



**NOTICE
GLENPOOL UTILITY SERVICE AUTHORITY
REGULAR MEETING**

A Regular Session of the Glenpool Utility Service Authority will be held at 6:00 p.m. immediately following the Glenpool City Council Meeting on February 7, 2022 at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

NOTE: The Glenpool Utility Service Authority will be assembled for the meeting at the City Council Chambers, 12205 S. Yukon Ave, Glenpool, Oklahoma. Members of the public are invited to attend the in-person meeting, or join a live broadcast at this link:

Join Zoom Meeting

<https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFlKbUNrUUxtdz09>

Meeting ID: 897 5355 5435

Passcode: 974088

One tap mobile

+13462487799, US (Houston)

+14086380968, US (San Jose)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 897 5355 5435

Passcode: 974088

Find your local number: <https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFlKbUNrUUxtdz09>

The GUSA Board welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending in **PERSON** are required to complete the Request to Speak form located on the agenda table and return to the City Clerk **PRIOR TO THE CALL TO ORDER**.
- Speakers attending via **ZOOM** are required to complete the Request to Speak form located on our website: <https://glenpoolonline.civicweb.net/document/19057/Request%20to%20Speak%20Form.pdf> and email it to the City Clerk: Wknight@cityofglenpool.com **PRIOR TO 6:00 PM, FEBRUARY 7, 2022.**

AGENDA

	Page
A) Call to Order - Joyce G. Calvert, Chair	
B) Roll Call, Declaration of Quorum – Wendy Knight, Secretary; Joyce G. Calvert, Chair	
C) Scheduled Business	
1) Discussion and possible action to approve, deny, or amend the minutes from January 3, 2022 meeting. (Wendy Knight, Secretary) GUSA - 03 Jan 2022 - Minutes - Html	3 - 4
2) Discussion and possible action to approve or deny acceptance of public water and sanitary sewer improvements, serving Glenn Hills Phase II residential development. (Lynn Burrow, Community Development Director)	5 - 12

[Acceptance Water and Sanitary Sewer Glenn Hills Phase II](#)

- 3) Discussion and possible action to approve or deny acceptance of public sanitary sewer improvements, serving Kum & Go - located on the south side of 151st street & Broadway street. 13 - 18
(Lynn Burrow, Community Development Director)

[Acceptance Sanitary Sewer Kum Go](#)

D) Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on February 4, 2022, by 4:00 pm.

Signed: Wendy Knight

Secretary



MINUTES
GUSA Meeting
Monday, January 3, 2022 Council Chambers 6:00 PM

TRUSTEES PRESENT: Joyce Calvert
Brandon Kearns
Chris Brobst
Jacqueline Triplett-Lund

TRUSTEES ABSENT: Tim Fox

STAFF PRESENT: David Tillotson
Susan White
Wendy Knight
Frank Ordaz
Jim Martin

- A) Call to Order - Joyce G. Calvert, Chair**
Chair Calvert called the meeting to order at 7:39 p.m.
- B) Roll Call, Declaration of Quorum – Wendy Knight, Secretary; Joyce G. Calvert, Chair**
Wendy Knight called the roll, Chair Calvert declared a quorum present.

- C) Public Works Director Report - Robby Rosencutter**
[PWD Montly Rpt - 20220103](#)

- D) Scheduled Business**
- 1) Discussion and possible action to approve, deny, or amend the minutes from December 13, 2021 meeting.
(Wendy Knight, Secretary)

Moved by Brandon Kearns, seconded by Jacqueline Triplett-Lund

To approve the minutes as presented.

	For	Against	Abstained	Absent
Joyce Calvert	x			

GUSA
January 3, 2022

Brandon Kearns	x			
Tim Fox				x
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	4	0	0	1

CARRIED.

[GUSA - 13 Dec 2021 - Minutes - Html](#)

E) Adjournment

Chair Calvert declared the meeting adjourned at 7:48 p.m.



MEMORANDUM

TO: CHAIRMAN AND BOARD OF TRUSTEES
GLENPOOL UTILITY SERVICES AUTHORITY

FROM: LYNN BURROW, PE
COMMUNITY DEVELOPMENT DIRECTOR

RE: ACCEPTANCE OF PUBLIC SANITARY SEWER AND
WATERLINE IMPROVEMENTS SERVING
GLENN HILLS ADDITION: PHASE II

DATE: FEBRUARY 07, 2022

BACKGROUND

This item is for Board consideration and action regarding the approval and acceptance for ownership certain public sanitary sewer and waterline related improvements designed and constructed to serve the second phase of Glenn Hills Residential Addition as illustrated in the attached 'As-Built' construction Plans. The attached Maintenance Bond covering the subject improvements was supplied by Morton Excavating, LLC as the General Contractor for this residential development project. These public sanitary sewer and waterline related improvements were permitted for construction by the City of Glenpool and the Oklahoma Department of Environmental Quality (ODEQ) and were inspected by City staff during construction for compliance with the approved construction plans as well as with State and City design criteria. It should be noted that the subject sanitary sewer and waterline improvements were constructed within public street rights-of-way and general utility easements created by the approved final subdivision plat for Glenn Hills Phase II: Blocks 7 thru 11. Note also that the attached Maintenance Bond issued by the Contractor covers 100% of the total cost of the sanitary sewer and waterline facilities in question for the required one-year period from GUSA acceptance.

Staff Recommendation:

Staff recommends that the Board approve the acceptance of these facilities for GUSA ownership as illustrated in the corresponding 'As-Built' construction documents and as supported by the required one-year Maintenance Bond.

Attachments:

- A. 'As-Built' Sanitary Sewer and Waterline Construction Plans
- B. Request for Acceptance and Associated Maintenance Bond

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

www.glenpaalonline.com

MID-CONTINENT CASUALTY COMPANY

P. O. Box 1409
TULSA, OKLAHOMA 74101

MAINTENANCE BOND

BOND NUMBER 1022919

KNOW ALL MEN BY THESE PRESENTS:

THAT WE, Morton Excavating, LLC

PO Box 482 Coweta, OK 74429 as Principal,
and **MID-CONTINENT CASUALTY COMPANY**, an Ohio corporation, having its principal place of business in the City of Tulsa and State of Oklahoma,

as Surety, are held and firmly bound unto City of Glenpool

12205 South Yukon Glenpool, OK 74033 as Obligor,

in the penal sum of Five Hundred Sixty-one Thousand Nine Hundred Eighty-three Point Two Five

Dollars (\$ \$561,983.25),

lawful money of the United States of America, for the payment of which, well and truly to be made, we bind ourselves, and each of our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS the said Principal has constructed certain improvements described as follows:

Storm Sewer, Sanitary Sewer and Waterline to Serve Glenn Hills Phase II - Blocks 7/11 located at 139th

St. South & Iroquois Ave. Glenpool, OK

Which said improvements have been constructed to conform with specifications prepared by _____

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that, if the said Principal shall maintain said improvements for a period of one (1) year(s) against any failure due to defective workmanship or defective materials, said one (1) year(s) period to begin with the date of completion and acceptance of such completed improvements described above, then this obligation shall be null and void, otherwise to remain in full force and effect, subject however to the following express provision:

The Obligor, by and through its proper representative, shall give the Principal and the Surety written notice of all repairs required to fulfill the terms of this maintenance guarantee; and the said Principal and Surety shall, after receipt of any such notice, be allowed a reasonable period of time in which to make any such repairs.

