



**NOTICE
GLENPOOL CITY COUNCIL
SPECIAL MEETING**

A Special Session of the Glenpool City Council will be held at 6:00 p.m. on August 26, 2024, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

NOTE: The Glenpool City Council will be assembled for the special meeting at the City Council Chambers, 12205 S. Yukon Ave, Glenpool, Oklahoma. Members of the public are invited to attend the in-person special meeting.

The City Council welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending in **PERSON** are required to complete the Request to Speak form located on the agenda table and return to the City Clerk **PRIOR TO THE CALL TO ORDER.**

AGENDA

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- A) **Call to Order - Joyce G. Calvert, Mayor**
- B) **Roll Call, Declaration of Quorum – Lesli Smith, City Clerk; Joyce G. Calvert, Mayor**
- C) **Invocation – David Tillotson, City Manager**
- D) **Pledge of Allegiance – Joyce G. Calvert, Mayor**
- E) **Council Comments**
- F) **Public Comments**
- G) **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)**
 - 1) Approval of the Minutes from the August 19, 2024, meeting. 3 - 7
[City Council Regular Meeting - 19 Aug 2024 - Minutes - Pdf](#)
- H) **Consideration and appropriate action relating to items removed from the Consent Agenda**
- I) **Scheduled Business**
 - 1) Discussion and possible action to approve (1) an application form for appointment to the Glenpool City Council; (2) a deadline for submission of completed applications by individuals who are interested in being appointed to the vacant office on the Glenpool City Council; and (3) a process for the City Council's consideration of applicants who meet the qualification requirements under state law for appointment to the Glenpool City Council.
(David Tillotson, City Manager)
 - 2) Discussion regarding the process for appointment of a council member to the vacant office of Vice-Mayor of the City of Glenpool, followed by discussion and possible action to appoint a council member as Vice-Mayor of the City of Glenpool.

(David Tillotson, City Manager)

J) **Adjournment**

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on August 22, 2024, at 5:30 pm.

Signed: Lesli Smith
City Clerk



MINUTES
City Council Regular Meeting
Monday, August 19, 2024 Council Chambers 6:00 PM

COUNCIL PRESENT:

Joyce Calvert
Brandon Kearns
Tim Fox
Chris Brobst
Jacqueline Triplett-Lund

COUNCIL ABSENT:

STAFF PRESENT:

David Tillotson
Lesli Smith
David Agbetunsin
Lea Ann Reed
Jeremy Plane
Gerald S. Gilbert
Jesse Hale
Joe Wuest
Joshua Brannon
Duy Nguyen
Debbie Pengelly
Paul Newton

STAFF ABSENT:

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A) Call to Order - Joyce G. Calvert, Mayor

Mayor Calvert called the meeting to order at 6:01 p.m.

B) Roll Call, Declaration of Quorum – Lesli Smith, City Clerk; Joyce G. Calvert, Mayor

Lesli Smith called the roll; Mayor Calvert declared a quorum present.
Jana Burk Attorney, of Rosenstein, Fist & Ringold was also in attendance.

C) Invocation –

Alan Woodcock gave the invocation.

D) Pledge of Allegiance – Joyce G. Calvert, Mayor

E) Public Comments

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There were no public comments.

Following the announcement that there were no public comments, Vice Mayor Kearns requested the opportunity to address the Mayor, Council, staff, and the public on the record. Vice Mayor Kearns then submitted a written statement of resignation, effective immediately, and subsequently vacated the council chambers.

NOTE: Vice Mayor Kearns was present for the Call to Order, Roll Call, and Declaration of Quorum. However, after delivering his statement of resignation and vacating the council chambers, he was no longer present for any subsequent voting on consent or scheduled items, and the minutes will reflect his absence accordingly

B. KEARNS WRITTEN RESIGNATION LETTER

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F) Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)

- 1) Approval of the minutes from the August 5, 2024, meeting.
- 2) Approval of Agreement with Clear Company for Human Resources Management software.

