Information.pdf



No more files may be attached here.

Acceptable file types: .csv, .doc, .docx, .pdf, .jpg, .jpeg, .png, .svg, .tif, .tiff

Full proposal should be three (3) to five (5) pages. Should include, but is not limited to:

- Detailed description of project to be evaluated by an internal T-Mobile panel and nonprofit organization(s)
- Detailed budget, including breakdown of budget line items - make sure to factor labor costs into the budget
- Timeline - must be able to complete project within 12 months of receiving funds, if selected

"Shovel ready" plan *

Choose File

Upload a file. No files have been attached yet.

Acceptable file types: .csv, .doc, .docx, .pdf, .jpg, .jpeg, .png, .svg, .tif, .tiff

In your "shovel ready" plan, please include:

- Outline of expected town outcomes, demonstrating how the project or strategy will lead to the anticipated result/change
- Details on permits needed/obtained, if applicable, to begin work upon receipt of funds
- Any additional companies/business partnerships to be contracted for the work

Up to five letters of support from local government and/or community organizations, partners, or members demonstrating community alignment, engagement, and consensus for the proposed project. The letters of support may be combined into one document. *

Choose File

Select up to 5 files to attach. No files have been attached yet. You may add 5 more files.

Acceptable file types: .csv, .doc, .docx, .pdf, .jpg, .jpeg, .png, .svg, .tif, .tiff

Have these plans been approved and permitted, if applicable? *

- ☐ Yes
- ☐ No
- ☐ Other

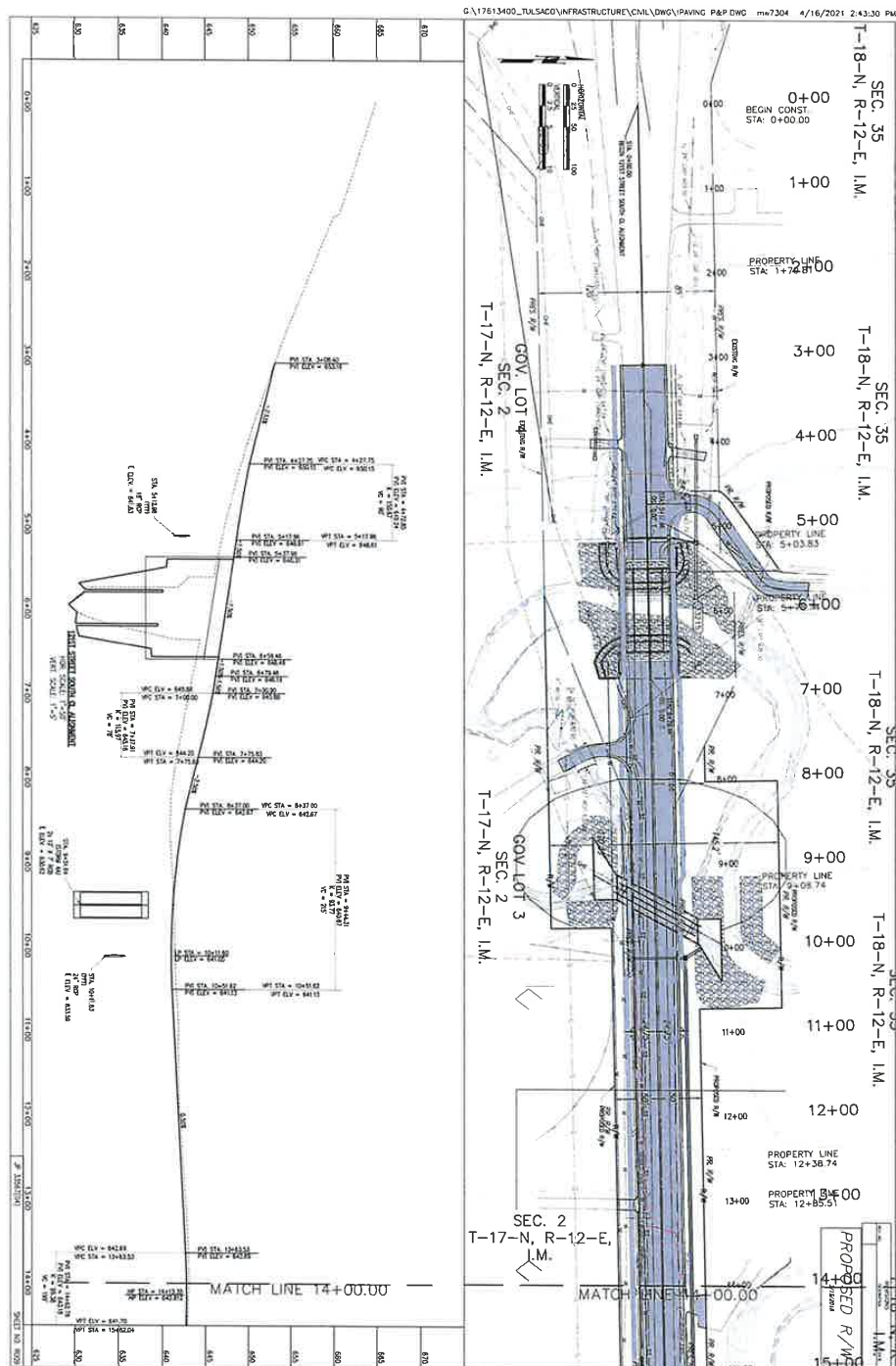
Save Draft

Submit

✓ Last Saved 42 minutes ago

[Technical Help \(https://www.submittable.com/help/submitter?orgId=10786\)](https://www.submittable.com/help/submitter?orgId=10786) | [Privacy Policy \(http://www.submittable.com/privacy\)](http://www.submittable.com/privacy)