Signed, Sealed and Dated this 20th day of January, 2022

Morton Excavating, LLC

Principal

By _____

Witness

MID-CONTINENT CASUALTY COMPANY

By _____

Jamie Burris

Attorney-in-fact

mccMaintN

MID-CONTINENT CASUALTY COMPANY

1437 South Boulder, Suite 200, Tulsa, Oklahoma 74119 · Ph: 918-587-7221 · Fax: 918-588-1296

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the **Mid-Continent Casualty Company**, a corporation organized and existing under and by virtue of the laws of the State of Ohio, does hereby nominate, constitute and appoint the person or persons named below, each individually if more than one is named, its true and lawful attorney-in-fact, for it and in its name, place and stead to execute on behalf of the said Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof. Travis E. Brown, Jamie Burris, John Kelly Deer, Vaughn P. Graham, Vaughn Paul Graham, Jr., Kristin Lewis, Mark Edward Long, Thomas Perrault, Stephen M. Poleman, Michael J. Swenton, all of TULSA, OK.

IN WITNESS WHEREOF, the **Mid-Continent Casualty Company** has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 13 day of September, 2021.



ATTEST:

Sharon Hackl

Sharon Hackl, Assistant Secretary

MID-CONTINENT CASUALTY COMPANY

Todd Bazata

Todd Bazata, Vice President

On this 13 day of September, 2021 before me personally appeared Todd Bazata, to me known, being duly sworn, deposes and says that s/he resides in Broken Arrow, Oklahoma, that s/he is a Vice President of **Mid-Continent Casualty Company**, the company described in and which executed the above instrument; that s/he knows the seal of the said Company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by authority of her/his office under the By-Laws of said Company, and that s/he signed his name thereto by like authority.

STATE OF OKLAHOMA

COUNTY OF TULSA

} SS



Commission # 11008253

My Commission Expires: 09-08-23

Julie Callahan

Julie Callahan, Notary Public

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of **Mid-Continent Casualty Company** by unanimous written consent dated September 25, 2009.

RESOLVED: That the President, the Executive Vice President, the several Senior Vice Presidents and Vice Presidents or any one of them, be and hereby is authorized, from time to time, to appoint one or more Attorneys-in-Fact to execute on behalf of the Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke any such appointment at any time.

RESOLVED FURTHER: That the Company seal and the signature of any of the aforesaid officers and any Secretary or Assistant Secretary of the Company may be affixed by facsimile to any power of attorney or certificate of either given for the execution of any bond, undertaking, contract of suretyship, or other written obligation in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

CERTIFICATION

I, Sharon Hackl, Assistant Secretary of **Mid-Continent Casualty Company**, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of September 25, 2009 have not been revoked and are now in full force and effect.



Sharon Hackl

Sharon Hackl, Assistant Secretary

Signed and sealed this 20 day of January, 2022



CERTIFICATE OF LIABILITY INSURANCE

MORTEXC-01

CFENTRESS

DATE (MM/DD/YYYY)

1/21/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Rich & Cartmill, Inc. 2738 E. 51st Street, Suite 400 Tulsa, OK 74105		CONTACT NAME: Christine Yount PHONE (A/C, No, Ext): (918) 293-7178 FAX (A/C, No): E-MAIL ADDRESS: cyount@rcins.com		
INSURED Morton Excavating, LLC PO Box 482 Coweta, OK 74429		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A : Ohio Security Ins Co		24082
		INSURER B : OHIO CASUALTY INS CO		24074
		INSURER C : American Fire & Casualty Company		24066
		INSURER D :		
		INSURER E :		
INSURER F :				

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO. JECT ☐ LOC ☐ OTHER: AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			BKS55796017	6/1/2021	6/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPIOP AGG \$ 2,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	☒ UMBRELLA LIAB ☒ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000			USO55796017	6/1/2021	6/1/2022	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y ☒ N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	XWS55796017	6/1/2021	6/1/2022	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Equipment Floater			BMO58677691	6/1/2021	6/1/2022	L/R Equip 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Project: Glenn Hills Blocks 7/11
Location: 139th St South & Iroquois Ave Glenpool, OK
Description of Operations: Storm Sewer, Sanitary Sewer & Water

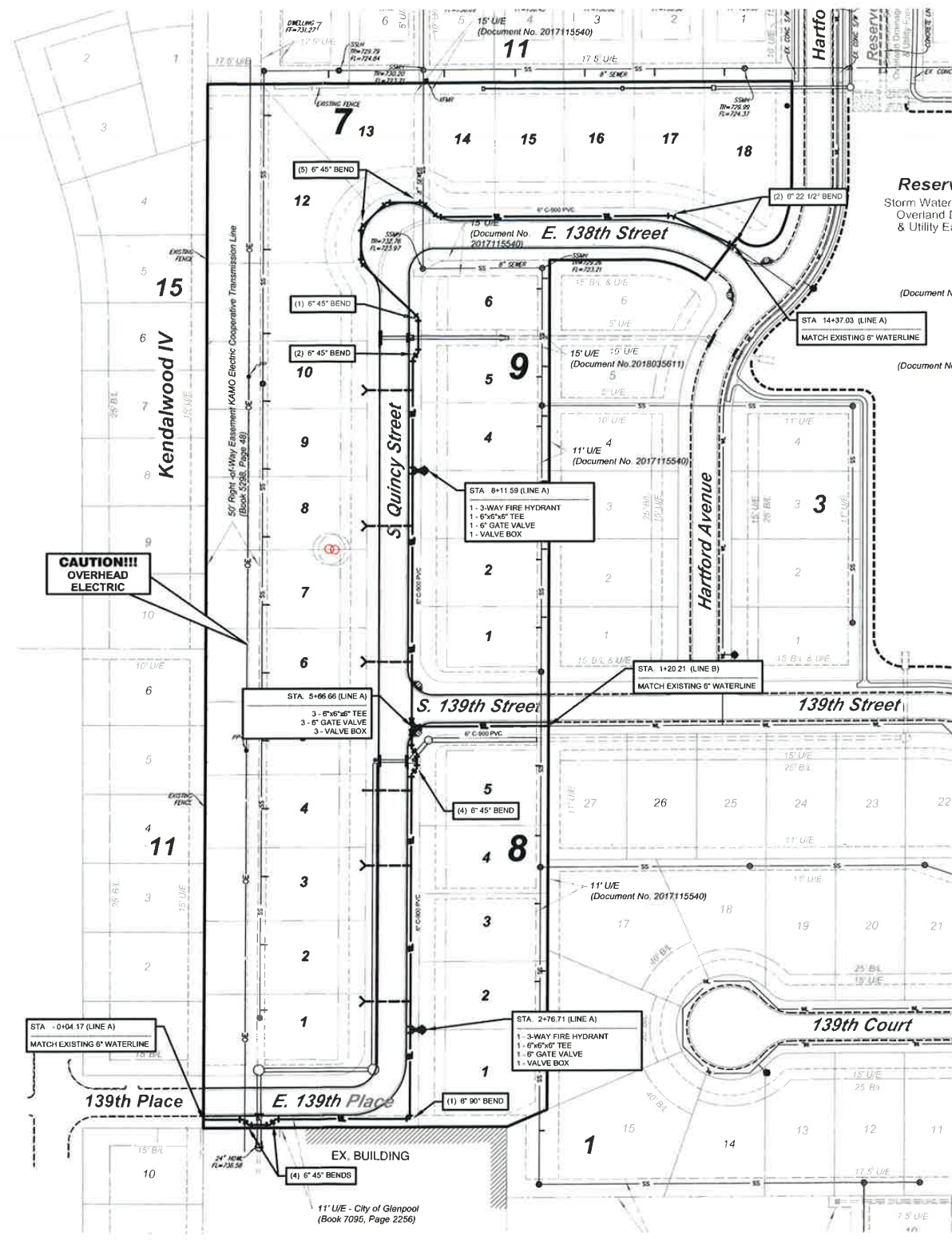
CERTIFICATE HOLDER**CANCELLATION**

City of Glenpool 12205 S Yukon Ave Glenpool, OK 74033	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Lory D Holmes</i>

