NOTICE
GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT
REGULAR MEETING

A Regular Session of the Glenpool Area Emergency Medical Service District will be held at 6:00 p.m. immediately following the Glenpool Industrial Authority meeting on May 4, 2020, via Zoom video conference. Board members will not be present in person. **TO JOIN MEETING**:

- **By computer/iPad**: https://us02web.zoom.us/j/81521476228pwd=RU9rMVJ2eFcxODZqczdIanNuVDRyUT09
  Meeting ID: 815 2147 6228 | Password: 564867
- **By phone**: 1-253-215-8782 OR 1-301-715-8592 Meeting ID: 815 2147 6228 | Password: 564867

AGENDA

			Page
A)	**Call to Order - Timothy Lee Fox, Chairman**		
B)	**Roll Call, Declaration of Quorum – Wendy Knight, Clerk; Timothy Lee Fox, Chairman**		
C)	**EMS Report - Brian Cook, Director of Operations, Mercy Regional EMS**		
	1)	GEMS EMS REPORT 04012020-04282020	3 - 5
D)	**District Administrator Report - Susan White, Administrator**		
	1)	Dist. Adm Report GEMS REPORT 5-4-2020 Redacted	6 - 8
E)	**Scheduled Business**		
	1)	Discussion and possible action to approve minutes from March 17, 2020, and April 6, 2020 meetings. (Wendy Knight, Clerk) GEMS - 17 Mar 2020 - Minutes - Html GEMS - 06 Apr 2020 - Minutes - Html	9 - 13
	2)	Discussion and possible action to accept the FY 2020-2021 Estimate of Needs engagement letter from Crawford & Associates, and direct the Chairman to sign the letter on behalf of the Board and the District Treasurer to sign on behalf of Management. (John Gonsalves, Treasurer) 2020-2021 Gems Estimate of Needs Engagement Letter	14 - 19
	3)	Discussion and possible action to approve purchase order(s) and receipts register totaling $25,764.74. (John Gonsalves, Treasurer) 5-04-2020 GEMS Payment of Claims	20 - 43
F)	**Adjournment**		

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on May 1, 2020, by 4:00 pm.
Signed: Wendy Knight
Clerk

Mercy Regional EMS

Brian Cook
Chief of Operations
PO Box 2398
Owasso, OK 74055
Office: 918.609.5827
Email: bcook@mercy-regional.com

To: Honorable Chair and GEMS Board Members

From: Brian Cook, Chief of Operations

Date: April 29, 2020

Ref: EMS Report April 1, 2020 – April 28, 2020

We logged 87 calls for service during this period while maintaining a 97% response time compliance.

46 patients treated and transported
22 patients refused
8 mutual aid given
7 calls cancelled
2 no patient found
1 mutual aid received
1 DOA

Overall Mercy Regional is doing well considering all the current events. The company did take a hard hit with extremely low numbers the end of March and all of April but we were able to make some adjustments to our schedule that allowed us to save some money in payroll without laying anyone off and maintaining staffing for 911 trucks.

We had a couple of good days on Monday 27th and Tuesday 28th and we believe that the numbers are beginning to get back to normal especially since the Governor has allowed elective surgeries to resume.

Some citizens continue to be apprehensive on going to a hospital even if they really need to go. We are doing our best to encourage those that need to be seen by a doctor to go to the hospital. We are explaining that our ambulances are clean and decontaminated and the hospitals are doing the same.

