

**NOTICE
GLENPOOL AREA EMERGENCY MEDICAL SERVICE
DISTRICT
REGULAR MEETING**

A Regular Session of the Glenpool Area Emergency Medical Service District will be held at 6:00 p.m. immediately following the Glenpool Industrial Authority meeting on August 1, 2022, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

NOTE: The Glenpool Area Emergency Medical Service District will be assembled for the meeting at the City Council Chambers, 12205 S. Yukon Ave, Glenpool, Oklahoma. Members of the public are invited to attend the in-person meeting, or join a live broadcast at this link:

Join Zoom Meeting

<https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFlKbUNrUUxtdz09>

Meeting ID: 897 5355 5435

Passcode: 974088

One tap mobile

+13462487799, US (Houston)

+14086380968, US (San Jose)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 897 5355 5435

Passcode: 974088

Find your local number: <https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFlKbUNrUUxtdz09>

The GEMS Board welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending in **PERSON** are required to complete the Request to Speak form located on the agenda table and return to the City Clerk **PRIOR TO THE CALL TO ORDER.**
- Speakers attending via **ZOOM** are required to complete the Request to Speak form located on our website: <https://glenpoolonline.civicweb.net/document/19057/Request%20to%20Speak%20Form.pdf> and email it to the City Clerk: Wknight@cityofglenpool.com **PRIOR TO 6:00 PM AUGUST 1, 2022.**

AGENDA

	Page
A) Call to Order - Joyce G. Calvert, Chair	
B) Roll Call, Declaration of Quorum – Wendy Knight, Clerk; Joyce G. Calvert, Chair	
C) EMS Report - Brian Cook, Director of Operations, Mercy Regional EMS	
1) GEMS EMS report 06302022-07242022	3 - 5
D) District Administrator Report - Susan White, Administrator	
1) Dist. Adm Report (003)	6 - 12
June 2022 Bank Statement	
GEMS June 2022 Revenue and Expense Report	

[Five-Year History of GEMS Cumulative Tax Revenue Received as a Percent of Tax Revenue Budgeted June 2022](#)

E) **Trustee Comments**

F) **Public Comments**

G) **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the GEMS Board to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.**

- | | | |
|----|--|---------|
| 1) | Minutes from July 5, 2022 meeting.
<u>GEMS - 05 Jul 2022 - Minutes - Html</u> | 13 - 14 |
| 2) | Minutes from July 18, 2022 meeting.
<u>GEMS - 18 Jul 2022 - Minutes - Pdf</u> | 15 - 24 |
| 3) | Resolution No. 2022005GEMS, updating signatories of Bancfirst accounts.
<u>BancFirst Signatories Resolution No. 2022005GEMS</u> | 25 - 28 |
| 4) | Purchase order(s) and receipts register totaling \$ \$31,724.55.
<u>GEMS Invoice 8-1-22 (003)</u> | 29 - 51 |

H) **Consideration and appropriate action relating to items removed from the Consent Agenda**

I) **Scheduled Business**

- | | | |
|----|--|---------|
| 1) | Discussion and possible action to approve, deny or amend a Professional Services Contract with Sarah Cage to perform, as an independent contractor, the duties of GEMS Interim District Treasurer, until such time that a permanent Treasurer/Finance Officer is appointed or the GEMS District's Fiscal Year of 2022-2023 ends.
(Susan White, District Administrator)
<u>Staff Report-Appoint Interim Treas 08.01.2022</u>
<u>Pro Svcs Con - Interim Treas. 08.01.2022</u> | 52 - 57 |
|----|--|---------|

J) **Adjournment**

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on July 29, 2022, by 4:00 pm.

Signed: Wendy Knight
Clerk

Mercy Regional



Brian Cook
Chief Operating Officer
PO Box 2398
Owasso, OK 74055
Office: 918.609.5827
Email: bcook@mercy-regional.com

To: Honorable Chair and GEMS Board Members

From: Brian Cook, Chief Operating Officer

Date: July 25, 2022

Ref: EMS Report June 30, 2022 – July 24, 2022

We logged 130 calls for service during this period while maintaining a 95% response time compliance.

68 patients treated and transported.
28 patients refused transport.
13 cancelled prior to arrival.
9 Mutual aid received.
7 mutual aid given.
3 DOA
2 No patient found.

A handwritten signature in black ink, appearing to read "Brian Cook". The signature is stylized and fluid.