ACORD 25 (2016/03)

© 1988-2015 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD



Sheet Legend

EXISTING WATERLINE PIPE	PROPOSED WATERLINE PIPE
SOLID SLEEVE	FIRE HYDRANT W/ GATE VALVE
BEND	REDUCER
GATE VALVE	FITTING
	LONG SERVICE TAP

CONSULTANTS

Engineered by Design, PLLC
P.O. Box 15567 Del City, OK 73155
Ph: 816-889-8253
CA# 7655 - Expires 6/30/2020

20 East Dawes Avenue
Bixby, Oklahoma 74008
Phone: (918) 798-8356

PROJECT NAME

Glenn Hills
BLOCKS 7-11

Glenpool, Oklahoma
Project No. 2001

SEAL

SIGNATURE ON FILE

REVISIONS

RECORD PLANS

To the best of my knowledge, from the information available, these "Record Plans" are in substantial compliance with the field construction.

By:

Date: 1/16/2022

EXISTING UNDERGROUND LINES HAVE BEEN SHOWN TO THE EXTENT KNOWN.

ALL CONSTRUCTION TO BE IN STRICT ACCORDANCE WITH CURRENT CITY OF GLENPOOL ENGINEERING STANDARD SPECIFICATIONS, INCLUDING O.D.O.T. 2009 EDITION AND APPLICABLE SUPPLEMENTS.

ISSUE DATE

1/17/2022

SCALE

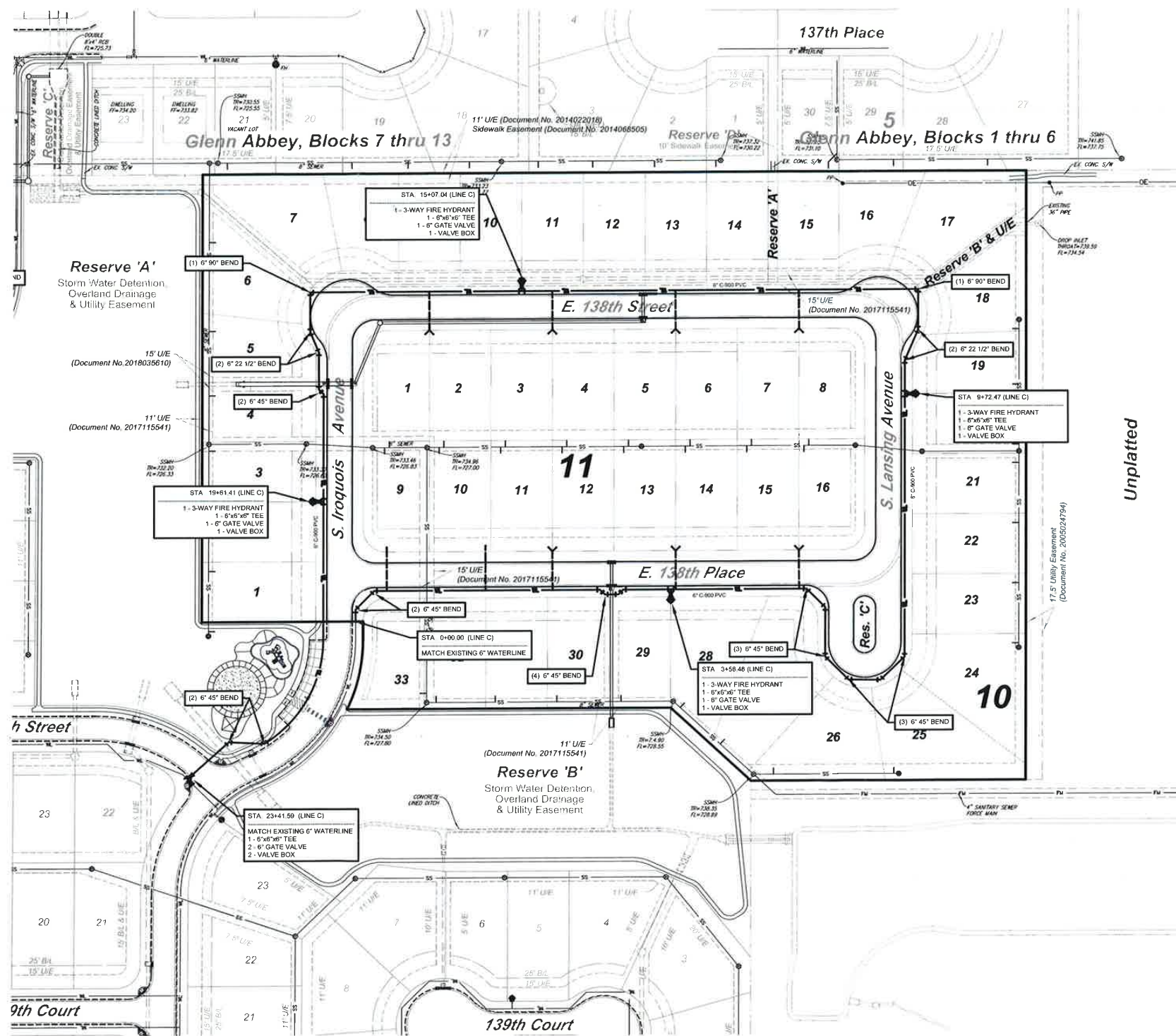
1"=60'

SHEET NAME

WATERLINE PLAN (WEST)

SHEET NO.

WL3



Sheet Legend

	EXISTING WATERLINE PIPE
	PROPOSED WATERLINE PIPE
	SOLID SLEEVE
	FIRE HYDRANT W/ GATE VALVE
	REDUCER
	FITTING
	LONG SERVICE TAP
	BEND
	GATE VALVE

RECORD PLANS

To the best of my knowledge, from the information available, these "Record Plans" are in substantial compliance with the field construction.

By: Date: 1/18/2022

EXISTING UNDERGROUND LINES HAVE BEEN SHOWN TO THE EXTENT KNOWN.
ALL CONSTRUCTION TO BE IN STRICT ACCORDANCE WITH CURRENT CITY OF GLENPOOL ENGINEERING STANDARD SPECIFICATIONS, INCLUDING O.D.O.T. 2009 EDITION AND APPLICABLE SUPPLEMENTS.

