



**NOTICE
GLENPOOL INDUSTRIAL AUTHORITY
REGULAR MEETING**

A Regular Session of the Glenpool Industrial Authority will be held at 6:00 p.m. immediately following the Glenpool Utility Service Authority meeting on July 6, 2021, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

NOTE: The Glenpool Industrial Authority will be assembled for the meeting at the City Council Chambers, 12205 S. Yukon Ave, Glenpool, Oklahoma. Members of the public are invited to attend the in-person meeting, or join a live broadcast at this link:

Join Zoom Meeting

<https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFIKbUNrUUxtdz09>

Meeting ID: 897 5355 5435

Passcode: 974088

One tap mobile

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The GIA Board welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending in **PERSON** are required to complete the Request to Speak form located on the agenda table and return to the City Clerk **PRIOR TO THE CALL TO ORDER.**
- Speakers attending via **ZOOM** are required to complete the Request to Speak form located on our website: <https://glenpoolonline.civicweb.net/document/19057/Request%20to%20Speak%20Form.pdf> and email it to the City Clerk: Wknight@cityofglenpool.com **PRIOR TO 6:00 PM JULY 6, 2021.**

AGENDA

	Page
A) Call to Order - Joyce G. Calvert, Chair	
B) Roll Call, Declaration of Quorum – Wendy Knight, Secretary; Joyce G. Calvert, Chair	
C) Scheduled Business	
1) Discussion and possible action to approve, deny, or amend the minutes from June 7, 2021, and June 21, 2021 meetings. (Wendy Knight, Secretary) GIA - 07 Jun 2021 - Minutes - Html GIA - 21 Jun 2021 - Minutes - Html	3 - 8

D) Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on July 2, 2021, by 4:00 pm.

Signed: Wendy Knight
Secretary



MINUTES
GIA Meeting
Monday, June 7, 2021 Council Chambers 6:00 PM

TRUSTEES PRESENT: Joyce Calvert
Brandon Kearns
Tim Fox
Chris Brobst
Jacqueline Triplett-Lund

STAFF PRESENT: David Tillotson
Susan White
Lowell Peterson
Wendy Knight
Bart Harris

- A) Call to Order - Joyce G. Calvert, Chair**
Chair Calvert called the meeting to order at 8:09 p.m.
- B) Roll Call, Declaration of Quorum – Wendy Knight, Secretary; Joyce G. Calvert, Chair**
Wendy Knight called the roll, Chair Calvert declared a quorum present.
- C) Scheduled Business**
- 1) Discussion and possible action to approve, deny, or amend the minutes from May 3, 2021, and May 17, 2021 meetings.
(Wendy Knight, Secretary)

Moved by Jacqueline Triplett-Lund, seconded by Chris Brobst

To approve the minutes as presented.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			

Chris Brobst	x				
Jacqueline Triplett-Lund	x				
	5	0	0	0	

CARRIED.

[GIA - 03 May 2021 - Minutes - Html](#)

[GIA - 17 May 2021 - Minutes - Html](#)

- 2) Discussion and possible action to ratify, or refuse to ratify, action taken by the Glenpool City Council to adopt Resolution No. 2021006, as it pertains to the Fiscal Year 2021-2022 Annual Budget of the Glenpool Industrial Authority.
(David Tillotson, City Manager)

Mr. Tillotson recommended the Board ratify action taken by the Glenpool City Council to adopt Resolution No. 2021006, as it pertains to the Fiscal Year 2021-2022 Annual Budget of the Glenpool Industrial Authority.

Moved by Jacqueline Triplett-Lund, seconded by Brandon Kearns

To ratify action taken by the Glenpool City Council to adopt Resolution No. 2021006, as it pertains to the Fiscal Year 2021-2022 Annual Budget of the Glenpool Industrial Authority.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	5	0	0	0

CARRIED.

[RESOLUTION 2021006.FY2021-2022 Budget](#)

- 3) Discussion and possible action to approve, deny, or amend the FY2021-2022 Chamber Agreement.
(David Tillotson, City Manager)

Mr. Tillotson recommended Board approval of the FY2021-2022 Chamber Agreement. There are no monetary modifications from the previous contract, which calls for \$32,000 to be paid annually to the

Chamber, plus \$5,000 for BlackGold Days.

