

**NOTICE
GLENPOOL AREA EMERGENCY MEDICAL SERVICE
DISTRICT
REGULAR MEETING**

A Regular Session of the Glenpool Area Emergency Medical Service District will be held at 6:00 p.m. immediately following the Glenpool Industrial Authority meeting on Monday, June 4, 2018, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

AGENDA

	Page
A) Call to Order - Timothy Lee Fox, Chairman	
B) Roll Call, Declaration of Quorum – Susan White, Secretary; Timothy Lee Fox, Chairman	
C) EMS Report - Brian Cook, Director of Operations, Mercy Regional EMS	
1) Glenpool EMS Report 05022018-05292018	2 - 4
D) District Administrator Report - Susan White, Adm., Sec.	
1) Dist. Adm Report	5 - 6
E) Scheduled Business	
1) Public Hearing for the purpose of receiving public comments, if any, on the proposed FY 2018-2019 Annual Budget. a. Open Public Hearing - Timothy Fox, Chairman b. Presentation of Proposed Budget - John Gonsalves, Treasurer c. Facilitate Public Comments - Timothy Fox, Chairman d. Close Public Hearing - Timothy Fox, Chairman FY 2019 Budget PH	7 - 16
2) Discussion and possible action to adopt the 2018-2019 Annual Budget for the Glenpool Area Emergency Medical Service District (GEMS). (John Gonsalves, Treasurer) FY 2019 Budget adoption	17 - 18
3) Discussion and possible action to approve minutes from May 7, 2018 meeting. (Susan White, Secretary) GEMS - 07 May 2018 - Minutes - Html	19 - 21
4) Discussion and possible action to approve purchase order(s) and receipts register totaling \$25,551.37. (John Gonsalves, Treasurer) GEMS Invoices 6-4-2018	22 - 40

F) Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on June 1, 2018 at 4:30 p.m.

Signed: Susan White
City Clerk

Mercy Regional



Brian Cook
Chief of Operations
PO Box 2398
Owasso, OK 74055
Office: 918.609.5827
Email: bcook@mercy-regional.com

To: Honorable Chair and GEMS Board Members

From: Brian Cook, Chief of Operations

Date: May 30, 2018

Ref: EMS Report May 2, 2018 – May 29, 2018

During this time, we had 118 calls for service.

58 patients treated and transported
34 patients refused transport
14 calls required mutual aid
6 calls were cancelled
3 mutual aid given
2 DOA
1 scene standby

A handwritten signature in black ink, appearing to read "Brian Cook".

