

**NOTICE  
GLENPOOL AREA EMERGENCY MEDICAL SERVICE  
DISTRICT  
REGULAR MEETING**

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A Regular Session of the Glenpool Area Emergency Medical Service District will be held at 6:00 p.m. immediately following the Glenpool Industrial Authority meeting on December 7, 2020, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

**NOTE:** The Glenpool Area Emergency Medical Service District will be assembled for the meeting at the City Council Chambers, 12205 S. Yukon Ave, Glenpool, Oklahoma. Members of the public are invited to attend the in-person meeting, or join a live broadcast at this link:

Join Zoom Meeting

<https://us02web.zoom.us/j/82066748452?pwd=YTRqYjQ4Y05vQyt3Z096ZHJhVEIEZz09>

Meeting ID: 820 6674 8452

Passcode: 755483

One tap mobile

+12532158782,,82066748452#,,,,,0#,,755483# US (Tacoma)

+13462487799,,82066748452#,,,,,0#,,755483# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 820 6674 8452

Passcode: 755483

Find your local number: <https://us02web.zoom.us/j/82066748452?pwd=YTRqYjQ4Y05vQyt3Z096ZHJhVEIEZz09>

The GEMS Board welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending in **PERSON** are required to complete the Request to Speak form located on the agenda table and return to the City Clerk **PRIOR TO THE CALL TO ORDER.**
- Speakers attending via **ZOOM** are required to complete the Request to Speak form located on our website: <https://glenpoolonline.civicweb.net/document/19057/Request%20to%20Speak%20Form.pdf> and email it to the City Clerk: [Wknight@cityofglenpool.com](mailto:Wknight@cityofglenpool.com) **PRIOR TO 6:00 PM DECEMBER 7, 2020.**

**AGENDA**

|                                                                                      | Page  |
|--------------------------------------------------------------------------------------|-------|
| A) Call to Order - Timothy Lee Fox, Chairman                                         |       |
| B) Roll Call, Declaration of Quorum – Wendy Knight, Clerk; Timothy Lee Fox, Chairman |       |
| C) EMS Report - Brian Cook, Director of Operations, Mercy Regional EMS               |       |
| 1) <a href="#">GEMS EMS Report 10282020-11302020</a>                                 | 3 - 5 |
| D) District Administrator Report - Susan White, Administrator                        |       |

- 1) [Dist. Adm Report](#) 6 - 10  
[Gems Bank Stmt Redacted](#)

E) **Scheduled Business**

- 1) Discussion and possible action to approve minutes from November 2, 2020 meeting. 11 - 13  
(Wendy Knight, Clerk)  
[GEMS - 02 Nov 2020 - Minutes - Html](#)
- 2) Discussion and possible action to approve 3rd quarter blanket purchase orders in the 14  
amount of \$77,774.96.  
(John Gonsalves, District Treasurer)  
[Gems FY 20-21 3rd QTR Blanket PO's](#)
- 3) Discussion and possible action to approve purchase order(s) and receipts register 15 - 39  
totaling \$33,073.17.  
(John Gonsalves, District Treasurer)  
[12-07-2020 GEMS Payment of Claims 2](#)

F) **Adjournment**

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on December 4, 2020, by 4:00 pm.

Signed: Wendy Knight

Clerk

# Mercy Regional



Brian Cook  
Chief of Operations  
PO Box 2398  
Owasso, OK 74055  
Office: 918.609.5827  
Email: [bcook@mercy-regional.com](mailto:bcook@mercy-regional.com)

To: Honorable Chair and GEMS Board Members

From: Brian Cook, Chief of Operations

Date: December 1, 2020

Ref: EMS Report October 28, 2020 – November 30, 2020

We logged 142 calls for service during this period while maintaining a 97% response time compliance.

85 patients treated and transported  
37 patients refused transport  
10 Mutual aid given  
6 calls cancelled  
3 No patient found  
1 mutual aid received

Mercy Regional EMS is participating in the BlackGold Christmas by sponsoring a Christmas tree and participating in the Christmas parade. We continue to support the Glenpool Chamber and their efforts to promote business in Glenpool.

COVID update: We are still able to maintain a healthy supply of PPE for our crews and we are requiring that they wear appropriate PPE on every call. We have also informed all employees to abide by the mask mandate anytime they are in public. Although call volume has increased this isn't totally out of the normal for this time of the year. Our primary goal is to keep employees and patients safe by wearing PPE and disinfecting the ambulances. Our concern right now is maintaining healthy employees so we can maintain staffing levels.

Brian Cook,  
Chief of Operations







To: Honorable Chairman and Trustees  
From: Susan White, District Administrator  
Date: December 7, 2020  
Subject: District Administrator Report

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#### **COVID Impact**

I am thankful that we have made it this far into the pandemic before we really have experienced an impact to our first responder department, however November has hit us pretty hard. We have had six members of the fire department that were either positive or quarantined. Keep in mind, this usually means about two weeks off. Despite the absences our crews have maintained the quality service our citizens are accustomed to receiving.

Mercy crews have not suffered any COVID related absences during the month of November.

Both agencies have experienced a significant increase in COVID related calls.

#### **Mercy Dispatch Telephone Issues**

Mercy has experienced a failure in their circuit board which has interfered with call transfers. Mercy was quick to notify us of the problem and provided our dispatch operations with an alternate number. We also have the ability to communicate directly with ambulance crews over the radio.

Communications Division Supervisor Shaw has confirmed that because of the proactive information from Mercy, and the cooperation among her department, emergency response has not been impacted.

PO BOX 1089  
GLENPOOL, OK 74033-1089  
(918) 322-9015



To Oklahoma & You™

Dir 1 251 10

6041X0C.003 BNCF:0008000



24-Hour  
Automated  
Account Information

1-877-602-2262

2 \*0008000  
GLENPOOL AREA EMERGENCY MEDICAL  
SERVICE DISTRICT  
12205 S YUKON AVE  
GLENPOOL OK 74033-6635



PAGE 1

ACCOUNT NUMBER

[REDACTED]

STATEMENT DATE

10/30/20

*The*  
**TAKE-YOUR-PICK  
LOAN SALE**

**BANCFIRST GETS YOU  
THE MONEY YOU NEED.  
YOU CHOOSE HOW TO USE IT!**

\*Available with approved credit; auto debit from BancFirst account may be required. Not all applicants will qualify. Offer available on new loans or refinance of non-BancFirst loans. For secured consumer purpose loans only, excluding real estate or mobile home secured loans. Offer ends 12/31/20.

