NOTICE
GLENPOOL INDUSTRIAL AUTHORITY
REGULAR MEETING

A Regular Session of the Glenpool Industrial Authority will be held at 6:00 p.m. immediately following the Glenpool Utility Service Authority meeting on Tuesday, September 5, 2017, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

AGENDA

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on __________________, ______ at _____________am/pm.

Signed:
City Clerk

MINUTES
GLENPOOL INDUSTRIAL AUTHORITY
REGULAR MEETING
August 7, 2017

The Regular Meeting of the Glenpool Industrial Authority was held at Glenpool City Hall Council Chambers. Trustees present: Timothy Fox, Chairman; Momodou Ceesay, Vice-Chairman; Patricia Agee; Brandon Kearns; and Jacqueline Triplett-Lund.
Staff present: Susan White, Trust Secretary and Julie Casteen, Trust Treasurer. Lowell Peterson, Trust Attorney was absent.

A) Timothy Fox, Chairman called the meeting to order at 7:28 p.m.

B) Susan White, Secretary called the roll and Chairman Fox declared a quorum present.

C) Scheduled Business

1) **Discussion and possible action to approve minutes from July 6, 2017 meeting.**
MOTION: Trustee Agee moved, second by Trustee Lund to approve minutes as presented.
FOR: Trustee Lund; Vice-Chairman Ceesay; Chairman Fox; Trustee Agee**;** Trustee Kearns
AGAINST: None
Motion carried.

2) **Discussion and possible action to approve rolling FY 2017 outstanding budget encumbrances (purchase orders) to the FY 2018 Budget.**
Ms. Casteen, Finance Director requested Board approval to roll over outstanding purchase orders remaining in FY 2017 Budget to FY 2018 Budget.
MOTION: Trustee Kearns moved, second by Trustee Lund to authorize Finance Director to roll over outstanding purchase orders to the FY 2018 Budget.
FOR: Vice-Chairman Ceesay; Chairman Fox; Trustee Agee Trustee Kearns; Trustee Lund
AGAINST: None
Motion carried.

3) **Discussion and possible action to approve proposal from Dewberry Water Works for lake fountain replacement, at a cost not to exceed $29,235.00.**
Lea Ann Reed, Conference Center Director recommended Board approval to replace lake fountains. She explained that the fountains have outlived their useful life and are experiencing many maintenance issues. She further explained that the models have been discontinued and parts are no longer available. The proposal presented was for replacement of the two fountains which are currently inoperable. Russ Dewberry from Dewberry Water Works described the features which were available for the fountains in the proposal. Mr. Dewberry offered a five percent discount if the Board would consider replacing all three fountains. The Board considered a third fountain.
MOTION: Trustee Lund moved, second by Trustee Kearns to approve proposal to purchase two new fountains as presented, and direct the Secretary to schedule action for purchase of a third fountain on the next agenda.
FOR: Chairman Fox; Trustee Agee Trustee Kearns; Trustee Lund; Vice-Chairman Ceesay
AGAINST: None
Motion carried.

4) **Discussion and possible action to approve a supplemental appropriation in the Glenpool Industrial Authority Fund, Conference Center Department to the FY 2018 Budget, Account # 30-6-01-6273, in the amount of $29,235 for the replacement of two fountains, funded by unrestricted assets.**
Julie Casteen, Treasurer requested Board approval for a supplemental appropriation in the amount of $29,235 as a result of the fountain purchase in Item 3.
MOTION: Vice-Chairman Ceesay moved, second by Trustee Agee to approve supplemental appropriation as recommended.
FOR: Trustee Agee Trustee Kearns; Trustee Lund; Vice-Chairman Ceesay; Chairman Fox
AGAINST: None
Motion carried.

D) Adjournment

- There being no further business, Chairman Fox declared the meeting adjourned at 7:48 p.m.

____
Date

____
Chairman

ATTEST:

____
Secretary

MINUTES
GLENPOOL INDUSTRIAL AUTHORITY
SPECIAL SESSION
August 21, 2017

The Special Session of the Glenpool Industrial Authority was held at Glenpool City Hall Council Chambers. Trustees present: Timothy Fox, Chairman; Momodou Ceesay, Vice Chairman; Patricia Agee; Brandon Kearns; and Jacqueline Triplett-Lund.

Staff present: Lowell Peterson, Trust Attorney; Susan White, Interim City Manager/Trust Secretary; and Lea Ann Reed, Conference Center Director.

A) Timothy Fox, Chairman called the meeting to order at 6:59 p.m.

B) Susan White, Secretary called the roll and Chairman Fox declared a quorum present.

C) Scheduled Business

1) **Discussion and possible action to approve proposal from Dewberry Water Works for third lake fountain replacement, at a cost not to exceed $ 11,164.00**.
Lea Ann Reed, Conference Center Director presented a proposal for a third lake fountain replacement as a follow up to the Board's request during the August 7, 2017 meeting. Ms. Reed noted the replacement cost is actually $12,625.50 and the motion should reflect that, however the net difference to the Budget will be $11,164.00 because it includes a five percent discount applied by the vendor Dewberry Water Works for the purchase of all three fountains (two were authorized on August 7, 2017).
MOTION: Trustee Lund moved, second by Trustee Agee to approve purchase of third lake fountain at a cost not to exceed $12,625.50.
FOR: Trustee Lund; Vice Chairman Ceesay; Chairman Fox; Trustee Agee; Trustee Kearns
AGAINST: None
Motion carried.

2) **Discussion and possible action to approve a supplemental appropriation in the Glenpool Industrial Authority Fund, Conference Center Department to the FY 2018 Budget, Account # 30-6-01-6273, in the amount of $ 11,164.00 for the replacement of one fountain, funded by unrestricted assets.**
MOTION: Trustee Lund moved, second by Trustee Agee to approve a supplemental appropriation in the amount of $11,164.00, as presented.
FOR: Vice Chairman Ceesay; Chairman Fox; Trustee Agee; Trustee Kearns; Trustee Lund
AGAINST: None
Motion carried.

D) Adjournment

- There being no further business, Chairman Fox declared the meeting adjourned at 7:04 p.m.

____
Date

____
Chairman

ATTEST:

____
Secretary