

**NOTICE  
GLENPOOL AREA EMERGENCY MEDICAL SERVICE  
DISTRICT  
REGULAR MEETING**

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A Regular Session of the Glenpool Area Emergency Medical Service District will be held at 6:00 p.m. immediately following the Glenpool Industrial Authority meeting on August 2, 2021, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

**NOTE:** The Glenpool Area Emergency Medical Service District will be assembled for the meeting at the City Council Chambers, 12205 S. Yukon Ave, Glenpool, Oklahoma. Members of the public are invited to attend the in-person meeting, or join a live broadcast at this link:

Join Zoom Meeting

<https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFlKbUNrUUxtZ09>

Meeting ID: 897 5355 5435

Passcode: 974088

One tap mobile

+13462487799, US (Houston)

+14086380968, US (San Jose)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 897 5355 5435

Passcode: 974088

Find your local number: <https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFlKbUNrUUxtZ09>

The GEMS Board welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending in **PERSON** are required to complete the Request to Speak form located on the agenda table and return to the City Clerk **PRIOR TO THE CALL TO ORDER.**
- Speakers attending via **ZOOM** are required to complete the Request to Speak form located on our website: <https://glenpoolonline.civicweb.net/document/19057/Request%20to%20Speak%20Form.pdf> and email it to the City Clerk: [Wknight@cityofglenpool.com](mailto:Wknight@cityofglenpool.com) **PRIOR TO 6:00 PM AUGUST 2, 2021.**

**AGENDA**

|                                                                                                                                 | Page   |
|---------------------------------------------------------------------------------------------------------------------------------|--------|
| A) <b>Call to Order - Joyce G. Calvert, Chair</b>                                                                               |        |
| B) <b>Roll Call, Declaration of Quorum – Susan White, District Administrator; Joyce G. Calvert, Chair</b>                       |        |
| C) <b>EMS Report - Brian Cook, Director of Operations, Mercy Regional EMS</b>                                                   |        |
| 1) <a href="#">GEMS EMS REPORT 06302021-07272021</a>                                                                            | 3 - 5  |
| D) <b>District Administrator Report - Susan White, Administrator</b>                                                            |        |
| 1) <a href="#">Dist. Adm Report (003)</a><br><a href="#">Bank Statement</a><br><a href="#">RG REVENUE EXPENSE REPORT - 2663</a> | 6 - 11 |

**E) Scheduled Business**

- 1) Discussion and possible action to approve, deny, or amend the minutes from July 6, 2021, and July 19, 2021 meetings. 12 - 16  
(Susan White, District Administrator)  
[GEMS - 06 Jul 2021 - Minutes - Html](#)  
[GEMS - 19 Jul 2021 - Minutes - Html](#)
- 2) Discussion and possible action to approve, deny or amend a Professional Services Contract with Frank Ordaz to perform, as an independent contractor, the duties of GEMS District Treasurer/Finance Officer. 17 - 21  
(Susan White, District Administrator)  
[Pro Svcs Con - Treas.08.02.21](#)
- 3) Discussion and possible action to designate Frank Ordaz as signatory on bank account. (Susan White, District Administrator)
- 4) Discussion and possible action to approve, or deny purchase order(s) and receipts register totaling \$31,293.84. 22 - 40  
(Susan White, District Administrator, Interim Treasurer, Finance Officer)  
[GEMS Invoices 7-28-21](#)

**F) Adjournment**

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on July 30, 2021, by 4:00 pm.

Signed: Susan White

Acting Clerk

# Mercy Regional



Brian Cook  
Chief Operating Officer  
PO Box 2398  
Owasso, OK 74055  
Office: 918.609.5827  
Email: [bcook@mercy-regional.com](mailto:bcook@mercy-regional.com)

To: Honorable Chair and GEMS Board Members

From: Brian Cook, Chief Operating Officer

Date: July 28, 2021

Ref: EMS Report June 30, 2021 – July 27, 2021

We logged 111 calls for service during this period while maintaining a 95% response time compliance.

72 patients treated and transported.  
23 patients refused transport.  
8 mutual aid received.  
6 Mutual aid given.  
5 cancelled prior to arrival.  
1 DOA.  
1 No patient found.

COVID numbers have definitely come up and the Tulsa hospitals are full. We are transferring many patients to destinations we don't normally transport to.

A handwritten signature in black ink, appearing to read "Brian Cook", is positioned above the printed name.

