

**NOTICE
GLENPOOL CITY COUNCIL
REGULAR MEETING**

A Regular Session of the Glenpool City Council will be held at 6:00 p.m. on Monday, July 6, 2015, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

The City Council welcomes comments from citizens of Glenpool who wish to address any item on the agenda. Speakers are requested to complete one of the forms located on the agenda table and return to the City Clerk PRIOR TO THE CALL TO ORDER

AGENDA

- A) Call to Order - Timothy Lee Fox, Mayor**
- B) Roll call, declaration of quorum – Susan White, City Clerk; Timothy Lee Fox, Mayor**
- C) Invocation – Pastor Jason Yarbrough**
- D) Pledge of Allegiance – Timothy Lee Fox, Mayor**
- E) Glenpool Conference Center Report – Lea Ann Reed, Conference Center Director**
- F) Community Development Report – Lynn Burrow, Community Development Director**
- G) City Manager Report – Roger Kolman, City Manager**
- H) Mayor Report – Timothy Lee Fox, Mayor**
- I) Council Comments**
- J) Public Comments**
- K) Public Recognition for Kristie Walton – Timothy Lee Fox, Mayor**
- L) Scheduled Business**
 - 1) Discussion and possible action to approve minutes from June 15, 2015 meeting.**
 - 2) Discussion and possible action to adopt Ordinance No. 703, Appointing Julie Casteen, Finance Director, As City Treasurer, Providing For No Additional Salary For Such Duties As Are Prescribed For The Office Of City Treasurer, And Directing That The Finance Director/City Treasurer Has Supervision And Control Of The Department Of Finance, All As Provided By Title 11, § 10-118 Of The Oklahoma Statutes And Sections 9-1b-1 And 9-1b-2(B) Of The Glenpool City Code.
(Roger Kolman, City Manager)**
 - 3) Discussion and possible action to approve an Emergency Clause, upon finding it immediately necessary for the peace, health, and safety of the City of Glenpool and the inhabitants thereof that the provision of Ordinance 703 be put into full force and effect, thereby complying with**

Oklahoma Statutes and the City Code with respect to the appointment of a city treasurer, an emergency is hereby declared to exist by reason whereof the Ordinance shall take effect and be in full force and after its passage as provided by law.
(Lowell Peterson, City Attorney)

- 4) Discussion and possible action to adopt Ordinance No. 704, An Ordinance Amending Title 10, Building And Development; Chapter 2, Building Codes And Regulations; Article A, Building Codes; Sections 10-2A-1 Through 10-2A-2-1, Of The Ordinances For The City Of Glenpool, Oklahoma, Repealing Ordinances Or Parts Of Ordinances In Conflict Herewith; And Declaring An Emergency.
(John Staires, Glenpool Building Official)
- 5) Discussion and possible action to approve an Emergency Clause, upon finding it immediately necessary for the preservation of the peace, health, and safety of the City of Glenpool and the inhabitants thereof that the provisions of Ordinance 704, An Ordinance Amending Title 10, Building Codes And Regulations; Article A, Building Codes; Sections 10-2A-1 Through 10-2A-2-1, Of The Ordinances For The City Of Glenpool, Oklahoma; Repealing Ordinances Or Parts Of Ordinances In Conflict Herewith; And Declaring An Emergency, to wit that the Building Code for the City of Glenpool be brought into immediate compliance with the Oklahoma Uniform Building Code Commission Act, an emergency is hereby declared to exist, by reason whereof Ordinance No. 704 shall take effect and be in full force from and after its passage as provided by law.
(Lowell Peterson, City Attorney)
- 6) Discussion and possible action to renew the Agreement among EMS Plus, the Glenpool Area Emergency Medical Service District ("GEMS") and the City of Glenpool to provide ambulance service for Glenpool for FY 2015-2016.
(Roger Kolman, City Manager)
- 7) Discussion and possible action to accept Roadway Right-of-Way and associated Deed of Dedication located on East 126th Street, Glenpool, Oklahoma.
(Lynn Burrow, Community Development Director)
- 8) Discussion and possible action to approve professional services proposal from Traffic Engineering Consultants, Inc. and authorize City Manager to execute Agreement.
(Lynn Burrow, Community Development Director)

N) Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on _____, 2015 at _____am/pm.

Signed: _____
City Clerk



Glenpool Conference Center
12205 S. Yukon Ave.
PO Box 70
Glenpool, OK 74033

MEMORANDUM

TO: HONORABLE MAYOR and CITY COUNCIL

FROM: LEA ANN REED
CONFERENCE CENTER DIRECTOR

RE: CONFERENCE CENTER REPORT JUNE 2015

DATE: JUNE 30, 2015

BACKGROUND

The month of June was very busy at the conference center with events being held 24 out of the 30 days. These events included 6 banquets, 4 weddings, 3 showers, 2 blood drives and 2 birthday parties. McDonalds held training classes for 4 days along with a company rally with over 250 managers. Companies such as American Abstract, USA Compressions, and Privatize Banking held meetings at our facility along with Keller Williams renting for a week long training class.

The 2014-2015 fiscal year revenue for the conference center is \$328,764 which is an increase of \$71,812 from the previous fiscal year. The total number of events for the year was 230 with approximately over 28,000 visitors to Glenpool.

My staff along with the chamber staff will be hosting a kid's fishing derby at the conference center pond on Saturday, August 15th from 9am-1pm. Next month the conference center will host the Greater Tulsa Culture Festival on August 21st & 22nd, their website is www.tulsaculturefestival.com for further information. The date for the next Public Safety Days has been set for Saturday, October 24th from 10am-2pm.





Date	Event	Attendance
7/4	Wedding & Reception	100
7/5	Wedding & Reception	150
7/8	Keller Williams Meeting	100
7/9	Farm Bureau Meeting	100
7/9	Ultimate Gymnastics Banquet	120
7/12	Wedding Reception	400
7/16	Better Life Meeting	30
7/18	Wedding & Reception	200
7/17-7/18	Keller Williams Meeting	100
7/19	Quincenara (15th B-Day Party)	200
7/20	Birthday Party	75
7/20	Wedding & Reception	150
7/24	USA Compression Meeting	20
7/25	Wedding & Reception	200
7/26	Quincenara (15th B-Day Party)	126
7/27	Wedding & Reception	150
7/29	Alzheimer's Association Meeting	25
7/29	Gun Trust Seminar	75
7/31-8/1	CCM Concert	200
8/2	Wedding & Reception	300
8/3	Wedding & Reception	150
8/7	Diabetes Summit Meeting	50
8/8	QDMA Banquet	225
8/9	Retirement Party	75
8/10	Wedding & Reception	55
8/11-8/15	Robots-4-U Camp	28
8/12	The Ladies Meeting	30
8/15	Wedding Reception	200
8/16	Wedding & Reception	180
8/20	Better Life Meeting	30
8/23	Wedding & Reception	170
8/24	Glenpool FBC Teacher Appreciation Banquet	200
8/26	G4 Tech Review	20
8/26	USA Compression Meeting	20
8/28	Birthday Party	100
8/28	Red Cross Blood Drive	40
8/29	Wedding & Reception	150
9/3	Better Life Meeting	40
9/6	Wedding & Reception	100
9/9	OK FFA Conference	625
9/11	Musckogee Nation Diabetes Summit	400
9/12	Wedding & Reception	200
9/13	Bridal Shower	30
9/13	80th Birthday Party	400
9/14	Wedding & Reception	60
9/14	Baby Shower	25

9/14	HOA Meeting	50
9/14	Baby Shower	50
9/17	Northeast Oklahoma Athletic Directors Association	70
9/16-9/21	JBF Sale	200
9/22-9/25	McDonalds Meeting	30
9/26	Quincenera	200
9/27	Wedding & Reception	50
9/27	Wedding & Reception	250
9/28	Wedding & Reception	60
9/28	Baby Shower	50
9/28	1st Birthday Party	40
9/30	Bridal Shower	30
9/30	American Heritage Bank Training	40
10/15	Sam's Club Meeting	40
10/15	Better Life Meeting	60
10/15	Sweet 16 Party	100
10/16	South County Business Expo	150
10/18	Wedding & Reception	175
10/19	Wedding & Reception	150
10/21	Law Enforcement VALOR Training	200
10/21	Keller Williams BOLD Class	175
10/21	Blue Cross/Blue Shield Medicare Sales Meeting	30
10/23	Muddy Paws Banquet	225
10/24	Wedding & Reception	200
10/25	Wedding & Reception	200
10/26	Wedding & Reception	150
10/28	Wedding & Reception	70
10/31	Wedding & Reception	130
11/1	Wedding & Reception	175
11/4	Funeral Reception	75
11/5-11/7	Fire Safety Instructor of Oklahoma Convention	130
11/5	Farm Bureau Meeting	60
11/5	Keller Williams BOLD Class	175
11/8	Wedding & Reception	150
11/9	Baby Shower	30
11/9	Wedding & Reception	60
11/12	Keller Williams BOLD Class	175
11/13	Bios Cor Thanksgiving Banquet	200
11/14	FOP Awards Banquet	150
11/15	Baby Shower	40
11/15	First Birthday	75
11/17	McDonalds Meeting	30
11/18	USA Compressions Meeting	20
11/19	Better Life Meeting	60
11/19	Keller Williams BOLD Class	175
11/19	McDonalds Meeting	30
11/20	Christmas Gathering Arts & Crafts show	500

11/22	14th Birthday Party	125
11/22	Baby Shower	100
11/25	Red Cross Blood Drive	50
11/28-11/29	Black Friday Coin Show	300
12/12	Team Health Party	50
12/13	Wedding & Reception	105
12/13	Advance American Christmas Party	44
12/13	Oklahoma Chiller Corporation Christmas Party	60
12/14-12/17	Community Christmas Store	250
12/17	Keller Williams BOLD Class	175
12/17	Glenpool Football & Cheer Banquet	120
12/18	Jenks Martial Arts Academy	200
12/19	Wedding & Reception	250
12/20	Keller Williams Meeting	100
12/20	Wedding & Reception	80
12/28	Engagement Party	200
12/31	Wedding & Reception	150
1/2	Wedding & Reception	40
1/3	Wedding & Reception	200
1/6	Rodan & Fields Lexus Celebration	100
1/10	Wedding & Reception	300
1/11	Wedding & Reception	150
1/20	Kimberly Clark	40
1/22	Rodan & Fields Meeting	30
1/22	USA Compressions Meeting	30
1/25	LEHA HOA Annual Meeting	40
1/27	USA Compressions Meeting	20
1/27	Keller Williams Meeting	90
1/27	Global Update Dinner	110
1/28	OG&E Meeting	45
2/2	Red Cross Blood Drive	30
2/4-2/8	Just Between Friends Sale	200
2/5	Sisel Meeting	25
2/9	Glenpool School Valentine's Day Theater	150
2/10	Rodan & Field Corporate Meeting	250
2/11	Shifting Results	60
2/12	Rodan & Field Meeting	40
2/12-2/15	Tulsa Indian Art Festival	300
2/17-2/19	McDonalds Meeting	30
2/18	Better Life Meeting	60
2/20	OK Municipal Court Clerk Assoc. Workshop	60
2/22	Wedding & Reception	200
2/25	Sam's Club Meeting	30
2/25	Bios Corp Meeting	30
2/26	USA Compressions Meeting	20
2/27	Delta Water Fowl Banquet	200
2/27	Memorial Service	25

2/28	Crisis pregnancy Outreach Banquet	300
3/3	Bios Corp Meeting	50
3/4-3/5	Encompass Home Health Meeting	45
3/4	HeartLand Trophy Hunters Banquet	60
3/5	Rodan & Fields Meeting	25
3/6	Wedding & Reception	100
3/7	Birthday Party	50
3/7	Baby Shower	50
3/7	Wedding & Reception	230
3/11	Better Life Meeting	30
3/12	Bios Corp Meeting	50
3/15	Wedding & Reception	150
3/20	Wedding & Reception	350
3/21	Wedding & Reception	200
3/22	Anniversary Party	100
3/26	Brown Mackie OTA Students	300
3/26	USA Compression Meeting	20
3/27	National Wild Turkey Federation Banquet	250
3/28	King of Kings Spring Market	400
3/29	Baby Shower	20
3/30	McDonalds Meeting	30
3/30-4/1	OHP Safety Training	120
4/1	Keller Williams Meeting	100
4/4	Glenpool Prom	250
4/9	Rodan & Fields Meeting	30
4/10-4/11	Northeast Oklahoma Square Dance Association	300
4/12	Baby Shower	50
4/12	Main Event Employee Rally	150
4/15	Keller Williams Meeting	100
4/15	Better Life Meeting	75
4/17	Haskell Prom	100
4/18	Kellyville Prom	200
4/19	Wedding & Reception	100
4/22	Keller Williams Meeting	100
4/24	Preston Prom	150
4/25	Wedding & Reception	250
4/27-4/28	McDonalds Meeting	50
4/30	Rodan & Fields Meeting	30
4/30	Greater Tulsa Area Realtors Meeting	100
5/1	Mingo Valley Christian Prom	80
5/2	Jenks Prom	700
5/4	Wedding & Reception	150
5/6	Keller Williams Meeting	100
5/8	Wedding & Reception	200
5/9	Birthday Party	500
5/10	Wedding & Reception	100
5/11-5/14	McDonalds Meeting	30

5/11-5/15	Sam's Club Meeting	22
5/13	Keller Williams Meeting	100
5/14	Rodan & Fields Meeting	30
5/16	Graduation Party	150
5/16	Medical School Graduation Party	60
5/16	Wedding & Reception	275
5/17	Graduation Party	40
5/18	Glenpool Senior Breakfast & Awards Ceremony	250
5/20	Jenks Baseball Banquet	220
5/20	Keller Williams Meeting	100
5/20	Better Life Meeting	30
5/21	USA Compressions Meeting	20
5/24	Wedding & Reception	75
5/27	Keller Williams Meeting	100
5/28	Insight CRES Meeting	75
5/29	Quinceanera	400
5/30	Wedding & Reception	80
6/3	Ultimate Gymnastics Banquet	170
6/4	Women's Pre-wedding Party	200
6/5	Birthday Party	30
6/5	Wedding Reception	100
6/6	Wedding & Reception	150
6/7	Women's Luncheon	40
6/7	Bridal Shower	30
6/8-6/12	Robots-4-U Camp	24
6/9	McDonalds Corporate Rally	300
6/10-6/11	McDonalds Training	28
6/11	Rodan & Fields Meeting	30
6/12	GHS Class Reunion	150
6/13	Privatize Banking Workshop	25
6/13	Wedding & Reception	180
6/15	Red Cross Blood Drive	6
6/15-6/19	Keller Williams Meeting	60
6/17	Better Life Meeting	35
6/18	USA Compression Meeting	20
6/19	OBI Drive	30
6/20	Baby Shower	80
6/20	Wedding & Reception	250
6/22	McDonalds Meeting	28
6/25	American Abstract Meeting	65
6/26	Birthday Party	25
6/27	Wedding & Reception	150
	Approximate Total Number of GCC visitors	28,331



Community Development Director's Report

June 29, 2015

To: Glenpool City Council & Glenpool Utility Services Authority

Councilors and Board Members,

The following report highlights and summarizes the various activities that are currently being addressed and processed by the Community Development Department related to major public and private improvement and construction projects:

City/Public Related Activities and Projects:

Signalization Project – 121st Street & US Highway No.75:

- The City has received a formal invoice from ODOT covering the agreed upon 25% share of estimated project cost. The total amount paid by the City was approximately \$48,000.
- ODOT indicates the project will be advertised for public bid in July with contract award and start of construction predicted to be sometime in September.
- ODOT will administer the contracted work through completion.
- Actual construction is estimated to take approximately ninety (90) days to fully complete and become operational.
- Project completion is estimated to be before December 31st, 2015 - at which time the City will be required to accept the new improvements for maintenance purposes.

Master Paving Repair Program – Phase VII

- City Staff has developed contract bid documents for Phase VII of the City's Master Paving Repair and Replacement Program.
- This current phase of repair work covers 25 individual projects scattered around the City.
- The project bid package is being advertised currently with a bid date of July 14th.
- Bids will be taken that date and evaluated regarding total cost as compared to FY 2015/2016 budget limitations.

- Staff intends on presenting the final project selection and associated cost - along with suggested award of contract, to the City Council at the July 20th Council meeting.
- Start of actual construction should therefore occur approximately August 1st.

Private Development and/or Building Projects:

Grandview Heights Apartments: MonTapp Addition

- At this time, all buildings in the project are in various stages of completion.
- Pre-leasing activities have started with accommodations having been made for office space on the first floor of the Conference Center to provide an area for apartment unit lease reservations.
- The project's clubhouse is anticipated to be complete and open for permanent leasing operations by the end of June.
- The Developer and General Contractor have not disclosed a full project completion date.

Mansfield Lane Residential Subdivision:

- Home Creations Building Company has submitted and received a total of twenty one (21) building permits in the addition.
- Currently, all 21 homes are under construction in various stages of completion.

Glen Abbey Addition: Phase II

- As of this date, the City Building Department has received, processed, and issued twenty two (22) building permits in this phase of the addition.
- Currently, there are a total of 13 homes under construction in various stages of completion.

The Crossings at Glenpool Phase V:

- The development construction and installation of utility system infrastructure within this last phase of the overall project is fully complete and contains a total of forty two (42) residential lots.
- The City Council accepted the public infrastructure improvements serving this phase of the development along with the associated maintenance bonds at the City Council meeting held June 15th.
- The release of the final subdivision plat for recording was approved and authorized at that same Council meeting.

Texon Industrial Facility:

- This petroleum blending project is located on an Industrial Zoned 15.19 acre parcel at the northeast corner of 131st Street and US Highway 75.
- The construction of the on-site facilities and the reconstruction of 131st Street paving and drainage improvements is approximately 95% complete at this time.
- The developer is predicting full project completion by approximately July 15th.
- Full project start-up and completion of equipment testing has been authorized by City Staff and has been initiated accordingly.

American “T’s”

- The development and construction of a new commercial facility for American “T’s” on the north side of 151st Street fronting onto Dogwood Avenue is in the framing stage with full completion anticipated by August 1st.
- The project will also incorporate an existing building previously known as Bonnet Dentistry which has been fully remodeled.

SUNOCO Corporation

- Sunoco Corporation has announced their intent to develop and construct a butane fuel blending facility on a parcel located on the east side of US Highway 75 at approximately 128th Street - immediately north of the new Texon facility.
- A conceptual sketch plat for the property has been reviewed and approved by the City Planning Commission.
- No definitive project schedule has been issued by the Owner at this time.

Ford Development Company

- Ford Development Company has been granted annexation into the Glenpool City corporate limits along with commercial zoning approval covering an eighty (80) acre tract located along the east side of US Highway 75 between 166th Street and 171st Street.
- The developer’s intent is to subdivide the tract into various sized commercial lots and to begin the development process necessary to provide for the construction of a trucking company on one of the resulting parcels near 166th Street.