MEMBER  
**FDIC**

### ACCOUNT ANALYSIS

|                           |                 |                      |
|---------------------------|-----------------|----------------------|
| Beginning Balance         | 10/01/20        | 279,884.96           |
| Deposits / Misc Credits   | 1               | 814.99               |
| Withdrawals / Misc Debits | 10              | 28,556.35            |
| <b>** Ending Balance</b>  | <b>10/31/20</b> | <b>252,143.60 **</b> |

|                |     |
|----------------|-----|
| Service Charge | .00 |
| Enclosures     | 10  |

*Handwritten:* 11/13/20 [Signature]

| DEPOSITS |          |             | CHECKS |           |           | DAILY BALANCE SUMMARY |            |  |
|----------|----------|-------------|--------|-----------|-----------|-----------------------|------------|--|
| Date     | Deposits | Withdrawals | Date   | Check No. | Amount    | Date                  | Balance    |  |
| 10/15    | 814.99   |             | 10/06  | 1894      | 208.33    | 10/13                 | 267,246.74 |  |
|          |          |             | 10/09  | 1895      | 300.00    | 10/16                 | 253,061.73 |  |
|          |          |             | 10/13  | 1896      | 918.13    | 10/19                 | 252,143.60 |  |
|          |          |             | 10/16  | 1890      | 15,000.00 |                       |            |  |
|          |          |             | 10/07  | 1891      | 10,211.00 |                       |            |  |
|          |          |             | 10/13  | 1892      | 907.50    |                       |            |  |
|          |          |             | 10/07  | 1893      | 208.33    |                       |            |  |

*Handwritten:* [Signature] 11/13/20

[www.bancfirst.bank](http://www.bancfirst.bank)



MSI REV 7/17

5727-STMT

Member  
**FDIC**

11-19-2020 10:47 AM

CITY OF GLENPOOL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2020

PAGE: 1

31 -GEMS

## FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

|                                   | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|-----------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u>            |                   |                   |                        |                     |                   |                 |
| NON-DEPARTMENTAL                  | 352,655           | 814.99            | 3,147.85               | 0.00                | 349,507.15        | 0.89            |
| TOTAL REVENUES                    | 352,655           | 814.99            | 3,147.85               | 0.00                | 349,507.15        | 0.89            |
| <u>EXPENDITURE SUMMARY</u>        |                   |                   |                        |                     |                   |                 |
| <u>GEMS</u>                       |                   |                   |                        |                     |                   |                 |
| SUPPLIES                          | 8,300             | 0.00              | 2,512.03               | 850.87              | 4,937.10          | 40.52           |
| OTHER CHARGES & SERVICES          | 342,355           | 39,773.32         | 106,655.28             | 21,236.64           | 214,463.08        | 37.36           |
| TRAVEL & TRAINING                 | 2,000             | 0.00              | 0.00                   | 0.00                | 2,000.00          | 0.00            |
| TOTAL GEMS                        | 352,655           | 39,773.32         | 109,167.31             | 22,087.51           | 221,400.18        | 37.22           |
| TOTAL EXPENDITURES                | 352,655           | 39,773.32         | 109,167.31             | 22,087.51           | 221,400.18        | 37.22           |
| REVENUE OVER/(UNDER) EXPENDITURES | 0 (               | 38,958.33) (      | 106,019.46) (          | 22,087.51)          | 128,106.97        | 0.00            |

11-19-2020 10:47 AM

CITY OF GLENPOOL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2020

PAGE: 2

31 -GEMS

% OF YEAR COMPLETED: 33.33

| REVENUES                         | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|----------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>NON-DEPARTMENTAL</u>          |                   |                   |                        |                     |                   |                 |
| <u>TAXES</u>                     |                   |                   |                        |                     |                   |                 |
| 31-5-00-5006 TAXES               | 300,000           | 814.99            | 3,147.85               | 0.00                | 296,852.15        | 1.05            |
| TOTAL TAXES                      | 300,000           | 814.99            | 3,147.85               | 0.00                | 296,852.15        | 1.05            |
| <u>INVESTMENT INCOME</u>         |                   |                   |                        |                     |                   |                 |
| <u>OTHER FINANCING SOURCES</u>   |                   |                   |                        |                     |                   |                 |
| 31-5-00-5409 USE OF FUND BALANCE | 52,655            | 0.00              | 0.00                   | 0.00                | 52,655.00         | 0.00            |
| TOTAL OTHER FINANCING SOURCES    | 52,655            | 0.00              | 0.00                   | 0.00                | 52,655.00         | 0.00            |
| TOTAL NON-DEPARTMENTAL           | 352,655           | 814.99            | 3,147.85               | 0.00                | 349,507.15        | 0.89            |
| TOTAL REVENUE                    | 352,655           | 814.99            | 3,147.85               | 0.00                | 349,507.15        | 0.89            |

11-19-2020 10:47 AM

CITY OF GLENPOOL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2020

PAGE: 3

31 -GEMS

DEPARTMENT - GEMS

% OF YEAR COMPLETED: 33.33

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>PERSONAL SERVICES</u>                |                   |                   |                        |                     |                   |                 |
| <u>SUPPLIES</u>                         |                   |                   |                        |                     |                   |                 |
| 31-6-01-6202 OPERATING SUPPLIES         | 6,300             | 0.00              | 1,593.90               | 275.00              | 4,431.10          | 29.67           |
| 31-6-01-6206 MINOR EQUIPMENT            | 2,000             | 0.00              | 918.13                 | 575.87              | 506.00            | 74.70           |
| TOTAL SUPPLIES                          | 8,300             | 0.00              | 2,512.03               | 850.87              | 4,937.10          | 40.52           |
| <u>OTHER CHARGES &amp; SERVICES</u>     |                   |                   |                        |                     |                   |                 |
| 31-6-01-6210 AMBULANCE CONTRACT         | 180,000           | 30,000.00         | 75,000.00              | 0.00                | 105,000.00        | 41.67           |
| 31-6-01-6225 FIRST RESPONDER/ADMIN FEES | 132,055           | 8,940.00          | 28,322.00              | 19,570.00           | 84,163.00         | 36.27           |
| 31-6-01-6235 CONTRACT SERVICES          | 10,000            | 833.32            | 3,333.28               | 1,666.64            | 5,000.08          | 50.00           |
| 31-6-01-6236 AUDIT FEES                 | 20,300            | 0.00              | 0.00                   | 0.00                | 20,300.00         | 0.00            |
| TOTAL OTHER CHARGES & SERVICES          | 342,355           | 39,773.32         | 106,655.28             | 21,236.64           | 214,463.08        | 37.36           |
| <u>TRAVEL &amp; TRAINING</u>            |                   |                   |                        |                     |                   |                 |
| 31-6-01-6262 TRAVEL AND TRAINING        | 2,000             | 0.00              | 0.00                   | 0.00                | 2,000.00          | 0.00            |
| TOTAL TRAVEL & TRAINING                 | 2,000             | 0.00              | 0.00                   | 0.00                | 2,000.00          | 0.00            |
| <u>MISCELLANEOUS</u>                    |                   |                   |                        |                     |                   |                 |
| <u>CAPITAL EXPENDITURES</u>             |                   |                   |                        |                     |                   |                 |
| <u>OTHER FINANCING USES</u>             |                   |                   |                        |                     |                   |                 |
| TOTAL GEMS                              | 352,655           | 39,773.32         | 109,167.31             | 22,087.51           | 221,400.18        | 37.22           |
| TOTAL EXPENDITURES                      | 352,655           | 39,773.32         | 109,167.31             | 22,087.51           | 221,400.18        | 37.22           |
| REVENUE OVER/(UNDER) EXPENDITURES       | 0 (               | 38,958.33) (      | 106,019.46) (          | 22,087.51)          | 128,106.97        | 0.00            |



