

**NOTICE
GLENPOOL CITY COUNCIL
REGULAR MEETING**

A Regular Session of the Glenpool City Council will be held at 6:30 p.m. on Monday, March 7, 2016, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

The City Council welcomes comments from citizens of Glenpool who wish to address any item on the agenda. Speakers are requested to complete one of the forms located on the agenda table and return to the City Clerk PRIOR TO THE CALL TO ORDER

AGENDA

- A) Call to Order - Timothy Lee Fox, Mayor**
- B) Roll call, declaration of quorum – Susan White, City Clerk; Timothy Lee Fox, Mayor**
- C) Invocation – Reverend Jason Yarbrough**
- D) Pledge of Allegiance – Timothy Lee Fox, Mayor**
- E) Glenpool Conference Center Report – Lea Ann Reed, Conference Center Director**
- F) Community Development Report – Lynn Burrow, Community Development Director**
- G) Treasurers Report – Julie Casteen, Finance Director**
- H) City Manager Report – Roger Kolman, City Manager**
- I) Mayor Report – Timothy Lee Fox, Mayor**
- J) Council Comments**
- K) Public Comments**
- L) Scheduled Business**
 - 1) Discussion and possible action to approve minutes from February 16, and February 29, 2016 meetings.**
 - 2) Discussion and possible action to approve and adopt AMENDED Ordinance No. 717, An Ordinance That: (A) Levies And Assesses A Sales Tax Of Fifty-Five Hundredths Of One Percent (.55%) Upon The Gross Receipts Or Proceeds On Taxable Sales Of Goods And Services, As Defined In The Ordinance, In The City Of Glenpool, In Addition To Present Sales Taxes Upon Such Gross Receipts Or Proceeds, For The Purpose Of Staffing Additional Police And Firefighting Personnel Within Said City; (B) Provides For Such Sales Tax To Commence On July 1, 2016; (C) Provides For The Duration Of Such Sales Tax To Be Until Amended Or Repealed By The Voters Of The City; (D) Prescribes Procedures For The Collection And Remittance Of Such Sales Tax And Penalties For The Failure To Do So; And (E) Includes Such Other**

Provisions, Terms And Conditions As Necessary For The Effective Implementation And Enforcement Of Said Ordinance; And Declaring An Emergency.

(Lowell Peterson, City Attorney)

- 3) Discussion and possible action to approve Emergency Clause, whereas, it being immediately necessary for the preservation of the peace, health, and safety of the City of Glenpool and the inhabitants thereof that the provisions of this AMENDED Ordinance No. 717, "An Ordinance That: (A) Levies And Assesses A Sales Tax Of Fifty-Five Hundredths Of One Percent (.55%) Upon The Gross Receipts Or Proceeds On Taxable Sales Of Goods And Services, As Defined In The Ordinance, In The City Of Glenpool, In Addition To Present Sales Taxes Upon Such Gross Receipts Or Proceeds, For The Purpose Of Staffing Additional Police And Firefighting Personnel Within Said City; (B) Provides For Such Sales Tax To Commence On July 1, 2016; (C) Provides For The Duration Of Such Sales Tax To Be Until Amended Or Repealed By The Voters Of The City; (D) Prescribes Procedures For The Collection And Remittance Of Such Sales Tax And Penalties For The Failure To Do So; And (E) Includes Such Other Provisions, Terms And Conditions As Necessary For The Effective Implementation And Enforcement Of Said Ordinance; And Declaring An Emergency," be put into full force and effect, more particularly that the City Council take immediate action to correct the effective date of the tax to be levied pursuant to Amended Ordinance No. 717, if adopted by a vote of the people on April 5, 2016, as required by state law, an emergency is hereby declared to exist by reason whereof this Ordinance shall take effect and be in full force from and after its passage as provided by law.

(Lowell Peterson, City Attorney)

- 4) Discussion and possible action to approve and adopt Resolution No. 16-03-05, AMENDING Resolution No. 16-02-03 pertaining to the calling and holding of a special election in The City of Glenpool, Tulsa County, State of Oklahoma, for the purpose of submitting to the registered, qualified electors of said City the question whether Ordinance No. 717, adopted by the City Council on the first day of February 2016, and amended by the City Council on the seventh day of March, 2016, shall be approved by such registered, qualified electors, which Ordinance levies and assesses a sales tax of fifty-five hundredths of one percent (.55%) upon the gross receipts or proceeds on taxable sales of goods and services, as defined in the ordinance, in The City of Glenpool, in addition to present sales taxes upon such gross receipts or proceeds, for the purpose of staffing additional police and firefighting personnel within said City; providing for correction of a scrivener's error with respect to the commencement date of such sales tax in conformity with State law, including a corrected ballot title; and ratifying notice given to the public and to the Tulsa County Election Board of such correction.

(Lowell Peterson, City Attorney)

- 5) Discussion and possible action to approve an AMENDED Special Election Proclamation and Notice and directing the publication of Resolution No. 16-03-05, amending Resolution No.16-02-03, once in a newspaper of general circulation in the City of Glenpool and directing the publication of this Proclamation on three consecutive Thursdays immediately preceding the special election, for the purpose of authorizing the calling of a special election on the Proposition set forth in such Special Election Proclamation and Notice, to be held in the City of Glenpool, Oklahoma, on the 5th day of April 2016; and for the purpose of submitting to the registered, qualified voters in the City of Glenpool the Propositions therein with respect to whether such voters shall choose to approve AMENDED Ordinance No. 717, and the sales tax provisions therein.

(Timothy Lee Fox, Mayor)

- 6) Discussion and possible action to approve and adopt Ordinance No. 718, An Ordinance Amending Title 10, Building And Development; Chapter 2, Building Codes And Regulations; Article B, Building Regulations; By Adding Section 10-2B-4; Repealing Ordinances Or Parts Of Ordinances In Conflict Herewith; And Declaring An Emergency.
(John Staires, Building Official)
- 7) Discussion and possible action to approve Emergency Clause, whereas, it being immediately necessary for the preservation of the peace, health, and safety of the City of Glenpool and the inhabitants thereof that the provisions of this Ordinance No. 718, "An Ordinance Amending Title 10, Building And Development; Chapter 2, Building Codes And Regulations; Article B, Building Regulations; By Adding Section 10-2b-4; Repealing Ordinances Or Parts Of Ordinances In Conflict Herewith; And Declaring An Emergency," be put into full force and effect, more particularly that the Council take immediate action to approve and adopt Appendices B, C and D of the International Fire Code as the minimum criteria necessary to provide adequate firefighting capabilities to protect the life and property of the citizens of Glenpool., an emergency is hereby declared to exist by reason whereof this Ordinance shall take effect and be in full force from and after its passage as provided by law.
(Lowell Peterson, City Attorney)
- 8) Discussion and possible action to approve and adopt Resolution No. 16-03-01, A Resolution Of The City Of Glenpool, Oklahoma, Approving Participation With The State Of Oklahoma Department Of Transportation In A Traffic Control Signalization Project.
(Lynn Burrow, Community Development Director)
- 9) Discussion and possible action to approve and adopt Resolution No. 16-03-02, A Resolution Of The City Council Of The City Of Glenpool, Expressing Support For The City Of Collinsville's Proposed Funding For Various Capital Expenditures, Pursuant To An Election To Be Held On April 5, 2016, In The City Of Collinsville, Capturing A Portion Of The Sales Tax From The Sunset Of The Tulsa County Vision 2025 Program.
(Roger Kolman, City Manager)
- 10) Discussion and possible action to approve and adopt Resolution No. 16-03-03, A Resolution Of The City Council Of The City Of Glenpool, Expressing Support For The City Of Jenks' Proposed Funding For The Jenks/Tulsa Arkansas River Low Water Dam Project And Other Capital Projects, Pursuant To An Election To Be Held On April 5, 2016, In The City Of Jenks, Capturing A Portion Of The Sales Tax From The Sunset Of The Tulsa County Vision 2025 Program.
(Roger Kolman, City Manager)
- 11) Discussion and possible action to approve and adopt Resolution No. 16-03-04, A Resolution Of The City Council Of The City Of Glenpool, Expressing Support For The City Of Tulsa's Proposed Funding For The Public Safety, Transportation And Economic Development Projects, Pursuant To An Election To Be Held On April 5, 2016, In The City Of Tulsa, Capturing A Portion Of The Sales Tax From The Sunset Of The Tulsa County Vision 2025 Program.
(Roger Kolman, City Manager)
- 12) Discussion and possible action to accept the donation of certain public safety communications equipment from the City of Jenks.
(Roger Kolman, City Manager)
- 13) Discussion and possible action to deed certain real property, legally described as, a tract of land in Tulsa County, State of Oklahoma, located in the Northwest Quarter of the Northeast Quarter of

the Northeast Quarter (NW/4 NE/4 NE/4) of Section Fourteen (14), Township Seventeen (17) North (T-17-N), Range Twelve (12) East (R-12-E), of the Government survey thereof, commonly known as 820 E. 141st Street, to the Glenpool Industrial Authority.
(Roger Kolman, City Manager)

- 14) Discussion and possible action to approve Final Plat of Saint Francis-Glenpool, located at the Southeast corner of 151st Street and US 75, for the development of a hospital facility.
(Rick Malone, City Planner)
- 15) Discussion and possible action to approve payment request from Goins Enterprises for work completed during February 2016 on Water System Improvements, Project No.: GLP-150001, in an amount of \$416, 942.22.
(Lynn Burrow, Community Development Director)
- 16) Discussion and possible action to nominate Roger Kolman, City Manager to a position on the Board of Trustees of the Oklahoma Municipal Assurance Group, which may be confirmed by election to a three-year term, commencing July 1, 2016.
(Susan White, City Clerk)
- 17) Discussion and possible action to enter into Executive Session for the purpose of discussing the employment, promotion, demotion, disciplining, resignation or retention of a salaried public employee pursuant to Title 25 Sec. 307(B)(1) of the Oklahoma Statutes (Open Meeting Act), *to wit*, the annual evaluation of the Glenpool City Manager and notice regarding renewal or termination of the current City Manager Employment Agreement, as provided respectively by sections 12.A. and 1.D. of said Agreement.
(Lowell Peterson, City Attorney)
- 18) Possible action to reconvene in Regular Session.
(Timothy Lee Fox, Mayor)

M) Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on _____, _____ at _____ am/pm.

Signed: _____
City Clerk



Glenpool Conference Center
12205 S. Yukon Ave.
PO Box 70
Glenpool, OK 74033

MEMORANDUM

TO: HONORABLE MAYOR and CITY COUNCIL

FROM: LEA ANN REED
CONFERENCE CENTER DIRECTOR

RE: CONFERENCE CENTER REPORT FEBRUARY 2016

DATE: MARCH 1, 2016

BACKGROUND

During the month of February, the conference center hosted 18 events including three corporate meetings, five private parties and four banquets for groups such as the Delta Waterfowl Association and Coldwell Banker which had 500 guests. The Glenpool High School vocal class held their music dinner theater on February 22nd and 23rd which was a great fundraiser for them with approximately 150 guests each night.

The conference center welcomed the Greater Tulsa Indian Art Festival back for the fifth consecutive year on February 5th-7th which was their 30th Anniversary. This event brings in nationally recognized artists from across the nation and many festival spectators to Glenpool.

Our facility had the honor of hosting the Tim Tebow Foundation Night to Shine Prom for people with special needs ages 16 and over. Guests were given the VIP treatment with a red carpet, crowns and tiaras, corsages and boutonnieres, limo rides, dancing and dinner. There was some great media coverage on the news stations as well as in the Tulsa World.

Church on the Move South celebrated their three year anniversary on February 28th and they have signed another two year contract to continue church services at the conference center.

UPCOMING EVENTS

Northeast Oklahoma Square Dance Festival at GCC on April 1st & 2nd

Glenpool Fire Department Golf Tournament on April 1st at White Hawk Golf Course

Glenpool City Wide Garage Sale on April 23rd

2nd Annual Glenpool Car Show on April 30th



Community Development Director's Report

March 2, 2016

To: Glenpool City Council & Glenpool Utility Services Authority

Councilors and Board Members,

The following report highlights and summarizes the various activities that are currently being addressed and processed by the Community Development Department related to major public and private improvement and construction projects:

City/Public Related Activities and Projects:

Traffic Signalization Project – 121st Street & US Highway No.75:

- Project construction is fully complete and operational at this time.
- ODOT has scheduled a final project inspection involving the Contractor, the State, and the City of Glenpool on March 2nd.
- A final punch-list of any remaining items necessary to finalize the project will be issued to the contractor who will have ten (10) days to address any items on the list.
- The City will be required to accept the new improvements for maintenance purposes upon final inspection and ODOT project approval estimated to be approximately July 15, 2016

Glenpool Vision 2025 Project

Water Storage Facility and Supporting Waterline Installation: (The Cowan Group)

- The official Notice-to-Proceed was issued to Goins Enterprises on February 2nd.
- The Contractor will have 270 calendar days to fully complete the project. That completion is therefore to on or before October 28, 2016.

Current Contractor Work Progress:

- All materials for the waterline installation portion of the project have been delivered, stored, and inventoried at the water tower project site on 156th Street.

- The subcontractor performing the roadway bores under 151st Street has mobilized and has completed pilot bores at both waterline street crossing sites.
- The boring subcontractor has completed the on-site fabrication of the two bore casing carrier pipes necessary to complete the bores.
- The access roadway from 156th Street to the tower site has been under excavated and re-constructed to create the permanent access roadway surfacing per the contract design documents.
- The subcontractor retained to excavate and construct the water tower foundation structure has completed that excavation, poured the foundation footings, and has successfully completed the installation of the vertical foundation walls.
- The foundation footing and walls have been stripped of formwork and are currently being re-filled and compacted in preparation to place the final foundation surface slab early in March.

On-Going Private Development and/or Building Projects:

- **AutoZone:** (Commercial Building & Development Project Submitted)
 1. This project is located on the east side of Vancouver Ave. - immediately south of Starbucks and north of Santa Fe Steak House.
 2. The project has received a final Certificate of Occupancy from the City and is open for business.
 3. An official Grand Opening for this facility has not been disclosed.
- **Glenpool Medical Clinic:** (Commercial Building & Development Project)
 1. This project is located in MonTapp Addition near 121st Street on the west side of Yukon Ave.
 2. The project is currently in the framing and top-out stage of construction.
 3. Full project completion is scheduled for June, 2016
- **Byers Company Addition:** (Commercial Development & Building Project)
 1. This project is located on the west side of Union Avenue at 173rd Street.
 2. Building Permit issued 1/21/16.
 3. Project construction is anticipated to start in March, 2016
- **Dumond Office Building:** (Commercial Development & Building Project)
 1. This project is located on the east side of Yukon Avenue immediately north of the Bonnet Dental Clinic in MonTapp Addition.
 2. Official ground breaking for this project was held January 28th.
 3. The project consists of the development of a 1.9 acre site featuring a 6000 s.f. single story office building intended to serve as the corporate headquarters for Simple Simons Pizza Company.
 4. The project is currently in the foundation/slab stage of construction.
 5. Estimated project completion is August, 2016.

- **Sundown Marine:** (Commercial Development & Building Project)
 1. This project is located on a 14.9 acre tract in Southside Industrial Park on West Union Avenue on the west side of US Highway 75 at approximately 159th Street.
 2. The project consists of the development of site improvements supporting the construction of an 11,000 s.f. building facility serving as a showroom and maintenance operation for the relocated Sundown Marine boat sales & repair business.
 3. Full project completion is anticipated in March, 2016.
- **Wades RV Supercenter:**
 1. This project is located on a 10 acre tract located at the northeast corner of 161st Street and US Highway 75 immediately north of Tractor Supply.
 2. The project consists of the development of site improvements and numerous building structures to be used for the sale and storage of a large number of RV type motorhomes and coaches - similar to the Wades RV facility currently located on 121st Street.
 3. The project will be completed in several phases with Phase I currently under construction.
 4. Completion of Phase I of this project is anticipated in May, 2016.

Current Planning Department and Planning Commission Activity

- **Sunoco Glenpool Butane Blending Facility:** (Submitted by SVT Energy Services, Inc.)
 1. This project is located at 127th Street on the east side of US Highway 75.
 2. The Conditional Final Subdivision Plat has been submitted to the City Staff and was reviewed by the T.A.C. on August 28th, 2015. It was determined that there were too unresolved issues to submit to the Planning Commission for review. This plat has not been reviewed by the City Council.
 3. A Site Plan application was also reviewed and was reviewed by the T.A.C. on August 28th, 2015. It was determined that there were too unresolved issues to submit to the Planning Commission for review.
 4. The City Staff has received applications for site related Earth-Change and Floodplain Development Permits for this project. These applications are pending and waiting on approval of the various elements of the Site Plan application and supporting site improvement construction documents.
 5. Meeting with Sunoco 3/1/16 and a plan was determined for water service and secondary emergency access was established. Awaiting submittals for staff review.
- **GZ-250/PUD 29 (Preliminary Plat Mansfield Lane Blocks 5 thru 13):** (Residential Project Submitted by Summit Properties)
 1. This project is located immediately east and south of Phase I of Mansfield Lane Addition and also fronts onto 151st Street consisting of approximately 67 acres.

2. The applicants indicate they will revise the application to include a commercial corridor district on the southern 330 feet, revise their PUD and Mansfield Lane Blocks 5-13 subdivision plat, and re-apply for City approvals at a later date.
- **Glenpool Comprehensive Plan Amendment/Rezoning GZ-252/PUD-31 & Preliminary Plat: (Crossings at 126th Street Addition.)**
Rausch Coleman is requesting to rezone 20 acres located at the SW/corner of 126th Street and Vancouver Ave from AG to RS-4 in order to allow 68 lots that are proposed to be approximately 65' X 140' in size. The applications were tabled by the Planning Commission on 1/11/16 until the process to amend the 2030 Comprehensive Plan was reviewed by the City Council on 2/1/16. This project is not in conformance with the Comprehensive Plan and a Comprehensive Plan Amendment will need to be approved prior to Planning Commission and City Council consideration regarding any re-submittal of an RS-4 residential re-zoning and PUD application.
 - **Rezoning: GZ-253/PUD 32/Preliminary Subdivision Plat: Elwood Heights.**
Rausch Coleman Properties has made application to re-zone a certain 50 acre tract located at the northeast corner of 151st Street and Elwood Ave from AG to RS-4 in order to develop 168 single family residential lots averaging 65' X 140' in size.
TAC: 2/26/16, PC: 3/14/16 CC: 3/21/16.
 - **Rezoning: GZ-254- 21st Place Investments Group.**
Request to rezone the undeveloped portion of Phillips Corner Addition (approximately 25.091 acres) located at the southeast corner of 121st Street and US Highway 75 from CS (Commercial Shopping) to CG (Commercial General). PC: 4/11/16, CC: 4/18/16.
 - **Annexation Request:**
Mr. George Sharp has requested City consideration to annex a certain tract containing approximately 147 acres located at the southwest corner of 151st Street (Hwy 67) and Elwood Ave into the City Corporate limits. This annexation request is scheduled to be considered by the City Council on March 21th, 2016.
 - **Annexation Request:**
Mr. Ray Henshaw has requested City consideration to annex a certain tract containing approximately 160 acres located at the northwest corner of 201st Street and US Highway 75 into the City Corporate limits. This annexation request is scheduled to be considered by the City Council on March 21th, 2016.
 - **GBOA No. 444 – Park Plaza Church of Christ:**
This application consists of a request to allow church use (Use Unit #5) on subject tract containing 30 acres located at 4650 S Elwood Ave. This application is scheduled to be considered by the Board of Adjustment on March 14th, 2016.

- **Conditional Final Plat: Myanmar Church:**

This project consists of a 10 acre tract located on 181st Street and is currently zoned AG. The subdivision plat is intended to support the conversion of an existing building structure previously used as the Cotton Creek Golf Course pro-shop as well as to allow the construction of a new church structure and related site and building facilities. This application was reviewed by the TAC on December 18th, presented to the Planning Commission on January 11th, and was approved as a Conditional Final Subdivision Plat. There are several outstanding development related issues pending resolution prior to submittal of this project to the City Council for Conditional Final Subdivision Plat review and approval.

- **Zoning Code Amendment:**

The City Planning Staff is requesting Planning Commission and City Council consideration to amend the City's current Zoning Code to allow gravel driveways associated with projects located in an AG Zoning District. This requested modification was submitted and approved by the Planning Commission on October 12th, 2015 and is be scheduled to be heard by the City Council in March.

FUTURE DEVELOPMENT PROJECTS AWAITING INFORMATION FOR CITY PLANNING DEPARTMENT PROCESSING:

- **CDBG Grant: (Senior Citizen Building A.D.A. rehabilitation)**

Tulsa County has officially approved and executed the contract documents with the City of Glenpool. Currently, project construction and associated bid and contract forms have been developed and advertised for public bid on March 11th. It is anticipated that project a construction contract to the successful Bidder will be presented to the City Council for approval approved at the March 21st Council Meeting. The Contractor will have 120 days to complete the Work after final contract execution and the issuance of a Notice to Proceed.

- **ODOT Transportation Project Grant: (Sidewalk installation from Glenpool School property to the South County Recreation Center)** The final engineering services contract between the City and the selected design consultant was received from ODOT in November and presented to and approved by the City Council in January, 2016.

Current Building & Inspection Department Activities:

- A draft copy of the City's Stormwater Management Program has been prepared and is under Staff review. The Stormwater Management Program document and a Notice of Intent to discharge stormwater into the Waters of the U.S. (as defined by FEMA and the EPA) will be forwarded to the Oklahoma Department of Environmental Quality for their review, approval, and permitting during the first quarter of 2016.
- Commercial projects currently either fully or partially permitted for construction:
 1. Cotton Creek Mini Storage

2. Sundown Marine Boat sales and Maintenance (South Side Industrial Park)
4. Glenpool Medical Clinic (MonTapp Addition)
5. Wades RV Super Center
6. Byers Addition & Office/Warehouse Building
7. Dumond Office Building (MonTapp Addition)
8. Saint Francis Health Systems Hospital project due to start construction in the first quarter of 2016.

Glenpool Residential and Commercial Building Permit Statistics – February, 2016:

- | | |
|---|----------|
| • New Residential Permits Issued in February, 2016: | 7 Total |
| • New Commercial Permits Issued in February, 2016: | 1 Total |
| • Current Active Residential Permits: | 75 Total |
| • Current Active Commercial Permits: | 9 Total |
| • 2015 Residential Permits Issued thru February: | 30 Total |
| • 2016 Residential Permits Issued thru February: | 12 Total |
| • 2015 Commercial Permits Issued thru February: | 3 Total |
| • 2016 Commercial Permits Issued thru February: | 3 Total |

Current Code Enforcement Department Activity

General Departmental Information:

- The Code Enforcement Department enforces City adopted ordinances contained in the Glenpool Municipal Code as well as the provisions of the International Property Maintenance Code as adopted previously by City Ordinance.

Typical Issues Addressed by the Code Enforcement Department: (Public Nuisance)

- Junk, inoperable, and/or abandoned motor vehicles stored on private property.
- Trash/debris on private property.
- Excessively high grass on private property.
- Special Assessment letters issued to real estate lenders and closing companies.
- Filing and releasing mechanic liens with Tulsa County.
- Illegal vehicle parking in residential yards.
- Tree limbs that hang over a public street affecting visibility.
- Visual impairments by shrubs, vehicles, equipment, etc. that interfere with traffic flow.
- The bidding and hiring of contractors for nuisance abatement.
- Enforces Health & Safety Violations including:
 1. Health Department Restaurant regulation enforcement
 2. Residents and Businesses that are residing or doing business without water service
 3. Abandoned refrigerators/freezers

- 4. Burned or demolished homes/structures
- Liquor licensing enforcement.
- Zoning and sign code violations.