CONSULTANTS

ENGINEERED BY DESIGN

Engineered by Design, PLLC
P.O. Box 15567 Del City, OK 73155
Ph: 816-809-8253
CA# 7655 - Expires 6/30/2020

20 East Dawes Avenue
Bixby, Oklahoma 74008
Phone: (918) 798-8356

PROJECT NAME

Glenn Hills
BLOCKS 7-11

Glenpool, Oklahoma
Project No. 2001

SEAL

SIGNATURE ON FILE

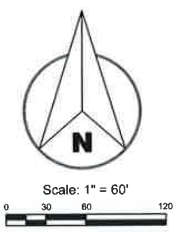
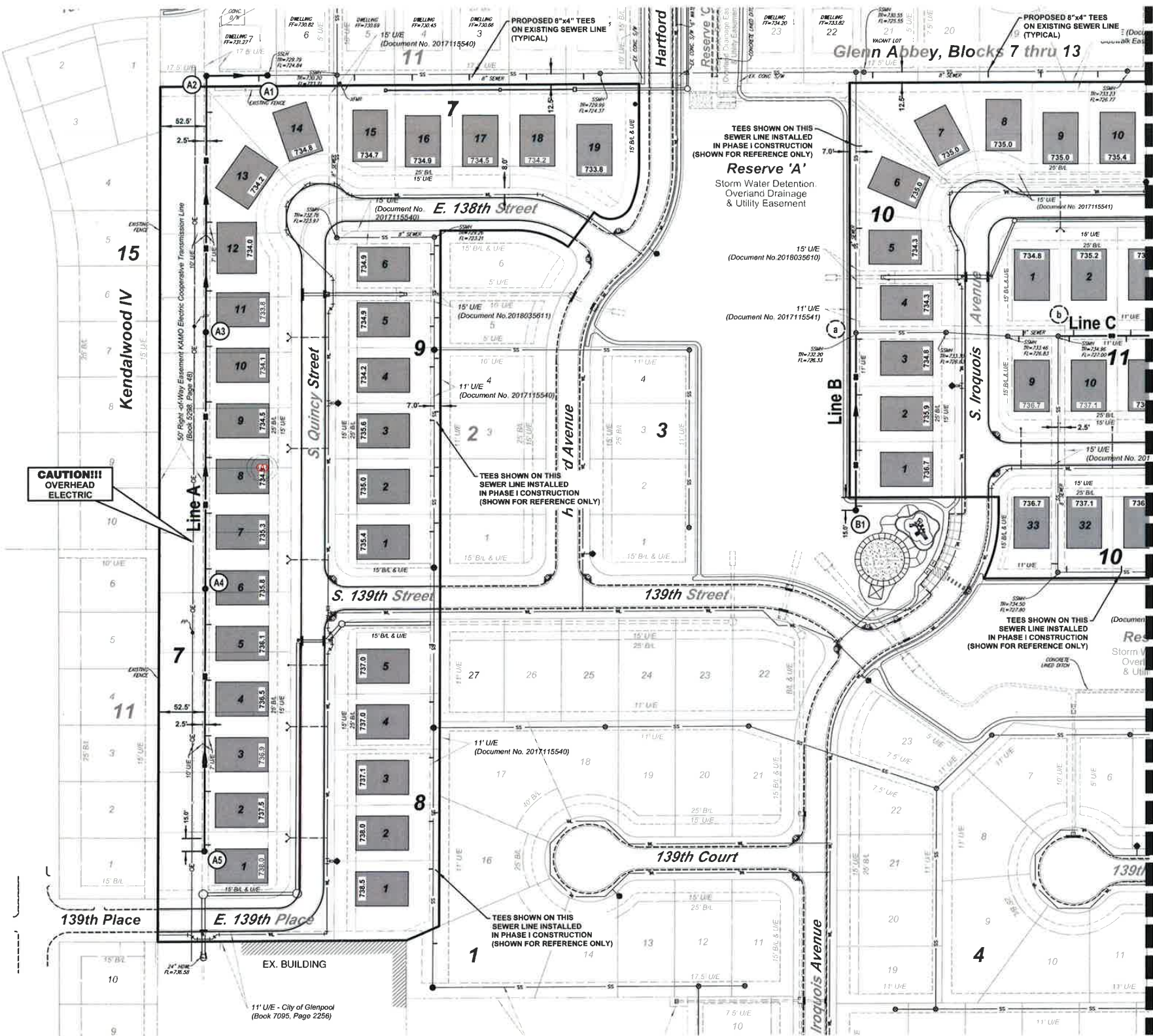
REVISIONS

ISSUE DATE 1/17/2022

SCALE 1"=60'

SHEET NAME
WATERLINE PLAN (EAST)

SHEET NO.
WL4



Sheet Legend

(A1)	PROPOSED SANITARY SEWER MANHOLE / LAMPPOLE
(A)	EXISTING SANITARY SEWER MANHOLE
→	FLOW DIRECTION
603.6	FINISHED FLOOR ELEVATION

MATCH LINE - SHEET SS4

RECORD PLANS
To the best of my knowledge, from the information available, these "Record Plans" are in substantial compliance with the field construction.
By: *[Signature]*
Date: 1/18/2022



EXISTING UNDERGROUND LINES HAVE BEEN SHOWN TO THE EXTENT KNOWN
ALL CONSTRUCTION TO BE IN STRICT ACCORDANCE WITH CURRENT CITY OF GLENPOOL ENGINEERING STANDARD SPECIFICATIONS, INCLUDING D.O.T. 2009 EDITION AND APPLICABLE SUPPLEMENTS

CONSULTANTS
Engineered by DESIGN
Engineered by Design, PLLC
P.O. Box 15567 Del City, OK 73155
Ph: 816-809-8253
CA# 7655 - Expires 6/30/2020

Select design
DEVELOPMENT ANALYSIS
PROJECT MANAGEMENT
DRAFTING & DESIGN
20 East Dawes Avenue
Bixby, Oklahoma 74008
Phone: (918) 798-8356