**MINUTES**  
**GIA Meeting**  
**November 2, 2020 Zoom video conference 6:00 PM**

**TRUSTEES PRESENT:** Tim Fox  
Momodou Ceesay  
Joyce Calvert  
Jacqueline Triplett-Lund  
Brandon Kearns

**STAFF PRESENT:** Susan White  
Lowell Peterson  
Wendy Knight  
John Gonsalves

- A) Call to Order - Timothy Lee Fox, Chairman**  
Chairman Fox called the meeting to order at 7:39 p.m.
- B) Roll Call, Declaration of Quorum – Wendy Knight, Clerk; Timothy Lee Fox, Chairman**  
Clerk Knight called the roll, Chairman Fox declared a quorum present.  
David Tillotson, City Manager, was also in attendance.
- C) EMS Report - Brian Cook, Director of Operations, Mercy Regional EMS**  
[EMS Report](#)
- D) District Administrator Report - Susan White, Administrator**  
[JULY 2020 BANK RECON](#)  
[AUGUST 2020 BANK RECON](#)  
[SEPTEMBER 2020 BANK RECON](#)
- E) Scheduled Business**
- 1) Discussion and possible action to approve minutes from October 5, 2020 meeting.  
(Wendy Knight, Clerk)

Moved by Jacqueline Triplett-Lund, seconded by Momodou Ceesay

*To approve the minutes as presented.*

|                          | <b>For</b> | <b>Against</b> | <b>Abstained</b> | <b>Absent</b> |
|--------------------------|------------|----------------|------------------|---------------|
| Tim Fox                  | x          |                |                  |               |
| Momodou Ceesay           | x          |                |                  |               |
| Joyce Calvert            |            |                | x                |               |
| Jacqueline Triplett-Lund | x          |                |                  |               |
| Brandon Kearns           | x          |                |                  |               |
|                          | 4          | 0              | 1                | 0             |

CARRIED.

[GEMS - 05 Oct 2020 - Minutes - Html](#)

- 2) Discussion and possible action to approve 2021 Meeting Calendar.  
(Wendy Knight, Clerk)

Ms. Knight presented and recommended Board approval of the 2021 Meeting Calendar. It is similar to 2020 in frequency and convening time, with December's meeting date changed from the first week of December to the second week of December.

Moved by Joyce Calvert, seconded by Jacqueline Triplett-Lund

*To approve 2021 Meeting Calendar.*

|                          | <b>For</b> | <b>Against</b> | <b>Abstained</b> | <b>Absent</b> |
|--------------------------|------------|----------------|------------------|---------------|
| Tim Fox                  | x          |                |                  |               |
| Momodou Ceesay           | x          |                |                  |               |
| Joyce Calvert            | x          |                |                  |               |
| Jacqueline Triplett-Lund | x          |                |                  |               |
| Brandon Kearns           | x          |                |                  |               |
|                          | 5          | 0              | 0                | 0             |

CARRIED.

[2021 Meeting Schedule](#)

- 3) Discussion and possible action to approve purchase order(s) and receipts register totaling \$39,773.32.  
(John Gonsalves, District Treasurer)

Mr. Gonsalves presented and recommended Board approval of

purchase order(s) and receipts register totaling \$39,773.32.

Moved by Joyce Calvert, seconded by Jacqueline Triplett-Lund

*To approve purchase order(s) and receipts register totaling \$39,773.32.*

|                          | <b>For</b> | <b>Against</b> | <b>Abstained</b> | <b>Absent</b> |
|--------------------------|------------|----------------|------------------|---------------|
| Tim Fox                  | x          |                |                  |               |
| Momodou Ceesay           | x          |                |                  |               |
| Joyce Calvert            | x          |                |                  |               |
| Jacqueline Triplett-Lund | x          |                |                  |               |
| Brandon Kearns           | x          |                |                  |               |
|                          | 5          | 0              | 0                | 0             |

CARRIED.

[11-02-2020 GEMS Payment of Claims](#)

**F) Adjournment**

Chairman Fox declared the meeting adjourned at 7:48 p.m.



**To:** HONORABLE CHAIRMAN AND GEMS DISTRICT BOARD MEMBERS  
**From:** John Gonsalves, Treasurer  
**Date:** December 07, 2020  
**Subject:** FY2020-2021 Third QTR Blanket Purchase Orders

**Background:**

A blanket Purchase Order (PO) is a PO that is valid for a specified time period and authorizes multiple orders during that time period. PO's are convenient when there is a recurring need for goods or services. According to the Oklahoma statutes Title 62. Public Finance 62-310.8, Municipalities and Districts may issue blanket purchase orders for recurring purchases of goods or service if a maximum authorized amount for all purchases pursuant to a blanket purchase order is specified in the order and approved by the governing board.

The following blanket PO's are for your consideration:

| VENDOR                       | AMOUNT             | ITEM                           | ACCOUNT      |
|------------------------------|--------------------|--------------------------------|--------------|
| CENTURION HEALTH SYSTEMS EMS | \$45,000.00        | Ambulance Services             | 31-6-01-6210 |
| CITY OF GLENPOOL 1st RESPON  | \$30,000.00        | First Responder/Admin Services | 31-6-01-6225 |
| CURTIN DRUG                  | \$75.00            | Medical Supplies               | 31-6-01-6202 |
| EMERGENCY MEDICAL PRODUCTS   | \$50.00            | Medical Supplies               | 31-6-01-6202 |
| PACE                         | \$150.00           | Medical Oxygen                 | 31-6-01-6202 |
| JOHN GONSALVES               | \$624.99           | District Treasurer             | 31-6-01-6135 |
| LOWELL PETERSON              | \$624.99           | District Attorney              | 31-6-01-6135 |
| SUSAN WHITE                  | \$624.99           | District Clerk                 | 31-6-01-6135 |
| WENDY KNIGHT                 | \$624.99           | District Administrator         | 31-6-01-6135 |
| <b>TOTAL</b>                 | <b>\$77,774.96</b> |                                |              |

All amounts fall with the FY2020-2021 budget appropriations.

**Staff Recommendation:**

Staff recommends approval to issue the blanket PO's. Totaling \$77,774.96

**Attachments:**

Blanket list



To: HONORABLE CHAIRMAN AND GEMS DISTRICT BOARD MEMBERS

From: JOHN GONSALVES, DISTRICT TREASURER

Date: DECEMBER 07, 2020

Subject: Approval of Purchase Order Receiving Report and Payment Claims as of 12/02/2020 totaling \$33,073.17

**Background:**

A purchase order receiving report and a list of claims to be paid is presented to the Board monthly for approval.