Departmental Activity for the Month of February, 2016:

Total number of complaint calls received and investigated:	66
Total number of public nuisance cases open as of January 31, 2015:	49
New January cases being processed:	
• Calls reporting high grass and/or trash:	15
• Structures damaged by fire:	-0-
• Vehicles illegally parked in the yard:	34
• Nuisance abatements performed by the City:	-0-
• Customer accounts reported by the Utility Department: as being in violation of having no water service in a residence:	6
• Citations written for the Tulsa County Health Department related to restaurant violations:	-0-
• Illegally placed advertising signs:	16
• Citations issued for damage to public facilities:	3

156th Street Water Tower Project



02.10.2016 13:50

156th Street Water Tower Project



156th Street Water Tower Project

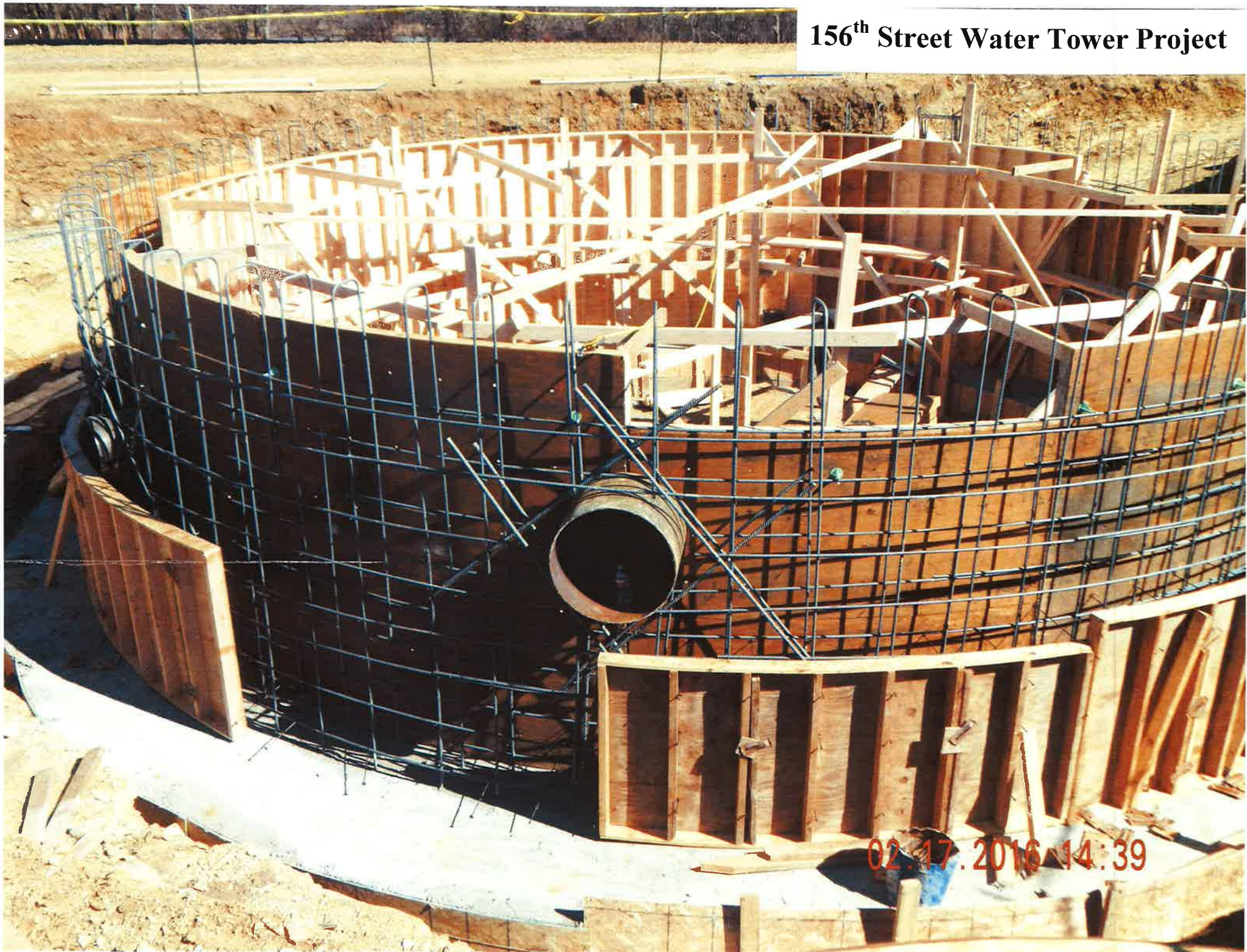


156th Street Water Tower Project



02.16.2016 13:08

156th Street Water Tower Project



02.17.2016 14:39

156th Street Water Tower Project



02.25.2016 10:43

156th Street Water Tower Project



02.26.2016 11:39

156th Street Water Tower Project



02.29.2016 15:54

156th Street Water Tower Project



02.03.2016 14:14



36" TO 42"
WARNING
-Corrosion Protection - Repair Any Damage-
Polyethylene Encasement Tubing
Mig. & Poly Marketing & Associates
2014
Meets ANSI/AWWA C105/A21.509
1104 - .008
PIPE SIZE TUBING SIZE
3" TO 6" 18"
6" TO 12" 24"
12" TO 18" 30"
18" TO 24" 36"
24" TO 30" 42"
30" TO 36" 48"
36" TO 42" 54"
42" TO 48" 60"
48" TO 54" 66"
54" TO 60" 72"
60" TO 66" 78"
66" TO 72" 84"
72" TO 78" 90"
78" TO 84" 96"
84" TO 90" 102"
90" TO 96" 108"
96" TO 102" 114"
102" TO 108" 120"
108" TO 114" 126"
114" TO 120" 132"
120" TO 126" 138"
126" TO 132" 144"
132" TO 138" 150"
138" TO 144" 156"
144" TO 150" 162"
150" TO 156" 168"
156" TO 162" 174"
162" TO 168" 180"
168" TO 174" 186"
174" TO 180" 192"
180" TO 186" 198"
186" TO 192" 204"
192" TO 198" 210"
198" TO 204" 216"
204" TO 210" 222"
210" TO 216" 228"
216" TO 222" 234"
222" TO 228" 240"
228" TO 234" 246"
234" TO 240" 252"
240" TO 246" 258"
246" TO 252" 264"
252" TO 258" 270"
258" TO 264" 276"
264" TO 270" 282"
270" TO 276" 288"
276" TO 282" 294"
282" TO 288" 300"
288" TO 294" 306"
294" TO 300" 312"
300" TO 306" 318"
306" TO 312" 324"
312" TO 318" 330"
318" TO 324" 336"
324" TO 330" 342"
330" TO 336" 348"
336" TO 342" 354"
342" TO 348" 360"
348" TO 354" 366"
354" TO 360" 372"
360" TO 366" 378"
366" TO 372" 384"
372" TO 378" 390"
378" TO 384" 396"
384" TO 390" 402"
390" TO 396" 408"
396" TO 402" 414"
402" TO 408" 420"
408" TO 414" 426"
414" TO 420" 432"
420" TO 426" 438"
426" TO 432" 444"
432" TO 438" 450"
438" TO 444" 456"
444" TO 450" 462"
450" TO 456" 468"
456" TO 462" 474"
462" TO 468" 480"
468" TO 474" 486"
474" TO 480" 492"
480" TO 486" 498"
486" TO 492" 504"
492" TO 498" 510"
498" TO 504" 516"
504" TO 510" 522"
510" TO 516" 528"
516" TO 522" 534"
522" TO 528" 540"
528" TO 534" 546"
534" TO 540" 552"
540" TO 546" 558"
546" TO 552" 564"
552" TO 558" 570"
558" TO 564" 576"
564" TO 570" 582"
570" TO 576" 588"
576" TO 582" 594"
582" TO 588" 600"
588" TO 594" 606"
594" TO 600" 612"
600" TO 606" 618"
606" TO 612" 624"
612" TO 618" 630"
618" TO 624" 636"
624" TO 630" 642"
630" TO 636" 648"
636" TO 642" 654"
642" TO 648" 660"
648" TO 654" 666"
654" TO 660" 672"
660" TO 666" 678"
666" TO 672" 684"
672" TO 678" 690"
678" TO 684" 696"
684" TO 690" 702"
690" TO 696" 708"
696" TO 702" 714"
702" TO 708" 720"
708" TO 714" 726"
714" TO 720" 732"
720" TO 726" 738"
726" TO 732" 744"
732" TO 738" 750"
738" TO 744" 756"
744" TO 750" 762"
750" TO 756" 768"
756" TO 762" 774"
762" TO 768" 780"
768" TO 774" 786"
774" TO 780" 792"
780" TO 786" 798"
786" TO 792" 804"
792" TO 798" 810"
798" TO 804" 816"
804" TO 810" 822"
810" TO 816" 828"
816" TO 822" 834"
822" TO 828" 840"
828" TO 834" 846"
834" TO 840" 852"
840" TO 846" 858"
846" TO 852" 864"
852" TO 858" 870"
858" TO 864" 876"
864" TO 870" 882"
870" TO 876" 888"
876" TO 882" 894"
882" TO 888" 900"
888" TO 894" 906"
894" TO 900" 912"
900" TO 906" 918"
906" TO 912" 924"
912" TO 918" 930"
918" TO 924" 936"
924" TO 930" 942"
930" TO 936" 948"
936" TO 942" 954"
942" TO 948" 960"
948" TO 954" 966"
954" TO 960" 972"
960" TO 966" 978"
966" TO 972" 984"
972" TO 978" 990"
978" TO 984" 996"
984" TO 990" 1002"
990" TO 996" 1008"
996" TO 1002" 1014"
1002" TO 1008" 1020"
1008" TO 1014" 1026"
1014" TO 1020" 1032"
1020" TO 1026" 1038"
1026" TO 1032" 1044"
1032" TO 1038" 1050"
1038" TO 1044" 1056"
1044" TO 1050" 1062"
1050" TO 1056" 1068"
1056" TO 1062" 1074"
1062" TO 1068" 1080"
1068" TO 1074" 1086"
1074" TO 1080" 1092"
1080" TO 1086" 1098"
1086" TO 1092" 1104"
1092" TO 1098" 1110"
1098" TO 1104" 1116"
1104" TO 1110" 1122"
1110" TO 1116" 1128"
1116" TO 1122" 1134"
1122" TO 1128" 1140"
1128" TO 1134" 1146"
1134" TO 1140" 1152"
1140" TO 1146" 1158"
1146" TO 1152" 1164"
1152" TO 1158" 1170"
1158" TO 1164" 1176"
1164" TO 1170" 1182"
1170" TO 1176" 1188"
1176" TO 1182" 1194"
1182" TO 1188" 1200"
1188" TO 1194" 1206"
1194" TO 1200" 1212"
1200" TO 1206" 1218"
1206" TO 1212" 1224"
1212" TO 1218" 1230"
1218" TO 1224" 1236"
1224" TO 1230" 1242"
1230" TO 1236" 1248"
1236" TO 1242" 1254"
1242" TO 1248" 1260"
1248" TO 1254" 1266"
1254" TO 1260" 1272"
1260" TO 1266" 1278"
1266" TO 1272" 1284"
1272" TO 1278" 1290"
1278" TO 1284" 1296"
1284" TO 1290" 1302"
1290" TO 1296" 1308"
1296" TO 1302" 1314"
1302" TO 1308" 1320"
1308" TO 1314" 1326"
1314" TO 1320" 1332"
1320" TO 1326" 1338"
1326" TO 1332" 1344"
1332" TO 1338" 1350"
1338" TO 1344" 1356"
1344" TO 1350" 1362"
1350" TO 1356" 1368"
1356" TO 1362" 1374"
1362" TO 1368" 1380"
1368" TO 1374" 1386"
1374" TO 1380" 1392"
1380" TO 1386" 1398"
1386" TO 1392" 1404"
1392" TO 1398" 1410"
1398" TO 1404" 1416"
1404" TO 1410" 1422"
1410" TO 1416" 1428"
1416" TO 1422" 1434"
1422" TO 1428" 1440"
1428" TO 1434" 1446"
1434" TO 1440" 1452"
1440" TO 1446" 1458"
1446" TO 1452" 1464"
1452" TO 1458" 1470"
1458" TO 1464" 1476"
1464" TO 1470" 1482"
1470" TO 1476" 1488"
1476" TO 1482" 1494"
1482" TO 1488" 1500"
1488" TO 1494" 1506"
1494" TO 1500" 1512"
1500" TO 1506" 1518"
1506" TO 1512" 1524"
1512" TO 1518" 1530"
1518" TO 1524" 1536"
1524" TO 1530" 1542"
1530" TO 1536" 1548"
1536" TO 1542" 1554"
1542" TO 1548" 1560"
1548" TO 1554" 1566"
1554" TO 1560" 1572"
1560" TO 1566" 1578"
1566" TO 1572" 1584"
1572" TO 1578" 1590"
1578" TO 1584" 1596"
1584" TO 1590" 1602"
1590" TO 1596" 1608"
1596" TO 1602" 1614"
1602" TO 1608" 1620"
1608" TO 1614" 1626"
1614" TO 1620" 1632"
1620" TO 1626" 1638"
1626" TO 1632" 1644"
1632" TO 1638" 1650"
1638" TO 1644" 1656"
1644" TO 1650" 1662"
1650" TO 1656" 1668"
1656" TO 1662" 1674"
1662" TO 1668" 1680"
1668" TO 1674" 1686"
1674" TO 1680" 1692"
1680" TO 1686" 1698"
1686" TO 1692" 1704"
1692" TO 1698" 1710"
1698" TO 1704" 1716"
1704" TO 1710" 1722"
1710" TO 1716" 1728"
1716" TO 1722" 1734"
1722" TO 1728" 1740"
1728" TO 1734" 1746"
1734" TO 1740" 1752"
1740" TO 1746" 1758"
1746" TO 1752" 1764"
1752" TO 1758" 1770"
1758" TO 1764" 1776"
1764" TO 1770" 1782"
1770" TO 1776" 1788"
1776" TO 1782" 1794"
1782" TO 1788" 1800"
1788" TO 1794" 1806"
1794" TO 1800" 1812"
1800" TO 1806" 1818"
1806" TO 1812" 1824"
1812" TO 1818" 1830"
1818" TO 1824" 1836"
1824" TO 1830" 1842"
1830" TO 1836" 1848"
1836" TO 1842" 1854"
1842" TO 1848" 1860"
1848" TO 1854" 1866"
1854" TO 1860" 1872"
1860" TO 1866" 1878"
1866" TO 1872" 1884"
1872" TO 1878" 1890"
1878" TO 1884" 1896"
1884" TO 1890" 1902"
1890" TO 1896" 1908"
1896" TO 1902" 1914"
1902" TO 1908" 1920"
1908" TO 1914" 1926"
1914" TO 1920" 1932"
1920" TO 1926" 1938"
1926" TO 1932" 1944"
1932" TO 1938" 1950"
1938" TO 1944" 1956"
1944" TO 1950" 1962"
1950" TO 1956" 1968"
1956" TO 1962" 1974"
1962" TO 1968" 1980"
1968" TO 1974" 1986"
1974" TO 1980" 1992"
1980" TO 1986" 1998"
1986" TO 1992" 2004"
1992" TO 1998" 2010"
1998" TO 2004" 2016"
2004" TO 2010" 2022"
2010" TO 2016" 2028"
2016" TO 2022" 2034"
2022" TO 2028" 2040"
2028" TO 2034" 2046"
2034" TO 2040" 2052"
2040" TO 2046" 2058"
2046" TO 2052" 2064"
2052" TO 2058" 2070"
2058" TO 2064" 2076"
2064" TO 2070" 2082"
2070" TO 2076" 2088"
2076" TO 2082" 2094"
2082" TO 2088" 2100"
2088" TO 2094" 2106"
2094" TO 2100" 2112"
2100" TO 2106" 2118"
2106" TO 2112" 2124"
2112" TO 2118" 2130"
2118" TO 2124" 2136"
2124" TO 2130" 2142"
2130" TO 2136" 2148"
2136" TO 2142" 2154"
2142" TO 2148" 2160"
2148" TO 2154" 2166"
2154" TO 2160" 2172"
2160" TO 2166" 2178"
2166" TO 2172" 2184"
2172" TO 2178" 2190"
2178" TO 2184" 2196"
2184" TO 2190" 2202"
2190" TO 2196" 2208"
2196" TO 2202" 2214"
2202" TO 2208" 2220"
2208" TO 2214" 2226"
2214" TO 2220" 2232"
2220" TO 2226" 2238"
2226" TO 2232" 2244"
2232" TO 2238" 2250"
2238" TO 2244" 2256"
2244" TO 2250" 2262"
2250" TO 2256" 2268"
2256" TO 2262" 2274"
2262" TO 2268" 2280"
2268" TO 2274" 2286"
2274" TO 2280" 2292"
2280" TO 2286" 2298"
2286" TO 2292" 2304"
2292" TO 2298" 2310"
2298" TO 2304" 2316"
2304" TO 2310" 2322"
2310" TO 2316" 2328"
2316" TO 2322" 2334"
2322" TO 2328" 2340"
2328" TO 2334" 2346"
2334" TO 2340" 2352"
2340" TO 2346" 2358"
2346" TO 2352" 2364"
2352" TO 2358" 2370"
2358" TO 2364" 2376"
2364" TO 2370" 2382"
2370" TO 2376" 2388"
2376" TO 2382" 2394"
2382" TO 2388" 2400"
2388" TO 2394" 2406"
2394" TO 2400" 2412"
2400" TO 2406" 2418"
2406" TO 2412" 2424"
2412" TO 2418" 2430"
2418" TO 2424" 2436"
2424" TO 2430" 2442"
2430" TO 2436" 2448"
2436" TO 2442" 2454"
2442" TO 2448" 2460"
2448" TO 2454" 2466"
2454" TO 2460" 2472"
2460" TO 2466" 2478"
2466" TO 2472" 2484"
2472" TO 2478" 2490"
2478" TO 2484" 2496"
2484" TO 2490" 2502"
2490" TO 2496" 2508"
2496" TO 2502" 2514"
2502" TO 2508" 2520"
2508" TO 2514" 2526"
2514" TO 2520" 2532"
2520" TO 2526" 2538"
2526" TO 2532" 2544"
2532" TO 2538" 2550"
2538" TO 2544" 2556"
2544" TO 2550" 2562"
2550" TO 2556" 2568"
2556" TO 2562" 2574"
2562" TO 2568" 2580"
2568" TO 2574" 2586"
2574" TO 2580" 2592"
2580" TO 2586" 2598"
2586" TO 2592" 2604"
2592" TO 2598" 2610"
2598" TO 2604" 2616"
2604" TO 2610" 2622"
2610" TO 2616" 2628"
2616" TO 2622" 2634"
2622" TO 2628" 2640"
2628" TO 2634" 2646"
2634" TO 2640" 2652"
2640" TO 2646" 2658"
2646" TO 2652" 2664"
2652" TO 2658" 2670"
2658" TO 2664" 2676"
2664" TO 2670" 2682"
2670" TO 2676" 2688"
2676" TO 2682" 2694"
2682" TO 2688" 2700"
2688" TO 2694" 2706"
2694" TO 2700" 2712"
2700" TO 2706" 2718"
2706" TO 2712" 2724"
2712" TO 2718" 2730"
2718" TO 2724" 2736"
2724" TO 2730" 2742"
2730" TO 2736" 2748"
2736" TO 2742" 2754"
2742" TO 2748" 2760"
2748" TO 2754" 2766"
2754" TO 2760" 2772"
2760" TO 2766" 2778"
2766" TO 2772" 2784"
2772" TO 2778" 2790"
2778" TO 2784" 2796"
2784" TO 2790" 2802"
2790" TO 2796" 2808"
2796" TO 2802" 2814"
2802" TO 2808" 2820"
2808" TO 2814" 2826"
2814" TO 2820" 2832"
2820" TO 2826" 2838"
2826" TO 2832" 2844"
2832" TO 2838" 2850"
2838" TO 2844" 2856"
2844" TO 2850" 2862"
2850" TO 2856" 2868"
2856" TO 2862" 2874"
2862" TO 2868" 2880"
2868" TO 2874" 2886"
2874" TO 2880" 2892"
2880" TO 2886" 2898"
2886" TO 2892" 2904"
2892" TO 2898" 2910"
2898" TO 2904" 2916"
2904" TO 2910" 2922"
2910" TO 2916" 2928"
2916" TO 2922" 2934"
2922" TO 2928" 2940"
2928" TO 2934" 2946"
2934" TO 2940" 2952"
2940" TO 2946" 2958"
2946" TO 2952" 2964"
2952" TO 2958" 2970"
2958" TO 2964" 2976"
2964" TO 2970" 2982"
2970" TO 2976" 2988"
2976" TO 2982" 2994"
2982" TO 2988" 3000"
2988" TO 2994" 3006"
2994" TO 3000" 3012"
3000" TO 3006" 3018"
3006" TO 3012" 3024"
3012" TO 3018" 3030"
3018" TO 3024" 3036"
3024" TO 3030" 3042"
3030" TO 3036" 3048"
3036" TO 3042" 3054"
3042" TO 3048" 3060"
3048" TO 3054" 3066"
3054" TO 3060" 3072"
3060" TO 3066" 3078"
3066" TO 3072" 3084"
3072" TO 3078" 3090"
3078" TO 3084" 3096"
3084" TO 3090" 3102"
3090" TO 3096" 3108"
3096" TO 3102" 3114"
3102" TO 3108" 3120"
3108" TO 3114" 3126"
3114" TO 3120" 3132"
3120" TO 3126" 3138"
3126" TO 3132" 3144"
3132" TO 3138" 3150"
3138" TO 3144" 3156"
3144" TO 3150" 3162"
3150" TO 3156" 3168"
3156" TO 3162" 3174"
3162" TO 3168" 3180"
3168" TO 3174" 3186"
3174" TO 3180" 3192"
3180" TO 3186" 3198"
3186" TO 3192" 3204"
3192" TO 3198" 3210"
3198" TO 3204" 3216"
3204" TO 3210" 3222"
3210" TO 3216" 3228"
3216" TO 3222" 3234"
3222" TO 3228" 3240"
3228" TO 3234" 3246"
3234" TO 3240" 3252"
3240" TO 3246" 3258"
3246" TO 3252" 3264"
3252" TO 3258" 3270"
3258" TO 3264" 3276"
3264" TO 3270" 3282"
3270" TO 3276" 3288"
3276" TO 3282" 3294"
3282" TO 3288" 3300"
3288" TO 3294" 3306"
3294" TO 3300" 3312"
3300" TO 3306" 3318"
3306" TO 3312" 3324"
3312" TO 3318" 3330"
3318" TO 3324" 3336"
3324" TO 3330" 3342"
3330" TO 3336" 3348"
3336" TO 3342" 3354"
3342" TO 3348" 3360"
3348" TO 3354" 3366"
3354" TO 3360" 3372"
3360" TO 3366" 3378"
3366" TO 3372" 3384"
3372" TO 3378" 3390"
3378" TO 3384" 3396"
3384" TO 3390" 3402"
3390" TO 3396" 3408"
3396" TO 3402" 3414"
3402" TO 3408" 3420"
3408" TO 3414" 3426"
3414" TO 3420" 3432"
3420" TO 3426" 3438"
3426" TO 3432" 3444"
3432" TO 3438" 3450"
3438" TO 3444" 3456"
3444" TO 3450" 3462"
3450" TO 3456" 3468"
3456" TO 3462" 3474"
3462" TO 3468" 3480"
3468" TO 3474" 3486"
3474" TO 3480" 3492"
3480" TO 3486" 3498"
3486" TO 3492" 3504"
3492" TO 3498" 3510"
3498" TO 3504" 3516"
3504" TO 3510" 3522"
3510" TO 3516" 3528"
3516" TO 3522" 3534"
3522" TO 3528" 3540"
3528" TO 3534" 3546"
3534" TO 3540" 3552"
3540" TO 3546" 3558"
3546" TO 3552" 3564"
3552" TO 3558" 3570"
3558" TO 3564" 3576"
3564" TO 3570" 3582"
3570" TO 3576" 3588"
3576" TO 3582" 3594"
3582" TO 3588" 3600"
3588" TO 3594" 3606"
3594" TO 3600" 3612"
3600" TO 3606" 3618"
3606" TO 3612" 3624"
3612" TO 3618" 3630"
3618" TO 3624" 3636"
3624" TO 3630" 3642"
3630" TO 3636" 3648"
3636" TO 3642" 3654"
3642" TO 3648" 3660"
3648" TO 3654" 3666"
3654" TO 3660" 3672"
3660" TO 3666" 3678"
3666" TO 3672" 3684"
3672" TO 3678" 3690"
3678" TO 3684" 3696"
3684" TO 3690" 3702"
3690" TO 3696" 3708"
3696" TO 3702" 3714"
3702" TO 3708" 3720"
3708" TO 3714" 3726"
3714" TO 3720" 3732"
3720" TO 3726" 3738"
3726" TO 3732" 3744"
3732" TO 3738" 3750"
3738" TO 3744" 3756"
3744" TO 3750" 3762"
3750" TO 3756" 3768"
3756" TO 3762" 3774"
3762" TO 3768" 3780"
3768" TO 3774" 3786"
3774" TO 3780" 3792"
3780" TO 3786" 3798"
3786" TO 3792" 3804"
3792" TO 3798" 3810"
3798" TO 3804" 3816"
3804

03.02.2016 09:18



03.02.2016 09:18

Glenpool Medical Clinic



03.02.2016 09:07

Dumond Office Building



Wades RV SuperCenter



03.02.2016 09:27

Cotton Creek Ministorage



03.02.2016 09:23

AutoZone

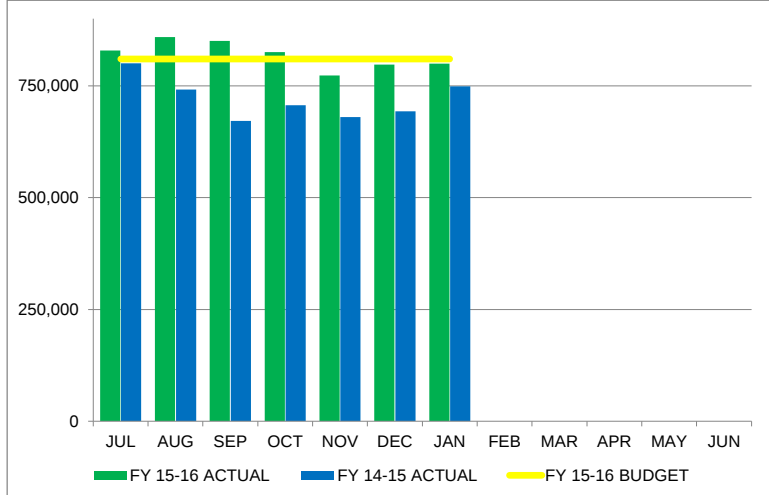


03.02.2016 09:10

REVENUE ANALYSIS - GENERAL FUND

TOTAL REVENUE

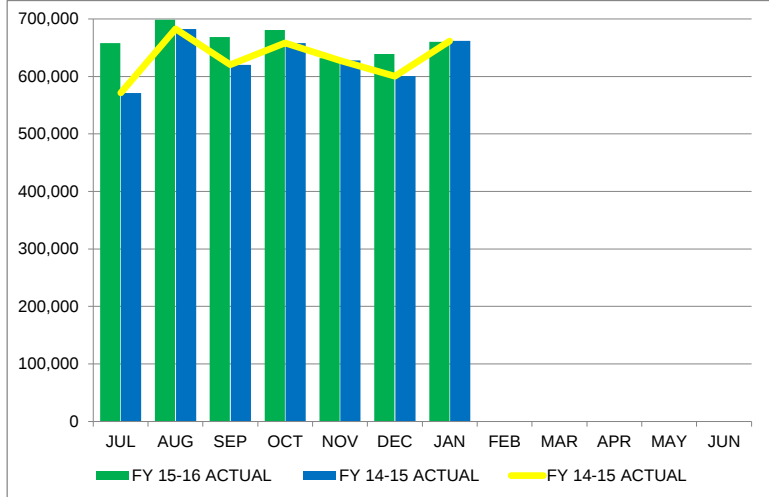
	FY 15-16 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	BUDGET VAR.	% VAR.
JUL	\$ 828,847	\$ 800,424	\$ 809,594	\$ 19,253	2.4%
AUG	858,834	741,529	809,594	49,240	6.1%
SEP	850,390	671,660	809,594	40,795	5.0%
OCT	825,546	706,732	809,594	15,951	2.0%
NOV	773,121	680,232	809,594	(36,473)	-4.5%
DEC	797,726	692,997	809,594	(11,868)	-1.5%
JAN	799,342	748,798	809,594	(10,252)	-1.3%
FEB					
MAR					
APR					
MAY					
JUN					
YTD	\$ 5,733,805	\$ 5,042,371	\$ 5,667,159	\$ 66,646	1.2%



Total General Fund revenues YTD through January exceeded prior year by 13.7% and exceeded budget YTD by 1.2%. Excluding lease proceeds and grants not yet received, revenues YTD exceeded budget by 5.6%.

