

**NOTICE
GLENPOOL CEMETERY TRUST AUTHORITY
REGULAR MEETING**



A Regular Session of the Glenpool Cemetery Trust Authority will be held at 6:00 p.m. immediately following the Glenpool Industrial Authority meeting on November 6, 2023, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

NOTE: The Glenpool Cemetery Trust Authority will be assembled for the meeting at the City Council Chambers, 12205 S. Yukon Ave, Glenpool, Oklahoma. Members of the public are invited to attend the in-person meeting, or join a live broadcast at this link:

Join Zoom Meeting

<https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFIKbUNrUUxtdz09>

Meeting ID: 897 5355 5435

Passcode: 974088

One tap mobile

+13462487799, US (Houston)

+14086380968, US (San Jose)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 897 5355 5435

Passcode: 974088

Find your local number: <https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFIKbUNrUUxtdz09>

The GCTA Board welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending in **PERSON** are required to complete the Request to Speak form located on the agenda table and return to the City Clerk **PRIOR TO THE CALL TO ORDER.**
- Speakers attending via **ZOOM** are required to complete the Request to Speak form located on our website: <https://glenpoolonline.civicweb.net/document/19057/Request%20to%20Speak%20Form.pdf> and email it to the City Clerk: Wknight@cityofglenpool.com **PRIOR TO 6:00 PM, NOVEMBER 6, 2023.**

AGENDA

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- A) **Call to Order**
- B) **Roll Call, Declaration of Quorum - Wendy Knight, Secretary; Joyce G. Calvert, Chair**
- C) **Trustee Comments**
- D) **Public Comments**
- E) **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the GCTA to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)**

- 1) Approval of minutes from November 7, 2022, April 17, 2023, and May 1, 2023 meetings. 3 - 8
[Cemetery Trust Authority - 07 Nov 2022 - Minutes - Html](#)
[Cemetery Trust Authority Special Meeting- 17 Apr 2023 - Minutes - Html](#)
[Cemetery Trust Authority Special Meeting- 01 May 2023 - Minutes - Html](#)
- 2) 2024 Meeting Schedule. 9 - 10
[GCTA 2024 Meeting Schedule](#)

F) **Consideration and appropriate action relating to items removed from the Consent Agenda**

G) **Scheduled Business**

H) **Adjournment**

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on November 3, 2023, by 11:30am.

Signed: Wendy Knight

Secretary



MINUTES
Cemetery Trust Authority Meeting
Monday, November 7, 2022 Council Chambers 6:00 PM

COUNCIL PRESENT: Joyce Calvert
Brandon Kearns
Chris Brobst

COUNCIL ABSENT: Tim Fox
Jacqueline Triplett-Lund

STAFF PRESENT: David Tillotson
Susan White
Wendy Knight

- A) Call to Order**
Chair Calvert called the meeting to order at 7:06 p.m.
- B) Roll Call, Declaration of Quorum - Wendy Knight, Secretary; Joyce G. Calvert, Chair**
Wendy Knight called the roll, Chair Calvert declared a quorum present.
- C) Trustee Comments**
There were no Trustee comments.
- D) Public Comments**
There were no public comments.
- E) Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the GCTA to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)**
 - 1) Minutes from November 1, 2021 meeting.
[Cemetery Trust Authority - 01 Nov 2021 - Minutes - Html](#)
 - 2) 2023 Meeting Schedule.

Moved by Chris Brobst, seconded by Brandon Kearns

To approve the Consent Agenda.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox				x
Chris Brobst	x			
Jacqueline Triplett-Lund				x
	3	0	0	2

CARRIED.

[2023 Meeting Schedule](#)

- F) Consideration and appropriate action relating to items removed from the Consent Agenda**
- G) Scheduled Business**
- H) Adjournment**
Chair Calvert declared the meeting adjourned at 7:07 p.m.



