MINUTES
CITY COUNCIL MEETING
March 21, 2016

The Regular Session of the Glenpool City Council was held at 6:30 p.m., Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Jennifer Ballew, Councilor; Patricia Agee, Councilor; Brandon Kearns, Councilor; Momodou Ceesay, Vice Mayor; and Timothy Fox, Mayor.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Susan White, City Clerk; Julie Casteen, Finance Director; Lynn Burrow, Community Development Director; Rick Malone, City Planner; Dennis Waller, Police Chief; and Paul Newton, Fire Chief.

Also present were: Greg Conner, Faith Church; Chad Coomer, Glenpool Chamber of Commerce; Taylor Gorton, Miss Oklahoma USA; Michelle Stonecypher, Glenpool Animal Control Officer; George Sharp; Rickey Hayes, Retail Attractions, LLC; and Richard Oltmann, Blue Sky Technologies, LLC

At 6:32 p.m. Mayor Fox announced the meeting would be delayed ten minutes, to wait on the arrival of the Proclamation recipient.

A) Mayor Fox called the meeting to order at 6:39 p.m.

B) Susan White, City Clerk called the roll. Mayor Fox declared a quorum present.

C) Greg Conner offered the Invocation.

D) Mayor Fox led the Pledge of Allegiance.

E) Chamber of Commerce Report – T.A. Hollis, Chairman

- Chad Coomer presented the Report in Mr. Hollis' absence. He reported on membership activities and upcoming events.

F) City Manager Report – Roger Kolman, City Manager

- Mr. Kolman announced that the second MoveGlenpoolForward meeting to discuss the propositions on the upcoming April election would be held Tuesday, March 22 at 6:30 p.m.
- He announced two upcoming school district public meetings slated for March 24 and 29 to discuss current funding challenges due to state budget cuts.
- The IAFF is hosting a golf tournament April 1. Teams are encouraged to contact the firefighters to sign up.
- Glenpool voters will have the opportunity to vote in a special election on April 5. Mr. Kolman encouraged the audience to exercise their right to vote.
- April 9 is the Chamber of Commerce Trash-Off day, 7:00 to 12:00. No hazardous wastes accepted.

G) Mayor Report – Timothy Lee Fox, Mayor

- Mayor Fox announced the upcoming Northeast Oklahoma Square Dance Association event scheduled for the first weekend in April at the Glenpool Conference Center.
- The Second Annual Car Show is coming up April 30th.

H) Council Comments

- None.

I) Public Comments

- None.

J) Reading of Proclamation – Timothy Lee Fox, Mayor

- Mayor Fox read the proclamation recognizing March 21, 2016 as Taylor Gorton Day. Taylor is a Glenpool native and is the reigning Miss Oklahoma USA.

K) Recognition of Employee of the Month – Timothy Lee Fox, Mayor

- Mayor Fox read a letter addressed to Michelle Stonecypher, Glenpool Animal Control, recognizing her as February 2016 Employee of the Month. He expressed his gratitude for her dedication and contribution to our community.

L) Scheduled Business

1) **Discussion and possible action to adopt Ordinance No. 719, An Ordinance Annexing Certain Real Property Located At The Southwest Corner Of 151st Street And Elwood Avenue, Into The City Of Glenpool, Oklahoma, Municipal Limits, pursuant to GA 16-01-01.**

   Rick Malone, City Planner presented an annexation request from Mr. George Sharp for 140 acres. Staff had no objections to the request.

   MOTION: Councilor Kearns moved, second by Councilor Agee to approve and adopt Ordinance No. 719, an ordinance annexing certain real property located at the SW corner of 151st Street and Elwood Ave.

   FOR: Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Kearns; Councilor Agee

   AGAINST: None

   Motion carried.

2) **Discussion and possible action to adopt Ordinance No. 720, An Ordinance Annexing Certain Real Property Located At The Northwest Corner Of 201st Street And US Hwy 75, Into The City Of Glenpool, Oklahoma, Municipal Limits, pursuant to GA 16-01-02.**

   Rick Malone, City Planner presented a request for annexation from Mr. Ray Crenshaw. Mr. Malone stated that the current use of the property does not comply with city zoning code, nor does it comply with county zoning code. Mr. Malone alerted council members that he had received a petition from area citizens demonstrating opposition to the request for annexation.

   MOTION: Councilor Kearns moved, second by Councilor Agee to deny Annexation Ordinance No. 720.

   FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Ballew

   AGAINST: None

   Motion carried to deny.

3) **Discussion and possible action to adopt Resolution No. 16-03-06 Of The City Of Glenpool, Request Of The City Of Glenpool On Its Own Behalf, And In Support Of**

The Requests Of Multiple Residential And Commercial Property Owners, To Modify Zip Code Boundaries 74047 To Conform To City Limit Boundaries For The City Of Glenpool.

Rick Malone presented for approval, Resolution No. 16-03-06, a request from the City of Glenpool to change designated portions of Zip Code 74047, contained within the Glenpool city limits, to Glenpool's zip code. He further presented affidavits from residential and commercial property owners endorsing the change.

MOTION: Vice Mayor Ceesay moved, second by Councilor Agee to adopt Resolution No. 16-03-06 as presented.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Ballew; Vice-Mayor Ceesay

AGAINST: None

Motion carried.