Brian Cook,
Chief Operating Officer

CRun	Call Date	Pick Up Location	Destination	Dispatched	En Route	On Scene	Transport	Arrived	Clear	Response Time	Unit	
22-10027	7/1/2022 09:54	EMERGENCY SCENE	ST. FRANCIS SOUTH	7/1/2022 09:54	7/1/2022 09:56	7/1/2022 10:01	7/1/2022 10:29	7/1/2022 10:49	7/1/2022 11:07	00:07:00	MEDIC 401	
22-10062	7/1/2022 19:36	EMERGENCY SCENE	CANCELLED BY PD OR OTHER SERVICE	7/1/2022 19:37	7/1/2022 19:38	7/1/2022 19:58	7/1/2022 19:58	7/1/2022 19:58	7/1/2022 19:58	00:06:39	MEDIC 401	
22-10065	7/1/2022 20:33	EMERGENCY SCENE	ST. FRANCIS TULSA	7/1/2022 20:33	7/1/2022 20:33	7/1/2022 20:38	7/1/2022 20:58	7/1/2022 21:21	7/1/2022 21:40	00:05:27	MEDIC 401	
22-10066	7/1/2022 20:45	EMERGENCY SCENE	UNK									MUTUAL AID RECEIVED
22-10070	7/1/2022 22:48	EMERGENCY SCENE	ST. FRANCIS SOUTH	7/1/2022 22:49	7/1/2022 22:52	7/1/2022 22:53	7/1/2022 23:17	7/1/2022 23:43	7/2/2022 00:20	00:05:44	MEDIC 401	
22-10071	7/1/2022 22:51	EMERGENCY SCENE	ST. FRANCIS TULSA	7/1/2022 22:51	7/1/2022 22:52	7/1/2022 22:58	7/1/2022 23:13	7/1/2022 23:36	7/2/2022 00:18	00:07:00	MEDIC 402	
22-10078	7/1/2022 00:41	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	7/1/2022 00:42	7/1/2022 00:42	7/1/2022 00:46	7/2/2022 01:00	7/2/2022 01:00	7/2/2022 01:00	00:05:10	MEDIC 401	
22-10087	7/1/2022 13:25	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	7/1/2022 13:26	7/1/2022 13:26	7/1/2022 13:32				00:06:22	MEDIC 401	
22-10094	7/1/2022 16:27	EMERGENCY SCENE	DOA - DEAD ON ARRIVAL	7/1/2022 16:29	7/1/2022 16:29	7/1/2022 16:31				00:03:50	MEDIC 401	
22-10106	7/1/2022 20:35	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	7/1/2022 20:37	7/1/2022 20:39	7/1/2022 20:41	7/2/2022 20:48	7/2/2022 20:48	7/2/2022 20:48	00:05:19	MEDIC 401	
22-10114	7/1/2022 23:05	EMERGENCY SCENE	MUTUAL AID									MUTUAL AID RECEIVED
22-10125	7/3/2022 04:43	EMERGENCY SCENE	ST. FRANCIS SOUTH	7/3/2022 04:45	7/3/2022 04:47	7/3/2022 05:00	7/3/2022 05:17	7/3/2022 05:32	7/3/2022 05:52	00:16:34	MUTUAL AID GIVEN	
22-10147	7/3/2022 14:42	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	7/3/2022 14:43	7/3/2022 14:44	7/3/2022 14:49				00:06:58	MEDIC 401	
22-10153	7/3/2022 18:51	EMERGENCY SCENE	ST. JOHN TULSA	7/3/2022 18:52	7/3/2022 18:54	7/3/2022 18:58	7/3/2022 19:26	7/3/2022 19:48	7/3/2022 21:10	00:07:08	MEDIC 401	
22-10159	7/3/2022 21:55	EMERGENCY SCENE	ST. FRANCIS TULSA	7/3/2022 21:56	7/3/2022 21:57	7/3/2022 22:01	7/3/2022 22:26	7/3/2022 22:45	7/3/2022 23:13	00:06:25	MEDIC 401	
22-10164	7/3/2022 23:25	EMERGENCY SCENE	ST. JOHN TULSA	7/3/2022 23:25	7/3/2022 23:26	7/3/2022 23:32	7/3/2022 23:52	7/4/2022 00:10	7/4/2022 00:38	00:07:00	MEDIC 401	
22-10185	7/4/2022 13:06	EMERGENCY SCENE	DOA - DEAD ON ARRIVAL	7/4/2022 13:07	7/4/2022 13:09	7/4/2022 13:13	7/4/2022 13:24	7/4/2022 13:24	7/4/2022 13:24	00:07:38	MEDIC 401	
22-10189	7/4/2022 16:09	EMERGENCY SCENE	ST. JOHN TULSA	7/4/2022 16:11	7/4/2022 16:12	7/4/2022 16:15	7/4/2022 16:34	7/4/2022 16:55	7/4/2022 17:17	00:05:01	MEDIC 401	
22-10199	7/4/2022 21:02	EMERGENCY SCENE	CANCELLED BY PD OR OTHER SERVICE	7/4/2022 21:03	7/4/2022 21:04	7/4/2022 21:08	7/4/2022 21:10	7/4/2022 21:10	7/4/2022 21:10	00:06:21	MEDIC 401	
22-10204	7/4/2022 23:16	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	7/4/2022 23:19	7/4/2022 23:23	7/4/2022 23:34	7/4/2022 23:34	7/4/2022 23:34	7/4/2022 23:34	00:06:38	MEDIC 401	
22-10209	7/5/2022 03:28	EMERGENCY SCENE	ST. JOHN TULSA	7/5/2022 03:29	7/5/2022 03:32	7/5/2022 03:42	7/5/2022 04:00	7/5/2022 04:10	7/5/2022 04:35	00:14:05	MUTUAL AID GIVEN	
22-10239	7/5/2022 14:50	EMERGENCY SCENE	ST. FRANCIS GLENPOOL	7/5/2022 14:52	7/5/2022 14:53	7/5/2022 14:58	7/5/2022 15:20	7/5/2022 15:27	7/5/2022 15:46	00:08:03	MEDIC 401	
22-10249	7/5/2022 17:53	EMERGENCY SCENE	HILLCREST MEDICAL CENTER	7/5/2022 17:54	7/5/2022 17:57	7/5/2022 18:06	7/5/2022 18:23	7/5/2022 18:53	7/5/2022 21:52	00:12:58	MUTUAL AID GIVEN	
22-10256	7/5/2022 21:40	EMERGENCY SCENE	ST. JOHN SAPULPA	7/5/2022 21:42	7/5/2022 21:45	7/5/2022 21:45	7/5/2022 21:59	7/5/2022 22:13	7/5/2022 22:24	00:05:10	MEDIC 401	
22-10276	7/6/2022 08:26	EMERGENCY SCENE	ST. JOHN TULSA	7/6/2022 08:27	7/6/2022 08:28	7/6/2022 08:32	7/6/2022 08:47	7/6/2022 09:11	7/6/2022 10:08	00:06:29	MEDIC 401	
22-10282	7/6/2022 09:15	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	7/6/2022 09:16	7/6/2022 09:16	7/6/2022 09:21				00:06:37	MEDIC 402	
22-10299	7/6/2022 11:06	EMERGENCY SCENE	ST. FRANCIS TULSA	7/6/2022 11:07	7/6/2022 11:09	7/6/2022 11:12	7/6/2022 11:29	7/6/2022 11:55	7/6/2022 12:11	00:05:34	MEDIC 401	
22-10306	7/6/2022 12:42	EMERGENCY SCENE	ST. FRANCIS GLENPOOL	7/6/2022 12:42	7/6/2022 12:43	7/6/2022 12:49	7/6/2022 13:04	7/6/2022 13:20	7/6/2022 13:20	00:07:48	MEDIC 401	
22-10313	7/6/2022 14:48	EMERGENCY SCENE	HILLCREST SOUTH	7/6/2022 14:49	7/6/2022 14:50	7/6/2022 14:53	7/6/2022 15:11	7/6/2022 15:37	7/6/2022 16:10	00:05:35	MEDIC 401	
22-10314	7/6/2022 15:09	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	7/6/2022 15:10	7/6/2022 15:12	7/6/2022 15:14				00:04:18	MEDIC 402	
22-10355	7/7/2022 09:09	EMERGENCY SCENE	HILLCREST SOUTH	7/7/2022 09:10	7/7/2022 09:13	7/7/2022 09:14	7/7/2022 09:35	7/7/2022 09:55	7/7/2022 10:08	00:04:18	MEDIC 401	
22-10383	7/7/2022 13:55	EMERGENCY SCENE	ST. FRANCIS TULSA	7/7/2022 13:56	7/7/2022 13:58	7/7/2022 14:13	7/7/2022 14:37	7/7/2022 14:53	7/7/2022 15:03	00:03:45	MEDIC 401	
22-10387	7/7/2022 16:48	EMERGENCY SCENE	ST. JOHN TULSA	7/7/2022 16:49	7/7/2022 16:51	7/7/2022 16:55	7/7/2022 17:10	7/7/2022 17:33	7/7/2022 18:27	00:06:22	MEDIC 401	
22-10388	7/7/2022 16:51	EMERGENCY SCENE	ST. FRANCIS SOUTH	7/7/2022 16:54	7/7/2022 16:55	7/7/2022 17:07	7/7/2022 17:24	7/7/2022 17:40	7/7/2022 17:40	00:04:14	MEDIC 402	
22-10391	7/7/2022 18:46	EMERGENCY SCENE	ST. JOHN TULSA	7/7/2022 18:47	7/7/2022 18:50	7/7/2022 18:54	7/7/2022 19:21	7/7/2022 19:47	7/7/2022 21:23	00:08:09	MEDIC 401	
22-10392	7/7/2022 19:22	EMERGENCY SCENE	ST. FRANCIS TULSA	7/7/2022 19:22	7/7/2022 19:23	7/7/2022 19:26	7/7/2022 19:47	7/7/2022 20:07	7/7/2022 20:30	00:05:06	MEDIC 402	
22-10395	7/7/2022 19:40	EMERGENCY SCENE	UNK									MUTUAL AID RECEIVED
22-10402	7/8/2022 01:48	EMERGENCY SCENE	ST. JOHN TULSA	7/8/2022 01:48	7/8/2022 01:50	7/8/2022 02:00	7/8/2022 02:43	7/8/2022 03:06	7/8/2022 03:53	00:12:28	MEDIC 401	
22-10436	7/8/2022 13:07	EMERGENCY SCENE	HILLCREST SOUTH	7/8/2022 13:08	7/8/2022 13:10	7/8/2022 13:11	7/8/2022 13:39	7/8/2022 13:57	7/8/2022 14:32	00:04:51	MEDIC 401	
22-10455	7/8/2022 15:51	EMERGENCY SCENE	ST. FRANCIS TULSA	7/8/2022 15:53	7/8/2022 15:56	7/8/2022 16:18	7/8/2022 16:38	7/8/2022 16:52	7/8/2022 16:52	00:08:05	MEDIC 401	
22-10462	7/8/2022 18:22	EMERGENCY SCENE	HILLCREST MEDICAL CENTER	7/8/2022 18:23	7/8/2022 18:24	7/8/2022 18:28	7/8/2022 18:43	7/8/2022 19:03	7/8/2022 19:25	00:05:23	MEDIC 401	
22-10473	7/8/2022 21:44	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	7/8/2022 21:45	7/8/2022 21:47	7/8/2022 21:50	7/8/2022 22:05	7/8/2022 22:05	7/8/2022 22:05	00:05:44	MEDIC 401	
22-10488	7/9/2022 08:56	SCENE STANDBY	CANCELLED BY PD OR OTHER SERVICE	7/9/2022 08:56	7/9/2022 08:56	7/9/2022 08:56	7/9/2022 08:56	7/9/2022 08:56	7/9/2022 08:58	00:00:06	MEDIC 401	
22-10505	7/9/2022 17:58	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	7/9/2022 17:58	7/9/2022 18:01	7/9/2022 18:04	7/9/2022 18:19	7/9/2022 18:19	7/9/2022 18:19	00:06:57	MEDIC 401	
22-10506	7/9/2022 18:10	EMERGENCY SCENE	ST. JOHN TULSA	7/9/2022 18:10	7/9/2022 18:12	7/9/2022 18:17	7/9/2022 18:37	7/9/2022 18:58	7/9/2022 19:19	00:06:06	MEDIC 402	
22-10507	7/9/2022 18:10	EMERGENCY SCENE	CANCELLED BY PD OR OTHER SERVICE	7/9/2022 18:14	7/9/2022 18:15	7/9/2022 18:22	7/9/2022 18:22	7/9/2022 18:22	7/9/2022 18:22	00:11:38	MEDIC 102	2ND AMBULANCE IN
22-10508	7/9/2022 18:10	EMERGENCY SCENE	CANCELLED BY PD OR OTHER SERVICE	7/9/2022 18:19	7/9/2022 18:22	7/9/2022 18:22	7/9/2022 18:22	7/9/2022 18:22	7/9/2022 18:22	00:11:31	MEDIC 401	3RD AMBULANCE IN
22-10518	7/9/2022 22:08	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	7/9/2022 22:09	7/9/2022 22:12	7/9/2022 22:14	7/9/2022 22:25	7/9/2022 22:25	7/9/2022 22:25	00:06:07	MEDIC 401	
22-10533	7/10/2022 07:51	EMERGENCY SCENE	CANCELLED BY PD OR OTHER SERVICE	7/10/2022 07:53	7/10/2022 07:56	7/10/2022 08:09	7/10/2022 08:12	7/10/2022 08:12	7/10/2022 08:12	00:18:47	MEDIC 401	RESPONDED FROM JENKS AREA
22-10537	7/10/2022 10:47	EMERGENCY SCENE	ST. FRANCIS TULSA	7/10/2022 10:48	7/10/2022 10:50	7/10/2022 10:53	7/10/2022 11:18	7/10/2022 11:38	7/10/2022 12:05	00:06:46	MEDIC 401	
22-10542	7/10/2022 13:42	EMERGENCY SCENE	ST. FRANCIS TULSA	7/10/2022 13:44	7/10/2022 13:45	7/10/2022 13:49	7/10/2022 14:13	7/10/2022 14:35	7/10/2022 14:55	00:06:57	MEDIC 401	
22-10550	7/10/2022 17:07	EMERGENCY SCENE	HILLCREST SOUTH	7/10/2022 17:08	7/10/2022 17:11	7/10/2022 17:18	7/10/2022 17:38	7/10/2022 17:59	7/10/2022 18:10	00:10:51	MUTUAL AID GIVEN	
22-10562	7/11/2022 00:09	EMERGENCY SCENE	NO PATIENT FOUND	7/11/2022 00:11	7/11/2022 00:13	7/11/2022 00:22	7/11/2022 00:27	7/11/2022 00:27	7/11/2022 00:27	00:12:36	MEDIC 401	
22-10563	7/11/2022 00:15	EMERGENCY SCENE	ST. JOHN TULSA	7/11/2022 00:18	7/11/2022 00:20	7/11/2022 00:23	7/11/2022 01:01	7/11/2022 01:19	7/11/2022 01:47	00:07:47	MEDIC 402	
22-10570	7/11/2022 07:12	EMERGENCY SCENE	CANCELLED BY PD OR OTHER SERVICE	7/11/2022 07:13	7/11/2022 07:15	7/11/2022 07:19	7/11/2022 07:19	7/11/2022 07:19	7/11/2022 07:19	00:06:57	MEDIC 401	
22-10572	7/11/2022 07:30	EMERGENCY SCENE	ST. FRANCIS GLENPOOL	7/11/2022 07:32	7/11/2022 07:32	7/11/2022 07:35	7/11/2022 07:47	7/11/2022 07:53	7/11/2022 08:04	00:04:10	MEDIC 401	
22-10618	7/11/2022 18:10	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	7/11/2022 18:12	7/11/2022 18:13	7/11/2022 18:14	7/11/2022 18:27	7/11/2022 18:27	7/11/2022 18:27	00:03:41	MEDIC 401	
22-10639	7/12/2022 00:57	EMERGENCY SCENE	HILLCREST MEDICAL CENTER	7/12/2022 00:58	7/12/2022 01:02	7/12/2022 01:12	7/12/2022 01:26	7/12/2022 01:39	7/12/2022 02:01	00:14:37	MUTUAL AID GIVEN	
22-10672	7/12/2022 11:51	EMERGENCY SCENE	ST. FRANCIS GLENPOOL	7/12/2022 11:52	7/12/2022 11:54	7/12/2022 11:57	7/12/2022 12:14	7/12/2022 12:23	7/12/2022 12:23	00:06:15	MEDIC 401	
22-10677	7/12/2022 13:28	EMERGENCY SCENE	ST. FRANCIS GLENPOOL	7/12/2022 13:30	7/12/2022 13:34	7/12/2022 13:45	7/12/2022 13:45	7/12/2022 13:51	7/12/2022 14:08	00:06:10	MEDIC 401	
22-10691	7/12/2022 17:17	EMERGENCY SCENE	CANCELLED BY PD OR OTHER SERVICE	7/12/2022 17:18	7/12/2022 17:19	7/12/2022 17:21	7/12/2022 17:24	7/12/2022 17:24	7/12/2022 17:24	00:04:09	MEDIC 401	
22-10718	7/13/2022 07:13	EMERGENCY SCENE	HILLCREST SOUTH	7/13/2022 07:13	7/13/2022 07:18	7/13/2022 07:18	7/13/2022 07:26	7/13/2022 07:44	7/13/2022 07:54	00:05:27	MEDIC 401	
22-10728	7/13/2022 10:52	EMERGENCY SCENE	ST. FRANCIS GLENPOOL	7/13/2022 10:52	7/13/2022 10:55	7/13/2022 10:58	7/13/2022 11:20	7/13/2022 11:29	7/13/2022 11:42	00:06:16	MEDIC 401	