MINUTES
GCTA Special Meeting
Monday, April 17, 2023 Council Chambers 6:00 PM

TRUSTEES PRESENT: Joyce Calvert
Brandon Kearns
Tim Fox
Chris Brobst
Jacqueline Triplett-Lund

STAFF PRESENT: David Tillotson
Susan White
Wendy Knight
Gerald Gilbert
Joe Wuest
David Agbetunsin
Matt Graves

- A) Call to Order**
Chair Calvert called the meeting to order at 6:23 p.m.
- B) Roll Call, Declaration of Quorum - Wendy Knight, Secretary; Joyce G. Calvert, Chair**
Wendy Knight called the roll, Chair Calvert declared a quorum present.
- C) Trustee Comments**
There were no Trustee comments.
- D) Public Comments**
There were no public comments.
- E) Scheduled Business**
 - 1) Discussion and possible action to elect Chair.
(Joyce G. Calvert, Chair)

Moved by Brandon Kearns, seconded by Joyce Calvert

To table this item until May 1, 2023 meeting.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	5	0	0	0

CARRIED.

- 2) Discussion and possible action to elect Vice-Chair.
(Chair)

Moved by Brandon Kearns, seconded by Joyce Calvert

To table this item until May 1, 2023 meeting.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	5	0	0	0

CARRIED.

F) Adjournment

Chair Calvert declared the meeting adjourned at 6:23 p.m.



MINUTES
Cemetery Trust Authority Meeting
Monday, May 1, 2023 Council Chambers 6:00 PM

TRUSTEES PRESENT: Joyce Calvert
Brandon Kearns
Tim Fox
Chris Brobst
Jacqueline Triplett-Lund

STAFF PRESENT: David Tillotson
Susan White
Wendy Knight
Sarah Cage
Madi Plett
Jeremy Plane

- A) Call to Order**
Chair Calvert called the meeting to order at 6:39 p.m.
- B) Roll Call, Declaration of Quorum - Wendy Knight, Secretary; Joyce G. Calvert, Chair**
Wendy Knight called the roll, Chair Calvert declared a quorum present.
Scott Major, District Attorney, was also in attendance.
- C) Trustee Comments**
There were no Trustee comments.
- D) Public Comments**
There were no public comments.
- E) Scheduled Business**
 - 1) Discussion and possible action to elect Chair, tabled from April 17, 2023 meeting.
(Joyce G. Calvert, Chair)

Moved by Brandon Kearns, seconded by Jacqueline Triplett-Lund

To nominate Joyce Calvert as Chair.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox		x		
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	4	1	0	0

CARRIED.

- 2) Discussion and possible action to elect Vice-Chair, tabled from April 17, 2023 meeting.
 (Chair)

Moved by Joyce Calvert, seconded by Chris Brobst

To nominate Brandon Kearns as Vice-Chair.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	5	0	0	0

CARRIED.

F) Adjournment

Chair Calvert declared the meeting adjourned at 6:41 p.m.



Date: November 6, 2023

To: Honorable Mayor/Chairman and City Council/Trustees

From: Wendy Knight, City Clerk/GEMS District Clerk

Re: 2024 Meeting Schedule

Background

Per Oklahoma Open Meetings Act O.S.25 § 311(A)(1), all public bodies shall give notice in writing by December 15 of each calendar year of the schedule of the regularly scheduled meetings for the following year.

Meeting schedules have been prepared separately for City Council meetings, each Trust Authority and GEMS. They are similar to 2023in frequency and convening time for each public body.

Attached

- 2024 Meeting Schedule

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;
Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4
City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight
www.glenpoolonline.com

**2024 CALENDAR YEAR
SCHEDULE OF REGULAR MEETINGS
GLENPOOL CEMETERY TRUST AUTHORITY
GLENPOOL, OKLAHOMA**

DATE	TIME	PLACE
NOVEMBER 4, 2024	6:00 P.M.	GLENPOOL CITY HALL

GLENPOOL CITY HALL, City Council Chambers, 12205 S Yukon Ave., Glenpool Oklahoma

APPROVED BY:
TRUSTEES OF THE GLENPOOL CEMETERY TRUST AUTHORITY
12205 S. YUKON
GLENPOOL, OK 74033
918-322-5409
Filed in the office of the City Clerk on the ____ day of November 2023

Signed: _____