Brian Cook,
Chief of Operations

Crn	Call Date	Pick Up Location	Destination	Dispatched	En Route	On Scene	Transport	Arrived	Clear	Response Time	Unit
18-5382	5/2/2018 14:40	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	5/2/2018 14:41	5/2/2018 14:43	5/2/2018 14:46	5/2/2018 15:11	5/2/2018 15:11	5/2/2018 15:11	00:05:19	MEDIC 401
18-5384	5/2/2018 15:38	EMERGENCY SCENE	ST. FRANCIS SOUTH	5/2/2018 15:38	5/2/2018 15:39	5/2/2018 15:43	5/2/2018 16:00	5/2/2018 16:20	5/2/2018 16:35	00:05:11	MEDIC 401
18-5396	5/2/2018 18:16	EMERGENCY SCENE	ST. FRANCIS TULSA	5/2/2018 18:17	5/2/2018 18:18	5/2/2018 18:20	5/2/2018 18:33	5/2/2018 18:51	5/2/2018 19:08	00:03:45	MEDIC 401
18-5413	5/3/2018 08:42	EMERGENCY SCENE	ST. FRANCIS SOUTH	5/3/2018 08:43	5/3/2018 08:43	5/3/2018 08:44	5/3/2018 09:03	5/3/2018 09:21	5/3/2018 09:40	00:02:37	MEDIC 401
18-5493	5/4/2018 17:39	SIGNED PATIENT REFUSAL	SIGNED PATIENT REFUSAL	5/4/2018 17:39	5/4/2018 17:41	5/4/2018 17:44	5/4/2018 17:54	5/4/2018 17:54	5/4/2018 17:54	00:04:49	MEDIC 401
18-5503	5/5/2018 04:22	EMERGENCY SCENE	ST. FRANCIS TULSA	5/5/2018 04:22	5/5/2018 04:25	5/5/2018 04:29	5/5/2018 05:00	5/5/2018 05:22	5/5/2018 05:35	00:06:59	MEDIC 401
18-5505	5/5/2018 04:22	EMERGENCY SCENE	ST. FRANCIS TULSA	5/5/2018 04:22	5/5/2018 04:25	5/5/2018 04:29	5/5/2018 05:00	5/5/2018 05:22	5/5/2018 05:35	00:06:59	MEDIC 401
18-5521	5/5/2018 14:48	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	5/5/2018 14:49	5/5/2018 14:49	5/5/2018 14:55	5/5/2018 15:10	5/5/2018 15:10	5/5/2018 15:10	00:07:35	MEDIC 401
18-5522	5/5/2018 15:09	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	5/5/2018 15:10	5/5/2018 15:10	5/5/2018 15:17	5/5/2018 15:39	5/5/2018 15:39	5/5/2018 15:39	00:08:01	MEDIC 401
18-5523	5/5/2018 15:09	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	5/5/2018 15:10	5/5/2018 15:10	5/5/2018 15:12	5/5/2018 15:12	5/5/2018 15:12	5/5/2018 15:12	00:03:06	MEDIC 102
18-5535	5/5/2018 21:14	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	5/5/2018 21:16	5/5/2018 21:17	5/5/2018 21:20	5/5/2018 21:40	5/5/2018 21:40	5/5/2018 21:40	00:06:46	MEDIC 401
18-5541	5/6/2018 01:44	EMERGENCY SCENE	ST. FRANCIS TULSA	5/6/2018 01:45	5/6/2018 01:47	5/6/2018 01:52	5/6/2018 02:08	5/6/2018 02:30	5/6/2018 02:53	00:07:47	MEDIC 401
18-5557	5/6/2018 12:17	EMERGENCY SCENE	ST. FRANCIS TULSA	5/6/2018 12:20	5/6/2018 12:20	5/6/2018 12:21	5/6/2018 13:01	5/6/2018 13:25	5/6/2018 13:47	00:04:07	MEDIC 401
18-5560	5/6/2018 15:19	EMERGENCY SCENE	HILLCREST MEDICAL CENTER	5/6/2018 15:20	5/6/2018 15:21	5/6/2018 15:25	5/6/2018 15:43	5/6/2018 16:07	5/6/2018 16:32	00:05:34	MEDIC 401
18-5561	5/6/2018 16:52	EMERGENCY SCENE	ST. FRANCIS SOUTH	5/6/2018 16:54	5/6/2018 16:54	5/6/2018 17:02	5/6/2018 17:19	5/6/2018 17:39	5/6/2018 17:53	00:09:49	MEDIC 401
18-5567	5/6/2018 20:00	EMERGENCY SCENE	HILLCREST MEDICAL CENTER	5/6/2018 20:00	5/6/2018 20:00	5/6/2018 20:07	5/6/2018 20:22	5/6/2018 20:36	5/6/2018 21:24	00:07:40	MEDIC 401
18-5569	5/6/2018 22:26	EMERGENCY SCENE	HILLCREST SOUTH	5/6/2018 22:26	5/6/2018 22:30	5/6/2018 22:35	5/6/2018 23:59	5/6/2018 23:26	5/6/2018 23:54	00:09:44	MEDIC 401
18-5572	5/7/2018 00:25	EMERGENCY SCENE	ST. FRANCIS SOUTH	5/7/2018 00:25	5/7/2018 00:28	5/7/2018 00:32	5/7/2018 00:49	5/7/2018 01:04	5/7/2018 01:28	00:07:59	MEDIC 401
18-5598	5/7/2018 15:28	EMERGENCY SCENE	ST. FRANCIS SOUTH	5/7/2018 15:28	5/7/2018 15:30	5/7/2018 15:31	5/7/2018 15:40	5/7/2018 15:59	5/7/2018 16:15	00:02:40	MEDIC 401
18-5601	5/7/2018 16:40	EMERGENCY SCENE	ST. JOHN SAPULPA	5/7/2018 16:41	5/7/2018 16:44	5/7/2018 16:44	5/7/2018 17:08	5/7/2018 17:23	5/7/2018 18:01	00:04:33	MEDIC 401
18-5612	5/8/2018 04:47	EMERGENCY SCENE	ST. FRANCIS TULSA	5/8/2018 04:50	5/8/2018 04:51	5/8/2018 04:54	5/8/2018 05:25	5/8/2018 05:46	5/8/2018 06:09	00:07:37	MEDIC 401
18-5616	5/8/2018 06:49	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	5/8/2018 06:50	5/8/2018 06:52	5/8/2018 07:05	5/8/2018 07:14	5/8/2018 07:14	5/8/2018 07:14	00:15:44	MEDIC 401
18-5635	5/8/2018 14:17	EMERGENCY SCENE	ST. FRANCIS TULSA	5/8/2018 14:17	5/8/2018 14:19	5/8/2018 14:23	5/8/2018 14:37	5/8/2018 15:02	5/8/2018 15:16	00:06:04	MEDIC 401
18-5640	5/8/2018 15:26	EMERGENCY SCENE	HILLCREST SOUTH	5/8/2018 15:26	5/8/2018 15:26	5/8/2018 15:35	5/8/2018 15:46	5/8/2018 16:06	5/8/2018 16:17	00:09:15	MEDIC 401
18-5643	5/8/2018 16:22	EMERGENCY SCENE	ST. FRANCIS TULSA	5/8/2018 16:24	5/8/2018 16:24	5/8/2018 16:34	5/8/2018 16:41	5/8/2018 17:04	5/8/2018 17:19	00:11:45	MEDIC 401
18-5647	5/8/2018 17:33	EMERGENCY SCENE	UNIK	5/8/2018 17:33	5/8/2018 17:33	5/8/2018 17:33	5/8/2018 17:33	5/8/2018 17:33	5/8/2018 17:33	00:08:37	MUTUAL AID RECEIVED
18-5652	5/8/2018 21:00	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	5/8/2018 21:00	5/8/2018 21:01	5/8/2018 21:05	5/8/2018 21:05	5/8/2018 21:05	5/8/2018 21:05	00:05:00	MEDIC 401
18-5656	5/9/2018 09:05	EMERGENCY SCENE	CANCELLED BY PD OR OTHER SERVICE	5/9/2018 09:05	5/9/2018 09:07	5/9/2018 09:10	5/9/2018 09:27	5/9/2018 09:27	5/9/2018 09:27	00:05:00	MEDIC 401
18-5667	5/9/2018 09:41	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	5/9/2018 09:42	5/9/2018 09:42	5/9/2018 09:49	5/9/2018 10:03	5/9/2018 10:03	5/9/2018 10:03	00:07:33	MEDIC 401
18-5673	5/9/2018 12:07	EMERGENCY SCENE	ST. JOHN TULSA	5/9/2018 12:08	5/9/2018 12:09	5/9/2018 12:12	5/9/2018 12:32	5/9/2018 12:58	5/9/2018 13:08	00:05:00	MEDIC 401
18-5681	5/9/2018 15:42	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	5/9/2018 15:42	5/9/2018 15:44	5/9/2018 15:44	5/9/2018 15:53	5/9/2018 15:53	5/9/2018 15:53	00:03:45	MEDIC 401
18-5690	5/9/2018 23:26	EMERGENCY SCENE	HILLCREST SOUTH	5/9/2018 23:26	5/9/2018 23:28	5/9/2018 23:31	5/9/2018 23:50	5/10/2018 00:06	5/10/2018 00:26	00:04:32	MEDIC 401
18-5695	5/10/2018 02:02	EMERGENCY SCENE	ST. FRANCIS WINTA	5/10/2018 02:02	5/10/2018 02:06	5/10/2018 02:10	5/10/2018 02:30	5/10/2018 02:35	5/10/2018 02:57	00:07:39	MEDIC 301
18-5696	5/10/2018 03:46	EMERGENCY SCENE	HILLCREST SOUTH	5/10/2018 03:46	5/10/2018 03:53	5/10/2018 03:58	5/10/2018 04:11	5/10/2018 04:25	5/10/2018 04:40	00:11:56	MEDIC 401
18-5727	5/10/2018 16:00	MUTUAL AID GIVEN	CANCELLED	5/10/2018 16:02	5/10/2018 16:02	5/10/2018 16:18	5/10/2018 16:18	5/10/2018 16:18	5/10/2018 16:18	00:17:58	MEDIC 401
18-5731	5/10/2018 18:46	MUTUAL AID GIVEN	HILLCREST MEDICAL CENTER	5/10/2018 18:47	5/10/2018 18:47	5/10/2018 18:59	5/10/2018 19:23	5/10/2018 20:01	5/10/2018 20:50	00:13:02	MEDIC 401
18-5735	5/10/2018 21:23	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	5/10/2018 21:23	5/10/2018 21:25	5/10/2018 21:29	5/10/2018 22:19	5/10/2018 22:19	5/10/2018 22:19	00:06:25	MEDIC 401
18-5743	5/11/2018 06:20	EMERGENCY SCENE	ST. JOHN TULSA	5/11/2018 06:21	5/11/2018 06:23	5/11/2018 06:27	5/11/2018 06:49	5/11/2018 07:17	5/11/2018 07:37	00:07:01	MEDIC 401
18-5756	5/11/2018 11:11	EMERGENCY SCENE	ST. FRANCIS TULSA	5/11/2018 11:12	5/11/2018 11:13	5/11/2018 11:17	5/11/2018 11:34	5/11/2018 11:53	5/11/2018 12:03	00:05:39	MEDIC 102
18-5758	5/11/2018 11:51	EMERGENCY SCENE	UNIK	5/11/2018 11:51	5/11/2018 11:51	5/11/2018 11:51	5/11/2018 11:51	5/11/2018 11:51	5/11/2018 11:51	00:05:39	MUTUAL AID RECEIVED
18-5788	5/12/2018 08:45	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	5/12/2018 08:46	5/12/2018 08:49	5/12/2018 08:52	5/12/2018 09:01	5/12/2018 09:01	5/12/2018 09:01	00:07:05	MEDIC 401
18-5791	5/12/2018 10:30	EMERGENCY SCENE	HILLCREST SOUTH	5/12/2018 10:31	5/12/2018 10:32	5/12/2018 10:36	5/12/2018 10:51	5/12/2018 11:05	5/12/2018 11:24	00:05:17	MEDIC 401
18-5794	5/12/2018 16:52	EMERGENCY SCENE	CANCELLED BY PD OR OTHER SERVICE	5/12/2018 16:52	5/12/2018 16:53	5/12/2018 16:58	5/12/2018 16:58	5/12/2018 16:58	5/12/2018 16:58	00:06:57	MEDIC 401
18-5804	5/13/2018 07:10	EMERGENCY SCENE	ST. FRANCIS TULSA	5/13/2018 07:11	5/13/2018 07:12	5/13/2018 07:16	5/13/2018 07:25	5/13/2018 07:45	5/13/2018 08:11	00:05:53	MEDIC 401
18-5813	5/13/2018 10:52	EMERGENCY SCENE	OSU MEDICAL CENTER	5/13/2018 10:52	5/13/2018 10:52	5/13/2018 10:56	5/13/2018 11:12	5/13/2018 11:30	5/13/2018 14:15	00:03:59	MEDIC 401
18-5820	5/13/2018 16:01	EMERGENCY SCENE	ST. JOHN TULSA	5/13/2018 16:02	5/13/2018 16:02	5/13/2018 16:04	5/13/2018 16:25	5/13/2018 16:50	5/13/2018 17:48	00:02:41	MEDIC 401
18-5823	5/13/2018 18:35	EMERGENCY SCENE	DGA - DEAD ON ARRIVAL	5/13/2018 18:35	5/13/2018 18:36	5/13/2018 18:39	5/13/2018 19:53	5/13/2018 19:53	5/13/2018 19:53	00:03:57	MEDIC 401
18-5826	5/13/2018 19:28	EMERGENCY SCENE	UNIK	5/13/2018 19:28	5/13/2018 19:28	5/13/2018 19:28	5/13/2018 19:28	5/13/2018 19:28	5/13/2018 19:28	00:04:56	MUTUAL AID RECEIVED
18-5830	5/13/2018 22:09	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	5/13/2018 22:10	5/13/2018 22:10	5/13/2018 22:14	5/13/2018 23:06	5/13/2018 23:06	5/13/2018 23:06	00:04:56	MEDIC 401
18-5834	5/14/2018 02:16	EMERGENCY SCENE	ST. JOHN TULSA	5/14/2018 02:17	5/14/2018 02:29	5/14/2018 02:32	5/14/2018 02:46	5/14/2018 03:08	5/14/2018 03:37	00:06:13	MEDIC 401
18-5845	5/14/2018 11:52	EMERGENCY SCENE	ST. JOHN TULSA	5/14/2018 11:53	5/14/2018 11:53	5/14/2018 11:56	5/14/2018 12:25	5/14/2018 12:53	5/14/2018 13:26	00:03:48	MEDIC 401
18-5851	5/14/2018 13:17	EMERGENCY SCENE	UNIK	5/14/2018 13:17	5/14/2018 13:17	5/14/2018 13:17	5/14/2018 13:17	5/14/2018 13:17	5/14/2018 13:17	00:03:48	MUTUAL AID RECEIVED
18-5859	5/14/2018 14:00	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	5/14/2018 14:01	5/14/2018 14:01	5/14/2018 14:01	5/14/2018 14:02	5/14/2018 14:02	5/14/2018 14:02	00:00:55	MEDIC 401
18-5860	5/14/2018 14:00	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	5/14/2018 14:01	5/14/2018 14:01	5/14/2018 14:01	5/14/2018 14:02	5/14/2018 14:02	5/14/2018 14:02	00:00:55	MEDIC 401
18-5866	5/14/2018 15:09	EMERGENCY SCENE	ST. FRANCIS TULSA	5/14/2018 15:10	5/14/2018 15:11	5/14/2018 15:15	5/14/2018 15:29	5/14/2018 15:53	5/14/2018 16:12	00:05:13	MEDIC 401
18-5869	5/14/2018 18:14	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	5/14/2018 18:14	5/14/2018 18:15	5/14/2018 18:19	5/14/2018 18:42	5/14/2018 18:42	5/14/2018 18:42	00:05:06	MEDIC 401
18-5870	5/14/2018 19:40	EMERGENCY SCENE	ST. FRANCIS TULSA	5/14/2018 19:41	5/14/2018 19:41	5/14/2018 19:44	5/14/2018 20:05	5/14/2018 20:27	5/14/2018 20:54	00:03:18	MEDIC 401
18-5903	5/15/2018 15:40	EMERGENCY SCENE	ST. JOHN TULSA	5/15/2018 15:41	5/15/2018 15:42	5/15/2018 15:45	5/15/2018 15:59	5/15/2018 16:23	5/15/2018 16:37	00:05:06	MEDIC 401
18-5949	5/16/2018 14:46	EMERGENCY SCENE	HILLCREST SOUTH	5/16/2018 14:46	5/16/2018 14:47	5/16/2018 14:50	5/16/2018 15:22	5/16/2018 15:39	5/16/2018 15:57	00:04:00	MEDIC 401
18-5950	5/16/2018 15:42	EMERGENCY SCENE	UNIK	5/16/2018 15:42	5/16/2018 15:42	5/16/2018 15:42	5/16/2018 15:42	5/16/2018 15:42	5/16/2018 15:42	00:04:00	MUTUAL AID RECEIVED
18-5997	5/17/2018 15:05	EMERGENCY SCENE	ST. FRANCIS TULSA	5/17/2018 15:05	5/17/2018 15:06	5/17/2018 15:09	5/17/2018 15:37	5/17/2018 15:50	5/17/2018 16:24	00:04:01	MEDIC 401
18-6000	5/17/2018 17:04	EMERGENCY SCENE	HILLCREST SOUTH	5/17/2018 17:15	5/17/2018 17:16	5/17/2018 17:22	5/17/2018 17:40	5/17/2018 18:02	5/17/2018 18:31	00:07:58	MEDIC 4