New Private Development Projects:

Glenpool Medical Clinic: GLS #211

- This project consists of a proposed medical clinic building and supporting facilities to be located on a portion of an undeveloped lot immediately south of the CCCD Dentail Clinic in MonTapp Addition.

- The proposed lot split application necessary to create this lot has been submitted to the Glenpool Planning Commission for consideration and approval at the July 13th regular meeting.

Re-zoning Application: GZ-247

- This application is to rezone a certain 26.49 acre tract located at the SE corner of 201st Street and US Highway 75 from AG to CG (Commercial General)
- This application will be presented and considered at the August 10th regular Planning Commission meeting.

Board of Adjustment Case #440

- This application covers a certain 12.9 acre tract located on 181st Street - west of US Highway 75 as part of the former Cotton Creek Golf Course.
- The application is a request to allow Church related facilities within an Agricultural zoning district.
- The application is scheduled to be presented and considered by the Glenpool Board of Adjustment at the July 13th regular meeting.

Preliminary Subdivision Plat: South 75 Business Park – Phase II

- This application was submitted by Ford Development Company and covers a certain 57.96 acre tract currently zoned for commercial uses and is located on the east side of US Highway 75 at 166th Street.
- The preliminary plat is scheduled to be presented to the Planning Commission for consideration and approval at the July 13th regular meeting.

Preliminary Subdivision Plat: Byers Company Addition

- This application was submitted by The Byers Company and covers a certain 5.00 acre tract currently zoned for commercial uses and is located immediately south of Goff Mobile Home Park on the west side of Union Avenue.
- The preliminary plat is scheduled to be presented to the Planning Commission for consideration and approval at the August 8th regular meeting.

Glenpool Residential and Commercial Building Permit Statistics thru May:

- | | |
|--|-----------|
| • New Residential Permits Issued in June 2015: | 15 Total |
| • New Commercial Permits Issued in June 2015: | -0- Total |
| • Current Active Residential Permits: | 120 Total |
| • Current Active Commercial Permits: | 10 Total |
| • 2014 Residential Permits Issued thru June: | 69 Total |

- 2015 Residential Permits Issued thru June: 78 Total
- 2014 Commercial Permits Issued thru June: 2 Total
- 2015 Commercial Permits Issued thru June: 4 Total

MINUTES

CITY COUNCIL MEETING

June 15, 2015

The Regular Session of the Glenpool City Council was held at 6:00 p.m., Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Jennifer Ballew; Momodou Ceesay, Vice-Mayor; Tim Fox, Mayor; Patricia Agee; and Brandon Kearns.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Susan White, City Clerk; Julie Casteen, Finance Director; Lynn Burrow, Community Development Director; Rick Malone, City Planner; Dennis Waller, Police Chief and Paul Newton, Fire Chief.

- A) Mayor Fox called the meeting to order at 6:00 p.m.**
- B) Susan White, City Clerk called the roll. Mayor Fox declared a quorum present.**
- C) Pastor Bodie Sanders offered the Invocation.**
- D) Mayor Fox led the Pledge of Allegiance.**
- E) City Manager Report – Roger Kolman, City Manager**
 - Mr. Kolman reminded the Council and the audience that Black Gold Days begins this week in Black Gold Park. He encouraged interested persons to volunteer their assistance.
 - The July 4th holiday is quickly approaching. July 3 and 4 have been designated as the permissible dates to discharge fireworks within the city limits.
- F) Mayor Report – Tim Fox, Mayor**
 - Mayor Fox echoed the sentiments of Mr. Kolman regarding Black Gold Days. He highlighted the planned festival events and encouraged community support.
 - Mayor Fox offered his appreciation to the Glenpool Police Department for their dedication to protect and serve the citizens of Glenpool, especially during these times of negative opinions concerning law enforcement which is being witnessed throughout the country.
- G) Council Comments**
 - Councilor Kearns inquired about the status of Morris Park remediation resulting from recent flooding. Mr. Lynn Burrow, Community Development Director replied that a contract for fence repair has been awarded and the work will commence as soon as possible.
- H) Public Comments**
 - None
- I) Public Hearing**
 - Mayor Fox opened a Public Hearing at 6:07 p.m. for the purpose of receiving public comment concerning the proposed FY 2015-2016 Annual Budget.

- Julie Casteen, Finance Director presented the Budget and invited questions or comments from the audience. No questions or comments were offered.
- Mayor Fox closed the Public Hearing at 6:08 p.m.

J) Scheduled Business

1) Discussion and possible action to approve minutes from June 1, 2015 meeting.

MOTION: Vice Mayor Ceesay moved, second by Councilor Kearns to approve minutes as presented.

FOR: Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None

Motion carried.

2) Discussion and possible action to approve Resolution No. 15-06-01, A Resolution Of The Governing Body Of The City Of Glenpool To Comply With And Operate In Accordance With The Municipal Budget Act And Adopt The 2015-2016 Annual Budget for the City of Glenpool, Oklahoma.

Ms. Julie Casteen, Finance Director presented Resolution No. 15-06-01 and recommended approval. Mr. Kolman, City Manager pointed out that the salary schedule included in the packet was incorrect; however the salaries contained within the budget were accurate.

MOTION: Councilor Agee moved, second by Vice Mayor Ceesay to approve Resolution No. 15-06-01 as presented.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Ballew

AGAINST: None

Motion carried.

3) Discussion and possible action on Ordinance No. 698, Ordinance Of The City Council Of Glenpool Amending Title 9, Public Services; Chapter 1, Water Service System; And Section 6, Use Of The Public Sewers, Establishing A New Schedule Of Rates Charged For Water Delivery And Wastewater Collection Services Provided To The Residents And Business Of The City Of Glenpool.

Roger Kolman, City Manager presented the Ordinance as well as the results of the Rate Study conducted by Municipal Finance Services. The Study recommended a rate increase to utility services. Councilor Kearns inquired if the rates proposed in the Ordinance reflect the same rates recommended by Municipal Finance Services. Mr. Kolman affirmed the rates were the same.

MOTION: Councilor Agee moved, second by Vice Mayor Ceesay to adopt Ordinance No. 698 as presented.

FOR: Mayor Fox; Councilor Agee; Councilor Ballew; Vice-Mayor Ceesay

AGAINST: Councilor Kearns

Motion carried.

4) Discussion and possible action to adopt Resolution No. 15-06-02, A Resolution Of The City Of Glenpool, Oklahoma Declaring Its Support And Approval Of The City's Application For Vision 2025 Proposition 3 Funding From Tulsa County, In The Amount Of Nine Hundred Seventy-Eight Thousand Seven Hundred Sixty-Two Dollars (\$978,762.00) For The Design And Construction Of Two Regulation Size Competitive Soccer Fields On Property Belonging To Tulsa County, And To Be Leased To The City

Of Glenpool, At 13800 S Peoria, Glenpool, Oklahoma For The Purpose Of Providing Additional Recreational And Fitness Opportunities For Residents Of The City Of Glenpool And Beyond.

Mr. Kolman presented for approval Resolution No. 15-06-02. The Resolution provides the City's support and approval for a Vision 2025 application to design and construct soccer fields. The City Council discussed with staff and members of the public certain design aspects that they wished to be included in the application, specifically designated parking.

MOTION: Councilor Agee moved, to approve the Resolution and amend the application to substitute the lighting for parking in the current phase of the project. Councilor Kearns concurred with the motion on the floor and purposed a further amendment to include lighting in design documents, second by Councilor Agee.

FOR: Councilor Agee; Councilor Kearns Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox

AGAINST: None

Motion carried.

5) Discussion and possible action to authorize the City Manager, or his designee, as he deems appropriate to execute an agreement with Aetna, Inc. for City of Glenpool employee health care benefits.

Debbie Pengelly, Human Resource Director described the proposed employee health care benefit package offered by Aetna, Inc. and requested Council approval to authorize execution of the agreement.

MOTION: Councilor Kearns moved, second by Councilor Agee to authorize the City Manager or his designee to execute Aetna Agreement.

FOR: Councilor Kearns; Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee

AGAINST: None

Motion carried.

6) Discussion and possible action on renewal of E-911 Service Fee Agreement with Cox Oklahoma Telcom, L.L.C., d/b/a Cox Communications.

Mr. Kolman presented the E-911 renewal for approval. He described the services contained within the document and recommended approval.

MOTION: Vice-Mayor Ceesay moved, second by Councilor Agee to approve renewal of E-911 Service Fee Agreement.

FOR: Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None

Motion carried.

7) Discussion and possible action to approve the Glenpool Longhorn Lift Station Project Capital Improvements Agreement Between the Board of County Commissioners, Tulsa County, Oklahoma, and City of Glenpool, Oklahoma, implementing the May 6, 2015, award of \$179,204.00 of Excess Sales Tax to the City of Glenpool by the Tulsa County Vision Authority, and authorizing Mayor Fox to sign the Agreement.

Mr. Kolman described the Agreement as the necessary document to provide the funding for the Longhorn Lift Station Project which was approved by the governing body at an earlier meeting.

MOTION: Councilor Agee moved, second by Councilor Kearns to approve the Agreement as presented.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Ballew

AGAINST: None

Motion carried.

- 8) Discussion and possible action to approve recommendation by the Glenpool Audit Committee to engage Arledge & Associates, P.C. Certified Public Accountants for Auditing Services for Year Ending June 30, 2015 at a cost not to exceed \$18,500.00, and authorize the City Manager to execute an engagement letter.**

Julie Casteen, Finance Director recommended to engage Arledge & Associates, P.C. for auditing services related to YE June 30, 2015 at a cost not to exceed \$18,500.00 and authorize the City Manager to execute the engagement letter. James Denton, Arledge and Associates, P.C. was present for questioning.

MOTION: Councilor Agee moved, second by Councilor Kearns to approve the Engagement Letter and authorize the City Manager to execute the Letter.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Ballew; Vice-Mayor Ceesay

AGAINST: None

Motion carried.

- 9) Discussion and possible action to accept Public Infrastructure Improvements at the Crossings at Glenpool Phase V.**

Lynn Burrow, Community Development Director presented the document for approval, pointing out the maintenance bonds associated with the project are for a term of two years as opposed to the traditional one-year term.

MOTION: Councilor Kearns moved, second by Vice-Mayor Ceesay to accept the PII at the Crossings at Glenpool Phase V.

FOR: Councilor Agee; Councilor Kearns; Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox

AGAINST: None

Motion carried.

- 10) Discussion and possible action to approve final plat for The Crossings at Glenpool Phase V, and release for recording purposes.**

Lynn Burrow, Community Development Director presented plat and recommended approval.

MOTION: Councilor Agee moved, second by Councilor Kearns to approve the final plat for The Crossings at Glenpool Phase V and authorize release for recording purposes.

FOR: Councilor Kearns; Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee

AGAINST: None

Motion carried.

- 11) Discussion and possible action to approve Ordinance No. 699, An Ordinance Annexing 5.97 Acres, Property Located North Of The Northeast Corner Of 201st Street And US Highway 75, Into The City Of Glenpool, Oklahoma, Municipal Limits; And Declaring An Emergency.**

Rick Malone, City Planner presented the Annexation Ordinance for approval.

MOTION: Councilor Kearns moved, second by Vice Mayor Ceesay to approve Ordinance No. 699 as presented.

FOR: Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None

Motion carried.

- 12) Discussion and possible action to approve an Emergency Clause, upon finding it immediately necessary for the peace, health, and safety of the City of Glenpool and the inhabitants thereof that the provision of Ordinance 699 be put into full force and effect, an emergency is hereby declared to exist by reason whereof the Ordinance shall take effect and be in full force and after its passage as provided by law.**

Lowell Peterson, City Attorney recommended approval, alerting Council that the zoning change subject to this property has already been scheduled for the next Planning Commission meeting, therefore an Emergency is substantiated.

MOTION: Councilor Kearns moved, second by Councilor Agee to approve Emergency Clause with respect to Ordinance No. 699 as recommended.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Ballew

AGAINST: None

Motion carried.

- 13) Discussion and possible action to approve Ordinance No. 700, An Ordinance Annexing 40 Acres, Property Located East Of The Northeast Corner Of 156th Street And US Highway 75, Into The City Of Glenpool, Oklahoma, Municipal Limits; And Declaring An Emergency.**

Rick Malone, City Planner presented the Ordinance noting the Glenpool Planning Commission recommends approval of annexation and further recommends the current AG zoning should be maintained.

MOTION: Vice-Mayor Ceesay moved, second by Councilor Kearns to approve Ordinance No. 700 as presented.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Ballew; Vice-Mayor Ceesay

AGAINST: None

Motion carried.

- 14) Discussion and possible action to approve an Emergency Clause, upon finding it immediately necessary for the peace, health, and safety of the City of Glenpool and the inhabitants thereof that the provision of Ordinance 700 be put into full force and effect, an emergency is hereby declared to exist by reason whereof the Ordinance shall take effect and be in full force and after its passage as provided by law.**

Lowell Peterson, City Attorney recommended the Council approve the Emergency Clause based on the fact that the property was recently acquired by the City.

MOTION: Councilor Kearns moved, second by Councilor Agee to approve an Emergency Clause with respect to Ordinance No. 700.

FOR: Councilor Agee; Councilor Kearns; Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox

AGAINST: None

Motion carried.

15) Discussion and possible action to approve Ordinance No. 701, An Ordinance Annexing 9.31 Acres, Property Located East Of The Southeast Corner Of 181st Street And Peoria Avenue, Into The City Of Glenpool, Oklahoma, Municipal Limits; And Declaring An Emergency.

Rick Malone, City Planner recommended Ordinance No. 701 for approval.

MOTION: Vice-Mayor Ceesay moved, second by Councilor Agee to approve Ordinance No. 701 as presented.

FOR: Councilor Kearns; Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee

AGAINST: None

Motion carried.

16) Discussion and possible action to approve an Emergency Clause, upon finding it immediately necessary for the peace, health, and safety of the City of Glenpool and the inhabitants thereof that the provision of Ordinance 701 be put into full force and effect, an emergency is hereby declared to exist by reason whereof the Ordinance shall take effect and be in full force and after its passage as provided by law.

Lowell Peterson, City Attorney recommended approval of the Emergency Clause noting the property represented in the annexation is scheduled before the Planning Commission which will convene prior to the next Council meeting.

MOTION: Vice-Mayor Ceesay moved, second by Councilor Agee to approve Emergency Clause with respect to Ordinance No. 701 as presented.

FOR: Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None

Motion carried.

17) Discussion and possible action to adopt Ordinance No. 702, An Ordinance Amending Title 6, Misdemeanors, Nuisances And Animals; Chapter 6, Animal Control; Article C, Impoundment, Redemption, Adoption And Disposition, Of The Code Of Ordinances Of The City Of Glenpool, Oklahoma, (2013) And Repealing All Ordinances Or Resolutions, Or Parts Of Ordinances Or Resolutions In Conflict Herewith.

Mr. Peterson, City Attorney presented the Ordinance for approval. He explained that the proposed amendment cleans up some ambiguities in the Code, however the primary reason for the change was to provide the Animal Control Officer authority to offer animals for adoption as an alternative to euthanasia.

MOTION: Vice-Mayor Ceesay moved, second by Councilor Kearns to approve Ordinance No. 702 as presented.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Ballew

AGAINST: None

Motion carried.

J) Adjournment.

- Meeting was adjourned at 6:56 p.m.

Date

Mayor

ATTEST:

City Clerk



To: HONORABLE MAYOR AND CITY COUNCIL
From: Roger Kolman, City Manager
Date: July 6, 2015
Subject: Ordinance No. 703

Background:

Title 11 § 10-118 of the Oklahoma Statutes requires that the City Treasurer shall be an officer of the City appointed by the City Council for an indefinite term. The statutory provision also sets out certain duties of the City Treasurer and provides that the salary of the City Treasurer, if any, shall be established by ordinance. Finally, the statute provides that the person appointed as City Treasurer may be employed by the City to perform duties not related to his or her position as City Treasurer.

Under Section 1-9B-1 of the City Code, the Finance Director is appointed by the City Manager for an indefinite term and has supervision and control of the Department of Finance. Section 1-9B-2(A) of the City Code provides that the City Council may direct in the appointing ordinance that the same person may hold the offices of the Finance Director and City Treasurer.

Historically in Glenpool, the City Treasurer appointed by the Council has been the same person appointed by the City Manager as Finance Director.

Staff Recommendation:

As City Manager, I recommend the adoption of Ordinance No. 703 in order to conform to the practice of appointing the Finance Director as City Treasurer, to provide that there shall be no additional salary for the duties of City Treasurer and to clarify that the position of Finance Director/City Treasurer is the head of the Finance Department.

Attachments:

- Proposed Ordinance No. 703
- Emergency Clause

ORDINANCE NO. 703

AN ORDINANCE OF THE COUNCIL OF THE CITY OF GLENPOOL APPOINTING JULIE CASTEEN, FINANCE DIRECTOR, AS CITY TREASURER, PROVIDING FOR NO ADDITIONAL SALARY FOR SUCH DUTIES AS ARE PRESCRIBED FOR THE OFFICE OF CITY TREASURER, AND DIRECTING THAT THE FINANCE DIRECTOR/CITY TREASURER HAS SUPERVISION AND CONTROL OF THE DEPARTMENT OF FINANCE, ALL AS PROVIDED BY TITLE 11, § 10-118 OF THE OKLAHOMA STATUTES AND SECTIONS 9-1B-1 AND 9-1B-2(B) OF THE GLENPOOL CITY CODE AND

WHEREAS, Section 9-1B-1 of the City Code provides that the Finance Director shall be an officer of the City appointed by the City Manager for an indefinite term and shall have supervision and control of the Department of Finance; and

WHEREAS, Title 11 § 10-118 of the Oklahoma Statutes requires that the City Treasurer shall be an officer of the City appointed to that position by the City Council for an indefinite term; and

WHEREAS, Section 9-1B-2(A) of the City Code likewise provides that the City Treasurer shall be an officer of the city, appointed by the City Council for an indefinite term; and

WHEREAS, Section 9-1B-2(A) of the City Code also provides that the City Council may direct in the ordinance appointing the City Treasurer that the same person may hold the offices of the Finance Director and City Treasurer; and

WHEREAS, the foregoing provisions of statute and ordinance both set out certain duties of the City Treasurer and both provide that the salary of the City Treasurer, if any, shall be established by ordinance.

BE IT THEREFORE ORDAINED, by the City Council for the City of Glenpool, Oklahoma **THAT:**

§ 1. The City's Finance Director shall be, hereby is and shall continue to be appointed to serve as City Treasurer for an indefinite term pursuant to Title 11 § 10-118 of the Oklahoma Statutes and Section 9-1B-2(A) of the City Code.

§ 2. The Finance Director shall serve in the capacity of City Treasurer as a component of his or her duties as Finance Director and shall receive no additional compensation for his or her services as City Treasurer.

§ 3. In his or her capacity as both Finance Director and City Treasurer, the same person shall function as head of the Finance Department, as provided with respect to the Finance Director by § 9-1B-2(A) of the Glenpool City Code.