TAXES

	FY 15-16 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	BUDGET VAR.	% VAR.
JUL	\$ 657,707	\$ 571,330	\$ 636,337	\$ 21,370	3.4%
AUG	698,529	682,597	636,337	62,192	9.8%
SEP	668,637	620,351	636,337	32,301	5.1%
OCT	680,698	658,007	636,337	44,361	7.0%
NOV	631,636	627,810	636,337	(4,701)	-0.7%
DEC	639,095	600,480	636,337	2,758	0.4%
JAN	659,938	661,561	636,337	23,601	3.7%
FEB					
MAR					
APR					
MAY					
JUN					
YTD	\$ 4,636,239	\$ 4,422,136	\$ 4,454,357	\$ 181,882	4.1%



Tax revenues include Sales Tax, Use Tax, Excise Tax, Tobacco Tax, Alcoholic Beverage Tax, Commercial Vehicle Tax, Hotel/Motel Tax, and Franchise Tax.

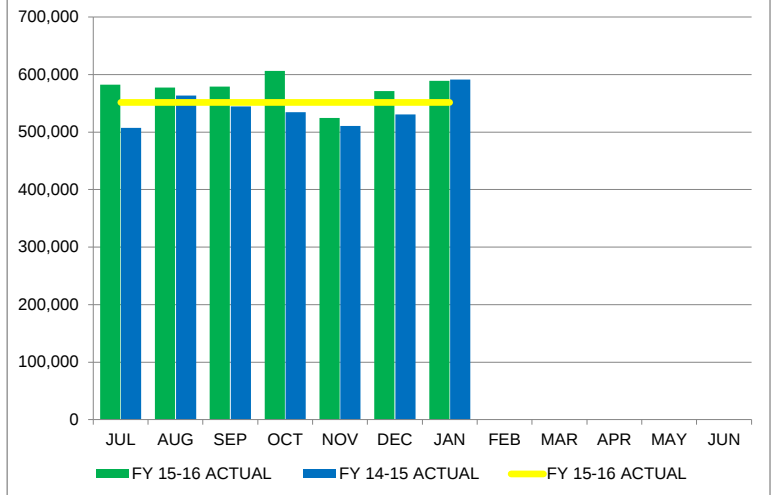
Total tax collections YTD through January exceeded prior year by 4.8% and exceeded budget YTD by 4.1%.

GENERAL FUND REVENUE ANALYSIS - continued

JANUARY 2016

SALES TAX

	FY 15-16 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	BUDGET VAR.	% VAR.
JUL	\$ 582,429	\$ 507,524	\$ 551,462	\$ 30,967	5.6%
AUG	577,621	563,673	551,462	26,159	4.7%
SEP	579,037	544,836	551,462	27,575	5.0%
OCT	606,378	534,848	551,462	54,916	10.0%
NOV	524,401	510,940	551,462	(27,061)	-4.9%
DEC	571,600	530,865	551,462	20,138	3.7%
JAN	589,288	591,176	551,462	37,826	6.9%
FEB					
MAR					
APR					
MAY					
JUN					
YTD	\$ 4,030,754	\$ 3,783,862	\$ 3,860,234	\$ 170,520	4.4%

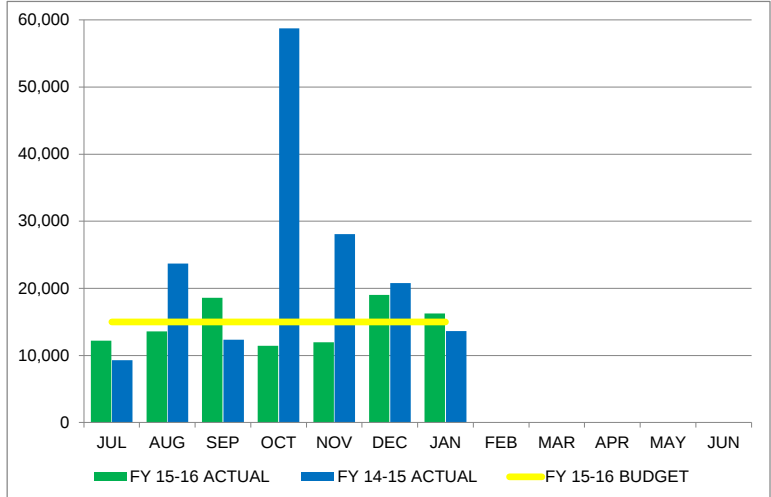


Sales Tax is the largest single revenue source for the General Fund and the City, and represents almost 70% of the General Fund Revenue Budget.

Sales tax collections YTD through January exceeded prior year by 6.5%, and exceeded budget by 4.4%.

USE TAX

	FY 15-16 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	BUDGET VAR.	% VAR.
JUL	\$ 12,215	\$ 9,308	\$ 15,000	\$ (2,785)	-18.6%
AUG	13,594	23,670	15,000	(1,406)	-9.4%
SEP	18,607	12,350	15,000	3,607	24.0%
OCT	11,425	58,750	15,000	(3,575)	-23.8%
NOV	11,968	28,081	15,000	(3,032)	-20.2%
DEC	19,030	20,786	15,000	4,030	26.9%
JAN	16,259	13,644	15,000	1,259	8.4%
FEB					
MAR					
APR					
MAY					
JUN					
YTD	\$ 103,098	\$ 166,588	\$ 105,000	\$ (1,902)	-1.8%



Use Tax is levied on goods that are bought in other states and then imported to Oklahoma for use. This tax is applied in lieu of the sales tax because the goods were originally bought outside the state. Because use tax is often related to construction activity, collections can fluctuate widely from month to month and year to year.

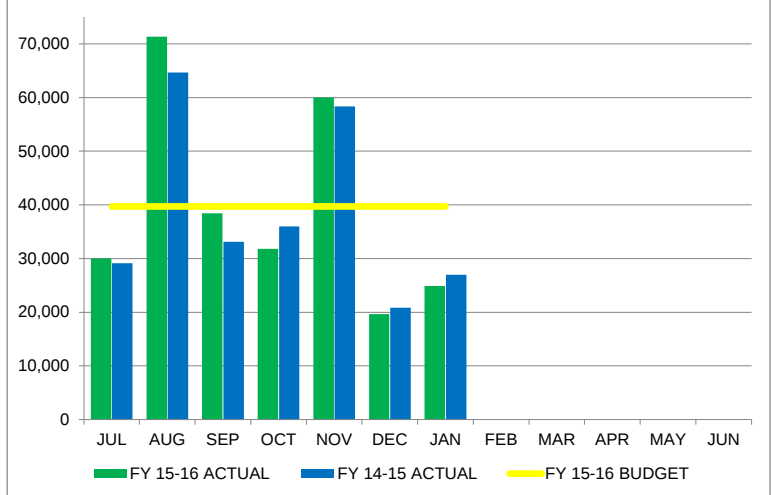
Use tax collections YTD through January fell short of prior year by -38.1%, and under budget by -1.8%.

GENERAL FUND REVENUE ANALYSIS - continued

JANUARY 2016

FRANCHISE TAX

	FY 15-16	FY 14-15	FY 15-16	BUDGET	
	ACTUAL	ACTUAL	BUDGET	VAR.	% VAR.
JUL	\$ 30,052	\$ 29,156	\$ 39,708	\$ (9,657)	-24.3%
AUG	71,340	64,683	39,708	31,632	79.7%
SEP	38,416	33,147	39,708	(1,293)	-3.3%
OCT	31,791	35,993	39,708	(7,917)	-19.9%
NOV	60,012	58,342	39,708	20,303	51.1%
DEC	19,640	20,834	39,708	(20,068)	-50.5%
JAN	24,903	26,991	39,708	(14,805)	-37.3%
FEB					
MAR					
APR					
MAY					
JUN					
YTD	\$ 276,153	\$ 269,145	\$ 277,958	\$ (1,805)	-0.6%

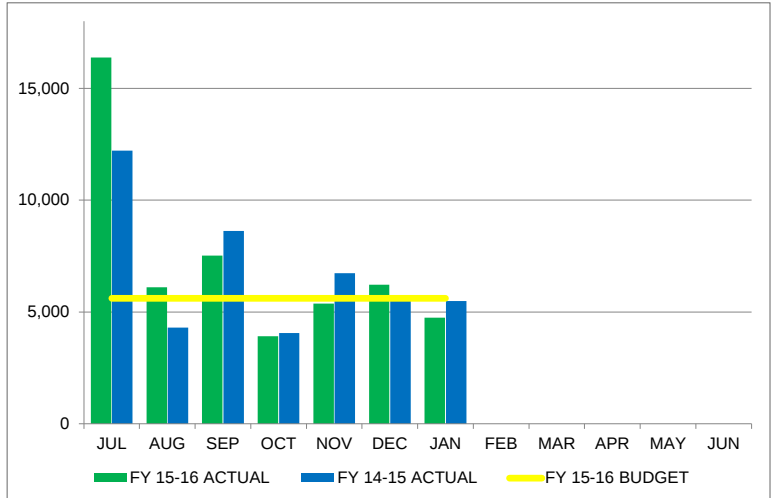


Franchise and Utility Fees are charged to public utilities for the use of City-owned rights of way by the utilities for their infrastructure. Franchise taxes typically vary with weather conditions, a major factor affecting utility revenues.

Franchise tax collections YTD through January exceeded prior year by 2.6%, but were under budget by -0.6%.

PERMITS AND FEES

	FY 15-16	FY 14-15	FY 15-16	BUDGET	
	ACTUAL	ACTUAL	BUDGET	VAR.	% VAR.
JUL	\$ 16,376	\$ 12,214	\$ 5,617	\$ 10,759	191.5%
AUG	6,101	4,306	5,617	484	8.6%
SEP	7,526	8,627	5,617	1,909	34.0%
OCT	3,913	4,067	5,617	(1,704)	-30.3%
NOV	5,383	6,734	5,617	(234)	-4.2%
DEC	6,219	5,549	5,617	602	10.7%
JAN	4,749	5,499	5,617	(868)	-15.5%
FEB					
MAR					
APR					
MAY					
JUN					
YTD	\$ 50,267	\$ 46,995	\$ 39,319	\$ 10,948	27.8%



Permits and Fees includes Building Permits, Trade Licenses, Pet Licenses, Development and Assessment Fees and Fireworks and Sign Permits.

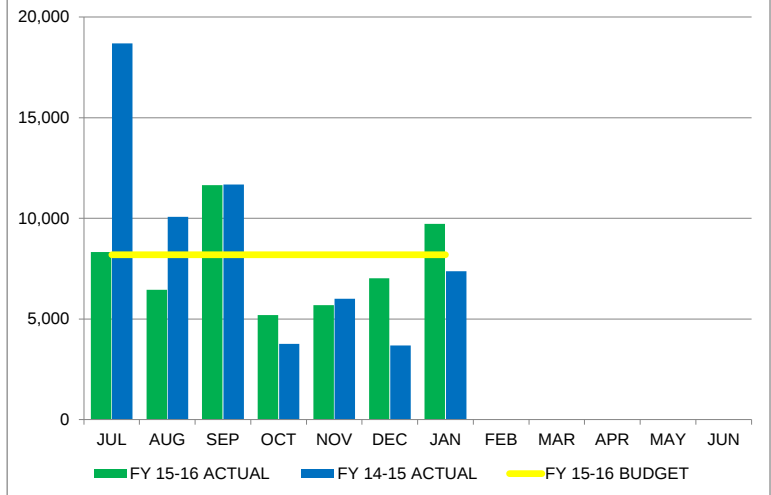
Permits and Fees YTD through January exceeded prior year by 7.0%, and exceeded budget by 27.8%.

GENERAL FUND REVENUE ANALYSIS - continued

JANUARY 2016

CHARGES FOR SERVICES

	FY 15-16	FY 14-15	FY 15-16	BUDGET	
	ACTUAL	ACTUAL	BUDGET	VAR.	% VAR.
JUL	\$ 8,317	\$ 18,686	\$ 8,192	\$ 126	1.5%
AUG	6,455	10,065	8,192	(1,737)	-21.2%
SEP	11,651	11,685	8,192	3,459	42.2%
OCT	5,198	3,766	8,192	(2,994)	-36.5%
NOV	5,677	5,999	8,192	(2,514)	-30.7%
DEC	7,027	3,688	8,192	(1,165)	-14.2%
JAN	9,720	7,366	8,192	1,528	18.7%
FEB					
MAR					
APR					
MAY					
JUN					
YTD	\$ 54,044	\$ 61,254	\$ 57,342	\$ (3,297)	-5.8%

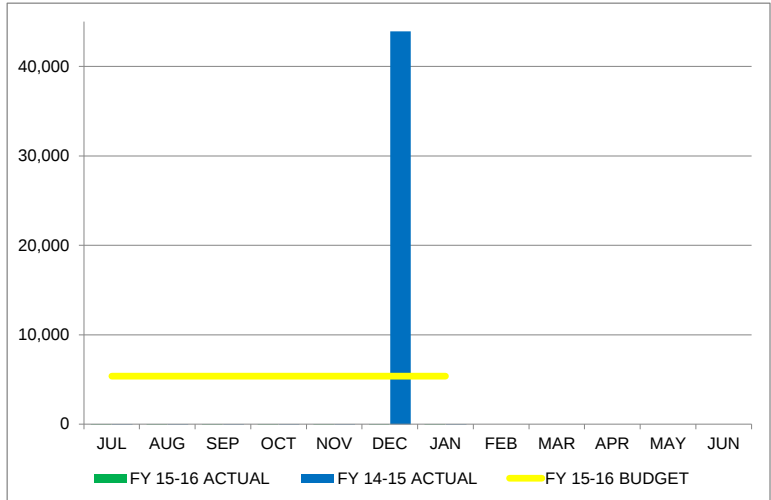


Charges for Services includes Zoning and Inspection Fees, Dog Pound Fees and charges for Police Reports.

Charges for Services YTD through January fell short of prior year by -11.8%, and under budget by -5.8%. Prior year revenues were higher partly due to increased inspection fees related to the Grandview Heights apartment complex, which is now completed.

GRANTS

	FY 15-16	FY 14-15	FY 15-16	BUDGET	
	ACTUAL	ACTUAL	BUDGET	VAR.	% VAR.
JUL	\$ -	\$ -	\$ 5,372	\$ (5,372)	-100.0%
AUG	-	-	5,372	(5,372)	-100.0%
SEP	-	-	5,372	(5,372)	-100.0%
OCT	-	-	5,372	(5,372)	-100.0%
NOV	-	-	5,372	(5,372)	-100.0%
DEC	-	43,915	5,372	(5,372)	-100.0%
JAN	-	-	5,372	(5,372)	-100.0%
FEB					
MAR					
APR					
MAY					
JUN					
YTD	\$ -	\$ 43,915	\$ 37,605	\$ (37,605)	-100.0%



Grants includes awards from federal and local agencies which support activities that would typically not be undertaken without grant funding. Reimbursement for the purchase of a senior bus was received in December FY14-15. The FY15-16 budget anticipates CDBG funding for improvements at the Senior Center, but has not yet been received.

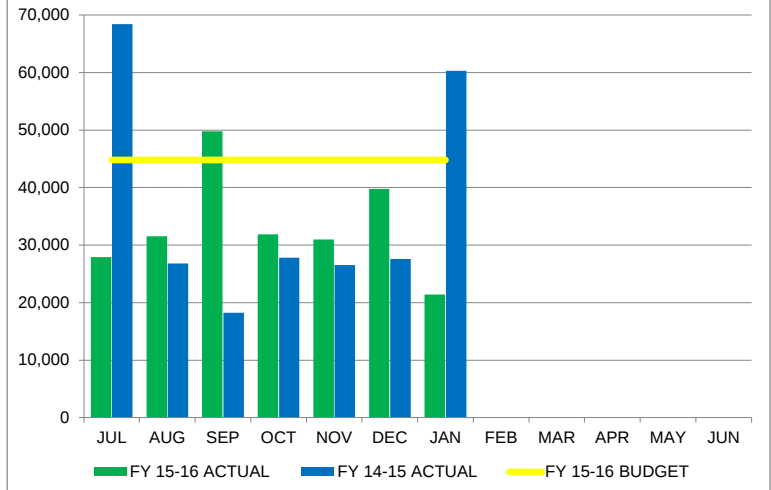
Grants YTD through January fell short of prior year by 100%, and under budget by -100% due to the Senior Building project not yet completed.

GENERAL FUND REVENUE ANALYSIS - continued

JANUARY 2016

POLICE

	FY 15-16	FY 14-15	FY 15-16	BUDGET	
	ACTUAL	ACTUAL	BUDGET	VAR.	% VAR.
JUL	\$ 27,905	\$ 68,447	\$ 44,800	\$ (16,895)	-37.7%
AUG	31,517	26,795	44,800	(13,283)	-29.7%
SEP	49,821	18,216	44,800	5,021	11.2%
OCT	31,896	27,808	44,800	(12,904)	-28.8%
NOV	31,011	26,542	44,800	(13,789)	-30.8%
DEC	39,795	27,597	44,800	(5,005)	-11.2%
JAN	21,397	60,335	44,800	(23,403)	-52.2%
FEB					
MAR					
APR					
MAY					
JUN					
YTD	\$ 233,342	\$ 255,741	\$ 313,600	\$ (80,258)	-25.6%

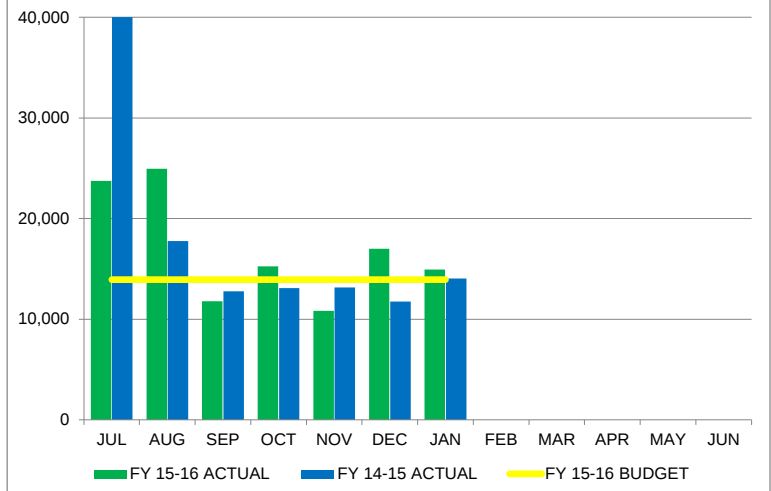


Police revenues include Municipal Court fines, School Resource Officer reimbursement from Glenpool Public Schools, and Federal Forfeiture Revenue. The FY15-16 budget also includes \$185,600 for lease proceeds related to the acquisition of new police vehicles, which will be offset by a corresponding expenditure.

Police revenues YTD through January fell short of prior year by -8.8%, and under budget by -25.6% due to vehicle lease proceeds budgeted but not yet received.

MISCELLANEOUS/OTHER

	FY 15-16	FY 14-15	FY 15-16	BUDGET	
	ACTUAL	ACTUAL	BUDGET	VAR.	% VAR.
JUL	\$ 23,756	\$ 40,670	\$ 13,925	\$ 9,831	70.6%
AUG	24,939	17,766	13,925	11,014	79.1%
SEP	11,778	12,781	13,925	(2,147)	-15.4%
OCT	15,253	13,084	13,925	1,328	9.5%
NOV	10,827	13,148	13,925	(3,098)	-22.2%
DEC	17,003	11,768	13,925	3,078	22.1%
JAN	14,950	14,037	13,925	1,025	7.4%
FEB					
MAR					
APR					
MAY					
JUN					
YTD	\$ 118,506	\$ 123,254	\$ 97,475	\$ 21,031	21.6%



Other Revenue consists of Sale of Assets, 911 Fees, and rental income for municipal buildings and tower antenna space.

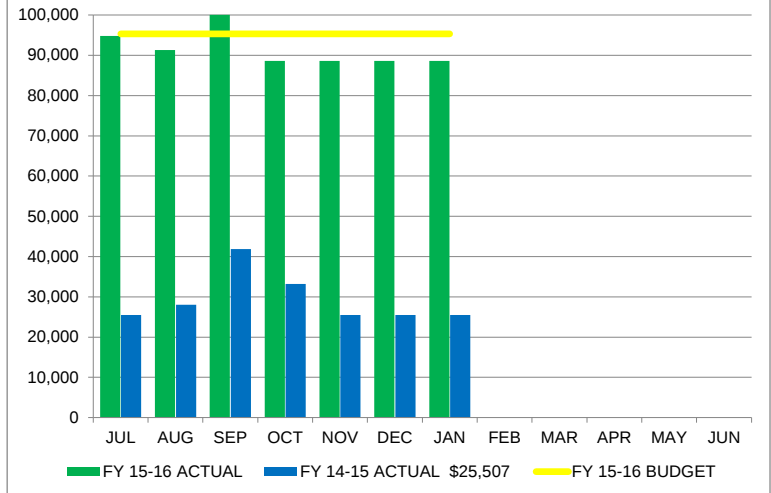
Miscellaneous revenues YTD through January fell short of prior year by -3.9%, but exceeded budget by 21.6%.

GENERAL FUND REVENUE ANALYSIS - continued

JANUARY 2016

TRANSFERS

	FY 15-16	FY 14-15	FY 15-16	BUDGET		
	ACTUAL	ACTUAL	BUDGET	VAR.	% VAR.	
JUL	\$ 94,785	\$ 25,507	\$ 95,352	\$ (567)	-0.6%	
AUG	91,293	28,020	95,352	(4,059)	-4.3%	
SEP	100,976	41,882	95,352	5,624	5.9%	
OCT	88,588	33,237	95,352	(6,764)	-7.1%	
NOV	88,588	25,507	95,352	(6,764)	-7.1%	
DEC	88,588	25,507	95,352	(6,764)	-7.1%	
JAN	88,588	25,507	95,352	(6,764)	-7.1%	
FEB						
MAR						
APR						
MAY						
JUN						
YTD	\$ 641,407	\$ 205,166	\$ 667,465	\$ (26,058)	-3.9%	



Transfers from the Glenpool Utility Services Authority, the Glenpool Industrial Authority and the Glenpool Emergency Medical Services District represent a reimbursement (on an annualized basis) from those funds for services provided by the General Fund.

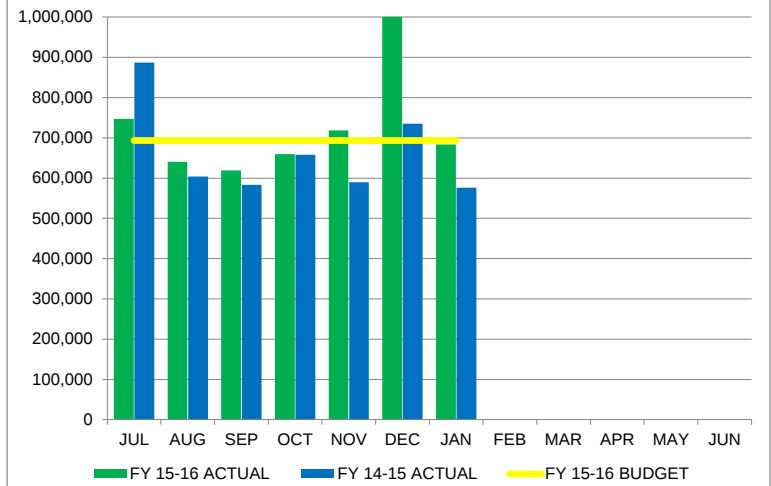
Transfers YTD through January exceeded prior year by 212.6%, but fell short of budget by -3.9%. Transfers from GUSA related to the bond pledge reimbursement make up the bulk of the increase over prior year.

GENERAL FUND EXPENDITURE ANALYSIS

JANUARY 2016

EXPENDITURES

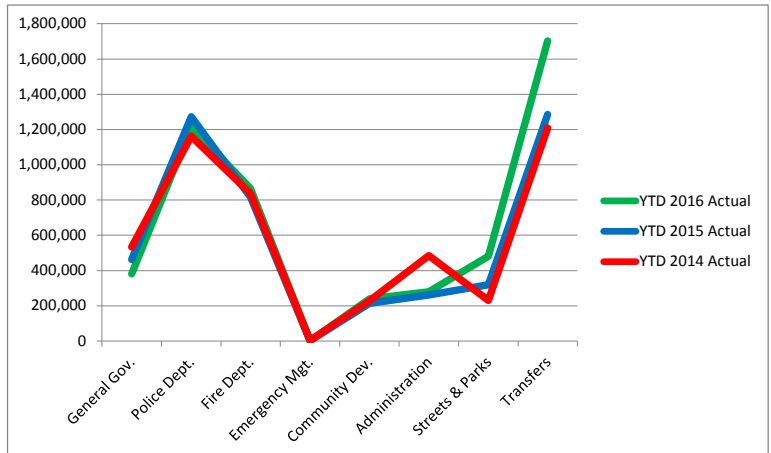
	FY 15-16 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	BUDGET VAR.	% VAR.
JUL	\$ 746,772	\$ 887,196	\$ 693,766	\$ (53,006)	-7.6%
AUG	640,240	603,648	693,766	(53,526)	-7.7%
SEP	619,245	583,305	693,766	74,521	10.7%
OCT	660,015	658,434	693,766	33,750	4.9%
NOV	718,704	590,031	693,766	(24,939)	-3.6%
DEC	1,097,959	734,938	693,766	(404,193)	-58.3%
JAN	683,475	576,387	693,766	10,290	1.5%
FEB					
MAR					
APR					
MAY					
JUN					
YTD	\$ 5,166,410	\$ 4,633,938	\$ 4,856,360	\$ (417,102)	-8.6%



General Fund expenditures YTD exceeded prior year by 11.5%, and exceeded budget YTD by -8.6%. The spike in December 2015 expenditures is due to a contractor payment for the street repairs project completed last year.

