

MINUTES

CITY COUNCIL MEETING

July 6, 2015

The Regular Session of the Glenpool City Council was held at 6:00 p.m., Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Jennifer Ballew; Momodou Ceesay; Tim Fox; and Brandon Kearns. Patricia Agee was absent.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Susan White, City Clerk; Lynn Burrow, Community Development Director; Rick Malone, City Planner; Dennis Waller, Police Chief and Paul Newton, Fire Chief. Also present were: Jason Yarbrough, First Baptist Church, Glenpool; Kristie Walton, EMS Plus; and Matt Davis, EMS Plus.

- A) Mayor Fox called the meeting to order at 6:00 p.m.**
- B) Susan White, City Clerk called the roll. Mayor Fox declared a quorum present.**
- C) Jason Yarbrough offered the Invocation.**
- D) Mayor Fox led the Pledge of Allegiance.**
- E) Glenpool Conference Center Report – Lea Ann Reed, Conference Center Director**

Ms. Reed highlighted June events held at the Glenpool Conference Center, as well as a recap of the activity and revenues collected for the past fiscal year.

She announced some upcoming community events scheduled through October.

- F) Community Development Report – Lynn Burrow, Community Development Director**

Mr. Burrow updated the Council on current private and public development projects throughout the city.

- G) City Manager Report – Roger Kolman, City Manager**

Mr. Kolman introduced Mr. Wes Richter as the new Glenpool Public Works Director. Mr. Richter has offered his assistance in the transition from Severn Trent.

Mr. Kolman announced his plans to attend the CMAO Conference in Claremore next week. While there he intends to make application to the Board to host that event at the Glenpool Conference Center next year. Additionally he urged the Council members to also invite any large scale event coordinators to consider the Glenpool Conference Center as the host facility.

- H) Mayor Report – Tim Fox, Mayor**

Mayor Fox expressed his appreciation to the citizens for a successful July 4th holiday. He recognized a celebration at Taylor's Pond to commemorate the holiday which consisted of a children's parade. The resident children decorated their bicycles and paraded around the housing addition. The parade was even led by a Glenpool police unit. He feels that the event promoted good

will among neighbors and instilled patriotism in the children. Mayor Fox challenged other Glenpool neighborhoods to consider a similar event in their respective areas for future July 4th celebrations.

I) Council Comments

None

J) Public Comments

Councilor Kearns announced the passing of long-time Glenpool business owner of Ken's Daylight Donuts and urged everyone to keep the family in their thoughts and prayers.

K) Public Recognition for Kristie Walton

Mayor Fox recognized Kristie Walton for her many years of dedicated service to the community as Owner/Manager of EMS Plus, LLC.

L) Scheduled Business

1) Discussion and possible action to approve minutes from June 15, 2015 meeting.

MOTION: Vice Mayor Ceesay moved, second by Councilor Kearns to approve minutes as presented.

FOR: Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Kearns

AGAINST: None

ABSENT: Councilor Agee

Motion carried.

2) Discussion and possible action to adopt Ordinance No. 703, Appointing Julie Casteen, Finance Director, As City Treasurer, Providing For No Additional Salary For Such Duties As Are Prescribed For The Office Of City Treasurer, And Directing That The Finance Director/City Treasurer Has Supervision And Control Of The Department Of Finance, All As Provided By Title 11, § 10-118 Of The Oklahoma Statutes And Sections 9-1b-1 And 9-1b-2(B) Of The Glenpool City Code.

Mayor Fox announced that he was advised by Mr. Kolman that Items 2 and 3 weren't ready for Council action and should be tabled.

MOTION: Councilor Kearns moved, second by Councilor Ballew to table Items 2 and 3.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Kearns; Councilor Ballew

AGAINST: None

ABSENT: Councilor Agee

Motion carried.

3) Discussion and possible action to approve an Emergency Clause, upon finding it immediately necessary for the peace, health, and safety of the City of Glenpool and the inhabitants thereof that the provision of Ordinance 703 be put into full force and effect, thereby complying with Oklahoma Statutes and the City Code with respect to the appointment of a city treasurer, an emergency is hereby declared to exist by reason whereof the Ordinance shall take effect and be in full force and after its passage as provided by law.

See action on Item 2.