Brian Cook,
Chief of Operations

CRun	Call Date	Pick Up Location	Destination	Dispacthed	En Route	On Scene	Transport	Arrived	Clear	Response Time	Unit	
20-4441	4/1/2020 12:30	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	4/1/2020 12:30	4/1/2020 12:31	4/1/2020 12:34	4/1/2020 12:56	4/1/2020 12:56	4/1/2020 12:56	00:04:17	MEDIC 401	
20-4444	4/1/2020 12:30	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	4/1/2020 12:30	4/1/2020 12:31	4/1/2020 12:34	4/1/2020 12:56	4/1/2020 12:56	4/1/2020 12:56	00:04:17	MEDIC 401	
20-4493	4/2/2020 17:56	EMERGENCY SCENE	UNK								MUTUAL AID RECIEVED	
20-4500	4/2/2020 23:14	EMERGENCY SCENE	ST. FRANCIS TULSA	4/2/2020 23:16	4/2/2020 23:17	4/2/2020 23:21	4/2/2020 23:50	4/3/2020 00:14	4/3/2020 00:34	00:07:01	MEDIC 401	
20-4504	4/3/2020 01:55	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	4/3/2020 01:56	4/3/2020 01:57	4/3/2020 02:01	4/3/2020 03:20	4/3/2020 03:20	4/3/2020 03:20	00:05:45	MEDIC 401	
20-4536	4/4/2020 00:00	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	4/4/2020 00:01	4/4/2020 00:03	4/4/2020 00:05	4/4/2020 00:21	4/4/2020 00:21	4/4/2020 00:21	00:05:19	MEDIC 401	
20-4537	4/4/2020 00:22	EMERGENCY SCENE	ST. JOHN TULSA	4/4/2020 00:22	4/4/2020 00:22	4/4/2020 00:28	4/4/2020 00:39	4/4/2020 00:58	4/4/2020 01:15	00:06:28	MEDIC 401	
20-4563	4/5/2020 02:38	EMERGENCY SCENE	ST. FRANCIS GLENPOOL	4/5/2020 02:39	4/5/2020 02:40	4/5/2020 02:44	4/5/2020 02:57	4/5/2020 03:05	4/5/2020 03:23	00:06:13	MEDIC 401	
20-4565	4/5/2020 05:23	EMERGENCY SCENE	ST. FRANCIS TULSA	4/5/2020 05:24	4/5/2020 05:26	4/5/2020 05:30	4/5/2020 05:50	4/5/2020 06:11	4/5/2020 06:25	00:07:26	MEDIC 401	
20-4571	4/5/2020 13:24	EMERGENCY SCENE	ST. FRANCIS TULSA	4/5/2020 13:25	4/5/2020 13:26	4/5/2020 13:30	4/5/2020 13:41	4/5/2020 14:01	4/5/2020 14:19	00:06:45	MEDIC 401	
20-4578	4/5/2020 21:09	EMERGENCY SCENE	ST. JOHN TULSA	4/5/2020 21:10	4/5/2020 21:11	4/5/2020 21:13	4/5/2020 21:22	4/5/2020 21:40	4/5/2020 21:56	00:03:54	MEDIC 401	
20-4580	4/5/2020 21:59	EMERGENCY SCENE	ST. FRANCIS TULSA	4/5/2020 21:59	4/5/2020 22:00	4/5/2020 22:07	4/5/2020 22:33	4/5/2020 22:53	4/5/2020 23:59	00:08:13	MEDIC 402	
20-4587	4/6/2020 08:28	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	4/6/2020 08:29	4/6/2020 08:35	4/6/2020 08:35	4/6/2020 08:42	4/6/2020 08:42	4/6/2020 08:42	00:06:47	MEDIC 401	
20-4640	4/7/2020 15:11	EMERGENCY SCENE	ST. FRANCIS GLENPOOL	4/7/2020 15:13	4/7/2020 15:15	4/7/2020 15:32	4/7/2020 15:53	4/7/2020 16:12	4/7/2020 16:28	00:20:58	MUTUAL AID GIVEN	
20-4653	4/7/2020 20:11	EMERGENCY SCENE	ST. FRANCIS TULSA	4/7/2020 20:13	4/7/2020 20:15	4/7/2020 20:19	4/7/2020 20:36	4/7/2020 20:55	4/7/2020 21:12	00:07:36	MEDIC 401	
20-4654	4/7/2020 21:39	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	4/7/2020 21:40	4/7/2020 21:43	4/7/2020 21:45	4/7/2020 22:22	4/7/2020 22:22	4/7/2020 22:22	00:05:18	MEDIC 401	
20-4660	4/8/2020 07:36	EMERGENCY SCENE	ST. FRANCIS SOUTH	4/8/2020 07:37	4/8/2020 07:53	4/8/2020 07:58	4/8/2020 08:10	4/8/2020 08:29	4/8/2020 08:49	00:22:05	MEDIC 402	Given wrong address by caller
20-4661	4/8/2020 08:06	EMERGENCY SCENE	CANCELLED BY PD OR OTHER SERVICE	4/8/2020 08:07	4/8/2020 08:09	4/8/2020 08:09	4/8/2020 08:09	4/8/2020 08:09	4/8/2020 08:09	00:03:28	MEDIC 401	
20-4711	4/9/2020 15:44	EMERGENCY SCENE	ST. JOHN TULSA	4/9/2020 15:44	4/9/2020 15:46	4/9/2020 15:50	4/9/2020 16:05	4/9/2020 16:29	4/9/2020 16:47	00:05:40	MEDIC 401	
20-4716	4/9/2020 19:50	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	4/9/2020 19:54	4/9/2020 19:54	4/9/2020 19:56	4/9/2020 20:16	4/9/2020 20:16	4/9/2020 20:16	00:05:14	MEDIC 401	
20-4718	4/9/2020 22:31	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	4/9/2020 22:33	4/9/2020 22:36	4/9/2020 22:37	4/9/2020 22:54	4/9/2020 22:54	4/9/2020 22:54	00:05:45	MEDIC 401	
20-4727	4/10/2020 07:07	EMERGENCY SCENE	DEAD ON ARRIVAL	4/10/2020 07:10	4/10/2020 07:10	4/10/2020 07:14	4/10/2020 07:47	4/10/2020 07:47	4/10/2020 07:47	00:06:24	MEDIC 401	
20-4729	4/10/2020 09:54	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	4/10/2020 09:55	4/10/2020 09:56	4/10/2020 09:59	4/10/2020 10:09	4/10/2020 10:09	4/10/2020 10:09	00:05:44	MEDIC 401	
20-4760	4/11/2020 10:35	EMERGENCY SCENE	ST. JOHN TULSA	4/11/2020 10:38	4/11/2020 10:40	4/11/2020 10:43	4/11/2020 11:01	4/11/2020 11:23	4/11/2020 11:45	00:08:19	MEDIC 401	
20-4762	4/11/2020 13:19	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	4/11/2020 13:24	4/11/2020 13:28	4/11/2020 13:37	4/11/2020 13:54	4/11/2020 13:54	4/11/2020 13:54	00:18:31	MUTUAL AID GIVEN	
20-4772	4/12/2020 00:09	EMERGENCY SCENE	ST. FRANCIS TULSA	4/12/2020 00:11	4/12/2020 00:12	4/12/2020 00:16	4/12/2020 00:40	4/12/2020 01:02	4/12/2020 01:23	00:07:11	MEDIC 401	
20-4776	4/12/2020 06:38	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	4/12/2020 06:38	4/12/2020 06:39	4/12/2020 06:49	4/12/2020 07:26	4/12/2020 07:26	4/12/2020 07:26	00:11:57	MEDIC 401	
20-4783	4/12/2020 11:55	EMERGENCY SCENE	CANCELLED BY PD OR OTHER SERVICE	4/12/2020 11:55	4/12/2020 11:56	4/12/2020 12:03	4/12/2020 12:27	4/12/2020 12:27	4/12/2020 12:27	00:08:44	MEDIC 401	
20-4791	4/12/2020 20:36	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	4/12/2020 20:37	4/12/2020 20:37	4/12/2020 20:42	4/12/2020 21:04	4/12/2020 21:04	4/12/2020 21:04	00:06:18	MEDIC 401	
20-4792	4/12/2020 20:58	EMERGENCY SCENE	CANCELLED ENROUTE	4/12/2020 20:58	4/12/2020 20:59						MEDIC 402	
20-4793	4/12/2020 21:05	EMERGENCY SCENE	ST. JOHN TULSA	4/12/2020 21:05	4/12/2020 21:05	4/12/2020 21:06	4/12/2020 21:21	4/12/2020 21:42	4/12/2020 22:02	00:00:14	MEDIC 401	
20-4796	4/13/2020 04:26	EMERGENCY SCENE	ST. FRANCIS SOUTH	4/13/2020 04:27	4/13/2020 04:31	4/13/2020 04:32	4/13/2020 05:03	4/13/2020 05:18	4/13/2020 06:28	00:06:09	MEDIC 401	
20-4801	4/13/2020 09:04	EMERGENCY SCENE	ST. JOHN TULSA	4/13/2020 09:05	4/13/2020 09:07	4/13/2020 09:11	4/13/2020 09:28	4/13/2020 09:51	4/13/2020 10:20	00:06:20	MEDIC 401	
20-4805	4/13/2020 10:29	EMERGENCY SCENE	ST. JOHN TULSA	4/13/2020 10:29	4/13/2020 10:31	4/13/2020 10:33	4/13/2020 11:00	4/13/2020 11:20	4/13/2020 11:36	00:04:34	MEDIC 401	
20-4806	4/13/2020 10:43	EMERGENCY SCENE	ST. JOHN TULSA	4/13/2020 10:48	4/13/2020 10:52	4/13/2020 11:00	4/13/2020 11:20	4/13/2020 11:49	4/13/2020 12:08	00:16:23	MUTUAL AID GIVEN	
20-4833	4/14/2020 00:20	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	4/14/2020 00:20	4/14/2020 00:22	4/14/2020 00:28	4/14/2020 00:43	4/14/2020 00:43	4/14/2020 00:43	00:08:03	MEDIC 401	
20-4864	4/14/2020 17:36	EMERGENCY SCENE	ST. FRANCIS TULSA	4/14/2020 17:38	4/14/2020 17:38	4/14/2020 17:42	4/14/2020 18:16	4/14/2020 18:27	4/14/2020 19:00	00:06:10	MEDIC 401	
20-4866	4/14/2020 21:06	EMERGENCY SCENE	ST. JOHN TULSA	4/14/2020 21:08	4/14/2020 21:10	4/14/2020 21:14	4/14/2020 21:23	4/14/2020 21:43	4/14/2020 22:01	00:07:14	MEDIC 401	
20-4868	4/14/2020 22:51	EMERGENCY SCENE	CANCELLED BY PD OR OTHER SERVICE	4/14/2020 22:52	4/14/2020 22:53	4/14/2020 22:53	4/14/2020 22:53	4/14/2020 22:53	4/14/2020 22:53	00:02:06	MEDIC 401	
20-4876	4/15/2020 10:47	EMERGENCY SCENE	CANCELLED BY PD OR OTHER SERVICE	4/15/2020 10:47	4/15/2020 10:50	4/15/2020 10:52	4/15/2020 10:52	4/15/2020 10:52	4/15/2020 10:52	00:04:46	MEDIC 401	
20-4901	4/16/2020 05:29	EMERGENCY SCENE	ST. FRANCIS GLENPOOL	4/16/2020 05:29	4/16/2020 05:33	4/16/2020 05:36	4/16/2020 05:57	4/16/2020 06:03	4/16/2020 06:24	00:07:39	MEDIC 401	
20-4926	4/16/2020 12:01	EMERGENCY SCENE	ST. JOHN TULSA	4/16/2020 12:01	4/16/2020 12:05	4/16/2020 12:06	4/16/2020 12:31	4/16/2020 13:00	4/16/2020 13:17	00:05:39	MEDIC 401	
20-4940	4/16/2020 18:45	EMERGENCY SCENE	ST. FRANCIS GLENPOOL	4/16/2020 18:46	4/16/2020 18:46	4/16/2020 18:46	4/16/2020 18:46	4/16/2020 19:02	4/16/2020 19:28	00:00:53	MEDIC 402	
20-4944	4/16/2020 21:24	EMERGENCY SCENE	HILLCREST MEDICAL CENTER	4/16/2020 21:26	4/16/2020 21:27	4/16/2020 21:30	4/16/2020 21:49	4/16/2020 22:09	4/16/2020 22:27	00:06:18	MEDIC 401	
20-4945	4/16/2020 21:54	EMERGENCY SCENE	ST. FRANCIS TULSA	4/16/2020 21:56	4/16/2020 21:56	4/16/2020 22:00	4/16/2020 22:21	4/16/2020 22:43	4/16/2020 23:05	00:05:24	MEDIC 402	
20-4967	4/17/2020 10:36	EMERGENCY SCENE	ST. FRANCIS GLENPOOL	4/17/2020 10:37	4/17/2020 10:38	4/17/2020 10:41	4/17/2020 10:59	4/17/2020 11:07	4/17/2020 11:30	00:04:56	MEDIC 401	
20-4996	4/18/2020 09:31	EMERGENCY SCENE	ST. FRANCIS TULSA	4/18/2020 09:33	4/18/2020 09:34	4/18/2020 09:36	4/18/2020 09:58	4/18/2020 10:17	4/18/2020 10:39	00:05:33	MEDIC 401	
20-5000	4/18/2020 14:05	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	4/18/2020 14:05	4/18/2020 14:09	4/18/2020 14:13	4/18/2020 14:34	4/18/2020 14:34	4/18/2020 14:34	00:08:19	MEDIC 401	
20-5002	4/18/2020 16:58	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	4/18/2020 17:01	4/18/2020 17:04	4/18/2020 17:06	4/18/2020 18:07	4/18/2020 18:07	4/18/2020 18:07	00:07:42	MEDIC 401	
20-5006	4/18/2020 21:52	EMERGENCY SCENE	ST. JOHN TULSA	4/18/2020 21:52	4/18/2020 21:54	4/18/2020 21:55	4/18/2020 22:12	4/18/2020 22:32	4/18/2020 23:00	00:03:16	MEDIC 401	
20-5034	4/20/2020 04:31	EMERGENCY SCENE	ST. FRANCIS GLENPOOL	4/20/2020 04:33	4/20/2020 04:34	4/20/2020 04:37	4/20/2020 04:56	4/20/2020 05:02	4/20/2020 05:24	00:05:46	MEDIC 401	
20-5035	4/20/2020 07:55	EMERGENCY SCENE	ST. FRANCIS TULSA	4/20/2020 07:56	4/20/2020 08:00	4/20/2020 08:00	4/20/2020 08:28	4/20/2020 08:41	4/20/2020 09:40	00:04:58	MEDIC 401	
20-5039	4/20/2020 08:31	EMERGENCY SCENE	ST. JOHN TULSA	4/20/2020 08:32	4/20/2020 08:33	4/20/2020 08:41	4/20/2020 09:04	4/20/2020 09:30	4/20/2020 09:46	00:10:23	MUTUAL AID GIVEN	
20-5060	4/20/2020 13:53	EMERGENCY SCENE	CANCELLED BY PD OR OTHER SERVICE	4/20/2020 13:54	4/20/2020 13:59	4/20/2020 14:01	4/20/2020 14:11	4/20/2020 14:11	4/20/2020 14:11	00:08:11	MEDIC 401	
20-5070	4/20/2020 19:15	EMERGENCY SCENE	ST. FRANCIS TULSA	4/20/2020 19:16	4/20/2020 19:19	4/20/2020 19:19	4/20/2020 19:32	4/20/2020 19:45	4/20/2020 20:02	00:04:32	MEDIC 401	
20-5086	4/21/2020 09:42	EMERGENCY SCENE	ST. FRANCIS SOUTH	4/21/2020 09:43	4/21/2020 09:44	4/21/2020 09:54	4/21/2020 10:19	4/21/2020 10:36	4/21/2020 11:13	00:11:44	MEDIC 401	
20-5104	4/21/2020 17:52	EMERGENCY SCENE	ST. FRANCIS TULSA	4/21/2020 17:54	4/21/2020 17:55	4/21/2020 17:58	4/21/2020 18:17	4/21/2020 18:31	4/21/2020 18:49	00:05:37	MEDIC 401	
20-5138	4/22/2020 17:37	EMERGENCY SCENE	CANCELLED BY PD OR OTHER SERVICE	4/22/2020 17:51	4/22/2020 17:51	4/22/2020 18:00	4/22/2020 18:00	4/22/2020 18:00	4/22/2020 18:00	00:23:06	MUTUAL AID GIVEN	
20-5147	4/23/2020 03:43	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	4/23/2020 03:45	4/23/2020 03:47	4/23/2020 03:49	4/23/2020 04:11	4/23/2020 04:11	4/23/2020 04:11	00:05:55	MEDIC 401	
20-5148	4/23/2020 04:50	EMERGENCY SCENE	ST. FRANCIS TULSA	4/23/2020 04:52	4/23/2020 04:53	4/23/2020 04:56	4/23/2020 05:17	4/23/2020 05:35	4/23/2020 05:56	00:05:33	MEDIC 401	
20-5152	4/23/2020 09:24	EMERGENCY SCENE	ST. FRANCIS TULSA	4/23/2020 09:25	4/23/2020 09:27	4/23/2020 09:29	4/23/2020 09:46	4/23/2020 10:07	4/23/2020 10:27	00:04:40	MEDIC 401	
20-5157	4/23/2020 11:30	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	4/23/2020 11:32	4/23/2020 11:36	4/23/2020 11:36	4/23/2020 11:49	4/23/2020 11:49	4/23/2020 11:49	00:06:11	MEDIC 401	
20-5163	4/23/2020 12:47	EMERGENCY SCENE	HILLCREST SOUTH	4/23/2020 12:49	4/23/2020 12:49	4/23/2020 12:50	4/23/2020 13:14	4/23/2020 13:33	4/23/2020 13:53	00:03:27	MEDIC 401	
20-5173	4/23/2020 18:28	EMERGENCY SCENE	CANCELLED BY PD OR OTHER SERVICE	4/23/2020 18:33	4/23/2020 18:33	4/23/2020 18:33	4/23/2020 18:33	4/23/2020 18:33	4/23/2020 18:33	00:04:39	MEDIC 401	
20-5192	4/24/2020 09:10	EMERGENCY SCENE	ST. FRANCIS GLENPOOL	4/24/2020 09:10	4/24/2020 09:13	4/24/2020 09:15	4/24/2020 09:25	4/24/2020 09:30	4/24/2020 09:39	00:05:22	MEDIC 401	
20-5202	4/24/2020 13:42	EMERGENCY SCENE	ST. FRANCIS GLENPOOL	4/24/2020 13:43	4/24/2020 13:44	4/24/2020 13:47	4/24/2020 14:00	4/24/2020 14:03	4/24/2020 14:46	00:05:35	MEDIC 401	
20-5204	4/24/2020 13:42	EMERGENCY SCENE	ST. FRANCIS GLENPOOL	4/24/2020 13:43	4/24/2020 13:44	4/24/2020 13:47	4/24/2020 14:00	4/24/2020 14:03	4/24/2020 14:46	00:05:35	MEDIC 401	

