



**NOTICE
GLENPOOL CITY COUNCIL
REGULAR MEETING**

A Regular Session of the Glenpool City Council will be held at 6:00 p.m. on, October 7, 2024, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

NOTE: The Glenpool City Council will be assembled for the meeting at the City Council Chambers, 12205 S. Yukon Ave, Glenpool, Oklahoma. Members of the public are invited to attend the in-person meeting, or join a live broadcast at this link:

Join Zoom Meeting

<https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFIKbUNrUUxtdz09>

Meeting ID: 897 5355 5435

Passcode: 974088

One tap mobile

+13462487799, US (Houston)

+14086380968, US (San Jose)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 897 5355 5435

Passcode: 974088

Find your local number: <https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFIKbUNrUUxtdz09>

The City Council welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending in **PERSON** are required to complete the Request to Speak form located on the agenda table and return to the City Clerk **PRIOR TO THE CALL TO ORDER.**
- Speakers attending via **ZOOM** are required to complete the Request to Speak form located on our website: <https://glenpoolonline.civicweb.net/document/19057/Request%20to%20Speak%20Form.pdf> and email it to the City Clerk: lasmith@cityofglenpool.com **PRIOR TO 6:00 PM OCTOBER 7, 2024.**

AGENDA

Page

- A) **Call to Order - Joyce G. Calvert, Mayor**
- B) **Roll Call, Declaration of Quorum – Lesli Smith, City Clerk; Joyce G. Calvert, Mayor**
- C) **Invocation –Jason Cowan, Pastor of Congregational Care, Faith Church Glenpool**
- D) **Pledge of Allegiance – Joyce G. Calvert, Mayor**
- E) **Presentation and Recognition**
Presentation and recognition of Brandon Kearns for his service to the City of Glenpool.
(Joyce G. Calvert, Mayor)
- F) **Management Report**
 - 1) [CM Report.10072024](#)

5 - 58

- G) **Mayor Report – Joyce G. Calvert, Mayor**
- H) **Council Comments**
- I) **Public Comments**
- J) **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)**
 - 1) Approval of the minutes from the September 16, 2024, meeting. 59 - 70
[City Council Regular Meeting - 16 Sep 2024 - Minutes - Pdf](#)
 - 2) Approval of the Minutes from the September 23, 2024, special meeting. 71 - 75
[Special City Council Meeting - 23 Sep 2024 - Minutes - Pdf](#)
 - 3) Approval of the 2025 Meeting Schedule. 76
[2025 MEETING SCHEDULE](#)
 - 4) Approval of the ODEQ grant award in the amount of \$39,643.66 with City match \$9,910.91 and enter into a contract for reimbursement for the purchase of a woodchipper. 77 - 93
[Staff Report Contract approval for ODEQ equipment grant](#)
 - 5) Approval to use Drug Enforcement Agency (DEA) funds to purchase equipment in the amount of \$2,741.52. 94 - 96
[DEA Fund](#)
 - 6) Approval of Budget Amendment CITY-04, increasing General Fund revenues for Grants, and increasing the General Fund Streets & Parks Capital Purchases budget in an equal amount to appropriate ODEQ grant funds toward the purchase of a woodchipper. 97 - 98
[FY 24-25 Budget Amendment CITY-04 - Staff Report 10-07-24](#)
[FY 24-25 Budget Amendment CITY-04 - ODEQ Grant for Wood Chipper 10-07-24](#)
 - 7) Approval of Budget Amendment CITY-05 for FY24-25 for encumbrances to be rolled forward from the FY23-24 Budget. 99 - 101
[FY 24-25 Budget Amendment CITY-05 - Staff Report 10-07-24](#)
[FY 24-25 Budget Amendment CITY-05 - Budget Rollovers 10-07-24](#)
[FY 24-25 Budget Amendment CITY-05 - Exhibit A](#)
 - 8) Approval of Budget Amendment CITY-06 for FY 24-25 to appropriate \$350,000 for Move Glenpool Forward stormwater improvement projects from fund balance. 102 - 103
[FY 24-25 Budget Amendment CITY-06 - Staff Report 10-07-24](#)
[FY 24-25 Budget Amendment CITY-06 - MGF Stormwater Improvements 10-07-24](#)
 - 9) Authorizing updated signatories to any and all accounts at Mabrey Bank. 104
[Staff Report - Bank Account Signatories Mabrey Bank](#)
 - 10) Authorizing updated signatories to any and all accounts at American Heritage Bank. 105
[Staff Report - Bank Account Signatories American Heritage Bank](#)

- 11) Approval of Resolution No.2024010, updating signatories of BancFirst accounts. 106 - 108
[Staff Report - Bank Account Signatories BancFirst Resolution No. 2024010](#)

K) **Consideration and appropriate action relating to items removed from the Consent Agenda**

L) **Scheduled Business**

- 1) Discussion and possible action to approve or deny the Agreement with Non-Litigating Political Subdivision between the City and the State of Oklahoma, by and through the Office of the Attorney General and the Opioid Abatement Board. 109 - 139
(David Tillotson, City Manager)
[Staff Report - Opioid Funding Agreement](#)
- 2) Discussion and possible action to approve, amend, or deny the proposed salary adjustment for Public Works. 140 - 141
(Jesse Hale, Public Works Director)
[2024-10-07 PW Spray License Staff Report](#)
- 3) **Brown Veterinary Clinic** -A Site Plan application for a proposed veterinarian clinic located at 16161 South Broadway Street within the South 75 Business Park. 142 - 175
Applicant: Dr. Jake Brown
Applicant Representative: Tim Smith, Wallace Design Collective
(Duy Nguyen, City Planner)

A. Public Hearing on the proposed Site Plan.

B. Discussion and possible action to approve, amend or deny the proposed Site Plan.
[CC STAFF REPORT BROWN VETERINARY CLINIC SITE PLAN - OCT 7 2024](#)
[CC STAFF REPORT BROWN VETERINARY CLINIC ATTACHMENTS - OCT 7 2024](#)
- 4) Discussion and possible action to approve, amend or deny the agreement with Crafton Tull for engineering services concerning the Rolling Meadows drainage improvement project. 176 - 187
(David Agbetunsin, City Engineer)
[Staff Report and Agreement Rolling Meadows Stormwater Project](#)
- 5) Discussion and possible action to approve, amend or deny the Agreement between the City of Glenpool and the Oklahoma Department of Transportation for a Surface Transportation Program Grant to conduct the engineering design and environmental assessment for the Elwood Widening Project between 151st and 137th. The grant is for \$902,880.00 in federal funds with a required match from the City of \$225,720.00. 188 - 209
(Beth Miller, Grants and Special Projects Coordinator)
[Staff Report - ODOT STP Project Agreement \(revised\)](#)

- 6) Discussion and possible action to enter into Executive Session for the purposes of (A) discussing the purchase or appraisal of certain real property located in the City of Glenpool, pursuant to 25 O.S. § 307.B.3 of the Open Meeting Act; (B) engaging in confidential communications between the City Council and its attorney concerning a pending claim, action or possible litigation to acquire certain real property located in the City of Glenpool through the power of eminent domain, the Council having been advised by its attorney that disclosure will seriously impair the ability of the Board to process or conduct the claim, action or possible litigation in the public interest, pursuant to 25 O.S. § 307.B.4 of the Open Meeting Act; and (C) conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate within the City of Glenpool because public disclosure of the matter discussed would interfere with the development of products or services and would violate the confidentiality of such business, pursuant to 25 O.S. § 307.C.11 of the Open Meeting Act.
(Joyce G. Calvert, Mayor)
- 7) Discussion and possible action to authorize the City Manager to negotiate a contract for the purchase of certain real property by the City on terms consistent with those discussed in executive session, subject to approval of the final real estate purchase contract by the City Council at a future meeting.
- 8) Discussion and possible action to authorize the City Manager to proceed in a manner consistent with discussions in executive session.

M) Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on October 4, 2024, at 11:30am.

Signed: Lesli Smith
City Clerk

City Manager's Report

October 7, 2024



City Of
Glenpool
Creating Opportunity

Table of Contents

Executive Summary3

Human Resources5

Finance6

Development Services 19

Public Works 24

Engineering 30

Conference Center/Community Relations 45

Economic Development/Grants..... 48

Fire Department 51

Police Department 52

Executive Summary

Mayor and Council,

October is here! That means we just finished the Chamber's annual BlackGold Days event. Everyone I have spoken with commented on how good the event was this year. I should hear numbers from the Chamber later this month and see how it compared to last year's event.

We are beginning our preparations for the holiday season that will be here soon. The City's Spooktacular event will be growing this year as we are combining our event, that is normally held at the Conference Center, with the 141st merchants' event and moving everything to BlackGold Park. This year's Spooktacular will be held on October 27th. I am looking forward to this combined "mega" event. The planning conversations I have heard are very exciting!

The City's second annual Farmer's Market will be ending this month. We have seen a great turnout both from the public and the vendors. Staff will begin evaluating the event to see what improvements can be made before we kick off year three in 2025.

As you will see in the following departmental reports, there are a number of ongoing projects throughout the City. Allow me to take a moment and highlight a few that are in the report and add a few others that I believe are informative.

- The search for police officers is underway. The application process has closed, and we will begin the testing phase this month.
- We have also extended offers for both the Economic Development Manager and Information Technology Director positions. I anticipate both will be accepted and am excited to introduce you to these amazing additions to our Glenpool Family.
- Speaking of our Glenpool Family, Sarah Griffen, the City's Code Enforcement Officer has been promoted and will be moving to Public Works to be the department's new Project Manager. Sarah has done an excellent job in her role as Code Enforcement and will be difficult to replace. We have advertised the position internally and hope to see some good quality applicants apply.
- Our residential permits for new construction are up slightly this year over the same period last year. We continue to seek out new residential development and have had some productive conversations over the last month or two.
- We are working closely with ODOT on several projects.
 - Hwy 75/141st Project is now underway. We are working closely with ODOT to make sure we keep the public as informed of changes as possible.
 - The Pedestrian and Sidewalk Expansion Grant is set for final approval within the next 30 days.
 - The Elwood Widening Grant Project has been approved and is set to be heard during the October 7th Council meeting.
- My Conversations with the City video this month will focus primarily on the various capital improvement projects that were budgeted for this fiscal year.

- You will notice that we have added some additional reporting under Finance. Josh Brannon, our Finance Director, and his team have been working diligently to create a new report format for the Move Glenpool Forward Projects. The goal was to create a report that is easy to understand but also increases the amount of detail we provide the public on the various projects. I believe Josh and his team have done a tremendous job of hitting the target. The intent is for this report to be included here quarterly.
- Upcoming Community Events:
 - BlackGold Car Show: Oct 19th
 - Glenpool Spooktacular: Oct 27th
 - Veterans Day: Monday, Nov 11th



Human Resources

Open Positions

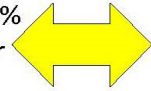
We currently have 21 open positions. These vacancies include those new positions approved in the FY2024-2025 budget.

- Administration: 2 Positions
 - IT Director
 - Finalizing Pre-employment testing
 - HR Generalist
- Development Services: 1 Position
 - Code Enforcement Officer
- Economic Development: 1 Position
 - Economic Development Manager
 - Offer letter extended
- Engineering: 1 position
 - Engineering Technician
 - Interviews in process
- General Government: 1 Position
 - Deputy City Clerk/Administrative Assistant
- Police Department: 5 Positions
 - Police Officer (3)
 - Application process closed 09/30/2024
 - Physical Ability & Written Testing on 10/13/2024
 - Oral Board Interviews 10/14/2024
 - City Manager & Chief Interview TBD
 - Emergency Communications Officer (2)
- Public Works: 8 Positions
 - Water & Sewer Laborer (1)
 - Landscape Manager (1)
 - Streets and Parks Laborer (2)
 - Seasonal Streets and Parks Laborers (3)
- Conference Center: 1 position
 - Event Coordinator Part time
- Utility Billing: 1 position
 - Billing Clerk

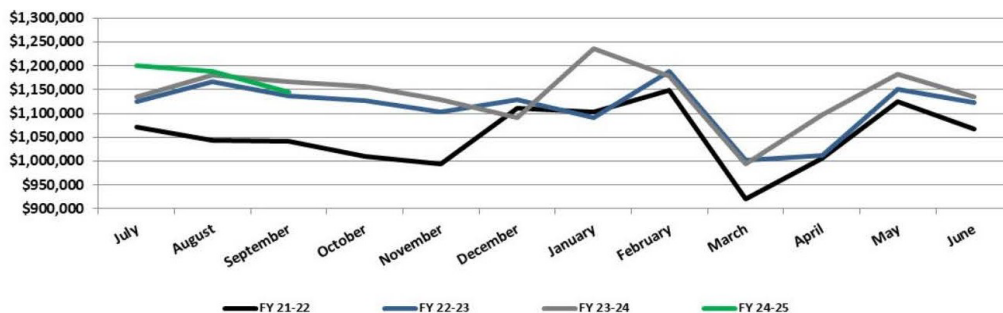
Finance

SALES TAX

FY 24-25 Combined Sales Tax for all funds in September totaled \$1,145,631, 1.9% lower than FY 23-24 revenues for the same period. Further details on September financial results will be reported next month after the accounting period is closed.



Sales Tax Revenue by Month
FY 24-25 Actual Compared to Previous 3 Fiscal Years Actual



GENERAL FUND REVENUES

FY 24-25 General Fund revenues through August totaled \$2,832,581 which is \$34,023, or 1.2%, higher than FY 23-24 revenues for the same period. The change is primarily due to a 3.0% increase in total tax revenues, an increase in charges for services, and an increase in fines and forfeitures as compared to the same period of FY 23-24.



GENERAL FUND EXPENDITURES

FY 24-25 General Fund expenditures through August totaled \$2,560,423, or \$49,714 (2.0%) higher than FY 23-24 expenditures through the same period.

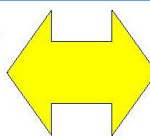


REPORT LEGEND

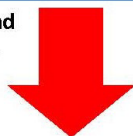
Better Than
Expected



Expected, or
Minor
Variance



Monitor and
Consider
Taking
Action



SALES TAX REVENUES—ALL FUNDS



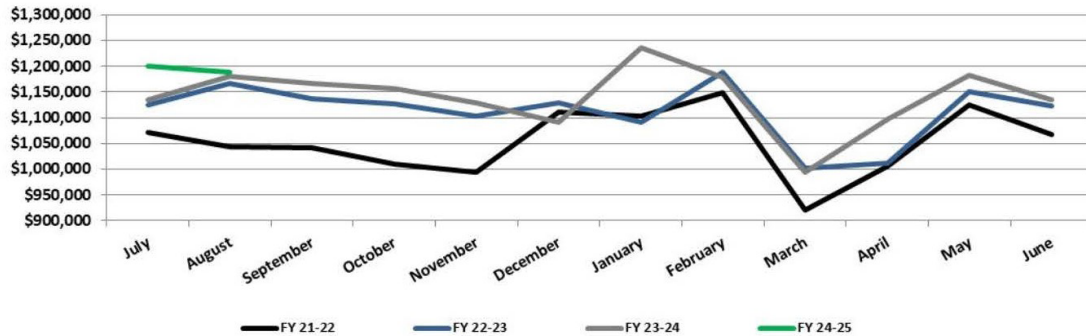
FY24-25 Sales Tax collections year-to-date through August were 2.2% above budget, and also 3.3% higher than FY23-24 collections for the same period.

MONTH	COMPARISON TO BUDGET			COMPARISON TO PRIOR YEAR			PERCENTAGE	
	REVISED BUDGET	FY 24-25 ACTUAL	AMT INC/(DEC)	FY 24-25 ACTUAL	FY 23-24 ACTUAL	AMT INC/(DEC)	INC(DEC) BUDGET	INC(DEC) PRIOR YR
July	\$ 1,146,098	\$ 1,200,807	\$ 54,709	\$ 1,200,807	\$ 1,134,751	\$ 66,057	4.8%	5.8%
August	\$ 1,191,491	1,189,253	(2,238)	1,189,253	1,179,694	9,559	-0.2%	0.8%
September								
October			-			-		
November			-			-		
December			-			-		
January			-			-		
February			-			-		
March			-			-		
April			-			-		
May			-			-		
June			-			-		
TOTAL	\$ 2,337,589	\$ 2,390,060	\$ 52,471	\$ 2,390,060	\$ 2,314,444	\$ 75,616	2.2%	3.3%

Y-T-D Budget \$ 2,337,589
Y-T-D Actual 2,390,060
Y-T-D Variance 52,471
Y-T-D % Var 2.2%

Prior Year \$ 2,314,444
Y-T-D Actual 2,390,060
Y-T-D Variance 75,616
Y-T-D % Var 3.3%

Sales Tax Revenue by Month
FY 24-25 Actual Compared to Previous 3 Fiscal Years Actual

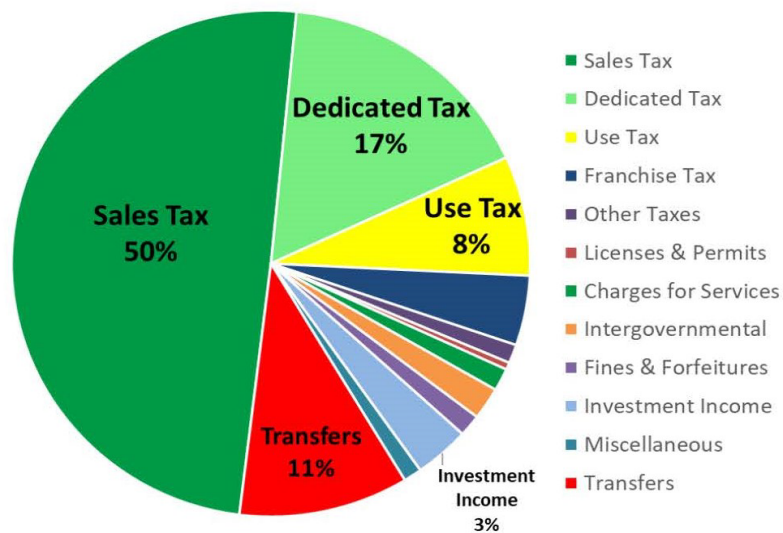


GENERAL FUND REVENUES

	YTD FY24-25 Budget	YTD FY24-25 Actual	Budget Over/(Under)	YTD FY23-24 Actual
Sales Tax	\$ 1,375,028	\$ 1,405,833	\$ 30,805	\$ 1,361,414
Dedicated Tax	458,343	\$ 468,691	10,348	\$ 453,805
Use Tax	244,456	\$ 216,587	(27,869)	226,349
Franchise Tax	105,833	\$ 126,278	20,445	123,206
Other Taxes	22,833	\$ 33,856	11,023	21,873
Licenses & Permits	13,100	\$ 12,917	(183)	14,152
Charges for Services	56,295	\$ 40,585	(15,710)	27,896
Intergovernmental	41,667	\$ 58,433	16,766	97,808
Fines & Forfeitures	33,417	\$ 39,320	5,904	27,030
Investment Income	48,400	\$ 97,891	49,491	108,963
Miscellaneous	7,597	\$ 32,190	24,593	36,063
Transfers	300,000	300,000	-	300,000
Totals	\$ 2,706,968	\$ 2,832,581	\$ 125,613	\$ 2,798,559

Over (Under) Budget year to date: **4.6%**

Increase (Decrease) over prior year: **1.2%**



GENERAL FUND EXPENDTURES BY DEPARTMENT

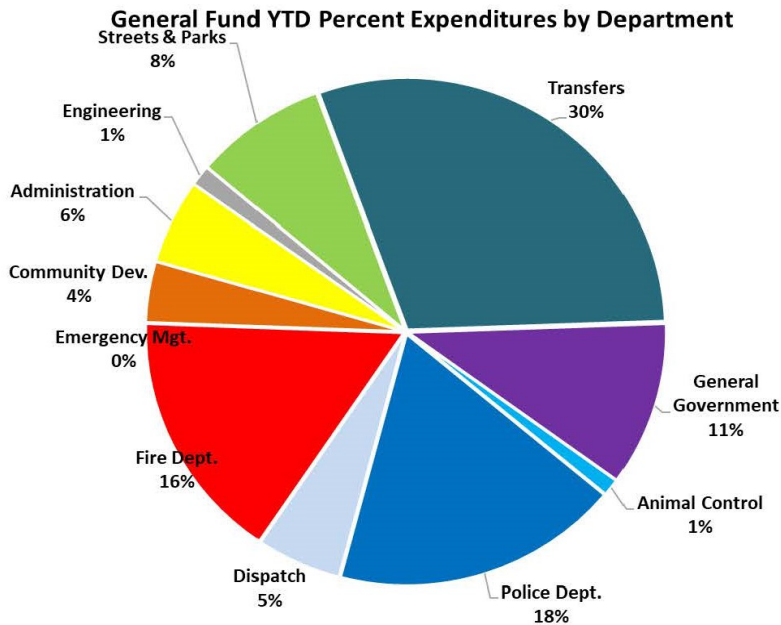
DEPARTMENT	YTD FY24-25 Budget	YTD FY24-25 Actual	Budget Under/(Over)	YTD FY23-24 Actual
General Government	\$ 297,682	\$ 269,519	\$ 28,162	\$ 248,694
Animal Control	28,748	27,362	1,386	26,902
Police Dept.	457,547	463,225	(5,678)	444,658
Dispatch	118,794	137,083	(18,289)	101,743
Fire Dept.	467,211	412,164	55,047	451,406
Emergency Mgt.	18,917	83	18,834	31,121
Community Dev.	99,994	99,545	449	115,449
Administration	206,991	137,859	69,131	98,722
Engineering	60,321	33,207	27,114	-
Streets & Parks	306,640	211,686	94,955	238,150
Transfers	785,104	768,691	16,413	753,863
Totals	\$ 2,847,948	\$ 2,560,423	\$ 287,524	\$ 2,510,710

Under (Over) Budget year to date:

10.1%

Increase over prior year:

2.0%



GLENPOOL UTILITY SERVICES AUTHORITY REVENUES YEAR-TO-DATE

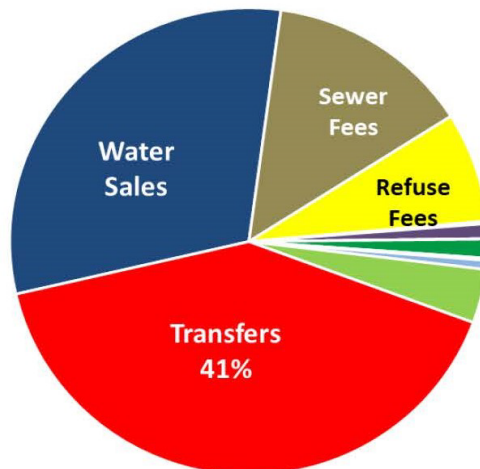
	YTD FY24-25 Budget	YTD FY24-25 Actual	Budget Over/(Under)	YTD FY23-24 Actual
Water Sales	\$ 515,057	\$ 580,078	\$ 65,021	\$ 535,788
Sewer Fees	242,308	261,268	18,960	246,063
Refuse Fees	143,674	143,322	(352)	140,188
Solid Waste Mgt Fee	3,667	3,380	(287)	3,336
Storm Water Mgt Fee	19,667	19,364	(303)	19,120
Water/Wastewater Fee	833	556	(277)	1,125
Misc Fees	24,833	24,620	(214)	34,461
Taps	9,500	3,000	(6,500)	11,800
CCRWD 2	5,583	11,633	6,050	7,834
Investment Income	15,036	70,155	55,119	61,983
Transfers	751,771	768,691	16,920	753,863
Totals	\$ 1,731,929	\$ 1,886,067	\$ 154,139	\$ 1,815,560

Over (Under) Budget year to date: 8.9%

Increase over prior year: 3.9%

GUSA YTD Revenues by Type

- Water Sales
- Sewer Fees
- Refuse Fees
- Solid Waste Mgt Fee
- Storm Water Mgt Fee
- Water/Wastewater Fee
- Misc Fees
- Taps
- CCRWD 2
- Investment Income
- Transfers

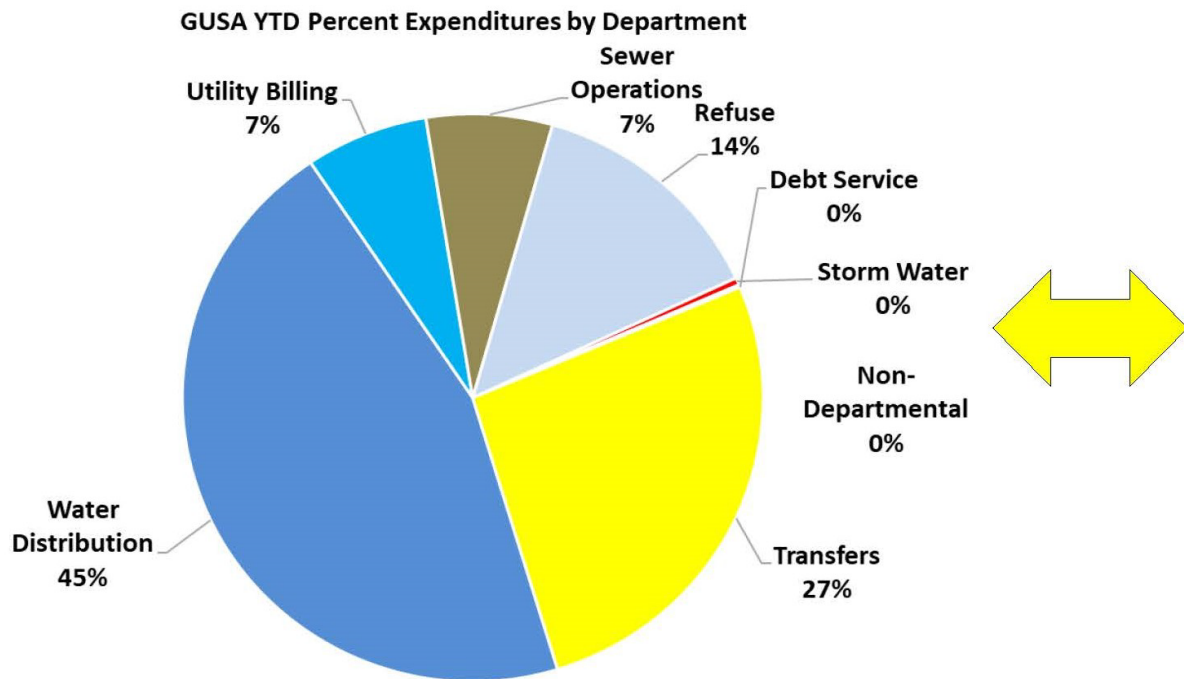


GLENPOOL UTILITY SERVICES AUTHORITY EXPENSES YEAR-TO-DATE

DEPARTMENT	YTD FY24-25 Budget	YTD FY24-25 Actual	Budget (Over)/Under	YTD FY23-24 Actual
Water Distribution	\$ 640,382	\$ 509,749	\$ 130,633	\$ 726,865
Utility Billing	70,345	77,101	(6,756)	74,912
Sewer Operations	121,907	79,190	42,718	69,382
Refuse	138,167	153,364	(15,197)	133,157
Storm Water	31,167	4,598	26,569	-
Non-Departmental	1,543	1,702	(159)	1,463
Debt Service	484,582	-	484,582	-
Transfers	300,000	300,000	-	301,625
Totals	\$ 1,788,093	\$ 1,125,704	\$ 662,389	\$ 1,307,404

Under (Over) Budget year to date: **37.0%**

Increase over prior year: **-13.9%**



FUND DASHBOARD

FUND	REVENUES	EXPENDITURES	CHANGE IN FUND BALANCE
GENERAL FUND	\$2,832,582	\$2,560,423	\$272,159
GLENPOOL UTILITY SERVICES AUTHORITY FUND	\$1,886,067	\$1,125,704	\$760,363
GLENPOOL INDUSTRIAL AUTHORITY FUND	\$128,292	\$189,549	<\$61,257>
STREETS & INFRASTRUCTURE FUND	\$172,940	\$1,059	\$171,881
PUBLIC SAFETY CAPITAL FUND	\$140,755	\$257,136	<\$116,381>
PUBLIC SAFETY PERSONNEL FUND	\$296,840	\$300,738	<\$3,898>
CAPITAL FUND	\$1,617	\$120,000	<\$118,383>
ARPA FUND	\$7,750	\$831,482	<\$823,732>
PARKS AND RECREATION FUND	\$4,015	\$120	\$3,895
HOTEL FUND	\$52,914	\$46,132	\$6,782

Move Glenpool Forward

FY 2024-2025 1st Qtr (July-Sep) Project Updates

Project	Status
Proposition 1 (0.29%) (effective 1/1/2017) - Streets & Infrastructure Fund	
Automatic Meter Reading Conversion Kendalwood Park Rehab Lane Improvements - Warrior Road Snow Plow Turf Maintenance Equipment - Parks	 Complete
Lift Station Rehab - Oak Street Signalization & Infrastructure 151st St Stormwater Improvement - Rolling Meadows Stormwater Improvement - Vancouver Ave Lane Improvements - Elwood (141st St to 151st St) Signalization of 141st St & Elwood Lane Improvements - 121st St (Elwood to Hwy 75) Signalization of 121st St & Elwood Stormwater Improvement - Fern Ave Stormwater Improvement - Hickory Place Wastewater Treatment Plant Design/Permitting	 Active
Economic Development Projects Lift Station Rehab - Eden South South County Soccer Complex Field Lighting Stormwater Improvement - 141st St @ Hwy 75 Stormwater Improvement - Eden South Stormwater Improvement - Main/146th St @ Hwy 75	 Future
Proposition 2 (0.26%) (effective 1/1/2017) - Public Safety Capital Fund	
Firefighter Air Packs Police Mobile Computing System Public Safety Radio System	 Complete
Fire Apparatuses & Equipment Police Vehicles	 Active
Firing Range/Training Center Police Capital Improvements	 Future
Proposition 3 (0.55%) (effective 7/1/2016) - Public Safety Personnel Fund	
Hire 7 additional Firefighters Hire 5 additional Police Officers	 Complete / Ongoing*

*Additional hires continue to exceed initial goal

FY 2024-2025 1st Qtr (July-Sep) Highlights

»»» FY 2024-2025 Budget added 1 additional Fire position & 2 additional Police positions

»»» City awarded \$677,160 ODOT Surface Transportation Program grant for Elwood Lane Improvements project

Move Glenpool Forward

Project Details

Project	Status	Allocated Budget	Budget Adjustment	Revised Budget	Expended to Date
---------	--------	------------------	-------------------	----------------	------------------

Proposition 1 (0.29%) (effective 1/1/2017) Streets & Infrastructure Fund



Automatic Meter Reading Conversion	Complete	\$ 850,000	\$ 27,284	\$ 877,284	\$ 877,284
------------------------------------	----------	------------	-----------	------------	------------

Project Description: This project converts or replaces each of the 4,300 existing water meters in the city to an automatic radio read meter, increasing efficiency and accuracy in the City's utility billing.

Completion Date: September 2017

Kendalwood Park (North) Rehab	Complete	\$ 200,000	\$ -	\$ 200,000	\$ 200,000
-------------------------------	----------	------------	------	------------	------------

Project Description: This project would help to alleviate surface water flooding across the park property caused by improper grading and drainage control and would replace the existing play equipment to better serve the residents of the area.

Completion Date: June 2020

Comments: New playground equipment has been installed and re-grading completed.

Lane Improvements - Warrior Road	Complete	\$ 750,000	\$ -	\$ 750,000	\$ 722,281
----------------------------------	----------	------------	------	------------	------------

Project Description: This project will add one additional lane of travel to Warrior Road between 146th Street and 151st Street to better facilitate school activities at the Glenpool Public Schools central campus. Additional improvements will include the reconfiguration of the intersection of Warrior Road with 151st Street to increase safety and reduce stacking.

Completion Date: August 2021

Comments: Project partners: Glenpool Public Schools and Tulsa County

Snow Plow	Complete	\$ 150,000	\$ -	\$ 150,000	\$ 131,667
-----------	----------	------------	------	------------	------------

Project Description: This project replaces the existing snow plow/dump truck used by the City to maintain arterial roadways in extreme winter conditions and for other purposes throughout the year.

Completion Date: November 2017

Turf Maintenance Equipment - Parks	Complete	\$ 30,000	\$ -	\$ 30,000	\$ 30,000
------------------------------------	----------	-----------	------	-----------	-----------

Project Description: The project provides funding to acquire turf maintenance equipment to be used at the South County Soccer Complex and other city parks and recreation areas

Completion Date: August 2018

Lift Station Rehab - Oak St	Active	\$ 132,500	\$ -	\$ 132,500	\$ 111,827
-----------------------------	--------	------------	------	------------	------------

Project Description: This project will result in upgrades to the Oak Street lift station by replacing pumps and equipment, adding SCADA and a backup generator to better facilitate efficient operations of the lift station.

Comments: The pumps and equipment have been replaced. Staff is obtaining quotes for a portable generator.

Signalization & Infrastructure 151st St	Active	\$ 2,000,000	\$ -	\$ 2,000,000	\$ 547,482
---	--------	--------------	------	--------------	------------

Project Description: This project is anticipated to include signalizations and other public utility, drainage, and transportation infrastructure improvements along the Highway 75/151st Street commercial corridor to facilitate economic development.

Comments: ODOT is currently working to finalize its Corridor Study of 151st St from Glenpool to Bixby. To date, the City has paid \$547,482 of the \$952,142 total public improvements reimbursement agreement with Saint Francis Hospital South.

Project	Status	Allocated Budget	Budget Adjustment	Revised Budget	Expended to Date
Stormwater Improvement - Rolling Meadows	 Active	\$ 300,000	\$ -	\$ 300,000	\$ -
Project Description: This project is intended to alleviate surface water runoff issues affecting residents of Rolling Meadows that abut the Taylor's Pond subdivision to the west. The project includes the installation of additional stormwater collection infrastructure in the existing utility easement between the subdivisions with the use of storm inlets used to collect surface water as it moves from west to east.					
Comments: Staff has conducted Qualifications-Based Selection (QBS) of design consultant and anticipates presenting design contract to Council in October					
Stormwater Improvement - Vancouver Ave	 Active	\$ 50,000	\$ -	\$ 50,000	\$ -
Project Description: This project will help alleviate the pooling of nuisance stormwaters along S. Vancouver Avenue in the Rolling Meadows subdivision. The project includes the addition of stormwater inlets on the east side of the roadway to move the collected water off of the roadway and pipe it to the ODOT right-of-way.					
Comments: See above, as project is being done in coordination with Rolling Meadows Stormwater Improvement project					
Lane Improvements - Elwood (141st to 151st St)	 Active	\$ 2,350,000	\$ -	\$ 2,350,000	\$ -
Project Description: This project will add two additional lanes of travel and stormwater collection infrastructure to the rapidly growing area of south 141st Street. This project will be coordinated with the signalization project at 141st Street and Elwood Avenue.					
Comments: The City was awarded a \$667,160 ODOT Surface Transportation Program grant, with a City match of \$225,720. Qualifications-Based Selection of design consultant is forthcoming.					
Signalization of 141st St & Elwood	 Active	\$ 410,000	\$ -	\$ 410,000	\$ -
Project Description: This project will provide full signalization of the intersection of 141st Street and Elwood Avenue and will be done to accommodate the widening of Elwood between 141st and 151st Streets that is included in another project.					
Comments: See above, as project is being done in coordination with Elwood Lane Improvements project.					
Lane Improvements - 121st St (Elwood to Hwy 75)	 Active	\$ 635,000	\$ -	\$ 635,000	\$ -
Project Description: This project will be coordinated with the signalization project at 121st Street and Elwood and is intended to add capacity to 121st Street caused by increasing residential growth in Glenpool and Jenks north of 141st Street. The one mile stretch of arterial roadway will be increased to 4 lanes of directional traffic, with flood control and stormwater conveyance added in areas where historical flooding is problematic.					
Comments: Project partners: Tulsa County and the City of Jenks. The County is currently conducting design, ROW acquisition, and utility relocation.					
Signalization of 121st St & Elwood	 Active	\$ 150,000	\$ -	\$ 150,000	\$ -
Project Description: This project will facilitate better traffic flow along the growing 121st Street corridor by better controlling the traffic coming off of and going to Highway 75 from the surrounding neighborhoods. This project will be coordinated with the widening project of 121st from					
Projected Start Date: FY 2025-2026					
Comments: See above, as project is being done in coordination with 121st St Improvements project.					
Stormwater Improvement - Fern Ave	 Active	\$ 600,000	\$ -	\$ 600,000	\$ -
Project Description: This project will improve stormwater drainage along Warrior Road/Fern Avenue from 146th Street north to the western turn in the channel to alleviate issues with stormwater over-topping the channel during significant storm events. The project will provide additional capacity in the culvert running underneath 146th Street, widening and deepening the channel to the north.					
Comments: Staff is preparing a Request for Qualifications (RFQ), and the design for this project is budgeted in FY 2024-2025. This project will be completed in coordination with sidewalk projects in the area beginning in February 2025.					
Stormwater Improvement - Hickory Place	 Active	\$ 350,000	\$ -	\$ 350,000	\$ -
Project Description: This project will help alleviate stormwater flowing onto properties along Hickory Place and other parts of the Cinnamon Tree subdivision by installing an underground collection and piping system along the eastern boundary of the property.					
Comments: Staff is preparing a Request for Qualifications (RFQ), and the design for this project is budgeted in FY 2024-2025.					

Project	Status	Allocated Budget	Budget Adjustment	Revised Budget	Expended to Date
Wastewater Treatment Plant Design/Permitting  Active Project Description: The project provides funding for the research, engineering design, permitting, and necessary land acquisition/expansion to the wastewater treatment plant Comments: The City is utilizing ARPA funds to complete design & permitting. Staff recommends Council consider re-allocating these funds for the construction phase of the WWTP project, or to other MGF projects as needed.		\$ 550,000	\$ -	\$ 550,000	\$ -
Economic Development Projects  Future Project Description: This project is anticipated to provide economic assistance to the 141st Street commercial corridor to facilitate growth and business vitality. Types of projects include: small business construction/remodel assistance grants, infrastructure improvements, and utility upgrades.		\$ 1,035,337	\$ -	\$ 1,035,337	\$ -
Lift Station Rehab - Eden South  Future Project Description: This project will upgrade the sanitary sewer lift station located at the Eden South subdivision by replacing existing pumping equipment, adding SCADA, and installing a backup generator. This lift station serves most of the city that is south of 161st Street.		\$ 280,000	\$ -	\$ 280,000	\$ -
South County Soccer Complex Field Lighting  Future Project Description: This project provides overhead sports lighting of the soccer fields at the South County Soccer Complex. The initial phase of the project is being completed with Tulsa County Vision 2025 funding and Glenpool Utility Service Authority bond proceeds which will provide the underground conduits for the future installation of electric service to the lights. Projected Start Date: FY 2024-2025		\$ 150,000	\$ -	\$ 150,000	\$ -
Stormwater Improvement - 141st St @ Hwy 75  Future Project Description: This project will continue improvements to the areas surrounding the Coal Creek waterway by decreasing the amount and velocity of the stormwater over topping the channel north of 141st Street. Projected Start Date: FY 2026-2027		\$ 100,000	\$ -	\$ 100,000	\$ -
Stormwater Improvement - Eden South  Future Project Description: The project is intended to alleviate stormwater flooding along Union Avenue and in the Eden South subdivision by increasing the carrying capacity within the existing stormwater channel on the north side of the subdivision and reducing other restrictions that channel along Union Avenue.		\$ 500,000	\$ -	\$ 500,000	\$ -
Stormwater Improvement - Main St @ Hwy 75  Future Project Description: This project will help alleviate stormwater flooding along the Coal Creek waterway as it approaches Main Street and to the areas north of 146th Street by removing impediments to the free flow of stormwater south of Main Street.		\$ 100,000	\$ -	\$ 100,000	\$ -

Project	Status	Allocated Budget	Budget Adjustment	Revised Budget	Expended to Date
---------	--------	------------------	-------------------	----------------	------------------

Proposition 2 (0.26%) (effective 1/1/2017)

Public Safety Capital Fund



Firefighter Air Packs	Complete	\$ 250,000	\$ -	\$ 250,000	\$ 241,418
-----------------------	----------	------------	------	------------	------------

Project Description: This project will replace existing firefighting equipment that provides supplemental oxygen supply (self-contained breathing apparatus) for firefighters while operating in compromised air spaces.

Completion Date: November 2017

Police Mobile Computer System	Complete	\$ 208,000	\$ -	\$ 208,000	\$ 206,641
-------------------------------	----------	------------	------	------------	------------

Project Description: This project will place a computer terminal in each of the patrol units and acquire the necessary software and hardware to facilitate operation of the new computers. Mobile computing will increase the efficiency and effectiveness of police officers by allowing direct access to information generally provided by dispatch, and allow dispatch to focus more on coordinating the activities of the officers in the field.

Completion Date: December 2020

Public Safety Radio System	Complete	\$ 1,250,000	\$ 35,079	\$ 1,285,079	\$ 1,284,600
----------------------------	----------	--------------	-----------	--------------	--------------

Project Description: This project will allow the City's public safety agencies to move to the P25 radio system currently utilized by most of the City's mutual aid partners, allowing for better emergency response coordination. This system will replace the existing radio system with new hand held, car-mounted radios, as well as new dispatch terminals.

Completion Date: July 2017

Fire Apparatuses & Equipment	Active	\$ 4,640,000	\$ -	\$ 4,640,000	\$ 2,361,042
------------------------------	--------	--------------	------	--------------	--------------

Project Description: This project will replace the existing fire apparatuses, command vehicles, and fire fighting equipment over the 20-year life of the tax.

Start Date: May 2017

Projected Completion Date: December 2037

Comments: 2 Pumpers, 1 100' Aerial Platform, 1 Fire Marshal Tahoe, and bunker gear have been acquired to date. The refurbishment of 2 other trucks in ongoing.

Police Vehicles	Active	\$ 3,000,000	\$ -	\$ 3,000,000	\$ 1,644,850
-----------------	--------	--------------	------	--------------	--------------

Project Description: This project will allow the Police Department to replace up to 5 fleet vehicles each year over the life of the tax.

Start Date: June 2017

Projected Completion Date: December 2037

Comments: 32 Police Interceptors and 2 ACO trucks have been acquired to date

Firing Range/Training Center	Future	\$ 100,000	\$ -	\$ 100,000	\$ -
------------------------------	--------	------------	------	------------	------

Project Description: This project will result in an outdoor firing range and training center for use by the Glenpool Police Department.

Police Capital Improvements	Future	\$ 1,100,000	\$ -	\$ 1,100,000	\$ -
-----------------------------	--------	--------------	------	--------------	------

Project Description: This project will result in a stand alone court room/community meeting room to be constructed adjacent to the existing

Project	Status	Allocated Budget	Budget Adjustment	Revised Budget	Expended to Date
---------	--------	------------------	-------------------	----------------	------------------

Proposition 3 (0.55%) (effective 7/1/2016)
Public Safety Personnel Fund



Financials Since Inception (FY 2017 - FY 2025)

Total Revenues	\$11,095,159
Total Expenditures	\$9,852,274
Fund Balance (as of Sep 30, 2024)	\$1,242,884

Hire 7 Additional Firefighters **Complete / Ongoing**

Project Description: This project will enhance public safety by adding a minimum of 7 additional Firefighters during the effective duration of
Start Date: October 2016

Comments: The FY 2024-2025 Budget added 1 Firefighter position, bringing the total to 10 Fire positions within this fund.

Hire 5 Additional Police Officers **Complete / Ongoing**

Project Description: This project will enhance public safety by adding a minimum of 5 additional Police Officers during the effective duration
Start Date: October 2016

Comments: The FY 2024-2025 Budget added 2 Police positions, bringing the total to 7 Police positions within this fund.

Development Services

Listed below are current development related activities within the City of Glenpool **through the month of September 2024**. These activities listed include Projects Under Construction, Planning Applications Under Review, Approved Projects Not Under Construction, Building Permits and Inspections, and Code Enforcement Activity. The most recent activities are highlighted in **red**.

Commercial/Industrial Projects Under Construction:

1. **C & C Office Complex** – A Site Plan review of a proposed 2,672 sf office building located 459 E 151st S. The existing single-family residence will be converted into an office building.

Commercial/Industrial Occupancy Permits Issued in August:

1. **Happy Possum Workshop (Laser Etching)** – 14020 S. Peoria Ave. #105 & 107
2. **Glenpool Community Center (Assembly)** – 14023 S. Casper Street
3. **ZoHeiSa (Retail Market)** – 519 E 141st Street, Suite E

Earth Change Permits Issued:

1. **Eagle I Investments (The Lakes at Twin Mounds Commercial)** – Southwest corner of W. 161st Street and US 75. The owner is clearing, grading and preparing the 11-acre site for future commercial uses.
2. **South 75 Business Park** – 2.5-acre site near northwest and northeast corner of 166th Street South and South Broadway Street. The owner is clearing, grading and installing drainage improvements to serve the area.
3. **Grandview Heights Apartments North Expansion** – A 120-unit apartment project on 6.8-acre site located at 12150 South Yukon Avenue. This is an expansion of the existing Grandview Heights Apartment project.
4. **146th and Vancouver Commercial:** An earth change permit for future commercial uses.
5. **146th and Vancouver:** ODT staging and storage area for the US75 improvement project.

Residential Projects Under Construction:

Subdivision Name		Lots Approved	Under Construction	Completed	Lots Available
1	Glen Hills I (Phase 1-6)	84	1	82	1
2	Glen Hills II (Phase 7-11)	78	14	59	5
3	Scissortail	88	6	56	26
4	Redbud Glen	74	16	17	41
5	Twin Ponds	25	1	1	23
Totals		349	38	215	96

Planning Applications Under Review:

1. **Annexation(s):** **No New Applications**
2. **Comprehensive Plan Amendment(s):** **Calvert Residence Comprehensive Plan Amendment** – A proposed Comprehensive Plan Amendment (CPA-02-2024) to change the land use designation from Special District 1 to Neighborhood Conservation. and Zone Amendment (GZA-310). The subject site is approximately 14,000 sf in overall size and is located at 62 West 147th Street South.
3. **Zone Amendment(s):** **Calvert Residence Zoning Amendment** – A proposed Zone Amendment (GZA-310) to change the zoning classification of the site from OL (Office Low Intensity) to RS-3 (Single-Family High Density). The subject site is approximately 14,000 sf in overall size and is located at 62 West 147th Street South.
4. **Planned Unit Development (PUD):** **Elm Pointe PUD 44** – A PUD application to allow additional uses within the Elm Pointe Business Park located at the northwest corner of E 141st Street South and South Peoria Ave. El Pointe Business Park is zoned CS (Commercial Shopping).
5. **Subdivision Plat(s):** **The Lakes at Twin Ponds** – A Preliminary Plat to subdivide a 94.0918-acre site into two-hundred and fifty-one (251) lots in nine (9) blocks and seven (7) reserve areas. The subject site is generally located on the south side of W 161st S and west of US75.
6. **Lot Split Application(s):** **No New Applications**
7. **Site Plan Applications:**
 1. **Brown Veterinary Clinic – S75 Business Park** – A Site Plan application for a proposed Veterinary Clinic located at the southeast corner of W 161st St. S and S Broadway St.
 2. **State Farm Office – Marvin Manns** – A Site Plan review of a proposed office building located at 201 E 141st St.
8. **Specific Use Permits:** **No New Applications**

9. Variance(s):

- 1. Serzy Residence Rear Yard Setback Variance** – A Variance request (BOA 489) to reduce the rear-yard setback requirement of 20 feet to 10 feet for a proposed single-family residence addition. The subject site is located at 237 East 137th Street and is zoned RS-3 (Single-Family High Density).

Approved Projects Not Under Construction

- 1. McGraw Winfield Realtors** – A proposed 4,434sf office building located at 12189 South Yukon Avenue.
- 2. Carson Trails** – A 497-lot residential Planned Unit Development (PUD) located north and east of the northeast corner of West 181st Street and South Union Avenue directly adjacent to Eden South neighborhood. A subdivision plat for Phase I of Carson Trails PUD-43. The plat consists of 82 residential lots and four (4) reserve areas.
- 3. Grandview Heights Apartments North Expansion** – A 120-unit apartment project on 6.8-acre site located at 12150 South Yukon Avenue. This is an expansion of the existing Grandview Heights Apartment project.
- 4. Redbud Glen II** – A Preliminary Plat to subdivide a 25.729-acre site into sixty-seven (67) lots in eight (8) blocks and four (4) reserve areas. The subject site is generally located north of E. 149th Street S. and West of S. Elwood Ave.
- 5. Twin Ponds Phase II** – Preliminary Plat of a 12.29-acre site. The plat proposes to subdivide the site into ten (10) lots and four (4) reserve areas. The subject site is generally located north of West 181st Street South – ½ mile west of Highway 75.

Items Scheduled for BOA Meeting – October 14, 2024

- 1. Serzy Residence Rear Yard Setback Variance** – A Variance request (BOA 489) to reduce the rear-yard setback requirement of 20 feet to 10 feet for a proposed single-family residence addition. The subject site is located at 237 East 137th Street and is zoned RS-3 (Single-Family High Density).

Items Scheduled for Planning Commission Meeting – October 14, 2024

No Items Scheduled

Current Residential and Commercial Building Permit Statistics

New Residential Permits Issued September 2024	2
New Commercial Permits Issued September 2024	0
Current Active Residential Permits	43
Current Active Commercial Permits	1
Residential Permits thru September 2023	46
Residential Permits thru September 2024	57
Commercial Permits thru September 2023	0
Commercial Permits thru September 2024	0
Assessment Letters Issued in September 2024	0
Total Assessment Letters Issued in 2024	3

Code Enforcement Activity for **September 2024**

ACTIVITY DESCRIPTION:	Totals			
Complaints received and investigated Year to Date	893			
Open public nuisance cases through September 2024	43			
CODE ENFORCEMENT CASES	Jun 2024	Jul 2024	Aug 2024	Sep 2024
	152	88	95	101
High grass:	21	1	16	15
Fire damaged structures:	-0-	-0-	-0-	-0-
Illegally parked vehicles:	9	7	10	4
Nuisance abatements (contractor):	1	-0-	-0-	2
Notices issued for residents with no water service:	1	1	-0-	-0-
Tulsa County Health Department citations:	-0-	-0-	-0-	-0-
Illegally placed signs:	97	40	41	70
Damage to public facilities citations:	-0-	-0-	-0-	-0-
Excessive trash & debris notices:	14	13	18	4
Dilapidated structures/property notices:	-0-	-0-	-0-	-0-
Trash can/receptacle placement notices:	-0-	-0-	-0-	-0-
Building demolition & removal:	-0-	-0-	-0-	-0-
Inoperable/abandoned vehicles:	2	3	5	3
Visual impairments caused by trees, shrubs, vehicles, basketball goals, etc. interfering with traffic flow:	3	5	4	2
Stagnant water causing mosquito issues:	3	-0-	-0-	-0-
Pest issue:	-0-	-0-	-0-	-0-
Dilapidated fencing:	1	2	1	-0-
Noxious odor:	-0-	-0-	-0-	-0-

Public Works

The following details of all work completed between August 23 - September 27, 2024

Streets

- Crack sealed - NA
- Filled potholes
 - 456 E 143rd
 - 137th & Nyssa
 - Near bus barn on 146th
 - 1071 E 138th St
- Fixed downed streets signs – NA
- Cleaned storm drains
 - 146th & US75
 - Dollar General
 - 141st & Elwood
 - 143rd & Barber
 - North of Wendy's
- Picked up trash around town.
- Weeded – NA
- Trimmed trees – City Hall

Parks

- Black Gold
 - Mowed & trimmed x4
 - Two Bradford pear trees near splash pad were fell.
 - Placed sod in bare spot near fell trees.
 - Planted new crepe myrtles in the bare spots along west path
 - Repainted center parking lot and Senior building lot
 - Replaced 12 picnic benches throughout park
- Kendalwood North -
 - Mowed & trimmed x3
 - Removed "Park Closed" sign
- Kendalwood South
 - Mowed & trimmed x3
- Lambert
 - Mowed & trimmed x1
- Morris
 - Mowed & trimmed x4

- Replaced flag
 - Cut up downed trees
 - Removed homeless encampment
 - USSSA has held a tournament every Sunday in September.
- Rolling Meadows
 - Mowed & trimmed x3
- South County Soccer
 - Mowed & trimmed x3
- Picked up trash and emptied trash cans daily at all city parks.

Right of Way & Misc City Property

- Mowed & Trimmed Pond @ 131st Pl & Oak x3
- Mowed & Trimmed Pond @ 137th & Nyssa Ct x3
- Mowed & Trimmed Pond @ 1122 E 156th x1
- Mowed & Trimmed 1122 E 156th x2
- Mowed & Trimmed Lot on Barber x1
- Mowed & Trimmed Public Safety x3
- Mowed & Trimmed 156th Water Tower x2

Facilities Maintenance

- Assemble new picnic tables for Black Gold park (12 so far)
- Constructed bollards around electrical panel along east drive at Black Gold
- Installed new breaker panel on previously installed electrical service along east path
- Black Gold basketball court project:
 - Installed two concrete bases for new lights
 - Trenched power from electrical cabinet to new basketball court lights
 - Resurfaced Black Gold basketball court using a shot blast machine
 - Added self-leveling concrete to repair broken surface on court
 - Power washed after surface prep
- Replaced ice machine at PW shop
- Hung Black Gold banner at GPS wall
- Hung board hung on 2nd floor GCC
- Replaced lights on 2nd floor GCC
- Took inventory of filters for bi-annual order
- Rekeyed South County soccer concession and bathrooms
- Repaired leak at Morris restroom
- Cleaned and tested 1122A pool weekly
- Outstanding Projects:
 - An RFQ for AC Maintenance program throughout the city has been issued. Three responses have been received.

Wastewater Treatment Plant:

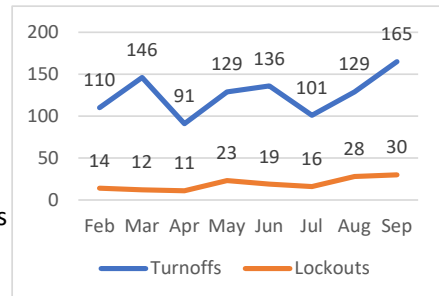
- Daily calibration and testing performed (CL, DO, pH)
- Daily readings performed.
- Daily flow monitoring performed.
- Daily addition of chemicals to lagoon
- Weekly Biological Oxygen Demand and Total Suspended Solids samples to Green Co. Testing
- Mowed, weeded, and sprayed (where needed)
- Vehicle and equipment maintenance performed.
- Using Hydrogen Peroxide at 10 gpd to reduce odor and raise DO
- Running two 4" Venturi pumps to raise DO in lagoon
- Effluent meter is non-operational, parts ordered
- Blower status:
 - Blower 1: non-operational... needs motor & blower and will remain offline
 - Blower 2,3,4: functional
- Continuing to move all non-essential equipment offsite in preparation for WWTF construction

Lift Stations:

- Inspected all lift stations
 - Cleaned floats
 - Repaired fencing and prepped for latch replacement on many stations.
 - Mowed, weeded, and sprayed all stations
- Assisted WWTF operator with daily tasks
- PW Director conducted bi-annual inspection and found deficiencies. The following have been addressed:
 - Rolling Meadows lift station has been rehabilitated
- Received repaired pump for Coal Creek LS, install pending

Distribution:

- 310 Utility locates
- 236 service orders completed for the utility office
- 165 turn offs for non-payment – September 24
- 30 lock outs for non-payment – September 26
- Performed monthly meter reads with 35 bad registers
- 2 leaks repaired (1 major, 1 minor, 0 pending)
- 0 meter(s) set (0 residential, 0 commercial)
- 9 pending meter sets (7 residential, 2 commercial)
- Bi-weekly water samples taken and failed one sample. Resample passed.
- Mowed, weeded, and sprayed (where needed) at water towers and booster stations
- Cleaned and serviced vehicles and equipment
- Jetrodded 1 possible sewer backup(s) (1 on city side, 0 on customer side)
- Diagnosed 10 hydrants, put 6 back in service and ordered parts for all others.
- Repaired 0 Sewer Manholes



- Booster Pump station on US75 at 131st has had its pin hole leak temporarily repaired. The station is now mostly isolated from distribution. Awaiting further instruction from city engineer on path forward.
- 120Water has completed their data collection and staff is ready to submit Lead Line Service Inventory survey to DEQ by the October 16 deadline.
- All non-functional hydrants in Rolling Meadows have been fixed. 2 odd ball hydrants remain to be replaced.
- Meter pilot program began Sept 20th. 2 vendors supplied 10 meters each to provide us a pilot on what meters we will move forward with to replace our aging and failing meters.

Community:

- Setup barriers for the fun run around the high school put on by FCCLA
- Setup barriers for Black Gold Days at Black Gold park.

New Fencing for Morris Park dugouts

With the usage of Morris Park on the rise for tournaments, some improvements have been made to the property. An easy fix was to replace the fence fabric on the dugouts of fields 3 & 4. The existing fence was not supported by a top or bottom rail. The new fabric has not only a top and bottom rail, but also a middle rail to help maintain the integrity of the fence. With all those ball players, the fence takes a beating.



Field 4 North Dugout (right)

Field 4 South Dugout (below)



Rehabilitation of Rolling Meadows Lift Station

Rolling Meadows lift station was in poor shape. Beytco, Inc, Sapula, OK, took on the task of replacing pretty much every piece of equipment in this station. New pumps, new guide rails, new control cabinet, new wires, new floats, and a new crane. The day before Beytco showed up, we needed to use our 6" bypass pump to clear the sewage from the station. It was a timely repair and was beautifully done.



US75 Overpass at 141st

TLS, a subcontractor to Sherwood, took down all the lights that have been hanging at the intersection of US75 and 141st for many years. Most of the equipment is functional and will probably find another home at another intersection.



Employee Spotlight

Nicholas Hall, or Nick as we call him, has been at the city for about a year now. In that short time he has proved to be an essential team player on the distribution team. We are blessed to have Nick working on our water and sewer lines.

Employee Spotlight

“I enjoy a job with a purpose, and I enjoy Glenpool.”

Nicholas Hall
Water Operator
Public Works Department
City of Glenpool

City Of
Glenpool
Creating Opportunity

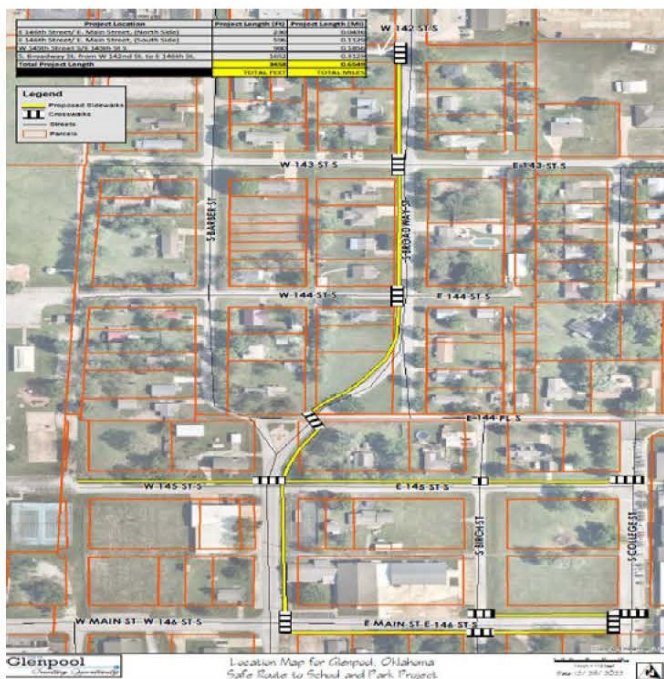
Engineering

Introduction

This report summarizes the activities of the engineering department and infrastructure projects in the City of Glenpool during the stated period.

Glenpool Safe Route To School Project JP#3810404

The project establishes an ADA-compliant sidewalk network linking Glenpool Public School to Black Gold Park. Glenpool City has contracted with ODOT under the TAP3-8104 DOT Agreement to finance it. Consultant selection is in progress, with the RFQ sent out on August 30, 2023. Following interviews with two respondents, Kimley-Horn was chosen as the design consultant. Currently, ODOT is coordinating scope and fees with the consultant. The total project cost is \$1,202,760.00, with a matching fund of \$240,552.00. *(No updates have been reported since the November 2023 Engineering Departmental Report.)*



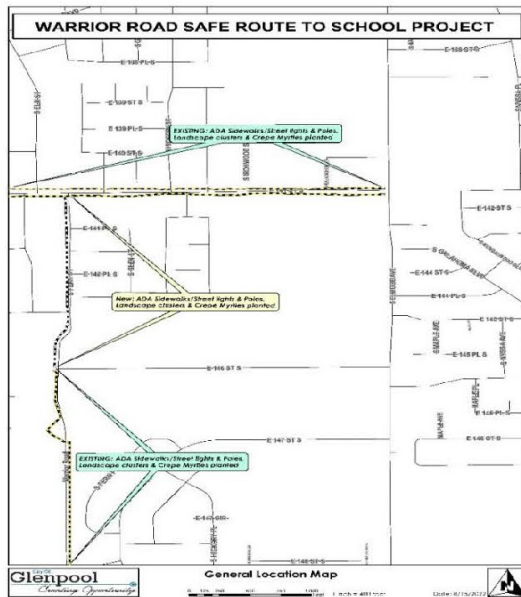
Elwood Ave. Widening from 151st – 137th Street

The City of Glenpool was awarded the Surface Transportation Program (STP) grant of \$ 902,880.00 with a 25% required match fund of \$225,720.00. Staff will be presenting the funding agreement for this project at the October regular city council meeting for council consideration.