EXPENDITURES BY DEPARTMENT

	YTD 2014 Actual	YTD 2015 Actual	YTD 2016 Actual
General Gov.	\$ 533,314	\$ 462,004	\$ 381,103
Police Dept.	1,160,997	1,273,016	1,215,987
Fire Dept.	836,555	816,322	865,860
Emergency Mgt.	3,847	2,148	2,002
Community Dev.	228,371	214,542	238,713
Administration	485,205	260,669	278,860
Streets & Parks	230,451	319,205	481,155
Transfers	1,209,290	1,286,033	1,702,730
Totals	\$ 4,688,031	\$ 4,633,938	\$ 5,166,410



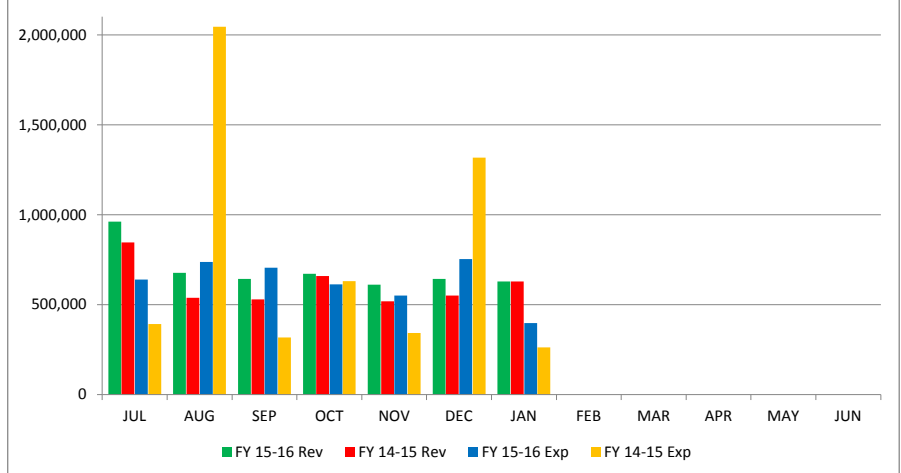
Excluding transfers, General Fund expenditures are up 2.5% over prior year compared to an decrease of -2.8% in FY14-15 over prior year.

GLENPOOL UTILITY SERVICES AUTHORITY (GUSA): OVERALL FUND PERFORMANCE

JANUARY 2016

REVENUE VS EXPENDITURES

	FY 15-16		FY 14-15	
	Rev		Rev	Exp
JUL	\$ 960,932	\$	845,265	\$ 639,623
AUG	677,988		538,807	737,816
SEP	644,114		530,344	704,780
OCT	671,978		659,960	612,794
NOV	611,917		519,633	550,044
DEC	642,943		550,996	753,830
JAN	629,488		629,310	398,450
FEB				262,643
MAR				
APR				
MAY				
JUN				
Totals	\$ 4,839,361	\$	4,274,314	\$ 4,397,337
				\$ 5,307,086

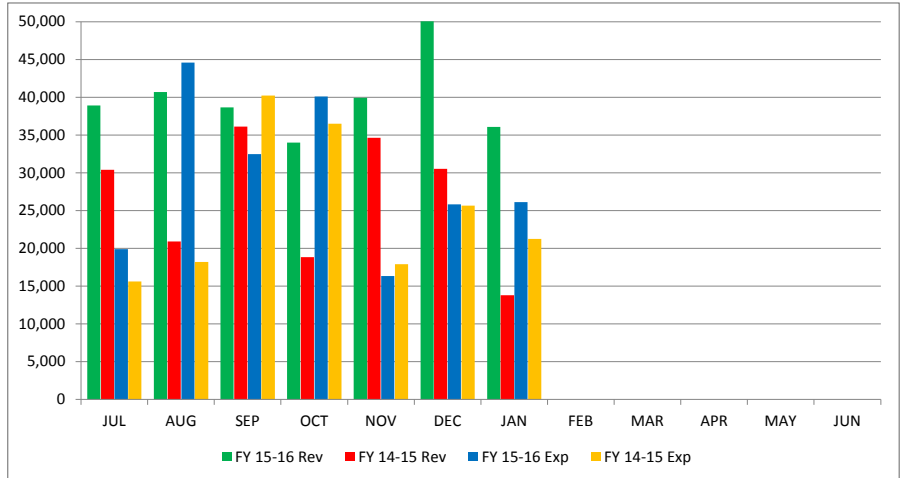


Net income YTD through January is up 8.2% over prior year partly due to an increase in utility rates. Charges for services are up 24.2% over prior year. FY14-15 expenses include a \$1.4 million contribution in land to the GIA, which has been excluded from the net income calculation. Operating expenses, which do not include debt service and transfers, are down 3.4% YTD over prior year.

GLENPOOL INDUSTRIAL AUTHORITY (GIA): OVERALL FUND PERFORMANCE

REVENUE VS EXPENDITURES

	FY 15-16		FY 14-15	
	Rev		Rev	Exp
JUL	\$ 38,906	\$	30,421	\$ 19,884
AUG	40,681		20,933	44,578
SEP	38,641		36,124	32,461
OCT	33,991		18,835	40,117
NOV	39,912		34,639	16,361
DEC	51,278		30,523	25,839
JAN	36,068		13,810	26,119
FEB				21,245
MAR				
APR				
MAY				
JUN				
Totals	\$ 279,477	\$	185,285	\$ 205,359
				\$ 175,433



Conference Center net income, excluding transfers not related to Conference Center operations, is up 95%, with net income of \$66,914 YTD versus \$34,391 YTD in FY14-15.

MINUTES

CITY COUNCIL MEETING

February 16, 2016

The Regular Session of the Glenpool City Council was held at 6:30 p.m., Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Jennifer Ballew, Councilor; Patricia Agee, Councilor; Brandon Kearns, Councilor; Momodou Ceesay, Vice Mayor; and Timothy Fox, Mayor.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Julie Casteen, Finance Director; Lynn Burrow, Community Development Director; Rick Malone, City Planner; Dennis Waller, Police Chief, Paul Newton, Fire Chief. Susan White, City Clerk, was absent.

Also present was: Rev. Heather Scherer, Living Water Methodist Church

- A) Mayor Fox called the meeting to order at 6:31 p.m.**
- B) Julie Casteen, Acting City Clerk called the roll. Mayor Fox declared a quorum present.**
- C) Rev. Heather Scherer offered the Invocation.**
- D) Mayor Fox led the Pledge of Allegiance.**
- E) Chamber of Commerce Report – T.A. Hollis, Chairman**
 - T.A. Hollis reported on membership activities and upcoming events.
- F) City Manager Report – Roger Kolman, City Manager**
 - Mr. Kolman congratulated Darrell Colbert for being selected as Employee of the Month for January 2016.
 - Mr. Kolman reported that five new police vehicles were delivered today.
- G) Mayor Report – Timothy Lee Fox, Mayor**
 - Mayor Fox reported that he attended the Tulsa Chamber meeting.
 - Mayor Fox spoke of the several recent events at the Conference Center, including the Greater Tulsa Indian Art Festival and the Night to Shine event, which generated a lot of media coverage
- H) Council Comments**
 - None.
- I) Public Comments**
 - None.
- J) Reading of Proclamation – Timothy Lee Fox, Mayor**
 - Mayor Fox read the proclamation recognizing March 8, 2016 as National Pancake Day sponsored by IHOP and in support of Shriners Hospitals for Children Day.

K) Recognition of Employee of the Month – Timothy Lee Fox, Mayor

- Mayor Fox read a letter addressed to Darrell Colbert, recognizing Darrell as January 2016 Employee of the Month. He congratulated Darrell on his achievement and expressed his gratitude for Darrell's work.

L) Scheduled Business

1) Discussion and possible action to approve minutes from February 1, 2016 meeting.

MOTION: Councilor Kearns moved, second by Vice-Mayor Ceesay to approve minutes as presented.

FOR: Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Kearns; Councilor Agee

AGAINST: None

Motion carried.

2) Discussion and possible action to approve Resolution No. 16-02-05, A Resolution Of The City Council Of The City Of Glenpool, Expressing Support For Tulsa County's Proposed Funding For Constructing Road And Infrastructure Projects, Improving Public Recreational Facilities, And County Capital Improvements Pursuant To An Election To Be Held On April 5, 2016, In Tulsa County, Renewing A Portion Of The Sales Tax From The Sunset Of The Tulsa County Vision 2025 Program.

Mr. Roger Kolman, City Manager, explained the resolution in support of Tulsa County's efforts to renew a portion of the Vision 2025 sales tax program. He stated the list of potential projects may be found on the County's website, and one major project within the City's jurisdiction is included.

MOTION: Vice-Mayor Ceesay moved, second by Councilor Agee to adopt Resolution No. 16-02-05 as presented.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Ballew

AGAINST: None

Motion carried.

3) Discussion and possible action to approve Resolution No. 16-02-06, A Resolution Of The City Council Of The City Of Glenpool, Expressing Support For The City Of Owasso's Proposed Funding For Road And Street Improvements, Pursuant To An Election To Be Held On April 5, 2016, In The City Of Owasso, Capturing A Portion Of The Sales Tax From The Sunset Of The Tulsa County Vision 2025 Program.

Mr. Roger Kolman explained the resolution in support of the City of Owasso's efforts to renew a portion of the Vision 2025 sales tax program for road and street improvements. He explained the City's position to support the area communities in their efforts to extend the expiring Vision 2015 sales tax

MOTION: Councilor Kearns moved, second by Councilor Agee to adopt Resolution No. 16-02-06 as presented.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Ballew; Vice-Mayor Ceesay

AGAINST: None

Motion carried.

- 4) **Discussion and possible action to accept Audit of City of Glenpool financial statements by Arledge & Associates, P.C. for Fiscal Year Ending June 30, 2015, tabled from January 19, 2016.**

Julie Casteen, Finance Director gave a report of the City's financial position and the results of the fiscal year 2015. LaDonna Sinning, Senior Partner with Arledge and Associates gave her opinion on the report.

MOTION: Councilor Agee moved, second by Vice-Mayor Ceesay to accept the report as presented.

FOR: Councilor Agee; Vice-Mayor Ceesay; Mayor Fox

AGAINST: Councilor Kearns; Councilor Ballew

Motion carried.

- 5) **Discussion and presentation regarding voter informational outreach program related to April 5, 2016 ballot propositions for the City of Glenpool.**

Mandy Vavrinak, Crossroads Communications, LLC discussed the programs being developed to inform voters of the propositions to be included on the April 5, 2016 ballot. She stated that a flyer had been prepared to be inserted in the water bills, with another flyer planned as well. Additional outreach methods include press releases, a new website, and videos. Discussion ensued regarding the City's ability to provide information only, with no opinion on how the public should vote on the propositions.

- 6) **Discussion and possible action to allocate up to \$7,000.00 from the Council Contingency line item, account 01-6-11-6289 to be used to fund the voter informational outreach program related to the April 5, 2016 ballot propositions for the City of Glenpool**

Ms. Vavrinak requested that \$7,000 be allocated from the City Council Contingency budget line item to fund the voter outreach program.

MOTION: Vice Mayor Ceesay moved, second by Councilor Agee to allocate \$7,000 for the voter outreach program from the City Council Contingency line item 01-6-11-6289.

FOR: Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee

AGAINST: None

ABSTAIN: Councilor Kearns

Motion carried.

- 7) **Discussion and presentation concerning public safety communications system upgrade**

Mr. Paul Newton, Fire Chief presented information concerning the planned upgrade to the public safety communications system. He presented information regarding coverage areas provided by the proposed system and estimated costs. The new system is proposed to be installed on the City's water tower, replacing the existing equipment in that location. Mr. Roger Kolman explained the options for financing and provided preliminary capital lease options.

- 8) **Discussion and possible action to authorize an amendment to Sections 5 and 10 of the Settlement Agreement entered into between and among the City of Glenpool, GUSA (together, "Glenpool") and Creek County Rural Water District No. 2("Creek-2"), effective as of May 15, 2015, for the purposes of: (i) amending the definition of "Auditable Period" from "shall mean successive 12-month periods, commencing on February 1, 2015" to "shall mean successive 12-month periods, commencing on July 1, 2015, provided that the first Auditable Period shall also include the dates of May 15, 2015 through June 30, 2015"; (ii) amending the deadline date for issuance of the audit to be changed from no later than 90 days following July 1; and (iii) to clarify that the**

deadline date for either party to report claims of non-compliance with the Settlement Agreement to the other party shall be 90 days following the actual date of issuance of the audit.

Mr. Lowell Peterson, City Attorney explained the audit date required in the original agreement was difficult to meet due to the timing with tax season, resulting in little interest from the financial services community to provide the service needed. All concerned parties were in agreement with the change in the audit date.

MOTION: Vice Mayor Ceesay moved, second by Councilor Agee to authorize an amendment section 5 and section 10 of the settlement agreement.

FOR: Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None

Motion carried.

- 9) **Discussion and possible action to authorize the City of Glenpool City Manager, acting on behalf of the City of Glenpool and the Glenpool Utility Services Authority ("GUSA"), to sign for both the City of Glenpool and GUSA, as necessary, the AGREEMENT OF "SHARED UTILITY CUSTOMER" (CREEK-2 WATER /GLENPOOL WASTEWATER COLLECTION SERVICES) WITH CREEK-2 AND GLENPOOL, pursuant to the terms of the Settlement Agreement entered into between and among the City of Glenpool, GUSA (together, "Glenpool") and Creek County Rural Water District No. 2("Creek-2"), effective as of May 15, 2015, for the purpose of allowing Creek-2 water customers the option of choosing to connect to Glenpool wastewater collection services in accordance with the terms and provisions of Sections 8 and 9 of said Settlement Agreement..**

Mr. Peterson explained that due to a clerical oversight the original settlement agreement was contradictive regarding the person authorized to sign the collection agreements for shared utility customers. Mr. Peterson recommended that the City Manager be authorized to sign such agreements on behalf of the City and well as GUSA.

MOTION: Councilor Kearns moved, second by Councilor Agee to authorize the City Manager to sign the Shared Utility Customer Collection Services agreements.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Ballew

AGAINST: None

Motion carried.

- 10) **Discussion and possible action to approve proposal for engineering and architectural related services from Helms & Associates for the design of a soccer complex located at the SoCo Recreational Facility in a total amount not to exceed \$56,200.00, and request authorization for the City Manager to enter into a contract with this consultant for the services described therein.**

Lynn Burrow, Community Development Director described the project and requested approval for the proposal for engineering and architectural services for the soccer complex being funded by Tulsa County's Vision 2025 program.

MOTION: Councilor Agee moved, second by Councilor Kearns to approve the proposal and grant the City Manager authorization to enter into a contract with Helm & Associates.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Ballew; Vice-Mayor Ceesay.

M) Adjournment.

- Meeting was adjourned at 8:06 p.m.

Date

Mayor

ATTEST:

City Clerk

**MINUTES
CITY COUNCIL MEETING
SPECIAL SESSION
and
PUBLIC MEETING
February 29, 2016**

The Special Session of the Glenpool City Council was held at 6:30 p.m., Glenpool City Hall, 1st Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Jennifer Ballew, Councilor; Patricia Agee, Councilor; Brandon Kearns, Councilor; Momodou Ceesay, Vice Mayor; and Tim Fox, Mayor.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Susan White, City Clerk; Julie Casteen, Finance Director; Lynn Burrow, Community Development Director; Dennis Waller, Police Chief and Paul Newton, Fire Chief; Ron Hunter, President and members of IAFF Local 2990; Dan Haney, President and members of FOP Lodge 13; and staff other members.

Also present was Mandy Vavrinak, Consultant with Crossroads Communications, LLC.

- A) Mayor Fox called the meeting to order at 6:30 p.m.**
- B) Susan White, City Clerk called the roll. Mayor Fox declared a quorum present.**
- C) Scheduled Business**
- 1) Conduct a public meeting to share project details and receive public comment on a list of projects across three propositions scheduled for the April 5, 2016 Special Election.**
- Mandy Vavrinak welcomed the audience and introduced City Manager Kolman whom offered the presentation.
- At the conclusion of the presentation, audience members were provided cards to submit comments or questions which were shared and addressed with the audience.
- At the conclusion of the comment/Q&A period, Ms. Vavrinak thanked the audience for their participation and announced the next meeting will be held on March 22nd at the Glenpool Conference Center at 6:30. She encouraged the public to visit MoveGlenpoolForward.com to access a copy of tonight's presentation as well as other detail concerning the three Propositions.
- D) Adjournment.**
- Mayor Fox adjourned the meeting at 7:25 p.m.

Date

Mayor

ATTEST:

City Clerk

CITY OF GLENPOOL ORDINANCE NO. 717
[AMENDED]

AN ORDINANCE THAT: (A) LEVIES AND ASSESSES A SALES TAX OF FIFTY-FIVE HUNDREDTHS OF ONE PERCENT (.55%) UPON THE GROSS RECEIPTS OR PROCEEDS ON TAXABLE SALES OF GOODS AND SERVICES, AS DEFINED IN THE ORDINANCE, IN THE CITY OF GLENPOOL, IN ADDITION TO PRESENT SALES TAXES UPON SUCH GROSS RECEIPTS OR PROCEEDS, FOR THE PURPOSE OF STAFFING ADDITIONAL POLICE AND FIREFIGHTING PERSONNEL WITHIN SAID CITY; (B) PROVIDES FOR SUCH SALES TAX TO COMMENCE ON JULY 1, 2016; (C) PROVIDES FOR THE DURATION OF SUCH SALES TAX TO BE UNTIL AMENDED OR REPEALED BY THE VOTERS OF THE CITY; (D) PRESCRIBES PROCEDURES FOR THE COLLECTION AND REMITTANCE OF SUCH SALES TAX AND PENALTIES FOR THE FAILURE TO DO SO; AND (E) INCLUDES SUCH OTHER PROVISIONS, TERMS AND CONDITIONS AS NECESSARY FOR THE EFFECTIVE IMPLEMENTATION AND ENFORCEMENT OF SAID ORDINANCE; AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLENPOOL, OKLAHOMA:

SECTION 1. CITATION AND CODIFICATION. This Ordinance shall be known and may be cited as "City of Glenpool Sales Tax Ordinance No. 717 of 2016."

SECTION 2. DEFINITIONS. In addition to such definitions of words, terms or phrases adopted in the text of this Ordinance, the definitions of words, terms or phrases contained in the Oklahoma Sales Tax Code, Title 68, Oklahoma Statutes, Section 1352, as amended, are hereby adopted by reference and made a part of this Ordinance.

SECTION 3. TAX COLLECTOR DEFINED. The term "Tax Collector" as used herein means, as applicable, the department of the City government or the Oklahoma Tax Commission duly designated according to contractual pursuant to Section 2702 of Title 68 of the Oklahoma Statutes, as amended, and authorized by law to assess, collect and enforce administer the collection of the sales tax hereby levied and remit the same to the City of Glenpool.

SECTION 4. CLASSIFICATION OF TAXPAYERS. For the purpose of this Ordinance, the classification of taxpayers hereunder shall be as prescribed by State law for purposes of the Oklahoma Sales Tax Code.

SECTION 5. STATE PERMITS. All valid and subsisting permits to do business issued by the Oklahoma Tax Commission pursuant to Section 1364 of the Oklahoma Sales Tax Code are, for the purpose of this Ordinance, hereby ratified, confirmed and adopted in lieu of any requirement for an additional permit for the same purpose.

SECTION 6. EFFECTIVE DATE. Pursuant to Section 2705 of Title 68 of the Oklahoma Statutes, this Ordinance shall become and be effective on and after July 1, 2016, subject to approval by a majority of the registered voters of the City of Glenpool, Oklahoma, voting on same in the manner prescribed by Title 11, Oklahoma Statutes, Sections 16-101 *et seq.*, as amended.

SECTION 7. PURPOSE OF REVENUES.

- A. Pursuant to Section 2701 of Title 68 of the Oklahoma Statutes, it is hereby declared to be the specific and limited purpose of this Ordinance to provide revenues to be placed in a separate, special fund to be used to fund the staffing of additional police and firefighting personnel of the City of Glenpool, Oklahoma. Such revenues shall supplement, not supplant, existing and future budgetary appropriations from the City's general fund for police and fire operations.
- B. "Police and Firefighting Personnel," as used above in connection with " the staffing of additional police and firefighting personnel of the City of Glenpool, Oklahoma," shall mean all costs necessary to recruit, train, equip, supply, and compensate, including all employer incurred expenses for related payroll, pensions, taxes and benefits for five or more additional police and seven or more additional firefighting personnel filling positions not currently created within the police and fire departments.
- C. There is hereby created a limited-purpose fund and all revenue generated by the sales tax hereby levied shall be deposited therein. Money in the fund shall be accumulated from year to year. The fund shall be placed in an insured interest-bearing account and the interest which accrues on the fund shall be retained in the fund. The fund shall be non-fiscal and shall not be considered in computing any levy when the municipality makes its estimate to the excise board for needed appropriations. Money in the limited-purpose tax fund shall be expended only as accumulated and only for the purposes specifically described in this Ordinance, subject to approval by the voters.

SECTION 8. TERM OF TAX. The fifty-five hundredths of one percent (.55%) sales tax hereby levied, if adopted by a vote of registered electors on April 5, 2016, shall take effect on July 1, 2016, being the first day of a calendar quarter, and shall be and remain in effect thereafter until such time as this Ordinance is repealed by a vote of the electors of the City at an election held for such purpose.

SECTION 9. TAX RATE - SALES SUBJECT TO TAX. There is hereby levied in addition to all other taxes in effect in the City of Glenpool, Oklahoma, an excise tax of fifty-five hundredths of one percent (.55%), upon the gross proceeds or gross receipts derived from all sales or services in the City of Glenpool, Oklahoma, upon which a consumer sales tax is levied by the State of Oklahoma under the Oklahoma Sales Tax Code in accordance with the Term of the Tax stated in Section 8 of this Ordinance.

SECTION 10. EXEMPTIONS. There is hereby specifically exempted from the tax levied by this Ordinance all items that are exempt from State sales tax under any section of the Oklahoma Sales Tax Code, including without limitation the transfer of such intangible personal property as is so exempted .

SECTION 11. TAX DUE DATE - RETURNS - RECORDS. The tax levied hereunder shall be due and payable to the Tax Collector at the time and in the manner and form prescribed for payment of the State sales tax under the Oklahoma Sales Tax Code.

SECTION 12. PAYMENT OF TAX - BRACKETS. The bracket system for the collection of the fifty-five hundredths of one percent (.55%) City sales tax provided for herein by the Tax Collector shall be the same as is hereafter adopted by the agreement of the City of Glenpool, Oklahoma, and the Tax Collector, in the collection of the fifty-five hundredths of one percent (.55%) City sales tax provided for herein and any applicable State sales tax.

SECTION 13. TAX CONSTITUTES DEBT. Taxes, penalty and interest due hereunder shall at all times constitute a prior, superior and paramount claim as against the claims of unsecured creditors, and may be collected by suit in the same manner as any other debt.

SECTION 14. VENDOR'S DUTY TO COLLECT TAX.

- A. The tax levied hereunder shall be paid by the consumer or user to the vendor, as defined Section 1352(28) of the Oklahoma Sales Tax Code, as trustee for and on account of the City of Glenpool, and it shall be the duty of each and every vendor in this City to collect from the consumer or user, the full amount of the tax levied by this Ordinance, or any amount equal as nearly as possible or practicable to the average equivalent thereof. Any sum or sums collected or accrued or required to be collected or accrued hereunder shall be deemed to be held in trust for the City of Glenpool, Oklahoma, and, as trustee, any collecting vendor or holder of a direct payment permit as provided by Section 1362.1 of the Oklahoma Sales Tax Code, shall have a fiduciary duty to the City of Glenpool, Oklahoma, in regards to such sums and shall be subject to the trust laws of the State of Oklahoma. Any vendor who willfully or intentionally fails to remit the tax, after the tax levied by this article was collected from the consumer or user, and appropriates the tax held in trust to the vendor's own use, or to the use of any person not entitled thereto, without authority of law, shall upon conviction be guilty of embezzlement.
- B. Vendors shall add the tax imposed hereunder, or the average equivalent thereof, to the sales price or charge for all non-exempt goods and services and, when added, such tax shall constitute a part of such price or charges, shall constitute debt from the consumer or user to such vendor until paid, and shall be recoverable at law in the same manner as other debts.
- C. A vendor who, in any manner whatsoever, willfully or intentionally fails, neglects or refuses to collect the full amount of the tax levied by this Ordinance, or willfully or intentionally fails, neglects or refuses to comply with the provisions hereof or remits or rebates to a consumer or user, either directly or indirectly, and by whatsoever means, all or any part of the tax herein levied, or makes in any form of advertising, verbally or otherwise, any statement which infers that the vendor is absorbing the tax, or paying the tax for the consumer or user by an adjustment of prices or at a price including the tax, shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be fined not more than Five Hundred Dollars (\$500.00), and upon conviction for a second or other subsequent offense shall be fined not more than One Thousand Dollars (\$1,000.00), or incarcerated for not more than sixty (60) days, or both; *provided that*, sales by

vending machines may be made at a stated price which includes State and any municipal sales tax.

SECTION 15. RETURNS AND REMITTANCES - DISCOUNTS. Returns and remittances of the tax hereby levied and collected shall be made to the Tax Collector at the time and in the manner, form and amount as prescribed for returns and remittances required by the Oklahoma Sales Tax Code; and remittances of tax collected hereunder shall be subject to the same discount as may be allowed by the Oklahoma Sales Tax Code for collection of State sales tax.