- 4) **Discussion and possible action to adopt Ordinance No. 704, An Ordinance Amending Title 10, Building And Development; Chapter 2, Building Codes And Regulations; Article A, Building Codes; Sections 10-2A-1 Through 10-2A-2-1, Of The Ordinances For The City Of Glenpool, Oklahoma, Repealing Ordinances Or Parts Of Ordinances In Conflict Herewith; And Declaring An Emergency.**

John Staires, Glenpool Building Official introduced Ordinance No. 704 and described its purpose.

MOTION: Councilor Kearns moved, second by Vice-Mayor Ceesay to adopt Ordinance No. 704 as presented.

FOR: Mayor Fox; Councilor Kearns; Councilor Ballew; Vice-Mayor Ceesay

AGAINST: None

ABSENT: Councilor Agee

Motion carried.

- 5) **Discussion and possible action to approve an Emergency Clause, upon finding it immediately necessary for the preservation of the peace, health, and safety of the City of Glenpool and the inhabitants thereof that the provisions of Ordinance 704, An Ordinance Amending Title 10, Building Codes And Regulations; Article A, Building Codes; Sections 10-2A-1 Through 10-2A-2-1, Of The Ordinances For The City Of Glenpool, Oklahoma; Repealing Ordinances Or Parts Of Ordinances In Conflict Herewith; And Declaring An Emergency, to wit that the Building Code for the City of Glenpool be brought into immediate compliance with the Oklahoma Uniform Building Code Commission Act, an emergency is hereby declared to exist, by reason whereof Ordinance No. 704 shall take effect and be in full force from and after its passage as provided by law.**

Lowell Peterson, City Attorney declared the reason for the Emergency Clause is the City is currently out of compliance with state law regarding the Building Code and therefore the Ordinance should take effect immediately.

MOTION: Vice-Mayor Ceesay moved, second by Councilor Kearns to adopt Emergency Clause as it pertains to Ordinance No. 704.

FOR: Councilor Kearns; Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox

AGAINST: None

ABSENT: Councilor Agee

Motion carried.

- 6) **Discussion and possible action to renew the Agreement among EMS Plus, the Glenpool Area Emergency Medical Service District ("GEMS") and the City of Glenpool to provide ambulance service for Glenpool for FY 2015-2016.**

Susan White, City Clerk presented the Agreement for Council action. She pointed out a few amendments from the previous year's document. Matt Davis, EMS Plus addressed the Council confirming his support for the Agreement, with the exception of Section 14.1 Specified Fees. Mr. Davis submitted his desire to increase the fees and offered his rationale to support his request. He proposed the following rate increases: Level 1...\$700 to \$850; Level 2...\$750 to \$950; Non Emergency....\$400 to \$750; Mileage per Loaded Mile...\$12 to \$16.95.

MOTION: Councilor Kearns moved, second by Vice-Mayor Ceesay to renew the Agreement, amending Section 14.1 to include fees as submitted by Matt Davis, EMS Plus.

FOR: Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Kearns

AGAINST: None

ABSENT: Councilor Agee

Motion carried.

7) Discussion and possible action to accept Roadway Right-of-Way and associated Deed of Dedication located on East 126th Street, Glenpool, Oklahoma.

Mr. Lynn Burrow, Community Development Director recommended Council accept Roadway Right-of-Way Deed of Dedication documents.

MOTION: Vice-Mayor Ceesay moved, second by Councilor Kearns to accept the Roadway Right-of-Way and Deed of Dedication.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Kearns; Councilor Ballew

AGAINST: None

ABSENT: Councilor Agee

Motion carried.

8) Discussion and possible action to approve professional services proposal from Traffic Engineering Consultants, Inc. and authorize City Manager to execute Agreement.

Lynn Burrow presented a proposal from Traffic Engineering Consultants to conduct a traffic impact analysis for the area identified as US Hwy 75 between 151st and 161st streets as it relates to future commercial and industrial development. Mr. Burrow identified the total cost for the study and resulting report to be \$36,000. However three private businesses have agreed to share the cost with the City since they will directly benefit from the report analysis, thereby lessening the City's cost to \$15,000.

MOTION: Councilor Kearns moved, second by Mayor Fox to approve proposal from Traffic Engineering Consultants, Inc., and authorize the City Manager to execute the Agreement.

FOR: Mayor Fox; Councilor Kearns; Councilor Ballew; Vice-Mayor Ceesay

AGAINST: None

ABSENT: Councilor Agee

Motion carried.

L) Adjournment.

- Meeting was adjourned at 6:55 p.m.

Date

Mayor

ATTEST:

City Clerk