TAP Grant Sidewalk Improvement Project on Warrior Road. JP#3802804

The City has received the Urban Funding Agreement from Oklahoma Department of Transportation. City Staff sent out a request for qualification for this project on December 13, 2023. Staff have selected Kimley Horn to provide the services. ODOT is coordinating the contracts with the consultant. Staff have paid the match fund of \$ \$119,920.00.



Sidewalk & Beautification Phase II Project JP#28845(05)

The project final plans, specifications and estimates have been received. The engineering department is currently coordinating the final review process. Staff would be collaborating with the consultant and ODOT on the next phases of this project.

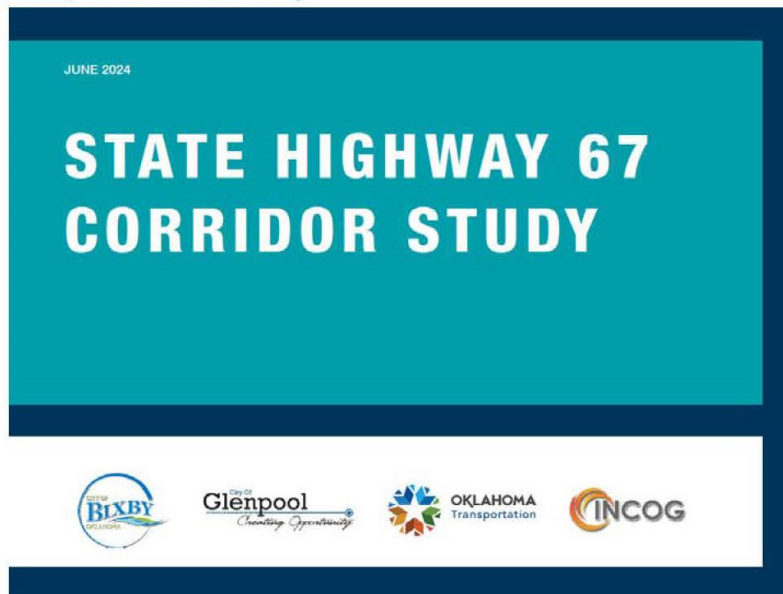
The estimate for this project is summarized below:

Project	Description	Estimate
Base Bid	E 141 st Street North Side: Between Elwood Ave and Peoria Ave. S Peoria Ave: Between E 141 st St & Recreation Center	\$624,323.82
Add Alternate 1	E 141 st Street South Side: Between S Elwood Ave & S Peoria Ave	\$812,962.56
Add Alternate 2	S. Peoria Ave: In Front of Recreation Center to 137 th Pl	\$108,849.24
Add Alternate 3	E 146 th St: Between Warrior Road & S Elwood Ave. S. Elwood Ave: Between E 146 th St & E. 141 st St	\$998,925.36

The initial project estimate was \$688,500. The awarded transportation enhancement program grant being 80% of the estimate is \$550,800, with a city match of \$137,700.

The awarded grant would be insufficient to cover the base bid of this project. There is a need for additional funding to fund this project. City Staff is considering additional grant options including the Transportation Alternatives Program (TAP). Staff is coordinating with ODOT and INCOG on additional funding to complete the project.

SH67/151st Corridor Study



The City of Glenpool has received the final report of the SH 67/ 151st Corridor Study. The State highway corridor study has been adopted by City Council at the September 2023 Council meeting.

US 75/141st Bridge Project

The project duration is estimated at 315 days. The project cost is estimated to be approximately \$27.5 Million. The lowest bid on the project was Sherwood Construction Co at \$31.4 Million. The Project commenced August 19th, 2024. Periodic updates on this project would be provided by staff.

A notification of increase in the 1-percent annual chance water-surface elevations and/or future flood hazard revisions was received from the Oklahoma Department of Transportation. A copy of the notification has been attached to this report.

A conditional letter of map revision (CLOMR) has been issued by the Federal Emergency Management Agency (FEMA) for the US 75/141st Street bridge project. A copy of the CLOMR has been attached to this report.

Rolling Meadows Stormwater

This project aims to address surface water runoff issues affecting residents of Rolling Meadows near the Taylor's Pond Subdivision. Staff is presenting the agreement for professional engineering services to the Council for consideration at the October council meeting.

Community Development Block Grant

The City of Glenpool is eligible to apply for the Community Development Block Grant (CDBG) this FY2024. The proposed allocated amount is \$120,143.00. The CDBG program is to provide decent housing and suitable living environment, particularly for persons of Low and Moderate Incomes (LMI). City Staff have evaluated projects within the LMI areas in Glenpool and is proposing a Street and Stormwater Improvement Project in Glen Village Addition II. This project involves repairing a sink hole, stormwater improvements and street repair.



Bicycle/ Pedestrian Masterplan Update

This is an update to the City of Glenpool's Bicycle and Pedestrian plan, which would become part of the INCOG Regional Go Masterplan. The City entered into agreement with INCOG on February 21st, 2024, to update the City bicycle/pedestrian plan. The selected consultant is RDG-Garver LLC.

GIS Project

The Engineering Department is in the process of obtaining GIS Services to facilitate GIS Data collection in the field. The City has selected Garver to provide the GIS service according to Work Order #2 to the Master Service Agreement for Professional Services. This project is underway.



Roadway Design Division
200 N.E. 21st Street
Oklahoma City, OK 73105-3204
www.odot.org

August 16, 2024

Mayor Joyce Calvert, City of Glenpool
Attn: David Tillotson, City Manager
12205 South Yukon Avenue
Glenpool, OK 74033

Re: Notification of increases in 1-percent-annual-chance water-surface elevations and/or future flood hazard revisions

Dear David Tillotson, City Manager,

The Flood Insurance Rate Map (FIRM) for a community depicts the Special Flood Hazard Area (SFHA), the area that has been determined to be subject to a 1-percent or greater chance of flooding in any given year. The floodway is the portion of the floodplain, which includes the channel of a river or other watercourse and the adjacent land area, that must be reserved in order to discharge the 1-percent-annual-chance (base) flood without cumulatively increasing the water-surface elevation by more than a designated height. The FIRM is used to help the community with floodplain management.

The Oklahoma Department of Transportation is applying for a Conditional Letter of Map Revision (CLOMR) from the Federal Emergency Management Agency (FEMA) on behalf of the Oklahoma Department of Transportation to revise FIRM panel 40143C0409K for the City of Glenpool, Tulsa County, Oklahoma, along Coal Creek. The Oklahoma Department of Transportation is proposing to widen roadways as part of an improvement project, including grading and channelization, for US-75 highway.

The proposed project will result in increases in the 1-percent-annual-chance (base) water surface elevations for a portion of Coal Creek and Rolling Meadows Creek.

Once the project has been completed, a Letter of Map Revision (LOMR) request should be submitted that will, in part, revise the following flood hazards along Coal Creek, Rolling Meadows Creek, and Nichols Creek.

1. The floodway will be revised from approximately 3250 feet downstream of E 141st Street to W 151st Street South along Coal Creek, from the confluence with Coal Creek to approximately 620 feet upstream of US-75 along Rolling Meadows Creek and from the confluence with Coal Creek to approximately 250 feet upstream of US-75 along Nichols Creek.
2. Base Flood Elevations (BFEs) will increase and decrease along Coal Creek, Rolling Meadows Creek and Nichols Creek.
3. The SFHA will increase and decrease along Coal Creek, Rolling Meadows Creek and Nichols Creek.



OKLAHOMA
Transportation

Roadway Design Division

200 N.E. 21st Street
Oklahoma City, OK 73105-3204
www.odot.org

This letter is to inform you of the proposed project that may affect flood elevations on your property near Black Gold Skate Park, on W. 144th St., Glenpool, OK. This letter is also to inform you of the potential changes to the effective flood hazard information that would result after the project is completed and a LOMR request is submitted to FEMA.

Maps and a detailed analysis of the proposed flood hazard revisions can be reviewed at the Community Development Department at 12205 S. Yukon Ave., Glenpool, OK 74033. If you have any questions or concerns about the proposed project or its effect on your property, you may contact either of the following:

- Kacie Braddy, P.E., CFM, of the Oklahoma Department of Transportation at (405) 521-6500 from Monday through Friday during normal business hours.
- David Agbetunsin, CFM, Floodplain Administrator for the City of Glenpool at (918) 209-4613 from Monday through Friday during normal business hours, starting Monday, August 12th.

Sincerely,

Denise Slattery, P.E., CFM
Roadway Design Hydraulics Engineer
Oklahoma Department of Transportation



Federal Emergency Management Agency

Washington, D.C. 20472

September 17, 2024

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

IN REPLY REFER TO:

Case No.: 24-06-0546R

The Honorable Joyce Calvert
Mayor, City of Glenpool
12205 South Yukon Avenue
Glenpool, OK 74033

Community Name: City of Glenpool, OK
Community No.: 400208

104

Dear Mayor Calvert:

We are providing our comments with the enclosed Conditional Letter of Map Revision (CLOMR) on a proposed project within your community that, if constructed as proposed, could revise the effective Flood Insurance Study (FIS) report and Flood Insurance Rate Map (FIRM) for your community.

If you have any questions regarding the floodplain management regulations for your community, the National Flood Insurance Program (NFIP) in general, or technical questions regarding this CLOMR, please contact the Director, Mitigation Division of the Federal Emergency Management Agency (FEMA) Regional Office in Denton, Texas, at (940) 898-5127, or the FEMA Mapping and Insurance eXchange (FMIX) toll free at 1-877-336-2627 (1-877-FEMA MAP). Additional information about the NFIP is available on our website at <https://www.fema.gov/flood-insurance>.

Sincerely,

Patrick "Rick" F. Sacibit, P.E., Branch Chief
Engineering Services Branch
Federal Insurance and Mitigation Administration

Enclosure:

Conditional Letter of Map Revision Comment Document

cc: Carl Prescott, P.E., CFM
Community Development Technical Assistant
City of Glenpool

Denise A. Slattery, P.E.
Engineer Manager
Oklahoma Department of Transportation

Ellen W. Stevens, Ph.D., P.E.
Engineer Consultant

Page 1 of 7	Issue Date: September 17, 2024	Case No.: 24-06-0546R	CLOMR-APP
-------------	--------------------------------	-----------------------	-----------



Federal Emergency Management Agency

Washington, D.C. 20472

CONDITIONAL LETTER OF MAP REVISION COMMENT DOCUMENT			
COMMUNITY INFORMATION		PROPOSED PROJECT DESCRIPTION	BASIS OF CONDITIONAL REQUEST
COMMUNITY	City of Glenpool Tulsa County Oklahoma COMMUNITY NO.: 400208	FILL	1D HYDRAULIC ANALYSIS FLOODWAY UPDATED TOPOGRAPHIC DATA
IDENTIFIER	US 75 Interim Improvements	APPROXIMATE LATITUDE AND LONGITUDE: 35.954, -96.011 SOURCE: OTHER DATUM: NAD 83	
AFFECTED MAP PANELS			
TYPE: FIRM*	NO.: 40143C0409K DATE: August 3, 2009	* FIRM - Flood Insurance Rate Map	
FLOODING SOURCES AND REACH DESCRIPTION See Page 2 for Additional Flooding Sources			
Coal Creek (West Tulsa) - from approximately 1,590 feet downstream of the confluence of Nichols Creek to the downstream side of West 151st Street South			
PROPOSED PROJECT DESCRIPTION			
Flooding Source	Proposed Project	Location of Proposed Project	
Coal Creek (West Tulsa)	Fill Placement	From approximately 890 feet upstream of the confluence of Nichols Creek to approximately 340 feet downstream of the confluence of Rolling Meadows Creek.	
SUMMARY OF IMPACTS TO FLOOD HAZARD DATA			
Flooding Source	Effective Flooding	Proposed Flooding	Increases Decreases
Coal Creek (West Tulsa)	Zone AE	Zone AE	Yes Yes
	Zone X (shaded)	Zone X (shaded)	Yes Yes
	BFES*	BFES	Yes Yes
	Floodway	Floodway	Yes Yes
* BFES - Base (1-percent-annual-chance) Flood Elevations			
COMMENT			
This document provides the Federal Emergency Management Agency's (FEMA's) comment regarding a request for a CLOMR for the project described above. This document is not a final determination; it only provides our comment on the proposed project in relation to the flood hazard information shown on the effective National Flood Insurance Program (NFIP) map. We reviewed the submitted data and the data used to prepare the effective flood hazard information for your community and determined that the proposed project meets the minimum floodplain management criteria of the NFIP. Your community is responsible for approving all floodplain development and for ensuring that all permits required by Federal or State/Commonwealth law have been received. State/Commonwealth, county, and community officials, based on their knowledge of local conditions and in the interest of safety, may set higher standards for construction in the Special Flood Hazard Area (SFHA), the area subject to inundation by the base flood. If the State/Commonwealth, county, or community has adopted more restrictive or comprehensive floodplain management criteria, these criteria take precedence over the minimum NFIP criteria.			
This comment is based on the flood data presently available. If you have any questions about this document, please contact the FEMA Mapping and Insurance eXchange (FMIX) toll free at 1-877-336-2627 (1-877-FEMA MAP) or by letter addressed to the LOMC Clearinghouse, 3601 Eisenhower Avenue, Suite 500, Alexandria, VA 22304-6426. Additional Information about the NFIP is available on the FEMA website at https://www.fema.gov/flood-insurance.			



Patrick "Rick" F. Sacbibit, P.E., Branch Chief
Engineering Services Branch
Federal Insurance and Mitigation Administration

24-06-0546R
104

Page 2 of 7	Issue Date: September 17, 2024	Case No.: 24-06-0546R	CLOMR-APP
-------------	--------------------------------	-----------------------	-----------



Federal Emergency Management Agency

Washington, D.C. 20472

**CONDITIONAL LETTER OF MAP REVISION
COMMENT DOCUMENT (CONTINUED)**

COMMUNITY INFORMATION (CONTINUED)

ADDITIONAL FLOODING SOURCES AFFECTED BY THIS CONDITIONAL REQUEST

FLOODING SOURCES AND REACH DESCRIPTION

Rolling Meadows Creek- from the confluence with Coal Creek to approximately 620 feet upstream of US-75

Nichols Creek- from the confluence with Coal Creek to approximately 250 feet upstream of US-75

SUMMARY OF IMPACTS TO FLOOD HAZARD DATA

Flooding Source	Effective Flooding	Proposed Flooding	Increases	Decreases
Rolling Meadows Creek	Zone AE	Zone AE	Yes	Yes
	Zone X (shaded)	Zone X (shaded)	Yes	Yes
	Floodway	Floodway	Yes	Yes
	BFEs*	BFEs	Yes	Yes
Nichols Creek	Zone AE	Zone AE	Yes	Yes
	Zone X (shaded)	Zone X (shaded)	Yes	Yes
	Floodway	Floodway	Yes	Yes
	BFEs	BFEs	None	Yes

* BFEs - Base (1-percent-annual-chance) Flood Elevations

This comment is based on the flood data presently available. If you have any questions about this document, please contact the FEMA Mapping and Insurance eXchange (FMIX) toll free at 1-877-336-2627 (1-877-FEMA MAP) or by letter addressed to the LOMC Clearinghouse, 3601 Eisenhower Avenue, Suite 500, Alexandria, VA 22304-6426. Additional information about the NFIP is available on the FEMA website at <https://www.fema.gov/flood-insurance>.



Patrick "Rick" F. Sacbibit, P.E., Branch Chief
Engineering Services Branch
Federal Insurance and Mitigation Administration

24-06-0546R
104

Page 3 of 7	Issue Date: September 17, 2024	Case No.: 24-06-0546R	CLOMR-APP
-------------	--------------------------------	-----------------------	-----------



Federal Emergency Management Agency

Washington, D.C. 20472

CONDITIONAL LETTER OF MAP REVISION COMMENT DOCUMENT (CONTINUED)

COMMUNITY INFORMATION

To determine the changes in flood hazards that will be caused by the proposed project, we compared the hydraulic modeling reflecting the proposed project (referred to as the proposed conditions model) to the hydraulic modeling used to prepare the Flood Insurance Study (FIS) (referred to as the effective model). If the effective model does not provide enough detail to evaluate the effects of the proposed project, an existing conditions model must be developed to provide this detail. This existing conditions model is then compared to the effective model and the proposed conditions model to differentiate the increases or decreases in flood hazards caused by more detailed modeling from the increases or decreases in flood hazards that will be caused by the proposed project.

The table below shows the changes in the BFEs:

BFE Comparison Table			
Flooding Source: Coal Creek (West Tulsa)		BFE Change (feet)	Location of maximum change
Existing vs. Effective	Maximum increase	2.3	At the downstream side of West 146th Street
	Maximum decrease	1.0	At the downstream side of West 141st Street South
Proposed vs. Existing	Maximum increase	0.3	At the downstream side of West 141st Street South
	Maximum decrease	1.3	At the upstream side of West 141st Street South
Proposed vs. Effective	Maximum increase	2.3	At the downstream side of West 146th Street
	Maximum decrease	1.4	At the upstream side of West 141st Street South

Flooding Source: Rolling Meadows Creek		BFE Change (feet)	Location of maximum change
Existing vs. Effective	Maximum increase	2.1	At the upstream side of US-75
	Maximum decrease	NONE	N/A
Proposed vs. Existing	Maximum increase	NONE	N/A
	Maximum decrease	0.04	At the confluence with Coal Creek
Proposed vs. Effective	Maximum increase	2.1	At the upstream side of US-75
	Maximum decrease	NONE	N/A

Flooding Source: Nichols Creek		BFE Change (feet)	Location of maximum change
Existing vs. Effective	Maximum increase	NONE	N/A
	Maximum decrease	0.9	At the downstream side of US-75
Proposed vs. Existing	Maximum increase	NONE	N/A
	Maximum decrease	NONE	N/A
Proposed vs. Effective	Maximum increase	NONE	N/A
	Maximum decrease	0.9	At the downstream side of US-75

This comment is based on the flood data presently available. If you have any questions about this document, please contact the FEMA Mapping and Insurance eXchange (FMIX) toll free at 1-877-336-2627 (1-877-FEMA MAP) or by letter addressed to the LOMC Clearinghouse, 3601 Eisenhower Avenue, Suite 500, Alexandria, VA 22304-6426. Additional information about the NFIP is available on the FEMA website at <https://www.fema.gov/flood-insurance>.



Patrick "Rick" F. Sacbibit, P.E., Branch Chief
Engineering Services Branch
Federal Insurance and Mitigation Administration

24-06-0546R
104

Page 4 of 7	Issue Date: September 17, 2024	Case No.: 24-06-0546R	CLOMR-APP
-------------	--------------------------------	-----------------------	-----------



Federal Emergency Management Agency

Washington, D.C. 20472

**CONDITIONAL LETTER OF MAP REVISION
COMMENT DOCUMENT (CONTINUED)**

COMMUNITY INFORMATION (CONTINUED)

Increases due to the proposed project that exceed those permitted under Paragraphs (c)(10) or (d)(3) of Section 60.3 of the NFIP regulations must adhere to Section 65.12 of the NFIP regulations. With this request, your community has complied with all requirements of Paragraph 65.12(a) of the NFIP regulations. Compliance with Paragraph 65.12(b) also is necessary before FEMA can issue a Letter of Map Revision when a community proposes to permit encroachments into the effective regulatory floodway that will cause BFE increases in excess of those permitted under Paragraph 60.3(d)(3).

NFIP regulations Subparagraph 60.3(b)(7) requires communities to ensure that the flood-carrying capacity within the altered or relocated portion of any watercourse is maintained. This provision is incorporated into your community's existing floodplain management ordinances; therefore, responsibility for maintenance of the altered or relocated watercourse, including any related appurtenances such as bridges, culverts, and other drainage structures, rests with your community. We may request that your community submit a description and schedule of maintenance activities necessary to ensure this requirement.

This comment is based on the flood data presently available. If you have any questions about this document, please contact the FEMA Mapping and Insurance eXchange (FMIX) toll free at 1-877-336-2627 (1-877-FEMA MAP) or by letter addressed to the LOMC Clearinghouse, 3601 Eisenhower Avenue, Suite 500, Alexandria, VA 22304-6426. Additional Information about the NFIP is available on the FEMA website at <https://www.fema.gov/flood-insurance>.



Patrick "Rick" F. Sacibit, P.E., Branch Chief
Engineering Services Branch
Federal Insurance and Mitigation Administration

24-06-0546R
104

Page 5 of 7	Issue Date: September 17, 2024	Case No.: 24-06-0546R	CLOMR-APP
-------------	--------------------------------	-----------------------	-----------



Federal Emergency Management Agency

Washington, D.C. 20472

**CONDITIONAL LETTER OF MAP REVISION
COMMENT DOCUMENT (CONTINUED)**

COMMUNITY INFORMATION (CONTINUED)

DATA REQUIRED FOR FOLLOW-UP LOMR

Upon completion of the project, your community must submit the data listed below and request that we make a final determination on revising the effective FIRM and FIS report. If the project is built as proposed and the data below are received, a revision to the FIRM and FIS report would be warranted.

- Detailed application and certification forms must be used for requesting final revisions to the maps. Therefore, when the map revision request for the area covered by this letter is submitted, Form 1, entitled "Overview and Concurrence Form," must be included. A copy of this form may be accessed at <https://www.fema.gov/flood-maps/change-your-flood-zone/paper-application-forms/mt-2>.
- The detailed application and certification forms listed below may be required if as-built conditions differ from the proposed plans. If required, please submit new forms, which may be accessed at <https://www.fema.gov/flood-maps/change-your-flood-zone/paper-application-forms/mt-2>, or annotated copies of the previously submitted forms showing the revised information.

Form 2, entitled "Riverine Hydrology and Hydraulics Form." Hydraulic analyses for as-built conditions of the base flood, the 10-percent, 2-percent, and 0.2-percent-annual-chance floods, and the regulatory floodway, must be submitted with Form 2.

Form 3, entitled "Riverine Structures Form."

- A certified topographic work map showing the revised and effective base and 0.2-percent-annual-chance floodplain and floodway boundaries. Please ensure that the revised information ties in with the current effective information at the downstream and upstream ends of the revised reach.
- An annotated copy of the FIRM, at the scale of the effective FIRM, that shows the revised base and 0.2-percent-annual-chance floodplain and floodway boundary delineations shown on the submitted work map and how they tie-in to the base and 0.2-percent-annual-chance floodplain and floodway boundary delineations shown on the current effective FIRM at the downstream and upstream ends of the revised reach.
- As-built plans, certified by a registered Professional Engineer, of all proposed project elements.
- A copy of the public notice distributed by your community stating its intent to revise the regulatory floodway, or a signed statement by your community that it has notified all affected property owners and affected adjacent jurisdictions.
- Documentation of the individual legal notices sent to property owners who will be affected by any widening or shifting of the base floodplain and any BFE increases along Coal Creek and Rolling Meadows Creek.

This comment is based on the flood data presently available. If you have any questions about this document, please contact the FEMA Mapping and Insurance eXchange (FMIX) toll free at 1-877-336-2627 (1-877-FEMA MAP) or by letter addressed to the LOMC Clearinghouse, 3601 Eisenhower Avenue, Suite 500, Alexandria, VA 22304-6426. Additional information about the NFIP is available on the FEMA website at <https://www.fema.gov/flood-insurance>.



Patrick "Rick" F. Sacibit, P.E., Branch Chief
Engineering Services Branch
Federal Insurance and Mitigation Administration

24-06-0546R
104

Page 6 of 7	Issue Date: September 17, 2024	Case No.: 24-06-0546R	CLOMR-APP
-------------	--------------------------------	-----------------------	-----------



Federal Emergency Management Agency

Washington, D.C. 20472

**CONDITIONAL LETTER OF MAP REVISION
COMMENT DOCUMENT (CONTINUED)**

COMMUNITY INFORMATION (CONTINUED)

DATA REQUIRED FOR FOLLOW-UP LOMR (continued)

• FEMA's fee schedule for reviewing and processing requests for conditional and final modifications to published flood information and maps may be accessed at <https://www.fema.gov/flood-maps/change-your-flood-zone/status/flood-map-related-fees>. The fee at the time of the map revision submittal must be received before we can begin processing the request. Payment of this fee can be made through a check or money order, made payable in U.S. funds to the National Flood Insurance Program, or by credit card (Visa or MasterCard only). Please either forward the payment, along with the revision application, to the following address:

LOMC Clearinghouse
 Attention: LOMR Manager
 3601 Eisenhower Avenue, Suite 500
 Alexandria, VA 22304-6426

or submit the LOMR using the Online LOMC portal at: <https://hazards.fema.gov/femaportal/onlinelomc/signin>

After receiving appropriate documentation to show that the project has been completed, FEMA will initiate a revision to the FIRM and FIS report. Because the flood hazard information (i.e., base flood elevations, base flood depths, SFHAs, zone designations, and/or regulatory floodways) will change as a result of the project, a 90-day appeal period will be initiated for the revision, during which community officials and interested persons may appeal the revised flood hazard information based on scientific or technical data.

This comment is based on the flood data presently available. If you have any questions about this document, please contact the FEMA Mapping and Insurance eXchange (FMIX) toll free at 1-877-336-2627 (1-877-FEMA MAP) or by letter addressed to the LOMC Clearinghouse, 3601 Eisenhower Avenue, Suite 500, Alexandria, VA 22304-6426. Additional Information about the NFIP is available on the FEMA website at <https://www.fema.gov/flood-insurance>.



Patrick "Rick" F. Sacibit, P.E., Branch Chief
Engineering Services Branch
Federal Insurance and Mitigation Administration

24-06-0546R
104



Federal Emergency Management Agency
Washington, D.C. 20472

**CONDITIONAL LETTER OF MAP REVISION
COMMENT DOCUMENT (CONTINUED)**

COMMUNITY INFORMATION (CONTINUED)

COMMUNITY REMINDERS

We have designated a Consultation Coordination Officer (CCO) to assist your community. The CCO will be the primary liaison between your community and FEMA. For information regarding your CCO, please contact:

Roosevelt Grant
Director, Mitigation Division
Federal Emergency Management Agency, Region VI
800 North Loop 288
Denton, TX 76209
(940) 898-5127

This comment is based on the flood data presently available. If you have any questions about this document, please contact the FEMA Mapping and Insurance eXchange (FMIX) toll free at 1-877-336-2627 (1-877-FEMA MAP) or by letter addressed to the LOMC Clearinghouse, 3601 Eisenhower Avenue, Suite 500, Alexandria, VA 22304-6426. Additional information about the NFIP is available on the FEMA website at <https://www.fema.gov/flood-insurance>.

Patrick "Rick" F. Sacibit, P.E., Branch Chief
Engineering Services Branch
Federal Insurance and Mitigation Administration

24-06-0546R

104

Conference Center/Community Relations

Conference Center

The Conference Center had a highly successful and busy September, hosting a total of 32 events. Along with the normal meetings and training sessions, we welcomed several large conferences and various other important events. Among these, several key events stood out.

EVENT TO HIGHLIGHT

FFA NE District Colt Conference

- This Chapter Officer Leadership Training (COLT) conference is a training event for FFA chapter officers that helps them develop leadership skills. This conference aims to encourage students to know their role, identify their strengths, and carry their weight as chapter FFA officers.

FCCLA Lead Conference

- This conference is for chapter officers or aspiring chapter leaders. Students spent the day hearing from the Oklahoma State Officers through workshops where leadership development was a primary focus.

LifeGate Freedom Recovery:

Life Gate Recovery was a new event for us this year. This organization is a faith based sober living program whose purpose is to heal, restore, and support individuals and their families with life controlling addictions.

In addition, we hosted three fundraising banquets, quinceañera's, baby showers, and seven weddings that showcased the versatility of our venue for a wide range of occasions.

Overall, it was a productive and successful month with positive feedback from event organizers.





Community Event planning/promotions

- Black Gold Car Show
- Farmers Market
- BlackGold Days Festival
- Spooktacular Fest

Video filming/editing

- September Glenpool at a Glance
- Senior Citizens video
- Kendalwood Park improvements with Jesse Hale

This month, I actively engaged in several key events and meetings:

1. Attended the Glenpool Chamber Luncheon.
2. Participated in the Oklahoma Municipal League Conference (2-day event).
3. Took part in the HR Meeting of the Minds with representatives from various cities.
4. Attended in the Tulsa's Future Meeting hosted by our city.
5. Engaged with members at the Senior Citizens Ice Cream Social, capturing footage to promote their activities.
6. Conducted video conferences with:
 - Crossroads Communications to discuss multiple marketing projects.
 - CivicPlus to initiate discussions on our website redesign.
7. Served on interview panels for the positions of Part-time Event Coordinator and IT Director.

Social Media Monthly Stats

Date	8/25 - 8/31	9/1 - 9/7	9/8 - 9/14	9/15 - 9/21
Impressions	29,567	117,365	69,021	131,771
Engagements	372	14,127	4,422	10,699
Page Likes	11	157	46	169
Post Link Clicks	30	17	295	7
Received Messages	19	151	83	125
Sent Messages	9	13	23	20

Economic Development/Grants

- *Economic Development Manager*
 - Interviews have been occurring since August for the hiring of the Economic Development Manager. This position will help Chief Operations Officer continue to build out the department and better serve our business community.
 - The goal is to have someone hired for the role by mid to late October.
- *Business, Retention, & Expansion (BR&E)*
 - Visits & Outreach: Economic Development Director has been reaching out to local businesses and manufacturers regarding BR&E visits for 2024.
 - Morning BREW: The Glenpool Chamber of Commerce along with the Economic Development Department and Keller Williams, are partnering together for monthly gatherings for businesses around coffee and resources.
- *New Business/Sites*
 - Oklahoma Department of Commerce (ODOC) SITES (Supporting Industrial Transformation and Economic Success) Program: ODOC has ramped up their site selection process and have provided local Economic Development Organizations with the ability to submit sites to be analyzed by professional site selectors through InSite Consulting.
 - Director of Economic Development submitted an extensive Request For Proposal process for the South 75 Business Park. This was completed July 10.
 - Glenpool was 1 of 15 final sites that will be receiving a site visit from Commerce and InSite Sight Selectors at a date to be determined. There were over 107 sites that submitted but only 15 made the final cut.
 - October 10 will be a Zoom meeting with InSite, Commerce, and utility partners.
 - November 13 members of InSite, Commerce and others will be in Glenpool visiting the South 75 Business Park site as the final step in this process.
 - Business Inquiries: Economic Development has had continued conversations with potential businesses and developers regarding relocating aspects of their operation to Glenpool.
 - Working with a developer on potential retail growth that would add more amenities for the city. Work is ongoing.
 - Continuing conversations with a developer who is looking at establishing a new location in Glenpool which would enhance overall quality of life.
 - New discussions have taken place with local developers for potential partnerships in the near future.

- *Travel/Training/Misc:*

- Oklahoma Municipal League Annual Conference: Chief Operations Officer (COO) was in attendance with other city staff at the OML Conference.
 - On August 27, COO will be part of a panel discussion highlighting various tools that are relevant for Economic Development entities across the state.
- Tulsa's Future Regional Economic Development: The Regional Partner meeting was held at the Glenpool Conference Center in September 19th. The Mayor, City Manager and COO provided a presentation on the current state of the city.
 - A Regional Partner's Workforce Meeting took place just before the quarterly meeting. This brought together Lead Economic Developers throughout the region to discuss how to collectively address workforce issues for our companies.

- *Grants:*

- Beth Miller (Grants – Special Projects Coordinator) collaborated with staff and Council to submit applications for various grants.
- STBG street widening grant (for Elwood) that was awarded last year from ODOT. David A has been in contact with them, and they are getting a contract together for the City for signatures as of 9/30.
- CDBG Grant submitted 4/12 for the repair of sinkhole/storm drains at 145th Pl and Kendalwood BLVD. This approval will not happen until October.
- TAP (Oklahoma Dept of Transportation Assistance Program). As of 9/30, this grant through ODOT has been combined with the other SafeStreets Sidewalk grant awarded last year and will be contracted soon. David A. In contact directly with ODOT on this project.
- T-Mobile grant \$50k towards disc golf course was presented to council on 9/3. The grant was applied for on 9/27. December 2024 awardees will be announced.
- INCOG restarting the Federal Application for energy conservation. This will be for 3 E/V charging stations throughout the city: City Hall, Black Gold Park, and the South County Rec Center. Contract letter was signed at council on 8/2 and submitted to INCOG on 8/5. This is at no cost to the City. As of 9/30, no response to awardees yet.
- Keep Oklahoma Beautiful application to get paint and a power washer to clean up areas with graffiti. This was approved on 8/20. The project is for the bridge on Main street near Black Gold Park. Paint has been picked up and a date set for the bridge painting project is 10/16. Still need to get all the equipment for the project.
- Staff currently working with Department Heads on 7 additional grant opportunities.

- *Special Projects*

- Farmers Market
 - Farmers Market has 2 more markets to go for the season. We are averaging 30-35 vendors per market.
 - Final market on 10/12 will include a trick or treat with vendors.

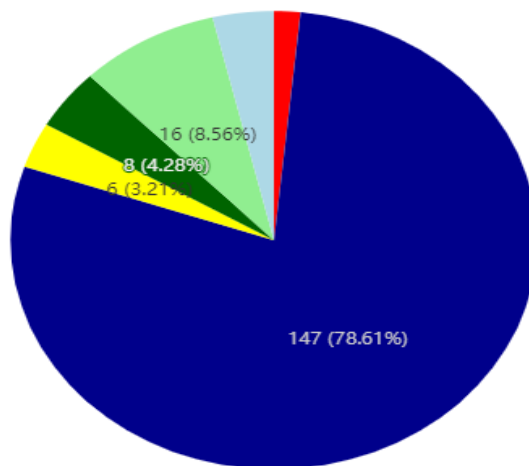
- Farmers market has been a great addition for our city, every weekend we receive compliments from our citizens and the surrounding communities.
- Ida E. Glenn Oil Well & Glenpool History
 - Public Works Director has been in contact with OK Corporation Commission, and they have found detailed maps on all of the IDA Glenn Wells. We will plan a hike out to the site in the Fall 2024 to ID all the well sites so we can put together a timeline of well drillings through the first months of gushing. All members contacted from the historical committee to attend.

Fire Department

Glenpool Fire Department Operations September 2024 8/20/24-9/19/24

Run Type	# of Calls	Totals Calls
EMS Runs	147	187
Fire Runs	40	
Overlapping	21	

Total (187)



Incident Type Series

3	1 - Fire
147	3 - Rescue & Emergency Medical Service Incident
6	4 - Hazardous Condition (No Fire)
8	5 - Service Call
16	6 - Good Intent Call
7	7 - False Alarm & False Call
187	

Police Department

STAFFING

Currently the Department has three positions open for police officer. We received 40 applications and new hire testing will be conducted on October 13. The communications division lost two dispatchers and we have already began taking applications to fill these vacancies.

PROJECTS

The department continues to look for ways to increase its technology. Recently we purchased a mobile command center for the drone program. This item can be taken to any scene and give administration and other divisions the ability to see what the drone is looking at through an in car monitor. (See picture)

HIGHLIGHTS

TRAINING

Three officers completed CIT training and will soon be assigned to a unit that will respond to Critical Incidents. These officers will be cross-trained to respond to wellness calls and will be able to assist both civilian and law enforcement needs after a high risk incident.

Lt. Glasby attended the CSLEEDS, this class is sponsored by the FBI and focuses on leadership and current trends. Lt. Glasby is the fourth officer the department has sent since 2020.



September 30, 2024



Calls for Service	1459
Arrest	40
DUI	8
Collisions	45
Alarm Calls	47
Animal Control	117
Burglary	15
Disturbance	24
Domestic	24
Fraud	9
Harassment	7
Larceny	28
Loud Noise	13
Motorist Assist	34
Suspicious Activity	50
Trespassing	3
Traffic Stops	449



Always be *truthful & transparent.*

OUR CORE VALUES

Show that you *care.*

Create *WOW* moments.

Savor
the journey.

Make learning a *habit.*

**OUR MISSION: DEVELOPING A CULTURE OF TRUST
TO BETTER SERVE OUR COMMUNITY**





MINUTES
City Council Regular Meeting
Monday, September 16, 2024 Council Chambers 6:00 PM

COUNCIL PRESENT: Joyce Calvert
Tim Fox
Chris Brobst
Jacqueline Triplett-Lund

COUNCIL ABSENT:

STAFF PRESENT: David Tillotson
Lesli Smith
Lea Ann Reed
Joe Wuest
Jeremy Plane
Gerald S. Gilbert
Jesse Hale
Joshua Brannon
Paul Newton
Debbie Pengelly

STAFF ABSENT:

Page

- A) **Call to Order - Joyce G. Calvert, Mayor**
Mayor Calvert called the meeting to order at 6:00 p.m.
- B) **Roll Call, Declaration of Quorum – Lesli Smith, City Clerk; Joyce G. Calvert, Mayor**
Lesli Smith called the roll; Mayor Calvert declared a quorum present. Jana Burk Attorney, of Rosenstein, Fist & Ringold was also in attendance.
- C) **Invocation – David Tillotson, City Manager**
David Tillotson gave the invocation.
- D) **Pledge of Allegiance – Joyce G. Calvert, Mayor**
- E) **Management Report**
City Manager Tillotson, thanked Joe and LeaAnn for taking care of the staff and city business during the time he was recently off for bereavement. He also expressed

Page 1 of 12

gratitude for the staff and council who reached out with prayers and words of support. Mr. Tillotson, then went on to inform the council of 20 vacancies in the City's staff currently that need to be filled.

F) Mayor Report – Joyce G. Calvert, Mayor

Mayor Calvert, expressed her appreciation for the opportunity to attend the recent OML conference held in Tulsa, highlighting that she was honored to be nominated and represent the City of Glenpool at this esteemed event.

G) Council Comments

Councilor Lund congratulated Mayor Calvert on receiving the Mayor of the Year award at the annual OML conference.

H) Public Comments

There were no public comments.

I) Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)

- 1) Minutes from September 3, 2024, meeting.

Moved by Chris Brobst, seconded by Jacqueline Triplett-Lund

	For	Against	Abstained	Absent
Joyce Calvert	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	4	0	0	0

To approve the consent agenda.

CARRIED.

J) Consideration and appropriate action relating to items removed from the Consent Agenda

No items removed from the consent agenda.

Mayor Calvert recessed the meeting at 6:05 p.m.

Mayor Calvert reconvened the meeting at 6:23 p.m.

K) Scheduled Business

- 1) Discussion and possible action to designate strategic action plans for inclusion in the City's draft strategic plan.
(David Tillotson, City Manager)

6 - 12

Moved by Jacqueline Triplett-Lund, seconded by Chris Brobst

	For	Against	Abstained	Absent
Joyce Calvert	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	4	0	0	0

To designate action plans A, B, C, D and F on item 1 "Economic Vitality" of the strategic action plans for inclusion in the City's draft strategic plan.

CARRIED.

Moved by Jacqueline Triplett-Lund, seconded by Chris Brobst

	For	Against	Abstained	Absent
Joyce Calvert	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	4	0	0	0

To designate action plans A, B, D, and E on item 2 "Transportation" of the strategic action plans for inclusion in the City's draft strategic plan.

CARRIED.

Moved by Jacqueline Triplett-Lund, seconded by Chris Brobst

	For	Against	Abstained	Absent
Joyce Calvert	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	4	0	0	0

To designate action plans A, C, D, E and F on item 3 "Infrastructure" of the strategic action plans for inclusion in the City's draft strategic plan.

CARRIED.

To designate action plans A, B, C, E and F on item 4 "Culture and Entertainment" of the strategic action plans for inclusion in the City's draft strategic plan.

Motion carried.

Moved by Chris Brobst, seconded by Tim Fox

	For	Against	Abstained	Absent
Joyce Calvert	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	4	0	0	0

To designate action plans A, B, C, D and E on item 5 "Housing Vitality" of the strategic action plans for inclusion in the City's draft strategic plan.

CARRIED.

[Strategic Plan with actions draft for discussion and possible motion council and E team compared priorities chart](#)

- 2) Discussion regarding the City's video streaming process for Council meetings.
(David Tillotson, City Manager)

NO ACTION TAKEN on discussion regarding the City's video streaming process for Council meetings.

- 3) Presentation and discussion related to the creation of a Strategic Plan for the City of Glenpool, and a tour of the following places:
A. Glenpool Public Works Facility - 503 W 138th Street Glenpool, OK 74033
Glenpool, OK 74033
B. Glenpool Wastewater Treatment Plant - 11 E. 136th Place Glenpool, OK 74033
(David Tillotson, City Manager)

NO ACTION TAKEN on the Presentation and discussion related to the creation

of a Strategic Plan for the City of Glenpool.

NO TOUR TAKEN of the following places:

A. Glenpool Public Works Facility - 503 W 138th Street Glenpool, OK74033
Glenpool, OK 74033

B. Glenpool Wastewater Treatment Plant - 11 E. 136th Place Glenpool, OK
74033

L) Adjournment

Mayor Calvert declared the meeting adjourned at 8:38 p.m.



Strategic Plan

(w/ Action Plans)

Draft Date: 08/19/2024

I. Economic Vitality:

- A. Strengthen existing local businesses by engaging in opportunities for business growth through increased City outreach and support.
- B. Improve business attraction programs that target new primary and secondary jobs and retail sales tax.
- C. Invest in, and maintain, utility infrastructure and services while ensuring predictable and sustainable utility rates.
- D. Work with state and regional partners to grow diverse employment opportunities in the community.
- E. Research and implement opportunities for streamlined development, permitting and licensing processes.
- F. Enhance community branding and image as a prime location for future business investment.

II. Transportation:

- A. Improve safety across all modes of transportation to achieve a system with no fatalities or serious injuries.
- B. Craft community-wide alternative transportation plans to increase equitable access to walking, biking and other alternative transportation opportunities.
- C. Explore opportunities to connect the community to the broader metro area through mass transit systems.
- D. Develop funding alternative strategies for system expansion and improvements.
- E. Create a comprehensive street inventory program to facilitate ongoing maintenance, improvement and expansion of the City's street and right-of-way infrastructure.

III. Infrastructure:

- A. Create and implement a Capital Improvement Plan (CIP) to expand and revitalize city-owned infrastructure.
- B. Develop a Geographical Information System (GIS) that incorporates all utility infrastructure, rights-of-way and easements.
- C. Craft a long-range utility pricing model that allows for sustainable and predictable growth of City-owned utilities.
- D. Enhance the City's asset management program to ensure proper planning of preventative maintenance, repairs and replacement of major capital assets.
- E. Design, construct and operate a new wastewater treatment plant to promote continued controlled growth of residential and commercial development.
- F. Implement long-range strategies to increase capacity and efficiency of water, sewer, and stormwater infrastructure to allow expansion of targeted high-growth areas and to minimize utility and maintenance costs in established developments.
- G. Establish effective policies and ordinances to create best practices for the treatment of grease, chemicals and debris in the wastewater and stormwater collection systems.
- H. Promote data-driven decision-making processes for maintenance, expansion and additions within the annual budget process.
- I. Engage utility partners in strengthening, expanding and developing new infrastructure capacity in key growth areas.

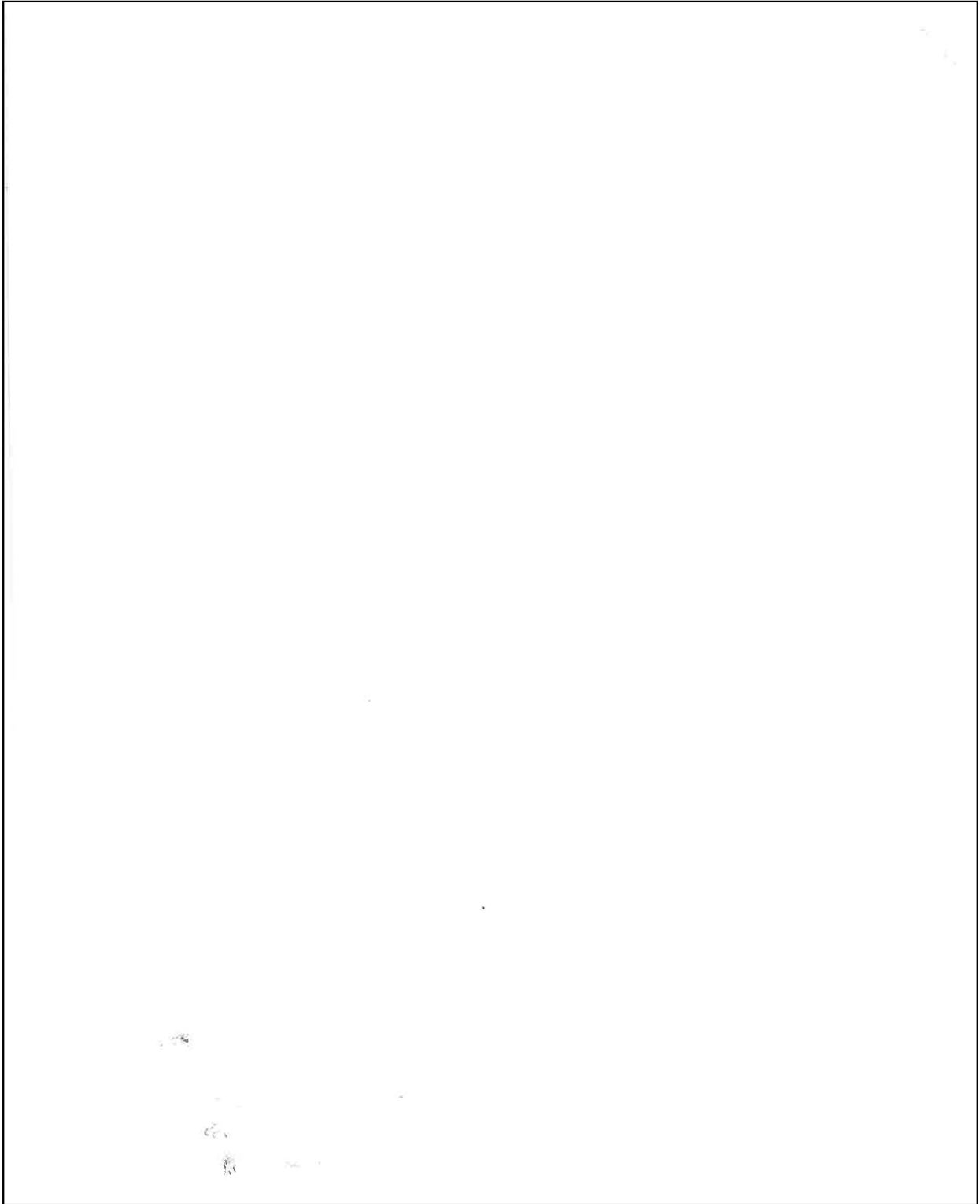
IV. Culture and Entertainment:

- A. Work collaboratively with the community stakeholders to develop master improvement plans for City-owned parks and underutilized buildings.
- B. Enhance the quality of life and sense of belonging within our neighborhoods by connecting City services to our neighbors, and fostering community through targeted engagement, group recreation and civic pride.
- C. Address sidewalks, bike paths, trails, parks and recreation facilities infrastructure and amenity replacement, maintenance and expansion.
- D. Expand opportunities to engage in arts and cultural programs within the community.
- E. Pursue opportunities to develop entertainment and sports districts with community and private sector input.
- F. Seek to develop a downtown business district that addresses opportunities for local and regional businesses to locate and thrive within the community while focusing on walkability, formal and informal public gathering spaces and connection to public amenities.

V. Housing Vitality:

- A. Increase housing supply while ensuring opportunities for residents to benefit from a diverse blend of housing options.
- B. Assess public utilities to determine operational capabilities and constraints for future residential development, focusing on realistic implementation plans and funding opportunities through public/private partnerships to invest in utility infrastructure growth and maintenance.

- C. Address public safety growth opportunities to maintain and increase law enforcement and firefighting capabilities within neighborhoods.
- D. Transform regulations and revise procedures to increase community and private development clarity and predictability and to ensure new development advances are adopted and incorporated in the building process.
- E. Encourage the incorporation of greenspaces within new residential development using neighborhood parks, amenities and the creative use of walkability and stormwater detention requirements.
- F. Seeks opportunities for revitalization of current neighborhoods, encouraging re-development of residential lots and amenities.



	Council				
	1	2	3	4	Avg Score
Priority 1					
A.		4	6		5.000
B.		1	2		1.500
C.	1	2	5	1	2.250
D.		5	1	1	2.333
E.	2	6	4	1	3.250
F.	3	3	3		3.000

Priority 2					
A.	2	4	3	1	2.500
B.	3	3	2	1	2.250
C.	4	5	5		4.667
D.	4	1	4		3.000
E.	1	2	1	1	1.250

Priority 3					
A.		7	4		5.500
B.	4	9	9		7.333
C.		3	5		4.000
D.	3	6	3	1	3.250
E.		1	1	1	1.000
F.	1	4	2	1	2.000
G.	2	8	6		5.333
H.		5	7		6.000
I.		2	8		5.000

Priority 4					
A.	3	4	2	1	2.500
B.		5	5		5.000
C.	1	1	3		1.667
D.		6	6		6.000
E.	2	2	1	1	1.500
F.		3	4	1	2.667

Priority 5					
A.		4	2	1	2.333
B.	1	1	1		1.000
C.	2	2	3		2.333
D.	4	3	4		3.667
E.	3	5	6	1	3.750
F.	4	6	5	1	4.000

	Executive Team								
	1	2	3	4	5	6	7	8	Avg Score
Priority 1									
A.	4	5	3	2	1		3	5	3.286
B.	3	2	4	5	3	3	4	6	3.750
C.	5	3	5	1	2	2	1	1	2.500
D.	2	6	2	6	5		5	3	4.143
E.	6	4	6	3	4		2	4	4.143
F.	1	1	1	4	6	1	6	2	2.750

Priority 2									
A.	2	3	4	4	4	2	1	1	2.625
B.	5	1	2	3	2		4	4	3.000
C.	3	5	5	5	5		5	5	4.714
D.	4	4	3	2	3	3	3	3	3.125
E.	1	2	1	1	1	1	2	2	1.375

Priority 3									
A.	2	1	2	1	2		3	3	2.000
B.	5	6	3	8	6		6	2	5.143
C.	6	2	6	6	7	2	4	6	4.875
D.	7	7	5	4	8		5	3	5.571
E.	3	9	1	2	1	3	1	1	2.625
F.	4	8	4	3	5		2	7	4.714
G.	9	3	7	7	9		9	9	7.571
H.	8	4	8	5	4	1	7	3	5.000
I.	1	5	9	9	3		8	7	6.000

Priority 4									
A.	3	4	1	1	1	1	4	4	2.375
B.	4	3	6	5	3		3	3	3.857
C.	5	5	2	4	2	3	2	5	3.500
D.	6	6	5	6	6		5	2	5.143
E.	2	1	3	3	4		6	1	2.857
F.	1	2	4	2	5	2	1	6	2.875

Priority 5									
A.	3	5	5	3	4		1	4	3.571
B.	2	2	1	1	5	1	2	3	2.125
C.	1	3	6	4	6	3	3	5	3.875
D.	6	1	2	2	1	2	5	2	2.625
E.	5	4	3	6	3		6	1	4.000
F.	4	6	4	5	2		4	6	4.429



MINUTES
Special City Council Meeting
Monday, September 23, 2024 Council Chambers 6:00 PM

COUNCIL PRESENT: Joyce Calvert
Tim Fox
Chris Brobst
Jacqueline Triplett-Lund

COUNCIL ABSENT:

STAFF PRESENT: David Tillotson
Lesli Smith
Lea Ann Reed
Joe Wuest

STAFF ABSENT:

Page

- A) Call to Order - Joyce G. Calvert, Mayor**
Mayor Calvert called the special meeting to order at 6:00 p.m.
- B) Roll Call, Declaration of Quorum – Lesli Smith, City Clerk; Joyce G. Calvert, Mayor**
Lesli Smith called the roll; Mayor Calvert declared a quorum present. Jana Burk Attorney, of Rosenstein, Fist & Ringold was also in attendance.
- C) Invocation –**
Alan Woodcock gave the invocation.
- D) Pledge of Allegiance – Joyce G. Calvert, Mayor**
- E) Scheduled Business**
- 1) City Council interviews of the following applicants for appointment to the City Council: Shayne Buchanan, Matthew Hayes, and Keith Robinson. 4
- NO VOTE OR ACTION TAKEN ON THIS ITEM.
- [City Council Candidate Interview Questions 2024](#)
- 2) Discussion and possible action to appoint one of the following individuals to the City Council to fill the vacancy in the At-Large seat until the next general municipal election in April of 2025: Shayne Buchanan, Matthew Hayes, and 5

Page 1 of 5

Keith Robinson.

Moved by Jacqueline Triplett-Lund, seconded by Chris Brobst

To appoint Shayne Buchanan to the Glenpool City Council to fill the vacancy in the At-Large seat until the next general municipal election in April of 2025.

a. Administration of Oath- Lesli Smith, City Clerk

After the vote of appointment to the Glenpool City Council, but prior to being sworn in by the City Clerk, Shayne Buchanan verbally resigned effective immediately as a board member of the Glenpool Board of Adjustment and as Commissioner of the Glenpool Planning Commission.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	4	0	0	0

CARRIED.

[Shayne Buchanan Oath of office Sept 2024](#)

- 3) Discussion and possible action to appoint a council member as Vice-Mayor of the City of Glenpool.
(David Tillotson, City Manager)

Moved by Joyce Calvert, seconded by Jacqueline Triplett-Lund

To appoint council member Jacqueline Triplett- Lund as Vice-Mayor of the City of Glenpool.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Tim Fox		x		
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
Shayne Buchanan	x			
	4	1	0	0

CARRIED.

F) Adjournment

Mayor Calvert declared the special meeting adjourned at 6:52 p.m.

City Council Candidate Interview Questions

1. What inspired you to apply for the open seat, and what experiences do you bring that would make you an effective member?
2. Please provide us with specific examples of your service to this community during the time you have been a resident of Glenpool.
3. What do you see as the biggest issue facing Glenpool today, and how would you propose to solve the issue?
4. What specifically do you hope to accomplish during your time serving on the City Council?
5. Please describe a time when you had to make a difficult decision that would affect an individual or individuals negatively. What was your process?
6. What strategies would you suggest to encourage community growth? What strategies would you suggest to appropriately manage this growth?
7. How would you prioritize funding for different community services (e.g. public safety, infrastructure, parks, etc.)
8. Where do you see this city in five or ten years, and what steps will you take to help realize this vision?

OATH OF OFFICE

I, Shayne Buchanan, do solemnly swear that I will support, obey and defend the Constitution of the United States, and the Constitution of the State of Oklahoma, and that I will faithfully discharge, according to the best of my ability, the duties of my office during such time as I am a Council Member of the City of Glenpool, Glenpool, Oklahoma.

x [Signature]
Affiant

Subscribed and sworn to before me this 23 day of September, 2024

[Signature]
Notary or City Clerk



**2025 CALENDAR YEAR
SCHEDULE OF REGULAR MEETINGS
GLENPOOL, CITY COUNCIL
GLENPOOL, OKLAHOMA**

DATE	TIME	PLACE
JANUARY 6,2025	6:00 P.M.	GLENPOOL CITY HALL
JANUARY 21,2025*	6:00 P.M.	GLENPOOL CITY HALL
FEBRUARY 3,2025	6:00 P.M.	GLENPOOL CITY HALL
FEBRUARY 18,2025*	6:00 P.M.	GLENPOOL CITY HALL
MARCH 3,2025	6:00 P.M.	GLENPOOL CITY HALL
MARCH 17, 2025	6:00 P.M.	GLENPOOL CITY HALL
APRIL 7, 2025	6:00 P.M.	GLENPOOL CITY HALL
APRIL 21, 2025	6:00 P.M.	GLENPOOL CITY HALL
MAY 5,2025	6:00 P.M.	GLENPOOL CITY HALL
JUNE 2, 2025	6:00 P.M.	GLENPOOL CITY HALL
JUNE 16, 2025	6:00 P.M.	GLENPOOL CITY HALL
JULY 7, 2025	6:00 P.M.	GLENPOOL CITY HALL
JULY 21,2025	6:00 P.M.	GLENPOOL CITY HALL
AUGUST 4, 2025	6:00 P.M.	GLENPOOL CITY HALL
AUGUST 18,2025	6:00 P.M.	GLENPOOL CITY HALL
SEPTEMBER 2,2025*	6:00 P.M.	GLENPOOL CITY HALL
SEPTEMBER 15,2025	6:00 P.M.	GLENPOOL CITY HALL
OCTOBER 6,2025	6:00 P.M.	GLENPOOL CITY HALL
OCTOBER 20,2025	6:00 P.M.	GLENPOOL CITY HALL
NOVEMBER 3,2025	6:00 P.M.	GLENPOOL CITY HALL
DECEMBER 1, 2025	6:00 P.M.	GLENPOOL CITY HALL

- Denotes Tuesday Meeting
Meetings held at GLENPOOL CITY HALL, City Council Chambers, 12205 S. Yukon Ave. Glenpool, Oklahoma.

APPROVED BY:

GLENPOOL CITY COUNCIL

12205 S. YUKON AVE

GLENPOOL, OK 74033

918-322-5409

Filed in the office of the City Clerk on the ____ day of October 2024.

Signed:_____



To: Honorable Mayor and City Council

From: Beth Miller, Grants – Special Projects Coordinator

Date: October 7th, 2024

Re: Approval to accept to the Oklahoma Department of Environmental Quality program for the Equipment Grant to purchase a woodchipper.

Background:

Staff is proposing to accept an approved grant from the Oklahoma Department of Environmental Quality and to enter into contract for reimbursement. This grant is an 80% reimbursement grant with requested funds of \$39,643.66. Total cost of the machine is \$49,554.57 and city match is \$9,910.91. This will be purchased out of the Capital Expenses Account 01-6-14-6333.

Please find attached the Equipment Reimbursement Contract from the Oklahoma Department of Commerce, the grant application, and the equipment price quote.

The proposed project involves purchasing a woodchipper for the Public Works Department. This will allow them to use the woodchipper to remove overgrown right of ways, reduce the need to hire contractors to cut down and remove trees, begin the cleanup of the city brush pile, and recycle the wood chips for pathways and trails.

Staff Recommendations:

Staff recommends accepting the Equipment Grant and entering into contract for reimbursement through the Department of Environmental Quality for the purchase of a woodchipper using the Capital Expense Account 01-6-14-6333.

Attachments:

- Reimbursement Contract
- Grant Application
- Equipment Price Quote

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

REIMBURSEMENT CONTRACT

This Contract made for the reimbursement of the purchase of one woodchipper to manage solid waste in support of administering the Oklahoma Solid Waste Management Act by and between the State of Oklahoma, ex.rel. The Department of Environmental Quality hereinafter referred to as "Department" and/or DEQ and City of Glenpool hereinafter referred to as "Contractor". In consideration of the provisions set forth herein; the parties mutually agree to the following provisions and any Addenda attached hereto and incorporated herein; Therefore, in consideration of the foregoing and the mutual Contracts set forth, Contractor and Department agree as follows:

I. STATUTORY AUTHORITY AND EFFECTIVE DATES OF CONTRACT

- i. This contract is authorized pursuant to and in accordance with the provisions of Title 74 O.S. §581 and/or Title 74 O.S. §1001 through §1008; and 27A O.S. § 1-3-101 and 27A O.S. § 2-10-202, 27A O.S. §§ 2-3-201, 2-3-202 and 27A O.S. § 2-10-802(C);
- ii. DEQ hereby agrees to grant the Contractor funding for reimbursement of expenses related to completion of the project as agreed by both parties, as further described by the scope of work and budget in Attachment A.
- iii. In consideration of Contractor's completion of the work described, DEQ shall reimburse Contractor for eligible costs not otherwise reimbursed by another funding source. DEQ will reimburse 80% of the cost of equipment specified in Attachment A, or similar equipment; however, the maximum value of this Agreement shall not exceed \$40,506.00. No overage will be paid.

The Contract shall be in effect for the period from the date the contract is signed by both parties, or the day an executed Purchase Order has been issued, whichever is later through June 30, 2025.

II. REQUIREMENTS FOR DEQ FUNDS:

- i. If equipment purchases are included as part of the project scope it shall be listed along with the work description of the project on Attachment A.
- ii. Records shall be maintained and accounts, including property, personnel and financial records that properly document and account for all contract funds in conformance with Generally Accepted Accounting Principles (GAAP), which can be found here if needed: <https://asc.fasb.org/>. Effective control and accountability is maintained for all funds, property and other assets.
- iii. Equipment means tangible, non-expendable, personal property having useful life of more than one (1) year and an acquisition cost of \$5,000 or more per unit.
- iv. Contractor is responsible for properly maintaining equipment and for obtaining all necessary permits associated with use.
- v. Contractor certifies that equipment proposed for administering this Contract is not already on hand and is required for the operation of the Contract. Equipment acquired with DEQ funds must be used in the program or project for which it was acquired.
- vi. Contractor must maintain records of property acquired with DEQ funds from the date of acquisition through final disposition. A control system must be developed to ensure adequate safeguards against loss, damage, or theft, adequate property records must be maintained, and a physical inventory must be completed at least once

every two years.