Brian Cook,  
Chief Operating Officer

| CRun     | Call Date       | Pick Up Location | Destination                      | Dispatched      | En Route        | On Scene        | Transport       | Arrived         | Clear           | Response Time | Unit                |         |
|----------|-----------------|------------------|----------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|---------------|---------------------|---------|
| 21-10016 | 7/9/2021 12:36  | EMERGENCY SCENE  | SIGNED PATIENT REFUSAL           | 7/9/2021 12:37  | 7/9/2021 12:42  | 7/9/2021 12:44  | 7/9/2021 13:04  | 7/9/2021 13:04  | 7/9/2021 13:04  | 00:07:17      | MEDIC 401           |         |
| 21-10039 | 7/9/2021 18:00  | EMERGENCY SCENE  | HILLCREST SOUTH                  | 7/9/2021 18:03  | 7/9/2021 18:05  | 7/9/2021 18:06  | 7/9/2021 18:15  | 7/9/2021 18:34  | 7/9/2021 18:57  | 00:05:44      | MEDIC 401           |         |
| 21-10041 | 7/9/2021 18:27  | EMERGENCY SCENE  | ST. FRANCIS TULSA                | 7/9/2021 18:29  | 7/9/2021 18:31  | 7/9/2021 18:35  | 7/9/2021 18:58  | 7/9/2021 19:15  | 7/9/2021 19:55  | 00:07:06      | MEDIC 402           |         |
| 21-10069 | 7/10/2021 06:24 | EMERGENCY SCENE  | ST. FRANCIS SOUTH                | 7/10/2021 06:24 | 7/10/2021 06:26 | 7/10/2021 06:32 | 7/10/2021 06:50 | 7/10/2021 07:12 | 7/10/2021 07:34 | 00:08:01      | MEDIC 401           |         |
| 21-10071 | 7/10/2021 07:36 | EMERGENCY SCENE  | ST. FRANCIS TULSA                | 7/10/2021 07:37 | 7/10/2021 07:39 | 7/10/2021 07:43 | 7/10/2021 07:51 | 7/10/2021 08:15 | 7/10/2021 08:27 | 00:06:55      | MEDIC 402           |         |
| 21-10092 | 7/10/2021 18:10 | EMERGENCY SCENE  | SIGNED PATIENT REFUSAL           | 7/10/2021 18:13 | 7/10/2021 18:13 | 7/10/2021 18:14 | 7/10/2021 18:32 | 7/10/2021 18:32 | 7/10/2021 18:32 | 00:04:23      | MEDIC 402           |         |
| 21-10102 | 7/10/2021 20:09 | EMERGENCY SCENE  | ST. JOHN TULSA                   | 7/10/2021 20:10 | 7/10/2021 20:19 | 7/10/2021 20:19 | 7/10/2021 20:30 | 7/10/2021 21:02 | 7/10/2021 21:15 | 00:10:32      | MEDIC 401           | *STAGED |
| 21-10111 | 7/11/2021 02:55 | EMERGENCY SCENE  | HILLCREST SOUTH                  | 7/11/2021 02:56 | 7/11/2021 02:59 | 7/11/2021 03:01 | 7/11/2021 03:31 | 7/11/2021 03:45 | 7/11/2021 04:00 | 00:05:57      | MEDIC 401           |         |
| 21-10120 | 7/11/2021 10:46 | EMERGENCY SCENE  | ST. FRANCIS TULSA                | 7/11/2021 10:47 | 7/11/2021 10:49 | 7/11/2021 10:51 | 7/11/2021 11:08 | 7/11/2021 11:26 | 7/11/2021 11:43 | 00:04:41      | MEDIC 401           |         |
| 21-10126 | 7/11/2021 15:42 | EMERGENCY SCENE  | ST. FRANCIS TULSA                | 7/11/2021 15:44 | 7/11/2021 15:45 | 7/11/2021 15:49 | 7/11/2021 16:06 | 7/11/2021 16:26 | 7/11/2021 16:48 | 00:06:59      | MEDIC 401           |         |
| 21-10147 | 7/12/2021 02:12 | EMERGENCY SCENE  | ST. FRANCIS CHILDRENS HOSPITAL   | 7/12/2021 02:13 | 7/12/2021 02:20 | 7/12/2021 02:20 | 7/12/2021 02:35 | 7/12/2021 02:59 | 7/12/2021 03:13 | 00:08:05      | MEDIC 401           |         |
| 21-10149 | 7/12/2021 05:05 | EMERGENCY SCENE  | ST. JOHN TULSA                   | 7/12/2021 05:06 | 7/12/2021 05:08 | 7/12/2021 05:13 | 7/12/2021 05:31 | 7/12/2021 05:51 | 7/12/2021 06:17 | 00:07:50      | MEDIC 401           |         |
| 21-10165 | 7/12/2021 12:19 | EMERGENCY SCENE  | DOA - DEAD ON ARRIVAL            | 7/12/2021 12:20 | 7/12/2021 12:28 | 7/12/2021 12:29 | 7/12/2021 12:58 | 7/12/2021 12:58 | 7/12/2021 12:58 | 00:10:06      | MUTUAL AID GIVEN    |         |
| 21-10202 | 7/13/2021 06:40 | EMERGENCY SCENE  | ST. FRANCIS TULSA                | 7/13/2021 06:41 | 7/13/2021 06:44 | 7/13/2021 06:45 | 7/13/2021 06:54 | 7/13/2021 07:19 | 7/13/2021 07:49 | 00:05:09      | MEDIC 401           |         |
| 21-10231 | 7/13/2021 12:41 | EMERGENCY SCENE  | HILLCREST MEDICAL CENTER         | 7/13/2021 12:42 | 7/13/2021 12:45 | 7/13/2021 12:50 | 7/13/2021 13:06 | 7/13/2021 13:30 | 7/13/2021 13:52 | 00:08:03      | MEDIC 401           |         |
| 21-10241 | 7/13/2021 14:15 | EMERGENCY SCENE  | HILLCREST MEDICAL CENTER         | 7/13/2021 14:16 | 7/13/2021 14:18 | 7/13/2021 14:33 | 7/13/2021 14:42 | 7/13/2021 14:58 | 7/13/2021 15:37 | 00:17:45      | MUTUAL AID GIVEN    |         |
| 21-10246 | 7/13/2021 15:15 | EMERGENCY SCENE  | CANCELLED BY PD OR OTHER SERVICE |                 |                 |                 |                 |                 |                 |               | MUTUAL AID RECEIVED |         |
| 21-10299 | 7/14/2021 10:10 | EMERGENCY SCENE  | ST. FRANCIS SOUTH                | 7/14/2021 10:10 | 7/14/2021 10:11 | 7/14/2021 10:20 | 7/14/2021 10:22 | 7/14/2021 10:39 | 7/14/2021 12:17 | 00:10:23      | MEDIC 401           |         |
| 21-10317 | 7/14/2021 14:54 | EMERGENCY SCENE  | ST. JOHN TULSA                   | 7/14/2021 14:55 | 7/14/2021 14:57 | 7/14/2021 15:06 | 7/14/2021 15:31 | 7/14/2021 15:59 | 7/14/2021 16:38 | 00:12:02      | MUTUAL AID GIVEN    |         |
| 21-10322 | 7/14/2021 15:51 | EMERGENCY SCENE  | SIGNED PATIENT REFUSAL           | 7/14/2021 15:52 | 7/14/2021 15:53 | 7/14/2021 15:55 | 7/14/2021 16:09 | 7/14/2021 16:09 | 7/14/2021 16:09 | 00:04:20      | MEDIC 402           |         |
| 21-10354 | 7/15/2021 10:47 | EMERGENCY SCENE  | HILLCREST SOUTH                  | 7/15/2021 10:48 | 7/15/2021 10:49 | 7/15/2021 10:54 | 7/15/2021 11:03 | 7/15/2021 11:27 | 7/15/2021 13:06 | 00:07:32      | MEDIC 401           |         |
| 21-10358 | 7/15/2021 11:26 | EMERGENCY SCENE  |                                  |                 |                 |                 |                 |                 |                 |               | MUTUAL AID RECEIVED |         |
| 21-10372 | 7/15/2021 15:08 | EMERGENCY SCENE  | ST. FRANCIS TULSA                | 7/15/2021 15:09 | 7/15/2021 15:11 | 7/15/2021 15:14 | 7/15/2021 15:40 | 7/15/2021 16:02 | 7/15/2021 16:30 | 00:05:52      | MEDIC 401           |         |
| 21-10388 | 7/15/2021 19:32 | EMERGENCY SCENE  | ST. FRANCIS SOUTH                | 7/15/2021 19:34 | 7/15/2021 19:36 | 7/15/2021 20:12 | 7/15/2021 20:32 | 7/15/2021 21:43 | 7/15/2021 21:43 | 00:08:08      | MEDIC 402           |         |
| 21-10436 | 7/16/2021 14:21 | EMERGENCY SCENE  | ST. JOHN TULSA                   | 7/16/2021 14:22 | 7/16/2021 14:23 | 7/16/2021 14:27 | 7/16/2021 14:49 | 7/16/2021 15:41 | 7/16/2021 16:03 | 00:05:35      | MEDIC 401           |         |
| 21-10446 | 7/16/2021 16:31 | EMERGENCY SCENE  | SIGNED PATIENT REFUSAL           | 7/16/2021 16:32 | 7/16/2021 16:33 | 7/16/2021 16:33 | 7/16/2021 16:42 | 7/16/2021 16:42 | 7/16/2021 16:42 | 00:02:27      | MEDIC 401           |         |
| 21-10447 | 7/16/2021 16:31 | EMERGENCY SCENE  | SIGNED PATIENT REFUSAL           | 7/16/2021 16:32 | 7/16/2021 16:33 | 7/16/2021 16:33 | 7/16/2021 16:42 | 7/16/2021 16:42 | 7/16/2021 16:42 | 00:02:27      | MEDIC 401           |         |
| 21-10467 | 7/17/2021 02:00 | EMERGENCY SCENE  | ST. FRANCIS SOUTH                | 7/17/2021 02:01 | 7/17/2021 02:04 | 7/17/2021 02:08 | 7/17/2021 02:47 | 7/17/2021 03:04 | 7/17/2021 03:33 | 00:08:01      | MEDIC 401           |         |
| 21-10486 | 7/17/2021 15:02 | EMERGENCY SCENE  | ST. FRANCIS SOUTH                | 7/17/2021 15:03 | 7/17/2021 15:05 | 7/17/2021 15:20 | 7/17/2021 16:03 | 7/17/2021 16:25 | 7/17/2021 17:10 | 00:18:42      | MEDIC 402           |         |
| 21-10494 | 7/17/2021 18:13 | EMERGENCY SCENE  | SIGNED PATIENT REFUSAL           | 7/17/2021 18:14 | 7/17/2021 18:15 | 7/17/2021 18:18 | 7/17/2021 18:35 | 7/17/2021 18:35 | 7/17/2021 18:35 | 00:05:56      | MEDIC 401           |         |
| 21-10514 | 7/18/2021 07:00 | EMERGENCY SCENE  | ST. FRANCIS TULSA                | 7/18/2021 07:01 | 7/18/2021 07:01 | 7/18/2021 07:08 | 7/18/2021 07:28 | 7/18/2021 07:44 | 7/18/2021 07:57 | 00:08:08      | MEDIC 401           |         |
| 21-10517 | 7/18/2021 08:23 | EMERGENCY SCENE  | SIGNED PATIENT REFUSAL           | 7/18/2021 08:25 | 7/18/2021 08:27 | 7/18/2021 08:30 | 7/18/2021 08:44 | 7/18/2021 08:44 | 7/18/2021 08:44 | 00:07:01      | MEDIC 401           |         |
| 21-10528 | 7/18/2021 14:18 | EMERGENCY SCENE  | ST. FRANCIS TULSA                | 7/18/2021 14:20 | 7/18/2021 14:20 | 7/18/2021 14:25 | 7/18/2021 14:33 | 7/18/2021 14:50 | 7/18/2021 15:07 | 00:06:58      | MEDIC 401           |         |
| 21-10529 | 7/18/2021 14:54 | EMERGENCY SCENE  | HILLCREST SOUTH                  | 7/18/2021 14:56 | 7/18/2021 14:58 | 7/18/2021 15:02 | 7/18/2021 15:10 | 7/18/2021 15:31 | 7/18/2021 15:47 | 00:08:07      | MEDIC 402           |         |
| 21-10532 | 7/18/2021 15:37 | EMERGENCY SCENE  | CANCELLED BY PD OR OTHER SERVICE | 7/18/2021 15:38 | 7/18/2021 15:40 | 7/18/2021 15:40 | 7/18/2021 15:40 | 7/18/2021 15:40 | 7/18/2021 15:40 | 00:03:14      | MEDIC 401           |         |
| 21-10547 | 7/18/2021 22:15 | EMERGENCY SCENE  | ST. FRANCIS CHILDRENS HOSPITAL   | 7/18/2021 22:15 | 7/18/2021 22:16 | 7/18/2021 22:21 | 7/18/2021 22:39 | 7/18/2021 23:02 | 7/18/2021 23:11 | 00:07:37      | MEDIC 401           |         |
| 21-10548 | 7/18/2021 22:59 | EMERGENCY SCENE  | UNKNOWN                          |                 |                 |                 |                 |                 |                 |               | MUTUAL AID RECEIVED |         |
| 21-10590 | 7/19/2021 13:23 | EMERGENCY SCENE  | ST. JOHN TULSA                   | 7/19/2021 13:25 | 7/19/2021 13:25 | 7/19/2021 13:25 | 7/19/2021 13:50 | 7/19/2021 14:19 | 7/19/2021 14:44 | 00:02:34      | MEDIC 401           |         |
| 21-10606 | 7/19/2021 19:29 | EMERGENCY SCENE  | SIGNED PATIENT REFUSAL           | 7/19/2021 19:30 | 7/19/2021 19:32 | 7/19/2021 19:37 | 7/19/2021 19:47 | 7/19/2021 19:47 | 7/19/2021 19:47 | 00:08:06      | MEDIC 401           |         |
| 21-10607 | 7/19/2021 19:52 | EMERGENCY SCENE  | ST. FRANCIS SOUTH                | 7/19/2021 19:53 | 7/19/2021 19:53 | 7/19/2021 19:57 | 7/19/2021 20:09 | 7/19/2021 20:25 | 7/19/2021 20:57 | 00:05:12      | MEDIC 401           |         |
| 21-10611 | 7/19/2021 22:14 | EMERGENCY SCENE  | ST. FRANCIS SOUTH                | 7/19/2021 22:14 | 7/19/2021 22:17 | 7/19/2021 22:21 | 7/19/2021 22:33 | 7/19/2021 22:52 | 7/19/2021 23:10 | 00:07:29      | MEDIC 401           |         |
| 21-10641 | 7/20/2021 12:24 | EMERGENCY SCENE  | SIGNED PATIENT REFUSAL           | 7/20/2021 12:25 | 7/20/2021 12:28 | 7/20/2021 12:33 | 7/20/2021 13:06 | 7/20/2021 13:06 | 7/20/2021 13:06 | 00:08:01      | MEDIC 401           |         |
| 21-10644 | 7/20/2021 13:05 | EMERGENCY SCENE  | SIGNED PATIENT REFUSAL           | 7/20/2021 13:06 | 7/20/2021 13:07 | 7/20/2021 13:08 | 7/20/2021 13:24 | 7/20/2021 13:24 | 7/20/2021 13:24 | 00:03:02      | MEDIC 401           |         |
| 21-10665 | 7/20/2021 18:39 | EMERGENCY SCENE  | HILLCREST SOUTH                  | 7/20/2021 18:42 | 7/20/2021 18:44 | 7/20/2021 18:47 | 7/20/2021 19:04 | 7/20/2021 19:21 | 7/20/2021 20:00 | 00:08:07      | MEDIC 401           |         |
| 21-10690 | 7/21/2021 08:27 | EMERGENCY SCENE  | CANCELLED BY PD OR OTHER SERVICE | 7/21/2021 08:28 | 7/21/2021 08:29 | 7/21/2021 08:34 | 7/21/2021 08:39 | 7/21/2021 08:39 | 7/21/2021 08:39 | 00:07:03      | MEDIC 401           |         |
| 21-10718 | 7/21/2021 16:02 | EMERGENCY SCENE  | ST. FRANCIS TULSA                | 7/21/2021 16:02 | 7/21/2021 16:04 | 7/21/2021 16:08 | 7/21/2021 16:22 | 7/21/2021 16:41 | 7/21/2021 17:09 | 00:07:43      | MEDIC 401           |         |
| 21-10740 | 7/22/2021 02:19 | EMERGENCY SCENE  | ST. FRANCIS GLENPOOL             | 7/22/2021 02:19 | 7/22/2021 02:22 | 7/22/2021 02:25 | 7/22/2021 02:40 | 7/22/2021 02:42 | 7/22/2021 02:55 | 00:05:55      | MEDIC 401           |         |
| 21-10776 | 7/22/2021 15:09 | EMERGENCY SCENE  | ST. FRANCIS TULSA                | 7/22/2021 15:10 | 7/22/2021 15:12 | 7/22/2021 15:15 | 7/22/2021 15:38 | 7/22/2021 16:06 | 7/22/2021 16:24 | 00:05:24      | MEDIC 401           |         |
| 21-10778 | 7/22/2021 15:42 | EMERGENCY SCENE  | ST. FRANCIS TULSA                | 7/22/2021 15:43 | 7/22/2021 15:44 | 7/22/2021 15:46 | 7/22/2021 16:10 | 7/22/2021 16:26 | 7/22/2021 16:53 | 00:04:06      | MEDIC 402           |         |
| 21-10793 | 7/22/2021 20:36 | EMERGENCY SCENE  | SIGNED PATIENT REFUSAL           | 7/22/2021 20:38 | 7/22/2021 20:38 | 7/22/2021 20:45 | 7/22/2021 21:01 | 7/22/2021 21:01 | 7/22/2021 21:01 | 00:08:08      | MEDIC 401           |         |
| 21-10839 | 7/23/2021 11:57 | EMERGENCY SCENE  | SIGNED PATIENT REFUSAL           | 7/23/2021 11:58 | 7/23/2021 12:00 | 7/23/2021 12:04 | 7/23/2021 12:21 | 7/23/2021 12:21 | 7/23/2021 12:21 | 00:06:32      | MEDIC 401           |         |
| 21-10850 | 7/23/2021 17:54 | EMERGENCY SCENE  | ST. FRANCIS TULSA                | 7/23/2021 17:55 | 7/23/2021 17:57 | 7/23/2021 18:00 | 7/23/2021 18:16 | 7/23/2021 18:38 | 7/23/2021 18:52 | 00:05:45      | MEDIC 401           |         |
| 21-10864 | 7/23/2021 22:37 | EMERGENCY SCENE  | ST. FRANCIS GLENPOOL             | 7/23/2021 22:40 | 7/23/2021 22:40 | 7/23/2021 22:44 | 7/23/2021 23:03 | 7/23/2021 23:09 | 7/23/2021 23:30 | 00:06:43      | MEDIC 401           |         |
| 21-10865 | 7/23/2021 22:47 | EMERGENCY SCENE  | UNK                              |                 |                 |                 |                 |                 |                 |               | MUTUAL AID RECEIVED |         |
| 21-10871 | 7/24/2021 01:06 | EMERGENCY SCENE  | ST. FRANCIS TULSA                | 7/24/2021 01:06 | 7/24/2021 01:07 | 7/24/2021 01:14 | 7/24/2021 01:35 | 7/24/2021 01:54 | 7/24/2021 02:17 | 00:07:59      | MEDIC 401           |         |
| 21-10872 | 7/24/2021 01:36 | EMERGENCY SCENE  | ST. FRANCIS GLENPOOL             | 7/24/2021 01:37 | 7/24/2021 01:37 | 7/24/2021 01:43 | 7/24/2021 02:18 | 7/24/2021 02:28 | 7/24/2021 02:50 | 00:07:10      | MEDIC 402           |         |
| 21-10885 | 7/24/2021 15:11 | EMERGENCY SCENE  | ST. FRANCIS TULSA                | 7/24/2021 15:12 | 7/24/2021 15:14 | 7/24/2021 15:15 | 7/24/2021 15:34 | 7/24/2021 15:53 | 7/24/2021 16:08 | 00:04:25      | MEDIC 401           |         |
| 21-10912 | 7/25/2021 08:37 | EMERGENCY SCENE  | ST. FRANCIS TULSA                | 7/25/2021 08:38 | 7/25/2021 08:40 | 7/25/2021 08:42 | 7/25/2021 08:54 | 7/25/2021 09:11 | 7/25/2021 09:39 | 00:05:33      | MEDIC 401           |         |
| 21-10913 | 7/25/2021 08:59 | EMERGENCY SCENE  | CANCELLED BY PD OR OTHER SERVICE | 7/25/2021 09:01 | 7/25/2021 09:02 | 7/25/2021 09:02 | 7/25/2021 09:02 | 7/25/2021 09:02 | 7/25/2021 09:02 | 00:03:05      | MEDIC 402           |         |
| 21-10921 | 7/25/2021 13:23 | EMERGENCY SCENE  | ST. FRANCIS SOUTH                | 7/25/2021 13:24 | 7/25/2021 13:25 | 7/25/2021 13:27 | 7/25/2021 13:40 | 7/25/2021 13:55 | 7/25/2021 14:31 | 00:03:42      | MEDIC 401           |         |
| 21-10922 | 7/25/2021 14:39 | EMERGENCY SCENE  | SIGNED PATIENT REFUSAL           | 7/25/2021 14:40 | 7/25/2021 14:40 | 7/25/2021 14:45 | 7/25/2021 14:53 | 7/25/2021 14:53 | 7/25/2021 14:53 | 00:05:59      | MEDIC 401           |         |
| 21-10923 | 7/              |                  |                                  |                 |                 |                 |                 |                 |                 |               |                     |         |

