



**NOTICE
GLENPOOL INDUSTRIAL AUTHORITY
REGULAR MEETING**

A Regular Session of the Glenpool Industrial Authority will be held at 6:00 p.m. immediately following the Glenpool Utility Service Authority meeting on June 6, 2022, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

NOTE: The Glenpool Industrial Authority will be assembled for the meeting at the City Council Chambers, 12205 S. Yukon Ave, Glenpool, Oklahoma. Members of the public are invited to attend the in-person meeting, or join a live broadcast at this link:

Join Zoom Meeting

<https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFlKbUNrUUxtdz09>

Meeting ID: 897 5355 5435

Passcode: 974088

One tap mobile

+13462487799, US (Houston)

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Meeting ID: 897 5355 5435

Passcode: 974088

Find your local number: <https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFlKbUNrUUxtdz09>

The GIA Board welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending in **PERSON** are required to complete the Request to Speak form located on the agenda table and return to the City Clerk **PRIOR TO THE CALL TO ORDER.**
- Speakers attending via **ZOOM** are required to complete the Request to Speak form located on our website: <https://glenpoolonline.civicweb.net/document/19057/Request%20to%20Speak%20Form.pdf> and email it to the City Clerk: Wknight@cityofglenpool.com **PRIOR TO 6:00 PM JUNE 6, 2022.**

AGENDA

Page

- A) **Call to Order - Joyce G. Calvert, Chair**
- B) **Roll Call, Declaration of Quorum – Wendy Knight, Secretary; Joyce G. Calvert, Chair**
- C) **Trustee Comments**
- D) **Public Comments**
- E) **Scheduled Business**

- 1) Discussion and possible action to approve, deny, or amend the minutes from May 2, 2022, and May 16, 2022 meetings.
(Wendy Knight, Secretary)

[GIA - 02 May 2022 - Minutes - Html](#)

3 - 5

[GIA - 16 May 2022 - Minutes - Html](#)

- 2) Discussion and possible action to approve, deny or modify the Custodial Services Contract with Elite Cleaning of Tulsa for FY22-23 pending final approval as to form from the City Attorney.
(Lea Ann Reed, Conference Center Director)
[Elite Cleaning](#) 6 - 14
- 3) Discussion and possible action to ratify, or refuse to ratify, action taken by the Glenpool City Council to adopt Resolution No. 2022002, as it pertains to the Fiscal Year 2022-2023 Annual Budget of the Glenpool Industrial Authority.
(Frank Ordaz, Finance Director)
[RESOLUTION NO. 2022002](#) 15 - 16
- 4) Discussion and possible action to approve or deny FY22-23 Property, General Liability and Workers Compensation insurance renewals from Oklahoma Municipal Assurance Group.
(Wendy Knight, City Clerk)
[Staff report OMAG renewal](#)
[OMAG Renewal](#) 17 - 20

F) Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on June 3, 2022, by 4:00 pm.

Signed: Wendy Knight

Secretary



MINUTES
GIA Meeting
Monday, May 2, 2022 Council Chambers 6:00 PM

TRUSTEES PRESENT: Joyce Calvert
Brandon Kearns
Tim Fox
Chris Brobst
Jacqueline Triplett-Lund

STAFF PRESENT: David Tillotson
Susan White
Wendy Knight
Frank Ordaz
Jim Martin

- A) Call to Order - Joyce G. Calvert, Chair**
Chair Calvert called the meeting to order at 6:31 p.m.
- B) Roll Call, Declaration of Quorum – Wendy Knight, Secretary; Joyce G. Calvert, Chair**
Wendy Knight called the roll, Chair Calvert declared a quorum present.
- C) Trustee Comments**
There were no Trustee comments.
- D) Public Comments**
There were no public comments.
- E) Scheduled Business**
- 1) Discussion and possible action to approve, deny, or amend the minutes from April 4, 2022 meeting.
(Wendy Knight, Secretary)
- Moved by Tim Fox, seconded by Chris Brobst

To approve the minutes as presented.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	5	0	0	0

CARRIED.

[GIA - 04 Apr 2022 - Minutes - Html](#)

F) Adjournment

Chair Calvert declared the meeting adjourned at 6:32 p.m.