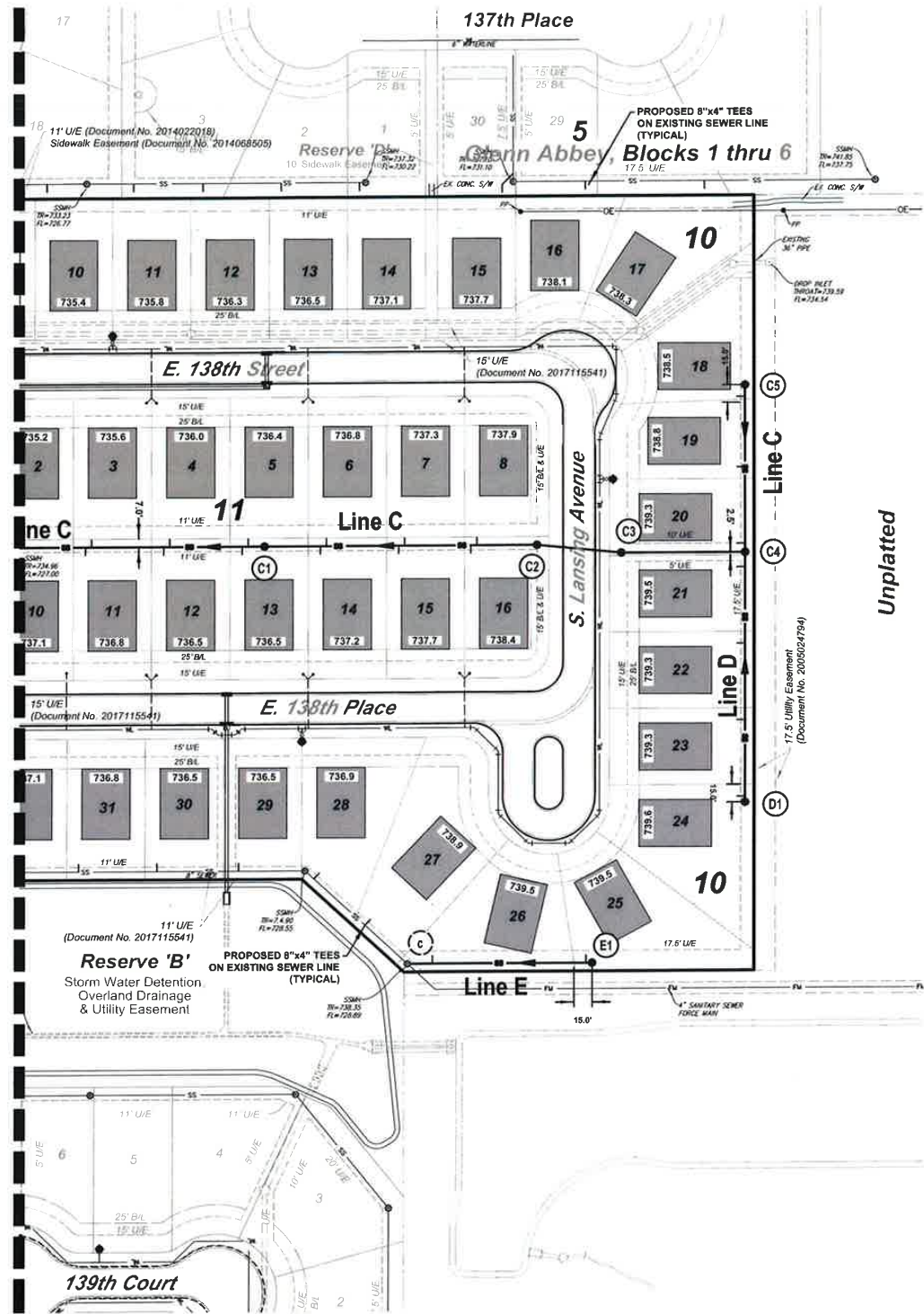
PROJECT NAME
Glenn Hills
BLOCKS 7-11
Glenpool, Oklahoma
Project No. 201

SEAL

REVISIONS

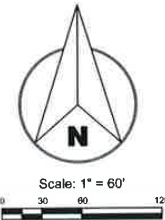
ISSUE DATE 1/17/2022
SCALE 1"=60'
SHEET NAME
SANITARY SEWER PLAN (WEST)
SHEET NO.
SS3

MATCH LINE - SHEET SS3

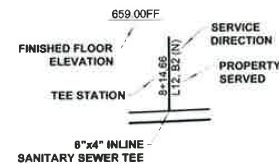


Sheet Legend

- (A1) PROPOSED SANITARY SEWER MANHOLE / LAMPHOLE
- (A) EXISTING SANITARY SEWER MANHOLE
- ▲ FLOW DIRECTION
- 603.6 FINISHED FLOOR ELEVATION

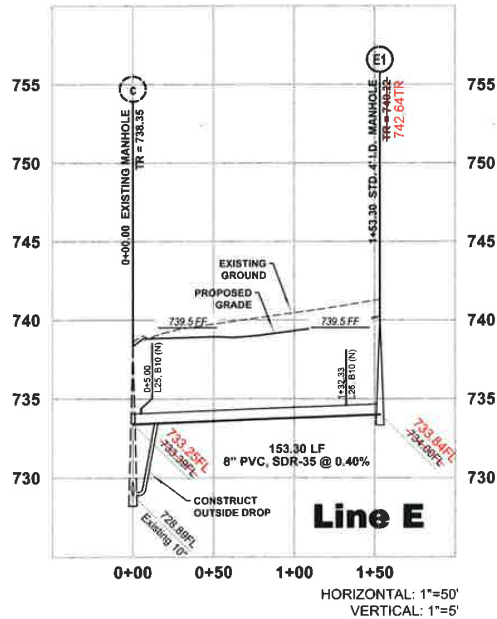
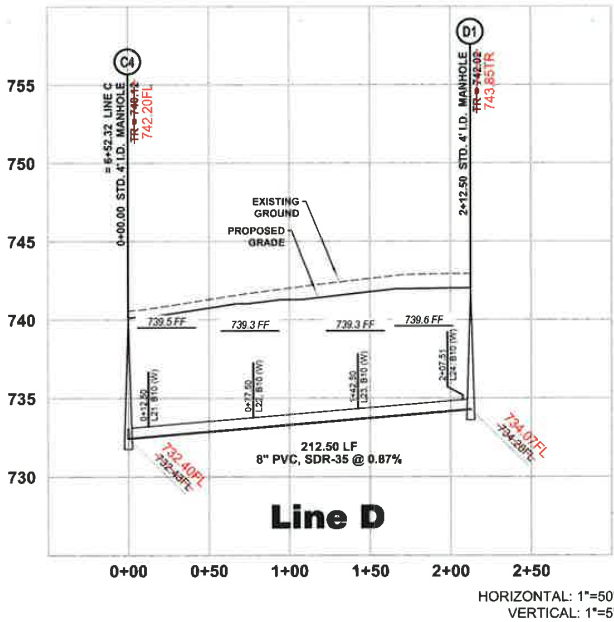


Profile Legend



Sanitary Sewer Notes

- CONTRACTOR TO INSTALL RISERS ON ALL TEES TO WITHIN 4' OF FINISHED GRADE.
- ALL SERVICE LINE RISERS ARE SHOWN AND STATIONED FROM NEAREST DOWNSTREAM MANHOLE.
- ALL INLINE SERVICE TEES ARE 8"x4" UNLESS OTHERWISE NOTED.
- ALL INLINE LOCATIONS WERE SANITARY SEWER IS WITHIN 2' OF WATERLINES CONTRACTOR SHALL PLACE ONE 20' SECTION OF CLASS 51 D.I.P. (SANITARY SEWER) CENTERED ON WATERLINE CROSSING.



RECORD PLANS

To the best of my knowledge, from the information available, these "Record Plans" are in substantial compliance with the field construction.

By: [Signature]
Date: 1/16/2022



EXISTING UNDERGROUND LINES HAVE BEEN SHOWN TO THE EXTENT KNOWN.
ALL CONSTRUCTION TO BE IN STRICT ACCORDANCE WITH CURRENT CITY OF GLENPOOL ENGINEERING STANDARD SPECIFICATIONS, INCLUDING O.D.O.T. 2009 EDITION AND APPLICABLE SUPPLEMENTS.

