



**NOTICE
GLENPOOL CITY COUNCIL
REGULAR MEETING**

A Regular Session of the Glenpool City Council will be held at 6:00 p.m. on September 16, 2024, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

NOTE: The Glenpool City Council will be assembled for the meeting at the City Council Chambers, 12205 S. Yukon Ave, Glenpool, Oklahoma.

The City Council welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending in **PERSON** are required to complete the Request to Speak form located on the agenda table and return to the City Clerk **PRIOR TO THE CALL TO ORDER.**

AGENDA

	Page
A) Call to Order - Joyce G. Calvert, Mayor	
B) Roll Call, Declaration of Quorum – Lesli Smith, City Clerk; Joyce G. Calvert, Mayor	
C) Invocation – David Tillotson, City Manager	
D) Pledge of Allegiance – Joyce G. Calvert, Mayor	
E) Management Report	
1) CM Report.09112024	3 - 39
F) Mayor Report – Joyce G. Calvert, Mayor	
G) Council Comments	
H) Public Comments	
I) Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)	
1) Minutes from September 3,2024, meeting. City Council Regular Meeting - 03 Sep 2024 - Minutes - Pdf	40 - 43
J) Consideration and appropriate action relating to items removed from the Consent Agenda	
K) Scheduled Business	
1) Discussion and possible action to designate strategic action plans for inclusion in the City's draft strategic plan. (David Tillotson, City Manager)	
2) Discussion regarding the City's video streaming process for Council meetings. (David Tillotson, City Manager)	
3) Presentation and discussion related to the creation of a Strategic Plan for the City of Glenpool, and a tour of the following places:	

A. Glenpool Public Works Facility - 503 W 138th Street Glenpool, OK74033
Glenpool, OK 74033
B. Glenpool Wastewater Treatment Plant - 11 E. 136th Place Glenpool, OK
74033
(David Tillotson, City Manager)

L) **Adjournment**

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on September 13 at 11:30 am.

Signed: Lesli Smith
City Clerk

City Manager's Report

September 11, 2024



City Of
Glenpool
Creating Opportunity

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Executive Summary

Mayor and Council,

September is always a great month! The weather starts cooling down, the Glenpool school fall sports programs kick off, and the local recreational little leagues have filled our parks! Our team is excited to be a part of all these amazing community activities.

As we continue to prepare for the future through the Strategic Planning Process, I am excited at the progress we have made so far. We are on schedule to finish this important piece of planning for our future. With the Council's selection of our five strategic priorities, staff will be soon presenting our action plans within each of these priorities for your consideration. I am looking forward to finalizing this project and implementing Glenpool's first ever strategic plan that will guide all our future project and budget related plans.

August 15th marked our final concert of the 2nd Annual Summer Concert Series. Staff will begin the evaluation of this program to determine if we should continue it for year three and how we can make improvements if we do. We would love to hear from you and the public regarding this community event and its value in continuing for next year. We continue to see incredible support for the Farmer's Market. This weekly Saturday event continues to draw great vendors from the region and enjoys significant public support.

As you will see in the following departmental reports, there are a number of ongoing projects throughout the City. Allow me to take a moment and highlight a few that are in the report and add a few others that I believe are informative.

- We have opened the police and dispatch application process again as we have had a couple of officers leave to take positions with other agencies. This also means that we will be starting the promotion process again in the next couple of months to replace two Sergeants.
- The Conference Center continues to host some unique events. Last month we were privileged to host the Glenpool ComiCon for the first time!
- We are working closely with ODOT on several projects.
 - Hwy 75/141st Project is now underway. We are working closely with ODOT to make sure we keep the public as informed of changes as possible.
 - The Pedestrian and Sidewalk Expansion Grant is set for final approval within the next 30 days.



- 151st Corridor Study should be finalized soon.
- Upcoming Community Events:
 - Glenpool Farmer's Market: BlackGold Park, runs every Saturday throughout the summer
 - BlackGold Days Festival: Sept 26-29
 - BlackGold Car Show: Oct 19th
 - Glenpool Spooktacular: Oct 27th

Finally, I want to congratulate Brandon Kearns for his service to this community. Brandon served faithfully on our City Council for over 9 years and was the Vice-Mayor for the last three years. His knowledge of construction and project management was invaluable to the staff and to me personally as we strived to bring the best possible product to the public whenever we had construction projects in the City.

Congratulations Brandon on your new position! We wish you and your family well as you make this transition and move on to other endeavors. Thank you for your friendship and your leadership!



Human Resources

Open Positions

We currently have 20 open positions. These vacancies include those new positions approved in the FY2024-2025 budget.

- Administration: 2 Positions
 - IT Director
 - HR Generalist
- Economic Development: 1 Position
 - Economic Development Manager
- Finance: 1 Position
 - Controller
- Fire Department: 2 positions
 - Fire Fighter (2) – posted
- Engineering: 1 position
 - Engineering Technician
- General Government: 1 Position
 - Deputy City Clerk/Administrative Assistant
- Police Department: 3 Positions
 - Police Officer (3)
- Public Works: 8 Positions
 - Water & Sewer Laborer (1)
 - Project Manager (1)
 - Landscape Manager (1)
 - Streets and Parks Laborer (2)
 - Seasonal Streets and Parks Laborers (3)
- Conference Center: 1 position
 - Event Coordinator Part time

Projects and Training

- SHRM Webinar: Workplace Harassment Prevention: What EEOC's New Guidance Means for You
- SHRM Webinar: Zen and the Art of Intermittent Leave
- SHRM Webinar: Retirement Benefits Are Changing: What You Need to Know

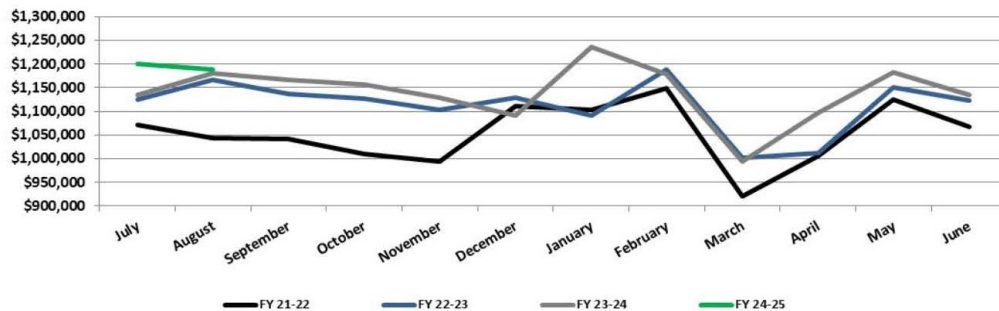
Finance

SALES TAX

FY 24-25 Combined Sales Tax for all funds in August totaled \$1,189,253, 0.8% higher than FY 23-24 revenues for the same period. Further details on August financial results will be reported next month after the accounting period is closed.



Sales Tax Revenue by Month
FY 24-25 Actual Compared to Previous 3 Fiscal Years Actual



GENERAL FUND REVENUES

FY 24-25 General Fund revenues through July totaled \$1,384,110 which is \$25,239, or 1.9%, higher than FY 23-24 revenues for the same period. The change is primarily due to a 0.4% increase in total tax revenues, an increase in charges for services, and an increase in fines and forfeitures as compared to the same period of FY 23-24.