MINUTES
GIA Special Meeting
Monday, May 16, 2022 Council Chambers 6:00 PM

TRUSTEES PRESENT: Joyce Calvert
Brandon Kearns
Tim Fox
Chris Brobst
Jacqueline Triplett-Lund

STAFF PRESENT: David Tillotson
Susan White
Frank Ordaz
Jim Martin

STAFF ABSENT: Wendy Knight

- A) Call to Order - Joyce G. Calvert, Chair**
Chair Calvert called the meeting to order at 7:19 p.m.
- B) Roll Call, Declaration of Quorum – Wendy Knight, Secretary; Joyce G. Calvert, Chair**
Susan White called the roll, Chair Calvert declared a quorum present.
- C) Scheduled Business**
- 1) Presentation and discussion of FY22-23 annual budget. No action will be taken.
(Frank Ordaz, Finance Director)
- Mr. Tillotson stated the budget is the same as presented in the Council meeting. No action was taken.
[FY2023 Budget Assumptions City of Glenpool, OK](#)
[FY2023 Preliminary Budget](#)
- D) Adjournment**
Chair Calvert declared the meeting adjourned at 7:20 p.m.



To: HONORABLE CHAIRMAN AND BOARD OF TRUSTEES, Glenpool Industrial Authority

From: Lea Ann Reed, Conference Center Director

Date: June 6, 2022

Subject: Renewal of Custodial Services Contract, Elite Cleaning of Tulsa

Background:

The attached Custodial Services Contract with Elite Cleaning of Tulsa provides the same terms and conditions as those agreed to by the Trustees for cleaning services to be provided by Elite for FY 2021-2022 except for the rate of pay for the conference center. Previous years were based on a monthly rate and this contract is based on a lower hourly rate in an effort to reduce costs. Elite has provided satisfactory cleaning services for the conference center since December of 2017 and we would like to continue their services for FY 2022-2023.

Staff Recommendation:

Staff recommends that the Authority Trustees approve the attached Custodial Services Contract and authorize the Chairman of the Board to execute said contract and take such other actions as may be needed for its full implementation.

Attachments:

- Proposed Custodial Services Contract with Elite Cleaning of Tulsa, FY 2022-2023

CUSTODIAL SERVICES CONTRACT

By this Custodial Services Contract (“**Contract**”), Elite Cleaning of Tulsa, an Oklahoma company, (“**Contractor**”) hereby agrees with the Glenpool Industrial Authority, an Oklahoma public trust having the City of Glenpool as its beneficiary, (“**Customer**”), as of the date this Contract is last executed by either party, to provide the necessary labor, material, supplies and equipment to perform the services identified and as provided herein (“**Services**”). Contractor and Customer acting jointly are the “**Parties.**”

CONTRACT WITH:	Glenpool Industrial Authority
SERVICES PROVIDED:	Professional Cleaning
SCOPE OF SERVICES:	See Section 5 below.
LOCATIONS OF SERVICES:	First floor (only) of the Glenpool Conference Center, 12205 S. Yukon Avenue; and Utility Billing Building, 14526 S. Elwood Avenue.
PRICING AND PAYMENT TERMS:	Conference Center Services: \$19 per hour Utility Billing Building: \$250 per month Based on work schedule of approximately 110 hours per month at \$19 per hour for all Services, in accordance with days of week and time of day to be agreed upon separately by the Parties. Invoice submitted by 10 th of month following performance of Services will be paid no later than the 30 th of the same month. Prices will not change during the initial Term of the Contract defined below without notice and written agreement by the Parties
INSURANCE:	Declaration Page attached for Commercial General Liability Insurance, naming Customer as additional insured Certification attached verifying compliance with Workers’ Compensation Statutory Minimum Requirements, or exemption
TERM:	Commencement Date: July 1, 2022 Termination Date: June 30, 2023, or upon conditions stated in this Contract
RENEWAL OPTION:	The Parties agree that, unless expressly terminated by a minimum of 30-days’ notice prior to June 30, 2023, in accordance with provisions stated in this Contract, the Parties may negotiate for a renewal term of July 1, 2023 – June 30, 2024, by no later than June 1, 2023, but have no obligation to do so.

1. INDEPENDENT CONTRACTOR STATUS:

The Contractor is an independent contractor and not an agent or employee of the Customer or of the City of Glenpool or of any other Glenpool public trust authority. All persons performing Services on behalf of the Contractor shall be deemed either employees or subcontractors of the Contractor and shall in no case be employees or agents of the Customer or the City or another Glenpool public trust.