CONSULTANTS



ENGINEERED BY
DESIGN
Engineered by Design, PLLC
P.O. Box 15567 Del City, OK 73155
Ph: 816-809-8253
CA# 7655 - Expires 6/30/2020



20 East Dawes Avenue
Bixby, Oklahoma 74006
Phone: (918) 798-8356

PROJECT NAME

Glenn Hills
BLOCKS 7-11

Glenpool, Oklahoma
Project No. 2001

SEAL



REVISIONS

ISSUE DATE

1/17/2022

SCALE

1"=50'

SHEET NAME

SANITARY SEWER
PLAN (EAST)

SHEET NO.

SS4



MEMORANDUM

**TO: CHAIRMAN AND BOARD OF TRUSTEES
GLENPOOL UTILITY SERVICES AUTHORITY**

**FROM: LYNN BURROW, PE
COMMUNITY DEVELOPMENT DIRECTOR**

**RE: ACCEPTANCE OF PUBLIC SANITARY SEWER IMPROVEMENTS
SERVING KUM & GO ADDITION**

DATE: FEBRUARY 07, 2022

BACKGROUND

This item is for Board consideration and action regarding the approval and acceptance for ownership certain public sanitary sewer related improvements designed and constructed to serve the Kum & Go convenience store and the associated commercial development located on the south side of 151st Street (State Highway No. 67) and South Broadway Street per the attached 'As-Built' Site Survey and construction document supplied by the Kum & Go General Contractor. These public sanitary sewer related improvements were permitted for construction by the City of Glenpool and the Oklahoma Department of Environmental Quality (ODEQ) and were inspected by City staff during construction for compliance with the approved construction plans as well as with State and City design criteria. It should be noted that the subject sanitary sewer improvements were constructed within public general utility easements created by the approved final subdivision plat for Kum & Go. The attached Maintenance Bond issued by the Contractor (The Riverside Group, Inc.) covers 100% of the total cost of the sanitary sewer facilities in question for the required one-year period from GUSA acceptance.

Staff Recommendation:

Staff recommends that the Board approve the acceptance of these facilities for GUSA ownership as illustrated in the corresponding 'As-Built' construction documents and as supported by the required one-year Maintenance Bond.

Attachments:

- A. 'As-Built' Sanitary Sewer Construction Plan and Site Survey
- B. Request for Acceptance and Associated Maintenance Bond

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

www.glenpoolonline.com



The RIVERSIDE Group, Inc.

General Contractors

13238 S. PEORIA AVE
BIXBY, Oklahoma 74008
Fax (918) 270-1599
Phone (918) 270-1501

January 21, 2022

The Riverside Group, Inc
13238 S. Peoria Ave.
Bixby, OK 74008
918-270-1501

Re: Kum & Go #0812 - Public Sanitary Extension

City of Glenpool/Public Works:

Please accept this maintenance bond for the performance of the sanitary extension as constructed.

As General Contractor for Kum & Go, store #0812, located at 30 E 151st Street - Glenpool OK, we affirm that the bond amount as provided by the utility contractor is sufficient in sum to cover 100% percent of the public sanitary sewer as modified or extended per the approved drawings.



Regards
Victoria Nicolas
President

MERCHANTS
BONDING COMPANY™

MERCHANTS BONDING COMPANY (MUTUAL) P.O. BOX 14498, DES MOINES, IOWA 50306-3498
PHONE: (800) 678-8171 FAX: (515) 243-3854

MAINTENANCE BOND

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. TXC615036

That S&W Construction Partners, LP
_____ of Aledo, Texas
as Principal, and the Merchants Bonding Company (Mutual) as Surety are
held and firmly bound unto the City of Glenpool, Oklahoma
_____ in the penal sum of
Thirty Five Thousand and No/100 (\$35,000.00)

DOLLARS, lawful money of the United States of America, for the payment of which, well and truly to be made, the Principal and Surety bind themselves, their and each of their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

Signed and delivered this 21 day of January, 2022.

WHEREAS, the Principal entered into a certain contract, dated the 17th day of May, 2021, with the Kum & Go, LC

to furnish all the material and labor necessary for the construction of Kum and Go #0812 Sewer Installation

in conformity with certain specifications; and

WHEREAS, a further condition of said contract is that the Principal should furnish a bond of indemnity, guaranteeing to remedy any defects in workmanship or materials that may develop in said work within a period of One years from the date of acceptance of the work under said contract; and

WHEREAS, the above work has been completed and accepted and if not accepted will be automatically accepted upon the filing of this maintenance bond; and

WHEREAS, the Merchants Bonding Company (Mutual) for valuable consideration, has agreed to join with said Principal in such bond or guarantee, indemnifying said City of Glenpool, Oklahoma as aforesaid;

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the said Principal does and shall, at the Principal's own cost and expense, remedy any and all defects that may develop in said work, within the period of One years from the date of acceptance of the work under said contract, by reason of bad workmanship or poor material used in the construction of said work, and shall keep all work in continuous good repair during said period, and shall in all other respects, comply with all the terms and conditions of said contract with respect to maintenance and repair of said work, then this obligation to be null and void; otherwise to be and remain in full force and virtue in law.

It is agreed that while the Principal shall be and remain liable for failure to adhere to the specifications which form the basis for the work, the Surety, inasmuch as the original work was not bonded, shall be obligated only to assure the maintenance of the work in the condition in which it existed at the time the work was accepted. Any obligation beyond this shall be that of only the Principal.

S&W Construction Partners, LP

Principal

By [Signature]

Approved _____

By _____

Merchants Bonding Company (Mutual)

By [Signature]

Jessica Turner, Attorney-in-Fact

CON 0304 (2/15)

MERCHANTS
BONDING COMPANY™
POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, individually, Allison C Lueck; Bryan Simpson; Cadda E Eary; Donna French; Donna Martinez; Gwendolyn Johnston; H E Wilkins; James R Reid; Jessica Turner; Julie Lindsey; Kay Blair; Lindsay Senior Gingras; Marie Reyna; Markham Paukune; Minnie Ortiz; Payton Blanchard; Ralph E French; Sandra Fuller; Shane Smith; Shawn Blacklock; Sherri Collins; Tina LaValley; William Blanchard; William Mitchell Jennings

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 16th day of December, 2021.



MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.

By *Larry Taylor*
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 16th day of December, 2021, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