20-5205	4/24/2020 13:42	EMERGENCY SCENE	ST. FRANCIS GLENPOOL	4/24/2020 13:43	4/24/2020 13:44	4/24/2020 13:47	4/24/2020 14:00	4/24/2020 14:03	4/24/2020 14:37	00:05:35	MEDIC 401	
20-5207	4/24/2020 14:44	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	4/24/2020 14:45	4/24/2020 14:45	4/24/2020 14:47	4/24/2020 14:57	4/24/2020 14:57	4/24/2020 14:57	00:02:55	MEDIC 401	
20-5217	4/24/2020 19:07	EMERGENCY SCENE	HILLCREST SOUTH	4/24/2020 19:07	4/24/2020 19:07	4/24/2020 19:17	4/24/2020 19:35	4/24/2020 20:00	4/24/2020 20:11	00:10:05	MEDIC 401	
20-5218	4/24/2020 19:18	EMERGENCY SCENE	NO PATIENT FOUND	4/24/2020 19:19	4/24/2020 19:19	4/24/2020 19:23	4/24/2020 19:30	4/24/2020 19:30	4/24/2020 19:30	00:05:01	MEDIC 402	
20-5227	4/24/2020 23:28	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	4/24/2020 23:30	4/24/2020 23:30	4/24/2020 23:34	4/24/2020 23:51	4/24/2020 23:51	4/24/2020 23:51	00:06:06	MEDIC 401	
20-5230	4/25/2020 00:42	EMERGENCY SCENE	ST. FRANCIS TULSA	4/25/2020 00:43	4/25/2020 00:45	4/25/2020 00:47	4/25/2020 01:10	4/25/2020 01:32	4/25/2020 01:46	00:05:29	MEDIC 401	
20-5232	4/25/2020 03:01	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	4/25/2020 03:03	4/25/2020 03:03	4/25/2020 03:08	4/25/2020 03:18	4/25/2020 03:18	4/25/2020 03:18	00:07:23	MEDIC 401	
20-5235	4/25/2020 08:08	EMERGENCY SCENE	HILLCREST MEDICAL CENTER	4/25/2020 08:10	4/25/2020 08:10	4/25/2020 08:15	4/25/2020 08:33	4/25/2020 08:54	4/25/2020 09:16	00:06:50	MEDIC 401	
20-5245	4/25/2020 15:10	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	4/25/2020 15:11	4/25/2020 15:12	4/25/2020 15:16	4/25/2020 15:36	4/25/2020 15:36	4/25/2020 15:36	00:06:00	MEDIC 401	
20-5248	4/25/2020 15:10	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	4/25/2020 15:11	4/25/2020 15:12	4/25/2020 15:16	4/25/2020 15:36	4/25/2020 15:36	4/25/2020 15:36	00:06:00	MEDIC 402	
20-5259	4/25/2020 23:14	EMERGENCY SCENE	HILLCREST SOUTH	4/25/2020 23:15	4/25/2020 23:16	4/25/2020 23:18	4/25/2020 23:46	4/26/2020 00:01	4/26/2020 00:26	00:04:08	MEDIC 401	
20-5260	4/26/2020 02:32	EMERGENCY SCENE	CANCELLED ENROUTE	4/26/2020 02:34	4/26/2020 02:47	4/26/2020 02:47	4/26/2020 02:47	4/26/2020 02:47	4/26/2020 02:47	00:14:30	MUTUAL AID GIVEN	
20-5269	4/26/2020 12:58	EMERGENCY SCENE	ST. FRANCIS TULSA	4/26/2020 12:59	4/26/2020 13:02	4/26/2020 13:02	4/26/2020 13:19	4/26/2020 13:41	4/26/2020 13:55	00:03:54	MEDIC 401	
20-5303	4/27/2020 11:54	EMERGENCY SCENE	NO PATIENT FOUND	4/27/2020 11:55	4/27/2020 11:58	4/27/2020 12:08	4/27/2020 12:20	4/27/2020 12:20	4/27/2020 12:20	00:13:22	MUTUAL AID GIVEN	
20-5304	4/27/2020 12:28	EMERGENCY SCENE	HILLCREST SOUTH	4/27/2020 12:29	4/27/2020 12:29	4/27/2020 12:44	4/27/2020 13:02	4/27/2020 13:29	4/27/2020 13:47	00:16:41	MUTUAL AID GIVEN	
20-5310	4/27/2020 15:35	EMERGENCY SCENE	ST. JOHN TULSA	4/27/2020 15:36	4/27/2020 15:39	4/27/2020 15:42	4/27/2020 15:56	4/27/2020 16:17	4/27/2020 16:40	00:06:39	MEDIC 401	
20-5318	4/27/2020 20:48	EMERGENCY SCENE	ST. FRANCIS TULSA	4/27/2020 20:48	4/27/2020 20:51	4/27/2020 20:53	4/27/2020 21:04	4/27/2020 21:23	4/27/2020 21:37	00:04:55	MEDIC 401	
20-5319	4/27/2020 20:58	EMERGENCY SCENE	NO PATIENT FOUND	4/27/2020 20:59	4/27/2020 20:59						MEDIC 402	
20-5322	4/27/2020 22:04	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	4/27/2020 22:04	4/27/2020 22:04	4/27/2020 22:11	4/27/2020 23:11	4/27/2020 23:11	4/27/2020 23:11	00:07:34	MEDIC 401	
20-5366	4/28/2020 17:05	EMERGENCY SCENE	ST. FRANCIS TULSA	4/28/2020 17:06	4/28/2020 17:07	4/28/2020 17:11	4/28/2020 17:46	4/28/2020 18:05	4/28/2020 18:50	00:06:20	MEDIC 401	