2. CONFIDENTIALITY:

Contractor accepts for itself and for any person performing Services under this Contract the duty to maintain confidentiality with respect to such business of the Customer as Contractor may have reason to learn during or because of the performance of the Services set forth in this Contract.

3. HOLIDAYS:

The following holidays shall be observed by the Customer and are therefore days on which the Contractor shall not be obligated to perform any Services pursuant to this Contract: New Year's Day; Memorial Day; Independence Day; Labor Day; Thanksgiving Day; Christmas Day; and any other holiday observed by the Customer and noticed to Contractor. Customer will notify Contractor of any changes in Customer's holiday schedule. In all cases, Contractor will be allowed to observe the same dates for holiday observance as those of the City and Customer.

4. TERMS OF PAYMENT:

The Customer agrees to pay Contractor the following rates which are fixed for the period of the Term unless either party informs the other of its intent to terminate the Contract prior to expiration of the Term as set forth in Section 7 below. The Contract will be subject to renewal upon expiration of the Term in the discretion of both Parties, subject to renegotiation of the rates set forth herein, based upon changes in labor and/or material costs. Contractor will submit all invoices monthly within ten (10) days following the month Services are performed, for payment within twenty (20) days from the date of the invoice.

5. SCOPE OF CLEANING SERVICES

General Cleaning Services

Includes vacuuming of carpets; mopping floors; dusting of furniture (provided that, Contractor will not be expected to remove papers or personal items from any desk or cabinet space); cleaning hard surfaces; removal of trash; restroom cleaning; and all reasonably related custodial duties, all in accordance with reasonable industry standards, at stated locations.

Special Cleaning Services:

Any out-of-the-ordinary, unscheduled cleaning needs will be performed at a separately negotiated rate to be agreed upon in writing by the Parties.

Supplies and Equipment:

Customer shall provide, at its cost: All consumable products at no cost to Contractor (including, paper towels, toilet paper, hand soap, trash liners and similar standard consumable, replenished products).

Contractor shall supply, at its cost: General cleaning supplies required to perform the Services (including, chemicals, cleaning devices, brooms, mops, mop buckets and similar standard supplies or equipment utilized in the custodial industry) will be provided by Contractor at its cost.

6. CUSTOMER OBLIGATIONS:

Customer agrees to:

Provide suitable, and lockable where feasible, storage space for all equipment and supplies belonging to Contractor.

Advise City of Glenpool employees to secure all personal and/or confidential items and leave desks as clear of paper as possible.

Assign one employee as the individual responsible for communication between Customer and Contractor for each site where Services are to be performed, or a single employee acting in this capacity for all sites, in Customer's discretion. The identity of such employee(s) and contact information will be provided separately.

7. TERMINATION:

This Contract shall continue in effect for the duration of the Term unless and until either party notifies the other in writing of its intent to terminate by giving the other party thirty (30) days' written notice, *provided that*, Customer reserves the right to terminate the Contract immediately and without notice in the event of serious misconduct by the Contractor. Serious misconduct may include deliberate damage to property; breach of confidentiality; or actions of a similar serious nature, as determined by the Customer acting in good faith.

8. ACCEPTANCE:

CUSTOMER: GLENPOOL INDUSTRIAL AUTHORITY

By _____ Date _____
Joyce G. Calvert
Chair, Board of Trustees

CONTRACTOR: ELITE CLEANING OF TULSA

By _____ Date _____
[Name] _____
[Title] _____

ATTEST:

SEAL

By: _____
Wendy Knight, City and Trust Authority Clerk

APPROVED:

By: _____
City Attorney and Trust Authority Counsel

GLENPOOL CONFERENCE CENTER
12205 S YUKON AVE
GLENPOOL OK 74033

GLENPOOL CONFERENCE CENTER
12205 S YUKON AVE
GLENPOOL OK 74033



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/02/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: CompSource Mutual Insurance Company	
	PHONE (A/C, No, Ext): (405) 232-7663 ext. 5102 FAX (A/C, No):	
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : CompSource Mutual Insurance Company	36188
INSURED The Cooper Cleaning Empire Inc DBA Elite Cleaning 11730 S Willow Street Jenks, OK 74037	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:			
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y / N ☐ N / A			02552299 22 1	03/01/2022	03/01/2023	X PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$500,000.00 E.L. DISEASE - EA EMPLOYEE \$500,000.00 E.L. DISEASE - POLICY LIMIT \$500,000.00

