

**NOTICE  
GLENPOOL CEMETERY TRUST AUTHORITY  
REGULAR MEETING**

A Regular Session of the Glenpool Cemetery Trust Authority will be held at 6:00 p.m. immediately following the Glenpool Area Emergency Medical Service District meeting on November 1, 2021, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

**NOTE:** The Glenpool Cemetery Trust Authority will be assembled for the meeting at the City Council Chambers, 12205 S. Yukon Ave, Glenpool, Oklahoma. Members of the public are invited to attend the in-person meeting, or join a live broadcast at this link:

Join Zoom Meeting

<https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFIKbUNrUUxtdz09>

Meeting ID: 897 5355 5435

Passcode: 974088

One tap mobile

+13462487799, US (Houston)

+14086380968, US (San Jose)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 897 5355 5435

Passcode: 974088

Find your local number: <https://us02web.zoom.us/u/kdrY6w7ABX>

The GCTA Board welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending in **PERSON** are required to complete the Request to Speak form located on the agenda table and return to the City Clerk **PRIOR TO THE CALL TO ORDER.**
- Speakers attending via **ZOOM** are required to complete the Request to Speak form located on our website: <https://glenpoolonline.civicweb.net/document/19057/Request%20to%20Speak%20Form.pdf> and email it to the City Clerk: [Wknight@cityofglenpool.com](mailto:Wknight@cityofglenpool.com) **PRIOR TO 6:00 PM NOVEMBER 1, 2021.**

**AGENDA**

	Page
A) <b>Call to Order</b>	
B) <b>Roll Call, Declaration of Quorum - Wendy Knight, Secretary; Joyce G. Calvert, Chairman</b>	
C) <b>Scheduled Business</b>	
1) Discussion and possible action to approve minutes from November 2, 2020 and May 3, 2021 meetings. (Wendy Knight, Secretary) <a href="#">Cemetery Trust Authority - 02 Nov 2020 - Minutes - Html</a> <a href="#">Cemetery Trust Authority - 03 May 2021 - Minutes - Html</a>	3 - 6
2) Discussion and possible action to approve, deny or amend the 2022 Meeting Schedule. (Wendy Knight, City Clerk) <a href="#">Staff Report 2022 Meeting Schedule</a> <a href="#">Meeting Schedule 2022 Cemetery Trust</a>	7 - 8

**D) Adjournment**

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on October 29, 2021, by 4:00pm.

Signed: Wendy Knight  
Secretary



**MINUTES**  
**Glenpool Cemetery Trust Authority Meeting**  
**November 2, 2020 Zoom video conference 6:00 PM**

**TRUSTEES PRESENT:**      Tim Fox  
   Momodou Ceesay  
   Joyce Calvert  
   Jacqueline Triplett-Lund  
   Brandon Kearns

**STAFF PRESENT:**         David Tillotson  
   Susan White  
   Lowell Peterson  
   Wendy Knight  
   Jim Martin

- A) Call to Order - Timothy Lee Fox, Chairman**  
Chairman Fox called the meeting to order at 7:48 p.m.
  
- B) Roll Call, Declaration of Quorum - Wendy Knight, Secretary; Timothy Lee Fox, Chairman**  
Wendy Knight called the roll, Chairman Fox declared a quorum present.
  
- C) Scheduled Business**
  - 1) Discussion and possible action to approve minutes from November 4, 2019 meeting.  
(Wendy Knight, Secretary)

Moved by Brandon Kearns, seconded by Jacqueline Triplett-Lund

*To approve the minutes as presented.*

	<b>For</b>	<b>Against</b>	<b>Abstained</b>	<b>Absent</b>
Tim Fox	x			
Momodou Ceesay	x			
Joyce Calvert	x			
Jacqueline Triplett-	x			

Lund				
Brandon Kearns	x			
	5	0	0	0

CARRIED.