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DRAWING:
**FUTURE
ROAD**

FEASIBILITY STUDY
NOT FOR
CONSTRUCTION
NOT A LEGAL DOCUMENT

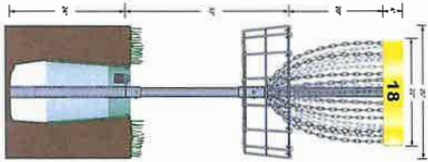
DATE:
3/2/2023

SCALE:
NTS

SHEET:
S102

**MORRIS PARK DISC GOLF
OXBOW TRAILS**

1602 WEST 121ST STREET SOUTH
GLENPOOL, OK 74033



2 DISC GOLF TARGET

1 DETAILED SITE PLAN

MORRIS PARK DISC GOLF
OXBOW TRAILS
 1602 WEST 121ST STREET SOUTH
 GLENPOOL, OK 74033

DRAWING:
 DETAILED
 SITE PLAN
 FEASIBILITY STUDY
 NOT FOR
 CONSTRUCTION
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DATE: 3/2/2023
 SCALE: NTS
 SHEET: S101

Writing Summary

	Key Parameters		Key Results
Entity Name	2024 North World Championships	Business Sales (Direct)	\$400,000
Organization	Professional One Golf Association	Business Sales (Total)	\$750,000
Account Type	Sports Professional	Units Supported (Direct)	10
Start Date	01/01/2024	Units Supported (Total)	15
End Date	03/31/2024	Local Taxes (Total)	\$25,000
Quota/Target Amount	300	Net Direct Sales Tax (All)	\$55,000
Key Attributes	2,000	Est. Account Rights Demand	12

Journal of Management Education

Sales by Source			
Attended Training	\$432,832.83	Exhibitor Spending	\$210.00
Organizer Spending	\$10,946.32	Total Event Spending	\$432,899.15



Analyst(s)	Business Sales by Sector			
	Attendees	Organizer	Media/Sponsor	Total
Conf/ing	\$63,121.18	\$2.00*		\$63,121.18
Franchise/Inv.	\$77,721.35	\$216.13	176.35	\$97,943.83
Product/Service/Event	\$67,764.78	\$37,764.78	\$67,764.78	\$173,294.34
Books	\$49,648.78	\$0.00	\$0.00	\$49,648.78
Registration	\$734,181.71	\$0.00	\$0.00	\$734,181.71
Speaker Material	\$65.89	\$0.00	\$0.00	\$65.89
Business Services	\$50.00	\$14,000.00	\$112.50	\$14,152.50
Totals	\$413,652.89	\$15,086.32	\$176.85	\$428,916.06



100

	Fiscal Impact Estimate		FTE
	Direct	Indirect/Inducement	
Business Sales	\$190,899.80	\$254,214.88	\$795,939.56
Personal Income	\$147,115.00	\$932,548.00	\$838,263.75
Sales Tax			
Personal	11.9	20	37
Corporate	5	1	10
Personal Income Tax			
Individual	\$28,855.47	\$262,262.00	\$686,712.19
State	\$11,366.42	\$136,160.42	\$272,266.56
County	1,614.49	10,672.41	\$21,511.47
Income	\$451.12	3,555.22	\$6,462.39
Other	\$6,000.00		\$6,000.00
Total Tax	\$22,887.50	\$1,478,150.05	\$3,395,868.31
Sales Tax	\$18,566.13	\$139,539.20	\$311,133.91
Income	\$0.00	10.00	\$0.00
Gas	10.00		\$0.00
Personal Income	\$0.00	\$0.00	\$0.00
Retail	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00
Sales Tax	\$0.00	\$0.00	\$0.00
Income	\$0.00	\$0.00	\$0.00
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Income	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00
Sales Tax	\$0.00	\$0.00	\$0.00
Income	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00
Sales Tax	\$0.00	\$0.00	\$0.00
Income	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00
Sales Tax	\$0.00	\$0.00	\$0.00
Income	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00
Sales Tax	\$0.00	\$0.00	\$0.00
Income	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00
Sales Tax	\$0.00	\$0.00	\$0.00
Income	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00
Sales Tax	\$0.00	\$0.00	\$0.00
Income	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00
Sales Tax	\$0.00	\$0.00	\$0.00
Income	\$0.00	\$0.00	\$0.00
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Income	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00
Sales Tax	\$0.00	\$0.00	\$0.00
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Sales Tax	\$0.00	\$0.00	\$0.00
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Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00
Sales Tax	\$0.00	\$0.00	\$0.00
Income	\$0.00	\$0.00	\$0.00
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Income	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00
Sales Tax	\$0.00	\$0.00	\$0.00
Income	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00
Sales Tax	\$0.00	\$0.00	\$0

100

[illegible]

4.2.3.4. *Modeling Demand*

Room nights sold	637
Room stock up (break only)	600
Free Room nights	135
Total room nights	1,372

3 ECONOMIC IMPACT

Hole #:	Tree Removal - Underbrush (acres)	Tree Removal >5.5" Diameter:	Landscaping:
	Billy Goat/Skid Steer Removal	Chainsaw	Steps*/Bridges**
1	0.2	<10	
2	0.20	<5	50 steps
3	0.25	<10	
4	0.15	4	25 steps / 15' Bridge across ditch
5	-	-	
6	-	-	
7	0.15	<5	30' Bridge over flowline
8	0.35	<5	30' Boardwalk
9	0.10	-	
10	0.10	3	
11	0.15	5	
12	0.25	4	
13	0.15	4	
14	0.20	4	10' Bridge over dry creek
15	0.25	<10	-
16	0.30	<10	-
17	0.30	<5	-
18	-	<5	Raised Basket with retaining wall
Total:	3.1	75-95	

* PSO power poles to be used as steps. Stairways to be 3' wide/12" deep/7" risers. Coordinate with Mike Woodward.