GEMS
Glenpool Area Medical Service District
Glenpool, Oklahoma

To: Honorable Chairman and Trustees
From: Susan White, District Administrator
Date: May 4, 2020
Subject: District Administrator Report

COVID-19

Emergency Services

Chief Newton continues to pass along the information he receives in the daily briefings from Tulsa County Health Department. We rely on that information to assist in our planning process throughout the pandemic.

Chief Newton asked that I share these comments from him with the Board. "PD, EMS, FD have been doing an outstanding job of dealing with all of the complexities that surround this event. From the methods implemented for conserving PPE to general attitudes when dealing with patients and the public, these folks are awesome. I haven't heard one complaint from our citizens about our response to this situation.
Additionally, I'd like to let them (Board Members) know that we appreciate the work they've done behind the scenes as well. It's nice to know we have their support."

AUDIT FYE 2019

The audit field work has been completed and preliminary findings were delivered to the Treasurer. GEMS staff met via Zoom with the Audit Manager to discuss the preliminary findings and management response. The meeting was very beneficial and allowed us to clarify some areas which were misinterpreted during the field audit, as well as explain our processes.

I'm currently working on composing the Management Response. I anticipate the audit review will be scheduled for the next GEMS meeting.

12205 S. Yukon, Glenpool, OK 74033 • OFFICE: 918-209-4630 FAX: 918-209-4626

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2020

31 -GEMS
FINANCIAL SUMMARY % OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
NON-DEPARTMENTAL	311,335	5,992.57	267,156.80	0.00	44,178.20	85.81
TOTAL REVENUES	311,335	5,992.57	267,156.80	0.00	44,178.20	85.81
EXPENDITURE SUMMARY						
GEMS						
PERSONAL SERVICES	10,000	833.32	7,499.88	2,499.96	0.16	100.00
SUPPLIES	16,069	0.00	3,079.93	1,154.67	11,834.40	26.35
OTHER CHARGES & SERVICES	281,266	34,243.00	222,508.00	47,492.00	11,266.00	95.99
TRAVEL & TRAINING	4,000	0.00	0.00	0.00	4,000.00	0.00
TOTAL GEMS	311,335	35,076.32	233,087.81	51,146.63	27,100.56	91.30
TOTAL EXPENDITURES	311,335	35,076.32	233,087.81	51,146.63	27,100.56	91.30
REVENUE OVER/(UNDER) EXPENDITURES	0	(29,083.75)	34,068.99	(51,146.63)	17,077.64	0.00

[redacted]

PO BOX 1089
GLENPOOL, OK 74033-1089
(918) 322-9015

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Dir 1 251 6 5561X0C.003 BNCF:0007456

24-Hour Automated Account Information
1-877-602-2262

2 *0007456
GLENPOOL AREA EMERGENCY MEDICAL
SERVICE DISTRICT
12205 S YUKON AVE
GLENPOOL OK 74033-6635

[redacted]

STATEMENT DATE
3/31/20

- Jetsetter
- Explorer
- DIYer
- Achiever

Home Equity Loans

BancFirst gets you the cash you need.
You choose how to use it!

*With approved credit.

BancFirst Loyal To Oklahoma & You.

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ACCOUNT ANALYSIS

Beginning Balance	3/01/20		395,994.69
Deposits / Misc Credits		1	5,992.57
Withdrawals / Misc Debits		6	15,943.50
** Ending Balance	3/31/20		386,043.76 **

****

Service Charge	.00
Enclosures	6

8002-00000

DEPOSITS

Date	Deposits	Withdrawals	Activity Description
3/12	5,992.57		TULSA COUNTY/TAXDIST 16 JOHN GONSALVES

CHECKS

* indicates skip in check numbers

Date	Check No.	Amount	Date	Check No.	Amount	Date	Check No.	Amount
3/05	1841	15,000.00	3/03	1843	208.33	3/04	1845	208.33
3/04	1842	208.33	3/05	1844	110.18	3/04	1846	208.33

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
3/03	395,786.36	3/05	380,051.19	3/12	386,043.76
3/04	395,161.37				

MRB 4/20/20

AWright 4/27/20

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MINUTES
GEMS Emergency Meeting
Tuesday, March 17, 2020 Council Chambers 6:00 PM

TRUSTEES PRESENT:	Tim Fox Momodou Ceesay Brandon Kearns
TRUSTEES ABSENT:	Jacqueline Triplett-Lund Joyce Calvert
STAFF PRESENT:	Susan White Lowell Peterson
STAFF ABSENT:	Wendy Knight John Gonsalves

A) Call to Order - Timothy Lee Fox, Chairman
Chairman Fox called the meeting to order at 6:07 p.m.

B) Roll Call, Declaration of Quorum – Susan White, District Administrator; Timothy Lee Fox, Chairman
Administrator White called the roll, Chairman Fox declared a quorum present. David Tillotson, City Manager, was also in attendance.

C) Scheduled Business

1) Discussion and possible action to approve Resolution No. 2020002GEMS, a Resolution of the Board of Trustees of the Glenpool Area Emergency Medical Service District (GEMS), declaring a State of Emergency.
(Susan White, District Administrator)

Ms. White presented and recommended Board approval of Resolution No. 2020002GEMS, a Corporate Resolution of the Board of Trustees of the Glenpool Area Emergency Medical Service District (GEMS) declaring a State of Emergency. Governor Stitt has issued a statewide Declaration of Emergency in response to the COVID-19 outbreak, and the United States Center for Disease Control has issued guidelines and

directives to assist states, cities and towns in their efforts to minimize the spread of COVID-19, to include increased social distancing measures. The adoption of measures consistent with these CDC guidelines is necessary to protect the residents of the GEMS District from the community spread of COVID-19.

Moved by Momodou Ceesay, seconded by Brandon Kearns

To approve Resolution No. 2020002GEMS, a Resolution of the Board of Trustees of the Glenpool Area Emergency Medical Service District (GEMS), declaring a State of Emergency.

	For	Against	Abstained	Absent
Tim Fox	x			
Momodou Ceesay	x			
Joyce Calvert				x
Jacqueline Triplett-Lund				x
Brandon Kearns	x			
	3	0	0	2

CARRIED.

Resolution No. 2020002GEMS

D) Adjournment

Chairman Fox declared the meeting adjourned at 6:10 p.m.

MINUTES
GEMS Meeting
Monday, April 6, 2020 Zoom Video Conference 6:00 PM

TRUSTEES PRESENT:
Tim Fox
Momodou Ceesay
Joyce Calvert
Jacqueline Triplett-Lund
Brandon Kearns

STAFF PRESENT:
Susan White
Lowell Peterson
Wendy Knight
John Gonsalves

A) Call to Order - Timothy Lee Fox, Chairman
Chairman Fox called the meeting to order at 7:35 p.m.

B) Roll Call, Declaration of Quorum – Wendy Knight, Clerk; Timothy Lee Fox, Chairman
Clerk Knight called the roll, Chairman Fox declared a quorum present. David Tillotson, City Manager, was also in attendance.

C) EMS Report - Brian Cook, Director of Operations, Mercy Regional EMS

GEMS EMS REPORT 02262020-03312020

D) District Administrator Report - Susan White, Administrator
District Administrator White reported that staff had received a preliminary draft of the annual GEMS audit.