GENERAL FUND EXPENDITURES

FY 24-25 General Fund expenditures totaled \$1,169,540, or \$46,009 higher than FY 23-24 expenditures through the same period.

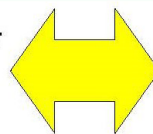


REPORT LEGEND

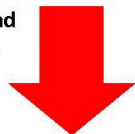
Better Than
Expected



Expected, or
Minor
Variance



Monitor and
Consider
Taking
Action



SALES TAX REVENUES—ALL FUNDS



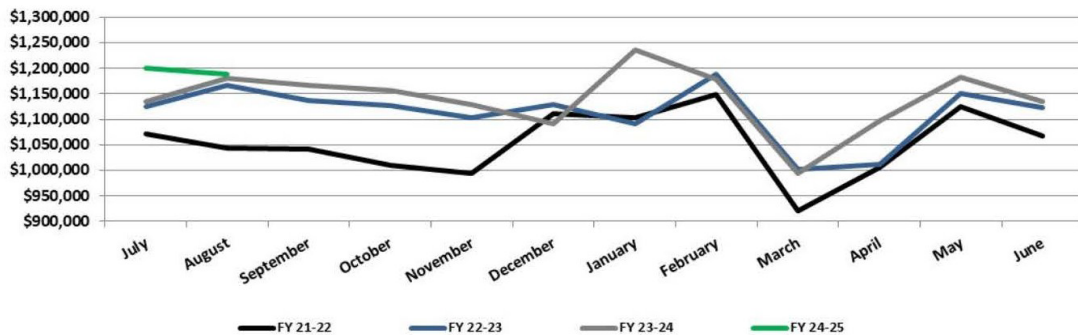
FY24-25 Sales Tax collections year-to-date through July were 4.8% above budget, and also 5.8% higher than FY23-24 collections for the same period.

MONTH	COMPARISON TO BUDGET			COMPARISON TO PRIOR YEAR			PERCENTAGE	
	REVISED BUDGET	FY 24-25 ACTUAL	AMT INC/(DEC)	FY 24-25 ACTUAL	FY 23-24 ACTUAL	AMT INC/(DEC)	INC(DEC) BUDGET	INC(DEC) PRIOR YR
July	\$ 1,146,098	\$ 1,200,807	\$ 54,709	\$ 1,200,807	\$ 1,134,751	\$ 66,057	4.8%	5.8%
August			-	-		-		
September			-			-		
October			-			-		
November			-			-		
December			-			-		
January			-			-		
February			-			-		
March			-			-		
April			-			-		
May			-			-		
June			-			-		
TOTAL	\$ 1,146,098	\$ 1,200,807	\$ 54,709	\$ 1,200,807	\$ 1,134,751	\$ 66,057	4.8%	5.8%

Y-T-D Budget \$ 1,146,098
Y-T-D Actual 1,200,807
Y-T-D Variance 54,709
Y-T-D % Var 4.8%

Prior Year \$ 1,134,751
Y-T-D Actual 1,200,807
Y-T-D Variance 66,057
Y-T-D % Var 5.8%

**Sales Tax Revenue by Month
FY 24-25 Actual Compared to Previous 3 Fiscal Years Actual**

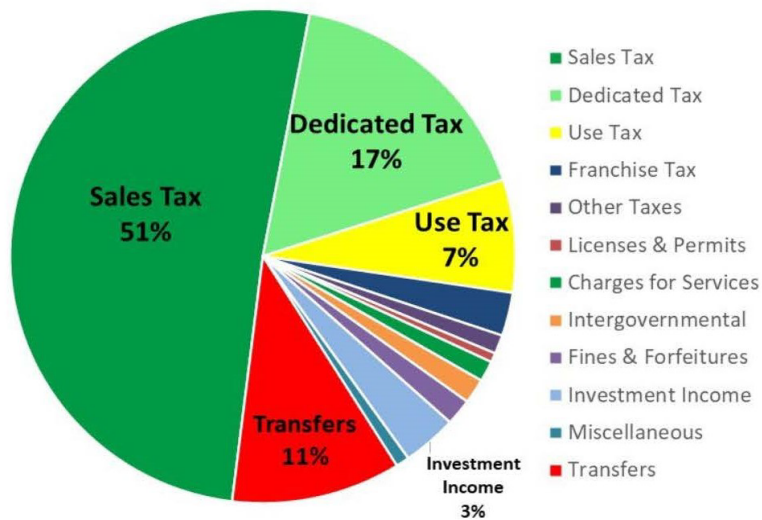


GENERAL FUND REVENUES

	YTD FY24-25 Budget	YTD FY24-25 Actual	Budget Over/(Under)	YTD FY23-24 Actual
Sales Tax	\$ 653,913	\$ 706,315	\$ 52,402	\$ 667,489
Dedicated Tax	217,971	235,478	17,507	222,496
Use Tax	114,823	102,167	(12,656)	106,319
Franchise Tax	52,917	39,255	(13,662)	47,024
Other Taxes	11,417	17,077	5,661	10,845
Licenses & Permits	6,550	8,386	1,836	10,273
Charges for Services	28,147	18,731	(9,416)	5,630
Intergovernmental	20,833	22,424	1,591	46,778
Fines & Forfeitures	16,708	23,805	7,097	13,429
Investment Income	24,200	48,551	24,351	53,323
Miscellaneous	3,133	11,921	8,788	25,266
Transfers	150,000	150,000	-	150,000
Totals	\$ 1,300,612	\$ 1,384,110	\$ 83,498	\$ 1,358,872

Over (Under) Budget year to date: 6.4%

Increase (Decrease) over prior year: 1.9%

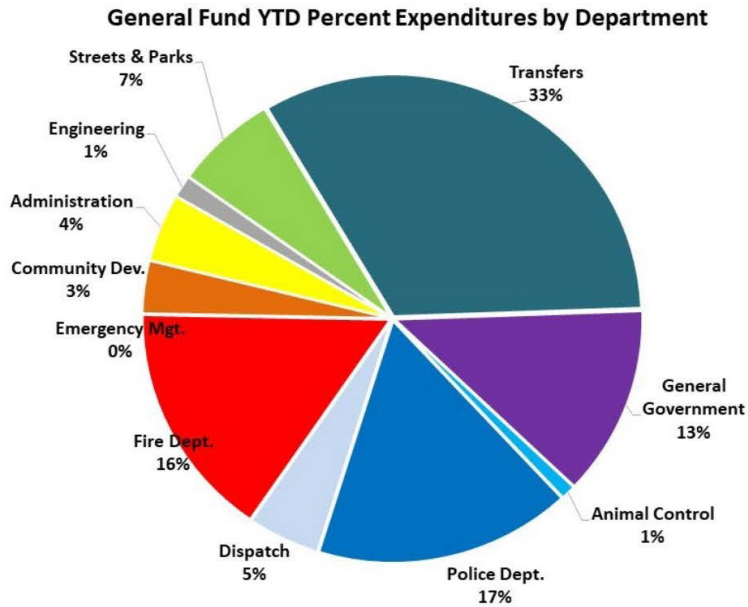


GENERAL FUND EXPENDITURES BY DEPARTMENT

DEPARTMENT	YTD FY24-25 Budget	YTD FY24-25 Actual	Budget Under/(Over)	YTD FY23-24 Actual
General Government	\$ 148,841	\$ 148,083	\$ 758	\$ 123,671
Animal Control	14,374	11,286	3,088	11,697
Police Dept.	228,774	196,098	32,676	203,200
Dispatch	59,397	55,307	4,090	45,355
Fire Dept.	233,605	184,187	49,419	208,410
Emergency Mgt.	9,458	41	9,417	1,147
Community Dev.	49,997	40,963	9,034	44,797
Administration	129,412	53,044	76,369	41,004
Engineering	30,161	17,142	13,019	-
Streets & Parks	153,320	77,911	75,409	71,726
Transfers	392,552	385,478	7,074	372,525
Totals	\$ 1,449,891	\$ 1,169,540	\$ 280,351	\$ 1,123,531