§ 4. Inasmuch as the Finance Director has been designated the City Treasurer, a vacancy created in the position of Finance Director shall thereby create a vacancy in the position of City Treasurer until such time as a Finance Director is appointed by the City Manager, at which time the Finance Director so appointed shall commence to serve as the City Treasurer.

§ 5. The foregoing provisions shall be codified as Section 1-9B-3 of the City of Glenpool Code of Ordinances.

§ 6. All ordinances or parts of ordinances in conflict with this Ordinance shall be and hereby are repealed and of no effect from the date of adoption of this Ordinance.

PASSED AND APPROVED by the City Council of the City of Glenpool this 6th day of July 2015.

Tim Fox, Mayor

ATTEST:

Susan White, City Clerk

APPROVED AS TO FORM:

Lowell Peterson, City Attorney

WHEREAS, it being immediately necessary for the preservation of the peace, health, and safety of the City of Glenpool and the inhabitants thereof, and in particular to ensure that appointment of the City Treasurer conforms immediately to the requirements of the State of Oklahoma Statutes and City of Glenpool Code, the Council declares that an emergency exists and that, therefore, the foregoing Ordinance 703 shall take effect and be in full force immediately upon and after its passage as provided by law.

PASSED AND APPROVED by the City Council of the City of Glenpool this 6th day of July 2015.

Tim Fox, Mayor

ATTEST:

Susan White, City Clerk

APPROVED AS TO FORM:

Lowell Peterson, City Attorney



To: Hon. Timothy L. Fox, Mayor
Hon Momodou Ceesay, Vice Mayor
Members of the City Council

From: John Staires, Building Official

Date: July 6, 2015

Subject: Building (Electrical) Code Amendment

Background

The Oklahoma Uniform Building Code Commission Act, Title 59-Professions and Occupations, §§ 1000.20 *et seq.* of the Oklahoma Statutes, (the “Act”) authorizes the Oklahoma Uniform Building Code Commission (“Commission”) to review and adopt all building codes for residential and commercial construction to be used by all entities within the State of Oklahoma. The codes and standards adopted by the Commission are established as the minimum standards for residential and commercial construction throughout the State. All cities and towns in the State that adopt a building code are required by the Act to adopt and enforce the codes adopted by the Oklahoma Uniform Building Code Commission as their minimum construction standards.

The Act also grants any municipality the authority to enact and enforce ordinances containing more stringent standards than the minimum standards set by the Commission and to amend its ordinances to make changes that are necessary to accommodate local conditions. Local changes that deviate from the Commission’s codes must be submitted to and approved by the Commission.

Electrical construction work standards are codified by the National Fire Protection Association in its publication, NFPA 70, the National Electrical Code (“NEC”), which has been adopted by all 50 states. The 2011 edition of the NEC has been adopted by the Commission as the minimum standard for electrical construction work throughout the State and as the benchmark for safe electrical design, installation, and inspection to protect people and property from electrical hazards. The 2014 edition of the NEC has been adopted by the Commission but will not become effective at the State level until November 1, 2015.

The 2014 NEC is more stringent than the 2011 NEC and, along with certain local amendments, is more appropriate for the City of Glenpool. In addition, the current City Code is outdated because it still incorporates the previous 2008 NEC. (The NEC is updated by NFPA every three years.)

Staff Recommendation

Staff recommends that the Council adopt Ordinance No. 704, which adopts and incorporates the 2014 NEC by reference, and establishes certain appropriate local amendments.

Attachments:

- Ordinance No. 704
- Emergency Clause

ORDINANCE NO. 704

AN ORDINANCE AMENDING TITLE 10, BUILDING AND DEVELOPMENT; CHAPTER 2, BUILDING CODES AND REGULATIONS; ARTICLE A, BUILDING CODES; SECTIONS 10-2A-1 THROUGH 10-2A-2-1, OF THE ORDINANCES FOR THE CITY OF GLENPOOL, OKLAHOMA, REPEALING ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND DECLARING AN EMERGENCY

WHEREAS, Pursuant to the Oklahoma Uniform Building Code Commission Act, Title 59-Professions and Occupations, §§ 1000.20 *et seq.* of the Oklahoma Statutes, (the “Act”) the Oklahoma Uniform Building Code Commission (“Commission”) has the power and the duty to review and adopt all building codes for residential and commercial construction to be used by all entities within the State of Oklahoma; and

WHEREAS, Codes and standards adopted by the Commission are established as the minimum standards for residential and commercial construction throughout the State; and

WHEREAS, Any municipality that adopts building standards is required by the Act to adopt and enforce codes adopted by the Oklahoma Uniform Building Code Commission as the minimum construction standards to be implemented in such municipality; and

WHEREAS, The Act grants to any municipality the authority to enact and enforce ordinances containing more stringent standards than the minimum standards set by the Commission and to amend such ordinances from time to time to make changes necessary to accommodate local conditions; provided, such changes shall be approved by the Commission; and

WHEREAS, Electrical construction work includes the installation, fabrication or assembly of equipment or systems included in premises wiring, as defined in the National Electrical Code; and

WHEREAS, the National Electrical Code has been adopted by the Commission as the minimum standard for electrical construction work throughout the State and as the benchmark for safe electrical design, installation, and inspection to protect people and property from electrical hazards; and

WHEREAS, Any municipality may prescribe rules, regulations and standards for the materials used and the construction, installation and inspection of all electrical work in connection with any building, structure or conveyance in such municipality; provided that such rules, regulations and standards shall conform to or exceed the minimum requirements of the National Electrical Code.

THEREFORE, BE IT ORDAINED by the City Council of the City of Glenpool **THAT**:

§ 1. The following sections of Title 10, Building and Development; Chapter 2, Building Codes and Regulations; Article A, Building Codes; Sections 10-2A-1 through 10-2A-2-1, of the

Ordinances for the City of Glenpool shall be and hereby are amended, deleted, or added, as applicable, to read as follows:

10-2A-1: ADOPTION OF CODES:

The following codes, except as they may be exceeded or supplemented by applicable provisions of any building, mechanical, plumbing, electrical or other codes adopted or to be adopted or amended by the Oklahoma Uniform Building Code Commission pursuant to the Oklahoma Uniform Building Code Commission Act, title 59-Professions and Occupations, §§ 1000.20 *et seq.* of the Oklahoma Statutes , shall be established for all construction, alteration, use, occupancy, and maintenance of all buildings and other structures within the corporate limits of the city:

2009 International Building Code.

2009 International Residential Code.

2009 International Mechanical Code.

2009 International Plumbing Code.

2009 Property Maintenance Code.

2009 International Existing Building Code.

2009 NFPA 101 National Life Safety Code (NFPA 70-2009).

2009 International Fire Code.

2009 International Fuel Gas Code.

2014 National Electrical Code

(Ord. 655, 1-2-2012; amd. 2013 Code; amd Ord. 703, 7-6-2015)

10-2A-2: AMENDMENTS TO CODES:

10-2A-2-1: NATIONAL ELECTRICAL CODE:

The following are local amendments to the National Electrical Code adopted in section 10-2A-1 of this article:

Section 300 General.

Section 301 Service Entrance.

Section 302 Branch Circuits.

Section 303 Metering.

Section 304 Special Wiring.

Section 305. Special Provisions Adopted by the Oklahoma Uniform Building Code Commission

Section 300: General

The following provisions shall apply to all installation of and materials employed in the construction, repair, and alteration of electrical systems and equipment located in buildings and structures located in the City of Glenpool. When differences or conflicts occur between the provisions of this chapter and the National Electrical Code, 2014 edition (NFPA 70- 2014, the provisions of this chapter shall apply.

(Ord. 655, 1-2-2012; amd. Ord. 703, 7-6-2015)

Section 301: Service Entrance

301.1 Location. The point of service entrance and attachment to the electric utility company's service wires on a building shall be a minimum of ten (10) feet above the ground, except existing structures, in which case the point of attachment shall be a minimum of nine (9) feet above the ground and clearances shall be provided as required by the National Electrical Code, 2014 edition (NFPA 70- 2014.

(Ord. 655, 1-2-2012; amd. 2013 Code; amd Ord. 704, 7-6-2015)

301.2 Main Disconnects For Multiple Occupancies. Each service disconnect shall be permanently marked to identify it as a service disconnect with the address or unit number that the disconnect controls.

Section 302: Branch Circuits

302.1 Appliance Circuits. The following electrical appliances shall be on independent circuits with proper overcurrent protection: electric ranges, built-in microwaves, electric dryers, electric bathroom heaters, air conditioners, and water heaters.

Ovens and surface mounted cooking units may be placed on the same circuit. Attic fans and furnaces may be placed on the same circuit. Disposals and dishwashers may be placed on the same circuit.

Section 303: Metering

303.1 Meters. All electric metering equipment, the ownership and responsibility for which rests with the electric utility company furnishing electricity to such meter, shall be placed, wired, installed, and equipped in accordance with the rules and regulations of such electric utility company.

303.2 Meter Cabinet And Panel Board Location. Meter cabinets, panel boards, and switchboards shall not be installed in clothes closets, toilet rooms, or bathrooms.

Section 304: Special Wiring

304.1 Electrical Fence Charger Systems Prohibited. The installation of an electrical fence charger system in areas with residential zoning in the City of Glenpool is hereby prohibited.

Section 305. Special Provisions adopted by the Oklahoma Uniform Building Code Commission

748:20-9-6.1. NEC 2014 Chapter 1 General

Chapter 1 is adopted with the following modifications:

(1) Article 100 Definitions. This section has been modified to include a definition of a nationally recognized testing laboratory. This section has been modified to read: Nationally Recognized Testing Laboratory. A testing facility given this designation from the United States Occupational Safety and Health Administration (OSHA) that provides product safety testing and certification services to manufacturers.

(2) Section 110.12 (B) Integrity of Electrical Equipment and Connections. This section has been modified to allow for the reuse of existing electrical equipment, rather than requiring new replacements when certain conditions are met. This section has been modified to read: 110.12 (B) Integrity of Electrical Equipment and Connections. Internal parts of electrical equipment, including busbars, wiring terminals, insulators, and other surfaces, shall not be damaged or contaminated by foreign materials such as paint, plaster, cleaners, abrasives, or corrosive residues. There shall be no damaged parts that may adversely affect safe operation or mechanical strength of the equipment such as parts that are broken; bent; cut; or deteriorated by corrosion, chemical action or overheating. Damaged materials, equipment, appliances, and devices shall not be reused unless such elements have been reconditioned, tested, and placed in good and proper working condition and approved by a Nationally Recognized Testing Laboratory, or by the manufacturer of the equipment. Electrical equipment damaged by natural or man-made events shall be reused only as recommended by the manufacturer of such equipment.

748:20-9-6.2. NEC 2014 Chapter 2 Wiring and Protection

Chapter 2 is adopted with the following modification:

Section 210.19 (A)(4) Other Loads. This section has been modified to provide adequate loads per circuits. This section has been modified to read: Branch-circuit conductors that supply loads other than those specified in 210.2 and other than cooking appliances as covered in 210.19 (A)(3) shall have an ampacity sufficient for the loads served and shall not be smaller than 14 AWG. 20 ampere general-purpose branch circuits for dwellings shall supply a maximum of 10 outlets. 15 ampere general-purpose branch circuits for dwellings shall supply a maximum of 8 outlets. 20 ampere general-purpose branch circuits for other than dwellings shall supply a maximum of 8 outlets.

748:20-9-7. NEC 2014 Chapter 5 Special Occupancies

Chapter 5 is adopted with modifications as follows:

(1) Section 505.7 (A) Implementation of zone classification system. This section has been modified to require a registered professional engineer to engineer and design, and select the equipment and wiring methods for classification areas. It allows for the installation of

the equipment, wiring methods and inspections to be performed by qualified persons. This section has been modified to read: 505.7 (A) Implementation of zone classification system. Classification of areas, engineering and design, selection of equipment and wiring methods shall be performed by a Registered Professional Engineer with expertise in Hazardous (Classified) Locations and Zone Systems. The installation of equipment and wiring methods, and inspections shall be performed by qualified persons.

(2) Section 506.6 (A) Implementation of zone classification system. This section has been modified to require a registered professional engineer to engineer and design, and select the equipment and wiring methods for classification areas. It allows for the installation of the equipment, wiring methods and inspections to be performed by qualified persons. This section has been modified to read: 506.6 (A) Implementation of zone classification system. Classification of areas, engineering and design, selection of equipment and wiring methods, shall be performed by a Registered Professional Engineer with expertise in Hazardous (Classified) Locations and Zone Systems. The installation of equipment and wiring methods and inspection shall be performed by qualified persons.

748:20-9-8. NEC 2014 Chapter 6 Special Equipment

Chapter 6 is adopted with the following modification:

Section 680.23 (A)(4) Voltage Limitations. This section has been modified to prohibit the use of underwater luminaries if they operate above the low voltage contact limit as defined in Section 680.2. This section has been modified to read: 680.23 (A)(4) Voltage Limitations. No luminaries shall operate above the low voltage contact limit as defined in Section 680.2.

§ 2. The City may begin enforcing the standards and requirements of this Ordinance, to the extent they meet or exceed standards and requirements of any building, mechanical, plumbing, electrical or other codes adopted or to be adopted or amended by the Oklahoma Building Code Commission, or are permissible as local amendments pursuant to the Oklahoma Uniform Building Code Commission Act, no less than 30 days after submitting such standards and requirements to the Oklahoma Uniform Building Code Commission in such form as the Commission may prescribe.

§ 3. Legal publication of this Ordinance may be done by publishing the title and a summary of its contents and shall not require publication of the entire Ordinance.

§ 4. At least one copy of this Ordinance shall be kept in the offices of the City Clerk and the Community Development Department for public use, inspection, and examination. Each of the City Clerk and the Community Development Department shall keep copies of this Ordinance for distribution to the public as requested.

§ 5. Except as otherwise amended by this Ordinance, Title 10, Building and Development; Chapter 2, Building Codes and Regulations; Article A, Building Codes of the City of Glenpool City Code (2013), shall remain unchanged and in full force and effect.

§ 6. All ordinances or parts of ordinances in conflict herewith shall be and the same are hereby repealed.

§ 7. The City Council, by separate vote, finds that this Ordinance shall be immediately effective in order to protect the public safety, health and welfare, and declares an emergency for that purpose.

PASSED AND APPROVED by the City Council of the City of Glenpool this 6th day of July 2015.

Tim Fox, Mayor

Attest:

[SEAL]

Susan White, City Clerk

Approved as to form:

Lowell Peterson, City Attorney

Emergency Clause

WHEREAS, it being immediately necessary for the preservation of the peace, health, and safety of the City of Glenpool and the inhabitants thereof that the provisions of Ordinance No. 704, An Ordinance Amending Title 10, Building And Development; Chapter 2, Building Codes And Regulations; Article A, Building Codes; Sections 10-2A-1 Through 10-2A-2-1, Of The Ordinances For The City Of Glenpool, Oklahoma; Repealing Ordinances Or Parts Of Ordinances In Conflict Herewith; And Declaring An Emergency, to wit that the Building Code for the City of Glenpool be brought into immediate compliance with the Oklahoma Uniform Building Code Commission Act, an emergency is hereby declared to exist, by reason whereof Ordinance No. 704 shall take effect and be in full force from and after its passage as provided by law.

PASSED and the Emergency Clause ruled upon separately and approved this 6th day of July 2015.

Tim Fox, Mayor

Attest:

Susan White, City Clerk

Approved:

Lowell Peterson, City Attorney

AMBULANCE SERVICE AGREEMENT

This Ambulance Service Agreement, as provided for by Title 5, Chapter 2, Article A of the City Code of the City of Glenpool, ("Agreement") made and entered into as of the 1st day of July 2015, by and among the CITY OF GLENPOOL, OKLAHOMA ("GLENPOOL" or "CITY"), EMERGENCY MEDICAL SERVICES PLUS, LLC, ("EMS PLUS"), and the GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT ("GEMS" or "GEMS District").

WHEREAS, GLENPOOL and GEMS have a need for emergency medical services provided by EMS PLUS for the health, welfare, and safety of the residents within GLENPOOL and the GEMS District, as defined in Title 5, Chapter 2, Article A of the City Code; and,

WHEREAS EMS PLUS is engaged in the business of providing ambulance services and is willing and capable of supplying emergency and non-emergency medical services to GLENPOOL and GEMS.

NOW THEREFORE, for and in consideration of the terms, covenants and conditions as hereinafter set forth, and in accordance with the provisions of Title 5, Chapter 2, Articles A and B of the City Code, the parties hereby mutually agree as follows:

I.

ADOPTION OF SERVICES

1.1 **Essential Services.** EMS PLUS will provide emergency and non-emergency medical services and qualified medical personnel to residents of the Service Area as defined herein.

1.2 **Service Area ("Service Area").** The Service Area incorporated in this Agreement includes the Glenpool Public School District and the corporate limits of GLENPOOL (together, the GEMS District boundaries).

1.3 **Inspection.** GLENPOOL and GEMS shall have the unconditional right to reasonable unannounced inspections of every ambulance utilized in connection with this Agreement. Additionally, the same right of inspection shall apply to personnel who directly operate or staff ambulances and to emergency equipment, including dispatching, any of whom or which shall be utilized in the fulfillment of the terms and conditions of this Agreement.

1.4 **Term.** The term of this Agreement shall commence on the 1st day of July 2015, and all authorizations, terms and conditions created hereby shall continue thereafter through the 30th day of June 2016 with a one year renewal option at the end of the Term and at the end of every subsequent

term. ("Expiration Date"), subject to renewal by GLENPOOL, GEMS, and EMS PLUS on any anniversary date. This Agreement shall be renewed for additional periods of similar duration unless either party notifies the other at least 90 days prior to the Expiration. Renewal shall be memorialized by the issuance of a subsequent agreement in substantially the form of this Agreement.

II.

RESPONSIBILITIES OF EMS PLUS

2.1 Availability. At least one ambulance assigned by EMS PLUS to the Service Area will be based within GLENPOOL.

2.2 Advanced Life Support. EMS PLUS shall provide one Advanced Life Support ambulance on a full time basis to the Service Area for emergency responses on a 24-hour per day, 365 days per year basis.

2.3 Advanced Life Support Qualified Personnel. EMS PLUS shall provide competent and duly qualified personnel to attend one Advanced Life Support ambulance on a full time basis in the Service Area for emergency responses. Such personnel shall be stationed within GLENPOOL, except during transports that may temporarily remove them from the limits of the Service Area.

2.4 Additional Ambulance Service. For the provision of non-emergency transports, EMS PLUS shall dispatch an additional ambulance, when possible, to effect such transports without taking the primary ambulance out of the Service Area.

III.

AMBULANCE EQUIPMENT

3.1 Minimum Equipment Standards. EMS PLUS will, at all times, supply emergency equipment in compliance with Oklahoma Emergency Medical Services Regulations, 310:641-3-23, Equipment for Ground Transport Vehicles, to include without limitation:

- Essential Basic Medical Equipment;
- Mandatory Extrication Equipment,*
 - * all heavy extrication services must be provided by the Glenpool Fire Department
- Advanced Life Support Medical Equipment

3.2 Business Name. The "EMS PLUS" business name will be placed on each side and rear of each ambulance or other vehicle used for the purpose of providing medical services to the Service Area for ready identification.