Dist. Adm Report

E) Scheduled Business

1) Discussion and possible action to approve minutes from March 2, 2020 meeting.
(Wendy Knight, Clerk)

Moved by Jacqueline Triplett-Lund, seconded by Joyce Calvert

To approve the minutes as presented.

	For	Against	Abstained	Absent
Tim Fox	x			
Momodou Ceesay	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

GEMS - 02 Mar 2020 - Minutes - Html

2) Discussion and possible action to approve purchase order(s) and receipts register totaling $35,136.32.
(John Gonsalves, Treasurer)

Mr. Gonsalves presented and recommended Board approval of purchase order(s) and receipts register totaling $35,136.32.

Moved by Brandon Kearns, seconded by Momodou Ceesay

To approve purchase order(s) and receipts register totaling $35,136.32.

	For	Against	Abstained	Absent
Tim Fox	x			
Momodou Ceesay	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

04-06-2020 GEMS Payment of Claims

3) Discussion and possible action to approve Resolution No. 2020003GEMS, a Resolution of the Board of Trustees of the Glenpool Area Emergency Medical Service District (GEMS), declaring a State of Emergency.
(Susan White, District Administrator)

Ms. White presented and recommended Board approval of Resolution

No. 2020003GEMS, a Resolution of the Board of Trustees of the Glenpool Area Emergency Medical Service District (GEMS), declaring a State of Emergency.

Moved by Jacqueline Triplett-Lund, seconded by Momodou Ceesay

To approve Resolution No. 2020003GEMS, a Resolution of the Board of Trustees of the Glenpool Area Emergency Medical Service District (GEMS), declaring a State of Emergency.

	For	**Against**	**Abstained**	**Absent**
Tim Fox	x			
Momodou Ceesay	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

Resolution No. 2020003GEMS-Declaration of Emergency Continuaton.04062020

F) Adjournment

Chairman Fox declared the meeting adjourned at 7:46 p.m.

GEMS
Glenpool Area Medical Service District
Glenpool, Oklahoma

To: HONORABLE CHAIRMAN AND GEMS DISTRICT BOARD MEMBERS

From: John Gonsalves, Treasurer

Date: May 4, 2020

Subject: FY20-21 Estimate of Needs

Background:
The Glenpool Area Emergency Medical Service District (GEMS) is required to prepare an annual Estimate of Needs and submit it to the Tulsa County Excise Board. This Estimate of Needs is intended to advise the Excise Board of the amount of cash on hand from the fiscal year just ended, and the estimated expenditures and revenues for the fiscal year in progress. The needs of the county and each school district, municipality and other entities are combined to determine the millage rate for all areas in the county.

The attached engagement letter is from Crawford and Associates to complete the 2020-21 Estimates of Needs. Staff was very pleased with the timely response from Crawford and the cost is estimated to be $1,500.00.

Staff Recommendation:
Staff recommends that the trustees authorize staff to enter into an agreement with Crawford & Associates to complete the 2020-21 GEMS Estimate of Needs.

Attachments:
Engagement letter

12205 S. Yukon, Glenpool, OK 74033 • OFFICE: 918-209-4630 FAX: 918-209-4626

CRAWFORD & ASSOCIATES P.C.

April 6, 2020

Chairman and Members of the Board of Trustees
Glenpool Area Emergency Medical Service District
12205 S. Yukon Avenue
Glenpool, OK 74033

To the Chairman and Members of the GEMS Board of Trustees:

Crawford & Associates, P.C. is pleased that the Glenpool Area Emergency Medical Service District (GEMS) has expressed its confidence in our firm and our state and local government expertise. We look forward to a continued long and successful relationship as an integral financial management resource to the GEMS' management and governing body.

We are prepared to provide a full range of accounting and consulting services to the GEMS contingent upon approval of your management and/or governing body. The purpose of this engagement letter is to identify the scope of available services from Crawford & Associates, the specific initial services requested at this time, and to confirm the terms, objectives, and limitations of our engagement services.

Scope of Services

The scope of professional services that are available and can be provided to the GEMS are outlined below under the heading *Scope of Available Services*. While this listing includes a range of services available from Crawford & Associates, the specific initial services requested to be provided at the current time are separately identified under the heading *Initial Services Requested*. Any additional services that are available from Crawford & Associates beyond these initially requested services can be provided upon subsequent specific request and agreement.

Scope of Available Services

- Preparation of Annual Financial Statements
- General Accounting and Advisory Assistance
- Budget Preparation and Amendment Assistance
- Capital Asset Records and Accounting Assistance
- Information Technology System Assistance
- Internal Control Policies and Procedures Assistance
- Labor Relations Consulting
- Laws and Regulations Compliance Assistance
- Investigation of Allegations or Concerns
- Tax and Other Regulatory Report Assistance

Initial Services Requested

- Preparation of Prescribed Form Financial Statements and Schedules

T: 405-691-5550
F: 405-691-5646 | W: www.crawfordcpas.com
E: info@crawfordcpas.com | 10308 Greenbriar Place, Oklahoma City, OK 73159

Services Related to the Preparation of Prescribed Form Financial Statements and Schedules

You have requested that we prepare the prescribed form financial statements and schedules of the GEMS as of and for the years listed below, in accordance with the basis of accounting prescribed by the Office of the Oklahoma State Auditor and Inspector pursuant to 68 OS Section 3002. Such prescribed forms will include:

a. Estimate of Needs and Publication Sheet for the fiscal year ending June 30, 2021 (SA&I Form 268BR98)
b. Financial Statements for the fiscal year ending June 30, 2020 (SA&I Form 268BR98)

Crawford & Associates' Responsibilities
The objective of our engagement is to prepare the prescribed form financial statements and schedules listed above in accordance with the basis of accounting referenced above, based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARSs) promulgated by the Accounting and Review Service Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the prescribed form financial statements and schedules.

The prescribed form financial statements and schedules will be presented in accordance with the requirements of Oklahoma statutes referenced above and are not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

The preparation engagement cannot be relied upon to identify or disclose any prescribed form financial statement or schedule misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Management's Responsibilities
The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare the prescribed form financial statements and schedules in accordance with the basis of accounting referenced above. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your prescribed form financial statements and schedules in accordance with SSARSs:

1. The selection of the basis of accounting referenced above as the financial reporting framework to be applied in the preparation of the financial statements and schedules;
2. The prevention and detection of fraud;
3. To ensure that the entity complies with the laws and regulations applicable to its activities;
4. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements and schedules
5. To provide us with:
    a. Documentation, and other related information that is relevant to the preparation and presentation of the prescribed form financial statements and schedules,

b. Additional information that may be requested for the purpose of the preparation of the prescribed form financial statements and schedules, and
c. Unrestricted access to persons within the GEMS of whom we determine necessary to communicate.

The prescribed form financial statements and schedules will not be accompanied by a report. However, you agree that the prescribed form financial statements and schedules will clearly indicate on each page that no assurance is provided on them.

Other Requested and Available Services

In conjunction with the other requested and available services (other than the preparation of the prescribed from financial statements and schedules) as identified in the Scope of Services section of this letter, Crawford & Associates will be responsible for providing such services upon request in accordance with the applicable professional standards of the AICPA. It is anticipated that most if not all of these other services will be performed in accordance with the standards applicable to consulting services as prescribed by the AICPA.

In conjunction with any services provided related to the preparation of the Town's annual budget, such services will be limited to providing management with assistance and guidance in preparing its draft budget document for management's submission and presentation to the governing body, including assistance with the development of draft budget document forms. Management will be responsible for determining all budget amounts and projections, and our services will be limited to assisting management in the preparation and assembly of management's draft budget document. Management will also be responsible for submitting and presenting their proposed budget to the governing body. Our services with regards to budget assistance will not involve a compilation or submission of a budget document in the form of forecasted financial statements pursuant to the attestation standards of the AICPA.

Crawford & Associates, is not obligated to, but may report or otherwise communicate to management any recommendations, it determines necessary, resulting from the professional services provided.

Management and the governing body will be responsible for establishing the scope of our other professional services to be provided and for providing the necessary resources allocated to the work; such responsibility includes determining the nature, scope, and extent of the services to be performed, providing sufficient appropriation for the estimated cost of these services, providing overall direction and oversight for each service, and reviewing and accepting the results of the work.

Access to Working Papers and Reports

Any working papers prepared by Crawford & Associates in connection with performing the preparation and other professional services are the property of Crawford & Associates. Upon request, copies of any or all working papers and reports that we consider to be nonproprietary will be provided to management. Management may make such copies available to its external auditors and to certain regulators in the exercise of their statutory oversight responsibilities. Such copies may not be made available to any other third party without the prior written consent from Crawford & Associates.

Fees and Costs

Fees and out-of-pocket expenses for this engagement will be billed as the work progresses and payable upon receipt of our invoices. Out-of-pocket expenses include such costs incurred by Crawford & Associates in providing the services including travel, lodging, telecommunications, printing, document reproduction, and the like. Our fees for these services will be billed at our standard hourly rates, as follows, for the individual performing such services based on the actual number of hours of work, including travel time, performed by that individual.