- vii. Contractor may use, manage, and dispose of equipment purchased in accordance with State laws and procedures. Equipment purchased with DEQ funds may not be offered as collateral in any transactions or sold within three (3) years from the date of purchase unless otherwise agreed by DEQ.
- viii. In consideration of the mutual covenants, Contracts, terms, conditions and provisions hereof, the Parties agree as follows:

III. COMPLIANCE

- i. Contractor agrees to possess and demonstrate compliance with all licenses, certifications, and permits that are required to lawfully perform the duties under this contract, including but not limited to Department Certification. Loss of required certification, permit, or license by the Contractor shall automatically terminate this contract.
- ii. DEQ reserves the right to request copies of licensure at any time and Contractor agrees to provide proof of licensure.
- iii. The products and services supplied under the Contract shall comply with all applicable Federal, State, and local laws, including any regulations and rules promulgated by any governmental authorities which are applicable to the Contract.
- iv. Observance of and compliance with these requirements shall be the sole responsibility of Contractor, without reliance on or direction by Department.
- v. The Contract agrees to comply with the State of Oklahoma Contractor Registration Requirements. Requirements and Registration is available at:
https://www.ok.gov/DCS/Central_Purchasing/Contractor_Registration/index.html
- vi. The Contractor certifies that it and all proposed subcontractors, whether known or unknown at the time this contract is executed or awarded, are in compliance with 25 O.S. §1313 and participate in the Status Verification System. The Status Verification System is defined in 25 O.S. §1312 and includes but is not limited to the free Employee Verification Program (E-Verify) available at <https://www.uscis.gov/e-verify>.
- vii. Termination of Contract shall be based on:
 - a. **TERMINATION FOR CAUSE:** The Contractor may terminate the Contract for default or other just cause with a 30-day written request and upon written approval from the Central Purchasing Division. The State may terminate the Contract for default or any other just cause upon a 30-day written notification to the Contractor. The State may terminate the Contract immediately, without a 30-day written notice to the Contractor, when violations are found to be an impediment to the function of an agency and detrimental to its cause, when conditions preclude the 30-day notice, or when the State Purchasing Director determines that an administrative error occurred prior to Contract performance. If the Contract is terminated, the State shall be liable only for payment for products and/or services delivered and accepted.
 - b. **TERMINATION FOR CONVENIENCE:** The State may terminate the Contract, in whole or in part, for convenience if the State Purchasing Director determines that termination is in the State's best interest. The State Purchasing Director shall terminate the Contract by delivering to the Contractor a Notice of Termination for Convenience specifying the terms and effective date of Contract termination. The

Contract termination date shall be a minimum of 60 days from the date the Notice of Termination for Convenience is issued by the State Purchasing Director. If the Contract is terminated, the State shall be liable only for products and/or services delivered and accepted, and for costs and expenses (exclusive of profit) reasonably incurred prior to the date upon which the Notice of Termination for Convenience was received by the Contractor.

IV. COMPENSATION AND APPROPRIATIONS

- i. **COMPENSATION:** In consideration of the faithful performance by the Contractor of the services identified in the Statement of Work and in conformity with the administrative procedures set forth herein, the Department agrees to compensate Contractor an amount not to exceed Forty Thousand Five-Hundred Six Dollars | \$40,506.00 unless amended in writing and approved by Contractor and Department. Compensation may be less than that requested in Contractor's application.
- ii. **INVOICES AND PAYMENTS** Invoices shall be submitted monthly along with monthly progress reports. Upon submission of an accurate and proper invoice, the invoice shall be paid in arrears after products have been delivered or services provided and in accordance with applicable law. Invoices shall contain the purchase order number, a description of the products delivered, or services provided, and the dates of such delivery or provision of services. An invoice is considered proper if sent to the proper recipient and goods or services have been received. State Acquisitions are exempt from sales taxes and federal excise taxes. Pursuant to 74 O.S. §85.44(B), invoices will be paid in arrears after products have been delivered or services provided. Payment terms will be net 45. Interest on late payments made by the State of Oklahoma is governed by 62 O.S. § 34.72. Additional terms which provide discounts for earlier payment may be evaluated when making an award. Any such additional terms shall be no less than ten (10) days increasing in five (5) day increments up to thirty (30) days. The date from which the discount time is calculated shall be the date of a proper invoice.
- iii. **TAX EXEMPTION:** State agency acquisitions are exempt from sales taxes and federal excise taxes. Contractors shall not include these taxes in price quotes.
- iv. **APPROPRIATIONS:** The terms of any Contract resulting from any Purchase Order issued for multiple years under the Contract are contingent upon sufficient appropriations being made by the Legislature or other appropriate government entity. Notwithstanding any language to the contrary in the solicitation, purchase order, or any other Contract document, the procuring agency may terminate its obligations under the Contract if sufficient appropriations are not made by the Legislature or other appropriate governing entity to pay amounts due for multiple year Contracts. The Requesting (procuring) Agency's decisions as to whether sufficient appropriations are available shall be accepted by the contractor and shall be final and binding. This contract is made subject to the availability of State and/or Federal funds and if such funds become unavailable during the term of this contract, then this Contract may be immediately reduced or terminated by the Department.

V. GENERAL PROVISIONS

- i. **PROVISIONS BINDING:** The provisions of this Contract shall be binding on and ensure to the benefit of the Department and the Contractor and their respective successors and permitted assigns.
- ii. **ASSIGNMENT AND SUBCONTRACTING:** This Contract may not be assigned without written approval from the Department. If approved, the assignment is subject to the terms of this contract or grantor agency; and, if the source of funding is federal, subcontractor is also subject to sub-recipient terms and conditions of that funding. The Contractor shall not engage in any subcontract to provide the services herein without prior written approval of the Department. If approved, the Contractor shall be liable for any act of the subcontractor, including any act that constitutes a breach of this contract. An approved subcontractor shall be subject to the terms of this

contract or grantor agency. Any subcontracts shall be terminated if a conflict of interest arises between the subcontractor and the Department.

- iii. **FORCE MAJEURE:** Performance may be suspended by either party in case of an Act of God, war, riots, fire, explosion, strike, injunction, inability to obtain fuel, labor, or transportation, accident, national defense requirement, or any cause beyond the control of such party, which prevents the performance of such party. In the event of any of the aforementioned circumstance, Contractor shall be obligated to provide for and Department to pay for only such services as are actually rendered.
- iv. **AFFIRMATION OF STATE EMPLOYMENT:** Contractor, by execution of this Contract, acknowledges and affirms that he/she (1) is not a current employee of the Department, an agency of the State of Oklahoma and (2) has not been an employee of the Department, an agency of the State of Oklahoma within the twelve (12) months next preceding the effective date of this Contract.
- v. **INDEPENDENT CONTRACTOR:** In the performance of all services rendered under this Contract, Contractor shall act solely as an independent contractor and nothing herein shall at any time be construed so as to create the relationship of employer and employee, partnership, principal and agent, or joint venture between the parties, and accordingly shall not be eligible for rights or benefits accruing to state employees.
- vi. **AUDIT AND RECORDS CLAUSE:** As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of whether such items are in written form, in the form of computer data or in any other form. In accepting any contract with the State, the contractor agrees any pertinent State or Federal agency will have the right to examine and audit all records relevant to the execution of the resultant contract. The contractor is required to retain all records and supporting documentation relative to this contract for the duration of the contract term and a period of seven years following completion and/or termination of the contract. If an audit, litigation, or other action involving such records is started before the end of the seven-year period, the records are required to be maintained for seven years from the date that all issues arising out of the action are resolved or until the end of the seven-year retention period, whichever is later. Contractor agrees the review of all records as they relate to the performance of professional services are to be subject to examination by the Department, the State Auditor and Inspector and the State Purchasing Director.
- vii. **NO GRANT OF AUTHORITY:** Nothing herein shall be construed as conferring upon Contractor the authority to assume or incur any liability or any obligation of any kind, express or implied, in the name of or on behalf of the Department, and Contractor agrees not to assume or incur any such liability or obligation without the prior express written consent of the Department.
- viii. **NO OTHER CONTRACT:** Contractor certifies and warrants that it has entered into no other Contract that would prevent performance of the services agreed to herein on the terms and conditions stated. Contractor further certifies and warrants that no such Contract will be entered into during the pendency of this Contract.
- ix. **ENTIRE CONTRACT:** This Contract, along with any quotes, the purchase order, change orders if applicable, amendments if applicable, and other attachments or supporting documentation constitutes the entire Contract and understanding between the parties with respect to the matters contained herein and supersedes all other Contracts between and representations by the parties with respect to such matters.
- x. **AMENDMENT AND MODIFICATION:** No oral statement of any person shall modify or otherwise affect the terms, conditions, or contract stated in the solicitation. All amendments to the solicitation shall be made in writing by the Agency. The Contract is issued under the authority of the State Purchasing Director who signs the Contract. The Contract may be modified only through a written Addendum, signed by the State Purchasing Director and the Contractor. Any change to the Contract, including but not limited to the addition of work or materials, the revision of payment terms, or the substitution of work or materials, directed by a person who is not specifically

authorized by the Agency in writing, or made unilaterally by the Contractor, is a breach of the Contract. Unless otherwise specified by applicable law or rules, such changes, including unauthorized written Addendums, shall be void and without effect, and the Contractor shall not be entitled to any claim under this Contract based on those changes. No oral statement of any person shall modify or otherwise affect the terms, conditions, or contract stated in the resultant Contract.

- xi. **CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS:** The prospective primary participant and any subcontractor certifies to the best of their knowledge and belief, that they and their principals or participants: A.) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal, State or local department or agency; B.) Have not within a three-year period preceding this proposal been convicted of or pled guilty or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) contract; or for violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; C.) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local); D.) Have not within a three-year period preceding this application/proposal had one or more public (Federal, State, or local) contracts terminated for cause or default.
- xii. **NOTICES:** Any notice hereunder to be given by either party to the other shall be in writing and shall be effective when received.
- xiii. **NO WAIVER:** Waiver by the Department of any breach of any provision of this Contract by Contractor shall not operate or be construed as a waiver of any subsequent breach by Contractor.
- xiv. **SEVERABILITY:** The Contracts and covenants contained herein are severable, and in the event any of them shall be held to be invalid by a court of competent jurisdiction, this Contract shall be interpreted as if such invalid Contracts or covenants were not contained herein.
- xv. **CHOICE OF LAW:** Any claims, disputes, or litigation relating to the solicitation, or the execution, interpretation, performance, or enforcement of the Contract shall be governed by the laws of the State of Oklahoma.
- xvi. **CHOICE OF VENUE:** Venue for any action, claim, dispute or litigation relating in any way to the Contract shall be in Oklahoma County, Oklahoma.
- xvii. **INDEMNIFICATION:** The Contractor shall obtain and retain insurance, including workers' compensation, automobile insurance, medical malpractice if applicable, and general liability insurance of no less than \$1,000,000.00 to adequately compensate persons for injury to their person or property occasioned by an act of negligence by the Contractor, its agents, employees or the like. Contractor may not cancel or transfer the policy without giving the State thirty (30) days written notice prior to the cancellation or transfer. The Contractor shall timely renew the policies to be carried pursuant to this section throughout the term of the contract and provide the State with evidence of such insurance and renewals upon request. Notice of Self Insurance can also constitute policies and shall be provided for proof at the beginning of any renewal. Contractor shall be entirely responsible during the existence of the Contract for the liability and payment of taxes payable by or assessed to Contractor or its employees, agents and subcontractors of whatever kind, in connection with the Contract. Contractor further agrees to comply with all state and federal laws applicable to any such persons, including laws regarding wages, taxes, insurance, and Workers' Compensation. Neither Customer nor the State shall be liable to the Contractor, its employees, agents, or others for the payment of taxes or the provision of unemployment insurance and/or Workers' Compensation or any benefit available to a State or Customer employee. The Policy Certificate Holder shall be listed as State of Oklahoma Department of Environmental Quality 707 N. Robinson | Post Office Box 1677 Oklahoma City, Oklahoma 73101-1677 on all insurance certificates.

- xviii. **DELIVERY: F.O.B. DESTINATION:** Delivery, Inspection and Acceptance: Unless otherwise specified in the contract documents, all deliveries shall be F.O.B. Destination. The Contractor(s) awarded the Contract shall prepay all packaging, handling, shipping and delivery charges and firm prices quoted in the bid shall include all such charges. All products and/or services to be delivered pursuant to the Contract shall be subject to final inspection and acceptance by the State at destination. "Destination" shall mean delivered to the receiving dock or other point specified in the purchase order. The State assumes no responsibility for goods until accepted by the State at the receiving point in good condition. Title and risk of loss or damage to all items shall be the responsibility of the Contractor until accepted by the receiving agency. The Contractor(s) awarded the Contract shall be responsible for filing, processing, and collecting any and all damage claims accruing prior to acceptance. Contractor(s) awarded the Contract shall be required to deliver products and services as bid on or before the required date. Deviations, substitutions or changes in products and services shall not be made unless expressly authorized in writing by the Agency.
- xix. **COMPLIANCE WITH THE OKLAHOMA TAXPAYER AND CITIZEN PROTECTION ACT OF 2007:** The Contractor certifies that they, and any proposed subcontractors, are in compliance with 25 O.S. 1313 and participate in the Status Verification System. The Status Verification System is defined in 25 O.S. §1312 and includes but is not limited to the free Employment Verification Program (E-Verify) through the Department of Homeland Security and available at www.dhs.gov/E-Verify.
- xx. **COMPLIANCE WITH APPLICABLE LAWS:** The products and services supplied under the Contract shall comply with all applicable Federal, State, and local laws, and the Contractor shall maintain all applicable licenses and permit requirements.
- xxi. **MONITORING AND FINANCIAL COMPLIANCE REVIEW:** DEQ, through any authorized representative, has the authority, at reasonable times, to inspect, investigate or otherwise evaluate the services performed under this Contract and financial transactions related thereto. Such inspections, investigations or evaluations may be conducted on the premises where the services are being performed. If any inspection, investigation or evaluation is conducted by DEQ, Contractor shall provide all reasonable assistance necessary. All inspections, investigations or evaluations shall be performed in such manner as will not unduly interfere with the Contractor's performance of the services. DEQ shall have access to and the authority to examine and copy all records related to this Contract and the services to be provided under it at any time during the period such records are required to be maintained or retained by the Contractor. DEQ will not impose an unreasonable administrative burden on Contractor. Contractor shall establish and maintain confidential files or otherwise make such files available at the service delivery site for all program personnel and service recipients.
- xxii. **UNALLOWABLE COSTS:** In the event any audit, audit resolution, review, monitoring, or any other oversight results in the determination that Contractor has expended DEQ funds on unallowable costs on this or any previous Contract, Contractor shall reimburse DEQ in full for all such costs on demand. DEQ may, at its sole discretion, deduct and withhold such amounts from subsequent payments to be made to the Contractor under this or other contracts.
- xxiii. **APPEAL:** In the event any audit resolution, review, monitoring, or oversight results in the determination that DEQ has overpaid the Contractor for this or any previous Contract, Contractor has a right to file a written appeal to the DEQ Executive Director. DEQ will consider the appeal before final action or reimbursement is sought by DEQ. Payments under the Contract will continue while the appeal is pending unless the Contract is otherwise terminated.
- xxiv. **Proper Invoice:** An invoice is considered proper if sent to the proper recipient and goods or services have been received. Contractor shall invoice DEQ monthly for the costs specified within the contract and/or purchase orders. The proper recipient of invoices is DEQ Accounts Payable. Invoices shall be sent to: Oklahoma Department of Environmental Quality Attention: Accounts Payable P.O. Box 1677 Oklahoma City, Oklahoma 73101-1677 or <mailto:AccountsPayable@deq.ok.gov>. Failure to comply may result in late payments. Invoices

shall contain the purchase order number, a description of the products delivered or services provided, the dates of such delivery or provision of services, and the Contractor's Federal Employer Identification number.

- xxv. **Unauthorized Obligation:** At no time during the performance of this contract shall the vendor have the authority to obligate DEQ for payment of any goods or services over and above the awarded contract. If the need arises for goods or services over and above the awarded contract for this project, vendor shall cease the project and contact the DEQ contract administrator for approval prior to proceeding. All work performed without an Executed Notice to Proceed and Purchase Order is an Unauthorized Obligation in which the agency will not be liable for.

In witness whereof, this Contract, consisting of sixteen (16) pages has been executed and delivered effective as of the date first above written.

Electronic Signature page will replace this page if applicable

City of Glenpool
12205 S. Yukon Ave.
Glenpool, Oklahoma 74033

State of Oklahoma
Oklahoma Department of
Environmental Quality
707 N. Robinson, P.O. Box 1677, Oklahoma
City, Oklahoma, 73101-1677

Signature of Authorized Representative

David Tillotson

Printed Name of Authorized Representative

City Manager

Title of Authorized Representative

Signature of Authorized Representative

Printed Name of Authorized Representative

Title of Authorized Representative

Attachment A

Community Based Environmental Protection Projects Oklahoma Department of Environmental Quality Request to Enter Contract for Reimbursement Equipment Grant Application FY25

The Oklahoma Department of Environmental Quality (DEQ) has the jurisdictional area of environmental responsibility over the prevention, control and abatement of pollution caused by solid waste which presents a threat to human health or the environment, under provisions of 27A O.S. § 1-3-101 and 27A O.S. § 2-10-202; and

The Executive Director of DEQ is authorized under the provisions of 27A O.S. §§ 2-3-201 and 2-3-202 to enter into contracts for the purpose of carrying out any of the purposes, objectives or provisions of the Environmental Quality Code, Title 27A of the Oklahoma Statutes, for which DEQ has jurisdiction.

DEQ is authorized under the provisions of 27A O.S. § 2-10-802(C) to expend funds and enter into contracts with units of local government and political subdivisions of this State for purposes of administering the Oklahoma Solid Waste Management Act.

DEQ does not reimburse for buildings, vehicles, laptops, or drones.

Grant money is not guaranteed. Funding is limited. DEQ's ability to fund requests to local governments is entirely dependent on the amount of money available to DEQ to issue grants.

Basic Information:

- Grants are provided on a reimbursement basis.
- **Grantees must enter into a formal Agreement with DEQ as vendors. Until a fully executed Agreement and Purchase Order are issued, no funds are available. Funds spent prior to a formal Agreement and Purchase Order are not reimbursable.**
- All awarded funding must be spent in the fiscal year granted.
- Agreements expire June 30, 2025.
- Final invoices are due by August 31, 2025. Invoices submitted after August 2025 may not be reimbursed.

Process for Receiving Funds

1. Submit application.
2. DEQ reviews application. Discussion between DEQ and applicant may occur at this time. Applicant sends revised Scope of Work and Budget to DEQ, if necessary.
3. DEQ writes formal Agreement and sends through state's procurement process for approval.
4. DEQ sends applicant a formal Agreement to sign and return, electronically.
5. DEQ signs, then sends an electronic copy of the fully executed Agreement and Purchase Order to applicant.
6. Applicant may now begin to spend funds intended for reimbursement. **Funds spent prior to a fully executed Agreement and Purchase Order (between steps 1-5) are not reimbursable.**
7. Applicant sends invoices and monthly reports to DEQ.
8. DEQ Reimburses invoices within 45 days.

For more information and application deadlines, visit the DEQ website at <https://www.deq.ok.gov/land-protection-division/waste-management/solid-waste/funding-opportunities-for-community-based-environmental-protection-projects/>.

Application Submittal Instructions

Return by e-mail to SWGrants@deq.ok.gov with the subject line, "[Organization] FY25 [grant type] Grant Application DEQ"
e.g., Oklahoma County FY25 Equipment Grant Application DEQ

Or send a hard copy to:

Oklahoma Department of Environmental Quality
Attn: Libby McCaskill, Land Protection Division
P.O. Box 1677
Oklahoma City, OK 73101-1677
Phone: 405-702-5100
Fax: 405-702-5101

Equipment Grant

These grants are for purchasing solid waste management equipment valued between \$5,000 and \$50,000. Examples include brush chippers, recycling equipment such as balers, HHW facility equipment, and composting equipment. These are typically one-time purchases. Storage and maintenance plans must be included with the application. Equipment means tangible, non-expendable property having useful life of more than one (1) year and an acquisition cost between \$5,000 and \$50,000 per unit. Equipment purchased with DEQ funds may not be offered as collateral in any transactions or sold within three (3) years from the date of purchase unless otherwise agreed by DEQ. Grant Recipients are required to submit appropriate invoicing and to provide monthly photos and metrics.

NEW: DEQ will reimburse 80% of equipment costing \$5,000-\$50,000.

Equipment Grant Application FY25

The following information must be provided before a contract for reimbursement will be considered. Scoring will be based on the following categories: environmental improvement, collaboration, storage and maintenance plans, sustainability, feasibility, scope of work, budget, quality of proposal, and past performance, if applicable. This form has been prepared to be applicable to a wide range of projects and as a result some of the questions may not seem directly applicable to what you propose. Please answer the questions to the best of your ability based on the information you have.

1. Date:

01/02/2023

2. Legal Name of organization that reimbursements will be issued to: **City of Glenpool**

3. Equipment being requested: Woodchipper

4. Total Cost of Equipment: \$49,554.57

5. Dollar Amount being Requested: \$39,643.66 (match)

6. Contact information for organization

Name/Title:	Elizabeth Miller – Grants/Special Projects Coordinator
Phone Number:	918-209-4646
E-mail Address:	emiller@cityofglenpool.com

7. Signatory Authority for organization with legal authority to sign contract with DEQ:

Name/Title:	David Tillotson – City Manager
Phone Number:	918-209-4645
E-mail Address:	dtillotson@cityofglenpool.com

8. Addresses

The contract will be sent here for signature (name and e-mail):	David Tillotson – dtillotson@cityofglenpool.com
Reimbursements will go to this mailing address:	12205 S. Yukon Ave. Glenpool, OK 74033

9. Project Description. Answer each question in the answer box to the right.

General Information

Questions	Answers
a. Please attach specifications and cost estimates for the requested equipment.	*See attached (BC1000XL 74 HP Woodchipper \$49,554.57)

Environmental Improvement

Questions	Answers
b. Describe the program that this equipment will be used for:	The City of Glenpool does not currently have a woodchipper. This grant will help the city secure one and begin repurposing waste wood for parks, trails, and a future community garden. This will also aid in helping overgrowth cleanup of some right of ways and reduce the need for the City to hire contractors for cutting down and removal of trees. The city sees this as an additional opportunity to improve the overall quality of life for Glenpool citizens while also benefiting the environment.
c. Who will be served by this program (municipalities, county, region, estimate population)?	The City of Glenpool will use the woodchipper and the benefits will impact Glenpool (population 14,040).
d. What type of solid waste will be managed with this equipment?	Trees/brush
e. How is this waste currently managed?	Stacked in piles on city property to later be chipped by contractors.

f. How will the equipment improve the management of this waste?	We currently have a large brush pile that we open to the public to dump tree limbs and brush in times of storms or to remove excess from the city. This pile fills up fast and it can be tough to keep it manageable. When burn bans are issued, we cannot deplete the pile fast enough without having staff haul it to another location, which is an arduous process. With an industrial woodchipper, staff can repurpose limbs and brush for other projects in the city and help to manage the pile and allow more access to citizens to dump brush.
g. What is the environmental benefit of purchasing this equipment? (e.g., waste reduction, resource conservation, pollution prevention, litter abatement, education)?	A woodchipper will help us provide a positive environmental impact through various ways, most notably through waste reduction and resource conservation. We are creating trails in Glenpool for citizens to use to boost quality of life. We would actively utilize the woodchipper to repurpose waste wood and use wood chips along the trail. The City of Glenpool does not currently have a way to do this. We also plan to utilize wood chips to mulch community parks and in a community garden that is currently under development.

Cost

Questions	Answers
h. Are you partnering with anyone else to purchase this equipment? To make more efficient use of limited funding, DEQ will prioritize applications that propose partnerships and collaboration.	No
i. Have you received a previous grant from the DEQ? If so, what years, what dollar amounts did you receive, and how much of that funding did you spend?	No

Logistics

Questions	Answers
j. Describe your maintenance plans.	Per manufacturer
k. Describe your storage plans.	Unit will be housed indoors at the Public Works Shop building.
l. If replacing existing equipment, what will you do with the old equipment?	N/A

Sustainability

Questions	Answers
m. What metrics will you track monthly to demonstrate Return on Investment (ROI)?	We will create a spreadsheet and continually update it when wood chips are used in various ways through Glenpool. This will include an estimated weight of chips used in various projects. Tracking this metric will help the city demonstrate the ROI of a new woodchipper as less tax dollars would be utilized in buying new wood chips/mulch.
n. Describe your reuse plan for the material you will be managing, if applicable. (i.e., if you are requesting a chipper, how will you beneficially reuse the wood chips: free to citizens, mulching community parks/gardens, etc.?)	The city does not have a woodchipper. This grant will enable Glenpool to repurpose waste wood for city parks, trails, and gardens. Any excess not used by the city will be made available to the public at no cost.

Other

o. How did you hear about DEQ's Solid Waste Management Grant Program?	Email from a City of Glenpool Employee
--	--

Additional Information

Question	Answer
p. Is there any other information that you would like to share?	The addition of this machine will reduce our need for the large green waste dump that currently resides in a flood plain. Additionally, the availability of the "waste" product to be used by and in the city is a great environmental use for the end product (the wood chips). The alternative is to burn our green waste, that eliminates the potential use to be utilized in multiple places to enhance the quality of life for Glenpool residents.



Olathe, KS (913) 782-3655 Goddard, KS (316) 794-3500 Brookline, MO (417) 886-3500 Oklahoma City, OK (405) 478-2800 Catoosa, OK (918) 266-3300

Ship To: IN STORE PICKUP

Invoice To: CITY OF GLENPOOL
12205 SOUTH YUKON AVE
GLENPOOL, OK 74033

Branch 05 - CATOOSA		
Date 12/27/2023	Time 9:57:31 (0)	Page 1
Account No. CITY0009	Phone No. 9189026153	Estimate No. 001882
Ship Via	Purchase Order	
Tax ID No.		
		Salesperson SB2

EQUIPMENT ESTIMATE - NOT AN INVOICE

Description	** Q U O T E **	EXPIRY DATE: 01/31/2024	Amount
New VERMEER BC1000XL BC1000XL 74HP DOM. VALUE PACK.- TIER 4			49554.57
Hours: 0			

Authorization: _____ Subtotal: 49554.57
Quote Total: 49554.57

VERMEER CONTRACT NUMBER:031721-VRM
VERMEER SELL PRICE: \$57932.00
LESS STATE WIDE CONTRACT DISCOUNT: \$8377.43
NEW SELL TOTAL: \$49554.57
CITY OF GLENPOOL SOURCEWELL NUMBER-109713

THANK YOU FOR THIS OPPORTUNITY.
PLEASE CONTACT ME WITH ANY QUESTIONS.
STEVEN BILLUPS 918.760.0776
STEVEN.BILLUPS@VERMEERGP.COM



MEMORANDUM
October 7, 2024

To: Honorable Mayor and City Council

From: Jeremy Plane
Chief of Police

Re: Drug Enforcement Agency (DEA) Seizure Funds

Background:

The police department purchased two drones in 2023 and two additional drones in 2024. The drones have become invaluable to the department. The drones can be deployed for collisions, missing persons, suspect search, search warrants and just about anything else where having a view from overhead could be beneficial. Over the last year we have deployed drones 152 times for over 30 hours. During these deployments we found we do not have enough batteries to handle a sustained incident beyond two hours.

We currently have two different types of drones, Autel and DJI. Two additional Autel batteries will be \$1,280.00 and three additional DJI Mavic batteries will be \$1,557.00 for a total cost of \$2,837.00.

The department currently has \$2,741.52 in funds seized while an officer was attached to the DEA. We are asking to use these funds for the purchase of five additional batteries for the department drone program. We will use department funds for the difference of \$95.48.

Staff Recommendation:

Staff recommends approval to use Drug Enforcement Agency (DEA) funds to purchase the above equipment in the amount of \$2,741.52.

Attachments

Quotes from Autel and DJI

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com



Shopping Cart

Estimate Shipping and Tax

Subtotal	\$1,557.00
Shipping (Pickup from 19850 Nordhoff Place, Chatsworth, CA 91311 (use this as a shipping address) - Local Pickup (will call))	\$0.00
Tax	\$0.00

Order Total \$1,557.00

Proceed to Checkout

Share Shopping Cart

Starting at \$141/mo with [affirm](#). [Prequalify now](#)

Item	Price	Qty	Subtotal
 DJI Mavic 3 Enterprise Battery Kit	\$519.00	3	\$1,557.00
 			

Update Shopping Cart

Apply Discount Code	▼
Gift Cards	▼

TOP AWARD WINNING DRONE DEALER

 Help

SHOPPING CART

Product	Price	Quantity	Total	
 AUTEL ROBOTICS EVO II DRONE BATTERY 7100MAH(ADAPT V1/V2/V3 VERSION) 4PCS[\$160 per unit]	\$640.00	2	\$1,280.00	+ − ×

\$1,280.00

Shipping, taxes, and discount calculated at checkout

CHECKOUT



Order notes

Add a note

Shipping calculator

United States

Alabama

ZIP / Postal code

CALCULATE

Autumn Sale





To: Honorable Mayor and City Council

From: Joshua Brannon, Finance Director

Date: October 7, 2024

Re: FY 24-25 City Budget Amendment CITY-04

Background:

The attached budget amendment requests an increase to the General Fund FY 24-25 revenue budget for Grants – Other in the amount of \$39,643.66 and an increase to the General Fund expenditure budget for Streets & Parks Capital Purchases in the amount of \$39,43.66 to appropriate ODEQ grant funds toward the purchase of a wood chipper.

Staff Recommendation

Staff recommends approval of Budget Amendment CITY-04, increasing General Fund revenue account 01-5-00-5248 (Grants – Other) by \$39,643.66, and increasing expenditure account 01-6-14-6333 (Capital Purchases) by \$39,643.66.

Attachment:

Budget Amendment Form CITY-04

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

City of Glenpool
Budget Amendment

Fiscal Year: 2024-2025
Amendment No: CITY-04
Date Requested: 10/7/2024

	Revenue:						Expense:					
	Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget	Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget
1	01	5-00-5248	Grants - Other	\$ -	\$ 39,643.66	\$ 39,643.66	01	6-14-6333	Capital Purchases	\$ 221,000.00	\$ 39,643.66	\$ 260,643.66
2												
3												
4												
5												
6												
7												
8												
9												
10												
			Total		\$ 39,643.66				Total		\$ 39,643.66	

Notes:
Lines 1: Increase in General Fund Grants revenue for ODEQ grant, and appropriation of the funds within the Streets and Parks Capital Purchases budget to be used to purchase a wood chipper

Approved by the City of Glenpool

Mayor

Date



To: Honorable Mayor and City Council

From: Joshua Brannon, Finance Director

Date: October 7, 2024

Re: FY 24-25 City Budget Amendment CITY-05

Background:

The City has projects that were encumbered in Fiscal Year 2023-2024 that were not complete by June 30, 2024. Under the provisions of the Oklahoma Municipal Budget Act, 11 O.S. § 17-201 through § 17-218, the City may lapse unexpended appropriations at fiscal year-end and reapprove outstanding encumbrances in the immediately following fiscal year.

Staff Recommendation

Staff recommends approval of Budget Amendment CITY-05.

Attachment:

Budget Amendment Form CITY-05 with Exhibit A

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

City of Glenpool
Budget Amendment

Fiscal Year: 2024-2025
Amendment No: CITY-05
Date Requested: 10/7/2024

	Revenue:					
	Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget
1	01	5-00-5409	Transfer from Fund Balance	\$ 4,582,406.00	\$ 112,569.90	\$ 4,694,975.90
2						
3						
4						
5						
6						
7						
8						
9						
10						
			Total		\$ 112,569.90	

Expense:					
Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget
01	6-03-6202	Operating Expenses	\$ 54,985.00	\$ 2,082.30	\$ 57,067.30
01	6-06-6333	Capital Purchases	\$ 35,000.00	\$73,307.60	\$ 108,307.60
01	6-13-6235	Contract Services	\$ 100,000.00	\$28,980.00	\$ 128,980.00
01	6-14-6235	Contract Services	\$ 35,000.00	\$ 8,200.00	\$ 43,200.00

Notes:
Lines 1-4: Budget Rollovers FY 2023-2024 to FY 2024-2025
This agenda item includes the reapproval of encumbrances for PO 24-17856 and PO 24-17856 totaling \$694,426.75 for the refurbishment of two Fire pumper trucks. No Budget Amendment, however, is needed as these expenses were already approved in the FY 2024-2025 Adopted Budget.

Approved by the City of Glenpool

Mayor

Date

EXHIBIT A
BUDGET ROLLOVERS FROM FY 2023-2024 TO FY 2024-2025

FUND	ACCOUNT #	DESCRIPTION	AMOUNT	REASON FOR EXPENDITURE	FUNDING SOURCE	FUND BALANCE AMOUNT	ITEM TO BE REENCUMBERD
General Fund	01-6-03-6202	Operating Supplies	\$ 2,082.30	Roll over FY 2023-2024 PO	Fund Balance	\$ 2,082.30	PO 24-19290
	01-6-06-6333	Capital Purchases - Fire	\$ 73,307.60	Roll over FY 2023-2024 PO	Fund Balance	\$ 73,307.60	PO 24-19012, PO 24-17961
	01-6-13-6235	Contract Services	\$ 28,980.00	Roll over FY 2023-2024 PO	Fund Balance	\$ 28,980.00	PO 24-19325, PO 24-19327
	01-6-14-6235	Contract Services	\$ 8,200.00	Roll over FY 2023-2024 PO	Fund Balance	\$ 8,200.00	PO 24-19285

Total General Fund \$112,569.90

\$ 112,569.90

TOTAL ALL GOVERNMENTAL FUNDS \$112,569.90

\$ 112,569.90

Note: This agenda item includes the reapproval of encumbrances for PO 24-17856 and PO 24-17856 totaling \$694,426.75 for the refurbishment of two Fire pumper trucks. No Budget Amendment, however, is needed as these expenses were already approved in the FY 2024-2025 Adopted Budget.



To: Honorable Mayor and City Council

From: Joshua Brannon, Finance Director

Date: October 7, 2024

Re: FY 24-25 City Budget Amendment CITY-06

Background:

In FY 2023-2024, a total of \$350,000 was budgeted within the Streets & Infrastructure Fund for Move Glenpool Forward stormwater improvement projects, \$300,000 of which was for the Rolling Meadows project and \$50,000 of which was for the Vancouver Avenue project. Those funds were neither expended nor encumbered last fiscal year. Staff has now conducted the Qualifications-Based Selection of the design consultant for these projects, which are being done in coordination with one another. This Budget Amendment would appropriate the \$350,000 from the Streets & Infrastructure Fund Balance in FY 2024-2025 for the Rolling Meadows and Vancouver Avenue stormwater improvement projects.

Staff Recommendation

Staff recommends approval of Budget Amendment CITY-06.

Attachment:

Budget Amendment Form CITY-06

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

City of Glenpool
Budget Amendment

Fiscal Year: 2024-2025
Amendment No: CITY-06
Date Requested: 10/7/2024

	Revenue:						Expense:					
	Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget	Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget
1	50	5-00-5409	Transfer from Fund Balance	\$ 378,619.00	\$ 350,000.00	\$ 728,619.00	50	6-20-6363	Stormwater Improvements	\$ 1,000,000.00	\$ 350,000.00	\$ 1,350,000.00
2												
3												
4												
5												
6												
7												
8												
9												
10												
			Total		\$ 350,000.00				Total		\$ 350,000.00	

Notes:
Line 1: Appropriation from the Streets & Infrastructure Fund Balance of \$350,000 for Move Glenpool Forward stormwater improvement projects for Rolling Meadows and Vancouver Avenue

Approved by the City of Glenpool

Mayor

Date



To: Honorable Mayor and City Council, Chair and Trustees

From: Joshua Brannon, Finance Director

Date: October 7, 2024

Re: Authorizing Updated Signatories to Mabrey Bank Accounts

Background:

Mabrey Bank requires authorization to update signatories on the City and GUSA accounts at the bank. Given recent staff changes, new Controller Cheryl Barnett will be added, and signatories no longer employed by the City will be removed.

Staff Recommendation:

Staff recommends authorization to update signatories to any and all City and GUSA accounts at Mabrey Bank.

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com



To: Honorable Mayor and City Council, Chair and Trustees

From: Joshua Brannon, Finance Director

Date: October 7, 2024

Re: Authorizing Updated Signatories to American Heritage Bank Accounts

Background:

American Heritage Bank requires authorization to update signatories on the City and GUSA accounts at the bank. Given recent staff changes, new Controller Cheryl Barnett will be added, and signatories no longer employed by the City will be removed.

Staff Recommendation:

Staff recommends authorization to update signatories to any and all City and GUSA accounts at American Heritage Bank.

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com



To: Honorable Mayor and City Council, Chair and Trustees

From: Joshua Brannon, Finance Director

Date: October 7, 2024

Re: Authorizing Updated Signatories to BancFirst Accounts

Background:

The attached resolutions are required by BancFirst to update account signatories, adding Chief Administrative Officer Lea Ann Reed, Chief Operations Officer Joe Wuest, and Controller Cheryl Barnett to the City of Glenpool, GUSA, and GIA accounts, and removing signatories no longer employed by the City.

Staff Recommendation:

Staff recommends approval of Resolution No. 2024010.

Staff recommends approval of Resolution No. 2024003GUSA.

Staff recommends approval of Resolution No. 2024004GUSA.

Attachment:

Resolution No. 2024010

Resolution No. 2024003GUSA

Resolution No. 2024004GUSA

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

RESOLUTION 2024010



Corporate Authorization Resolution

State of Incorporation: OK	Account Number: [REDACTED]
Date of Corporate Meeting: 9/12/2024	Corporate Name and Address:
Corporate Tax ID Number: 23-7196935	CITY OF GLENPOOL
Business Telephone Number: 918-322-5409	12205 S YUKON AVE
Trade name (if different than Corporate Name):	GLENPOOL, OK 74033-6635

I, the undersigned, Secretary, custodian of the books and records of the above named corporation (the "Corporation") do hereby certify to **BancFirst**, an Oklahoma State Bank ("**BancFirst**") as follows:

A. That I am the Secretary of the Corporation. That the Corporation is duly organized, validly existing, and in good standing under the laws of the state of incorporation as stated above, and doing business at the address shown above under the tradename identified above, if different than the corporate name.

B. That on the date shown above, the following resolutions were unanimously passed and adopted by the Corporation's Board of Directors at a meeting thereof, duly and legally called and participated in by a quorum of such Board:

RESOLVED that **BancFirst** is designated as a depository for the funds of this Corporation for the above referenced account with authority to accept at any time from whatever source and in whatever form, and if not endorsed to supply any missing endorsements thereto, and to pay or otherwise honor checks, drafts, bills, acceptances, and other instruments or orders for the payment, transfer, or withdrawal of money without inquiry, without regard to the application of the proceeds, and without regard to whether an overdraft results therefrom, all in accordance with the terms and provisions of the deposit agreement or contract as may from time to time be in force and effect.

RESOLVED FURTHER that all transactions, if any, with **BancFirst** with respect to deposits, withdrawals, rediscounts, and borrowings by or on behalf of this Corporation prior to the adoption of these resolutions are hereby expressly ratified, confirmed, and approved in all respects. Any and all prior resolutions adopted by the Board of Directors of this Corporation and certified to **BancFirst** as governing the operation of all accounts of this Corporation maintained at **BancFirst**, are in full force and effect, except as amended, modified and/or supplemented by these resolutions. To an extent these resolutions vary or are inconsistent with any prior resolutions for the above reference account, said prior resolutions are hereby declared to be null and void as of the date hereof.

RESOLVED FURTHER that this Corporation agrees and hereby authorized **BancFirst**, at any time and from time to time, to charge this Corporation for the above reference account for all checks, drafts, bills, acceptances, undertakings or other instruments or orders for the payment, transfer, or withdrawal of money, that are drawn on **BancFirst**, regardless of by whom or by what means the facsimile signature(s) may have been affixed so long as they reasonably resemble the facsimile signature specimens set forth below, or the facsimile specimens that this Corporation has on file with **BancFirst** from time to time, and contain the required number of signatures, if applicable, for renting, leasing, and maintaining a safe deposit box as provided below.

RESOLVED FURTHER that,

1. These resolutions shall be continuing and in full force and effect unless and until written notice of its rescission or modification has been received by **BancFirst's** Customer Service Officer at the location where the account is maintained and thereafter acknowledged and recorded by **BancFirst** on its books and records.

2. That the following authorized agents of this Corporation named below, are authorized to make any and all other contracts, agreements, stipulations, and orders which they may deem advisable for the effective exercise of the powers indicated below, from time to time with **BancFirst**, concerning funds deposited in **BancFirst**, monies borrowed from **BancFirst** or any other commercial transaction entered into between this Corporation and **BancFirst**.

3. That the following authorized agents of this Corporation named below are hereby authorized on behalf of this Corporation in connection to the above reference account to: (i) open and close said account; (ii) order any form, document, or check; (iii) change the corporate address specified above; (iv) draw and endorse checks, drafts, bills, notes, acceptances, understandings, and other instruments or orders for the payment, transfer or withdrawal of money payable to or belonging to this Corporation; (v) accept for this Corporation any and all checks, drafts, bills, notes, acceptances, understandings, and other instruments or orders for the payment of money drawn on the Corporation and receive for this Corporation any instruments, documents, securities, or other papers accompanying them; (vi) stop payment of any item drawn on the above referenced account, whether such item is signed by such person or by any other person authorized to sign, and that any stop payment order so given may be revoked only by the person so authorized in the deposit agreement or contract, then in force and effect between this Corporation and **BancFirst**; and (vii) establish preauthorized transactions.

BFAO005 (revised July 08)

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100

RESOLVED FURTHER that any one person listed below is authorized to:

- 1) Open and close the above referenced account in the name of this Corporation.
- 2) Endorse checks, drafts, bills, and other orders for the payment of money and withdraw cash and funds on deposit with **BancFirst**, and make deposits to the above referenced account on behalf of the Corporation.
- 3) Stop payment of any check, draft, bill, or other order for payment of money on behalf of this Corporation.
- 4) Enter into one or more written lease agreement(s) for the purpose of renting, leasing, and maintaining a Safe Deposit Box at one or more locations at **BancFirst**. Number of authorized signatures required for this purpose: 1.

Name	Title	Signature or Facsimile Signature (if applicable)
CHERYL BARNETT	AUTHORIZED SIGNER	X
LEA ANN REED	AUTHORIZED SIGNER	X
JOSEPH NEIL WUEST JR	AUTHORIZED SIGNER	X
JOSHUA MICHAEL BRANNON	AUTHORIZED SIGNER	X
LESLI ANN SMITH	AUTHORIZED SIGNER	X
DAVID JAMES TILLOTSON	AUTHORIZED SIGNER	X

C. I further certify that: (i) none of the foregoing resolutions have been amended, modified, or rescinded, and each of such resolutions is in full force and effect on the date hereof; and (ii) there is no provision in the certificate of incorporation, corporate charter, or bylaws of this Corporation limiting the power of the Board of Directors to make the foregoing resolutions, and that the same are in conformity with the provisions of said certificate of incorporation, corporate charter and bylaws of this Corporation; (iii) the genuine signature set opposite the respective name of each of the persons named above is true and correct in all respects; and (iv) the above and foregoing resolutions contained herein are made a permanent part of the books and records of this Corporation.

IN WITNESS WHEREOF, I have hereto signed my name and caused the seal of this Corporation to be hereunto affixed effective this ____ day of _____, _____.

(CORPORATE SEAL)

Name: X _____

The foregoing resolutions are hereby confirmed Title: _____ Secretary

Name: X _____

Title: _____ President

ACKNOWLEDGEMENT

STATE OF _____)

_____)

COUNTY OF _____)

SS:

The foregoing instrument was acknowledged before me on this ____ day of _____, _____,

by _____, Secretary of _____, a corporation,

on behalf of said corporation.

My Commission Expires:

Notary Public

Commission Number: _____

(SEAL)



To: Mayor and Council

From: David Tillotson, City Manager

Date: October 3, 2024

Re: Approval of Opioid Funding Agreement

Background:

The Council approved the City's participation in the Oklahoma Attorney General's lawsuit against manufacturers of opioids as a non-litigating political subdivision. This meant that we agreed not to litigate the matter ourselves with the opioid manufacturers and to share a portion of any settlement that the state received from their litigation. As we discussed at the time, those settlements were pending.

Today, the Attorney General's Office has settled the litigation and has finalized a process to share those settlement funds with their non-litigating municipal partners. As part of this settlement, Glenpool is tentatively set to receive approximately \$7,487.49 per year over 18 years. To finalize our participation in this program, the Attorney General's Office is requiring our approval of the attached agreement. Staff and legal have reviewed the agreement and do not have any issues with our participation in the program.

Staff Recommendation:

Staff recommends approval of the Agreement with Non-Litigating Political Subdivision between the City and the State of Oklahoma, by and through the Office of the Attorney General and the Opioid Abatement Board.

Attachments:

- AG Agreement
- Annual Payment Worksheet

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com



Agreement with Non-Litigating Political Subdivision

This Agreement (the “Agreement”) is entered this ____ day of 2024 by City of Glenpool (“Recipient”) and the State of Oklahoma, by and through the Office of Attorney General (“OAG”) and the Oklahoma Opioid Abatement Board (collectively the “State”).

WHEREAS, the State entered into a settlement agreement dated June 24, 2022, with McKesson Corporation, Cardinal Health, Inc., and Cencora, Inc. (f/k/a AmerisourceBergen Corporation) (the “Settling Distributors”) to resolve opioid-related claims against the Settling Distributors. The settlement agreement is hereinafter defined as the “Distributors Settlement Agreement” and is hereby fully incorporated into this Agreement. See Appendix A.

WHEREAS, under the Distributors Settlement Agreement, the Settling Distributors have paid and will continue to make annual payments to the State for Opioid Remediation purposes as defined in Exhibit E of the Distributor Global Settlement Agreement. See Appendix B.

WHEREAS Annual Payments under the Distributors Settlement Agreement were transferred to the Opioid Lawsuit Settlement Fund and were appropriated by the Legislature. Of that amount, \$5,869,727.23 is owed to political subdivisions that were not part of the litigation that resulted in the Distributors Settlement Agreement (“Non-Litigating Political Subdivisions” or “NLPS”) for annual payments in years 1, 2, 3, 4 and a partial payment for year 7 due to a prepayment made by Cardinal and Cencora. The amount to be paid under this Agreement is reflected in Appendix C.

WHEREAS, Recipient executed a release of claims and agreed to participate in the Distributors Settlement Agreement.

WHEREAS, the State possesses the necessary and adequate funds to satisfy the

payment under this Agreement.

NOW, THEREFORE, in consideration of Recipient's receipt of Funds, Recipient agrees as follows:

1. The Recipient has been provided with, is aware of and has reviewed the Distributors Settlement Agreement and the Act.
2. The Recipient acknowledges, understands, and is bound by all terms in this Agreement, the Settlement Agreement, and the Act. If there is a conflict between the terms of the Agreement, the Settlement Agreement, and the Act, the Settlement Agreement controls.
3. Funds awarded pursuant to the Settlement must be expended for "Opioid Remediation" as defined in the Global Distributor Settlement Agreement and in accordance with "List of Remediation Uses" in Exhibit E of the Global Distributor Settlement Agreement.
4. Recipient also agrees to expend any settlement funds received from the State consistent with the approved purposes defined in the Political Subdivisions Opioid Abatement Grants Act, 74 O.S. §§ 30.3–30.8.

IN WITNESS WHEREOF, the parties hereto, through their fully authorized representatives, have executed this Agreement as of the date set forth below.

X _____
[Recipient]

X _____
First Assistant Attorney General, Oklahoma Office of Attorney General

DISTRIBUTORS OKLAHOMA
SETTLEMENT AGREEMENT

Table of Contents

I.	Overview	1
II.	Conditions to Effectiveness of Agreement	1
III.	Participation by Subdivisions	2
IV.	Settlement Payments	3
V.	Plaintiffs' Attorneys' Fees and Costs	4
VI.	Release	4
VII.	Miscellaneous	4
	Exhibit A Primary Subdivisions	A-1
	Exhibit B Agreed List of Litigating Subdivisions	B-1
	Exhibit C Oklahoma Payment Schedule	C-1
	Exhibit D ABC IRS Form 1098-F	D-1
	Exhibit E Cardinal Health IRS Form 1098-F	E-1
	Exhibit F McKesson IRS Form 1098-F	F-1
	Exhibit G Subdivision Settlement Participation Form.....	G-1
	Exhibit H Consent Judgment and Stipulation of Dismissal with Prejudice.....	H-1
	Exhibit I Distributor Global Settlement Agreement	I-1

DISTRIBUTORS OKLAHOMA SETTLEMENT AGREEMENT

I. Overview

This Distributors Oklahoma Settlement Agreement (the “*Agreement*”) sets forth the terms and conditions of a settlement agreement between and among the State of Oklahoma, McKesson Corporation (“*McKesson*”), Cardinal Health, Inc. (“*Cardinal*”) and AmerisourceBergen Corporation (“*Amerisource*”) (collectively, the “*Agreement Parties*”) to resolve opioid-related Claims against McKesson, Cardinal, and/or Amerisource (collectively, the “*Settling Distributors*”).

By entering into this Agreement and except as otherwise provided for in this Agreement, the State of Oklahoma and its Participating Subdivisions agree to be bound by all terms and conditions of Exhibit I.¹ The Settling Distributors agree to treat the State of Oklahoma for all purposes as if it were a Settling State under Exhibit I and its Participating Subdivisions for all purposes as if they were Participating Subdivisions under Exhibit I, except as specifically otherwise set forth in this Agreement. Unless stated otherwise in this Agreement, the terms of this Agreement are intended to be consistent with the terms of Exhibit I and shall be construed accordingly. Unless otherwise defined in this Agreement, all capitalized terms in this Agreement shall be defined as they are in Exhibit I.

The Settling Distributors have agreed to the below terms for the sole purpose of settlement, and nothing herein, including in any exhibit to this Agreement, may be taken as or construed to be an admission or concession of any violation of law, rule, or regulation, or of any other matter of fact or law, or of any liability or wrongdoing, or any misfeasance, nonfeasance, or malfeasance, all of which the Settling Distributors expressly deny. No part of this Agreement, including its statements and commitments, and its exhibits, shall constitute or be used as evidence of any liability, fault, or wrongdoing by the Settling Distributors. Unless the contrary is expressly stated, this Agreement is not intended for use by any third party for any purpose, including submission to any court for any purpose.

II. Conditions to Effectiveness of Agreement

A. *Exhibit I Conditions to Effectiveness.*

1. The Agreement Parties acknowledge that certain deadlines set forth in Section VIII of Exhibit I passed before the execution of this Agreement. For that reason, (a) Settling Distributors agree to treat the State of Oklahoma as satisfying the deadlines set forth in Section VIII of Exhibit I provided that the State of Oklahoma satisfies its obligations set

¹ Exhibit I was last updated on May 27, 2022. Further updates to Exhibit I shall be deemed incorporated into this Agreement as appropriate and consistent with the terms of this agreement, and shall supersede all earlier versions of the updated provisions where appropriate.

III

forth in this Section II, and (b) the State of Oklahoma agrees to treat Settling Distributors as having satisfied all notice obligations under Section VIII.B of Exhibit I as to the State of Oklahoma.

2. The State of Oklahoma shall deliver all signatures and releases required by the Agreement to be provided by the Settling States to the Settling Distributors by September 30, 2022. This Section II.A.2 supersedes the deadline for delivering those signatures and releases set forth in Section VIII.A.1 of Exhibit I.

B. *Participation by Subdivisions.* This Agreement shall become effective upon one of the following conditions being satisfied:

1. One hundred percent (100%) of Litigating Subdivisions and Non-Litigating Primary Subdivisions in the State of Oklahoma must become Participating Subdivisions by September 23, 2022. For the avoidance of doubt, all Subdivisions in the State of Oklahoma that are General Purpose Governments with a population greater than 10,000 must become Participating Subdivisions by such date.

2. If the condition set forth in Section II.B.1 is not met, the Settling Distributors shall have sole discretion to accept the terms of this Agreement, which shall become effective upon notice provided by the Settling Distributors to the State of Oklahoma. If the condition set forth by Section II.B.1 is not met and Settling Distributors do not exercise discretion to accept this Agreement, this Agreement will have no further effect and all releases and other commitments or obligations contained herein will be void.

C. *Dismissal of Claims.* Provided that the conditions in Sections II.B have been satisfied, the State of Oklahoma shall file the Consent Judgment described in Section I.N of Exhibit I and attached hereto as Exhibit H ("*Oklahoma Consent Judgment*") with the District Court of Bryan County, State of Oklahoma ("*Oklahoma Court*") on or before November 1, 2022. This Section II.C supersedes the deadline for filing a Consent Judgment set forth in Section VIII.B of Exhibit I. In the event that the Court declines to enter the Oklahoma Consent Judgment, each Settling Distributor shall be entitled to terminate the Agreement as to itself and shall be excused from all obligations under the Agreement, and if a Settling Distributor terminates the Agreement as to itself, all releases and other commitments or obligations contained herein with respect to that Settling Distributor will be null and void. The date of the entry of the Oklahoma Consent Judgment shall be the effective date of this Agreement ("*Oklahoma Effective Date*").

III. Participation by Subdivisions

A. *Notice.* The Office of the State of Oklahoma Attorney General shall send individual notice of the opportunity to participate in this Agreement and the requirements for participation to all Subdivisions eligible to participate who have not returned an executed Subdivision Settlement Participation Form within fifteen (15) days of the execution of this Agreement. The Office of the State of Oklahoma Attorney General may also provide general notice reasonably calculated to alert Subdivisions, including publication and other standard forms of notification. Nothing contained herein shall preclude the State of Oklahoma from providing further notice to, or from contacting any of its Subdivision(s) about, becoming a Participating Subdivision.

IV

B. *Trigger Date for Later Litigating Subdivisions.* Notwithstanding Sections I.EE and I.GGGG of Exhibit I, as to the State of Oklahoma, Settling Distributors and the State of Oklahoma agree to treat the Trigger Date for Primary Subdivisions as September 23, 2022 and the Trigger Date for all other Subdivisions as June 24, 2022.

C. *Initial and Later Participating Subdivisions.* Notwithstanding Sections I.BB, I.CC, I.FF, VII.D and VII.E of Exhibit I, any Participating Subdivision in Oklahoma that meets the applicable requirements for becoming a Participating Subdivision set forth in Section VII.B or Section VII.C of Exhibit I on or before September 23, 2022 shall be considered an Initial Participating Subdivision. Participating Subdivisions that are not Initial Participating Subdivisions but meet the applicable requirements for becoming Participating Subdivisions set forth in Section VII.B or Section VII.C of Exhibit I after September 23, 2022 shall be considered Later Participating Subdivisions.

D. *Subdivision Settlement Participation Forms.* Each Subdivision Settlement Participation Form submitted by a Participating Subdivision from the State of Oklahoma shall be materially identical to Exhibit G to this Agreement. Nothing in Exhibit G is intended to modify in any way either the terms of this Agreement or the terms of Exhibit I, both of which the State of Oklahoma and Participating Subdivisions agree to be bound. To the extent that any Subdivision Settlement Participation Form submitted by any Participating Subdivision is worded differently from Exhibit G to this Agreement, or interpreted differently from Exhibit I and this Agreement in any respect, the Exhibit I and this Agreement control.

IV. Settlement Payments

A. *Schedule.* Annual Payments under this Agreement shall be calculated as if the State of Oklahoma were a Settling State under Exhibit I and shall be made pursuant to the terms of Section IV of Exhibit I except that, as to the State of Oklahoma, the Payment Date for Payment Year 1 shall be December 1, 2022 and the Payment Date for Payment Year 2 shall be December 1, 2022. For the avoidance of doubt, the sole component of the State of Oklahoma's Annual Payment is the portion of the Net Abatement Amount allocated to the State of Oklahoma under Exhibit I ("Oklahoma Abatement Amount"). The maximum possible Oklahoma Abatement Amount is \$293,740,207.19, which, if all incentives are met, would be paid consistent with the schedule set forth on Exhibit C.

B. *Use of Payment.* The Oklahoma Abatement Amount paid under this Agreement shall be used as provided for in Section V.B. of Exhibit I. In addition, at least eighty-five percent (85%) of the total amount paid under this Agreement, including amounts paid under Section IV.A and amounts paid under Section V, shall be used for Opioid Remediation. Nothing herein shall affect the allocation of the Oklahoma Abatement Amount payments between the State and its Participating Subdivisions, which shall be governed by a separate State-Subdivision Agreement.

C. *Nature of Payment.* The State of Oklahoma and its Participating Subdivisions agree that payments made to the State of Oklahoma and its Participating Subdivisions under this Agreement are properly characterized as described in Section V.F of Exhibit I.

V. Plaintiffs' Attorneys' Fees and Costs

A. *Interaction with Exhibit I.* Notwithstanding any contrary provision in Exhibit I, payments to cover attorneys' fees and costs under this Agreement shall be made pursuant to this Section V.

B. *State Fees and Costs.* Settling Distributors shall pay the \$6,609,154.66 Fixed Amount for the State of Oklahoma on the schedule set forth in Exhibit C; *provided, however*, that the Payment Dates for Payment Years 1 and 2 shall be December 1, 2022.

C. *Participating Litigating Subdivisions' Attorneys' Fees and Costs.* \$7,654,253.00 is the estimated share of the Contingency Fee Fund amount described in Section II.D of Exhibit R of the Global Settlement allocable to Litigating Subdivisions in the State of Oklahoma (the "Estimated Oklahoma Contingency Fee Allocation"). This reflects the Global Settlement Contingency Fee Fund model's current estimate for the allocation to Oklahoma's Litigating Subdivisions in the Global Settlement Contingency Fee Fund. The actual amount may be greater or less. Within fourteen (14) days of the execution of this Agreement, the Distributors will take such action(s) necessary to obtain permission from the Fee Panel (including through extension of time for the date of application) for counsel for Oklahoma's Litigating Subdivisions to apply to the Contingency Fee Fund of the Global Settlement. Thereafter, attorneys engaged in Qualifying Representations of Participating Litigating Subdivisions who meet the criteria set forth in Section II.G of Exhibit R of the Global Settlement may apply for the Contingency Fee Fund as set forth in Exhibit R of the Global Settlement. Nothing in Exhibit R of the Global Settlement Agreement shall be interpreted to preclude the Litigating Subdivisions from recovering fees and costs under a separate State Back-Stop Agreement with the State of Oklahoma.

VI. Release

A. *Scope.* As of the Oklahoma Effective Date, Section XI of Exhibit I is fully binding on, and effective with respect to, all Releasors under this Agreement. Accordingly, as of the Oklahoma Effective Date, the Released Entities are hereby released and forever discharged from all Released Claims of Releasors, including the State of Oklahoma and its Participating Subdivisions.

VII. Miscellaneous

A. *No Admission.* The Settling Distributors do not admit liability, fault, or wrongdoing. Neither this Agreement nor the Oklahoma Consent Judgment shall be considered, construed or represented to be (1) an admission, concession or evidence of liability or wrongdoing or (2) a waiver or any limitation of any defense otherwise available to the Settling Distributors. It is the understanding and intent of the Agreement Parties that no portion of the Agreement shall be entered into evidence in any other action against the Settling Distributors, among other reasons, because it is not relevant to such action. For the avoidance of any doubt, nothing herein shall prohibit a Settling Distributor from entering this Agreement into evidence in any litigation or arbitration concerning a Settling Distributor's right to coverage under an insurance contract.

VII

B. *Tax Cooperation and Reporting.* The State of Oklahoma and its Participating Subdivisions will be bound by Section V.F and Section XIV.F of Exhibit I, except (1) as set forth in the final sentence of this Section VII.B and (2) that the State of Oklahoma shall be its own Designated State and shall designate its own “appropriate official” within the meaning of Treasury Regulations Section 1.6050X-1(f)(1)(ii)(B). The IRS Forms 1098-F to be filed with respect to this Agreement are attached as Exhibit D, Exhibit E, and Exhibit F. The State of Oklahoma and its Participating Subdivisions agree that any return, amended return, or written statement filed or provided pursuant to Section XIV.F.4 of Exhibit I with respect to this Agreement, and any similar document, shall be prepared and filed in a manner consistent with reporting each Settling Distributor’s portion of the aggregate amount of payments paid or incurred by the Settling Distributors hereunder as the “Total amount to be paid” pursuant to this Agreement in Box 1 of IRS Form 1098-F, each Settling Distributor’s portion of the amount equal to the aggregate amount of payments paid or incurred by the Settling Distributors hereunder less the Compensatory Restitution Amount as the “Amount to be paid for violation or potential violation” in Box 2 of IRS Form 1098-F and each Settling Distributor’s portion of the Compensatory Restitution Amount as “Restitution/remediation amount” in Box 3 of IRS Form 1098-F, as reflected in Exhibit D, Exhibit E, and Exhibit F.

C. *No Third-Party Beneficiaries.* Except as expressly provided in this Agreement, no portion of this Agreement shall provide any rights to, or be enforceable by, any person or entity that is not the State of Oklahoma or a Released Entity. The State of Oklahoma may not assign or otherwise convey any right to enforce any provision of this Agreement.

D. *Cooperation.* Each Agreement Party and each Participating Subdivision agrees to use its best efforts and to cooperate with the other Agreement Parties and Participating Subdivisions to cause this Agreement to become effective, to obtain all necessary approvals, consents and authorizations, if any, and to execute all documents and to take such other action as may be appropriate in connection herewith. Consistent with the foregoing, each Agreement Party and each Participating Subdivision agrees that it will not directly or indirectly assist or encourage any challenge to this Agreement or the Oklahoma Consent Judgment by any other person, and will support the integrity and enforcement of the terms of this Agreement and the Oklahoma Consent Judgment.