3.3 Right to Inspect. All EMS PLUS vehicles, for use in conjunction with this Agreement, shall be subject to unannounced inspections by a qualified designee of GLENPOOL and/or GEMS, as to the clinical and mechanical worthiness of the vehicle.

3.4 Vehicle Maintenance. All EMS PLUS vehicles shall be in good mechanical and serviceable condition at all times, so as not to be hazardous to patient(s) or crew members. All

preventive maintenance schedules shall be readily accessible during regular business hours to a GLENPOOL and/or GEMS representative.

3.5 Emergency Permit. All EMS PLUS vehicles utilized in connection with this Agreement shall have a permit and/or inspection decal affixed by the Oklahoma State Department of Health – EMS Division – with no less than a Class “A” permit which indicates compliance with applicable sections as a primary “first out” emergency vehicle.

3.6 Disposable Medical Supplies. EMS PLUS will replace all disposable medical supplies, utilized by the Emergency Medical Response Agency, as defined in Title 5, Chapter 2, Article A, and implemented by Title 5, Chapter 2, Article B of the City Code, in the performance of their duties, duly authorized by GLENPOOL, at no charge to GLENPOOL or GEMS.

IV.

STAFFING

4.1 Minimum Personnel. Each ambulance which EMS PLUS shall dedicate to GLENPOOL and/or GEMS shall have on staff an adequate number of emergency medical services personnel in order to respond to all calls. Specifically, EMS PLUS will provide, as a minimum: one Emergency Medical Technician at the Basic level and one Emergency Medical Technician at the Paramedic level who will respond to any emergency. The only exception is in the event of a disaster or when a secondary ambulance is responding to an event pursuant to a mutual aid agreement.

4.2 EMS Paramedic. Under no circumstance during the transport of an emergency ambulance patient by the primary ambulance assigned to the Service Area will the attendant be qualified as less than a licensed EMS Paramedic.

4.3 Driver Qualifications. In addition, each ambulance shall have a driver who is qualified as not less than an EMT Basic.

4.4 Exceptions for Documented Disasters. In unique and unexpected circumstances, including a disaster, the minimum driver requirement may be altered to facilitate a transport of an emergency patient with either a law enforcement officer, fireman or authorized Emergency Medical Responder as driver. In this event, a written report of the circumstances, reason and any other pertinent information regarding the call will be forwarded to the State of Oklahoma Department of Health, EMS Division with copies forwarded to GLENPOOL and GEMS within ten working days.

V.

PHYSICIAN MEDICAL DIRECTOR

5.1 Medical Director Qualifications. In addition to any qualifications or credentials identified in Title 5, Chapter 2, Article A of the City Code of the City of Glenpool, EMS PLUS shall agree at all times to employ a licensed physician Medical Director who is a fully licensed, non-restricted Doctor of Medicine (M.D.) or a Doctor of Osteopathy (D.O.) in the State of Oklahoma and who shall:

- o Be Board Certified in emergency, family, internal, or surgical medicine or possess and maintain current certification in Advanced Cardiac Life Support and advanced Trauma Life Support;
- o Be familiar with the design and operation of pre-hospital emergency medical service systems;
- o Have experience in the emergency department management of acutely ill or injured patient(s) in an urban setting;
- o Be knowledgeable in and actively involved with quality assurance and the education activities of the ambulance service;
- o Maintain Oklahoma State Department of Health, Emergency Medical Services Division certification / approval as a Medical Director;
- o Develop medical protocols for patient care techniques, both on line and off line, and present said protocols for approval by OSDH-EMS. Protocols shall include medications to be utilized, treatment modalities for patient care procedures, and appropriate security procedures for controlled and dangerous drugs;
- o Supervise a quality assurance (QA) program;
- o Work together with EMS Plus staff to offer optimal care to all ambulance patients in the most efficient manner available within the Service Area;
- o Agree to provide Medical Direction to any Emergency Medical Response Agency duly authorized by GLENPOOL; and
- o Establish a system standard of care as required by Title 5, Chapter 2, Article A of the City Code of the City of Glenpool.

Evidence of compliance with these qualifications shall be made available to either of GLENPOOL or GEMS upon request.

VI.

COMMUNICATIONS

6.1 Emergency Response Coordination. EMS PLUS, in connection with its provision of service to GLENPOOL and GEMS, will agree to correlate its actions with the Glenpool Police Department, Fire Department and Emergency Medical Response Agency at all times.

6.2 Dispatch. Until such time as EMS PLUS has notified GLENPOOL and GEMS that it has updated its dispatch department to full EMD certification and intends to manage its own dispatch operations, the Glenpool Police Department shall provide all emergency call reception and initial notification of the ambulance crew. After initial notification of the ambulance crew and the ambulance is en route to the scene of the emergency, EMS PLUS dispatchers shall assume the responsibility of completing the dispatch responsibilities for that call. After EMS PLUS dispatch has upgraded to EMD standards, any request for ambulance service received by the Glenpool 911 system shall be forwarded directly to the EMS PLUS control center, as defined in Title 5, Chapter 2, Article A of the City Code, for call classification; ambulance dispatching; emergency medical responder dispatching and pre-arrival instruction for the reporting party. These upgraded procedures are subject to review, revision and approval of GLENPOOL before taking effect.

6.3 Call Classification. EMS PLUS shall be responsible for determining call priority and utilizing a classification system.

6.4 Response Times. The following response times shall be monitored and accurately recorded so that continual audit of these times may be performed as a method to assure the most efficient responses are being performed:

- Time request for EMS response is received at the dispatch center (this time should be indicated when sufficient information has been received from the caller to initiate a response)
- Time ambulance is notified
- Time ambulance is en route
- Time ambulance is on the scene
- Time ambulance is en route to the hospital or is available if not needed
- Time ambulance arrives at the hospital
- Time ambulance is back in Service Area

6.5 Response Time Standards. EMS PLUS agrees to maintain a service response time of eight minutes or less with a 90% reliability for all emergency calls within the Glenpool School District as well as all portions of the city limits north of 181st Street South. A response time of ten minutes or less with a 90% reliability will be maintained for all emergency calls in all portions of the city limits south of 181st Street South. These minimum response times apply equally to secondary ambulance responses by EMS PLUS when a secondary ambulance is located within the Service Area at the time and an additional unit is required for an existing emergency or a new emergency.

6.6 Secondary Response Time Standards. EMS PLUS agrees to maintain a service response time of 20 minutes or less with a 95% reliability for any emergency call with an out of service area, secondary ambulance, or mutual aid response within the Service Area. For use in this document, an out of service area secondary ambulance response is defined as an additional EMS PLUS ambulance responding to a request for ambulance service while the primary EMS PLUS ambulance, assigned to GLENPOOL is assisting another patient or a second EMS PLUS ambulance responding to assist the EMS PLUS ambulance assigned to GLENPOOL. A Mutual Aid response is defined as an ambulance responding, at the request of EMS PLUS, from another ambulance service in the surrounding area, to the request for an ambulance in the Service Area. Mutual aid responses from an outside service responding to GLENPOOL, as well as mutual aid responses performed by EMS PLUS outside of the Service Area, are exempt from required response times.

6.7 Penalty Provision. EMS PLUS agrees it shall pay, as a penalty provision, to GLENPOOL, the sum of \$10.00 per minute for each "late minute" for response times in which it exceeds the maximum allowable as stated herein. This provision shall be enforced at the sole discretion of GLENPOOL.

VII.

PURCHASES

7.1 Local Support. EMS PLUS shall agree to purchase fuel and supplies from merchants in GLENPOOL if possible and at its own expense but shall not be obligated to do so if prices are not comparable or less or specific supplies and/or services are not available in GLENPOOL.

VIII.

INSURANCE

8.1 Vehicle Insurance. EMS PLUS shall provide all vehicle and professional liability insurance required by Title 5, Chapter 2, Article A of the City Code, and will provide a Certificate of Insurance to the GEMS District administrator upon start of operations. The District administrator or his/her designee shall be notified of any cancellation or replacement of insurance, by the company or agent, providing such insurance.

8.2 Workers' Compensation. EMS PLUS shall maintain, during the term of this Agreement, Worker's Compensation insurance as prescribed by the laws of the State of Oklahoma.

8.3 Certificate of Insurance. EMS PLUS agrees to furnish to GLENPOOL and GEMS, upon issuance of this Agreement, an original Certificate of Insurance which would indicate the types of insurance, the amount of insurance and expiration dates of all policies carried by EMS PLUS.

IX.

ACCESSIBILITY

9.1 No Ability to Pay Exemption. EMS PLUS shall deny no one access to emergency care and transportation, regardless of ability to pay.

9.2 Offsets. EMS PLUS shall provide mechanisms to offset out-of-pocket costs to patients. Examples are subscriptions, third party reimbursement invoicing, scheduled payment programs, etc.

X.

OPERATIONS REPORTS AND RECORDS

10.1 Reporting Requirements. EMS PLUS agrees to make all HIPAA-compliant records and reports in connection with the Service Area available to the City Manager, or his/her designee(s), on behalf of GLENPOOL and GEMS upon request and shall submit a monthly log report prior to each City Council meeting held on dates as noticed by the Glenpool City Clerk. The log report shall include, without limitation, the following information:

- Call number
- Unit number
- Call times
- Call date
- Attendants' employee numbers
- The record of response times required by Section 6.4 of this Agreement.

All reports shall be sanitized of protected health information, as defined and mandated by the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

XI.

COMMUNITY EDUCATION

11.1 Availability. EMS PLUS agrees, at reasonable times and upon sufficient notice, to be available upon request to aid in and/or conduct community education programs, including, but not limited to, CPR and First Aid programs. EMS PLUS shall agree to make community education an integral part of this Agreement and of its operations in GLENPOOL.

11.2 Cost Limitation. All courses administered in GLENPOOL by EMS PLUS shall be at no expense to the participants except for actual cost of materials and instructor fees.

11.3 Continuing Education. Members of the Glenpool Emergency Medical Response Agency, as defined in Title 5, Chapter 2, Article A of the City Code, may attend any classes held as continuing education for the employees of EMS PLUS at no charge.

11.4 Medical Responder Training. EMS PLUS shall provide to the Glenpool Emergency Medical Response Agency's biannual Emergency Medical Responder Courses and Emergency Medical Responder Refresher Courses, as needed. EMS PLUS shall also provide Quality Improvement/Quality Assurance oversight services for the Glenpool Emergency Medical Response Agencies.

XII.

STAND BY SERVICES

12.1 Response to Incident. EMS PLUS shall respond, upon the request of the Police Chief or Fire Chief, to the scene of any incident, which could result in possible personal injury or death to the individuals there. This service will result in no cost to GLENPOOL or GEMS.

12.2 Public Events. EMS PLUS agrees to be available, upon the request of the City Manager or his designee to "stand by" on location at public events, including, but not limited to, football games, basketball games, baseball/softball games, firework displays, etc. There shall be no charge for standby services, at Glenpool-sanctioned events, within the city limits of GLENPOOL.

12.3 Caveat for Emergencies. Any time EMS PLUS is performing a stand by service, it is to be understood, that an ambulance will be available to respond to emergency calls and may have to leave the stand by location at any time.

XIII.

PATIENT CHOICE

13.1 Choice of Facility. EMS PLUS shall honor the patient's choice of hospital, medical facility, nursing home or other facility when the patient's condition permits a choice to be made.

13.2 Incapacity of Patient to Choose. Should a patient be unconscious or without family to direct his/her destination to a medical facility for treatment, he/she shall be transported to the nearest hospital where appropriate services are available.

13.3 Traumatic Injury. In the case of traumatic injury, under certain circumstances, the patient's destination shall be directed by the Tulsa Regional Trauma Advisory Board, Trauma Referral Center, as mandated by the Tulsa Regional Trauma Triage and Transport Plan.

XIV.

SCHEDULE OF FEES

14.1 Specified Fees. Unless otherwise negotiated, the fees specified here are those which EMS PLUS will charge persons utilizing its services:

▪	Emergency Base Rate Level I	\$700.00
▪	Emergency Base Rate Level II	\$750.00
▪	Non Emergency Base Rate	\$400.00
▪	Mileage per Loaded Mile	\$12.00

14.2 Adjustments. Any fee schedule adjustment desired by EMS PLUS shall be submitted to the City Manager and shall be approved by GLENPOOL and/or GEMS prior to becoming effective.

XV.

MEMBERSHIP PROGRAM

15.1 Cost. EMS PLUS will offer to all residents in the Service Area, an Ambulance Membership Program to be available for purchase by the public during the month of January. The fee schedule for this Program is \$60.00 annually. This membership will be available to homeowners within the Service Area for a discounted cost of \$30.00 upon proof of home ownership to the satisfaction of EMS PLUS.

15.2 Benefit. The membership program will cover the coinsurance or deductible portion of the ambulance bill for all medically necessary emergency ambulance services. The membership will also cover the co-insurance or deductible portion of the ambulance bill for all non-emergency ambulance services if the patient has insurance coverage. If the patient of a non-emergency ambulance transport does not have insurance, the membership will provide a substantially discounted rate.

15.3 Reasonable Necessity. The membership will apply only when other means of transportation would be unsafe due to the patient's medical condition(s). Generally, patients must be suffering from an emergency condition or must be bed confined.

15.4 Right to Bill. EMS PLUS reserves the right to bill any insurance the membership holder may be eligible for.

XVI.

PRIMARY PROVIDER

16.1 Statutory Compliance. All parties agree that EMS PLUS shall be responsible for responding to all emergency and non-emergency ambulance calls within the Service Area for the

term of this Agreement or any extensions thereof, pursuant to the Oklahoma Emergency Medical Response Systems Development Act at Title 63 O.S. §§ 1-2501 *et seq.*

16.2 Mutual Aid. The foregoing paragraph to the contrary notwithstanding, the parties hereto understand and agree that, in the event that services provided by EMS PLUS are not available due to emergency , such emergency may from time to time necessitate utilization of another emergency medical service. In that event, EMS PLUS will have the duty to arrange for the services of another ambulance service provider not affiliated with EMS PLUS. All requests for mutual aid from other ambulance services will be the responsibility of EMS PLUS.

XVII.

SUBSIDY ARRANGEMENT

17.1 Contingency. It is specifically intended that a subsidy arrangement may be necessary.

17.2 Monthly Charge. For the aforementioned services, GEMS shall agree to pay Emergency Medical Services Plus, LLC, the sum of \$9,500.00 per month until such time as the Agreement is negotiated for renewal or until such time as the funding source for this obligation terminates in accordance with its terms or otherwise, whichever occurs first.

17.3 Subsequent Agreement(s). Should GLENPOOL, GEMS and EMS PLUS agree to renew this Agreement subsequent to the expiration of the term of this Agreement, the monthly subsidy arrangement shall be negotiated for the renewal period.

ACCEPTED AND APPROVED this ____ day of _____ 2015.

Emergency Medical Services Plus, LLC

**Glenpool Area Emergency Medical
Service District, Glenpool, Oklahoma**

By: _____
Name: _____
Title: _____

By: _____
Timothy Lee Fox, Chair

Attest:

Attest:

By: _____

By: _____
Susan White, Clerk

City of Glenpool

By: _____
Timothy Lee Fox, Mayor

Attest:

By: _____
Susan White, City Clerk

Approved as to form:

By: _____
Lowell Peterson, GEMS & City Attorney



MEMORANDUM

TO: HONORABLE MAYOR and CITY COUNCIL

FROM: LYNN BURROW, PE
COMMUNITY DEVELOPMENT DIRECTOR

RE: ACCEPTANCE of ROADWAY RIGHT-OF-WAY DEED OF
DEDICATION: GLS-210

DATE: JUNE 30, 2015

BACKGROUND

This item is a request for Council consideration and action regarding official acceptance of a certain Roadway Right-of-Way and associated Deed of Dedication document granted to the public covering the subject tract's frontage on East 126th Street. As a condition of the Glenpool Planning Commission approval of GLS-210 at the June 8th regular meeting, the applicant, Taylor King with Brewer Construction Company representing the land owners (David and Debbie Morgan) has been required to dedicate to the public a certain thirty foot (30') wide parcel to be used for any future roadway purposes as illustrated on the attached Description Plat submitted with the original lot split application. The purpose of this dedication is to insure that the City has been granted one half of the required standard right-of-way width for a collector type roadway (60') that may become necessary to accommodate future street improvements to 126th Street. Such right-of-way dedication is the same as would normally be required during a subdivision platting process. It should be noted that the submitted roadway right-of-way deed of dedication document (attached) is in the standard format used for all such grants within and issued to the City of Glenpool.

Staff Recommendation:

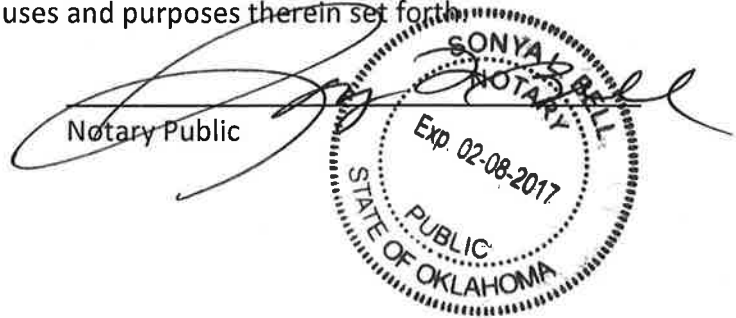
Staff has reviewed the attached roadway right-of-way deed of dedication documents and recommends Council approval and acceptance of this dedication.

Attachments:

- A. Roadway Right-of-way Deed of Dedication.
- B. Description Plat

STATE OF OKLAHOMA)) SS.
COUNTY OF MAYES)

Before me, the undersigned, a Notary Public, in and for said County and State on this the 25 day of June, 2015, personally appeared Brian E Morgan known or satisfactorily proven to me to be the identical person(s) who subscribed the name of the maker thereof to the foregoing instrument and representing her/himself to be duly authorized to do so, and acknowledged to me that she/he executed the same as her/his free will and voluntary act and deed for the uses and purposes therein set forth.