Standard Hourly Rates:

- Firm President $250
- Shareholders $165
- Consulting Senior Managers $150
- Consulting Managers $125
- Consulting Staff $110
- Clerical Staff $45

Because Crawford & Associates has no direct control over the type and amount of services requested by the management or the governing body during the term of this engagement, nor does Crawford & Associates have direct control over the quality of your accounting system or records, potential turnover of your staff, or your staffing levels, resources, or capabilities, it is impractical for us to provide an accurate amount of hours that will be required for the services requested or a not-to-exceed limit on fees and expenses charged. We will rely on you to provide us with a copy of approved purchase orders, containing estimated fees and expenses, monitor the cumulative fees and expenses charged, and notify us if and when the cumulative amount approaches the total appropriated level estimated. You also agree to provide sufficient appropriation for all services requested prior to the services being performed. However, for your purchase order preparation purposes, we estimate that the fees for the services anticipated at this time, as defined in the Scope of Services section of this letter, will approximate $1,500.

The term of this engagement is a period from July 1, 2020 through June 30, 2021. Crawford & Associates may perform additional services upon receipt of a formal request from management or the governing body with terms and conditions that are acceptable to both parties.

The agreements and undertakings contained in this engagement letter, shall survive the completion or termination of this engagement.

Acceptance

Please indicate your acceptance of this agreement by signing in the space provided below and returning this engagement letter to us. A duplicate copy of this engagement letter is provided for your records. We look forward to a continuing professional relationship with the GEMS.

Respectfully submitted and agreed to by,

Frank Crawford
Crawford and Associates, P.C.

Accepted and agreed to for the GEMS:

By: _____

Title: _____

Date: _____

GEMS
Glenpool Area Medical Service District
Glenpool, Oklahoma

To: HONORABLE CHAIRMAN AND GEMS DISTRICT BOARD MEMBERS

From: JOHN GONSALVES, DISTRICT TREASURER

Date: May 04, 2020

Subject: Approval of Purchase Order Receiving Report and Payment Claims as of 5/04/2020 totaling $25,764.74

Background:
A purchase order receiving report and a list of claims to be paid is presented to the Board monthly for approval.

Staff Recommendation:
Staff recommends a motion to accept the PO Receipt Register report dated 5/04/2020 and approve the following payments:

P.O. #	ACCOUNT	VENDOR	DESCRIPTION	INV #	AMOUNT
20-10565	31-6-01-6210	Centurion Health System	May Ambulance Service	2284	$15,000.00
20-09831	31-6-01-6202	Pace Products of Tulsa	Oxygen rentals	113103	120.00
20-10561	31-6-01-6101	Susan White	District Administration	4062	208.33
20-10564	31-6-01-6101	Lowell Peterson	District Attorney	3012	208.33
20-10563	31-6-01-6101	Wendy Knight	District Clerk	5092	208.33
20-10562	31-6-01-6101	John Gonsalves	District Treasurer	2012	208.33
20-10661	31-6-01-6202	Teleflex Medical Inc	Air Traq Blades	9502423937	329.42
20-10566	31-6-01-6225	City of Glenpool	1ST RESPONDER March	202004136462	9,482.00
				Total	$25,764.74

Attachments:
1. Purchase Order Claims Register dated 5/04/2020 totaling $25,764.74
2. PO Receipt Register dated 5/04/2020 totaling $25,764.74
3. Purchase Orders and Invoices totaling $25,764.74

12205 S. Yukon, Glenpool, OK 74033 • OFFICE: 918-209-4630 FAX: 918-209-4626

4/27/2020 1:18 PM — P O R E C E I P T R E G I S T E R — PAGE: 1
SEQUENCE: VENDOR NUMBER — AUDIT REPORT — DETAIL LEVEL: INVOICE

VENDOR / INVOICE	NAME / POST DATE	BANK	INVOICE AMOUNT	VENDOR TOTAL
31-000000	SUSAN WHITE			208.33
4062	4/27/2020	31	208.33	
31-000001	JOHN GONSALVES			208.33
2012	4/27/2020	31	208.33	
31-000002	WENDY KNIGHT			208.33
5092	4/27/2020	31	208.33	
31-000003	LOWELL PETERSON			208.33
3012	4/27/2020	31	208.33	
31-000004	CENTURION HEALTH SYSTEMS,DBA M			15,000.00
2284	4/13/2020	31	15,000.00	
31-000005	CITY OF GLENPOOL - GEMS			9,482.00
202004136462	4/27/2020	31	9,482.00	
31-000010	PACE PRODUCTS OF TULSA			120.00
113103	3/27/2020	31	120.00	
31-000011	TELEFLEX MEDICAL INC.			329.42
9502423937	4/27/2020	31	329.42	
		TOTALS	25,764.74	25,764.74

APPROVED

BY

Timothy Lee Fox, Chairman
MAY 4, 2020

FUND: 31 - GEMS SUMMARY REPORT

PURCHASE ORDER	DESCRIPTION	VENDOR #	VENDOR NAME	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 - NON-DEPARTMENTAL						
20-10561	GEMS CONTRACT SVC 19-20	31-000000	SUSAN WHITE	4/2020	4062	208.33
20-10562	GEMS CONTRACT SVC 19-20	31-000001	JOHN GONSALVES	4/2020	2012	208.33
20-10563	GEMS CONTRACT SVC 19-20	31-000002	WENDY KNIGHT	4/2020	5092	208.33
20-10564	GEMS CONTRACT SVC 19-20	31-000003	LOWELL PETERSON	4/2020	3012	208.33
20-10565	AMBULANCE SVC 2/1/20-6/30	31-000004	CENTURION HEALTH SYSTEMS,DBA	4/2020	2284	15,000.00
20-10566	1ST RESPONDER/ADMIN FEES	31-000005	CITY OF GLENPOOL - GEMS	4/2020	202004136462	9,482.00
20-09831	MED OXY RNTLS FY 19-20	31-000010	PACE PRODUCTS OF TULSA	3/2020	113103	120.00
20-10661	Air Traq Blades	31-000011	TELEFLEX MEDICAL INC.	4/2020	9502423937	329.42
					DEPARTMENT TOTAL:	25,764.74
					FUND TOTAL:	25,764.74
					GRAND TOTAL:	25,764.74

PO TOTALS BY G/L ACCOUNT

YEAR	ACCOUNT	NAME	ITEMS	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET AVAILABLE	LINE ITEM OVER BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET AVAILABLE	GROUP BUDGET OVER BUDG
2019-2020	31-6-01-6101	SALARIES & WAGES	4	833.32	10,000	0.16				
	31-6-01-6202	OPERATING SUPPLIES	2	449.42	16,069	11,153.78				
	31-6-01-6210	AMBULANCE CONTRACT	1	15,000.00	180,000	0.00				
	31-6-01-6225	FIRST RESPONDER/ADMIN F	1	9,482.00	90,566	566.00				
	** 19-20 YEAR TOTALS **			25,764.74						

NO ERRORS

NO WARNINGS

G/L RECAP

PERIOD	G/L ACCOUNT	NAME	AMOUNT	FUND TOTAL
3/2020	31-6-01-6202	OPERATING SUPPLIES	120.00	
4/2020	31-6-01-6101	SALARIES & WAGES	833.32	
4/2020	31-6-01-6202	OPERATING SUPPLIES	329.42	
4/2020	31-6-01-6210	AMBULANCE CONTRACT	15,000.00	
4/2020	31-6-01-6225	FIRST RESPONDER/ADMIN FEES	9,482.00	25,764.74
			GRAND TOTAL:	25,764.74

P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected

PURCHASE ORDER # 20-10565 02/27/2020

ISSUED TO: VEND #: 31-000004

CENTURION HEALTH SYSTEMS, D
MERCY REGIONAL OKLAHOMA
9106 N GARNET RD
OWASSO, OK 74055

SHIP TO:

GEMS
14566 S. ELWOOD
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

02/27/2020

PURCHASING OFFICER DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF SAID APPROPRIATION. 02/27/2020

ENCUMBERING OFFICER DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	AMBULANCE SVC 2/1/20-6/30/20 AMBULANCE SVC 2/1/20-6/30/20		00024120	31 -6-01-6210		0.00	60,000.00 *

May $15,000

$15,000

** TOTAL ** 60,000.00

*** APPROVAL FOR PURCHASE ***

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

OFFICER OR DEPARTMENT HEAD IN CHARGE 4/27/20 DATE

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VEDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLTICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT. ANY VENDOR WHO SUBMITS AND INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE VENDOR IS FALSE.

THE VENDOR SHALL FURNISH ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS. A CLEAR DESCRIPTION OF EACH ITEM PURCHASED IT'S PRICE, THE NUMBER OR VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.

