

MINUTES

CITY COUNCIL MEETING

November 15, 2016

The Regular Session of the Glenpool City Council was held at Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Jacqueline Triplett-Lund, Councilor, Patricia Agee, Councilor; Brandon Kearns, Councilor; Momodou Ceesay, Vice Mayor; and Timothy Fox, Mayor.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Susan White, City Clerk; Julie Casteen, Finance Director; Lynn Burrow, Community Development Director; Rick Malone, City Planner; Dennis Waller, Police Chief and Paul Newton, Fire Chief.

Also present was Rev. Rick Tabisz, King of Kings Lutheran Church.

- A) Mayor Fox called the meeting to order at 6:30 p.m.**
- B) Susan White, City Clerk called the roll. Mayor Fox declared a quorum present.**
- C) Rick Tabisz, King of Kings Lutheran Church offered the Invocation.**
- D) Mayor Fox led the Pledge of Allegiance.**
- E) Community Development Report – Lynn Burrow, Community Development Director**
 - Lynn Burrow offered a status update on the water tower project, the soccer complex and the senior citizen building improvement project.
 - Mr. Burrow also updated the City Council on the progress of various private and public construction projects throughout the city; the status of the ODOT grant project; provided the number of residential and commercial building permits issued in October; as well as information concerning activities in the Planning, Building, and Code Enforcement Departments.
- F) Treasurers Report – Julie Casteen, Finance Director**
 - Mrs. Casteen presented a comprehensive report for September revenues and expenditures in all Funds.
- G) City Manager Report – Roger Kolman, City Manager**
 - Mr. Kolman offered a status update on the Move Glenpool Forward sales tax initiative.
 - Consideration of lodging tax increase.
 - He announced that the Christmas parade is scheduled for December 3 at 2:00 p.m.
- H) Mayor Report – Timothy Fox, Mayor**
 - Reported that he and City Manager Kolman attended a reception with Senator James Lankford as key-note speaker.
 - He and Mr. Kolman also attended the State of the City address by Tulsa Mayor Dewey Bartlett. Mr. Bartlett reported that Tulsa is in great shape. Mayor Fox explained how Glenpool benefits from a healthy metro economy.

I) Council Comments

- Councilor Kearns announced that the Chamber of Commerce Golden Ticket drawing will be held on December 3.
- Councilor Lund announced that the Glenpool Warrior Wrestling tournament will also be on December 3 at 1:00 p.m.

J) Public Comments

- None.

K) Firefighter Swearing-In Ceremony

- The newest members to the Glenpool Fire Department were administered the Oath of Office by Susan White, City Clerk.

L) Employee of the Month Recognition

- Jenni Renfro, Utility Billing Supervisor was recognized as the September Employee of the Month

M) Recognize Simple Simons for 30 Years of Service to Glenpool

- Simple Simons was recognized for a long-standing relationship in Glenpool. President and co-owner B.J. Dumond received a shadow box to commemorate their many years of community involvement.

N) Scheduled Business

1) Discussion and possible action to approve minutes from October 17, 2016 meeting.

MOTION: Councilor Agee moved, second by Councilor Kearns to approve minutes for October 17, 2016 as presented.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None

ABSTAIN: Councilor Lund

Motion carried.

2) Discussion and possible action to approve Engagement Letter from Anne Elfrink, CPA for Agreed Upon Procedures for fiscal years ending June 30, 2017 and 2018, jointly with the Glenpool Utility Services Authority and Creek County Rural Water District II in accordance with the Agreement of Settlement and Release dated May 2015.

MOTION: Vice Mayor Ceesay moved, second by Councilor Agee to approve Engagement Letter as presented for AUP for fiscal years ending June 30, 2017 and 2018.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay

AGAINST: None

Motion carried.

3) Discussion and possible action to request purchase of Public Safety Communication Equipment and Communication Services at a cost not to exceed \$1,116,872.37.

Chief Newton requested Council approval of proposals related to the purchase of updated public safety communications system.

MOTION: Councilor Agee moved, second by Councilor Lund to approve purchase of equipment and services, as presented at a cost not to exceed \$1,116,872.37.

FOR: Councilor Agee; Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay; Mayor Fox

AGAINST: None

Motion carried.

4) Discussion and possible action to approve Resolution No. 16-11-03 Of The City Of Glenpool, A Resolution Authorizing A Lease-Purchase Agreement For The Purpose Of Financing Public Safety Communication Equipment, With Government Capital Corporation In The Amount Of \$580,870 For A Five Year Term At A Fixed Interest Rate Of 2.90%.

This item was a follow-up to item 3 (above). Julie Casteen, Finance Director requested approval of Resolution No. 16-11-03 authorizing a five-year lease purchase agreement to finance the public safety communication equipment.

MOTION: Vice Mayor Ceesay moved, second by Councilor Lund to approve Resolution No. 16-11-03 as presented.

FOR: Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee

AGAINST: None

Motion carried.

5) Discussion and possible action to approve Resolution No. 16-11-04 Of The City Of Glenpool, A Resolution Authorizing A Lease-Purchase Agreement For The Purpose Of Financing Public Safety Communication Equipment, With Government Capital Corporation In The Amount Of \$521,003 For A Twelve Year Term At A Fixed Interest Rate Of 3.65%.

This item was a follow-up to item 3 (above). Julie Casteen, Finance Director requested approval of Resolution No. 16-11-04 authorizing a twelve-year lease purchase agreement to finance the public safety communication infrastructure.

MOTION: Councilor Lund moved, second by Councilor Kearns to approve Resolution No. 16-11-04 as presented.