SECTION 16. INTEREST AND PENALTIES - DELINQUENCY. The provisions of Title 68, Oklahoma Statutes, Section 217, as amended, and of Title 68, Oklahoma Statutes, Sections 1350, *et seq.*, as amended, are hereby adopted by reference and made a part of this Ordinance, and interest and penalties at the rates and in amounts as therein specified are hereby levied and shall be applicable in cases of delinquency in reporting and paying the tax levied by this Ordinance. *Provided that*, the failure or refusal of any taxpayer to make and transmit the reports and remittances of tax in the time and manner required by this Ordinance shall cause such tax to be delinquent. In addition, if such delinquency continues for a period of five days the taxpayer shall forfeit his claim to any discount allowed under this Ordinance.

SECTION 17. WAIVER OF INTEREST AND PENALTIES. The interest or penalty or any portion thereof accruing by reason of a taxpayer's failure to pay the City sales tax herein levied may be waived or remitted in the same manner as provided for such waiver or remittance as applied in administration of the State sales tax provided in Title 68, Oklahoma Statutes, Section 220, as amended; and to accomplish the purposes of this Section the applicable provisions of such Section 220 are hereby adopted by reference and made a part of this Ordinance.

SECTION 18. ERRONEOUS PAYMENTS - CLAIM FOR REFUND. Refund of erroneous payment of the City sales tax herein levied may be made to any taxpayer making such erroneous payment in the same manner and procedure, and under the same limitations of time, as provided for administration of the State sales tax as set forth in Title 68, Oklahoma Statutes, Section 227, as amended, and to accomplish the purposes of this Section, the applicable provisions of such Section 227 are hereby adopted by reference and made a part of this Ordinance.

SECTION 19. FRAUDULENT RETURNS. In addition to all civil penalties provided by this Ordinance, the willful failure or refusal of any taxpayer to make reports and remittances herein required, or the making of any false and fraudulent report for the purpose for avoiding or escaping payment for any tax or portion thereof rightfully due under this Ordinance shall be an offense, and upon conviction thereof the offending taxpayer shall be subject to such fines and/or incarceration as provided in Title 68, Oklahoma Statutes, Section 241, as amended.

SECTION 20. RECORDS CONFIDENTIAL. The confidential and privileged nature of the records and files concerning the administration of the City sales tax is legislatively recognized and declared, and to protect the same the provisions of Title 68, Oklahoma Statutes, Section 205, as amended, of the Oklahoma Sales Tax Code, and each subsection thereof is

hereby adopted by reference and made fully effective and applicable to administration of the City sales tax as if here set forth in full.

SECTION 21. AMENDMENTS. The people of the City of Glenpool, Oklahoma, by their approval of this Ordinance at the election herein above provided, hereby authorize the City Council by subsequent ordinances duly enacted to make such administrative and technical changes or additions in the method and manner of administration and enforcing this Ordinance as may be necessary or proper for efficiency and fairness except that neither the rate of the tax herein provided, nor the term, nor the purpose of the tax herein provided, shall be changed without approval by the qualified electors of the City as provided by law.

SECTION 22. PROVISIONS CUMULATIVE. The provisions of this Ordinance shall be cumulative, and in addition to any and all other taxing provisions of City ordinances.

SECTION 23. PROVISIONS SEVERABLE. The provisions hereof are hereby declared to be severable and, if any section, subsection, paragraph, sentence or clause of this Ordinance is for any reason held invalid or inoperative by any court of competent jurisdiction such decision shall not affect any other section, subsection, paragraph, sentence or clause hereof.

PASSED AND APPROVED by the City Council of the City of Glenpool this 7th day of March 2016, Emergency Clause adopted separately.

Timothy Lee Fox, Mayor

ATTEST:

[seal]

Susan White, City Clerk

APPROVED AS TO FORM AND SUBSTANCE:

Lowell L. Peterson, City Attorney

STATE OF OKLAHOMA)
TULSA COUNTY) SS
CITY OF GLENPOOL)

I, the undersigned, the duly qualified and acting City Clerk of the City of Glenpool, Oklahoma, do hereby certify the foregoing is a true and correct and complete copy of the proceedings of the governing body of said City relating to the adoption of an Ordinance identified as Ordinance No. 717, as the same appears of record in my office.

I further certify that attached hereto are true and complete copies of the schedule of regular meetings for calendar year 2016 which was filed in my office prior to December 15, 2015, and the notice and agenda which was posted in prominent public view at the City Hall, 12205 S. Yukon Avenue, Glenpool, Oklahoma, at least twenty-four hours prior to the date of the meeting therein described, excluding Saturdays, Sundays and legal holidays.

WITNESS my hand and seal this 7th day of March 2016.

Susan White, City Clerk

Emergency Clause

WHEREAS, it being immediately necessary for the preservation of the peace, health, and safety of the City of Glenpool and the inhabitants thereof that the provisions of this AMENDED Ordinance No. 717, “An Ordinance That: (A) Levies And Assesses A Sales Tax Of Fifty-Five Hundredths Of One Percent (.55%) Upon The Gross Receipts Or Proceeds On Taxable Sales Of Goods And Services, As Defined In The Ordinance, In The City Of Glenpool, In Addition To Present Sales Taxes Upon Such Gross Receipts Or Proceeds, For The Purpose Of Staffing Additional Police And Firefighting Personnel Within Said City; (B) Provides For Such Sales Tax To Commence On July 1, 2016; (C) Provides For The Duration Of Such Sales Tax To Be Until Amended Or Repealed By The Voters Of The City; (D) Prescribes Procedures For The Collection And Remittance Of Such Sales Tax And Penalties For The Failure To Do So; And (E) Includes Such Other Provisions, Terms And Conditions As Necessary For The Effective Implementation And Enforcement Of Said Ordinance; And Declaring An Emergency,” be put into full force and effect, more particularly that the City Council take immediate action to correct the effective date of the tax to be levied pursuant to Amended Ordinance No. 717, if adopted by a vote of the people on April 5, 2016, as required by state law, an emergency is hereby declared to exist by reason whereof this Ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED and the Emergency Clause ruled upon separately and approved this 7th day of March 2016.

2016 CALENDAR YEAR SCHEDULE OF REGULAR MEETINGS
[INSERT]

NOTICE

GLENPOOL CITY COUNCIL MEETING

[INSERT NOTICE OF MARCH 7 MEETING]

CITY OF GLENPOOL

**RESOLUTION 16-03-05,
AMENDING RESOLUTION NO. 16-02-03,
ADOPTED ON FEBRUARY 1, 2016**

A RESOLUTION AMENDING RESOLUTION NO. 16-02-03 PERTAINING TO THE CALLING AND HOLDING OF A SPECIAL ELECTION IN THE CITY OF GLENPOOL, TULSA COUNTY, STATE OF OKLAHOMA, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED, QUALIFIED ELECTORS OF SAID CITY THE QUESTION WHETHER ORDINANCE NO. 717, ADOPTED BY THE CITY COUNCIL ON THE FIRST DAY OF FEBRUARY 2016, AND AMENDED BY THE CITY COUNCIL ON THE SEVENTH DAY OF MARCH, 2016, SHALL BE APPROVED BY SUCH REGISTERED, QUALIFIED ELECTORS, WHICH ORDINANCE LEVIES AND ASSESSES A SALES TAX OF FIFTY-FIVE HUNDREDTHS OF ONE PERCENT (.55%) UPON THE GROSS RECEIPTS OR PROCEEDS ON TAXABLE SALES OF GOODS AND SERVICES, AS DEFINED IN THE ORDINANCE, IN THE CITY OF GLENPOOL, IN ADDITION TO PRESENT SALES TAXES UPON SUCH GROSS RECEIPTS OR PROCEEDS, FOR THE PURPOSE OF STAFFING ADDITIONAL POLICE AND FIREFIGHTING PERSONNEL WITHIN SAID CITY; PROVIDING FOR CORRECTION OF A SCRIVENER'S ERROR WITH RESPECT TO THE COMMENCEMENT DATE OF SUCH SALES TAX IN CONFORMITY WITH STATE LAW, INCLUDING A CORRECTED BALLOT TITLE; AND RATIFYING NOTICE GIVEN TO THE PUBLIC AND TO THE TULSA COUNTY ELECTION BOARD OF SUCH CORRECTION.

WHEREAS, the Council of the City of Glenpool, Oklahoma, has adopted Ordinance No. 717, as amended, which levies and assesses a sales tax of fifty-five hundredths of one percent (.55%) to take effect on July 1, 2016, in addition to present sales taxes upon the gross receipts or proceeds on taxable sales in the City of Glenpool, provides for the purpose of the sales tax to be staffing additional police and firefighting personnel in said City; defines terms; prescribes procedures, remedies, lien and fixes penalties, and fixes effective date, subject to the approval of a majority of the registered voters of the City of Glenpool, Oklahoma, voting on the same in the manner prescribed by Title 11, Oklahoma Statutes, Sections 16-101 and 16-112, as amended; and

WHEREAS, as provided by Title 11, Oklahoma Statutes, Section 16-101, the Council of the City of Glenpool adopted Resolution No. 16-02-03, authorizing the Mayor of the City of Glenpool to call a special election for the purpose of submitting to the registered voters of the City of Glenpool the question of approving the foregoing Ordinance, such special election to be held on the 5th day of April 2016, and directing the Mayor of the City of Glenpool to give notice of such special election; and

WHEREAS, pursuant to Title 26, Oklahoma Statutes, Section 13-102, as amended, the City of Glenpool, Oklahoma, did submit on February 3, 2016, a date not fewer than sixty days before a special election, said Resolution No. 16-02-03 and an accompanying Special Election Proclamation and Notice calling for such special election to the Secretary of the Tulsa County Election Board, stating therein the date of said election, the question to be voted upon at said election, and such other information as is necessary for conducting such election; and

WHEREAS, it was subsequently discovered that a scrivener's error existed stating that Ordinance No. 717, and the sales tax levied thereby, would become effective on June 1, 2016, which date should be July 1, 2016, to comply with the requirements of Title 68, Section 2701(B) that all municipal sales taxes must begin on the first day of a calendar quarter.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENPOOL, OKLAHOMA:

Section 1. That the ballot setting forth the following proposition shall be submitted to the registered, qualified voters of the City of Glenpool, Oklahoma, at said election, to wit:

PROPOSITION NO. 3

Shall Ordinance No. 717 adopted by the Glenpool City Council on the first day of February 2016, which ordinance: (a) levies and assesses a sales tax of fifty-five hundredths of one percent (.55%) upon the gross receipts or proceeds on taxable sales of goods and services, as defined in the ordinance, in the City of Glenpool, in addition to present sales taxes upon such gross receipts or proceeds, for the purpose of staffing additional police and firefighting personnel within said city; (b) provides for such sales tax to commence on July 1, 2016; (c) provides for the duration of such sales tax to be until amended or repealed by the voters of the city; (d) prescribes procedures for the collection and remittance of such sales tax and penalties for the failure to do so; and (e) includes such other provisions, terms and conditions as necessary for the effective implementation and enforcement of said ordinance be approved?

The ballot setting forth the above proposition shall also contain in connection with such proposition the following words:

☐

YES - FOR THE ABOVE PROPOSITION

☐

NO - AGAINST THE ABOVE PROPOSITION

If the voter desires to vote for the above Proposition, the voter shall clearly mark the box to the left of the word "YES," or by such other designation as prescribed by the Tulsa County Election Board.

If the voter desires to vote against the above Proposition, the voter shall clearly mark the box to the left of the word “NO,” or by such other designation as prescribed by the Tulsa County Election Board.

Section 2. That all other provisions of Resolution No. 16-02-03 are hereby ratified and confirmed and the Mayor and City Clerk are directed to execute an Amended Special Election Proclamation and Notice to be dated as of February 1, 2016, reflecting the above revised ballot title for Proposition 3, to cause an original of the same to be delivered to the Tulsa County Election Board, and to cause this Resolution No. 16-03-05 and said Proclamation to be published in a newspaper of general circulation in the City of Glenpool at least ten (10) days before said special election, all as may be required by the laws of the State of Oklahoma.

ADOPTED and APPROVED by the City Council of the City of Glenpool, this 7th day of March 2016.

Timothy Lee Fox, Mayor

ATTEST:

[seal]

Susan White, City Clerk

APPROVED AS TO FORM AND SUBSTANCE:

Lowell L. Peterson, City Attorney

STATE OF OKLAHOMA)
) ss.
TULSA COUNTY)
)
CITY OF GLENPOOL)

I, the undersigned, the duly qualified and acting City Clerk of the City of Glenpool, Oklahoma, do hereby certify the foregoing is a true and correct and complete copy of the proceedings of the governing body of said City relating to the adoption of Resolution No. 16-03-05, amending Resolution No. 16-02-03, as the same appears of record in my office.

I further certify that attached hereto are true and complete copies of the notice of the schedule of regular meetings which was filed in my office prior to December 15, 2015, and the agenda which was and posted in prominent public view at the City Hall/Conference, 12205 S. Yukon Avenue, Glenpool, Oklahoma, at least twenty-four hours prior to the date of the meeting therein described, excluding Saturdays, Sundays and legal holidays.

WITNESS my hand and seal this 7th day of March 2016.

Susan White, City Clerk

(SEAL)

[Insert the schedule of meetings for 2016 and the notice for this meeting.]

AMENDED SPECIAL ELECTION PROCLAMATION AND NOTICE

Under and by virtue of Title 26, Oklahoma Statutes, Section 13-102, as amended; Title 11, Oklahoma Statutes, Sections 16-101 and 16-112, as amended; and laws complementary, supplementary, and enacted pursuant thereto; and Resolutions No. 16-02-01, 16-02-02, and 16-02-03 adopted February 1, 2016, as amended by Resolution No. 16-03-05 adopted March 7, 2016, authorizing the calling of a special election on the propositions hereinafter set forth, I, the undersigned Mayor of the City of Glenpool, Oklahoma, hereby call a special election, to be held in the City of Glenpool, Oklahoma, on the 5th day of April 2016, and direct that notice thereof be given to the public by publication of the foregoing Resolutions No. 16-02-01, 16-02-02, and 16-02-03, as amended by Resolution No. 16-03-01, in a newspaper of general circulation in the City of Glenpool, for the purpose of submitting to the registered, qualified voters in said City the following propositions:

PROPOSITION NO. 1

Shall Ordinance No. 715 adopted by the Glenpool City Council on the first day of February 2016, which ordinance: (a) levies and assesses a sales tax of twenty-nine hundredths of one percent (.29%) upon the gross receipts or proceeds on taxable sales of goods and services, as defined in the ordinance, in the City of Glenpool, Oklahoma, in addition to present sales taxes upon such gross receipts or proceeds, for the purpose of funding capital improvements pertaining to road and street improvements, water and wastewater system improvements, storm sewer improvements, acquisition of parks maintenance equipment, improvements to public park lands and facilities, and promoting economic development, all within said city, and/or to be applied or pledged toward the payment of principal and interest on any indebtedness, including refunding indebtedness, incurred by or on behalf of said city for such purpose; (b) provides for such sales tax to commence on January 1, 2017; (c) provides for the duration of such sales tax for no more than 20 years; (d) prescribes procedures for the collection and remittance of such sales tax and penalties for the failure to do so; and (e) includes such other provisions, terms and conditions as necessary and lawful for the effective implementation and enforcement of said ordinance be approved?

The ballot setting forth the above propositions shall also contain in connection with such propositions the following words:

☐

YES - FOR THE ABOVE PROPOSITION

☐

NO - AGAINST THE ABOVE PROPOSITION

If the voter desires to vote for the above Proposition, the voter shall clearly mark the box to the left of the word "YES," or by such other designation as prescribed by the Tulsa County Election Board.

If the voter desires to vote against the above Proposition, the voter shall clearly mark the box to the left of the word “NO,” or by such other designation as prescribed by the Tulsa County Election Board.

PROPOSITION NO. 2

Shall Ordinance No. 716 adopted by the Glenpool City Council on the first day of February 2016, which ordinance: (a) levies and assesses a sales tax of twenty-six hundredths of one percent (.26%) upon the gross receipts or proceeds on taxable sales of goods and services, as defined in the ordinance, in said city, in addition to present sales taxes upon such gross receipts or proceeds, for the purpose of funding capital improvements pertaining to police and fire equipment and vehicles, system improvements to police and fire communications equipment and infrastructure, and police and fire facilities of the City of Glenpool, Oklahoma, and/or to be applied or pledged toward the payment of principal and interest on any indebtedness, including refunding indebtedness, incurred by or on behalf of said city for such purpose; (b) provides for such sales tax to commence on January 1, 2017; (c) provides for the duration of such sales tax for no more than 20 years; (d) prescribes procedures for the collection and remittance of such sales tax and penalties for the failure to do so; and (e) includes such other provisions, terms and conditions as necessary and lawful for the effective implementation and enforcement of said ordinance be approved?

The ballot setting forth the above propositions shall also contain in connection with such propositions the following words:

☐

YES - FOR THE ABOVE PROPOSITION

☐

NO - AGAINST THE ABOVE PROPOSITION

If the voter desires to vote for the above Proposition, the voter shall clearly mark the box to the left of the word “YES,” or by such other designation as prescribed by the Tulsa County Election Board.

If the voter desires to vote against the above Proposition, the voter shall clearly mark the box to the left of the word “NO,” or by such other designation as prescribed by the Tulsa County Election Board.

PROPOSITION NO. 3

Shall Ordinance No. 717 adopted by the Glenpool City Council on the first day of February 2016, which ordinance: (a) levies and assesses a sales tax of fifty-five hundredths of one percent (.55%) upon the gross receipts or proceeds on taxable sales of goods and services, as defined in the ordinance, in the City of Glenpool, in addition to present sales taxes upon such gross receipts or proceeds, for the purpose of staffing additional police and firefighting personnel within said city; (b) provides for such sales tax to commence on July 1, 2016; (c)

provides for the duration of such sales tax to be until amended or repealed by the voters of the city; (d) prescribes procedures for the collection and remittance of such sales tax and penalties for the failure to do so; and (e) includes such other provisions, terms and conditions as necessary for the effective implementation and enforcement of said ordinance be approved?

The ballot setting forth the above propositions shall also contain in connection with such propositions the following words:

☐

YES - FOR THE ABOVE PROPOSITION

☐

NO - AGAINST THE ABOVE PROPOSITION

If the voter desires to vote for the above Proposition, the voter shall clearly mark the box to the left of the word “YES,” or by such other designation as prescribed by the Tulsa County Election Board.

If the voter desires to vote against the above Proposition, the voter shall clearly mark the box to the left of the word “NO,” or by such other designation as prescribed by the Tulsa County Election Board.

Only registered, qualified voters of the City of Glenpool, Oklahoma, may vote upon the propositions above set forth.

The polls shall be opened at 7:00 o'clock a.m. and shall remain open continuously until and be closed at 7:00 o'clock p.m.

The number and location of the polling places for said election shall be the same as the regular precinct polling places as designated for statewide and local elections by the Tulsa County Election Board. The persons who shall conduct said election shall be those officers designated by the Tulsa County Election Board, which officers shall also act as counters and certify the election results as required by law.

WITNESS our hands as Mayor and City Clerk of the City of Glenpool, State of Oklahoma and the Seal of the City as of this 1st day of February 2016.

Timothy Lee Fox, Mayor

ATTEST:

Susan White, City Clerk

(SEAL)

APPROVED AS TO FORM AND SUBSTANCE:

Lowell L. Peterson, City Attorney



To: Hon. Timothy L. Fox, Mayor
Hon. Momodou Ceesay, Vice Mayor
Members of the City Council

From: John Staires, Building Official

Date: March 1st, 2016

Subject: Building Code Amendments

Background

The Oklahoma Uniform Building Code Commission Act, Title 59-Professions and Occupations, §§ 1000.20 *et seq.* of the Oklahoma Statutes, (the "Act") authorizes the Oklahoma Uniform Building Code Commission ("Commission") to review and adopt all building codes, along with statewide amendments, for residential and commercial construction to be used by all entities within the State of Oklahoma. Regulations promulgated in accordance with the Act, at Title 748, Chapter 20 of the Oklahoma Administrative Code, specifically state that none of the appendices of the adopted building codes have been adopted by the Commission as the statewide minimum code for residential and commercial construction within the State of Oklahoma.. Local jurisdictions within the State of Oklahoma are empowered to adopt any or all of such appendices in accordance with 59 O.S. § 1000.29.

Appendix B of the 2015 International Fire Code (IFC) establishes minimum fire flow rates for fire hydrants in both residential and commercial applications, Appendix C of the IFC establishes maximum fire hydrant spacing for both residential and commercial applications, and Appendix D establishes the minimum design criteria for fire apparatus access roads. These design criteria have been recognized as the minimum requirements by Glenpool and other municipalities for many years; however, the change in adoption criteria for building codes through state statute now requires Glenpool to specifically adopt these provisions locally as amendments to the Glenpool building codes in order to apply these criteria to both residential and commercial development. These minimum criteria are necessary to provide adequate firefighting capabilities to protect the life and property of the citizens of Glenpool.

Staff Recommendation

Staff recommends that the Council adopt Ordinance No. 718, which establishes the minimum design criteria for fire hydrant flow, maximum fire hydrant spacing, and design of fire apparatus access roads.

Attachments:

- Ordinance No. 718
- Emergency Clause

ORDINANCE NUMBER 718

AN ORDINANCE AMENDING TITLE 10, BUILDING AND DEVELOPMENT; CHAPTER 2, BUILDING CODES AND REGULATIONS; ARTICLE B, BUILDING REGULATIONS; BY ADDING SECTION 10-2B-4; REPEALING ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND DECLARING AN EMERGENCY

Whereas, the City of Glenpool finds it necessary to establish a minimum capacity of water flow from fire hydrants, a maximum spacing of fire hydrants, and minimum design criteria for fire apparatus access roads in order to ensure that fire department personnel have adequate fire-fighting capabilities; and

Whereas, the currently adopted edition of the International Fire Code contains design criteria with minimum fire-flow amounts established by Appendix B of the International Fire Code; maximum spacing of fire hydrants established by Appendix C of the International Fire Code; and standards for design of fire apparatus access roads in Appendix D of the International Fire Code; and

Whereas, the adoption of Appendix B, Appendix C, and Appendix D of the International Fire Code is necessary to protect the life and property of the citizens of Glenpool.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLENPOOL THAT:

Section 1. Title 10, Building And Development; Chapter 2, Building Codes And Regulations; Article B, Building Regulations, of the Glenpool, Oklahoma City Code of Ordinances, as amended by Ordinance No. 712, adopted October 19, 2015, is hereby amended by adding the following subsections 10-2B-4-1, 10-2B-4-2 and 10-2B-4-3:

10-2B-4-1: FIRE-FLOW REQUIREMENTS FOR BUILDINGS:

The City of Glenpool hereby adopts Appendix B of the International Fire Code, Fire-Flow Requirements for Buildings, in its entirety; and establishes the following criteria as minimum fire-flow amounts:

One- and two-family dwellings, Group R-3 and R-4 buildings and townhouses: 1000 gallons per minute minimum.

Buildings other than one- and two-family dwellings, Group R-3 and R-4 buildings and townhouses: 1500 gallons per minute minimum.

The Glenpool Fire Chief is authorized to increase or decrease these minimum amounts as necessary, based on unusual local conditions.

10-2B-4-2: FIRE HYDRANT LOCATIONS AND DISTRIBUTION

The City of Glenpool hereby adopts Appendix C of the International Fire Code, Fire Hydrant Locations and Distribution, in its entirety; and establishes the following criteria as a maximum spacing between fire hydrants:

Not more than 500 feet between fire hydrants.

Not more than 250 feet from any point on a street or road frontage to a hydrant.

The Glenpool Fire Chief is authorized to increase or decrease these maximum fire hydrant spacing requirements as necessary, based on unusual local conditions.

10-24-4-3: FIRE APPARATUS ACCESS ROADS

The City of Glenpool hereby adopts Appendix D of the International Fire Code, Fire Apparatus Access Roads, in its entirety; and establishes all dimensions, drawings, and tables contained within Appendix D as the minimum criteria for the design of fire apparatus access roads within the City of Glenpool.

The Glenpool Fire Chief is authorized to modify the design criteria contained in Appendix D as necessary, based on unusual local conditions.

Section 2. All ordinances or parts of ordinances in conflict herewith shall be and the same are hereby repealed.

Section 3. The City Council, by separate vote, finds that this Ordinance shall be immediately effective in order to protect the public safety, health and welfare, and declares an emergency for that purpose.

PASSED AND APPROVED by the City Council of the City of Glenpool this 7th day of March 2016.

Tim Fox, Mayor

Attest:

[SEAL]

Susan White, City Clerk

Approved as to form:

Lowell Peterson, City Attorney

Emergency Clause

WHEREAS, it being immediately necessary for the preservation of the peace, health, and safety of the City of Glenpool and the inhabitants thereof that the provisions of this Ordinance No. 718, "An Ordinance Amending Title 10, Building And Development; Chapter 2, Building Codes And Regulations; Article B, Building Regulations; By Adding Section 10-2b-4; Repealing Ordinances Or Parts Of Ordinances In Conflict Herewith; And Declaring An Emergency," be put into full force and effect, more particularly that the Council take immediate action to approve and adopt Appendices B, C and D of the International Fire Code as the minimum criteria necessary to provide adequate firefighting capabilities to protect the life and property of the citizens of Glenpool., an emergency is hereby declared to exist by reason whereof this Ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED and the Emergency Clause ruled upon separately and approved this 7th day of March 2016.

Timothy Lee Fox, Mayor

Attest:

[SEAL]

Susan White, City Clerk

Approved as to form:

Lowell Peterson, City Attorney



MEMORANDUM

TO: HONORABLE MAYOR and CITY COUNCIL

**FROM: LYNN BURROW, PE
COMMUNITY DEVELOPMENT DIRECTOR**

**RE: APPROVAL OF CITY OF GLENPOOL RESOLUTION NO.6-03-01
REQUESTING ODOT APPROVAL OF A TRAFFIC SIGNALIZATION
PROJECT**

DATE: FEBRUARY 29, 2016

BACKGROUND

This item is for Council consideration and action regarding the review and approval of City of Glenpool Resolution No. 16-03-01. This resolution is a request to the State of Oklahoma Transportation Committee for consideration to approve the construction of traffic control signalization at the intersection of US Highway 75 and 151st Street and to allocate Federal funds available for this type of project. This signalization has been found to be warranted by virtue of a recently completed Traffic Impact Analysis covering this area of the City. As you recall, the City participated with this Impact Analysis along with several private development interests owning property in this general area of the City. The results of the study indicate that the level of service at the south bound off-ramp of US 75 currently warrants signalization. The impact analysis also indicates the north bound on-ramp does not warrant signalization at this time per the standard ODOT method of determining service level. However, conversations with ODOT Engineering Staff indicate that if the signalization project for the south bound off-ramp is approved at the State level, the ODOT District VIII office will initiate an internal application for full signalization at both south bound off and north-bound on ramp locations.

