

**NOTICE
GLENPOOL UTILITY SERVICE AUTHORITY
REGULAR MEETING**

A Regular Session of the Glenpool Utility Service Authority will be held at 6:00 p.m. immediately following the Glenpool City Council Meeting on March 4, 2019, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

AGENDA

	Page
A) Call to Order - Timothy Lee Fox, Chairman	
B) Roll Call, Declaration of Quorum – Wendy Knight, Secretary; Timothy Lee Fox, Chairman	
C) Public Works Director Report - Wes Richter	
1) Public Works Report Mar 2019	2 - 3
D) Scheduled Business	
1) Discussion and possible action to approve minutes from February 4, 2019, and February 19, 2019 meetings. (Wendy Knight, Secretary) GUSA - 04 Feb 2019 - Minutes - Html GUSA - 19 Feb 2019 - Minutes - Html	4 - 9
2) Discussion and possible action to approve a quote from Mark Allen Chevrolet, for the purchase of two (2) 2019 Chevrolet 2500 extended cab pickups, for a total purchase price not to exceed \$55,516.00, for the Water and Sewer Department; to be paid from Budget item 02-6-16-6350 (Vehicle Purchase). (Lynn Burrow, Community Development Director) GUSA Presentation 03 04 19 Vehicle Purchase	10 - 17

E) Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on March 1, 2019 by 4:00 pm.

Signed: Wendy Knight

Secretary



Public Works Director's Report

March 4th, 2019

To: Glenpool Utility Services Authority Board Members,

The following report highlights and summarizes the various activities that are currently being addressed by the Public Works Department.

Waste Water Treatment Plant:

- Submitted Monthly Discharge Monitoring Report (DMR) to ODEQ.
- Still waiting on the ODEQ response letter pertaining to our response to the CEI inspection report issued by ODEQ.
- 3 sewer backups were reported last month 2 was on the customers side and 1 on the cities side.

Water Distribution:

- Meter reading started on February 4th and ended on February 7th.
- Rereads for February were 6.
- There were 3 meters that had no read due to either damaged or blank screens.
- 159 Service orders, 10 Blue tags were issued by the water billing department
- 4 new service taps and 5 leaks were repaired
- 150 Line locates were issued by call okie which brings the total for 2019 to 298.
- There were 147 turned off for nonpayment.

Parks and Streets:

- The crews have been removing the old paint from the metal swing sets and other metal play ground equipment in the parks getting them ready to paint.
- The crews have been crack sealing while the weather permits.
- The crews have also been filling in pot holes.
- As well as completing day to day work orders and assisting the water crews when needed.
- The crews have also taken the jet rodder out to flush some storm sewer lines that were not draining properly.

MINUTES
GUSA Meeting
Monday, February 4, 2019 Council Chambers 6:00 PM

TRUSTEES PRESENT: Tim Fox
Trish Agee
Brandon Kearns
Jacqueline Triplett-Lund

TRUSTEES ABSENT: Momodou Ceesay

STAFF PRESENT: David Tillotson
Susan White
Wendy Knight
John Gonsalves
Bart Harris

STAFF ABSENT: Lowell Peterson
Lynn Burrow

A Call to Order - Timothy Lee Fox, Chairman

Chairman Fox called the meeting to order at 7:00 p.m.

B Roll Call, Declaration of Quorum – Wendy Knight, Secretary; Timothy Lee Fox, Chairman

Wendy Knight called the roll, Chairman Fox declared a quorum present.

C Public Works Director Report - Wes Richter

[Public Works Report Feb 2019](#)

D Scheduled Business

- 1) Discussion and possible action to approve minutes from January 7, 2019 meeting.
(Wendy Knight, Secretary)

Moved by Brandon Kearns, seconded by Jacqueline Triplett-Lund

To approve the minutes as presented.

	For	Against	Abstained	Absent
Tim Fox	x			

Trish Agee	x			
Brandon Kearns	x			
Jacqueline Triplett-Lund	x			
	4	0	0	0

CARRIED.

- 2) Discussion and possible action to approve Ordinance No. 757, an Ordinance Amending the Employee Retirement System, Defined Contribution Plan for the City of Glenpool and the Glenpool Utility Service Authority, Oklahoma; providing retirement benefits for eligible employees of the City of Glenpool and the Glenpool Utility Service Authority, Oklahoma; pertaining to the definition of employee; providing for repealer and severability; and declaring an emergency.
(David Tillotson, City Manager)

Mr. Tillotson presented and recommended Board approval of Ordinance No. 757, which would exempt the Police Chief from the regular retirement plan offered to other non-union employees.