18-6131	5/21/2018 10:02	EMERGENCY SCENE	ST. FRANCIS TULSA	5/21/2018 10:02	5/21/2018 10:03	5/21/2018 10:07	5/21/2018 10:15	5/21/2018 10:30	5/21/2018 11:00	00:04:48	MEDIC 401
18-6167	5/21/2018 17:17	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	5/21/2018 17:18	5/21/2018 17:20	5/21/2018 17:23	5/21/2018 17:35	5/21/2018 17:35	5/21/2018 17:35	00:05:50	MEDIC 401
18-6187	5/22/2018 07:06	EMERGENCY SCENE	DOA - DEAD ON ARRIVAL	5/22/2018 07:07	5/22/2018 07:08	5/22/2018 07:11	5/22/2018 07:27	5/22/2018 07:27	5/22/2018 07:27	00:04:18	MEDIC 401
18-6189	5/22/2018 08:26	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	5/22/2018 08:28	5/22/2018 08:28	5/22/2018 08:31	5/22/2018 08:37	5/22/2018 08:37	5/22/2018 08:37	00:04:48	MEDIC 401
18-6206	5/22/2018 14:18	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	5/22/2018 14:19	5/22/2018 14:21	5/22/2018 14:25	5/22/2018 14:41	5/22/2018 14:41	5/22/2018 14:41	00:06:40	MEDIC 401
18-6221	5/23/2018 01:19	EMERGENCY SCENE	ST. FRANCIS TULSA	5/23/2018 01:19	5/23/2018 01:20	5/23/2018 01:27	5/23/2018 01:45	5/23/2018 01:57	5/23/2018 02:10	00:07:11	MEDIC 401
18-6236	5/23/2018 10:19	EMERGENCY SCENE	ST. FRANCIS SOUTH	5/23/2018 10:19	5/23/2018 10:20	5/23/2018 10:25	5/23/2018 10:41	5/23/2018 11:01	5/23/2018 11:15	00:06:21	MEDIC 401
18-6252	5/23/2018 13:50	EMERGENCY SCENE	SCENE STANDBY	5/23/2018 13:51	5/23/2018 13:52	5/23/2018 13:54	5/23/2018 14:36	5/23/2018 14:36	5/23/2018 14:36	00:04:07	MEDIC 401
18-6258	5/23/2018 17:28	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	5/23/2018 17:29	5/23/2018 17:30	5/23/2018 17:35	5/23/2018 17:55	5/23/2018 17:55	5/23/2018 17:56	00:06:37	MEDIC 401
18-6260	5/23/2018 19:03	EMERGENCY SCENE	ST. FRANCIS TULSA	5/23/2018 19:04	5/23/2018 19:05	5/23/2018 19:08	5/23/2018 19:15	5/23/2018 19:38	5/23/2018 19:47	00:04:24	MEDIC 401
18-6265	5/23/2018 22:47	EMERGENCY SCENE	ST. FRANCIS TULSA	5/23/2018 22:47	5/23/2018 22:49	5/23/2018 22:55	5/23/2018 23:16	5/23/2018 23:37	5/23/2018 23:53	00:07:35	MEDIC 401
18-6266	5/23/2018 23:15	EMERGENCY SCENE	UNKNOWN								MUTUAL AID RECEIVED
18-6268	5/24/2018 00:06	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	5/24/2018 00:09	5/24/2018 00:09	5/24/2018 00:15	5/24/2018 00:28	5/24/2018 00:28	5/24/2018 00:28	00:08:42	MEDIC 401
18-6275	5/24/2018 08:07	EMERGENCY SCENE	HILLCREST SOUTH	5/24/2018 08:07	5/24/2018 08:09	5/24/2018 08:12	5/24/2018 08:30	5/24/2018 08:48	5/24/2018 09:07	00:05:31	MEDIC 401
18-6301	5/24/2018 19:04	EMERGENCY SCENE	HILLCREST MEDICAL CENTER	5/24/2018 19:05	5/24/2018 19:05	5/24/2018 19:11	5/24/2018 19:31	5/24/2018 19:52	5/24/2018 20:14	00:07:12	MEDIC 401
18-6311	5/25/2018 06:38	EMERGENCY SCENE	ST. FRANCIS TULSA	5/25/2018 06:39	5/25/2018 06:41	5/25/2018 06:44	5/25/2018 07:04	5/25/2018 07:25	5/25/2018 07:46	00:06:37	MEDIC 401
18-6313	5/25/2018 07:01	EMERGENCY SCENE	UNK								MUTUAL AID RECEIVED
18-6314	5/25/2018 07:32	EMERGENCY SCENE	UNK								MUTUAL AID RECEIVED
18-6315	5/25/2018 06:38	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	5/25/2018 06:39	5/25/2018 06:41	5/25/2018 06:44	5/25/2018 07:04	5/25/2018 07:25	5/25/2018 07:44	00:06:37	MEDIC 401
18-6334	5/25/2018 13:42	EMERGENCY SCENE	HILLCREST SOUTH	5/25/2018 13:42	5/25/2018 13:44	5/25/2018 13:48	5/25/2018 14:00	5/25/2018 14:13	5/25/2018 14:29	00:05:58	MEDIC 401
18-6346	5/25/2018 18:02	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	5/25/2018 18:03	5/25/2018 18:04	5/25/2018 18:08	5/25/2018 18:21	5/25/2018 18:21	5/25/2018 18:21	00:06:18	MEDIC 401
18-6347	5/25/2018 18:51	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	5/25/2018 18:52	5/25/2018 18:53	5/25/2018 18:57	5/25/2018 19:06	5/25/2018 19:06	5/25/2018 19:06	00:05:52	MEDIC 401
18-6349	5/25/2018 20:04	MUTUAL AID GIVEN	HILLCREST SOUTH	5/25/2018 20:04	5/25/2018 20:04	5/25/2018 20:13	5/25/2018 20:28	5/25/2018 20:48	5/25/2018 21:11	00:08:54	MEDIC 102
18-6354	5/26/2018 22:04	EMERGENCY SCENE	ST. JOHN TULSA	5/25/2018 22:06	5/25/2018 22:06	5/25/2018 22:11	5/25/2018 22:28	5/25/2018 22:49	5/25/2018 23:17	00:06:35	MEDIC 401
18-6357	5/26/2018 10:43	EMERGENCY SCENE	ST. FRANCIS TULSA	5/26/2018 10:44	5/26/2018 10:45	5/26/2018 10:49	5/26/2018 11:11	5/26/2018 11:28	5/26/2018 12:14	00:06:34	MEDIC 401
18-6370	5/26/2018 18:45	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	5/26/2018 18:46	5/26/2018 18:47	5/26/2018 18:51	5/26/2018 19:14	5/26/2018 19:14	5/26/2018 19:14	00:05:51	MEDIC 401
18-6390	5/27/2018 10:56	EMERGENCY SCENE	PT IN COPEES CUSTODY	5/27/2018 10:57	5/27/2018 10:58	5/27/2018 11:00	5/27/2018 11:59	5/27/2018 11:59	5/27/2018 11:59	00:03:40	MEDIC 401
18-6393	5/27/2018 14:54	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	5/27/2018 14:54	5/27/2018 14:56	5/27/2018 14:59	5/27/2018 15:53	5/27/2018 15:53	5/27/2018 15:53	00:04:53	MEDIC 401
18-6396	5/27/2018 16:09	EMERGENCY SCENE	ST. FRANCIS TULSA	5/27/2018 16:09	5/27/2018 16:11	5/27/2018 16:13	5/27/2018 16:30	5/27/2018 16:49	5/27/2018 17:05	00:04:45	MEDIC 401
18-6397	5/27/2018 16:46	EMERGENCY SCENE	UNK								MUTUAL AID RECEIVED
18-6423	5/28/2018 12:25	EMERGENCY SCENE	ST. FRANCIS SOUTH	5/28/2018 12:26	5/28/2018 12:27	5/28/2018 12:30	5/28/2018 12:50	5/28/2018 13:10	5/28/2018 13:54	00:04:57	MEDIC 401
18-6427	5/28/2018 14:38	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	5/28/2018 14:40	5/28/2018 14:40	5/28/2018 14:43	5/28/2018 15:08	5/28/2018 15:08	5/28/2018 15:08	00:05:06	MEDIC 401
18-6428	5/28/2018 15:00	EMERGENCY SCENE	UNK								MUTUAL AID RECEIVED
18-6433	5/28/2018 17:22	EMERGENCY SCENE	HILLCREST SOUTH	5/28/2018 17:23	5/28/2018 17:25	5/28/2018 17:35	5/28/2018 17:55	5/28/2018 18:15	5/28/2018 18:33	00:13:17	MEDIC 401
18-6454	5/28/2018 23:57	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	5/28/2018 23:57	5/29/2018 00:00	5/29/2018 00:03	5/29/2018 00:23	5/29/2018 00:23	5/29/2018 00:23	00:06:32	MEDIC 401
18-6477	5/29/2018 12:32	EMERGENCY SCENE	ST. JOHN TULSA	5/29/2018 12:33	5/29/2018 12:33	5/29/2018 12:35	5/29/2018 12:49	5/29/2018 13:11	5/29/2018 13:36	00:03:26	MEDIC 401
18-6486	5/29/2018 16:23	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	5/29/2018 16:24	5/29/2018 16:26	5/29/2018 16:31	5/29/2018 16:46	5/29/2018 16:46	5/29/2018 16:46	00:07:43	MEDIC 401
18-6492	5/29/2018 18:39	EMERGENCY SCENE	ST. JOHN TULSA	5/29/2018 18:41	5/29/2018 18:45	5/29/2018 18:46	5/29/2018 19:09	5/29/2018 19:30	5/29/2018 20:01	00:06:51	MEDIC 401
18-6495	5/29/2018 19:59	EMERGENCY SCENE	UNK								MUTUAL AID RECEIVED
18-6497	5/29/2018 20:29	EMERGENCY SCENE	ST. FRANCIS TULSA	5/29/2018 20:31	5/29/2018 20:31	5/29/2018 20:39	5/29/2018 20:52	5/29/2018 21:13	5/29/2018 21:31	00:09:51	MEDIC 401