Under (Over) Budget year to date: 19.3%

Increase over prior year: 4.1%

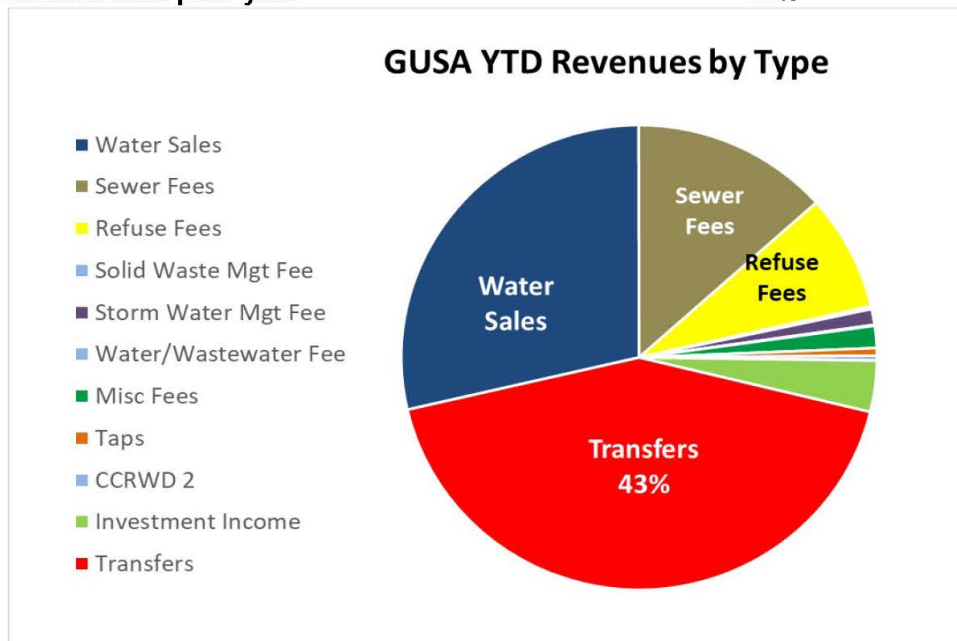


GLENPOOL UTILITY SERVICES AUTHORITY REVENUES YEAR-TO-DATE

	YTD FY24-25 Budget	YTD FY24-25 Actual	Budget Over/(Under)	YTD FY23-24 Actual
Water Sales	\$ 257,529	\$ 256,495	\$ (1,034)	\$ 272,919
Sewer Fees	121,154	117,852	(3,301)	125,923
Refuse Fees	71,837	71,539	(298)	69,923
Solid Waste Mgt Fee	1,833	1,688	(145)	1,664
Storm Water Mgt Fee	9,833	9,672	(161)	9,536
Water/Wastewater Fee	417	136	(281)	632
Misc Fees	12,417	12,935	518	14,636
Taps	4,750	2,000	(2,750)	5,600
CCRWD 2	2,792	3,319	528	2,452
Investment Income	7,518	34,315	26,797	29,752
Transfers	375,885	385,478	9,593	372,525
Totals	\$ 865,964	\$ 895,430	\$ 29,465	\$ 905,561

Over (Under) Budget year to date: **3.4%**

Increase over prior year: **-1.1%**

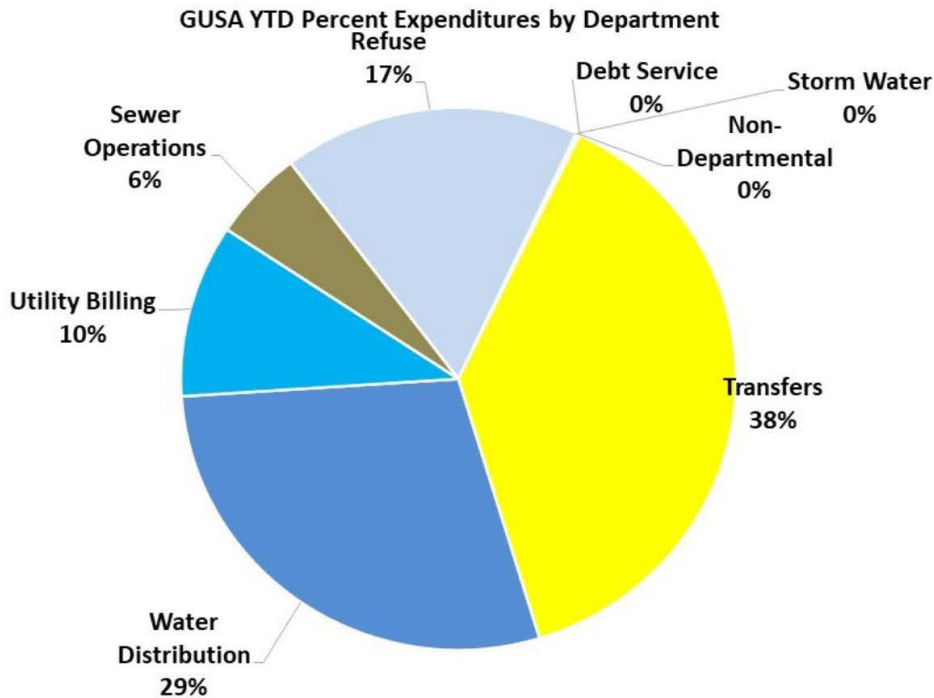


GLENPOOL UTILITY SERVICES AUTHORITY EXPENSES YEAR-TO-DATE

DEPARTMENT	YTD FY24-25 Budget	YTD FY24-25 Actual	Budget (Over)/Under	YTD FY23-24 Actual
Water Distribution	\$ 320,191	\$ 113,052	\$ 207,139	\$ 312,648
Utility Billing	35,172	40,630	(5,458)	30,059
Sewer Operations	60,954	21,178	39,775	56,645
Refuse	69,083	68,274	810	66,499
Storm Water	15,583	-	15,583	-
Non-Departmental	772	816	(45)	709
Debt Service	242,291	-	242,291	-
Transfers	150,000	150,000	-	150,000
Totals	\$ 894,046	\$ 393,951	\$ 500,095	\$ 616,560

Under (Over) Budget year to date: **55.9%**

Increase over prior year: **-36.1%**



FUND DASHBOARD

FUND	REVENUES	EXPENDITURES	CHANGE IN FUND BALANCE
GENERAL FUND	\$1,384,110	\$1,169,540	\$214,570
GLENPOOL UTILITY SERVICES AUTHORITY FUND	\$895,460	\$393,951	\$501,479
GLENPOOL INDUSTRIAL AUTHORITY FUND	\$64,691	\$46,478	\$18,213
STREETS & INFRASTRUCTURE FUND	\$86,047	\$494	\$85,553
PUBLIC SAFETY CAPITAL FUND	\$70,772	\$138	\$70,634
PUBLIC SAFETY PERSONNEL FUND	\$148,170	\$141,187	\$6,983
CAPITAL FUND	\$1,056	\$51	\$1,005
ARPA FUND	\$4,785	\$663,940	<\$659,155>
PARKS AND RECREATION FUND	\$1,664	\$57	\$1,607
HOTEL FUND	\$24,752	\$21,400	\$3,352

Development Services

Listed below are current development related activities within the City of Glenpool **through the month of August 2024**. These activities listed include Projects Under Construction, Planning Applications Under Review, Approved Projects Not Under Construction, Building Permits and Inspections, and Code Enforcement Activity. The most recent activities are highlighted in **red**.