****Bridges to be 2 power poles parallel with 2x6's screwed to top**

2 HOLE BREAKDOWN

Tee Pad Construction:					
Form Boards:		Screws:		Construction Stakes:	
6'x12' Tee Pads	27	2.5" Hex (Hex 6ck)	6	12" stakes (12 pack)	22
4x4x12 forms	81	16 screws per tee	528	8 stakes per form	264
Cost/Unit	20	Cost/Unit	\$ 10.86	Cost/Unit	\$ 7.60
Total	\$ 1,620.00	Total	\$ 65.16	Total	\$ 167.20

Concrete:		Aggregate		Rebar:	
Tea Pads	27	Tea Pads	27	11' (4)x5'(6)	33
CV per pad	1	CV per pad	0.5	Total LF/Tea Pad	74
Cost per tee	295	Cost/CV	35	Cost/20'	\$ 7.00
Total	\$ 7,965.00	Total	\$ 472.50	Total	\$ 854.70

Tee Signs:		Baskets:		Bridges:	
Tee Signs	36	Innova Discatcher Pro	27	Bridges (2x6 platform)	450/LF
2" O.D. Galvanized Fence Post	\$ 25.15	Concrete (Quickrete)	\$ 7.25	Cot/Unit	\$100/LF
1/4" Angle Iron Frame (12"x20")	\$ 31.72	Cost/Unit	\$ 458.41	2.5" Hex (86 Pack)	10
Aluminum Plate	\$ 10.00	Total	\$ 12,572.82	6 screws per board	900
Vinyl Sticker Sign	\$ 13.90			Cot/Unit	\$ 10.86
Concrete (Quickrete)	\$ 7.25			Total	\$ 558.60
Total	\$ 3,168.72				
		Steps:			
		Number of Steps (3' wide)	75		

Total LF/Step (rebar)	6
Cost/20'	\$ 7.00
Total	\$ 157.50

1 COST ANALYSIS

Price Breakdown	
Basket Total	\$ 12,572.82
Tee Pad Total	\$ 11,144.56
Signage Total	\$ 3,168.72
Bridge Total	\$ 558.60
Steps Total	\$ 157.50
Consultation/Design (10%)	\$ 2,760.22
Total	\$ 30,362.42

MORRIS PARK DISC GOLF
OXBOW TRAILS
1602 WEST 121ST STREET SOUTH
GLENPOOL, OK 74033

DRAWING:
COST
BREAKDOWN
FEASIBILITY STUDY
NOT FOR
CONSTRUCTION
NOT A LEGAL DOCUMENT

DATE: 3/2/2023

SCALE:

SHEET:

S103



To: Mayor and Council

From: Lea Ann Reed, Chief Administrative Officer

Date: September 3, 2024

Re: 2024 BlackGold Days Chamber User Agreement

Background:

The BlackGold Days Park User Agreement with the Chamber of Commerce has been submitted for your review. The attached document authorizes the use of the park for BlackGold Days, outlines the operational times and regulations, includes insurance certificates listing the City as an additional insured, provides sales tax permits, and contains other necessary documents as required by the contract or provided by the Chamber.

Staff Recommendation:

Staff recommends approval of the BlackGold Days Park and Recreation Facility User Agreement with the Glenpool Chamber of Commerce.

Attachments:

- Park and Recreation Facility User Agreement

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

[Type here]

**CITY OF GLENPOOL
PARK AND RECREATION FACILITY USER AGREEMENT
[INCLUDING ALCOHOLIC BEVERAGE SERVICE]**

This Park and Recreation Facility User Agreement (“**Agreement**”) is between the City of Glenpool, Oklahoma, a municipal corporation, 12205 S. Yukon Avenue, Glenpool, Oklahoma 74033 (“**City**”) and the Glenpool Chamber of Commerce, a qualified 501(c)6 non-profit organization (Business League) with its mission to promote business and the general welfare in the City of Glenpool (“**User**”).

Section 1. Grant of User License. By this Agreement, the City grants an exclusive license to User to use the entirety of that portion of land and improvements located in the City commonly known as BlackGold Park (the “**Premises**”), including all structures, fixtures, playing surfaces, all stands or bleachers, splash pad, pavilion, playscapes, skateboard arena, associated concession stands, storage building, restrooms and any related improvements (“**Facilities**”), as illustrated on **Exhibit A** hereto and incorporated herein for the following:

Dates: Sept. 26-29

Hours: 10:00 a.m. – 11:59 p.m. throughout

Exclusively and solely for the designated purpose of sponsoring and/or operating an event known as BlackGold Days (the “**Event**”). The Event includes but is not limited to the operation of location(s) designated for the sale and service of Alcoholic Beverages as defined in and governed by Section 7 below.

Section 2. Capacity; Crowd Control. User’s best estimate of the number of attendees/guests at the Event on the designated dates and peak hours as follows:

Dates	Peak Hours	Anticipated Crowd Size
Sept. 25	10 a.m. – 3 p.m.	12 – 20 persons for set-up only
Sept. 26	5 p.m. – 10 p.m.	4,000
Sept. 27	5 p.m. – 11 p.m.	4,000
Sept. 28	8 a.m. – 11p.m.	7,000
Sept. 29	1 p.m. – 6 p.m.	2,000

User is responsible for taking reasonable measures to minimize potential traffic flow problems at the Premises during the Event. The Premises have a curfew of 11 p.m. Curfew may be extended by consent of the City Manager or his designee for adult use only to accommodate User’s requirements. No minors (persons under the age of 18 years) will be allowed on the Premises after 11 p.m. under any circumstance, whether or not accompanied by an adult. No persons under the

age of 21 years will at any time be allowed in space(s) designated for the sale and/or service of Alcoholic Beverages.