My Commission Expires:

02/08/2017

ACCEPTED BY CITY COUNCIL:

City of Glenpool, Oklahoma
A Municipal Corporation

Date: _____

by: _____

_____, Mayor

ATTEST:

_____, City Clerk

[corporate seal]

APPROVED AS TO FORM:

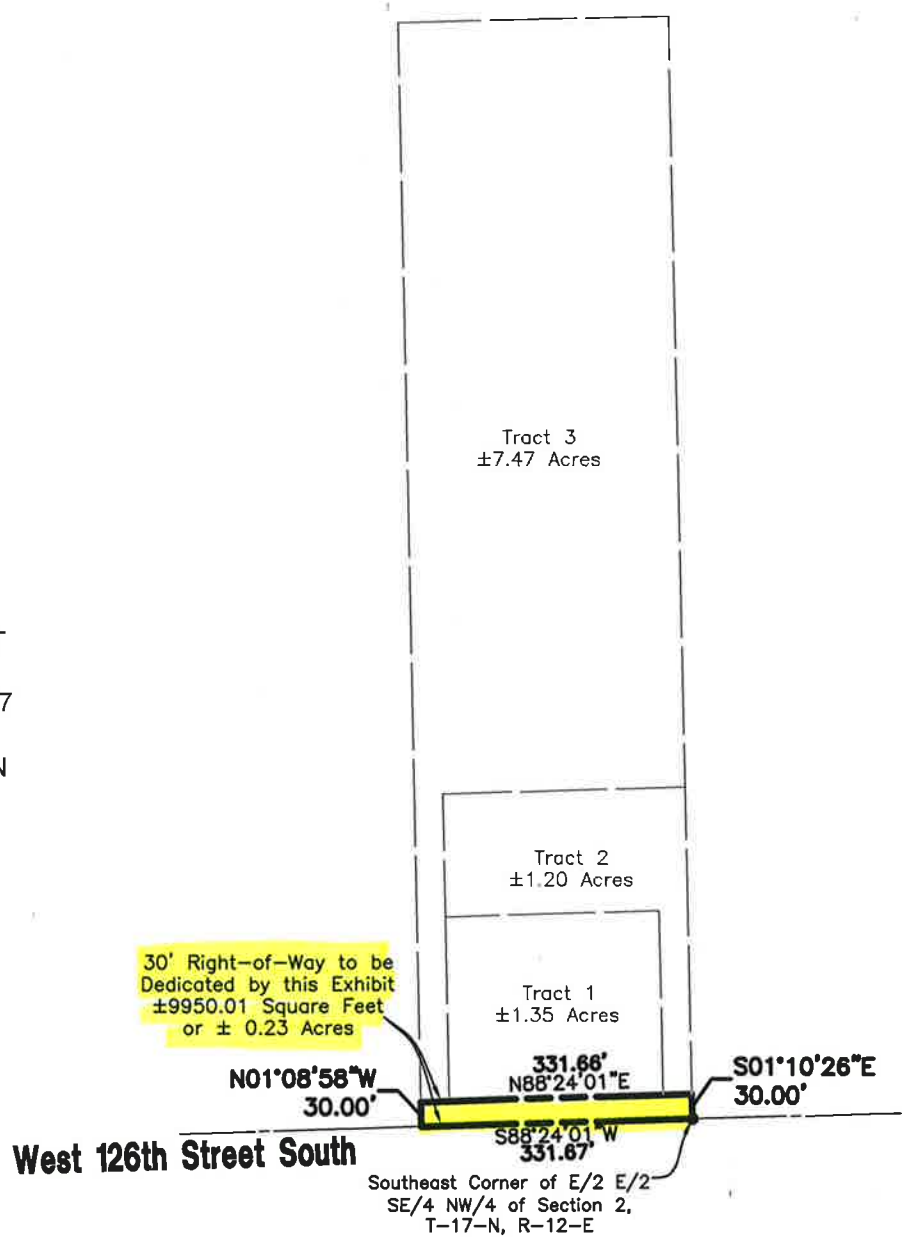
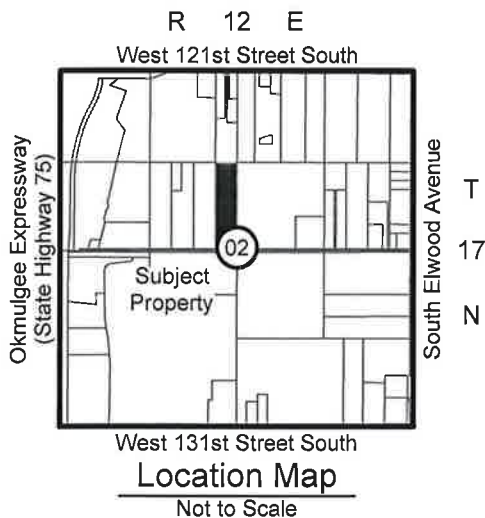
_____, City Attorney

ROADWAY RIGHT-OF-WAY DEED OF DEDICATION EXHIBIT "A"

Page 1 of 3



Scale: 1"=200'



FILE: 151001LG-A

Notes

1. THE BEARING BASE FOR THIS EXHIBIT IS BASED ON THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SECTION 2, T-17-N, R-12-E AS S88°24'01"W.
2. SEE EXHIBIT "A" PAGE 2 THRU 3 FOR LEGAL DESCRIPTION AND SURVEYOR'S CERTIFICATE.

**BENNETT
SURVEYING, INC.**

P.O. BOX 848, CHOATEAU, OK 74337
PHONE: (918) 476-7484 FAX: (918) 476-7485
C.A. NO.: 4502 EXP. DATE: 6/30/16



ROADWAY RIGHT-OF-WAY DEED OF DEDICATION
EXHIBIT "A"

A TRACT OF LAND IN THE E/2 E/2 SE/4 NW/4 OF SECTION 2, TOWNSHIP 17 NORTH, RANGE 12 EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE OFFICIAL GOVERNMENT SURVEY THEREOF, MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT:

BEGINNING AT THE SOUTHEAST CORNER OF SAID E/2 E/2 SE/4 NW/4; THENCE S88°24'01"W AND ALONG THE SOUTH LINE OF THE NW/4 OF SAID SECTION 2 A DISTANCE OF 331.67 FEET; THENCE N01°08'58"W FOR A DISTANCE OF 30.00 FEET; THENCE N88°24'01"E FOR A DISTANCE OF 331.66 FEET; THENCE S01°10'26"E A DISTANCE OF 30.00 FEET TO THE POINT OF BEGINNING. SAID TRACT CONTAINING 9950.01 SQUARE FEET OR 0.23 ACRES, MORE OR LESS.

LEGAL DESCRIPTION WAS PREPARED ON JUNE 24, 2015 BY CLIFF BENNETT, PLS #1815 WITH THE BEARINGS BASED ON THE SOUTH LINE OF SAID SECTION TWO (2) AS S88°24'01"W.

SURVEYOR'S CERTIFICATE

I, CLIFF BENNETT OF BENNETT SURVEYING, INC., CERTIFY THAT THE LEGAL DESCRIPTION HEREON CLOSES IN ACCORDANCE WITH CURRENT TOLERANCES AND IS A TRUE REPRESENTATION OF THE REAL PROPERTY DESCRIBED, AND THAT THE SURVEY OF THE REAL PROPERTY MEETS THE MINIMUM TECHNICAL STANDARDS AS ADOPTED BY THE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS FOR THE STATE OF OKLAHOMA.

WITNESS MY HAND AND SEAL THIS 24TH DAY OF JUNE, 2015.



Cliff Bennett

CLIFF BENNETT, PLS
OKLAHOMA NO.1815
CERT. OF AUTH. NO. 4502
EXP. DATE JUNE 30, 2016

ROADWAY RIGHT-OF-WAY DEED OF DEDICATION
CLOSURE REPORT

North: 363137.1400' East: 2559384.6120'

Course: S88°24'01"W Length: 331.67'
North: 363127.8808' East: 2559053.0713'
Course: N01°08'58"W Length: 30.00'
North: 363157.8748' East: 2559052.4695'
Course: N88°24'01"E Length: 35.00'
North: 363158.8519' East: 2559087.4558'
Course: N88°24'01"E Length: 261.66'
North: 363166.1566' East: 2559349.0138'
Course: N88°24'01"E Length: 35.00'
North: 363167.1337' East: 2559384.0002'
Course: S01°10'26"E Length: 30.00'

North: 363137.1400' East: 2559384.6148'

Perimeter: 723.34' Area: 0.23acres
Error Closure: 0.0028 Course: S89°35'50"E
Error North: -0.00002 East: 0.00280

Precision 1: 258332.14



MEMORANDUM

TO: HONORABLE MAYOR and CITY COUNCIL

FROM: LYNN BURROW, PE
COMMUNITY DEVELOPMENT DIRECTOR

RE: ACCEPTANCE OF AN ENGINEERING PROPOSAL FOR
TRAFFIC IMPACT ANALYSIS

DATE: JUNE 29th, 2015

BACKGROUND

This item is for Council consideration and action regarding the acceptance of a certain professional services proposal related to the production of a Traffic Impact Analysis per the attached agreement received from Traffic Engineering Consultants, Inc. As described in the proposal, these services are those necessary to anticipate the impact of increased traffic resulting from future commercial and industrial development along certain areas either side of US Highway 75 between 151st Street and 161st Street. The scope of services described in the proposal will result in a detailed study, report, and design recommendations. The cost of the study and associated report is to be a total of \$36,000.

The study will predict the increase in overall vehicular traffic and the associated needs for efficient traffic access, circulation, and control measures that the City and private Developers will need to take into consideration during the development of properties along this corridor. With the advent of much future development in the areas within the study, the City has solicited this type of analysis in order to be prepared to adequately address the needs for infrastructure improvements and associated traffic control measures to mitigate the impact of a much greater vehicular count generated by these future developments.

While the proposal is addressed to the City of Glenpool as the contracting entity, Ford Development Co, Warren Foundation, and Champagne Metals, Inc. have agreed to participate in the cost of the study. The cost sharing agreed to by these private parties is: 1.) City of Glenpool (\$15,000), 2.) Ford Development Co. (\$7,000), 3.) Warren Foundation (\$7,000) and, 4.) Champagne Metals (\$7,000). These private entities will also benefit from the study during their planning for new projects or the expansion of existing facilities on property owned within this corridor.

P12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Tim Fox, Vice-Mayor Momadou Ceesay, Councilors: Patricia Agee, Jennifer Ballew and Brandon Kearns

City Manager Roger Kolman, City Clerk Susan White

www.glenpoolonline.com

The City will act as the project and contract administrator for the study and will invoice the participating parties for services rendered under the agreement according to the listed breakdown. The City's portion of the agreement will be funded from the Economic Development line item (Item No. 016116250) in the General Fund, as was approved for the 2015/2016 Fiscal Year.

Recommendation:

Staff Recommends approval of the Professional Services Proposal from Traffic Engineering Consultants, Inc. and authorization for the City Manager to execute the Contract Agreement accordingly.

Attachments:

A. Professional Services Agreement – Traffic Engineering Consultants, Inc.



May 29, 2015

Lynn Burrow, PE, PLS, CFM
Community Development Director
City of Glenpool
12205 S. Yukon Ave.
Glenpool, OK 74033

**Subject: Traffic Impact Study Proposal
Multi-Parcel Development Project
US-75 between 151st Street and 161st Street
Glenpool, Oklahoma**

Please accept this letter as a proposal for Traffic Engineering Consultants, Inc. (TEC) to provide professional traffic engineering services to the City and a small group of individual developers to conduct a traffic impact study for a multi-parcel development area on both sides of US-75 between 151st Street and 161st Street. The study will address the traffic impact the various proposed developments will have on 151st Street (SH-67) between 26th W. Ave. and Warrior Road, on the interchange of 151st Street and US-75, and on US-75 between 151st Street and 161st Street.

The objective of the combined study will be to coordinate the access and circulation for all of the parcels along both sides of the highway in this mile in anticipation of ODOT's long range plan for US-75 to be a limited access highway. The goal will be to develop a plan which will serve the access needs for all the land owners in this corridor both in the short term and the long term.

The study area is basically ½ mile deep on both sides of US-75 from 151st Street to 161st Street. The exception is a tract of approximately 20 acres on the south side of 151st Street east of 26th W. Ave. which is included in the study area.

A significant amount of the needed traffic count data was collected in the recent past for one of the individual developers. However, peak hour intersection turning movement counts will need to be collected at approximately 7 additional intersections.

Traffic Engineering Consultants, Inc.

6000 S. Western Avenue, Ste. 300 | Oklahoma City, Oklahoma 73139 | Ph. 405-720-7721
6931 S. 66th E. Avenue, Ste. 100, | Tulsa, Oklahoma 74133 | Ph. 918-481-8484
Website: www.tecok.com



TEC has been furnished current site plans for most of the parcels in the study area. We would rely on additional input from some of the developers to identify likely land uses and conceptual sizes of buildings for our use in the trip generation task.

The study will follow the standard outline and procedures for traffic impact studies. It will be documented in a written report with a detailed appendix. The study will not include detailed design of any signal or roadway improvements, but specific recommendations will be made for any mitigation measures required for capacity or for safety. Options will be developed, where possible, for future collector street, frontage road, or reverse frontage road alignments. Solutions will be sought for existing hazardous vehicle movements at the existing at-grade intersections on US-75 in this mile.

The estimated time to complete this study given our current workload is 90 days.

The lump sum fee to conduct the study as described would be \$40,000.00, but approximately \$4,000 worth of data collection has already been accomplished. Therefore, the **actual fee going forward would be \$36,000**. Any additional services such as revisions triggered by significant changes in the site plan or requests for TEC to attend public Planning Commission or City Council meetings would be billed on an hourly basis according to the attached rate schedule. No additional work will be undertaken without the involved parties' prior approval. The project will be billed monthly based upon the percent complete.

Since it appears that the City plus three individual developers might be joining efforts to pursue this overall study, TEC is willing to issue separate written proposals to each group or agency if agreement is reached that all wish to proceed. We would just need to know the amount of the fee that each one is accepting responsibility for. Such individual agreements would result in each group or agency receiving their own invoices as the project progresses.

Individual developers who do not have a work history established with TEC will be requested to provide half of their share of the fee up front as part of their notice to proceed with the remainder being due as monthly invoices are issued after their retainer has been consumed.

If you are in agreement with the terms as described, please execute this letter and return a copy to us. We will consider the returned copy as our notice to proceed. If

Traffic Engineering Consultants, Inc.

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multiple proposals are issued, the notice to proceed would be considered to be effective after all proposals are executed and returned.

Thank you for considering TEC for these traffic engineering services. Please call me in the Tulsa office if you have questions about the proposal.

Sincerely,

Jon Eshelman, PE, PTOE
Tulsa Manager

APPROVED

City of Glenpool

Date

Traffic Engineering Consultants, Inc.

6000 S. Western Avenue, Ste. 300 | Oklahoma City, Oklahoma 73139 | Ph. 405-720-7721
6931 S. 66th E. Avenue, Ste. 100, | Tulsa, Oklahoma 74133 | Ph. 918-481-8484
Website: www.tecok.com



TRAFFIC ENGINEERING CONSULTANTS

Hourly Rate Schedule

Classification	Hourly Rate
Senior Engineer	\$ 145.00
Engineer	\$ 100.00
Engineer Intern	\$ 62.00
Technician	\$ 71.00
CAD Operator	\$ 48.00
Data Collector	\$ 41.00

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6931 S. 66th E. Avenue, Ste. 100, | Tulsa, Oklahoma 74133 | Ph. 918-481-8484

Website: www.tecok.com

**NOTICE
GLENPOOL UTILITY SERVICE AUTHORITY
REGULAR MEETING**

A Regular Session of the Glenpool Utility Service Authority will begin at 6:00 p.m. immediately following the Glenpool City Council meeting, on Monday, July 6, 2015, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

The following items are scheduled for consideration by the Authority at that time:

AGENDA

- A) Call to Order.
- B) Roll call, declaration of quorum.
- C) Severn Trent Report
- D) Scheduled Business.
 - 1) Discussion and possible action to approve minutes from June 1 and June 15, 2015 meetings.
- E) Adjournment.

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on _____, 2015 at _____am/pm.

Signed: _____
Clerk

June 2015

**SEVERN TRENT ENVIRONMENTAL SERVICES, INC and GLENPOOL UTILITY SERVICES AUTHORITY
COUNCIL MEETING UPDATE**

Severn Trent Services
Wesley Richter
503 W. 138th ST – Glenpool OK, 74033
wes.richter@STServices.com
(Office) 918-322-3822 Cell # 208-899-3287



METER READING

- We started meter readings on June 01.
- We completed 178 Service Orders from the billing department.
- We had a total of 130 turn-offs, 232 re-reads, and 12 blue tags.
- 14 new service taps, 11 meter swaps

FINANCIALS

- Financials Materials Cap
 - We spent a total of **\$13,330.23**
- Financials Maintenance Cap
 - We spent a total of **\$4,867.24**

Lift Stations

- Weed eaten and sprayed weed killer at all Lift Station locations.
Responded to numerous high level alarms during the heavy rain events no bypasses from any of the Lift Stations.

Sewer Plant

- Continued with Plant clean up from 2 Flood events at the plant.
Had to repair the influent auger due to bolts breaking from the stress of the high flows.
Quarterly Bio Monitoring Wet Test was conducted and passed.

**MINUTES
GLENPOOL UTILITY SERVICES AUTHORITY
REGULAR SESSION
June 1, 2015**

The Regular Session of the Glenpool Utility Services Authority was held at 7:02 p.m., Glenpool City Hall. Trustees present: Jennifer Ballew; Momodou Ceesay; Brandon Kearns; Tim Fox; and Trish Agee.

Staff present: Roger Kolman, Trust Manager; Lowell Peterson, Trust Attorney; Susan White, Trust Secretary; and Lynn Burrow, Community Development Director.

A) Chairman Fox called the meeting to order at 7:02 p.m.

B) Susan White, Trust Secretary called the roll and Chairman Fox declared a quorum present.

C) Severn Trent Report

- None

D) Scheduled Business

1) Discussion and possible action to approve minutes from May 4, May 11, May 19, 2015 meetings.

MOTION: Trustee Ceesay moved, second by Trustee Kearns to approve minutes as presented.

FOR: Trustee Ballew; Vice Chairman Ceesay; Chairman Fox; Trustee Agee; Trustee Kearns

AGAINST: None

Motion carried.

2) Update and discussion concerning results of Wastewater Treatment Sludge report conducted by Cowan Group Engineering.

Lynn Burrow, Community Development Director recapped the findings of the Sludge Study conducted by Cowan Group Engineering. If the sludge was balanced throughout the cells in the lagoon it would represent an overall depth approximately equal to fifteen percent of the total water volume. Immediate remediation is not necessary, however the report recommends an attempt to equalize the sludge among the cells should be considered. The report goes on to estimate a cost of \$100,000 to \$200,000, to transfer sludge from one cell to another throughout the lagoon.

3) Discussion and possible action to designate Julie Casteen as checking account signatory.

MOTION: Trustee Agee moved, second by Trustee Kearns to designate Julie Casteen as signatory on GUSA accounts.

FOR: Vice Chairman Ceesay; Chairman Fox; Trustee Agee; Trustee Kearns; Trustee Ballew

AGAINST: None

Motion carried.

E) Adjournment.

- There being no further business, Chairman Fox declared the meeting adjourned at 7:11 p.m.

Date

Chairman

ATTEST:

Secretary

**MINUTES
GLENPOOL UTILITY SERVICES AUTHORITY
SPECIAL SESSION
June 15, 2015**

The Special Session of the Glenpool Utility Services Authority was held at 7:03 p.m., Glenpool City Hall. Trustees present: Jennifer Ballew; Momodou Ceesay; Brandon Kearns; Tim Fox; and Trish Agee.