Commercial/Industrial Projects Under Construction:

1. **C & C Office Complex** – A Site Plan review of a proposed 2,672 sf office building located 459 E 151st S. The existing single-family residence will be converted into an office building.

Commercial/Industrial Occupancy Permits Issued in August:

1. Roast House Coffee (Café) – 1161 E 151st Ste# 100 and 101
2. Sky Tobacco and Vape (Vape Shop) – 12162 S Waco Ave.
3. Mammoth Garage Condo (Private Use Storage) – 16571 S Broadway St. Ste# B5
4. Okie Tuff Graphics (Clothes Graphic Printing and Sales) – 14070 S. Hickory Pl.
5. Bethel Evangelical Church (Church) – 1161 E 151st St. Ste# 102 and 104
6. Catrina Fresh Mex (Restaurant with Drive Through) – 20 E 141st St.

Earth Change Permits Issued:

1. **Eagle I Investments (The Lakes at Twin Mounds Commercial)** – Southwest corner of W. 161st Street and US 75. The owner is clearing, grading and preparing the 11-acre site for future commercial uses.
2. **South 75 Business Park** – 2.5-acre site near northwest and northeast corner of 166th Street South and South Broadway Street. The owner is clearing, grading and installing drainage improvements to serve the area.
3. **Grandview Heights Apartments North Expansion** – A 120-unit apartment project on 6.8-acre site located at 12150 South Yukon Avenue. This is an expansion of the existing Grandview Heights Apartment project.
4. **146th and Vancouver Commercial:** An earth change permit for future commercial uses.
5. **146th and Vancouver:** ODT staging and storage area for the US75 improvement project.

Residential Projects Under Construction:

Subdivision Name		Lots Approved	Under Construction	Completed	Lots Available
1	Glen Hills I (Phase 1-6)	84	1	82	1
2	Glen Hills II (Phase 7-11)	78	15	58	5
3	Scissortail	88	9	53	26
4	Redbud Glen	74	17	16	41
5	Twin Ponds	25	1	1	23
Totals		349	43	210	96

Planning Applications Under Review:

1. Annexation(s): **No New Applications**
2. Comprehensive Plan Amendment(s): **No New Applications**
3. Zone Amendment(s): **No New Applications**
4. Planned Unit Development (PUD): **No New Applications**
5. Subdivision Plat(s):
 1. **The Lakes at Twin Ponds** – A Preliminary Plat to subdivide a 94.0918-acre site into two-hundred and fifty-one (251) lots in nine (9) blocks and seven (7) reserve areas. The subject site is generally located on the south side of W 161st S and west of US75.
6. Lot Split Application(s): **No New Applications**
7. Site Plan Applications:
 1. **State Farm Office – Marvin Manns** – A Site Plan review of a proposed office building located at 201 E 141st St.
8. Specific Use Permits: **No New Applications**
9. Variance(s):
 1. **Merchant Residence Variance (BOA 488)** - A Variance request to exceed the maximum allowable accessory structure floor area for a proposed shop building. The subject site is located at 13932 South Elm Street and is zoned RS-2 (Single-Family Medium Density).

Approved Projects Not Under Construction

1. **McGraw Winfield Realtors** – A proposed 4,434sf office building located at 12189 South Yukon Avenue.
2. **Carson Trails** – A 497-lot residential Planned Unit Development (PUD) located north and east of the northeast corner of West 181st Street and South Union Avenue directly adjacent to Eden South neighborhood. A subdivision plat for Phase I of Carson Trails PUD-43. The plat consists of 82 residential lots and four (4) reserve areas.
3. **Grandview Heights Apartments North Expansion** – A 120-unit apartment project on 6.8-acre site located at 12150 South Yukon Avenue. This is an expansion of the existing Grandview Heights Apartment project.
4. **Redbud Glen II** – A Preliminary Plat to subdivide a 25.729-acre site into sixty-seven (67) lots in eight (8) blocks and four (4) reserve areas. The subject site is generally located north of E. 149th Street S. and West of S. Elwood Ave.
5. **Twin Ponds Phase II** – Preliminary Plat of a 12.29-acre site. The plat proposes to subdivide the site into ten (10) lots and four (4) reserve areas. The subject site is generally located north of West 181st Street South – ½ mile west of Highway 75.

Items Scheduled for BOA Meeting – September 9, 2024

1. **Merchant Residence Variance (BOA 488)** - A Variance request to exceed the maximum allowable accessory structure floor area for a proposed shop building. The subject site is located at 13932 South Elm Street and is zoned RS-2 (Single-Family Medium Density).

Items Scheduled for Planning Commission Meeting – September 9, 2024

No Items Scheduled

Current Residential and Commercial Building Permit Statistics

New Residential Permits Issued August 2024	4
New Commercial Permits Issued August 2024	0
Current Active Residential Permits	44
Current Active Commercial Permits	1
Residential Permits thru August 2023	39
Residential Permits thru August 2024	54
Commercial Permits thru August 2023	0
Commercial Permits thru August 2024	0
Assessment Letters Issued in August 2024	0
Total Assessment Letters Issued in 2024	3

Code Enforcement Activity for **August 2024**

ACTIVITY DESCRIPTION:	Totals			
Complaints received and investigated Year to Date	792			
Open public nuisance cases through August 2024	49			
CODE ENFORCEMENT CASES	May 2024	Jun 2024	Jul 2024	Aug 2024
	103	152	88	95
High grass:	19	21	1	16
Fire damaged structures:	-0-	-0-	-0-	-0-
Illegally parked vehicles:	5	9	7	10
Nuisance abatements (contractor):	-0-	1	-0-	-0-
Notices issued for residents with no water service:	-0-	1	1	-0-
Tulsa County Health Department citations:	-0-	-0-	-0-	-0-
Illegally placed signs:	61	97	40	41
Damage to public facilities citations:	-0-	-0-	-0-	-0-
Excessive trash & debris notices:	10	14	13	18
Dilapidated structures/property notices:	-0-	-0-	-0-	-0-
Trash can/receptacle placement notices:	-0-	-0-	-0-	-0-
Building demolition & removal:	-0-	-0-	-0-	-0-
Inoperable/abandoned vehicles:	2	2	3	5
Visual impairments caused by trees, shrubs, vehicles, basketball goals, etc. interfering with traffic flow:	4	3	5	4
Stagnant water causing mosquito issues:	-0-	3	-0-	-0-
Pest issue:	1	-0-	-0-	-0-
Dilapidated fencing:	-0-	1	2	1
Noxious odor:	1	-0-	-0-	-0-