**Staff Recommendation:**

Staff recommends a motion to accept the PO Receipt Register report dated 12/02/2020 and approve the following payments:

| P.O. #   | ACCOUNT      | VENDOR                  | DESCRIPTION                        | INV #        | AMOUNT      |
|----------|--------------|-------------------------|------------------------------------|--------------|-------------|
| 21-11318 | 31-6-01-6236 | Oklahoma State Auditor  | 2019 Audit service                 | 116105       | 6,331.85    |
| 21-11307 | 31-6-01-6210 | Centurion Health System | Dec Ambulance Service              | 2509         | 15,000.00   |
| 21-11280 | 31-6-01-6202 | Pace Products           | Oxygen Rentals                     | 113216       | 120.00      |
| 21-11228 | 31-6-01-6235 | Susan White             | District Administration            | 4098         | 208.33      |
| 21-11231 | 31-6-01-6235 | Lowell Peterson         | District Attorney                  | 3098         | 208.33      |
| 21-11230 | 31-6-01-6235 | Wendy Knight            | District Clerk                     | 5099         | 208.33      |
| 21-11229 | 31-6-01-6235 | John Gonsalves          | District Treasurer                 | 2098         | 208.33      |
| 21-11233 | 31-6-01-6225 | City of Glenpool        | 1 <sup>ST</sup> RESPONDER -October | 202011186787 | 10,788.00   |
| Total    |              |                         |                                    |              | \$33,073.17 |

**Attachments:**

1. Purchase Order Claims Register dated 12/02/2020 totaling \$33,073.17
2. PO Receipt Register dated 12/02/2020 totaling \$33,073.17 Purchase Orders and Invoices totaling \$33,073.17

12/02/2020 2:21 PM  
FUND: 31 - GEMS

PURCHASE ORDER CLAIM REGISTER  
SUMMARY REPORT

PAGE: 1

| PURCHASE ORDER                    | DESCRIPTION               | VENDOR #  | VENDOR NAME                   | DATE INVOICE         | AMOUNT    |
|-----------------------------------|---------------------------|-----------|-------------------------------|----------------------|-----------|
| DEPARTMENT: 01 - NON-DEPARTMENTAL |                           |           |                               |                      |           |
| 21-11228                          | GEMS SVC CONTRACT - S WHI | 31-000000 | SUSAN WHITE                   | 11/2020 4098         | 208.33    |
| 21-11229                          | 2 QT GEMS CONTRACT J GONS | 31-000001 | JOHN GONSALVES                | 11/2020 2098         | 208.33    |
| 21-11230                          | 2 QT GEMS CONTRACT W KNIG | 31-000002 | WENDY KNIGHT                  | 11/2020 5099         | 208.33    |
| 21-11231                          | 2 QT GEMS CONTRACT L PETE | 31-000003 | LOWELL PETERSON               | 11/2020 3098         | 208.33    |
| 21-11307                          | AMBULANCE SVC DEC 2020    | 31-000004 | CENTURION HEALTH SYSTEMS, DBA | 11/2020 2509         | 15,000.00 |
| 21-11233                          | 1ST RESPNDR/ADMIN FEES 2Q | 31-000005 | CITY OF GLENPOOL - GEMS       | 11/2020 202011186787 | 10,788.00 |
| 21-11280                          | MEDICAL OXYGEN RENTALS    | 31-000010 | PACE PRODUCTS OF TULSA        | 11/2020 113216-1     | 120.00    |
| 21-11318                          | FY JUNE 30, 2019 AUDIT SE | 31-000022 | OKLA STATE AUDITOR & INSPECTO | 11/2020 116105       | 6,331.85  |

DEPARTMENT TOTAL: 33,073.17

FUND TOTAL: 33,073.17

GRAND TOTAL: 33,073.17

**APPROVED**

BY

\_\_\_\_\_  
Timothy Lee Fox, Chairman  
December 07, 2020

| <u>PERIOD</u> | <u>G/L ACCOUNT</u> | <u>NAME</u>                | <u>AMOUNT</u> | <u>FUND TOTAL</u> |
|---------------|--------------------|----------------------------|---------------|-------------------|
| 11/2020       | 31-6-01-6202       | OPERATING SUPPLIES         | 120.00        |                   |
| 11/2020       | 31-6-01-6210       | AMBULANCE CONTRACT         | 15,000.00     |                   |
| 11/2020       | 31-6-01-6225       | FIRST RESPONDER/ADMIN FEES | 10,788.00     |                   |
| 11/2020       | 31-6-01-6235       | CONTRACT SERVICES          | 833.32        |                   |
| 11/2020       | 31-6-01-6236       | AUDIT FEES                 | 6,331.85      | 33,073.17         |
|               |                    | GRAND TOTAL:               |               | 33,073.17         |

12/02/2020 2:10 PM

## P O R E C E I P T R E G I S T E R

PAGE: 1

SEQUENCE: VENDOR NUMBER

AUDIT REPORT

DETAIL LEVEL: INVOICE

| VENDOR     | NAME                            | INVOICE      | POST DATE BANK | INVOICE AMOUNT | VENDOR TOTAL |
|------------|---------------------------------|--------------|----------------|----------------|--------------|
| 31-000000  | SUSAN WHITE                     | 4098         | 11/18/2020 31  | 208.33         | 208.33       |
| 31-000001  | JOHN GONSALVES                  | 2098         | 11/18/2020 31  | 208.33         | 208.33       |
| 31-000002  | WENDY KNIGHT                    | 5099         | 11/18/2020 31  | 208.33         | 208.33       |
| 31-000003  | LOWELL PETERSON                 | 3098         | 11/18/2020 31  | 208.33         | 208.33       |
| 31-000004  | CENTURION HEALTH SYSTEMS, DBA M | 2509         | 11/18/2020 31  | 15,000.00      | 15,000.00    |
| 31-000005  | CITY OF GLENPOOL - GEMS         | 202011186787 | 11/18/2020 31  | 10,788.00      | 10,788.00    |
| 31-000010  | PACE PRODUCTS OF TULSA          | 113216-1     | 11/18/2020 31  | 120.00         | 120.00       |
| 31-000022  | OKLA STATE AUDITOR & INSPECTOR  | 116105       | 11/19/2020 31  | 6,331.85       | 6,331.85     |
| **TOTALS** |                                 |              |                | 33,073.17      | 33,073.17    |

12/02/2020 2:10 PM  
SEQUENCE: VENDOR NUMBER

P O R E C E I P T R E G I S T E R  
PO RECAP

PAGE: 2  
DETAIL LEVEL: INVOICE

| PO       | VENDOR    | NAME                 | ORDERED   | PREVIOUSLY<br>RELEASED | CURRENTLY<br>RELEASED | WAITING FOR<br>RELEASE | VARIANCE | OUTSTANDING |
|----------|-----------|----------------------|-----------|------------------------|-----------------------|------------------------|----------|-------------|
| 21-10958 | 31-000020 | STATPACKS, INC.      | 1,494.00  | 918.13                 |                       |                        |          | 575.87      |
| 21-11228 | 31-000000 | SUSAN WHITE          | 624.99    | 208.33                 | 208.33                |                        |          | 208.33      |
| 21-11229 | 31-000001 | JOHN GONSALVES       | 624.99    | 208.33                 | 208.33                |                        |          | 208.33      |
| 21-11230 | 31-000002 | WENDY KNIGHT         | 624.99    | 208.33                 | 208.33                |                        |          | 208.33      |
| 21-11231 | 31-000003 | LOWELL PETERSON      | 624.99    | 208.33                 | 208.33                |                        |          | 208.33      |
| 21-11233 | 31-000005 | CITY OF GLENPOOL - G | 30,000.00 | 8,940.00               | 10,788.00             |                        |          | 10,272.00   |
| 21-11234 | 31-000008 | EMERGENCY MEDICAL PR | 50.00     |                        |                       |                        |          | 50.00       |
| 21-11279 | 31-000007 | CURTIN DRUG INC.     | 75.00     |                        |                       |                        |          | 75.00       |
| 21-11280 | 31-000010 | PACE PRODUCTS OF TUL | 150.00    |                        | 120.00                |                        |          | 30.00       |
| 21-11307 | 31-000004 | CENTURION HEALTH SYS | 15,000.00 |                        | 15,000.00             |                        |          |             |
| 21-11318 | 31-000022 | OKLA STATE AUDITOR & | 6,331.85  |                        | 6,331.85              |                        |          |             |
| 21-11360 | 31-000021 | IMS, INC.            | 556.00    |                        |                       |                        |          | 556.00      |