|          |                 |                 |                                  |                 |                 |                 |                 |                 |                 |          |                     |  |
|----------|-----------------|-----------------|----------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|----------|---------------------|--|
| 21-10993 | 7/25/2021 19:34 | EMERGENCY SCENE | ST. JOHN TULSA                   | 7/25/2021 19:35 | 7/25/2021 19:37 | 7/25/2021 19:42 | 7/25/2021 20:22 | 7/25/2021 20:48 | 7/25/2021 21:28 | 00:08:05 | MEDIC 402           |  |
| 21-10940 | 7/26/2021 05:38 | EMERGENCY SCENE | HILLCREST SOUTH                  | 7/26/2021 05:39 | 7/26/2021 05:42 | 7/26/2021 05:43 | 7/26/2021 06:08 | 7/26/2021 06:24 | 7/26/2021 06:37 | 00:05:26 | MEDIC 401           |  |
| 21-10953 | 7/26/2021 09:26 | EMERGENCY SCENE | ST. JOHN TULSA                   | 7/26/2021 09:27 | 7/26/2021 09:31 | 7/26/2021 09:32 | 7/26/2021 09:43 | 7/26/2021 10:14 | 7/26/2021 10:29 | 00:05:34 | MEDIC 401           |  |
| 21-10959 | 7/26/2021 11:09 | EMERGENCY SCENE | ST. JOHN TULSA                   | 7/26/2021 11:10 | 7/26/2021 11:11 | 7/26/2021 11:15 | 7/26/2021 11:34 | 7/26/2021 11:56 | 7/26/2021 12:24 | 00:06:11 | MEDIC 401           |  |
| 21-10963 | 7/26/2021 11:27 | EMERGENCY SCENE | UNK                              |                 |                 |                 |                 |                 |                 |          | MUTUAL AID RECEIVED |  |
| 21-10995 | 7/26/2021 16:58 | EMERGENCY SCENE | ST. FRANCIS TULSA                | 7/26/2021 16:58 | 7/26/2021 17:00 | 7/26/2021 17:03 | 7/26/2021 17:23 | 7/26/2021 17:44 | 7/26/2021 18:00 | 00:05:48 | MEDIC 401           |  |
| 21-11025 | 7/27/2021 04:49 | EMERGENCY SCENE | ST. FRANCIS TULSA                | 7/27/2021 04:50 | 7/27/2021 04:51 | 7/27/2021 04:57 | 7/27/2021 05:17 | 7/27/2021 05:37 |                 | 00:08:13 | MEDIC 401           |  |
| 21-11041 | 7/27/2021 11:27 | EMERGENCY SCENE | HILLCREST SOUTH                  | 7/27/2021 11:29 | 7/27/2021 11:31 | 7/27/2021 11:35 | 7/27/2021 11:53 | 7/27/2021 12:14 | 7/27/2021 12:29 | 00:07:26 | MEDIC 401           |  |
| 21-11042 | 7/27/2021 11:28 | EMERGENCY SCENE | HILLCREST SOUTH                  | 7/27/2021 11:29 | 7/27/2021 11:31 | 7/27/2021 11:42 | 7/27/2021 12:04 | 7/27/2021 12:26 | 7/27/2021 12:50 | 00:13:52 | MUTUAL AID GIVEN    |  |
| 21-11054 | 7/27/2021 13:44 | EMERGENCY SCENE | ST. JOHN TULSA                   | 7/27/2021 13:45 | 7/27/2021 13:46 | 7/27/2021 13:49 | 7/27/2021 14:07 | 7/27/2021 14:28 | 7/27/2021 15:00 | 00:04:55 | MEDIC 401           |  |
| 21-11058 | 7/27/2021 14:07 | EMERGENCY SCENE | UNK                              |                 |                 |                 |                 |                 |                 |          |                     |  |
| 21-11080 | 7/27/2021 20:11 | EMERGENCY SCENE | HILLCREST SOUTH                  | 7/27/2021 20:12 | 7/27/2021 20:14 | 7/27/2021 20:26 | 7/27/2021 20:40 | 7/27/2021 21:05 | 7/27/2021 21:20 | 00:14:13 | MUTUAL AID GIVEN    |  |
| 21-9498  | 6/30/2021 15:15 | EMERGENCY SCENE | SIGNED PATIENT REFUSAL           | 6/30/2021 15:15 | 6/30/2021 15:17 | 6/30/2021 15:20 | 6/30/2021 15:41 | 6/30/2021 15:41 | 6/30/2021 15:41 | 00:05:50 | MEDIC 401           |  |
| 21-9503  | 6/30/2021 15:15 | EMERGENCY SCENE | SIGNED PATIENT REFUSAL           | 6/30/2021 15:15 | 6/30/2021 15:17 | 6/30/2021 15:20 | 6/30/2021 15:41 | 6/30/2021 15:41 | 6/30/2021 15:41 | 00:05:50 | MEDIC 401           |  |
| 21-9504  | 6/30/2021 15:15 | EMERGENCY SCENE | SIGNED PATIENT REFUSAL           | 6/30/2021 15:15 | 6/30/2021 15:17 | 6/30/2021 15:20 | 6/30/2021 15:41 | 6/30/2021 15:41 | 6/30/2021 15:41 | 00:05:50 | MEDIC 401           |  |
| 21-9505  | 6/30/2021 15:15 | EMERGENCY SCENE | SIGNED PATIENT REFUSAL           | 6/30/2021 15:15 | 6/30/2021 15:17 | 6/30/2021 15:20 | 6/30/2021 15:41 | 6/30/2021 15:41 | 6/30/2021 15:41 | 00:05:50 | MEDIC 401           |  |
| 21-9535  | 7/1/2021 05:09  | EMERGENCY SCENE | ST. FRANCIS TULSA                | 7/1/2021 05:10  | 7/1/2021 05:12  | 7/1/2021 05:17  | 7/1/2021 05:32  | 7/1/2021 05:53  | 7/1/2021 06:09  | 00:07:42 | MEDIC 401           |  |
| 21-9573  | 7/1/2021 12:02  | EMERGENCY SCENE | SIGNED PATIENT REFUSAL           | 7/1/2021 12:03  | 7/1/2021 12:04  | 7/1/2021 12:07  | 7/1/2021 12:59  | 7/1/2021 12:59  | 7/1/2021 12:59  | 00:04:48 | MEDIC 401           |  |
| 21-9610  | 7/1/2021 22:32  | EMERGENCY SCENE | ST. JOHN TULSA                   | 7/1/2021 22:35  | 7/1/2021 22:35  | 7/1/2021 22:40  | 7/1/2021 22:58  | 7/1/2021 23:17  | 7/1/2021 23:40  | 00:07:36 | MEDIC 401           |  |
| 21-9612  | 7/1/2021 12:02  | EMERGENCY SCENE | SIGNED PATIENT REFUSAL           | 7/1/2021 12:03  | 7/1/2021 12:04  | 7/1/2021 12:07  | 7/1/2021 12:59  | 7/1/2021 12:59  | 7/1/2021 12:59  | 00:04:48 | MEDIC 401           |  |
| 21-9626  | 7/2/2021 08:33  | EMERGENCY SCENE | ST. JOHN TULSA                   | 7/2/2021 08:35  | 7/2/2021 08:36  | 7/2/2021 08:40  | 7/2/2021 08:54  | 7/2/2021 09:16  | 7/2/2021 09:37  | 00:06:33 | MEDIC 401           |  |
| 21-9638  | 7/2/2021 12:00  | EMERGENCY SCENE | ST. JOHN TULSA                   | 7/2/2021 12:00  | 7/2/2021 12:02  | 7/2/2021 12:10  | 7/2/2021 12:29  | 7/2/2021 12:56  | 7/2/2021 13:18  | 00:10:16 | MUTUAL AID GIVEN    |  |
| 21-9639  | 7/2/2021 12:02  | EMERGENCY SCENE | CANCELLED BY PD OR OTHER SERVICE | 7/2/2021 12:03  | 7/2/2021 12:04  | 7/2/2021 12:08  | 7/2/2021 12:11  | 7/2/2021 12:11  | 7/2/2021 12:11  | 00:06:16 | MEDIC 402           |  |
| 21-9701  | 7/4/2021 01:27  | EMERGENCY SCENE | SIGNED PATIENT REFUSAL           | 7/4/2021 01:29  | 7/4/2021 01:30  | 7/4/2021 01:34  | 7/4/2021 01:43  | 7/4/2021 01:43  | 7/4/2021 01:43  | 00:07:19 | MEDIC 402           |  |
| 21-9715  | 7/4/2021 09:07  | EMERGENCY SCENE | ST. FRANCIS GLENPOOL             | 7/4/2021 09:08  | 7/4/2021 09:11  | 7/4/2021 09:13  | 7/4/2021 09:25  | 7/4/2021 09:27  | 7/4/2021 09:34  | 00:05:35 | MEDIC 401           |  |
| 21-9728  | 7/4/2021 15:22  | EMERGENCY SCENE | NO PATIENT FOUND                 | 7/4/2021 15:22  | 7/4/2021 15:23  | 7/4/2021 15:38  | 7/4/2021 15:38  | 7/4/2021 15:38  | 7/4/2021 15:38  | 00:16:18 | MEDIC 401           |  |
| 21-9733  | 7/4/2021 16:59  | EMERGENCY SCENE | ST. FRANCIS GLENPOOL             | 7/4/2021 17:00  | 7/4/2021 17:02  | 7/4/2021 17:12  | 7/4/2021 17:26  | 7/4/2021 17:31  | 7/4/2021 17:42  | 00:12:55 | MEDIC 401           |  |
| 21-9734  | 7/4/2021 17:14  | EMERGENCY SCENE | UNK                              |                 |                 |                 |                 |                 |                 |          |                     |  |
| 21-9742  | 7/4/2021 20:08  | EMERGENCY SCENE | SIGNED PATIENT REFUSAL           | 7/4/2021 20:09  | 7/4/2021 20:11  | 7/4/2021 20:14  | 7/4/2021 20:21  | 7/4/2021 20:21  | 7/4/2021 20:21  | 00:05:09 | MEDIC 401           |  |
| 21-9745  | 7/4/2021 20:42  | EMERGENCY SCENE | ST. JOHN TULSA                   | 7/4/2021 20:42  | 7/4/2021 20:43  | 7/4/2021 20:46  | 7/4/2021 21:16  | 7/4/2021 21:32  | 7/4/2021 21:51  | 00:04:07 | MEDIC 401           |  |
| 21-9746  | 7/4/2021 20:50  | EMERGENCY SCENE | ST. FRANCIS SOUTH                | 7/4/2021 20:50  | 7/4/2021 20:51  | 7/4/2021 20:55  | 7/4/2021 21:15  | 7/4/2021 21:30  | 7/4/2021 21:47  | 00:05:31 | MEDIC 402           |  |
| 21-9747  | 7/4/2021 21:32  | EMERGENCY SCENE | UNK                              |                 |                 |                 |                 |                 |                 |          |                     |  |
| 21-9748  | 7/4/2021 22:47  | EMERGENCY SCENE | ST. FRANCIS TULSA                | 7/4/2021 22:49  | 7/4/2021 22:50  | 7/4/2021 22:55  | 7/4/2021 23:18  | 7/4/2021 23:40  | 7/5/2021 00:34  | 00:07:28 | MEDIC 402           |  |
| 21-9804  | 7/6/2021 09:10  | EMERGENCY SCENE | ST. JOHN TULSA                   | 7/6/2021 09:10  | 7/6/2021 09:11  | 7/6/2021 09:18  | 7/6/2021 09:39  | 7/6/2021 10:03  | 7/6/2021 10:30  | 00:08:09 | MEDIC 401           |  |
| 21-9812  | 7/6/2021 11:21  | EMERGENCY SCENE | CANCELLED BY PD OR OTHER SERVICE | 7/6/2021 11:22  | 7/6/2021 11:22  | 7/6/2021 11:25  | 7/6/2021 11:25  | 7/6/2021 11:25  | 7/6/2021 11:25  | 00:04:08 | MEDIC 401           |  |
| 21-9849  | 7/6/2021 23:26  | EMERGENCY SCENE | SIGNED PATIENT REFUSAL           | 7/6/2021 23:28  | 7/6/2021 23:32  | 7/6/2021 23:34  | 7/7/2021 00:02  | 7/7/2021 00:02  | 7/7/2021 00:02  | 00:07:29 | MEDIC 401           |  |
| 21-9853  | 7/7/2021 00:42  | EMERGENCY SCENE | ST. FRANCIS SOUTH                | 7/7/2021 00:43  | 7/7/2021 00:44  | 7/7/2021 00:48  | 7/7/2021 01:03  | 7/7/2021 01:20  | 7/7/2021 01:41  | 00:05:35 | MEDIC 401           |  |
| 21-9861  | 7/7/2021 07:20  | EMERGENCY SCENE | ST. FRANCIS GLENPOOL             | 7/7/2021 07:21  | 7/7/2021 07:23  | 7/7/2021 07:32  | 7/7/2021 07:43  | 7/7/2021 07:51  | 7/7/2021 08:10  | 00:12:23 | MEDIC 401           |  |
| 21-9864  | 7/7/2021 08:03  | EMERGENCY SCENE | ST. JOHN TULSA                   | 7/7/2021 08:04  | 7/7/2021 08:06  | 7/7/2021 08:09  | 7/7/2021 08:28  | 7/7/2021 08:51  | 7/7/2021 09:29  | 00:05:44 | MEDIC 402           |  |
| 21-9904  | 7/7/2021 14:44  | EMERGENCY SCENE | ST. JOHN TULSA                   | 7/7/2021 14:45  | 7/7/2021 14:46  | 7/7/2021 14:52  | 7/7/2021 15:05  | 7/7/2021 15:27  | 7/7/2021 15:41  | 00:07:21 | MEDIC 401           |  |
| 21-9916  | 7/7/2021 19:41  | EMERGENCY SCENE | ST. FRANCIS SOUTH                | 7/7/2021 19:41  | 7/7/2021 19:43  | 7/7/2021 19:44  | 7/7/2021 20:07  | 7/7/2021 20:18  | 7/7/2021 21:07  | 00:02:59 | MEDIC 401           |  |
| 21-9917  | 7/7/2021 19:49  | EMERGENCY SCENE | DOA - DEAD ON ARRIVAL            | 7/7/2021 19:49  | 7/7/2021 19:50  | 7/7/2021 19:53  | 7/7/2021 20:15  | 7/7/2021 20:15  | 7/7/2021 20:15  | 00:04:07 | MEDIC 402           |  |
| 21-9924  | 7/7/2021 21:24  | EMERGENCY SCENE | SIGNED PATIENT REFUSAL           | 7/7/2021 21:25  | 7/7/2021 21:25  | 7/7/2021 21:30  |                 |                 |                 | 00:05:10 | MEDIC 401           |  |
| 21-9945  | 7/8/2021 09:11  | EMERGENCY SCENE | ST. FRANCIS TULSA                | 7/8/2021 09:12  | 7/8/2021 09:12  | 7/8/2021 09:16  | 7/8/2021 09:32  | 7/8/2021 09:54  | 7/8/2021 10:14  | 00:05:22 | MEDIC 402           |  |
| 21-9952  | 7/8/2021 10:56  | EMERGENCY SCENE | ST. FRANCIS SOUTH                | 7/8/2021 10:56  | 7/8/2021 10:58  | 7/8/2021 11:03  | 7/8/2021 11:31  | 7/8/2021 11:52  | 7/8/2021 12:16  | 00:07:12 | MEDIC 401           |  |
| 21-9988  | 7/8/2021 21:26  | EMERGENCY SCENE | ST. JOHN TULSA                   | 7/8/2021 21:26  | 7/8/2021 21:29  | 7/8/2021 21:40  | 7/8/2021 21:43  | 7/8/2021 21:58  | 7/8/2021 22:09  | 00:14:26 | MEDIC 401           |  |
| 21-9994  | 7/9/2021 00:00  | EMERGENCY SCENE | HILLCREST SOUTH                  | 7/9/2021 00:00  | 7/9/2021 00:02  | 7/9/2021 00:06  | 7/9/2021 00:19  | 7/9/2021 00:37  | 7/9/2021 00:50  | 00:06:19 | MEDIC 401           |  |