[Cemetery Trust Authority - 04 Nov 2019 - Minutes - Html](#)

- 2) Discussion and possible action to approve 2021 Meeting Calendar.  
(Wendy Knight, City Clerk)

Ms. Knight presented and recommended Board approval of the 2021 Meeting Calendar. It is similar to 2020 in frequency and convening time.

Moved by Jacqueline Triplett-Lund, seconded by Joyce Calvert

*To approve 2021 Meeting Calendar.*

	<b>For</b>	<b>Against</b>	<b>Abstained</b>	<b>Absent</b>
Tim Fox	x			
Momodou Ceesay	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

[2021 Meeting Schedule](#)

**D) Adjournment**

Chairman Fox declared the meeting adjourned at 7:52 p.m.



**MINUTES**  
**Glenpool Cemetery Trust Authority Special Meeting**  
**Monday, May 3, 2021 Council Chambers 6:00 PM**

**TRUSTEES PRESENT:** Joyce Calvert  
 Brandon Kearns  
 Chris Brobst  
 Jacqueline Triplett-Lund

**TRUSTEES ABSENT:** Tim Fox

**STAFF PRESENT:** David Tillotson  
 Susan White  
 Lowell Peterson  
 Wendy Knight  
 Jim Martin

**A) Call to Order**  
 Trustee Calvert called the meeting to order at 7:20 p.m.

**B) Roll Call, Declaration of Quorum - Wendy Knight, Secretary; Timothy Lee Fox, Chairman**  
 Wendy Knight called the roll, Trustee Calvert declared a quorum present.

**C) Scheduled Business**

- 1) Consideration and possible action to elect Chairman.  
 (Joyce Calvert, Trustee)

Moved by Jacqueline Triplett-Lund, seconded by Chris Brobst

*To elect Joyce Calvert as Chairman.*

	<b>For</b>	<b>Against</b>	<b>Abstained</b>	<b>Absent</b>
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox				x
	4	0	0	1

CARRIED.

- 2) Consideration and possible action to elect Vice-Chairman.  
(Joyce Calvert, Chairman)

Moved by Joyce Calvert, seconded by Chris Brobst

*To elect Brandon Kearns as Vice-Chairman.*

	<b>For</b>	<b>Against</b>	<b>Abstained</b>	<b>Absent</b>
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox				x
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	4	0	0	1

CARRIED.

**D) ADJOURNMENT**

Chairman Calvert declared the meeting adjourned at 7:21 p.m.



Date: November 1, 2021

To: Honorable Mayor/Chairman and City Council/Trustees

From: Wendy Knight, City Clerk

Re: 2022 Meeting Schedule

Background

Per Oklahoma Open Meetings Act O.S.25 § 311(A)(1), all public bodies shall give notice in writing by December 15 of each calendar year of the schedule of the regularly scheduled meetings for the following year.

Meeting schedules have been prepared separately for City Council meetings, each Trust Authority and GEMS. They are similar to 2021 in frequency and convening time for each public body.

Attached

- 2022 Meeting Calendar

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**12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641**

*Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;*

*Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4*

*City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight*

[www.glenpoolonline.com](http://www.glenpoolonline.com)

**2022 CALENDAR YEAR  
SCHEDULE OF REGULAR MEETINGS  
GLENPOOL CEMETERY TRUST AUTHORITY  
GLENPOOL, OKLAHOMA**

<b>DATE</b>	<b>TIME</b>	<b>PLACE</b>
NOVEMBER 7, 2022	6:00 P.M.	GLENPOOL CITY HALL

GLENPOOL CITY HALL, City Council Chambers, 12205 S Yukon Ave., Glenpool Oklahoma

**APPROVED BY:**  
TRUSTEES OF THE GLENPOOL CEMETERY TRUST AUTHORITY  
12205 S. YUKON  
GLENPOOL, OK 74033  
918-322-5409  
Filed in the office of the City Clerk on the \_\_\_\_ day of November 2021

Signed: \_\_\_\_\_