Staff present: Roger Kolman, Trust Manager; Lowell Peterson, Trust Attorney; Susan White, Trust Secretary; and Lynn Burrow, Community Development Director.

A) Chairman Fox called the meeting to order at 7:03 p.m.

B) Susan White, Trust Secretary called the roll and Chairman Fox declared a quorum present.

C) Scheduled Business

- 1) Discussion and possible action to ratify the action of the Glenpool City Council adopting Resolution No. 15-06-01 as it pertains to the FY 2015-2016 Annual Budget of the Glenpool Utility Service Authority.**

MOTION: Trustee Agee moved, second by Vice-Chairman Ceesay to ratify City Council action as it pertains to Resolution No. 15-06-01.

FOR: Trustee Ballew; Vice Chairman Ceesay; Chairman Fox; Trustee Agee; Trustee Kearns

AGAINST: None

Motion carried.

- 2) Discussion and possible action to notify Severn Trent Environmental Services, Inc., of the Authority's decision to terminate as of August 31, 2015, the Operation Maintenance and Service Agreement dated September 1, 2010, in accordance with its terms.**

Roger Kolman, Trust Manager submitted a recommendation to provide a letter to Severn Trent notifying them of GUSA's intent to not renew their contract effective August 31, 2015 and to bring the services currently provided by Severn Trent back under the direct supervision of GUSA and the City of Glenpool.

MOTION: Trustee Kearns moved, second by Vice-Chairman Ceesay to notify Severn Trent Environmental Services, Inc., of the Authority's decision to terminate the Agreement, in accordance with its terms.

FOR: Vice-Chairman Ceesay; Chairman Fox; Trustee Agee; Trustee Kearns; Trustee Ballew

AGAINST: None

Motion carried.

D) Adjournment.

- There being no further business, Chairman Fox declared the meeting adjourned at 7:17 p.m.

Date

Chairman

ATTEST:

Secretary

**NOTICE
GLENPOOL INDUSTRIAL AUTHORITY
MEETING**

A Regular Session of the Glenpool Industrial Authority will begin at 6:00 p.m. immediately following the Glenpool Utility Service Authority meeting, Monday, July 6, 2015, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon, 3rd Floor, Glenpool, Oklahoma.

The following items are scheduled for consideration by the Authority at that time:

AGENDA

- A)** Call to Order.
- B)** Roll call, declaration of quorum.
- C)** Scheduled Business.
 - 1)** Discussion and possible action to approve minutes from June 1 and June 15, 2015 meetings.
- D)** Adjournment.

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on _____, 2015 at _____ am/pm.

Signed: _____
City Clerk

MINUTES
GLENPOOL INDUSTRIAL AUTHORITY
June 1, 2015

The Regular Session of the Glenpool Industrial Authority was held at 7:12 p.m., Council Chambers, Glenpool City Hall. Trustees present: Jennifer Ballew; Momodou Ceesay; Brandon Kearns; Tim Fox; and Trish Agee.

Staff present: Roger Kolman, Trust Manager; Lowell Peterson, Trust Attorney; Susan White, Trust Secretary and Julie Casteen, Trust Treasurer.

- A) Tim Fox, Chairman called the meeting to order at 7:12 p.m.**
- B) Susan White, Trust Secretary called the roll and Chairman Fox declared a quorum present.**
- C) Scheduled Business**

1) Discussion and possible action to approve minutes from May 4, 2015 meeting.

MOTION: Vice Chairman Ceesay moved, second by Trustee Kearns to approve minutes as presented.

FOR: Trustee Ballew, Vice Chairman Ceesay, Chairman Fox, Trustee Agee, Trustee Kearns

AGAINST: None

Motion carried.

2) Discussion and possible action to enter into Executive Session for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within the city limits of Glenpool such that public disclosure of the matter discussed would interfere with the development of products or services or public disclosure would violate the confidentiality of the business, pursuant to Title 25 Sec. 307(C)(10) of the Oklahoma Statutes (Open Meeting Act).

Lowell Peterson, Trust Attorney recommended Board enter into Executive Session for the purpose stated.

MOTION: Vice Chairman Ceesay moved, second by Trustee Kearns to enter Executive Session for purpose as stated on agenda.

FOR: Vice Chairman Ceesay, Chairman Fox, Trustee Agee, Trustee Kearns, Trustee Ballew

AGAINST: None

Motion carried.

The Glenpool Industrial Authority Board convened into Executive Session with guests Mandy Vavrinak, Crossroads Communications and Rickey Hayes, Retail Attractions at 7:15 p.m.

2) Discussion and possible action to reconvene in Regular Session.

MOTION: Vice Chairman Ceesay moved, second by Trustee Agee to reconvene in Regular Session at 7:55 p.m.

FOR: Chairman Fox, Trustee Agee, Trustee Kearns, Trustee Ballew, Vice Chairman Ceesay

AGAINST: None

Motion carried.

D) Adjournment

- There being no further business, Chairman Fox declared the meeting adjourned at 7:56 p.m.

Date

Chairman

ATTEST:

Secretary

MINUTES
GLENPOOL INDUSTRIAL AUTHORITY
June 15, 2015

The Special Session of the Glenpool Industrial Authority was held at 7:17 p.m., Council Chambers, Glenpool City Hall. Trustees present: Jennifer Ballew; Momodou Ceesay; Brandon Kearns; Tim Fox; and Trish Agee.

Staff present: Roger Kolman, Trust Manager; Lowell Peterson, Trust Attorney; Susan White, Trust Secretary and Julie Casteen, Trust Treasurer.

- A) Tim Fox, Chairman called the meeting to order at 7:17 p.m.**
- B) Susan White, Trust Secretary called the roll and Chairman Fox declared a quorum present.**
- C) Scheduled Business**

- 1) Discussion and possible action to ratify the action of the Glenpool City Council adopting Resolution No. 15-06-01 as it pertains to the FY 2015-2016 Annual Budget of the Glenpool Industrial Authority.**

MOTION: Vice Chairman Ceesay moved, second by Trustee Agee to ratify the action of the Glenpool City Council to adopt Resolution No. 15-06-01.

FOR: Trustee Ballew, Vice Chairman Ceesay, Chairman Fox, Trustee Agee, Trustee Kearns

AGAINST: None

Motion carried.

- 2) Discussion and possible action to enter into Executive Session for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within the city limits of Glenpool such that public disclosure of the matter discussed would interfere with the development of products or services or public disclosure would violate the confidentiality of the business, pursuant to Title 25 Sec. 307(C)(10) of the Oklahoma Statutes (Open Meeting Act).**

Lowell Peterson, Trust Attorney recommended Board enter into Executive Session for the purpose stated in Item 4.

MOTION: Trustee Agee moved, second by Trustee Kearns to enter Executive Session for purpose as stated on agenda.

FOR: Vice Chairman Ceesay, Chairman Fox, Trustee Agee, Trustee Kearns, Trustee Ballew

AGAINST: None

Motion carried.

The Glenpool Industrial Authority Board convened into Executive Session at 7:19 p.m.

- 3) Discussion and possible action to reconvene in Special Session.**

MOTION: Trustee Agee moved, second by Vice Chairman Ceesay to reconvene in Special Session at 7:49 p.m.

FOR: Chairman Fox, Trustee Agee, Trustee Kearns, Trustee Ballew, Vice Chairman Ceesay

AGAINST: None

Motion carried.

- 4) Discussion and possible action to authorize the City Manager to enter into negotiations with one or more entities regarding the sale of real property owned by the Glenpool Industrial Authority located generally at the intersection of US Highway 75 and 156th Street in Glenpool, Oklahoma, and identified as Tulsa County Assessor's Parcel 97223-72-23-24010.

MOTION: Trustee Agee moved, second by Vice Chairman Ceesay to authorize the City Manager to negotiate the sale of real property as identified.

FOR: Trustee Agee, Trustee Kearns, Trustee Ballew, Vice Chairman Ceesay, Chairman Fox

AGAINST: None

Motion carried.

D) Adjournment

- There being no further business, Chairman Fox declared the meeting adjourned at 7:51 p.m.

Date

Chairman

ATTEST:

Secretary

NOTICE
GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT
REGULAR MEETING

A Regular Session of the Glenpool Area Emergency Medical Service District will begin at 6:00 p.m. immediately following the Glenpool Industrial Authority meeting, Monday, July 6, 2015, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

The following items are scheduled for consideration at that time:

AGENDA

- A)** Call to Order.
- B)** Roll call, declaration of quorum.
- C)** District Administrator Report – Susan White, District Administrator
- D)** Scheduled Business.
 - 1)** Discussion and possible action to approve minutes from June 1 and June 15, 2015 meetings.
 - 2)** Discussion, update and possible action to accept the EMS Plus Activity Report for June, 2015.
 - 3)** Discussion and possible action to renew the Agreement among EMS Plus, the Glenpool Area Emergency Medical Service District ("GEMS") and the City of Glenpool to provide ambulance service for Glenpool for FY 2015-2016.
- E)** Adjournment.

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma on _____, 2015, _____am/pm.

Signed: _____
District Clerk/Secretary



Glenpool Area Emergency Medical Services District

12205 South Yukon Avenue
Glenpool, Oklahoma 74033

To: HONORABLE CHAIR AND GEMS DISTRICT BOARD MEMBERS
From: Susan White, District Administrator, Clerk/Secretary
Date: July 6, 2015
Subject: District Administrator Report

EMS Plus

Staff Update:

Effective June 21, Ed Fowler resigned his position with EMS Plus. He will continue to offer his assistance on a part-time basis during the transition. Joshua Forrest has been appointed to serve as Operations Manager for Glenpool.

Response Times:

The June Activity report records three long response times due to mapping or directional issues. EMS Plus will conduct a series of classes and testing for staff to address the challenges. The City has offered to participate and assist by providing updated mapping or any other means which may be helpful.

Upcoming Business:

Surplus and disposal of First Responder vehicle

Administration Agreement with City of Glenpool

MINUTES
GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT
REGULAR SESSION
June 1, 2015

The Regular Meeting of the Glenpool Area Emergency Medical Service District was held at 7:57 p.m., Council Chambers, Glenpool City Hall. Members present: Jennifer Ballew; Momodou Ceesay; Tim Fox; Patricia Agee; and Brandon Kearns.

Staff present: Lowell Peterson, District Legal Counsel and Susan White, District Administrator, Clerk/Secretary. Roger Kolman, City Manager and Kent Foster, Operations Manager at EMS Plus were also present.

- A) **Chairman Fox called the meeting to order at 7:57 p.m.**
- B) **Secretary Susan White called the roll and Chairman Fox declared a quorum present.**
- C) **District Administrator Report – Susan White, District Administrator**
- Ms. White reported the ambulance service was not negatively impacted by the recent flooding event according to sources at EMS Plus.
- D) **Schedule Business**
- 1) **Discussion and possible action to approve minutes from May 4, 2015 meeting.**
MOTION: Member Kearns moved, second by Member Agee to approve minutes as presented.
FOR: Member Ballew; Vice Chairman Ceesay; Chairman Fox; Member Agee; Member Kearns
AGAINST: None
Motion Carried
 - 2) **Discussion and possible action to designate Julie Casteen as checking account signatory.**
MOTION: Member Agee moved, second by Vice Chairman Ceesay to designate Julie Casteen as checking account signatory.
FOR: Vice Chairman Ceesay; Chairman Fox; Member Agee; Member Kearns; Member Ballew
AGAINST: None
Motion Carried
 - 3) **Discussion, update and possible action to accept the EMS Plus Activity Report for May, 2015.**
Ms. White, District Administrator introduced Kent Foster, Operation Manager at EMS Plus for an update and report. Mr. Foster reviewed the written report included in the packet and addressed questions from the Board.
MOTION: Vice Chairman Ceesay moved, second by Member Agee to approve the minutes as presented.
FOR: Chairman Fox; Member Agee; Member Kearns; Member Ballew; Vice Chairman Ceesay
AGAINST: None
Motion Carried
- E) **Adjournment.**
- There being no further business, the meeting was adjourned at 8:00 p.m.

ATTEST:

Clerk/Secretary

Date

Chairman

MINUTES
GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT
SPECIAL SESSION
June 15, 2015

The Special Meeting of the Glenpool Area Emergency Medical Service District was held at 7:50 p.m., Council Chambers, Glenpool City Hall. Members present: Jennifer Ballew; Momodou Ceesay; Tim Fox; Patricia Agee; and Brandon Kearns.

Staff present: Lowell Peterson, District Legal Counsel; Susan White, District Administrator, Clerk/Secretary and Julie Casteen, District Treasurer. Roger Kolman, City Manager was also present.

A) Chairman Fox called the meeting to order at 7:50 p.m.

B) Secretary Susan White called the roll and Chairman Fox declared a quorum present.

C) Public Hearing

- Chairman Fox opened the Public Hearing at 7:51p.m.
- Julie Casteen, District Treasurer declared the Public Hearing is required by state statute and invited questions and comments from the audience concerning the FY 2015-2016 Annual Budget. No comments were offered.
- Chairman Fox closed the Public Hearing at 7:52 p.m.

D) Schedule Business

- 1) Discussion and possible action to ratify the action of the Glenpool City Council adopting Resolution No. 15-06-01 as it pertains to the FY Budget of the Glenpool Area Emergency Medical Service District.**

MOTION: Member Kearns moved, second by Member Agee to ratify approval of City Council with respect to Resolution No. 15-06-01.

FOR: Member Ballew; Vice Chairman Ceesay; Chairman Fox; Member Agee; Member Kearns

AGAINST: None

Motion Carried

E) Adjournment.

- There being no further business, the meeting was adjourned at 7:53 p.m.

ATTEST:

Clerk/Secretary

Date

Chairman



June 30, 2015

City of Glenpool
P O Box 70
Glenpool, OK 74033-0070

Enclosed, please find our report of ambulance response activity for the period of May 25th, 2015 to June 29th, 2015.

During this time period, we logged 136 responses. The following is a breakdown of these responses:

| Emergency responses – 128 – 97% response time compliance.
Non-Emergency responses – 8 – response time not applicable.

Fourteen responses utilized a second ambulance, responding from Glenpool, on their way back from another call or another ambulance service responding from outside the area.

Eleven responses were outside the Glenpool response area.

Four response had a long response times. The first two calls with long response times were compounded by the ambulance crew taking too long to leave the station. This has been addressed. In all three cases, the ambulance crews reported difficulty in finding the address. We have scheduled a series of mapping classes for the entire staff to address this problem.

Should you have any questions or concerns regarding this report, please feel free to contact me.

Sincerely,

Joshua Forrest

Joshua Forrest
Operations Manager-Glenpool District

P O Box 197, Glenpool, OK 74033-0197 - (918) 258-6671 - fax (918) 258-6675

Emergency Medical Services Plus
Ambulance report
Glenpool - June 2015

Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Available Response Time
530 5/26/2015 Paramedic	EMSA Code 3	5570 Code 1	10:07 10:08 10:19 10:19	10:42 10:59 11:43 E-12 #
531 5/26/2015 Paramedic	Police/911 Code 3	5570 No Transport	13:53 13:53 13:54 14:00	14:27 E-7
532 5/26/2015 Paramedic	Police/911 Code 3	5570 Code 1	15:23 15:23 15:24 15:31	15:52 16:12 16:40 E-8
533 5/26/2015 Paramedic	EMSA Code 3	5580 Code 1	15:58 15:59 16:00 16:11	16:22 16:46 17:02 E-13 #
534 5/26/2015 Intermediate	Patient's Family Code 3	5573 Code 3	16:19 16:20 16:20 16:21	16:41 16:58 17:49 E-2 @
535 5/26/2015 Paramedic	Police/911 Code 3	5570 Code 3	17:34 17:34 17:34 17:36	17:55 18:06 19:04 E-2
536 5/26/2015 Paramedic	Police/911 Code 3	5570 No Transport	23:10 23:12 23:12 23:16	23:26 E-6
537 5/27/2015 Paramedic	Police/911 Code 3	5570 No Transport	07:08 07:08 07:10 07:15	07:27 E-7
538 5/27/2015 Paramedic	Police/911 Code 3	5570 Code 3	09:03 09:03 09:03 09:06	09:23 09:39 10:21 E-3

@ = Second ambulance responding

* = Long response time

= Outside of the Glenpool response area

+ = South of 181st Street

% = Third ambulance responding

! = Fourth ambulance responding

Emergency Medical Services Plus
Ambulance report
Glenpool - June 2015

Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On	To Dest At Dest Available Response Time
539 5/27/2015 Paramedic	Police/911 Code 3	5580 Code 1	22:44 22:44 22:46 22:50	23:03 23:22 23:48 E-6
540 5/28/2015 Paramedic	Police/911 Code 3	5570 Code 1	11:41 11:41 11:41 11:46	12:05 12:24 12:41 E-5
542 5/28/2015 Paramedic	Police/911 Code 3	5580 Code 1	14:11 14:11 14:12 14:15	14:36 14:57 15:18 E-4
543 5/28/2015 Paramedic	Police/911 Code 3	5580 Code 1	18:40 18:40 18:40 18:47	19:06 19:29 19:48 E-7
544 5/28/2015 Paramedic	Police/911 Code 3	5570 Code 1	19:09 19:09 19:09 19:11	19:38 19:59 20:35 E-2 @
545 5/29/2015 Paramedic	EMSA Code 3	5570 Code 3	05:23 05:24 05:26 05:28	05:54 06:10 06:56 E-5
546 5/29/2015 Intermediate	Police/911 Code 3	5580 Code 1	05:28 05:28 05:29 05:33	05:49 06:08 06:18 E-5 @
7986 5/29/2015 Paramedic	Police/911 Code 3	5570 Code 1	09:35 09:35 09:37 09:39	09:57 10:19 10:46 E-4
7995 5/30/2015 Paramedic	Police/911 Code 3	5570 Code 1	06:51 06:51 06:53 06:56	07:15 07:39 08:09 E-5

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Emergency Medical Services Plus
Ambulance report
Glenpool - June 2015

Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Available Response Time
7997 5/30/2015 Paramedic	Police/911 Code 3	5570 Code 1	18:19 18:19 18:20 18:20	18:34 18:50 19:20 E-1
7999 5/31/2015 Paramedic	Police/911 Code 3	5570 No Transport	01:37 01:37 01:37 01:41	 02:08 E-4
71000 5/31/2015 Paramedic	Police/911 Code 3	5570 Code 1	04:15 04:15 04:15 04:16	04:30 04:51 05:13 E-1
71001 5/31/2015 Paramedic	Police/911 Code 3	5580 Code 1	05:46 05:46 05:51 06:02	06:12 06:25 06:40 E-16 #
71004 5/31/2015 Paramedic	Police/911 Code 3	5570 Code 1	21:08 21:08 21:08 21:10	21:29 21:49 22:11 E-2
547 6/01/2015 Paramedic	Creek County EMS Code 3	5580 Code 1	14:26 14:26 14:29 14:39	14:53 14:56 15:23 E-13 #
548 6/01/2015 Paramedic	Police/911 Code 3	5573 No Transport	17:56 17:56 17:59 17:59	 18:12 E-3
549 6/2/2015 Paramedic	Police/911 Code 3	5570 Code 1	03:44 03:44 03:46 03:49	04:11 04:29 04:57 E-5
550 6/2/2015 Paramedic	Police/911 Code 3	5570 Code 1	10:21 10:21 10:22 10:25	10:50 11:09 11:31 E-4