Coming back from previous call - Just outside response area at time of call

Outside of primary response area

To: Honorable Chairman and Trustees
From: Susan White, District Administrator
Date: June 4, 2018
Subject: District Administrator Report

Budget

The Public Hearing and possible adoption of the proposed FY 2019 Budget will be presented tonight. The budget includes an increase to revenue of approximately 8.5% over last year, as well as a ten percent increase to the ambulance subsidy and slight increase to the first responder run rate and administrative reimbursement to the City. Reimbursements are recalculated annually based on expense history and projected costs for the upcoming year. The net result is a \$91,837 reduction to fund balance. I believe the proposed budget reflects conservative revenues and expenditures. The utilization of fund balance demonstrates the challenge we are experiencing due to rapid growth in the District. We expect revenue to increase significantly over the next few years as developments are finalized and ad valorem taxes are paid on those properties.

John Gonsalves, District Treasurer, has spent many hours collecting information, conducting research, and becoming familiar with the statutory budget process. I wish to express my appreciation to John for his hard work. His efforts have not gone unnoticed.

Special Meeting

Due to the length of the preceding meetings for tonight, staff recommends scheduling a special meeting on June 18th to approve annual contracts and agreements for the upcoming fiscal year.

Ambulance Agreement

GEMS staff, including Chief Newton and Mr. Tillotson have met twice with Duke Dixon, President and Brian Cooper, Chief of Operations from Mercy Regional EMS to discuss possible amendments to the Ambulance Agreement. Collectively we agreed on a few minor changes to the agreement. One significant request from Mercy was an increase of \$5,000 to their monthly subsidy. Mr. Dixon provided financials demonstrating the basis for his request. The requested increase would bring the annual subsidy to

\$204,000. We are currently in year two of a five-year contract. The contract maintains a consistent \$12,000/mo. subsidy for the term of the contract. Mr. Dixon stated several times he is committed to Glenpool and looking forward to a long relationship, however Glenpool's current operations are generating less than break even for them. Based on our projected revenue for FY 2019, we offered an increase of ten percent which amounts to an additional \$1,200/mo. Mercy has not yet replied to the offer. We are pleased with the service and dedication Mercy offers to the District.

The amended Ambulance Agreement will be scheduled for Board approval at a special meeting June 18.



GEMS

Glenpool Area Medical Service District
Glenpool, Oklahoma

Glenpool Area Emergency Medical Services District
12205 South Yukon Avenue
Glenpool, Oklahoma 74033

To: HONORABLE CHAIRMAN AND GEMS DISTRICT BOARD MEMBERS
From: John Gonsalves, District Treasurer
Date: June 4, 2018
Subject: FY18-19 Budget Public Hearing

Background:

According to the Emergency AREA Medical Service District Budget Act (19.O.S. §§ 35-1701 through 35-1801), at least one public hearing must be held no later than 15 days prior to the beginning of the budget year (July 1).

Staff Recommendation:

Staff recommends that the Chairman declare a public hearing for the purpose of receiving citizen input concerning the Fiscal Year 2018-2019 Proposed Budget for the Glenpool Area Emergency Medical Services District.

Attachments:

FY18-19 Proposed Budget

12205 S. Yukon, Glenpool, OK 74033 • OFFICE: 918-209-4630 FAX: 918-209-4626



GEMS

Glenpool Area Medical Service District
Glenpool, Oklahoma

FY18-19 Proposed Budget



12205 South Yukon Avenue
Glenpool, Oklahoma 74033

June 4, 2018

Dear Chairman and Members of the Glenpool Area Emergency Medical Service District Board:

The accompanying the Glenpool Area Emergency Medical Service District ("GEMS") proposed budget for the 2018-2019 fiscal year is submitted for your review and discussion. The annual budget process provides GEMS with the opportunity to review not only where it has been historically, but where it is headed in the future. The results of that process are encapsulated in the estimated revenues and expenditures/expenses that are included in the accompanying budget proposal.

The FY 2018-2019 budget proposal is prepared and presented in accordance with the Oklahoma Emergency Medical Service District Budget Act.

Highlights of the proposed budget include:

- Revenues from Ad Valorem taxes totaling \$280,000
- Funding for the ambulance service contract with Mercy Regional totaling \$158,400
- \$107,700 for reimbursements to the City for first responder and administrative services

The FY18-19 proposed expenditures rely on the use of \$91,837 in fund balance.

Sincerely,

Susan White
District Administrator

**GLENPOOL AREA EMERGENCY MEDICAL SERVICES DISTRICT
FY 2019 PROPOSED BUDGET
GENERAL FUND**

	FY2017 ACTUAL 6/30/2017	FY2018 BUDGET (as amended)	FY2018 PROJECTED 06/30/2018	FY2019 BUDGET ESTIMATE	CHANGE OVER FY18 BUDGET AS AMENDED	
					\$	%
Revenues:						
Ad Valorem Tax	\$ 247,368	\$ 256,553	\$ 280,000	\$ 280,000	\$ 23,447	9.1%
Miscellaneous	-	-	-	-	-	NA
Interest Earned	-	-	-	-	-	NA
Total Revenues	\$ 247,368	\$ 256,553	\$ 280,000	\$ 280,000	\$ 23,447	9.1%
Expenditures:						
Personal Services	\$ 10,865	\$ 10,865	\$ 10,832	\$ 10,865	\$ -	0.0%
Materials & Supplies	12,992	30,000	8,876	33,069	3,069	10.2%
Other Charges & Services	258,006	303,103	239,592	319,903	16,800	5.5%
Travel & Training	5,830	8,000	-	8,000	-	0.0%
Capital Outlay	71,085	-	-	-	-	NA
Debt Service	-	-	-	-	-	NA
Total Expenditures	\$ 358,778	\$ 351,968	\$ 259,299	\$ 371,837	\$ 19,869	5.6%
Excess (deficiency) of revenues over expenditures	\$ (111,410)	\$ (95,415)	\$ 20,701	\$ (91,837)	\$ 3,578	-3.7%
Other Financing Sources (Uses):						
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Transfers Out	-	-	-	-	-	NA
Transfer to Fund Balance	-	-	-	-	-	NA
Use of Fund Balance	-	-	-	-	-	NA
Total Other Fin Sources (Uses)	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Net Change in Fund Balance	\$ (111,410)	\$ (95,415)	\$ 20,701	\$ (91,837)	\$ 3,578	-3.7%
Beginning Fund Balance	\$ 407,670	\$ 296,260	\$ 296,260	\$ 316,960	\$ 20,701	7.0%
Ending Fund Balance	\$ 296,260	\$ 200,845	\$ 316,960	\$ 225,123	\$ 24,279	12.1%

31 -GEMS
REVENUES

	2015-2016 ACTUAL	2016-2017 ACTUAL	(----- CURRENT BUDGET	2017-2018 YEAR-TO-DATE ACTUAL	(----- PROJECTED YEAR END	(----- 2018-2019 PROPOSED BUDGET	(----- APPROVED BUDGET
NON-DEPARTMENTAL =====							
TAXES							
31-5-00-5006 TAXES	233,603	247,368	256,553	272,948	280,000	280,000	0
TOTAL TAXES	233,603	247,368	256,553	272,948	280,000	280,000	0
INVESTMENT INCOME							
31-5-00-5301 INTEREST	159	0	0	0	0	0	0
TOTAL INVESTMENT INCOME	159	0	0	0	0	0	0
OTHER FINANCING SOURCES							
31-5-00-5409 USE OF FUND BALANCE	0	0	95,415	0	0	91,837	0
TOTAL OTHER FINANCING SOURCES	0	0	95,415	0	0	91,837	0
TOTAL NON-DEPARTMENTAL	233,761	247,368	351,968	272,948	280,000	371,837	0
TOTAL REVENUES	233,761	247,368	351,968	272,948	280,000	371,837	0