Section 3. Inclement Weather/Public Safety Cancellations. City staff, in consultation with the User, reserves the right to close the Premises and cancel any or all activities related to the Event when City staff determines that, due to inclement weather or other adverse conditions, public safety or preservation of the Premises is threatened. Any determination as to whether the Event or any part of the Event should be cancelled due to adverse conditions will be communicated at the earliest feasible opportunity. In all cases, such determination will be made, or not, in the sole discretion of one or more authorized City personnel. This section shall not limit the right or authority of the User to make an independent decision to cancel all or any part of the Event based on a reasonable belief that cancellation is warranted by any unforeseen event and that User might risk liability for its failure to do so.

Section 4. Event Open to Public. Except as otherwise provided with respect to the service of Alcoholic Beverages, the public will be invited to attend and participate in the Event. User shall assume all liability for claims or damages to persons or property resulting from the Event and shall comply with the insurance requirements set out in Section 18. User also agrees to ensure that no one under the age of 21 years is permitted in designated areas where Alcoholic Beverages may be served.

Section 5. Waiver of User Fee. The Park and Recreation Facility User Fee normally required for reserving exclusive use of any City park or other facility is waived for this Event.

Section 6. Operation of Concession Facility. User anticipates that the Event will include a variety of concession stands, and will allow the operation of the on-site concession facility owned by the City during the Event. Whether the concession facility will be operated by a third-party vendor in a contractual relationship with the City is a decision left to the sole discretion of City personnel.

Section 7. Alcoholic Beverages During Event. User expects that “Beer” as defined in Section 1-103(5) and “Wine” as defined in Section 1-103(67) of the Oklahoma Alcoholic Beverage Control Act at Title 37A of the Oklahoma Statutes, and no other alcoholic beverages as defined in subsection (3) thereof, (“**Alcoholic Beverages**”) will be available for purchase/dispensation during the Event at *only* the following designated locations and only during the stated hours:

Dates	Hours of Sales/Service	Designated Locations

User is responsible to comply, and ensure that its guests comply, with all applicable federal, state and local laws and regulations pertaining to the possession, distribution and consumption of Alcoholic Beverages in the State of Oklahoma. If Alcoholic Beverages are to be sold or given away to guests at the Event, such Alcoholic Beverages shall only be sold or given away by an organization or individual licensed by the State of Oklahoma to do so. User and its vendor(s) shall comply with all applicable rules and regulations promulgated in accordance with the Oklahoma Alcoholic Beverage Control Act as amended and codified at Title 37A of the Oklahoma Statutes.

Prior to the Event, User shall provide to the City a copy of the Alcoholic Beverage license(s) and liability insurance certificate(s) for all persons or organizations that will be selling or giving away Alcoholic Beverages. Additionally, **User [or User's third-party vendor(s)] shall provide sufficient security for the Event, at User's [or such third-party vendor(s)] sole cost, to ensure the safety and well-being of guests at the Event as well as the safety and security of the Premises and Facilities.** User accepts full liability and responsibility for all damages to property and/or injuries to persons during the Term of the Event that are in any way related to use of the Premises by persons consuming Alcoholic Beverages.

Although Alcoholic Beverages purchased/served at the designated locations may be consumed elsewhere on the Premises, Alcoholic Beverages will not be permitted to leave the Premises under any circumstance. User or its third-party vendor(s) may bring in and remove products and equipment as necessary for the service of Alcoholic Beverages from the Premises during or at the conclusion of the Term of this Agreement, as defined in Sections 1 and 8.

**** NOTE: User must submit at Exhibit B: (1) Approved Application for permit to serve Alcoholic Beverages at City Park; (2) Oklahoma Tax Commission License/Permit; and (3) ABLE Charitable Event License**

Section 8. Term of Agreement. This Agreement shall commence and be effective on and during and terminate on the times designated in Section 1 (the "**Term**") unless sooner terminated in accordance with the terms and conditions of this Agreement. Such Term shall not be extended without express written approval by the City.

Section 9. Restrictions on Alteration of Premises. Premises shall remain property of the City and may not be modified, altered, or destroyed without the prior written permission of City. Further, no improvements, structures or fixtures of any kind may be built or brought upon said Premises without the prior written permission of City and in accordance with terms and conditions to be recorded by separate agreement: *provided that* the parties agree that certain equipment, rides, games and other temporary improvements, structures or fixtures necessarily related to the Event's authorized purposes may be brought onto the Premises without any further agreement being necessary.

Section 10. No Warranty by City. User acknowledges that it has inspected the Premises thoroughly and has determined that the Premises are satisfactory for its intended use. City makes no representations or warranties, express or implied, as to the condition of Premises. **User**

assumes all risk and liability of using the Premises for its stated purposes and indemnifies and holds City harmless for all damages to property or injuries to persons on the Premises during the Event.

Section 11. Cleanup. After each daily use of Premises, or more often as reasonably necessary, User [or its third-party vendor(s)] shall pick up, or arrange to be picked up, all trash on and around play areas, parking lots and structures and deposit the same in trash cans or commercial dumpsters provided by City prior to concluding the Event. Failure to clean up to a reasonable degree and to the satisfaction of City will result in a ban of any responsible person from future uses and may result in a civil claim for damages or criminal prosecution, depending on severity.

Section 12. User to Provide Traffic and Parking Control. User agrees to provide staff or volunteers to control the parking lot(s) during all User activities and to prevent individuals from parking on any unauthorized areas. **User assumes all risk and liability of using the parking areas connected to the Premises for its stated purposes and holds City harmless for all damages to property or injuries to persons on the Premises related to traffic/parking control.**

Section 13. City Retains Right of Entry and Inspection. City retains the right to enter Premises without prior notice, to inspect Premises or to conduct maintenance or repairs, or to determine whether User is complying with the terms and conditions of this Agreement, or for any other purpose incidental to the rights of City under this Agreement and applicable law.