12/02/2020 2:10 PM  
SEQUENCE: VENDOR NUMBER

P O R E C E I P T R E G I S T E R

PAGE: 3  
DETAIL LEVEL: INVOICE

PO TOTALS BY G/L ACCOUNT

|                         |              |                         |       |           | =====LINE ITEM===== |                               | =====GROUP BUDGET===== |                               |
|-------------------------|--------------|-------------------------|-------|-----------|---------------------|-------------------------------|------------------------|-------------------------------|
| YEAR                    | ACCOUNT      | NAME                    | ITEMS | AMOUNT    | ANNUAL<br>BUDGET    | BUDGET OVER<br>AVAILABLE BUDG | ANNUAL<br>BUDGET       | BUDGET OVER<br>AVAILABLE BUDG |
| =====                   |              |                         |       |           |                     |                               |                        |                               |
| 2020-2021               | 31-6-01-6202 | OPERATING SUPPLIES      | 1     | 120.00    | 6,300               | 4,437.34                      |                        |                               |
|                         | 31-6-01-6210 | AMBULANCE CONTRACT      | 1     | 15,000.00 | 180,000             | 90,000.00                     |                        |                               |
|                         | 31-6-01-6225 | FIRST RESPONDER/ADMIN F | 1     | 10,788.00 | 132,055             | 84,163.00                     |                        |                               |
|                         | 31-6-01-6235 | CONTRACT SERVICES       | 4     | 833.32    | 10,000              | 5,000.08                      |                        |                               |
|                         | 31-6-01-6236 | AUDIT FEES              | 1     | 6,331.85  | 20,300              | 13,968.15                     |                        |                               |
| ** 20-21 YEAR TOTALS ** |              |                         |       | 33,073.17 |                     |                               |                        |                               |

NO ERRORS

NO WARNINGS

P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected

PURCHASE ORDER # 21-11318

11/19/2020

ISSUED TO: VEND #: 31-000022  
OKLA STATE AUDITOR & INSPE  
RM 123, STATE CAPITAL  
2300 N LINCOLN BLVD  
OKLAHOMA CITY, OK 73105-48

SHIP TO:  
GEMS  
14566 S. ELWOOD  
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

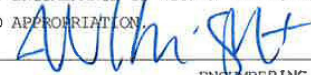


11/19/2020

PURCHASING OFFICER

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN  
ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT  
THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF  
SAID APPROPRIATION.



11/19/2020

ENCUMBERING OFFICER

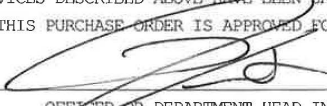
DATE

| UNITS | DESCRIPTION                                                      | INV PART NUMBER | REQUEST  | G/L ACCOUNT   | PROJ | PRICE | AMOUNT     |
|-------|------------------------------------------------------------------|-----------------|----------|---------------|------|-------|------------|
| 0.00  | FY JUNE 30, 2019 AUDIT SERVICE<br>FY JUNE 30, 2019 AUDIT SERVICE |                 | 00025197 | 31 -6-01-6236 |      | 0.00  | 6,331.85 * |

\*\* TOTAL \*\* 6,331.85

\*\*\* APPROVAL FOR PURCHASE \*\*\*

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.



OFFICER OR DEPARTMENT HEAD IN CHARGE

11/19/20

DATE

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VENDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLITICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT. ANY VENDOR WHO SUBMITS AND INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE VENDOR IS FALSE.

THE VENDOR SHALL FURNISH ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS. A CLEAR DESCRIPTION OF EACH ITEM PURCHASED IT'S PRICE, THE NUMBER OR VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.

Reg#

25197



Cindy Byrd, CPA | State Auditor &amp; Inspector

2300 N. Lincoln Blvd., Room 123, Oklahoma City, OK 73105 | 405.521.3495 | www.sai.ok.gov

October 28, 2020

Invoice: 116105

Susan White  
 Glenpool Area EMS District  
 12205 S Yukon  
 Glenpool, OK 74033

31-6-01-6236

**INVOICE FOR AUDITING SERVICES***DUE UPON RECEIPT*

Glenpool Area EMS District  
 GlenpoolEMS.5304919  
 FY: June 30, 2019

Services For The Period:

3/1/2020 TO 8/31/2020

|                                            | <u>Hours</u> | <u>Amount</u>     |
|--------------------------------------------|--------------|-------------------|
| Total Professional Services                | 83:45        | \$6,315.75        |
| Travel and Misc                            |              | \$16.10           |
| <b>Audit costs for this billing period</b> |              | <b>\$6,331.85</b> |
| Ref. 19 Okl.St. Ann. § 176.1               |              |                   |

**Total Amount Payable From EMS Budget To The State Auditor's Office** **\$6,331.85**

For billing inquiries, please contact Janet Waswo, 405-521-2149 or jwaswo@sai.ok.gov

Posting Date: 10/28/2020 Fund Type: 1000 Business Unit: 30000 Class Funding: 20000 Account: 454103 53

**Please return a copy of this invoice with payment to:**

2300 North Lincoln Boulevard, Room 123 State Capitol, Oklahoma City, OK 73105-4801, (405) 521-3495, Fax (405) 521-3426



## P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected  
PURCHASE ORDER # 21-11233 10/27/2020

ISSUED TO: VEND #: 31-000005  
CITY OF GLENPOOL - GEMS  
12205 S YUKON AVE.  
GLENPOOL, OK 74033

SHIP TO:  
GEMS  
14566 S. ELWOOD  
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.



10/27/2020

PURCHASING OFFICER

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN  
ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT  
THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF  
SAID APPROPRIATION.



10/27/2020

ENCUMBERING OFFICER

DATE

| UNITS | DESCRIPTION                                                                           | INV PART NUMBER | REQUEST  | G/L ACCOUNT   | PROJ | PRICE | AMOUNT      |
|-------|---------------------------------------------------------------------------------------|-----------------|----------|---------------|------|-------|-------------|
| 0.00  | 1ST RESPNDR/ADMIN FEES OCT-DEC<br>2 QT GEMS OCT20-DEC20<br>1ST RESPNDR/ADMIN FEES 2QT |                 | 00025137 | 31 -6-01-6225 |      | 0.00  | 30,000.00 * |

Partial Paymt \$10,788.00

\*\* TOTAL \*\* 30,000.00

## \*\*\* APPROVAL FOR PURCHASE \*\*\*

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

  
OFFICER OR DEPARTMENT HEAD IN CHARGE11/19/20  
DATE

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VENDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLITICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT. ANY VENDOR WHO SUBMITS AND INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE VENDOR IS FALSE.