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Emergency Medical Services Plus
Ambulance report
Glenpool - June 2015

Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Available Response Time
551 6/2/2015 Paramedic	Police/911 Code 3	5580 Code 1	11:46 11:46 11:46 11:50	12:01 12:25 12:47 E-4 @
552 6/2/2015 Paramedic	Police/911 Code 3	5570 Code 1	12:24 12:24 12:24 12:27	12:45 13:08 13:29 E-3
553 6/2/2015 Paramedic	Police/911 Code 3	5570 No Transport	16:01 16:01 16:01 16:04	16:58 E-3
554 6/2/2015 Paramedic	Police/911 Code 3	5580 Code 1	16:53 16:53 16:54 17:00	17:21 17:44 17:55 E-7 @
555 6/2/2015 Paramedic	Police/911 Code 3	5570 Code 1	16:58 16:58 17:00 17:02	17:13 17:44 18:04 E-4
556 6/2/2015 Paramedic	Police/911 Code 3	5572 No Transport	18:21 18:21 18:22 18:26	19:11 E-5
557 6/2/2015 Paramedic	Police/911 Code 3	5570 Code 1	21:54 21:54 21:55 21:57	22:22 22:49 23:27 E-3
558 6/2/2015 Paramedic	Police/911 Code 3	5580 Code 1	23:47 23:47 23:48 23:54	00:15 00:34 00:54 E-7
559 6/3/2015 Paramedic	Creek County EMS Code 3	5580 Code 1	11:25 11:28 11:29 11:39	11:59 12:20 12:30 E-14 #

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Emergency Medical Services Plus
Ambulance report
Glenpool - June 2015

Page 7

Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Available Response Time
560 6/3/2015 Paramedic	Police/911 Code 3	5580 Code 1	14:34 14:34 14:36 14:40	14:56 15:19 16:27 E-6
561 6/3/2015 Paramedic	Police/911 Code 3	5570 Code 1	20:03 20:03 20:05 20:08	20:38 20:54 21:15 E-5
562 6/3/2015 Paramedic	Police/911 Code 3	5580 Code 1	20:34 20:34 20:35 20:42	21:08 21:38 21:49 E-8 @
563 6/4/2015 Intermediate	EMSA Code 3	5571 Cancelled Enroute	21:49 21:51 21:52	21:58 E-0
564 6/4/2015 Paramedic	Police/911 Code 3	5570 Code 3	23:04 23:04 23:05 23:08	23:22 23:39 00:11 E-4
565 6/5/2015 Paramedic	Police/911 Code 3	5570 Code 1	08:30 08:30 08:32 08:33	08:48 09:09 09:41 E-3
566 6/5/2015 Paramedic	Police/911 Code 3	5580 Code 1	11:39 11:40 11:40 11:46	12:04 12:24 12:54 E-7
567 6/5/2015 Paramedic	Hospital Staff Code 1	5580 Code 1	12:55 12:55 12:55 13:29	13:53 14:14 14:28 NE - 34
568 6/5/2015 Paramedic	EMSA Code 3	5580 Cancelled Enroute	18:45 18:47 18:49	18:58 E-0

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Emergency Medical Services Plus
Ambulance report
Glenpool - June 2015

Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Available Response Time
569 6/6/2015 Paramedic	Police/911 Code 3	5570 No Transport	08:50 08:50 08:51 08:53	 09:25 E-3
570 6/6/2015 Paramedic	Police/911 Code 1	5580 No Transport	15:10 15:11 15:12 15:15	 15:17 E-5
571 6/6/2015 Intermediate	EMSA Code 1	5571 Code 1	18:14 18:14 18:14 18:55	19:22 19:44 20:00 NE - 41
572 6/7/2015 Paramedic	Police/911 Code 3	5580 Code 3	09:24 09:24 09:28 09:35	09:53 10:12 10:42 E-11 *
573 6/7/2015 Paramedic	Police/911 Code 1	5570 Blood draw for PD	09:41 09:41 09:42 09:58	 10:24 NE-17
574 6/7/2015 Paramedic	Police/911 Code 3	5580 Code 1	13:05 13:05 13:05 13:10	14:36 14:58 15:16 E-5
575 6/7/2015 Paramedic	Police/911 Code 3	Creek County EMS Code 1	14:21 14:21 14:23 14:35	14:53 15:15 15:45 E-14 @
576 6/7/2015 Paramedic	Police/911 Code 3	5570 No Transport	17:32 17:32 17:34 17:38	 17:49 E-6
577 6/7/2015 Paramedic	Police/911 Code 3	5580 No Transport	23:56 23:56 23:58 00:01	 00:07 E-5

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Emergency Medical Services Plus
Ambulance report
Glenpool - June 2015

Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Available Response Time
578 6/8/2015 Paramedic	Police/911 Code 1	5580 No Transport	00:34 00:34 00:34 00:38	01:03 NE-4
579 6/8/2015 Paramedic	Police/911 Code 3	5580 Code 1	07:18 07:18 07:19 07:22	07:43 08:15 08:30 E-4
580 6/8/2015 Paramedic	Police/911 Code 3	5580 Code 3	12:05 12:05 12:09 12:12	12:35 12:52 13:10 E-7
581 6/8/2015 Paramedic	Police/911 Code 3	5570 Code 1	16:33 16:33 16:33 16:39	16:52 17:10 17:30 E-6
582 6/8/2015 Paramedic	Police/911 Code 3	5570 Stand by for Fire Cancelled enroute	20:37 20:37 20:38	20:41 E-0
583 6/8/2015 Paramedic	EMSA Code 3	5570 Cancelled Enroute	22:38 22:39 22:43	22:53 E-0
584 6/8/2015 Paramedic	Police/911 Code 3	5570 Code 1	22:51 22:52 55:54 22:59	23:11 23:18 23:47 E-8
585 6/9/2015 Paramedic	Police/911 Code 3	5570 Code 1	15:49 15:49 15:50 15:53	16:21 16:46 17:27 E-4
586 6/9/2015 Paramedic	EMSA Code 3	5570 Code 1	17:38 17:39 17:41 17:58	18:39 18:49 19:04 E- 20 #

@ = Second ambulance responding

* = Long response time

= Outside of the Glenpool response area

+ = South of 181st Street

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! = Fourth ambulance responding

Emergency Medical Services Plus
Ambulance report
Glenpool - June 2015

Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Available Response Time
587 6/10/2015 Paramedic	Police/911 Code 3	5580 Code 1	03:15 03:15 03:17 03:22	03:36 03:57 04:12 E-7
588 6/10/2015 Paramedic	Police/911 Code 3	5580 Code 1	09:24 09:24 09:25 09:29	10:01 10:26 11:27 E-5
589 6/10/2015 Paramedic	Police/911 Code 3	5572 No Transport	11:08 11:07 11:09 11:16	11:42 E-8
590 6/10/2015 Paramedic	Police/911 Code 3	5570 Code 1	16:27 16:27 16:29 16:35	16:56 17:27 17:45 E-8
591 6/11/2015 Paramedic	Police/911 Code 3	5580 No Transport	01:07 01:07 01:09 01:15	01:27 E-8
592 6/11/2015 Paramedic	Police/911 Code 3	5580 Code 3	07:01 07:01 07:02 07:03	07:26 07:43 08:34 E-2
593 6/11/2015 Paramedic	Police/911 Code 3	5570 Code 1	18:20 18:20 18:21 18:27	18:44 19:04 19:34 E-7
594 6/12/2015 Paramedic	Police/911 Code 3	5570 Code 1	11:04 11:04 11:05 11:13	11:49 12:10 12:38 E-9 #
604 6/12/2015 Paramedic	Police/911 Code 3	5580 Code 1	23:48 23:48 23:49 23:52	00:04 00:22 00:30 E-4

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Emergency Medical Services Plus
Ambulance report
Glenpool - June 2015

Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Available Response Time
605 6/13/2015 Paramedic	Nursing Home Staff Code 1	5570 Code 1	08:55 08:55 08:55 08:59	09:14 09:27 09:53 NE-4
606 6/13/2015 Paramedic	Police/911 Code 3	5580 Code 1	16:40 16:40 16:41 16:43	16:52 17:14 18:30 E-3
607 6/14/2015 Paramedic	Police/911 Code 3	5570 Code 1	11:46 11:46 11:48 11:52	12:07 12:31 13:01 E-6
608 6/14/2015 Paramedic	Police/911 Code 3	5580 No Transport	14:48 14:48 14:49 14:53	15:12 E-5
609 6/14/2015 Paramedic	Police/911 Code 3	5580 No Transport	17:12 17:12 17:13 17:17	17:34 E-5
595 6/14/2015 Paramedic	Police/911 Code 3	5570 Code 1	23:21 23:21 23:24 23:27	23:53 00:10 00:20 E-6
596 6/15/2015 Paramedic	Family Code 3	5570 No Transport	10:16 10:16 10:17 20:21	11:23 E-5
597 6/15/2015 Paramedic	EMSA Code 3	5580 Code 1	10:19 10:20 10:23 10:37	10:48 11:09 11:36 E-18 #
598 6/15/2015 Paramedic	By Stander Code 3	5570 Code 1	13:51 13:51 13:52 13:52	14:14 14:33 15:02 E-1

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Emergency Medical Services Plus
Ambulance report
Glenpool - June 2015

Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Available Response Time
599 6/15/2015 Paramedic	Police/911 Code 3	5570 Code 1	18:01 18:01 18:02 18:03	18:41 19:02 19:23 E-2
610 6/15/2015 Paramedic	Police/911 Code 3	5570 Code 1	20:24 20:24 20:24 20:28	20:51 21:15 21:34 E-4
600 6/16/2015 Paramedic	Police/911 Code 3	5570 Code 1	09:13 09:13 09:13 09:17	09:36 09:55 10:16 E-4
601 6/16/2015 Paramedic	Police/911 Code 3	5570 Code 1	11:35 11:35 11:35 11:37	11:54 12:09 12:29 E-2
602 6/16/2015 Paramedic	Police/911 Code 3	5570 Code 1	14:57 14:57 14:57 15:00	15:09 15:29 16:03 E-3
603 6/16/2015 Paramedic	Creek County EMS Code 3	5580 Code 1	16:47 16:47 16:50 17:12	17:39 18:18 18:27 E-25 #
616 6/17/2015 Paramedic	Police/911 Code 3	5570 Code 1	13:25 13:25 13:26 13:30	13:58 14:27 15:37 E-5
617 6/17/2015 Intermediate	Hospital Staff Code 1	5572 Code 1	14:27 14:27 14:27 14:27	15:01 15:25 15:40 NE-0
611 6/18/2015 Paramedic	Okmulgee EMS Code 3	5570 No Transport	08:45 08:45 08:46 09:03	 09:33 E-18 #

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Emergency Medical Services Plus
Ambulance report
Glenpool - June 2015

Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Available Response Time
612 6/18/2015 Paramedic	Police/911 Code 3	5580 Code 1	08:53 08:53 08:54 08:58	09:11 09:30 09:39 E-5 @
613 6/18/2015 Paramedic	Police/911 Code 3	5570 Code 1	12:31 12:31 12:32 12:36	13:15 13:36 13:54 E-5
614 6/18/2015 Paramedic	Police/911 Code 3	5580 Code 1	13:49 13:49 13:51 13:55	14:11 14:36 15:10 E-6 @
615 6/18/2015 Paramedic	Police/911 Code 3	5570 Code 1	15:54 15:54 15:55 15:58	16:26 16:55 17:13 E-4
618 6/18/2015 Paramedic	EMSA Code 3	5570 No Transport	19:29 19:29 19:30 19:47	20:02 E-18 #
619 6/19/2015 Paramedic	Police/911 Code 3	5580 No Transport	12:42 12:42 12:43 12:46	12:57 E-4
620 6/19/2015 Paramedic	Police/911 Code 3	5511 No Transport	18:40 18:40 18:41 18:46	18:54 E-6
621 6/19/2015 Paramedic	By Stander Code 3	5570 No Transport	21:14 21:14 21:14 21:16	21:37 E-2
622 6/20/2015 Paramedic	Police/911 Code 3	5570 Code 1	14:18 14:18 14:19 14:22	14:40 15:00 15:23 E-4

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Emergency Medical Services Plus
Ambulance report
Glenpool - June 2015

Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Available Response Time
623 6/20/2015 Basic	Hospital Staff Code 1	5573 Code 1	16:18 16:18 16:18 16:31	16:54 17:15 17:27 NE-13
624 6/20/2015 Paramedic	Police/911 Code 3	5570 No Transport	18:54 18:54 18:54 19:00	19:24 E-6
625 6/20/2015 Paramedic	By Stander Code 3	5570 Code 1	20:41 20:41 20:43 20:46	21:06 21:28 21:43 E-5
626 6/21/2015 Paramedic	Police/911 Code 3	5580 Code 1	01:00 01:00 01:03 01:06	01:22 01:34 01:48 E-6
627 6/21/2015 Paramedic	Police/911 Code 3	5580 No Transport	18:21 18:21 18:23 18:27	18:47 E-6
628 6/21/2015 Paramedic	Police/911 Code 3	5580 Code 1	19:07 19:07 19:08 19:10	19:33 19:57 20:39 E-3
629 6/21/2015 Paramedic	Police/911 Code 3	5570 Code 1	01:19 01:19 01:21 01:23	01:47 02:05 03:07 E-4
636 6/22/2015 Paramedic	Police/911 Code 3	5580 Stand by for Fire	04:01 04:01 04:06 04:14	04:22 E-13 *
630 6/22/2015 Paramedic	Police/911 Code 3	5570 Code 1	09:33 09:33 09:33 09:35	09:59 10:19 10:37 E-2

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Emergency Medical Services Plus
Ambulance report
Glenpool - June 2015

Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Available Response Time
631 6/22/2015 Paramedic	Police/911 Code 3	5580 Code 1	12:57 12:57 12:58 13:00	13:44 14:02 14:15 E-3
632 6/22/2015 Paramedic	Police/911 Code 3	5570 Code 1	18:09 18:09 18:10 18:13	18:28 18:47 19:13 E-4
633 6/22/2015 Paramedic	Police/911 Code 3	5580 Code 1	20:05 20:05 20:07 20:11	20:20 20:34 20:59 E-6
634 6/22/2015 Paramedic	Police/911 Code 3	5570 Code 3	21:00 21:00 21:00 21:05	21:11 21:27 22:06 E-5 @
635 6/23/2015 Paramedic	Police/911 Code 3	5580 Not Transported	04:01 04:01 04:05 04:14	04:22 E-13 *
637 6/24/2015 Paramedic	Creek County EMS Code 3	5580 Code 1	00:06 00:06 00:08 00:19	00:48 01:10 02:09 E-13 *
638 6/25/2015 Paramedic	Police/911 Code 3	5580 Code 3	19:38 19:38 19:38 19:41	19:54 20:10 20:31 E-3
639 6/25/2015 Paramedic	Police/911 Code 3	5571 No Transported	19:59 19:59 19:59 20:01	20:31 E-2 @
640 6/25/2015 Paramedic	Bystander Code 3	5571 No Transport	20:31 20:31 20:31 20:31	20:46 E-0

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Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Available Response Time
641 06/25/2015 Paramedic	Police/911 Code 3	5580 Code 1	21:06 21:06 21:06 21:09	21:23 21:43 22:30 E-3
642 6/26/2015 Paramedic	Police/911 Code 3	5580 Code 3	05:07 05:07 05:09 05:13	05:40 05:56 06:16 E-6
643 6/27/2015 Paramedic	Police/911 Code 3	5580 Code 3	06:14 06:14 06:18 06:21	06:35 06:55 07:10 E-7
646 6/27/2015 Paramedic	Police/911 Code 3	5570 Code 1	10:54 10:54 10:54 10:58	11:27 11:48 12:17 E-4
647 6/27/2015 Paramedic	Police/911 Code 3	5580 Code 1	11:37 11:37 11:39 11:43	11:59 12:30 13:06 E-6 @
644 6/27/2015 Paramedic	Police/911 Code 3	5570 Code 1	13:08 13:08 13:08 13:11	13:45 14:20 15:02 E-3
645 6/27/2015 Paramedic	Police/911 Code 3	5580 Code 1	13:22 13:22 13:24 13:31	13:45 14:05 14:27 E-9 @ ^
648 6/27/2015 Paramedic	Police/911 Code 3	5580 Code 1	23:12 23:12 23:14 23:18	23:36 23:53 00:06 E-6

^ = Second ambulance responding on their way back from another call

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Emergency Medical Services Plus
Ambulance report
Glenpool - June 2015

Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Available Response Time
653 6/28/2015 Paramedic	Police/911 Code 3	5570 Code 1	07:23 07:23 07:24 07:27	07:45 08:01 08:41 E-4
655 6/28/2015 Paramedic	Police/911 Code 3	5580 Code 1	09:33 09:33 09:33 09:37	09:56 10:17 10:32 E-4
656 6/28/2015 Paramedic	Hospital Staff Code 1	5570 Code 1	13:08 13:08 13:08 13:28	13:44 14:03 14:16 NE-20
649 6/28/2015 Paramedic	Police/911 Code 3	5570 No Transport	19:18 19:18 19:18 19:21	19:27 E-3
650 6/28/2015 Paramedic	Police/911 Code 3	5570 Code 1	22:56 22:56 22:56 21:00	21:18 21:39 22:07 E-4
651 6/29/2015 Paramedic	Police/911 Code 3	5570 Code 1	03:59 03:59 04:01 04:04	04:33 04:52 05:25 E-5
652 6/29/2015 Paramedic	Family Code 3	5580 Code 1	11:31 11:32 11:33 11:37	11:58 12:22 12:48 E-6
654 6/29/2015 Paramedic	Police/911 Code 3	5580 No Transport	15:49 15:49 15:49 15:53	15:58 E-4
657 6/29/2015 Paramedic	Police/911 Code 3	5580 Code 1	18:13 18:13 18:13 18:17	18:43 18:58 19:10 E-4

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Emergency Medical Services Plus
Ambulance report
Glenpool - June 2015

Call Number Call Date Level of Care	Caller Dispatch Urgency	Unit Description Transport Urgency	Rcvd Paged Enroute On Scene	To Dest At Dest Available Response Time
658 6/29/2015 Paramedic	Police/911 Code 3	5570 Code 1	19:06 19:06 19:07 19:16	19:34 19:55 20:11 E-10 * @
660 6/29/2015 Paramedic	Police/911 Code 3	5580 Code 1	22:19 22:19 22:20 22:23	22:42 22:57 23:08 E-4

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AMBULANCE SERVICE AGREEMENT

This Ambulance Service Agreement, as provided for by Title 5, Chapter 2, Article A of the City Code of the City of Glenpool, ("Agreement") made and entered into as of the 1st day of July 2015, by and among the CITY OF GLENPOOL, OKLAHOMA ("GLENPOOL" or "CITY"), EMERGENCY MEDICAL SERVICES PLUS, LLC, ("EMS PLUS"), and the GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT ("GEMS" or "GEMS District").