Section 14. Reimbursement to City for Certain Maintenance and Repairs. User shall reimburse City for the cost of parts and labor for the replacement or repair of any personal property on, fixtures attached to, or any other improvements on the Premises for any cause other than normal and routine wear and tear and disaster, to the extent such maintenance is a direct result of User's or its guests' activities. User shall not be liable to City for any acts of vandalism which, upon investigation, are not attributable to the acts, omissions, negligence or misconduct of User, its guests, invitees, members, volunteers, representatives, employees, agents, officers, contractors or subcontractors.

Section 15. City to Provide Utilities. City shall provide all utilities needed and used by User upon the Premises without cost to User.

Section 16. Indemnification of the City. As partial consideration for this Agreement, User agrees to indemnify, defend (at City's option) and hold harmless City, its employees, officials, agents, representatives and volunteers from and against any and all liabilities, damages, injuries (including death), property damage (including loss of use), claims, liens, judgments, costs, expenses, suits, actions, or proceedings and reasonable attorney's fees, and actual damages of any kind or nature, arising out of or in connection with any aspect of the acts, omissions, negligence or misconduct of User, its guests, invitees, members, volunteers, representatives, employees, agents, officers, contractors or subcontractors, including but not limited to permitted and non-permitted uses of Premises, whether during an approved, supervised activity or not, any injury or damage that occurs on or about the Premises relating to User activities, or User's performance or failure to perform the terms and conditions of this Agreement. Indemnification, hold harmless and defense obligations shall exclude any actions that arise directly out of the negligence or willful

misconduct of the City or any of its agents, in accordance with the terms, conditions and exceptions in the Governmental Tort Claims Act.

Section 17. Prompt Notice to City of Serious Bodily Injury or Dispute. User shall provide City with prompt written notice of any serious injuries (serious injuries include all injuries however serious that require medical treatment), written or oral complaints received, actual or anticipated disputes with or claims by any individual, and any lawsuits by any individual relating to any activities on or about Premises connected to the Event.

Section 18. Insurance Required. Without limiting City's right to indemnification, User, its contractors and subcontractors shall obtain insurance in amounts no less than, or in terms no more restrictive than, such as are appropriate to the nature and scope of the proposed Event and as attached hereto at **Exhibits B, C and D**. User, or Event vendor(s), will be required to maintain general liability insurance covering the Premises and proposed activities naming the City of Glenpool as additional insured. Worker's Compensation insurance coverage will be required to the extent that it is required by the Worker's Compensation laws of the State of Oklahoma. Comprehensive automobile liability insurance will be required to the extent applicable to all owned, hired and non-owned vehicles connected in any way with the Event.

Section 19. Termination. User may terminate this Agreement for any reason upon giving City prior written notice or by abandoning the Premises (not using the park during a scheduled time). City may terminate this Agreement for any reason upon giving User prior written notice of at least 24 hours or for good cause at any time. Good cause shall include, without limitation, severe damage to the Premises or violation of any park rules, regulations or City ordinances. If this Agreement is terminated, User will pay City for any costs City has incurred up to and including the date of termination, including but not limited to the costs of repairing Premises to the condition existing prior to any damage caused by User. Termination of this Agreement shall not terminate User's liability for any losses, which have occurred on or prior to that date, regardless of whether either party has received notice of the claimed loss.

Section 20. Termination upon Substantial or Total Destruction of Premises. In the event of substantial or total destruction of Premises from any cause, and if repairs or restoration cannot be effectively accomplished on or prior to the date of the Event and the Premises have been rendered unusable for such use, either party may declare this Agreement terminated with no further obligation or liability.

Section 21. Agreement to be Construed Under Oklahoma Law. This Agreement shall be construed under the laws of the State of Oklahoma. Exclusive original jurisdiction for any action relating to this Agreement shall be solely in the Tulsa County District Courts of Oklahoma. Prior to the filing of any action in the district court arising out of this Agreement, the User and the City shall first attempt in good faith to mediate such dispute by negotiations between the City Manager or his/her designee and User.

Section 22. Notice. Any notice or demand required or permitted to be given by the terms of this Agreement or by law shall be in writing and may be given by depositing said notice or demand in the U.S. Mail, certified mail with return receipt requested, addressed to the other party's

address, or by personal delivery. Service of said notice or demand shall be complete upon receipt of said notice or demand.

Section 23. Entirety of Agreement. This Agreement constitutes the entire agreement and understanding between the parties, and supersedes all proposals, oral or written, and all other communications between the parties with respect to the subject matter of this Agreement.

Section 24. Severability. If any provision of this Agreement shall be held invalid, such invalidity shall not affect the other provisions hereof, and to this extent, the provisions of this Agreement are intended to be and shall be deemed severable.

Section 25. Amendment of Agreement. This document may be modified only by written agreement between the parties. Any such modification shall not be effective unless and until executed by the parties.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the dates indicated by their names below.

**GLENPOOL CHAMBER OF COMMERCE
USER**

By: _____
(Signature)

Sydney L. Bland
(Printed Name of User's Authorized Representative)

12205 S. Yukon Ave., Glenpool (918) 322-3505
(Address and Telephone Contact for User)

VERIFICATION

State of Oklahoma)
) SS
County of Tulsa)

Before me, a notary public, on this ____ day of _____ 20__, personally appeared _____ known to me to be the _____ [title] of the Chamber of Commerce and to be the identical person who executed the foregoing Agreement, and acknowledged to me that he/she executed the same as his/her free and voluntary act and deed for the uses and purposes therein set forth.

My Commission Expires:

Notary Public

**CITY OF GLENPOOL, OKLAHOMA
PARK OWNER**

Joyce Calvert, Mayor

Date: _____

ATTESTED:

Lesli Smith, City Clerk

SEAL

APPROVED:

Eric Wade, City Attorney

Exhibits

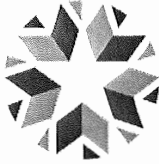
Confirmation

Thank you for submitting your attachment(s). Your confirmation number is **0-799-622-560**.