As noted in the resolution, the City is committing to pay 25% of the actual construction cost of these improvements with 75% coming from Federal sources. Also note that, as in the 121st Street project, the City will be required to retain and pay the costs for all necessary engineering design services, the relocation of any existing utility facilities that may be necessary, and any costs associated with any additional right-of-way acquisition. The total estimated cost of the project construction is to be in the \$250-\$300,000 range. The engineering design costs are estimated to be approximately \$40,000 which would bring the City's approximate share of the project cost to between \$102,500 and \$115,000 – assuming no relocation of existing utilities or no additional right-of-way will be necessary.

Funding for the City's portion of the project cost is proposed to be from existing bond funds previously set aside and available for this type of capital improvement project. It should be noted that upon resolution approval by the State, ODOT will develop a formal Project Agreement or contract covering the project details and division of responsibilities between the State and the City of Glenpool.

Staff Recommendation

At this time, Staff recommends approval of resolution No. 16-03-01 and authorization for Mayor Fox to execute the document on behalf of the City of Glenpool.

Attachments:

- A. Resolution No. 16-03-01
- B. Project Vicinity Mapping

RESOLUTION NO.: 16-03-01

**A RESOLUTION OF THE CITY OF GLENPOOL,
OKLAHOMA, APPROVING PARTICIPATION WITH THE
STATE OF OKLAHOMA DEPARTMENT OF
TRANSPORTATION IN A TRAFFIC CONTROL
SIGNALIZATION PROJECT**

WHEREAS, The City of Glenpool (the “City”), in conjunction with the Oklahoma Department of Transportation (the “Department”), has completed a detailed traffic study and associated impact analysis at the intersection of State Highway No. 67 (Tulsa County, 151st Street South) and U.S. Highway No. 75, located within the City of Glenpool, Oklahoma, and said study indicates the installation of traffic control signals are fully warranted at this location; and

WHEREAS, The City does hereby agree to provide any additional right-of-way that may be necessary for the construction of said traffic control signals and to relocate, or have relocated, any existing utilities that may be necessary for the full completion of this traffic control signal project (the “Project”); and

WHEREAS, The Department agrees that Federal-aid program project funds shall be used to provide 75% of the total installation cost of the Project; and

WHEREAS, the City does hereby agree to use local funds in order to fulfill its obligation to pay the balance of 25% of the total installation cost of the Project; and

WHEREAS, The City does hereby agree to provide any additional funds that may be required to satisfy its agreed upon participation share (25%) of the final cost of installation of the Project, after final Project auditing, as outlined in the Project Agreement between the City and the Department; and

WHEREAS, The City does hereby agree to deposit with the Department the City’s portion (25%) of the total initial estimated Project cost prior to the advertisement for construction contract bids; and

WHEREAS, The City does hereby agree to engage the services of a competent Professional Engineer to prepare the necessary engineering design documents for the Project in accordance with Department policies, standards, and specifications and to pay all associated costs thereof; and

WHEREAS, The City does hereby agree to execute a maintenance agreement with the Department to maintain the installed traffic signal devices to a level of service acceptable to the Department and to pay all utility expenses associated with the operation of the traffic signal devices associated with the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENPOOL, THAT:

The City Council of the City of Glenpool, Oklahoma hereby requests the Department to concur in the selection of the above-described Project for construction, and to submit same to the Federal Highway Administration for its approval.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Glenpool on this 7th day of March 2016.

THE CITY OF GLENPOOL, OKLAHOMA

Timothy J. Fox, Mayor

ATTEST:

Susan White, City Clerk

APPROVED AS TO FORM:

Lowell Peterson, City Attorney



RESOLUTION NO. 16-03-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENPOOL, EXPRESSING SUPPORT FOR THE CITY OF COLLINSVILLE'S PROPOSED FUNDING FOR VARIOUS CAPITAL EXPENDITURES, PURSUANT TO AN ELECTION TO BE HELD ON APRIL 5, 2016, IN THE CITY OF COLLINSVILLE, CAPTURING A PORTION OF THE SALES TAX FROM THE SUNSET OF THE TULSA COUNTY VISION 2025 PROGRAM

WHEREAS, on April 5, 2016, there is a scheduled election called by the City Council of the City of Collinsville in which citizens will vote on a sales tax proposition; and

WHEREAS, this election seeks voter approval of sales taxes for the purpose of funding various capital expenditures benefitting the city; and

WHEREAS, the Resolution calling the election, the related Ordinances, and additional information regarding the proposed expenditures have been provided to the citizens of Collinsville through various media outlets, public meetings, social media, and on the City's website; and

WHEREAS, the proposed projects and purposes are for the betterment of the citizens of Collinsville and specifically for the overall health, safety and welfare of the Collinsville community; and

WHEREAS, the Glenpool City Council is supportive of the City's efforts and recognizes that the proposed projects and expenditures will help meet the ongoing needs of the citizens of Collinsville.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENPOOL, OKLAHOMA THAT support for the construction of various capital expenditures for the benefit of the city pursuant to an election to be held on April 5, 2016, in the City of Collinsville, is hereby expressed.

ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF MARCH, 2016.

ATTEST:

MAYOR

(seal) City Clerk

APPROVED AS TO FORM:

City Attorney

RESOLUTION NO. 16-03-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENPOOL, EXPRESSING SUPPORT FOR THE CITY OF JENKS PROPOSED FUNDING FOR THE JENKS/TULSA ARKANSAS RIVER LOW WATER DAM PROJECT AND OTHER CAPITAL PROJECTS, PURSUANT TO AN ELECTION TO BE HELD ON APRIL 5, 2016, IN THE CITY OF JENKS, CAPTURING A PORTION OF THE SALES TAX FROM THE SUNSET OF THE TULSA COUNTY VISION 2025 PROGRAM

WHEREAS, on April 5, 2016, there is a scheduled election called by the City Council of the City of Jenks in which citizens will vote on a sales tax proposition; and

WHEREAS, this election seeks voter approval of sales taxes for the purpose of constructing the Jenks/Tulsa Arkansas River low water dam project and other capital projects; and

WHEREAS, the Resolution calling the election, the related Ordinances, and additional information regarding the proposed expenditures have been provided to the citizens of Jenks through various media outlets, public meetings, social media, and on the City's website; and

WHEREAS, the proposed projects and purposes are for the betterment of the citizens of Jenks and specifically for the overall health, safety and welfare of the Jenks community; and

WHEREAS, the Glenpool City Council is supportive of the City's efforts and recognizes that the proposed projects and expenditures will help meet the ongoing needs of the citizens of Jenks.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENPOOL, OKLAHOMA THAT support for the construction of the Jenks/Tulsa Arkansas River low water dam project and other capital projects pursuant to an election to be held on April 5, 2016, in the City of Jenks, is hereby expressed.

ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF MARCH, 2016.

ATTEST:

MAYOR

(seal) City Clerk

APPROVED AS TO FORM:

City Attorney

RESOLUTION NO. 16-03-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENPOOL, EXPRESSING SUPPORT FOR THE CITY OF TULSA'S PROPOSED FUNDING FOR PUBLIC SAFETY, TRANSPORTATION AND ECONOMIC DEVELOPMENT PROJECTS, PURSUANT TO AN ELECTION TO BE HELD ON APRIL 5, 2016, IN THE CITY OF TULSA, CAPTURING A PORTION OF THE SALES TAX FROM THE SUNSET OF THE TULSA COUNTY VISION 2025 PROGRAM

WHEREAS, on April 5, 2016, there is a scheduled election called by the City Council of the City of Tulsa in which citizens will vote on a sales tax proposition; and

WHEREAS, this election seeks voter approval of sales taxes for the purpose of funding public safety, transportation and economic development projects; and

WHEREAS, the Resolution calling the election, the related Ordinances, and additional information regarding the proposed expenditures have been provided to the citizens of Tulsa through various media outlets, public meetings, social media, and on the City's website; and

WHEREAS, the proposed projects and purposes are for the betterment of the citizens of Tulsa and specifically for the overall health, safety and welfare of the Tulsa community; and

WHEREAS, the Glenpool City Council is supportive of the City's efforts and recognizes that the proposed projects and expenditures will help meet the ongoing needs of the citizens of Tulsa.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENPOOL, OKLAHOMA THAT support for the public safety, transportation and economic development projects pursuant to an election to be held on April 5, 2016, in the City of Tulsa, is hereby expressed.

ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF MARCH, 2016.

ATTEST:

MAYOR

(seal) City Clerk

APPROVED AS TO FORM:

City Attorney



To: HONORABLE MAYOR AND CITY COUNCIL
From: Roger Kolman, City Manager
Date: March 7, 2016
Subject: Donation of Public Safety Communications Equipment

Background:

On February 15, 2016 the Jenks City Council took action to donate communications related equipment that has been installed by Jenks at the Glenpool water storage facility on 141st Street over the years. That equipment was installed as part of the EDACS system, that Jenks will be transitioning away from over the next few months. As such, the equipment has no value to Jenks at that location, but is important for Glenpool to own and maintain in order to keep public safety communications in operation until we can transition to the P25 system.

The equipment being donated is as is, where is, but is currently in an acceptable and operational status. Once Jenks transitions off of EDACS completely, they will transfer the electrical costs associated with the equipment to Glenpool.

Staff Recommendation:

Staff recommends approval of donation and direction to the Mayor to countersign the resolution passed by the Jenk's City Council.

Attachments:

Resolution related to the donation of public safety communications equipment.

DONATION OF PUBLIC SAFETY COMMUNICATIONS EQUIPMENT

WHEREAS, the City of Jenks, Oklahoma, and the City of Glenpool, Oklahoma, have shared use of a public safety communications system located of the Glenpool water tank tower located at 1900 East 141st Street in Glenpool; and,

WHEREAS, the City of Jenks is in the process of upgrading its public safety communications system and using antenna space on the CityPlex Tower located in Tulsa, Oklahoma; and,

WHEREAS, upon the completion of the City of Jenks transition of its public safety communication system to the CityPlex Tower, the City of Jenks will donate to the City of Glenpool the following City of Jenks owned assets, to-wit:

- a) Military surplus building
- b) 5 channel Harris EDACS radio equipment
- c) Temporary use of 5 each 800 MHz. frequencies
- d) Heliac and 800 MHz. Antennas on water tank tower
- e) Commercial air conditioning unit
- f) One-half of micro wave link equipment to Broken Arrow

WHEREAS, in consideration of the donation of such building and equipment, the City of Glenpool, upon the City of Jenks ceasing use of the Glenpool water tank tower for public safety communications, will transfer the electric billing to Glenpool, and assume responsibility of repair of any EDACS equipment at the site and the IMC at Broken Arrow, Oklahoma, necessary for the Glenpool communications. A permanent disposition on the FCC licensed frequencies will be determined by the City of Jenks at a later date.

Approved this 15th day of February, 2016.

City of Jenks, Oklahoma

Kelly A. Kunkley
Mayor

[Signature]
City Clerk (seal)

Approved:

Stephen F. Oakley
City Attorney

Approved this ____ day of _____, 2016.

City of Glenpool, Oklahoma

Mayor

City Clerk (seal)

Approved:

City Attorney



To: HONORABLE MAYOR AND CITY COUNCIL
From: Roger Kolman, City Manager
Date: March 7, 2016
Subject: Transfer of Property to GIA

Background:

The City of Glenpool obtained a parcel of property, generally located near the southwest corner of Elwood and 141st Street, in 2006. The property was originally intended to be used as the home of Glenpool's fire department, but those plans were abandoned in favor of the current location on Elwood. Given the location and size of the property, the city has no current plans to utilize it for a governmental purpose.

One of the purposes for the existence of the Glenpool Industrial Authority to promote the development of industry and culture within the city of Glenpool. As such, the Authority is equipped to hold and sell that land to a public or private owner in furtherance of the efforts to promote industry in Glenpool.

Staff Recommendation:

Staff recommends approval of the transfer of ownership of this parcel to the Glenpool Industrial Authority.

Attachments:

General Warranty Deed

Mailing Address of Grantee: Glenpool Industrial Authority
12205 S. Yukon Avenue
Glenpool, OK 74033
ATTN: City Clerk

GENERAL WARRANTY DEED

THIS INDENTURE is made this 7th day of March 2016, between the City of Glenpool, Oklahoma, an Oklahoma municipal corporation ("Grantor") and the Glenpool Industrial Authority, an Oklahoma public beneficial trust ("Grantee").

WITNESS THAT, in consideration of the sum of Ten Dollars (\$10.00) and other such good and valuable consideration as is hereby received and acknowledged, Grantor does, by these presents, grant, bargain, sell and convey unto said Grantee, its successors and assigns, all of the following-described real estate, situated in the County of Tulsa, State of Oklahoma, to wit:

[See Exhibit A attached hereto and made a part hereof.]

[No Documentary Stamps, per 68 O.S. § 3202(11)]

TO HAVE AND HOLD THE SAME, together with all and singular tenements, hereditaments and appurtenances thereto belonging or in any wise appertaining forever. And said Grantor, and its successors or assigns, do hereby covenant, promise and agree to and with said Grantee that, at the delivery of these presents, Grantor is lawfully seized in its own right of an absolute and indefeasible estate of inheritance in fee simple, of and in all and singular the above granted and described premises, with the tenements, hereditaments and appurtenances; that the same are free, clear, and discharged and unencumbered of and from all former and other grants, titles, charges, estates, judgments, taxes, assessments and encumbrances, of whatsoever nature and kind,

EXCEPT: None

And that said Grantor will WARRANT and FOREVER DEFEND the same unto said Grantee, its successors and assigns, against said Grantor, its successors and assigns, and all and every person or persons, whomsoever, lawfully claiming or to claim the same.

IN WITNESS WHEREOF, the said Grantor has hereunto set its hand the day and year above written.

Attest:

CITY OF GLENPOOL, OKLAHOMA

Susan White, City Clerk

By: _____
Timothy Lee Fox, Its Mayor

Mailing Address of Grantee: Glenpool Industrial Authority
12205 S. Yukon Avenue
Glenpool, OK 74033
ATTN: City Clerk

STATE OF OKLAHOMA)
) SS.
COUNTY OF TULSA)

Before me, the undersigned, a Notary Public, and for said County and State, on this ____ day of _____ 2016, personally appeared Timothy Lee Fox, to me known to be the identical person who subscribed his name to the foregoing instrument and acknowledged to me that he executed the same as his free and voluntary act and deed and as the free and voluntary act and deed of such public trust authority for the uses and purpose therein set forth.

Given under my hand and seal of office the day and year last above written.

Notary Public

My commission expires:

EXHIBIT A

[Legal Description of Property Conveyed by General Warranty Deed,
City of Glenpool (Grantor) to Glenpool Industrial Authority (Grantee)]

A tract of land in Tulsa County, State of Oklahoma, located in the Northwest Quarter of the Northeast Quarter of the Northeast Quarter (NW/4 NE/4 NE/4) of Section Fourteen (14), Township Seventeen (17) North (T-17-N), Range Twelve (12) East (R-12-E), of the Government survey thereof, more particularly described as follows:

Commencing at the Northwest Corner of the NW/4 NE/4 NE/4 of Section 14; thence South a distance of 50 feet to the Point of Beginning; thence East and parallel to the North line of said Section 14 a distance of 75 feet; thence, South and parallel to the West boundary of said NW/4 NE/4 NE/4 of Section 14 a distance of 135 feet; thence Southwesterly a distance of 81 feet to a point 30 feet East of the Westerly line of said NW/4 NE/4 NE/4 of Section 14; thence West a distance of 30 feet parallel to the North line of said Section 14; thence North along the West line of said NW/4 NE/4 NE/4 of Section 14 a distance of 210 feet to the Point of Beginning.

Said parcel containing 0.31 acres more or less.

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: RICK MALONE, CITY PLANNER

RE: STAFF RECOMMENDATION
FINAL PLAT : "SAINT FRANCIS-GLENPOOL"

DATE: March 7thTH, 2016

BACKGROUND:

Alan Taylor with Wallace Engineering, representing Saint Francis Health System has submitted a Final Plat for 23.94 acres located at the SE/corner of 151st street and US 75 in order to develop a hospital facility.

ZONING:

This property is currently zoned CG (Commercial General) and all property is subject to platting prior to development. The proposed lot sizes and density is consistent with the underlying zoning and surrounding area in platting this property into a one lot, one block subdivision.

- **FINAL PLAT:**
TAC MEETING 12/18/15
PLANNING COMMISSION MEETING 1/11/16 Voted 5-0 to recommend approval.
CITY COUNCIL 3/7/16

RECOMMENDATION:

Staff recommends approval of the FINAL PLAT OF "SAINT FRANCIS-GLENPOOL".

ATTACHMENTS:

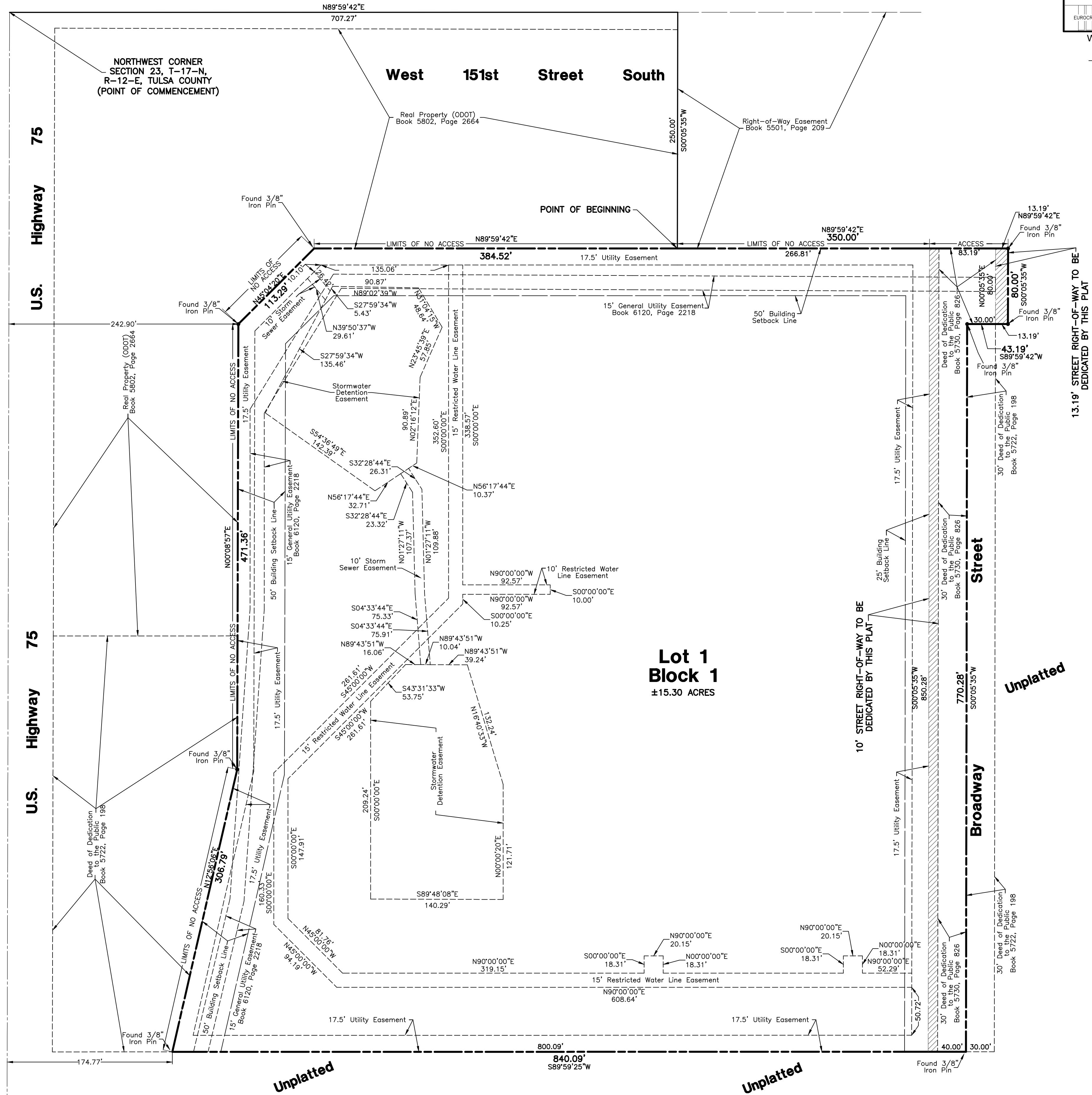
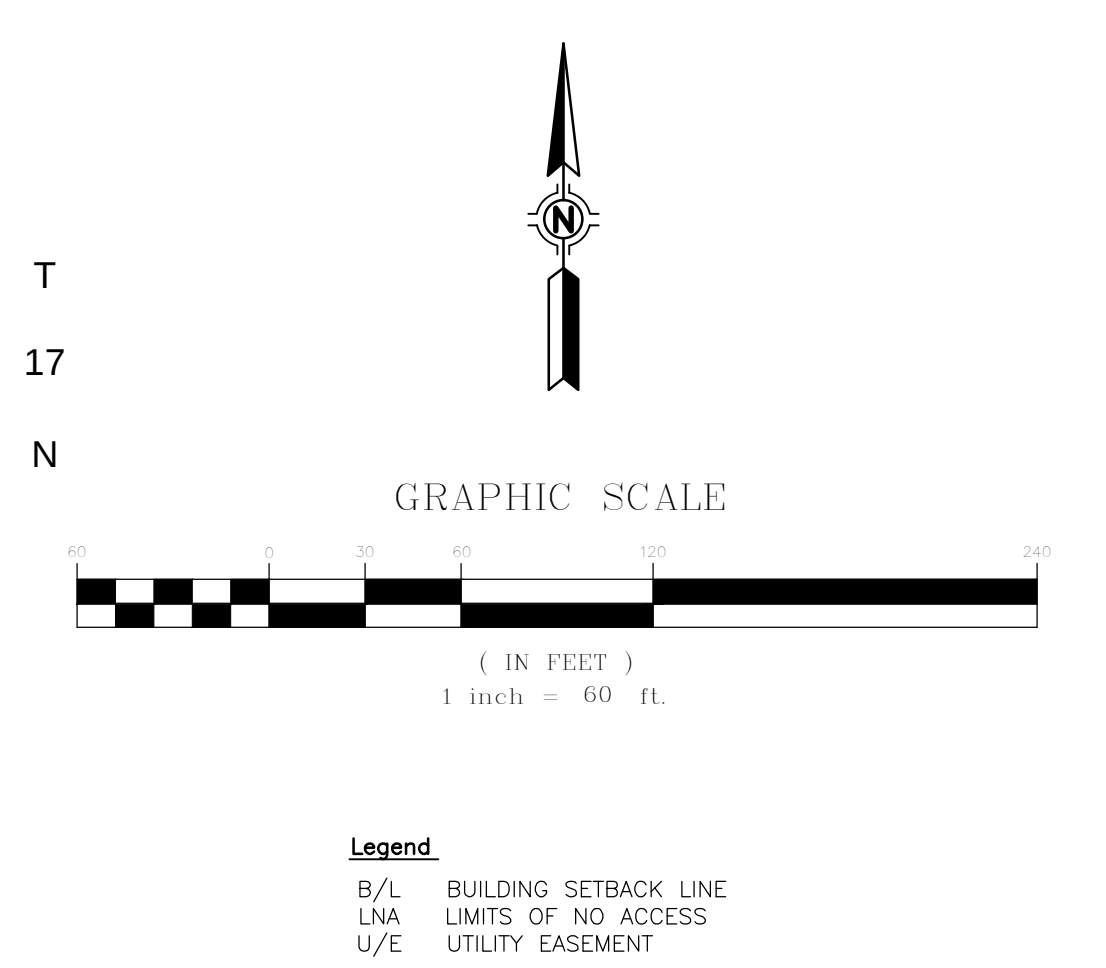
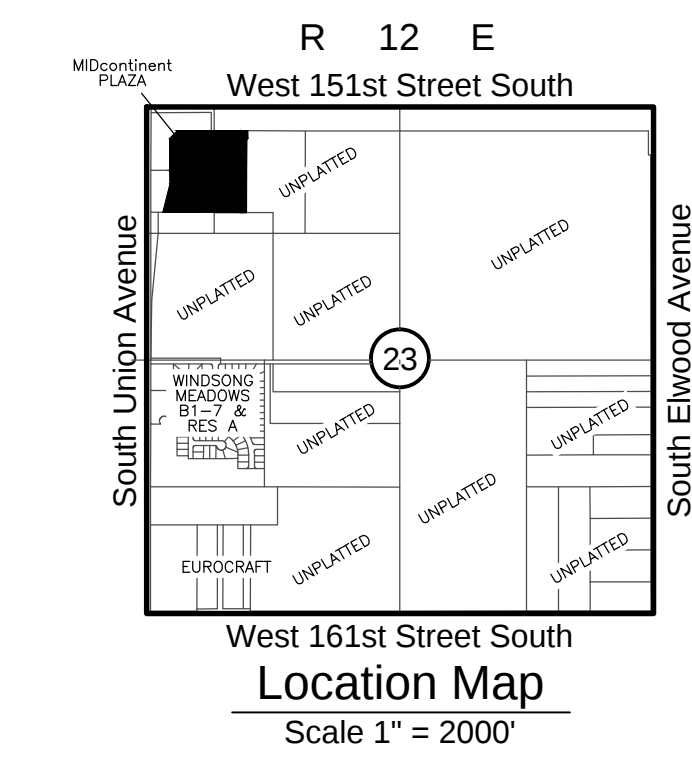
1. CASE MAP
2. FINAL PLAT

FINAL PLAT of
Saint Francis Glenpool
PART OF THE NORTHEAST QUARTER (NE/4) OF THE NORTHEAST QUARTER (NE/4) OF SECTION 23, TOWNSHIP
17 NORTH, RANGE 12 EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA

Engineer
WALLACE ENGINEERING
STRUCTURAL CONSULTANTS, INC
200 EAST BRADY STREET
TULSA, OK 74103
(918) 584-5858
OKLAHOMA CA #1460
EXP DATE 6/30/13

Surveyor
BENNETT SURVEYING, INC.
210 CHOUTEAU AVENUE
CHOUTEAU, OK 74337
TEL: 918-476-7484
RPLS 1556, CA #4502,
EXPIRES 6/30/16
wade@bennettsurveying.com

Developer
SAINT FRANCIS HEALTH SYSTEM
ATTN: TODD SCHUSTER, DIRECTOR
OF REGIONAL OUTREACH
6161 SOUTH YALE AVENUE
TULSA, OK 74136



- Notes**
1. ALL UNDERGROUND UTILITIES MAY NOT BE SHOWN. CALL "OKIE" (1-800-522-6543) BEFORE DIGGING!!
 2. THE PROPERTY DESCRIBED HEREON CONTAINS 1 LOT
 3. THE PROPERTY DESCRIBED HEREON CONTAINS 1 BLOCK
 4. THE PROPERTY DESCRIBED HEREON CONTAINS 15.30 ACRES
 5. BEARING BASE: OKLAHOMA STATE PLANE COORDINATE SYSTEM
 6. THE PROPERTY DESCRIBED HAS BEEN EXAMINED BY A MAP OF THE FEDERAL EMERGENCY MANAGEMENT AGENCY, FLOOD INSURANCE RATE MAP, TULSA COUNTY, OKLAHOMA, MAP NO. 40143C0409K, MAP REVISED: AUGUST 3, 2009, WHICH SHOWS THE ENTIRE PORTION OF THE PROPERTY DESCRIBED HEREON AS LOCATED IN ZONE (X) NOT SHADED WHICH IS CLASSIFIED AS AREAS DETERMINED TO BE OUTSIDE OF THE 0.2% ANNUAL CHANCE FLOOD PLAIN.