To: Honorable Chair and Trustees  
From: Susan White, District Administrator  
Date: August 2, 2021  
Subject: District Administrator Report

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#### **Estimate of Needs**

68 O.S. § 68-3002(D) requires that an Estimate of Needs (EON) be prepared and filed with the Tulsa County Excise Board annually on or before August 17. During the compilation of the data required to complete the Estimate of Needs, it is necessary to receive the Net Assessed Valuation (NAV) for the District from Tulsa County Excise Board. Unfortunately, every year we suffer a timing issue because the County Excise Board doesn't meet to certify the Valuations early enough for GEMS to obtain the NAV, insert in the EON, submit the EON to the GEMS Board for approval, and file with the Excise Board before August 17. We annually contact the County to relay our timing challenge. Each year, the County has been gracious and affords us a few more days.

This year we will use the uncertified NAV to prepare the Estimate of Needs so that it can be presented to this Board for approval at a Special meeting on August 16. It is unlikely that the number will change but if the Excise Board changes it, we will amend the Estimate of Needs and bring it back before the Board to approve the amendment.

PO BOX 1089  
GLENPOOL, OK 74033-1089  
(918) 322-9015



To Oklahoma & You™

Dir 1 251 8

4643X0C.002 BNCf:0006806



**24-Hour  
Automated  
Account Information**

1-877-602-2262

2 \*0006806  
GLENPOOL AREA EMERGENCY MEDICAL  
SERVICE DISTRICT  
12205 S YUKON AVE  
GLENPOOL OK 74033-6635



PAGE 1

|                |
|----------------|
| ACCOUNT NUMBER |
| 0070041624     |
| STATEMENT DATE |
| 6/30/21        |

NEW • USED • REFINANCE

**AUTO RATES**

— as low as —

**3.25% APR\***

*No payment for 90 DAYS*

\*With approved credit. Annual percentage rate for qualified borrowers with auto debit from BancFirst account, on new loans or refinance of non-BancFirst loans. Model year limits may apply. Offer expires August 31, 2021.

MEMBER FDIC

### ACCOUNT ANALYSIS

|                           |         |               |
|---------------------------|---------|---------------|
| Beginning Balance         | 6/01/21 | 356,857.69    |
| Deposits / Misc Credits   | 1       | 1,555.75      |
| Withdrawals / Misc Debits | 8       | 26,035.48     |
| ** Ending Balance         | 6/30/21 | 332,377.96 ** |

Service Charge .00  
Enclosures 8

*Handwritten signatures and date 7/18/21*

| DEPOSITS              |            |             | CHECKS                                 |            |        |      |            |        |
|-----------------------|------------|-------------|----------------------------------------|------------|--------|------|------------|--------|
| Date                  | Deposits   | Withdrawals | Activity Description                   |            |        |      |            |        |
| 6/10                  | 1,555.75   |             | TULSA COUNTY/TAXDIST 16 JOHN GONSALVES |            |        |      |            |        |
| Date                  | Check No.  | Amount      | Date                                   | Check No.  | Amount | Date | Check No.  | Amount |
| 6/10                  | 1947       | 15,000.00   | 6/08                                   | 1950       | 208.33 | 6/21 | 1953       | 208.33 |
| 6/11                  | 1948       | 9,863.99    | 6/10                                   | 1951       | 240.00 | 6/29 | 1954       | 122.50 |
| 6/10                  | 1949       | 184.00      | 6/15                                   | 1952       | 208.33 |      |            |        |
| DAILY BALANCE SUMMARY |            |             |                                        |            |        |      |            |        |
| Date                  | Balance    |             | Date                                   | Balance    |        | Date | Balance    |        |
| 6/08                  | 356,649.36 |             | 6/11                                   | 332,917.12 |        | 6/21 | 332,500.46 |        |
| 6/10                  | 342,781.11 |             | 6/15                                   | 332,708.79 |        | 6/29 | 332,377.96 |        |

*posted MB*

8002-00000



MSI REV 7/17

www.bancfirst.bank

5727-STMT

Member  
FDIC

7-28-2021 01:51 PM

CITY OF GLENPOOL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2021

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FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

|                  | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <hr/>            |                   |                   |                        |                     |                   |                 |
| REVENUE SUMMARY  |                   |                   |                        |                     |                   |                 |
| NON-DEPARTMENTAL | 352,655           | 1,555.75          | 317,000.87             | 0.00                | 35,654.13         | 89.89           |
| TOTAL REVENUES   | 352,655           | 1,555.75          | 317,000.87             | 0.00                | 35,654.13         | 89.89           |

7-28-2021 01:51 PM

CITY OF GLENPOOL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2021

PAGE: 2

31 -GEMS

## FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

|                                   | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|-----------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>EXPENDITURE SUMMARY</u>        |                   |                   |                        |                     |                   |                 |
| <u>GEMS</u>                       |                   |                   |                        |                     |                   |                 |
| PERSONAL SERVICES                 | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| SUPPLIES                          | 8,300             | 525.30            | 6,081.99               | 671.62              | 1,546.39          | 81.37           |
| OTHER CHARGES & SERVICES          | 342,355           | 47,350.81         | 318,771.29 (           | 1,490.00)           | 25,073.71         | 92.68           |
| TRAVEL & TRAINING                 | 2,000             | 0.00              | 0.00                   | 0.00                | 2,000.00          | 0.00            |
| MISCELLANEOUS                     | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| CAPITAL EXPENDITURES              | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| OTHER FINANCING USES              | <u>0</u>          | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>0.00</u>       | <u>0.00</u>     |
| TOTAL GEMS                        | 352,655           | 47,876.11         | 324,853.28 (           | 818.38)             | 28,620.10         | 91.88           |
| TOTAL EXPENDITURES                | 352,655           | 47,876.11         | 324,853.28 (           | 818.38)             | 28,620.10         | 91.88           |
| REVENUE OVER/(UNDER) EXPENDITURES | 0 (               | 46,320.36) (      | 7,852.41)              | 818.38              | 7,034.03          | 0.00            |