Public Works

The following details of all work completed between July 27 – August 22, 2024

NOTES: We had 8 Excessive Heat Warning days and 3 Ozone Alert days

Streets:

- Crack sealed - NA
- Filled potholes
 - Longhorn Estates
 - 1071 E 138th St
 - On Poplar Pl from 138th to 141st
- Highlighted crosswalk painting along Warrior Road
- Fixed downed streets signs –
 - Remounted No U-turn sign on 151st
 - Replaced Stop Sign at 139th and Ironwood
- Cleaned storm drains
 - Elwood at Pecan Estates
 - Misc around town after rain storm
- Picked up trash around town.
- Weeded – NA
- Trimmed trees - NA

Parks:

- Black Gold
 - Mowed & trimmed x3
 - Replaced Flag
 - Leveled dirt and gravel around new south basketball goal
 - Filled holes in field
 - Cleaned up flower bed at Senior Building
- Kendalwood North -
 - Mowed & trimmed x3
 - Put Dirt around playground to level
 - Watered tree
- Kendalwood South
 - Mowed & trimmed x3
- Lambert
 - Mowed & trimmed x1

- Morris
 - Mowed & trimmed x3
- Rolling Meadows
 - Mowed & trimmed x2
 - Watered trees
 - Replaced playground components after arson attack
- South County Soccer
 - Mowed & trimmed x3
- Picked up trash and emptied trash cans daily at all city parks.

Right of Way & Misc City Property:

- Mowed & Trimmed Pond @ 131st Pl & Oak x3
- Mowed & Trimmed Pond @ 137th & Nyssa Ct x3
- Mowed & Trimmed Pond @ 1122 E 156th x1
- Mowed & Trimmed 1122 E 156th x3
- Mowed & Trimmed Lot on Barber x1
- Mowed & Trimmed misc. RoW in old town x1
- Mowed & Trimmed Public Safety x3
- Mowed & Trimmed 156th Water Tower x1

Facilities Maintenance:

- Repair wall where David Tillotson knocked off a display case near the front entrance of City Hall.
- Prepped for light install at BlackGold Basketball Court
- Installed new HVAC unit at Public Works shop to replace current window style unit
- Repaired evaporator unit at Senior Building on fridge.
- Mounted new wayfinding monitors in the conference center hallways
- Repaired COO lock/handle. It was stuck
- Began in house pool maintenance at 1122 E 156th St
- Outstanding Projects:
 - An RFQ for AC Maintenance program throughout the city has been issued. Three responses have been received.

Wastewater Treatment Plant:

- Daily calibration and testing performed (CL, DO, pH)
- Daily readings performed.
- Daily flow monitoring performed.
- Daily addition of chemicals to lagoon
- Weekly Biological Oxygen Demand and Total Suspended Solids samples to Green Co. Testing
- Mowed, weeded, and sprayed (where needed)
- Vehicle and equipment maintenance performed.
- Using Hydrogen Peroxide at 10 gpd to reduce odor and raise DO

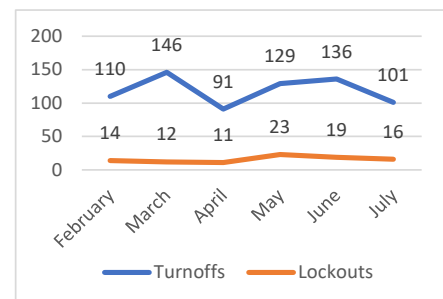
- Running two 4" Venturi pumps to raise DO in lagoon
- Effluent meter is non-operational, parts ordered
- Blower status:
 - Blower 1: non-operational... needs motor & blower and will remain offline
 - Blower 2: functional
 - Blower 3: functional
 - Blower 4: no-functional blower is on order
- Continuing to move all non-essential equipment offsite in preparation for WWTF construction
- Small storage building has been taken down by staff to make room for construction
- PW Director conducted bi-annual inspection and found deficiencies

Lift Stations:

- Inspected all lift stations
 - Cleaned floats
 - Repaired fencing and prepped for latch replacement on many stations.
 - Mowed, weeded, and sprayed all stations
- Assisted WWTF operator with daily tasks
- PW Director conducted bi-annual inspection and found deficiencies. The following have been addressed:
 - Replaced fence latches to increase security at lift stations
 - Added latches to wet well at Coal Creek and Conway to secure station
- Received repaired pump for Coal Creek LS, install pending

Distribution:

- 281 Utility locates
- 120 service orders completed for the utility office
- 101 turn offs for non-payment – July 30
- 16 lock outs for non-payment – August 1
- Performed monthly meter reads with 40 bad registers
- 2 leaks repaired (0 major, 2 minor, 0 pending)
- 0 meter(s) set (0 residential, 0 commercial)
- 9 pending meter sets (7 residential, 2 commercial)
- Bi-weekly water samples taken and passed
- Mowed, weeded, and sprayed (where needed) at water towers and booster stations
- Cleaned and serviced vehicles and equipment
- Jetrodded 1 possible sewer backup(s) (0 on city side, 1 on customer side)
- Diagnosed 15 hydrants, put 7 back in service and ordered parts for all others.
- Repaired 0 Sewer Manholes
- Booster Pump station on US75 at 131st has had its pin hole leak temporarily repaired. The station is now mostly isolated from distribution. Awaiting further instruction from city engineer on path forward.
- 120Water has begun collecting data for our lead service line inventory
- Two non-functional fire hydrants in Rolling Meadows replaced. 1 remains to be fixed.
- Meter pilot program to kickoff the first week of September. 2 vendors participating.



Community:

- Setup Black Gold Park for the last of four concerts in the park.

OVERPASS of US75 at 141st

Sherwood Construction began work on the overpass of US75 over 141st on August 19, 2024. This ODOT project is scheduled to take a little under a year to complete.



August 19, 2024

August 26, 2024



NEW A/C at Public Works

After many years of service the cheap window A/C unit at the Public Works shop break room gave out. It would cool the bottom 4 feet of the room, but the top half would be very warm. JJ and Riley took it upon themselves to install a new mini-split unit from Mr. Cool. This unit is quiet and works like a charm. Neither one of them had installed one of these units before, so it was a treat for them to get to try out something new.



FIRE HYDRANT CLEANUP

The fire hydrants around the school are in rough shape. Recently the school rehabbed the Intermediate School parking lot. Our distribution crewmember, Jorge, tested and then rehabbed the hydrant so that it popped.....showing school pride and boosting visibility.

The high school administration has been contacted in an effort to allow some students to share their design talents with everyone by painting the rest of the hydrants around the school property. With 12 more hydrants there is a nice opportunity to showcase some talents.



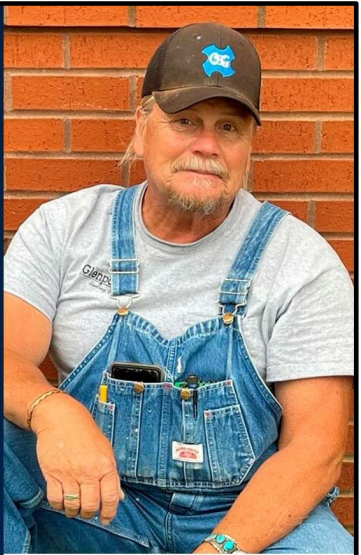
SPOTLIGHT on JJ

Jonathan Pickering, or JJ as most people refer to him, has been at the city for almost 9 years. He spent 7 years on the Street & Parks crew before moving over to Facilities Maintenance in 2022. He is ever excited about the growth and potential of our city and works tirelessly to mend and enhance the functionality of city owned properties.

