

MINUTES

CITY COUNCIL MEETING

June 20, 2016

The Regular Session of the Glenpool City Council was held at, Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Patricia Agee, Councilor; Brandon Kearns, Councilor; and Timothy Fox, Mayor. Momodou Ceesay, Vice Mayor was absent.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Susan White, City Clerk; Julie Casteen, Finance Director; Lynn Burrow, Community Development Director; Rick Malone, City Planner; Dennis Waller, Police Chief; and Paul Newton, Fire Chief.

Also present were: Jason Yarbrough, Glenpool First Baptist Church; and T.A. Hollis, Glenpool Chamber of Commerce.

- A) Mayor Fox called the meeting to order at 6:30 p.m.**
- B) Susan White, City Clerk called the roll. Mayor Fox declared a quorum present.**
- C) Jason Yarbrough offered the Invocation.**
- D) Mayor Fox led the Pledge of Allegiance.**
- E) Chamber of Commerce Report for May – T.A. Hollis, Chairman**
 - Mr. Hollis announced the Chamber had hired an Executive Director to fill the vacant position.
 - He praised the successes of Black Gold Days, highlighting a particular event added this year through the Make a Wish program to assist a local disabled veteran.
- F) Legislative Update – Lowell Peterson, City Attorney**
 - Mr. Peterson provided a legislative update of the Oklahoma 55th Legislature. He featured a number of House and Senate bills pertinent to municipalities.
- G) iCompass Agenda Management Demo – Susan White, City Clerk**
 - Ms. White presented a brief description and displayed a video demonstration of the services and features available in the iCompass product.
- H) City Manager Report – Roger Kolman, City Manager**
 - Mr. Kolman echoed the sentiment of Chamber of Commerce Chairman Hollis concerning the success of Black Gold Days.
 - He announced the employment of Larry Smith to the Police Department.
 - Mr. Kolman met with representatives from American Waste to discuss the possibility of curbside recycling for Glenpool residents.
- I) Mayor Report – Timothy Fox, Mayor**
 - Mayor Fox reviewed some of the recent events in which he participated, including: INCOG monthly meeting; INCOG annual meeting; and Black Gold Days. He publically expressed his thanks to local Boy Scouts and Cub Scouts for their participation in the Flag Ceremony. He also articulated his appreciation to Andrew "Whistler" Parker for his rendition of the

National Anthem. He further expressed his appreciation to Congressman Bridenstine for his assistance during the Make a Wish presentation.

J) Council Comments

- None.

K) Public Comments

- None.

L) Recognition of Employee of the Month -- Timothy Lee Fox, Mayor

- Mayor Fox recognized Lea Ann Reed, April Employee of the Month and Shelton Fair, May Employee of the Month for their dedicated work to the City of Glenpool and its residents.

M) Scheduled Business

1) Discussion and possible action to approve minutes from May 31, and June 6, 2016 meetings.

MOTION: Councilor Agee moved, second by Councilor Kearns to approve minutes as presented.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None

ABSENT: Vice-Mayor Ceesay

Motion carried.

2) Discussion and possible action to affirm, reverse or reverse with conditions the decision of the Planning Commission to deny (by tie vote on June 13, 2016) the application for Site Plan submitted by STV Energy Services, Inc., for a proposed Sunoco Glenpool Butane Blending Facility on 10.71 acres that is located in approximately 1,100 feet north of the northeast corner of 131st Street South and US Hwy 75 and is within the Industrial Medium (IM) zoning district, allowing the proposed use as a matter of right.

Rick Malone, City Planner stated the application for Site Plan was appealed to the City Council due to a tie vote (denial) administered by the Planning Commission on June 13. Mr. Malone alerted the Council that the Plan conformed to required zoning and Comprehensive Plan regulations. Lynn Burrow, Community Development Director offered two concerns from city staff including, 1) To require two points of access into the proposed facility; and 2) Proof of adequate water supply in the case of fire protection services. Both points have been satisfactorily addressed by the applicant. Terry Brennam, legal representation for STV Energy Services addressed the Council on behalf of the applicant. Staff recommended approval of the submitted Site Plan.