Mercy Regional Oklahoma

P.O. Box 2398
Owasso, OK 74055

Invoice

Date	Invoice #
4/13/2020	2284

Bill To
Glenpool City Accounts Payable 12205 S Yukon Ave Glenpool, Ok 74033

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	ALS Ambulance Subsidy for May 2020	15,000.00	15,000.00

Total $15,000.00

Phone #	Fax #
9186095800	918-609-5799

P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected

PURCHASE ORDER # 20-09831 07/19/2019

ISSUED TO: VEND #: 31-000010

PACE PRODUCTS OF TULSA
SUITE B
9513 E 55TH STREET
TULSA, OK 74145

SHIP TO:

GEMS
14566 S. ELWOOD
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

07/19/2019

PURCHASING OFFICER DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF SAID APPROPRIATION.

07/19/2019

ENCUMBERING OFFICER DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	MED OXY RNTLS FY 19-20 MED OXY RNTLS FY 19-20		00023218	31 -6-01-6202		0.00	1,000.00 *

113103 = 120.00

120.00

** TOTAL ** 1,000.00

*** APPROVAL FOR PURCHASE ***

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

OFFICER OR DEPARTMENT HEAD IN CHARGE 4/27/20 DATE

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THE VENDOR SHALL FURNISH ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS. A CLEAR DESCRIPTION OF EACH ITEM PURCHASED IT'S PRICE, THE NUMBER OR VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.

PACE Products of Tulsa

Rental Invoice

9513 E. 55th St., Ste., B
Tulsa, OK 74145
Phone: (918) 663-0555
Fax: (918) 665-6434

Invoice No

APR 2020 RENT 113103

Date: Mar 27, 2020

Sold To:

CITY OF GLENPOOL FIRE DEPT.
FIRE DEPT ATT PAUL NEWTON
12205 S. YUKON AVE.
GLENPOOL, OK 74033

Ship to:

CITY OF GLENPOOL FIRE DEPT.
FIRE DEPT ATT PAUL NEWTON
12205 S. YUKON AVE.
GLENPOOL, OK 74033

Customer ID: CIT001

Due Date: Mar 27, 2020

PO NUMBER

Shipped Via: U.S. Mail. (With Monthly Statement)

In Possesion Of	Discription	Unit Price	Extension
2	THIS IS YOUR YEARLY CYLINDER RENTAL! FOR: 2 ADDITIONAL D CYLINDERS	60.00	120.00

THIS IS YOUR CYLINDER RENTAL INVOICE:
Rental is determined by number of cylinders in possession at end of Month.
Any cylinders over the contracted agreement are billed accordingly.

Received By: _____

Cylinders remain the property of Pace Products. Customer owned cylinders on record. Rental Cylinders by Contract. Loaned Cylinders by Contract. Prices reflect the purchase of product only. Terms are noted on invoice. Late Fee's applied to all past due invoices: 18% APR with a $2 minimum, calculated end of month ending balance. Any credit used must be applied to the same account the credit was issued. Cylinders, safety caps, etc. are the responsibility of the customer while in use. All Pace Products' property must remain at location of delivery. To relocate or report problems contact Pace Products of Tulsa, Inc. at (918) 663-0555.

Subtotal	**120.00**
Sales Tax	
Invoice Amount	**120.00**
Payment Received	0.00
Ck #: _____	
TOTAL	120.00

Your Monthly Statement from Pace Products

Statement Date:
Mar 27, 2020

NDI DBA PACE PRODUCTS OF TULSA
9513 E. 55th St. Ste. B
Tulsa, OK 74145

918-663-0555

Serving Tulsa Since 1988

Account Of: CIT001

CITY OF GLENPOOL FIRE DEPT.
FIRE DEPT ATT PAUL NEWTON
12205 S. YUKON AVE.
GLENPOOL, OK 74033

Shipped To:

CITY OF GLENPOOL FIRE DEPT.
FIRE DEPT ATT PAUL NEWTON
12205 S. YUKON AVE.
GLENPOOL, OK 74033

Thanks for your business. To report problems, 663-0555

Date	Date Due	Reference	Paid	Description	Amount	Balance
10/29/19	10/29/19	NOV 2019 RENT 113027			60.00 X P- 4/6/20	60.00
3/27/20	3/27/20	APR 2020 RENT 113103			120.00	180.00

NOTICE: PACE PRODUCTS can now accept MASTERCARD and VISA.
Please call 918-663-0555 for those transactions.

Total 180.00

0 - 30	31 - 60	61 - 90	Over 90 days
120.00	0.00	0.00	60.00

P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected

PURCHASE ORDER # 20-10561 02/27/2020

ISSUED TO:
SUSAN WHITE
210 SOUTH OAK GROVE ROAD
CUSHING, OK 74023

VEND #: 31-000000

SHIP TO:
GEMS
14566 S. ELWOOD
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

02/27/2020

PURCHASING OFFICER DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF SAID APPROPRIATION.

02/27/2020

ENCUMBERING OFFICER DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	GEMS CONTRACT SVC 19-20 GEMS CONTRACT SVC 19-20		00024116	31 -6-01-6101		0.00	1,041.65 *

$208.33

** TOTAL ** ~~1,041.65~~

*** APPROVAL FOR PURCHASE ***

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

OFFICER OR DEPARTMENT HEAD IN CHARGE

4/27/20

DATE

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VEDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLTICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT. ANY VENDOR WHO SUBMITS AND INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE VENDOR IS FALSE.

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INVOICE

Susan White
12205 S Yukon Ave.
Glenpool, OK 74033
Phone: 918-322-3403
Email:

INVOICE #: 4062
DATE: 4/30/2020

TO:
Glenpool Emergency Medical Service
12205 S. Yukon Ave.
Glenpool, OK 74033
Phone:918-209-4633 | Email: AP@cityofglenpool.com

P.O. #: 20-10561

Description	Amount
Contract Fees & Services April 2020	$208.33
Total	**$208.33**

If you have any questions concerning this invoice, Darrell Colbert / 918-209-4633 / Email: dcolbert@cityofglenpool.com

P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected

PURCHASE ORDER # 20-10564 02/27/2020

ISSUED TO: VEND #: 31-000003

LOWELL PETERSON
19732 S. 145TH W. AVE.
SAPULPA, OK 74066

SHIP TO:

GEMS
14566 S. ELWOOD
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

02/27/2020

PURCHASING OFFICER DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF SAID APPROPRIATION.

02/27/2020

ENCUMBERING OFFICER DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	GEMS CONTRACT SVC 19-20 GEMS CONTRACT SVC 19-20		00024119	31 -6-01-6101		0.00	1,041.65 *

$208.33

** TOTAL ** 1,041.65

*** APPROVAL FOR PURCHASE ***

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

OFFICER OR DEPARTMENT HEAD IN CHARGE 4/27/20 DATE

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INVOICE

Lowell Peterson
12205 S Yukon Ave.
Glenpool, OK 74033
Phone: 918-322-3403
Email:

INVOICE #: 3012
DATE: 4/30/2020

4TO:
Glenpool Emergency Medical Service
12205 S. Yukon Ave.
Glenpool, OK 74033
Phone:918-209-4633 | Email: AP@cityofglenpool.com

P.O. #: 20-10564

Description	Amount
Contract Fees & Services April 2020	$208.33
Total	**$208.33**

If you have any questions concerning this invoice, Darrell Colbert / 918-209-4633 / Email: dcolbert@cityofglenpool.com

P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected

PURCHASE ORDER # 20-10563 02/27/2020

ISSUED TO: VEND #: 31-000002

WENDY KNIGHT
P.O. BOX 2434
CLAREMORE, OK 74018

SHIP TO:

GEMS
14566 S. ELWOOD
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

02/27/2020

PURCHASING OFFICER DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF SAID APPROPRIATION. 02/27/2020

ENCUMBERING OFFICER DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	GEMS CONTRACT SVC 19-20 GEMS CONTRACT SVC 19-20		00024118	31 -6-01-6101		0.00	1,041.65 *

$208.33

** TOTAL ** ~~1,041.65~~

*** APPROVAL FOR PURCHASE ***

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

OFFICER OR DEPARTMENT HEAD IN CHARGE 4/27/20 DATE

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THE VENDOR SHALL FURNISH ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS. A CLEAR DESCRIPTION OF EACH ITEM PURCHASED IT'S PRICE, THE NUMBER OR VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.

INVOICE

Wendy Knight
12205 S Yukon Ave.
Glenpool, OK 74033
Phone: 918-322-3403
Email:

INVOICE #: 5092
DATE: 4/30/2020

TO:
Glenpool Emergency Medical Service
12205 S. Yukon Ave.
Glenpool, OK 74033
Phone:918-209-4633 | Email: AP@cityofglenpool.com

P.O. #: 20-10563

Description	Amount
Contract Fees & Services April 2020	$208.33
Total	**$208.33**

If you have any questions concerning this invoice, Darrell Colbert / 918-209-4633 / Email: dcolbert@cityofglenpool.com

P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected

PURCHASE ORDER # 20-10562 02/27/2020

ISSUED TO: VEND #: 31-000001

JOHN GONSALVES
3034 W. 69TH PL
TULSA, OK 74132

SHIP TO:

GEMS
14566 S. ELWOOD
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

02/27/2020

PURCHASING OFFICER DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF SAID APPROPRIATION.