POLLY MASON
Commission Number 750576
My Commission Expires
January 07, 2023

Polly Mason
Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

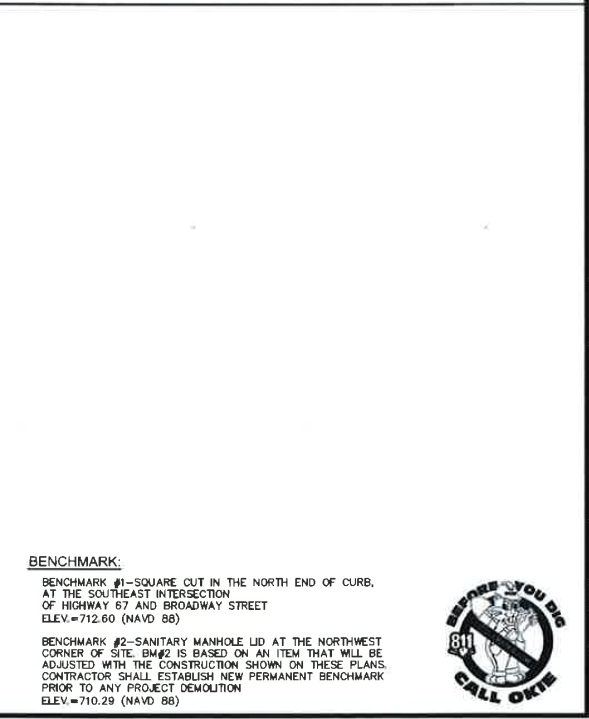
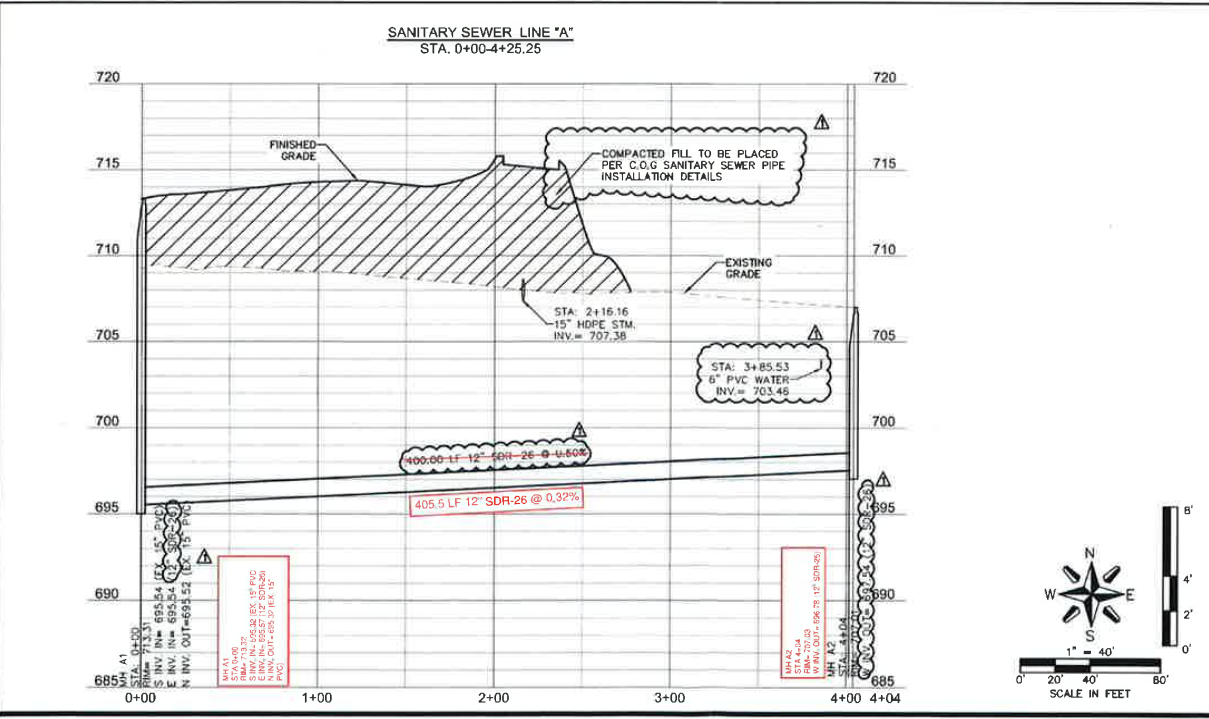
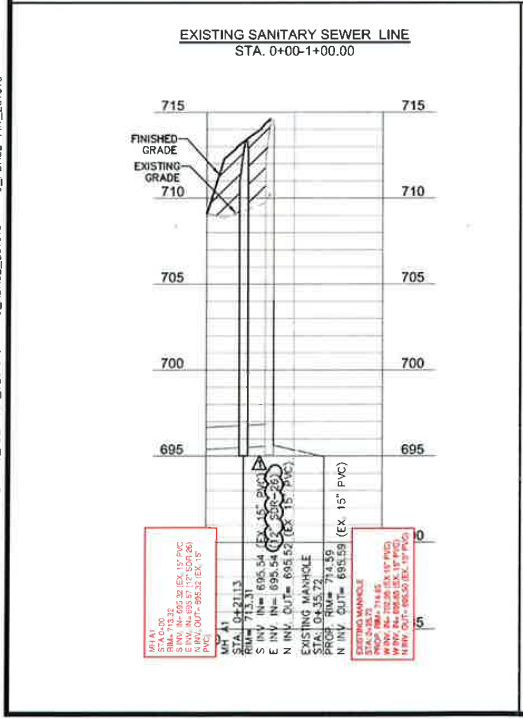
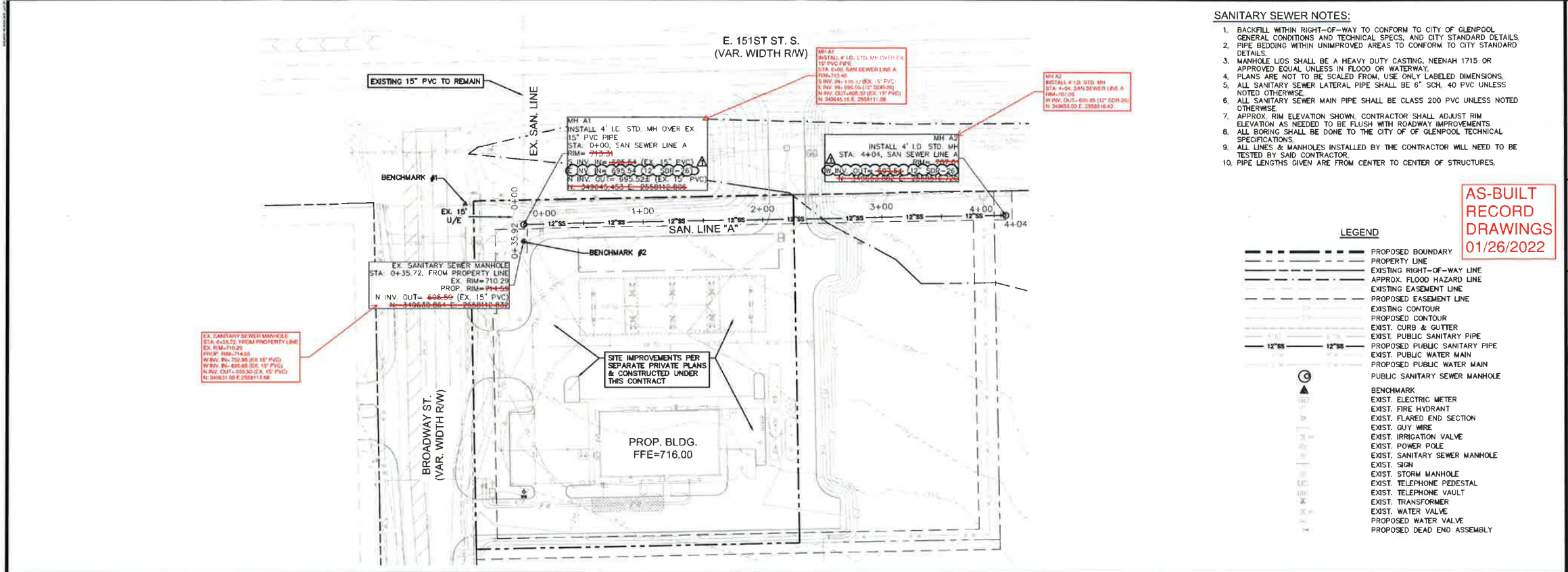
In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 21 day of Jan 2022.