4) **Discussion and possible action to authorize City Manager to execute progress payments to Goins Enterprises, Inc., who is the General Contractor for the Water Tank and Water Line Improvements Project funded in part by a portion of the City's Vision 2025 sales tax allocation, such progress payments not to exceed the approved Bid Proposal amount of $2,202,414.00 without further authorization from the City Council and the Board of Trustees of the Glenpool Utility Service Authority.**

Lynn Burrow, Community Development Director requested action to authorize the city manager to execute payment requests to Goins Enterprises, not to exceed $2,202,414. Staff authorization will expedite the payment process and was requested by PMg, project management consultant for the water tower and water line improvements. Discussion was held to consider a requirement for two signatures, the city manager and one other as designated by council.

MOTION: Vice Mayor Ceesay moved, second by Councilor Agee to authorize two signatures for each pay request submitted, signatories identified as City Manager, City Engineer and City Finance Director.

FOR: Councilor Agee; Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox

AGAINST: Councilor Kearns

Motion carried.

5) **Discussion and possible action to approve a one-year professional services contract with Retail Attractions, LLC, pertaining to economic development consulting services.**

Roger Kolman presented a contract for professional services with Retail Attractions, LLC. Mr. Kolman further recommended approval to renew the contract with the following modifications: reduction of the monthly retainer from $2,250 to $1,250; implementation of a performance bonus based upon the square footage of leasable space that is built inside the city and is directly attributable to the efforts of Retail Attractions, LLC. A lengthy discussion was held concerning current and future expectations from the council.

MOTION: Vice Mayor Ceesay moved, second by Councilor Agee to approve a one-year contract with Retail Attractions, LLC as presented.

FOR: Councilor Ballew; Vice-Mayor Ceesay; Councilor Agee

AGAINST: Mayor Fox

ABSTAIN: Councilor Kearns

Motion carried.

6) **Discussion and possible action to approve the expenditure of $8,900 to acquire additional server backup and security hardware and software and to configure and install such hardware and software.**

Mr. Kolman described a recent ransomware virus infection which attacked the city server. IT consultant, Richard Oltmann recommended the purchase of additional server backup and security hardware and software to update and increase security on the city's computer network.

MOTION: Councilor Kearns moved, second by Councilor Agee to approve the expenditure of $8,900 to acquire additional server backup, security hardware and software; and installation of said hardware and software.

FOR: Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None

Motion carried.

7) **Discussion and possible action to enter into Executive Session for the purpose of discussing negotiation of a collective bargaining agreement with employees of the Glenpool Fire Department and representatives of their bargaining unit, pursuant to Title 25, § 307(B)(3) of the Oklahoma Statutes (Open Meeting Act).**

Lowell Peterson, City Attorney recommended entering into Executive Session for the purpose stated.

MOTION: Councilor Agee moved, second by Vice Mayor Ceesay to enter into Executive Session for the purpose of discussing negotiation of a collective bargaining agreement.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Ballew

AGAINST: None

Motion carried.

Executive Session convened at 8:17 p.m.

8) **Discussion and possible action to reconvene in Regular Session.**

MOTION: Councilor Agee moved, second by Vice Mayor Ceesay to reconvene in Regular Session at 8:45 p.m.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Ballew; Vice-Mayor Ceesay

AGAINST: None

Motion carried.

9) **Discussion and possible action to approve an Agreement between the City of Glenpool, Oklahoma, a municipal corporation and the International Association of Fire Fighters (IAFF), Local 2990, for FY 2017 and FY 2018.**

MOTION: Vice Mayor Ceesay moved, second by Councilor Agee to approve an Agreement between the City of Glenpool, Oklahoma, a municipal corporation and the International Association of Fire Fighters (IAFF), Local 2990, for FY 2017 and FY 2018.

FOR: Councilor Agee; Councilor Kearns; Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox

AGAINST: None

Motion carried.

10) **Discussion and possible action to enter into Executive Session for the purpose of discussing the employment, promotion, demotion, disciplining, resignation or retention of a salaried public employee pursuant to Title 25 Sec. 307(B)(1) of the Oklahoma Statutes (Open Meeting Act), *to wit,* the annual evaluation of the Glenpool City Manager and notice regarding renewal or termination of the current City Manager**

Employment Agreement, as provided respectively by sections 12.A. and 1.D. of said Agreement.

Lowell Peterson, City Attorney recommended to enter into Executive Session to further collaborate on city manager evaluations.

MOTION: Councilor Agee moved, second by Councilor Kearns to enter into Executive Session for the recommended purpose.

FOR: Councilor Kearns; Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee

AGAINST: None

Motion carried.

Executive Session convened at 8:49 p.m.

11) **Discussion and possible action to reconvene in Regular Session.**

MOTION: Vice Mayor Ceesay moved, second by Councilor Kearns to reconvene in Regular Session at 9:55 p.m.

FOR: Councilor Ballew; Vice Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None

Motion carried.

12) **Discussion and possible action to renew or terminate the current City Manager Employment Agreement, in accordance with its terms, as affirmed or amended, for Fiscal Year 2016-2017.**

MOTION: Councilor Kearns moved, second by Vice Mayor Ceesay to finalize the terms of the contract and approve during the first regular meeting in April 2016.

FOR: Vice Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Ballew

AGAINST: None

Motion carried.

M) Adjournment.

Meeting was adjourned at 9:58 p.m.

_____
Date

_____
Mayor

ATTEST:

_____
City Clerk