If you have any questions or concerns, many of these answers can be found in the **OkTAP FAQs** located on the left of the action bar.

You can also contact the Oklahoma Tax Commission by clicking on the **Contact Us** link in the action bar.

For additional contact information [Contact Us](#)



OKLAHOMA
Tax Commission



|||||
GLENPOOL CHAMBER OF COMMERCE
PO BOX 767
GLENPOOL OK 74033-0767

Date Issued: July 23, 2024
Letter ID: L1521533984
Taxpayer ID: **-***1488

TRO

Licenses/Permits at this Location

SPECIAL EVENT PROMOTER/ORGANIZER

Non-Transferable

If the business changes location or ownership or is discontinued for any reason, this permit must be returned to the Oklahoma Tax Commission for cancellation WITH AN EXPLANATION ON THE REVERSE SIDE.

Permit Number
SLP1004461442

Business Location	Industry Code	City Code	Permit Effective	Permit Expires
BLACK GOLD DAYS 94 W 145TH ST GLENPOOL OK 74033	711320	7207	September 26, 2024	September 29, 2024

PLEASE POST IN CONSPICUOUS PLACE

Mark Wood, Chairman
Shelly Paulk, Vice-Chairman
Charles Prater, Secretary Member



GREAT PLAINS AMUSEMENTS

P.O. Box 556, Rush Springs, OK 73082

This contract and agreement is entered into this 1 day of Oct, 2023,
at Helenpool
by and between JOE LUJAN, Owner, GREAT PLAINS AMUSEMENTS, party of the first part, and _____
Helenpool Cafe party of the second part.

Witnesseth: The party of the first part agrees to furnish to the party of the second part, attraction
known as GREAT PLAINS AMUSEMENTS, a carnival, and to exhibit same at Helenpool
for a period of 4 days commencing on Sept 26-29, 2024, and are to have exclusive rights on all rides,
shows and concessions during the life of this contract.

The party of the second part agrees to furnish and pay for any tax or license that may be required,
and all lot and street privileges necessary for the satisfactory operation, conducting and placing of all at-
tractions (location of which must be agreeable and acceptable to party of the first part), also to furnish and
pay for the following: Sufficient police protection, all newspaper and bill posting.

First party will furnish all electrical power by means of generators.

In consideration of the above, the party of the first part agrees to pay the party of the second part
25 percent of the gross received on rides during the above agreement, after tax and
liability insurance deductions.

In consideration of the above, the party of the first part agrees to pay the party of the second part
25 percent of the gross received on shows during the above engagement, after tax and
liability insurance deductions.

\$450.00 Food 7,10.00 It is further agreed that said party of the first part is to pay the party of the second part the sum of
_____ for each concession operated during the life of this contract.

Settlement and payments to be made at close of above engagement. Should any unforeseen
calamity, or act of God arise such as strikes, floods, wrecks, tornadoes, war, rationing, or drafting of em-
ployees or operations neither party shall hold the other liable for damages. Party of the first part has juris-
diction over locations of local concessions allowed by party of the second part.

First party will have Waist Band days
Thurs 6-10 \$20.00
Fri 6-11 30.00
Sat 12-4 30.00 6-11 30.00
Sun 12-5 30.00

Party of the First Part:

JOE LUJAN • Nancylrs.ok@me.com

GREAT PLAINS AMUSEMENTS

Cell: 405-229-4945

By _____
Joe Lujan

Party of the Second Part:

Sponsor: _____

By: _____

Address: _____

Phone: _____



JOELUJA-01

MCHUA

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/6/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Johnson, Kendall & Johnson, Inc. 109 Pheasant Run Newtown, PA 18940	CONTACT NAME: PHONE (A/C, No, Ext): (215) 968-4741 FAX (A/C, No): (215) 968-0973 E-MAIL ADDRESS: info@jkj.com
INSURER(S) AFFORDING COVERAGE	
INSURER A : Everest National Insurance Company	NAIC # 10120
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☒ LOC ☐ OTHER:			SI8ML01982-241	3/1/2024	3/1/2025	EACH OCCURRENCE \$ 1,500,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Glenpool Chamber of Commerce and the City of Glenpool are named as Additional Insured with respects to the operation of the Named Insured where required by written contract.

CERTIFICATE HOLDER

CANCELLATION

Glenpool Chamber of Commerce 12205 S Yukon Avenue Glenpool, OK 74033	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---

ACORD 25 (2016/03)

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JOELUJA-01

MCHUA

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/6/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Johnson, Kendall & Johnson, Inc. 109 Pheasant Run Newtown, PA 18940	CONTACT NAME: PHONE (A/C, No, Ext): (215) 968-4741 FAX (A/C, No): (215) 968-0973 E-MAIL ADDRESS: info@jkj.com
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INSURER A : Everest National Insurance Company	NAIC # 10120
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

Joe Lujan dba Great Plains Amusements, LLC
774 COUNTY ROAD 1550
Rush Springs, OK 73082

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

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A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☒ LOC ☐ OTHER:	X		SI8ML01982-241	3/1/2024	3/1/2025	EACH OCCURRENCE \$ 1,500,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
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	AUTHORIZED REPRESENTATIVE

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Date: September 3, 2024

To: Mayor and Council, City of Glenpool

From: David Agbetunsin, City Engineer

**Subject: Discussion and Possible Action to Accept, Deny or Amend the Final Draft of the State Highway
67/ 151st Street Corridor Study**

Background:

The State Highway Corridor Study is a joint project by the Oklahoma Department of Transportation, Indian Nation Council of Governments (INCOG), the City of Glenpool and the City of Bixby. The SH 67 Corridor Study was initiated to identify transportation improvements aimed at enhancing safety, reducing congestion, and developing a long-term vision for State Highway 67, from Memorial Avenue to South 26th Avenue. Conducted by Kimley-Horn, the study highlights existing traffic and safety issues along the corridor and provides recommendations for short-, mid-, and long-term improvements. The analysis and project timelines are based on projected traffic growth using historical data. If funding becomes available or related projects arise, these improvements could be implemented sooner.

