



**NOTICE
GLENPOOL INDUSTRIAL AUTHORITY
REGULAR MEETING**

A Regular Session of the Glenpool Industrial Authority will be held at 6:00 p.m. immediately following the Glenpool Utility Service Authority meeting on August 5, 2024, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

NOTE: The Glenpool Industrial Authority will be assembled for the meeting at the City Council Chambers, 12205 S. Yukon Ave, Glenpool, Oklahoma. Members of the public are invited to attend the in-person meeting, or join a live broadcast at this link:

Join Zoom Meeting

<https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFIKbUNrUUxtdz09>

Meeting ID: 897 5355 5435

Passcode: 974088

One tap mobile

+13462487799, US (Houston)

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Find your local number: <https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFIKbUNrUUxtdz09>

The GIA Board welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending in **PERSON** are required to complete the Request to Speak form located on the agenda table and return to the City Clerk **PRIOR TO THE CALL TO ORDER.**
- Speakers attending via **ZOOM** are required to complete the Request to Speak form located on our website: <https://glenpoolonline.civicweb.net/document/19057/Request%20to%20Speak%20Form.pdf> and email it to the City Clerk: lasmith@cityofglenpool.com **PRIOR TO 6:00 PM, AUGUST 5, 2024.**

AGENDA

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|----|---|-------|
| A) | Call to Order - Joyce G. Calvert, Chair | |
| B) | Roll Call, Declaration of Quorum – Lesli Smith, Secretary; Joyce G. Calvert, Chair | |
| C) | Trustee Comments | |
| D) | Public Comments | |
| E) | Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the GIA Board to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.) | |
| 1) | Approval of the minutes from the July 1, 2024, meeting.
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- 2) Approve Resolution 2024001GIA, a resolution of the Glenpool Industrial Authority, a public trust created pursuant to Title 60 of the Oklahoma statutes, setting purchasing authority for the trust.

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[Staff Report - Resolution-CM Purchasing Authority.GIA](#)

F) **Consideration and appropriate action relating to items removed from the Consent Agenda**

G) **Scheduled Business**

H) **Adjournment**

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on August 2, 2024, at 11:30 am.

Signed: Lesli Smith

Secretary



MINUTES
GIA Meeting
Monday, July 1, 2024 Council Chambers 6:00 PM

TRUSTEES PRESENT: Joyce Calvert
Brandon Kearns
Chris Brobst
Jacqueline Triplett-Lund

TRUSTEES ABSENT: Tim Fox

STAFF PRESENT: David Tillotson
Susan White
Lesli Smith

STAFF ABSENT:

- A) Call to Order - Joyce G. Calvert, Chair**
Chair Calvert called the meeting to order at 6:49 p.m.
- B) Roll Call, Declaration of Quorum – Lesli Smith, Secretary; Joyce G. Calvert, Chair**
Lesli Smith called the roll, Chair Calvert declared a quorum present.
Eric Wade, of Rosenstein, Fist & Ringold was also in attendance.
- C) Trustee Comments**
There were no trustee comments.
- D) Public Comments**
There were no public comments.
- E) Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the GIA Board to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)**
- 1) Approval of the Minutes from the June 24, 2024, special meeting.
 - 2) Approval of the Custodial Services Contract with Elite Cleaning of Tulsa for FY 2024-2025.

Moved by Chris Brobst, seconded by Brandon Kearns

To approve the consent agenda.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox				x
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	4	0	0	1

CARRIED.

F) Consideration and appropriate action relating to items removed from the Consent Agenda

No items removed from the consent agenda.

G) Scheduled Business

- 1) Discussion and possible action to approve, modify or deny Budget Amendment GIA-01 for FY24-25, decreasing multiple expenditure accounts and increasing the Transfer to Reserve expenditure account related to the decrease of FTE positions for the year.
(David Tillotson, City Manager)

Moved by Chris Brobst, seconded by Brandon Kearns

To approve Budget Amendment GIA-01 for FY24-25, decreasing multiple expenditure accounts and increasing the Transfer to Reserve expenditure account related to the decrease of FTE positions for the year.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox				x
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	4	0	0	1

CARRIED.

H) Adjournment

The meeting was adjourned at 6:50 p.m.



To: GIA Chair and Trustees

From: David Tillotson, City Manager

Date: August 5, 2024

Subject: Resolution #2024001GIA

Background:

In reviewing purchasing and contract procedures with our City Attorney recently we discovered that the GIA Board has not adopted the spending limit practices that are authorized under the City Code. While the attorney and I agree this is likely standard practice, we also believe it is best practice to have this intent declared by the Board. To that end, I have drafted Resolution #2024001GIA, which has been reviewed and approved by the attorney, declaring the intent of the Board to adopt the City Manager purchasing authority set forth in the City Code for all purchases made under through funds controlled by GIA. Additionally, this resolution states that should the Council amend the City Manager's purchasing authority then those updates are automatically incorporated by GIA as well.

Staff Recommendation:

Staff recommends that the Board approve Resolution 2024001GIA.

Attachment:

- Resolution No. 2024001GIA

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Lesli Smith

www.glenpoolonline.com

RESOLUTION NO. 2024001GIA

**A RESOLUTION OF THE GLENPOOL INDUSTRIAL AUTHORITY, A PUBLIC TRUST CREATED PURSUANT TO
TITLE 60 OF THE OKLAHOMA STATUTES, SETTING PURCHASING AUTHORITY FOR THE TRUST**

WHEREAS, The Glenpool Industrial Authority (the "Authority") was created by a Declaration of Trust dated as of September 21, 1988, (the "Trust Indenture"), for the use and benefit of the City of Glenpool, Oklahoma (the "City"), under authority of and pursuant to the provisions of Title 60, Oklahoma Statutes, Section 176 to 180.4 inclusive, as amended and supplemented, and other applicable statutes of the State of Oklahoma; and

WHEREAS, the Authority has had the past practice of allowing the Trust's General Manager, who is the same person as the City of Glenpool's City Manager, to purchasing goods and services from all funds controlled by the Authority up to the spending limit set by the City's Code of Ordinances for the City Manager; and

WHEREAS, the Board desires to fully adopt this practice as the policy for the Authority.

NOW THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF THE GLENPOOL UTILITY SERVICES AUTHORITY:

Section 1. The Authority hereby adopts the City of Glenpool's City Manager spending limit, as authorized in Title 2, Chapter 2, Section 2-2-3 of the City of Glenpool's Code of Ordinances as the spending limit for the Authority's General Manager from all budgeted funds managed by the Authority.

Section 2. The Authority also stipulates that any changes made by the Glenpool City Council to the City Manager's spending limit will be, and hereby are, adopted by the Authority.

ADOPTED the _____ day of _____, 2024.

Joyce G. Calvert, Board Chair

ATTEST:

Lesli Smith, Board Secretary

[SEAL]