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# INVOICE

**CITY OF GLENPOOL**  
12205 S. YUKON AVE..  
GLENPOOL, OK 74033  
PHONE (918)322-5409

**Customer Number:** 01-0172

**Invoice Number:** 202011186787

**Invoice Date:** 11/18/2020

**Due Date:** 12/18/2020

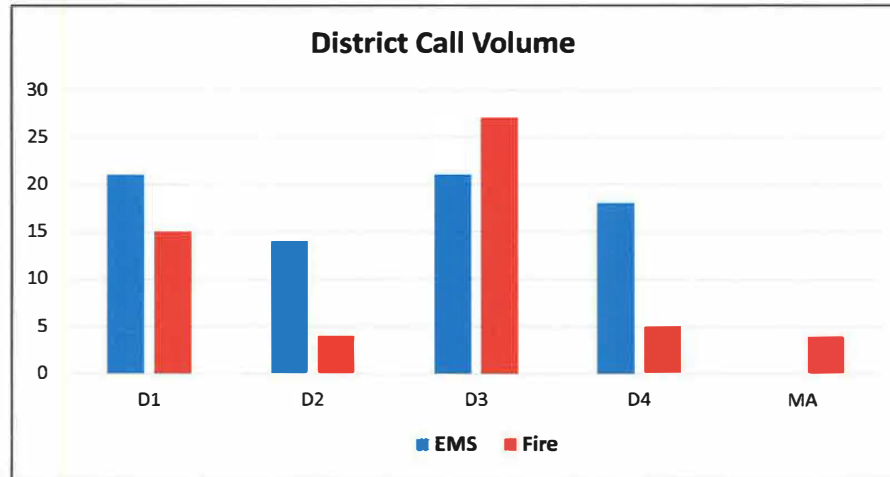
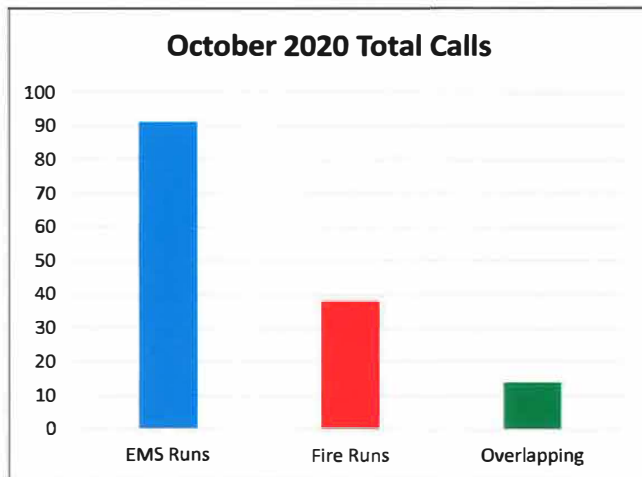
**P.O. # :** 21-11233

TREASURER  
GEMS-  
12205 S YUKON AVE  
GLENPOOL OK 74033

| ITEM DESCRIPTION    | UNITS | TYPE  | PRICE     | AMOUNT      |
|---------------------|-------|-------|-----------|-------------|
| GEMS REIMBURSEMENT  | N/A   | MONTH | N/A       | 10,788.00   |
| OCTOBER INVOICE     |       |       |           |             |
| *****THANK YOU***** |       |       | TOTAL DUE | \$10,788.00 |

## Glenpool Fire Department Operations October 2020

| Run Type     | # of Calls | Totals Calls |      |                 |
|--------------|------------|--------------|------|-----------------|
| EMS Runs     | 91         | 129          |      |                 |
| Fire Runs    | 38         |              |      |                 |
| Overlapping  | 14         |              |      |                 |
| By District: | District   | EMS          | Fire | District Totals |
|              | D1         | 21           | 15   | 36              |
|              | D2         | 14           | 4    | 18              |
|              | D3         | 21           | 27   | 48              |
|              | D4         | 18           | 5    | 23              |
|              | MA         | 0            | 4    | 4               |
|              | Totals     | 74           | 55   | 129             |



20201186787

## FY20-21 GEMS Admin/First Responder Reimbursements

|                   | July            | Aug              | Sept            | Oct              | Total Runs       | @ \$115.53/run   |
|-------------------|-----------------|------------------|-----------------|------------------|------------------|------------------|
| <b>Total Runs</b> | <b>111</b>      | <b>130</b>       | <b>103</b>      | <b>129</b>       | 473              |                  |
| <b>Fire runs</b>  | 34              | 44               | 28              | 38               | 144              |                  |
| <b>EMR runs</b>   | 77              | 86               | 75              | 91               | 329              | \$ 38,009        |
| <b>EMR Ratio</b>  | 69%             | 66%              | 73%             | 71%              | 70%              |                  |
| <b>Run Rate</b>   | \$ 115.53       | \$ 115.53        | \$ 115.53       | \$ 115.53        |                  |                  |
| <b>Admin</b>      | \$ 275          | \$ 275           | \$ 275          | \$ 275           | \$ 1,100         | \$ 1,100         |
| <b>Overtime</b>   | \$ -            | \$ -             | \$ -            | \$ -             | \$ -             | \$ -             |
| <b>Total</b>      | <b>\$ 9,171</b> | <b>\$ 10,211</b> | <b>\$ 8,940</b> | <b>\$ 10,788</b> | <b>\$ 39,109</b> | <b>\$ 39,109</b> |

P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected

PURCHASE ORDER # 21-11280

10/27/2020

ISSUED TO: VEND #: 31-000010  
PACE PRODUCTS OF TULSA  
SUITE B  
9513 E 55TH STREET  
TULSA, OK 74145

SHIP TO:  
GEMS  
14566 S. ELWOOD  
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN  
ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT  
THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF  
SALARY APPROPRIATION.

10/27/2020

10/27/2020

PURCHASING OFFICER

DATE

ENCUMBERING OFFICER

DATE

| UNITS | DESCRIPTION                                                            | INV PART NUMBER | REQUEST  | G/L ACCOUNT   | PROJ | PRICE | AMOUNT   |
|-------|------------------------------------------------------------------------|-----------------|----------|---------------|------|-------|----------|
| 0.00  | MEDICAL OXY RENTALS<br>2 QT GEMS OCT20-DEC20<br>MEDICAL OXYGEN RENTALS |                 | 00025138 | 31 -6-01-6202 |      | 0.00  | 150.00 * |

113216 = 120.00

Partial Payment 120.00

\*\* TOTAL \*\* 150.00

\*\*\* APPROVAL FOR PURCHASE \*\*\*

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

OFFICER OR DEPARTMENT HEAD IN CHARGE

DATE

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THE VENDOR SHALL FURNISH ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS. A CLEAR DESCRIPTION OF EACH ITEM PURCHASED IT'S PRICE, THE NUMBER OR VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.