The recommended safety improvements are detailed in the Final Report of the Corridor Study, which would be available at the City Engineer's office once adopted by the project stakeholders. The summaries of the recommended improvements are detailed below.

Recommended Short-Term Safety Improvements:

- Right turn lanes
- Lighting improvements
- Speed limit reduction
- Access Management through access management regulations or highway corridor districts.

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

Recommended Intermediate-Term Safety Improvements:

- Enhanced Signals on S. Broadway St., Warrior Rd., S Elwood Ave., and S. Sheridan Ave.
- Restricted Crossing U-turn (RCUT) on S. Peoria Ave., S. Lewis Ave., S. Harvard Ave., Kimberly-Clark Place, S. Yale Ave.

Recommended Long-Term Safety Improvements:

- One-way frontage roads
- Bicycle and pedestrian accommodations
- Grade-separated intersections.
- Right of way considerations.

Staff Recommendation:

Staff recommends the approval of the final draft of the State Highway 67 Corridor Study.

Attachment:

Executive Summary of the SH Corridor Study.

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Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

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EXECUTIVE SUMMARY

The SH 67 Corridor Study was initiated to identify short, intermediate, and long-term transportation improvements to increase safety, reduce congestion, and provide a long-term vision for State Highway 67 from Memorial Avenue to South 26th Avenue. **Chapter 1** identifies corridor concerns based on current conditions and forecasted traffic patterns. This analysis includes the use of crash data, forecasted traffic volumes, and corridor level-of-service analysis.

Chapter 2 presents corridor improvement concepts to the corridor based on best practices. Safety improvements along the SH 67 corridor including right-turn lanes, lighting improvements, speed limit reduction, signal timing coordination, and ITS improvements. Additionally, intersection improvements such as enhanced signalized intersections, restricted crossing u-turn intersections, and roundabouts were analyzed for their compatibility along the corridor. Access management enhancements to improve overall corridor performance was investigated including direct access, frontage road access, and backage road access along the corridor.

Chapter 3 identifies the short-term and intermediate-term improvement concepts to mitigate the identified corridor issues. Improvements are provided as initial safety improvements, intersections improvements, bicycle and pedestrian accommodations, and one-way frontage roads (see Figure to the right).

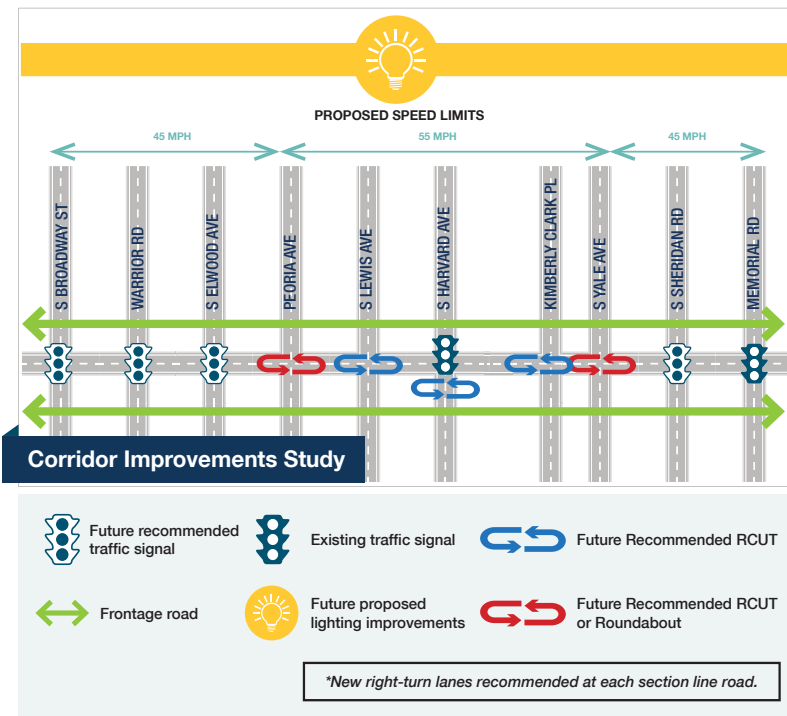
Chapter 4 looks out beyond 20 years to provide long-term recommendations and strategies to enhance the corridor as future development takes place within the study area. These strategies investigate the transition to a grade separated facility and further development of frontage roads along the SH 67 corridor.

Corridor Improvement Summary

The current capacity of SH 67 is sufficient to serve the present roadway needs. However, this study determined that the installation of right turn lanes, adjusted speed limits, new intersection treatments, and frontage road construction can benefit the functionality and capacity. Within 5 to 10 years, it is recommended the corridor install recommended intersection treatments and begin constructing frontage roads along the extents of the corridor. The completion of bicycle and pedestrian accommodations should also be completed in conjunction with the frontage road construction. By a 20 to 30 year timeframe, further analysis and potential transition to a grade separated facility may be further investigated.

The analysis and project timing referenced in the study is reflective of forecasted traffic growth based on historic data. As funding is available and/or parallel projects are proposed, the recommended improvements may be implemented sooner than outlined in the study.