E. *Enforcement.* All disputes between Settling Distributors and the State of Oklahoma and/or the Participating Subdivisions in the State of Oklahoma shall be handled as specified in Section VI of Exhibit I, including the referral of relevant disputes to the National Arbitration Panel.

F. *No Violations of Applicable Law.* Nothing in this Agreement shall be construed to authorize or require any action by Settling Distributors in violation of applicable federal, state, or other laws.

G. *Modification.* This Agreement may be modified by a written agreement of the Agreement Parties. For purposes of modifying this Agreement or the Oklahoma Consent Judgment, Settling Distributors may contact the Oklahoma Attorney General for purposes of coordinating this process. The dates and deadlines in this Agreement may be extended by written agreement of the Agreement Parties, which consent shall not be unreasonably withheld.

VII

H. *No Waiver.* Any failure by any Agreement Party to insist upon the strict performance by any other party of any of the provisions of this Agreement shall not be deemed a waiver of any of the provisions of this Agreement, and such party, notwithstanding such failure, shall have the right thereafter to insist upon the specific performance of any and all of the provisions of this Agreement.

I. *Entire Agreement.* This Agreement, including all Exhibits, represents the full and complete terms of the settlement entered into by the Agreement Parties, except as provided herein. In any action undertaken by the Agreement Parties, no prior versions of this Agreement and no prior versions of any of its terms may be introduced for any purpose whatsoever.

J. *Counterparts.* This Agreement may be executed in counterparts, and a facsimile or .pdf signature shall be deemed to be, and shall have the same force and effect as, an original signature.

K. *Notice.* All notices or other communications under this Agreement shall be provided to the following via email and overnight delivery to:

Copy to AmerisourceBergen Corporation's attorneys at:

Michael T. Reynolds
Cravath, Swaine & Moore LLP
825 8th Avenue
New York, NY 10019
mreynolds@cravath.com

Copy to Cardinal Health, Inc.'s attorneys at:

Elaine Golin
Wachtell, Lipton, Rosen & Katz
51 West 52nd Street
New York, NY 10019
epgolin@wlrk.com

Copy to McKesson Corporation's attorneys at:

Thomas J. Perrelli
Jenner & Block LLP
1099 New York Avenue, NW, Suite 900
Washington, DC 20001-4412
TPerrelli@jenner.com

Copy to the State of Oklahoma at:

Dawn Cash
Office of Oklahoma Attorney General
313 NE 21st Street
Oklahoma City, OK 73105
dawn.cash@oag.ok.gov

Michael Burrage

VII

Whitten Burrage LLC
512 N. Broadway Avenue, Suite 300
Oklahoma City, OK 73102
mburrage@whittenburragelaw.com

Brad Beckworth
Nix Patterson LLP
8701 Bee Cave Road
Building I, Suite 500
Austin, TX 78746
bbeckworth@nixlaw.com

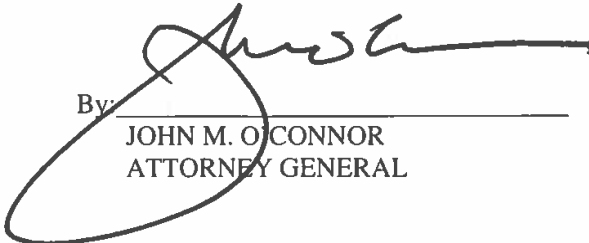
[Signatures begin on next page.]

Appendix A

Authorized and agreed to by:

Dated: 6.24.22

STATE OF OKLAHOMA

By: 

JOHN M. O'CONNOR
ATTORNEY GENERAL

EXHIBIT E

List of Opioid Remediation Uses

**Schedule A
Core Strategies**

States and Qualifying Block Grantees shall choose from among the abatement strategies listed in Schedule B. However, priority shall be given to the following core abatement strategies (“*Core Strategies*”).¹⁴

- A. **NALOXONE OR OTHER FDA-APPROVED DRUG TO REVERSE OPIOID OVERDOSES**
 - 1. Expand training for first responders, schools, community support groups and families; and
 - 2. Increase distribution to individuals who are uninsured or whose insurance does not cover the needed service.
- B. **MEDICATION-ASSISTED TREATMENT (“MAT”) DISTRIBUTION AND OTHER OPIOID-RELATED TREATMENT**
 - 1. Increase distribution of MAT to individuals who are uninsured or whose insurance does not cover the needed service;
 - 2. Provide education to school-based and youth-focused programs that discourage or prevent misuse;
 - 3. Provide MAT education and awareness training to healthcare providers, EMTs, law enforcement, and other first responders; and
 - 4. Provide treatment and recovery support services such as residential and inpatient treatment, intensive outpatient treatment, outpatient therapy or counseling, and recovery housing that allow or integrate medication and with other support services.

¹⁴ As used in this Schedule A, words like “expand,” “fund,” “provide” or the like shall not indicate a preference for new or existing programs.

C. **PREGNANT & POSTPARTUM WOMEN**

1. Expand Screening, Brief Intervention, and Referral to Treatment (“*SBIRT*”) services to non-Medicaid eligible or uninsured pregnant women;
2. Expand comprehensive evidence-based treatment and recovery services, including MAT, for women with co-occurring Opioid Use Disorder (“*OUD*”) and other Substance Use Disorder (“*SUD*”)/Mental Health disorders for uninsured individuals for up to 12 months postpartum; and
3. Provide comprehensive wrap-around services to individuals with OUD, including housing, transportation, job placement/training, and childcare.

D. **EXPANDING TREATMENT FOR NEONATAL ABSTINENCE SYNDROME (“*NAS*”)**

1. Expand comprehensive evidence-based and recovery support for NAS babies;
2. Expand services for better continuum of care with infant-need dyad; and
3. Expand long-term treatment and services for medical monitoring of NAS babies and their families.

E. **EXPANSION OF WARM HAND-OFF PROGRAMS AND RECOVERY SERVICES**

1. Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments;
2. Expand warm hand-off services to transition to recovery services;
3. Broaden scope of recovery services to include co-occurring SUD or mental health conditions;
4. Provide comprehensive wrap-around services to individuals in recovery, including housing, transportation, job placement/training, and childcare; and
5. Hire additional social workers or other behavioral health workers to facilitate expansions above.

F. **TREATMENT FOR INCARCERATED POPULATION**

1. Provide evidence-based treatment and recovery support, including MAT for persons with OUD and co-occurring SUD/MH disorders within and transitioning out of the criminal justice system; and
2. Increase funding for jails to provide treatment to inmates with OUD.

G. **PREVENTION PROGRAMS**

1. Funding for media campaigns to prevent opioid use (similar to the FDA's "Real Cost" campaign to prevent youth from misusing tobacco);
2. Funding for evidence-based prevention programs in schools;
3. Funding for medical provider education and outreach regarding best prescribing practices for opioids consistent with the 2016 CDC guidelines, including providers at hospitals (academic detailing);
4. Funding for community drug disposal programs; and
5. Funding and training for first responders to participate in pre-arrest diversion programs, post-overdose response teams, or similar strategies that connect at-risk individuals to behavioral health services and supports.

H. **EXPANDING SYRINGE SERVICE PROGRAMS**

1. Provide comprehensive syringe services programs with more wrap-around services, including linkage to OUD treatment, access to sterile syringes and linkage to care and treatment of infectious diseases.

I. **EVIDENCE-BASED DATA COLLECTION AND RESEARCH ANALYZING THE EFFECTIVENESS OF THE ABATEMENT STRATEGIES WITHIN THE STATE**

**Schedule B
Approved Uses**

Support treatment of Opioid Use Disorder (OUD) and any co-occurring Substance Use Disorder or Mental Health (SUD/MH) conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

PART ONE: TREATMENT

A. TREAT OPIOID USE DISORDER (OUD)

Support treatment of Opioid Use Disorder (“OUD”) and any co-occurring Substance Use Disorder or Mental Health (“SUD/MH”) conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:¹⁵

1. Expand availability of treatment for OUD and any co-occurring SUD/MH conditions, including all forms of Medication-Assisted Treatment (“MAT”) approved by the U.S. Food and Drug Administration.
2. Support and reimburse evidence-based services that adhere to the American Society of Addiction Medicine (“ASAM”) continuum of care for OUD and any co-occurring SUD/MH conditions.
3. Expand telehealth to increase access to treatment for OUD and any co-occurring SUD/MH conditions, including MAT, as well as counseling, psychiatric support, and other treatment and recovery support services.
4. Improve oversight of Opioid Treatment Programs (“OTPs”) to assure evidence-based or evidence-informed practices such as adequate methadone dosing and low threshold approaches to treatment.
5. Support mobile intervention, treatment, and recovery services, offered by qualified professionals and service providers, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions and for persons who have experienced an opioid overdose.
6. Provide treatment of trauma for individuals with OUD (*e.g.*, violence, sexual assault, human trafficking, or adverse childhood experiences) and family members (*e.g.*, surviving family members after an overdose or overdose fatality), and training of health care personnel to identify and address such trauma.
7. Support evidence-based withdrawal management services for people with OUD and any co-occurring mental health conditions.

¹⁵ As used in this Schedule B, words like “expand,” “fund,” “provide” or the like shall not indicate a preference for new or existing programs.

8. Provide training on MAT for health care providers, first responders, students, or other supporting professionals, such as peer recovery coaches or recovery outreach specialists, including telementoring to assist community-based providers in rural or underserved areas.
9. Support workforce development for addiction professionals who work with persons with OUD and any co-occurring SUD/MH conditions.
10. Offer fellowships for addiction medicine specialists for direct patient care, instructors, and clinical research for treatments.
11. Offer scholarships and supports for behavioral health practitioners or workers involved in addressing OUD and any co-occurring SUD/MH or mental health conditions, including, but not limited to, training, scholarships, fellowships, loan repayment programs, or other incentives for providers to work in rural or underserved areas.
12. Provide funding and training for clinicians to obtain a waiver under the federal Drug Addiction Treatment Act of 2000 (“*DATA 2000*”) to prescribe MAT for OUD, and provide technical assistance and professional support to clinicians who have obtained a DATA 2000 waiver.
13. Disseminate of web-based training curricula, such as the American Academy of Addiction Psychiatry’s Provider Clinical Support Service–Opioids web-based training curriculum and motivational interviewing.
14. Develop and disseminate new curricula, such as the American Academy of Addiction Psychiatry’s Provider Clinical Support Service for Medication–Assisted Treatment.

B. SUPPORT PEOPLE IN TREATMENT AND RECOVERY

Support people in recovery from OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the programs or strategies that:

1. Provide comprehensive wrap-around services to individuals with OUD and any co-occurring SUD/MH conditions, including housing, transportation, education, job placement, job training, or childcare.
2. Provide the full continuum of care of treatment and recovery services for OUD and any co-occurring SUD/MH conditions, including supportive housing, peer support services and counseling, community navigators, case management, and connections to community-based services.
3. Provide counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions.

4. Provide access to housing for people with OUD and any co-occurring SUD/MH conditions, including supportive housing, recovery housing, housing assistance programs, training for housing providers, or recovery housing programs that allow or integrate FDA-approved medication with other support services.
5. Provide community support services, including social and legal services, to assist in deinstitutionalizing persons with OUD and any co-occurring SUD/MH conditions.
6. Support or expand peer-recovery centers, which may include support groups, social events, computer access, or other services for persons with OUD and any co-occurring SUD/MH conditions.
7. Provide or support transportation to treatment or recovery programs or services for persons with OUD and any co-occurring SUD/MH conditions.
8. Provide employment training or educational services for persons in treatment for or recovery from OUD and any co-occurring SUD/MH conditions.
9. Identify successful recovery programs such as physician, pilot, and college recovery programs, and provide support and technical assistance to increase the number and capacity of high-quality programs to help those in recovery.
10. Engage non-profits, faith-based communities, and community coalitions to support people in treatment and recovery and to support family members in their efforts to support the person with OUD in the family.
11. Provide training and development of procedures for government staff to appropriately interact and provide social and other services to individuals with or in recovery from OUD, including reducing stigma.
12. Support stigma reduction efforts regarding treatment and support for persons with OUD, including reducing the stigma on effective treatment.
13. Create or support culturally appropriate services and programs for persons with OUD and any co-occurring SUD/MH conditions, including new Americans.
14. Create and/or support recovery high schools.
15. Hire or train behavioral health workers to provide or expand any of the services or supports listed above.

C. CONNECT PEOPLE WHO NEED HELP TO THE HELP THEY NEED
(CONNECTIONS TO CARE)

Provide connections to care for people who have—or are at risk of developing—OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

Appendix B

1. Ensure that health care providers are screening for OUD and other risk factors and know how to appropriately counsel and treat (or refer if necessary) a patient for OUD treatment.
2. Fund SBIRT programs to reduce the transition from use to disorders, including SBIRT services to pregnant women who are uninsured or not eligible for Medicaid.
3. Provide training and long-term implementation of SBIRT in key systems (health, schools, colleges, criminal justice, and probation), with a focus on youth and young adults when transition from misuse to opioid disorder is common.
4. Purchase automated versions of SBIRT and support ongoing costs of the technology.
5. Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments.
6. Provide training for emergency room personnel treating opioid overdose patients on post-discharge planning, including community referrals for MAT, recovery case management or support services.
7. Support hospital programs that transition persons with OUD and any co-occurring SUD/MH conditions, or persons who have experienced an opioid overdose, into clinically appropriate follow-up care through a bridge clinic or similar approach.
8. Support crisis stabilization centers that serve as an alternative to hospital emergency departments for persons with OUD and any co-occurring SUD/MH conditions or persons that have experienced an opioid overdose.
9. Support the work of Emergency Medical Systems, including peer support specialists, to connect individuals to treatment or other appropriate services following an opioid overdose or other opioid-related adverse event.
10. Provide funding for peer support specialists or recovery coaches in emergency departments, detox facilities, recovery centers, recovery housing, or similar settings; offer services, supports, or connections to care to persons with OUD and any co-occurring SUD/MH conditions or to persons who have experienced an opioid overdose.
11. Expand warm hand-off services to transition to recovery services.
12. Create or support school-based contacts that parents can engage with to seek immediate treatment services for their child; and support prevention, intervention, treatment, and recovery programs focused on young people.
13. Develop and support best practices on addressing OUD in the workplace.

14. Support assistance programs for health care providers with OUD.
15. Engage non-profits and the faith community as a system to support outreach for treatment.
16. Support centralized call centers that provide information and connections to appropriate services and supports for persons with OUD and any co-occurring SUD/MH conditions.

D. ADDRESS THE NEEDS OF CRIMINAL JUSTICE-INVOLVED PERSONS

Address the needs of persons with OUD and any co-occurring SUD/MH conditions who are involved in, are at risk of becoming involved in, or are transitioning out of the criminal justice system through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Support pre-arrest or pre-arraignment diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions, including established strategies such as:
 1. Self-referral strategies such as the Angel Programs or the Police Assisted Addiction Recovery Initiative (“*PAARI*”);
 2. Active outreach strategies such as the Drug Abuse Response Team (“*DART*”) model;
 3. “Naloxone Plus” strategies, which work to ensure that individuals who have received naloxone to reverse the effects of an overdose are then linked to treatment programs or other appropriate services;
 4. Officer prevention strategies, such as the Law Enforcement Assisted Diversion (“*LEAD*”) model;
 5. Officer intervention strategies such as the Leon County, Florida Adult Civil Citation Network or the Chicago Westside Narcotics Diversion to Treatment Initiative; or
 6. Co-responder and/or alternative responder models to address OUD-related 911 calls with greater SUD expertise.
2. Support pre-trial services that connect individuals with OUD and any co-occurring SUD/MH conditions to evidence-informed treatment, including MAT, and related services.
3. Support treatment and recovery courts that provide evidence-based options for persons with OUD and any co-occurring SUD/MH conditions.

4. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are incarcerated in jail or prison.
5. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are leaving jail or prison or have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.
6. Support critical time interventions (“CTI”), particularly for individuals living with dual-diagnosis OUD/serious mental illness, and services for individuals who face immediate risks and service needs and risks upon release from correctional settings.
7. Provide training on best practices for addressing the needs of criminal justice-involved persons with OUD and any co-occurring SUD/MH conditions to law enforcement, correctional, or judicial personnel or to providers of treatment, recovery, harm reduction, case management, or other services offered in connection with any of the strategies described in this section.

E. ADDRESS THE NEEDS OF PREGNANT OR PARENTING WOMEN AND THEIR FAMILIES, INCLUDING BABIES WITH NEONATAL ABSTINENCE SYNDROME

Address the needs of pregnant or parenting women with OUD and any co-occurring SUD/MH conditions, and the needs of their families, including babies with neonatal abstinence syndrome (“NAS”), through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Support evidence-based or evidence-informed treatment, including MAT, recovery services and supports, and prevention services for pregnant women—or women who could become pregnant—who have OUD and any co-occurring SUD/MH conditions, and other measures to educate and provide support to families affected by Neonatal Abstinence Syndrome.
2. Expand comprehensive evidence-based treatment and recovery services, including MAT, for uninsured women with OUD and any co-occurring SUD/MH conditions for up to 12 months postpartum.
3. Provide training for obstetricians or other healthcare personnel who work with pregnant women and their families regarding treatment of OUD and any co-occurring SUD/MH conditions.
4. Expand comprehensive evidence-based treatment and recovery support for NAS babies; expand services for better continuum of care with infant-need dyad; and expand long-term treatment and services for medical monitoring of NAS babies and their families.

5. Provide training to health care providers who work with pregnant or parenting women on best practices for compliance with federal requirements that children born with NAS get referred to appropriate services and receive a plan of safe care.
6. Provide child and family supports for parenting women with OUD and any co-occurring SUD/MH conditions.
7. Provide enhanced family support and child care services for parents with OUD and any co-occurring SUD/MH conditions.
8. Provide enhanced support for children and family members suffering trauma as a result of addiction in the family; and offer trauma-informed behavioral health treatment for adverse childhood events.
9. Offer home-based wrap-around services to persons with OUD and any co-occurring SUD/MH conditions, including, but not limited to, parent skills training.
10. Provide support for Children's Services—Fund additional positions and services, including supportive housing and other residential services, relating to children being removed from the home and/or placed in foster care due to custodial opioid use.

PART TWO: PREVENTION

F. PREVENT OVER-PRESCRIBING AND ENSURE APPROPRIATE PRESCRIBING AND DISPENSING OF OPIOIDS

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Funding medical provider education and outreach regarding best prescribing practices for opioids consistent with the Guidelines for Prescribing Opioids for Chronic Pain from the U.S. Centers for Disease Control and Prevention, including providers at hospitals (academic detailing).
2. Training for health care providers regarding safe and responsible opioid prescribing, dosing, and tapering patients off opioids.
3. Continuing Medical Education (CME) on appropriate prescribing of opioids.
4. Providing Support for non-opioid pain treatment alternatives, including training providers to offer or refer to multi-modal, evidence-informed treatment of pain.
5. Supporting enhancements or improvements to Prescription Drug Monitoring Programs ("PDMPs"), including, but not limited to, improvements that:

1. Increase the number of prescribers using PDMPs;
2. Improve point-of-care decision-making by increasing the quantity, quality, or format of data available to prescribers using PDMPs, by improving the interface that prescribers use to access PDMP data, or both; or
3. Enable states to use PDMP data in support of surveillance or intervention strategies, including MAT referrals and follow-up for individuals identified within PDMP data as likely to experience OUD in a manner that complies with all relevant privacy and security laws and rules.
6. Ensuring PDMPs incorporate available overdose/naloxone deployment data, including the United States Department of Transportation's Emergency Medical Technician overdose database in a manner that complies with all relevant privacy and security laws and rules.
7. Increasing electronic prescribing to prevent diversion or forgery.
8. Educating dispensers on appropriate opioid dispensing.

G. PREVENT MISUSE OF OPIOIDS

Support efforts to discourage or prevent misuse of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Funding media campaigns to prevent opioid misuse.
2. Corrective advertising or affirmative public education campaigns based on evidence.
3. Public education relating to drug disposal.
4. Drug take-back disposal or destruction programs.
5. Funding community anti-drug coalitions that engage in drug prevention efforts.
6. Supporting community coalitions in implementing evidence-informed prevention, such as reduced social access and physical access, stigma reduction—including staffing, educational campaigns, support for people in treatment or recovery, or training of coalitions in evidence-informed implementation, including the Strategic Prevention Framework developed by the U.S. Substance Abuse and Mental Health Services Administration (“SAMHSA”).
7. Engaging non-profits and faith-based communities as systems to support prevention.

8. Funding evidence-based prevention programs in schools or evidence-informed school and community education programs and campaigns for students, families, school employees, school athletic programs, parent-teacher and student associations, and others.
9. School-based or youth-focused programs or strategies that have demonstrated effectiveness in preventing drug misuse and seem likely to be effective in preventing the uptake and use of opioids.
10. Create or support community-based education or intervention services for families, youth, and adolescents at risk for OUD and any co-occurring SUD/MH conditions.
11. Support evidence-informed programs or curricula to address mental health needs of young people who may be at risk of misusing opioids or other drugs, including emotional modulation and resilience skills.
12. Support greater access to mental health services and supports for young people, including services and supports provided by school nurses, behavioral health workers or other school staff, to address mental health needs in young people that (when not properly addressed) increase the risk of opioid or another drug misuse.

H. PREVENT OVERDOSE DEATHS AND OTHER HARMS (HARM REDUCTION)

Support efforts to prevent or reduce overdose deaths or other opioid-related harms through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Increased availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, individuals with OUD and their friends and family members, schools, community navigators and outreach workers, persons being released from jail or prison, or other members of the general public.
2. Public health entities providing free naloxone to anyone in the community.
3. Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, community support groups, and other members of the general public.
4. Enabling school nurses and other school staff to respond to opioid overdoses, and provide them with naloxone, training, and support.
5. Expanding, improving, or developing data tracking software and applications for overdoses/naloxone revivals.
6. Public education relating to emergency responses to overdoses.

7. Public education relating to immunity and Good Samaritan laws.
8. Educating first responders regarding the existence and operation of immunity and Good Samaritan laws.
9. Syringe service programs and other evidence-informed programs to reduce harms associated with intravenous drug use, including supplies, staffing, space, peer support services, referrals to treatment, fentanyl checking, connections to care, and the full range of harm reduction and treatment services provided by these programs.
10. Expanding access to testing and treatment for infectious diseases such as HIV and Hepatitis C resulting from intravenous opioid use.
11. Supporting mobile units that offer or provide referrals to harm reduction services, treatment, recovery supports, health care, or other appropriate services to persons that use opioids or persons with OUD and any co-occurring SUD/MH conditions.
12. Providing training in harm reduction strategies to health care providers, students, peer recovery coaches, recovery outreach specialists, or other professionals that provide care to persons who use opioids or persons with OUD and any co-occurring SUD/MH conditions.
13. Supporting screening for fentanyl in routine clinical toxicology testing.

PART THREE: OTHER STRATEGIES

I. FIRST RESPONDERS

In addition to items in section C, D and H relating to first responders, support the following:

1. Education of law enforcement or other first responders regarding appropriate practices and precautions when dealing with fentanyl or other drugs.
2. Provision of wellness and support services for first responders and others who experience secondary trauma associated with opioid-related emergency events.

J. LEADERSHIP, PLANNING AND COORDINATION

Support efforts to provide leadership, planning, coordination, facilitations, training and technical assistance to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Statewide, regional, local or community regional planning to identify root causes of addiction and overdose, goals for reducing harms related to the opioid epidemic, and areas and populations with the greatest needs for treatment

intervention services, and to support training and technical assistance and other strategies to abate the opioid epidemic described in this opioid abatement strategy list.

2. A dashboard to (a) share reports, recommendations, or plans to spend opioid settlement funds; (b) to show how opioid settlement funds have been spent; (c) to report program or strategy outcomes; or (d) to track, share or visualize key opioid- or health-related indicators and supports as identified through collaborative statewide, regional, local or community processes.
3. Invest in infrastructure or staffing at government or not-for-profit agencies to support collaborative, cross-system coordination with the purpose of preventing overprescribing, opioid misuse, or opioid overdoses, treating those with OUD and any co-occurring SUD/MH conditions, supporting them in treatment or recovery, connecting them to care, or implementing other strategies to abate the opioid epidemic described in this opioid abatement strategy list.
4. Provide resources to staff government oversight and management of opioid abatement programs.

K. TRAINING

In addition to the training referred to throughout this document, support training to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, those that:

1. Provide funding for staff training or networking programs and services to improve the capability of government, community, and not-for-profit entities to abate the opioid crisis.
2. Support infrastructure and staffing for collaborative cross-system coordination to prevent opioid misuse, prevent overdoses, and treat those with OUD and any co-occurring SUD/MH conditions, or implement other strategies to abate the opioid epidemic described in this opioid abatement strategy list (*e.g.*, health care, primary care, pharmacies, PDMPs, etc.).

L. RESEARCH

Support opioid abatement research that may include, but is not limited to, the following:

1. Monitoring, surveillance, data collection and evaluation of programs and strategies described in this opioid abatement strategy list.
2. Research non-opioid treatment of chronic pain.
3. Research on improved service delivery for modalities such as SBIRT that demonstrate promising but mixed results in populations vulnerable to opioid use disorders.

Appendix B

4. Research on novel harm reduction and prevention efforts such as the provision of fentanyl test strips.
5. Research on innovative supply-side enforcement efforts such as improved detection of mail-based delivery of synthetic opioids.
6. Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (*e.g.*, Hawaii HOPE and Dakota 24/7).
7. Epidemiological surveillance of OUD-related behaviors in critical populations, including individuals entering the criminal justice system, including, but not limited to approaches modeled on the Arrestee Drug Abuse Monitoring (“*ADAM*”) system.
8. Qualitative and quantitative research regarding public health risks and harm reduction opportunities within illicit drug markets, including surveys of market participants who sell or distribute illicit opioids.
9. Geospatial analysis of access barriers to MAT and their association with treatment engagement and treatment outcomes.

Appendix C

Award Amount

Years 1 & 2:	\$14,974.99
Year 3:	\$7,487.49
Year 4:	\$7,487.49
Year 7:	\$5,107.04
Total:	\$35,057.01

Eighteenth-per-year Payout Schedule for NLPS

Political Subdivision	Share Percentage	Years 1 & 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
Adair County	0.8239%	\$ 20,657.90	\$ 10,328.95	\$ 10,328.95	\$ 10,328.95	\$ 10,328.95	\$ 10,328.95	\$ 10,328.95	\$ 10,328.95	\$ 10,328.95	\$ 10,328.95	\$ 10,328.95
Ardmore	3.9145%	\$ 98,147.98	\$ 49,073.99	\$ 49,073.99	\$ 49,073.99	\$ 49,073.99	\$ 49,073.99	\$ 49,073.99	\$ 49,073.99	\$ 49,073.99	\$ 49,073.99	\$ 49,073.99
Bartlesville	4.1708%	\$ 104,574.98	\$ 52,287.48	\$ 52,287.48	\$ 52,287.48	\$ 52,287.48	\$ 52,287.48	\$ 52,287.48	\$ 52,287.48	\$ 52,287.48	\$ 52,287.48	\$ 52,287.48
Bixby	0.9534%	\$ 23,904.74	\$ 11,952.37	\$ 11,952.37	\$ 11,952.37	\$ 11,952.37	\$ 11,952.37	\$ 11,952.37	\$ 11,952.37	\$ 11,952.37	\$ 11,952.37	\$ 11,952.37
Bryan County	1.6266%	\$ 40,783.45	\$ 20,391.72	\$ 20,391.72	\$ 20,391.72	\$ 20,391.72	\$ 20,391.72	\$ 20,391.72	\$ 20,391.72	\$ 20,391.72	\$ 20,391.72	\$ 20,391.72
Canadian County	2.1348%	\$ 53,525.71	\$ 26,762.85	\$ 26,762.85	\$ 26,762.85	\$ 26,762.85	\$ 26,762.85	\$ 26,762.85	\$ 26,762.85	\$ 26,762.85	\$ 26,762.85	\$ 26,762.85
Carter County	2.2386%	\$ 56,128.50	\$ 28,064.25	\$ 28,064.25	\$ 28,064.25	\$ 28,064.25	\$ 28,064.25	\$ 28,064.25	\$ 28,064.25	\$ 28,064.25	\$ 28,064.25	\$ 28,064.25
Cherokee County	0.2188%	\$ 5,487.01	\$ 2,743.50	\$ 2,743.50	\$ 2,743.50	\$ 2,743.50	\$ 2,743.50	\$ 2,743.50	\$ 2,743.50	\$ 2,743.50	\$ 2,743.50	\$ 2,743.50
Chickasha	0.6900%	\$ 17,301.16	\$ 8,650.58	\$ 8,650.58	\$ 8,650.58	\$ 8,650.58	\$ 8,650.58	\$ 8,650.58	\$ 8,650.58	\$ 8,650.58	\$ 8,650.58	\$ 8,650.58
Choctaw	0.2316%	\$ 5,807.20	\$ 2,903.60	\$ 2,903.60	\$ 2,903.60	\$ 2,903.60	\$ 2,903.60	\$ 2,903.60	\$ 2,903.60	\$ 2,903.60	\$ 2,903.60	\$ 2,903.60
Claremore	3.3473%	\$ 83,928.43	\$ 41,964.21	\$ 41,964.21	\$ 41,964.21	\$ 41,964.21	\$ 41,964.21	\$ 41,964.21	\$ 41,964.21	\$ 41,964.21	\$ 41,964.21	\$ 41,964.21
Coweta	1.8517%	\$ 46,427.31	\$ 23,213.65	\$ 23,213.65	\$ 23,213.65	\$ 23,213.65	\$ 23,213.65	\$ 23,213.65	\$ 23,213.65	\$ 23,213.65	\$ 23,213.65	\$ 23,213.65
Del City	0.9980%	\$ 25,023.03	\$ 12,511.51	\$ 12,511.51	\$ 12,511.51	\$ 12,511.51	\$ 12,511.51	\$ 12,511.51	\$ 12,511.51	\$ 12,511.51	\$ 12,511.51	\$ 12,511.51
Duncan	3.8319%	\$ 96,077.92	\$ 48,038.95	\$ 48,038.95	\$ 48,038.95	\$ 48,038.95	\$ 48,038.95	\$ 48,038.95	\$ 48,038.95	\$ 48,038.95	\$ 48,038.95	\$ 48,038.95
Durant	3.7091%	\$ 93,000.05	\$ 46,500.02	\$ 46,500.02	\$ 46,500.02	\$ 46,500.02	\$ 46,500.02	\$ 46,500.02	\$ 46,500.02	\$ 46,500.02	\$ 46,500.02	\$ 46,500.02
Garfield County	1.2363%	\$ 30,998.61	\$ 15,499.30	\$ 15,499.30	\$ 15,499.30	\$ 15,499.30	\$ 15,499.30	\$ 15,499.30	\$ 15,499.30	\$ 15,499.30	\$ 15,499.30	\$ 15,499.30
Glenpool	0.5973%	\$ 14,974.99	\$ 7,487.49	\$ 7,487.49	\$ 7,487.49	\$ 7,487.49	\$ 7,487.49	\$ 7,487.49	\$ 7,487.49	\$ 7,487.49	\$ 7,487.49	\$ 7,487.49
Guymon	0.2622%	\$ 6,574.80	\$ 3,287.40	\$ 3,287.40	\$ 3,287.40	\$ 3,287.40	\$ 3,287.40	\$ 3,287.40	\$ 3,287.40	\$ 3,287.40	\$ 3,287.40	\$ 3,287.40
Kingfisher County	0.5667%	\$ 14,209.94	\$ 7,104.97	\$ 7,104.97	\$ 7,104.97	\$ 7,104.97	\$ 7,104.97	\$ 7,104.97	\$ 7,104.97	\$ 7,104.97	\$ 7,104.97	\$ 7,104.97
Marshall County	0.8969%	\$ 22,489.16	\$ 11,244.58	\$ 11,244.58	\$ 11,244.58	\$ 11,244.58	\$ 11,244.58	\$ 11,244.58	\$ 11,244.58	\$ 11,244.58	\$ 11,244.58	\$ 11,244.58
McAlester	6.9877%	\$ 175,204.32	\$ 87,602.15	\$ 87,602.15	\$ 87,602.15	\$ 87,602.15	\$ 87,602.15	\$ 87,602.15	\$ 87,602.15	\$ 87,602.15	\$ 87,602.15	\$ 87,602.15
Mcintosh County	1.5137%	\$ 37,953.28	\$ 18,976.64	\$ 18,976.64	\$ 18,976.64	\$ 18,976.64	\$ 18,976.64	\$ 18,976.64	\$ 18,976.64	\$ 18,976.64	\$ 18,976.64	\$ 18,976.64
Miami	1.9671%	\$ 49,322.31	\$ 24,661.15	\$ 24,661.15	\$ 24,661.15	\$ 24,661.15	\$ 24,661.15	\$ 24,661.15	\$ 24,661.15	\$ 24,661.15	\$ 24,661.15	\$ 24,661.15
Moore	1.1377%	\$ 28,524.85	\$ 14,262.42	\$ 14,262.42	\$ 14,262.42	\$ 14,262.42	\$ 14,262.42	\$ 14,262.42	\$ 14,262.42	\$ 14,262.42	\$ 14,262.42	\$ 14,262.42
Murray County	3.0814%	\$ 77,261.39	\$ 38,630.69	\$ 38,630.69	\$ 38,630.69	\$ 38,630.69	\$ 38,630.69	\$ 38,630.69	\$ 38,630.69	\$ 38,630.69	\$ 38,630.69	\$ 38,630.69
Newcastle	1.3717%	\$ 34,393.96	\$ 17,196.98	\$ 17,196.98	\$ 17,196.98	\$ 17,196.98	\$ 17,196.98	\$ 17,196.98	\$ 17,196.98	\$ 17,196.98	\$ 17,196.98	\$ 17,196.98
Norman	19.8414%	\$ 497,487.85	\$ 248,743.89	\$ 248,743.89	\$ 248,743.89	\$ 248,743.89	\$ 248,743.89	\$ 248,743.89	\$ 248,743.89	\$ 248,743.89	\$ 248,743.89	\$ 248,743.89
Okmulgee	2.9362%	\$ 73,619.28	\$ 36,809.64	\$ 36,809.64	\$ 36,809.64	\$ 36,809.64	\$ 36,809.64	\$ 36,809.64	\$ 36,809.64	\$ 36,809.64	\$ 36,809.64	\$ 36,809.64
Pontotoc County	1.4273%	\$ 35,787.31	\$ 17,893.65	\$ 17,893.65	\$ 17,893.65	\$ 17,893.65	\$ 17,893.65	\$ 17,893.65	\$ 17,893.65	\$ 17,893.65	\$ 17,893.65	\$ 17,893.65
Pushmataha County	1.0636%	\$ 26,667.11	\$ 13,333.55	\$ 13,333.55	\$ 13,333.55	\$ 13,333.55	\$ 13,333.55	\$ 13,333.55	\$ 13,333.55	\$ 13,333.55	\$ 13,333.55	\$ 13,333.55
Sand Springs	1.4430%	\$ 36,180.03	\$ 18,090.01	\$ 18,090.01	\$ 18,090.01	\$ 18,090.01	\$ 18,090.01	\$ 18,090.01	\$ 18,090.01	\$ 18,090.01	\$ 18,090.01	\$ 18,090.01
Sapulpa	4.9721%	\$ 124,666.29	\$ 62,333.14	\$ 62,333.14	\$ 62,333.14	\$ 62,333.14	\$ 62,333.14	\$ 62,333.14	\$ 62,333.14	\$ 62,333.14	\$ 62,333.14	\$ 62,333.14
Sequoyah County	4.6674%	\$ 117,027.57	\$ 58,513.78	\$ 58,513.78	\$ 58,513.78	\$ 58,513.78	\$ 58,513.78	\$ 58,513.78	\$ 58,513.78	\$ 58,513.78	\$ 58,513.78	\$ 58,513.78
Tahlequah	6.7177%	\$ 168,433.05	\$ 84,216.51	\$ 84,216.51	\$ 84,216.51	\$ 84,216.51	\$ 84,216.51	\$ 84,216.51	\$ 84,216.51	\$ 84,216.51	\$ 84,216.51	\$ 84,216.51
Wagoner County	2.3746%	\$ 59,538.28	\$ 29,769.14	\$ 29,769.14	\$ 29,769.14	\$ 29,769.14	\$ 29,769.14	\$ 29,769.14	\$ 29,769.14	\$ 29,769.14	\$ 29,769.14	\$ 29,769.14
Warr Acres	0.6101%	\$ 15,296.85	\$ 7,648.42	\$ 7,648.42	\$ 7,648.42	\$ 7,648.42	\$ 7,648.42	\$ 7,648.42	\$ 7,648.42	\$ 7,648.42	\$ 7,648.42	\$ 7,648.42
Washita County	0.5138%	\$ 12,882.19	\$ 6,441.09	\$ 6,441.09	\$ 6,441.09	\$ 6,441.09	\$ 6,441.09	\$ 6,441.09	\$ 6,441.09	\$ 6,441.09	\$ 6,441.09	\$ 6,441.09
Weatherford	1.3090%	\$ 32,820.18	\$ 16,410.09	\$ 16,410.09	\$ 16,410.09	\$ 16,410.09	\$ 16,410.09	\$ 16,410.09	\$ 16,410.09	\$ 16,410.09	\$ 16,410.09	\$ 16,410.09
Woodward	1.7640%	\$ 44,229.02	\$ 22,114.51	\$ 22,114.51	\$ 22,114.51	\$ 22,114.51	\$ 22,114.51	\$ 22,114.51	\$ 22,114.51	\$ 22,114.51	\$ 22,114.51	\$ 22,114.51
	100.0000%	\$2,507,317.96	\$1,253,658.83	\$1,253,658.83	\$1,253,658.83	\$1,253,658.83	\$1,253,658.83	\$1,253,658.83	\$1,253,658.83	\$1,253,658.83	\$1,253,658.83	\$1,253,658.83

Eighteenth-per-year Payout Schedule for NLPS

Political Subdivision	Year 13	Year 14	Year 15	Year 16	Year 162	Year 18	Total
Adair County	\$ 10,328.95	\$ 10,328.95	\$ 10,328.95	\$ 10,328.95	\$ 10,328.95	\$ 10,328.95	\$ 185,921.11
Ardmore	\$ 49,073.99	\$ 49,073.99	\$ 49,073.99	\$ 49,073.99	\$ 49,073.99	\$ 49,073.99	\$ 883,331.75
Bartlesville	\$ 52,287.48	\$ 52,287.48	\$ 52,287.48	\$ 52,287.48	\$ 52,287.48	\$ 52,287.48	\$ 941,174.69
Bixby	\$ 11,952.37	\$ 11,952.37	\$ 11,952.37	\$ 11,952.37	\$ 11,952.37	\$ 11,952.37	\$ 215,142.60
Bryan County	\$ 20,391.72	\$ 20,391.72	\$ 20,391.72	\$ 20,391.72	\$ 20,391.72	\$ 20,391.72	\$ 367,051.05
Canadian County	\$ 26,762.85	\$ 26,762.85	\$ 26,762.85	\$ 26,762.85	\$ 26,762.85	\$ 26,762.85	\$ 481,731.30
Carter County	\$ 28,064.25	\$ 28,064.25	\$ 28,064.25	\$ 28,064.25	\$ 28,064.25	\$ 28,064.25	\$ 505,156.47
Cherokee County	\$ 2,743.50	\$ 2,743.50	\$ 2,743.50	\$ 2,743.50	\$ 2,743.50	\$ 2,743.50	\$ 49,383.05
Chickasha	\$ 8,650.58	\$ 8,650.58	\$ 8,650.58	\$ 8,650.58	\$ 8,650.58	\$ 8,650.58	\$ 155,710.40
Choctaw	\$ 2,903.60	\$ 2,903.60	\$ 2,903.60	\$ 2,903.60	\$ 2,903.60	\$ 2,903.60	\$ 52,264.76
Claremore	\$ 41,964.21	\$ 41,964.21	\$ 41,964.21	\$ 41,964.21	\$ 41,964.21	\$ 41,964.21	\$ 755,355.76
Coweta	\$ 23,213.65	\$ 23,213.65	\$ 23,213.65	\$ 23,213.65	\$ 23,213.65	\$ 23,213.65	\$ 417,845.73
Del City	\$ 12,511.51	\$ 12,511.51	\$ 12,511.51	\$ 12,511.51	\$ 12,511.51	\$ 12,511.51	\$ 225,207.23
Duncan	\$ 48,038.95	\$ 48,038.95	\$ 48,038.95	\$ 48,038.95	\$ 48,038.95	\$ 48,038.95	\$ 864,701.16
Durant	\$ 46,500.02	\$ 46,500.02	\$ 46,500.02	\$ 46,500.02	\$ 46,500.02	\$ 46,500.02	\$ 837,000.35
Garfield County	\$ 15,499.30	\$ 15,499.30	\$ 15,499.30	\$ 15,499.30	\$ 15,499.30	\$ 15,499.30	\$ 278,987.44
Glenpool	\$ 7,487.49	\$ 7,487.49	\$ 7,487.49	\$ 7,487.49	\$ 7,487.49	\$ 7,487.49	\$ 134,774.86
Guymon	\$ 3,287.40	\$ 3,287.40	\$ 3,287.40	\$ 3,287.40	\$ 3,287.40	\$ 3,287.40	\$ 59,173.19
Kingfisher County	\$ 7,104.97	\$ 7,104.97	\$ 7,104.97	\$ 7,104.97	\$ 7,104.97	\$ 7,104.97	\$ 127,889.46
Marshall County	\$ 11,244.58	\$ 11,244.58	\$ 11,244.58	\$ 11,244.58	\$ 11,244.58	\$ 11,244.58	\$ 202,402.43
McAlester	\$ 87,602.15	\$ 87,602.15	\$ 87,602.15	\$ 87,602.15	\$ 87,602.15	\$ 87,602.15	\$ 1,576,838.75
Mcintosh County	\$ 18,976.64	\$ 18,976.64	\$ 18,976.64	\$ 18,976.64	\$ 18,976.64	\$ 18,976.64	\$ 341,579.46
Miami	\$ 24,661.15	\$ 24,661.15	\$ 24,661.15	\$ 24,661.15	\$ 24,661.15	\$ 24,661.15	\$ 443,900.77
Moore	\$ 14,262.42	\$ 14,262.42	\$ 14,262.42	\$ 14,262.42	\$ 14,262.42	\$ 14,262.42	\$ 256,723.62
Murray County	\$ 38,630.69	\$ 38,630.69	\$ 38,630.69	\$ 38,630.69	\$ 38,630.69	\$ 38,630.69	\$ 695,352.42
Newcastle	\$ 17,196.98	\$ 17,196.98	\$ 17,196.98	\$ 17,196.98	\$ 17,196.98	\$ 17,196.98	\$ 309,545.59
Norman	\$ 248,743.89	\$ 248,743.89	\$ 248,743.89	\$ 248,743.89	\$ 248,743.89	\$ 248,743.89	\$ 4,477,390.16
Okmulgee	\$ 36,809.64	\$ 36,809.64	\$ 36,809.64	\$ 36,809.64	\$ 36,809.64	\$ 36,809.64	\$ 662,573.49
Pontotoc County	\$ 17,893.65	\$ 17,893.65	\$ 17,893.65	\$ 17,893.65	\$ 17,893.65	\$ 17,893.65	\$ 322,085.77
Pushmataha County	\$ 13,333.55	\$ 13,333.55	\$ 13,333.55	\$ 13,333.55	\$ 13,333.55	\$ 13,333.55	\$ 240,003.93
Sand Springs	\$ 18,090.01	\$ 18,090.01	\$ 18,090.01	\$ 18,090.01	\$ 18,090.01	\$ 18,090.01	\$ 325,620.22
Sapulpa	\$ 62,333.14	\$ 62,333.14	\$ 62,333.14	\$ 62,333.14	\$ 62,333.14	\$ 62,333.14	\$ 1,121,996.49
Sequoyah County	\$ 58,513.78	\$ 58,513.78	\$ 58,513.78	\$ 58,513.78	\$ 58,513.78	\$ 58,513.78	\$ 1,053,248.06
Tahlequah	\$ 84,216.51	\$ 84,216.51	\$ 84,216.51	\$ 84,216.51	\$ 84,216.51	\$ 84,216.51	\$ 1,515,897.28
Wagoner County	\$ 29,769.14	\$ 29,769.14	\$ 29,769.14	\$ 29,769.14	\$ 29,769.14	\$ 29,769.14	\$ 535,844.50
Warr Acres	\$ 7,648.42	\$ 7,648.42	\$ 7,648.42	\$ 7,648.42	\$ 7,648.42	\$ 7,648.42	\$ 137,671.63
Washita County	\$ 6,441.09	\$ 6,441.09	\$ 6,441.09	\$ 6,441.09	\$ 6,441.09	\$ 6,441.09	\$ 115,939.69
Weatherford	\$ 16,410.09	\$ 16,410.09	\$ 16,410.09	\$ 16,410.09	\$ 16,410.09	\$ 16,410.09	\$ 295,381.54
Woodward	\$ 22,114.51	\$ 22,114.51	\$ 22,114.51	\$ 22,114.51	\$ 22,114.51	\$ 22,114.51	\$ 398,061.10
	\$1,253,658.83	\$1,253,658.83	\$1,253,658.83	\$1,253,658.83	\$1,253,658.83	\$1,253,658.83	\$22,565,859.24



To: Mayor and Council

From: Jesse Hale, Public Works Director

Date: 10/07/2024

Re: Discussion and possible action to approve, deny, or amend the proposed salary adjustment for Public Works.

Background:

On February 2, 2023 the Council voted to approve Salary Adjustments for Public Works based on completion of licenses/certifications. As an expansion to this program, we would like to add “Applicator’s License” to the list of approved licensures staff will have the ability to obtain.

This licensure will allow staff to manage turf in-house, ultimately saving the city money. Currently this is out-sourced and with the amount of turf being sprayed, we are at a point where it is advantageous to bring this in-house. Our goal is to bring another four properties into the turf management program this year.

It is not advantageous for the City to have more than two staff members carry this licensure. As such, we will limit the number of staff to have this license to two individuals.

In FY23-24, we spent \$13,688 on turf management with most of that cost going towards the vendor’s manhours and not the actual product itself.

With this addition, the list of applicable licenses that will be available for staff to obtain will be as such:

Level	Water	Wastewater	Lab
D	\$ 50.00	\$ 50.00	
C	\$ 100.00	\$ 100.00	\$ 150.00
B		\$ 150.00	\$ 200.00
A		\$ 200.00	\$ 250.00
Applicator (Core)	\$ 25.00		
Applicator (3a)	\$ 125.00		

* NEW

Looking ahead, we fully intend to expand this licensure program as we identify additional licenses and certifications that would benefit the City and improve operational efficiency.

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

As one of our core values is to "Make Learning a Habit," it is essential that we continue to offer training opportunities for our employees and reward them for developing skills and competencies that are otherwise difficult to source in the marketplace.

Staff Recommendations:

Staff recommends approving the updated salary adjustment for Public Works.

Attachments:

Turf that is currently being managed by spraying:

Morris – Baseball Fields	6.2 ac
South County – Soccer Fields	7.8 ac
Public Safety	2.6 ac
Black Gold – General	8.2 ac
TOTAL	24.8 ac of managed turf

Turf that will be added to management this year:

1122/Dawes	7.2 ac
Kendalwood North	3.1 ac
Kendalwood South	1.7 ac
Rolling Meadows	0.5 ac
TOTAL	12.5 ac of turf to be added



TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: DUY NGUYEN, CITY PLANNER

DATE: OCTOBER 7, 2024

ITEM: DR. JAKE BROWN VETERINARIAN CLINIC SITE PLAN

REQUEST: A SITE PLAN APPLICATION FOR A 1.68-ACRE COMMERCIAL SITE FOR A PROPOSED VETERINARIAN CLINIC.

APPLICANT: DR. JAKE BROWN

LOCATION: THE SUBJECT SITE IS LOCATED AT 16161 SOUTH BROADWAY STREET WITHIN THE SOUTH 75 BUSINESS PARK.

ZONING: PUD 42-A

COMP PLAN: U.S. 75 CORRIDOR

APPLICANT REP: MARK CAPRON, WALLACE DESIGN COLLECTIVE

BACKGROUND

The applicant has submitted a Site Plan application for a 1.68-acre commercial site for a proposed veterinarian clinic. The subject site is located at 16161 South Broadway Street within the South 75 Business Park. The site's current zoning is PUD 42-A and the Comp Plan designation is U.S. 75 Corridor. The proposed veterinarian clinic building is approximately 6,632 sf and the height is 22' ¼".

The table below illustrates the zoning and land use of properties adjacent to the subject site:

SURROUNDING ZONING / LAND USES

	Zoning	Land Use
North	CG (Commercial General) & AG (Agricultural)	Vacant Undeveloped
South	PUD 42-B	Commercial Retail
East	PUD 42-A	Single-Family Residential
West	PUD 42-A	Vacant Undeveloped

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4
Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large
David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk
www.glenpoolonline.com

PROJECT DESCRIPTION

Site Plan:

Site Plan applications are typically reviewed and approved administratively. However, because the subject site is zoned PUD 42-A, all site plan applications within the South 75 Business Park require discretionary approval by the Planning Commission and City Council, as outlined in the PUD document.

Site Plan applications must comply with the requirements of Title 11, Zoning Regulations, and the Site Plan Requirements in Appendix A, Section A.2.

The Site Plan illustrates easements, building lines, rights-of-way, parking, drainage, lighting, and all the requirements of Section 11-9-2: Site Plan of the COG Zoning Code and Appendix A, Section A.2.

Physical Features of the Property:

There are no FIRM Flood Hazard Areas within the subject site. The subject site is relatively flat and drains to the northern edge of the property.

Parking & Access:

There will be two access points to the project site via South Broadway Street. A total of 27 parking spaces are required. The site will have a total of 28 parking spaces, including 2 accessible parking spaces.

Landscaping & Lighting:

The frontage along South Broadway Street features an adequate number of trees and landscaping. Precautions have been taken to limit light pollution to adjacent properties, with light spillover kept below one candela.

Services:

The property is served by the City of Glenpool water and sewer and OG&E for electricity. Utilities within the immediate area are adequate to serve the project area.

ANALYSIS

Site Plan: As demonstrated in the attached Exhibits, the proposed Site Plan meets the requirements of Section 11-9-2: Site Plan of the COG Zoning Code and Appendix A, Section A.2. After site plan approval, the applicant must obtain a building permit before beginning construction.

TAC

The Technical Advisory Committee (TAC) reviewed the Site Plan on August 16, 2024. There are no additional comments.

PLANNING COMMISSION ACTION:

The Planning Commission public hearing on the proposed Site Plan application was held on Monday, September 9, 2024. After deliberating, the Planning Commission on a 5-0 vote recommended that the City Council approve the Site Plan application.

STAFF RECOMMENDATION:

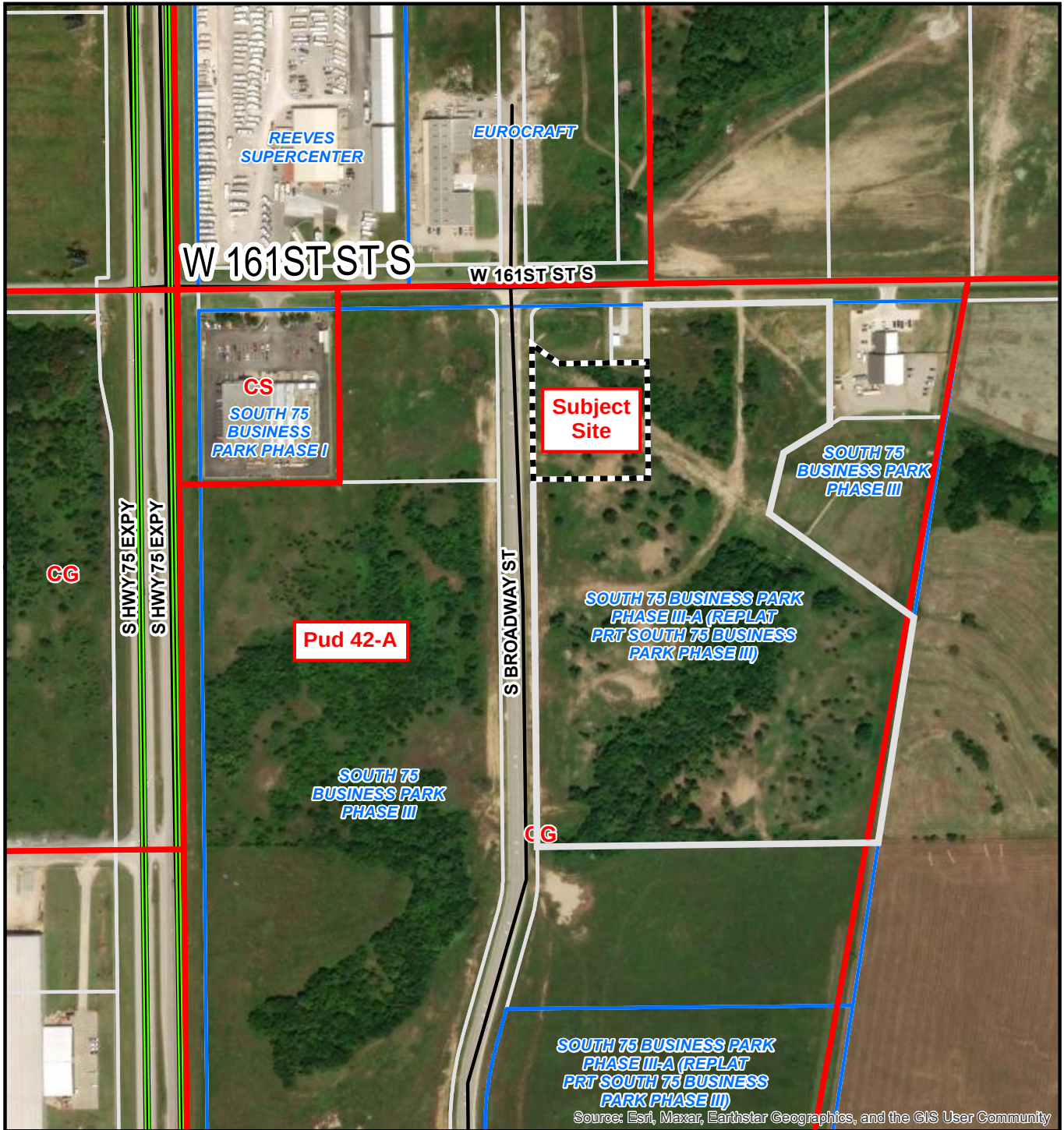
The Site Plan application meets the COG Code of Ordinances requirements. As such, staff recommends the City Council take the following actions:

1. Approve the Site Plan for Dr. Jake Brown Veterinarian Clinic as presented.

ATTACHMENTS:

1. Aerial Photo/Zoning Map
2. Application
3. Proposed Site Plan Full Set

Aerial Photo / Zoning Map

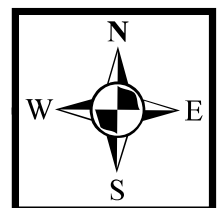


GLS 266 - South 75 LLC

Application to split one (1) tract totalling 20.55 acres into two (2) lots
 Subject Property: Generally located at the southeast corner of the W. 161st St. S. and S. Broadway St. intersection.
 Zoning: PUD 42-A

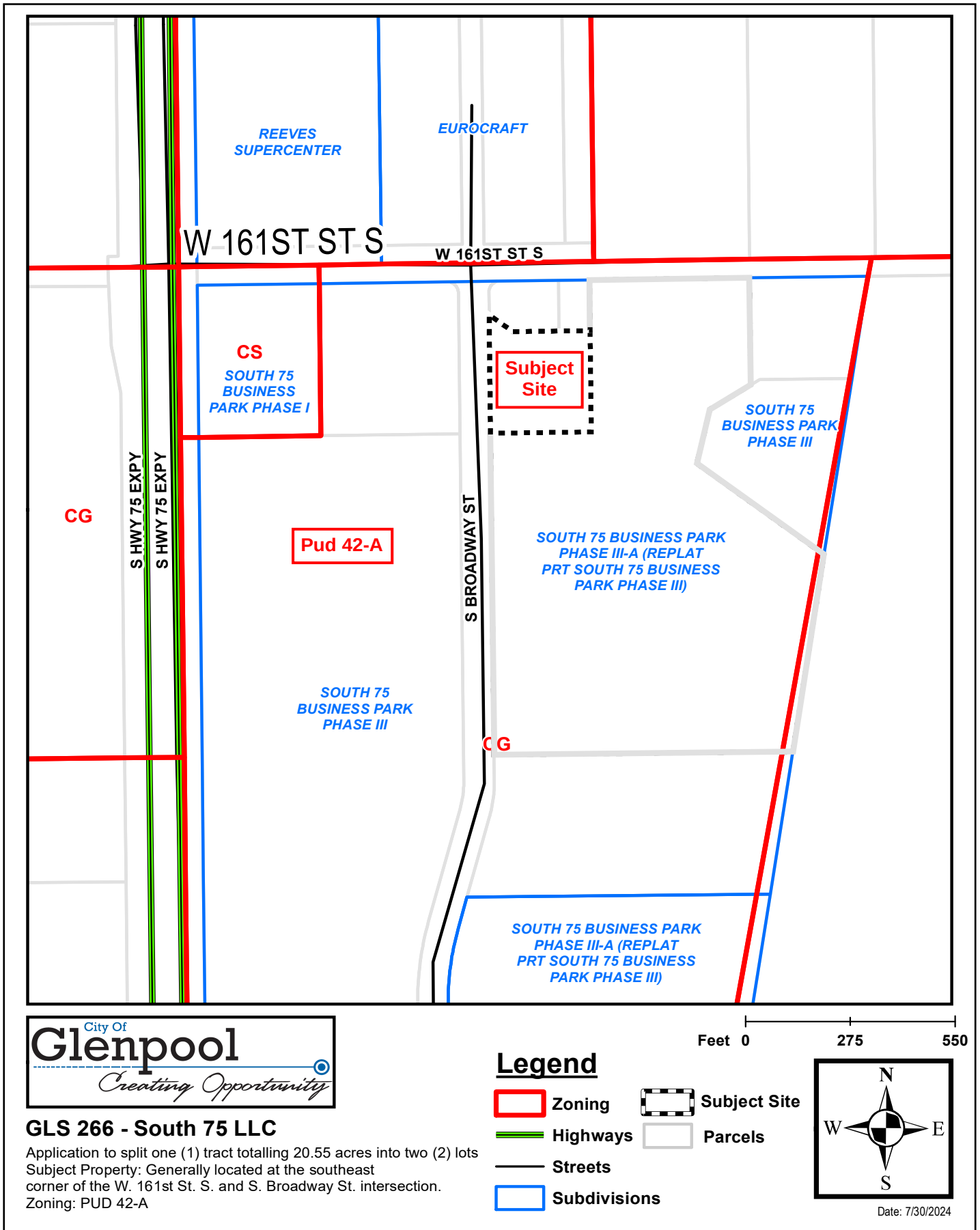
Legend

- Zoning
- Highways
- Streets
- Subdivisions
- Subject Site
- Parcels



Date: 7/30/2024

Feet 0 275 550



Application



City staff to complete this section

Case Number: _____

Revised 2017

APPLICATION FOR SITE PLAN REVIEW

Date of application: 7/25/2024

RECEIVED
JUL 29 2024
BY: [Signature]

- ☒ Please see attached application guidelines.
- ☒ All plans and surveys must be drawn to scale and noted on plans.
- ☒ All documents larger than 8-1/2" x 11" must be folded to that size. Please submit three (3) paper copies of the site plan and one electronic copy in PDF format.
- ☒ The current property owner must sign the application or the City's form authorizing the owner's representative to sign the application on behalf of the owner must be submitted.
- ☒ A pre-application meeting with City Staff is required prior to the submittal of this application.
- ☒ Date of pre-application meeting: 7/25/2024

Project Name: Dr. Jake Brown Veterinarian Clinic

Name of Applicant: Colton Wayman Wallace Design Collective, PC Phone: 405-536-2035
Person (please print) Firm (if applicable)

Address: 410 N Walnut Avenue, Suite 200, OKC, OK Zip Code: 73104
City/State

Email: colton.wayman@wallace.design FAX: N/A

Property Owner: South 75, LLC Phone: 972-858-1111
Person (please print)

Property Owner's Address: 16200 Dallas Pkwy, Suite 145, Dallas, TX Zip Code: 75248
City/State

Email: rex@forddevelopment.net FAX: N/A

County: Tulsa Quarter Section: NW/4 of the NW/4 Section/Township/Range: 26 / 17N / 12E

Legal Description of the Tract (may be attached): Lot 1, Block 1 of South 75 Business Park Phase III-A

General Location/Street Address: SE corner of S Broadway Street and W 161st Street South

County Parcel Number: 85357-72-26-67700 Present Zoning/Use: PUD-42a
(Property Account No):

Related case numbers: N/A Are the access points platted in accordance with the plat? ☒ Yes ☐ No

Have any variances been approved by the BOA on this property? ☐ Yes ☒ No. If yes, case no. _____



Revised 2017

Acreage/Parcel Size: 20.55 acres No. of lots: 1 Building area: ~1.5 acres Floor area ratio: ---

Any private deed/plat restrictions on this property, which might impact building setback, height, or use? ☒ Yes ☐ No.