22-10832	7/14/2022 22:17	EMERGENCY SCENE	ST. FRANCIS GLENPOOL	7/14/2022 22:20	7/14/2022 22:21	7/14/2022 22:27	7/14/2022 22:41	7/14/2022 22:48	7/14/2022 23:09	00:09:57	MEDIC 401	
22-10834	7/14/2022 22:17	EMERGENCY SCENE	ST. FRANCIS GLENPOOL	7/14/2022 22:20	7/14/2022 22:21	7/14/2022 22:27	7/14/2022 22:41	7/14/2022 23:07	7/14/2022 23:07	00:09:57	MEDIC 401	
22-10836	7/15/2022 04:29	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	7/15/2022 04:30	7/15/2022 04:33	7/15/2022 04:35	7/15/2022 05:01	7/15/2022 05:01	7/15/2022 05:01	00:06:14	MEDIC 401	
22-10847	7/15/2022 08:59	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	7/15/2022 08:59	7/15/2022 09:01	7/15/2022 09:03	7/15/2022 09:23	7/15/2022 09:23	7/15/2022 09:23	00:04:29	MEDIC 401	
22-10849	7/15/2022 09:29	EMERGENCY SCENE	ST. JOHN BROKEN ARROW	7/15/2022 09:29	7/15/2022 09:30	7/15/2022 09:33	7/15/2022 09:46	7/15/2022 10:12	7/15/2022 10:30	00:03:51	MEDIC 401	
22-10870	7/15/2022 12:58	EMERGENCY SCENE	CANCELLED BY PD OR OTHER SERVICE	7/15/2022 12:58	7/15/2022 13:00	7/15/2022 13:00	7/15/2022 13:00	7/15/2022 13:00	7/15/2022 13:00	00:02:17	MEDIC 402	
22-10896	7/15/2022 20:43	EMERGENCY SCENE	CANCELLED BY PD OR OTHER SERVICE	7/15/2022 20:44	7/15/2022 20:45	7/15/2022 20:47	7/15/2022 20:54	7/15/2022 20:54	7/15/2022 20:54	00:04:30	MEDIC 401	
22-10905	7/16/2022 06:16	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	7/16/2022 06:18	7/16/2022 06:20	7/16/2022 06:22	1/1/1900	1/1/1900	1/1/1900	00:05:36	MEDIC 401	
22-10914	7/16/2022 11:13	EMERGENCY SCENE	HILLCREST SOUTH	7/16/2022 11:14	7/16/2022 11:16	7/16/2022 11:19	7/16/2022 11:44	7/16/2022 12:00	7/16/2022 12:12	00:05:30	MEDIC 401	
22-10922	7/16/2022 15:04	EMERGENCY SCENE	UNK								MUTUAL AID RECEIVED	
22-10924	7/16/2022 15:29	EMERGENCY SCENE	ST. JOHN TULSA	7/16/2022 15:30	7/16/2022 15:33	7/16/2022 15:36	7/16/2022 15:57	7/16/2022 16:20	7/16/2022 16:55	00:07:02	MEDIC 401	
22-10925	7/16/2022 15:45	EMERGENCY SCENE	HILLCREST MEDICAL CENTER	7/16/2022 15:46	7/16/2022 15:50	7/16/2022 15:54	7/16/2022 16:11	7/16/2022 16:41	7/16/2022 17:08	00:08:05	MEDIC 402	
22-10937	7/16/2022 21:29	EMERGENCY SCENE	HILLCREST SOUTH	7/16/2022 21:29	7/16/2022 21:33	7/16/2022 21:38	7/16/2022 21:48	7/16/2022 22:04	7/16/2022 22:15	00:08:05	MEDIC 401	
22-10942	7/17/2022 04:25	EMERGENCY SCENE	HILLCREST SOUTH	7/17/2022 04:26	7/17/2022 04:30	7/17/2022 04:32	7/17/2022 05:03	7/17/2022 05:15	7/17/2022 07:00	00:06:39	MEDIC 401	
22-10946	7/17/2022 10:30	EMERGENCY SCENE	ST. FRANCIS TULSA	7/17/2022 10:31	7/17/2022 10:31	7/17/2022 10:35	7/17/2022 11:04	7/17/2022 11:21	7/17/2022 11:42	00:05:37	MEDIC 401	
22-10948	7/17/2022 11:40	EMERGENCY SCENE	ST. FRANCIS TULSA	7/17/2022 11:42	7/17/2022 11:44	7/17/2022 11:44	7/17/2022 12:01	7/17/2022 12:22	7/17/2022 12:36	00:04:27	MEDIC 402	
22-10955	7/17/2022 14:20	EMERGENCY SCENE	ST. FRANCIS TULSA	7/17/2022 14:21	7/17/2022 14:23	7/17/2022 14:26	7/17/2022 14:39	7/17/2022 15:02	7/17/2022 15:17	00:06:23	MEDIC 402	
22-10963	7/17/2022 17:21	EMERGENCY SCENE	CANCELLED BY PD OR OTHER SERVICE	7/17/2022 17:21	7/17/2022 17:24	7/17/2022 17:28	7/17/2022 17:32	7/17/2022 17:32	7/17/2022 17:32	00:07:10	MEDIC 401	
22-10970	7/17/2022 20:24	EMERGENCY SCENE	ST. JOHN TULSA	7/17/2022 20:24	7/17/2022 20:27	7/17/2022 20:31	7/17/2022 20:56	7/17/2022 21:16	7/17/2022 21:36	00:06:28	MEDIC 401	
22-10978	7/17/2022 22:41	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	7/17/2022 22:41	7/17/2022 22:41	7/17/2022 22:42	7/17/2022 22:49	7/17/2022 22:49	7/17/2022 22:49	00:00:20	MEDIC 401	
22-10981	7/18/2022 01:13	EMERGENCY SCENE	ST. JOHN TULSA	7/18/2022 01:14	7/18/2022 01:15	7/18/2022 01:19	7/18/2022 01:30	7/18/2022 01:43	7/18/2022 02:09	00:05:38	MEDIC 401	
22-10986	7/18/2022 08:44	EMERGENCY SCENE	ST. FRANCIS GLENPOOL	7/18/2022 08:45	7/18/2022 08:47	7/18/2022 08:50	7/18/2022 09:08	7/18/2022 09:15	7/18/2022 09:28	00:06:23	MEDIC 401	
22-10996	7/18/2022 10:32	EMERGENCY SCENE	ST. FRANCIS SOUTH	7/18/2022 10:33	7/18/2022 10:35	7/18/2022 10:37	7/18/2022 11:05	7/18/2022 11:25	7/18/2022 11:53	00:05:11	MEDIC 401	
22-10998	7/18/2022 10:40	EMERGENCY SCENE	UNK								MUTUAL AID RECEIVED	
22-11005	7/18/2022 11:13	EMERGENCY SCENE	UNK								MUTUAL AID RECEIVED	
22-11030	7/18/2022 16:29	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	7/18/2022 16:30	7/18/2022 16:32	7/18/2022 16:38	7/18/2022 16:42	7/18/2022 16:42	7/18/2022 16:42	00:08:00	MEDIC 401	
22-11040	7/18/2022 18:33	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	7/18/2022 18:34	7/18/2022 18:41	7/18/2022 19:04	7/18/2022 19:04	7/18/2022 19:04	7/18/2022 19:04	00:07:03	MEDIC 401	
22-11045	7/18/2022 20:51	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	7/18/2022 20:52	7/18/2022 20:54	7/18/2022 20:58	7/18/2022 21:18	7/18/2022 21:18	7/18/2022 21:18	00:06:55	MEDIC 401	
22-11046	7/18/2022 21:05	EMERGENCY SCENE	CANCELLED BY PD OR OTHER SERVICE	7/18/2022 21:06	7/18/2022 21:07	7/18/2022 21:07	7/18/2022 21:07	7/18/2022 21:07	7/18/2022 21:07	00:01:44	MEDIC 402	
22-11069	7/19/2022 09:28	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	7/19/2022 09:29	7/19/2022 09:34	7/19/2022 09:34	7/19/2022 09:47	7/19/2022 09:47	7/19/2022 09:47	00:06:12	MEDIC 401	
22-11070	7/19/2022 09:38	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	7/19/2022 09:39	7/19/2022 09:39	7/19/2022 09:58	7/19/2022 09:58	7/19/2022 09:58	7/19/2022 09:58	00:04:39	MEDIC 402	
22-11119	7/19/2022 18:17	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	7/19/2022 18:18	7/19/2022 18:19	7/19/2022 18:23	7/19/2022 19:03	7/19/2022 19:03	7/19/2022 19:03	00:06:10	MEDIC 401	
22-11120	7/19/2022 18:29	EMERGENCY SCENE	UNK								MUTUAL AID RECEIVED	
22-11125	7/19/2022 21:18	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	7/19/2022 21:18	7/19/2022 21:22	7/19/2022 21:23	7/19/2022 21:42	7/19/2022 21:42	7/19/2022 21:42	00:05:33	MEDIC 401	
22-11131	7/20/2022 00:53	EMERGENCY SCENE	HILLCREST SOUTH	7/20/2022 00:53	7/20/2022 01:05	7/20/2022 01:05	7/20/2022 01:43	7/20/2022 01:58	7/20/2022 02:13	00:11:42	MEDIC 401	
22-11137	7/20/2022 04:12	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	7/20/2022 04:13	7/20/2022 04:17	7/20/2022 04:22	7/20/2022 04:28	7/20/2022 04:28	7/20/2022 04:28	00:10:04	MUTUAL AID GIVEN	
22-11138	7/20/2022 04:55	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	7/20/2022 04:56	7/20/2022 04:58	7/20/2022 05:01	7/20/2022 05:09	7/20/2022 05:09	7/20/2022 05:09	00:06:37	MEDIC 401	
22-11146	7/20/2022 09:38	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	7/20/2022 09:38	7/20/2022 09:40	7/20/2022 09:43	7/20/2022 10:11	7/20/2022 10:11	7/20/2022 10:11	00:05:44	MEDIC 401	
22-11156	7/20/2022 11:35	EMERGENCY SCENE	ST. FRANCIS TULSA	7/20/2022 11:37	7/20/2022 11:37	7/20/2022 11:41	7/20/2022 12:02	7/20/2022 12:19	7/20/2022 12:44	00:05:23	MEDIC 102	
22-11169	7/20/2022 13:41	EMERGENCY SCENE	ST. JOHN TULSA	7/20/2022 13:42	7/20/2022 13:44	7/20/2022 13:48	7/20/2022 14:05	7/20/2022 14:22	7/20/2022 15:12	00:06:26	MEDIC 401	
22-11192	7/20/2022 20:37	EMERGENCY SCENE	NO PATIENT FOUND	7/20/2022 20:37	7/20/2022 20:39	7/20/2022 20:47	7/20/2022 20:53	7/20/2022 20:53	7/20/2022 20:53	00:10:07	MEDIC 401	
22-11194	7/20/2022 22:35	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	7/20/2022 22:35	7/20/2022 22:37	7/20/2022 22:40	7/20/2022 23:01	7/20/2022 23:01	7/20/2022 23:01	00:04:48	MEDIC 401	
22-11203	7/21/2022 01:54	EMERGENCY SCENE	ST. FRANCIS SOUTH	7/21/2022 01:54	7/21/2022 01:58	7/21/2022 02:01	7/21/2022 02:13	7/21/2022 02:30	7/21/2022 02:46	00:07:05	MEDIC 401	
22-11212	7/21/2022 09:23	EMERGENCY SCENE	ST. FRANCIS TULSA	7/21/2022 09:24	7/21/2022 09:25	7/21/2022 09:30	7/21/2022 09:48	7/21/2022 10:13	7/21/2022 10:24	00:07:04	MEDIC 401	
22-11235	7/21/2022 14:11	EMERGENCY SCENE	ST. JOHN SAPULPA	7/21/2022 14:12	7/21/2022 14:14	7/21/2022 14:16	7/21/2022 14:39	7/21/2022 14:53	7/21/2022 15:09	00:04:51	MEDIC 401	
22-11242	7/21/2022 17:01	EMERGENCY SCENE	HILLCREST MEDICAL CENTER	7/21/2022 17:04	7/21/2022 17:04	7/21/2022 17:06	7/21/2022 18:24	7/21/2022 18:41	7/21/2022 19:14	00:05:06	MEDIC 401	
22-11257	7/22/2022 00:03	EMERGENCY SCENE	HILLCREST MEDICAL CENTER	7/22/2022 00:03	7/22/2022 00:05	7/22/2022 00:08	7/22/2022 00:39	7/22/2022 00:56	7/22/2022 01:25	00:04:25	MEDIC 401	
22-11269	7/22/2022 06:29	EMERGENCY SCENE	ST. JOHN TULSA	7/22/2022 06:31	7/22/2022 06:31	7/22/2022 06:37	7/22/2022 06:44	7/22/2022 06:57	7/22/2022 07:13	00:08:00	MEDIC 401	
22-11271	7/22/2022 06:50	EMERGENCY SCENE	DOA - DEAD ON ARRIVAL	7/22/2022 06:51	7/22/2022 06:52	7/22/2022 06:54	7/22/2022 07:05	7/22/2022 07:05	7/22/2022 07:05	00:03:59	MEDIC 402	
22-11300	7/22/2022 13:21	EMERGENCY SCENE	HILLCREST MEDICAL CENTER	7/22/2022 13:22	7/22/2022 13:24	7/22/2022 13:27	7/22/2022 13:49	7/22/2022 14:10	7/22/2022 15:15	00:05:29	MEDIC 401	
22-11306	7/22/2022 14:58	EMERGENCY SCENE	UNK								MUTUAL AID RECEIVED	
22-11312	7/22/2022 16:12	EMERGENCY SCENE	ST. FRANCIS TULSA	7/22/2022 16:13	7/22/2022 16:14	7/22/2022 16:17	7/22/2022 16:27	7/22/2022 16:48	7/22/2022 17:01	00:04:15	MEDIC 401	
22-11316	7/22/2022 17:45	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	7/22/2022 17:46	7/22/2022 17:46	7/22/2022 17:48	7/22/2022 17:59	7/22/2022 17:59	7/22/2022 17:59	00:03:06	MEDIC 401	
22-11323	7/22/2022 19:39	EMERGENCY SCENE	OSU MEDICAL CENTER	7/22/2022 19:40	7/22/2022 19:42	7/22/2022 19:47	7/22/2022 19:58	7/22/2022 20:12	7/22/2022 20:23	00:07:51	MEDIC 401	
22-11326	7/22/2022 20:49	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	7/22/2022 20:50	7/22/2022 20:51	7/22/2022 20:53	7/22/2022 21:20	7/22/2022 21:20	7/22/2022 21:20	00:04:19	MEDIC 401	
22-11371	7/23/2022 17:06	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	7/23/2022 17:08	7/23/2022 17:10	7/23/2022 17:21	7/23/2022 17:33	7/23/2022 17:33	7/23/2022 17:33	00:14:50	MUTUAL AID GIVEN	
22-11425	7/24/2022 21:43	EMERGENCY SCENE	ST. JOHN TULSA	7/24/2022 21:43	7/24/2022 21:47	7/24/2022 22:06	7/24/2022 22:22	7/24/2022 22:52	7/24/2022 22:52	00:03:57	MEDIC 401	
22-9959	6/30/2022 06:50	EMERGENCY SCENE	ST. FRANCIS TULSA	6/30/2022 06:51	6/30/2022 06:54	6/30/2022 06:58	6/30/2022 07:08	6/30/2022 07:33	6/30/2022 07:51	00:07:19	MEDIC 401	
22-9965	6/30/2022 11:02	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	6/30/2022 11:03	6/30/2022 11:04	6/30/2022 11:06	6/30/2022 11:28	6/30/2022 11:28	6/30/2022 11:28	00:03:57	MEDIC 401	
22-9986	6/30/2022 15:02	EMERGENCY SCENE	HILLCREST SOUTH	6/30/2022 15:03	6/30/2022 15:04	6/30/2022 15:14	6/30/2022 15:30	6/30/2022 15:54	6/30/2022 16:17	00:11:54	MEDIC 401	