William Warner Jr.
Secretary

POA 0018 (1/20)

USER: tschwalm
C:\Users\tschwalm\Documents\Projects\0812 - GLENPOOL, OK\0812 - GLENPOOL, OK\DWG\0812 - GLENPOOL, OK\0812 - GLENPOOL, OK.dwg
DATE: 01/26/2022
TIME: 10:50 AM



- SANITARY SEWER NOTES:**
1. BACKFILL WITHIN RIGHT-OF-WAY TO CONFORM TO CITY OF GLENPOOL GENERAL CONDITIONS AND TECHNICAL SPECS, AND CITY STANDARD DETAILS.
 2. PIPE BEDDING WITHIN UNIMPROVED AREAS TO CONFORM TO CITY STANDARD DETAILS.
 3. MANHOLE LIDS SHALL BE A HEAVY DUTY CASTING, NEENAH 1715 OR APPROVED EQUAL UNLESS IN FLOOD OR WATERWAY.
 4. PLANS ARE NOT TO BE SCALED FROM, USE ONLY LABELED DIMENSIONS.
 5. ALL SANITARY SEWER LATERAL PIPE SHALL BE 6" SCH. 40 PVC UNLESS NOTED OTHERWISE.
 6. ALL SANITARY SEWER MAIN PIPE SHALL BE CLASS 200 PVC UNLESS NOTED OTHERWISE.
 7. APPROX. RIM ELEVATION SHOWN, CONTRACTOR SHALL ADJUST RIM ELEVATION AS NEEDED TO BE FLUSH WITH ROADWAY IMPROVEMENTS.
 8. ALL BORING SHALL BE DONE TO THE CITY OF GLENPOOL TECHNICAL SPECIFICATIONS.
 9. ALL LINES & MANHOLES INSTALLED BY THE CONTRACTOR WILL NEED TO BE TESTED BY SAID CONTRACTOR.
 10. PIPE LENGTHS GIVEN ARE FROM CENTER TO CENTER OF STRUCTURES.

Olsson Inc. Engineering & Surveying
1459 Grand Avenue
Des Moines, Iowa 50309
P: 515-226-0128
F: 515-223-9873

1459 Grand Avenue
Des Moines, Iowa 50309
P: 515-226-0128
F: 515-223-9873

STORE #0812 - GLENPOOL, OK
30 E. 151ST STREET S.

SANITARY SEWER PLAN & PROFILE

NO.	DESCRIPTION	DATE	BY	CHKD.
1	1-27-21	11-09-20		

REVISIONS

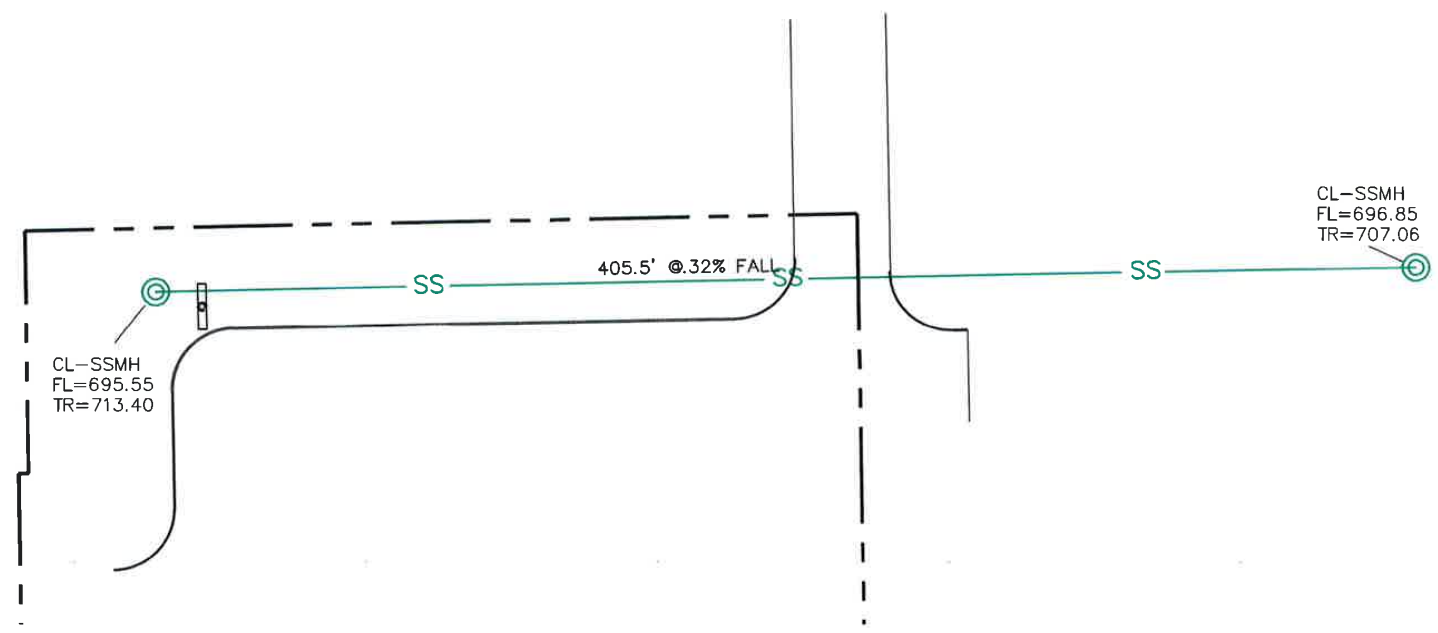
NO.	DESCRIPTION	DATE	BY	CHKD.
1	1-27-21	11-09-20		

PROJECT NUMBER
S1
2 OF 2

Exhibit
GLENPOOL KUM&GO
SANITARY SEWER
GLENPOOL, TULSA COUNTY, OK



NOT TO SCALE



ALL ELEVATIONS SHOWN ARE BASED ON INITIAL ELEVATION OF THE BENCHMARK PROVIDED BY ENGINEERING PLANS. ALL ELEVATIONS ARE DETERMINED BY PERFORMING A DIFFERENTIAL LEVEL LOOP WITH A LEITZ AUTOMATIC LEVEL, ADJUSTED TO CONFIDENT ACCURACY. HORIZONTAL DISTANCES WERE ESTABLISHED USING SITE CONTROL WITH A ROBOTIC TOTAL STATION. GPS EQUIPMENT WAS NOT USED IN ESTABLISHING THIS INFORMATION.

 **SISEMORE
& ASSOCIATES**
Surveying ~ Civil Engineering ~ Land Planning
6660 South Sheridan Road Suite 210 - Tulsa, Oklahoma 74133 Phone: (918) 665-3600
C.A. No. 2421 Fax: (918) 665-8668
Exp. Date 6/30/23
(www.sisemoreandassociates.com)

DATE: 01/26/2022 ORDER #: 18716.01 FILE #: 171223

DRAWING: K:\18716\18716-01SSMH\EXHIBIT.dwg SISEMORE & ASSOCIATES, INC., 2021