31 -GEMS
GEMS

DEPARTMENTAL EXPENDITURES

	2015-2016 ACTUAL	2016-2017 ACTUAL	(----- 2017-2018 -----) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	(----- 2018-2019 -----) PROPOSED BUDGET	APPROVED BUDGET
<u>PERSONAL SERVICES</u>							
31-6-01-6101 SALARIES & WAGES	10,000	10,000	10,000	9,167	10,000	10,000	0
31-6-01-6111 FICA	765	765	765	638	765	765	0
31-6-01-6114 UNEMPLOYMENT	100	100	100	50	67	100	0
TOTAL PERSONAL SERVICES	10,865	10,865	10,865	9,854	10,832	10,865	0
<u>SUPPLIES</u>							
31-6-01-6202 OPERATING SUPPLIES	5,664	9,357	15,000	6,680	7,822	16,069	0
31-6-01-6206 MINOR EQUIPMENT	13,724	3,635	15,000	790	1,053	17,000	0
TOTAL SUPPLIES	19,387	12,992	30,000	7,470	8,876	33,069	0
<u>OTHER CHARGES & SERVICES</u>							
31-6-01-6210 AMBULANCE CONTRACT	80,003	144,000	144,000	120,000	144,000	158,400	0
31-6-01-6225 FIRST RESPONDER/ADMIN FEES	90,451	103,774	105,300	64,024	85,365	107,700	0
31-6-01-6236 AUDIT FEES	925	10,232	53,703	7,670	10,227	53,703	0
31-6-01-6254 MISC SERVICES & CHARGES	203	0	100	0	0	100	0
TOTAL OTHER CHARGES & SERVICES	171,582	258,006	303,103	191,694	239,592	319,903	0
6-01-6210 AMBULANCE CONTRACT	CURRENT YEAR NOTES: Increase 10% from pervious year						
6-01-6236 AUDIT FEES	CURRENT YEAR NOTES: State Auditor Requirement. Balance must be carried foreward until we get a release.						
<u>TRAVEL & TRAINING</u>							
31-6-01-6262 TRAVEL AND TRAINING	1,411	5,830	8,000	38	0	8,000	0
TOTAL TRAVEL & TRAINING	1,411	5,830	8,000	38	0	8,000	0
<u>CAPITAL EXPENDITURES</u>							
31-6-01-6333 CAPITAL PURCHASES	0	71,085	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES	0	71,085	0	0	0	0	0
<u>OTHER FINANCING USES</u>							
TOTAL GEMS	203,245	358,777	351,968	209,056	259,300	371,837	0
TOTAL EXPENDITURES	203,245	358,777	351,968	209,056	259,300	371,837	0
REVENUE OVER/(UNDER) EXPENDITURES	30,516	(111,409)	0	63,892	20,700	0	0

3/13/2018 18:55 CITY OF GLENPOOL
REQUESTED BUDGET WORKSHEET
AS OF: MARCH 31ST, 2018

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31 -GEMS REVENUES	2016-2017 ACTUAL	(----- CURRENT BUDGET	- 2017-2018 - YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	(----- 2018 REQUESTED BUDGET	-2019 -----) PROPOSED BUDGET	
NON-DEPARTMENTAL =====							
TAXES							
31-5-00-5006 TAXES	247,368	256,553	239,432	280,000.00	\$ 280,000		9.1%
TOTAL TAXES	247,368	256,553	239,432.15	280,000.00	\$ 280,000	0.00	9.1%
INVESTMENT INCOME							
31-5-00-5301 INTEREST	0	0	0	0.00			
31-5-00-5306 MISCELLANEOUS	0	0	0	0.00			
TOTAL INVESTMENT INCOME	0	0	0	0	\$ -	0	
OTHER FINANCING SOURCES							
31-5-00-5409 USE OF FUND BALANCE	0	95,415	0	0.00	\$ 91,837		-3.7%
TOTAL OTHER FINANCING SOURCES	0	95,415	0	0	\$ 91,837	0	-3.7%
TOTAL NON-DEPARTMENTAL	247,368	351,968	239,432.15	280,000.00	\$ 371,837	0.00	5.6%
TOTAL REVENUES	247,368	351,968	239,432.15	280,000.00	\$ 371,837	0.00	5.6%

3/13/2018 18:55 CITY OF GLENPOOL
REQUESTED BUDGET WORKSHEET
AS OF: MARCH 31ST, 2018

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31 -GEMS GEMS DEPARTMENTAL EXPENDITURES	2016-2017 ACTUAL	(----- CURRENT BUDGET	- 2017-2018 - YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	(----- 2018 REQUESTED BUDGET	-2019 -----) PROPOSED BUDGET	
PERSONAL SERVICES							
31-6-01-6101 SALARIES & WAGES	10,000	10,000	7,500	9,999.84	10,000		0.0%

31-6-01-6102 INSURANCE	0	0	0	0.00	0		
31-6-01-6111 FICA	765	765	574	765.00	765		0.0%
31-6-01-6113 WORKMANS COMP	0	0	0	0.00	0		
31-6-01-6114 UNEMPLOYMENT	100	100	50	66.67	100		0.0%
TOTAL PERSONAL SERVICES	10,865	10,865	8,123.63	10,831.51	\$ 10,865	0.00	0.0%
SUPPLIES							
31-6-01-6202 OPERATING SUPPLIES	9,357	15,000	5,867	7,822.24	\$ 16,069		7.1%
31-6-01-6206 MINOR EQUIPMENT	3,635	15,000	790	1,053.33	\$ 17,000		13.3%
TOTAL SUPPLIES	12,992	30,000	6,656.68	8,875.57	\$ 33,069	0.00	10.2%
OTHER CHARGES & SERVICES							
31-6-01-6210 AMBULANCE CONTRACT	144,000	144,000	108,000	144,000.00	158,400		10.0%
31-6-01-6225 FIRST RESPONDER/ADMIN	103,774	105,300	64,024	85,365.33	107,700		2.3%
31-6-01-6236 AUDIT FEES	10,232	53,703	7,670	10,226.95	53,703		0.0%
31-6-01-6254 MISC SERVICES & CHARGES	0	100	0	0.00	100		0.0%
TOTAL OTHER CHARGES & SERVICES	258,006	303,103	179,694.21	239,592.28	\$ 319,903	0.00	5.5%
TRAVEL & TRAINING							
31-6-01-6262 TRAVEL AND TRAINING	5,830	8,000	0	0.00	\$ 8,000		0.0%
TOTAL TRAVEL & TRAINING	5,830	8,000	0	0	\$ 8,000	0	0.0%
CAPITAL EXPENDITURES							
31-6-01-6333 CAPITAL PURCHASES	71,085	0	0	0.00			
TOTAL CAPITAL EXPENDITURES	71,085	0	0	0	\$ -	0	
OTHER FINANCING USES							
31-6-01-6745 TSF TO RESERVES	0	0	0	0.00			
TOTAL OTHER FINANCING USES	0	0	0	0	\$ -	0	
TOTAL GEMS	358,777	351,968	194,474.52	259,299.36	\$ 371,837	0.00	5.6%
TOTAL EXPENDITURES	358,777	351,968	194,474.52	259,299.36	\$ 371,837	0.00	5.6%

\$99.00 per run/ \$300.00 Monthly Admin
RELEASE OF FUNDS WAS NOT
COMPLETED WITH STATE AUDITOR.
WILL HAVE TO BUDGET SAME
AMOUNT AND START RELEASE

REVENUE OVER/(UNDER) EXPENDITURES	-111,409	0	44,957.63	20,700.64	S	0.00
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Affidavit of Publication

TULSA BEACON
P.O. Box 35099
Tulsa, Oklahoma, 74153
(918) 523-4425

I, Susan Biggs, of lawful age, being duly sworn upon oath, deposes and says: That I am the Office Manager of the Tulsa Beacon, a Weekly newspaper printed and published in the City of Tulsa, County of Tulsa, and State of Oklahoma, and that the advertisement referred to, a true and printed copy is hereunto attached, was published in said Tulsa Beacon in consecutive issues on the following dates to wit:

1st Insertion May 24, 2018 Notice of Hearing
GEMS

That said newspaper has been published continuously and uninterruptedly in said county during a period of one-hundred and four consecutive weeks prior to the publication of the attached notice or advertisement; that it has been admitted to the United States mail as publications (second-class) mail matter, that it has a general paid circulation, and publishes news of general interest, and otherwise conforms with all of the statutes of the State of Oklahoma governing legal publications.

Publication Fee \$ 58.28

Susan ElBisso
Editor, Publisher or Authorized Agent

SUBSCRIBED and sworn to before me

this 25th day of May, 2018.


Notary Public

My commission expires: 4-25 2018

Published in the Tulsa Beacon newspaper, in Tulsa County, in the State of Oklahoma,
on May 24, 2018.

**GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT
GLENPOOL, OKLAHOMA
NOTICE OF PUBLIC HEARING
JUNE 4, 2018 - 6:00 P.M.
12205 S YUKON AVE, 3RD FLOOR
PROPOSED FY2018-2019 BUDGET**

The Glenpool Area Emergency Medical Service District (GEMS) will hold a public hearing on June 4, 2018 at 6:00 P. M. on the 3rd Floor at 12205 S. Yukon Ave, Glenpool, OK for the purpose of receiving comments, recommendations or any information on any part of the proposed budget for the fiscal year beginning July 1, 2018.