GEMS

Glenpool Area Medical Service District
Glenpool, Oklahoma

To: Honorable Chair and Trustees
From: Susan White, District Administrator
Date: August 1, 2022
Subject: District Administrator Report

Estimate of Needs

The deadline for the submittal of the Estimate of Needs (EON) is August 17 of each year. Net assessed values for the District must be collected from Tulsa County Treasurer to complete the expected revenue for the EON. Because the net assessed values are not available from the County until after the regular meeting in August, a special meeting will be scheduled on August 15 for approval of the EON.

PO BOX 1089
GLENPOOL, OK 74033-1089
(918) 322-9015



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Account Information

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2 *0008094
GLENPOOL AREA EMERGENCY MEDICAL
SERVICE DISTRICT
12205 S YUKON AVE
GLENPOOL OK 74033-6635



PAGE 1

ACCOUNT NUMBER
STATEMENT DATE
6/30/22

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ACCOUNT ANALYSIS

Beginning Balance	6/01/22	323,637.49
Deposits / Misc Credits	1	1,230.79
Withdrawals / Misc Debits	10	17,248.48
** Ending Balance	6/30/22	307,619.80 **

Service Charge	.00
Enclosures	10

Date	Deposits	Withdrawals	Activity Description
6/10	1,230.79		TULSA COUNTY/TAXDIST 16 FRANCISCO ORDAZ

CHECKS		
* indicates skip in check numbers		
Date	Check No.	Amount
6/15	2052	15,000.00
6/13	2054*	208.33
6/21	2055	20.00
6/10	2056	605.00

Date	Balance
6/09	323,429.16
6/10	324,054.95
6/13	323,638.29

Date	Balance
6/15	308,638.29
6/21	308,618.29

Date	Balance
6/27	308,036.46
6/28	307,619.80

7/5/22



www.bancfirst.bank

Signature

5/27-STMT



7-26-2022 07:25 PM

CITY OF GLENPOOL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

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FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
NON-DEPARTMENTAL	405,820	1,230.79	331,039.24	0.00	74,780.76	81.57
TOTAL REVENUES	405,820	1,230.79	331,039.24	0.00	74,780.76	81.57

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CITY OF GLENPOOL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

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31 -GEMS

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>EXPENDITURE SUMMARY</u>						
<u>GEMS</u>						
PERSONAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
SUPPLIES	5,041	393.50	4,412.85	0.00	627.65	87.55
OTHER CHARGES & SERVICES	400,780	70,943.98	383,632.92 (	1,490.00)	18,636.58	95.35
TRAVEL & TRAINING	0	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING USES	0	0.00	0.00	0.00	0.00	0.00
TOTAL GEMS	405,820	71,337.48	388,045.77 (	1,490.00)	19,264.23	95.25
<u>TOTAL EXPENDITURES</u>						
TOTAL EXPENDITURES	405,820	71,337.48	388,045.77 (	1,490.00)	19,264.23	95.25
REVENUE OVER/(UNDER) EXPENDITURES	0 (	70,106.69) (	57,006.53)	1,490.00	55,516.53	0.00

CITY OF GLENPOOL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

31 -GEMS

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
NON-DEPARTMENTAL						
<u>TAXES</u>						
31-5-00-5006 TAXES	314,290	1,230.79	331,039.24	0.00	(16,749.24)	105.33
TOTAL TAXES	314,290	1,230.79	331,039.24	0.00	(16,749.24)	105.33
<u>INVESTMENT INCOME</u>						
31-5-00-5301 INTEREST	0	0.00	0.00	0.00	0.00	0.00
31-5-00-5306 MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL INVESTMENT INCOME	0	0.00	0.00	0.00	0.00	0.00
<u>OTHER FINANCING SOURCES</u>						
31-5-00-5409 USE OF FUND BALANCE	91,530	0.00	0.00	0.00	91,530.00	0.00
TOTAL OTHER FINANCING SOURCES	91,530	0.00	0.00	0.00	91,530.00	0.00
TOTAL NON-DEPARTMENTAL	405,820	1,230.79	331,039.24	0.00	74,780.76	81.57
TOTAL REVENUE	405,820	1,230.79	331,039.24	0.00	74,780.76	81.57

CITY OF GLENPOOL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

31 -GEMS

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
GEMS						
PERSONAL SERVICES						
31-6-01-6101 SALARIES & WAGES	0	0.00	0.00	0.00	0.00	0.00
31-6-01-6102 INSURANCE	0	0.00	0.00	0.00	0.00	0.00
31-6-01-6111 FICA	0	0.00	0.00	0.00	0.00	0.00
31-6-01-6113 WORKMANS COMP	0	0.00	0.00	0.00	0.00	0.00
31-6-01-6114 UNEMPLOYMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
SUPPLIES						
31-6-01-6202 OPERATING SUPPLIES	3,938	393.50	3,310.61	0.00	626.89	84.08
31-6-01-6206 MINOR EQUIPMENT	1,103	0.00	1,102.24	0.00	0.76	99.93
TOTAL SUPPLIES	5,041	393.50	4,412.85	0.00	627.65	87.55
OTHER CHARGES & SERVICES						
31-6-01-6210 AMBULANCE CONTRACT	180,000	15,000.00	180,000.00	0.00	0.00	100.00
31-6-01-6225 FIRST RESPONDER/ADMIN FEES	191,935	54,089.00	187,992.92	(1,490.00)	5,432.08	97.17
31-6-01-6235 CONTRACT SERVICES	11,780	1,854.98	9,311.53	0.00	2,468.47	79.05
31-6-01-6236 AUDIT FEES	17,065	0.00	6,328.47	0.00	10,736.03	37.09
31-6-01-6254 MISC SERVICES & CHARGES	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER CHARGES & SERVICES	400,780	70,943.98	383,632.92	(1,490.00)	18,636.58	95.35
TRAVEL & TRAINING						
31-6-01-6262 TRAVEL AND TRAINING	0	0.00	0.00	0.00	0.00	0.00
TOTAL TRAVEL & TRAINING	0	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS						
31-6-01-6283 INVESTMENT EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENDITURES						
31-6-01-6333 CAPITAL PURCHASES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING USES						
31-6-01-6745 TSF TO RESERVES	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER FINANCING USES	0	0.00	0.00	0.00	0.00	0.00
TOTAL GEMS	405,820	71,337.48	388,045.77	(1,490.00)	19,264.23	95.25
TOTAL EXPENDITURES	405,820	71,337.48	388,045.77	(1,490.00)	19,264.23	95.25
REVENUE OVER/(UNDER) EXPENDITURES	0	(70,106.69)	(57,006.53)	1,490.00	55,516.53	0.00

Five-Year History of GEMS Cumulative Tax Revenue Received as a Percent of Tax Revenue Budgeted

Month	FY2022	FY2021	FY2020	FY2019	FY2018
January	85.8%	80.3%	80.8%	82.7%	82.9%
February	92.1%	90.7%	85.6%	91.0%	91.9%
March	94.0%	92.4%	87.6%	93.3%	93.3%
April	101.8%	101.7%	93.3%	100.7%	102.6%
May	104.9%	105.2%	97.9%	104.4%	106.4%
June	105.3%	105.7%	99.1%	105.2%	107.4%

As of June 30, 2022, GEMS has received 105.3% of tax revenue budgeted.

In other words, \$331,039.24 has been received of the \$314,290 tax revenue budgeted.



MINUTES
GEMS Meeting
Tuesday, July 5, 2022 Council Chambers 6:00 PM

TRUSTEES PRESENT: Joyce Calvert
Brandon Kearns
Tim Fox
Chris Brobst
Jacqueline Triplett-Lund

STAFF PRESENT: Susan White
Frank Ordaz

STAFF ABSENT: Wendy Knight

- A) Call to Order - Joyce G. Calvert, Chair**
Chair Calvert called the meeting to order at 6:24 p.m.
- B) Roll Call, Declaration of Quorum – Wendy Knight, Clerk; Joyce G. Calvert, Chair**
Susan White, District Administrator called the roll. Chair Calvert declared a quorum present.
David Tillotson, City Manager, and Brian Kuester were also in attendance.
- C) EMS Report - Brian Cook, Director of Operations, Mercy Regional EMS**
[GEMS EMS REPORT 06012022-06292022](#)
- D) District Administrator Report - Susan White, Administrator**
[GEMS Bank Statement as of May 31 2022](#)
[GEMS May 2022 Revenue and Expense Report](#)
[Five-Year History of GEMS Cumulative Tax Revenue Received as a Percent of Tax Revenue Budgeted May 2022](#)
- E) Trustee Comments**
None
- F) Public Comments**
None

G) Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the GEMS Board to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)

- 1) Minutes from June 6, 2022, and June 20, 2022 meetings.

Moved by Chris Brobst, seconded by Brandon Kearns

to approve the Consent Agenda as presented.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	5	0	0	0

CARRIED.

[GEMS - 06 Jun 2022 - Minutes - Html](#)

[GEMS - 20 Jun 2022 - Minutes - Html](#)

H) Consideration and appropriate action relating to items removed from the Consent Agenda

No items removed. No action taken.

I) Scheduled Business

None

J) Adjournment

Chair Calvert declared the meeting adjourned at 6:29 p.m.



MINUTES
GEMS Meeting
Monday, July 18, 2022 Council Chambers 6:00 PM

TRUSTEES PRESENT: Joyce Calvert
Brandon Kearns
Tim Fox
Chris Brobst

TRUSTEES ABSENT: Jacqueline Triplett-Lund

STAFF PRESENT: Susan White
Wendy Knight
Frank Ordaz

Page

A) Call to Order - Joyce G. Calvert, Chair

Chair Calvert called the meeting to order at 7:07 p.m.

B) Roll Call, Declaration of Quorum – Wendy Knight, Clerk; Joyce G. Calvert, Chair

Clerk Knight called the roll, Chair Calvert declared a quorum present.
David Tillotson, City Manager, and Brian Kuester were also in attendance.

C) Trustee Comments

There were no Trustee comments.

D) Public Comments

There were no public comments.

E) Scheduled Business

- 1) Discussion and possible action to approve, or deny purchase order(s) and receipts register totaling \$ \$15,265.95.
(Frank Ordaz, District Treasurer)

3 - 10

Mr. Ordaz presented and recommended Board approval of purchase order(s) and receipts register totaling \$ \$15,265.95.

Moved by Brandon Kearns, seconded by Chris Brobst

Page 1 of 10

*To approve purchase order(s) and receipts register totaling \$
\$15,265.95*

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund				x
	4	0	0	1

CARRIED.

[GEMS Invoice 7-18-22](#)

F) Adjournment

Chair Calvert declared the meeting adjourned at 7:09 p.m.

GEMS - 18 Jul 2022 Minutes Attachment



To: HONORABLE CHAIR AND GEMS DISTRICT BOARD MEMBERS

From: FRANCISCO ORDAZ, DISTRICT TREASURER

Date: July 13, 2022

Subject: Approval of Purchase Orders Receiving Report and Payment Claims as of 7/13/2022 totaling \$15,265.95

Background:

A purchase order receiving report and a list of claims to be paid is presented to the Board monthly for approval.