02/27/2020

ENCUMBERING OFFICER DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	GEMS CONTRACT SVC 19-20 GEMS CONTRACT SVC 19-20		00024117	31 -6-01-6101		0.00	1,041.65 *

$208.33

** TOTAL ** 1,041.65

*** APPROVAL FOR PURCHASE ***

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

OFFICER OR DEPARTMENT HEAD IN CHARGE 4/27/20 DATE

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THE VENDOR SHALL FURNISH ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS. A CLEAR DESCRIPTION OF EACH ITEM PURCHASED IT'S PRICE, THE NUMBER OR VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.

INVOICE

John Gonsalves
12205 S Yukon Ave.
Glenpool, OK 74033
Phone: 918-322-3403
Email:

INVOICE #: 2012
DATE: 4/30/2020

531TO:
Glenpool Emergency Medical Service
12205 S. Yukon Ave.
Glenpool, OK 74033
Phone:918-209-4633 | Email: AP@cityofglenpool.com

P.O. #: 20-10562

Description	Amount
Contract Fees & Services April 2020	$208.33
Total	**$208.33**

If you have any questions concerning this invoice, Darrell Colbert / 918-209-4633 / Email: dcolbert@cityofglenpool.com

P U R C H A S E O R D E R

CITY OF GLENPOOL,OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected

PURCHASE ORDER # 20-10661 04/01/2020

ISSUED TO: VEND #: 31-000011

TELEFLEX MEDICAL INC.
P.O. BOX 936729
ATLANTA, GA 31193-6729

SHIP TO:

GLENPOOL FIRE DEPT.
PUBLIC SAFETY BUILDING
14536 S. ELWOOD AVE
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

04/01/2020

PURCHASING OFFICER DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF SAID APPROPRIATION.

04/01/2020

ENCUMBERING OFFICER DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	Air Traq Blades Air Traq Blades		00024245	31 -6-01-6202		0.00	329.42 *

** TOTAL ** 329.42

*** APPROVAL FOR PURCHASE ***

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

4/27/20

OFFICER OR DEPARTMENT HEAD IN CHARGE DATE

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VEDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLTICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT. ANY VENDOR WHO SUBMITS AND INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE VENDOR IS FALSE.

THE VENDOR SHALL FURNISH ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS. A CLEAR DESCRIPTION OF EACH ITEM PURCHASED IT'S PRICE, THE NUMBER OR VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.

Teleflex®

ARROW
HUDSON RCI
LMA
Pilling
RUSCH
WECK

3015 Carrington Mill Blvd, Suite 300
Morrisville, NC 27560
USA

Invoice

Number	Date	Page	Due Date
9502423937	03/28/2020	Page 1 of 1	04/27/2020

Payer Account No. 2001257

Bill To Party **Account No. 2001257**

T1 P1 **********SNGLP
##-0001-##-123-13-13-175
CITY OF GLENPOOL
12205 SOUTH YUKON AVENUE
GLENPOOL OK 74033-6635
USA

Ship To Party **Account No.** 2001257
CITY OF GLENPOOL
ATTN: PAUL NEWTON
12205 SOUTH YUKON AVENUE
GLENPOOL, OK 74033-6635
USA

Payment Remittance Address:
Teleflex LLC
c/o Teleflex Funding LLC
PO Box 936729
Atlanta, GA 31193-6729

Wire Transfer Remittance:
Teleflex LLC, c/o Teleflex Funding LLC
Account No. 4708086079
Wells Fargo Bank, N.A.
Routing/ABA No. 121000248
SWIFT Code: WFBIUS6S

Overnight Remittance Address:
Teleflex LLC
c/o Teleflex Funding LLC
Attn: PO Box 936729
3585 Atlanta Avenue
Hapeville, GA 30354-1705

Purchase Order Number	Sales Order Number	Order Placed By	Delivery Number	Carrier/Level of Service
03272020PN	5970379	Jacob Foster	8004718106	UPS SUPPLY CHAIN SOLUTION
Tracking Number	**Freight Terms**	**Incoterms**	**Payment Terms**	**Currency**
1Z6069230386845041	Pre-pay & Add	FOB Origin	Net 30	USD

Line	Material	Material Description	UOM	Shipped Qty	Back Order Qty	Unit Price	Total
000010	A-011	AIRTRAQ SP - REGULAR SIZE 3	CS	2	0	79.98	159.96
	Brand:	Rusch					
	Batch Number:	**I-19022801**					
	Expiration Date:	**01/27/2022**					
000020	A-031	AIRTRAQ SP - PEDIATRIC SIZE 1	CS	2	0	79.98	159.96
	Brand:	Rusch					
	Batch Number:	**P-18110801**					
	Expiration Date:	**10/01/2021**					

Sub-Total	319.92
Freight Ground	9.50
Tax	0.00
Total USD	329.42

The terms on our Acknowledgment and Invoices state Teleflex LLC's entire contract. Teleflex LLC shall not be bound by any different, additional, or conflicting terms and conditions contained in Buyer's Purchase Order unless expressly agreed to in writing by Teleflex LLC. Teleflex LLC's Acknowledgment will not hereafter be subject to any change, modification, or conflicting language without Teleflex LLC's prior written consent.
To access our terms and conditions please visit https://www.teleflex.com/global/legal/General_Terms_and_Conditions_NA.pdf

Tel 866-246-6990 | Email cs@teleflex.com | www.teleflex.com | EIN: 83-1629418

P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected

PURCHASE ORDER # 20-10566 02/27/2020

ISSUED TO: VEND #: 31-000005

CITY OF GLENPOOL - GEMS
12205 S YUKON AVE.
GLENPOOL, OK 74033

SHIP TO:

GEMS
14566 S. ELWOOD
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

02/27/2020

PURCHASING OFFICER DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF SAID APPROPRIATION.

02/27/2020

ENCUMBERING OFFICER DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	1ST RESPONDER/ADMIN FEES 19-20 1ST RESPONDER/ADMIN FEES 19-20		00024121	31 -6-01-6225		0.00	36,735.00 *

March $ 9,482.00

$ 9,482.00

** TOTAL ** 36,735.00

*** APPROVAL FOR PURCHASE ***

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

OFFICER OR DEPARTMENT HEAD IN CHARGE 4/27/20 DATE

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VEDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLTICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT. ANY VENDOR WHO SUBMITS AND INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE VENDOR IS FALSE.

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City Of Glenpool
Creating Opportunity

INVOICE

CITY OF GLENPOOL
12205 S. YUKON AVE..
GLENPOOL, OK 74033
PHONE (918)322-5409

TREASURER
GEMS-
12205 S YUKON AVE
GLENPOOL OK 74033

Customer Number: 01-0172
Invoice Number: 202004136462
Invoice Date: 4/13/2020
Due Date: 5/13/2020
P.O. # : 20-10566

ITEM DESCRIPTION	UNITS	TYPE	PRICE	AMOUNT
GEMS REIMBURSEMENT	N/A	MONTH	N/A	9,482.00

FIRST RESPONDERS REIMBURSEMENTS MARCH

********THANK YOU*********

TOTAL DUE $9,482.00

FY19-20 GEMS Admin/First Responder Reimbursements
BLANKET PO 20-10566

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total Runs	@ $93/run
Total Runs	**120**	**113**	**130**	**111**	**144**	**115**	**142**	**119**	**134**	**0**	**0**	**0**	1128	
Fire runs	25	29	29	28	37	30	37	23	35				273	
EMR runs	95	84	101	83	107	85	105	96	99				855	$ 71,820
EMR Ratio	79%	74%	78%	75%	74%	74%	74%	81%	74%	#DIV/0!	#DIV/0!	#DIV/0!	76%	
Run Rate	$ 93	$ 93	$ 93	$ 93	$ 93	$ 93	$ 93	$ 93	$ 93	$ 93	$ 93	$ 93		
Admin	$ 275	$ 275	$ 275	$ 275	$ 275	$ 275	$ 275	$ 275	$ 275	$ 275	$ 275	$ 275	$ 3,300	$ 3,300
Overtime	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total	**$ 9,110**	**$ 8,087**	**$ 9,668**	**$ 7,994**	**$ 10,226**	**$ 8,180**	**$ 10,040**	**$ 9,203**	**$ 9,482**	**$ 275**	**$ 275**	**$ 275**	**$ 82,815**	**$ 75,120**

Glenpool Fire Department Operations March 2020

Run Type		# of Calls	Totals Calls
EMS Runs		99	134
Fire Runs		35	
Overlapping		27	
By District:	D1	48	
	D2	12	
	D3	44	
	D4	29	
	MA	2