7-28-2021 01:51 PM

CITY OF GLENPOOL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2021

PAGE: 3

31 -GEMS

% OF YEAR COMPLETED: 100.00

| REVENUES                         | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE    | % YTD<br>BUDGET |
|----------------------------------|-------------------|-------------------|------------------------|---------------------|----------------------|-----------------|
| <hr/>                            |                   |                   |                        |                     |                      |                 |
| NON-DEPARTMENTAL                 |                   |                   |                        |                     |                      |                 |
| =====                            |                   |                   |                        |                     |                      |                 |
| <u>TAXES</u>                     |                   |                   |                        |                     |                      |                 |
| 31-5-00-5006 TAXES               | <u>300,000</u>    | <u>1,555.75</u>   | <u>317,000.87</u>      | <u>0.00</u>         | ( <u>17,000.87</u> ) | <u>105.67</u>   |
| TOTAL TAXES                      | 300,000           | 1,555.75          | 317,000.87             | 0.00                | ( 17,000.87 )        | 105.67          |
| <u>INVESTMENT INCOME</u>         |                   |                   |                        |                     |                      |                 |
| 31-5-00-5301 INTEREST            | 0                 | 0.00              | 0.00                   | 0.00                | 0.00                 | 0.00            |
| 31-5-00-5306 MISCELLANEOUS       | <u>0</u>          | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>0.00</u>          | <u>0.00</u>     |
| TOTAL INVESTMENT INCOME          | 0                 | 0.00              | 0.00                   | 0.00                | 0.00                 | 0.00            |
| <u>OTHER FINANCING SOURCES</u>   |                   |                   |                        |                     |                      |                 |
| 31-5-00-5409 USE OF FUND BALANCE | <u>52,655</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>52,655.00</u>     | <u>0.00</u>     |
| TOTAL OTHER FINANCING SOURCES    | 52,655            | 0.00              | 0.00                   | 0.00                | 52,655.00            | 0.00            |
| <hr/>                            |                   |                   |                        |                     |                      |                 |
| TOTAL NON-DEPARTMENTAL           | 352,655           | 1,555.75          | 317,000.87             | 0.00                | 35,654.13            | 89.89           |
| <hr/>                            |                   |                   |                        |                     |                      |                 |
| TOTAL REVENUE                    | 352,655           | 1,555.75          | 317,000.87             | 0.00                | 35,654.13            | 89.89           |

7-28-2021 01:51 PM

CITY OF GLENPOOL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2021

PAGE: 4

31 -GEMS

% OF YEAR COMPLETED: 100.00

| DEPARTMENTAL EXPENDITURES                | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|------------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <b>GEMS</b>                              |                   |                   |                        |                     |                   |                 |
| =====                                    |                   |                   |                        |                     |                   |                 |
| <u>PERSONAL SERVICES</u>                 |                   |                   |                        |                     |                   |                 |
| 31-6-01-6101 SALARIES & WAGES            | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 31-6-01-6102 INSURANCE                   | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 31-6-01-6111 FICA                        | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 31-6-01-6113 WORKMANS COMP               | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 31-6-01-6114 UNEMPLOYMENT                | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL PERSONAL SERVICES                  | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| <u>SUPPLIES</u>                          |                   |                   |                        |                     |                   |                 |
| 31-6-01-6202 OPERATING SUPPLIES          | 6,300             | 525.30            | 4,499.62               | 115.62              | 1,684.76          | 73.26           |
| 31-6-01-6206 MINOR EQUIPMENT             | 2,000             | 0.00              | 1,582.37               | 556.00              | (138.37)          | 106.92          |
| TOTAL SUPPLIES                           | 8,300             | 525.30            | 6,081.99               | 671.62              | 1,546.39          | 81.37           |
| <u>OTHER CHARGES &amp; SERVICES</u>      |                   |                   |                        |                     |                   |                 |
| 31-6-01-6210 AMBULANCE CONTRACT          | 180,000           | 15,000.00         | 180,000.00             | 0.00                | 0.00              | 100.00          |
| 31-6-01-6225 FIRST RESPONDER/ADMIN FEES  | 132,055           | 30,978.33         | 123,567.08             | (1,490.00)          | 9,977.92          | 92.44           |
| 31-6-01-6235 CONTRACT SERVICES           | 10,000            | 1,372.48          | 8,872.36               | 0.00                | 1,127.64          | 88.72           |
| 31-6-01-6236 AUDIT FEES                  | 20,300            | 0.00              | 6,331.85               | 0.00                | 13,968.15         | 31.19           |
| 31-6-01-6254 MISC SERVICES & CHARGES     | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL OTHER CHARGES & SERVICES           | 342,355           | 47,350.81         | 318,771.29             | (1,490.00)          | 25,073.71         | 92.68           |
| <u>TRAVEL &amp; TRAINING</u>             |                   |                   |                        |                     |                   |                 |
| 31-6-01-6262 TRAVEL AND TRAINING         | 2,000             | 0.00              | 0.00                   | 0.00                | 2,000.00          | 0.00            |
| TOTAL TRAVEL & TRAINING                  | 2,000             | 0.00              | 0.00                   | 0.00                | 2,000.00          | 0.00            |
| <u>MISCELLANEOUS</u>                     |                   |                   |                        |                     |                   |                 |
| 31-6-01-6283 INVESTMENT EXPENSES         | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL MISCELLANEOUS                      | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| <u>CAPITAL EXPENDITURES</u>              |                   |                   |                        |                     |                   |                 |
| 31-6-01-6333 CAPITAL PURCHASES           | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL CAPITAL EXPENDITURES               | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| <u>OTHER FINANCING USES</u>              |                   |                   |                        |                     |                   |                 |
| 31-6-01-6745 TSF TO RESERVES             | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL OTHER FINANCING USES               | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| <b>TOTAL GEMS</b>                        |                   |                   |                        |                     |                   |                 |
|                                          | 352,655           | 47,876.11         | 324,853.28             | (818.38)            | 28,620.10         | 91.88           |
| <b>TOTAL EXPENDITURES</b>                |                   |                   |                        |                     |                   |                 |
|                                          | 352,655           | 47,876.11         | 324,853.28             | (818.38)            | 28,620.10         | 91.88           |
| <b>REVENUE OVER/(UNDER) EXPENDITURES</b> |                   |                   |                        |                     |                   |                 |
|                                          | 0                 | (46,320.36)       | (7,852.41)             | 818.38              | 7,034.03          | 0.00            |



**MINUTES**  
**GEMS Meeting**  
**Tuesday, July 6, 2021 Council Chambers 6:00 PM**

**TRUSTEES PRESENT:** Joyce Calvert  
Brandon Kearns  
Tim Fox  
Jacqueline Triplett-Lund

**TRUSTEES ABSENT:** Chris Brobst

**STAFF PRESENT:** Susan White  
Lowell Peterson  
Wendy Knight

- A) Call to Order - Joyce G. Calvert, Chair**  
Chair Calvert called the meeting to order at 7:46 p.m.
- B) Roll Call, Declaration of Quorum – Wendy Knight, Clerk; Joyce G. Calvert, Chair**  
Clerk Knight called the roll, Chair Calvert declared a quorum present.  
David Tillotson, City Manager, was also in attendance.
- C) EMS Report - Brian Cook, Director of Operations, Mercy Regional EMS**  
[GEMS EMS REPORT 06012021-06292021](#)
- D) District Administrator Report - Susan White, Administrator**  
[Bank Statement](#)  
[May 2021](#)
- E) Scheduled Business**
- 1) Discussion and possible action to approve, deny, or amend the minutes from June 7, 2021, and June 21, 2021 meetings.  
(Wendy Knight, Clerk)
- Moved by Brandon Kearns, seconded by Jacqueline Triplett-Lund

*To approve the minutes as presented.*

|                          | <b>For</b> | <b>Against</b> | <b>Abstained</b> | <b>Absent</b> |
|--------------------------|------------|----------------|------------------|---------------|
| Joyce Calvert            | x          |                |                  |               |
| Brandon Kearns           | x          |                |                  |               |
| Tim Fox                  | x          |                |                  |               |
| Chris Brobst             |            |                |                  | x             |
| Jacqueline Triplett-Lund | x          |                |                  |               |
|                          | 4          | 0              | 0                | 1             |

CARRIED.

[GEMS - 07 Jun 2021 - Minutes - Html](#)

[GEMS - 21 Jun 2021 - Minutes - Html](#)

- 2) Discussion and possible action to approve, or deny purchase order(s) and receipts register totaling \$21,840.63.  
(Susan White, District Administrator, Interim Treasurer, Finance Officer)

Ms. White recommended Board approval of purchase order(s) and receipts register totaling \$21,840.63.

Moved by Jacqueline Triplett-Lund, seconded by Brandon Kearns

*To approve purchase order(s) and receipts register totaling \$21,840.63.*

|                          | <b>For</b> | <b>Against</b> | <b>Abstained</b> | <b>Absent</b> |
|--------------------------|------------|----------------|------------------|---------------|
| Joyce Calvert            | x          |                |                  |               |
| Brandon Kearns           | x          |                |                  |               |
| Tim Fox                  | x          |                |                  |               |
| Chris Brobst             |            |                |                  | x             |
| Jacqueline Triplett-Lund | x          |                |                  |               |
|                          | 4          | 0              | 0                | 1             |

CARRIED.

[GEMS Invoice 7-6-21](#)

- 3) Discussion and possible action to review Management's Acknowledgement of Findings for the Fiscal Year End June 30, 2020 from the Oklahoma State Auditor and Inspector and indicate such non-reportable findings were discussed, by signature of each Trustee.  
(Susan White, District Administrator/Interim Treasurer)

Ms. White presented and the Board review Management's

Acknowledgement of Findings for the Fiscal Year End June 30, 2020 from the Oklahoma State Auditor and Inspector and indicate such non-reportable findings were discussed, by signature of each Trustee. The State Auditor and Inspector's office has completed the FYE June 30, 2020, audit work and identified two non-reportable findings. Non-reportable means the auditor wants the Board to be aware, but they do not rise to the level of a true finding for audit purposes.

Moved by Jacqueline Triplett-Lund, seconded by Brandon Kearns

*To accept Management's Acknowledgement of Findings for the Fiscal Year End June 30, 2020 from the Oklahoma State Auditor and Inspector and indicate such non-reportable findings were discussed, by signature of each Trustee.*

|                          | For | Against | Abstained | Absent |
|--------------------------|-----|---------|-----------|--------|
| Joyce Calvert            | x   |         |           |        |
| Brandon Kearns           | x   |         |           |        |
| Tim Fox                  | x   |         |           |        |
| Chris Brobst             |     |         |           | x      |
| Jacqueline Triplett-Lund | x   |         |           |        |
|                          | 4   | 0       | 0         | 1      |

CARRIED.

[Staff Report - Audit Mgmt Acknowledgement  
Glenpool EMS exit packet. FY 20 \(003\)](#)

**F) Adjournment**

Chair Calvert declared the meeting adjourned at 7:55 p.m.



**MINUTES**  
**GEMS Special Meeting**  
**Monday, July 19, 2021 Council Chambers 6:00 PM**

**TRUSTEES PRESENT:** Joyce Calvert  
Tim Fox  
Chris Brobst

**TRUSTEES ABSENT:** Brandon Kearns  
Jacqueline Triplett-Lund

**STAFF PRESENT:** Susan White  
Lowell Peterson  
Wendy Knight

**A) Call to Order - Joyce G. Calvert, Chair**

Chair Calvert called the meeting to order at 6:39 p.m.

**B) Roll Call, Declaration of Quorum – Wendy Knight, Clerk; Joyce G. Calvert, Chair**

Clerk Knight called the roll, Chair Calvert declared a quorum present. David Tillotson, City Manager, was also in attendance.

**C) Scheduled Business**

- 1) Discussion and possible action to accept the FY 2021-2022 Estimate of Needs engagement letter from Crawford & Associates, and direct the Chair to sign the letter on behalf of the Board, and the District Interim Treasurer to sign on behalf of Management.  
(Susan White, District Administrator, Interim Treasurer, Finance Officer)

Ms. White presented and recommended Board acceptance of the the FY 2021-2022 Estimate of Needs engagement letter from Crawford & Associates, and direct the Chair to sign the letter on behalf of the Board, and the District Interim Treasurer to sign on behalf of Management. The Glenpool Area Emergency Medical Service District is required to prepare and submit annually an Estimate of Needs (EON) to the Tulsa County Excise Board. The purpose of the EON is to advise the County Excise Board of the Fiscal Year Ending cash position of the District, and provide an estimate of revenue and expenditures for the next fiscal year.