Staff Recommendation:

Staff recommends a motion to accept the PO Receipt Register report dated 7/13/2022 and approve the following payments:

P.O. #	ACCOUNT	VENDOR	DESCRIPTION	INV #	AMOUNT
23-14383	31-6-01-6210	Centurion Health System	July 22 Ambulance Service	2842	\$15,000.00
23-14384	31-6-01-6202	Laerdal Medical Corp.	NIMH Batteries	Q-584390	\$265.95
Total					\$15,265.95

Attachments:

1. Purchase Order Claims Register dated 7/13/2022 totaling \$15,265.95
2. PO Receipt Register dated 7/13/2022 totaling \$15,265.95
3. Purchase Orders and Invoices totaling \$15,265.95

12205 S. Yukon, Glenpool, OK 74033 • OFFICE: 918-209-4630 FAX: 918-209-4626

GEMS - 18 Jul 2022 Minutes Attachment

7/13/2022 9:07 AM		P O R E C E I P T R E G I S T E R		PAGE: 1	
SEQUENCE: VENDOR NAME (ALPHA)		AUDIT REPORT		DETAIL LEVEL: INVOICE	
VENDOR	NAME	INVOICE	POST DATE BANK	INVOICE AMOUNT	VENDOR TOTAL
31-000004	CENTURION HEALTH SYSTEMS, DBA M	2842	7/14/2022 31	15,000.00	15,000.00
31-000028	LAERDAL MEDICAL CORPORATION	Q-584390	7/14/2022 31	265.95	265.95
TOTALS				15,265.95	15,265.95



By

Joyce Calvert, Chair
July 18, 2022

GEMS - 18 Jul 2022 Minutes Attachment

7/13/2022 9:08 AM		PURCHASE ORDER CLAIM REGISTER				PAGE: 1
FUND: 31 - GEMS		SUMMARY REPORT				
PURCHASE ORDER	DESCRIPTION	VENDOR #	VENDOR NAME	DATE INVOICE	AMOUNT	
DEPARTMENT: 01 - NON-DEPARTMENTAL						
23-14383	AMBULANCE SUBSIDE JUL 202	31-000004	CENTURION HEALTH SYSTEMS, DBA	7/2022 2842	15,000.00	
23-14384	NIMH BATTERIES	31-000028	LAERDAL MEDICAL CORPORATION	7/2022 Q-584390	265.95	
DEPARTMENT TOTAL:					15,265.95	
FUND TOTAL:					15,265.95	
GRAND TOTAL:					15,265.95	

GEMS - 18 Jul 2022 Minutes Attachment

P U R C H A S E O R D E R
CITY OF GLENPOOL, OK
Email invoices: AP@cityofglenpool.com
Subject line must include PO and Vendor name or emails will be rejected
PURCHASE ORDER # 23-14383 07/12/2022

ISSUED TO: VEND #: 31-000004 SHIP TO:
CENTURION HEALTH SYSTEMS, D GEMS
MERCY REGIONAL OKLAHOMA 14566 S. ELWOOD
9106 N GARNET RD GLENPOOL, OK 74033
OWASSO, OK 74055

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.



07/12/2022

PURCHASING OFFICER

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF SAID APPROPRIATION.



07/12/2022

ENCUMBERING OFFICER

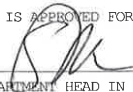
DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	AMBULANCE SUBSIDE JUL 2022 AMBULANCE SUBSIDE JUL 2022		00029567	31 -6-01-6210		0.00	15,000.00 *

** TOTAL ** 15,000.00

*** APPROVAL FOR PURCHASE ***

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.



OFFICER OR DEPARTMENT HEAD IN CHARGE

7/13/22

DATE

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VENDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLITICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT. ANY VENDOR WHO SUBMITS AN INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE VENDOR IS FALSE.

THE VENDOR SHALL FURNISH ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS. A CLEAR DESCRIPTION OF EACH ITEM PURCHASED IT'S PRICE, THE NUMBER OR VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.

GEMS - 18 Jul 2022 Minutes Attachment

Mercy Regional Oklahoma
Owasso, OK 74055

29567

Invoice

Date	Invoice #
6/10/2022	2842

Bill To
Glenpool City Accounts Payable 12205 S Yukon Ave Glenpool, Ok 74033

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	ALS Ambulance Subsidy for July	15,000.00	15,000.00
		Total	\$15,000.00

Phone #	Fax #
9186095829	918-609-5799

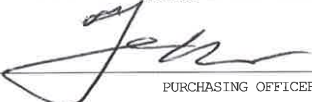
GEMS - 18 Jul 2022 Minutes Attachment

P U R C H A S E O R D E R
CITY OF GLENPOOL, OK
Email invoices: AP@cityofglenpool.com
Subject line must include PO and Vendor name or emails will be rejected
PURCHASE ORDER # 23-14384 07/12/2022

ISSUED TO: VEND #: 31-000028
LAERDAL MEDICAL CORPORATIO
167 MYERS CORNERS RD.
WAPPINGERS FALLS, NY 12590

SHIP TO:
GEMS
14566 S. ELWOOD
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.


PURCHASING OFFICER 07/12/2022
DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN
ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT
THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF
SAID APPROPRIATION. 07/12/2022


ENCUMBERING OFFICER DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	NIMH BATTERIES		00029571	31 -6-01-6202		0.00	265.95 *
	NIMH BATTERIES						

** TOTAL ** 265.95

*** APPROVAL FOR PURCHASE ***

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE
ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.


OFFICER OR DEPARTMENT HEAD IN CHARGE 7/13/22
DATE

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VENDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES
A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR
SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO
ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLITICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT.
ANY VENDOR WHO SUBMITS AN INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS
PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS
THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE
VENDOR IS FALSE.

THE VENDOR SHALL FURNISH ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS. A CLEAR DESCRIPTION OF EACH ITEM PURCHASED ITS PRICE, THE NUMBER OR
VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.

GEMS - 18 Jul 2022 Minutes Attachment

29568 # 29571



Laerdal Medical Corporation
167 Myers Corners Road
Wappingers Falls, NY 12590
Phone Order To: 877-LAERDAL
Fax Order To: (800) 227-1143
Email: customerservice@laerdal.com

Customer Service
(877) 523-7325 Option 1
customerservice@laerdal.com

To prevent any delays in processing your purchase, please include your quote # when ordering.

DATE: 7/1/2022
ATTN: Chad Tanner
+19182690212
ctanner@cityofglenpool.com

QUOTE NUMBER: Q-584390
CREDIT TERMS: CC
EXPIRATION DATE: 10/29/2022

BILL TO: 31508933
Glenpool Fire Department
12205 South Yukon Avenue
Glenpool OK 74033

QTY	PRODUCT	DESCRIPTION	LIST PRICE	UNIT PRICE	EXTENDED PRICE
2	780800	LSU NiMH battery	\$122.00	\$122.00	\$244.00
TOTAL:					\$244.00

ITEM TOTAL : \$244.00
SHIPPING/HANDLING : \$21.95
LOGISTIC SURCHARGE : \$0.00
TAX : ~~\$24.32~~
TOTAL : ~~\$290.27~~
265.95

There are various payment options; please see bottom of your quote for further clarification.
Appropriate Sales Tax will be added to invoice - Pricing and Availability are subject to change
Shipping/Handling costs will be added to invoice

By Accepting this Quote, the following terms are hereby incorporated into customer's order:

Products:

Products that are currently on contract will be removed immediately if manufacturing or distribution of the product is discontinued.

Payment:

Net 30 Days for approved open accounts; CIA; Credit Cards accepted. Financing options now available – sample leasing payment terms follow.

Warranty:

One(1) year warranty on manufactured products and 90 day warranty on refurbished products
Two(2) year parts replacement warranty with technical assistance by phone on all Hill-Rom refurbished products

Delivery:

GEMS - 18 Jul 2022 Minutes Attachment

Delivery of product to a specific location within your building, if requested is at an additional charge and not included in this quote

Training/Education:

Onsite and Virtual Education will expire one (1) year from date of purchase. Exceptions include:

- Educational Pathway trainings will expire two (2) years from date of purchase. Five (5) or more Ed Path Training days will expire in five (5) years.
- Contracts/Technology Sustainment Program (TSP)
- Advanced Care & Maintenance Courses

CANCELLATION or RESCHEDULING of EDUCATIONAL or TECHNICAL SERVICES WILL RESULT IN CANCELLATION/RESCHEDULING FEES.

7 DAYS OR LESS: 100% of Course / Service Cost
8 DAYS to 2 WEEKS: 75% of Course / Service Cost
15 DAYS to 20 DAYS: 50% of Course / Service Cost
3 WEEKS or MORE: NO FEE

Customer will be required to submit a new PO to reschedule a cancelled course / service.

Confidential



To: Honorable Chair and GEMS District Board Members

From: Frank Ordaz, District Treasurer

Date: July 15, 2022

Re: Approval of BancFirst account signatories resolution – 2022005GEMS

Background:

The attached resolution is required by BancFirst to authorize signatory changes for GEMS' bank account.

Staff Recommendation:

- Staff recommends approval of BancFirst signatories resolution 2022005GEMS

Attachments:

- BancFirst Resolution 2022005GEMS

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

www.glenpoolonline.com

RESOLUTION 2022005__GEMS

State of Incorporation: OK
Date of Corporate Meeting: 07/18/2022
Corporate Tax ID Number: 73-1190967
Business Telephone Number: 918-322-5409

Account Number: 70041624
Corporate Name and Address:
Glenpool Area Emergency Medical Service District
12205 S. Yukon Ave.
Glenpool, OK 74033-6635

I, the undersigned, Secretary, custodian of the books and records of the above named corporation (the "Corporation") do hereby certify to **BancFirst**, an Oklahoma State Bank ("**BancFirst**") as follows:

- A. That I am the Secretary of the Corporation. That the Corporation is duly organized, validly existing, and in good standing under the laws of the state of incorporation as stated above, and doing business at the address shown above under the tradename identified above, if different than the corporate name.
- B. That on the date shown above, the following resolutions were unanimously passed and adopted by the Corporation's Board of Directors at a meeting thereof, duly and legally called and participated in by a quorum of such Board:

RESOLVED that **BancFirst** is designated as a depository for the funds of this Corporation for the above referenced account with authority to accept at any time from whatever source and in whatever form, and if not endorsed to supply any missing endorsements thereto, and to pay or otherwise honor checks, drafts, bills, acceptances, and other instruments or orders for the payment, transfer, or withdrawal of money without inquiry, without regard to the application of the proceeds, and without regard to whether an overdraft results therefrom, all in accordance with the terms and provisions of the deposit agreement or contract as may from time to time be in force and effect.

RESOLVED FURTHER that all transactions, if any, with **BancFirst** with respect to deposits, withdrawals, rediscounts, and borrowings by or on behalf of this Corporation prior to the adoption of these resolutions are hereby expressly ratified, confirmed, and approved in all respects. Any and all prior resolutions adopted by the Board of Directors of this Corporation and certified to **BancFirst** as governing the operation of all accounts of this Corporation maintained at **BancFirst**, are in full force and effect, except as amended, modified and/or supplemented by these resolutions. To an extent these resolutions vary or are inconsistent with any prior resolutions for the above reference account, said prior resolutions are hereby declared to be null and void as of the date hereof.

RESOLVED FURTHER that this Corporation agrees and hereby authorized **BancFirst**, at any time and from time to time to charge this Corporation for the above reference account for all checks, drafts, bills, acceptances, undertakings or other instruments or orders for the payment, transfer, or withdrawal of money, that are drawn on **BancFirst**, regardless of by whom or by what means the facsimile signature(s) may have been affixed so long as they reasonably resemble the facsimile signature specimens set forth below, or the facsimile specimens that this Corporation has on file with **BancFirst** from time to time, and contain the required number of signatures, if applicable, for renting, leasing, and maintaining a safe deposit box as provided below.

RESOLVED FURTHER that,

1. These resolutions shall be continuing and in full force and effect unless and until written notice of its rescission or modification has been received by **BancFirst's** Customer Service Officer at the location where the account is maintained and thereafter acknowledged and recorded by **BancFirst** on its books and records.