Saint Francis Glenpool

DEED OF DEDICATION AND RESTRICTIVE COVENANTS

KNOW ALL MEN BY THESE PRESENTS:

SAINT FRANCIS HOSPITAL SOUTH, L.L.C., an Oklahoma limited liability company, hereinafter referred to as the "Owner", is the owner of the following described land in the City of Glenpool, Tulsa County, State of Oklahoma, to-wit:

A TRACT OF LAND IN THE NORTHWEST QUARTER (NW/4) OF SECTION TWENTY-THREE (23), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE UNITED STATES GOVERNMENT SURVEY THEREOF, TULSA COUNTY, STATE OF OKLAHOMA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION TWENTY-THREE (23); THENCE NORTH 89°59'42" EAST ALONG THE NORTH LINE OF SAID NORTHWEST QUARTER A DISTANCE OF 707.27 FEET; THENCE SOUTH 00°05'35" WEST A DISTANCE OF 250.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 89°59'42" EAST, A DISTANCE OF 350.00 FEET; THENCE SOUTH 00°05'35" WEST A DISTANCE OF 80.00 FEET; THENCE SOUTH 89°59'42" WEST A DISTANCE OF 43.19 FEET; THENCE SOUTH 00°05'35" WEST A DISTANCE OF 770.28 FEET; THENCE SOUTH 89°59'25" WEST A DISTANCE OF 840.09 FEET TO THE RIGHT OF WAY OF U.S. HIGHWAY 75; THENCE NORTH 12°56'06" EAST ALONG THE RIGHT OF WAY A DISTANCE OF 306.79 FEET; THENCE NORTH 00°08'57" EAST ALONG THE RIGHT OF WAY A DISTANCE OF 471.36 FEET; THENCE NORTH 45°04'20" EAST A DISTANCE OF 113.29 FEET; THENCE NORTH 89°59'42" EAST A DISTANCE OF 384.52 FEET TO THE POINT OF BEGINNING;

and has caused the same to be surveyed, staked and platted in combination with the accompanying plat designated as "SAINT FRANCIS GLENPOOL".

Now, therefore, the Owner, for the purpose of providing for the orderly development of the above-described real property and for the purpose of insuring adequate restrictions for the mutual benefit of the Owner, its successors, grantees and assigns, and the beneficiaries of the covenants set forth in Section I below, does hereby impose the following restrictions and covenants, which shall be covenants running with the land and which shall be enforceable by the Owner or owners of any property within the above-described real property and by the beneficiaries of the covenants set forth in Section I below, and dedicates to the public the various streets and easements described below and in the accompanying plat.

SECTION I. STREETS, EASEMENTS AND UTILITIES.

A. Public Streets and General Utility Easements.

The Owner does hereby dedicate to the public the street rights-of-way as depicted on the accompanying plat. Additionally, the Owner does hereby dedicate to the public the (i) utility easements designated as "U/E" or "Utility Easement" for the several purposes of constructing, maintaining, operating, repairing, replacing, and/or removing any and all public utilities, including storm sewers, sanitary sewers, telephone and communication lines, electric power lines and transformers, gas lines, water lines and cable television lines, together with all fittings, including the poles, wires, conduits, pipes, valves, meters, and equipment for each of such facilities and any other appurtenances thereto, and (ii) without limiting the rights granted in (i) above, the water line easements designated as "W/L/E" or "Restricted Water Line Easement" for the several purposes of constructing, maintaining, operating, repairing, replacing, and/or removing water lines. The utility easements and water line easements described in the preceding sentence include all rights of ingress and egress to and upon the utility and water line easements for the uses and purposes aforesaid, provided however, the Owner hereby reserves the right to construct, maintain, operate, lay and re-lay water lines and sewer lines, together with the right of ingress and egress for such construction, maintenance, operation, laying and relaying over, across and along all of the public streets and utility and water line easements depicted on the plat, for the purpose of furnishing water and/or sewer services to the area included in the plat. The Owner herein imposes a restrictive covenant, which covenant shall be binding on each lot owner and shall be enforceable by the City of Glenpool, Oklahoma, and by the supplier of any affected utility service, that within the utility easements and water line easements depicted on the accompanying plat no building, structure or other above or below ground obstruction that interferes with the above set forth uses and purposes of the easements shall be placed, erected, installed or maintained, provided, however, that nothing herein shall be deemed to prohibit drives, parking areas, curbing, landscaping and customary screening fences and walls that do not constitute an obstruction.

B. Underground Service.

- All supply lines, including electric, telephone, cable television, and gas lines, shall be located underground in the easementways dedicated for general utility services and in the rights-of-way of the public streets as depicted on the accompanying plat. Service pedestals and transformers, as sources of supply at secondary voltages may also be located in easementways.
- Underground service cables and gas lines to all structures which may be located within the subdivision may be run from the nearest gas main, service pedestal, or transformer to the point of usage determined by the location and construction of such structures as may be located upon each lot, provided that upon the installation of a service cable or gas service line to a particular structure, the supplier of service shall thereafter be deemed to have a definitive, permanent, effective and exclusive right-of-way easement on the each lot, covering a 5 foot strip extending 2.5 feet on each side of the service cable or gas main extending from the service pedestal, gas main, or transformer to the service entrance on the structure.
- The supplier of electric, telephone, cable television and gas services, through its agents and employees, shall at all times have right of access to all easementways shown on the plat or otherwise provided for in this deed of dedication for the purpose of installing, maintaining, removing, or replacing any portion of the underground electric, telephone, cable television, or gas facilities installed by the supplier of the utility service.
- The owner of each lot shall be responsible for the protection of the underground service facilities located on its lot and shall prevent the alteration of grade or any construction activity which would interfere with the electric, telephone, cable television, or gas facilities. The supplier of service shall be responsible for ordinary maintenance of underground facilities, but the owner shall pay for damage relocation of such facilities caused or necessitated by acts of the owner or its agents or contractors.
- The foregoing covenants set forth in this paragraph shall be enforceable by the supplier of the electric, telephone, cable television, or gas service and the owner of each lot agrees to be bound hereby.

C. Gas Service.

- The supplier of gas service through its agents and employees shall at all times have the right of access to all such easements shown on the plat or as provided for in this deed of dedication for the purpose of installing, removing, repairing, or replacing any portion of the facilities installed by the supplier of gas service.
- The owner of each lot shall be responsible for the protection of the underground gas facilities located in its lot and shall prevent the alteration, grade, or any other construction activity which would interfere with the gas service. The supplier of the gas service shall be responsible for the ordinary maintenance of said facilities, but the owner shall pay for damage or relocation of facilities caused or necessitated by acts of the owner, or its agents or contractors.
- The foregoing covenants set forth in this paragraph shall be enforceable by the supplier of the gas service and the owner of each lot agrees to be bound hereby.

D. Water and Sewer Service.

- The owner of each lot shall be responsible for the protection of the public water and sewer mains located on its lot.
- Within the utility easement areas and water line easement areas depicted on the accompanying plat, the alteration of ground elevations from the contours existing upon the completion of the installation of a public water main or sewer main, or any construction activity, which would interfere with public water, and sewer mains, shall be prohibited.
- The City of Glenpool, Oklahoma, or its successors, shall be responsible for ordinary maintenance of public water and sewer mains, but the owner shall pay for damage or relocation of such facilities caused or necessitated by acts of the owner, its agents or contractors.
- The City of Glenpool, Oklahoma, or its successors, shall at all times have right of access to all easement ways depicted on the accompanying plat, or otherwise provided for in this deed of dedication, for the purpose of installing, maintaining, removing, or replacing any portion of underground water or sewer facilities.
- The foregoing covenants set forth in this paragraph shall be enforceable by the City of Glenpool, Oklahoma, or its successors, and the owner of each lot agrees to be bound hereby.

E. Surface Drainage.

Each lot shall receive and drain, in an unobstructed manner, the storm and surface waters from lots and drainage areas of higher elevation and from streets and easements. No lot owner(s) shall construct or permit to be constructed any fencing or other obstructions which would impair the drainage of storm and surface waters over and across any lot. The foregoing covenants set forth in this paragraph shall be enforceable by any affected lot owner and by the City of Glenpool, Oklahoma.

F. Paving and Landscaping within Easement.

The owner of each lot affected shall be responsible for the repair of damage to landscaping and paving occasioned by necessary placements, replacements, or maintenance of water, sewer, storm sewer, natural gas, communication, cable television, or electric facilities within the utility easement areas depicted upon the accompanying plat, provided however, the City of Glenpool, Oklahoma or the supplier of the utility service shall use reasonable care in the performance of such activities.

G. Limits of No Access.

The undersigned Owner hereby relinquishes rights of vehicular ingress or egress from any portion of the property adjacent to U.S. Highway 75, Oklahoma Highway 67 West 151st Street South, and West 101st Street within the bounds designated as "Limits of No Access" (L.N.A.) on the accompanying plat, which "limits of no access" may be amended or released by the Glenpool Planning Commission, or its successor, and with the approval of the City of Glenpool, Oklahoma, or as otherwise provided by the statutes and laws of the State of Oklahoma. Limits of no access shall be enforceable by the City of Glenpool.

H. Storm Sewer Easement.

For the common use and benefit of the owners of lots within the subdivision and for the benefit of the City of Glenpool, Oklahoma, the Owner hereby dedicates to the public, and herein establishes and grants perpetual easements on, over and across those areas designated on the accompanying plat as "SDE" or "storm sewer easement" for the purposes of constructing, maintaining, operating, repairing, replacing, and/or removing storm sewers, together with all fittings including the pipes, and other appurtenances thereto, together with the rights of ingress and egress to and upon the easement.

I. Stormwater Detention Easements and Facilities.

- For the common use and benefit of the owners of lots within the subdivision and for the benefit of the City of Glenpool, detention and drainage facilities are to be constructed in the stormwater detention easement areas as shown on the accompanying plat of the subdivision which is necessary to meet City of Glenpool detention and drainage requirements applicable to the subdivision.
- Detention and drainage facilities constructed in the stormwater detention easement areas shall be in accordance with adopted standards of the City of Glenpool, and plans and specifications approved by the Public Works Department of the City of Glenpool.
- No fence, wall, building or other obstruction may be placed or maintained in the detention easement area, nor shall there be any alteration of the grades or contours in such easement area unless approved by the Department of Public Works of the City of Glenpool.
- The stormwater detention easement and drainage facilities located thereon shall be maintained by the owner. Such maintenance shall be at the cost of the owner and in accordance with the following standards:
 - The detention easement areas shall be kept free of obstruction and debris;
 - The detention easement area shall be mowed during the growing season at intervals not exceeding four (4) weeks;
 - Concrete appurtenances, if any, shall be maintained in good and working condition; and
 - Trickle channels, if any, shall be cleaned of siltation and vegetation twice yearly.
- In the event the owner should fail to properly maintain the stormwater detention easement area and facilities therein situated, the City of Glenpool, or its designated contractor, may enter the stormwater detention easement and perform maintenance necessary to the achievement of the intended drainage and detention functions, and the cost thereof shall be paid by the owner.
- In the event the owner fails to pay the cost of such maintenance after completion of the maintenance and receipt of a statement of costs, the City of Glenpool may file of record a copy of the statement of costs, and thereafter the cost shall be a lien against each of the lots within the subdivision; provided, however, the lien against each lot shall not exceed its proportionate share of the cost of the maintenance. A lien established as above provided may be foreclosed by the City of Glenpool.

J. Building Restrictions

No building shall be erected nearer to a public street than the building setback lines depicted on the accompanying plat as required by the Zoning Code of the City of Glenpool, Oklahoma.

SECTION II. ENFORCEMENT, DURATION, AMENDMENT, AND SEVERABILITY.

A. Enforcement.

The restrictions herein set forth are covenants to run with the land and shall be binding upon the Owner and its successors and assigns. Within the provisions of Section I (Streets, Easements, and Utilities) are set forth certain covenants and the enforcement rights pertaining thereto, and additionally the covenants within Section I, whether or not specifically therein so stated, shall inure to the benefit of and shall be enforceable by the City of Glenpool, Oklahoma.

B. Duration.

These restrictions, to the extent permitted by applicable law, shall be perpetual and shall be in force and effect for a term of thirty (30) years from the date of the recording of this deed of dedication and shall automatically be continued thereafter for successive periods of ten (10) years each unless terminated or amended as hereinafter provided.

C. Amendment.

This deed of dedication may be amended or terminated at any time by a written instrument executed and acknowledged by the owners of seventy-five percent (75%) of the land area of the lots within the subdivision and subject to procedures or approvals required by applicable laws, and the provisions of such instrument shall be binding from and after the date it is properly recorded.

D. Severability.

Invalidation of any restriction or covenant set forth herein or any part thereof, by an order, judgment, or decree or any court, or otherwise, shall not invalidate or affect any of the other restrictions or covenants or any part thereof as set forth herein, which shall remain in full force and effect.

IN WITNESS WHEREOF, Saint Francis Hospital South, L.L.C., an Oklahoma limited liability company, has executed this instrument this _____ day of _____, 2016.

SAINT FRANCIS HOSPITAL SOUTH, L.L.C.

By: _____

Name: _____

Title: _____

STATE OF OKLAHOMA)

COUNTY OF TULSA) ss.

Before me, the undersigned Notary Public, on this _____ day of _____, 2016, personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and known to me to be the _____ of Saint Francis Hospital South, L.L.C., an Oklahoma limited liability company, and being by me duly sworn, acknowledged to me that he signed said instrument for the purposes and consideration therein expressed, and as the act and deed of said corporation.

Notary Public

My Commission Expires:

(SEAL)

Commission No.: _____

CERTIFICATE OF SURVEY

I, R. Wade Bennett, a registered professional engineer and land surveyor in the State of Oklahoma, hereby certify that I have carefully and accurately surveyed, staked, subdivided, and platted the tract of land described above, and that the accompanying plat designated hereon as "Saint Francis Glenpool", a Subdivision to the city of Glenpool, state of Oklahoma, is a representation of the survey made on the ground using generally accepted practices and meets or exceeds the Oklahoma minimum standards for the practice of land surveying as adopted.

Witness my hand and seal this _____ day of _____, 2016.

STATE OF OKLAHOMA)

COUNTY OF TULSA) ss.

Before me, the undersigned Notary Public, on this _____ day of _____, 2016, personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and known to me to be the _____ of Saint Francis Hospital South, L.L.C., an Oklahoma limited liability company, and being by me duly sworn, acknowledged to me that he signed said instrument for the purposes and consideration therein expressed, and as the act and deed of said corporation.

Notary Public

My Commission Expires:

(SEAL)

Commission No.: _____

CITY PLANNING COMMISSION APPROVAL

I HEREBY CERTIFY THAT THIS PLAT WAS APPROVED BY THE GLENPOOL PLANNING COMMISSION

ON _____

CHAIRPERSON, VICE CHAIRPERSON OR SECRETARY

CITY COUNCIL APPROVAL

I HEREBY CERTIFY THAT THIS PLAT WAS APPROVED BY THE GLENPOOL CITY COUNCIL

ON _____

MAYOR OR VICE MAYOR

CITY MANAGER APPROVAL

I HEREBY CERTIFY THAT THIS PLAT WAS APPROVED BY THE GLENPOOL CITY MANAGER

ON _____

CITY MANAGER



MEMORANDUM

**TO: HONORABLE MAYOR and CITY COUNCIL and
GLENPOOL UTILITY SERVICES AUTHORITY BOARD OF TRUSTEES**

**FROM: LYNN BURROW, PE
COMMUNITY DEVELOPMENT DIRECTOR**

**RE: APPROVAL OF CONTRACT PAY REQUEST
GOINS ENTERPRISES – WATER TOWER PROJECT**

DATE: MARCH 02, 2016

BACKGROUND

This item is for Council and GUSA Board of Trustees consideration and action regarding the review and approval of a progress payment application issued by Goins Enterprises regarding February work completed on the Glenpool water tower project. The subject pay request is in the amount of \$416,942.22 as listed in the attached AIA Application document and is to be applied toward the total contract amount of \$2,202,414.00. Program Management Group (PMg) has been retained by Tulsa County to act as program manager for the County involving the oversight of the Vision 2025 funds being dispersed on projects approved for surplus funds available under the current sales tax initiative. As such, MPg is requesting formal City Council and GUSA review, approval, and authorization for payment on this first progress request. Staff will be preparing a City Council Resolution to be presented at the March 18th Council meeting that will designate the City Manager the official authorized entity to approve future pay requests that have been fully processed and approved by the Cowan Group Consulting Engineers, PMg, and City Staff.

Staff Recommendation

Based on the review of this request from Goins Enterprises by City Staff, Cowan Group, and PMg, Staff recommends Council and GUSA approval of the subject request for payment to Goins Enterprises in the total amount of \$416,942.22.

Attachments

Pay Request – Goins Enterprises

AIA DOCUMENT G702

APPLICATION AND CERTIFICATION FOR PAYMENT

PAGE 1 OF 2

TO OWNER:	PROJECT:	GLP-15001	APPLICATION NO:	1	Distribution to:
City of Glenpool, OK	GLENPOOL UTILITY SERVICES AUTHORITY				☐ OWNER
Glenpool Utility Services Authority	WATER SYSTEM IMPROVEMENTS		PERIOD TO:	02/24/16	☐ ENGINEER
FROM CONTRACTOR:	VIA Engineer:		CONTRACT DATE:	2/3/2016	☐ INSPECTOR
Goins Enterprises	Cowan Group		PROJECT NO:	GLP-15001	☐ CONTRACTOR
					☐ PMg FUNDING

SUBCONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL SUBCONTRACT SUM	\$2,202,414.00
2. Net change by Change Orders	\$0.00
3. SUBCONTRACT SUM TO DATE (Line 1 + 2)	\$2,202,414.00
4. TOTAL COMPLETED & STORED TO DATE (Column I on G703)	\$437,641.55
5. RETAINAGE:	
a. 5 % of Completed Work (Column E + G on G703)	\$12,717.78
b. 5 % of Stored Material (Column H on G703)	\$7,981.55
Total Retainage (Lines 5a + 5b)	\$20,699.33
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$416,942.22
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	0.00
8. CURRENT PAYMENT DUE	\$416,942.22
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$1,785,471.78

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	\$0.00	
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Owner for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Goins Enterprises
 By: [Signature] Date: 2/24/16
 State of: MISSOURI County of: JASPER
 Subscribed and sworn to before me this 24th Day Of FEBRUARY, 2016
 Notary Public: Teresa K. Batchelor My Commission expires: 10-21-17

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to

payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ENGINEER:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

FUNDING AGENCY:

By: _____ Date: _____

OWNER:

By: _____ Date: _____

TERESA K. BATCHELOR
 Notary Public - State of Missouri
 My Commission Expires October 21, 20
 Jasper County
 Commission #13539465



Date: March 3, 2016

To: Honorable Mayor and City Council

From: Susan White, City Clerk

Re: Nomination to OMAG Board of Trustees

Background

As a participating member of OMAG, the City of Glenpool enjoys the opportunity to nominate a candidate for election, to serve on the OMAG Board of Trustees. Nominees must be an elected or appointed official of the municipality. Commonly, City Managers are nominated and elected to serve in the capacity of OMAG Trustee.

The process requires qualified candidates to be officially nominated by their respective city. Candidate names will be entered on a ballot, and the election will be conducted in May 2016. Candidates which prevail in the election will take office beginning July 1, 2016 and serve a three-year term.

Mr. Kolman has agreed to serve, if elected, on the Board of Trustees as a representative for Northeastern Oklahoma. Having a member of our own staff on the Board can be a great asset for the benefit of Glenpool as well as our neighboring cities. Glenpool enjoys local representation on the OMRF Board as well. Our former city manager, Mr. Ed Tinker is serving a term on that particular Board.

Staff Recommendation

Staff recommends approval of Mr. Kolman's nomination to the OMAG Board of Trustees and requests the Council authorize Mayor Fox to execute the official nomination form.

Attachment

- Instructions
- Notice of Election
- Nomination Form

TO: Clerk of Member Cities and Towns
of the Oklahoma Municipal Assurance Group

FROM: Jon Woods, Chief Executive Officer

DATE: February 12, 2016

SUBJECT: 2016 Notice of Trustees Election

Two (2) terms expire June 30, 2016, on the OMAG Board of Trustees. A **Notice of Election** for these positions is on the back of this page.

An **Official Nomination Form** has been enclosed to use if your city or town wishes to nominate qualified elected or appointed officials of any member municipality for election to the Board of Trustees. (See colored paper)

PLEASE BE ADVISED THAT FAILURE TO PROPERLY SUBMIT YOUR NOMINATION WILL INVALIDATE THE NOMINATION!

Your nomination must be returned no later than March 16, 2016, to the Oklahoma Municipal Assurance Group, 3650 S. Boulevard, Edmond, OK 73013-5581 by one of the methods noted on the Notice of Election on the back of this page.

(OVER FOR NOTICE OF ELECTION)

cc: Board of Trustees

NOTICE OF ELECTION
FOR
BOARD OF TRUSTEES
OF THE
OKLAHOMA MUNICIPAL ASSURANCE GROUP

Notice is hereby given that two (2) positions on the Board of Trustees of the Oklahoma Municipal Assurance Group are to be filled by election to three-year terms commencing on July 1, 2016. The present office holders whose positions will expire are:

Mr. Michael Bailey, Administrative Director/CFO of the City of Bartlesville
Mr. John Sheppard, City Manager of the City of Walters

The remaining members on the Board of Trustees are:

Mr. Earl Burson, City Manager of the City of Harrah
Ms. Janice Cain, Assistant City Manager of the City of Duncan
Ms. Pam Polk, City Manager of the City of Collinsville
Ms. Patti Shelite, Town Clerk/Treasurer of the Town of Fort Cobb
Mr. Craig Stephenson, City Manager of the City of Ponca City

Each municipality that has adopted the *Agreement Establishing the Oklahoma Municipal Assurance Group* may nominate up to two candidates on the attached nomination form. Nominations must be received by OMAG no later than March 16, 2016.

Each nominee must be an elected or appointed official of an OMAG-member municipality.

The election will be conducted by mail ballot in May. Only those candidates nominated by this process will appear on the election ballot.

PLEASE BE ADVISED THAT FAILURE TO PROPERLY SUBMIT YOUR NOMINATION WILL INVALIDATE THE NOMINATION! Your nomination must be:

- 1. Submitted on the attached form; and***
- 2. Signed by the Mayor; and***
- 3. Attested to by the City Clerk; and***
- 4. Returned to OMAG no later than March 16, 2016 by: (1) sending a facsimile of the form to OMAG at (405) 657-1401; (2) emailing the form to Kelsie Adams at kadams@omag.org; or (3) sending OMAG the form by certified mail.***

Please note that the biographical sketch for each nominee will appear on the ballot exactly as it is written on this form.

2016 NOMINATION(S) TO THE BOARD OF TRUSTEES OF
THE OKLAHOMA MUNICIPAL ASSURANCE GROUP

Name: Roger Kolman Title: City Manager

Municipality City of Glenpool

Biographical sketch for ballot (not more than 50 words): Roger Kolman has served as the City Manager of
Glenpool since 2014, and previously served as the City Manager in Anadarko, OK and as the
Interim and Assistant City Manager in Maricopa, AZ. Roger earned a Master of Administration
and Bachelor of Science in Business and is a licensed CPA.

Name: _____ Title: _____

Municipality _____

Biographical sketch for ballot (not more than 50 words): _____

The above named person(s) are hereby nominated by the City/Town of Glenpool as
Candidate(s) for three-year terms on the Board of Trustees of the Oklahoma Municipal Assurance Group for terms commencing on July 1,
2016.

Signed: _____
Mayor

Attest: _____ Date: _____
Clerk

City Manager Evaluation: Roger Kolman

NOTE: Sections 12.A. and 1.D. of the City Manager Employment Agreement for Fiscal Year 2014-2015, as amended, require the Council to conduct an annual performance evaluation of the City Manager and to rely solely on the results of this evaluation in making its decision whether to renew the City Manager contract for the next fiscal year. The City Manager must be notified of the Council's decision whether to renew or terminate the contract by no later than March 30, 2016.