Moved by Chris Brobst, seconded by Tim Fox

*To accept the FY 2021-2022 Estimate of Needs engagement letter from Crawford & Associates, and direct the Chair to sign the letter on behalf of the Board, and the District Interim Treasurer to sign on behalf of Management.*

|                          | For | Against | Abstained | Absent |
|--------------------------|-----|---------|-----------|--------|
| Joyce Calvert            | x   |         |           |        |
| Brandon Kearns           |     |         |           | x      |
| Tim Fox                  | x   |         |           |        |
| Chris Brobst             | x   |         |           |        |
| Jacqueline Triplett-Lund |     |         |           | x      |
|                          | 3   | 0       | 0         | 2      |

CARRIED.

[Staff Report - FY 21-22 EON Eng Ltr](#)  
[FY21-22 Glenpool Eng Ltr - SA&I Estimate of Needs](#)

**D) Adjournment**

Chair Calvert declared the meeting adjourned at 6:41 p.m.

## **Professional Services Contract – GEMS Treasurer/Finance Officer**

### **FISCAL YEAR 2021-2022**

This Professional Services Contract (“**Contract**”) is effective as of August 2, 2021 by and between FRANK ORDAZ, an individual (“**Contractor**”) and the Glenpool Area Emergency Medical Service District (“**GEMS District**”) (collectively the “**Parties**” and each a “**Party**”) in accordance with the provisions of a certain Administrative Operations Agreement - Fiscal Year 2021-2022 entered into between the City of Glenpool and the Glenpool Emergency Medical Service District, dated June 21, 2021

WHEREAS, GEMS District hereby retains the services of Contractor upon the terms and subject to the conditions set forth in this Contract; and

WHEREAS, each Party is duly authorized and capable of entering into this Contract.

NOW, THEREFORE, in consideration of the mutual covenants, representations, warranties, and obligations set forth herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. **Term.** The term of this Contract shall begin on August 2, 2021 and shall continue for the GEMS District’s Fiscal Year of 2021-2022, that is, through June 30, 2022 (the “**Term**”). Contractor is NOT an employee and may only be terminated as specified in paragraph 7 below, entitled Termination.
2. **Compensation**
  - a. **Monthly Fee.** GEMS District hereby agrees to pay Contractor a monthly fee of \$208.33 as compensation for services rendered to GEMS District. The fee may be adjusted from time to time by GEMS District, in its sole discretion.
  - b. **Pay Period.** Contractor will be paid once per month. The pay period may be adjusted from time to time by GEMS District, in its sole discretion.
  - c. **Business Expenses.** GEMS District shall reimburse Contractor for all reasonable and properly documented business expenses that are necessarily incurred in connection with carrying out Contractor's duties and responsibilities and approved in advance by GEMS District in accordance with GEMS District's expense reimbursement policies and to the extent permissible under the Oklahoma Emergency Medical Service District Budget Act.
3. **Benefits.** Contractor shall be entitled to no more fringe benefits as GEMS District may provide from time to time to Contractors of GEMS District who occupy similar positions. This Contract is for the sole benefit of Contractor and GEMS District and is not intended to create an employee benefit plan of any kind. Nothing in this Contract shall impair GEMS District's right to amend, modify, replace, or terminate any and all fringe benefits

GEMS District elects to extend Contractor in its sole discretion. It is further expressly understood and agreed that, until such condition is changed by GEMS District in its sole discretion, this Contract includes no employment or contractual benefits beyond the compensation provided by paragraph 2 above.

4. **Duties.** Contractor is being hired by GEMS District as the GEMS District Treasurer/Finance Officer. District Treasurer/Finance Officer duties include performing accounting and budgetary services for GEMS, including management of the accounts of GEMS in accordance with the Emergency Medical Service District Budget Act and making such reports to the GEMS Board of Trustees as needed to keep the Board of Trustees informed regarding its financial status and legal compliance; and attendance at no fewer than nine scheduled meetings of the GEMS Board of Trustees during the Term of this Agreement. In addition to any job duties specified in this Agreement, Contractor shall have such job duties as may from time to time be reasonably assigned to Contractor by GEMS District Board. Contractor acknowledges that by virtue of Contractor's position and responsibilities, Contractor will have fiduciary duties to GEMS District and a duty of loyalty to GEMS District and will, at all times, act in a manner consistent with these duties and abide by GEMS District's reasonable rules, regulations, instructions, and directions.
5. **Extent of Services.** During this Contract, Contractor shall devote so much of his time, energy, and attention to the benefit and business of GEMS District as may be reasonably necessary in performing Contractor's duties pursuant to this Contract. Any outside employment engaged by Contractor, whether as Director of Finance for the City of Glenpool or otherwise, must not interfere or conflict with Contractor's ability to properly perform her job duties or conflict with any provision of this Contract. Nothing in this Contract shall be construed as limiting Contractor's right to maintain any such outside employment that does not take significant amount of Contractor's time, energy, and attention away from Contractor's duties to GEMS District.
6. **Discretion of GEMS District.** The GEMS District Board of Trustees, by signature of its chair below, represents that it has exercised its unfettered discretion in making the decision to retain the Contractor without undue influence from the City of Glenpool or otherwise.
7. **Termination**
  - a. **Independent Contractor, not Employee.** Contractor is NOT an employee of the GEMS District, and this Contract may only be terminated as follows: (i) for just cause, including, without limitation, breaching a provision of this Contract; (ii) upon the death of Contractor; (iii) upon GEMS District dissolving, becoming insolvent, filing bankruptcy, or ceasing all business operations; (iv) cessation of

the existence or functions of the GEMS District; or (v) by mutual written agreement of the Parties.

- b. **Notice Required.** In the event this Contract is terminated due to Contractor breaching a provision of this Contract or other just cause, GEMS District may terminate this Contract at any time, with or without notice, as permitted by applicable law. The Parties are not required to provide one another with notice of their intent not to extend or renew this Contract for another fixed term prior to the expiration of this Contract. However, as a matter of professional courtesy, the Parties agree to use their best efforts to provide at least ninety (90) days' notice of such intention. If the Parties do not agree to an extension or renewal of the terms of this Contract, then, upon its expiration, this Contract will terminate and be of no legal effect.
- c. **Interim Termination of Contract.** In the event that termination of this Contract occurs due to unforeseen circumstances during the Term as defined in Section 1, this Contract shall be deemed null and void and neither party shall have any further obligations hereunder.

#### 8. **Obligation of Confidentiality**

- a. **Confidential Information.** "Confidential Information" means any information which is possessed by or developed for GEMS District, and which relates to GEMS District's existing or potential business or technology, to the extent such information is generally not known to the public and which information GEMS District is permitted or required by applicable law to protect from disclosure. Confidential Information also includes information received by GEMS District from others that GEMS District has an obligation to treat as confidential. Confidential Information includes any information and documents that conform to this definition whether or not they are marked "confidential" or carry any other marks or designations.
- b. **Non-Disclosure.** Except as required in the conduct of GEMS District's business or as expressly authorized in writing on behalf of GEMS District, during the Term of this Contract, Contractor shall not disclose, directly or indirectly, any Confidential Information to any unauthorized third party. This obligation of non-disclosure shall continue after the termination of this Contract indefinitely or for the maximum amount of time permitted by applicable law. These restrictions apply to all Confidential Information regardless of the format (hard copy, electronic, or otherwise) or location in which they are created or maintained, including, but not limited to, all computers that Contractor may possess or have access to in or away from GEMS District's offices.

- c. **Exceptions.** This Contract shall not prohibit any disclosure that is required by law or court order, provided that Contractor has not intentionally taken actions to trigger such required disclosure and, so long as not prohibited by any applicable law or regulation, GEMS District is given reasonable prior notice and an opportunity to contest or minimize such disclosure. The same provisions shall not prevent Contractor's disclosure of Confidential Information in the event GEMS District has given Contractor express prior written permission to do so.
9. **Severability.** If any provision of this Contract shall be held by competent authority to be invalid or unenforceable for any reason, that provision shall be considered removed from this Contract and the remaining provisions shall continue to be valid and enforceable according to the intentions of the Parties. If such competent authority finds that any provision of this Contract is invalid or unenforceable as currently written but that, by rewriting or limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as is necessary to further the intent of the Parties to the maximum extent permitted by law.
10. **Entire Contract.** This Contract contains the entire agreement between the Parties and supersedes all prior agreements and understandings, oral or written, with respect to the subject matter hereof. This Contract may be changed only by an agreement in writing signed by the Parties.
11. **Governing Law and Venue.** To the extent not inconsistent with applicable law, the Parties acknowledge and agree that this Contract shall be governed by and construed in accordance with the laws of the State of Oklahoma and, in the event of any dispute hereunder, shall be presentable to the Tulsa County District Court.
12. **Counterparts; Electronic Signature.** This Contract may be executed in counterparts, including by fax, email, or other facsimile, each an original but all considered part of one Contract. Electronic signatures placed upon counterparts of this Contract by a Party shall be considered valid representations of that Party's signature.
13. **Notice.** Any notice required or permitted to be given under this Contract shall be sufficient if in writing and if sent by electronic mail, hand-delivered or by standard U.S. mail to the applicable Party at the following addresses or any other address so specified in writing by a Party:

GEMS DISTRICT ADDRESS  
Glenpool Area Emergency Medical Service District  
12205 S. Yukon Avenue  
Glenpool, Oklahoma, 74033

CONTRACTOR ADDRESS

Frank Ordaz, GEMS District Treasurer/Finance Officer  
12205 S. Yukon Avenue  
Glenpool, Oklahoma 74033

**INTENDING TO BE LEGALLY BOUND HEREBY, CONTRACTOR AND GEMS DISTRICT EXECUTED THIS AGREEMENT AS OF THE DATE(S) SET FORTH BELOW.**

**CONTRACTOR**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Frank Ordaz  
District Treasurer/Finance Officer

**GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Joyce G. Calvert  
Chair of the Board of Trustees



# GEMS

**Glenpool Area Medical Service District**  
Glenpool, Oklahoma

To: HONORABLE CHAIRMAN AND GEMS DISTRICT BOARD MEMBERS

From: SUSAN WHITE, DISTRICT ADMINISTRATOR

Date: July 28, 2021

Subject: Approval of Purchase Orders Receiving Report and Payment Claims as of 7/28/2021 totaling \$31,293.84

**Background:**

A purchase order receiving report and a list of claims to be paid is presented to the Board monthly for approval.