Moved by Joyce Calvert, seconded by Jacqueline Triplett-Lund

To approve the FY2021-2022 Chamber Agreement.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	5	0	0	0

CARRIED.

[Staff Report - Chamber Agreement.GIA](#)

- 4) Discussion and possible action to approve or deny FY21-22 Property, General Liability and Workers Compensation insurance renewals from Oklahoma Municipal Assurance Group.
(David Tillotson, City Manager)

Mr. Tillotson recommended Board approval of FY21-22 Property, General Liability and Workers Compensation insurance renewals from Oklahoma Municipal Assurance Group.

Moved by Jacqueline Triplett-Lund, seconded by Chris Brobst

To approve FY21-22 Property, General Liability and Workers Compensation insurance renewals from Oklahoma Municipal Assurance Group.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	5	0	0	0

CARRIED.

[Staff Report - Insurance Renewals](#)

- 5) Discussion and possible action to approve, deny, or amend a Custodial

GIA
June 7, 2021

Services Contract with Elite Cleaning of Tulsa, FY 2021-2022, for cleaning services at the Glenpool Conference Center.
(Lowell Peterson, City Attorney)

Mr. Peterson presented and recommended Board approval of a Custodial Services Contract with Elite Cleaning of Tulsa, FY 2021-2022, for cleaning services at the Glenpool Conference Center. The Custodial Services Contract with Elite Cleaning of Tulsa provides the same terms and conditions as those agreed to by the Trustees for cleaning services to be provided by Elite for FY 2019-2020 and 2020-2021. Elite has provided satisfactory cleaning services for the conference center since December of 2017 and we would like to continue their services for FY 2021-2022.

Moved by Jacqueline Triplett-Lund, seconded by Brandon Kearns

To approve the Custodial Services Contract with Elite Cleaning of Tulsa, FY 2021-2022, for cleaning services at the Glenpool Conference Center.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	5	0	0	0

CARRIED.

[2021-2022 Elite Cleaning Staff Memo](#)
[Elite FY 2021-2022 contract](#)

D) Adjournment

Chair Calvert declared the meeting adjourned at 8:14 p.m.



MINUTES
GIA Special Meeting
Monday, June 21, 2021 Council Chambers 6:00 PM

TRUSTEES PRESENT: Joyce Calvert
Brandon Kearns
Tim Fox
Jacqueline Triplett-Lund

TRUSTEES ABSENT: Chris Brobst

STAFF PRESENT: David Tillotson
Susan White
Lowell Peterson
Wendy Knight
Jim Martin

- A) Call to Order - Joyce G. Calvert, Chair**
Chair Calvert called the meeting to order at 7:47 p.m.
- B) Roll Call, Declaration of Quorum – Wendy Knight, Secretary; Joyce G. Calvert, Chair**
Wendy Knight called the roll, Chair Calvert declared a quorum present.
- C) Scheduled Business**
- 1) Discussion and possible action to approve, deny or amend a COVID Pay Plan for GIA employees.
(David Tillotson, City Manager)

Mr. Tillotson presented and recommended Board approval of a COVID Pay Plan for GIA employees in recognition of the exceptional performance and perseverance of the employees to keep this City functioning with very little loss of capabilities during the COVID Pandemic. This plan would pay all full-time and part-time employees a one-time pay based on their hire date. The funds for this pay plan would not come from the regular budget. Instead, the City has received CARES Act monies from the Federal Government as reimbursement for COVID related costs and suggests using these funds to pay for this

plan.

Moved by Brandon Kearns, seconded by Joyce Calvert

To approve a COVID Pay Plan for GIA employees.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst				x
Jacqueline Triplett-Lund	x			
	4	0	0	1

CARRIED.

[Staff Report - COVID Pay Plan](#)

- 2) Discussion and possible action to approve, deny or amend Budget Amendment #GIA-02.
(David Tillotson, City Manager)

Mr. Tillotson presented and recommended Board approval of Budget Amendment #GIA-02. The Budget Amendment for Fiscal Year 2020-2021 increases the necessary revenue and expense accounts to facilitate the implementation of the COVID Pay Plan.

[Staff Report - Budget Amendment.GIA.FYE21](#)

[Budget Amendment.GIA.06172021](#)

D) Adjournment

Chair Calvert declared the meeting adjourned at 7:49 p.m.