



NOTICE
GLENPOOL INDUSTRIAL AUTHORITY
REGULAR MEETING

A Regular Session of the Glenpool Industrial Authority will be held at 6:00 p.m. immediately following the Glenpool Utility Service Authority meeting on July 7, 2025, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

NOTE: The Glenpool Industrial Authority will be assembled for the meeting at the City Council Chambers, 12205 S. Yukon Ave, Glenpool, Oklahoma. Members of the public are invited to attend the in-person meeting, or join a live broadcast at this link:

Join Zoom Meeting

https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFIKbUNrUUxtdz09

Meeting ID: 897 5355 5435

Passcode: 974088

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Meeting ID: 897 5355 5435

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Find your local number: https://us02web.zoom.us/j/89753555435

The GIA Board welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending in PERSON are required to complete the Request to Speak form located on the agenda table and return to the City Clerk PRIOR TO THE CALL TO ORDER.
Speakers attending via ZOOM are required to complete the Request to Speak form located on our website: https://glenpoolonline.civicweb.net/document/19057/Request%20to%20Speak%20Form.pdf and email it to the City Clerk: lasmith@cityofglenpool.com PRIOR TO 6:00 PM, JULY 7, 2025.

AGENDA

Page

- A) Call to Order - Joyce G. Calvert, Chair
B) Roll Call, Declaration of Quorum - Lesli Smith, Secretary; Joyce G. Calvert, Chair
C) Trustee Comments
D) Public Comments
E) Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the GIA Board to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)

- 1) To approve the minutes from the June 2, 2025, meeting. 3 - 5  
[GIA - 02 Jun 2025 - Minutes - Pdf](#)
- 2) To approve FY 25-26 Budget Amendment GIA-01, appropriating \$60,000.00 fund balance from the Glenpool Industrial Fund, to be expensed from 30-6-12-6235 Contract Services for the completion of a housing study. 6 - 7  
[FY 25-26 Budget Amendment GIA-01 - Staff Report 07-07-25](#)  
[FY 25-26 Budget Amendment GIA-01 - Econ Dev Housing Study 07-07-25](#)

F) **Consideration and appropriate action relating to items removed from the Consent Agenda**

G) **Scheduled Business**

H) **Adjournment**

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_ am/pm.

Signed:

Secretary



**MINUTES**  
**GIA Meeting**  
**Monday, June 2, 2025 Council Chambers 6:00 PM**

**TRUSTEES PRESENT:** Joyce Calvert  
Tim Fox  
Chris Brobst  
Jacqueline Triplett-Lund  
Shayne Buchanan

**TRUSTEES ABSENT:**

**STAFF PRESENT:** David Tillotson  
Lesli Smith  
Lea Ann Reed  
Joe Wuest

**STAFF ABSENT:**

- A) **Call to Order - Joyce G. Calvert, Chair**  
Chair Calvert called the meeting to order at 8:24 p.m.
- B) **Roll Call, Declaration of Quorum – Lesli Smith, Secretary; Joyce G. Calvert, Chair**  
Lesli Smith called the roll; Chair Calvert declared a quorum present. Jana Burk Attorney, of Rosenstein, Fist & Ringold, were also in attendance.
- C) **Trustee Comments**  
There were no trustee comments.
- D) **Public Comments**  
There were no public comments.
- E) **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the GIA Board to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)**
  - 1) To approve the minutes from the May 5, 2025, meeting.

- 2) To approve the Engagement Letter from Crawford & Associates, P.C. to perform monthly financial accounting services, as needed, for Fiscal Year 2025-2026.
- 3) To approve the Engagement Letter from Crawford & Associates, P.C. to prepare the financial statements for fiscal year ending June 30, 2025.

Moved by Chris Brobst, seconded by Tim Fox

*To approve the consent agenda.*

	<b>For</b>	<b>Against</b>	<b>Abstained</b>	<b>Absent</b>
Joyce Calvert	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
Shayne Buchanan	x			
	5	0	0	0

CARRIED.

**F) Consideration and appropriate action relating to items removed from the Consent Agenda**

No items removed from the consent agenda.

**G) Scheduled Business**

- 1) Discussion and possible action to ratify, or refuse to ratify, action taken by the Glenpool City Council to adopt Resolution No. 2025009, as it pertains to the Fiscal Year 2025-2026 Annual Budget of the Glenpool Industrial Authority. (Josh Brannon, Finance Director)

Moved by Jacqueline Triplett-Lund, seconded by Chris Brobst

*To ratify, action taken by the Glenpool City Council to adopt Resolution No. 2025009, as it pertains to the Fiscal Year 2025-2026 Annual Budget of the Glenpool Industrial Authority.*

	<b>For</b>	<b>Against</b>	<b>Abstained</b>	<b>Absent</b>
Joyce Calvert	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
Shayne Buchanan	x			
	5	0	0	0

GIA  
June 2, 2025

CARRIED.

**H) Adjournment**

The meeting was adjourned at 8:28 p.m.



To: Honorable Chair & Trustees, Glenpool Industrial Authority

From: Joshua Brannon, Finance Director

Date: July 7, 2025

Re: FY 25-26 City Budget Amendment GIA-01

**Background:**

This Budget Amendment appropriates \$60,000 in fund balance for the purpose of conducting a housing study. The purpose of the study is to provide Glenpool with current, data-driven insights into local housing supply, demand, and market gaps. The findings will help guide future residential development, inform land use planning, and support strategic economic development efforts.

**Staff Recommendation**

Staff recommends approval of Budget Amendment GIA-01.

**Attachment:**

Budget Amendment Form GIA-01

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12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

[www.glenpoolonline.com](http://www.glenpoolonline.com)

## Glenpool Industrial Authority Budget Amendment

Fiscal Year: 2025-2026

Amendment No: GIA-01

Date Requested: 7/7/2025

<b>Revenue</b>					
Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget
30	5-00-5409	Transfer from Fund Balance	\$ -	\$ 60,000.00	\$ 60,000.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
		<b>Total</b>		<b>\$ 60,000.00</b>	

<b>Expense</b>					
Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget
30	6-12-6235	Contract Services	\$ 1,000.00	\$ 60,000.00	\$ 61,000.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
		<b>Total</b>		<b>\$ 60,000.00</b>	

**Notes:**

Appropriates use of fund balance for a housing study

**Approved by the Glenpool Industrial Authority**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date