**Staff Recommendation:**

Staff recommends a motion to accept the PO Receipt Register report dated 7/28/2021 and approve the following payments:

| P.O. #   | ACCOUNT      | VENDOR                  | DESCRIPTION               | INV #   | AMOUNT      |
|----------|--------------|-------------------------|---------------------------|---------|-------------|
| 22-12031 | 31-6-01-6210 | Centurion Health System | July 21 Ambulance Service | 2664    | \$15,000.00 |
| 22-12031 | 31-6-01-6225 | Centurion Health System | Aug 21 Ambulance Service  | 2672    | \$15,000.00 |
| 22-12040 | 31-6-01-6235 | Crawford & Associates   | Budget Input – FY 21      | 14736   | \$165.00    |
| 22-12020 | 31-6-01-6202 | Emergency Medical Prod  | Medical Supplies          | 2268892 | \$356.77    |
| 22-12032 | 31-6-01-6202 | Lowell Peterson         | District Attorney         | L72021  | \$208.33    |
| 22-12032 | 31-6-01-6202 | Quikprint               | FY21-22 Budget Printing   | 96598   | \$147.08    |
| 22-12107 | 31-6-01-6235 | Susan White             | District Administration   | S72021  | \$208.33    |
| 22-12108 | 31-6-01-6235 | Wendy Knight            | District Clerk            | W72021  | \$208.33    |
| Total    |              |                         |                           |         | \$31,293.84 |

**Attachments:**

1. Purchase Order Claims Register dated 7/28/2021 totaling \$31,293.84
2. PO Receipt Register dated 7/28/2021 totaling \$31,293.84
3. Purchase Orders and Invoices totaling \$31,293.84

12205 S. Yukon, Glenpool, OK 74033 • OFFICE: 918-209-4630 FAX: 918-209-4626

7/28/2021 3:09 PM  
SEQUENCE: VENDOR NAME (ALPHA)

P O R E C E I P T R E G I S T E R  
AUDIT REPORT

PAGE: 1  
DETAIL LEVEL: INVOICE

| VENDOR     | NAME                            | INVOICE | POST DATE | BANK | INVOICE AMOUNT | VENDOR TOTAL |
|------------|---------------------------------|---------|-----------|------|----------------|--------------|
| 31-000004  | CENTURION HEALTH SYSTEMS, DBA M |         |           |      |                | 30,000.00    |
|            |                                 | 2664    | 8/02/2021 | 31   | 15,000.00      |              |
|            |                                 | 2672    | 8/02/2021 | 31   | 15,000.00      |              |
| 31-000006  | CRAWFORD & ASSOCIATES, PC       |         |           |      |                | 165.00       |
|            |                                 | 14736   | 8/02/2021 | 31   | 165.00         |              |
| 31-000008  | EMERGENCY MEDICAL PRODUCTS      |         |           |      |                | 356.77       |
|            |                                 | 2268892 | 8/02/2021 | 31   | 356.77         |              |
| 31-000003  | LOWELL PETERSON                 |         |           |      |                | 208.33       |
|            |                                 | L72021  | 8/02/2021 | 31   | 208.33         |              |
| 31-000023  | QUIKPRINT                       |         |           |      |                | 147.08       |
|            |                                 | 96598   | 8/02/2021 | 31   | 147.08         |              |
| 31-000000  | SUSAN WHITE                     |         |           |      |                | 208.33       |
|            |                                 | S72021  | 8/02/2021 | 31   | 208.33         |              |
| 31-000002  | WENDY KNIGHT                    |         |           |      |                | 208.33       |
|            |                                 | W72021  | 8/02/2021 | 31   | 208.33         |              |
| **TOTALS** |                                 |         |           |      | 31,293.84      | 31,293.84    |

**APPROVED**

BY

Joyce Calvert, Chairman  
August 2, 2021

7/28/2021 3:10 PM  
FUND: 31 - GEMS

PURCHASE ORDER CLAIM REGISTER  
SUMMARY REPORT

PAGE: 1

| PURCHASE ORDER                    | DESCRIPTION               | VENDOR #  | VENDOR NAME                  | DATE INVOICE   | AMOUNT    |
|-----------------------------------|---------------------------|-----------|------------------------------|----------------|-----------|
| DEPARTMENT: 01 - NON-DEPARTMENTAL |                           |           |                              |                |           |
| 22-12107                          | GEMS CONTRACT SVC JUL 202 | 31-000000 | SUSAN WHITE                  | 8/2021 S72021  | 208.33    |
| 22-12108                          | GEMS CONTRACT SVC JUL 202 | 31-000002 | WENDY KNIGHT                 | 8/2021 W72021  | 208.33    |
| 22-12109                          | GEMS CONTRACT SVC JUL 202 | 31-000003 | LOWELL PETERSON              | 8/2021 L72021  | 208.33    |
| 22-12031                          | AMBULANCE SUBSIDY AUG     | 31-000004 | CENTURION HEALTH SYSTEMS,DBA | 8/2021 2664    | 15,000.00 |
| 22-12031                          | AMBULANCE SUBSIDY AUG     | 31-000004 | CENTURION HEALTH SYSTEMS,DBA | 8/2021 2672    | 15,000.00 |
| 22-12040                          | BUDGET INPUT FOR FY 21    | 31-000006 | CRAWFORD & ASSOCIATES, PC    | 8/2021 14736   | 165.00    |
| 22-12020                          | MEDICAL SUPPLIES          | 31-000008 | EMERGENCY MEDICAL PRODUCTS   | 8/2021 2268892 | 356.77    |
| 22-12032                          | FY 21-22 GEMS BUDGET PRIN | 31-000023 | QUIKPRINT                    | 8/2021 96598   | 147.08    |

DEPARTMENT TOTAL: 31,293.84

FUND TOTAL: 31,293.84

GRAND TOTAL: 31,293.84

7/28/2021 3:10 PM

PURCHASE ORDER CLAIM REGISTER  
G/L RECAP

PAGE: 2

| PERIOD | G/L ACCOUNT  | NAME               | AMOUNT    | FUND TOTAL |
|--------|--------------|--------------------|-----------|------------|
| 8/2021 | 31-6-01-6202 | OPERATING SUPPLIES | 503.85    |            |
| 8/2021 | 31-6-01-6210 | AMBULANCE CONTRACT | 30,000.00 |            |
| 8/2021 | 31-6-01-6235 | CONTRACT SERVICES  | 789.99    | 31,293.84  |
|        |              | GRAND TOTAL:       |           | 31,293.84  |

## P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected

PURCHASE ORDER # 22-12031

07/14/2021

ISSUED TO: VEND #: 31-000004

CENTURION HEALTH SYSTEMS, D  
MERCY REGIONAL OKLAHOMA  
9106 N GARNET RD  
OWASSO, OK 74055

SHIP TO:

GEMS  
14566 S. ELWOOD  
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

07/14/2021

PURCHASING OFFICER

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN  
ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT  
THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF  
SAID APPROPRIATION.

07/14/2021

ENCUMBERING OFFICER

DATE

| UNITS | DESCRIPTION                | INV PART NUMBER | REQUEST  | G/L ACCOUNT   | PROJ | PRICE | AMOUNT      |
|-------|----------------------------|-----------------|----------|---------------|------|-------|-------------|
| 0.00  | AMBULANCE SUBSIDY AUG 2021 |                 | 00026343 | 31 -6-01-6210 |      | 0.00  | 15,000.00 * |
| 0.00  | AMBULANCE SUBSIDY JUL 2021 |                 | 00026342 | 31 -6-01-6210 |      | 0.00  | 15,000.00 * |
|       | AMBULANCE SUBSIDY AUG      |                 |          |               |      |       |             |

\*\* TOTAL \*\* 30,000.00

\*\*\* APPROVAL FOR PURCHASE \*\*\*

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE  
ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

OFFICER OR DEPARTMENT HEAD IN CHARGE

DATE

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VENDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLITICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT. ANY VENDOR WHO SUBMITS AND INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE VENDOR IS FALSE.

THE VENDOR SHALL FURNISH ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS. A CLEAR DESCRIPTION OF EACH ITEM PURCHASED IT'S PRICE, THE NUMBER OR VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.

Mercy Regional Oklahoma  
Owasso, OK 74055

## Invoice

# 26342

| Date      | Invoice # |
|-----------|-----------|
| 6/10/2021 | 2664      |

|                                                                              |
|------------------------------------------------------------------------------|
| Bill To                                                                      |
| Glenpool City<br>Accounts Payable<br>12205 S Yukon Ave<br>Glenpool, Ok 74033 |

| P.O. No. | Terms | Project |
|----------|-------|---------|
|          |       |         |

| Quantity | Description                           | Rate                                                | Amount      |
|----------|---------------------------------------|-----------------------------------------------------|-------------|
| 1        | ALS Ambulance Subsidy for - July 2021 | 15,000.00                                           | 15,000.00   |
|          |                                       | <b>RECEIVED</b><br>JUN 09 2021<br>BY: GLENPOOL: A/P |             |
|          |                                       | <b>Total</b>                                        | \$15,000.00 |

|            |              |
|------------|--------------|
| Phone #    | Fax #        |
| 9186095800 | 918-609-5799 |



P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected

PURCHASE ORDER # 22-12040

07/20/2021

ISSUED TO: VEND #: 31-000006  
CRAWFORD & ASSOCIATES, PC  
10308 N GREENBRIAL PL  
OKLAHOMA CITY, OK 73159

SHIP TO:  
GEMS  
14566 S. ELWOOD  
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

07/20/2021

PURCHASING OFFICER

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN  
ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT  
THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF  
SAID APPROPRIATION.

07/20/2021

ENCUMBRING OFFICER

DATE

| UNITS | DESCRIPTION                                      | INV PART NUMBER | REQUEST  | G/L ACCOUNT   | PROJ | PRICE | AMOUNT   |
|-------|--------------------------------------------------|-----------------|----------|---------------|------|-------|----------|
| 0.00  | BUDGET INPUT FOR FY 21<br>BUDGET INPUT FOR FY 21 |                 | 00026388 | 31 -6-01-6235 |      | 0.00  | 165.00 * |

\*\* TOTAL \*\* 165.00

\*\*\* APPROVAL FOR PURCHASE \*\*\*

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

OFFICER OR DEPARTMENT HEAD IN CHARGE

DATE

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Crawford & Associates, P.C.

10308 Greenbriar Place  
Oklahoma City, OK 73159  
Phone (405) 691-5550

FY 20-21

# 26380



City of Glenpool  
12205 South Yukon Ave.  
Glenpool, OK 74033



Invoice#: 14736

Date: 6/30/2021

GLENPL21B

**Professional Services Rendered through June 30th, 2021:**

| <u>Date</u>                                    | <u>Staff</u> | <u>Explanation</u>                                         | <u>Hours</u> | <u>Rate</u> | <u>Amount</u> |
|------------------------------------------------|--------------|------------------------------------------------------------|--------------|-------------|---------------|
| <u>Consulting Services - Budget Assistance</u> |              |                                                            |              |             |               |
| 06/21/21                                       | DCRAW        | Budget input for FY 21                                     | 3.00         | 165.00      | \$495.00      |
| 06/22/21                                       | DCRAW        | Budget input for FY 21                                     | 1.00         | 165.00      | 165.00        |
| 06/25/21                                       | DCRAW        | Budget input & various adjusting journal entries for FY 21 | 1.00         | 165.00      | 165.00        |
| Subtotal:                                      |              |                                                            | 5.00         |             | 825.00        |
| <u>Consulting Services - Other Services</u>    |              |                                                            |              |             |               |
| 06/18/21                                       | DCRAW        | Assistance with bank reconciliations for FY 21             | 1.00         | 165.00      | 165.00        |
| Total Charges Due:                             |              |                                                            | 6.00         |             | \$990.00      |

P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected

PURCHASE ORDER # 22-12020

07/13/2021

ISSUED TO: VEND #: 31-000008  
EMERGENCY MEDICAL PRODUCTS  
25196 NETWORK PLACE  
CHICAGO, IL 60673-1251

SHIP TO:  
GEMS  
14566 S. ELWOOD  
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

07/13/2021

PURCHASING OFFICER

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN  
ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT  
THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF  
SAID APPROPRIATION.

07/13/2021

ENCUMBERING OFFICER

DATE

| UNITS | DESCRIPTION                          | INV PART NUMBER | REQUEST  | G/L ACCOUNT   | PROJ | PRICE | AMOUNT   |
|-------|--------------------------------------|-----------------|----------|---------------|------|-------|----------|
| 0.00  | MEDICAL SUPPLIES<br>MEDICAL SUPPLIES |                 | 00026335 | 31 -6-01-6202 |      | 0.00  | 356.77 * |

\*\* TOTAL \*\*

356.77

\*\*\* APPROVAL FOR PURCHASE \*\*\*

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE  
ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

OFFICER OR DEPARTMENT HEAD IN CHARGE

DATE

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SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO  
ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLITICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT.  
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VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.