WHEREAS, GLENPOOL and GEMS have a need for emergency medical services provided by EMS PLUS for the health, welfare, and safety of the residents within GLENPOOL and the GEMS District, as defined in Title 5, Chapter 2, Article A of the City Code; and,

WHEREAS EMS PLUS is engaged in the business of providing ambulance services and is willing and capable of supplying emergency and non-emergency medical services to GLENPOOL and GEMS.

NOW THEREFORE, for and in consideration of the terms, covenants and conditions as hereinafter set forth, and in accordance with the provisions of Title 5, Chapter 2, Articles A and B of the City Code, the parties hereby mutually agree as follows:

I.

ADOPTION OF SERVICES

1.1 **Essential Services.** EMS PLUS will provide emergency and non-emergency medical services and qualified medical personnel to residents of the Service Area as defined herein.

1.2 **Service Area ("Service Area").** The Service Area incorporated in this Agreement includes the Glenpool Public School District and the corporate limits of GLENPOOL (together, the GEMS District boundaries).

1.3 **Inspection.** GLENPOOL and GEMS shall have the unconditional right to reasonable unannounced inspections of every ambulance utilized in connection with this Agreement. Additionally, the same right of inspection shall apply to personnel who directly operate or staff ambulances and to emergency equipment, including dispatching, any of whom or which shall be utilized in the fulfillment of the terms and conditions of this Agreement.

1.4 **Term.** The term of this Agreement shall commence on the 1st day of July 2015, and all authorizations, terms and conditions created hereby shall continue thereafter through the 30th day of June 2016 with a one year renewal option at the end of the Term and at the end of every subsequent

term. ("Expiration Date"), subject to renewal by GLENPOOL, GEMS, and EMS PLUS on any anniversary date. This Agreement shall be renewed for additional periods of similar duration unless either party notifies the other at least 90 days prior to the Expiration. Renewal shall be memorialized by the issuance of a subsequent agreement in substantially the form of this Agreement.

II.

RESPONSIBILITIES OF EMS PLUS

2.1 Availability. At least one ambulance assigned by EMS PLUS to the Service Area will be based within GLENPOOL.

2.2 Advanced Life Support. EMS PLUS shall provide one Advanced Life Support ambulance on a full time basis to the Service Area for emergency responses on a 24-hour per day, 365 days per year basis.

2.3 Advanced Life Support Qualified Personnel. EMS PLUS shall provide competent and duly qualified personnel to attend one Advanced Life Support ambulance on a full time basis in the Service Area for emergency responses. Such personnel shall be stationed within GLENPOOL, except during transports that may temporarily remove them from the limits of the Service Area.

2.4 Additional Ambulance Service. For the provision of non-emergency transports, EMS PLUS shall dispatch an additional ambulance, when possible, to effect such transports without taking the primary ambulance out of the Service Area.

III.

AMBULANCE EQUIPMENT

3.1 Minimum Equipment Standards. EMS PLUS will, at all times, supply emergency equipment in compliance with Oklahoma Emergency Medical Services Regulations, 310:641-3-23, Equipment for Ground Transport Vehicles, to include without limitation:

- Essential Basic Medical Equipment;
- Mandatory Extrication Equipment,*
 - * all heavy extrication services must be provided by the Glenpool Fire Department
- Advanced Life Support Medical Equipment

3.2 Business Name. The "EMS PLUS" business name will be placed on each side and rear of each ambulance or other vehicle used for the purpose of providing medical services to the Service Area for ready identification.

3.3 Right to Inspect. All EMS PLUS vehicles, for use in conjunction with this Agreement, shall be subject to unannounced inspections by a qualified designee of GLENPOOL and/or GEMS, as to the clinical and mechanical worthiness of the vehicle.

3.4 Vehicle Maintenance. All EMS PLUS vehicles shall be in good mechanical and serviceable condition at all times, so as not to be hazardous to patient(s) or crew members. All

preventive maintenance schedules shall be readily accessible during regular business hours to a GLENPOOL and/or GEMS representative.

3.5 Emergency Permit. All EMS PLUS vehicles utilized in connection with this Agreement shall have a permit and/or inspection decal affixed by the Oklahoma State Department of Health – EMS Division – with no less than a Class “A” permit which indicates compliance with applicable sections as a primary “first out” emergency vehicle.

3.6 Disposable Medical Supplies. EMS PLUS will replace all disposable medical supplies, utilized by the Emergency Medical Response Agency, as defined in Title 5, Chapter 2, Article A, and implemented by Title 5, Chapter 2, Article B of the City Code, in the performance of their duties, duly authorized by GLENPOOL, at no charge to GLENPOOL or GEMS.

IV.

STAFFING

4.1 Minimum Personnel. Each ambulance which EMS PLUS shall dedicate to GLENPOOL and/or GEMS shall have on staff an adequate number of emergency medical services personnel in order to respond to all calls. Specifically, EMS PLUS will provide, as a minimum: one Emergency Medical Technician at the Basic level and one Emergency Medical Technician at the Paramedic level who will respond to any emergency. The only exception is in the event of a disaster or when a secondary ambulance is responding to an event pursuant to a mutual aid agreement.

4.2 EMS Paramedic. Under no circumstance during the transport of an emergency ambulance patient by the primary ambulance assigned to the Service Area will the attendant be qualified as less than a licensed EMS Paramedic.

4.3 Driver Qualifications. In addition, each ambulance shall have a driver who is qualified as not less than an EMT Basic.

4.4 Exceptions for Documented Disasters. In unique and unexpected circumstances, including a disaster, the minimum driver requirement may be altered to facilitate a transport of an emergency patient with either a law enforcement officer, fireman or authorized Emergency Medical Responder as driver. In this event, a written report of the circumstances, reason and any other pertinent information regarding the call will be forwarded to the State of Oklahoma Department of Health, EMS Division with copies forwarded to GLENPOOL and GEMS within ten working days.

V.

PHYSICIAN MEDICAL DIRECTOR

5.1 Medical Director Qualifications. In addition to any qualifications or credentials identified in Title 5, Chapter 2, Article A of the City Code of the City of Glenpool, EMS PLUS shall agree at all times to employ a licensed physician Medical Director who is a fully licensed, non-restricted Doctor of Medicine (M.D.) or a Doctor of Osteopathy (D.O.) in the State of Oklahoma and who shall:

- o Be Board Certified in emergency, family, internal, or surgical medicine or possess and maintain current certification in Advanced Cardiac Life Support and advanced Trauma Life Support;
- o Be familiar with the design and operation of pre-hospital emergency medical service systems;
- o Have experience in the emergency department management of acutely ill or injured patient(s) in an urban setting;
- o Be knowledgeable in and actively involved with quality assurance and the education activities of the ambulance service;
- o Maintain Oklahoma State Department of Health, Emergency Medical Services Division certification / approval as a Medical Director;
- o Develop medical protocols for patient care techniques, both on line and off line, and present said protocols for approval by OSDH-EMS. Protocols shall include medications to be utilized, treatment modalities for patient care procedures, and appropriate security procedures for controlled and dangerous drugs;
- o Supervise a quality assurance (QA) program;
- o Work together with EMS Plus staff to offer optimal care to all ambulance patients in the most efficient manner available within the Service Area;
- o Agree to provide Medical Direction to any Emergency Medical Response Agency duly authorized by GLENPOOL; and
- o Establish a system standard of care as required by Title 5, Chapter 2, Article A of the City Code of the City of Glenpool.

Evidence of compliance with these qualifications shall be made available to either of GLENPOOL or GEMS upon request.

VI.

COMMUNICATIONS

6.1 Emergency Response Coordination. EMS PLUS, in connection with its provision of service to GLENPOOL and GEMS, will agree to correlate its actions with the Glenpool Police Department, Fire Department and Emergency Medical Response Agency at all times.

6.2 Dispatch. Until such time as EMS PLUS has notified GLENPOOL and GEMS that it has updated its dispatch department to full EMD certification and intends to manage its own dispatch operations, the Glenpool Police Department shall provide all emergency call reception and initial notification of the ambulance crew. After initial notification of the ambulance crew and the ambulance is en route to the scene of the emergency, EMS PLUS dispatchers shall assume the responsibility of completing the dispatch responsibilities for that call. After EMS PLUS dispatch has upgraded to EMD standards, any request for ambulance service received by the Glenpool 911 system shall be forwarded directly to the EMS PLUS control center, as defined in Title 5, Chapter 2, Article A of the City Code, for call classification; ambulance dispatching; emergency medical responder dispatching and pre-arrival instruction for the reporting party. These upgraded procedures are subject to review, revision and approval of GLENPOOL before taking effect.

6.3 Call Classification. EMS PLUS shall be responsible for determining call priority and utilizing a classification system.

6.4 Response Times. The following response times shall be monitored and accurately recorded so that continual audit of these times may be performed as a method to assure the most efficient responses are being performed:

- Time request for EMS response is received at the dispatch center (this time should be indicated when sufficient information has been received from the caller to initiate a response)
- Time ambulance is notified
- Time ambulance is en route
- Time ambulance is on the scene
- Time ambulance is en route to the hospital or is available if not needed
- Time ambulance arrives at the hospital
- Time ambulance is back in Service Area

6.5 Response Time Standards. EMS PLUS agrees to maintain a service response time of eight minutes or less with a 90% reliability for all emergency calls within the Glenpool School District as well as all portions of the city limits north of 181st Street South. A response time of ten minutes or less with a 90% reliability will be maintained for all emergency calls in all portions of the city limits south of 181st Street South. These minimum response times apply equally to secondary ambulance responses by EMS PLUS when a secondary ambulance is located within the Service Area at the time and an additional unit is required for an existing emergency or a new emergency.

6.6 Secondary Response Time Standards. EMS PLUS agrees to maintain a service response time of 20 minutes or less with a 95% reliability for any emergency call with an out of service area, secondary ambulance, or mutual aid response within the Service Area. For use in this document, an out of service area secondary ambulance response is defined as an additional EMS PLUS ambulance responding to a request for ambulance service while the primary EMS PLUS ambulance, assigned to GLENPOOL is assisting another patient or a second EMS PLUS ambulance responding to assist the EMS PLUS ambulance assigned to GLENPOOL. A Mutual Aid response is defined as an ambulance responding, at the request of EMS PLUS, from another ambulance service in the surrounding area, to the request for an ambulance in the Service Area. Mutual aid responses from an outside service responding to GLENPOOL, as well as mutual aid responses performed by EMS PLUS outside of the Service Area, are exempt from required response times.

6.7 Penalty Provision. EMS PLUS agrees it shall pay, as a penalty provision, to GLENPOOL, the sum of \$10.00 per minute for each "late minute" for response times in which it exceeds the maximum allowable as stated herein. This provision shall be enforced at the sole discretion of GLENPOOL.

VII.

PURCHASES

7.1 Local Support. EMS PLUS shall agree to purchase fuel and supplies from merchants in GLENPOOL if possible and at its own expense but shall not be obligated to do so if prices are not comparable or less or specific supplies and/or services are not available in GLENPOOL.

VIII.

INSURANCE

8.1 Vehicle Insurance. EMS PLUS shall provide all vehicle and professional liability insurance required by Title 5, Chapter 2, Article A of the City Code, and will provide a Certificate of Insurance to the GEMS District administrator upon start of operations. The District administrator or his/her designee shall be notified of any cancellation or replacement of insurance, by the company or agent, providing such insurance.

8.2 Workers' Compensation. EMS PLUS shall maintain, during the term of this Agreement, Worker's Compensation insurance as prescribed by the laws of the State of Oklahoma.

8.3 Certificate of Insurance. EMS PLUS agrees to furnish to GLENPOOL and GEMS, upon issuance of this Agreement, an original Certificate of Insurance which would indicate the types of insurance, the amount of insurance and expiration dates of all policies carried by EMS PLUS.

IX.

ACCESSIBILITY

9.1 No Ability to Pay Exemption. EMS PLUS shall deny no one access to emergency care and transportation, regardless of ability to pay.

9.2 Offsets. EMS PLUS shall provide mechanisms to offset out-of-pocket costs to patients. Examples are subscriptions, third party reimbursement invoicing, scheduled payment programs, etc.

X.

OPERATIONS REPORTS AND RECORDS

10.1 Reporting Requirements. EMS PLUS agrees to make all HIPAA-compliant records and reports in connection with the Service Area available to the City Manager, or his/her designee(s), on behalf of GLENPOOL and GEMS upon request and shall submit a monthly log report prior to each City Council meeting held on dates as noticed by the Glenpool City Clerk. The log report shall include, without limitation, the following information:

- Call number
- Unit number
- Call times
- Call date
- Attendants' employee numbers
- The record of response times required by Section 6.4 of this Agreement.

All reports shall be sanitized of protected health information, as defined and mandated by the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

XI.

COMMUNITY EDUCATION

11.1 Availability. EMS PLUS agrees, at reasonable times and upon sufficient notice, to be available upon request to aid in and/or conduct community education programs, including, but not limited to, CPR and First Aid programs. EMS PLUS shall agree to make community education an integral part of this Agreement and of its operations in GLENPOOL.

11.2 Cost Limitation. All courses administered in GLENPOOL by EMS PLUS shall be at no expense to the participants except for actual cost of materials and instructor fees.

11.3 Continuing Education. Members of the Glenpool Emergency Medical Response Agency, as defined in Title 5, Chapter 2, Article A of the City Code, may attend any classes held as continuing education for the employees of EMS PLUS at no charge.

11.4 Medical Responder Training. EMS PLUS shall provide to the Glenpool Emergency Medical Response Agency's biannual Emergency Medical Responder Courses and Emergency Medical Responder Refresher Courses, as needed. EMS PLUS shall also provide Quality Improvement/Quality Assurance oversight services for the Glenpool Emergency Medical Response Agencies.

XII.

STAND BY SERVICES

12.1 Response to Incident. EMS PLUS shall respond, upon the request of the Police Chief or Fire Chief, to the scene of any incident, which could result in possible personal injury or death to the individuals there. This service will result in no cost to GLENPOOL or GEMS.

12.2 Public Events. EMS PLUS agrees to be available, upon the request of the City Manager or his designee to "stand by" on location at public events, including, but not limited to, football games, basketball games, baseball/softball games, firework displays, etc. There shall be no charge for standby services, at Glenpool-sanctioned events, within the city limits of GLENPOOL.

12.3 Caveat for Emergencies. Any time EMS PLUS is performing a stand by service, it is to be understood, that an ambulance will be available to respond to emergency calls and may have to leave the stand by location at any time.

XIII.

PATIENT CHOICE

13.1 Choice of Facility. EMS PLUS shall honor the patient's choice of hospital, medical facility, nursing home or other facility when the patient's condition permits a choice to be made.

13.2 Incapacity of Patient to Choose. Should a patient be unconscious or without family to direct his/her destination to a medical facility for treatment, he/she shall be transported to the nearest hospital where appropriate services are available.

13.3 Traumatic Injury. In the case of traumatic injury, under certain circumstances, the patient's destination shall be directed by the Tulsa Regional Trauma Advisory Board, Trauma Referral Center, as mandated by the Tulsa Regional Trauma Triage and Transport Plan.

XIV.

SCHEDULE OF FEES

14.1 Specified Fees. Unless otherwise negotiated, the fees specified here are those which EMS PLUS will charge persons utilizing its services:

▪	Emergency Base Rate Level I	\$700.00
▪	Emergency Base Rate Level II	\$750.00
▪	Non Emergency Base Rate	\$400.00
▪	Mileage per Loaded Mile	\$12.00

14.2 Adjustments. Any fee schedule adjustment desired by EMS PLUS shall be submitted to the City Manager and shall be approved by GLENPOOL and/or GEMS prior to becoming effective.

XV.

MEMBERSHIP PROGRAM

15.1 Cost. EMS PLUS will offer to all residents in the Service Area, an Ambulance Membership Program to be available for purchase by the public during the month of January. The fee schedule for this Program is \$60.00 annually. This membership will be available to homeowners within the Service Area for a discounted cost of \$30.00 upon proof of home ownership to the satisfaction of EMS PLUS.

15.2 Benefit. The membership program will cover the coinsurance or deductible portion of the ambulance bill for all medically necessary emergency ambulance services. The membership will also cover the co-insurance or deductible portion of the ambulance bill for all non-emergency ambulance services if the patient has insurance coverage. If the patient of a non-emergency ambulance transport does not have insurance, the membership will provide a substantially discounted rate.

15.3 Reasonable Necessity. The membership will apply only when other means of transportation would be unsafe due to the patient's medical condition(s). Generally, patients must be suffering from an emergency condition or must be bed confined.

15.4 Right to Bill. EMS PLUS reserves the right to bill any insurance the membership holder may be eligible for.

XVI.

PRIMARY PROVIDER

16.1 Statutory Compliance. All parties agree that EMS PLUS shall be responsible for responding to all emergency and non-emergency ambulance calls within the Service Area for the

term of this Agreement or any extensions thereof, pursuant to the Oklahoma Emergency Medical Response Systems Development Act at Title 63 O.S. §§ 1-2501 *et seq.*

16.2 Mutual Aid. The foregoing paragraph to the contrary notwithstanding, the parties hereto understand and agree that, in the event that services provided by EMS PLUS are not available due to emergency , such emergency may from time to time necessitate utilization of another emergency medical service. In that event, EMS PLUS will have the duty to arrange for the services of another ambulance service provider not affiliated with EMS PLUS. All requests for mutual aid from other ambulance services will be the responsibility of EMS PLUS.

XVII.

SUBSIDY ARRANGEMENT

17.1 Contingency. It is specifically intended that a subsidy arrangement may be necessary.

17.2 Monthly Charge. For the aforementioned services, GEMS shall agree to pay Emergency Medical Services Plus, LLC, the sum of \$9,500.00 per month until such time as the Agreement is negotiated for renewal or until such time as the funding source for this obligation terminates in accordance with its terms or otherwise, whichever occurs first.

17.3 Subsequent Agreement(s). Should GLENPOOL, GEMS and EMS PLUS agree to renew this Agreement subsequent to the expiration of the term of this Agreement, the monthly subsidy arrangement shall be negotiated for the renewal period.

ACCEPTED AND APPROVED this ____ day of _____ 2015.

Emergency Medical Services Plus, LLC

**Glenpool Area Emergency Medical
Service District, Glenpool, Oklahoma**

By: _____
Name: _____
Title: _____

By: _____
Timothy Lee Fox, Chair

Attest:

Attest:

By: _____

By: _____
Susan White, Clerk

City of Glenpool

By: _____
Timothy Lee Fox, Mayor

Attest:

By: _____
Susan White, City Clerk

Approved as to form:

By: _____
Lowell Peterson, GEMS & City Attorney