MOTION: Councilor Kearns moved, second by Councilor Agee to approve the Site Plan and reverse the decision of the Planning Commission to deny.

FOR: Councilor Agee; Councilor Kearns; Mayor Fox

AGAINST: None

ABSENT: Vice-Mayor Ceesay

Motion carried.

3) Discussion and possible action to adopt Resolution No. 16-06-04, A Resolution Stating The City Council's Concurrence With, And Endorsement Of, The Restated Code Of

Ethics And Policy Statement For Elected And Appointed Officials Of The City Of Glenpool, As Adopted By Resolution No. 13-05-01, Dated May 13, 2013, (The “Code Of Ethics”) And Directing That All Boards And Commissions Of The City Of Glenpool Shall Review And Endorse The Code Of Ethics, Provided That Such Boards And Commission May Offer Recommendations For Update Of The Code Of Ethics Which The City Council Shall Consider, All As Required By Section 20 Thereof.

Mayor Fox suggested the Council consider a motion to table since only three members of the Council were present.

MOTION: Mayor Fox moved, second by Councilor Agee to table action on Resolution No. 16-06-04 to the next Regular Meeting.

FOR: Councilor Kearns; Mayor Fox; Councilor Agee

AGAINST: None.

ABSENT: Vice-Mayor Ceesay

Motion Carried.

- 4) **Discussion and possible action on Corporate Resolution No. 16-06-05 of the City of Glenpool, “Resolution Authorizing The City Of Glenpool To Renew That Certain Security Agreement By And Between The City Of Glenpool And The Glenpool Utility Services Authority With Respect To The Issuance Of Utility System Revenue Bonds, Tax Exempt Refunding Series 2010 A And Taxable Refunding Series 2010 B, Dated as of December 1, 2010.”**

Julie Casteen, Finance Director presented the Resolution for approval. She informed the Council that the City and GUSA entered into a security agreement to pledge sales tax dollars for the purpose of repayment of the 2010 bonds. Because state law prohibits encumbering City funds beyond one year, it is necessary to renew the Agreement annually.

MOTION: Councilor Kearns moved, second by Councilor Agee to adopt Resolution No. 16-06-05 as presented.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None

ABSENT: Vice-Mayor Ceesay

Motion carried.

- 5) **Discussion and possible action on Corporate Resolution No. 16-06-06 of the City of Glenpool, “Resolution Authorizing The City Of Glenpool To Renew That Certain Security Agreement By And Between The City Of Glenpool And The Glenpool Utility Services Authority With Respect To The Issuance Of Utility System Revenue Bonds, Tax Exempt Refunding Series 2011, Dated As Of January 1, 2011.”**

MOTION: Councilor Agee moved, second by Councilor Kearns to adopt Resolution No. 16-06-06 as presented.

FOR: Councilor Agee; Councilor Kearns; Mayor Fox

AGAINST: None

ABSENT: Vice-Mayor Ceesay

Motion carried.

- 6) **Discussion and possible action to approve a Master Service Agreement And Addendum Thereto, Stating The Scope Of Work And Fee Schedule, Between The City Of Glenpool/GUSA And SpringPoint Technologies, LLC, to provide managed information technology services as provided therein.**

Ms. Casteen informed the Council that a RFP for IT services was released in April. The city received six respondents. A committee of city staff reviewed and scored the responses.

SpringPoint Technologies, LLC received the highest average rating. Staff recommended approval of the SpringPoint Agreement and Addendum.

MOTION: Councilor Agee moved, second by Councilor Kearns to approve the Master Service Agreement and Addendum.

FOR: Councilor Kearns; Mayor Fox; Councilor Agee

AGAINST: None

ABSENT: Vice-Mayor Ceesay

Motion carried.

- 7) **Discussion and possible action to approve Engagement Letter from Arledge & Associates, P.C. to conduct the annual financial and compliance audit for Fiscal Year Ending June 30, 2016 in an amount not to exceed \$22,500.**

Ms. Casteen recommended the Council accept the Engagement and Compilation letters and direct the Mayor to sign on behalf of the City government and authorize the Finance Director to sign on behalf of Management.