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Glenpool Conference Center 12205 S Yukon Ave Glenpool, OK 74033	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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AGENCY CUSTOMER ID: _____
LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY		NAMED INSURED:
POLICY NUMBER 02552299 22 1		The Cooper Cleaning Empire Inc DBA Elite Cleaning 11730 S Willow Street Jenks, OK 74037
CARRIER CompSource Mutual Insurance Company	NAIC CODE 36188	EFFECTIVE DATE: 03/01/2022

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

DBA names:
ELITE CLEANING



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/02/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER 	Tania Bledsoe Agency 3303 S Harvard Ave Ste A Tulsa OK 74135	CONTACT NAME: Tania Bledsoe PHONE (A/C, No, Ext): 918-600-2583 E-MAIL ADDRESS: tania.bledsoe.xmve@statefarm.com FAX (A/C, No): 918-600-2285
	INSURER(S) AFFORDING COVERAGE INSURER A: State Farm Fire and Casualty Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
INSURED The Cooper Cleaning Empire Inc DBA Elite Cleaning 11730 S Willow St Jenks OK 74037-4357	NAIC # 25143	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☒ OTHER: Annual			96-B7-F339-1	08/06/2021	08/16/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			N / A			
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)							

CERTIFICATE HOLDER**CANCELLATION**

Glenpool Conference Center 12205 S. Yukon Ave Glenpool OK 74033	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Completed by an authorized State Farm representative. If signature is required, please contact a State Farm agent.
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1001486 132849.14 04-13-2022

RESOLUTION 2022002

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF GLENPOOL TO COMPLY WITH AND OPERATE IN ACCORDANCE WITH THE MUNICIPAL BUDGET ACT AND APPROVE THE FISCAL YEAR 2022-2023 ANNUAL BUDGET.

WHEREAS, the Oklahoma State Statutes, Title 11, Section 201 authorizes a municipality to prepare and approve an annual budget, and

WHEREAS, the Glenpool City Council has met all requirements for publications and public input on the Fiscal Year 2022-2023 budget, and

WHEREAS, the Council members of the City of Glenpool have reviewed the proposed budget and are aware of the operations and projects planned for Fiscal Year 2022-2023;

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Glenpool:

- A. That the budget for Fiscal Year 2022-2023 be approved for the funds and amounts as listed in Exhibit A.
- B. That the Finance Director, with the approval of the City Manager, may make transfers between departments and accounts within a fund. Additional appropriations must be approved by the Council prior to implementation.
- C. That the Finance Director shall be given blanket authority and directed to invest and reinvest available funds on a continuing basis during the fiscal year ending June 30, 2023.

PASSED AND APPROVED this 6th day of June, 2022.

Name: Joyce G. Calvert
Title: Mayor

Attest:

Name: Wendy Knight
Title: City Clerk

EXHIBIT A
CITY OF GLENPOOL
FY 2022-2023 PROPOSED BUDGET

Fund	FY2023 Revenues	FY2023 Expenses
General Fund	\$ 14,310,230	\$ 14,310,230
Glenpool Industrial Authority Fund	1,041,060	1,041,060
Glenpool Utility Services Authority Fund	10,034,390	10,034,390
Streets & Infrastructure Fund	875,100	875,100
ARPA Grant Fund	1,216,998	1,216,998
Public Safety Personnel Fund	1,611,250	1,611,250
Hotel-Motel Tax Fund	253,660	253,660
Public Safety Capital Fund	771,000	771,000
Parks & Recreation Fund	19,140	19,140
Capital Improvement Fund	\$ 121,277	\$ 121,277



Date: June 6, 2022

To: Honorable Mayor and Council/ Chair and Trustees

From: Wendy Knight, City Clerk

Re: Renewal of Property, General Liability, and Workers Compensation Insurance for FY 22-23

Background:

The current policies for Property, General Liability, and Workers Compensation insurance expires at midnight on June 30, 2022. Oklahoma Municipal Assurance Group (OMAG) is asking renewal for the following:

Plan	FY22-23 Renewal	FY21-22 Premium	% Change	Comments
Municipal Property Protection	\$103,170.	\$96,786.	7%	*Standard rate increase
Municipal Liability Protection	\$92,262.	\$75,498.	22%	*Standard rate increase + expenditures from State Auditor website, updated every 2-4 years
Worker's Compensation	\$248,924.	\$247,374.	< 1%	*Standard rate increase

*** Standard rate increase due to loss trends and general market conditions**

Staff Recommendation:

Staff recommends renewal of all OMAG insurance policies for FY2022-2023

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

www.glenpoolonline.com



3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

Date of Invoice: 5/17/2022

INVOICE

Mail To: City of Glenpool 12205 S. Yukon Ave. Glenpool, Oklahoma 74033	Insured: City of Glenpool Policy No.: PRO140044406 Policy Type: Property Effective Date: 7/1/2022 Expiration Date: 7/1/2023
---	---

Inst. No.	Date	Transaction Type	Amount	Running Total
1	7/1/2022	Renewal	\$25,792.50	\$25,792.50
Total Policy Balance Before Payment: \$103,170.00			Current Amount Due	\$25,792.50
			Payment Due By	7/1/2022

**Thank you for your business. If you have questions about your account,
please call 1-800-234-9461 or 405-657-1400.**

If not paid within 45 days of due date, policy will be cancelled.

If you are interested in being able to make this payment via ACH, please contact Matt Jacobson at (405) 657-1429.

Detach along the perforation above. Keep top portion for your records. Return bottom portion with your remittance.

Policy No.: PRO140044406 Insured: City of Glenpool	Amount Due: \$25,792.50 Payment Due By: 7/1/2022
---	---

PLEASE REMIT PAYMENT TO:

OMAG
P.O. Box 3091
Edmond, OK 73083



3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

Date of Invoice: 5/17/2022

INVOICE

Mail To: City of Glenpool 12205 S. Yukon Ave. Glenpool, Oklahoma 74033	Insured: City of Glenpool Policy No.: GLA140047306 Policy Type: General Liability/Auto Effective Date: 7/1/2022 Expiration Date: 7/1/2023
--	--

Inst. No.	Date	Transaction Type	Amount	Running Total
1	7/1/2022	Renewal	\$23,065.50	\$23,065.50
Total Policy Balance Before Payment: \$92,262.00			Current Amount Due	\$23,065.50
			Payment Due By	7/1/2022

**Thank you for your business. If you have questions about your account,
please call 1-800-234-9461 or 405-657-1400.**

If not paid within 45 days of due date, policy will be cancelled.

If you are interested in being able to make this payment via ACH, please contact Matt Jacobson at (405) 657-1429.

Detach along the perforation above. Keep top portion for your records. Return bottom portion with your remittance.

Policy No.: GLA140047306	Amount Due: \$23,065.50
Insured: City of Glenpool	Payment Due By: 7/1/2022

PLEASE REMIT PAYMENT TO:

OMAG
P.O. Box 3091
Edmond, OK 73083



3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

Invoice No. 7568

Date of Invoice: 6/1/2022

INVOICE-Workers' Compensation Standard Plan

Mail To: Glenpool 12205 S. Yukon Ave. Glenpool, OK 74033	Insured: City of Glenpool Policy No.: WCV140012406 Effective Date: 7/1/2022 Expiration Date: 7/1/2023
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Inst. No.	Date	Transaction Type	Amount
1	7/1/2022	Renewal	\$62,231.00

Standard Plan Premium: 224,458.00 OMAG Admin. Fee: 24,466.00 Total Premium: 248,924.00 Total Policy Balance Before Payment: \$248,924.00	Current Amount Due: \$62,231.00 Payment Due By: 7/1/2022
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Thank you for your business. If you have questions about your account, please call 1-800-234-9461 or 405-657-1400.

Detach along the perforation below. Keep top portion for your records.

Return bottom portion with your remittance.

Policy Number: WCV140012406 Insured Name: City of Glenpool Invoice Number: 7568	Amount Due: \$62,231.00 Payment Due By: 7/1/2022
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PLEASE REMIT PAYMENT TO:

OMAG

P. O. Box 3091

Edmond, OK 73083