For commercial buildings, Exterior building materials along street frontages: Stone veneer/metal

SIGNATURE OF APPLICANT: [Signature] (Person) Date: 7/25/2024

(Please type or print name of applicant who signed this application): Colton Wayman, Wallace Design

SIGNATURE OF PROPERTY OWNER: [Signature] (Person) Date: 7/25/24

(Please type or print name of owner who signed this application): Rex F. Robertson

Received Date _____
(Date Stamp Here)

APPLICANT DO NOT WRITE BELOW THIS LINE

Date Rec'd: _____ Rec'd By: _____ Fee: _____ Receipt#: _____

PLAN REVIEW:

- Site plans will be reviewed by the Community Development staff.
- Community Development staff will schedule a meeting with the Technical Advisory Committee for review of this application. **Applicant is required to attend this meeting.**
- Community Development staff will prepare a recommendation based upon their review and the Technical Advisory Committee meeting and it will be presented to the Planning Commission per schedule. The Planning Commission will vote to approve, approve with conditions or deny the site plan. **Applicant is required to attend this meeting.**
- If the Planning Commission denies your application, the applicant can submit a request with the Community Development staff for an appeal to the City Council within 10 days of the denial. Applicant is required to attend this meeting. This request will be placed on the next available City Council agenda.



Revised 2017

GUIDELINES FOR SUBMITTAL OF APPLICATION FOR SITE PLAN REVIEW

WHO SHOULD SUBMIT

Applications for site plan review shall be submitted for all construction located in RM, OL, OM, CS, CG, IL, IM or IH zoning districts.

APPLICATION SUBMITTALS:

An application for review of a site plan cannot be submitted until a pre-application conference has been held. Your application must be accompanied by three copies of the site plan (folded to 8-1/2" x 11") and one electronic copy in PDF format. All information requested on the application and checklist shall be provided. Incomplete applications will not be accepted. Include a copy of the Site Plan Application Checklist with your submittal with each item checked off the list indicating that the required information is included in your submittal.

APPLICATION COST: The fee for site plan review is per fee schedule. Fees are to be paid at the time the application is submitted. The site plan must show all items listed in the Site Plan checklist. See Site Plan submittal checklist attached for further details.

**NO BUILDING PERMIT SHALL BE ISSUED WITHOUT SITE PLAN
APPROVAL BY ALL DEPARTMENTS AND ALL CONDITIONS COMPLETED.**

For further information, please call the Community Development Department at 918-322-5409.
Applicants may also visit the City of Glenpool's web site at www.glenpoolonline.com

SITE PLAN SUBMITTAL CHECKLIST

Site plan name: Dr. Jake Brown Veterinarian Clinic Date of review: _____

ITEMS REQUESTED FOR PRE-DEVELOPMENT MEETING

1. ☒ Drawing to scale with north arrow
2. ☒ Location and dimensions of existing and proposed property lines and easements including street right-of-way width (on arterial streets show right-of-way distance from section line.)
3. ☒ Location of existing and proposed buildings.
4. ☒ Verification that proposed building is in conformance with the Zoning Ordinance regarding:
 - a. ☒ Proposed use
 - b. ☒ Building line setbacks
 - c. ☒ Floor to lot area ratio
 - d. ☒ Lot coverage
 - e. ☒ Building height
5. ☒ Existing and future access points within and adjacent to the site.
6. ☒ Verification that proposed access points are in conformance with the plat.
7. ☒ Landscape frontage and perimeter requirements.
8. ☒ Existing and future parking lot layout and internal traffic circulation.
9. ☒ Location of high-pressure pipelines and building setback requirements.
10. ☒ Location of existing and proposed utility lines.
11. ☐ N/A Regulatory flood areas delineated and labeled.

ADDITIONAL ITEMS NEEDED FOR FORMAL SUBMITTAL

12. ☒ Identification of point of contact.
13. ☒ Property address shown.
14. ☒ Complete dimensions of property, structures, and yards and separation distance between buildings.

15. ☒ Exterior of commercial building meets masonry requirements of Zoning Ordinance and HVAC screening requirements.
16. ☒ Landscape area meets Zoning Ordinance (10' or 7 ½' wide landscape area next to street frontage, 10' wide landscape islands, and parking within required distance of a landscape area).
17. ☒ Landscape plan submitted
18. ☒ Public sidewalk shown in street right-of-way.
19. ☒ Information shown on wall and freestanding signs regarding location, size, and height. (Sign permit application submittal required)
20. ☒ Release of liability provided for any private develop improvements located within a utility easement.
21. ☒ Radius of driveway curbs.
22. ☐ N/A Arrangement of acceleration/deceleration lanes from arterial streets (if any).
23. ☒ Information shown on number of parking spaces required and number of parking spaces provided.
24. ☒ Information shown on number of handicapped parking spaces required and number of handicapped parking spaces provided.
25. ☒ Size of parking spaces, including handicapped parking.
26. ☒ Pavement setback three feet from property line or other options used.
27. ☒ Location of trash receptacle shown.
28. ☒ Screening fence shown around trash receptacle along with height.
29. ☐ N/A Location of opaque perimeter fencing, (if required), shown.
30. ☐ N/A Height of perimeter fencing, (if required), shown along with fence construction details and pole/bracing orientation.
31. ☒ Location of exterior light poles indicated.
32. ☒ Height of exterior light poles indicated.
33. ☒ Cut Sheets of type of exterior light pole & fixtures to be used provided.
34. ☒ Photometric plan. (Site lighting)

35. ☒ Required engineering construction documents addressing (i.e. public or private water service, sanitary sewer service, paving, and storm sewer management improvements drainage).
36. ☒ Fire lanes indicated.

Proposed Site Plan Full Set

W. 161ST ST. S. AND SOUTH BROADWAY ST.
LOT ONE (1), BLOCK ONE (1) OF SOUTH 75 BUSINESS PARK PHASE III-A
TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE PLAT THEREOF
PARCEL ID: 85357-72-26-67700

ZONING	PUD-42-A
GROSS LAND AREA	73,736 SF (1.68 AC)
PERMITTED USES:	ALL USES PERMITTED BY RIGHT, BY LIMITED USE, AND BY SPECIFIC USE PERMIT WITH CG COMMERCIAL GENERAL ZONING DISTRICT, AS PER GLENPOOL ZONING CODE USES PERMITTED TABLE 11-3-9.
PROPOSED USE:	VETERINARIAN CLINIC
MAXIMUM BUILDING FLOOR AREA: PROPOSED FLOOR AREA:	55,032 SF 6,632 SF (0.15 AC) 9%
MAXIMUM BUILDING HEIGHT: PROPOSED BUILDING HEIGHT:	NONE 22' - 0 1/4"
MINIMUM BUILDING SETBACK: FROM SOUTH BROADWAY STREET RIGHT-OF-WAY	25 FT

TOTAL SITE AREA:	73,376 SF (1.68 AC)
TOTAL DISTURBED AREA:	52,670 SF (1.21 AC)
EXISTING IMPERVIOUS AREA:	0 SF (0.0 AC) 0%
PROPOSED IMPERVIOUS AREA:	45,701 SF (1.05 AC) 62%
NET CHANGE:	45,701 SF

REQUIRED: (1 SPACES PER 250 SF)	26.5 PARKING SPACES
PROVIDED:	28 PARKING SPACES

REQUIRED:	2 SPACE
PROVIDED:	2 SPACE

W. 161ST ST. S. AND SOUTH BROADWAY ST.
LOT ONE (1), BLOCK ONE (1) OF SOUTH 75 BUSINESS PARK PHASE III-A
TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE PLAT THEREOF
PARCEL ID: 85357-72-26-67700

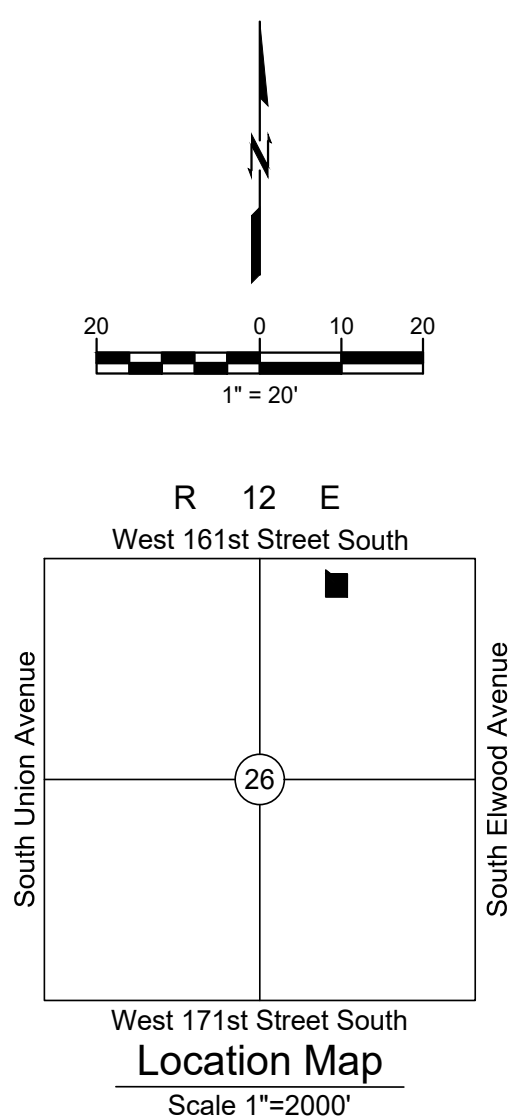
	STANDARD DUTY ASPHALT PAVEMENT
	HEAVY DUTY ASPHALT PAVEMENT
	CONCRETE SIDEWALK
	REINFORCED DUMPSTER PAD
	CHIP SEAL APRON
	REINFORCED CONCRETE PAVEMENT

ENGINEER:
JORDAN RODICH , PE
WALLACE DESIGN COLLECTIVE, PC
123 N MARTIN LUTHER KING JR BLVD
TULSA, OKLAHOMA 74103
918.584.5858

OWNER:
DR. JAKE BROWN
W 161ST STREET SOUTH
GLENPOOL, OK 74008



THE CONTRACTOR IS SPECIFICALLY CAUTIONED THE LOCATION AND ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS ARE BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES AND MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR MUST CALL THE LOCAL UTILITY LOCATION CENTER AT LEAST 72 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATIONS OF THE UTILITIES.



DR. JAKE BROWN DVM - VETERINARY CLINIC

W. 161ST STREET SOUTH
GLENPOOL, OK
CONSTRUCTION DOCUMENTS

[illegible]

08.29.2024
PROJECT NO: -
ISSUE DATE: 08/15/2024

DETAIL SITE PLAN

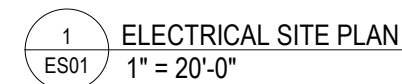
ST-100

A. BRANCH CIRCUIT CONDUCTORS SHALL NOT BE SMALLER THAN #12AWG. CONDUCTORS FOR 120V BRANCH CIRCUITS MORE THAN 100 FT SHALL NOT BE SMALLER THAN #10AWG AND MORE THAN 200 FT SHALL NOT BE SMALLER THAN #8AWG.

B. ALL DEVICE PLATES AND J-BOXES SHALL BE LABELED WITH PANEL AND CIRCUIT NUMBER. FACEPLATES WITH CLEAR STICK-ON LABEL AND 1/4" LETTERING. J-BOXES WITH PERMANENT MARKER WITH 1/2" LETTERS MIN.

C. CONTRACTOR SHALL COORDINATE FINAL UTILITY CONNECTION POINTS, LOCATIONS, AND REQUIREMENTS WITH UTILITY PROVIDER IN FIELD. CONTRACTOR SHALL PROVIDE AND INSTALL ALL NECESSARY APPURTENANCES REQUIRED BY THE UTILITY PROVIDER. INCLUDE ALL COSTS IN BASE BID.

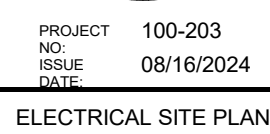
1. CONTRACTOR SHALL ROUTE (2) 4" INCH CONDUITS TO THIS LOCATION FOR DATA ENTRY. CONTRACTOR SHALL CONFIRM FINAL ROUTING LOCATION IN FIELD WITH UTILITY PROVIDER AND OWNER. INCLUDE ALL COSTS IN BASE BID.
2. CONTRACTOR SHALL COORDINATE ANY CROSSING CONDUIT WITH EXISTING AND UNDERGROUND GAS LINE ROUTED THROUGH THIS AREA. CONTRACTOR SHALL ADJUST FINAL ROUTING AS REQUIRED. INCLUDE ALL COSTS IN BASE BID.
3. APPROXIMATE LOCATION OF UTILITY TRANSFORMER. CONTRACTOR SHALL VERIFY FINAL LOCATION IN FIELD WITH UTILITY PROVIDER AND ADJUST AS REQUIRED. CONTRACTOR SHALL PROVIDE AND INSTALL METERING, PADS, C.T. CABINETS, AND OTHER NECESSARY APPURTENANCES REQUIRED BY THE UTILITY PROVIDER. CONTRACTOR SHALL INCLUDE ALL ASSOCIATED COSTS IN BASE BID.



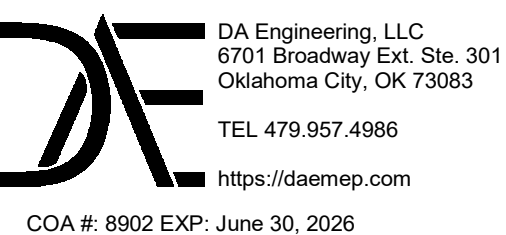
S BROADWAY STREET
GLENPOOL, OK

[illegible]

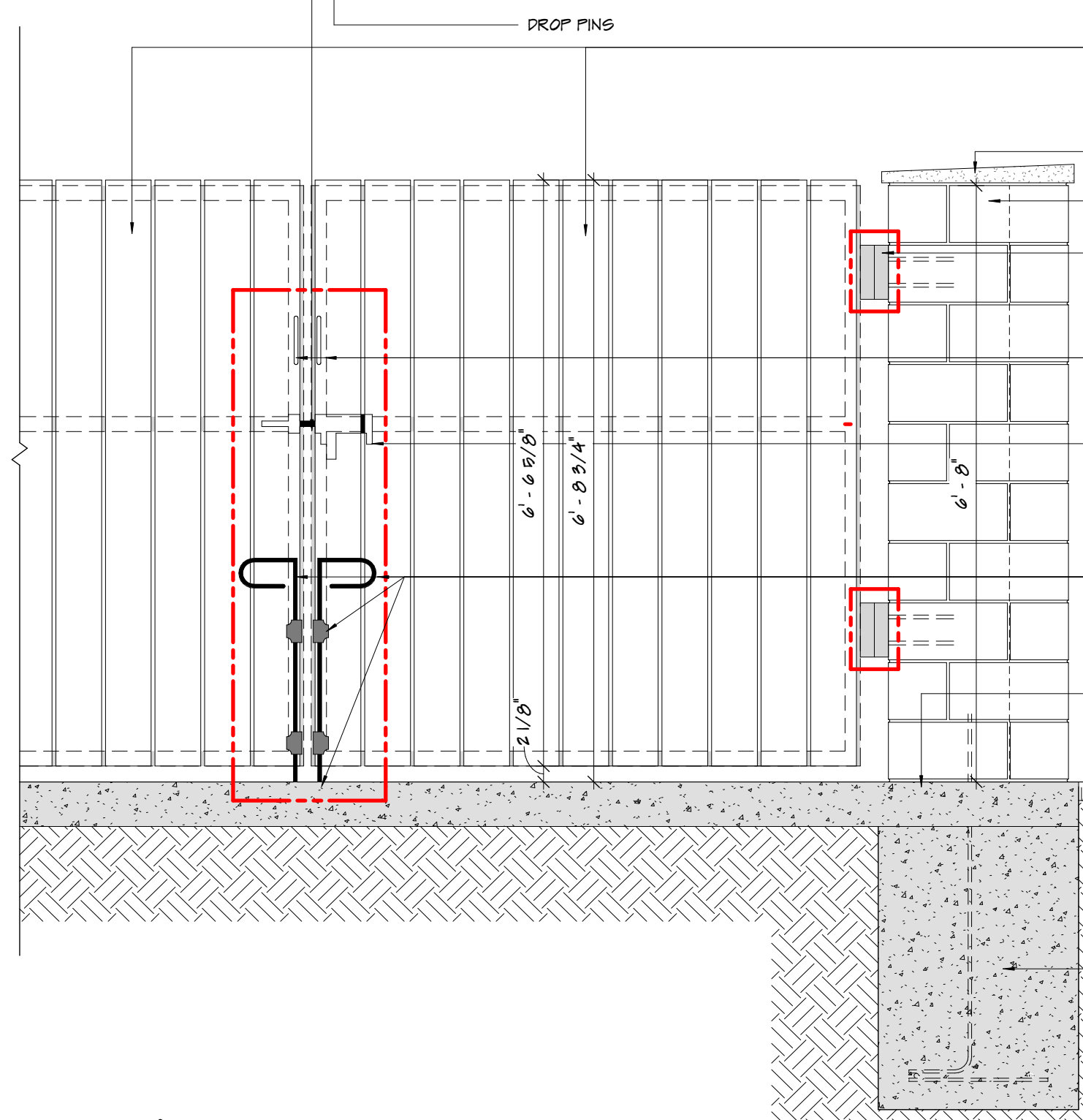
© 2024 Studio 45 Architects



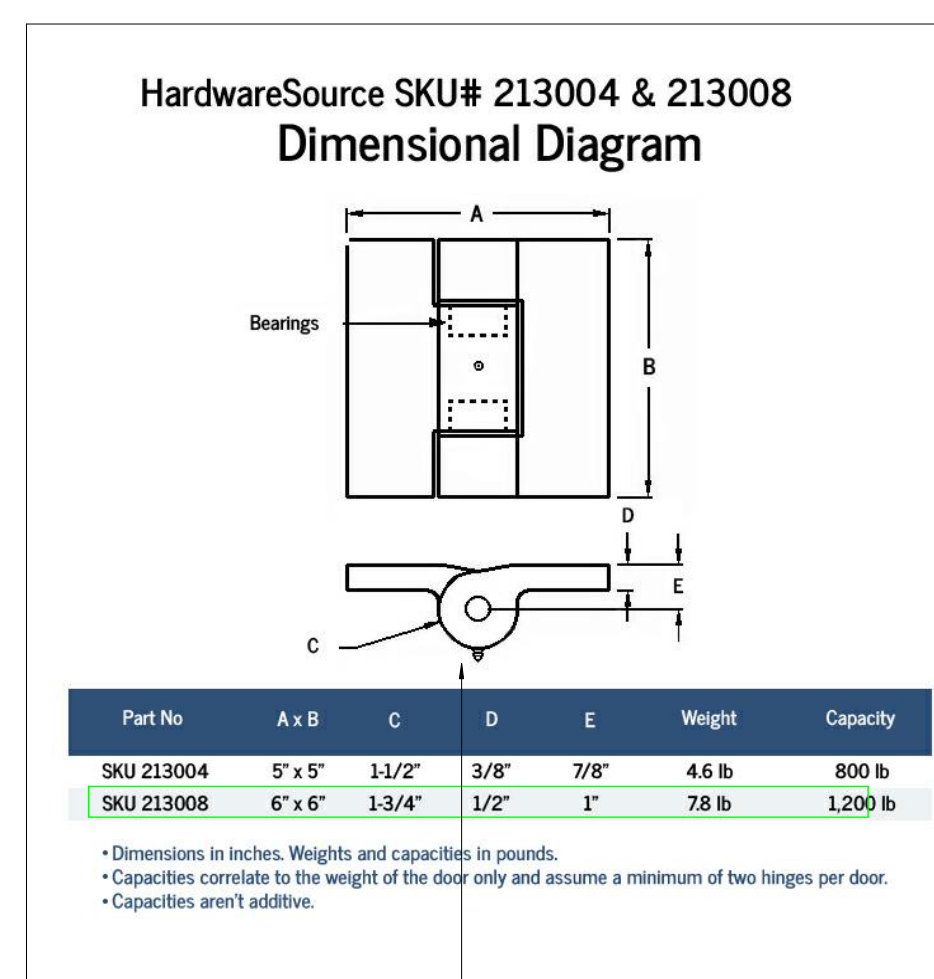
ES01



Page 158 of 209



2 GATE & ENCLOSURE ELEVATIONS



GREASE INSERT HINGES

(2) PUMPS/TER ENCLOSURE GATES:
2" TUBE STEEL (6'-0" X 6'-6") FRAME WITH 6" WIDE VERTICAL CEDAR PICKETS @ 6-1/2" O.C. THRU-BOLTED TO FRAME

CAST STONE GAP

'SPILT-FACED' CMU PUMPS/TER ENCLOSURE
(RE: PLAN - 1/AS103)

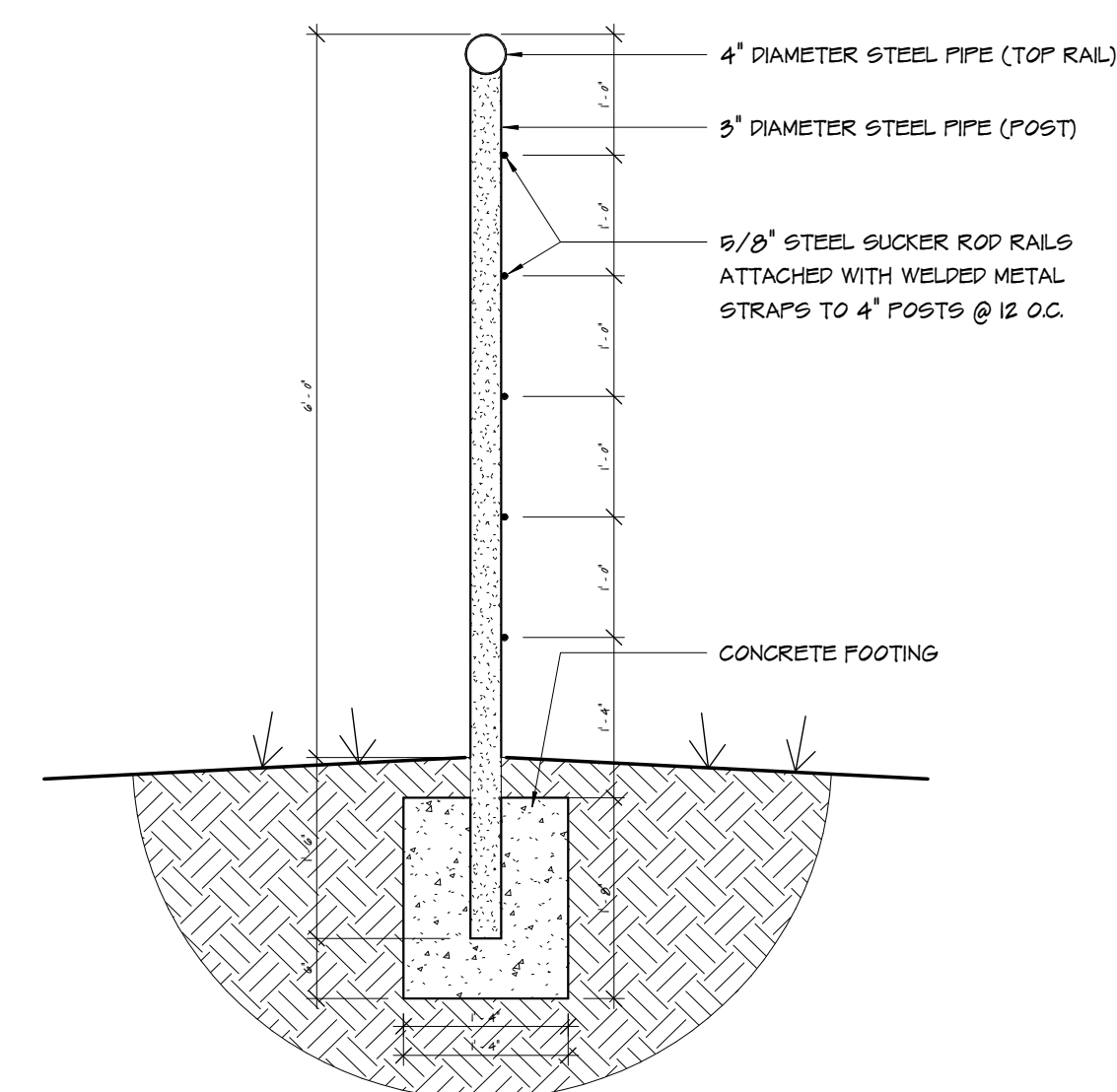
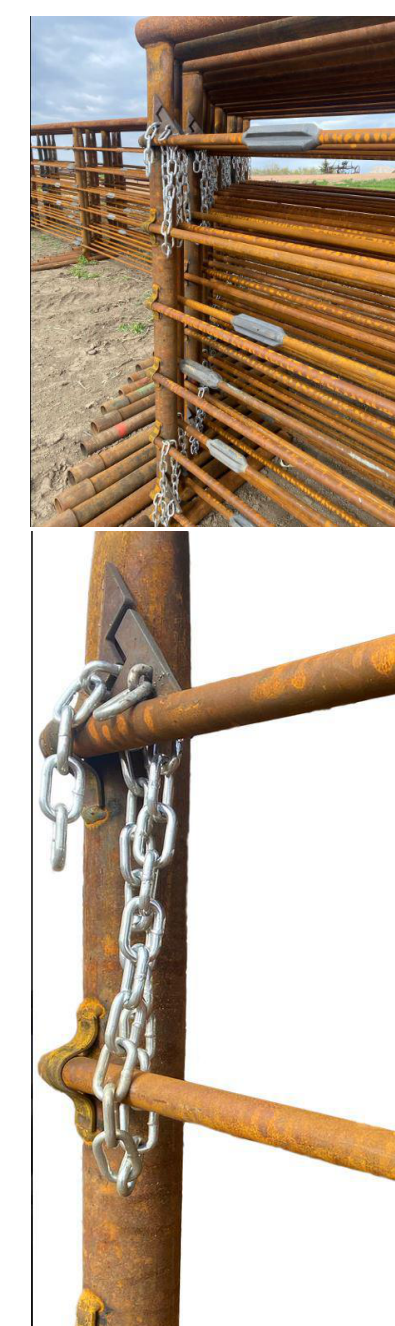
GREASE INSERT HINGES
PAINTED BLACK, WELDED TO GATE FRAME AND CMU ANCHORS (SEE PHOTO ABOVE)
<https://www.hardwaresource.com/high-load-ball-bearing-weld-on-hinge.html>

BRIDGE HANDLE
ALUMINUM, POWDER-COATED (SEE PHOTO ABOVE)
<https://cityscapeusa.com/tonghgate/>

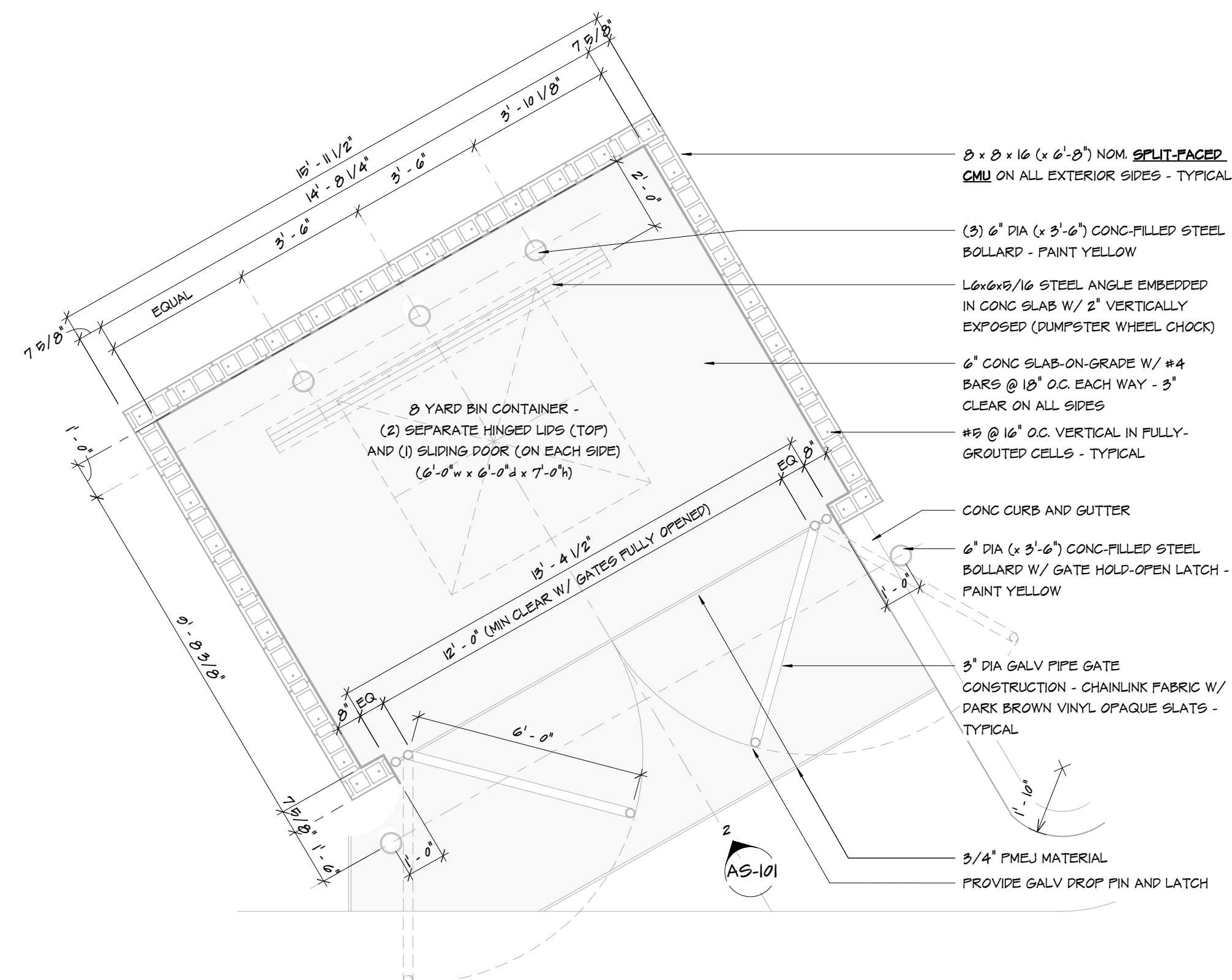
LOCKABLE BAR GATE LATCH
3" X 3" 3/4" DIAMETER SLIDE BAR. BOLTED TO FRAME AND PICKETS, BLACK, POWDER-COATED FINISH (SEE PHOTO ABOVE)
<https://www.rancherappa.com/product-p/tchlockbarlatch.html>

2" PIN FINGER
PUMPS/TER FRAME WITH ADJUSTABLE MOUNTING HARDWARE THRU-BOLTED TO GATE AND PIN HOLES DRILLED INTO SLAB ABOVE
<https://cityscapeusa.com/tonghgate/>

6" CONCRETE PUMPS/TER SLAB
(RE: PLAN - 1/AS103)



3 SUCKER ROD CORRAL FENCE DETAIL
3/4" = 1'-0"



1 DUMPSTER ENCLOSURE PLAN (TYPICAL)
3/8" = 1'-0"



DR. JAKE BROWN DVM - VETERINARY CLINIC

MARK	DESCRIPTION	DATE
------	-------------	------

This document, and the ideas and designs incorporated herein, as an instrument of professional service, is the property of Studio 45 Architects, PLLC, and is not to be used, in whole or in part, for any other project, without the written authorization of Studio 45 Architects, PLLC.



PROJECT NO: 100-203
ISSUE DATE: 08/26/2024

ARCHITECTURAL SITE DETAILS:

AS-101

August 20, 2024

Subject: Approval of Building Materials for Dr Jake Brown Veterinary Clinic – South 75 Business Park – PUD 42-A

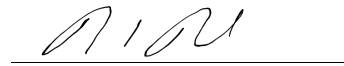
To Whom It May Concern,

I am writing to formally approve the use of the building materials specified in your recent submission for the Veterinary Clinic located at South 75 Business Park – Glenpool, OK. After careful review and consideration, we have determined that the materials meet our quality standards and project requirements.

We appreciate your attention to detail in the selection of these materials and your commitment to maintaining the quality of the project. If you have any further questions or need additional information, please do not hesitate to contact me directly.

Thank you for your cooperation.

Sincerely,

A handwritten signature in blue ink, appearing to read 'RFR', is positioned above a horizontal line.

Rex F. Robertson

Owner

Ford Development Corporation

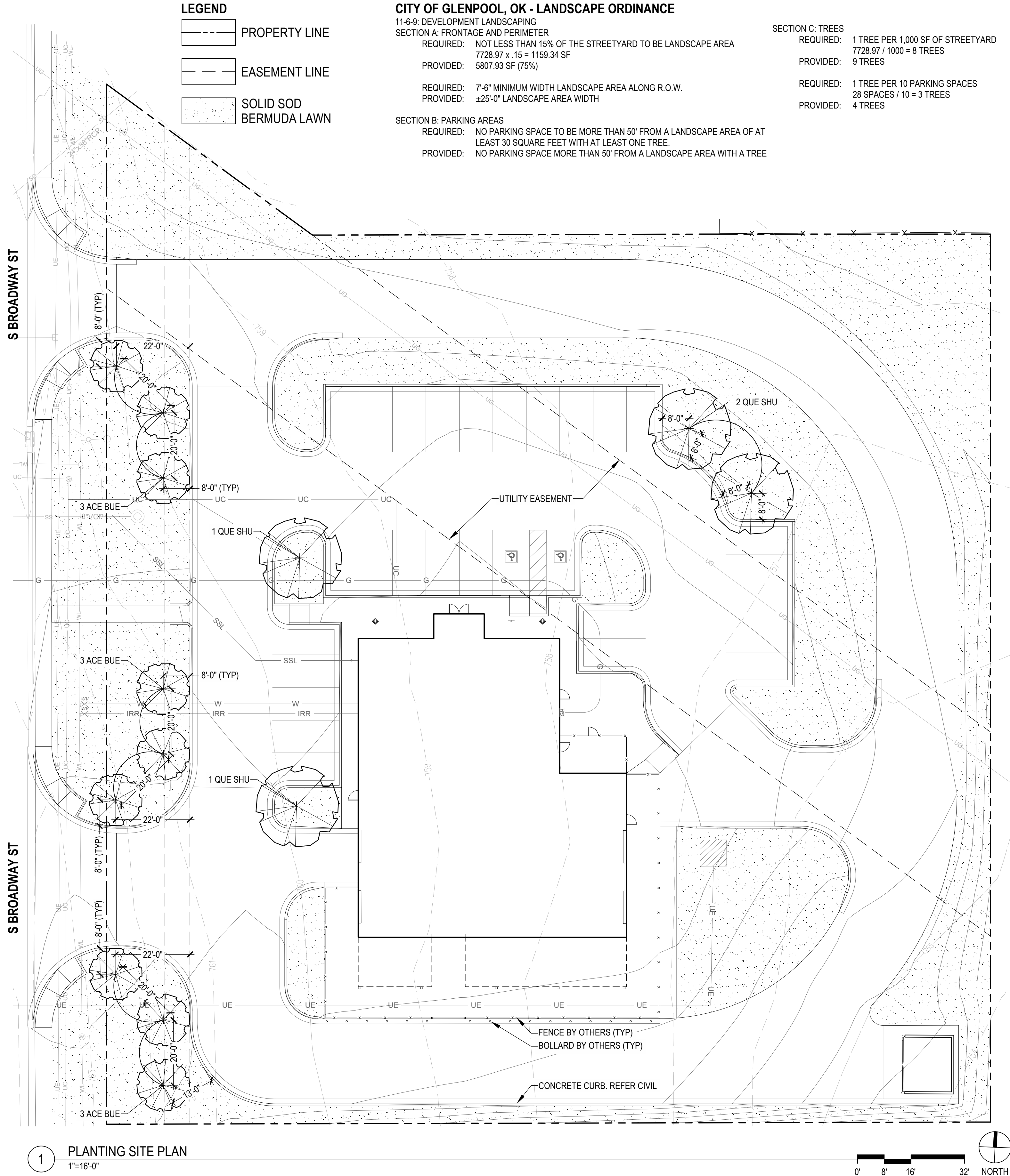
16200 Dallas Parkway, Suite 145

Dallas, Texas 75248

214-850-8838 (mobile)

rex@forddevelopment.net

7/24/2024 11:25:44 AM
C:\Users\jacob\OneDrive\Documents\DR. JAKE BROWN DVM - VETERINARY CLINIC.dwg



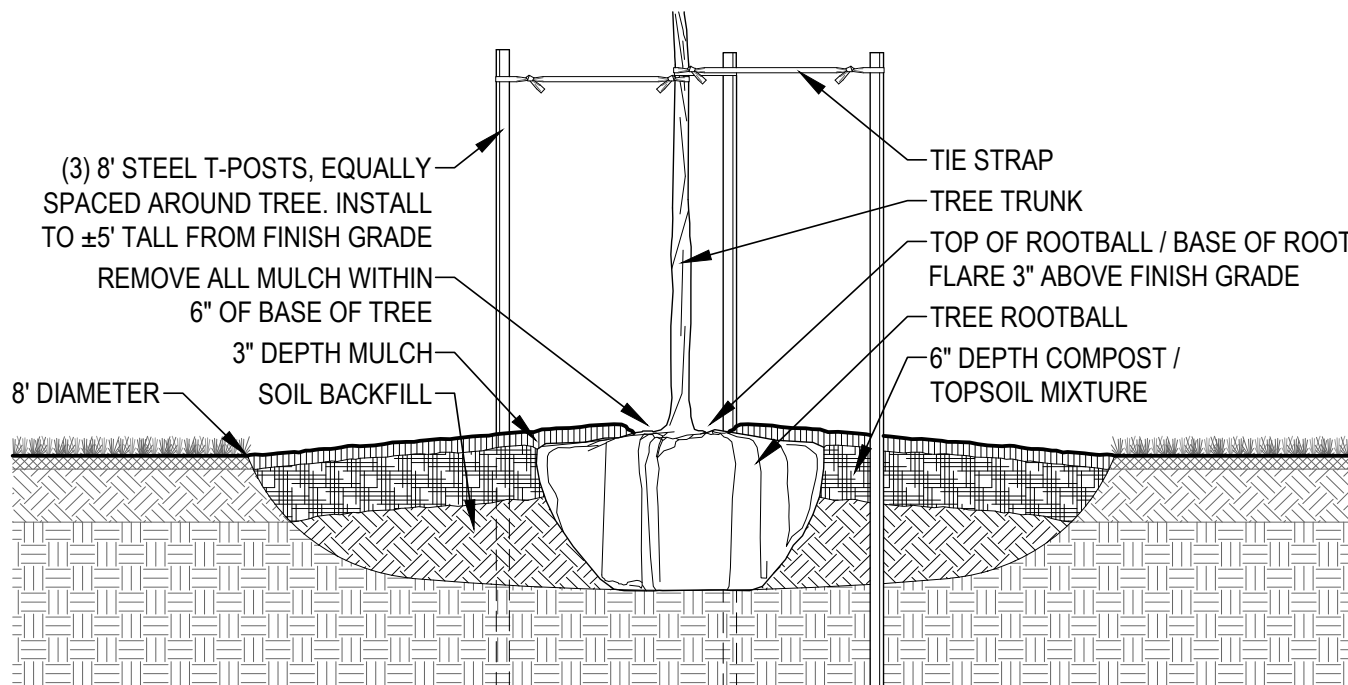
PLANTING NOTES

- CONTRACTOR TO ASCERTAIN LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO EXCAVATION AND BE RESPONSIBLE FOR DAMAGE RESULTING FROM PLANTING OPERATIONS. REPAIRS SHALL BE MADE AT NO COST TO THE OWNER.
- ALL UNDERGROUND UTILITIES MAY NOT BE SHOWN ON THE SURVEY. CONTACT THE LOCAL UTILITY LOCATION SERVICES PRIOR TO COMMENCING CONSTRUCTION OPERATIONS.
- ALL AREAS NOTED AS "LAWN" ON PLAN, AND ALL OTHER AREAS ON SITE WHICH ARE NOT OTHERWISE DESIGNATED AND ARE DAMAGED BY CONSTRUCTION, ARE TO BE PLANTED WITH SOLID SOD BERMUDA GRASS.
- ALL PLANTING BEDS THAT ABUT LAWN AREAS TO BE BORDERED BY STEEL EDGING.
- FINISH GRADE FOR SHRUB, GROUND COVER, AND LAWN AREAS SHALL BE HELD 1" BELOW TOP OF ADJACENT PAVEMENT AND CURBS UNLESS OTHERWISE NOTED ON DRAWINGS.
- FIELD STAKE LOCATIONS OF PROPOSED TREES FOR REVIEW AND APPROVAL BY OWNER'S REPRESENTATIVE PRIOR TO DELIVERY OF TREES.
- FOR ADDITIONAL PLANTING REQUIREMENTS REFER TO SPECIFICATIONS.
- BY SUBMITTING A BID, THE CONTRACTOR ACKNOWLEDGES HAVING VISITED THE SITE AND BECOME FAMILIAR WITH THE CONDITIONS RELATED TO THE INSTALLATION OF SITE IMPROVEMENTS.

PLANT LIST

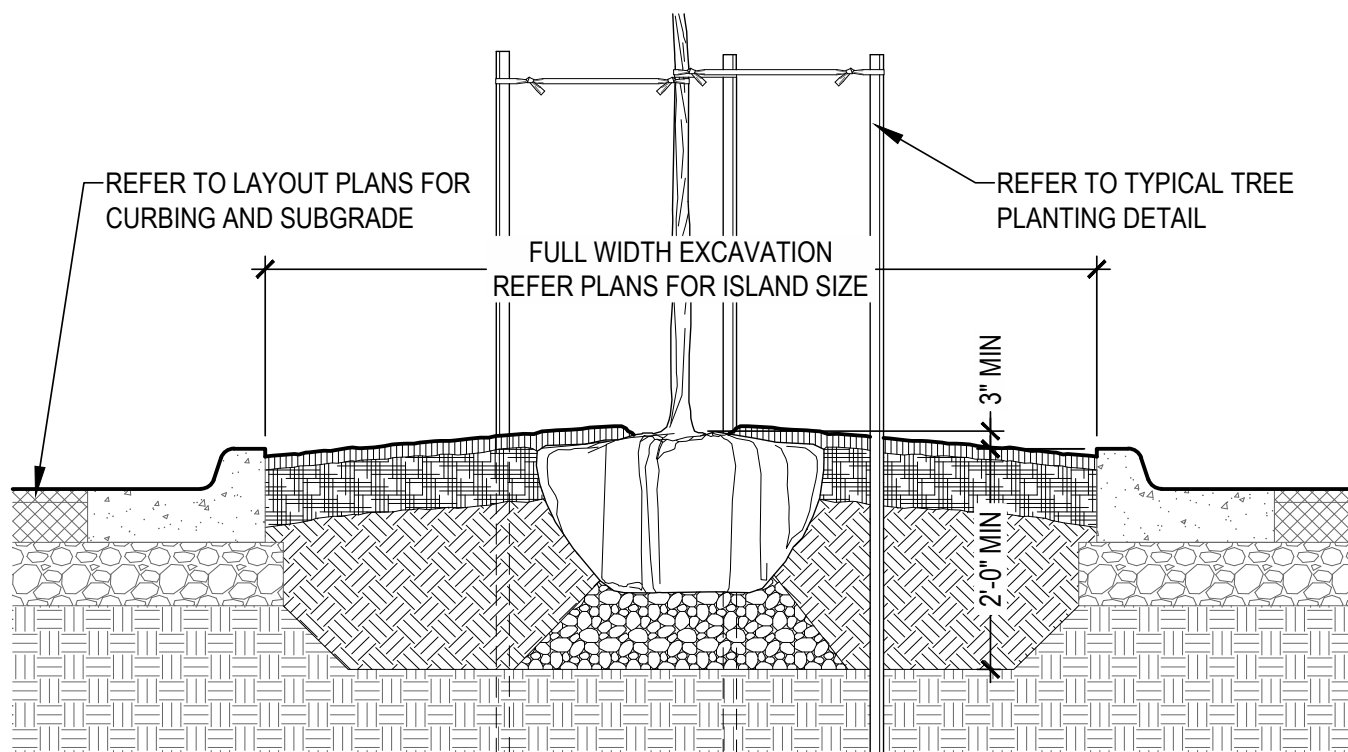
KEY	QUAN	UNIT	NAME	SIZE	ROOT BALL	REMARKS
QUE SHU	4	EA.	QUERCUS SHUMARDII SHUMARD OAK	14" H 2" CP	B&B	
ACE BUE	9	EA.	ACER BUERGERIANUM TRIDENT MAPLE	14" H 2" CP	B&B	

- B&B: BALLED AND BURLAP, H: HEIGHT, CP: CALIPER, C: CONTAINER, MT: MULT-TRUNK, FTG: FULL TO GROUND
- O.C.: INDICATES APPROXIMATE SPACING TO BE EQUAL ON CENTER. SHALL BE CONSIDERED GENERAL GUIDELINE ONLY AND MAY BE MODIFIED TO SUIT ON-SITE CONDITIONS.
 - MATCHED: SIZE AND OTHER PHYSICAL CHARACTERISTICS TO BE SIMILAR. ALL DIMENSIONS TO BE WITHIN 5% RANGE.
 - QUANTITIES ON PLANT LIST ARE FOR CONVENIENCE ONLY. CONTRACTOR IS RESPONSIBLE FOR ALL PLANTS SHOWN ON PLANTING PLANS AND COVERAGE OF ALL AREAS DELINEATED. WHEN DISCREPANCIES OCCUR BETWEEN PLANT LIST AND PLANTING PLANS, THE PLANS ARE TO SUPERSEDE THE PLANT LIST.
 - 4" CALIPER TREES AND LARGER TO BE LIMBED 6" MINIMUM TO FIRST BRANCH WITH NO VISIBLE PRUNING MARKS ALLOWED UNLESS OTHERWISE NOTED.
 - ALL TREES TO HAVE A SINGLE CENTRAL LEADER UNLESS OTHERWISE NOTED.



- NOTES**
- REFER TO LANDSCAPE PLANS FOR LOCATIONS AND EDGE CONDITIONS.
 - CONTRACTOR TO REMOVE ALL ROPE, BURLAP, AND TOP HOLDING RINGS FROM TOP OF ROOTBALL.
 - EXCAVATED SOIL MAY BE USED FOR BACKFILL IF IT IS FRIABLE AND FREE OF ROCKS AND CLODS OVER 2" DIAMETER. PROVIDE ADDITIONAL TOPSOIL IF NEEDED FOR TOPSOIL/COMPOST MIX AT SURFACE.
 - COMPOST TO BE EQUAL TO BACK TO EARTH COMPOSTED COTTON BURS AND BE INCORPORATED INTO UPPER 6" OF BACKFILL BY APPROVED MEANS AT THE RATE OF 8 CUBIC FEET (4-2CF BAGS) FOR EACH TREE.
 - TIE STRAP TO BE EQUAL TO (ARBORTIE) AS SUPPLIED BY DEEPROOT www.deeproot.com CONTRACTOR TO USE (ARBORKNOT) TIE METHOD TO PRODE EXPANDING, GIRDLE FREE ATTACHMENT TO TREE.

2 TYPICAL TREE PLANTING
NTS



- NOTES**
- REFER TO LANDSCAPE PLANS FOR LOCATIONS AND EDGE CONDITIONS.
 - REFER TO TYPICAL TREE PLANTING DETAIL FOR MULCH, SOIL, COMPOST, GUYING, ETC.
 - CENTER OF PARKING LOT ISLAND TO BE MOUNDING WITH TOP OF ROOTBALL / BASE OF ROOT FLARE ABOVE ADJACENT CURB 3" MINIMUM - OR - 3% SLOPE, WHICHEVER IS GREATER.
 - EXCAVATION FOR PLANTING IN PARKING LOT ISLANDS TO BE 2'-0" MINIMUM WITH SOIL BACKFILL EXTENDING 6" MINIMUM BELOW TREE ROOTBALL WITH COMPACTED WASHED AGGREGATE FOR SUPPORT AS SHOWN.

3 TREE PLANTING IN PARKING LOT ISLAND
NTS



wallace design collective, pc
structural/civil/landscape survey
123 north martin luther king jr. blvd.
tulsa, oklahoma 74103
918.584.5858
oklahoma co #CA03146
exp. date 06/30/25

DR. JAKE BROWN DVM - VETERINARY CLINIC

S BROADWAY STREET

GLENPOOL, OK

50% DESIGN DEVELOPMENT

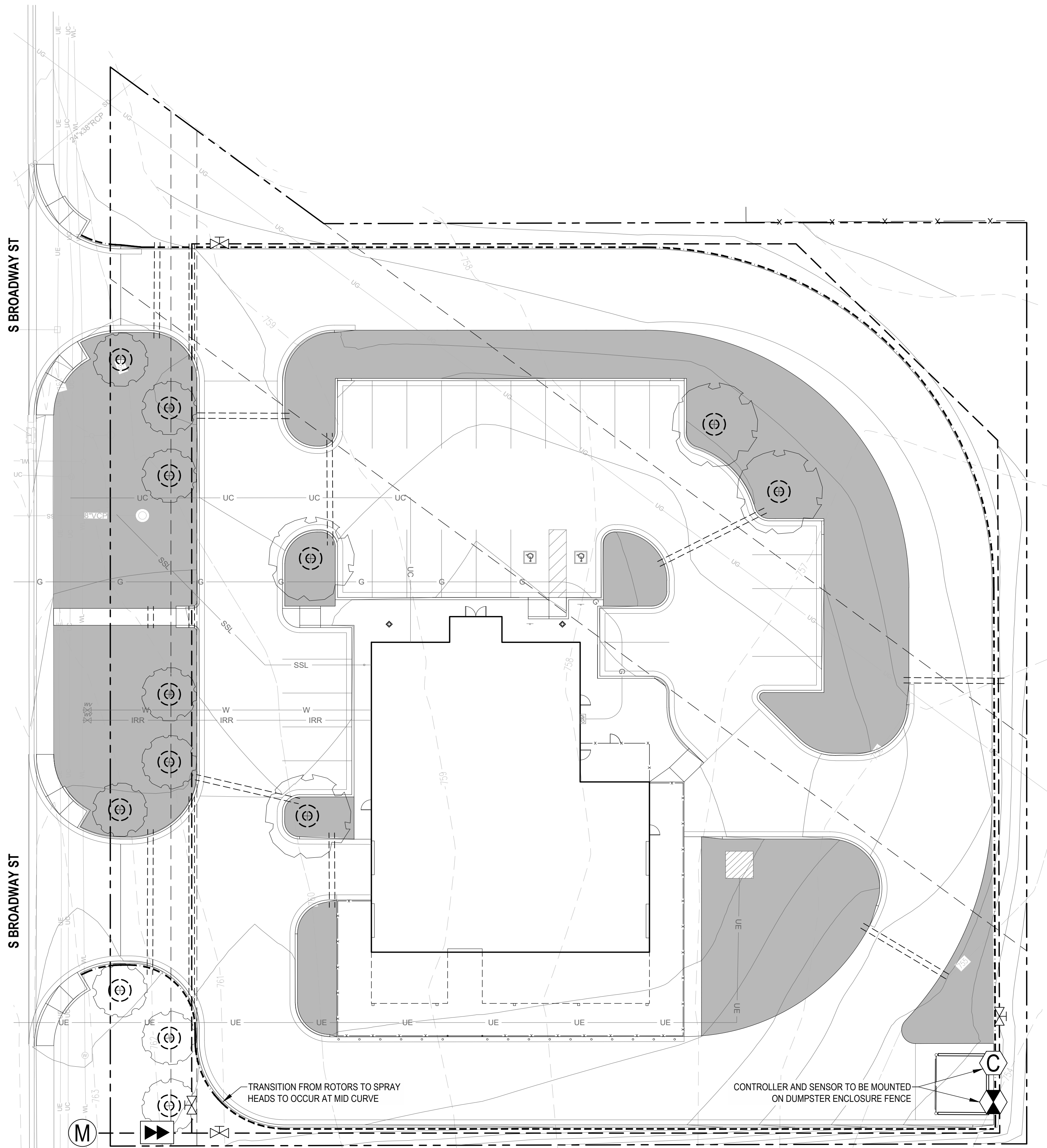
MARK	DESCRIPTION	DATE



PROJECT NO: 100-203
ISSUE DATE: 09/05/2024

LANDSCAPE
PLANTING SITE PLAN
L-101

7/24/2024 11:26:11 AM
C:\Users\jacob\OneDrive\Documents\Dr. Jake Brown VDM.dwg
jacob



1 IRRIGATION SITE PLAN
1"=16'-0"

IRRIGATION NOTES

1. CONTRACTOR TO ASCERTAIN LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO EXCAVATION AND BE RESPONSIBLE FOR DAMAGE RESULTING FROM IRRIGATION OPERATIONS.
2. ALL UNDERGROUND UTILITIES MAY NOT BE SHOWN ON THE SURVEY. CONTACT THE LOCAL UTILITY LOCATION SERVICES PRIOR TO COMMENCING CONSTRUCTION OPERATIONS.
3. CONTRACTOR SHALL VERIFY LOCATION OF IRRIGATION POINT OF CONNECTION. A SEPARATE IRRIGATION METER IS REQUIRED UNLESS OTHERWISE STATED ON THE DRAWINGS.
4. IRRIGATION SYSTEM SHALL BE INSTALLED PER THE CITY OF _____ CODES.
5. ALL LANDSCAPE AREAS SHALL BE IRRIGATED. SHRUB AND GROUND COVER AREAS SHALL BE IRRIGATED ON SEPARATE ZONES FROM LAWN AREAS, AND DRIP ZONES SHALL BE SEPARATE FROM SPRAY/ROTARY ZONES.
6. WORK TO INCLUDE DESIGN AND INSTALLATION OF AUTOMATIC, UNDERGROUND IRRIGATION SYSTEM PROVIDING UNIFORM MOISTURE COVERAGE. CONTRACTOR TO TAKE IN CONSIDERATION OF PLANT MATERIAL, SUN EXPOSURE, CHANGES IN FINISH GRADE, AND SOIL TYPE FOR ZONE SEPARATION TO PROVIDE UNIFORM COVERAGE.
7. PER SPECIFICATIONS, SUBMIT IRRIGATION PRODUCTS AND COMPLETE SHOP DRAWINGS FOR APPROVAL.
8. ALL PIPES AND VALVES SHALL BE TRENCHED BELOW GRADE PER SPECIFICATIONS.
9. IRRIGATION SYSTEM SHALL CONSIST OF AN ELECTRIC SOLENOID CONTROLLED UNDERGROUND SPRINKLER SYSTEM OF PVC PIPE AND FITTINGS, WITH FIXED AND POP-UP HEADS IN A MULTI-ZONED SYSTEM, PROGRAMMED AS APPROVED BY THE OWNER'S REPRESENTATIVE.
10. CONTRACTOR TO FOLLOW DESIGN, SPECIFICATIONS, AND SPECIFIC MANUFACTURER'S RECOMMENDATIONS TO INSURE PROPER INSTALLATION OF THE IRRIGATION SYSTEM. CONTRACTOR SHALL NOT WILLFULLY INSTALL THE IRRIGATION SYSTEM AS INDICATED ON THE DRAWINGS WHEN IT IS OBVIOUS IN THE FIELD THAT OBSTRUCTIONS, GRADE DIFFERENCES OR AREA DIMENSIONS EXIST THAT MIGHT NOT HAVE BEEN CONSIDERED DURING DESIGN. CONTRACTOR SHALL BRING SUCH OBSTRUCTIONS OR DIFFERENCES TO THE ATTENTION OF THE OWNER'S REPRESENTATIVE. IN THE EVENT THIS NOTIFICATION IS NOT PERFORMED, CONTRACTOR ASSUMES RESPONSIBILITY OF ALL REQUIRED REVISIONS.
11. THE CONTRACTOR SHALL BE REQUIRED TO INSTALL ALL SLEEVES ON THE PROJECT WHETHER SHOWN ON THE DRAWINGS OR NOT. SLEEVES SHALL BE SIZED TWO (2) TIMES THE NOMINAL DIAMETER OF THE LARGEST PIPE PASSING THROUGH THE SLEEVE. MINIMUM SLEEVE SIZE SHALL BE 2". SLEEVES SHALL BE INSTALLED AT A MINIMUM COVER DEPTH OF EIGHTEEN (18") FROM FINISHED GRADE. COORDINATE HORIZONTAL AND VERTICAL ELEVATIONS WITH UTILITIES AND FOOTINGS. A SEPARATE MINIMUM 2" DIAMETER SLEEVE SHALL BE PROVIDED FOR THE CONTROL WIRES TO PASS THROUGH AT EACH CROSSING. THE CONTRACTOR SHALL RECEIVE THE OWNER REPRESENTATIVE'S APPROVAL FOR ALL REQUIRED BORES UNDER ROADS, PATHS AND SIDEWALKS.
12. THE AUTOMATIC IRRIGATION CONTROLLER TO BE INSTALLED AT THE LOCATION SHOWN. THE CONTRACTOR SHALL RECEIVE THE OWNER REPRESENTATIVE'S APPROVAL FOR SPECIFIC PLACEMENT PRIOR TO INSTALLATION. THE CONTRACTOR SHALL PROVIDE A 2" SCHEDULE 40 PVC CONDUIT FOR IRRIGATION CONTROL WIRES. THE IRRIGATION CONTRACTOR SHALL COORDINATE THE LOCATION OF THE 120 VOLT POWER SOURCE AND VERIFY ITS INSTALLATION PRIOR TO COMMENCING IRRIGATION WORK.
13. ADJUST ALL HEADS TO MINIMIZE OVER SPRAY ONTO HARDSCAPE AND BUILDINGS. USE PCS SCREENS AS NEEDED ON SPRAY HEADS WITH 5'-15" SERIES MPR SPRAY NOZZLES TO ADJUST OVER SPRAY. USE RADIUS ADJUSTMENT SCREW ON 5'-15" SERIES MPR SPRAY NOZZLES ONLY WHEN NECESSARY.
14. ALL SPRAY AND ROTARY HEADS TO BE SPACED HEAD-TO-HEAD BASED ON MANUFACTURER INFORMATION AND SHALL BE INSTALLED PERPENDICULAR (90 DEGREES) TO FINISHED GRADE.
15. SPRAY SPRINKLER HEADS WITH CHECK VALVES SHALL BE REQUIRED TO PREVENT LOW HEAD DRAINAGE. CONTRACTOR SHALL INSTALL ADDITIONAL IN-LINE CHECK VALVES AS REQUIRED WHEN HEAD OF WATER IN UPSTREAM PIPE EXCEEDS THE CAPACITY OF DOWNSTREAM SPRINKLER HEAD CHECK VALVES.
16. ANY TRENCHING REQUIRED FOR THE INSTALLATION OF LANDSCAPE IRRIGATION SHALL BE PLACED AS FAR FROM EXISTING TREE TRUNKS AS POSSIBLE. WHERE PRACTICAL, IRRIGATION PIPING WILL ENTER THE DRIPLINE OF TREES DIRECTLY TOWARD THE TREE TRUNK AND NOT PASS COMPLETELY THROUGH THE ROOTZONE.
17. CONTRACTOR SHALL PROVIDE "AS BUILT" DRAWINGS TO THE OWNER'S REPRESENTATIVE UPON COMPLETION OF THE INSTALLATION.
18. BY SUBMITTING A BID, THE CONTRACTOR ACKNOWLEDGES HAVING VISITED THE SITE AND BECOME FAMILIAR WITH THE CONDITIONS RELATED TO THE INSTALLATION OF SITE IMPROVEMENTS.