Employee Spotlight

“I hope I can see even more growth happen in Glenpool before I retire. I want to stick around as long as I can to see it myself.”

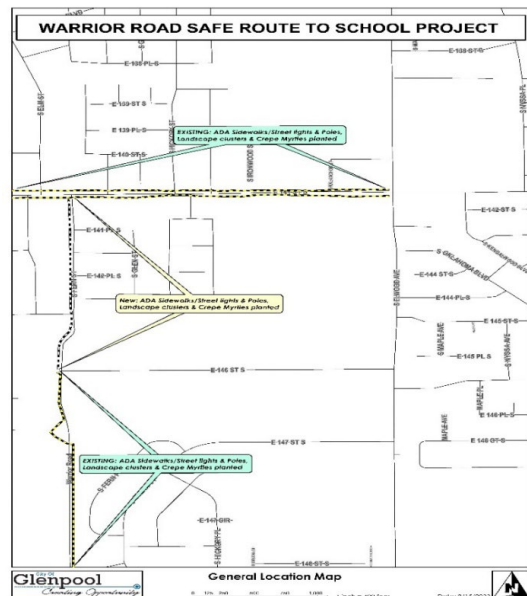
JJ Pickering
Facility Maintenance
City of Glenpool



City Of
Glenpool
Creating Opportunity

TAP Grant Sidewalk Improvement Project on Warrior Road. JP#3802804

The City has received the Urban Funding Agreement from Oklahoma Department of Transportation. City Staff sent out a request for qualification for this project on December 13, 2023. Staff have selected Kimley Horn to provide the services. ODOT is coordinating the contracts with the consultant. Staff have paid the match fund of \$ \$119,920.00.



Sidewalk & Beautification Phase II Project JP#28845(05)

The project final plans, specifications and estimates have been received. The engineering department is currently coordinating the final review process. Staff would be collaborating with the consultant and ODOT on the next phases of this project.

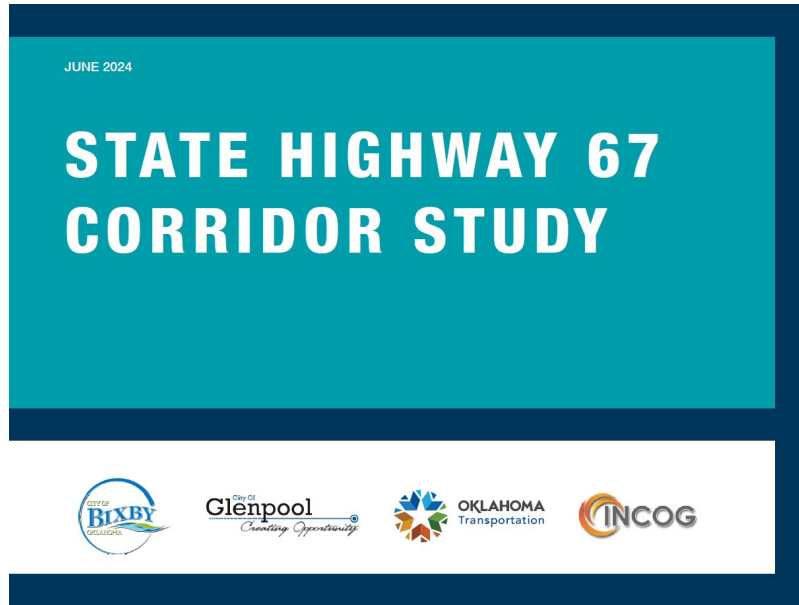
The estimate for this project is summarized below:

Project	Description	Estimate
Base Bid	E 141 st Street North Side: Between Elwood Ave and Peoria Ave. S Peoria Ave: Between E 141 st St & Recreation Center	\$624,323.82
Add Alternate 1	E 141 st Street South Side: Between S Elwood Ave & S Peoria Ave	\$812,962.56
Add Alternate 2	S. Peoria Ave: In Front of Recreation Center to 137 th Pl	\$108,849.24
Add Alternate 3	E 146 th St: Between Warrior Road & S Elwood Ave. S. Elwood Ave: Between E 146 th St & E. 141 st St	\$998,925.36

The initial project estimate was \$688,500. The awarded transportation enhancement program grant being 80% of the estimate is \$550,800, with a city match of \$137,700.

The awarded grant would be insufficient to cover the base bid of this project. There is a need for additional funding to fund this project. City Staff is considering additional grant options including the Transportation Alternatives Program (TAP). Staff is coordinating with ODOT and INCOG on additional funding to complete the project.

SH67/151st Corridor Study



The City of Glenpool has received the final report of the SH 67/ 151st Corridor Study. Staff is presenting a report to the City Council for approval of the final draft of the Corridor Study Report.

US 75/141st

The project duration is estimated at 315 days. The project cost is estimated to be approximately \$27.5 Million. The lowest bid on the project was Sherwood Construction Co at \$31.4Million. The Project commenced August 19th 2024. Periodic updates on this project would be provided by staff.

Rolling Meadows Stormwater

This project aims to address surface water runoff issues affecting residents of Rolling Meadows near the Taylor's Pond Subdivision. It entails adding stormwater collection infrastructure in the utility easement between the two subdivisions, incorporating storm inlets to gather water flowing from west to east. The Request for Qualifications (RFQ) was issued on February 1, 2024, and was available on the City of Glenpool website. Responses were due by February 26, 2024, with three submissions received. The evaluation committee has concluded its evaluation and is currently in the proposal phase with the shortlisted consultant.

The City of Glenpool is eligible to apply for the Community Development Block Grant (CDBG) this FY2024. The proposed allocated amount is \$120,143.00. The CDBG program is to provide decent housing and suitable living environment, particularly for persons of Low and Moderate Incomes (LMI). City Staff have evaluated projects within the LMI areas in Glenpool and is proposing a Street and Stormwater Improvement Project in Glen Village Addition II. This project involves repairing a sink hole, stormwater improvements and street repair.



This is an update to the City of Glenpool's Bicycle and Pedestrian plan, which would become part of the INCOG Regional Go Masterplan. The City entered into agreement with INCOG on February 21st, 2024, to update the City bicycle/pedestrian plan. The selected consultant is RDG-Garver LLC.

The Engineering Department is in the process of obtaining GIS Services to facilitate GIS Data collection in the field. The City has selected Garver to provide the GIS service according to Work Order #2 to the Master Service Agreement for Professional Services. This project is underway.

Conference Center/Community Relations

Conference Center

During the month of August, the Conference Center hosted a total of 21 events. These events varied in size, ranging from small gatherings to large-scale functions. Weekdays were primarily occupied by trainings and workshops, while our weekends were bustling with weddings, quinceañeras, and even a comic convention.

EVENT TO HIGHLIGHT

Glenpool Comic Con:

- This was the first year that the Glenpool Comic Con was hosted at our facility. These Comic Con events are held across Oklahoma, and their debut at our center was a significant success.