2. That the following authorized agents of this Corporation named below, are authorized to make any and all other contracts, agreements, stipulations, and orders which they may deem advisable for the effective exercise of the powers indicated below, from time to time with **BancFirst**, concerning funds deposited in **BancFirst**, monies borrowed from **BancFirst** or any other commercial transaction entered into between this Corporation and **BancFirst**.
3. That the following authorized agents of this Corporation named below are hereby authorized on behalf of this Corporation in connection to the above reference account to: (1) open and close said account; (ii) order any form, document, or check; (iii) change the corporate address specified above; (iv) draw and endorse checks, drafts, bills, notes, acceptances, understandings, and other instruments or orders for the payment, transfer, or withdrawal of money payable to or belonging to this Corporation; (v) accept for this Corporation any and all checks, drafts, bills, notes, acceptances, understandings, and other instruments or orders for the payment of money drawn on the Corporation and receive for this Corporation any instruments, documents, securities, or other papers accompanying them; (vi) stop payment of any item drawn on the above referenced account, whether such item is signed by such person or by any other person authorized to sign, and that any stop payment order so given may be revoked only by the person so authorized in the deposit agreement or contract, then in force and effect between this Corporation and **BancFirst**; and (vii) establish preauthorized transactions.

RESOLVED FURTHER that any one person listed below is authorized to:

- 1) Open and close the above referenced account in the name of this Corporation.
- 2) Endorse checks, drafts, bills, and other orders for the payment of money and withdraw cash and funds on deposit with **BancFirst**, and make deposits to the above referenced account on behalf of the Corporation.
- 3) Stop payment of any check, draft, bill, or other order for payment of money on behalf of this Corporation.
- 4) Enter into one or more written lease agreement(s) for the purpose of renting, leasing, and maintaining a Safe Deposit Box at one or more locations at **BancFirst**. Number of authorized signatures required for this purpose: 1.

<u>Name</u>	<u>Title</u>	<u>Signature or Facsimile Signature (if applicable)</u>
SUSAN MAY WHITE		
SARAH CAGE		
WENDY ANN KNIGHT		
DAVID JAMES TILLOTSON		

- C. I further certify that: (i) none of the foregoing resolutions have been amended, modified, or rescinded, and each of such resolutions is in full force and effect on the date hereof; and (ii) there is no provision in the certificate of incorporation, corporate charter, or bylaws of this Corporation limiting the power of the Board of Directors to make the foregoing resolutions, and that the same are in conformity with the provisions of said certificate of incorporation, corporate charter and bylaws of this Corporation; (iii) the genuine signature set opposite the respective name of each of the persons named above is true and correct in all respects; and (iv) the above and foregoing resolutions contained herein are made a permanent part of the books and records of this Corporation.

IN WITNESS WHEREOF, I have hereto signed my name and caused the seal of this Corporation to be hereunto affixed effective this _____ day of _____, _____.

(CORPORATE SEAL) _____

Name: _____

The foregoing resolutions are hereby confirmed Title: _____ Secretary

Name: _____

Title: _____ President

ACKNOWLEDGEMENT

STATE OF _____)

) SS:

COUNTY OF _____)

The foregoing instrument was acknowledged before me on this _____ day of _____, _____, by _____, Secretary of _____, a corporation, on behalf of said corporation.

My Commission Expires:

Notary Public

Commission Number: _____

(SEAL)



GEMS

Glenpool Area Medical Service District
Glenpool, Oklahoma

To: HONORABLE CHAIR AND GEMS DISTRICT BOARD MEMBERS

From: FRANCISCO ORDAZ, DISTRICT TREASURER

Date: August 1, 2022

Subject: Approval of Purchase Orders Receiving Report and Payment Claims as of 7/26/2022 totaling \$31,724.55

Background:

A purchase order receiving report and a list of claims to be paid is presented to the Board monthly for approval.

Staff Recommendation:

Staff recommends a motion to accept the PO Receipt Register report dated 7/26/2022 and approve the following payments:

P.O. #	ACCOUNT	VENDOR	DESCRIPTION	INV #	AMOUNT
23-14486	31-6-01-6210	Centurion Health System	July 22 Ambulance Service	2850	\$15,000.00
22-14264	31-6-01-6225	City of Glenpool	1 st Responder June 22	202207257891	\$15,721.56
23-14487	31-6-01-6235	Francisco Ordaz	District Treasurer	F72022	\$208.33
23-14488	31-6-01-6235	Rosenstein, Fist & Ringold	Legal Services	155051	\$378.00
23-14484	31-6-01-6235	Susan White	District Administration	S72022	\$208.33
23-14485	31-6-01-6235	Wendy Knight	District Clerk	W72022	\$208.33
Total					\$31,724.55

Attachments:

1. Purchase Order Claims Register dated 7/26/2022 totaling \$31,724.55
2. PO Receipt Register dated 7/26/2022 totaling \$31,724.55
3. Purchase Orders and Invoices totaling \$31,724.55

12205 S. Yukon, Glenpool, OK 74033 • OFFICE: 918-209-4630 FAX: 918-209-4626

7/26/2022 3:37 PM
SEQUENCE: VENDOR NAME (ALPHA)

P O R E C E I P T R E G I S T E R
AUDIT REPORT

PAGE: 1
DETAIL LEVEL: INVOICE

VENDOR	NAME	INVOICE	POST DATE	BANK	INVOICE AMOUNT	VENDOR TOTAL
31-000004	CENTURION HEALTH SYSTEMS, DBA M	2850	8/02/2022	31	15,000.00	15,000.00
31-000005	CITY OF GLENPOOL - GEMS	202207257891	6/30/2022	31	15,721.56	15,721.56
31-000024	FRANCISCO ORDAZ	F72022	8/02/2022	31	208.33	208.33
31-000027	ROSENSTEIN, FIST & RINGOLD, INC	155051	8/02/2022	31	378.00	378.00
31-000000	SUSAN WHITE	S72022	8/02/2022	31	208.33	208.33
31-000002	WENDY KNIGHT	W72022	8/02/2022	31	208.33	208.33
TOTALS					31,724.55	31,724.55

APPROVED

BY

Joyce Calvert, Chair
August 1, 2022

7/26/2022 3:43 PM
FUND: 31 - GEMS

PURCHASE ORDER CLAIM REGISTER
SUMMARY REPORT

PAGE: 1

PURCHASE ORDER	DESCRIPTION	VENDOR #	VENDOR NAME	DATE INVOICE	AMOUNT
DEPARTMENT: 01 - NON-DEPARTMENTAL					
23-14484	GEMS CONTRACT SVC JUL 202	31-000000	SUSAN WHITE	7/2022 S72022	208.33
23-14485	GEMS CONTRACT SVC JUL 202	31-000002	WENDY KNIGHT	7/2022 W72022	208.33
23-14486	AMBULANCE SUBSIDY JUL 202	31-000004	CENTURION HEALTH SYSTEMS, DBA	7/2022 2850	15,000.00
22-14264	1ST RESPONDER REIMBURSE-J	31-000005	CITY OF GLENPOOL - GEMS	6/2022 202207257891	15,721.56
23-14487	GEMS CONTRACT SVC JUL 202	31-000024	FRANCISCO ORDIAZ	7/2022 F72022	208.33
23-14488	LEGAL SERVICES	31-000027	ROSENSTEIN, FIST & RINGOLD, IN	7/2022 155051	378.00
DEPARTMENT TOTAL:					31,724.55
FUND TOTAL:					31,724.55
GRAND TOTAL:					31,724.55

P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected

PURCHASE ORDER # 23-14486

07/26/2022

ISSUED TO: VEND #: 31-000004
CENTURION HEALTH SYSTEMS, D
MERCY REGIONAL OKLAHOMA
9106 N GARNET RD
OWASSO, OK 74055

SHIP TO:
GEMS
14566 S. ELWOOD
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

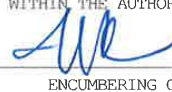


07/26/2022

PURCHASING OFFICER

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF SAID APPROPRIATION.



07/26/2022

ENCUMBERING OFFICER

DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	AMBULANCE SUBSIDY JUL 2022		00029661	31 -6-01-6210		0.00	15,000.00 *
	AMBULANCE SUBSIDY JUL 2022						

** TOTAL ** 15,000.00

*** APPROVAL FOR PURCHASE ***

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.



7/26/22

OFFICER OR DEPARTMENT HEAD IN CHARGE

DATE

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VENDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLITICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT. ANY VENDOR WHO SUBMITS AND INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE VENDOR IS FALSE.

THE VENDOR SHALL FURNISH ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS. A CLEAR DESCRIPTION OF EACH ITEM PURCHASED IT'S PRICE, THE NUMBER OR VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.

Mercy Regional Oklahoma
Owasso, OK 74055

#29661

Invoice

Date	Invoice #
7/11/2022	2850

Bill To
Glenpool City Accounts Payable 12205 S Yukon Ave Glenpool, Ok 74033

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	ALS Ambulance Subsidy for August	15,000.00	15,000.00
		Total	\$15,000.00

Phone #	Fax #
9186095829	918-609-5799

P U R C H A S E O R D E R
CITY OF GLENPOOL, OK

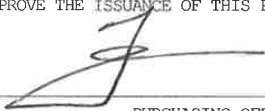
Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected
PURCHASE ORDER # 22-14264 06/15/2022

ISSUED TO: VEND #: 31-000005
CITY OF GLENPOOL - GEMS
12205 S YUKON AVE.
GLENPOOL, OK 74033

SHIP TO:
GEMS
14566 S. ELWOOD
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.



06/15/2022

PURCHASING OFFICER

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN
ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT
THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF
SAID APPROPRIATION.



06/15/2022

ENCUMBERING OFFICER

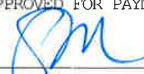
DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	1ST RESPONDER REIMBURSE-JUN 1ST RESPONDER REIMBURSE-JUN		00029372	31 -6-01-6225		0.00	15,721.56 *

** TOTAL ** 15,721.56

*** APPROVAL FOR PURCHASE ***

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE
ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.



OFFICER OR DEPARTMENT HEAD IN CHARGE

7/26/22

DATE

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INVOICE

CITY OF GLENPOOL
12205 S. YUKON AVE..
GLENPOOL, OK 74033
PHONE (918)322-5409

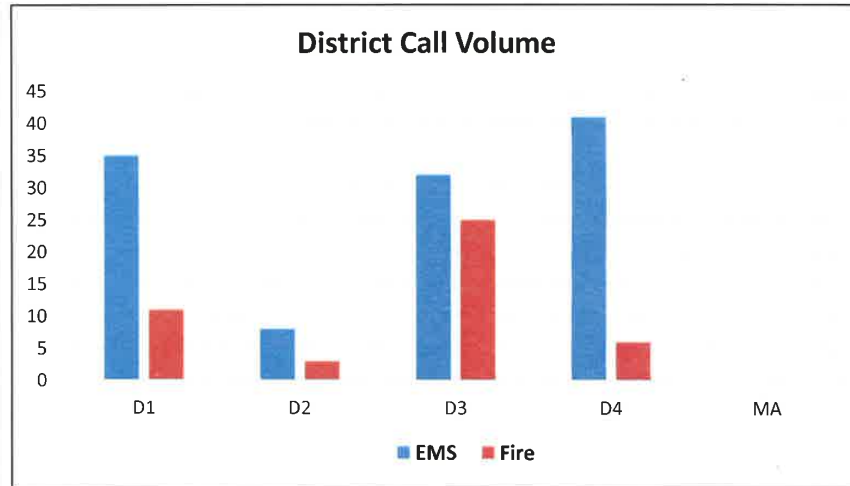
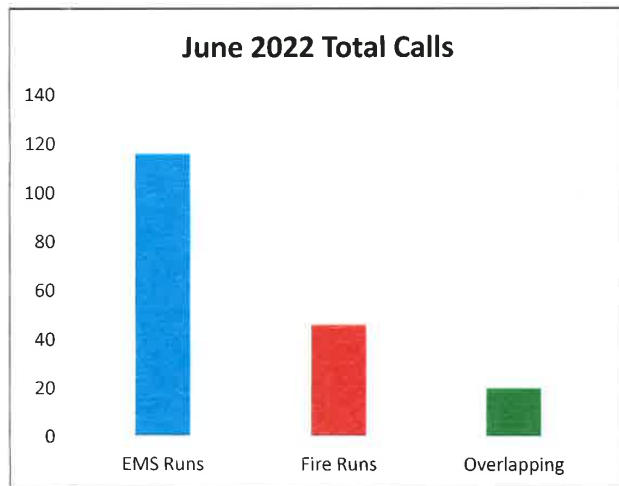
TREASURER
GEMS-
12205 S YUKON AVE
GLENPOOL OK 74033