MOTION: Councilor Kearns moved, second by Councilor Agee to approve Engagement letters from Arledge & Associates and direct signatures as stated.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None

ABSENT: Vice-Mayor Ceesay

Motion carried.

- 8) **Discussion and possible action to enter into a Judicial Services Agreement between the City of Glenpool and George M. Miles, PC, for professional services as judge of the Glenpool Municipal Court for FY 2016-2017.**

MOTION: Councilor Agee moved, second by Councilor Kearns to enter into a Judicial Services Agreement with George M. Miles, PC.

FOR: Councilor Agee; Councilor Kearns; Mayor Fox

AGAINST: None

ABSENT: Vice-Mayor Ceesay

Motion carried.

- 9) **Discussion and possible action to approve Agreement for Administration Of The Sales And Use Tax Ordinances Of The City And An Agreement To Engage In Compliance Activities By The City Of Glenpool.**

Susan White, City Clerk informed the Council that the OTC Administration Agreement reflects the .55% of one cent increase to City sales tax effective July 1, 2016.

MOTION: Councilor Agee moved, second by Councilor Kearns to approve OTC Administration Agreement as presented.

FOR: Councilor Kearns; Mayor Fox; Councilor Agee

AGAINST: None

ABSENT: Vice-Mayor Ceesay

Motion carried.

- 10) **Discussion and possible action to: (a) Ratify a certain Agreement by and between the City of Glenpool and the Glenpool Utility Services Authority (together, "Glenpool") and Rural Water District No. 2, Creek County ("Creek-2") for the purpose of collaborating to provide potable water service and fire suppression service to developments of property that are identified as "Reserved Creek-2 Water Customers" in the Agreement of Compromise, Settlement and Release, entered into by and between Glenpool and Creek-2, dated May 11, 2015, as approved in substance by the**

City Council in Regular Session on April 18, 2016; (b) Approving the final Agreement together with Exhibit A describing certain real property in the City of Glenpool to which the final Agreement applies and incorporating Exhibit A into such Agreement; and (c) Authorizing the Mayor to execute said Agreement.

Lowell Peterson, City Attorney explained to the Council that staff felt it a prudent measure to approve the Agreement each time a property is added to the area relevant to the Agreement. Exhibit A describes the property and if approved the property shall be incorporated into the Agreement.

MOTION: Councilor Agee moved, second by Councilor Kearns to approve the final Agreement, incorporating Exhibit A and authorizing the Mayor to sign the Agreement.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None

ABSENT: Vice-Mayor Ceesay

Motion carried.

- 11) Discussion and possible action to enter into Executive Session for the purpose of discussing negotiation of a collective bargaining agreement with employees of the Glenpool Police Department and representatives of their bargaining unit, pursuant to Title 25, § 307(B)(3) of the Oklahoma Statutes (Open Meeting Act).**

MOTION: Councilor Agee moved, second by Councilor Kearns to enter into Executive Session for the purpose stated, at 7:51 p.m.

FOR: Councilor Agee; Councilor Kearns; Mayor Fox

AGAINST: None

ABSENT: Vice-Mayor Ceesay

Motion carried.

- 12) Discussion and possible action to reconvene in Regular Session.**

MOTION: Councilor Agee moved, second by Councilor Kearns to reconvene in Regular Session at 8:11 p.m.

FOR: Councilor Kearns; Mayor Fox; Councilor Agee

AGAINST: None

ABSENT: Vice-Mayor Ceesay

Motion carried.

- 13) Discussion and possible action to approve an Agreement Between The City Of Glenpool, Oklahoma, A Municipal Corporation And The Fraternal Order Of Police, Lodge 133, Fiscal Year 2017.**

MOTION: Councilor Kearns moved, second by Councilor Agee to approve the Agreement between the City of Glenpool and the Fraternal Order of Police, Lodge 133, Fiscal Year 2017 as presented.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None

ABSENT: Vice-Mayor Ceesay

Motion carried.

N) Adjournment.

- Meeting was adjourned at 8:16 p.m.

Date

ATTEST:

City Clerk

Mayor