Moved by Jacqueline Triplett-Lund, seconded by Chris Brobst

To approve the consent agenda.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns				x
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	4	0	0	1

CARRIED.

G) Consideration and appropriate action relating to items removed from the Consent Agenda

No items removed from the consent agenda.

H) Scheduled Business

- 1) Discussion and possible action to approve, modify or deny the Development Agreement between the City of Glenpool and the Glenpool Utility Services Authority to jointly finance and construct the Glenpool Wastewater Treatment Plant.
(David Agbetunsin, City Engineer)

Moved by Joyce Calvert, seconded by Chris Brobst

To approve the Development Agreement between the City of Glenpool and the Glenpool Utility Services Authority to jointly finance and construct the Glenpool Wastewater Treatment Plant.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns				x
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	4	0	0	1

CARRIED.

- 2) **GLENPOOL SCHOOL DISTRICT** -A Specific Use Permit (SUP 2024-01) application for a proposed LED sign for the Glenpool Public Schools building located at 140 West 141st Street South. The applicant is requesting to place a 40sf LED sign on an existing pole sign.
Applicant: Curtis Layton, Glenpool Board of Education
(Duy Nguyen, City Planner)

- A. Public Hearing on the proposed Specific Use Permit (SUP 2024-01).
B. Discussion and possible action to approve, approve with conditions or deny the Specific Use Permit (SUP 2024-01).

Mayor Calvert opened the public hearing at 6:10 pm.

There were no public comments.

Mayor Calvert closed the public hearing at 6:13 pm.

Moved by Chris Brobst, seconded by Jacqueline Triplett-Lund

To approve, the Specific Use Permit (SUP 2024-01).

Mayor Calvert recessed the meeting at 6:14 p.m.

Mayor Calvert reconvened the meeting at 6:25 p.m.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns				x
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	4	0	0	1

CARRIED.

- 3) Presentation and discussion related to the creation of a Strategic Plan for the City of Glenpool, and a tour of the following places:
- A. Morris Park- 1602 W. 121st Street Glenpool, OK 74033
 - B. Kendallwood North Park- 13601 S. Poplar Place Glenpool OK 74033
 - C. Kendallwood South Park- 14450 S. Poplar Place Glenpool OK 74033
 - D. Rolling Meadows Park- 14612 S. Yukon Ave. Glenpool OK 74033
 - E. Black Gold Park- 95 West 145th Street Glenpool OK 74033
 - F. Bonnie Chapman Senior Center- 46 West 145th Street South Glenpool OK 74033
 - G. EMS Glenpool Station- 14522 S. Broadway Street Glenpool OK 74033
- (David Tillotson, City Manager)

Mayor Calvert continued the session by releasing the Council, staff, and public to commence the Strategic Planning tour of parks and building sites at 6:31 p.m.

I) Adjournment

Mayor Calvert declared the meeting adjourned at 8:01 p.m.

- J) Mayor Calvert recessed the meeting at 6:14 p.m. Mayor Calvert reconvened the meeting at 6:25 p.m.**

Aug. 19, 2024

Dear Mayor CAVERE:

This letter is my formal resignation effective immediately from my position as an elected official, At-LARGE, & Vice Mayor from the City of Glenpool. I can no longer fulfill my duties of this office.

It has been an honor & privilege to serve this community for the last 10 years. This decision was not made lightly but due to personal & professional reasons; I can no longer hold this office & give the attention & dedication it deserves.

I'd like to thank the citizens of Glenpool for given me the opportunity to serve them & placing their vote of confidence in me years ago.

Being an elected official has created lifetime moments of memories I won't ever forget. Including valuable Friends! I am confident the City will continue to thrive under the leadership of David & you as Mayor along with the remaining team.

Respectfully,

BRANDY KEARNS

Vice Mayor, Formerly

City of Glenpool