Moved by Brandon Kearns, seconded by Jacqueline Triplett-Lund

To approve Ordinance No. 757, an Ordinance Amending the Employee Retirement System, Defined Contribution Plan for the City of Glenpool and the Glenpool Utility Service Authority, Oklahoma; providing retirement benefits for eligible employees of the City of Glenpool and the Glenpool Utility Service Authority, Oklahoma; pertaining to the definition of employee; providing for repealer and severability; and declaring an emergency.

	For	Against	Abstained	Absent
Tim Fox	x			
Trish Agee	x			
Brandon Kearns	x			
Jacqueline Triplett-Lund	x			
	4	0	0	0

CARRIED.

[Staff Report Ordinance No. 757 & No. 758](#)
[Ordinance No. 757](#)

- 3) Discussion and possible action to approve an Emergency Clause for Ordinance No. 757.

Mr. Tillotson recommended Board approval of an Emergency Clause for Ordinance No. 757.

Moved by Jacqueline Triplett-Lund, seconded by Brandon Kearns

To approve an Emergency Clause for Ordinance No. 757.

	For	Against	Abstained	Absent
Tim Fox	x			
Trish Agee	x			
Brandon Kearns	x			
Jacqueline Triplett-Lund	x			
	4	0	0	0

CARRIED.

- 4) Discussion and possible action to approve acceptance of public sanitary sewer extension serving Glenpool Lower Elementary School.
(Wes Richter, Public Works Director)

Mr. Richter presented and recommended Board acceptance of public sanitary sewer extension serving Glenpool Lower Elementary School.

Moved by Brandon Kearns, seconded by Jacqueline Triplett-Lund

To table this item. "As-builts" have not been received yet.

	For	Against	Abstained	Absent
Tim Fox	x			
Trish Agee	x			
Brandon Kearns	x			
Jacqueline Triplett-Lund	x			
	4	0	0	0

CARRIED.

[GUSA Presentation 02 04 19 SanitarySewer Acceptance Elementary School.](#)

- 5) Discussion and possible action to approve acceptance of public waterline extension serving Glenpool Lower Elementary School.
(Wes Richter, Public Works Director)

Mr. Richter presented and recommended Board acceptance of public waterline extension serving Glenpool Lower Elementary School.

Moved by Brandon Kearns, seconded by Trish Agee

*To approve acceptance of public waterline extension serving Glenpool
Lower Elementary School.*

	For	Against	Abstained	Absent
Tim Fox	x			
Trish Agee	x			
Brandon Kearns	x			
Jacqueline Triplett- Lund	x			
	4	0	0	0

CARRIED.

[New GUSA Presentation 02 04 19 Waterline acceptance - Elementary
School \(002\)](#)

E Adjournment

Chairman Fox declared the meeting adjourned at 7:14 p.m.

MINUTES
GUSA Special Meeting
Tuesday, February 19, 2019 Council Chambers 6:00 PM

TRUSTEES PRESENT: Tim Fox
Momodou Ceesay
Trish Agee

TRUSTEES ABSENT: Brandon Kearns
Jacqueline Triplett-Lund

STAFF PRESENT: David Tillotson
Susan White
Wendy Knight
John Gonsalves
Lynn Burrow
Bart Harris

STAFF ABSENT: Lowell Peterson

A Call to Order - Timothy Lee Fox, Chairman

Chairman Fox called the meeting to order at 6:50 p.m.

B Roll Call, Declaration of Quorum – Wendy Knight, Secretary; Timothy Lee Fox, Chairman

Wendy Knight called the roll, Chairman Fox declared a quorum present.

C Scheduled Business

- 1) Discussion and possible action to approve acceptance of public sanitary sewer extension serving Glenpool Lower Elementary School.
(Lynn Burrow, Community Development Director)

Mr. Burrow presented and recommended Board approval and acceptance of public sanitary sewer extension serving Glenpool Lower Elementary School, including the corresponding one-year Maintenance Bond.

Moved by Momodou Ceesay, seconded by Tim Fox

To approve acceptance of public sanitary sewer extension serving

GUSA
February 19, 2019

Glenpool Lower Elementary School.

	For	Against	Abstained	Absent
Tim Fox	x			
Momodou Ceesay	x			
Trish Agee	x			
	3	0	0	0

CARRIED.