Customer Number: 01-0172
Invoice Number: 202207257891
Invoice Date: 7/25/2022
Due Date: 7/01/2022
P.O. # :

ITEM	DESCRIPTION	UNITS	TYPE	PRICE	AMOUNT
GEMS	REIMBURSEMENT JUN 22	N/A	MONTH	N/A	15,721.56
JUNE 2022					
*****THANK YOU*****				TOTAL DUE	\$15,721.56

Glenpool Fire Department Operation June 2022

Run Type	# of Calls	Totals Calls		
EMS Runs	116			
Fire Runs	46			
Overlapping	20			
By District:	District	EMS	Fire	District Totals
	D1	35	11	47
	D2	8	3	11
	D3	32	25	57
	D4	41	6	47
	MA			
	Totals	116	45	162



FY21-22 GEMS Admin/First Responder Reimbursements

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total Runs
Total Runs	132	149	166	138	140	164	189	129	137	175	181	162	
Fire runs	31	36	39	36	38	41	56	40	40	40	32	46	
EMR runs	101	113	127	102	102	123	133	89	97	135	149	116	
EMR Ratio	77%	76%	77%	74%	73%								
Run Rate	\$ 133.16	\$ 133.16	\$ 133.16	\$ 133.16	\$ 133.16	\$ 133.16	\$ 133.16	\$ 133.16	\$ 133.16	\$ 133.16	\$ 133.16	\$ 133.16	
Admin	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	
Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 13,724.18	15,322.08	17,186.39	13,857.39	13,857.39	16,653.06	17,985.26	12,126.24	13,191.63	18,251.69	20,115.88	15,721.56	



To: Honorable Chair and GEMS District Board Members

From: Frank Ordaz, District Treasurer

Date: June 20, 2022

Subject: Approval of Purchase Orders totaling \$21,000 for 1st Responder Reimbursement

Background:

The City of Glenpool and GEMS have an operational agreement whereby the GEMS Fund reimburses the General Fund for emergency medical response (EMR) runs provided. A purchase order in the amount of \$21,000 for the June reimbursement is presented to the Board for approval to commit funds from the current fiscal year for this purpose. This amount is an estimate because staff will receive the actual June EMR runs early July.

Staff Recommendation:

Staff recommends approval of the purchase order in the amount of \$21,000 to commit funds from the current fiscal year for the June EMR reimbursement.

P.O. #	ACCOUNT	VENDOR	DESCRIPTION	INV #	AMOUNT
22-14264	31-6-01-6225	City of Glenpool	1 st Responder June 2022	June 2022	\$21,000
Total					\$21,000

Attachment:

1. Purchase Order and Invoice totaling \$21,000 for June EMR reimbursement

**NOTICE
GLENPOOL AREA EMERGENCY MEDICAL SERVICE
DISTRICT
SPECIAL MEETING**

A Special Session of the Glenpool Area Emergency Medical Service District will be held at 6:00 p.m. immediately following the Glenpool Industrial Authority Special Meeting on June 20, 2022, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

NOTE: The Glenpool Area Emergency Medical Service District will be assembled for the meeting at the City Council Chambers, 12205 S. Yukon Ave, Glenpool, Oklahoma. Members of the public are invited to attend the in-person meeting, or join a live broadcast at this link:

Join Zoom Meeting

<https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFIKbUNrUUxtZD09>

Meeting ID: 897 5355 5435

Passcode: 974088

One tap mobile

+13462487799, US (Houston)

+14086380968, US (San Jose)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 897 5355 5435

Passcode: 974088

Find your local number: <https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFIKbUNrUUxtZD09>

The GEMS Board welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending in **PERSON** are required to complete the Request to Speak form located on the agenda table and return to the City Clerk **PRIOR TO THE CALL TO ORDER.**
- Speakers attending via **ZOOM** are required to complete the Request to Speak form located on our website: <https://glenpoolonline.civicweb.net/document/19057/Request%20to%20Speak%20Form.pdf> and email it to the City Clerk: Wknight@cityofglenpool.com **PRIOR TO 6:00 PM JUNE 20, 2022.**

AGENDA

Page

- A) **Call to Order - Joyce G. Calvert, Chair**
- B) **Roll Call, Declaration of Quorum – Wendy Knight, Clerk; Joyce G. Calvert, Chair**
- C) **Trustee Comments**
- D) **Public Comments**
- E) **Scheduled Business**
 - 1) Discussion and possible action to approve, deny or amend the annual Administrative Operations Agreement between the GEMS District and the City of Glenpool setting out certain clerical and accounting services to be provided by the City to GEMS as

3 - 9

well as Emergency Medical Response Agency emergency medical services, subject to approval of the form of the contract by the GEMS attorney.

(Susan White, District Administrator)

[Staff Report - Admin-Oper Agreement FY22-23_06.20.22](#)

- | | | |
|----|--|---------|
| 2) | Discussion and possible action to approve, deny or amend a Professional Services Contract with Susan White to perform, as an independent contractor, the duties of GEMS District Administrator, subject to approval of the form of the contract by the GEMS attorney.
(Susan White, District Administrator)
Staff Report - Adm. Prof Serv Contracts_06.20.22-3 | 10 - 15 |
| 3) | Discussion and possible action to approve, deny or amend a Professional Services Contract with Wendy Knight to perform, as an independent contractor, the duties of GEMS District Clerk, subject to approval of the form of the contract by the GEMS attorney.
(Susan White, District Administrator)
Staff Report - Clerk Prof Serv Contracts_06.20.22 | 16 - 21 |
| 4) | Discussion and possible action to approve, deny or amend a Professional Services Contract with Frank Ordaz to perform, as an independent contractor, the duties of GEMS District Treasurer, subject to approval of the form of the contract by the GEMS attorney.
(Susan White, District Administrator)
Staff Report - Treas. Prof Serv Contracts_06.20.22-2 | 22 - 27 |
| 5) | Discussion and possible action to approve, or deny purchase order(s) and receipts register totaling \$21,114.33.
(Frank Ordaz, District Treasurer)
GEMS Invoice 6-20-22 | 28 - 42 |
| 6) | Discussion and possible action to approve, or deny purchase order No. 22-14264, in the amount of \$21,000.00 to commit funds from the current fiscal year for the June EMR reimbursement.
(Frank Ordaz, District Treasurer)
GEMS June 20 2022 June EMR Reimbursement Purchase Order Purchase Order and Invoice in the amount of \$21000 for June EMR reimbursement | 43 - 45 |

F) **Adjournment**

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on June 16, 2022, by 4:00 pm.

Signed: Wendy Knight

Clerk



INVOICE

CITY OF GLENPOOL
12205 S. YUKON AVE..
GLENPOOL, OK 74033
PHONE (918)322-5409

Customer Number: 01-0172
Invoice Number: 202206147775
Invoice Date: 6/14/2022
Due Date: 7/01/2022
P.O. # :

TREASURER
GEMS-
12205 S YUKON AVE
GLENPOOL OK 74033

VOID

ITEM DESCRIPTION	UNITS	TYPE	PRICE	AMOUNT
GEMS REIMBURSEMENT JUN 22	N/A	MONTH	N/A	21,000.00

VOID

Amend Invoice
15,721.56

*****THANK YOU*****

TOTAL DUE \$21,000.00

P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected

PURCHASE ORDER # 22-14264

06/15/2022

ISSUED TO:

VEND #: 31-000005

SHIP TO:

CITY OF GLENPOOL - GEMS

GEMS

12205 S YUKON AVE.

14566 S. ELWOOD

GLENPOOL, OK 74033

GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

06/15/2022

PURCHASING OFFICER

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN
ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT
THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF
SAID APPROPRIATION.

06/15/2022

ENCUMBERING OFFICER

DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	1ST RESPONDER REIMBURSE-JUN 1ST RESPONDER REIMBURSE-JUN		00029372	31 -6-01-6225		0.00	21,000.00 *

** TOTAL ** 21,000.00

*** APPROVAL FOR PURCHASE ***

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE
ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

OFFICER OR DEPARTMENT HEAD IN CHARGE

DATE

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VENDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLITICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT. ANY VENDOR WHO SUBMITS AND INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE VENDOR IS FALSE.

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P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected

PURCHASE ORDER # 23-14487

07/26/2022

ISSUED TO: VEND #: 31-000024
FRANCISCO ORDAZ
2716 E 140TH PL S
BIXBY, OK 74008

SHIP TO:
GEMS
14566 S. ELWOOD
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.



07/26/2022

PURCHASING OFFICER

DATE

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SAID APPROPRIATION.



07/26/2022

ENCUMBERING OFFICER

DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	GEMS CONTRACT SVC JUL 2022		00029664	31 -6-01-6235		0.00	208.33 *
	GEMS CONTRACT SVC JUL 2022						

** TOTAL **

208.33

*** APPROVAL FOR PURCHASE ***

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ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

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DATE

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INVOICE

29664

Francisco Ordaz
12205 S. Yukon Ave.
Glenpool, OK 74033
Phone: 918-322-3403
Email:

INVOICE #: F72022
DATE: 8/1/2022

BILL TO:

Glenpool Emergency Medical Service
12205 S. Yukon Ave.
Glenpool, OK 74033
Phone: 918-209-4633 | Email: AP@cityofglenpool.com

Description	Amount
Contract Fees & Services	
JULY 2022	\$208.33

Total	\$208.33
--------------	-----------------

If you have any questions concerning this invoice, Darrell Colbert / 918-209-4633 / Email:
dcolbert@cityofglenpool.com

P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected

PURCHASE ORDER # 23-14488

07/26/2022

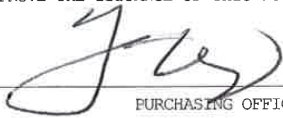
ISSUED TO: VEND #: 31-000027

ROSENSTEIN, FIST & RINGOLD,
SUITE 700
525 SOUTH MAIN STREET
TULSA, OK 74103-4508

SHIP TO:

GEMS
14566 S. ELWOOD
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.



07/26/2022

PURCHASING OFFICER

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN
ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT
THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF
SAID APPROPRIATION.

07/26/2022

ENCUMBERING OFFICER

DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	LEGAL SERVICES LEGAL SERVICES		00029681	31 -6-01-6235		0.00	378.00 *

** TOTAL **

378.00

*** APPROVAL FOR PURCHASE ***

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE
ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

7/26/22

OFFICER OR DEPARTMENT HEAD IN CHARGE

DATE

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VENDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLITICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT. ANY VENDOR WHO SUBMITS AND INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE VENDOR IS FALSE.

THE VENDOR SHALL FURNISH ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS. A CLEAR DESCRIPTION OF EACH ITEM PURCHASED ITS PRICE, THE NUMBER OR VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.

29681

Rosenstein, Fist & Ringold
525 S. Main, Suite 700
Tulsa, OK 74103-4508

Telephone No. (918) 585-9211
Facsimile No. (918) 583-5617
Internet Web Site - www.rfllaw.com

Invoice Number: 155051
Invoice Date: 07/18/2022
Activity Billed Through: 06/30/2022
Billing Attorney Initials: EDW

Glenpool Emergency Medical Svc
12205 S. Yukon Ave.
Glenpool, OK 74033

Regarding: General

Our File No.:

301908 - 0001

For professional services rendered:

				<u>Hours</u>	<u>Fees</u>
06/02/2022	EDW	238	Brief review of professional services agreements and operating agreement, conference with B. Drummond and email to Susan White regarding same.	0.60	135.00
06/03/2022	BKD	228	Review e-mail from Susan W. and the attached contracts regarding GEMS; e-mail back to same regarding same.	0.90	243.00

Total professional services: \$378.00

For expenses advanced or incurred:

Total expenses advanced: \$0.00

Total billed this invoice: \$378.00

Account Summary:

Unpaid balance forward as of invoice date: \$0.00

Total billed this invoice: 378.00

Please pay this amount: \$378.00

Rosenstein, Fist & Ringold
525 S. Main, Suite 700
Tulsa, OK 74103-4508
Telephone No. (918) 585-9211
Facsimile No. (918) 583-5617
Internet Web Site - www.rfirlaw.com

Glenpool Emergency Medical Svc
12205 S. Yukon Ave.
Glenpool, OK 74033

July 18, 2022
Invoice No.: 155051

Regarding: General

Our File No.: 301908 - 0001

Total fees for professional services rendered through:
June 30, 2022 \$378.00

Total expense advances made to your account through:
June 30, 2022 \$0.00

Total Amount Due This Invoice \$378.00

To ensure proper credit to your account, please include this invoice
number on your check.