# PACE Products of Tulsa

9513 E. 55th St., Ste., B  
Tulsa, OK 74145  
Phone: (918) 663-0555  
Fax: (918) 665-6434

# Rental Invoice

Invoice No  
NOV 2020 RENT 113216- /

Sold To:  
CITY OF GLENPOOL FIRE DEPT.  
FIRE DEPT ATT PAUL NEWTON  
12205 S. YUKON AVE.  
GLENPOOL, OK 74033

Date: Nov 2, 2020  
Ship to:  
CITY OF GLENPOOL FIRE DEPT.  
FIRE DEPT ATT PAUL NEWTON  
12205 S. YUKON AVE.  
GLENPOOL, OK 74033

Customer ID: CIT001

PO NUMBER

Due Date: Nov 2, 2020

Shipped Via: U.S. Mail. (With Monthly Statement)

| In Possession Of | Discription                                                         | Unit Price | Extension |
|------------------|---------------------------------------------------------------------|------------|-----------|
| 2                | THIS IS YOUR YEARLY CYLINDER RENTAL!<br>FOR: 2 ADDITIONAL D OXY/USP | 60.00      | 120.00    |



THIS IS YOUR CYLINDER RENTAL INVOICE:  
Rental is determined by number of cylinders in possession at end of Month.  
Any cylinders over the contracted agreement are billed accordingly.

Received By: \_\_\_\_\_

Cylinders remain the property of Pace Products. Customer owned cylinders on record. Rental Cylinders by Contract. Loaned Cylinders by Contract. Prices reflect the purchase of product only. Terms are noted on invoice. Late Fee's applied to all past due invoices: 18% APR with a \$2 minimum, calculated end of month ending balance. Any credit used must be applied to the same account the credit was issued. Cylinders, safety caps, etc. are the responsibility of the customer while in use. All Pace Products' property must remain at location of delivery. To relocate or report problems contact Pace Products of Tulsa, Inc. at (918) 663-0555.

|                  |               |
|------------------|---------------|
| Subtotal         | 120.00        |
| Sales Tax        |               |
| Invoice Amount   | 120.00        |
| Payment Received | 0.00          |
| Ck #:            | _____         |
| <b>TOTAL</b>     | <b>120.00</b> |

P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected

PURCHASE ORDER # 21-11307

11/18/2020

ISSUED TO: VEND #: 31-000004  
CENTURION HEALTH SYSTEMS, D  
MERCY REGIONAL OKLAHOMA  
9106 N GARNET RD  
OWASSO, OK 74055

SHIP TO:  
GEMS  
14566 S. ELWOOD  
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.



11/18/2020

PURCHASING OFFICER

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN  
ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT  
THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF  
SAID APPROPRIATION.

11/18/2020



ENCUMBERING OFFICER

DATE

| UNITS | DESCRIPTION                                                                     | INV PART NUMBER | REQUEST  | G/L ACCOUNT   | PROJ | PRICE | AMOUNT      |
|-------|---------------------------------------------------------------------------------|-----------------|----------|---------------|------|-------|-------------|
| 0.00  | AMBULANCE SVC DEC 2020<br>DECEMBER 2020 AMBULANCE SVC<br>AMBULANCE SVC DEC 2020 |                 | 00025253 | 31 -6-01-6210 |      | 0.00  | 15,000.00 * |

\*\* TOTAL \*\* 15,000.00

\*\*\* APPROVAL FOR PURCHASE \*\*\*

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.



OFFICER OR DEPARTMENT HEAD IN CHARGE

11/19/20

DATE

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P.O. Box 2398  
Owasso, OK 74055

25253

|            |           |
|------------|-----------|
| Date       | Invoice # |
| 11/11/2020 | 2509      |

|                                                                              |
|------------------------------------------------------------------------------|
| Bill To                                                                      |
| Glenpool City<br>Accounts Payable<br>12205 S Yukon Ave<br>Glenpool, Ok 74033 |

| P.O. No. | Terms | Project |
|----------|-------|---------|
|          |       |         |

| Quantity | Description                                                                                                                      | Rate      | Amount      |
|----------|----------------------------------------------------------------------------------------------------------------------------------|-----------|-------------|
| 1        | ALS Ambulance Subsidy for - December 2020<br> | 15,000.00 | 15,000.00   |
|          |                                                                                                                                  | Total     | \$15,000.00 |

RECEIVED  
NOV 16 2020  
BY: GLENPOAL: A/P

Mercy Regional Oklahoma

P.O. Box 2398  
Owasso, OK 74055

## Invoice

| Date       | Invoice # |
|------------|-----------|
| 11/11/2020 | 2509      |

|                                                                              |
|------------------------------------------------------------------------------|
| <b>Bill To</b>                                                               |
| Glenpool City<br>Accounts Payable<br>12205 S Yukon Ave<br>Glenpool, Ok 74033 |

| P.O. No. | Terms | Project |
|----------|-------|---------|
|          |       |         |

| Quantity                                                  | Description                               | Rate         | Amount      |
|-----------------------------------------------------------|-------------------------------------------|--------------|-------------|
| 1                                                         | ALS Ambulance Subsidy for - December 2020 | 15,000.00    | 15,000.00   |
| <div>RECEIVED<br/>NOV 16 2020<br/>BY: GLENPOOL: A/P</div> |                                           |              |             |
|                                                           |                                           | <b>Total</b> | \$15,000.00 |

PURCHASE ORDER  
CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected  
PURCHASE ORDER # 21-11229 10/27/2020

ISSUED TO: VEND #: 31-000001  
JOHN GONSALVES  
3034 W. 69TH PL  
TULSA, OK 74132

SHIP TO:  
GEMS  
14566 S. ELWOOD  
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

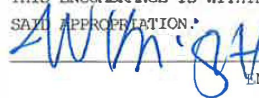


10/27/2020

PURCHASING OFFICER

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN  
ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT  
THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF  
SAID APPROPRIATION.



10/27/2020

ENCUMBERING OFFICER

DATE

| UNITS | DESCRIPTION                    | INV PART NUMBER | REQUEST  | G/L ACCOUNT   | PROJ | PRICE | AMOUNT   |
|-------|--------------------------------|-----------------|----------|---------------|------|-------|----------|
| 0.00  | 2 QT GEMS CONTRACT OCT20-DEC20 |                 | 00025133 | 31 -6-01-6235 |      | 0.00  | 624.99 * |
|       | 2 QT GEMS CONTRACT J GONSALVES |                 |          |               |      |       |          |

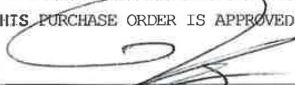
\$208.33

\*\* TOTAL \*\*

624.99

\*\*\* APPROVAL FOR PURCHASE \*\*\*

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE  
ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.



OFFICER OR DEPARTMENT HEAD IN CHARGE

11/19/20  
DATE

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VENDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES  
A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR  
SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO  
ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLITICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT.  
ANY VENDOR WHO SUBMITS AND INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS  
PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS  
THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE  
VENDOR IS FALSE.