LEGEND

- | | | | |
|--|---|--|---|
| | LAWN AREA ROTARY/SPRAY IRRIGATION ZONES | | TREE LOW VOLUME IRRIGATION DRIP RING |
| | MAINLINE PIPING (1-1/2" SCH. 40 PVC) | | IRRIGATION SLEEVING (SCH 40 PVC) REFER NOTES |
| | 1" IRRIGATION WATER METER. COORDINATE LOCATION WITH CIVIL | | RAINBIRD (ESP-ME3) IRRIGATION CONTROLLER IN ENCLOSURE |
| | WILKINS (1-1/2") 975XL BACKFLOW PREVENTER IN ENCLOSURE WITH ELECTRICAL SERVICE AND HEAT-TAPE. | | RAIN / FREEZE SENSOR. REFER SPECIFICATIONS & NOTES. |
| | SINGLE ROW OF TURF SPRAY HEADS ALONG CURB/EDGING, THROWING OUTWARD 8' MIN. RADIUS. HEADS SPACED HEAD-TO-HEAD. | | BRONZE MAINLINE ISOLATION GATE VALVE IN VALVE BOX. VALVE SIZE TO MATCH MAINLINE |
| | SINGLE ROW OF TURF ROTORS ALONG CURB/EDGING, THROWING OUTWARD 15' MIN. RADIUS. HEADS SPACED HEAD-TO-HEAD. | | |



wallace design collective, pc
structural/civil/landscape survey
123 north martin luther king jr. blvd.
tulsa, oklahoma 74103
918.584.5858
oklahoma co #CA03146
exp. date 04/30/25

DR. JAKE BROWN DVM - VETERINARY CLINIC

S BROADWAY STREET

GLENPOOL, OK

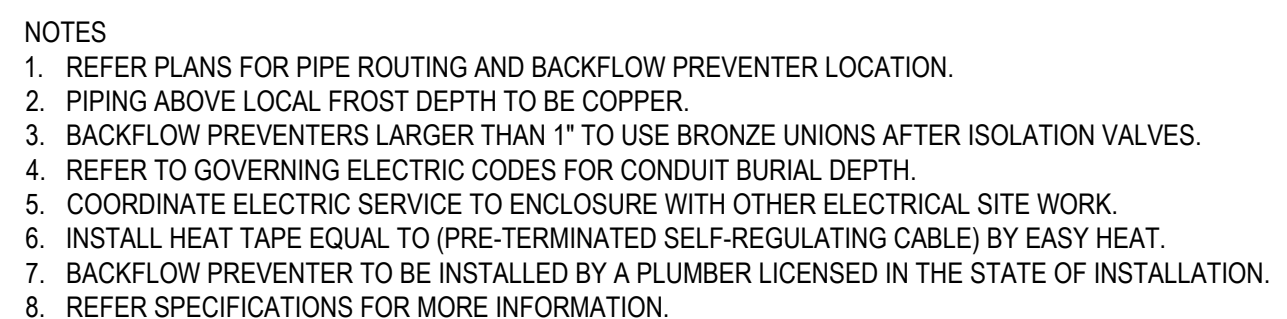
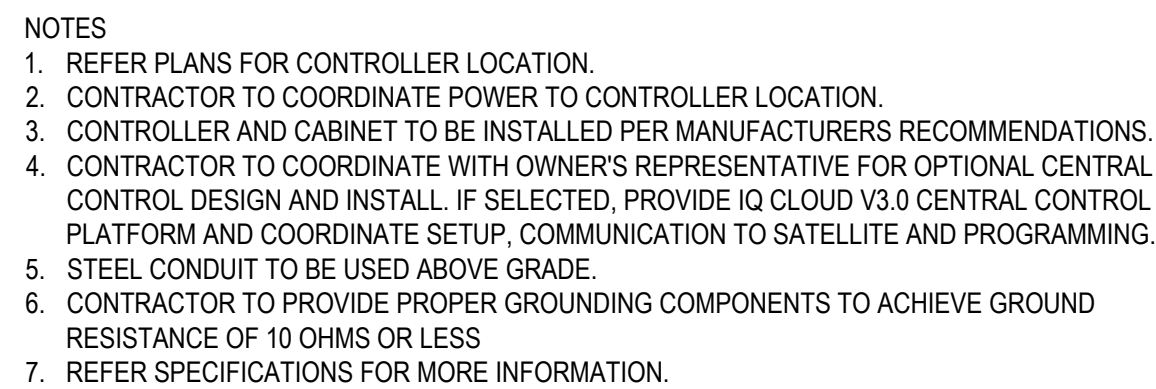
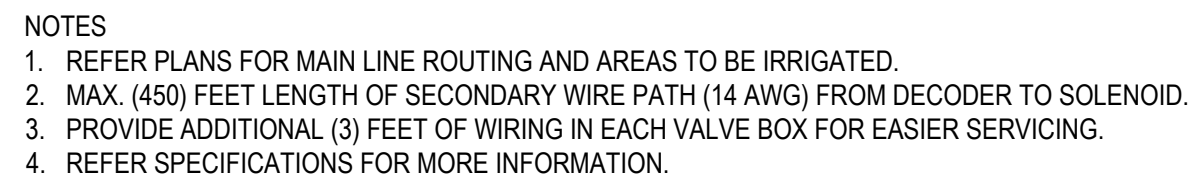
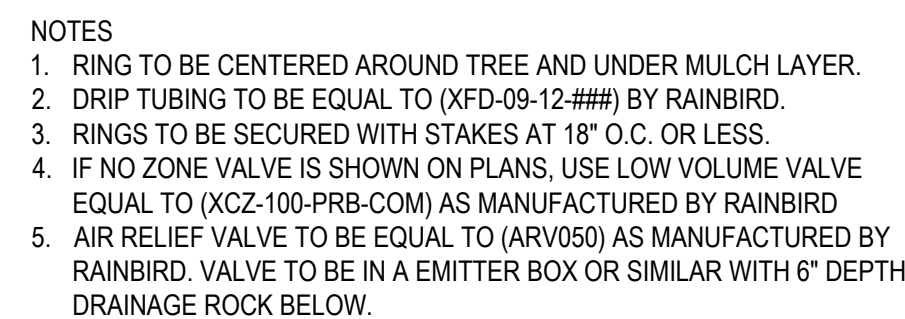
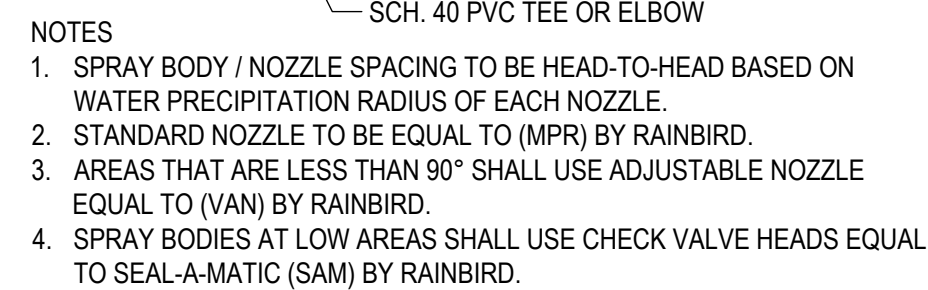
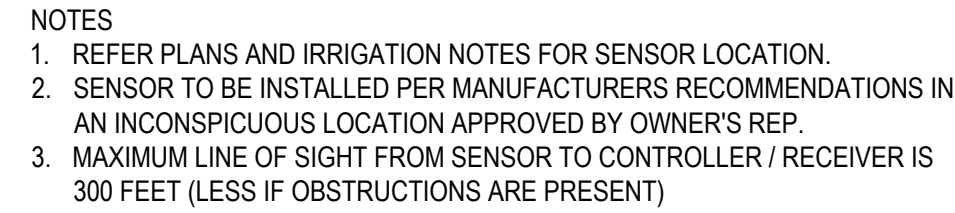
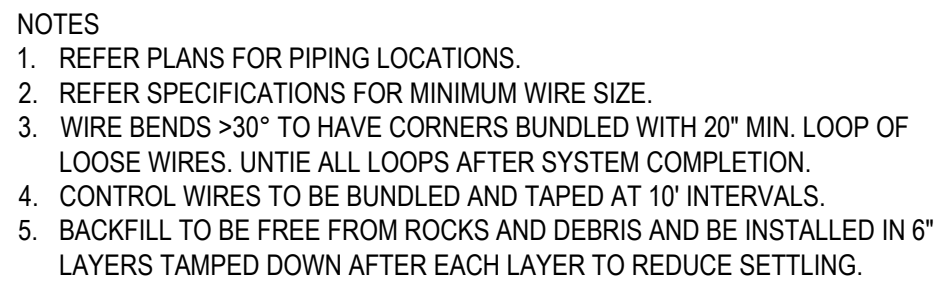
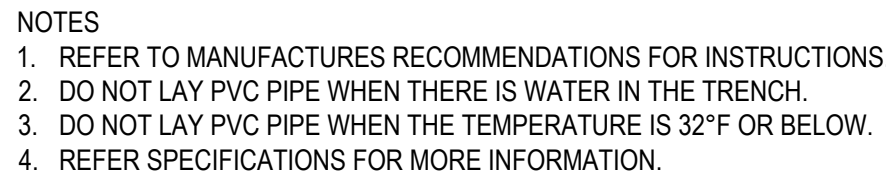
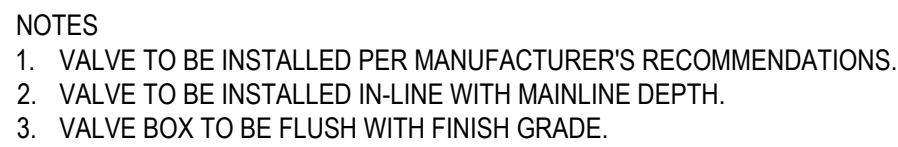
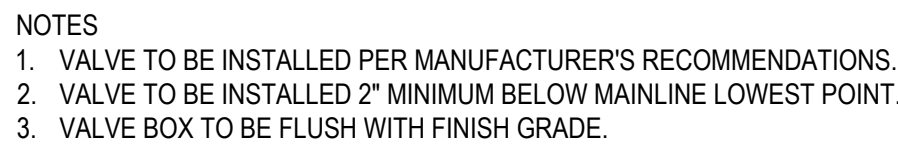
50% DESIGN DEVELOPMENT

MARK	DESCRIPTION	DATE



PROJECT NO: 100-203
ISSUE DATE: 09/05/2024

LANDSCAPE
IRRIGATION SITE PLAN
L-201



1. CONDUCT SITE CLEARING OPERATIONS TO ENSURE MINIMUM INTERFERENCE WITH ROADS, STREETS, WALKS, AND OTHER ADJACENT OCCUPIED OR USED FACILITIES. DO NOT CLOSE OR OBSTRUCT STREETS, WALKS, OR OTHER OCCUPIED OR USED FACILITIES WITHOUT PERMISSION FROM AUTHORITIES HAVING JURISDICTION. STREETS AND HIGHWAYS SHALL BE THOROUGHLY CLEANED AND/OR SWEEP ON A DAILY BASIS OR MORE FREQUENTLY AS REQUIRED BY THE GOVERNING AUTHORITY. RESTORE DAMAGED IMPROVEMENTS TO ORIGINAL CONDITION AS ACCEPTABLE TO PARTIES HAVING JURISDICTION.
2. THE CONTRACTOR SHALL PROVIDE DUST CONTROL MEASURES IN ACCORDANCE WITH LOCAL AUTHORITIES.
3. ALL STREET SURFACES, DRIVEWAYS, CULVERTS, ROADSIDE DRAINAGE DITCHES, AND OTHER STRUCTURES THAT ARE DISTURBED OR DAMAGED IN ANY MANNER AS A RESULT OF CONSTRUCTION SHALL BE REPLACED IN ACCORDANCE WITH THE SPECIFICATIONS.
4. UNLESS SPECIFIED OTHERWISE, ALL MATERIAL AND WORKMANSHIP SHALL BE IN ACCORDANCE WITH THE STANDARDS, SPECIFICATIONS, AND REGULATIONS OF THE CITY OF GLENPOOL, OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY, AND STATE DEPARTMENT OF TRANSPORTATION, AND/OR THE APPROPRIATE LOCAL AUTHORITIES.
5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL PERMITS, PERMIT FEES, LICENSES, LICENSE FEES, TAP FEES, ETC.
6. ALL ELEVATIONS IN PAVED AREAS ARE TOP OF FINISHED PAVEMENT UNLESS OTHERWISE NOTED.
7. RELOCATION OF ANY UTILITIES SHALL BE PERFORMED IN ACCORDANCE WITH THE PROVISIONS OF THE APPROPRIATE UTILITY COMPANY AND/OR REGULATORY AGENCY. CONTRACTOR SHALL OBTAIN WRITTEN APPROVAL FROM ENGINEER BEFORE ANY UTILITY RELOCATION.
8. NO DIMENSION MAY BE SCALED. REFER UNCLEAR ITEMS TO THE ENGINEER FOR INTERPRETATION.

1. ALL CONTRACTORS SHALL NOTIFY UTILITY COMPANIES AND GOVERNMENT AGENCIES IN WRITING OF THE INTENT TO EXCAVATE NO LESS THAN 72 HOURS PRIOR TO SUCH EXCAVATION (EXCLUSIVE OF SATURDAYS, SUNDAYS, AND HOLIDAYS).
2. CONTRACTORS TO CALL 811 (OR VISIT CALL811.COM) TO REQUEST UTILITY LOCATES. ONCE COMPLETION OF MARKINGS HAS BEEN CONFIRMED BY THE CONTRACTOR, NO AUTOMATED OR MECHANICAL EQUIPMENT SHOULD BE USED WITHIN TWO FEET ON EITHER SIDE OF THE MARKINGS (OR ANOTHER MORE STRINGENT TOLERANCE AS DIRECTED), AND EXISTING FACILITIES MUST BE EXPOSED BY HAND.
3. EXISTING UTILITY LOCATIONS SHOWN SHALL BE FIELD VERIFIED BY CONTRACTOR PRIOR TO CONSTRUCTION. LOCATIONS OF UNDERGROUND UTILITIES NOT SHOWN ON THESE DRAWINGS ARE APPROXIMATE ONLY AND BASED ON ACTUAL FIELD LOCATIONS OF VISIBLE STRUCTURES AND PLAN COMPUTATIONS.

1. IF UNSUITABLE BEARING MATERIALS ARE ENCOUNTERED AT THE SPECIFIED SUBGRADE DEPTHS, THE CONTRACTOR SHALL NOTIFY THE OWNER. SOIL SUBGRADES WHICH ARE UNSTABLE DUE TO INADEQUATE CONSTRUCTION DEWATERING OR EXCESSIVE SUBGRADE DISTURBANCE ARE NOT DEEMED UNSUITABLE SOILS.
2. FILL SOIL THAT IS NOT WITHIN +/- 2% OPTIMUM MOISTURE FOR COMPACTION OF THE PARTICULAR MATERIAL IN PLACE AS DETERMINED BY THE OWNER'S REPRESENTATIVE AND IS DISTURBED BY THE CONTRACTOR DURING CONSTRUCTION OPERATIONS SO THAT PROPER COMPACTION CANNOT BE REACHED SHALL NOT BE CONSIDERED AS UNSUITABLE BEARING MATERIAL.
3. THE CONTRACTOR SHALL FOLLOW A CONSTRUCTION PROCEDURE WHICH PERMITS VISUAL IDENTIFICATION OF FIRM NATURAL GROUND.
4. SURFACE RUNOFF: SURFACE WATER ON AND AROUND THE SITE SHALL BE COLLECTED INTO LOCAL SUMPS BY MEANS OF TRENCHES, PIPES, ETC., AND PUMPED INTO THE STORM WATER SYSTEM. USE APPROPRIATE FILTRATION OR SEDIMENTATION TO PREVENT PUMPING OF SUSPENDED SOLIDS INTO THE STORM SEWER. A PERMIT MUST BE OBTAINED FOR SUCH PUMPING.
5. DEWATERING OF TRENCHES AND EXCAVATIONS: TRENCHES AND EXCAVATIONS SHALL BE KEPT FREE OF STANDING WATER AT ALL TIMES. PUMPING IS TO BEGIN AS SOON AS WATER BEGINS TO ACCUMULATE AND IS TO CONTINUE UNTIL WATER IS REMOVED.

1. ALL FEATURES OF THIS PROJECT INCLUDING, BUT NOT LIMITED TO, SIDEWALKS, CURB RAMPS, ACCESSIBLE PARKING, AND ACCESSIBLE ROUTES SHALL COMPLY WITH THE APPLICABLE ACCESSIBILITY CODES (AMERICANS WITH DISABILITIES ACT (ADA) ACCESSIBILITY GUIDELINES; THE PUBLIC RIGHTS-OF-WAY ACCESSIBILITY GUIDELINES (PROWAG) PUBLISHED IN THE FEDERAL REGISTER AUGUST 2023; INTERNATIONAL BUILDING CODE (IBC); ICC A117.1; ETC.)
2. WHERE SPATIAL LIMITATIONS OR EXISTING FEATURES WITHIN THE LIMITS OF THE PROJECT PREVENT FULL COMPLIANCE WITH THESE GUIDELINES, THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE ENGINEER UPON DISCOVERY OF SUCH FEATURES. THE CONTRACTOR SHALL NOT PROCEED WITH ANY ASPECT OF THE WORK WHICH IS NOT IN FULL COMPLIANCE WITH THESE GUIDELINES WITHOUT PRIOR, WRITTEN PERMISSION FROM THE ENGINEER. ANY WORK WHICH IS NOT PERFORMED WITHIN THESE GUIDELINES, FOR WHICH THE CONTRACTOR DOES NOT HAVE WRITTEN APPROVAL, SHALL BE CORRECTED AT THE CONTRACTOR'S EXPENSE.
3. GENERAL SLOPE GUIDANCE:
 - 3.1. CROSS SLOPES SHALL NOT EXCEED 1:50 (2.0%).
PREFERRED SLOPE IS 1.5%.
 - 3.2. RUNNING SLOPES SHALL NOT EXCEED 5% EXCEPT AT RAMPS.
PREFERRED MAXIMUM SLOPE IS 4.5%.
 - 3.3. RAMP RUNNING SLOPES SHALL NOT EXCEED 1:12 (8.3%).
PREFERRED MAXIMUM SLOPE IS 7.8%.
 - 3.4. SLOPES AT LANDINGS, ACCESSIBLE PARKING STALLS, AND ACCESSIBLE AISLES SHALL NOT EXCEED 2% IN ANY DIRECTION.
PREFERRED MAXIMUM SLOPE IS 1.5%.
- 3.5. EXCEPTIONS WITHIN THE PUBLIC RIGHT-OF-WAY:
WHERE THE ESTABLISHED ADJACENT STREET GRADE EXCEEDS 5%, RUNNING SLOPES PARALLEL TO THE STREET SLOPES SHALL NOT EXCEED THE GENERAL GRADE ESTABLISHED FOR THE ADJACENT STREET. CURB RAMP RUNNING SLOPE CAN EXCEED 8.3% TO LIMIT THE RESULTING RAMP LENGTH TO 15 FEET.

1. ALL WORK SHALL BE IN ACCORDANCE WITH THE GEOTECHNICAL REPORT PREPARED BY AIMRIGHT TESTING & ENGINEERING, LLC, DATED 07/19/2024.

Know what's **below**.
Call before you dig.

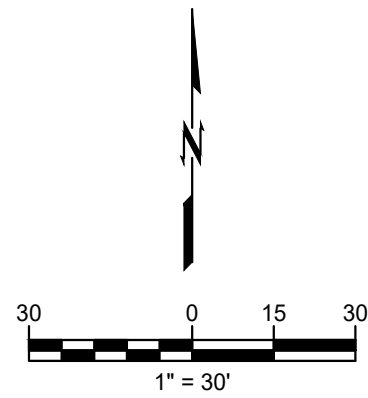
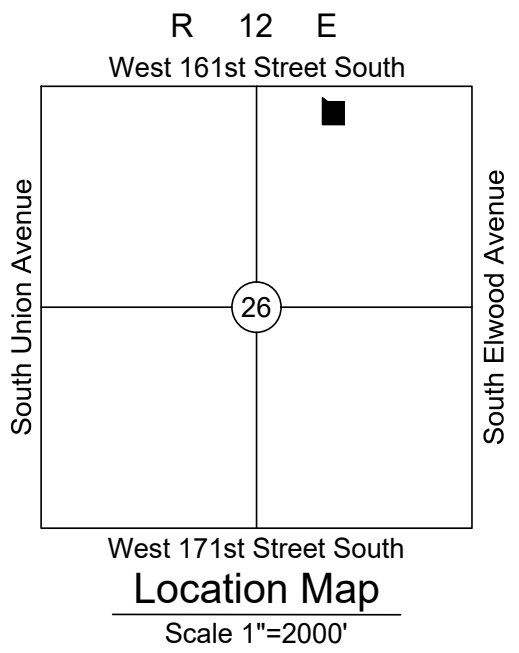
THE CONTRACTOR IS SPECIFICALLY CAUTIONED THE LOCATION AND ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS ARE BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES AND MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR MUST CALL THE LOCAL UTILITY LOCATION CENTER AT LEAST 72 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATIONS OF THE UTILITIES.

ABBREVIATIONS		LINETYPES		SYMBOLS	
(M)	MEASURED DATA	_____	CENTERLINE	Ø	UTILITY POLE
(R)	RECORD DATA	_____ SF _____	SILT FENCE	○	LIGHT POLE
BC	BACK OF CURB	_____	LIMITS OF CONSTRUCTION	⊕	GUY ANCHOR
BL	BUILDING LINE	_____	PROPOSED MAJOR CONTOUR	⊞	ELECTRIC BOX
CL	CENTERLINE	_____	PROPOSED MINOR CONTOUR	⊞	ELECTRIC METER
EG	EXISTING GRADE	_____	EXISTING MAJOR CONTOUR	⊞	ELECTRIC TRANSFORMER
FF	FINISHED FLOOR	_____	EXISTING MINOR CONTOUR	⊞	A/C UNIT
FG	FINISHED GRADE	_____	EASEMENT	⊞	ELECTRIC MANHOLE
FL	FLOWLINE	_____ X _____ X _____	FENCE	⊞	GAS METER
GL	GUTTER LINE	_____	PROPERTY LINE	⊞	GAS VALVE
HP	HIGH POINT	_____	LOT LINE	⊞	OIL/GAS WELLHEAD
INV	INVERT	_____	BUILDING SETBACK	⊞	VENT PIPE
LF	LINEAR FEET	_____ FO _____	FIBER OPTIC	⊞	PIPELINE MARKER
LP	LOW POINT	_____	OVERHEAD COMMUNICATION	⊞	COMMUNICATION PEDESTAL
ME	MATCH EXISTING	_____	UNDERGROUND COMMUNICATION	⊞	COMMUNICATION MANHOLE
RW	RIGHT-OF-WAY	_____	OVERHEAD ELECTRIC	⊞	SEWER CLEAN-OUT
SF	SQUARE FEET	_____	UNDERGROUND ELECTRIC	⊞	SANITARY SEWER MANHOLE
SV	SQUARE YARDS	_____	NATURAL GAS	⊞	DOWNSPOUT
TB	TOP OF BANK	_____	SEWER FORCE MAIN	⊞	ROOF DRAIN
TC	TOP OF CURB	_____	SANITARY SEWER MAIN	⊞	STORM DRAIN MANHOLE
TG	TOP OF GRATE	_____	SANITARY SEWER SERVICE	⊞	FIRE DEPARTMENT CONNECTION
TOB	TOP OF BANK	_____	DRAINAGE AREA, MAJOR	⊞	FIRE HYDRANT
TP	TOP OF PAVEMENT	_____	DRAINAGE AREA, MINOR	⊞	IRRIGATION CONTROL VALVE
TR	TOP OF RIM	_____	DRAINAGE FLOW PATH	⊞	SHUT-OFF VALVE
TS	TOP OF SIDEWALK	_____	STORM DRAINAGE PIPE	⊞	SPRINKLER HEAD
TW	TOP OF WALL	_____	FIRE LINE	⊞	WATER METER
		_____ W _____	WATER LINE	⊞	WATER VALVE
		_____ WSL _____	WATER SERVICE LINE	⊞	YARD HYDRANT
		_____ IRR _____	IRRIGATION LINE	⊞	PIPE BOLLARD
				⊞	BENCHMARK
				⊞	ACCESSIBLE PARKING
				⊞	MAILBOX
				⊞	MONITORING WELL
				⊞	POTHOLE
				⊞	SIGN

TOTAL DISTURBED AREA	1.21 ACRES	
EXISTING IMPERVIOUS AREA	0	SF
PROPOSED IMPERVIOUS AREA	45,701	SF
INCREASE IN IMPERVIOUS AREA	45,701	SF

THE CONTRACTOR SHALL KEEP ON SITE A CURRENT SET OF THE APPROVED CONSTRUCTION WORKING DRAWINGS AT ALL TIMES. THE CONTRACTOR SHALL MARK (IN RED INK) ALL CHANGES MADE TO THE APPROVED PLANS. THESE CHANGES MAY BE INITIATED FROM FIELD CONDITIONS, CHANGES MADE BY THE ENGINEER OF RECORD, OR CHANGES REQUESTED BY REPRESENTATIVES OF THE JURISDICTIONS HAVING AUTHORITY. ALL CHANGES SHALL BE REVIEWED AND AGREED TO BY THE ENGINEER OF RECORD PER AN RFI SUBMITTAL PROCESS. THE CONTRACTOR SHALL SUBMIT THE WORKING DRAWINGS TO THE ENGINEER OF RECORD AFTER FINAL INSPECTION OF THE PROJECT TO SERVE AS A BASIS FOR DEVELOPMENT OF FINAL AS-BUILT RECORD DOCUMENTS.

THE CONTRACTOR IS SPECIFICALLY CAUTIONED THE LOCATION AND/OR ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS IS BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES AND, WHERE POSSIBLE, MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR MUST CALL THE LOCAL UTILITY LOCATION CENTER AT LEAST 72 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATIONS OF THE UTILITIES. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO RELOCATE ALL EXISTING UTILITIES WHICH CONFLICT WITH THE PROPOSED IMPROVEMENTS SHOWN ON THE PLANS.



Sheet List Table	
Sheet Number	Sheet Title
C100	COVER SHEET
C200	TOPOGRAPHIC SURVEY
C300	DEMOLITION AND EROSION CONTROL PLAN
C400	SITE PLAN
C500	GRADING PLAN
C501	EXISTING DRAINAGE PLAN
C502	PROPOSED DRAINAGE PLAN
C600	UTILITY PLAN
C800	DETAILS
C801	DETAILS

ENGINEER:
JORDAN RODICH, PE
WALLACE DESIGN COLLECTIVE, PC
123 N MARTIN LUTHER KING JR BLVD
TULSA, OKLAHOMA 74103
918.584.5858

OWNER:
DR. JAKE BROWN
W 161ST STREET SOUTH
GLENPOOL, OK 74008

FIRE:
CITY OF GLENPOOL FIRE DEPARTMENT
FIRE MARSHAL, KYLE MCMURRIAN
14536 S ELWOOD AVE
GLENPOOL, OKLAHOMA 74033
918.322.2172

GAS:
OKLAHOMA NATURAL GAS COMPANY
ATTN: SHARI CLEMENTE
918.947.7617
SHARI.CLEMENTE@ONEGAS.COM

TELEPHONE:
AT&T COMMUNICATION INC.
ATTN: KEVIN BENDER
5305 EAST 71ST STREET
TULSA, OKLAHOMA 74135
539.444.1073

CABLE TELEVISION:
COX COMMUNICATIONS
ATTN: JASON HOLT
11811 E. 51ST STREET S.
TULSA, OKLAHOMA 74146
918.286.4633

ELECTRIC:
OKLAHOMA GAS AND ELECTRIC
KEITH MELSON
918.290.1368



wallace design collective, pc
structural · civil · landscape · survey
123 north martin luther king jr. blvd.
tulsa, oklahoma 74103
918.584.5858
oklahoma cal460
exp: 6-30-25

DR. JAKE BROWN DVM - VETERINARY CLINIC

W. 161ST STREET SOUTH

GLENPOOL, OK

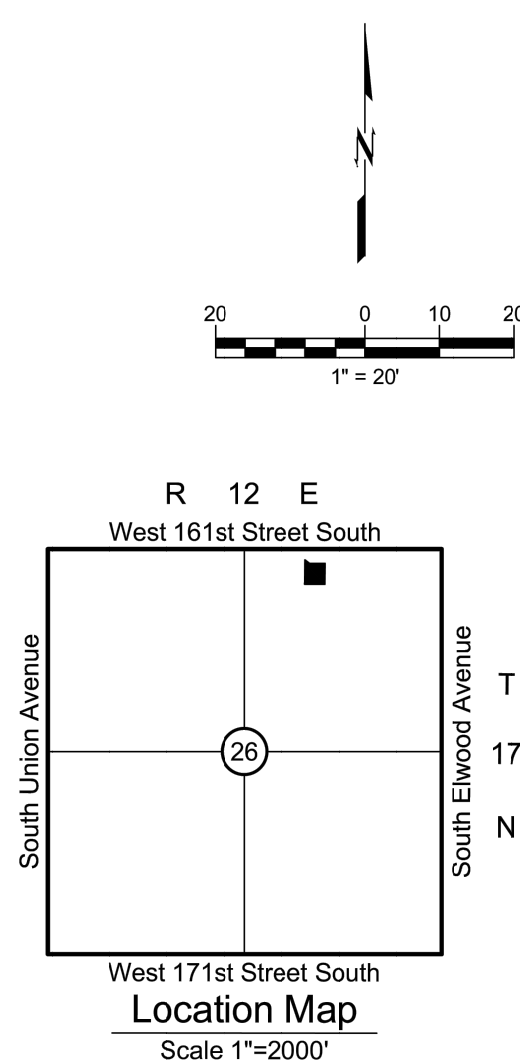
CONSTRUCTION DOCUMENTS

[illegible]

08.29.2024
PROJECT NO: -
ISSUE DATE: 08/15/2024

COVER SHEET

C100



Legend

CPED	CABLE PEDESTAL
DGDI	DOUBLE GRATE DROP INLET
FH	FIRE HYDRANT
FL	FLOWLINE (INVERT)
RCP	REINFORCED CONCRETE PIPE
ST	STORM DRAIN LINE
SDMH	STORM DRAIN MANHOLE
SM	SANITARY SEWER LINE
SSMH	SANITARY SEWER MANHOLE
TR	TRUNK MANHOLE RIM
UG	UNDERGROUND CABLE
UG	UNDERGROUND GAS LINE
UE	UNDERGROUND ELECTRIC
VCP	VITRIFIED CLAY PIPE
WL	WATER LINE
WV	WATER VALVE
 BM	=BENCHMARK

Topographic Survey
of
Section 26, T-17-N, R-12-E
South 75 Business Park
Phase III-A
Part of Lot 1, Block 1
City of Glenpool, Tulsa County, Oklahoma

Surveyor's Certification

WE, WALLACE DESIGN COLLECTIVE, PC, HEREBY CERTIFY THAT THE TOPOGRAPHICAL INFORMATION HEREON REPRESENTS A SURVEY PERFORMED UNDER OUR DIRECT SUPERVISION AND IS TRUE AND CORRECT TO THE BEST OF OUR KNOWLEDGE.

THIS TOPO SURVEY MEETS THE MINIMUM TECHNICAL STANDARDS, AS ADOPTED BY THE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS FOR THE STATE OF OKLAHOMA.

WITNESS MY HAND AND SEAL THIS 23RD DAY OF JULY, 2024.

BY: Aaron Burns
 AARON BURNS
 REGISTERED PROFESSIONAL LAND SURVEYOR
 OKLAHOMA NO. 1923

wallace
design
collective

wallace design collective, pc
structural · civil · landscape · survey
123 north martin luther king jr. blvd.
tulsa, oklahoma 74103
918.584.5858
oklahoma ca1460
exp: 6-30-25

DR. JAKE BROWN DVM - VETERINARY CLINIC
W. 161ST STREET SOUTH
GLENPOOL, OK
CONSTRUCTION DOCUMENTS

[illegible]

PROJECT NO: -
ISSUE DATE: 08/15/2024

TOPOGRAPHIC
SURVEY
C200

11-56/4-AM
Doss/10-Jake Brown - Ver Ctr/DJ, Jake Brown Ver Ctr/DJ, NY

811.

Know what's below.
Call before you dig.

CAUTION
NOTICE TO CONTRACTOR

THE CONTRACTOR IS SPECIFICALLY CAUTIONED THE LOCATION AND ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS ARE BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES AND MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR MUST CALL THE LOCAL UTILITY LOCATION CENTER AT LEAST 72 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATIONS OF THE UTILITIES.

SURVEY NOTE:
THIS SHEET IS FOR THE CONVENIENCE OF THE CONTRACTOR. IT IS INTENDED FOR GENERAL SURVEY INFORMATION ONLY. SURVEY INFORMATION WAS REPRODUCED BY ELECTRONIC TRANSFER FROM THE SURVEYOR. ORIGINAL SURVEY DRAWINGS AVAILABLE FROM THE SURVEYOR.
NOTE: SURVEY SCALED TO FIT PAGE.

Notes

1. ABSTRACT OF TITLE OR ATTORNEY'S TITLE OPINION NOT AVAILABLE TO SURVEYOR AT DATE OF SURVEY.
2. THE BEARINGS SHOWN HEREON ARE BASED UPON THE OKLAHOMA STATE PLANE COORDINATE SYSTEM, NORTH ZONE (3601), NORTH AMERICAN DATUM 1983 (NAD83); SAID BEARINGS ARE BASED LOCALLY UPON FIELD-OBSERVED TIES TO THE FOLLOWING MONUMENTS:
A. FOUND 3/8" IRON PIN WITH YELLOW CAP MARKED "TANNER 1435" AT THE NORTHWESTMOST CORNER OF LOT 1, BLOCK 1, "SOUTH 75 BUSINESS PARK PHASE III-A".
B. FOUND 3/8" IRON PIN WITH YELLOW CAP MARKED "TANNER 1435" ON THE WESTERLY LINE OF LOT 1, BLOCK 1, "SOUTH 75 BUSINESS PARK PHASE III-A".
THE BEARING BETWEEN SAID MONUMENTS BEING NORTH 01°03'42" WEST.
3. THIS FIRM WAS NOT CONTRACTED TO RESEARCH EASEMENTS OR ENCUMBRANCES OF RECORD, NO ATTEMPT TO RESEARCH THE COUNTY RECORDS OR OTHER RECORD OFFICES WAS PERFORMED BY THIS FIRM, THEREFORE ENCUMBRANCES MAY AFFECT THE SUBJECT TRACT THAT ARE NOT REFLECTED BY THIS PLAN.
4. ALL UNDERGROUND UTILITIES MAY NOT BE SHOWN. (CALL "811" BEFORE DIGGING!)
5. THE VERTICAL DATUM FOR THIS SURVEY IS BASED ON GPS DATA (NAD83).
6. THE HORIZONTAL DATUM FOR THIS SURVEY IS BASED THE OKLAHOMA STATE PLANE COORDINATE SYSTEM NAD83.

1. ALL CONCRETE AND ASPHALT NOTED FOR REMOVAL SHALL BE SAW CUT FULL DEPTH AND REMOVED OFF SITE.
2. CONTRACTOR SHALL PROTECT ALL SURVEY CONTROL POINTS.
3. CONTRACTOR SHALL REMOVE ALL WASTE MATERIALS OFF SITE.
4. ALL EXISTING STRUCTURES, UNLESS OTHERWISE NOTED TO REMAIN, FENCING, TREES, ETC., WITHIN CONSTRUCTION AREA SHALL BE REMOVED & DISPOSED OF OFF SITE. ALL COST SHALL BE INCLUDED IN BASE BID.
5. WITH PRIOR APPROVAL, CONTRACTOR MAY ESTABLISH AN ON-SITE STAGING AREA. CONTRACTOR SHALL BE RESPONSIBLE FOR RESTORING STAGING AREA TO ITS ORIGINAL CONDITION. SECURITY OF STAGING AREA SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
6. CONTRACTOR SHALL PROTECT ALL ABOVE GROUND UTILITY FEATURES NOT BEING REMOVED INCLUDING, BUT NOT LIMITED TO, MANHOLES, VALVES, AND LISTS. IF ANY EXISTING STRUCTURES TO REMAIN ARE DAMAGED DURING CONSTRUCTION, IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO REPAIR OR REPLACE THE EXISTING STRUCTURE AS NECESSARY.
7. TOPSOIL STOCKPILES AND DISTURBED PORTIONS OF THE SITE, WHERE CONSTRUCTION ACTIVITY TEMPORARILY CEASES FOR AT LEAST 14 DAYS SHALL BE STABILIZED IMMEDIATELY WITH TEMPORARY SEED AND MULCH PER THE AUTHORITY HAVING JURISDICTION.
8. CONTRACTOR IS RESPONSIBLE FOR ALL TRAFFIC CONTROL, DURING CONSTRUCTION INCLUDING, BUT NOT LIMITED TO, LANE CLOSURES, DETOURS, ETC. BOTH VEHICULAR AND PEDESTRIAN.
9. CONTRACTOR SHALL PROVIDE TEMPORARY UTILITY SERVICE IF REQUIRED.
10. CONTRACTOR SHALL ENSURE CONSTRUCTION SITE HAS POSITIVE DRAINAGE THROUGHOUT THE DURATION OF CONSTRUCTION.
11. PRIOR TO UTILITY DEMOLITION COORDINATE WITH AUTHORITY HAVING JURISDICTION.
12. UTILITIES BEING REMOVED OR RELOCATED SHALL BE ISOLATED AND SERVICE DISCONNECTED PRIOR TO ANY DEMOLITION.

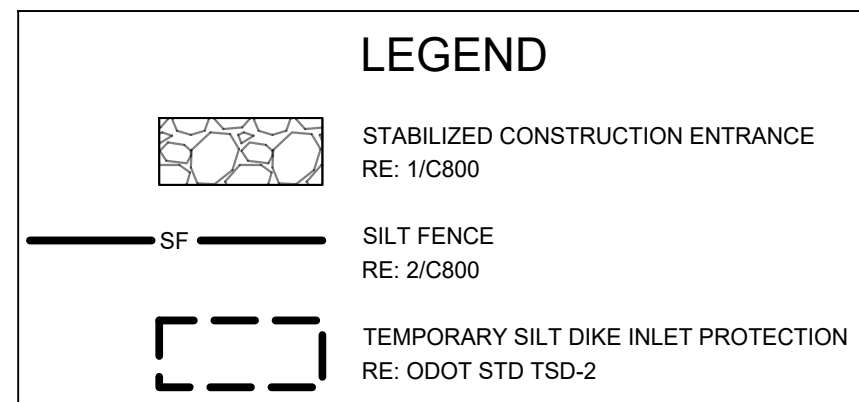
1. ALL GRADING AND EROSION CONTROL WORK SHALL BE DONE IN STRICT ACCORDANCE WITH THE STORMWATER POLLUTION PREVENTION PLAN, THE CITY OF GLENPOOL STANDARDS AND SPECIFICATIONS, AND STATE PERMITTING REQUIREMENTS, R. ODEQ PERMIT OKR10.
2. THE PERMITTEE SHALL BE RESPONSIBLE FOR NOTIFYING THE LAND OWNER AND EACH CONTRACTOR OR ENTITY (INCLUDING UTILITY CREWS AND CITY EMPLOYEES OR THEIR AGENTS) WHO WILL PERFORM WORK AT THE SITE OF THE EXISTENCE OF THE SWPPP AND WHAT ACTIONS OR PRECAUTIONS SHALL BE TAKEN WHILE ON-SITE TO MINIMIZE THE POTENTIAL FOR EROSION AND THE POTENTIAL FOR DAMAGING ANY BMP. THE PERMITTEE IS RESPONSIBLE FOR ANY DAMAGE A SUBSEQUENT CONTRACTOR MAY DO TO ESTABLISHED BMPs AND ANY SUBSEQUENT WATER QUALITY VIOLATION RESULTING FROM THE DAMAGE.
3. ENSURE THE DESIGN, INSTALLATION, AND MAINTENANCE OF EFFECTIVE EROSION AND SEDIMENT CONTROLS TO MINIMIZE THE DISCHARGE OF POLLUTANTS AT A MINIMUM, SUCH CONTROLS MUST BE DESIGNED, INSTALLED, AND MAINTAINED TO:
 - 3.1. CONTROL STORMWATER VOLUME, VELOCITY, AND PEAK FLOW RATES WITHIN THE SITE TO MINIMIZE SOIL EROSION;
 - 3.2. CONTROL STORMWATER DISCHARGES, INCLUDING BOTH PEAK FLOW RATES AND TOTAL STORMWATER VOLUME, TO MINIMIZE EROSION AT OUTLETS AND TO MINIMIZE DOWNSTREAM CHANNEL AND STREAM BANK EROSION AND SCOUR;
 - 3.3. MINIMIZE THE AMOUNT OF EXPOSED SOIL DURING CONSTRUCTION ACTIVITY;
 - 3.4. MINIMIZE THE DISTURBANCE OF STEEP SLOPES;
 - 3.5. MINIMIZE SEDIMENT DISCHARGES FROM THE SITE. ADDRESS FACTORS SUCH AS:
 - 3.5.1. PROVIDE AND MAINTAIN NATURAL BUFFERS AROUND SURFACE WATERS
 - 3.5.2. DIRECT STORMWATER TO VEGETATED AREAS TO INCREASE SEDIMENT REMOVAL AND MAXIMIZE STORMWATER INFILTRATION AND FILTERING, WHEN APPROPRIATE;
 - 3.5.3. MINIMIZE SOIL COMPACTION AND PRESERVE TOPSOIL WHERE PRACTICABLE
4. INSTALLATION OF BMPs NECESSARY TO PREVENT SOIL EROSION AND SEDIMENTATION AT THE DOWNGRADIENT PROJECT BOUNDARY (E.G. BUFFERS, PERIMETER CONTROLS, EXIT POINT CONTROLS, STORM DRAIN INLET PROTECTION) MUST BE COMPLETE PRIOR TO THE START OF ALL PHASES OF CONSTRUCTION. BY THE TIME CONSTRUCTION ACTIVITY IN ANY GIVEN PORTION OF THE SITE BEGINS, DOWNGRADIENT BMPs MUST BE INSTALLED AND OPERATIONAL TO CONTROL DISCHARGES FROM THE INITIAL SITE CLEARING, GRADING, EXCAVATING, AND OTHER EARTH-DISTURBING ACTIVITIES. ADDITIONAL BMPs SHALL BE INSTALLED AS NECESSARY THROUGHOUT THE LIFE OF THE PROJECT. FOLLOWING THE INSTALLATION OF THESE INITIAL BMPs, ALL BMPs NEEDED TO CONTROL DISCHARGES SHALL BE INSTALLED AND MADE OPERATIONAL PRIOR TO SUBSEQUENT EARTH DISTURBING ACTIVITIES.
5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING A STABILIZED CONSTRUCTION ENTRANCE AND FOR CLEANING OF VEHICLE WHEELS IN ACCORDANCE WITH THE CITY OF GLENPOOL STANDARDS AND SPECIFICATIONS.
6. SILT FENCES: REPLACEMENT OF SILT FENCES SHALL BE AS SHOWN ON THESE PLANS. FENCING WHICH BECOMES DAMAGED SHALL BE REPLACED PROMPTLY. DEPOSITS OF SILT WHICH BUILD UP BEHIND DIKES MAY BE DISKED ONTO THE SITE BEFORE THE DISKING OF THE AREA BEHIND THE DIKES. WHEN ANY EROSION CONTROL MEASUREMENT COVER IS PLACED OR AFTER LANDSCAPING COMMENCES, SILT SHALL BE REMOVED AND DISPOSED OF IN A MANNER APPROVED BY THE ENGINEER.
7. UNLESS LOCAL OR STATE REQUIREMENTS NECESSITATE MORE FREQUENT MONITORING, CONTRACTOR SHALL INSPECT EROSION CONTROL DEVICES 7 DAYS WITHIN 24 HOURS OF THE START OF A STORM OF 0.5 INCHES OR MORE IN DEPTH (EXCLUSIVE OF HOLIDAYS). THE CONTRACTOR SHALL REPAIR DAMAGE, CLEAN OUT SEDIMENT, AND ADD ADDITIONAL CONTROL DEVICES AS NEEDED AS SOON AS POSSIBLE AFTER INSPECTION. DEFICIENCIES MUST BE CORRECTED WITHIN 7 DAYS.
8. THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR ANY AND ALL FINES ASSOCIATED WITH EROSION CONTROL VIOLATIONS.

1. INITIATE THE INSTALLATION OF STABILIZATION MEASURES IMMEDIATELY IN ANY DISTURBED AREAS WHERE CONSTRUCTION ACTIVITIES HAVE PERMANENTLY CEASED ON ANY PORTION OF THE SITE OR WILL BE TEMPORARILY INACTIVE FOR 14 OR MORE CALENDAR DAYS ON ANY PORTION OF THE SITE.
2. TEMPORARY STABILIZATION SHALL INCLUDE TEMPORARY SEEDING, GEOTEXTILES, MULCHES, AND/OR OTHER TECHNIQUES TO REDUCE OR ELIMINATE EROSION UNTIL EITHER PERMANENT STABILIZATION CAN BE ACHIEVED OR UNTIL FURTHER CONSTRUCTION ACTIVITIES TAKE PLACE TO RE-DISTURB THIS AREA.
3. TEMPORARY STABILIZATION SHALL BE INSTALLED IN ACCORDANCE WITH LOCAL AND STATE REQUIREMENTS.

1. FINAL STABILIZATION SHALL BE INSTALLED IN ACCORDANCE WITH THE LANDSCAPE PLANS AND LOCAL AND STATE REQUIREMENTS.
2. CONTRACTOR SHALL MAINTAIN PERENNIAL VEGETATION UNTIL UNIFORM COVER IS ESTABLISHED. UNLESS OTHERWISE INDICATED IN THE CONTRACT DOCUMENTS, THIS SHALL INCLUDE A MINIMUM OF 70% COVERAGE AND NO BARE AREAS OF 10 SQUARE FEET OR MORE.



THE CONTRACTOR IS SPECIFICALLY CAUTIONED THE LOCATION AND ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS ARE BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES AND MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR MUST CALL THE LOCAL UTILITY LOCATION CENTER AT LEAST 72 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATIONS OF THE UTILITIES.



wallace design collective, pc
structural · civil · landscape · survey
123 north martin luther king jr. blvd.
tulsa, oklahoma 74103
918.584.5858
oklahoma ca1460
exp: 6-30-25

DR. JAKE BROWN DVM - VETERINARY CLINIC

W. 161ST STREET SOUTH

GLENPOOL, OK

CONSTRUCTION DOCUMENTS

[illegible]

08.29.2024
PROJECT NO: -
ISSUE DATE: 08/15/2024

DEMOLITION AND EROSION
CONTROL PLAN

C300

1. ALL MATERIALS, EXECUTION, AND TESTING TO CONFORM TO AHJ REQUIREMENTS (I.E. LOCAL OR STATE DOT STANDARDS AND SPECIFICATIONS).
2. ALL PAVING AND EARTHWORK OPERATIONS SHALL CONFORM TO THE RECOMMENDATIONS IN THE GEOTECHNICAL REPORT.
3. CONTRACTOR TO PROVIDE PRODUCT DATA SUBMITTALS INCLUDING, BUT NOT LIMITED TO, DESIGN MIXES, MATERIAL CERTIFICATES, AND MATERIAL TEST REPORTS FOR MATERIALS AND PRODUCTS ASSOCIATED WITH PAVING AND PAVEMENT MARKING OPERATIONS.
4. CONTRACTOR SHALL DEVELOP AND IMPLEMENT PROPER TRAFFIC CONTROL IN CONFORMANCE WITH THE LATEST REVISION OF THE MUTCD. ACCESS FOR EMERGENCY VEHICLES AND LOCAL TRAFFIC SHALL BE MAINTAINED AT ALL TIMES DURING CONSTRUCTION.
5. PAVEMENT SUBGRADE SHALL BE PREPARED IN ACCORDANCE WITH THE RECOMMENDATIONS IN THE GEOTECHNICAL REPORT AND TO THE GRADES AND ELEVATIONS REQUIRED BY THE CONSTRUCTION DOCUMENTS.
6. PAVEMENT CONTRACTOR TO INSPECT PAVEMENT SUBGRADE AND CORRECT ANY DEFICIENCIES PRIOR TO PAVING OPERATIONS.
7. CONTRACTOR TO COORDINATE CONSTRUCTION TESTING UNLESS OTHERWISE INDICATED IN THE CONTRACT DOCUMENTS.
8. THE PAVEMENT SECTIONS SHOWN IN DETAIL 4/C800 ARE SHOWN FOR REFERENCE AND WERE PROVIDED BY AIRMIGHT TESTING & ENGINEERING, LLC. BASED ON SITE SPECIFIC CONDITIONS AS OUTLINED IN THEIR REPORT DATED 07/19/2024. ANY QUESTIONS REGARDING THE SUITABILITY OF THESE OR ALTERNATE PAVEMENTS SECTIONS, SPECIFIC PAVEMENT MAINTENANCE REQUIREMENTS, OR POTENTIAL PAVEMENT LIFE SHOULD BE DIRECTED TO AIRMIGHT TESTING & ENGINEERING, LLC, AS THIS IS BEYOND WALLACE'S SCOPE OF SERVICES FOR THIS PROJECT.

9. CONSTRUCT JOINTS TO ENSURE A CONTINUOUS BOND BETWEEN ADJOINING PAVEMENT SECTIONS. OFFSET LONGITUDINAL JOINTS, IN SUCCESSIVE COURSES, A MINIMUM OF 6 INCHES AND TRANSVERSE JOINTS A MINIMUM OF 24 INCHES.
10. WHERE DIFFERENT THICKNESS PAVEMENTS ABUT, PROVIDE A THICKENED EDGE ON THE THINNER PAVEMENT SECTION, WHICH TRANSITIONS TO THE THICKER PAVEMENT DEPTH ACROSS FOUR FEET.
11. UNIFORM DENSITY REQUIREMENTS:
 - 11.1. AVERAGE DENSITY: 96 PERCENT OF REFERENCE LABORATORY DENSITY ACCORDING TO ASTM D 6927 BUT NOT LESS THAN 94 PERCENT OR GREATER THAN 98 PERCENT.
 - 11.2. AVERAGE DENSITY: 92 PERCENT OF REFERENCE MAXIMUM THEORETICAL DENSITY ACCORDING TO ASTM D 2041 BUT NOT LESS THAN 90 PERCENT OR GREATER THAN 96 PERCENT.
12. INSTALLATION TOLERANCES:
 - 12.1. PAVEMENT THICKNESS: BASE COURSE PLUS OR MINUS 1/2 INCH; SURFACE COURSE PLUS 1/4 INCH.
 - 12.2. PAVEMENT SMOOTHNESS: BASE COURSE 1/4 INCH IN 10 FEET; SURFACE COURSE 1/8 INCH IN 10 FEET.

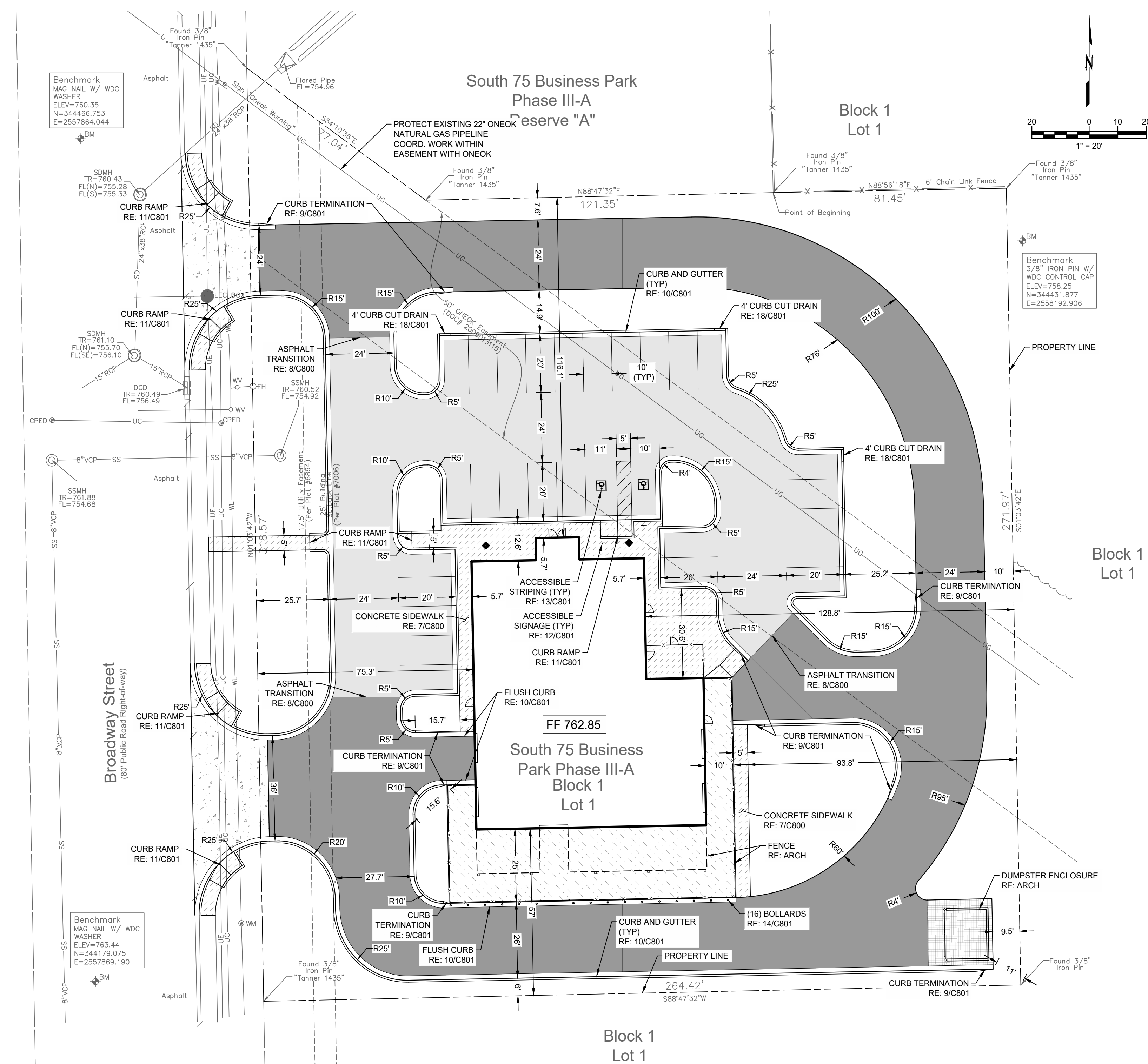
3. CONCRETE PLACEMENT TO CONFORM TO ACI 301 / 306 / 330 REQUIREMENTS.
14. CONCRETE MATERIAL:
 - 14.1. 28 DAY COMPRESSIVE STRENGTH: 4000 PSI MINIMUM
 - 14.2. MAXIMUM W/C RATIO AT POINT OF PLACEMENT: 0.44
 - 14.3. SLUMP: 2 INCHES PLUS OR MINUS 1 INCH
 - 14.4. AIR CONTENT: 6.5 PERCENT PLUS OR MINUS 1-1/2 PERCENT
15. STEEL:
 - 15.1. GRADE 60
 - 15.2. COMPLY WITH CRSI'S "MANUAL OF STANDARD PRACTICE" FOR FABRICATION, PLACEMENT, AND SUPPORT.
16. JOINTS:
 - 16.1. FORM CONSTRUCTION, ISOLATION, AND CONTRACTION JOINTS WITH FACES PERPENDICULAR TO SURFACE PLANE OF CONCRETE. WHEN JOINING EXISTING PAVING, PLACE JOINTS TO ALIGN WITH PREVIOUSLY PLACED JOINTS UNLESS OTHERWISE INDICATED
 - 16.2. FORM ISOLATION JOINTS OF PREFORMED JOINT-FILLER STRIPS ABUTTING LIGHT STANDARD FOUNDATIONS, MANHOLES, INLETS, STRUCTURES, OR OTHER FIXED OBJECTS. EXTEND JOINT FILLERS THE FULL WIDTH AND DEPTH OF PAVEMENT.
 - 16.3. CONTRACTION JOINT DEPTH TO BE 1/4 OF THE TOTAL CONCRETE THICKNESS.
 - 16.4. JOINTS SHOULD EXTEND THROUGH ADJACENT CURB AND GUTTER.
17. JOINT SPACING
 - 17.1. JOINT SPACING SHALL NOT EXCEED 24 TO 30 TIMES THE PAVEMENT THICKNESS (E.G. 0.5' THICK CONCRETE x 30 = 15' MAXIMUM JOINT SPACING) WITH A MAXIMUM SPACING OF 15 FEET.
 - 17.2. LAY OUT JOINTS TO FORM SQUARE PANELS. WHEN THIS IS NOT PRACTICAL, RECTANGULAR PANELS CAN BE USED, BUT THE LENGTH SHALL NOT BE MORE THAN 25% LONGER THAN THE WIDTH (E.G. A 15' LONG PANEL CANNOT BE WIDER THAN 12').
 - 17.3. CONTRACTOR TO SUBMIT A JOINT LAYOUT PLAN FOR REVIEW AND APPROVAL PRIOR TO COMMENCING PAVING OPERATIONS. CONTRACTOR TO TAKE INTO ACCOUNT REVIEW TIME AND CHANGES PER ANY COMMENTS WHEN SCHEDULING THE SUBMISSION OF THE JOINT LAYOUT PLAN.
18. REINFORCEMENT OF IRREGULARLY SHAPED PANELS OR MISMATCHED JOINTS
 - 18.1. ON PANELS WITH RADII, ON PANELS THAT TAPER TO A SHARP ANGLE, AND/OR WHEN THE LENGTH TO WIDTH RATIO EXCEEDS 1.25, PROVIDE A MINIMUM OF 0.05 PERCENT STEEL IN BOTH DIRECTIONS ACROSS THE ENTIRE PANEL.
 - 18.2. WHERE JOINT PATTERNS OF ABUTTING PAVEMENTS DO NOT MATCH AND ARE NOT SEPARATED BY AN EXPANSION JOINT, PROVIDE A MINIMUM OF 0.05 PERCENT STEEL IN THE PAVEMENT OPPOSITE OF THE MISMATCHED JOINT FOR A DISTANCE OF THREE FEET BACK FROM THE JOINT ALONG THE FULL WIDTH OF THE PANEL.
19. WHERE DIFFERENT THICKNESS PAVEMENTS ABUT, PROVIDE A THICKENED EDGE ON THE THINNER PAVEMENT SECTION WHICH TRANSITIONS TO THE THICKER PAVEMENT DEPTH ACROSS FOUR FEET.
20. PROVIDE MEDIUM TO FINE TEXTURED BROOM FINISH UNLESS OTHERWISE INDICATED ON THE PLANS.
21. INSTALLATION TOLERANCES
 - 21.1. ELEVATION: 1/4 INCH
 - 21.2. THICKNESS: PLUS 3/8 INCH, MINUS 1/4 INCH
 - 21.3. SURFACE: 1/4 INCH IN 10 FEET

22. ALLOW PAVING TO AGE A MINIMUM OF 30 DAYS BEFORE STARTING PAVEMENT MARKING OPERATIONS.
23. PAVEMENT MARKING PAINT SHALL BE ACRYLIC, WATERBORNE EMULSION, LEAD AND CHROMATE FREE, READY MIXED, COMPLYING WITH FS TT-P-1952, TYPE II WITH A DRYING TIME OF LESS THAN THREE MINUTES.
24. COLOR AS INDICATED.

1. ALL WORK AND MATERIALS SHALL COMPLY WITH ALL MUNICIPAL REGULATIONS AND CODES, WHICHEVER IS MORE STRINGENT.
2. ALL WORK AND MATERIALS SHALL COMPLY WITH O.S.H.A. STANDARDS.
3. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL RELOCATIONS, INCLUDING BUT NOT LIMITED TO, ALL UTILITIES, STORM DRAINAGE, SIGNS, TRAFFIC SIGNALS & POLES, ETC. AS REQUIRED. ALL WORK SHALL BE IN ACCORDANCE WITH GOVERNING AUTHORITIES' SPECIFICATIONS AND SHALL BE APPROVED BY SUCH. ALL COST SHALL BE INCLUDED IN BASE BID.
4. REFER TO LANDSCAPE PLANS FOR GRASS, TREES, AND PLANTED MATERIALS.
5. ALL DIMENSIONS AND COORDINATES ARE FROM FACE OF CURB UNLESS SHOWN OTHERWISE.
6. RADII = 2'-0" UNLESS OTHERWISE INDICATED.



THE CONTRACTOR IS SPECIFICALLY CAUTIONED THE LOCATION AND ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS ARE BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES AND MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR MUST CALL THE LOCAL UTILITY LOCATION CENTER AT LEAST 72 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATIONS OF THE UTILITIES.