Federal Tax ID: 73-0787744

P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected

PURCHASE ORDER # 23-14484

07/26/2022

ISSUED TO: VEND #: 31-000000

SUSAN WHITE

210 SOUTH OAK GROVE ROAD

CUSHING, OK 74023

SHIP TO:

GEMS

14566 S. ELWOOD

GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.



07/26/2022

PURCHASING OFFICER

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN
ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT
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SAID APPROPRIATION.

07/26/2022

ENCUMBERING OFFICER

DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	GEMS CONTRACT SVC JUL 2022		00029662	31 -6-01-6235		0.00	208.33 *
	GEMS CONTRACT SVC JUL 2022						

** TOTAL **

208.33

*** APPROVAL FOR PURCHASE ***

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE
ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

OFFICER OR DEPARTMENT HEAD IN CHARGE

DATE

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INVOICE

Susan White
12205 S. Yukon Ave.
Glenpool, OK 74033
Phone: 918-322-3403
Email:

29662

INVOICE #: S72022

DATE: 8/1/2022

BILL TO:

Glenpool Emergency Medical Service
12205 S. Yukon Ave.
Glenpool, OK 74033
Phone: 918-209-4633 | Email: AP@cityofglenpool.com

Description	Amount
Contract Fees & Services	
JULY 2022	\$208.33

Total	\$208.33
--------------	-----------------

If you have any questions concerning this invoice, Darrell Colbert / 918-209-4633 / Email:
dcolbert@cityofglenpool.com

P U R C H A S E O R D E R
CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected
PURCHASE ORDER # 23-14485 07/26/2022

ISSUED TO: VEND #: 31-000002
WENDY KNIGHT
P.O. BOX 2434
CLAREMORE, OK 74018

SHIP TO:
GEMS
14566 S. ELWOOD
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

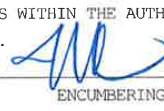


07/26/2022

PURCHASING OFFICER

DATE

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07/26/2022

ENCUMBERING OFFICER

DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	GEMS CONTRACT SVC JUL 2022 GEMS CONTRACT SVC JUL 2022		00029663	31 -6-01-6235		0.00	208.33 *

** TOTAL ** 208.33

*** APPROVAL FOR PURCHASE ***

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7/26/22

OFFICER OR DEPARTMENT HEAD IN CHARGE

DATE

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29 663

INVOICE

Wendy Knight
12205 S. Yukon Ave.
Glenpool, OK 74033
Phone: 918-322-3403
Email:

INVOICE #: W72022

DATE: 8/1/2022

BILL TO:

Glenpool Emergency Medical Service
12205 S. Yukon Ave.
Glenpool, OK 74033
Phone: 918-209-4633 | Email: AP@cityofglenpool.com

Description	Amount
Contract Fees & Services	
JULY 2022	\$208.33

Total	\$208.33
--------------	-----------------

If you have any questions concerning this invoice, Darrell Colbert / 918-209-4633 / Email:
dcolbert@cityofglenpool.com



To: Honorable Chair and Trustees
From: Susan White, District Administrator
Date: August 1, 2022
Subject: Interim Treasurer Appointment

Background

To consistently maintain the financial affairs of GEMS during the vacancy of the Treasurer/Finance Officer, it is necessary to appoint an Interim Treasurer/Finance Officer. Sarah Cage, Comptroller has agreed to fill this position on an interim basis.

Recommendation

Recommend the appointment of Sarah Cage, to serve as Interim Treasurer/Finance Officer until such time that a permanent Treasurer/Finance Officer is appointed.

Attachments

Professional Services Contract – Interim Treasurer/Finance Officer

Professional Services Contract – GEMS Interim Treasurer/Finance Officer
FISCAL YEAR 2022-2023

This Professional Services Contract (“**Contract**”) is effective as of August 1, 2022, by and between SARAH CAGE, an individual (“**Contractor**”) and the Glenpool Area Emergency Medical Service District (“**GEMS District**”) (collectively the “**Parties**” and each a “**Party**”) in accordance with the provisions of a certain Administrative Operations Agreement - Fiscal Year 2022-2023 entered into between the City of Glenpool and the Glenpool Emergency Medical Service District, dated June 20, 2022.

WHEREAS, GEMS District hereby retains the services of Contractor as an Interim Treasurer/Finance Director upon the terms and subject to the conditions set forth in this Contract; and

WHEREAS, each Party is duly authorized and capable of entering into this Contract.

NOW, THEREFORE, in consideration of the mutual covenants, representations, warranties, and obligations set forth herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. **Term.** The term of this Contract shall begin on August 1, 2022, and shall continue until such time that a permanent Treasurer/Finance Officer is appointed or the GEMS District’s Fiscal Year of 2022-2023 ends, that is, through June 30, 2023 (the “**Term**”), whichever is sooner. Contractor is NOT an employee and may only be terminated as specified in paragraph 8 below, entitled Termination.
2. **Compensation**
 - a. **Monthly Fee.** GEMS District hereby agrees to pay Contractor a month fee of \$208.33 as compensation for services rendered to GEMS District. The fee may be adjusted from time to time by GEMS District, in its sole discretion.
 - b. **Pay Period.** Contractor will be paid once per month. The pay period may be adjusted from time to time by GEMS District, in its sole discretion.
 - c. **Business Expenses.** GEMS District shall reimburse Contractor for all reasonable and properly documented business expenses that are necessarily incurred in connection with carrying out Contractor's duties and responsibilities and approved in advance by GEMS District in accordance with GEMS District's expense reimbursement policies and to the extent permissible under the Oklahoma Emergency Medical Service District Budget Act.
3. **Benefits.** Contractor shall be entitled to no more fringe benefits as GEMS District may provide from time to time to Contractors of GEMS District who occupy similar positions. This Contract is for the sole benefit of Contractor and GEMS District and is not intended

to create an employee benefit plan of any kind. Nothing in this Contract shall impair GEMS District's right to amend, modify, replace, or terminate any and all fringe benefits GEMS District elects to extend Contractor in its sole discretion. It is further expressly understood and agreed that, until such condition is changed by GEMS District in its sole discretion, this Contract includes no employment or contractual benefits beyond the compensation provided by paragraph 2 above.

4. **Duties.** Contractor is being hired by GEMS District as the GEMS District Interim Treasurer/Finance Officer. Interim District Treasurer/Finance Officer duties include performing accounting and budgetary services for GEMS, including management of the accounts of GEMS in accordance with the Emergency Medical Service District Budget Act and making such reports to the GEMS Board of Trustees as needed to keep the Board of Trustees informed regarding its financial status and legal compliance; and attendance at no fewer than nine scheduled meetings of the GEMS Board of Trustees during the Term of this Agreement. In addition to any job duties specified in this Agreement, Contractor shall have such job duties as may from time to time be reasonably assigned to Contractor by GEMS District Board. Contractor acknowledges that by virtue of Contractor's position and responsibilities, Contractor will have fiduciary duties to GEMS District and a duty of loyalty to GEMS District and will, at all times, act in a manner consistent with these duties and abide by GEMS District's reasonable rules, regulations, instructions, and directions.
5. **Extent of Services.** During this Contract, Contractor shall devote so much of his time, energy, and attention to the benefit and business of GEMS District as may be reasonably necessary in performing Contractor's duties pursuant to this Contract. Any outside employment engaged by Contractor, whether as Director of Finance for the City of Glenpool or otherwise, must not interfere or conflict with Contractor's ability to properly perform his job duties or conflict with any provision of this Contract. Nothing in this Contract shall be construed as limiting Contractor's right to maintain any such outside employment that does not take significant amount of Contractor's time, energy, and attention away from Contractor's duties to GEMS District.
6. **Discretion of GEMS District.** The GEMS District Board of Trustees, by signature of its chair below, represents that it has exercised its unfettered discretion in making the decision to retain the Contractor without undue influence from the City of Glenpool or otherwise.
7. **Independent Contractor Status.** Contractor is for all purposes an independent contractor and is NOT an employee of the GEMS District.
8. **Termination.** This Contract may be terminated for any reason or for no reason by either Party upon thirty days' prior notice to the other Party, or at such time that a permanent Treasurer/Finance Officer is appointed. Upon termination this Contract shall be of no effect except as otherwise provided for the survival of paragraph 9 hereof.

9. Obligation of Confidentiality

- a. **Confidential Information.** “Confidential Information” means any information which is possessed by or developed for GEMS District, and which relates to GEMS District's existing or potential business or technology, to the extent such information is generally not known to the public and which information GEMS District is permitted or required by applicable law to protect from disclosure. Confidential Information also includes information received by GEMS District from others that GEMS District has an obligation to treat as confidential. Confidential Information includes any information and documents that conform to this definition whether or not they are marked “confidential” or carry any other marks or designations.
 - b. **Non-Disclosure.** Except as required in the conduct of GEMS District's business or as expressly authorized in writing on behalf of GEMS District, during the Term of this Contract, Contractor shall not disclose, directly or indirectly, any Confidential Information to any unauthorized third party. This obligation of non-disclosure shall continue after the termination of this Contract indefinitely or for the maximum amount of time permitted by applicable law. These restrictions apply to all Confidential Information regardless of the format (hard copy, electronic, or otherwise) or location in which they are created or maintained, including, but not limited to, all computers that Contractor may possess or have access to in or away from GEMS District's offices.
 - c. **Exceptions.** This Contract shall not prohibit any disclosure that is required by law or court order, provided that Contractor has not intentionally taken actions to trigger such required disclosure and, so long as not prohibited by any applicable law or regulation, GEMS District is given reasonable prior notice and an opportunity to contest or minimize such disclosure. The same provisions shall not prevent Contractor's disclosure of Confidential Information in the event GEMS District has given Contractor express prior written permission to do so.
10. **Severability.** If any provision of this Contract shall be held by competent authority to be invalid or unenforceable for any reason, that provision shall be considered removed from this Contract and the remaining provisions shall continue to be valid and enforceable according to the intentions of the Parties. If such competent authority finds that any provision of this Contract is invalid or unenforceable as currently written but that, by rewriting or limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as is necessary to further the intent of the Parties to the maximum extent permitted by law.

11. **Entire Contract.** This Contract contains the entire agreement between the Parties and supersedes all prior agreements and understandings, oral or written, with respect to the subject matter hereof. This Contract may be changed only by an agreement in writing signed by the Parties.
12. **Governing Law and Venue.** To the extent not inconsistent with applicable law, the Parties acknowledge and agree that this Contract shall be governed by and construed in accordance with the laws of the State of Oklahoma and, in the event of any dispute hereunder, shall be presentable to the Tulsa County District Court.
13. **Counterparts; Electronic Signature.** This Contract may be executed in counterparts, including by fax, email, or other facsimile, each an original but all considered part of one Contract. Electronic signatures placed upon counterparts of this Contract by a Party shall be considered valid representations of that Party's signature.
14. **Notice.** Any notice required or permitted to be given under this Contract shall be sufficient if in writing and if sent by electronic mail, hand-delivered or by standard U.S. mail to the applicable Party at the following addresses or any other address so specified in writing by a Party:

GEMS DISTRICT ADDRESS

Glenpool Area Emergency Medical Service District
12205 S. Yukon Avenue
Glenpool, Oklahoma, 74033

CONTRACTOR ADDRESS

Sarah Cage, GEMS District Interim Treasurer/Finance Officer
12205 S. Yukon Avenue
Glenpool, Oklahoma 74033

INTENDING TO BE LEGALLY BOUND HEREBY, CONTRACTOR AND GEMS DISTRICT EXECUTED THIS AGREEMENT AS OF THE DATE(S) SET FORTH BELOW.

CONTRACTOR

Signed: _____

Sarah Cage

District Interim Treasurer/Finance Officer

Date: _____

GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT

Signed: _____

Joyce G. Calvert
Chair of the Board of Trustees

Date: _____