[GUSA Presentation Sanitary Sewer Acceptance Glenpool Elementary School](#)

D Adjournment

Chairman Fox declared the meeting adjourned at 6:52 p.m.



MEMORANDUM

**TO: HONORABLE CHAIRMAN and BOARD MEMBERS
GLENPOOL UTILITY SERVICES AUTHORITY**

**FROM: LYNN BURROW, PE
COMMUNITY DEVELOPMENT DIRECTOR**

**RE: VEHICLE PURCHASE: WATER & SEWER DEVISION OF GLENPOOL
PUBLIC WORKS DEPARTMENT**

DATE: MARCH 4, 2019

BACKGROUND

This item is for Board consideration and action regarding the approval and acceptance of a purchase quote solicited and received from Mark Allen Chevy Dealership. The attached information also covers a sales quote from Carter Chevy in Oklahoma City as a dealer listed on the State accepted bid list for Chevy vehicles in the amount of \$27,966.00/each. Note that this quote covers the State bid price for a 2019 Model 2500 - ¾ ton rated Chevy pickup. The quote was requested to purchase two individual vehicles for the Water and Sewer division of the Public Works Department as replacements for two 2009 model ½ ton Chevy Colorado pickups that are high in accrued mileage and are in various stages of needed repair. Also attached is a corresponding quote for these new vehicles received from Mark Allen Chevy. Note that the per/unit price is listed at \$27,758.00/each for a total purchase price of \$55,516.00. Staff is requesting approval of the purchase and authorization to utilize Mark Allen Chevy for the actual purchase. The purchase funding is proposed to be a cash transaction as provided for in the approved FY 2018/2019 annual City Budget under item 02-6-16-6350 (Vehicle Purchase).

Staff Recommendation:

Staff recommends approval of the sales quote received from Mark Allen Chevy covering the purchase of two 2500 model Chevy pickups as described for a total purchase price of \$55,516.00.

Attachments:

A. Purchase Quotes: Carter Chevy & Mark Allen Chevy Dealerships

Carter Chevrolet/ OEM**QUOTE**

Dee Roberson 405-737-3389
Email dee@rfsfleet.com



Bill To
Wesley Richter
City of Glenpool
9183225409 Ext 4614
wrichter@cityofglenpool.com

Quote # 0212A
Quote Date 02/12/2019

DESCRIPTION	AMOUNT
Chevy 2500 Extended Cab with 6.5' Bed	25,397.00
Add 4WD	2,449.00
Add Towing	0.00
Add Brake Controller	0.00
Add Tow Hooks	0.00
Add Upfitter Switches	120.00
Add Locking Diff	0.00
TOTAL	\$27,966.00

Terms & Conditions

Please let me know if you have any questions



MARK ALLEN CHEVROLET
RICK HUNTER

[Retail] 2019 Chevrolet Silverado 2500HD (CK25753) 4WD Double Cab 144.2"

27758
EACH

Window Sticker

SUMMARY

[Retail] 2019 Chevrolet Silverado 2500HD (CK25753) 4WD Double Cab 144.2" Work Truck

MSRP: \$40,300.00

Interior: Dark Ash with Jet Black Interior Accents, Vinyl seat trim

Exterior 1: Summit White

Exterior 2: No color has been selected.

Engine, Vortec 6.0L Variable Valve Timing V8 SFI, E85-compatible, FlexFuel

Transmission, 6-speed automatic, heavy-duty, electronically controlled

OPTIONS

CODE	MODEL	MSRP
CK25753	[Retail] 2019 Chevrolet Silverado 2500HD (CK25753) 4WD Double Cab 144.2" Work Truck	\$40,300.00
OPTIONS		
1WT	Work Truck Preferred Equipment Group	\$0.00
9L7	Upfitter switches, (4)	\$125.00
AE7	Seats, front 40/20/40 split-bench, 3-passenger, driver and front passenger recline	\$0.00
FE9	Emissions, Federal requirements	\$0.00
GAZ	Summit White	\$0.00
GT5	Rear axle, 4.10 ratio	\$0.00
H2Q	Dark Ash with Jet Black Interior Accents, Vinyl seat trim	\$0.00
IOB	Audio system, Chevrolet Infotainment System with 7" diagonal color touch-screen, AM/FM stereo	\$0.00
L96	Engine, Vortec 6.0L Variable Valve Timing V8 SFI, E85-compatible, FlexFuel	\$0.00
MYD	Transmission, 6-speed automatic, heavy-duty, electronically controlled	\$0.00
NZ4	Wheels, 17" x 7.5" (43.2 cm x 19.1 cm) full-size, steel spare.	\$0.00
PYN	Wheels, 17" (43.2 cm) steel	\$0.00
QHJ	Tires, LT245/75R17E all-season, blackwall	\$0.00
ZY1	Paint, solid	\$0.00

SUBTOTAL

\$40,425.00

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Data Version: 7706. Data Updated: Feb 19, 2019 9:58:00 PM PST.



