

**NOTICE
GLENPOOL UTILITY SERVICE AUTHORITY
REGULAR MEETING**

A Regular Session of the Glenpool Utility Service Authority will be held at 6:00 p.m. immediately following the Glenpool City Council Meeting on March 2, 2020, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

AGENDA

	Page
A) Call to Order - Timothy Lee Fox, Chairman	
B) Roll Call, Declaration of Quorum – Wendy Knight, Secretary; Timothy Lee Fox, Chairman	
C) Public Works Director Report - Rob Werley	
1) <u>GUSA PW report Feb 2020</u>	2 - 3
D) Scheduled Business	
1) Discussion and possible action to approve minutes from February 3, 2020 meeting. (Wendy Knight, Secretary) <u>GUSA - 03 Feb 2020 - Minutes - Html</u>	4 - 6
2) Discussion and possible action to enter into Executive Session for the purpose of confidential communications between the GUSA Board of Trustees, as a public body, and its attorney concerning a pending claim upon its determination, with the advice of the Authority Counsel, that disclosure will seriously impair the ability of the Board to process the claim in the public interest, pursuant to 25 O.S. § 307.B.4. (Open Meeting Act); to wit, receipt of Consent Order from the Oklahoma Department of Environmental Quality alleging wastewater treatment plant permit violations. (Timothy Fox, Chairman)	
3) Discussion and possible action to reconvene in Regular Session. (Timothy Fox, Chairman)	

E) Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on February 28, 2020, by 4:00 pm.

Signed: Wendy Knight
Secretary



2 March 2020

To: Honorable Chairman and Trustee's, Glenpool Utility Service Authority

From: Rob Werley, Public Works Director

RE: February 2020 Public Works Operations Report

The following information is a summary of the work that is in progress or has been completed by Public Works crews for the month of February:

Wastewater:

- Seven sewer calls in February; three of the calls were on customer side, we jetted the city main to ensure our lines were running clear; the other four were main line stoppages due to grease, roots, and debris (three of the calls were after hour call outs)
- Made temporary repair on lagoon curtain separating cells two and three
- Located 3 manholes contractor covered up at Ashton Gray project, notified Building Official, contractor is raising the manholes to grade
- 1st quarter WET testing was completed and passed
- Contractor has made repairs to the two broken diffusers in cell 2 at the WWTP

Water:

- Meter reading started on 3 February and ended on 6 February; 12 re-reads were completed.
- Cutoffs were done on the February 26 and water crews' shutoff 132 customers for non-payment.
- 124 Service orders were completed for the Water Department
- Contractor has completed repairs to the 8" line at Lambert Park.
- 135 Line locates were completed
- Monthly bac-t samples were taken, all samples passed
- 2 after hour emergency shutoffs were completed; 1 emergency shutoff during regular hours
- Quarterly Disinfection by-product sampling completed
- Made 1 new tap, ran service line, set meter and meter box
- 1 call out to assist plumber with questions regarding city water line
- Repaired one 8" water main leak

Parks:

- Daily check of parks, pick up trash and empty trash cans
- Burn brush pile at Morris Park
- Assist at WWTP with repairs to lagoon curtain

Streets:

- Pothole repairs various locations
- Prep equipment for possible winter storms
- On 5 February crews came in afterhours to plow and sand streets
- Clean, remove debris from storm drain inlets various locations
- Install new street signpost at 156th St S
- Straighten and reset street signs various locations

MINUTES
GUSA Meeting
February 3, 2020 Council Chambers 6:00 PM

TRUSTEES PRESENT: Tim Fox
Momodou Ceesay
Joyce Calvert
Jacqueline Triplett-Lund
Brandon Kearns

STAFF PRESENT: David Tillotson
Susan White
Lowell Peterson
Wendy Knight
John Gonsalves
Lynn Burrow
Jim Martin
Rob Werley

- A) Call to Order - Timothy Lee Fox, Chairman**
Chairman Fox called the meeting to order at 6:28 p.m.
- B) Roll Call, Declaration of Quorum – Wendy Knight, Secretary; Timothy Lee Fox, Chairman**
Wendy Knight called the roll, Chairman Fox declared a quorum present.
- C) Public Works Director Report - Rob Werley**
[GUSA PW report Jan 2020 \(002\)](#)
- D) Scheduled Business**
- 1) Discussion and possible action to approve minutes from January 6, 2020 meeting.
(Wendy Knight, Secretary)
- Moved by Jacqueline Triplett-Lund, seconded by Joyce Calvert

To approve the minutes as presented.

	For	Against	Abstained	Absent
Tim Fox	x			
Momodou Ceesay	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

[GUSA - 06 Jan 2020 - Minutes - Html](#)

- 2) Discussion and possible action to approve a quote received from Barnhart Excavating Company in an amount not to exceed \$48,426.00 for repairs to an existing 8" ID waterline bordering Lambert Park, to be paid from the 2019-2020 Budget Account No. 02-6-16-6273, and to authorize the City Manager to execute the same.
(Lynn Burrow, Community Development Director)

Mr. Burrow presented and recommended Board approval of a quote received from Barnhart Excavating Company in an amount not to exceed \$48,426.00 for repairs to an existing 8" ID waterline bordering Lambert Park, to be paid from the 2019-2020 Budget Account No. 02-6-16-6273. The rupture of this 8" diameter line was the cause of numerous water outages and areas of low water pressure experienced over the weekend of January 18th.

Moved by Brandon Kearns, seconded by Joyce Calvert

To approve a quote received from Barnhart Excavating Company in an amount not to exceed \$48,426.00 for repairs to an existing 8" ID waterline bordering Lambert Park, to be paid from the 2019-2020 Budget Account No. 02-6-16-6273, and to authorize the City Manager to execute the same.

	For	Against	Abstained	Absent
Tim Fox	x			
Momodou Ceesay	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

GUSA Presentation 02 03 20 - Waterline Repair 2

- 3) Discussion and possible action to approve an amendment to the 2019-2020 budget Account No. 02-6-16-6273 (Repair and Maintenance), in the amount of \$48,426.00, to be taken from the GUSA Cash Reserve Account No. 02-1000 for payment of the foregoing item if approved.
(John Gonsalves, Finance Director)

Mr. Gonsalves presented and recommended Board approval of an amendment to the 2019-2020 budget Account No. 02-6-16-6273 (Repair and Maintenance), in the amount of \$48,426.00, to be taken from the GUSA Cash Reserve Account No. 02-1000, to cover the cost of repair of a ruptured waterline in Lambert Park.

Moved by Momodou Ceesay, seconded by Jacqueline Triplett-Lund

To approve an amendment to the 2019-2020 budget Account No. 02-6-16-6273 (Repair and Maintenance), in the amount of \$48,426.00, to be taken from the GUSA Cash Reserve Account No. 02-1000 for payment of the approved foregoing item.

	For	Against	Abstained	Absent
Tim Fox	x			
Momodou Ceesay	x			
Joyce Calvert	x			
Jacqueline Triplett-Lund	x			
Brandon Kearns	x			
	5	0	0	0

CARRIED.

02-03-2020 BUDGET AMENDMENT GUSA

E) Adjournment

Chairman Fox declared the meeting adjourned at 6:50 p.m.