SH 67 Existing Conditions





SH 67 / 151st Street Corridor Study – Final Draft

Summary and Recommendations

Prepared for: Mayor and Council, City of Glenpool

Prepared by: David Agbetunsin, City Engineer

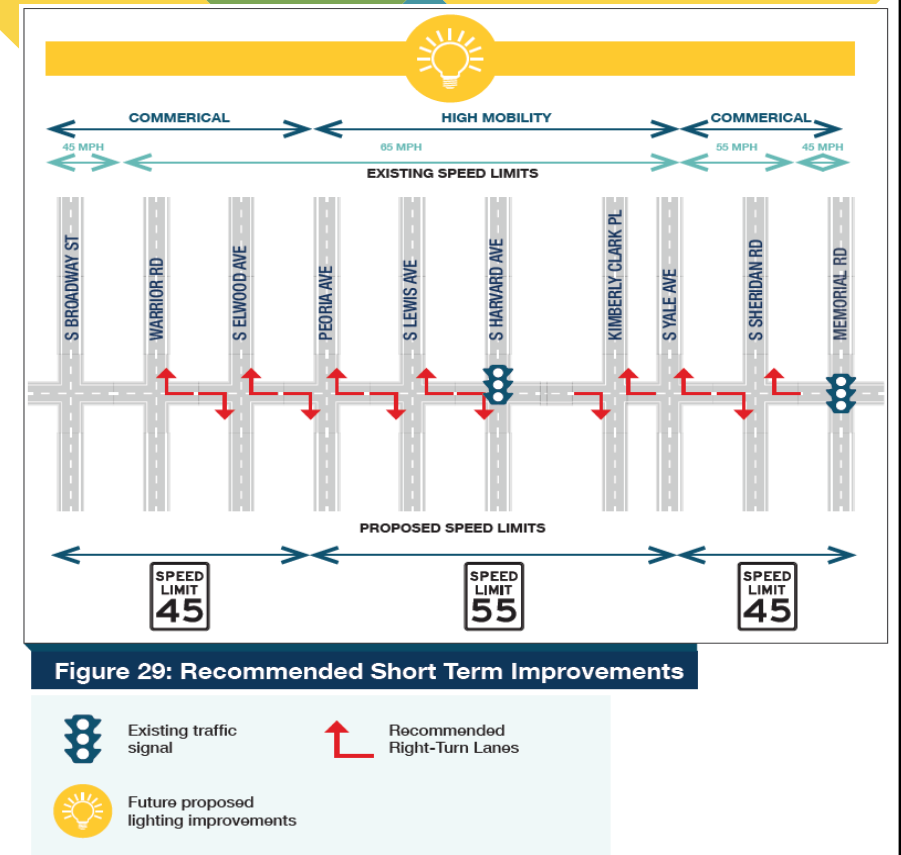
September 3, 2024

Background

- Study conducted by Kimley-Horn.
- Joint project between ODOT, INCOG, City of Glenpool, and City of Bixby.
- Identify transportation improvements for safety and congestion reduction.
- Focuses on SH 67 from Memorial Ave to South 26th Ave.
- Recommendations based on projected traffic growth.

Short-Term Improvements

- Right turn lanes
- Lighting improvements
- Speed limit reduction
- Access management via regulations or corridor districts



Intermediate Improvements

- Enhanced signals at key intersections
- Restricted Crossing U-turns (RCUT) at multiple locations

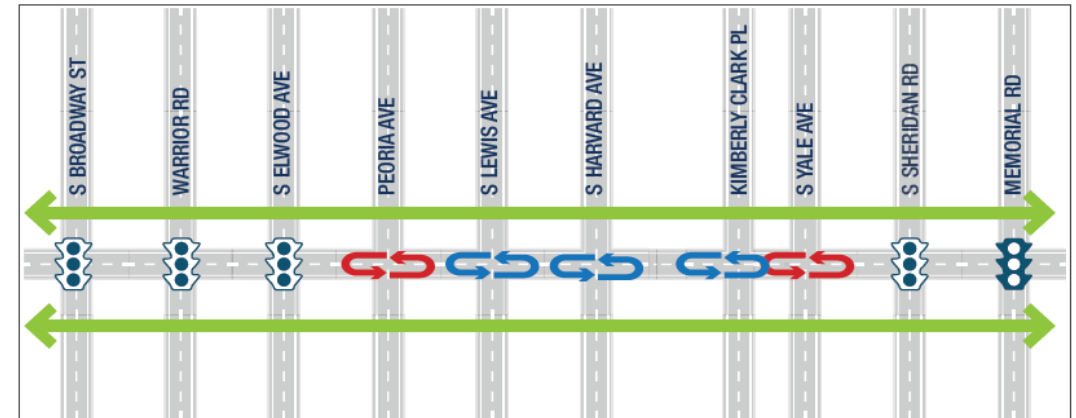
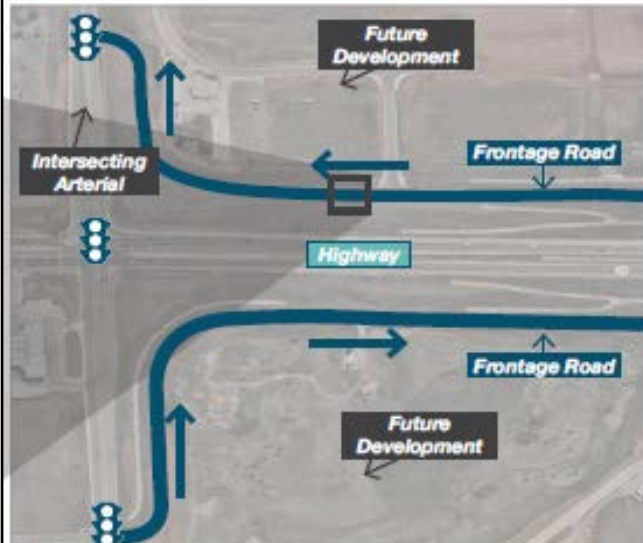


Figure 30: Recommended Intermediate Term Improvements



Long-Term Improvements



- One-way frontage roads
- Bicycle and pedestrian accommodations
- Consideration for grade-separated facilities and right of way development



Staff Recommendation

Recommendation:

- Staff recommends the approval of the final draft of the State Highway 67 Corridor Study.

Next Steps:

- Adoption by project stakeholders and implementation as funding becomes available.

Questions?
