



**NOTICE
GLENPOOL INDUSTRIAL AUTHORITY
REGULAR MEETING**

A Regular Session of the Glenpool Industrial Authority will be held at 6:00 p.m. immediately following the Glenpool Utility Service Authority meeting on October 2, 2023, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

NOTE: The Glenpool Industrial Authority will be assembled for the meeting at the City Council Chambers, 12205 S. Yukon Ave, Glenpool, Oklahoma. Members of the public are invited to attend the in-person meeting, or join a live broadcast at this link:

Join Zoom Meeting

<https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFlKbUNrUUxtdz09>

Meeting ID: 897 5355 5435

Passcode: 974088

One tap mobile

+13462487799, US (Houston)

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Meeting ID: 897 5355 5435

Passcode: 974088

Find your local number: <https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFlKbUNrUUxtdz09>

The GIA Board welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending in **PERSON** are required to complete the Request to Speak form located on the agenda table and return to the City Clerk **PRIOR TO THE CALL TO ORDER.**
- Speakers attending via **ZOOM** are required to complete the Request to Speak form located on our website: <https://glenpoolonline.civicweb.net/document/19057/Request%20to%20Speak%20Form.pdf> and email it to the City Clerk: Wknight@cityofglenpool.com **PRIOR TO 6:00 PM, OCTOBER 2, 2023.**

AGENDA

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- A) **Call to Order - Joyce G. Calvert, Chair**
- B) **Roll Call, Declaration of Quorum – Wendy Knight, Secretary; Joyce G. Calvert, Chair**
- C) **Trustee Comments**
- D) **Public Comments**
- E) **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the GIA Board to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)**

- 1) Minutes from September 5, 2023 meeting. 3 - 4
[GIA - 05 Sep 2023 - Minutes - Html](#)
- 2) Approval of Budget Amendment GIA-01 for FY23-24 for encumbrances to be rolled forward from the FY22-23 Budget. 5 - 6
[Budget Amendment GIA-01](#)

F) **Consideration and appropriate action relating to items removed from the Consent Agenda**

G) **Scheduled Business**

- 1) Discussion and possible action to enter into Executive Session for the purposes of discussing the purchase or appraisal of certain real property located in the City of Glenpool, pursuant to 25 O.S. § 307.B.3 of the Open Meeting Act.
(Susan White, Assistant City Manager)
- 2) Discussion and possible action to reconvene in Regular Session.
(Joyce G. Calvert, Chair)
- 3) Discussion and possible action to authorize the City Manager to proceed in a manner consistent with the discussion in Executive Session regarding the purchase or appraisal of certain real property located in the City of Glenpool.
(Susan White, Assistant City Manager)

H) **Adjournment**

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on September 29, 2023, by 11:30 am.

Signed: Wendy Knight

Secretary



**MINUTES
GIA Meeting**

Tuesday, September 5, 2023 Council Chambers 6:00 PM

TRUSTEES PRESENT: Joyce Calvert
Brandon Kearns
Tim Fox
Chris Brobst

TRUSTEES ABSENT: Jacqueline Triplett-Lund

STAFF PRESENT: David Tillotson
Wendy Knight
Julie Casteen
Gerald Gilbert
Jesse Hale
Jeremy Plane

STAFF ABSENT: Susan White

- A) Call to Order - Joyce G. Calvert, Chair**
Chair Calvert called the meeting to order at 6:30 p.m.
- B) Roll Call, Declaration of Quorum – Wendy Knight, Secretary; Joyce G. Calvert, Chair**
Wendy Knight called the roll, Chair Calvert declared a quorum present.
- C) Trustee Comments**
There were no Trustee comments.
- D) Public Comments**
There were no public comments.
- E) Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the GIA Board to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)**
- 1) Minutes from August 7, 2023 meeting.

Moved by Chris Brobst, seconded by Brandon Kearns

To approve the Consent Agenda.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund				x
	4	0	0	1

CARRIED.

[GIA - 07 Aug 2023 - Minutes - Html](#)

F) Consideration and appropriate action relating to items removed from the Consent Agenda

G) Scheduled Business

H) Adjournment

Chair Calvert declared the meeting adjourned at 6:31 p.m.



To: Honorable Chairman and Trustees, Glenpool Industrial Development Authority

From: Julie Casteen, Finance Director

Date: September 29, 2023

Re: FY23-24 GIA Budget Amendment GIA-01

Background:

The Glenpool Industrial Development Authority has projects that were encumbered in Fiscal Year 22-23 that were not completed by June 30, 2023. GIA's policy is to roll the appropriations forward to the following fiscal year.

Staff Recommendation:

Staff recommends approval of Budget Amendments GIA-01.

Attachments:

Budget Amendment Form GIA-01.

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

www.glenpoolonline.com

City of Glenpool
Budget Amendment

Fiscal Year: 2023 - 2024
Amendment No: GIA-01
Date Requested: 10/2/2023

	Revenue:					Expense:				
	Fund	Account Number	Acct Name	Increase / (Decrease)	New Budget Amount	Fund	Account Number	Acct Name	Increase / (Decrease)	New Budget Amount
1	30	5-00-5409	Transfer from Fund Balance	\$ 38,583	\$ 112,583	30	6-01-6333	Capital Purchases	\$ 38,583	\$ 104,583
2										
3										
4										
5										
6										
8										
9										
10										
11										
12										
13										
14										
			Total	\$ -				Total	\$ -	

Notes:
Lines 1: Budget Rollovers from FY23 to FY24 for prior year encumbrance PO 23-16451

Approved by the Glenpool Industrial Development Authority

Chair

Date