Instructions:

Please rate the City Manager in the following categories using the following scale:

<u>Rating</u>	<u>Description</u>
1	Unacceptable - Unsatisfactory performance; explain why
2	Conditional - Requires improvement; comment on needed change
3	Satisfactory - Satisfactorily meets Council expectations
4	Exceptional - Exceeds Council expectations
5	Outstanding - Substantially exceeds Council expectations

In executive session, each Council member will be given the opportunity to discuss the City Manager's performance and to complete this evaluation. The City Manager's contract affords him the opportunity to be present in the executive session and to discuss his evaluation with all members of the Council, although he is not required to be present if he chooses not to attend.

At the conclusion of the executive session, Council members may retain their copies of this evaluation form for further consideration and/or consultation with City staff.

However, any rankings or comments on the evaluation form must be treated as strictly confidential pursuant to 51 O.S. § 24A.7.(2) of the Oklahoma Open Records Act.

In a second executive session on March 21, 2016, the Mayor will collect the evaluations and subsequently deliver them to the Director of Human Resources to be sealed and marked "Confidential." The Council may have further discussions regarding renewal or termination of the City Manager Employment Agreement, provided that no vote may be taken.

Upon reconvening in Regular Session, the Council will take action regarding whether to renew (with or without amendments) or terminate the City Manager Employment Agreement. In accordance with the Agreement, this decision must be made and communicated to the City Manager prior to March 30, 2016.

This evaluation is to be the determining factor in the Council's decision whether to renew or terminate the City Manager Employment Agreement.

Supervision

Does the City Manager maintain an acceptable standard of respect for department heads' ability and encourage their initiative? Does he challenge them to perform at their highest level? Does he provide a model of performance that sets a standard for his subordinates?	Rating	Comments:
--	--------	-----------

Leadership

Does the City Manager inspire others to succeed? Does he actively promote efficiency in operations? Does he demonstrate a high regard for personal ethics, both his own and that of City employees?	Rating	Comments:
---	--------	-----------

Execution of Policy

Does the City Manager understand the laws and ordinances of the City and cause them to be enforced uniformly and fairly? Does he advocate policy changes as they may be helpful or necessary?	Rating	Comments:
---	--------	-----------

Community Relations

Does the City Manager work well with citizens and properly handle their complaints? Is communication with the public a priority for him?	Rating	Comments:
--	--------	-----------

Administrative Duties

Does the City Manager properly handle his administrative duties? Does he effectively communicate his progress in defined activities to the Council?	Rating	Comments:

Economic Development

Does the City Manager interact effectively with developers and other business decision makers while also protecting the City's interest? Does he work to increase the City's tax base through economic development?	Rating	Comments:

Intergovernmental Relations

Does the City Manager cooperate cordially and interact effectively with neighboring communities and citizens while looking after the interests of Glenpool?	Rating	Comments:

City Council Relations

Does the City Manager work well with the City Council in making sure there is adequate information available prior to meetings? Is he willing to meet with Council members to deal with individual problems and issues? Does he effectively communicate issues of interest to the community in a thorough, accurate and helpful way?	Rating	Comments:

Planning

Does the City Manager involve himself in the planning process to the correct degree? Does he review the process and look for better ways to handle development activities? Does he demonstrate a reasonable understanding of planning tools and regulations?	Rating	Comments:
--	--------	-----------

Financial Management / Budget

Does the City Manager ensure the budget is prepared and executed in the manner approved by the City Council and as required by Oklahoma Statutes? Does he ensure the City's monies are managed properly?	Rating	Comments:
--	--------	-----------

Additional Comments:

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Signature of Councilor providing this evaluation:

Date: _____

Printed Name

**NOTICE
GLENPOOL UTILITY SERVICE AUTHORITY
REGULAR MEETING**

A Regular Session of the Glenpool Utility Service Authority will begin at 6:30 p.m. immediately following the Glenpool City Council meeting, on Monday, March 7, 2016, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

The following items are scheduled for consideration by the Authority at that time:

AGENDA

- A) Call to Order
- B) Roll call, declaration of quorum
- C) Public Works Director Report - Wes Richter, Director of Public Works
- D) Scheduled Business
 - 1) Discussion and possible action to approve minutes from February 1, and February 16, 2016 meetings.
 - 2) Discussion and possible action to concur with action taken in City Council meeting for approval of payment request from Goins Enterprises for work completed during February 2016 on Water System Improvements, Project No.: GLP-150001, in an amount of \$416, 942.22.
(Lynn Burrow, Community Development Director)
- E) Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on _____,
_____ at _____ am/pm.

Signed: _____
Clerk

Public Works Director's Report

March 7, 2016

To: Glenpool Utility Services Authority Board Members,

The following report highlights and summarizes the various activities that are currently being addressed by the Public Works Department.

Waste Water Treatment Plant:

- Submitted Monthly DMR report to ODEQ.
- The repairs to the Lab Building are finished.
- There are still a few replacement items that have not arrived yet so the plant is still being operated manually remaining items should be in and reinstalled by the end of March.
- 4 sewer backups 1 on city side and 3 on customer side.

Water Distribution:

- Meter reading started on January 29th.
- Meter reading ended on February 8th.
- Total rereads for February were 129.
- 279 Service orders and 13 blue tags issued by the Water Billing Department.
- 18 New construction meters were set and 8 meters replaced.
- 328 Line locates were issued by call Okie.
- 19 field work orders were issued.
- 182 turned off for non-payment and 26 meters locked up.

MINUTES
GLENPOOL UTILITY SERVICES AUTHORITY
REGULAR SESSION
February 1, 2016

The Regular Session of the Glenpool Utility Services Authority was held at 7:51 p.m., Glenpool City Hall. Trustees present: Jennifer Ballew; Momodou Ceesay; Tim Fox; and Brandon Kearns. Patricia Agee was absent.

Staff present: Roger Kolman, Trust Manager; Lowell Peterson, Trust Attorney; Susan White, Trust Secretary; Julie Casteen, Trust Treasurer; Lynn Burrow, Community Development Director and Wes Richter, Public Works Director.

- A) **Chairman Fox called the meeting to order at 7:51 p.m.**
- B) **Susan White, Secretary called the roll and Chairman Fox declared a quorum present.**
- C) **Public Works Director Report - Wes Richter, Director of Public Works**
- Mr. Richter reported the DMR report indicated two violations. He went on to explain that the violations were due to high BOD's associated with excessive rainfall. Mr. Richter reported the violations to Oklahoma Department of Environmental Quality and was assured that it wasn't a concern.
 - Mr. Richter updated the Trustees on various department activities during January.
- D) **Scheduled Business**
- 1) **Discussion and possible action to approve minutes from January 4, 2016 meeting.**
MOTION: Trustee Kearns moved, second by Vice Chairman Ceesay to approve minutes as presented.
FOR: Trustee Ballew; Vice Chairman Ceesay; Chairman Fox; Trustee Kearns
AGAINST: None
ABSENT: Trustee Agee
Motion carried.
- 2) **Discussion and possible action to accept Audit of Glenpool Utility Service Authority financial statements by Arledge & Associates, P.C. for Fiscal Year Ending June 30, 2015, tabled from January 4, 2016.**
MOTION: Vice Chairman Ceesay moved, second by Trustee Ballew to table action.
FOR: Vice Chairman Ceesay; Chairman Fox; Trustee Kearns; Trustee Ballew
AGAINST: None
ABSENT: Trustee Agee
Motion carried.
- 3) **Discussion and possible action to ratify the Utilities Construction Contract No. GLP WTF 15001, for construction of the Glenpool water system elevated water storage tower facility and related water line improvements, to be located on property belonging to the City at 156th Street South, east of US Highway 75, as approved by GUSA on December 14, 2015, entered into with Goins Enterprise, Inc., (the "Contract"), and executed by the Mayor of the City of Glenpool and the Chair of the Board of Trustees of GUSA, as a contract with the City and GUSA acting together as the Owner of the Project described in the Contract.**
Lowell Peterson, Trust Attorney alerted the Board that Items 3 and 4 mirror items 10 and 11 on the City Council agenda. He recommended action to ratify the Construction contract as acted upon during the City Council meeting.
MOTION: Chairman Fox moved, second by Trustee Kearns to ratify Goins Enterprises, Inc. Contract No. GLP WTF 1500.
FOR: Chairman Fox; Trustee Kearns; Trustee Ballew; Vice Chairman Ceesay
AGAINST: None
ABSENT: Trustee Agee
Motion carried.
- 4) **Discussion and possible action to authorize Cowan Group Engineering, LLC, in accordance with its Proposal to serve as Contract Administrator and Project Engineer with respect to the proposed water system elevated water storage tank facility and water line improvements as approved by GUSA on February 17, 2015, and in**

accordance with the Utilities Construction Contract No. GLP WTF 15001, for construction of the Glenpool water system elevated water storage tower facility and related water line improvements, to be located on property belonging to the City at 156th Street South, east of US Highway 75, as approved by GUSA on December 14, 2015, and entered into with Goins Enterprise, Inc., (the "Contract"), to execute, upon consultation with authorized representatives of the City and GUSA, various additional and supplemental Contract Documents, as defined in the Contract, to the fullest extent allowed under applicable provisions of the Public Competitive Bidding Act (to include change orders up to a cumulative maximum of \$40,000.00)

Roger Kolman, City Manager pointed out a scrivener's error in the agenda item language which incorrectly identifies the City as owner of the property and identified the correct owner as Glenpool Industrial Authority.

MOTION: Vice Chairman Ceesay moved, second by Trustee Kearns to authorize Cowan Group Engineering to serve as Contract Administrator and Project Engineer for the water system elevated water storage tower facility and related water line improvements, located on property belonging to GIA.

FOR: Trustee Kearns; Trustee Ballew; Vice Chairman Ceesay; Chairman Fox

AGAINST: None

ABSENT: Trustee Agee

Motion carried.

5) Discussion and possible action to authorize expenditures not to exceed \$22,882.88 for damages sustained by the Waste Water Treatment plant during the December 2015 flooding event, and further authorize 2011 Construction Bond funds to be utilized for this purpose.

Lynn Burrow, Community Development Director recommended approval to utilize 2011 Construction Bond funds to fund \$22,882.88 in expenditures for repairs to Waste Water Treatment Plant due to flooding event.

MOTION: Trustee Kearns moved, second by Vice Chairman Ceesay to authorize expenditure of 2011 Construction Bond funds of \$22,882.88 for the purpose stated.

FOR: Trustee Ballew; Vice Chairman Ceesay; Chairman Fox; Trustee Kearns

AGAINST: None

ABSENT: Trustee Agee

Motion carried.

6) Discussion and possible action to authorize purchase and installation of flood damage prevention equipment, at a cost not to exceed \$41,451.81, and further authorize 2011 Construction Bond funds to be utilized for this purpose.

Lynn Burrow requested authorization to utilize 2011 Construction Bond funds to purchase and install flood damage prevention equipment at the Waste Water Treatment Plant.

MOTION: Vice Chairman Ceesay moved, second by Trustee Kearns to authorize expenditure of \$41,451.81 from 2011 Construction Bond funds for the purpose stated.

FOR: Vice Chairman Ceesay; Chairman Fox; Trustee Kearns; Trustee Ballew

AGAINST: None

ABSENT: Trustee Agee

Motion carried.

E) Adjournment.

- There being no further business, Chairman Fox declared the meeting adjourned at 8:08 p.m.

Date

Chairman

ATTEST:

Secretary

MINUTES
GLENPOOL UTILITY SERVICES AUTHORITY
SPECIAL SESSION
February 16, 2016

The Special Session of the Glenpool Utility Services Authority was held at 8:07 p.m., Glenpool City Hall. Trustees present: Jennifer Ballew; Momodou Ceesay; Tim Fox; Patricia Agee; and Brandon Kearns.

Staff present: Roger Kolman, Trust Manager; Lowell Peterson, Trust Attorney; Julie Casteen, Trust Treasurer; Lynn Burrow, Community Development Director and Wes Richter, Public Works Director. Susan White, Trust Secretary was absent.

A) Chairman Fox called the meeting to order at 8:07 p.m.

B) Julie Casteen, Acting Secretary called the roll and Chairman Fox declared a quorum present.

C) Scheduled Business

- 1) Discussion and possible action to authorize an amendment to Sections 5 and 10 of the Settlement Agreement entered into between and among the City of Glenpool, GUSA (together, "Glenpool") and Creek County Rural Water District No. 2("Creek-2"), effective as of May 15, 2015, for the purposes of: (i) amending the definition of "Auditable Period" from "shall mean successive 12-month periods, commencing on February 1, 2015" to "shall mean successive 12-month periods, commencing on July 1, 2015, *provided that* the first Auditable Period shall also include the dates of May 15, 2015 through June 30, 2015"; (ii) amending the deadline date for issuance of the audit to be changed from no later than 90 days following July 1; and (iii) to clarify that the deadline date for either party to report claims of non-compliance with the Settlement Agreement to the other party shall be 90 days following the actual date of issuance of the audit.**

Lowell Peterson, Trust Attorney recommended a motion to authorize amendment to Sections 5 and 10 of the Settlement Agreement.

MOTION: Trustee Kearns moved, second by Trustee Agee to authorize amendment to Sections 5 and 10 of the Settlement Agreement..

FOR: Trustee Ballew; Vice Chairman Ceesay; Chairman Fox; Trustee Agee; Trustee Kearns

AGAINST: None

Motion carried.

- 2) Discussion and possible action to authorize the City of Glenpool City Manager, acting on behalf of the City of Glenpool and the Glenpool Utility Services Authority ("GUSA"), to sign for both the City of Glenpool and GUSA, as necessary, the AGREEMENT OF "SHARED UTILITY CUSTOMER" (CREEK-2 WATER /GLENPOOL WASTEWATER COLLECTION SERVICES) WITH CREEK-2 AND GLENPOOL, pursuant to the terms of the Settlement Agreement entered into between and among the City of Glenpool, GUSA (together, "Glenpool") and Creek County Rural Water District No. 2("Creek-2"), effective as of May 15, 2015, for the purpose of allowing Creek-2 water customers the option of choosing to connect to Glenpool wastewater collection services in accordance with the terms and provisions of Sections 8 and 9 of said Settlement Agreement.**

Lowell Peterson, Trust Attorney recommended a motion to authorize the City Manager to sign the Agreement of Shared Utility Customers.

MOTION: Trustee Agee moved, second by Trustee Kearns to authorize the City Manager to sign the Agreement of Shared Utility Customers.

FOR: Vice Chairman Ceesay; Chairman Fox; Trustee Agee; Trustee Kearns; Trustee Ballew

AGAINST: None

Motion carried.

D) Adjournment.

- There being no further business, Chairman Fox declared the meeting adjourned at 8:10 p.m.

Date

Chairman

ATTEST:

Secretary



MEMORANDUM

**TO: HONORABLE MAYOR and CITY COUNCIL and
GLENPOOL UTILITY SERVICES AUTHORITY BOARD OF TRUSTEES**

**FROM: LYNN BURROW, PE
COMMUNITY DEVELOPMENT DIRECTOR**

**RE: APPROVAL OF CONTRACT PAY REQUEST
GOINS ENTERPRISES – WATER TOWER PROJECT**

DATE: MARCH 02, 2016

BACKGROUND

This item is for Council and GUSA Board of Trustees consideration and action regarding the review and approval of a progress payment application issued by Goins Enterprises regarding February work completed on the Glenpool water tower project. The subject pay request is in the amount of \$416,942.22 as listed in the attached AIA Application document and is to be applied toward the total contract amount of \$2,202,414.00. Program Management Group (PMg) has been retained by Tulsa County to act as program manager for the County involving the oversight of the Vision 2025 funds being dispersed on projects approved for surplus funds available under the current sales tax initiative. As such, MPg is requesting formal City Council and GUSA review, approval, and authorization for payment on this first progress request. Staff will be preparing a City Council Resolution to be presented at the March 18th Council meeting that will designate the City Manager the official authorized entity to approve future pay requests that have been fully processed and approved by the Cowan Group Consulting Engineers, PMg, and City Staff.

Staff Recommendation

Based on the review of this request from Goins Enterprises by City Staff, Cowan Group, and PMg, Staff recommends Council and GUSA approval of the subject request for payment to Goins Enterprises in the total amount of \$416,942.22.

Attachments

Pay Request – Goins Enterprises

AIA DOCUMENT G702

APPLICATION AND CERTIFICATION FOR PAYMENT

PAGE 1 OF 2

TO OWNER: City of Glenpool, OK Glenpool Utility Services Authority	PROJECT: GLP-15001 GLENPOOL UTILITY SERVICES AUTHORITY WATER SYSTEM IMPROVEMENTS	APPLICATION NO: 1	Distribution to: ☐ OWNER ☐ ENGINEER ☐ INSPECTOR ☐ CONTRACTOR ☐ PMg FUNDING
FROM CONTRACTOR: Goins Enterprises	VIA Engineer: Cowan Group	PERIOD TO: 02/24/16	
		CONTRACT DATE: 2/3/2016	
		PROJECT NO: GLP-15001	

SUBCONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL SUBCONTRACT SUM	\$2,202,414.00
2. Net change by Change Orders	\$0.00
3. SUBCONTRACT SUM TO DATE (Line 1 + 2)	\$2,202,414.00
4. TOTAL COMPLETED & STORED TO DATE (Column I on G703)	\$437,641.55
5. RETAINAGE:	
a. 5 % of Completed Work (Column E + G on G703)	\$12,717.78
b. 5 % of Stored Material (Column H on G703)	\$7,981.55
Total Retainage (Lines 5a + 5b)	\$20,699.33
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$416,942.22
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	0.00
8. CURRENT PAYMENT DUE	\$416,942.22
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$1,785,471.78

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	\$0.00	
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Owner for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Goins Enterprises
By: [Signature] Date: 2/24/16
State of: MISSOURI County of: JASPER
Subscribed and sworn to before me this 24th Day Of FEBRUARY, 2016
Notary Public: Teresa K. Batchelor My Commission expires: 10-21-17

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to

payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ENGINEER:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

FUNDING AGENCY:

By: _____ Date: _____

OWNER:

By: _____ Date: _____

TERESA K. BATCHELOR
Notary Public - State of Missouri
My Commission Expires October 21, 20
Jasper County
Commission #13539465

**NOTICE
GLENPOOL INDUSTRIAL AUTHORITY
MEETING**

A Regular Session of the Glenpool Industrial Authority will begin at 6:30 p.m. immediately following the Glenpool Utility Service Authority meeting, Monday, March 7, 2016, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon, 3rd Floor, Glenpool, Oklahoma.

The following items are scheduled for consideration by the Authority at that time:

AGENDA

- A) Call to Order.
- B) Roll call, declaration of quorum.
- C) Scheduled Business.
 - 1) Discussion and possible action to approve minutes from February 1, 2016 meeting.
- D) Adjournment.

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on _____, _____ at _____ am/pm.

Signed: _____
City Clerk

MINUTES
GLENPOOL INDUSTRIAL AUTHORITY
February 1, 2016

The Regular Session of the Glenpool Industrial Authority was held at 8:09 p.m., Council Chambers, Glenpool City Hall. Trustees present: Jennifer Ballew; Momodou Ceesay; Tim Fox; and Brandon Kearns. Patricia Agee was absent.

Staff present: Roger Kolman, Trust Manager; Lowell Peterson, Trust Attorney; Susan White, Trust Secretary and Julie Casteen, Trust Treasurer.

A) Tim Fox, Chairman called the meeting to order at 8:09 p.m.

B) Susan White, Secretary called the roll and Chairman Fox declared a quorum present.

C) Scheduled Business

1) Discussion and possible action to approve minutes from January 4, 2016 meeting.

MOTION: Trustee Kearns moved, second by Vice Chairman Ceesay to approve minutes as presented.

FOR: Trustee Ballew, Vice Chairman Ceesay, Chairman Fox, Trustee Kearns

AGAINST: None

ABSENT: Trustee Agee

Motion carried.

2) Discussion and possible action to accept Audit of Glenpool Industrial Authority financial statements by Arledge & Associates, P.C. for Fiscal Year Ending June 30, 2015, tabled from January 4, 2016 meeting.

MOTION: Trustee Kearns moved, second by Vice Chairman Ceesay to table.

FOR: Vice Chairman Ceesay, Chairman Fox, Trustee Kearns, Trustee Ballew

AGAINST: None

ABSENT: Trustee Agee

Motion carried.

D) Adjournment

- There being no further business, Chairman Fox declared the meeting adjourned at 8:10 p.m.

Date

Chairman

ATTEST:

Secretary

NOTICE
GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT
REGULAR MEETING

A Regular Session of the Glenpool Area Emergency Medical Service District will begin at 6:30 p.m. immediately following the Glenpool Industrial Authority meeting, Monday, March 7, 2016, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

The following items are scheduled for consideration at that time:

AGENDA

- A)** Call to Order
- B)** Roll call, declaration of quorum
- C)** District Administrator Report - Susan White, District Administrator
- D)** Scheduled Business
 - 1)** Discussion and possible action to approve minutes from February 1, and February 16, 2016 meetings.
- E)** Adjournment.

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma on _____, _____ at _____ am/pm.

Signed: _____
District Clerk/Secretary



Glenpool Area Emergency Medical Services District

12205 South Yukon Avenue
Glenpool, Oklahoma 74033

To: HONORABLE CHAIR AND GEMS DISTRICT BOARD MEMBERS
From: Susan White, District Administrator, Clerk/Secretary
Date: March 3, 2016
Subject: District Administrator Report

RFQ For Ambulance Service

The Evaluation Committee met March 2. Committee members discussed the latest development regarding the Interim Agreement. Due to the information provided by EMSA concerning their inability to enter into an interim agreement, committee members decided to abandon the possibility of an interim and discussed the best candidate for a long-term contract. The committee tasked me with the duty of obtaining specific information from identified respondents and District Attorney Peterson with research regarding areas of legal concern. The process to gather relevant information is progressing daily. Members should expect a special meeting to be called soon to discuss and act on a recommendation from the Committee.

Current EMS Operations

I have not encountered any complaints regarding the current mutual-aid operations.

MINUTES
GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT
REGULAR SESSION
February 1, 2016

The Regular Meeting of the Glenpool Area Emergency Medical Service District was held at 8:10 p.m., Council Chambers, Glenpool City Hall. Members present: Jennifer Ballew; Momodou Ceesay; Tim Fox; and Brandon Kearns. Patricia Agee was absent.

Staff present: Lowell Peterson, District Legal Counsel; Susan White, District Administrator, Clerk/Secretary; and Julie Casteen, District Treasurer. Roger Kolman, City Manager was also present.

A) Chairman Fox called the meeting to order at 8:10 p.m.

B) Secretary White called the roll and Chairman Fox declared a quorum present.

C) District Administrator Report - Susan White, District Administrator

- Susan White updated the Board on the status of the RFQ process, a possible Interim agreement, and the current EMS operations.

D) Schedule Business

1) Discussion and possible action to approve minutes from January 4, and January 19, 2016 meetings.

MOTION: Member Kearns moved, second by Chairman Fox to approve minutes as presented.

FOR: Member Ballew; Vice Chairman Ceesay; Chairman Fox; Member Kearns

AGAINST: None

ABSENT: Member Agee

Motion Carried

2) Discussion and possible action to accept Audit of GEMS financial statements by Arledge & Associates, P.C. for Fiscal Year Ending June 30, 2015, tabled from January 4, 2016 meeting.

Ms. Casteen, GEMS Treasurer explained that since GEMS is not a component unit of the City it should not be included in the audit. She recommended striking the item from the agenda.

MOTION: Member Kearns moved, second by Vice Chairman Ceesay to strike item.

FOR: Vice Chairman Ceesay; Chairman Fox; Member Kearns; Member Ballew

AGAINST: None

ABSENT: Member Agee

Motion Carried

E) Adjournment.

- There being no further business, the meeting was adjourned at 8:17 p.m.

Date

ATTEST:

Clerk/Secretary

Chairman

MINUTES
GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT
SPECIAL SESSION
February 16, 2016

The Special Meeting of the Glenpool Area Emergency Medical Service District was held at 8:10 p.m., Council Chambers, Glenpool City Hall. Members present: Jennifer Ballew; Momodou Ceesay; Tim Fox; Patricia Agee; and Brandon Kearns.

Staff present: Lowell Peterson, District Legal Counsel; and Julie Casteen, District Treasurer. Roger Kolman, City Manager was also present. Susan White, District Administrator, Clerk/Secretary was absent.

A) **Chairman Fox called the meeting to order at 8:10 p.m.**

B) **Acting Secretary Casteen called the roll and Chairman Fox declared a quorum present.**

C) **Schedule Business**

- 1) **Discussion and possible action to approve and authorize execution of an Interim Ambulance Service Agreement between the Emergency Medical Services Authority (EMSA), the City of Glenpool and the Glenpool Area Emergency Medical Service District (GEMS) for the purpose of meeting the needs of the GEMS District for ambulance service through June 30, 2016, pending selection of a qualified ambulance service provider to serve an annual term pursuant to the Emergency Ambulance Service Request For Qualifications issued by the City of Glenpool and GEMS on December 18, 2015.**

Lowell Peterson, District Attorney reported that the EMSA attorney had not responded to him as of yet, therefore a contract had not been agreed upon and wasn't available for Board review and approval. Mr. Peterson did provide a draft contract for the Board's consideration. Mr. Peterson recommended verbiage for a motion to provide for further negotiations with EMSA regarding an interim contract.

MOTION: Vice Chairman Ceesay moved, second by Member Agee to authorize the City Manager and the District Attorney to negotiate an interim service contract, provided that such interim service contract shall substantially conform to the draft contract presented to the GEMS District Board during the special session on February 16, 2016.

FOR: Member Ballew; Vice Chairman Ceesay; Chairman Fox; Member Agee; Member Kearns

AGAINST: None

Motion Carried

D) **Adjournment.**

- There being no further business, the meeting was adjourned at 8:12 p.m.

Date

ATTEST:

Clerk/Secretary

Chairman