FOR: Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None

Motion carried.

- 6) **Discussion and possible action to approve Resolution No. 16-11-05 Of The City Of Glenpool, A Resolution Authorizing The City Of Glenpool To Enter Into A Certain Vehicle Lease-Purchase Agreement By And Between Oklahoma State Bank As The Lessor And The City Of Glenpool As The Lessee, For The Acquisition Of A Chevrolet Animal Control Truck From Hudiburg Auto Group.**

MOTION: Vice Mayor Ceesay moved, second by Councilor Agee to approve Resolution No. 16-11-05 authorizing the purchase of a replacement Animal Control vehicle through a forty-eight month lease-purchase agreement with Oklahoma State Bank in the amount of \$26,320 with a fixed interest rate of 1.98%.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Lund

AGAINST: None

Motion carried.

- 7) **Discussion and possible action to approve the acceptance of \$3,708 in funding from the Office of Justice Programs Bureau of Justice Assistance BVP program to be used for the purchase of twelve bullet-proof vests.**

MOTION: Vice Mayor Ceesay moved, second by Councilor Agee to approve the acceptance of \$3,708 in funding from the Office of Justice Programs Bureau of Justice Assistance BVP Program to be used for the purchase of twelve bullet-proof vests.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay

AGAINST: None

Motion carried.

- 8) **Discussion and possible action to adopt Resolution No. 16-11-01, A Resolution Of The City Council Of The City Of Glenpool Amending The 2016-2017 Annual Budget In Compliance With The Municipal Budget Act For The Purpose Of Appropriating \$1,128,192 In Lease Proceeds In The Public Safety Capital Improvement Fund, With An Increase Of \$1,101,872 To The Budget Of The Emergency Management Department For The Cost Of The Public Safety Communications System Upgrade, And An Increase Of \$26,320 To The Police Department For The Lease-Purchase Of An Animal Control Vehicle; And Appropriating An Additional \$3,708 To The General Fund Budget Of The Police Department For The Purchase Of Bulletproof Vests, Funded By \$3,708 From The Office Of Justice Programs Bureau Of Justice Assistance Bulletproof Vest Partnership; And Appropriating An Additional \$60 To The General Fund Budget Of The Police Department For The Purchase Of Police Equipment, Funded By A Donation From Katisha Nightingale.**

MOTION: Councilor Kearns moved, second by Vice-Mayor Ceesay to approve Resolution No. 16-11-01 as presented.

FOR: Councilor Agee; Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay; Mayor Fox

AGAINST: None

Motion carried.

9) Discussion and possible action to approve 2017 Meeting Calendar.

MOTION: Councilor Kearns moved, second by Councilor Agee to amend the meeting time to 6:00 p.m. and approve as amended.

FOR: Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee

AGAINST: None

Motion carried.

10) Discussion and possible action to approve Letter of Agreement between the City of Glenpool and Rolling Meadows Housing, LLC, and to accept deed of dedication from Rolling Meadows Housing, LLC. of an easement for the purpose of maintaining sanitary sewer facilities and improvements.

MOTION: Vice-Mayor Ceesay moved, second by Councilor Lund to approve the proposed Letter of Agreement between the City and Rolling Meadows Housing, LLC and upon completion of the identified equipment upgrades accept the sanitary sewer improvements and easement Deed of Dedication.

FOR: Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None

Motion carried.

11) Discussion and possible action to approve the proposed Lease Agreement between the City of Glenpool and Tulsa County for the soccer field and related grounds located on a portion of the premises of the South County Recreational Facility at 13800 S. Peoria; authorize the Mayor to sign the same; and direct staff to proceed with the Capital Improvements Agreement for the proposed soccer fields and related amenities.

MOTION: Vice-Mayor Ceesay moved, second by Councilor Agee to approve the Lease Agreement as presented, authorize the Mayor to sign it and direct staff to proceed with the Capital Improvements Agreement.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Lund

AGAINST: None

Motion carried.

12) Discussion and possible action to approve and adopt Resolution No. 16-11-02, A Resolution Of The City Of Glenpool, Oklahoma, Approving Participation With The State Of Oklahoma Department Of Transportation To Install Stop Signs Preliminary To The Installation Of Traffic Control Signalization At 151st Street and US Hwy 75.

MOTION: Councilor Kearns moved, second by Councilor Lund to approve Resolution No. 16-11-02 as presented.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay

AGAINST: None

Motion carried.

Mayor Fox declared a recess at 8:09 p.m. to convene into the subsequent scheduled Trust meetings before continuing to item 13 Executive Session. The meeting was reconvened at 8:29 p.m.

13) Discussion and possible action to enter into Executive Session for the purpose of discussing the employment, promotion, demotion, discipline, resignation or retention of a salaried public employee pursuant to Title 25 Sec. 307(B)(1) of the Oklahoma Statutes (Open Meeting Act), to wit, the midterm performance evaluation of the Glenpool City Manager as provided by Section 12.C. of the Fiscal Year 2016-2017 City Manager Employment Agreement.

MOTION: Vice Mayor Ceesay moved, second by Councilor Kearns to enter into Executive Session for the purpose stated above.

FOR: Councilor Agee; Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay; Mayor Fox

AGAINST: None

Motion carried.

14) Possible action to reconvene in Regular Session.

MOTION: Councilor Agee moved, second by Councilor Lund to reconvene in Regular Session.

FOR: Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee

AGAINST: None

Motion carried.

O) Adjournment.

- Meeting was adjourned at 9:52 p.m.

Date

Mayor

ATTEST:

City Clerk