	STANDARD DUTY ASPHALT PAVEMENT RE: 4/C800
	HEAVY DUTY ASPHALT PAVEMENT RE: 4/C800
	CONCRETE SIDEWALK RE: 7/C800
	REINFORCED DUMPSTER PAD RE: 4/C800
	CHIP SEAL APRON RE: ARCH
	CONCRETE DRIVE RE: CITY OF GLENPOOL STANDARDS

REQUIRED PARKING:	
1 SPACE PER 250 SF:	6632 / 250 = 26.5
PROVIDED PARKING:	
STANDARD:	27
ACCESSIBLE:	1
VAN ACCESSIBLE:	1
TOTAL PROVIDED PARKING:	29



DR. JAKE BROWN DVM - VETERINARY CLINIC

W. 161ST STREET SOUTH

GLENPOOL, OK

CONSTRUCTION DOCUMENTS

[illegible]

08.29.2024
PROJECT NO: -
ISSUE DATE: 08/15/2024

SITE PLAN

C400

GENERAL GRADING NOTES:

- CONSTRUCTION SHALL COMPLY WITH ALL APPLICABLE GOVERNING CODES. SITE GRADING SHALL NOT PROCEED UNTIL EROSION CONTROL MEASURES HAVE BEEN INSTALLED, INSPECTED, AND APPROVED BY LOCAL AUTHORITIES.
- ALL BENCHMARKS, CONTROL POINTS, PROPERTY MARKERS, AND RIGHT-OF-WAY MONUMENTS DISTURBED OR DESTROYED SHALL BE RESET UNDER THE SUPERVISION OF A PROFESSIONAL LAND SURVEYOR LICENSED IN THE STATE OF OKLAHOMA. MALL SURVEYING COSTS SHALL BE THE CONTRACTOR'S.
- THE CONTRACTOR SHALL VERIFY UTILITY LOCATIONS BEFORE EXCAVATING.
- TOPSOIL SHALL BE STRIPPED TO A DEPTH WHERE SOIL IS FREE OF ROOTS AND VEGETATION.
- REFERENCE GEOTECHNICAL ENGINEERING REPORT BY AIMRIGHT TESTING & ENGINEERING, LLC, DATED 07/19/2024 FOR COMPLETE PAVING AND SUBGRADE RECOMMENDATIONS. CIVIL ENGINEER WILL NOT INTERPRET SOILS REPORTS OR ACCEPT RESPONSIBILITY FOR ALTERNATIVE METHODS PROPOSED BY THE CONTRACTOR.
- UNDERCUTTING OF SOFT SPOTS AND PLACEMENT OF EARTHWORK IS GOVERNED FIRST BY THE GEOTECHNICAL REPORT. OBSERVATION AND TESTING SHALL BE PERFORMED BY A QUALIFIED GEOTECHNICAL ENGINEER TO VERIFY THAT THE SOFT SPOTS ARE PROPERLY OVEREXCAVATED AND REPLACED OR STABILIZED.
- IF EXCAVATED MATERIAL IS UNSUITABLE FOR COMPACTION, AS DETERMINED BY THE GEOTECHNICAL ENGINEER, THE CONTRACTOR SHALL FURNISH SUITABLE BORROW.
- STRIPPING, PROOFROLLING, SUBGRADE SCARIFICATION, COMPACTION, AND FILL CONSTRUCTION IN THE BUILDING AND PAVING AREAS SHALL BE PERFORMED ACCORDING TO THE GEOTECHNICAL REPORT. EMBANKMENT BENEATH BUILDING PADS OR FOR PAVING SUBGRADE SHALL BE PLACED IN LIFTS NOT EXCEEDING EIGHT (8) INCHES AND COMPACTED TO A MINIMUM OF 98% AND 95% STANDARD PROCTOR DENSITY, RESPECTIVELY, AT OPTIMUM MOISTURE CONTENT UNLESS OTHERWISE SPECIFIED THEREIN. CONTRACTOR SHALL PROVIDE WATER AS REQUIRED TO OBTAIN SPECIFIED COMPACTION.
- EXCAVATE TO INDICATED ELEVATIONS AND DIMENSIONS WITHIN A TOLERANCE OF PLUS OR MINUS 1 INCH. IF APPLICABLE, EXTEND EXCAVATIONS A SUFFICIENT DISTANCE FROM STRUCTURES FOR PLACING AND REMOVING CONCRETE FORMWORK, FOR INSTALLING SERVICES AND OTHER CONSTRUCTION, AND FOR INSPECTIONS.
- PAVING CONTRACTOR IS RESPONSIBLE TO REVIEW ALL FIELD ESTABLISHED GRADES PRIOR TO PLACEMENT OF MATERIALS SO AS TO PROVIDE POSITIVE DRAINAGE IN ALL CASES.
- CONTRACTOR SHALL COORDINATE AND PROVIDE ALL STAKING NECESSARY TO INSTALL CONDUITS SUFFICIENT FOR UTILITY AND IRRIGATION SERVICES WHETHER OR NOT SHOWN ON THE CIVIL ENGINEER'S PLANS.
- GRADES NOT OTHERWISE INDICATED ON THE PLANS SHALL BE UNIFORM LEVELS OR SLOPES BETWEEN POINTS WHERE ELEVATIONS ARE GIVEN. ABRUPT CHANGES IN SLOPES SHALL BE WELL ROUNDED. THE CONTRACTOR IS RESPONSIBLE FOR POSITIVE SITE DRAINAGE.
- CONTRACTOR IS RESPONSIBLE TO MEET AND MATCH NEW PAVEMENT WITH EXISTING ADJACENT PAVEMENT AREAS. THE TRANSITION BETWEEN THIS SITE AND ADJACENT SITES MUST BE SMOOTH AND MONOLITHIC. ALL GRADING MUST MEET AND MATCH GRADES ON ALL SIDES.
- ACCESSIBLE ROUTES AND SIDEWALKS ARE NOT TO EXCEED 5% RUNNING SLOPE (EXCEPT AT RAMPS) AND 2% CROSS. ACCESSIBLE PARKING AND ACCESS AISLES NOT TO EXCEED 2% SLOPE IN ANY DIRECTION. ALL RAMPS SHALL COMPLY WITH THE APPLICABLE ACCESSIBLE DESIGN GUIDELINES.
- ALL CUT OR FILL SLOPES SHALL BE 3H:1V OR FLATTER UNLESS OTHERWISE NOTED.
- LANDSCAPE ISLANDS TO BE FILLED WITH SOIL SUITABLE FOR VEGETATION. THE CONTRACTOR WILL ENSURE THAT NO PONDING WILL OCCUR AT LANDSCAPE ISLANDS. ALL SURFACE WATER MUST DRAIN AROUND THE ISLAND WITH POSITIVE SLOPE. NO WATER SHALL BE TRAPPED.
- CONTRACTOR SHALL MEET AND MATCH TOP OF JUNCTION BOXES/MANHOLES OR CLEANOUTS WITH FINISHED PAVING GRADES. FINAL GRADES OF ABOVE SURFACE UTILITIES NOT IN PAVED AREAS, INCLUDING BUT NOT LIMITED TO JUNCTION BOXES, WATER METER LIDS, AND SEWER CLEANOUTS, ARE TO BE ADJUSTED BY THE UTILITY CONTRACTOR TO CONFORM TO LANDSCAPING SOD INSTALLATIONS.
- CONTRACTOR SHALL REFER TO ARCHITECTURAL AND MEP PLANS FOR THE EXACT LOCATIONS AND DIMENSIONS OF ENTRY, EXIT PORCHES, PRECISE BUILDING DIMENSIONS, EXACT BUILDING UTILITY ENTRANCE LOCATIONS, AND DOWNSPOUTS.
- IF ANY EXISTING STRUCTURES TO REMAIN ARE DAMAGED DURING CONSTRUCTION, IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO REPAIR OR REPLACE THE EXISTING STRUCTURE AS NECESSARY.
- CONTRACTOR IS RESPONSIBLE FOR TEMPORARY ACCESS ROADS AND SHALL MAINTAIN POSITIVE DRAINAGE AWAY FROM BUILDING AND STRUCTURES FOR ALL GRASSED AND PAVED AREAS OF ENTIRE SITE THROUGHOUT CONSTRUCTION AND AVOID PONDING OR RUTTING. TEMPORARY DEWATERING, INCLUDING PUMPING, MAY BE REQUIRED AND SHALL BE INCLUDED IN THE SCOPE OF WORK.
- UNLESS OTHERWISE INDICATED, ALL DISTURBED SOIL AREAS SHALL RECEIVE FOUR (4) INCHES OF TOPSOIL AND SHALL BE PERMANENTLY STABILIZED WITH SEED OR SOD.
- REMOVE ALL TREES (INCLUDING ROOTBALLS), GRASS, WEEDS, ROOTS, AND OTHER DEBRIS FROM THE AREA TO BE EXCAVATED, FILLED, OR GRADED.

UNANTICIPATED SOIL CONDITIONS

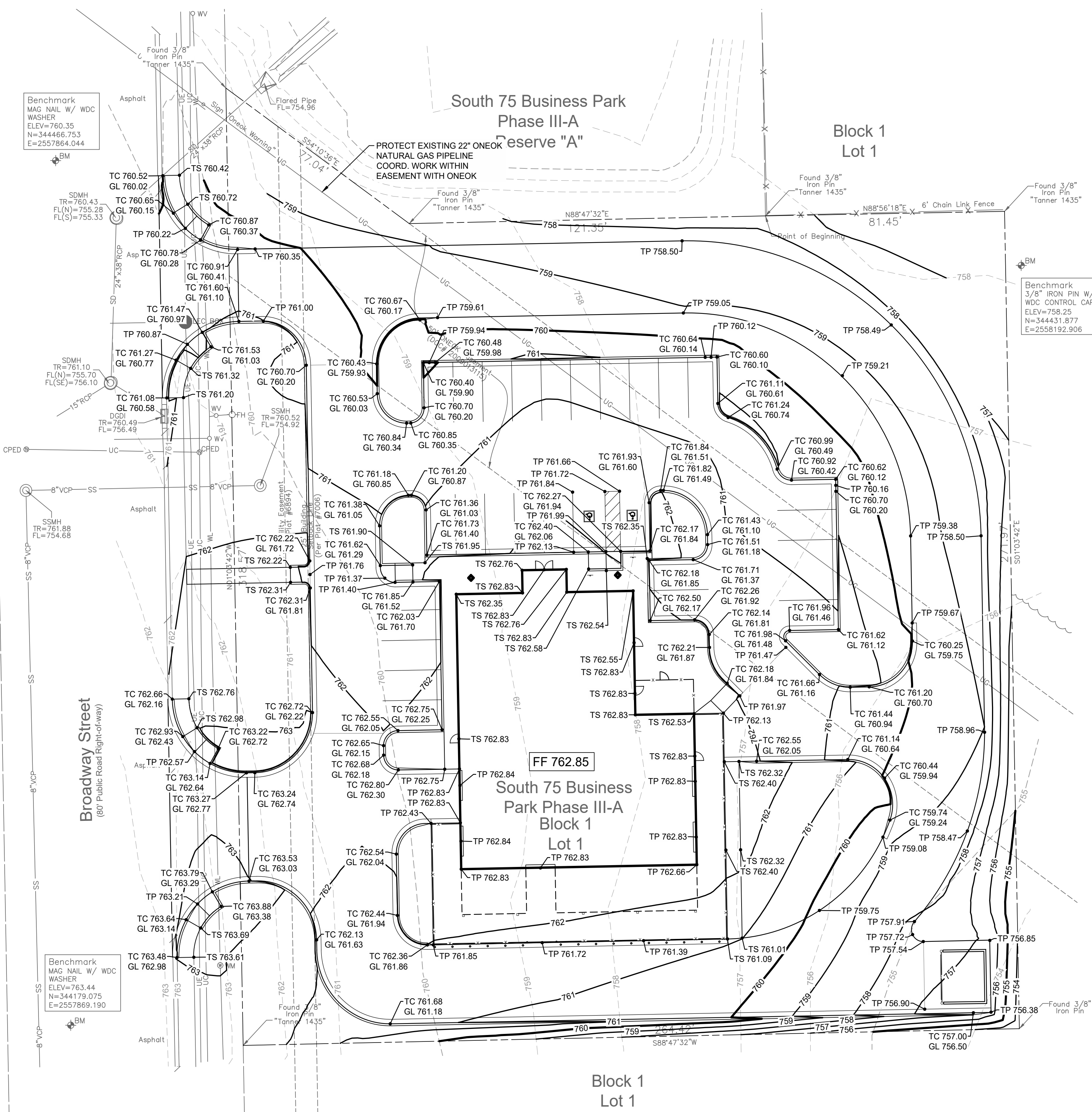
- IF UNSUITABLE BEARING MATERIALS ARE ENCOUNTERED AT THE SPECIFIED SUBGRADE DEPTHS, THE CONTRACTOR SHALL NOTIFY THE OWNER. SOIL SUBGRADES WHICH ARE UNSTABLE DUE TO INADEQUATE CONSTRUCTION DEWATERING OR EXCESSIVE SUBGRADE DISTURBANCE ARE NOT DEEMED UNSUITABLE SOILS.
- FILL SOIL THAT IS NOT WITHIN +/- 2% OPTIMUM MOISTURE FOR COMPACTION OF THE PARTICULAR MATERIAL IN PLACE AS DETERMINED BY THE OWNER'S REPRESENTATIVE AND IS DISTURBED BY THE CONTRACTOR DURING CONSTRUCTION OPERATIONS SO THAT PROPER COMPACTION CANNOT BE REACHED SHALL NOT BE CONSTRUED AS UNSUITABLE BEARING MATERIAL.
- THE CONTRACTOR SHALL FOLLOW A CONSTRUCTION PROCEDURE WHICH PERMITS VISUAL IDENTIFICATION OF FIRM NATURAL GROUND.
- SURFACE RUNOFF: SURFACE WATER ON AND AROUND THE SITE SHALL BE COLLECTED INTO LOCAL SUMPS BY MEANS OF TRENCHES, PIPES, ETC., AND PUMPED INTO THE STORM WATER SYSTEM. USE APPROPRIATE FILTRATION OR SEDIMENTATION TO PREVENT PUMPING OF SUSPENDED SOLIDS INTO THE STORM SEWER. A PERMIT MUST BE OBTAINED FOR SUCH PUMPING.
- DEWATERING OF TRENCHES AND EXCAVATIONS: TRENCHES AND EXCAVATIONS SHALL BE KEPT FREE OF STANDING WATER AT ALL TIMES. PUMPING IS TO BEGIN AS SOON AS WATER BEGINS TO ACCUMULATE AND IS TO CONTINUE UNTIL WATER IS REMOVED.



Know what's below.
Call before you dig.

CAUTION
NOTICE TO CONTRACTOR

THE CONTRACTOR IS SPECIFICALLY CAUTIONED THE LOCATION AND ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS ARE BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES AND MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR MUST CALL THE LOCAL UTILITY LOCATION CENTER AT LEAST 72 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATIONS OF THE UTILITIES.



wallace design collective, pc
structural-civil-landscape-survey
123 north martin luther king jr. blvd.
tulsa, oklahoma 74103
918.584.5858
oklahoma.civil.440
exp. 6-30-25

DR. JAKE BROWN DVM - VETERINARY CLINIC

W. 161ST STREET SOUTH
GLENPOOL, OK
CONSTRUCTION DOCUMENTS

MARK	DESCRIPTION	DATE



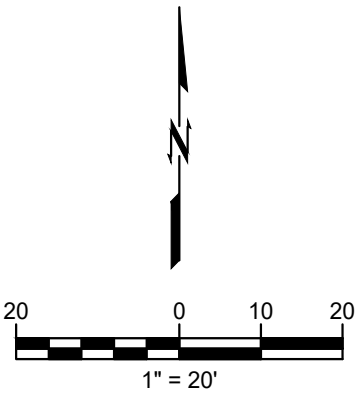
08-29-2024

PROJECT NO. -

ISSUE DATE: 08/15/2024

GRADING PLAN

C500



EXISTING DRAINAGE AREA SUMMARY														
DRAINAGE AREA BASIN		DRAINAGE AREA (SF)		POUNDRAGE AREA (ACRES)		WOODS AREA (SF)		GRASS AREA (SF)		RATIONAL "C"		REACH GRASS (FEET)		
				C = 0.3		C = 0.4						SLOPE GRASS (%)		
												VELOCITY GRASS (FPS)		
												REACH GRASSSED WATERWAY (FT)		
												SLOPE GRASSSED WATERWAY (%)		
												VELOCITY GRASSSED WATERWAY (FPS)		
												TOTAL T _c (MIN)		
												1"00 (IN/HR)		
												100 YR Q (CFS)		
EX-A	16,229	0.37	2735	13494	0.38	150	1.6%	0.93	41	1.8%	2.16	30	11.9	1.69
EX-B	57,160	1.31	34525	20635	0.34	129	2.9%	1.18	152	2.3%	2.37	230	11.9	5.32

**wallace
design
collective**

wallace design collective, pc
structural · civil · landscape · survey
23 north martin luther king jr. blvd.
tulsa, oklahoma 74103
18.584.5858
oklahoma-ca1460
exp: 6-30-25

DR. JAKE BROWN DVM - VETERINARY CLINIC

W. 161ST STREET SOUTH
GLENPOOL, OK
CONSTRUCTION DOCUMENT

[illegible]

08.29.2024
PROJECT NO: -
ISSUE DATE: 08/15/2024

EXISTING DRAINAGE
PLAN

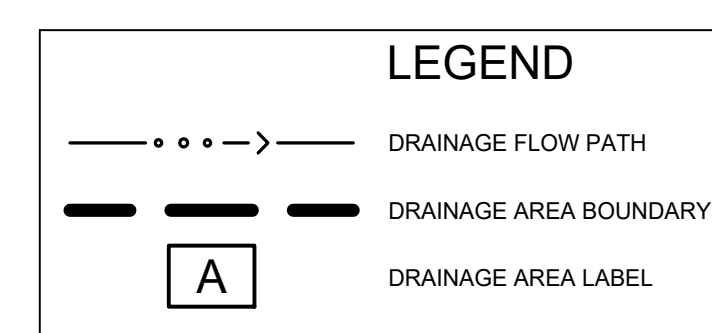
C501



Know what's **below**.
Call before you dig.

CAUTION
NOTICE TO CONTRACTOR

THE CONTRACTOR IS SPECIFICALLY CAUTIONED THE LOCATION AND ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS ARE BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES AND MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR MUST CALL THE LOCAL UTILITY LOCATION CENTER AT LEAST 72 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATIONS OF THE UTILITIES.



PROPOSED DRAINAGE AREA SUMMARY																													
DRAINAGE AREA BASIN		DRAINAGE AREA (SF)		DRAINAGE AREA (ACRES)		PAVED AREA (SF)		GRASS AREA (SF)		RATIONAL "C"		REACH GRASS (FEET)		SLOPE GRASS (%)		VELOCITY GRASS (FPS)		REACH PAVING (FEET)		SLOPE PAVING (%)		VELOCITY PAVING (FPS)		TOTAL Tc (MIN)		100 (INHR)		100 YR Q CFS	
A	23.415	0.54	14504	8911	0.74	135	1.8%	0.93	81	2.0%	2.87	2.9	11.9	4.76															
B	50,867	1.17	34608	16259	0.77	0	0.0%	0.00	340	2.0%	2.87	2.0	12.5	11.26															

wallace
design
collective

wallace design collective, pc
structural/civil/landscape/survey
123 north martin luther king jr. blvd.
tulsa, oklahoma 74103
918.584.5858
oklahoma ca1460
exp: 6-30-25

DR. JAKE BROWN DVM - VETERINARY CLINIC
W. 161ST STREET SOUTH
GLENPOOL, OK
CONSTRUCTION DOCUMENTS

[illegible]

08.29.2024
PROJECT NO: -
ISSUE DATE: 08/15/2024

PROPOSED
DRAINAGE PLAN

C502



Know what's **below**.
Call before you dig.

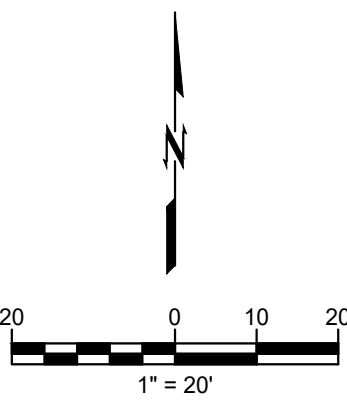
CAUTION
NOTICE TO CONTRACTOR

THE CONTRACTOR IS SPECIFICALLY CAUTIONED THE LOCATION AND ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS ARE BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES AND MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR MUST CALL THE LOCAL UTILITY LOCATION CENTER AT LEAST 72 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATIONS OF THE UTILITIES.

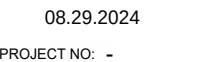
1. PRIOR TO CONSTRUCTION, LOCATION OF SITE UTILITIES SHALL BE VERIFIED BY CONTRACTOR WITH THE PROPER UTILITY COMPANY PROVIDING SERVICE. SERVICE LINES SHOWN FOR COORDINATION AND INTERFERENCE ONLY. CONTRACTOR SHALL VERIFY LOCATION OF ALL SERVICE PROVIDERS (TELECOMMUNICATIONS, ELECTRIC, GAS, ETC.) PRIOR TO INSTALLING SERVICE LINES OR APPURTENANCES. CONTRACTOR IS TO COORDINATE WITH ALL UTILITY COMPANIES FOR INSTALLATION REQUIREMENTS AND SPECIFICATIONS.
2. THIS PLAN DEPICTS THE INTENT OF PRIVATE AND FRANCHISE UTILITY ROUTINGS AS UNDERSTOOD DURING DESIGN PHASES OF THE PROJECT. IT IS THE OWNER/DEVELOPER'S RESPONSIBILITY TO NEGOTIATE ALL CONTRACTS FOR SETBACKS WITH EACH SERVICE UTILITY COMPANY AND TO PROVIDE THE ENGINEER WITH ANY DOCUMENTS THAT MAY AFFECT THE LAYOUT.
3. CONTRACTOR SHALL NOTIFY THE UTILITY AUTHORITIES' INSPECTORS BEFORE CONNECTING TO ANY EXISTING LINE IN ACCORDANCE WITH LOCAL REQUIREMENTS.
4. CONTRACTOR IS RESPONSIBLE FOR COMPLYING WITH THE SPECIFICATIONS OF THE LOCAL AUTHORITIES REGARDING TO MATERIALS AND INSTALLATION OF THE WATER AND SEWER LINES.
5. NOT ALL EXISTING UNDERGROUND UTILITIES MAY BE SHOWN ON THIS PLAN. THE EXACT LOCATION AND NOTIFICATIONS OF THE PROPER AGENCY ARE THE RESPONSIBILITY OF THE CONTRACTOR PRIOR TO CONSTRUCTION.
6. RESTRAINED JOINTS SHALL BE PROVIDED ON 4" AND LARGER WATER LINES AT ALL BENDS TEES AND FIRE HYDRANTS FOR A MINIMUM 2 JOINTS BOTH SIDES OF FITTING PER AWWA MINIMUM STANDARDS.
7. CONTRACTOR SHALL REFER TO ARCHITECTURAL, MECHANICAL, ELECTRICAL, AND PLUMBING PLANS FOR PRECISE BUILDING DIMENSIONS AND EXACT BUILDING UTILITY ENTRANCE LOCATIONS. TERMINATE SERVICE PIPING 5' FROM BUILDING WALL UNTIL BUILDING PIPING SYSTEMS ARE INSTALLED. TERMINATE PIPING WITH VALVE AND CAP PLUG OR FLANGE AS REQUIRED FOR PIPING MATERIAL. MAKE CONNECTIONS TO BUILDING PIPING SYSTEMS WHEN THOSE SYSTEMS ARE INSTALLED.
8. REFER TO PLUMBING AND/OR FIRE PROTECTION SHEETS FOR FIRE LINE LEAD-IN LOCATION AND DETAIL. CONTRACTOR SHALL UTILIZE AWWA AND LOCAL CODES, RULES AND CERTIFICATIONS FOR ALL UNDERGROUND FIRE PROTECTION LINES AS A MINIMUM. LOCAL OR STATE AUTHORITIES MAY REQUIRE MORE STRINGENT TESTING WHICH SHALL BE PROVIDED BY THE GC IF REQUIRED.
9. FIRE LINE BACKFLOW PREVENTER (DOUBLE CHECK ASSEMBLY) SHALL BE LOCATED INSIDE THE BUILDING.
10. ALL PIPING SHALL BE INSTALLED WITH A MINIMUM OF 30" OF COVER, UNLESS NOTED OTHERWISE. A MINIMUM PIPE LAYING AND BACKFILL SHALL BE IN ACCORDANCE WITH FEDERAL OSHA REGULATIONS. UTILITY TRENCH DETAIL RE: 15/C801. STORM TRENCH DETAIL RE: 16/C801.
11. REFER TO MECHANICAL, ELECTRICAL, AND PLUMBING FOR CONTINUATION OF UTILITIES AT BUILDING.
12. THE CONTRACTOR IS RESPONSIBLE FOR THE INSTALLATION OF ALL CONDUITS (INCLUDING IRRIGATION SLEEVES) PRIOR TO PAVING WHETHER OR NOT SHOWN ON CIVIL PLANS. THE CONTRACTOR SHALL INSTALL ALL CONDUITS WITH A PULL STRING. ALL CONDUIT SHALL BE SCH. 40 P.V.C. UNLESS NOTED OTHERWISE.
13. CONSTRUCT PULP TRENCH PLUG THAT EXTENDS AT LEAST 5 FEET OUT FROM THE FACE OF THE BUILDING EXTERIOR. THE PLUG MATERIAL SHALL CONSIST OF CLAY COMPACTED AT A WATER CONTENT AT OR ABOVE THE SOIL S OPTIMUM WATER CONTENT. THE CLAY FILL SHALL BE PLACED TO 1/2" BELOW THE SURFACE OF THE PLUG AND BE COMPACTED TO AT LEAST 95% STANDARD PROCTOR DENSITY.
14. IF ANY EXISTING STRUCTURES TO REMAIN ARE DAMAGED DURING CONSTRUCTION IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO REPAIR OR REPLACE THE EXISTING STRUCTURE AS NECESSARY.
15. ALL STORM PIPE ENTERING CONCRETE STRUCTURES SHALL BE GROUTED WITH NON SHRINK GROUT TO ASSURE CONNECTION AT STRUCTURE IS WATER TIGHT.
16. PROVIDE SLEEVE WITH LIN-SEAL (OR APPROVED EQUAL) AT GRADE BEAM PENETRATION LOCATIONS (RE: STRUCTURAL FOR DETAIL).
17. CONTRACTOR SHALL REFER TO ELECTRICAL SITE PLAN OR PHOTOMETRIC PLAN (BY OTHERS) FOR ALL SITE LIGHTING CONSTRUCTION DETAILS, REQUIREMENTS, AND FINAL POLE LOCATIONS. POLE LOCATIONS ARE SHOWN ON THIS SHEET FOR REFERENCE ONLY. IT IS THE CONTRACTOR'S RESPONSIBILITY TO MAKE ALL NECESSARY ADJUSTMENTS TO POLE LOCATIONS AS NECESSARY TO AVOID OBSTRUCTIONS (I.E., UNDERGROUND UTILITIES, SIDEWALKS, ETC., ...). CONTRACTOR SHALL NOT HOLE EACH LOCATION WHERE A NEW LIGHT POLE IS TO BE PLACED PRIOR TO CONSTRUCTION TO VERIFY THERE ARE NO CONFLICTS WITH EXISTING UTILITIES. IF DAMAGES OCCUR TO EXISTING UTILITIES THEY WILL REPLACE OR REPAIR AT THEIR OWN EXPENSE. POLE LOCATIONS MAY NOT BE ADJUSTED WITHOUT PRIOR APPROVAL FROM THE ENGINEERS SINCE A CHANGE IN LOCATION CAN IMPACT THE INTENDED PHOTOMETRIC DESIGN.
18. CONTRACTOR SHALL COORDINATE THE CONSTRUCTION OF PROPOSED SIGNS) AND INSTALLATION OF SECURITY CAMERAS WITH OWNER'S CONSTRUCTION MANAGEMENT. COORDINATE WITH ELECTRICAL SITE PLAN TO PROVIDE ALL CONDUIT NEEDED FOR DATA AND/OR POWER TO SITE SIGNS), SECURITY CAMERAS, AND LIGHT POLES.



THE CONTRACTOR IS SPECIFICALLY CAUTIONED THE LOCATION AND ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS ARE BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES AND MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR MUST CALL THE LOCAL UTILITY LOCATION CENTER AT LEAST 72 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATIONS OF THE UTILITIES.



wallace design collective, pc
structural · civil · landscape · survey
23 north martin luther king jr. blvd
tulsa, oklahoma 74103
18.584.5858
oklahoma cal460
xp: 6-30-25

[illegible]

ISSUE DATE: 08/15/2024

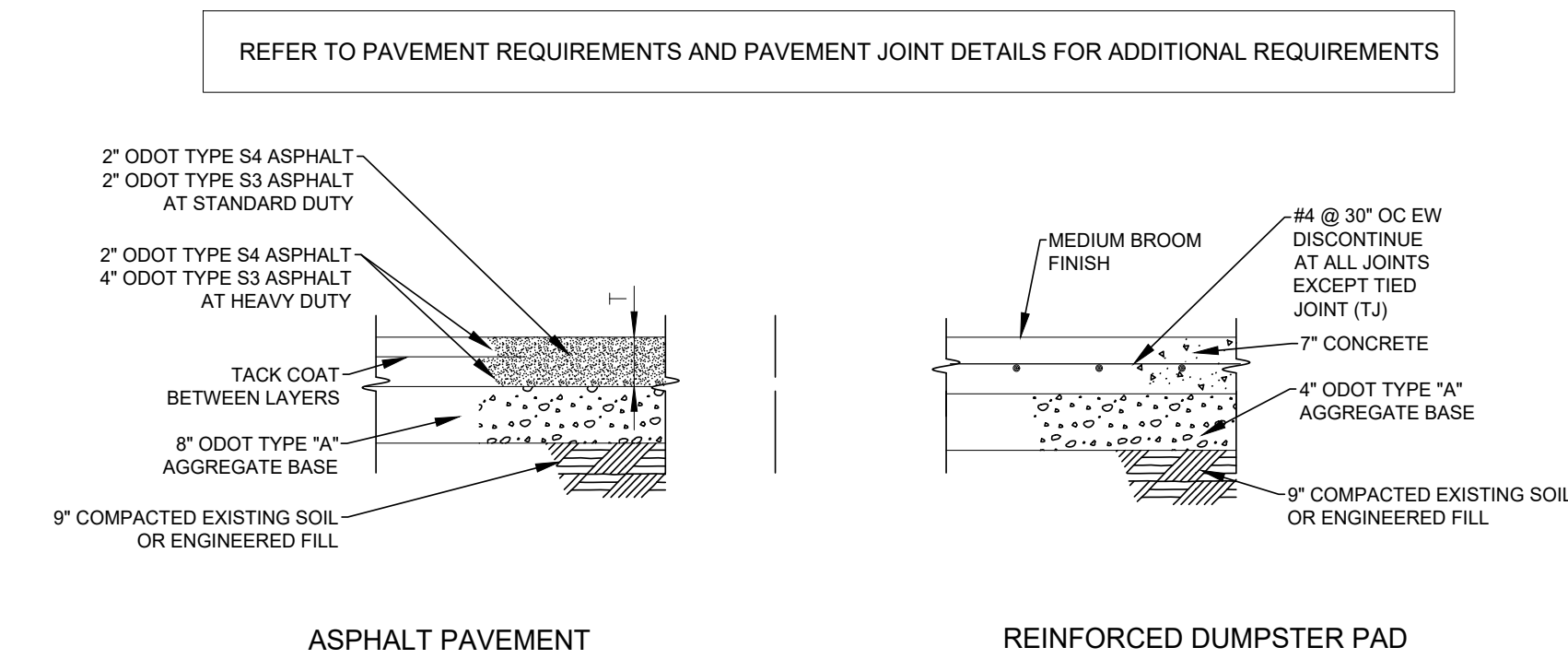
UTILITY PLAN

C600

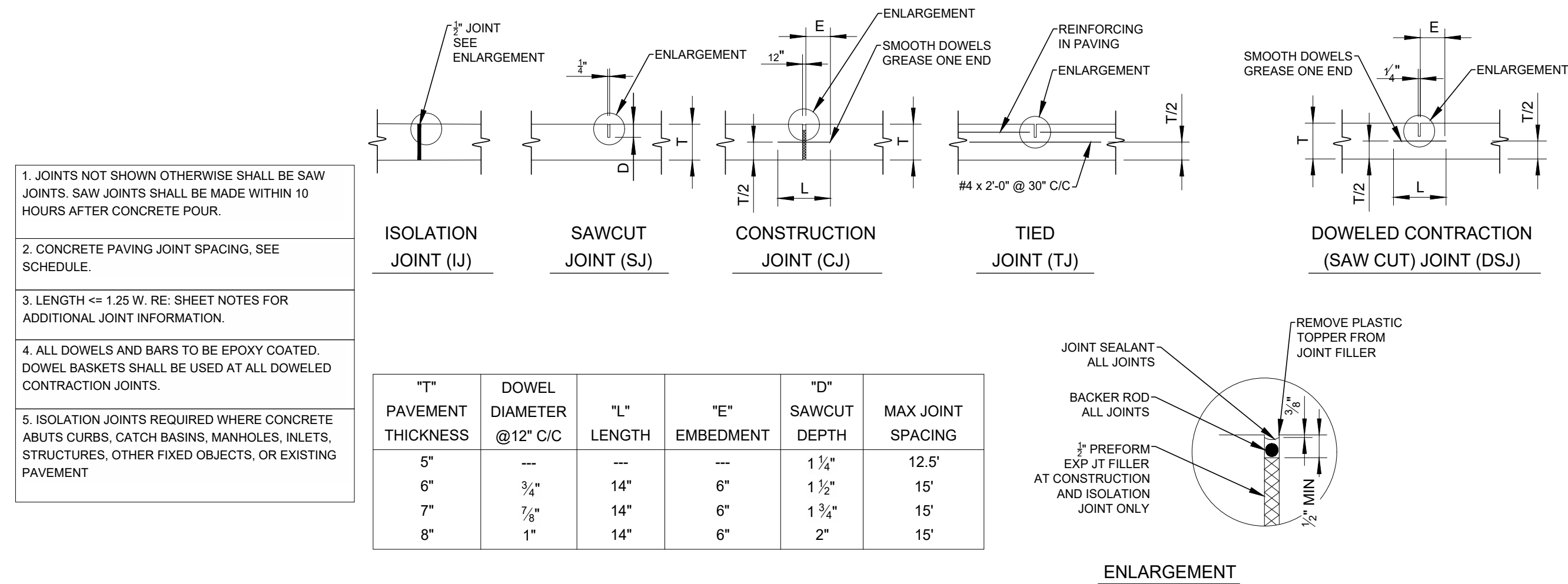
-

2 SILT FENCE

SCALE: NTS

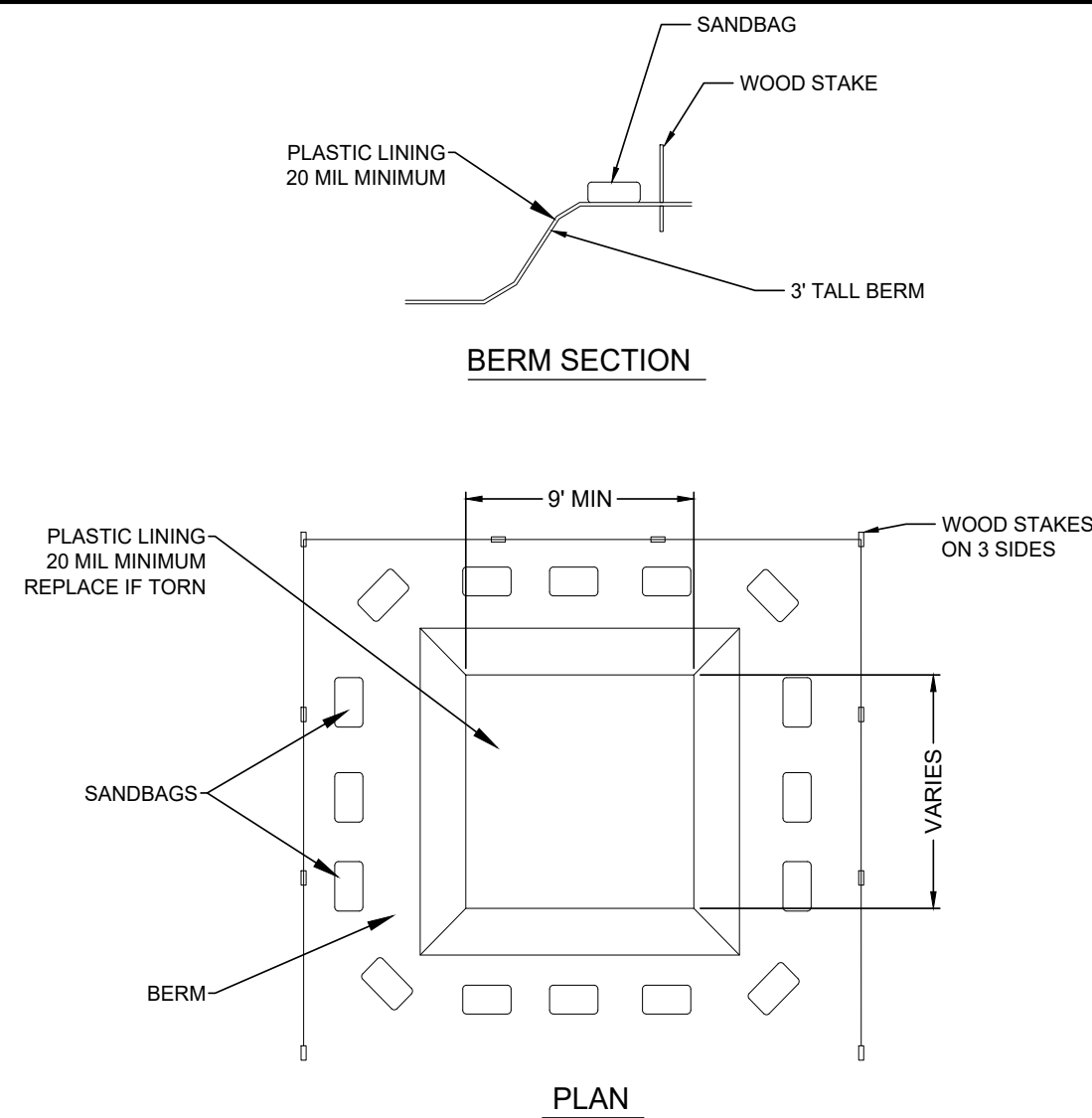


5 TYPICAL PAVEMENT REQUIREMENTS



7 SIDEWALK

SCALE: NTS



3 CONCRETE WASHOUT PIT

SCALE: NTS

9" SCARIFY AND RECOMPACT SUBGRADE TO 95% STANDARD PROCTOR DENSITY
STABILIZE SUBGRADE WITH 4-6% HYDRATED LIME
9" ENGINEERED FILL COMPACTED TO 95% STANDARD PROCTOR DENSITY
ENGINEERED FILL SPECIFICATIONS
1. MATERIAL WITH A MAXIMUM DRY DENSITY IN EXCESS OF 100 PCF
2. PLASTICITY INDEX (PI) MAXIMUM OF 18
3. LIQUID LIMIT (LL) MAXIMUM OF 40
4. AT LEAST 15 PERCENT FINES (MATERIAL PASSING THE NO.200, BASED ON DRY WEIGHT)
5. SHALL NOT CONTAIN ROCK FRAGMENTS GREATER THAN 3 INCHES IN ANY DIMENSION, DEBRIS, WASTE, FROZEN MATERIALS, VEGETATION, AND OTHER DELETERIOUS MATERIALS
6. PRIOR TO ANY FILLING OPERATIONS, SAMPLES WILL NEED TO BE TESTED BY AND APPROVED BY GEOTECH ENGINEER.
AGGREGATE BASE TO BE COMPACTED TO 98% STANDARD PROCTOR DENSITY

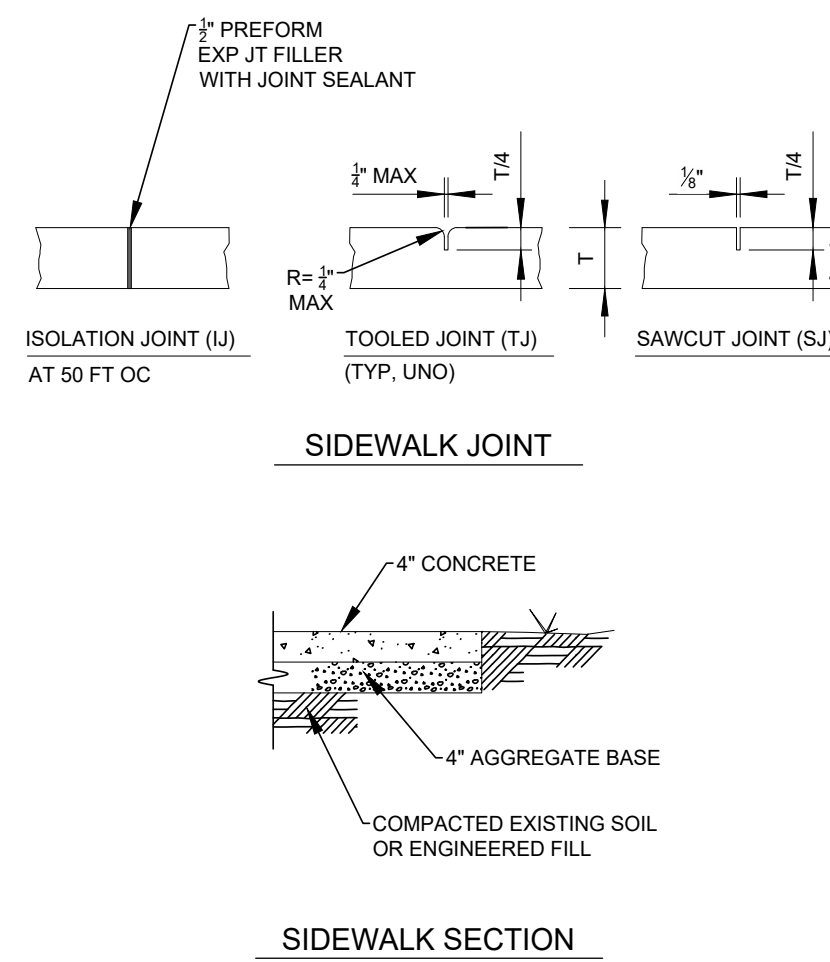
MIX THICKNESS TABLE		
ASPHALT MIX (ODOT)	MIN LIFT THICKNESS	MAX LIFT THICKNESS
S3 (BASE ONLY)	3"	5"
S4	2"	3.5**
S5	1"	2.5"
TYPE A (BASE ONLY)	3"	5"
TYPE B	2"	3.5**
TYPE C	1"	2.5"

*SHALL NOT EXCEED 2.5" FOR A SURFACE COURSE PLACEMENT

FLY ASH OR POZZOLAN NOT PERMITTED IN ROW PAVEMENTS
COMPRESSIVE STRENGTH (28 DAYS): 4000PSI
WATER-CEMENTITIOUS RATIO AT POINT OF PLACEMENT: 0.25-0.44
SLUMP LIMIT: 2" PLUS OR MINUS 1"
AIR CONTENT: 6.5% PLUS OR MINUS 1.5%
CALCIUM CHLORIDE SHALL NOT BE PERMITTED IN CONCRETE MIXTURES
CHEMICAL ADMIXTURES TO MEET DOT SPECS FOR HIGHWAY CONSTRUCTION
CEMENTITIOUS MATERIALS TO CONFORM TO THE DOT SPECIFICATION FOR HIGHWAY CONSTRUCTION; LIMIT PERCENTAGE BY WEIGHT OF CEMENTITIOUS MATERIAL OTHER THAN PORTLAND CEMENT ACCORDING TO ACI 301 REQUIREMENTS

CONCRETE PAVEMENT AND SIDEWALKS

5 TYPICAL PAVEMENT REQUIREMENTS

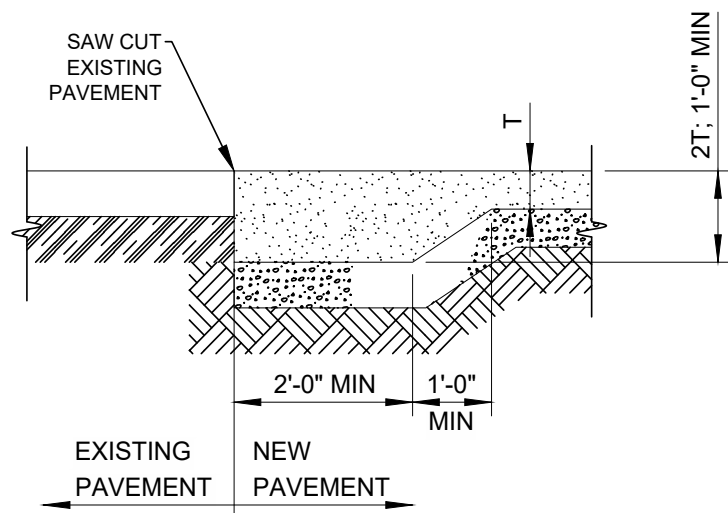


SIDEWALK SECTION

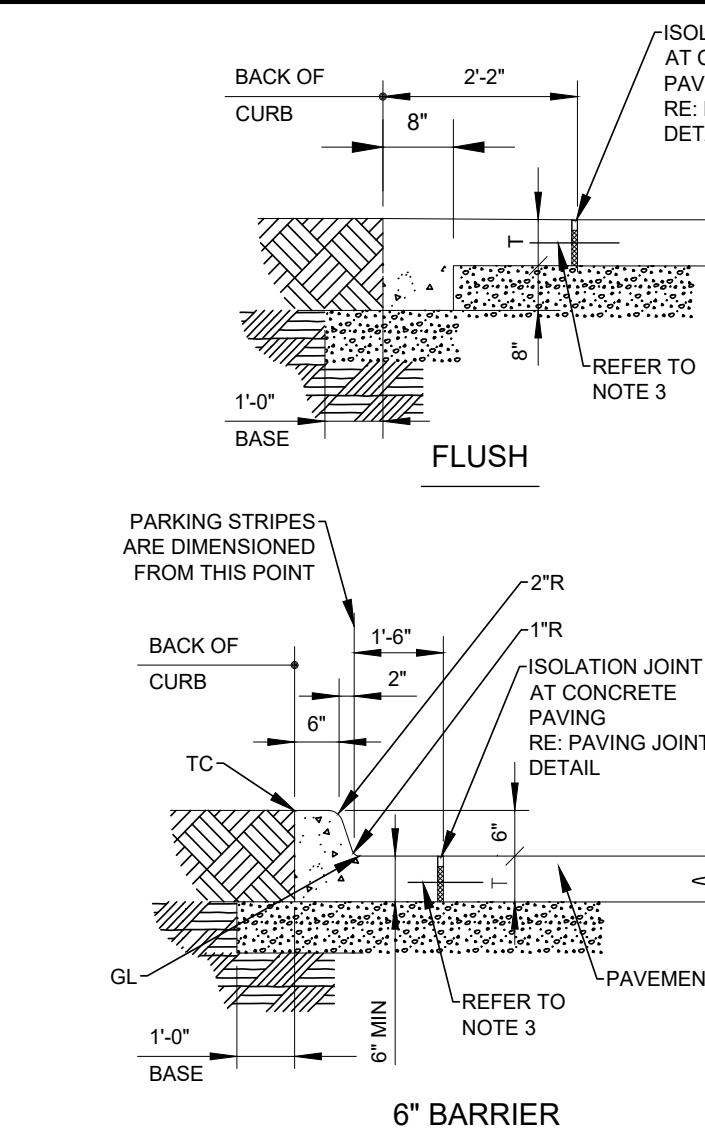
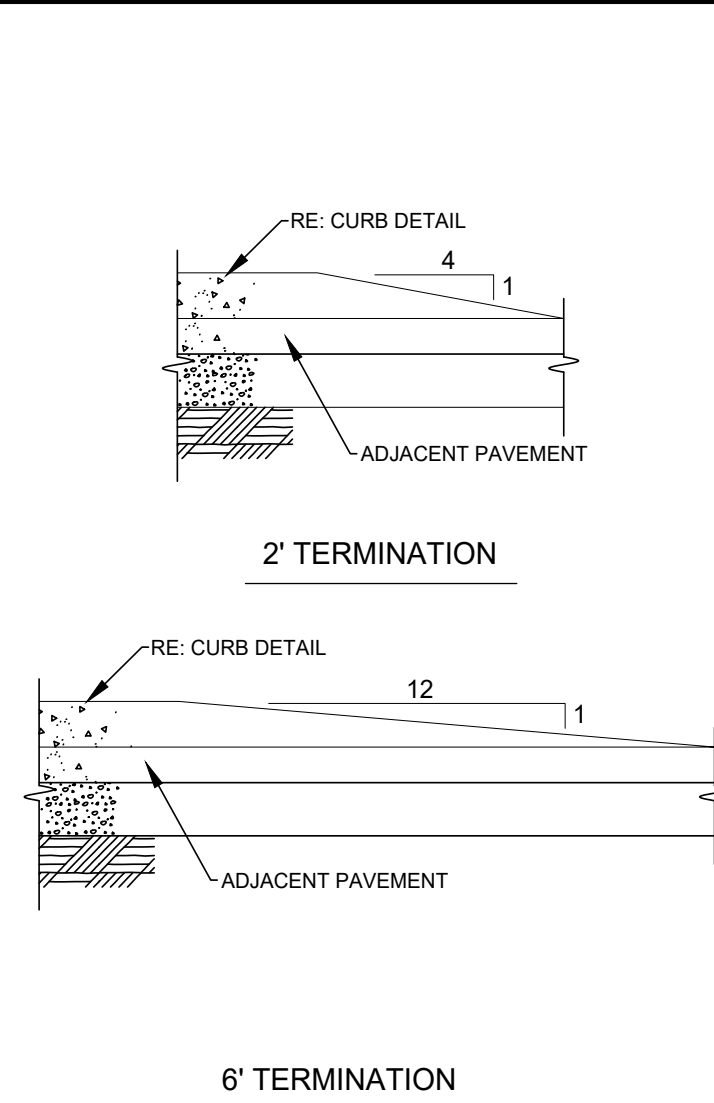
REFER TO TYPICAL PAVEMENT REQUIREMENTS FOR CONCRETE SPECIFICATIONS
SIDEWALK TO HAVE MAX 2% CROSS SLOPE
SIDEWALK FINISH SHALL BE A LIGHT BROOM FINISH, UNO
SIDEWALK THROUGH DRIVEWAYS SHALL BE MIN 6" THICK
SIDEWALK JOINT SPACING EQUAL TO SIDEWALK WIDTH, UNO
AGGREGATE BASE TO BE COMPACTED TO 98% STANDARD PROCTOR DENSITY
COMPACT SUBGRADE TO 95% STANDARD PROCTOR DENSITY
ISOLATION JOINTS REQUIRED WHERE SIDEWALK ABUTS CURBS, CATCH BASINS, MANHOLES, INLETS, STRUCTURES, OTHER FIXED OBJECTS, OR EXISTING PAVEMENT

RE: PAVEMENT SECTIONS FOR THICKNESS "T"

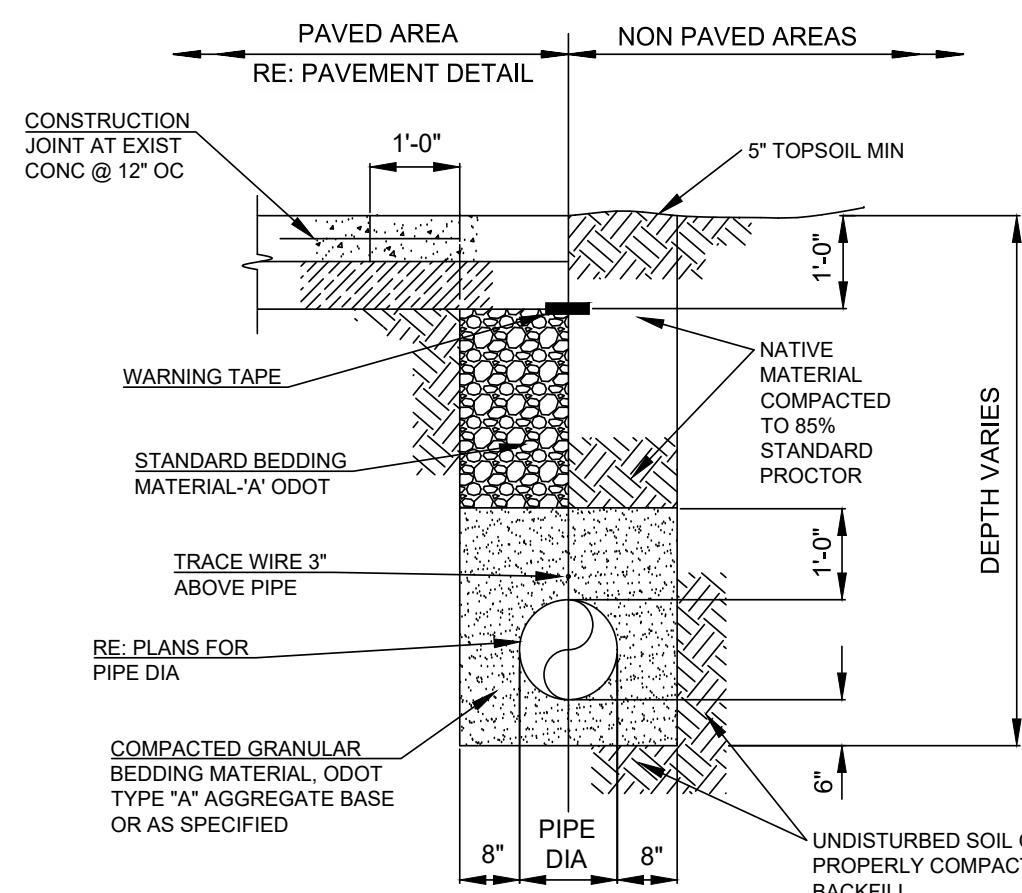
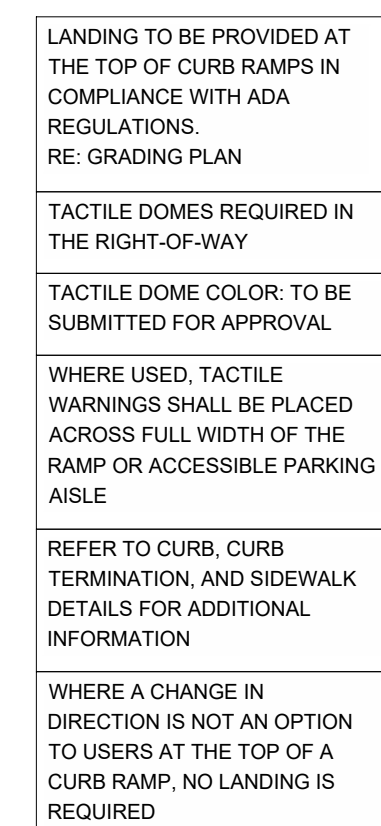
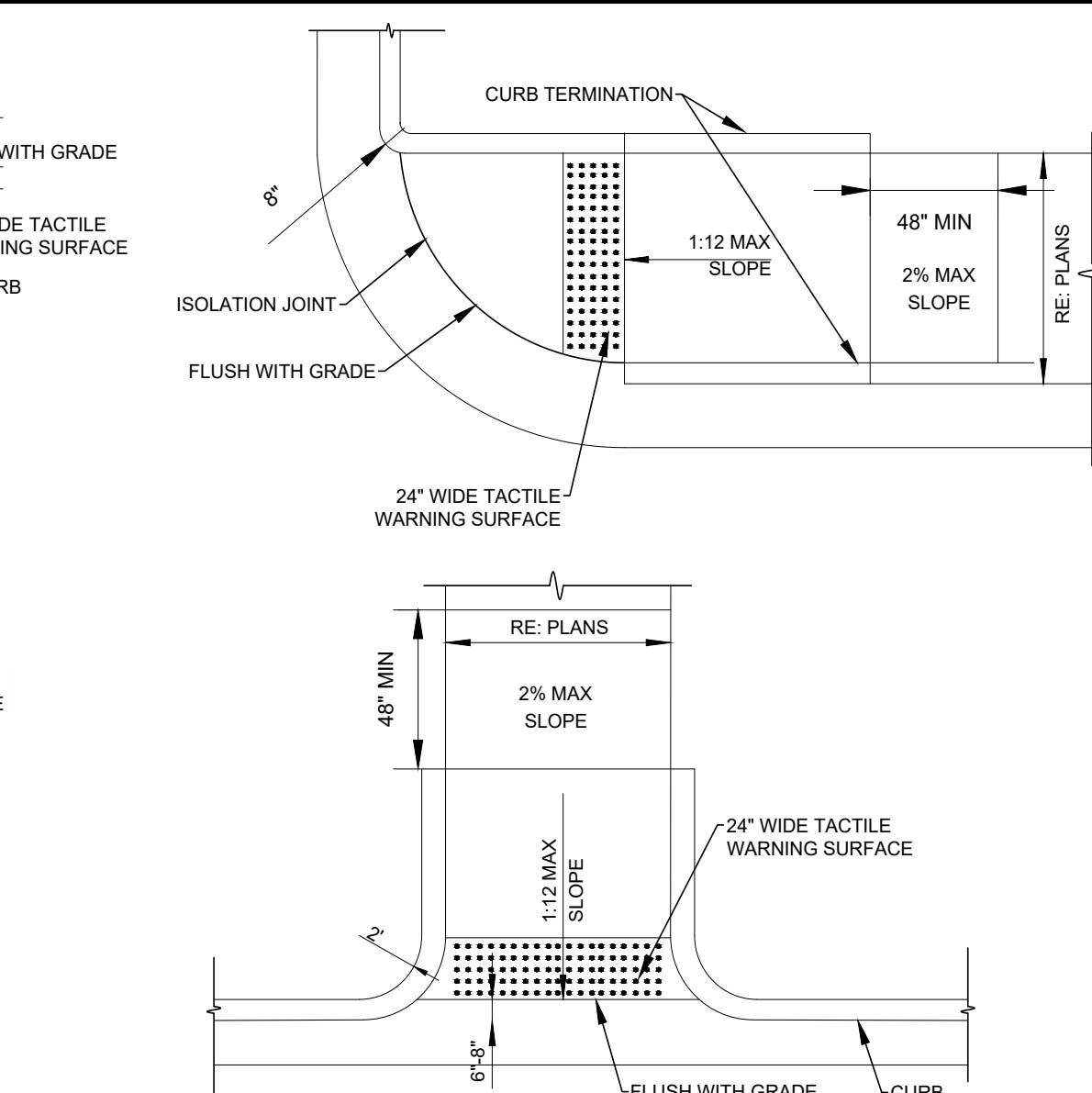
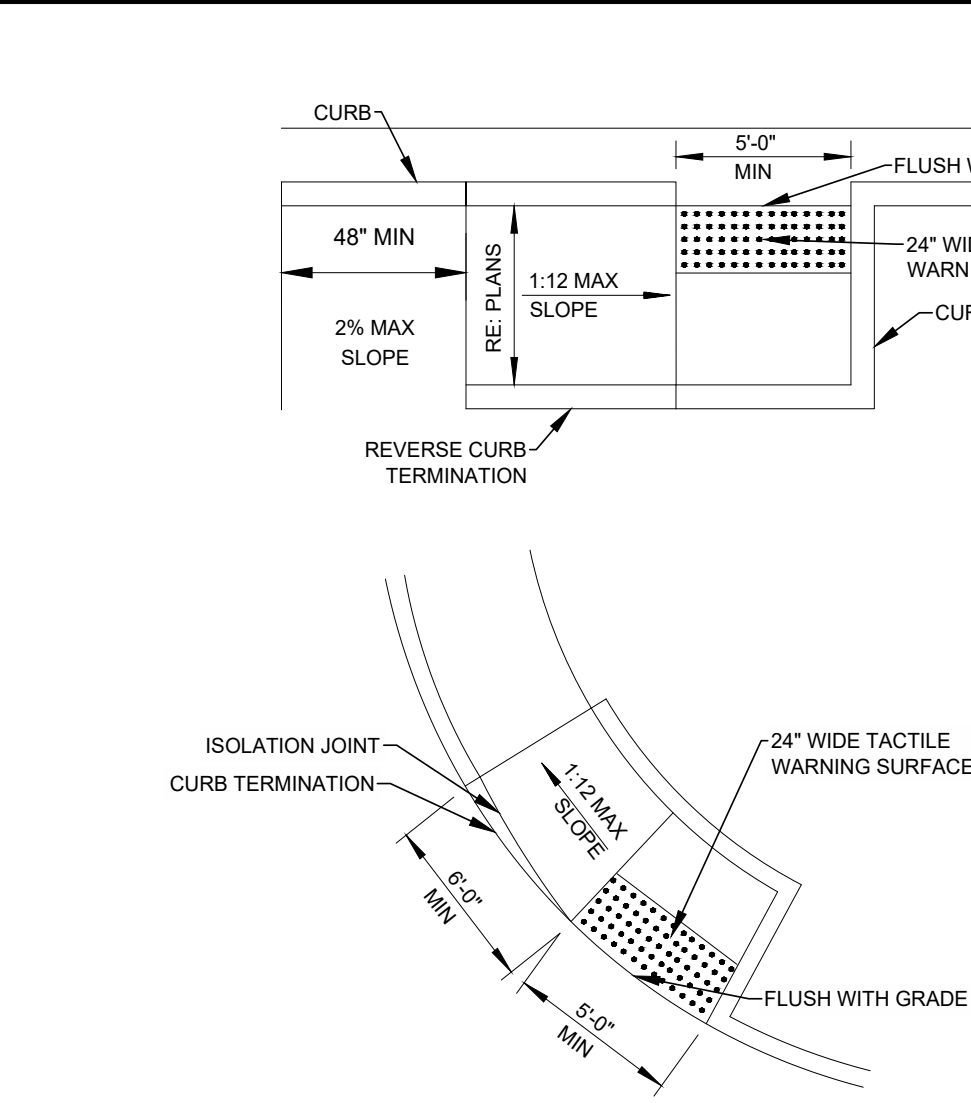
AT CONCRETE TO CONCRETE TRANSITIONS, USE
CONSTRUCTION JOINT IN LIEU OF THIS DETAIL.