MARK ALLEN CHEVROLET
RICK HUNTER

[Retail] 2019 Chevrolet Silverado 2500HD (CK25753) 4WD Double Cab 144.2" Work Truck

Adjustments Total	\$0.00
Destination Charge	\$1,495.00
TOTAL PRICE	\$41,920.00

FUEL ECONOMY

Est City: N/A

Est Highway: N/A

Est Highway Cruising Range: N/A

CITY DISCOUNT \$14162

CITY OF GLENPOOL PRICE \$27758

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MARK ALLEN CHEVROLET

RICK HUNTER

[Retail] 2019 Chevrolet Silverado 2500HD (CK25753) 4WD Double Cab 144.2"

Safety-Interior

Teen Driver configurable feature that lets you activate customizable vehicle settings associated with a key fob, to encourage safe driving behavior. It can limit certain vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on your teen's driving habits and helps you to continue to coach your new driver

Tire Pressure Monitoring System with Tire Fill Alert (does not apply to spare tire)

WARRANTY

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

— Drivetrain Note: HD Duramax Diesel: 5 Years/100,000 Miles; Qualified Fleet Purchases: 5 Years/100,000 Miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

— Roadside Assistance Note: HD Duramax Diesel: 5 Years/100,000 Miles; Qualified Fleet Purchases: 5 Years/100,000 Miles

Maintenance Note: 1 Year/1 Visit

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MARK ALLEN CHEVROLET

RICK HUNTER

[Retail] 2019 Chevrolet Silverado 2500HD (CK25753) 4WD Double Cab 144.2"

Standard Equipment

Mechanical

Pickup box

Engine, Vortec 6.0L Variable Valve Timing V8 SFI, E85-compatible, FlexFuel capable of running on unleaded or up to 85% ethanol (360 hp [268.4 kW] @ 5400 rpm, 380 lb-ft of torque [515.0 N-m] @ 4200 rpm) (Does not include E85 capability with (ZW9) pickup box delete.) (STD)

Transmission, 6-speed automatic, heavy-duty, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking (STD) (Requires (L96) Vortec 6.0L V8 SFI engine or (LC8) 6.0L V8 SFI Gaseous CNG/LPG capable engine.)

GVWR, 9500 lbs. (4309 kg) (Requires CK25903 model, (L96) Vortec 6.0L V8 SFI engine or (LC8) 6.0L V8 SFI Gaseous CNG/LPG capable engine. Not available with CK25943.)

Rear axle, 4.10 ratio (Requires (L96) Vortec 6.0L V8 SFI engine or (LC8) 6.0L V8 SFI Gaseous CNG/LPG capable engine.)

Air cleaner, high-capacity

Transfer case, with floor-mounted shifter (Included with 4WD models only.)

Differential, heavy-duty locking rear

Four wheel drive

Cooling, external engine oil cooler

Cooling, auxiliary external transmission oil cooler

Battery, heavy-duty 720 cold-cranking amps/80 Amp-hr, maintenance-free with rundown protection and retained accessory power

Alternator, 150 amps

- ✦ Trailer brake controller, integrated (Standard on Double Cab models. Standard on Regular Cab models with a pickup box. Included with (PCN) Silverado HD Custom on Crew Cab models. With (E63) pickup box, requires available (Z82) trailering equipment. Available to order as a free flow option on Crew Cab or Regular Cab models with (ZW9) pickup box delete or (9J4) rear bumper delete.)

Frame, fully-boxed, hydroformed front section

Recovery hooks, front, frame-mounted, black

- ✦ Trailering equipment Trailering hitch platform 2.5" with a 2.0" insert for HD, 7-wire harness with independent fused trailering circuits mated to a 7-way sealed connector to hook up parking lamps, backup lamps, right and left turn signals, an electric brake lead, battery and a ground. The trailer connector also includes the 4-way for use on trailers without brakes - park, brake/turn lamps (Standard on Double Cab or Regular Cab models with a pickup box and includes (JL1) integrated trailer brake controller. Included with (PCN) Silverado HD Custom on Crew Cab models. Not available with (ZW9) pickup box delete or (9J4) rear bumper delete.)