Tat-Limco Town Hall:

- Tat-Limco returned for their second Town Hall at our venue, featuring their Chief Administrative Officer (CAO) who gave the employees an update on the company.

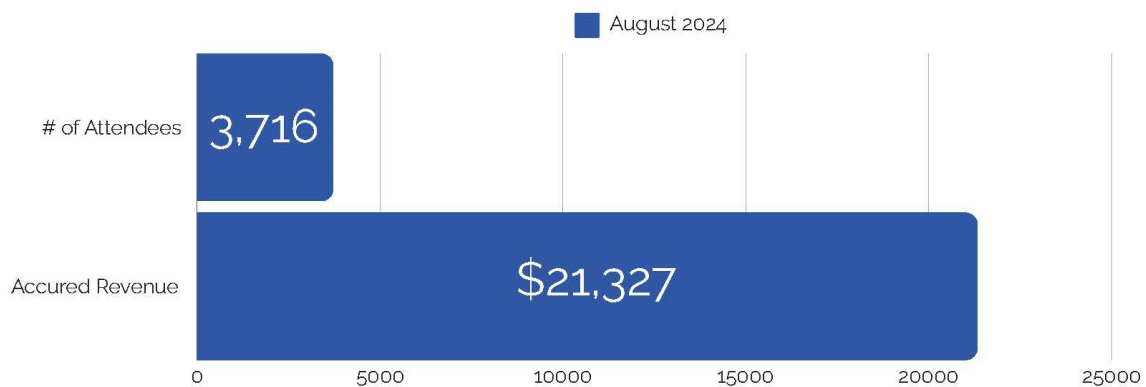
Jenks Middle School Conference

- The Jenks Middle School Conference returned for its third year at our facility. This event focused on in-depth professional development, offering a variety of breakout sessions for participants to choose from.

OMAG Sanitary Sewer Expo:

- We end the month with the OMAG Sanitary Sewer 2 day Expo. This event brings together sanitary sewer professionals from all over the state, including field workers, directors, and administrators. The Expo provides a platform for learning, sharing experiences, and discussing ideas with a focus on maintaining sewer systems safely and efficiently.

August was a busy and successful month at the Conference Center. The variety and number of events demonstrate the versatility of our venue in hosting a wide range of functions





Community Event planning & promotion

- Black Gold Car Show
- Farmers Market
- Summer Concert Series
- Crossroads Communications Meeting

Video filming/editing

- August Glenpool at a Glance
- Channel 8 Interview (ODOT project) – Lea Ann
- Channel 2 Interview (ODOT project) - David

This month, I attended the Grand Reopening of ImageNet to discuss potential audio-visual solutions for the conference center and other areas of the City. I also joined the Women in Municipal Government group and attended their monthly meeting. Additionally, I participated in interviews for key positions, including Economic Development Manager, Finance Controller, and PT Event Coordinator.

Facebook	7/29 - 8/3	8/4 – 8/10	8/11 – 8/17	8/18 – 8/24
Impressions	39,298	99,946	57,499	41,061
Engagements	3,090	16,502	2,589	2,300
Page Likes	34	137	34	27
Post Link Clicks	7	15	7	8
Received Messages	79	192	45	36
Sent Messages	12	17	10	11

Economic Development/Grants

- **Business, Retention, & Expansion (BR&E)**

- Visits & Outreach: Economic Development Director has been reaching out to local businesses and manufacturers regarding BR&E visits for 2024.
 - New business, Roast House Coffee, planning grand opening for August 31st.
- Morning BREW: The Glenpool Chamber of Commerce along with the Economic Development Department and Keller Williams, are partnering together for monthly gatherings for businesses around coffee and resources.

- **New Business/Sites**

- Oklahoma Department of Commerce (ODOC) SITES (Supporting Industrial Transformation and Economic Success) Program: ODOC has ramped up their site selection process and have provided local Economic Development Organizations with the ability to submit sites to be analyzed by professional site selectors through InSite Consulting.
 - Director of Economic Development submitted an extensive Request For Proposal process for the South 75 Business Park. This was completed July 10.
 - Glenpool was 1 of 15 final sites that will be receiving a site visit from Commerce and InSite Sight Selectors at a date to be determined. There were over 107 sites that submitted but only 15 made the final cut.
- Business Inquiries: Economic Development has had continued conversations with potential businesses and developers regarding relocating aspects of their operation to Glenpool.
 - Working with a developer on potential retail growth that would add more amenities for the city. Work is ongoing.
 - Approached by a business who is looking at establishing a new location in Glenpool which would enhance overall quality of life.
 - New discussions have taken place with local developers for potential partnerships in the near future.

- **Travel/Training/Misc:**

- Select Oklahoma Annual Conference: Chief Operations Officer (COO) was selected to be on the Education Committee and is helping plan and organize the 2024 Annual Conference for Select Oklahoma. Select Oklahoma is a coalition of Economic Development entities throughout the state of Oklahoma.

- On August 27, COO will be part of a panel discussion highlighting various tools that are relevant for Economic Development entities across the state.
 - Tulsa Home Builder's Association: City Manager and COO gave a presentation to the Southwest Chapter of Tulsa HBA showcasing Glenpool as one of the premier cities in the Tulsa region.
 - Great discussion was had and new relationships built, further enhancing Glenpool's image to developers in the region.
 - Tulsa's Future Regional Economic Development: Regional Partner meeting will be held at the Glenpool Conference Center in September. The City Manager and COO will provide a presentation on the current state of the city.
 - There will also be a Regional Partner's Workforce Meeting taking place just before the quarterly meeting. This will be bringing together Lead Economic Developers throughout the region to discuss how to collectively address workforce issues for our companies.
- **Grants:**
 - Beth Miller (Grants – Special Projects Coordinator) collaborated with staff and Council to submit applications for various grants.
 - CDBG Grant submitted 4/12 for the repair of sinkhole/storm drains at 145th Pl and Kendalwood BLVD. This approval date pushed to October.
 - TAP (Oklahoma Dept of Transportation Assistance Program) call for projects submitted 4/30. The Call for Projects is now closed. The project managers are doing drive-outs and will provide feedback. As 8/22/2024, feedback has not been provided. Staff expect they will provide an extension as TAP works through their processes.
 - INCOG Carbon Reduction Program in the project selection phase. Working with INCOG representatives on this as there is no stated application date. Narrowed down projects in order of importance.
 - INCOG is applying for a regional grant for communities such as Glenpool, to help establish more EV Charging Sites.
 - Keep Oklahoma Beautiful application was approved on 8/20. These funds will be used to help remove graffiti in several places around the city. Looking to partner with local residents on this service project to the community.
 - Staff working on 5 additional grants for future submission for Council's approval.
- **Special Projects**
 - *Concert Series*
 - The second annual Concert Series ended in August. The Events Committee will reassess these events for future improvements as this continues to grow.
 - Farmers Market
 - Farmers Market has 6 more markets to go for the season. We are averaging 30-35 vendors per market.

- The market is expanding to include several produce vendors as produce comes into season. This has been a request from several folks who visit the market. More produce vendors anticipated in the coming weeks.