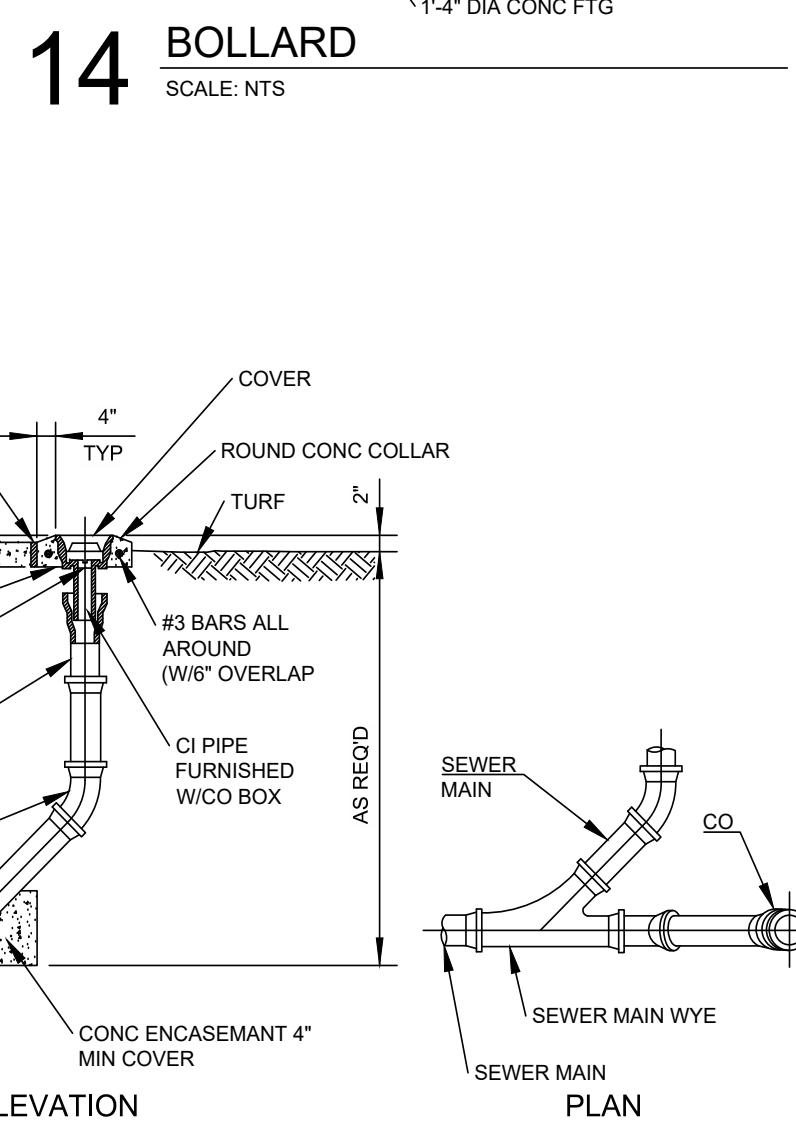
8 ASPHALT PAVEMENT TRANSITION



- | |
|---|
| 1. PLACE JOINTS IN CURB TO MATCH PAVING - 15 FEET MAX |
| 2. RE: PAVEMENT SECTIONS FOR THICKNESS "T": 6" MIN |
| 3. EPOXY COATED #4 x 30" DOWELS @ 30" C/C REQUIRED AT UNREINFORCED CURB ADJACENT TO CONCRETE PAVING |
| 4. GUTTER TO SLOPE BACK TO CURB @ 1/4" PER FOOT (TYP). |
| 5. WHEN USED ON THE HIGH SIDE OF ROAD, THE CROSS SLOPE OF THE GUTTER SHALL MATCH THE CROSS SLOPE OF THE ADJACENT PAVEMENT AND THE MINIMUM THICKNESS SHALL BE 6" |



TRENCH NOTE: BRACING AND SHEATHING OR OTHER TRENCH PROTECTION TO BE PROVIDED TO MEET APPLICABLE STATE AND OSHA SAFETY STANDARDS. ALL SUCH TRENCH PROTECTION TO BE RESPONSIBILITY OF THE CONTRACTOR.
BEDDING NOTE: UNDER PAVING ODOT TYPE "A" AGGREGATE BASE MUST BE TO THE TOP OF THE TRENCH. ODOT TYPE "A" AGGREGATE BASE TO BE COMPACTED TO 95% STANDARD PROCTOR.
TRACE WIRE NOTE: INSTALL TRACE WIRE ON VALVES AND FIRE HYDRANTS





To: Mayor and Council, City of Glenpool

From: David Agbetunsin, City Engineer

Date: October 7, 2024

Re: Glenpool Rolling Meadows Subdivision Stormwater Improvement Project

Background:

The Stormwater Improvement Project in Rolling Meadows subdivision (the Project) is one of the projects listed on the Move Glenpool Forward project list. The City of Glenpool (the City) requested qualifications for engineering services for the Project in February 2024. There were three respondents to the solicitation.

After evaluation and interviews of the respondents, Staff have selected Crafton, Tull & Associates, Inc. (also referred to as, Crafton Tull or Engineers) to be the engineering consultant for the provision of engineering design services for the Project. The engineering consultant would provide the following tasks as detailed in the Scope of Basic Services, "Exhibit A". The basic services to be provided by the engineers include:

- Topographic survey
- Conceptual design
- 90% Design Phase
- Plan Specification and Estimate

The total compensation to provide engineering services to fulfil the project is **\$180,985.00** as shown in the contract. This project would be funded from the Street and Infrastructure Fund **#50-6-20-6363**.

Staff Recommendation:

Staff recommends approval of the agreement with Crafton Tull for the Glenpool – Rolling Meadows Subdivision Stormwater Improvement Project

Attachments:

- Professional Services Agreement between City of Glenpool and Crafton, Tull & Associates, Inc.

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com



SHORT FORM OF AGREEMENT BETWEEN OWNER AND ENGINEER FOR PROFESSIONAL SERVICES

This is an Agreement between City of Glenpool (Owner) and **Crafton, Tull & Associates, Inc.** (Engineer). Owner's Project, of which Engineer's services under this Agreement are a part, is generally identified as Glenpool - Rolling Meadows subdivision Stormwater Improvement Project (Project). Engineer's services under this Agreement (Services) are described in the attached **Exhibit(s) A**.

Address of Project: Glenpool, OK - Rolling Meadows subdivision Stormwater Improvement Project

Owner and Engineer further agree as follows:

1.01 Services of Engineer

- A. Engineer shall provide or furnish the Services set forth in this Agreement, and any Additional Services authorized by Owner and consented to by Engineer.

2.01 Owner's Responsibilities

- A. Owner shall provide Engineer with existing Project-related information and data in Owner's possession and needed by Engineer for performance of Engineer's Services. Owner will advise the Engineer of Project-related information and data known to Owner but not in Owner's possession. Engineer may use and rely upon Owner-furnished information and data in performing its Services, subject to any express limitations applicable to the furnished items.
 - 1. Following Engineer's assessment of initially-available Project information and data, and upon Engineer's request, Owner shall obtain, furnish, or otherwise make available (if necessary through retention of specialists or consultants) such additional Project-related information and data as is reasonably required to enable Engineer to complete its Services; or, with consent of Engineer, Owner may authorize the Engineer to obtain or provide all or part of such additional information and data as Additional Services.
- B. Owner shall provide necessary direction and make decisions, including prompt review of Engineer's submittals, and carry out its other responsibilities in a timely manner so as not to delay Engineer's performance. Owner shall give prompt notice to Engineer whenever Owner observes or otherwise becomes aware of (1) any relevant, material defect or nonconformance in Engineer's Services, or (2) any development that affects the scope or time of performance of Engineer's Services.

3.01 Schedule for Rendering Services

- A. Engineer shall complete its Services within a reasonable period of time. If, through no fault of Engineer, the orderly and continuous progress of Engineer's Services is impaired, or Engineer's Services are delayed or suspended, then the time for completion of Engineer's Services shall be adjusted equitably.

4.01 Invoices and Payments

- A. Invoices: Engineer shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Owner on a monthly basis. Invoices are due and payable upon receipt.
- B. Payment: As compensation for the Engineer providing or furnishing Services and Additional Services, Owner shall pay Engineer as set forth in this Paragraph 4.01, Invoices and Payments. If the Owner disputes an invoice, either as to amount or entitlement, then Owner shall promptly advise Engineer in writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion.
- C. Failure to Pay: If Owner fails to make any payment due Engineer for Services, Additional Services, and expenses within 30 days after receipt of Engineer's invoice, then (1) the amounts due Engineer will be subject to interest at the rate of 8% per annum (or the maximum rate of interest permitted by law, if less) from said thirtieth day; (2) in addition Engineer may, after giving 7 days' written notice to Owner, suspend Services under this Agreement until Engineer has been paid in full all amounts due for Services, Additional Services, expenses, and other related charges, and in such case Owner waives any and all claims against Engineer for any such suspension; (3) if any payment due Engineer remains unpaid after 90 days, Engineer may terminate the Agreement for cause pursuant to Paragraph 5.01.A.2.
- D. Reimbursable Expenses: The Engineer is entitled to reimbursement of expenses as indicated in Paragraph 4.01.E and 4.01.F.
- E. Basis of Payment – **Construction Documents ("On-site" Only)**
 - 1. Lump Sum. Owner shall pay Engineer for Services as shown in Exhibit A as follows:
 - a. A Lump Sum amount of **\$180,985.00**. This amount includes compensation for Engineer's Basic Services. The Lump Sum noted herein accounts for labor, overhead, and profit.
 - b. Reimbursable expenses shall be invoiced over and above the Lump Sum fee at cost times a 1.15 multiplier. Compensation for reimbursable expenses is estimated to be **\$1,150.00**
 - c. The Engineer may subcontract with other consultants to complete the Services on the Project. With Owner's prior written consent, the cost for such subconsultants shall be invoiced over and above the Lump Sum fee at cost times a 1.15 multiplier.
 - d. The portion of the compensation amount billed monthly for Engineer's Services will be based upon Engineer's estimate of the percentage of the total Services actually completed during the billing period.

- e. A retainer in the amount of \$ N/A for the Engineer to begin work on this project. The amount of the retainer is included in the Lump Sum amount and will be applied to the final invoice.
- F. Additional Services: For Additional Services, Owner shall pay Engineer an amount equal to the cumulative hours charged in providing the Additional Services by Engineer's employees, times standard hourly rates for each applicable billing class; plus, reimbursement of expenses incurred in connection with providing the Additional Services. Engineer's standard hourly rates are attached as **Exhibit B**.

5.01 Termination

A. Termination for Cause

1. Either party may terminate the Agreement for cause upon 30 days' written notice in the event of substantial failure by the other party to perform in accordance with the terms of the Agreement, through no fault of the terminating party.
 - a. Notwithstanding the foregoing, this Agreement will not terminate under Paragraph 5.01.A.1 if the party receiving such notice begins, within 7 days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt thereof; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30-day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein will extend up to, but in no case more than, 60 days after the date of receipt of the notice.
2. In addition to its termination rights in Paragraph 5.01.A.1, Engineer may terminate this Agreement for cause upon 7 days' written notice (a) if Owner demands that Engineer furnish or perform Services contrary to Engineer's responsibilities as a licensed professional, (b) if Engineer's Services for the Project are delayed or suspended for more than 90 days for reasons beyond Engineer's control, (c) if payment due Engineer remains unpaid for 90 days, as set forth in Paragraph 4.01.C, or (d) as the result of the presence at the Site of undisclosed Constituents of Concern as set forth in Paragraph 6.01.I.
3. Engineer will have no liability to Owner on account of any termination by Engineer for cause.

- B. Termination for Convenience: Owner may terminate this Agreement for convenience, effective upon Engineer's receipt of notice from Owner.

- C. Payments Upon Termination: In the event of any termination under Paragraph 5.01, Engineer will be entitled to invoice Owner and to receive that portion of the Lump Sum compensation related to the Services actually performed or furnished in accordance with this Agreement prior to the effective date of termination, and to reimbursement of expenses incurred through the effective date of termination. If the Agreement is terminated for non-payment all remaining unpaid balances shall bear interest at the rate of 8% per annum or the maximum rate of interest permitted under State law. Upon making such payment, Owner will have the limited right to the use of all deliverable documents, whether completed or under preparation, subject to the provisions of Paragraph 6.01.F, at Owner's sole risk. If Owner has terminated the Agreement for cause and disputes Engineer's entitlement to

compensation for Services and reimbursement of expenses, then Engineer's entitlement to payment and Owner's rights to the use of the deliverable documents will be resolved in accordance with the dispute resolution provisions of this Agreement or as otherwise agreed in writing.

6.01 General Considerations

- A. The standard of care for all professional engineering and related Services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer agrees to perform the Services in accordance with this standard of care. Except as specifically provided herein, Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Engineer. Subject to the foregoing standard of care, Engineer may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.
- B. Engineer shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor will Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a Constructor to comply with laws and regulations applicable to that Constructor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any Constructor.
- C. Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform its work.
- D. Engineer's opinions of probable construction cost (if any) are to be made on the basis of Engineer's experience, qualifications, and general familiarity with the construction industry. However, because Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from opinions of probable construction cost prepared by Engineer. If Owner requires greater assurance as to probable construction cost, then Owner agrees to obtain an independent cost estimate.
- E. Engineer shall not be responsible for any decision made regarding the construction contract requirements, or any application, interpretation, clarification, or modification of the construction contract documents, other than those made by Engineer.
- F. All documents prepared or furnished by the Engineer are instruments of service, and Engineer retains ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. Engineer grants to Owner a limited license to use the deliverable documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment due and owing for all Services and Additional Services relating to preparation of the deliverable documents, and subject to the following limitations:
 - 1. Owner acknowledges that such documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by

Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Engineer;

2. Any such use or reuse, or any modification of the documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, and subconsultants;
 3. Owner shall, to the extent permitted by Oklahoma law, indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and subconsultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of, or resulting from any use, reuse, or modification of the documents without written verification, completion, or adaptation by Engineer; and
 4. Such limited license to Owner shall not create any rights in third parties.
- G. Owner and Engineer agree to transmit and accept Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either through mail, email or through other agreed upon electronic means.
- H. Waiver of Damages; Limitation of Liability: To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's officers, directors, members, partners, agents, employees, subconsultants, and insurers, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, from any cause or causes, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to \$100,000 or the total amount of compensation received by Engineer, whichever is greater.
- I. In the event of a negligent error or omission in the Engineer's designs, plans, Specifications, or other Services ("the defect"), the Engineer's sole responsibility and liability for the defect shall not exceed the Engineer's Services to re-perform or redesign the plans, specifications, services or other deliverables related to the defect, plus the reasonable direct damages caused by the defect. The Engineer shall not be liable for, and damages shall not include the cost of any addition, betterment, or improvement to the Work, nor for any item that otherwise would have been required to complete the Work, nor the cost and expense that would have been incurred by the Owner had such defect not occurred.
- J. The parties acknowledge that Engineer's Services do not include any services related to unknown or undisclosed Constituents of Concern. If Engineer or any other party encounters, uncovers, or reveals an unknown or undisclosed Constituent of Concern, then Engineer may, at its option and without liability for consequential or any other damages, suspend performance of Services on the portion of the Project affected thereby until such portion of the Project is no longer affected, or terminate this Agreement for cause if it is not practical to continue providing Services.
- K. Owner and Engineer agree to negotiate each dispute between them in good faith during the 30 days after notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute will be mediated. If mediation is unsuccessful, then the parties may exercise their rights at law.
- L. This Agreement is to be governed by the laws of the state in which the Project is located.

- M. Engineer's Services do not include: (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission; (2) advising Owner, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances; (3) providing surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements; or (4) providing legal advice or representation.

7.01 Definitions

- A. Constructor—Any person or entity (not including the Engineer, its employees, agents, representatives, subcontractors, and subconsultants), performing or supporting construction activities relating to the Project, including but not limited to contractors, subcontractors, suppliers, Owner's work forces, utility companies, construction managers, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.
- B. Constituent of Concern—Asbestos, petroleum, radioactive material, polychlorinated biphenyls (PCBs), lead based paint (as defined by the HUD/EPA standard), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, regulated, or addressed pursuant to laws and regulations regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.

8.01 Successors, Assigns, and Beneficiaries

- A. Successors and Assigns
 - 1. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 8.01.A.2 the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.
 - 2. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, money that is due or may become due) in this Agreement without the written consent of the other party, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- B. Beneficiaries: Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Constructor, other third-party individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

9.01 Total Agreement

- A. This Agreement (including any expressly incorporated attachments), constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

Attachments: **Exhibit(s) A, Scope of Services**
Exhibit B, Standard Hourly Rate Schedule

This Agreement's Effective Date is _____.

Owner: **City of Glenpool, Ok**

By: _____
(authorized individual's signature)

Date: _____
(date signed)

Name: _____
(typed or printed)

Title: _____
(typed or printed)

Address for giving notices:

12205 South Yukon Ave.

Glenpool OK, 74033

Designated Representative:

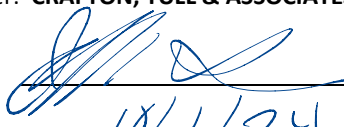
Name: David Agbetunsin
(typed or printed)

Title: City Engineer
(typed or printed)

Phone: (918) 209-4613

Email: dagbetunsin@cityofglenpool.com

Engineer: **CRAFTON, TULL & ASSOCIATES, INC.**

By:  _____

Date: 10/1/24

Name: Jeffrey Dixon, P.E.

Title: Vice President

Address for giving notices:

300 Pointe Parkway Blvd.

Yukon, OK 73099

Designated Representative:

Name: Jeffrey Dixon, P.E.

Title: Vice President

Phone: 405-888-1787

Email: Jeffrey.dixon@craftontull.com



Exhibit "A"

Scope of Basic Services For:

Project:	Glenpool - Rolling Meadows subdivision Hydraulic Study
Client:	Glenpool, OK
Location of Project:	Rolling Meadows subdivision, Glenpool, OK
Discipline:	Civil Engineering
Discipline Manager:	Jeffrey Dixon
Project Manager:	Jeffrey Dixon
Proposal Date:	08.20.2024
Billing Type:	Lump Sum
Fee/Estimate:	\$180,985.00
Description of the Engineering (40%, 90% & PS&E):	Conceptual engineering services (40%) for stormwater drainage improvements in the Rolling Meadows subdivision & 90% & Final Plans as related to surface water runoff from the adjacent Taylor's Pond subdivision. Hydraulic to be run on Taylor's Pond to establish water surface elevation and discharge rates for determining storm sewer sizing. (See Attached project footprint.)
Description of the Construction Project:	The construction shall include the installation of storm sewer and manholes to accept the flow from the existing detention pond, the removal and replacement of pavement and possible water and sanitary relocation.

THE SERVICES TO BE PROVIDED BY THE ENGINEER:

Topographic Survey: (See Attached project footprint.)

- One-Call utility locate.
- On the ground topographic survey of the site.

40% Design Phase - Conceptual Design Phase: (See Attached project footprint.)

- Site Investigations & Feasibility Studies.
- Hydraulic Study - Glenpool - Rolling Meadows subdivision and surrounding area.
 - Evaluate Pond to raise water surface elevation (WSEL) and storage.
 - Evaluate inlet structure.
 - Recommend modifications to inlet structure.
- Preliminary Drainage Report.
- Guidance on City Codes.
- Project Scheduling.
- Attending City Meetings. (Based upon agreed schedule)
- ODOT Coordination.
- Engineers Opinion of Probable Cost.
- Conceptual Drawings to include: 40% Plans.
 - Overall Conceptual Site Plan.
 - Storm Sewer Profiles.
 - Preliminary Storm Sewer sizing.
 - Alternatives to showcase sewer designs.
 - Potential phases to implement design.

90% Design Phase:

- Corrected comments from the 40% review.
- Final Drainage Report.
- Attending City Meetings. (Based upon agreed schedule)
- ODOT Coordination.
- Engineers Opinion of Probable Cost. (Updated for 90%)
- Coordinate utility relocations of power, communications, natural gas and other utilities as required.
- Conceptual Drawings to include: 90% Plans.
 - Overall Site Plan.
 - Pay items, general notes, and site-specific notes.
 - Stormwater pollution prevention plan.

- Storm Sewer Plan, Profiles, and alignments.
- Storm Sewer pipe sizes and locations / stations.
- Storm Sewer details.
- Utility relocation water, storm (if required).
- Pavement removal plans and replacement.
- Details for outlet structure (if required).
- Erosion control plans.
- Estimate.

PS&E / Final plans:

- Corrected comments from the 90% review.
- Completed plans ready for bidding.
- Specifications (if required).
- Drainage Report.
- Attending City Meetings. (Based upon agreed schedule)
- ODOT Coordination.
- Engineers Opinion of Probable Cost. (Updated for Final)
- Coordinate utility relocations of power, communications, natural gas and other utilities as required.
- Develop and Edit EJCDC Documents and existing Glenpool Go-by Documents for acceptance and use.
- Final Drawings to include:
 - Overall Site Plan.
 - Pay items, general notes, and site-specific notes.
 - Stormwater pollution prevention plan.
 - Storm Sewer Plan, Profiles, and alignments.
 - Storm Sewer pipe sizes.
 - Storm Sewer details.
 - Miscellaneous Details.
 - Utility relocation water, storm (if required).
 - Pavement removal plans and replacement.
 - Details of the outlet structure (if required).
 - Erosion control plans.
 - Final Estimate.
- **NOTE: Once 40% of the basis of design has been achieved if any revisions/changes are requested by the owner, architect or designated representative the time required to complete the revisions/changes will be billed hourly based on Exhibit B, Standard Hourly Rate Schedule. (Minor revisions are not covered under this note.)**

Bidding Assistance (Shall be offered as Additional Services - Hourly) will include the following:

- Bid Documents Prepared and issued to bidders.
- Received Bids & Tabulate Results.
- Recommendation Letter to Owner stating successful low bidder.

Items Provided by Owner:

- Phase I Environmental Assessment.
- Easement Procurement, if required.
- City Standard for Pavement / Utility Repair.

Additional Items that can be Provided by CTA under amendment or separate contract.

- Geotechnical Report. – By subconsultant (Pass through)
- Subsurface Investigation. – By subconsultant (Pass through)
- Construction Observation.
- Construction administration.
- Wetland Determinations. – By subconsultant (Pass through)
- Corps of Engineer Permitting.
- Construction Staking.
- Final Inspection and Close-out.

This is the scope of services for the Project. Should there be additions to this scope of services, those services shall be compensated for additional fee.



Exhibit "B"

Standard Hourly Rate Schedule Effective January 1, 2024

Category	Hourly Rate	Category	Hourly Rate
CIVIL ENGINEERING		PLANNING	
ENGINEERING PRINCIPAL	\$ 260	PLANNING MANAGER	\$ 200
SR. ENGINEERING MANAGER	\$ 230	SR. PLANNER	\$ 180
ENGINEERING MANAGER	\$ 195	PROJECT PLANNER	\$ 130
SR. PROJECT ENGINEER	\$ 175	PLANNER II	\$ 105
PROJECT ENGINEER	\$ 155	PLANNER I	\$ 90
ENGINEER INTERN III	\$ 150	SURVEYING	
ENGINEER INTERN II	\$ 140	SURVEYING PRINCIPAL	\$ 230
ENGINEER INTERN I	\$ 130	SR. SURVEYING MANAGER	\$ 200
SR. ENGINEERING DESIGNER	\$ 175	SURVEYING MANAGER	\$ 190
ENGINEERING DESIGNER III	\$ 140	SR. PROJECT SURVEYOR	\$ 170
ENGINEERING DESIGNER II	\$ 120	PROJECT SURVEYOR	\$ 150
ENGINEERING DESIGNER I	\$ 110	SURVEYOR INTERN II	\$ 140
ENGINEERING CAD TECHNICIAN III	\$ 105	SURVEYOR INTERN I	\$ 120
ENGINEERING CAD TECHNICIAN II	\$ 95	SURVEY COORDINATOR	\$ 120
ENGINEERING CAD TECHNICIAN I	\$ 85	CREW CHIEF II	\$ 115
ENVIRONMENTAL		CREW CHIEF I	\$ 105
ENVIRONMENTAL MANAGER	\$ 195	FIELD SURVEYOR III	\$ 90
SR. ENVIRONMENTAL SCIENTIST	\$ 145	FIELD SURVEYOR II	\$ 80
PROJECT ENVIRONMENTAL SCIENTIST	\$ 120	FIELD SURVEYOR I	\$ 75
ENVIRONMENTAL SCIENTIST II	\$ 100	SURVEY CAD TECHNICIAN III	\$ 115
ENVIRONMENTAL SCIENTIST I	\$ 80	SURVEY CAD TECHNICIAN II	\$ 95
INSPECTION		SURVEY CAD TECHNICIAN I	\$ 85
SR. INSPECTOR	\$ 130	UAV SERVICES	
INSPECTOR II	\$ 115	UAV TEAM LEAD	\$ 115
INSPECTOR I	\$ 90	UAV PILOT	\$ 75
LANDSCAPE ARCHITECTURE		GEOGRAPHIC INFORMATION SYSTEMS	
LANDSCAPE ARCHITECTURE MANAGER	\$ 175	SR. GIS MANAGER	\$ 175
SR. LANDSCAPE ARCHITECT	\$ 155	GIS MANAGER	\$ 125
PROJECT LANDSCAPE ARCHITECT	\$ 130	GIS ANALYST	\$ 100
LANDSCAPE ARCHITECT INTERN II	\$ 110	GIS TECHNICIAN II	\$ 80
LANDSCAPE ARCHITECT INTERN I	\$ 95	GIS TECHNICIAN I	\$ 55
LANDSCAPE ARCHITECTURE DESIGNER	\$ 100	REIMBURSABLE EXPENSES	
ADMINISTRATIVE		GPS Equipment	\$35/Hour
ADMINISTRATIVE PRINCIPAL	\$ 220	Robotic Survey Equipment	\$20/Hour
ADMINISTRATIVE MANAGER	\$ 175	LiDAR Scanning Equipment	\$35/Hour
ADMINISTRATIVE IV	\$ 120	UAV	\$1000/Unit
ADMINISTRATIVE III	\$ 100	Job Related Mileage	\$0.67/Mile
ADMINISTRATIVE II	\$ 80	Per Diem for Out of Town Crews	Per GSA Allowable
ADMINISTRATIVE I	\$ 65	Airfare and other travel related expenses	At Cost
		Black and white 8.5"x11" Copies	\$0.15/sheet
		Color 8.5"x11" Copies	\$1.50/sheet
		Photo Paper Color Plan Sheet Copies	\$0.75/sq. ft.
		Reproducible Plan Copies (Vellum)	\$1.50/sq. ft.
		Reproducible Plan Copies (Bond)	\$0.35/sq. ft.
		All rates are subject to change without notice.	



To: Mayor and Council
From: Beth Miller, Grants Coordinator
Date: October 7, 2024
Subject: Surface Transportation Program (STP) Project – Maintenance, Financing, and Right-of-Way Agreement (JP# 36939(04))

Background:

In April 2023, the City of Glenpool applied for the Surface Transportation Program (STP) grant. The City has been selected for Federal Fiscal Year (FFY) 2025 funding under the STP for the Elwood Avenue Widening Project, between 151st Street and 137th Street. The project number is STP-272B(424) IG, and the associated job piece number is 36939(04). This grant will cover the costs of planning, engineering, and environmental studies for the project.

The total cost for the engineering design and environmental phase is estimated at \$902,880.00, with 75% (\$677,160.00) funded by federal sources and the remaining 25% (\$225,720.00) to be covered by the City through local match funding. The local match will be sourced from the City's Capital Expenditures fund (GL 50-6-14-6360).

Attached to this report are the Urban Project Agreement, INCOG Selection List, Resolution No. 2023005, and the project location map. The attached Urban Project Agreement outlines the partnership between the City of Glenpool and the Oklahoma Department of Transportation, which requires Council review and approval.

Staff Recommendation:

City staff recommends that the Council approve the agreement between the City of Glenpool and the Oklahoma Department of Transportation for the STP project, State Job Number 36939(04), with a City match of \$225,720.00.

Attachments:

- Urban Project Agreement – TAP JP No. 38104(04)
- FFY 2025 Surface Transportation Program - INCOG Selection List
- Resolution No. 2023005 (City Council)
- Project Location Map

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4
Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large
David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk
www.glenpoolonline.com

**STATE OF OKLAHOMA
DEPARTMENT OF TRANSPORTATION
PROJECT MAINTENANCE, FINANCING, AND RIGHT-OF-WAY AGREEMENT**

SURFACE TRANSPORTATION PROGRAM (STP)

**Project No.: STP-272B(424)IG
State Job No.: 36939(04)**

This Agreement, made the day and year last written below, by and between the **City of Glenpool**, hereinafter referred to as the Sponsor, and the Department of Transportation of the State of Oklahoma, hereinafter referred to as the Department, for the following intents and purposes and subject to the following terms and conditions, to wit:

WITNESSETH

WHEREAS, The Sponsor requested that certain street improvements be approved by the Oklahoma Transportation Commission, as were previously programmed by the Sponsor and described as follows:

Project Type	Div.	County	JP No	Project No.	Work Type	Description
SURFACE TRANSPORTATION PROGRAM (STP)	01	Tulsa	36939(04)	STP-272B(424)IG	STP	GLENPOOL: ELWOOD AVE. - 151ST ST TO 137TH ST.: PLANNING, ENGINEERING AND ENVIRONMENTAL STUDY FOR ELWOOD AVE WIDENING FROM 151ST TO 137TH.

WHEREAS, the Department is charged under the laws of the State of Oklahoma with construction and maintenance of State Highways; and,

WHEREAS, the Department is, by terms of agreements with the Federal Highway Administration, responsible for the management and construction of certain federally funded projects within the corporate limits of cities within the State of Oklahoma; and,

WHEREAS, the Sponsor has been identified as the beneficiary and sub-recipient of such federally funded project; and,

WHEREAS, receipt of the benefits of this project will require that the Sponsor assume certain financial responsibilities; and,

WHEREAS, the Sponsor is a municipal corporation created and existing under the constitution and laws of the State of Oklahoma; and

WHEREAS, the laws and constitution of the State of Oklahoma impose financial restrictions on the Sponsor and its ability to ensure financial obligations; and,

WHEREAS, the Parties hereto recognize those financial limitations and agree that the financial obligations assumed by the Sponsor, by the terms of this Agreement, are enforceable only to the extent as may be allowed by law or as may be determined by a court of competent jurisdiction; and,

WHEREAS, it is understood that, by virtue of the Article 10, Section 26 of the Oklahoma Constitution, the payment of Sponsor funds in the future will be limited to appropriations and available funds in the then current Sponsor fiscal year.

NOW, THEREFORE: the Department and the Sponsor, in consideration of the mutual covenants and stipulations as set forth herein, do mutually promise and agree as follows:

SECTION 1: PROJECT AGREEMENT

1.1 If applicable, the Department will recommend approval of the project by the Federal Highway Administration.

1.2 The Sponsor agrees to comply with Title VI of the Civil Rights Act of 1964, 78 Stat. § 252, 42 U.S.C. § 2000d et seq., and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Part 21 - "Nondiscrimination in federally assisted programs of the Department of Transportation - effectuation of Title VI of the Civil Rights Act 1964".

1.3 The DEPARTMENT and SPONSOR mutually recognize that each party is a governmental entity subject to the provisions of the Governmental Tort Claims Act (51 O.S. § 151 et seq.). The DEPARTMENT and SPONSOR hereby mutually agree that each is and may be held severally liable for any and all claims, demands, and suits in law or equity, of any nature whatsoever, paying for damages or otherwise, arising from any negligent act or omission of any of their respective employees, agents or contractors which may occur during the prosecution or performance of this Agreement to the extent provided in the Governmental Tort Claims Act. Each party agrees to severally bear all costs of investigation and defense of claims arising under the Governmental Tort Claims Act and any judgments which may be rendered in such cause to the limits provided by law. Nothing in this section shall be interpreted or construed to waive any legal defense which may be available to a party or any exemption, limitation or exception which may be provided by the Governmental Tort Claims Act.

1.4 The Sponsor understands that should it fail to fulfill its responsibilities under this Agreement, such a failure will disqualify the Sponsor from future Federal-aid funding participation on any proposed project. Federal-aid funds are to be withheld until such a time as an engineering staff, satisfactory to the Department has been properly established and functioning, the deficiencies in regulations have been corrected or the improvements to be constructed under this Agreement are brought to a satisfactory condition of maintenance.

SECTION 2: ENGINEERING RESPONSIBILITIES

2.1 The DEPARTMENT shall provide professional engineering services for the development of the Plans, Specifications and Estimates (PS&E) for this project. Design engineering for this project will be performed under the supervision of the Sponsor. Sponsor warrants to the Department that they will review the plans and will certify that the plans are acceptable to the Sponsor and are in full compliance with current standards and specifications.

2.2 Progress payments will be made to the consultant by the DEPARTMENT upon receipt of a properly executed claim form, approved by the SPONSOR, accompanied by suitable evidence of the completion of the work claimed, as detailed in the engineering contract.

2.3 The Department and Sponsor mutually recognize that each party is a governmental entity subject to the provisions of the Governmental Tort Claims Act (51 O.S. § 151 et seq.). The Department and Sponsor hereby mutually agree that each is and may be held severally liable for any and all claims, demands, and suits in law or equity, of any nature whatsoever, paying for damages or otherwise, arising from any negligent act or omission of any of their respective employees, agents or officers which may occur during the prosecution or performance of this Agreement to the extent provided in the Governmental Tort Claims Act. Each party agrees to severally bear all costs of investigation and defense of claims arising under the Governmental Tort Claims Act and any judgments which may be rendered in such cause to the limits provided by law. Nothing in this section shall be interpreted or construed to waive any legal defense which may be available to a party or any exemption, limitation or exception which may be provided by the Governmental Tort Claims Act.

2.4 The Sponsor agrees to the location of the subject project and agrees to adopt the final plans for said project as the official plans of the Sponsor for the streets, boulevards, arterial highways and/or other improvements contained therein; and further, the Sponsor affirmatively states that it has or shall fully and completely examine the

plans and shall hereby warrant to the Department, the Sponsor's complete satisfaction with these plans and the fitness of the plans to construct aforesaid project.

2.5 The Sponsor certifies that the project design plans shall comply, and the project when completed will comply, with the requirements of the Americans with Disabilities Act (ADA) of 1990 (42 U.S.C. §§ 12101 – 12213), 49 CFR Parts 27, 37 and 38 and 28 CFR parts 35 and 36. The Sponsor shall be exclusively responsible for integrated ADA compliance planning for all Sponsor streets, sidewalks and other facilities provided for public administration, use and accommodation, which is required of recipients and sub-recipients by 49 CFR § 27.11. State highways continued through corporate limits of the Sponsor shall be included in the Sponsor's comprehensive compliance plans.

2.6 To the extent permitted by law, all data prepared under this Agreement shall be made available to the Department without restriction or limitation on their further use, with exception of any documents or information that would be considered attorney/client privileged by the Sponsor.

2.7 The Department will conduct the environmental studies and prepare the National Environmental Protection Act documents as required for federally funded projects.

2.8 The Department will forward the environmental documents to FHWA for approval if applicable.

SECTION 3: LAND ACQUISITION AND UTILITY RELOCATION

3.1 The Sponsor warrants to the Department that, they have or will acquire all land, property, or rights-of-way needed for complete implementation of said project, free and clear of all obstructions and encumbrances and in full accordance with the Department's guidelines for Right-of-Way Acquisition on Federal-Aid Projects, the Uniform Relocation Act, the National Environmental Protection Act and all other applicable local, state and federal regulations.

3.2 The Sponsor shall be responsible for ensuring all proper tax documentation is filed and issued to recipients of funds paid on behalf of the Sponsor for Right-of-Way acquisition for this project.

3.3 The Sponsor warrants to the Department that it is knowledgeable of and will comply with the provisions of 42 U.S.C.A., Section 4601-4655 and 23 U.S.C.A., Section 323 (as amended) and 49 C.F.R. Part 24 in the acquisition of all right-of-way and the relocation of any displacees.

3.4 The Sponsor shall remove, at its own expense, or cause the removal of, all encroachments on existing streets as shown on said plans, including all buildings, porches, fences, gasoline pumps, islands, and tanks, and any other such private installations and shall further remove or remediate any existing environmental contamination of soil and water from any source, known or unknown.

3.5 If the acquisition of right-of-way for this project causes the displacement of any person, business or non-profit organization, the Sponsor warrants it will provide and be responsible for the Relocation Assistance Program and all costs associated with the Relocation Assistance Program. The Department, upon request, will provide a list of service providers who have been prequalified to administer the Relocation Assistance Program. The Sponsor agrees to employ a service provider from the prequalified list provided by the Department. Prior to any relocation assistance payments to the Sponsor, all files with parcels requiring relocation assistance shall be submitted to the Department for audit and compliance review. The Sponsor shall notify the Department within seven (7) days of the date of an offer to acquire being provided to a property owner(s) on any parcel which will require relocation assistance. Written notifications regarding service providers, in-house personnel, appeals, offers to acquire or other related correspondence shall be properly addressed and remitted as follows:

Oklahoma Department of Transportation
Local Government Division
200 N.E. 21st Street
Oklahoma COUNTY, Oklahoma 73105-3204

3.6 The Sponsor warrants that any procurement, using federal funds, of property, goods or professional and personal services required for this project will be acquired by the Sponsor in compliance with the federal procurement Regulations at 40 USC 1101- 1104 (Brooks Act) and the Regulations for Administration of Engineering and Design Related Service Contracts at 23 C.F.R. Part 172, as well as provisions of State purchasing laws applicable to the Sponsor.

3.7 The Sponsor will certify to the Department prior to establishing a letting date that all existing utility facilities (if any) have been properly adjusted in full accordance with the Department's Right-of-Way and Utilities Division policies and procedures to accommodate the construction of said project; and will be solely responsible for payment of any and all contractor expenses, claims, suits and/or judgments directly resultant from any actual utility relocation delays.

3.8 The Sponsor shall have the authority pursuant to 69 O.S. § 1001 and 69 O.S. § 1004 to sell any lands, or interest therein, which were acquired for highway purposes as long as such sale is conducted in accordance with the above cited statutes.

3.9 The Sponsor agrees that if any property acquired utilizing Federal funding is disposed of or is no longer used in the public interest the Sponsor shall reimburse the Department at the current fair market value.

3.10 The Sponsor agrees to;

- Transmit copies of the instruments, including all deeds and easements, to the Department prior to the advertisement of bids for construction.
- Comply with the provisions of 42 U.S.C.A. § 4601-4655 and 23 U.S.C.A. § 323 (as amended) and, further comply with 49 C.F.R. Part 24 in the acquisition of all necessary right-of-way and relocation of all displacees.
- Convey title to the State of Oklahoma on all tracts of land acquired in the name of the Sponsor if the project is located on the State Highway System.

SECTION 4: FUNDING SUMMARY

4.1 The Department and the Sponsor agree that the project will be financed at a **not- to-exceed**, STP/INCOG total estimated cost of **\$677,160.00**, as described below:

FUNDING SOURCE =>			STP(INCOG)		Sponsor	
STATE JOB PIECE NO.	DESCRIPTION	TOTAL ESTIMATED COST	SHARE (%)	AMOUNT	SHARE (%)	AMOUNT
36939(04)	Construction - (With 6% Inspection)	\$902,880	90 up to a limit of	\$677,160	Remainder	\$225,720
Total		\$902,880	Total=>	\$677,160	Total=>	\$225,720

4.2 Furthermore, the Department and the Sponsor agree that actual STP costs incurred by project phases (**JP 36939(04)**) may exceed initial estimates. Costs between these project phases will be administratively adjusted based on actual cost of each phase, within the total cost of this Agreement, without formal supplemental Agreement, in so far as the total project agreement is not exceeded.

4.3 It is understood by the Sponsor and the Department that the funding participation stipulated herein may be altered due to bid prices, actual construction supervision costs and non-participating costs incurred during construction. The Sponsor will be responsible for payment of any estimated local funding prior to advertising the project for bid. Upon final acceptance of this project, the total project cost will be determined, and the final amount of local funds (if any) will be determined by the Department's Comptroller per the terms of this Agreement. A refund will then be made by the Department to the Sponsor or additional funding will be requested. The Sponsor agrees to make arrangements for payment of any Department invoice within 45 days of receipt.

SECTION 5: CONSTRUCTION RESPONSIBILITIES

5.1 The Sponsor agrees to comply with all applicable laws and regulations necessary to meet the Oklahoma Department of Environmental Quality (ODEQ) requirements for pollution prevention including discharges from storm water runoff during the planning and design of this project. Further, the Sponsor agrees and stipulates as stated in the ODEQ's *General Permit OKR10*, dated September 13, 2017 or latest revision, to secure a storm water permit with the ODEQ for utility relocations, when required. It is also agreed that the storm water management plan for the project previously described in the document includes project plans and specifications, required schedules for accomplishing the temporary and permanent erosion control work, the site specific storm water pollution prevention plan and the appropriate location map contained in the utility relocation plans.

5.2 The Sponsor's responsibility for environmental cleanup will be a continuing responsibility to remediate any and all known and unknown environmental damage throughout the duration of this agreement with the Department in compliance with State and federal regulations.

5.3 The roadway improvements and all devices specified herein shall not be altered, removed, or cease to be operative without mutual written consent of the Department and the Sponsor.

5.4 Upon approval of this agreement and the plans, specifications, and estimates by the Sponsor, the Department, and the Federal Highway Administration (if applicable), the Department will advertise and let the construction contract for this project in the usual and customary legal manner. It is agreed that the projects herein contemplated are proposed to be financed as previously described, and that this Agreement, all plans, specifications, estimate of costs, acceptance of work, payments, and procedure in general hereunder are subject in all things at all times to all local, state and federal laws, regulations, orders, approvals as may be applicable hereto.

5.5 The Department shall provide a copy of the executed construction contract to the Sponsor, upon receipt of a written request.

5.6 The Department will notify the Sponsor of pre-bid dates, bid opening dates, and Transportation Commission award dates in writing upon receipt of a written request.

5.7 The Sponsor agrees that prior to the Department's advertising of the project for bids (as to that part of the project lying within the present corporate limits) it will:

- Grant to the Department and its contractors, the right-of-entry to all existing streets, alleys, and Sponsor owned property when required, and other rights-of- way shown on said plans.
- Remove at its own expense, or cause the removal of, all encroachments on existing streets as shown on said plans, including all signs, buildings, porches, awnings, porticos, fences, gasoline pumps and islands, and any other such private installations.
- Prohibit parking on that portion of the project within the corporate limits of the Sponsor, except as may be indicated in the plans or hereafter approved by agreement with the Department. The Sponsor further agrees not to install, or permit to be installed, any signs, signals or markings not in conformance with the standards approved by the Federal Highway Administration and Manual on Uniform Traffic Control Devices (MUTCD).
- Comply with the Department's standards for construction of driveway entrances from private property to the highway, in accordance with the Department's manual entitled "Policy on Driveway Regulation for Oklahoma Highways", Rev. 5/96, 69 O.S. (2001) § 1210.
- Maintain all right-of-way acquired for the construction of this project, as shown on said plans, in a manner consistent with applicable statutes, codes, ordinances and regulations of the Department and the State of Oklahoma.
- Have the authority pursuant to 69 O.S. 2001 § 1001 and 69 O.S. 2001 § 1004 to sell any lands, or interest therein, which were acquired for highway purposes as long as such sale is conducted in accordance with the above cited statutes. Prior written approval by the Chief, Right-of-Way Division for the Department shall be required before any sale is made.

5.8 The Sponsor further agrees and warrants to the Department that, subsequent to the construction of said project, the Sponsor will:

- 1) Erect, maintain and operate traffic control devices, including signals, signs and pavement markings only in accordance with 47 O.S. 2011 §§ 15-104- 15-106, and subject to agreement of the Department:
 - a) In the event that any traffic signal installed hereunder is no longer needed for the purposes designated herein, then the traffic signal installed hereunder shall not be moved by the Sponsor to any other point other than that which is approved by the Department prior to such removal.
 - b) In the event there is no mutually agreed location for the reinstallation, the Sponsor will assume complete ownership of the equipment following removal, if the installation is ten (10) years old or older. If the installation is less than ten (10) years old and:
 - 1) In the event the Sponsor desires total ownership of the equipment, the Sponsor shall reimburse the Department the original federal funding percentage share for the original equipment cost only, amortized for a ten(10) year service life, interest ignored, and assuming straight line depreciation.
 - 2) In the event the Sponsor does not desire total ownership of the equipment, the Sponsor shall sell the equipment at public auction to the highest bidder. The Sponsor shall reimburse the Department the original federal funding percentage share of the proceeds of such sale.
- 2) Subject to agreement with the Department, regulate and control traffic on said project, including but not limited to, the speed of vehicles, parking, stopping and turns only in accordance with 47 O.S. 2011 §§ 15-104- 15-106, and to make no changes in the provisions thereof without the approval of the Department. It shall be the responsibility of the Sponsor to notify the Department of any changes necessary to ensure safety to the traveling public.
- 3) Maintain all drainage systems and facilities constructed, installed, modified or repaired in conjunction with this project or as may be otherwise necessary to ensure proper drainage for road surfaces constructed under the terms of this agreement.

- 4) Maintain all curbs and driveways abutting road surfaces constructed under the terms of this Agreement and all sidewalks adjacent thereto.
 - 5) Maintain all right-of-way areas adjacent to road surfaces, including erosion control and periodic mowing of vegetation, in a manner consistent with applicable codes, ordinances and regulations.
 - 6) For any portion of the project encompassed under this Agreement that is part of the State Highway System, the Sponsor shall maintain all that part of said project within the corporate limits of the Sponsor between the gutter lines and the right-of-way lines, and if no gutter exists, between the shoulder lines and the right-of-way lines, including storm sewers, all underground facilities, curbs and mowing, all in accordance with 69 O.S. Supp. 1994 §901 and all other applicable law.
 - 7) On limited access highways where county roads or COUNTY streets extend over or under the highway or public roads are constructed on state rights-of-way but there is no immediate ingress and egress from the highway, responsibility shall be as follows:
 - a. The public roads as defined in OAC 730:35-1-2 shall be maintained by the COUNTY or county and shall be included in their roadway mileage inventory.
 - b. Where county roads or COUNTY streets extend over the highway, the roadway, approaches and bridge surfaces, including the deck, shall be maintained by the COUNTY or county. The approach guardrail, bridge structure, and highest clearance posting on the structure shall be maintained by the Department.
 - c. Where county roads or COUNTY streets extend under the highway, the roadway approaches and advance signing shall be maintained by the COUNTY or county. The Department shall maintain the approach guardrail, bridge structure and surface, and the height clearance posting on the structure.
- 5.9 The Sponsor further agrees and warrants to the Department concerning any sign and highway facility lighting included as part of this project:
- 1) The Sponsor will, upon notice from the Department Engineer, provide at its own expense all required electrical energy necessary for all preliminary and operational tests of the highway lighting facilities.

- 2) Upon completion of the construction of said project, the Sponsor will be responsible for the maintenance and cost of operation of these highway lighting facilities, including all appurtenances thereto and including the sign lighting facilities.
- 3) It is specifically understood and agreed that the highway lighting and sign lighting facilities specified hereunder shall be continuously operated during the hours of darkness, between sunset and sunrise, and shall not be altered, removed or be allowed to cease operation without the mutual written consent of the Department and the Sponsor.
- 4) The Sponsor agrees to provide, on a periodic schedule, an inspection, cleaning and re-lamping maintenance program to assure the maximum efficiency of the highway lighting facilities.
- 5) In the event that the highway lighting facilities installed hereunder are no longer needed for the purposes designated herein, then the highway lighting facilities installed hereunder shall not be moved by the Sponsor to any point other than which is approved by the Department prior to such removal.
- 6) In the event there is no mutually agreed location for reinstallation, the Sponsor will assume complete ownership of the equipment following removal if the installation is twenty (20) years old or older. If the installation is less than twenty years old and:
 - a) In the event the Sponsor desires total ownership of the equipment, the Sponsor shall reimburse the Department the original federal funding percentage share of the original equipment costs only, amortized for a twenty (20) year service life, interest ignored, and assuming straight line depreciation.
 - b) In the event the Sponsor does not desire total ownership of the equipment, the Sponsor shall sell the equipment at public auction to the highest bidder. The Sponsor shall reimburse the Department the original federal funding percentage share of the proceeds of such sale.

5.10 The Department will appoint competent supervision and inspection of the construction work performed by the construction contractor and will provide such engineering, inspection and testing services as may be required to ensure that the construction of the project is accomplished in accordance with the approved Plans,

Specifications and Estimates. The Department reserves the right to make such changes in said plans as may be necessary for the proper construction of said project.

- 1) The Sponsor agrees to provide such competent supervision as the Sponsor deems necessary during times that the work is in progress to ensure the completion of the project to the Sponsor's satisfaction and the Sponsor's representatives and the Department's representatives will cooperate fully to the end of obtaining work strictly in accordance with the plans and specifications.
- 2) The Sponsor will make ample provisions annually for the proper maintenance of said project, including the provision of competent personnel and adequate equipment, specifically, to provide all required maintenance of the project during the critical period immediately following construction and to keep the facility in good and safe condition for the benefit of the traveling public.
- 3) The Sponsor warrants to the Department that it will periodically review the adequacy of the aforesaid project to ensure the safety of the traveling public and should the Sponsor determine that further modifications or improvements be required, the Sponsor shall take such actions as are necessary to make such modifications or improvement. When operation modifications are required which in the opinion of the Department exceed the capability of the Sponsor's staff, the Sponsor agrees to retain, at the sole expense of the Sponsor, competent personnel for the purpose of bringing the improvement up to the proper standard of operation.
- 4) The Sponsor warrants and agrees that upon completion of the aforesaid project, the Sponsor assumes any and all financial obligations for the operation, use, and maintenance of the aforesaid project.

SECTION 6: NON-DISCRIMINATION CLAUSE

1. During the performance of this agreement, the Sponsor, for itself, its assignees and successors in interest, agrees as follows:

1) **Compliance with Regulations:**

The Sponsor shall comply with the regulations relative to nondiscrimination in federally-assisted programs of the Department of Transportation, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this agreement.

2) **Nondiscrimination:**

The Sponsor, with regard to the work performed by it during the agreement, shall not discriminate on the grounds of race, color, sex, age, national origin, disability/handicap, or income status, in the selection and retention of contractors or subcontractors, including procurements of materials and leases of equipment. The Sponsor shall not participate either directly or indirectly, in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in appendix B of the Regulations.

3) **Solicitations for Subcontracts, Including Procurement of Materials and Equipment:**

In all solicitations, either by competitive bidding or negotiation, made by the Sponsor for work to be performed under a contract or subcontract, including procurements of materials or leases of equipment, each potential contractor or subcontractor or supplier shall be notified by the Sponsor of the Sponsor's obligations under this agreement and the Regulations relative to nondiscrimination on the grounds of race, color, sex, age, national origin, disability/handicap, or income status.

4) **Information and Reports:**

The Sponsor shall provide all information and reports required by the Regulations, or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the State Department of Transportation or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations or directives. Where any information required of a Sponsor is in the exclusive possession of another who fails or refuses to furnish this information, the Sponsor shall so certify to the State Department of Transportation, or the Federal Highway Administration, as appropriate, and shall set forth what efforts it has made to obtain the information.

5) **Sanctions for Noncompliance:**

In the event of the Sponsor's noncompliance with the nondiscrimination provisions of this agreement, the State Department of Transportation shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including but not limited to:

- a. Withholding of payments to the Sponsor under the agreement until the Sponsor complies and/or
- b. Cancellation, termination, or suspension of the agreement in whole or in part.

6) Incorporation of Provisions:

The Sponsor shall include the provisions of sub paragraphs 1) through 5) in every contract or subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The Sponsor shall take such action with respect to any contract or subcontract or procurement as the State Department of Transportation or the Federal Highway Administration may direct as a means of enforcing such provisions, including sanctions for noncompliance provided, however, that in the event a Sponsor becomes involved in, or is threatened with, litigation by a subcontractor or supplier as a result of such direction, the Sponsor may request the State Department of Transportation to enter into such litigation to protect the interests of the State; and, in addition, the Sponsor may request the United States to enter into such litigation to protect the interests of the United States.

SECTION 7: TERMINATION

7.1 This Agreement may be terminated by any of the following conditions:

- a) By mutual agreement and consent, in writing of both parties.
- b) By the Department by written notice to the Sponsor as a consequence of failure by the Sponsor to perform the services set forth herein in a satisfactory manner.
- c) By either party, upon the failure of the other party to fulfill its obligations as set forth herein.
- d) By the Department for reasons of its own and not subject to the mutual consent of the Sponsor upon five (5) days written notice to the Sponsor.
- e) By satisfactory completion of all services and obligations described herein.

7.2 The termination of this Agreement shall extinguish all rights, duties, obligations and liabilities of the Department and the Sponsor under this agreement. If the potential termination of this Agreement is due to the failure of either the Department or the Sponsor to fulfill their obligation as set forth herein, the non-breaching party will notify the party alleged to be in breach that possible breach of agreement has occurred. The party alleged to be in breach should make a good faith effort to remedy that breach as outlined by non-breaching party within a period mutually agreed by each party in writing.

SECTION 8: GOVERNING LAW AND VENUE

- 8.1 Any claims, disputes or litigation relating to the solicitation, execution, interpretation, performance, or enforcement of this Agreement shall be governed by the laws of the State of Oklahoma and the applicable rules, regulations, policies and procedures of the Oklahoma Transportation Commission. Venue for any action, claim, dispute or litigation, mediation or arbitration shall be in Oklahoma County, Oklahoma.

SECTION 9: DISPUTE RESOLUTION

- 9.1 The parties hereto have entered into this agreement in the State of Oklahoma and the laws of the State of Oklahoma shall apply. The parties agree to bargain in good faith in direct negotiation to achieve resolutions of any dispute and, if such efforts are unsuccessful, to retain a neutral mediation service to mediate the dispute prior to the filing of any court action. Mediation shall be conducted in the Oklahoma COUNTY area and the costs of such mediation shall be borne equally by the parties. If mediation is not successful, venue for any action brought to enforce the terms of this agreement shall be in Oklahoma County, State of Oklahoma. Each party shall bear any cost and attorney fees incurred by the party in such litigation.

SECTION 10: PRIOR UNDERSTANDINGS

- 10.1 This agreement incorporates and reduces to writing all prior understandings, promises, agreements, commitments, covenants or conditions and constitutes the full and complete understanding and contractual relationship of the parties.

SECTION 11: AMENDMENTS OR MODIFICATIONS OF AGREEMENT

- 11.1 No changes, revisions, amendments or alterations in the manner, scope of type of work or compensation to be paid by the DEPARTMENT shall be effective unless reduced to writing and executed by the parties with the same formalities as are observed in the execution of this Agreement.

SECTION 12: RECORDS

12.1 The Sponsor is to maintain all books, documents, papers, accounting records and other evidence pertaining to costs incurred and to make such materials available at its respective offices at all reasonable times, during the agreement period and for three (3) years from the date of final payment under the agreement for inspection by the DEPARTMENT and the State Auditor and Inspector, and copies thereof shall be furnished to the DEPARTMENT, if requested.

SECTION 13: HEADINGS

13.1 Article headings used in this Agreement are inserted for convenience of reference only and shall not be deemed a part of this agreement for any purpose.

SECTION 14: BINDING EFFECTS

14.1 This Agreement shall be binding upon and inure to the benefit of the ODOT and the Sponsor and shall be binding upon their successors and assigns subject to the limitations of Oklahoma law.

SECTION 15: SEVERABILITY

15.1 If any provision, clause or paragraph of this Agreement or any document incorporated by reference shall be determined invalid by a court of competent jurisdiction, such determination shall not affect the other provisions, clauses or paragraphs of this Agreement which are not affected by the determination. The provisions, clauses or paragraphs of this Agreement and any documents incorporated by reference are declared severable.

SECTION 16: EFFECTIVE DATE

16.1 This Agreement shall become effective on the date of execution by the Department's Director or his designee.

IN WITNESS WHEREOF, the Director of the Department of Transportation, pursuant to authority vested in him by the State Transportation Commission, has hereunto subscribed his name as Director of the Department of Transportation and the Sponsor has executed same pursuant to authority prescribed by law for the Sponsor.

The Sponsor, _____ on this ____ of _____, 20_____, and the Department on the _____ day of _____, 20_____.

THE CITY OF GLENPOOL

APPROVED AS TO FORM
AND LEGALITY

By _____
City Attorney

By _____
Mayor

By _____
Attest:

(SEAL): Approved – THE CITY OF GLENPOOL

STATE OF OKLAHOMA
DEPARTMENT OF TRANSPORTATION

Recommended for Approval

Local Government Division Engineer Date

Director of Project Delivery Date

APPROVED AS TO FORM
AND LEGALITY

APPROVED

General Counsel Date

Deputy Director Date

FFY 2025 Surface Transportation Program - INCOG Urbanized Area

Sponsor	Project	Description	Federal	Local	Total	Federal Cumulative
INCOG	Gilcrease West Expressway	GARVEE - Revenue Bond debt service	\$6,000,000	\$1,500,000	\$7,500,000	\$6,000,000
Broken Arrow	Omaha Street and Aspen Avenue Intersection	Intersection Improvements - Planning, Design, Utility Relocations and ROW Acquisition	\$1,110,000	\$280,000	\$1,390,000	\$7,110,000
Broken Arrow	Aspen Avenue Improvements	Improvements to Jasper St and Aspen Ave Intersection	\$1,500,000	\$375,000	\$1,875,000	\$8,610,000
Collinsville	Broadway Street - 5th to 19th Street	Improvements to Broadway Street - Pavement rehab, storm water improvements, curb and gutters, sidewalks and ADA improvements	\$3,000,000	\$1,407,254	\$4,407,254	\$11,610,000
Glenpool	Elwood Ave. - 151st St to 137th St.	Planning, engineering and environmental study for Elwood Ave widening from 151st to 137th.	\$677,160	\$225,720	\$902,880	\$12,287,160
Jenks	Elwood Ave.	Right-of-Way acquisition on Elwood Ave (Phase I) & (Phase 2) from W 91st St to W 96th St (Main St)	\$500,000	\$125,000	\$625,000	\$12,787,160
Owasso	E. 86th Street North	Improvements to 86th Street North - Widening, updated traffic signals, signal coordinations, sidewalks, ramps and cyclist striping.	\$3,000,000	\$4,107,045	\$7,107,045	\$15,787,160
Sand Springs	East 41st Street	Improvements to East 41st Street - Rehabilitation, resurface and replacement. Centerline rumble strips and restriping.	\$2,763,542	\$1,041,181	\$3,804,723	\$18,550,702
Sapulpa	East Dewey Ave.	Improvements of East Dewey Ave from Main St to Elm St - Widen sidewalks, eliminate on-street parking, striping and improvements at intersections and crosswalks	\$2,248,664	\$2,639,736	\$4,888,400	\$20,799,366
Tulsa	Peoria Ave - Pine to Admiral and Pine St - Lewis to Harvard	Rehab of existing streets - Mill and Patch, ADA compliant sidewalks, Drainage Improvements	\$2,880,000	\$960,000	\$3,840,000	\$23,679,366
Tulsa	Pine Street and Pine Street/Mingo Intersection	Rehab of existing streets - Mill and Patch, ADA compliant sidewalks, Drainage Improvements	\$2,910,000	\$970,000	\$3,880,000	\$26,589,366
Tulsa County	West 21st Street	Rehab of existing street - Mill, patch and overlay 21st St from Hwy 344 to 23rd St	\$1,542,400	\$514,530	\$2,056,930	\$28,131,766
Grand Gateway	Regional	Integration of Technology for PICK 2.0 mobility on demand for regional transit ridership	\$350,800	\$87,700	\$438,500	\$28,482,566
Total			\$28,482,566	\$14,233,166	\$42,715,732	

Notes:

1. All STBG projects selected above are capped for federal funding. Any future phases or increased costs must be approved through subsequent competitive application processes.
2. FFY2025 Allocation for Gilcrease Expressway is based on the GARVEE funding previously approved by the INCOG Board.
3. Federal funds for the Grand Gateway project to be flexed to Federal Transit Administration for direct funding.

ATTACHMENT A

Resolution to Request Programming of Tulsa Urbanized Area Surface Transportation Funds

WHEREAS Surface Transportation Program Urbanized Area funds have been made available for transportation improvements within the Tulsa Transportation Management Area; and

WHEREAS, The [CITY OF GLENPOOL] has selected a project described as follows: The widening of Elwood Avenue from 151st Street to 137th Street with intersection improvements at 141st Street to include traffic lights, turning lanes, and crosswalks with signals; and

WHEREAS the selected project is consistent with the local comprehensive plan, including applicable Major Street and Highway Plan Element, and the Regional Transportation Plan; and

WHEREAS the engineer's preliminary estimate of cost is \$902,880.00, and Federal participation under terms of the Surface Transportation Block Grant Program Urbanized Area funds are hereby requested for funding of 75 percent of the project cost; and

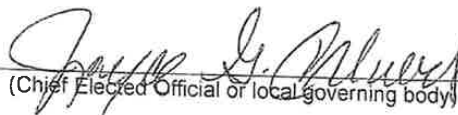
WHEREAS the [CITY OF GLENPOOL] proposes to use [CITY GENERAL] funds for the balance of the project costs; and

WHEREAS the [CITY OF GLENPOOL] agrees to provide for satisfactory maintenance after completion, and to furnish the necessary right-of-way clear and unobstructed; and

WHEREAS the [CITY OF GLENPOOL] has required matching funds available and further agrees to deposit with the Oklahoma Department of Transportation said matching funds within the time frame as required by the ODOT.

NOW, THEREFORE, BE IT RESOLVED: That the Indian Nations Council of Governments is hereby requested to program this project into the Transportation Improvement Program for the Tulsa Transportation Management Area, should the project be selected for funding; and

BE IT FURTHER RESOLVED: That upon inclusion in the Transportation Improvement Program, the Oklahoma Transportation Commission is hereby requested to concur in the programming and selection of this project and to submit the same to the Federal Highway Administration for its approval.


(Chief Elected Official or local governing body)

ATTEST:


(Clerk/Secretary/Attorney)

Elwood Ave. Widening Project

151st - 137th Street

Legend

 Elwood Ave. Widening Project