# Emergency Medical Products

5000 Tuttle Crossing Blvd.  
Dublin, OH 43016

www.BuyEMP.com  
Ph: 800-558-6270  
Fax: 800-558-1551



## Invoice

|           |           |
|-----------|-----------|
| Invoice   | 2268892   |
| Date      | 7/15/2021 |
| Page      | 1 of 1    |
| Account # | 123965    |



300M0101



4 / 790 000000790 01 MB 0.447  
City of Glenpool Fire Department  
DARRELL COLBERT  
12205 S YUKON AVE  
GLENPOOL, OK 74033-6635

### Ship To:

City of Glenpool Fire Department  
City of Glenpool Fire Department  
14536 S. ELWOOD AVE.  
GLENPOOL, OK 74033

| Purchase Order #                  |                                                           | Ship Via      |         |     |      | Payment Terms |            |
|-----------------------------------|-----------------------------------------------------------|---------------|---------|-----|------|---------------|------------|
| 22-12020                          |                                                           | FED EX GROUND |         |     |      | Net 30 Days   |            |
| Item #                            | Description                                               | Ordered       | Shipped | B/O | UOM  | Unit Price    | Ext. Price |
| 15-KLTSD432                       | KING LTSD SIZE 2 KIT W/ GASTRIC ACCESS KIT<br>1/EA 5EA/CS | 2             | 2       | 0   | EACH | \$34.00       | \$68.00    |
| 15-KLTSD433                       | KING LTSD SIZE 3 KIT W/ GASTRIC ACCESS KIT<br>1/EA 5EA/CS | 2             | 2       | 0   | EACH | \$32.00       | \$64.00    |
| 15-KLTSD434                       | KING LTSD SIZE 4 KIT W/ GASTRIC ACCESS KIT<br>1/EA 5EA/CS | 2             | 2       | 0   | EACH | \$32.00       | \$64.00    |
| 15-KLTSD435                       | KING LTSD SIZE 5 KIT W/ GASTRIC ACCESS KIT<br>1/EA 5EA/CS | 2             | 2       | 0   | EACH | \$32.00       | \$64.00    |
| 2711-74003                        | FINGERTIP PULSE OXIMETER                                  | 1             | 1       | 0   | EACH | \$32.00       | \$32.00    |
| 3246-12345                        | CURAPLEX PATIENT MOVER, 10 EA/CS 1/EA<br>10EA/CS          | 3             | 3       | 0   | EACH | \$19.50       | \$58.50    |
| 400010                            | RING CUTTER, MAGNUM MEDICAL                               | 1             | 1       | 0   | EACH | \$6.27        | \$6.27     |
| Tracking Numbers:<br>502139450130 |                                                           |               |         |     |      |               |            |

5235 International Dr Suite B  
Cudahy, WI 53110

Please Remit to:  
**Emergency Medical Products**  
25196 Network Place  
Chicago, IL 60673-1251

|                |        |
|----------------|--------|
| Subtotal       | 356.77 |
| Handling Fee   | 0.00   |
| Freight        | 0.00   |
| Trade Discount | 0.00   |
| Tax            | 0.00   |
| Deposit        | 0.00   |
| Total          | 356.77 |

## P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected

PURCHASE ORDER # 22-12109

07/28/2021

ISSUED TO: VEND #: 31-000003

SHIP TO:

LOWELL PETERSON  
11543 E. 7TH STREET  
TULSA, OK 74128

GEMS  
14566 S. ELWOOD  
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

07/28/2021

PURCHASING OFFICER

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN  
ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT  
THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF  
SAID APPROPRIATION.

07/28/2021

ENCUMBERING OFFICER

DATE

| UNITS | DESCRIPTION                                              | INV PART NUMBER | REQUEST  | G/L ACCOUNT   | PROJ | PRICE | AMOUNT   |
|-------|----------------------------------------------------------|-----------------|----------|---------------|------|-------|----------|
| 0.00  | GEMS CONTRACT SVC JUL 2021<br>GEMS CONTRACT SVC JUL 2021 |                 | 00026484 | 31 -6-01-6235 |      | 0.00  | 208.33 * |

\*\* TOTAL \*\* 208.33

\*\*\* APPROVAL FOR PURCHASE \*\*\*

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE  
ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

OFFICER OR DEPARTMENT HEAD IN CHARGE

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# 26484

## INVOICE

Lowell Peterson  
12205 S. Yukon Ave.  
Glenpool, OK 74033  
Phone: 918-322-3403  
Email:

**INVOICE #: L72021**

**DATE: 8/1/2021**

**BILL TO:**

Glenpool Emergency Medical Service  
12205 S. Yukon Ave.  
Glenpool, OK 74033  
Phone: 918-209-4633 | Email: AP@cityofglenpool.com

| Description                         | Amount          |
|-------------------------------------|-----------------|
| <b>Contract Fees &amp; Services</b> |                 |
| <b>JULY 2021</b>                    | <b>\$208.33</b> |

|              |                 |
|--------------|-----------------|
| <b>Total</b> | <b>\$208.33</b> |
|--------------|-----------------|

If you have any questions concerning this invoice, Darrell Colbert / 918-209-4633 / Email:  
[dcolbert@cityofglenpool.com](mailto:dcolbert@cityofglenpool.com)

P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected

PURCHASE ORDER # 22-12032

07/14/2021

ISSUED TO: VEND #: 31-000023  
QUICKPRINT  
6620 SOUTH LEWIS  
TULSA, OK 74136

SHIP TO:  
GEMS  
14566 S. ELWOOD  
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.



07/14/2021

PURCHASING OFFICER

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN  
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07/14/2021

ENCUMBERING OFFICER

DATE

| UNITS | DESCRIPTION                                                    | INV PART NUMBER | REQUEST  | G/L ACCOUNT   | PROJ | PRICE | AMOUNT   |
|-------|----------------------------------------------------------------|-----------------|----------|---------------|------|-------|----------|
| 0.00  | FY 21-22 GEMS BUDGET PRINTING<br>FY 21-22 GEMS BUDGET PRINTING |                 | 00026344 | 31 -6-01-6202 |      | 0.00  | 147.08 * |

\*\* TOTAL \*\*

147.08

\*\*\* APPROVAL FOR PURCHASE \*\*\*

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE  
ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.



7/28/24

OFFICER OR DEPARTMENT HEAD IN CHARGE

DATE

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6620 SOUTH LEWIS | TULSA, OK 74136  
P 918 491 9292 | F 918 491 9603

**Sold To**  
Lea Ann Reed  
CITY OF GLENPOOL  
PO BOX 70  
Glenpool, OK 74033

# 026344

**Invoice** 96598

**Date** 7/1/21

**Acct. No.** 608348

| QUANTITY | DESCRIPTION                                                                                                                                                                                                                                   | AMOUNT                   |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| 25       | FY21-22 Adopted Budget Books<br>Coil Binding 16mm<br>Clear front & vinyl back<br><br>Interior Pages, 8.5 x 11 White 28# Color Copy Bond, 113 sheets, printed on 1 side<br>Tabs, 9 x 11 90# Copier Inserted Tabs, 13 sheets, printed on 1 side | \$ 1,195.71              |
| 25       | FY21-22 GEMS Budget Presentation, 8.5 x 11 White 28# Color Copy Bond, 7 sheets,<br>printed on 1 side<br>Clear front & vinyl back<br><br>Coil Binding 8-10mm                                                                                   | <i>GEMS</i><br>\$ 147.08 |



**PLEASE PAY FROM THIS INVOICE**

**Rec'd by** \_\_\_\_\_ **Thank You**

TOTAL  
TAX  
TOTAL



6620 SOUTH LEWIS | TULSA, OK 74136  
P 918 491 9292 | F 918 491 9603

**Sold To**  
Lea Ann Reed  
CITY OF GLENPOOL  
PO BOX 70  
Glenpool, OK 74033

**Invoice** 96598 (2)

**Date** 7/1/21

**Acct. No.** 608348

| QUANTITY | DESCRIPTION | AMOUNT |
|----------|-------------|--------|
|----------|-------------|--------|

Your feedback is important to us. Go to [www.qptulsa.com](http://www.qptulsa.com) and tell us how we are doing by clicking on the "contact" button.

Thank You!!  
We Appreciate Your Business!

**Rec'd by** \_\_\_\_\_ **Thank You**

**PLEASE PAY FROM THIS INVOICE**

TOTAL \$ 1,342.79  
TAX  
TOTAL \$ 1,342.79

## P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected

PURCHASE ORDER # 22-12107

07/28/2021

ISSUED TO: VEND #: 31-000000

SUSAN WHITE

210 SOUTH OAK GROVE ROAD  
CUSHING, OK 74023

SHIP TO:

GEMS

14566 S. ELWOOD  
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.



07/28/2021

PURCHASING OFFICER

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN  
ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT  
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07/28/2021

ENCUMBERING OFFICER

DATE

| UNITS | DESCRIPTION                | INV PART NUMBER | REQUEST  | G/L ACCOUNT   | PROJ | PRICE | AMOUNT   |
|-------|----------------------------|-----------------|----------|---------------|------|-------|----------|
| 0.00  | GEMS CONTRACT SVC JUL 2021 |                 | 00026485 | 31 -6-01-6235 |      | 0.00  | 208.33 * |
|       | GEMS CONTRACT SVC JUL 2021 |                 |          |               |      |       |          |

\*\* TOTAL \*\* 208.33

## \*\*\* APPROVAL FOR PURCHASE \*\*\*

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE  
ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

OFFICER OR DEPARTMENT HEAD IN CHARGE

DATE

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VENDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLITICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT. ANY VENDOR WHO SUBMITS AND INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE VENDOR IS FALSE.

THE VENDOR SHALL FURNISH ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS. A CLEAR DESCRIPTION OF EACH ITEM PURCHASED IT'S PRICE, THE NUMBER OR VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.

#26485

## INVOICE

Susan White  
12205 S. Yukon Ave.  
Glenpool, OK 74033  
Phone: 918-322-3403  
Email:

**INVOICE #: S72021**

**DATE: 8/1/2021**

**BILL TO:**

Glenpool Emergency Medical Service  
12205 S. Yukon Ave.  
Glenpool, OK 74033  
Phone: 918-209-4633 | Email: AP@cityofglenpool.com

Description

Amount

**Contract Fees & Services**

**JULY 2021**

**\$208.33**

**Total**

**\$208.33**

If you have any questions concerning this invoice, Darrell Colbert / 918-209-4633 / Email:  
[dcolbert@cityofglenpool.com](mailto:dcolbert@cityofglenpool.com)

P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected

PURCHASE ORDER # 22-12108

07/28/2021

ISSUED TO: VEND #: 31-000002

SHIP TO:

WENDY KNIGHT

GEMS

P.O. BOX 2434

14566 S. ELWOOD

CLAREMORE, OK 74018

GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF SAID APPROPRIATION.

07/28/2021

07/28/2021

PURCHASING OFFICER

DATE

ENCUMBERING OFFICER

DATE

| UNITS | DESCRIPTION                | INV PART NUMBER | REQUEST  | G/L ACCOUNT   | PROJ | PRICE | AMOUNT   |
|-------|----------------------------|-----------------|----------|---------------|------|-------|----------|
| 0.00  | GEMS CONTRACT SVC JUL 2021 |                 | 00026486 | 31 -6-01-6235 |      | 0.00  | 208.33 * |
|       | GEMS CONTRACT SVC JUL 2021 |                 |          |               |      |       |          |

\*\* TOTAL \*\* 208.33

\*\*\* APPROVAL FOR PURCHASE \*\*\*

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

OFFICER OR DEPARTMENT HEAD IN CHARGE

DATE

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VENDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLITICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT. ANY VENDOR WHO SUBMITS AND INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE VENDOR IS FALSE.

THE VENDOR SHALL FURNISH ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS, A CLEAR DESCRIPTION OF EACH ITEM PURCHASED IT'S PRICE, THE NUMBER OR VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.

#26486

## INVOICE

Wendy Knight  
12205 S. Yukon Ave.  
Glenpool, OK 74033  
Phone: 918-322-3403  
Email:

**INVOICE #: W72021**

**DATE: 8/1/2021**

**BILL TO:**

Glenpool Emergency Medical Service  
12205 S. Yukon Ave.  
Glenpool, OK 74033  
Phone: 918-209-4633 | Email: AP@cityofglenpool.com

| Description                         | Amount          |
|-------------------------------------|-----------------|
| <b>Contract Fees &amp; Services</b> |                 |
| <b>JULY 2021</b>                    | <b>\$208.33</b> |

|              |                 |
|--------------|-----------------|
| <b>Total</b> | <b>\$208.33</b> |
|--------------|-----------------|

If you have any questions concerning this invoice, Darrell Colbert / 918-209-4633 / Email:  
[dcolbert@cityofglenpool.com](mailto:dcolbert@cityofglenpool.com)