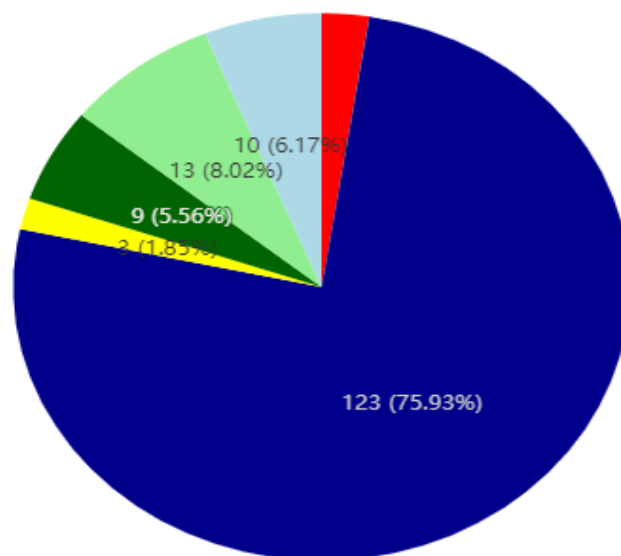
Fire Department

Glenpool Fire Department Operations August 2024

7/26/24-8/21/24 CM Report

Run Type	# of Calls	Totals Calls
EMS Runs	123	162
Fire Runs	39	
Overlapping		

Total (162)



Incident Type Series

- 4 1 - Fire
- 123 3 - Rescue & Emergency Medical Service Incident
- 3 4 - Hazardous Condition (No Fire)
- 9 5 - Service Call
- 13 6 - Good Intent Call
- 10 7 - False Alarm & False Call

162

Police Department

STAFFING

Currently we have three positions for police officer open. One officer went to the Oklahoma Highway Patrol and a second will be an instructor at CLEET. We wish them both the best in their future endeavors. Recently two officers began their CLEET Academy through the Tulsa Technology satellite academy. This is the first time we have used this option and will monitor their progress.

PROJECTS

New patrol cars have been ordered through DANA Safety and we expect delivery between October and November.

New dispatch consoles have been ordered and we are waiting for construction of those consoles to begin.

The upgrades to the Ti Simulator have been delivered and a representative from the company will be here in October for installation.

HIGHLIGHTS

The department was asked to assist a young lady who has been training a horse. She came by the PD to show officers what she was able to teach the horse.

The department received the Lexipol Connect Silver award for the year 2023.

TRAINING

Chief Plane and Lt. Glasby completed the FBI Trilogy for Leadership Institute. This is a nationally recognized trilogy that enhances leadership capabilities. It is the goal of the department for all supervisors to complete this trilogy. Currently all sergeants have completed phase one and will be attending phase two. All corporals will be attending phase this fiscal year. Deputy Chief Graves has completed phase one and two.





June 24, 2024

Calls for Service	1090
Arrest	22
DUI	5
Collisions	26
Alarm Calls	33
Animal Control	101
Burglary	21
Disturbance	14
Domestic	25
Fraud	12
Harassment	6
Larceny	20
Loud Noise	3
Motorist Assist	31
Suspicious Activity	32
Trespassing	3
Traffic Stops	346



Always be *truthful & transparent.*

OUR CORE VALUES

Show that you *care.*

Create *WOW* moments.

Savor
the journey.

Make learning a *habit.*

**OUR MISSION: DEVELOPING A CULTURE OF TRUST
TO BETTER SERVE OUR COMMUNITY**





MINUTES
City Council Regular Meeting
Tuesday, September 3, 2024 Council Chambers 6:00 PM

COUNCIL PRESENT: Joyce Calvert
Tim Fox
Chris Brobst
Jacqueline Triplett-Lund

COUNCIL ABSENT:

STAFF PRESENT: Lesli Smith
David Agbetunsin
Lea Ann Reed
Jeremy Plane
Jesse Hale
Joe Wuest
Joshua Brannon
Debbie Pengelly
Duy Nguyen
Elizabeth Miller
Paul Newton

STAFF ABSENT:

- A) Call to Order - Joyce G. Calvert, Mayor**
Mayor Calvert called the meeting to order at 6:01 p.m.
- B) Roll Call, Declaration of Quorum – Lesli Smith, City Clerk; Joyce G. Calvert, Mayor**
Lesli Smith called the roll; Mayor Calvert declared a quorum present.
Jana Burk Attorney, of Rosenstein, Fist & Ringold was also in attendance.
- C) Invocation –Rick Tabisz, King Of Kings Lutheran Church**
Alan Woodcock gave the invocation in Rick Tabisz's absence.
- D) Pledge of Allegiance – Joyce G. Calvert, Mayor**
- E) Swearing-In Ceremony – Jeremy Plane, Police Chief; George Miles, Municipal Judge-Swearing in of new Officers**
Judge Miles swore in Officer Blake Dowty, and Officer Calvin Hutson.

F) Management Report

There was no Management Report.

G) Mayor Report – Joyce G. Calvert, Mayor

Mayor Calvert expressed her excitement about the upcoming Black Gold Days celebration.

H) Council Comments

There were no council comments.

I) Public Comments

There were no public comments.

J) Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)

- 1) Approval of the Minutes from the August 19, 2024, meeting.
- 2) Approval of the minutes from the August 26, 2024, special meeting.
- 3) Approval of Budget Amendment CITY-03, increasing General Fund revenues for drug asset forfeiture funds received, and increasing the General Fund Police operating expenses budget in an equal amount to purchase a portable command station for use with department drones.

Moved by Jacqueline Triplett-Lund, seconded by Chris Brobst

	For	Against	Abstained	Absent
Joyce Calvert	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	4	0	0	0

To approve the consent agenda.

CARRIED.

K) Consideration and appropriate action relating to items removed from the Consent Agenda

No items removed from the consent agenda.

L) Scheduled Business

- 1) Discussion and possible action to approve, amend or deny a grant application to the T-Mobile Hometown Grant "gifting grant" of \$50,000 (no required match nor is this for reimbursement) with a deadline of September 30th, 2024.
(Elizabeth Miller, Grants - Special Projects Coordinator)

Moved by Joyce Calvert, seconded by Chris Brobst

	For	Against	Abstained	Absent
Joyce Calvert	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	4	0	0	0

To approve a grant application to the T-Mobile Hometown Grant "gifting grant" of \$50,000 (no required match nor is this for reimbursement) with a deadline of September 30th, 2024.

CARRIED.

- 2) Discussion and possible action to approve, amend or deny the park user agreement for Glenpool Chamber of Commerce BlackGold Festival and presentation by Chamber Director Sydney Bland outlining the details for the event.
(Sydney Bland, Glenpool Chamber of Commerce Director)

Moved by Joyce Calvert, seconded by Jacqueline Triplett-Lund

	For	Against	Abstained	Absent
Joyce Calvert	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	4	0	0	0

To approve, the park user agreement for Glenpool Chamber of Commerce BlackGold Festival and presentation by Chamber Director Sydney Bland outlining the details for the event.

CARRIED.

- 3) Discussion and Possible Action to accept, amend or deny the Final Draft of the State Highway 67/ 151st Street Corridor Study.
(David Agbetunsin, City Engineer)

Moved by Jacqueline Triplett-Lund, seconded by Joyce Calvert

	For	Against	Abstained	Absent
Joyce Calvert	x			
Tim Fox		x		
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	3	1	0	0

To approve the Final Draft of the State Highway 67/ 151st Street Corridor Study.

CARRIED.

M) Adjournment

Mayor Calvert declared the meeting adjourned at 6:37 p.m.