The following is a preliminary summary of the proposed budget for Fiscal Year 2018-2019. The proposed budget is available for public inspection at the office of the District Administrator, 2nd Floor, 12205 S. Yukon Avenue, during normal business

OPERATING BUDGET			
		<u>Revenues</u>	<u>Expenditures</u>
Ad Valorem Tax		331,734	
Transfer from reserves		-	
Personal Services			10,865
Supplies			33,069
Other Services & Charges			279,800
Travel & Training			8,000
Total Operating Budget	\$	331,734	\$ 331,734





To: HONORABLE CHAIRMAN AND GEMS DISTRICT BOARD MEMBERS
From: John Gonsalves, District Treasurer
Date: June 4, 2018
Subject: FY18-19 Budget Adoption

Background:

According to the Emergency Medical Service District Budget Act (19.O.S. §§ 35-1701 through 35-1801), at least one public hearing must be held no later than 15 days prior to the beginning of the budget year (July 1). Following the public hearing, the district board members may adopt the budget by approving the attached resolution, adopting the appropriations contained in the proposed budget.

Staff Recommendation:

Staff recommends approval of Resolution No. 2018004GEMS, a resolution of the GEMS District Board Members adopting the budget for Fiscal Year 2018-2019.

Attachments:

Resolution 2018004GEMS

RESOLUTION 2018004GEMS

A RESOLUTION OF THE GOVERNING BODY OF THE GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT (GEMS) TO COMPLY WITH AND OPERATE IN ACCORDANCE WITH THE DISTRICT BUDGET ACT AND APPROVE THE 2018-2019 ANNUAL BUDGET.

WHEREAS, The Emergency AREA Medical Service District Budget Act (19.O.S. §§ 35-1701 through 35-1801) authorizes a district to prepare and approve an annual budget, and

WHEREAS, the (GEMS) has met all requirements for publications and public input on the 2018-2019 budget, and

WHEREAS, the Chairman and GEMS District Board Members have reviewed the proposed budget and are aware of the operations and projects planned for 2018-2019;

NOW THEREFORE BE IT RESOLVED by the Chairman and GEMS District Board Members:

- A. That the budget for fiscal year 2018-2019 be approved for the funds and amounts in the Attached Proposed Budget
- B. That the Finance Director, with the approval of the Administrator, may make transfers between departments and accounts within a fund. Additional appropriations must be approved by the Board Members prior to implementation;
- C. That the Finance Director shall be given blanket authority and directed to invest and reinvest available funds on a continuing basis during the fiscal year ending June 30, 2019 in a manner described in the GEMS Investment Policy.

PASSED AND APPROVED this 4th day of June, 2018.

Name: Timothy Lee Fox
Title: Chairman

Attest:

Name: Susan White
Title: Secretary

MINUTES
GEMS Meeting
Monday, May 7, 2018 Council Chambers 6:00 PM

COUNCIL PRESENT: Tim Fox
Momodou Ceesay
Trish Agee
Brandon Kearns
Jacqueline Triplett-Lund

COUNCIL ABSENT:

STAFF PRESENT: Susan White
Lowell Peterson
John Gonsalves

STAFF ABSENT:

- A Call to Order - Timothy Lee Fox, Chairman**
- B Roll Call, Declaration of Quorum – Susan White, Secretary; Timothy Lee Fox, Chairman**
- C EMS Report - Brian Cook, Director of Operations, Mercy Regional EMS**
- D District Administrator Report - Susan White, Adm., Sec.**

E Scheduled Business

- 1) Discussion and possible action to approve minutes from April 2, 2018 meeting.
(Susan White, Secretary)

Moved by Momodou Ceesay, seconded by Tim Fox

To approve minutes from April 2, 2018 as presented. Trustees Agee and Kearns abstained because they weren't in attendance during the April 2 meeting.

	For	Against	Abstained	Absent
Tim Fox	x			

Momodou	x			
Ceesay				
Trish Agee			x	
Brandon Kearns			x	
Jacqueline	x			
Triplett-Lund				
	3	0	2	0

CARRIED.

- 2) Discussion and possible action to accept the FY 2018 Estimate of Needs engagement letter from Arledge & Associates, direct the Chairman to sign the letter on behalf of the Board and the District Treasurer to sign on behalf of Management.
(John Gonsalves, Treasurer)

John Gonsalves, Treasurer submitted the engagement letter from Arledge & Assoc. and recommended approval.

Moved by Brandon Kearns, seconded by Jacqueline Triplett-Lund

To approve FY 2018 Estimate of Needs engagement letter, direct Chairman to sign on behalf of the Board and the District Treasurer to sign on behalf of Management.

	For	Against	Abstained	Absent
Tim Fox	x			
Momodou	x			
Ceesay				
Trish Agee	x			
Brandon Kearns	x			
Jacqueline	x			
Triplett-Lund				
	5	0	0	0

CARRIED.

- 3) Discussion and possible action to approve purchase orders and receipts register totaling \$12,851.21.
(John Gonsalves, Treasurer)

Mr. Gonsalves recommended approval of the purchase orders and receipts register as presented.

Moved by Momodou Ceesay, seconded by Trish Agee

To approve purchase orders and receipts register as presented.

	For	Against	Abstained	Absent
Tim Fox	x			
Momodou	x			
Ceesay				
Trish Agee	x			
Brandon Kearns	x			
Jacqueline	x			
Triplett-Lund				
	5	0	0	0

CARRIED.

F Adjournment

There being no further business the meeting was adjourned at 9:10 p.m.



GEMS

Glenpool Area Medical Service District
Glenpool, Oklahoma

To: HONORABLE CHAIRMAN AND GEMS DISTRICT BOARD MEMBERS

From: JOHN GONSALVES, DISTRICT TREASURER

Date: JUNE 04, 2018

Subject: Approval of Purchase Order Receiving Report and Payment Claims as of 5/07/2018 totaling \$25,551.37

Background:

A purchase order receiving report and a list of claims to be paid is presented to the Board monthly for approval.

Staff Recommendation:

Staff recommends a motion to accept the PO Receipt Register report dated 06/04/18 and approve the following payments:

P.O. #	ACCOUNT	VENDOR	DESCRIPTION	INV #	AMOUNT
18-07782	31-6-01-6210	Centurion Health System	May Ambulance Service	1699	\$12,000.00
18-07774	31-6-01-6202	Pace Projects of Tulsa	Medical Oxygen	113496	\$55.09
18-07774	31-6-01-6202	Pace Projects of Tulsa	Medical Oxygen	112837	\$120.00
18-07781	31-6-01-6225	City of Glenpool	First Responder/Admin	201805115259	\$7667.00
18-07781	31-6-01-6225	City of Glenpool	First Responder/Admin	201805115260	\$5651.00
18-08561	31-6-01-6202	Tulsa Beacon	PUB GEMS Budget	10734	\$58.28
Total					\$25,551.37

Attachments:

1. Purchase Order Claims Register dated 06/04/2018 totaling \$25,551.37
2. PO Receipt Register dated 06/04/2018 totaling \$25,551.37
3. Purchase Orders and Invoices totaling \$25,551.37

12205 S. Yukon, Glenpool, OK 74033 • OFFICE: 918-209-4630 FAX: 918-209-4626

5/30/2018 3:06 PM
FUND: 31 - GEMS

PURCHASE ORDER CLAIM REGISTER
SUMMARY REPORT

PAGE: 1

PURCHASE ORDER	DESCRIPTION	VENDOR #	VENDOR NAME	DATE INVOICE	AMOUNT
DEPARTMENT: 01 - NON-DEPARTMENTAL					
18-07774	FY18 BLANKET- MEDICAL OXY	01-000450	PACE PRODUCTS OF TULSA	5/2018 112837	120.00
18-07774	FY18 BLANKET- MEDICAL OXY	01-000450	PACE PRODUCTS OF TULSA	5/2018 113496	55.09
18-07781	FY18 FIRST RESPONDER/ADMI	01-000507	CITY OF GLENPOOL	5/2018 201805115259	7,667.00
18-07781	FY18 FIRST RESPONDER/ADMI	01-000507	CITY OF GLENPOOL	5/2018 201805115260	5,651.00
18-08561	PUB GEMS BUDGET 5/24/18	01-001128	TULSA BRACON	5/2018 10734	58.28
18-07782	AMBULANCE SERV 7/1/17- 6/	01-001267	CENTURION HEALTH SYSTEMS, DBA	5/2018 1699	12,000.00
DEPARTMENT TOTAL:					25,551.37
FUND TOTAL:					25,551.37
GRAND TOTAL:					25,551.37

Timothy Lee Fox, Chairman

APPROVED

June 4, 2018

5/30/2018 3:06 PM

PURCHASE ORDER CLAIM REGISTER
G/L RECAP

PAGE: 2

PERIOD	G/L ACCOUNT	NAME	AMOUNT	FUND TOTAL
5/2018	31-6-01-6202	OPERATING SUPPLIES	233.37	
5/2018	31-6-01-6210	AMBULANCE CONTRACT	12,000.00	
5/2018	31-6-01-6225	FIRST RESPONDER/ADMIN FEES	13,318.00	25,551.37
		GRAND TOTAL:		25,551.37

5/30/2018 3:32 PM
SEQUENCE: VENDOR NUMBER

P O R E C E I P T R E G I S T E R
AUDIT REPORT

PAGE: 1
DETAIL LEVEL: INVOICE

VENDOR	NAME				
INVOICE	POST DATE	BANK	INVOICE AMOUNT	VENDOR TOTAL	
01-000450	PACE PRODUCTS OF TULSA			175.09	
112837	5/15/2018	31	120.00		
113496	5/21/2018	31	55.09		
01-000507	CITY OF GLENPOOL			13,318.00	
201805115259	5/11/2018	31	7,667.00		
201805115260	5/11/2018	31	5,651.00		
01-001128	TULSA BEACON			58.28	
10734	5/30/2018	31	58.28		
01-001267	CENTURION HEALTH SYSTEMS, DBA			12,000.00	
1699	5/09/2018	31	12,000.00		
TOTALS			25,551.37	25,551.37	