Suspension Package, Standard includes 51mm twin tube shock absorbers and 33mm front stabilizer bar

Steering, Recirculating Ball with smart flow power steering system

Brakes, 4-wheel antilock, 4-wheel disc with DuraLife brake rotors

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MARK ALLEN CHEVROLET

RICK HUNTER

[Retail] 2019 Chevrolet Silverado 2500HD (CK25753) 4WD Double Cab 144.2"

Mechanical

Capless Fuel Fill (Gas engine only. Not available with (ZW9) pickup box delete.)

Exhaust, aluminized stainless-steel muffler and tailpipe

Exterior

Wheels, 17" (43.2 cm) steel includes 17" x 7.5" (43.2 cm x 19.1 cm) steel spare wheel. Spare not included with (ZW9) pickup box delete unless a spare tire is ordered (STD)

Tires, LT245/75R17E all-season, blackwall (STD)

Tire carrier lock keyed cylinder lock that utilizes same key as ignition and door (Not included when (ZW9) pickup box delete or (9J4) rear bumper delete is ordered.)

Bumper, front chrome

CornerStep, rear bumper (Requires (E63) pickup box.)

Bumper, rear chrome with bumper CornerSteps (Requires (E63) pickup box.)

Grille, chrome with chrome mesh inserts

Grille surround, chrome

Headlamps, halogen projector-beam

Lamps, cargo area, cab mounted with switch on center switch bank

Mirrors, outside high-visibility vertical trailing, Black with manual folding and extension and lower convex spotter glass (Standard on Double Cab or Regular Cab models. Included on Crew Cab models with (ANQ) Alaskan Snow Plow Special Edition. Not available with (PCM) WT Convenience Package.)

Glass, solar absorbing, tinted

Door handles, Black

Tailgate and bed rail protection caps, top

Tailgate, locking, utilizes same key as ignition and door (Not available with (AQQ) Remote Keyless Entry.)

Tailgate, EZ-Lift and Lower (Standard and only available on Double Cab models. Deleted when (ZW9) pickup box delete is ordered.)

Entertainment

Audio system, Chevrolet Infotainment System with 7" diagonal color touch-screen, AM/FM stereo with seek-and-scan and digital clock, includes Bluetooth streaming audio for music and select phones. (STD)

SiriusXM Radio, delete

6-speaker audio system

Bluetooth for phone, personal cell phone connectivity to vehicle audio system

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MARK ALLEN CHEVROLET

RICK HUNTER

[Retail] 2019 Chevrolet Silverado 2500HD (CK25753) 4WD Double Cab 144.2"

Interior

Seats, front 40/20/40 split-bench, 3-passenger, driver and front passenger recline with outboard head restraints and center fold-down armrest with storage. Vinyl has fixed lumbar and cloth has manually adjustable driver lumbar. (STD)

Seat trim, Vinyl

Seat, rear full-width folding bench, 3-passenger (includes child seat top tether anchor) (Requires Double Cab models.)

Floor covering, Graphite-colored rubberized-vinyl

Steering column, manual Tilt-Wheel

Steering wheel

Instrumentation, 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure

Driver Information Center, 3.5-inch diagonal monochromatic display provides warning messages and basic vehicle information

Windows, power with driver express up and down and express down on all other windows (Standard on Crew Cab and Double Cab models. On Regular Cab, included and only available with (PCM) WT Convenience Package.)

Door locks, power

Cruise control, steering wheel-mounted

Air conditioning, single-zone

Assist handle, front passenger and driver on A-pillars

Safety-Mechanical

StabiliTrak, stability control system with Proactive Roll Avoidance and traction control includes electronic trailer sway control and hill start assist

Safety-Interior

Daytime Running Lamps with automatic exterior lamp control

Airbags, Double Cab: Single-stage frontal airbag for driver; Dual-stage front airbag for front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal outboard passenger airbag (With (ZW9) pickup box delete on Double Cab and Regular Cab you will get the following: Single-stage frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes airbag deactivation switch for front outboard passenger airbag. Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information. Regular Cab model does not have rear outboard seating positions.)

OnStar, delete also deletes driver information center compass.

Rear Vision Camera (Removed when (ZW9) pickup box delete is ordered.)

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