THE VENDOR SHALL FURNISH ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS. A CLEAR DESCRIPTION OF EACH ITEM PURCHASED IT'S PRICE, THE NUMBER OR  
VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.

# INVOICE

**John Gonsalves**  
**12205 S Yukon Ave.**  
**Glenpool, OK 74033**  
**Phone: 918-322-3403**  
**Email:**

**INVOICE #: 2098**

**DATE: 11/30/2020**

**7531TO:**

**Glenpool Emergency Medical Service**  
12205 S. Yukon Ave.

**Glenpool, OK 74033**

**Phone: 918-209-4633 | Email: [AP@cityofglenpool.com](mailto:AP@cityofglenpool.com)**

**P.O. # 21-11229**

[illegible]

If you have any questions concerning this invoice, Darrell Colbert / 918-209-4633 / Email: [dcolbert@cityofglenpool.com](mailto:dcolbert@cityofglenpool.com)

## P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected  
PURCHASE ORDER # 21-11231 10/27/2020

ISSUED TO: VEND #: 31-000003  
LOWELL PETERSON  
11543 E. 7TH STREET  
TULSA, OK 74128

SHIP TO:  
GEMS  
14566 S. ELWOOD  
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

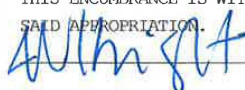


10/27/2020

PURCHASING OFFICER

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN  
ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT  
THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF  
SAID APPROPRIATION.

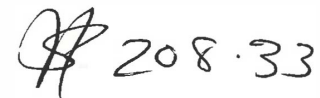


10/27/2020

ENCUMBERING OFFICER

DATE

| UNITS | DESCRIPTION                    | INV PART NUMBER | REQUEST  | G/L ACCOUNT    | PROJ | PRICE | AMOUNT   |
|-------|--------------------------------|-----------------|----------|----------------|------|-------|----------|
| 0.00  | 2 QT GEMS CONTRACT OCT20-DEC20 |                 | 00025134 | 31 -6-01-6 235 |      | 0.00  | 624.99 * |
|       | 2 QT GEMS CONTRACT L PETERSON  |                 |          |                |      |       |          |



\*\* TOTAL \*\*

624.99

## \*\*\* APPROVAL FOR PURCHASE \*\*\*

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE  
ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.



OFFICER OR DEPARTMENT HEAD IN CHARGE

11/19/20

DATE

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VENDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLITICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT, ANY VENDOR WHO SUBMITS AND INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE VENDOR IS FALSE.

THE VENDOR SHALL FURNISH ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS. A CLEAR DESCRIPTION OF EACH ITEM PURCHASED IT'S PRICE, THE NUMBER OR VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.

# INVOICE

**Lowell Peterson**  
**12205 S Yukon Ave.**  
**Glenpool, OK 74033**  
**Phone: 918-322-3403**  
**Email:**

**INVOICE #:** 3098

**DATE: 11/30/2020**

**4TO:**

**Glenpool Emergency Medical Service**  
12205 S. Yukon Ave.

**Glenpool, OK 74033**

**Phone: 918-209-4633 | Email: [AP@cityofglenpool.com](mailto:AP@cityofglenpool.com)**

**P.O. # 21-11231**

[illegible]

If you have any questions concerning this invoice, Darrell Colbert / 918-209-4633 / Email: [dcolbert@cityofglenpool.com](mailto:dcolbert@cityofglenpool.com)

P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected  
PURCHASE ORDER # 21-11228 10/27/2020

ISSUED TO: VENDOR #: 31-000000  
SUSAN WHITE  
210 SOUTH OAK GROVE ROAD  
CUSHING, OK 74023

SHIP TO:  
GEMS  
14566 S. ELWOOD  
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.



10/27/2020

PURCHASING OFFICER

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN  
ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT  
THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF  
SAID APPROPRIATION.



10/27/2020

ENCUMBERING OFFICER

DATE

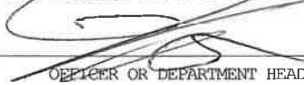
| UNITS | DESCRIPTION                                                   | INV PART NUMBER | REQUEST  | G/L ACCOUNT    | PROJ | PRICE | AMOUNT   |
|-------|---------------------------------------------------------------|-----------------|----------|----------------|------|-------|----------|
| 0.00  | 2 QT GEMS CONTRACT OCT20-DEC20<br>GEMS SVC CONTRACT - S WHITE |                 | 00025132 | 31 -6-01- 6235 |      | 0.00  | 624.99 * |

\$ 208.33

\*\* TOTAL \*\* 624.99

\*\*\* APPROVAL FOR PURCHASE \*\*\*

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE  
ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.



OFFICER OR DEPARTMENT HEAD IN CHARGE

11/19/20  
DATE

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SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO  
ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLITICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT.  
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VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.



## P U R C H A S E O R D E R

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected  
PURCHASE ORDER # 21-11230 10/27/2020

ISSUED TO: VEND #: 31-000002  
WENDY KNIGHT  
P.O. BOX 2434  
CLAREMORE, OK 74018

SHIP TO:  
GEMS  
14566 S. ELWOOD  
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

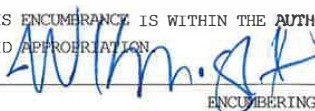


10/27/2020

PURCHASING OFFICER

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN  
ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT  
THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF  
SAID APPROPRIATION

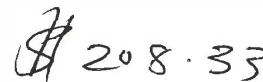


10/27/2020

ENCUMBERING OFFICER

DATE

| UNITS | DESCRIPTION                    | INV PART NUMBER | REQUEST  | G/L ACCOUNT   | PROJ | PRICE | AMOUNT   |
|-------|--------------------------------|-----------------|----------|---------------|------|-------|----------|
| 0.00  | 2 QT GEMS CONTRACT OCT20-DEC20 |                 | 00025135 | 31 -6-01-6235 |      | 0.00  | 624.99 * |
|       | 2 QT GEMS CONTRACT W KNIGHT    |                 |          |               |      |       |          |

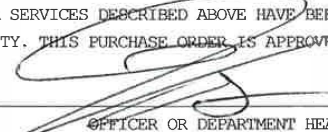


\*\* TOTAL \*\*

624.99

## \*\*\* APPROVAL FOR PURCHASE \*\*\*

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE  
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OFFICER OR DEPARTMENT HEAD IN CHARGE

11/19/20

DATE

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# INVOICE

**Wendy Knight**  
**12205 S Yukon Ave.**  
**Glenpool, OK 74033**  
**Phone: 918-322-3403**  
**Email:**

**INVOICE #: 5099**

**DATE: 11/30/2020**

**TO:**  
**Glenpool Emergency Medical Service**  
**12205 S. Yukon Ave.**  
**Glenpool, OK 74033**  
**Phone: 918-209-4633 | Email: [AP@cityofglenpool.com](mailto:AP@cityofglenpool.com)**

**P.O. # 21-11230**

[illegible]

If you have any questions concerning this invoice, Darrell Colbert / 918-209-4633 / Email: [dcolbert@cityofolenpool.com](mailto:dcolbert@cityofolenpool.com)