5/30/2018 3:32 PM
SEQUENCE: VENDOR NUMBER

P O R E C E I P T R E G I S T E R

PAGE: 6
DETAIL LEVEL: INVOICE

PO TOTALS BY G/L ACCOUNT

YEAR	ACCOUNT	NAME	ITEMS	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2017-2018	31-6-01-6202	OPERATING SUPPLIES	3	233.37	15,000	309.77		
	31-6-01-6210	AMBULANCE CONTRACT	1	12,000.00	144,000	0.00		
	31-6-01-6225	FIRST RESPONDER/ADMIN F	2	13,318.00	105,300	0.00		
** 17-18 YEAR TOTALS **				25,551.37				

NO ERRORS

NO WARNINGS

P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected

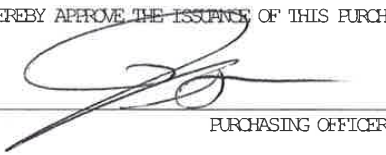
PURCHASE ORDER # 18-07782

08/07/2017

ISSUED TO: VEND #: 01-001267
CENTURION HEALTH SYSTEMS,
MERCY REGIONAL OKLAHOMA
9106 N. GARNETT RD.
OWASSO, OK 74055

SHIP TO:
GEMS
14566 S. ELWOOD
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.


PURCHASING OFFICER

08/07/2017

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN
ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT
THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF
SAID APPROPRIATION.


ENCUMBERING OFFICER

08/07/2017

DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	AMBULANCE SERV 7/1/17-6/30/18 AMBULANCE SERV 7/1/17- 6/30/18		00020348	31 -6-01-6210		0.00	144,000.00 *

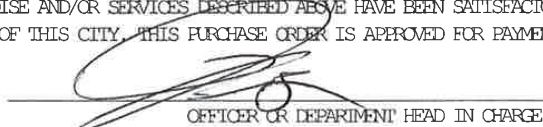
1699 - 12,000.00
MAY 2018

Partial Payment *12,000.00*

** TOTAL ** 144,000.00

*** APPROVAL FOR PURCHASE ***

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.


OFFICER OR DEPARTMENT HEAD IN CHARGE

5/30/18
DATE

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VENDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLITICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT. ANY VENDOR WHO SUBMITS AN INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE VENDOR IS FALSE.

THE VENDOR SHALL FURNISH ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS. A CLEAR DESCRIPTION OF EACH ITEM PURCHASED ITS PRICE, THE NUMBER OR VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.

Mercy Regional Oklahoma
Owasso, OK 74055
Centurion Health Systems

Invoice

Date	Invoice #
5/9/2018	1699

Bill To
Glenpool City Accounts Payable 12205 S Yukon Ave Glenpool, Ok 74033

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	ALS Ambulance Subsidy for June <i>may</i>	12,000.00	12,000.00
		RECEIVED MAY 11 2018 BY R/P-FIN. GLENPOOL	
		Total	\$12,000.00

Phone #	Fax #
9186095800	918-609-5799

P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected

PURCHASE ORDER # 18-07774

07/24/2017

ISSUED TO: VEND #: 01-000450
PACE PRODUCTS OF TULSA
9513 E 55TH ST, STE B
TULSA, OK 74145

SHIP TO:
GEMS
14566 S. ELWOOD
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

07/24/2017

PURCHASING OFFICER

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN
ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT
THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF
SAID APPROPRIATION.

07/24/2017

ENCUMBERING OFFICER

DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	FY18 BLANKET- MEDICAL OXYGEN FY18 BLANKET- MEDICAL OXYGEN		00020352	31 -6-01-6202		0.00	1,300.00 *

113496 = 55.09

Partial Payment 55.09

** TOTAL ** 1,300.00

*** APPROVAL FOR PURCHASE ***

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE
ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

OFFICER OR DEPARTMENT HEAD IN CHARGE

DATE

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VENDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES
A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR
SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO
ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLITICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT.
ANY VENDOR WHO SUBMITS AN INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS
PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS
THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE
VENDOR IS FALSE.

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VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.

PACE Products of Tulsa

Invoice

9513 E. 55th St., Ste., B
Tulsa, OK 74145
Phone: (918) 663-0555
Fax: (918) 665-6434

NO. 113496
Date: May 21, 2018
PO #

Sold To:

CITY OF GLENPOOL FIRE DEPT.
FIRE DEPT ATT PAUL NEWTON
12205 S. YUKON AVE.
GLENPOOL, OK 74033

Ship to:

CITY OF GLENPOOL FIRE DEPT.
FIRE DEPT ATT PAUL NEWTON
12205 S. YUKON AVE.
GLENPOOL, OK 74033

Phone: 918-322-2172

Customer ID: CIT001

Ship Date: May 21, 2018

Due Date: May 21, 2018

Terms: C.O.D.

Shipped Via: Pace Delivery

Driver: *Keeney*

Time:

Ordered	Returned	Product Description	Unit Price	Extension
---------	----------	---------------------	------------	-----------

3		OXYGEN/USP-D10SCF Cylinder Serial No: Lot	15.03	45.09
---	---	---	-------	-------

1		DELIVERY CHARGE	10.00	10.00
---	--	-----------------	-------	-------

BWD 31320-110 - NH

P328235-136-

BW028773-136-

RECEIVED
MAY 29 2018
BY: FIN: GLENPOOL

NORMAL DELIVERY-Please allow 24-72 hours for delivery after placing order. All orders are sent to dispatch immediately after called in. Occasionally you may receive an order on the same day. See same day emergency service for guaranteed delivery. Please call early to avoid service disruption and outages.

SAVE DAY/EMERGENCY SERVICE-Delivery guaranteed for same day delivery.
\$25.00 - Hotshot Fee - Delivery. Some restrictions apply. After hours Fee \$50.00 - Delivery.

Received By: *[Signature]*

Subtotal 55.09

Sales Tax

Invoice Amount 55.09

Payment Received 0.00

Ck #:

TOTAL 55.09

Cylinders remain the property of Pace Products. Customer owned cylinders on record. Rental Cylinders by Contract. Loaned Cylinders by Contract. Prices reflect the purchase of product only. Terms are noted on invoice. Finance charges applied to all past due invoices: 18% APR with a \$2 minimum, calculated end of month ending balance. Any credit used must be applied to the same account the credit was issued. Cylinders, safety caps, etc. are the responsibility of the customer while in use. All Pace Products' property must remain at location of delivery. To relocate or report problems contact Pace Products of Tulsa, Inc. at (918) 663-0555.

NOTICE: Please pay from Invoice. Statements will only be mailed upon request, with Rental Invoice or Maintenance Invoice, or when account becomes delinquent.

P U R C H A S E O R D E R
CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected
PURCHASE ORDER # 18-07774 07/24/2017

ISSUED TO: VEND #: 01-000450
PACE PRODUCTS OF TULSA
9513 E 55TH ST, STE B
TULSA, OK 74145

SHIP TO:
GEMS
14566 S. ELWOOD
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.



07/24/2017

PURCHASING OFFICER

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN
ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT
THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF
SAID APPROPRIATION.



07/24/2017

ENCUMBERING OFFICER

DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	FY18 BLANKET- MEDICAL OXYGEN FY18 BLANKET- MEDICAL OXYGEN		00020352	31 -6-01-6202		0.00	1,300.00 *

112837 = 120.18

Partial Payment 120.18
** TOTAL ** 1,300.00

*** APPROVAL FOR PURCHASE ***

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE
ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.



OFFICER OR DEPARTMENT HEAD IN CHARGE

5/30/18

DATE

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VENDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES
A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR
SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO
ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLITICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT.
ANY VENDOR WHO SUBMITS AND INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS
PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS
THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE
VENDOR IS FALSE.

THE VENDOR SHALL FURNISH ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS. A CLEAR DESCRIPTION OF EACH ITEM PURCHASED ITS PRICE, THE NUMBER OR
VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.

PACE Products of Tulsa

9513 E. 55th St., Ste., B
Tulsa, OK 74145
Phone: (918) 663-0555
Fax: (918) 665-6434

Rental Invoice

Invoice No
MAY RENT 2018 112837

Sold To:

CITY OF GLENPOOL FIRE DEPT.
FIRE DEPT ATT PAUL NEWTON
12205 S. YUKON AVE.
GLENPOOL, OK 74033

Ship to:

CITY OF GLENPOOL FIRE DEPT.
FIRE DEPT ATT PAUL NEWTON
12205 S. YUKON AVE.
GLENPOOL, OK 74033

Date: May 15, 2018

Customer ID: CIT001

PO NUMBER

Due Date: May 15, 2018

Shipped Via: U.S. Mail. (With Monthly Statement)

In Possession Of	Discription	Unit Price	Extension
2	THIS IS YOUR YEARLY CYLINDER RENTAL! FOR: 2 ADDITIONAL OXY/USP D	60.00	120.00

RECEIVED
MAY 17 2018
BY: FIN: GLENPOOL

THIS IS YOUR CYLINDER RENTAL INVOICE:
Rental is determined by number of cylinders in possession at end of Month.
Any cylinders over the contracted agreement are billed accordingly.

