

MINUTES

CITY COUNCIL MEETING

September 6, 2016

The Regular Session of the Glenpool City Council was held at Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Patricia Agee, Councilor; Brandon Kearns, Councilor; Jacqueline Triplett-Lund, Councilor; Momodou Ceesay, Vice Mayor and Timothy Fox, Mayor.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Julie Casteen, Finance Director; Lynn Burrow, Community Development Director; Rick Malone, City Planner; Dennis Waller, Police Chief and Paul Newton, Fire Chief. Susan White, City Clerk was absent.

Also present were Justin Bozarth, The Landing Community Church; Jim Beach and Caroline Bach with Wallace Engineering.

- A) Mayor Fox called the meeting to order at 6:32 p.m.**
- B) Julie Casteen, Deputy City Clerk called the roll. Mayor Fox declared a quorum present.**
- C) Justin Bozarth with The Landing Community Church offered the Invocation.**
- D) Mayor Fox led the Pledge of Allegiance.**
- E) City Manager Report – Roger Kolman, City Manager**
 - Mr. Kolman announced that the Conference Center will host the regional Future Farmers of America (FFA) annual officer’s meeting next week. Several hundred participants are expected to attend.
 - Building plans have been submitted for the St. Francis Hospital site. City staff is meeting on Friday to discuss the project.
- F) Mayor Report – Timothy Fox, Mayor**
 - Mayor Fox encouraged attendance at the “I Was There Festival” to be held September 24 at Black Gold Park. Mayor Fox stated the event is an annual family-oriented music festival.
 - Mayor Fox extended an invitation to audience members to participate in the 10:45 service to be held at First Baptist Church on September 11 in recognition of the 911 tragedy in 2001.
- G) Council Comments**
 - None
- H) Public Comments**
 - None.

I) Scheduled Business

1) Discussion and possible action to approve minutes from August 15, 2016 meeting.

MOTION: Councilor Agee moved, second by Councilor Lund to approve minutes from August 15, 2016 as presented.

FOR: Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns

Motion carried.

2) Discussion and possible action to approve or disapprove OMAG recommendation to deny Tort Claim No. 202344-KW, Claimant Chris Harris.

Mr. Peterson, City Attorney presented the findings by the OMAG investigation of the events. He stated that OMAG recommends denial of the tort claim.

MOTION: Councilor Kearns moved, second by Councilor Agee to deny Tort Claim No. 202344-KW.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Lund

AGAINST: None.

Motion carried.

3) Discussion and possible action to approve Professional Services Agreement between the City of Glenpool and Kendig Keast Collaborative to obtain professional planning services related to the pending Comprehensive Plan and Zoning and Subdivision Regulation Updates, as more completely described in Exhibit A (Scope of Services) thereto, for an amount not to exceed \$147,870.00, subject to such Additional Services as may be agreed to by amendment to the Agreement, and setting forth support services to be provided by the City in accordance with Exhibit B thereto.

Mr. Peterson, City Attorney, summarized the agreement and described the process for completing the revision of the 2030 Comprehensive Plan, Zoning Code, and Subdivision Regulations. Public input meetings and City Council workshops will be scheduled as part of the process. Jim Beach and Caroline Bach from Wallace Engineering answered questions regarding the update process and the additional services that are available.

MOTION: Councilor Kearns moved, second by Councilor Lund to approve the agreement as presented.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay

AGAINST: None.

Motion carried.

4) Discussion and possible action to accept FY 16-17 Community Development Block Grant Program (CDBG) award of \$72,645.00; approve Contract For Public Improvements between the City of Glenpool and Tulsa County for improvements to the Glenpool Senior Citizens Center; and authorize allocation

of \$7,355.00 in matching funds from Park Improvements Account No. 01-06-14-6275, FY 16-17 General Fund Budget.

Rick Malone, City Planner presented the contract for approval and described the projects to be completed under the grant agreement, which includes HVAC replacement, carpet and tile replacement, roof replacement, and the installation of a security system. Lynn Burrow, Community Development Director, answered questions regarding projects already completed at the Senior Center.

MOTION: Vice Mayor Ceesay moved, second by Councilor Agee to accept and approve the Contract award of \$72,645 and authorize matching funds of \$7,355 to finance the proposed project.

FOR: Councilor Agee; Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay; Mayor Fox

AGAINST: None.

Motion carried.

- 5) Discussion and possible action to replace 1999 Ford animal control vehicle; purchase a 2005 Dodge Ram 1500 truck at a cost not to exceed \$8,900 from B-Line Motors; and further authorize purchase of equipment to retrofit the vehicle at a cost not to exceed \$6,100.00.**

Chief Waller presented information regarding the replacement of the 1999 Ford. Councilor Lund requested that the history of the vehicle be researched and that an independent mechanic check the vehicle for potential issues.

MOTION: Councilor Lund moved, second by Vice-Mayor Ceesay to table action to the next Regular City Council meeting.

FOR: Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee

AGAINST: None.

Motion carried.

- 6) Discussion and possible action to adopt renewal of the Agreement of the City of Glenpool and the Glenpool Industrial Trust Authority with the Glenpool Chamber of Commerce for (i) the lease of space by the Chamber in the City Hall/Conference Center for a stated consideration; (ii) the rendering of enumerated services for the City and the Conference Center for a stated consideration; and (iii) support for the economic development goals of the annual Black Gold Days event in a stated amount, for FY 2016-2017, tabled from August 15, 2016.**

Mr. Kolman explained that the agreement was unchanged from the previous year except the annual rent paid by the Chamber was reduced to \$100 from \$1,200 in prior years. Discussion ensued regarding payment for the services provided by the Chamber.

MOTION: Councilor Kearns moved, second by Councilor Lund to approve the Agreement as presented.

FOR: Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None.

Motion carried.

7) Discussion and possible action to approve an Agreement between the City of Glenpool and the Glenpool Public School District for the Provision of a School Resource Officer (SRO), including drug dog services to the extent available, for Academic Year 2016-2017.

Mr. Kolman presented the agreement, stating it was mostly unchanged except the amount reimbursed to the City by the School District was increased by \$2,500 to bring the cost closer to a 50/50 split between City and the School District.

MOTION: Vice-Mayor Ceesay moved, second by Councilor Agee to approve the Agreement as presented

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Lund

AGAINST: None.

Motion carried.

J) Adjournment.

- Meeting was adjourned at 7:29 p.m.

Date

Mayor

ATTEST:

City Clerk