Received By: _____

Cylinders remain the property of Pace Products. Customer owned cylinders on record. Rental Cylinders by Contract. Loaned Cylinders by Contract. Prices reflect the purchase of product only. Terms are noted on invoice. Late Fee's applied to past due invoices: 18% APR with a \$2 minimum, calculated end of month ending balance. Any credit used must be applied to the same account the credit was issued. Cylinders, safety caps, etc. are the responsibility of the customer while in use. A Pace Products' property must remain at location of delivery. To relocate or report problems contact Pace Products of Tulsa, Inc. at (918) 663-0555.

Subtotal	120.00
Sales Tax	
Invoice Amount	120.00
Payment Received	0.00
Ck #:	
TOTAL	120.00

P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected

PURCHASE ORDER # 18-07781

08/07/2017

ISSUED TO: VEND #: 01-000507
CITY OF GLENPOOL
POOLED CASH ACCT

SHIP TO:
GEMS
14566 S. ELWOOD
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

08/07/2017

PURCHASING OFFICER

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF SAID APPROPRIATION.

08/07/2017

ENCUMBERING OFFICER

DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	FY18 FIRST RESPONDER/ADMIN FEE FY18 FIRST RESPONDER/ADMIN		00020354	31 -6-01-6225		0.00	105,300.00 *

201805115259 = 7,667.00
MARCH 2018

201805115260 = 5,651.00
April 2018

Partial Payment

13318.00

** TOTAL ** 105,300.00

*** APPROVAL FOR PURCHASE ***

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

OFFICER OR DEPARTMENT HEAD IN CHARGE

5/30/18

DATE

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VENDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLITICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT. ANY VENDOR WHO SUBMITS AN INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE VENDOR IS FALSE.

THE VENDOR SHALL FURNISH ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS. A CLEAR DESCRIPTION OF EACH ITEM PURCHASED IT'S PRICE, THE NUMBER OR VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.



INVOICE

CITY OF GLENPOOL
12205 S. YUKON AVE..
GLENPOOL, OK 74033
PHONE (918)322-5409

TREASURER
GEMS-
12205 S YUKON AVE
GLENPOOL OK 74033

Customer Number: 01-0172

Invoice Number: 201805115259

Invoice Date: 5/11/2018

Due Date: 6/10/2018

P.O. # : 18-07781

ITEM DESCRIPTION	UNITS	TYPE	PRICE	AMOUNT
GEMS REIMBURSEMENT	N/A	MONTH	N/A	7,667.00
MARCH EMS AND FIRE RUNS				
EMS AND FIRE RUN PLUS ADMINISTRATION				
*****THANK YOU*****			TOTAL DUE	\$7,667.00

FY18 GEMS Admin/First Responder Reimbursements
BLANKET PO 18-07781

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Total Runs	135	151	122	133	119	144	155	120	128
Fire runs	37	50	33	39	36	46	69	33	40
EMR runs	98	101	89	94	83	98	86	87	88
EMR Ratio	73%	67%	73%	71%	70%	68%	55%	73%	69%
Run Rate	\$ 84	\$ 84	\$ 84	\$ 84	\$ 84	\$ 84	\$ 84	\$ 84	\$ 84
Admin	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275
Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 8,507	\$ 8,759	\$ 7,751	\$ 8,171	\$ 7,247	\$ 8,507	\$ 7,499	\$ 7,583	\$ 7,667



INVOICE

CITY OF GLENPOOL
12205 S. YUKON AVE..
GLENPOOL, OK 74033
PHONE (918)322-5409

TREASURER
GEMS-
12205 S YUKON AVE
GLENPOOL OK 74033

Customer Number: 01-0172
Invoice Number: 201805115260
Invoice Date: 5/11/2018
Due Date: 6/10/2018
P.O. #: 18-07781

ITEM DESCRIPTION	UNITS	TYPE	PRICE	AMOUNT
GEMS REIMBURSEMENT	N/A	MONTH	N/A	5,651.00
EMD AND FIRE RUN FOR APRIL				
EMS AND FIRE RUN PLUS ADMINISTRATION				
*****THANK YOU*****			TOTAL DUE	\$5,651.00

FY18 GEMS Admin/First Responder Reimbursements
BLANKET PO 18-07781

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Total Runs	135	151	122	133	119	144	155	120	128	87
Fire runs	37	50	33	39	36	46	69	33	40	23
EMR runs	98	101	89	94	83	98	86	87	88	64
EMR Ratio	73%	67%	73%	71%	70%	68%	55%	73%	69%	74%
Run Rate	\$ 84	\$ 84	\$ 84	\$ 84	\$ 84	\$ 84	\$ 84	\$ 84	\$ 84	\$ 84
Admin	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275
Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 8,507	\$ 8,759	\$ 7,751	\$ 8,171	\$ 7,247	\$ 8,507	\$ 7,499	\$ 7,583	\$ 7,667	\$ 5,651

P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected

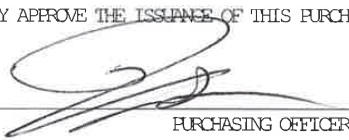
PURCHASE ORDER # 18-08561

05/30/2018

ISSUED TO: VEND #: 01-001128
TULSA BEACON
P.O. BOX 35099
TULSA, OK 74153

SHIP TO:
GEMS
14566 S. ELWOOD
GLENPOOL, OK 74033

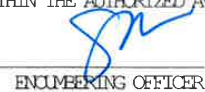
I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.


PURCHASING OFFICER

05/30/2018

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN
ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT
THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF
SAID APPROPRIATION.


ENCUMBERING OFFICER

05/30/2018

DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	PUB GEMS BUDGET 5/24/18 PUB GEMS BUDGET 5/24/18		00021428	31 -6-01-6202		0.00	58.28 *

** TOTAL ** 58.28

*** APPROVAL FOR PURCHASE ***

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE
ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.


OFFICER OR DEPARTMENT HEAD IN CHARGE

5/30/18
DATE

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VENDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES
A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR
SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO
ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLITICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT.
ANY VENDOR WHO SUBMITS AND INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS
PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS
THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE
VENDOR IS FALSE.

THE VENDOR SHALL FURNISH ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS, A CLEAR DESCRIPTION OF EACH ITEM PURCHASED IT'S PRICE, THE NUMBER OR
VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.

21428

TULSA BEACON

P.O. BOX 35099
TULSA, OK 74153-0099
USA

Voice: 918 523-4425

Fax: 918 523-4408

INVOICE

Invoice Number: 10734

Invoice Date: 5/24/18

Page: 1

Bill To:

GLENPOOL AREA EMERGENCY MEDICAL
SERVICE
12205 S YUKON AVE
GLENPOOL, OK 74033

Customer ID: GEMS

Customer PO	Payment Terms	Sales Rep ID	Due Date
	Net 30 Days		6/23/18

Description	Amount
NOTICE OF PUBLIC HEARING GEMS PROPOSED BUDGET PUBLICATION DATE MAY 24, 2018 AMOUNT DUE	58.28

RECEIVED
BY A/P-FIN: GLENPOOL
MAY 29 2018
BY A/P-FIN: GLENPOOL

Check/Credit Memo No:

Subtotal	58.28
Sales Tax	
Total Invoice Amount	58.28
Payment/Credit Applied	
TOTAL	58.28

Affidavit of Publication

TULSA BEACON

P.O. Box 35099

Tulsa, Oklahoma, 74153

(918) 523-4425

I, Susan Biggs, of lawful age, being duly sworn upon oath, deposes and says: That I am the Office Manager of the Tulsa Beacon, a Weekly newspaper printed and published in the City of Tulsa, County of Tulsa, and State of Oklahoma, and that the advertisement referred to, a true and printed copy is hereunto attached, was published in said Tulsa Beacon in consecutive issues on the following dates to wit:

1st Insertion May 24, 2018 Notice of Hearing
GEMS

That said newspaper has been published continuously and uninterruptedly in said county during a period of one-hundred and four consecutive weeks prior to the publication of the attached notice or advertisement; that it has been admitted to the United States mail as publications (second-class) mail matter, that it has a general paid circulation, and publishes news of general interest, and otherwise conforms with all of the statutes of the State of Oklahoma governing legal publications.

Publication Fee \$ 58.28

Susan ElBisso
Editor, Publisher or Authorized Agent

SUBSCRIBED and sworn to before me

this 25th day of May, 2018.


Notary Public

My commission expires: 11-25, 2018

Published in the Tulsa Beacon newspaper, in Tulsa County, in the State of Oklahoma,
on May 24, 2018.

**GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT
GLENPOOL, OKLAHOMA
NOTICE OF PUBLIC HEARING
JUNE 4, 2018 - 6:00 P.M.
12205 S YUKON AVE, 3RD FLOOR
PROPOSED FY2018-2019 BUDGET**

The Glenpool Area Emergency Medical Service District (GEMS) will hold a public hearing on June 4, 2018 at 6:00 P. M. on the 3rd Floor at 12205 S. Yukon Ave, Glenpool, OK for the purpose of receiving comments, recommendations or any information on any part of the proposed budget for the fiscal year beginning July 1, 2018.

The following is a preliminary summary of the proposed budget for Fiscal Year 2018-2019. The proposed budget is available for public inspection at the office of the District Administrator, 2nd Floor, 12205 S. Yukon Avenue, during normal business

OPERATING BUDGET			
	Revenues		Expenditures
Ad Valorem Tax	331,734		
Transfer from reserves	-		
Personal Services			10,865
Supplies			33,069
Other Services & Charges			279,800
Travel & Training			8,000
Total Operating Budget	\$ 331,734	\$	331,734

